

The Municipality of Magnetawan recognizes all of Canada resides on traditional, unceded, and/or treaty lands of the Indigenous People of Turtle Island. We recognize our Municipality on The Robinson Huron Treaty territory is home to many past, present and future Indigenous families. This acknowledgement of the land is a declaration of our commitment and collective responsibility to reconcile the past, and to honour and value the culture, history and relationships we have with one another.



AGENDA – Regular Meeting of Council

Wednesday, July 29, 2026

1:00 PM

Magnetawan Community Centre

Page # OPENING BUSINESS

- 1.1 Call to Order
- 1.2 Adoption of the Agenda
- 3 1.3 Adoption of Previous Minutes
- 1.4 Disclosure of Pecuniary Interest

PRESENTATION

- 13 Tim R. Hutchinson MBA, CAIB MIS Municipal Insurance Services/Knox Hutchison Insurance
Municipal Insurance Renewal

PLANNING ACT PUBLIC MEETING

- 48 Zoning By-law Amendment - Pickerel Point LLC - 195 10th and 11th Side Road
- 82 Consent Application - 1001292033 Ontario Inc - 67 Bittschwamms Road
- 112 Consent Application - Davison - 79 West Whalley Lake Road
- 149 Consent Application - Antonik - 368 Simmons Lake Road

STAFF QUARTERLY REPORTS

- 172 Report from Fire Chief Derek Young
- 175 Report from By-law Enforcement Officer Jason Newman and Bryan Austin
- 177 Report from Chief Building Official Tyler Irwin
- 179 Report from Public Works Superintendent Scott Edwards
- 181 Report from Parks and Maintenance Manager Michelle Tamblyn
- 183 Report from Deputy Clerk Erica Kellogg
- 185 Report from Deputy Clerk Laura Brandt
- 188 YTD Budget 2026 from Treasurer Stephanie Lewin

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- 195 2.1 Report from Deputy Clerk Erica Kellogg, Award of RFP 2026-04 Spence Cemetery Fence
- 196 2.2 DRAFT Motion Letter of Opinion Quote Tulloch Burrows Street Opening
- 199 2.3 Correspondence from Municipal Finance Officer's Association of Ontario (MFOA) Making
Permanent the Doubling of the Ontario Community Infrastructure Fund (OCIF)
- 202 2.4 Correspondence from North Bay Parry Sound Health Unit Health Impacts of "Bring-Your-Own"
Alcohol at Outdoor Public Events in the Nipissing Parry Sound District
- 217 2.5 Correspondence from Kristin Pichoskie, Oak's Tree of Love - Request for Proclamation and Flag
Raising Pregnancy and Infant Loss Awareness Day and Month
- 219 2.6 Report from Deputy Clerk Laura Brandt, Business Park Naming Contest Survey Outcome

- 223 2.7 DRAFT By-law Assume Public Roads Into Employment Lands and to Name the Highway "4855 Side Road"
- 224 2.8 Correspondence from Tribunals Ontario Assessment Review Board Improvements to the Assessment Review Board Process for Sickness and Extreme Poverty Appeals and Applications & DRAFT By-law Delegate Authority to the Assessment Review Board Section 357 (1)(d.1)
- 228 2.9 DRAFT By-law Establish a Joint Compliance Audit Committee and Appoint Committee Members for the 2026 Municipal Election Period
- 246 2.10 Donation of Chainsaw Carvings to Community Groups
- 250 2.11 Request for Municipally Significant Event Magnetawan Public Library Fundraising Event Featuring the Campfire Poets Saturday August 15, 2026 and Halloween Dance Saturday October 24, 2026 , Magnetawan Community Centre
- 2.12 Discussion Canada Day 2027

MUNICIPAL BOARDS AND COMMITTEE MINUTES

- 251 3.1 Magnetawan Public Library Board Meeting Minutes April 15, 2025 and May 20, 2026
- 255 3.2 District of Parry Sound Social Services Administration Board (DSAAB) Chief Administrative Officer's Report July 2026
- 286 3.3 Magnetawan Cemetery Board (MCB) Meeting Minutes July 6, 2026

CORRESPONDENCE

- 287 4.1 **Town of Halton Hills Modernizing Ontario's Invasive Plants Rules to Protect Taxpayers, Municipal Lands, Agriculture, Nature Heritage and Local Gardens**
- 291 4.2 **Town of Caledon Provincial Support, Funding and Coordinated Plans to Combat Tick Borne Diseases**
- 293 4.2 Ministry of Municipal Affairs and Housing Changes That Affect O.Reg. 509/20 Community Benefits Charges and Parkland
- 298 4.3 Ministry of Emergency Preparedness and Response Expansion of Alert Ready System
- 300 4.4 FONOM Welcomes Northern Shield Energy Corridor as an Opportunity for Northern Ontario and Canada
- 302 4.5 Near North Crime Stoppers Thank You Letter Sponsorship 28th Annual Charity Golf Tournament
- 303 4.6 Correspondence to Minister of Municipal Affairs and Housing Official Plan Amendment Authority Request
- 308 4.7 Unsuccessful Outcome 2026-2027 Seniors Community Grant Funding
- 309 4.8 Unsuccessful Outcome OTF Capital Grant Funding
- 310 4.9 The Older Adult Centres' Association of Ontario Membership Renewal Certificate
- 311 4.10 Municipal Office & Landfill Closure Civic Holiday Poster
- 312 4.11 Art in the Park Poster
- 313 4.12 Pickleball Skills & Drills with Brett Steward Poster
- 314 4.13 ICYMI Council Highlights July 8, 2026

ACCOUNTS

- 315 5.1 Accounts in the amount of \$855,607.85

BY-LAWS

- 330 6.1 Assume Public Roads Into Employment Lands and to Name the Highway "4855 Side Road"
- 331 6.2 Delegate Authority to the Assessment Review Board Section 357 (1)(d.1)
- 332 6.3 Establish a Joint Compliance Audit Committee and Appoint Committee Members for the 2026 Municipal Election Period

CONFIRMING BY-LAW AND ADJOURNMENT

- 351 7.1 Confirm the Proceedings of Council and Adjourn



**Municipality of
Magnetawan**

COUNCIL MEETING MINUTES

July 8, 2026

1:00 pm

The meeting of the Council of the Corporation of the Municipality of Magnetawan was held at the Magnetawan Community Centre on Wednesday July 8, 2026, with the following present:

Mayor Sam Dunnett
Deputy Mayor John Hetherington
Councillor Bill Bishop
Councillor Brad Kneller
Councillor Jon Hind

Staff: CAO/Clerk Kerstin Vroom, Deputy Clerk Planning and Development Erica Kellogg, and Deputy Clerk Recreation Communications Laura Brandt, Public Works Superintendent Scott Edwards and Michelle Tamblyn were present for the entire meeting. Treasurer Stephanie Lewin was present for her respective section in the meeting.

OPENING BUSINESS

1.1 Call to Order

The meeting was called to order

1.2 Adoption of the Agenda

RESOLUTION 2026-161 Hetherington-Bishop

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the agenda as amended to include under Item 2.12 Motion from Cemetery Board re: Chapman Cemetery and Wilson Funeral and 2.13 letter of Resignation Julie Ferris, Magnetawan Library Board.

Carried.

1.3 Adoption of the Previous Minutes

RESOLUTION 2026-162 Kneller-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the minutes of the Council Meeting on June 3, 2026, as copied and circulated.

Carried.

1.3 Disclosure of Pecuniary Interest

Mayor Sam Dunnett stated that should anyone have a disclosure of pecuniary interest that they could declare the nature thereof now or at any time during the meeting.

DEPUTATION

Jim Sheddon – Almaguin Hardball League

RESOLUTION 2026-163 Hetherington-Bishop

WHEREAS the Council of the Municipality of Magnetawan thanks Jim Shedden for his deputation Hardball in Magnetawan;

AND WHEREAS the Council of the Municipality of Magnetawan supports the concept of a hardball team with play commencing after the Almaguin Youth League ceases (August/September);

AND WHEREAS the Council of the Municipality of Magnetawan gives permission for municipal ball equipment in the form of baseballs, bats and gloves (if deemed appropriate), to be utilized for hardball provided all other required protective equipment, including approved helmets, are supplied and worn by individual team players;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan donates \$0 towards the total cost of the Liability Insurance (approx. \$2,600) of which will be in the name of James Shedden for the 2026 hardball season;

AND FURTHER THAT all hardball participants shall sign waivers, and all coaching staff will provide proof of a clean vulnerable sector check to the Municipality as well as proof of concussion training certification through an accredited coaching association of Ontario or Canada.

Carried.

PLANNING ACT MEETING

Zoning By-law Amendment Application – Ahmic Lake Enterprises LTD – 50 Robinson Drive

RESOLUTION 2026-164 Hind-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan recesses the regular meeting to hold a public meeting pursuant to Sections 34 of the Planning Act to consider a Zoning Amendment application described as:

- *Ahmic Lake Enterprises LTD – 50 Robinson Drive*

Carried.

RESOLUTION 2026-165 Bishop-Hetherington

BE IT RESOLVED THAT the Council for the Municipality of Magnetawan receives the report from Patrick Townes, Planner MHBC and supports the application for a Zoning By-law Amendment to rezone a portion of the property from Tourist Commercial (CT) to Tourist Commercial Exception five (CT-5) – Ahmic Lake Enterprises – 50 Robinson Drive (4944 030 00504100) and a By-law on this matter will be passed later in the meeting.

Carried.

RESOLUTION 2026-166 Kneller-Bishop

BE IT RESOLVED that the Municipality of Magnetawan adjourns the Planning Act public meeting and returns to the regular meeting.
Carried.

STAFF REPORTS, MOTIONS AND DISCUSSION

2.1 DRAFT Motion Deeming Request – Clarke 1931 South Horn Lake Road 42M576 Lots 3 and 42M576 Lot 4

RESOLUTION 2026-167 Hetherington-Hind

WHEREAS Council of the Municipality of Magnetawan has received correspondence and the required fees from Erin and Dean Clarke requesting the deeming together of Plan 42M576 Lot 3 and Plan 42M576 Lot 4, Magnetawan;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan supports in principle the deeming together of Plan 42M576 Lot 3 and Plan 42M576 Lot 4 in Magnetawan and directs Staff to bring back the by-law for passing to a future Council meeting.

Carried.

2.2 DRAFT Motion Consent Application – Daly – 1 Rhodes Island, Change in Condition

RESOLUTION 2026-168 Bishop-Hetherington

WHEREAS the Municipality of Magnetawan passed Motion #2025-209 supporting two Consent applications facilitating lot additions to lands on Rhodes Island which are water access lots,

(Daly 4944 030 00104000). The property is legally described as Plan 139 LOTS 1 to 5, being in the former Township of Croft hereinafter referred to as “the Lands”;

AND WHEREAS the Municipal planning consultant provided a report in support of the application with conditions;

AND WHEREAS the applicant’s agent (EJ Williams Surveying Limited) has requested a change in condition to facilitate underground utility easements over the proposed retained Lot 1 and benefitting Lot 2;

NOW THEREFORE BE IT RESOLVED THAT the Committee of Adjustment for the Municipality of Magnetawan considers this change in condition minor in nature for the Lands, subject to the following conditions:

- Draft Reference Plans to be approved by the Municipality prior to registration include existing setbacks;
- Two (2) true certified paper copies of the registered plans and electronic versions for the proposed severed lots prepared by an Ontario Land Surveyor with a certification that it is a true copy be provided to the Municipality;
- Draft copy of the deeds (with all schedules) to be approved by the Municipality prior to registration;
- A copy of the original executed transfers (deeds) with all schedules be provided to the Municipality;
- Confirmation from the North Bay Mattawa Conservation Authority (NBMCA) that the proposed Severed Lots and the Retained Lots can be adequately serviced by individual on-site septic systems;

- *Payment of all taxes, municipal legal fees, planning fees and fees as per the current Fees and Charges By-law, Park Land Dedication By-law and all other fees associated with the processing of these applications;*
- *The Applicant demonstrate compliance with the current minimum setbacks in the Zoning By-law following the preparation of the draft survey and if not submit an application to address the deficiencies;*
- *The Applicant provide a copy of an agreement demonstrating there are sufficient facilities for private mainland parking and docking is available;*
- *The Applicant enter into a Limited-Service Agreement to be registered on title for the severed and retained lands;*
- *Easements for underground utilities registered on title for Lot 1 and benefitting Lot 2.*
Carried.

2.3 DRAFT Motion, Request from Amy and Zac – Kvas Fine Beverage Co./Hen & Finch Maple Co. – Use of Magnetawan Community Kitchen

RESOLUTION 2026-169 Hetherington-Kneller

WHEREAS the Council for the Municipality of Magnetawan receives Resolution 2026-11 from the Magnetawan Community Centre Board requesting to “keep the current bylaw in place and is not in favour of renting the Community Centre Kitchen separately nor allowing storage space for commercial operation” with respect to the correspondence from Amy and Zac Kvas, Kvas Fine Beverage Co. / Hen & Finch Maple Co. regarding the use of the Magnetawan Community Center Kitchen as a standalone rental;

NOW THEREFORE BE IT RESOLVED THAT the Council for the Municipality of Magnetawan upholds By-law 2026-18 Fees and Charges wherein the Magnetawan of Magnetawan Community Centre Kitchen is “not available for individual rental”.

Carried.

2.4 DRAFT Motion Termination of Monitoring for Short-term Accommodation, Avenu Insights & Analytics

RESOLUTION 2026-170 Hind-Bishop

WHEREAS Council of the Municipality of Magnetawan passed Resolution 2023-265 authorizing Staff to enter into a contract with Avenu Insights & Analytics LLC, for monitoring and compliance for a one-year term with an option to renew for additional one-year terms;

AND WHEREAS Staff for the Municipality of Magnetawan have gathered supporting evidence of licensed and non-licensed Short-term Accommodation properties since the passing of resolution 2023-265;

AND WHEREAS Staff for the Municipality of Magnetawan continue to utilize resources and portals absent Avenu Insights & Analytics LLC to support identification of Short-term Accommodation properties and enforcement measures of such;

NOW THEREFORE BE IT RESOLVED THAT Council of the Municipality of Magnetawan authorizes Staff to provide the required 60 day termination notice to Avenu Insights & Analytics LLC ceasing monitoring and compliance as of October 1st, 2026.

Carried.

2.5 Report from Deputy Clerk – Planning and Development Erica Kellogg and Public Works Superintendent Scott Edwards – Municipally Provided Sandbags

RESOLUTION 2026-171 Bishop-Hetherington

WHEREAS the Council of the Municipality of Magnetawan receives with thanks the report from Deputy Clerk – Planning and Development Erica Kellogg and Public Works Superintendent Scott Edwards regarding Municipally Provided Sandbags;

AND WHEREAS the Council of the Municipality of Magnetawan recognizes that seasonal flooding may impact private property owners within the Municipality;

AND WHEREAS Council acknowledges that the protection of private property from flooding, including maintaining appropriate emergency preparedness measures and obtaining flood protection materials, remains the responsibility of property owners;

NOW THEREFORE BE IT RESOLVED THAT Council approves the purchase of one hundred (100) 14" x 26" sandbags to be made available for purchase by residents at cost for flood preparedness purposes;

AND FURTHER unpickled sand is available year-round from local businesses and contractors' yards.

Carried.

2.6 Report from Parks and Maintenance Manager Michelle Tamblyn – Security Keypad and System Update

RESOLUTION 2026-172 Hind-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives and approves this report from Parks & Maintenance Manager Michelle Tamblyn regarding Security Keypad and System Update and accepts the quotation from Huronia Security & Monitoring for a security keypad and system update in the amount of \$4,810 plus HST with funds coming from the Community Centre/Pavillion Capital Expenditures.

Carried.

2.7 Report from Deputy Clerk Laura Brandt, 2026 Donation Chainsaw Carvings

RESOLUTION 2026-173 Hetherington- Bishop

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report 2026 Donation Chainsaw Carvings from Deputy Clerk Laura Brandt and approves the recommendation contained therein to put out a public call for community organizations to submit their proposal to Council for a fundraising campaign utilizing the carvings.

Carried.

2.8 Report from Deputy Clerk Laura Brant, Outcome of Submissions Business Park Naming Contest

RESOLUTION 2026-174 Kneller-Hind

WHEREAS the Council of the Municipality of Magnetawan receives and approves this report from Deputy Clerk – Recreation and Communication regarding the Business Park Naming Submissions and approves the following submission;

- 1) Halligan Point Business Park*
- 2) Ember Ridge Business Park*
- 3) Magnet Business Park*
- 4) Station North Business Park*
- 5) The Blaze Business Park*
- 6) Wagonah Business Park*

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan directs Staff to ensure that the new name is updated and/or included on any municipal signage, branding and/or advertising as required.
Deferred.

Direction was given to Staff to circulate to the Public for the purpose of name selection.

2.9 DRAFT Motion Dun-Ahmic Snowriders Donation of 20x20 Building

RESOLUTION 2026-175 Bishop-Hetherington

WHEREAS the Municipality of Magnetawan deferred Motion 2026-144 regarding correspondence from the Dun-Ahmic Snowriders dated May 14, 2026 where a 20x20 building located in the former Township of Croft, is being offered to the Municipality of Magnetawan in exchange for a donation to the Dun- Ahmic Snowriders Club, a non-profit organization;

AND WHEREAS the 20x20 building is presumed to have been built in 1991 while the unorganized Township was under the jurisdiction of the North Bay Nipissing District School Board and is absent building plans;

AND WHEREAS the Chief Building Official for the Municipality has conducted a visual inspection of the 20x20 building noting that although there is nothing visible below the sub floor, the building overall appears to be structurally sound and the floor did not feel soft;

NOW THEREFORE BE IT RESOLVED THAT the Council for the Municipality of Magnetawan receives with thanks the building from the Dun-Ahmic Snowriders and the building will be included in the Municipality's insurance;

AND FURTHER THAT the Council of the Municipality of Magnetawan authorizes a donation be made to the Dun-Ahmic Snowriders in the amount of \$1000.00.

Carried.

2.10 DRAFT By-law "Lame Duck" During 2026 Municipal Elections

RESOLUTION 2026-176 Hind-Bishop

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives and approves the draft by-law To Delegate Certain Authorities During a Restricted Authority "Lame Duck" Council Period and a By-law on this matter will be passed later in this meeting.

Carried.

2.11 DRAFT By-law Enter into a Tax Registration Extension Agreement Spence Con 5 Lots 11 and 12

RESOLUTION 2026-177 Kneller-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives and approves the draft by-law Enter into a Tax Registration Extension Agreement Woodhead - Spence Con 5 Lots 11 and 12 and a By-law on this matter will be passed later in this meeting.

Carried.

2.12 Motion Magnetawan Cemetery Board Interment Fee Reimbursement

RESOLUTION 2026-178 Bishop-Hetherington

WHEREAS the Council of the Municipality of Magnetawan has received, with thanks, Resolution No. 2026-13 from the Magnetawan Cemetery Board regarding the interment of the late Andy Wilson at the Chapman Cemetery;

AND WHEREAS the Council of the Municipality affirms the Municipality is committed to ensuring all cemetery grounds provide a respectful and dignified setting for families during times of remembrance;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the reimbursement of the Municipal interment fees and extends their sincere condolences to the family of the late Andy Wilson.

Carried.

2.13 Letter of Resignation Julie Ferris, Chair Magnetawan Public Library Board

RESOLUTION 2026-179 Hetherington-Hind

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan regretfully accepts the resignation of Julie Ferris from the Magnetawan Public Library Board and thanks her for her years of service to the Library Board and to the Community.

Carried.

MUNICIPAL BOARD AND COMMITTEE MINUTES

3.1 Almaguin Highlands Health Council (AHC) Minutes May 7, 2026

3.2 Magnetawan Economic Tourism Committee (METC) Minutes June 4, 2026

3.3 Magnetawan Community Centre Board (MCCB) Minutes June 24, 2026

3.4 District of Parry Sound Social Services Administration Board (DSSAB) CAO Report June 2026

3.5 North Bay Parry Sound District Health Unit (NBPSDHU) Minutes April 22, 2026, Finance and Property Committee Minutes April 22, 2026 and Medical Officer of Health Report Highlights June 2026

3.6 Medical Officer of Health (MOH) Report to the Board of Health June 24, 2026

RESOLUTION 2026-180 Bishop-Kneller

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Municipal Boards and Committee Minutes as copied and circulated.

Carried.

CORRESPONDENCE

4.1 Township of Baldwin - Review of Municipal Police Billing Model Ontario Provincial Police

4.2 Western Ontario Warden's Caucus Emergency Room Reform

4.3 Municipality of Wawa Support for Sustainable Provincial Grant Funding for Fire Services in Ontario

4.4 Town of Halton Hills Modernizing Ontario's Invasive Plants Rules to Protect Taxpayers, Municipal Lands, Agriculture, Natural Heritage and Local Gardens

4.5 Township of McGarry Highway 11 & 17 Rest Stops Areas and Traveller Infrastructure

4.6 Township of McKellar MRI at West Parry Sound Health Centre

- 4.7 Town of Whitby Review of Ontario Land Tribunal and Enhancing Deference to Municipal Planning Decisions
- 4.8 Township of North Stormont A Call to Return to Property Tax Reassessment Cycle
- 4.9 Town of Caledon Funding and Coordinated Plans to Combat Tick Borne Diseases
- 4.10 Broader Public Sector (BPS) Reporting Submission 2025 Submission
- 4.11 OPP Municipal Policing 2026 Revenue Credit
- 4.12 Parry Sound Area Community Business & Development Centre Inc. - Closing of Canadore College Parry Sound Campus
- 4.13 North Bay Parry Sound District Health Unit Animal Bite Prevention
- 4.14 Federation of Northern Ontario Municipalities (FONOM) Federal Review of Deep Geological Repository Highlights Need for Highway 11 and Highway 17 Investment
- 4.15 Whitestone and Area Nurse Practitioner Led Clinic Community Advisory Clinic - June 2026 Update
- 4.16 Magnetawan Central Public School - Thank you from Robotics Team
- 4.17 Magnetawan Central Public School - Thank you Butterfly Project
- 4.18 Magnetawan Central Public School - Thank you Emily Langford Graduation Award for Citizenship
- 4.19 Almaguin Highlands Secondary School - Thank you Graduation Award
- 4.20 Magnetawan Hazmat Day 2026 Poster
- 4.21 Magnetawans Annual Canada Day Fireworks Display Poster
- 4.22 Celebrate Canada Day in the Mag! Poster
- 4.23 Call for Canada Day Floats Poster
- 4.24 Notice of Road Closure Canada Day Parade Poster
- 4.25 Dunk Tank Poster
- 4.26 Rock 'N' Roll in the Mag! Poster
- 4.27 Archery Night Poster
- 4.28 Aquafit Fitness Classes Poster
- 4.29 Magnetawan Heritage Centre Museum Poster
- 4.30 Drumming with Sandra Poster
- 4.31 Maggie and Magneto Community Rock Snake Poster
- 4.32 Bike and Recreational Games Share Program Poster
- 4.33 Beach Wheelchair Poster
- 4.34 Beach Toy Lending Poster
- 4.35 Boat Launch Education Poster
- 4.36 Boat Locks Open Poster
- 437 ICYMI Council Highlights June 3, 2026

RESOLUTION 2026-181 Hetherington-Hind

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the correspondence items as copied and circulated;

AND FURTHER endorses the following motions:

- 4.1 Township of Baldwin - Review of Municipal Police Billing Model Ontario Provincial Police
- 4.2 Western Ontario Warden's Caucus Emergency Room Reform
- 4.3 Municipality of Wawa Support for Sustainable Provincial Grant Funding for Fire Services in Ontario

- 4.4 Town of Halton Hills Modernizing Ontario's Invasive Plants Rules to Protect Taxpayers, Municipal Lands, Agriculture, Natural Heritage and Local Gardens
 - 4.5 Township of McGarry Highway 11 & 17 Rest Stops Areas and Traveller Infrastructure
 - 4.6 Township of McKellar MRI at West Parry Sound Health Centre
 - 4.7 Town of Whitby Review of Ontario Land Tribunal and Enhancing Deference to Municipal Planning Decisions
 - 4.8 Township of North Stormont A Call to Return to Property Tax Reassessment Cycle
 - 4.9 Town of Caledon Funding and Coordinated Plans to Combat Tick Borne Diseases
- Carried.*

ACCOUNTS

5.1 Accounts in the amount of \$2,177,991.59

RESOLUTION 2026-182 Hind-Kneller

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the accounts in the amount of \$2,177,991.59 as presented.

Carried.

BY-LAWS

6.1 Lame Duck During 2026 Municipal Elections

6.2 Zoning By-law Amendment – Ahmic Lake Enterprises LTD

6.3 Enter into a Tax Registration Extension Agreement Spence Con 5 Lots 11 and 12

RESOLUTION 2026-183 Hetherington-Bishop

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan that the following by-laws are now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation, and engrossed in the by-law book:

6.1 Lame Duck During 2026 Municipal Elections

6.2 Zoning By-law Amendment – Ahmic Lake Enterprises LTD

6.3 Enter into a Tax Registration Extension Agreement Spence Con 5 Lots 11 and 12.

Carried.

CONFIRMING BY-LAW AND ADJOURNMENT

7.1 Confirm the Proceedings of Council and Adjourn

RESOLUTION 2026-184 Hetherington-Bishop

BE IT RESOLVED by the Council of the Municipality of Magnetawan that the Confirming By-law is now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and engrossed in the by-law book;

AND FURTHER THAT this meeting is now adjourned at 2:15 pm to meet again on Wednesday July 29, 2026, at 1:00 pm or at the call of the Chair.

Carried.

Approved by:

Mayor

Clerk



PLANNING ACT PUBLIC MEETING
WEDNESDAY, JULY 8th, 2026
1:00PM

The Planning Act Public Meeting of the Corporation of the Municipality of Magnetawan was held at the Magnetawan Community Centre with the following present:

Mayor Sam Dunnett
Deputy Mayor John Hetherington
Councillor Bill Bishop
Councillor Brad Kneller
Councillor Jon Hind

Staff: CAO/Clerk Kerstin Vroom, Deputy Clerk Planning and Development Erica Kellogg, Deputy Clerk Recreation and Communications Laura Brandt, Treasurer/Tax Collector Stephanie Lewin, Scott Edwards Public Works Superintendent and Michelle Tamblyn Parks & Maintenance Manger were present for the entire meeting.

Gallery Attendees
Brad Walker

The meeting was called to order at 1:25 p.m.

RESOLUTION 2026-164 Hind-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan recesses the regular meeting to hold a public meeting pursuant to Sections 34 of the Planning Act to consider a Zoning By-law Amendment Application known as:

- Ahmic Lake Enterprises LTD – 50 Robinson Drive
- Carried.

Mayor Dunnett explained the purpose of the Public Meeting.
Deputy Clerk Erica Kellogg explained how Notice was given.
There were no comments nor questions from the audience.
The Applicant (Prahba Selvaduai) thanked Council and Staff for their efforts bringing forward the application.

Zoning By-law – Ahmic Lake Enterprises LTD – 50 Robinson Drive

RESOLUTION 2026-165 Bishop-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report from Patrick Townes, Planner MHBC and supports the application for a Zoning By-law Amendment to rezone a portion of the subject lands legally described as Part Lots 16 & 17, Concessions 8 & 9, from the Tourist Commercial (CT) Zone to the Tourist Commercial Exception Five (CT-5) Zone – Ahmic Lake Enterprises Ltd. (Ahmic Lake Resort) 50 Robinson Road (4944 030 00504100) and a By-law on this matter will be passed later in the meeting.
Carried.

RESOLUTION 2026-166 Kneller-Bishop

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adjourns the Planning Act public meeting and returns to the regular meeting.
Carried.

Adjournment
Approved by:

Mayor

CAO/Clerk

Municipal Insurance The Municipality of Magnetawan



July 29, 2026

Your Agenda

- ☐ About MIS Municipal Insurance Services
- ☐ Municipal Experience
- ☐ Your MIS Team
- ☐ Risk Management Services
- ☐ Claims Management Services
- ☐ Insurance Coverage Outline
- ☐ Premium Trends

About MIS Municipal Insurance Services

For more than 40 years, we have challenged the antiquated notion that one must venture to major metropolitan markets to access expertise and capability. Diverse and internationally recognized clients rely on our northern operated brokerage to provide exceptional service and tailored risk management.

- ☐ MIS is based in the City of North Bay
- ☐ MIS is the largest municipal insurance broker in Northern Ontario and the only northern brokerage specifically focused on municipal insurance
 - ☐ Program specifically designed for municipal clients
 - ☐ Exclusive Partnership with Marsh Canada – access to the largest municipal insurer in the world
- ☐ Member of McDougall Insurance Brokers
 - ☐ Offices in more than 100 locations across the country
 - ☐ One of the largest insurance brokers in Canada
 - ☐ More than 950 employees
 - ☐ Annual premiums in excess of \$1 billion

Municipal Experience

Our reputation was built not only on our expertise but more importantly on our dedication to our clients. Our team is intimately familiar with the risks and exposures Ontario municipalities face on a day to day basis and we continue to assist municipalities in the management of these risks.

- ☐ MIS services 100+ municipal and First Nations communities throughout Ontario
 - ☐ We Understand your business
- ☐ Currently servicing villages, towns, cities and regional municipalities
- ☐ We build long term relationships
- ☐ Marsh Canada services 300+ public sector clients throughout Canada
 - ☐ The Marsh municipal insurance program insures more than 1/3rd of the provinces municipalities

We focus on building long term relationships with our municipal clients and have been working with several for more than 15 years. We take pride in having the capabilities to service both upper and lower tier municipalities and their respective exposures.

Your MIS Team

Lead Contact - Tim Hutchison

B.Comm, MBA, LLQP, CAIB, RIB(Ont.)

President, MIS Municipal Insurance Services

Partner, McDougall Insurance

Cheryl Hughes

CIP, CAIB, RIB(Ont.)

Account Manager, MIS Municipal Insurance Services

Andrew Machan

BBA, RIB(Ont.)

Account Manager, MIS Municipal Insurance Services

Risk Management Services

As an extension of your team, MIS delivers bespoke risk management services to support your objectives.

- ☐ Local risk management team
 - ☐ Act as an extension of your in house team
- ☐ Risk inspection services
 - ☐ In site hazard identification, analysis of the exposure, recommendations/solutions
- ☐ Contract reviews
 - ☐ Assist in managing the liability exposure by reviewing and suggesting appropriate language
- ☐ Informative Educational Events
 - ☐ Seminars
 - ☐ Webinars
 - ☐ Training Workshops

Claims Management Services

- ☐ Provide advice and guidance as it relates to claims and the claim process
- ☐ Assist in the completion of a schedule of loss or proof of loss
- ☐ Liaise with insurers and adjusters to pro-actively manage, monitor and settle claims
- ☐ Advocate for the Municipality with respect to claims to assure they are being handled in a timely fashion and reserved properly
- ☐ Review claim reserves set by the insurers and advocate if they seem unfair or excessive
- ☐ Provide an up-dated claims report to the Municipality quarterly on all lines of coverage
- ☐ Assist with annual reports to Council regarding the Municipality's claims, industry trends etc.
- ☐ Attend claims review meetings to review and discuss claims plus provide financial reporting
- ☐ Provide subrogation reviews and recovery analysis
- ☐ Assist the Municipality in reviewing and possibly changing their claims procedures

Insurance Coverage Outline

A brief summary of the various insurance policies that make up our municipal insurance package are included below. We have partnered with large, stable insurers who offer extremely broad coverages at competitive premiums. We monitor the financial insurers rating on a regular basis to ensure continued stability.

- ☐ Liability
- ☐ Property
- ☐ Crime
- ☐ Automobile
- ☐ Council Accident
- ☐ Volunteer Accident
- ☐ Council Critical Illness
- ☐ Volunteer Firefighter
- ☐ Low Risk Event
- ☐ Cyber

Insurance Coverage Outline

A brief summary of the various insurance policies that make up our municipal insurance package are included below. We have partnered with large, stable insurers who offer extremely broad coverages at competitive premiums. We monitor the financial insurers rating on a regular basis to ensure continued stability.

☐ **Liability**

☐ Property

☐ Crime

☐ Automobile

☐ Council Accident

☐ Volunteer Accident

☐ Council Critical Illness

☐ Volunteer Firefighter

☐ Low Risk Event

☐ Cyber

- \$50M limit of coverage bodily injury and property damage.
- Broad definition of insured including
 - Director, employee, volunteer worker, councillors.
 - Committee of Council or sub committee as passed by resolution of council.
- Includes municipal E&O coverage.

Insurance Coverage Outline

A brief summary of the various insurance policies that make up our municipal insurance package are included below. We have partnered with large, stable insurers who offer extremely broad coverages at competitive premiums. We monitor the financial insurers rating on a regular basis to ensure continued stability.

- ☐ Liability
- ☒ **Property**
- ☐ Crime
- ☐ Automobile
- ☐ Council Accident
- ☐ Volunteer Accident
- ☐ Council Critical Illness
- ☐ Volunteer Firefighter
- ☐ Low Risk Event
- ☐ Cyber

- Over \$22M limit of coverage for Property of Every Description.
- Includes coverage for newly acquired property or builds in the course of construction to a limit of \$1M.
- Automobile replacement cost deficiency included.

Insurance Coverage Outline

A brief summary of the various insurance policies that make up our municipal insurance package are included below. We have partnered with large, stable insurers who offer extremely broad coverages at competitive premiums. We monitor the financial insurers rating on a regular basis to ensure continued stability.

- ☐ Liability
- ☐ Property
- ☒ **Crime**
- ☐ Automobile
- ☐ Council Accident
- ☐ Volunteer Accident
- ☐ Council Critical Illness
- ☐ Volunteer Firefighter
- ☐ Low Risk Event
- ☐ Cyber

- Covers loss of money and securities.
- \$1M – employee dishonesty.
- \$200,000 loss of money inside premises.
- \$200,000 loss of money outside premises.
- \$200,000 money order and counterfeit paper currency.

Insurance Coverage Outline

A brief summary of the various insurance policies that make up our municipal insurance package are included below. We have partnered with large, stable insurers who offer extremely broad coverages at competitive premiums. We monitor the financial insurers rating on a regular basis to ensure continued stability.

- ☐ Liability
- ☐ Property
- ☐ Crime
- ☒ **Automobile**
- ☐ Council Accident
- ☐ Volunteer Accident
- ☐ Council Critical Illness
- ☐ Volunteer Firefighter
- ☐ Low Risk Event
- ☐ Cyber

- Covers all Township owned vehicles on the road for liability and property damage (if selected).
- \$5M primary coverage.
- \$45M umbrella coverage applies.

Insurance Coverage Outline

A brief summary of the various insurance policies that make up our municipal insurance package are included below. We have partnered with large, stable insurers who offer extremely broad coverages at competitive premiums. We monitor the financial insurers rating on a regular basis to ensure continued stability.

- ☐ Liability
- ☐ Property
- ☐ Crime
- ☐ Automobile
- ☒ **Council Accident**
- ☐ Volunteer Accident
- ☐ Council Critical Illness
- ☐ Volunteer Firefighter
- ☐ Low Risk Event
- ☐ Cyber

- Covers accidental death and other major injuries for Council members.
- \$200,000 Principal Sum.
- Accidental Medical benefit limit is \$15,000.
- Accidental Dental benefit limit is \$5,000.

Insurance Coverage Outline

A brief summary of the various insurance policies that make up our municipal insurance package are included below. We have partnered with large, stable insurers who offer extremely broad coverages at competitive premiums. We monitor the financial insurers rating on a regular basis to ensure continued stability.

- ☐ Liability
- ☐ Property
- ☐ Crime
- ☐ Automobile
- ☐ Council Accident
- ☒ **Volunteer Accident**
- ☐ Council Critical Illness
- ☐ Volunteer Firefighter
- ☐ Low Risk Event
- ☐ Cyber

- \$50,000 Principal Sum
- Under the age of 80

Insurance Coverage Outline

A brief summary of the various insurance policies that make up our municipal insurance package are included below. We have partnered with large, stable insurers who offer extremely broad coverages at competitive premiums. We monitor the financial insurers rating on a regular basis to ensure continued stability.

- ☐ Liability
- ☐ Property
- ☐ Crime
- ☐ Automobile
- ☐ Council Accident
- ☐ Volunteer Accident
- ☒ **Council Critical Illness**
- ☐ Volunteer Firefighter
- ☐ Low Risk Event
- ☐ Cyber

- \$5,000 principal sum
- Age 69 or less

Insurance Coverage Outline

A brief summary of the various insurance policies that make up our municipal insurance package are included below. We have partnered with large, stable insurers who offer extremely broad coverages at competitive premiums. We monitor the financial insurers rating on a regular basis to ensure continued stability.

- ☐ Liability
- ☐ Property
- ☐ Crime
- ☐ Automobile
- ☐ Council Accident
- ☐ Volunteer Accident
- ☐ Council Critical Illness
- ☒ **Volunteer Firefighter**
- ☐ Low Risk Event
- ☐ Cyber

- \$200,000 principal sum
- Weekly disability benefits included
- While on duty only coverage

Insurance Coverage Outline

A brief summary of the various insurance policies that make up our municipal insurance package are included below. We have partnered with large, stable insurers who offer extremely broad coverages at competitive premiums. We monitor the financial insurers rating on a regular basis to ensure continued stability.

- ☐ Liability
- ☐ Property
- ☐ Crime
- ☐ Automobile
- ☐ Council Accident
- ☐ Volunteer Accident
- ☐ Council Critical Illness
- ☐ Volunteer Firefighter
- ☐ **Low Risk Event**
- ☐ Cyber

- \$5M liability coverage for third party use of Municipal space.
- The Municipality is automatically named as additional insured.
- Covers vendors and alcohol.

Insurance Coverage Outline

A brief summary of the various insurance policies that make up our municipal insurance package are included below. We have partnered with large, stable insurers who offer extremely broad coverages at competitive premiums. We monitor the financial insurers rating on a regular basis to ensure continued stability.

- ☐ Liability
- ☐ Property
- ☐ Crime
- ☐ Automobile
- ☐ Council Accident
- ☐ Volunteer Accident
- ☐ Council Critical Illness
- ☐ Volunteer Firefighter
- ☐ Low Risk Event
- ☒ **Cyber**

- Covers cyber incidents and attacks against the Township systems.
- \$2M incident response coverage.
- \$2M network security and privacy liability.
- Cyber crime coverage included.

Premium Trends

- ☐ We pride ourselves on maintain consistent rates and providing savings whenever possible
- ☐ For the 2026 renewal, the insurer is again offering an opportunity to reduce rates for this term, and a strategy to maintain consistency moving forward
- ☐ LTA – Long Term Agreement
 - ☐ The insurer is offering a 3 year LTA which will lock in the renewal premium for your primary liability coverage for 3 years
 - ☐ Primary liability accounts for about 50% of your overall premium
 - ☐ Selecting the 3 year LTA will provide a renewal that is 2% lower than the expiring term

Thank You

MIS MUNICIPAL
INSURANCE SERVICES
A DIVISION OF McDOUGALL INSURANCE BROKERS

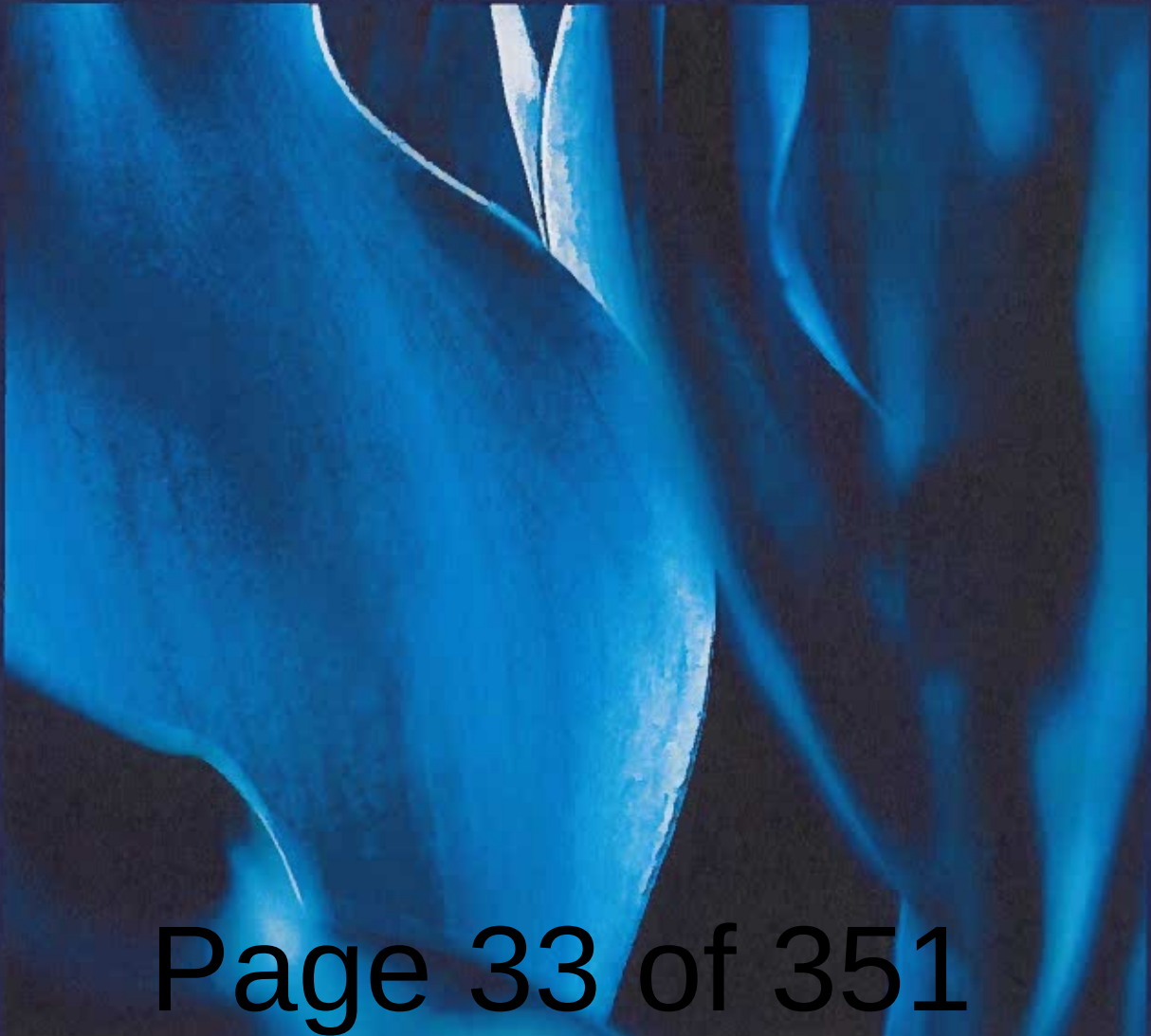
MARSH

Corporation of the Municipality of
Magnetawan

Insurance Proposal

Policy Period

July 30, 2026 - July 30, 2027



Important – Please Note The Following

Duty of Disclosure

In addition to providing all basic information necessary to enable us to place the risk, you must ensure that you are complying with your legal duty of disclosure of all material matters relating to the risk. In particular, you must satisfy yourself as to the accuracy and completeness of the information you provide to insurers. In this respect, you must provide all information relating to the risk, whether favourable or not, which would influence the judgement of a prudent insurer in determining whether he will take the risk, and, if so, for what premium and on what terms. If all such information is not disclosed by you, insurers have the right to void the policy from its inception which may lead to claims not being paid.

Payment Terms

Premiums are due and payable on receipt of a Marsh invoice. Payment should be made immediately to avoid any possible cancellation for non-payment of premium.

Period of Validity of Quote

This offer remains open for acceptance by the Insured until the expiry of the current Municipal Insurance program policy(ies).

Breach of Warranty or Subjectivity

If any of the terms and conditions contained in this proposal are identified as a “warranty” or as a subjectivity to binding or continuing cover, you should be aware that if the terms of the warranty as stated are breached or the subjectivity is not met, insurers may have the right to void the applicable coverage and deny any resulting or subsequent losses as a result.

Underinsurance

It is important that all policy limits and amounts insured be reviewed carefully and at least annually to be certain they are adequate to provide full recovery in event of a loss.

Underwriting / Binding Authority

Certain portions of this quotation of cover have been provided by Marsh Canada Limited acting in an underwriting capacity on behalf of the Insurer who, under a binding authority agreement, has given us authority to quote and confirm insuring terms, conditions and premiums. Marsh Canada Limited is not acting as an insurance broker in this instance and is not providing alternative terms or markets for the cover other than as quoted. For covers where Marsh Canada Limited does not act in an underwriting capacity nor has a binding authority agreement with the Insurer, coverage cannot be bound with those Insurers unless a request is made to the Insurer and confirmation of coverage is subsequently received by Marsh Canada Limited from the Insurer.

Material Changes From Expiring Policy

You should carefully note any items identified in the “Changes from Expiry” section under each coverage as they represent material changes in cover from your previous policy.

Risk And Claims Information

This proposal has been based on the risk and claims information provided and/or verified by you to Marsh Canada Limited. If any of this information is not correct or has changed in the interim, you must advise us immediately as the terms quoted may therefore be invalid and cover cannot be bound as quoted.

Taxes Payable By Insureds

The following taxes as prescribed by federal and/or local laws and regulations will apply to all or certain portions of the premiums quoted and will be charged by Marsh Canada Limited in addition to the premiums quoted:

Provincial Sales Tax

Canadian Councils Liability

Limits of Liability:	\$5,000,000	General Liability, including Sudden and Accidental Pollution any one Occurrence; No Aggregate
	\$5,000,000	any one Occurrence and in the Annual Aggregate for Products and Completed Operations during the Policy Period
Extensions of Coverages:	\$5,000,000	Employers' Liability; any one Claim
	\$5,000,000	Tenant Legal Liability; any one Occurrence
	\$5,000,000	Employee Benefit Liability; any one Claim
	\$5,000,000	*Incidental Medical Malpractice; any one Claim
		Retroactive Date: November 15, 1993
	\$50,000	Voluntary Medical Payments; any one Claim and in the Annual Aggregate during the Policy Period
	\$2,000,000	Forest Fire Fighting Expense; any one Occurrence and in the Annual Aggregate during the Policy Period
	\$50,000	Voluntary Payment for Property Damage; any one Occurrence and in the Annual Aggregate during the Policy Period
	\$250,000	Incidental Garage Operations; any one Occurrence and in the Annual Aggregate during the Policy Period
	\$100,000	Municipal Marina Legal Liability; any one Pleasure Craft
	\$1,000,000	Municipal Marina Legal Liability; in the Annual Aggregate for Legal Liability for Property Damage during the Policy Period
	\$500,000	Wrongful Dismissal (Legal Expense); any one Claim and in the Annual Aggregate during the Policy Period
	\$100,000	Conflict of Interest Reimbursement Expenses; any one Claim
	\$100,000	Legal Expense, Reimbursement Expenses; any one Claim and
	\$500,000	Legal Expense, Reimbursement Expenses; in the Annual Aggregate during the Policy Period
	\$5,000,000	Non-Owned Automobile (including Contractual Liability for Hired Automobiles); any one Occurrence
	\$250,000	Legal Liability for Damage to Hired Automobiles; any one Occurrence
	\$5,000,000	Wrap-Up Liability – Difference in Conditions and Difference in Limits; any one Occurrence
Endorsements:	\$5,000,000	*Municipal Errors and Omissions Liability; any one Claim and in the Annual Aggregate during the Policy Period
		Retroactive Date: November 15, 1993
	\$2,500,000	*Environmental Impairment Liability; any one Claim and
	\$5,000,000	Environmental Impairment Liability; in the Annual Aggregate during the Policy Period
		Retroactive Date: November 15, 1993
	\$2,000,000	*Abuse / Molestation Liability; any one Claim and in the Annual Aggregate during the Policy Period
		Retroactive Date: June 30, 2008
	\$250,000	*Abuse / Molestation Liability; Criminal Defence Cost Reimbursement; any one Claim and in the Annual Aggregate during the Policy Period
		Retroactive Date: July 30, 2026
	\$250,000	*Abuse / Molestation Liability; Medical, Rehabilitation and Counseling Costs; any one Claim and in the Annual Aggregate during the Policy Period
		Retroactive Date: July 30, 2026
		Voluntary Compensation; As per Endorsement No. 4 – Schedule of Benefits
	\$5,000,000	Police Officer Assault; any one Occurrence
	\$1,000,000	*Communicable Disease; each and every claim
	\$250,000	*Crisis Management Services Liability; any one claim
		Retroactive Date: July 30, 2026

INSURANCE PROPOSAL

	\$50,000	Child Abduction; any one Claim and in the Annual Aggregate during the Policy Period
*Claims Made Coverage Note:	Certain sections of this policy are written on a CLAIMS MADE basis. In order to trigger coverage, a claim must first be made against the insured during the Policy period or the Extended Reporting Period of 90 days (or longer if purchased) and the act(s), which lead to the claim, must have occurred on or after the Retroactive Date. Furthermore, such claims must also be reported to the insurer during the policy period for coverage to apply. Be aware that late reporting could result in a disclaimer of coverage from the insurer.	
Deductibles:	\$25,000	Public Entity General Liability; any one Occurrence including Products and Completed Operations, per Claimant in respect of Sewer Back-up
	\$25,000	Extensions of Coverage; per Occurrence / per Claimant for all Extensions of Coverage except;
	Nil	Extensions of Coverage; any one Occurrence with respect to Non-Owned Automobile Liability, Conflict of Interest and Legal Expense Reimbursement As per Endorsement No. 4 – Schedule of Benefits for Voluntary
	\$1,000	Extensions of Coverage; with respect to Legal Liability for Damage to Hired Autos
	\$25,000	Extensions of Coverage; with respect to Wrongful Dismissal (Legal Expense)
	\$50,000	Municipal Errors and Omissions Liability; any one Claim
	\$25,000	Environmental Impairment Liability; any one Claim
	\$25,000	Abuse / Molestation Liability; any one Claim
	\$25,000	Police Officer Assault; any one Occurrence
	\$25,000	Communicable Disease; each and every claim
	\$10,000	Abuse / Molestation Liability; Criminal Defence Cost Reimbursement; any one Claimant
	\$10,000	Abuse / Molestation Liability; Medical, Rehabilitation and Counseling Costs; any one Claimant
	\$10,000	Crisis Management; any one claim
	\$10,000	Child Abduction; per Abduction claim
Additional Endorsements:	Excluding Cyber, as per LMA5529 Perfluorinated Compounds, Perfluoroalkyl and Polyfluoroalkyl (PFAS) Exclusion, as per LMA5595 amended 29 July 2022 New Cancel and Rewrite Long-Term Agreement (\$25,000 Deductible) option offered New Cancel and Rewrite Long-Term Agreement (\$10,000 Deductible) option offered	
Policy Form:	6298Z/25	
Insurer(s) and Proportion of Participations(s):	Certain Lloyd's Underwriters (Syndicate 1886) – 100%	
Subject To:	Environmental Impairment Liability - a) Excluding ASTs >25 years or where not double walled/skinned or has no secondary containment b) Excluding USTs (underground tanks) which are either >20 years old or single skinned Subject to schedule of tanks to be held on file and tanks not seen are not covered Subject to confirmation of number of Tanks and age Terms will remain as indicated subject to no claim's deterioration as of July 30, 2026	

INSURANCE PROPOSAL

Canadian Councils Umbrella Liability (1st Layer)

Limit of Coverage:	\$ 20,000,000	any one Occurrence General Liability including Sudden and Accidental Pollution and Police Officer Assault Endorsement
	\$ 20,000,000	any one Occurrence in the Annual Aggregate in respect of Products & Completed Operations
	\$ 20,000,000	*any one Occurrence in the Annual Aggregate in respect of Municipal Errors and Omissions Liability
	\$ 20,000,000	any one Occurrence in the Annual Aggregate in respect of Employee Benefits Liability
Excess of Underlying Coverage(s) and Limit(s):	\$ 5,000,000	any one Occurrence General Liability including Sudden and Accidental Pollution and Police Officer Assault Endorsement
	\$ 5,000,000	any one Occurrence and in the Aggregate in respect of Products and Completed Operations during the Policy Period
	\$ 5,000,000	*Incidental Medical Malpractice; any one Claim
	\$ 5,000,000	Municipal Errors and Omissions; in the Annual Aggregate
	\$ 5,000,000	Employer's Liability and Tenant's Legal Liability; any one Occurrence
	\$ 5,000,000	Employee Benefits Liability; any one Claim
	\$ 5,000,000	Non-Owned Automobile Liability including Contractual Liability
* Claims Made Coverage Note:	Owned Automobile Liability (Aviva Insurance Company of Canada); any one Occurrence	
	Certain sections of this policy are written on a CLAIMS MADE basis. In order to trigger coverage, a claim must first be made against the insured during the Policy Period or the Extended Reporting Period of 90 days (or longer if purchased) and the act(s), which lead to the claim, must have occurred on or after the Retroactive Date. Furthermore, such claims must also be reported to the insurer during the policy period for coverage to apply. Be aware that late reporting could result in a disclaimer of coverage from the insurer.	
Retained Limit:	\$ Nil	
Endorsements:	1. Excluding Cyber, as per LMA5529 2. Perfluorinated Compounds, Perfluoroalkyl and Polyfluoroalkyl (PFAS) Exclusion, as per LMA5595 amended 29 July 2022	
Policy Form:	6263Z/25	
Insurer(s) and Proportion of Participations(s):	Certain Lloyd's Underwriters (Syndicate 1886) – 100%	
Subject To:	Terms will remain as indicated subject to no claim's deterioration as of July 30, 2026	

INSURANCE PROPOSAL

Canadian Councils Excess Umbrella Liability (2nd Layer)

Limit of Coverage:	\$ 25,000,000	any one Occurrence General Liability including Sudden and Accidental Pollution and Police Officer Assault Endorsement
	\$ 25,000,000	any one Occurrence in the Annual Aggregate in respect of Products & Completed Operations
	\$ 25,000,000	*any one Occurrence in the Annual Aggregate in respect of Municipal Errors and Omissions Liability
	\$ 25,000,000	any one Occurrence in the Annual Aggregate in respect of Employee Benefits Liability
Excess of Underlying Coverage(s) and Limit(s):	\$ 25,000,000	any one Occurrence General Liability including Sudden and Accidental Pollution and Police Officer Assault Endorsement
	\$ 25,000,000	any one Occurrence and in the Aggregate in respect of Products and Completed Operations during the Policy Period
	\$ 25,000,000	*Incidental Medical Malpractice; any one Claim
	\$ 25,000,000	Municipal Errors and Omissions; in the Annual Aggregate
	\$ 25,000,000	Employer's Liability and Tenant's Legal Liability; any one Occurrence
	\$ 25,000,000	Employee Benefits Liability; any one Claim
	\$ 25,000,000	Non-Owned Automobile Liability including Contractual Liability
* Claims Made Coverage Note:	Owned Automobile Liability (Aviva Insurance Company of Canada); any one Occurrence	
	Certain sections of this policy are written on a CLAIMS MADE basis. In order to trigger coverage, a claim must first be made against the insured during the Policy Period or the Extended Reporting Period of 90 days (or longer if purchased) and the act(s), which lead to the claim, must have occurred on or after the Retroactive Date. Furthermore, such claims must also be reported to the insurer during the policy period for coverage to apply. Be aware that late reporting could result in a disclaimer of coverage from the insurer.	
Retained Limit:	\$ Nil	
Endorsements:	1. Excluding Cyber, as per LMA5529 2. Perfluorinated Compounds, Perfluoroalkyl and Polyfluoroalkyl (PFAS) Exclusion, as per LMA5595 amended 29 July 2022	
Policy Form:	8418Z/25	
Insurer(s) and Proportion of Participations(s):	Certain Lloyd's Underwriters (Syndicate 1886) – 100%	
Subject To:	Terms will remain as indicated subject to no claim's deterioration as of July 30, 2026	

Combined Physical Damage & Machinery Breakdown

Coverage:	Property Of Every Description – All Risks of Direct Physical Loss or Direct Physical Damage (Subject to Policy Exclusions)	
Limits of Liability:	\$ 22,705,353	Blanket Limit of Loss on Property of Every Description including Machinery Breakdown
	\$ 16,413,233	Total Insured Value (Included in Blanket Limit)
	\$ 63,456	Landfill (Not Included in Blanket Limit)
	\$ 3,569,570	Contractors Equipment (Included in Blanket Limit)
Physical Damage Extensions of Coverage:	The limits for the following extensions of coverage are included in the Blanket Limit shown above:	
	\$ 500,000	Valuable Papers;
	\$ 500,000	Extra Expense;
	\$ 500,000	Accounts Receivable;
	\$ 500,000	Gross Rentals;
	\$ 500,000	Computer Media;
	\$ 197,550	Fine Arts (Agreed Value);
	\$ 25,000	Computer/Electronic Data Processing
	The limits for the following extensions of coverage are in addition to the Blanket Limit shown above:	
	\$ 1,000,000	Newly Acquired Property;
	\$ 1,000,000	Building in the Course of Construction; Contractors and Consultants
	\$ 500,000	Property in Transit;
	\$ 1,000,000	Unnamed Locations;
	\$ 500,000	Expediting Expense;
	\$ 300,000	Business Interruption – Profits; Subject to maximum of \$25,000 per month;
	\$ 1,000,000	Contingent Business Interruption;
	\$ 100,000	Fire Extinguishing Material and Fire Fighting Expense;
	\$ 500,000	Professional Fees;
	\$ 10,000	Master Key;
	\$ 100,000	Land and Water Pollution Clean Up Expense;
	\$ 100,000	Stock Spoilage;
	\$ 100,000	Commercial Property Floater;
	\$ 1,000,000	Off Premises Service Interruption;
	\$ 100,000	Exhibition Floater;
	\$ 100,000 or 10%	Environmental Upgrade;
	\$ 15,000	Money, Cash Cards and Securities;
	\$ 15,000	Preservation of Property;
	\$ 25,000	Technological Advancement;
	\$ 1,000,000	Demolition and Increased Cost of Construction;
	\$ 50,000 / 100,000	Prevention of Ingress / Egress; 4 weeks;
	\$ 100,000 or 25%	Debris Removal;
	\$ 15,000	Property of Councillors, Board Members and Employees; any one loss (\$25,000 maximum annual policy limit)
Machinery Breakdown:	\$1,000,000	Newly Acquired Property
	\$500,000	Expediting Expense
	\$500,000	Professional Fees
	\$100,000	Consequential Damage
	\$500,000	Hazardous Substance
	\$10,000	Data and Media
	\$500,000	Ammonia Contamination
	\$500,000	Water Escape
	\$10,000	Reproduction Costs
	\$ 50,000 / 100,000	Interruption by Civil Authority; 4 weeks

INSURANCE PROPOSAL

Endorsements:	1.Cyber Risk Exclusion (Aviva) 2.Property Cyber and Data Exclusion (Zurich) 3.Contagious Disease Exclusion (Aviva) 4.Communicable Disease Endorsement (Zurich) 5.Testing and Commissioning 6.Fungi and Fungal Derivatives Exclusion 7.Terrorism Exclusion Endorsement 8.Amended Watercraft Exclusion 9.Automobile Replacement Cost Deficiency Endorsement
Deductibles:	\$ 10,000 each occurrence for all losses except \$ 1,000 each Computer/Electronic Data Processing loss \$ 1,000 each Fine Arts loss \$ 1,000 Landfill Trailer \$ 100,000 each Flood loss 5% of total insured value at the loss location or \$100,000 minimum, whichever is greater, each Earthquake occurrence
Policy Form:	Municipal Insurance Program - Master Policy (January 1, 2021)
Insurer(s) and Proportion of Participations(s):	Physical Damage: Aviva Insurance Company of Canada - 70% Zurich Canada - 30% Machinery Breakdown: Aviva Insurance Company of Canada - 100%
Subject To:	All cooking facilities are ULC wet chemical compliant with semi-annual maintenance contract and Class K portable extinguisher. Unless specifically agreed, all heritage properties are covered for Replacement Cost only. For Heritage Replacement Cost, a professional appraisal must be provided for approval by the insurer. All locations may be subject to Engineering Inspection. Terms will remain as indicated subject to no claim's deterioration as of July 30, 2026

INSURANCE PROPOSAL

Comprehensive Crime

Limits:	\$1,000,000	Employee Dishonesty – Form A
	\$200,000	Broad Form Loss of Money (Inside Premises)
	\$200,000	Broad Form Loss of Money (Outside Premises)
	\$200,000	Money Orders & Counterfeit Paper Currency
	\$1,000,000	Depositors Forgery
	\$200,000	Professional Fees / Audit Expenses
	\$200,000	Computer Fraud or Funds Transfer Fraud
Deductible(s):	NIL	Per Loss
Policy Form:	Master Crime Wording (April 2012)	
Insurer(s) and Proportion of Participations(s):	Aviva Insurance Company of Canada – 100%	
Subject To:	1. Bank Accounts NOT being reconciled by the same person(s) authorized to deposit and withdraw funds. 2. All cheque requisitions and issued cheques containing dual signatures. If the above is not part of your internal financial controls, please provide explanation(s). 3. Terms will remain as indicated subject to no claim's deterioration as of July 30, 2026	

INSURANCE PROPOSAL

Automobile Insurance (Ontario)

Limits:	\$5,000,000	Liability – Bodily Injury / Property Damage Deductible: NIL Accident Benefits – Basic Benefits; Limits as stated in the Policy Accident Benefits – Options; None Selected; Limits as stated in Policy Deductible: NIL Uninsured Automobile; Limits as stated in the Policy Deductible: NIL Direct Compensation – Property Damage; Limits as stated in the Policy Loss or Damage – All Perils Deductible: \$2,500
Endorsements:	OPCF 3 OPCF 4A OPCF 4B OPCF 5 OPCF 6A OPCF 20 OPCF 21B OPCF 22 OPCF 31 OPCF 32 OPCF 43R OPCF 44 Notice of Cancellation Ninety (90) Days Tarmac Exclusion	Drive Government Automobiles Endorsement Permission to Carry Explosives Permission to Carry Radioactive Material Permission to Rent or Lease Permission to Carry Paying Passengers for Compensation Endorsement Loss of Use Endorsement - Applicable to Light Units per occurrence (Applicable only to Private Passenger Vehicles and Light Commercial Vehicles) Blanket Fleet Endorsement – No Annual Adjustment Damage to Property of Passengers Endorsement Non-Owned Equipment Use of Recreational Vehicles by Unlicensed Drivers Removing Depreciation Deduction – 24 Months New Family Protection Endorsement Applicable to Private Passenger Vehicles, Light Commercial Vehicles, Skidoos and All Terrain Vehicles, and Police Vehicles Notice of Cancellation Ninety (90) Days Tarmac Exclusion
Policy Form:	Provincial Statutory Owners Policy	
Insurer(s) and Proportion of Participations(s):	Aviva Insurance Company of Canada – 100%	
Subject To:	Terms will remain as indicated subject to no claim's deterioration as of July 30, 2026	

INSURANCE PROPOSAL

Councillors' Accident Coverage

Limits of Coverage:	\$200,000 Principal Sum
Included Coverage	Number of Councillors: 5 24 Hour Coverage Based on 5 Members Out of Province Emergency Medical Coverage for 15 days including Spouse's Coverage
Policy Form:	Insurers Standard Form
Insurer(s) and Proportion of Participations(s):	AIG Insurance Company of Canada – 100%
Subject To:	1. \$2,500,000 Aggregate Limit of Indemnity Per Accident 2. Terms will remain as indicated subject to no claim's deterioration as of July 30, 2026

Municipal Volunteers' Accident Coverage

Limits of Coverage:	\$ 50,000 Principal Sum – Volunteers of the Policyholder while on Duty Only under the age of 80 \$ 1,000,000 Aggregate Limit of Indemnity Per Accident
Policy Form:	Insurers Standard Form
Insurer(s) and Proportion of Participations(s):	AIG Insurance Company of Canada – 100%
Subject To:	Terms will remain as indicated subject to no claim's deterioration as of July 30, 2026

Public Entity Recovery Assistance Plan (Critical Illness)

Sum Insured:	\$5,000 Limit for Insured(s) who are age 69 or less 2 Councillors or Volunteer Firefighters
Policy Form:	Insurers Standard Form
Insurer(s) and Proportion of Participations(s):	Sutton Special Risk – 100%
Subject To:	Terms will remain as indicated subject to no claim's deterioration as of July 30, 2026

Volunteer Fire Fighters' Accident Coverage

Limits of Coverage:	\$ 200,000 Principal Sum \$ 500 Disability Benefit 1st 4 weeks \$ 1,000 Disability Benefit after 4 weeks While on Duty Only Coverage
Policy Form:	Insurers Standard Form
Insurer(s) and Proportion of Participations(s):	AIG Insurance Company of Canada – 100%
Subject To:	Terms will remain as indicated subject to no claim's deterioration as of July 30, 2026 Based on 5 Members

INSURANCE PROPOSAL

Cyber Liability

Cyber Incident Response:	\$2,000,000	Incident Response Costs each and every Claim
	\$2,000,000	Legal and Regulatory Costs each and every Claim
	\$2,000,000	IT Security and Forensic Costs each and every Claim
	\$2,000,000	Crisis Communication Costs each and every Claim
	\$2,000,000	Privacy Breach Management Costs each and every Claim
	\$2,000,000	Third Party Privacy Breach Management Costs each and every Claim
	\$50,000	Post Breach Remediation Costs each and every Claim (maximum 10% of all sums CFC has paid as a direct result of the cyber event)
Cyber Crime:	\$250,000	Funds Transfer Fraud each and every Claim
	\$250,000	Invoice Manipulation each and every Claim
	\$250,000	New Vendor Fraud each and every Claim
	\$250,000	Physical Goods Fraud each and every Claim
	\$250,000	Theft of Personal Funds each and every Claim
	\$250,000	Corporate Identity Theft each and every Claim
	\$250,000	Theft of Funds Held in Escrow each and every Claim
	\$50,000	Theft of Client Funds each and every Claim
	\$50,000	Customer Payment Fraud each and every Claim
	\$250,000	Telephone Hacking each and every Claim
	\$250,000	Unauthorized Use of Computer Resources each and every Claim
System Damage and Business Interruption:	\$2,000,000	System Damage and Rectification Costs each and every Claim
	\$2,000,000	Hardware Replacement Costs each and every Claim
	\$2,000,000	Income Loss and Extra Expense each and every Claim
	\$100,000	Emergency and Additional Operational Continuity Costs each and every Claim
	\$2,000,000	Voluntary and Regulatory Shutdown each and every Claim
	\$2,000,000	Dependent Business Interruption each and every Claim (sub-limited to \$1,000,000 in respect of System Failure)
	\$2,000,000	Consequential Reputational Harm each and every Claim
	\$2,000,000	Lost or Missed Bids each and every Claim
	\$25,000	Claim Preparation Costs each and every Claim
Network Security and Privacy Liability:	\$2,000,000	Network Security Liability Aggregate, including Costs and Expenses
	\$2,000,000	Privacy Liability Aggregate, including Costs and Expenses
	\$2,000,000	Management Liability Aggregate, including Costs and Expenses
	\$2,000,000	Regulatory Fines, Penalties and Investigation Costs Aggregate, including Costs and Expenses
	\$2,000,000	PCI Fines, Penalties and Assessments Aggregate, including Costs and Expenses
	\$250,000	Contingent Bodily Injury Aggregate, including Costs and Expenses
Criminal Reward Cover:	\$100,000	In the Aggregate
Media Liability:	\$2,000,000	Defamation Aggregate, including Costs and Expenses
	\$2,000,000	Intellectual Property Rights Infringement Aggregate, including Costs and Expenses
Court Attendance Costs:	\$100,000	in the Aggregate (sub-limited to \$2,000 per day)
Endorsements:	Marsh Public Sector Special Amendatory Clause	
Deductible:	\$10,000	Each Claim for All Losses
Policy Form:	Cyber Proactive Response v4.0	
Insurer(s) and Proportion of Participations(s):	CFC Underwriting Ltd. – 100%	
Subject To:	Satisfactory confirmation that you have downloaded & registered our incident response mobile app, details of which can be found with your policy documents. (30 days post binding)	

INSURANCE PROPOSAL

Terms will remain as indicated subject to no claim's deterioration as of July 30, 2026

INSURANCE PROPOSAL

LCIS – Annual Low Risk Events Liability

Limits of Coverage:	\$5,000,000 Bodily Injury & Property Damage any one Occurrence \$5,000,000 Products & Completed Operations Aggregate \$2,000,000 Personal Injury & Advertising Liability \$10,000 Medical Payments per Person \$50,000 Medical Payments per Accident \$5,000,000 Tenant's Legal Liability \$5,000,000 Incidental Medical Malpractice Liability \$2,000,000 Non-Owned Automobile Liability \$50,000 SEF 94 – Legal Liability for Damage to Non-Owned Autos \$1,000,000 Fire Fighting Expense Liability
Endorsements:	1. USA Jurisdiction 2. Fire Fighting Expense Liability 3. Security Default Cancellation Clause 4. Service of Suit Clause (Canada) (Action Against Insurer) 5. Notice Concerning Personal Information 6. Intention for AIF to bind Clause 7. Lloyd's Underwriters Policyholder's Complaint Protocol
Additional Endorsements:	Additional Insured Vendor Liability Endorsement Liquor Liability Endorsement
Deductible(s):	\$1,000 Per Loss but only with respect to Property Damage Liability, Tenant's Legal Liability and SEF 94 – Legal Liability for Damage to Non-Owned Autos
Policy Form:	LCIS GL 2018
Insurer(s) and Proportion of Participations(s):	Certain Lloyd's Underwriters (Syndicate 1886) – 100%
Subject To:	1. Terms will remain as indicated subject to no claim's deterioration as of July 30, 2026



**The Corporation of the
Municipality of Magnetawan**

Box 70 4304 Hwy 520

Magnetawan ON POA IPO

Phone 705 387 3947 Fax 705 387 4875

www.magnetawan.com

**APPLICATION FORM
ZONING BY-LAW AMENDMENT**

Date Received by Municipality: _____

1) APPLICATION INFORMATION

Name of Applicant: Denis Lachance

Mailing Address: 219 Victoria St. , Magnetawan , Ont

Telephone Number (Home): 705.499.7896 Fax Number: _____

Telephone Number (Business): _____ Fax Number: _____

2) REGISTERED OWNER

If the Applicant is not the Registered Owner of the subject lands, then authorization from the Owner is required, as well as the following information:

Owners Name: Pickerei Point LLC

Mailing Address: CT Corporation System , 899 Adams St. , Suite E , St. Helena , CA , USA, 94574

Telephone Number (Home): 707.967.5320 Fax Number: _____

Correspondence to be sent to: ☐ Owner ☒ Agent ☐ Both

3) MORTGAGES, CHARGES OR OTHER ENCUMBRANCES

Name: _____

Mailing Address: no mortgages or charges on property

Name: _____

Mailing Address: _____

4) SUBJECT LANDS

Geographic Township: Magnetawan Concession: 3,4 Lot: 11 pt.1

~~Reference Plan:~~ Parcel # 699 s/s ; roll 494403000406600 Part/Block/Lot: _____

Street Name and Number: #195 , 10th & 11th Side Rd

(If corner lot, please include both Street Names)

Water Access only: _____

(Name of Waterbody)

Area of subject lands (ha): 4.3 Perimeter (m): 1405 Depth (m): 833 m

What is the current Zoning?

RS- shoreline residential

6) REASONS FOR REQUEST

Please describe the reasons for and extent of, the request:

asking for relief of width facing lakefront ; the proposed boathouse is located on a point. From one perspective view it conforms to zoning by law for its width, but in the lots entirety the width and length are reversed. If the boathouse faces the direction shown on proposed plans it would be the most favorable for boat storage not facing the open lake which would avoid potential boat damage/boathouse damage.

The property has approx. 1405M (4610ft) of frontage, the proposed BH is approx. in the centre of the property, and would not be seen by any adjacent properties. if we use a ratio of frontage to width facing lake , a typical 2 storey BH is allowed on min. lot frontage of 75m and allowable width of 15m , so 20% of frontage ; in this case we have 1405m of frontage and 24.1m of proposed BH for a 1.7% of frontage

7) ACCESS

Are the subject lands accessible by:

- ☐ Provincial Highway
- ☒ Municipal Road (seasonal maintenance)
- ☐ Municipal Road (year round maintenance)
- ☐ Right of Way
- ☐ Unopened Road Allowance
- ☐ Water Access
- ☐ Other (describe) _____

8) BUILDINGS, STRUCTURES AND USES

What are the existing buildings on the subject land? _____
see attached site plan A1-00 with all existing structures with size and set backs and uses

What are they used for? _____

Please complete the following for each building or structure:

	Building One	Building Two	Building Three
Type of Building			
Setback from Front Lot Line			
Setback from Rear Lot Line			
Setback from Side Lot Line			
Setback from Side Lot Line	see site plan A1-00		
Height (metres)			
Dimensions			
Floor Area			
Date of Construction			

Are any buildings or structures to be built on the subject lands?

☒ yes ☐ no

If yes, please complete the following for each building or structure:

	Building One	Building Two	Building Three
Type of Building	proposed boathouse	proposed 2nd unit	
Setback from Front Lot Line	0'	20'3"	
Setback from Rear Lot Line	+300'	+300'	
Setback from Side Lot Line	+300'	+300'	
Setback from Side Lot Line	+300'	+300'	
Height (metres)	6.8m ; mid eave to peak	7 m	
Dimensions	14.91m X 10.58m	7.7 m X 8.82 m	
Floor Area	157.75 m.sq.	68 m.sq.	
Date of Construction			

When were the subject lands acquired by the current owner? _____

May 2025

How long have the "existing uses" continued on the subject lands? _____

100+ years (existing cottage built 1913)

9) SERVICING

	<u>Municipal</u>	<u>Private</u>	<u>Other</u>
Water Supply	☐	☒	☐
Sewage Disposal	☐	☒	☐
Frontage on Road	☒	☐	☐

Is storm drainage provided by:

☐ Sewer ☒ Ditch ☐ Swale

☐ Other (describe) _____

10) OTHER APPLICATIONS

Are the subject lands also the subject of an application under the Planning Act for approval of a Plan of Subdivision or a Consent? ☐ yes ☒ no

If yes, what is the file number? _____

What is the status of the application? _____

Have the subject lands ever been the subject of an application under Section 34 of *The Planning Act* (rezoning)? ☐ yes ☒ no

If yes, please provide a brief explanation: _____

- DocuSign Envelope ID: 98B2749B-8FA2-479F-896B-9773CC66F272
- ☒ the boundaries and dimensions of the subject land, all existing and proposed buildings and structures on the subject land, indicating the distance of the building or structures from the front yard lot line, rear yard lot line and side yard lot lines;
 - ☒ the approximate location of all natural and artificial features on the subject land and on land that is adjacent to the subject land that, in the opinion of the applicant, may affect the application. Examples include: buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tanks;
 - ☒ the current uses on land that is adjacent to the subject land;
 - ☒ the location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public travelled road, a private road or a right-of-way;
 - ☐ if access to the subject land is by water only, the location of the parking and docking facilities to be used; and
 - ☐ the location and nature of any easement affecting the subject land.

Required Sketch

see site plan A1-00

12) PERMISSION TO ENTER

I hereby authorize, the Members of Staff and/or Elected Members of the Council of the Municipality of Magnetawan, to enter upon the subject lands and premises for the limited purpose of evaluating the merits of this application. This is their authority for doing so.

mar.19. 2026
Date


Signature of Registered Owner(s) or Agent

13) FREEDOM OF INFORMATION

I hereby provide authority for any information contained in this application, to be released in accordance with the Freedom of Information Act.

Mar. 19, 2026
Date


Signature of Registered Owner(s) or Agent

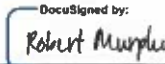
14) PAYMENT OF FEE AND DEPOSIT

- | | |
|---|--|
| ☒ Application Fee | As per the current Fees and Charges By-law |
| ☒ Residential Deposit Fee | As per the current Fees and Charges By-law |
| ☐ Commercial/Industrial Deposit Fee | As per the current Fees and Charges By-law |

The "deposit" shall be used for expenses as defined below. As for the date of this application, I further hereby agree to pay for and bear the entire cost and expense for any engineering, legal, landscape, architectural and/or planning consulting expenses incurred by the Municipality of Magnetawan during the processing of this Application, in addition to the Application Fee set by the Municipality of Magnetawan.

An additional deposit shall be required if the deposit is insufficient to complete the Application.

Mar. 19, 2026
Date

DocuSigned by:

Signature of Registered Owner(s)

Note: All Invoices for payment shall be sent to the person(s) indicated in Section 2) Owner of this application, unless otherwise requested.

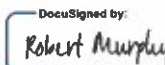
If the Applicant/Owner is a Corporation, the Applicant/Owner shall provide certification that he/she has the authority to Bind the Corporation.

15) AFFIDAVIT

I, Robert Murphy (manager) of the Pickarel Point LLC in the state of California solemnly declare that all of the above statements contained herein and in all exhibits transmitted herewith are true and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of "The Canada Evidence Act".

DECLARED BEFORE ME at St. Helena in the state of California
of USA this 23rd day of March, 2026,

3/23/2026
Date

DocuSigned by:

Signature of Registered Owner(s) or Agent

STAFF REPORT

TO: Erica Kellogg, Deputy Clerk – Planning & Development
Municipality of Magnetawan

FROM: Patrick Townes, BA, BEd and Jamie Robinson, BES, MCIP, RPP
MHBC Planning Limited

DATE: July 29, 2025

SUBJECT: Zoning By-law Amendment Application – Pickerel Point LLC
c/o Denis Lachance, Part Lot 11, Concession 3 and 4, Parcel 699
S/S

Recommendation

Based on the land use planning analysis contained in this Report, the following is recommended:

THAT Council receive the Planners Report dated July 29, 2026, respecting the Zoning By-law Amendment application for 195 10th and 11th Sideroad, Part Lot 11, Concession 3 and 4, Parcel 699 S/S (Pickerel Point LLC c/o Denis Lachance); and,

THAT Council deny the Zoning By-law Amendment application based on the analysis included in the Planners Report or that Council defer the application to enable the applicant to revise the proposal.

Proposal /Background

A Zoning By-law Amendment application has been submitted on the subject property legally described as Part Lot 11, Concession 3 and 4, Parcel 699 S/S and municipally known as 195 10th and 11th Sideroad. The subject property is accessed via 10th and 11th Sideroad and has lot frontage on the shoreline of Ahmic Lake. The legal owner of the subject property is Pickerel Point LLC, and the application was submitted by Denis Lachance.

The subject property has a lot area of approximately 48.8 hectares (120.7 acres) and has approximately 830 metres of lot frontage on Ahmic Lake. The location of the subject property is shown on Figure 1, and an aerial image of the subject property is shown on Figure 2.

Figure 1: Location of the Subject Lands



Figure 2: Aerial of the Subject Lands



The following applies to the subject property:

- Designated primarily as Rural and Shoreline in the Official Plan.
- There is mapped fish habitat on the most westerly portion of the shoreline.
- Zoned Shoreline Residential (RS), Rural (RU), Environmental Protection (EP) and Extractive Industrial (EX) Zone in the Zoning By-law.
- Surrounding land uses include rural development and shoreline residential development.

The purpose and effect of the Zoning By-law Amendment application is to permit the construction of a two-storey boathouse (with a guest cabin) and a guest cabin on the subject property. The owners are proposing the following on the subject property:

- A new boathouse including a number of components, including a covered deck, boat storage area, guest cabin, docks and decks with an overall approximate width of 32 metres, length of 25 metres and a height of 7.6 metres.
 - The proposed width of the boathouse component (3 boatslips) is approximately 15 metres and a length of 13 metres, facing the west direction.
- A new guest cabin (in the second storey of boathouse) with a size of 103 square metres (1,101 square feet). The guest cabin component in the boathouse contains washroom facilities.
- A new guest cabin (on land) located 6 metres from the shoreline with a size of 52 square metres including the deck area. The guest cabin includes washroom facilities.

An amendment to the Zoning By-law is proposed to rezone the subject property to a site-specific Shoreline Residential Exception XX (RS-XX) Zone to recognize the proposed boathouse and the various components, and the guest cabin located close to the shoreline.

The Zoning By-law Amendment is necessary for the following reasons:

1. To increase the permitted width of a boathouse when measured parallel to the shoreline – the overall proposed width of the boathouse structure, including all decks and docks is 32 metres, and the building itself (from wall to wall) is 25 metres. A maximum width of 15 metres is permitted.
2. To permit a guest cabin on the second storey of the boathouse with a size of 103 square metres and to include washroom facilities. The maximum permitted size of a guest cabin is 40 square metres, and a guest cabin is not to include any water and sewage services.
3. To permit a guest cabin with a minimum setback of 6 metres from the shoreline, a size of 52 square metres including a balcony, and to include washroom facilities. The maximum permitted size of a guest cabin is 40 square metres, and a guest cabin is not to include any water or sewage services. Further, a guest cabin is required to meet the required front yard of the RS Zone which is 15 metres.

The owners have submitted drawings of the proposed development, and the drawing set is attached to this Report. The location of the existing development and the proposed boathouse and guest cabin is shown on Figure 3 and Figure 4. The various components and associated size and dimensions of the boathouse are shown on Figure 5.

Figure 3: Existing and Proposed Development

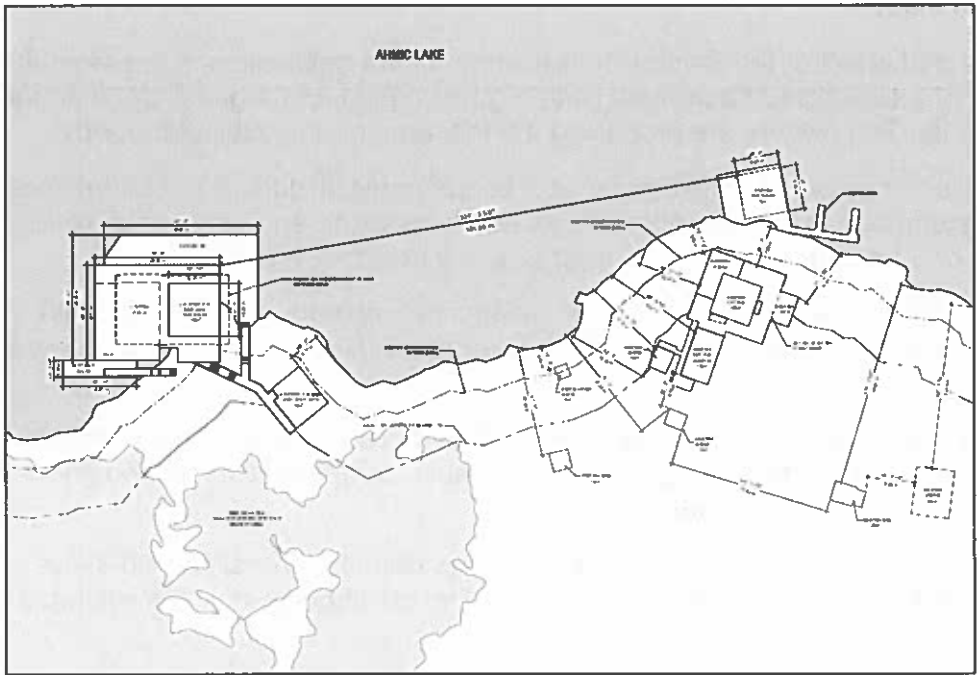


Figure 4: Proposed Development

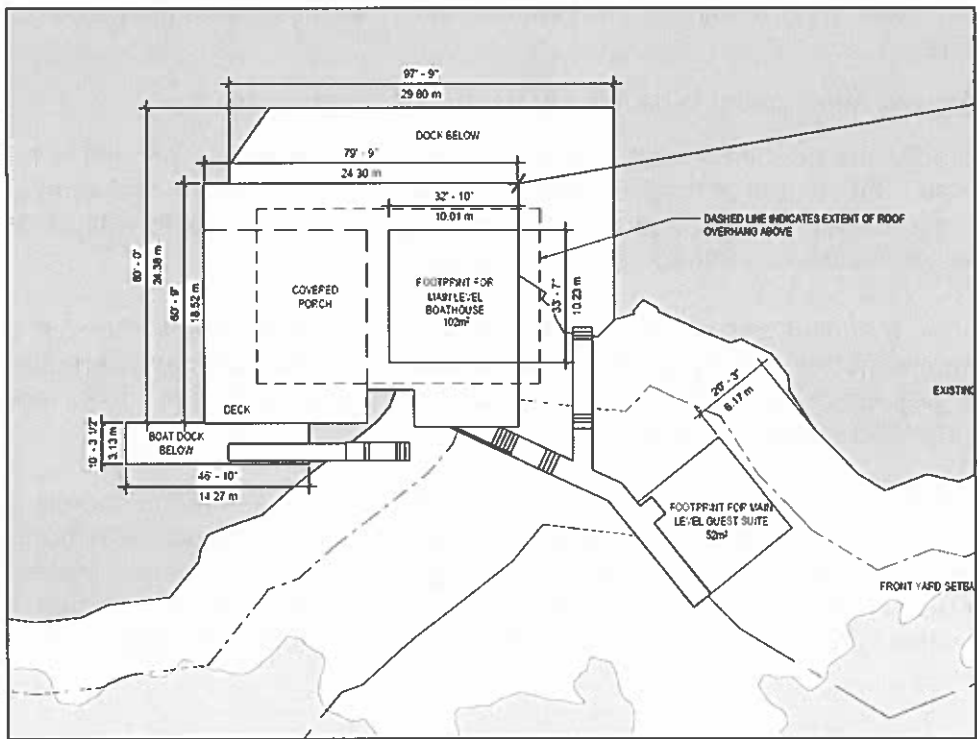
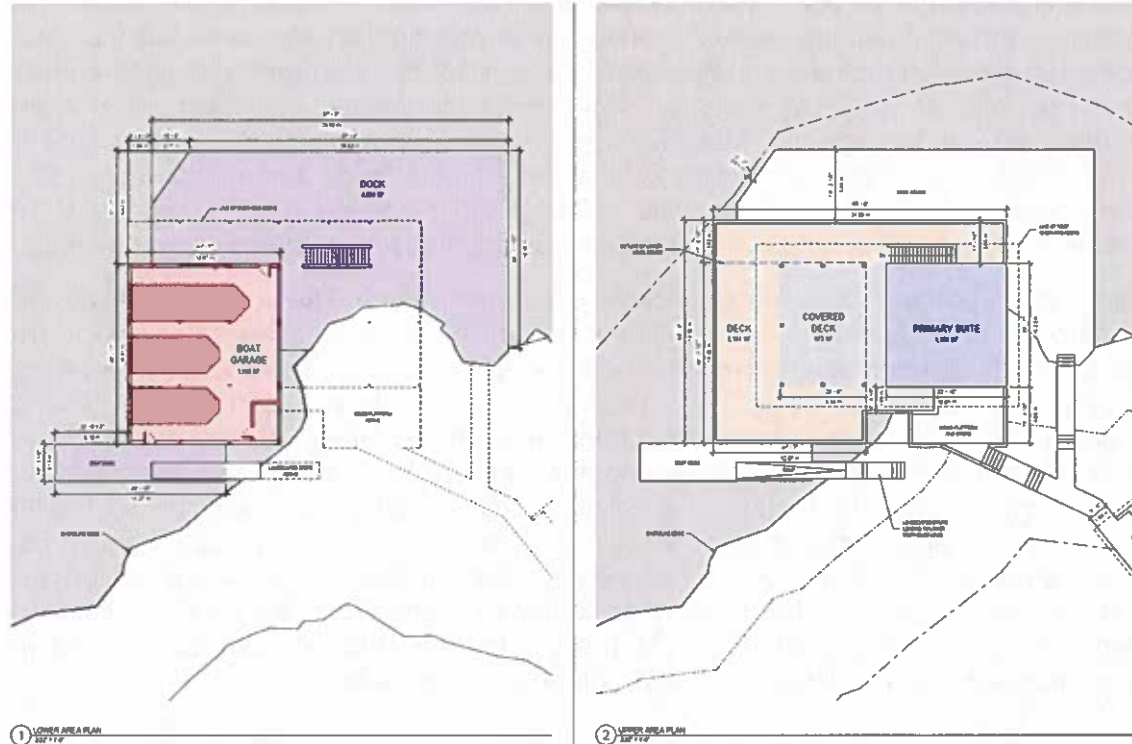


Figure 5: Components of Proposed Boathouse



The drawing shown in Figure 5 was requested from the agent in order to illustrate the different components of the proposed boathouse. As shown, the boathouse component used for the storage of boats is only a portion of the footprint of the overall structure and faces a westerly direction. The guest cabin portion of the building is not associated with the boathouse. Staff have concerns that the application and proposed development is not a boathouse, but rather a shoreline building that is not contemplated by the Zoning By-law or Official Plan, a component of which is a boathouse.

Policy Analysis

Provincial Planning Statement

The Provincial Planning Statement (PPS) is a document that provides policy direction on matters of Provincial interest concerning land use planning. Ontario has a policy-led planning system, and the PPS sets the foundation for regulating the development and use of land in the Province. Policies are set out to provide for appropriate development while also protecting resources of provincial interest, public health and safety, and the quality of the natural and built environment. When making land use planning decisions, Planning Authorities must ensure that all planning decisions are consistent with the PPS.

The subject lands are located outside of a Settlement Area and are considered Rural Lands in the context of the PPS. Section 2.6 of the PPS outlines policies for Rural Lands. Resource-based recreational uses, including recreational dwellings and accessory uses (i.e. boathouses and guest cabins) are permitted.

Section 3.6 of the PPS outlines policies for sewage, water, and stormwater. Where municipal sewage services and municipal water services are not available, planned or feasible, individual on-site sewage services and individual on-site water services may be used provided that site conditions are suitable for the long-term provision of such services with no negative impacts. Planning for stormwater management includes integration with sewage and water services to ensure that the systems are optimized and minimizing or preventing increases in contaminate loads and minimizing erosion and changes in water balance. The existing and proposed development is to be serviced by individual on-site sewage services and individual on-site water services.

Section 4.1 of the PPS outlines policies for natural heritage. The subject lands are not located in or adjacent to any significant natural heritage features as shown in the Municipality of Magnetawan schedules to the Official Plan. There are areas on the subject lands identified as Fish Habitat, however these features are located approximately 600 metres to the west from the location of the proposed boathouse on the western portion of the subject property. Section 4.1.8 of the PPS specifies that development and site alteration is not permitted on lands adjacent to fish habitat unless the ecological function of the adjacent lands has been evaluated and it has been demonstrated that there will be no negative impacts on the natural features or on their ecological functions. The Municipality's Official Plan identifies that adjacent lands from Fish Habitat shall be 120 metres, therefore the location of the proposed boathouse and guest cabin are outside of these adjacent lands.

From a PPS policy perspective, the proposed application is consistent with the PPS.

Municipality of Magnetawan Official Plan

The Zoning By-law Amendment application was submitted prior to May 2026 when the new Official Plan was approved by the Ministry of Municipal Affairs and Housing, and therefore the policies of the previous Official Plan have been reviewed as part of the policy review and the application.

The Municipality's Official Plan provides policy direction on growth and development within Magnetawan. The policies in the Plan address the environment, cultural and built heritage, natural resources and servicing and transportation. Schedule A (Land Use Map) of the Official Plan identifies the subject property as being designated Rural and Shoreline. Figure 6 includes an excerpt of Schedule A of the Official Plan.

Figure 6: Excerpt of Schedule A of Official Plan



Section 5.2 of the Official Plan contains policies for Rural Areas in the Municipality and states that the permitted uses include residential dwellings and accessory uses provided they are in close proximity to other residential uses and existing roadways.

Section 5.4 of the Official Plan contains policies for the Shoreline designation and states that permitted uses include detached dwellings and accessory uses. A boathouse and guest cabin is considered a permitted use on the subject property.

Section 4.7 of the Official Plan states that new development or site alteration shall have no negative impact on fish habitat or functions. Section 4.10 establishes 120 metres from the boundary of a significant fish habitat area as adjacent lands within which potential impacts of a development proposal must be considered. The proposed shoreline building is located approximately 600 metres from the adjacent fish habitat area and therefore are located beyond the adjacent lands.

One objective of the Official Plan is to control the density and intensity of development on the lakes in order to protect the natural features and visual qualities of the shoreline.

Section 4.3 of the Official Plan includes policies regarding surface water quality and states that a natural shoreline vegetation buffer shall be preserved within at least 20 metres of the shoreline wherever possible. The required minimum front yard of the RS Zone in the implementing Zoning By-law is 15 metres. It is recommended that the proposed guest cabin (on land) be relocated to at least 15 metres from the shoreline in order to conform to the policies of the Official Plan. There was no justification provided to support the location of the guest cabin at 6 metres from the shoreline. In addition, the site visit confirmed that the guest cabin could be located on the subject property that would comply to the Zoning By-law.

This application has been submitted following a housekeeping amendment to the Zoning By-law that permits two-storey boathouses and a guest cabin on the second storey of a boathouse.

While the Zoning By-law document has been updated to include as-of-right permissions for two-storey boathouses, the Official Plan does not contain specific policies upon which to evaluate proposals for boathouses that exceed the size requirement of a boathouse.

The proposed width of the boathouse component of the shoreline building complies to the maximum width requirements in the Zoning By-law, however in this proposal it is the other components of the building, including the docks, decks, covered boat storage area and guest cabin that result in the exceedance of the maximum width permissions in the Zoning By-law.

The boathouse component used for the storage of boats is only a portion of the overall footprint, and the design of the structure is not typical of a boathouse where the boat storage component area is included on the first storey, and the guest cabin portion is located directly above. The proposed structure contains two separate components, a boathouse where the boats are stored and a guest cabin beside it, resulting in the larger overall size/width and visual impact from the lake. It is recognized that the subject property has a large lot frontage compared to other shoreline properties on the lake. It is staff's opinion the extent of the relief from the Zoning By-law sought for the shoreline building and the requested proximity of the guest cabin to the shoreline would not conform to the Official Plan, specifically Objective 4 in Section 3.0 of the

Official Plan. This objective is to “ensure that development in the shoreline areas maintains the character of the existing development, preserves the natural features of the shoreline and does not exceed the biological or recreational carrying capacity of any waterbody.”

Following a site visit and viewing other properties on the lake, it is clear that there are existing two-storey boathouses located on the shoreline of Ahmic Lake. These range from historic two-storey boathouses that have existed for a long period time and also new two-storey boathouses that have been constructed as recently as this year.

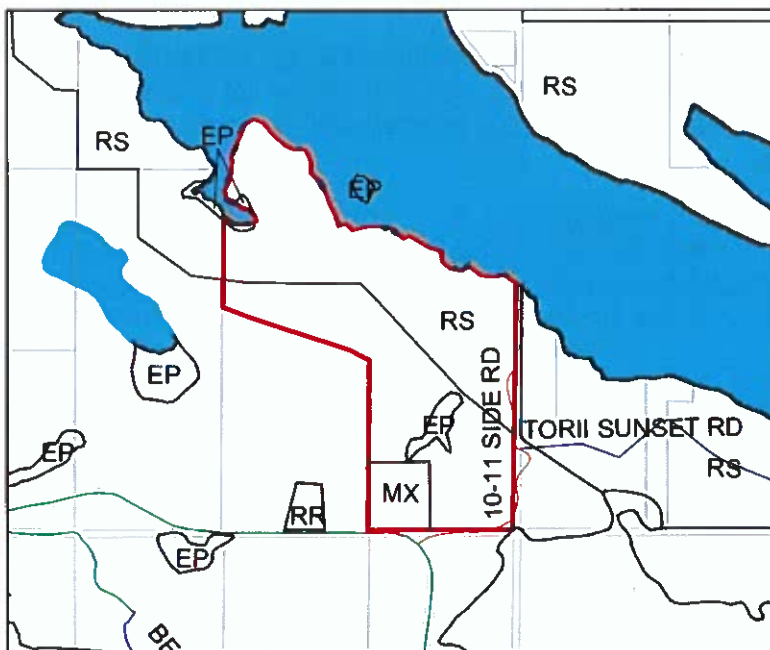
Following a review of the Zoning By-law Amendment application, it is difficult to make a recommendation to Council to approve the Zoning By-law Amendment application, without policies in the Official Plan to provide direction on how to evaluate boathouses that exceed the maximum width and associated size requirements. It is also noted that the proposed guest cabin component of the shoreline building is over double the size of what is permitted. In terms of scale the size of an accessory use needs to be examined against a principal use.

Although from a land use compatibility perspective, the subject property has a very large lot frontage and is well separated from adjacent properties and other developed shorelines, it is our opinion that the application does not conform to the objectives of the Official Plan.

Municipality of Magnetawan Zoning By-law

The subject lands are currently zoned Shoreline Residential (RS), Rural (RU), Environmental Protection (EP) and Extractive Industrial (MX) Zone as shown in Figure 7.

Figure 7: Excerpt of Zoning By-law Schedule A



The provisions of the RS Zone apply to the proposed shoreline building, including the boathouse and various components, and the proposed guest cabin. The following is

a summary of the Zoning By-law provisions that apply to the subject property and the RS Zone:

Two Storey Boathouse Definition

Any accessory building or enclosure in which one or more boats, or float planes and related equipment are stored, kept or repaired and where the second storey is maintained for the accommodation of an individual or individuals where facilities for cooking are not provided. A two-storey habitable boathouse shall be considered a guest cabin for the purposes of determining the number of permitted accessory buildings on a lot.

Two-Storey Boathouses – Section 3.1 h) iii) and iv)

Section 3.1 h) iii)

- a) **maximum width 15 metres of 25% of the lot frontage, whichever is less;***
- b) minimum side yard 6 metres;*
- c) minimum lot frontage 75 metres;*
- d) maximum height 7.6 metres;*
- e) prior to the issuance of a building permit, the Chief Building Official shall receive foundation plans certified by a professional engineer or professional architect;*
- f) maximum projection of the ground floor dock 4 metres (13ft) from any wall of the ground floor;*
- g) maximum projection of second storey decks of 4 metres (13ft) from any wall of a two-storey boathouse.*

Section 3.1 h) iv)

Where a lot has more than 180 metres of frontage, a second boathouse shall be permitted, provided that the boathouse is located no closer than 100 metres to an existing boathouse.

Guest Cabins – Section 3.1 k)

Notwithstanding any other provision of this By-law to the contrary, a guest cabin is permitted on a lot provided that:

- i) no cooking facilities are located in the building;*
- ii) **no servicing (septic system or well) is located in the building;***
- iii) **the building has an area of 40 square metres or less;***
- iv) the building has a height not greater than 5.0 metres;*
- v) **the building complies with all of the setbacks that apply to the principal building on the lot;***
- vi) for the purpose of determining the number of Guest Cabins on a lot, the second storey of a habitable boathouse that existed as of January 1, 2023, or other accessory building shall be considered a Guest Cabin; and,*
- vii) on the lands abutting a navigable waterway, where a lot has at least 45 metres of frontage. An additional Guest Cabin is permitted with each additional 90 metres of frontage.*

Amendments are required to the Zoning By-law to permit the following:

1. To increase the permitted width of a boathouse when measured parallel to the shoreline – the overall proposed width of the boathouse structure, including all decks and docks is 32 metres, and the structure itself is 25 metres. A maximum width of 15 metres is permitted.
2. To permit a guest cabin on the second storey of the boathouse with a size of 103 square metres and to include washroom facilities. The maximum permitted size of a guest cabin is 40 square metres, and a guest cabin is not to include any water and sewage services.
3. To permit a guest cabin with a minimum setback of 6 metres from the shoreline, a size of 52 square metres including a balcony, and to include washroom facilities. The maximum permitted size of a guest cabin is 40 square metres, and a guest cabin is not to include any water or sewage services. Further, a guest cabin is required to meet the required front yard of the RS Zone which is 15 metres.

Following a review of the permissions associated with the boathouse and guest cabins within the RS Zone, a two-storey boathouse and a number of guest cabins are permitted on the subject property, however the above noted amendments are required to recognize the size and components of the proposed structures.

The size of the proposed guest cabin on the second storey of the shoreline building is more than double of what is permitted in terms of the maximum size of a guest cabin in the Zoning By-law and also is not located directly above the boat storage component of the boathouse. The guest cabin is sited in a manner that results in the shoreline building having a greater width than what is permitted for a boathouse in the Zoning By-law.

It is recognized that the second storey also includes a covered deck (91 square metres) and an open deck (201 square metres) – for a total second storey of 395 square metres or 4,252 square feet.

The first storey of the boathouse includes the boathouse itself (183 square metres) and a total dock area of 473 square metres, for a total first storey size of 656 square metres or 7,062 square feet on the first storey.

The design of the overall structure separates the boathouse component from the covered deck, open deck, covered dock/boat storage and guest cabin component which ultimately contributes to the expanded size of the structure.

The Official Plan provides policy direction for a natural vegetation buffer to be maintained between development and the shoreline to protect water quality, to allow for vegetation within the front yard and between buildings and structures from the shoreline, and to provide opportunity for visual screening from the lake. Planning Staff do not support the reduced setback from the shoreline for the guest cabin that is located on land.

Planning Staff have concerns that only a portion of the shoreline building is a boathouse and that the proposed building is not permitted or contemplated by the planning documents.

A draft Zoning By-law Amendment has been prepared based on the application that has been submitted for Council's consideration.

The owner is responsible for getting any other approvals that may be applicable, including MNRF or DFO.

Comments from Departments

The following comments were received on the application:

Road Department:

Fire Chief:

Building Department:

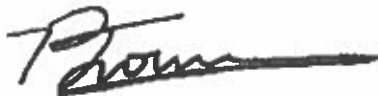
By-law Department:

Summary

Planning staff recommend that the applications be denied or deferred so that Planning Staff can work with the applicant to reduce the extent of zoning relief that has been proposed. Planning staff do not support the reduction in shoreline setback for the guest cabin. On the matter of the proposed boathouse as depicted in the application, Planning Staff are not satisfied that the proposed shoreline building is a boathouse. Staff do recognize that a portion of the shoreline building is a boathouse, however much of the shoreline building does not appear to meet the definition of a boathouse. In addition, the overall size of the building does not conform to the character objectives of the Official Plan or the compatibility policies.

A draft Zoning By-law Amendment has been included for Council's consideration based on the application that has been submitted.

Respectfully submitted,



Patrick Townes, BA, BEd
Planning Consultant
MHBC Planning



Jamie Robinson, BES, MCIP, RPP
Planning Consultant
MHBC Planning

Attachment 1: Boathouse Drawings

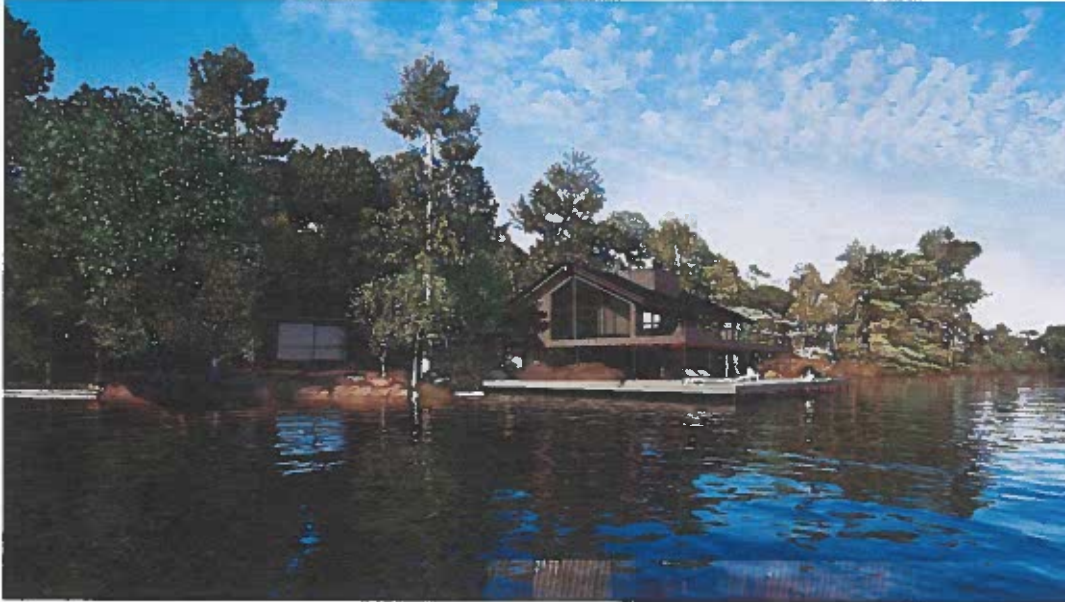
CLIENT
PARKER & ALEX
CONRAD

ARCHITECT
OMAR GANDHI
ARCHITECTS INC.

STRUCTURAL
DEBBE LACHANCE -
CUSTOM HOME DESIGNS LLC.

MECHANICAL
N/A

CONTRACTOR
MARK LANGFORD -
AHMIC MAINTENANCE &
STORAGE LTD.



**Ahmic Lake
Boathouse**
Maitland, ON

ISSUED FOR ZA
2026.02.24

OG

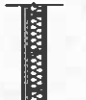
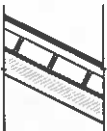
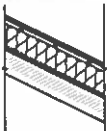
ASSEMBLY SCHEDULE

LEGEND:

* Building not indicated on architectural floor plans and building sections

NOTE:

All (2x4) surfaces throughout the building are to receive a 12" x 12" x 1/2" Rigid Polyurethane Insulation (R24) or equivalent. A minimum 1/2" gap is to be maintained between the insulation and the exterior wall. The insulation is to be installed in a manner that it is not exposed to the exterior of the building. The insulation is to be installed in a manner that it is not exposed to the exterior of the building. The insulation is to be installed in a manner that it is not exposed to the exterior of the building.

	EW1 EXTERIOR WALL ASSEMBLY EW1 - GARAGE 1x6 Vertical T&G Wood Cladding 5/8x6 Horizontal Pressure Treated Sheathing @ 16" o/c 5/8x6 Vertical Pressure Treated Sheathing @ 16" o/c - Weather Resistant Membrane 1/2" Plywood Sheathing 2x6 Wood Stud @ 16" o/c		S1 DOOR/IT ASSEMBLY S1 1x6 Pressure Treated Wood Sheathing - Insulated Screen 1x6 Square Edge Wood Sill Board, 1/4" Gaps to Provide Ventilation	
	EW2 EXTERIOR WALL ASSEMBLY EW2 - UPPER FLOOR 1x6 Vertical T&G Wood Cladding 5/8x6 Horizontal Pressure Treated Sheathing @ 16" o/c 5/8x6 Vertical Pressure Treated Sheathing @ 16" o/c - Weather Resistant Membrane 1/2" Plywood Sheathing 2x6 Wood Stud @ 16" o/c with Mineral Wool Batt Insulation (R24) 6 Mil Polyethylene Vapour Barrier 1/2" Plywood Sheathing - Finish Varies - Refer to Interior Elevations for Material		C1 CEILING ASSEMBLY C1 - Wood Framing As Required 1x2 Wood Sheathing 1/2 Gypsum Wall Board	
	W1 WALL ASSEMBLY W1 - 2X3 INTERIOR WALL - TYP. - Finish Varies - Refer to Interior Elevations for Material 1/2" Plywood Sheathing 2x6 Wood Stud @ 16" o/c with Acoustic Batt Insulation 1/2" Plywood Sheathing - Finish Varies - Refer to Interior Elevations for Material		R1 ROOF ASSEMBLY R1 - OUTDOOR PATIO - Standing Seam Metal Roof Panels - Capillary Drainage Mat Along Centre of Standing Seam Panel - Roof Underlay Membrane 5/8" T&G Plywood Sheathing 2x6 Wood Purlins Installed Perpendicular to Roof Framing 2x6 Wood Stud @ 16" o/c 6 Mil Polyethylene Vapour Barrier 3/4" T&G Cedar Sill Boards - Structural Timber Framing - Refer to Structural Design	
	W2 WALL ASSEMBLY W2 - 2X4 INTERIOR WALL - TYP. - Finish Varies - Refer to Interior Elevations for Material 1/2" Plywood Sheathing 2x6 Wood Stud @ 16" o/c with Acoustic Batt Insulation 1/2" Plywood Sheathing - Finish Varies - Refer to Interior Elevations for Material		R2 ROOF ASSEMBLY R2 - PRIMARY SUITE - Standing Seam Metal Roof Panels - Capillary Drainage Mat Along Centre of Standing Seam Panel - Roof Underlay Membrane 5/8" T&G Plywood Sheathing 2x6 Wood Purlins Installed Perpendicular to Roof Framing 2x6 Wood Stud @ 16" o/c with Mineral Wool Batt Insulation (R24) 6 Mil Polyethylene Vapour Barrier 3/4" Horizontal T&G Wood Cladding - Structural Timber Framing - Refer to Structural Design	
	F1 FLOOR ASSEMBLY F1 - DOCK 2x6 Wood Decking 2x6 Top Plate - Steel Joists - Refer to Structural Design - Steel Joists - Refer to Structural Design			
	F2 FLOOR ASSEMBLY F2 - UPPER DECK 2x6 Wood Decking - Weather Resistant Membrane 5 1/2" Rigid Insulation (Required for drainage) 3/4" T&G Plywood Sheathing 11 7/8" Wood Joist - Refer to Structural Design - Sill - Refer to Reflected Ceiling Plan			
	F3 FLOOR ASSEMBLY F3 - PRIMARY SUITE - Finished Flooring - Tile or Engineered Wood - Weather Resistant Membrane 3/4" Plywood Sheathing 2x6 Wood Stud @ 16" o/c 3/4" T&G Plywood Sheathing 11 7/8" Wood Joist - Refer to Structural Design 6 Mil Polyethylene Vapour Barrier - Sill - Refer to Reflected Ceiling Plan			

LEGEND:

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All materials and workmanship must comply with the requirements of all authorities having jurisdiction over the work. It is the Builder's responsibility to gain necessary approval from all relevant Authorities.

DIMENSIONS:

All dimensions must be verified on site. Do not scale off drawings. Plans take precedent over elevations. In the absence of dimensions, or if discrepancies exist, consult designer. All minimum dimensions are to comply with the National Building Code of Canada.

SHOP DRAWINGS:

Submit shop drawings to the Architect and Engineer for approval prior to manufacture of prefabricated elements of the building.

Ahmic Lake Boathouse
Metegowen ON

OG

OMAR GANOH ARCHITECTS INC.

asmar@ganoh.com

ASSEMBLIES

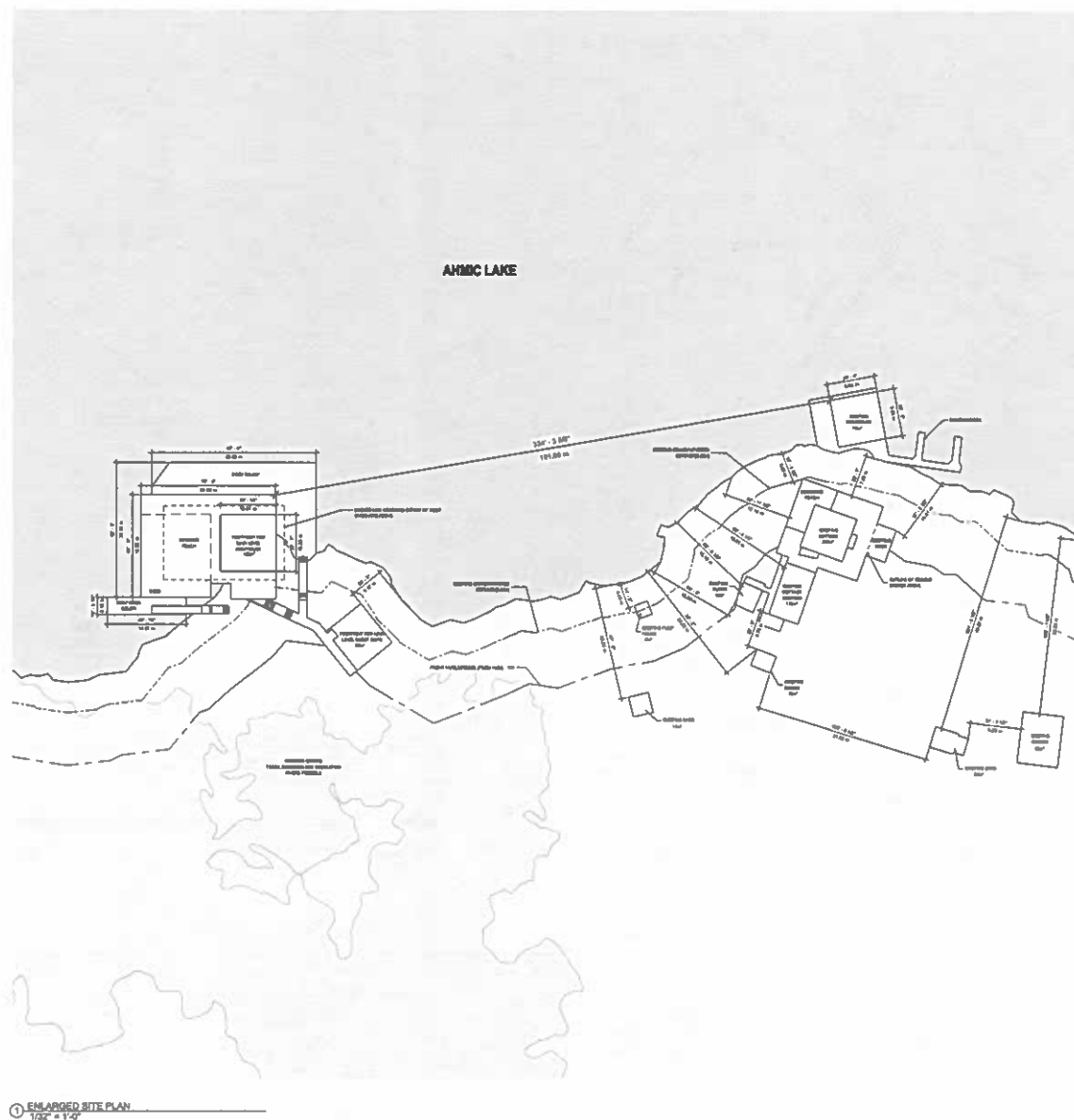
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Date: Issue Date

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Checked: SH

A0-20



① ENLARGED SITE PLAN
1/32" = 1'-0"

AMNIC LAKE

LEGEND:



TRUE NORTH

[illegible]

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SHOP DRAWINGS:

Submit shop drawings to the Architect and Engineer for approval prior to manufacture of precast concrete elements of the building.



Ahmic Lake Boathouse

OG

OSHAU GANDHI ARCHITECTS INC.

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SITE PLAN

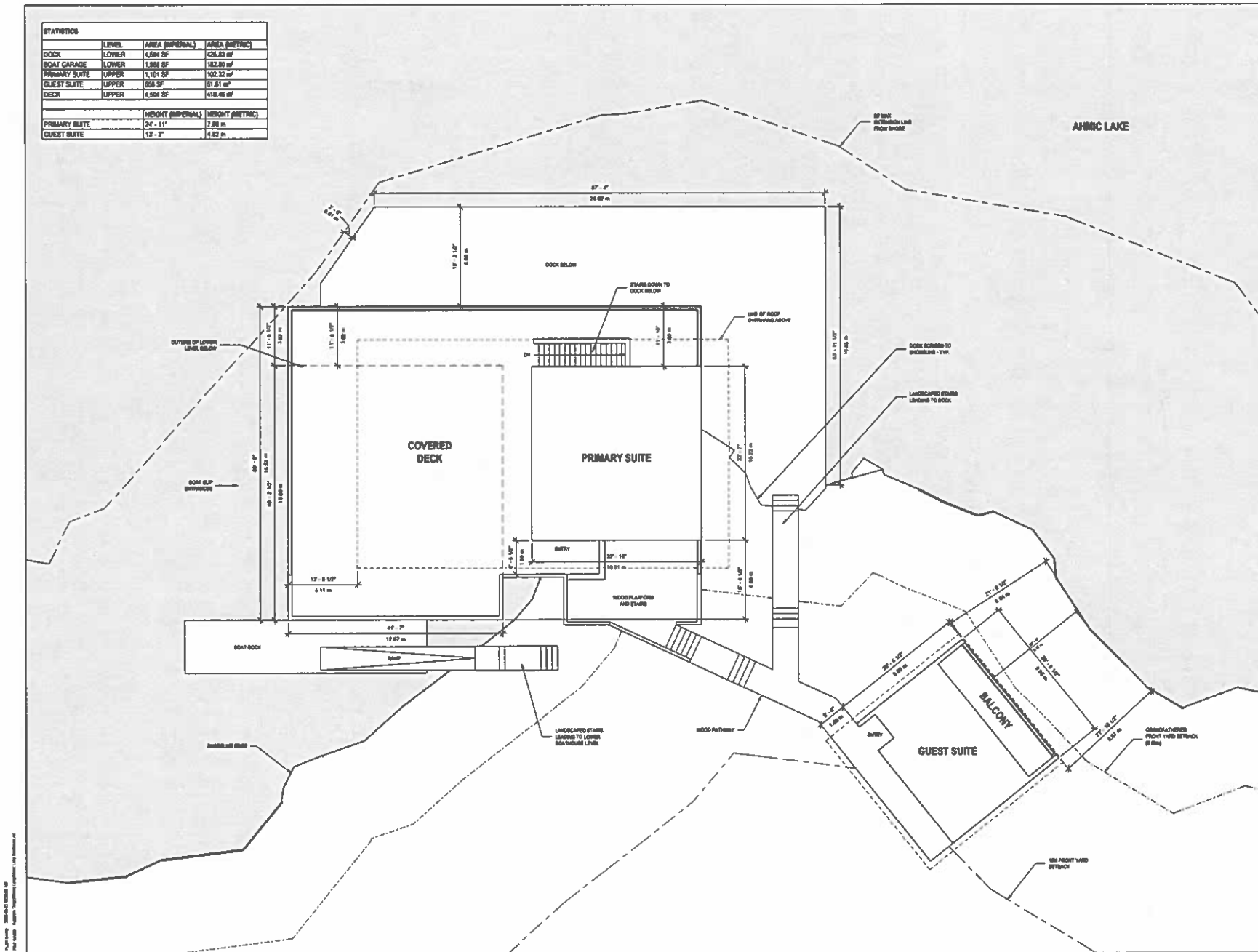
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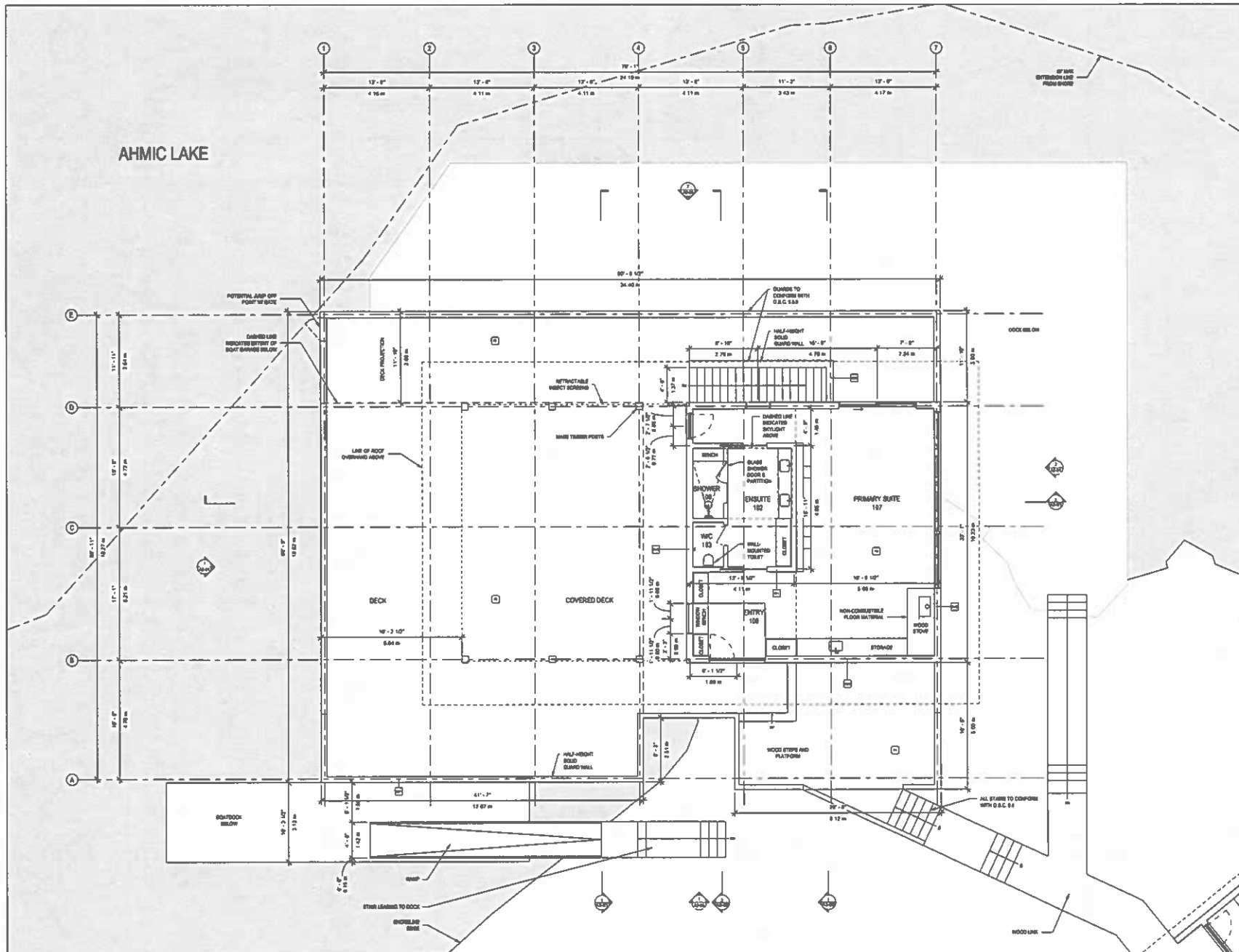
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Chart: 33

A1-00





LEGEND:



No.	Date	Description
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1	2025.11.25	ISSUED FOR PRICING

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SHOP DRAWINGS:

Submit shop drawings to the Architect and Engineer for approval prior to manufacture of prefabricated elements of the building.



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Malaga, ON

OG

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UPPER LEVEL FLOOR PLAN

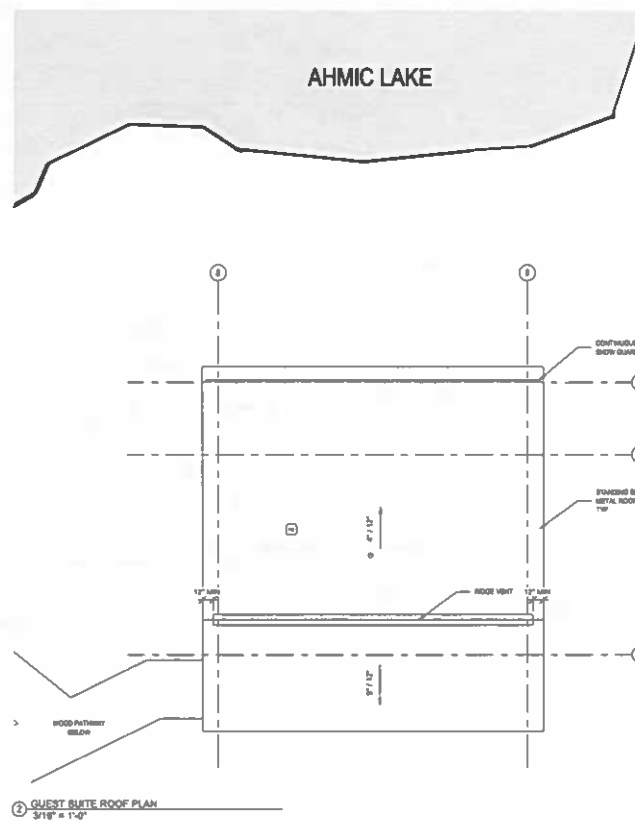
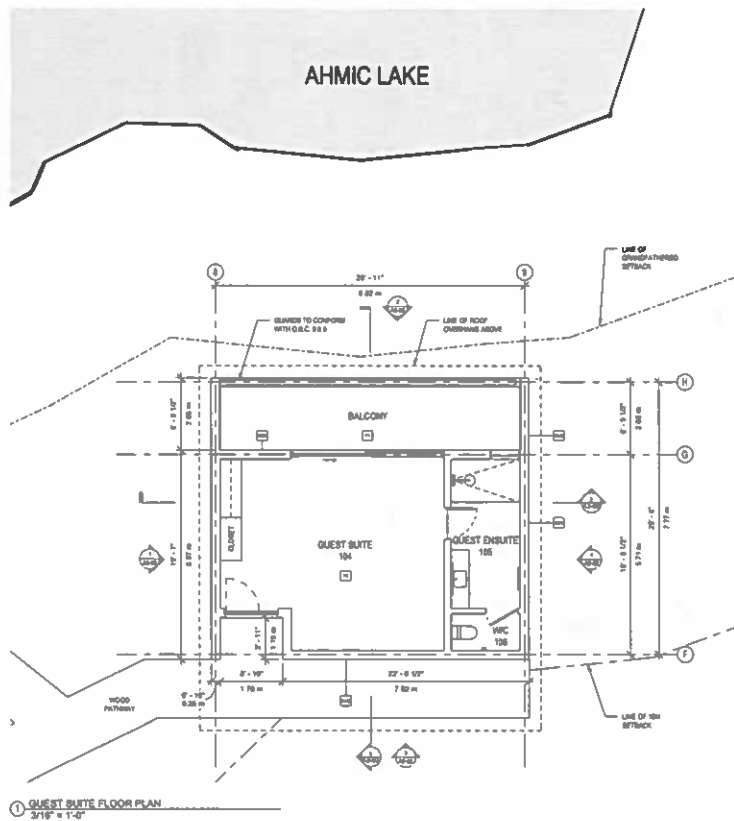
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Date: Issue Date

Drawn: MC

Checked: SS

A1-21



No.	Date	Description
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1	2015.11.28	ISSUED FOR PRICING

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SHOP DRAWINGS:
Submit shop drawings to the Architect and Engineer for approval prior to manufacture of prefabricated elements of the building.



Ahmic Lake Boathouse
Matsigenan, ON

OG

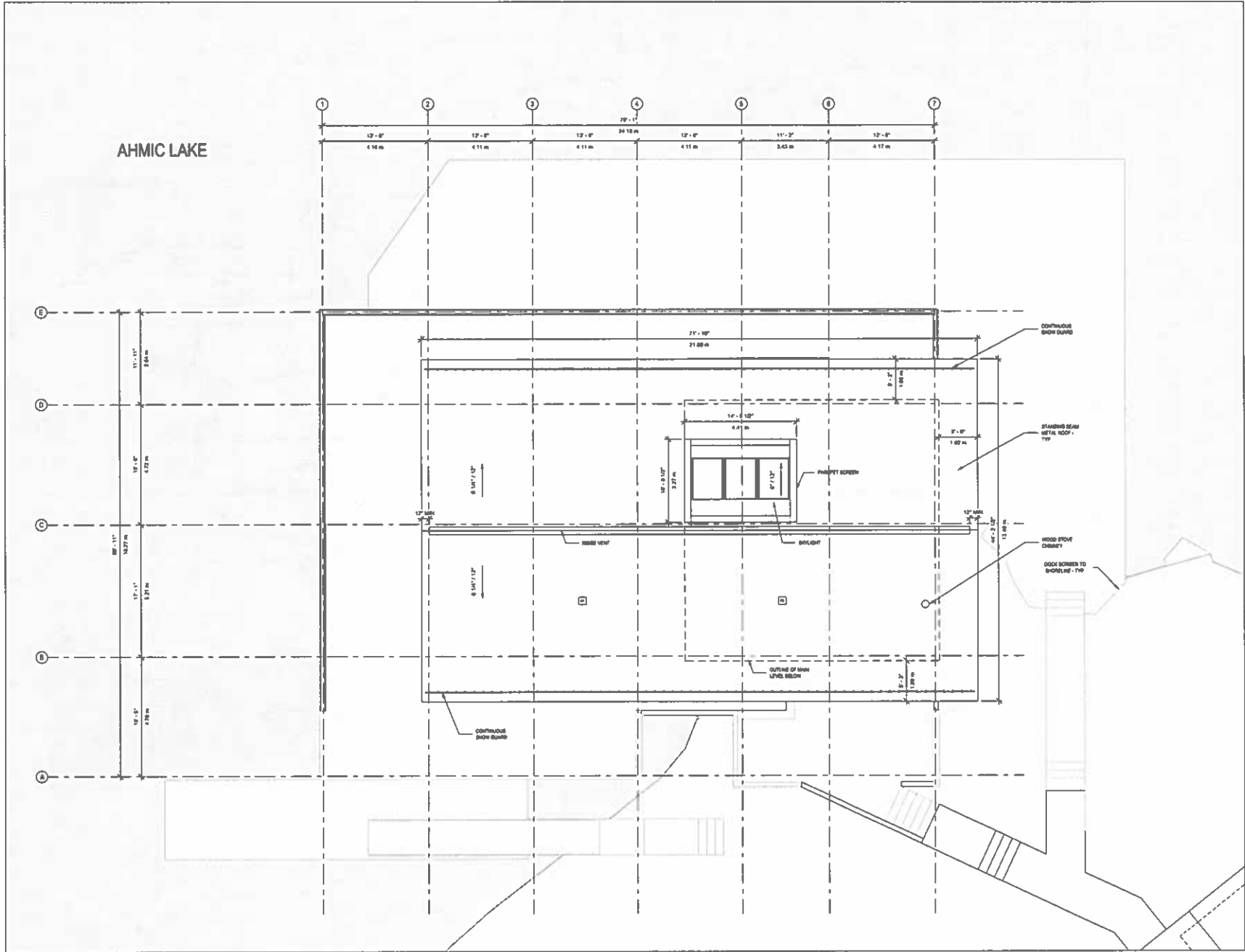
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GUEST SUITE FLOOR & ROOF PLAN

Scale: 3/16" = 1'-0"
Date: Issue Date
Drawn: MC
Chg: SS

A1-22



LEGEND



No.	Date	Description
2	2024.02.24	ISSUED FOR 2A
1	2025.11.25	ISSUED FOR PROPOSAL

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CONSTRUCTIONS:

All dimensions must be verified on site. Do not scale off drawings. Please take precedent over elevations. In the absence of dimensions, or if discrepancies exist, consult designer. All minimum dimensions are to comply with the National Building Code of Canada.

SHOP DRAWINGS:

Submit shop drawings to the Architect and Engineer for approval prior to manufacture of prefabricated elements of the building.



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Maitavon ON

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ROOF PLAN

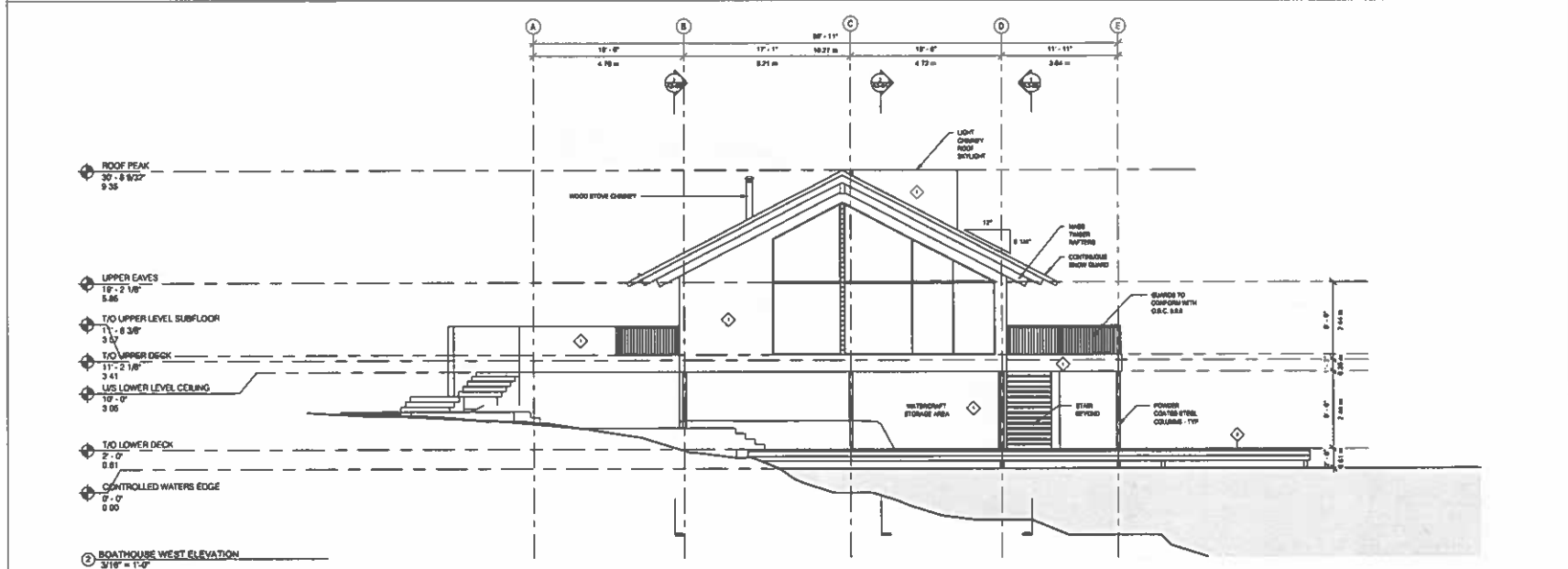
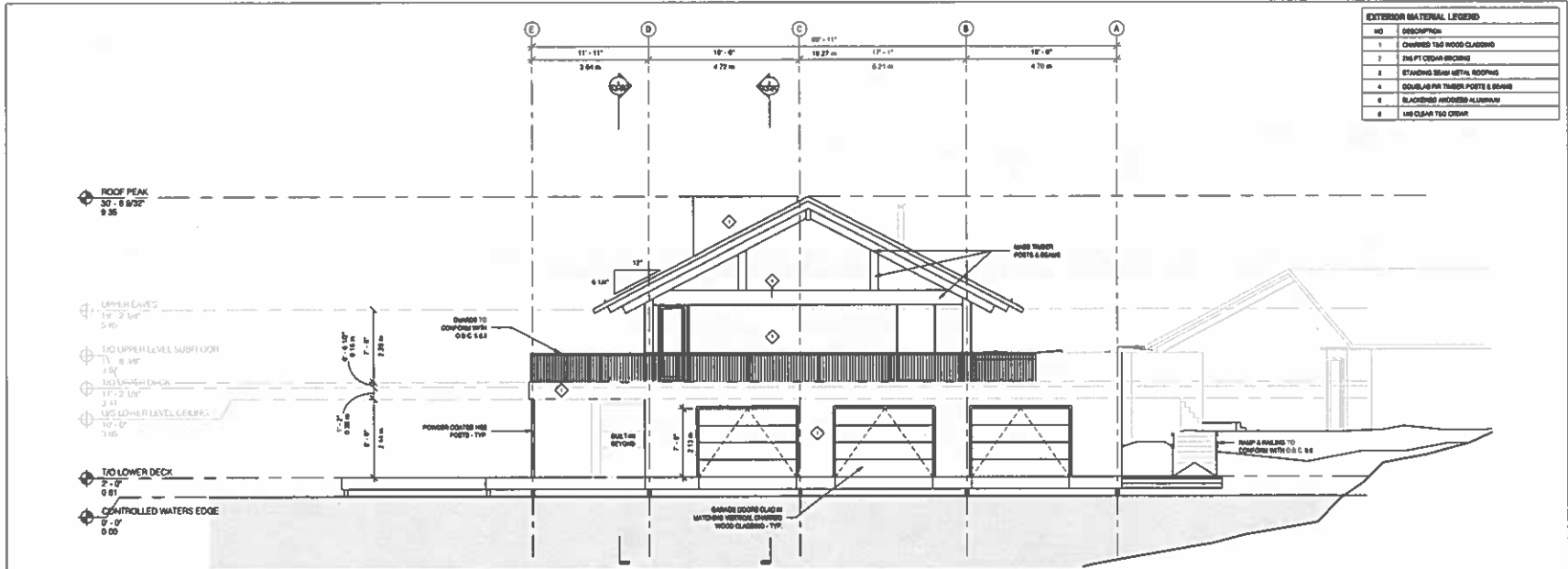
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Date: Issue Date

Drawn: MC

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A1-30



LEGEND:

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2	2x4 PT COVER JOISTS
3	STUDS @ 16" O.C.
4	GABLE END TRUSS PORTS & BRACE
5	GABLE END TRUSS PORTS & BRACE
6	UNCLAD WOOD CLADDING
7	UNCLAD WOOD CLADDING

2 2020.02.24 ISSUED FOR 2A

1 2020.11.25 ISSUED FOR PROLOG

No. Date Description

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Metegamon ON

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BOATHOUSE EAST AND WEST ELEVATION

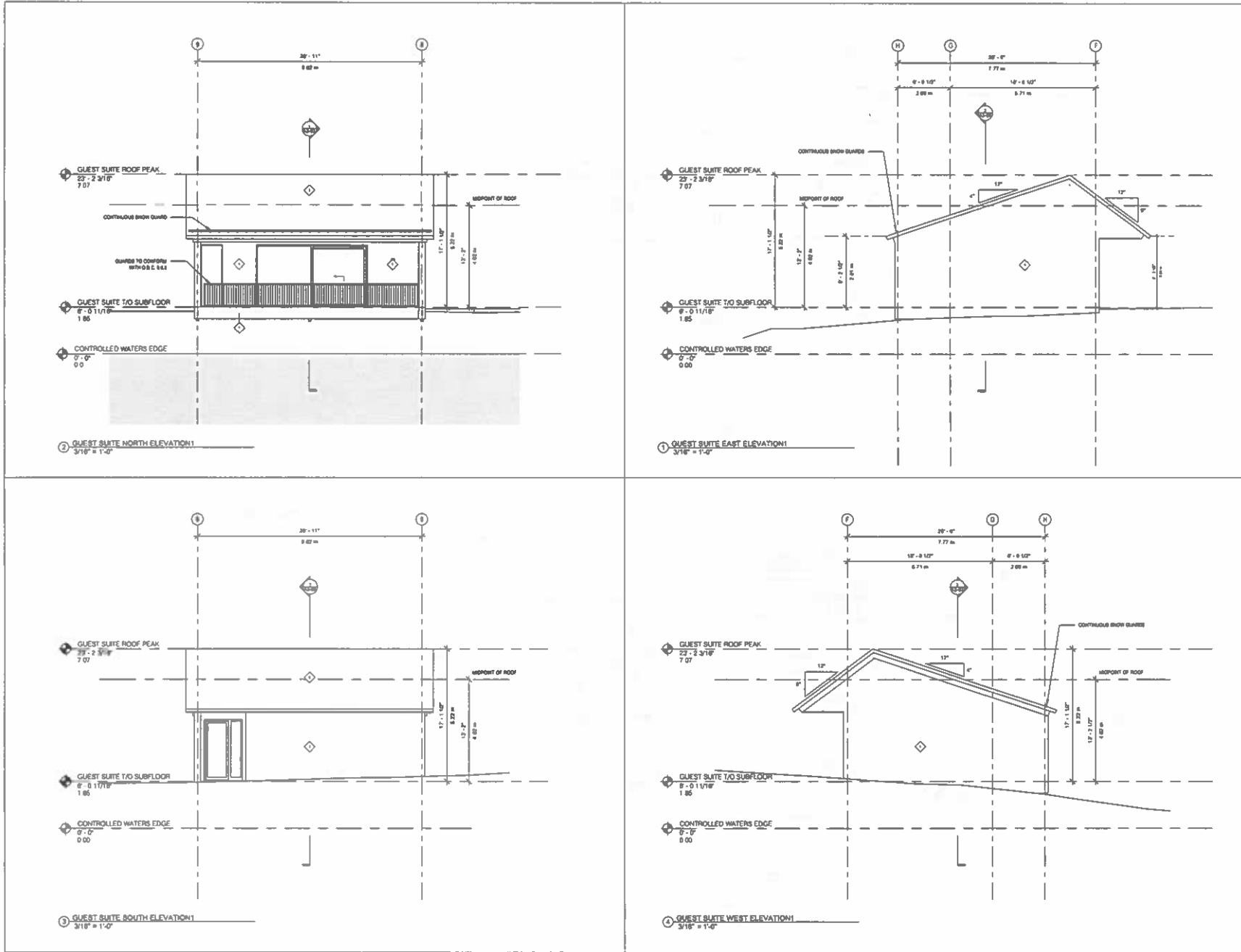
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Date: Issue Date

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Chk'd: SS

A2-01



LEGEND:

No.	Date	Description
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1	2015.11.25	ISSUED FOR PRICING

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SHOP DRAWINGS:

Submit shop drawings to the Architect and Engineer for approval prior to manufacture of prefabricated elements of the building.



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Boathouse
Metegamon ON

OG

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GUEST SUITE ELEVATIONS

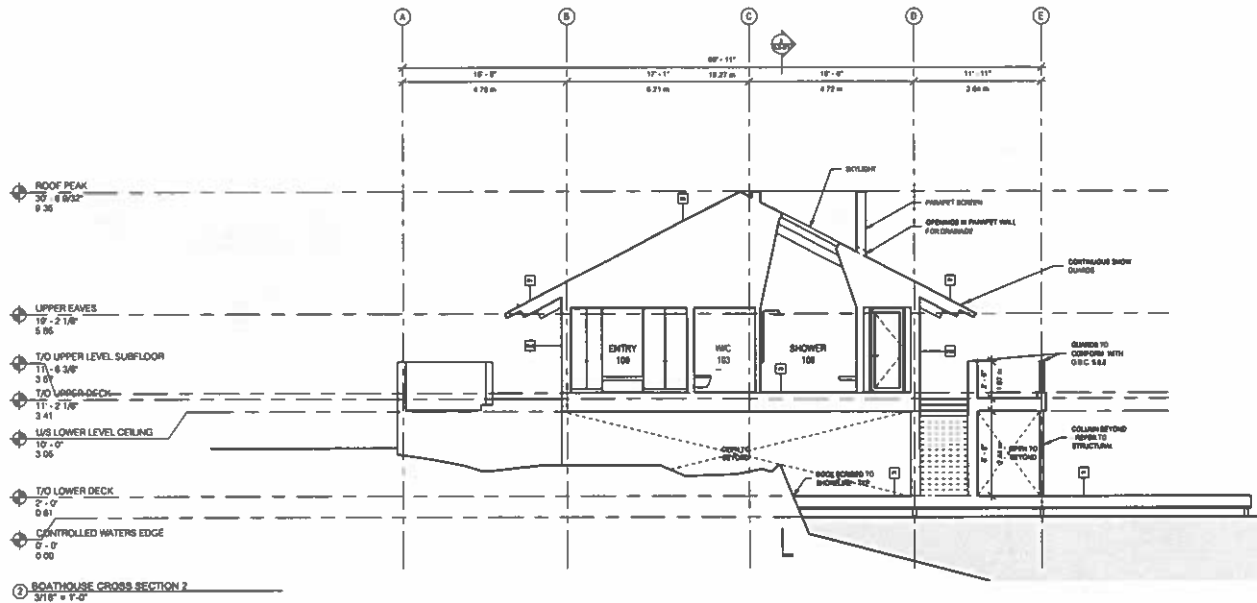
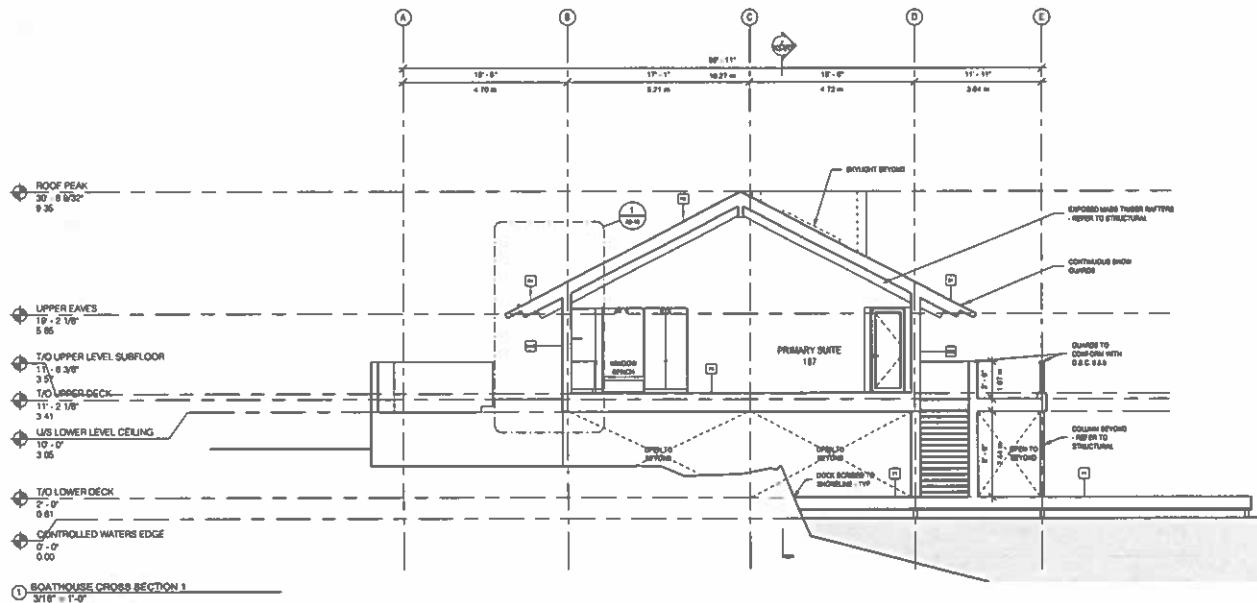
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Date: Issue Date

Drawn: MC

Checked: SS

A2-02



LEGEND:

No.	Date	Description
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1	2024.11.25	ISSUED FOR PERMITS

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BOATHOUSE SECTIONS 1

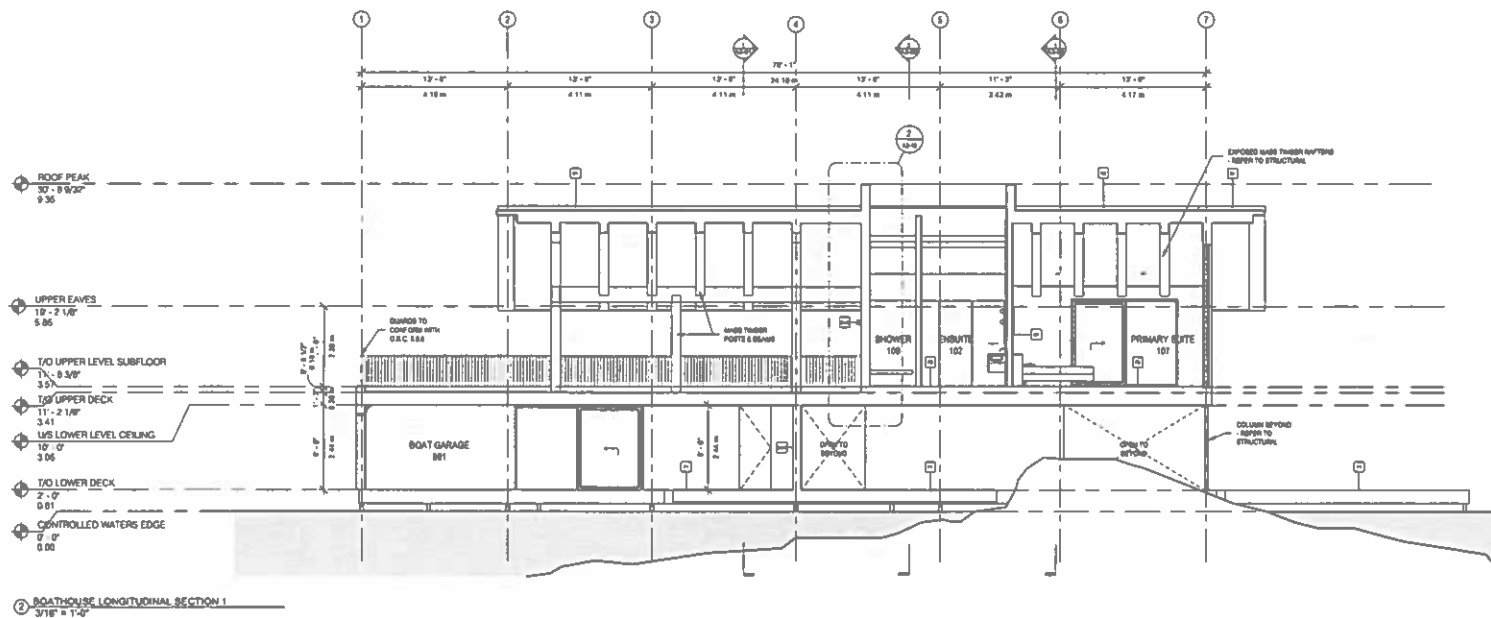
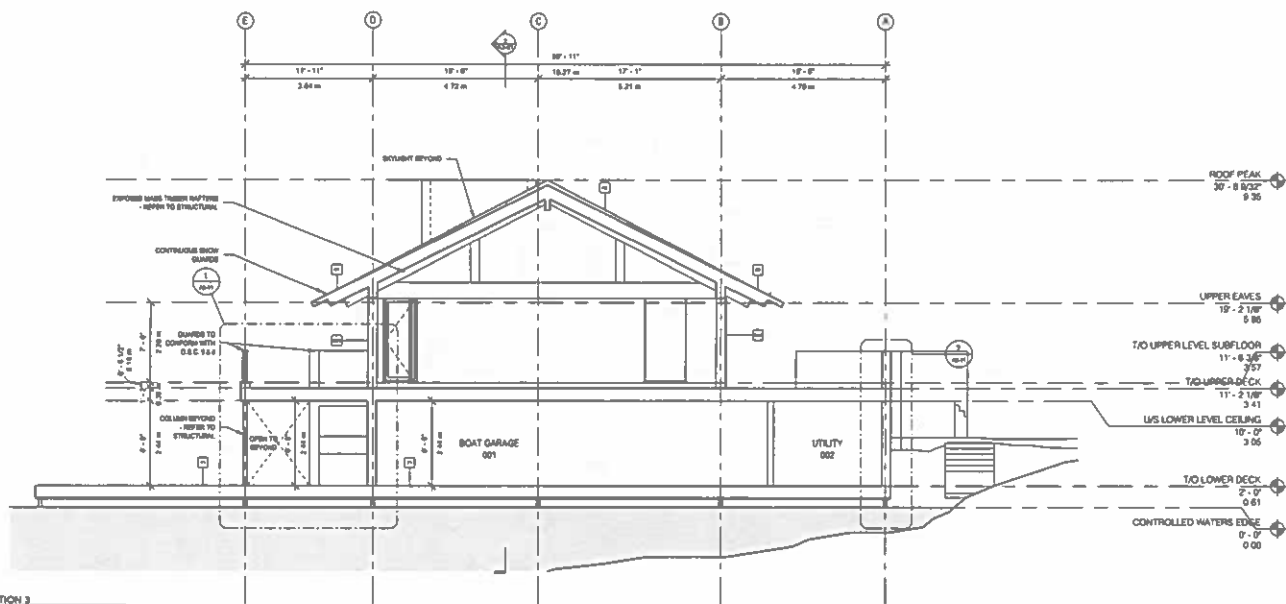
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Date: Issue Date

Drawn: MC

Checked: SS

A3-00



LEGEND:

No.	Date	Description
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1	2020.11.25	ISSUED FOR PROCEED

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SHOP DRAWINGS:

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**Ahmic Lake
Boathouse**
Markham ON

OG

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BOATHOUSE SECTIONS 2

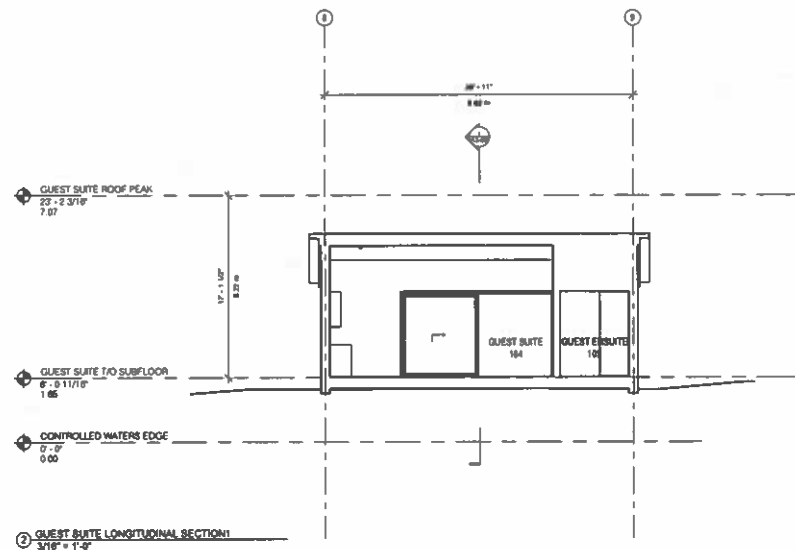
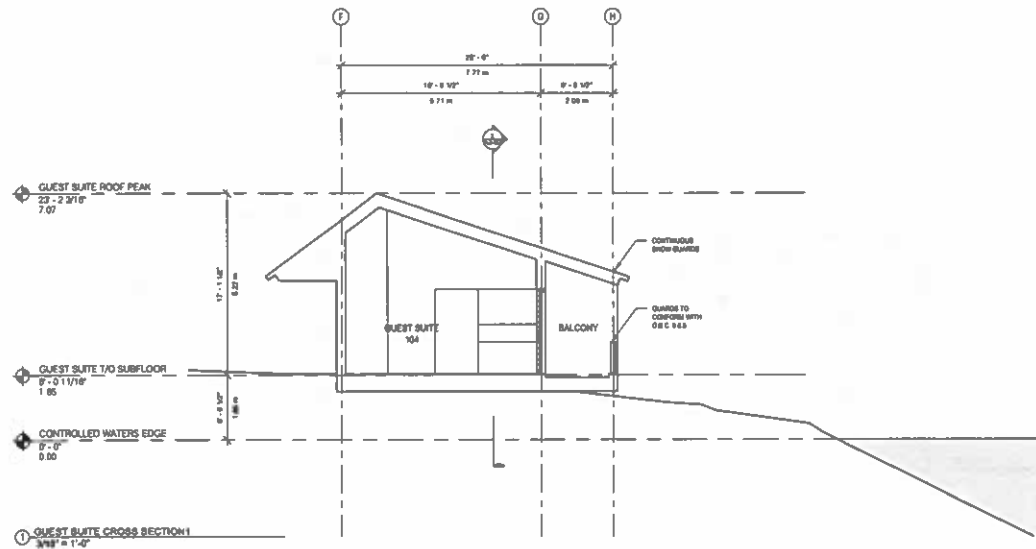
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Date: Issue Date

Drawn: MC

Client: SG

A3-01



LEGEND:

No.	Date	Description
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1	2025.11.25	ISSUED FOR PROCEED

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SHOP DRAWINGS:

Submit shop drawings to the Architect and Engineer for approval prior to manufacture of prefabricated elements of the building.



**Ahmic Lake
Boathouse**
Matagonish ON

OG

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www.gandhi.ca

GUEST SUITE BUILDING SECTIONS

Scale: 3/16" = 1'-0"

Date: Issue Date

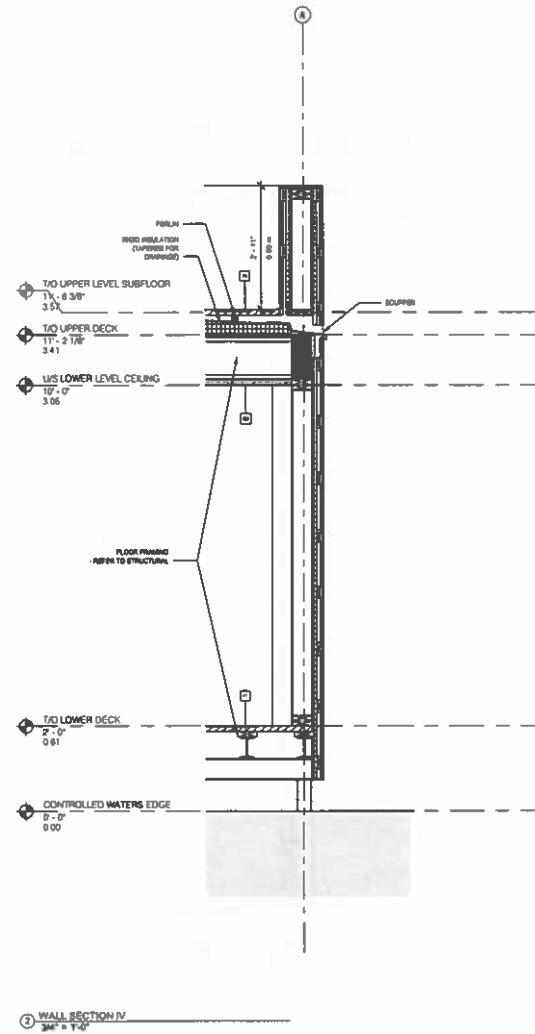
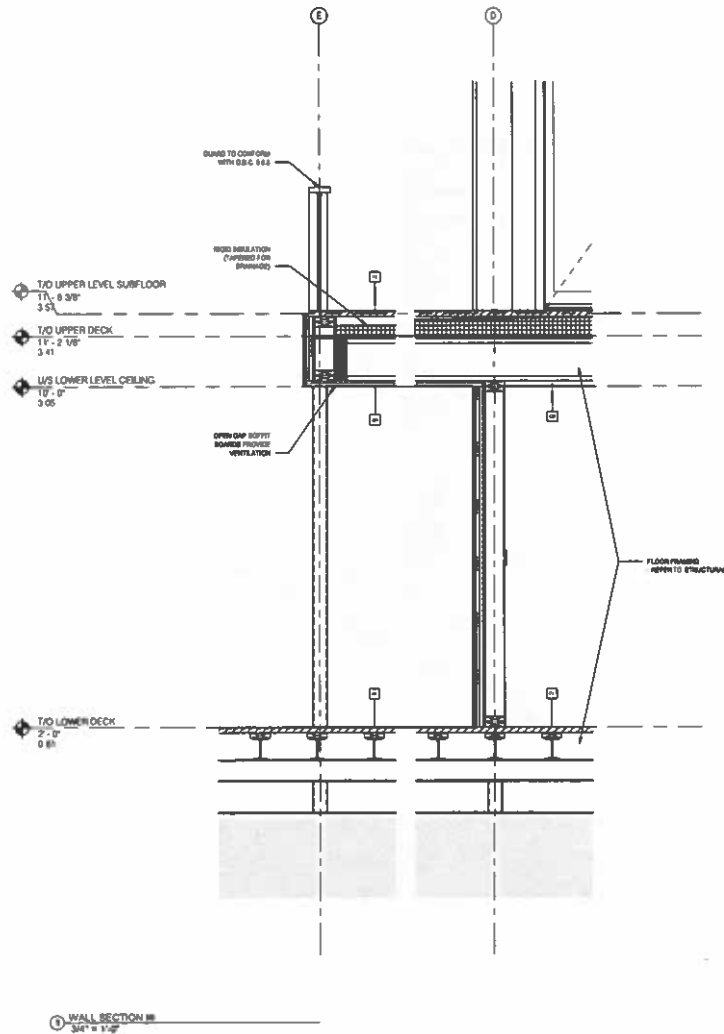
Drawn: MC

Chg: SS

A3-02



Case 15



LEGEND:

No.	Date	Description
2	2024.02.24	ISSUED FOR 2A

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SHOP DRAWINGS:

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Ahmic Lake Boathouse
Markham, ON

OG

OMAR GANDHI ARCHITECTS INC.

omar.gandhi@ohi.com

WALL SECTIONS 2

Scale: 3/4" = 1'-0"

Date: Issue Date

Drawn: SAC

Check: SS

A3-11

MUNICIPALITY OF MAGNETAWAN
NOTICE OF COMPLETE APPLICATION and PUBLIC MEETING FOR A ZONING BY-LAW AMENDMENT

TAKE NOTICE that the Municipality of Magnetawan has received a complete application to amend the Municipality's Zoning By-law under Section 34 of the *Planning Act* of the *Planning Act*, R.S.O., 1990. The Corporation of the Municipality of Magnetawan will hold a Public Meeting on:

July 29th 2026

At 1:00 pm. at the

Municipality of Magnetawan Community Centre, 4304 Hwy #520, Magnetawan, Ontario

THE PURPOSE OF THE PUBLIC MEETING is to consider a Zoning By-law Amendment application to amend Zoning By-law No. 2001-26 of the Municipality of Magnetawan, pursuant to Section 34 of the *Planning Act*, R.S.O. 1990, Chapter P. 13. A key map showing the location of the property affected by the Zoning By-law Amendment is attached to this notice.

DESCRIPTION OF THE LANDS The application for Zoning By-law Amendment applies to the subject property located at Croft Con 3 Lot 11 & PT Lot 12 Con 4 PT Lot 12 REM PT PCL 699, Municipality of Magnetawan. Municipally known as 195 10th and 11th Side Road.

THE PURPOSE AND EFFECT of the Zoning By-law is to permit a boathouse and a guest cabin on the subject property. The owners are proposing the following on the subject property:

- A new boathouse including docks and decks with an overall approximate width of 32 metres and length of 25 metres; and a proposed height of 7.6 metres. The proposed width of the boathouse component (3 boat slips) is approximately 18 metres. Two-storey boathouses are permitted under Section 3.1 h) of the Zoning By-law, where the maximum width of a boathouse is 15 metres and include maximum projections for docks and decks of 4 metres.
- A new guest cabin with a size of 52 square metres including the balcony, containing washrooms facilities. In accordance with Section 3.1 k) of the Zoning By-law, the maximum size of a guest is 40 square metres and no servicing (septic or well) of a guest cabin is permitted.

IF YOU WISH TO APPEAL the decision of the Municipality of Magnetawan to the Ontario Land Tribunal (OLT) in respect to the By-law, you may do so within twenty (20) days of the issuance of this notice by filing a Notice of Appeal via the OLT e-file at <https://olt.gov.on.ca/e-file-service/> by selecting Magnetawan [Municipality of] as the Approval Authority or by mail to the Deputy Clerk – Planning and Development, Municipality of Magnetawan, no later than 4:30 p.m. on or before the last date of appeal as seen in this notice. The filing of an appeal after 4:30 p.m., in person or electronically, will be deemed to have been received the next business day. If the efile portal is down, you can submit your appeal to: planning@magnetawan.com. Please consult the Ontario Land Tribunal's website (<https://olt.gov.on.ca/>) or call 1-866-448-2248 for further information regarding how to file an appeal and for the current filing fee.

WHO CAN FILE AN APPEAL

Pursuant to Section 34(19) of the *Planning Act* R.S.O 1990, c. P.13. a Notice of Appeal may be filled to the OLT by the following parties:

- The Applicant;
- A specified person who, prior to the decision, made oral submissions at a public meeting or written submissions to the Municipality of Magnetawan Council;
- A public body who, prior to the decision, made oral submissions at a public meeting or written submissions to the Municipality of Magnetawan Council;
- The registered owner who, prior to the decision, made oral submissions at a public meeting or written submissions to the Municipality of Magnetawan Council;
- The Minister.

No person or public body shall be added as a party to the hearing of the appeal unless, before the by-law was passed, the person or public body made oral submissions at the public meeting or written submissions to the Council of the Municipality of Magnetawan or, in the opinion of the OLT, there are reasonable grounds to add the person or public body as a party.

In accordance with Section 34(19) of the *Planning Act* third party appeals by persons or individuals are not permitted. When no appeal is lodged within the 20 days after the giving of notice, the decision becomes final and binding and notice to that effect will be issued by the Secretary.

The Notice of Appeal must:

- i. set out reasons for the appeal;
- ii. be accompanied by the fee as prescribed by the OLT per application, payable only through OLT e-file or by certified cheque or money order to the Minister of Finance. A copy of the Ontario Land Tribunal Fee Schedule may be found at <http://olt.gov.on.ca>

PLEASE SUBMIT ANY WRITTEN COMMENTS TO ERICA KELLOGG
Quoting File No: PICKEREL POINT LLC. ZONING BY-LAW AMENDMENT
Erica Kellogg, Deputy Clerk – Planning and Development
Municipality of Magnetawan
P.O. Box 70, Magnetawan, Ontario, P0A 1P0
705-387-3947 ext. 1011, planning@magnetawan.com
DATED at the Municipality of Magnetawan this 9th day of July, 2026
KEY MAP OF SUBJECT PROPERTY:





RESOLUTION NO. 2026-

JULY 29, 2026

Moved by: _____

Seconded by: _____

WHEREAS the Municipality of Magnetawan has received a request to support an application for consent to create 1 new lot located at 67 Bittschwamm Road which is a municipal road, (1001292033 On. Inc) 4944 030 00200100). The property is legally described as CON 6 PT LOT 1, being in the former Township of Croft hereinafter referred to as "the Lands";

WHEREAS the Municipal planning consultant has provided a report in support of the application with conditions;

NOW THEREFORE BE IT RESOLVED THAT the Committee of Adjustment for the Municipality of Magnetawan supports in principle the consent application creating Severed Lot 1 with 60m of frontage and a lot area of 1.8ha+/- with the retained lands having 111m of frontage and 37.5ha of total lot area , subject to the following conditions:

- The foregoing conditions be fulfilled within two years of the notice of decision;
- Draft Reference Plan to be approved by the Municipality prior to registration;
- Two (2) true certified paper copies of the registered plans and electronic versions for the proposed severed lot prepared by an Ontario Land Surveyor with a certification that it is a true copy be provided to the Municipality for review and approval which conforms substantially with the applications as submitted;
- Draft copy of the deeds (with all schedules) showing a registrable description of the proposed lots and easement be approved by the Municipality prior to registration;
- A copy of the original executed transfers (deeds) with all schedules be provided to the Municipality;
- Confirmation from the North Bay Mattawa Conservation Authority (NBMCA) that the proposed Severed Lot and the Retained Lot can be adequately serviced by individual on-site septic systems;
- Payment of all taxes, municipal legal fees, planning fees and fees as per the current Fees and Charges By-law, Park Land Dedication By-law and all other fees associated with the processing of these applications;
- That the Applicant apply for and be approved for a Zoning By-law Amendment to ensure the proposed lots comply with the Municipality's Zoning By-law as amended.

Carried _____ Defeated _____ Deferred _____

Sam Dunnett, Mayor

Recorded Vote Called by: _____

Recorded Vote

Member of Council	Yea	Nay	Absent
Bishop, Bill			
Hetherington, John			
Hind, Jon			
Kneller, Brad			
Mayor: Dunnett, Sam			

STAFF REPORT

TO: Erica Kellogg, Deputy Clerk – Planning & Development
Municipality of Magnetawan

FROM: Patrick Townes, BA, BEd and Jamie Robinson, BES, MCIP, RPP
MHBC Planning Limited

DATE: July 29, 2026

SUBJECT Consent Application – 67 Bittschwamms Road (1001292033
Ontario Inc. c/o Eric Langford)
Municipality of Magnetawan

Recommendation

Subject to the review and analysis in this Report, it is recommended that Council approve the Consent application for the subject lands located at 67 Bittschwamms Road (1001292033 Ontario Inc. c/o Eric Langford) to create one new lot and create a right-of-way to provide legal access to the retained lot, subject to the following conditions of provisional Consent:

1. That the applicant meets all financial requirements of the Municipality, including the payment of the balance of any outstanding taxes, including penalties and interest be paid.
2. That a draft survey of the proposed lots be provided to the Municipality for review and approval.
3. That a registrable description of the proposed lots and easement (right-of-way) and a copy of the Reference Plan be deposited to the Land Registry office and be submitted to the Municipality.
4. That the owner obtains approval of a Zoning By-law Amendment to ensure the proposed lots comply to the Zoning By-law.
5. That the owner provides written confirmation that sufficient capacity exists for treatment capacity for hauled sewage to the satisfaction of the Municipality.
6. That the applicant pay to the Municipality a parkland contribution fee for the new residential lot to be created as cash-in-lieu of a parkland contribution pursuant to Section 53 (13) of the Planning Act, R.S.O. 1990 c. P. 13.
7. Confirmation from the North Bay Mattawa Conservation Authority (NBMCA) that the proposed severed lots can be adequately serviced by their own individual on-site septic system.
8. That the conditions of Consent be fulfilled within two years from the date of the giving of the notice by the Municipality of Magnetawan.

Proposal/Background

A Consent application has been submitted for the subject lands located at 67 Bittschwamms Road, in the Municipality of Magnetawan. The purpose of the Consent application is to create one new residential lot on the subject lands. and the existing driveway is located within this area.

The subject lands are owned by 1001292033 Ontario Inc. c/o Eric Langford. The subject lands are outlined in red on Figure 1.

Figure 1: Subject Lands



The subject lands are currently developed with an existing detached dwelling and accessory buildings/structures. The subject lands are accessed via Bittschwamms Road from the north and the municipal snow plough uses the end of the road for a turnaround. It is understood that the Municipality is proposing a formal turnaround within the road allowance in the future.

The owner is proposing to create one new lot on the subject lands. The proposed severed lot is to contain the existing detached dwelling, and the retained lot is to contain the accessory buildings and structures. An easement (right-of-way) with a width of 20 metres is proposed over the severed lot in favour of legal access to the retained lot. The easement is located over an existing driveway.

The proposed lot configuration sketch is shown in Figure 2 and the proposed lot frontages and lot areas are summarized in Table 1.

Figure 2: Proposed Lot Configuration

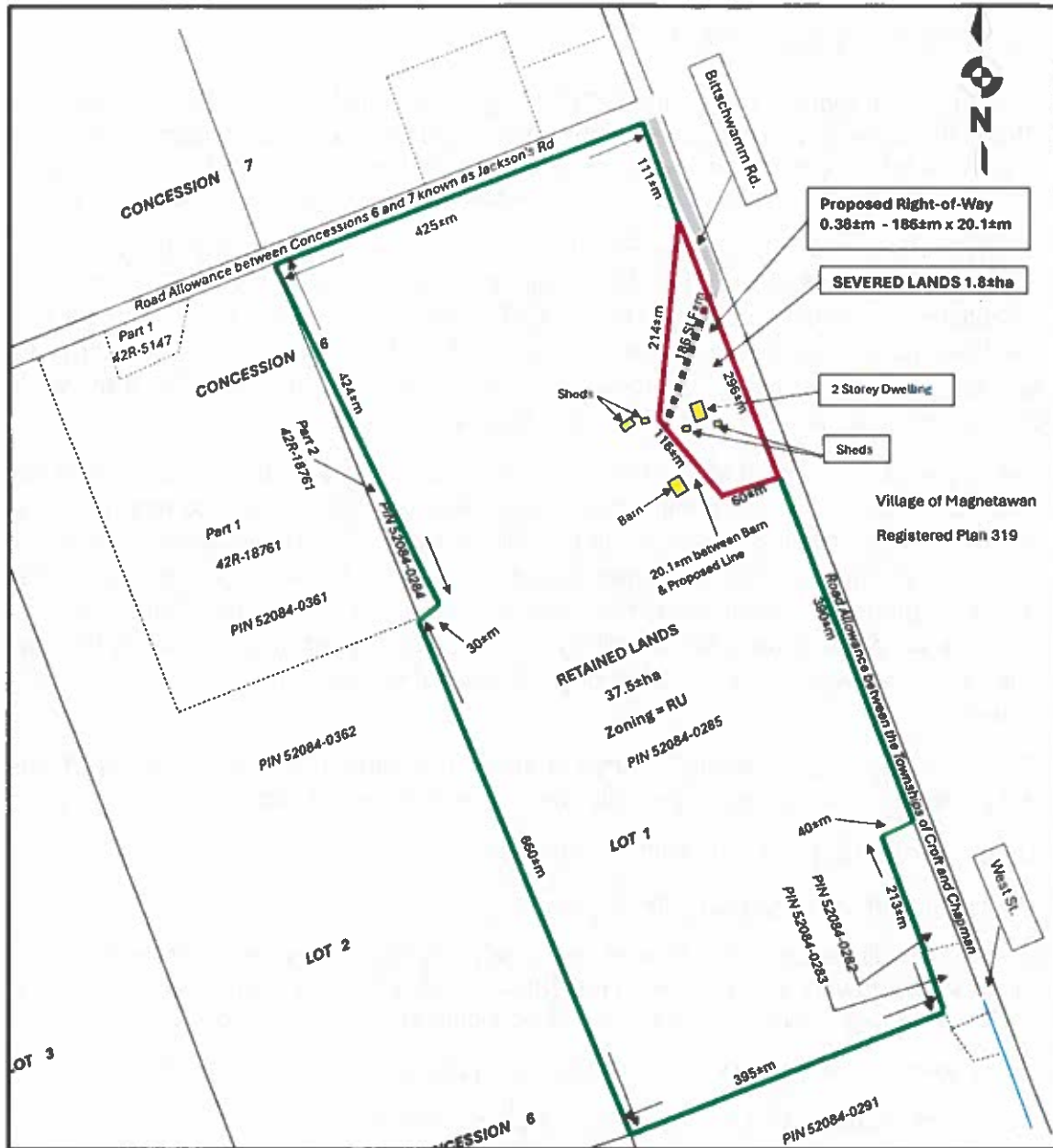


Table 1: Proposed Lot Statistics

Zoning Provision	Severed Lands	Retained Lands
Lot Frontage (Bittschwamm Road)	60 metres	111 metres
Lot Area	1.8 hectares	37.5 hectares

The following applies to the subject lands:

- Designated as Rural in the Municipality's Official Plan.
- Zoned Rural (RU) in the Zoning By-law.
- Accessed by Bittschwamm Road which is identified as municipal – year-round maintained in the Official Plan.

Policy Analysis

Provincial Planning Statement

The Provincial Planning Statement (PPS) came into effect on October 20, 2024. The PPS is the statement of the government's policies on land use planning and is intended to provide policy direction on land use matters which are in the Provincial interest. All land use planning decisions are required to be consistent with the PPS.

All applications made under the *Planning Act*, must be consistent with the PPS. The subject lands are considered as Rural Lands in the context of the PPS. Section 2.6 establishes permitted uses for Rural Lands within municipalities. Section 2.6.1 c) identifies residential development, including lot creation where site conditions are suitable for the provision of appropriate sewage and water services. Lot creation for the purposes of residential uses is a permitted use on the subject lands.

Section 3.6.4 of the PPS states that where municipal sewage services and municipal water services or private communal sewage services and private communal water services are not available, planned or feasible, individual on-site sewage services and individual on-site water services may be used provided that site conditions are suitable for the long-term provision of such services with no negative impacts. The severed lot contains an existing detached dwelling which is already serviced and the proposed retained lot appears to be large enough to accommodate a private well and septic system.

There are no natural heritage features or areas identified on the subject lands. There is a watercourse identified in the north-east corner of the subject lands.

The proposed Consent is consistent with the PPS.

Municipality of Magnetawan Official Plan

The Municipality's Official Plan provides policy direction on growth and development within Magnetawan. The policies in the Official Plan address the environment, cultural and built heritage, natural resources and servicing and transportation.

In the context of the Official Plan, the following applies to the subject lands:

- Designated as Rural in the Municipality's Official Plan.
- Are accessed by Bittschwamms Road which is identified as a municipal – year-round maintained road in the Official Plan.

Residential uses and detached dwellings are listed as permitted uses within the Rural designation.

Section 7.1 of the Official Plan includes policies regarding Severances (Consents). The policies used to evaluate the creation of new lots are included in Section 7.1.1 of the Official Plan and are summarized below.

a) A registered plan of subdivision is not necessary for the orderly development of the lands, provided there is registered legal description;

A plan of subdivision application is not required for the orderly development of the subject lands. A Consent application is appropriate for the creation of one new lot.

b) the lot size and setback requirements will satisfy specific requirements of this Plan and meet the implementing zoning by-law requirements;

The proposed lots do not meet the required minimum lot area for the Rural (RU) Zone. A Zoning By-law Amendment is recommended as a condition of provisional Consent to rezone the lots.

c) the proposed lot must front on a publicly maintained road, or a registered right-of-way or condominium road that has direct access to a publicly-maintained road;

It is understood that Bittschwamms Road is a municipal year-round maintained road and each of the proposed lots have lot frontage on the road. An easement (right-of-way) is proposed over the existing driveway to provide legal access. Potential new driveway locations further to the north on Bittschwamms Road are limited due to the location of the watercourse along the road. Further, the property boundary adjacent to Jacksons Road is well vegetated and a required driveway at this location would have to be very long to access the existing structures on the property. Additional accesses and driveway locations are possible in the future.

d) Proposed lots on seasonally maintained, privately maintained roads (including those by Plan of Condominium), or a registered right-of-way will require a limited services agreement;

Not applicable.

e) lots for hunt camps, fishing camps, wilderness tourist camps or similar uses may be permitted on unmaintained municipal road allowances or on private rights-of-way to publicly-maintained roads provided that the appropriate agreements (e.g. limited services agreement) are in place to ensure that the Municipality has no liability with respect to the use of these roads;

Not applicable.

f) notwithstanding subsection c), lots created for seasonal or recreational purposes may be permitted where the access to the lot is by a navigable waterbody provided that Council is satisfied that there are sufficient facilities for mainland parking and docking;

Not applicable.

g) the lot must have an entrance in a location where traffic hazards such as obstructions to sight lines, curves or grades are avoided;

No new entrance is proposed.

h) the lot size, soil and drainage conditions must allow for an adequate building site and to allow for the provision of an adequate means of sewage disposal and water supply, which meets the requirements of the Building Code, the lot must have safe access and a building site that is outside of any flood plain or other hazard land;

Based on a review of the proposed lands areas, it appears that there are adequate building envelopes on the proposed lots.

i) any lot for permanent residential use shall be located on a year-round maintained municipal road or Provincial highway;

The proposed lots both have lot frontage on a portion of the municipal year-round maintained road.

j) in the Rural designation, new lots created by consent shall be limited to the following:

i. A maximum of two (2) lots may be created by consent per land holding.

ii. New lots must comply with the regulations as set out in the implementing Zoning By-law

iii.. All new lots within the Rural designation must meet the character of the surrounding rural landscape, as defined in Section 5.3.

The subject lands are located within the Rural designation, and the application is proposing one new lot.

k) the creation of any lot will not have the effect of preventing access to or land locking any other parcel of land.

There is a proposed right-of-way that will be registered to provide legal access to the retained lot.

l) any severance proposal on land adjacent to livestock operations shall meet the Minimum Distance Separation Formula I in accordance with the MDS Guidelines and shall demonstrate that the proposed water supply has not been contaminated from agricultural purposes.

Not applicable.

m) The creation of any lot shall be required to abide by all relevant policies in this Plan and the implementing Zoning By-Law.

The policies of the Official Plan and Zoning By-law have been reviewed and considered in the recommendation contained in this Report.

The proposed Consent application to create one lot conforms to the Official Plan.

Municipality of Magnetawan Zoning By-law

The subject lands are located within the Rural (RU) Zone in the Zoning By-law. The minimum lot area for properties within the RU Zone is 10 hectares and the minimum lot frontage is 134 meters.

Both proposed lots do not meet the required minimum lot frontage and the proposed severed lot, and the proposed severed lot does not meet the required minimum lot area. A rezoning application is required as a condition of provisional Consent to ensure the proposed lots comply to the Zoning By-law and the existing uses.

Comments from Departments

The following comments were received:

Road Department: No Comments Received at Time of Report

Fire Chief: No Concerns

Building Department: No Concerns

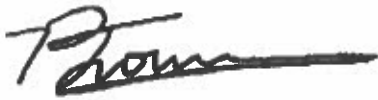
By-law Department: No Concerns

Summary

Following a review of the Consent application for the creation of one new lot on the subject lands, the application conforms to the PPS and the Official Plan. Although it is recommended that the proposed retained lot have a separate driveway for access, it is recognized that the existing driveway is utilized and there is less impact on the existing watercourse located adjacent to the road on Bittschwamms Road, if an easement is used for access.

It is recommended that the Consent application be provisionally approved subject to the conditions included in the Recommendation section of this Report.

Respectfully submitted,



Patrick Townes, BA, BEd
Planning Consultant
MHBC Planning



Jamie Robinson, BES, MCIP, RPP
Planning Consultant
MHBC Planning

STAFF REPORT

TO: Erica Kellogg, Deputy Clerk – Planning & Development
Municipality of Magnetawan

FROM: Patrick Townes, BA, BEd and Jamie Robinson, BES, MCIP, RPP
MHBC Planning Limited

DATE: July 29, 2026

SUBJECT Consent Application – 79 West Whalley Lake Road (Davison)
Municipality of Magnetawan

Recommendation

Subject to the review and analysis in this Report, it is recommended that Council approve the Consent application for the subject lands located at 79 West Whalley Lake Road (Davison) to create three new lots and to update an existing right-of-way to provide legal access to the new lots, subject to the following conditions of provisional Consent:

1. That the applicant meets all financial requirements of the Municipality, including the payment of the balance of any outstanding taxes, including penalties and interest be paid.
2. That a draft survey of the proposed lots be provided to the Municipality for review and approval.
3. That a registrable description of the proposed lots and easement (right-of-way) and a copy of the Reference Plan be deposited to the Land Registry office and be submitted to the Municipality.
4. That the owner confirms that the recommendations and findings of the Scoped Environmental Impact Assessment prepared by Fri Ecological Services remain valid and enter into a Consent Agreement to implement the recommendations within the Environmental Impact Study prepared by Terrastory Environmental Consulting Inc. dated September 15, 2025, or within any subsequent assessment.
5. That the owner obtains approval of a Zoning By-law Amendment to complete the following:
 - a. Rezone the proposed lots to the Shoreline Residential (RS) Zone; and,
 - b. To implement the recommended Environmental Protection (EP) Zone mapping as recommended in the Scoped Environmental Impact Assessment prepared by Fri Ecological Services dated July 2023 or within any subsequent assessment.
6. That the owner provides written confirmation that sufficient capacity exists for treatment capacity for hauled sewage to the satisfaction of the Municipality.

7. That the applicant pay to the Municipality a parkland contribution fee for the new residential lot to be created as cash-in-lieu of a parkland contribution pursuant to Section 53 (13) of the Planning Act, R.S.O. 1990 c. P. 13.
8. Confirmation from the North Bay Mattawa Conservation Authority (NBMCA) that the proposed severed lots can be adequately serviced by their own individual on-site septic system.
9. That the conditions of Consent be fulfilled within two years from the date of the giving of the notice by the Municipality of Magnetawan.

Proposal/Background

A Consent application has been submitted for the subject lands located at 79 West Whalley Lake Road, in the Municipality of Magnetawan. The purpose of the Consent application is to create three new residential shoreline lots on the subject lands. The owners applied for and were granted a previous approval from the Council of the Municipality of Magnetawan in November 2023 to create the three new residential shoreline lots. The conditions of provisional Consent were not fulfilled before the legislated two-year lapse date (November 2025), and therefore a new application and conditional approval is required.

The subject lands are owned by Lee Davison, Karen Davison, Daniel Davison, Jeanette Davison, Omar Hanbali and Anita Hanbali. The subject lands are outlined in red on Figure 1.

The following applies to the subject lands:

- Designated as Rural and Shoreline in the Municipality's Official Plan.
- Located within the Aggregate Mineral Resources overlay in the Official Plan.
- Portions of the shoreline are mapped as fish habitat in the Official Plan.
- Zoned Rural (RU), Shoreline Residential (RS) and Environmental Protection (EP) in the Zoning By-law.
- Are accessed by West Whalley Lake Road which is identified as a private road in the Official Plan.

Figure 1: Subject Lands

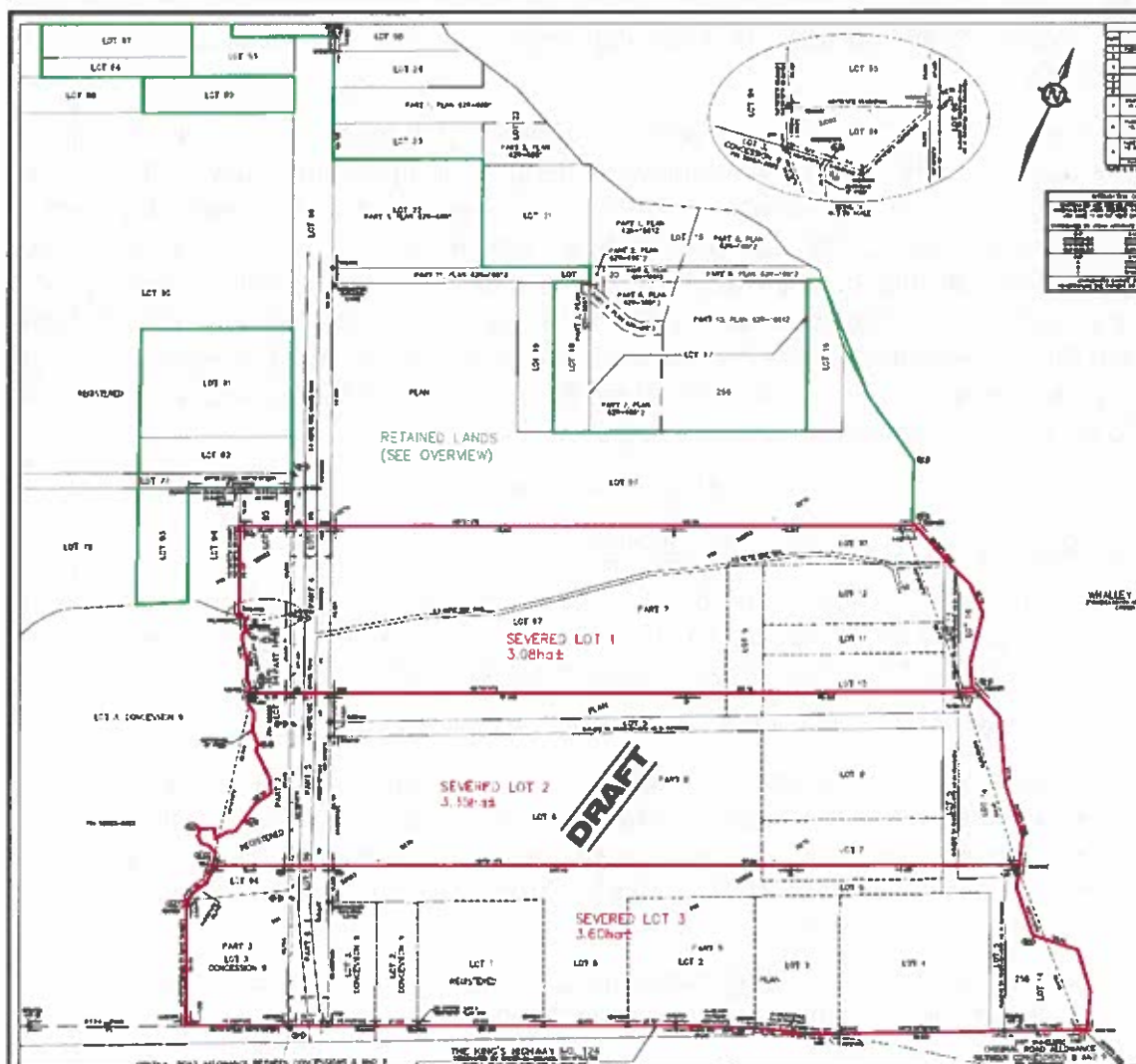


The proposed lot configuration that was submitted with the Consent application is included in Figure 2. The proposed lots are labelled as the Severed Lot 1, Severed Lot 2, Severed Lot 3 and Retained Lands on Figure 2. Based on the proposed lot configuration, the lot areas and lot frontages for each of the lots are summarized in Table 1. The owners are proposing revisions to the existing right-of-way (private road) to provide legal access to the proposed lots. A portion of the private road is located along the western portion of the subject lands. There have been no revisions to the previous application based on the sketch that was submitted with the application.

Table 1: Proposed Lot Statistics

Zoning Provision	Severed Lot 1	Severed Lot 2	Severed Lot 3	Retained Land
Lot Frontage (Whalley Lake)	89.8 metres	91.3 metres	89.4 metres	190 metres
Lot Area	3.1 hectares	3.35 hectares	3.6 hectares	>20 hectares

Figure 2: Proposed Lot Configuration



Policy Analysis

Provincial Planning Statement

The Provincial Planning Statement (PPS) came into effect on October 20, 2024. The PPS is the statement of the government's policies on land use planning and is intended to provide policy direction on land use matters which are in the Provincial interest. All land use planning decisions are required to be consistent with the PPS.

All applications made under the *Planning Act*, must be consistent with the PPS. The subject lands are considered as Rural Lands in the context of the PPS. Section 2.6 establishes permitted uses for Rural Lands within municipalities. Section 2.6.1 c) identifies residential development, including lot creation where site conditions are suitable for the provision of appropriate sewage and water services. Lot creation for the purposes of residential uses is a permitted use on the subject lands.

Section 3.6.4 of the PPS states that where municipal sewage services and municipal water services or private communal sewage services and private communal water services are not available, planned or feasible, individual on-site sewage services and individual on-site water services may be used, provided that site conditions are suitable for the long-term provision of such services with no negative impacts. The proposed lots appear to be large enough to accommodate a private well and septic system.

Section 4.1 of the PPS includes policies regarding natural heritage. The shoreline of the subject lands contain fish habitat as identified in the Municipality's Official Plan. Development and site alteration shall not be permitted in fish habitat except in accordance with provincial and federal requirements. There was a Scoped Environmental Impact Assessment to investigate the natural heritage features and areas, and to recommend building envelopes for future development. The results of the Scoped Assessment are recommended to be registered on title through a Consent Agreement and the areas to be protected from future development are recommended to be zoned to the Environmental Protection (EP) Zone.

The proposed Consent is consistent with the PPS.

Municipality of Magnetawan Official Plan

The Municipality's Official Plan provides policy direction on growth and development within Magnetawan. The policies in the Official Plan address the environment, cultural and built heritage, natural resources and servicing and transportation.

In the context of the Official Plan, the following applies to the subject lands:

- Designated as Rural and Shoreline in the Municipality's Official Plan.
- Located within the Aggregate Mineral Resources overlay in the Official Plan.
- Portions of the shoreline are mapped as fish habitat in the Official Plan.
- Are accessed by West Whalley Lake Road which is identified as a private road in the Official Plan.

Residential uses and detached dwellings are listed as permitted uses within both the Rural designation and the Shoreline designation.

Policies regarding fish habitat are included in Section 4.5.1.4 of the Official Plan. Development and site alteration shall not be permitted in fish habitat except in

accordance with provincial and federal requirements. Development and site alteration shall not be permitted on lands adjacent to fish habitat unless the ecological function of the adjacent lands has been evaluated and it has been demonstrated that there will be no negative impacts to fish habitat or its ecological functions. There was a Scoped Environmental Impact Assessment to investigate the natural heritage features and areas, and to recommend building envelopes for future development. The results of the Scoped Assessment are recommended to be registered on title through a Consent Agreement and the areas to be protected from future development are recommended to be zoned to the Environmental Protection (EP) Zone.

Section 7.1 of the Official Plan includes policies regarding Severances (Consents). The policies used to evaluate the creation of new lots are included in Section 7.1.1 of the Official Plan and are summarized below.

a) A registered plan of subdivision is not necessary for the orderly development of the lands, provided there is registered legal description;

A plan of subdivision application is not required for the orderly development of the subject lands. A Consent application is appropriate for the creation of the three new lots.

b) the lot size and setback requirements will satisfy specific requirements of this Plan and meet the implementing zoning by-law requirements;

The proposed lots do not meet the required minimum lot area for the Rural (RU) Zone, however based on the lots having lot frontage on a shoreline, it is recommended that the provisions of the Shoreline Residential (RS) Zone apply. The proposed lot areas are to be recognized in a Zoning By-law Amendment. A Zoning By-law Amendment is recommended as a condition of provisional Consent.

c) the proposed lot must front on a publicly maintained road, or a registered right-of-way or condominium road that has direct access to a publicly-maintained road;

West Whalley Lake Road is a private road with an existing registered right-of-way, which connects to Highway 124 to the south.

d) Proposed lots on seasonally maintained, privately maintained roads (including those by Plan of Condominium), or a registered right-of-way will require a limited services agreement;

A limited services agreement is recommended as a condition of provisional Consent.

e) lots for hunt camps, fishing camps, wilderness tourist camps or similar uses may be permitted on unmaintained municipal road allowances or on private rights-of-way to publicly-maintained roads provided that the appropriate agreements (e.g. limited services agreement) are in place to ensure that the Municipality has no liability with respect to the use of these roads;

Not applicable.

f) notwithstanding subsection c), lots created for seasonal or recreational purposes may be permitted where the access to the lot is by a navigable waterbody provided that Council is satisfied that there are sufficient facilities for mainland parking and docking;

Not applicable.

g) the lot must have an entrance in a location where traffic hazards such as obstructions to sight lines, curves or grades are avoided;

New entrances will be reviewed through the entrance permit process.

h) the lot size, soil and drainage conditions must allow for an adequate building site and to allow for the provision of an adequate means of sewage disposal and water supply, which meets the requirements of the Building Code, the lot must have safe access and a building site that is outside of any flood plain or other hazard land;

Based on a review of the proposed lot areas, it appears that there are adequate building envelopes on the proposed lots.

i) any lot for permanent residential use shall be located on a year-round maintained municipal road or Provincial highway;

The proposed lots are shoreline lot and are intended for resource-based recreational development (cottage).

j) in the Rural designation, new lots created by consent shall be limited to the following:

i. A maximum of two (2) lots may be created by consent per land holding.

ii. New lots must comply with the regulations as set out in the implementing Zoning By-law

iii.. All new lots within the Rural designation must meet the character of the surrounding rural landscape, as defined in Section 5.3.

The subject lands are partially located within the Rural designation and the Shoreline designation. The proposed lots have lot frontage on the shoreline and therefore the policy context of the Shoreline designation is appropriate in terms of evaluating the limit of new lots that can be created. In this case, the limit of two new lots is not applicable.

k) the creation of any lot will not have the effect of preventing access to or land locking any other parcel of land.

There is an existing right-of-way that will be updated to reflect access to the new lots and will not have an impact on legal access to any other lots on the private road/right-of-way.

l) any severance proposal on land adjacent to livestock operations shall meet the Minimum Distance Separation Formula I in accordance with the MDS Guidelines and shall demonstrate that the proposed water supply has not been contaminated from agricultural purposes.

Not applicable.

m) The creation of any lot shall be required to abide by all relevant policies in this Plan and the implementing Zoning By-Law.

The policies of the Official Plan and Zoning By-law have been reviewed and considered in the recommendation contained in this Report.

Section 6.3 of the Official Plan includes polices regarding private roads. New development of seasonal residences on existing private roads may be permitted where it is considered infilling between existing residential units. No new development of permanent residences may be permitted on existing private roads. It is understood that the proposed lots will be used for seasonal residential units.

For the new lots to be created and to be used for seasonal residential uses, the proposed Consent application conforms to the Official Plan.

Municipality of Magnetawan Zoning By-law

The subject lands are partially located within the Rural (RU) Zone, the Shoreline Residential (RS) Zone and the Environmental Protection (EP) Zone in the Zoning By-law.

The RU Zone requires a minimum lot area of 10 hectares and a minimum lot frontage of 134 metres. The RS Zone requires a minimum lot area of 1 hectare and a minimum lot frontage of 90 metres. Due to the proposed lots having lot frontage on the shoreline, the RS Zone is the appropriate zoning for the lots. It is recommended that the proposed lots be rezoned to the RS Zone. The minimum zone requirements of the RS Zone are met based on the proposed lot configuration.

Further, the Scoped Environmental Impact Assessment that was prepared recommends specific areas adjacent to the watercourses on the subject lands (15 metres and 30 metres) and portions of the shoreline where there is fish habitat to be rezoned to the Environmental Protection (EP) Zone to prohibit development in the future.

A Zoning By-law Amendment is recommended as a condition of provisional Consent to require the proposed lots to be rezoned to the RS Zone and to implement the recommended mapping changes from the Scoped Environmental Impact Assessment.

Comments from Departments

The following comments were received:

Road Department: Comments from the original application and approval confirmed that the driveway locations would need to be confirmed through the entrance permit process.

Fire Chief: No concerns

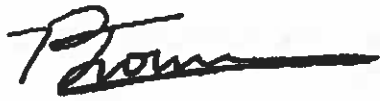
Building Department: No concerns

By-law Department: No concerns

Summary

Following a review of the Consent application and the relevant policies within the PPS and the Official Plan, the application confirms on the basis of the proposed lots being used for seasonal residential uses due to the location of the subject lands on an existing private road.

It is recommended that the Consent application be approved based on the conditions of provisional Consent included in the Recommendation section of this Report. Respectfully submitted,



Patrick Townes, BA, BEd
Planning Consultant
MHBC Planning



Jamie Robinson, BES, MCIP, RPP
Planning Consultant
MHBC Planning



**MUNICIPALITY OF MAGNETAWAN
COMMITTEE OF ADJUSTMENT
CONSENT APPLICATION**

AUTHORIZED UNDER SECTION 53 OF THE PLANNING Act, R.S.O 1990 c.P13

In Office Use:

Date Received: Feb 3, 26

Fee Paid X Deposit x

Date Deemed Complete _____

1. APPLICANT INFORMATION

Owner/Applicant(s):

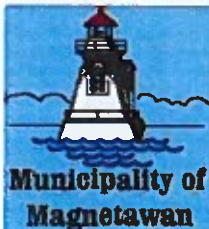
If the applicant is the purchaser, a copy of the portion of the agreement of purchase and sale that authorizes the purchaser to make the application is required to be submitted with the application.

Applicant and Ownership Information		
Name of Legal Owner(s) <u>1001292033 Ontario Inc.</u>		Telephone <u>705-783-1513</u>
Address		Postal Code
Email <u>elangford1513@gmail.com</u>		
Contact Information, if different than owner (this may be a person/firm acting on behalf of the owner)		
Name of Contact <u>E.J. Williams Surveying Limited</u>		Telephone <u>705-789-4171</u>
Address <u>387 Muskoka Rd. 3 N., Huntsville, ON</u>		Postal Code <u>P1H 1C5</u>
Email <u>kathy@ejwilliamssurveying.com</u> or		<u>ted@ejwilliamssurveying.com</u>
Mortgage, Line of Credit, Charges or other encumbrances in respect of the subject land		
Name		Address
DC#	Telephone	Email

2. Location of the subject lands:

Concession: <u>6</u>		Lot: <u>1 - Croft Twp</u>	Registered Plan /Lot/Block
Street No. <u>67</u>	Street/Road <u>Bittschwamms Rd</u>	Survey No. <u>No Survey</u>	Part Number(s)

IMPORTANT: If there are existing easements or restrictive covenants affecting the subject land, provide the legal description and its effect to the subject land. Attach a copy of relevant documentation.



**MUNICIPALITY OF MAGNETAWAN
COMMITTEE OF ADJUSTMENT
CONSENT APPLICATION**

AUTHORIZED UNDER SECTION 53 OF THE PLANNING Act, R.S.O 1990 c.P13

3. PURPOSE OF THE APPLICATION:

3.1 Type/Purpose of proposed Consent:

X Create a new lot (or re-establish an existing parcel)

Lot Addition

Easement Other: Charge / Release a Mortgage Lease

3.2 If the application is a lot addition, identify which parcel of land will be the benefiting lands:

3.3 Mortgage, Charges or other Encumbrances: Name

Mailing Address

3.4 Name of party(s), if known, to whom the land or interest in land is to be transferred, leased or charged:

4. DESCRIPTION OF SUBJECT LAND AND SERVICING INFORMATION

Description / Size	SEVERED LOT 1	SEVERED LOT 2	RETAINED (Original Lands)
Frontage (m)	159±m- Bittschwamm Rd		220± Bittschwamm Rd 425±m Jackson's Rd.
Depth (m)	270± Irregular		1085±m
Area (ha)	1.7± ha		37.5±ha
Existing Use of Property:	Residential		Cash Crops only ie. Hay – No Livestock
Existing Building or Structures and date of construction	See - Attached		See - Attached
Proposed Use of the Severed and Retained Parcels	Residential		Vacant Rural
Road Access If by Provincial Highway provide written comments from MTO			
Municipal road, maintained all year	X - Bittschwamm Rd		X - Bittschwamm Rd
Municipal Road, seasonally maintained.			
Other Public Road (e.g. Local Roads Board)			



**Municipality of
Magnetawan**

**MUNICIPALITY OF MAGNETAWAN
COMMITTEE OF ADJUSTMENT
CONSENT APPLICATION**

AUTHORIZED UNDER SECTION 53 I PLANNING Act, R.S.O 1990 c.P13

Right of Way / Easement*(IF ACCESS TO THE SUBJECT LAND IS BY PRIVATE ROAD OR OTHER PUBLIC ROAD OR RIGHT OF WAY advise the status of the easement (permanent registered or prescriptive), name who owns the land or road, who is responsible for its maintenance and whether it is seasonal or year-round.	Not Applicable		Not Applicable
MNRF Road Allowance [Written report from the MNRF if an MNRF road allowance is used for access to the subject land. North Bay Office: 705-475-5550]	Not Applicable		Not Applicable
Water Access Lots shall provide confirmation from a commercial business showcasing sufficient mainland docking and parking is available for proposed severed and retained lots. Not Applicable			

4.1 Water Supply	SEVERED 1	SEVERED 2	RETAINED (Original Lands)
Publicly owned and operated piped water system			
Privately owned and operated individual well	X		No
Privately owned and operated communal well			
Lake or other water body			
Other means			
Does your property abut a lake?			
[Is the lake deemed by the Ministry of the			



**Municipality of
Magnetawan**

**MUNICIPALITY OF MAGNETAWAN
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CONSENT APPLICATION**

AUTHORIZED UNDER SECTION 53 OF THE PLANNING Act, R.S.O 1990 c.P13

Environment Conservation and Parks (MOECP) to be at capacity for phosphorus load? **1-800-461- 6290 for enquiries	Not Applicable		Not Applicable
--	----------------	--	----------------

4.2 Sewage Disposal	SEVERED LOT 1	SEVERED LOT 2	RETAINED (Original Lands)
Publicly owned and operated sanitary sewage system			
Privately owned and operated individual septic tank Attach documentation of the results of the review by the North Bay Mattawa Conservation Authority	X		None Proposed
Privately owned and operated communal septic tank			
Privy			
Other Means (e.g. Advanced Treatment System) ** (Septic System over 10,000 litres requires Ministry of the Environment Conservation and Parks study and permit. 1-800-461-6290 for enquiries)			



**Municipality of
Magnetawan**

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AUTHORIZED UNDER SECTION 53 OF THE PLANNING Act, R.S.O 1990 c.P13

4.3 Other Services (indicate which service(s) are available)	SEVERED LOT 1	SEVERED LOT 2	RETAINED (Original Lands)
Electricity	X		X
School Bussing	X		X
Garbage Collection			

4.4 If access to the subject land is by private road or right of way was indicated in section 4.4, indicate who owns the land or the road, who is responsible for its maintenance and whether it is maintained seasonally or all year.

Not Applicable – However, we propose to create a Part, 20m wide with a turnaround for that part of Bittschwamm Rd that is situate on the subject lands to transfer to the Municipality.

5. LAND USE

5.1 What is the existing Official Plan designation(s)? (Not applicable to lands in unorganized township)

Rural

5.2 What is the Zoning, if any, on the subject land? (Not applicable to lands in unorganized township)

Rural

If the subject land covered by a Minister's Zoning Order, what is the Plan and registration number?

No



**MUNICIPALITY OF MAGNETAWAN
COMMITTEE OF ADJUSTMENT
CONSENT APPLICATION**

AUTHORIZED UNDER SECTION 53 OF THE PLANNING Act, R.S.O 1990 c.P13

5.3 Are any of the following uses or features on the subject land or within 500 meters of the subject land, unless otherwise specified? Please check the boxes that apply.

Use or Feature	On the Subject Land	Within 500 meters of subject land, unless otherwise specified by the applicable agency, then indicate approximate distance.
An agricultural operation including livestock facility or stockyard [MANDATORY: Attach MDS work sheets from OMAFRA]	Cash Crop – Hay on Retained Lands	No
A landfill	OP Shows Landfill – Client advised that mapping is incorrect	NO
A sewage treatment plant or waste stabilization plant	NO	NO
A provincially significant wetland [North Bay Mattawa Conservation Authority or the Ministry of the Environment Conservation and Parks]	NO	NO
A provincially significant wetland within 120 meters of the subject land [North Bay Mattawa Conservation Authority or the Ministry of the Environment Conservation and Parks]	NO	NO
Flood Plain	NO	NO
A rehabilitated mine site	NO	NO
A non-operating mine site within one kilometer of the subject land	NO	NO
An active mine site	NO	NO
An industrial or commercial use, and specify the use (e.g. gravel pit)	NO	See Attached MNR Pits/Quarries Mapping
An active railway line	NO	NO
Utility corridors (Natural Gas / Hydro)	NO	NO
A municipal or federal airport	NO	NO

6. HISTORY OF SUBJECT LAND

6.1 Has the subject land ever been the subject of an application for approval of a Plan of Subdivision or Consent under the Planning Act? NO ☒ YES UNKNOWN

If yes, and if known, please provide the application file number and the decision made on the application.

___Sliver taken off the subject lands and added to the lands in Lot 2, Concession 6 by deposited plan 42R-18761___



**MUNICIPALITY OF MAGNETAWAN
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Year the property was created? (if known) ____ Original Township Lot

6.2 If this application is a re-submission of a previous consent application, what is the original consent application number and how has it been changed from the original application?
____ Not Applicable

7. CURRENT APPLICATION

7.1 Is the subject land currently the subject land of a proposed Official Plan or Official Plan Amendment that has been submitted to the Ministry of Municipal Affairs and Housing for approval?

☒ **NO** YES UNKNOWN

If yes and if known, specify the file number and status of the application ____ Not Applicable

7.2 Is the subject land the subjection of an application for a Zoning By-law Amendment, Minister's Zoning Order amendment, Minor Variance, Consent or approval of a Plan of Subdivision?

☒ **NO** YES UNKNOWN

If yes and if known, specify the file number and status of the application.



**MUNICIPALITY OF MAGNETAWAN
COMMITTEE OF ADJUSTMENT
CONSENT APPLICATION**

AUTHORIZED UNDER SECTION 53 OF THE PLANNING Act, R.S.O 1990 c.P13

8. SKETCH: The application MUST BE ACCOMPANIED BY A SITE SKETCH showing the following:

- a. The boundaries and dimensions of the subject land proposed to be severed as well as the parcel to be retained, including the location of existing structures and driveway(s), other permanent features.
- b. The boundaries and dimensions of any land owned by the owner of the subject land and that abuts the subject land, the distance between the subject land and the nearest township lot line or landmark, such as a railway crossing or bridge
- c. The location of all land previously severed from the parcel originally acquired by the current owner of the subject land
- d. The approximate location of all natural and artificial features on the subject land and adjacent lands that in the opinion of the applicant may affect the application, such as buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tank.
- e. The location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public traveled road, a private road or right of way
- f. If access to the subject land is by water only, location of the parking and boat docking facilities to be used
- g. The location and nature of any easement affecting the subject land

Site Sketch - Key Plan – See attached Sketch for Discussion Purposes



AUTHORIZATION, DECLARATIONS AND ACKNOWLEDGEMENTS

1001292033 Ontario Inc. , is the owner of the lands subject to this application hereby agree to the following

1. Municipal Staff or their representatives are authorized to enter my property for the purposes of evaluating this application.
2. I acknowledge and agree to pay all costs associated with the processing and evaluation of this application, including any peer reviews and consulting fees. These costs may be deducted from the deposit or invoiced directly, at the discretion of the Municipality. Should this application be appealed to the Ontario Land Tribunal, I am aware that I will be responsible and agree to pay all fees related to the Ontario Land Tribunal process.
3. For the purpose of the Freedom of Information and protection privacy act, I authorize and consent to the use by or the disclosure to any person or public body of any personal information that is collected under the authority of the planning act for the purposes of processing this application, and further I authorized my agent for this application to provide any of my personal information that will be included in the application or collected during the processing of this application.
4. I, Eric Langford (I have authority to bind the Corporation) authorizes E.J. Williams Surveying Limited to make this application my behalf.

Date October 26/25

Signature of Owner [Signature]
Eric Langford, I have authority to bind the Corporation, 1001292033 Ontario Inc.

Date _____

Signature of Owner _____

Sworn Declaration of Applicant

I, Edward J. Williams, B.Sc., O.L. S. of the Town of Huntsville in the District of Muskoka

make oath and say (or do solemnly declare) that the information contained in this application is true and that the information contained in the documents that accompany this application is true. Sworn (or declared) before me at the Town of Huntsville in the District of Muskoka

this 11th day of November 2025.

Applicant [Signature]
E.J. Williams, B.Sc., O.L.S.

Commissioner of Oaths [Signature]

Kathryn Irene Kujala, a Commissioner, etc.,
Province of Ontario for E.J. Williams
Surveying Limited. Expires April 1, 2028

Attachment to Application for Consent – 1001292033 Ontario Inc.

Section 4.

Existing Building or Structures
And Date of Construction:

Severed 1

House – 2 Storey approx.. 2000sq. ft
Built 1917

Shed – 120sq. ft. Age unknown

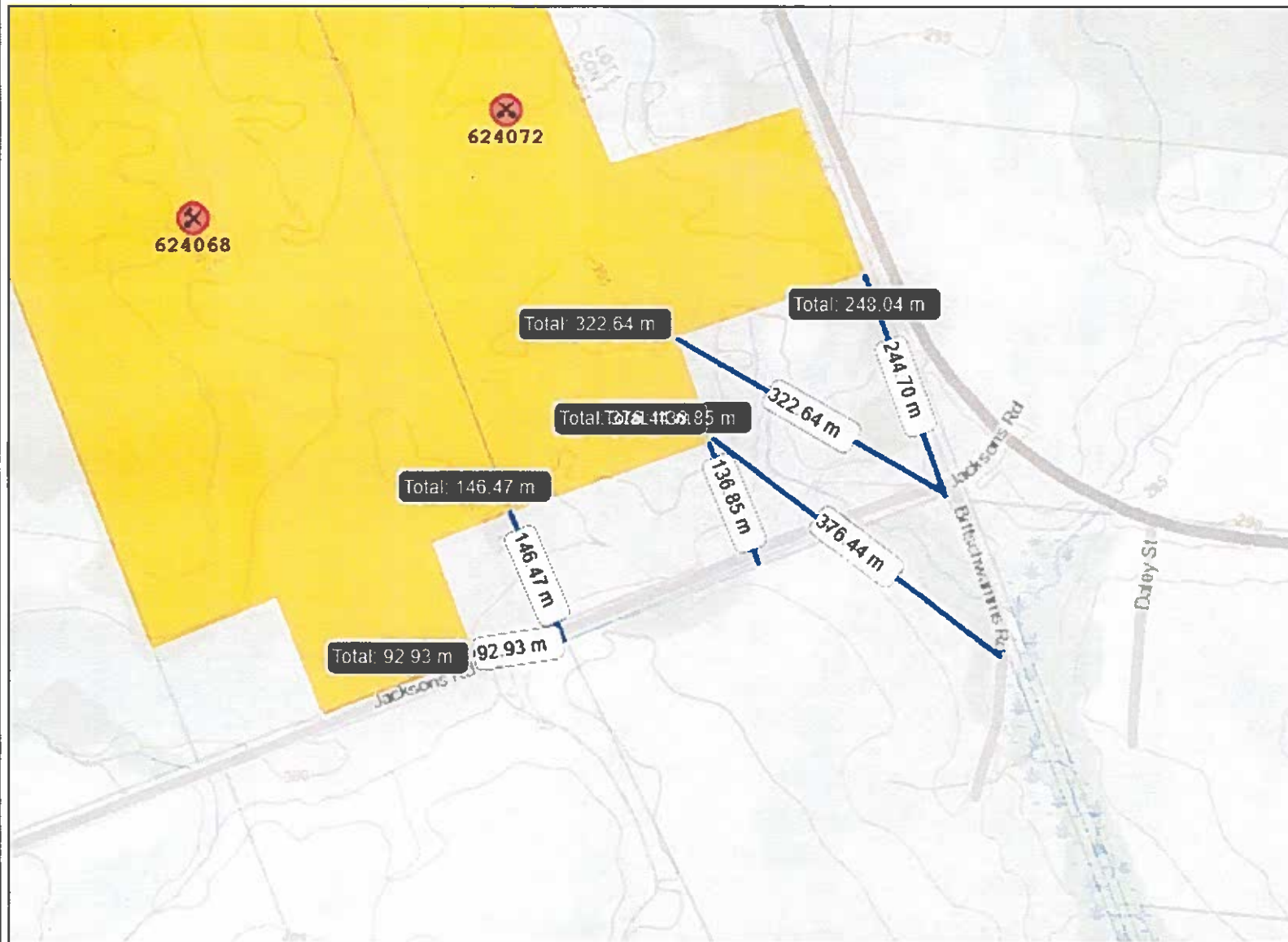
Shed – 96 sq. ft. Age unknown

Retained

Shed – 300 sq. ft. Age unknown

Shed – 1300 sq. ft. – Age unknown

Barn – 1800 sq. ft – c. 1917



Legend

ALPS ID Label

Aggregate Site Authorized

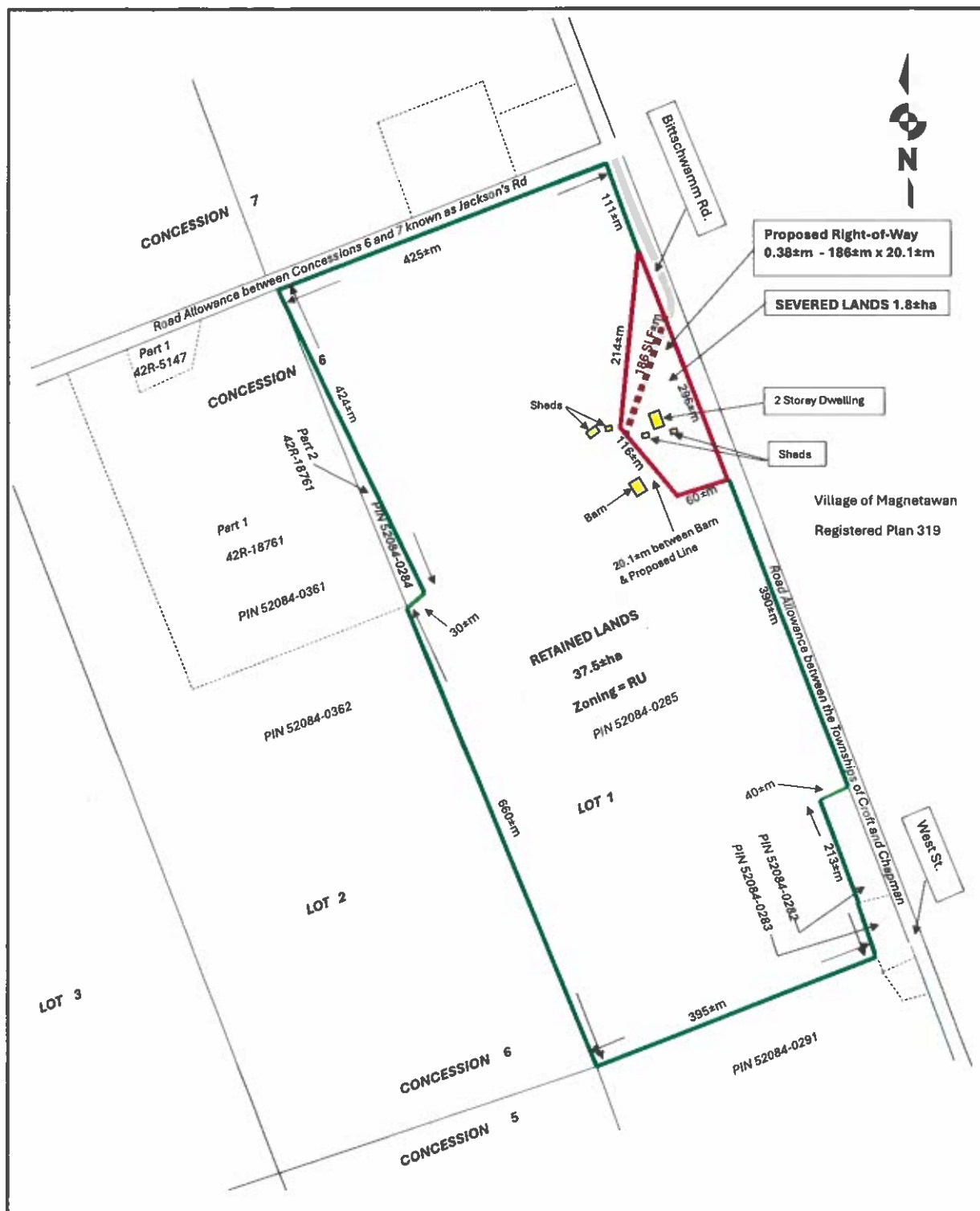
0 0.32 km



The Ontario Ministry of Natural Resources shall not be liable in any way for the use of, or reliance upon, this map or any information on this map. This map should not be used for: navigation, a plan of survey, routes, nor locations.

Imagery: Copyright Notices: Ontario Ministry of Natural Resources; NASA Landsat Program; First Base Solutions Inc; Aero-Photo 1960 Inc; DigitalGlobe Inc; U.S. Geological Survey.





METRIC: Distances shown on this sketch are in metres and can be converted to feet by dividing by 0.3048. Distances and areas shown on this plan have been derived from underlying plans of survey. NO field measurement has been completed to verify accuracy.

CAUTION: This is not a plan of survey and shall be used only for the purposes indicated hereon.

LEGAL DESCRIPTION: Part of Lot 1, Concession 6, Geographic Township of Croft now in the Township of Magnetawan, District of Parry Sound, except Part 2 on deposited Plan 42R-12838 described in PIN 52084-0285(LT)

File 1843-25bf



Retained Lands



Severed Lands



20m wide Right-of-Way

Sketch for Discussion Purposes

Prepared for

1001292033 Ontario Inc.

Scale: 1:5000 (Approximate)



EJW WILLIAMS
SURVEYING LIMITED

ONTARIO LAND SURVEYORS
PLANNERS

MUNTSVILLE & SOUTH RIVER

Main Office: 387 Muskoka Rd 3N P.M. C5

Phone: 705-339-4171

Fax: 705-339-4177

Email: info@ejwilliamsurveying.com

Apr 27, 2026 Reconfigure with Right-of-Way

Nov 11, 2025 Released for comment

Date Description

EW

W

approve



PUBLIC NOTICE
APPLICATION FOR CONSENT
Pursuant to Ontario Regulation 197/96
As amended by Ontario Regulation 547/06

TAKE NOTICE that the Municipality of Magnetawan Committee of Adjustment will be considering an Application for Consent under Section 53 of the *Planning Act* and adjacent property owners within 60m will be notified by mail and notice posted for the Proposed Consent.

THE PURPOSE AND EFFECT of the proposed Consent application is to create one (1) new lot on the subject lands located at 67 Bittschwamms Road. The owners are proposing to sever a new lot with the existing detached dwelling to be located on the severed lot. There is a barn and accessory building that is to be located on the proposed retained lot. The proposed lot configuration is summarized below:

<i>Proposed Lot</i>	<i>Approximate Lot Area</i>	<i>Approximate Lot Frontage</i>
<i>Retained Lot</i>	<i>37.5 hectares</i>	<i>111 metres on Bittschwamms Road</i>
<i>Severed Lot</i>	<i>1.8 hectares</i>	<i>60 metres on Bittschwamms Road</i>

The owner is proposing an access easement (right-of-way) over the proposed Severed Lot in favour of legal access to the proposed retained lot. The width of the proposed easement is 20 metres and the existing driveway is located within this area.

THE SUBJECT LANDS ARE LOCATED at CROFT CON 6 PT LOT 1 RP 42R18307 PART 1 with a municipal address of 67 Bittschwamm Road, Municipality of Magnetawan, District of Parry Sound.

The Public Hearing held at the Magnetawan Community Centre on:
Wednesday July 29th, 2026, at 1:00pm

If you wish to make comment to the application you must do so in advance or during the Public Hearing. If you wish to be notified of the decision of the Municipality of Magnetawan Committee of Adjustment in respect to the proposed Consent, you must make a written request Committee of Adjustment Secretary (contact information below). Please reference "1001292033 Ontario Inc" in any written comments or requests.

If a person or public body has the ability to appeal the decision of the Municipality of Magnetawan Committee of Adjustment in respect of the proposed consent to the Ontario Land Tribunal but does not make written submissions to the Municipality of Magnetawan Committee of Adjustment before it gives or refuses to give a provisional consent, the Tribunal may dismiss the appeal.

Additional Information on the Application is available at the Municipal Office or online at:

<https://magnetawan.com/residents/planning-zoning/active-applications>

DATED AT THE MUNICIPAL OFFICE THIS 16th DAY OF JULY, 2026

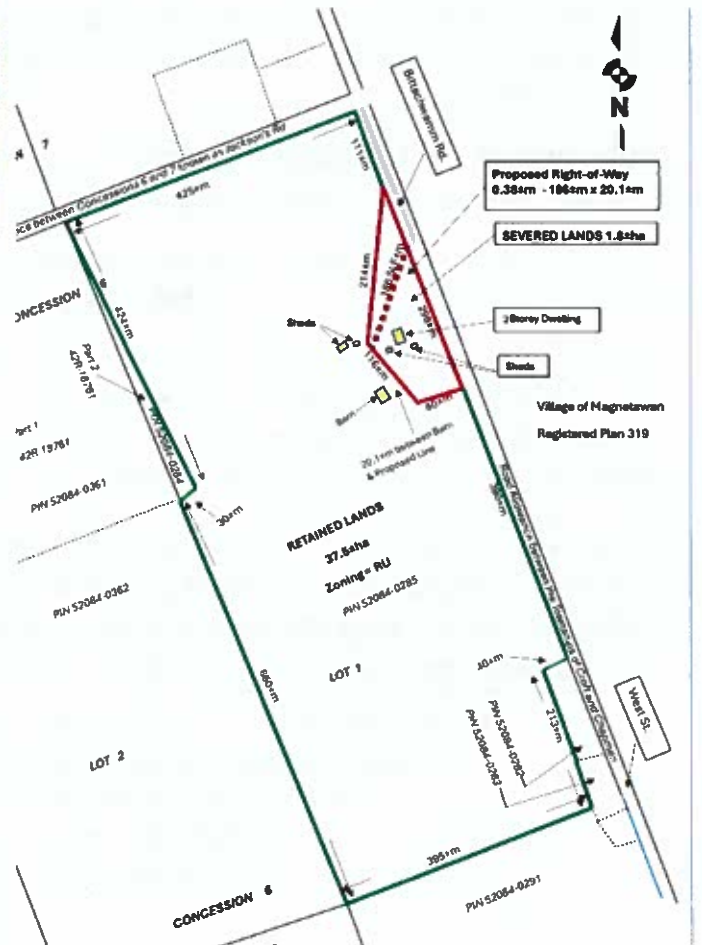
Erica Kellogg, Secretary, planning@magnetawan.com

4304 Highway 520, Box 70, Magnetawan, ON P0A 1P0

Phone: 705-387-3947

Mon-Fri 9:00 am – 5:00pm

KEY MAP/SUBJECT LANDS





RESOLUTION NO. 2026-

JULY 29, 2026

Moved by: _____

Seconded by: _____

WHEREAS the Municipality of Magnetawan has received a reapplication (B001-24) to support an application for consent for creation of 3 new lots located at 79 Whalley Lake Road which is a private road, Magnetawan (Davison 4944 030 0021020000). The property is legally described as CON 9 PT Lots 2 and 3 Plan 256 Lot 1 to 14, 16, 19, 25 to 27, 53, 65 to 69, 71, 72, 74, 75, 77, 78, 80, 81, 84 Township of Chapman hereinafter referred to as "the Lands"; **WHEREAS** the Municipal planning consultant has provided a report in support of the application with conditions; **NOW THEREFORE BE IT RESOLVED THAT** the Committee of Adjustment for the Municipality of Magnetawan supports in principle the consent application creating Severed Lot 1 with 90m of frontage and a lot area of 3.1ha+/-, severed Lot 2 a frontage of 90m and a total area of 3.4, severed Lot 3 a frontage of 90m and a total area of 3.6 with the retained lands having 190m of frontage and 20ha of total lot area, subject to the following conditions:

- That the foregoing conditions be fulfilled within two years of the notice of decision;
- Draft Reference Plan to be approved by the Municipality prior to registration;
- Two (2) true certified paper copies of the registered plan and an electronic version for the proposed sever and retained lots be prepared by an Ontario Land Surveyor with a certification that it is a true copy be provided to the Municipality for review and approval which conforms substantially with the application as submitted;
- Draft copy of the deeds (with all schedules) showing a registrable description of the proposed lots and easements be approved by the Municipality prior to registration;
- A copy of the original executed transfer (deed) with all schedules be provided to the Municipality;
- Confirmation from the North Bay Mattawa Conservation Authority (NBMCA) that the proposed Severed and Retained Lots can be adequately serviced by individual on-site septic systems;
- Payment of all taxes, municipal legal fees, planning fees and fees as per the current Fees and Charges By-law, Park Land Dedication By-law and all other fees associated with the processing of this application;
- That the Applicant apply for civic numbers for the retained and severed lots;
- The entering into a Consent Agreement, to be registered on title, with the Municipality to implement the recommended measures contained in the Scoped Environment Impact Study by Fri Ecological Services dated July 2023 for the proposed Severed and Retained Lots;
- That a Zoning By-law Amendment be submitted to implement the recommendations of the Scoped Environment Impact Study by Fri Ecological Services dated July 2023 rezoning the proposed lots to Residential Shoreline (RS) and to expand the Environmental Protection Zone as recommended;
- That the Applicant enter into a Limited Service Agreement with the Municipality to be registered on title.

Carried _____ Defeated _____ Deferred _____

Sam Dunnett, Mayor

Recorded Vote Called by: _____

Recorded Vote

Member of Council	Yea	Nay	Absent
Bishop, Bill			
Hetherington, John			
Hind, Jon			
Kneller, Brad			
Mayor: Dunnett, Sam			

STAFF REPORT

TO: Erica Kellogg, Deputy Clerk – Planning & Development
Municipality of Magnetawan

FROM: Patrick Townes, BA, BEd and Jamie Robinson, BES, MCIP, RPP
MHBC Planning Limited

DATE: July 29, 2026

SUBJECT Consent Application – 79 West Whalley Lake Road (Davison)
Municipality of Magnetawan

Recommendation

Subject to the review and analysis in this Report, it is recommended that Council approve the Consent application for the subject lands located at 79 West Whalley Lake Road (Davison) to create three new lots and to update an existing right-of-way to provide legal access to the new lots, subject to the following conditions of provisional Consent:

1. That the applicant meets all financial requirements of the Municipality, including the payment of the balance of any outstanding taxes, including penalties and interest be paid.
2. That a draft survey of the proposed lots be provided to the Municipality for review and approval.
3. That a registrable description of the proposed lots and easement (right-of-way) and a copy of the Reference Plan be deposited to the Land Registry office and be submitted to the Municipality.
4. That the owner confirms that the recommendations and findings of the Scoped Environmental Impact Assessment prepared by Fri Ecological Services remain valid and enter into a Consent Agreement to implement the recommendations within the Environmental Impact Study prepared by Terrastory Environmental Consulting Inc. dated September 15, 2025, or within any subsequent assessment.
5. That the owner obtains approval of a Zoning By-law Amendment to complete the following:
 - a. Rezone the proposed lots to the Shoreline Residential (RS) Zone; and,
 - b. To implement the recommended Environmental Protection (EP) Zone mapping as recommended in the Scoped Environmental Impact Assessment prepared by Fri Ecological Services dated July 2023 or within any subsequent assessment.
6. That the owner provides written confirmation that sufficient capacity exists for treatment capacity for hauled sewage to the satisfaction of the Municipality.

7. That the applicant pay to the Municipality a parkland contribution fee for the new residential lot to be created as cash-in-lieu of a parkland contribution pursuant to Section 53 (13) of the Planning Act, R.S.O. 1990 c. P. 13.
8. Confirmation from the North Bay Mattawa Conservation Authority (NBMCA) that the proposed severed lots can be adequately serviced by their own individual on-site septic system.
9. That the conditions of Consent be fulfilled within two years from the date of the giving of the notice by the Municipality of Magnetawan.

Proposal/Background

A Consent application has been submitted for the subject lands located at 79 West Whalley Lake Road, in the Municipality of Magnetawan. The purpose of the Consent application is to create three new residential shoreline lots on the subject lands. The owners applied for and were granted a previous approval from the Council of the Municipality of Magnetawan in November 2023 to create the three new residential shoreline lots. The conditions of provisional Consent were not fulfilled before the legislated two-year lapse date (November 2025), and therefore a new application and conditional approval is required.

The subject lands are owned by Lee Davison, Karen Davison, Daniel Davison, Jeanette Davison, Omar Hanbali and Anita Hanbali. The subject lands are outlined in red on Figure 1.

The following applies to the subject lands:

- Designated as Rural and Shoreline in the Municipality's Official Plan.
- Located within the Aggregate Mineral Resources overlay in the Official Plan.
- Portions of the shoreline are mapped as fish habitat in the Official Plan.
- Zoned Rural (RU), Shoreline Residential (RS) and Environmental Protection (EP) in the Zoning By-law.
- Are accessed by West Whalley Lake Road which is identified as a private road in the Official Plan.

Figure 1: Subject Lands

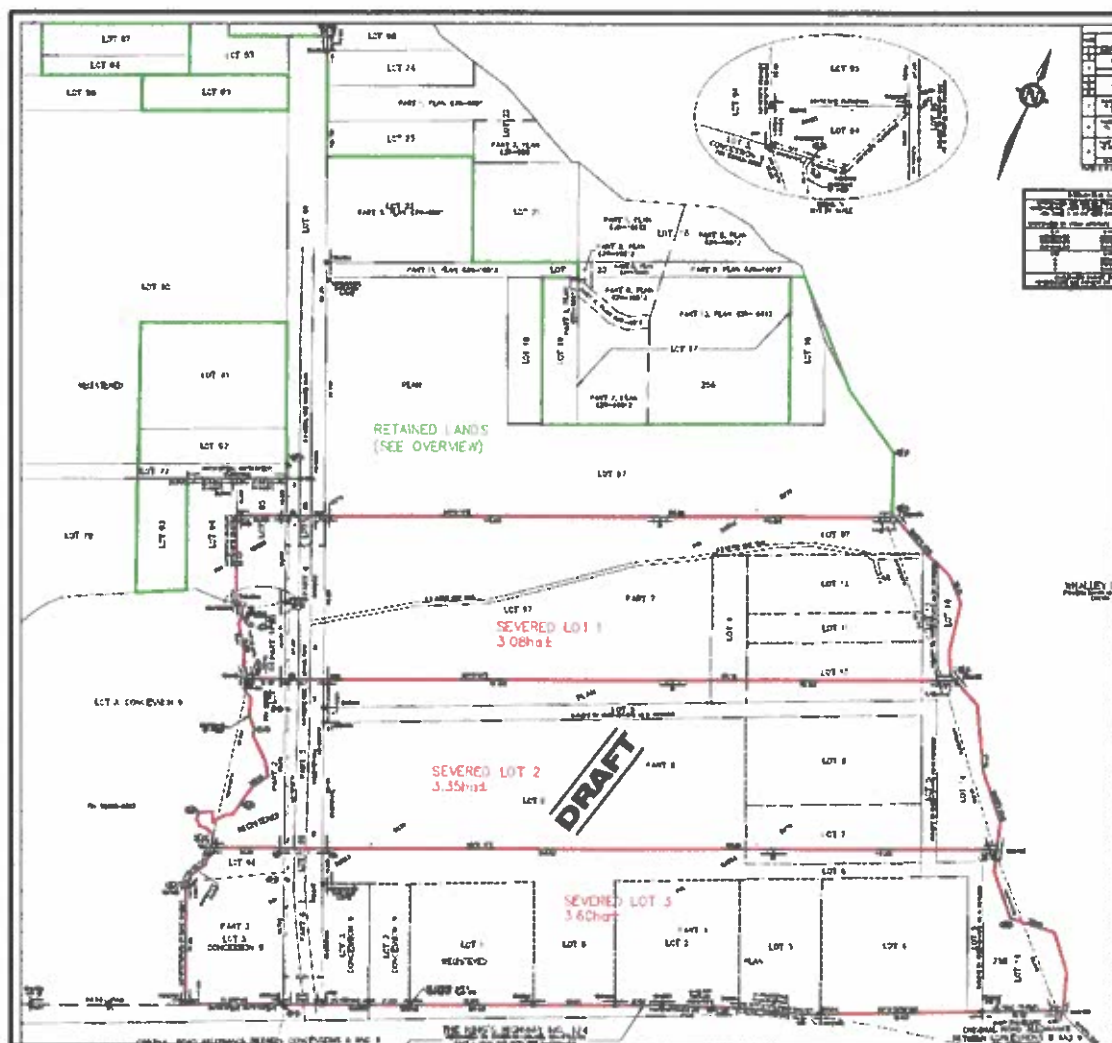


The proposed lot configuration that was submitted with the Consent application is included in Figure 2. The proposed lots are labelled as the Severed Lot 1, Severed Lot 2, Severed Lot 3 and Retained Lands on Figure 2. Based on the proposed lot configuration, the lot areas and lot frontages for each of the lots are summarized in Table 1. The owners are proposing revisions to the existing right-of-way (private road) to provide legal access to the proposed lots. A portion of the private road is located along the western portion of the subject lands. There have been no revisions to the previous application based on the sketch that was submitted with the application.

Table 1: Proposed Lot Statistics

Zoning Provision	Severed Lot 1	Severed Lot 2	Severed Lot 3	Retained Land
Lot Frontage (Whalley Lake)	89.8 metres	91.3 metres	89.4 metres	190 metres
Lot Area	3.1 hectares	3.35 hectares	3.6 hectares	>20 hectares

Figure 2: Proposed Lot Configuration



Policy Analysis

Provincial Planning Statement

The Provincial Planning Statement (PPS) came into effect on October 20, 2024. The PPS is the statement of the government's policies on land use planning and is intended to provide policy direction on land use matters which are in the Provincial interest. All land use planning decisions are required to be consistent with the PPS.

All applications made under the *Planning Act*, must be consistent with the PPS. The subject lands are considered as Rural Lands in the context of the PPS. Section 2.6 establishes permitted uses for Rural Lands within municipalities. Section 2.6.1 c) identifies residential development, including lot creation where site conditions are suitable for the provision of appropriate sewage and water services. Lot creation for the purposes of residential uses is a permitted use on the subject lands.

Section 3.6.4 of the PPS states that where municipal sewage services and municipal water services or private communal sewage services and private communal water services are not available, planned or feasible, individual on-site sewage services and individual on-site water services may be used, provided that site conditions are suitable for the long-term provision of such services with no negative impacts. The proposed lots appear to be large enough to accommodate a private well and septic system.

Section 4.1 of the PPS includes policies regarding natural heritage. The shoreline of the subject lands contain fish habitat as identified in the Municipality's Official Plan. Development and site alteration shall not be permitted in fish habitat except in accordance with provincial and federal requirements. There was a Scoped Environmental Impact Assessment to investigate the natural heritage features and areas, and to recommend building envelopes for future development. The results of the Scoped Assessment are recommended to be registered on title through a Consent Agreement and the areas to be protected from future development are recommended to be zoned to the Environmental Protection (EP) Zone.

The proposed Consent is consistent with the PPS.

Municipality of Magnetawan Official Plan

The Municipality's Official Plan provides policy direction on growth and development within Magnetawan. The policies in the Official Plan address the environment, cultural and built heritage, natural resources and servicing and transportation.

In the context of the Official Plan, the following applies to the subject lands:

- Designated as Rural and Shoreline in the Municipality's Official Plan.
- Located within the Aggregate Mineral Resources overlay in the Official Plan.
- Portions of the shoreline are mapped as fish habitat in the Official Plan.
- Are accessed by West Whalley Lake Road which is identified as a private road in the Official Plan.

Residential uses and detached dwellings are listed as permitted uses within both the Rural designation and the Shoreline designation.

Policies regarding fish habitat are included in Section 4.5.1.4 of the Official Plan. Development and site alteration shall not be permitted in fish habitat except in

accordance with provincial and federal requirements. Development and site alteration shall not be permitted on lands adjacent to fish habitat unless the ecological function of the adjacent lands has been evaluated and it has been demonstrated that there will be no negative impacts to fish habitat or its ecological functions. There was a Scoped Environmental Impact Assessment to investigate the natural heritage features and areas, and to recommend building envelopes for future development. The results of the Scoped Assessment are recommended to be registered on title through a Consent Agreement and the areas to be protected from future development are recommended to be zoned to the Environmental Protection (EP) Zone.

Section 7.1 of the Official Plan includes policies regarding Severances (Consents). The policies used to evaluate the creation of new lots are included in Section 7.1.1 of the Official Plan and are summarized below.

a) A registered plan of subdivision is not necessary for the orderly development of the lands, provided there is registered legal description;

A plan of subdivision application is not required for the orderly development of the subject lands. A Consent application is appropriate for the creation of the three new lots.

b) the lot size and setback requirements will satisfy specific requirements of this Plan and meet the implementing zoning by-law requirements;

The proposed lots do not meet the required minimum lot area for the Rural (RU) Zone, however based on the lots having lot frontage on a shoreline, it is recommended that the provisions of the Shoreline Residential (RS) Zone apply. The proposed lot areas are to be recognized in a Zoning By-law Amendment. A Zoning By-law Amendment is recommended as a condition of provisional Consent.

c) the proposed lot must front on a publicly maintained road, or a registered right-of-way or condominium road that has direct access to a publicly-maintained road;

West Whalley Lake Road is a private road with an existing registered right-of-way, which connects to Highway 124 to the south.

d) Proposed lots on seasonally maintained, privately maintained roads (including those by Plan of Condominium), or a registered right-of-way will require a limited services agreement;

A limited services agreement is recommended as a condition of provisional Consent.

e) lots for hunt camps, fishing camps, wilderness tourist camps or similar uses may be permitted on unmaintained municipal road allowances or on private rights-of-way to publicly-maintained roads provided that the appropriate agreements (e.g. limited services agreement) are in place to ensure that the Municipality has no liability with respect to the use of these roads;

Not applicable.

f) notwithstanding subsection c), lots created for seasonal or recreational purposes may be permitted where the access to the lot is by a navigable waterbody provided that Council is satisfied that there are sufficient facilities for mainland parking and docking;

Not applicable.

g) the lot must have an entrance in a location where traffic hazards such as obstructions to sight lines, curves or grades are avoided;

New entrances will be reviewed through the entrance permit process.

h) the lot size, soil and drainage conditions must allow for an adequate building site and to allow for the provision of an adequate means of sewage disposal and water supply, which meets the requirements of the Building Code, the lot must have safe access and a building site that is outside of any flood plain or other hazard land;

Based on a review of the proposed lot areas, it appears that there are adequate building envelopes on the proposed lots.

i) any lot for permanent residential use shall be located on a year-round maintained municipal road or Provincial highway;

The proposed lots are shoreline lot and are intended for resource-based recreational development (cottage).

j) in the Rural designation, new lots created by consent shall be limited to the following:

i. A maximum of two (2) lots may be created by consent per land holding.

ii. New lots must comply with the regulations as set out in the implementing Zoning By-law

iii.. All new lots within the Rural designation must meet the character of the surrounding rural landscape, as defined in Section 5.3.

The subject lands are partially located within the Rural designation and the Shoreline designation. The proposed lots have lot frontage on the shoreline and therefore the policy context of the Shoreline designation is appropriate in terms of evaluating the limit of new lots that can be created. In this case, the limit of two new lots is not applicable.

k) the creation of any lot will not have the effect of preventing access to or land locking any other parcel of land.

There is an existing right-of-way that will be updated to reflect access to the new lots and will not have an impact on legal access to any other lots on the private road/right-of-way.

l) any severance proposal on land adjacent to livestock operations shall meet the Minimum Distance Separation Formula I in accordance with the MDS Guidelines and shall demonstrate that the proposed water supply has not been contaminated from agricultural purposes.

Not applicable.

m) The creation of any lot shall be required to abide by all relevant policies in this Plan and the implementing Zoning By-Law.

The policies of the Official Plan and Zoning By-law have been reviewed and considered in the recommendation contained in this Report.

Section 6.3 of the Official Plan includes policies regarding private roads. New development of seasonal residences on existing private roads may be permitted where it is considered infilling between existing residential units. No new development of permanent residences may be permitted on existing private roads. It is understood that the proposed lots will be used for seasonal residential units.

For the new lots to be created and to be used for seasonal residential uses, the proposed Consent application conforms to the Official Plan.

Municipality of Magnetawan Zoning By-law

The subject lands are partially located within the Rural (RU) Zone, the Shoreline Residential (RS) Zone and the Environmental Protection (EP) Zone in the Zoning By-law.

The RU Zone requires a minimum lot area of 10 hectares and a minimum lot frontage of 134 metres. The RS Zone requires a minimum lot area of 1 hectare and a minimum lot frontage of 90 metres. Due to the proposed lots having lot frontage on the shoreline, the RS Zone is the appropriate zoning for the lots. It is recommended that the proposed lots be rezoned to the RS Zone. The minimum zone requirements of the RS Zone are met based on the proposed lot configuration.

Further, the Scoped Environmental Impact Assessment that was prepared recommends specific areas adjacent to the watercourses on the subject lands (15 metres and 30 metres) and portions of the shoreline where there is fish habitat to be rezoned to the Environmental Protection (EP) Zone to prohibit development in the future.

A Zoning By-law Amendment is recommended as a condition of provisional Consent to require the proposed lots to be rezoned to the RS Zone and to implement the recommended mapping changes from the Scoped Environmental Impact Assessment.

Comments from Departments

The following comments were received:

Road Department: Comments from the original application and approval confirmed that the driveway locations would need to be confirmed through the entrance permit process.

Fire Chief: No concerns

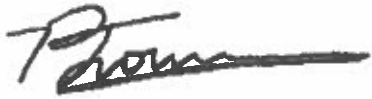
Building Department: No concerns

By-law Department: No concerns

Summary

Following a review of the Consent application and the relevant policies within the PPS and the Official Plan, the application confirms on the basis of the proposed lots being used for seasonal residential uses due to the location of the subject lands on an existing private road.

It is recommended that the Consent application be approved based on the conditions of provisional Consent included in the Recommendation section of this Report. Respectfully submitted,



Patrick Townes, BA, BEd
Planning Consultant
MHBC Planning



Jamie Robinson, BES, MCIP, RPP
Planning Consultant
MHBC Planning

Erica Kellogg

From: Villneff, Diane (MTO) <Diane.Villneff@ontario.ca>
Sent: July 17, 2026 8:35 AM
To: Erica Kellogg
Subject: Public Notice Consents July 29
Attachments: Davison Public Notice.pdf

Good morning Erica

Thank you for circulating the attached application for consent for the subject lands located at 79 Whalley Lake Road to the Ministry for review and comment.

The subject lands are within the Ministry's permit control area as defined by the *Public Transportation and Highway Improvement Act*. The Ministry has no concern to the proposed severance and note that no new access will be granted from Hwy 124 and that Ministry permits may be required prior to the commencement of any grading and/or construction on the subject lands within Severed Lot 2 and 3.

Please note that the Ministry no longer accepts land development review requests via mail or email.

To avoid delays in the processing of your review, please ensure that this land development request and all future land development requests are submitted electronically through the Highway Corridor Management System (HCMS) portal by using the following link:
<https://www.hcms.mto.gov.on.ca/>.

When submitting a review request, please ensure that you select the correct type of review request you wish e.g. Official Plan Amendment, Zoning By-law Amendment, Site Plan, Consent, etc. Also ensure all supporting documentation has been submitted with the request including, but not limited to, plans, maps, reports and any other relevant information.

Jamie Geauvreau is no longer working in the Corridor section and should be removed from your distribution list for any planning file moving forward

If you have any questions, please feel free to contact me.

Diane Villneff
Corridor Management Planner (A) | North Region, Area East
Ministry of Transportation | Ontario Public Service
705-498-4458 | diane.villneff@ontario.ca



**MUNICIPALITY OF MAGNETAWAN
COMMITTEE OF ADJUSTMENT
CONSENT APPLICATION**

AUTHORIZED UNDER SECTION 53 OF THE PLANNING Act, R.S.O 1990 c.P13

1. APPLICANT INFORMATION

Owner/Applicant(s):

If the applicant is the purchaser, a copy of the portion of the agreement of purchase and sale that authorizes the purchaser to make the application is required to be submitted with the application.

In Office Use:

Date Received: _____

Fee Paid _____ Deposit _____

Date Deemed Complete _____

Applicant and Ownership Information		
Name of Legal Owner(s)	Lee Davison et al (see PIN Re	Telephone 905 630 0552
Address	2084 Number One Side Road Burlington	Postal Code L7P 0S1
Email	ldavison@cogeco.ca	
Contact Information, if different than owner (this may be a person/firm acting on behalf of the owner)		
Name of Contact	TULLOCH c/o Graeme Huizinga	Telephone 416 562 6905
Address	80 Main St W Huntsville ON	Postal Code P1H 1W9
Email	graeme.huizinga@tulloch.ca	
Mortgage, Line of Credit, Charges or other encumbrances in respect of the subject land		
Name	Address	
DC#	Telephone	Email

2. Location of the subject lands:

Concession g		Lot 2-3	Registered Plan /Lot/Block Plan 256
Street No.	Street/Road	Survey No.	Part Number(s)
79	W Whalley Lake Rd	Plan 256	see parcel register

IMPORTANT: If there are existing easements or restrictive covenants affecting the subject land, provide the legal description and its effect to the subject land. Attach a copy of relevant documentation.

Municipality of Magnetawan Planning Department 430 HWY 520, Box 70 Magnetawan, ON P0A 1P0 (705)-387-3947
planning@magnetawan.com

	MUNICIPALITY OF MAGNETAWAN COMMITTEE OF ADJUSTMENT CONSENT APPLICATION AUTHORIZED UNDER SECTION 53 OF THE PLANNING Act, R.S.O 1990 c.P13
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3. PURPOSE OF THE APPLICATION:

3.1 Type/Purpose of proposed Consent:

- ☒ Create a new lot (or re-establish an existing parcel)
☐ Lot Addition
☐ Easement Other: Charge ☐ / Release a Mortgage ☐ Lease ☐

3.2 If the application is a lot addition, identify which parcel of land will be the benefiting lands:

3.3 Mortgage, Charges or other Encumbrances: Name none

Mailing Address _____

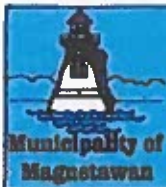
3.4 Name of party(s), if known, to whom the land or interest in land is to be transferred, leased or charged:

unknown

4. DESCRIPTION OF SUBJECT LAND AND SERVICING INFORMATION

Description / Size	SEVERED LOT 1	SEVERED LOT 2	RETAINED (Original Lands)
Frontage (m)	90+-	91+- , 90+- (S3)	190+-
Depth (m)	340+-	370+-, 410+- (S3)	>800m +- irregular
Area (ha)	3.1ha+-	3.4ha+-, 3.6ha+- (S3)	>20ha
Existing Use of Property:	vacant	vacant	seasonal residential
Existing Building or Structures and date of construction	n/a	n/a	unknown
Proposed Use of the Severed and Retained Parcels	shoreline residential	shoreline residential	seasonal residential (continued)
Road Access If by Provincial Highway provide written comments from MTO			
Municipal road, maintained all year			
Municipal Road, seasonally maintained.			
Other Public Road (e.g. Local Roads Board)			

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**MUNICIPALITY OF MAGNETAWAN
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CONSENT APPLICATION**

AUTHORIZED UNDER SECTION 53 OF THE PLANNING Act, R.S.O 1990 c.P13

Right of Way / Easement*(IF ACCESS TO THE SUBJECT LAND IS BY PRIVATE ROAD OR OTHER PUBLIC ROAD OR RIGHT OF WAY advise the status of the easement (permanent registered or prescriptive), name who owns the land or road, who is responsible for its maintenance and whether it is seasonal or year-round.	Proposed rights-of-way to be granted over private road known locally as West Whalley Lake Road except Severed Lot #3 which will own the first section of the private road currently		Existing ROW over private road known locally as W Whalley Lake Rd to be retained
MNRF Road Allowance [Written report from the MNRF if an MNRF road allowance is used for access to the subject land. North Bay Office: 705-475-5550]			
Water Access Lots shall provide confirmation from a commercial business showcasing sufficient mainland docking and parking is available for proposed severed and retained lots.			

4.1 Water Supply	SEVERED	SEVERED	RETAINED (Original Lands)
Publicly owned and operated piped water system			
Privately owned and operated individual well	Possible, if owner chooses	Possible, if owner chooses	Yes
Privately owned and operated communal well			
Lake or other water body	Yes	Yes	Possible, if owner chooses
Other means			
Does your property abut a lake?	Yes	Yes	Yes
(Is the lake deemed by the Ministry of the			

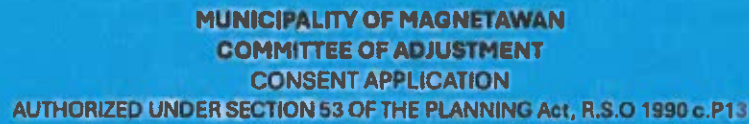
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	MUNICIPALITY OF MAGNETAWAN COMMITTEE OF ADJUSTMENT CONSENT APPLICATION		
	AUTHORIZED UNDER SECTION 53 OF THE PLANNING Act, R.S.O 1990 c.P13		

Environment Conservation and Parks (MOECP) to be at capacity for phosphorus load? **1-800-461-6290 for enquiries	no	no	no
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4.2 Sewage Disposal	SEVERED LOT 1	SEVERED LOT 2	RETAINED (Original Lands)
Publicly owned and operated sanitary sewage system			
Privately owned and operated individual septic tank Attach documentation of the results of the review by the North Bay Mattawa Conservation Authority	yes (NBMCA review completed for first submission)	yes (NBMCA review completed for first submission)	yes - existing
Privately owned and operated communal septic tank			
Privy			
Other Means (e.g. Advanced Treatment System) ** (Septic System over 10,000 litres requires Ministry of the Environment Conservation and Parks study and permit. 1-800-461-6290 for enquiries)			

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4.4 If access to the subject land is by private road or right of way was indicated in section 4.4, indicate who owns the land or the road, who is responsible for its maintenance and whether it is maintained seasonally or all year.

Existing private road owned by the Applicant and cooperatively maintained

5.1 What is the existing Official Plan designation(s)? (Not applicable to lands in unorganized township)

Rural, Shoreline

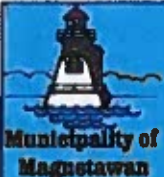
5.2 What is the Zoning, if any, on the subject land? (Not applicable to lands in unorganized township)

Rural (RU), Residential Shoreline (RS) and Environmental Protection (EP), in part

If the subject land covered by a Minister's Zoning Order, what is the Plan and registration number?

n/a

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COMMITTEE OF ADJUSTMENT
CONSENT APPLICATION
 AUTHORIZED UNDER SECTION 53 OF THE PLANNING Act, R.S.O 1990 c.P13

5.3 Are any of the following uses or features on the subject land or within 500 meters of the subject land, unless otherwise specified? Please check the boxes that apply.

Use or Feature	On the Subject Land	Within 500 meters of subject land, unless otherwise specified by the applicable agency, then indicate approximate distance.
An agricultural operation including livestock facility or stockyard [MANDATORY: Attach MDS work sheets from OMAFRA]		
A landfill		
A sewage treatment plant or waste stabilization plant		
A provincially significant wetland [North Bay Mattawa Conservation Authority or the Ministry of the Environment Conservation and Parks]		
A provincially significant wetland within 120 meters of the subject land [North Bay Mattawa Conservation Authority or the Ministry of the Environment Conservation and Parks]		
Flood Plain		
A rehabilitated mine site		
A non-operating mine site within one kilometer of the subject land		
An active mine site		
An industrial or commercial use, and specify the use (e.g. gravel pit)		
An active railway line		
Utility corridors (Natural Gas / Hydro)		
A municipal or federal airport		

6. HISTORY OF SUBJECT LAND

6.1 Has the subject land ever been the subject of an application for approval of a Plan of Subdivision or Consent under the Planning Act? NO YES UNKNOWN

If yes, and if known, please provide the application file number and the decision made on the application.
 Yes, Consent B001/2024 Magnetawan was provisionally approved and lapsed as conditions were not fulfilled within prescribed time

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 planning@magnetawan.com



MUNICIPALITY OF MAGNETAWAN
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Year the property was created? (if known) 1965

6.2 If this application is a re-submission of a previous consent application, what is the original consent application number and how has it been changed from the original application?

B001 2024 Magnetawan, application is largely the same except that the survey work done after the prior approval provided more clarity on the complex title of the subject lands; as a result the resubmission has more accurate limits for the proposed severed and retained lots.

7. CURRENT APPLICATION

7.1 Is the subject land currently the subject land of a proposed Official Plan or Official Plan Amendment that has been submitted to the Ministry of Municipal Affairs and Housing for approval?

NO YES UNKNOWN

If yes and if known, specify the file number and status of the application

n/a

7.2 Is the subject land the subjection of an application for a Zoning By law Amendment, Minister's Zoning Order amendment, Minor Variance, Consent or approval of a Plan of Subdivision?

NO YES UNKNOWN

If yes and if known, specify the file number and status of the application.

n/a



8. SKETCH: The application MUST BE ACCOMPANIED BY A SITE SKETCH showing the following:

- a. The boundaries and dimensions of the subject land proposed to be severed as well as the parcel to be retained, including the location of existing structures and driveway(s), other permanent features.
- b. The boundaries and dimensions of any land owned by the owner of the subject land and that abuts the subject land, the distance between the subject land and the nearest township lot line or landmark, such as a railway crossing or bridge
- c. The location of all land previously severed from the parcel originally acquired by the current owner of the subject land
- d. The approximate location of all natural and artificial features on the subject land and adjacent lands that in the opinion of the applicant may affect the application, such as buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tank.
- e. The location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public traveled road, a private road or right of way
- f. If access to the subject land is by water only, location of the parking and boat docking facilities to be used
- g. The location and nature of any easement affecting the subject land

Site Sketch



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**MUNICIPALITY OF MAGNETAWAN
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CONSENT APPLICATION**

AUTHORIZED UNDER SECTION 53 OF THE PLANNING Act, R.S.O. 1990 c. P13

AUTHORIZATION, DECLARATIONS AND ACKNOWLEDGEMENTS

Lee Davidson, the owner of the lands subject to this application hereby agree to the following:

1. Municipal Staff or their representatives are authorized to enter my property for the purposes of evaluating this application.
2. I acknowledge and agree to pay all costs associated with the processing and evaluation of this application, including any peer reviews and consulting fees. These costs may be deducted from the deposit or invoiced directly, at the discretion of the Municipality. Should this application be appealed to the Ontario Land Tribunal, I am aware that I will be responsible and agree to pay all fees related to the Ontario Land Tribunal process.
3. For the purpose of the Freedom of Information and protection privacy act, I authorize and consent to the use by or the disclosure to any person or public body of any personal information that is collected under the authority of the planning act for the purposes of processing this application, and further I authorized my agent for this application to provide any of my personal information that will be included in the application or collected during the processing of this application.
4. I Lee Davidson authorized TULLOCH de Oliveira Holdings to make this application my behalf.

Date MAY 18 2026

Signature of Owner [Signature]

Date MAY 18 2026

Signature of Owner [Signature]

Sworn Declaration of Applicant

I, Gracie Huggins of the Town of Huronville in the District of Huron

Huronville make oath and say (or do solemnly declare) that the information contained in this application is true and that the information contained in the documents that accompany this application is true and correct, before me at the Town of Huronville in the District of Huron this May day of May 2026.
Expires November 5, 2026.

Commissioner of Oaths [Signature]

Applicant [Signature]

Applicant [Signature]

Municipality of Magnetawan Planning Department 430 HWY 520, Box 70 Magnetawan, ON P0A 1P0 (705) 387-3947
planning@magnetawan.com



PUBLIC NOTICE
APPLICATION FOR CONSENT
Pursuant to Ontario Regulation 197/96
As amended by Ontario Regulation 547/06

TAKE NOTICE that the Municipality of Magnetawan Committee of Adjustment will be considering an Application for Consent under Section 53 of the *Planning Act* and adjacent property owners within 60m will be notified by mail and notice posted for the Proposed Consent.

THE PURPOSE AND EFFECT of the proposed Consent application is to create three (3) new shoreline lots on the subject lands located at 79 West Whalley Lake Road. The owner obtained a previous approval for the Consent application in 2023; however, the owner did not fulfill and satisfy the conditions of provisional Consent prior to the legislated lapse date in November of 2025. As a result of the lapsed Consent approval, a new application and approval is required. The proposed lots are summarized below:

<i>Proposed Lot</i>	<i>Approximate Lot Area</i>	<i>Approximate Lot Frontage</i>
<i>Retained Lot</i>	<i>>20 hectares</i>	<i>+/- 190 metres (Whalley Lake)</i>
<i>Severed Lot #1</i>	<i>3.1 hectares</i>	<i>+/- 89.8 metres (Whalley Lake)</i>
<i>Severed Lot #2</i>	<i>3.35 hectares</i>	<i>+/- 91.3 metres (Whalley Lake)</i>
<i>Severed Lot #3</i>	<i>3.6 hectares</i>	<i>+/- 89.4 metres (Whalley Lake)</i>

THE SUBJECT LANDS ARE LOCATED at CROFT CON 9 PT LOTS 2 AND 3 PLAN 256 LOTS 1 TO 14 16 19 25 TO 27 53 65 TO 69 71 72 74 75 77 78 80 81 84 with a municipal address of 79 West Whalley Lake Road, Municipality of Magnetawan, District of Parry Sound.

The Public Hearing held at the Magnetawan Community Centre on:
Wednesday July 29th, 2026, at 1:00pm

If you wish to make comment to the application you must do so in advance or during the Public Hearing. If you wish to be notified of the decision of the Municipality of Magnetawan Committee of Adjustment in respect to the proposed Consent, you must make a written request Committee of Adjustment Secretary (contact information below). Please reference "Davison" in any written comments or requests.

If a person or public body has the ability to appeal the decision of the Municipality of Magnetawan Committee of Adjustment in respect of the proposed consent to the Ontario Land Tribunal but does not make written submissions to the Municipality of Magnetawan Committee of Adjustment before it gives or refuses to give a provisional consent, the Tribunal may dismiss the appeal.

Additional Information on the Application is available at the Municipal Office or online at:

<https://magnetawan.com/residents/planning-zoning/active-applications>

DATED AT THE MUNICIPAL OFFICE THIS 16th DAY OF JULY, 2026

Erica Kellogg, Secretary, planning@magnetawan.com

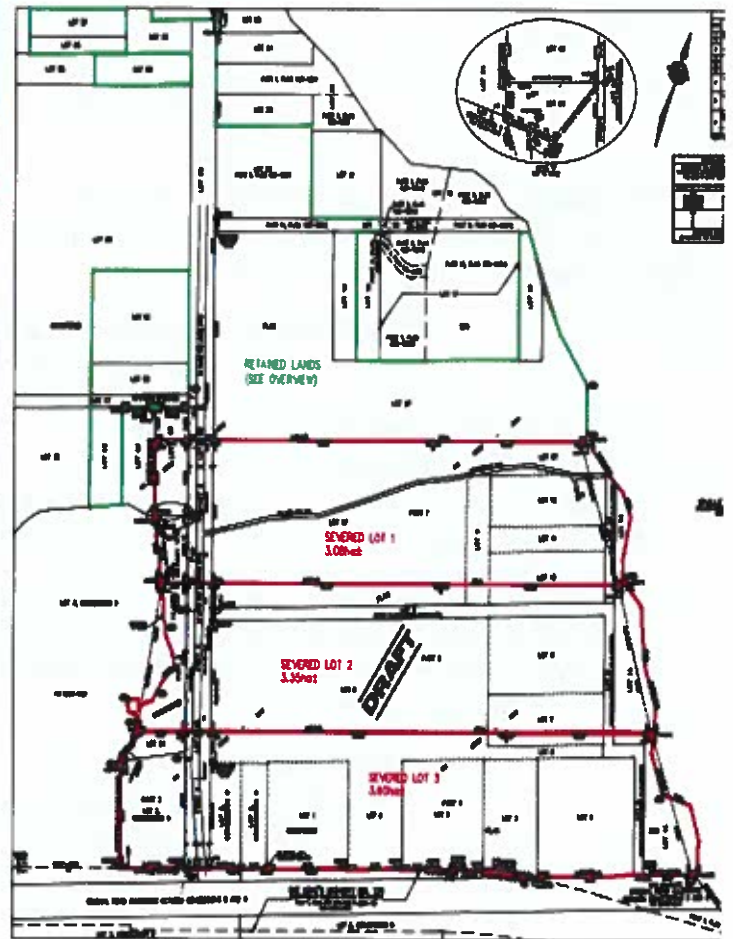
4304 Highway 520, Box 70, Magnetawan, ON P0A 1P0

Phone: 705-387-3947

Mon-Fri 9:00 am – 5:00pm

Proposed sketch/map – Not to scale

KEY MAP/SUBJECT LANDS



Scoped Environmental Impact Assessment

79 West Whalley Lake Road
Municipality of Magnetawan

Part of Lots 2 & 3, Concession 9
Former Geographic Township of Croft

July 2023



Introduction

FRi Ecological Services (FRi) was retained to complete field investigations and reporting in support of a proposed consent to create three (3) new shoreline residential lots and one (1) retained lot for the property located at 79 West Whalley Lake Road. The subject property is shown in Figure 1.



Figure 1: 79 West Walley Lake Road; Highway 124 is visible along the south boundary of the property.

The following reporting is intended to meet the application submission requirements outlined in a pre-consultation memo dated December 14, 2022, from MHBC Planning, the municipality's planning consultant. The memo recommends an Environmental Impact Study (EIS) identify the limits of fish habitat on the property as well as mitigation measures for the protection of fish habitat. It refers to an "EIS to provide evidence that the proposed consent applications would conform to Section 2.7 and 4.10 of the Official Plan". The memo also recommends an EIS provide recommendations respecting retaining shoreline vegetation and defining suitable building envelopes and dock locations for each proposed lot.

The proposed lots include three severed and one retained, shown in Figure 2 below.



Figure 2: Proposed three-lot severance and retained portion. The entire parcel outlined in red is the subject of this report and associated field investigations.

Approach

Field Investigations – Fish Habitat Watercourse

FRi biologists completed two field investigations to assess the existing condition of the subject property respecting general environmental considerations, as well as targeted fish habitat and community assessment.

On July 10, 2023, under the authority of a License to Collect Fish issued by the Ministry of Natural Resources and Forestry, biologists deployed minnow traps in the unnamed watercourse which flows under West Whalley Lake Road, along the northern boundary of the subject property and into Whalley Lake. The watercourse and approximate location of the minnow traps are shown in Figure 3.



Figure 3: Unnamed watercourse, wholly within other lands to the west and the adjacent 'Retained Lot 1' to the north of the proposed severed lots. The approximate locations of the deployed minnow traps are shown as a blue dot. Fishes were captured, the watercourse is confirmed cool water fish habitat.

Three (3) traps were deployed in the watercourse, one upstream of the culvert under the road and the remaining two, downstream. The watercourses physical characteristics were assessed including the riparian area vegetation and slope, water depths, temperature, and substrate.

On July 21, 2023, FRI completed fish habitat investigations along the entirety of the shoreline fronting the proposed lots. The extent and type of wetlands were delineated and noted; suitable dock locations were similarly noted outside of the wetland areas.

Results – Fish Habitat Watercourse

The unnamed watercourse is confirmed direct fish habitat. Fishes captured included brook stickleback, mudminnow and creek chub. Water temperatures at the time of the fish community assessment were 14°C.



Figure 4 & Figure 5: Creek chub and brook stickleback; representative photos of fish captured during fish community assessment in July 2023.

The watercourse is best described as a permanent cool water stream, with coarse mineral substrate. The stream is within a steep-sided valley, with a wide floodplain which accommodates the meandering channel. The average wetted depth was 50 cm with occasional deeper pools along the outside of stream bends and undercut banks, with shallower flats and riffles in areas where the stream gradient was minimal. The average wetted width was 100 cm.

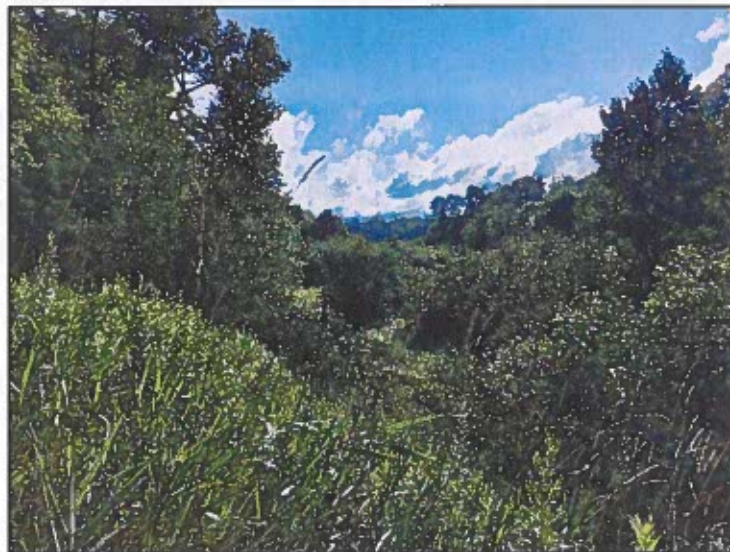


Figure 6: View from top of valley bank looking west toward Whalley Lake. Unnamed watercourse meanders through the valley in centre of photo.

The stream banks were occasionally undercut, and instream aquatic vegetation was present in the lower reach, downstream of the culvert near where the watercourse exits to Whalley Lake. The riparian area is generally heavily vegetated with both shrubs and herbaceous vegetation. These provide shade and a food source for the fish and fish habitat in the stream.



Figure 7 & Figure 8: Watercourse meanders through heavily vegetated floodplain (left); overview of herbaceous vegetation and structure which accommodate the stream channel (right).

Consistent with the Municipality's Official Plan, a 30-metre setback is recommended for the permanent stream, while a 15-metre setback is recommended for the ephemeral watercourse. Figure 9 shows the recommended watercourse setbacks. No development should occur in the setback areas; if development is necessary, FRi recommends a Request for Review be submitted to Fisheries and Oceans (DFO) for review and approval.

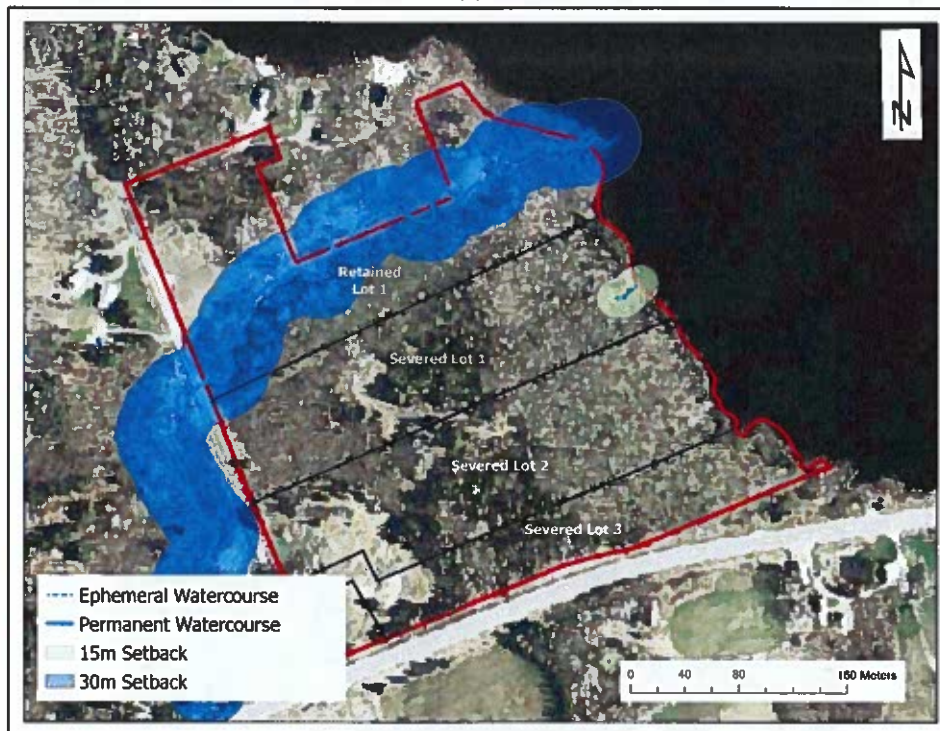


Figure 9: Recommended 15m and 30m no-development setbacks on ephemeral and permanent watercourses.

Field Investigations – Fish Habitat Whalley Lake

According to Fish Online¹, Whalley Lake is home to the following fish species:

- Black Crappie
- Brown Bullhead
- Largemouth Bass
- Pumpkinseed
- Smallmouth Bass
- White Sucker
- Yellow Perch

The Parry Sound Ministry of Natural Resources and Forestry (MNRF) Fisheries Habitat Management database indicates the presence of both specialized and non-specialized fish habitat fronting the subject property. Figure 10 shows the MNRF fish habitat mapping and the descriptions accompanying each fish habitat polygon in Table 1. The information source is listed as 'OMNR, 1993 aerial video tape interpretation'. Note that aerial video tape interpretation results should be considered appropriate for a landscape scale approach to fish habitat delineation, but less appropriate for small sections of shoreline. It's also important to note that the data from 1993 is thirty (30) years old, and lakes and their lacustrine areas are dynamic, so changes to fish habitat at the lot-level are highly likely.

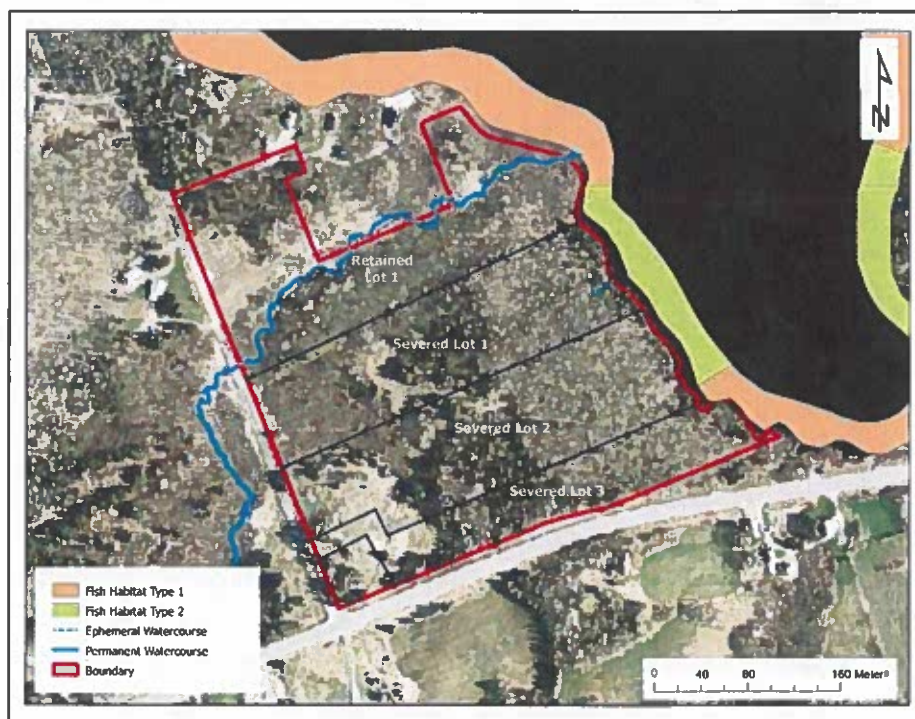


Figure 10: Fish habitat type mapping from MNRF fish habitat management. Note the mapped fish habitat reflects data from 1990's aerial video tape interpretation, not the existing fish habitat condition in 2023.

¹ Fish Online. Accessed May & July 2023.

<https://www.livioapplications.lrc.gov.on.ca/fishonline/Index.html?viewer=FishONLine.FishONLine&locale=en-CA>

TYPE	LAKE NAME	HABITAT	DESCRIPTION
1	Whalley Lake	Specialized spawning, nursery and feeding habitat	Significant areas of emergent and/or submergent aquatic vegetation
2	Whalley Lake	Variable; non-specialized spawning areas for centrarchids (bass), cyprinids (minnows), y. perch etc.; nursery area for minnows and bass; feeding areas for pike, bass, minnows, etc.	Highly variable ; ranging from detritus substrate to small aquatic vegetation beds to rocky bedrock substrate. Generally abundant non-specific habitat utilized by a wide variety of inhabiting fish species at various life stages.
1	Whalley Lake	Specialized spawning, nursery and feeding habitat	Significant areas of emergent and/or submergent aquatic vegetation

Table 1: Description of mapped fish habitat from MNRF 1990's database. See Figure 10 above for habitat polygon locations.

Results – Fish Habitat Whalley Lake

FRi did not complete a fish community assessment for Whalley Lake. The Fish Online database includes a comprehensive list of species present. In addition, the unnamed watercourse outlets directly to Whalley Lake so those species are also assumed present in the lake.

FRi completed an in-person shoreline fish habitat assessment for the entire frontage along the retained and proposed lots in July 2023. The shoreline is fully vegetated and the terrestrial upland area rises from the lake on moderate slopes for the majority of the proposed severed lots. The areas of 'type 1' and 'type 2' fish habitat as identified and delineated in the field, are shown in Figure 11 and are not entirely consistent with the Parry Sound fish habitat mapping shown in Figure 10 above.

The near shore substrates include a mix of larger cobble, usually a single or incomplete layer over coarse to fine sand. None of this constitutes significant Type 1 habitat; a search of the Land Information Ontario 'Spawning Areas' database, shows there are no spawning areas overlapping the frontages of the proposed (or retained) lots. The fishes present in the lake include large and smallmouth bass, black crappie, yellow perch and white sucker. There were no areas of specialized spawning habitat identified for any of the fish species present in Whalley Lake.

There are three small wetland inlets, where patches of aquatic vegetation were present; these areas are shown in Figure 11 and are considered to represent suitable Type 1 fish habitat. The remainder of the lacustrine shoreline area was largely free of aquatic vegetation, with occasional small, scattered patches of watershield (*Brasenia schreberi*) and pickerelweed (*Pontederia*

cordata). The absence of abundant aquatic vegetation appears to be related to water depths of >2 metres almost immediately offshore.

The areas identified as green stippled polygons represent the assessed aquatic vegetation patches, which could support spawning and nursery or other Type 1 habitat functions for fish. There are no docks or other activities (e.g. dredging) recommended for these areas. The areas of aquatic vegetation should be avoided and similarly, the shoreline activity areas/access, should avoid these areas.

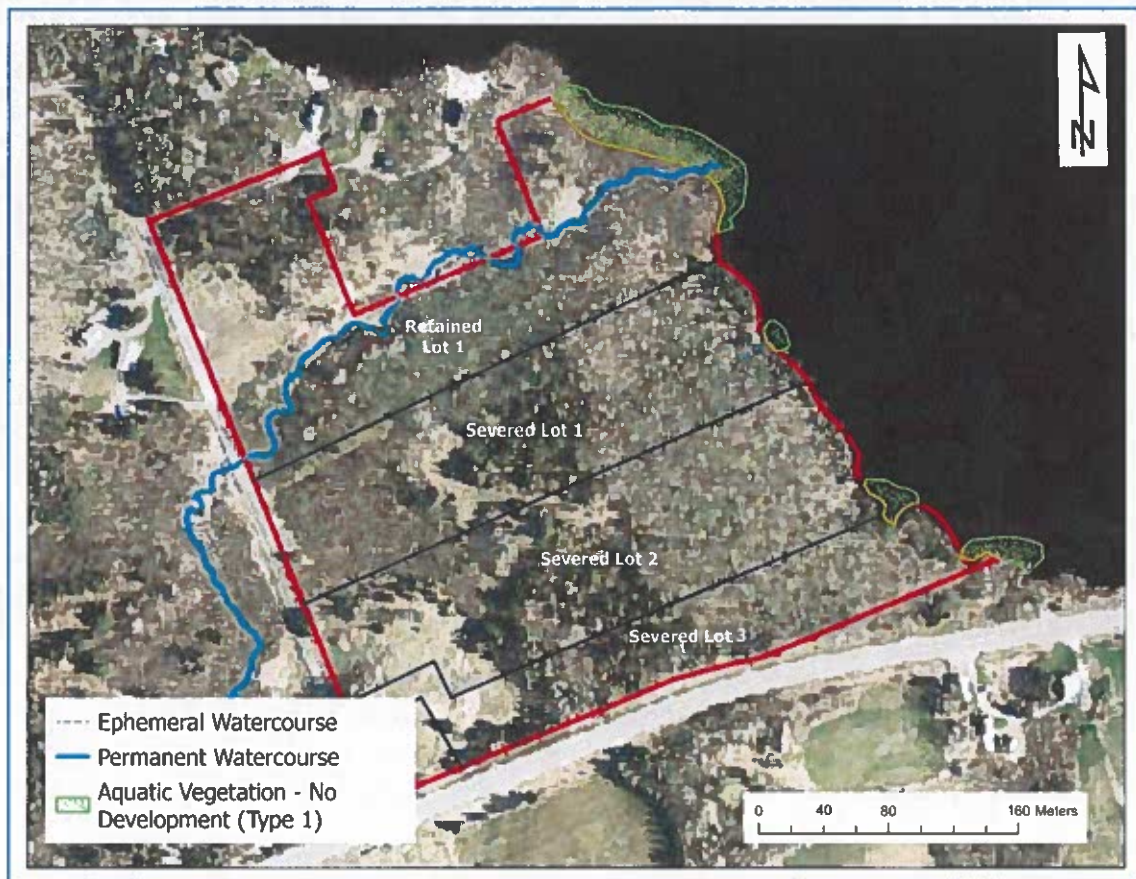


Figure 11: Fish habitat frontage proposed and retained lots. Note the green stippled polygons represent assessed Type 1 fish habitat.

The remaining frontage is considered 'Type 2' habitat, which is best described as non-specific, general fish habitat. Shoreline activities, including access and floating docks are appropriate in these areas and there are no negative impacts to fish or fish habitat are anticipated. The areas where floating docks and shoreline access are permitted are shown in Figure 12.

Proposed severed lot 1 has approximately 45 and 20 metres of frontage outside of Type 1 habitat. Proposed severed lot 2 has approximately 70 metres of frontage outside of Type 1 habitat and

Proposed severed lot 3 has approximately 40 metres of frontage outside of Type 1 habitat. All distances were measured 'straight-line' from edge to edge.

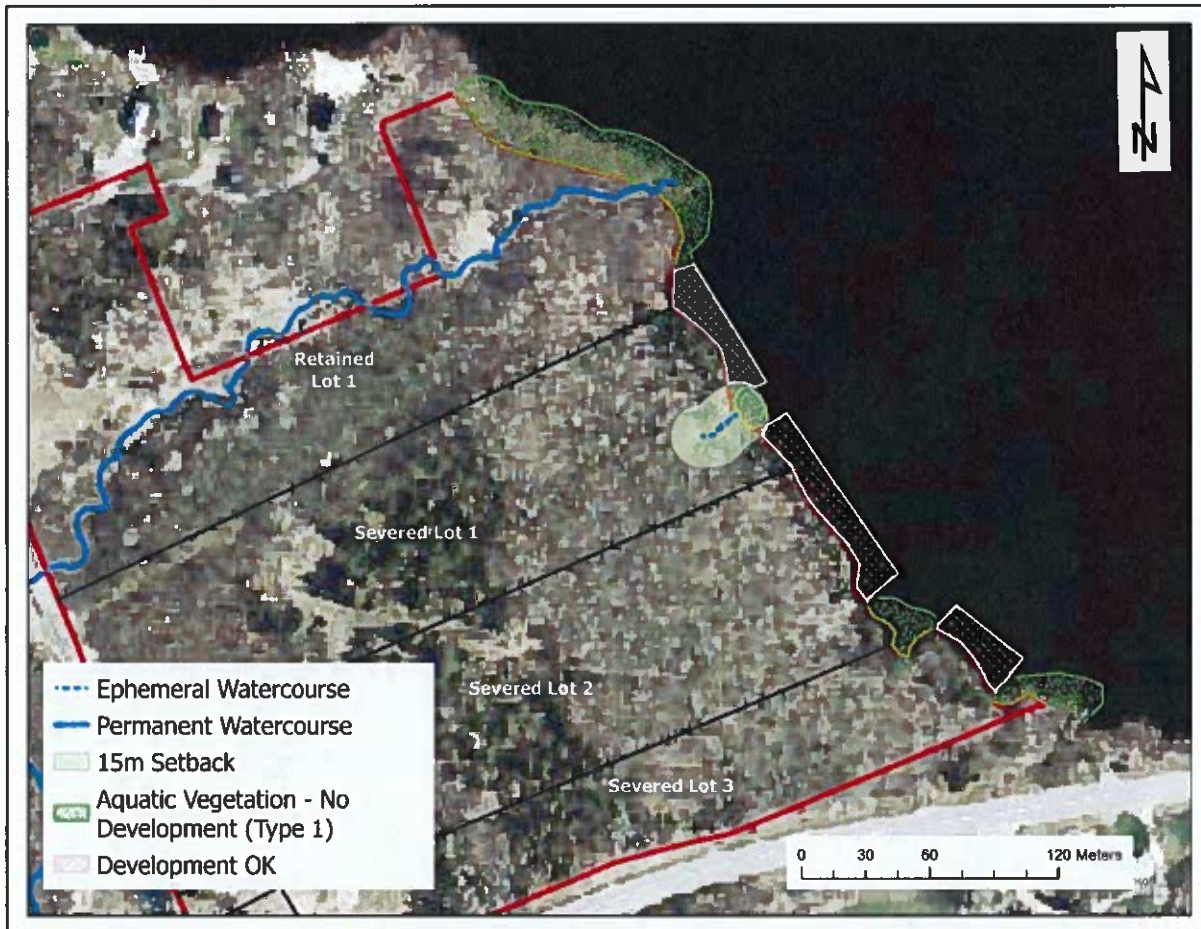


Figure 12: Pink hatched polygons represent the 'Type 2' or general fish habitat areas as assessed and delineated during field investigations in July 2023. Note that all three of the proposed severed lots have more than 10 metres of frontage on non-Type 1 fish habitat. Floating docks can be situated anywhere within the pink hatched areas fronting each proposed (and retained) lot.

Proposed Severed Lot 1

Proposed severed lot 1 includes mature hardwood forest for the portion fronting Whalley Lake. It has a moderate slope from the lake shoreline and is naturally vegetated. There is an old (since grown up) flat area along the south boundary with proposed severed lot 2 which may have been the site of an old building. The lot reaches a height of land and includes some conifer which is visible in the leaf-off aerial imagery above. The backlot slopes gently toward West Whally Lake Road and includes a shrubby old field area.



Photo: 1 – View from Lot 1 looking southeast Photo: 2 – Hardwood forest and ATV trail Lot 1

Proposed Severed Lot 2

Proposed severed lot 2 is similar to proposed severed lot 1 with mature hardwood forest and moderate slopes on the east side and old field on the backlot roadside. The hardwood bush includes sugar maple and beech, with occasional inclusions of basswood and yellow birch. Soils are mineral in nature and generally considered shallow as bedrock is visible at the surface or <15cm below the soil layer. The old field area on proposed severed lot 2 includes fewer shrubs and is almost entirely grasses and other herbaceous vegetation.



Photo: 3 & Photo: 4 – View from Lot 2 looking northeast



Photo: 5 – Interior upland hardwood forest on 'lake side' of lot; note large boulders at surface and moderate slopes

Proposed Severed Lot 3

Similar to proposed severed lots 1 and 2, Lot 3 has a moderately sloped hardwood forest on the east (lake) side with a mixedwood – conifer height of land, after which it slopes gently to the west where it meets West Whalley Lake Road. The old field area is like proposed severed Lot 2 and includes mostly grasses and herbaceous vegetation, the absence of shrubs suggests it was more recently subject to activities. A small network of existing ATV trails run throughout all three proposed and the retained lot.



Photo: 6 View of proposed Lot 3 frontage; note aquatic vegetation in foreground (identified Type 1 fish habitat) Photo: 7 Hardwood forested area, large boulders at surface, moderately sloping uphill from Whalley Lake on proposed Lot 3



Photo: 8 Typical old field habitat at back of all three proposed severed lots.

Conformity to Magnetawan Official Plan & Zoning By-Law

Section 4.7 and 4.10 'Significant Fish Habitat' and 'Adjacent Lands'

Section 4.7 of the Official Plan requires that new waterfront lots have a minimum of 10 metres of shoreline frontage that is outside of Type 1 fish habitat. FRI delineated the fish habitat along the entire shoreline frontage of the subject property to provide field-supported conclusions that there is at least 10 metres of non-Type 1 fish habitat fronting each of the three proposed severed lots. There is similarly, at least 10 metres of frontage on non-type 1 fish habitat fronting the retained lot. The methods and rationale for the updated fish habitat associated with the proposed severed and retained lots is detailed in the following section of this report.

Based on the fish habitat assessment of both the watercourse and the shoreline within and adjacent the subject property, there is at least 10 metres of 'non-Type 1' fish habitat fronting each of the proposed severed and retained lots.

Further, floating dock structures often provide excellent cover for spawning fish like large and smallmouth bass. It is our opinion that there are suitable locations for floating docks for each of the proposed (and retained) lot which would be situated outside of Type 1 fish habitat, and which would similarly have no negative impact on fish or fish habitat.

Section 4.10 defines 'adjacent lands' as those within 30 metres of a watercourse and within 120 metres of Type 1 fish habitat. To meet the Municipality's Official Plan and zoning by-law requirements respecting the lot creation and anticipated development, the following recommendations apply to the proposed lots and associated development:

- a) A thirty (30) metre naturally vegetated setback from the high-water mark; excepting a permitted Shoreline Activity Area (SAA);
- b) Shoreline Activity Area – lands within the naturally vegetated setback used for recreation and lake access. This SAA will be contiguous with the area identified as 'Development OK' or 'Type 2' fish habitat in Figure 12.
 - a. The SAA maximum recommended width of 10 m, and contiguous (not split into separate sections);
 - b. The SAA maximum recommended area of 50m² with a maximum 10m width as noted above;
 - c. The SAA is expected to include a floating dock and associated infrastructure, e.g. trail to the lake; but does not include buildings or other structures; and,
- c) Trail to access the lake through the 30 m vegetated setback to the SAA should not exceed 2.5m in width.

These recommendations for shoreline naturally vegetated setbacks and Shoreline Activity Areas and are consistent with other shoreline properties in the municipality. The recommended 30 metre shoreline setback meets or exceeds the Zoning By-law requirements for building setbacks on watercourses (Section 3.25).

Figure 13 shows all of the recommendations for setbacks on the watercourses (permanent and ephemeral), shoreline and identified Type 1 fish habitat areas. With the exceptions already noted e.g. permitted Shoreline Activity Area, the natural vegetation should not be disturbed in these areas, and no development activities should occur.

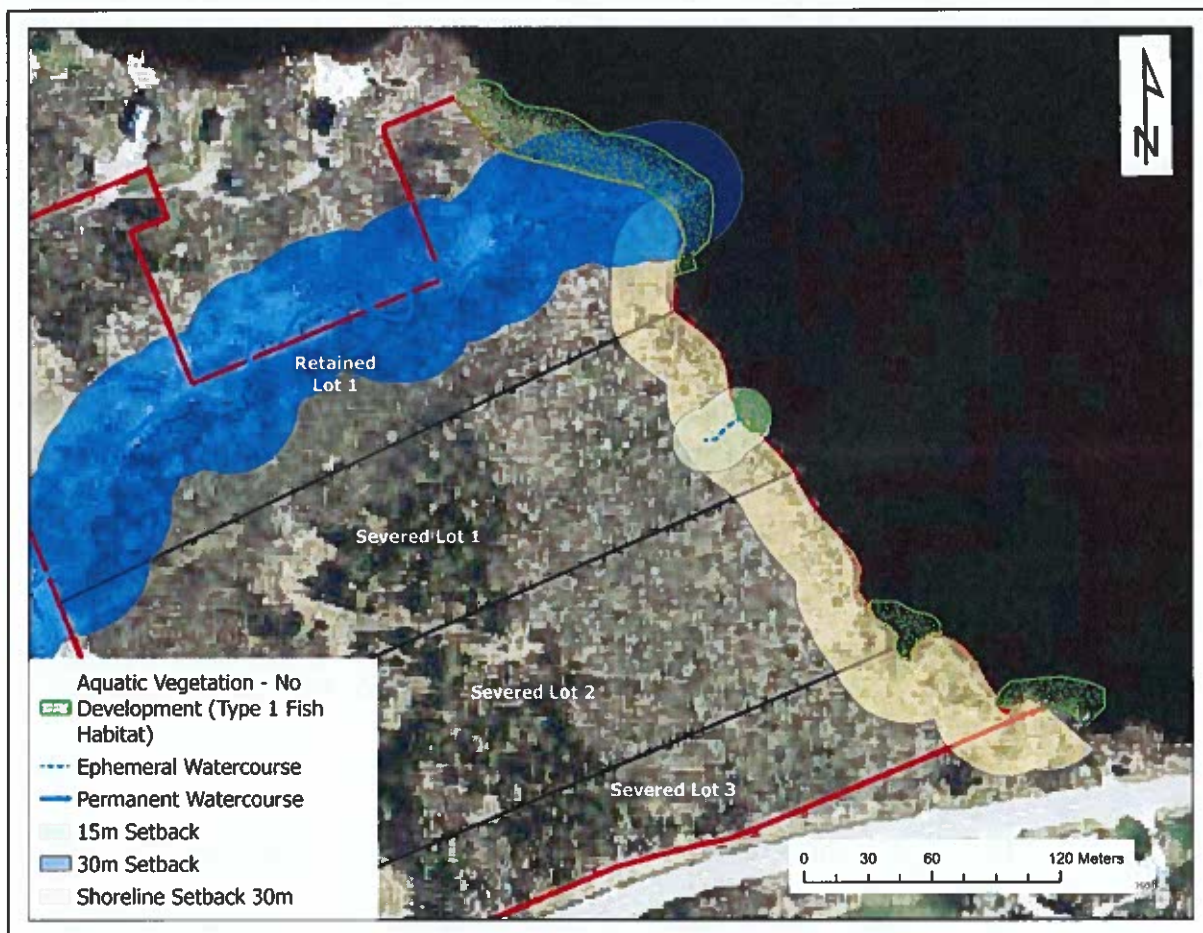


Figure 13: The recommended 15m, 30m and 'no development areas' for all three proposed severed lots.

The areas outside of the recommended setbacks and delineated habitat areas can accommodate anticipated shoreline residential development with no negative impacts to any identified natural heritage features and areas including fish and fish habitat.

General recommendations for protecting natural heritage features are as follows:

- To protect breeding birds and other wildlife during their active seasons, vegetation and tree clearing including site preparation activities in the field and forested areas of the lots should occur from October 1st through March 31st of any given year.
 - This recommended timing window for site preparation and construction activities applies to work in natural areas only. For example, the installation of a driveway/access, well and septic and site preparation for buildings.
 - Once an area is cleared and prepared for construction, erosion and sediment controls should be in place to ensure loose materials and substrate do not enter either the watercourses or the lake. Suggested controls include appropriately installed and maintained light-duty silt fencing. This will protect the identified nearby Type 1 fish habitat.
- Minimum lot coverage setbacks will be adhered to; and
- Septic systems will be a minimum 30 metres from the high-water mark and situated and installed in accordance with the applicable regulations.
- If new culverts are needed for access or construction, they may require a Request for Review by Fisheries and Oceans. A self-assessment can be completed following instructions online.

Summary

The property at 79 West Whalley Lake Road includes frontage on Whalley Lake. There are three proposed severed lots for which a scoped environmental impact assessment was completed based on the pre-consultation memo dated December 2022.

We trust this report addresses the pre-consultation comments fish and fish habitat considerations and provides recommendations to avoid negative impacts to the same. Provided the areas identified as fish habitat and the associated setbacks are avoided, the proposed lots can accommodate shoreline residential development and avoid negative impacts to fish and fish habitat as well as the adjacent areas. If the recommendations are appropriately implemented, it is FRI's opinion that the proposed consent to create three lots is consistent with the Municipality of Magnetawan's planning framework.

Respectfully submitted,



Rebecca Geauvreau, FRI Ecological Services

Moved by: _____

Seconded by: _____

WHEREAS the Municipality of Magnetawan passed motion 2024-93 approving a consent application to create one new lot located on Simmons Lake Road which is a private road (Antonik 4944 030 00400700);

AND WHEREAS the applicant fulfilled the conditions of consent imposed in 2024 within the required two year time period;

AND WHEREAS the previously approved consent application did not include an easement over Part 6 42R-4538 in favour of Parts 1, 2 and 3 on Plan 42R-22560;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan supports in principle the consent application for the Lands, with the following conditions:

- That the foregoing conditions be fulfilled within two years of the notice of decision;
- Draft copy of the deeds (with all schedules) to be approved by the Municipality prior to registration;
- An easement over right of way over Part 6 42R4538 save and except Part 2 42R22560 as Part 2 is on the severed parcel to be registered on title;
- A copy of the original executed transfer (deed) with all schedules be provide to the Municipality.

Carried _____ Defeated _____ Deferred _____

Sam Dunnett, Mayor

Recorded Vote Called by: _____

Recorded Vote

Member of Council	Yea	Nay	Absent
Bishop, Bill			
Hetherington, John			
Hind, Jon			
Kneller, Brad			
Mayor: Dunnett, Sam			

STAFF REPORT

TO: Erica Kellogg, Deputy Clerk – Planning & Development
Municipality of Magnetawan

FROM: Patrick Townes, BA, BEd and Jamie Robinson, BES, MCIP, RPP
MHBC Planning Limited

DATE: April 10, 2024

SUBJECT Consent Application – 354 Simmons Lake Road (Antonik)
Municipality of Magnetawan

Recommendation

That Council recommend to the Planning Board, that the Consent application for the subject lands located at 354 Simmons Lake Road (Antonik), be provisionally approved subject to the following conditions:

1. That the applicant meet all financial requirements of the Municipality, including the payment of the balance of any outstanding taxes, including penalties and interest be paid;
2. That a draft survey of the proposed retained and severed lots be provided to the Municipality for review and approval;
3. That a registrable description of the severed lot and a copy of the Reference Plan be deposited to the Land Registry office and be submitted to the Municipality;
4. That the owner demonstrate that the existing development on the subject property complies to the standards of the RS Zone;
5. Confirmation from the North Bay Mattawa Conservation Authority (NBMCA) that the proposed retained lot can be adequately serviced by an individual on-site septic system and an individual on-site water system;
6. That the applicant pay to the Municipality a parkland contribution fee for each residential lot to be created as cash-in-lieu of a parkland contribution pursuant to Section 53 (13) of the Planning Act, R.S.O. 1990 c. P. 13; and,
7. That the conditions of Consent be fulfilled within two years from the date of the giving of the notice by the Central Almaguin Planning Board;

Proposal /Background

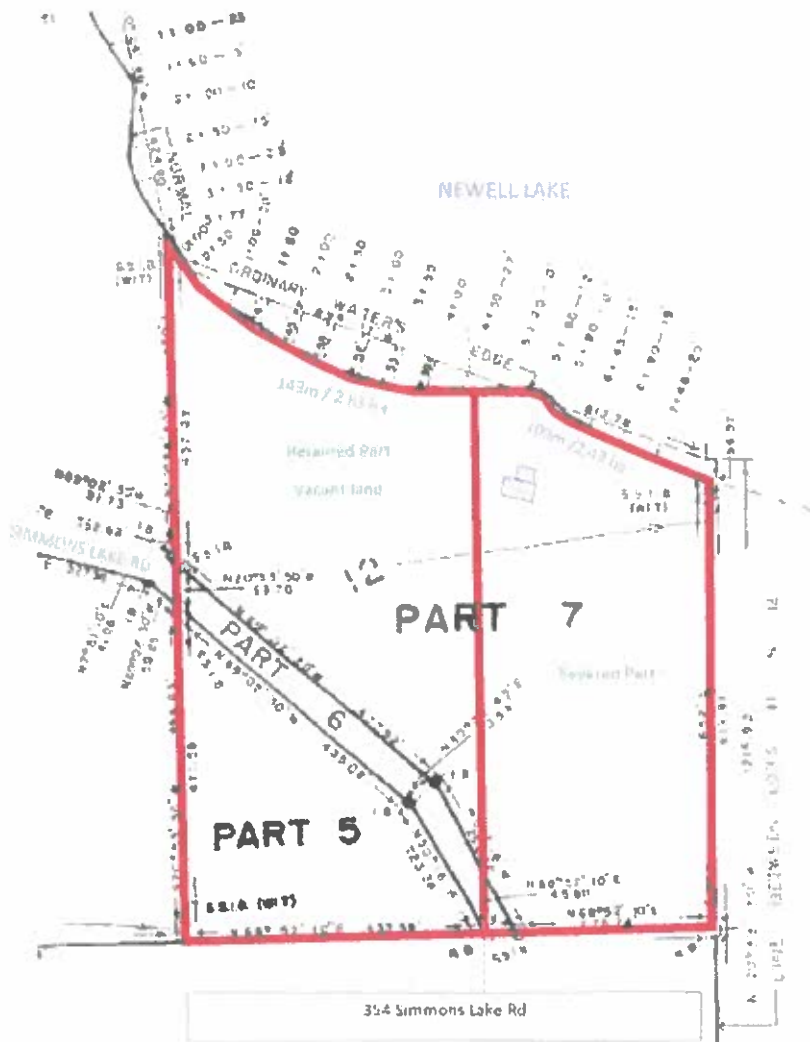
An application for Consent has been submitted by Robert Antonik, the owner of the subject lands located at 354 Simmons Lake Road in the Municipality of Magnetawan. The subject lands are legally described as Part Lot 12, Concession 1, Registered Plan 42R-4538, former Township of Croft, District of Parry Sound. The location of the subject lands are outlined on Figure 1.

Figure 1: Subject Lands



The subject lands are currently developed with an existing detached dwelling that is serviced by an existing septic system and water services. The purpose of the application is to create one (1) new shoreline residential lot on the subject lands. The proposed Consent application sketch is shown in Figure 2. The proposed retained lot is to be vacant and located on the west portion of the subject lands and the proposed severed lot contains an existing dwelling on the east portion of the subject lands.

Figure 2: Proposed Lot Configuration



A summary of the proposed retained lot and proposed severed lot is provided in Table 1.

Table 1: Proposed Lot Statistics

Proposed Lot	Lot Area	Lot Frontage
Retained Lot	2.83 ha	143 m
Severed Lot	2.43 ha	109 m

The subject lands are designated Shoreline and Rural on Schedule A – Land Use in the Official Plan. The subject lands are also entirely within Deer Yard (Stratum 1), as shown on Schedule B - Environmental Features in the Official Plan. The subject lands are zoned Shoreline Residential (RS) in the Zoning By-law.

The subject lands are accessed via Simmons Lake Road which is a private road as identified on Schedule C – Transportation of the Official Plan.

The existing detached dwelling is to be located on the severed lot, on the eastern portion of the subject lands.

Area Context

The subject lands have lot frontage on Newell Lake on the north portion of the subject lands. The surrounding land uses in the general area include the following:

North: Newell Lake and shoreline residential lots
East: Newell Lake and shoreline residential lots
South: Bells Lake and shoreline residential lots
West: Simmons Lake and shoreline residential lots

Policy Analysis

Provincial Policy Statement

The Provincial Policy Statement (PPS) is a document that provides policy direction on matters of Provincial interest concerning land use planning. Ontario has a policy led planning system and the PPS sets the foundation for regulating the development and use of land in the Province. Policies are set out to provide for appropriate development while also protecting resources of provincial interest, public health and safety, and the quality of the natural and built environment. When making land use planning decisions, Planning Authorities must ensure that decisions are consistent with the PPS.

The subject lands are located outside of a settlement area and are considered by the PPS to be 'Rural Lands'. The PPS, specifically Section 1.1.5.2, recognizes limited residential development, including lot creation that is locally appropriate, as permitted uses on Rural Lands. The existing and proposed development on the subject lands is considered resource based recreational uses and are permitted in the context of the PPS.

Section 1.1.5.4 of the PPS indicates that *development that is compatible with the rural landscape and can be sustained by rural service levels should be promoted*. The future shoreline residential use on the retained lot would be compatible with the surrounding land uses and would not negatively impact the character of the area. The proposed retained lot would be serviced by individual on-site sewage and water services which is the typical servicing approach for this area of the Municipality.

Section 1.6.6.4 provides policies that apply to development serviced by individual on-site sewage and water services. It states that individual on-site sewage services and individual on-site water services may be used for a new development provided that site conditions are suitable for the long-term provision of such services with no negative impacts. The severed lot contains existing development that is serviced and the proposed retained lot is to be vacant for future development to be privately serviced.

Section 2.0 of the PPS contains policies related to the wise use and management of resources. Section 2.1 of the PPS includes policies for natural heritage features and areas. It states that natural features and areas shall be protected for the long term. The subject lands are identified as a Deer Yard (Stratum 1). The Municipality's Official Plan includes policies regarding these areas.

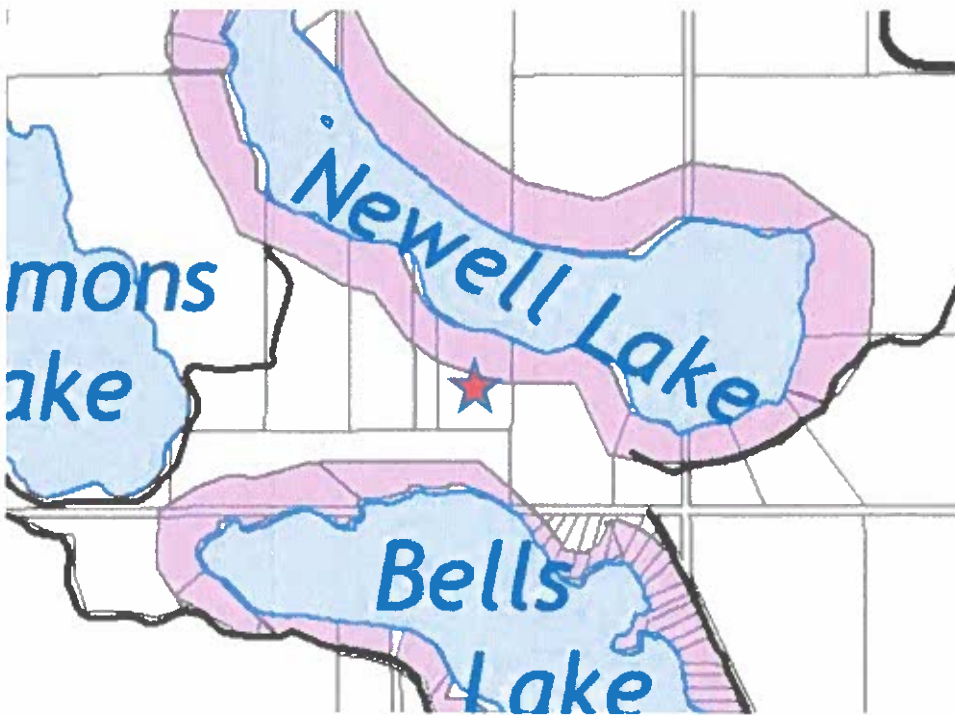
Section 3.0 of the PPS contains policies related to directing development away from natural or human made hazards. In accordance with Section 3.1, the subject lands are located outside of hazardous areas, hazardous sites and are not affected by a dynamic beach hazard, flooding hazard or erosion hazard.

Subject to the recommended conditions of provisional Consent, the proposed Consent application is consistent with the PPS.

Municipality of Magnetawan Official Plan

The Municipality's Official Plan provides direction pertaining to growth and development within Magnetawan. The policies in the Plan address the environment, cultural and built heritage, natural resources, and servicing and transportation. The subject lands are designated as Shoreline and Rural on Schedule A – Land Use of the Official Plan. The subject lands have lot frontage on the Newell Lake and are representative of the Shoreline designation and associated policies. The subject lands are shown on Figure 3.

Figure 3: Excerpt of Schedule A – Land Use



The permitted uses within the Shoreline designation are included in Section 5.4.1 of the Official Plan, which include detached dwellings. The existing and proposed uses for the proposed lots are permitted and conform to the Official Plan. New lots should

be no smaller than 1 hectare in lot area and no less than 90 metres of lot frontage on a lake. The proposed lots meet these requirements.

Section 4.6 of the Official Plan includes policies regarding deer habitat. The subject lands are identified as containing a Deer yard (Stratum 1). Within the significant deer habitat areas shown on Schedule B, new lots should avoid areas of dense conifer cover or be of a sufficient size to provide a suitable development area including access and services, outside the most significant deer wintering habitat areas described above. The minimum lot size shall be 90 metres frontage and 90 metres depth.

In shoreline areas, development shall be situated in locations that will not result in the removal of significant amounts of shoreline vegetation or affect shoreline habitat. Site-specific zoning and site plan control will be used to site development in the most appropriate areas to ensure minimal impact on the natural habitat. The Municipality has the ability to apply Site Plan Control to development on the proposed lots.

Section 7.1.1 of the Official Plan contains criteria that are applicable to Consent applications. Table 2 summarizes the Consent policies and the relevance to the proposed Consent application.

Table 2: Official Plan Section 7.1.1 Summary

Policy 7.1.1 Severance Criteria	Does the Application Conform?
a) A registered plan of subdivision is not necessary for the orderly development of the lands.	A registered plan of subdivision is not required for the creation of one new shoreline residential lot.
b) The lot size and setback requirements will satisfy specific requirements of this Plan and meet the implementing zoning by-law requirements.	The proposed retained and severed lot meet the minimum requirements for lots in the Shoreline designation and zone.
c) The proposed lot must front on a publicly maintained road or, within the Shoreline designation, between existing lots on an existing private road with a registered right-of-way to a municipally maintained road or be a condominium unit, which may be created on private roads having access to a municipal year round road.	The subject lands and the proposed lots are located on Simmons Lake Road, which is identified as a Private Road. This road has a deeded right-of-way and the proposed lots are located between existing lots. Simmons Lake Road connects to 15-16 Side Road which is a municipal year round road. The proposed Consent conforms to this policy.
d) Lots for hunt camps, fishing camps, wilderness tourist camps or similar uses may be permitted on unmaintained municipal road allowances or on private right of ways to publicly maintained roads provided	Not Applicable.

that the appropriate agreements are in place to ensure that the Municipality has no liability with respect to the use of these roads.	
e) The lot must have road access in a location where traffic hazards such as obstructions to sight lines, curves or grades are avoided;	There does not appear to be any traffic hazards where the proposed severed lot is to be accessed off Simmons Lake Road.
f) The lot size, soil and drainage conditions must allow for an adequate building site and to allow for the provision of an adequate means of sewage disposal and water supply, which meets the requirements of the Building Code, the lot must have safe access and a building site that is outside of any flood plain or other hazard land.	
g) Notwithstanding subsection c), lots created for seasonal or recreational purposes may be permitted where the access to the lot is by a navigable waterbody provided that Council is satisfied that there are sufficient facilities for mainland parking and docking.	Not Applicable.
h) Any lot for permanent residential use shall be located on a year round maintained municipal road or Provincial highway.	The proposed Consent conforms to c) above.
i) In the Rural designation, new lots created by consent shall be limited to the following: i. The Township will permit the creation of up to eight new lots per year. The new lots must comply with the regulations as set out in the implementing Zoning By-law. ii. two lots per original hundred acre lot; iii. one lot for each 50 acre parcel which existed as of the date of approval of this Plan; and iv. infilling between existing residences within 200 metres of	Not applicable.

each other on the same side of a municipal road or Provincial highway	
j) The creation of any lot will not have the effect of preventing access to or land locking any other parcel of land.	The proposed lots do not result in land lock or prevent the access to any other parcel of land.
k) Any severance proposal on land adjacent to livestock operations shall meet the Minimum Distance Separation Formula I in accordance with the MDS Guidelines and shall demonstrate that the proposed water supply has not been contaminated from agricultural purposes.	Not applicable.

Subject to the recommended conditions of provisional Consent, the proposed Consent application conforms to the Official Plan.

Municipality of Magnetawan Zoning By-law

The subject lands are zoned Shoreline Residential in the Zoning By-law. Table 3 provides a summary of the proposed lots in relation to the minimum requirements for the SR Zone.

Table 3 - Shoreline Residential Zone Standard Summary

Shoreline Residential (RS) 4.2.2	Zone Provision	Proposed Retained Lot		Proposed Severed Lot
Lot Frontage (min)	90 m	+/- 143 m		+/- 109 m
Lot Area (min)	1.0 ha	2.83 ha		2.43 ha

As shown in Table 3, the proposed severed and retained lots comply with the minimum lot frontage and lot area requirements of the RS Zone. The existing development on the proposed severed lot also appears to meet the standards of the SR Zone.

Comments from Departments

Please note that no comments were received at the time this Staff Report was prepared.

Road Department:

Fire Chief:

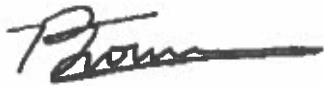
Building Department:

By-law Department:

Summary

The Consent Application proposes to create one shoreline residential lots is consistent with the Provincial Policy Statement and conforms to the Consent criteria in the Municipality's Official Plan, subject to the recommended conditions. It is recommended that Council support the proposed application and recommend that the Planning Board approve the application, subject to the recommended conditions of provisional Consent contained in this Report.

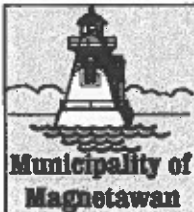
Respectively submitted,



Patrick Townes, BA, BEd
Planning Consultant
MHBC Planning



Jamie Robinson, BES, MCIP, RPP
Planning Consultant
MHBC Planning



**MUNICIPALITY OF MAGNETAWAN
COMMITTEE OF ADJUSTMENT
CONSENT APPLICATION**

AUTHORIZED UNDER SECTION 53 OF THE PLANNING Act, R.S.O 1990 c.P13

1. APPLICANT INFORMATION

Owner/Applicant(s):

If the applicant is the purchaser, a copy of the portion of the agreement of purchase and sale that authorizes the purchaser to make the application is required to be submitted with the application.

In Office Use:

Date Received: _____

Fee Paid _____ Deposit _____

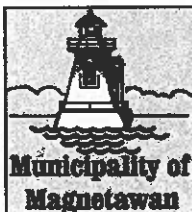
Date Deemed Complete _____

Applicant and Ownership Information		
Name of Legal Owner(s) Robert Douglas Antonik	Telephone 416-648-5962	
Address 15 Lismer Drive Whitby ON	Postal Code L1N 9A3	
Email r_a_home@bellnet.ca		
Contact Information, if different than owner (this may be a person/firm acting on behalf of the owner)		
Name of Contact Howard Oldham	Telephone 705-746-8852	
Address 88 James Street Parry Sound ON	Postal Code P2A 1T9	
Email howard@oldhamlaw.ca		
Mortgage, Line of Credit, Charges or other encumbrances in respect of the subject land		
Name none	Address	
DC#	Telephone	Email

2. Location of the subject lands:

Concession 1		Lot 12	Registered Plan / Lot / Block
Street No. 368	Street/Road Simmons Lake Road	Survey No. 42R-4538	Part Number(s) 60

IMPORTANT: If there are existing easements or restrictive covenants affecting the subject land, provide the legal description and its effect to the subject land. Attach a copy of relevant documentation.



**MUNICIPALITY OF MAGNETAWAN
COMMITTEE OF ADJUSTMENT
CONSENT APPLICATION**

AUTHORIZED UNDER SECTION 53 OF THE PLANNING Act, R.S.O 1990 c.P13

3. PURPOSE OF THE APPLICATION:

3.1 Type/Purpose of proposed Consent:

☐ Create a new lot (or re-establish an existing parcel)

☐ Lot Addition

☒ Easement Other: Charge ☐ / Release a Mortgage ☐ Lease ☐

3.2 If the application is a lot addition, identify which parcel of land will be the benefiting lands:

3.3 Mortgage, Charges or other Encumbrances: Name n/a

Mailing Address _____

3.4 Name of party(s), if known, to whom the land or interest in land is to be transferred, leased or charged:

Robert Douglas Antonik & Alesse Erika Antonik

4. DESCRIPTION OF SUBJECT LAND AND SERVICING INFORMATION

Description / Size	SEVERED LOT 1	SEVERED LOT 2	RETAINED (Original Lands)
Frontage (m)			
Depth (m)			
Area (ha)			
Existing Use of Property:	ROW		residential
Existing Building or Structures and date of construction	none		
Proposed Use of the Severed and Retained Parcels	ROW		residential
Road Access If by Provincial Highway provide written comments from MTO			
Municipal road, maintained all year	Simmons Lake Road		Simmons Lake Road
Municipal Road, seasonally maintained.			
Other Public Road (e.g. Local Roads Board)			



**MUNICIPALITY OF MAGNETAWAN
COMMITTEE OF ADJUSTMENT
CONSENT APPLICATION**

AUTHORIZED UNDER SECTION 53 OF THE PLANNING Act, R.S.O 1990 c.P13

Right of Way / Easement*(IF ACCESS TO THE SUBJECT LAND IS BY PRIVATE ROAD OR OTHER PUBLIC ROAD OR RIGHT OF WAY advise the status of the easement (permanent registered or prescriptive), name who owns the land or road, who is responsible for its maintenance and whether it is seasonal or year-round.	Created by and owned by Robert Douglas Antonik Year round		
MNRF Road Allowance [Written report from the MNRF if an MNRF road allowance is used for access to the subject land. North Bay Office: 705-475-5550]			
Water Access Lots shall provide confirmation from a commercial business showcasing sufficient mainland docking and parking is available for proposed severed and retained lots.			

4.1 Water Supply	SEVERED	SEVERED	RETAINED (Original Lands)
Publicly owned and operated piped water system	n/a		
Privately owned and operated individual well	n/a		✓
Privately owned and operated communal well	n/a		
Lake or other water body	n/a		
Other means	n/a		
Does your property abut a lake?	n/a		yes
[Is the lake deemed by the Ministry of the	n/a		no



**MUNICIPALITY OF MAGNETAWAN
COMMITTEE OF ADJUSTMENT
CONSENT APPLICATION**

AUTHORIZED UNDER SECTION 53 OF THE PLANNING Act, R.S.O 1990 c.P13

Environment Conservation and Parks (MOECP) to be at capacity for phosphorus load? **1-800-461- 6290 for enquiries	n/a		no
--	-----	--	----

4.2 Sewage Disposal	SEVERED LOT 1	SEVERED LOT 2	RETAINED (Original Lands)
Publicly owned and operated sanitary sewage system	n/a		no
Privately owned and operated individual septic tank Attach documentation of the results of the review by the North Bay Mattawa Conservation Authority	n/a		no
Privately owned and operated communal septic tank			
Privy			
Other Means (e.g. Advanced Treatment System) ** (Septic System over 10,000 litres requires Ministry of the Environment Conservation and Parks study and permit. 1-800-461-6290 for enquiries)			



**MUNICIPALITY OF MAGNETAWAN
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4.3 Other Services (indicate which service(s) are available)	SEVERED LOT 2	SEVERED LOT 2	RETAINED (Original Lands)
Electricity			
School Bussing			
Garbage Collection			

4.4 If access to the subject land is by private road or right of way was indicated in section 4.4, indicate who owns the land or the road, who is responsible for its maintenance and whether it is maintained seasonally or all year.

Robert Douglas Antonik owns Part 6 42R-4538
ROW over Part 6 Plan 42R-4538 to be
added to Parts 1, 2 & 3 Plan 42R-22560

5. LAND USE

5.1 What is the existing Official Plan designation(s)? (Not applicable to lands in unorganized township)

RR

5.2 What is the Zoning, if any, on the subject land? (Not applicable to lands in unorganized township)

RR

If the subject land covered by a Minister's Zoning Order, what is the Plan and registration number?

n19



**MUNICIPALITY OF MAGNETAWAN
COMMITTEE OF ADJUSTMENT
CONSENT APPLICATION**

AUTHORIZED UNDER SECTION 53 OF THE PLANNING Act, R.S.O 1990 c.P13

5.3 Are any of the following uses or features on the subject land or within 500 meters of the subject land, unless otherwise specified? Please check the boxes that apply.

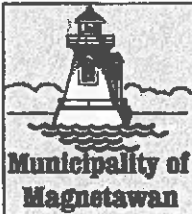
Use or Feature	On the Subject Land	Within 500 meters of subject land, unless otherwise specified by the applicable agency, then indicate approximate distance.
An agricultural operation including livestock facility or stockyard [MANDATORY: Attach MDS work sheets from OMAFRA]		
A landfill		
A sewage treatment plant or waste stabilization plant		
A provincially significant wetland [North Bay Mattawa Conservation Authority or the Ministry of the Environment Conservation and Parks]		
A provincially significant wetland within 120 meters of the subject land [North Bay Mattawa Conservation Authority or the Ministry of the Environment Conservation and Parks]		
Flood Plain		
A rehabilitated mine site		
A non-operating mine site within one kilometer of the subject land		
An active mine site		
An industrial or commercial use, and specify the use (e.g. gravel pit)		
An active railway line		
Utility corridors (Natural Gas / Hydro)		
A municipal or federal airport		

6. HISTORY OF SUBJECT LAND

6.1 Has the subject land ever been the subject of an application for approval of a Plan of Subdivision or Consent under the Planning Act? NO ☒ YES ☐ UNKNOWN

If yes, and if known, please provide the application file number and the decision made on the application.

BO10/24 Magnetawan
row was missed on stamping



**MUNICIPALITY OF MAGNETAWAN
COMMITTEE OF ADJUSTMENT
CONSENT APPLICATION**

AUTHORIZED UNDER SECTION 53 OF THE PLANNING Act, R.S.O 1990 c.P13

Year the property was created? (if known) 2024

6.2 If this application is a re-submission of a previous consent application, what is the original consent application number and how has it been changed from the original application?

B010-24 Magnetawan

7. CURRENT APPLICATION

7.1 Is the subject land currently the subject land of a proposed Official Plan or Official Plan Amendment that has been submitted to the Ministry of Municipal Affairs and Housing for approval?

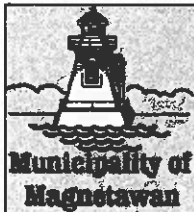
☒ NO YES UNKNOWN

If yes and if known, specify the file number and status of the application

7.2 Is the subject land the subjection of an application for a Zoning By-law Amendment, Minister's Zoning Order amendment, Minor Variance, Consent or approval of a Plan of Subdivision?

☒ NO YES UNKNOWN

If yes and if known, specify the file number and status of the application.



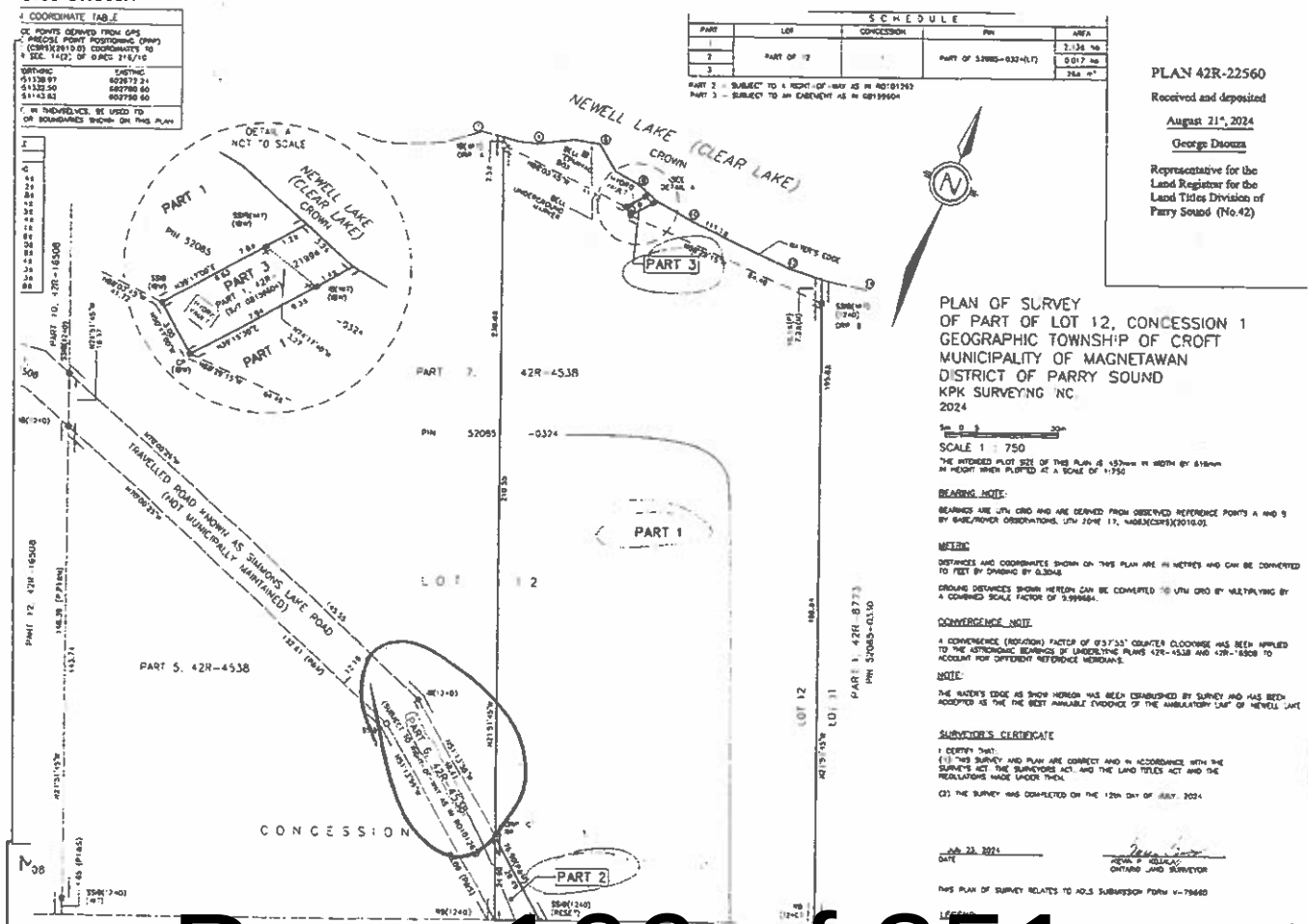
**MUNICIPALITY OF MAGNETAWAN
COMMITTEE OF ADJUSTMENT
CONSENT APPLICATION**

AUTHORIZED UNDER SECTION 53 OF THE PLANNING Act, R.S.O 1990 c.P13

8. SKETCH: The application MUST BE ACCOMPANIED BY A SITE SKETCH showing the following:

- The boundaries and dimensions of the subject land proposed to be severed as well as the parcel to be retained, including the location of existing structures and driveway(s), other permanent features.
- The boundaries and dimensions of any land owned by the owner of the subject land and that abuts the subject land, the distance between the subject land and the nearest township lot line or landmark, such as a railway crossing or bridge
- The location of all land previously severed from the parcel originally acquired by the current owner of the subject land
- The approximate location of all natural and artificial features on the subject land and adjacent lands that in the opinion of the applicant may affect the application, such as buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tank.
- The location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public traveled road, a private road or right of way
- If access to the subject land is by water only, location of the parking and boat docking facilities to be used
- The location and nature of any easement affecting the subject land

Site Sketch





**MUNICIPALITY OF MAGNETAWAN
COMMITTEE OF ADJUSTMENT
CONSENT APPLICATION
AUTHORIZED UNDER SECTION 53 OF THE PLANNING ACT, R.S.O. 1990 c.P13**

AUTHORIZATION, DECLARATIONS AND ACKNOWLEDGEMENTS

I, _____, the owner of the lands subject to this application hereby agree to the following:

1. Municipal Staff or their representatives are authorized to enter my property for the purposes of evaluating this application.
2. I acknowledge and agree to pay all costs associated with the processing and evaluation of this application, including any peer reviews and consulting fees. These costs may be deducted from the deposit or invoiced directly, at the discretion of the Municipality. Should this application be appealed to the Ontario Land Tribunal, I am aware that I will be responsible and agree to pay all fees related to the Ontario Land Tribunal process.
3. For the purpose of the Freedom of Information and protection privacy act, I authorize and consent to the use by or the disclosure to any person or public body of any personal information that is collected under the authority of the planning act for the purposes of processing this application, and further I authorized my agent for this application to provide any of my personal information that will be included in the application or collected during the processing of this application.
4. I Robert Douglas Antkowiak authorized Howard Oldham to make this application my behalf.

Date July 15, 2026

Signature of Owner [Signature]

Date _____

Signature of Owner _____

Sworn Declaration of Applicant

I, Howard Oldham of the Town of Parry Sound in the District of Parry Sound make oath and say (or do solemnly declare) that the information contained in this application is true and that the information contained in the documents that accompany this application is true. Sworn (or declared) before me at the Town of Parry Sound in the Province of Ontario this 15th day of July 2026.

Susan Collison
Commissioner of Oaths

[Signature]
Applicant

Municipality of Magnetawan Planning Department 430 HWY 520, Box 70 Magnetawan, ON P0A 1P0 (705) 387-3847
planning@magnetawan.com

Susan Faye Collison, a Commissioner, etc.,
Province of Ontario, for Oldham Law Firm,
A Professional Corporation.
Expires January 29, 2036.

INTEGRATION COORDINATE TABLE		
OBSERVED REFERENCE POINTS DERIVED FROM GPS OBSERVATIONS USING THE PRECISE POINT POSITIONING (PPP) SERVICE, UTM ZONE 17 (CSRS(2010.0)) COORDINATES TO UTM ACCURACY PER SEC. 14(2) OF OREG. 216/10		
POINT ID	NORTHING	EASTING
A	5051338.97	802672.24
B	5051332.50	802780.80
C	5051143.62	802750.80

COORDINATES CANNOT, IN THEMSELVES, BE USED TO RE-ESTABLISH THE CORNERS OR BOUNDARIES SHOWN ON THIS PLAN.

FEATURE COORDINATE TABLE		
WATER'S EDGE		
#	NORTHING	EASTING
1	5051340.36	802884.42
2	5051341.12	802870.22
3	5051341.72	802875.82
4	5051343.32	802861.42
5	5051348.82	802891.52
6	5051350.02	802889.42
7	5051344.32	802707.12
8	5051343.82	802714.82
9	5051341.32	802722.02
10	5051339.92	802732.82
11	5051338.82	802751.42
12	5051338.32	802767.32
13	5051338.42	802780.32
14	5051341.42	802781.82

SCHEDULE				
PART	LOT	CONCESSION	PIN	AREA
1				2.132 ha
2	PART OF 12	1	PART OF 52085-0324(LT)	0.017 ha
3				282 m ²

PART 2 - SUBJECT TO A RIGHT-OF-WAY AS IN R0101282
PART 3 - SUBJECT TO AN EASEMENT AS IN C0198804

PLAN 42R-22560

Received and deposited

August 21st, 2024

George Daozza

Representative for the
Land Registrar for the
Land Titles Division of
Parry Sound (No.42)

PLAN OF SURVEY
OF PART OF LOT 12, CONCESSION 1
GEOGRAPHIC TOWNSHIP OF CROFT
MUNICIPALITY OF MAGNETAWAN
DISTRICT OF PARRY SOUND
KPK SURVEYING INC.
2024

5m 0 5 30m

SCALE 1 : 750

THE INTENDED PLOT SIZE OF THIS PLAN IS 457mm IN WIDTH BY 810mm IN HEIGHT WHEN PLOTTED AT A SCALE OF 1:750.

BEARING NOTE:

BEARINGS ARE UTM GRID AND ARE DERIVED FROM OBSERVED REFERENCE POINTS A AND B BY BASE/ROVER OBSERVATIONS, UTM ZONE 17, MADS(CSRS)(2010.0).

METRIC:

DISTANCES AND COORDINATES SHOWN ON THIS PLAN ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048.

GROUND DISTANCES SHOWN HEREIN CAN BE CONVERTED TO UTM GRID BY MULTIPLYING BY A COMBINED SCALE FACTOR OF 0.999984.

CONVERGENCE NOTE:

A CONVERGENCE (ROTATION) FACTOR OF 0°57'39" COUNTER CLOCKWISE HAS BEEN APPLIED TO THE ASTRONOMICAL BEARINGS OF UNDERLYING PLANS 42R-4538 AND 42R-16508 TO ACCOUNT FOR DIFFERENT REFERENCE MERIDIANS.

NOTE:

THE WATER'S EDGE AS SHOWN HEREIN HAS BEEN ESTABLISHED BY SURVEY AND HAS BEEN ACCEPTED AS THE BEST AVAILABLE EVIDENCE OF THE AMBULATORY LIMIT OF NEWELL LAKE.

SURVEYOR'S CERTIFICATE

I CERTIFY THAT:

(1) THIS SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE SURVEYS ACT, THE SURVEYORS ACT, AND THE LAND TITLES ACT AND THE REGULATIONS MADE UNDER THEM.

(2) THE SURVEY WAS COMPLETED ON THE 12th DAY OF JULY, 2024.

July 23, 2024
DATE

KEVIN P. KUMALA
ONTOARIO LAND SURVEYOR

THIS PLAN OF SURVEY RELATES TO ADS SUBMISSION FORM V-70080.

LEGEND:

- DENOTES FOUND MONUMENT
- DENOTES PLANTED MONUMENT
- SSB DENOTES STANDARD IRON BAR
- SSB DENOTES SHORT STANDARD IRON BAR
- RB DENOTES IRON BAR
- RP DENOTES ROCK BAR
- RP DENOTES ROCK POST
- 1311 DENOTES PAUL F. FORTH, O.L.S.
- 1240 DENOTES E. HALLINAN, O.L.S.
- SW DENOTES IRR SURVEYORS, O.L.S.
- P DENOTES PLAN 42R-4538
- P1 DENOTES PLAN 42R-16508
- P2 DENOTES PLAN 42R-21894
- WT DENOTES WITNESS
- ORP DENOTES OBSERVED REFERENCE POINT
- S/T DENOTES SUBJECT TO

KPK
SURVEYING
KPK SURVEYING INC.
HUNTSVILLE, ON
705.788.2701 | KPKSURVEY.CA
DRAFTED BY: ST FILE NO: 240803



RESOLUTION NO. 2024 - 93

APRIL 10, 2024

Moved by: Brad Kneller

Seconded by: John Hetherington

WHEREAS the Municipality of Magnetawan has received a request to support an application for consent for the creation of one new lot located at Simmons Lake Road which is a private road, Magnetawan (Antonik 4944 030 00400700). The property is legally described as Con 1 Lot 12 Township of Croft hereinafter referred to as "the Lands";

WHEREAS the Municipal planning consultant has provided a report in support of the application with conditions;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan supports in principle the consent application for the Lands, which is valid only for a period of six (6) months; subject to the following conditions:

- That the foregoing conditions be fulfilled within two years of the notice of decision of the Planning Board;
- Draft Reference Plan to be approved by the Municipality prior to registration;
- Two (2) true certified paper copies of the registered plan and an electronic version for the proposed severed lot prepared by an Ontario Land Surveyor with a certification that it is a true copy be provided to the Municipality for review and approval which conforms substantially with the application as submitted;
- Draft copy of the deeds (with all schedules) to be approved by the Municipality prior to registration;
- A copy of the original executed transfer (deed) with all schedules be provided to the Municipality;
- Confirmation from the North Bay Mattawa Conservation Authority (NBMCA) that the proposed lots can be adequately serviced by individual on-site septic systems;
- Payment of all taxes, municipal legal fees, planning fees and fees as per the current Fees and Charges By-law, Park Land Dedication By-law and all other fees associated with the processing of this application;
- The entering into a Site Plan Agreement, to be registered on title for the proposed Retained Lot;
- That the Applicant enter into a Limited Service Agreement with the Municipality to be registered on title.

Sam Dunnett, Mayor

Carried _____ Defeated _____ Deferred _____

Member of Council	Yea	Nay	Absent
Bishop, Bill			
Hetherington, John			
Hind, Jon			
Kneller, Brad			
Mayor: Dunnett, Sam			



PUBLIC NOTICE
APPLICATION FOR CONSENT
Pursuant to Ontario Regulation 197/96
As amended by Ontario Regulation 547/06

TAKE NOTICE that the Municipality of Magnetawan Committee of Adjustment will be considering an Application for Consent under Section 53 of the *Planning Act* and adjacent property owners within 60m will be notified by mail and notice posted for the Proposed Consent.

THE PURPOSE AND EFFECT of the proposed Consent application is to create a right of way over Part 6 in favor of Parts 1, 2 and 3 on Plan 42R22560. The owner obtained a previous approval for a Consent application in 2024; however, the Consent did not provide for an easement over Part 6.

THE SUBJECT LANDS ARE LOCATED at CROFT CON 1 PT LOT 12 RP 42R22560 PARTS 1 TO 3 with a municipal address of 368 Simmons Lake Road, Municipality of Magnetawan, District of Parry Sound.

The Public Hearing held at the Magnetawan Community Centre on:
Wednesday July 29th, 2026, at 1:00pm

If you wish to make comment to the application you must do so in advance or during the Public Hearing. If you wish to be notified of the decision of the Municipality of Magnetawan Committee of Adjustment in respect to the proposed Consent, you must make a written request Committee of Adjustment Secretary (contact information below). Please reference "Antonik" in any written comments or requests.

If a person or public body has the ability to appeal the decision of the Municipality of Magnetawan Committee of Adjustment in respect of the proposed consent to the Ontario Land Tribunal but does not make written submissions to the Municipality of Magnetawan Committee of Adjustment before it gives or refuses to give a provisional consent, the Tribunal may dismiss the appeal.

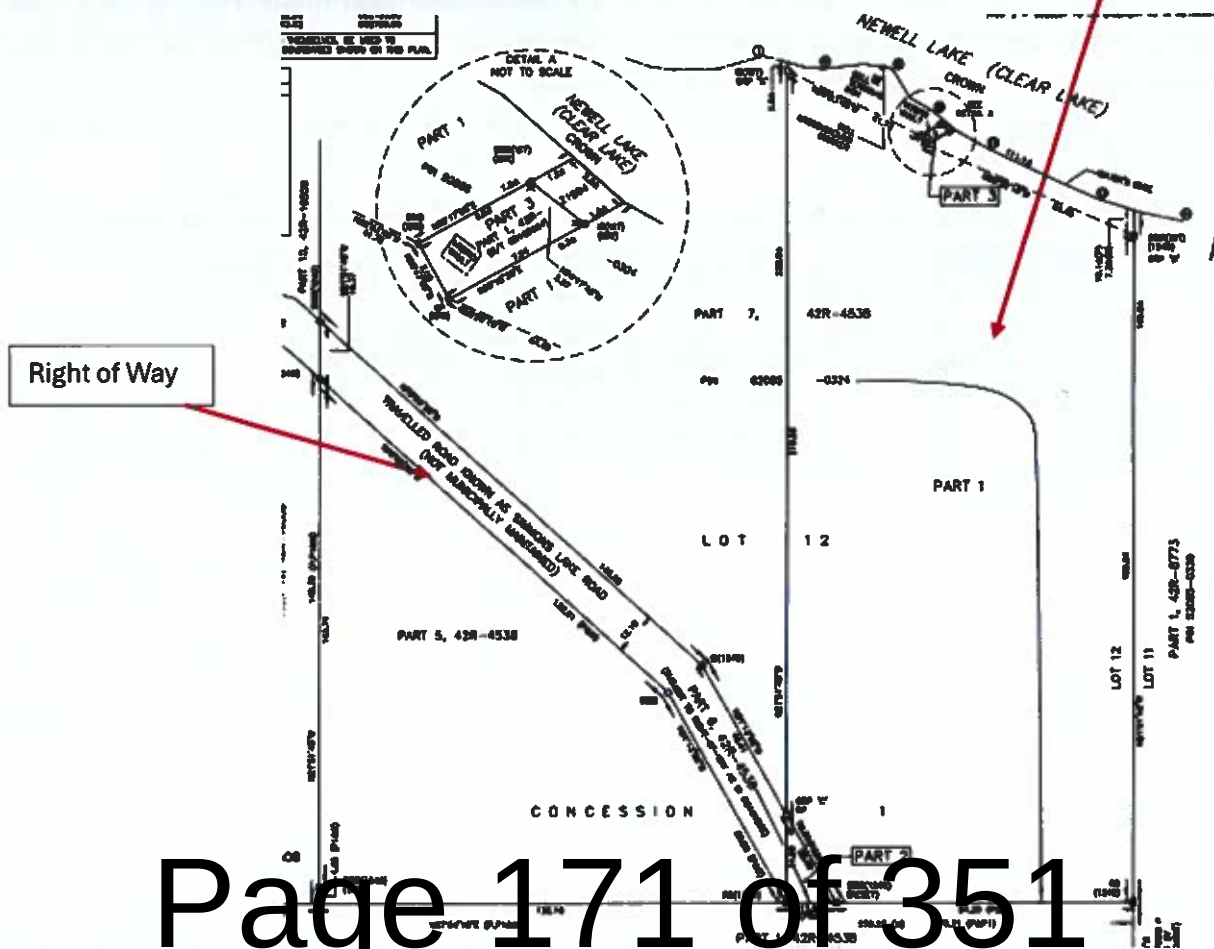
Additional Information on the Application is available at the Municipal Office or online at:
<https://magnetawan.com/residents/planning-zoning/active-applications>

DATED AT THE MUNICIPAL OFFICE THIS 16th DAY OF JULY, 2026

Erica Kellogg, Secretary, planning@magnetawan.com
4304 Highway 520, Box 70, Magnetawan, ON P0A 1P0
Phone: 705-387-3947
Mon-Fri 9:00 am – 5:00pm

Proposed sketch – Not to scale

KEY MAP/SUBJECT LANDS



 Municipality of Magnetawan	REPORT TO COUNCIL
To:	Mayor and Council
From:	Fire Chief Derek Young
Date of Meeting:	July 29, 2026
Report Title:	Quarterly Fire Department Report

Recommendation: THAT Council receives this report as presented for information only.

Call Volume:

As of June 30, 2026: 92 Calls for service.

Compared to years past:

As of

June 30, 2025: 97

June 30, 2024: 80

June 30, 2023: 105

June 30, 2022: 92

Call volume is currently around average for this time of year.

General Update:

-Firefighters attended LeekFest, where they welcomed visitors with fire truck tours, distributed fire prevention and public safety information, and provided children with the opportunity to complete a firefighter-themed obstacle course and participate in hands-on hose training.

-A second bunker gear washer and dryer were purchased through funding received from the Fire Protection Grant. The grant also funded the purchase of new bunker gear, station wear, medical boots, and specialized bunker gear cleaning solution to support firefighter health, safety, and cancer prevention initiatives.

-Magnetawan Fire Department was selected by Medallion Insurance as a recipient of a Spring into Summer Fire Prevention Kit through their community giveaway program, providing valuable public education resources to support local fire prevention initiatives.

-Fire extinguisher training and general fire safety education was provided to camp counsellors at Camp Chikopi, helping staff develop the knowledge and confidence to respond safely to fire emergencies.

-Two firefighters successfully obtained their DZ driver's licences, increasing the department's pool of qualified emergency vehicle operators. Two additional members are currently completing the licensing process.

Upcoming:

-An information session will be held in partnership with the Burk's Falls Fire Department and the Ministry of Natural Resources and Forestry (MNRF) for the Cecebe Waterways Association. The session will focus on the FireSmart program, providing property owners with practical strategies to reduce the risk of wildland fire damage to their homes and communities.

-Magnetawan Fire Department, together with its automatic aid partners, will begin certification training in Surface Water Rescue this summer. Ice and Water Rescue certification training is planned for the winter.

-Construction of the new fire hall is progressing well and is expected to be completed this summer, with the facility anticipated to be fully operational by the fall. The new station will provide improved operational efficiency, enhanced firefighter health and safety features, and expanded capacity to serve the community.

Training:

-Magnetawan Fire Department hosted a Fire Code Refresher course delivered by instructors from the Office of the Fire Marshal (OFM). The training was attended by members of our department as well as representatives from neighbouring fire departments, promoting consistent application of the Ontario Fire Code and regional collaboration.

-The department's live fire training unit reopened for the season, providing firefighters with valuable hands-on training in realistic fireground scenarios. Members have already participated in several live fire training sessions to build and maintain critical firefighting skills.

-The provincial deadline for mandatory firefighter certification, excluding specialty disciplines, came into effect on July 1. I am pleased to report that all Magnetawan Fire Department members requiring certification have successfully met the mandatory training and certification requirements.

-Academic Standards and Evaluation (AS&E) written and practical testing was conducted over two weekends in April. Several firefighters successfully completed written examinations and practical skill evaluations as part of the certification process.

-Our recruit firefighters successfully completed the department's recruit training program and have passed the required written and practical evaluations for the initial phase of firefighter certification, marking an important milestone in their development as operational firefighters.

Public Education and Inspection:

-Firefighters visited Magnetawan Central School before the summer holidays to speak with students about fire safety. The presentations focused on seasonal fire prevention, emergency preparedness, and the importance of knowing what to do in the event of a fire.

-The Magnetawan Farmers' Market has provided the department with an excellent opportunity to connect with residents and visitors by distributing fire safety information, answering questions, and promoting fire prevention and emergency preparedness within the community.

-The department has expanded its fire prevention activities through increased inspections conducted by the new Fire Prevention Officer. This proactive approach improves community safety by identifying hazards, supporting code compliance, and providing education to property owners.

-Fire safety education was delivered to members of the Magnetawan Friendship Club. The presentation covered key fire prevention topics, smoke and carbon monoxide alarm safety, home escape planning, and other practical measures to help reduce the risk of fire-related emergencies.

Fire Rating:

-The fire danger rating has remained at Moderate for most of the fire season, with only a brief period reaching High.

-Compliance with the Municipality's Open Air Burning By-law has remained exceptionally high this year, with very few instances of non-compliance.

Conclusion:

The Magnetawan Fire Department continues to strengthen its ability to serve the community through ongoing training, equipment improvements, public education, and regional partnerships.

The successful completion of mandatory certifications, continued recruit development, and investment in firefighter health and safety initiatives ensure members remain prepared for a variety of emergency situations.

With the completion of the new fire hall approaching and many training opportunities planned, the department remains committed to providing effective, reliable, and professional fire protection services to Magnetawan.

Respectfully Submitted,

Derek Young

Derek Young,
Fire Chief.

 Municipality of Magnetawan	REPORT TO COUNCIL
To:	Mayor and Council
From:	Jason Newman, and Bryan Austin Bylaw Enforcement Officers
Date of Meeting:	July 9, 2026
Report Title:	Second Quarter Report - Bylaw

Recommendation: THAT Council receives and approves this report for information only.

Introduction:

The second quarter on the whole is on average and consistent with previous years. One exception is an increase in Property Standards referrals which continue to be an area of need within the community.

Background:

Current reporting will be effective January 1st, 2026 – July 1, 2026.

The increase in Property Standards is notable, however it is more widely known that the municipality is addressing these concerns and actions have been taken to mitigate these concerns.

We are also now observing repeats from previous remediations where they again are requiring intervention.

By-Laws:

There has been no new By-Laws provided in the 2nd Quarter. Magnetawan is up to date and current in legislation.

Training:

Local training is being explored in the late fall of 2026.

Calls For Service (only ones that are actionable items):

Animal – 12
 Building – 2
 Noise – 0
 Other – 3
 Parking – 3
 Property Standard – 14
 Snow – 5
 STA – 0
 Trailer – 9
 Zoning – 2

Total = 52 Calls for Service for first and second quarter of 2026

Previous Years for Second Quarter Stats:

45 Calls for Service in 2025

52 Calls for Service in 2024

Conclusion:

We continue to enjoy working within the community and with residents, staff management and Council.

Respectfully Submitted,

Jason and Bryan

Jason Newman & Bryan Austin

By-law Enforcement

 Municipality of Magnetawan	REPORT TO COUNCIL
To:	Mayor and Council
From:	Chief Building Official Tyler Irwin
Date of Meeting:	July 29, 2026
Report Title:	Second Quarter Report

Recommendation:

THAT Council receives this report as presented for information only.

Background:

The purpose of this report is to update Council on Building Department matters such as:

- Building Permit activity within the Municipality (April 1st - June 30th),
- The general daily activities of the Building Department.

Evaluation:

From April 1st to June 30th a total of nineteen (19) permits were issued for new construction.

Category of permits issued:

New single-family dwellings-----5
Seasonal-----2
Sleep cabin -----0
Park Model-----0
Addition/ Renovation -----5
Garage/ Shed/ Boathouse ---- 7
Farm -----0
Commercial -----0
Demolition -----0

Q2-Total Building Permit Fees- \$59,775.10

Q2-Total Construction Value- \$3,647,600.00

Q2- Five-year comparison

Year	No. of Permits
2022	35
2023	27
2024	18
2025	23
2026	27

***Note-** 2022 seen a significant higher number of permits due to one of the seasonal properties being brought into compliance.

Additional daily activities include;

- Updated files,
- Responded to general inquiries,
- Completed property information reports,
- Reviewed and processed applications,
- Investigate complaints of building without a permit,
- Issue orders for non-compliance and or building without a permit,
- Conduct inspections for active building permits,
- Prepare affidavits for prosecution

Respectfully Submitted,

Tyler Irwin

Tyler Irwin
CBCO

 Municipality of Magnetawan	REPORT TO COUNCIL
To:	Mayor and Council
From:	Public Works Superintendent Scott Edwards
Date of Meeting:	July 29th 2026
Report Title:	Public Works Department Quarterly Report (Second Quarter)

Recommendation: THAT Council receives this report as presented for information only.

Background:

The Second quarterly report for 2026 includes the activities and purchases to date for both the Landfill and Roads operations.

Activities Undertaken – Roads Department

Projects

Road Sweeping was completed in both the Village and Harbour with Glens Sweeping as well as inhouse Blower and Backhoe Broom. We also made use of the Blower for the “S” bends where the gravel washes out to on the hills. We are still in the works for the purchase of the new sweeper as per the 2026 Budget.

Hydro Vac was completed by Muskoka Hydro Vacs on the catch basins along South Sparks St and 1 catch basin lid was discovered to have cracks and will be replaced. To note the hazard has been painted orange.

Line Painting was completed by Everline Coatings. We are still satisfied with the service and quality of the paint as has held up quite well considering the amount of sand we had put down last winter and the previous winter.

Surry Seal Treatment has been completed along Nipissing Rd South.

Gravel Program the Supply and Apply Gravel Program had started up on time but required a 1 week break given the Fowler Quarry ran out of crushed material. This worked out well as gave the Staff time to catch up on other projects including Beaver issues.

Roadside Brushing the operation has switched over to ditching projects with the inhouse Excavator; however, the Contract Brushing by the D-ROC Excavating will start on Orange Valley Rd on August 10th. We are contracting Orange Valley as we are playing catch up and our Brushing Unit is now being used for the Ditching Program. Notices will be sent out via social media etc.

Potholes the new Hot Box has lived up to its expectations and both shortened the time and improved the quality of the Pothole Repair Program.

Bridges Miller Bridge #17 has been completed with only the last Deficiencies Inspection left, Nipissing Bridge South Bridge #10 continues to be monitored for any movement. Bay St Bridge #10 is in the process of going out to Tender.

Parades the Canada Day Parade went well with the addition of the MTO required Road Closure/ Detour signs appear to have reduced the rate of irate motorists that normally complain during the road closure as noticed by staff and myself.

Staff the Summer Students for the Roads Department are doing a great job and have taken on tasks more than just Traffic Control which has been a great help this summer. They have also been installing signage, removing brush from site lines and assisting in other projects.

Activities Undertaken – Landfill Department

Recycling the new bins from Emterra continue to work out quite well and the lids reduce the number of plastics that used to blow out that needed to be retrieved so keeps the site cleaner.

Hazmat Day July 11th went well considering yet again the 31 degrees Celsius weather for a second year. There was 145 Residents attended and the majority were in the morning but was steady throughout the day.. Brendar reported higher amounts of old paint turned in this year.

Instead of purchasing Man Booths (where the staff attendant would be directing residents to the correct 'bin' for disposal, we will be readjusting the staff trailer instead. The monies set aside for the Man Booths, will be used to replace the current sea can with a shed for the Reuse Centre. At Chapman the staff trailer will have a window cut into it so Staff can see residents coming.

Respectfully Submitted,



Scott Edwards
Public Works Superintendent

 Municipality of Magnetawan	REPORT TO COUNCIL
To:	Mayor and Council
From:	Parks and Maintenance Manager Michelle Tamblyn
Date of Meeting:	July 29, 2026
Report Title:	2026 Second Quarter Report

Recommendation: That Council receives this report for information only.

Parks Staff have been busy doing spring clean up and cutting grass. Working behind the scenes setting up and tearing down for events in our Community Halls, while cleaning our facilities, washrooms and regular maintenance in and around our facilities. The Parks staff has undertaken the following:

Training: Parks Staff have completed their Small Drinking Water Certificates and Basics for Small Drinking Water Certificates, Working at Heights Certificate has been completed by our two remaining crew members, woodchipper training, Invasive species training.

Water Systems: Muskoka Clean Water has been regularly testing all our facilities, and all results have come back as 0/0. Ransome will be adding a second pressure tank and switch board for well 1 and 2 which will allow for both wells to be used intermittently with no need for switching manually. Well 3 is fully up and running in the Municipal building. The new water systems have been changed at the Fire Hall, Friendship Club and Centennial Park and have been working flawlessly.

Magnetawan Community Centre: Air Ducts have been all cleaned in preparation for the new propane boiler to go in this summer. The hall has been very busy with rental events.

Centennial Park/Village Green: We have had an unusually heavy rainy start to our season which has caused us to push our cleanup later than other years. Parks staff have fixed damaged boards on the picnic tables and given them a fresh coat of paint and returned them to their summer locations. The Centennial Park opened for the season May 14th. Fresh sand has been added around the playset areas. Gravel has been brought in to fix the driveway for the summer season. All docks and Lighthouse have been moved to their summer location with minimal repairs to docks. The ramps by the locks did need repaired due to ice damage from the spring thaw.

Pavilion: The flags have been removed from inside the Pavillion and have been relocated to the exterior on new flag poles. Farmers Market has had their first market of the season on May 16th.

Ahmic Community Hall: Has been busy with rentals each week. The fencing from the daycare has been removed and returned to the donator. With the help of our Roads department the old unsafe shed has been removed from the parking lot.

Ahmic Ball Diamond/Park/Beach: Wharf at the Beach main dock has been completed with three fingers for easy boat docking. New buoys and rope have been purchased for the upcoming swimming season at the Ahmic beach. Two new flagpoles have been replaced at the monument by Ahmic beach for easy and safe access to change the flags when necessary.

Friendship Club: The septic has been pumped and wiring to the exterior plug has been repaired to run the pump. A green top has been installed to gain access to the pump in the tank.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Michelle Tamblyn", with a long, sweeping horizontal line extending to the right.

Michelle Tamblyn
Parks and Maintenance Manager

 Municipality of Magnetawan	REPORT TO COUNCIL
To:	Mayor and Council
From:	Erica Kellogg, Deputy Clerk Planning and Development
Date of Meeting:	July 29th, 2026
Report Title:	2nd Quarterly Report

Recommendation: THAT Council receives this report as presented for information only.

Background: This Planning and Development Department 2nd quarter report for 2026 highlights various activities within the Department. The report reviews current Planning Applications, Economic Development, Short-term Accommodation, Employment Land Development and Cemetery activities.

During this quarter there were a total of 98 phone inquiries to the Planning department.

Activities:

Official Plan Approval Zoning By-law Appeal: With the Ministry of Municipal Affairs and Housing approving the Municipality's Official Plan, we are now in a position to continue the repeal and replacement of the Zoning By-law. Initially presented to Council and the public in 2022, revisions included but are not limited to, shoreline development, site triangles and on-farm diversification.

Consents: There has been one new consent application received in the quarter. The new consent application is in fact a reapplication from 79 Whalley Lake property owner. The owner obtained a previous approval for a Consent in 2023; however, the owner did not fulfill and satisfy the conditions of provisional Consent prior to the legislated lapse date in November 2025. The Planner has the file and anticipates the application appearing before Council at the July 29th meeting.

Two applications have been completed within this quarter, Lorruso and Kelly, both of which received support in 2024. Notice has been supplied to consent applicant Stevenson informing the property owner and agent (John Jackson) that their 2024 consent application is nearing the two year time frame and will lapse if steps are not taken.

Zoning By-law Amendments: Council had received the commercial zoning application for Ahmic Lake Resort (Swiss House) during the Planning meeting on July 8th. Support was provided to permit five Park Model Trailers and once the 20 days appeal period ends on July 29th, the rezoning will be in full force and effect. Permitting those Park Model Trailer owners the ability to make building permit applications.

Official Plan Amendment Authority: I have followed up with the Ministry of Municipal Affairs and Housing regarding the Municipality's desire to obtain Official Plan Amendment Authority. The Ministry has advised that a third letter should be supplied since the initial two letters previously

remain unanswered.

Encroachment: Historical encroachments continue to work through the process of permanent resolutions. At the time of this report, files remain with the Municipal Solicitor and I anticipate these files closing in the coming months.

Employment Lands: The newly constructed entrance into the Employment Lands has been completed. The MTO has now closed our permit allowing Staff to work with the Municipal Solicitor to establish registered easements for access to abutting parcels. Existing utility lines over the new entrance have been raised to mirror the old entrance clearance height.

Fire Hall Emergency Access from Highway 124: The new Fire Hall entrance off Highway 124 has been constructed thanks to the Public Works Staff. The construction of the entrance was delayed due to the MTO permitting a new sign to be placed dead center in the Fire Hall entrance. With the relocation of the sign further west of the entrance along the 124, the entrance construction is anticipated to be completed in the next quarter.

Short-Term Accommodations (STA): At the time of this report, there are a total of 22 licenses issued with an additional two permits pending final approval. Of the 22 licenses issued 7 are new applications.

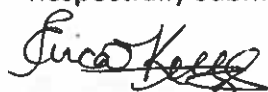
Cemetery: The newly contracted cremation interment grave digger is working out well. A cemetery bench, which will sit opposite the Chapman Columbarium will be ordered for delivery in the fall. During this quarter the Request for Proposal regarding the Spence Cemetery Fence was issued, with a submission date of July 17th.

Economic Development: The AJ Casson information sign located at St. George's Anglican Church and the wayfinding signage located at the intersection of Sparks Street and Highway 520 have been installed and are a great addition to the Community.

Trailer Permits: Annual licences have been issued to nine property owners; an increase by one from 2025. Permits issued in 2025 were slightly higher due to Section 3.5 of the Zoning By-law wherein trailer licences within the Residential Shoreline are permitted during the construction of a dwelling. Applications under Section 3.5 are limited to a time period of 18months or when occupancy for the dwelling is issued.

Entrance Permits: Historical entrance permits have been reviewed and follow up with the applicants has been conducted. Follow up has brought to Staffs attention a need to revise the application process to include for a timeline of completion since entrances are not being completed in a reasonable time frame.

Respectfully Submitted,



Erica Kellogg

Deputy Clerk - Planning and Development

 Municipality of Magnetawan	REPORT TO COUNCIL
To:	Mayor and Council
From:	Deputy Clerk Laura Brandt
Date of Meeting:	July 29, 2026
Report Title:	2nd Quarter Report Recreation and Communications

Recommendation: THAT Council receives this report as presented for information only.

Background: This is an update from April to June 2026 on the activities that have taken place in Recreation and Communication during the second quarter of the year.

Activities:

Human Resources

Staff has completed the hiring process for the summer students (Locks and Heritage Museum Centre). Staff also arranged first day training for the students as well as Archery Training through the NASP Program which occurred in June.

Clerks Office

Staff have conducted two meetings of Council in this quarter including the preparation of agenda, agenda packages and minutes. Review of By-laws, Policies and Procedures are on going and updating accordingly to ensure that procedures are streamlined to improve delivery of services. Staff assisted with the public opening of 4 RFP's during this quarter as well as collected 4 lottery licensing reports and have issued 5 new licenses. Staff have organized and attended as Secretary two Magnetawan Community Centre Board meetings and two Magnetawan Economic Tourism Committee meetings this quarter. Staff submitted 4 Reports to Council during this quarter. Staff have also completed the AMCTO Municipal Law Program Unit 4 Municipal Land Related Law

Grant Funding Applications and Reporting

Staff have facilitated one meeting regarding upcoming grants and/or existing applications.

	First Quarter	Second Quarter
Total Number of Applications	43	44
Annual Allocations	3	3
Awaiting outcome	17	10
Unsuccessful Applications	10	15
Successful Applications	13 (1 Stage 2)	19 (1 stage 2)
Submitted Final Grant Reports	4	2

2025	Cost of Project	Amount Anticipated	Municipality Portion
Total Funding Applied For	8,565,649	6,278,271	2,349,207
Approved Funding	3,997,150	1,941,386	2,061,164
Annual Allocation	2,091,960	2,091,960	0

Health and Safety

Conducting monthly health and safety inspections as per the legislation and working with department heads and health and safety representatives to mitigate any concerns that arise.

IT

Staff are currently working with the IT provider to transition 8 computers as well as acquiring quotes for the 2027 Budget. Staff are currently working with Harris Time Signs regarding the Ahmic Harbour digital sign to transition to a cloud based control system as well as Staff have completed the Municipal 511 training and the platform is in full use.

Communications

Municipal Events and Recreational Programming were posted to the online event calendar for the North Bay Nipissing News, hard copy posters to Municipal displays, Municipal Digital Signs is ongoing. Posted messaging on our Municipal Website which included updates to our messaging on our Landfill, Planning, Applications, By-law, Recreation pages. Staff have also completed the advertisements for the Ontario Parks Magazine as well as the Parry Sound Life Magazine.

	First Quarter	Second Quarter
Electronic Mailer	55	123
Number of Mailer Subscribers	776	926
Website Views	35,000	46,000
Website Users	14,000	14,000
Facebook Posts	93	144
Facebook Followers	2368	2,604
Instagram Posts	147,934	144
Instagram Followers	188,000	381
Facebook Posting Reach	91	431,099
Facebook Page Visits	353	11,202

Recreation

We currently have exercise classes running four times a week (Mondays and Thursdays). Weekly Pickleball on Tuesdays and Nordic Walking twice a week (Mondays and Fridays). Weekly Tai Chi classes 3 times a month (Wednesdays). Staff successfully executed our 2nd Annual Magnetawan Leekfest. Staff also successfully carried out our Super Senior of the Year (Ontario Senior of the Year Award) presentation which included light refreshments as well as executed the 2025 Volunteer Appreciation Dinner which included a presentation to Ed Kneller for the Key to the Municipality. Staff are currently working with Signcraft on the Events Billboard for Hwy 124. Staff also organized our Canada Day Event that was held Wednesday July 1st which had a wide array of family fun activities including additional Soccer themed activities. The Locks and Heritage Museum Centre are now open and one new bike rack have been installed at the museum as well as the new 24 inch bikes have been purchased. All summer programming has started which includes Archery, Rollerskating, Rock Snake Painting, Recreational Game Lending, Bike Lending, Beach Toy Lending, Music in the Park, Art in the Park, Drumming with Sandra, Beach Wheelchair Lending, and Aquafit. Staff have also been working with Entandem for our music licensing and have submitted all reporting for 2025/2026. Staff also worked with the local public school in facilitating the annual Easter Treats for all students and butterfly larvae which turned into beautiful butterflies for the JK/SK Class. The JK/SK students attended the Magnetawan Horticultural Society's Wildflower Garden located at the upper Pavilion parking lot to release the Butterflies. Staff obtained the parade permits for the Canada Day Parade as well as the Agricultural Society Fall Fair Parade which included meeting with the MTO and advocating with

the MPP's office to ensure approval. Staff also conducted contests to name the second rock snake as well as the Business Park. Staff have also facilitated bookings for a magic show, green fair, art show, and theatre show in our community centre and bookings have increased this quarter. Staff also assisted the METC Committee with their Annual Tourism Forum Saturday April 11th.

Upcoming

Staff have two funding streams open with planned applications and Staff are actively sourcing and researching funding possibilities to help offset costs and fund new projects to benefit the Municipality. Staff have several interim and final reports due the next quarter for grant funding. Staff will be conducting a Magnetawan Community Centre Board Meeting as well as several Magnetawan Economic Tourism Committee Meetings over the next quarter which includes preparing the agenda and minutes. Staff will continue to organize the Drive-In Movie event as October approaches. Staff will also be organizing the New Years Eve Gala, 2027 Family Day Event, 2027 Leekfest and 2027 Canada Day. Staff will also be planning two Seniors Dinner to be held in the Fall/Early Winter. Staff will also be completing the carving submission contest and name that business park contest.

Respectfully Submitted

A handwritten signature in black ink, appearing to read 'Laura Brandt', with a long horizontal flourish extending to the right.

Laura Brandt

Deputy Clerk Recreation and Communications

Municipality of Magnetawan
Budgetary Control Report
For the Period Ending July 31, 2026

	Year to Date	Budget
SURPLUS (DEFICIT)	0.00	0.00
1-3-1000-1010 - TAXATION - INTERIM BILLING	3,773,613.64	
1-3-1260-0001 - PRIOR YEAR TAX LEVY		6,358,210.00
1-3-1260-0002 - ASSESSMENT GROWTH NO TAX INCREASE		48,420.00
1-3-1260-0004 - 5% GENERAL TAX RATE INCREASE		320,331.00
1-3-1300-1310 - PROV GOVT - FIRE HALL LOAN		1,700,000.00
1-3-1400-7130 - TREAS - PENALTIES & INTEREST	62,290.06	125,000.00
1-3-1500-5030 - TREAS - ONT. MUNICIPAL PARTNERSHIP FUND	790,300.00	1,580,600.00
1-3-1600-5015 - FEDERAL GOVT-CANADA DAY GRANT	15,000.00	
1-3-1600-5017 - FEDERAL GOVT-NOHFC GRANT	102,176.69	1,250,000.00
1-3-1600-5019 - FEDERAL GOVT-PARTICIPATION	1,000.00	
1-3-1600-5030 - PROV GOVT - FIRE PROTECTION GRANT	33,683.44	33,683.00
1-3-1600-5077 - PROV GOVT - OCIF	135,923.00	271,850.00
1-3-1600-5080 - PROV GOVT - NORDS FUND		249,000.00
1-3-1600-5090 - ONTARIO STEWARDSHIP GRANTS		80,000.00
1-3-1600-5094 - PROV GOVT - MTCS GRANT	7,656.00	
1-3-1600-5102 - SENIOR'S LIVING FAIR GRANT	2,500.00	2,500.00
1-3-1600-5103 - PROV GOVT - CCSRIF GRANT		500,000.00
1-3-1600-5104 - PROV GOVT - POTHOLE PREV	38,000.00	38,000.00
1-3-1700-7100 - TREAS - LOTTERY LICENSES/FEEES	30.00	40.00
1-3-1700-7102 - TREAS - TAX CERTIFICATES	1,421.75	1,500.00
1-3-1700-7104 - TREAS - MAPS COPIES ETC.	13.77	50.00
1-3-1700-7106 - TREAS - DOCUMENT COMMISSIONING	10.00	
1-3-1700-7112 - TREAS - REVENUE - HISTORY BOOKS	127.00	150.00
1-3-1700-7120 - TREAS - OTHER GG REVENUES	1,045.91	3,000.00
1-3-1700-7140 - TREAS - INVESTMENT INCOME	3,981.09	80,000.00
1-3-1700-7150 - TREAS - DIVIDEND INCOME - LAKELAND	6,200.00	
1-3-1700-7160 - TREAS - RENTAL - COMMUNICATION TOWER	663.72	1,330.00
1-3-1700-7172 - TREAS - HYDRO RE FIRE HALL SOLAR PANELS	1,425.36	5,000.00
1-3-2000-7220 - FD - 911 REVENUE	900.00	500.00
1-3-2000-7221 - FD - Insurance Recovery		3,000.00
1-3-2000-7230 - FD - FIRE DEPARTMENT REVENUE	100.00	6,000.00
1-3-2100-7200 - CBO - BUILDING PERMITS	82,129.10	140,000.00
1-3-2100-7210 - CBO - BUILDING INFORMATION REPORTS	2,200.00	1,500.00
1-3-2200-5300 - BLEO - POA/AMP REVENUES	600.00	2,000.00
1-3-2200-7210 - BLEO - DOG LICENSES	51.30	200.00
1-3-2200-7215 - BLEO - BYLAW ENFORCEMENT FINES	300.00	900.00
1-3-2200-7220 - BLEO - TRAILER LICENCES	9,750.00	10,000.00
1-3-2300-7600 - ED - ECONOMIC DEVELOPMENT REVENUE	5.00	
1-3-2300-7601 - ECONOMIC DEVELOPMENT REVENUE		100.00
1-3-3000-7320 - ROADS - ENTRANCE PERMITS	1,529.21	1,000.00
1-3-3000-7330 - ROADS - AGGREGATE LICENCE FEES	7,514.45	10,000.00
1-3-4020-7400 - LF - LANDFILL REVENUES	11,668.00	20,000.00
1-3-4020-7404 - LF - LANDFILL CARDS	442.03	300.00
1-3-4030-7410 - RECY - RECYCLING REVENUE	14,683.62	40,000.00
1-3-4030-7420 - RECY - RECYCLING ELECTRONICS		2,000.00
1-3-5010-7500 - CEM - CEMETERY REVENUE	3,275.49	3,000.00
1-3-5010-7510 - CEM - INTEREST REVENUE	704.68	1,500.00
1-3-6000-6600 - SHORT TERM ACCOMMODATIONS	12,500.00	20,000.00
1-3-7000-7745 - REC - MAGNETAWAN LOCKER REVENUE	17.00	500.00
1-3-7300-7720 - REVENUE MAG COM CENTRE - PAVILION	225.00	5,000.00

Municipality of Magnetawan
Budgetary Control Report
For the Period Ending July 31, 2026

	Year to Date	Budget
1-3-7300-7735 - REVENUE-AHMC COMMUNITY CENTRE	101.70	500.00
1-3-7600-7520 - HERITAGE - DONATIONS	150.75	500.00
1-3-8000-7800 - PLN - PLANNING REVENUE	3,775.00	9,000.00
1-3-9000-8001 - TRANSFER FROM ASSET MANAGEMENT RESERVE		1,370,218.00
1-3-9000-8003 - TRANSFER-COMMUNITY ENHANCEMENT RESERVE		78,000.00
1-3-9000-8004 - TRANSFER-OBLIGATORY RESERVE-PARKLAND		60,000.00
1-3-9000-8005 - TRANSFER-OBLIGATORY RESERVE-GAS TAX		114,820.00
1-3-9000-8006 - TRANSFER FROM FIRE		299,585.00
1-3-9000-8007 - TRANSFER FROM LANDFILL REHAB. RESERVE		500,000.00
1-3-9000-8010 - TRANSFER FROM MUNICIPAL DISASTER RECOVER		1,193,504.00
1-4-1000-1010 - COUNCIL - SALARIES AND BENEFITS	36,663.16	78,000.00
1-4-1000-1011 - COUNCIL - INTEGRITY COMMISSIONER EXPENSES	152.64	3,000.00
1-4-1000-1310 - COUNCIL - CONFERENCES AND SEMINARS	6,459.08	15,000.00
1-4-1000-2010 - COUNCIL - MATERIALS AND SUPPLIES	2,465.63	1,500.00
1-4-1000-5018 - COUNCIL - DONATIONS	8,853.16	15,000.00
1-4-1000-7500 - COUNCIL - ROAD GRANTS	(951.58)	16,000.00
1-4-1100-1010 - ELECTION - WAGES AND BENEFITS	1,520.34	15,000.00
1-4-1100-2010 - ELECTION - MATERIALS/SUPPLIES	1,460.28	17,000.00
1-4-1200-1010 - ADMIN - WAGES AND BENEFITS	216,622.69	370,000.00
1-4-1200-1310 - ADMIN - CONFERENCES/TRAINING/MEMBERSHIPS	15,258.20	16,000.00
1-4-1200-2010 - ADMIN - OFFICE & MAINTENANCE SUPPLIES	6,761.03	10,000.00
1-4-1200-2025 - ADMIN - HEALTH & SAFETY	4,957.71	5,300.00
1-4-1200-2030 - ADMIN - CGIS SERVICES	11,423.10	25,000.00
1-4-1200-2050 - ADMIN - TELEPHONE	5,661.48	11,000.00
1-4-1200-2052 - ADMIN - CELL PHONE	4,080.75	6,000.00
1-4-1200-2120 - ADMIN - INSURANCE	839.52	115,000.00
1-4-1200-2130 - ADMIN - COMPUTER EXPENSES	21,819.44	70,000.00
1-4-1200-2135 - ADMIN - WEBSITE EXPENSES	5,875.33	2,500.00
1-4-1200-2140 - ADMIN - COPYING EXPENSES	2,716.61	6,000.00
1-4-1200-2210 - ADMIN - LEGAL FEES-GENERAL		10,000.00
1-4-1200-2215 - ADMIN - LEGAL FEES-LABOUR	1,508.75	2,000.00
1-4-1200-2220 - ADMIN - UNION NEGOTIATION		2,000.00
1-4-1200-2225 - ADMIN - HR SERVICES	365.07	500.00
1-4-1200-8000 - ADMIN - CAPITAL EXPENDITURES		15,000.00
1-4-1300-1010 - TREAS - WAGES AND BENEFITS	98,845.17	217,000.00
1-4-1300-1310 - TREAS - CONFERENCES/TRAINING/MEMBERSHIPS	583.70	6,000.00
1-4-1300-2010 - TREAS - TAXATION MATERIALS	8,271.87	24,000.00
1-4-1300-2200 - TREAS - ACCOUNTING/AUDIT	15,447.23	24,000.00
1-4-1300-2310 - TREAS - BANK CHARGES	284.47	2,000.00
1-4-1300-2320 - TREAS - PROPERTY ASSESSMENT	74,680.29	98,000.00
1-4-1400-9001 - RESERVE - TRANSFER-ASSET MNGMT RESERVE		715,550.00
1-4-1400-9004 - RESERVE - TRANSFER-ELECTIONS RESERVE		8,000.00
1-4-1400-9006 - RESERVE - TRANSFER-LANDFILL CLOSURE RESE		30,000.00
1-4-1400-9007 - RESERVE - TRANSFER-LANDFILL REHABILITATI		50,000.00
1-4-1400-9012 - RESERVE - TRANSFER-MDRA		1,256,321.00
1-4-1500-1010 - ASSET - WAGES AND BENEFITS	4,481.24	25,000.00
1-4-1500-2010 - ASSET - MATERIALS AND SUPPLIES		1,000.00
1-4-2000-1010 - FD - WAGES & BENEFITS	90,612.49	260,000.00
1-4-2000-1310 - FD - CONFERENCES/TRAINING/MEMBERSHIPS	3,637.91	10,000.00
1-4-2000-1410 - FD - VOLUNTEER TRAINING EXPENSES	2,065.16	7,000.00
1-4-2000-1500 - FD - REGIONAL TRAINING - CONTRACT	8,440.80	17,500.00
1-4-2000-2010 - FD - MATERIALS & SUPPLIES/INSECTS/MEDIC	40,281.66	44,700.00
1-4-2000-2012 - FD - PREVENTION MATERIAL	825.33	10,000.00

Municipality of Magnetawan
Budgetary Control Report
For the Period Ending July 31, 2026

	Year to Date	Budget
1-4-2000-2018 - FD - PPE & FIRE SUPPLIES	4,676.30	10,000.00
1-4-2000-2053 - FD - COMMUNICATIONS TOWER	1,531.50	3,000.00
1-4-2000-2054 - FD - RADIO MAINTENANCE & LICENSING	954.56	1,500.00
1-4-2000-2056 - FD - RADIO UPGRADES	3,408.07	5,000.00
1-4-2000-2058 - FD - DISPATCH		3,000.00
1-4-2000-2120 - FD - OFFICE	4,252.28	8,000.00
1-4-2000-4020 - FD - INSURANCE		36,982.00
1-4-2000-7130 - FD - EQUIPMENT REPAIRS & MAINTENANCE	2,431.11	10,000.00
1-4-2000-7132 - FD - EQUIPMENT REPLACEMENT	3,802.05	15,000.00
1-4-2000-7134 - FD - EQUIPMENT TESTING		2,300.00
1-4-2000-7230 - FD - MNR FIRE PROTECTION	10,562.43	10,500.00
1-4-2000-8000 - FD - CAPITAL EXPENDITURES	2,459.85	2,780,189.00
1-4-2000-8002 - NEW FIRE HALL BUILD	1,465,283.99	
1-4-2005-2024 - MAG STATION - HEATING FUEL	1,712.74	5,000.00
1-4-2005-2030 - MAG STATION - HYDRO	1,038.33	4,000.00
1-4-2005-7140 - MAG STATION - MAINTENANCE & REPAIRS	3,530.87	4,000.00
1-4-2006-2024 - AHMIC STATION - HEATING FUEL	457.63	2,000.00
1-4-2006-2030 - AHMIC STATION - HYDRO	317.90	1,000.00
1-4-2006-7140 - AHMIC STATION - REPAIRS & MAINTENANCE	457.91	4,000.00
1-4-2009-2070 - ATV & MOBILE EQUIP-REPAIRS & MAINTENANCE	254.40	1,500.00
1-4-2010-2070 - TR510 - REPAIRS AND TESTING	3,598.75	4,000.00
1-4-2014-2070 - TR514 - REPAIRS AND TESTING	2,806.23	5,000.00
1-4-2018-2070 - TR520 REPAIRS & TESTING		3,000.00
1-4-2021-2070 - TR521 - REPAIRS AND TESTING	1,480.41	5,000.00
1-4-2031-2070 - TR531 - REPAIRS AND TESTING	3,935.60	5,000.00
1-4-2100-1010 - CBO - WAGES AND BENEFITS	77,993.28	175,000.00
1-4-2100-1320 - CBO - MEMBERSHIPS	328.96	1,400.00
1-4-2100-1410 - CBO - TRAINING	127.20	2,500.00
1-4-2100-2010 - CBO - MATERIALS/SUPPLIES	180.81	2,000.00
1-4-2100-2030 - CBO - MILEAGE		500.00
1-4-2100-2210 - CBO - LEGAL FEES	13,557.66	40,000.00
1-4-2110-2045 - CBO VEHICLE - GPS MONITORING AND DATA	2,170.77	500.00
1-4-2110-2070 - CBO VEHICLE - REPAIRS & MAINT/LICENCE	619.64	1,500.00
1-4-2200-1010 - BLEO - WAGES AND BENEFITS	36,007.41	67,000.00
1-4-2200-1410 - BLEO - TRAINING		1,000.00
1-4-2200-2010 - BLEO - MATERIALS/SUPPLIES	99.22	1,000.00
1-4-2200-2016 - BLEO - ANIMAL CONTROL EXPENSES		3,500.00
1-4-2200-2025 - BLEO - MILEAGE		3,000.00
1-4-2200-2210 - BLEO - LEGAL FEES		2,000.00
1-4-2300-1010 - ED - WAGES AND BENEFITS	13,792.56	25,000.00
1-4-2300-2010 - ED - MATERIALS & SUPPLIES	7,139.11	25,000.00
1-4-2300-2350 - ED - SIGNAGE	1,647.49	12,000.00
1-4-2400-1010 - CEMC - WAGES AND BENEFITS		3,000.00
1-4-2400-1410 - CEMC - TRAINING		3,000.00
1-4-2400-2010 - CEMC - MATERIALS/SUPPLIES	1,526.40	500.00
1-4-2400-2011 - FLOOD 2025	1,978.67	
1-4-2500-2010 - PROTECT - POLICING COSTS	224,953.87	541,053.00
1-4-2500-2030 - PROTECT - 911 SIGNS		500.00
1-4-2500-2031 - OPP DETACHMENT BOARD		1,283.00
1-4-2600-1010 - REC - WAGES AND BENEFITS	13,583.88	94,000.00
1-4-2600-2010 - REC - MATERIALS/SUPPLIES	261.93	3,000.00
1-4-2600-2015 - REC - EVENTS	8,008.00	80,000.00
1-4-2600-2300 - REC - ADVERTISING	500.00	3,000.00

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	Year to Date	Budget
1-4-2600-2400 - REC - PROGRAMMING	15,606.63	29,000.00
1-4-3011-2010 - A - MATERIALS/SUPPLIES	33,808.20	70,000.00
1-4-3011-3020 - A - RENTED EQUIPMENT-OTHER		10,000.00
1-4-3011-3040 - A - CULVERT/BRIDGE-ENGINEERING		2,000.00
1-4-3011-4010 - A - CONTRACTS	6,994.00	20,000.00
1-4-3011-8000 - A - CULVERT/BRIDGES- CAPITAL	526,247.39	1,000,000.00
1-4-3021-4010 - B1 - CONTRACTS		25,000.00
1-4-3022-3015 - B2 - RENTAL OF CHIPPER	1,017.60	75,000.00
1-4-3022-3020 - B2 - REPAIRS & MAINTENANCE	5,606.20	1,000.00
1-4-3031-2010 - C1 - MATERIALS/SUPPLIES		50,000.00
1-4-3032-4010 - C2 - CONTRACTS	193,311.67	219,000.00
1-4-3034-8000 - C4 - CAPITAL PROJECTS	19,015.29	521,000.00
1-4-3035-4010 - C5 - CONTRACTS	1,282.18	1,600.00
1-4-3036-4010 - C6 - CONTRACTS		3,800.00
1-4-3041-2010 - D1 - MATERIALS/SUPPLIES	6,374.18	60,000.00
1-4-3041-4010 - D1 - CONTRACTS	17,441.70	8,200.00
1-4-3042-4010 - D2 - CONTRACTS	31,291.26	45,000.00
1-4-3043-2010 - D3 - MATERIALS/SUPPLIES	90,323.32	90,000.00
1-4-3043-4010 - D3 - CONTRACTS	51,628.35	60,000.00
1-4-3045-2010 - D5 - MATERIALS/SUPPLIES	26,094.38	350,000.00
1-4-3045-3015 - D5 - EQUIPMENT RENTAL-OTHER	9,260.18	20,000.00
1-4-3045-4010 - D5 - CONTRACTS		766,790.00
1-4-3051-1010 - E1 - WAGES AND BENEFITS	89,507.63	90,000.00
1-4-3051-2010 - E1 - MATERIALS/SUPPLIES	10,211.66	25,000.00
1-4-3052-1010 - E2 - WAGES AND BENEFITS	17,038.95	30,000.00
1-4-3052-2010 - E2 - MATERIALS/SUPPLIES	22,740.30	95,000.00
1-4-3052-4010 - E2 - CONTRACTS	16,578.67	40,000.00
1-4-3053-1010 - E3 - WAGES AND BENEFITS	6,385.64	5,000.00
1-4-3053-2010 - E3 - MATERIALS/SUPPLIES		500.00
1-4-3054-1010 - E4 - WAGES AND BENEFITS	4,578.51	3,000.00
1-4-3072-1010 - RP - WAGES AND BENEFITS	9,872.37	10,000.00
1-4-3101-1010 - J - WAGES AND BENEFITS	264,301.94	476,000.00
1-4-3101-1310 - J - CONFERENCES/LICENCING/MEMBERSHIPS	6,398.77	16,000.00
1-4-3101-2010 - J - MATERIALS/SUPPLIES	6,762.76	11,000.00
1-4-3101-2020 - J - SAFETY SUPPLIES	6,592.92	14,000.00
1-4-3101-2021 - J - PREMIUM GASOLINE INVENTORY CLEARING	19,109.67	42,000.00
1-4-3101-2022 - J - CLEAR DIESEL INVENTORY CLEARING	61,541.82	90,000.00
1-4-3101-2023 - J - DYED DIESEL INVENTORY CLEARING	32,987.43	50,000.00
1-4-3101-2024 - J - HEATING	13,865.40	22,000.00
1-4-3101-2029 - J - Hydro - 226 15th & 16th Side Rd N	156.55	500.00
1-4-3101-2030 - J - HYDRO	3,882.25	5,800.00
1-4-3101-2045 - J - GPS MONITORING AND DATA	7,739.87	7,500.00
1-4-3101-2053 - J - COMMUNICATIONS EQUIPMENT AND TOWER	2,320.02	3,700.00
1-4-3101-2054 - J - RADIO LICENSE (BASE)	1,279.04	1,000.00
1-4-3101-2070 - 226 15/16 SIDE RD - OVERHEAD		500.00
1-4-3101-2080 - J - SMALL TOOLS AND SUPPLIES	3,582.14	7,000.00
1-4-3101-2090 - J - LOAN INTEREST EXPENSE- 2016 RDS PROJ	1,601.10	2,406.00
1-4-3101-2120 - J - OFFICE	1,682.45	3,000.00
1-4-3101-2350 - J - SIGNAGE	3,358.18	15,000.00
1-4-3101-2400 - J - BUILDING MAINTENANCE	10,400.44	20,000.00
1-4-3101-3050 - J - LINE PAINTING	8,388.09	9,000.00
1-4-3101-3040 - J - CONTRACTS		5,000.00
1-4-3101-3020 - J - INSURANCE		53,450.00

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1-4-3101-8000 - J - CAPITAL EXPENDITURES	52,427.73	495,000.00
1-4-3211-2070 - GR - REPAIRS & MAINTENANCE	7,795.13	15,000.00
1-4-3212-2070 - BH6 - REPAIRS	141.33	2,000.00
1-4-3213-2070 - COM - REPAIRS & MAINTENANCE	2,962.24	3,000.00
1-4-3213-2072 - COM - FLOATING COSTS		3,000.00
1-4-3214-2070 - DOZ - REPAIRS & MAINTENANCE	1,203.09	7,000.00
1-4-3217-2070 - BH4 - REPAIRS & MAINTENANCE	12,849.60	10,000.00
1-4-3218-2070 - BH5 - REPAIRS & MAINTENANCE	14,304.25	16,000.00
1-4-3219-2070 - LOADER - REPAIRS & MAINTENANCE	2,940.43	15,000.00
1-4-3220-2070 - TR20 - REPAIRS & MAINTENANCE/LICENCES	914.23	3,500.00
1-4-3222-2070 - TR22 - REPAIRS & MAINTENANCE/LICENCES	9,245.37	15,000.00
1-4-3223-2070 - TR23 - REPAIRS & MAINTENANCE/LICENCES	487.08	2,000.00
1-4-3226-2070 - TR26 - REPAIRS & MAINTENANCE/LICENCES	5,110.87	12,000.00
1-4-3227-2070 - TR27 - REPAIRS & MAINTENANCE/LICENCES	20,114.81	20,000.00
1-4-3228-2070 - TR28 - REPAIRS & MAINTENANCE/LICENCES	10,665.58	12,000.00
1-4-3229-2070 - TR29 - REPAIRS & MAINTENANCE/LICENCES	15,032.83	20,000.00
1-4-3230-2070 - TR30 - REPAIRS & MAINTENANCE	667.74	2,500.00
1-4-3231-2070 - TR 31-2023 REPAIR AND MAINTENANCE	675.79	2,000.00
1-4-3236-2070 - BROOM - REPAIRS AND MAINTENANCE	128.22	5,000.00
1-4-3240-2070 - FL - REPAIRS & MAINTENANCE	2,671.20	500.00
1-4-3700-2010 - PARKING - MATERIALS AND SUPPLIES	269.36	1,200.00
1-4-3800-5012 - STREET - MAGNETAWAN STREET LIGHTS	13,077.30	25,000.00
1-4-3800-5014 - STREET - AHMIC HARBOUR STREET LIGHT	263.73	600.00
1-4-3800-5016 - STREET - ROCKWYNN LANDING LIGHT	131.20	500.00
1-4-4010-4010 - GARBAGE - CONTRACTS	28,082.58	25,000.00
1-4-4020-1010 - LF - WAGES AND BENEFITS	80,129.20	152,000.00
1-4-4020-1410 - LF - TRAINING		500.00
1-4-4020-2010 - LF - MATERIALS/SUPPLIES	4,240.20	10,000.00
1-4-4020-2020 - LF - LATRINE RENTALS/CLEANING	836.12	2,500.00
1-4-4020-2024 - LF - PROPANE HEAT	1,341.94	2,500.00
1-4-4020-2080 - LF - SMALL TOOLS		1,500.00
1-4-4020-2120 - LF - OFFICE	2,196.25	3,000.00
1-4-4020-2400 - LF - REPAIRS & MAINTENANCE	306.29	2,000.00
1-4-4020-2420 - LF - LANDFILL SURVEILLANCE	639.85	2,000.00
1-4-4020-3040 - LF - ENGINEERING FEES	2,533.83	10,000.00
1-4-4020-4020 - LF - INSURANCE		6,284.00
1-4-4020-4022 - LF - RUBBISH/MISC ITEM DISPOSAL BIN	19,442.97	85,000.00
1-4-4020-5020 - LF - MONITORING WELL COSTS-CROFT	18,018.69	20,000.00
1-4-4020-5025 - LF - MONITORING WELL COSTS-CHAPMAN	16,687.65	24,000.00
1-4-4020-8000 - LF - CAPITAL EXPENDITURES		5,000.00
1-4-4030-1010 - RECY - WAGES AND BENEFITS	59,507.66	106,000.00
1-4-4030-1410 - RECY - TRAINING		500.00
1-4-4030-2010 - RECY - MATERIALS/SUPPLIES/COMPOSTING	1,417.54	9,200.00
1-4-4030-2015 - RECY - LATRINE RENTALS/CLEANING	988.76	2,500.00
1-4-4030-2024 - RECY - PROPANE HEAT	1,793.22	2,500.00
1-4-4030-2080 - RECY - SMALL TOOLS		200.00
1-4-4030-2120 - RECY - OFFICE	1,318.37	1,800.00
1-4-4030-2400 - RECY - REPAIRS & MAINTENANCE	611.56	5,000.00
1-4-4030-2420 - RECY - LANDFILL SURVEILLANCE	588.13	1,000.00
1-4-4030-4012 - RECY - RECYCLING CURBSIDE	19,555.38	25,000.00
1-4-4030-4014 - RECY - RECYCLING DEPOT	5,353.61	33,000.00
1-4-4030-4018 - RECY - HOUSEHOLD HAZARDOUS WASTE DEPOT	267.55	15,000.00
1-4-4030-4020 - RECY - INSURANCE		6,284.00

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1-4-4030-8000 - RECY - CAPITAL EXPENDITURES		5,000.00
1-4-4300-1010 - W-SYS - WAGES AND BENEFITS	1,287.40	2,000.00
1-4-4300-2010 - W-SYS - MATERIALS/SUPPLIES	4,056.64	11,000.00
1-4-5010-1010 - CEM - WAGES AND BENEFITS	3,145.45	15,000.00
1-4-5010-2010 - CEM - MATERIALS/SUPPLIES	355.40	1,000.00
1-4-5010-2400 - CEM - REPAIRS & MAINTENANCE		1,000.00
1-4-5010-4020 - CEM - INSURANCE		1,019.00
1-4-5010-8000 - CEM - CAPITAL EXPENDITURES		47,000.00
1-4-5011-8000 - CEM - CENOTAPH - CAPITAL	900.54	40,000.00
1-4-6010-2010 - HOME - EASTHOLME	137,819.50	272,588.00
1-4-6200-2710 - SOCIAL - DSSAB	180,473.12	360,946.00
1-4-6200-5020 - SOCIAL -FRIENDSHIP CLUB	3,800.00	3,800.00
1-4-6250-1010 - FRIENDSHIP CLUB - WAGES AND BENEFITS		3,000.00
1-4-6250-2010 - FRIENDSHIP CLUB-MATERIALS/SUPPLIES	244.69	500.00
1-4-6250-2024 - FRIENDSHIP CLUB - HEATING FUEL	986.76	2,000.00
1-4-6250-2030 - FRIENDSHIP CLUB-HYDRO	1,149.46	2,500.00
1-4-6250-2050 - FRIENDSHIP CLUB - TELEPHONE	486.53	900.00
1-4-6250-2400 - FRIENDSHIP CLUB-REPAIRS & MAINTENANCE	1,405.14	3,500.00
1-4-6250-4020 - FRIENDSHIP CLUB - INSURANCE		1,947.00
1-4-6250-8000 - FRIENDSHIP CLUB-CAPITAL EXPENDITURES	5,437.75	55,000.00
1-4-6350-4030 - PROPERTY - PLANNING	50,362.68	50,000.00
1-4-6350-8000 - PROPERTY - CAPITAL EXPENDITURES	5.66	
1-4-6400-2010 - HEALTH - HEALTH UNIT	29,996.00	51,669.00
1-4-6400-2020 - HEALTH - LAND AMBULANCE	272,400.79	272,400.00
1-4-6400-2030 - HEALTH - Almaguin Health Centre	8,353.00	8,353.00
1-4-7100-2020 - WHARFS - DOCKS-ROCKWYNN LANDING	481.02	800.00
1-4-7100-2400 - WHARFS - REPAIRS & MAINTENANCE	45.79	4,000.00
1-4-7200-1010 - PARKS - WAGES AND BENEFITS	160,088.68	275,000.00
1-4-7200-1410 - PARKS - TRAINING	3,230.26	5,000.00
1-4-7200-2010 - PARKS - MATERIALS/SUPPLIES	1,796.40	9,000.00
1-4-7200-2012 - PARKS - FLOWERS	2,107.56	3,000.00
1-4-7200-2020 - PARKS - SAFETY & HEALTH	4,276.94	2,500.00
1-4-7200-2024 - PARKS - HEATING	4,858.78	7,000.00
1-4-7200-2030 - PARKS - HYDRO	1,420.40	5,000.00
1-4-7200-2045 - PARKS - GPS MONITORING AND DATA	833.42	1,500.00
1-4-7200-2400 - PARKS - REPAIRS & MAINTENANCE	22,433.96	16,000.00
1-4-7200-3030 - PARKS - GENERATOR EXPENSES	1,806.24	1,200.00
1-4-7200-4020 - PARKS - INSURANCE	3,453.99	21,187.00
1-4-7200-8000 - PARKS - CAPITAL EXPENDITURES	5,462.16	5,000.00
1-4-7209-2070 - TRACTOR #4	225.95	1,000.00
1-4-7210-2070 - TR10 - REPAIRS	1,002.45	2,000.00
1-4-7213-2070 - TRACTOR 2 - REPAIRS	21.96	500.00
1-4-7213-2075 - TRACTOR 2 - SNOWBLOWER REPAIRS		500.00
1-4-7214-2070 - TRACTOR 3 - REPAIRS	1,116.06	3,000.00
1-4-7218-2070 - TR12 - REPAIRS	6,477.30	9,000.00
1-4-7219-2070 - TR13 - REPAIRS	4,710.36	6,000.00
1-4-7221-2070 - TR #21 - REPAIRS/MAINTENANCE	8,794.08	10,000.00
1-4-7225-2070 - PARKS TRAILERS - REPAIRS	371.42	500.00
1-4-7226-2070 - GRAVELY #1	73.26	500.00
1-4-7227-2070 - GRAVELY #2	213.70	500.00
1-4-7300-1010 - HALL - WAGES AND BENEFITS	36,855.65	103,800.00
1-4-7300-2010 - HALL - MATERIALS/SUPPLIES	5,200.44	10,000.00
1-4-7300-2024 - HALL - HEATING FUEL	10,891.76	18,000.00

Municipality of Magnetawan
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1-4-7300-2030 - HALL - HYDRO/STOVE PROPANE	1,189.62	11,000.00
1-4-7300-2400 - HALL - REPAIRS & MAINTENANCE	12,606.77	22,000.00
1-4-7300-3020 - HALL - ZAMBONI EXPENSES	16.18	500.00
1-4-7300-3030 - HALL - GENERATOR EXPENSES	1,250.00	4,000.00
1-4-7300-4020 - HALL - INSURANCE		18,390.00
1-4-7300-8000 - HALL - CAPITAL EXPENDITURES	27,973.69	53,000.00
1-4-7400-5012 - LIBRARY	92,000.00	92,000.00
1-4-7500-1010 - LOCKS - WAGES AND BENEFITS	5,389.72	33,150.00
1-4-7500-2010 - LOCKS - MATERIALS AND SUPPLIES	872.00	2,000.00
1-4-7500-2400 - LOCKS - REPAIRS & MAINTENANCE		1,000.00
1-4-7600-1010 - HERITAGE - WAGES AND BENEFITS	6,394.93	34,000.00
1-4-7600-2010 - HERITAGE - REPAIRS AND SUPPLIES	889.02	2,000.00
1-4-7600-2030 - HERITAGE - HYDRO	259.64	1,000.00
1-4-7600-4020 - HERITAGE - INSURANCE		2,235.00
1-4-7600-8000 - HERITAGE - CAPITAL	2,003.00	7,500.00
1-4-7700-1010 - AHMIC - WAGES AND BENEFITS	213.69	2,700.00
1-4-7700-2010 - AHMIC - MATERIALS/SUPPLIES	407.27	1,500.00
1-4-7700-2024 - AHMIC - HEATING FUEL	2,930.19	4,000.00
1-4-7700-2030 - AHMIC - HYDRO	623.02	1,000.00
1-4-7700-2400 - AHMIC - REPAIRS & MAINTENANCE	2,437.28	5,000.00
1-4-7700-4020 - AHMIC - INSURANCE		3,315.00
1-4-7700-8000 - AHMIC - CAPITAL EXPENDITURES	245,205.66	808,000.00
1-4-8010-1010 - PLN - WAGES AND BENEFITS	31,214.92	68,000.00
1-4-8010-2210 - PLN - LEGAL / ONLAND	7,856.12	15,000.00
1-4-8010-5012 - PLN - OFFICIAL PLAN/ZONING BYLAW/2ND DWE	16,520.77	25,000.00
1-4-8010-5014 - PLN - GENERAL	36.62	3,500.00
1-4-8015-1010 - SHORT TERM ACCOM - WAGES & BENEFITS		20,000.00
1-4-8015-2210 - SHORT TERM ACCOM - LEGAL	33.94	5,000.00
1-4-8015-4010 - SHORT TERM ACCOM - CONTRACTS		16,000.00
1-4-8300-6100 - EP SCHOOL REQUISITION	297,041.99	
1-4-8300-6110 - FP SCHOOL REQUISITION	1,833.18	
1-4-8300-6120 - ES SCHOOL REQUISITION	4,147.83	
1-4-8300-6130 - FS SCHOOL REQUISITION	2,912.11	
1-4-8400-8020 - 2B RECOV-(I/S) DEBT- ROADS	65,000.00	65,000.00



REPORT TO COUNCIL

To:	Mayor and Council
From:	Deputy Clerk – Planning and Development
Date of Meeting:	July 29 th 2026
Report Title:	Award RFP 2026-04 Spence Cemetery Fence

Recommendation: THAT Council receives and approves this report as presented and awards the Proposal RFP 2026-04 Spence Cemetery Fence to Mr. Fencee Inc. in the amount of \$40,828.81 before HST.

Background: The RFP 2026-04 was posted on the Municipal Website June 18th, 2026. The Spence Cemetery fence is currently in disrepair and requires replacement. The Magnetawan Cemetery Committee recommended by resolution to Council, the replacement fence mirror that of the existing Chapman Cemetery fence, a style of fence that facilitates easy ground maintenance.

Evaluation: The RFP provided a scope of work to bidders wherein the existing chain link fence and associated posts are to be removed and disposed of. Replacement with a 5ft high fence with round black posts and 2 horizontal rails parallel to Nipissing and Midlothian Road.

Financial Implications: This Project will be from the Cemetery Capital account 1-4-5010-8000. The RFP results are as follows:

Anco Building Restoration Group Estimated cost plus HST	\$98,500
NEFAF Inc. Estimated cost plus HST	\$51,046
Mr. Fencee Inc. Estimated cost plus HST	\$40,828.81
M-W Fence Contractors Estimated cost plus HST	\$41,664
Budgeted	\$43,000

Respectfully Submitted,

Erica Kellogg
Deputy Clerk - Planning and Development

Moved by: _____

Seconded by: _____

WHEREAS the Council of the Municipality of Magnetawan passed Resolution 2026-142 at the June 3, 2026 meeting receiving the report from Tulloch Engineering Inc. dated March 26, 2026 – Detour Options Analysis – Bay Street Bridge Replacement;

AND WHEREAS included in the report was an option for a permanent road and bridge extending Burrows Street;

AND WHEREAS Tulloch has supplied an additional quotation to review the site and provide a letter of opinion regarding the feasibility of proceeding with a new crossing to extend Burrows Street;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality accepts the quotation from Tulloch Engineering in the amount of \$7,500 plus HST

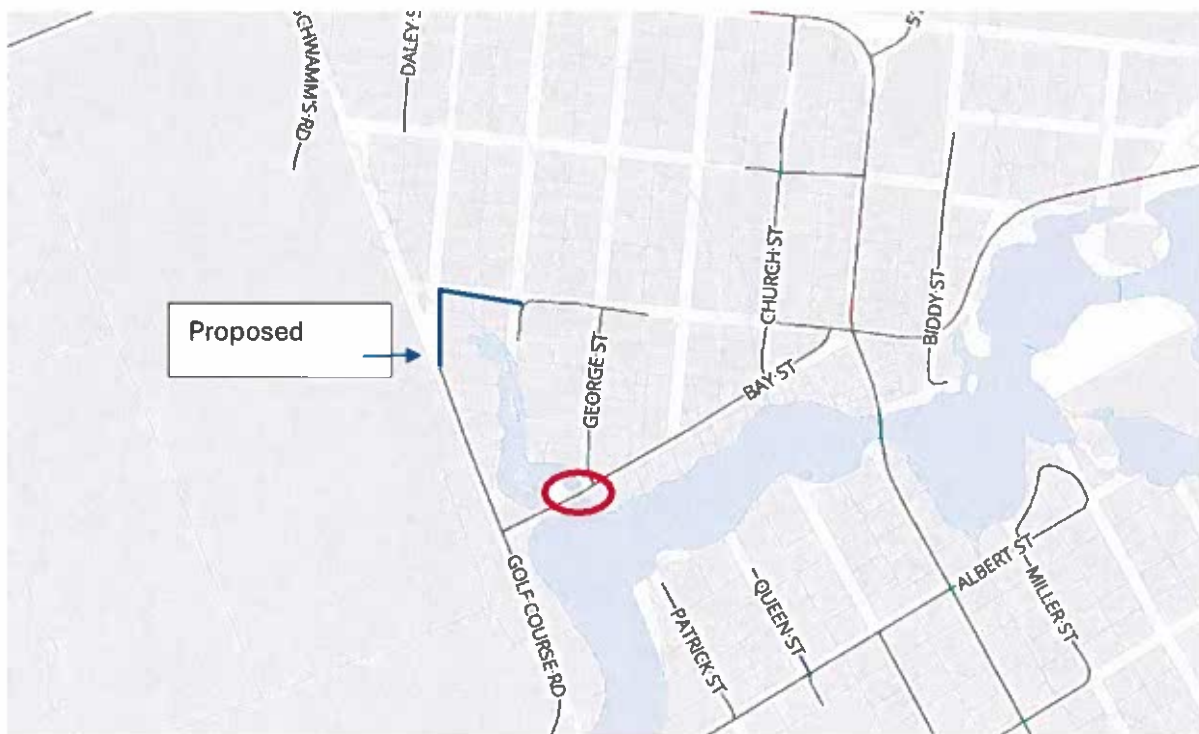
Carried _____ Defeated _____ Deferred _____

Sam Dunnett, Mayor

Recorded Vote Called by: _____

Recorded Vote

Member of Council	Yea	Nay	Absent
Bishop, Bill			
Hetherington, John			
Hind, Jon			
Kneller, Brad			
Mayor: Dunnett, Sam			



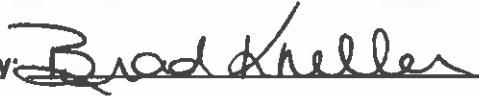
Corporation of the
Municipality
of
Magnetawan

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Fax: (705) 387-4875
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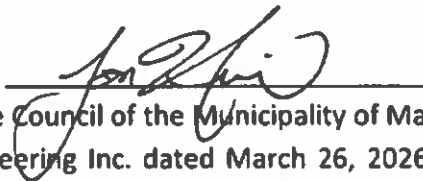
RESOLUTION NO. 2026 - 142

JUNE 03, 2026

Moved by:



Seconded by:



WHEREAS the Council of the Municipality of Magnetawan receives with thanks the Report from Tulloch Engineering Inc. dated March 26, 2026 – Detour Options Analysis– Bay Street Bridge Replacement;

AND WHEREAS Lessard Bridges, are a modular steel structure manufactured by Lessard Welding that have an average service life of 50 years or more provided they undergo regular maintenance and corrosion control requiring a minimal road closure of approximately 8 hours as opposed to months – which would have required the use of private property and payment for such use;

AND WHEREAS the Council of the Municipality of Magnetawan is in favour of the installation of a Lessard Modular bridge over the existing Bay Street Bridge to address the immediate need to maintain traffic at the Bay Street Bridge;

NOW THEREFORE BE IT RESOLVED THAT the Council for the Municipality of Magnetawan is in favour of Tulloch Engineering preparing and evaluating a tender for the purchase and installation of a Lessard Bridge over Bridge #10 Bay Street bridge.

Carried ☒ Defeated ☐ Deferred ☐



Sam Dunnett, Mayor

Recorded Vote Called by: _____

Recorded Vote

Member of Council	Yea	Nay	Absent
Bishop, Bill			
Hetherington, John			
Hind, Jon			
Kneller, Brad			
Mayor: Dunnett, Sam			

Moved by: _____

Seconded by: _____

WHEREAS recent municipal infrastructure funding programs by the Government of Canada and Province of Ontario have tended to prioritize growth-related or housing-enabling infrastructure projects over infrastructure renewal needs;

AND WHEREAS the Government of Ontario has regulated municipal infrastructure asset management through O. Reg 588/17 (Asset Management Planning for Municipal Infrastructure) under the Infrastructure for Jobs and Prosperity Act, 2015;

AND WHEREAS municipal asset management plans and the Financial Accountability Office of Ontario have identified that municipalities have significant state-of-good-repair backlogs and renewal needs for infrastructure;

AND WHEREAS the OCIF has become a vital and indispensable resource for municipalities, assisting them with improving their asset management programs and meeting community-preserving infrastructure renewal needs;

AND WHEREAS increased geopolitical uncertainty is threatening the economic prosperity of Canada, Ontario, and every municipality;

AND WHEREAS municipal infrastructure is a key enabler and preserver of economic prosperity;

AND WHEREAS the Municipal Finance Officers' Association of Ontario (MFOA) has heard from its members and their municipalities concerns regarding the potential erosion of existing municipal infrastructure and thus service levels in light of the ongoing focus on housing-enabling infrastructure by grant funding programs;

NOW THEREFORE BE IT RESOLVED that the Council of the Municipality of Magnetawan supports MFOA's letter to the Ministry of Infrastructure requesting that the doubling of the Ontario Community Infrastructure Fund be made permanent in advance of the allocations for the 2027 calendar year, helping municipalities to continue building housing-enabling infrastructure while preserving the economic value provided by existing infrastructure.

Carried _____ Defeated _____ Deferred _____

Sam Dunnett, Mayor

Recorded Vote Called by: _____

Recorded Vote

Member of Council	Yea	Nay	Absent
Bishop, Bill			
Hetherington, John			
Hind, Jon			
Kneller, Brad			
Mayor: Dunnett, Sam			



MUNICIPAL FINANCE
OFFICERS' ASSOCIATION
OF ONTARIO

Hon. Todd McCarthy
Acting Minister of Infrastructure
5th Floor
777 Bay St.
Toronto, ON M7A 2J3

June 25, 2026

Dear Minister McCarthy,

RE: Making permanent the doubling of the Ontario Community Infrastructure Fund (OCIF) that is scheduled to end after the 2026 allocation

I am writing on behalf of the Municipal Finance Officers' Association of Ontario, and the municipalities it serves, to request that the Government of Ontario make permanent the five-year doubling of the Ontario Community Infrastructure Fund (OCIF) from \$200 million/year to \$400 million/year in advance of the 2027 OCIF allocation calculations.

The Municipal Finance Officers' Association of Ontario (MFOA) is the professional association of municipal finance officers with more than 2,300 individual members. We represent individuals who are responsible for handling the financial affairs of municipalities and who are key advisors to councils. MFOA is a strong advocate for best practices that encourage long-term fiscal sustainability, including long-term financial planning and asset management planning.

In recent years, governments at all levels have reoriented their priorities to address the ongoing housing crisis, with heightened attention on growth-related infrastructure and increasing housing production. Application-based or incentive-based funding programs for municipalities have placed greater emphasis on growth-related or housing-enabling capital projects (e.g., Development Charge Reduction Program, Building Communities Strong Fund – Community Stream, Municipal Housing Infrastructure Program, Building Faster Fund). OCIF remains one of the few federal or provincial funding programs where the focus remains primarily on the preservation and renewal of existing infrastructure to maintain or improve municipal service levels.

With support from the Government of Ontario and MFOA, municipalities have made significant improvements to their municipal asset management plans and programs. The Government of Ontario introduced O. Reg 588/17 (Asset Management Planning for Municipal Infrastructure) in late 2017, which provided a standard framework for infrastructure planning. To support the transition to O. Reg. 588/17, MFOA has partnered with the Government of Ontario on many asset management initiatives, including guides, workshops, direct consulting support and other resources. As a result of these and significant municipal efforts, most municipalities in Ontario have an asset management inventory that identifies their infrastructure assets, including conditions, replacement costs and renewal schedules of those assets.

By leveraging municipal asset management plans in 2020, the Financial Accountability Office of Ontario estimated the state-of-good-repair backlog to be \$52.1 billion for core municipal infrastructure. That is an estimated cost of restoring such infrastructure to a 'good' condition. The report notably focused primarily on core assets and thus likely understated the full extent of the backlog. Addressing this should not be a priority that falls by the wayside due to an increased focus on growth-related capital projects by other funding programs. OCIF's flexible design provides municipalities with the opportunity to fund asset management staff, which can improve data and analysis quality, and it provides a critical means by which municipalities address the infrastructure funding challenges identified in their asset management plans.

In 2021, the Government of Ontario doubled OCIF for a five-year period. Minister Surma, in announcing that initiative, commented that the Government of Ontario was "providing stability and predictability to small, rural and northern communities as they repair, upgrade and modernize their critical infrastructure so that they are safer, healthier and more reliable for all." And Minister Bethlenfalvy said that "by nearly doubling our investment in the Ontario Community Infrastructure Fund, our government is supporting public safety, job creation and economic growth." In the current climate of geopolitical uncertainty, tariffs and the resulting economic shocks and instability, the need to provide municipalities predictability and to preserve and enhance the economic activity and benefits provided by well-supported and well-maintained municipal infrastructure is as imperative as it was in 2021.

We have also heard from our members on this matter. Municipalities outside of high-growth regions have expressed concern about the diminishing level of grant funding opportunities for municipalities trying to preserve the economic value of their existing infrastructure. Additionally, while growing municipalities have made significant efforts to emplace new, housing-enabling infrastructure, which has been rewarded through the Building Faster Fund, many of their state-of-good-repair capital plans remain underfunded. To maximize the economic potential of federal and provincial investment in infrastructure, all orders of government must work together to preserve service levels and the public value of existing infrastructure, and permanently doubling OCIF to \$400 million/year will especially help small and rural municipalities preserve that economic foundation throughout Ontario.

By adopting a Team Ontario approach during recent and ongoing economic challenges, we have seen how significant progress can be made when municipalities and the provincial government work together to achieve a common goal. Should you wish to follow up on this letter, please contact MFOA Executive Director, Donna Herridge (donna@mfoa.on.ca).

Sincerely,



Dr. Adam Found, Ph.D., PLE
President and Chair

cc. Hon. Rob Flack, Minister of Municipal Affairs and Housing
cc. Hon. Peter Bethlenfalvy, Minister of Finance

Moved by: _____

Seconded by: _____

WHEREAS the Council of the Municipality of Magnetawan receives the Correspondence from North Bay Parry Sound Health Unit Health Impacts of "Bring-Your-Own" Alcohol at Outdoor Public Events in the Nipissing Parry Sound District;

AND WHEREAS the Ontario Public Health Standard require public health units to address substance use and prevent injury through evidence- based health promotion approaches;

AND WHEREAS alcohol is a leading risk factor for injury, chronic disease, disability, and premature death, and contributes to significant healthcare and societal costs;

AND WHEREAS alcohol related harms in the Nipissing Parry Sound Districts exceed provincial averages and place significant pressure on health care systems, emergency services and municipal resources;

AND WHEREAS permitting BYO alcohol events may increase municipal liability, enforcement demands, and risks to community safety without strong controls and adequate capacity;

AND WHEREAS the Board of Health for the North Bay Parry Sound District Health Unit recommends that municipalities within the district not permit Bring-Your-Own alcohol events;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality elects to not allow Bring-Your-Own alcohol event permits at outdoor public events;

AND FURTHER copies of this resolution be forwarded to Ontario Boards of Health, Victor Fedeli, MPP Nipissing, Graydon Smith, MPP Parry Sound-Muskoka, John Vanthof MPP, Timiskaming-Cochrane, the Honourable Doug Ford, Premier of Ontario, Ontario Provincial Police Detachment of Almaguin Highlands, AMO, FONOM and all Ontario Municipalities through AMCTO.

Carried _____ Defeated _____ Deferred _____

Sam Dunnett, Mayor

Recorded Vote Called by: _____

Recorded Vote

Member of Council	Yea	Nay	Absent
Bishop, Bill			
Hetherington, John			
Hind, Jon			
Kneller, Brad			
Mayor: Dunnett, Sam			

June 25, 2026

SENT ELECTRONICALLY

Dear Member Municipalities,

Re: Health Impacts of “Bring-Your-Own” Alcohol at Outdoor Public Events in the Nipissing-Parry Sound Districts

On behalf of the Board of Health for the North Bay Parry Sound District Health Unit (NBPSDHU), we are writing to share a resolution #BOH/06/05, passed at its meeting on June 24, 2026, regarding the public health impacts of permitting “bring-your-own” (BYO) alcohol at outdoor public events.

The Board of Health calls upon municipalities within the Nipissing-Parry Sound Districts region to promote community safety and well-being by not permitting BYO alcohol permits. Municipalities are not required to designate any events as eligible for BYO alcohol under the provincial framework.

In March 2026, the [Government of Ontario](#) announced that municipalities may permit BYO alcoholic beverages at qualifying outdoor public events, subject to the passage of a municipal by-law and designation as a cultural or community event. In response, Board of Health is providing the attached **Appendix A**, which outlines key public health considerations related to health, equity, economics, community safety, and municipal liability, as well as evidence-based strategies to reduce alcohol-related harms.

At its meeting on June 24, 2026, the Board of Health for the North Bay Parry Sound District Health Unit passed resolution #BOH/06/05.

Whereas, the Ontario Public Health Standards require public health units to address substance use and prevent injury through evidence-based health promotion approaches; and

Whereas, alcohol is a leading risk factor for injury, chronic disease, disability, and premature death, and contributes to significant healthcare and societal costs; and

Whereas, increased availability and visibility of alcohol is associated with increased consumption, normalization of use, and higher rates of alcohol-related harm, particularly among youth and vulnerable populations; and

Whereas, alcohol-related harms in the Nipissing-Parry Sound Districts exceed provincial averages and place significant pressure on healthcare systems, emergency services, and municipal resources; and

Whereas, municipalities play a key role in shaping local alcohol environments through bylaws and policies and can implement evidence-informed strategies to reduce alcohol-related harms; and

Whereas, permitting BYO alcohol events may increase municipal liability, enforcement demands, and risks to community safety without strong controls and adequate capacity;

Therefore Be It Resolved That, the Board of Health for the North Bay Parry Sound District Health Unit recommend that municipalities within the district not permit Bring-Your-Own alcohol events as part of their municipal alcohol policies.

Be It Further Resolved That, the Board of Health for the North Bay Parry Sound District Health Unit encourage municipalities to adopt, strengthen, or maintain evidence-informed Municipal Alcohol Policies that limit alcohol availability and prioritize health, safety, and community well-being.

Be It Further Resolved That, the Board of Health for the North Bay Parry Sound District Health Unit support continued collaboration with municipal partners by providing public health expertise, local data, and guidance on alcohol-related harms and policy development.

Be It Further Resolved That, where a municipality elects to allow Bring-Your-Own alcohol event permits, the Board of Health for the North Bay Parry Sound District Health Unit asks that approvals be evaluated on a case-by-case basis, and consider the following safeguards:

- i. Exclude family-focused or youth-focussed events where children and youth may be present;
- ii. Restrict locations primarily frequented by children and youth including playgrounds, sports fields, splash pads, skateboard and BMX parks, libraries, and schools, as well as locations that present inherent safety risks, including outdoor pools, natural or outdoor ice rinks, and other bodies of water.
- iii. Exclude events where alcohol use would reasonably increase nuisance, risk, or inequity.

Be It Further Resolved That, copies of this resolution be forwarded to Member Municipalities, Ontario Boards of Health, Victor Fedeli, MPP, Nipissing, Graydon Smith, MPP, Parry Sound-Muskoka, John Vanthof, MPP, Timiskaming-Cochrane, the Honourable Doug Ford, Premier of Ontario, North Bay Police Service, Ontario Provincial Police Detachments of North Bay, West Parry Sound, and Almaguin Highlands, Canadian Mental Health Association North Bay & Area, Canadian Mental Health Association Muskoka-Parry Sound, North Bay Regional Health Centre, West Nipissing General Hospital, Mattawa General Hospital, West Parry Sound Community Health Centre, Hands The Family Help Network, Children's Aid Society Nipissing and Parry Sound.

Evidence-informed municipal alcohol policies are an effective and cost-efficient way to reduce alcohol-related harms. Municipalities play a critical role in shaping local alcohol environments and can support healthier communities through proactive, balanced approaches that consider health, safety, and economic factors.

NBPSDHU is committed to supporting municipal partners in this work. Staff are available to provide guidance, assist with the development or enhancement of Municipal Alcohol Policies and by-laws, and provide public health expertise related to alcohol-related harms and policy development.



We appreciate your ongoing commitment to community safety and well-being and look forward to continued collaboration.

For further information, please contact Louise Gagne, Executive Director, Community Services at louise.gagne@healthunit.ca or Sandee Guindon, Manager, Community Health at sandee.guindon@healthunit.ca.

Sincerely,



Rick Champagne (Jun 25, 2026 14:33:08 EDT)

Rick Champagne
Chairperson, Board of Health



Dr. Carol Zimbalatti, CCFP, MPH
Medical Officer of Health/Executive Officer

Encl. (1)

Copy to:

Ontario Boards of Health

Victor Fedeli, MPP, Nipissing

Graydon Smith, MPP, Parry Sound-Muskoka

John Vanthof, MPP, Timiskaming-Cochrane

Honourable Doug Ford, Premier of Ontario

North Bay Police Service

Ontario Provincial Police Detachments – North Bay, West Parry Sound, and Almaguin Highlands

Canadian Mental Health Association North Bay & Area

Canadian Mental Health Association Muskoka-Parry Sound

North Bay Regional Health Centre

West Nipissing General Hospital

Mattawa General Hospital

West Parry Sound Community Health Centre

Hands The Family Help Network

Children's Aid Society Nipissing and Parry Sound

Appendix A.

Key Findings

- Alcohol use is responsible for approximately 806 emergency department visits and 360 hospitalizations annually in Nipissing-Parry Sound Districts.^{26,27,28}
- Alcohol harms affect all neighbourhoods, but have a greater impact on people living in neighbourhoods with the greatest economic and social disadvantage.²
- In 2025, Nipissing-Parry Sound Districts had 130 retail alcohol outlets.^{3,25} This equals a density of 11.2 retailers for every 10,000 residents aged 15 years and older.^{4,25} This is more than 4 times higher than the provincial off-premise alcohol retail outlet density of 2.5 for every 10,000 residents aged 15 years and older.^{4,25}
- Reducing alcohol-related harms can also help alleviate pressures on municipal services, including policing, paramedic services, by-law enforcement, parks operations, and risk management. Although most alcohol-related revenue flows to the province, many of the resulting social and financial costs are borne at the local level.^{6,8,9}

About This Work

This resource provides municipalities with current, locally relevant information on alcohol-related harms and alcohol availability within the Nipissing-Parry Sound Districts. Its purpose is to inform and support municipal decision-making regarding Ontario's permitting of "bring-your-own" (BYO) alcoholic beverages at outdoor public events.

The North Bay Parry Sound District Health Unit (NBPSDHU) has a long-standing partnership with local municipalities, offering health data and policy expertise to support the development, implementation, and evaluation of effective municipal alcohol policies.

Alcohol availability, consumption, and related harms have direct impacts on a range of municipal services, including policing, paramedic services, by-law enforcement, fire services, and parks and recreation.

Municipalities also bear significant financial and operational burdens associated with alcohol-related injuries, disturbances, and property damage. A clear understanding of the local alcohol environment enables municipalities to make informed decisions that protect public safety, promote community well-being, and manage municipal resources effectively.

Background

Alcohol is the most commonly used substance in Ontario and places a greater burden on the healthcare system and other social services than all other substances, including commercial tobacco and opioids. Alcohol-related harm represents a significant public health concern, as a substantial portion of the population consumes alcohol at levels that exceed low-risk guidelines, increasing the likelihood of chronic disease, injury, and premature death. These harms are not experienced equally; certain demographic and socioeconomic groups face disproportionately higher impacts.

In recent years, alcohol regulations in Ontario have been progressively relaxed. These changes have expanded retail access and permitted municipalities to allow personal alcohol consumption in public spaces, such as parks. As a result, the overall environment has become more conducive to alcohol use, increasing both demand and the potential for related harms.

Evidence consistently demonstrates that greater availability of alcohol leads to increased consumption and, in turn, higher rates of alcohol-related harm. Drinking in public spaces also contributes to the normalization of alcohol use. Increased visibility can influence social norms and raise the likelihood that children and youth will begin using alcohol. Alcohol use during adolescence can interfere with critical brain development, particularly in areas responsible for memory, decision-making, and impulse control. Delaying the initiation of alcohol use is one of the most effective ways to support healthy brain development, with the greatest risks observed among youth under the age of 15.

Alcohol use also has significant economic impacts at both the provincial and municipal levels. In Ontario, alcohol generated \$5.2 billion in net revenue in 2020; however, the total economic cost – including health care, lost productivity, criminal justice, and other direct expenses – reached \$7.1 billion, resulting in a net deficit of \$1.9 billion.

At the municipal level, alcohol use is associated with increased service demands, higher operational costs, and greater liability risks on municipal properties. It can also place added pressure on insurance coverage and premiums. These financial and operational impacts may increase further if municipal alcohol policies become less restrictive.

What We Know

People in Nipissing-Parry Sound Districts experience substantial harms related to alcohol use

- Each year in the Nipissing-Parry Sound Districts, alcohol use is responsible for approximately 806 emergency department visits, and 360 hospitalizations.^{26,27,28}
- Between 2021 and 2024, crude rates of alcohol-impaired driving charges among adults aged 18 and over were substantially higher in several local areas compared to Ontario

Annually in Nipissing-Parry Sound Districts,
alcohol is responsible for...



806
emergency
department visits



360
hospitalizations

overall. Rates were approximately 2.6 times higher in Parry Sound, 6.2 times higher in rural North Bay, and 3.3 times higher in rural Parry Sound on average per 100,000 population.³¹

- Alcohol consumption causes approximately 4,330 deaths, 22,009 hospitalizations and 194,692 emergency department visits in Ontario.²⁹
- Rates of alcohol-related hospitalizations, and emergency department visits in the Nipissing-Parry Sound Districts are significantly higher than provincial averages.¹
- Harms related to alcohol use are not evenly distributed. Men experience a higher burden of alcohol-related injury, illness, and death compared to women.¹

Alcohol related harms in Nipissing-Parry Sound Districts have greater impact on those living in lower resources areas.

- Rates of alcohol-related deaths, hospitalizations, and emergency department visits are approximately twice as high among individuals living in neighbourhoods with the greatest levels of economic and social disadvantage compared to those in the least disadvantaged areas.^{1,2}
- A large proportion of second-hand harms from alcohol occur in public places because there are typically a higher number of people around who have been drinking.¹⁴
- Drinking outdoors is associated with increased harms from other peoples' drinking, such as verbal abuse, serious arguments or physical harms, particularly for women, young people and other vulnerable groups.¹⁴
- People with lower socioeconomic status (SES) also experience higher levels of alcohol-related harms, including second-hand harms, even though they are less likely to drink and consume less alcohol overall.¹⁴

Alcohol availability and use in Nipissing-Parry Sound District

- As of December 2025, there were 130 retailers in the Nipissing-Parry Sound Districts licensed to sell alcoholic beverages. More than three-quarters of these outlets are grocery and convenience stores.^{3,25} This represents a density of 11.2 retailers per 10,000 residents aged 15 years and older—approximately four times higher than the recommended best-practice density.^{4,25}
- Alcohol use is also widespread in the region. More than 79% of adults in the Nipissing-Parry Sound Districts reported consuming alcohol in the past year, a rate statistically higher than the provincial average of 73%.³⁰
- In addition, approximately one in three adults consumes more than two drinks per week, exceeding recommended low-risk drinking guidelines and increasing the likelihood of alcohol-related harms.^{5,10,30}
- Between 2023 and 2024, 20% of individuals aged 19 and older in the Nipissing-Parry Sound Districts self-reported as high-risk drinkers, defined as consuming seven or more drinks per week. This rate is significantly higher than the provincial average of 13.8%.³⁰

What's Next

The most effective and cost-efficient approaches to reducing alcohol-related harms are policies that limit alcohol availability and exposure.^{6,7} Local alcohol policies that maintain these limits can influence community-wide drinking patterns, reduce associated harms, and help protect municipalities from rising costs and liability risks. Municipalities must balance economic development with health and safety considerations, enforcement

capacity and community expectations.. As such, they play a critical role in determining local strategies that reflect the unique needs and priorities of their communities, including addressing local alcohol-related harms.

Municipal actions that reduce alcohol-related harms include:

- Maintaining alcohol-free spaces such as parks, beaches, trails, recreation areas, and community events⁶
- Applying risk-based permitting approaches for alcohol sales at events^{4,7}
- Establishing clear and consistent municipal alcohol bylaws and policies^{4,7,9}
- Setting limits on when and where alcohol is permitted at community events^{4,7}
- Supporting enforcement in public spaces^{4,7,9}

Municipal staff and elected officials are encouraged to contact the North Bay Parry Sound District Health Unit for support in reviewing alcohol policies and to discuss decisions related to Ontario's permitting of "bring-your-own" alcoholic beverages at outdoor public events.

“Bring-Your-Own” Alcohol at Outdoor Public Events

As municipalities move forward in the decision-making process in regard to Bring-Your-Own alcohol announcement, the following information outlines health and safety considerations before permitting these events in your community.

Sections include guidance for the following decision-points for municipalities:

- Before allowing the BYO permit process in your municipality.
- If/when developing criteria for BYO permits.
- If/when administering and implementing BYO permits.

Please note that the guidance provided is not intended to be a substitute for professional legal and liability advice.

Considerations Before Allowing the BYO Permit Process in Your Municipality

Allowing BYO alcohol at public events may increase municipal liability unless strong governance, safety controls, enforcement and insurance requirements are in place. ⁽¹⁶⁾

Considerations:

- Obtain legal and insurance advice. ^(14,16)
- Carefully assess local readiness, including consulting with local alcohol/drug strategies, emergency services, enforcement and community safety and well-being partnerships. ⁽¹⁶⁾
- Review and align existing internal processes, event permit frameworks, and Municipal Alcohol Policies (MAPs). ⁽¹⁶⁾
- Assess whether existing staffing, enforcement capacity and cost recovery mechanisms are adequate to support BYO events (e.g., paid duty or dedicated security requirements). ⁽¹⁶⁾
- Develop a monitoring and evaluation plan using multiple data sources, and ongoing public input. ⁽¹⁴⁾
- Clarify the requirements and responsibilities of permit holders within new/revised bylaws (e.g., Smart Serve trained persons onsite at all times). ^(16,17)
- Review the [Alcohol Gaming Commission of Ontario \(AGCO\) Guidelines](#). ⁽¹⁷⁾

Considerations for Developing Criteria for BYO Permits

Define community and cultural events for BYO permits intentionally.	Municipal definitions should: • Ensure definitions align with community safety and well-being goals. • Exclude family-focused events where children and youth may be present, and at locations primarily frequented by children (e.g. playgrounds, sports fields, splash pads, libraries, and schools). ^(14,16,18) • Include only locations with demonstrated relative safety and suitability for alcohol consumption (see below).
Set criteria for BYO permits that meet municipal requirements to support health, safety, and wellbeing.	BYO permits should be evaluated on a case-by-case basis, rather than through blanket approvals and should avoid creating cultural or safety barriers for non-drinkers. ⁽¹⁶⁾ Criteria: • Restrict locations such as: ○ Child-related environments: playgrounds, wading pools, splash pads, or skateboard and BMX parks, etc. ^(14,16,18) ○ Inherently unsafe environments: outdoor pools, natural or outdoor ice rinks, other bodies of water, etc. ^(14,18) ○ In conjunction with higher risk activities. ⁽¹⁴⁾ ○ Exclude events where alcohol use would reasonably increase nuisance, risk, or inequity. ^(14,16,19) ○ Restrict hours for when the event can take place. ^(13,14,19) ○ Require locations to have access to drinking water, washrooms, garbage, recycling, and public transportation, if available. ^(14,18)

This document was created in collaboration with public health units from the Ontario Municipal Alcohol Policy Working Group.



Considerations for Administering and Implementing BYO Permits

Apply a risk reduction approach.	Consider incorporating the following risk reduction strategies: • Restrict where alcohol can be consumed within the permit. Designate separate areas where alcohol can be consumed and maintain substantial alcohol-free areas with a physical barrier and signage. Ensure equal enjoyment of the event by all members, drinking and non-drinking. ^(16,17) • Only allow 19+ years in designated drinking areas. ⁽¹⁷⁾ • Prohibit glass alcohol bottles to prevent injury from broken containers. ^(14,17) • Require food and non-alcoholic beverages to be available for purchase. ^(12,20,21) • Require personal consumption limits consistent with Ontario regulations intended to prevent intoxication and over-service at events. ^(12,16,20,21,22,23) • Enforce a zero-tolerance standard for disorderly conduct, public intoxication, and underage drinking. ^(16,21) • Establish an emergency response plan, including procedures for intoxication, injury, and crowd management.
Conduct comprehensive monitoring and evaluation.	Monitor and evaluate community harms and costs (e.g., public safety/security, liability, trash collection, signage, and/or employee time). ⁽¹⁴⁾ Consider post-event reports and compliance reviews to: • Address complaints and incidents. ⁽¹⁶⁾ • Assess enforcement effectiveness. ⁽¹⁶⁾ • Inform future event approvals and policy adjustments. ⁽¹⁶⁾

Signage and public education.	At a minimum, a Sandy's Law poster should be posted at the event. (14) Consider the following as well: • Public education measures that inform the public when permits are required for events involving BYO alcohol. • Signage on not driving impaired with local taxi or public transit information. • Canadian Centre for Substance use and Addiction's Poster.
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We encouraged municipal staff to reach out to the North Bay Parry Sound District Health Unit to explore next steps and receive support in relation to bring-your-own alcohol event applications and to create or update their Municipal Alcohol Policies (MAPs).

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COMMEMORATIVE OR THIRD PARTY FLAG SPECIAL REQUEST FORM

as per the Flag Protocol Policy

Requests to fly a commemorative or third-party flag must be submitted to Council at least six (6) weeks prior to the day requested for raising of the flag and all commemorative and/or third-party flags to be flown must be provided to the Municipality by the requestor.

TIME PERIOD REQUESTED TO BE FLOWN: October 15-21, 2026

NAME: Kristin Neville/Pichoskie

ADDRESS: 903 Vanier Road, Espanola, Ontario, P5E-1N4

PHONE: HOME: 249-360-4599 BUSINESS: 249-360-4599

EMAIL ADDRESS: Pichoskie7@gmail.com

NAME OF GROUP OR PERSON(S) BEING REPRESENTED:

Oak's Tree of Love - Pregnancy and Infant Loss Awareness

BRIEF STATEMENT (please advise if an official ceremony is requested)

Oak's Tree of Love respectfully requests the flying of the Pregnancy and Infant Loss Awareness Flag from October 15-21, 2026 in recognition of Pregnancy and Infant Loss Awareness Day and Month. The flag honours babies gone too soon, supports bereaved families, promotes awareness, and encourages compassionate community support for those affected by pregnancy loss, infant loss, stillbirth, and child loss.

An official flag-raising ceremony would be welcomed if approved.

Personal information on this form will be used for the purposes of sending correspondence relating to matters before Council. Your name, address, comments, and any other personal information, is collected and maintained for the purpose of creating a record that is available to the general public in a hard copy format and on the internet in an electronic format pursuant to Section 27 of the *Municipal Freedom of Information and Protection of Privacy Act*, R.S.O. 1990, c.M.56, as amended. Questions about this collection should be directed to the Clerk's office at clerk@magnetawan.com or 705 387 3947

Laura Brandt

Subject:

FW: Request for Proclamation, Flag Raising and Illumination – Pregnancy and Infant Loss Awareness Day & Month 2026

From: Kristin Pichoskie <pichoskie7@gmail.com>

Sent: June 17, 2026 12:53 AM

To: >

Subject: Request for Proclamation, Flag Raising and Illumination – Pregnancy and Infant Loss Awareness Day & Month 2026

Dear Mayor and Members of Council,

My name is Kristin Pichoskie and I am the founder of Oak's Tree of Love, a Northern Ontario initiative created in memory of my son, Oak Beaudyn Noel.

Oak's Tree of Love respectfully requests that the Municipality proclaim October 15, 2026 as Pregnancy and Infant Loss Awareness Day and proclaim October 2026 as Pregnancy and Infant Loss Awareness Month.

We would also be grateful if the Municipality would consider a flag raising and/or illumination of City Hall, a municipal building, bridge, landmark, sign, or other public feature in pink, blue, and white in recognition of this important awareness initiative.

Pregnancy and infant loss affects thousands of Canadian families each year. This recognition would help raise awareness, honour babies gone too soon, support bereaved families, reduce stigma surrounding grief and loss, and encourage compassionate conversations about pregnancy loss, infant loss, stillbirth, and child loss within our communities.

Oak's Tree of Love provides memory boxes, remembrance projects, awareness initiatives, hospital partnerships, and support resources for families affected by the loss of a baby or child.

Thank you for your time, consideration, and support of bereaved families. We would be grateful to learn if the Municipality plans to participate through a proclamation, flag raising, illumination, or other form of recognition for Pregnancy and Infant Loss Awareness Day and Month in 2026.

Sincerely,

Kristin Pichoskie

Founder, Oak's Tree of Love

pichoskie7@gmail.com

RESOLUTION NO. 2026 –

JULY 29, 2026

Moved by: _____

Seconded by: _____

WHEREAS the Council of the Municipality of Magnetawan receives the report from Deputy Clerk Recreation and Communications Laura Brandt 'Business Park Naming Contest Survey Outcome' and thanks all those who entered names and voted on same;

AND WHEREAS Business Parks are oftentimes named after the first established business to be built;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality defers its decision on the naming of the Business Park located at 4855 Highway 520 to the next term of Council;

AND FURTHER THAT the winning name voted on "Station North" be the name of the newly built Municipal Road entering into the lands at 4855 Highway 520.

Carried _____ Defeated _____ Deferred _____

Sam Dunnett, Mayor

Recorded Vote Called by: _____

Recorded Vote

Member of Council	Yea	Nay	Absent
Bishop, Bill			
Hetherington, John			
Hind, Jon			
Kneller, Bra			
Mayor: Dunnett, Sam			



REPORT TO COUNCIL

To:	Mayor and Council
From:	Deputy Clerk Laura Brandt
Date of Meeting:	July 29, 2026
Report Title:	Business Park Naming Contest Survey Outcome

Recommendation: That Council receives and approves this report regarding the Business Park Naming Submissions and directs Staff to ensure that the new name is updated and/or included on any municipal signage, branding and/or advertising as required.

Background: Council directed Staff at the July 8th meeting to circulate a survey to the Public of the names that were submitted to the Business Park Naming Contest.

Staff created a survey consisting of the names that were submitted and distributed the survey link for voting through hard copy posters, Facebook, Instagram, website and electronic mailer.

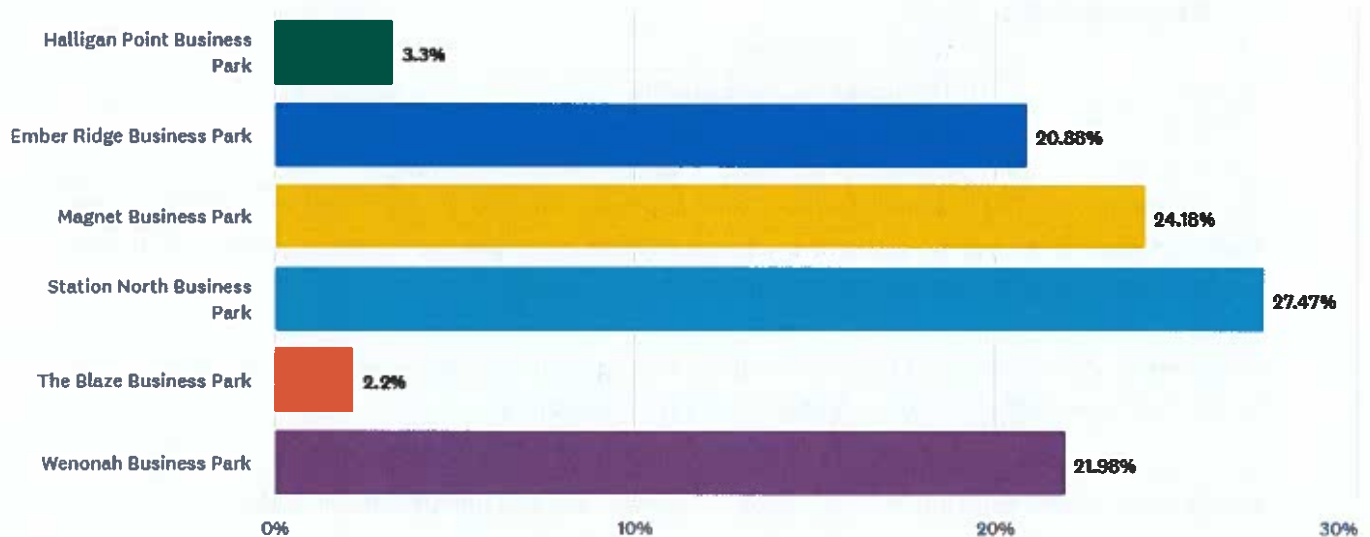
Evaluation:

91 entries were submitted to the contest:

Name	Number of Votes
Halligan Point Business Park	3
Ember Ridge Business Park	19
Magnet Business Park	22
Station North Business Park	23
The Blaze Business Park	2
Wenonah Business Park	20

Answer Choices ↓	Percentage ↓	Responses ↓	
● Halligan Point Business Park	3.30%	3	...
● Ember Ridge Business Park	20.88%	19	...
● Magnet Business Park	24.18%	22	...
● Station North Business Park	27.47%	25	...
● The Blaze Business Park	2.20%	2	...
● Wenonah Business Park	21.98%	20	...
Total		91	

Please vote once for your favourite name:



Financial Implications: The winning submission will receive a \$50 gift card to a business of their choice located within the Municipality.

Conclusion: Staff recommends that the new name be incorporated into all applicable municipal signage, branding, and advertising materials, including the planned Business Park sign to be installed at 4855 Highway 520. Staff appreciates the participation of all residents and extends its sincere thanks to everyone who submitted entries to the naming contest.

Respectfully Submitted,

Laura Brandt
Deputy Clerk

CAST YOUR VOTE TO NAME OUR NEW BUSINESS PARK!

*The entries are in from near and far,
Now it's time to pick the star!
Some are clever, some are neat,
Some are bold and hard to beat!
Council has looked at every one,
And now it's your turn to join the fun!
Should it be this? Should it be that?
A name that's grand? A name that's flat?
A name that's strong? A name that's bright?
You get to choose the one that's right!
Hop on over, don't be slow,
To our SurveyMonkey poll you go!
Click and vote, then spread the cheer
Help name our Business Park this year!
Every vote helps shape our town,
So, pick your favourite and write it down!*

Deadline to cast your vote is Monday July 21st at 12pm

[Survey Monkey Link!](#)

For more information contact the Municipal Office at (705) 387-3947 or by email
at recreation@magnetawan.com

**THANK YOU TO THOSE WHO SUBMITTED NAMES
NOW IT'S TIME TO CAST YOUR VOTE!**



THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW 2026 –

Being a By-law to assume certain portions of lands as a Public Highway and to name the Highway "4855 Side Road" (Municipal Employment Lands 4944 030 00205012)

WHEREAS Section 31(4) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, authorizes a municipality to assume highways for public use;

AND WHEREAS the Municipality of Magnetawan passed By-law 2020-14 Entering into an Easement Agreement with Philip David Weddel for the property at 4855 Highway 520 for the purpose of access over Municipal Lands;

AND WHEREAS the Municipality of Magnetawan has completed the construction of an internal roadway on municipal lands and Council considers it desirable to assume the lands described as Parts 3, 4 and 5 of Plan 42R-22763 as a public highway for public use;

AND WHEREAS Council considers the assumption of the highway to be in the public interest and necessary to provide permanent public access to the Municipality's Employment Lands;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

AND THAT the following lands, located in the Municipality of Magnetawan, described as Parts 3, 4 and 5 of Plan 42R-22763 are hereby assumed for public use by the Municipality of Magnetawan forming part of the Municipal highway system maintained by the Municipality, and shall be known as 4855 Side Road.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 29th day of July, 2026.

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**

Sam Dunnett, Mayor

Kerstin Vroom, CAO/Clerk



MEMORANDUM

TO: Municipalities
FROM: Kelly Triantafilou, Registrar
DATE: July 7, 2026
SUBJECT: Improvements to the Assessment Review Board Process for
Sickness and Extreme Poverty Appeals and Applications (Inability to Pay)

The Assessment Review Board (ARB) is pleased to provide an update regarding upcoming changes to the ARB's process for handling Sickness and Extreme Poverty (Inability to Pay - ITP) appeals and applications. Applications can be filed to the ARB under **section 323(1)(e) of the *City of Toronto Act*, 2006, S.O. 2006, c. 11, Sched. A** or **section 357(1)(d.1) of the *Municipal Act*, 2001, S.O. 2001, c. 25**. Appeals can be filed to the ARB under **section 323(7) or 323(8) of the *City of Toronto Act*, 2006, S.O. 2006, c. 11, Sched. A**, or **section 357(7) or 357(8) of the *Municipal Act*, 2001, S.O. 2001, c. 25**. The ARB's improvements are intended to streamline the appeal/application experience while enhancing administrative efficiency and timeliness for municipalities and the ARB.

How the ARB receives these applications or appeals:

1. Where there is no by-law delegation to the ARB: Applicants must file directly with the municipality. Once a decision has been issued or September 30th of the year following the year in respect of which the application is made, applicants can file an **appeal** with the ARB.
2. Where there is by-law delegation to the ARB: Applicants can file an **application** directly with the ARB.

Why Change the Process:

As the ARB continues to modernize and improve process, it has identified opportunities to clarify the process to ensure:

- More consistent application intake
- Improved communication between applicants, municipalities, and the ARB
- Reduced administrative burden
- Faster and more predictable timelines for decisions
- Improved clarity and consistency in decision making
- Statistically driven definition of Extreme Poverty
- Additional resources and tools

The ARB is implementing process enhancements to address these goals.



Key Process Improvements

1. Standardized Application Requirements

The ARB is adopting a more structured and uniform set of requirements for ITP appeals/applications. This includes clearer guidance on the documentation applicants must provide to support claims of sickness or extreme poverty. Municipalities will receive updated process instructions to ensure consistency across jurisdictions.

2. Introduction of a New Financial Information Form

To support more consistent and transparent assessments of financial hardship, the ARB is developing a new standardized Financial Information Form. Applicants will be required to complete this form as part of their appeal/application. The form will outline income, expenses, assets, and other relevant financial details to assist the ARB in evaluating claims of extreme poverty.

Municipalities will receive the finalized form, and the ARB recommends that this new form be integrated into their application intake processes. The ARB is also requesting that the municipalities continue to assist individuals, where required, to help with the completion of this form and filing of their appeal/application.

3. Transition to Written Hearings

The ARB will be moving away from video hearings to written hearings as the standard format for these appeals/applications. Written hearings will streamline adjudication, reduce scheduling delays, and provide a more accessible process for applicants who may face barriers attending live hearings.

The ARB will provide guidance on how written hearings will be conducted, including expectations for municipal submissions and timelines for responding to ARB requests, if required.

4. Next Steps:

- Review the forthcoming ARB guidance package once released
- Contact the Board with any additional questions or to seek clarification or support after review
- Prepare to update municipal websites, forms, and public-facing materials to reflect the new process

Prepare for hearings scheduled for Fall 2026.

Conclusion



These improvements are designed to create a more efficient, transparent, and user-friendly process across Ontario. Municipal participation and readiness will be essential to ensuring a smooth transition and continued support for applicants experiencing significant hardship.

Thank you,

Kelly Triantafilou
Registrar

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2026-

Being a By-law to delegate authority to the Assessment Review Board to exercise certain powers and functions of Council pursuant to Section 357 (1)(d.1) of the *Municipal Act, 2001*.

WHEREAS subsection 357 (1)(d.1) of the *Municipal Act, 2001* as amended, authorizes applications to be made to the Treasurer of a municipality for the cancellation, reduction or refund of taxes levied in the year in respect of which the application is made where such person is unable to pay taxes because of sickness or extreme poverty;

AND WHEREAS subsection 357 (11) of the *Municipal Act, 2001* as amended, authorizes the Council to pass a by-law to provide that the Assessment Review Board shall exercise the powers and functions of the Council under subsection 357 (1)(d.1) and (5) with respect to the application under subsection 357 (1)(d.1) of the Act;

AND WHEREAS it is deemed expedient and appropriate by the Municipality of Magnetawan that the Assessment Review Board exercise the functions of Council under subsection 357 (1)(d.1) of the *Municipal Act, 2001* for the current year and each year hereafter until repealed;

NOW THEREFORE BE IT RESOLVED THAT Council for the Municipality of Magnetawan enacted as a By-law the following:

- 1) **THAT** the Assessment Review Board shall exercise the functions of Council pursuant to subsections 357 (1) (d.1) and (5) of the *Municipal Act, 2001*.

READ A FIRST, SECOND AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 29th day of July 2026.

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**

Sam Dunnett, MAYOR

Kerstin Vroom, CAO/CLERK

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2026 –

Being a by-law to establish a Joint Compliance Audit Committee and appoint Committee members for the 2026 municipal election period.

WHEREAS Section 20(1) of the *Municipal Act*, S.O. 2001, Chapter 25 authorizes municipalities to enter into joint agreements;

AND WHEREAS Section 88.37 of the *Municipal Elections Act*, 1996, as amended, requires municipalities to establish a Joint Audit Committee prior to October 1, 2021;

AND WHEREAS interested municipalities in the Almaguin Highlands and surrounding areas have individually agreed to form a joint Committee;

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan hereby enacts as follows:

1. **THAT** participation in the joint compliance audit Committee as authorized by this by-law shall be limited to the following municipal corporations:

The Township of Armour

The Township of Joly

The Township of Machar

The Township of McMurrich/Monteith

The Township of Ryerson

The Township of Strong

The Village of Burk's Falls

The Town of Kearney

The Municipality of Magnetawan

The Township of Perry

The Village of South River

The Village of Sundridge

2. **THAT** the Council of the Municipal Corporation of the Municipality of Magnetawan agrees to the Terms of Reference, attached hereto as Schedule "A", "B" and "C";

3. **THAT** the following individuals shall be appointed to serve as Committee members on the joint compliance audit Committee for the 2026 election period from November 15, 2026 to November 16, 2030;

Rakel Carlsen

Robert Edmonstone

Debbie Hope

Rachael Jackson (Alternate)

4. **AND FURTHER**, that each Committee member adheres to the Terms of Reference attached hereto;

5. **THAT** this By-law repeals By-law No. 2022-53 as of November 15, 2026;

6. **THAT** the Mayor and Clerk are hereby authorized to execute the documents by signature and seal of The Municipal Corporation of the Municipality of Magnetawan.

Schedule "A" to By-law No. 2026-
Terms of Reference
For the Joint Compliance Audit Committee
Serving the interested Municipalities of the Almaguin Area

1. Definitions:

For the purpose of this Terms of Reference, the following definitions shall apply:

Almaguin Clerk's Group – The information organization of Clerks, CAOs, or appointed staff from interested municipalities in the Almaguin Area, who have agreed to pool information, staff, and financial resources for the 2026 election, for the mutual benefit of all participating municipalities.

Auditor – An independent person appointed by the Committee pursuant to section 88.33(10) of the Municipal Elections Act, 1996, as amended, who is licensed under the Public Accounting Act, 2004 (Ontario) and authorized to perform public accounting in Ontario, and who is retained to conduct a compliance audit of a candidate's or registered third party's election campaign finances in accordance with the Act.

Clerk – The Administrative staff member, generally known to be the Clerk, or Clerk-Administrator from any municipality within the Almaguin Clerk's Group, for which an application for a compliance audit has been received, or who carries out the business of the Council for his or her respective municipality.

Committee – The Joint Compliance Audit Committee as established by the respective Councils of those municipalities represented by the Almaguin Clerk's Group, and which have passed a resolution of participation for the 2026 election term.

Council – The group of elected officials, generally known to be the Council, from any municipality within the Almaguin Clerk's Group, for which an application for a compliance audit has been received, or who is responsible for making an appointment to a Compliance Audit Committee, as required by Section 88.37 of the *Municipal Elections Act*, 1996, as amended.

Contributor – A resident of Ontario who makes a contribution to the election campaign a candidate to support his/her candidacy for municipal election. Additionally, the candidate and his/her spouse can also be contributors to the candidate's election campaign.

Recruitment Committee – The sub-committee of the Almaguin Clerk's Group to promote, process, and make recommendation to Council for membership to the Joint Compliance Audit Committee. The sub-committee shall be composed of the following representatives: Nancy Field, Nicole Gourlay, Erica Kellogg and Charlene Watt.

Interested Municipalities – Those municipalities in the Parry Sound District who have by mutual agreement established a joint compliance audit Committee, as supported by a resolution of each respective council, and authorized by By-Law from each respective council.

Registered Third Party - Means, in relation to an election in a municipality, an individual, corporation or trade union that is registered under Section 88.6 of the *Municipal Elections Act*.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 29th day of July 2026.

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**

Mayor

CAO/Clerk

DRAFT

2. Committee Mandate:

- 2.1 The Joint Compliance Audit Committee shall ensure that the provisions relating to election campaign finances under the *Municipal Elections Act*, are not contravened, and shall follow the necessary procedures to ensure compliance when requested.
- 2.2 The Committee shall abide by any terms and conditions which may be set out by the respective municipality's Solicitor, Auditor, and/or Insurer, for any business relating to a compliance audit, in accordance with the procedural by-law for the respective municipality.
- 2.3 The Committee will perform all required functions relating to all compliance audit applications. This shall include the following:
 - a) The meetings of the Committee shall be open to the public and reasonable notice shall be given to the candidate, the applicant and the public (Section 88.33(5)).
 - b) Within 30 days of receipt of an application for a compliance audit from the Clerk, Committee members shall consider the application and decide whether to grant or deny the request (Sec. 88.33(7)).
 - c) The decision of the Committee to grant or reject the application, and brief written reasons for the decision, shall be given to the candidate, the Clerk with whom the candidate filed his or her nomination, the secretary of the local board, if applicable, and the applicant (Sec. 88.33(8)).
 - d) If an application is granted, the Committee shall appoint an auditor to conduct a compliance audit of the candidate's election campaign finances. (Sec. 88.33(10)).
 - e) Within 10 days after receiving the audit report, the Clerk of the municipality shall forward the report to the Compliance Audit Committee (Sec. 88.33(14)).
 - f) Give consideration to the auditor's report within 30 days of receiving it, to determine if legal proceedings should be commenced against the candidate (Sec. 88.33(17)).
 - g) The decision of the Committee under subsection (f) and brief written reasons for the decision, shall be given to the candidate, the Clerk with whom the candidate filed his or her nomination, the secretary of the local board, if applicable, and the applicant (Section 88.33(18)).
 - h) If the report indicates that there was no apparent contravention and the Committee finds that there were no reasonable grounds for the application, Council is entitled to recover the auditor's costs from the applicant.
- 2.4 The Committee will perform all required functions relating to receiving a report from the Clerk under the review of contributions to candidates, section 88.34(4) or 88.34(7) of the *Municipal Elections Act*. This shall include the following:

- a) Within 30 days after receiving a report from the Clerk, the Committee shall consider it and decide whether to commence a legal proceeding against a contributor for an apparent contravention (Section 88.34(8)).
- b) The meetings of the Committee shall be open to the public and reasonable notice shall be given to the contributor, the applicable candidate and the public (Section 88.34(9)).
- c) The decision of the Committee under article 4(a) and brief written reasons for the decision, shall be given to the contributor, the clerk of the municipality or the secretary of the local board, if applicable (Section 88.34(11)).

2.5 The Committee will perform all required functions relating to receiving a report from the Clerk under the review of contributions submitted by a registered third party, section 88.36(4) of the *Municipal Elections Act*. This shall include the following:

- a) Within 30 days after receiving a report from the Clerk, the Committee shall consider it and decide whether to commence a legal proceeding against a contributor for an apparent contravention (Section 88.36(5)).
- b) The meetings of the Committee shall be open to the public and reasonable notice shall be given to the contributor, the registered third party and the public (Section 88.36(6)).
- c) The decision of the Committee under article 5(a) and brief written reasons for the decision, shall be given to the contributor and the clerk of the municipality (Section 88.36(7)).

3. **Term of Appointment:**

3.1 The Committee shall serve for the 2026 – 2030 term of council, which shall be from November 15, 2026 to November 16, 2030, to consider applications originating from the 2026 election, and any by-elections during that term.

Notwithstanding the term identified above, the Committee shall be dissolved at the earliest of:

- a) The conclusion of the requirements noted in Section 88.37 of the *Municipal Elections Act, 1996*; or
- b) On November 16, 2030.

4. **Committee Composition**

4.1 The Committee shall consist of four (4) members, one of which is to be designated as an alternate.

4.2 A Chair, a Vice Chair, and a Secretary shall be appointed at the first Committee meeting.

- 4.3 Membership shall be limited to individuals with a legal or financial background, or who have served on boards or Committees, or who have demonstrated knowledge of campaign finances, including retired municipal professionals.
- 4.4 Members must be bondable to maintain integrity of process and seriousness of position.
- 4.5 Appointment to the Committee shall be by resolution or bylaw of Council.
- 4.6 Members of the Committee shall not be Council members, municipal staff or candidates in the 2026 election or any by-election during the term of Council and must attest to same in writing.
- 4.7 To avoid possible conflict of interest, any auditor or accountant appointed to the Committee may not undertake the audits of preparation of financial statements of any candidates seeking election to Council. Contravention of this requirement shall result in expulsion from the Committee.
- 4.8 The respective Clerk shall provide administrative support to the Committee, and shall establish procedures, as required.

5. Committee Selections:

Recruitment Committee Selection:

- 5.1 To ensure adherence with the *Municipal Freedom of Information and Protection of Privacy Act (MFIPPA)*, a Recruitment Committee shall be established by the Almaguin Clerk's Group, from among its members.
- 5.2 The Recruitment Committee will promote, advertise, interview, and make recommendation for appointment to the joint Committee, having regard for individual municipalities' policies relating to Committee appointment. One individual shall be chosen from within the recruitment Committee to be the Secretary and shall be the contact for resume submission.
- 5.3 The recruitment Committee will receive and review all applications, conduct interviews, and make recommendations to the Almaguin Clerk's Group based on the following:
 - a) Knowledge of rules for municipal election campaign finances
 - b) Experience on a Committee, board, or similar group
 - c) Availability to attend meetings
 - d) Oral and written communication
 - e) Level and area of expertise
- 5.4 The Almaguin Clerk's Group shall prepare an advertisement to be placed on Facebook or other social media platforms, calling for interested, qualified applicants to submit resumes

for consideration. The Committee positions shall also be promoted on respective municipal websites for application submission by the date prescribed by the Almaguin Clerk's Group.

Joint Audit Compliance Committee Selection:

- 5.5 Applicants will be required to submit a resume outlining their qualifications and experience.
- 5.6 A request for the expulsion of a member of the Committee may be submitted in writing to the Almaguin Clerk's Group by a member of the Committee or by a Clerk of a participating municipality. The written request shall set out the reasons supporting the proposed expulsion.

Upon receipt of such request, the Almaguin Clerk's Group shall review the matter, provide the affected member with an opportunity to respond, and determine whether a recommendation for expulsion is warranted.

If the Almaguin Clerk's Group agrees that expulsion is appropriate, the Group shall forward its recommendation to the participating municipalities for consideration.

Expulsion shall only take effect upon receipt of supporting resolutions from a majority of the Councils of the participating municipalities. Upon confirmation of majority approval, the Clerks of the participating municipalities are authorized to take the necessary administrative steps, including amending the applicable by-laws appointing the member, to give effect to the expulsion.

- 5.7 Reasons for expulsion shall include, but not limited to, the member being in contravention of *Municipal Act*, the *Municipal Freedom of Information and Protection of Privacy Act (MFIPPA)*, the *Provincial Offences Act*, the *Municipal Conflict of Interest Act*, the *Municipal Elections Act*, or the Joint Compliance Committee Terms of Reference, or for disrupting the work of the Committee.
- 5.8 Committee members shall be asked to sign an acknowledgement accepting terms and conditions outlined in the above Terms of Reference, and the *Municipal Elections Act*, 1996, as amended.
- 5.9 Where a member is expelled, resigns, becomes ineligible, or is otherwise unable to serve, the vacancy shall be filled in accordance with the recruitment and appointment process outlined in this Terms of Reference.

6. Meetings:

- 6.1 The Committee shall hold one initial meeting following submission of all Clerk's reports. Subsequent and additional meetings shall be in response to application(s) for compliance audit, to a maximum of 4 meetings per application, in consultation with the Clerk of the respective municipality.

- 6.2 Following Election Day and the final day for candidates to submit their Financial Statements, the Clerk of the Municipality shall review the Statements and prepare a report regarding spending regulations and limits for the Compliance Audit Committee review.
- 6.3 Meetings shall be conducted using guidelines established in the Municipal Procedural By-Law for the municipality from which an application originated.
- 6.4 Committee members shall be bound by the Code of Conduct in force in the municipality for which they are performing the functions included in this Terms of Reference.
- 6.5 The Chair shall cause notice of the meetings, including the agenda for the meetings to be provided to members of the Committee a minimum of three (3) business days prior to the date of each meeting. Quorum for meetings shall consist of a majority of the members of the Committee.
- 6.6 Minutes shall be recorded at each meeting and shall outline the general deliberations and resulting actions and recommendations.
- 6.7 The location of the meetings shall be set by the Committee. Reasonable notice will be provided.
- 6.8 Financial consideration shall be as per Section 9.

7. Closed Meetings:

- 7.1 The meeting may be held in whole or in part in a closed session upon affirmative vote of the majority of the membership to do so. Closed sessions shall be conducted only to discuss matters identified under Section 239(2) of the *Municipal Act, 2001*. Should a closed session be required, all attendees who are not Committee members, or the Clerk, or individuals expressly requested by the Committee to remain, shall vacate the meeting premises. Members of the public may return to the meeting, once the closed session has concluded.

8. Conflicts of Interest:

- 8.1 Committee members shall be bound by the *Municipal Conflict of Interest Act*, with respect to financial interest, and shall disclose any pecuniary interest to the Secretary. That member shall then remove himself or herself from that portion of the meeting at which the matter for which pecuniary was declared is discussed.

9. Financial Compensation:

- 9.1 An honorarium of \$500.00 per year shall be provided to each active Committee member, including the alternate member. Payment of the annual honorarium shall be shared equally between the participating municipalities.
- 9.2 In addition to the annual honorarium, a meeting per diem shall be issued in the amount of \$100.00 per meeting. Mileage shall be reimbursed per the Canada Revenue Agency's reasonable per-kilometre mileage rates (<https://www.canada.ca/en/revenue->

[agency/services/tax/businesses/topics/payroll/benefits-allowances/automobile/automobile-motor-vehicle-allowances.html](#)) upon receipt of the request for reimbursement from the Committee member. Payment of the per diem reimbursement, as well as the mileage reimbursement, shall be paid by the municipality for which an application has been received, except in the case of the initial meeting, for which payment of these monies shall be shared equally between the participating municipalities.

- 9.3 Administration of financial compensation shall be the responsibility of the Office of the Clerk for the Township of Armour.

10. Resources:

- 10.1 Any responsibilities not clearly identified within these Terms of Reference shall be in accordance with Sections 88.33 to 88.37 of the *Municipal Elections Act*, 1996 as amended.

11. General Governance Provisions

11.1 Procedural Fairness

The Committee shall conduct its proceedings in accordance with the principles of natural justice and procedural fairness. Without limiting the generality of the foregoing:

- a) Any person whose rights, interests, or obligations may be affected by a decision of the Committee shall be provided with reasonable notice of the matter to be considered;
- b) Such person shall be provided with an opportunity to respond to the substance of the allegations or issues under consideration;
- c) The Committee shall make its decision based solely on the evidence and submissions properly before it;
- d) The Committee shall provide written reasons for its decisions where required by statute or where commencing or declining to commence legal proceedings.

11.2 Standard of Review – Reasonable Grounds

In considering an application for a compliance audit under section 88.33 of the *Municipal Elections Act*, 1996, as amended, or a Clerk's report under sections 88.34 or 88.36 of the Act, the Committee shall determine whether there are reasonable grounds to believe that a contravention of the Act has occurred.

The Committee is not required to determine guilt or innocence, but rather whether the statutory threshold to grant an audit or to commence legal proceedings has been met.

11.3 Legal Counsel

The Committee may obtain independent legal advice where it considers such advice necessary to fulfill its mandate.

Legal services shall be arranged through the Clerk of the affected municipality, or through such municipality's Solicitor, in accordance with that municipality's procurement and authorization policies.

Where legal proceedings are commenced, the municipality for which the application originated shall coordinate legal representation, unless otherwise agreed by the participating municipalities.

11.4 Records Retention

All records of the Committee, including applications, reports, correspondence, minutes, audio recordings (if any), and decisions, shall be maintained in accordance with the records retention by-law and records management policies of the municipality for which the application originated.

Where matters involve multiple participating municipalities, the lead administrative municipality shall ensure records are maintained in accordance with applicable legislative requirements.

11.5 Electronic Participation

Meetings of the Committee may be conducted in person, electronically, or in a hybrid format, provided that:

- a) The meeting complies with the open meeting requirements of the Municipal Act, 2001;
- b) Members participating electronically are able to hear and be heard by all other participants;
- c) Public access is provided in a manner consistent with legislative requirements; and
- d) A Member participating electronically shall be deemed to be present for the purposes of quorum and voting, unless otherwise restricted by statute.

11.6 Accessibility Compliance

The Committee shall conduct its meetings and activities in a manner consistent with the Accessibility for Ontarians with Disabilities Act, 2005 and applicable municipal accessibility policies.

Reasonable accommodations shall be provided, upon request, to ensure that persons with disabilities are able to participate in Committee proceedings in an accessible manner.

Schedule "B" to By-law No. 2026-
Roles and Responsibilities
For the Joint Compliance Audit Committee (JCA)
Serving the interested Municipalities of the Almaguin Area

1. Duties of the Clerk for the Municipality requiring the meeting of the JCA

- 1.1 The Clerk shall ensure the administrative practices and procedures for the Committee are followed and shall carry out any duties required under the Act to implement the Committee's decisions.

2. Duties of the Chair

- 2.1 The duties of the Chair are as follows:

- a) Liaise with the Clerk and review meeting agendas.
- b) Call Committee meetings to order when there is a Quorum, preside over Committee discussions, facilitate Committee business, follow the procedures as set out herein, identify the order of proceedings and speakers and rule on points of order as may be necessary.
- c) The Chair shall preside over the Conduct of the meeting, including the preservation of good order and decorum, ruling on points of order and deciding all questions relating to the orderly procedure of the meeting.
- d) Participate as an active Member, encouraging participation by all Members.
- e) The Chair is permitted to provide brief comments during discussion, make motions and vote on all matters.
- f) If the Chair is not present within the first fifteen minutes of a Committee meeting or is absent through illness or otherwise, and quorum is still obtained, the Vice Chair shall preside over the meeting,

3. Duties of Committee Members

- 3.1 The duties of Committee Members are as follows:

- a) Attend all Committee meetings or notify the Clerk as soon as possible in the event that the member cannot attend.
- b) Understand their role, the Committee's Mandate and meeting procedures.
- c) Declare any pecuniary interest in any matter prior to consideration by the Committee and refrain from discussion and voting on the matter in accordance with Section 5 of the *Municipal Conflict of Interest Act*.

- d) Participate as an active and voting member, asking questions, and seeking clarification through the Chair.
- e) Develop and maintain a climate of mutual support, trust, courtesy and respect.
- f) Work together to utilize the knowledge, expertise and talents of all members.
- g) Respect the decisions of the Committee and that such decisions reflect the majority view.

4. Support

4.1 The following support shall be provided to the Committee:

- a) The Recruitment Committee for the Almaguin Joint Compliance Audit Committee shall call the first regular meeting of the Committee to order and conduct the election of the Chair, Vice Chair and secretary of Committee Members.
- b) The affected municipality's staff in conjunction with the Committee secretary shall thereafter:
 - i) Prepare agendas for review by the Committee Chair.
 - ii) Electronically distribute agendas to all Committee Members before the meeting and post to the relevant municipal website.
 - iii) Arrange for or set up meeting areas, giving consideration to the nature of the matters to be discussed, any audio-visual requirements, attendance by the public and ensuring accessibility needs identified have been met.
 - iv) Arrange for attendance of delegations in conjunction with the Chair.
 - v) Attend Committee meetings, record attendance, confirm Quorum and record when the meeting starts and adjourns.
 - vi) Provide procedural advice to the Chair and Committee as required.
 - vii) Take minutes, record a summary of the discussion for each agenda item, record all Committee motions and resolutions including the name of the mover.
 - viii) Record any disclosures of pecuniary interest, including the general nature thereof.
 - ix) Review and correct any errors in the minutes of previous meetings.
 - x) Prepare the Committee minutes.
 - xi) Electronically distribute minutes to all Committee Members and post on the relevant municipal website.

- xii) Facilitate and complete any additional work to be undertaken on behalf of the Committee.
- xiii) Maintain Committee agendas, minutes, correspondence, Reports of the Auditor and outstanding items in the Corporation's records management system.

**Schedule "C" to By-law No. 2026-
Procedures
For the Joint Compliance Audit Committee**

1. Meeting Procedures

1.1 The Committee shall meet once prior to November 30th after each municipal election to review the Terms of Reference and Committee Procedures

1.2 Calling of Committee Meetings

- i) The Clerk of the relevant municipality will summon a meeting of the Committee when an Application is received.
- ii) Meetings shall be held at such time and location as the Chair deems appropriate.

1.3 Agendas

The following components shall be included in Committee agendas. Specific subject items are to be included under each component:

- i) Consideration of Applications for a Compliance Audit
- ii) Consideration of Auditor/Legal Reports *

iii) Adjournment

*Committee may adjourn to Closed Session in accordance with Section 239 (2) of the Municipal Act, S.O. 2001.

1.4 Quorum

The minimum number of Committee Members required to be present at any meeting in order to conduct Committee business shall be no less than three. If no Quorum is present fifteen minutes after the time fixed for a meeting, or the resumption of a meeting after a recess, or should a Quorum at a meeting be lost for a period of fifteen (15) consecutive minutes, the Clerk or designate will record the names of the Members present and the meeting will stand adjourned until the next meeting scheduled by the Chair.

2. Conduct of Committee Business

2.1 All Meetings of the Committee shall be open to the public, except for those circumstances provided for in Sections 239 (2) and (3.1) of the *Municipal Act, 2001*.

2.2 The business of each meeting shall be taken up in the order in which it stands upon the agenda, unless otherwise decided by the Committee.

2.3 Where the agenda includes consideration of more than one Application, applications may be dealt with by the Committee either individually or collectively dependant upon the direction of the Committee.

2.4 The Chair will summarize each Application received and request that the Applicant or his or her agent and Candidate or his or her agent identify themselves.

2.5 Applicant's Delegation

- i) The Applicant or the Applicant's agent may address the Committee for a maximum of 10 minutes unless granted leave by the Chair.
- ii) Members may ask questions of the Applicant or Applicant's agent through the Chair.
- iii) Questions of the Applicant or the Applicant's agent by the Candidate or the Candidate's agent *are not permitted*.
- iv) All materials presented to the Committee in open session are deemed to be public documents.

2.6 Candidate's Delegation

- i) The Candidate or the Candidate's agent may address the Committee.
- ii) The Candidate may respond to the content of the Application and Applicant's or the Applicant's Agent's address to the Committee.

- iii) Members may ask questions of the Candidate or Candidate's agent, through the Chair.
- iv) Questions of the Candidate or the Candidate's Agent by the Applicant or the Applicant's agent *are not permitted*.
- v) All materials presented to the Committee in open session are deemed to be public documents.

2.7 Where the agenda includes consideration of more than one Auditor's Report, the Reports may be dealt with by the Committee either individually or collectively dependent upon the direction of the Committee.

2.8 Auditor's Report

- i) An Auditor shall be appointed by the Committee as per Section 3 of the Terms of Reference.
- ii) The Auditor shall address the Committee and provide a summary of his or her Report and its conclusions.
- iii) Members may ask questions of the Auditor through the Chair.
- iv) Members may ask questions of any person present at the meeting, such questions to be through the Chair and at the sole discretion of the Chair.
- v) The Candidate, Applicant, their agents or any person present at the meeting may not ask questions of the Auditor or the Committee.

2.9 Decisions of the Committee shall be by resolution. A simple majority vote of the Committee Members present is required to pass a resolution.

Generally, the Committee will render its decision at each meeting. Subject to deadlines imposed by the Act, the Committee may reserve its decision if further deliberation is required.

2.10 The Chair shall preside over the Conduct of the meeting, including the preservation of good order and decorum, ruling on points of order and deciding all questions relating to the orderly procedure of the meetings, subject to an appeal by any Member to the Committee from any ruling of the Chair.

2.11 When two or more Members wish to speak, the Chair shall name the Member who first raised his or her hand.

2.12 A Member shall not:

- i) Speak disrespectfully to or about another member;
- ii) Use offensive words or unparliamentarily language during meetings;

- iii) Disobey the procedures of the Committee, or decision of the Chair or the Committee on questions of procedure;
 - iv) Leave his/her seat or make any noise or disturbance while a vote is being taken and until the result is declared;
- 2.13 In case any Member persists in a breach of the foregoing section after having been called to order by the Chair, he or she may be ordered by the Chair to leave his/her seat for that meeting, but in case of ample apology being made by the offender he or she may, by vote of the Committee, be permitted forthwith to resume his or her seat.
- 2.14 When a Member desires to address the Committee upon a matter that concerns the rights or Privileges of the Committee collectively or individually, he or she shall be permitted to raise such matter of Privilege, and a matter of Privilege shall take precedence over other matters.
- 2.15 When a Member desires to call attention to a violation of the rules of procedure, she or he shall ask leave of the Chair to raise a Point of Order and after leave is granted:
- i) State the Point of Order with a concise explanation and resume his or her seat until the Chair has decided the Point of Order;
 - ii) Unless a Member immediately appeals to the Committee, the decision of the Chair shall be final;
 - iii) If the decision is appealed, the Committee shall decide the question without debate and its decision shall be final;
- 2.16 When the Chair calls a Member to order, the Member shall immediately sit down until the Point of Order is dealt with and the Member shall not speak again without permission of the Chair unless to appeal the ruling of the Chair.

3. Motions

3.1 The following rules shall apply to motions:

- a) All motions must be introduced by a mover before the Chair can put the motion on the floor for consideration.
- b) After a motion is properly moved, it shall be deemed to be in the possession of the Committee but may be withdrawn by the mover at any time before a vote with the consent of the Committee.
- c) The number of times a Member may speak on a motion shall not be limited. A Member shall not be restricted to asking questions only of the previous speaker but the question must relate directly to the matter under discussion.
- d) A motion to move a previous motion shall not be allowed.

- e) Any Member may require the motion under discussion to be read at any time, but not so as to interrupt a Member while speaking.
- f) When a motion is under consideration, no motion shall be received other than a motion to:
 - i) Adjourn, which motion is neither amendable nor debatable;
 - ii) Table, which motion is not debatable;
 - iii) Defer action;
 - iv) Refer, which motion is debatable as to its merits only;
 - v) Amend.
- g) A motion to refer shall take precedence over any other amendment.
- h) Only one amendment at a time can be presented to the main motion. Only one amendment can be presented to an amendment, but when the amendment to the amendment has been disposed of, another amendment may be introduced, and when that amendment has been decided, another may be introduced.
- i) The amendment to the amendment, if any, shall be voted on first, then if no other amendment is presented, the amendment shall be voted on next, then if no other amendment is introduced, the main motion, or if any amendment has carried, the main motion as amended, shall be put to a vote.
- j) Nothing in this section shall prevent other proposed amendments being read for the information of the Members.
- k) When the motion under consideration contains distinct propositions, upon the request of any Member, the vote upon each proposition shall be taken separately.
- l) After the Chair commences to take a vote, no Member shall speak to or present another motion until the vote has been taken on such motion, amendment or sub-amendment.
- m) Every Member present at a meeting when a vote is taken on a matter shall vote unless prohibited by statute, in which case the fact of the prohibition will be recorded in the minutes. If any Member present persists in refusing to vote, she or he shall be deemed as voting in the negative. Any motion on which there is a tie vote shall be deemed to be defeated. Recorded votes are not permitted.
- n) After any matter has been decided by the Committee any Member may move for reconsideration at the same meeting, but no discussion of the motion that has been

decided shall be allowed until the motion for reconsideration has carried.

- o) All motions not disposed of, shall be placed on the agenda for the next meeting of the Committee, subject to any deadlines imposed by the Act.

4. Minutes

- 4.1 Minutes shall be taken for all meetings and briefly outline the substance of item listed on the agenda, including delegations, reports, motions, resolutions and other actions taken. Minutes shall reflect the decision when necessary of the Committee in keeping with the *Municipal Elections Act, 1996, Section 88.33(7)*.

5. Media Relations and Communications

- 5.1 All media contact shall be made through the Clerk of the municipality whose campaign finances are under review, or through the Chair of the Committee.

6. Conflict of Interest

- 6.1 Legislated requirements as set out in the *Municipal Conflict of Interest Act* shall apply to all Committee Members. It is the responsibility of each Member to disclose any pecuniary interest prior to discussion of a particular matter. Once declared, the Member shall not discuss or vote on the matter. If the declaration relates to a matter being discussed during a closed portion of the meeting, the Member must leave the meeting during all discussion on the matter. Members are encouraged to seek independent legal advice if they are unsure of whether or not they have a pecuniary interest in a matter. Municipal staff does not provide advice or interpretation related to declarations.

7. Matters Not Dealt with in These Procedures

- 7.1 If the practices and procedures set out herein do not provide for a procedural matter, the practice or procedure shall be determined by the Clerk or designate in conjunction with the Chair. Where the matter arises during a meeting and cannot be dealt with to the satisfaction of the Chair and Clerk or designate, the matter shall be deferred to the next meeting of the Committee.

CALL FOR SUBMISSIONS

**ARE YOU A COMMUNITY GROUP DOING GREAT WORK IN THE
MUNICIPALITY OF MAGNETAWAN?**

HAVE A GREAT IDEA THAT WILL BENEFIT OUR COMMUNITY?

**ALREADY DOING SOMETHING AWESOME AND NEED
ADDITIONAL FUNDS?**

SUBMIT YOUR PROPOSAL TO COUNCIL!

HOW TO APPLY

- Include a Short bio about your Community Group and your Great Work!
- Include how your Community Group will use the carvings to raise Funds!
- Include how your Community Group will use the Funds and how it will benefit our Community!
- Email your submission to recreation@magnetawan.com or drop your submission off at the Municipal Office by the deadline of Tuesday July 21st!

**Due Tuesday
July 21st**



CARVINGS DONATED BY NORTHERN RHODES ARTISTRY IN WOOD

FOR MORE DETAILS VISIT OUR WEBSITE AT www.magnetawan.com

OR EMAIL recreation@magnetawan.com



Monday July 20, 2026

Dear, Mayor Dunnett and Council,

On behalf of the Magnetawan Public Library Board and Staff, we respectfully request your consideration in selecting the Magnetawan Public Library as the recipient of one of the beautiful wood carvings generously donated by Northern Rhodes Artistry for fundraising by Magnetawan community organizations.

We sincerely appreciate both Council's support and the generosity of Northern Rhodes Artistry in providing local organizations with such a unique fundraising opportunity. This initiative reflects the spirit of community that makes Magnetawan such a special place, and we are grateful to be considered.

The Magnetawan Public Library is much more than a place to borrow books. In our small rural community with limited access to free literature, technology, and educational resources, our library serves as an essential community hub. We provide books, internet access, educational programming, children's activities, community events, and a welcoming space where residents of all ages can learn, connect, and grow.

As libraries continue to evolve, we strive to provide modern, engaging programs that meet the changing needs of our community. Unfortunately, rising costs and limited funding make it increasingly difficult to update equipment and furnishings while maintaining the high-quality services our residents have come to expect.

The proceeds from this fundraiser would allow us to make meaningful improvements to our children's area by purchasing two new activity tables and a portable wireless speaker for story times, crafts, presentations, and community programming. These additions would enhance the library experience for children, families, seniors, and community groups who participate in our events throughout the year.

Perhaps now more than ever, the library's free services are essential. As many families face financial challenges, the library offers accessible educational resources, internet access, and engaging programs at no cost. For many children and families, it provides opportunities for learning, creativity, and social interaction that might otherwise be unavailable.

This fundraiser would benefit the entire community. By raffling the donated carving through the sale of 500 tickets at \$10 each, we could generate the funds needed to purchase these much-needed improvements. As the anticipated proceeds are under \$5,000, the Municipality is able to issue the required raffle license, allowing us to maximize the benefit of this generous donation.

Every dollar raised would remain in our community, directly supporting library services and programming that are enjoyed by residents of all ages. These improvements would help us continue to provide a welcoming, modern, and vibrant library that encourages lifelong learning and keeps people coming through our doors.

We respectfully ask Council to consider the lasting impact this opportunity would have on the Magnetawan Public Library and the many residents who rely on its services. With your support, this fundraiser would help us continue building a library that serves as a cornerstone of our community for years to come.

Thank you for your time, consideration, and your continued support of community organizations throughout Magnetawan.

Respectfully submitted,

Elinor Raaflaub

Elinor Raaflaub, Board Chair
on behalf of the
Magnetawan Public Library Board and Staff

From: William Ford
Sent: July 15, 2026 9:57 PM
To: Laura Brandt <lbrandt@magnetawan.com>
Subject: Wood carving

Lions would like to apply for the opportunity to apply for the chance to get the wood bear carving.

We would use it to auction off at our pickerel fry with money going to our annual Christmas meals , gifts to people of need for Christmas.

Feel free to call me if you need more details, but each year we hand deliver approx 70 to 80 packages of food and gifts, this year it will be Dec 17

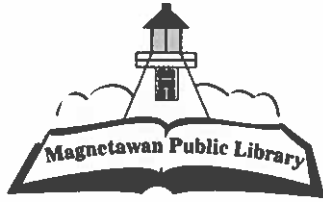
William Ford | Co founder/director |



2000 Argenta Rd., Plaza 3, Suite 220, Mississauga, ON, L5N 1V9

www.tech-trek.com





Magnetawan Public Library
Box 130
Magnetawan, On
POA 1P0

Dear Municipality of Magnetawan council members

The Magnetawan Public Library would like to host the following 2 fundraising events with the Dunchurch Legion hosting the bar.

Saturday, August 15, 2026, fundraising event featuring The Campfire Poets.

Saturday, October 24, 2026, our annual Halloween Dance.

Thank you for your time and consideration

A handwritten signature in black ink, reading "Lorinda Makoviczki". The signature is written in a cursive, flowing style.

Lorinda Makoviczki
CEO/Head Librarian
Magnetawan Public Library

Magnetawan Public Library

LIBRARY BOARD MEETING MINUTES

DATE AND TIME	Wednesday, April 15, 2026 5:15pm
LOCATION	Magnetawan Public Library
ATTENDEES	Mary Bishop, Elinor Raaflaub, Lorinda Makoviczki, Julie Ferris, Michael Fleming, Jon Hind, Andrew Czernik
REGRETS	
CALL TO ORDER	5:20pm

DECLARATION OF CONFLICT OF INTEREST

2026-02

APPROVAL OF AGENDA

2026-03 Moved: Julie Ferris

Carried Seconded: Micheal Fleming

Be it resolved that the Agenda for this meeting be approved.

APPROVAL OF LAST MEETING MINUTES

2026-04 Moved: Mary Bishop

Carried Seconded: Julie Ferris

Be it resolved that the last meeting minutes be approved.

2026-05 - NEW BUSINESS

-Andrew Czernik has been approved by the council of the Municipality of Magnetawan to be a Library board member

- We need a separate bank account for any lotteries we may like to have for fundraising.

-Board members will go to the bank to get a new account set up.

2026-06 - BUSINESS ARISING

- N/A

2026-07 - CHAIR REPORT

- N/A

2026-08 – LIBRARIAN REPORT

- Attached to the end of the minutes

2026-09 - UNFINISHED/ONGOING BUSINESS

- Mary and Elinor will go to the bank for signing authority

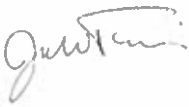
2026-10 - QUESTION PERIOD FOR THE GENERAL PUBLIC

Regular meeting adjourned at 5:29pm

2026-11 - CLOSED SESSION call to order at 5:30pm

-Closed session adjourned at 5:54pm

2026-12 - Next meeting will be held at 5:15pm on Wednesday May 20, 2026 @ Magnetawan Public Library



Julie Ferris Library Board Chair

Magnetawan Public Library

LIBRARY BOARD MEETING MINUTES

DATE AND TIME	Wednesday, May 20, 2026 5:15pm
LOCATION	Magnetawan Public Library
ATTENDEES	Mary Bishop, Elinor Raaflaub, Lorinda Makoviczki, Andrew Czernik
REGRETS	Julie Ferris, Michael Fleming, Jon Hind
CALL TO ORDER	5:10pm

DECLARATION OF CONFLICT OF INTEREST

2026-02

APPROVAL OF AGENDA

2026-03 Moved: Mary Bishop

Carried Seconded: Andrew Czernik

Be it resolved that the Agenda for this meeting be approved.

APPROVAL OF LAST MEETING MINUTES

2026-04 Moved: Mary Bishop

Carried Seconded: Elinor Raaflaub

Be it resolved that the last meeting minutes be approved.

2026-05 - NEW BUSINESS

- Canada Day, will be held on July 1. The library will be open, we will be having a book sale and craft available to take home
- Concession stand at Music in the Park – We will need volunteers to run it, we will try on Saturday, possible July 11. We will sell coffee, tea and cookies. Elinor will get in touch with Laura Brandt to book the date.

2026-06 - BUSINESS ARISING

- Permit from Public Health for serving food on August 15, 2026, Andrew will help Lorinda

2026-07 - CHAIR REPORT

- N/A

2026-08 – LIBRARIAN REPORT

2026-09 - UNFINISHED/ONGOING BUSINESS

- Mary still needs to go the bank for signing authority
- Elinor has been, but new bank account is still in the works
- We are giving the graduating grade 8 students \$25 in cash as a gift. Lorinda will hold back giving Mimi any book sale money, so that we have the cash to give.

2026-10 - QUESTION PERIOD FOR THE GENERAL PUBLIC

2026-12

Elinor Raaflaub Library Board Chair

District of Parry Sound



Social Services
Administration Board

Chief Administrative Officer's Report

July 2026

Mission Statement

To foster healthier communities by economically providing caring human services that empower and enable the people we serve to improve their quality of life.

Northern Ontario Service Deliverers Association (NOSDA) AGM & Conference (June 9-11, North Bay)

Several members of the Parry Sound DSSAB management team, along with Board Vice-Chair Brandt, attended the Northern Ontario Service Deliverers Association (NOSDA) Annual General Meeting and Conference, held in North Bay from June 9–11, 2026. The Parry Sound DSSAB was pleased to co-host this year's event in partnership with the District of Nipissing Social Services Administration Board.

The conference brought together municipal leaders, service system managers, ministry representatives, elected officials, and community partners from across Northern Ontario to discuss current and emerging issues affecting housing, homelessness, child care, employment services, and social assistance.



Highlights included an engaging keynote presentation by Walter Cecchini, who shared insights on leadership, community-building, and creating resilient organizations. Delegates also participated in discussions on the future of Employment Services transformation, provincial policy and funding priorities, and innovative approaches to addressing the housing crisis. A session by EllisDon Community Builders explored opportunities for strategic housing portfolio development and partnerships to accelerate the delivery of affordable housing in Northern Ontario.



The conference provided valuable opportunities to strengthen relationships with colleagues and provincial

partners, exchange best practices, and advocate for the unique needs and priorities of Northern Ontario communities. Feedback from attendees was overwhelmingly positive, reflecting the success of the event and the strong collaboration between the two host DSSABs.

'Everyday Impact'

While Jamie and Courtney were on their lunch break, they observed an elderly man riding a bicycle unsteadily along the roadway. He appeared very wobbly and suddenly lost control, veering off the road and into the ditch. Concerned for him, they quickly rushed over to check on him. The man stated he was alright. Jamie and Courtney carefully worked together to lift his bike out of the ditch. John was also near by and came over to assist him out of the ditch.

The man explained he had bought the bicycle 30 minutes earlier and was still getting used to riding it. He stated that the blackflies had become overwhelming and, while trying to keep away from them, he lost his balance and went into the ditch. They confirmed with the man that he was ok and he then continued on.

This demonstrated empathy, compassion, teamwork and a quick response in assisting a community member in need. They acted calmly to the situation and prioritized the man's safety and well being.



Human Resources Quarterly Update

The Human Resources Department remained actively engaged throughout the quarter in supporting employees as the organization transitioned into the summer months. Key efforts focused on promoting employee wellness, providing heat-stress training, and ensuring staff had access to the resources and supports needed to carry out their important work effectively and safely.

Recruitment & Staffing

2026 Job Postings (Apr 1 – June 30)

- non-union: 0
- union: 10

All job postings to date are for positions within the currently approved budget staffing complement. Most positions requested are for full-time roles (74%), with permanent status preferred (57%) over contract (43%). Posting requests have been spread across the district, with the West (48%) and East (45%), and Waubeek (23%) is the most common initial physical location.

Recruitment of Early Childhood Educators continues to present a significant challenge, reflecting broader labour market pressures across the sector. Demand for qualified ECE professionals remains high, while the available pool of candidates is limited, creating increased competition among employers and extending recruitment timelines. As a result, attracting and retaining qualified ECE staff remains an ongoing priority and requires continued focus on recruitment strategies, workplace supports, and retention initiatives.

Current staffing complement: 169 employees

Employee Wellness

The DSSAB continues to provide employees with access to the Calm app as part of its commitment to supporting employee wellness and mental health. Calm is a digital wellness platform that offers guided meditation, sleep support, stress-management tools, relaxation exercises, and mindfulness resources designed to help individuals manage the demands of work and daily life. Providing access to this type of support is important in promoting resilience, reducing stress, and encouraging employees to take a proactive approach to their overall well-being. Employee uptake has been strong, with 61% of employees accessing the app, demonstrating clear interest in and value placed on accessible mental health and wellness supports.

Usage statistics for the Calm App:

User Stats Dive deeper into usage patterns and engagement levels of your organization				
Active users	Total sessions	Average session	Mindful days	Mindful minutes
89	4,787	20.8 mins	577 days	99,744 mins

To ensure accurate categorization, users must have signed up for the product at least 30 days ago.

Training and Development

From April through June, several staff training and development activities were completed across the organization. On April 1, Working from Heights training was completed for all the Facilities Maintenance Technicians. First Aid and CPR recertification was also provided in Parry Sound and South River throughout April.

On May 21, Supervisors and directors participated in Conflict Competence Training, which focused on strengthening leadership and culture through conflict competence and enhancing skills for having difficult conversations. In June, Heat and Cold Stress training was completed for the Facilities Maintenance Technicians.

In addition, Food Safety training was arranged for three staff members. Other training sessions assigned throughout this period included A Humanistic Approach to Civility in the Workplace, The Foundations of Collaboration, and Complete Guide to Conflict Management in the Workplace. Additionally, four Supervisor Health and Safety training sessions were scheduled.

HR News

A notable human resources and workplace safety issue in Ontario continues to be the increased focus on workplace violence prevention and employer due diligence in service-based environments. Provincial health and safety compliance activity has emphasized the need for employers to maintain effective violence prevention policies, risk assessments, reporting procedures, worker training, and follow-up processes. For organizations such as DSSABs, this is relevant not only from a legislative compliance perspective, but also as a workforce stability issue, as employee perceptions of safety can directly affect morale, attendance, retention, and recruitment.

This trend reinforces the importance of continuing to strengthen workplace safety practices as part of the organization's broader people strategy. DSSAB remains committed to workplace violence prevention and to exercising due diligence in protecting employees through clear policies, ongoing training, appropriate reporting and response mechanisms, and continuous review of workplace risks and safeguards

Licensed Child Care Programs

Total Children Utilizing Directly Operated Child Care in the District May 2026						
Age Group	Fairview ELCC	First Steps ELCC	Highlands ELCC	Waubeeek ELCC	HCCP	Total
Infant (0-18m)	2	1	0	1	9	113
Toddler (18-30m)	8	7	7	15	23	68
Preschool (30M-4y)	20	18	24	40	56	151
# of Active Children	30	26	31	56	88	232

School Age Programs

School Age Programs May 2026	
Location	Enrollment
Mapleridge After School	26
Mapleridge Before School	11
Home Child Care	24
# of Active Children	61



Directly operated childcare programs have increased overall enrollment by 10 children over this same reporting period in 2025. We continue to focus on increasing enrollment at First Steps Early Learning and Childcare Centre in South River, as well as recruiting Home Childcare Providers across West Parry Sound. We are anticipating the opening of a new home this summer.

We are preparing for Mapleridge Summer Recreational program and have reached capacity for enrollment. Start date is Monday, June 29 and runs 9 weeks, ending Friday, August 28.

Inclusion Support Services – May 2026

Age Group	EarlyON	Licensed ELCC	Monthly Total	Discharges	Referrals	Waitlist
Infant (0–18 months)	0	1	1	0	0	0
Toddler (18–30 months)	2	5	7	0	1	0
Preschool (30–47 months)	8	43	51	0	3	0
JK/SK (48 months–6 years)	1	22	23	0	0	0
School Age (6 years+)	1	1	2	0	0	0
Monthly Total	12	72	84	0	4	0
Year to Date	15	77	94	6	25	0

Active Caseload: 84 Children

Referrals: 4 – 2 Speech and Language Delays, 2 Social Emotional/Self Regulation



Inclusion Support Services Update

A significant highlight this quarter was the participation of all Resource Consultants, the Program Supervisor, and the CCSM Director at the Early Childhood Resource Consultant Network of Ontario (ECRCNO) Conference in May. The annual provincial conference provides specialized professional learning opportunities for Resource Consultants working in early childhood settings across Ontario. The 2026 conference focused on evidence-informed practices, practical application, and reconnecting with the core values of early childhood resource consulting. Through engaging workshops, hands-on learning experiences, and networking opportunities, team members strengthened their knowledge and skills to further support inclusive practices throughout our service area.

In June, the ISS Supervisor facilitated a full day presentation and Resource Consultants led table discussions during a DOCC Communities of Practice Training Day. The session, "Living into the Four Foundations of "How Does Learning Happen?" Through Documentation," provided educators with opportunities to engage in reflective practice and collaborative learning. Through their leadership and facilitation, Resource Consultants demonstrated and strengthened the SNR Service Delivery Model principles of **Capacity Building** and **Foundational Conditions**, supporting educators in deepening their understanding of pedagogical documentation and responsive practice.

The principle of **Integrated Supports** was also evident throughout the quarter. Children and families benefit when educators and service providers collaborate intentionally and make timely referrals and connections to appropriate supports. Resource Consultants participated in numerous school transition meetings for children currently receiving support who will be entering Kindergarten in September. Through ongoing collaboration with families, educators, school board personnel, and community partners, Resource Consultants helped coordinate transition planning and promote continuity of support, helping children and families feel confident and prepared as they move into the school system.

Finally, the West Team collaborated with EarlyON staff to support the annual Earth Day community event in Parry Sound in April. Participation in this community initiative provided opportunities to connect with families, promote awareness of available services, and strengthen relationships with community partners while supporting a shared commitment to environmental stewardship and community engagement.

EarlyON Child and Family Centre Reporting Month: May 2026		
Activity	Monthly Total	Year to Date
Number of Child Visits	889	4168
Number of Unique Children - monthly	286	
Number of Adult Visits	644	3100
Number of Unique Adults - monthly	233	
Number of Professionals	33	141
Number of Virtual Programming Events	7	18
Number of engagements - social media	520	1825
Number of views - social media	25,550	106,472

EarlyON Update

May was a busy month attending the Journey into Learning and Carnival events. The EarlyON team participated in events at Quatre-Vents, Parry Sound Public, St. Peter's, McDougall, Evergreen, Magnetawan and Argyle.

Transition to kindergarten is a key "bridge" period where EarlyON can help children and families feel connected, confident, and ready for the move into the school environment.

- It supports continuity of learning through consistent pedagogy and play-based experiences.
- It reduces the "stress" of transition by building relationships and familiarity with schools.
- It helps families navigate services and supports before school entry.

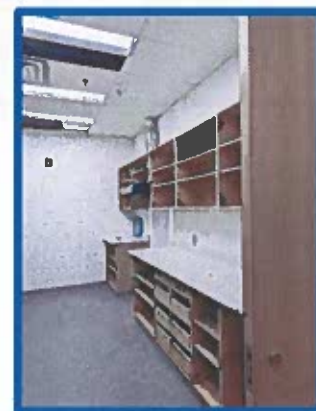
To support the school transition a kindergarten preparation program was held in Burk's Falls June 8, 9, 10, in Parry Sound June 3, 10 and in South River June 17, 18, 19. All programs were well attended and the team received positive feedback from the families. Parents were required to attend with their child and receive information on what they could be working on at home to better prepare their child as well as participate in the activities with the children. On June 4th, the Director, Supervisor and Resource Facilitator from EarlyON along with the Director of IT and IT Support Technician from the DSSAB, had the opportunity to tour the new EarlyON site that is collocated in the new school in Parry Sound. The anticipated occupancy date is scheduled for late August, early September. The new space will give us the opportunity to expand programming within the town of Parry Sound.



Entry from hallway/office



Main space



Kitchen space

Child Care Service Management
Total Children by Funding Source

ACTIVE		
Funding Source	# of Children	# of Families
CWELCC	47	45
CWELCC Full Fee	228	225
Extended Day Fee Subsidy	2	2
Fee Subsidy	19	17
Full Fee	18	16
Ontario Works	3	3
Total Active:	317	308

NEW		
Funding Source	# of Children	# of Families
CWELCC	2	2
CWELCC Full Fee	2	2
Extended Day Fee Subsidy	0	0
Fee Subsidy	2	2
Full Fee	0	0
Ontario Works	0	0
Total New:	6	6

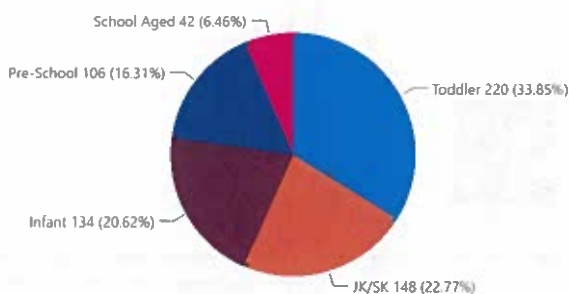
EXITS		
Funding Source	# of Children	# of Families
CWELCC	0	0
CWELCC Full Fee	0	0
Extended Day Fee Subsidy	0	0
Fee Subsidy	1	1
Full Fee	0	0
Ontario Works	0	0
Total Exits:	1	1

The District of Parry Sound Child Care Application Portal was launched on July 24, 2024. Since implementation, operators and child care service management staff have been working to "clean" the Application Portal by removing duplicates, training staff and assisting families with updating their profiles.

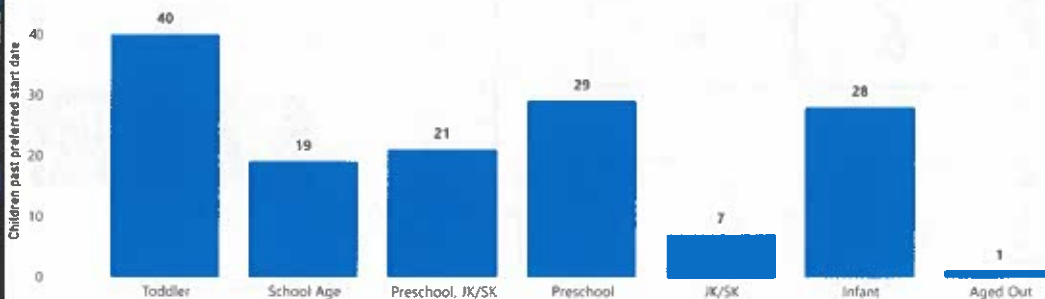
Data for May 2026

Children Waiting for Primary Care	Additions to Application Portal
145	43
Unique Children Waiting for Care	
476	
Waiting for Care - This number represents the unique children who are currently applied for care. This includes children who may already be placed in a program and have applied to another. This also includes the number of children pre-registered for future care.	
Children Waiting for Future Care	
325	
Total Number of Children past preferred start date (Unique)	
148	

Waitlist by Age Category



Number of Children past their preferred start date by age



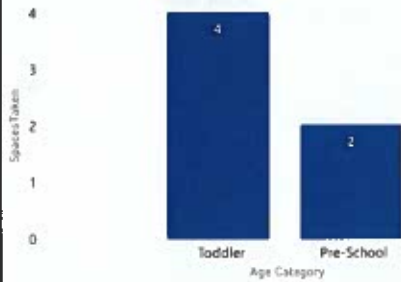
Year

2026

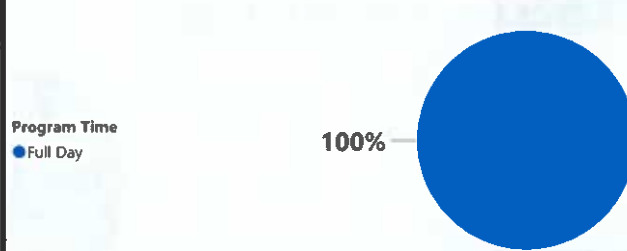
Month

May

Spaces Filled by Age Category



Spaces Filled by Program Time



Children Placed

6

Spaces Filled

6

Children Placed - The number of unique children placed in a program.

Spaces Filled - The number of spaces filled by a child. A child may be placed in more than one space, ie: before school space and after school space.

Expectation of Future Care

Number of children with a preferred start date within 1 month, 2-6 months, 6 months to a year, or more than a year.



Child Care Service Management Quarterly Update

Ontario's CWELCC cost-based funding model includes annual accountability steps that Child Care Service System Managers complete to support transparent stewardship of public funding and to ensure reported costs align with provincial eligibility rules. A key requirement is the year-end Standardized Financial Report (SFR) process, where each CWELCC-enrolled operator submits standardized operational/financial information (January to December) and an annual attestation for each eligible centre or home child care agency, and the DSSAB reviews the submissions for accuracy and compliance and completes year-end reconciliation activities. The Ministry uses the data collected and developed through this process to monitor trends and refine funding approaches over time, and DSSABs were required to submit their SFR-related data to the Ministry by June 1, 2026.

In addition to standardized reporting, Ontario required targeted Cost Reviews to support cost control within the cost-based funding model by focusing on a small subset of legacy/existing centres and agencies with disproportionately high top-up allocations. The results have been submitted to the Ministry.

Ontario also includes an independent compliance assurance step through Direct Engagement work that is tied to year-end reporting and reconciliation activities. From a local implementation perspective, the DSSAB complemented these province-wide requirements by conducting individual financial meetings with all child care operators across the district to discuss 2025 year-end reconciliation expectations, the Cost Review process, and SFR requirements. These conversations also initiated early planning for upcoming mid-year reconciliation activities, including anticipated mid-July/early-August submission timelines and related expectations, and the one-on-one engagement approach was well received by operators.

Quality Assurance

As we approach the summer of 2026, preparations are underway for the Pedagogical Lead to conduct visits across all summer recreation programs. These visits will focus on assessing the overall quality of programming for children throughout the summer months. A standardized assessment tool will be used to evaluate key areas, including:

- Leader-child interactions
- Supervision and safety practices
- Child-to-child interactions
- Leader behaviour and professionalism
- Program characteristics and available supports

This process will support continuous quality improvement and ensure that all programs are providing safe, engaging, and developmentally appropriate experiences for children.

Supporting Family Access to Affordable Care

With the start of summer vacation, the Fee Subsidy Program has intensified efforts to assist families in accessing affordable child care through summer recreation programs across the district.

Recognizing the ongoing impact of rising living costs and increasing recreation fees, the subsidy team is proactively working to connect with families in need.

Key strategies include:

- Distribution of social media outreach and informational flyers
- Strengthening partnerships with community agencies
- Targeted efforts to reach underserved or unaware families

Through these initiatives, the program aims to expand access and ensure more children can benefit from safe and enriching summer experiences.

Workforce Support and Quality Assurance

As the province continues to face challenges related to Early Childhood Educator (ECE) recruitment and retention, there remains a strong focus on supporting educators across all early years and child care settings, including:

- Licensed child care
- School-age care programs
- Recreation programs
- EarlyON centres
- Home child care providers

Ongoing Quality Assurance (QA) visits play a critical role in this effort. These visits allow for:

- Identification of individual program strengths and needs
- Direct support tailored to each program
- District-level insights to guide system-wide improvements

As of June 2026, the Pedagogical Lead has completed 68 visits across the district, supporting programs in delivering high-quality early learning experiences aligned with *How Does Learning Happen?*, Ontario's pedagogical framework. Insights gathered through observations and conversations during these visits have been instrumental in informing program-specific goals and continuous improvement strategies.

Professional Learning and Educator Well-Being

To further support educators, four Professional Development (PD) days have been offered to all operators, enabling:

- Access to meaningful professional learning opportunities
- Team building and collaboration within programs
- Time for reflection and skill development

Feedback from participants has been overwhelmingly positive, with educators indicating that these opportunities contribute significantly to feeling valued and supported within the sector.

Looking ahead to Fall 2026, two full-day, district-wide training sessions are planned:

1. School-Age Educator Training, Focus Areas:

- Streamlining and simplifying program planning
- Strategies for effectively navigating and responding to challenging behaviours

2. District-Wide Educator Training, Focus Areas:

- The importance of outdoor play in children's development
- Environmental awareness and experiential learning
- Real-world examples and storytelling to enhance educator practice

This training will emphasize the significant benefits of outdoor environments and support educators in creating enriching, nature-based learning experiences for children.

Through coordinated efforts in program quality assessment, family access to subsidy, workforce support, and professional development, the district continues to strengthen its commitment to high-quality, inclusive, and sustainable child care and recreation services. These initiatives are essential in supporting both children's development and educator well-being across the system.

Income Support & Stability Quarterly Update

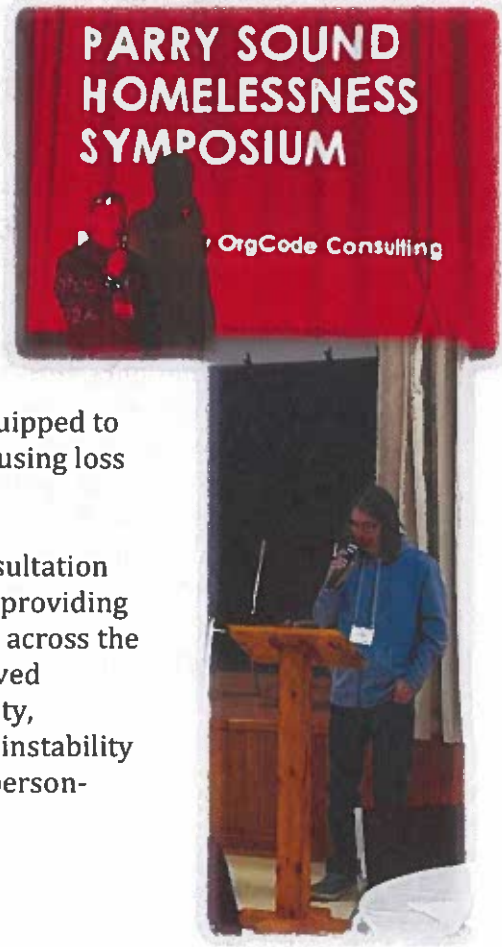
On April 1, 2026, staff were informed that our program had been accepted as a Built for Zero community, through the Canadian Alliance For Ending Homelessness. This achievement aligns closely with the work already underway to strengthen our Homelessness Prevention and Response System through the implementation of the Housing Loss Prevention Strategy and our commitment to making chronic homelessness rare, brief, and non-recurring.

Since then, Program Supervisors and Team Leads have been working closely with our Built for Zero Coach to collect data and complete the required scorecards. Once these scorecards are accepted by Built for Zero, we will receive a Quality By-Name List designation. We will also be eligible to apply for additional Homelessness Reduction Innovation Funding specifically aimed at supporting efforts to end homelessness across our District.

This is a significant undertaking for the program, but it also presents exciting opportunities. Throughout the remainder of 2026, we anticipate access to new resources, learning opportunities, and potential funding that will further strengthen our work and help us advance our goal of ending chronic homelessness.

On April 23rd 2026, our Income Support & Stability District Team hosted an event on our Housing Loss Strategy. This event brought together representatives from across the District of Parry Sound, including municipal leaders, by-law officers, community agencies, and other key partners to learn about our Housing Loss Prevention Strategy and the vital work of our Integrated Service Navigators (ISNs). The session provided an opportunity to strengthen collaboration, increase awareness of available supports, and highlight the proactive, community-based approaches being used to prevent homelessness. By fostering a shared understanding of housing challenges and the resources available, participants left better equipped to work together in supporting individuals and families at risk of housing loss throughout the District.

Nicole from OrgCode joined us to share the findings from the consultation process that helped shape our Housing Loss Prevention Strategy, providing valuable insight into the needs, gaps, and opportunities identified across the Parry Sound District. Attendees also heard from a speaker with lived expertise, who graciously shared his personal journey with honesty, resilience, and humour. His story brought the realities of housing instability to life, reminding everyone of the importance of compassionate, person-centered approaches to preventing homelessness



Outreach continues to build momentum through strong partnerships with community agencies and service providers across the district. Active collaboration is strengthening coordinated supports for individuals and families while enhancing the overall response to community needs. The program remains committed to building relationships that promote seamless service delivery, improve access to supports, and foster greater coordination among community partners.

Staff also continue to support local organizations by attending community events throughout the district. These events provide valuable opportunities to build relationships, increase awareness of available services, and connect with individuals where they are, helping to reduce barriers to engagement.



Community Connection Clinics were hosted in municipalities across the district to improve access to essential programs, services, and benefits. The clinics offered one-on-one assistance with services including income tax filing, the Canada Dental Care Plan (CDCP), the Ontario Electricity Support Program (OESP), Health Care Connect, and referrals to other community resources. By bringing these supports directly into local communities, the clinics reduced barriers to access, increased awareness of available programs, and helped ensure residents received the benefits and services for which they were eligible.

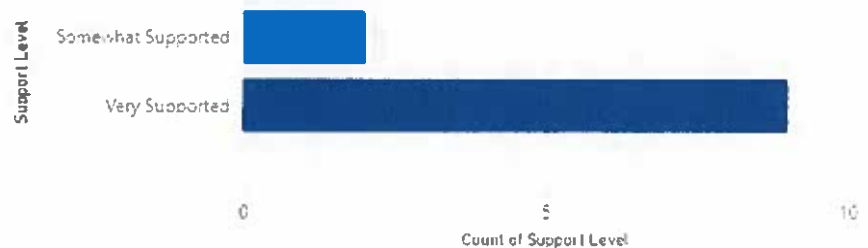
Over the past three months, Integrated System Navigators (ISNs) have been testing several enhancements to the FIIT program. These improvements were developed through ongoing collaboration with frontline staff, whose daily experience and expertise are critical to ensuring the system effectively supports both clients and case management practices. By actively seeking staff feedback and incorporating their recommendations, we are building a system that reflects the realities of frontline work and better aligns with program workflows. This collaborative approach not only strengthens staff engagement and ownership but also ensures that enhancements are practical, meaningful, and responsive to client needs. The changes being implemented will support the collection of additional data, improve the integration of information across services, and create a more organized and efficient system that aligns with the case management process. Ultimately, these enhancements are designed to provide staff with the tools they need to deliver coordinated, client-centered supports and improve outcomes for the people we serve.

Transitional Housing Update

This quarter, two individuals successfully transitioned from transitional housing units into permanent housing, marking an important milestone in their housing journey. Their move not only provided them with greater stability and independence but also created space for two individuals experiencing homelessness from our By-Name List to access transitional housing. This ongoing movement through the housing continuum demonstrates the impact of coordinated support and helps ensure that limited housing resources continue to serve those with the greatest need.

Support Level-Transitional Housing Program

Support Level ● Somewhat Supported ● Very Supported

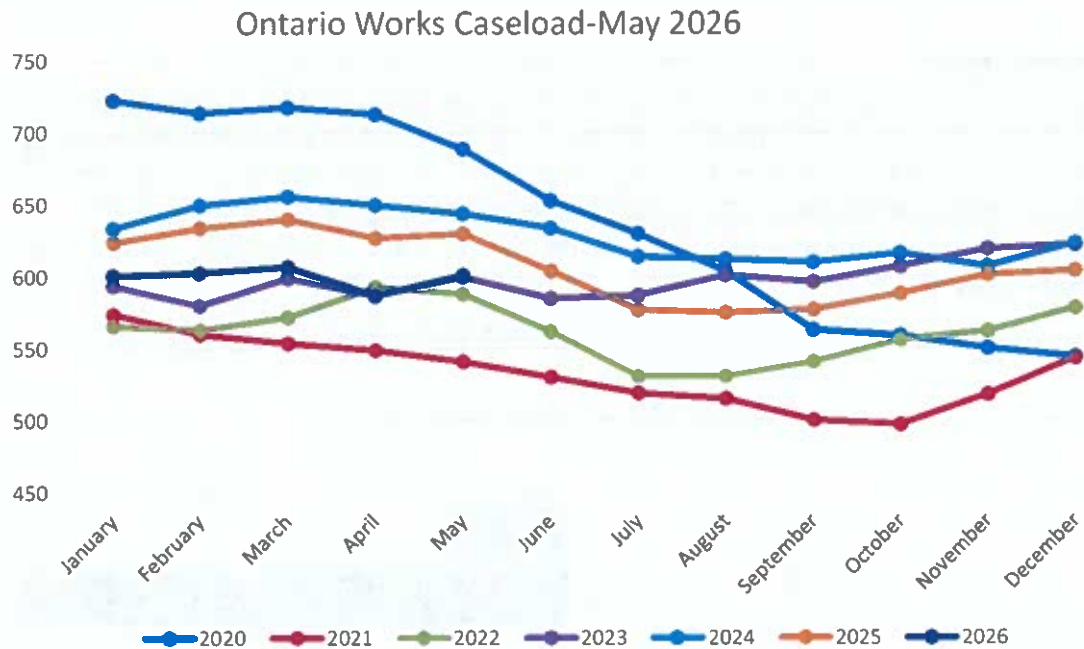


Anti-Stigma Homelessness Campaign

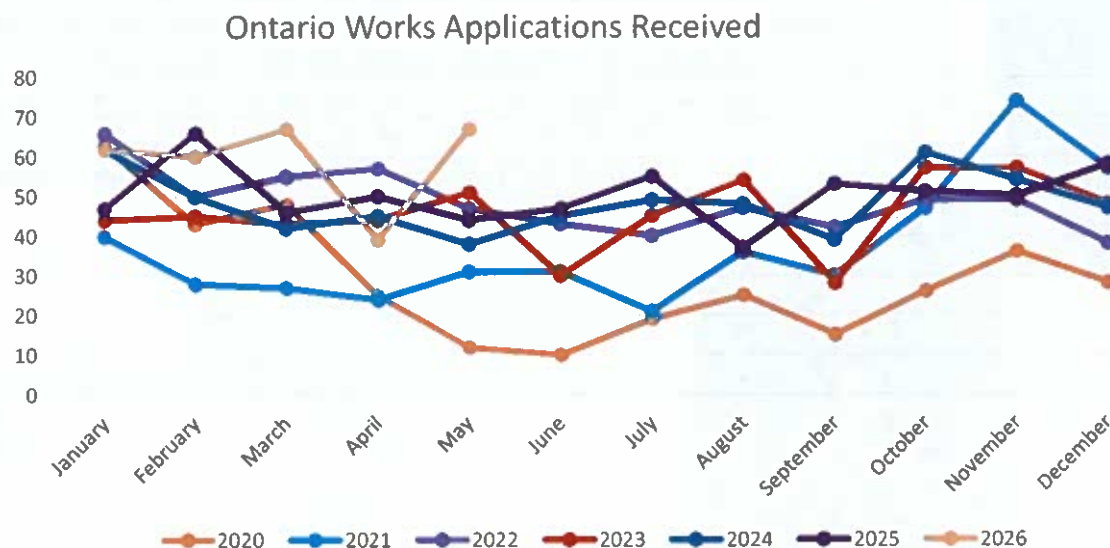


In June, Income Support and Stability began production on an educational video featuring individuals with lived expertise and Integrated System Navigators sharing how they support people in preventing homelessness and building life stabilization skills. It was a great day and a true team effort. Staff worked together to ensure everything ran smoothly, making the production a success from start to finish. Once the video is completed it will be featured on the DSSAB's social media accounts and website. The video will provide information on how to access help if you or someone you know are at risk of, or experiencing, homelessness. This project builds off the success of the Path Forward Event help in April of 2026.



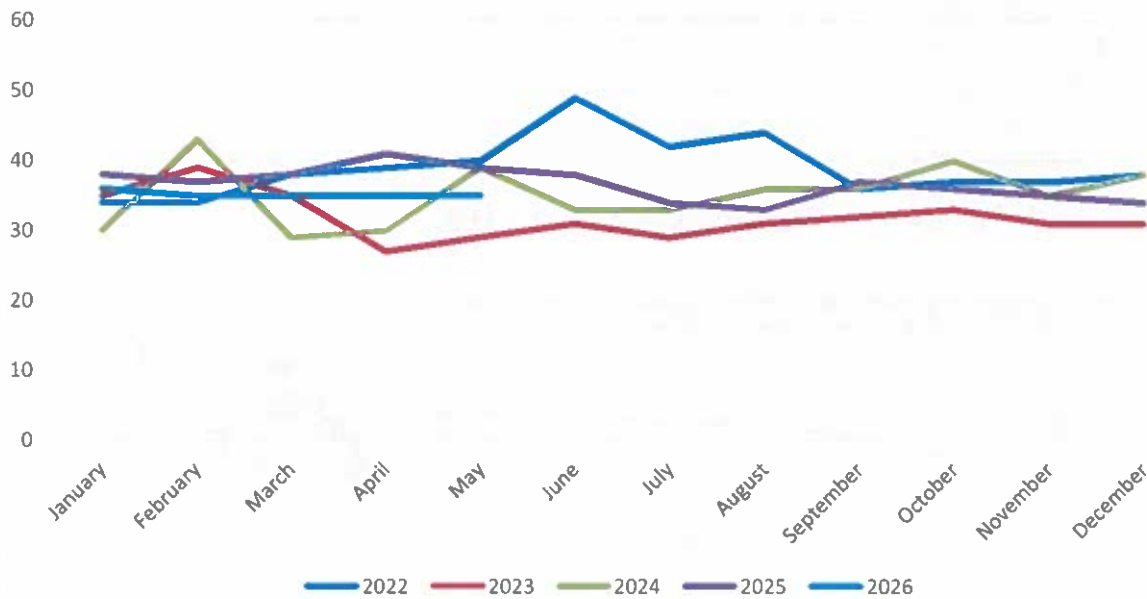


Ontario Works Intake - Social Assistance Digital Application (SADA) & Local Office Ontario Works Applications Received



ODSP Participants in Ontario Works Employment Assistance

ODSP Person Centered Supports-May 2026



The OW Caseload continue to hold steady at **601** cases. We are providing **35** ODSP participants Person-Centred Supports. We also have **55** Temporary Care Assistance cases. **67** applications were received through the province's Ontario Works Intake Unit (OWIU).

Ontario Works (OW) Performance Measures

On March 1st, 2025, as part of the province's Employment Services Transformation, we officially entered Integrated Employment Services model (IES) along with our Northeast DSSAB partners with our new Service System Manager College Boreal. This means that employment assistance for Social Assistance recipients now moves under the Employment Ontario umbrella. We are responsible for providing Person Centered Supports to SA Recipients in 4 Support Pillars.

- Crisis & Safety-homelessness, personal safety
- Health-medical, mental health counselling, addiction treatment
- Life Skills-Literacy and Basic Skills such as budgeting, time management
- Community Supports-Housing, transportation and legal support

*NDA-Non-Disabled Adult

Percentage of OW + NDA Members with mandatory participation requirements that have created a Social Assistance Action Plan (Cumulative Year-to-Date)*



Provincial Value for Latest Month in Selected Range



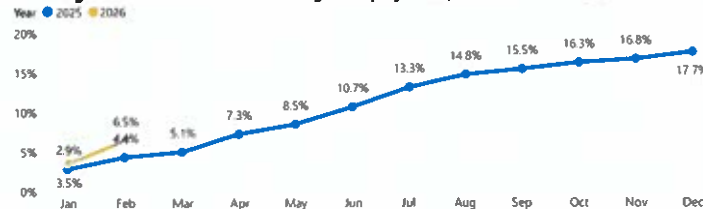
Percentage of OW + NDA Members with mandatory participation requirements that are referred to EO (Cumulative Year-to-Date)



Provincial Value for Latest Month in Selected Range



Percentage of Ontario Works cases exiting to employment (Cumulative Year-to-Date)



Provincial Value for Latest Month in Selected Range



Percentage of Ontario Works cases who exit the program and return within one year (Cumulative Year-to-Date)



Provincial Value for Latest Month in Selected Range



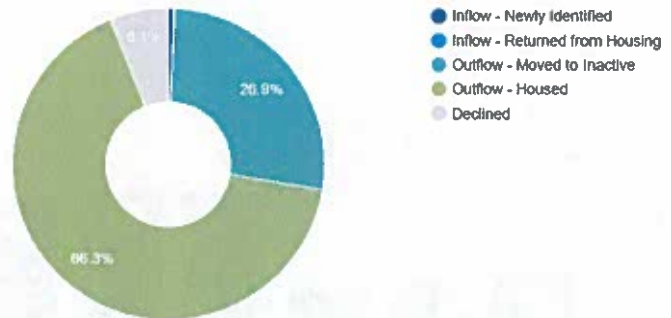
By Name List

The By Name List is real-time list of all known people who are experiencing homelessness in our community that are willing to participate in being on the list and connecting with our agency for ongoing support to obtain affordable and sustainable housing. The individuals who are connected to this program are provided Intense Case Management supports with the foundations from Coordinated Access towards housing focused solutions.



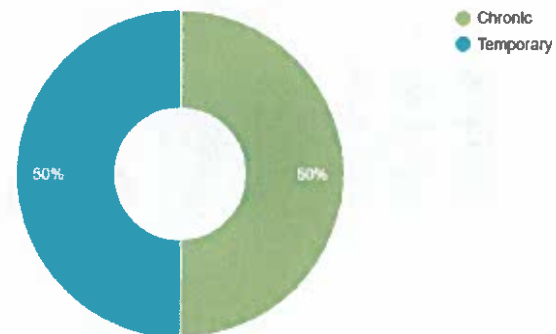
BNL INFLOW & OUTFLOW

Type	Clients
Inflow - Newly Identified	3
Inflow - Returned from Housing	1
Inflow - Returned from Inactive	0
Outflow - Moved to Inactive	162
Outflow - Housed	399
Declined	37

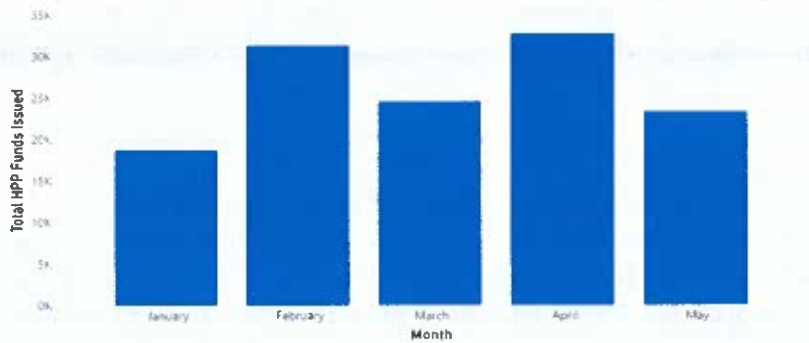


ACTIVE CLIENTS BY HOMELESS PRIORITY

Type	Clients
<u>Chronic</u>	2
<u>Approaching Chronic</u>	0
<u>Temporary</u>	2
<u>N/A</u>	0



Total HPP Funds Issued by Month



Type of Assistance - HPP

All

Year: Month

Multiple selections

130,201.54

Total HPP Funds Issued

Provincial Priority Groups

Provincial Priority Groups	Unique Households Served
Chronic Homelessness	9
Indigenous	8
Transitioning from Provincial Institution	3
Youth aged 16-25	12
Total	31

Income Source

Income Source	Unique Households Served	Total HPP Funds Issued
OW	81	64,597.61
ODSP	52	47,017.31
Low Income Non Senior	43	6,953.94
Low Income Senior	32	11,632.68
Total	203	130,201.54

Housing Status

Housing Status	Unique Households Served
At Risk of Homelessness	181
Experiencing Homelessness (and not currently on BNL)	21
On BNL	10
Total	203

Has the client been issued HPP in the past?



Type of Assistance Provided

Type of Assistance Provided	Low Income Non Senior	Low Income Senior	ODSP	OW	Total
Diversion	7	4	6	9	26
Eviction Prevention	1	1	2	1	5
Food Security	1		3	12	16
Prevention	72	56	87	23	232
Prevention with ongoing Case Management	23	18	62	174	271
Rapid Resolution	16	4	12	13	45
Total	120	83	172	230	593

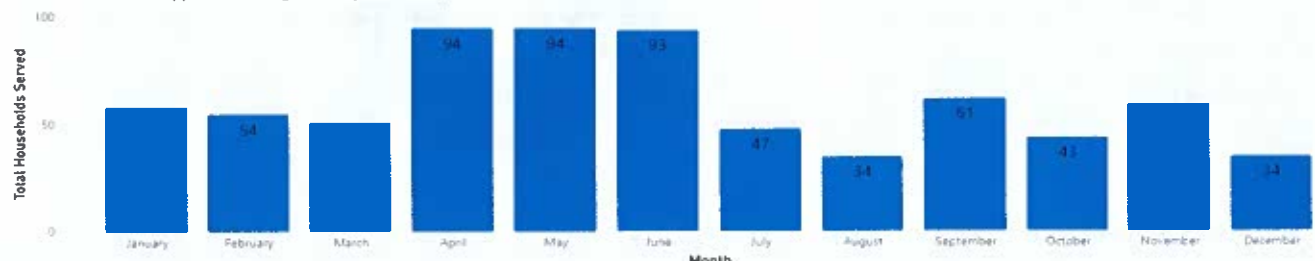
523

Unique Households Served

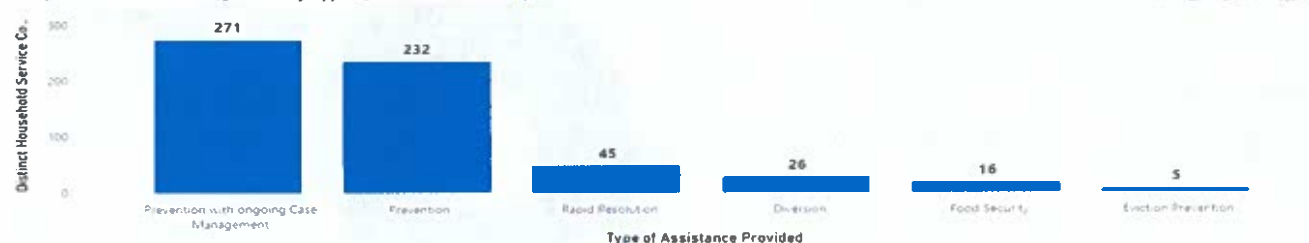
719

Total Households Served

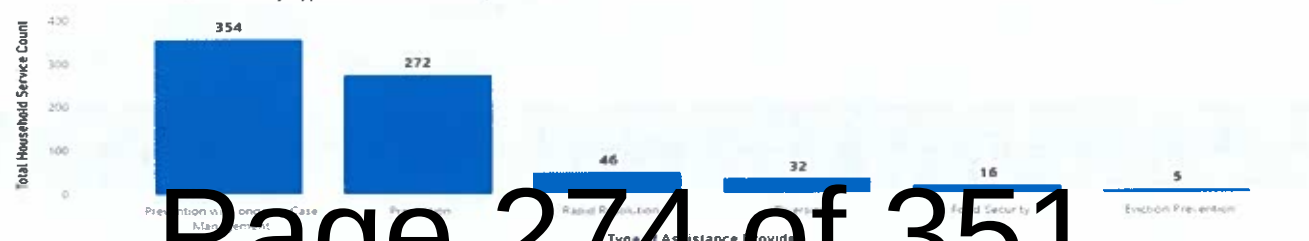
Total Households Supported through HPP by Month - All



Distinct Household Service Count by Type of Assistance Provided



Total Household Service Count by Type of Assistance Provided



Housing Programs Update—May 2026

Social Housing Centralized Wait List Report			
	East	West	TOTAL
	Parry Sound	Parry Sound	
April 2026			
Seniors	55	149	204
Families	190	538	725
Individuals	653	182	836
TOTAL	898	870	1768
Total Wait List Unduplicated			475

Social Housing Centralized Wait List (CWL) 2025-2026 Comparison Applications and Households Housed from the CWL												
Month 2025	New APP	New SPP	Cancelled	Housed	SPP Housed	Month 2026	New App	New SPP	Cancelled	Housed	SPP Housed	
Jan	9			2		Jan	6	0	9			
Feb	8		2	3		Feb	11	2	5	1		
Mar	9	1	4	1		Mar	9		5	3	1	
Apr	6	1	10			Apr	4			1	1	
May	11		1	2		May	21	1				
June	12	2	1	2		June						
Jul	14			2	1	Jul						
Aug	9	1	1	2	1	Aug						
Sept	7	4	1	2	2	Sept						
Oct	8		1	1		Oct						
Nov	1	1	1			Nov						
Dec	7		5	2	1	Dec						
Total	101	10	27	19	5	Total	51	3	19	4	1	
						SPP = Special Priority Placement						

HOUSING PROGRAMS UPDATE

The second quarter of 2026 was another busy period for the Housing Programs team, with continued progress on the rent-geared-to-income waitlist update, application processing, and rent supplement supports.

The team continued working toward completion of the rent-geared-to-income waitlist update. Fewer than half of current waitlist applicants have completed their updates to date, which means additional follow-up will be required over the coming weeks to help remaining applicants maintain their place on the waitlist. Many applicants who completed and returned their updates have also been able to log in to the applicant portal to review their waitlist application information. The goal is to launch the applicant portal to the public this fall.

In May alone, the team processed more than 40 applications for the centralized waitlist and affordable housing in the District of Parry Sound. Applications varied in eligibility status, with some determined eligible and others ineligible, but each required a detailed review to confirm that all necessary eligibility information had been received.

Of the applications received in May, 21 were new eligible applicants added to the centralized waitlist, with one of those being a new SPP. Our waitlist for Rent-Geared-to-Income housing sits at the highest we have seen since 2022, which increased due to online applications that have since come off due to not wanting to be in this area of the province. Previous to that, we had not seen such high numbers since 2012.

The team continues to work with rent supplement clients to ensure appropriate supports are in place. During the quarter, we successfully entered into an agreement with a landlord for one new rent supplement in the area and are working toward securing one additional agreement with another landlord.

The team continues to see an increase in special priority applications. In the last month, ten applications were requested, with several additional applications received. These applications require careful review and a sensitive, applicant-centred approach. The team is currently reviewing two applications that will require significant follow-up to ensure all necessary information is received, the applications can be assessed appropriately, and care for the applicant remains central throughout the process.

Over the months of May and June, the team completed an update to the existing Housing and Homelessness Plan. The update included program highlights, achievements, and ongoing challenges across several service areas, including Esprit Place, Income Supports and Stability, Housing Programs, Tenant Services, Maintenance, and Capital. Overall, the update demonstrated continued progress in prevention, housing stability, and asset preservation. It also reflected the ongoing pressures experienced by teams and clients across the district.

HOUSING OPERATIONS AND SERVICE MANAGEMENT

April 2026 Statistical Information

Activity for Tenant Services

	CURRENT MONTH	YEAR TO DATE
Move-Outs	4	14
Move In (Centralized Waitlist along with Internal transfers)	1	8
L1/L2 Hearings	0	4
N4 Delivered to tenant or filed with the LTB- Notice of eviction for non-payment of rent	2	4
N5 Filed with the LTB- notice of eviction disturbing the quiet enjoyment of the other occupants	1	11
N6 Filed with the LTB -notice of eviction for illegal acts or misrepresenting income for RGI housing	0	1
N7 Filed with the LTB - notice of eviction for willful damage to unit	0	0
Repayment Agreements (new) (Formal & informal)	1	3
No Trespass Order	0	0
Mediation/Negotiation/Referrals	25	176
Tenant Home Visits/Wellness checks	32	194
Tenant Engagements/Education	7	43

TENANT SERVICES UPDATE

Spring kicked off for Tenant Services with our seed planting educational at each building, and then we began our rounds of inspections with the Maintenance Department. Tenant Services joins maintenance for these in order to discuss any issues they find pressing in units, such as cleanliness, wellness concerns, potential referrals, and any lease violations they encounter such as smoking in non-smoking units, hoarding, or unauthorized occupants.

These inspections will continue into summertime in order to get into each and every unit across the District. This summer we will be going live with a new module in our Yardi database called Case Manager. This module will allow us to enter situations as "cases" to have a formalized work flow to follow and keep everyone on track with, as well as keeping record of these situations in order to use for LTB proceedings where needed, or for reporting purposes, training, etc. Case types that we have developed include:

- Unit Transfer requests
- Accommodation requests (ex. Grab bars installed or bathtub modifications for mobility)
- Tenant complaints
- Eviction action – N4 (arrearage)
- Eviction action – N5 (lease violations)
- Rent calculation appeal request
- Pest Control
- Capital Asbestos Management

Staff training will begin mid-July with a go live date at the end of July. We hope that it rolls out smoothly and staff find it helpful for tracking processes!

We will be hosting 2 BBQs for tenants again this summer, featuring face painting, craft activities, and the local fire department with a fire truck sprinkler for the children.

Tenant Services have prepared the Summer Newsletter for tenants, included in this agenda package as Board Correspondence item 11.1.



Activity for Property Maintenance

Pest Control		Monthly pest control inspections were completed at 9 buildings. 35 units were inspected. Of the 35 units, 3 units required treatment.
Vacant LHC units	9	Vacancy includes units requiring capital repairs
Vacant units: TMV	1	
After Hours Calls	10	monitoring station offline, leak, power outage, OPP requesting information, elevator out of service
Work Orders	198	Work orders are created for our staff to complete routine maintenance repairs for all DSSAB/LHC Buildings
Purchase Orders	230	Purchase Orders are for services, and materials required outside of the Housing Operations Department scope of work for the LHC/DSSAB properties
Fire Inspections	5	9 Fire inspections completed on properties in May with Huronia Alarms/FPO's. Monthly inspections continue at every building.
Annual Inspections	10	Annual inspections initiated in May.
Inspections (Other)	26	Housing keeping, Fire Prevention Officer follow up, pests, and preconstruction/postconstruction
Incident Reports	0	

PROPERTY MAINTENANCE UPDATE

Over the past several months, the Maintenance Department has focused on preparing the properties and grounds for the summer season. This has included coordinating and completing spring clean-up, addressing winter-related damage, and carrying out any necessary repairs to ensure the properties remain safe, well-maintained, and presentable.

Unit turnovers in both the apartment buildings and family housing units have continued to be a significant priority due to ongoing tenant movement. Staff have remained focused on completing unit flips efficiently, cost-effectively, and within appropriate timelines to minimize vacancy periods and ensure new and existing tenants can be housed as quickly as possible.

The Maintenance department has also begun the annual inspection program for all housing units, which will continue throughout the year. In addition, inspections involving local Fire Prevention Officers (FPOs), pest control contractors, and other required regulatory or preventative inspections have continued to be completed on an ongoing basis to maintain compliance and support the overall condition of the housing portfolio.

CAPITAL PROJECTS UPDATE

This quarterly report provides an overview of capital project activities undertaken between April and June 2026. The quarter focused on continued advancement of the approved 2026 capital program through active procurement, consultant coordination, contractor scheduling, quotation review, tender close-out, and completion of several priority repair and renewal scopes. Work progressed across building envelope renewal, remediation, plumbing and mechanical repairs, electrical and generator follow-up, paving, driveway work, masonry, structural repairs, and broader capital planning. The quarter also marked a shift from early-year planning into more active implementation, with several scopes moving from preparation, quotation, and tendering into commencement, completion, manufacturing approval, or next-phase coordination.

Hazardous Material Remediation and Water Damage Repairs

Remediation and water-damage-related activity continued throughout the quarter, with work progressing through investigation, abatement planning, quotation review, repair coordination, completion, and follow-up. Several remediation scopes remained active where ceiling, flooring, attic, kitchen, roofing, and exterior repair components required further coordination before full close-out could be achieved. During the quarter, one remediation and repair scope was completed, while other locations remained under review for repair following prior investigation or removal work. Attic-related remediation continued to require roofing review, including confirmation of decking and re-shingling requirements before the remaining associated repair path could proceed. Additional remediation-related work remained subject to quotation, scope confirmation, budget review, and final direction before implementation.

Plumbing, HVAC, and Duct Maintenance

Plumbing and mechanical work advanced through completion, award-stage coordination, quotation, and future planning during the quarter. One backflow preventor installation was completed, while additional backflow preventor scopes remained pending quotation or further coordination. Domestic hot water heater replacements also progressed, with one unit replaced earlier in the quarter and another completed by quarter end following award-stage coordination. Additional domestic hot water heater work advanced through quotation and purchase-order coordination. Duct insulation replacement was carried through close-out activity, and a district-wide heat-loss investigation was scheduled to support future building-performance review, mechanical efficiency analysis, and capital planning across the portfolio. No major new district-wide HVAC replacement program was otherwise mobilized during the reporting period.

Doors, Siding, Painting, and Cosmetic Upgrades

Exterior finish-related scopes continued to advance through quotation, tendering, consultant procurement, approval, scheduling, and construction start-up. Consultant tenders were posted during the quarter for major exterior renewal work, including siding and combined siding, window, and eavestrough scopes. By quarter end, these consultant tenders had closed, supporting the next phase of review and procurement sequencing. One siding scope advanced from quotation and approval into construction start-up, while another siding scope moved through quote recommendation approval and remained scheduled for later implementation. Exterior door quotation activity continued at one site, while several exterior wall repair, sealant, beam-refinishing, and kitchen replacement items remained pending quotation, budget direction, or final scope confirmation. These items continue to form part of the broader exterior and interior repair program and will require coordinated pricing, funding confirmation, and procurement sequencing before implementation.

Generator and Electrical Work

Generator and electrical activity progressed through completion, inspection follow-up, deficiency tracking, and continued quotation review during the quarter. One electrical panel replacement was completed earlier in the quarter. Generator-related work also advanced, with one repair passing inspection and a minor exhaust extension remaining outstanding before final close-out. One childcare facility generator backup connection became operational, with final electrical inspection still pending at quarter end. Lighting and ceiling-related scopes remained active across the portfolio, with some work previously completed, some work partially completed, and other items requiring quotation review or final direction. Electrical and generator scopes will continue to be tracked through inspection, deficiency correction, quotation, approval, scheduling, and final close-out as required.

Roofing and Eavestrough Projects

Roofing and eavestrough activity remained active through coordination, quotation, re-quotation, and connection to broader remediation and exterior renewal requirements. No major roof replacement project was completed during the quarter; however, roofing review remained important where attic remediation required confirmation of decking and re-shingling requirements before associated repairs could proceed. Additional roofing and smaller abatement follow-up also remained outstanding. Shed shingling work remained pending quotation. Eavestrough work continued through updated pricing and re-quotation after prior pricing required refresh or exceeded available budget. One additional eavestrough item advanced through emergency quote request during the quarter. These scopes remain connected to broader building envelope planning, particularly where exterior renewal, remediation, drainage, and budget pressure intersect.

Structural Repairs, Infrastructure and Foundation Assessments

Structural and site infrastructure work advanced significantly during the quarter through preparation, quotation, scheduling, commencement, completion, and project close-out. Larger paving work progressed from preparation and coordination into completion by quarter end. Driveway, asphalt, and concrete work continued to be reviewed across the portfolio, with quotes received for several locations and other locations remaining pending quotation or further review. One larger driveway project commenced during the quarter, while additional driveway and concrete items continued to be tracked through district-wide review. Structural repair activity advanced from preparation into close-out, representing a significant completion milestone for the quarter. Masonry activity also progressed, with one larger masonry scope completed and additional masonry work commencing following award coordination. Remaining infrastructure priorities, including sealants, beams, exterior wall repairs, concrete-related work, and other paving locations, continued to require quotation, review, or final direction.

Security Enhancements

No new security enhancement projects were undertaken during the quarter. Existing measures remained in place and operational, with ongoing monitoring continuing to support building safety and access control across the portfolio. Any future security-related work will continue to be coordinated through the approved capital plan and reported as procurement, scheduling, or implementation milestones occur.

Consulting and Engineering Contracts

Consultant and engineering coordination remained a significant component of the capital program throughout the quarter. Consultant activity supported remediation, siding, windows, paving, driveways, roofing, eavestroughs, masonry, structural repairs, exterior renewal, and broader capital planning. Major exterior renewal consultant tenders were posted during the quarter and closed by quarter end, supporting progression of larger scopes into the next phase of procurement and technical review. A major window replacement project also advanced from construction kick-off and start-up coordination into approval to manufacture, moving the project from design and coordination into manufacturing readiness. The new build progressed into the next phase of planning, representing continued movement through the broader development process. The district-wide heat-loss investigation was also scheduled, supporting future technical review of building performance and long-term capital planning requirements.

Childcare Capital Acceleration

Childcare-related capital activity remained selective during the quarter. Priority window replacement work advanced materially, moving from kick-off and start-up coordination into approval to manufacture windows. This work will continue to be monitored where it intersects with childcare operations, building access, scheduling, communication, and building envelope coordination. One childcare facility generator backup connection also became operational, with final electrical inspection still pending before full close-out. Other childcare-related capital priorities remained subject to the approved capital plan and will continue to be reported as procurement, scheduling, inspection, or implementation milestones occur.

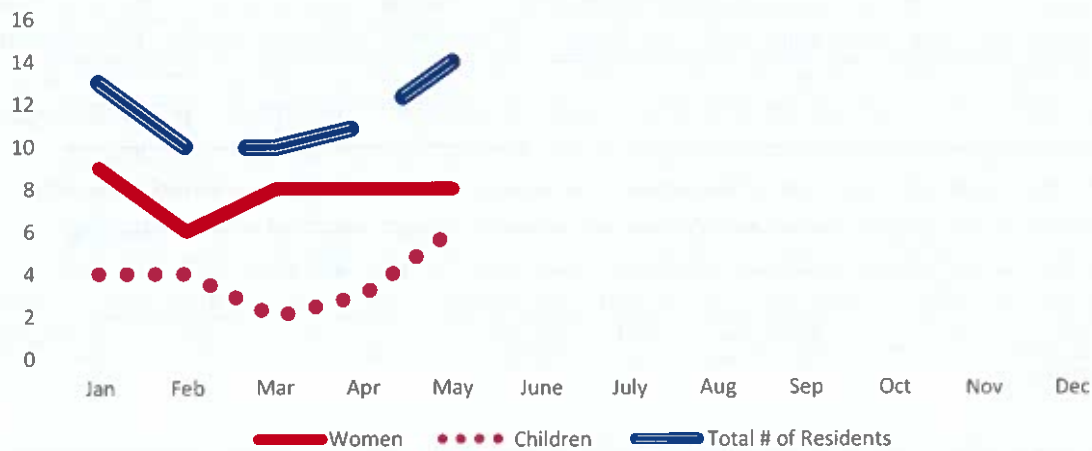
Completion Highlights (April-June 2026)

The second quarter of 2026 was defined by continued movement of the approved capital program from planning and procurement into active implementation, completion, tender close-out, manufacturing approval, and next-phase coordination. Key accomplishments included completion of larger paving work, completion of one structural repair project, completion of one remediation and repair scope, completion of one electrical panel replacement, completion of plumbing and mechanical repair items, completion of one backflow preventor installation, completion and coordination of domestic hot water heater replacements, completion of one larger masonry scope, commencement of additional masonry work, commencement of a larger driveway project, start-up of one siding scope, posting and closing of consultant tenders for major exterior renewal work, approval to manufacture windows for a major window replacement project, progression of the new build into the next phase, generator inspection follow-up, and scheduling of the district-wide heat-loss investigation. At the same time, the quarter clarified several items requiring continued quotation, re-quotation, repair coordination, inspection, budget review, or final direction, including roofing and abatement follow-up, attic remediation, eavestroughs, shed shingling, exterior wall repairs, sealants, beams, lighting and ceiling work, kitchen replacement, and remaining district-wide asphalt and concrete locations.

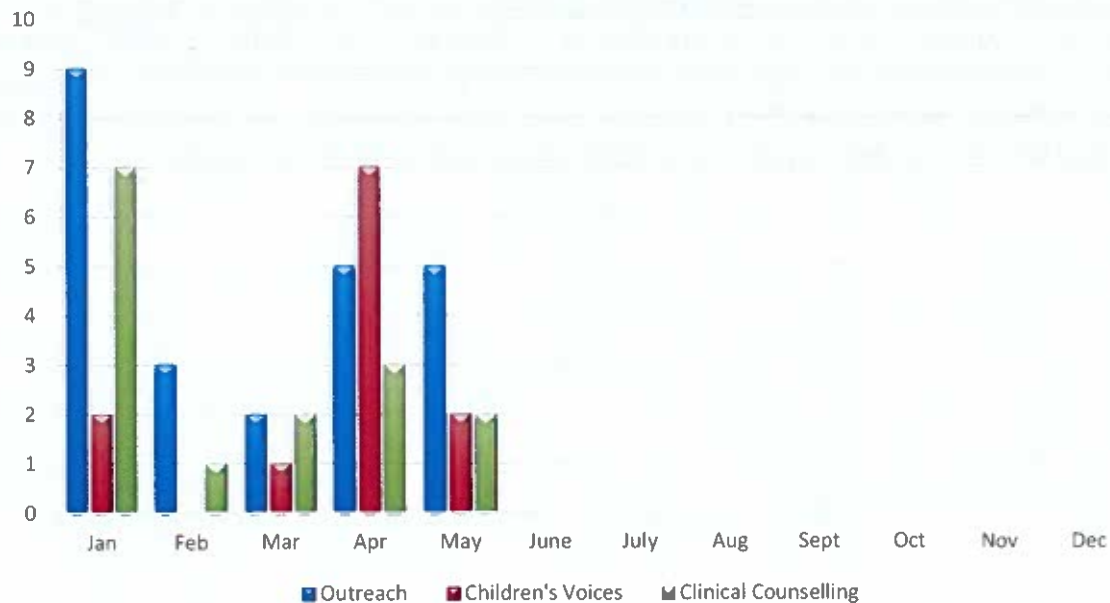
In summary, the quarter demonstrated meaningful progress across the approved 2026 capital program. Several larger scopes advanced from preparation into completion, commencement, tender close-out, manufacturing approval, or next-phase planning. Procurement, consultant coordination, contractor scheduling, quotation review, and technical investigation continued to support responsible sequencing of capital work across the portfolio. The upcoming reporting period will focus on follow-up from closed consultant tenders, continued coordination of the window replacement manufacturing process, ongoing driveway work, remaining paving and concrete quotation review, generator inspection close-out, heat-loss investigation coordination, remediation and roofing follow-up, updated eavestrough pricing, and continued implementation of exterior, mechanical, electrical, structural, and infrastructure priorities.

Esprit Place Family Resource Centre Update – May 2026

Residential Program Participants



New Program Enrollments



Social Media Stats

Facebook –District of Parry Sound Social Services Administration	DEC 2025	JAN 2026	FEB 2026	MAR 2026	APR 2026	MAY 2026
Total Page Followers	797	819	837	841	849	859
Views this Period	5332	26,803	56,115	16,807	9473	16,669
Post Engagement this Period (# of reactions, comments, shares)	132	913	1,760	847	261	86

Facebook -Esprit Place Family Resource Centre	DEC 2025	JAN 2026	FEB 2026	MAR 2026	APR 2026	MAY 2026
Total Page Followers	249	250	251	251	251	252
Post Views this period	2136	884	308	1972	275	201

DSSAB LinkedIN Stats https://bit.ly/2YyFHIE	DEC 2025	JAN 2026	FEB 2026	MAR 2026	APR 2026	MAY 2026
Total Followers	585	594	598	601	604	607
Search Appearances (in last 7 days)	147	154	80	60	35	45
Total Page Views	23	44	50	33	9	32
Post Impressions	1124	1521	1735	1465	666	1282
Total Unique Visitors	16	21	20	16	7	12

Instagram - Esprit Place Family Resource Centre https://www.instagram.com/espritplace/	DEC 2025	JAN 2026	FEB 2026	MAR 2026	APR 2026	MAY 2026
Total Followers	115	117	120	122	122	123
# of accumulated posts	81	81	81	82	82	82



**Special Magnetawan Cemetery Board (MCB)
Meeting Minutes, July 6th, 2026**

The special meeting of the MCB was held on Wednesday, July 6th, 2026, 4:30 pm at the Ahmic Harbour Community Centre with the following present:

Garfield Robertson (Chair)
Doris Langford (Vice Chair)
Bill Bishop
MaryJane Campbell
Erica Kellogg (Secretary)

Regrets

Jack Crossman
Brad Lewis
Keith Miller

OPENING BUSINESS

1.1 Call to Order

Meeting was called to order by the Chair at 4:30 pm.

1.2 Adoption of the Agenda

RESOLUTION 2026-12 Crossman-Bishop

*BE IT RESOLVED THAT the Magnetawan Cemetery Board accepts the agenda as presented.
Carried.*

MOTIONS AND DISCUSSION ITEMS

2.1 Chapman Cemetery Proposed Reimbursement to Family of Andy Wilson C-39-4

RESOLUTION 2026-13 Langford-Bishop

WHEREAS the Magnetawan Cemetery Board acknowledges that the state of the Chapman Cemetery during the interment of the late Andy Wilson caused avoidable despair to family and friends of the late Andy Wilson at an already difficult time;

NOW THEREFORE BE IT RESOLVED THAT the Cemetery Board respectfully requests Council reimburse the interment fees as per the current Fees and Charges By-law to the family of the late Andy Wilson.

Carried.

ADJOURNMENT

3.1 Adjournment

RESOLUTION 2026-14 Bishop-Langford

BE IT RESOLVED THAT the Magnetawan Cemetery Board adjourns this meeting at 4:53 pm to meet again at the call of the Chair.

Carried.

Approved by:

Chair Garfield Robertson

Secretary, Erica Kellogg



TOWN OF
HALTON HILLS
Working Together Working for You!

1 Halton Hills Drive, Halton Hills, L7G 5G2
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haltonhills.ca

June 5, 2026

Honourable Doug Ford, Premier of Ontario
Via Email

Re: Modernizing Ontario's Invasive Plants Rules to Protect Taxpayers, Municipal Lands, Agriculture, Natural Heritage and Local Gardens

Please be advised that Council of the Town of Halton Hills at its meeting of Monday June 1, 2026, adopted Resolution No. 2026-0107 regarding Modernizing Ontario's Invasive Plants Rules to Protect Taxpayers, Municipal Lands, Agriculture, Natural Heritage and Local Gardens.

Attached for your information is a copy of Resolution No. 2026-0107.

Respectfully,



Melissa Lawr, AMP, Dipl.M.A.
Deputy Clerk – Legislation

cc. Ontario Minister of Natural Resources
Ontario Minister of Agriculture, Food and Agribusiness
Ontario Minister of Municipal Affairs and Housing
Ontario Minister of the Environment, Conservation and Parks
Federal Minister of Environment and Climate Change
Federal Minister of Agriculture and Agri-Food
Halton area MPs and MPPs
Region of Halton
HRFA
OFA
Conservation Halton
Credit Valley Conservation
Grand River Conservation Authority
AMO
ROMA
FCM
Ontario Invasive Plant Council
Landscape Ontario
Canadian Nursery Landscape Association
All Ontario municipalities



THE CORPORATION
OF
THE TOWN OF HALTON HILLS

Resolution No.: 2026-0107

Title: Modernizing Ontario's Invasive Plants Rules to Protect
Taxpayers, Municipal Lands, Agriculture, Natural Heritage
and Local Gardens

Date: June 1, 2026

Moved by: Councillor J. Brass

Seconded by: Councillor C. Garneau

Item No. 12.3

WHEREAS invasive plants, shrubs, vines, groundcovers, ornamental species, seeds and nursery stock can cause significant damage to municipal infrastructure, roadsides, stormwater systems, parks, trails, natural heritage areas, agricultural lands, woodlots, shorelines, private property and local biodiversity;

AND WHEREAS Ontario municipalities and conservation authorities are estimated to spend approximately \$50.8 million annually managing invasive species, and the average annual cost per Ontario municipality has been estimated at \$218,148, with approximately 80% of expenditures directed toward control and management rather than prevention; (Invasive Species Centre)

AND WHEREAS these costs are ultimately borne by local taxpayers, conservation authorities, property owners, farmers, volunteers and community groups who are often left to manage invasive species after they have already been introduced, sold, planted, escaped cultivation and spread;

AND WHEREAS the Province of Ontario, through the Invasive Species Act, 2015, which allows species to be listed as prohibited or restricted, and which can make it illegal to import, possess, transport, propagate, buy, sell, lease or trade listed invasive species; (Invasive Species Centre)

AND WHEREAS the concern is not with plants that are already clearly prohibited or restricted, but with invasive species and seeds and nursery stock that may

continue to be sold or distributed before modernized provincial rules, public guidance and retail practices have fully caught up with current science and local experience;

AND WHEREAS garden centres, nurseries, landscape suppliers, seed distributors, online retailers, landscapers and residents all have an important role to play in preventing the spread of invasive plants before they become a costly municipal and environmental problem;

AND WHEREAS the Ontario Invasive Plant Council's Grow Me Instead program promotes native and non-invasive alternatives for healthy, diverse and wildlife-friendly gardens, and its updated Southern Ontario guide includes additional invasive plants and alternatives to help residents, gardeners and landscapers make better choices; (Ontario Invasive Plant Council)

AND WHEREAS recent local reporting in Halton Hills has highlighted the importance of choosing native alternatives to invasive garden plants, including through Grow Native Halton and the Ontario Invasive Plant Council's Grow Me Instead resources;

AND WHEREAS the continued sale and distribution of invasive ornamental plants undermine the work of municipalities, conservation authorities, environmental organizations, horticultural societies, local volunteers and residents who are investing time and taxpayer dollars to remove and manage these same species;

AND WHEREAS prevention at the point of sale is more cost-effective, more practical and more respectful of taxpayers than asking municipalities and property owners to pay for removal after invasive species have spread across property lines and municipal boundaries;

AND WHEREAS invasive plants do not recognize municipal boundaries, and effective prevention requires coordinated action by the Province of Ontario, the Government of Canada, municipalities, conservation authorities, Indigenous communities, agricultural organizations, the nursery and landscape sector, retailers, landowners and residents;

NOW THEREFORE BE IT RESOLVED THAT Council for the Town of Halton Hills respectfully request that the Province of Ontario, in consultation with municipalities, AMO, ROMA, conservation authorities, the Ontario Invasive Plant Council, Indigenous communities, agricultural organizations, environmental organizations, horticultural societies, the nursery and landscape sector, garden centres and other relevant stakeholders, undertake a review and modernization of Ontario's invasive plant regulatory framework;

AND FURTHER THAT this review include consideration of expanding and regularly updating the list of prohibited and restricted invasive plant species, including invasive plants, shrubs, vines, groundcovers, ornamental species,

seeds and nursery stock that pose a risk to Ontario's natural heritage, agriculture, municipal infrastructure, parks, trails, roadsides, stormwater systems and private property;

AND FURTHER THAT the Province of Ontario be requested to prohibit the sale, distribution, propagation and trade of listed invasive plant species through garden centres, nurseries, landscaping suppliers, online retailers, seed distributors and other commercial pathways;

AND FURTHER THAT the Province of Ontario be requested to develop clear labelling, public education and retailer guidance requirements so that residents, gardeners, landscapers and retailers can easily identify invasive species and choose native or non-invasive alternatives;

AND FURTHER THAT the Province of Ontario be requested to work with the nursery, garden centre and landscape sectors on a practical transition plan that supports compliance, protects small businesses, promotes native and non-invasive alternatives, and prevents invasive plants from continuing to enter communities through ordinary consumer purchases;

AND FURTHER THAT the Government of Canada be requested to review and strengthen, where appropriate, federal import, border, labelling and online sales rules related to invasive plants, seeds and nursery stock entering Canada, so that provincial prevention efforts are not undermined by interprovincial or international trade;

AND FURTHER THAT the Province of Ontario and Government of Canada be requested to support municipalities, conservation authorities and community partners with stronger prevention tools, updated science-based lists, public education materials and funding programs that prioritize prevention over costly long-term control and removal;

AND FURTHER THAT a copy of this resolution be forwarded to the Premier of Ontario, the Ontario Minister of Natural Resources, the Ontario Minister of Agriculture, Food and Agribusiness, the Ontario Minister of Municipal Affairs and Housing, the Ontario Minister of the Environment, Conservation and Parks, the federal Minister of Environment and Climate Change, the federal Minister of Agriculture and Agri-Food, Halton-area MPs and MPPs, the Region of Halton, HRFA, OFA, Conservation Halton, Credit Valley Conservation, Grand River Conservation Authority, AMO, ROMA, FCM, the Ontario Invasive Plant Council, Landscape Ontario, the Canadian Nursery Landscape Association, and all Ontario municipalities for their consideration and support.



Mayor Ann Lawlor



Annette Groves
Mayor

July 2, 2026

Sent via E-Mail: sylvia.jones@pc.ola.org

Honourable Sylvia Jones, Deputy Premier
Constituency Office
Suite A, 3rd Floor
180 Broadway Ave.
Orangeville, ON L9W 1K3

Dear Deputy Premier Jones,

RE: Motion for Provincial Support, Funding and Coordinated Plans to Combat Tick Borne Diseases

I am writing to advise that at the Town Council meeting held on June 23, 2026, Council adopted a motion regarding requesting support to combat tick borne diseases.

The resolution reads as follows:

Whereas the prevalence of ticks, including those known to carry Lyme disease, and other Vector borne diseases have increased across Ontario;

Whereas Lyme disease diagnoses have increased by 27% in 2024 to 2369 (Public Health Agency of Canada, PHAC);

Whereas residents across Caledon have registered growing concerns about public health risks associated with tick exposure in parks, trails and residential areas;

Whereas municipalities have limited jurisdiction and resources to effectively manage tick populations on a broad ecological scale;

Whereas the Government of Ontario is responsible for public health policy, environmental management and vector-borne disease prevention and detection;

Therefore, be it resolved that:

Caledon Town Council formally requests that the Government of Ontario investigate and implement measures to reduce burgeoning tick populations and to mitigate their associated public health risks; and

THE CORPORATION OF THE TOWN OF CALEDON

6311 Old Church Road, Caledon East, Caledon, ON, Canada L7C 1J6
T. 905.584.2272 | 1.888.225.3366 | F. 905.584.1444 | www.caledon.ca | annette.groves@caledon.ca

That such measures may include safe and effective tick control methods, public education campaigns and coordinated regional strategies; and

That the Province consider increased funding and support for local public health units to address tick-borne disease prevention; and

That a copy of this motion be sent to Minister of Health, Sylvia Jones, Chief Medical Officer of Health, Kieran Moore, Minister of the Environment, Conservation and Parks, Todd McCarthy, Peel Public Health, the Toronto and Region Conservation Authority (TRCA), the Credit Valley Conservation (CVC), the Association of Municipalities of Ontario (AMO) and all 444 municipalities across Ontario.

For more information regarding this request, please contact the undersigned by email to mayor@caledon.ca or by phone at 905.584.2272 ext. 4155.

Thank you for your attention to this matter.

Sincerely,



Mayor Annette Groves

CC:

Chief Medical Officer of Health Kieran.Moore@ontario.ca

Minister of the Environment, Conservation and Parks minister.mecp@ontario.ca

Peel Public Health info@peelregion.ca

Toronto and Region Conservation Authority (TRCA) info@trca.ca

Credit Valley Conservation (CVC) foundation@cvc.ca

Association of Municipalities of Ontario (AMO) resolutions@amo.on.ca

444 municipalities across Ontario

THE CORPORATION OF THE TOWN OF CALEDON

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**Ministry of
Municipal Affairs
and Housing**

Office of the Minister

777 Bay Street, 17th Floor
Toronto ON M7A 2J3
Tel.: 416 585-7000

**Ministère des
Affaires municipales
et du Logement**

Bureau du ministre

777, rue Bay, 17^e étage
Toronto (Ontario) M7A 2J3
Tél. : 416 585-7000



234-2026-2403

June 30, 2026

Dear Head of Council,

I am writing to provide an update that the government has amended a regulation under the *Planning Act* to support a new framework for developer-identified parkland dedication.

Specifically, amendments to the regulation prescribes requirements to support:

- The identification of land
- Notice to owners
- Record to the Ontario Land Tribunal, and
- Land suitability criteria

The changes affect the following regulation:

- O. Reg. 509/20: Community Benefits Charges and Parkland

The amending regulation supports the government's plan to support increased housing supply, job creation, and economic activity in Ontario.

Please see the links below to the amending regulation: [O. Reg. 207/26: Community Benefits Charges and Parkland](#)

Updates will also be noted on the ERO posting: [Proposed Changes to Support Standardizing of Parkland Requirements Under the Planning Act](#)

These changes were filed on June 26, 2026, and will come into force on July 1, 2026.

Sincerely,

Robert J. Flack
Minister of Municipal Affairs and Housing

- c. Municipal Chief Administrative Officer and/or Treasurer
Robert Dodd, Chief of Staff to the Minister of Municipal Affairs and Housing
Martha Greenberg, Deputy Minister of Municipal Affairs and Housing
Laurie Miller, Assistant Deputy Minister, Local Government Division, Municipal Affairs and Housing

made under the

PLANNING ACT

Made: June 26, 2026

Filed: June 26, 2026

Published on e-Laws: June 26, 2026

Published in *The Ontario Gazette*: July 11, 2026

AMENDING O. REG. 509/20

(COMMUNITY BENEFITS CHARGES AND PARKLAND)

1. Section 8 of Ontario Regulation 509/20 is revoked and the following substituted:

Identification of land, prescribed requirements

8. For the purposes of identifying land in accordance with subsection 42 (4.30) of the Act, the owner of the land shall provide the following information and material in relation to the part of the land the owner proposes to be conveyed to the municipality:

1. A plan of survey, prepared by an Ontario land surveyor licensed under the *Surveyors Act*, that includes the information set out in subsection 24 (1) of Ontario Regulation 216/10 (Performance Standards for the Practice of Professional Land Surveying) made under that Act.
2. A description of any existing or proposed easements or other restrictions to which the land is, or could become, subject.
3. A description of any existing or proposed below grade infrastructure that is encumbering, or could encumber, the land.
4. A statement by the owner indicating whether the land meets the criteria set out in section 11.

2. Section 9 of the Regulation is revoked and the following substituted:

Notice of refusal

9. A notice provided by a municipality under subsection 42 (4.34) of the Act to refuse to accept the conveyance of land shall meet the following requirements:

1. The notice shall be given by personal service, ordinary mail, fax or email.
2. The notice shall be given within 20 days of the day the municipality decides to refuse to accept the conveyance of land.
3. The notice shall include,
 - i. a statement that the council of the municipality has decided to refuse to accept the conveyance of the land,
 - ii. an explanation for the refusal,
 - iii. a statement that the owner of the land may appeal the refusal, within 20 days of the notice being given, to the Ontario Land Tribunal by filing with the clerk of the municipality a notice of appeal accompanied by the fee charged by the Tribunal, and
 - iv. the last date for filing a notice of appeal.

Record following notice of appeal

10. For the purposes of clause 42 (4.36) (a) of the Act, the following information and material shall be included in the record:

1. A copy of the information and material set out in section 8.
2. If applicable, a copy of the notice given under subsection 42 (4.34) of the Act.
3. A copy of any report considered by the council relating to the land identified in accordance with subsection 42 (4.30) of the Act.

Criteria for purposes of s. 42 (4.38) of the Act

11. For the purposes of subsection 42 (4.38) of the Act, the following criteria are prescribed in relation to land identified in accordance with subsection 42 (4.30):

1. The land does not have in it any contaminants that would pose a risk to human health.
2. None of the land comprises any part of hazardous lands or hazardous sites, as those terms are defined in the Provincial Planning Statement issued under subsection 3 (1) of the Act.

3. None of the land is affected by mine hazards or oil, gas and salt hazards, as those terms are defined in the Provincial Planning Statement issued under subsection 3 (1) of the Act.
4. None of the land is affected by former mineral mining operations, mineral aggregate operations or petroleum resource operations, as those terms are defined in the Provincial Planning Statement issued under subsection 3 (1) of the Act.
5. The land does not contain and is not adjacent to any natural heritage features and areas, as that term is defined in the Provincial Planning Statement issued under subsection 3 (1) of the Act, unless the use of the land for a park would have no negative impacts on the feature or area.
6. The land will contain a sufficient depth and volume of soil to accommodate trees.
7. The land does not contain any liens, charges or other financial encumbrances that will not be removed before being conveyed to the municipality.
8. The land will be available to the public at all times, subject to any rules the municipality may choose to put in place.
9. The land will be visible from municipal or other publicly-owned land.
10. The land will be accessible by all users directly from municipal or other publicly-owned land.
11. The land is of a size and shape that is appropriate for park or other public recreational purposes.
12. The land identified in accordance with subsection 42 (4.30) of the Act is not located in the Greenbelt Area, unless the land proposed for development or redevelopment is in the Greenbelt Area.
13. If the land is within the Greenbelt Area, its use as a park would conform with the Greenbelt Plan, Oak Ridges Moraine Conservation Plan and Niagara Escarpment Plan, as applicable.

Commencement

3. This Regulation comes into force on the later of the day subsection 12 (15) of Schedule 9 to the *More Homes Built Faster Act, 2022* comes into force and the day this Regulation is filed.

Made by:

Pris par :

Le ministre des Affaires municipales et du Logement,

ROB FLACK

Minister of Municipal Affairs and Housing

Date made: June 26, 2026

Pris le : 26 juin 2026



DATE: July 18, 2026

MEMORANDUM TO: Heads of Council

SUBJECT: Alert Ready

Dear Heads of Council:

Given the significant impacts of this year's wildland fire season, our government is enhancing the tools available to municipalities and First Nations to support emergency response. As part of this effort, we are expanding access to the Alert Ready system, which can deliver urgent emergency messages directly to the public through television, radio, and compatible mobile devices. Alerts are intended for exceptional situations requiring immediate public awareness and action.

An Alert Ready notification may be requested when:

- An event presents an immediate or imminent threat to life, public health, safety and security, or could result in substantial property damage.
- Prompt public notification and a clear call to action will help reduce the risk.
- The event falls within an approved Broadcast Intrusive Alert category.

The following officials are authorized to request an Alert Ready message for incidents occurring within their own jurisdiction:

- Heads of Council, including Mayors, Reeves, Wardens and Regional Chairs
- First Nations Chiefs
- Community Emergency Management Coordinators (and alternates)
- Police Chiefs and Deputy Chiefs \ Fire Chiefs and Deputy Chiefs
- Senior municipal government officials
- The Provincial Emergency Operations Centre (PEOC)

Local authorities determine whether conditions warrant an alert and submit the proposed message to the PEOC. The PEOC verifies the identity of the requestor and assesses whether the request meets Alert Ready activation criteria before issuing the alert. Alerts may be updated, extended, or cancelled as circumstances evolve.

Your respective emergency management officials have established access to PEOC

contact information and may engage the PEOC as required to support Alert Ready requests.

Every alert:

- Should identify the affected area / Describe the hazard or threat / Provide clear public instructions / Direct the public to an authoritative source for additional information.
- Must be issued in both English and French. Translation assistance is available through the PEOC when required.

Thank you for your continued commitment to keeping Ontario safe and protected.

Sincerely,

A handwritten signature in black ink, appearing to read 'Jill Q', with a long horizontal stroke extending to the right.

The Honourable Jill Dunlop
Minister of Emergency Preparedness and Response

cc.

Matthew Pegg, Deputy Minister and Commissioner of Emergency Management



FOR IMMEDIATE RELEASE

FONOM Welcomes Northern Shield Energy Corridor as an Opportunity for Northern Ontario and Canada

July 6, 2026 – North Bay, ON – The Federation of Northern Ontario Municipalities (FONOM) welcomes today's announcement by Ontario Premier Doug Ford and Alberta Premier Danielle Smith identifying the proposed route for the Northern Shield Energy Corridor.

FONOM believes the proposed corridor represents an important opportunity to strengthen Canada's economy, improve energy security and reinforce Northern Ontario's role in supporting nation-building infrastructure.

"Today's announcement demonstrates the growing recognition that Canada's future economic prosperity depends on building major infrastructure entirely within our own borders," said FONOM President Dave Plourde. "Northern Ontario has long been a strategic transportation and resource corridor, and initiatives like the Northern Shield Energy Corridor further reinforce the importance of investing in our region."

FONOM noted that Northern Ontario is already central to Canada's mining, forestry, energy and transportation sectors. As new energy, critical mineral and industrial projects advance, investments in supporting infrastructure will become increasingly important.

"Building an energy corridor is only one part of the equation," Plourde added. "To fully realize its economic potential, governments must continue investing in the transportation, housing, skilled workforce, broadband and municipal infrastructure that allows communities to grow and support major projects."

FONOM has consistently advocated for strategic investments in Highway 11 and Highway 17, recognizing these corridors as nationally significant transportation routes that support trade, resource development, emergency response, tourism and supply chains across Canada.

"The discussion surrounding this project further strengthens the case for continued investment in Northern Ontario's transportation network," said Plourde. "If Canada is serious about nation-building, it must ensure the highways, communities and infrastructure that connect our country are ready to support that vision."

FONOM also recognizes the importance of meaningful consultation and partnership with Indigenous communities as the feasibility study progresses and supports opportunities for Indigenous participation and long-term economic development.

The Federation looks forward to working collaboratively with the provincial and federal governments, Indigenous partners, municipalities and industry as planning continues.

"Projects of this scale have the potential to create lasting economic opportunities for Northern Ontario," said Plourde. "By working together, we can strengthen Canada's economy while creating new opportunities for our northern communities and future generations."

-30-

Dave Plourde, President,
Federation of Northern Ontario Municipalities
705-335-1615 | fonom.info@gmail.com

NEAR NORTH CRIME STOPPERS

P.O. Box 382
North Bay, ON P1B 8H5
Tel: 705-497-5555 #507
Tipline: 1-800-222-8477(TIPS)
nearnorthcrimestoppers.com



July 2026

Municipality of Magnetawan

Dear Mayor Dunnett and Council,

On behalf of Near North Crime Stoppers, I'd like to thank you for sponsoring our recent fundraiser. Near North Crime Stoppers, a registered charitable organization, hosted its 28th Annual Charity Golf Tournament at Highview Golf Course on Friday, June 19, 2026. It was an important fundraiser and a fantastic afternoon, even if somewhat wet on the greens.

Our goal this year was to raise \$10,000 to sustain day-to-day operations, advance public education initiatives, and strengthen the visibility of our regional program. I am pleased to announce that because of your generous sponsorship, NNC&S reached \$9,100 - just shy of our goal.

The Crime Stoppers 2026 theme "Safe Streets, Strong Communities...Together We Can Stop Crime", emphasizes the importance of working together to raise awareness about reporting suspicious activity, and provide citizens an opportunity to report crimes anonymously. Please take pride in knowing that your commitment to supporting our local program helps prevent, solve, and stop crime, thus building safer communities.

Thank you again, Municipality of Magnetawan, for your generous and continued support.

Yours in crime fighting,

A handwritten signature in blue ink that reads "Mary".

Mary
Executive Secretary

Hon. Rob Flack
Minister of Municipal Affairs and Housing
777 Bay Street, 17th Floor
Toronto, ON M7A 2J3

rob.flack@ontario.ca

Re: Third Request – Delegation of Official Plan Amendment Approval Authority

Dear Minister Flack:

On June 15, 2025, and again on October 22, 2025, the Municipality of Magnetawan formally requested that the Ministry of Municipal Affairs and Housing delegate Official Plan Amendment (OPA) approval authority to the Council of the Municipality of Magnetawan. Despite the passage of more than a year since our initial request, the Municipality has not received a substantive response to either letter.

Council recognizes that the Ministry is responsible for a broad range of provincial priorities and appreciates the demands placed upon your staff. However, the absence of any response leaves the Municipality without direction regarding a matter that directly affects our ability to deliver efficient planning services to our residents, businesses, and prospective investors.

The circumstances that prompted our earlier correspondence has only reinforced the rationale for delegation. As outlined in my previous letters, the Municipality undertook a comprehensive review and replacement of its Official Plan, investing considerable municipal resources into preparing a modern planning document that is consistent with Provincial Planning Policy. Although the Municipality diligently completed its responsibilities, the review process has experienced significant delays outside of our control, including the unfortunate loss of our Official Plan submission after it had been received by the Ministry. While we appreciate the Ministry's efforts to rectify that situation, that experience clearly illustrates the challenges associated with a centralized approval process.

Magnetawan has consistently demonstrated that it possesses the expertise, professionalism, and governance necessary to administer planning matters responsibly. Council and Staff are supported by qualified planning professionals, our decisions are made in accordance with the Planning Act, the Provincial Planning Statement and the Municipality's Official Plan. Through our efforts Magnetawan has established a strong record of transparent and accountable land use planning decisions.

As a small rural municipality, we understand our community, our environmental features, our economic priorities, and the needs of our residents in a way that cannot be replicated through a centralized approval

process. Local decision-making allows Council to respond more efficiently while continuing to uphold provincial interests and sound planning principles.

The continued retention of OPA approval authority by the Ministry of Municipal Affairs and Housing introduces an additional administrative layer that has not demonstrably improved planning outcomes for our community. Instead, this additional layer has resulted in delays, uncertainty for applicants, increased costs, and reduced responsiveness to local planning matters.

Delegating OPA approval authority to the Municipality would in short:

- reduce unnecessary duplication in the planning approval process;
- improve service delivery for residents, businesses, and development applicants;
- allow the Ministry to focus its resources on matters of provincial significance;
- support the Province's ongoing objective of streamlining development approvals; and
- recognize the Municipality's demonstrated ability to responsibly administer land use planning.

Council respectfully submits that the events of the past several years have clearly demonstrated that the Municipality is well positioned to exercise Official Plan Amendment approval authority in a manner that serves both provincial interests and the needs of our community.

Accordingly, Council respectfully requests that the Ministry provide a formal response to this request and advise whether it intends to proceed with the delegation of Official Plan Amendment approval authority to the Municipality of Magnetawan. The Municipality remains committed to maintaining a collaborative relationship with the Province and looks forward to working together to establish a more efficient and responsive planning approval process for the benefit of our residents.

Thank you for your time and consideration.

Regards,



Sam Dunnett

Mayor

Cc; Hon. Associate Minister Graydon Smith
Regional Director, Bridget Schulte-Hostedde
Manager, Anna Little

Corporation of the
*Municipality
of
Magnetawan*

Tel: (705) 387-3947
Fax: (705) 387-4875
www.magnetawan.com
P.O. Box 70, Magnetawan, Ontario P0A 1P0

June 15, 2025

COPY

Ministry of Municipal Affairs and Housing
Hon. Rob Flack
777 Bay Street, 17th Floor
Toronto ON M7A 2J3

Re: Official Plan Amendment Authority Delegation

Dear Hon. Flack:

The Municipality of Magnetawan respectfully requests that the Ministry of Municipal Affairs and Housing (MMAH) delegate authority to approve Official Plan Amendments (OPAs) directly to our Council.

Currently, the Ministry retains approval authority for Magnetawan's OPAs. While we appreciate the Ministry's oversight, this additional layer can lead to unnecessary delays, duplications, and higher costs for both the Municipality and applicants. Delegating OPA approval authority to our Council would streamline the process without compromising the high standards we uphold.

Magnetawan has a proven record of thoughtful, responsible planning. When the Municipality requested removal from the Central Almaguin Planning Board, the Ministry recognized our ability to make well-documented, site-specific planning decisions that align with the Provincial Planning Statement, our Official Plan, and Zoning By-law.

Magnetawan took the same thoughtful, diligent, and responsible approach when seeking to make amendments to its Official Plan (OP). Early in 2022 the Municipality supplied to the Ministry a draft Official Plan for review. Although correspondence between Ministry representatives and the Municipality confirmed the draft plan was received, official comment has not been supplied. When following up with the Ministry late in 2022, the Municipality was informed by a Ministry Planner that the comment process was delayed due to pending legislation changes *Bill 23 More Homes Built Faster Act*. The delay was due to the Ministry's concern that any comment made on the draft plan could be negated by *Bill 23*, which could create undue revisions by the Municipality.

It wasn't until the following year, the Municipality received communication from the Ministry thanking us for the draft submission, however the Ministry now 'strongly encouraged' the Municipality to adopt the draft plan and submit the required complete submission package to the Ministry. From the date of the draft plan submission (2022) to the complete submission package (2024) the Municipality has conducted extensive public consultation. Five Open Houses have been hosted which have provided the public ample

opportunity to participate in the review process and provide feedback on the presented draft OP. These sessions, in addition to our Indigenous consultation, were scheduled with flexible times and dates with a drop in theme, ensuring broad engagement from both permanent and seasonal residents, as well as local business owners.

Although the Municipality has regularly sought follow up from Ministry representatives, even as recent as 2025, the Municipality has not received any comment regarding our submission and our residents *Planning Act* applications continue to be evaluated by a Plan more than ten years old.

Magnetawan's planning process reflects a strong culture of accountability and professionalism. We engage qualified planners, require thorough staff review, and offer pre-consultation to guide applicants early in the process. Each application is assessed for consistency with provincial and local policies, resulting in timely, evidence-based decisions rooted in good planning.

Magnetawan is committed to environmental stewardship, public engagement, and transparent governance. Our Council and professional staff are fully capable of managing OPA approvals, and we remain committed to working closely with the Ministry to ensure continued alignment with provincial objectives.

It is for the reasons noted above that we kindly request your support in initiating the delegation process. We would be pleased to meet at your convenience to discuss this request further.

Thank you for your time and consideration.

Regards,



Sam Dunnnett

Mayor

Cc; Hon. Associate Minister Graydon Smith

October 22, 2025

Ministry of Municipal Affairs and Housing
Hon. Rob Flack
777 Bay Street, 17th Floor
Toronto ON M7A 2J3

Re: Official Plan Amendment Authority Delegation

Dear Honourable Flack:

In June 2025, the Municipality of Magnetawan provided correspondence respectfully requesting that the Ministry of Municipal Affairs and Housing delegate authority to approve Official Plan Amendments (OPAs) directly to our Council. This request stems from Council's desire to streamline the amendment process while continuing to deliver efficient, high-quality service to our residents. As of the date of this letter, the Municipality has not yet received direction from the Ministry regarding our request.

While your office considers our request for OPA approval authority, I would like to bring to your attention a matter that further reinforces the Municipality's strong desire to obtain this authority. The Municipality has undertaken a comprehensive repeal and replacement of the current in-force Official Plan. The draft Official Plan was submitted to the Ministry in 2022, and in July 2023, the Ministry responded, *strongly encouraging* the Municipality to proceed with adoption and to submit the complete package once adopted. The adopted Official Plan was accordingly submitted in February 2024.

Throughout the subsequent period, Municipal Staff made regular inquiries to the Ministry to obtain status updates. However, it was not until October 2025 that the Municipality was informed that, although receipt of the 2024 submission could be confirmed, the submission itself has been lost. While the complete Official Plan package has since been resubmitted, this situation has resulted in the Municipality awaiting Ministry comments for well over three years.

Given the circumstances outlined above, and in consideration of the rationale presented in our earlier correspondence, the Municipality of Magnetawan wishes to reiterate and reinforce our request for delegation of Official Plan Amendment approval authority. We are confident that granting this authority will enable the Municipality to provide a more efficient and responsive planning process for our community.

Thank you for your attention and consideration. We continue to look forward to receiving a response in the near future

Regards,



Sam Dunnett

Mayor

Cc; Hon. Associate Minister Graydon Smith



Laura Brandt

From: Ministry for Seniors and Accessibility <seniorscommunitygrant@ontario.ca>
Sent: July 16, 2026 2:04 PM
To: Laura Brandt
Subject: 2026-27 SCG Program Application/Demande au Programme de subventions aux projets communautaires

Le message en français suit le message en anglais.

Dear Seniors Community Grant Applicant:

Thank you for submitting your grant application to the Ministry for Seniors and Accessibility's 2026-27 Seniors Community Grant Program.

The ministry received a large volume of applications for funding this year and a detailed evaluation was conducted of all eligible applications based on the program criteria. Due to the competitive nature of this program and the very high demand we were not able to fund your project, and therefore your application was unsuccessful.

At this point, all final decisions regarding program funding have been made.

We recognize the effort and commitment made in developing your application. If you would like to receive feedback on your application, please [contact your Regional Development Advisor](#) to indicate your interest in arranging a meeting. We also encourage you to visit [Ontario's funding opportunities webpage](#) for alternative programs you may consider applying to in future.

The government values the contribution of organizations such as yours to the people of Ontario.

Thank you again for your interest.

Ursula Lipski
Manager, Seniors Programs and Public Education
Ministry for Seniors and Accessibility

Success programming
4 times a week from July 1st to March 31st
Aquafit & wellis
3 Dinner + Learn Events
\$50,000

Laura Brandt



From: donotreply@otf.ca
Sent: July 7, 2026 10:47 AM
To: Laura Brandt
Subject: News about your OTF grant application

\$200,000
Accessible inclusive
playground
equipment .

Name of organization: The Municipality of Magnetawan
Application ID: CP147526
Grant type: Capital

Hello,

Thank you for submitting a grant application to the Ontario Trillium Foundation (OTF).

Based on the documentation submitted, we determined that your **project** does not meet OTF's eligibility requirements and as a result, your application is being declined.

Get support: Book time to talk with us

- To learn more about why your grant application was declined, we encourage you to [book a time to talk with a Program Manager](#).
- The person(s) attending the call must be listed as a contact in your organization's account with OTF. This is to ensure that sensitive and confidential information is only discussed with an authorized person.

For information about upcoming deadlines, application resources and supports visit the [OTF website](#).

We appreciate the time and effort that went into the application and wish you the very best with the important work you do in your community.

Sincerely,

Ontario Trillium Foundation
1 800 263-2887 · otf@otf.ca



The Older Adult Centres' Association of Ontario
is pleased to acknowledge

MUNICIPALITY OF MAGNETAWAN

as a member in Good Standing for the year 2026-2027

**OACAO
MEMBER**

Kurie Papillon

President



Sue Hesjedahl

Executive Director



Mission Statement: The OACAO is a trusted partner and recognized leader in the development of quality and relevant resources, services and support for community-based older adult centres.

**THE MUNICIPAL OFFICE &
LANDFILLS WILL BE CLOSED
MONDAY AUGUST 3, 2026**



***THE MUNICIPALITY OF
MAGNETAWAN WOULD LIKE TO
WISH EVERYONE A SAFE AND
HAPPY CIVIC HOLIDAY***



IMMERSE YOURSELF IN NATURE AND ART WITH NOMI!

Saturdays 10am to 1pm

***Participation is by donation and all proceeds will benefit
Magnetawan Art Initiatives!***

JULY 25 Observing Nature Through Sketching

In this workshop you will learn how to study nature and record our observations in a visual way. The workshop will be conducted at the Centennial Park.

AUGUST 1 Art in Nature with Nature

***In this workshop you will create temporary sculptures using only organic materials found on-site, and we will photograph the work, living the work in nature.
We meet at the Heritage Museum Centre and walk to the island where the workshop will be conducted***

AUGUST 15 Nature as a Muse

In this workshop you will create artwork using nature as our inspiration. The workshop will be conducted at the Centennial Park.

***Nomi is a multi-disciplinary artist and teacher. To find
out more about Nomi visit her website at
www.nomidrory.com***

***For more information contact us at (705) 387-3947 or at
recreation@magnetawan.com***

Page 312 of 351



PICKLEBALL

Skills & Drills

WITH

BRETT STEWART



COURSE DATES:

TUESDAYS, JULY 21 TO AUG 25, 2026



AT THE MAGNETAWAN LIONS PAVILION



\$15
PER PERSON,
PER LESSON
(1 HOUR)



LIMIT OF
8 PLAYERS
PER LESSON



*Improve
your skills,
have fun &
enjoy the game!*

Whether you're just getting started or looking to improve your game, these focused lessons will help build your *confidence* and *skills* on the court.

DROP-IN LESSON TOPICS

- Paddle Control – Forehand / Backhand
- Volley Control
- Foot Work / Positioning
- Serving
- Dinking / NVZ (Kitchen) Play
- Lob Shots
- Third Shot Drop
- Strategy
- Court Communication



For more information
or to sign up contact



BRETT STEWART
kustewart2014@hotmail.com



ICYMI In Case You Missed It! Council Highlights July 8, 2026



To read the complete minutes, agenda packages and by-laws please visit our website at www.magnetawan.com



The Magnetawan Business Park located at the intersection of Highway 520 and Highway 124 needs a name. A recent call out for submissions brought forward six potential names. Council has directed Staff to circulate these submissions to the public to vote for the Business Park name. Stay tuned to learn more.



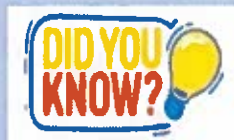
Council passed Resolution 2026-171 receiving the Report Municipally Provided Sandbags and approved the stocking of 100 sandbags to be available for purchase at cost by Magnetawan residents for flood preparedness purposes.

Contact the Municipal Office for details on how you can purchase sandbags for future flooding mitigation.

Council passed Resolution 2026-173 receiving the Report 2026 Donation Chainsaw Carvings and approved the recommendation to put a public call out for community organizations to submit their proposal to Council for a fundraising campaign utilizing the carvings. Thanks to award winning Jake Rhodes, World Champion Carver, for donating these amazing carvings. The Report to Council and public call for submission is available on our website.



GREAT NEWS! Council supported the concept of a hardball team with play commencing after the Almaguin Youth League (August/September). Council gave permission for municipal ball equipment in the form of baseballs, bats and gloves (if appropriate), along with the diamond to be used.



The next open public meeting of Council is July 29, 2026, at 1:00 pm at the Magnetawan Community Centre. That agenda and agenda packages are posted on our website by 3pm the Friday before Council Meetings! Don't miss out on agenda package posting notices and be sure to sign up for our electronic newsletter or follow us on Facebook & Instagram!

Questions? Concerns? Ideas? Contact the Municipal Office at (705) 387-3947
or by email at info@magnetawan.com

Council Approval Accounts Payable and Payroll

Meeting Date: July 29th / 2026

Accounts Payable	Amount
Batch # 2026-00067 Cheque Date: June 30, 2026 From: 28591 To: 28591	\$ 300.00
Batch # 2026-00071 Cheque Date: July 9, 2026 From: 28636 To: 28636	\$ 725.00
Batch # 2026-00072 Cheque Date: July 14, 2026 From: 28637 To: 28665	\$ 178,106.39
Batch # 2026-00074 Cheque Date: July 14, 2026 From: 28666 To: 28666	\$ 1000.00
Batch # 2026-00075 Cheque Date: July 29, 2026 From: 28667 To: 28720	\$ 467,210.72
EFT Batch # 2026-00077	\$ 95,137.24
EFT Batch #	\$
Cancelled Cheques	\$
Total Accounts Payable	\$ 742,479.35

Payroll	
Staff Pay	
Pay Period: # 13	\$ 48,388.65
All Direct Deposit	
Staff Pay	
Pay Period: # 14	\$ 59,861.79
All Direct Deposit	

Council Pay	
Pay Period: # 13	\$ 4,873.00

All Direct Deposit

Pay Period: # \$

All Direct Deposit

Total Payroll \$ 113,128.50

Total for Resolution \$ 855,607.85

Date Printed
6/30/2026 12:41 PM

**Municipality of Magnetawan
Payment Posting Audit Trail**
Batch # 2026-00067 - LANDFILL FLOATS
For the Period Ended 6/30/2026

Page 1

Payment #	Payee	Payment Date			
Invoice #	Reference	PO #			
GL Account # / Description	Transaction Description	Tax Code	GL Amount		
Bank Code: CURR					

COMPUTER CHEQUE:

28591	MUNICIPALITY OF MAGNETAWAN	6/30/2026		
06302026	FLOAT			
1-4-4020-2010 - LF - MATERIALS/SUPPLIES	FLOAT	None	300.00	
1-1-1000-1020 - CURRENT BANK - CREDIT UNION		Payment Total:	300.00	
			Total for CURR:	300.00
			Total for Batch:	300.00

GL Account Summary

GL Account / Description	Debit Amount	Credit Amount
1-4-4020-2010 - LF - MATERIALS/SUPPLIES	300.00	
1-1-1000-1020 - CURRENT BANK - CREDIT UNION		300.00
Totals:	300.00	300.00

Payments Printed: 1

Date Printed
7/9/2026 11:26 AM

**Municipality of Magnetawan
Payment Posting Audit Trail**
Batch # 2026-00071 - WILSON - CEMETERY REIMBURSEMENT
For the Period Ended 7/31/2026

Page 1

Payment #	Payee	Payment Date			
Invoice #	Reference	PO #			
GL Account # / Description		Transaction Description	Tax Code	GL Amount	

Bank Code: CURR

COMPUTER CHEQUE:

28636	WILSON, JODI	7/9/2026			
07082026	CEMETERY FEE REIMBURSEMENT				
1-3-5010-7500 - CEM - CEMETERY REVENUE		CEMETERY FEE REIMBURSE	None	725.00	
1-1-1000-1020 - CURRENT BANK - CREDIT UNION			Payment Total:	725.00	
			Total for CURR:	725.00	
			Total for Batch:	725.00	

GL Account Summary

GL Account / Description	Debit Amount	Credit Amount
1-3-5010-7500 - CEM - CEMETERY REVENUE	725.00	
1-1-1000-1020 - CURRENT BANK - CREDIT UNION		725.00
Totals:	725.00	725.00

Payments Printed: 1

Date Printed
7/14/2026 2:19 PM

Municipality of Magnetawan
Invoice Edit List - Condensed
Batch # 2026-00072 - JULY SMALL BATCH
For the Period Ended 7/31/2026

Page 1

Vendor #	Name					
Tr #	Invoice #	Date	Due Date	Reference	PO #	Invoice Amount
01102	AIG INSURANCE COMPANY OF CA					
1	JULY2026	7/13/2026	7/13/2026	JULY AD&D		39.36
01184	AHMIC MARINE LTD.					
2	2026-397	6/24/2026	7/23/2026	REPAIRS		717.32
02014	BELL MOBILITY INC					
3	50066875JULY26	7/1/2026	7/1/2026	LANDFILL SURVEILLANCE		160.61
02060	BRANDON McCracken					
4	07022026	7/2/2026	7/2/2026	VULNERABLE SECTOR CHEC		41.00
10026	JOHNSTON, CALVIN					
5	74	6/29/2026	7/31/2026	GRADING		11,187.00
04085	CINDY LEGGETT					
6	06302026	6/30/2026	6/30/2026	JUNE EXERCISE CLASSES		720.00
16008	PARKES, DONALD					
7	06222026	6/22/2026	6/22/2026	MILEAGE		33.30
18007	RICH HOWARD					
8	07072026	7/7/2026	7/7/2026	MUSIC IN THE PARK		800.00
16062	PANETTA, FRANCESCA					
9	260718-001	7/7/2026	7/7/2026	MUSIC IN THE PARK		78.00
09092	EASTMURE IAN					
10	07102026	7/10/2026	7/10/2026	BIKE REPAIRS		30.00
05074	IT'S NOT A PARTY WITHOUT US					
12	100571	7/10/2026	7/10/2026	2027 LEEKFEST DEPOSIT		2,712.00
07095	GRAY, JAMES					
13	07072026	7/7/2026	7/7/2026	MUSIC IN THE PARK		621.50
09093	PAUL, JENNY					
14	07032026	7/3/2026	7/3/2026	JUNE EXERCISE CLASSES		900.00
13002	MANULIFE FINANCIAL					
15	JULY2026	7/14/2026	7/14/2026	JULY 2026 GROUP BENEFITS		6,895.78
09093	PAUL, JENNY					
16	06222026	7/14/2026	7/14/2026	HALL DEPOSIT REFUND		282.50
13344	MORRIS, MARIE					
17	06222026	6/22/2026	7/14/2026	CEMETERY PLOT REFUND		610.20

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Municipality of Magnetawan
Invoice Edit List - Condensed
Batch # 2026-00072 - JULY SMALL BATCH
For the Period Ended 7/31/2026

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Vendor #	Name					
Tr #	Invoice #	Date	Due Date	Reference	PO #	Invoice Amount
08041	PHILLIPS MICHAEL					
18	07072026	7/7/2026	7/7/2026	MUSIC IN THE PARK		200.00
14019	NICHOLSON GREENHOUSES					
19	06232026	6/23/2026	6/23/2026	FLOWERS		2,169.60
08017	HANCOCK, RYAN					
20	07072026	7/7/2026	7/7/2026	MUSIC IN THE PARK		3,500.00
19145	SIGNCRAFT CANADA INC.					
21	3759	6/26/2026	7/25/2026	SIGNAGE		1,569.57
22	3752	6/26/2026	7/25/2026	SIGNAGE		728.85
23	3740	6/15/2026	7/14/2026	SIGNAGE		124.30
24	3742	6/15/2026	7/14/2026	SIGNAGE		39.55
25	3743	6/15/2026	7/14/2026	SIGNAGE		294.93
19008	SDB TRUCK & EQUIPMENT REPAIR					
26	14259	6/25/2026	7/24/2026	REPAIRS		711.90
27	14260	6/25/2026	7/24/2026	REPAIRS		1,045.25
28	14250	6/17/2026	7/16/2026	REPAIRS		678.00
29	14248	6/17/2026	7/16/2026	REPAIRS		525.45
19070	SPECTRUM TELECOM GROUP LTD					
30	C1313266	3/1/2026	3/30/2026	TOWER RENTAL		485.90
31	C1315469	7/1/2026	7/30/2026	TOWER RENTAL		485.90
03107	CHARLEBOIS, STEVE					
32	07072026	7/7/2026	7/7/2026	MUSIC IN THE PARK		800.00
11052	KELLY, THOMAS					
33	07142026	7/14/2026	7/14/2026	SEVERANCE ACCOUNT REFUND		373.17
02118	BLAIR, TODD					
34	07072026	7/7/2026	7/7/2026	MUSIC IN THE PARK		500.00
20053	TOWNSHIP OF McMURRICH/MONT					
35	2026-16	6/23/2026	6/23/2026	REPAIRS		315.45
20048	TRUE NORTH CRETE					
36	25168	7/3/2026	7/3/2026	DEPOSIT		1,000.00
23066	WOODRUFF'S TREE AND COTTAGE					
37	59-2026	6/4/2026	6/4/2026	TREE TRIMMING		1,130.00
06070	FIRST CHOICE LANDSCAPING					
38	3635	7/1/2026	7/1/2026	NEW FIRE HALL SEPTIC		135,600.00

Total for Batch:

Invoices Printed: 38

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\$178,106.39

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Municipality of Magnetawan
Payment Posting Audit Trail
For the Period Ended 7/31/2026

Batch # 2026-00074 - DUN-AHMIC SNOWRIDERS - COUNCIL DONATION

Page 1

Payment #	Payee	Payment Date			
Invoice #	Reference	PO #			
GL Account # / Description		Transaction Description	Tax Code	GL Amount	
Bank Code: CURR					

COMPUTER CHEQUE:

28666	DUN-AHMIC SNOWRIDERS SNOW	7/14/2026			
07082026	COUNCIL DONATION - BUILDING				
1-4-1000-5018 - COUNCIL - DONATIONS		COUNCIL DONATION - BUILD	None	1,000.00	
1-1-1000-1020 - CURRENT BANK - CREDIT UNION			Payment Total	1,000.00	
Total for CURR:				1,000.00	
Total for Batch:				1,000.00	

GL Account Summary

GL Account / Description	Debit Amount	Credit Amount
1-4-1000-5018 - COUNCIL - DONATIONS	1,000.00	
1-1-1000-1020 - CURRENT BANK - CREDIT UNION		1,000.00
Totals:	1,000.00	1,000.00

Payments Printed: 1

Date Printed
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Municipality of Magnetawan
Invoice Edit List - Condensed
Batch # 2026-00075 - COUNCIL - JULY 29, 2026
For the Period Ended 7/31/2026

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Vendor #	Name					
Tr #	Invoice #	Date	Due Date	Reference	PO #	Invoice Amount
01002	2619418 ONTARIO LTD.					
1	2023-02-11232	7/9/2026	8/8/2026	LINE PAINTING		9,314.59
01183	AHMIC MAINTENANCE & STORAGE					
2	07172026	7/17/2026	7/17/2026	BOX ENTRANCE PERMIT DEF		500.00
01184	AHMIC MARINE LTD.					
3	2026-470	7/14/2026	8/13/2026	DOCK MAINTENANCE		5,509.50
01115	AQUAM AQUATIC SPECIALIST INC					
4	458423	6/30/2026	7/29/2026	SUPPLIES		252.77
02070	BAKER TILLY SNT LLP					
5	SNT510521	7/9/2026	7/9/2026	FINAL AUDIT		10,170.00
02012	Bell Canada					
6	559883662JUNE2	6/13/2026	7/12/2026	PAVILLION SECURITY		50.27
02114	BURKS FALLS BUILDING CTR					
7	4313653	7/16/2026	7/31/2026	SUPPLIES		134.66
03102	CANADA POST CORPORATION					
8	97000539948	7/4/2026	7/19/2026	ELECTIONS BRM		1,017.00
03082	CANADIAN UNION OF PUBLIC EMP					
9	JUNE2026	7/16/2026	7/16/2026	JUNE UNION DUES		985.66
02074	DREAM CATCHER FIREWORKS					
10	2026140-1	7/5/2026	8/4/2026	2026 CANADA DAY		7,000.00
04105	DUNCOR ENTERPRISES INC.					
11	2026083	7/6/2026	8/5/2026	SLURRY SEAL SURFACE TRF		192,656.92
05009	E.A. SHIPMAN ELECTRIC LTD.					
12	4365	7/14/2026	8/13/2026	ELECTRICAL SERVICE		2,483.02
05016	ECOVUE CONSULTING SERVICES					
13	21-2125-216	6/30/2026	7/31/2026	PLANNING		13,288.80
26041	EMTERRA ENVIRONMENTAL					
14	MAG2026-06	6/30/2026	7/31/2026	GARBAGE COLLECTION		6,646.66
05045	ENVIRONMENTAL 360 SOLUTIONS					
15	664885	6/29/2026	7/29/2026	2026 CANADA DAY		498.33
16	676415	6/30/2026	7/30/2026	SERVICE		145.78
17	676413	6/30/2026	7/30/2026	SERVICE		179.46
18	676409	6/30/2026	7/30/2026	SERVICE		299.10
19	676412	6/30/2026	7/30/2026	SERVICE		364.45
20	676407	6/30/2026	7/30/2026	SERVICE		598.20
21	676414	6/30/2026	7/30/2026	SERVICE		179.46
22	676408	6/30/2026	7/30/2026	SERVICE		299.10

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Municipality of Magnetawan
Invoice Edit List - Condensed
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For the Period Ended 7/31/2026

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Vendor #	Name	Tr #	Invoice #	Date	Due Date	Reference	PO #	Invoice Amount
		23	676411	6/30/2026	7/30/2026	SERVICE		728.90
		24	676410	6/30/2026	7/30/2026	SERVICE		299.10
		25	676417	6/30/2026	7/30/2026	SERVICE		80.97
		26	676416	6/30/2026	7/30/2026	SERVICE		80.97
27034	THE FLAG STORE							
		27	87746	6/23/2026	7/22/2026	FLAG		92.10
06034	FREIGHTLINER NORTH BAY							
		28	18707RN	7/7/2026	8/6/2026	REPAIRS		6,734.53
16075	GF PRESTON SALES AND SERVICE							
		29	IN10077	6/2/2026	7/1/2026	EQUIPMENT RENTAL		4,294.00
08002	GREER GALLOWAY, A DIVISION OF							
		30	48782	4/8/2026	5/7/2026	ENGINEERING		1,415.33
08003	HARRIS TIME INC.							
		31	7494	7/9/2026	7/9/2026	DIGITAL SIGN		1,158.25
08084	HUBB CAP							
		32	1043220	4/28/2026	5/28/2026	SUPPLIES		2,426.11
		33	1043221	6/25/2026	7/25/2026	SUPPLIES		35,116.33
09035	INSERVUS MANAGEMENT SYSTEM							
		34	2653	6/30/2026	7/30/2026	SUPPLIES		565.00
12004	LAKELAND POWER DIST. LTD.							
		35	LP003062	7/14/2026	8/13/2026	STREETLIGHT LOCATES		27.12
12018	LAWSON PRODUCTS INC.							
		36	9313582885	6/25/2026	7/24/2026	SUPPLIES		565.66
13240	JIM MOORE PETROLEUM							
		37	32274	6/26/2026	7/31/2026	PREMIUM GAS		1,412.58
		38	634581	6/19/2026	7/31/2026	CLEAR DIESEL		1,261.86
		39	634589	6/19/2026	7/31/2026	DYED DIESEL		182.88
		40	98364	6/5/2026	7/31/2026	DYED DIESEL		420.64
		41	619636	6/5/2026	7/31/2026	CLEAR DIESEL		3,388.89
		42	9689	6/21/2026	7/31/2026	DYED DIESEL		232.05
		43	9690	6/12/2026	7/31/2026	DYED DIESEL		991.93
		44	627587	6/12/2026	7/31/2026	PREMIUM GAS		2,234.26
		45	627579	6/12/2026	7/31/2026	CLEAR DIESEL		2,212.85
		46	627570	6/12/2026	7/31/2026	DYED DIESEL		1,659.25
		47	813227	6/26/2026	7/31/2026	SUPPLIES		422.85
13025	MAC LANG CHRYSLER DODGE JE							
		48	217817	7/8/2026	8/7/2026	REPAIRS		3,342.57
13035	MATHEWS DINDALL & CLARK LTD.							
		49	521347	6/30/2026	7/29/2026	LEGAL		248.60

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Municipality of Magnetawan
Invoice Edit List - Condensed
Batch # 2026-00075 - COUNCIL - JULY 29, 2026
For the Period Ended 7/31/2026

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Vendor #	Name					
Tr #	Invoice #	Date	Due Date	Reference	PO #	Invoice Amount
13013	MAGNETAWAN BUILDING CENTRE					
50	101-186273	6/29/2026	7/31/2026	SUPPLIES		99.37
51	101-186408	6/30/2026	7/31/2026	SUPPLIES		49.73
13014	MAGNETAWAN BUILDING CENTRE					
52	101-186384	6/30/2026	7/31/2026	SUPPLIES		145.76
53	101-185991	6/26/2026	7/31/2026	SUPPLIES		7.49
13011	MAGNETAWAN BUILDING CENTRE					
54	102-81420	6/25/2026	7/31/2026	SUPPLIES		189.54
55	102-81458	6/25/2026	7/31/2026	SUPPLIES		12.19
56	102-81510	6/26/2026	7/31/2026	SUPPLIES		42.47
57	101-186003	6/26/2026	7/31/2026	SUPPLIES		7.49
58	101-186389	6/30/2026	7/31/2026	SUPPLIES		16.52
59	101-186383	6/30/2026	7/31/2026	SUPPLIES		25.39
13012	MAGNETAWAN BUILDING CENTRE					
60	101-186463	6/30/2026	7/31/2026	SUPPLIES		5.64
61	104-134252	6/30/2026	7/31/2026	SUPPLIES		9.02
62	104-134107	6/29/2026	7/31/2026	SUPPLIES		57.16
63	101-185931	6/25/2026	7/31/2026	SUPPLIES		11.29
64	104-133849	6/25/2026	7/31/2026	SUPPLIES		37.83
65	104-134078	6/29/2026	7/31/2026	SUPPLIES		147.37
66	102-81329	6/23/2026	7/31/2026	SUPPLIES		41.94
67	103-162635	6/22/2026	7/31/2026	SUPPLIES		28.91
13371	MELANIE MUNDY					
68	07212026	7/21/2026	7/21/2026	MILEAGE		123.58
69	06302026	6/30/2026	7/21/2026	MILEAGE		89.55
13073	MINISTER OF FINANCE					
70	392606261157016	6/30/2026	7/31/2026	MAY POLICE SERVICES		45,088.00
71	391706261106007	6/17/2026	7/17/2026	FIRE COLLEGE JANUARY - M		130.00
13334	M&L SUPPLY FIRE & SAFETY					
72	ML-IN-001680	6/30/2026	7/30/2026	BUNKER GEAR		3,005.28
13345	MUNICIPAL PROPERTY ASSESSMI					
73	1800041047	7/1/2026	7/31/2026	Q3 2026 PROPERTY ASSESS		24,893.43
13141	MUSKOKA TRUCK AND EQUIPMEN					
74	7884	6/30/2026	7/30/2026	GRAVEL		1,491.56
75	7653	6/2/2026	7/2/2026	GRAVEL		1,439.35
14062	NEAR NORTH INDUSTRIAL SOLUT					
76	108247	6/17/2026	7/16/2026	SUPPLIES		80.11
15068	ORKIN CANADA CORPORATION					
77	C-5980494	7/14/2026	8/13/2026	PEST CONTROL		126.09
78	C-5979736	7/14/2026	8/13/2026	PEST CONTROL		73.22

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Municipality of Magnetawan
Invoice Edit List - Condensed
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Vendor #	Name					
Tr #	Invoice #	Date	Due Date	Reference	PO #	Invoice Amount
79	C-5979719	7/14/2026	8/13/2026	PEST CONTROL		393.68
16200	POLLARD DISTRIBUTION INC					
80	12853	6/30/2026	7/29/2026	DUST CONTROL		29,340.13
18035	RUSSELL CHRISTIE LLP					
81	63-283-489-1	6/24/2026	7/23/2026	LEGAL FEES		672.18
82	63-283-498-1	6/24/2026	7/23/2026	LEGAL FEES		1,278.57
83	63-283-522	7/7/2026	8/6/2026	LEGAL FEES		1,610.78
19008	SDB TRUCK & EQUIPMENT REPAIR					
84	14268	6/26/2026	7/25/2026	MAINTENANCE		169.50
85	14266	6/26/2026	7/25/2026	MAINTENANCE		169.50
86	14267	6/30/2026	7/29/2026	MAINTENANCE		169.50
19007	SERVICE 1 MUFFLERS & MORE					
87	29712	6/29/2026	7/29/2026	REPAIRS		84.88
19145	SIGNCRAFT CANADA INC.					
88	3784	7/10/2026	8/9/2026	SIGNAGE		113.00
89	3783	7/10/2026	8/9/2026	SIGNAGE		123.17
19037	SLING-CHOKER MFG. (NORTH BA)					
90	117232	7/10/2026	8/9/2026	SAFETY SUPPLIES		102.48
91	117076	6/30/2026	7/30/2026	SAFETY SUPPLIES		417.47
92	117077	6/30/2026	7/30/2026	REPAIRS		507.00
93	116862CR	6/16/2026	7/16/2026	CREDIT - SAFETY SUPPLIES		-115.22
19055	STAPLES BUSINESS ADVANTAGE					
94	73685164	7/6/2026	8/6/2026	SUPPLIES		148.02
95	73609166	6/24/2026	7/23/2026	SUPPLIES		77.69
96	73614029	6/24/2026	7/23/2026	SUPPLIES		29.37
01129	THE ENGRAVING SHOPPE					
97	107009	7/10/2026	8/9/2026	SUPPLIES		39.55
01130	Township Of Armour					
98	ARM26-89	6/23/2026	6/23/2026	CONFERENCE		111.12
99	ARM26-94	7/3/2026	7/3/2026	JUNE BYLAW HOURS, MILEA		5,983.64
20083	TRACKMATICS INC					
100	45255	7/5/2026	8/4/2026	GPS MONITORING		44.07
101	45208	7/5/2026	8/4/2026	GPS MONITORING		132.21
102	45195	7/5/2026	8/4/2026	GPS MONITORING		928.86
20111	TULLOCH ENGINEERING INC.					
103	2035121	7/10/2026	8/9/2026	ENGINEERING		2,079.91
104	2034894	6/23/2026	7/22/2026	ENGINEERING		1,473.52
08005	ULINE CANADA CORPORATION					
105	18453832	7/16/2026	8/14/2026	SUPPLIES		3,260.12

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Municipality of Magnetawan
Invoice Edit List - Condensed
Batch # 2026-00075 - COUNCIL - JULY 29, 2026
For the Period Ended 7/31/2026

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Vendor #	Name					
Tr #	Invoice #	Date	Due Date	Reference	PO #	Invoice Amount
21007	UNITED RENTALS OF CANADA INC					
106	262570443-002	7/2/2026	8/1/2026	REPAIRS		4,249.37
16059	WASTE CONNECTIONS OF CANAD					
107	7113-0000367613	6/30/2026	7/29/2026	LANDFILL HAULAGE		10,182.93
23066	WOODRUFF'S TREE AND COTTAG					
108	91	7/9/2026	8/8/2026	TREE SERVICE		1,356.00
23086	XEROX CANADA LTD					
109	F65851151	6/26/2026	6/26/2026	PHOTOCOPYING		433.13
Total for Batch:						467,210.72

Invoices Printed: 109

Date Printed
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Municipality of Magnetawan
Invoice Edit List - Condensed
Batch # 2026-00077 - EFT - COUNCIL - JULY 29, 2026
For the Period Ended 7/31/2026

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Vendor #	Name					
Tr #	Invoice #	Date	Due Date	Reference	PO #	Invoice Amount
18083	ROYAL BANK VISA EFT					
1	06112026	6/11/2026	6/11/2026	CONFERENCE		232.79
2	123108	6/1/2026	6/1/2026	NETSPECTRUM		242.83
3	06012026	6/1/2026	6/1/2026	VISA ANNUAL FEE		12.00
18043	RECEIVER GENERAL					
4	JUNE1-15/26	6/25/2026	6/25/2026	PAYROLL REMITTANCE JUNE		20,136.02
18044	RECEIVER GENERAL					
5	JUNE1-15/26	6/25/2026	6/25/2026	PAYROLL REMITTANCE JUNE		2,454.07
13108	MUNISOFT					
6	2026/27-01198	5/20/2026	6/30/2026	TRAINING		406.80
18086	ROYAL BANK VISA EFT					
7	06282026	6/28/2026	6/28/2026	SURVEY MONKEY SUBSCRIF		134.47
8	06252026	6/25/2026	6/25/2026	SUPPLIES		146.35
9	06252026-1	6/25/2026	6/25/2026	SUPPLIES		54.65
10	06242026	6/24/2026	6/24/2026	AHMIC LAKE RESORT ENGIN		8.00
11	05202026	5/20/2026	5/20/2026	OPEN AI SUBSCRIPTION		246.46
12	7317312	6/19/2026	6/19/2026	ONLAND		36.50
13	7317160	6/19/2026	6/19/2026	ONLAND		5.65
14	7310575	6/16/2026	6/16/2026	ONLAND		5.65
18089	ROYAL BANK VISA EFT					
15	06292026	6/29/2026	6/29/2026	SUPPLIES		69.52
16	06252026	6/25/2026	6/25/2026	SUPPLIES		485.88
17	06262026	6/26/2026	6/26/2026	ELECTION MATERIALS		22.59
18	06262026-1	6/26/2026	6/26/2026	2026 CANADA DAY		357.71
19	50279265	7/2/2026	7/2/2026	2026 CANADA DAY		179.67
20	50279295	7/2/2026	7/2/2026	2026 CANADA DAY		168.37
21	50279335	7/2/2026	7/2/2026	2026 CANADA DAY		168.37
22	50279363	7/2/2026	7/2/2026	2026 CANADA DAY		168.37
23	50279379	7/2/2026	7/2/2026	2026 CANADA DAY		168.37
24	50279399	7/2/2026	7/2/2026	2026 CANADA DAY		168.37
25	52097751	7/2/2026	7/2/2026	2026 CANADA DAY		224.87
26	06252026-1	6/25/2026	6/25/2026	2026 CANADA DAY		75.64
27	06222026	6/22/2026	6/22/2026	2026 CANADA DAY		57.63
28	06242026	6/24/2026	6/24/2026	SUPPLIES		288.15
29	06222026-1	6/15/2026	6/22/2026	ELECTION MATERIALS		47.78
30	06252026-2	6/25/2026	6/25/2026	2026 CANADA DAY		57.63
31	06052026-3	6/5/2026	6/5/2026	GEOCACHE SUPPLIES		35.02
32	06192026	6/19/2026	6/19/2026	SUPPLIES		293.76
33	06182026	6/18/2026	6/18/2026	SUPPLIES		45.19
34	06172026	6/17/2026	6/17/2026	ELECTION MATERIALS		132.20
35	06182026-1	6/18/2026	6/18/2026	MUSIC IN THE PARK		57.63
36	06172026-1	6/17/2026	6/17/2026	SUPPLIES		10.57
37	06162026	6/16/2026	6/16/2026	REFUND - SUPPLIES		-50.39
38	06162026-1	6/16/2026	6/16/2026	REFUND - SUPPLIES		-13.40
39	06152026	6/15/2026	6/15/2026	ELECTION MATERIALS		8.00
40	06152026-	6/15/2026	6/15/2026	SUPPLIES		451.93

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Vendor #	Name					
Tr #	Invoice #	Date	Due Date	Reference	PO #	Invoice Amount
41	06122026	6/12/2026	6/12/2026	SUPPLIES		57.21
18088	ROYAL BANK VISA EFT					
42	06292026	6/29/2026	6/29/2026	GATE SUPPLIES		27.11
43	06272026	6/27/2026	6/27/2026	SUPPLIES		84.72
44	06272026-1	6/27/2026	6/27/2026	SUPPLIES		84.24
45	06272026-2	6/27/2026	6/27/2026	GATE SUPPLIES		134.47
46	06272026-3	6/27/2026	6/27/2026	GATE SUPPLIES		13.55
47	06262026	6/26/2026	6/26/2026	GATE SUPPLIES		201.14
48	06262026-1	6/26/2026	6/26/2026	GATE SUPPLIES		699.47
49	06262026-2	6/26/2026	6/26/2026	GATE SUPPLIES		111.87
50	06262026-3	6/26/2026	6/26/2026	SUPPLIES		384.19
51	06262026-4	6/26/2026	6/26/2026	SUPPLIES		384.19
52	06192026	6/19/2026	6/19/2026	SUPPLIES		104.61
18085	ROYAL BANK VISA EFT					
53	371790941	6/29/2026	6/29/2026	GO TO MEETING SUBSCRIPT		29.38
54	06262026	6/26/2026	6/26/2026	CELL PHONE		338.99
55	06172026	6/17/2026	6/17/2026	SUPPLIES		655.40
56	3620MAY	6/7/2026	6/7/2026	LANDFILL PHONE		137.74
18091	ROYAL BANK VISA EFT					
57	06292026	6/29/2026	6/29/2026	SUPPLIES		12.43
23010	WORKPLACE SAFETY & INSURAN					
58	JUNE2026	7/7/2026	7/7/2026	JUNE 2026 WSIB REMITTANC		5,291.94
18043	RECEIVER GENERAL					
59	JUNE15-30/26	7/10/2026	7/10/2026	PAYROLL REMITTANCE JUNE		19,154.01
18044	RECEIVER GENERAL					
60	JUNE15-30/26	7/10/2026	7/10/2026	PAYROLL REMITTANCE JULY		3,392.06
18088	ROYAL BANK VISA EFT					
61	07102026	7/10/2026	7/10/2026	APPLIANCES		3,065.92
62	06302026	6/30/2026	6/30/2026	EVENT SUPPLIES		57.32
63	06302026-1	6/30/2026	6/30/2026	SUPPLIES		501.92
11096	LAKE COUNTRY OFFICE Solutio					
64	121139	6/30/2026	6/30/2026	IT SERVICES		2,823.87
65	120926	6/30/2026	6/30/2026	IT SERVICES		79.10
13270	MINISTER OF FINANCE EFT					
66	JUNE2026	7/16/2026	7/16/2026	EHT JUNE 2026		2,933.42
15001	OMERS EFT					
67	JUNE2026	7/16/2026	7/16/2026	OMERS JUNE 2026		23,661.14
15050	Hydro One Networks					
68	0309 JUNE 026	6/29/2026	7/12/2026	HYDRO		170.20
69	8809 JUNE 026	6/29/2026	7/12/2026	HYDRO		534.63

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Vendor #	Name					
Tr #	Invoice #	Date	Due Date	Reference	PO #	Invoice Amount
70	5146 JUNE2026	6/29/2026	7/19/2026	HYDRO		30.44
71	6780 JUNE2026	6/30/2026	7/20/2026	HYDRO		30.48
12045	LAKELAND POWER - EFT					
72	077844-00MAY26	6/2/2026	6/25/2026	81 ALBERT ST MICROFIT		-703.31
73	072693-00JUNE26	6/18/2026	7/11/2026	HYDRO		53.84
74	073252-00JUNE26	6/18/2026	7/11/2026	HYDRO		1,335.54
75	076283-00JUNE26	6/18/2026	7/11/2026	HYDRO		117.56
76	076598-00JUNE26	6/18/2026	7/11/2026	HYDRO		138.70
77	077271-00JUNE26	6/18/2026	7/11/2026	HYDRO		97.27
78	072644-00JUNE26	6/18/2026	7/11/2026	HYDRO		242.59
79	072642-00JUNE26	6/18/2026	7/11/2026	HYDRO		212.75
80	073239-00JUNE26	6/27/2026	7/20/2026	HYDRO		653.47
Total for Batch:						<u>95,137.24</u>

Invoices Printed: 80

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW 2026 –

Being a By-law to assume certain portions of lands as a Public Highway and to name the Highway "4855 Side Road" (Municipal Employment Lands 4944 030 00205012)

WHEREAS Section 31(4) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, authorizes a municipality to assume highways for public use;

AND WHEREAS the Municipality of Magnetawan passed By-law 2020-14 Entering into an Easement Agreement with Philip David Weddel for the property at 4855 Highway 520 for the purpose of access over Municipal Lands;

AND WHEREAS the Municipality of Magnetawan has completed the construction of an internal roadway on municipal lands and Council considers it desirable to assume the lands described as Parts 3, 4 and 5 of Plan 42R-22763 as a public highway for public use;

AND WHEREAS Council considers the assumption of the highway to be in the public interest and necessary to provide permanent public access to the Municipality's Employment Lands;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

AND THAT the following lands, located in the Municipality of Magnetawan, described as Parts 3, 4 and 5 of Plan 42R-22763 are hereby assumed for public use by the Municipality of Magnetawan forming part of the Municipal highway system maintained by the Municipality, and shall be known as 4855 Side Road.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 29th day of July, 2026.

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**

Sam Dunnett, Mayor

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2026-

Being a By-law to delegate authority to the Assessment Review Board to exercise certain powers and functions of Council pursuant to Section 357 (1)(d.1) of the *Municipal Act, 2001*.

WHEREAS subsection 357 (1)(d.1) of the *Municipal Act, 2001* as amended, authorizes applications to be made to the Treasurer of a municipality for the cancellation, reduction or refund of taxes levied in the year in respect of which the application is made where such person is unable to pay taxes because of sickness or extreme poverty;

AND WHEREAS subsection 357 (11) of the *Municipal Act, 2001* as amended, authorizes the Council to pass a by-law to provide that the Assessment Review Board shall exercise the powers and functions of the Council under subsection 357 (1)(d.1) and (5) with respect to the application under subsection 357 (1)(d.1) of the Act;

AND WHEREAS it is deemed expedient and appropriate by the Municipality of Magnetawan that the Assessment Review Board exercise the functions of Council under subsection 357 (1)(d.1) of the *Municipal Act, 2001* for the current year and each year hereafter until repealed;

NOW THEREFORE BE IT RESOLVED THAT Council for the Municipality of Magnetawan enacted as a By-law the following:

- 1) **THAT** the Assessment Review Board shall exercise the functions of Council pursuant to subsections 357 (1) (d.1) and (5) of the *Municipal Act, 2001*.

READ A FIRST, SECOND AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 29th day of July 2026.

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**

Sam Dunnett, MAYOR

Kerstin Vroom, CAO/CLERK

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2026 –

Being a by-law to establish a Joint Compliance Audit Committee and appoint Committee members for the 2026 municipal election period.

WHEREAS Section 20(1) of the *Municipal Act*, S.O. 2001, Chapter 25 authorizes municipalities to enter into joint agreements;

AND WHEREAS Section 88.37 of the *Municipal Elections Act*, 1996, as amended, requires municipalities to establish a Joint Audit Committee prior to October 1, 2021;

AND WHEREAS interested municipalities in the Almaguin Highlands and surrounding areas have individually agreed to form a joint Committee;

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan hereby enacts as follows:

1. **THAT** participation in the joint compliance audit Committee as authorized by this by-law shall be limited to the following municipal corporations:

The Township of Armour

The Township of Joly

The Township of Machar

The Township of McMurrich/Monteith

The Township of Ryerson

The Township of Strong

The Village of Burk's Falls

The Town of Kearney

The Municipality of Magnetawan

The Township of Perry

The Village of South River

The Village of Sundridge

2. **THAT** the Council of the Municipal Corporation of the Municipality of Magnetawan agrees to the Terms of Reference, attached hereto as Schedule "A", "B" and "C";

3. **THAT** the following individuals shall be appointed to serve as Committee members on the joint compliance audit Committee for the 2026 election period from November 15, 2026 to November 16, 2030;

Rakel Carlsen

Robert Edmonstone

Debbie Hope

Rachael Jackson (Alternate)

4. **AND FURTHER**, that each Committee member adheres to the Terms of Reference attached hereto;

5. **THAT** this By-law repeals By-law No. 2022-53 as of November 15, 2026;

6. **THAT** the Mayor and Clerk are hereby authorized to execute the documents by signature and seal of The Municipal Corporation of the Municipality of Magnetawan.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 29th day of July 2026.

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**

Mayor

CAO/Clerk

**Schedule "A" to By-law No. 2026-
Terms of Reference
For the Joint Compliance Audit Committee
Serving the interested Municipalities of the Almaguin Area**

1. Definitions:

For the purpose of this Terms of Reference, the following definitions shall apply:

Almaguin Clerk's Group – The information organization of Clerks, CAOs, or appointed staff from interested municipalities in the Almaguin Area, who have agreed to pool information, staff, and financial resources for the 2026 election, for the mutual benefit of all participating municipalities.

Auditor – An independent person appointed by the Committee pursuant to section 88.33(10) of the Municipal Elections Act, 1996, as amended, who is licensed under the Public Accounting Act, 2004 (Ontario) and authorized to perform public accounting in Ontario, and who is retained to conduct a compliance audit of a candidate's or registered third party's election campaign finances in accordance with the Act.

Clerk – The Administrative staff member, generally known to be the Clerk, or Clerk-Administrator from any municipality within the Almaguin Clerk's Group, for which an application for a compliance audit has been received, or who carries out the business of the Council for his or her respective municipality.

Committee – The Joint Compliance Audit Committee as established by the respective Councils of those municipalities represented by the Almaguin Clerk's Group, and which have passed a resolution of participation for the 2026 election term.

Council – The group of elected officials, generally known to be the Council, from any municipality within the Almaguin Clerk's Group, for which an application for a compliance audit has been received, or who is responsible for making an appointment to a Compliance Audit Committee, as required by Section 88.37 of the *Municipal Elections Act*, 1996, as amended.

Contributor – A resident of Ontario who makes a contribution to the election campaign a candidate to support his/her candidacy for municipal election. Additionally, the candidate and his/her spouse can also be contributors to the candidate's election campaign.

Recruitment Committee – The sub-committee of the Almaguin Clerk's Group to promote, process, and make recommendation to Council for membership to the Joint Compliance Audit Committee. The sub-committee shall be composed of the following representatives: Nancy Field, Nicole Gourlay, Erica Kellogg and Charlene Watt.

Interested Municipalities – Those municipalities in the Parry Sound District who have by mutual agreement established a joint compliance audit Committee, as supported by a resolution of each respective council, and authorized by By-Law from each respective council.

Registered Third Party - Means, in relation to an election in a municipality, an individual, corporation or trade union that is registered under Section 88.6 of the *Municipal Elections Act*.

2. Committee Mandate:

- 2.1 The Joint Compliance Audit Committee shall ensure that the provisions relating to election campaign finances under the *Municipal Elections Act*, are not contravened, and shall follow the necessary procedures to ensure compliance when requested.
- 2.2 The Committee shall abide by any terms and conditions which may be set out by the respective municipality's Solicitor, Auditor, and/or Insurer, for any business relating to a compliance audit, in accordance with the procedural by-law for the respective municipality.
- 2.3 The Committee will perform all required functions relating to all compliance audit applications. This shall include the following:
 - a) The meetings of the Committee shall be open to the public and reasonable notice shall be given to the candidate, the applicant and the public (Section 88.33(5)).
 - b) Within 30 days of receipt of an application for a compliance audit from the Clerk, Committee members shall consider the application and decide whether to grant or deny the request (Sec. 88.33(7)).
 - c) The decision of the Committee to grant or reject the application, and brief written reasons for the decision, shall be given to the candidate, the Clerk with whom the candidate filed his or her nomination, the secretary of the local board, if applicable, and the applicant (Sec. 88.33(8)).
 - d) If an application is granted, the Committee shall appoint an auditor to conduct a compliance audit of the candidate's election campaign finances. (Sec. 88.33(10)).
 - e) Within 10 days after receiving the audit report, the Clerk of the municipality shall forward the report to the Compliance Audit Committee (Sec. 88.33(14)).
 - f) Give consideration to the auditor's report within 30 days of receiving it, to determine if legal proceedings should be commenced against the candidate (Sec. 88.33(17)).
 - g) The decision of the Committee under subsection (f) and brief written reasons for the decision, shall be given to the candidate, the Clerk with whom the candidate filed his or her nomination, the secretary of the local board, if applicable, and the applicant (Section 88.33(18)).
 - h) If the report indicates that there was no apparent contravention and the Committee finds that there were no reasonable grounds for the application, Council is entitled to recover the auditor's costs from the applicant.
- 2.4 The Committee will perform all required functions relating to receiving a report from the Clerk under the review of contributions to candidates, section 88.34(4) or 88.34(7) of the *Municipal Elections Act*. This shall include the following:

- a) Within 30 days after receiving a report from the Clerk, the Committee shall consider it and decide whether to commence a legal proceeding against a contributor for an apparent contravention (Section 88.34(8)).
- b) The meetings of the Committee shall be open to the public and reasonable notice shall be given to the contributor, the applicable candidate and the public (Section 88.34(9)).
- c) The decision of the Committee under article 4(a) and brief written reasons for the decision, shall be given to the contributor, the clerk of the municipality or the secretary of the local board, if applicable (Section 88.34(11)).

2.5 The Committee will perform all required functions relating to receiving a report from the Clerk under the review of contributions submitted by a registered third party, section 88.36(4) of the *Municipal Elections Act*. This shall include the following:

- a) Within 30 days after receiving a report from the Clerk, the Committee shall consider it and decide whether to commence a legal proceeding against a contributor for an apparent contravention (Section 88.36(5)).
- b) The meetings of the Committee shall be open to the public and reasonable notice shall be given to the contributor, the registered third party and the public (Section 88.36(6)).
- c) The decision of the Committee under article 5(a) and brief written reasons for the decision, shall be given to the contributor and the clerk of the municipality (Section 88.36(7)).

3. Term of Appointment:

3.1 The Committee shall serve for the 2026 – 2030 term of council, which shall be from November 15, 2026 to November 16, 2030, to consider applications originating from the 2026 election, and any by-elections during that term.

Notwithstanding the term identified above, the Committee shall be dissolved at the earliest of:

- a) The conclusion of the requirements noted in Section 88.37 of the *Municipal Elections Act, 1996*; or
- b) On November 16, 2030.

4. Committee Composition

4.1 The Committee shall consist of four (4) members, one of which is to be designated as an alternate.

4.2 A Chair, a Vice Chair, and a Secretary shall be appointed at the first Committee meeting.

- 4.3 Membership shall be limited to individuals with a legal or financial background, or who have served on boards or Committees, or who have demonstrated knowledge of campaign finances, including retired municipal professionals.
- 4.4 Members must be bondable to maintain integrity of process and seriousness of position.
- 4.5 Appointment to the Committee shall be by resolution or bylaw of Council.
- 4.6 Members of the Committee shall not be Council members, municipal staff or candidates in the 2026 election or any by-election during the term of Council and must attest to same in writing.
- 4.7 To avoid possible conflict of interest, any auditor or accountant appointed to the Committee may not undertake the audits of preparation of financial statements of any candidates seeking election to Council. Contravention of this requirement shall result in expulsion from the Committee.
- 4.8 The respective Clerk shall provide administrative support to the Committee, and shall establish procedures, as required.

5. Committee Selections:

Recruitment Committee Selection:

- 5.1 To ensure adherence with the *Municipal Freedom of Information and Protection of Privacy Act (MFIPPA)*, a Recruitment Committee shall be established by the Almaguin Clerk's Group, from among its members.
- 5.2 The Recruitment Committee will promote, advertise, interview, and make recommendation for appointment to the joint Committee, having regard for individual municipalities' policies relating to Committee appointment. One individual shall be chosen from within the recruitment Committee to be the Secretary and shall be the contact for resume submission.
- 5.3 The recruitment Committee will receive and review all applications, conduct interviews, and make recommendations to the Almaguin Clerk's Group based on the following:
 - a) Knowledge of rules for municipal election campaign finances
 - b) Experience on a Committee, board, or similar group
 - c) Availability to attend meetings
 - d) Oral and written communication
 - e) Level and area of expertise
- 5.4 The Almaguin Clerk's Group shall prepare an advertisement to be placed on Facebook or other social media platforms, calling for interested, qualified applicants to submit resumes

for consideration. The Committee positions shall also be promoted on respective municipal websites for application submission by the date prescribed by the Almaguin Clerk's Group.

Joint Audit Compliance Committee Selection:

- 5.5 Applicants will be required to submit a resume outlining their qualifications and experience.
- 5.6 A request for the expulsion of a member of the Committee may be submitted in writing to the Almaguin Clerk's Group by a member of the Committee or by a Clerk of a participating municipality. The written request shall set out the reasons supporting the proposed expulsion.

Upon receipt of such request, the Almaguin Clerk's Group shall review the matter, provide the affected member with an opportunity to respond, and determine whether a recommendation for expulsion is warranted.

If the Almaguin Clerk's Group agrees that expulsion is appropriate, the Group shall forward its recommendation to the participating municipalities for consideration.

Expulsion shall only take effect upon receipt of supporting resolutions from a majority of the Councils of the participating municipalities. Upon confirmation of majority approval, the Clerks of the participating municipalities are authorized to take the necessary administrative steps, including amending the applicable by-laws appointing the member, to give effect to the expulsion.

- 5.7 Reasons for expulsion shall include, but not limited to, the member being in contravention of *Municipal Act*, the *Municipal Freedom of Information and Protection of Privacy Act (MFIPPA)*, the *Provincial Offences Act*, the *Municipal Conflict of Interest Act*, the *Municipal Elections Act*, or the Joint Compliance Committee Terms of Reference, or for disrupting the work of the Committee.
- 5.8 Committee members shall be asked to sign an acknowledgement accepting terms and conditions outlined in the above Terms of Reference, and the *Municipal Elections Act*, 1996, as amended.
- 5.9 Where a member is expelled, resigns, becomes ineligible, or is otherwise unable to serve, the vacancy shall be filled in accordance with the recruitment and appointment process outlined in this Terms of Reference.

6. Meetings:

- 6.1 The Committee shall hold one initial meeting following submission of all Clerk's reports. Subsequent and additional meetings shall be in response to application(s) for compliance audit, to a maximum of 4 meetings per application, in consultation with the Clerk of the respective municipality.

- 6.2 Following Election Day and the final day for candidates to submit their Financial Statements, the Clerk of the Municipality shall review the Statements and prepare a report regarding spending regulations and limits for the Compliance Audit Committee review.
- 6.3 Meetings shall be conducted using guidelines established in the Municipal Procedural By-Law for the municipality from which an application originated.
- 6.4 Committee members shall be bound by the Code of Conduct in force in the municipality for which they are performing the functions included in this Terms of Reference.
- 6.5 The Chair shall cause notice of the meetings, including the agenda for the meetings to be provided to members of the Committee a minimum of three (3) business days prior to the date of each meeting. Quorum for meetings shall consist of a majority of the members of the Committee.
- 6.6 Minutes shall be recorded at each meeting and shall outline the general deliberations and resulting actions and recommendations.
- 6.7 The location of the meetings shall be set by the Committee. Reasonable notice will be provided.
- 6.8 Financial consideration shall be as per Section 9.

7. Closed Meetings:

- 7.1 The meeting may be held in whole or in part in a closed session upon affirmative vote of the majority of the membership to do so. Closed sessions shall be conducted only to discuss matters identified under Section 239(2) of the *Municipal Act, 2001*. Should a closed session be required, all attendees who are not Committee members, or the Clerk, or individuals expressly requested by the Committee to remain, shall vacate the meeting premises. Members of the public may return to the meeting, once the closed session has concluded.

8. Conflicts of Interest:

- 8.1 Committee members shall be bound by the *Municipal Conflict of Interest Act*, with respect to financial interest, and shall disclose any pecuniary interest to the Secretary. That member shall then remove himself or herself from that portion of the meeting at which the matter for which pecuniary was declared is discussed.

9. Financial Compensation:

- 9.1 An honorarium of \$500.00 per year shall be provided to each active Committee member, including the alternate member. Payment of the annual honorarium shall be shared equally between the participating municipalities.
- 9.2 In addition to the annual honorarium, a meeting per diem shall be issued in the amount of \$100.00 per meeting. Mileage shall be reimbursed per the Canada Revenue Agency's reasonable per-kilometre mileage rates (<https://www.canada.ca/en/revenue->

[agency/services/tax/businesses/topics/payroll/benefits-allowances/automobile/automobile-motor-vehicle-allowances.html](#)) upon receipt of the request for reimbursement from the Committee member. Payment of the per diem reimbursement, as well as the mileage reimbursement, shall be paid by the municipality for which an application has been received, except in the case of the initial meeting, for which payment of these monies shall be shared equally between the participating municipalities.

- 9.3 Administration of financial compensation shall be the responsibility of the Office of the Clerk for the Township of Armour.

10. Resources:

- 10.1 Any responsibilities not clearly identified within these Terms of Reference shall be in accordance with Sections 88.33 to 88.37 of the *Municipal Elections Act*, 1996 as amended.

11. General Governance Provisions

11.1 Procedural Fairness

The Committee shall conduct its proceedings in accordance with the principles of natural justice and procedural fairness. Without limiting the generality of the foregoing:

- a) Any person whose rights, interests, or obligations may be affected by a decision of the Committee shall be provided with reasonable notice of the matter to be considered;
- b) Such person shall be provided with an opportunity to respond to the substance of the allegations or issues under consideration;
- c) The Committee shall make its decision based solely on the evidence and submissions properly before it;
- d) The Committee shall provide written reasons for its decisions where required by statute or where commencing or declining to commence legal proceedings.

11.2 Standard of Review – Reasonable Grounds

In considering an application for a compliance audit under section 88.33 of the *Municipal Elections Act*, 1996, as amended, or a Clerk's report under sections 88.34 or 88.36 of the Act, the Committee shall determine whether there are reasonable grounds to believe that a contravention of the Act has occurred.

The Committee is not required to determine guilt or innocence, but rather whether the statutory threshold to grant an audit or to commence legal proceedings has been met.

11.3 Legal Counsel

The Committee may obtain independent legal advice where it considers such advice necessary to fulfill its mandate.

Legal services shall be arranged through the Clerk of the affected municipality, or through such municipality's Solicitor, in accordance with that municipality's procurement and authorization policies.

Where legal proceedings are commenced, the municipality for which the application originated shall coordinate legal representation, unless otherwise agreed by the participating municipalities.

11.4 Records Retention

All records of the Committee, including applications, reports, correspondence, minutes, audio recordings (if any), and decisions, shall be maintained in accordance with the records retention by-law and records management policies of the municipality for which the application originated.

Where matters involve multiple participating municipalities, the lead administrative municipality shall ensure records are maintained in accordance with applicable legislative requirements.

11.5 Electronic Participation

Meetings of the Committee may be conducted in person, electronically, or in a hybrid format, provided that:

- a) The meeting complies with the open meeting requirements of the Municipal Act, 2001;
- b) Members participating electronically are able to hear and be heard by all other participants;
- c) Public access is provided in a manner consistent with legislative requirements; and
- d) A Member participating electronically shall be deemed to be present for the purposes of quorum and voting, unless otherwise restricted by statute.

11.6 Accessibility Compliance

The Committee shall conduct its meetings and activities in a manner consistent with the Accessibility for Ontarians with Disabilities Act, 2005 and applicable municipal accessibility policies.

Reasonable accommodations shall be provided, upon request, to ensure that persons with disabilities are able to participate in Committee proceedings in an accessible manner.

Schedule "B" to By-law No. 2026-
Roles and Responsibilities
For the Joint Compliance Audit Committee (JCA)
Serving the interested Municipalities of the Almaguin Area

1. Duties of the Clerk for the Municipality requiring the meeting of the JCA

- 1.1 The Clerk shall ensure the administrative practices and procedures for the Committee are followed and shall carry out any duties required under the Act to implement the Committee's decisions.

2. Duties of the Chair

- 2.1 The duties of the Chair are as follows:

- a) Liaise with the Clerk and review meeting agendas.
- b) Call Committee meetings to order when there is a Quorum, preside over Committee discussions, facilitate Committee business, follow the procedures as set out herein, identify the order of proceedings and speakers and rule on points of order as may be necessary.
- c) The Chair shall preside over the Conduct of the meeting, including the preservation of good order and decorum, ruling on points of order and deciding all questions relating to the orderly procedure of the meeting.
- d) Participate as an active Member, encouraging participation by all Members.
- e) The Chair is permitted to provide brief comments during discussion, make motions and vote on all matters.
- f) If the Chair is not present within the first fifteen minutes of a Committee meeting or is absent through illness or otherwise, and quorum is still obtained, the Vice Chair shall preside over the meeting,

3. Duties of Committee Members

- 3.1 The duties of Committee Members are as follows:

- a) Attend all Committee meetings or notify the Clerk as soon as possible in the event that the member cannot attend.
- b) Understand their role, the Committee's Mandate and meeting procedures.
- c) Declare any pecuniary interest in any matter prior to consideration by the Committee and refrain from discussion and voting on the matter in accordance with Section 5 of the *Municipal Conflict of Interest Act*.

- d) Participate as an active and voting member, asking questions, and seeking clarification through the Chair.
- e) Develop and maintain a climate of mutual support, trust, courtesy and respect.
- f) Work together to utilize the knowledge, expertise and talents of all members.
- g) Respect the decisions of the Committee and that such decisions reflect the majority view.

4. Support

4.1 The following support shall be provided to the Committee:

- a) The Recruitment Committee for the Almaguin Joint Compliance Audit Committee shall call the first regular meeting of the Committee to order and conduct the election of the Chair, Vice Chair and secretary of Committee Members.
- b) The affected municipality's staff in conjunction with the Committee secretary shall thereafter:
 - i) Prepare agendas for review by the Committee Chair.
 - ii) Electronically distribute agendas to all Committee Members before the meeting and post to the relevant municipal website.
 - iii) Arrange for or set up meeting areas, giving consideration to the nature of the matters to be discussed, any audio-visual requirements, attendance by the public and ensuring accessibility needs identified have been met.
 - iv) Arrange for attendance of delegations in conjunction with the Chair.
 - v) Attend Committee meetings, record attendance, confirm Quorum and record when the meeting starts and adjourns.
 - vi) Provide procedural advice to the Chair and Committee as required.
 - vii) Take minutes, record a summary of the discussion for each agenda item, record all Committee motions and resolutions including the name of the mover.
 - viii) Record any disclosures of pecuniary interest, including the general nature thereof.
 - ix) Review and correct any errors in the minutes of previous meetings.
 - x) Prepare the Committee minutes.
 - xi) Electronically distribute minutes to all Committee Members and post on the relevant municipal website.

- xii) Facilitate and complete any additional work to be undertaken on behalf of the Committee.
- xiii) Maintain Committee agendas, minutes, correspondence, Reports of the Auditor and outstanding items in the Corporation's records management system.

Schedule "C" to By-law No. 2026-
Procedures
For the Joint Compliance Audit Committee

1. Meeting Procedures

1.1 The Committee shall meet once prior to November 30th after each municipal election to review the Terms of Reference and Committee Procedures

1.2 Calling of Committee Meetings

- i) The Clerk of the relevant municipality will summon a meeting of the Committee when an Application is received.
- ii) Meetings shall be held at such time and location as the Chair deems appropriate.

1.3 Agendas

The following components shall be included in Committee agendas. Specific subject items are to be included under each component:

- i) Consideration of Applications for a Compliance Audit
- ii) Consideration of Auditor/Legal Reports *
- iii) Adjournment

*Committee may adjourn to Closed Session in accordance with Section 239 (2) of the Municipal Act, S.O. 2001.

1.4 Quorum

The minimum number of Committee Members required to be present at any meeting in order to conduct Committee business shall be no less than three. If no Quorum is present fifteen minutes after the time fixed for a meeting, or the resumption of a meeting after a recess, or should a Quorum at a meeting be lost for a period of fifteen (15) consecutive minutes, the Clerk or designate will record the names of the Members present and the meeting will stand adjourned until the next meeting scheduled by the Chair.

2. Conduct of Committee Business

2.1 All Meetings of the Committee shall be open to the public, except for those circumstances provided for in Sections 239 (2) and (3.1) of the *Municipal Act, 2001*.

2.2 The business of each meeting shall be taken up in the order in which it stands upon the agenda, unless otherwise decided by the Committee.

2.3 Where the agenda includes consideration of more than one Application, applications may be dealt with by the Committee either individually or collectively dependant upon the direction of the Committee.

2.4 The Chair will summarize each Application received and request that the Applicant or his or her agent and Candidate or his or her agent identify themselves.

2.5 Applicant's Delegation

- i) The Applicant or the Applicant's agent may address the Committee for a maximum of 10 minutes unless granted leave by the Chair.
- ii) Members may ask questions of the Applicant or Applicant's agent through the Chair.
- iii) Questions of the Applicant or the Applicant's agent by the Candidate or the Candidate's agent *are not permitted*.
- iv) All materials presented to the Committee in open session are deemed to be public documents.

2.6 Candidate's Delegation

- i) The Candidate or the Candidate's agent may address the Committee.
- ii) The Candidate may respond to the content of the Application and Applicant's or the Applicant's Agent's address to the Committee.
- iii) Members may ask questions of the Candidate or Candidate's agent, through the Chair.
- iv) Questions of the Candidate or the Candidate's Agent by the Applicant or the Applicant's agent *are not permitted*.
- v) All materials presented to the Committee in open session are deemed to be public documents.

2.7 Where the agenda includes consideration of more than one Auditor's Report, the Reports may be dealt with by the Committee either individually or collectively dependent upon the direction of the Committee.

2.8 Auditor's Report

- i) An Auditor shall be appointed by the Committee as per Section 3 of the Terms of Reference.
- ii) The Auditor shall address the Committee and provide a summary of his or her Report and its conclusions.

- iii) Members may ask questions of the Auditor through the Chair.
- iv) Members may ask questions of any person present at the meeting, such questions to be through the Chair and at the sole discretion of the Chair.
- v) The Candidate, Applicant, their agents or any person present at the meeting may not ask questions of the Auditor or the Committee.

2.9 Decisions of the Committee shall be by resolution. A simple majority vote of the Committee Members present is required to pass a resolution.

Generally, the Committee will render its decision at each meeting. Subject to deadlines imposed by the Act, the Committee may reserve its decision if further deliberation is required.

2.10 The Chair shall preside over the Conduct of the meeting, including the preservation of good order and decorum, ruling on points of order and deciding all questions relating to the orderly procedure of the meetings, subject to an appeal by any Member to the Committee from any ruling of the Chair.

2.11 When two or more Members wish to speak, the Chair shall name the Member who first raised his or her hand.

2.12 A Member shall not:

- i) Speak disrespectfully to or about another member;
- ii) Use offensive words or unparliamentarily language during meetings;
- iii) Disobey the procedures of the Committee, or decision of the Chair or the Committee on questions of procedure;
- iv) Leave his/her seat or make any noise or disturbance while a vote is being taken and until the result is declared;

2.13 In case any Member persists in a breach of the foregoing section after having been called to order by the Chair, he or she may be ordered by the Chair to leave his/her seat for that meeting, but in case of ample apology being made by the offender he or she may, by vote of the Committee, be permitted forthwith to resume his or her seat.

2.14 When a Member desires to address the Committee upon a matter that concerns the rights or Privileges of the Committee collectively or individually, he or she shall be permitted to raise such matter of Privilege, and a matter of Privilege shall take precedence over other matters.

2.15 When a Member desires to call attention to a violation of the rules of procedure, she or he shall ask leave of the Chair to raise a Point of Order and after leave is granted:

- i) State the Point of Order with a concise explanation and resume his or her seat until the Chair has decided the Point of Order;
- ii) Unless a Member immediately appeals to the Committee, the decision of the Chair shall be final;
- iii) If the decision is appealed, the Committee shall decide the question without debate and its decision shall be final;

2.16 When the Chair calls a Member to order, the Member shall immediately sit down until the Point of Order is dealt with and the Member shall not speak again without permission of the Chair unless to appeal the ruling of the Chair.

3. Motions

3.1 The following rules shall apply to motions:

- a) All motions must be introduced by a mover before the Chair can put the motion on the floor for consideration.
- b) After a motion is properly moved, it shall be deemed to be in the possession of the Committee but may be withdrawn by the mover at any time before a vote with the consent of the Committee.
- c) The number of times a Member may speak on a motion shall not be limited. A Member shall not be restricted to asking questions only of the previous speaker but the question must relate directly to the matter under discussion.
- d) A motion to move a previous motion shall not be allowed.
- e) Any Member may require the motion under discussion to be read at any time, but not so as to interrupt a Member while speaking.
- f) When a motion is under consideration, no motion shall be received other than a motion to:
 - i) Adjourn, which motion is neither amendable nor debatable;
 - ii) Table, which motion is not debatable;
 - iii) Defer action;
 - iv) Refer, which motion is debatable as to its merits only;
 - v) Amend.

g) A motion to refer shall take precedence over any other amendment.

- h) Only one amendment at a time can be presented to the main motion. Only one amendment can be presented to an amendment, but when the amendment to the amendment has been disposed of, another amendment may be introduced, and when that amendment has been decided, another may be introduced.
- i) The amendment to the amendment, if any, shall be voted on first, then if no other amendment is presented, the amendment shall be voted on next, then if no other amendment is introduced, the main motion, or if any amendment has carried, the main motion as amended, shall be put to a vote.
- j) Nothing in this section shall prevent other proposed amendments being read for the information of the Members.
- k) When the motion under consideration contains distinct propositions, upon the request of any Member, the vote upon each proposition shall be taken separately.
- l) After the Chair commences to take a vote, no Member shall speak to or present another motion until the vote has been taken on such motion, amendment or sub-amendment.
- m) Every Member present at a meeting when a vote is taken on a matter shall vote unless prohibited by statute, in which case the fact of the prohibition will be recorded in the minutes. If any Member present persists in refusing to vote, she or he shall be deemed as voting in the negative. Any motion on which there is a tie vote shall be deemed to be defeated. Recorded votes are not permitted.
- n) After any matter has been decided by the Committee any Member may move for reconsideration at the same meeting, but no discussion of the motion that has been decided shall be allowed until the motion for reconsideration has carried.
- o) All motions not disposed of, shall be placed on the agenda for the next meeting of the Committee, subject to any deadlines imposed by the Act.

4. Minutes

- 4.1 Minutes shall be taken for all meetings and briefly outline the substance of item listed on the agenda, including delegations, reports, motions, resolutions and other actions taken. Minutes shall reflect the decision when necessary of the Committee in keeping with the *Municipal Elections Act, 1996, Section 88.33(7)*.

5. Media Relations and Communications

- 5.1 All media contact shall be made through the Clerk of the municipality whose campaign finances are under review, or through the Chair of the Committee.

6. Conflict of Interest

- 6.1 Legislated requirements as set out in the *Municipal Conflict of Interest Act* shall apply to all Committee Members. It is the responsibility of each Member to disclose any pecuniary interest prior to discussion of a particular matter. Once declared, the Member shall not discuss or vote on the matter. If the declaration relates to a matter being discussed during a closed portion of the meeting, the Member must leave the meeting during all discussion on the matter. Members are encouraged to seek independent legal advice if they are unsure of whether or not they have a pecuniary interest in a matter. Municipal staff does not provide advice or interpretation related to declarations.

7. Matters Not Dealt with in These Procedures

- 7.1 If the practices and procedures set out herein do not provide for a procedural matter, the practice or procedure shall be determined by the Clerk or designate in conjunction with the Chair. Where the matter arises during a meeting and cannot be dealt with to the satisfaction of the Chair and Clerk or designate, the matter shall be deferred to the next meeting of the Committee.

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2026-

Being a By-law to confirm the proceedings of Council July 29, 2026

WHEREAS Section 5(3) of the *Municipal Act, 2001, S.O. 2001, c.25*, as amended, requires a municipal Council to exercise a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS the Council of the Municipality of Magnetawan deems it desirable to confirm the proceedings of Council and to ratify decisions made at its meeting hereinafter set out;

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

1. Ratification and Confirmation

THAT the action of the Council of the Municipality of Magnetawan at its meeting for the aforementioned date(s) with respect to each motion, resolution and other action passed and taken by this Council at its meetings, except where otherwise required, is hereby adopted, ratified, and confirmed as if such proceedings and actions were expressly adopted and confirmed by its separate By-law.

2. Execution of all Documents

THAT the Mayor of the Council of the Municipality of Magnetawan and the proper officers of the Municipality of Magnetawan are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required, except where otherwise provided, and the Mayor and Clerk are hereby authorized and directed to execute all necessary documents and to affix the Corporate Seal of the Municipality to such documents.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 29th day of July 2026.

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**

Mayor

On Desk
Davison Consent

From: Grace Dubay <dubay.grace.kerri@gmail.com>
Sent: July 28, 2026 8:53 AM
To: Erica Kellogg <ekellogg@magnetawan.com>
Subject: 79 West Whalley Lake Road

Dear Ms. Kellogg

I am writing regarding the Davison Consent Application for 79 West Whalley Lake Road.

After reviewing the public notice and the conceptual sketch, I understand that the application is proposing the creation of three new shoreline lots. My concern is not with those three proposed lots themselves, but with what appears to be additional lot lines shown on the conceptual sketch and whether they could allow for further development of the property in the future.

Could you please clarify the following:

- * Do the additional lot lines shown on the conceptual sketch represent existing lots, or are they simply part of the property's legal description?
- * Once this application is complete, would the retained lands be eligible for any additional severances or future subdivision?
- * Is Municipal staff recommending any conditions that would prevent further incremental subdivision or shoreline development beyond the three lots currently being proposed?

If the Committee is inclined to approve the application, I respectfully ask that consideration be given to conditions that provide certainty about the future development of the retained lands, such as:

- * Requiring any future severance or subdivision proposals to go through a new public planning process.
- * Confirming, where appropriate, how the retained lands will be treated for future planning purposes.
- * Including any other planning conditions that would help ensure the development of this property does not expand beyond what has been presented to the public through this application without further notice and review.

My intention is simply to better understand the proposal and to ensure that any approval reflects what has been presented to the public. I would appreciate clarification on whether the property could be further divided in the future or whether this application is intended to represent the full extent of the proposed development.

Thank you for your time and consideration. I appreciate any clarification the Municipality can provide and ask that these concerns be taken into account during the Committee's review.

Sincerely,