



AGENDA – Regular Meeting of Council

Wednesday, September 17, 2025

1:00 PM

Magnetawan Community Centre

Page # OPENING BUSINESS

- 1.1 Call to Order
- 1.2 Adoption of the Agenda
- 1.3 Disclosure of Pecuniary Interest
- 3 1.4 Adoption of Previous Minutes

PLANNING ACT MEETING

- 16 Zoning By-law Amendment Application - Longhurst - 28 River Road
- 33 Minor Variance Application - Duck - 3213 Ahmic Lake Road

STAFF REPORTS, MOTIONS AND DISCUSSION

- 54 2.1 Stop Up Close and Close Unopened Road Allowance - Goede - 3 Robinson Road
- 80 2.2 Report From Deputy Clerk Erica Kellogg, Award RFT 2025-02 - Construction of Internal Access Road off Highway 520
- 2.3 Report Greer Galloway, Award RFP 2025-05-Replacement of Bridge #17 - Miller Road (on desk)
- 2.4 Report EXP Replacement of Bridge#4-Nipissing Road South (on desk)
- 82 2.5 Report From Michelle Tamblyn, Parks and Maintenance Manager - Emergency Repair - Asphalt to the South Side Kitchen Entrance
- 83 2.6 Muskoka Almaguin Ontario Health Team - Health Human Resources Recruiter
- 95 2.7 Township of Armour, Mayor's Report - Governance of Family Health Teams
- 97 2.8 DRAFT Magnetawan Employee Use of Community Centre & Pavillion Policy
- 100 2.9 DRAFT By-law to Authorize and Govern the Use of Municipal Credit Cards

MUNICIPAL BOARDS AND COMMITTEE MINUTES

- 106 3.1 District of Parry Sound Social Services Administration Board (DSSAB) Chief Administrative Officer's Report July/August 2025
- 150 3.2 Almaguin Highlands Health Centre (AHHC) Minutes July 3, 2025
- 153 3.3 Almaguin Highlands O.P.P Detachment Board Minutes July 11, 2025
- 155 3.4 Magnetawan Community Centre Board (MCCB) Minutes August 6, 2025

CORRESPONDENCE

- 158 4.1 Almaguin Highlands OPP Detachment Board Agenda September 10, 2025
- 169 4.2 Report from OPP 2023-2025 Action Plan, 2024 Annual Report
- 196 4.3 OPP MPB Financial Services Unit April to June 2025 Detachment Revenues
- 197 4.4 District of Parry Sound Municipal Association Meeting Agenda September 26th, 2025
- 198 4.5 Successful Outcome of Northern Ontario Heritage Fund (NOHFC) 2024 Leekfest
- 199 4.6 Line Dancing Poster
- 200 4.7 Historical Art & Artifact Exhibition - A Journey Through Canadian History Poster
- 201 4.8 Maggie The Community Rock Snake Project Update Poster
- 202 4.9 Dinner and Drive-In Movie Event Poster October 3rd, 2025 Poster
- 203 4.10 ICYMI Council Highlights August 13, 2025

ACCOUNTS

204 5.1 Accounts in the amount of \$1,239,657.48

BY-LAWS

223 6.1 License Trailers

228 6.2 Zoning By-law Amendment - Longhurst - 28 River Road

230 6.3 Authorize and Govern the Use of Municipal Credit Cards

CLOSED SESSION

In accordance with Section 239(2) of the Municipal Act, 2001, S.O. 2001, c.25, as amended,
Council shall proceed into Closed Session in order to address matters pertaining to:

(c) a proposed or pending acquisition or disposition of land by the municipality or local board

(d) labour relations or employee negotiations.

CONFIRMING BY-LAW AND ADJOURNMENT

232 7.1 Confirm the Proceedings of Council and Adjourn



**Municipality of
Magnetawan**

COUNCIL MEETING MINUTES

August 13, 2025

1:00 pm

The meeting of the Council of the Corporation of the Municipality of Magnetawan was held at the Magnetawan Community Centre on Wednesday August 13, 2025, with the following present:

Mayor Sam Dunnett
Deputy Mayor John Hetherington
Councillor Bill Bishop
Councillor Jon Hind
Councillor Brad Kneller

Staff: CAO/Clerk Kerstin Vroom, Deputy Clerk Recreation and Communications Laura Brandt, Deputy Clerk Planning and Development Erica Kellogg were present for the entire meeting. Public Works Superintendent Scott Edwards was present for their respective sections in the meeting.

OPENING BUSINESS

1.1 Call to Order

The meeting was called to order at 1:00 p.m.

1.2 Adoption of the Agenda

RESOLUTION 2025-205 Bishop-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the agenda as amended.

Carried.

1.3 Disclosure of Pecuniary Interest

Mayor Sam Dunnett stated that should anyone have a disclosure of pecuniary interest that they could declare the nature thereof now or at any time during the meeting.

1.4 Adoption of the Previous Minutes

RESOLUTION 2025-206 Hetherington-Bishop

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the minutes of the Council Meeting on July 16, 2025 and the Property Standards Committee Meeting on July 16, 2025 as copied and circulated.

Carried.

PLANNING ACT MEETING

Consent Application – Winterton – Croft, Con 2 Lot 11

Consent Application – Daly – 1 Rhodes Island, Croft, Lots 1 to 5 Plan 139

RESOLUTION 2025- 207 Bishop-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan recesses the regular meeting to hold a public meeting pursuant to Section 53 of the Planning Act to consider two consent applications described as:

- Winterton – Croft Con 2 Lot 11; and*
- Daly – Lots 1 to 5 Plan 139 (1 Rhodes Island)*

Carried.

RESOLUTION 2025-208 Kneller-Hetherington

WHEREAS the Municipality of Magnetawan has received a request to support an application for consent to create 2 new lots located on Ahmic Lake Road which is a municipally maintained road, (Winterton 4944 030 00403600). The property is legally described as CON 2 LOT 11, being in the former Township of Croft hereinafter referred to as “the Lands”;

AND WHEREAS the Municipal planning consultant has provided a report in support of the application with conditions;

AND WHEREAS the foregoing conditions be fulfilled within two years of the notice of decision of the Committee of Adjustment;

NOW THEREFORE BE IT RESOLVED THAT the Committee of Adjustment for the Municipality of Magnetawan supports in principle the consent application for the Lands, subject to the following conditions:

- Draft Reference Plans to be approved by the Municipality prior to registration;*
- Two (2) true certified paper copies of the registered plans and electronic versions for the proposed severed lots prepared by an Ontario Land Surveyor with a certification that it is a true copy be provided to the Municipality for review and approval which conforms substantially with the applications as submitted;*
- Draft copy of the deeds (with all schedules) to be approved by the Municipality prior to registration;*
- A copy of the original executed transfers (deeds) with all schedules be provided to the Municipality;*
- Confirmation from the North Bay Mattawa Conservation Authority (NBMCA) that the proposed Severed Lots and the Retained Lots can be adequately serviced by individual on-site septic systems;*
- Payment of all taxes, municipal legal fees, planning fees and fees as per the current Fees and Charges By-law, Park Land Dedication By-law and all other fees associated with the processing of these applications;*
- That the Applicant receive confirmation from the Municipality of a suitable location for an entrance to the severed and retained lots from Ahmic Lake Road;*

- That the Applicant apply for and be approved for a Zoning By-law Amendment to rezone the proposed severed lots and retained from Rural to Rural Exception Zone to bring the lots into compliance with Zoning By-law and to rezone the lands within 50 metres of the Other Wetland feature to the Environmental Protection Zone;
- The Applicant transfer the 66 foot allowance inclusive of Ahmic Lake Road on the subject lands to the Municipality at no cost to the Municipality.

Carried.

RESOLUTION 2025-209 Hetherington-Bishop

WHEREAS the Municipality of Magnetawan has received a request to support two applications for consent to facilitate lot additions to lands on Rhodes Island which are water access lots, (Daly 4944 030 00104000). The property is legally described as Plan 139 LOT 1 to 5, being in the former Township of Croft hereinafter referred to as "the Lands";

AND WHEREAS the Municipal planning consultant has provided a report in support of the application with conditions;

AND WHEREAS the foregoing conditions be fulfilled within two years of the notice of decision of the Committee of Adjustment;

NOW THEREFORE BE IT RESOLVED THAT the Committee of Adjustment for the Municipality of Magnetawan supports in principle the consent application for the Lands, subject to the following conditions:

- Draft Reference Plans to be approved by the Municipality prior to registration include existing setbacks;
- Two (2) true certified paper copies of the registered plans and electronic versions for the proposed severed lots prepared by an Ontario Land Surveyor with a certification that it is a true copy be provided to the Municipality;
- Draft copy of the deeds (with all schedules) to be approved by the Municipality prior to registration;
- A copy of the original executed transfers (deeds) with all schedules be provided to the Municipality;
- Confirmation from the North Bay Mattawa Conservation Authority (NBMCA) that the proposed Severed Lots and the Retained Lots can be adequately serviced by individual on-site septic systems;
- Payment of all taxes, municipal legal fees, planning fees and fees as per the current Fees and Charges By-law, Park Land Dedication By-law and all other fees associated with the processing of these applications;
- The Applicant demonstrate compliance with the current minimum setbacks in the Zoning By-law following the preparation of the draft survey and if not submit an application to address the deficiencies;
- The Applicant provide a copy of an agreement demonstrating there are sufficient facilities for private mainland parking and docking is available;
- The Applicant enter into a Limited-Service Agreement to be registered on title for the severed and retained lands.

Carried

RESOLUTION 2025-210 Bishop-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adjourns the Planning Act public meeting and returns to the regular meeting.

Carried.

STAFF QUARTERLY REPORTS

RESOLUTION 2025-211 Bishop-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Staff Quarterly Reports from the Department Heads as presented for information only.

Carried

STAFF REPORTS, MOTIONS AND DISCUSSION

2.1 Report from Greer Galloway, Bridge Inspections - Significant Weather O'Reg 29/02 (on desk)

RESOLUTION 2025-212 Kneller-Hind

WHEREAS the Municipality of Magnetawan declared a Significant Weather Event on July 7, 2025, at 7:00 am due to severe weather and unprecedented rainfall which caused catastrophic washouts, culvert breaching, sink holes and flooding on our road system as well as flooding our public docks;

AND WHEREAS, Greer Galloway was contracted to review the damage to the bridges caused by the flood;

NOW THEREFORE BE IT RESOLVED THAT the Council for the Municipality of Magnetawan receives the report from Kevin Hawley, Greer Galloway, Bridge Inspection Significant Weather Event Under O'Reg 239/02 July 2025 and authorizes the recommended repairs to Bay Bridge Miller Road (Red Bridge) to be done immediately;

AND Staff is further directed to contact an engineer to prepare an RFP for Engineering Services for the replacement of #10 Bay Street Bridge in 2026.

AND FURTHER THAT, the replacement of #17 Miller Bridge will be completed in 2025 as budgeted, postponing #4 Nipissing Bridge to be completed in 2027.

Carried.

2.2 Report from Public Works Superintendent Scott Edwards, Award of RFP 2025-04 Winter Sand

RESOLUTION 2025-213 Bishop-Kneller

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report Award of RFP 2025-04 from Public Works Superintendent Scott Edwards and approves the recommendations contained therein to award the project to Muskoka Truck and Equipment Limited (Green's Haulage) in the amount of \$86,400 plus HST.

Carried.

2.3 Report from CAO Kerstin Vroom, 2026 Election Method of Voting By-law

RESOLUTION 2025-214 Hind-Bishop

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives and approves the By-law Alternative Voting as presented, and a By-law on this matter will be brought back to a future meeting.

Carried

2.4 Discussion on Replacement of Ahmic Harbour Docks

RESOLUTION 2025-215 Hind-Kneller

WHEREAS the Municipality of Magnetawan declared a Significant Weather Event on July 7, 2025, at 7:00 am due to severe weather and unprecedented rainfall which caused catastrophic washouts, culvert breaching, sink holds and flooding on our road system as well as flooding our public docks;

AND WHEREAS Purchasing By Law 2004-37 as amended, Section 5.10.1.1 Competitive bids shall not be required for goods or services as approved by Council,

NOW THEREFORE BE IT RESOLVED THAT the Council for the Municipality of Magnetawan receives the quotations from Ahmic Marine and the Magnetawan Lions Club and approves Option 1: Wharf \$93,000 plus Docks 8' X 24' @ \$20,000 for a total of \$113,000 plus HST

Recorded Vote Called by Councillor Bill Bishop

Bill Bishop

Deputy Mayor John Hetherington

Jon Hind

Brad Kneller

Mayor Sam Dunnett

Carried.

Yea

Yea

Yea

Yea

Nay

2.5 Correspondence MADD Message Yearbook Advertising Donation Request

RESOLUTION 2025-216 Bishop-Hind

WHEREAS the Council of the Municipality of Magnetawan receives the correspondence Mothers Against Drunk Driving (MADD) Message Yearbook Advertising and appreciates their good work;

NOW THEREFORE BE IT RESOLVED THAT the Council for the Municipality of Magnetawan approves a business card size ad for \$319 plus HST.

Carried.

2.6 2025 Northeastern Municipal Council Workshop October 21st to 22nd - Sudbury

RESOLUTION 2025-217 Kneller-Hind

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Correspondence 2025 Northeastern Municipal Council Workshop October 21st to 22nd, 2025

AND Council Members who wish to attend will contact the Clerk by Wednesday, August 20, 2025.

Carried.

2.7 Correspondence from the Magnetawan Agricultural Society, 148th Annual Fall Fair – Invitation

RESOLUTION 2025-218 Hind-Bishop

BE IT RESOLVED the Council of the Municipality of Magnetawan receives with thanks the correspondence and invitation from the Magnetawan Agricultural Society regarding the 148th Annual Fall Fair and Council members look forward to attending the 2025 Fall Fair; AND FURTHER THAT Mayor Dunnett will be pleased to bring greetings to the people attending the Fall Fair at the opening ceremony.

Carried.

2.8 DRAFT Motion, Magnetawan Lions Club Request to Place ATM at the Magnetawan Lions Pavillion

RESOLUTION 2025-219 Hind-Kneller

WHEREAS the Council of the Municipality of Magnetawan receives the correspondence from the Magnetawan Community Centre Committee endorsing a request from the Magnetawan Lions Club to place an ATM Machine at the Magnetawan Lions Pavillion; NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan supports the request with the following conditions:

- An agreement be entered into between the Municipality and the Magnetawan Lions Club;*
- The Magnetawan Lions Club will acquire insurance in the amount of \$5 Million Dollars Liability indemnifying the Municipality of Magnetawan.*

Carried

2.9 DRAFT By-law License Trailers

RESOLUTION 2025-220 Bishop-Kneller

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the Draft Licence Trailer By-law as presented, and a by-law on this matter will be brought forward at a future meeting for passing.

Carried

2.10 DRAFT By-law Accessibility Policy and Plan

RESOLUTION 2025-221 Kneller-Hind

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the Draft Accessibility Policy and Plan as presented and a by-law on this matter will be passed later in the meeting.

Carried

2.11 Report from Deputy Clerk Laura Brandt, 2025 Time Capsule

RESOLUTION 2025-222 Kneller-Bishop

WHEREAS the Council of the Municipality of Magnetawan receives the report 2025 Time Capsule from Deputy Clerk Laura Brandt;

NOW THEREFORE BE IT RESOLVED the Council of the Municipality of Magnetawan chooses: Option #1: Purchase a Pelican Equipment Case or similar which is crushproof and watertight with neoprene o-rings and place the time capsule in the exact spot with a sign to clearly indicate where the time capsule is buried and that it needs to be opened in 2050.

Carried.

MUNICIPAL BOARD AND COMMITTEE MINUTES

3.1 Magnetawan Economic Tourism Committee (METC) Minutes July 23rd, 2025;

3.2 MAHC Political Leaders Forum Minutes July 10th, 2025;

3.3 Lakeland, 2025 Quarter 2 Shareholder Update

RESOLUTION 2025-223 Kneller-Hind

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Municipal Boards and Committee Minutes as copied and circulated.

Carried.

CORRESPONDENCE

- 4.1 Request, FONOM Federation of Northern Ontario Municipalities Support 2+1 Highway System
- 4.2 Request, FONOM Federation of Northern Ontario Municipalities Support Softwood Lumber Agreement
- 4.3 Police Check Revenue Letter, January to March 2025 Revenue Credits
- 4.4 Notice Magnetawan Watershed Land Trust Annual Meet and Greet, August 3, 2025
- 4.5 Successful Outcome of Explorer's Edge, Steamship Carving Signage
- 4.6 Unsuccessful Outcome of Hydro One's Energizing Life Community Fund
- 4.7 Unsuccessful Outcome of Ontario Trillium Foundation Grant Application
- 4.8 North Bay Nipissing News, Magnetawan Economic Tourism Committee Article, July 16, 2025
- 4.9 Older Adult Centres' Association of Ontario, Member of Good Standing
- 4.10 Croft Recreational Park - Accessible Benches Poster
- 4.11 ICYMI Council Highlights July 16, 2025

RESOLUTION 2025-224 Hind-Kneller

BE IT RESOLVED the Council of the Municipality of Magnetawan receives the correspondence items as copied and circulated;

AND FURTHER endorses items the following motions:

- 4.1 FONOM Federation of Northern Ontario Municipalities Support 2+1 Highway System
- 4.2 FONOM Federation of Northern Ontario Municipalities Support Softwood Lumber Carried.

ACCOUNTS

- 5.1 Accounts in the amount of \$3,116,741.40

RESOLUTION 2025-225 Kneller-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the accounts in the amount of \$3,116,741.40 as presented.

Carried.

BY-LAWS

- 6.1 Renaming Main Road to Audrey Smith Road
- 6.2 Accessibility Policy and Plan

RESOLUTION 2025-226 Hind-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan that the following by-laws are now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation, and engrossed in the by-law book:

- 6.1 Renaming Main Road to Audrey Smith Road
- 6.2 Accessibility Policy and Plan

Carried.

CLOSED SESSION

In accordance with Section 239(2) of the Municipal Act, 2001, S.O. 2001, c.25, as amended,

(b) personal matters about an identifiable individual;

(c) a proposed or pending acquisition or disposition of land by the municipality;

(h) information explicitly supplied in confidence to the municipality or local board by the province.

RESOLUTION 2025-227 Hetherington-Hind

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan moves to a closed session at 2:05 pm pursuant to Section 239(2) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, Council shall proceed into Closed Session in order to address matters pertaining to:

(b) personal matters about an identifiable individual, including municipal or local board employees;

(c) a proposed or pending acquisition or disposition of land by the municipality; and

(h) information explicitly supplied in confidence to the municipality a province

RESOLUTION 2025-228 Hetherington-Kneller

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan returns to open session at 2:50 pm.

Carried.

RESOLUTION 2025-229 Bishop-Hetherington

WHEREAS, the Council of the Municipality of Magnetawan passed resolution #2025-31 in favour of building a New Fire Hall and approving the design as presented at approximately 8,320 square feet, with an updated façade with the location being 4855 Highway 520;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan awards RFP 2024-01 Design Build Services for the Design and Construction of a new Fire Hall to Domm Construction Ltd. In the amount of \$2,750,000 plus contingency plus HST including the updated façade;

AND FURTHER directs Staff to secure the rest of the funding through other financial resources.

Carried.

Recorded Vote Called by Mayor Sam Dunnett

Bill Bishop *Yea*

Deputy Mayor John Hetherington *Yea*

Jon Hind *Yea*

Brad Kneller *Yea*

Mayor Sam Dunnett *Nay*

Carried.

CONFIRMING BY-LAW AND ADJOURNMENT

7.1 Confirm the Proceedings of Council and Adjourn

RESOLUTION 2025-230 Hetherington -Hind

*BE IT RESOLVED by the Council of the Municipality of Magnetawan that the Confirming By-law is now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and engrossed in the by-law book;
AND FURTHER THAT this meeting is now adjourned at 3:15 pm to meet again on Wednesday September 17, 2025, at 1:00 pm or at the call of the Chair.
Carried.*

Approved by:

Mayor

Clerk



**Municipality of
Magnetawan**

**PLANNING ACT PUBLIC MEETING
WEDNESDAY, JULY 16, 2025
1:00PM**

The Planning Act Public Meeting of the Corporation of the Municipality of Magnetawan was held at the Magnetawan Community Centre with the following present:

Mayor Sam Dunnett
Deputy Mayor John Hetherington
Councillor Brad Kneller
Councillor Bill Bishop
Councillor Jon Hind

Staff: CAO/Clerk Kerstin Vroom, Deputy Clerk Erica Kellogg, Deputy Clerk Laura Brandt and Public Works Superintendent Scott Edwards were present for the entire meeting.

The meeting was called to order at 1:05 p.m.

RESOLUTION 2025-185 Hind-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan recesses the regular meeting to hold a public meeting pursuant to Section 34 of the Planning Act to consider a Zoning By-law Amendment described as:

- Stockdale – Croft Con 5 Pt Lot 15
- Carried.

Mayor Dunnett explained the purpose of the Public Meeting.
Deputy Clerk Erica Kellogg explained how Notice was given.

STOCKDALE

Zoning By-law Amendment – Croft, Con 5, Part Lot 15

Present: No representation from the applicant

No Public Comments were made to the application, and Council had no questions for Mr. Stockdale regarding the application.

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report from Chris Conti and Kent Randall, Planners Ecovue and supports the application for a Zoning By-law Amendment for CON 5 PT LOT 15 – Stockdale (4944 030 00412901) which is accessed by 15/16 Side Road and a By-law on this matter will be passed later in the meeting.

Carried.

Adjournment

Approved by:

Mayor

CAO/Clerk



PLANNING ACT PUBLIC MEETING
WEDNESDAY, AUGUST 13, 2025
1:00PM

The Planning Act Public Meeting of the Corporation of the Municipality of Magnetawan was held at the Magnetawan Community Centre with the following present:

Mayor Sam Dunnett
Deputy Mayor John Hetherington
Councillor Brad Kneller
Councillor Bill Bishop
Councillor Jon Hind

Staff: CAO/Clerk Kerstin Vroom, Deputy Clerk Erica Kellogg, Deputy Clerk Laura Brandt and Public Works Superintendent Scott Edwards were present for the entire meeting.

The meeting was called to order at 1:15 p.m.

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan recesses the regular meeting to hold a public meeting pursuant to Section 53 of the Planning Act to consider two consent applications described as:

- Winterton – Croft Con 2 Lot 11; and
- Daly – Lots 1 to 5 Plan 139 (I Rhodes Island)

Mayor Dunnett explained the purpose of the Public Meeting.
Deputy Clerk Erica Kellogg explained how Notice was given.

WINTERTON

Consent Application – Croft, Con 2, Lot 11
Present: Applicant Mr. Guy Winterton

Mr. Winterton spoke to his application, commenting that he has no concerns with the transfer of Ahmic Lake Road to the Municipality. Mr. Winterton commented that he is indifferent about the additional lot being created as a result of the road transfer.

Mayor Dunnett commented that the transfer of a road is a typical condition when consent applications come forward. A road that is in private ownership yet Municipally maintained creates maintenance challenges and liability concerns for the applicant. Mayor Dunnett advised that should the applicant wish, he can consult with a solicitor for more information.

RESOLUTION 2025-208 Kneller-Hetherington

WHEREAS the Municipality of Magnetawan has received a request to support an application for consent to create 2 new lots located on Ahmic Lake Road which is a municipally maintained road, (Winterton 4944 030 00403600). The property is legally described as CON 2 LOT 11, being in the former Township of Croft hereinafter referred to as "the Lands";

AND WHEREAS the Municipal planning consultant has provided a report in support of the application with conditions;

AND WHEREAS the foregoing conditions be fulfilled within two years of the notice of decision of the Committee of Adjustment;

NOW THEREFORE BE IT RESOLVED THAT the Committee of Adjustment for the Municipality of Magnetawan supports in principle the consent application for the Lands, subject to the following conditions:

- Draft Reference Plans to be approved by the Municipality prior to registration;
- Two (2) true certified paper copies of the registered plans and electronic versions for the proposed severed lots prepared by an Ontario Land Surveyor with a certification that it is a true copy be provided to the Municipality for review and approval which conforms substantially with the applications as submitted; Draft copy of the deeds (with all schedules) to be approved by the Municipality prior to registration;
- A copy of the original executed transfers (deeds) with all schedules be provided to the Municipality;
- Confirmation from the North Bay Mattawa Conservation Authority (NBMCA) that the proposed Severed Lots and the Retained Lots can be adequately serviced by individual on-site septic systems;
- Payment of all taxes, municipal legal fees, planning fees and fees as per the current Fees and Charges By-law, Park Land Dedication By-law and all other fees associated with the processing of these applications;
- That the Applicant receive confirmation from the Municipality of a suitable location for an entrance to the severed and retained lots from Ahmic Lake Road;
- That the Applicant apply for and be approved for a Zoning By-law Amendment to rezone the proposed severed lots and retained from Rural to Rural Exception Zone to bring the lots into compliance with Zoning By-law and to rezone the lands within 50 metres of the Other Wetland feature to the Environmental Protection Zone;
- The Applicant transfer the 66 foot allowance inclusive of Ahmic Lake Road on the subject lands to the Municipality at no cost to the Municipality.

Carried.

DALY

Consent Application – Plan 139 Lot 1 to 5

Present: Agent Mr. Ted Williams

Mayor Dunnett explained the purpose of the Public Meeting.

Deputy Clerk Erica Kellogg explained how Notice was given.

No comments regarding the application were made and the motion was read.

RESOLUTION 2025-209 Hetherington-Bishop

WHEREAS the Municipality of Magnetawan has received a request to support two applications for consent to facilitate lot additions to lands on Rhodes Island which are water access lots, (Daly 4944 030 00104000). The property is legally described as Plan 139 LOT 1 to 5, being in the former Township of Croft hereinafter referred to as "the Lands";

AND WHEREAS the Municipal planning consultant has provided a report in support of the application with conditions;

AND WHEREAS the foregoing conditions be fulfilled within two years of the notice of decision of the Committee of Adjustment;

NOW THEREFORE BE IT RESOLVED THAT the Committee of Adjustment for the Municipality of Magnetawan supports in principle the consent application for the Lands, subject to the following conditions:

- Draft Reference Plans to be approved by the Municipality prior to registration include existing setbacks;
- Two (2) true certified paper copies of the registered plans and electronic versions for the proposed severed lots prepared by an Ontario Land Surveyor with a certification that it is a true copy be provided to the Municipality;
- Draft copy of the deeds (with all schedules) to be approved by the Municipality prior to registration;
- A copy of the original executed transfers (deeds) with all schedules be provided to the Municipality;
- Confirmation from the North Bay Mattawa Conservation Authority (NBMCA) that the proposed Severed Lots and the Retained Lots can be adequately serviced by individual on-site septic systems;
- Payment of all taxes, municipal legal fees, planning fees and fees as per the current Fees and Charges By-law, Park Land Dedication By-law and all other fees associated with the processing of these applications;
- The Applicant demonstrate compliance with the current minimum setbacks in the Zoning By-law following the preparation of the draft survey and if not submit an application to address the deficiencies;
- The Applicant provide a copy of an agreement demonstrating there are sufficient facilities for private mainland parking and docking is available;
- The Applicant enter into a Limited Service Agreement to be registered on title for the severed and retained lands.

Carried.

RESOLUTION 2025-210 Bishop-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adjourns the Planning Act public meeting and returns to the regular meeting.

Carried.

Adjournment

Approved by:

Mayor

CAO/Clerk

Moved by: _____

Seconded by: _____

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report from Patrick Townes, Planner MHBC and supports the application for a Zoning By-law Amendment for CON 8 PT LOT 26 – Longhurst (4944 010 0020780000) which is access by River Road and a By-law on this matter will be passed later in the meeting.

Carried _____ Defeated _____ Deferred _____

Sam Dunnett, Mayor

Recorded Vote Called by: _____

Recorded Vote

Member of Council	Yea	Nay	Absent
Bishop, Bill			
Hetherington, John			
Hind, Jon			
Kneller, Brad			
Mayor: Dunnett, Sam			

STAFF REPORT

TO: Erica Kellogg, Deputy Clerk – Planning & Development
Municipality of Magnetawan

FROM: Patrick Townes, BA, BEd and Jamie Robinson, BES, MCIP, RPP
MHBC Planning Limited

DATE: September 17, 2025

SUBJECT: Zoning By-law Amendment Application
Longhurst - 28 River Road

Recommendation

Based on the land use planning analysis contained in this Planning Report, MHBC Planning Limited recommends:

THAT Council receives the Planning Report dated September 17, 2025 respecting the Zoning By-law Amendment application for the subject property located at 28 River Road (Longhurst); and,

THAT Council approves the Zoning By-law Amendment and passes a By-law.

Proposal /Background

A Zoning By-law Amendment application has been submitted for the subject property that is legally described as Lot 26, Concession 8, Chapman, and is known locally as 28 River Road. The owners of the subject property are Russell and Diane Longhurst. The subject property is shown on Figure 1.

The purpose and effect of the Zoning By-law Amendment application is to rezone a portion of the subject property from Rural (RU) Zone to the Rural Residential (RR) Zone to satisfy a condition of provisional Consent Application (B004/25). The Retained Lot #2 that was provisionally approved by the Committee of Adjustment for the Municipality of Magnetawan does not meet the minimum lot area of the Rural (RU) Zone, and therefore a rezoning is required.

The Consent application that was provisionally approved was to create two new lots on the subject property, for a total of three lots. The proposed configuration for the subject property is shown on Figure 2. The portion of the subject property that is subject to the Zoning By-law Amendment is the Retained Lot #2 which is outlined in green on Figure 2. The Retained Lot #2 does not meet the minimum lot area required in the Rural (RU) Zone; and therefore a rezoning to the Rural Residential (RR) Zone is required in order for the minimum lot area to comply to the Zoning By-law. The Retained Lot #2 has a lot area of 1 hectare and a lot frontage of 175 metres on River Road.

Figure 1: Location of Subject Property

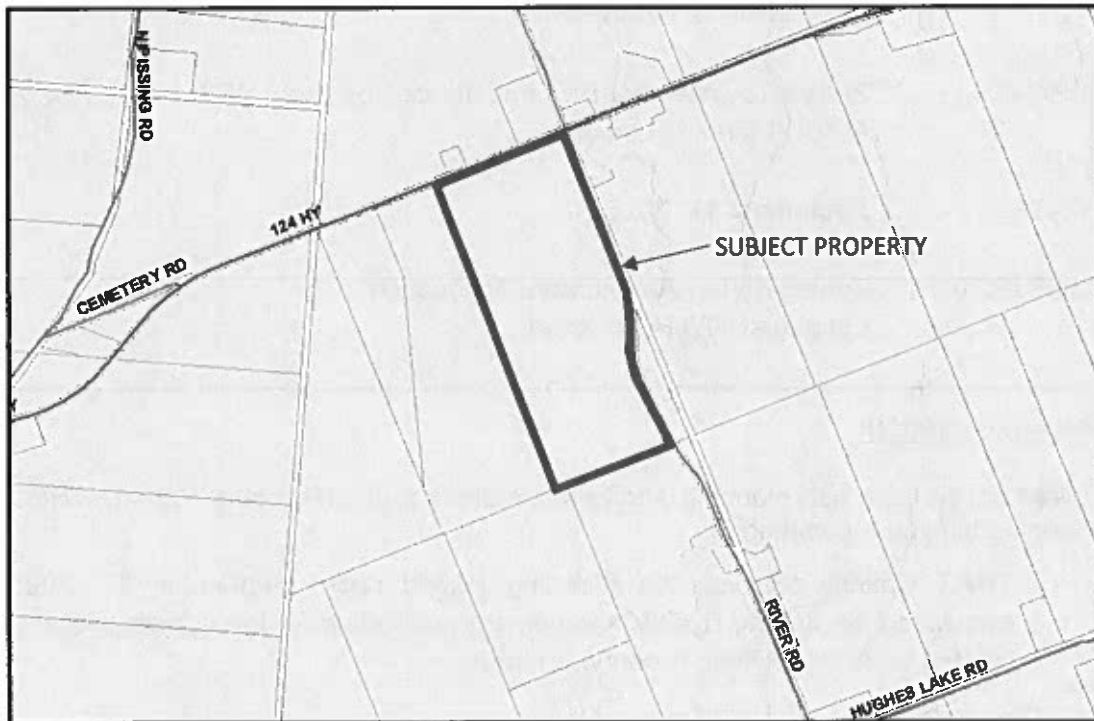
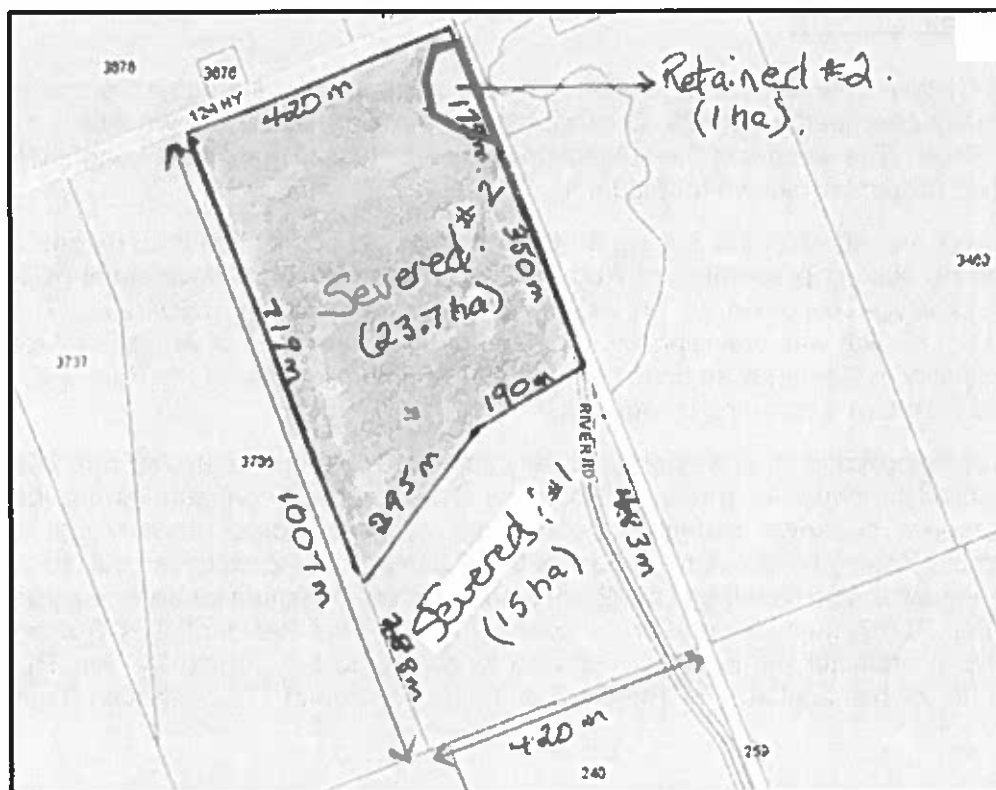


Figure 2: Proposed Lot Configuration Sketch



The Retained Lot #2 is to contain the existing dwelling and accessory building. The surrounding land uses include rural residential, rural, agricultural, institutional (church) and a public works yard.

Policy Analysis

Provincial Planning Statement

The Provincial Planning Statement (PPS) is a document that provides policy direction on matters of Provincial interest concerning land use planning. Ontario has a policy-led planning system, and the PPS sets the foundation for regulating the development and use of land in the Province. Policies are set out to provide for appropriate development while also protecting resources of provincial interest, public health and safety, and the quality of the natural and built environment. When making land use planning decisions, Planning Authorities must ensure that all planning decisions are consistent with the PPS.

The subject property is located outside of a Settlement Area and are considered Rural Lands in the context of the PPS. Section 2.6 of the PPS outlines policies for Rural Lands, which includes resource-based recreational uses; and residential development, including lot creation that is locally appropriate. The existing development located on the Retained Lot #2 is permitted in the context of the PPS.

Section 3.6.4 of the PPS states that individual on-site sewage services and individual on-site water services may be used for a new development provided that site conditions are suitable for the long-term provision of such services with no negative impacts. The Retained Lot #2 is already developed, and the existing development is serviced by an existing well and septic system.

Chapter 4 of the PPS contains policies related to the wise use and management of resources. Chapter 4.1.8 of the PPS contains policies regarding development adjacent to natural heritage features and areas. There are no natural heritage features identified on the subject lands or on adjacent lands (within 120 metres of the subject lands).

Chapter 5 of the PPS contains policies related to protecting public health and safety. In accordance with section 5.2, the Retained Lot #2 is located outside of hazardous lands and hazardous sites and not effected by a dynamic beach hazard, flooding hazard or erosion hazard.

The Zoning By-law Amendment application is consistent with the PPS.

Municipality of Magnetawan Official Plan

The Municipality's Official Plan provides policy direction on growth and development within Magnetawan. The policies in the Plan address the environment, cultural and built heritage, natural resources and servicing and transportation. In accordance with the schedules of the Official Plan, the subject property and the Retained Lot #2 is designated as Rural.

Section 4 of the Official Plan includes general land use policies, including policies regarding wetlands and other natural heritage features and areas. There are no

significant natural heritage features located on the subject property or within 120 metres of the lands to be rezoned. Further, no new buildings or structures are proposed as a result of this application.

Section 5.2.1 of the Official Plan includes the permitted uses for the Rural designation, and the existing residential use is a permitted use.

The Zoning By-law includes provisions for both Rural and Rural Residential lots in terms of lot size and lot areas. The Retained Lot #2 does not meet the minimum lot area for a lot within the Rural (RU) Zone however it does meet the minimum lot area for the Rural Residential (RR) Zone. Both Rural and Rural Residential lots are appropriate and permitted within the Rural designation.

The Zoning By-law Amendment application conforms to the Official Plan.

Municipality of Magnetawan Zoning By-law

The purpose and effect of the proposed Zoning By-law Amendment application is to rezone a portion of the subject property from the Rural (RU) Zone to the Rural Residential (RR) Zone to satisfy a condition of provisional Consent (B004/25). The Retained Lot #2 that was provisionally approved by the Committee of Adjustment for the Municipality of Magnetawan does not meet the minimum lot area of the RU Zone, and therefore a rezoning is required.

The Retained Lot #2 has a lot area of 1 hectare and has a lot frontage of 175 metres. The minimum lot area for the RU Zone is 10 hectares and the minimum lot area for the RR Zone is 1 hectare. The Retained Lot #2 meets the minimum lot frontage requirement for both the RU and RR Zone.

The existing development on Retained Lot #2 is representative of Rural Residential development and the lot size of 1 hectare is appropriate for the existing uses.

The Draft Zoning By-law Amendment is included as Attachment 1 to this Report.

Comments from Departments

Please note that no comments were received at the time this Staff Report was prepared.

Road Department: Entrance permits will be required for severed lands.

Fire Chief: No concerns

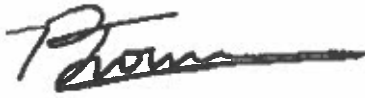
Building Department: No concerns

By-law Department: No concerns

Summary

The proposed Zoning By-law Amendment is consistent with the PPS and conforms to the Municipality's Official Plan. The proposed lot area of 1 hectare is appropriate for the proposed Rural Residential lot and represents good planning. It is recommended that the application be approved and the Draft Zoning By-law Amendment be passed.

Respectfully submitted,



Patrick Townes, BA, BEd
Planning Consultant
MHBC Planning



Jamie Robinson, BES, MCIP, RPP
Planning Consultant
MHBC Planning



**The Corporation of the
Municipality of Magnetawan**

Box 70 4304 Hwy 520

Magnetawan ON POA 1P0

Phone 705 387 3947 Fax 705 387 4875

www.magnetawan.com

**APPLICATION FORM
ZONING BY-LAW AMENDMENT**

Date Received by Municipality: _____

1) APPLICATION INFORMATION

Name of Applicant: Russell & Diane Longhurst

Mailing Address: 28 River Rd Sundridge ON POA120

Telephone Number (Home): 705-387-4393 Fax Number: _____

Telephone Number (Business): _____ Fax Number: _____

2) REGISTERED OWNER

If the Applicant is not the Registered Owner of the subject lands, then authorization from the Owner is required, as well as the following information:

Owners Name: _____

Mailing Address: _____

Telephone Number (Home): _____ Fax Number: _____

Correspondence to be sent to: ☒ Owner ☐ Agent ☐ Both

3) MORTGAGES, CHARGES OR OTHER ENCUMBRANCES

Name: _____

Mailing Address: _____

Name: _____

Mailing Address: _____

4) SUBJECT LANDS

Geographic Township: Chapman Concession: 8 Lot: 26

Reference Plan: Reg 98 QC FRD Part/Block/Lot: 26

Street Name and Number: 28 River Rd.

(If corner lot, please include both Street Names)

Water Access only: _____

(Name of Waterbody)

Area of subject lands (ha): one (1) Frontage (m): 175m Depth (m): 98m

5) **OFFICIAL PLAN / ZONING STATUS**

What is the current designation of the subject lands in the approved Official Plan?

Rural

What is the current Zoning?

Rural / EP

6) **REASONS FOR REQUEST**

Please describe the reasons for and extent of, the request:

That a Zoning By Law Amendment be submitted to rezone the proposed retained lot for the Residential Zone within 2 years of March 5, 2025.

7) **ACCESS**

Are the subject lands accessible by:

- ☐ Provincial Highway
- ☐ Municipal Road (seasonal maintenance)
- ☒ Municipal Road (year round maintenance)
- ☐ Right of Way
- ☐ Unopened Road Allowance
- ☐ Water Access
- ☐ Other (describe) _____

8) **BUILDINGS, STRUCTURES AND USES**

What are the existing buildings on the subject land? House (Residence)

Shop/Shed, Garden storage, wood storage.

What are they used for? House - Residence; Garden shed - garden tools/equipment
Shop/Shed - insulated workshop/equipment storage; wood shed - wood storage.

Please complete the following for each building or structure:

	Building One	Building Two	Building Three	Fourth
Type of Building	<u>bungalow brick</u>	<u>steel clad</u>	<u>shed.</u>	<u>open shed.</u>
Setback from Front Lot Line	<u>29.3 m</u>	<u>25.6 m</u>	<u>13.7 m</u>	<u>30.2 m</u>
Setback from Rear Lot Line	<u>57 m</u>	<u>46 m</u>	<u>84 m</u>	<u>48 m</u>
Setback from Side Lot Line	<u>48 m</u>	<u>25 m</u>	<u>22 m</u>	<u>41 m</u>
Setback from Side Lot Line	<u>42 m</u>	<u>90 m</u>	<u>100 m</u>	<u>81 m</u>
Height (metres)	<u>Back 4.9 m Front 6.1 m</u>	<u>7.0 m</u>	<u>3.0 m</u>	<u>2.7 m</u>
Dimensions	<u>16.5 x 9.1 m</u>	<u>20.7 x 8.5 m</u>	<u>3.7 x 2.4 m</u>	<u>4.6 x 2.7 m</u>
Floor Area	<u>148 m²</u>	<u>176 m²</u>	<u>8.9 m²</u>	<u>12.4 m²</u>
Date of Construction	<u>1985-86</u>	<u>2011-12</u>	<u>1990</u>	<u>2003.</u>

Approx.
 Approx - nearest
 S Approx - Nearest
 N

What is the proposed future use of the subject lands: Residence

Are any buildings or structures to be build on the subject lands?

☐ yes ☒ no

If yes, please complete the following for each building or structure:

	Building One	Building Two	Building Three
Type of Building			
Setback from Front Lot Line			
Setback from Rear Lot Line			
Setback from Side Lot Line			
Setback from Side Lot Line			
Height (metres)			
Dimensions			
Floor Area			
Date of Construction			

When were the subject lands acquired by the current owner? 1986

How long have the "existing uses" continued on the subject lands?

Residence - 38½ years Garden shed - 35 years
Shop/Shed - 13 years Wood storage - 21½ years

9) **SERVICING**

	Municipal	Private	Other
Water Supply	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sewage Disposal	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Frontage on Road	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Is storm drainage provided by: ☐ Sewer ☒ Ditch ☐ Swale
☐ Other (describe) _____

10) **OTHER APPLICATIONS**

Are the subject lands also the subject of an application under the Planning Act for approval of a Plan of Subdivision or a Consent? ☒ Yes ☐ No

If yes, what is the file number? B004/2025 Longhurst

What is the status of the application? Approved - March 5/25

Have the subject lands ever been the subject of an application under Section 34 of The Planning Act (rezoning)? ☐ yes ☒ no

If yes, please provide a brief explanation: _____

11) DRAWINGS

Please include a sketch showing the following:

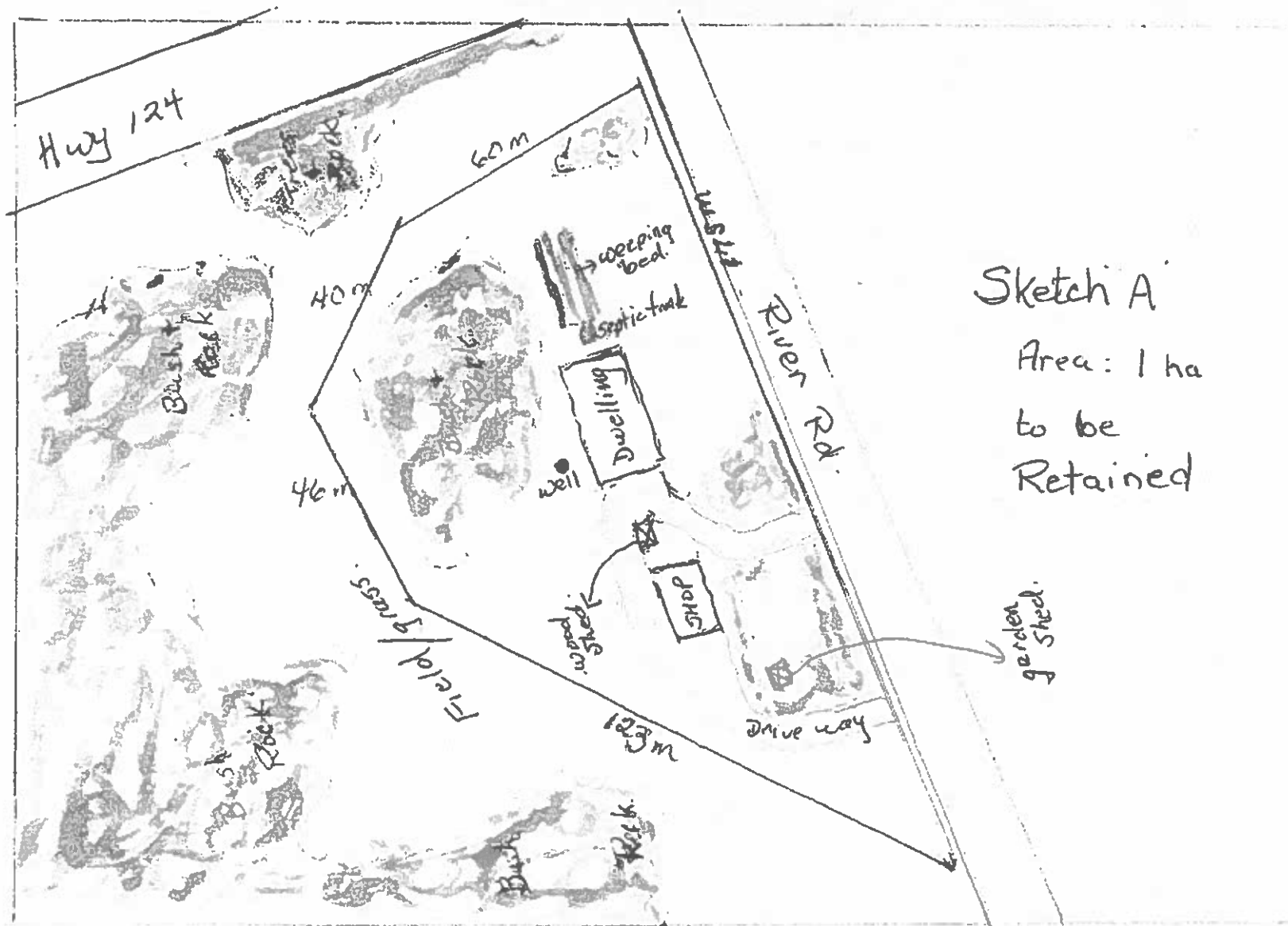
- ☐ the boundaries and dimensions of the subject land;
- ☐ the location, size and type of all existing and proposed buildings and structures on the subject land, indicating the distance of the building or structures from the front yard lot line, rear yard lot line and side yard lot lines;
- ☐ the approximate location of all natural and artificial features on the subject land and on land that is adjacent to the subject land that, in the opinion of the applicant, may affect the application. Examples include: buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tanks;
- ☐ the current uses on land that is adjacent to the subject land;
- ☐ the location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public travelled road, a private road or a right-of-way;
- ☐ if access to the subject land is by water only, the location of the parking and docking facilities to be used; and
- ☐ the location and nature of any easement affecting the subject land.

Required Sketch

See Sketch A.

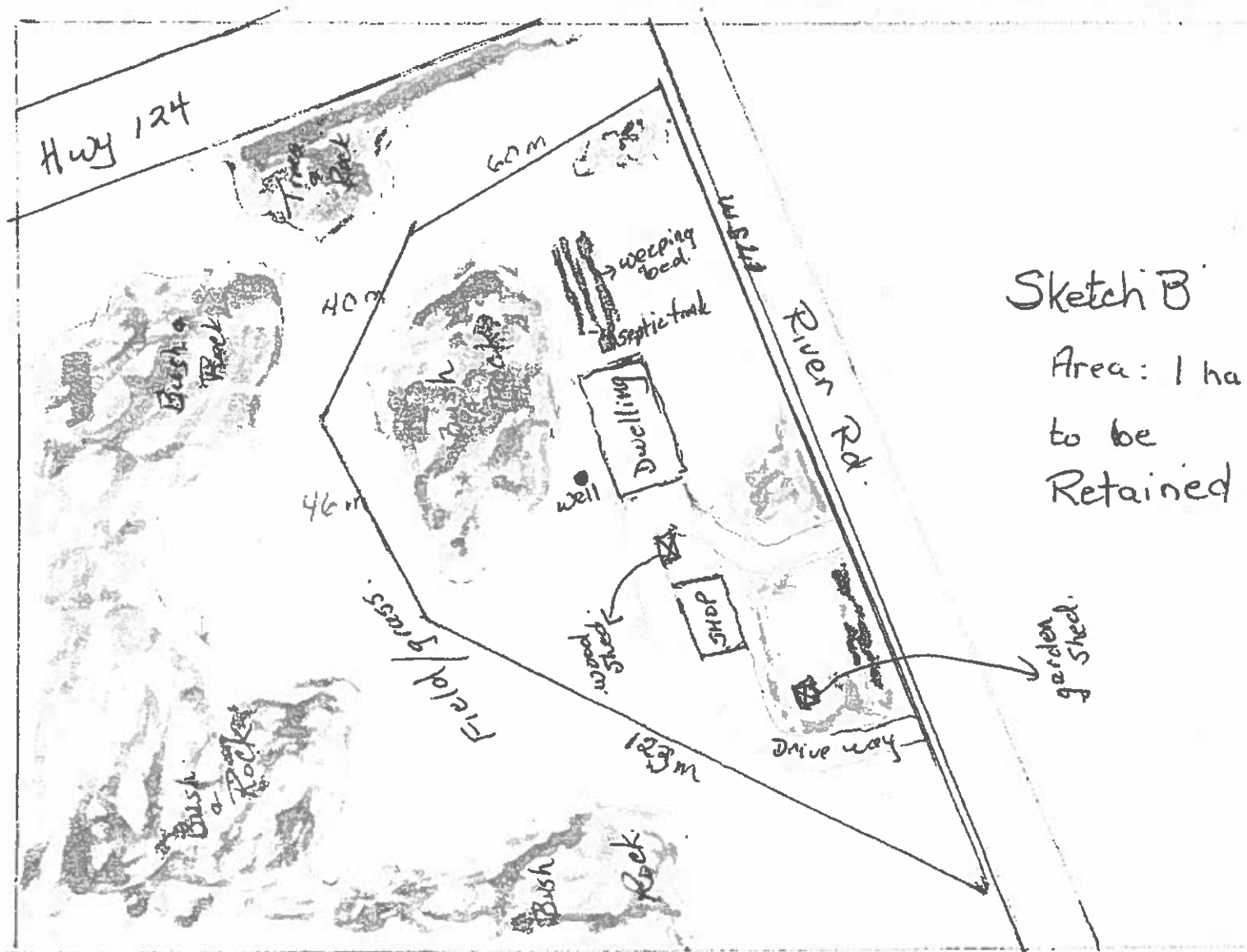
Required Sketch should include the following:

- | | |
|---------------------------|----------------------------|
| ✓ Lot dimensions | ✓ Buildings and Structures |
| ✓ Major Physical Features | ✓ Sewage and Water Systems |
| ✓ Surrounding Land Uses | |



Sketch A

Area: 1 ha
to be
Retained



12) PERMISSION TO ENTER

I hereby authorize, the Members of Staff and/or Elected Members of the Council of the Municipality of Magnetawan, to enter upon the subject lands and premises for the limited purpose of evaluating the merits of this application. This is their authority for doing so.

March 10/25
Date

Russell Longhurst
Signature of Registered Owner(s) or Agent

13) FREEDOM OF INFORMATION

I hereby provide authority for any information contained in this application, to be released in accordance with the Freedom of Information Act.

Date

Russell Longhurst
Diane Longhurst
Signature of Registered Owner(s) or Agent

14) PAYMENT OF FEE AND DEPOSIT

- | | | |
|-------------------------------------|-----------------------------------|--|
| <input type="checkbox"/> | Application Fee | As per the current Fees and Charges By-law |
| <input checked="" type="checkbox"/> | Residential Deposit Fee | As per the current Fees and Charges By-law |
| <input type="checkbox"/> | Commercial/Industrial Deposit Fee | As per the current Fees and Charges By-law |

The "deposit" shall be used for expenses as defined below. As for the date of this application, I further hereby agree to pay for and bear the entire cost and expense for any engineering, legal, landscape, architectural and/or planning consulting expenses incurred by the Municipality of Magnetawan during the processing of this Application, in addition to the Application Fee set by the Municipality of Magnetawan.

An additional deposit shall be required if the deposit is insufficient to complete the Application.

Date

Russell Longhurst
Diane Longhurst
Signature of Registered Owner(s)

Note: All Invoices for payment shall be sent to the person(s) indicated in Section 2) Owner of this application, unless otherwise requested.

If the Applicant/Owner is a Corporation, the Applicant/Owner shall provide certification that he/she has the authority to Bind the Corporation.

15) AFFIDAVIT

I, Russ + Diane Longhurst of the Municipality of Magnetawan in the District of Parry Sound solemnly declare that all of the above statements contained herein and in all exhibits transmitted herewith are true and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of "The Canada Evidence Act".

DECLARED BEFORE ME at the Municipal Office in the Municipality of Magnetawan of District of Parry Sound this 10 day of March.

March 10/25
Date

Diane Longhurst
Signature of Registered Owner(s) or Agent
Russell Longhurst

Page 5 of 5

Erica Kellogg, Deputy Clerk
Commissioner for taking oaths,
Municipality of Magnetawan,
District of Parry Sound

MUNICIPALITY OF MAGNETAWAN
NOTICE OF COMPLETE APPLICATION and PUBLIC MEETING FOR A ZONING BY-LAW AMENDMENT

TAKE NOTICE that the Municipality of Magnetawan has received a complete application to amend the Municipality's Zoning By-law under Section 34 of the *Planning Act* of the *Planning Act*, R.S.O., 1990. The Corporation of the Municipality of Magnetawan will hold a Public Meeting on:

September 17th 2025

At 1:00 pm. at the

Municipality of Magnetawan Community Centre, 4304 Hwy #520, Magnetawan, Ontario

THE PURPOSE OF THE PUBLIC MEETING is to consider a Zoning By-law Amendment application to amend Zoning By-law No. 2001-26 of the Municipality of Magnetawan, pursuant to Section 34 of the *Planning Act*, R.S.O. 1990, Chapter P. 13. A key map showing the location of the property affected by the Zoning By-law Amendment is attached to this notice.

DESCRIPTION OF THE LANDS The application for Zoning By-law Amendment applies to the subject property located at Con 8 Part Lot 26, Municipality of Magnetawan.

THE PURPOSE of the proposed Zoning By-law Amendment is to satisfy a condition of provisional Consent (Severance), as granted by the Central Almaguin Planning Board, for Consent Application B004/25. The Consent application proposes two new lots on River Road. The condition of approval requires the rezoning of the proposed Retained Lot due to the required minimum lot size.

THE EFFECT of the application is to rezone the Retained Lot from the Rural (RU) Zone to Rural Residential (RR) Zone to recognize the proposed lot area and the residential use.

IF YOU WISH TO APPEAL the decision of the Municipality of Magnetawan to the Ontario Land Tribunal (OLT) in respect to the By-law, you may do so within twenty (20) days of the issuance of this notice by filing a Notice of Appeal via the OLT e-file at <https://olt.gov.on.ca/e-file-service/> by selecting Magnetawan [Municipality of] as the Approval Authority or by mail to the Deputy Clerk – Planning and Development, Municipality of Magnetawan, no later than 4:30 p.m. on or before the last date of appeal as seen in this notice. The filing of an appeal after 4:30 p.m., in person or electronically, will be deemed to have been received the next business day. If the efile portal is down, you can submit your appeal to: planning@magnetawan.com. Please consult the Ontario Land Tribunal's website (<https://olt.gov.on.ca/>) or call 1-866-448-2248 for further information regarding how to file an appeal and for the current filing fee.

WHO CAN FILE AN APPEAL

Pursuant to Section 34(19) of the *Planning Act* R.S.O 1990, c. P.13. a Notice of Appeal may be filed to the OLT by the following parties:

- The Applicant;
- A specified person who, prior to the decision, made oral submissions at a public meeting or written submissions to the Municipality of Magnetawan Council;
- A public body who, prior to the decision, made oral submissions at a public meeting or written submissions to the Municipality of Magnetawan Council;
- The registered owner who, prior to the decision, made oral submissions at a public meeting or written submissions to the Municipality of Magnetawan Council;
- The Minister.

No person or public body shall be added as a party to the hearing of the appeal unless, before the by-law was passed, the person or public body made oral submissions at the public meeting or written submissions to the Council of the Municipality of Magnetawan or, in the opinion of the OLT, there are reasonable grounds to add the person or public body as a party.

In accordance with Section 34(19) of the *Planning Act* third party appeals by persons or individuals are not permitted. When no appeal is lodged within the 20 days after the giving of notice, the decision becomes final and binding and notice to that effect will be issued by the Secretary.

The Notice of Appeal must:

- i. set out reasons for the appeal;
- ii. be accompanied by the fee as prescribed by the OLT per application, payable online through OLT e-file or by certified cheque or money order to the Minister of Finance. A copy of the Ontario Land Tribunal Fee Schedule may be found at <https://olt.gov.on>.

PLEASE SUBMIT ANY WRITTEN COMMENTS TO ERICA KELLOGG

Quoting File No: LONGHURST ZONING BY-LAW AMENDMENT

Erica Kellogg, Deputy Clerk – Planning and Development

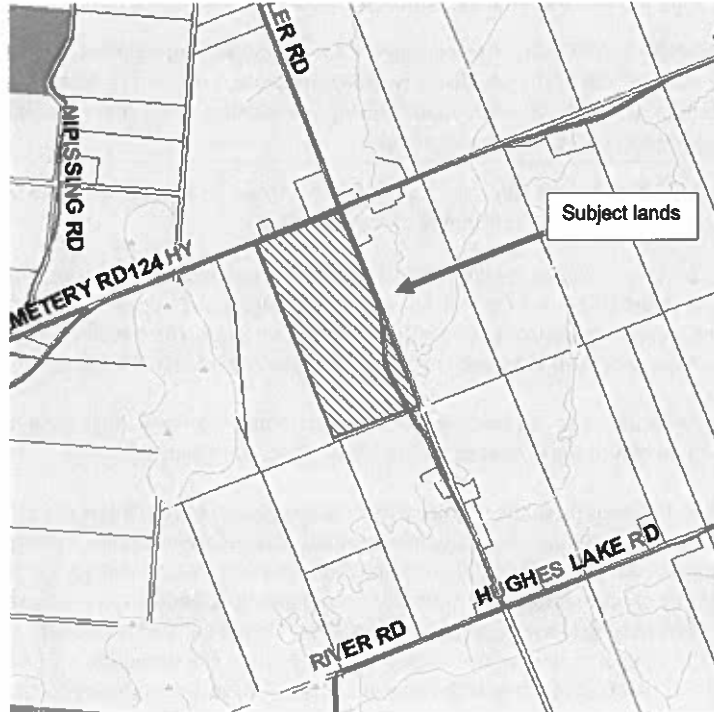
Municipality of Magnetawan

P.O. Box 70, Magnetawan, Ontario, P0A 1P0

705-387-3947 ext. 1011, planning@magnetawan.com

DATED at the Municipality of Magnetawan this 28th day of August, 2025

KEY MAP OF SUBJECT PROPERTY:



THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2025 -

Being a By-law to amend By-law No. 2001-26, as amended, the Zoning By-law for the Corporation of the Municipality of Magnetawan with respect to lands located at Concession 8, Lot 26, Chapman, Municipality of Magnetawan, District of Parry Sound.
(Longhurst 4944 010 00207800)

WHEREAS the Council of the Corporation of the Municipality of Magnetawan is empowered to pass By-laws to regulate the use of land pursuant to Section 34 of the *Planning Act*, R.S.O. 1990;

AND WHEREAS the owner of the subject lands has filed an application with the Municipality of Magnetawan to amend By-law 2001-26, as amended;

AND WHEREAS Council has conducted a public meeting as required by Section 34(12) of the *Planning Act*, R.S.O. 1990, as amended and if changes have been made to this By-law following the Public Meeting, that no further notice is required;

AND WHEREAS the matters herein are in conformity with the policies and designations contained in the Official Plan of the Municipality of Magnetawan as are currently in force and effect; and

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

1. **THAT** Schedule 'A-1' to Zoning By-law No. 2001-26 as amended, is further amended by zoning a portion of the lands legally described as Concession 8, Lot 26, Chapman, Municipality of Magnetawan, District of Parry Sound, from the Rural Zone to the Rural Residential Zone as shown on Schedule 'A' attached forming part of this By-law.
2. That the permitted uses in the Rural Residential (RR) zone shall apply to the area identified in Schedule "A" attached.
3. In all other respects the zoning of the area illustrated in Schedule "A" attached is unchanged.

This By-Law shall become effective on the date it is passed by the Council of the Corporation of the Municipality of Magnetawan, subject to the applicable provisions of the *Planning Act*, R.S.O. 1990, as amended.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 17th day of September, 2025.

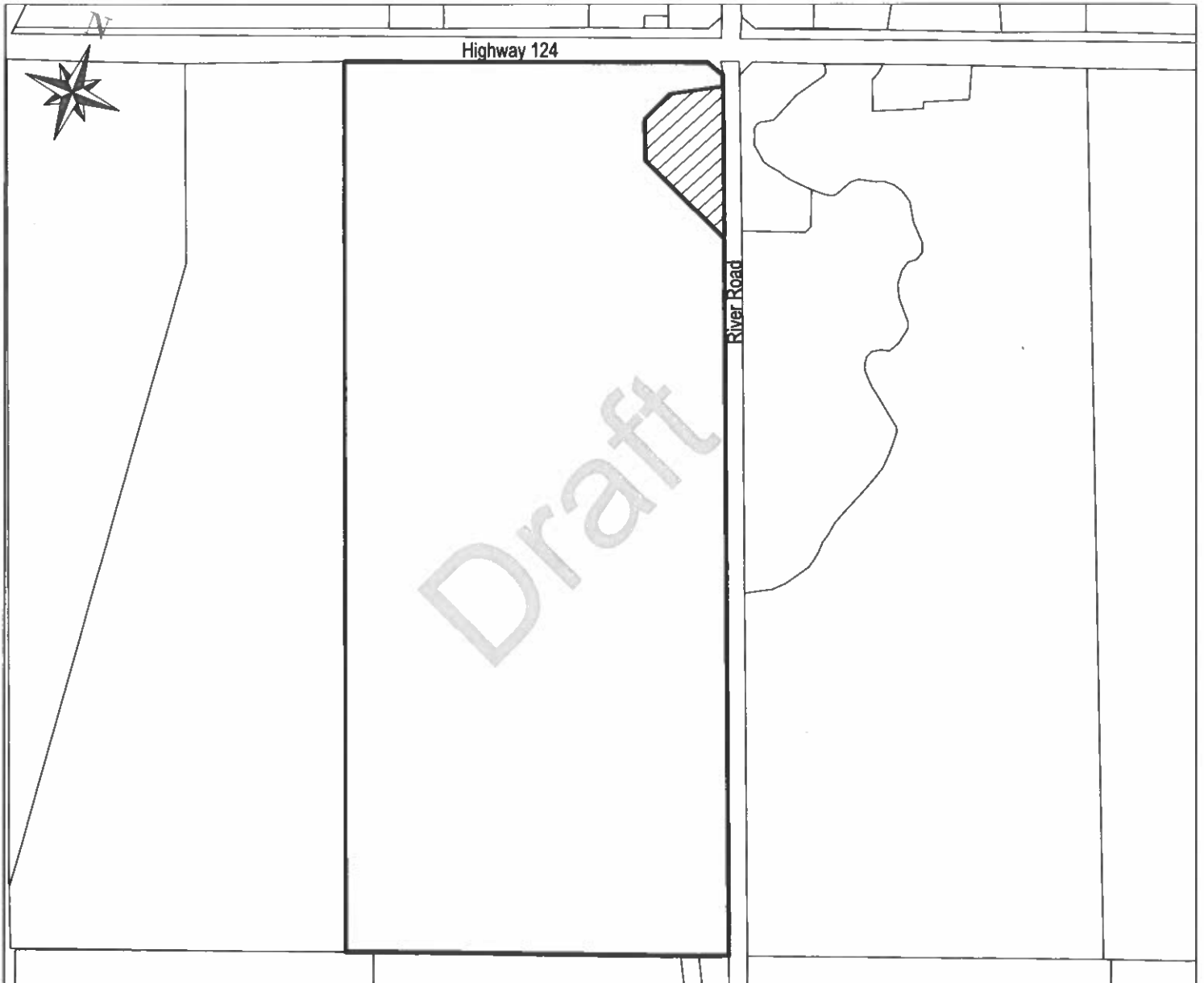
**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**

Mayor

CAO/Clerk

SCHEDULE 'A'

Part of Lot 26, Concession 8
Municipality of Magnetawan,
District of Parry Sound



Lands to be rezoned from Rural (RU) Zone to Rural Residential (RR) Zone

This is Schedule 'A' to Zoning By-law 2025-
Passed this 17 day of September, 2025

Mayor

CAO/Clerk

Moved by: _____**Seconded by:** _____

WHEREAS a Minor Variance application from Liscombe Construction Inc. (agent) has been received regarding Concession 4 Lot 3, municipally known as 3213 Ahmic Lake Road a Municipally owned and maintained road, Municipality of Magnetawan – (Duck) seeking relief from the Municipality of Magnetawan Zoning By-law 2001-26 as amended Section 3.19 a) i) minimum rear yard setback from 10 metres to 6.43 metres and Section 3.19 a) ii) increased legal complying height from 3.8 metres to 5 metres.

AND WHEREAS the Committee of Adjustment for the Municipality of Magnetawan has received a Staff Report from Jamie Robinson and Patrick Towes, MHBC Planning in support of the Minor Variance application and is satisfied the application meets the four tests of a Minor Variance;

NOW THEREFORE BE IT RESOLVED THAT the Committee of Adjustment for the Municipality of Magnetawan provisionally approves the Minor Variance with the following conditions and a By-law will be passed at a future meeting:

- That all taxes and monies owing to the Municipality are paid to date.

Carried _____ Defeated _____ Deferred _____

Sam Dunnett, Mayor

Recorded Vote Called by: _____

Recorded Vote

Member of Council	Yea	Nay	Absent
Bishop, Bill			
Hetherington, John			
Hind, Jon			
Kneller, Brad			
Mayor: Dunnett, Sam			

STAFF REPORT

TO: Erica Kellogg, Deputy Clerk – Planning & Development
Municipality of Magnetawan

FROM: Jamie Robinson, BES, MCIP, RPP and Patrick Townes, BA, BEd

DATE: September 17, 2025

SUBJECT: Minor Variance Application – 3213 Ahmic Lake Road (Duck)

Proposal / Background

A Minor Variance application has been submitted by Liscombe Construction Inc. on behalf of Garry and Cathy Duck, who own the subject property located at 3213 Ahmic Lake Road. The location of the subject property is shown on Figure 1.

Figure 1: Subject Property



The subject property has lot frontage on Ahmic Lake and currently contains an existing dwelling. The subject property has a lot area of 1,175 square metres and has a lot frontage of 38 metres on the shoreline of Ahmic Lake.

The subject property is located within the Shoreline Residential (RS) Zone and contains an existing dwelling. The existing dwelling on the subject property is legal non-complying due to the location being within the required rear yard of 10 metres. The owner is proposing the following:

The Four Tests of a Minor Variance

In considering this application, the Committee/Council needs to be satisfied that the proposal is in-keeping with the "Four Tests" of a minor variance as is set out in the *Planning Act*. Information pertaining to the four tests of a minor variance follows:

1. *Is the Variance in-keeping with the intent of the Official Plan?*

The subject property is located within the Shoreline designation in the Official Plan. The existing dwelling on the subject property is a permitted use on the subject property in the Official Plan. It is the intent of this Plan that new development in the Shoreline Area be directed to lands that are physically suitable for development in their natural state in an effort to maintain the area's unique character.

The proposed development includes the replacement of the existing dwelling on the subject property in the same general location. The attached deck in the front yard is proposed to be located further back from the shoreline than the existing deck. The proposed variances related to the proposed height of the dwelling and the rear yard setback are not anticipated to have negative impacts from a land use perspective on adjacent properties.

The proposed variances are in-keeping with the intent of the Official Plan.

2. *Is the Variance in-keeping with the Intent of the Zoning By-law?*

The subject property is located within the Shoreline Residential (RS) Zone and contains an existing dwelling. The existing dwelling on the subject property is legal non-complying due to the location being within the required rear yard of 10 metres.

Section 3.17 (a) of the Zoning By-law includes regulations regarding existing legal non-complying buildings and states the following:

3.17 Legal Non-Complying Lots, Buildings and Structures

a) Buildings on Undersized Lots

Where a building or structure is located on a lot having less than the minimum frontage and/or lot area, and/or having less than the minimum setback, front yard and/or side yard and/or rear yard required by this By-law, the said building or structure may be enlarged, reconstructed, replaced, repaired and/or renovated provided that:

i) the enlargement, reconstruction, replacement repair and/or renovation does not reduce the required front yard, and/ or required side yard, and/ or required rear yard or increase lot coverage beyond the requirements of this By-law;

ii) the height of the existing legal non-complying building or structure is not increased, within a required yard.

iii) the building or structure is being used for a purpose permitted within the Zone in which it is located;

iv) all other applicable Provisions of this By-law are complied with.

The intent of the above regulations are to allow some as of right permissions to allow for expansions to legal non-complying buildings, however if the above regulations cannot be met, then an amendment or variance process is required to evaluate the proposed change.

As a result of the proposed development, variances are required to following sections of the Zoning By-law:

- 1) 3.19 a) i) – To permit an addition to the existing dwelling that encroaches further into the required rear yard. The existing setback from the rear lot line is 8.5 metres where 10 metres is required, and the proposed setback is 6.43 metres.
- 2) 3.19 a) ii) – To permit an increase in height of the existing dwelling, within the required rear yard. The existing height of the dwelling is 3.8 metres, and the proposed height is approximately 5 metres in the required rear yard.
- 3) 4.2.2 vi) – To permit an addition to the existing dwelling that would result in a minimum rear yard of 6.43 metres where a minimum of 10 metres is required.

The general location of the existing dwelling is not being changed; however the height is being increased and the minimum rear yard is being further reduced. The proposed dwelling height of 5 metres in the required rear yard is a modest increase to incorporate a basement on the subject property and is below the maximum permitted height of 10.7 metres for the SR Zone. The further reduction to the minimum required rear yard does not appear to have an impact on the amenity areas on the subject property nor on the parking areas that have been established. The overall development also complies to the maximum lot coverage for the SR Zone and does not result in the overdevelopment of the subject property.

The proposed variances are in-keeping with the intent of the Zoning By-law.

3. Will the variance provide for the desirable development of the land?

The test of desirability is one that must consider the public interest. In this case, the character of the area and the appropriate setback of dwellings from the lake is the key aspect of public interest to be considered. The proposed development includes a new deck that is further away from the shoreline than the existing, and the proposed addition to the rear portion of the existing dwelling is located on the opposite side of the shoreline. The dwelling to the north also appears to be located close to the rear lot line and it appears as though the general character of the area is maintained and that the proposed variances will be desirable.

4. Is the proposed variance minor in nature?

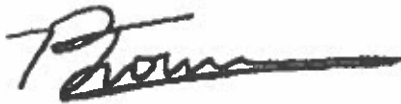
Planning staff have not had an opportunity to conduct a site visit, however based on the review of aerial photography and the drawings that have been provided, the proposed variances appear to be minor in nature. There is an existing dwelling on the subject property, and the height and location of the additions do not appear to have an impact on adjacent properties nor on the character of the area. It is our opinion that the proposed variances are minor.

Conclusion

Based on a review of all applicable land use planning policy and the proposed development, it is recommended that Committee/Council approve the following variances on the basis that the application meets the four tests of a Minor Variance under the Planning Act:

- 1) To permit the following in accordance with the drawings that have been submitted for the Minor Variance application for the property located at 3213 Ahmic Lake Road:
 - a. An addition to the existing dwelling with a minimum rear yard of 6.43 metres; and,
 - b. A dwelling height of 5 metres within the required rear yard of 10 metres.

Respectively submitted,



Patick Townes, BA, BEd
Planning Consultant
MHBC Planning



Jamie Robinson, BES, MCIP, RPP
Planning Consultant
MHBC Planning

fee
deposit



**The Corporation of the
Municipality of Magnetawan**

Box 70 4304 Hwy 520

Magnetawan ON P0A 1P0

Phone 705 387 3947 Fax 705 387 4875

www.magnetawan.com

APPLICATION FORM

MINOR VARIANCE

Date Received by Municipality: July 4, 2005

1) APPLICATION INFORMATION

Name of Applicant: Liscombe Construction Inc.
Mailing Address: 2015 Hwy 141 Utherson, ON P0B 1M0
Telephone Number (Home): 705-644-3378 Fax Number: /
Telephone Number (Business): 705-385-0638 Fax Number: /

2) REGISTERED OWNER

If the Applicant is not the Registered Owner of the subject lands, then authorization from the Owner is required, as well as the following information:

Owners Name: Garry & Cathy Duck
Mailing Address: Box 176 Port Carling, ON P0B 1J0
Telephone Number (Home): 705-645-7126 Fax Number: /

Correspondence to be sent to: ☐ Owner ☒ Agent ☐ Both

3) MORTGAGES, CHARGES OR OTHER ENCUMBRANCES

Name: _____
Mailing Address: _____
Name: _____
Mailing Address: _____

4) SUBJECT LANDS

Geographic Township: Spence Concession: 14 Lot: 3
Reference Plan: 42M552 Part/Block/Lot: 23174 SS
Street Name and Number: 3213 Annick Lake Rd.
(If corner lot, please include both Street Names)

Water Access only: _____

Area of subject lands (ha): .179 (Name of Waterbody) Road
Frontage (m): 71.495 Depth (m): 48.360

Lake
Frontage (m) 42.64
Page 1 of 5

5) **OFFICIAL PLAN / ZONING STATUS**

What is the current designation of the subject lands in the approved Official Plan?

Shoreline fish habitat, aggregate & mineral resources, deer
 What is the current Zoning? Shoreline Residential (SR) & Environmental ^{wintering} area.
Protection (EP)

6) **REASONS FOR REQUEST**

Please describe the reasons for and extent of the request:

To allow for a mudroom/entryway to be constructed
where the current entry porch is located. This space
encroaches on the road allowance setback. Also the
building will be raised 3ft when the foundation is constructed
which may require approval as well.

7) **ACCESS**

Are the subject lands accessible by:

- ☐ Provincial Highway
- ☐ Municipal Road (seasonal maintenance)
- ☒ Municipal Road (year round maintenance)
- ☐ Right of Way
- ☐ Unopened Road Allowance
- ☐ Water Access
- ☐ Other (describe) _____

8) **BUILDINGS, STRUCTURES AND USES**

What are the existing buildings on the subject land? Seasonal use building

What are they used for? Seasonal residence

Please complete the following for each building or structure:

	Building One	Building Two	Building Three
Type of Building	Seasonal building		
Setback from Front Lot Line	53.8'		
Setback from Rear Lot Line	27.9'		
Setback from Side Lot Line	65.10'		
Setback from Side Lot Line	54.2'		
Height (metres)	3.87 m		
Dimensions	62' x 62'		
Floor Area	744 sq/ft		
Date of Construction	unknown		

What is the proposed future use of the subject lands: Seasonal residence

Are any buildings or structures to be build on the subject lands?

☒ yes ☐ no

If yes, please complete the following for each building or structure:

	Building One	Building Two	Building Three
Type of Building	Mudroom	Deck	Foundation
Setback from Front Lot Line	/	49.8'	53.8'
Setback from Rear Lot Line	21.1'	/	21.1'
Setback from Side Lot Line	approx 69'	approx 85'	65.10'
Setback from Side Lot Line	approx 72.5'	approx 48'	54.2'
Height (metres)	4.75 m	1.8 m	approx 8 ft.
Dimensions	15.8' x 8'	14' x 35'	12' x 62' / 15.8' x 8'
Floor Area	126.4 sq/ft	490 sq/ft	859 sq/ft
Date of Construction	TO BE DETERMINED		

When were the subject lands acquired by the current owner? October 2011

How long have the "existing uses" continued on the subject lands? UNKNOWN

9) **SERVICING**

	<u>Municipal</u>	<u>Private</u>	<u>Other</u>
Water Supply	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sewage Disposal	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Frontage on Road	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is storm drainage provided by:	<input type="checkbox"/> Sewer	<input checked="" type="checkbox"/> Ditch	<input type="checkbox"/> Swale
	<input type="checkbox"/> Other (describe) _____		

10) **OTHER APPLICATIONS**

Are the subject lands also the subject of an application under the Planning Act for approval of a Plan of Subdivision or a Consent? ☐ yes ☒ no

If yes, what is the file number? _____

What is the status of the application? _____

Have the subject lands ever been the subject of an application under Section 34 of The Planning Act (rezoning)? ☐ yes ☒ no

If yes, please provide a brief explanation _____

11) DRAWINGS

Please include a sketch showing the following:

- ☐ the boundaries and dimensions of the subject land;
- ☐ the location, size and type of all existing and proposed buildings and structures on the subject land, indicating the distance of the building or structures from the front yard lot line, rear yard lot line and side yard lot lines;
- ☐ the approximate location of all natural and artificial features on the subject land and on land that is adjacent to the subject land that, in the opinion of the applicant, may affect the application. Examples include: buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tanks;
- ☐ the current uses on land that is adjacent to the subject land;
- ☐ the location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public travelled road, a private road or a right-of-way;
- ☐ if access to the subject land is by water only, the location of the parking and docking facilities to be used; and
- ☐ the location and nature of any easement affecting the subject land.

Required Sketch

Please see site plan
attached.

Concept drawings also
provided for your
review if
needed.

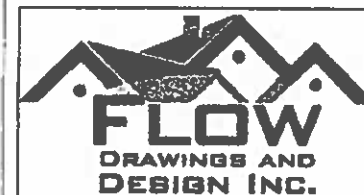
Required Sketch should include the following:

- | | |
|---------------------------|----------------------------|
| ✓ Lot dimensions | ✓ Buildings and Structures |
| ✓ Major Physical Features | ✓ Sewage and Water Systems |
| ✓ Surrounding Land Uses | |

EXISTING LOT AREA:	19102.31 sf / 1771.5 sq m
EXISTING DWELLING:	753 sf / 69.35 sq m
EXISTING DWELLING DECK 1:	416 sf / 38.64 sq m
EXISTING DWELLING DECK 2:	147 sf / 13.65 sq m
EXISTING PORCH:	35 sf / 3.24 sq m
EXISTING LOT COVERAGE:	1352 sf / 125.00 sq m
EXISTING LOT COVERAGE:	7.07 %
EXISTING DWELLING:	753 sf / 69.35 sq m
MAIN FLOOR ADDITION:	134 sf
PROPOSED PORCH:	40 sf
PROPOSED OPEN DECK:	489 sf
EXISTING LOT COVERAGE:	1407 sf
EXISTING LOT COVERAGE:	7.37 %

Please note: Flow Drawings & Design Inc. is not an OLS, drawings included in this package are produced using public documents on behalf of the property owner and for visual purposes only.

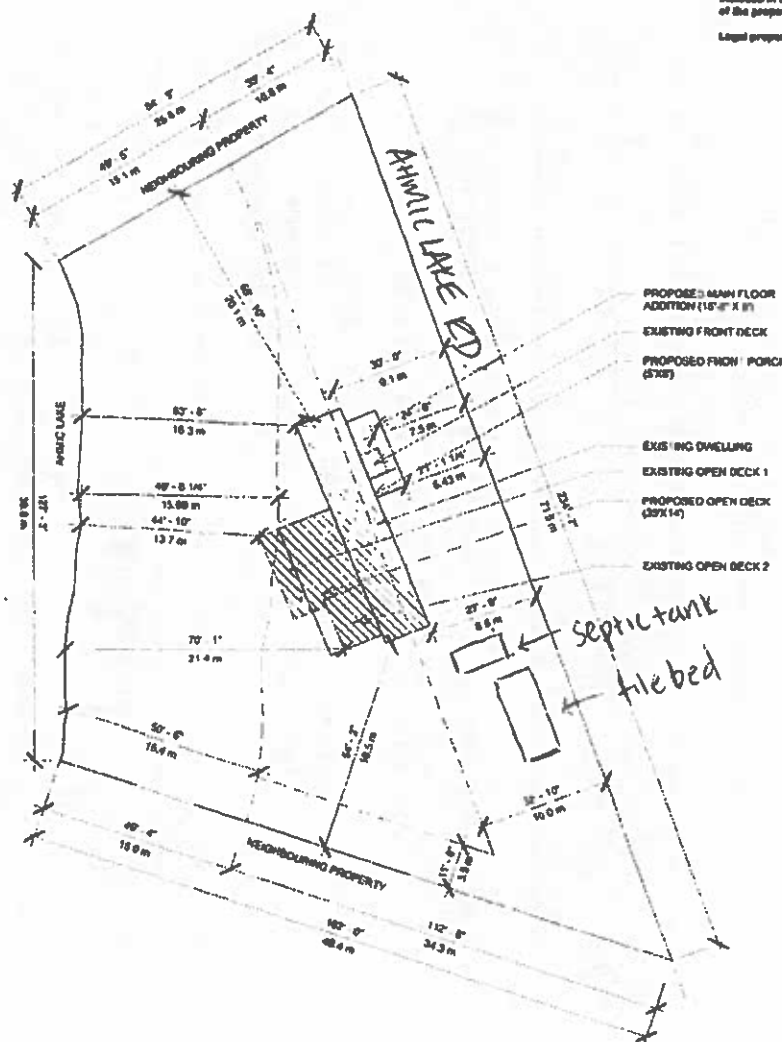
Legal property address: 3213 Ahmic Lake Road, Magnetawan



Flow Drawings & Design Inc. is a registered professional engineering firm in the Province of Ontario. The drawings are prepared by a professional engineer and are for the use of the property owner only. The drawings are not to be used for any other purpose without the written consent of Flow Drawings & Design Inc.

- EXISTING DWELLING, MAIN FLOOR RAISED, BASEMENT ADDED BELOW
- EXISTING DECKS TO BE REMOVED
- PROPOSED DWELLING ADDITION AND PROPOSED DECK

Front-Lake



Back-Road

septic tank
tie bed



1 Site Plan
1" = 30'-0"

No.	Description	Date

Liscombe Construction -
Duck House Raise

Site Plan

3213 Ahmic Lake Rd, Magnetawan

Date 2025-06-17

Contractor Liscombe Construction
Owner Gerry Duck
Drafted by Nathan Geddes
Designer Review Victoria Hoffmann
Designer BCIN 47130
Company BCIN 104360

S001 Scale As indicated

12) **PERMISSION TO ENTER**

I hereby authorize, the Members of Staff and/or Elected Members of the Council of the Municipality of Magnetawan, to enter upon the subject lands and premises for the limited purpose of evaluating the merits of this application. This is their authority for doing so.

July 1st 2025
Date

x Cathy Duck Harry Duck
Signature of Registered Owner(s) or Agent

13) **FREEDOM OF INFORMATION**

I hereby provide authority for any information contained in this application, to be released in accordance with the Freedom of Information Act.

July 1st 2025
Date

x Cathy Duck Harry Duck
Signature of Registered Owner(s) or Agent

14) **PAYMENT OF FEE AND DEPOSIT**

- ☐ Application Fee As per the current fees and charges By-law
☐ Deposit Fee As per the current fees and charges By-law
(By law 2004-09)

The 'deposit' shall be used for expenses as defined below. As of the date of this application, I further hereby agree to pay for and bear the entire cost and expense for any engineering, legal, landscape, architectural and/or planning consulting expenses incurred by the Municipality of Magnetawan during the processing of this Application, in addition to the Application Fee set by the Municipality of Magnetawan.

An additional deposit shall be required if the deposit is insufficient to complete the Application.

July 1st 2025
Date

x Cathy Duck Harry Duck
Signature of Registered Owner(s)

Note: All Invoices for payment shall be sent to the person(s) indicated in Section 2) Owner of this application, unless otherwise requested.

If the Applicant/Owner is a Corporation, the Applicant/Owner shall provide certification that he/she has the authority to Bind the Corporation

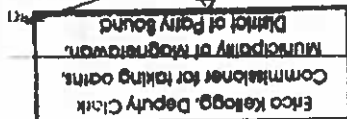
15) **AFFIDAVIT**

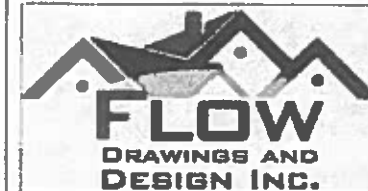
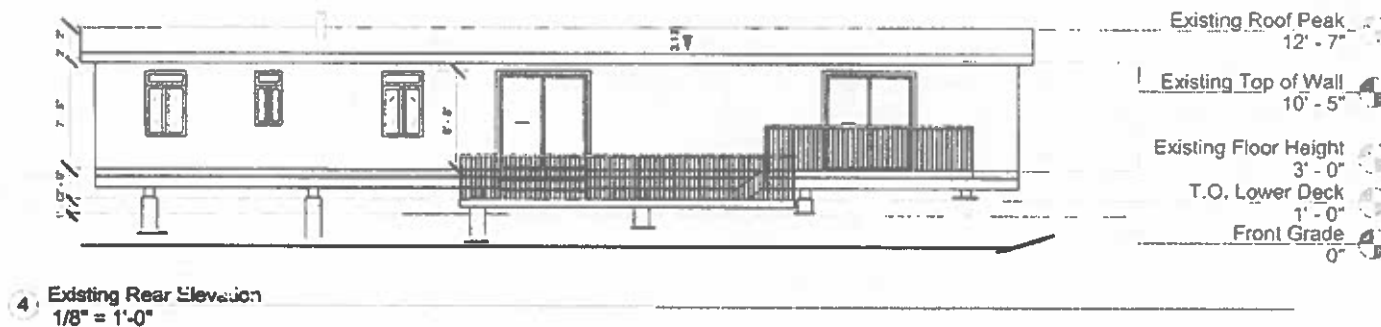
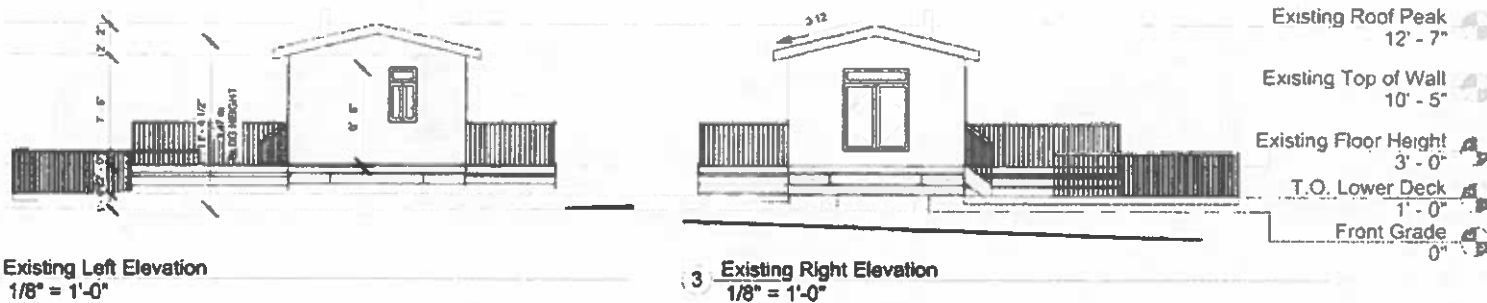
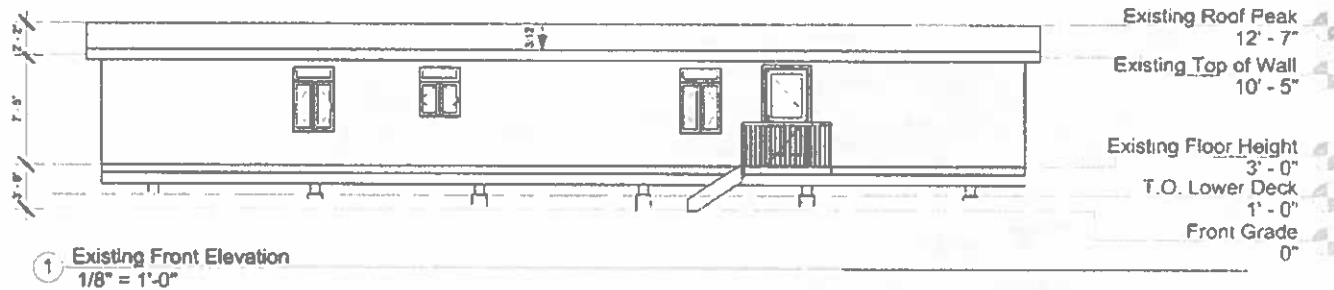
I, Cathy Duck of the District of Perry Sound in the Municipality of Magnetawan solemnly declare that all of the above statements contained herein and in all exhibits transmitted herewith are true and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of "The Canada Evidence Act".

DECLARED BEFORE ME at the municipal Office in the Municipality of Magnetawan this 4 day of July, 2025

July 4/25

Cathy Duck Harry Duck
Signature of Registered Owner(s) or Agent





No.	Description	Date

Liscombe Construction - Duck House Raise

Existing Elevations

3213 Ahmic Lake Rd, Magnetawan

Date 2025-06-17

Contractor	Liscombe Construction
Owner	Garry Duck
Drafted by	Checker
Designer Review	Victoria Hoffmann
Designer BCIN	47130
Company BCIN	104380

B201

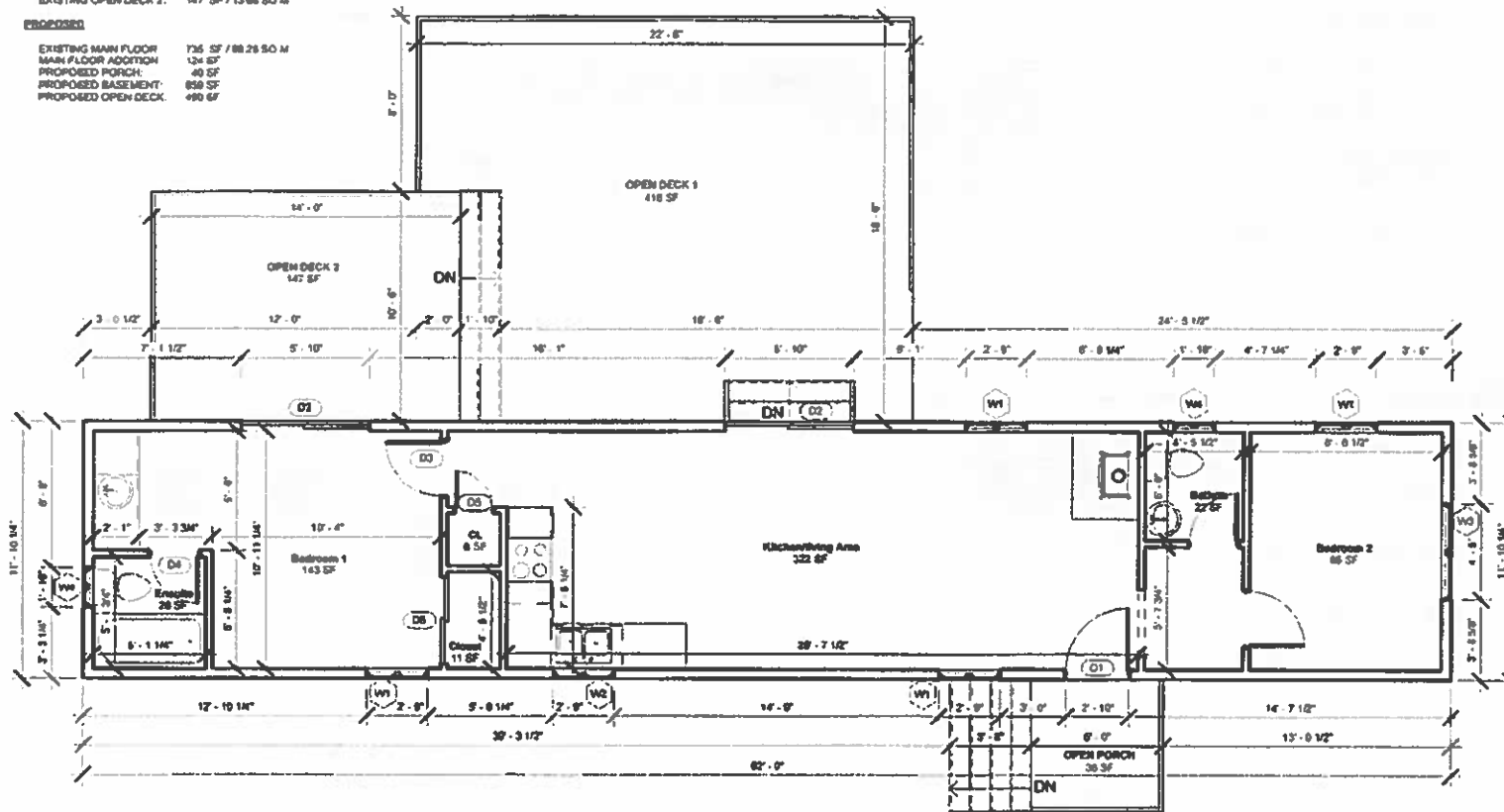
Scale 1/8" = 1'-0"

EXISTING

EXISTING MAIN FLOOR 736 SF / 68.26 SQ M
 EXISTING FRONT DECK 36 SF / 3.34 SQ M
 EXISTING OPEN DECK 1: 416 SF / 38.64 SQ M
 EXISTING OPEN DECK 2: 147 SF / 13.66 SQ M

PROPOSED

EXISTING MAIN FLOOR 736 SF / 68.26 SQ M
 MAIN FLOOR ADDITION 124 SF
 PROPOSED PORCH 40 SF
 PROPOSED BASEMENT 850 SF
 PROPOSED OPEN DECK 490 SF



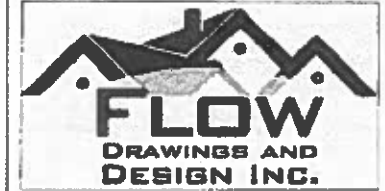
Window Schedule

Symbol	W x H	Description	Notes
W1	57" x 33"	SLIDER W/ FIXED	
W2	48" x 33"	SLIDER W/ FIXED	
W3	67" x 63"	SLIDER W/ FIXED	
W4	22" x 44"	SLIDER W/ FIXED	

Door Schedule

Symbol	W x H	Description	Notes
D2	70" x 77"	SLIDING GLASS	
D3	30" x 60"	INT. SWING	
D4	30" x 60"	INT. SWING	
D5	30" x 60"	INT. SWING	
D6	48" x 80"	SLIDING CLOSET	
D7	36" x 64"		
D11	34" x 80"		
U.L.O.	72" x 80"		

1 Existing First Floor
 3/16" = 1'-0"



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No.	Description	Date

Liscombe Construction - Duck House Raise

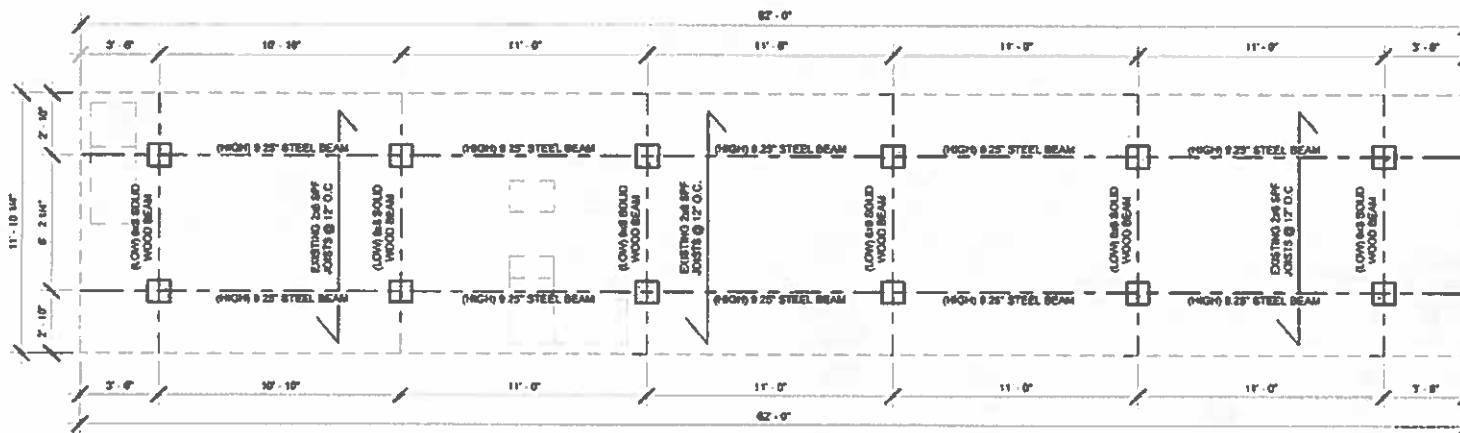
Existing Bldg Layout

3213 Ahmic Lake Rd, Magnetawan

Date 2025-06-17

Contractor Liscombe Construction
 Owner Garry Duck
 Drafted by Nathan Geddes
 Designer Review Victoria Hoffmann
 Designer BCIN 47130
 Company BCIN 104360

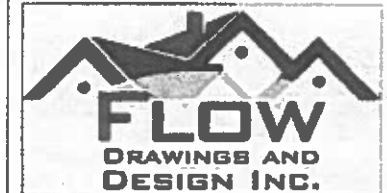
B101 Scale As indicated



1 Existing Structure
3/16" = 1'-0"



2 Existing Roof Plan
1/8" = 1'-0"



As the owner, you are responsible for obtaining all the necessary permits and approvals from the appropriate authorities. The designer is not responsible for any errors or omissions in the drawings or for any consequences arising from the use of the drawings. The designer is not responsible for any damages or injuries resulting from the use of the drawings. The designer is not responsible for any costs or expenses incurred by the owner in connection with the use of the drawings.

No.	Description	Date

Liscombe Construction - Duck House Raise

Existing Structure

3213 Ahmic Lake Rd, Magnetawan

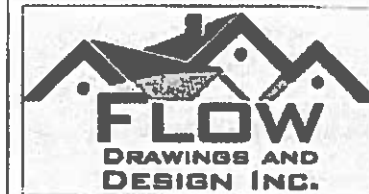
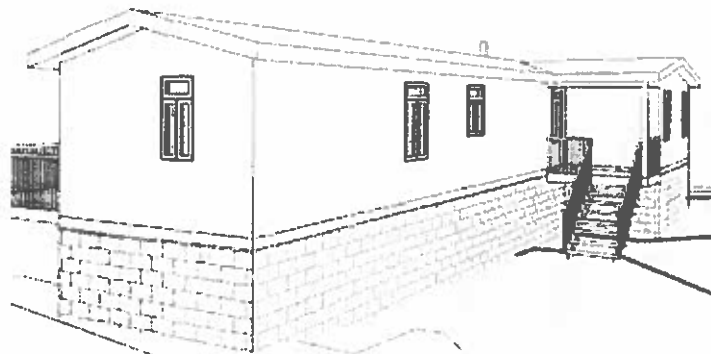
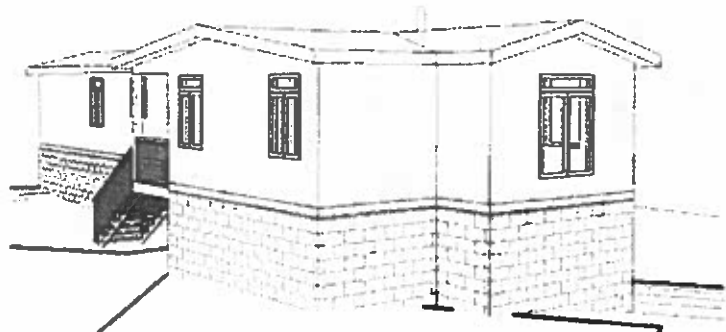
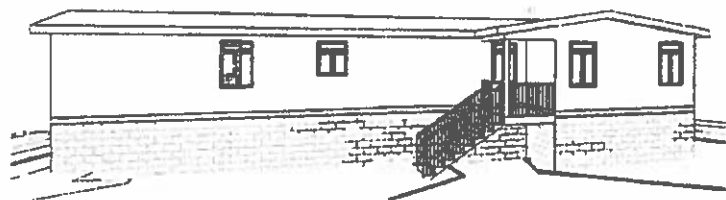
Date 2025-06-17

Contractor	Liscombe Construction
Owner	Garry Duck
Drafted by	NG & VH
Designer Review	Victoria Hoffmann
Designer BCIN	47130
Company BCIN	104380

B102 Scale As indicated



1 Proposed Front Elevation
1/8" = 1'-0"



As the Designer, I warrant that the drawings were prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer in the Province of British Columbia. I warrant that the drawings were prepared in accordance with the requirements of the British Columbia Building Code and the Professional Engineers Act. I warrant that the drawings were prepared for the purpose of obtaining a building permit for the project described in the title block. I warrant that the drawings were prepared for the purpose of obtaining a building permit for the project described in the title block. I warrant that the drawings were prepared for the purpose of obtaining a building permit for the project described in the title block.

No.	Description	Date

Liscombe Construction -
Duck House Raise

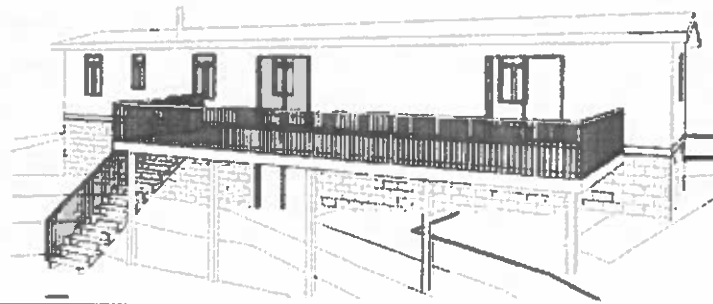
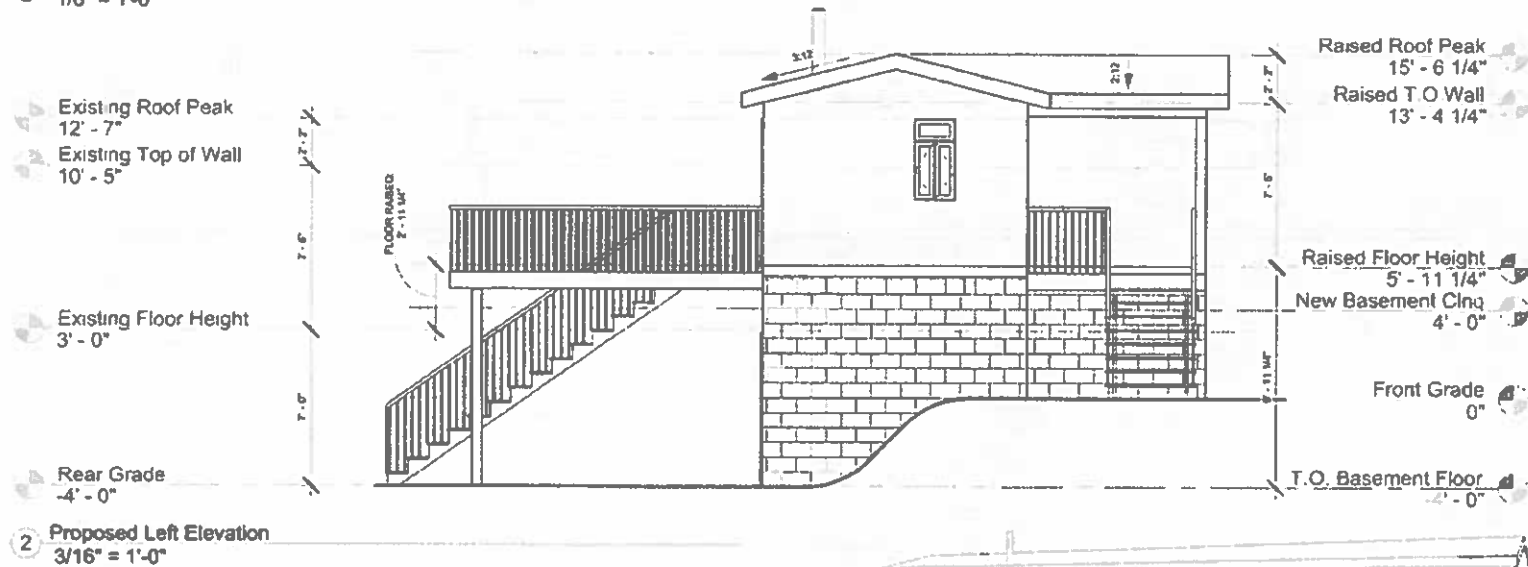
Proposed Elevations

3213 Ahmic Lake Rd. Magnetawan

Date 2025-06-17

Contractor	Liscombe Construction
Owner	Garry Duck
Drafted by	Checker
Designer Review	Victoria Hoffmann
Designer BCIN	47130
Company BCIN	104350

C201 Scale 1/8" = 1'-0"



Flow Drawings and Design Inc. is a professional architectural and engineering firm. We provide a wide range of services including architectural design, engineering, and construction management. Our team is experienced and skilled in all aspects of the design and construction process. We are committed to providing high-quality, cost-effective solutions for our clients. For more information, please contact us at (250) 633-1111 or visit our website at www.flowdesigninc.com.

No.	Description	Date

Liscombe Construction - Duck House Raise

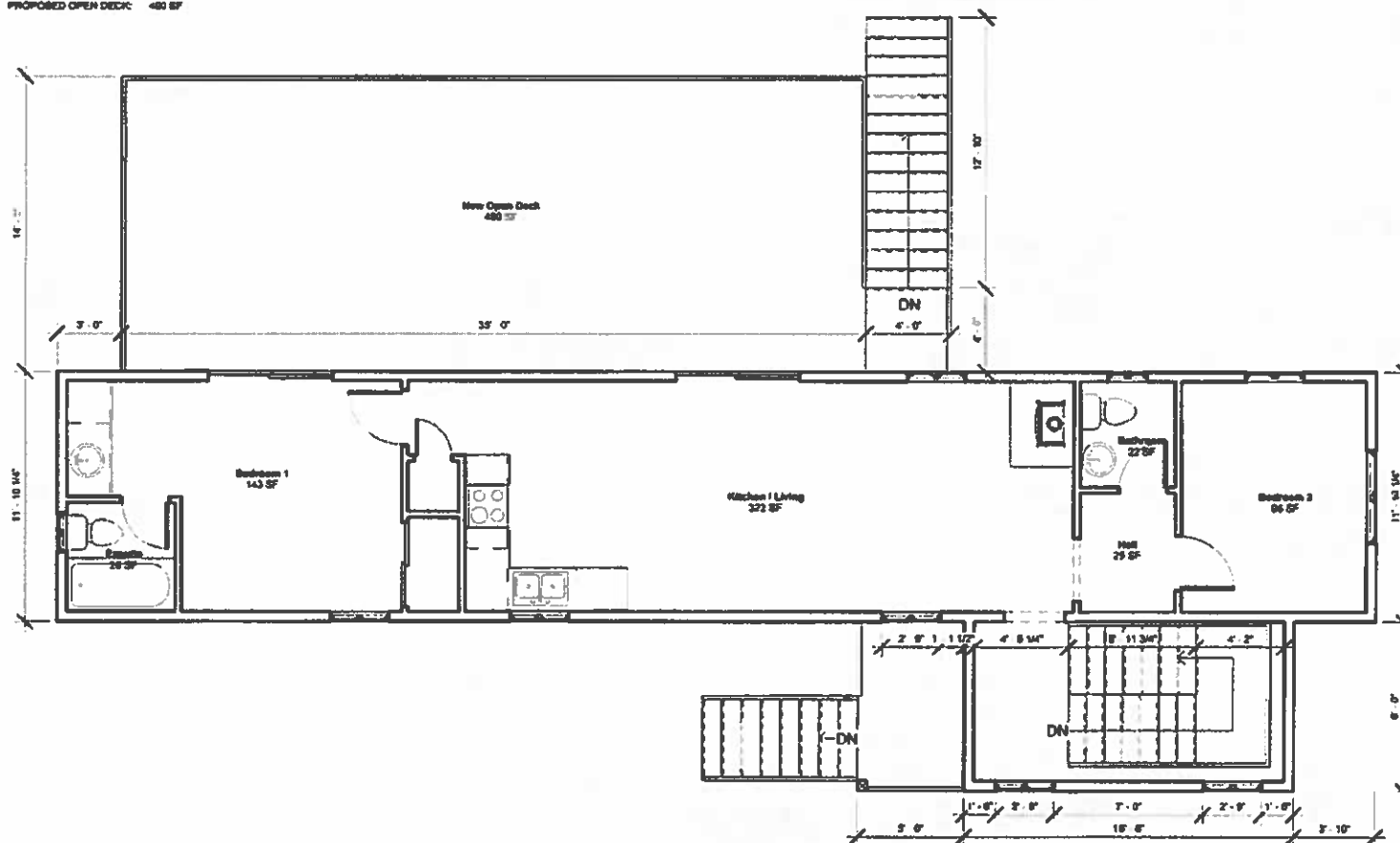
Proposed Elevations

3213 Ahmic Lake Rd. Magnetawan	
Date	2025-06-17
Contractor	Liscombe Construction
Owner	Garry Duck
Drafted by	Checker
Designer Review	Victoria Hoffmann
Designer BCIN	47130
Company BCIN	104360

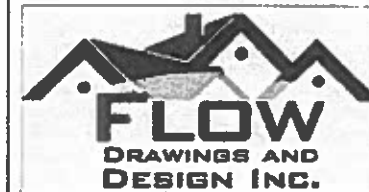
C202 Scale As indicated

EXISTING MAIN FLOOR:	735 SF @ 88.75 SQ. M.
EXISTING FRONT DECK:	38 SF @ 3.34 SQ. M.
EXISTING OPEN DECK 1:	416 SF @ 38.84 SQ. M.
EXISTING OPEN DECK 2:	147 SF @ 13.65 SQ. M.

EXISTING MAIN FLOOR:	736 SF / 68.28 SQ.M.
MAIN FLOOR ADDITION:	124 SF
PROPOSED PORCH:	40 SF
PROPOSED BASEMENT:	850 SF
PROPOSED OPEN DECK:	480 SF



1) Proposed Floor Plan
3/16" = 1'-0"

[illegible]

Liscombe Construction - Duck House Raise

Proposed Main Floor Plan

3213 Ahmic Lake Rd. Magnetawan

Date 2025-08-17

Contractor	Liscombe Construction
Owner	Garry Duck
Drafted by	Checker
Designer Review	Victoria Hoffmann
Designer BCIN	47130
Company 8CIN	104360

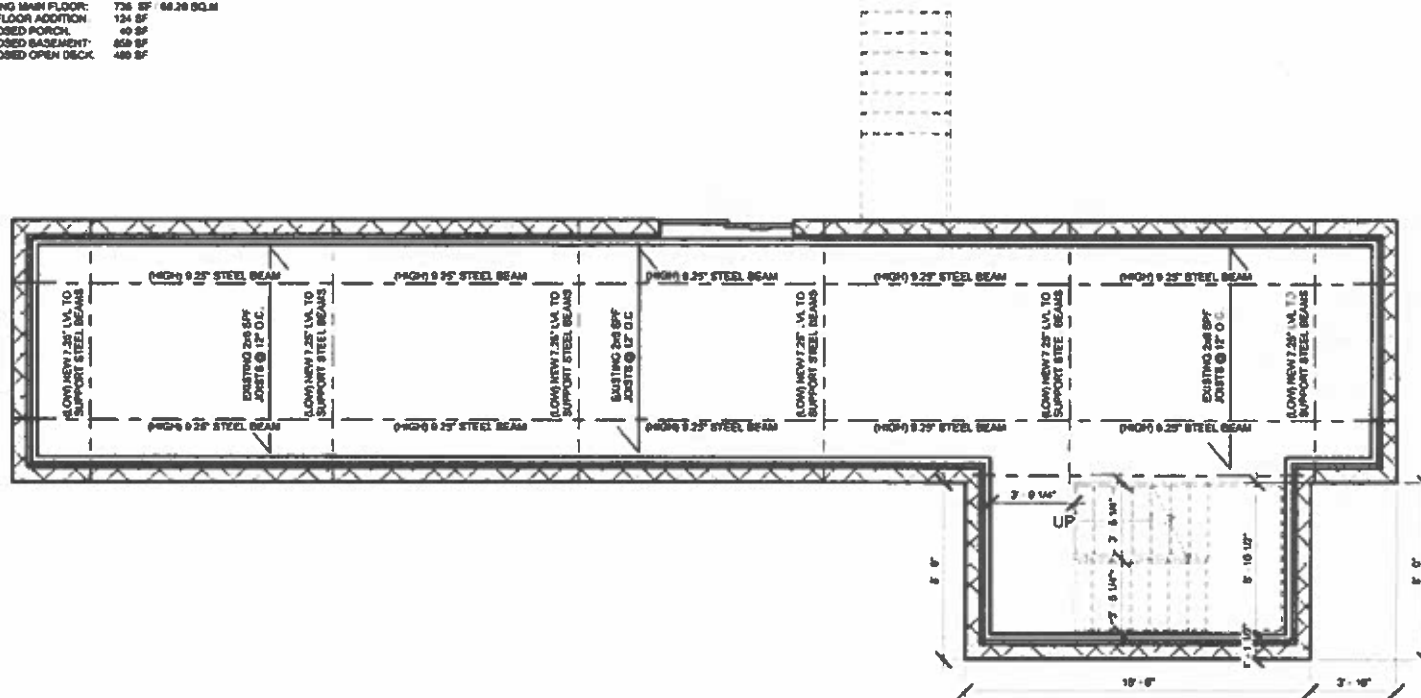
C103 **Scale** As indicated

EXISTING

EXISTING MAIN FLOOR: 735 SF / 68.28 SQ.M.
 EXISTING FRONT DECK: 36 SF / 3.34 SQ.M.
 EXISTING OPEN DECK 1: 418 SF / 38.84 SQ.M.
 EXISTING OPEN DECK 2: 147 SF / 13.65 SQ.M.

PROPOSED

EXISTING MAIN FLOOR: 735 SF / 68.28 SQ.M.
 MAIN FLOOR ADDITION: 124 SF
 PROPOSED PORCH: 40 SF
 PROPOSED BASEMENT: 859 SF
 PROPOSED OPEN DECK: 488 SF



1 Proposed Basement
 3/16" = 1'-0"



Flow Drawings and Design Inc. is a professional engineering and architectural firm. We are not responsible for the accuracy or completeness of the information provided in this document. The information is provided for informational purposes only and should not be used for any other purpose. The information is provided as is, without any warranty, express or implied. The information is provided for informational purposes only and should not be used for any other purpose. The information is provided as is, without any warranty, express or implied.

No.	Description	Date

**Liscombe Construction -
 Duck House Raise**

Proposed Basement Plan

3213 Ahmic Lake Rd, Magnetawan
 Date: 2025-06-17
 Contractor: Liscombe Construction
 Owner: Garry Duck
 Drafted by: Checker
 Designer Review: Victoria Hoffmann
 Designer BCIN: 47130
 Company BCIN: 104360

C102 Scale As Indicated

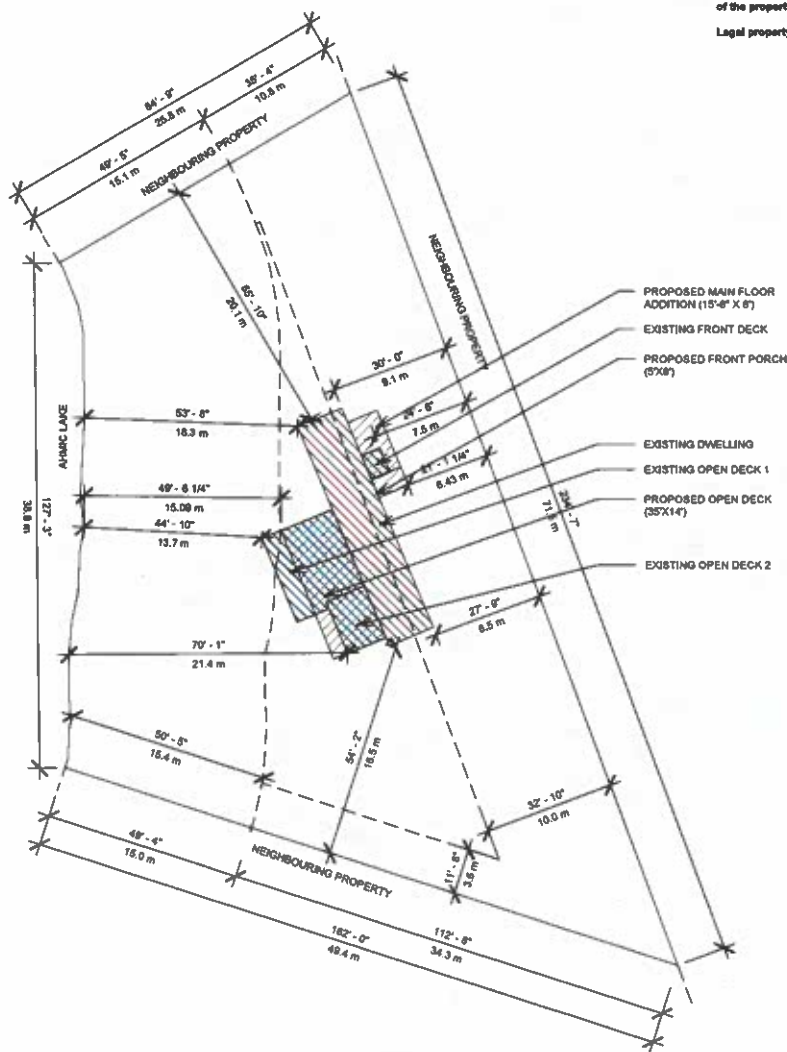
EXISTING DWELLING:	753 sf / 68.28 sq.m.
EXISTING DWELLING DECK 1:	418 sf / 38.64 sq.m.
EXISTING DWELLING DECK 2:	147 sf / 13.65 sq.m.
EXISTING PORCH:	36 sf / 3.34 sq.m.

EXISTING LOT COVERAGE: 1352 sf / 125.60 sq.m.
 — DOCKS NOT INCLUDED IN LOT COVERAGE — = 7.07 %

EXISTING DWELLING:	753 sqft / 69.28 sq.m.
MAIN FLOOR ADDITION:	124 sqft
PROPOSED PORCH:	40 sqft
PROPOSED OPEN DECK:	400 sqft

EXISTING LOT COVERAGE: 1407 sqft
 *** DOCKS NOT INCLUDED IN LOT COVERAGE *** = 7.97 %

 EXISTING DWELLING, MAIN FLOOR
RAISED, BASEMENT ADDED BELOW

 EXISTING DECISION TO BE REMOVED **PROPOSED DWELLING ADDITION
AND PROPOSED DECK**

Please note: Flow Drawings & Design Inc. is not an OLS, drawings included in this package are produced using public documents on behalf of the property owner and for visual purposes only.

Legal property address: 3213 Ahmic Lake Road, Magnetawan

[illegible][illegible]

Liscombe Construction - Duck House Raise

Site Plan

3213 Ahmic Lake Rd, Magnetawan

Date	2025-06-17
------	------------

Contractor	Liscombe Construction
------------	-----------------------

Owner	Garry Duck
-------	------------

Drafted by	Nathan Geddes
------------	---------------

Designer Review	Victoria Hoffmann
-----------------	-------------------

Designer BCIN	47130
---------------	-------

Company BCIN	104360
--------------	--------

S001 **Scale** As indicated

① **Site Plan**
1" = 30'-0"



Moved by: _____

Seconded by: _____

WHEREAS Council of the Municipality of Magnetawan received a Stop Up and Close application along with the non-refundable fee from Alan and Michelle Goede of 3 Robinson Road (494403000504122) to purchase an Unopened Road Allowance between Con 8 & 9 Lots 16 & 17 and Plan M208 Lot 22;

AND WHEREAS the Municipality of Magnetawan surveyed the subject Unopened Road Allowance resulting in a deposited Plan known as 42R-22812;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan agrees in principle to sell Part 2 and 3 on Plan 42R-22812 of the Municipally owned Unopened Road Allowance with the following conditions;

- All costs incurred by and/or imposed by the Municipality arising from and in consequence of the application and the proposed closure and sale be borne by the applicant;
- The price of the land shall be determined by a qualified appraiser;
- The applicant's lawyer to provide a registered, legal right of way over Parts 2 and 3 of Plan 42R-22812 to lands legally known as Plan M208 Lot 21;
- The Applicant request a deeming by-law to consolidate Part 2 and 3 with Lot 22.


Carried _____ Defeated _____ Deferred _____

Sam Dunnett, Mayor

Recorded Vote Called by: _____

Recorded Vote

Member of Council	Yea	Nay	Absent
Bishop, Bill			
Hetherington, John			
Hind, Jon			
Kneller, Brad			
Mayor: Dunnett, Sam			

 <p>Municipality of Magnetawan</p>	REPORT TO COUNCIL
To:	Mayor and Council
From:	Erica Kellogg Deputy Clerk Planning and Development
Date of Meeting:	September 17 th , 2025
Report Title:	Unopened Road Allowance Purchase – Goede

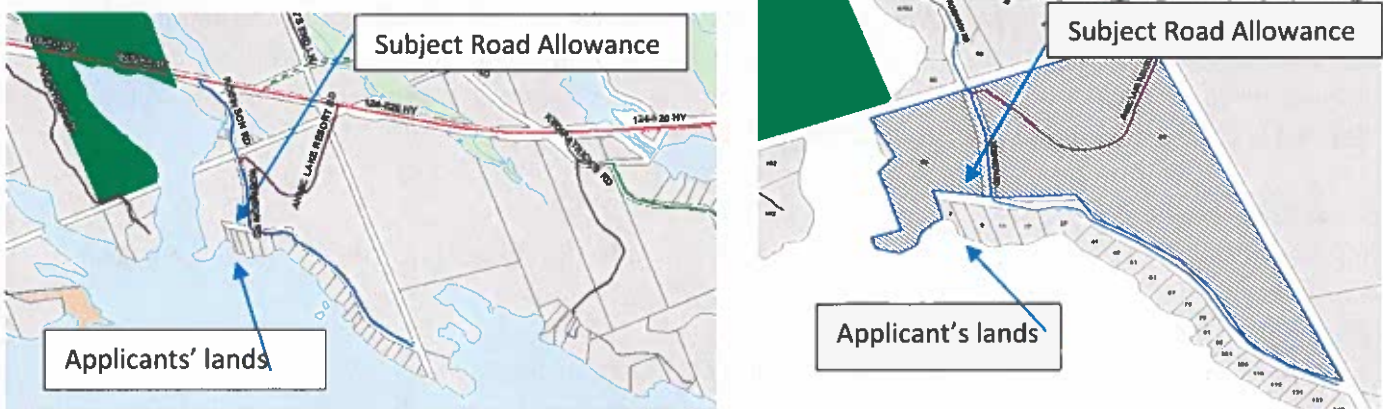
Recommendation: THAT Council receives this report and supports the Stop up and Close of Part 2 and 3 on Plan 42R-2812 to Michelle and Alan Goede with a legal right of way registered on title provided to M208 Lot 21 Croft.

Background:

An application to purchase the Unopened Road Allowance between CON 8 & 9 LOTS 16 and 17 and PLAN M208 LOT 22 was submitted by Alan and Michelle Goede (3 Robinson Road). The applicants initially supplied a Stop Up and Close application June of this year; however, the application was deemed incomplete due to the lack of required non-refundable fee. The funds were received August 6th, 2025 and the application is presented to Council for consideration.

Michelle and Alan Goede (applicant) seek to purchase the unopened road allowance which abuts their property to the north. The applicant seeks to purchase the allowance in its entirety, approximately 40 metres in length and does not lead to water. The subject allowance provides vehicular access to a total of two properties and abuts a commercial tourism property known as Ahmic Lake Resort. The subject unopened road allowance is Municipally owned and privately maintained by the Road Group for Robinson Road, see Figures One and Two.

Figure One and Two



The applicant purchased 3 Robinson Road in 2018. Conversations between the applicant and staff regarding the unopened road allowance began in 2022 and focused primarily on the winter maintenance performed by the Robinson Road group. The applicant commented to verbal altercations with park users along with occupation of the travelled portion of the road allowance in and around 2022/2023. Based on further correspondence with the applicant it appears that the primary concern, and the reason for the Stop Up and Close application, is the applicants' concern that access to their property is being obstructed by the encroaching trailers and trailer park users. A review of the aerial imagery showcases

trailers on the unopened road allowance as early as 2016, prior to the applicants' purchase of 3 Robinson Road. It is important to note, that prior to 2021 the Municipality was not aware the unopened road allowance had been opened and was being maintained by a private road group.

In 2022 Staff became aware of Zoning and Building Code noncompliance of the commercial property known as Ahmic Lake Resort, which abuts the unopened road allowance. At the same time, Staff became aware the Resort had caused the placement of recreational trailers on the unopened road allowance absent the Municipality's authorization. A Zoning Amendment Application was supplied by the current Resort owner in 2023, and Staff have been working to bring forward a complete application for Council to consider. The application has not appeared before Council to date due to the complexities of the commercial property and requirements of a complete application.

Although not a typical procedure for the Municipality, as a gesture of good faith and in effort to resolve the encroachment/access concerns the Municipality facilitated a survey of the unopened road allowance. The resulting survey is done in a manner should Council support a sale of the unopened road allowance. Parts of the unopened road allowance could be transferred to property owners while not causing undue hardship.

The sale of Part 2 and 3 of 42R-22812 was discussed with the applicant. Should all parties agree to the sale of these noted Parts, the sale will remove the applicants' concern over access since the Parts would become part of the applicant's property. The applicant asked for an additional 25ft be added to Part 2, however, that part encompassed a trailer which would need be removed. Again, in an effort to not cause undue hardship to the applicants nor the commercial park, the Municipality suggested 10 ft which would not require the trailer to be removed, but would provide a reasonable vegetation buffer in the form of a mature tree canopy. The applicants did not respond to the Municipality's suggestion, opting to provide the non-refundable fee four days later, moving forward with the Stop Up and Close application as received.

In preparation of the application being heard by Council, Staff have contacted abutting owners of the road allowance as prescribed in the procedures authorized under By-law 2006-11. At the time of this report, Staff are working to establish any interest from the second private property owner who abuts the subject unopened road allowance and understand there is a strong interest from the Resort to purchase Part 1, which would permit the trailers and outbuildings to remain.

Policy Evaluation:

Guiding policies when evaluating and processing applications to purchase Unopened Road Allowances include:

- 1) Official Plan (Section 6.7); and
- 2) By-law No. 2011-06 *Polices for Closing and Selling of Road Allowances*; and

Section 6.7 of the Official Plan (OP) specifically provides that Council "*will not stop up or sell unmaintained road allowances where there is any possibility that there is a potential future public use for the lands*". The Official Plan provides that Unopened Road Allowances leading to water "*will not be sold unless there is other public access to the water in the immediate area*". The subject allowance does not lead to water and as such has minimal future public use.

Section 5.4.6 of the Official Plan requires second tier (backlot) development be supported only when access to the water can be provided. Although the subject allowance does not lead to water, back lot

development could be supported with water access being provided through an unopened road allowance located at the end of Robinson Road.

Summary:

The Official Plan and By-law No. 2011-06 provide policy direction on the sale of unopened road allowances. As Council is aware the Municipality has been working diligently to remove and resolve historical encroachments. Encroachments have been resolved by offering a 2m buffer around the encroachment(s) to the applicant for purchase (Cosi), the sale of the entire road allowance subject to encroachment(s) (Sadlon), or Council has required the applicant to remove all encroaching structures (Schaefer).

The allowance in question is a short, dead ended privately maintained road allowance which does not lead to water. As the area singularly benefits two abutting property owners, the potential this allowance will provide future public use for the greater good of the community, is minimal. Staff recommend the sale of Part 2 and 3 to the applicants be supported while Part 1 can be sold to Ahmic Lake Resort. The sale of the unopened road allowance in this manner would alleviate concerns over access and occupancy of Municipal lands, permitting the trailers that have been in place prior to the applicants' ownership of 3 Robinson Road to remain status quo.

Respectfully Submitted,



Erica Kellogg

Deputy Clerk - Planning and Development

Russell, Christie, LLP

Barristers & Solicitors

W.D. (Rusty) Russell, Q.C., (1925-2019)
Douglas S. Christie, B.A., LL.B. (retired)
William S. Koughan, LL.B.

Edward B. Veldboom, MSc. Pl. LL.B.
Michael F. Sirdevan, B.A. (Hons), LL.B.
Jennifer E. Biggar, B.A., (Hons), J.D.

Please reply to:
Edward B. Veldboom (Ext. 237)
Email: eveldboom@russellchristie.com

September 3, 2025

Jamie Cockburn
SV Law
245 Hanlon Creek Boulevard
Unit 102
Guelph ON N1C 0A1
By email to: jcockburn@svlaw.ca

Dear Mr. Cockburn,

Re: Goede Application to Purchase Portions of Robinson Drive Road Allowance
Municipality of Magnetawan

We are the solicitors for the Municipality of Magnetawan. We have been requested by the Municipality to respond to your letter dated August 26th, 2025 and subsequent emails.

We wish to expand upon your comments concerning your client's access to their lands. Robinson Drive as laid out in Plan 208 does not provide direct or continuous access to a publicly maintained road (In this case Provincial Highway 124). As shown on Plan M208 and the PIN map for the area, a portion of what is identified as Robinson Drive is located upon lands owned by Ahmic Lake Enterprises Ltd. and forms a portion of PIN 52087-0546. Specifically, that portion of "Robinson Drive" is located upon lands described in rights of way registered on title to those lands.

Regardless of the fact that Robinson Drive within Plan M208 may be a public highway, it has never been maintained by the Municipality or any predecessor organized municipality. As such Robinson Drive within Plan M208 is an unassumed road allowance and is not subject to section 44 of the *Municipal Act, 2001*. It is effectively a privately maintained road that is located on the allowance for Robinson Drive in Plan M208 and other privately owned lands (described in PIN 52087-0546).

With respect to the proposed closure and sale of a portion of the Robinson Drive road allowance within Plan M208, the Municipality is prepared to sell Parts 2 and 3, Plan 42R22812 to your client, subject to a right of way in favour of the owner of Lot 21, Plan M208. As such your clients' current access route will not be changed or negatively affected. As we

505 Memorial Ave., Box 158, Orillia, ON L3V 6J3
Tel: 705-325-1326, Fax: 705-327-1811

Website: www.russellchristie.com General Email: info@russellchristie.com

understand owners of lots within Plan M208 have been undertaking their own maintenance activities along various portions of the Robinson Drive road allowance. Furthermore, as we understand many lot owners actually utilize a combination of what is known as Ahmic Lake Resort Road and Robinson Drive to access their properties.

The Municipality would be willing to entertain some revision to the layout/dimensions of the Part 1 on Plan 42R-22812 such that portions of what is currently shown Part 1 could be sold to your client. Such an approach would be acceptable provided:

1. your client is responsible for the cost of the additional surveying/ plan preparation; and
2. the area shaded purple on the marked up plan accompanying your letter would be approximately 10 feet in depth across the entire northerly boundary of Lot 22 (which line would generally correspond with the location of a line of more recently planted trees).

If your client wishes to proceed with the purchase of Parts 2 and 3 and the additional lands described above (with a revised boundary of Part 1) upon the conditions related thereto, please confirm at your earliest convenience in advance of the September 17th Council meeting.

We would note that if your client is not interested in purchasing Part 3, should the Municipality determine to sell Part 3 to one of the other abutting owners it would, in the normal course, offer your client a right of way.

Sincerely,



Edward B. Veldboom
(electronically signed)

M-208

ORIGINAL 325.

PLAN AND FIELD NOTES OF SUBDIVISION
PART OF LOTS 16 & 17 CON. 8
AND PART OF LOT 16 CON. 9
TOWNSHIP OF CROFT
DISTRICT OF PARRY SOUND

Scale - 1" = 100'

THOMAS G. CAHILL O.L.S. 1961

Certified a true copy of the field notes of survey

April 16, 1961

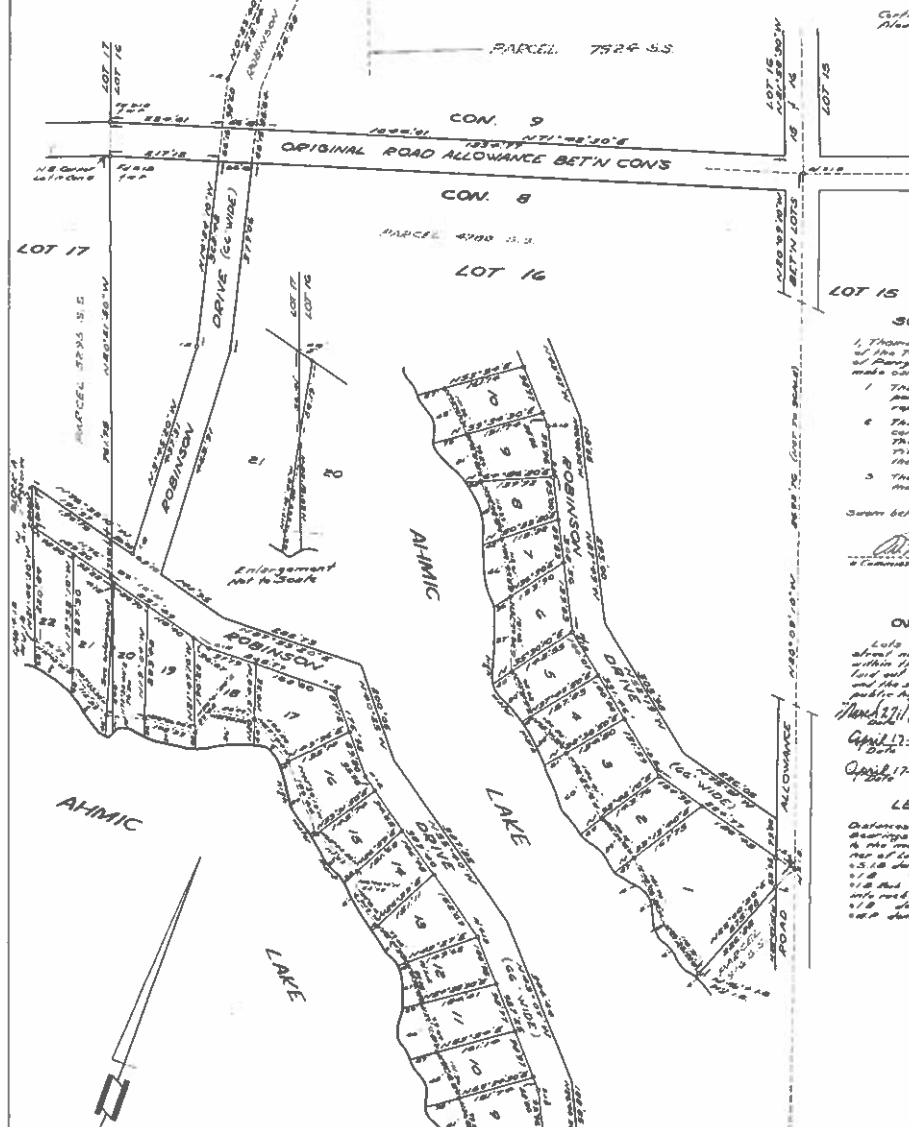
Thomas G. Cahill
Ontario Land Surveyor

M-208

Approved for Registration
Date: April 17, 1961
By: John H. H. H. H.
(S.A.S.)

Plan No. 108, Registered Sept. 22/61
and entered on Parcel 11222.
Parry Sound South Station
Volume 61

James H. H. H.
Deputy Registrar of 1916
1-1216



Certificates, warranties and dedications
Filed as number 11222

SURVEYOR'S CERTIFICATE

I, Thomas G. Cahill
of the Town of Parry Sound, in the District
of Parry Sound, Ontario, Land Surveyor,
make oath and say:

- 1 That I was present at and did
personally supervise the survey
represented by this plan.
- 2 That this survey and plan are
correct and in accordance with
the Survey Act and the laws
in the Act and regulations made
thereunder; and
- 3 The survey was completed on
the 3rd day of January 1961.

Sworn before me this 24 day of April, 1961

Thomas G. Cahill
a Commissioner (L.S.) Ontario Land Surveyor

OWNER'S CERTIFICATE

Lots 1 to 25, inclusive, Block 11, and the
street named Robinson Drive, as designated
within the area of survey outlined, have been
laid out in accordance with my instructions
and the street is hereby dedicated as a
public highway.

Thomas G. Cahill
April 17, 1961
Date: April 17, 1961
By: John H. H. H.
Deputy Registrar of 1916

LEGEND

Distances are in feet and decimals thereof
bearing are approximate and are referred
to the meridian through the northeast cor-
ner of lot 16, Con. 8 Township of Croft
+ 5.18 degrees (square was set at 1961)
+ 1/2 inch = 1' 6" long
+ 1/2 inch = 1' 6" long
+ 1/2 inch = 1' 6" long
+ 1/2 inch = 1' 6" long

Approved under Section 10 of
the Survey Act
the 15th day of June 1961
James H. H. H.
Deputy Registrar of 1916

PREPARED BY ROYAL
ONTARIO LAND SURVEYORS
PARRY SOUND, ONTARIO
FILE 10835 PLAN 600-8-3

M-208

M-208

PRINTED ON 23 OCT 2011
FOR LOUISE01



PROPERTY
PARRY SOUND

LEG

FREEHOLD PROPERTY
LEASEHOLD PROPERTY
LIMITED INTEREST PROP
CONDOMINIUM PROP
RETIRED PIN (MAP UPD
PROPERTY NUMBER
BLOCK NUMBER
GEOGRAPHIC FABRIC
EASEMENT

THIS IS NOT A

NO

REVIEW THE TITLE RE
PROPERTY INFORMAT
NOT REFLECT RECENT


THIS MAP WAS COMPILE
DOCUMENTS RECORDED
REGISTRATION SYSTEM
FOR PROPERTY INDEXIN

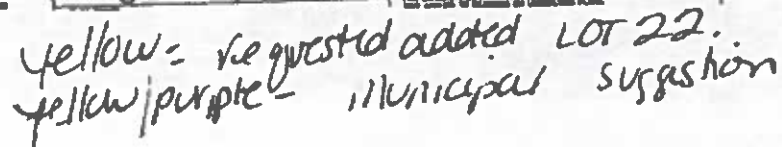
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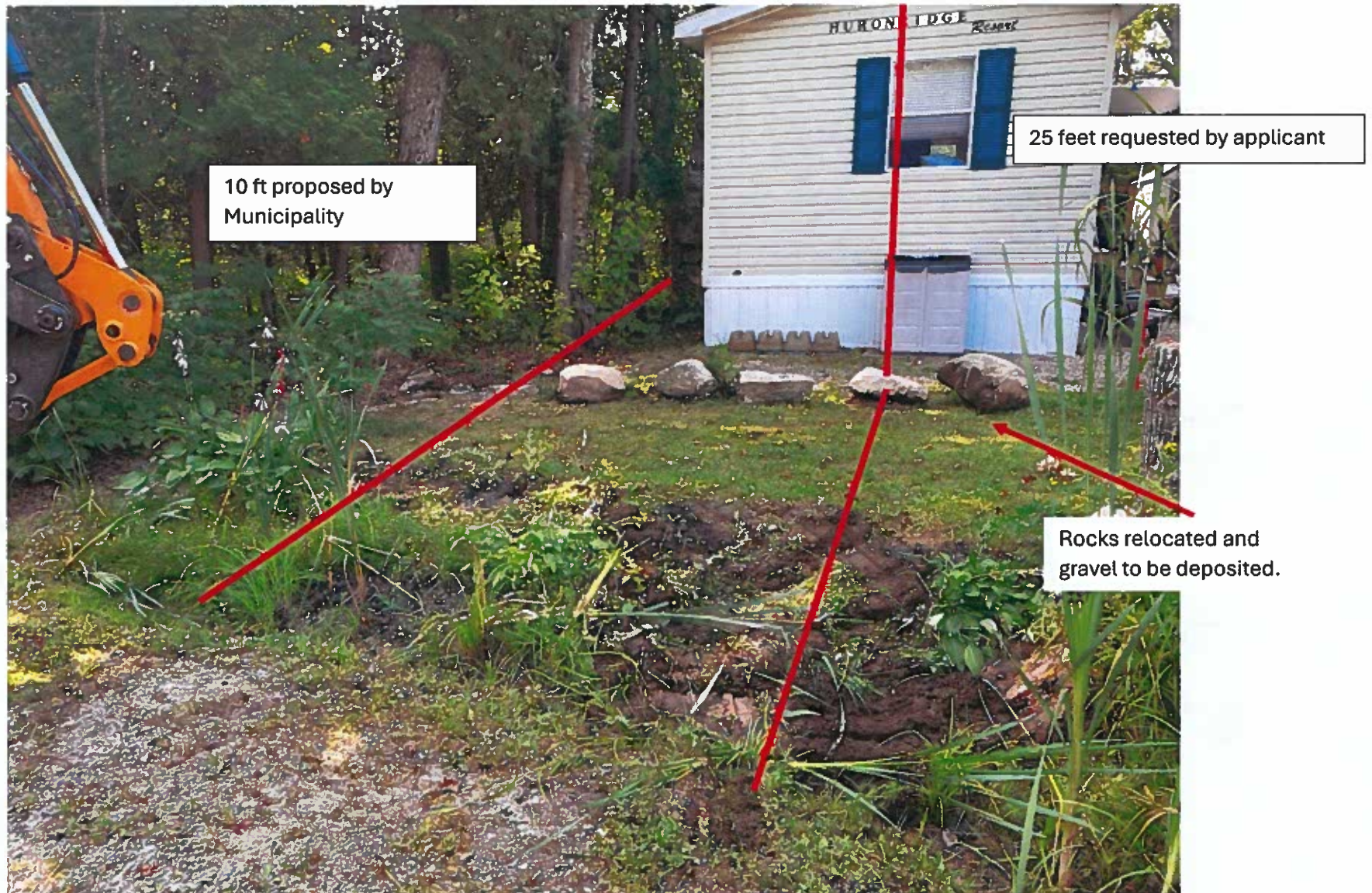
REFERENCE PLANS UNDE
REFERENCE PLANS ARE



ON PART OF
ROBINSON DRIVE, REGISTERED PLAN M-208
 GEORGIAN TOWNSHIP OF CROFT
 CITY OF THE
 MUNICIPALITY OF MAGNETARHAN
 DISTRICT OF PARRY SOUND
 & A CHAINED SURVEYING LAYOUT
 SCALE 1:1 (SEE DRAWING)

 FOR FURTHER PARTS OF THIS PLAN SEE PLANS M-209
 TO M-210 & CHAIN SURVEY PLANS M-1 & M-2 OF T-1-200



Stones have been relocated and gravel will be deposited to provide further access.



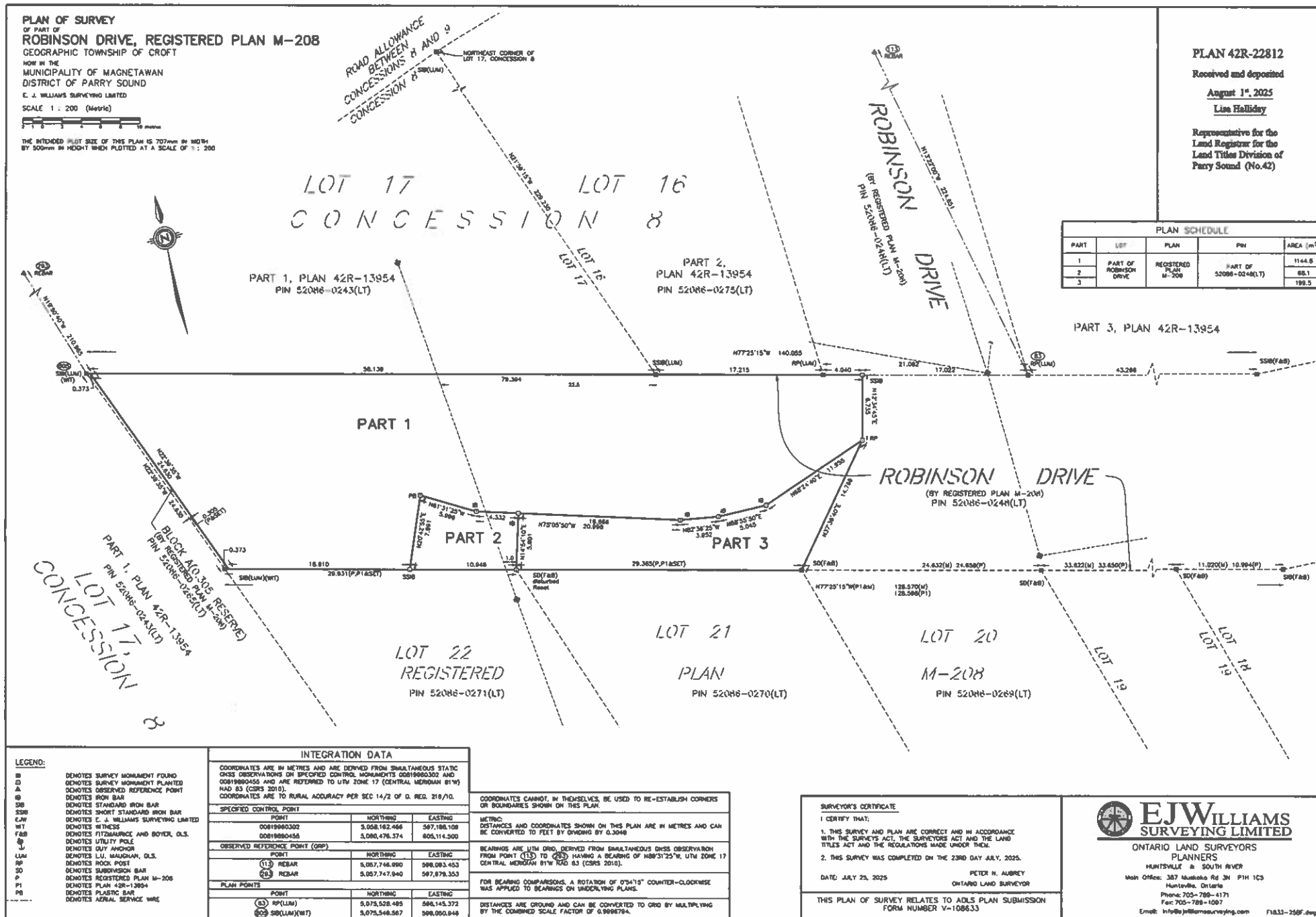


Rocks relocated and
gravel to be deposited.

Goedes, Stop Up Close



Goede's, Stop Up and Close



August 26, 2025

Delivered by Registered Mail with a Copy by Email to: clerk@magnetawan.com

Municipality of Magnetawan
4304 Hwy #520, P.O. Box 70
Magnetawan ON, P0A 1P0

ATTN: Kerstin Vroom (CAO and Clerk)

Re: Alan Goede and Michelle Goede | Sale of Robinson Drive (Ahmic Lake)

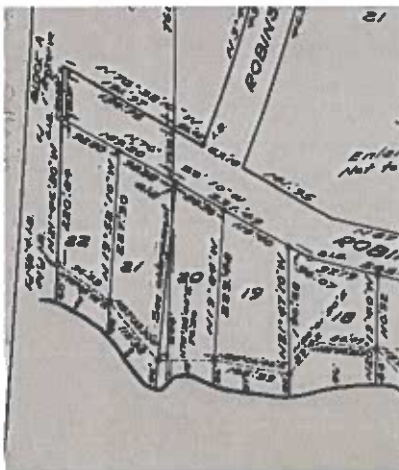
I am counsel for Alan Goede and Michelle Goede. Please direct all correspondence to my attention, copying Mr. Goede, Ms. Goede, and my assistant, Claire Mongeon.

As you know:

- (1) Mr. Goede and Ms. Goede own the property legally described as:

PCL 9699 SEC SS; LT 22 PL M208 & THE LANDS LYING BETWEEN THE ORIGINAL HIGH WATER MARK AND THE FLOODED OR CONTROLLED HIGH WATER MARK OF AHMIC LAKE BOUNDED BY THE CONTIGUOUS BOUNDARIES OF THE PARCEL AS IN LT59462; MAGNETAWAN (52086-0271 (LT))

- (2) Mr. Goede and Ms. Goede have a single means of accessing their property. Specifically, they travel over a nub of Robinson Drive, as laid out on Plan M-208 (the "Subject Road Lands"):



Reply to Guelph Office: ☒

Reply to Fergus/Elora Office: ☐

ADDRESS
245 Hanlon Creek Boulevard, Unit 102, Guelph, ON N1C 0A1
T 519 837 2100 TF 800 746 0685 F 519 837 1617

MAILING ADDRESS
P.O. Box 128, Fergus, ON N1M 2W7

ADDRESS
294 East Mill Street, Unit 108, Elora, ON N0B 1S0
T 519 843 1960 F 519 843 6888

- (3) The Subject Roads Lands comprise a highway pursuant to s. 26(5.) of the Municipal Act, 2001.

I understand the following:

- (1) The Municipality has allowed Ahmic Lake Resort to encroach upon the Subject Road Lands. These appreciable encroachments are detailed in the marked-up survey obtained by the Municipality in July 2025, enclosed at **Schedule A**.
- (2) These encroachments are not permitted by law:
 - (a) The Municipality has not passed By-law(s) stopping up the Subject Road Lands and/or restricting public access over any portion of the Subject Road Lands in favour of Ahmic Lake Resort; and
 - (b) The Municipality has not entered into encroachment agreement(s) with Ahmic Lake Resort permitting the appreciable encroachments.
- (3) To address the unlawful encroachments, the Municipality intends to sever and dispose of the Subject Road Lands: see Part 1, Part 2, and Part 3 of the marked-up survey, enclosed at **Schedule A**.
- (4) Specifically:
 - (a) The Municipality intends to sell Part 1 to Ahmic Lake Resort (thereby addressing the encroachment issues);
 - (b) The Municipality has offered to sell Part 2 to Mr. Goede and Ms. Goede for fair market value, estimated in the range of \$5,000.00; and
 - (c) It is unclear whether any person has offered to purchase Part 3.

I write to confirm the following:

(1) Preserving Access:

First and foremost, the Municipality must preserve access to the Goede property.

If the Municipality removes existing access to the Goede property — e.g., if the Municipality sells Part 2 or Part 3 of the currently open highway lands to a third party — such will constitute constructive expropriation, and the Municipality will be liable on Application to the Superior Court of Justice for injurious affection in a quantum equal to the diminution in value of the Goede property.

(2) Retention of Part 2, Part 3, and the Shaded Portion of Part 1, as a Municipal Highway:

As you know, Mr. Goede and Ms. Goede submitted an application to the Municipality to purchase Part 2 on June 1, 2025, and paid the associated fee on August 1, 2025.

Please note that this application was submitted because Mr. Goede and Ms. Goede wanted to ensure that Part 2 was not sold to Ahmic Lake Resort, thereby removing access to their property.

However, while Mr. Goede and Ms. Goede generally do not have an issue with the selling of Part 1 to Ahmic Lake Resort, Mr. Goede and Ms. Goede request the following:

- (a) The purple highlighted portion of Part 1 should be added to an enlarged Part 2.
- (b) The trailer to the left of Part 2 (as it is currently drawn) should be moved north by about 10' – 15' so that it is on the other side of the yellow highlighted line.
- (c) The Municipality should retain ownership of Part 3 and the enlarged Part 2.

These changes would allow continued access to the Goede property over an open municipal highway.

These changes would also ensure a buffer zone between the commercial Ahmic Lake Resort property, and the recreational Goede property.

This buffer zone is needed to ensure that Ahmic Lake Resort (or future owners) do not commercially develop the lands in very close proximity to the Goede property — which is possible given the current owner's lack of regard for set back requirements and lot lines. It is also necessary to allow for drainage from the Goede property, and to provide more options to the Goedes if they need to reroute their driveway in the future.

(3) Purchase and Requirement for a Right-of-Way:

If the Municipality declines to retain ownership over Part 2 and Part 3:

- (a) The Municipality ought to sell the enlarged Part 2 and Part 3 to Mr. Goede and Ms. Goede for fair market value.
- (b) If the Municipality sells Part 2, but not Part 3, to Mr. Goede and Ms. Goede, **the Municipality must ensure that it does not sell Part 3 to any other party (including Ahmic Lake Resort, or the owners of Lot 20 or Lot 21) without first granting a broad registered right-of-way in favour of the Goede property as required by Section 4.11 of By-law No. 2007-33.**

If the Municipality sells Part 3 to a third party, and does not include a right of way in favour of the Goede property, Mr. Goede and Ms. Goede shall commence an Application in the Superior Court of Justice to void the closure and sale of this portion of the highway lands for non-compliance with Section 4.11 of By-law No. 2007-33, and alternatively, to seek a Declaration of constructive expropriation and resulting damages for injurious affection.

I understand that this matter is going before Council on September 17, 2025. We would ask that this letter be put before Council as written comments as contemplated by Section 4.7 of By-law No. 2007-33.

We would also urge the Municipality to ensure strict compliance with the procedural requirements respecting land disposition as set out in By-law No. 2007-33.

I am happy to discuss this matter with staff, or the Municipality's external solicitors.

Yours Very Truly,

SMITH VALERIOE LAW FIRM LLP

PER:



Jamie Cockburn, B.E.S. (Hons), J.D.

JC\cm

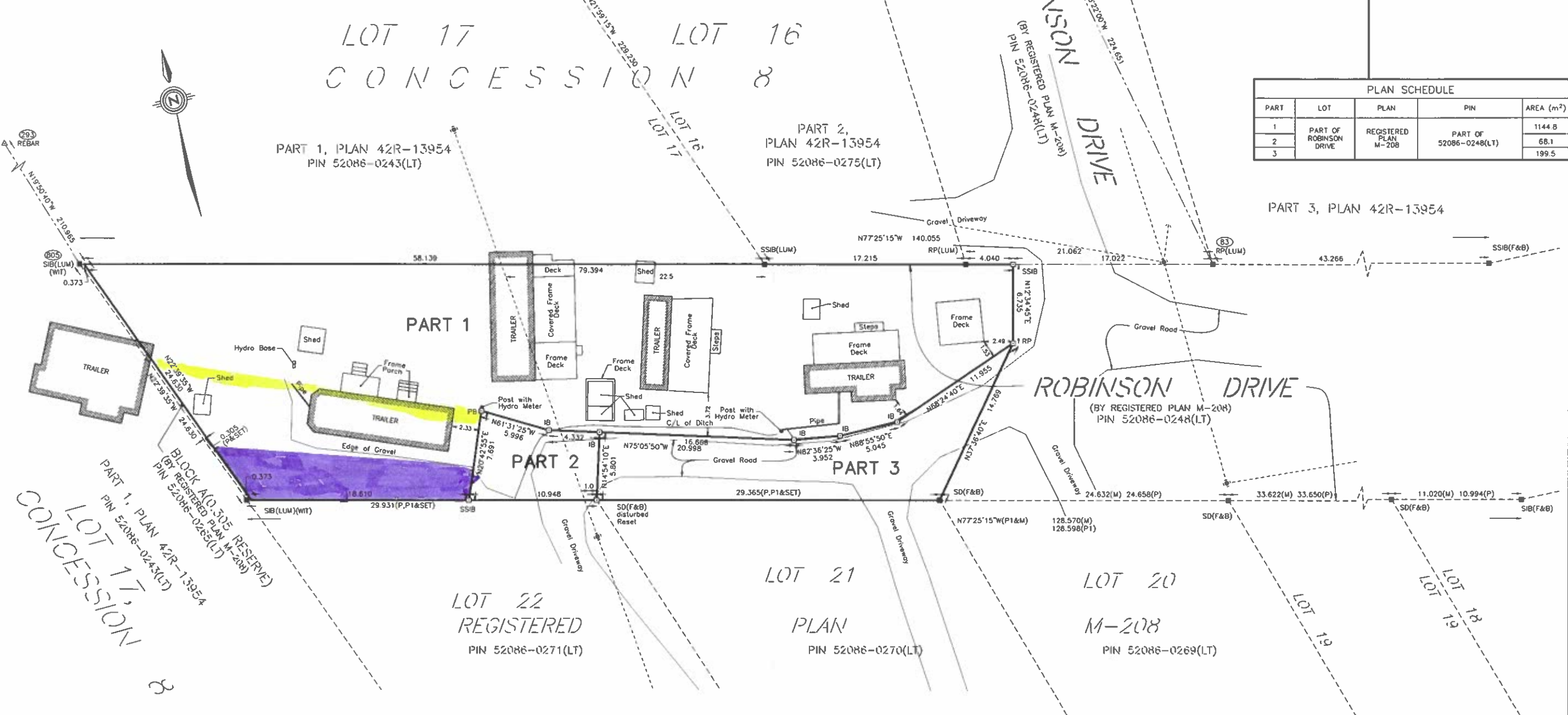
direct line: 519-837-2100 x.364

email: jcockburn@svlaw.ca

assistant email: cmongeon@svlaw.ca

SCHEDULE “A”

PLAN OF SURVEY
OF PART OF
ROBINSON DRIVE, REGISTERED PLAN M-208
GEOGRAPHIC TOWNSHIP OF CROFT
NOW IN THE
MUNICIPALITY OF MAGNETAWAN
DISTRICT OF PARRY SOUND
E. J. WILLIAMS SURVEYING LIMITED
SCALE 1 : 200 (Metric)
THE INTENDED PLOT SIZE OF THIS PLAN IS 707mm IN WIDTH
BY 500mm IN HEIGHT WHEN PLOTTED AT A SCALE OF 1 : 200



PLAN SCHEDULE				
PART	LOT	PLAN	PIN	AREA (m ²)
1	PART OF ROBINSON DRIVE	REGISTERED PLAN M-208	PART OF 52086-0248(LT)	1144.8
2				68.1
3				199.5

LEGEND:	
■	DENOTES SURVEY MONUMENT FOUND
▲	DENOTES SURVEY MONUMENT PLANTED
△	DENOTES OBSERVED REFERENCE POINT
IB	DENOTES IRON BAR
SIB	DENOTES STANDARD IRON BAR
SSIB	DENOTES SHORT STANDARD IRON BAR
EJW	DENOTES E. J. WILLIAMS SURVEYING LIMITED
WT	DENOTES WITNESS
F&B	DENOTES FITZMAURICE AND BOYER, OLS.
U	DENOTES UTILITY POLE
LUM	DENOTES L.V. MAUGHAN, OLS.
RP	DENOTES ROCK POST
SD	DENOTES SUBDIVISION BAR
P	DENOTES REGISTERED PLAN M-208
P1	DENOTES PLAN 42R-13954
PB	DENOTES PLASTIC BAR
---	DENOTES AERIAL SERVICE WIRE

INTEGRATION DATA		
COORDINATES ARE IN METRES AND ARE DERIVED FROM SIMULTANEOUS STATIC GNSS OBSERVATIONS ON SPECIFIED CONTROL MONUMENTS 00819960302 AND 00819890455 AND ARE REFERRED TO UTM ZONE 17 (CENTRAL MERIDIAN 81°W) NAD 83 (CSRS 2010). COORDINATES ARE TO RURAL ACCURACY PER SEC 14/2 OF O. REG. 216/10.		
SPECIFIED CONTROL POINT		
POINT	NORTHING	EASTING
00819960302	5,058,162.466	597,188.109
00819890455	5,060,476.374	505,114.500
OBSERVED REFERENCE POINT (ORP)		
POINT	NORTHING	EASTING
(113) REBAR	5,057,746.990	598,093.453
(293) REBAR	5,057,747.940	597,979.353
PLAN POINTS		
POINT	NORTHING	EASTING
(83) RP(LUM)	xxx	xxx
(809) SIB(LUM)(WT)	xxx	xxx

COORDINATES CANNOT, IN THEMSELVES, BE USED TO RE-ESTABLISH CORNERS OR BOUNDARIES SHOWN ON THIS PLAN.

METRIC.
DISTANCES AND COORDINATES SHOWN ON THIS PLAN ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048

BEARINGS ARE UTM GRID, DERIVED FROM SIMULTANEOUS GNSS OBSERVATION FROM POINT (113) TO (293) HAVING A BEARING OF N89°31'25"W, UTM ZONE 17 CENTRAL MERIDIAN 81°W NAD 83 (CSRS 2010).

FOR BEARING COMPARISONS, A ROTATION OF "xxx" COUNTER-CLOCKWISE WAS APPLIED TO BEARINGS ON UNDERLYING PLANS

DISTANCES ARE GROUND AND CAN BE CONVERTED TO GRID BY MULTIPLYING BY THE COMBINED SCALE FACTOR OF 0.9996794

SURVEYOR'S CERTIFICATE

I CERTIFY THAT:

1. THIS SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE SURVEYS ACT, THE SURVEYORS ACT AND THE LAND TITLES ACT AND THE REGULATIONS MADE UNDER THEM.

2. THIS SURVEY WAS COMPLETED ON THE 23RD DAY JULY, 2025.

DATE: JULY 25, 2025

PETER N. AUBREY
ONTARIO LAND SURVEYOR

THIS PLAN OF SURVEY RELATES TO AOLS PLAN SUBMISSION FORM NUMBER V-108633



EJWILLIAMS
SURVEYING LIMITED
ONTARIO LAND SURVEYORS
PLANNERS
HUNTSVILLE & SOUTH RIVER
Main Office: 387 Muskoka Rd 3N P1H 1C5
Huntsville, Ontario
Phone: 705-789-4171
Fax: 705-789-1097
Email: info@ejwilliamsurveying.com F1832-258F.dwg

Erica Kellogg

From: Erica Kellogg
Sent: September 3, 2025 4:44 PM
To: Erica Kellogg
Subject: FW: Alan Goede and Michelle Goede | Sale of Robinson Drive (Ahmic Lake)

From: Jamie Cockburn
Sent: September 2, 2025 2:21 PM
To: 'Kerstin Vroom' <Clerk@magnetawan.com>
Cc: Alan Goede <alangoede114@hotmail.com>; michelle Grosul <grosulm@hotmail.com>; Erica Kellogg <ekellogg@magnetawan.com>; Claire Mongeon <cmongeon@svlaw.ca>
Subject: RE: Alan Goede and Michelle Goede | Sale of Robinson Drive (Ahmic Lake)

Hi Kerstin:

Thank you for the email.

The lands comprising Robinson Dr. (including the nub of Robinson Dr. in question) are set out on a registered plan, and are thus a “highway” pursuant to s. 26(5.) of the *Municipal Act, 2001*.

Notably, the Municipality owns all of Robinson Dr., including the nub in question; hence why the Municipality is attempting to sell the nub.

Furthermore, the Municipality clearly accepted ownership of the lands as municipal “highway” lands. This is apparent given: (1) the nature of the nub as municipally owned gravel roadway lands; and (2) the actions of the Municipality, including (a) assigning municipal addresses to the properties along the nub, and (b) indicating that much of Robinson Dr. is municipally owned road lands: see the [ZBL Mapping](#). (While the ZBL Mapping does not include the nub, there is no reason to distinguish between the nub and any other portion of Robinson Dr. — which all forms part of the same parcel, and all comprises gravel roadway owned by the Municipality.)

Accordingly, as the lands are set out as a “highway” on a registered plan, and given the nature of the municipally owned lands, all of Robinson Dr. (including the nub in question) is subject to the “highway” provisions in the *Municipal Act, 2001*, and the related common law.

That said, even if the lands were not a “highway” (which is not admitted, but denied): (1) the lands are owned by the Municipality; (2) the requirements of s. 4.11 of By-law No. 2007 apply to all lands owned by the Municipality (not just highway lands); and (3) the disposition of any municipally owned lands can lead to a finding of constructive expropriation if the disposition of same leads to a removal of existing property access.

Grateful if you can add this email exchange to the Council package.

Thanks,

Jamie



Jamie Cockburn, B.E.S. (Hons.), J.D.(he/him)
Direct Line:(519) 837-2100 Ext 364

SmithValeriot Law Firm LLP
245 Hanlon Creek Boulevard
Unit 102
Guelph, ON N1C 0A1

Phone: 519 837 2100
Fax: 519 837 1617
Toll Free: 800 746 0685
www.svlaw.ca

WE HAVE MOVED OUR GUELPH LOCATION

Our new address is:

245 Hanlon Creek Boulevard, Unit 102
Guelph, ON N1C 0A1

Our phone numbers remain the same.

This email message is intended only for the use of the individual or entity to whom it is addressed and may contain information that is privileged, confidential and exempt from disclosure under applicable law. Any retention, distribution, copying or disclosure, other than by the intended recipient, is strictly prohibited. If you are not the intended recipient or have received this message in error, please notify us immediately by reply email and permanently delete the original transmission from us, including any attachments, without making a copy.

Erica Kellogg

From: Erica Kellogg
Sent: September 4, 2025 7:34 AM
To: Erica Kellogg
Subject: FW: Stop Up and Close Application - any additional documentation

From: Alan Goede <alangoede114@hotmail.com>
Sent: September 3, 2025 4:55 PM
To: Erica Kellogg <ekellogg@magnetawan.com>
Cc: Kerstin Vroom <Clerk@magnetawan.com>; Jamie Cockburn <jcockburn@svlaw.ca>
Subject: Re: Stop Up and Close Application - any additional documentation

Hi Erica, Can you please include this letter to be presented to council with the letters from our lawyer?

Attn Council Members:

Our family purchased our cottage in 2018 and have had numerous access and encroachment issues since. We've reported our concerns to the municipality. Our reason to apply to purchase our abutting portion is to preserve the value, and access to our property. Both of these would be greatly affected by less than equal division of the road allowance. We would like to comment further on this, but without any information on interest from other abutting property owners it is difficult.

Thank You,

Alan and Michelle Goede

Erica Kellogg

From: Erica Kellogg
Sent: September 10, 2025 4:18 PM
To: Erica Kellogg
Subject: FW: Stop up and Close application Robinson Rd

From: Kim Morris <@yahoo.com>
Sent: September 8, 2025 11:41 AM
To: Erica Kellogg <ekellogg@magnetawan.com>
Cc: Karen Longwell <karenlongwell@yahoo.ca>
Subject: Re: Stop up and Close application Robinson Rd

Hi Erica,

I am just following up regarding the Stop up and Close application for Robinson Rd. We are not interested in purchasing part 3 of the road.

If the Goede's do end up purchasing all or part of the road we would like to have our lawyer review the agreement to make sure we are able to maintain the right-of-way into our cottage.

Kim Morrison

paid non-refundable fee
Aug 6/2025



**Road Closing Application
Authorized Under By-Law 2006-11
(Purchase of Road Allowance)**

- ☒ Purchase of Original Road Allowance
☐ Purchase of Original Shore Road Allowance (shoreline)

1. Name of Applicant

Alan Goede, Michelle Goede

2. Mailing Address of Applicant

666 Ridge Road West Grimsby, On L3M4E7

3. Telephone Number and Email address of Applicant:

905-975-7708 Alangoede114@hotmail.com

4. Owner's Property Description and Address.

Croft Plan M208 Lot 22 PCL 9699
3 Robinson Rd, Magnetawan, On POA: PO

5. Roll Number

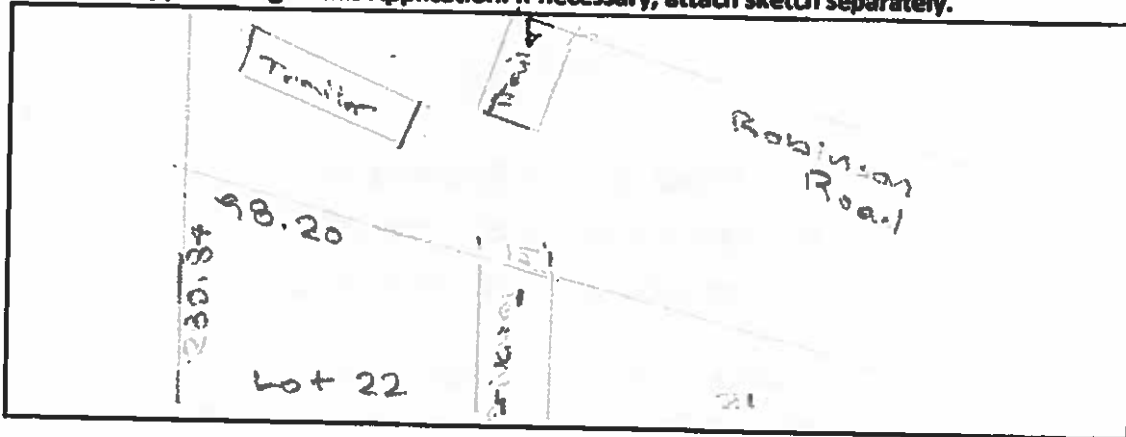
49 44 030 005 04122 0000

7. Names and addresses of Adjacent Owners (each side/if known):

Karen Longwell

Revised April 2025

Please include a sketch (to scale) of the subject lands including: current building, setbacks, entrances, and any significant environmental features (wetlands, streams etc.) pertaining to this Application. If necessary, attach sketch separately.



Agent Authorization

If the Applicant is not the owner of the land that is the subject of this Application, the written authorization of the owner that the Applicant is authorized to make the Application must be attached to this form or the authorization set out below must be completed.

Authorization of Owner for Agent to Make the Application

I, _____, am the owner of the land that is the subject of this Application for the purchase of a road allowance, and I authorize _____ to make this Application on my behalf.


_____ Date

_____ Signature of Owner

DATE: 06/01/2025 Signature of Applicant Alan Givoda

Personal information on this form will be used for the purposes of sending correspondence relating to matters before Council. Your name, address, comments, and any other personal information, is collected and maintained for the purpose of creating a record that is available to the general public in a hard copy format and on the internet in an electronic format pursuant to Section 27 of the Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c.M.56, as amended. Questions about this collection should be directed to the Clerk's office at clerk@magnetawan.com or 705 387 3947 x 1001

Revised April 2025

 Municipality of Magnetawan	REPORT TO COUNCIL
To:	Mayor and Council
From:	Deputy Clerk - Planning and Development
Date of Meeting:	September 17, 2025
Report Title:	Award of RFT 2025-02 – Construction of Internal Access Road off Highway 520 - Employment Lands

Recommendation: THAT Council receives and approves this report as presented and awards the Construction of Internal Road Access off Highway 520, RFP 2025-02 to Muskoka Truck Equipment Sales Ltd in the amount of \$191, 291.50.

Background:

The Municipality has been working to develop lands Municipally known as 4855 Highway 520 – Employment Lands since 2019. Staff have submitted and received approval from the Ministry of Transportation to construct an entrance to the subject lands from Highway 520. In order to support further development of the *employment lands* the Municipality engaged Greer Galloway to facilitate and manage the Request for Tender to construct the entrance and internal road access that will provide internal access to the employment lands, making the lands market ready. The RFT 2025-02 – Construction of Internal Access Road off Highway 520 was supplied to six contractors by invitation. Of the six invited contractors, two submissions were received.

Two sealed envelopes were received by Greer Galloway by the closing deadline on August 26th, 1:00pm. The Request for Tenders were opened by Greer Galloway, and the following results were recorded:

Evaluation: Proposal amount before HST:

Muskoka Truck and Equipment Sales Ltd	\$191, 291.50
Fowlers Construction Company Limited	\$265,084.51
Difference	\$73,793.01

Financial Implications:

\$100,000 was budgeted for the project in 2025 from the Line-Item 6350-8000, and the overage can be taken from the Fire Hall reserve account.

Conclusion:

The Deputy Clerk – Planning and Development supports the recommendation of Greer Galloway to award this Request for Tender to Muskoka Truck and Equipment Sale Ltd based on tender submission documents.

Respectfully Submitted,



Erica Kellogg
Deputy Clerk – Planning and Development

August 27, 2025

Municipality of Magnetawan
PO Box 70 - 4304 Highway 520
Magnetawan, ON POA 1P0

Attention: Kerstin Vroom, CMO, Dipl. M.A, CMM
CAO/ Clerk
Clerk@magnetawan.com

Re: Tender No. RFT-2025-02- Construction of Internal Access Road off Highway 520.

Ms. Vroom,

The tender for RFT-2025-02 - Construction of Internal Access Road off Highway 520, closed on August 26th, 2025, at 1:00 PM. Six contractors were invited to bid on this project. Of these six contractors, two submissions were received.

The bid results are summarized below.

Ranking	Contractor	Total Bid Excluding HST	Comments
1	Muskoka Truck and Equipment Sales Ltd	\$191,291.50	In compliance with tender requirements. No irregularities of note.
2	Fowler Construction Company Limited	\$265,084.51	In compliance with tender requirements. No irregularities of note.

Following our review of the two (2) tender submissions received for the above-referenced contract, we provide the following recommendation and summary of findings for your consideration.

Muskoka Truck and Equipment Sales Ltd o/a Greens Haulage, submitted the lowest bid in the sum of \$191,291.50 with no errors or omissions in their bid.

Recommendation

After evaluating the submissions in accordance with the Municipality's procurement policy and tender requirements, it is our recommendation that the tender be awarded (in full) to the lowest eligible bidder, Muskoka Truck and Equipment Sales Ltd o/a Greens Haulage, in the amount of \$191,291.50 (excluding HST) for the Tender No. RFT-2025-02 - Construction of Internal Access Road off Highway 520.


If you have any further questions or concerns regarding this assessment, please do not hesitate to contact us.

Sincerely,

Greer Galloway, a division of Jp2g Consultants Inc.

Brittany Rothwell

Brittany Rothwell, P.Eng.
Project Manager | Senior Civil Engineer

 <p>Municipality of Magnetawan</p>	<h2>REPORT TO COUNCIL</h2>
To:	Mayor and Council
From:	Parks & Maintenance Manager Michelle Tamblyn
Date of Meeting:	September 17, 2025
Report Title:	Emergency Repair – Asphalt to the South Side Kitchen Entrance

Recommendation: THAT Council receives and approves this report as presented and accepts the quotation from Ahmic Excavating Ltd for an Emergency Asphalt Repair in the amount of \$4,435 plus HST.

Background: The Parks Department has asked for quote for Emergency Repair of Asphalt to the South Kitchen Entrance. The current condition of the asphalt is a safety concern to our residents and visitors.

Financial Implications:

There was no allocation of funds for this emergency repair; the funds would need to come from our Asset Management Reserve Funds.

Conclusion:

The Parks & Maintenance Manager recommends that Council awards this tender to Ahmic Excavating Ltd at their bid price of \$4,435+ HST.

Respectfully Submitted,



Michelle Tamblyn
Parks & Maintenance Manager

Erica Kellogg

From: Erica Kellogg
Sent: September 5, 2025 10:20 AM
To: Erica Kellogg
Subject: FW: Minutes from the AHHC Meeting on July 3, 2025
Attachments: MAOHT Deputation to Council Presentation AHHC 2024.07.03.pdf

From: Deb Duce <dduce@maoht.ca>
Sent: September 5, 2025 9:03 AM

Sent on behalf of the Almaguin Highlands Health Council

At the July 3rd meeting of the Almaguin Highland Health Council the following resolution was approved:

THEREFORE BE IT RESOLVED THAT the Almaguin Highlands Health Council will request commitment from each municipality for \$1000 per year for the years 2026, 2027, and 2028 for the continued MAOHT Health Human Resources Recruiter.

Would you please share the status of the resolution with your municipality. Has the funding renewal been approved by your Council? If not, will it be presented in an upcoming meeting? If so, upon a decision, please share with me.

I am aware of three approvals to date: Strong, Armour and McMurrich-Monteith.

Thank you for your assistance.

Deb Duce
Administrative Assistant
Muskoka Almaguin Ontario Health Team
Cell 705 349 8969



**Muskoka
Almaguin**
ONTARIO HEALTH TEAM

HHR Recruiter Funding Renewal Request

**Sustaining HHR recruitment within Muskoka Almaguin OHT –
Three Year Term**

July 3, 2025

MAOHT Health Human Resources (HHR) Recruiter Program

Program Background

- Health service providers, Hospital Foundations, the District and Municipalities have funded the HHR primary care recruitment program for an initial 3-year term which expires on December 31, 2025. The funding supports an HHR recruiter and associated budget.

Recommendation for Extension

- The MAOHT HHR Task Force recommends continuing the program for a further 3-year extension due to a persistent shortage of primary care practitioners and success of recruitment to date through the HHR recruiter and Task Force working directly with local practices and the Hospital.

Workforce Analysis within MAOHT

- 26% of Family Physicians have been in practice for 30+ years.
- 18% of Nurse Practitioners have been in practice for 20+ years.

Patient Services (Waitlists)

- [South Muskoka Waitlist](#): 13,000 [North Muskoka Waitlist](#): 9,000 [Health Care Connect](#): 1,325

Current Opportunities

- The government announced investments of \$1.85 billion over the next 5 years to create new and expanded primary care teams through the work of Dr. Jane Philpott and the [Primary Care Action Team \(PCAT\)](#).
- Ontario Health Teams are mandated to “advance a PCN (Primary Care Network) that organizes the local primary care sector and engages interprofessional primary care providers in OHT planning, decision-making and implementation of clinical priorities”
- [Practice Ready Ontario](#) streamlines the process for internationally trained physicians who have completed postgraduate training and have experience of independent practice in family medicine or as a general practitioner outside Canada. It will provide up to 100 new family physicians by the end of 2025.
- [New Medical Graduates](#): Continued alignment to enhance connections with the Northern Ontario School of Medicine (NOSM) and explore new connections to the planned medical school at York university via MAOHT clinical leadership and the HHR recruiter.
- Outreach through partnership: [Ontario Physicians Recruitment Alliance](#). The members of OPRA have a focus on international recruitment, standardization of financial incentives, immigration processes, system education, accessing provincial and federal grants, and advocating for the removal of barriers faced by recruiters and incoming physicians.

David Gravelle, HHR Recruiter MAOHT

- New HHR Recruiter started December 2024.
- 20 years of experience in community/hospital recruitment.
- Recognized provincially and nationally for innovative recruitment strategies.
- Board of Directors of CaSPR ([Canadian Society of Physician Recruitment](#)).
- Board of Directors of OPRA ([Ontario Physician Recruitment Alliance](#)) and Vice-Chair of COPRA ([Central Ontario Physician Recruitment Alliance](#)).
- Established relationships with Primary Care Practices, Muskoka Algonquin Health Care (MAHC), Community Economic Development Officers and Community Leadership



HHR Recruitment Pillars – Areas of Focus

PIPELINE DEVELOPMENT

- NOSM Clerks/Residents
- Recruitment Fairs (ON, UK, USA)
- Social Media Marketing
- Practice Ready Ontario (PRO)
- Primary Care Action Team (PCAT)

ENGAGEMENT

- Physician and NP Engagement
- Community Engagement
 - Economic Development Officers
 - Rotary
 - William S. Monk Healthcare Fund
- MAHC

COLLABORATION

- OPRA / COPRA / CaSPR
- Touchstone Institute – PRO
- NOSM

Early Success

- In fiscal year 2024-25: 15 new family physicians and nurse practitioners joined practices within MAOHT.
- Hospitalist programs at South Muskoka/Huntsville district are fully staffed till November.
- Robust pipeline of international candidates has been developed.
- Updated Marketing – differentiating Muskoka Almaguin as an area to **Care, Thrive and Explore.**
- Multiple community tours upcoming for potential candidate visits.

Funding Supports by Municipality and/or District

Contributor	Calendar 2025
Armour Township	1,000
District of Muskoka	25,000
McMurrich Monteith Township	1,000
Municipality of Magnetawan	1,000
Town of Bracebridge	25,000
Town of Gravenhurst	10,000
Town of Huntsville	25,000
Township of Lake of Bays	5,000
Township of Perry	1,000
Township of Ryerson	1,000
Township of Strong	1,000
Village of Burks Falls	1,000
Village of Sundridge	1,000

Request: Municipalities to provide funding supports as per historical level above for a 3-year time period FY 2026 to 2028.

Appendix

- Health Human Resource Task Force – Membership
- Primary Care Network – Mandate and Membership
- MAOHT – HHR Recruitment Branding (example)

HHR Task Force Terms of Reference Membership Overview

Primary Care Providers

- Dr. Melanie Mar, Family Physician, AFHT & Co-Chief of Family Medicine HDMH
- Dr. Sarah Mackinnon, Family Physician, SDMC
- Dr. Khaled Abdel-Razek, Chief of Staff, MAHC
- Jane Rolfe, NP, Community

Municipal Government

- Scott Lucas, CAO, Gravenhurst
- Lauren MacDermid, EDO, Huntsville
- Rod Ward, Chair, AHHC

Co-Chairs

- Leanna Lefebvre, NP, NM NPLC
- Dr. Kristen Jones, Family Physician, CCFHT

Organizations

- Janine van den Heuvel, AFHT
- Noreen Chan, MAHC
- Shelly van den Heuvel, Acting Executive Director, AHFHT
- Irene Wright, PFCPAC
- Sandy Zurbrigg, PFCPAC
- Isabelle McWilliams, HM
- Katherine Craine, Huntsville Hospital Foundation
- Leah Walker, South Muskoka Hospital Foundation

Primary Care Network Terms of Reference Mandate Overview

Establish a Primary Care Network to meet the requirements of Ontario Health for its establishment and to add locally driven value to Primary Care Providers and Practices within the MAOHT as it continues to evolve.

Vision

PCNs will connect, integrate, and support primary care clinicians within MAOHT to improve the delivery and coordination of care for patients (OH), families and caregivers.

Objectives

- Organize the local primary care sector in OHT planning and provide a voice in OHT decision- making.
- Serve as a vehicle to support OHTs in the implementation of local and provincial priorities.
- Articulate, advocate and drive local primary care priorities
Develop and implement an engagement strategy across the Primary Care sector.
- Provide for effective and efficient two-way communications with primary care network members from PCN leadership on opportunities, information to assist practices and ensure the voices in the field are heard.

PCN Task Force Membership

- Dr. David Mathies Co-Chair (AFHT)
- Dr. Keith Cross Co-Chair (CCFHT)
- Dr. Tina Kappos (CCFHT)
- Leanna Lefebvre (NPLC)
- Dr. Sarah MacKinnon (SDMC)
- Dr. Luke Wu (MAHC)
- Dr. Melanie Mar (AFHT)
- Dr. Stacy Erven (AHFHT)
- Donna Kearney (Hospice Muskoka)
- Barb Borland (Midwives of Muskoka)
- Diane Lloyd (PFCPCAC)

MAOHT Branding – HHR Recruitment



Muskoka Almaguin
ONTARIO HEALTH TEAM

Muskoka & Almaguin
Care. Thrive. Explore.

MUSKOKA ALMAGUIN ONTARIO HEALTH TEAM | HHR Recruiter Funding Renewal Request



Muskoka
Almaguin
ONTARIO HEALTH TEAM



CORPORATION OF THE TOWNSHIP OF ARMOUR

RESOLUTION

Date: August 12, 2025

Motion # 248

WHEREAS Ontario's Family Health Teams provide team-based healthcare which is critical to our communities;

AND WHEREAS healthcare in Ontario is publicly funded;

AND WHEREAS municipalities invest significant additional public/taxpayer money in support of Family Health Teams and other healthcare-related organizations, including supports for primary care recruitment, healthcare facilities, and additional community healthcare needs;

AND WHEREAS the governance models for Family Health Teams in Ontario do not follow mandatory standards;

AND WHEREAS governance models are designed to ensure appropriate representation, transparency, and guardrails with respect to potential conflicts of interest for the organizations they represent;

AND WHEREAS many boards of Family Health Teams are not balanced in terms of representation from the communities and municipalities that they cover;

AND WHEREAS the lack of a standard and balanced governance model means that the needs of the local communities are not necessarily fully represented;

AND WHEREAS the province is directing the Primary Care Action Team (PCAT), through Dr. Jane Philpott, to ensure connected and convenient healthcare across the province;

AND WHEREAS Family Health Teams are crucial in the delivery of the mandate of PCAT;

NOW THEREFORE BE IT RESOLVED THAT The Council of the Township of Armour urges the Province of Ontario to implement a standard and mandatory governance model for the boards of Family Health Teams across the province, which ensures that community members make up 50% of the overall board membership to ensure appropriate representation for the communities which use and support healthcare in their local area;

AND THAT a copy of this resolution be forwarded to the Honourable Doug Ford, Premier of Ontario; the Honourable Sylvia Jones, Deputy Premier and Minister of Health; Dr. Jane Philpott, Chair of the Primary Care Action Team; the Association of Municipalities of Ontario (AMO); the Association of Family Health Teams of Ontario (AFHTO); and all municipalities in Ontario.

Moved by: Blakelock, Rod ☐
Brandt, Jerry ☒
Haggart-Davis, Dorothy ☐
Ward, Rod ☐
Whitwell, Wendy ☐

Seconded by: Blakelock, Rod ☐
Brandt, Jerry ☐
Haggart-Davis, Dorothy ☒
Ward, Rod ☐
Whitwell, Wendy ☐

Carried / Defeated

R

Declaration of Pecuniary Interest by:
Recorded vote requested by:

Recorded Vote:
Blakelock, Rod
Brandt, Jerry
Haggart-Davis, Dorothy
Ward, Rod
Whitwell, Wendy

For	Opposed
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>



DISTRICT OF PARRY SOUND

56 ONTARIO STREET
PO BOX 533
BURK'S FALLS, ON
POA 1C0

(705) 382-3332

(705) 382-2954

Fax: (705) 382-2068

Email: rward@armourtownship.ca

Website: www.armourtownship.ca

Mayor's Report – Governance of Family Health Teams

To: Members of Council
From: Rod Ward, Mayor
Date: August 12, 2025

Subject: Support for Standardized Governance Models for Family Health Teams

Family Health Teams are a vital part of Ontario's healthcare system, particularly in rural and underserved communities like ours. These teams provide collaborative, team-based care that improves patient outcomes and relieves pressure on hospitals and emergency services.

Our municipality, like many others across the province, continues to invest local taxpayer dollars to support healthcare delivery — through physician recruitment efforts, infrastructure, and other community health initiatives. However, despite this investment and our community's reliance on these services, municipal and community voices are often underrepresented on the boards that govern Family Health Teams.

Currently, there is no mandatory governance framework for these boards, which has led to inconsistent representation and, in some cases, governance structures that do not reflect the communities they serve. This can lead to decisions being made without sufficient local input, oversight, or accountability.

The attached resolution calls on the Province of Ontario to implement a standardized and mandatory governance model for Family Health Teams, requiring that at least 50% of board members be community representatives. This would help ensure local interests are considered in decision-making, and strengthen transparency and trust in our healthcare system.

I recommend Council's support for this resolution and the forwarding of it to the appropriate provincial bodies and municipal partners.

Sincerely,

Rod Ward

Rod Ward
Mayor



MAGNETAWAN EMPLOYEE USE OF COMMUNITY CENTRE & PAVILLION POLICY

POLICY STATEMENT

The Municipality of Magnetawan is committed to providing full-time staff with the opportunity to utilize municipal facilities for personal use. This includes the Ahmic Harbour Community Centre, Magnetawan Community Centre, Lions Pavilion, and other municipal facilities, subject to availability and adherence to municipal policies.

PURPOSE

The purpose of this policy is to outline the procedures for employees regarding the rental of municipal facilities for personal use, and to ensure consistency and fairness in the application of these procedures.

DEFINITIONS

Immediate Family: is defined as an employee's parent, stepparent, spouse, child, stepchild, brother or sister.

Personal Use: Refers to the use of municipal facilities for non-work-related events, such as family gatherings, birthdays, and social functions.

APPLICATION

This policy applies to all full-time employees.

PROCEDURES

1. Full-time employees and/or their immediate family members are eligible for free rental of the Ahmic Harbour Community Centre, Magnetawan Community Centre, Lions Pavilion, and other municipal facilities for personal use, subject to availability and approval by the CAO/Clerk.
2. Bookings may only be made when the facility is not already reserved for other purposes. All bookings must be requested through the designated booking system or contact person. A rental agreement form must be completed, including a description of the event, expected attendance, and any additional requirements (e.g., equipment, setup).
3. Rental of the facility is free for eligible employees and their immediate family for personal use. Employees are responsible for any additional costs associated with the event, including but not limited to security deposit, equipment rental, cleaning fees, low risk insurance coverage or damages incurred during the event.
4. Bookings will only be accepted when the facility is not already reserved. Employees are limited to one free booking per year.

5. In exceptional cases, such as urgent personal matters or special events, the CAO/Clerk may approve bookings that do not meet the standard criteria. Employees requesting approval for special circumstances must submit a written request outlining the reasons for the exception.
6. Employees are responsible for maintaining the cleanliness and condition of the facility during their event. Any damages to the property will be the responsibility of the employee. Employees must ensure that all event activities comply with relevant municipal, provincial, and federal laws and regulations

CONSEQUENCE OF NON-COMPLIANCE

Failure to comply with the provisions of this policy, including misuse of the facility or failure to meet booking requirements, may result in disciplinary action, up to and including termination of employment.

REVIEW CYCLE

This policy will be reviewed annually by the Municipality's Council and Management Team to ensure that it remains effective and aligned with municipal needs. Any revisions will be communicated to staff accordingly.

MAGNETAWAN EMPLOYEE USE OF COMMUNITY CENTRE & PAVILLION POLICY

September 14th, 2017

POLICY STATEMENT

The Municipality of Magnetawan is committed to allowing full-time staff to utilize the Ahmic Harbour Community Centre and the Magnetawan Community Centre & Pavilion for personal use under specific circumstances.

PURPOSE

The purpose of this policy is to establish processes for employees to follow including a uniform procedure for the treatment of space rentals by employees for personal use.

DEFINITIONS

Immediate Family is defined as an employee's parent, stepparent, spouse, child and stepchild, brother and sister.

APPLICATION

This policy applies to all full-time employees.

PROCEDURES

1. The Municipality shall grant each full-time employee free one-day rental of the Community Centre or Pavilion for the employee's wedding reception and funeral receptions for a member of the employee's Immediate Family.
2. Employees shall book wedding reception rentals one year in advance when possible.
3. Employees shall book funeral receptions within forty-eight (48) hours after the passing of the family member.
4. Bookings shall only be granted when the space is not otherwise booked.
5. All other rental policies shall apply to the full-time staff bookings.
6. Special circumstances may be approved by the Clerk-Administrator or Council.

CONSEQUENCES OF NON-COMPLIANCE

Failure to adhere to the requirements outlined in this Policy may lead to progressive disciplinary action up to and including termination of employment.

REVIEW CYCLE

This policy shall be reviewed by Council and the Management Team from time to time.

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2025 –

Being a By-law to Authorize and Govern the Use of Municipal Credit Cards

WHEREAS Section 8 of the *Municipal Act, 2001* authorizes the passage of By-laws by local Municipalities regarding matters under its jurisdiction;

AND WHEREAS the Council of the Municipality of Magnetawan recognizes the need for timely procurement of goods and services for operational efficiency;

AND WHEREAS Council deems it appropriate to authorize the issuance and controlled use of municipal credit cards to designated staff and officials;

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan hereby enacts as follows:

1. The Treasurer and CAO/Clerk are authorized to execute all required documentation with the Municipality's bank to obtain credit cards for approved Cardholders in accordance with this By-law.
2. Credit cards shall be used solely to expedite the procurement of low value goods and services in compliance with the Procurement Policy.
3. Credit cards may be issued to the Mayor, CAO/Clerk, Treasurer, Fire Chief, Chief Building Official, Deputy Clerk, Public Works Superintendent, and Parks and Maintenance Manager. Other employees may be issued cards only by resolution of Council.
4. Each Cardholder shall sign a Credit Card Cardholder Agreement before receiving a card. The agreement shall outline responsibilities, prohibited uses, and repayment obligations for unauthorized charges.
5. Each card shall have an individual credit limit of \$5,000 unless otherwise approved by Council.
6. The credit card will be issued with both the Municipality of Magnetawan and the individual's name on it. The credit card may not be used by anyone other than the cardholder.
7. The credit card may not be used for personal purchases, cash advances, gift cards for personal use or any purchase contrary to the Procurement Policy.
8. Each cardholder must maintain documentation which is comprised of all original invoices for all goods purchased, in order to support the monthly statement. The cardholder is responsible for verifying all account activity.
10. Cardholders must notify the bank and the Treasurer within 24 hours of discovering loss, theft, or compromise.

11. The CAO/Clerk and/or Treasurer shall notify Council in the event of the cancellation of the credit card if the terms of the credit card holder agreement are violated. Misuse of a credit card will result in repayment of unauthorized charges and may lead to disciplinary action up to and including termination with cause. Serious misuse may be referred to law enforcement.
12. The credit card may be canceled at any time by the CAO/Clerk and/or Treasurer. Upon resignation, termination or loss of office, the card must be returned immediately and will be cancelled.
13. This By-law comes into effect on the date of its passing.
14. That By-law 2004-38 and any previously conflicting Bylaws are hereby repealed.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 17th day of September 2025.

THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN

Mayor

CAO/Clerk



**Municipality of
Magnetawan**

**MUNICIPALITY OF MAGNETAWAN
CREDIT CARD PROGRAM
CREDIT CARD CARDHOLDER AGREEMENT**

I, _____ hereby acknowledge receipt of receipt of a municipal credit card issued by the Municipality's bank in my name and that of the Municipality of Magnetawan.

I fully understand that the card is for official municipal purchases only and may not be used for personal expenses. I am personally responsible for maintaining all receipts to be coded and submitted for payment. I will protect the card and account number from unauthorized use. I will immediately report loss, theft, or compromise to the Municipality's bank and the Treasurer. Unauthorized or unapproved purchases will be repaid in full by me and may be recovered from my salary or any monies owed to me by the Municipality. Misuse of the card may result in disciplinary action, termination, and/or legal action.

I have read and understand the most current By-law to Authorize and Govern the Use of Credit Cards and will adhere to the rules and policies contained within.

The total credit limit for the card is \$5,000.00.

Date: _____ Cardholder Signature: _____

Cardholder Name (print): _____

CAO/Clerk's Signature: _____

Treasurer's Signature: _____

previous

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW No. 2004 -38

Being a By-law to Authorize and Govern the Use of Purchasing Cards

WHEREAS Section 8 of the *Municipal Act, 2001* authorizes the passage of By-laws by local Municipalities regarding matters under its jurisdiction;

AND WHEREAS the Council of the Municipality of Magnetawan deems it appropriate to expedite procurement of goods and services on behalf of the Municipality;


NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

1. **Purchasing Cards - obtained**
The Mayor and the Clerk are hereby authorized to execute all documentation provided by the Royal Bank of Canada to obtain Visa Credit Cards for purchasing goods and services on behalf of the Municipality of Magnetawan in accordance with the terms of this By-law.
2. **Purchasing Card - use encouraged**
The use of a purchasing (credit) card is encouraged to expedite the procurement of low value goods and services, adhering to the purchasing procedures in this By-law and attached hereto as Schedule 'A'.
3. **Purchasing Cards - issuance of**
Individual cards shall be issued to the Mayor, Clerk, and Roads Superintendent, for the purchase of goods and services required by the Municipality and may be issued to other employees upon a resolution of Council.
4. **Purchasing Card - cardholder agreement**
The cardholder, being an employee or the Mayor, shall sign an agreement, attached hereto as Schedule 'B', detailing the responsibilities of the cardholder.
5. **Purchasing Card - limit**
Each card issued by the Municipality shall have an individual limit of \$5,000.00.
6. **No Cash Advances**
Purchasing Cards shall not be used for cash advances.
7. **Repeal**
By-Law No. 2004-18 is hereby repealed.

THIS BY-LAW SHALL TAKE EFFECT UPON THE DATE OF PASSAGE.

Passed in open Council as read a First, Second and Third time,
this 16th day of December, 2004.


Sam Dunnett, Mayor


Brenda J. Fraser, Clerk/Administrator

SCHEDULE 'A'

**to By-law No. 2004 - 38
Municipality of Magnetawan**

PART I

GENERAL GUIDELINES

1. The Purchasing Card will be issued with both the Municipality of Magnetawan and the individual's name on it. The Purchasing Card may not be used by anyone other than the cardholder.
2. The Purchasing Card may not be used for personal purchases.
3. The Purchasing Card may not be used for cash advances.
4. The Purchasing Card may not be used to acquire contract services.
5. Each cardholder must maintain documentation which is comprised of all original invoices for all goods purchased, in order to support the monthly statement. The cardholder is responsible for verifying and reconciling all account activity.
6. The Cardholder must have read and acknowledged the responsibilities as outlined in the VISA Purchasing Card Cardholder Agreement.
7. The Purchasing Card may be canceled at anytime by the Municipality of Magnetawan.

PART II

RESPONSIBILITIES AND PROCEDURES

1. The cardholder is responsible that the Purchasing Card is used for the acquisition of goods and services for the Municipality of Magnetawan, under \$5,000.00.
2. The cardholder is responsible for:
 - (i) the security of the Purchasing Card;
 - (ii) verifying and reconciling all account activity.
 - (iii) returning defective merchandise and ensuring proper credit is received.
3. The cardholder must notify immediately the Royal Bank of Canada, and the Clerk or Treasurer if the Purchasing Card is lost or stolen.
4. The monthly billing statement will be mailed directly to the Municipality. The cardholder will reconcile the statement with receipts supporting the purchases and have the Clerk authorize the statement for payment.
5. The Clerk or Treasurer shall recommend to Council the cancellation of the Purchasing Card if the terms of the agreement are violated.
6. Periodically, the Treasurer may perform an audit on these purchases to ensure compliance with the guidelines.
7. Upon loss of Office or upon termination or resignation from employment with the Municipality, the cardholder will surrender the Purchasing Card to the Clerk or Treasurer.

SCHEDULE 'B'

**to By-law No. 2004 - 38
Municipality of Magnetawan**

**MUNICIPALITY OF MAGNETAWAN
PURCHASING CARD PROGRAM
VISA CARD CARDHOLDER AGREEMENT**

I, _____ hereby acknowledge receipt of the VISA Purchasing Card issued by the Royal Bank of Canada. I acknowledge that this Card has been issued to me to make purchases as outlined below in the course of my regular duties with the Municipality of Magnetawan. I fully understand that I am accountable for purchases made using this Card. I further agree that should any purchases appearing on the Card violate departmental procedures, the Municipality of Magnetawan is authorized to recover such costs from my salary or any other monies owed to me. I have read and understand the obligations related to my acceptance of this Card.

I shall undertake to protect the Card and the Card account number and realize that it is for my use only, not to be divulged to any other person (except a merchant with whom I am transacting on behalf of The Municipality). I shall protect the account number at all times to prevent its unauthorized use. Should it be lost, stolen, or compromised in any manner, I shall advise the Royal Bank of Canada, the Clerk and the Treasurer.

Furthermore, I understand that this Card is the property of the Royal Bank of Canada, assigned to me on behalf of the Municipality of Magnetawan and that in the event of wilful or negligent default of these obligations, the Royal Bank of Canada shall take recovery action, deemed appropriate, that is permitted by law. Upon request of the Clerk or the Treasurer, I will return this Card.

Total Credit limit of card is \$ 5,000.00.

Date: _____

Card Holder Signature: _____

Card Holder Name (print): _____

Clerk's Signature: _____

Treasurer's Signature: _____

District of Parry Sound



Social Services
Administration Board

Chief Administrative Officer's Report

July / August 2025

Mission Statement

To foster healthier communities by economically providing caring human services that empower and enable the people we serve to improve their quality of life.

Everyday Impact

Awarded monthly by the Leadership Team, the Everyday Impact Award celebrates the effort and successes of our staff that have a meaningful impact on our daily work and those around us.

Jessica Towler (June 2025)

Integrated System Navigator

Income Support & Stability Department

A client's journey from Instability to Independence, with support every step of the way

We are beginning to see our first graduations from the DSSAB's flagship Transitional Housing Program. These 4 participants have worked hard to secure safe and stable housing.

One of the key players in the launch of the Transitional Housing Program was Jessica Towler (Integrated System Navigator – ISN) who worked with 3 of the participants over the last year. This month's Everyday Impact is awarded to Jessica for her dedication and compassion to support those most in need. The following is just 1 example of a huge success story for the program and for staff involved:



Seeking a quieter, simpler life, a client relocated to the Almaguin region from the city during the pandemic, transferring through Ontario Works. He initially lived rent-free in a makeshift setup on the porch of a friend's unfinished home, caring for the property during its construction. With no car, he relied on a four-wheeler and shared his space with his cat. At the time, he had no family doctor and was managing a new mental health diagnosis that required consistent medication. The team helped him connect with the Powassan Family Health Team, who created a care plan tailored to his needs. They also supported him through his ODSP application, which was successfully approved within a few months, an unusually quick turnaround, allowing for more financial stability.

After his OW case was closed, he moved forward independently. However, two years later, his health declined, and his housing became unsafe. Isolated in a rural location without access to emergency services, his medical team reached out for support once again. The Housing Stability Program and Jessica, his former ISN, reconnected and collaborated to find housing closer to his doctors and essential services.

Continued...

Story continued...

With Jessica's help, he moved into the DSSAB's flagship transitional housing program where he fully engaged in supports and programs that helped rebuild his stability. He was eventually approved for permanent housing in a unit very close to his medical care team in Powassan and is set to move in on August 1st.

During a recent follow-up call, the client had this to say about his experience: "I've been thinking about how I could recognize the program and Jessica for everything that came out of it," he said. "Jessica listened to all my specific needs and helped me access everything I needed, like the food bank, and she still helps me with that even at my new place. She also got me on a waitlist for housing in Powassan because she knew I really wanted to be closer to my doctor as I deal with significant health concerns. There was no status quo with Jessica. She always went above and beyond my expectations and made things feel easy to navigate."

His journey, as well as the unique journeys of the other 3 graduates of the program, are powerful examples of resilience, meaningful relationships, and what's possible when individuals are met with compassion, consistency, and tailored support. Congratulations to Jessica for making a lasting 'everyday impact' on this client, and on the Transitional Housing Program!

Bruce Knapp & Todd Dupuis (June 2025)

Facilities Maintenance Technicians

Housing Operations Department

Quote from a colleague:

"Recently, I was on my way back into the office at Beechwood on a cold wet day, when I saw a transient person walking toward the office on Beechwood Drive.

At the same time, Bruce and Todd were outside bringing materials to the housing van which was parked near the side entrance. They immediately noticed the person and greeted them warmly with a 'hello' and 'how are you doing today?' classic Bruce and Todd, if you know them! z

They struck up a friendly conversation and offered to walk the person into the lobby for support. By the time I entered the building, I could already hear them in the lobby, introducing the individual to reception and reassuring them they'd be taken care of. Honestly, it was the warmest hand-off I've ever seen."



Melissa Ervin (July 2025)

Integrated System Navigator

Income Support & Stability Department

Melissa Ervin has been nominated for this month's *Everyday Impact* award for going above and beyond to support a client through a highly complex journey, most notably helping her access and successfully enter out-of-district treatment. This achievement marks a major turning point for the client, who has faced severe depression and significant mental health barriers. Melissa's dedication, compassion, and relentless advocacy were instrumental in building the trust and stability needed to get to this point.



Over the past two years, through consistent and intensive case management, Melissa has supported the client in maintaining safe and sustainable housing, reconnecting with a family physician, navigating the legal system, filing income taxes, keeping an active referral for mental health services, and re-establishing a relationship with her daughter. Melissa has logged countless hours in appointments, case notes, and advocacy, and her efforts have not gone unnoticed. Beyond her direct work with the client, she has shared valuable tools, resources, and lessons learned with fellow ISNs, helping to guide others facing similarly complex cases.

Her impactful and compassionate approach to case management has made a lasting difference, not only for this client, but for the broader community she continues to support.

Celebrating our Little Graduates!

Our centres have been buzzing with excitement as children prepare to transition to junior kindergarten this fall. Waubeek recently held a fantastic celebration at the Hub Gymnasium with 24 children graduating. A highlight, was their special trip to the local French school, where children enjoyed a school bus ride, pizza lunch, and fun activities with students and staff, an amazing example of community partnership! Fairview and First Steps are planning their own graduation parades, complete with gowns, certificates, and family celebrations. This year, First Steps will see 9 children graduate, while Fairview will celebrate 14 graduates. Highlands, with 14 graduates, marks the occasion with special in-class activities for the children. Due to space limitations, they have adapted their celebrations to keep everyone safe and ensure the day is still memorable.

Congratulations to all our young graduates and their families!



PIC-COLLAGE

Human Resources Update

As we have previously reported, Bill 79 (the *Working for Workers Act, 2023*) amended the Employment Standards Act (ESA) by allowing for the development of regulations relating to “prescribing information that must be provided to an employee or a prospective employee, in writing, and when the information must be provided”. Effective July 1, 2025, the regulations now require that the employer provide an employee with the following information before their first day of work or, where that is not practicable, as soon thereafter as is reasonably possible:

- *The legal name of the employer, as well as any operating or business name of the employer if different from the legal name.*
- *Contact information for the employer, including address, telephone number and one or more contact names.*
- *A general description of where it is anticipated that the employee will initially perform work.*
- *The employee’s starting hourly or other wage rate or commission, as applicable.*
- *The pay period and pay day established by the employer.*
- *A general description of the employee’s initial anticipated hours of work.*

These requirements are already standard practice for our Human Resources Department.

At the DSSAB, we believe in supporting our team’s growth, and ongoing learning and development are a big deal. Professional development supports employees’ work, increases skills, and supports career development.

Over the past six months, many employees have taken part in training to boost their skills and confidence on the job. Some courses completed include Excel, Data Analysis, Effective Time Management, Outlook Basics, PowerPoint, and training on Microsoft Word. Staff also participated in Suicide Awareness and Prevention training, Mental Health First Aid, CRP, Naloxone training, The Toddler series, the Coach Approach, Path to Effective Leadership and Allyship. This isn’t an exhaustive list! Just some examples of how our team continues to learn, grow, and stay sharp.

Recruitment efforts were successful in the second quarter, with six new hires. The majority of our programs are fully staffed with permanent employees. Our current postings are all preschool teachers for our child care centres.

Information Technology Update

Since the start of 2025, the IT department has made significant strides in modernizing infrastructure and improving internal systems. A major milestone was the completion of the DSSAB core network infrastructure rebuild, which included the installation of new servers and switches. The team also developed and implemented a new asset management system for Housing assets, migrated to a more robust data protection solution to enhance data storage and backup protocols, as well as re-negotiated several service renewals with our current service providers. The first phase of a cybersecurity assessment was conducted to identify and mitigate risks with the second phase expected to be completed over the months of July and August. These efforts were part of a broader strategy to maximize existing IT systems and close internal and external system gaps.

Operationally, the IT team has been actively supporting staff through helpdesk services and hardware maintenance. Notable examples include managing laptop repairs, software installations, and access control updates. The department also responded to evolving security needs, such as implementing updated digital certificates for remote access and monitoring access sessions. Additionally, IT played a key role in supporting other department initiatives, including ONEHSN for Child Care service Management, Data analytic services for ISS, security and access supports for Esprit Place and contributing to the continued development of a digital policy framework. These actions reflect a commitment to both technical excellence and cross-departmental collaboration.

Looking ahead, the IT department is preparing to launch an improved document management strategy for use with both Finance and HR, and finalize additional single sign-on solutions, to simplify staff access to all systems while increasing security. The second half of the year will also focus on scheduled hardware replacements as well as some long-term cost assessments.

Ongoing training and support remain a priority, with efforts to ensure staff are equipped to use new tools effectively. The department's work aligns closely with the DSSAB's strategic goals of improving service delivery, enhancing data quality, and fostering a responsive, tech-enabled organization.

IT Challenges

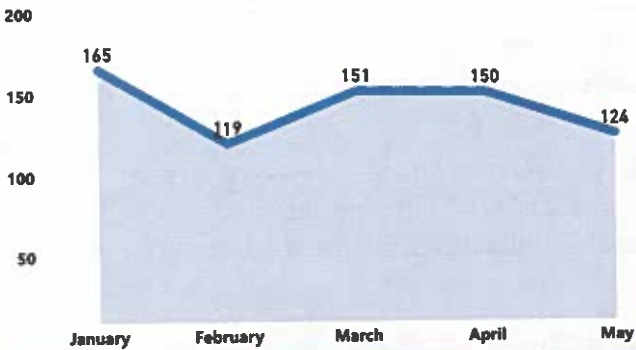
Resource Constraints: The team managed a high volume of helpdesk tickets, including hardware repairs and software installations, which stretched available resources.

Security Maintenance: Keeping up with evolving security requirements, such as certificate renewals, cyber security threats and access control updates, required continuous attention and coordination.

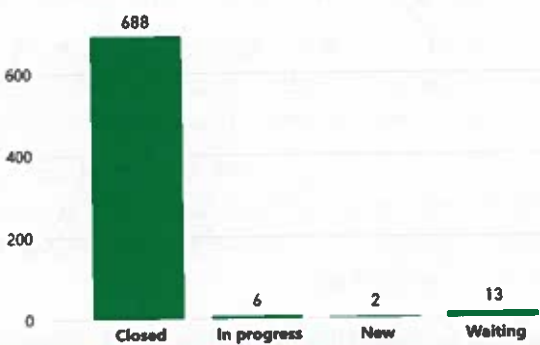
Rising costs: The uncertainty of the Canada/ US trade relationship has influenced decisions such as discontinuing services with backup vendors like Thrive, due to performance and cost concerns and negotiating more favorable terms with providers like Veeam to stay within budget. It has also influenced the hardware replacement schedule and scope of devices to be replaced. These examples underscore how rising costs, whether from tariffs, inflation, or vendor pricing, have become a persistent operational challenge for IT leadership this year.

PSDSSAB IT ticket statistics - YTD 2025

Year to Date - Monthly Ticket Count



Ticket Count by Status



Tickets Submitted
709
Tickets Resolved
688
Tickets Unresolved
21

Top 10 Ticket Categories



Prepared by: L. Holmes

Source: <https://psdssab.its.com/helpdesk-api>

Licensed Child Care Programs-May 2025

Total Children Utilizing Directly Operated Child Care in the District

Age Group	Fairview ELCC	First Steps ELCC	Highlands ELCC	Waubee ELCC	HCCP	Total
Infant (0-18M)	1	1	0	1	9	12
Toddler (18-30M)	13	6	4	17	28	68
Preschool (30M-4Y)	16	15	27	39	51	148
# of Active Children	30	22	31	57	88	228

Gardens are being planted at the child care centres and the children are experiencing hands on learning about the growth cycle of plants and where food comes from, caring for the environment, and lots of other environmentally based topics have been a focus of interest.

All the directly operated child care centres are winding up the Seeds of Empathy program this month by ending with a celebration for the children participating and huge thank you to the mothers and infants for volunteering their time to help us share this wonderful program.

Each child care centre is holding graduation celebrations for all the children that will be leaving for school. The families are appreciative of the staff's passion and dedication, and it is a sad time for staff to say good-bye to the children they have cared for, some since infancy. We wish good things to all the children leaving us on their new adventures.

Summer casual staffing has created an opportunity for university and college students interested in entering the ECE field to get hands on experience.

The Home Child Care Program currently has 18 active homes throughout the district with 120 children enrolled from Infancy to 12 years of age.

Licensed Child Care Programs - June 2025

Total Children Utilizing Directly Operated Child Care in the District

Age Group	Fairview ELCC	First Steps ELCC	Highlands ELCC	Waubee ELCC	HCCP	Total
Infant (0-18M)	1	1	0	1	6	9
Toddler (18-30M)	13	7	4	16	31	71
Preschool (30M-4Y)	16	15	27	39	45	142
# of Active Children	30	23	31	56	82	222

Enrollment has remained steady for the month of June. The Home Child Care Program has enhanced provider recruitment through targeted advertising using social media and flyers.

School Age Programs May 2025

Location	Enrollment
Mapleridge After School	26
Mapleridge Before School	10
Mapleridge Summer Program	N/A (13 enrollments for 2025)
Sundridge Centennial After School	11
Home Child Care	32
# of Active Children	79

The Mapleridge Summer Program is at capacity with 13 children under the age of 6 years enrolled. This program has been very popular in the Powassan community.



School Age Programs June 2025

Location	Enrollment
Mapleridge After School	26
Mapleridge Before School	10
Mapleridge Summer Program	N/A (13 enrollments for 2025)
Sundridge Centennial After School	11
Home Child Care	32
# of Active Children	79

After many unsuccessful attempts to recruit qualified staff for the Sundridge After School Program, the decision has been made to not reopen the program in September. Families and Near North District School Board have been notified.

Inclusion Support Services — May 2025

Age Group	EarlyON	Licensed ELCC's	Monthly Total	YTD Total	Waitlist	New Referrals	Discharges
Infant (0-18M)	0	1	1	3	0	0	0
Toddler (18-30M)	5	11	16	24	0	1	0
Preschool (30M-4Y)	9	40	49	49	1	0	0
School Age (4Y+)	0	17	17	21	0	0	0
Monthly Total	14	69	83		1	1	0
YTD Total	20	77		97	19	26	12

Resource Consultants have been working collaboratively with child care programs to prepare those children that are transitioning to school in September. Many meetings with schools have taken place and resources are being supplied to the families in the hope that the transition for the children is as seamless as possible.

Inclusion Support Services — June 2025

Age Group	EarlyON	Licensed ELCC's	Monthly Total	YTD Total	Waitlist	New Referrals	Discharges
Infant (0-18M)	0	0	0	3	0	0	0
Toddler (18-30M)	3	12	15	24	0	2	0
Preschool (30M-4Y)	12	33	45	49	0	0	0
School Age (4Y+)	0	23	23	26	0	0	0
Monthly Total	15	68	83		0	2	0
YTD Total	21	77		102	19	31	12

EarlyON Child and Family Programs—May/June 2025

Activity	Mar 2025	Apr 2025	May 2025	June 2025	YTD
Number of Child Visits	855	961	1075	864	5361
Number of New Children Attending	48	59	40	38	492
Number of Unique Children Attending			326 YTD		
Number of Adult Visits	704	752	831	688	4241
Number of Unique Adults Attending			273 YTD		
Number of Virtual Programming Events	8	8	6	10	46
Number of Engagements through Social Media	91	68	129	117	718
Number of Views through Social Media	21,519	8,175	11,253	14,644	107,259

EarlyON staff collaborated and participated in the 2025 Earth Day event at the Bobby Orr Community Centre in Parry Sound. The event was attended by 77 adults and 58 children, as well as representatives from partner organizations including the Georgian Bay Biosphere Reserve, The Museum on Tower Hill, Georgian Bay Refillery, The Friendship Centre, and the Parry Sound Forest School. Pizza Pizza provided complimentary pizzas for all attendees. Additionally, EarlyON staff attended the second annual Mental Health Symposium in Parry Sound on April 25th and 26th. The symposium commenced with a keynote address by Dr. Jean Clinton entitled "Helping Young People Flourish: When Our Kids Are Okay, Our Community Is Okay." Sessions on April 26th addressed a range of topics such as coaching young athletes, addiction and recovery, healing and resilience frameworks, overcoming parenting barriers, and fostering workplace happiness.

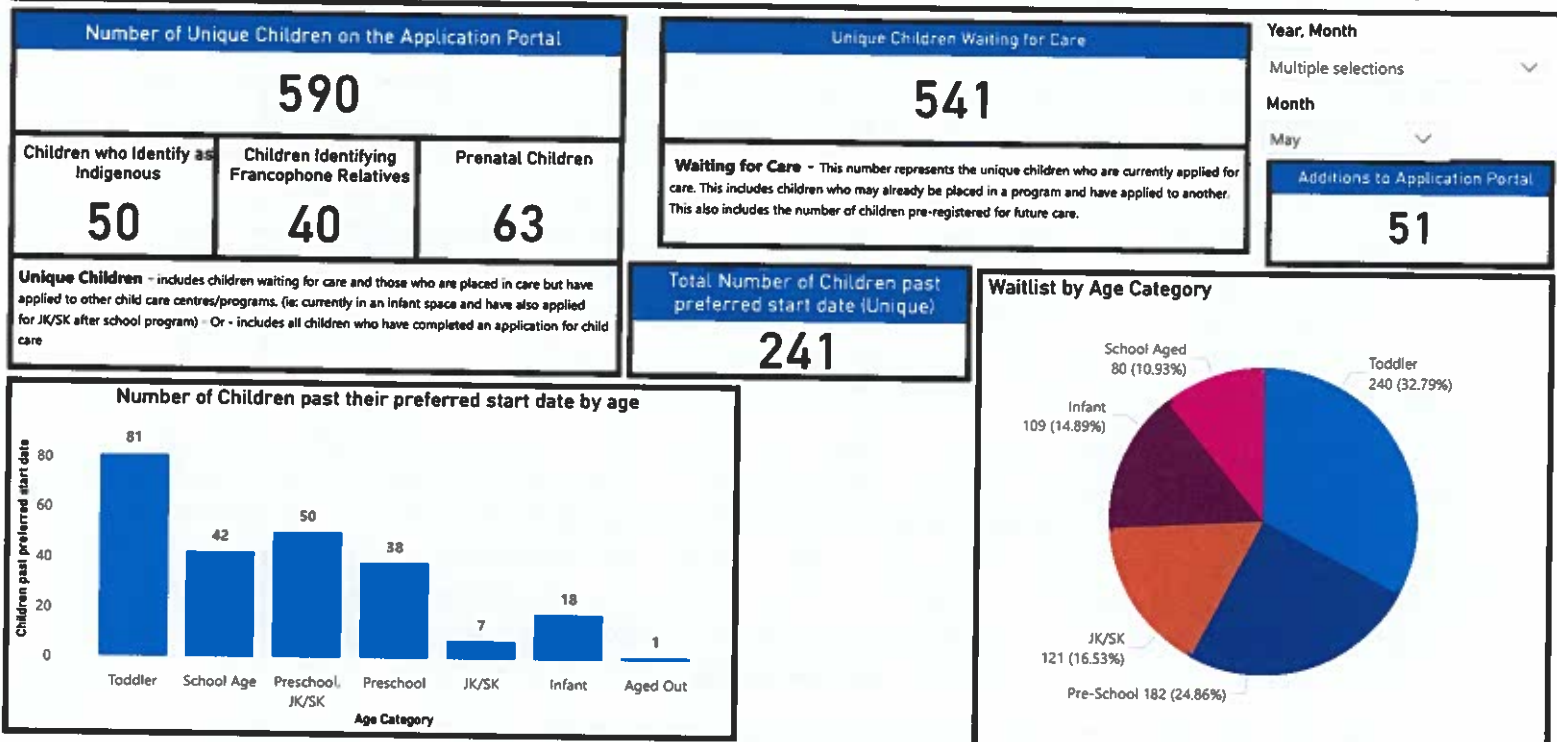
Getting kids ready ahead of time for the move from home or daycare to school can really help them settle in and make the experience better for everyone. Since starting school means lots of changes for children, starting early helps make sure they're ready for new routines and places. Doing regular daily activities with children helps them feel safe and comfortable. Kindergarten prep programs run across the district in June and July, giving families plenty of support before school starts in September. EarlyON staff lead a series of activities to support children with social and emotional readiness, physical and fine motor development readiness and cognitive readiness. Parents receive a helpful resource package so they can keep preparing at home too.

In late June, the EarlyON team and Information Technology department launched the Event Registration & Attendance Manager (ERAM), a digital platform to help Ontario's CMSMs and DSSABs manage EarlyON services. ERAM enables electronic event creation and attendance tracking, featuring a kiosk mode for on-site registration and sign-in. Each family receives a unique key tab for quick future check-ins and child attendance confirmation, supporting Ontario's goal of accessible, high-quality early years programs.

Collected data can inform systemic change by offering insights that affect service quality, customer satisfaction, and efficiency. Effective data management is important for childcare systems to maintain data completeness, quality, and relevance.

The District of Parry Sound Child Care Application Portal was launched on July 24, 2024. Since implementation, operators and child care service management staff have been working to "clean" the Application Portal by removing duplicates, training staff and assisting families with updating their profiles.

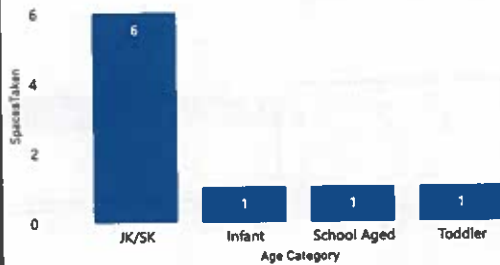
Data for May 2025



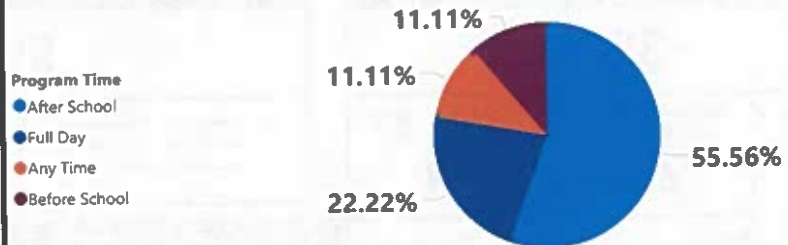
Year
2025

Month
May

Spaces Filled by Age Category



Spaces Filled by Program Time



Children Placed

9

Spaces Filled

9

Children Placed - The number of unique children placed in a program.

Spaces Filled - The number of spaces filled by a child. A child may be placed in more than one space, ie: before school space and after school space.

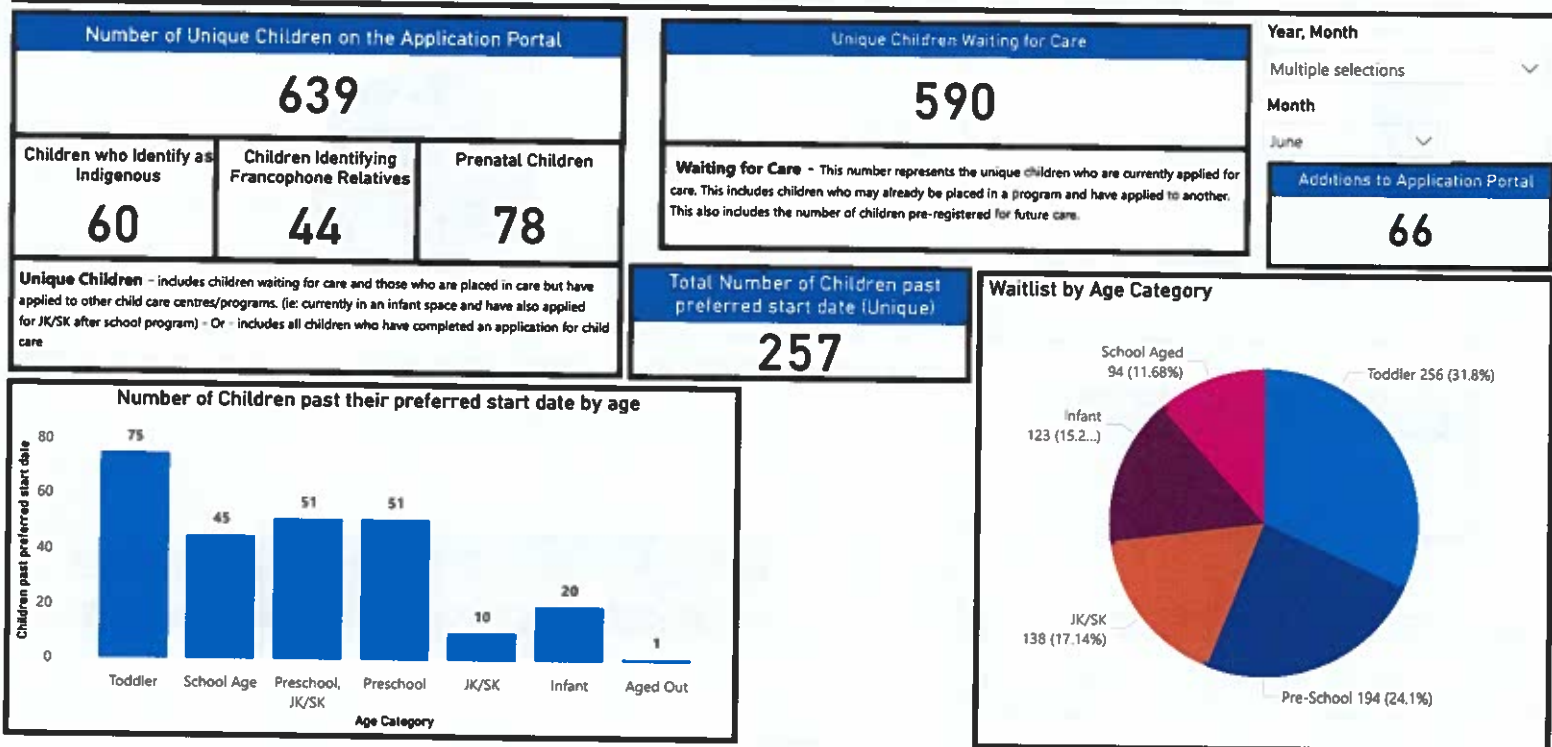
Expectation of Future Care

Number of children with a preferred start date within 1 month, 2-6 months, 6 months to a year, or more than a year.



The District of Parry Sound Child Care Application Portal was launched on July 24, 2024. Since implementation, operators and child care service management staff have been working to "clean" the Application Portal by removing duplicates, training staff and assisting families with updating their profiles.

Data for June 2025



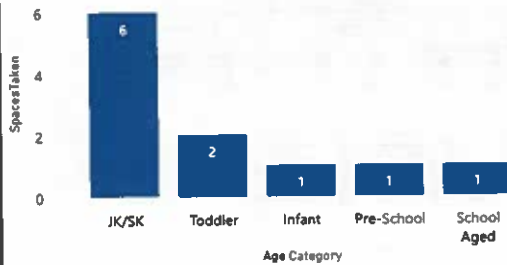
Year

2025

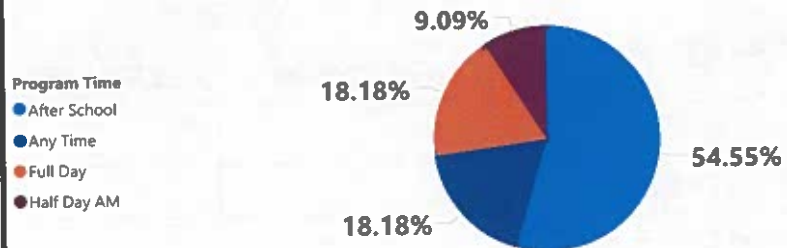
Month

June

Spaces Filled by Age Category



Spaces Filled by Program Time



Children Placed

11

Spaces Filled

11

Children Placed - The number of unique children placed in a program.

Spaces Filled - The number of spaces filled by a child. A child may be placed in more than one space, ie: before school space and after school space.

Expectation of Future Care

Number of children with a preferred start date within 1 month, 2-6 months, 6 months to a year, or more than a year.



Funding Sources for District Wide Childcare Spaces - May & June 2025

Funding Source - Active	May 2025		June 2025	
	# of Children	# of Families	# of Children	# of Families
CWELCC*	46	44	46	44
CWELCC Full Fee	222	218	224	220
Extended Day Fee Subsidy	3	3	6	6
Fee Subsidy	40	28	56	40
Full Fee	26	24	26	24
Ontario Works	2	2	2	2
Total	339	319	360	336

Funding Source - New	May 2025		June 2025	
	# of Children	# of Families	# of Children	# of Families
CWELCC*	2	2	2	2
CWELCC Full Fee	2	2	4	4
Extended Day Fee Subsidy	1	1	4	4
Fee Subsidy	18	11	34	23
Full Fee				
Ontario Works	2	2	2	2
Total	25	18	46	35

Exits	May 2025		June 2025	
	# of Children	# of Families	# of Children	# of Families
Fee Subsidy	1	1	3	3
CWELCC Full Fee	1	1	2	2
Extended Day Fee Subsidy				
Fee Subsidy	5	5	5	5
Full Fee	20	18	20	18
Ontario Works				
Total	27	25	30	28

Quality Assurance & Fee Subsidy Update

We are committed to providing ongoing, high-quality training for early childhood educators in our district. Our educators play a vital role in shaping young minds, and we deeply value who they are and the work they do. Our focus remains on empowering them through meaningful professional development while fostering strong engagement with children and families and supporting the well-being and needs of our staff.

This spring, we successfully offered a toddler training series that saw 29 staff members register and participate. The series highlighted the importance of meeting the developmental needs and interests of toddlers and emphasized on creating high-quality early learning environments.

Looking ahead, we are excited to launch a new learning opportunity specifically for supervisors and team leads. This three-part series will offer valuable networking opportunities while focusing on, leading with value and intention, understanding accountability and compliance and modelling pedagogical leadership in the child care setting.

This fall, all early childhood educators in the District of Parry Sound will be invited to attend a full-day early learning training hosted by Discovery Professional Learning. The session, taking place in October, is designed to cultivate passion and deepen understanding of meaningful play environments. Through interactive engagement with both materials and peers, educators will have the opportunity to explore the power of intentional learning experiences and spark a renewed love for learning.

In our ongoing efforts to support families, our Program Support Worker has been actively visiting EarlyON programs across the district to meet families face-to-face. These visits aim to offer information and support around accessing child care fee subsidies. Last month alone, four families received assistance, gaining valuable insights into the subsidy process, including how to apply and navigate the District of Parry Sound Application Portal. We are committed to continuing these outreach efforts to ensure families across the District of Parry Sound are aware of and can access the supports available to them. Together, we are building a stronger early years system—one that values educators, supports families, and puts children first.

After more than three decades of dedicated service, Cheri Sidon will be retiring from the DSSAB. Cheri began her journey in child care in 1994 and, over the course of 31 years, has made a lasting impact on our early years community. Her commitment, compassion, and expertise have touched the lives of numerous children, families, and colleagues. As we celebrate Cheri's retirement, we want to acknowledge and thank her for the difference she has made.

Income Support & Stability - Update

YMCA Parry Sound TEAM building day!

In support of the new Integrated Employment Services model, the IS&S West Team partnered with the YMCA Employment Services team for a team building day. Our Employment Ontario partners are an important relationship as we each continue to navigate the service model. This day included Ice Breakers, personality dimensions activities, snacks and networking.



Joint Meeting with EO and College Boreal

On May 29th, we held a joint meeting with our Employment Ontario partners — Employment North, Agilec, YMCA — and our Service System Manager, Collège Boréal. The purpose was to check in on how the transition to the Integrated Employment Services model is progressing. We received positive feedback from Boréal on our progress, collaboration, and overall work within the new model. These meetings will continue on a quarterly basis.

CMHA BBQ's and Mary St.

On May 5th and 7th, members of the Income Support & Stability Team participated in the CMHA Community BBQs held in Parry Sound and Sundridge. They also visited the Mary Street Centre for a community lunch, where they had the opportunity to connect with community members and volunteers, and share information about our services.

College Boreal Matrix Pilot Program

The goal of the pilot project is to evaluate the effectiveness of the Ontario Works Referral Readiness Matrix in accurately distinguishing client readiness and improving referral accuracy. The pilot was conducted in the Parry Sound DSSAB and Cochrane DSSAB regions, with a sample size of 70 matrix submissions, between April 3rd to May 12th. The main challenges arise from underweighted factors such as mental health, transportation, and caregiving responsibilities. These factors often lead to misclassification, where clients with good skills but significant stability issues are perceived as more ready for employment than they are. We continue to use the Matrix to assist College Boreal with making the Matrix an effective tool. Our work on the pilot was highlighted in their Network wide newsletter published on April 30th.

Income Support & Stability - Update

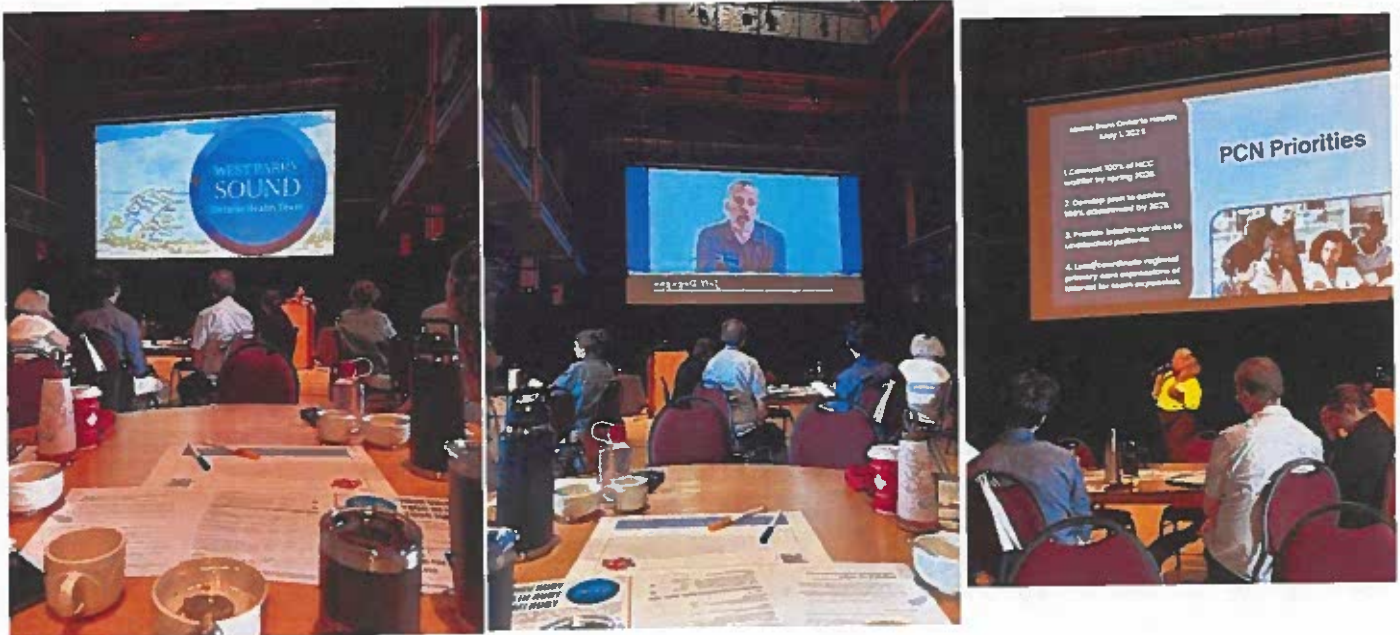
Youth Employment and Skills Strategy

On June 25th, ISN's went to Employment North to participate in the Youth Employment and Skills Strategy programming taking place at the centre. The ISN's provided an overview on our supports and services to participants. We continue to attend our EO offices regularly throughout the district to work collaboratively with our EO partners.



The Health and Social Services Network Conference

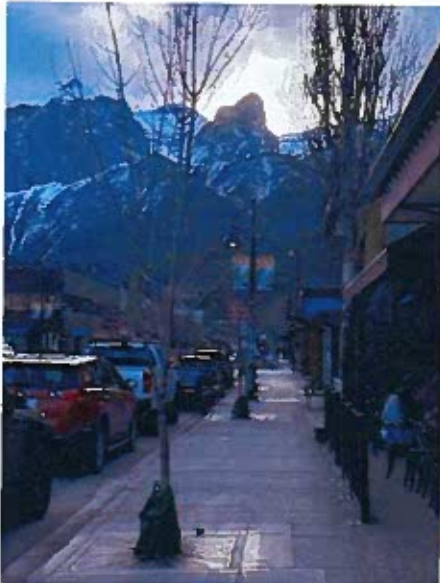
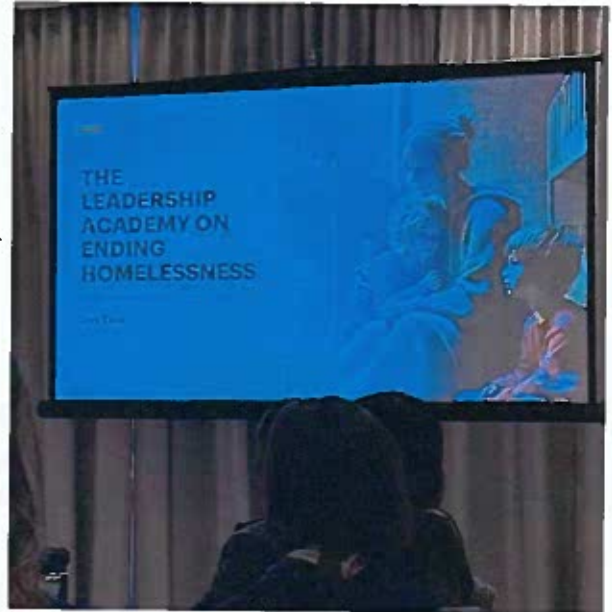
On June 4th, the Supervisors of Income Support & Stability attended the Health and Social Services Network conference. As the co-chair of the network, the Director of Income Support and Stability provided a video introduction to kick off the day. This event was another step in the journey toward improved health and wellness across the West Parry Sound region. An introduction to the West Parry Sound Ontario Health Team (OHT) was provided. We explored the current health and social services landscape and worked on some questions and conceptual ideas amongst our tables and within the group for a more connected, supportive system of care. A session was held with Design De Plume to brainstorm some marketing, advertising and logo designs for the new OHT.



Income Support & Stability - Update

Leadership Academy – Canmore, Alberta

The Income Support & Stability Leadership Team recently attended a Leadership Academy hosted by the Canadian alliance for Ending Homelessness and OrgCode in Canmore, Alberta from April 4th to April 7th that focused on Homelessness. The event, led and hosted by Iain de Jong, was an immersive gathering that brought together professionals from all over Canada and the United States and Australia to enhance and improve the homelessness system and support for people experiencing homelessness. Keynote speaker, Iain DeJong, facilitated many powerful sessions from his insights in trauma informed care, compassionate leadership and emphasized engaging with communities and the resources they have and designing systems that respect and support each other. In roundtable break out sessions, the energy was contagious and provided the opportunity to network with other professionals in this sector and have meaningful conversations around commonalities and similar challenges. The takeaway from this Leadership Academy was a sense of renewed purpose, a better understanding of the challenges and with new tools to tackle homelessness with empathy and courage. It wasn't just an educational experience it was professional boost for an often-tough topic of homelessness. The team left feeling ready to shape system change and continue to lead locally.



Income Support & Stability - Update

New DSSAB Vests for Outreach



Grand Opening Belvedere Support Services

On May 9, members of the Income Support and Stability team attended the grand opening of the West Parry Sound District Community Support Services' new location at 60 James Street in Parry Sound. This important organization provides meaningful home and community-based support services that promote independence and enhance the quality of life for seniors and other residents throughout the Parry Sound District. Income Support and Stability has built a valued and positive relationship with the West Parry Sound District Community Support Services to provide wraparound supports and coordinated access to services for residents of the district.



Transitional Unit Turnovers – May Update

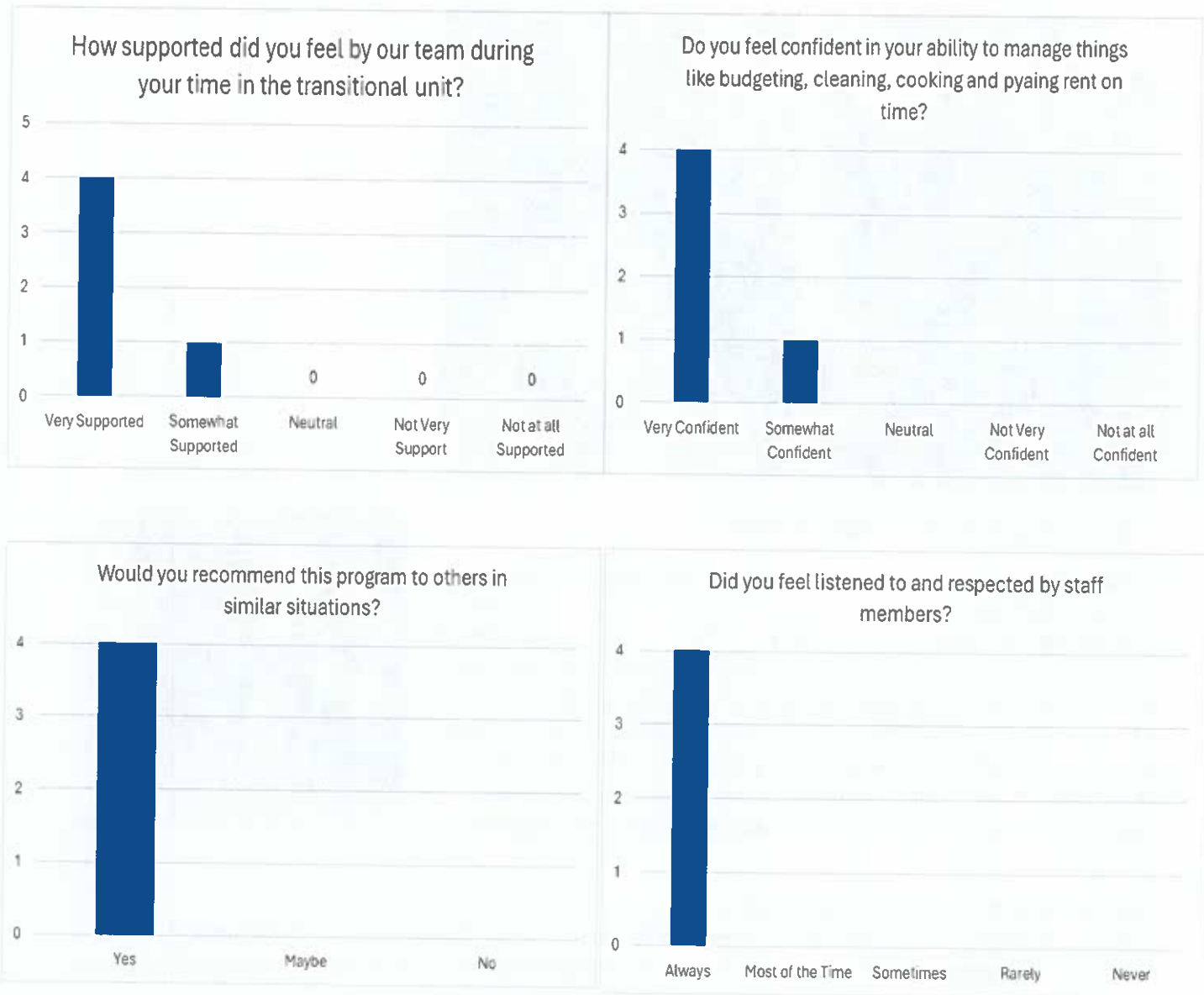
In May, our team proudly supported the successful transition of five clients from our Transitional Housing Program into permanent, stable housing. This milestone highlights the commitment of our Integrated System Navigators and the incredible resilience of our clients.

Each individual received personalized, wraparound support tailored to their unique journey—many of which involved complex challenges such as long-term homelessness, mental health struggles, addictions, domestic violence, and systemic barriers. Through regular check-ins, coordinated care conferences, and integrated service planning, ISNs built strong, trusting relationships that empowered clients to set goals and take meaningful steps toward independence.

With these five clients now settled into permanent housing, the program has welcomed five new participants to begin their own journey toward stability.

Income Support & Stability - Update

Transitional Unit Exit Surveys Data



Income Support & Stability - Update

Org Code Encampment Response Plan Engagement

From April 15-17th, Staff from Org Code came to spend a few days with our Income Support & Stability Team to begin engagement for our Encampment Response Plan. They attended an in-person PSSR Meeting (Coordinated Access Meeting), met with municipal partners, community services providers and those with lived experience. We went over a lot of the high needs/intensive case management clients. We went through all the different types of homelessness cases we see in our district such as encampments, tents, hotels, trailers etc. Training with our staff took place on June 25th and 26th and the Org Code team is meeting with the Income Support & Stability leadership team to discuss next steps and operationalize recommendations to enhance our entire Housing Loss Prevention system and our Encampment Response,

OESP (Ontario Electricity Support Program) Clinics – West Side.

In April, our Integrated System Navigator's (ISN's) created an initiative to offer clinics to assist everyone who is eligible for the OESP program and get them signed up for this Hydro credit. Staff attended offices in the areas of Rosseau, Orville, Foley, McDougall, Humphrey, Whitestone, Carling & McKellar.

Ontario Trillium Foundation Recognition Event.

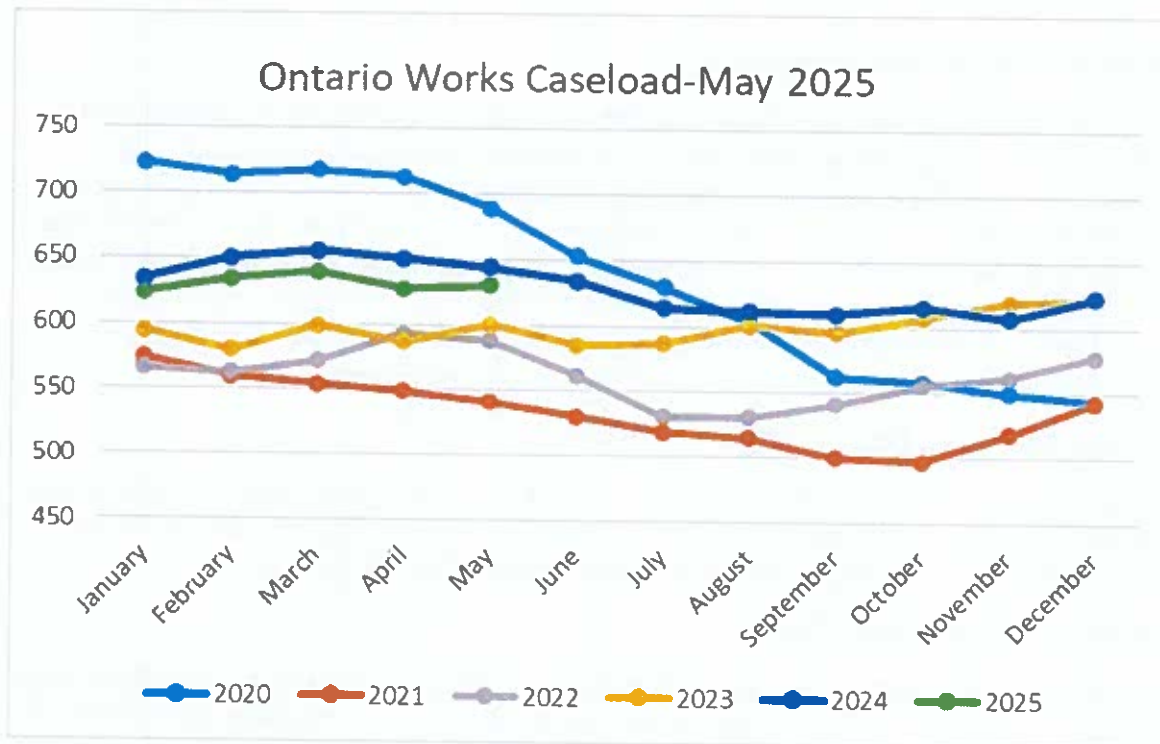
On Wednesday, May 21st, MPP Graydon Smith joined the Women's Own Resource Centre at the South River Legion, Branch 390, to celebrate the success of a grant from the Ontario Trillium Foundation (OTF). The funding supported the Rural Community Kitchen Program in the Almaguin Highlands — an initiative aimed at addressing food insecurity and fostering more socially inclusive communities. Throughout the program, Income Support & Stability staff actively participated in each community kitchen, assisting with meal preparation and helping to coordinate transportation for attendees. Staff also brought back surplus ready-made meals to our South River office to distribute to clients experiencing food insecurity.

NOSDA

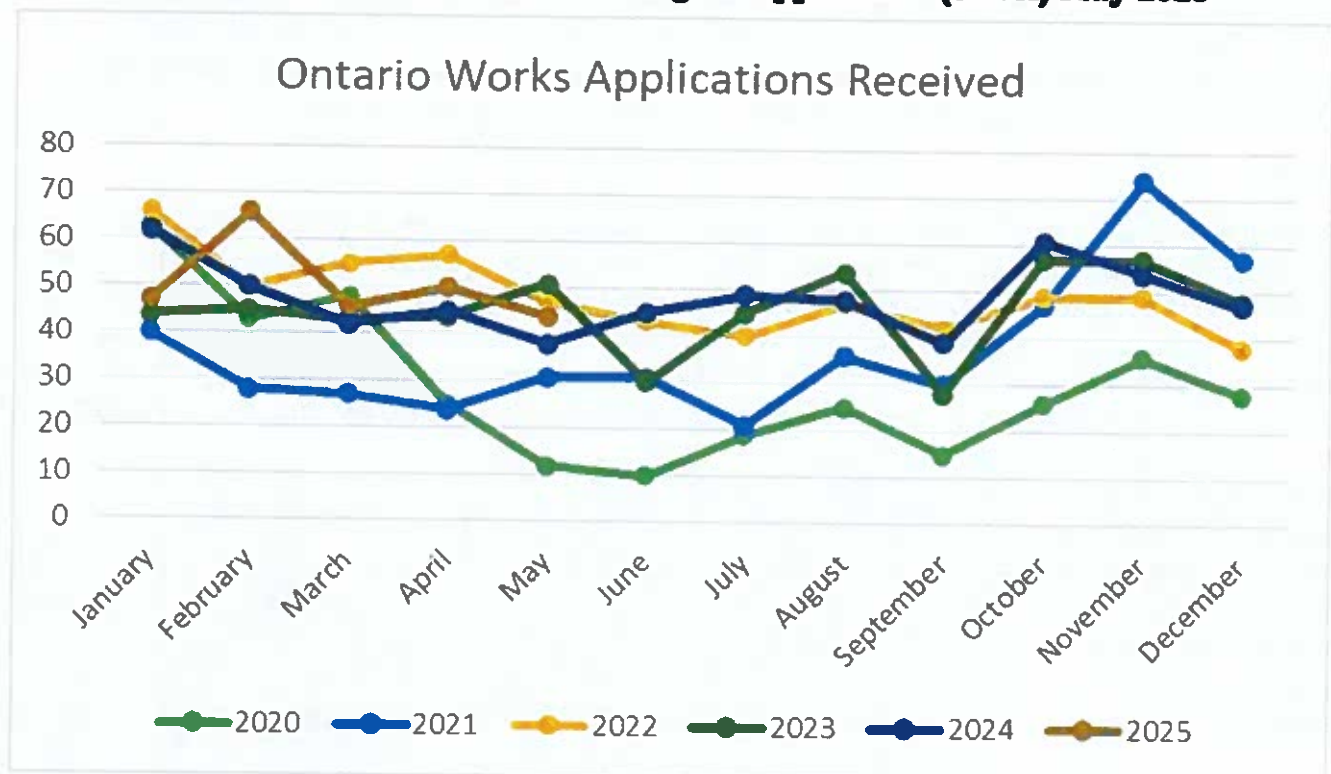
From June 2nd to 5th, the Director of Income Support & Stability attended the NOSDA Annual General Meeting in Sault Ste. Marie alongside several members of the Leadership Team. While there, he participated in the NOSDA Ontario Works Leadership Group meeting and engaged in discussions with Directors from MCCSS regarding upcoming changes to the Employment and Vocational Programming (EVP), including a feedback session with Ministry representatives. A highlight of the event was a keynote address by Iain de Jong of OrgCode, who emphasized the critical role of System Navigators in homelessness response. He highlighted how these professionals help individuals navigate fragmented systems that often don't communicate with each other, ultimately improving access to essential supports.



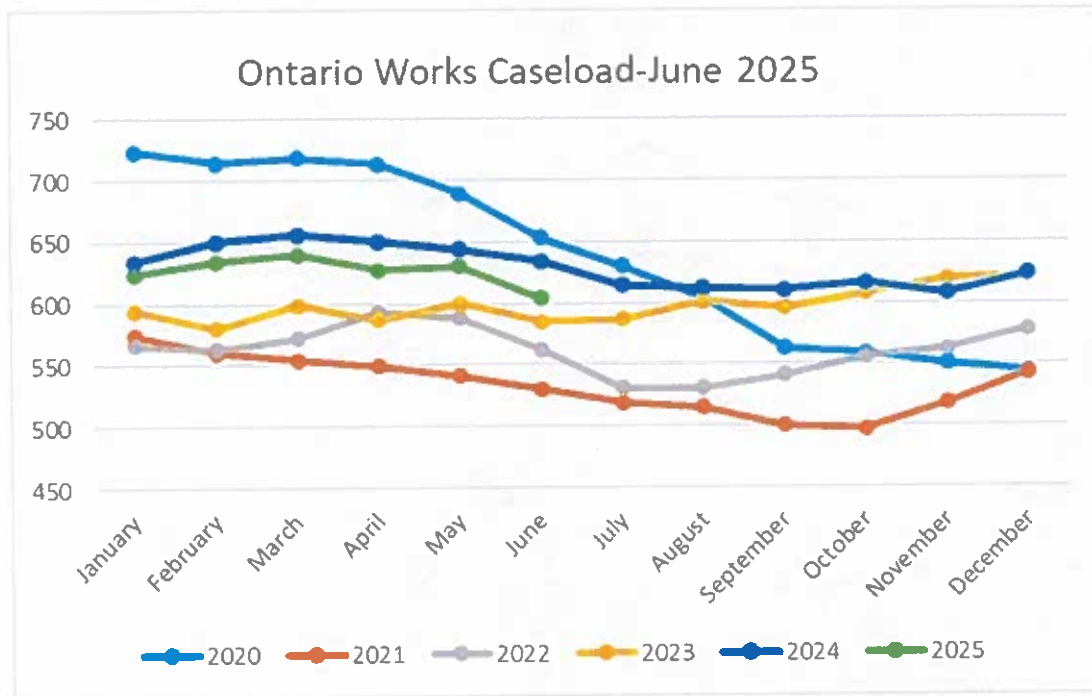
Caseload May 2025



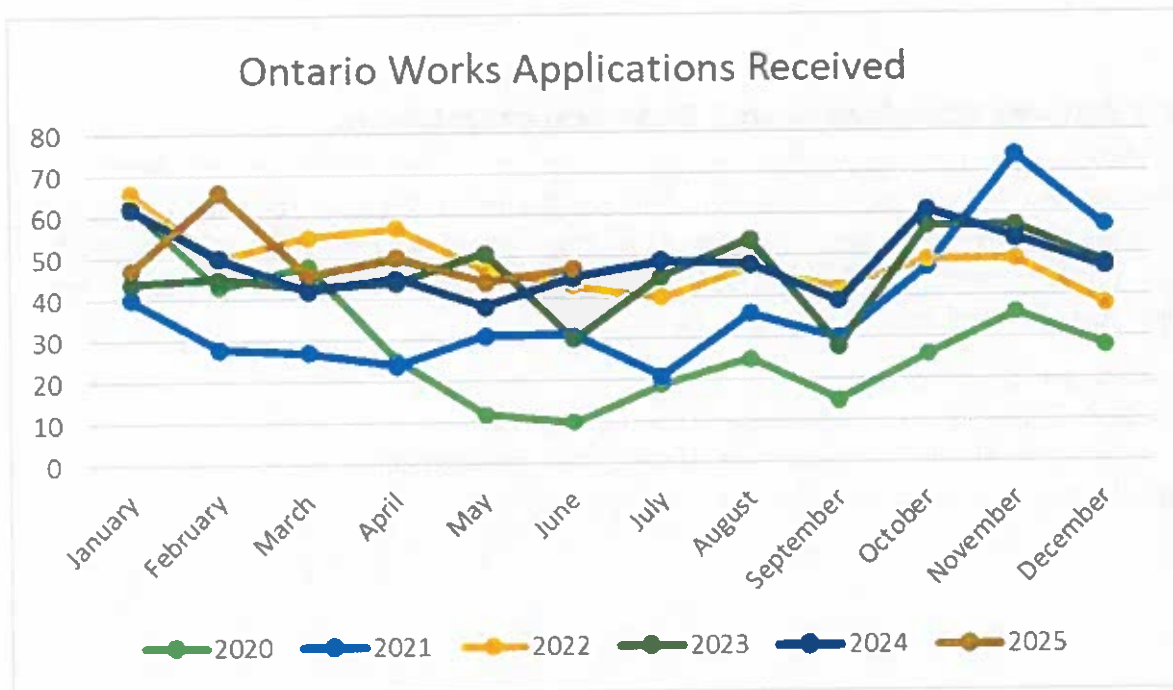
Ontario Works Intake - Social Assistance Digital Application (SADA) May 2025



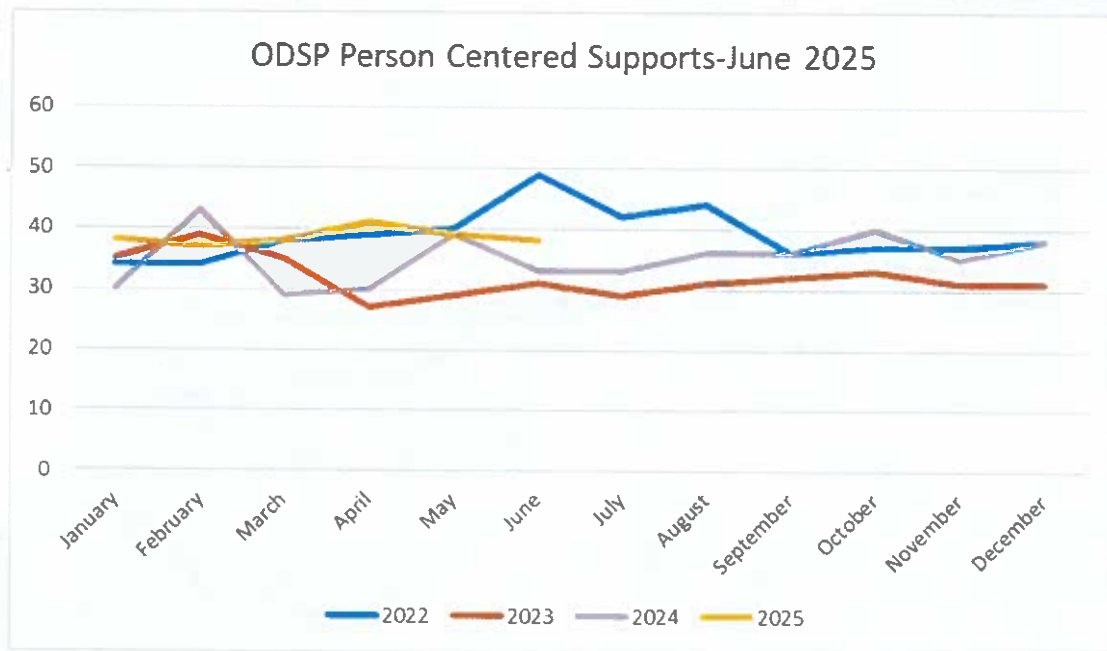
Caseload June 2025



Ontario Works Intake - Social Assistance Digital Application (SADA) June 2025



ODSP Participants Receiving Person Centred Supports through Ontario Works



The OW Caseload continues to hold steady at **604 cases (912 beneficiaries)**. We are providing **38 ODSP** participants Person-Centred Supports. We also have **62 Temporary Care Assistance** cases. **47** applications were received through the province's Ontario Works Intake Unit (OWIU).

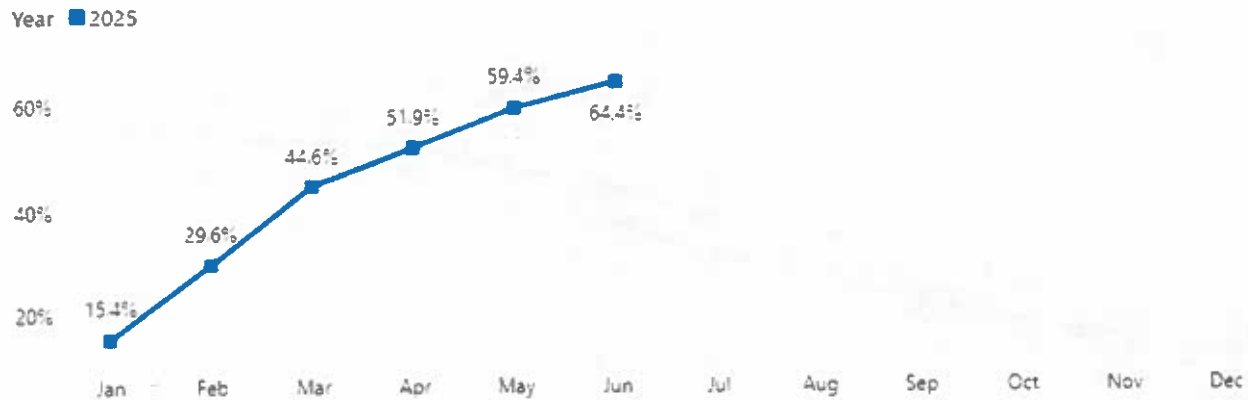
Employment Services Transformation & Performance Outcomes

On March 1st, 2025, as part of the province's Employment Services Transformation, we officially entered Integrated Employment Services model (IES) along with our Northeast DSSAB partners with our new Service System Manager College Boreal. This means that employment assistance for Social Assistance recipients now moves under the Employment Ontario umbrella. We are responsible for providing Person Centered Supports to SA Recipients in 4 Support Pillars.

- Crisis & Safety-homelessness, personal safety
- Health-medical, mental health counselling, addiction treatment
- Life Skills-Literacy and Basic Skills such as budgeting, time management
- Community Supports-Housing, transportation and legal support

% with an Action Plan created

Percentage of OW + NDA Members with mandatory participation requirements...



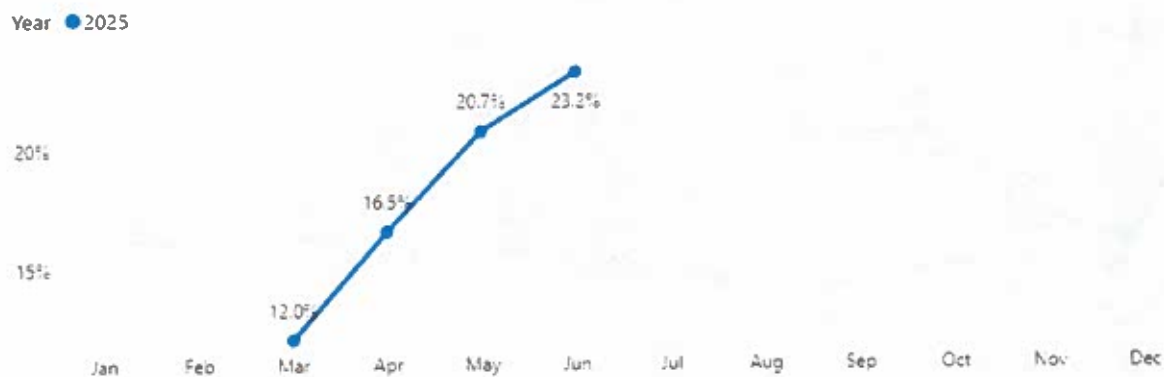
Provincial Average– 67.9%

Target-100%

**NDA refers to ODSP participants

Referrals to Employment Ontario

Percentage of OW + NDA Members with mandatory participation requirements...



Provincial Average 18.5%

Target 32%

**NDA refers to ODSP participants

% Exiting to Employment

Percentage of Ontario Works cases exiting to employment (Cumulative Year-to-...)

Year ■ 2023 ■ 2024 ■ 2025



Provincial Average 5.8%

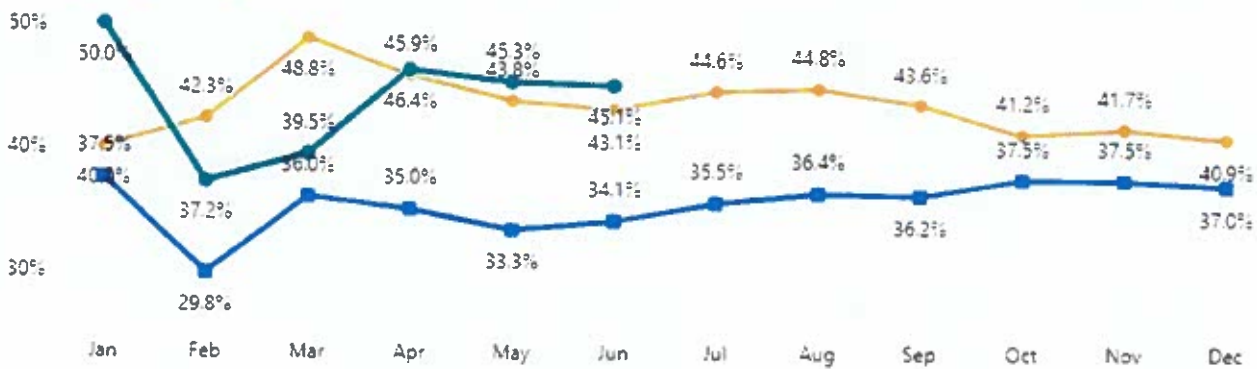
Target 22%

**NDA refers to ODSP participants

% of OW Cases Exit the Program and Return within One Year

Percentage of Ontario Works cases who exit the program and return within one...

Year ■ 2023 ■ 2024 ■ 2025

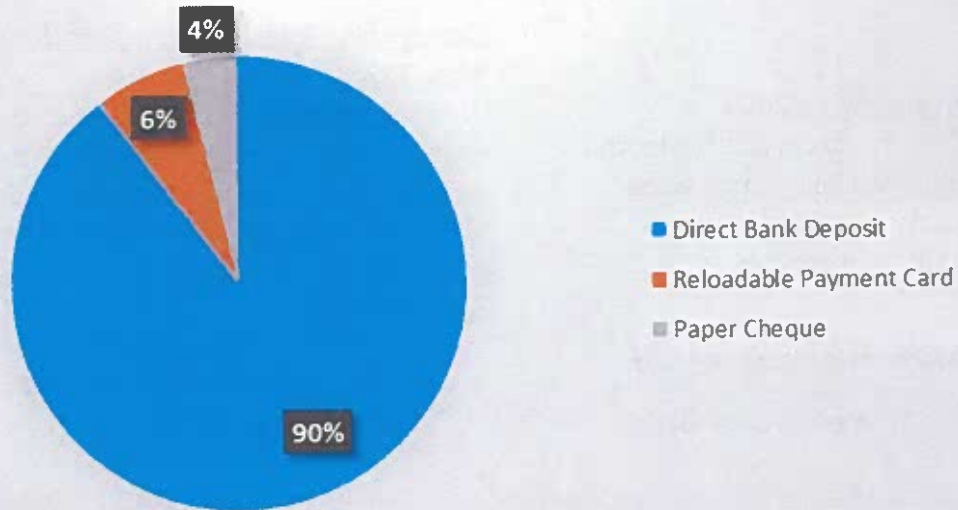


Provincial Average: 32.4%

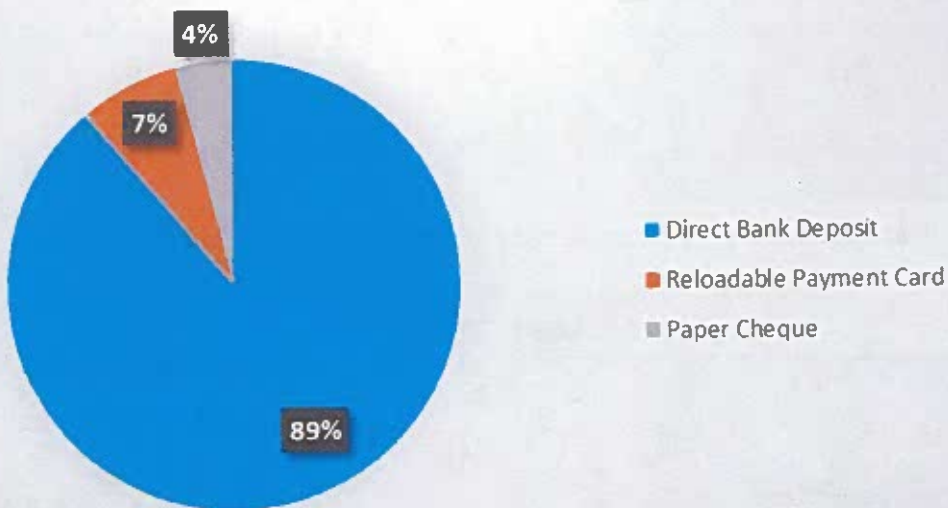
Target: 35%

DBD Enrollment

Payment Receipt Method-May 2025



Payment Receipt Method-June 2025

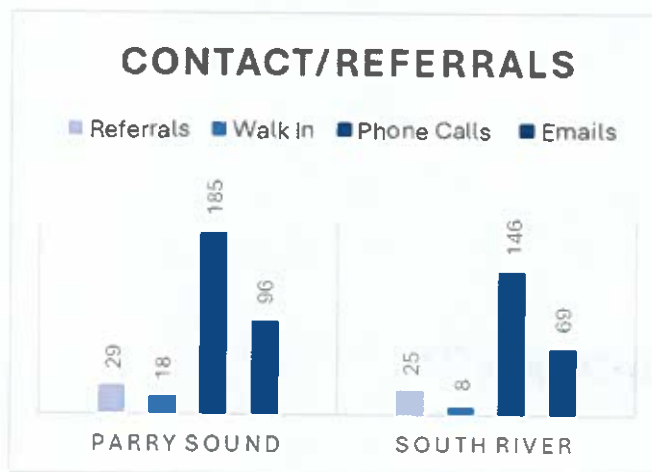


Income Support & Stability Update- May

Income Support and Stability Program Case Management involves the coordination of appropriate services and the provision of consistent and on-going weekly or bi-weekly supports, required by the individual to succeed in achieving and maintain life stabilization goals.

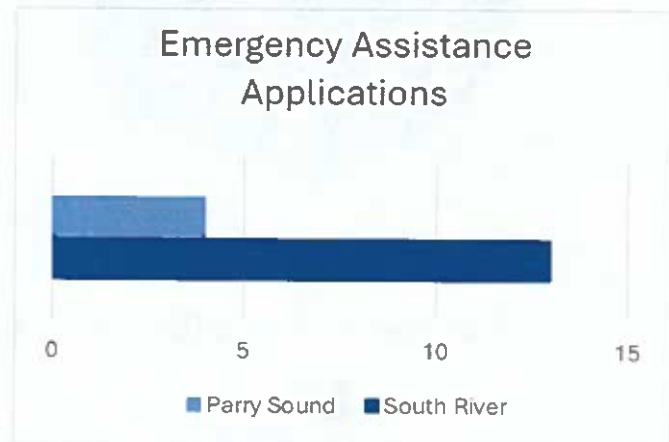
Contact / Referrals – May 2025

The data collected is initial contact made with a client to determine eligibility for on going support. This includes ongoing Housing Stability and Ontario Works cases.



Emergency Assistance Applications May 2025

An application can be created when the applicant is not currently in receipt of social assistance, or not serving a period of ineligibility. Administrator also must be satisfied the applicant to the best of their ability made a reasonable effort to access other resources.



Client Referrals

Clients who identify as experiencing homelessness, or at immediate risk of homelessness

May 2025	East	West	YTD
Homeless		1	22
At Risk	22	11	92
Program Total (Esprit In Shelter Clients calculated in Homelessness Numbers)			
Esprit in Shelter	4		4

Short Term Housing Allowance

Max of \$400 for 6 months

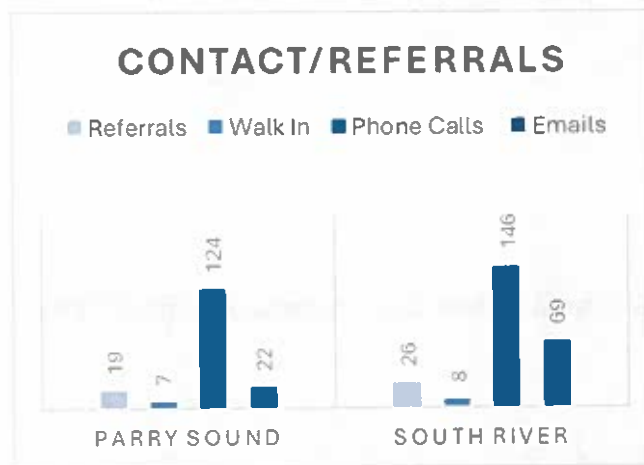
	Active	YTD
May	2	16

Income Support & Stability Update- June

Income Support and Stability Program Case Management involves the coordination of appropriate services and the provision of consistent and on-going weekly or bi-weekly supports, required by the individual to succeed in achieving and maintain life stabilization goals.

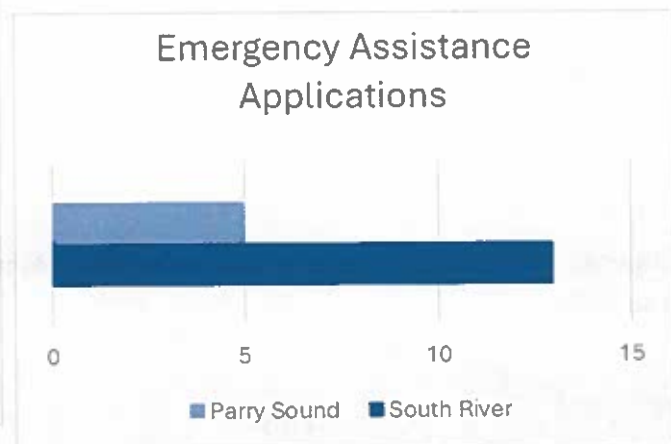
Contact / Referrals – June 2025

The data collected is initial contact made with a client to determine eligibility for on going support. This includes ongoing Housing Stability and Ontario Works cases.



Emergency Assistance Applications June 2025

An application can be created when the applicant is not currently in receipt of social assistance, or not serving a period of ineligibility. Administrator also must be satisfied the applicant to the best of their ability made a reasonable effort to access other resources.



Client Referrals

Clients who identify as experiencing homelessness, or at immediate risk of homelessness

June 2025	East	West	YTD
Homeless	2	8	32
At Risk	15	11	118
Program Total (Esprit In Shelter Clients calculated in Homelessness Numbers)			
Esprit in Shelter	1		5

Short Term Housing Allowance

Max of \$400 for 6 months

	Active	YTD
June	8	27

**Household Income Sources and Issuance from Homelessness Prevention Programs Funding (HPP)
May 2025**

May 2025 Income Source	Total	HPP
Senior	3	\$1502.40
ODSP	10	\$10,337.24
Ontario Works	21	\$18,061.97
Low Income		

May 2025 Reason for Issue	Total
Rental Arrears	\$16,311.80
Utilities/Firewood	\$4,346.36
Transportation	\$536.83
Food/Household/Misc.	\$8,706.62
Emergency Housing	
Total	\$29,901.61

**Household Income Sources and Issuance from Homelessness Prevention Programs Funding (HPP)
June 2025**

June 2025 Income Source	Total	HPP
Senior	6	\$3,307.57
ODSP	10	\$7,479.02
Ontario Works	19	\$18,526.02
Low Income	1	\$308.96

June 2025 Reason for Issue	Total
Rental Support	\$13,095.97
Utilities/Firewood	\$5,774.41
Transportation	
Food/Household/Misc.	\$8,801.19
Emergency Housing	\$1,950.00
Total	\$29,621.57

By-Name List Data

September 1, 2021– June 30, 2025

The By Name List is real-time list of all known people who are experiencing homelessness in our community that are willing to participate in being on the list and connecting with our agency for ongoing support to maintain affordable and sustainable housing. The individuals who are connected to this program are provided Intense Case Management supports with the foundations from Coordinated Access.



Item	Month	Total as of Previous Month	Percentage Change	Total	Percentage Housed Lifetime
New to BNL	8	80	10	88	
Returned From Inactive	0	3	0	3	
Moved to Chronic Homelessness	2	38	5.263157895	40	
Moved to Housing Total	6	275	2.181818182	281	56.2
Moved to Housing Chronic-Total	2	83	2.409638554	85	30.24911032
Moved to Housing Chronic-YTD	2	3	66.66666667	5	5.882352941
Returned to BNL from Housing	1	6	16.66666667	7	
New to Inactive	5	116	4.310344828	121	
Total on BNL	9	89	10.11235955	98	
Net new to BNL	-2			-2	
Net new to Chronic	0			0	
As of June 30, 2025					

**Parry Sound District Housing Corporation
May/June 2025**

Activity for Tenant Services

	May	June	YTD
Move outs	2	4	12
Move in (centralized waitlist along with internal transfers)	4	4	15
L1/L2 hearings	3	4	12
N4 Delivered to tenant or filed with the LTB– Notice of eviction for non-payment of rent	0	0	5
N5 Filed with the LTB– notice of eviction disturbing the quiet enjoyment of the other occupants	0	0	5
N6 Filed with the LTB –notice of eviction for illegal acts or misrepresenting income for RGI housing	0	0	0
N7 Filed with the LTB – notice of eviction for willful damage to unit	0	0	0
Repayment agreements (new) Formal & Informal	0	3	11
No Trespass Order	0	0	0
Tenant Home Visits	43	71	215
Mediation/Negotiation/Referrals	8	24	101
Tenant Engagements/Education	3	1	13

Housing Operations

Tenant Services Update (April, May and June 2025)

Springtime in Tenant Services has been eventful, with educational sessions on seed planting and a chair yoga series continuing at our seniors' building in Parry Sound. Additionally, we have commenced unit inspections in collaboration with the maintenance department. Tenant Services plays a crucial role during inspections by supporting and communicating with tenants regarding any concerns about the condition of their units or required repairs, as well as monitoring tenants' adherence to their lease obligations.

Tenant Services has also been actively involved in tenant relocation to facilitate significant maintenance work in units, attending Landlord and Tenant Board hearings, and ensuring compliance with subsequent court orders. As a consolidated team, Tenant Services, Maintenance, and Capital divisions have been collaborating on a process handbook for staff. Given the significant changes with the implementation of new modules in the housing software system (YARDI) and the evolving business practices, this handbook will serve as a valuable written reference to ensure new details are not overlooked. The handbook will be distributed to each staff member in a binder in the very near future.

Other activities undertaken by Tenant Services CRWs this quarter include leasing, processing move-ins and move-outs, unit transfers, tenant case management, responding to complaints, addressing related action items, and collecting and monitoring rent payments and arrears.

Housing Operations staff received identifying vests, for the purpose of ensuring that the tenants can identify staff from the Housing Operations and Service Management Department when they come to visit with greater certainty.



Housing Operations

Property Maintenance May 2025

Pest Control		3 Buildings are currently being monitored monthly for bedbugs. There are 7 active units.
Vacant Units	8	7 one-bedroom, 1- multiple bedrooms (asbestos abatement, and significant repair contributes to longer vacancy times)
Vacant Units - The Meadow View	6	5 market units available
After Hours Calls	7	Fire panel offline, monitoring station offline, building power loss, no heat, no hot water, OPP Wellness Check, front door on family home not latching, lock out
Work Orders	161	Work orders are created for our staff to complete routine maintenance repairs for all DSSAB/LHC Buildings
Purchase Orders	99	Purchase Orders are for services, and materials required outside of the Housing Operations Department scope of work for the LHC properties
Fire Inspections	1	Annual fire suppression inspection completed on a 6-storey seniors building
Annual Inspections		Annual inspections have been initiated across the District
Incident Reports		

Housing Operations

Property Maintenance June 2025

Pest Control		3 Buildings are currently being monitored monthly for bedbugs. There are 2 active units.
Vacant Units	8	7 one-bedroom, 1- multiple bedrooms (asbestos abatement, and significant repair contributes to longer vacancy times)
Vacant Units - The Meadow View	5	5 market units available
After Hours Calls	7	Monitoring station offline, building power loss, OPP access required, flooded basement, washing machine repairs required
Work Orders	100	Work orders are created for our staff to complete routine maintenance repairs for all DSSAB/LHC Buildings
Purchase Orders	65	Purchase Orders are for services, and materials required outside of the Housing Operations Department scope of work for the LHC properties
Fire Inspections	0	Annual fire suppression inspection completed on a 6-storey seniors building
Annual Inspections		Annual inspections have been initiated across the District
Incident Reports		

Housing Operations

Maintenance Update (April, May and June 2025)

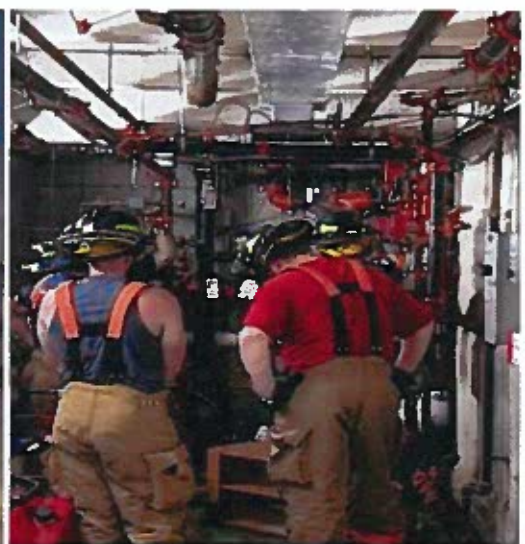
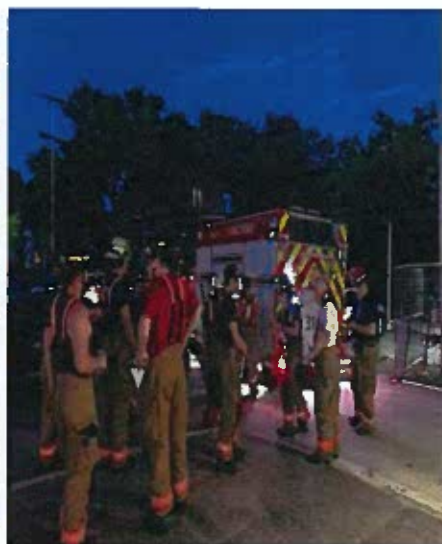
In April, the Housing Maintenance Department commenced the annual inspections of all DSSAB-owned facilities, including The Meadowview – NOAH. These inspections have been meticulously documented using the Maintenance IQ portal within Yardi to ensure thoroughness and completeness. The inspections have also facilitated collaboration with other departments within Housing Operations and have provided opportunities to engage with tenants.

Additionally, the Maintenance Department has implemented a new inventory tracking system, developed by the DSSAB IT Department. This system is utilized to track and inventory all DSSAB-owned appliances within the DSSAB and NOAH properties. It allows for quick updates, extensive reporting, and features an efficient labeling system for the appliances.

The inspections have generated numerous work orders, which the Maintenance Department is diligently working to complete. Maintenance IQ is also being used to track and record work orders as they are created and completed.

Furthermore, all summer grounds contracts for the DSSAB and NOAH properties have been awarded to the successful bidder for a term of three years.

The Maintenance Department continues to collaborate with the Parry Sound Fire Department. This collaboration includes using DSSAB buildings for training purposes and familiarizing the fire department with DSSAB buildings to ensure efficient service delivery if required.



Housing Operations

Capital Projects Update (April, May and June 2025)

During the months of April, May and June, the Capital Program was busy with the following:

Hazardous Material Remediation: Asbestos-containing pipe wrap successfully removed from a daycare facility. Backflow preventers installation preparations completed, with installation scheduled for this summer, due to supply delay.

Asbestos Awareness Training was held June 17th. Pinchin Ltd. provided the one-day certificate session to all Housing Operations staff. This knowledge better prepares the staff to recognize and respond to asbestos disturbances.

Looking ahead; there are 4 units containing asbestos and mold along with 5 units with mold only scheduled for remediation in July,

Plumbing HVAC and Duct Maintenance: Duct cleaning scheduled district-wide started in May and will be fully completed by August.

Multiple backflow preventors are scheduled to be installed this summer.

Exterior Doors and Flooring Projects: New exterior door installation scheduled for May, will now be completed sometime this summer due to manufacturing delays.

Flooring replacements and unit turnovers completed, with several units ready for occupancy.

Water Damage Repairs: Repairs to water-damaged units are now fully complete.

Generator and Electrical Work: Generator procurement process initiated for a childcare center. Electrical panel replacement work is progressing; installations are expected to be completed by the end of summer.

Roofing and Eavestrough Projects: Eavestrough replacements completed.

Partial roof replacements specifications prepared; tender awarded. Work will commence in August.

Infrastructure and Foundation Assessments: Asphalt replacement quotes being gathered district wide. Foundation and structural damage investigations completed; repair quotes obtained, with planning for execution underway.

Project Management Contracts Awarded: All necessary contracts for project management and consultancy on window and siding replacements were awarded and initiated.

Housing Operations

Capital Projects Update continued (April, May and June 2025)

Security Enhancements: Security upgrades, including new doors, lock changes, and access control systems, have been fully implemented at various facilities.

Structural Repairs and Remediation: Ice damming damage remediated at specific locations. Structural repair at one location awaiting retention of specialized general contractor.

Consulting and Engineering Contracts: Retaining wall project have been finalized; specifications and engineered drawings have been delivered. Engineering inspections conducted for damaged structural components.

Siding and Masonry Projects: Siding replacement contracts have been finalized; installation scheduled for summer 2025.

Masonry repair projects were fully quoted, and work has commenced.

Soffit and attic sealing inspection completed, with all necessary roofing inspections finalized.

Additional siding work is actively progressing toward completion by 2025.

Housing Programs Update

We are looking forward to the province providing us with the 2025/2026 COHB (Canada Ontario Housing Benefit) allocation that provides funding to those living in private market units. This announcement will hopefully come soon, as the team responds to daily inquiries about this funding. Both community partners, and clients, are looking for anything that will help them live sustainably in the current housing market. While we wait, we have been able to utilize more funds allocated to our rent supplement program and are actively working with our IS&S team to fill those spots. Presently, we have been able to secure one rent supplement on the west side of the district, and are hoping to secure two to three more, between east and west Parry Sound.

Housing Programs wrapped up the Housing and Homelessness Plan Update at the end of May and hope to send it to our team leads at MMAH mid-June. This plan includes reports from Tenant Services, Maintenance and Capital, Housing Programs, Income Support & Stability, and Esprit and updates MMAH on what we've accomplished over the last year. It also speaks to targets that the ministry sets in place for our district to meet each year.

We saw 11 approved applications to the centralized waitlist in the month of May. There was only one cancelled application, and it was due to the applicant failing to continue making payments for social housing arrears. Two applicants were housed from the waitlist this month.

Housing Programs

Social Housing Centralized Waitlist Report May 2025

	East Parry Sound	West Parry Sound	Total
Seniors	48	131	179
Families	155	479	634
Individuals	478	156	634
Total	681	766	1447
Total Waitlist Unduplicated			404

Social Housing Centralized Waitlist Report June 2025

	East Parry Sound	West Parry Sound	Total
Seniors	51	135	186
Families	163	488	651
Individuals	542	166	708
Total	756	789	1545
Total Waitlist Unduplicated			421

SPP = Special Priority Applicant

Social Housing Centralized Waitlist (CWL) 2024 - 2025 Comparison Applications and Households Housing from the CWL

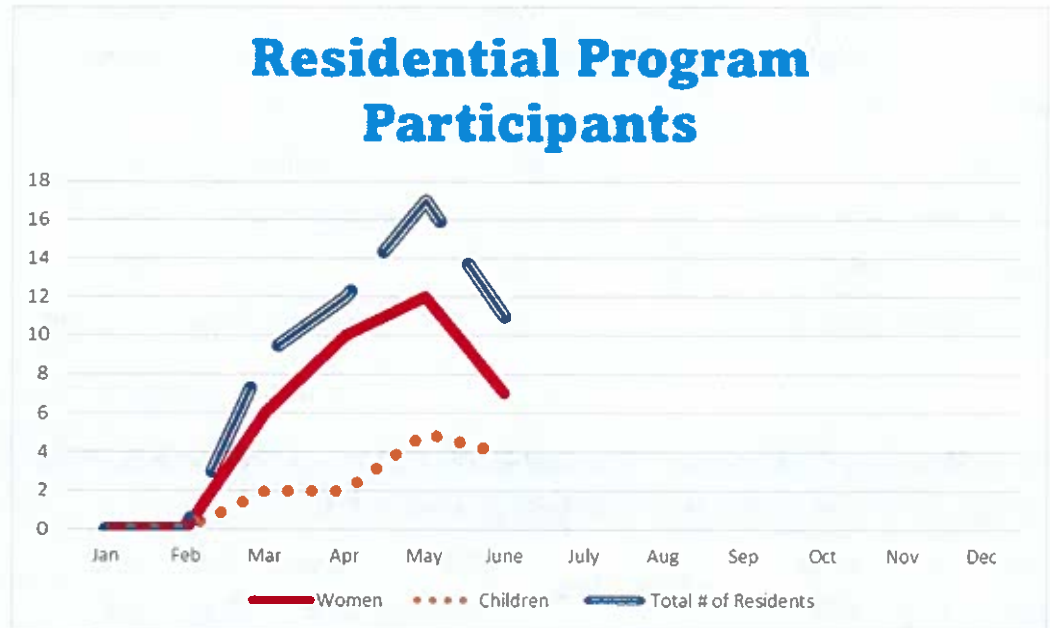
Month 2024	New App.	New SPP	Cancelled	Housed	SPP Housing	Month 2025	New App.	New SPP	Cancelled	Housed	SPP Housing
Jan	3		2	1		Jan	9	0	0	2	
Feb	5		11	1		Feb	8	0	2	3	
Mar	7		3	3		Mar	9	1	4	1	
Apr	10	1	7			Apr	6	1	10		
May	4	1	5	1		May	11		1	2	
June	1		15	3		June	12	2	1	2	
July	9	1	19			July					
Aug	9	1	21			Aug					
Sept	6		16	2		Sept					
Oct	6		9	4		Oct					
Nov	10	1	17	3		Nov					
Dec	11		6	3	2	Dec					
Total	81	5	131	21	2	Total	55	4	18	10	0

In the month of June, there were 12 applications approved and added to the Centralized Waitlist; 2 applications were approved for special priority placement; 1 application was cancelled as the applicant is deceased, and 2 applicants were housed from the waitlist.

Esprit Place Family Resource Centre



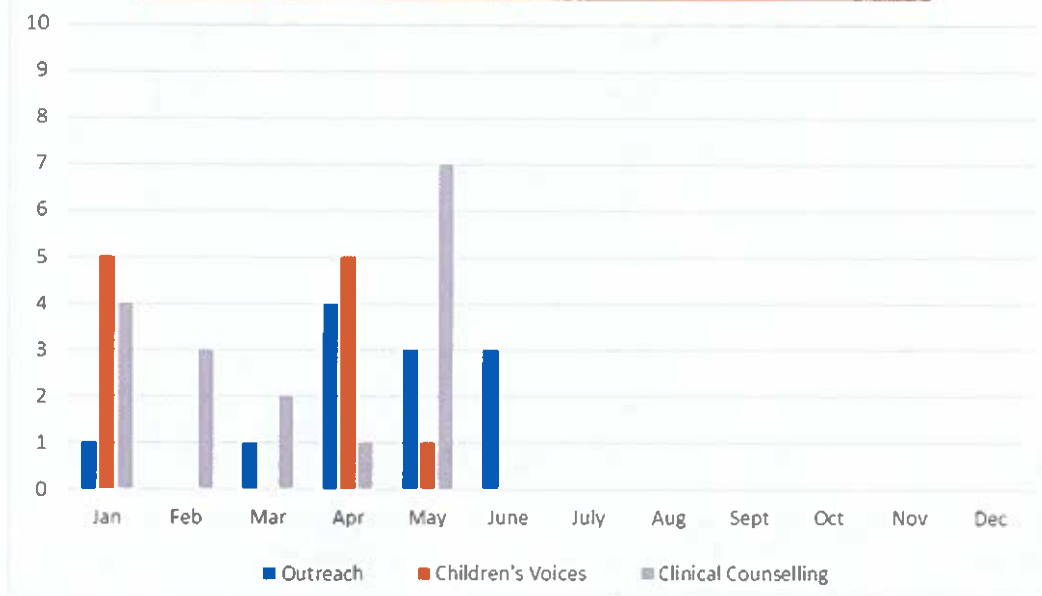
Esprit Place has been busy since its reopening in March. We spent most of May and June at 100% capacity in our residential program. Our revised programming has been fully implemented, and our new clinical counselling program is being well received by clients. Esprit Place and Income Support & Stability programs continue to strengthen their partnership to meet the diverse and changing needs of the clients that we serve. We have formalized joint protocols to strengthen the partnership and guide processes and procedures.



The Parry Sound Violence Against Women Coordinating Committee now has a strong, dedicated membership. The committee is planning a community event in the town of Parry Sound on Friday,

October 3rd, 2026. "Take Back the Night" is an event bringing people together to draw awareness to gender-based violence. Further details will be forthcoming.

New Program Enrollments



Social Media Stats

Facebook –District of Parry Sound Social Services Administration Board	FEB 2025	MAR 2025	APR 2025	MAY 2025	JUNE 2025	JULY 2025
Total Page Followers	713	721	731	738	749	749
Post Reach this Period (# of people who saw post)	4923	7739	3660	3159	11,121	11,941
Post Engagement this Period (# of reactions, comments, shares)	697	788	40	501	77	75

Facebook -Esprit Place Family Resource Centre	FEB 2025	MAR 2025	APR 2025	MAY 2025	JUNE 2025	JULY 2025
Total Page Followers	214	217	220	225	225	225
Post Reach this Period (# of people who saw post)	608	998	1214	100	580	815
Post Engagement this Period (# of reactions, comments, shares)	12	65	94	22	10	0

DSSAB LinkedIn Stats https://bit.ly/2YyFHIE	FEB 2025	MAR 2025	APR 2025	MAY 2025	JUNE 2025	JULY 2025
Total Followers	519	525	537	548	551	558
Search Appearances (in last 7 days)	72	131	187	371	205	132
Total Page Views	46	34	37	52	35	22
Post Impressions	1030	632	843	650	660	715
Total Unique Visitors	22	19	21	29	20	12

Instagram - Esprit Place Family Resource Centre https://www.instagram.com/espritplace/	FEB 2025	MAR 2025	APR 2025	MAY 2025	JUNE 2025	JULY 2025
Total Followers	101	103	104	104	105	107
# of accumulated posts	63	64	65	65	65	66

*NOTE: Facebook has started reporting reach and engagement differently as of June 2025



Summer Newsletter

Unit Inspections

To help keep our homes safe and well-maintained, our maintenance team will be carrying out routine unit inspections over the coming weeks. These inspections allow us to identify and address any issues early, ensuring your home stays in good condition. You will receive advance notice of the date and time for your inspection. We appreciate your cooperation and understanding as we work together to maintain a safe and comfortable living environment for everyone.

*Please note, pictures will be taken.



Air conditioners

Reminder that the \$50 annual air conditioner fee is due by July 31, 2025. If you live at Belvedere, this year is exempt.



(705) 746-7777



www.psdssab.org



1 Beechwood Drive, Parry Sound





705-382-2900
www.almaguin-health.org

Minutes: July 3, 2025, 10:00 am in person & via Zoom and at the Township of Perry Municipal Office

Present: Rod Ward (Chair), Delynne Patterson, Margaret Ann MacPhail, Vicky Roeder-Martin (Vice-Chair), Sean Cotton, Brad Kneller, Jim Ronholm, Cheryl Philip, Tom Bryson, Luke Preston, Deb Duce (Secretary).

Regrets: Norm Hofstetter.

Guest: Dr. Sarah MacKinnon, Shelly van den Heuvel, Sandy Zurbrigg, Courtney Metcalfe, Greg Stevens, David Gravelle, Nav Othi.

Called to order at 10:00 a.m. by Chair R. Ward.

1. **2025-17** Moved by Margaret Ann MacPhail - Seconded by Vicky Roeder-Martin
THEREFORE BE IT RESOLVED THAT the Almaguin Highlands Health Council adopt the minutes from the regular meeting of June 5, 2025, as circulated. Carried.
2. **DECLARATION OF PECUNIARY OF INTEREST:** None
3. **DELEGATIONS:**
 - a) **Muskoka Almaguin Ontario Health Team (MAOHT), HHR Recruiter 3-Year Funding Renewal Request**
Greg Stevens, David Gravelle, Nav Othi, with Dr. Sarah MacKinnon and Shelly van den Heuvel.

The MAOHT team presented the recommendation of the Health & Human Resources Task Force to continue with a 3-year extension of the 3-year Recruiter funding term that expires on December 31, 2025. The initial term was implemented to address the persistent shortage of primary care providers; municipalities in Muskoka Almaguin contributed as well as healthcare services organizations (health teams/hospital/foundations).

The presentation overview included a workforce analysis, population growth throughout the regions, totals for unattached patients, ideas, plans for expansion of access to healthcare support and services, and recruiter engagement at conferences and physician recruitment events in the UK, USA, and other provinces.

Sundridge District Medical Centre shared they have been fortunate in part because of recruiter support, programs such as Practice Ready Ontario (PRO), and

assistance with the recruitment process (appointments, tours, dinners, hotels, etc.). Almaguin Highlands Family Health Team also benefited from the support.

It was noted that primary care provider recruitment will continue to be a problem until there is a larger solution by the MOH/OH across the province.

Council members noticed that Joly Township and Town of Kearney were not included in the first term and asked that they be included in the recommendation from AHHC to municipalities in Almaguin Highlands.

4. RESOLUTIONS PASSED:

2025-18 Moved by Delynn Patterson - Seconded by Tom Bryson.

THEREFORE BE IT RESOLVED THAT Be it resolved that the Almaguin Highlands Health Council will request commitment from each municipality for \$1000 per year for the years 2026, 2027, and 2028 for the continued MAOHT Health Human Resources Recruiter

5. ITEMS FOR DISCUSSION:

a) Almaguin Health and Wellness Summit – October 7, 2025

The plan for the summit scheduled was amended following a discussion on what healthcare providers are doing now and how they would like to do things in the future. A survey will be created and distributed to healthcare providers and organizations. Following a review of the survey data, one-on-one interviews may be coordinated to gather greater detail. The information received will be used to create a report to the municipalities on what the desired and future needs in healthcare and what they can do to help.

Members shared questions on building requirements (planning/development), patient waitlists, PCAT funding (\$1.6 billion), feedback from patients, families and caregivers (PFC), and access to a list of resources that are available to assist people navigation the healthcare system (i.e. MAOHT Community Helpline & other [community resources](#)). D. Duce will share links to information following the meeting and introduce them to the MAOHT communications leads – Jessica North and Louise Picot – who will be able to assist in creating healthcare resource lists for distribution at summer events and community offices.

Next steps include a presentation to the MAOHT Alliance Council or Collaboration Steering Committee to connect with healthcare providers and organizations and promote the information gathering survey. S. van den Heuvel will coordinate the survey plan (questions, marketing, accessibility) with a team. L. Metcalf will create the online survey. D. Duce will connect with G. Stevens regarding presentation at the August CSC meeting.

The Summit on October 7th will be put on hold with the committee determining plans following the review of survey data.

b) Progress Report:

At the next meeting, a proposal for municipal funding supports for an in-depth building engineering study will be presented

c) **Other Business: none**

6. ADJOURNMENT

2025-19 Moved by Jim Ronholm - Seconded by Tom Bryson
THEREFORE, BE IT RESOLVED THAT the Almaguin Highlands Health Council adjourn at
11:20 a.m. to meet again on September 4, 2025, at 10:00 am at Perry Township. Carried.



ALMAGUIN HIGHLANDS OPP DETACHMENT BOARD
CONSEIL DU DÉTACHEMENT D'ALMAGUIN HIGHLANDS
DE LA POLICE PROVINCIALE

ALMAGUIN HIGHLANDS OPP DETACHMENT
DÉTACHEMENT D'ALMAGUIN HIGHLANDS DE LA POLICE PROVINCIALE

Almaguin Highlands O.P.P. Detachment Board

Regular Meeting of the Board

Wednesday June 11th, 2025

5:00 p.m.

Township of Perry Municipal Office

(1695 Emsdale Road, Emsdale, ON)

Any and all Minutes are to be considered Draft until approved by the OPP Board at a Regular Meeting.

In Attendance:

Council Chambers:

Krista Miller, Vice Chair & Community Representative, Robert Sutherland, Chair & Community Representative Councillor Joe Lumley, Councillor Dan Robertson, Councillor Kevin Noaik, Councillor Neil Scarlett, S/SGT Doug Vincer, Almaguin Highlands OPP Detachment Commander Beth Morton, Acting Secretary

Members of the Public: None

Disclosure of Conflict of Interest

Nil

Resolution No. 2025-11

Moved by: Dan Robertson

Seconded by: Kevin Noaik

Be it resolved that the Almaguin Highlands OPP Detachment Board hereby approves the Regular Board Meeting Minutes dated Thursday, May 8, 2025.

Carried

Resolution No. 2025-12

Moved by: Krista Miller

Seconded by: Neil Scarlett

Be it resolved that the Almaguin Highlands OPP Detachment Board hereby receives the 2025 Q1 – OPP Detachment Board Report.

Carried

Item 6.1 Request from Armour Township

The Board reviewed the request from Armour Township for increased in police presence in high tourism areas. The Board directed Staff Sergeant Vincer to follow up with Armour Township that the OPP will continue to provide ongoing police presence and will also respond with recommendations.

From the discussion, the Board directed that it will further discuss how to address municipal correspondence and direction at the Wednesday, September 10, 2025 Regular Meeting.

Resolution No. 2025-13

Moved by: Joe Lumley

Seconded by: Dan Robertson

Be it resolved that the Almaguin Highlands OPP Detachment Board hereby approves the Board Terms of Reference.

Carried

Resolution No. 2025-14

Moved by: Kevin Noaik

Seconded by: Neil Scarlett

Be it resolved that the Almaguin Highlands OPP Detachment Board hereby approves the Abuse, Discrimination, Harassment and Violence Policy.

Carried

Resolution No. 2025-15

Moved by: Neil Scarlett

Seconded by: Dan Robertson

Be it resolved that the Almaguin Highlands OPP Detachment Board hereby approves it's 2025 Board Budget.

Carried

Resolution No. 2025-16

Moved by: Neil Scarlett

Seconded by: Krista Miller

Be it resolved that the Almaguin Highlands OPP Detachment Board receives Correspondence and General Information Items 7.1. to 7.4. on the June 11th, 2025 Agenda.

Carried

The Meeting adjourned at approximately 6:50 p.m.

Dated this 10th day of September, 2025.

Robert Sutherland, *Chair*

Beth Morton, *Acting Secretary*



Magnetawan Community Centre Board (MCCB)

Meeting Minutes

Wednesday August 6, 2025

9:00 am

**Magnetawan Community Centre
4304 Highway 520, Magnetawan**

Committee members in attendance:

Chair Garfield Robertson
Vice Chair Mark Langford
Councillor Brad Kneller
Maria Dunnett
Garry Johnston
Harvey Sohm

Regrets:

Martina Winstone

Staff members in attendance:

Deputy Clerk Laura Brandt (Secretary)

OPENING BUSINESS

1.1 Call to order

The meeting was called to order at 9:00 am

1.2 Adoption of the Agenda

RESOLUTION 2025-10 Miller-Johnston

BE IT RESOLVED THAT the Magnetawan Community Centre Board amends the agenda for this meeting of Wednesday August 6, 2025, to include 2.6 Discussion Magnetawan Lions ATM at the Lions Pavilion.
Carried.

1.3 Disclosure of Pecuniary Interest

Chair Garfield Robertson stated that should anyone have a disclosure of pecuniary interest that they could declare the nature thereof now or at any time during the meeting.

1.4 **Adoption of Previous Minutes**

RESOLUTION 2025-11 Kneller-Dunnett

BE IT RESOLVED THAT the Magnetawan Community Centre Board adopts the minutes from the committee meeting of Wednesday June 11, 2025, as copied and circulated. Carried.

ITEMS BROUGHT FORWARD

2.1 **Verbal Update Magnetawan Community Centre Projects**

The Secretary advised the Committee that the only outstanding projects left to complete for the Community Centre is the repair of the seal on the current fridge which will be moved to the Ahmic Community Centre and the wooden dividers for the drawers. Committee Member Dunnett has not had a chance to go to IKEA but when she does she will be looking for a solution for the drawers.

The Secretary further advised that the fridge is on order and it will be delivered in the upcoming weeks. The Secretary also advised the Committee that grass seed was originally put down at the new EV charging station, but it will be reseeded again.

The Secretary advised that she had applied for grant funding to help offset the cost of projects for 2025.

2.2 **Verbal Update Lions Pavilion Projects**

The Secretary advised the Committee that the accessible picnic table and bench have arrived and have been placed in front of the Municipal Office and by the accessible parking at the library.

The Secretary further advised the Committee that the outstanding projects are the installation of the new masonry furnace which Staff have conducted site visits with prospective contractors.

The Secretary has also done site visits with prospective contractors for the repair of the cement footings. Staff will be sourcing funding to pay for this project to be completed and budgeted for in 2026. Staff have also ordered a sonar/sonic bird deterrent device and Staff will test it out.

The Secretary met with Craig's Welding regarding the stairs that lead to the Pavilion. Due to the frost the stairs have moved. It was noted that this could be a reoccurring issue and that it was not feasible to repair them each year. The Secretary advised that signage has been erected to warn users of the uneven stairs and to use the handrail.

2.3 **Verbal Update Ahmic Harbour Community Centre**

The Secretary advised the Committee that Staff that the new picture of the King has been hung to replace the one that was damaged as well as the blinds have been delivered and installed.

The Secretary also advised the Committee that currently the digital sign is not working. The hard drive has been replaced but the display is still currently not working. Staff are working on getting this rectified as soon as possible.

Staff further advised that the only outstanding projects to be completed are the new kitchen floors which Staff are currently gathering quotes.

2.4 Time Capsule – Picture of the Committee

The Secretary advised that the Committee did not get their picture taken last minute and the Committee has deferred the taking of the photo until next meeting as the Chair and one Committee member are absent. The picture was taken this meeting for the time capsule with one Committee member present.

2.5 Revenues Update

The Secretary advised the Committee that the current total revenues totals are in the agenda package and that rental revenues seem to be on track in comparison to last year.

2.6 Discussion ATM Lions Club at the Lions Pavilion

RESOLUTION 2025-12 Kneel Johnston

BE IT RESOLVED THAT the Magnetawan Community Centre Board is in favour of the Magnetawan Lions Club placing an ATM/Cash Machine at the Lions Pavilion AND FURTHER the ATM will be the sole responsibility of the Magnetawan Lions Club. Carried.

ADJOURNMENT

3.1 Confirm the Proceedings of Committee and Adjourn

RESOLUTION 2024-12 Kneel Johnston

BE IT RESOLVED THAT the Magnetawan Community Centre Board adjourns this meeting at 9:20 am to meet again on October 15, 2025, at 9:00 am or at the call of the Chair. Carried.

Approved by:

Chair

Secretary



ALMAGUIN HIGHLANDS OPP DETACHMENT BOARD
CONSEIL DU DÉTACHEMENT D'ALMAGUIN HIGHLANDS
DE LA POLICE PROVINCIALE

ALMAGUIN HIGHLANDS OPP DETACHMENT
DÉTACHEMENT D'ALMAGUIN HIGHLANDS DE LA POLICE PROVINCIALE

Almaguin Highlands O.P.P. Detachment Board

**Regular Meeting of the Board
Wednesday September 10th, 2025
5:00 p.m.**

**Township of Perry Municipal Office & Electronic Video
(1695 Emsdale Road, Emsdale, ON)**

- 1. Call to Order**
- 2. Disclosure of Conflict of Interest**
(with reference to this Agenda and any previous meeting)
- 3. Adoption of Minutes**
3.1. Regular Board Meeting Minutes – Wednesday, June 11th, 2025
- 4. Delegations – NIL**
- 5. Almaguin Highlands OPP S/Sgt Detachment Commander Updates and/or Reports**
5.1. 2024 Almaguin Highlands OPP Detachment Annual Report {Res}
5.2. OPP Detachment Board – Detachment Commander Performance Feedback Form {Discussion}
- 6. Board Business**
6.1. Managing Municipal Requests and Correspondence {Discussion}
6.2. Almaguin Highlands OPP Detachment Board Insurance {Update}
6.3. Community Safety and Well Being Plan {Discussion}
- 7. Correspondence and General Information - NIL**
- 8. By-laws – NIL**
- 9. Closed Session – NIL**
- 10. Other Business**
- 11. Adjournment** - Next Meeting: Wednesday, October 8th, 2025

All information including opinions, presentations, reports, documentation, etc. that are provided at a public or open meeting are considered a public record.

This is the true original Agenda distributed to the OPP Detachment Board, copied for public handout, and placed in the Almaguin Highlands OPP Detachment Board File. Ref: OPP Detachment Board Agenda 2025 09 10



ALMAGUIN HIGHLANDS DETACHMENT

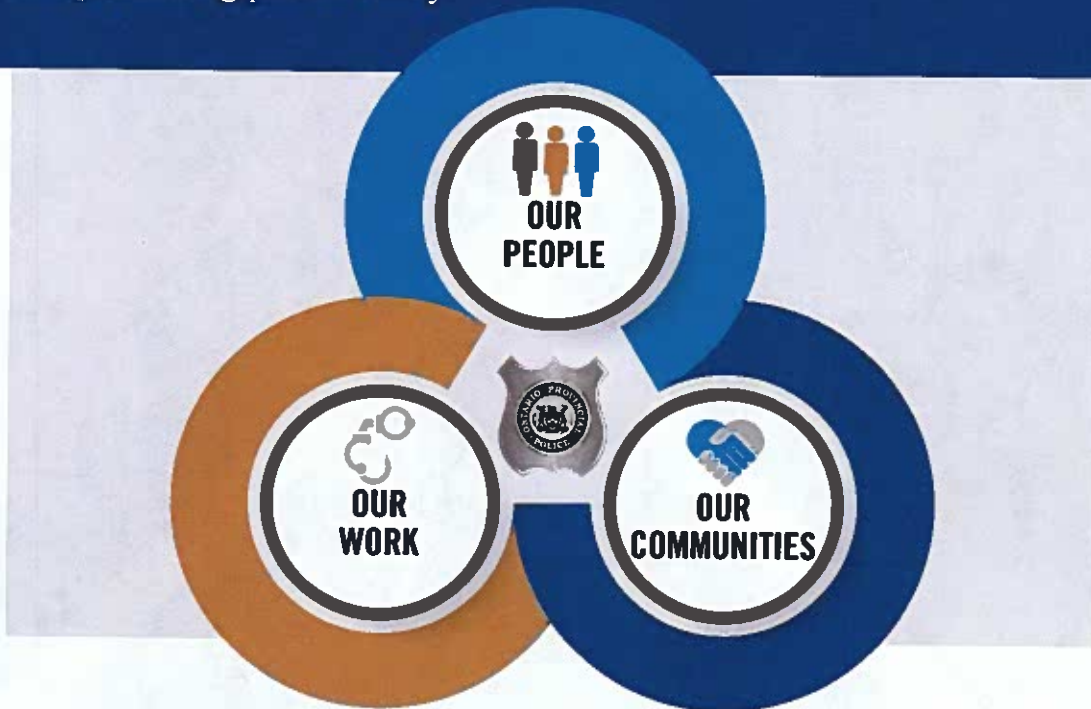
2023-2025 ACTION PLAN

OUR VISION

Safe Communities... A Secure Ontario

OUR MISSION

To serve our province by protecting its citizens, upholding the law and preserving public safety.



OUR VALUES

Serving with
**PRIDE,
PROFESSIONALISM
& HONOUR**

Interacting with
**RESPECT,
COMPASSION
& FAIRNESS**

Leading with
**INTEGRITY,
HONESTY
& COURAGE**

Always doing the right things for the right reasons

ALMAGUIN HIGHLANDS Detachment Action Plan
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Message from the Detachment Commander

"The Ontario Provincial Police (OPP) continues to have a clear path forward with the implementation of the 2023-2025 Strategic Plan. As an extension of, and building upon, the 2020-2022 Strategic Plan, we remain focused on and committed to our three strategic priorities, specifically our people, our work, and our communities. The plan will continue to guide our organization's priorities, strategies, initiatives, and the requirements expected with the enactment of the regulations associated to the new Community Safety and Policing Act (CSPA)," OPP Commissioner Thomas Carrique.



I am pleased to present the 2023-2025 Almaguin Highlands Detachment Action Plan. The plan outlines how we will provide policing services, strive towards ensuring the Almaguin Highlands maintains its safe communities, and build resiliency in our members.

As the Detachment Commander, I am pleased to be supported by a team of great officers, civilians, and community members to ensure the overall well-being of our communities. We remain committed to enhancing service delivery by engaging with our community partners, leveraging technology, and building upon mutually effective relationships in support of community safety and well-being. Our three priorities remain our work, our people, and our communities, and we will continue to work tirelessly to reach our vision of Safe Communities...A Secure Ontario.

Our work will focus on harm reduction activities and victimization. Special attention will be given to those evading arrest as we work to support our victims of crime and hold those accountable who choose to prey on our citizens.

Through internal and external support programs and educational opportunities, we will look to build upon the resiliency of our officers and support staff. As the Detachment Commander, I am dedicated to ensuring each officer attains their personal and professional best, to enhance service delivery within the Almaguin Highlands. Recognizing the importance of expanding our appreciation for cultural differences and continuous learning, I will look to leverage training opportunities, support self-directed learning, and continue to identify opportunities for our members to learn and engage with community members to enhance the officer experience and potential.

Working alongside our community partners, we will develop a co-response model that will support those in crisis and put them in touch with the community services available to them. Focusing on harm reduction and risk intervention strategies we will work to improve the communities' overall well-being. As a long time resident in the Almaguin Highlands, I understand and appreciate the importance of working together and engaging the myriad of support services available to our residents to achieve common goals. With the support and participation from our municipalities, I look forward to achieving the goals set out in this plan and fulfilling our mission to serve our province by protecting its citizens, upholding the law, and preserving public safety.

Staff Sergeant G. D. (Doug) Vincer
Detachment Commander
Almaguin Highlands OPP Detachment

Our Detachment

The Almaguin Highlands Detachment encompasses 12 separate communities along with some unincorporated areas. The permanent population is estimated to be approximately 14,500 people (2021 census). We have a large cottage and seasonal population that take advantage of our 100+ picturesque lakes within the Almaguin Highlands; increasing our population to upwards of 50,000 during the summer.

We have six public schools within Almaguin (five elementary and one secondary school) and work closely together to ensure the safety of our children.

The Almaguin Highlands area is largely rural with a summer influx of seasonal residents. The western portion of Algonquin Provincial Park, including four access points, is within the detachment area. The Mikisew Provincial Park is also housed within the northwest section of our detachment area.

The abundance of trail systems is ideal for off-road and snowmobile enthusiasts, while our numerous lakes and river systems are used for fishing and boating and pleasure craft aficionados.

Highway 11 is our main artery for connecting Central and Northern Ontario. It is a divided, four-lane roadway which horizontally divides our entire detachment area. It makes for effortless travel into and through the area bringing additional persons into the Almaguin Highlands.

With an aging population, the effects of the COVID-19 pandemic and the ability to telecommute, seasonal residents are moving permanently to the area. This has increased our population approximately 7% since 2016 and continues to promote the Almaguin Highlands an attractive destination to those from the south for investment opportunities as well as tourism.

Although small business and tourism is the heart of our communities, we do have large industry within our area, Lofthouse Brass in Burk's Falls, Phoenix Trusses, Mac Lang's and Bray Motors automobile dealerships in Sundridge, and Swift Canoe and The Bear Chair Company in South River, who are major employers.



Action Plan Commitment Summary

The OPP's action planning process ensures compliance with the Adequacy and Effectiveness of Police Services Regulation (Adequacy Standards) filed as O. Reg. 3/99 in 1999.

Through analysis and consultation, the following areas of focus were identified for the next three years. These are reflective of local issues; activities will be addressed, monitored and adjusted as needed.

Crime	Roadways, Waterways and Trails	Community Well-Being
<p>Reduce harm and victimization in the areas of:</p> <ol style="list-style-type: none"> 1. Violent crimes including intimate partner violence, assaults and sexual assaults. 2. Property crime including theft over \$5000 and possession of stolen property. 3. Illicit drug trafficking and drug-related deaths. 4. Cyber-crime and phone scams. 	<p>To sustain a continuous and year-round focus on the "Big Four" causal factors of fatal, personal injury, and property damage collisions by changing driver behaviours responsible for injuries and deaths on roadways, waterways, and trails:</p> <ol style="list-style-type: none"> 1) Impaired (alcohol/drug). 2) Speeding/aggressive driving. 3) Distracted driving. 4) Lack of occupant restraint and safety equipment. 	<p>Identify and utilize a collaborative response to calls for service involving substance abuse issues and mental health crisis.</p>

Crime

Description: Almaguin Highlands continues to deal with violent crime, property crime, drug abuse, and homelessness. As such, a coordinated and comprehensive effort on the part of the police and community partners must be undertaken to effectively combat these issues.

Victims and their needs will be at the forefront of every investigation. Partnerships with victim services will continue to be utilized and monitored to ensure that all have access to support throughout the investigative stages and court process.

Commitment	Outcomes	Actions
<p>Reduce harm and victimization in the areas of:</p> <p>1. Violent crimes including intimate partner violence, assaults, and sexual assaults.</p> <p>2. Property crime including theft over \$5000 and possession of stolen property.</p> <p>3. Illicit drug trafficking and drug-related deaths.</p> <p>4. Cyber crime and phone scams.</p>	<p>A reduction in the areas listed with an increase in clearance rates.</p>	<p>1. Monitor crime trends using criminal analysis and proactive compliance checks, and our Offender Management and Apprehension Program (OMAP) with the intention of realizing a reduction in criminal occurrences and minimizing recidivism.</p> <p>2, Support the development of our Almaguin Highlands Community Street Crime Unit (CSCU) and Criminal Investigations Unit to augment available local resources through temporary learning opportunities.</p> <p>3.Promote local safety messaging through local media and community services officer presentations to enhance public awareness and encourage safety planning.</p> <p>4. Engage with Victim Services and our judicial partners to ensure the best possible outcome and available supports.</p>

Roadways, Waterways and Trails

Description: Highway 11 is a main artery to access our northern communities, seasonal cottages, waterways, and trail systems. This will remain a patrol and enforcement priority: impaired operation, seatbelts, speeding/aggressive driving, and distracted driving; the Big Four causal factors of deaths and injuries on our highways. The OPP is committed to ensuring the safety of all travelers and adventurers.

Commitment	Outcomes	Actions
<p>To sustain a continuous and year-round focus on the “Big Four” causal factors of fatal, personal injury, and property damage collisions by changing driver behaviours responsible for injuries and deaths on roadways, waterways, and trails:</p> <p>1) Impaired (alcohol/drug)</p> <p>2) Speeding/aggressive driving</p> <p>3) Distracted driving</p> <p>4) Lack of occupant restraint and safety equipment</p>	<p>Augment proactive patrols, reduce personal injury and fatal collisions, and enhanced public messaging in support of public safety.</p>	<p>In support of improving driver habits and safety on our roadways, waterways, and trails, the Almaguin Highlands OPP are committed to:</p> <ol style="list-style-type: none"> 1. Leveraging technology and regional operational analysts to identify problematic areas in support of the effective deployment of OPP resources. 2. Providing education through enforcement activities, such as the 'Reduce Impaired Driving Everywhere' (RIDE) program. 3. Leveraging internal relationships with the Snowmobile, ATV, Vessel Enforcement (SAVE) Unit and Traffic Incident Management and Enforcement (TIME) Team in support of proactive enforcement efforts and public safety on our waterways and trail systems. 4. Enhanced social media and engagement with local enthusiast clubs to provide educational opportunities with our Community Services and Media Officers.

Community Well-Being

Description: Community safety requires sustained engagement and proactive partnerships. We are committed to building upon existing external relationships and improving frontline service delivery for our citizens.

Commitment	Outcomes	Actions
Identify and utilize a collaborative response to calls for service involving substance abuse issues and mental health crisis.	Reduce repeat calls for service for non-police-related incidents and enhance awareness of community support services.	<p>Enhance the co-response of internal and external resources to support community members suffering from mental health crisis and/or substance abuse issues. This will include:</p> <ol style="list-style-type: none"> 1. Enhance existing relationships with the Canadian Mental Health Association, the District of Parry Sound Social Services Administration Board, and local support services. 2. Ensuring we provide a victim-centered approach in all investigations and calls for service. 3. Enhance local officer training and expertise related to mental health crises through established relationships.



2023-2025

ALMAGUIN HIGHLANDS DETACHMENT ACTION PLAN

PROGRAMS & SERVICES

Alcohol and Gaming Enforcement
Asset Forfeiture
Auxiliary Policing/Chaplaincy
Aviation/Flight Operations
Biker Enforcement
Blood Stain Analysis
Breath Analysis/Drug Recognition
Canine Search, Rescue, Tracking
and Detection
Chemical, Biological, Radiological,
Nuclear and Explosive Response
Child Exploitation Investigation
Civil Litigation File Coordination
Civilian Data Entry
Collision Reconstruction and Investigation
Commercial Vehicles and Dangerous Goods
Communications
Community Policing
Community Street Crime Units
Complaint Investigation
Computer-Aided Dispatch
Contraband Tobacco
Court Case Management
Crime Analysis
Crime Gun Analysis
Crime Prevention and Community Safety
Crime Stoppers
Criminal Investigation Services and
Major Case Management
Crisis Negotiation
Drug Enforcement

Drug Evaluation and Classification
DNA Coordination
Emergency Management
Emergency Response
Explosives Disposal
Federal Firearms Program Delivery
Federal and Provincial Road Safety
Countermeasures
Forensic and Identification Services
Fraud, Corruption, Economic/
Financial Crime Investigation
Hate Crimes/Extremism Investigation
Illegal Gaming Investigation
Incident Command
Indigenous Policing
Information Technology
Intelligence
Justice Officials and
Dignitary Protection Services
Marine, Motorized Snow and
Off-road Vehicle and Motorcycle Patrol
Media Relations
Missing Persons and Unidentified Bodies
Offender Transportation
Ontario Sex Offender Registry
Organized Crime Enforcement
Physical Security Services
Polygraph
Provincial Anti-Terrorism
Provincial Cybercrime Strategy
Provincial Human Trafficking Strategy

Provincial Operations Centre
Public Order
Remotely Piloted Aircraft Systems
Repeat Offender Parole Enforcement
RIDE (Reduce Impaired Driving Everywhere)
Search and Rescue
Security Assessments and Enquiries
Surveillance - Electronic and Physical
Tactical and Emergency Medical
Tactics and Rescue
Technological Crime/
Digital Evidence Forensics and Analysis
Threat Assessment
Traffic Safety
Training
Underwater Search and Recovery
United Nations Policing Missions
Urban Search and Rescue United
Nations Policing Missions
Video Forensics
Violent Crime Linkage Analysis
Victim Assistance, Support and Response
Weapons Enforcement
Witness Protection

The above list corresponds with the
*Adequacy and Effectiveness of
Police Services Regulation*

(*Adequacy Standards, O. Reg. 3/99*).

The list further provides an overview of
various OPP programs and services but
should not be considered complete.

CONTACT THE OPP

REACH THE OPP BY PHONE

- Call 9-1-1 for emergencies
- Don't hang up, stay on the line
- Call 1-888-310-1122 for non-emergency calls
- TTY 1-888-310-1133
(for the Deaf, Hard of Hearing and Speech Impaired)
- Know your location

SPEAK WITH AN OFFICER IN PERSON

To arrange to meet an officer at a detachment, go to www.opp.ca to use the Local Detachment Finder and follow the prompts.

PROVIDE AN ANONYMOUS TIP

- Call Crime Stoppers at 1-800-222-8477 (TIPS)
- Visit www.crimestoppers.ca

REPORT ONLINE

You now have the option to report select occurrences to police from the convenience of a computer.

Visit www.opp.ca/reporting to use the Citizen Self Reporting system. Specific incidents can be reported online at your convenience without attending a detachment or waiting for an officer.

You can use this system to report:

- Driving Complaints
- Lost/missing property
- Mischief/damage to property
- Mischief/damage to vehicle
- Stolen licence plate(s) and/or validation sticker
- Theft From vehicle
- Theft

Do not use this system if this is an emergency! If it is, call 9-1-1.

9-1-1 is for police, fire, or medical emergencies only.

Every time an accidental or hang-up 9-1-1 call is received, OPP officers are dispatched.

You may be taking police officers away from a real emergency.

#KnowWhenToCall

If you've dialed in error, stay on the line and speak with the communicator. This will eliminate the need for the emergency operator to call back. As per OPP policy, officers will still be dispatched to ensure you are safe.

ACTION PLAN

2023-2025

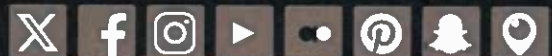


**ALMAGUIN
HIGHLANDS
DETACHMENT**

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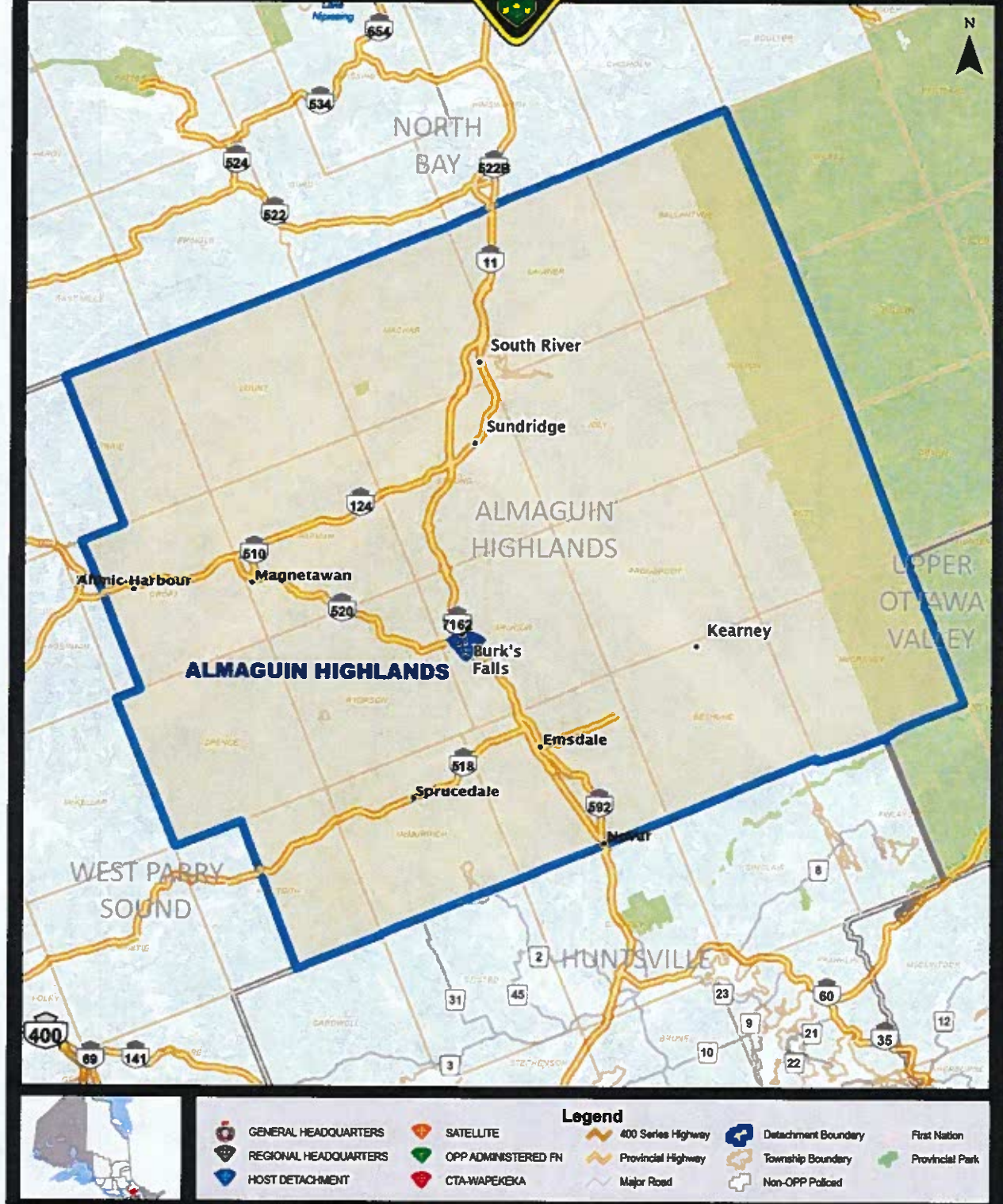
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ALMAGUIN HIGHLANDS DETACHMENT

2024 DETACHMENT BOARD ANNUAL REPORT



2023-2025 STRATEGIC PLAN

Priorities and Commitments



PEOPLE

A healthy and resilient OPP

We will strive to support all members in achieving their professional and personal best.

WORK

A responsive and evolving OPP

We will empower our members to ensure the best possible policing services are delivered to Ontarians.

COMMUNITIES

A collaborative and progressive OPP

We will partner and build relationships with a shared vision for safety and well-being.

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Message from the Detachment Commander

I am pleased to present the Almaguin Highlands Detachment – 2024 OPP Detachment Board Annual Report. This report includes crime, traffic enforcement and community well-being data, and highlights initiatives and successes from the past year. 2024 represents the midway point of the Almaguin Highlands Detachment 2023-2025 Action Plan and this report provides updates on our progress in meeting our Action Plan commitments.



I am proud of the work undertaken by our detachment. In 2024,

- We saw an increase in criminal harassment, uttering threats and harassing communications. This is as a direct result of training provided to our officers and the OPP's commitment to conducting thorough intimate partner violence investigations and laying appropriate charges where applicable.
- We maintained our commitment to traffic safety and prioritized our focus on "The Big 4" during provincial traffic campaigns. This resulted in an increase of 17% in provincial traffic offences and a 66% increase in criminal traffic offences, such as impaired operation.
- With an extensive trail system and complaints surrounding operation by youth in the community, we continued our focus on a proactive approach to off-road vehicle enforcement and held multiple information sessions in high traffic areas to educate the public on road safety. This resulted in fewer complaints from the public about off-road vehicle traffic.
- We deployed investigative resources, such as the Criminal Investigation Branch, Forensic Investigations Section, the Regional Support Team, the Forensic Interview Team, the Canine Unit and the Emergency Response Team in response to a homicide in the Almaguin Highlands. With the combined efforts of these investigative resources and support from our communities, we held multiple people accountable for the homicide.
- We continued to leverage technology, including In-Car Cameras and Automated Licence Plate Readers (ALPR) to support the collection of evidence, increase transparency and enhance public and officer safety.
- We partnered with the Canadian Mental Health Association to develop a local Mobile Crisis Response Team, which pairs an officer with a crisis worker. This co-response model enhances our ability to respond to mental health related calls for service and serve those in crisis, while supporting others pre-crisis.
- We have leveraged our relationships with community-based organizations like Victim Services to better support victims by connecting them with local resources.
- We continued to engage with groups and organizations in our area to leverage relationships and promote community safety and well-being. We partnered with the Parry Sound District Emergency Medical Service to bring Project Lifesaver to the Parry Sound District. The primary mission of Project Lifesaver is to provide timely response to save lives and reduce potential injury for adults and children with the propensity to wander due to a cognitive condition.
- We attended multiple community events to provide information surrounding current fraud trends and engage with our local high school to provide information sessions to students about online safety and bullying.
- We continuously supported the development of our members and participated in a variety of training opportunities, including Breath Technician and Drug Recognition Evaluator training, to combat impaired driving, as well as Criminal Detection and Enforcement and Commercial

Motor Vehicle Enforcement training to ensure the safety of our roadways. We also worked to enhance our number of marine and all-terrain vehicle operator trained members.

In 2025, we will be working with The Almaguin Highlands OPP Detachment Board to form the 2026-2029 Almaguin Highlands Detachment Action Plan. This work will include engaging with community members to ensure the needs of the communities we serve will be reflected in the commitments we make. Development of the 2026-2029 Almaguin Highlands Detachment Action Plan will coincide with the creation of the 2026-2029 OPP Strategic Plan to ensure organizational alignment and support.

The Almaguin Highlands Detachment – 2024 OPP Detachment Board Annual Report begins to bridge the gap between *Police Services Act* (PSA) and *Community Safety and Policing Act* (CSPA) reporting requirements. In collaboration with relevant OPP program areas, working groups and The Almaguin Highlands OPP Detachment Board, this report will continue to develop in the years to come to include content from the OPP Detachment Board Chair(s) and additional data and updates from the OPP.

From detachment administrative staff to frontline uniform members to specialty units to supervisors, our members continue to serve with pride, professionalism and honour. As we anticipate future challenges and opportunities for policing and community safety, we remain dedicated to our mission of serving our communities by protecting citizens, upholding the law and preserving public safety.

Staff Sergeant, Detachment Commander G. Doug Vincer
Almaguin Highlands Detachment

Summary of Commitments

Through analysis and consultation, the following areas of focus were identified for the years 2023-2025.

Crime	Roadways, Waterways and Trails	Community Well-Being
<p>Reduce harm and victimization in the areas of:</p> <ol style="list-style-type: none">1. Violent crimes including intimate partner violence, assaults and sexual assaults.2. Property crime including theft over \$5000 and possession of stolen property.3. Illicit drug trafficking and drug related deaths.4. Cyber-crime and phone scams.	<p>To sustain a continuous and year-round focus on the “Big Four” causal factors of fatal, personal injury, and property damage collisions by changing driver behaviours responsible for injuries and deaths on roadways, waterways, and trails:</p> <ol style="list-style-type: none">1. Impaired (alcohol/drug).2. Speeding/aggressive driving.3. Distracted driving.4. Lack of occupant restraint and safety equipment.	<p>Identify and utilize a collaborative response to calls for service involving substance abuse issues and mental health crisis.</p>

2024 Crime Progress Updates

Commitment	Progress Update
<p>Reduce harm and victimization in the areas of:</p> <ol style="list-style-type: none"> 1. Violent crimes including intimate partner violence, assaults and sexual assaults. 2. Property crime including theft over \$5000 and possession of stolen property. 3. Illicit drug trafficking and drug related deaths. 4. Cyber-crime and phone scams. 	<p>1. We continue to leverage and build upon existing partnerships with several organizations including the Canadian Mental Health Association, Sexual Assault Domestic Violence Committee, the District of Parry Sound Victim Services, VWAP, The Victim-Witness Assistance Program, and HANDS – The Family Help Network. These partnerships also provide educational opportunities for officers and outreach initiatives that endeavour to raise awareness in our communities relating to crimes against persons. Crimes such as intimate-partner violence, sexual assault and human trafficking will continue to be our priority.</p> <p>The development of a Detachment Abuse Issues Investigator and review of every intimate-partner violence occurrence by the Victim Response Support Unit has ensured we provide a victim-centered response and support network for victims of sexual assault and intimate-partner based crimes.</p> <p>A Regional Operational Analyst is often called upon to provide potential suspect reports based on the type of crime to assist in identifying and apprehending of suspects. These reports help assess our community's needs and identify areas of concern. They also provide information to members on wanted persons. The enhancements to the analytical reports have provided investigators with potential suspects based on specific indicators. The report provides tangible information in a concise tactical analysis format. The report is utilized to promote a quick response to criminal activity. The analytical report also assists in tailoring our preventative activities to ensure proper education and support is being provided to identified at risk groups.</p> <p>2. The Regional Operational Analyst continues to complete and disseminate detailed Weekly Operational Reports to frontline members, Crime Unit members and local policing partners. Information pertaining to multi-jurisdictional criminal activity is distributed to neighbouring OPP detachments and other police services as required.</p> <p>Crime Alerts are tactical reports designed to provide intelligence information based on current information. Crime Alerts that are responsive to officer safety concerns, crime patterns, high risk offenders and wanted persons were completed and disseminated to members.</p> <p>Officers conducted strategic foot patrols and engaged local businesses to increase visibility and awareness that many of these types of crimes are crimes of opportunity.</p> <p>A dedicated officer assigned to work within the Community Street Crime Unit (CSCU) continues to identify trends and</p>

	<p>combat property related offences and identify those engaged in illicit activity within the Almaguin Highlands.</p> <p>3. The CSCU officer has proven to be an asset to the detachment as we work to combat the trafficking of illicit substances. They work to identify new or emerging drugs trends specific to our area, combined with gathering and sharing of information between all involved agencies or units, will continue to reduce the number of illicit drugs in our communities and support the apprehension of those who perpetrate these crimes.</p> <p>4. Several international fraud investigations and phishing scams have been reported. The engagement of the Crime Unit, Cybercrime Unit and Canadian Anti-Fraud Centre have been instrumental in the support of investigations. Immediate investigative action has resulted in several victims being reimbursed for their losses.</p> <p>Presentations to seniors regarding online frauds were completed in 2024.</p> <p>Timely media releases outlining internet safety and current scams are disseminated to members of our communities to reduce victimization.</p>
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2024 Roadways, Waterways and Trails Progress Updates

Commitment	Progress Update
<p>To sustain a continuous and year-round focus on the “Big Four” causal factors of fatal, personal injury, and property damage collisions by changing driver behaviours responsible for injuries and deaths on roadways, waterways, and trails:</p> <ol style="list-style-type: none"> 1. Impaired (alcohol/drug). 2. Speeding/aggressive driving. 3. Distracted driving. 4. Lack of occupant restraint and safety equipment. 	<p>An organizational commitment to the “Big 4” ensures the safety of the motoring public throughout the province. The Almaguin Highlands is no exception. A commitment to training our members and ensuring the tools available to frontline officers to educate and enforce driving laws is paramount.</p> <p>All frontline members have received training in Standard Field Sobriety testing (SFST) and additional members have received Breath Technician and/or Drug Recognition Evaluator training to combat impaired driving.</p> <p>Strategic directed patrols that increase visibility in identified areas of concern will continue to act as a deterrent and have an influence on negative driving behaviours, including speeding/aggressive driving and distracted driving.</p> <p>In 2024, Almaguin Highlands OPP members committed to enhancing pro-active patrols and participated in all provincial traffic initiatives.</p> <p>A multi-faceted approach by frontline members to include traffic stops, safety messaging and enforcement has contributed to increased safety on our roadways.</p>

2024 Community Well-Being Progress Updates

Commitment	Progress Update
Identify and utilize a collaborative response to calls for service involving substance abuse issues and mental health crisis.	<p>The Almaguin Highlands OPP continues to explore co-response strategies to address non-police-related service demands that impact frontline resourcing.</p> <p>Initiatives such as online reporting and the Mobile Crisis Response Team (MCRT) program are key examples aimed at ensuring appropriate responses while enhancing overall community safety and service efficiency.</p> <p>In 2024, we partnered with CMHA to introduce an MCRT to the Almaguin Highlands. This pilot program paired a crisis worker with a frontline officer to respond to active calls for service involving mental health, and conduct proactive check-ins with those in the community, pre-crisis. The ongoing commitment of the OPP to access and support community-based supports is proving effective for those we serve.</p> <p>We have also enhanced our relationship with community-based supports, such as CMHA and HANDS, The Family Help Network, to educate officers on dealing with individuals in a mental health crisis to ensure a supportive response while enhancing public and officer safety.</p>

Other Community Updates

- Based on concerns from community members, we increased our presence within a community safety zone in Armour Township. Through these proactive local focused patrols and the engagement of our Regional Operational Analyst, we ensured our efforts were pointed and results driven. This resulted in direct enforcement action and provided us with a solid foundation of data for future enforcement efforts. Those affected felt supported and safer within their community and resulted in fewer calls for service.
- The Almaguin Highlands Detachment routinely seeks and receives feedback from community members and stakeholders related to their expectations and levels of satisfaction with the policing services provided in their community. For example, the Detachment Commander attended several meetings with Mayor and Councils across the Almaguin Highlands and, where appropriate, has worked with Perry Township to support the development of the Almaguin Highlands OPP Detachment Board, under the Community Safety and Policing Act.
- Almaguin Highlands Detachment members regularly attend local schools to meet with students and develop relationships built on a sense of trust and community. We have delivered presentations regarding online safety and bullying.
- Almaguin Highlands members attended Spirit Point lodge to participate in the Junior Rangers Camp at Camp Loon, in Laurier Township. The program is a challenging and rewarding program for youth in remote communities across Canada. The program integrates practical skills and cultural practices in a fun and friendly environment.
- Our MCRT continues to engage with local stakeholders, community partners and those experiencing mental health issues. This community-based support network has proven essential to our community well-being and will continue to grow and expand on our ability to serve the public.

Calls for Service

Table 1.1

All CAD Events*	Immediate Police Response Required**
9,697	2,600

* This represents all Computer Aided Dispatch (CAD) event types created for each detachment area. Not all CAD events are dispatched to a frontline OPP detachment officer. Some events may have been actioned by another OPP member, diverted to another unit, or deemed a non-OPP event. This does not include officer or detachment generated events that have not been reported through the PCC, or any online reporting events.

** This represents the total number of CAD events prioritized for an immediate police response, indicating the potential for extreme danger, catastrophic circumstances, injury, the threat of injury, death, and/or crime in progress.

Crime and Clearance

Violent Crimes

Table 2.1

Offences	2022	2023	2024	Clearance Rate
01 - Homicide	0	0	1	100.00%
02 - Other Offences Causing Death	0	0	0	-
03 - Attempted Murder	0	0	0	-
04 - Sexual Offences	33	32	22	72.73%
05 - Assaults/Firearm Related Offences	79	93	92	93.48%
06 - Offences Resulting in the Deprivation of Freedom	0	2	0	-
07 - Robbery	3	0	3	100.00%
08 - Other Offences Involving Violence or the Threat of Violence	69	64	79	75.95%
09 - Offences in Relation to Sexual Services	0	0	1	100.00%
10 - Total	184	191	198	84.34%

Property Crimes

Table 2.2

Offences	2022	2023	2024	Clearance Rate
01 - Arson	0	0	0	-
02 - Break and Enter	37	29	41	34.15%
03 - Theft Over \$5,000	25	33	28	28.57%
04 - Theft Under \$5,000	78	58	66	24.24%
05 - Have Stolen Goods	4	4	7	85.71%
06 - Fraud	62	73	82	13.41%
07 - Mischief	47	47	58	20.69%
08 - Total	253	244	282	23.76%

Other Criminal Code

Table 2.3

Offences	2022	2023	2024	Clearance Rate
01 - Gaming and Betting	0	0	0	-
02 - Offensive Weapons	9	12	12	91.67%
03 - Other Criminal Code Offences	87	89	164	86.59%
04 - Total	96	101	176	86.93%

Drugs

Table 2.4

Offences	2022	2023	2024	Clearance Rate
01 - Possession	12	7	9	88.89%
02 - Trafficking	10	7	7	100.00%
03 - Importation and Production	0	0	0	-
04 - Cannabis Possession	0	0	1	100.00%
05 - Cannabis Distribution	0	0	0	-
06 - Cannabis Sale	0	0	0	-
07 - Cannabis Importation and Exportation	0	0	0	-
08 - Cannabis Production	0	0	0	-
09 - Other Cannabis Violations	0	0	0	-
10 - Total	22	14	17	94.12%

Federal Statutes**Table 2.5**

Offences	2022	2023	2024	Clearance Rate
Federal Statutes	10	4	15	93.33%

Traffic Violations**Table 2.6**

Offences	2022	2023	2024	Clearance Rate
01 - Dangerous Operation	9	4	7	100.00%
02 - Flight from Peace Officer	3	3	1	0.00%
03 - Operation while Impaired/Low Blood Drug Concentration Violations	48	29	48	100.00%
04 - Failure or Refusal to Comply with Demand	0	1	2	100.00%
05 - Failure to Stop after Accident	1	2	2	0.00%
06 - Operation while Prohibited	6	5	4	100.00%
07 - Total	67	44	64	95.31%

Youth Crime**Table 2.7**

Offences	2022	2023	2024
Bail	0	0	0
Conviction	11	11	9
Diversion	38	21	10
NonConviction	29	15	18
NotAccepted	0	1	0
POATicket	0	5	17
NULL	4	25	14
Total	82	78	68

Victim Referrals**Table 2.8**

Offences	2022	2023	2024
Sum of Offered	482	556	563
Sum of Accepted	90	115	90
Sum of Total	572	671	653
Sum of % Accepted	15.73%	17.14%	13.78%

Traffic and Road Safety

Motor Vehicle Collisions (MVC) by Type

(Includes roadway, off-road and motorized snow vehicle collisions)

Table 3.1

Offences	2022	2023	2024
Fatal Injury Collisions	3	2	1
Non-Fatal Injury Collisions	42	43	36
Property Damage Only Collisions	276	289	318
Alcohol-Related Collisions	22	18	23
Animal-Related Collisions	93	127	139
Speed-Related Collisions	56	52	37
Inattentive-Related Collisions	40	34	34
Persons Killed	3	3	1
Persons Injured	63	48	47

Primary Causal Factors in Fatal MVCs on Roadways

Table 3.2

Offences	2022	2023	2024
Fatal Roadway Collisions where Causal is Speed Related	0	0	0
Fatal Roadway Collisions where Causal is Alcohol/Drug Related	0	0	0
Persons Killed in Fatal Roadway Collisions where lack of Seatbelt/Helmet use is a Factor	0	0	0
Fatal Roadway Collisions where Causal is Inattentive Related	0	0	0
Fatal Roadway Collisions where Causal is Animal Related	0	0	0

Fatalities in Detachment Area

Table 3.3

Fatality Type	Category	2022	2023	2024
Roadway	Fatal Incidents	1	0	0
Roadway	Persons Killed	1	0	0
Roadway	Alcohol/Drug Related Incidents	0	0	0
Marine	Fatal Incidents	0	0	0
Marine	Persons Killed	0	0	0
Marine	Alcohol/Drug Related Incidents	0	0	0
Off-Road Vehicle	Fatal Incidents	1	2	1
Off-Road Vehicle	Persons Killed	1	3	1
Off-Road Vehicle	Alcohol/Drug Related Incidents	0	1	0
Motorized Snow Vehicle	Fatal Incidents	1	0	0
Motorized Snow Vehicle	Persons Killed	1	0	0
Motorized Snow Vehicle	Alcohol/Drug Related Incidents	0	0	0

Big 4

Table 3.4

Offences	2022	2023	2024
Distracted (HTA 78.1)	3	5	3
Impaired (CCC 320.14 & 320.15)	93	61	111
Seatbelt (HTA 106)	45	44	25
Speeding (HTA 128)	441	856	1,117

Charges**Table 3.5**

Offences	2022	2023	2024
HTA	942	1,528	1,793
Criminal Code Traffic	123	95	159
Criminal Code Non-Traffic	696	684	923
LLCA	55	36	30
Controlled Drug and Substance Act	62	43	67
Federal Cannabis Act	0	2	2
Provincial Cannabis Act	14	15	21
Other	137	177	195

Policing Hours

The OPP has developed a Service Delivery Model (SDM) in response to several reviews and audit recommendations. The SDM is designed to:

- Promote officer wellness through balanced workloads
- Determine adequate staffing levels at each detachment
- Ensure the continued delivery of adequate and effective policing services in accordance with the Community Safety and Policing Act (CSPA)

To implement the SDM, the OPP has submitted a seven-year staffing strategy to address required increases in detachment personnel. This model supports the OPP's ability to:

- Respond rapidly to increasing calls for service
- Maintain safe communities through proactive patrols and community engagement
- Address municipal concerns about reduced police visibility

To monitor progress and guide detachment-level planning, the OPP has established time allocation targets for provincial constables (figure 1). These targets reflect how time should ideally be distributed by the end of the seven-year strategy.

The targets are based on a provincial average and variations are expected between detachments due to differences in geography, operational structure, recruitment and other absences.

In the short term, detachments may face challenges in achieving these targets. Continued improvements in scheduling tools, data integrity, and strategic deployment will support progress toward these goals.

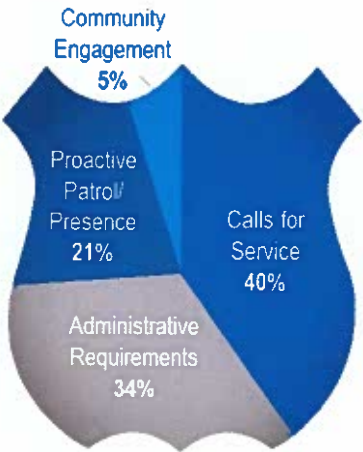


Figure 1: Service Delivery Model Provincial Target

Service Delivery Activity Allocations

Table 4.1

Calls for Service	Administrative Requirements	Proactive Patrol	Community Engagement
49.5%	37.6%	11.6%	1.3%

Hours (Field Personnel)

Table 4.2

	2022	2023	2024
TOTAL FRONTLINE HOURS	45,096	47,287	53,229

Endnotes

Tables 2.1, 2.2, 2.3, 2.4, 2.5, 2.6

Source: Niche Records Management System (RMS), (2025/04/23)

Note:

- Statistics Canada's Uniform Crime Reporting Survey was designed to measure the incidence of crime in Canadian society and its characteristics.
- Actual counts (2022, 2023 and 2024) and Clearance Rate for 2024 included.
- The most serious violation methodology (MSV) is used, which is the same as Statistics Canada's methodology. The MSV counts only the first of up to four offences per incident that occurred in the specific time range.
- First Nation population is not included.
- Statistics Canada Verified (green checkmark) only.

Table 2.1 Violent Crimes

Corresponding Violation Description

01 Murder 1st Degree, Murder 2nd Degree, Manslaughter, Infanticide

02 Criminal Negligence Causing Death, Other Related Offences Causing Death

03 Attempted Murder, Conspire to Commit Murder

04 Sexual offence which occurred prior to January 4, 1983, Sexual Assault, Level 3, Aggravated, Sexual Assault, Level 2, Weapon or Bodily Harm, Sexual Assault, Level 1, Sexual Interference, Invitation to Sexual Touching, Sexual Exploitation, Sexual Exploitation of a Person with a Disability, Incest, Corrupting Morals of a Child, Making Sexually Explicit Material Available to Children, Parent or Guardian Procuring Sexual Activity, Householder Permitting Sexual Activity, Luring a Child via Computer, Agreement or Arrangement - Sexual Offence Against a Child, Bestiality - Commits, Compels Another Person, Bestiality in, Presence of, or Incites, a Child, Voyeurism, Non-Consensual Distribution of Intimate Images

05 Assault Level 3, Aggravated, Assault Level 2, Weapon/Bodily Harm, Assault Level 1, Unlawfully Causing Bodily Harm, Discharge Firearm with Intent, Using firearm/imitation of Firearm in the Commission of an Offence, Pointing a Firearm, Assault, Peace-Public Officer, Assault Against Peace Officer with a Weapon or Causing Bodily Harm, Criminal Negligence Causing Bodily Harm, Trap Likely to or Causing Bodily Harm, Other Assaults

06 Kidnapping, Forcible Confinement, Hostage Taking, Trafficking in Persons, Abduction Under 14, Not Parent/Guardian, Abduction Under 16, Removal of Children from Canada, Abduction Under 14 Contravening a Custody Order, Abduction Under 15 by Parent/Guardian

07 Robbery, Robbery to Steal Firearm

08 Extortion, Intimidation of a Justice System Participant or a Journalist, Intimidation of a Non-justice System Participant, Criminal Harassment, Indecent/Harassing Communications, Utter Threats to Person, Explosives Causing Death/Bodily Harm, Arson - Disregard for Human Life, Other Violations Against the Person, Failure to Comply with Safeguards (MAID), Forging/Destruction of Documents (MAID)

09 Obtaining Sexual Services for Consideration, Obtaining Sexual Services for Consideration from Person Under the Age of 18 Years, Material Benefit from Sexual Services, Material Benefit from Sexual Services Provided by Person Under the Age of 18 Years, Procuring, Procuring a Person Under the Age of 18 Years, Advertising Sexual Services

Table 2.2 Property Crimes

Corresponding Violation Description

01 Arson

02 Break & Enter, Break & Enter to Steal a Firearm, Break & Enter a Motor Vehicle (Firearm)

03 Theft over \$5000, Theft over \$5000 from a Motor Vehicle, Shoplifting over \$5000, Motor Vehicle Theft

04 Theft \$5000 or Under, Theft under \$5000 from a Motor Vehicle, Shoplifting \$5000 or Under

05 Trafficking in Stolen Goods over \$5000, Possession of Stolen Goods over \$5000, Trafficking in Stolen Goods \$5000 and Under, Possession of Stolen Goods \$5000 and Under

06 Fraud, Identity Theft, Identity Fraud

07 Mischief, Mischief to Cultural Property, Hate-motivated mischief relating to property used by identifiable group, Mischief Relating to War Memorials, Altering/Destroying/Removing a Vehicle Identification Number (VIN)

Table 2.3 Other Criminal Code

Corresponding Violation Description

01 Betting House, Gaming House, Other Violations Related to Gaming and Betting

02 Offensive Weapons: Explosives, Weapons Trafficking, Possession and Distribution of Computer Data (Firearm), Altering Cartridge Magazine, Weapons Possession Contrary to Order, Possession of Weapons, Unauthorized Importing/Exporting of Weapons., Firearms Documentation/Administration, Unsafe Storage of Firearms

03 Failure to Comply with Order, Escape and being at large without excuse - escape from custody, Escape and being at large without excuse - Unlawfully at Large, Failure to Appear, Breach of Probation, Disturb the Peace, Child Pornography (Possessing or Accessing), Child Pornography (Making or Distributing), Public Communications to Sell Sexual Services, Offences Related to Impeding Traffic to Buy or Sell Sexual Services, Counterfeiting, Indecent Acts, Voyeurism (Expired), Corrupting Morals, Lure child via Computer (Expired), Obstruct Public/Peace Officer. Trespass at Night, Threatening/Harassing Phone Calls (Expired), Utter Threats Against Property or Animals, Advocating Genocide, Public Incitement of Hatred, Promoting or Advertising Conversion Therapy, Unauthorized Recording of a Movie/Purpose of Sale, Rental, Commercial, Distribution, Offences Against Public Order (Part II CC), Property or Services for Terrorist Activities, Freezing of Property, Disclosure, Audit, Participate in Activity of Terrorist Group, Facilitate Terrorist Activity, Instruction/Commission of Act of Terrorism, Hoax – Terrorism, Advocating/Promoting Terrorism, Firearms and Other Offensive Weapons (Part III CC), Leave Canada to Participate in Activity of a Terrorist Group, Leave Canada to Facilitate Terrorist Activity, Leave Canada to Commit Offence for Terrorist Group, Leave Canada to Commit Offence that is Terrorist Activity, Harbour/Conceal Terrorist (Max = Life), Harbour/Conceal Terrorist (Max Does Not = Life), Harbour/Conceal Person Likely to Carry Out Terrorist Activity, Offences Against the Administration of Law and Justice (Part IV CC), Sexual Offences, Public Morals and Disorderly Conduct (Part V CC), Invasion of Privacy (Part VI CC), Failure to Comply with Regulations / Obligations for Medical Assistance in Dying (MAID), Other Offences Against the Person and Reputation, Offences Against the Rights of Property (Part IX CC), Fraudulent Transactions, Relating to Contracts and Trade (Part X CC), Offences Related to Currency, Proceeds of Crime (Part XII.2 CC), Attempts, Conspiracies, Accessories, Instruct Offence for Criminal Organization, Commit Offence for Criminal Organization, Participate in Activities of Criminal Organization, Recruitment of Members by a Criminal Organization, All Other Criminal Code (includes Part XII.1 CC)

Table 2.4 Drugs

Corresponding Violation Description

01 Possession – Heroin, Possession – Cocaine, Possession - Other Controlled Drugs and Substances Act, Possession - Methamphetamine (Crystal Meth), Possession - Methylenedioxyamphetamine (Ecstasy), Possession – Opioid (other than heroin)

02 Trafficking – Heroin, Trafficking – Cocaine, Trafficking - Other Controlled Drugs and Substances Act, Trafficking - Methamphetamine (Crystal Meth), Trafficking - Methylenedioxyamphetamine (Ecstasy), Trafficking – Opioid (other than heroin)

03 Import / Export – Heroin, Import / Export – Cocaine, Import / Export - Other Controlled Drugs and Substances Act, Import / Export - Methamphetamines (Crystal Meth), Import / Export - Methylenedioxyamphetamine (Ecstasy), Import/Export – Opioid (other than heroin), Production – Heroin, Production – Cocaine, Production - Other Controlled Drugs & Substances Act, Production - Methamphetamines (Crystal Meth), Production - Methylenedioxyamphetamine (Ecstasy), Production – Opioid (other than heroin), Possession, sale, etc., for use in production of or trafficking in substance

04 Possession of illicit or over 30g dried cannabis (or equivalent) by adult, Possession of over 5g dried cannabis (or equivalent) by youth, Possession of budding or flowering plants, or more than four cannabis plants, Possession of cannabis by organization

05 Distribution of illicit, over 30g dried cannabis (or equivalent), or to an organization, by adult, Distribution of cannabis to youth, by adult, Distribution of over 5g dried cannabis (or equivalent), or to an organization, by youth, Distribution of budding or flowering plants, or more than four cannabis plants, Distribution of cannabis by organization, Possession of cannabis for purpose of distributing

06 Sale of cannabis to adult, Sale of cannabis to youth, Sale of cannabis to an organization, Possession of cannabis for purpose of selling

07 Importation and exportation of cannabis, Possession of cannabis for purpose of exportation

08 Obtain, offer to obtain, alter or offer to alter cannabis, Cultivate, propagate or harvest cannabis by adult, Cultivate, propagate or harvest cannabis by youth or organization

09 Possess, produce, sell, distribute or import anything for use in production or distribution of illicit cannabis, Use of young person in the commission of a cannabis offence, Other Cannabis Act

Table 2.5 Federal Statutes

Corresponding Violation Description

Bankruptcy Act, Income Tax Act, Canada Shipping Act, Canada Health Act, Customs Act, Competition Act, Excise Act, Youth Criminal Justice Act (YCJA), Immigration and Refugee Protection Act, Human Trafficking (involving the use of abduction, fraud, deception or use of threat), Human Smuggling fewer than 10 persons, Human Smuggling 10 persons or more, Firearms Act, National Defence Act, Emergencies Act, Quarantine Act, Other Federal Statutes

Table 2.6 Traffic Violations

Corresponding Violation Description

01 Dangerous Operation Causing Death, Dangerous Operation Causing Bodily Harm, Dangerous Operation

02 Flight from Peace Officer

03 Operation - low blood drug concentration, Operation while impaired causing death (alcohol), Operation while impaired causing death (alcohol and drugs), Operation while impaired causing death (drugs), Operation while impaired causing death (unspecified), Operation while impaired causing bodily harm (alcohol), Operation while impaired causing bodily harm (alcohol and drugs), Operation while impaired causing bodily harm (drugs), Operation while impaired causing bodily harm (unspecified), Operation while impaired (alcohol), Operation while impaired (alcohol and drugs), Operation while impaired (drugs), Operation while impaired (unspecified)

04 Failure or refusal to comply with demand (alcohol), Failure or refusal to comply with demand (alcohol and drugs), Failure or refusal to comply with demand (drugs), Failure or Refusal to Comply with Demand (unspecified), Failure or refusal to comply with demand, accident resulting in bodily harm (alcohol), Failure or refusal to comply with demand, accident resulting in bodily harm (alcohol and drugs), Failure or refusal to comply with demand, accident resulting in bodily harm (drugs), Failure or refusal to comply with demand, accident resulting in bodily harm (unspecified), Failure or refusal to comply with demand, accident resulting in death (alcohol), Failure or refusal to comply with demand, accident resulting in death (alcohol and drugs), Failure or refusal to comply with demand, accident resulting in death (drugs), Failure or refusal to comply with demand, accident resulting in death (unspecified)

05 Failure to stop after accident resulting in death, Failure to stop after accident resulting in bodily harm, Failure to stop after accident, Operation while prohibited

Table 2.7 Youth Crime

Source: Niche Records Management System (RMS), (2025/04/24)

Note:

- Youth Charges by Disposition Type
- Only charges that have had a disposition type recorded in the OPP Niche RMS application are included.
- Youth charges without a disposition type are not included which may result in under stating the actual youth charges.
- "NULL" represents blanks, or where officers did not indicate the Disposition Type, however charges were applied.

Table 2.8 Victim Referrals

Source: Niche Records Management System (RMS), (2025/04/24)

Note:

- Number of Referrals to Victim Service Agencies

Table 3.1 Motor Vehicle Collisions (MVC) by Type

Source: Ontario Provincial Police, Collision Reporting System (CRS), (2025/02/21)

Note:

- Total Motor Vehicle Collisions (Fatal Injury, Non-Fatal Injury and Property Damage Only): Reportable Fatal Injury, Non-Fatal Injury and Property Damage Only Collisions entered into the eCRS for All Motorized Vehicles (MVC-Roadway, MSV- Snowmobile and ORV-Off Road Report Type) regardless of completion/approval status.
- Alcohol/Drug Related Collisions: Reportable MVC collisions where Alcohol/Drug Involved field indicated as Yes OR Contributing Factor scored as Ability Impaired (Alcohol or Drug) OR Driver Condition reported as Had Been Drinking or Ability Impaired.
- Animal Related Collisions: Reportable MVC collisions where Contributing Factor scored as Animal OR Wildlife Involved was an Animal OR Sequence of Events was an Animal.
- Speed Related Collisions: Reportable MVC collisions where Contributing Factor scored as Excessive Speed or Speed Too Fast For Conditions OR Driver Action reported as Exceeding Speed Limit or Speed Too Fast For Conditions.
- Inattentive Related Collisions: Reportable MVC collisions where Contributing Factor scored as Inattentive OR Driver Condition reported as Inattentive.
- Persons Killed or Injured: Number of Persons Injured or Killed in Reportable MVC collisions.

Table 3.2 Primary Causal Factors in Fatal MVCs on Roadways

Source: Ontario Provincial Police, Collision Reporting System (CRS), (2025/02/21)

Note:

- Fatal Roadway Collisions where Causal is Speed Related: Reportable Fatal Roadway Collisions where Contributing Factor scored as Excessive Speed or Speed Too Fast For Conditions OR Driver Action reported as Exceeding Speed Limit or Speed Too Fast For Conditions.
- Fatal Roadway Collisions where Causal is Alcohol/Drug Related: Reportable Fatal Roadway Collisions where Contributing Factor where Alcohol/Drug Involved field indicated as Yes OR Contributing Factor scored as Ability Impaired (Alcohol or Drug) OR Driver Condition reported as Had Been Drinking or Ability Impaired.
- Persons Killed in Fatal Roadway Collisions where lack of Seatbelt/Helmet use is a Factor: Persons Killed in Reportable Fatal Roadway Collisions where Victim is fatally injured AND a vehicle occupant AND where safety equipment reported to be not used but available.
- Fatal Roadway Collisions where Causal is Inattentive Related: Reportable Fatal Roadway Collisions where Contributing Factor scored as Inattentive OR Driver Condition reported as Inattentive.
- Fatal Roadway Collisions where Causal is Animal Related: Reportable Fatal Roadway Collisions where Contributing Factor scored as Animal OR Wildlife Involved was an Animal OR Sequence of Events was an Animal.

Table 3.3 Fatalities in Detachment Area

Source: Ontario Provincial Police, Collision Reporting System (CRS), (2025/02/21)

Note:

- Fatal Incidents: Reportable Fatal Collisions by Report Type (Roadway, Marine, Off-Road Vehicle, Motorized Snow Vehicle).
- Persons Killed: Number of Involved Persons where Injury is fatal by Report Type (Roadway, Marine, Off-Road Vehicle, Motorized Snow Vehicle).
- Alcohol/Drug Related Incidents: Reportable Fatal Collisions by Report Type (Roadway, Marine, Off-Road Vehicle, Motorized Snow Vehicle) where Alcohol/Drug Involved field indicated as Yes OR Contributing Factor scored as Ability Impaired (Alcohol or Drug) OR Driver Condition reported as Had Been Drinking or Ability Impaired.

Table 3.4 Big 4

Source: Niche Records Management System (RMS) & eTicket, (2025/02/21)

Note:

- Speeding (HTA 128): Charges are based on date charged. Speeding = HTA s.128 charges.
- Seatbelt (HTA 106): Charges are based on date charged. Seatbelt = HTA s.106 charges.
- Distracted (HTA 78.1): Charges are based on date charged. Distracted = HTA s.78.1 charges.
- Impaired (CCC 320.14 & 320.15): Charges are based on date charged. Impaired = CCC s.320.14 & 320.15 charges.

Table 3.5 Charges

Source: Niche Records Management System (RMS) & eTicket, (2025/02/21)

Note:

- HTA: Charges are based on date charged. Highway Traffic Act Statute charges.
- Criminal Code Traffic: Charges are based on date charged. Criminal Code Traffic (CCC s320.13, 320.14, 320.15, 320.16, 320.17 & 320.18) charges.
- Criminal Code Non-Traffic: Charges are based on date charged. All CCC charges not included in the Criminal Code Traffic section above.
- LLCA: Charges are based on date charged. Liquor Licence and Control Act charges.
- Federal Cannabis Act: Charges are based on date charged. Cannabis Act charges.
- Provincial Cannabis Act: Charges are based on date charged. Cannabis Control Act charges.
- Controlled Drug and Substance Act: Charges are based on date charged. Controlled Drug and Substance Act charges.
- Other: Charges are based on date charged. "Other" charges is comprised of CAIA, Other Provincial & Federal Offences not already captured in sections above.

Table 4.1 Service Delivery Activity Allocations

Source: Daily Activity Reporting (DAR) System

Date: April 17, 2025

Note: Activity allocation percentages are based on the total reported hours of detachment provincial constables performing duties within their home detachment location.

Table 4.2 Hours (Field Personnel)

Source: Daily Activity Reporting (DAR) System

Date: January 20, 2025

Note:

- Total reported hours, excluding paid duties.
- Includes Provincial Constable to Sergeant ranks only.
- Excludes First Nations badge numbers.
- Excludes administrative accounts and joint services accounts.
- Excludes incomplete DAR entries and those with errors.
- Excludes General Headquarters location codes.

CONTACT THE OPP

REACH THE OPP BY PHONE

- Know your location: Be ready to describe your surroundings. Look for addresses, landmarks and buildings that may help identify your location.
- Call 9-1-1 if there is immediate risk to someone's life or property.
- Don't hang up, stay on the line
- Call 1-888-310-1122 for non-life-threatening incidents that require police attention
- TTY 1-888-310-1133, or Agent 511 for registered subscribers (for the Deaf, Hard of Hearing and Speech Impaired)

PROVIDE AN ANONYMOUS TIP

- Call Crime Stoppers at 1-800-222-8477 (TIPS)
- Visit www.crimestoppers.ca

SPEAK WITH AN OFFICER FOR ALL OTHER MATTERS

To arrange to meet an officer at a detachment, go to www.opp.ca to use the Local Detachment Finder and follow the prompts.

REPORT AN INCIDENT ONLINE

You have the option to report select occurrences to police from the convenience of a computer.

Visit www.opp.ca/reporting to use the Citizen Self Reporting system. Specific incidents can be reported online without attending a detachment or waiting for an officer.

You can use this system to report:

- Theft Under \$5,000
- Mischief / Damage to Property Under \$5,000
- Mischief / Damage to Vehicle Under \$5,000
- Theft from Vehicle Under \$5,000
- Lost / Missing Property Under \$5,000 including a licence plate(s) or validation sticker(s)
- Theft of any type of gasoline from a gas station
- Driving Complaints
- Theft from Vehicle Under \$5,000
- Lost / Missing Property Under \$5,000 including a licence plate(s) or validation sticker(s)
- Theft of any type of gasoline from a gas station
- Driving Complaints

Do not use this system if this is an emergency! If it is, call 9-1-1.

9-1-1 is for police, fire or medical emergencies only.

Accidental, hang-up or abuse of 9-1-1 calls tie up emergency lines, communicators and officers which could result in the slower response to a real emergency, risking the safety of people who need urgent help.

#KnowWhenToCall

If you've dialed 9-1-1 in error, stay on the line. Your call will be connected to police. Answer all questions asked by the communicator. This eliminates a lengthy follow up process that may lead to officers attending your location to ensure your safety.

DETACHMENT BOARD
ANNUAL REPORT

2024



ALMAGUIN HIGHLANDS DETACHMENT

46 Hwy #250
Burks Falls, ON
POA 1C0

Tel: 705-382-2015

Fax: 705-382-2495

Follow us on



Laura Brandt

From: OPP GHQ Municipal Policing (OPP) <opp.municipalpolicing@opp.ca>
Sent: September 4, 2025 9:00 AM
To: Kerstin Vroom; Stephanie Lewin; Laura Brandt
Subject: Magnetawan M - April to June 2025 Detachment Revenues

Good morning,

Revenues collected for worked performed by detachment staff is credited to municipalities quarterly throughout the year.

We are pleased to advise April to June 2025 revenue credits have been sent to Ontario Shared Services (OSS) for processing and have been issued. Your municipality will be receiving a credit memo in the amount of \$246.

The breakdown of the April to June revenue credit is as follows:

Security Checks = \$328
Reports = \$0
Fingerprints = \$0
Other = \$0
OPRCU 25% Reduction = -\$82
Total = \$246

Please note an adjustment has been made to remove 25% of the Security Checks revenues collected by the Online Police Record Check Unit as per the letter sent to all OPP-policed municipalities in September 2023.

We have been advised by OSS a call to 1-877-535-0554 is required to apply the credit to an outstanding invoice.

Respectfully,

MPU Financial Services Unit



District of Parry Sound Municipal Association

c/o Township of McKellar, 701 Hwy 124 McKellar, ON P0G 1C0

President: Lynda Carleton

Secretary-Treasurer: Karlee Britton

Fall 2025 Agenda – 171st Meeting – Friday, September 26, 2025

Hosted by the Township of Seguin

Orrville Community Centre, 1207 Highway 518, Orrville, ON P2A 0B6

8:15-9:00

Registration / Coffee sponsored by **MPAC**

9:00-10:00

Introduction of the Head Table

Welcome and Opening Remarks - **Mayor Ann MacDiarmid**, Township of Seguin

Land Acknowledgement & Ceremony led by **Wasauksing First Nation**

Greetings from Parry Sound-Muskoka MPP, **Graydon Smith**

Greetings from Parry Sound-Muskoka MP, **Scott Aitchison** (*invited*)

FONOM Update *presented by* **Lynda Carleton**

The Almaguin Community Hatchery Program Funding Announcement, **Jerry Brandt**

10:00-10:15

Parry Sound Area Municipal Airport *presented by* **Neil Pirie**, Airport Manager

10:15-10:35

Property Tax Sale *presented by* **RealTax President, Narbe Alexandrian**

10:35-10:50

Coffee break sponsored by **TBA**

10:50-11:10

Almaguin Housing Task Force Update *presented by* Acting Vice-Chairs **Rod Ward**,
Armour Mayor and **Dave Gray**, Director of Economic Development, Almaguin
Community Economic Development & Amour CAO

11:10-11:40

AI (Artificial Intelligence) in the Workplace *presented by* **Forrest Pengra**, Director of
Strategic Initiatives, Township of Seguin

11:40-12:00

The Effect of Excessive Wakes on Our Lakes *presented by* **Dr. Timothy James**, Board
Director, Safe Quiet Lakes

12:00-1:00

Lunch – Turkey Dinner and Dessert by **Jim Macoubrey**

1:00-2:00

**Natural Resource Asset Management Planning: Risks of Overlooking Assets and
Insights from a Moderated Panel Discussion** *featuring:*

Oscar Poloni, Partner, KPMG

and Representatives from the District's Municipalities & Partner Agencies

2:00

Resolutions / Business Meeting

- Adoption of the Minutes of the Spring 2025 Meeting
- Treasurer's Report January 1, 2025 to July 31, 2025
- Minutes of the August 12, 2025 Executive Meeting

Draw for Mystery Door Prize from the **Rosseau General Store**: Must be present to claim

Host and Date of Next Meeting: Friday, May 29, 2026, *hosted by the Town of Kearney*

Adjournment

A sweet treat of jam provided to you compliments of Seguin's own Crofter's Organic

August 7, 2025
NOHFC Project: 7600258

Delivered via email to lbrandt@magnetawan.com
The Corporation of the Municipality of Magnetawan
4304 Highway 520
Magnetawan, ON P0A 1P0

*2024 Leekfest
30% of cost up to \$4,500*

Attention: Laura Brandt, Deputy Clerk

Dear Laura Brandt,

I am pleased to advise that the Northern Ontario Heritage Fund Corporation (NOHFC) has approved funding for your project in the following amount(s):

Conditional Contribution	Loan	Total Funding Not to Exceed
\$4,500	\$0	\$4,500

This approval is subject to entering into a signed agreement with NOHFC setting forth the essential terms and conditions of the funding and such other documents that NOHFC may require.

The team assigned to your project is currently preparing the required document(s) and will be in touch with you in the upcoming weeks. For information on program requirements and the funding process, please consult our website at www.nohfc.ca. If you have questions, please contact your project's Financial Officer, Kayla Girard, toll-free at 1-800-461-8329.

To help us assist you better, please reference your NOHFC project number (7600258) in all your communications with us.

At this time, please do not publicly announce your approval for funding from NOHFC. NOHFC or the Ministry of Northern Economic Development and Growth will contact you to arrange the details for an official announcement, where it is expected that you and/or a member of your organization participate.

On behalf of the Board of Directors, please accept my best wishes.

Sincerely,



John Guerard
Executive Director
Northern Ontario Heritage Fund Corporation

Line Dancing

... move your body, feed your soul ...



THURSDAYS ~ 11:45 am

Magnetawan Community Hall

Starts September 18th

~ 12 Classes - \$110.00 / \$12 drop in ~

✦ Call CINDY ~ 705.783.9721 to Register ✦

Days are better with dance!

Page 199 of 232

HISTORICAL ART & ARTIFACT EXHIBITION A JOURNEY THROUGH CANADIAN HISTORY

Step into Canada's past and experience the stories told through art and cultural treasures. From Indigenous traditions to the colonial era, Confederation, and the bold visions of modern Canadian artists, this exhibition celebrates the diverse voices and histories that shaped our nation.

Friday, November 7, 2025

Doors open: 6:00 p.m. – 9:00 p.m.

Magnetawan Community Centre

4304 Hwy. 520, Magnetawan



Special Feature: A 1-hour talk by collector Dr. Ian Weir, sharing insights on selected artworks and artifacts.

**PRESENTED BY TRINITY UNITED CHURCH
AND DR. IAN & SHARON WEIR**

A donation jar will be at the door. Contributions will support the United Church of Canada's Mission & Service Fund.

MAGGIE THE COMMUNITY ROCK SNAKE PROJECT UPDATE!

**WE HAVE OFFICIALLY REACHED THE BEACH!
MAGGIE HAS GROWN TO 1,612 ROCKS & COUNTING!**

**THIS SIMPLY CANNOT BE THE END
WE THINK MAGGIE NEEDS A FRIEND!**

STAY TUNED FOR UPDATES ON MAGGIE'S NEW FRIEND!

WHAT IS A ROCK SNAKE?

- Rock snakes are projects that gained popularity during the COVID-19 pandemic
- Rock snakes consists of a series of painted rocks
- The current record holder is located in Grapevine Texas and is **24,459** rocks!
- Rock snakes showcase our local creativity and community spirit
- **FACT** rock snakes make you **SMILE!**



For more information contact the Municipal Office at (705) 387-3947 or by email at recreation@magnetawan.com



The Municipality of Magnetawan presents

DINNER AND A DRIVE-IN MOVIE EVENT

FRIDAY OCTOBER 3RD



Location: Gravel parking lot (overflow) beside the Magnetawan Community Centre



Double Feature: Hit Pig & Thunderbolts

**DOUBLE FEATURE STARTS AT DUSK
(AROUND 7:20 PM)**

The Banger Truck will be available starting at NOON

ONLY 100 TICKETS WILL BE SOLD IN ADVANCE



Tickets are \$10 per person. Tickets include admission to the double feature and \$10 in "Magnetawan Bucks" to be spent at local participating businesses.

For more information and to purchase tickets please contact the Municipal Office at (705) 387-3947 or by email at recreation@magnetawan.com



ICYMI

In Case You Missed It!

Council Highlights

August 13, 2025



To read the complete minutes, agenda packages and by-laws please visit our website at www.magnetawan.com



Great news, Council passed resolution 2025-229 awarding the construction of a new 8,320 square foot Fire Hall to Domm Construction Ltd. The new Fire Hall will be located at the intersection of Highway 520 and Highway 124 as part of the Municipality's Industrial lands.



Council passed resolution 2025-215 approving the replacement of the Ahmic Harbour Docks to Ahmic Marine and the Magnetawan Lions Club. Due to the significant weather event this year, the Ahmic Harbour Docks were damaged beyond repair. It is hoped that the new docks will be in place by the end of the 2025 summer season.



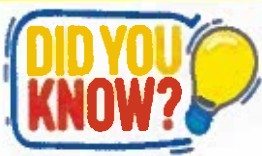
Council passed Resolution 2025-216 receiving the correspondence MADD Message Yearbook Advertising Information and approved a business card sized ad for the upcoming campaign!



Council passed Resolution 2025-212 receiving a report from Greer Galloway and approved the replacement of Bridge #17 (Miller) in 2025 which was damaged during the significant weather event. Bay Street Bridge which was also damaged during the event will be repaired immediately.



Council passed Resolution 2025-2014 approving alternative voting methods for the 2026 Municipal Election. Voting will consist of internet and telephone electronic voting plus vote by mail in 2026.



The Magnetawan Economic Tourism Committee is circulating a survey to gather information about visitors and residents we have in our area. The goal is to further communication as well as develop a tag line to help promote this beautiful region of ours. Visit the Municipal website to complete the survey.

SAVE THE DATE

The next open public meeting of Council is September 17, 2025, at 1:00 pm at the Magnetawan Community Centre.

Questions? Concerns? Ideas? Contact the Municipal Office at (705) 387-3947

or by email at info@magnetawan.com

Council Approval Accounts Payable and Payroll

Meeting Date: September 17/2025

Accounts Payable	Amount
Batch # 2025-00094 Cheque Date: 8/8/25 From: 27410 To: 27410	\$ 307.35
Batch # 2025-00096 Cheque Date: 8/22/25 From: 27411 To: 27440	\$ 479,205.78
Batch # 2025-00098 Cheque Date: 08/29/25 From: 27441 To: 27459	\$ 259,191.48
Batch # 2025-00102 Cheque Date: 9/17/25 From: 27460 To: 27525	\$ 289,791.16
Batch # Cheque Date: From: To:	\$
Batch # Cheque Date: From: To:	\$
EFT Batch # 2025-00100	\$ 83,986.66
EFT Batch #	\$
Cancelled Cheques #27411 Vendor name	< \$ 1,921.00 >
Total Accounts Payable	\$ 1,110,561.43
<hr/>	
Payroll	
Staff Pay Pay Period: # 16 All Direct Deposit	\$ 64,295.19
Staff Pay Pay Period: # 17 All Direct Deposit	\$ 60,148.14
Council Pay Pay Period: # 16 All Direct Deposit	\$ 4,652.72
Pay Period: # All Direct Deposit	\$
Total Payroll	\$ 129,096.05
Total for Resolution	\$ 1,239,657.48

Municipality of Magnetawan
List Of Accounts for Approval
Batch: 2025-00094 to 2025-00103

Bank Code - CURR - CURRENT ACCOUNT

COMPUTER CHEQUE

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
27410 08112025	8/8/2025	THE CORNBALL STORE			
		1-4-1000-5018 - COUNCIL - DO	SUMMER STAFF PARTY	276.78	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	30.57	307.35
27411	8/22/2025	REV - AHMIC FABRICATION & REPAIR			
27412 AUGUST2025	8/22/2025	AIG INSURANCE COMPANY OF CANADA			
		1-4-8010-1010 - PLN - WAGES	AUGUST 2025 AD&D INSU	1.94	
		1-4-1200-1010 - ADMIN - WAGE	AUGUST 2025 AD&D INSU	8.40	
		1-4-1300-1010 - TREAS - WAG	AUGUST 2025 AD&D INSU	3.65	
		1-4-2000-1010 - FD - WAGES 8	AUGUST 2025 AD&D INSU	3.65	
		1-4-2100-1010 - CBO - WAGES	AUGUST 2025 AD&D INSU	2.70	
		1-4-3101-1010 - J - WAGES AN	AUGUST 2025 AD&D INSU	10.17	
		1-4-4020-1010 - LF - WAGES A	AUGUST 2025 AD&D INSU	3.38	
		1-4-7200-1010 - PARKS - WAG	AUGUST 2025 AD&D INSU	5.38	
		1-2-1000-1055 - BENEFITS PA	AUGUST 2025 AD&D INSU	0.81	40.08
27413 3874855AUG25	8/22/2025	BELL CANADA			
		1-4-6250-2050 - FRIENDSHIP C	AUGUST 2025 FRIENDSHI	66.98	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	7.39	74.37
27414 538589007AUG	8/22/2025	Bell Mobility			
		1-4-4020-2420 - LF - LANDFILL	AUGUST 2025 LANDFILL S	17.81	
		1-4-4030-2420 - RECY - LANDF	AUGUST 2025 LANDFILL S	17.81	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	3.93	39.55
519949447AUG		1-4-1200-2052 - ADMIN - CELL	AUGUST 2025 CELL PHON	432.49	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	47.91	480.40
			Payment Total:		519.95
27415 25214	8/22/2025	BRAY MOTORS LIMITED			
		1-4-3220-2070 - TR20 - REPAIF	TRUCK #20 INSTALL NEW	1,849.08	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	204.24	2,053.32
27416 61025	8/22/2025	BEATTY PRINTING			
		1-4-1300-2010 - TREAS - TAXA	TAX BILLS & ENVELOPES	972.30	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	107.39	1,079.69
61132		1-4-1300-2010 - TREAS - TAXA	SUMMER NEWSLETTER	595.96	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	65.82	661.78
			Payment Total:		1,741.47
27417 INV21	8/22/2025	BRENDAR ENVIRONMENTAL INC			
		1-4-4030-4018 - RECY - HOUSE	2025 HAZMAT DAY	14,144.93	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	1,562.36	15,707.29
27418 JULY2025	8/22/2025	CANADIAN UNION OF PUBLIC EMPLOYEES			
		1-2-1000-1044 - UNION DUES I	JULY 2025 UNION REMITT	1,233.69	1,233.69
27419 413606	8/22/2025	COMWAVE			
		1-4-1200-2050 - ADMIN - TELEI	VOIP LINES	55.42	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	5.97	61.39
27420 0002049	8/22/2025	HALL, DEBBIE ANN			
		1-4-2100-2210 - CBO - LEGAL I	BUILDING LEGAL	1,740.10	

Municipality of Magnetawan
List Of Accounts for Approval
Batch: 2025-00094 to 2025-00103

COMPUTER CHEQUE

Payment # Invoice #	Date	Vendor Name	GL Account	GL Transaction Description	Detail Amount	Payment Amount
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	192.20	1,932.30
27421	8/22/2025	FOWLER CONSTRUCTION COMPANY				
87634			1-4-2400-2011 - FLOOD 2025	FLOOD	5,038.62	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	556.47	5,595.09
87402			1-4-2400-2011 - FLOOD 2025	FLOOD	99,531.77	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	10,993.67	110,525.44
87614			1-4-2400-2011 - FLOOD 2025	FLOOD	26,265.59	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	2,901.13	29,166.72
88252			1-4-2400-2011 - FLOOD 2025	FLOOD	594.25	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	65.63	659.88
85350			1-4-2400-2011 - FLOOD 2025	FLOOD	73,805.22	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	8,152.07	81,957.29
88047			1-4-2400-2011 - FLOOD 2025	FLOOD	29,319.59	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	3,238.45	32,558.04
88015			1-4-2400-2011 - FLOOD 2025	FLOOD	4,116.23	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	454.66	4,570.89
				Payment Total:		265,033.35
27422	8/22/2025	GREEN'S HAULAGE				
6365			1-4-2400-2011 - FLOOD 2025	FLOOD	31,564.32	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	3,486.38	35,050.70
6512			1-4-2400-2011 - FLOOD 2025	FLOOD	858.35	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	94.81	953.16
6434			1-4-2400-2011 - FLOOD 2025	FLOOD	1,135.57	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	125.42	1,260.99
				Payment Total:		37,264.85
27423	8/22/2025	GRIFFITH BROS SERVICE CTR. LTD				
91612			1-4-3231-2070 - TR 31-2023 RE	WINCH SERVICE	335.81	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	37.09	372.90
27424	8/22/2025	GREER GALLOWAY, A DIVISION OF Jp2g				
45857			1-4-3011-4010 - A - CONTRAC	RFP 2024-07 BRIDGE #17	3,700.60	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	408.68	4,109.28
45954			1-4-2400-2011 - FLOOD 2025	FLOOD	1,526.40	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	168.60	1,695.00
				Payment Total:		5,804.28
27425	8/22/2025	HUBB CAP				
1039828			1-4-2400-2011 - FLOOD 2025	CULVERTS-FLOOD	37,427.97	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	4,134.06	41,562.03
27426	8/22/2025	PAUL, JENNY				
JULY2025			1-4-2600-2400 - REC - PROGR.	JULY 2025 EXERCISE/YOC	900.00	900.00
27427	8/22/2025	JAMES, COLLIN				
366CHIKOPI			1-2-1000-1083 - ENTRANCE SE	DEPOSIT REIMBURSEMEI	500.00	500.00
27428	8/22/2025	MANULIFE FINANCIAL				
AUGUST2025			1-4-8010-1010 - PLN - WAGES	AUGUST 2025 GROUP BE	576.28	
			1-4-1200-1010 - ADMIN - WAGE	AUGUST 2025 GROUP BE	2,050.37	
			1-4-1300-1010 - TREAS - WAGI	AUGUST 2025 GROUP BE	1,126.01	
			1-4-2000-1010 - FD - WAGES &	AUGUST 2025 GROUP BE	904.15	
			1-4-2100-1010 - CBO - WAGES	AUGUST 2025 GROUP BE	602.29	

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			1-4-3101-1010 - J - WAGES AN	AUGUST 2025 GROUP BE	3,624.84	
			1-4-4020-1010 - LF - WAGES A	AUGUST 2025 GROUP BE	1,016.73	
			1-4-7200-1010 - PARKS - WAG	AUGUST 2025 GROUP BE	2,414.61	
			1-2-1000-1055 - BENEFITS PA	AUGUST 2025 GROUP BE	484.19	12,799.47
27429	8/22/2025	MAC LANG (SUNDRIDGE) LIMITED				
213544			1-4-3223-2070 - TR23 - REPAIF	TRUCK #23 MAINTENANC	801.67	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	88.54	890.21
27430	8/22/2025	MINISTER OF FINANCE				
3806082509111			1-4-2500-2010 - PROTECT - PC	JUNE 2025 POLICING SEF	40,620.00	40,620.00
27431	8/22/2025	CEDAR SIGNS				
INV/2025/3140			1-4-2400-2011 - FLOOD 2025	FLOOD	4,013.20	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	443.27	4,456.47
INV/2025/3139			1-4-2400-2011 - FLOOD 2025	FLOOD	4,291.13	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	473.97	4,765.10
				Payment Total:		9,221.57
27432	8/22/2025	NEAR NORTH INDUSTRIAL SOLUTIONS				
100893			1-4-3101-2010 - J - MATERIALS	SUPPLIES	0.73	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	0.08	0.81
27433	8/22/2025	ORKIN CANADA CORPORATION				
C-5412249			1-4-7700-2400 - AHMIC - REPA	81 ALBERT ST ORKIN CAF	103.98	
			1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	13.52	117.50
C-5411902			1-4-7300-2400 - HALL - REPAIF	4304 HWY 520 ORKIN CAF	326.55	
			1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	42.45	369.00
C-5412269			1-4-4030-2120 - RECY - OFFIC	CROFT LANDFILL ORKIN I	49.46	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	5.46	54.92
C-5412270			1-4-4020-2120 - LF - OFFICE	CHAPMAN LANDFILL ORK	49.46	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	5.46	54.92
C-5412271			1-4-3101-2400 - J - BUILDING M	18 MILLER ORKIN CARE	82.43	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	9.10	91.53
				Payment Total:		687.87
27434	8/22/2025	SILVER SCREEN PRINTING				
2858			1-4-3101-2010 - J - MATERIALS	PRINTING MATERIALS	332.82	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	36.76	369.58
27435	8/22/2025	CHARLES SAUNDERS				
VH22082			1-4-3101-1310 - J - CONFEREN	MEDICAL-CS	290.00	290.00
27436	8/22/2025	SPECTRUM TELECOM GROUP LTD				
INV-50598-M1J			1-4-3101-2010 - J - MATERIALS	ROADS OVERHEAD	195.36	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	21.58	216.94
C1309239			1-4-3101-2053 - J - COMMUNIC	TOWER RENTAL - PW & F	213.70	
			1-4-2000-2053 - FD - COMMUN	TOWER RENTAL - PW & F	213.69	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	47.21	474.60
				Payment Total:		691.54
27437	8/22/2025	SELECTCOM				
0005326607			1-4-1200-2050 - ADMIN - TELEI	AUGUST 2025 PHONE LIN	868.39	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	95.96	964.35
27438	8/22/2025	SELVA CONTRACTING LTD.				

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1424		1-4-2400-2011 - FLOOD 2025	FLOOD	16,065.39		
		1-1-1100-1102 - HST RECEIVABLE	HSTBIReb Tax Code	1,774.49		17,839.88
1427		1-4-2400-2011 - FLOOD 2025	FLOOD	15,429.39		
		1-1-1100-1102 - HST RECEIVABLE	HSTBIReb Tax Code	1,704.24		17,133.63
			Payment Total:			34,973.51
27439	8/22/2025	TRACKMATICS INC				
43825		1-4-2110-2045 - CBO VEHICLE	CBO MONTHLY GPS MON	39.69		
		1-1-1100-1102 - HST RECEIVABLE	HSTBIReb Tax Code	4.38		44.07
43830		1-4-7200-2045 - PARKS - GPS I	PARKS MONTHLY GPS M	119.06		
		1-1-1100-1102 - HST RECEIVABLE	HSTBIReb Tax Code	13.15		132.21
43883		1-4-3101-2045 - J - GPS MONIT	ROADS MONTHLY GPS M	580.03		
		1-1-1100-1102 - HST RECEIVABLE	HSTBIReb Tax Code	64.07		644.10
			Payment Total:			820.38
27440	8/22/2025	XEROX CANADA LTD				
F64485835		1-4-1200-2140 - ADMIN - COPY	JULY 2025 COPYING EXPI	138.88		
		1-1-1100-1102 - HST RECEIVABLE	HSTBIReb Tax Code	15.34		154.22
27441	8/29/2025	ADSC RENOVATIONS & LAWN CARE				
08162025		1-4-3101-2400 - J - BUILDING M	MAY-JUNE 2025 LAWN CA	519.99		
		1-1-1100-1102 - HST RECEIVABLE	HSTBIReb Tax Code	57.44		577.43
08242025		1-4-3101-2400 - J - BUILDING M	JULY-AUGUST 2025 LAWN	445.71		
		1-1-1100-1102 - HST RECEIVABLE	HSTBIReb Tax Code	49.23		494.94
			Payment Total:			1,072.37
27442	8/29/2025	3 MILE TRUCK AND TRAILER				
2876		1-4-3222-2070 - TR22 - REPAIR	TRUCK #22 SCAN	66.14		
		1-1-1100-1102 - HST RECEIVABLE	HSTBIReb Tax Code	7.31		73.45
27443	8/29/2025	CASTLE GLASS & MIRROR				
16176		1-4-7300-2400 - HALL - REPAIR	PADDLE LOCK	2,500.00		
		1-1-1100-1101 - HST RECEIVABLE	HST100%Reb Tax Code	325.00		2,825.00
27444	8/29/2025	DEAN'S AUTO CARE				
SUN50		1-4-7210-2070 - TR10 - REPAIR	TRUCK #10 POWER STEE	304.84		
		1-1-1100-1102 - HST RECEIVABLE	HSTBIReb Tax Code	33.67		338.51
27445	8/29/2025	EASTHOLME HOME FOR THE AGED				
Q3-2025		1-4-6010-2010 - HOME - EASTH	Q3 2025 HOME FOR THE /	66,824.00		66,824.00
27446	8/29/2025	EXP SERVICES INC.				
906173		1-4-3011-8000 - A - CULVERT/E	RFP #2024-06 BRIDGE #4	5,006.60		
		1-1-1100-1102 - HST RECEIVABLE	HSTBIReb Tax Code	553.00		5,559.60
27447	8/29/2025	FOWLER CONSTRUCTION COMPANY				
88475		1-4-2400-2011 - FLOOD 2025	FLOOD	27,974.18		
		1-1-1100-1102 - HST RECEIVABLE	HSTBIReb Tax Code	3,089.67		31,063.85
27448	8/29/2025	YARD BOYS LTD.				
24565		1-4-3021-4010 - B1 - CONTRAC	ROADSIDE MOWING	14,823.41		
		1-1-1100-1102 - HST RECEIVABLE	HSTBIReb Tax Code	1,637.30		16,460.71
24568		1-4-3021-4010 - B1 - CONTRAC	ROADSIDE MOWING	3,482.74		
		1-1-1100-1102 - HST RECEIVABLE	HSTBIReb Tax Code	384.69		3,867.43
			Payment Total:			20,328.14
27449	8/29/2025	GRIFFITH BROS SERVICE CTR. LTD				

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91855		1-4-3222-2070 - TR22 - REPAI	TRUCK #22 TOW SERVICE	801.36	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	88.52	889.88
27450	8/29/2025	LAKELAND POWER DIST. LTD.			
LP002793		1-4-3800-5012 - STREET - MAC	STREETLIGHT LOCATES	36.63	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	4.05	40.68
LP002809		1-4-3800-5012 - STREET - MAC	STREETLIGHT LOCATES	12.21	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	1.35	13.56
			Payment Total:		54.24
27451	8/29/2025	MADD MESSAGE YEARBOOK			
99589		1-4-1000-5018 - COUNCIL - DO	MADD ADVERTISING	324.62	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	35.85	360.47
27452	8/29/2025	MATHEWS DINSDALE & CLARK LLP			
496902		1-4-1200-2220 - ADMIN - UNIOI	UNION NEGOTIATIONS	993.69	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	109.76	1,103.45
27453	8/29/2025	MAP SUNDRIDGE			
941883/3		1-4-2010-2070 - TR510 - REPAI	FIRE DEPT SUPPLIES	320.39	
		1-4-2014-2070 - TR514 - REPAI	FIRE DEPT SUPPLIES	579.10	
		1-4-2005-7140 - MAG STATION	FIRE DEPT SUPPLIES	54.66	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	105.39	1,059.54
941890/3		1-4-2014-2070 - TR514 - REPAI	FIRE DEPT SUPPLIES CRI	-514.46	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	-56.82	-571.28
			Payment Total:		488.26
27454	8/29/2025	ORKIN CANADA CORPORATION			
C-5436988		1-4-4020-2120 - LF - OFFICE	CHAPMAN LANDFILL ORK	49.46	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	5.46	54.92
C-5436987		1-4-4030-2120 - RECY - OFFIC	CROFT LANDFILL ORKIN I	49.46	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	5.46	54.92
C-5436989		1-4-3101-2120 - J - OFFICE	PUBLIC WORKS GARAGE	82.43	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	9.10	91.53
C-5436966		1-4-7700-2400 - AHMIC - REPA	81 ALBERT ORKIN CARE	103.98	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	13.52	117.50
C-5437007		1-4-6250-2400 - FRIENDSHIP C	73 ALBERT ORKIN CARE	61.06	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	6.74	67.80
			Payment Total:		386.67
27455	8/29/2025	TOWNSHIP OF RYERSON			
2025-039		1-4-7100-2020 - WHARFS - DO	ROCKWYNN DOCK MATEI	213.70	213.70
2025-061		1-4-2000-8000 - FD - CAPITAL	AED	2,495.33	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	275.62	2,770.95
2025-065		1-4-2000-2018 - FD - PPE & FIF	LIVE FIRE UNIT SUPPLIES	93.81	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	10.36	104.17
			Payment Total:		3,088.82
27456	8/29/2025	RSM BUILDING CONSULTANTS INC.			
4149		1-4-2100-1010 - CBO - WAGES	JULY 2025 CBO BUILDING	2,070.06	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	228.64	2,298.70
27457	8/29/2025	SELVA CONTRACTING LTD.			
1428		1-4-2400-2011 - FLOOD 2025	FLOOD	50,305.15	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	5,556.40	55,861.55
1429		1-4-2400-2011 - FLOOD 2025	FLOOD	29,095.28	

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1430			1-1-1100-1102 - HST RECEIVA	HSTBIRB Tax Code	3,213.68	32,308.96
			1-4-2400-2011 - FLOOD 2025	FLOOD	24,485.54	
			1-1-1100-1102 - HST RECEIVA	HSTBIRB Tax Code	2,704.52	27,190.06
			Payment Total:			115,360.57
27458	8/29/2025	SUPER DUCTS				
1179			1-4-7300-2400 - HALL - REPAI	COMMERCIAL DUCT CLE/	498.50	
			1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	64.81	563.31
27459	8/29/2025	TRI-CITY EQUIPMENT				
108481			1-4-2400-2011 - FLOOD 2025	FLOOD	5,864.44	
			1-1-1100-1102 - HST RECEIVA	HSTBIRB Tax Code	647.75	6,512.19
27460	9/17/2025	AHMIC FABRICATION & REPAIR				
2025-08-14			1-4-2031-2070 - TR531 - REPAI	FIRE - WELDING REPAIR	1,729.92	
			1-1-1100-1102 - HST RECEIVA	HSTBIRB Tax Code	191.08	1,921.00
27461	9/17/2025	ADAMS BROS. CONSTRUCTION LTD.				
184494			1-4-4020-2020 - LF - LATRINE I	LANDFILL TOILET RENTA	152.64	
			1-4-4030-2015 - RECY - LATRI	LANDFILL TOILET RENTA	152.64	
			1-1-1100-1102 - HST RECEIVA	HSTBIRB Tax Code	33.72	339.00
27462	9/17/2025	AIG INSURANCE COMPANY OF CANADA				
SEPT2025			1-4-8010-1010 - PLN - WAGES	SEPTEMBER 2025 AD & D	1.94	
			1-4-1200-1010 - ADMIN - WAGE	SEPTEMBER 2025 AD & D	8.40	
			1-4-1300-1010 - TREAS - WAG	SEPTEMBER 2025 AD & D	3.65	
			1-4-2000-1010 - FD - WAGES &	SEPTEMBER 2025 AD & D	3.65	
			1-4-2100-1010 - CBO - WAGES	SEPTEMBER 2025 AD & D	2.70	
			1-4-3101-1010 - J - WAGES AN	SEPTEMBER 2025 AD & D	10.17	
			1-4-4020-1010 - LF - WAGES A	SEPTEMBER 2025 AD & D	-4.17	
			1-4-7200-1010 - PARKS - WAG	SEPTEMBER 2025 AD & D	5.38	
			1-2-1000-1055 - BENEFITS PA	SEPTEMBER 2025 AD & D	0.81	32.53
27463	9/17/2025	Township Of Armour				
ARM25-116			1-4-2200-2010 - BLEO - MATEF	BYLAW - JULY HOURS & F	19.25	
			1-4-2200-1010 - BLEO - WAGE	BYLAW - JULY HOURS & F	4,590.61	
			1-1-1100-1102 - HST RECEIVA	HSTBIRB Tax Code	509.18	5,119.04
27464	9/17/2025	Bell Mobility				
538589007SEP			1-4-4020-2420 - LF - LANDFILL	SEPTEMBER 2025 LANDF	17.68	
			1-4-4030-2420 - RECY - LANDF	SEPTEMBER 2025 LANDF	17.68	
			1-1-1100-1102 - HST RECEIVA	HSTBIRB Tax Code	2.24	37.60
27465	9/17/2025	BELL MOBILITY INC				
50066875SEPT:			1-4-4020-2420 - LF - LANDFILL	TOWER RENTAL - PW & F	69.53	
			1-4-4030-2420 - RECY - LANDF	TOWER RENTAL - PW & F	69.54	
			1-1-1100-1102 - HST RECEIVA	HSTBIRB Tax Code	15.36	154.43
27466	9/17/2025	BRAY MOTORS LIMITED				
26701			1-4-7219-2070 - TR13 - REPAI	TRUCK #13 MAINTENANC	753.67	
			1-1-1100-1102 - HST RECEIVA	HSTBIRB Tax Code	83.24	836.91
27467	9/17/2025	BARRY, CALEB				
1084MILLER			1-2-1000-1083 - ENTRANCE SE	ENTRANCE DEPOSIT REII	500.00	500.00
27468	9/17/2025	BARRETT, ELIZABETH				

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124G,GORDON	1-2-1000-1083 - ENTRANCE SE	ENTRANCE DEPOSIT REII	500.00	500.00	
27469	9/17/2025	BURKS FALLS BUILDING CTR			
2265313	1-4-3101-2080 - J - SMALL TOC	SMALL TOOLS	142.16		
	1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	15.70		157.86
27470	9/17/2025	CLAYMAR ELECTRIC			
4591	1-4-2000-8000 - FD - CAPITAL	ELECTRICAL FOR DIESEL	4,468.24		
	1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	493.54		4,961.78
27471	9/17/2025	CARLEY, DAVID			
73SPARKS	1-4-6250-8000 - FRIENDSHIP C	KITCHEN FLOORING	2,000.00		2,000.00
27472	9/17/2025	DEAN'S AUTO CARE			
9-9-5	1-4-7221-2070 - TR #21 - REPA	TRUCK #21 HEADLIGHT B	310.82		
	1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	34.34		345.16
27473	9/17/2025	CINDY LEGGETT			
AUG2025	1-4-2600-2400 - REC - PROGR	AUGUST 2025 FITNESS C	800.00		800.00
27474	9/17/2025	Scott Dingman Trucking			
3891	1-4-7700-2400 - AHMIC - REPA	AHMIC FIRE HALL PUMPE	350.00		
	1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	45.50		395.50
3890	1-4-7300-2400 - HALL - REPAIF	CC & PAVILLION PUMPED	1,200.00		
	1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	156.00		1,356.00
		Payment Total:			1,751.50
27475	9/17/2025	ECOVUE CONSULTING SERVICES			
25-2125-203	1-1-1100-2051 - A/R - STOCKD	STOCKDALE ZBLA	2,686.47		
	1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	296.73		2,983.20
27476	9/17/2025	ENVIRONMENTAL 360 SOLUTIONS LTD.			
251192	1-4-7500-2010 - LOCKS - MATE	4205 BIDDY STREET TOIL	188.84		
	1-4-7100-2400 - WHARFS - REI	4205 BIDDY STREET TOIL	192.16		
	1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	24.55		
	1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	21.23		426.78
251193	1-4-3700-2010 - PARKING - MA	130 SPARKS ST TOILET R	192.16		
	1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	21.23		213.39
251194	1-4-7200-2400 - PARKS - REPA	4304 HWY 520 TOILET RE	384.33		
	1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	42.45		426.78
247104	1-4-7200-2010 - PARKS - MATE	4162 HWY 520 TOILET RE	384.33		
	1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	42.45		426.78
249887	1-4-7100-2400 - WHARFS - RE	60 AHMIC STREET TOILET	192.16		
	1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	21.23		213.39
249886	1-4-7200-2010 - PARKS - MATE	6527 HWY 124 TOILET RE	192.16		
	1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	21.23		213.39
262288	1-4-7200-2010 - PARKS - MATE	4162 HWY 520 TOILET RE	384.33		
	1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	42.45		426.78
		Payment Total:			2,347.29
27477	9/17/2025	FREIGHTLINER NORTH BAY			
RN13338	1-4-3222-2070 - TR22 - REPAIF	TRUCK #22 MAINTENANC	455.08		
	1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	50.28		505.36
27478	9/17/2025	FIRE MARSHAL'S PUBLIC FIRE SAFETY			
IN169259	1-4-2000-2012 - FD- PREVENT	FPW MATERIALS	649.23		

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		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	71.71	720.94
27479	9/17/2025	FOWLER CONSTRUCTION COMPANY			
88704		1-4-2400-2011 - FLOOD 2025	FLOOD	69,202.42	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	7,643.67	76,846.09
27480	9/17/2025	GREEN'S HAULAGE			
6681		1-4-5010-2010 - CEM - MATERI	CEMETERY REPAIR	105.56	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	11.66	117.22
27481	9/17/2025	YARD BOYS LTD.			
24642		1-4-5010-8000 - CEM - CAPITA	SPENCE CEMETERY BRU	915.84	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	101.16	1,017.00
24596		1-4-3021-4010 - B1 - CONTRAC	ADDITIONAL BRUSHING N	3,686.06	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	407.14	4,093.20
			Payment Total:		5,110.20
27482	9/17/2025	GREER GALLOWAY, A DIVISION OF Jp2g			
46232		1-4-3011-8000 - A - CULVERT/I	RFP 2024-07 BRIDGE #17	2,940.87	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	324.83	3,265.70
46240		1-4-2400-2011 - FLOOD 2025	OSIM INSPECTION-FLOO	1,017.60	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	112.40	1,130.00
			Payment Total:		4,395.70
27483	9/17/2025	HAMELIN'S OUTDOOR POWER EQUIPMENT			
167061		1-4-3101-2010 - J - MATERIALS	SUPPLIES	124.17	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	13.71	137.88
27484	9/17/2025	HUBB CAP			
1040020		1-4-2400-2011 - FLOOD 2025	FLOOD	25,050.72	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	2,766.94	27,817.66
27485	9/17/2025	IRWIN, TYLER			
452238		1-4-2100-2010 - CBO - MATERI	CANADA POST-POSTAGE	14.85	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	1.64	16.49
08222025		1-4-2100-2010 - CBO - MATERI	BUILDING SAFETY SUPPL	274.73	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	30.35	305.08
			Payment Total:		321.57
27486	9/17/2025	PAUL, JENNY			
35		1-4-2600-2400 - REC - PROGR.	AUGUST 2025 EXERCISE/	700.00	700.00
27487	9/17/2025	JEFFREY, PAUL			
4		1-4-2400-2011 - FLOOD 2025	FLOOD	200.00	200.00
27488	9/17/2025	KIDD'S HOME HARDWARE BUILDING CENTRE			
2975506		1-4-7200-2010 - PARKS - MATE	PARKS SUPPLIES	7.11	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	0.79	7.90
27489	9/17/2025	Town Of Kearney			
TOK-25-004		1-4-1200-1310 - ADMIN - CONF	08.21.2025 CLERKS MEET	15.00	15.00
27490	9/17/2025	KELLOGG, ERICA			
005643		1-4-1200-2220 - ADMIN - UNIOI	UNION NEGOTIATIONS	322.02	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	18.82	340.84
27491	9/17/2025	LLOYD BARRY			
JS-128		1-4-4030-2400 - RECY - REPAI	GENERATOR HOOK UP	2,719.73	

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Invoice #						
JS-129			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	300.41	3,020.14
			1-4-6250-2400 - FRIENDSHIP C	ELECTRICAL WORK	190.80	
			1-4-7300-2400 - HALL - REPAIF	ELECTRICAL WORK	112.50	
			1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	14.62	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	21.08	339.00
					Payment Total:	3,359.14
27492	9/17/2025	BRANDT, LAURA				
08122025			1-4-2600-2015 - REC - EVENTS	MILEAGE	28.98	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	3.20	32.18
9915			1-4-2600-2015 - REC - EVENTS	BUCKETS CANDY	21.62	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	2.39	24.01
126087			1-4-7600-2010 - HERITAGE - R	PIZZA PARTY FOR STUDE	19.15	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	1.06	20.21
46			1-4-7600-2010 - HERITAGE - R	PIZZA PARTY FOR STUDE	159.07	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	15.06	174.13
					Payment Total:	250.53
27493	9/17/2025	MANULIFE FINANCIAL				
SEPT2025			1-4-8010-1010 - PLN - WAGES	SEPTEMBER 2025 GROUF	576.28	
			1-4-1200-1010 - ADMIN - WAGE	SEPTEMBER 2025 GROUF	2,050.37	
			1-4-1300-1010 - TREAS - WAG	SEPTEMBER 2025 GROUF	1,126.01	
			1-4-2000-1010 - FD - WAGES &	SEPTEMBER 2025 GROUF	904.15	
			1-4-2100-1010 - CBO - WAGES	SEPTEMBER 2025 GROUF	602.29	
			1-4-3101-1010 - J - WAGES AN	SEPTEMBER 2025 GROUF	3,624.84	
			1-4-4020-1010 - LF - WAGES A	SEPTEMBER 2025 GROUF	255.78	
			1-4-7200-1010 - PARKS - WAG	SEPTEMBER 2025 GROUF	2,414.61	
			1-2-1000-1055 - BENEFITS PA`	SEPTEMBER 2025 GROUF	484.19	12,038.52
27494	9/17/2025	MAGNETAWAN BUILDING CENTRE (COM DEV)				
101-167262			1-4-7600-2010 - HERITAGE - R	SUPPLIES	14.98	14.98
7008-SD-INV-1C			1-4-7600-8000 - HERITAGE - C	STAIRS SUPPLIES	2,184.85	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	241.33	2,426.18
102-72940			1-4-7500-2010 - LOCKS - MATE	SUPPLIES	7.49	
			1-4-7600-2010 - HERITAGE - R	SUPPLIES	7.49	14.98
102-73543			1-4-7500-2010 - LOCKS - MATE	SUPPLIES	12.49	
			1-4-7600-2010 - HERITAGE - R	SUPPLIES	12.49	24.98
101-168980			1-4-2600-2400 - REC - PROGR	SUPPLIES	32.04	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	3.54	35.58
102-74106			1-4-7600-2010 - HERITAGE - R	SUPPLIES	22.95	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	2.53	25.48
102-74107			1-4-7600-2010 - HERITAGE - R	SUPPLIES CREDIT MEMO	-10.00	
			1-4-7500-2010 - LOCKS - MATE	SUPPLIES CREDIT MEMO	-10.00	-20.00
102-75165			1-4-7500-2010 - LOCKS - MATE	SUPPLIES CREDIT MEMO	-15.00	
			1-4-7600-2010 - HERITAGE - R	SUPPLIES CREDIT MEMO	-15.00	-30.00
					Payment Total:	2,492.18
27495	9/17/2025	MAGNETAWAN BUILDING CENTRE (PARKS)				
102-71633			1-4-7300-2010 - HALL - MATER	SUPPLIES	27.96	27.96
102-71292			1-4-7200-2012 - PARKS - FLOW	SUPPLIES	23.35	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	2.58	25.93
104-119442			1-4-5010-2010 - CEM - MATERI	SUPPLIES	48.52	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	5.36	53.88

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104-121012		1-4-7200-2400 - PARKS - REPA	SUPPLIES	12.81	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	1.42	14.23
101-167910		1-4-7300-2010 - HALL - MATER	SUPPLIES	118.73	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	15.43	134.16
101-167930		1-4-7300-2010 - HALL - MATER	SUPPLIES	66.24	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	8.61	74.85
101-168235		1-4-7300-2010 - HALL - MATER	SUPPLIES	26.08	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	3.39	29.47
101-168287		1-4-7300-2010 - HALL - MATER	SUPPLIES	15.28	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	1.99	17.27
101-168409		1-4-7300-2010 - HALL - MATER	SUPPLIES	84.58	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	11.00	95.58
102-73598		1-4-7200-2400 - PARKS - REPA	SUPPLIES	9.67	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	1.07	10.74
102-73625		1-4-7300-2010 - HALL - MATER	SUPPLIES	104.94	104.94
102-73700		1-4-7300-2010 - HALL - MATER	SUPPLIES	16.60	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	2.16	18.76
101-168789		1-4-7200-2400 - PARKS - REPA	SUPPLIES	8.13	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	0.90	9.03
101-168905		1-4-7300-2010 - HALL - MATER	SUPPLIES	105.41	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	9.16	114.57
101-168878		1-4-7210-2070 - TR10 - REPAIF	SUPPLIES	24.39	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	2.70	27.09
102-74263		1-4-7221-2070 - TR #21 - REPA	SUPPLIES	23.80	
		1-4-7300-2010 - HALL - MATER	SUPPLIES	210.56	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	27.37	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	2.63	264.36
101-169412		1-4-7200-2012 - PARKS - FLOV	SUPPLIES	74.68	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	8.25	82.93
101-169523		1-4-7300-2400 - HALL - REPAIF	SUPPLIES	14.39	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	1.87	16.26
102-74762		1-4-7300-2400 - HALL - REPAIF	SUPPLIES	6.99	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	0.91	7.90
102-74880		1-4-7300-2010 - HALL - MATER	SUPPLIES	16.19	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	2.10	18.29
102-74892		1-4-7300-2010 - HALL - MATER	SUPPLIES	10.78	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	1.40	12.18
103-151104		1-4-7300-2400 - HALL - REPAIF	SUPPLIES	7.16	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	0.93	8.09
102-74879		1-4-7300-2010 - HALL - MATER	SUPPLIES	25.64	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	-1.87	23.77
101-169687		1-4-7300-2010 - HALL - MATER	SUPPLIES	44.32	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	1.87	46.19
101-169938		1-4-7300-2400 - HALL - REPAIF	SUPPLIES	4.04	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	0.53	4.57
101-170045		1-4-7300-2400 - HALL - REPAIF	SUPPLIES	55.58	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	5.41	60.99
103-151488		1-4-7300-2010 - HALL - MATER	SUPPLIES	-20.00	-20.00
102-75267		1-4-7300-2010 - HALL - MATER	SUPPLIES	175.29	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	22.79	198.08

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			Payment Total:		1,482.07
27496	9/17/2025	MAGNETAWAN BUILDING CENTRE (ROADS)			
101-166894	1-4-3101-2010 - J - MATERIALS	SUPPLIES	38.64		
	1-1-1100-1102 - HST RECEIVABLE	HSTBIReb Tax Code	4.27		42.91
102-73326	1-4-3101-2120 - J - OFFICE	SUPPLIES	44.94		44.94
102-73327	1-4-3101-2120 - J - OFFICE	SUPPLIES CREDIT MEMO	-3.00		-3.00
104-121485	1-4-3101-2010 - J - MATERIALS	SUPPLIES	101.67		
	1-1-1100-1102 - HST RECEIVABLE	HSTBIReb Tax Code	11.23		112.90
		Payment Total:			197.75
27497	9/17/2025	MAGNETAWAN BUILDING CENTRE (FIRE DEPT.)			
101-169723	1-4-2000-2010 - FD - MATERIALS	SUPPLIES	68.29		
	1-1-1100-1102 - HST RECEIVABLE	HSTBIReb Tax Code	7.54		75.83
27498	9/17/2025	MAGNETAWAN BUILDING CENTRE (LANDFILL)			
104-117606	1-4-4030-2400 - RECY - REPAIR	SUPPLIES	213.39		
	1-1-1100-1102 - HST RECEIVABLE	HSTBIReb Tax Code	23.57		236.96
103-144062	1-4-4030-2400 - RECY - REPAIR	SUPPLIES CREDIT MEMO	-85.36		
	1-1-1100-1102 - HST RECEIVABLE	HSTBIReb Tax Code	-9.42		-94.78
101-162268	1-4-4020-2010 - LF - MATERIALS	SUPPLIES	13.98		
	1-4-4030-2010 - RECY - MATERIALS	SUPPLIES	13.98		27.96
101-162267	1-4-4020-2010 - LF - MATERIALS	SUPPLIES	39.40		
	1-4-4030-2010 - RECY - MATERIALS	SUPPLIES	39.39		
	1-1-1100-1102 - HST RECEIVABLE	HSTBIReb Tax Code	8.71		87.50
101-163326	1-4-4020-2010 - LF - MATERIALS	SUPPLIES	13.98		
	1-4-4030-2010 - RECY - MATERIALS	SUPPLIES	13.98		27.96
101-168024	1-4-4020-2120 - LF - OFFICE	SUPPLIES	13.98		
	1-4-4030-2120 - RECY - OFFICE	SUPPLIES	13.98		27.96
101-168291	1-4-4020-2010 - LF - MATERIALS	SUPPLIES	16.13		
	1-1-1100-1102 - HST RECEIVABLE	HSTBIReb Tax Code	1.01		17.14
102-75242	1-4-4020-2010 - LF - MATERIALS	SUPPLIES	42.27		
	1-4-4030-2010 - RECY - MATERIALS	SUPPLIES	42.27		
	1-1-1100-1102 - HST RECEIVABLE	HSTBIReb Tax Code	9.34		93.88
104-121782	1-4-4030-2010 - RECY - MATERIALS	SUPPLIES	63.16		
	1-4-4020-2010 - LF - MATERIALS	SUPPLIES	63.17		
	1-1-1100-1102 - HST RECEIVABLE	HSTBIReb Tax Code	13.95		140.28
103-150339	1-4-4030-2010 - RECY - MATERIALS	SUPPLIES CREDIT MEMO	-54.92		
	1-4-4020-2010 - LF - MATERIALS	SUPPLIES CREDIT MEMO	-54.92		
	1-1-1100-1102 - HST RECEIVABLE	HSTBIReb Tax Code	-12.13		-121.97
104-122141	1-4-4030-2120 - RECY - OFFICE	SUPPLIES	13.98		
	1-4-4020-2120 - LF - OFFICE	SUPPLIES	13.98		27.96
102-74587	1-4-4030-2420 - RECY - LANDFILL	SUPPLIES	20.34		
	1-1-1100-1102 - HST RECEIVABLE	HSTBIReb Tax Code	2.25		22.59
104-122237	1-4-4030-2420 - RECY - LANDFILL	SUPPLIES	162.81		
	1-1-1100-1102 - HST RECEIVABLE	HSTBIReb Tax Code	17.98		180.79
102-74908	1-4-3220-2070 - TR20 - REPAIR	SUPPLIES	12.20		
	1-1-1100-1102 - HST RECEIVABLE	HSTBIReb Tax Code	1.35		13.55
101-169725	1-4-4020-2010 - LF - MATERIALS	SUPPLIES	50.87		
	1-4-4030-2420 - RECY - LANDFILL	SUPPLIES	162.81		
	1-1-1100-1102 - HST RECEIVABLE	HSTBIReb Tax Code	23.60		237.28
101-169905	1-4-4020-2010 - LF - MATERIALS	SUPPLIES	75.51		

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			1-4-4030-2010 - RECY - MATEF	SUPPLIES	75.52	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	13.60	164.63
				Payment Total:		1,089.69
27499	9/17/2025	MUSKOKA CLEAN WATER				
17725			1-4-4300-2010 - W-SYS - MATE	SERVICE CALL-WATER S	516.72	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	57.07	573.79
27500	9/17/2025	CEDAR SIGNS				
INV/2025/3518			1-4-3101-2350 - J - SIGNAGE	ROADS SIGNAGE	3,464.55	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	382.66	3,847.21
27501	9/17/2025	A MIRON TOPSOIL LTD				
2025-3			1-4-2400-2011 - FLOOD 2025	FLOOD	360.83	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	39.86	400.69
27502	9/17/2025	JIM MOORE PETROLEUM				
		Issued to: MACEWEN PETROLEUM INC.				
79815			1-4-3101-2021 - J - PREMIUM C	PREMIUM GAS	3,231.51	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	356.93	3,588.44
79817			1-4-3101-2023 - J - DYED DIES	DYED DIESEL	1,572.09	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	173.65	1,745.74
79816			1-4-3101-2022 - J - CLEAR DIE	CLEAR DIESEL	2,486.36	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	274.63	2,760.99
68081			1-4-3101-2022 - J - CLEAR DIE	CLEAR DIESEL	2,486.91	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	274.69	2,761.60
308776			1-4-3101-2021 - J - PREMIUM C	PREMIUM GAS	1,203.55	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	132.93	1,336.48
42720			1-4-7300-2400 - HALL - REPAIF	GENERAC DYED DIESEL	508.40	
			1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	66.09	574.49
93427			1-4-3101-2023 - J - DYED DIES	DYED DIESEL	859.95	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	94.98	954.93
93426			1-4-3101-2023 - J - DYED DIES	CLEAR DIESEL	1,964.99	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	217.04	2,182.03
93425			1-4-3101-2021 - J - PREMIUM C	PREMIUM GAS	691.91	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	76.42	768.33
				Payment Total:		16,673.03
27503	9/17/2025	MOORE PROPANE LIMITED				
163006123			1-4-4030-2024 - RECY - PROP	CROFT LANDFILL PROP	270.77	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	29.91	300.68
27504	9/17/2025	MHBC PLANNING LIMITED				
5037377			1-1-1100-2062 - A/R - WINTER	WINTERTON CONSENT	2,320.90	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	256.35	2,577.25
5037143			1-1-1100-2060 - A/R - MULLIGA	MULLIGAN ZBLA	2,176.90	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	240.45	2,417.35
5037376			1-1-1100-2063 - A/R - DALY	DALY CONSENT REPORT	1,662.00	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	183.57	1,845.57
5037374			1-1-1100-2048 - A/R - BLYTH	BLYTHE PRE-CON FOR C	813.57	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	89.87	903.44
5037378			1-1-1100-2064 - A/R - DUCK	DUCK-MINOR VARIANCE	1,540.90	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	170.20	1,711.10
				Payment Total:		9,454.71

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Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
27505	9/17/2025	MARK'S			
90186308		1-4-7200-2010 - PARKS - MATE	FG, PARKS SAFETY SUPP	164.84	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	18.21	183.05
27506	9/17/2025	ORKIN CANADA CORPORATION			
C-5455701		1-4-7300-2400 - HALL - REPAIF	4304 HWY 520 ORKIN CAF	326.55	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	42.45	369.00
27507	9/17/2025	TOWNSHIP OF PERRY			
2025-063		1-4-2000-8000 - FD - CAPITAL	LIVE BURN UNIT FINAL BI	15,063.46	15,063.46
2025-079		1-4-2500-2010 - PROTECT - PC	OPP DETACHMENT BOAR	324.00	324.00
			Payment Total:		15,387.46
27508	9/17/2025	WASTE CONNECTIONS OF CANADA INC.			
7113-00003566		1-4-4010-4010 - GARBAGE - C	AUGUST 2025 WASTE CO	2,082.22	
		1-4-4030-4012 - RECY - RECYC	AUGUST 2025 WASTE CO	2,305.70	
		1-4-4020-4022 - LF - RUBBISH/	AUGUST 2025 WASTE CO	10,074.85	
		1-4-4030-4014 - RECY - RECYC	AUGUST 2025 WASTE CO	3,323.22	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	1,964.53	19,750.52
27509	9/17/2025	PRIMEAU MULTIMEDIA LTD			
i-15360		1-4-2600-2015 - REC - EVENTS	DRIVE IN MOVIE	5,692.73	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	628.79	6,321.52
27510	9/17/2025	POLLARD DISTRIBUTION INC			
11680		1-4-2400-2011 - FLOOD 2025	FLOOD	12,529.94	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	1,383.98	13,913.92
27511	9/17/2025	RUSSELL CHRISTIE LLP			
63-283-513		1-4-2100-2210 - CBO - LEGAL I	FOCKENS	482.67	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	45.49	528.16
63-283-511		1-1-1100-1162 - A/R- ZHANG	CONSENT-ZHANG	567.44	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	54.85	622.29
63-283-499		1-1-1100-1184 - A/R - TAX REC	TAX ARREARS	481.83	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	53.22	535.05
63-283-500		1-1-1100-1184 - A/R - TAX REC	TAX ARREARS	564.44	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	62.35	626.79
63-283-510		1-2-2000-9034 - RESERVE - FII	GRIGG	1,680.37	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	177.77	1,858.14
63-283-435-3		1-4-1300-2010 - TREAS - TAXA	TAX ARREARS	123.18	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	13.61	136.79
63-283-462-2		1-1-1100-1184 - A/R - TAX REC	TAX ARREARS	944.77	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	96.52	1,041.29
63-283-492		1-1-1100-1184 - A/R - TAX REC	TAX ARREARS	1,668.50	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	166.86	1,835.36
63-283-480-1		1-1-1100-2044 - A/R - JOLIC	JOLIC CONSENT	523.53	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	49.99	573.52
63-283-469-1		1-1-1100-1125 - A/R - WIENS	WEINS CONSENT	619.08	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	60.55	679.63
63-283-465-5		1-4-2100-2210 - CBO - LEGAL I	BUILDING LEGAL	3,931.74	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	434.27	4,366.01
			Payment Total:		12,803.03
27512	9/17/2025	TOWNSHIP OF RYERSON			

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Invoice #	GL Account				
RTO2025-074	1-4-2000-1500 - FD - REGIONA	2025 REGIONAL FIRE TR		4,170.40	4,170.40
27513	9/17/2025	SDB TRUCK & EQUIPMENT REPAIRS			
13893	1-4-3227-2070 - TR27 - REPAIF	TRUCK #27 SERVICE		882.26	
	1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code		97.45	979.71
13901	1-4-3227-2070 - TR27 - REPAIF	TRUCK #27 - REPAIR HYD		315.46	
	1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code		34.84	350.30
13914	1-4-3228-2070 - TR28 - REPAIF	TRUCK #28 MONTHLY INS		152.64	
	1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code		16.86	169.50
13919	1-4-3229-2070 - TR29 - REPAIF	TRUCK #29 MONTHLY INS		1,536.58	
	1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code		169.72	1,706.30
13939	1-4-7218-2070 - TR12 - REPAIF	TRUCK #12 MONTHLY INS		81.41	
	1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code		8.99	90.40
13941	1-4-7218-2070 - TR12 - REPAIF	TRUCK #12 MONTHLY INS		81.41	
	1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code		8.99	90.40
13900	1-4-3102-8000 - NEW FLOAT T	SERVICE CALL-FLOAT TR		488.45	
	1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code		53.95	542.40
13940	1-4-3226-2070 - TR26 - REPAIF	TRUCK #26 MONTHLY INS		152.64	
	1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code		16.86	169.50
13944	1-4-3229-2070 - TR29 - REPAIF	TRUCK #29 SERVICE CAL		549.51	
	1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code		60.69	610.20
		Payment Total:			4,708.71
27514	9/17/2025	SLING-CHOKER MFG. (NORTH BAY) LTD.			
112224	1-4-3101-2010 - J - MATERIALS	SUPPLIES		704.33	
	1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code		77.80	782.13
112225	1-4-3101-2020 - J - SAFETY SL	SAFETY SUPPLIES		644.85	
	1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code		71.23	716.08
112523	1-4-3101-2020 - J - SAFETY SL	SAFETY SUPPLIES		43.23	
	1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code		4.77	48.00
		Payment Total:			1,546.21
27515	9/17/2025	STAPLES BUSINESS ADVANTAGE			
70774635	1-4-1200-2010 - ADMIN - OFFIC	OFFICE SUPPLIES		67.09	
	1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code		7.41	74.50
70814273	1-4-1200-2010 - ADMIN - OFFIC	OFFICE SUPPLIES		45.78	
	1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code		5.06	50.84
70917389	1-4-1200-2010 - ADMIN - OFFIC	OFFICE SUPPLIES		41.70	
	1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code		4.61	46.31
70918608	1-4-2000-8000 - FD - CAPITAL	FILE CABINETS		2,284.35	
	1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code		252.32	2,536.67
70921980	1-4-7200-2010 - PARKS - MATE	LANDFILL & PARKS OFFIC		11.68	
	1-4-4020-2120 - LF - OFFICE	LANDFILL & PARKS OFFIC		76.30	
	1-4-4030-2120 - RECY - OFFIC	LANDFILL & PARKS OFFIC		76.29	
	1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code		18.14	182.41
70947720	1-4-1200-2010 - ADMIN - OFFIC	OFFICE SUPPLIES		110.11	
	1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code		12.16	122.27
70958508	1-4-1200-2010 - ADMIN - OFFIC	OFFICE SUPPLIES		28.99	
	1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code		3.20	32.19
		Payment Total:			3,045.19
27516	9/17/2025	SPECTRUM TELECOM GROUP LTD			
INV-51059-R5F	1-4-2000-8000 - FD - CAPITAL	CELL BOOSTERS		1,770.63	

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			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	195.57	1,966.20
27517	9/17/2025	ENTANDEM				
525671 & 52566			1-4-2600-2015 - REC - EVENTS	MUSIC IN THE PARK LICE	266.10	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	29.40	295.50
525669			1-4-2600-2015 - REC - EVENTS	POPULAR MUSIC CONCEI	189.78	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	20.97	210.75
525671			1-4-2600-2015 - REC - EVENTS	POPULAR MUSIC CONCEI	76.32	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	8.43	84.75
				Payment Total:		591.00
27518	9/17/2025	SELECTCOM				
5333147			1-4-1200-2050 - ADMIN - TELEI	SEPTEMBER 2025 PHONE	874.21	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	96.61	970.82
27519	9/17/2025	SAM'S COUNTRY CLEANING				
1825			1-4-3101-2120 - J - OFFICE	OFFICE MAINTENANCE	61.06	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	6.74	67.80
27520	9/17/2025	SIGNCRAFT CANADA INC.				
3348			1-4-4030-2010 - RECY - MATEF	LANDFILL SIGNAGE	114.48	
			1-4-4020-2010 - LF - MATERIAL	LANDFILL SIGNAGE	114.48	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	25.29	254.25
3344			1-4-3101-2010 - J - MATERIALES	ROAD CLOSED SIGNAGE	814.08	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	89.92	904.00
3360			1-4-3101-2350 - J - SIGNAGE	ROADS SIGNAGE	162.82	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	17.98	180.80
3357			1-4-3101-2350 - J - SIGNAGE	ROADS SIGNAGE	244.22	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	26.98	271.20
				Payment Total:		1,610.25
27521	9/17/2025	TRACKMATICS INC				
43816			1-4-7200-2045 - PARKS - GPS I	PARKS MONTHLY GPS MC	119.06	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	13.15	132.21
43868			1-4-3101-2045 - J - GPS MONI	ROADS MONTHLY GPS M	580.03	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	64.07	644.10
43811			1-4-2110-2045 - CBO VEHICLE	BUILDING MONTHLY GPS	39.69	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	4.38	44.07
				Payment Total:		820.38
27522	9/17/2025	TRANS CANADA SAFETY				
69738			1-4-1200-2025 - ADMIN - HEAL	AEDS	347.26	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	38.35	385.61
27523	9/17/2025	TRI-CITY EQUIPMENT				
108688			1-4-3045-3015 - D5 - EQUIPME	EQUIPMENT RENTAL-BOM	4,048.02	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	447.12	4,495.14
27524	9/17/2025	UNITED RENTALS OF CANADA INC.				
250180154-002			1-4-2400-2011 - FLOOD 2025	FLOOD	1,844.40	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	203.73	2,048.13
27525	9/17/2025	XEROX CANADA LTD				
F64568093			1-4-1200-2140 - ADMIN - COPY	AUGUST 2025 COPYING E	339.81	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	37.53	377.34

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Total COMPUTER CHEQUE:					1,026,574.77

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Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
AUG 8 JULY2025	8/8/2025	OMERS EFT 1-2-1000-1022 - OMERS PAYAI	JULY 2025 OMERS REMIT	31,044.10	31,044.10
AUG 8 JULY 15-31/202	8/8/2025	RECEIVER GENERAL 1-2-1000-1047 - CPP PAYABLE 1-2-1000-1048 - EI PAYABLE 1-2-1000-1049 - INCOME TAX F	JULY 15-31 2025 PAYROL JULY 15-31 2025 PAYROL JULY 15-31 2025 PAYROL	1,738.22 1,899.43 4,541.81	8,179.46
JULY 15-31/202		1-2-1000-1047 - CPP PAYABLE 1-2-1000-1048 - EI PAYABLE 1-2-1000-1049 - INCOME TAX F	JULY 15-31 2025 PAYROL JULY 15-31 2025 PAYROL JULY 15-31 2025 PAYROL	12,381.42 3,633.88 18,297.47	34,312.77
Payment Total:					34,312.77
AUG 8 CA51CZNWW9	8/8/2025	ROYAL BANK VISA EFT 1-4-7200-2010 - PARKS - MATE 1-1-1100-1102 - HST RECEIVA	AMAZON-TRACTOR HITC HSTBIReb Tax Code	427.38 47.21	474.59
8561031		1-4-2000-8000 - FD - CAPITAL 1-1-1100-1102 - HST RECEIVA	AMAZON-WHITE BOARDS HSTBIReb Tax Code	651.06 71.92	722.98
Payment Total:					722.98
AUG 8 6269843	8/8/2025	ROYAL BANK VISA EFT 1-4-2600-2400 - REC - PROGR 1-1-1100-1102 - HST RECEIVA	AMAZON-ROLLER SKATIN HSTBIReb Tax Code	32.54 3.60	36.14
1129855		1-4-1200-2010 - ADMIN - OFFIC 1-1-1100-1102 - HST RECEIVA	AMAZON-SOUND MACHIN HSTBIReb Tax Code	104.65 11.57	116.22
333		1-4-7200-1410 - PARKS - TRAIL 1-1-1100-1102 - HST RECEIVA	PARKS TRAINING HSTBIReb Tax Code	53.82 2.25	56.07
1474959		1-4-4020-2010 - LF - MATERIAL 1-1-1100-1102 - HST RECEIVA	BAIT & TACKLE - BEAR SL HSTBIReb Tax Code	203.70 22.50	226.20
056130		1-4-4020-2010 - LF - MATERIAL 1-1-1100-1102 - HST RECEIVA	ECOTREX-BEAR SUPPLIE HSTBIReb Tax Code	142.24 15.71	157.95
1057776		1-4-1300-2010 - TREAS - TAXA 1-1-1100-1102 - HST RECEIVA	METROLAND-PUBLIC NO1 HSTBIReb Tax Code	80.39 8.88	89.27
1825-4516		1-4-2600-2015 - REC - EVENTS 1-4-2100-2010 - CBO - MATERI	JOJO FUN-CANADA DAY 2 ADOBE-ANNUAL FEE	200.00 317.37	200.00
3163021328		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	35.05	352.42
3620JULY25		1-4-4020-2120 - LF - OFFICE 1-1-1100-1102 - HST RECEIVA	BELL - LANDFILL TELEPH HSTBIReb Tax Code	113.87 12.57	126.44
ELL79KAR-000		1-4-1200-2010 - ADMIN - OFFIC 1-1-1100-1102 - HST RECEIVA	FOXIT - ANNUAL FEE HSTBIReb Tax Code	240.46 26.56	267.02
VP_068N3R1F		1-4-2600-2015 - REC - EVENTS 1-1-1100-1102 - HST RECEIVA	VISTAPRINT - EVENTS BA HSTBIReb Tax Code	305.27 33.72	338.99
1249866		1-4-1000-2010 - COUNCIL - MA 1-4-2600-2400 - REC - PROGR	AMAZON-GEOCACHE & C AMAZON-GEOCACHE & C	27.74 16.27	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	4.86	48.87
0001541005		1-4-1200-2010 - ADMIN - OFFIC 1-1-1100-1102 - HST RECEIVA	BROTHER - TONER HSTBIReb Tax Code	163.26 18.04	181.30
EC45CAA9-000		1-4-1200-2130 - ADMIN - COMF	FOXIT-ANNUAL FEE	194.95	

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Invoice #		GL Account			
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	21.54	216.49
4923405		1-4-2600-2400 - REC - PROGR	AMAZON-GEOCACHE	19.31	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	2.13	21.44
07202025		1-4-1200-1310 - ADMIN - CONF	CHAT GPT SUBSCRIPTION	174.44	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	16.86	191.30
6721623*		1-4-8010-2210 - PLN - LEGAL /	ONLAND-PROPERTY INDE	5.09	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	0.56	5.65
0564255		1-4-1000-5018 - COUNCIL - DO	AMAZON-STAFF PARTY G	40.57	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	4.49	45.06
				Payment Total:	45.06
				Total ONLINE BANKING:	77,410.73

AUTOMATIC WITHDRAWAL

Payment #	Date	Vendor Name	GL Transaction Description	Detail Amount	Payment Amount
Invoice #		GL Account			
AUG 10	8/10/2025	LAKELAND POWER - EFT			
076283JULY25		1-4-7200-2030 - PARKS - HYDF	4135 HWY 520	108.45	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	13.75	122.20
072642JULY25		1-4-2005-2030 - MAG STATION	81 ALBERT ST	139.00	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	17.62	156.62
073252JULY25		1-4-7300-2030 - HALL - HYDR	4304 HWY 520	1,200.09	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	179.53	1,379.62
076598JULY25		1-4-7200-2030 - PARKS - HYDF	61 SPARKS ST	67.04	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	8.50	75.54
072693JULY25		1-4-7600-2030 - HERITAGE - H	4205 HWY 520	64.20	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	8.14	72.34
073239JULY25		1-4-3800-5012 - STREET - MAC	STREET LIGHTS	637.92	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	80.87	718.79
077271JULY25		1-4-3800-5012 - STREET - MAC	SPARKS ST STLGT	90.14	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	11.43	101.57
072644JULY25		1-4-6250-2030 - FRIENDSHIP C	130 SPARKS ST	161.98	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	20.53	182.51
				Payment Total:	2,809.19
AUG 12	8/12/2025	Hydro One Networks			
8809JULY25		1-4-3101-2030 - J - HYDRO	18 MILLER RD - PW GARA	480.93	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	60.97	541.90
0309JULY25		1-4-7200-2030 - PARKS - HYDF	18 MILLER RD TWSP	118.25	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	14.99	133.24
				Payment Total:	675.14
AUG 15	8/15/2025	LAKE COUNTRY OFFICE SOLUTIONS INC.			
112605		1-4-1200-2130 - ADMIN - COMF	IT SERVICES-AUGUST 20:	2,542.99	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	280.88	2,823.87
AUG 18	8/18/2025	Hydro One Networks			
5146JULY25		1-4-3101-2029 - J - Hydro - 226	226 SIDERD 15 16 N	32.18	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	4.08	36.26
AUG 19	8/19/2025	Hydro One Networks			
6780JULY25		1-4-7200-2030 - PARKS - HYDF	6527 HWY 124	32.43	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	4.12	36.55
2621JULY25		1-4-7700-2030 - AHMIC - HYDR	60 AHMIC ST	55.31	

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Municipality of Magnetawan
List Of Accounts for Approval
Batch: 2025-00094 to 2025-00103

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AUTOMATIC WITHDRAWAL

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
		1-4-2006-2030 - AHMIC STATIC	60 AHMIC ST	27.79	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	8.27	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	3.53	94.90
			Payment Total:		131.45
AUG 21	8/21/2025	Hydro One Networks			
3087AUG25		1-4-3800-5014 - STREET - AHM	00 HWY 124 AHMIC HARB	52.98	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	6.72	59.70
AUG 26	8/26/2025	Hydro One Networks			
3189AUG25		1-4-3800-5016 - STREET - ROC	14 CONCESSION LOT 18	35.94	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	4.38	40.32
			Total AUTOMATIC WITHDRAWAL:		6,575.93
			Total CURR:		1,110,561.43

Certified September 17, 2025

Mayor

Treasurer

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2025 -

Being a By-law to License Trailers in the Municipality

WHEREAS the *Municipal Act*, S.O. 2001 as amended, Section 164 authorizes a municipality to pass By-laws to license trailers.

AND WHEREAS the Corporation of the Municipality of Magnetawan permits the temporary use of one trailer for human habitation in the Rural Residential (RR), Agricultural (A) and Rural (RU) zones or in all zones where a dwelling is permitted during the construction of the primary dwelling.

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan hereby enacts as follows:

1. Title and Application

1.1 This By-law shall be cited as the 'Trailer License' By-law

1.2 This By-law applies to a trailer, even if the trailer was placed or located on a property prior to the date of enactment of this By-law.

2. Definitions

2.1 "Trailer" means any vehicle, structure, or conveyance that is designed, modified, or used for human occupancy, lodging, sleeping, or living, whether or not it is capable of being towed, self-propelled, or affixed to the ground. Without limiting the generality of the foregoing, this includes, but is not limited to: recreational vehicles, buses, vans, trucks and other vehicles altered or not in whole or in part for habitation but does not include a mobile home or a park model home.

2.2 "Assessed Trailer" shall mean any trailer legally located on a property and that is assessed under the *Assessment Act*.

2.3 "Stored Trailer" shall mean any trailer, as defined herein which has a current and valid license issued under the *Highway Traffic Act* and any regulations thereto, located on a property only for the purpose of storing such trailer for use at any location other than the property upon which it is stored.

3. Regulations

3.1. No trailer shall be located or placed or to remain upon a lot unless such trailer is licensed under this By-law.

- 3.2. No more than one (1) trailer, whether or not it is licensed under this By-law is permitted on a lot.
- 3.3. No trailer, whether or not it is licensed under this By-law, shall have attached to it or placed within 1.2 metres of it, any building or structure including but not limited to a sunroom, porch, roof or deck (enclosed or unenclosed) etc.
- 3.4. No trailer for which a license is required under this By-law or stored, shall be located on a lot except in conformity with the set-back requirements for a dwelling unit as set out in the Zoning By-law.
- 3.5. No trailer shall be used by persons as a place for living, sleeping, or eating during the period commencing May 1st to November 30th inclusive unless it is licensed under this By-law.
- 3.6. No trailer shall be used by persons as a place for living, sleeping, or eating during the period commencing December 1st of a calendar year through and inclusive of April 30th of the following calendar year.
- 3.7. All properties with a licensed trailer shall have an approved entrance when applicable.
- 3.8. All properties with a licensed trailer shall have an installed and approved 911/Civic Address.

4. License Application and Fees

- 4.1. All applications for a license shall be made to the Municipality upon the prescribed form. Such application must include all submissions/documentation referenced therein and the License Fee, as required pursuant to the Municipality's current 'Fee and Charges' By-law.
- 4.2. No license shall be issued:
 - 4.2.1. Unless the trailer for which such license is issued is located in compliance with the setback requirements for a dwelling unit set out in the Zoning By-law.
 - 4.2.2. Unless the owner of the lot upon which the trailer is to be located has consented in writing to its placement on the lot.
 - 4.2.3. If the issuance of a license would be in contravention of any other By-law of the Corporation or of any Federal or Provincial law or regulation.
- 4.3. The Municipality may issue the following class of licenses:
 - 4.3.1. Annual license – this license authorizes the placement of the trailer upon a property for a complete calendar year or any portion thereof, and its occupancy between May 1st and November 30th in the calendar year.
 - 4.3.2. Monthly License – this license authorizes the placement of the trailer upon the property for a minimum period of one month up to a maximum of three months, between May 1st and November 30th in the same calendar year.
- 4.4. Licenses shall be displayed on the exterior of the trailer in a visibly prominent place.

4.5. All Annual Licenses expire on November 30th, and all Monthly Licenses expire on the date specified in the license.

5. Exceptions/Exemptions

5.1 Sections 3.1 and 4. of this By-law do not apply to:

- 5.1.1 a Stored Trailer;
- 5.1.2 an Assessed Trailer;
- 5.1.3 a trailer located on a lot zoned to permit a Camping Establishment

5.2 Nothing in this By-law shall be deemed to have the effect of exempting any trailer from the provisions of the Zoning By-law.

6. Offences and Penalties

- 6.1 Every person and/or owner who contravenes any of the provisions of this By-law is guilty of an offence and is subject to set fines and/or administrative monetary penalties.
- 6.2 Every person who violates any provision of this By-law or causes or permits a violation shall be guilty of an offence and may be subject to fees under the Administrative Monetary Penalties By-law and/or fined as per the current Fees and Charges By-law.
- 6.3 Each day a contravention occurs constitutes a new offence.
- 6.4 Every person and/or owner who is convicted of an offence under this By-law shall be subject to a fine of not more than Five Thousand Dollars (\$5,000) for each offence. Such fines shall be recoverable under the *Provincial Offences Act, R.S.O. 1990, c. P.22*, as amended.
- 6.5 The provisions of this By-law may be enforced pursuant to the provisions of the *Provincial Offences Act, R.S.O. 1990, c. P.33* as amended, and where any provision of this By-law is contravened and a conviction entered, in addition to any other remedy and to any other penalty the person convicted may also be prohibited from continuing or repeating the offence in accordance with the provisions of section 442 of the *Municipal Act*.
- 6.6 Each subsequent contravention that results in a conviction will yield a higher fine (doubling each time) to a maximum of \$5,000 for a person and \$10,000 for every director, officer, or employee of a corporation.
- 6.7 Pursue any other collection mechanisms available to the Municipality pursuant to the Regulations or a law which may include deeming the outstanding amount to be unpaid taxes and adding this outstanding amount to the tax roll and collecting in a like manner as Municipal Taxes.
- 6.8 Fees, fines, penalties, and/or charges are as Schedule "A" attached for 2025 and are to be incorporated into the current Fees and Charges By-law. Any changes to Schedule "A" will be made during the annual updating of the Fees and Charges By-law and will be contained therein.

7. Entry and Inspection

7.1 A By-law Enforcement Officer or their designate may at any time enter onto a property to determine whether this By-law is being complied with.

7.2 Every Person shall permit a By-law Enforcement Officer to inspect any land for the purpose of determining compliance with this By-law.

8. Obstruction

8.1 No person shall hinder or obstruct, or attempt to hinder or obstruct, any person exercising a power or performing a duty under this By-law.

8.2 Any person who has been alleged to have contravened any of the provisions of this By-law, shall identify themselves to the By-Law Enforcement Officer and/or designate upon request, failure to do so shall be deemed to have obstructed or hindered the By-Law Enforcement Officer and/or designate in the execution of their duties.

9. Municipality Not Liable

9.1 The Municipality assumes no liability for property damage or personal injury resulting from remedial action or remedial work undertaken with respect to any person or property that is subject.

10. Validity and Severability

10.1 Should any section, subsection, clause, paragraph, or provision of this bylaw be declared by a Court of competent jurisdiction to be invalid or unenforceable, the same shall not affect the validity of the enforceability of any other provision of this By-law, or of the By-law as a whole.

11. Enforcement

11.1 Nothing herein shall be deemed to limit the ability of the Ontario Provincial Police to enforce this By-law at any time.

12. – Repeal

12.1 That By-law 2023-46 and any previously conflicting By-laws are hereby repealed.

12.2 That this By-law shall come into force and effect on the date of passing.

Read a FIRST, SECOND, and THIRD time and finally PASSED this 13th day of August, 2025

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**

Mayor

CAO/Clerk



FEES, FINES, PENALTIES, AND/OR CHARGES SCHEDULE
SCHEDULE "A"
TO BY-LAW 2025-

Item	Short Word Form Wording	Provision Creating/Defining Offence	Set Fine Within a Twelve (12) Month Period
1	Trailer located, placed, or remained upon a lot without a license.	3.1	\$500
2	More than one trailer on lot.	3.2	\$500 per additional trailer
3	Buildings, Structures attached to trailer or placed within 1.2 metres of trailer.	3.3	\$500
4	Trailer located on lot not in compliance with set back requirements for a dwelling unit as set out in the Zoning By-law.	3.4	\$500
5	Trailer be used within the permitted period (May 1 st to November 30 th) without a license.	3.5	\$500
6	Trailer being used as a place for living, sleeping, or eating during the period commencing December 1 st of a calendar year and inclusive of April 30 th of the following calendar year.	3.6	\$500

Fees, fines, penalties, and/or charges are as Schedule "A" attached for 2025 and are to be incorporated into the current Fees and Charges By-law. Any changes to Schedule "A" will be made during the annual updating of the Fees and Charges By-law and will be contained therein.

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2025 -

Being a By-law to amend By-law No. 2001-26, as amended, the Zoning By-law for the Corporation of the Municipality of Magnetawan with respect to lands located at Concession 8, Lot 26, Chapman, Municipality of Magnetawan, District of Parry Sound.
(Longhurst 4944 010 00207800)

WHEREAS the Council of the Corporation of the Municipality of Magnetawan is empowered to pass By-laws to regulate the use of land pursuant to Section 34 of the *Planning Act*, R.S.O. 1990;

AND WHEREAS the owner of the subject lands has filed an application with the Municipality of Magnetawan to amend By-law 2001-26, as amended;

AND WHEREAS Council has conducted a public meeting as required by Section 34(12) of the *Planning Act*, R.S.O. 1990, as amended and if changes have been made to this By-law following the Public Meeting, that no further notice is required;

AND WHEREAS the matters herein are in conformity with the policies and designations contained in the Official Plan of the Municipality of Magnetawan as are currently in force and effect; and

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

1. **THAT** Schedule 'A-1', to Zoning By-law No. 2001-26 as amended, is further amended by zoning a portion of the lands legally described as Concession 8, Lot 26, Chapman, Municipality of Magnetawan, District of Parry Sound, from the Rural Zone to the Rural Residential Zone as shown on Schedule 'A' attached forming part of this By-law.
2. That the permitted uses in the Rural Residential (RR) zone shall apply to the area identified in Schedule "A" attached.
3. In all other respects the zoning of the area illustrated in Schedule "A" attached is unchanged.

This By-Law shall become effective on the date it is passed by the Council of the Corporation of the Municipality of Magnetawan, subject to the applicable provisions of the *Planning Act*, R.S.O. 1990, as amended.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 17th day of September, 2025.

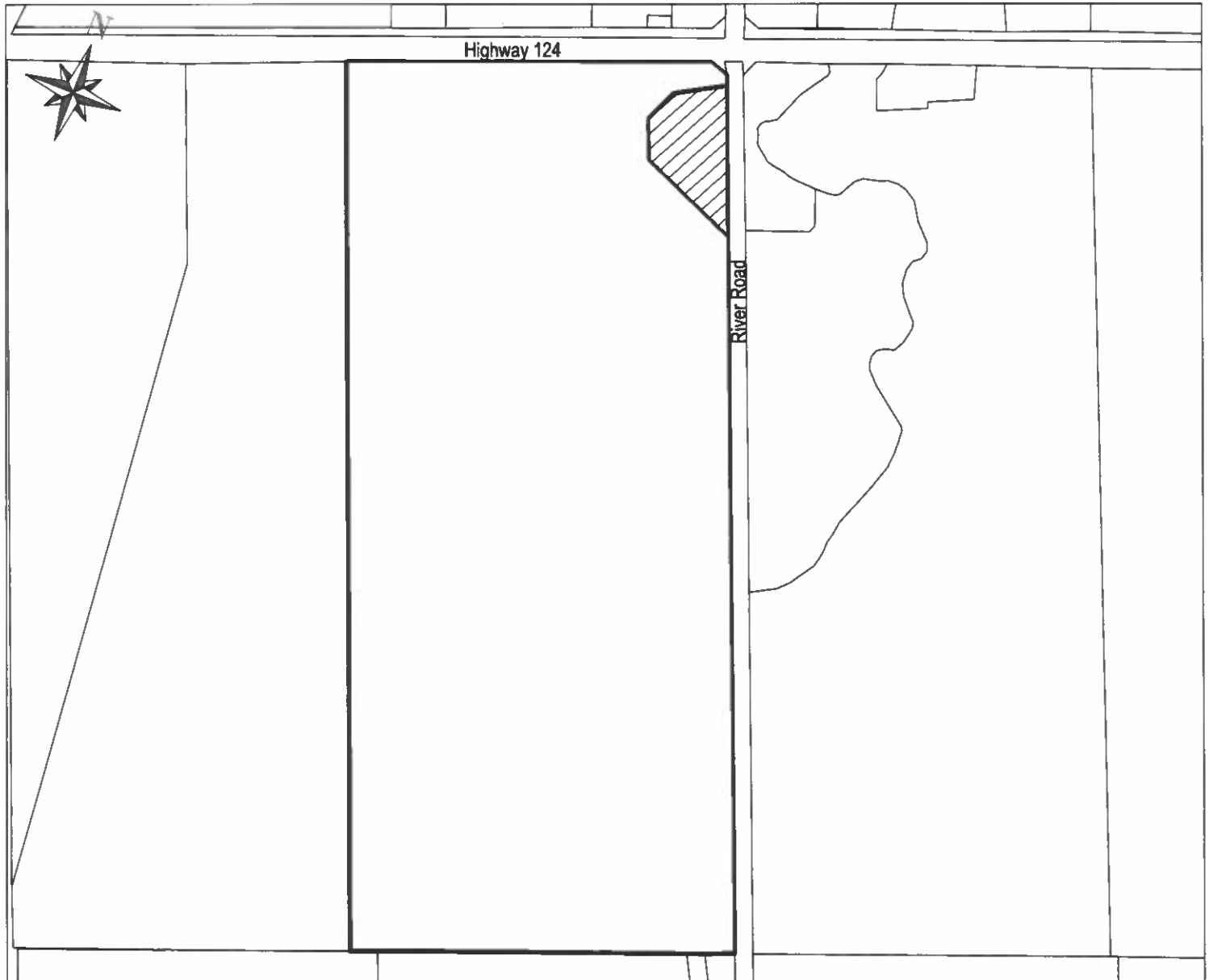
**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**

Mayor

CAO/Clerk

SCHEDULE 'A'

Part of Lot 26, Concession 8
Municipality of Magnetawan,
District of Parry Sound



Lands to be rezoned from Rural (RU) Zone to Rural Residential (RR) Zone

This is Schedule 'A' to Zoning By-law 2025-
Passed this 17 day of September, 2025

Mayor

CAO/Clerk

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2025 –

Being a By-law to Authorize and Govern the Use of Municipal Credit Cards

WHEREAS Section 8 of the *Municipal Act, 2001* authorizes the passage of By-laws by local Municipalities regarding matters under its jurisdiction;

AND WHEREAS the Council of the Municipality of Magnetawan recognizes the need for timely procurement of goods and services for operational efficiency;

AND WHEREAS Council deems it appropriate to authorize the issuance and controlled use of municipal credit cards to designated staff and officials;

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan hereby enacts as follows:

1. The Treasurer and CAO/Clerk are authorized to execute all required documentation with the Municipality's bank to obtain credit cards for approved Cardholders in accordance with this By-law.
2. Credit cards shall be used solely to expedite the procurement of low value goods and services in compliance with the Procurement Policy.
3. Credit cards may be issued to the Mayor, CAO/Clerk, Treasurer, Fire Chief, Chief Building Official, Deputy Clerk, Public Works Superintendent, and Parks and Maintenance Manager. Other employees may be issued cards only by resolution of Council.
4. Each Cardholder shall sign a Credit Card Cardholder Agreement before receiving a card. The agreement shall outline responsibilities, prohibited uses, and repayment obligations for unauthorized charges.
5. Each card shall have an individual credit limit of \$5,000 unless otherwise approved by Council.
6. The credit card will be issued with both the Municipality of Magnetawan and the individual's name on it. The credit card may not be used by anyone other than the cardholder.
7. The credit card may not be used for personal purchases, cash advances, gift cards for personal use or any purchase contrary to the Procurement Policy.
8. Each cardholder must maintain documentation which is comprised of all original invoices for all goods purchased, in order to support the monthly statement. The cardholder is responsible for verifying all account activity.
10. Cardholders must notify the bank and the Treasurer within 24 hours of discovering loss, theft, or compromise.

11. The CAO/Clerk and/or Treasurer shall notify Council in the event of the cancellation of the credit card if the terms of the credit card holder agreement are violated. Misuse of a credit card will result in repayment of unauthorized charges and may lead to disciplinary action up to and including termination with cause. Serious misuse may be referred to law enforcement.
12. The credit card may be canceled at any time by the CAO/Clerk and/or Treasurer. Upon resignation, termination or loss of office, the card must be returned immediately and will be cancelled.
13. This By-law comes into effect on the date of its passing.
14. That By-law 2004-38 and any previously conflicting Bylaws are hereby repealed.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 17th day of September 2025.

THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN

Mayor

CAO/Clerk

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2025-

Being a By-law to confirm the proceedings of Council September 17, 2025

WHEREAS Section 5(3) of the *Municipal Act, 2001, S.O. 2001, c.25*, as amended, requires a municipal Council to exercise a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS the Council of the Municipality of Magnetawan deems it desirable to confirm the proceedings of Council and to ratify decisions made at its meeting hereinafter set out;

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

1. Ratification and Confirmation

THAT the action of the Council of the Municipality of Magnetawan at its meeting for the aforementioned date(s) with respect to each motion, resolution and other action passed and taken by this Council at its meetings, except where otherwise required, is hereby adopted, ratified, and confirmed as if such proceedings and actions were expressly adopted and confirmed by its separate By-law.

2. Execution of all Documents

THAT the Mayor of the Council of the Municipality of Magnetawan and the proper officers of the Municipality of Magnetawan are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required, except where otherwise provided, and the Mayor and Clerk are hereby authorized and directed to execute all necessary documents and to affix the Corporate Seal of the Municipality to such documents.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 17th day of September 2025.

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**

Mayor

CAO/Clerk