



COUNCIL MEETING MINUTES

July 27, 2022

1:00 pm

The meeting of the Council of the Corporation of the Municipality of Magnetawan was held at the Magnetawan Community Centre on Wednesday July 6, 2022 with the following present:

Mayor Sam Dunnett
Councillor Brad Kneller
Councillor John Hetherington
Councillor Wayne Smith

Regrets:

Deputy Mayor Tim Brunton

Staff: CAO/Clerk Kerstin Vroom, Deputy Clerk Recreation and Communications Laura Brandt were present for the entire meeting. Acting Deputy Clerk Planning and Development Erica Kellogg was present for her respective section in the meeting.

OPENING BUSINESS

1.1 Call to Order

The meeting was called to order at 1:00 p.m.

1.2 Adoption of the Agenda

RESOLUTION 2022-194 Smith-Kneller

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the agenda as presented.

Carried.

1.3 Disclosure of Pecuniary Interest

Mayor Sam Dunnett stated that should anyone have a disclosure of pecuniary interest that they could declare the nature thereof now or at any time during the meeting.

1.4 Adoption of the Previous Minutes

RESOLUTION 2022-195 Hetherington-Smith

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the minutes of the meetings on July 6, 2022 and the Planning Act public meeting on June 15, 2022 as copied and circulated.

Carried.

PUBLIC MEETING

Stop Up Close & Sell Road Allowance – Between Townships of Ryerson & Chapman, Parts 2 & 3, 42R21856 – Bailey

RESOLUTION 2022-196 Hetherington-Kneller

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan, after holding its public meeting regarding the 'Stop Up, Close and Sell Road Allowance – Bailey', agrees to pass the by-law later in the meeting with the understanding that the road allowance lands are merged on title at the time of transfer with the purchaser's lot abutting the road allowance, that was specified in the application and in the letter from the Municipal Solicitor.

Carried.

STAFF QUARTERLY REPORTS – SECOND QUARTER

- 2.2 Report from By-law Enforcement Officer Caitlin Deevey**
- 2.3 Report from Fire Chief Derek Young**
- 2.4 Report from Chief Building Official Tyler Irwin**
- 2.5 Report from Public Works Superintendent Scott Edwards**
- 2.6 Report from Deputy Clerk Nicole Gourlay**
- 2.7 YTD Budget from Treasurer Linda Saunders**

RESOLUTION 2022-197 Kneller-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Second Quarter Reports from the Department Heads as presented for information only.

Carried.

STAFF REPORTS, MOTIONS AND DISCUSSION

- 3.1 Road Exchange Unopened Road Allowance – Part 2 Plan 42R-21766 & Part 3 Plan 42R-21766 - Crossman**

RESOLUTION 2022-198 Smith-Hetherington

WHEREAS the Municipality of Magnetawan has received an application for the exchange of an unopened Road Allowance from John Crossman;

AND WHEREAS the Municipality of Magnetawan would take ownership over Part 2 on Plan 42R-21766;

AND WHEREAS Mr. Crossman would take ownership over Part 3 and Part 4 on Plan 42R-21766;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves in principle the exchange of lands listed above with the following provisions:

- The exchange of the 'road allowance' will be at no cost to the applicant for the lands only;*
- The cost of surveying the necessary lands, and all other and any costs will be borne by the applicant;*
- The transferred road allowance (Ahmic Lake Rd) to the Municipality are a minimum of 66 feet in width.*
- That Parts 3 and 4 on Plan 42R-21766 be merged with Part 1 and the PIN's be consolidated.*

Carried.

3.2 Stop Up Close and Sell Road Allowance Purchase Request – Between Croft Plan M36 Lot 11 and Plan M36 Lot 9 PT Lot 10 Parts 2 to 4 – Ted McKenna (on behalf of Caudwell)

RESOLUTION 2022-199 Kneller-Smith

WHEREAS the Municipality of Magnetawan has received an application from Ted McKenna (Agent) for the purchase of Original Road Allowance between Plan M36 LOT 11 and PLAN M36 LOT 9, LOT 10 PARTS 2 TO 4 (CAUDWELL);

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves in principle the sale of:

- 1. Original Road Allowance with the following provisions:*
 - Any other adjacent landowner shall be invited to participate in the purchase of that part of the specified road allowance which borders their lands;*
 - The price be set by an appraised value set by a professional appraiser;*
 - All costs for the purchase to be borne by the applicant*
 - The road allowance be merged with the existing properties*

Carried.

3.3 Request for Road Use/Maintenance Agreement – Lesley Lovering

RESOLUTION 2022-200 Hetherington-Kneller

WHEREAS the Council of the Municipality of Magnetawan receives a request from Lesley Lovering to enter into a Road Use Agreement to open and maintain 200ft of the unopened road allowance off Ahmic Lake Road between CON 2 LOT 11 & LOT 10;

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan supports in principle the entering into an agreement with Lesley Lovering to upgrade and maintain 200ft of the unopened road allowance between CON 2 LOT 11 & CON 2 LOT 10 subject the following conditions:

- That the parking of any vehicles or trailers will not impede any member of the public to pass through the unopened road allowance;*
- That a survey be conducted of the unopened road allowance mentioned above;*
- That the Public Works Superintendent approve the work plan for the opening of the unopened road allowance; and*
- That all legal and/or planning fees required for the application be borne by the applicant.*

Carried.

3.4 Request for Deeming By-law -PLAN 235 LOTS 1, 2 & 3 – Carl Lorusso

RESOLUTION 2022-201 Kneller-Smith

WHEREAS; Council has received correspondence and required fees from Carl Lorusso requesting the deeming together of LOT 1, LOT 2 AND LOT 3 OF PLAN 253;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan supports in principle the deeming together of LOT 1, LOT 2 AND LOT 3 OF PLAN 253 in Magnetawan and directs staff to bring back the by-law for passing to a future Council meeting.

Carried.

3.5 Consent Application – CON 12, PT LOT 19 and LOT 18 – Main/Hutcheson

RESOLUTION 2022-202 Hetherington-Smith

WHEREAS the Municipality of Magnetawan has received a request to support an application for consent for creation of a new lot located at 1113 Miller Road, Magnetawan (Main/Hutcheson 4944 010 00230600 and 4944 010 00230500). The property is legally described as CON 12, PT LOT 19 and LOT 18, hereinafter referred to as “the Lands”;

AND WHEREAS the Municipal planning consultant has provided a report in support of the application with conditions;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan supports in principle the consent application for the Lands, subject to the following conditions:

- Draft copy of the deeds (with all schedules) to be approved by the Municipality prior to registration;*
- A copy of the original executed transfer (deed) with all schedules be provided to the Municipality;*
- That a registrable description of the severed lands be submitted to the Municipality, with survey if applicable;*
- Payment of all taxes, municipal, legal and planning fees associated with the processing of this application including fees under By-law 2011-11, 2011-16 and current Municipal Fees & Charges By-law including a parkland dedication fee;*
- Confirmation from the North Bay Mattawa Conservation Authority (NBMCA) that the proposed Retained Lot can be adequately serviced by individual on-site septic systems and individual on-site water systems;*
- That the applicant obtain a letter of suitable entrance from the Municipality for the proposed Severed Lot;*
- That a Minimum Distance Separation I (MDS I) Calculation is required, to the satisfaction of the Municipality of the proposed Severed and Retained Lots;*
- That the Applicant gift to the Municipality of Magnetawan the portion of traveled road known as Miller Road that traverses through CON 12 Lots 19, at a minimum of 66’ wide, to the satisfaction of the Municipality;*
- That the Applicant agree to swap the traveled portion of Schmeler across the north section of CON 12 Lots 18 & 19, at a minimum of 66’ wide, with the Municipality for ownership over the unopened road allowance and that unopened road allowance be merged with Con 13 Lot 18 and the remnants of Con 12 Lots 18 & 19.*

Carried.

3.6 Report from Public Works Superintendent Scott Edwards, Award RFP2022-06 Winter Sand

RESOLUTION 2022-203 Smith-Kneller

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Report from Public Works Superintendent Scott Edwards, Award RFP 2022-06 Winter Sand and approves the recommendation contained therein to award the Request for Proposal to Miron Topsoil Ltd in the amount of \$96,070 plus HST;

AND FURTHER THAT Council directs Staff to transfer \$44,075 from the Working Funds Reserve account number 1-3-9000-8000 to offset the overage.

Carried.

3.7 Report from Public Works Superintendent Scott Edwards, Award RFP2022-7 Surface Treatment (Double Lift Tar & Chip)

RESOLUTION 2022-204 Hetherington-Kneller

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Report from Public Works Superintendent Scott Edwards, Award RFP 2022-07 Surface Treatment (Double Lift Tar & Chip) and approves the recommendation contained therein to award the Request for Proposal to Duncor Enterprises Ltd. in the amount of \$34,287.41 plus HST;

AND FURTHER THAT Council directs Staff to transfer \$8,587.41 from the Working Funds Reserve account number 1-3-9000-8000 to offset the overage.

Carried.

3.8 Report from Public Works Superintendent Scott Edwards, Award RFP2022-8 Slurry Seal Surface Treatment

RESOLUTION 2022-205 Kneller-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Report from Public Works Superintendent Scott Edwards, Award RFP 2022-08 Slurry Seal Surface Treatment and approves the recommendation contained therein to award the Request for Proposal to Duncor Enterprises Ltd. in the amount of \$60,166 plus HST; AND FURTHER THAT Council directs Staff to transfer \$14,070 from the Working Funds Reserve account number 1-3-9000-8000 to offset the overage.

Carried.

3.9 Report from Deputy Clerk Laura Brandt, Digital Sign Ahmic Community Centre

RESOLUTION 2022-206 Smith-Kneller

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives and accepts the recommendation from the Magnetawan Community Centre Board receiving the Report from Deputy Clerk Laura Brandt, Update Municipal Messaging Sign at the Ahmic Harbour Community Centre and Magnetawan Fire Station #2 and directs Staff to award the Digital Sign Project to Harris Time Inc. in the amount of \$20,800 plus HST;

AND FURTHER THAT Council directs Staff to transfer \$10,800 from the Working Funds Reserve account number 1-3-9000-8000 to offset the overage.

Carried.

3.10 DRAFT Policy For The Use of Municipal Facilities or Grounds at no Cost

RESOLUTION 2022-207 Kneller-Smith

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the DRAFT Use of Municipal Facilities or Grounds at No Cost Policy as presented.

AND FURTHER THAT, the by-law to rescind the previous by-law on this matter will be passed later in the meeting.

Carried.

3.11 DRAFT Rescind By-law 2018-33

3.12 Magnetawan Ride Runners Memorandum of Understanding Sept 2022-2026

RESOLUTION 2022-208 Smith-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan authorizes the CAO/Clerk to enter into the Memorandum of Understanding with the Magnetawan Ridge Runners Snowmobile Club for 2022 - 2026 as presented.

Carried.

3.13 DRAFT Appoint a Deputy Chief Building Official Shared Service Agreement – Brian Dumas

RESOLUTION 2022-209 Kneller-Smith

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the DRAFT Appoint a Deputy Chief Building Official (Shared Services Agreement) – Brian Dumas, and the by-law on this matter will be passed later on in the meeting.

Carried.

3.14 Correspondence from Susanna Nel Request for Use of Electricity at Magnetawan Centennial Park

RESOLUTION 2022-210 Kneller-Smith

WHEREAS the Council of the Municipality of Magnetawan receives the correspondence from Susanna Nel, Request for Use of Electricity at Magnetawan Centennial Park; NOW THEREFORE BE IT RESOLVED that the Council of the Municipality of Magnetawan approves the use of the Electricity on Saturday August 6th, 2022.

Carried.

3.15 Correspondence MADD Message Yearbook Advertising

RESOLUTION 2022-211 Hetherington-Smith

WHEREAS the Council of the Municipality of Magnetawan receives the correspondence MADD Message Yearbook Advertising Information;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves a business card sized ad for \$299 plus tax.

Carried.

3.16 Municipal Insurance Renewal Proposal for The Corporation of the Municipality of Magnetawan

RESOLUTION 2022-212 Smith-Kneller

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Municipal Insurance Renewal Proposal and approves the renewal substantially in the format attached to herein;

AND FURTHER authorizes the CAO/Clerk to sign any documents for renewal purposes.

Carried.

MUNICIPAL BOARDS AND COMMITTEE MINUTES

- 4.1 Eastholme Home For The Aged 2021 Year in Review
- 4.2 Magnetawan Cemetery Board (MCB) Minutes June 9, 2022
- 4.3 Almaguin Community Economic Development (ACED) Minutes June 20, 2022, Almaguin Highlands Business Support Guide, Taste of Almaguin Bingo, AHSS Student Engagement Report & Projected Budgets for 2023/2024
- 4.4 Magnetawan Community Centre Board (MCCB) Minutes July 13, 2022

RESOLUTION 2022-213 Kneller-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Municipal Boards and Committee Minutes as copied and circulated.

Carried.

CORRESPONDENCE

- 5.1 Northern Ontario Service Deliverers Association (NOSDA) Paramedic Services Modernization
- 5.2 Northern Ontario Service Deliverers Association (NOSDA) Paramedic Services in the North
- 5.3 Northern Ontario Service Deliverers Association (NOSDA) Community Paramedicine Funding
- 5.4 Hastings County Expanding Amber Alert System
- 5.5 Municipality of Tweed Ontario Wildlife Damage Compensation Program
- 5.6 Magnetawan Public Library Year to Date Budget and Update
- 5.7 FONOM Media Release Practice of Catch and Release in Northern Communities
- 5.8 FONOM Learning Morning
- 5.9 Request for Proposal RFP 2022-07 Surface Treatment (Double Lift Tar & Chip)
- 5.10 Request for Proposal RFP 2022-08 Slurry Seal Surface Treatment
- 5.11 Correspondence Thank You Letter Almaguin Highlands Graduate Bursary Program
- 5.12 Drumming with Sandra Poster
- 5.13 Bike and Recreational Games Share Poster
- 5.14 Culver 11 Repairs Update Poster
- 5.15 Updated Notice of Closure Lake Cecebe Boat Ramp Poster
- 5.16 Notice of Office Closure Monday August 1, 2022 Poster
- 5.17 Dinner and A Drive-In Movie Event Poster
- 5.18 The World's Largest Treasure Hunt Now In Magnetawan! Geocaching Poster and Comments
- 5.19 ICYMI Council Highlights July 6, 2021

RESOLUTION 2022-214 Hetherington-Smith

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the correspondence items as copied and circulated.

Carried.

RESOLUTION 2022-215 Kneller-Smith

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan endorses and supports items:

- 5.1 *Northern Ontario Service Deliverers Association (NOSDA) Paramedic Services Modernization*
 - 5.2 *Northern Ontario Service Deliverers Association (NOSDA) Paramedic Services in the North*
 - 5.3 *Northern Ontario Service Deliverers Association (NOSDA) Community Paramedicine Funding*
 - 5.4 *Hastings County Expanding Amber Alert Systems*
 - 5.5 *Municipality of Tweed Ontario Wildlife Damage Compensation Program*
- Carried.*

ACCOUNTS

5.1 Accounts in the amount of \$432,573.09

RESOLUTION 2022-216 Hetherington-Kneller

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the accounts in the amount of \$432,573.09 as presented.

Carried.

BY-LAWS

- 7.1 **Stop Up Close & Sell Road Allowance – Between Townships of Ryerson & Chapman, Township of Chapman being Parts 2 & 3, 42R21856 – Bailey**
- 7.2 **Rescind 2018-33**
- 7.3 **Appoint a Deputy Chief Building Official (Shared Service Agreement)– Brian Dumas**

RESOLUTION 2022-217 Smith-Hetherington

BE IT RESOLVED THAT by the Council of the Municipality of Magnetawan that the following by-laws are now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation, and engrossed in the by-law book:

- 7.1 *Stop Up Close & Sell Road Allowance – Between Townships of Ryerson & Chapman, Township of Chapman being Parts 2 & 3, 42R21856 – Bailey*
- 7.2 *Rescind 2018-33*
- 7.3 *Appoint a Deputy Chief Building Official (Shared Service Agreement)– Brian Dumas*

Carried.

CONFIRMING BY-LAW AND ADJOURNMENT

8.1 Confirm the Proceedings of Council and Adjourn


RESOLUTION 2022-218 Smith-Kneller

BE IT RESOLVED by the Council of the Municipality of Magnetawan that the Confirming By-law is now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and engrossed in the by-law book;

AND FURTHER THAT, this meeting is now adjourned at 1:50 pm to meet again on Wednesday, August 17, 2022 at 1:00 am or at the call of the Chair.

Carried.

Approved by:



Mayor



Clerk