



COUNCIL MEETING MINUTES

August 13, 2025

1:00 pm

The meeting of the Council of the Corporation of the Municipality of Magnetawan was held at the Magnetawan Community Centre on Wednesday August 13, 2025, with the following present:

Mayor Sam Dunnett
Deputy Mayor John Hetherington
Councillor Bill Bishop
Councillor Jon Hind
Councillor Brad Kneller

Staff: CAO/Clerk Kerstin Vroom, Deputy Clerk Recreation and Communications Laura Brandt, Deputy Clerk Planning and Development Erica Kellogg were present for the entire meeting. Public Works Superintendent Scott Edwards was present for their respective sections in the meeting.

OPENING BUSINESS

1.1 Call to Order

The meeting was called to order at 1:00 p.m.

1.2 Adoption of the Agenda

RESOLUTION 2025-205 Bishop-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the agenda as amended.

Carried.

1.3 Disclosure of Pecuniary Interest

Mayor Sam Dunnett stated that should anyone have a disclosure of pecuniary interest that they could declare the nature thereof now or at any time during the meeting.

1.4 Adoption of the Previous Minutes

RESOLUTION 2025-206 Hetherington-Bishop

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the minutes of the Council Meeting on July 16, 2025 and the Property Standards Committee Meeting on July 16, 2025 as copied and circulated.

Carried.

PLANNING ACT MEETING

Consent Application – Winterton – Croft, Con 2 Lot 11

Consent Application – Daly – 1 Rhodes Island, Croft, Lots 1 to 5 Plan 139

RESOLUTION 2025- 207 Bishop-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan recesses the regular meeting to hold a public meeting pursuant to Section 53 of the Planning Act to consider two consent applications described as:

- Winterton – Croft Con 2 Lot 11; and*
- Daly – Lots 1 to 5 Plan 139 (1 Rhodes Island)*

Carried.

RESOLUTION 2025-208 Kneller-Hetherington

WHEREAS the Municipality of Magnetawan has received a request to support an application for consent to create 2 new lots located on Ahmic Lake Road which is a municipally maintained road, (Winterton 4944 030 00403600). The property is legally described as CON 2 LOT 11, being in the former Township of Croft hereinafter referred to as “the Lands”;

AND WHEREAS the Municipal planning consultant has provided a report in support of the application with conditions;

AND WHEREAS the foregoing conditions be fulfilled within two years of the notice of decision of the Committee of Adjustment;

NOW THEREFORE BE IT RESOLVED THAT the Committee of Adjustment for the Municipality of Magnetawan supports in principle the consent application for the Lands, subject to the following conditions:

- Draft Reference Plans to be approved by the Municipality prior to registration;*
- Two (2) true certified paper copies of the registered plans and electronic versions for the proposed severed lots prepared by an Ontario Land Surveyor with a certification that it is a true copy be provided to the Municipality for review and approval which conforms substantially with the applications as submitted;*
- Draft copy of the deeds (with all schedules) to be approved by the Municipality prior to registration;*
- A copy of the original executed transfers (deeds) with all schedules be provided to the Municipality;*
- Confirmation from the North Bay Mattawa Conservation Authority (NBMCA) that the proposed Severed Lots and the Retained Lots can be adequately serviced by individual on-site septic systems;*
- Payment of all taxes, municipal legal fees, planning fees and fees as per the current Fees and Charges By-law, Park Land Dedication By-law and all other fees associated with the processing of these applications;*
- That the Applicant receive confirmation from the Municipality of a suitable location for an entrance to the severed and retained lots from Ahmic Lake Road;*

- That the Applicant apply for and be approved for a Zoning By-law Amendment to rezone the proposed severed lots and retained from Rural to Rural Exception Zone to bring the lots into compliance with Zoning By-law and to rezone the lands within 50 metres of the Other Wetland feature to the Environmental Protection Zone;
- The Applicant transfer the 66 foot allowance inclusive of Ahmic Lake Road on the subject lands to the Municipality at no cost to the Municipality.

Carried.

RESOLUTION 2025-209 Hetherington-Bishop

WHEREAS the Municipality of Magnetawan has received a request to support two applications for consent to facilitate lot additions to lands on Rhodes Island which are water access lots, (Daly 4944 030 00104000). The property is legally described as Plan 139 LOT 1 to 5, being in the former Township of Croft hereinafter referred to as "the Lands";

AND WHEREAS the Municipal planning consultant has provided a report in support of the application with conditions;

AND WHEREAS the foregoing conditions be fulfilled within two years of the notice of decision of the Committee of Adjustment;

NOW THEREFORE BE IT RESOLVED THAT the Committee of Adjustment for the Municipality of Magnetawan supports in principle the consent application for the Lands, subject to the following conditions:

- Draft Reference Plans to be approved by the Municipality prior to registration include existing setbacks;
- Two (2) true certified paper copies of the registered plans and electronic versions for the proposed severed lots prepared by an Ontario Land Surveyor with a certification that it is a true copy be provided to the Municipality;
- Draft copy of the deeds (with all schedules) to be approved by the Municipality prior to registration;
- A copy of the original executed transfers (deeds) with all schedules be provided to the Municipality;
- Confirmation from the North Bay Mattawa Conservation Authority (NBMCA) that the proposed Severed Lots and the Retained Lots can be adequately serviced by individual on-site septic systems;
- Payment of all taxes, municipal legal fees, planning fees and fees as per the current Fees and Charges By-law, Park Land Dedication By-law and all other fees associated with the processing of these applications;
- The Applicant demonstrate compliance with the current minimum setbacks in the Zoning By-law following the preparation of the draft survey and if not submit an application to address the deficiencies;
- The Applicant provide a copy of an agreement demonstrating there are sufficient facilities for private mainland parking and docking is available;
- The Applicant enter into a Limited-Service Agreement to be registered on title for the severed and retained lands.

Carried

RESOLUTION 2025-210 Bishop-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adjourns the Planning Act public meeting and returns to the regular meeting.

Carried.

STAFF QUARTERLY REPORTS

RESOLUTION 2025-211 Bishop-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Staff Quarterly Reports from the Department Heads as presented for information only.

Carried

STAFF REPORTS, MOTIONS AND DISCUSSION

2.1 Report from Greer Galloway, Bridge Inspections - Significant Weather O'Reg 29/02 (on desk)

RESOLUTION 2025-212 Kneller-Hind

WHEREAS the Municipality of Magnetawan declared a Significant Weather Event on July 7, 2025, at 7:00 am due to severe weather and unprecedented rainfall which caused catastrophic washouts, culvert breaching, sink holes and flooding on our road system as well as flooding our public docks;

AND WHEREAS, Greer Galloway was contracted to review the damage to the bridges caused by the flood;

NOW THEREFORE BE IT RESOLVED THAT the Council for the Municipality of Magnetawan receives the report from Kevin Hawley, Greer Galloway, Bridge Inspection Significant Weather Event Under O'Reg 239/02 July 2025 and authorizes the recommended repairs to Bay Bridge Miller Road (Red Bridge) to be done immediately;

AND Staff is further directed to contact an engineer to prepare an RFP for Engineering Services for the replacement of #10 Bay Street Bridge in 2026.

AND FURTHER THAT, the replacement of #17 Miller Bridge will be completed in 2025 as budgeted, postponing #4 Nipissing Bridge to be completed in 2027.

Carried.

2.2 Report from Public Works Superintendent Scott Edwards, Award of RFP 2025-04 Winter Sand

RESOLUTION 2025-213 Bishop-Kneller

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report Award of RFP 2025-04 from Public Works Superintendent Scott Edwards and approves the recommendations contained therein to award the project to Muskoka Truck and Equipment Limited (Green's Haulage) in the amount of \$86,400 plus HST.

Carried.

2.3 Report from CAO Kerstin Vroom, 2026 Election Method of Voting By-law

RESOLUTION 2025-214 Hind-Bishop

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives and approves the By-law Alternative Voting as presented, and a By-law on this matter will be brought back to a future meeting.

Carried

2.4 Discussion on Replacement of Ahmic Harbour Docks

RESOLUTION 2025-215 Hind-Kneller

WHEREAS the Municipality of Magnetawan declared a Significant Weather Event on July 7, 2025, at 7:00 am due to severe weather and unprecedented rainfall which caused catastrophic washouts, culvert breaching, sink holds and flooding on our road system as well as flooding our public docks;

AND WHEREAS Purchasing By Law 2004-37 as amended, Section 5.10.1.1 Competitive bids shall not be required for goods or services as approved by Council,

NOW THEREFORE BE IT RESOLVED THAT the Council for the Municipality of Magnetawan receives the quotations from Ahmic Marine and the Magnetawan Lions Club and approves Option 1: Wharf \$93,000 plus Docks 8' X 24' @ \$20,000 for a total of \$113,000 plus HST

Recorded Vote Called by Councillor Bill Bishop

Bill Bishop

Nay

Deputy Mayor John Hetherington

Yea

Jon Hind

Yea

Brad Kneller

Yea

Mayor Sam Dunnett

Yea

Carried.

2.5 Correspondence MADD Message Yearbook Advertising Donation Request

RESOLUTION 2025-216 Bishop-Hind

WHEREAS the Council of the Municipality of Magnetawan receives the correspondence Mothers Against Drunk Driving (MADD) Message Yearbook Advertising and appreciates their good work;

NOW THEREFORE BE IT RESOLVED THAT the Council for the Municipality of Magnetawan approves a business card size ad for \$319 plus HST.

Carried.

2.6 2025 Northeastern Municipal Council Workshop October 21st to 22nd - Sudbury

RESOLUTION 2025-217 Kneller-Hind

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Correspondence 2025 Northeastern Municipal Council Workshop October 21st to 22nd, 2025

AND Council Members who wish to attend will contact the Clerk by Wednesday, August 20, 2025.

Carried.

2.7 Correspondence from the Magnetawan Agricultural Society, 148th Annual Fall Fair – Invitation

RESOLUTION 2025-218 Hind-Bishop

BE IT RESOLVED the Council of the Municipality of Magnetawan receives with thanks the correspondence and invitation from the Magnetawan Agricultural Society regarding the 148th Annual Fall Fair and Council members look forward to attending the 2025 Fall Fair;
AND FURTHER THAT Mayor Dunnett will be pleased to bring greetings to the people attending the Fall Fair at the opening ceremony.

Carried.

2.8 DRAFT Motion, Magnetawan Lions Club Request to Place ATM at the Magnetawan Lions Pavillion

RESOLUTION 2025-219 Hind-Kneller

WHEREAS the Council of the Municipality of Magnetawan receives the correspondence from the Magnetawan Community Centre Committee endorsing a request from the Magnetawan Lions Club to place an ATM Machine at the Magnetawan Lions Pavilion; NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan supports the request with the following conditions:

- An agreement be entered into between the Municipality and the Magnetawan Lions Club;*
- The Magnetawan Lions Club will acquire insurance in the amount of \$5 Million Dollars Liability indemnifying the Municipality of Magnetawan.*

Carried

2.9 DRAFT By-law License Trailers

RESOLUTION 2025-220 Bishop-Kneller

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the Draft Licence Trailer By-law as presented, and a by-law on this matter will be brought forward at a future meeting for passing.

Carried

2.10 DRAFT By-law Accessibility Policy and Plan

RESOLUTION 2025-221 Kneller-Hind

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the Draft Accessibility Policy and Plan as presented and a by-law on this matter will be passed later in the meeting.

Carried

2.11 Report from Deputy Clerk Laura Brandt, 2025 Time Capsule

RESOLUTION 2025-222 Kneller-Bishop

***WHEREAS** the Council of the Municipality of Magnetawan receives the report 2025 Time Capsule from Deputy Clerk Laura Brandt;*

***NOW THEREFORE BE IT RESOLVED** the Council of the Municipality of Magnetawan chooses: Option #1: Purchase a Pelican Equipment Case or similar which is crushproof and watertight with neoprene o-rings and place the time capsule in the exact spot with a sign to clearly indicate where the time capsule is buried and that it needs to be opened in 2050.*

Carried.

MUNICIPAL BOARD AND COMMITTEE MINUTES

3.1 Magnetawan Economic Tourism Committee (METC) Minutes July 23rd, 2025;

3.2 MAHC Political Leaders Forum Minutes July 10th, 2025;

3.3 Lakeland, 2025 Quarter 2 Shareholder Update

RESOLUTION 2025-223 Kneller-Hind

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Municipal Boards and Committee Minutes as copied and circulated.

Carried.

CORRESPONDENCE

- 4.1 Request, FONOM Federation of Northern Ontario Municipalities Support 2+1 Highway System
- 4.2 Request, FONOM Federation of Northern Ontario Municipalities Support Softwood Lumber Agreement
- 4.3 Police Check Revenue Letter, January to March 2025 Revenue Credits
- 4.4 Notice Magnetawan Watershed Land Trust Annual Meet and Greet, August 3, 2025
- 4.5 Successful Outcome of Explorer's Edge, Steamship Carving Signage
- 4.6 Unsuccessful Outcome of Hydro One's Energizing Life Community Fund
- 4.7 Unsuccessful Outcome of Ontario Trillium Foundation Grant Application
- 4.8 North Bay Nipissing News, Magnetawan Economic Tourism Committee Article, July 16, 2025
- 4.9 Older Adult Centres' Association of Ontario, Member of Good Standing
- 4.10 Croft Recreational Park - Accessible Benches Poster
- 4.11 ICYMI Council Highlights July 16, 2025

RESOLUTION 2025-224 Hind-Kneller

BE IT RESOLVED the Council of the Municipality of Magnetawan receives the correspondence items as copied and circulated;

AND FURTHER endorses items the following motions:

- 4.1 FONOM Federation of Northern Ontario Municipalities Support 2+1 Highway System
- 4.2 FONOM Federation of Northern Ontario Municipalities Support Softwood Lumber Carried.

ACCOUNTS

- 5.1 Accounts in the amount of \$3,116,741.40

RESOLUTION 2025-225 Kneller-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the accounts in the amount of \$3,116,741.40 as presented.

Carried.

BY-LAWS

- 6.1 Renaming Main Road to Audrey Smith Road
- 6.2 Accessibility Policy and Plan

RESOLUTION 2025-226 Hind-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan that the following by-laws are now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation, and engrossed in the by-law book:

- 6.1 Renaming Main Road to Audrey Smith Road
- 6.2 Accessibility Policy and Plan

Carried.

CLOSED SESSION

In accordance with Section 239(2) of the Municipal Act, 2001, S.O. 2001, c.25, as amended,

- (b) personal matters about an identifiable individual;**
- (c) a proposed or pending acquisition or disposition of land by the municipality;**
- (h) information explicitly supplied in confidence to the municipality or local board by the province.**

RESOLUTION 2025-227 Hetherington-Hind

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan moves to a closed session at 2:05 pm pursuant to Section 239(2) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, Council shall proceed into Closed Session in order to address matters pertaining to:

- (b) personal matters about an identifiable individual, including municipal or local board employees;*
- (c) a proposed or pending acquisition or disposition of land by the municipality; and*
- (h) information explicitly supplied in confidence to the municipality a province*

RESOLUTION 2025-228 Hetherington-Kneller

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan returns to open session at 2:50 pm.
Carried.

RESOLUTION 2025-229 Bishop-Hetherington

WHEREAS, the Council of the Municipality of Magnetawan passed resolution #2025-31 in favour of building a New Fire Hall and approving the design as presented at approximately 8,320 square feet, with an updated façade with the location being 4855 Highway 520;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan awards RFP 2024-01 Design Build Services for the Design and Construction of a new Fire Hall to Domm Construction Ltd. In the amount of \$2,750,000 plus contingency plus HST including the updated façade;

AND FURTHER directs Staff to secure the rest of the funding through other financial resources.
Carried.

Recorded Vote Called by Mayor Sam Dunnett

Bill Bishop *Yea*

Deputy Mayor John Hetherington *Yea*

Jon Hind *Yea*

Brad Kneller *Yea*

Mayor Sam Dunnett *Nay*

Carried.

CONFIRMING BY-LAW AND ADJOURNMENT

7.1 Confirm the Proceedings of Council and Adjourn

RESOLUTION 2025-230 Hetherington -Hind

BE IT RESOLVED by the Council of the Municipality of Magnetawan that the Confirming By-law is now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and engrossed in the by-law book;

AND FURTHER THAT this meeting is now adjourned at 3:15 pm to meet again on Wednesday September 17, 2025, at 1:00 pm or at the call of the Chair.

Carried.

Approved by:

Mayor

Clerk