



AGENDA – Regular Meeting of Council

Wednesday, September 25, 2024

1:00 PM

Magnetawan Community Centre

Page # OPENING BUSINESS

- 1.1 Call to Order
- 1.2 Adoption of the Agenda
- 1.3 Disclosure of Pecuniary Interest
- 3 1.4 Adoption of Previous Minutes

DEPUTATION

- 12 Cyndi Culbert, Ahmic Harbour Community Centre & Events

PLANNING ACT MEETING

- 14 Consent Application - Jolic - 5993B Highway 520

STAFF REPORTS, MOTIONS AND DISCUSSION

- 67 2.1 Regional Fire Service Committee Minutes August 22, 2024 , Terms of Reference & Report Regional Live Fire Burn Unit
- 85 2.2 Discussion Total Personal Fireworks Ban & Correspondence from Jacqueline Raaflaub & Aleem Kanji
- 108 2.3 Report from Municipality of Magnetawan Integrity Commissioner Guy Giorno, Re: Dunnett 2024 ONMIC 12
- 120 2.4 Report from Deputy Clerk Erica Kellogg, Short-term Accommodation By-law
- 140 2.5 DRAFT Rescind By-law 2024-02 Require Applicants to Pre-Consult with the Municipality Prior to Submitting a Planning Application
- 142 2.6 Report from Public Works Superintendent Scott Edwards Award of RFP 2024-05 Road Needs Study
- 143 2.7 Aileen Ireland, Algonquin Fine Foods - Land Use Application - Food Truck Placement
- 144 2.8 Correspondence from Julie Ferris, Request more Accessible Parking at Municipal Office/Community Centre
- 145 2.9 Report from Deputy Clerk Laura Brandt, 2024 New Years Eve Gala
- 147 2.10 Report from Deputy Clerk Laura Brandt, IT Services and Support Update
- 149 2.11 Report from Deputy Clerk Laura Brandt, Year End Report Locks and Heritage Museum Centre

MUNICIPAL BOARDS AND COMMITTEE MINUTES

- 158 3.1 East Parry Sound Veterinary Committee Annual General Meeting Minutes March 19, 2024
- 160 3.2 District of Parry Sound Social Services Administration Board Chief Administrative Officer's Report September 2024
- 178 3.3 Almaguin Highlands Health Centre (AHC) Minutes September 5, 2024

CORRESPONDENCE

- 182 4.1 City of Brantford Legislative Amendments to Improve Municipal Codes of Conduct and Enforcement
- 185 4.2 Town of Tillsonburg Cellular Coverage Concerns
- 187 4.3 Village of Burks Falls Acknowledge Resolution 2024-262, 150 Huston Street

- 188 4.4 Thank You Burk's Falls Arts & Crafts Club NOAA Gala & Supporting the Arts
- 189 4.5 Thank You Magnetawan Agricultural Society Fall Fair
- 190 4.6 Chapman Memorial Sanctuary Columbarium Announcement Poster
- 191 4.7 Dinner & A Drive-In Movie Event Poster
- 192 4.8 Seniors Free Intergenerational Field Trip Series Cruise Poster
- 193 4.9 ICYMI September 4, 2024

ACCOUNTS

- 194 5.1 Accounts in the amount of \$1,022,245.77

BY-LAWS

- 206 6.1 Rescind By-law 2024-02 Require Applicants to Pre-Consult with the Municipality Prior to Submitting a Planning Application

CLOSED SESSION

In accordance with Section 239(2) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, Council shall proceed into Closed Session in order to address matters pertaining to:
(b) personal matters about an identifiable individual, including municipal or local board employees

CONFIRMING BY-LAW AND ADJOURNMENT

- 207 7.1 Confirm the Proceedings of Council and Adjourn



**Municipality of
Magnetawan**

COUNCIL MEETING MINUTES

September 04, 2024

1:00 pm

The meeting of the Council of the Corporation of the Municipality of Magnetawan was held at the Magnetawan Community Centre on Wednesday September 4, 2024, with the following present:

Mayor Sam Dunnett
Deputy Mayor John Hetherington
Councillor Bill Bishop
Councillor Jon Hind
Councillor Brad Kneller

Staff: CAO/Clerk Kerstin Vroom, Deputy Clerk Recreation and Communications Laura Brandt and Deputy Clerk Planning and Development Erica Kellogg were present for the entire meeting.

OPENING BUSINESS

1.1 Call to Order

The meeting was called to order at 1:00 p.m.

1.2 Adoption of the Agenda

RESOLUTION 2024-249 Bishop-Kneller

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the agenda as presented.

Carried.

1.3 Disclosure of Pecuniary Interest

Mayor Sam Dunnett stated that should anyone have a disclosure of pecuniary interest that they could declare the nature thereof now or at any time during the meeting.

*Mayor Sam Dunnett and Deputy Mayor John Hetherington declared pecuniary interest for Agenda Item 2.3 Report from Deputy Clerk Laura Brandt Ahmic Lake Dock Project due to being a member of the Magnetawan Lions Club.

1.4 Adoption of the Previous Minutes

RESOLUTION 2024-250 Hind-Bishop

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the minutes of the Council meeting on August 14, 2024, as copied and circulated.

Carried.

MINISTER'S ORDERS – PLANNING ACT AUTHORITY BY-LAW

**Minister's Order Regulation 331/24 (Plans of Subdivision), 332/24 (Consents) -
Removal of Municipality of Magnetawan from Central Almaguin Planning Board**

RESOLUTION 2024-251 Hind-Kneller

WHEREAS The Municipality of Magnetawan made a request to the Minister of Municipal Affairs and Housing (MMAH) to be removed from the Central Almaguin Planning Board;

AND WHEREAS MMAH deemed it appropriate to remove the Municipality of Magnetawan from the Central Almaguin Planning Board and amended O'Reg 354/02 and O'Reg 353/02 to include the Municipality of Magnetawan;

AND WHEREAS the Municipality of Magnetawan appoints the Committee of Adjustment as the Consent Granting Authority;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan that the following Establish Council as Committee of Adjustment By-law is now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation, and engrossed in the by-law book.

Carried.

PLANNING ACT MEETING

Consent Application – Cordua – 184 Silver Lake Road

RESOLUTION 2024-252 Hetherington-Hind

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan recesses the regular meeting to hold a public meeting pursuant to Sections 53 of the Planning Act to consider a Consent Application for the creation of one new lot described as:

- *CON 14 , Part Lot 13 PLAN 42R-2703 Part 8 & 13 SPENCE (4944 040 007124800) commonly known as 184 Silver Lake Road (Cordua)*

Carried.

RESOLUTION 2024-253 Hetherington-Bishop

WHEREAS the Municipality of Magnetawan has received a request to support an application for consent for creation of 1 new lot located at CON 14, Part Lot 13 PLAN 42R-2703 Part 8&13 SPENCE Magnetawan, which is a private road, (Cordua 4944 040 007124800) hereinafter referred to as "the Lands";

AND WHEREAS the applicant seeks to create one new lot which will have 80m (+/-) shoreline frontage, with a depth of 62 m (+/-), and an area of .47ha (+/-). The retained lot will have an approximate depth of 62m (+/-) and an area of 0.91ha (+/-) to which Council for the Municipality of Magnetawan provided a support in principle Resolution #2023-215;

AND WHEREAS the Municipal planning consultant has provided a report in support of the application with conditions;

NOW THEREFORE BE IT RESOLVED THAT the Committee of Adjustment for the Municipality of Magnetawan supports the consent application for the Lands subject to the following conditions:

- *That the foregoing conditions be fulfilled within two years of the notice of decision;*
- *Draft Reference Plan to be approved by the Municipality prior to registration;*
- *Two (2) true certified paper copies of the registered plan and an electronic version with a certification that it is a true copy be provided to the Municipality;*
- *Draft copy of the deeds (with all schedules) to be approved by the Municipality prior to registration;*

- *A copy of the original executed transfer (deed) with all schedules be provided to the Municipality;*
- *Confirmation from the North Bay Mattawa Conservation Authority (NBMCA) that the proposed Severed Lot can be adequately serviced by individual on-site septic systems;*
- *Payment of all taxes, municipal legal fees, planning fees and fees as per the current Fees and Charges By-law, Park Land Dedication By-law and all other fees associated with the processing of this application;*
- *That the Applicant undertake and submit a Lake Capacity Study (Water Quality) that demonstrates there is development capacity on Bells Lake to support the proposed development and demonstrates mitigation measures if required for the proposed severed parcel;*
- *That the Applicant undertake and submit an Environmental Impact Study to review the deer wintering habitat and any other natural heritage features (if identified), and to establish suitable building site and dock envelope along with any mitigation measures to be completed on the severed lot;*
- *That the Applicant enter into a Development Agreement with the Municipality to be registered on title to address mitigation measures and recommendations contained in both the Lake Capacity Study and Environmental Impact Study.*
- *That the Applicant enter into a Limited-Service Agreement with the Municipality to be registered on title;*
- *That the Applicant submits a Zoning By-law Amendment to rezone the severed lot to address the non-compliant minimum lot area and frontage requirement within the Shoreline Residential designation.*

Carried.

RESOLUTION 2024-254 Bishop-Kneller

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adjourns the Planning Act public meeting and returns to the regular meeting.

Carried.

STAFF REPORTS, MOTIONS AND DISCUSSION

2.1 Encroachment Agreement Dock Request – Unopened Road Allowance Between Con 1 Part Lot 26 and 27 and Con 1 Part 25 – Langford

RESOLUTION 2024-255 Kneller-Hind

WHEREAS the Council for the Municipality of Magnetawan defeated a Resolution No. 2024-232 to sell the Unopened Road Allowance leading to water between Con 1 Part Lot 26 and 27 and Con 1 Part 25 (Langford);

AND WHEREAS the Municipality of Magnetawan has received a request to enter into an Encroachment Agreement (Langford), owner of three parcels known as: Con 1 Part Lot 26 being Part 1 on 42R-22465, Con 1 Part Lot 26 being Part 5 on 42R-22370, and Con 1 Part Lots 26 and 27;

AND WHEREAS the request is to place a 24" x 24" foot floating dock on the Unopened Road Allowance leading to water located between Con 1 Part Lot 26 and 27 and Con 1 Part Lot 25 for private use of the three noted properties;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan defers its decision on this matter and directs Staff to seek a legal opinion.

Carried.

2.2 DRAFT Road Use Agreement Over Unopened Road Allowance – Minklers Lane – Brown/Ross

RESOLUTION 2024-256 Bishop-Hetherington

WHEREAS Council for the Municipality of Magnetawan passed By-laws 2023-34 (Ross/Brown), No. 2023-35 (Bechtel) and No. 2023-36 (Woods) approving in principle a draft Road Use Agreement to provide seasonal access to CHAPMAN CON 1 PT LOT 10 RP 42R-21844;

AND WHEREAS the applicant (Brown/Ross) seeks to alter their draft Road Use Agreement to include winter maintenance on the entire length of Road Allowance right to Crown Land which includes the seasonally maintained portion of Minklers Lane;

AND WHEREAS, Bechtel and Woods would like to be part of that Agreement;

AND WHEREAS, the Council for the Municipality of Magnetawan is in favour of rescinding the previous bylaws for the Road Use Agreements for Woods and Bechtel, and entering into an amended agreement with Ross/Brown/Bechtel/Woods as confirmation has been provided that the encroaching gate has been removed from Municipal Lands;

AND FURTHER a bylaw on this matter will be brought forward to a future meeting for passing..

Carried.

2.3 Report from Deputy Clerk Laura Brandt Ahmic Lake Dock Project

**Mayor Sam Dunnett and Deputy Mayor John Hetherington declared pecuniary interest for Agenda Item 2.3 Report from Deputy Clerk Laura Brandt Ahmic Lake Dock Project due to being a member of the Magnetawan Lions Club. Mayor Sam Dunnett and Deputy Mayor John Hetherington refrained from any discussion and refrained from voting.*

Councillor Bishop assumed the position of Chair.

RESOLUTION 2024-257 Kneller-Hind

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report from Deputy Clerk Laura Brandt Ahmic Lake Dock Project and awards this project to the following contractors:

Ahmic Marine Removal and replacement of old docks at both locations. Removal and replacement of Concrete Pad at old marina site.) \$272,600 plus HST

AND

Magnetawan Lions' Club (recommended 8X 20 pressure treated dock platforms with ramps and joists) \$30,000 plus HST

Carried.

2.4 Donation Request Christmas Event Ahmic Harbour Recreation Committee

RESOLUTION 2024-258 Kneller-Bishop

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves a donation request of up to \$300 for the Ahmic Harbour Recreation Committee's Christmas Event with the presentation of receipts.

Carried.

**2.5 District of Parry Sound Municipal Association 2024 Fall Meeting Friday
September 27, 2024**

RESOLUTION 2024-259 Hetherington-Kneller

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Correspondence District of Parry Sound Municipal Association 2024 Fall Meeting Friday September 27, 2024;

AND the following Council Members will attend the Fall Meeting in 2024:

Brad Kneller

Bill Bishop

Jon Hind

Carried.

MUNICIPAL BOARD AND COMMITTEE MINUTES

**3.1 District of Parry Sound Social Services Administration Board (DSSAB) Chief
Administrative Officer's Report July/August 2024**

RESOLUTION 2024-260 Hind-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Municipal Boards and Committee Minutes as copied and circulated.

Carried.

CORRESPONDENCE

- 4.1 **Township of Perry Ownership Model of the Building 150 Huston Street**
- 4.2 **City of Quinte West The Canada Community Building Fund**
- 4.3 **Municipality of Stirling-Rawdon Update Public Sector Salary Disclosure Act**
- 4.4 **Township of Russell Support AMCTO Provincial Updates to the Municipal Elections Act**
- 4.5 **Provincial Planning Statement 2024 Notification**
- 4.6 **OPP MPB Financial Services Unit (OPP) April to June 2024 Detachment Revenues**
- 4.7 **Age Friendly Parry Sound Project Summary and Survey Poster**
- 4.8 **Older Adult Centres' Association of Ontario (OACAO) Certificate**
- 4.9 **NOAA Council Invitation Delegate Welcome Reception/Gala and NOAA Annual Juried Art Show & Exhibition's Official Opening and Awards Ceremony**
- 4.10 **Thank You Letter MADD Canada**
- 4.11 **Successful Grant Outcome 2024-2025 Seniors Active Living Fair Grants Program**
- 4.12 **Unsuccessful Grant Outcome 2024-25 Inclusive Community Grants Program**
- 4.13 **ICYMI August 14, 2024**

RESOLUTION 2024-261 Hetherington-Bishop

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the correspondence items as copied and circulated.

Carried.

RESOLUTION 2024-262 Kneller-Hind

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan endorses and supports item 4.1 Township of Perry Ownership Model of the Building 150 Huston Street:

AND FURTHER THAT this resolution be circulated to all the Almaguin Health Care Centre Board and all participating Municipalities who are members of the Almaguin Health Care Centre Board.

Carried.

RESOLUTION 2024-263 Bishop-Hind

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan endorses and supports item 4.2 City of Quinte West the Canada Community Building Fund;
AND FURTHER THAT this resolution be circulated to the Honourable Chrystia Freeland, Federal Finance Minister, the Honourable Ryan Williams, MP of Bay of Quinte, the Municipal Finance Officers' Association (MFOA), the Federation of Northern Ontario Municipalities (FONOM), the Association of Municipalities of Ontario (AMO) and all Ontario Municipalities through AMCTO.
Carried.

RESOLUTION 2024-264 Kneller-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan endorses and supports item 4.3 Municipality of Stirling-Rawdon Update Public Sector Salary Disclosure Act;
AND FURTHER THAT this resolution be circulated to the Honourable Doug Ford, Premier of Ontario, the Honourable Paul Calandra, Minister Municipal of Affairs and Housing (MMAH) , the Federation of Northern Ontario Municipalities (FONOM), the Association of Municipalities of Ontario (AMO) and all Ontario Municipalities through AMCTO.
Carried.

RESOLUTION 2024-265 Hetherington-Kneller

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan endorses and supports item 4.4 Township of Russell Support AMCTO Provincial Updates to the Municipal Elections Act;
AND FURTHER THAT this resolution be circulated to the Honourable Doug Ford, Premier of Ontario, the Honourable Paul Calandra, Minister Municipal of Affairs and Housing (MMAH), the Honourable Jill Dunlop, Minister of Education, the Honourable Todd McCarthy, Minister of Public and Business Service Deliver, the Honourable Chrystia Freeland , Minister of Finance, the Honourable Stephane Sarrazin , MPP of Glengarry-Prescott-Russell, the Federation of Northern Ontario Municipalities (FONOM), the Association of Municipalities of Ontario (AMO) and all Ontario Municipalities through AMCTO.
Carried.

ACCOUNTS

5.1 Accounts in the amount of \$796,534.88

RESOLUTION 2024-266 Bishop-Hind

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the accounts in the amount of \$796,534.88 as presented.
Carried.

CLOSED SESSION

In accordance with Section 239(2) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, Council shall proceed into Closed Session in order to address matters pertaining to:

- (b) personal matters about an identifiable individual, including municipal or local board employees

RESOLUTION 2024-267 Hetherington-Kneller

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan moves to a closed session at 1:40 pm pursuant to Section 239(2) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, Council shall proceed into Closed Session in order to address matters pertaining to:

- (b) personal matters about an identifiable individual, including municipal or local board employees*

Carried.

RESOLUTION 2024-268 Hind-Bishop

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan returns to open session at 2:30 pm.

Carried.

CONFIRMING BY-LAW AND ADJOURNMENT

6.1 Confirm the Proceedings of Council and Adjourn

RESOLUTION 2024-269 Kneller-Hetherington

BE IT RESOLVED by the Council of the Municipality of Magnetawan that the Confirming By-law is now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and engrossed in the by-law book; AND FURTHER THAT, this meeting is now adjourned at 2:35 pm to meet again on Wednesday September 25, 2024, at 1:00 pm or at the call of the Chair.

Carried.

Approved by:

Mayor

Clerk



**COUNCIL MEETING MINUTES
September 11, 2024
10:00 am**

The meeting of the Council of the Corporation of the Municipality of Magnetawan was held at the Magnetawan Community Centre on Wednesday September 11, 2024, with the following present:

Mayor Sam Dunnett
Deputy Mayor John Hetherington
Councillor Bill Bishop
Councillor Jon Hind
Councillor Brad Kneller

Staff: CAO/Clerk Kerstin Vroom and Deputy Clerk Planning and Development Erica Kellogg were present for the entire meeting.

OPENING BUSINESS

1. Call to Order

The meeting was called to order at 10:00 a.m.

2. Adoption of the Agenda

RESOLUTION 2024-270 Bishop-Kneller

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the agenda as presented.

Carried.

3. Disclosure of Pecuniary Interest

Mayor Sam Dunnett stated that should anyone have a disclosure of pecuniary interest that they could declare the nature thereof now or at any time during the meeting.

4. Closed Session

In accordance with Section 239(2) of the Municipal Act, 2001, S.O. 2001, c25, as amended, Council shall proceed into Closed Session in order to address matters pertaining to:

(c) a proposed or pending acquisition or disposition of land

RESOLUTION 2024-271 Hind-Bishop

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan moves to a closed session at 10:01 am pursuant to Section 239(2) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, Council shall proceed into Closed Session in order to address matters pertaining:

(c) a proposed or pending acquisition or disposition of land by the municipality or local board.

Carried.

RESOLUTION 2024-272 Hind-Kneller

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan returns to open session at 10:30 am.

Carried.

5. Adjournment

RESOLUTION 2024-273 Kneller-Hind

BE IT RESOLVED by the Council of the Municipality of Magnetawan that this special meeting of Council is now adjourned at 10:45 am to meet again on Wednesday September 25, 2024, at 1:00 pm or at the call of the Chair.

Carried.

Approved by:

Mayor

Clerk

DEPUTATION TO COUNCIL FOR WEDNESDAY, SEPTEMBER 25TH COUNCIL MEETING

I would like to propose to Council, that the underused Ahmic Recreation Centre be given a new life. With the recent departure of the Day Care, the building lacks enthusiasm and activities for the community.

I am well aware of other villages and municipalities with very active centres that have ongoing activities in their centres and I am extremely interested in making this happen.

I would like to see the centre open for daytime activities, euchre, cards, knitting/crochet / art type classes available to the public on an ongoing basis for a small or nominal fee, as well as some classes that are more expensive, 'something for all abilities and fee schedules'

Role modelling the South River Friendly Circle as well as the Katrine Community Centre, we would become a very active hub. This is not meant to take away from the Seniors Friendship Club, but to add to community spirit in Magnetawan and Ahmic Harbour. Simple weekday events, 'A Coffee Gathering' on a weekday morning, A Knitting Class, where an experienced knitter helps a group of people, An art class hosted by someone talented, or A jewelry, quilting, genealogy discovery and family trees etc. class.

The Ahmic Recreation Centre could get its name out there to host Craft Sales and Events, It could compliment the Halloween Events and Christmas Events that are held. It could be used by the Magnetawan Ball Team and the Soccer Group that Ted McKewen is trying to grow.

There are so many things that could be happening, and I realize that there is limited staff time available. SO.....

I am proposing that I volunteer my time to kick the Ahmic Recreation Centre up a few notches. Let's get it active like Armour and South River! I will give my time, to organize events, activities weekly so that this centre is busy, active and happening.

I feel that this would be a very productive way that I could give back to our community and make the Ahmic Recreation centre thrive again.

I would like the opportunity to speak with council about this and expand on the possibilities.

Thank you for your time,

Cyndi Culbert

cyndiculbert@gmail.com / greatnortharrow@gmail.com

39 Bay Street

Magnetawan, ON

705-203-0115



Moved by: _____

Seconded by: _____

WHEREAS the Municipality of Magnetawan received a request to support an application for consent for creation of one (1) new lot at Concession 8 PT Lot 18 42R-11003 Part 15 & 19 together with a right-of-way Township of CROFT (5993B Highway 124) Magnetawan, located on White’s Road which is a privately owned and privately maintained road (Jolic 4944 030 0021020000) hereinafter referred to as “the Lands”;

AND WHEREAS the applicant seeks to create a new lot which will have 94.3m (+/-) shoreline frontage and an area of 1.5ha (+/-). The retained lot will have 103m (+/-) of shoreline frontage and an area of 1.5ha (+/-) to which Council for the Municipality of Magnetawan provided a support in principle Resolution #2023-233; AND WHEREAS the Municipal planning consultant has provided a report in support of the application with conditions;

NOW THEREFORE BE IT RESOLVED THAT the Committee of Adjustment for the Municipality of Magnetawan supports the consent application for the Lands subject to the following conditions;

- That the foregoing conditions be fulfilled within two years of the notice of decision;
- Draft Reference Plan to be approved by the Municipality prior to registration;
- Two (2) true certified paper copies of the registered plan and an electronic version for the proposed severed lot prepared by an Ontario Land Surveyor with a certification that it is a true copy be provided to the Municipality for review and approval which conforms substantially with the application as submitted;
- Draft copy of the deeds (with all schedules) to be approved by the Municipality prior to registration;
- A copy of the original executed transfer (deed) with all schedules be provided to the Municipality;
- Confirmation from the North Bay Mattawa Conservation Authority (NBMCA) that the proposed Severed and Retained Lots can be adequately serviced by individual on-site septic systems;
- Confirmation from the Ministry of Transportation of an entrance permit or access review if required for the severed lands;
- The Applicant create a legal-right-of way to the severed lot from the existing private road known as White’s Road;
- Payment of all taxes, municipal legal fees, planning fees and fees as per the current Fees and Charges By-law, Park Land Dedication By-law and all other fees associated with the processing of this application;
- Entering into a Site Plan Agreement, to be registered on title, with the Municipality to implement the recommended measures contained in the Planning;
- That the Applicant enter into a Limited-Service Agreement with the Municipality to be registered on title.

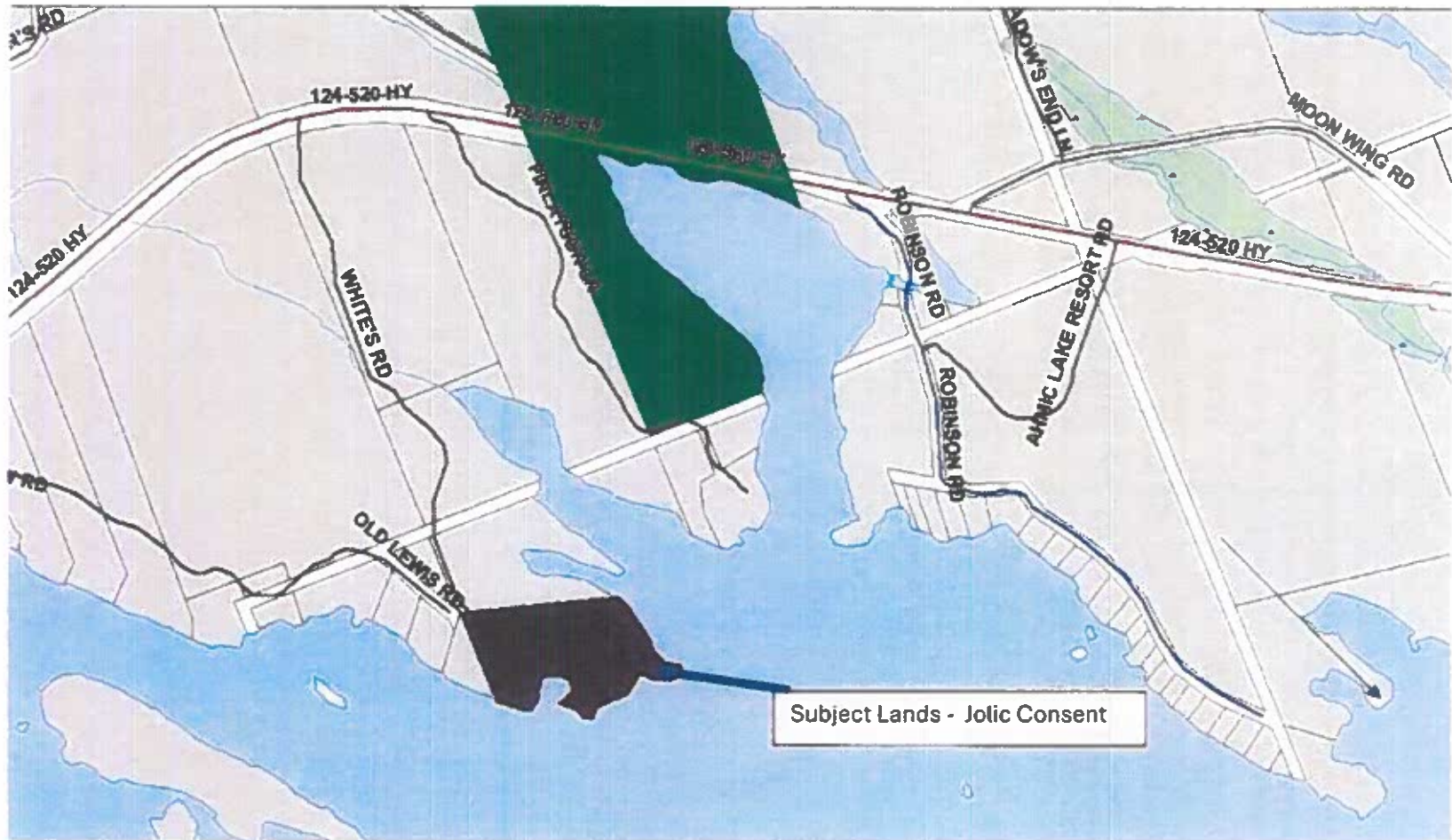
Carried _____ Defeated _____ Deferred _____

Recorded Vote Called by: _____

Sam Dunnett, Mayor

Recorded Vote

Member of Council	Yea	Nay	Absent
Bishop, Bill			
Hetherington, John			
Hind, Jon			
Kneller, Brad			
Mayor: Dunnett, Sam			



Planning Report

To: Mayor and Council, Municipality of Magnetawan

From: Kent Randall & Chris Conti (EcoVue Consulting)
Township Planning Consultants

Subject: Application for Consent

Property

Location: 5993B Highway 124 South, Part Lot 18, Concession 9 and Broken Lot 18, Concession 8
Former Township of Croft, Municipality of Magnetawan

Ecovue File No: 24-2125

Date: July 31, 2024

1.0 Recommendation

We recommend that Council receive the report dated August 6, 2024 from EcoVue Consulting Services regarding consent application Jolic, and that Council approve the application and that the provisional consent be given subject to the following conditions:

1. Prior to final approval the Applicant shall provide additional topographic information acceptable to the municipality demonstrating that the placement or removal of fill will not occur below the flood plain elevation for Ahmic Lake of 281.97 m. C.G.D. and that the elevation of openings to proposed habitable buildings will not be located below 283.16 m. C.G.D.
2. Prior to final approval the Applicants shall submit a site plan acceptable to the Municipality which incorporates the topographic information noted above and identifies the location of proposed buildings, the septic system and associated facilities in such a way that maintains appropriate setbacks, buffers, elevation openings and other requirements as set out in the Official Plan and the Magnetawan Zoning By-law. The sewage system shall meet the appropriate setback and elevation requirements in the Official Plan and Zoning By-law. Furthermore, as required in Section 4.2 of the Official Plan, a 20 metre wide buffer of natural

vegetation shall be maintained along the shoreline of Ahmic Lake to the satisfaction of the Municipality.

3. Confirmation be provided from the North Bay Mattawa Conservation Authority (NBMCA) that the proposed Severed and Retained Lot can be adequately serviced by individual on-site septic systems.
4. That the Applicants provide a draft copy of the deeds (with all schedules) to be approved by the Municipality prior to registration.
5. A draft reference plan of survey shall be provided to the Municipality of Magnetawan for review prior to registration.
6. A parkland dedication fee shall be paid in accordance with Section 51.1 of the Planning Act acceptable to the Municipality of Magnetawan in cash or certified cheque.
7. All taxes, municipal, legal, and planning fees associated with the processing of this application including fees under By-law 2011-11, 2011-16 and current Municipal Fees & Charges By-law shall be paid.

2.0 The Application

Daniel and Susan Jolic (Applicants) have applied for a consent to create one additional lot on the subject property which consists of a relatively large parcel located on a small peninsula on the shoreline of Ahmic Lake. The property has an area of approximately 3.18 hectares, with approximately 197.3 m. frontage on the lake.

Access to the property is provided by White's Road, a private road that runs in a predominately north/south direction and connects with Highway 124 which is located to the north of the property. The property contains an existing dwelling, a bunkie and boathouse that are all located in its western half.

The Applicants are proposing to divide the property into two approximately equal parts to create one additional lot. The proposed severed parcel will have an area of approximately 1.589 hectares with shoreline frontage of 94.3 metres. The retained parcel will have an area of approximately 1.589 hectares with a shoreline frontage of approximately 103 metres.

The intent is for the severed parcel to be used for shoreline residential purposes. The retained lot will continue in its current use as a waterfront residential parcel.

The proposed consent went through the pre-consultation process in May which identified issues that required further information. Subsequently the Applicants have submitted the following documents:

1. A copy of the signed and commissioned application form,
2. A covering letter from Morgan Planning and Development Inc.,
3. A Planning Justification Report prepared by Morgan Planning and Development Inc.
4. A copy of a septic confirmation letter,
5. A copy of a Lot Configuration Sketch prepared by Morgan Planning and Development Inc.

Based upon the submissions and our planning analysis, discussed below, we have concluded that the application is generally acceptable. However, there are some issues that require further submissions before final approval of the consent should be given. They are addressed in the recommendation included above and in the remainder of this report.

3.0 Planning Analysis

3.1 The Planning Act

The authority for municipalities to grant severances emanates from Section 53 (1) of the Act which states:

(1) An owner, chargee or purchaser of land, or such owner's, chargee's or purchaser's agent duly authorized in writing, may apply for a consent as defined in subsection 50 (1) and the council or the Minister, as the case may be, may, subject to this section, give a consent if satisfied that a plan of subdivision of the land is not necessary for the proper and orderly development of the municipality. 2021, c. 25, Sched. 24, s. 4 (1).

Severances are required to have regard for matters in Section 51 (24) of the Act through reference in Section 53 (12). Section 51 (24) states the following:

(24) In considering a draft plan of subdivision, regard shall be had, among other matters, to the health, safety, convenience, accessibility for persons with disabilities and welfare of the present and future inhabitants of the municipality and to,

(a) the effect of development of the proposed subdivision on matters of provincial interest as referred to in section 2;

whether the proposed subdivision is premature or in the public interest;

(c) whether the plan conforms to the official plan and adjacent plans of subdivision, if any;

(d) the suitability of the land for the purposes for which it is to be subdivided;

(d.1) if any affordable housing units are being proposed, the suitability of the proposed units for affordable housing;

(e) the number, width, location and proposed grades and elevations of highways, and the adequacy of them, and the highways linking the highways in the proposed subdivision with the established highway system in the vicinity and the adequacy of them;

(f) the dimensions and shapes of the proposed lots;

(g) the restrictions or proposed restrictions, if any, on the land proposed to be subdivided or the buildings and structures proposed to be erected on it and the restrictions, if any, on adjoining land;

conservation of natural resources and flood control;

(i) the adequacy of utilities and municipal services;

(j) the adequacy of school sites;

(k) the area of land, if any, within the proposed subdivision that, exclusive of highways, is to be conveyed or dedicated for public purposes;

(l) the extent to which the plan's design optimizes the available supply, means of supplying, efficient use and conservation of energy; and

(m) the interrelationship between the design of the proposed plan of subdivision and site plan control matters relating to any development on the land, if the land is also located within a site plan control area designated under subsection 41 (2) of this Act or subsection 114 (2) of the City of Toronto Act, 2006. 1994, c. 23, s. 30; 2001, c. 32, s. 31 (2); 2006, c. 23, s. 22 (3, 4); 2016, c. 25, Sched. 4, s. 8 (2).

The application must address the above requirements including through sections 51 (24) (c) and (g), the applicable Official Plan and Zoning By-law. These requirements as they apply to the proposal are addressed in the remainder of this report where appropriate.

3.2 Provincial Policy Statement (2020)

Through Subsection 3 (5) of the Act, the proposed consent must be consistent with policy statements issued under Subsection 3 (1). The Provincial Policy Statement (PPS) is the relevant policy statement which applies to the proposal.

3.2.1 Managing and Directing Land Use to Achieve Resilient and Efficient Development and Land Use Patterns

Section 1.1.1 states in part that healthy, livable and safe communities are sustained by promoting efficient development and land use patterns, accommodating an appropriate range and mix of land uses, including recreation, parks and open space, and avoiding development and land use patterns which may cause environmental or public health and safety concerns. The creation of an additional residential parcel for shoreline residential use is consistent with surrounding land uses and will continue the resource based recreational use of the lands.

Section 1.1.1 (c) indicates that development and land use patterns should be avoided which cause environmental concerns. There is some potential for the proposed consent to affect Ahmic Lake through the development of the severed parcel and the use of private services. If the parcel can accommodate the proposed dwelling, well and septic systems and maintain appropriate setbacks and buffers, we expect that this concern should be addressed.

The submissions by the Applicants address this concern in part. It appears that there is sufficient space for the dwelling and to accommodate private services. However, there is a floodplain issue identified through the provisions of the Official Plan and Zoning By-law which may affect the layout of buildings and facilities on the site and should be addressed before final approval is given.

3.2.2 Rural Lands and Areas in Municipalities

The provisions in Section 1.1.4 (Rural Areas in Municipalities) and Section 1.1.5 (Rural Lands in Municipalities) of the PPS are relevant as they relate to the proposed consent.

Section 1.1.4.1 refers to building on local character, conserving biodiversity, and considering the ecological benefits provided by nature. The proposed consent will provide a cottage lot which is consistent with the shoreline residential character of the area. The proposed consent is not expected to cause negative impacts on biodiversity.

Section 1.1.5.2 sets out the permitted uses for rural lands in municipalities which include resource-based recreational uses. A recreational dwelling is proposed to be constructed on the severed parcel which is consistent with the permitted resource-based recreational use.

3.2.3 Natural Heritage

Section 2.1 of the PPS provides policies regarding Natural Heritage, and it applies to the proposed consent primarily because of the property's proximity to Ahmic Lake.

Section 2.1.1 states that natural features and areas are to be protected for the long term. Furthermore, Section 2.1.2 of the PPS states the following:

2.1.2 The diversity and connectivity of natural features in an area, and the long-term ecological function and biodiversity of natural heritage systems, should be maintained, restored or, where possible, improved, recognizing linkages between and among natural heritage features and areas, surface water features and ground water features.

The proposed severed consent is not expected to have negative impact on Ahmic Lake, and therefore the consent should be consistent with the above policy.

In addition, Section 2.1.5 (d) states that development and site alteration are not permitted in significant wildlife habitat unless it is demonstrated that there will be no negative impact on the natural feature or their ecological functions. While it appears that the proposed severed parcel is heavily forested, no significant wildlife habitat has been identified in Schedule B of the Municipality of Magnetawan Official Plan (MMOP). Furthermore, the property has not been identified as containing Significant Forest.

Section 2.2.1 provides policies to *"protect, improve and restore the quality and quantity of water..."* which includes in Section 2.2.1 (h) *"ensuring the consideration of lake capacity where applicable..."* Provided that appropriate buffers are maintained it is expected that the proposal will not negatively impact water quality and the capacity of Ahmic Lake.

Section 3.1 of the PPS includes policies for natural hazards. Section 3.1.1 generally directs development away from hazardous lands adjacent to streams, rivers and small inland lake systems that are impacted by flooding hazards.

The proposed consent is not expected to be significantly affected by flooding hazards. The policies in the Magnetawan Official Plan provide setback requirements from the high water mark of the lake and the minimum elevation of structures so that flooding issues can be avoided. These matters are dealt with in greater detail later in this report.

In consideration of the above and subject to the submission of satisfactory information regarding floodplain issues and the site plan, it is expected that the proposed consent will be consistent with the PPS.

3.3 Magnetawan Official Plan

The Municipality of Magnetawan Official Plan (MMOP) sets out policy requirements for the development of lands including for consents. In addition, as noted earlier Section 51 (24) (c) of the Act, requires that the proposed consent must conform to the requirements of the applicable Official Plan.

The subject property is designated Shoreline in the Municipality of Magnetawan Official Plan which permits the proposed detached residential use.

Section 4.2.2 sets out requirements to avoid flood hazards when locating development adjacent to lakes and watercourses. It states in part:

Specifically for lakes like Ahmic and Cecebe the floodplain is defined by the following elevations:

Lake Cecebe 284.67 CGD

Ahmic Lake 281.97 CGD

The Municipality will not support the placement or removal of fill below such elevations unless a site-specific report by a qualified engineer has demonstrated to Council's satisfaction that there will not be significant impacts on up-stream or down-stream lands.

A review of existing mapping shows that a portions of the property in the immediate vicinity of Ahmic Lake may be below the above elevation. The lot configuration sketch prepared by Morgan Planning and Development demonstrates that there is sufficient space on the lot to locate a dwelling and septic system but does not provide topographic information. It cannot be determined from the

submissions if there will be the placements or removal of fill below the 281.97 C.G.D. elevation which is identified in Section 4.2.2 as the flood elevation for Ahmic Lake.

Prior to final approval of the consent the Applicants should submit topographic information to demonstrate that the proposal conforms to Section 4.2.2 of the MMOP.

Section 4.3 includes requirements to protect surface water quality. The policy requires septic systems to be located at least 30 metres from a watercourse or waterbody. Further restrictions are applicable to lakes that are "at or near capacity". The capacity ratings of lake are provided in Appendix 1 of the OP which indicates that Ahmic Lake is "developable with a cautionary approach". Therefore, some development is still permitted on Ahmic Lake and it is not subject to the policies that apply to "at or near capacity" lakes.

It also states in Section 4.3 :

As a condition of development approval, a natural shoreline vegetation buffer shall be preserved within at least 20 metres of all water courses and water bodies wherever possible except for the removal of hazardous trees and a narrow area to allow a pathway to the shoreline.

The submitted lot configuration sketch demonstrates that the appropriate setback from the lake for the septic system and buffer requirement along the shoreline can be met for the proposal .

Section 4.15 requires confirmation that there is adequate water supply and a septic disposal system available to service proposed development and that development will not have an adverse impact on neighbouring wells and surface and groundwater quality. The submissions demonstrate that is sufficient space for a septic system and the proposed water source is the lake. Any revision to the site plan that may be required should also demonstrate that the proposed septic system can be located appropriately and meet all requirements.

Section 5.3.6 of the MMOP restricts development in floodplains including in the floodplain area of Lake Cecebe and Ahmic Lake as stated in Section 4.2. Development is generally not permitted below the flood elevation except for structures like docks which must be located close to the water and structures necessary for flood and erosions control. The proposed development of the severed parcel must conform to this policy. The submission of topographic information to address Section 4.2.2 will also address the requirements of this policy.

The subject property is designated as Shoreline and Section 5.4 of the OP provides policies for the Shoreline designation. The permitted uses include detached dwellings which is the current use of the property and the intended use of the severed and retained parcels.

Section 5.4.2 sets out development standards for Shoreline properties. It states in part:

Unless otherwise specified, new lots should be no smaller than 1.0 ha (2.5 acres) in area with 90 metres (300 feet) of water frontage.

The proposed severed and retained parcels will meet both the area and frontage requirements stated above.

Section 5.4.2 also states the following:

It is a policy of this Plan to permit one additional cottage and accessory buildings where the parcel may otherwise be eligible for a severance and the additional buildings are located in conformity with the provisions of the Plan as if the lots were separated. Site specific zoning may be used to enable the additional dwelling and prevent the further division of the lands.

According to this provision an additional cottage and accessory buildings are permitted on lots that would be eligible for severance and where the buildings could be located in accordance with the provisions of the MMOP. Presumably, parcels that are eligible for severance are large enough to accommodate a second cottage and associated septic system without causing significant impacts or with impacts that can be mitigated through standard measures.

The type of development proposed by the Applicant is permitted on the property through this policy without going through the consent process. Therefore, it is expected that the potential impacts from this type of development must be anticipated through this policy and considered to be acceptable.

Section 5.4.5 requires that no development should be permitted which would result in a lake being over capacity. It further states that the assimilative capacity of lakes according to their biological carrying capacity is provided in Appendix 1.

As noted earlier, Ahmic Lake is identified in Appendix 1 as being "developable with a cautionary approach". Based upon this classification we understand that there is still capacity available for some development on the shoreline of Ahmic Lake. The permission through Section 5.4.2 for the

development of second cottages on lots that are suitable for severance further supports the proposal.

Section 6.3 of the OP addresses requirements for development on private roads. It states in part:

Existing private roads may continue to be used but shall not be extended...

New development of seasonal residences on existing private roads may be permitted where it is considered infilling between existing residential units. No new development of permanent residences may be permitted on existing private roads.

The proposed severed parcel can be considered as infilling between cottage properties. The existing cottage on the proposed retained parcel is located to the west of the severed parcel while another cottage is located on the property to the northeast. The main intent of the above policy is to avoid the extension of private roads and to discourage development on new private roads. The subject property and adjacent lots are all accessed through White's Road which should not require and extension to service the severed parcel.

Policies which apply specifically to severances are included in Section 7 of the OP. In Section 7.1 the OP states:

Applications for land division through the consent process shall only be considered if the proposal is minor in nature, does not result in unnecessary expansion of the present level of municipal services, is in compliance with the Objectives and General Development policies of this Plan and the applicable Land Use policies for the designation in which the land is located.

The proposed consent will result in the creation of only one cottage lot which meets the requirements of the MMOP. It will not result in the unnecessary expansion of municipal services.

Criteria for severances are set out in Section 7.1.1. They include that the proposal must not require a plan of subdivision and that the lot size and setback requirements will satisfy the specific requirements of the OP and the zoning by-law.

The proposed consent does not require a plan of subdivision. As noted earlier the size of the retained and severed parcels meet the requirements of the Official Plan. The Lot Configuration Sketch prepared by Morgan Planning and Development demonstrates that setback requirements can be

met for the cottage development on the severed parcel. However, as noted earlier in this report additional topographic information is required.

Section 7.1.1 (c) requires that new lots front on a publicly maintained municipal road or in the case of lots in the Shoreline designation new lots can front on existing private roads with a registered right of way to a municipally maintained road. The proposed severed parcel will have frontage on White's Road which is within a registered right of way extending to Highway 124.

Section 7.1.1 (e) of the OP states:

(e) the lot must have road access in a location where traffic hazards such as obstructions to sight lines, curves or grades are avoided;

Furthermore, in Section 7.1.1 (f) the OP states:

(f) the lot size, soil and drainage conditions must allow for an adequate building site and to allow for the provision of an adequate means of sewage disposal and water supply, which meets the requirements of the Building Code, the lot must have safe access and a building site that is outside of any flood plain or other hazard land;

The proposed severed parcel appears to be at the end of White's Road and it is not expected that there will be issues related to traffic hazards and sight lines for the access onto White's Road. However, the design of the access should be acceptable to the Municipality.

The Proposed Lot Configuration Plan submitted by the Applicants demonstrates that there is sufficient space on the severed parcel for a building site, including a means of sewage treatment and water supply. However, policies about the placement of fill and development in the floodplain must be addressed through the submission of topographic information. This may have an influence on the layout of buildings and facilities on the site.

The remainder of the polices in the MMOP do not directly apply to the proposed consent. Subject to the submission of additional information as noted above, the proposed consent will conform to the MMOP.

3.4 Municipality of Magnetawan Zoning By-law 2001-26

The subject property is zoned Shoreline Residential (RS) in Magnetawan Zoning By-law 2001-26 (MZB).

Section 3.5 of the MZB provides a requirement for the dimension and shape of lots and states:

No lot shall have a lot depth exceeding 5 times the lot width.

The proposed retained and severed parcels will be irregularly shaped, in part to provide frontage for both lots on White's Road. However, the shape and dimension of the lots comply with the above requirement.

Section 3.8 (b) includes a requirement for frontage on private roads which states:

b) Frontage on Private Road

Notwithstanding the provision in 3.9 (a) where a lot fronts upon a private road or private right-of-way, a use, building or structure shall be permitted on such lot, in accordance with the applicable provisions of this By-law provided such private road or private right-of-way existed as of the date of passing of this By-law.

Both the retained and severed parcels will have frontage on White's Road. Our understanding is that White's Road existed prior to the passing of the By-law. As required the use of the lots will be in accordance with the applicable provisions of the MZB.

Section 3.14 sets out requirements for minimum elevation of openings to buildings as follows:

Where lands abut Lake Cecebe or Ahmic Lake no opening to a habitable building shall be located below the following elevations.

Abutting Lake Cecebe 285.60 m CGD

Abutting Ahmic Lake 283.16 m CGD.

The proposed cottage must maintain openings above the elevation of 283.16 m C.G.D. and the municipality must be satisfied of compliance with this provision. The submission of topographic information for the property should address the above requirement.

Section 3.26 of the MZB requires 20 metre minimum setbacks for most buildings and structures from the high water mark of watercourses.

In addition, Section 3.36 provides setback and elevation requirements for septic systems which generally state that they must be setback at least 20 metres from the high water mark and leaching beds and treatment systems should be above the regulatory flood.

The above-noted setback requirement should be addressed in the site plan for the proposal, based upon the topographic information which will be provided.

Section 4.2 of the MZB includes provisions for the Shoreline Residential zoning category. In Section 4.2.1 the MZB identifies the permitted uses in the RS zone which include "detached dwelling".

Section 4.2.2 provides the property standards for the RS zone which include the following:

- i. *Minimum Lot Area - 1.0 ha*
- ii. *Minimum Lot Frontage - 90 m*
- iii. *Minimum Front Yard - 15 m*
- iv. *Minimum Interior Side Yard - 3.5 m*
- v. *Minimum Exterior Side Yard - 7.5 m*
- vi. *Minimum Rear Yard - 10.0 m*
- vii. *Maximum Lot Coverage - 15%*
- viii. *Maximum Building Height - 10.7 m*
- ix. *Minimum Ground Floor Area - 65.0 mx) Minimum Natural Vegetation Area or Landscaped Open Space - 70% of front yard.*

It is expected that the above standards can be met by a development proposal for the severed parcel. It meets the requirements for lot area and frontage. The above requirements are met in the Proposed Lot Configuration Plan which has been submitted. If there are changes to the plan as a result of the provision of topographic information or for other reasons, the above noted requirements should be incorporated into the plan.

In view of the above, it is expected that the proposed consent will comply with the MZB.

4.0 Summary and Conclusions

Based upon the submitted documents, the Applicants are proposing to sever a large shoreline parcel into two lots which will both meet the size and frontage requirements for shoreline lots in the MMOP and the MZB. The lots will both have frontage on a private road which has access to Highway 124 which is a public road. Given the proposed size of the parcel, there should be adequate space on the severed parcel to meet all requirements of the MMOP and MZB and to maintain appropriate setbacks for the cottage, the septic system and other structures from other properties and from the high water mark of Ahmic Lake.

However, as noted above, additional topographic information is required to ensure that the building, septic system, any required filling, and the location of openings to habitable buildings are located above the appropriate flood elevations noted in the MMOP and MZB. The topographic information may affect the location of the building, septic system and other facilities and therefore a finalized site plan should be submitted prior to final approval.

Assuming that appropriate topographic information can be provided, the proposed consent should conform to the relevant provisions of the MMOP and the MZB. Furthermore, it should have regard for the requirements of Section 51 (24) of the Act it and does not raise any significant concerns.

In consideration of the above, we recommend that provisional approval of the consent be given subject to the submission of additional information as discussed above and to recommendations included earlier in this report.

Respectfully submitted

ECOVUE CONSULTING SERVICES INC.


J. Kent Randall B.E.S. MCIP RPP
Township Planning Consultant




Chris Conti, M. E.S.
Senior Planner

June 14, 2024

Erica Kellogg, Deputy Clerk
Planning & Development
Municipality of Magnetawan
4304 Highway 520, PO Box 70
Magnetawan, ON POA 1P0

RE: Consent Application
5993B Highway 124 South, Magnetawan (Jolic)
MP&D File: 1406

On behalf of our Client, Dan Jolic, MORGAN Planning & Development Inc. (MP&D) is pleased to submit the enclosed Consent Application to facilitate the creation of one shoreline residential lot fronting onto Ahmic Lake.

The Consent application package includes the following:

1. One (1) digital copy of the Signed and commissioned Consent application form;
2. One (1) digital copy of the Planning Justification Report prepared by MORGAN Planning & Development, dated June 14, 2024;
3. One (1) digital copy of the Septic Confirmation Letter prepared by First Choice Landscaping dated May 24, 2024; and,
4. One (1) digital copy of the Proposed Lot Configuration Sketch prepared by MORGAN Planning & Development dated June 6, 2024.

A cheques in the amount of \$3,200.00 for the consent application fee (\$700.00) and the deposit legal/ planning deposit (2,500) have been included in the application submission to the Municipality.

Should you have any questions pertaining to this submission or should you require any additional information, please do not hesitate to reach out.

Respectfully submitted,
MORGAN Planning & Development Inc.



Jonathan Pauk, HBASc., MSc., MCIP, RPP
Senior Planner

CENTRAL ALMAGUIN PLANNING BOARD

63 Marie Street, P.O. Box 310 South River ON P0A 1X0

Phone: 705-386-2573 Email: admin@centralapb.ca

Christine Hickey, Secretary - Treasurer

SUBMITTING YOUR APPLICATION TO THE CENTRAL ALMAGUIN PLANNING BOARD OFFICE

This application form is to be used if the Central Almaguin Planning Board is the consent granting authority.

For any assistance with the consent process, please refer to the policy documents and the CAPB application guidelines. The documents may be found on the CAPB website - www.centralapb.ca

Submission of your completed and signed Application Form may be done by Canada Post mail, in person (63 Marie Street, Box 310 South River) or by courier.

Submit one (1) single-sided original completed Application Form, with all signatures and Commissioned Declaration. Sketch must show the parcel(s) to be severed and the parcel to be retained, with metric measurements.

- *A complete application MUST include a Council resolution (organized municipalities) supporting the consent in principal and include a list of conditions required, if any*
- *Please provide 10 copies of: the completed application form, council resolution of support, and supporting documents, if any*
- *The fee to accompany the application is \$700.00 per lot created, per lot addition or per right of way.*

Please Note:

Applications received for land in the Unorganized Townships will require a Planner's Review. This review ensures that decisions made are consistent with applicable legislation, the application is presented to the Board after this review has been completed. The cost of this review and any required studies or other consultation will be at the expense of the applicant(s). A \$1,000.00 deposit is required to cover planner fees. Once completed, any amount remaining will be returned to the applicant. If there are monies owing, the applicant will be responsible for the additional fees.

Fee is payable by cheque to Central Almaguin Planning Board or by Etransfers to centralalmaguinplan@hotmail.com. Please ensure that your full name and property address are noted in the message.

CONSENT APPLICATIONS WILL ONLY BE ACCEPTED AND PROCESSED once all applicable information is provided.

A file number will be assigned once your application is deemed complete by CAPB staff. This file number should be quoted in all communication on the Consent application.

Email communication and a letter acknowledging receipt of your fee and advising that the application is complete and ready to process will be sent to you after the application is deemed complete by staff.

A Notice of Meeting advising the date on which the Consent(s) will be heard by the Central Almaguin Planning Board, will be included in this mailing. It is the applicant/agents responsibility to post the Notice of Meeting Posters on the subject site for public view.

CENTRAL ALMAGUIN PLANNING BOARD

63 Marie Street, P.O. Box 310
South River Ontario P0H 1X0
705-386.2573 Email: admin@centralapb.ca
Website: http://capb.ca

AN APPLICATION FOR CONSENT UNDER SECTION 53 OF THE PLANNING ACT, R.SO. 1990 c.P.13

FILE # B _____/_____

PLEASE PRINT OR TYPE AND COMPLETE ALL APPROPRIATE BOXES.

1. APPLICANT INFORMATION

Applicant(s):

Name(s) of Property Owner(s): Daniel Jolic & Susan Jolic

Phone #: Home: _____ Mobile: 416-970-7325 Business: _____

Mailing Address: 5601 Fifth Line, RR#4, Milton ON

Postal Code: L9E 0E8 Email Address: danjolic33@gmail.com, susanj31@rocketmail.com

Agent for the Applicant

The property owner(s) may appoint a person or an agent to act on their behalf for processing this application and attending the meeting at which it will be considered, or a person who is to be contacted about the application for communication. This may be a person or firm acting on behalf of the property owner(s). Owner authorization is required in Section 11 of this form if the applicant is an agent appointed by the owner.

Name of Contact Person/Agent: Morgan Planning & Development (c/o Jonathan Pauk)

Phone #: Home: _____ Mobile: 705-826-2015 Business: 705-327-1873

Address: 98 Tecumseth Street, Orillia ON

Postal Code: L3V 1Y2 Email Address: jpauk@morganplanning.ca

2. LOCATION OF THE SUBJECT LAND (District of Parry Sound)

Tax Roll Number: 494403000504300

Municipality / Unincorporated Township: Croft

Municipal Address (Civic Address): 5993B Highway 124

Legal Description: Concession: 8 & 9 Lot Number: Pt Lot 18 Registered Plan: _____

Lot(s): _____ Reference Plan: 42R-11003 Part(s): 15 & 19

Parcel Number: _____ PIN: 5200860225

IMPORTANT: If there are existing easements or restrictive covenants affecting the subject land, provide the legal description and its effect to the subject land. Attach a copy of relevant documentation.

3. PURPOSE OF THE APPLICATION:

3.1 Type and Purpose of proposed transaction(s) that requires the Consent:

Create a new lot (or re-establish an existing parcel) / Lot Addition / Easement

Other: Charge / Release a Mortgage Lease

3.2 Name of party(s), if known, to whom the land or interest in land is to be transferred, leased or charged:
Susan Jolic, Daniel V. Jolic, Daniel B. Jolic, Tina Ciezadlo

3.3 If a lot addition, identify the lands to which the parcel will be added _____

3.4 Mortgage, Charges or other Encumbrances: Name RBC

Mailing Address 136 Broadway, Orangeville ON L9W 1J9

4. DESCRIPTION OF SUBJECT LAND AND SERVICING INFORMATION

(Complete each Section in order that your application can be processed. Incomplete applications may be delayed.)

(If 2 new lots are proposed, split the SEVERED section and apply appropriate dimensions and information through Sections 4.1 through

4.1 Description / Size	SEVERED	RETAINED
Frontage (m)	94.3m (approximately)	103m (approximately)
Depth (m)	irregular	irregular
Area (ha)	1.589ha	1.589ha
4.2 Existing Use of Property:	Vacant	Residential
4.3 Existing Building or Structures and date of construction	Vacant	

4.4 Proposed Use of the Severed and Retained Parcels	Residential	Residential
4.5 Road Access: Provincial highway MANDATORY: <i>Provide written comments from MTO North Bay. 705-497-5401</i>		
Municipal road, maintained all year		
Municipal Road, seasonally maintained		
Other Public Road (e.g. Local Roads Board)		
Right of Way / Easement* (IF ACCESS TO THE SUBJECT LAND IS BY PRIVATE ROAD OR OTHER PUBLIC ROAD OR RIGHT OF WAY advise the status of the easement (permanent registered or prescriptive), name who owns the land or road, who is responsible for its maintenance and whether it is seasonal or year round.	Private Road - White's Road (which has access to Hwy 124) The road is maintained by the owners of the lands that use White's Road to access their properties.	Private Road - White's Road (which has access to Hwy 124) The road is maintained by the owners of the lands that use White's Road to access their properties.
MNRF Road Allowance [<i>Written report from the MNRF if an MNRF road allowance is used for access to the subject land. North Bay Office: 705-475-5550</i>]		
4.6 Water Access Lots: Describe the parking and docking facilities to be used and the approximate distance of these facilities for the subject land and the nearest public road.		
Not applicable		

4.7 Water Supply	SEVERED	RETAINED
Publicly owned and operated piped water system		
Privately owned and operated individual well		
Privately owned and operated communal well		
Lake or other water body	Anticipated that water will be drawn from Ahmic Lake	Water is drawn from Ahmic Lake
Other means		
Does your property abut a lake?	Yes	Yes

<p><i>[Is the lake deemed by the Ministry of the Environment Conservation and Parks (MOECP) to be at capacity for phosphorus load ? **1-800-461-6290 for enquiries]</i></p>	<p>Ahmic Lake is identified as developable with a cautionary approach. Therefore, some development is still permitted on Ahmic Lake and it is not subject to the policies that apply to "at or near capacity" lakes.</p>
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4.8 Sewage Disposal	SEVERED	RETAINED
Publicly owned and operated sanitary sewage system		
Privately owned and operated individual septic tank <i>Attach documentation of the results of the review by the North Bay Mattawa Conservation Authority</i>	Anticipated that a private septic system will be used on the site	Private septic system
Privately owned and operated communal septic tank		
Privy		
Other Means (e.g. Advanced Treatment System) ** (Septic System over 10,000 litres requires Ministry of the Environment Conservation and Parks study and permit. 1-800-461-6290 for enquiries)		

4.9 Other Services (indicate which service(s) are available)	SEVERED	RETAINED
Electricity	Yes	Yes
School Bussing	Yes (at Hwy 124)	Yes (at Hwy 124)
Garbage Collection	No (use of Magnetawan landfill)	No (use of Magnetawan landfill)

4.10 If access to the subject land is by private road or right of way was indicated in section 4.4, indicate who owns the land or the road, who is responsible for its maintenance and whether it is maintained seasonally or all year.

5. LAND USE

5.1 What is the existing Official Plan designation(s)? (Not applicable to lands in unincorporated township)

03000000

5.2 What is the zoning, if any, on the subject land? (Not applicable to lands in unincorporated township)

03000000 (R40)

If the subject land covered by a Minister's Zoning Order, what is the Plan and registration number?

N/A

5.3 Are any of the following uses or features on the subject land or within 500 meters of the subject land, unless otherwise specified? Please check the boxes that apply.

Use or Feature	On the Subject Land	Within 500 meters of subject land, unless otherwise specified by the applicable agency, then indicate approximate distance.
An agricultural operation including livestock facility or workshop (Agriculture) Attach AHS work sheets from OMAFRA	No	No
A landfill	No	No
A sewage treatment plant or waste stabilization plant	No	No
A provincially significant wetland (North Bay Algonquin Conservation Authority or The Ministry of the Environment Conservation and Parks)	No	No
A provincially significant wetland within 150 meters of the subject land (North Bay Algonquin Conservation Authority or The Ministry of the Environment Conservation and Parks)	No	No
Flood Plain	No	No
A rehabilitated mine site	No	No
A non-operating mine site within one kilometer of the subject land	No	No
An active mine site	No	No
An industrial or commercial use, and specify the use (eg paved pit)	No	No
An active railway line	No	No
Utility corridors (Natural Gas / Hydro)	Yes (hydro corridor)	Yes (hydro corridor)
A municipal or federal airport	No	No

6. HISTORY OF SUBJECT LAND

6.1 Has the subject land ever been the subject of an application for approval of a Plan of Subdivision or Consent under the Planning Act? NO YES UNKNOWN

If yes, and if known, please provide the application file number and the decision made on the application.

Not applicable

Year the property was created? (if known) _____

6.2 If this application is a re-submission of a previous consent application, what is the original consent application number and how has it been changed from the original application?

Not applicable

7. CURRENT APPLICATION

7.1 Is the subject land currently the subject land of a proposed Official Plan or Official Plan Amendment that has been submitted to the Ministry of Municipal Affairs and Housing for approval?

NO YES UNKNOWN

If yes and if known, specify the file number and status of the application

7.2 Is the subject land the subject of an application for a Zoning By-law Amendment, Minister's Zoning Order amendment, Minor Variance, Consent or approval of a Plan of Subdivision?

NO YES UNKNOWN

If yes and if known, specify the file number and status of the application.

8. SKETCH: The application MUST BE ACCOMPANIED BY A *SKETCH / SITE PLAN showing the following:

- a. The boundaries and dimensions of the subject land proposed to be severed as well as the parcel to be retained, including the location of existing structures and driveway(s), other permanent features.
- b. The boundaries and dimensions of any land owned by the owner of the subject land and that abuts the subject land, the distance between the subject land and the nearest township lot line or landmark, such as a railway crossing or bridge
- c. The location of all land previously severed from the parcel originally acquired by the current owner of the subject land
- d. The approximate location of all natural and artificial features on the subject land and adjacent lands that in the opinion of the applicant may affect the application, such as buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tank.
- f. The location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public traveled road, a private road or right of way
- g. If access to the subject land is by water only, location of the parking and boat docking facilities to be used
- h. The location and nature of any easement affecting the subject land

9. OTHER INFORMATION: Is there any other information that you think may be useful to the Board or other agencies reviewing the application? If so, explain below or attached on a separate page.

Please refer to Planning Justification Report included in the application submission.

10. AFFIDAVIT OR SWORN DECLARATION (all applicant(s))

I, Joshua Morgan OF THE City of Orillia
IN THE DISTRICT OF County of Simcoe MAKE OATH AND SAY THAT THE INFORMATION
CONTAINED IN THIS APPLICATION IS TRUE AND THAT THE INFORMATION CONTAINED IN THE DOCUMENTS
THAT ACCOMPANY THIS APPLICATION IS TRUE.

SWORN OR DECLARED BEFORE ME


AT THE City of Orillia

IN THE County OF Simcoe

THIS 13 DAY OF June, 2024



A COMMISSIONER OF OATHS



Applicant


Michelle Cooper
a Commissioner, etc., Province of Ontario,
for Morgan Planning & Development Inc.
Expires : July 26, 2025

11. AUTHORIZATION OF AGENT (if applicable)

11.1 If the applicant is not the owner of the land subject in this application, written authorization of the property owner authorizing the particular person to act as their agent to make the application and represent them at the meeting when the Board considers this matter, must be submitted with this application form OR the authorization section below be completed.

AUTHORIZATION OF OWNER FOR AGENT TO MAKE THE APPLICATION

I, Dan Jolic and/or Susan Jolic, AM THE OWNER OF THE LAND THAT IS THE SUBJECT OF THIS APPLICATION FOR CONSENT AND HEREBY AUTHORIZE Morgan Planning & Development (c/o Jonathan Pauk) TO MAKE THIS APPLICATION ON MY BEHALF.

DATED: May 24, 2024, SIGNATURE OF PROPERTY OWNER 

11.2 If the applicant is not the owner of the land that is the subject of this application, complete the authorization of the owner concerning personal information set out below.

APPOINTMENT AND AUTHORIZATION OF AN AGENT AND CONSENT TO PROVIDE PERSONAL INFORMATION

I, Dan Jolic and/or Susan Jolic, AM THE OWNER OF THE LAND THAT IS THE SUBJECT OF THIS APPLICATION FOR CONSENT AND FOR THE PURPOSES OF THE FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT, I AUTHORIZE Morgan Planning & Development (c/o Jonathan Pauk) TO SUBMIT THE INFORMATION REQUIRED FOR THIS PURPOSE.

DATED: May 24, 2024, SIGNATURE OF PROPERTY OWNER 

12. CONSENT OF OWNER TO THE USE AND DISCLOSURE OF PERSONAL INFORMATION

I/WE Dan Jolic and/or Susan Jolic, AM/ARE THE OWNER(S) OF THE LAND THAT IS THE SUBJECT OF THIS CONSENT APPLICATION AND FOR THE PURPOSES OF THE MUNICIPAL FREEDOM OF INFORMATION AND PROTECTION OF PERSONAL PRIVACY ACT, I/WE AUTHORIZE AND CONSENT TO THE USE BY OR THE DISCLOSURE TO ANY PERSON OR PUBLIC BODY OF ANY PERSONAL INFORMATION THAT IS COLLECTED UNDER THE AUTHORITY OF THE PLANNING ACT FOR THE PURPOSES OF PROCESSING THIS APPLICATION.

DATED: May 24, 2024, SIGNATURE OF PROPERTY OWNER 



May 24th, 2024

To Whom it may concern.

I have visited the property of owners Daniel Jolic and Susan Jolic.
The property is located in Croft Township.
Address: 5993B Highway 124
Concession: 8 & 9
Lot # Pt Lot 18
Roll #: 494403000504300

After inspecting the property, it is more than sufficient to have a septic system installed on this property.

Kelly Hickey
Owner/President

4817 Hwy 124 RR#2
Magnetawan, ON
POA 1P0

705-387-1850
Cell 705-783-3648

kelly.hickey@sympatico.ca

Company # 35025
Bein # 13166



*Consent Application
Planning Justification Report*

<i>To:</i>	Municipality of Magnetawan
<i>Attention:</i>	Erica Kellogg, Deputy Clerk – Planning & Development
<i>From:</i>	Josh Morgan, RPP and Jonathan Pauk, MCIP, RPP
<i>Date:</i>	June 14 2024
<i>Our File No.:</i>	PN 1406
<i>Delivered:</i>	Delivered by Email
<i>Subject:</i>	5993B Highway 124 South, Municipality of Magnetawan

1.0 INTRODUCTION

MORGAN Planning & Development Inc. (herein MP&D) has been retained by Dan Jolic, the owner of the subject property located at 5993B Highway 124 South in the Municipality of Magnetawan to seek approval for the creation of one new lot and one retained lot for the property located at 5993B Highway 124 South through the submission of this application for Provisional Consent. The purpose of the consent application is to create one new lot accessed by White’s Road with a lot area of 1.5 hectares (3.9 acres) and a lot frontage of 94.3 metres. The application would facilitate

the construction of a new single detached dwelling serviced by individual on-site water and wastewater services.

The subject property is designated “Shoreline” in the Municipality of Magnetawan Official Plan (**Figure 2**) and is zoned “Shoreline Residential (RS)” in accordance with Schedule A-1 in the Municipality’s Zoning By-law.

2.0 SITE DESCRIPTION OF PROPERTY and SURROUNDING LAND USES

The subject property is located generally east of Ahmic Harbour and on the south side of Highway 124 as shown in **Figure 1**.

Figure 1 – Location of Subject Property



The property is accessed by White’s Road, which is a private road extending from Highway 124 South. The subject property has a lot area of 3.1 hectares and has approximately 269 metres of straight-line frontage onto Ahmic Lake.

The subject property is currently being developed with a single detached dwelling and private services. The topography of the site generally slopes towards the lake and the majority of the site is treed.

The surrounding land uses are categorized as follows:

North: Existing rural and shoreline residential properties fronting onto Highway 124 and Ahmic Lake.

East: Existing shoreline residential properties fronting onto Ahmic Lake.

South: Ahmic Lake

West: Existing rural and shoreline residential properties fronting onto Ahmic Lake.

3.0 DESCRIPTION OF PROPOSAL

The purpose and effect of the provisional Consent application is to create one severed lot and one retained lot fronting onto Ahmic Lake. The proposed Severed Lot is to host a future rural residential use. The retained lot will contain the existing single detached dwelling and individual on-site services. The proposed lot configuration sketch is included as **Attachment 1**. A summary of the proposed lot configuration is included in Table 1.

Table 1 – Summary of Proposed Consent Application

Proposed Lot	Lot Area	Lot Frontage	Proposed Use
Retained Lot	1.5 hectares	103 metres	Shoreline Residential (Existing)
Severed Lot	1.5 hectares	94.3 metres	Shoreline Residential (Future)

The proposed Severed and Retained Lots comply with the minimum lot area and lot frontage requirements of the Shoreline Residential (RS) Zone.

4.0 PLANNING ANALYSIS

In formulating the planning rationale for the provisional consent application and the minor variance application, the following policy documents have been reviewed:

- Planning Act;
- Provincial Policy Statement (2020);
- Municipality of Magnetawan Official Plan; and,
- Municipality of Magnetawan Zoning By-law.

The following subsections provide a detail of the relevant policies as it relates to the consent application.

4.1 The Planning Act

The Planning Act establishes the legislative framework for land use planning in Ontario and prescribes how land uses may be controlled. The provisional consent application has been submitted in accordance with Section 53 of the *Planning Act*.

4.2 Provincial Policy Statement (PPS) (2020)

The Provincial Policy Statement (PPS) is a document that provides policy direction on matters of Provincial interest concerning land use planning. Ontario has a policy led planning system and the PPS sets the foundation for regulating the development and use of land in the Province. The PPS policies are set out to provide for appropriate development while also protecting resources of provincial interest, public health and safety, and the quality of the natural and built environment. When making land use planning decisions, Planning Authorities must ensure that decisions are consistent with the PPS.

The subject property is located outside of a settlement area and are considered Rural Lands by the PPS. The PPS, specifically Section 1.1.5.2, identifies that residential development, including lot creation that is locally appropriate, and other rural land uses, and agricultural uses are permitted uses on Rural Lands.

The retained lands are proposed to contain the existing residential dwelling, docking facilities and accessory buildings. The existing residential use of the Retained Lot and the use of the proposed Severed Lot for shoreline residential purposes is permitted in accordance with Section 1.1.5.2 of the PPS.

Section 1.1.5.4 of the PPS indicates that development that is compatible with the rural landscape and can be sustained by rural service levels should be promoted. The existing shoreline residential use on the retained lot and future shoreline residential use of the severed lot are compatible with the surrounding shoreline residential land uses and will not negatively impact the character of the area. The proposed Severed Lot is to be serviced by individual on-site sewage and water systems which is a typical form of servicing for this area of the Municipality.

Section 1.6.6.4 provides policies that apply to development serviced by individual on-site sewage and water services. It states that individual on-site sewage services and individual on-site water services may be used for a new development provided that site conditions are suitable for the long-term provision of such services with no negative impacts. The proposed Severed Lot is proposed to utilize on-site sewage and water services. A letter has been included in the application submission which has been prepared by First Choice Landscaping that has confirmed that septic system can be accommodated on the proposed Severed Lot.

Section 2 of the PPS focuses on the wise use and management of resources. Section 2.1 of the PPS states that natural heritage features shall be protected for the long term. The subject property does not contain Areas of Natural or Scientific Interest (ANSI), and there are no Provincially Significant Wetlands on or adjacent (within 120 metres) to the subject property.

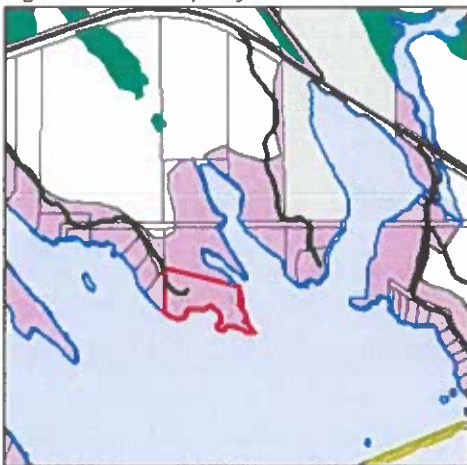
Section 3.0 of the PPS contains policies related to directing development away from natural or human made hazards. In accordance with Section 3.1 the proposed consent application is located outside of hazardous lands and hazardous sites and not affected by a dynamic beach hazard, flooding hazard or erosion hazard. The proposed Severed Lot would not be developed on, abutting or adjacent to lands affected by mine hazards; oil, gas and salt hazards; or former mineral mining operations, mineral aggregate operations or petroleum resource operations or contamination, as described in Section 3.2 of the PPS. Future development on the proposed Severed Lot is to be setback a minimum of 20 metres from the shoreline in accordance with the Shoreline Residential zoning standards.

It is our professional opinion that the provisional consent application is consistent with the policies of the Provincial Policy Statement.

4.4 Municipality of Magnetawan Official Plan

The Municipality's Official Plan provides direction pertaining to growth and development within Magnetawan. The policies in the Plan address the environment, cultural and built heritage, natural resources and servicing and transportation. Schedule A (Land Use) identifies the subject property as designated Shoreline, as shown in **Figure 2**, Schedule B (Environmental Features) to the Official Plan does not identify any natural heritage features on or adjacent to the subject property.

Figure 2 – Excerpt of Schedule A to the Official Plan



Section 4.3 of the Official Plan contains policies regarding Surface Water Quality and requires septic systems to be located at least 30 metres from a watercourse or waterbody and requires a 20 metre shoreline vegetation buffer area. As shown in the proposed lot configuration sketch included as **Attachment 1** to this Report, the proposed septic is able to be located a minimum of 30 meters from the shoreline and a 20 metre vegetation buffer area has been provided along the entire frontage of the severed lot, all in conformity with Section 4.3.

Section 4.4 of the Official Plan states that new development or site alterations shall have no negative impact on the natural features or ecological functions of significant habitat of endangered or threatened species, other significant wildlife habitat, fish habitat, a provincially significant wetland or other significant natural heritage feature or function. As mentioned above, there are no mapped natural heritage features on or adjacent to the subject property.

Section 5.4 of the Official Plan contains policies pertaining to the Shoreline designation. Further, Section 5.4.1 identifies detached dwellings are a permitted use in the Shoreline designation. The use of the Severed and Retained Lots conform to the permitted uses in the Shoreline designation.

Section 5.4.2 of the Official Plan sets out development standards for properties located in the Shoreline designation. This section requires a minimum lot frontage of 90 meters and a minimum lot area of 1.0 hectare for new lots that are created in the Shoreline designation. The proposed Severed and Retained lots conform to the minimum lot standards set out in Section 5.4.2.

Section 5.4.5 states that, *no development should be permitted which would result in a waterbody being developed to a point of being over capacity as estimated by the Ministry of the Environment or Ministry of Natural Resources or as demonstrated by a Lakeshore Capacity Assessment completed in accordance with the Lakeshore Capacity Assessment Handbook . Any development within 300 metres of a waterbody shall be deemed to have an impact on the waterbody.*

The capacity ratings of lakes are provided in Appendix 1 of the Municipality's Official Plan which identifies that Ahmic Lake is "developable with a cautionary approach". Therefore, development is permitted on Ahmic Lake and it is not subject to the policies that apply to "at or near capacity" lakes.

Section 6.3 of the Official Plan contains policy direction regarding private roads and states,

Existing private roads may continue to be used but shall not be extended.

Council will not permit the creation of new private roads in the Municipality unless those roads are created by plan of condominium.

New development of seasonal residences on existing private roads may be permitted where it is considered infilling between existing residential units. No new development of permanent residences may be permitted on existing private roads.

The subject property is accessed via White’s Road, which is a private road extending from Highway 124. The proposed severed lot would be located between the existing dwelling located at 5339B and the lots to the north, which are all accessed via White’s Road and would not require the extension of White’s Road. Therefore, the consent application conforms to Section 6.3 regarding infilling on private roads.

Section 7.1.1 of the Official Plan contains criteria that are applicable to consent applications. Table 2 below summarizes the consent policies and evaluates the Consent application in relation to the applicable policies.

Table 2 – Official Plan Section 7.1.1

Policy 7.7.1 Severance Criteria	Policy Conformity
a) A registered plan of subdivision is not necessary for the orderly development of the lands.	The consent application is for one severed lot and one retained lot. A plan of subdivision is not required.
b) The lot size and setback requirements will satisfy specific requirements of this Plan and meet the implementing zoning by-law requirements.	The proposed Severed Lot and Retained Lot comply with the minimum lot frontage and area requirements of the Shoreline Residential (RS) Zone.
c) The proposed lot must front on a publicly maintained road or, within the Shoreline designation, between existing lots on an existing private road with a registered right-of-way to a municipally maintained road or be a condominium unit, which may be created on private roads having access to a municipal year round road.	The subject property is located within the Shoreline designation and is proposed to be accessed via White’s Road, which is a private road extending from Highway 124. The severed lot would be located between the existing dwelling located at 5339B and the lots to the north, which are all accessed via White’s Road and would not require the extension of White’s Road. Therefore, the consent application conforms to Section 6.3 and Section 7.1.1 (c) regarding infilling on private roads.
d) Lots for hunt camps, fishing camps, wilderness tourist camps or similar uses may be permitted on unmaintained municipal road allowances or on private right of ways to publicly maintained roads provided that the appropriate agreements are in place to ensure that the Municipality has no liability with respect to the use of these roads.	The proposed lots are not for hunt camp use.
e) The lot must have road access in a location where traffic hazards such as	The Severed Lot does not appear to create a traffic hazard. The retained and severed lots are

<p>obstructions to sight lines, curves or grades are avoided</p>	<p>to be accessed via an existing private road that extends from Highway 124.</p> <p>As part of pre-consultation with the Ministry of Transportation was consulted with and comments were received on April 12, 2024 confirming that an access review for the proposed severance is not required and that the property is beyond MTO's permit control jurisdiction.</p>
<p>f) The lot size, soil and drainage conditions must allow for an adequate building site and to allow for the provision of an adequate means of sewage disposal and water supply, which meets the requirements of the Building Code, the lot must have safe access and a building site that is outside of any flood plain or other hazard land.</p>	<p>The Severed Lot is of sufficient size to accommodate servicing. Please refer to the letter prepared by First Choice Landscaping which confirms a septic can be accommodated on the proposed Severed Lot.</p> <p>The proposed Retained Lot is to be serviced by an existing septic system.</p>
<p>g) Notwithstanding subsection c), lots created for seasonal or recreational purposes may be permitted where the access to the lot is by a navigable waterbody provided that Council is satisfied that there are sufficient facilities for mainland parking and docking.</p>	<p>The policy is not applicable at the proposed Severed and Retained lots are to be accessed via an existing private road.</p>
<p>h) Any lot for permanent residential use shall be located on a year round maintained municipal road or Provincial highway.</p>	<p>The proposed Severed and Retained Lots are accessed via a private road and are to be used for seasonal residential uses.</p>
<p>i) In the Rural designation, new lots created by consent shall be limited to the following:</p> <ul style="list-style-type: none"> i. The Township will permit the creation of up to eight new lots per year. The new lots must comply with the regulations as set out in the implementing Zoning By-law. ii. two lots per original hundred acre lot; iii. one lot for each 50 acre parcel which existed as of the date of approval of this Plan; and 	<p>The policy is not applicable as the subject property is not located in the Rural designation.</p>

iv. infilling between existing residences within 300 metres of each other on the same side of a municipal road or Provincial highway	
j) The creation of any lot will not have the effect of preventing access to or land locking any other parcel of land.	The Severed and Retained Lots will not prevent access to, or land lock any other parcel of land.
k) Any severance proposal on land adjacent to livestock operations shall meet the Minimum Distance Separation Formula I in accordance with the MDS Guidelines and shall demonstrate that the proposed water supply has not been contaminated from agricultural purposes.	There does not appear to be adjacent to livestock operations that would trigger an MDS calculation.

Based on the analysis provided in Table 2 above, it is our professional opinion that the consent application conforms to the general consent criteria contained in Section 7.7.1 of the Municipality's Official Plan.

Based on the analysis provided above, it is our professional opinion that the consent application conforms with the Municipality of Magnetawan Official Plan.

4.5 Municipality of Magnetawan Zoning By-law

The subject property is zoned Shoreline Residential (RS).

The Shoreline Residential (RS) Zone requires a minimum lot area of 1 hectare and a minimum lot frontage of 90 meters in accordance with Section 4.2.2. A summary of the proposed lot configuration is included in Table 3.

Table 3 – Summary of Proposed Lot Configuration

Zoning Provision	By-law	Minimum Requirement	Proposed Severed Lot	Proposed Retained Lot
Minimum Area	Lot	1 hectare	1.58 hectares	103 metres
Minimum Frontage	Lot	90 metres	1.58 hectares	94.3 metres

As noted in Table 3 above, the proposed Severed and Retained Lots comply with the minimum lot area and lot frontage requirements for the RS Zone.

The existing single detached dwelling on the proposed retained lot is proposed to remain and is

recognized as a permitted use and will also contain the existing well and septic system. As a result of the consent application and the location of the proposed lot lines, the existing dwelling on the Retained Lot will remain in full compliance with the Municipality's Zoning By-law.

The uses on the proposed Severed and Retained and lots are permitted within the Shoreline Residential Zone as identified the Municipality's Zoning By-law. The lot configuration and resulting lot standards for the proposed severed lot has been created to facilitate the construction of a new single detached dwelling.

It is our opinion that the consent application complies with the Municipality's Zoning By-law.

5.0 CONCLUSION

The proposed consent application would permit the establishment of a new shoreline residential lot and a retained shoreline residential lot that are both more than 1 hectare in size. The area surrounding the subject lands is comprised of a mix of shoreline and rural lots and that are characteristic of the size of other lots in the area.

Based on a detailed review and analysis of all applicable Provincial and Municipal policy, as well as considering the site location, conditions, context and surrounding uses, it our opinion that the proposed consent application to create one new lot is consistent with the PPS, conforms to the Municipality of Magnetawan Official Pan and represents good land use planning.

Respectfully submitted,
MORGAN Planning & Development Inc.



Jonathan Pauk, HBASc., MSc., MCIP, RPP
Senior Planner



Joshua Morgan, RPP
Principal Planner



MMAH Consent - 1988
See notes highlighted
in yellow.

File No.: 49C-880128, Applicant: Edward White,
Date: September 15, 1988

The Minister's conditions to the granting of consent for this transaction, file no. 49C-880128, which must be fulfilled within one year from the date of this letter, are set out below. These conditions must be fulfilled prior to the granting of consent.

No.	Conditions
1.	That this approval applies to the transfer of three new seasonal residential waterfront lots and one new rural residential lot, as applied for in Lots 18 and 19, Concession 8, in the Township of Croft, as indicated on the attached sketch.
2.	That the following documents be provided for the transaction described in Condition 1: a) the original executed Transfer/Deed of Land form, a duplicate original and one photocopy for our records; b) a Schedule to the Transfer/Deed of Land form on which is set out the entire legal description of the parcel(s) in question. This Schedule must also contain the names of the parties indicated on page 1 of the Transfer/Deed of Land form; and c) a reference plan of survey, which bears the Land Registry Office registration number and signature as evidence of its deposit therein, illustrating the parcel(s) to which the consent approval relates.
3.	That the Transfer/Deed of Land form noted in Condition 2 shall not identify the transferor and the transferee as the same person.

File No. 490-290128, Applicant: Edward White, C. 198

4. Legal access to the severed and retained property in the form of a right-of-way registered on title is to be included on the Transfer/Deed of Land form and survey plan submitted.

The following NOTES are for your information:

NOTES:

1. The required Transfer/Deed of Land form and Schedule page shall contain a complete and accurate legal description. The Minister's certificate of consent will be affixed to the completed Schedule page. For this reason, the names of the parties also must be set out on the Schedule page, so that the consent may be properly related to the intended conveyance.

Inaccuracies or omissions with regard to the legal description in the Transfer/Deed of Land form, the Schedule page or the survey plan will result in the documents being returned without consent.

2. Prior to the installation of a subsurface sewage system, a Certificate of Approval must be obtained from the Ministry of the Environment.
3. Additional severances from the retained or severed property will not be allowed by this Ministry.
4. The Ministry of Transportation indicates that, due to the three degree curve on Highway no. 124 at this location, it is unlikely that any permit will ever be issued for a public road to access onto the highway. They discourage any further severances of this land and note the private road accessing these proposed lots is not intended to become a public road. They also state that a notice should be placed in all Offers of Purchase and Sale, indicating that the access road is intended to remain private.

Attachment

c.c. MOE,
MNR
MOT
Agent
L B

File No. 490-030128, Applicant: Edward White, et al

1. Legal access to the severed and retained property in the form of a right-of-way registered on title is to be included in the Transfer/Deed of Land form and survey plan submitted.

The following NOTES are for your information:

NOTES:

1. The required Transfer/Deed of Land form and Schedule page shall contain a complete and accurate legal description. The Minister's certificate of consent will be affixed to the completed Schedule page. For this reason, the names of the parties also must be set out on the Schedule page, so that the consent may be properly related to the intended conveyance.

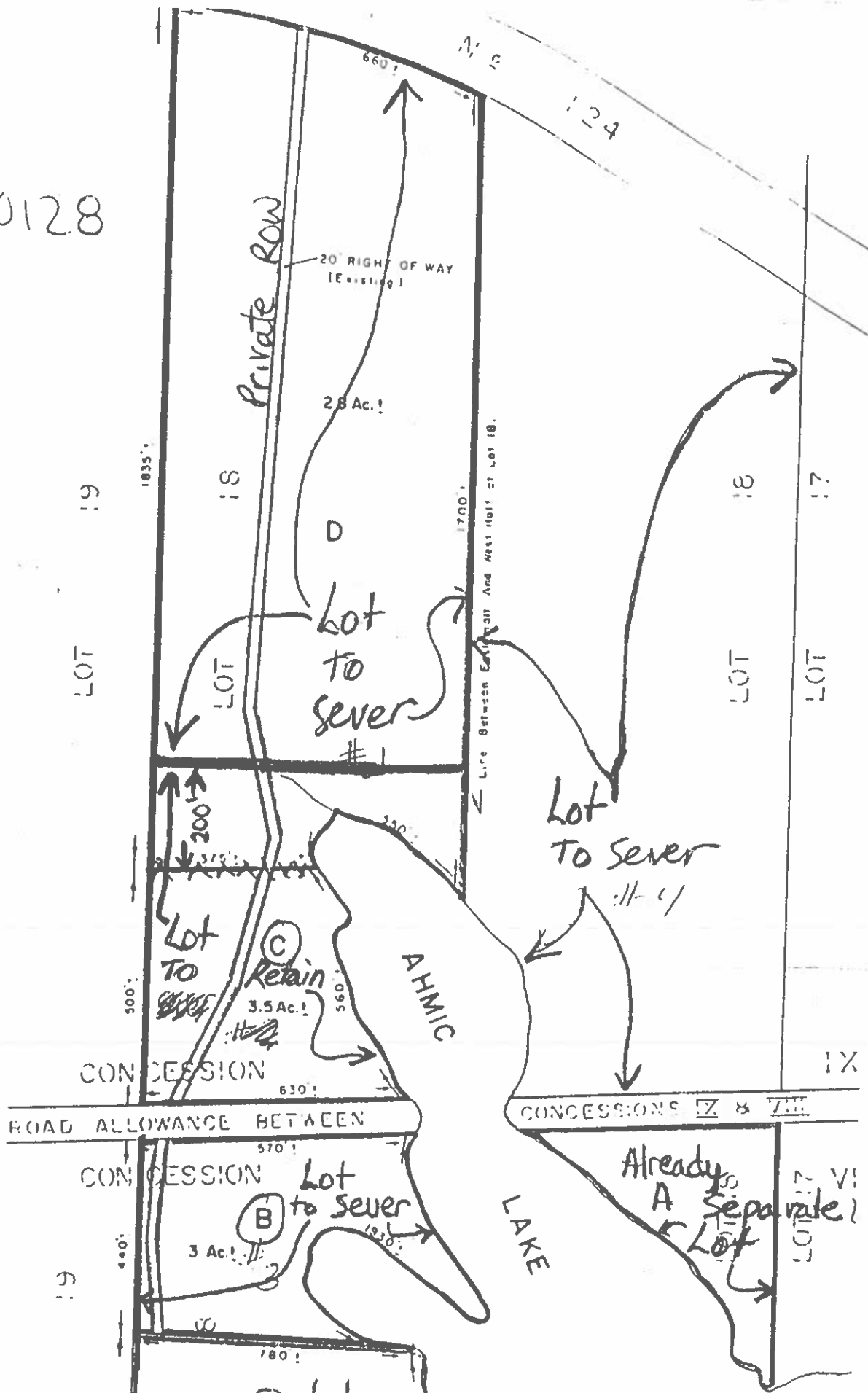
Inaccuracies or omissions with regard to the legal description in the Transfer/Deed of Land form, the Schedule page or the survey plan will result in the documents being returned without consent.

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4. The Ministry of Transportation indicates that, due to the three degree curve on Highway no. 124 at this location, it is unlikely that any permit will ever be issued for a public road to access onto the highway. They discourage any further severances of this land and note the private road accessing these proposed lots is not intended to become a public road. They also state that a notice should be placed in all Offers of Purchase and Sale, indicating that the access road is intended to remain private.

Attachment:

c.c. MOE,
MNR
MOT
Agent
LRB

File:
496880128





777 Bay Street
14th Floor
Toronto, Ontario
M5G 2E5

The Attached **APPLICATION FOR A CONSENT** 88/09/15
IN THE UNORGANIZED TOWNSHIP OF CROFT
Submitted to Plans Administration was **DRAFT APPROVED ON 15 SEP 1988**
SEC TWP: 0920 CROFT LOT: 013 CONCESSION: 08

EDWARD WHITE
37 ALGOMA CRES.
HAMILTON
ONTARIO
L9C 1S5

Please Refer all Correspondence
Related to this Submission to:
KAREN SMITH
(416) 535-6128
Quoting Our File Number:
49-C-880128

this
is within
the scope of
these
consent.

73(06, R4)

*** COPY ***

Erica Kellogg

From: Geauvreau, Jamie (MTO)
Sent: April 11, 2024 2:46 PM
To: Jonathan Pauk
Cc: Burke, Debra A. (MTO)
Subject: RE: 5993B Highway 124S, Magnetawan - Consent Application

MTO Comments

Hi Jon,

Thank you for the opportunity to comment on the proposed Consent Application for a severance at 5993B Highway 124 and the private road known as White's Road. The Ministry of Transportation of Ontario (MTO) has no objection in principle to the proposed severance, and the Ministry will not issue an entrance permit or building and land use permits as the property does not directly front on the Highway and is beyond MTO's permit control jurisdiction.

Please note, the Ministry will not support any further development accessing Highway 124 via White's Road without involving the owner of the land at the highway frontage and without further detailed access review.

Regards,
Jamie

Jamie Geauvreau
A/Corridor Management Planner | Corridor Management/Operations Division
North Region - Area East
Ministry of Transportation | Ontario Public Service
705-492-6410 | jamie.geauvreau2@ontario.ca

Ontario |
Taking pride in strengthening Ontario. its places and its people

From: Jonathan Pauk <jpauk@morganplanning.ca>
Sent: April 11, 2024 2:16 PM
To: Geauvreau, Jamie (MTO) <Jamie.Geauvreau2@ontario.ca>
Cc: Michelle Cooper <mcooper@morganplanning.ca>
Subject: RE: 5993B Highway 124S, Magnetawan - Consent Application

CAUTION -- EXTERNAL E-MAIL - Do not click links or open attachments unless you recognize the sender.
Good afternoon Jamie,

I'm just following up to see if MTO had any comments to note on this application. We are intending to submit our pre-consultation application to the Municipality by the end of day tomorrow and it would be helpful to include any comments, if applicable.

Thanks for your help on this file.

Regards,

Jon

Jonathan Pauk, HBASc., MSc., MCIP, RPP
Senior Planner

MORGAN Planning & Development Inc.
(705) 826-2015
jpauk@morganplanning.ca
www.morganplanning.ca

From: Jonathan Pauk
Sent: Friday, April 5, 2024 12:44 PM
To: Geauvreau, Jamie (MTO) <Jamie.Geauvreau2@ontario.ca>
Cc: Michelle Cooper <mcooper@morganplanning.ca>
Subject: RE: 5993B Highway 124S, Magnetawan - Consent Application

Hi Jamie, thanks for the confirmation.

There would not be a need to improve or extend White's Road as the proposed severed lot would front onto a portion of the existing private road. It is also noted that the properties to the north also use White's Road for access. It is also my understanding that the Municipality's Building Department uses White's Road as access for the inspections for our Client's current build located at 5993B Highway 124.

The proposed Severed Lot would be located between the existing dwelling located at 5339B and the lots to the north, which are all accessed via White's Road and would not require the extension of White's Road. Therefore the proposed consent application would conform to Section 6.3 and Section 7.1.1 (c) regarding infilling on private roads.

I believe the property could have access to Old Lewis Road, however it has never been used for access to the property.

Hope this helps,

Jon

Jonathan Pauk, HBASc., MSc., MCIP, RPP
Senior Planner

MORGAN Planning & Development Inc.
(705) 826-2015
jpauk@morganplanning.ca
www.morganplanning.ca

From: Geauvreau, Jamie (MTO) <Jamie.Geauvreau2@ontario.ca>
Sent: Friday, April 5, 2024 12:15 PM
To: Jonathan Pauk <jpauk@morganplanning.ca>
Subject: RE: 5993B Highway 124S, Magnetawan - Consent Application

Hi Jon,

Yes, this location is within our region. MTO will provide comment in regard to the proposed use of a private road accessing Hwy 124 for the creation of a new lot. Would there be the need to improve/extend what is White's Road to accomplish the severance, and does the currently developed portion of the subject property, which would be the retained, have access by way of Old Lewis Road as well?

Thank you,
Jamie

Jamie Geauvreau

A/Corridor Management Planner
Corridor Management – North Region – Area East
Ministry of Transportation Ontario Public Service
705-492-6410 jamie.geauvreau2@ontario.ca

From: Jonathan Pauk <jpauk@morganplanning.ca>
Sent: April 5, 2024 11:53 AM
To: Geauvreau, Jamie (MTO) <Jamie.Geauvreau2@ontario.ca>
Subject: 5993B Highway 124S, Magnetawan - Consent Application

CAUTION -- EXTERNAL E-MAIL - Do not click links or open attachments unless you recognize the sender.

Good morning Jamie,

MORGAN Planning & Development has been retained by the owner of the above noted property, Dan Jolic, to assist with obtaining planning approvals for a severance application to create one additional lot from the subject property.

The proposed severance seeks to sever one lot that would be used for shoreline residential purposes. As shown on the attached severance sketch, the proposed severed and retained lots would comply with the minimum required frontage and lot area requirements for the Shoreline Residential (RS) Zone.

In terms of access, the existing subject property is accessed via White's Road, which is a private road extending from Highway 124. This road provides access to the property to the north located at 5993A Highway 124 (PIN 520860224) as well as the property further to the north known as PIN 520870079. The proposed severed lot would front onto White's Road and would be located between 5993A and 5993B (subject property), and therefore would be considered infilling on an existing private road as permitted in accordance with Sections 6.3 and 7.1.1 (c) of the Official Plan.

Municipal staff has suggested we reach out to MTO to obtain preliminary comments to see if there are any concerns with the application. If you can please confirm that this is in your region, that would be great, or provide this inquiry to the appropriate region it will be greatly appreciated.

Please do not hesitate to give me a call if you have any questions.

Thanks for your help,

Jon

Jonathan Pauk, HBASc., MSc., MCIP, RPP
Senior Planner

MORGAN Planning & Development Inc.
(705) 826-2015
jpauk@morganplanning.ca
www.morganplanning.ca

• FURLONG • COLLINS •

BARRISTERS & SOLICITORS

September 16, 2024

Mr. Daniel Jolic

RE: 5993B Hwy 124 Magnetawan severance

Thank you Dan for the email containing an excerpt from an alleged relevant September 15, 1988 severance.

The title search in land titles does not disclose any such further severance or service restriction. The government of Ontario automated this parcel of land on April 4, 2006 however the available Teranet Land Titles search does go back to November 6, 1989.

One of the major purposes of Land Titles is certainty of title. One is entitled to rely on the face of the abstract and any restrictive covenants or any restrictions relating to title should be disclosed on the abstract of title. There is nothing on the abstract of title stating that a further severance or services would not be provided.

The document you forwarded to me is also badly written. It states page 2 under Notes 3 that "additional severances will not be allowed by this Ministry. Presuming they are trying to say the Ministry of Municipal Affairs. However, you are not now dealing with the Ministry of Municipal Affairs, and you are not asking that Ministry as it existed in 1988 to grant any severance. You are asking an incorporated municipality. The expression "The Ministry" does not imply an ever living entity. It changes with governments. "this Ministry" means the one that existed in 1988.

As well, a search of historical record through ONLand although very difficult to read and sometimes impossible, being electronic copies of old land registry paper books, also does not disclose any such registered severance restriction. In any event in the land titles system on is not required to do historical searches back 36 years. Land Titles did away with that.

yours truly


Richard Furlong

To whom it may concern,

I was the listing agent for 5993B Highway 124, Magnetawan ON, POA 1A0 (the "property") during the year of 2019, and acted on behalf of the sellers during the sale of the property.

At no point during the listing did the sellers disclose any information or documentation to me regarding any encumbrances or restrictions on the severance of an additional parcel, nor any provision to that effect from the Municipality of Magnetawan or the Central Almaguin Planning Board. As such, any such information was never disclosed to the owners of the property.

Sincerely,
Dennis Stevenson

 09/17/24



September 16,2024

To whom it may concern,

I have been plowing White's Road, a private road off Highway 124 used to access 5993B Highway 124, Magnetawan ON, POA 1A0 during the winter season.

I have had no issues accessing White's Road or Highway 124 at any point during the year, nor have I had any challenges with visibility when turning on to Highway 124 from White's Road.

This road is more than adequate for access to the proposed additional lot.

Kelly Hickey
First Choice Landscaping
4860 Hwy 520
Magnetawan, ON
POA 1P0
705-387-1850

Moved by: _____

Seconded by: _____

WHEREAS the Council of the Municipality of Magnetawan receives and approves the Regional Fire Services Committee Minutes August 22, 2024, Terms of Reference & Report Regional Live Fire Burn Unit as presented;

AND WHEREAS the Council of the Municipality of Magnetawan supports moving forward with the Live Fire Burn Unit and the 2024 commitment of \$20,000 for the Magnetawan Fire Department as included in the 2024 Budget;

AND FURTHER THAT the Council of the Municipality of Magnetawan supports and approves the additional cost of this project in 2024 of \$76,211.69 split between the five departments for a share each of \$15,242.34 to be taken from the Community Enhancement Funds Account (1-3-9000-8003).

Carried _____ Defeated _____ Deferred _____

Sam Dunnett, Mayor

Recorded Vote Called by: _____

Recorded Vote

Member of Council	Yea	Nay	Absent
Bishop, Bill			
Hetherington, John			
Hind, Jon			
Kneller, Brad			
Mayor: Dunnett, Sam			

Laura Brandt

From: Beth Morton <beth.morton@townshipofperry.ca>
Sent: August 30, 2024 2:41 PM
To: Brayden Robinson ; Cheryl Marshall; Cindy Filmore; Dan Marshall; Denis Duguay ; Derek Young; Erica Cole; Gary Courtice; Joe Readman BF FC; John Theriault; Kerstin Vroom; Kim Seguin; Laura Brandt; Nancy Field; Nicole Gourlay; Norm Hofstetter; Paul Schaefer ; mmfdchief@mcmurrichmonteith.com; April Stockfish
Subject: Regional Fire Services Committee
Attachments: RFSC Terms of Reference- 2024.pdf; August 22, 2024 Minutes with sign-in sheet.pdf; RFSC Report Fire Unit.pdf

Good afternoon:

Attached herewith are the Draft Minutes from the August 22, 2024 Meeting, together with the Final Terms of Reference and full report for the Live Fire Unit.

The RFSC completed a final review of the Draft Terms of Reference during their meeting on August 22, 2024.

Recommended amendments by the RFSC include:

- updating the name of the Committee from 'South Almaguin Regional Fire Services Committee' to 'Southeast Almaguin Regional Fire Services Committee'; and
- amending the cost section from 'Any costs associated will be determined and provided to member municipalities, to be payable on a 1/7 share by each municipality' to 'Any RFSC costs associated will be determined and provided to member municipalities, to be payable on a 1/7 share by each municipality'.

It is recommended by the RFSC that each Council from the 7 municipalities approve the Terms of Reference as presented.

Also included is a full report on the Live Fire Unit. Please see report for full details and recommendation for Councils' consideration.

Please present these items to your Councils' at their next Council Meeting and advise me at your earliest convenience of their decision on the ToR and Live Fire Unit.

Wishing everyone a safe and enjoyable long weekend.

Take care,

Beth Morton, Clerk-Administrator



Township of Perry | 1695 Emsdale Road
Emsdale ON | (705)636-5941
www.townshipofperry.ca

The Municipal Office is open to the public Monday to Friday from 8:30 am to 4:30 pm. **If you wish to discuss a planning application, kindly email me or call 705-636-5941 to schedule an appointment.** We also are continuing to provide services online, by telephone, and by email. You can also visit our website www.townshipofperry.ca for more information.

The Perry Township Public Library is now open at 25 Joseph St, Emsdale! For more information or to view their hours, visit their [website](#).

My working day may differ from your working day. Please do not feel obliged to reply to this email outside of your normal working hours.

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**Southeast Almaguin Highlands Regional Fire Services Committee
(RFSC)**

MINUTES

Thursday, August 22, 2024

Perry Township Council Chambers
(Sign-in sheet attached)

1. Call to Order

Mayor Norm Hofstetter opened the meeting at 7:00 p.m.

2. Minutes

Resolution No. 2024-01

Moved by: Rod Ward

Seconded by: Paul Schaefer

Be it resolved that the Regional Fire Services Committee hereby approves the Thursday, April 11, 2024 Minutes as presented.

Carried

3. Terms of Reference

Resolution No. 2024-02

Moved by: Vicky Roeder-Martin

Seconded by: Joe Readman

Be it resolved that the Regional Fire Services Committee hereby approves the 'draft' Terms of Reference as amended and hereby directs that they be submitted to all 7 Councils' for final approval.

Carried

4. Live Fire Unit Building

The Fire Chiefs, together with the Regional Training Officer, provided details on the Live Fire Unit and noted that the costs have increased on the Live Fire Unit since it was originally discussed. There is a company that can provide a 2-storey building with 2 burn units included inside of it. The total cost of the unit, including the concrete pad, metal stairs and railings is \$170,000.

The 7 Councils had previously supported by resolutions that \$100,000 be invested into the Live Fire Unit, being \$20,000 per fire station, therefore an additional \$70,000 will be required.

The RFSC realizes the importance of having this Live Fire Unit for regular training and the opportunities that it will provide for recruitment and retention within the 5 stations.

It is possible that the Live Fire Unit can be completed in 2024.

It has been suggested that the RFSC apply as a group for the Hydro One Energizing Communities Grant for funding for the Live Fire Unit. Fire Chiefs have applied in past with no success, but as a group it may be successful.

As per previous discussions, the Live Fire Unit will be placed behind the Perry Township Fire Department, therefore Gary Courtice will send the drawings and quote to Perry Township Staff for follow up, with correspondence to be circulated to the other municipalities by Perry Staff.

Perry Public Works will assist in preparation of the site for the unit.

Resolution No. 2024-03

Moved by: Mike Rickward

Seconded by: Dan Robinson

Be it resolved that the Regional Fire Services Committee hereby approve the initial costs of \$100,000 for the live burn unit, based on the previous support of all 7 municipalities.

Carried

Resolution No. 2024-04

Moved by: Rod Ward

Seconded by: Mike Rickward

Be it resolved that the Regional Fire Services Committee hereby recommend that all 7 municipalities consider investing an additional \$70,000 split between 5 fire stations.

Carried

5. Updates on Recruitment and Retention

The Department is gearing up for a January Recruit Class for all 5 stations.

A new brochure has been made that includes all 5 Stations and is being circulated at area events, businesses and through Township circulation to new residents, etc. There is also a QR code on the brochure to simplify access to applications and other important information.

Greater than 70% of the firefighters within the 5 stations are certified.

There was a brief discussion on recruitment specialists or if ACED could play a part in the recruitment process.

Between the 5 stations, over 1,000 calls are managed per year, with each station having approximately 200-250 calls. With the required training and certifications and the number of calls per year each firefighter must attend, it has become more than a 'volunteer' position today compared to 20 years ago.

Kearney Fire Station plans to include recruitment information when doing their door-to-door smoke alarm program this fall. Other stations will also be doing this.

Shared Equipment

The Chair enquired how the existing shared equipment is being maintained or what is in place for future replacement purchases, specifically with the Rapid Deployment Equipment. The Fire Chiefs explained that there is no real life span on this equipment and that it is constantly being maintained and repaired when needed. This was one of the first group purchases and it was suggested by the Chair that the RFSC consider in future bringing forward the purchase of an additional RDE, and using the older one for training only.

The 5 stations share a Rehabilitation Trailer. This trailer is set up on scene for firefighters to get out of the environment in order to rest, hydrate, have their vitals checked, etc. This provides for a safe shelter with chairs, A/C, heating and generator.

The rehabilitation trailer will be at the Drag Races this weekend at the Emsdale Airport should anyone wish to view it.

Other Business

The Chair asked if there was an interest in Fire Hall tours so that the RFSC is familiar with all of the stations. This was welcomed and will be organized in the future.

A warm welcome was given to April Stockfish who is the new Deputy Fire Chief / Fire Prevention Officer in the Township of Perry.

The Fire Chiefs are very pleased with the progress that is being made. They continue to work together as one Fire Department with 5 Stations. If attending scenes, one would not be able to determine which station each firefighter was from.

Next Meeting

The next meeting is scheduled for Thursday, November 21, 2024 at 7:00 pm in the Perry Council Chambers.

Adjourn

The meeting adjourned at 8:00 p.m.

Dated this 21st day of November, 2024.

Norm Hofstetter, *Chair*

DRAFT

Regional Fire Services Meeting

Thursday, August 22, 2024

7:00 p.m.

Sign-in Sheet

Please Print Name Below:

1. John Theriault Arnaud
2. Cheryl Marshall mlm
3. Roger Robinson
4. BOB WARD Arnaud
5. Joe Easman
6. Dan Marshall
7. Derek Young
8. Dan Robinson
9. Vicky Roeder-Martini
10. Paul Sowrey
11. CR Hope
12. Mike Helgason
13. Paul Schak
14. Gary Cozzina
15. Beth Morton
16. Norm Hofstetter
17. April Stockfish
18. _____
19. _____
20. _____

The Southeast Almaguin Highlands Regional Fire Services Committee (RFSC)

Terms of Reference

Background

Representatives from seven municipalities in the South Almaguin Highlands desire to discuss their mutual interest in the exploration of a Regional Fire Department. This Regional Fire Department would strengthen the partnership formed through the development and provision of the Regional Fire Training Officer program and working collaboratively to improve service delivery and the prevention of injury and damage caused by fire. The seven municipal Councils have agreed to form a Committee to examine the need, benefit and potential structure of a Regional Fire Department. These Terms of Reference detail the role, structure and procedures to be followed by this Committee, hereinafter referred to as the Regional Fire Services Committee (RFSC).

Vision

The RFSC will improve the delivery of fire services for all member municipalities through a collaborative approach to finding service delivery efficiencies, with emphasis on the prevention of personal injury and damage caused by fire.

Mission

The RFSC will examine the current state of fire service delivery in the member municipalities, and from this data it will seek to develop and present a more efficient model of fire service delivery to the member municipalities.

Structure

The RFSC shall represent the interests of its seven member municipalities: Township of Perry, Town of Kearney, Township of McMurrich/Monteith, Township of Armour, Village of Burk's Falls, Township of Ryerson, and the Municipality of Magnetawan.

The RFSC shall be comprised of one member of council from each municipality and the Fire Chief from each municipal Fire Department. Each of these Committee members shall have voting rights, and a majority vote will be required to make recommendations. A quorum of 50% of members will be required to move recommendations forward. All recommendations will require a vote that is to be taken back to each member municipality Council for final approval.

The RFSC appoints Norm Hofstetter, Mayor of the Township of Perry, as Chair. The Chair shall have a vote and shall vote last. The Township of Perry staff will act as the Secretary for the RFSC.

Additional members may be invited to participate in the RFSC as required and will hold a non-voting advisory role. A standing invitation shall be extended to representatives from the Office of the Fire Marshall and Emergency Management (OFMEM) to act in this advisory capacity.

Meetings will be held on a quarterly basis on the at the Township of Perry Council Chambers.

Approach

To achieve its mission, the RFSC will follow a six step process as defined below:

Step 1: Getting Organized – *formalize Terms of Reference*



Step 2: Goal Setting – *understand what each municipality hopes to achieve*



Step 3: Current State – *collect and analyze information on existing fire service delivery*



Step 4: Scenarios for Improvement – *develop options for improved service delivery*



Step 5: Program Selection / Definition – *select best option and define steps required to achieve*



Step 6: Implement, Evaluate, Report – *put the program into action and monitor its effectiveness*

Deliverables

1. A written recommendation that details a method to improve the delivery of fire services in the South Almaguin Highlands, including a report on the current state of regional fire service delivery, description of scenarios considered, anticipated costs, and a timeline for implementation.

Resources

The RFSC shall strive to perform all required work internally. However, the complexity of the project may require the services of a professional consultant. This requirement will be further defined if the need arises.

Timing and Cost

Any RFSC costs associated will be determined and provided to member municipalities, to be payable on a 1/7 share by each municipality.



Township of Perry

PO Box 70, 1695 Emsdale Road, Emsdale, ON POA 1J0

PHONE: (705)636-5941

FAX: (705)636-5759

www.townshipofperry.ca

Report to Council

DATE: September 4, 2024
TO: Members of Council
FROM: Kim Seguin, Treasurer
RE: Regional Live Fire Burn Unit

RECOMMENDATION

The (Municipality) _____ supports moving forward with the Live Fire Burn Unit and the 2024 commitment of \$20,000 for _____ Fire Department.

And further that (Municipality) _____ supports the additional cost of \$76,211.69 split between the five departments for a share each of \$15,242.34 for the project to be completed.

OVERVIEW

In 2021 when the Ontario Fire College closed down in Gravenhurst the South Almaguin Fire Chiefs and Training Officer Gary Courtice have been investigating building a live fire training building for the 5 stations.

The Township of Perry supported the Live Fire Burn unit to be placed on Township of Perry lands behind the Fire hall at 64 Old Government Road.

In March of 2021 the Fire Chiefs received a quote in the amount of \$350,000 for a Live Burn Unit. A request came forward in August 2021 that each Fire Department place in their 2022 budget \$70,000 for the purchase and construction of the facility.

The amount was not supported by all Fire Departments and the Fire Chiefs have continued to investigate costs and looking into funding opportunities.

An estimated cost of \$100,000 was brought forward to be included in the 2024 budgets of the 5 departments. The plan was to build the Live fire training unit in stages with the base unit now and the send level in the future. However, the Chiefs have negotiated with JFB Enterprises to obtain the unit at cost for a portion of the unit as it was built for another Department but not finalized.

At the August 22, 2024 Regional Fire Service Committee meeting a new quote was brought forward for the facility. The total costs being \$173,164 plus applicable taxes, which is broken down as \$149,000 for the burn unit and \$24,164 for the 24'x48' cement pad. Total estimated cost with non refundable tax is \$176,211.69.

The members of the Regional Fire Service Committee support the Live Fire Burn Unit

moving forward in 2024 and realize the importance of this type of training for our department members.

The five departments have committed within in their 2024 budget \$20,000 to move forward with the Live Fire Unit. The Regional Fire Service Committee is recommending to all municipalities of the 5 departments to support the additional cost of \$73,164 plus applicable taxes to complete the whole building as costs will only escalate if the additional unit is added on in the future.

The additional cost for each department will be \$15,242.34 when calculating in the non-refundable tax component on the complete build.

It is requested that each municipality provide a supporting resolution to cover their Fire Departments additional share and forward to the Township of Perry who will be the lead administer the building project.

Attachments

Quote from JFB Enterprises (Live Fire Burn Unit)

Quote from Alex Archer (Concrete pad)

JFB Enterprises

2198 Council Ring Road
Mississauga
Ontario L5L 1B7
Toll free 1 866 876-0014
www.flashoversystems.com
www.phoenixfiretiles.com
Duns# 203212113
NCAGE: L07N4

Southeast Almaguin Fire Department

Attn: Mr. Gary Courtice
Training Division

Date: 27th Aug 2024

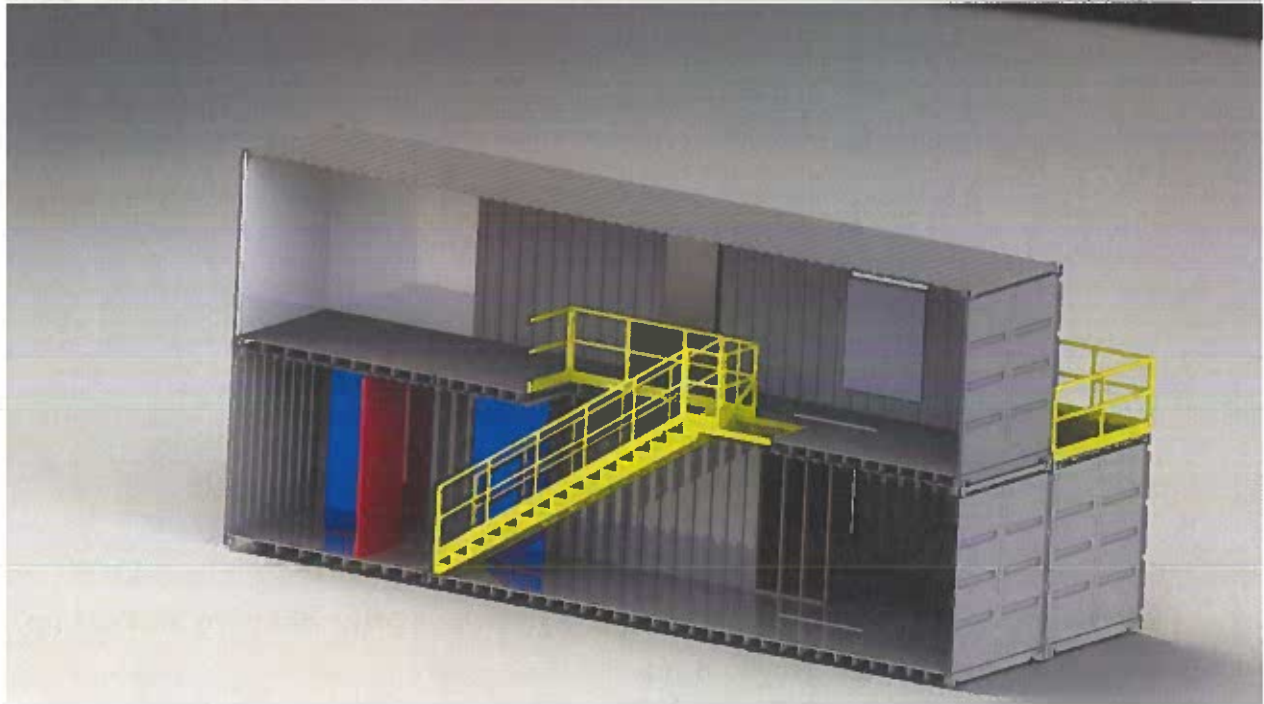
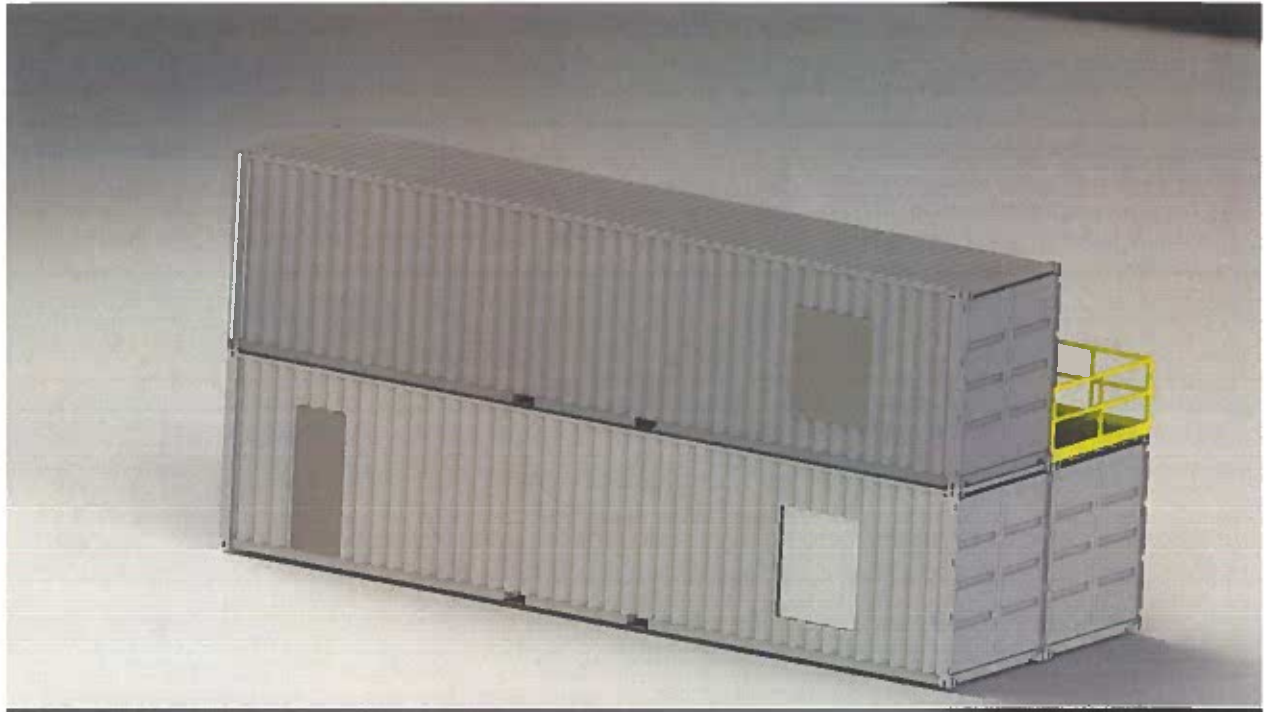
Hello Gary, further to our recent discussions regarding a containerized Class "A" burn structure, please see the following proposal and scope of work

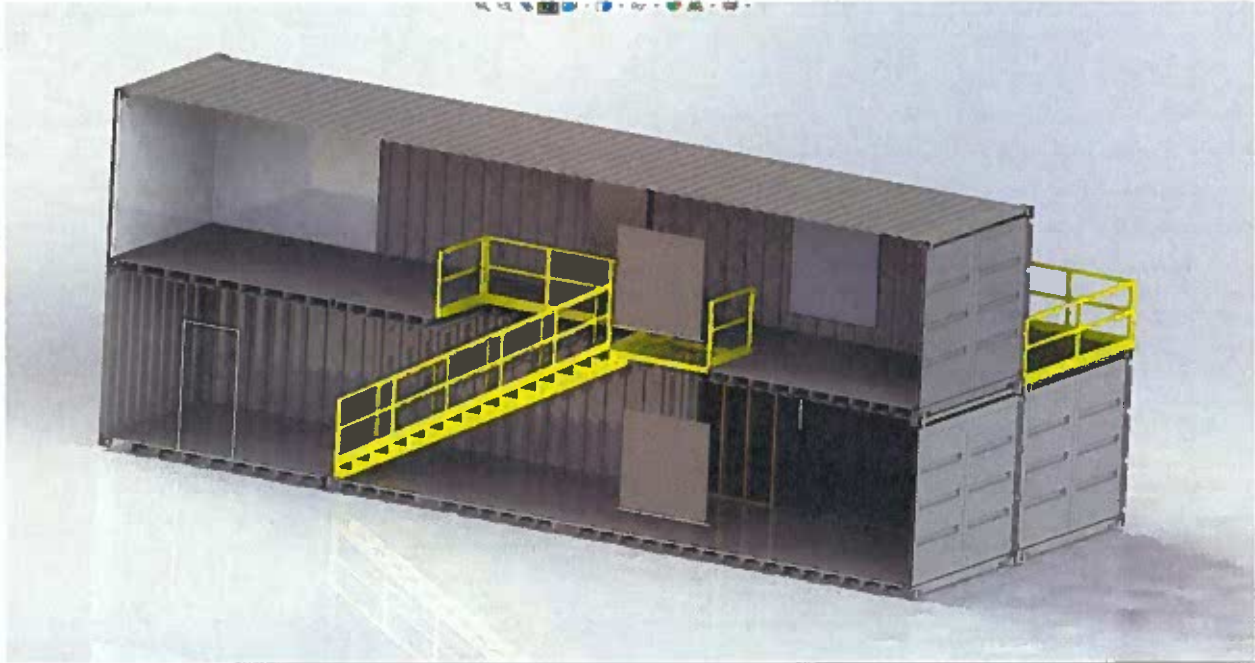
Scope of Work

- To provide and install a 3 X 40ft container structure, modified and set up to facilitate live fire training for the Southeast Almaguin Fire Dept. User to provide a suitable foundation
- The container structure will be comprised of three "Good used" 40ft ISO shipping containers, set up with 2 X 40ft containers on the ground level and 1 X 40ft on the 2nd level.
- The two ground containers will be joined and have walk-thru openings to allow unrestricted travel between the two containers. Brackets to allow installation of a "wall breach" prop will be included.
- One lower level container will have a 10ft long insulated burn area, lined with Phoenix Fire Tiles and the floor lined with paving stones.
- One lower level container will have an interior stairs to provide access to the 2nd level container. The lower level containers will have an exterior "HMC" entry door and fabricated steel window shutters.
- A 20ft long non-slip "walk-on" roof section will be installed on top of the single 40ft. This roof section will be protected by railings. Access to the walk-on roof will be via a fabricated heavy duty, exterior stairs and 4ft X4ft platform.

- A 20ft fabricated roof chop-out training prop will be attached to the other end of the single container. This roof prop will allow for roof ventilation exercises using two different roof pitch angles. The roof prop has brackets installed to allow the user to secure wooden roof trusses and roof sheeting. The exterior edge of the roof prop is protected by handrails and chains.
- The 2nd storey container will have a 10ft long, steel insulated burn area, lined with a firebrick floor.
- The interior stairs opening is protected by handrails.
- An exterior door will allow access to the walk on roof.
- A steel fabricated heavy duty, 36"X36", window shutter will be installed close to the Burn room area.
- The window will be equipped with an anchor point to allow for tethering during "Ladder bail-out" training.







Please note that pictures and concept drawings are only shown for illustrative purposes and to provide a general layout. All the equipment as shown, is not included in this proposal. Please refer to the "Scope of Work" for clarification.

Cost proposal

3 Container structure: \$100,000.00

Roof prop: \$5,000.00

Interior steel stairs: \$7,000.00

Exterior steel stairs: \$10,000.00

1st Level tiled burn room: \$20,000.00 (10 year warranty)

Delivery, crane hire and set up: \$7,000.00

**Terms: 50% pre-pay at time of order, Balance 15 days after delivery and set up.
Proposal and pricing is valid for 30 days.**

Thank you for the opportunity to provide this proposal, I look forward to answering any questions you might have.

Yours sincerely,

John Butler

Date: 26th Aug 2024

Quote #1

Alex Archer

91 Doe Lake Road
Katrine P0A1LO
705-571-1018 Alex |

DATE

BILL TO

NAME | COMPANY
ADDRESS
CITY, ST ZIP CODE
PHONE

FOR

Concrete slab form, place, and finish
24'x48'.

Details

AMOUNT

Form, pour and finish slab on grade @ \$7.00/SQFT	\$8,064.00
15M Rebar 30 pieces @ \$30.00/pc	\$900.00
Wire mesh 50 pieces @ \$25.00/pc	\$1,250.00
building material	\$2,200.00
Concrete pump 6 hours@ \$275/hr	\$1,650.00
2 Labourers @ \$50.00/HR for 20 hours	\$2,000.00
concrete @ \$300/metre	\$8,100.00

SUBTOTAL \$24,164.00

TAX RATE

OTHER \$0.00

TOTAL \$24,164.00

The above total does not include tax,

If you have any questions concerning this quote, use the following contact information:

Alex Archer, 705-571-1018, alex-archer-92@hotmail.com

THANK YOU FOR YOUR BUSINESS!

https://www.northbaynipissing.com/news/boathouse-fire-ignites-fireworks-debate-in-magnetawan/article_dbb07f5c-8b45-5179-97af-f94e28955aa4.html

NEWS

Boathouse fire ignites fireworks debate in Magnetawan

Lake Cecebe cottage owner wants total ban on fireworks after boathouse destroyed by fire.



By Rocco Frangione, Local Journalism Initiative reporter Almaguin News

Sep 12, 2024

Article was updated 3 hrs ago



Magnetawan Fire Department photo

This boathouse at Lake Cecebe in Magnetawan was completely engulfed in flames the night of Aug. 31. The flames erupted about 45 minutes after discharged fireworks in a metal garbage pail were put inside the boathouse.



A cottage owner on Lake Cecebe in Magnetawan wants a total, year-round ban on fireworks after a boathouse was destroyed following a display the night of Saturday, Aug. 31.

Magnetawan Mayor Sam Dunnett told Almaguin News council will consider the request from Jacqueline Raaflaub.

Raaflaub states in an email, "there was a massive fire and explosion at a boathouse on Lake Cecebe that put persons and property at risk."

In her email, Raaflaub said she believes there was a "correlation between the fireworks display preceding the event and the explosion and fire that resulted at the boathouse."

Raaflaub called 911 to report the fire. Her cottage is across the lake about 200 feet from the boathouse and she said for more than an hour “live embers rained down on (her) property.”

ARTICLE CONTINUES BELOW



Raaflaub said she continuously filled water buckets to douse the embers that evening.

In her email, Raaflaub said “there was a real possibility of the fire spreading from the boathouse to the trees surrounding it, (the) neighbouring cottages and indeed across the lake.”

The next morning, Raaflaub said she was horrified “to see black charred leaves completely covering (her) property on the forest floor, wooden decking and roof of the cottage.”

Raaflaub said that the next day, to her, “toxic fumes from the burning fibreglass permeated the air causing difficulty breathing for several hours.”

She also believes that the lake is now contaminated because boathouses usually store gasoline, oil and other solvents and that these substances would have resulted in environmental distress and harm to the water quality and organisms.

Raaflaub says fireworks are incendiary agents and it’s never reasonable to enable a situation where fireworks can spark fires.

The municipality is culpable for what occurred because it allows fireworks to be set off, she said.

Although Dunnett shares some of Raaflaub’s concerns, he disagrees on the culpability factor.

“There is no way the municipality is liable,” Dunnett told Almaguin News.

Dunnett said the municipality has a bylaw stating fireworks can only be discharged on specific holidays.

The bylaw allows people to set off fireworks on Labour Day Monday, but in the boathouse fire incident they were discharged two nights earlier.

Magnetawan Fire Chief Derek Young weighed in on the incident and clarified that the boathouse fire was not directly the result of a firework being discharged.

He said a family relation of the cottager who owned the boathouse set off fireworks from a floating dock on Lake Cecebe about 30 feet from shore.

"After the fireworks were discharged, they were put in a metal garbage pail and put in the boathouse," Young told Almaguin News.

Young said because the boathouse and its contents, which include the boat, personal watercraft and an outboard motor, were completely destroyed, fire investigators can't prove conclusively that the action of putting the spent fireworks in the boathouse was the actual cause of the fire.

"It's going to be undetermined," Young said, referring to the cause of the fire and noting the fire started inside the boathouse.

Young said he has extensive experience with fireworks and he wants the public to understand that discharged fireworks still have hot embers.

"Sometimes they're not quite visible, but they continue to burn and you might not even know it," he said.

"What could have happened was one of the embers was still hot and a small amount was burning. Eventually, it got to the point where it reached combustion. The (spent) fireworks are cardboard and paper, so it wouldn't take much to start it up."

Young said it's the fire department's investigative assumption that the fire in the metal pail grew and extended to the boathouse, but he emphasized, "we can't conclude that was the actual cause" because of the severe damage.

Young estimates that from the time the fireworks show ended and the spent fireworks were put in the metal pail and placed in the boathouse, it took about 45 minutes for the fire to begin and for the owners to see it.

Young also clarified talk about an explosion and the size of the flames..

"First of all, no explosion was reported to us by the owners or fire crews," he said.

"And no on-scene evidence showed any indication that there was an explosion. So, I'm not quite sure where this explosion part is coming from."

On the matter of fuel, the fire department believes the outdoor motor and personal watercraft contained gas but that it was a small amount.

"My husband heard popping sounds and we believe there was an explosion," Raaflaub told Almaguin News in a later phone call.

Five firefighters from the Magnetawan Fire Department and another five from the Burk's Falls Fire Department took 19 minutes to arrive on the scene from the time the call came in and Young said by then the fire was almost extinguished.

He said this was due to a nearby cottager who brought a portable fire pump, hose and nozzle to the scene and did a very good job of putting out the flames.

Raaflaub was also appreciative of this individual's effort.

Young said what remained were hot spots which the firefighters handled.

Young said from the fire department's standpoint there was no violation of the fire code or burning bylaw, meaning no one would face charges in either instance.

But considering that the fireworks were discharged two days before they should have, this could be a violation of the noise bylaw and it would be up to the municipal bylaw officer to determine if anyone should be charged.

As for the damage, it's estimated at \$125,000, which includes the boathouse and all the contents.

Young said two trees near the boathouse sustained some damage and a small section of the dock adjacent to the boathouse was also damaged.

The fire did not spread far from its point of origin because the ground was moist due to rain in the area heading into the weekend, he said.

The Ministry of the Environment has been notified about the incident and will undertake remedial action to contain the materials.

Young's investigation is complete. He said the Magnetawan Fire Department plans to carry out a public education initiative next spring to help avoid a repeat of the boathouse fire.

He said the disposal of the spent fireworks in this case could have been handled differently.

"They could have been doused with water to ensure they are cold and completely extinguished," he said, noting that discharged fireworks should be kept outside until they are not a hazard.

Dunnett said Magnetawan lets residents discharge fireworks on holidays such as Victoria Day, Labour Day and Canada Day. The municipality itself sets off fireworks on Canada Day over water.

Raaflaub is aware of the rules, but told Almaguin News it's not clear if other cottage owners are equally informed of the bylaw conditions.

She said people setting off fireworks is a regular occurrence on weekends.

"Every weekend is a holiday weekend for some," she said. "Either people are unaware or don't bother to become informed about the bylaw."

Raaflaub was heartened by a communication from Magnetawan's clerk telling her the mayor wants to see the issue of banning fireworks brought up at a future council meeting.

Because of the distance between her Toronto home and Magnetawan, Raaflaub is unlikely to appear at council when the firework ban issue is raised. However, Raaflaub said she will provide more detailed information if the council requests it.

Raaflaub said when the boathouse was burning, it was a scary moment. From her vantage point across the lake, she said she heard people yelling at the scene and you could feel their panic. She said the consequences could have been more serious, "including loss of life."

In her opinion, when it comes to discharging fireworks in a cottage area surrounded by forest, there are no safe places to set them off, even if the individual is shooting them over a lake.



Rocco Frangione, Local Journalism Initiative reporter

Rocco Frangione is a Local Journalism Initiative reporter with Almaguin News. The Local Journalism Initiative is funded by the Government of Canada.

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Laura Brandt

Subject: FW: RE: Explosion and fire on Lake Cecebe / Use of Fireworks

From: jacquelineraaflaub jacquelineraaflaub ·
Sent: September 3, 2024 6:12 PM
To: Kerstin Vroom <Clerk@magnetawan.com>
Cc: sdunnett2@gmail.com; Derek Young <dyoung@magnetawan.com>
Subject: Re: RE: Explosion and fire on Lake Cecebe / Use of Fireworks

Dear Ms. Vroom,

Yes, you have my permission to provide my email to members of Council. I appreciate receiving notice that my request (personal fireworks ban) will be put on a future Council meeting. This is a serious matter and I hope it is given due consideration. Please keep me informed.

Thank you.

Jacqueline (Raaflaub)

----- Original Message -----

From: Clerk@magnetawan.com
To: dyoung@magnetawan.com ; sdunnett2@gmail.com;
Sent: Tuesday, September 3rd 2024, 17:22
Subject: RE: Explosion and fire on Lake Cecebe / Use of Fireworks

Good Afternoon Jacqueline!

Thank you for your email concerning the recent fire on Lake Cecebe and the request for Council to Implement a total personal Fireworks ban in the Municipality of Magnetawan.

With your permission, I would like to forward your email to all members of Council so they are aware of your concerns. Further, I have spoken with Mayor Dunnnett, and your request for a total personal fire works ban will be placed on a future Council meeting for consideration.

If you could kindly let me know if I have your permission to forward your email to the other members of Council, that would be appreciated.

Thank you again,

Kindest Regards

Kerstin

Kerstin Vroom, CMO, Dipl. M.A, CMM I | CAO/Clerk

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Phone 705-387-3947 ext. 1001 | Fax 705-387-4875 | clerk@magnetawan.com



**Municipality of
Magnetawan**

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From: jacquelineraaflaub jacquelineraaflaub <jacquelineraaflaub@pc.ola.org>

Sent: September 3, 2024 1:32 PM

To: sdunnett2@gmail.com; Derek Young <dyoung@magnetawan.com>; Kerstin Vroom <Clerk@magnetawan.com>; alexmihan@gmail.com; doug.fordco@pc.ola.org;

Page 92 of 207

Subject: Re: Explosion and fire on Lake Cecebe / Use of Fireworks

On Saturday August 31, 2024 at approximately 9:30 p.m., there was a massive fire and explosion in a boathouse on Lake Cecebe that put persons and property at risk. The investigator's report will identify and validate findings, but there is not a person on the lake that does not see the correlation between the fireworks display preceding the event and the explosion and fire that resulted. Plenty of video footage exists of the outsized rocket-launch fireworks (where does one even purchase such fireworks?) that can be provided.

The blaze reached heights of more than 60 feet in the air, and my first fear upon seeing it was that people could be being incinerated in the inferno with no possibility of survival. From the panic and shouts across the lake it was not clear if this was the case and feelings of helplessness weighed on those witnessing the fire. I called 911 and reported the fire (as did others) and for more than one hour live embers rained down on our property across the lake and I was kept busy filling buckets of water and chasing these down over the evening. There was a real possibility of the fire spreading from the boathouse to the trees surrounding it; neighbouring cottages; and indeed across the lake. Add to this, the knowledge that a gas-powered boat and seadoo are usually seen in the boathouse and it was not known if they had yet detonated with explosive results. I was horrified the next morning to see black charred leaves completely covering our property on the forest floor; wooden decking and roof of the cottage. With climate change and at this time of year, with the pine needles and dryness it is a miracle the fire did not ignite beyond what it did.

The lake was strewn with debris and the boathouse and its contents burned to the water, and presumably what is left of the boat and seadoo are at the bottom of the lake. Toxic fumes from the burning fibreglass permeated the air causing difficulty breathing for several hours. Gasoline and oil and whatever solvents are commonly stored in boathouses have contaminated the lake water, causing environmental distress and harm to water quality and living organisms.

I noted the same evening that Sequin Township had instituted a total fireworks ban for Labour Day weekend. Magnetawan appears to provide for personal use of fireworks on multiple holiday weekends as per its website, and in fact, cottagers routinely set off fireworks on any weekend they happen to be at their cottage with no apparent response. Several weeks earlier a neighbouring cottage set off a volley that lasted for a full 'nuclear' 30 minutes.

This explosion and fire were completely avoidable and a much greater catastrophe and tragedy narrowly averted. Hectares of forest could have burned. Have we not learned from Jasper, Alberta; BC; Hawaii; California; and recently Greece? It is always a possibility that lightning strikes and a dropped cigarette can cause out-of-control wildfires to vast tracts of land, but for someone's entertainment, it is never reasonable to enable a situation where fireworks can spark these incidents. These fireworks are incendiary agents, and the proliferation of them at retail locations all the way up Hwy 11 and the 400 as well as the Bait and Tackle shop in Magnetawan are putting public safety not to mention the environment at risk.

I am requesting that a total personal use fireworks ban in Magnetawan and area be instituted immediately, 365 days a year. How ludicrous to think that the forest cares if it is a holiday weekend. I am also requesting a copy of the investigative report which I am assuming is a public document. I am requesting that it also be made available or mailed to every resident on Lake Cecebe. I am angry and disappointed that those setting off the fireworks on Saturday had so little regard and care for the well-being of others and the natural environment. What about the costs of environmental remediation and cleanup? Who bears these costs? The municipality has culpability in permitting this activity by residents to occur. Many municipalities elect to host their own celebratory fireworks displays which are conducted safely by educated and trained personnel and enjoyed by many.

I look forward to your response to my stated concerns and request.

I would also like to express appreciation to the cottager with the pump and hose who was the first responder to the fire and prevented a much more significant impact to neighbouring properties. Also to the volunteer firefighters (local residents) who put their respiratory health and physical safety at risk to attend the explosion and fire, preventing it from spreading further. Thank you.

Sincerely,

Jacqueline Raaflaub

cc:

Mayor Sam Dimmett, Municipality of Magnetawan

Derek Young, Fire Chief

Kerstin Vroom, CAO

Alexandra Mihan, Cecebe Waterways Association

Premier Doug Ford

The Honorable Graydon Smith, Ministry of Natural Resources, Ontario

The Honorable Andrea Khanjin, Ministry of Environment, Conservation and Parks, Ontario

The Honorable Diane Lebovillier, Fisheries and Oceans Canada

Newsroom@parrysound.com

CTV News news@bellmedia.ca

Laura Brandt

Subject: FW: Fireworks in your community

From: Kerstin Vroom <Clerk@magnetawan.com>
Sent: September 17, 2024 11:14 AM
To: Aleem Kanji <aleem.kanji@cityofmagnetawan.com>
Cc: Laura Brandt <lbrandt@magnetawan.com>
Subject: RE: Fireworks in your community

Good Morning Aleem,
Thank you for your correspondence.
I will include this email in the Council agenda for their consideration.
Kindest Regards,
Kerstin

Kerstin Vroom, CMO, Dipl. M.A, CMM I | CAO/Clerk

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----- Forwarded message -----

From: Aleem Kanji <aleem.kanji@cityofmagnetawan.com>
Date: Mon., Sep. 16, 2024, 7:08 p.m.
Subject: Fireworks in your community
To: <sdunnett2@gmail.com>, <john.s.hetherington@gmail.com>, <councillorhind@magnetawan.com>, <livingmagnetawan@gmail.com>, <councillorkneller@magnetawan.com>, <fire@magnetawan.com>

Good afternoon Mayor, Members of Council and Fire Chief Young,

I am writing with respect to fireworks in your community and the recent article on fireworks: <https://www.orilliamatters.com/local-news/boathouse-fire-ignites-heated-debate-about-use-of-fireworks-9520482>

My name is Aleem Kanji and I am the Chief Advocacy Officer for the Canadian National Fireworks Association, where we work with governments on behalf of industry on the legally permissible and highlight regulated fireworks industry that operates across this country.

On behalf of the Canadian National Fireworks Association's 3,000 members and many fireworks users that live in and visit your community. I welcome the opportunity to input into the city's deliberations and report and share our thoughts on fireworks.

I will say that any attempt to ban the sale of fireworks will fall flat, as residents will simply buy in other communities nearby, online or bring larger unregulated products to the community from First Nation reserves, where unregulated fireworks are not approved to be sold or used by the Government of Canada, in effect your community will be opening up an illegal and underground black market. They could also buy unregulated fireworks from the USA and use in your community.

The Federal Government as well has rejected the Canadian Association of Fire Chiefs request to ban fireworks on three separate occasions. If our Federal government recognizes that fireworks can not be banned given 4,000 fireworks are tested strenuously at the Federal level, this is indicative that they will continue to be sold and used in the community and elsewhere.

As it is, the community has very limited resources to spend on costly enforcement. Our solution is an education based approach to enforcement. The CNFA would also be pleased to work with your staff to embed our consumer facing [Vendor Certification and Employee Training Program](#) into your by-law alongside our [Be a Good Neighbour Program](#) that would complement this option naturally, and at zero cost to your municipality. Our Be a Good Neighbour Program reminds people of the essential fireworks safety rules under the key banners and is born out of Federal regulations: Prepare ahead of time, Inform your neighbours, Respect those around you, Be Safe, Celebrate responsibly and Clean up. It is a guide that is required to be included with every sale of consumer fireworks and the content can be modified to any community.

In the meantime, I encourage you to read our position papers on:

Fireworks prohibition and bans:

<https://www.nationalfireworks.ca/wp-content/uploads/2023/03/CNFA-Position-Paper-on-the-Banning-of-Fireworks.pdf>

Fireworks and animals:

<https://www.nationalfireworks.ca/wp-content/uploads/2023/05/Position-Paper-on-the-fireworks-and-the-environment-and-animals.pdf>

Silent fireworks:

<https://www.nationalfireworks.ca/wp-content/uploads/2023/05/Classes-of-Fireworks-Dispelling-the-myth-of-silent-fireworks.pdf>

Fireworks health impacts:

<https://nationalfireworks.ca/wp-content/uploads/2024/05/CNFA-Fireworks-health-impacts-web.pdf>

Debate on fireworks I had on TVO with a Municipal Councillor:

<https://www.youtube.com/watch?v=bcwFotS1Uhs&t=21s>

May I kindly ask that my email be shared with folks from your team? I would be pleased to discuss at your Council in the future if you could advise what times work?

Best Regards,

Aleem Karji, BES, MAES, Ec.D
Chief Advocacy Officer
Canadian National Fireworks Association
NationalFireworks.ca

Excerpted from Explosives Regulations, 2013

Previous Version

DIVISION 2 Rules for Users

Acquisition and Storage

Marginal note:Acquisition

- **354 (1)** A user who is at least 18 years old may acquire, store and use consumer fireworks, whether or not they hold a licence. A user who acquires consumer fireworks must comply with this Division.
- **Marginal note:Acquisition — novelty devices**
(1.1) A user who is at least 16 years old may acquire, store and use novelty devices, whether or not they hold a licence. A user who acquires novelty devices must comply with this Division.
- **Marginal note:Toy pistol caps**
(2) A user who is less than 16 years old may acquire and use toy pistol caps.
- SOR/2024-77, s. 108

Previous Version

Marginal note:Storage — licensed user

- **355 (1)** A user who holds a licence must store their consumer fireworks in the magazine specified in the licence.
- **Marginal note:Storage — unlicensed user**
(2) A user who does not hold a licence must store their consumer fireworks in a dwelling or a storage unit and ensure that the requirements of sections 356 and 357 are met.
- **Marginal note:Storage of novelty devices — unlicensed user**
(3) A user who does not hold a licence must store their novelty devices in a dwelling or a storage unit and ensure that the requirements of sections 356 and 357 respecting novelty devices are met.
- [SOR/2022-121, s. 4](#)
- [SOR/2024-77, s. 109](#)

[Previous Version](#)

Marginal note:Maximum quantity — dwelling

- **356 (1)** The maximum quantity of consumer fireworks or novelty devices, or of consumer fireworks and novelty devices combined, that may be stored at any one time in a dwelling is 10 kg.
- **Marginal note:Maximum quantity — storage unit**
(2) The maximum quantity of consumer fireworks or novelty devices that may be stored at any one time in storage units, whether in a single unit or in several, is as follows:
 - (a) 1 000 kg of consumer fireworks;
 - (b) 1 000 kg of novelty devices; or
 - (c) 1 000 kg of consumer fireworks and novelty devices combined.

PART 16Consumer Fireworks and Novelty Devices (continued)

DIVISION 2Rules for Users (continued)

Acquisition and Storage (continued)

Marginal note:Storage requirements — dwelling

- **357 (1)** When consumer fireworks or novelty devices are stored in a dwelling, they must be stored in accordance with package instructions, located in a clean, dry place, away from flammable substances and sources of ignition and in a manner that ensures that access to them is limited to people authorized by the user.
- **Marginal note:Storage requirements — storage unit**
(2) When consumer fireworks or novelty devices are stored in a storage unit,
 - (a) the storage unit must be located away from flammable substances and sources of ignition;

- (b) the interior of the storage unit must be kept clean and dry;
 - (c) the storage unit must be constructed and maintained to prevent unauthorized access and to protect the contents from weather;
 - (d) the storage unit must be attended when unlocked;
 - (e) if the storage unit is a container, it must not impede exit in case of fire;
 - (f) if the storage unit is not a container, all exits must be kept unobstructed;
 - (g) precautions that minimize the likelihood of an ignition or fire in or near the storage unit must be taken; and
 - (h) a sign that displays the words “Danger — Fire Hazard/Risque d’incendie” in letters at least 10 cm high and that prohibits smoking using letters, or a symbol, at least 10 cm high must be posted on the storage unit in a clearly visible location.
- [SOR/2022-121, s. 4](#)
 - [SOR/2024-77, s. 110](#)

Previous Version

Use

Marginal note:Instructions — consumer fireworks

- **358 (1)** When using consumer fireworks, a user, other than a certified display supervisor or a display assistant under the direct supervision of a certified display supervisor, must follow the instructions provided on the label of the consumer fireworks, and if there are no such instructions, the consumer fireworks must not be used except by a certified display supervisor or a display assistant under the direct supervision of a certified display supervisor.
- **Marginal note:Instructions — novelty devices**
(1.1) When using novelty devices, a user must follow the instructions on the packaging, and if there are no such instructions, the novelty devices must not be used.
- **Marginal note:Electric match**
(2) A user, other than a certified display supervisor or a display assistant under the direct supervision of a certified display supervisor, must not use an electric match to fire consumer fireworks.
- **Marginal note:No smoking**
(3) A user must not smoke, and must prohibit all others from smoking, within 8 m of the site of use of the fireworks.

- SOR/2016-75, s. 30
- [SOR/2024-77, s. 111](#)

[Previous Version](#)

Marginal note:Consumer fireworks — electric match

- **358.1 (1)** A certified display supervisor or a display assistant under the direct supervision of a certified display supervisor may use an electric match to fire consumer fireworks.
- **Marginal note:Consumer fireworks — hybrid show**

(2) Consumer fireworks may be used by a certified display supervisor or by a display assistant under the direct supervision of a certified display supervisor as a component of a hybrid show containing both consumer fireworks and display fireworks.
- **Marginal note:Fireworks accessories (type F.4) — hybrid show**

(3) Fireworks accessories (type F.4) may be used by a certified display supervisor or by a display assistant under the direct supervision of a certified display supervisor to fire consumer fireworks as a component of a hybrid show containing both consumer fireworks and display fireworks.
- [SOR/2024-77, s. 112](#)

Marginal note:User under 18 years old

- **359 (1)** A user who is under the age of 18 may use consumer fireworks if they are supervised by a person who is at least 18 years old.
- **Marginal note:User under 16 years old**

(1.1) A user who is under the age of 16 may use novelty devices if they are supervised by a person who is at least 18 years old.
- **Marginal note:Supervision**

(2) A person who acquires consumer fireworks may give them to a user who is under the age of 18 if the person ensures that the user is supervised by a person who is at least 18 years old.
- **Marginal note:Supervision — novelty devices**

(3) A person who acquires novelty devices may give them to a user who is under the age of 16 if the person ensures that the user is supervised by a person who is at least 18 years old.
- [SOR/2024-77, s. 113](#)

[Previous Version](#)

Marginal note: Reuse of packaging

359.1 A user must ensure that any packaging or container that has been used for consumer fireworks or novelty devices is not reused unless

- (a) the transport classification of the consumer fireworks or novelty devices to be transported remains unchanged;
- (b) the consumer fireworks or novelty devices to be transported are arranged in the packaging or container so as to minimize their movement during transport;
- (c) the packaging or container is closed for transport in the same manner as it was for its first use;
- (d) the mass of the consumer fireworks or novelty devices is equal to or less than the mass of the consumer fireworks or novelty devices during the first use of the packaging or container; and
- (e) the packaging or container shows no signs of damage, contamination or reduced strength.

TABLE/TABLEAU

IMAGES	USING CONSUMER FIREWORKS	UTILISATION DE PIÈCES PYROTECHNIQUES À L'USAGE DES CONSOMMATEURS
	Part 16 of the <u>Explosives Regulations, 2013</u> provides additional safety rules for consumer fireworks.	La partie 16 du <u>Règlement sur les explosifs</u> prévoit des règles de sécurité additionnelles.



PEOPLE UNDER 18 YEARS OLD who use fireworks must be supervised by an adult.

LES PERSONNES DE MOINS DE 18 ANS qui utilisent des pièces pyrotechniques doivent le faire sous la supervision d'un adulte.

IMAGES

**USING
CONSUMER
FIREWORKS**

**UTILISATION DE
PIÈCES
PYROTECHNIQUES
À L'USAGE DES
CONSOMMATEURS**



CHOOSE a wide, clear site away from all obstacles. Refer to the safety instructions on the fireworks label for minimum distances from spectators.

CHOISIR un emplacement spacieux, bien dégagé et loin de tout obstacle. Consulter les consignes de sécurité sur l'étiquette des pièces pyrotechniques pour connaître les distances minimales entre les pièces et les spectateurs.



DO NOT FIRE IN WINDY CONDITIONS.

NE PAS METTRE À FEU LES PIÈCES PYROTECHNIQUES PAR TEMPS VENTEUX.



READ all instructions on the fireworks. **PLAN** the order of firing before you begin.

LIRE toutes les instructions sur les pièces pyrotechniques. **DÉTERMINER** l'ordre de mise à feu avant de débiter.



USE A GOOD FIRING BASE such as a pail filled with earth or sand.

UTILISER UNE BONNE BASE DE MISE À FEU, tel un seau, remplie de terre ou de sable.

IMAGES

**USING
CONSUMER
FIREWORKS**

**UTILISATION DE
PIÈCES
PYROTECHNIQUES
À L'USAGE DES
CONSOMMATEURS**



BURY fireworks that do not have a base
HALFWAY in a container of earth or sand (such as a pail, box or wheelbarrow) unless the label on the firework indicates otherwise. Set them at a 10-degree angle, pointing away from people.

ENFOUIR À MOITIÉ les pièces pyrotechniques qui ne possèdent pas de base dans un contenant (par exemple, un seau, une boîte ou une brouette) renfermant du sable ou de la terre, sauf indication contraire sur l'étiquette. Les installer à un angle de 10 degrés et les pointer en direction opposée des spectateurs.



NEVER try to light a firework or hold a lit firework in your hand unless the instructions of the person who obtained its authorization indicate that they are designed to be hand-held.

NE JAMAIS tenir dans la main des pièces pyrotechniques qui sont allumées ou que vous tentez d'allumer, sauf si les instructions de la personne qui a obtenu l'autorisation des pièces indiquent qu'elles sont conçues pour être tenues dans la main.

IMAGES

**USING
CONSUMER
FIREWORKS**

**UTILISATION DE
PIÈCES
PYROTECHNIQUES
À L'USAGE DES
CONSOMMATEURS**



**LIGHT
CAREFULLY:**
Always light the
fuse at its tip.

**ALLUMER
PRUDEMMENT :**
toujours allumer la
mèche à
l'extrémité.



**KEEP WATER
NEARBY:**
Dispose of used
fireworks
(including
debris) in a pail
of water.

**GARDER DE L'EAU
À PORTÉE DE LA
MAIN :** mettre les
pièces
pyrotechniques
utilisées et les
débris dans un
seau d'eau.



**WAIT at least 30
minutes before
approaching a
firework that
did not go off.
NEVER try to
RELIGHT a
firework that
did not go off.
NEVER try to fix
a firework that
is defective.**

**ATTENDRE au
moins 30 minutes
avant de
s'approcher d'une
pièce
pyrotechnique
dont la mise à feu
n'a pas fonctionné.
NE JAMAIS tenter
de RALLUMER une
pièce
pyrotechnique
dont la mise à feu
n'a pas fonctionné.
NE JAMAIS tenter
de réparer une
pièce
pyrotechnique qui
est défectueuse.**



KEEP fireworks
in a cool, dry,
ventilated place,
out of the reach
of children.

CONSERVER les
pièces
pyrotechniques
dans un
endroit frais,
sec, aéré et
hors de la
portée des
enfants.



IT IS
RECOMMENDED
that safety
glasses be worn.

IL EST
RECOMMANDÉ
de porter des
lunettes de
sécurité.

- SOR/2016-75, s. 31

MUNICIPALITY OF MAGNETAWAN INTEGRITY COMMISSIONER,
GUY GIORNO

Citation: Re Dunnett, 2024 ONMIC 12

Date: September 17, 2024

INQUIRY REPORT

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THE COMPLAINT

1. The Complainant alleges that Mayor Sam Dunnett (Respondent) contravened Appendix A to By-Law No. 2014-13, the Code of Ethics and Conduct for Members of Council, in connection with the issuance of a volunteer appreciation certificate to someone whom the Complainant believes was undeserving.

SUMMARY

2. A volunteer appreciation certificate attests that an individual has performed volunteer activity. It is not an attestation of character. It is not an attestation of conduct, beyond the fact that volunteer service occurred.

3. Issuance of volunteer appreciation certificates was a staff function for which the Mayor was not responsible. The Mayor's signature on the volunteer appreciation certificates did not make the Mayor responsible for the selection of recipients. The Mayor's signature did not mean that he was approving any particular recipient.

4. The Municipality does not have a process for revoking certificates after they have been issued. Whether there ought to be a policy and process for revocation is a decision for Council to make.

5. In these circumstances, the Mayor was not obliged to revoke any particular certificate. Indeed, there was no mechanism for him to revoke a certificate. The Mayor's failure to revoke a certificate cannot be interpreted as any sort of statement about the character or conduct of a recipient.

6. The Mayor did not contravene the Code.

7. I do not have jurisdiction to consider a complaint about the staff, or to enforce the Complaints Policy (which applies to complaints about the staff). I also lack jurisdiction to consider whether Council as a whole breached an alleged duty to rescind the certificate.

8. The Mayor does not oversee the administration of the Municipality. It is not the responsibility of the Mayor to ensure that the CAO/Clerk is properly implementing and applying policies and procedures. Consequently, an allegation that the CAO/Clerk has not followed municipal policy cannot be converted into a Code complaint against the Mayor.

9. Whether to amend the Community Recognition Policy to reform the criteria and/or the process for issuing certificates is up to the Council. It is not an issue for the Integrity Commissioner to decide, and it is not covered by the Code.

10. In preparing this report, I have chosen not to include content that would identify an individual who received a volunteer appreciation certificate. Ordinarily, including a complainant's name is necessary for purposes of the report.¹ In this case, to protect the privacy of a recipient of a certificate, I am not identifying the Complainant and am not disclosing the Complainant's specific concerns about the recipient.

11. The inquiry did not evaluate the Complainant's concerns about the recipient. This report contains no conclusions about the recipient and should not be interpreted as doing so.

BACKGROUND

12. The Municipality's Community Recognition Policy, dated October 14, 2020, establishes various measures to:

celebrate and recognize outstanding achievement, commitment, significant milestones, anniversaries, contributions, and accomplishments from individuals, volunteers, businesses, and organizations in the Municipality of Magnetawan community.

13. The measures include Outstanding Community Achievement Awards that are based on eligibility criteria, require nomination, and are awarded at the discretion of Council. The Policy also provides for certificates and pins that recognize the passage of milestones, such as wedding anniversaries, and birthdays.

14. On the subject of volunteer appreciation, the Policy provides flexibility. It states as follows:

Volunteer Appreciation

Scope:

An opportunity to celebrate, acknowledge and show appreciation to our volunteers who have devoted their time and efforts in supporting the Magnetawan community.

Event Details:

Volunteers who have contributed to the Magnetawan community could be invited along with the Outstanding Community Achievement Award recipients. This event celebration can vary dependent on the year with different venues, event schedules and menu types. For example, the event celebration could be held in the Magnetawan Community Centre in April during volunteer appreciation week and appetizers and refreshments can be served. If there is a Lifetime Volunteer Contribution Award recipient and a Youth Community Service Award recipient, they may receive their award during this event.

¹ *Municipal Act*, subsection 223.6(2).

15. Last year, the municipal staff organized a volunteer appreciation dinner. Invited volunteers each received a "Magnetawan Volunteer 2003" certificate. It stated, "Thank you for your volunteer service and leadership to our community."

16. The staff identified the volunteers to be recognized, prepared the certificates, and asked the Mayor to sign them.

17. After the event, the Complainant objected to the issuance of a certificate to one individual. The Complainant felt that the individual's conduct was not representative of the community and should not have been recognized.

18. The Complainant wrote to the Mayor stating, in part:

I am concerned that there seems to be no vetting of volunteers or criteria and guidelines to evaluate recognition. In the text of the certificate it states: volunteer service and leadership to the community.

...

[redacted] does not represent my community, nor do I feel [redacted] should be in any official or unofficial municipal volunteer position ...

I respectfully ask that [the] recognition certificate be revoked and that [redacted] not be recognized in the future.

19. The Mayor replied:

... anyone that volunteers in our Municipality to serve on a committee ... will be recognized as a volunteer within our Municipality. We do not nor have we ever vetted our volunteers because we presume that they are of good character and have a favourable standing within their respective communities. From what you have written [redacted] is unfortunate as we have not received any other complaints of the same nature ... We will not be revoking the certificate that was presented ...

20. The Complainant replied to the Mayor that some volunteers were indeed vetted. The Complainant did not specifically cite, but seems to have been referring to, police checks required under the Magnetawan Employee/Volunteer Police Background Check Policy.² This policy appears to cover volunteers and members of boards and committees, subject to exceptions. For example, volunteers who do not work with youth or vulnerable persons, and members of the Library Board, Cemetery Committee, Community Centre Board and Heritage Centre Board, seem to be excluded.

21. The Complainant expressed concern about the individual's social media activity, character, and standing in the community. The Complainant also stated that other community members, whose volunteer service was comparable to that of the individual, had not been invited to the event or recognized with appreciation certificates.

² By-Law No. 2018-05, as amended by By-Law No. 2019-46.

22. In the same reply, the Complainant acknowledged that the selection of certificate recipients had been coordinated, and made, by the staff.

23. On January 30, 2024, the Complainant filed a formal complaint under the Complaints Policy, By-Law No. 2016-16. This complaint contained allegations against the CAO/Clerk, one of the two Deputy Clerks, the Mayor, and all Councillors. Because it was not a Code of Ethics and Conduct complaint, it was not directed to the Integrity Commissioner.

24. The other Deputy Clerk reviewed the complaint and, on February 15, dismissed it.

25. On July 9, the Complainant sent me a reformulated Complaint, against the Mayor, under the Code of Ethics and Conduct. I numbered it as File No. 2024-01-CE and commenced this inquiry.

PROCESS FOLLOWED

26. In operating under the Code, I follow a process that ensures fairness to both the individual bringing a Complaint (the Complainant) and the Council Member responding to the Complaint (the Respondent). This fair and balanced process begins with me giving notice to the Respondent and sharing a copy of the Complaint, including the complaint materials. The Respondent is made aware of the Complainant's name. I do, however, redact personal information such as personal phone numbers and email addresses. The Respondent is then given the opportunity to respond.

27. On May 20, the Complainant completed a Code of Ethics and Conduct complaint form, asking me to reopen the January complaint that had been handled by the staff. I received that form on June 2.

28. I explained to the Complainant the limits of my jurisdiction as Integrity Commissioner as well as the process under the Code. I explained that I could not inquire into the conduct of the staff, nor could I oversee Council's decision-making process. Paragraphs 35 to 36, and 39 to 41, below, are consistent with my explanation.

29. On July 9, the Complainant reformulated the Complaint to allege that the Mayor had contravened the Code.

30. On August 1, the Respondent replied in writing.

31. I interviewed the Complainant, the Respondent, and a witness. I followed up with additional questions to the Respondent. I considered various policies, by-laws and records of the Municipality, social media posts, and information provided by the Complainant and the Respondent.

32. I did not speak to any volunteer who received a certificate. While I listened to and read the Complainant's comments concerning a certificate recipient, I was not conducting an inquiry into this individual and I have made no findings concerning this individual. This is an inquiry into allegations that the Mayor has contravened the Code, and those are the only allegations that I have evaluated.

33. Both parties had full and fair opportunities to provide evidence and to state their positions on the issues in this inquiry. While this report summarizes the evidence and the argument, and does not mention everything I considered, the report is based on all the information, all the interviews, and the submissions of both parties.

ISSUES OUTSIDE MY JURISDICTION

34. As I have noted, I only inquired into the allegations against the Mayor. I have previously explained to the Complainant why the inquiry would not consider allegations against others.

35. The Complainant raised concerns, under By-Law No. 2016-16, the Complaints Policy, about how the CAO/Clerk and a Deputy Clerk had handled the issue. As Integrity Commissioner, I do not have jurisdiction to consider complaints against the CAO/Clerk or a Deputy Clerk. Further, I do not have jurisdiction to enforce the Complaints Policy. An Integrity Commissioner's jurisdiction is limited to Council Members and members of local boards. An Integrity Commissioner has no authority in relation to the municipal staff: *Farr v. Brose* (No. 2), 2019 ONMIC 5 (CanLII), at para. 40; *Goyeau v. Duncan*, 2021 ONMIC 16 (CanLII), at para. 7; *Stewart v. Meadows*, 2021 ONMIC 17 (CanLII), at para. 97; *Re Nix*, 2022 ONMIC 17 (CanLII), at para. 3.

36. According to the Complaints Policy, a complaint against the CAO/Clerk is to be assigned to the municipal solicitor or another qualified individual at arm's length from the Municipality. The Complainant does not believe that the investigation, by a Deputy Clerk, of the complaint about the CAO/Clerk, was conducted at arm's length. I do not have jurisdiction to decide whether a Deputy Clerk operates at arm's length. The Complainant feels that I should have taken up the complaint because an Integrity Commissioner operates at arm's length from the Municipality. While I agree that I am someone who operates at arm's length, the fact remains that the concern about the CAO/Clerk lies outside my authority.

37. The Complainant suggests that, as head of Council, the Mayor is responsible for oversight of the administration of the Municipality and for ensuring that the CAO/Clerk is implementing and applying policies and procedures as written. Under the *Municipal Act*, these are not responsibilities of a Mayor. Consequently, an allegation that the CAO/Clerk has not followed municipal policy cannot be converted into a Code of Ethics and Conduct

complaint against the Mayor. Such an allegation remains outside Integrity Commissioner jurisdiction.

38. The Complainant notes that one of the Deputy Clerks is also secretary to the Magnetawan Community Centre Board. I agree that the Magnetawan Community Centre Board is a Council committee and, under Part V.1 of the *Municipal Act*, its members are subject to the Code of Ethics and Conduct. However, the staff member who serves as secretary to the Board is not a member of it, not subject to the Code, and not within the Integrity Commissioner's jurisdiction. In any event, there is no indication that, in exercising the functions that gave rise to this complaint, the Deputy Clerk was acting in the capacity of secretary to the Board.

39. The Complainant also made a general allegation against the entire Council: "Unwillingness by the Mayor and Councillors to rectify and revoke a certificate ..." This broad claim also lay outside my jurisdiction.

40. First, alleging that a failure to do something contravened the Code necessarily involves an assertion that doing the thing was required by the Code. However, no section of the Code required that the certificate be revoked.

41. Second, and more problematic, the jurisdiction of an Integrity Commissioner is limited to the conduct of one or more individual members; it does not extend to the collective decision-making of Council. An Integrity Commissioner has no authority to investigate whether a decision of Council was proper (or improper) and, similarly, no authority to investigate whether Council's failure to take a decision was proper (or improper). While an Integrity Commissioner has jurisdiction to consider a complaint about the conduct of Members, an Integrity Commissioner does not have jurisdiction to review the decision-making or absence of decision-making of the Council: *Ayotte v. Akapo*, 2022 ONMIC 8 (CanLII), at paras. 61-65. Someone who wishes to quash a decision of Council must apply to the Superior Court of Justice under section 273 of the *Municipal Act*.

POSITIONS OF THE PARTIES

Complainant's Position

42. The Complainant's original complaint to the Municipality made the following allegations: Failure by elected officials and the municipal staff to promote an inclusive, diverse environment; unprofessional conduct by elected officials, the CAO/Clerk and a Deputy Clerk; lack of transparency by elected officials and the municipal staff; and no existing selection criteria for the "Volunteer Appreciation" category.

43. After I explained to the Complainant the limits of my jurisdiction, as explained in paragraphs 35 to 41, above, the Complainant reformulated the issues into a Code of Ethics and Conduct complaint against the Mayor.

44. The Complainant's concerns about the appreciation certificate, summarized in paragraphs 17 to 18, and 20 to 22, form part of the Complaint.

45. According to the Complainant, a written recognition or award should never be issued without selection criteria, nominations, and evaluations based on the criteria.

46. The Complainant alleges that the Mayor breached confidentiality by including municipal staff members (the CAO/Clerk and a Deputy Clerk) when the Mayor replied to the Complainant's first email.

47. The Complainant alleges that the Mayor breached the Code by failing to ensure that the original complaint (to the Municipality) was investigated at arm's length as required by policy. According to the Complainant, the Mayor should have selected the Municipality's solicitor or another independent individual to investigate.

48. The Complainant alleges that the Mayor's response to the original email was not transparent and contained inaccurate information.

49. The Complainant alleges that the Mayor's handling of the situation did not satisfy the Municipality's human rights obligations.

50. The Complainant states that the situation should have been handled differently; upon receiving the original email, the Mayor should have engaged in discussion to hear the Complainant's concerns. The Mayor should have realized the human rights implications of the situation.

51. The Complainant also feels that, upon receiving the original email, the Mayor should have reviewed the applicable policy. According to the Complainant, if the policy had been followed then the certificate would not have been issued.

52. The Complainant seeks the following remedies:

1. Mayor to revoke the certificate issued.
2. Mayor to provide a written apology which is entered into public record.
3. Mayor to issue written direction to the CAO/Clerk to follow policies and procedures as they are written.
4. Mayor to direct a review of the recognition policy to ensure proper screening, evaluation and selection criteria's are outlined.

53. The Complainant notes that one of the Deputy Clerks is also secretary to the Magnetawan Community Centre Board. I deal with this issue in paragraph 38.

Respondent's Position

54. In response to the allegation of a confidentially breach, the Mayor notes that it is common practice to copy the responsible staff member on a reply to a resident's concern. The Mayor also points out that the original email was not marked as confidential and he had know way of knowing it was confidential.

55. In response to the allegation that the Mayor was responsible for channelling the original (January 2024) complaint to an appropriate, arm's-length investigator, the Mayor states that the Complaints Policy is ambiguous and the way the staff handled the complaint was a reasonable interpretation of the process.

56. The Mayor also notes that it is not reasonable to expect that he has memorized every by-law.

57. In response to the allegation that the Mayor was not transparent in his response to the original email, the Mayor notes that Council Members are supposed to avoid copying all of Council on emails (this is to avoid conducting a meeting by email, which would contravene section 239 of the *Municipal Act*). He says Council decisions are to be made in the Council chamber and not by email.

58. The Mayor disagrees that a Mayor is responsible for oversight of the CAO/Clerk. He notes that it is the role of the Council to set the policies and is the role of the CAO/Clerk to implement and to follow the policies adopted by Council.

59. The Mayor also responded to the allegation related to human rights, but I cannot summarize the response here without identifying an individual.

FINDINGS

60. Findings of fact are made based on the standard of the balance of probabilities.

61. Findings of fact appear in this section and in the "Background" section, above.

62. I find that the selections of volunteer appreciation certificate recipients were made by the staff. The Mayor was not responsible for the selections.

63. I find that signing the certificates did not make the Mayor responsible for the selection of recipients or for the content of the certificate. I find that the Mayor's signature on a certificate was not an approval.

64. In any event, I find that the words on the certificate, "Thank you for your volunteer service and leadership to our community," were not an endorsement or attestation of character. I further find that the words were not an attestation of individual conduct,

except insofar as the words indicated that someone had provided "volunteer service." I also find that the words on the certificate stated nothing about the quality or length of someone's service.

65. I find that the word "leadership," as used on the certificate, is reasonably interpreted in relation to the words "volunteer service." Specifically, the word means that an individual has shown leadership by providing volunteer service. The presence of this word on the certificate does not attest that an individual has demonstrated any other kind of leadership, such as leadership of thought, opinion, values, or character.

66. I find that the Municipality does not have a process for revoking certificates after they are issued. In these circumstances, I find that the Mayor was not obliged to revoke any particular certificate. Indeed, there was no mechanism for him to revoke a certificate. The Mayor's failure to revoke a certificate cannot be interpreted as any sort of statement about the character or conduct of a recipient.

67. It is not my place, as Integrity Commissioner, to interpret or to apply the Community Recognition Policy. Given the wording of the Policy, in particular the flexibility around Volunteer Appreciation, issuance of the appreciation certificates may well have been compliant, but that is not relevant to an inquiry under the Code. What are relevant are these findings: First, it was not the Mayor's responsibility to ensure that the certificates were issued in compliance with the Policy. Second, if the certificates did not comply with the Policy, then the Mayor was not responsible to remedy the situation. Third, and more generally, the Mayor is not responsible for the Community Recognition Policy.

68. I find, as a matter of fact and law, that the Mayor is not responsible for oversight of the CAO/Clerk or the other staff members. The responsibility is of Council collectively and, under section 224 of the *Municipal Act*, the responsibility is not oversight, but ensuring the accountability of the activities of the senior management, and ensuring that administrative policies, practices and procedures and controllership policies, practices and procedures are in place to implement Council's decisions.

69. I find that the Mayor is not responsible for ensuring that the staff abides by municipal policies. Under section 227 of the *Municipal Act*, it is the role of the Municipality's officers and employees to implement Council's decisions and to establish practices and procedures to carry them out. Under section 229, the CAO/Clerk is responsible for exercising general control and management of the Municipality's affairs.

70. I find that it was not the Mayor's responsibility to channel the January 2024 complaint to an appropriate investigator. The responsibility rested with either the CAO/Clerk or with Council, but not individually with the Mayor.

71. I find that it was reasonable for the Mayor to copy the relevant staff members on his reply to the Complainant's original email. I find that was appropriate not to copy other

Council Members, for the reasons explained in *Employee v. Bays*, 2022 ONMIC 13 (CanLII), at paragraphs 96 to 100.

72. I find that vetting of some, though not all, volunteers and board and committee members is required under the Employee/Volunteer Police Background Check Policy. Neither the Mayor nor the Complainant, in emailing the other, explicitly mentioned this Policy. The Mayor's failure to mention the Employee/Volunteer Police Background Check Policy made his response to the Complainant possibly incomplete, but not false.

73. I find that the Mayor's handling of the situation was not inconsistent with the Municipality's human rights obligations and did not disrespect anyone's human rights. I cannot elaborate on this finding without possibly disclosing identifying information about an individual who is not a party to the inquiry. Suffice it to say that I have carefully considered the Complainant's submissions on this point, and examined the evidence, and on this basis made have made the finding.

CONCLUSION

74. The Mayor did not contravene the Code.

75. Whether to amend the Community Recognition Policy is a decision for Council to make. It is not a matter for the Integrity Commissioner. For example, whether the criteria should be reformed, the process should be updated, or whether there ought to be a policy and process for revocation, is up to Council. It is not my place to offer an opinion.

CONTENT

76. Subsection 223.6(2) of the *Municipal Act* states that I may disclose in this report such matters as in my opinion are necessary for the purposes of the report. All the content of this report is, in my opinion, necessary.

Respectfully submitted,



Guy Giorno
Integrity Commissioner
Municipality of Magnetawan

September 17, 2024



REPORT TO COUNCIL

To:	Mayor and Council
From:	Erica Kellogg, Deputy Clerk Planning and Development
Date of Meeting:	September 25 th , 2024
Report Title:	Short-term Accommodation By-law

Recommendation: That Council for the Municipality receives this report for information purposes.

Background: After the inaugural year of licencing, Staff put forth the following changes to the By-law in an effort to better tailor the requirements of licencing to properties within the Municipality.

Evaluation:

The number of licenced STAs in 2024 is lower than anticipated due to reasons explored further in the report. The current By-law provides for 170 licences to be issued, reducing the amount to 70 will capture those STAs licenced in 2024 while also providing growth opportunities for new licences to be approved. With the limited traditional accommodation properties, the suggested change in total annual licences will address the accommodation shortfall.

Staff observed in 2024 a number of licence applications that included an accessory structure as part of an operating STA. The 2024 by-law does not permit Staff to issue a licence to an operator while also permitting the inclusion of said accessory structure. The exclusion of accessory structures impacted the total number of licences issued in 2024. Therefore, some accessory structures could be included in the STA rental. When renting out the primary cottage, legal, permitted accessory structures could be included in the rental package. For example, permit a second storey boat house, bunkie or residence above a garage to be rented when the primary residence is rented. The existing by-law includes a provision limiting the total occupancy of renters/guests to 10 (ten), the inclusion of some accessory structures should not negatively impact owners since maximum occupancy will remain status quo.

Staff observed in 2024 STA applications that requested to rent accessory structures as a standalone STA, meaning the residence was not included in the rental. As noted above the 2024 by-law does not permit Staff to approve an STA licence for accessory structures. Including legal, permitted accessory structures to be standalone STAs may increase the number of licences issued annually. This revision would permit a property where the owner occupies the primary residence to offer the accessory structure for Short-term Accommodation. Generally speaking, these additional accessory structures are smaller in size, thus a reduction in the permitted total occupancy in this circumstance is suggested at a maximum over night occupancy of renters based on the total number of permitted bedrooms indicated on the septic and/or building permit plus an additional two guests (not overnight).

The number of issued STA licences in 2024 was less than anticipated primarily due to the existing 2024 provision that permits operators to offer an STA absent a licence if operating for less than three, seven consecutive days. This provision was included in the current by-law to preserve historical family rentals that have taken place for generations, wherein the total number of rentals in a calendar year was within the limited duration. In actuality, the exemption has provided an opportunity to rent under the guise of the exemption. Staff as well as the third-party monitoring company have received calls/emails from residents abutting unlicensed operating STAs, indicating rentals taking place throughout the summer. In response to these calls/emails, Staff provided the property owner information pertaining the requirement of licencing, to which the owner will indicate they are renting less than three weeks. The information provided within the calls/emails contradicts the claim by the operator. The inclusion of the exemption in the 2024 by-law is the primary indication for the reduced number of licences issued, the removal of the provision may address these concerns.

Many applications received in 2024 indicated water is drawn from abutting lakes. In these situations, Public Health does not provide testing for non-potable water and the applicant wasn't able to appease the licence provision. Licences for these properties required notice be posted that the water onsite was not potable. Staff put forth the inclusion of this revision to address properties that utilize surface water.

The current by-law requires an approved Fire Safety Plan for STAs operating at the maximum capacity. Revising the by-law to require all applications to submit and post a Fire Safety Plan on site supports the over all goal of the licencing program, that being creating safe rental properties for tourists.

Through the process of issuing 2024 STA licences, information from insurance providers had confirmed that some providers will not give the required notice to the Municipality. A revision to the insurance clause in which if notification cannot be provided, the applicant must provide confirmation from their insurance company indicating so and require the operator to provide notice to the Municipality of any substantial changes such as lapse or expiry.

Financial Implications: If Council approves the reduction in approved annual licences, there will be a similar reduction in licencing fees potentially collected by the Municipality. However, if the revisions are approved, the number of total licences issued in 2025 may increase.

Conclusion:

The STA by-law has been received well by licenced operators and generally speaking any complaints or concerns brought forward by residents were directed to unlicensed STAs. The revisions put forward, if approved, have the ability to increase the total number of licences issued annually for the Municipality.

Respectfully Submitted,



Erica Kellogg
Deputy Clerk - Planning and Development

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN
BY-LAW NO. 2025-

**BEING A BY-LAW TO LICENSE AND REGULATE THE USE OF SHORT-TERM ACCOMMODATION
PROPERTIES IN THE MUNICIPALITY OF MAGNETAWAN**

WHEREAS *Section 8 of the Municipal Act, 2001, S.O. 2001, c.25* provides that the powers of the Municipality under this or any other Act shall be interpreted broadly so as to confer broad authority on municipalities to enable municipalities to govern their affairs as they consider appropriate and to enhance the municipality's ability to respond to municipal issues;

AND WHEREAS *Section 9 of the Municipal Act, 2001, S.O. 2001, c.25* provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purposes of exercising authority under the *Municipal Act, 2001, S.O. 2001, c.25* and any other Act;

AND WHEREAS *Section 390 to 400 of the Municipal Act, 2001, S.O. 2001, c.25* enables a municipality to pass By-laws for imposing fees or charges to permits and services provided or done by them;

AND WHEREAS pursuant to *Section 434.1 of the Municipal Act, 2001, S.O. 2001, c.25*, a municipality has the authority to impose a system of administrative monetary penalties and fees as an additional means of encouraging compliance with this by-law;

AND WHEREAS *Section 434.2 of the Municipal Act, S.O. 2001, c. 25*, as amended provides that an Administrative Monetary Penalty imposed by the Municipality of a person constitutes a debt of the person to the Municipality and may be added to the Owner's tax roll and collected in the same manner as property taxes;

AND WHEREAS *Section 23.1 of the Municipal Act, 2001, S.O. 2001, c.25*, authorizes a municipality to delegate its powers and duties;

AND WHEREAS *Section 151 of the Municipal Act, 2001, S.O. 2001, c.25*, authorizes Council to exercise its authority to provide a system of licensing with respect to Short-term Accommodation businesses;

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan enacts as follows;

1. DEFINITIONS:

"Accessory Building or Structure" means a detached building or structure where the use of which is naturally and normally incidental to, subordinate to, or exclusively devoted to, the principal use of the main building on the same lot but does not include a trailer, travel or tent trailer of any kind as described within the Municipality's current Zoning By-law regardless of ownership.

"Approved Occupancy" means the occupancy of two persons per bedroom as noted on the approved septic permit subject to the property.

"Bed and Breakfast" means an owner-occupied residential Dwelling Unit where a bedroom(s) is offered for rent and includes meals.

"Bedroom" means a room offered for Short-term Accommodation intended primarily for overnight occupation, which complies with the standards for a bedroom, as set forth by the Ontario Building Code Act 1992, S.O. 1992, c.23, and/or a room with one or more beds, murphy beds, pullout beds, sofa beds, day beds, futons or similar places for sleeping.

"Council" means the Council of the Corporation of the Municipality of Magnetawan.

"Declared Emergency" as defined in the *Emergency Management and Civil Protection Act, R.O.S. 9* as a situation or an impending situation that constitutes a danger of major proportion.

"Demerit points" means points that are approved under this By-law, applied to a subject property upon successful determination of an alleged violation. These points will be tracked and kept on file as to ensure compliance with the by-law. The Short-term Accommodation Licence may be revoked or reinstated based on the status of the demerit points applied against the subject property.

"Dwelling Unit" means a suite operated as a housekeeping unit, used or intended to be used by one or more persons which contains living, sleeping, sanitary facilities, and kitchen facilities, having a private entrance from outside the building or from a common hallway or stairway inside or outside the building. For the purpose of this By-law, a Dwelling Unit generally includes a house or cottage and but shall not include a legal accessory structure with or without habitable quarters, but shall not include tent, trailer, park model trailer, mobile home, vehicle, watercraft, yurt, guest cabin, room or suite of rooms in a boarding or rooming house, hotel, motor home, or similar.

"Fee" means a Fee as set forth in the Municipality of Magnetawan Fees and Charges Bylaw as amended from time to time, which is not prorated and is non-refundable.

"Guest" means any person on the property who is not utilizing the property for overnight accommodation. For the purposes of this By-law, a Guest does not include a child under the age of (2) two years old at the time the Short-term Accommodation is utilized by the parent or guardian.

"Licence" means the licence issued under this By-law as proof of licensing under this By-law.

"Licensed" means to have in one's possession a valid and current Licence issued under this By-law and "Unlicensed" has the contrary meaning.

"Licensee" means the Owner of a Property who holds a Licence or is required to hold a Licence under this By-law for that Property;

"Licensee Attestation" means a document that has been prepared by the Municipality that prescribes the roles and responsibilities of the Licensee, including but not limited to, behavioural expectations as they relate to non-disturbance of neighbours;

"Officer" means a Municipal By-law Enforcement Officer, Chief Building Inspector, Building Official, Fire Prevention Officer, Fire Chief, Police Officer or other person appointed by by-law to enforce the provisions of Municipal by-laws.

"Owner" means the Person(s) holding title to the Property where the Short-term Accommodation is located, and "Ownership" has a corresponding meaning.

"Parking Area" means an area on the Property provided for the parking of motor vehicles and may include aisles, parking spaces, pedestrian walkways, and related ingress and egress lanes, but shall not include any part of a public street.

"Property" means the land upon which a Short-term Accommodation is operated, exclusive of buildings or structures or any part thereof.

"Renter" means a person responsible for the rental of the Property by way of concession, permit, lease, licence, rental agreement or similar commercial arrangement.

"Responsible Person" means an Owner or a Person, eighteen (18) years of age or older, duly appointed by an Owner to act on its behalf, and being responsible for ensuring the Short-term Accommodation is operated in accordance with the provisions of this By-law, the Licence and applicable laws;

"Short-term Accommodation" (STA) means the commercial use of a residential Dwelling Unit that offers a place of accommodation or temporary residence, or occupancy by way of concession, permit, lease, licence, rental agreement or similar arrangement whether written or verbal for fewer than twenty eight (28) consecutive calendar days throughout all or part of the year. Short-term Accommodation uses shall not mean a motel, hotel, bed and breakfast establishment, tourist establishment, tourist cabin establishment, or similar commercial accommodation use.

"Municipality" means The Corporation of the Municipality of Magnetawan;

"Zoning By-law" means the Municipality's Comprehensive Zoning By-law, as amended from time to time, or any successor comprehensive Zoning By-law, as amended.

2. APPLICATIONS

2.1 The requirement of this By-law applies to the business or occupation of providing Short-term Accommodation within the geographic limits of the Municipality of Magnetawan.

2.2 Persons who own, operate or offer a premises for Short-term Accommodation as of the effective date of this By-law, must file an application, for a Licence under this By-law.

2.3 The determination of whether a Licence application is "complete" in accordance with this By-law shall be within the discretion of the Municipality.

2.4 This By-law does not apply to a motel, bed and breakfast establishment, institutional establishment, tourist establishment, tourist camping establishment, resort or similar commercial or institutional use as defined in the Municipality's current Zoning By-law.

2.5 As of October 1st applicants may apply for a licence which will be valid as of January 1st of the following calendar year, provided the requirements for a licence found in Section 6 of this By-law have been met.

2.6 Licences will be issued to complete applications on a first come first serve basis during the inaugural year.

2.7 For each year following the inaugural year, Licences will be issued to complete applications on a first come first service basis with priority being given to licensees with a valid licence for the previous year.

2.8 A total of licences ~~170~~ 70 will be issued annually and no new licences will be issued until the number of licences falls below ~~170~~ 70. For the purposes of this Section, a licence shall not be considered active if it has been revoked.

3. GENERAL PROVISIONS:

~~3.1 Short-term Accommodation properties renting for less than three (3), one (1) week rentals within a calendar year are exempted from the requirement to obtain a licence.~~

3.2 Only one Licence per property ~~per structure~~ shall be issued to a property owner(s).

3.3 Short-term Accommodations may include the use of legal, permitted accessory structures when the primary residence is included in the Short-term Accommodation rental.

3.4 Short-term Accommodations may include the use of a legal, permitted accessory structure as a standalone rental when the primary residence is owner occupied at the time of the Short-term Accommodation rental.

~~No person shall use an accessory building or structure as Short-term Accommodation.~~

3.4 Issued Licences shall be posted on the Municipal website, the Short-term Accommodation Municipal Mapping and shall include:

- a) Status of licence;
- b) Owner(s) name;
- c) Property address;
- d) Responsible Person's name ~~and contact information~~;
- e) Demerit points applied to the property;
- f) Number of approved Bedrooms;
- g) Approved Occupancy; and
- h) Any other information deemed needed by the Municipality.

3.5 The Responsible Person identified on the Licence shall either attend the Property or contact the Renter at the request of the Municipality or a representative of the Municipality within the required time to address any complaints regarding the use of the property.

3.6 A Licensee shall ensure that any listing, advertisement, or publication etc. of the Short-term Accommodation property includes the **current** corresponding Licence number issued by the Municipality.

3.7 The Licensee or the Responsible Person shall ensure all Renters and Guests are provided with waste diversion education, which shall include;

- a) Location of Municipal Landfill sites;
- b) hours of operation for Municipal Landfill sites;
- c) Municipally supplied waste diversion stickers for household waste;
- d) Education on clear bag use; and
- e) Education on the sorting of refuse and/or recycling for Landfill disposal.

All refuse and recycling shall be sorted accordingly and located either in wildlife resistant containers if stored outside (garage/shed) or appropriate containers if stored inside.

3.8 The minimum required **booking stay** for a Short-term Accommodation rental shall be no less than seven (7) consecutive days.

4. PROHIBITIONS AND FAILURES:

4.1 No Person shall operate, use, advertise or permit a Short-term Accommodation if:

- a) the Short-term Accommodation is not Licenced;
- b) **the rental occupancy or use is greater than the number of bedrooms approved by the North Bay Mattawa Conservation Authority Septic permit subject to the property; additional sleeping spaces permitted by the Licence;**
- c) there is a greater number of **combined** Renters and/or Guests than is permitted by the **by-law Licence;**
- d) if the operation of the Property is not primarily for residential purposes;
- e) information contained and provided within the application is inaccurate or false;
- f) operation is in contravention of the approved floor plan.

4.2 No Person shall fail to produce a copy of the signed Licence **or Short term Accommodation Licensee Attestation** upon the request of an Officer.

4.3 No Person shall fail to produce a Fire Safety Plan which shall be required for **every each** Short-term Accommodation property and shall be approved by the Chief Fire Official or **designate** and posted in a location approved by the Chief Fire Official and shall be reviewed annually by the Licensee.

4.4 No Person shall permit the maximum number of Renters to exceed two (2) Renters for each bedroom **and no more than two (2) additional occupants per additional sleeping space identified and approved as such on the North Bay Mattawa Conservation Authority Septic permit floor plans** submitted with the application for the Short-term Accommodation Licence, at any one time. For

the purpose of this Section, children under the age of two (2) years old, shall not be considered a renter.

~~4.5 No Person shall permit the maximum number of Guests to exceed one (1) Guest per bedroom/additional sleeping space approved as such on the floor plans submitted with the application for the Short term Accommodation Licence, at any one time. For the purpose of this Section, children under the age of (2) two years old, shall not be considered a guest.~~

4.6 No Person shall permit the maximum number of Renters and Guests on a Property at any given time, to exceed ten (10) regardless of the number of approved bedrooms and/or sleeping spaces.

~~4.7 No Licensee shall rent any room within the Property other than bedrooms and/or additional sleeping space that was identified and approved on the floor plans submitted with the application for the Short term Accommodation Licence.~~

~~4.8 No person shall offer a Short term Accommodation for no less than seven (7) consecutive days.~~

4.9 No Person shall contravene the requirements found in Section 7 of this By-law.

4.10 No person shall fail to comply with all applicable Municipal By-laws, Provincial and Federal Legislation, Electrical Safety Authority Regulations, North Bay Parry Sound District Health Unit, North Bay Mattawa Conservation Authority and any other applicable regulations or legislation.

4.11 No Licensee operating a Short-term Accommodation property that is not located on a Municipality maintained year-round road, shall fail to ensure all Renters and Guests are informed that emergency services may not be provided and how to access services should the need arise.

4.12 No Licensee operating a Short-term Accommodation property that is a water access only property, shall fail to ensure all Renters and Guests are informed that emergency services shall not be provided and how to access services should the need arise.

5. TERM OF LICENCE:

5.1 A Licence that has been issued pursuant to this By-law shall expire upon the earliest of the following events:

- a) December 31st of the year ~~valid; issued;~~ and/or

- b) Upon the sale or transfer of the Property. For clarity, a Licences are non-transferable cannot be assigned or transferred to another Person/cooperation; and/or
- c) The Licence has been revoked in accordance with the provisions of this By-law.

5.2 The Municipality shall have the right to extend any active Licence for up to one (1) calendar year after a declared emergency under the *Emergency Management and Civil Protection Act, R.O.S. 1990, c, E.9* has ended.

6. LICENSING REQUIREMENTS:

6.1 Every application for a new Licence, or the renewal of an existing Licence, will include:

- a) A completed application in the form required by the Municipality;
- b) Every Owner's name, address, telephone number, and email address;
- c) Proof of Ownership for the Property;
- d) Every application shall have a Municipally approved civic address for emergency service purposes unless the subject property is water access;
- e) ~~Proof the Owner is at least eighteen (18) years of age; have to be 18 to own property~~
- f) Statutory declaration signed by each and every Owner stating that the Property is used primarily for residential purposes and that each and every Owner understands their responsibilities as a Licensee;
- g) A name and contact information of the Responsible Person who can be readily contacted within thirty (30) minutes and respond to the property at the request of the Municipality or a representative of the Municipality, within sixty (60) minutes;
- h) Proof that the installed septic system will support the property;
- i) A water sample result from the North Bay Parry Sound District Health Unit that is not more than three (3) months old. If the water source is non-potable water, applicant will be required to post on property at each water source, "non-potable water, not for drinking".
- j) A signed copy of the Short-term Accommodation Licensee Attestation for the Licensed property;
- k) Payment of the non-refundable applicable Fees as noted within the Municipality's Fees and Charges By-law;
- l) An exterior site diagram, drawn to scale of the Property identifying:
 - i. The location of all buildings and structures on the property;
 - ii. The exterior decks and related site amenities;
 - iii. The location of wells and all components of sewage systems;
 - iv. Location of the Parking Area with a minimum number of parking spaces as set out in the Zoning By-law; and
 - v. Waste diversion locations.
- m) An interior floor plan, drawn to scale of the Property identifying:

- i. The location of the electrical panel;
 - ii. The use of each room;
 - iii. The location of smoke and carbon monoxide alarms, and early warning devices;
 - iv. The location of fire extinguishers;
 - v. The location of all gas and electric appliances;
 - vi. The location of all fireplaces, fuel-burning appliances and **convection heaters**; and
 - vii. All entrances/exits to and from the building.
- n) Records of tests and maintenance of smoke and carbon monoxide alarms, early warning devices and fire extinguishers;
- o) A certificate of insurance which includes a liability limit of no less than five million dollars (\$5,000,000) per occurrence for Property damage or bodily injury. Such insurance policy shall identify that a Short-term Accommodation is being operated on the Property and name the Municipality of Magnetawan as an additional insured on their general liability. The insurance coverage required herein shall be endorsed to the effect that the Municipality shall be given at least thirty (30) days' notice in writing of any cancellation or material variation to the policy;

OR

a certificate of insurance which includes a liability limit of no less than two million dollars (\$2,000,000) per occurrence for Property damage or bodily injury. Such insurance policy shall identify that a Short-term Accommodation is being operated on the Property. The insurance coverage required herein shall be endorsed to the effect that the Municipality shall be given at least thirty (30) days' notice in writing of any cancellation or material variation to the policy or **or the homeowner shall be given at least thirty (30) days' notice in writing of any cancellation or material variation to the policy.**

- p) Where applicable, confirmation of inspection or certification as required below;
- i. An Electrical Systems Safety Assessment certificate;
 - ii. Where there are wood burning appliances, a Wood Energy Technical Transfer (WETT) report dated no less than 5 years old issued by a certified WETT inspector;
 - iii. An annual inspection report, indicating that the chimney, flue pipes etc. have been inspected by a WETT certified chimney sweep and are safe to be utilized;
 - iv. An HVAC inspection report issued by an HVAC Technician. An updated report shall be required each year, and;
- ✖** At time of renewal: maintenance and records of tests for all smoke and carbon monoxide alarms; **along with the guest log/register.**

6.2 A Licensee shall be responsible for informing the Municipality, in writing, of any changes to the information contained within the application or any deviation to the approved plans within seven (7) days of such change or deviation. As per the current Fees and Charges By-law, failure to provide information changes may result in an administration fee may apply.

6.3 Nothing herein allows a Licensee to rent bedrooms other than those identified and approved on the interior floor plans submitted with the application unless the Municipality has approved same.

7. REQUIREMENTS:

7.1 The following shall be posted on the interior of the subject property and made available to Renters, and Guests and made available for inspection:

- i. A copy of the current Licence;
- ii. A copy of the interior floor plan;
- iii. A copy of the approved exterior site plan;
- iv. A copy of the current Open-Air Burning By-law;
- v. A copy of the current Noise By-law;
- vi. The occupant load of the residence;
- vii. Emergency "911" instructions with the address of the Property clearly printed and posted in a conspicuous location;
 - a. if the Property is not located on a year-round municipality-maintained road, acknowledgement that emergency services may not be provided and how to access services should the need arise;
 - b. if the Property is a water access only property, acknowledgement that emergency services shall not be provided and how to access services should the need arise.
- viii. A copy of the smoke and carbon monoxide alarms maintenance and use instructions;
- ix. Name and contact information of the Responsible Person.

7.2 All Short-term Accommodations Properties must provide a class ABC portable fire extinguisher with a minimum rating of 2A 10BC on each floor of the Property and a Class 5BC kitchen extinguisher in all cooking areas.

7.3 Portable extinguishers shall be:

- i. Kept operable and fully charged;
- ii. Located so that they are easily seen and shall be accessible at all times;
- iii. Tested and maintained by either the Licensee, Responsible Person or by a qualified person in accordance with the manufacturer's specifications;
- iv. Replaced according to manufacturer's recommendations, or as per NFPA 10, or every 5 years; and
- v. Records shall be kept identifying when an extinguisher was inspected, purchased and/or replaced.

7.4 Confirmation that the smoke and carbon monoxide alarms have been checked and are in working condition after a Renter leaves.

7.5 The Licensee shall maintain a guest register which indicates the Renters' and Guests' names, addresses, telephone numbers, number of Renters and Guests, length of stay. This guest register must be provided to the Municipality within twenty-four (24) hours upon request.

8. ISSUANCE OF LICENCE AND GROUNDS FOR REFUSAL AND REVOCATION:

8.1 The Municipality reserves the right to issue, refuse to issue, renew a Licence, to revoke or to impose terms and conditions on a Licence if the Municipality has reason to believe there has been a contravention.

8.2 The Municipality may refuse to issue or renew a Licence where:

- i. The Owner fails to meet the requirements of the application or this By-law;
- ii. There are reasonable grounds to believe that the operation of the Short-term Accommodation may be averse to the public interest;
- iii. A Licence has been previously revoked or made subject to terms and conditions;
- iv. An Owner has presented a history of contravention with this By-law;
- v. An Owner has presented a history of contravention with the Noise By-law;
- vi. The proposed use of the property is not permitted by the Zoning By-law;
- vii. The Owner is indebted to the Municipality in respect of fines, penalties, judgements, or any other amounts owing, including awarding of legal costs, disbursements, outstanding property taxes and late payment charges;
- viii. The Property does not conform with applicable federal and provincial law and regulations or municipal by-laws, including, but not limited to, the Zoning By-law, Property Standards By-law, the Ontario *Building Code Act 1992, S.O. 1992, c.23*, the *Fire Protection and Prevention Act, 1997, S.O. 1997, c. 4* and the *Electricity Act, 1998, S.O. 1998, c. 15, Schedule A*;
- ix. The septic requirements have not been met;

8.3 The Municipality may revoke a Licence if it was issued in error or granted based on incorrect or false information.

8.4 Where the application for a License has been **refused**, revoked, or cancelled, the fees paid by the Applicant, in respect to the License, **shall not be refunded**.

9. ORDERS:

9.1 If an Officer is satisfied that a contravention of this By-law has occurred, the Officer may make an order requiring the Renter, or Person who contravened this By-law, or Person who caused or permitted the contravention, or the Licensee to take actions to correct the contravention.

9.2 The order shall set out:

- i. Reasonable particulars of the contravention to identify the contravention and the location of the contravention; and
- ii. The work to be done and the date by which the work must be done, if any.

9.3 An order may be served personally upon the Owner to whom it is directed to or sent by registered mail or electronic mail to the address shown on the last revised assessment roll or to the last known address.

9.4 In the event the Officer is unable to serve any Order under the provisions of this By-law, the Order shall be posted in a conspicuous place on the property, and the placing of the Order shall be deemed to be sufficient service of the Order on the Renter or Licensee/Owner.

9.5 An order under Section 10 may require action be taken even though the facts which constitute the contravention of this By-law were present before this By-law came into force.

9.6 No Person shall fail to comply with an order issued pursuant to Section 10.

9.7 An order under this By-law may require work to be done even though the facts which constitute the contravention of this By-law were present before this By-law came into force.

9.8 Any violations of this By-law shall be addressed pursuant to their respective remedies. In addition, demerit points will be levied against the Licensee.

10. ENTRY AND INSPECTION:

10.1 An Officer, Fire Chief or Building Official may, at any reasonable time, enter onto any land to determine whether this By-law is being complied with.

10.2 Every Owner shall permit an Officer, Fire Chief or Building Official to inspect any part of the Property for the purposes of determining compliance with this By-law.

10.3 Notwithstanding any provision of this By-law, an Officer or Building Official shall not enter or remain in any room or place actually being used as a Dwelling Unit, unless:

- a) The consent of the occupier is obtained after the occupier has been informed that the right of entry may be refused and, if refused, may only be made under the authority of a warrant issued under the *Provincial Offences Act*, R.S.O.1990, c.P.33, as amended; or
- b) A warrant is issued under the *Provincial Offences Act*, R.S.O.1990, c. P.33, as amended, is obtained.

10.4 A Fire Chief may, without a warrant, enter and inspect land and Property at a reasonable time for the purposes of assessing fire safety pursuant to section 19(2) of the *Fire Protection and Prevention Act*, 1997, S.O. 1997, c. 4, as amended.

11. OBSTRUCTION:

11.1 No Person shall hinder or obstruct, or attempt to hinder or obstruct, any Officer, Fire Chief or Building Official exercising a power or performing a duty under this By-law.

11.2 Any person who has been alleged to have contravened any of the provisions of this By-law, shall identify themselves to the Officer, Fire Chief or Building Official upon request, failure to do so shall be deemed to have obstructed or hindered the Officer, Fire Chief or Building Inspector in the execution of their duties.

12. PENALTY:

12.1 Every Person who contravenes any of the provision of this By-law may be subject to one or more of the following:

- a) Administrative Penalty, as permitted under Section 434.1 of the *Municipal Act, 2001, S.O. 2001, c. 25* as amended; and/or
- b) Set fines as permitted under the *Provincial Offences Act*; and/or
- c) Set fines as permitted under the *Fire Protection and Prevention Act, 1197, S.O. 1997, c.4*, as amended; and/or
- d) Set fines as permitted under O.Reg. 213/07: Fire Code;
- e) Set fines as permitted under the *Building Code Act 1992, S.O. 1992, c.23*; and/or
- f) Fees, demerit points as outlined in Schedule "A" of this By-law and/or additional charges, which may be amended from time to time.

12.2 Every Person who contravenes an order under this By-law is guilty of an offence.

12.3 Each day a contravention occurs constitutes a new offence.

12.4 Every Person who contravenes any provision of this By-law is guilty of an offence and all contraventions of the By-law are designated as continuing offences pursuant to Section 429 of the *Municipal Act, 2001, S.O. 2001, c 25*.

12.5 Every Person or Owner who concurs in such contravention, is guilty of an offence and may be subject to an Administrative Penalty or set fine.

12.6 Every Person who contravenes any provision of this By-law is guilty of an offence pursuant to the provisions of the *Provincial Offences Act R. S. O. 1990, Chapter P. 33*, as amended, and upon conviction, a Person is liable to a fine of not more than \$ 5,000, exclusive of costs.

12.7 Every Person who contravenes any provision of this By-law, is guilty of an offence and on conviction liable to a fine not exceeding \$25,000 for a first offence and \$50,000 for any subsequent offence.

12.8 Where a Person has been convicted for an offence under this By-law by a court of competent jurisdiction, the court may in addition to any other penalty imposed on the Person convicted, issue an order prohibiting the continuation or repetition of the offence or the doing of any act or thing by the Person convicted directed toward the continuation or repetition of the offence.

12.9 Fees, fines, penalties, and/or charges are as Schedule "A" attached for 2023 and are to be incorporated into the current Fees and Charges By-law. Any changes to Schedule "A" will be made during the annual updating of the Fees and Charges By-law and will be contained therein.

13. ADMINISTRATIVE MONETARY PENALTIES

13.1 An Officer may issue an Administrative Monetary Penalty to the Person, Owner or Licensee found in contravention of any provision of this By-law.

13.2 Any Person who contravenes any provision of this By-law, upon receiving an Administrative Monetary Penalty pursuant to Section 14.1, may be liable to pay to the Municipality an Administrative Penalty.

14. COLLECTION OF UNPAID FINES

14.1 Pursuant to Section 441 of the *Municipal Act, 2001, S.O. 2001, C 25*, if any part of a fine for a contravention of this By-law remains unpaid after the fine becomes due and payable under Section 66 of the *Provincial Offences Act, R. S. O. 1990, c P. 33; Provincial Offences Act* including any extension of time for payment ordered under that Section, the Licence Issuer may give the

Person against whom the fine was imposed a written notice specifying the amount of the fine payable and the final date on which it is payable, which shall be not less than 21 days after the date of the notice. If the fine remains unpaid after the final date specified in the notice, the fine is deemed to be unpaid taxes pursuant to Section 351 of the *Municipal Act, 2001, S.O 2001, c. 25* and may be added to the Owner' s tax roll and collected in the same manner as Property taxes.

15. DEMERIT POINT SYSTEM

15.1 Notwithstanding any other provision of this By-law, this section does not apply to Short-term Accommodation Properties for which a previously issued Licence has expired and/or been revoked.

15.2 If at any time an Officer determines that the operation of a licensed Short-term Accommodation does not comply with any part of this By-law, the Officer shall impose Demerit Points against the Short-term Accommodation Property.

15.3 Demerit Points shall remain in place until the three (3) year anniversary of the date on which the Demerit Points were imposed.

15.4 A Licence may be revoked if the total of Demerit Points in effect respecting a Short-term Accommodation is at least fifteen (15).

15.5 If the total number of Demerit Points in effect respecting a Short-term Accommodation is seven (7) or more but fewer than fifteen (15), the Owner is required to provide to the satisfaction of the Officer written confirmation of the measures to be implemented by the Owner to avoid the imposition of further Demerit Points.

15.6 If the total number of Demerit Points in effect respecting a Short-term Accommodation is fifteen (15) or more, the Officer shall immediately revoke the Licence.

16. SCHEDULES

16.1 The following schedules attached hereto form part of this By-law but may be changed by motion of Council:

- i. Schedule "A" Demerit Points for Violations
- ii. Schedule "B" Fines for Violations

17. MUNICIPALITY NOT LIABLE

17.1 The Municipality assumes no liability for property damage or Personal injury resulting from remedial action or remedial work undertaken with respect to any Person or property that is subject of this By-law.

18. ENFORCEMENT

18.1 A decision of a Court stating that one or more of the provisions of this By-law are invalid in whole or in part does not affect the validity, effectiveness, or enforceability of the other provisions or parts of the provisions of this By-law.

18.2 This By-law shall come into full force and effect as of January 1st, 2025.

READ a **FIRST, SECOND** and **THIRD** time and passed this 16th day of October 2024.

**THE COPORATION OF THE
MUNICIPALITY OF MAGNETAWN**

Mayor

CAO/Clerk

**THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN
BY-LAW NO. 2025-**

SCHEDULE "A"

DEMERIT POINTS FOR VIOLATIONS UNDER SHORT-TERM ACCOMMODATION LICENCE

SECTION	SHORT FORM WORDING	DEMERIT POINT
2.4	Operating STA for Commercial activities	7
3.5 / 6.1f	Failure to respond to concern within thirty (30) minutes	4
3.5 / 6.1f	Failure to attend Premises within sixty (60) minutes	4
3.7	Failure to provide Waste Diversion Education	4
4.1 a) – g)	Operate, use, advertise or permit a Short-term Accommodation in contravention of 4.1 a) to g) inclusive	7
4.2	Failure to produce a copy of the signed licence or attestation	4
4.3	Failure to create and/or produce and/or post an approved Fire Safety Plan for an STA with an occupancy of 10 renters/guests	7
4.4 4.5 4.6 4.7	Number of renters\renters on Premises contrary to Licence	4
4.8	Offering a STA Accommodation for less than a seven (7) day consecutive rental	4
4.9	Contravention of Section 7 – Requirements	7
4.11 4.12	Failure to advise renters and guests how to access emergency services that may not be provided due to private/unmaintained and/or water access	7
6.1 k) iv	Parking contrary to approved Licence	4
6.2	Failure to notify of Licence changes within seven (7) days	4
7.1	Failure to post required documentation	4
7.2	Failure to provide fire extinguisher as required	4
8.2 viii	Confirmed Municipal by-law contravention of any by-law or this by-law	7
8.2 viii	Confirmed Fire Protection and Prevention Act, 1997, S.O. 1997, c. 4 contravention	7
8.2 viii	Confirmed Ontario <i>Building Code Act</i> 1992, S.O. 1992, c.23 contravention	7
9.1	Contravention of an Order under any Act or this By-law	5
9.4	Removal of STA posted Order that is not under either the <i>Building Code Act</i> 1992, S.O. 1992, c.23 or the <i>Fire Protection and Prevention Act</i> , 1997, S.O. 1997, c. 4, without consent	7
11.1	Hinder/Obstruct an Officer while on duty	7

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN
BY-LAW NO. 2025-
SCHEDULE "B"

BEING A BY-LAW TO LICENCE AND REGULATE THE USE OF SHORT-TERM ACCOMMODATION PROPERTIES IN THE MUNICIPALITY OF MAGNETAWAN

SECTION	SHORT FORM WORDING	SET FINE
2.4	Operating STA for Commercial activities	\$5000
3.5 / 6.1f	Failure to respond to concern within thirty (30) minutes	\$1500
3.5 / 6.1f	Failure to attend Premises within sixty (60) minutes	\$1500
3.7	Failure to provide Waste Diversion Education	\$1500
4.1 a)-g)	Operating STA without a Licence 4.1 a) – g) Operate, use, advertise or permit a Short-term Accommodation in contravention of 4.1 a) to g) inclusive	\$5000
4.2	Failure to produce a copy of the signed licence or attestation	\$2500
4.3	Failure to create and/or produce and/or post an approved Fire Safety Plan for an STA with an occupancy of 10 renters/guests	\$5000
4.4 4.5 4.6 4.7	Number of guests/renters on Premises contrary to Licence	\$2500
4.8	Offering a STA Accommodation for less than a seven (7) day consecutive rental	\$2500
4.9	Contravention of Section 7 – Requirements	\$5000
4.11 4.12	Failure to advise renters and guests how to access emergency services that may not be provided due to private/unmaintained and/or water access	\$5000
6.1 k) iv	Parking contrary to approved Licence	\$5000
6.2	Failure to notify of Licence changes within seven (7) days	\$1500
7.1	Failure to post required documentation	\$5000
7.2	Failure to provide fire extinguisher as required	\$5000
8.2 viii / 4.10	Confirmed Municipal by-law contravention of any by-law or this by-law	\$5000
8.2 viii	Confirmed <i>Fire Protection and Prevention Act, 1997, S.O. 1997, c. 4</i> contravention	As Per The Act
8.2 viii	Confirmed <i>Ontario Building Code Act 1992, S.O. 1992, c.23</i> contravention	As Per The Act
9.1	Contravention of an Order under any Act or this By-law	\$2500
9.4	Removal of STA posted order that is not under either the <i>Building Code Act 1992, S.O. 1992, c.23</i> or the <i>Fire Protection and Prevention Act, 1997, S.O. 1997, c. 4</i> , without consent	\$5000
11.1	Hinder/Obstruct an Officer while on duty	\$5000

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2024 -

**BEING A BY-LAW TO REQUIRE APPLICANTS TO PRE-CONSULT WITH THE MUNICIPALITY PRIOR
TO SUBMITTING A PLANNING APPLICATION**

WHEREAS the Council for the Municipality of Magnetawan passed By-law No. 2024-02 requiring Planning Act application to conduct a pre-consultation to amend by-laws passed under the *Planning Act*;

AND WHEREAS *Bill 185, Cutting Red Tape to Build More Homes Act, 2024* received Royal Assent removing the requirement of pre-consultation prior to the submission of a *Planning Act* complete application;

NOW THEREFORE BE IT RESOLVED the Council of the Corporation of the Municipality of Magnetawan repeals By-law No. 2024-02.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 25th day of September 2024.

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**

Mayor

CAO/Clerk

Previous Bylaw

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2024 - 02

BEING A BY-LAW TO REQUIRE APPLICANTS TO PRE-CONSULT WITH THE MUNICIPALITY PRIOR TO SUBMITTING A PLANNING APPLICATION

WHEREAS Section 22 (3.1), 34 (10.0.1), 41 (3.1) and 51 (16.1) of the Planning Act, R.S.O., 1990, as amended, shall permit the Municipality to consult with an applicant to amend by-laws passed under the *Planning Act*;

AND WHEREAS Section 10 (2) of the *Municipal Act, S.O. 2001, c.25*, as amended, states that a single-tier Municipality may pass By-laws respecting the governance structure of the Municipality;

AND WHEREAS the Council of the Corporation of the Municipality of Magnetawan deems it advisable to establish a policy related to pre-consultation with the applicant to amend By-law(s) passed under the *Planning Act*;

THEREFORE BE IT RESOLVED the Council of the Corporation of the Municipality of Magnetawan enacts the following:

1. PRE-CONSULTATION

- 1.1. Pre-consultation shall occur prior to the submission of a complete application under the *Planning Act*.
- 1.2. Planning applications received due to Municipal enforcement measures may or may not be subject to the pre-consultation process.
- 1.3. The appropriate level of consultation shall either involve Municipal Staff or Municipal Planners to be determined by Staff.
- 1.4. Applicants will submit a completed pre-consultation application outlining the intended nature of the application along with a justification as to the necessity of the application.
- 1.5. If additional pre-consultation of the same application is required, or due to an amended application, additional fees shall too be required.

2. SCOPE OF BY-LAW

The provisions of this By-law are applicable to all Planning Applications within the Municipality of Magnetawan.

3. REPEAL OF BY-LAW

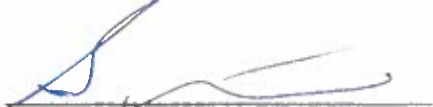
By-law No 2011-11 and 2011-16 and any other conflicting by-laws are hereby repealed.

4. DATE OF PASSEAGE

This By-law shall come into force on the day in which it is read a third and final time and passed in open Council.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 17th day of January 2024.

THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN



Mayor



CAO/Clerk



REPORT TO COUNCIL

To:	Mayor and Council
From:	Public Works Superintendent
Date of Meeting:	September 25 th 2024
Report Title:	Award of RFP 2024-05 Road Needs Study

Recommendation: THAT Council receives and approves this report as presented and awards the Road Needs Study RFP 2024-05 to Tatham Engineering.

Background:

The RFP 2024-05 Road Needs Study was posted August 2nd on the Municipal Website for the 2024 season. This complete study of our road network provides the Municipality with updated road conditions, average speeds, sign inventory /conditions as well as a complete updated cost to repair and or replace. This information is part of the budgeting process for the following year so as to be as accurate as possible.

Three sealed envelopes were received at the Municipal Office by the closing deadline on September 10th, 2024. The Tender was opened by the Acting Deputy Clerk Laura Brandt and the Public Works Superintendent Scott Edwards, and the following results were recorded.

Evaluation:

Before HST as follows:

Greer Galloway Consulting Engineers	\$38,610
Tatham Engineering	\$29,435
Acadia Engineering	\$22,000
 Budgeted	 \$25,000

Financial Implications:

Budgeted for the 2024 season was \$25,000 from Consulting Fees 1-4-3101-2150 if the lowest bid is not accepted then an additional \$5,000 could come from Contracts 1-4-3101-4010 which combined would be a total of \$30,000 before taxes.

Conclusion:

The Public Works Superintendent recommends that Council take into consideration that two of the Bidders we have used successfully in the past and the third we have not used before. I can speak on the references if required.

Respectfully Submitted,

Scott Edwards
Public Works Superintendent

Moved by: _____

Seconded by: _____

WHEREAS the Council of the Municipality of Magnetawan passed resolution 2024-113 approving the placement of the Food Truck for the 2024 season (May long weekend until Thanksgiving weekend);

AND WHEREAS Aileen Ireland, Algonquin Fine Foods has requested an extension of use;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the request for the Food Truck to remain open as long as the weather permits with the Food Truck remaining partly on the small piece of municipality owned lands adjacent to the Commercial Village Property year round with the following conditions:

- That the Food Truck be situated so that it does not impede the business of the Magnetawan Parks Department

Carried _____ Defeated _____ Deferred _____

Sam Dunnett, Mayor

Recorded Vote Called by: _____

Recorded Vote

Member of Council	Yea	Nay	Absent
Bishop, Bill			
Hetherington, John			
Hind, Jon			
Kneller, Brad			
Mayor: Dunnett, Sam			

Municipality of Magnetawan
4304 Hwy 520 P.O. Box 70
Magnetawan, Ontario
P0A1P0
Sept 4, 2024



Dear Mayor Dunnett & Council Members

The town recreation committee and various organizations host a variety of events in town. The majority of these are held usually in or around the community centre. Some of these attract large numbers of people. Such as the Saturday market, Canada Day and the Fall Fair.

At all of these events parking is always at a premium. Especially during the fair and Canada day when the parking lot is unavailable. Making the only 4 handicap parking spaces unaccessible.

The new parking lot is a wonderful addition but fills up quickly and has no handicap parking at all.

There has been more than one occasion that I fully intended on attending an event but was unable to do so. I am unable to walk the distance required when I do finally locate a parking spot somewhere on the street.

I was lucky enough to be allowed to park in the back of the lot off Bidy Street this year to attend the fair. After I asked at the gate and explained why or I would have not been able to attend.

I am requesting Council take the amount of handicapped parking spaces into consideration and hopefully increase this number. Magnetawan is a community with a large number of retired seniors. Many of whom require handicap parking.

If this is not attainable then a possible consideration of a shuttle service from the downtown area to the community centre during these events. I believe that would go a long way to maybe solving this problem.

Thank you for your consideration regarding this issue.

Julie Ferris



**Municipality of
Magnetawan**

REPORT TO COUNCIL

To:	Mayor and Council
From:	Deputy Clerk Laura Brandt
Date of Meeting:	September 25, 2024
Report Title:	2024 New Years Eve Gala

Background: At the October 4, 2023, meeting Council passed motion 2023-299 receiving and approving the report 2023 New Years Eve Gala.

RESOLUTION 2023-299 Hind-Kneller

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives and approves the report 2023 New Years Eve Gala from Deputy Clerk Laura Brandt and directs Staff to organize a New Years Eve Gala with all proceeds going to the Magnetawan Chapter of Habitat for Humanity and to include the amount of \$15,000 in the 2023 budget line 1-4-2600-2015 (Events) to be taken from Community Enhancement Reserves.

Carried.

Council also passed motion 2024-22 receiving and approving the report Outcome of New Years Eve Gala.

RESOLUTION 2024-22 Kneller-Hind

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report Outcome of New Years Eve Gala from Deputy Clerk Laura Brandt and approves the recommendations contained therein to donate the ticket and bar proceeds to the Magnetawan Chapter of Habitat for Humanity in the amount of \$7,074.30;

AND FURTHER that \$10,000 in the Budget be allocated for a New Years Eve Event in 2024.

Carried.

Evaluation: Last year was first New Year’s Eve Gala that has been hosted in many years and it was very well received by residents and visitors. Staff are hoping to build upon the success of last year’s event and have already secured musical artists Filthy Rich and the Empty Pockets who entertained guests with live music for all ages and were very well received by attendees at last year’s event.

Local catering company Northpoint Catering have also been secured for the 2024 New Years Gala Event and they will have a variety of food served at cold, hot and dessert stations as well as supply two bartenders to tend the bar.

Staff would once again like to price the Gala tickets at \$40 each which would include entrance to the Gala, champagne, live entertainment, and food. 150 tickets would be available to be purchased in advance at the municipal office and 126 tickets were sold in total last year.

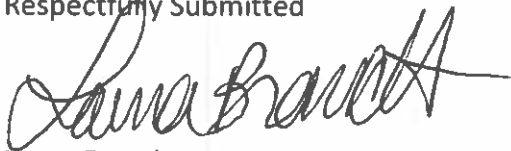
Staff would once again purchase gift certificates in the amount of \$50 from ten local businesses (Home Hardware, Algonquin Fine Foods, Ahmic Marine Ltd., Ahmic Lake Apiaries, Grill & Grocery, Quiet Bay Café, Swiss House, Crosswell's Mercantile, Trader Teds, Cornball Store) for door prizes.

This year the Municipality could donate the proceeds of the New Years Gala Event to our Community Enhancement Fund to help offset public beautification projects.

Financial: \$10,000 was allocated in the 2024 Budget for this event.

Conclusion: Last years event was very successful and well received and this year Staff will build upon its success to ensure another well executed event and the viability of this event for future years.

Respectfully Submitted



Laura Brandt

Deputy Clerk Recreation and Communications



**Municipality of
Magnetawan**

REPORT TO COUNCIL

To:	Mayor and Council
From:	Deputy Clerk Laura Brandt
Date of Meeting:	September 25, 2024
Report Title:	IT Services and Support Update

Background: In October of 2021 the Municipality entered into a limited contract with Computer Tech CD for the managed services of our server and network monitoring including offsite back up and firewall monitoring due to our current Provider no longer being able to continue to provide services. In September of 2023 we entered into an additional limited contract with My-Tech Information Technology for additional services and support as Computer Tech was not able to provide us with additional support such as on site support, after hours support, help desk support and special projects.

Currently cybersecurity has been at the forefront of municipal forums, municipal conferences and in the media as a “hot topic” due to recent cyber attacks and information breaches at Ontario municipalities as these threats have increasingly become more sophisticated. Cybersecurity is crucial for municipalities because they manage sensitive information, essential services, and infrastructure that directly affect the safety and well-being of residents.

Evaluation: Staff have reached out and met with several providers that attended Municipal Conferences such as FONOM and AMCTO to provide quotes to maintain our computer infrastructure. Staff also reached out to neighbouring municipalities to canvas which IT companies they are currently using and have reached out and met with those providers.

Additionally, Staff also met with Edgeworx Solutions Inc. who specialize in infrastructure, design, cybersecurity, and strategic planning and a full assessment to improve our security posture would be \$40,000 plus HST and a Microsoft 365 review would be around \$6,000 plus HST.

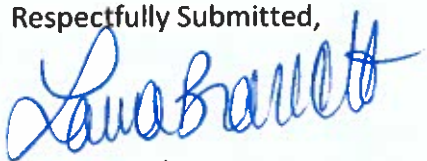
Financial Impact: Paying current providers \$2,217 per month plus HST and \$26,604 has been budgeted for these services in the 2024 budget.

Provider	Quote (Per Year)	Additional Notes
Lake Country Office Solutions	\$28,140 plus HST	Three year term
ATLAS Computers & Electronics INC.	\$36,000 plus HST	
VC3	\$40,165.20 plus HST	\$3,072.10 plus HST one time onboarding fee
My Tech Information Technology	\$ 30,000 plus HST	

Conclusion: By prioritizing cybersecurity, and our computer infrastructure our municipality can protect residents, services, and our own infrastructure

Quotes obtained from Lake Country Office Solutions present as the most cost effective for the Municipality in the amount of \$28,140 plus HST and quotes obtained from Edgeworx for a Microsoft 365 review would be the most cost effective in the amount of \$6,000 plus HST. Transitioning to the new provider could occur in January of 2025 with the Microsoft 365 review occurring throughout 2025 with both projects being included in the 2025 budget.

Respectfully Submitted,



Laura Brandt
Deputy Clerk



**Municipality of
Magnetawan**

REPORT TO COUNCIL

To:	Mayor and Council
From:	Deputy Clerk Laura Brandt
Date of Meeting:	September 25, 2024
Report Title:	Year End Report Locks and Heritage Museum Centre.

Background: This report is to inform Council on how the Magnetawan Locks and Heritage Museum Centre operated over the course of the 2024 summer season.

Eight students were hired for the 2024 summer season – four for the locks and four for the museum. Five of the students were return hires and three students were new hires. One student is off to their first year of university while two students are off to their second years of university this fall, and the majority of the students would like to return next season with two possibly being unable to return due to university/college co-ops.

The Municipality of Magnetawan received one grant from the Province of Ontario under the Summer Experience Program Grant Funding. This program aims to provide funding for municipalities to create career-related summer employment opportunities for students. Through this program, the Municipality was able to fund two summer students to operate and maintain the Heritage Centre Museum. The Municipality also received this grant funding in 2023 to fund one summer student to operate and maintain the Heritage Centre Museum.

Students participated in a training day on June 15, 2024, led by myself. Rules, policies, and training on customer service, opening and closing of the Heritage Museum Centre, operating the locks, emptying garbage cans, cleaning of the washrooms, and cleaning of the docks, etc., was included in the training. All students received Staff uniforms (t-shirts and a 'hoodie').

Water coolers were purchased for the students in 2021 and 2022 as well as new chairs were purchased 2023. A refrigerator was purchased this year which was a welcome addition.

All of the students participated in an archery training day on June 9, 2024. A National Archery in the Schools Program (NASP) instructor facilitated the training and eight students, and two volunteers participated in the training. This training ensured that our Free Archery Programming could continue to run successfully and safely for the summer season. Each Monday the Recreation Leader and multiple students would attend Archery to ensure that consent forms were completed, helped with set up, tear down and supporting our two volunteers in running programming. This season there were 104 registrants that participated in the archery programming which was a decrease of 40 registrants in comparison to 2023.

This year Staff implemented our second year of Free Rollerskating Friday Nights from 6pm to 9pm. This programming was kicked off with a skate demonstration from Nitro Skates. The Rollerskating programming was widely popular drawing many visitors from outside the Municipality. This season there were 221 participants that joined in the Rollerskating

programming which was a decrease of 96 participants in comparison to 2024 and Staff will be including monies in the amount of \$500 in the 2025 budget for another skate demonstration.

This year students from both the Locks and Heritage Museum Centre assisted with the Canada Day Event (closing of the road, clean up, assisting vendors with set up etc.) as well as Archery and Rollerskating which enabled programs to run as currently the Municipality does not have a large volunteer base and relies heavily on Staff. The assistance of the students and the recreation leader helped in making Staff workload more manageable.

A summer student Staff photo was taken at the end of the season again this year and will be displayed in the Heritage Museum along with the last two years of pictures to help promote a sense of family and tradition as many former residents have worked for the Municipality in this capacity and they have fond memories of working at the Locks and Heritage Museum Centre.

At the end of the season, the students provided feedback during their reviews. Comments included having a microwave for lunches as well as a new utility wagon which will be included in the 2025 Budget for Council's consideration.

Magnetawan Locks:

\$5 a day	2024	2023	2022	2021	2020	2019
Number of Boats	161	179	203	223	182	177
Gross Revenue	\$805	\$895	\$1,015	\$1,115	\$910	\$885

This year, 161 boats travelled through the Locks which is a decrease of 18 boats in comparison to the 2024 season. The decrease in the number of boats the past three years could be a result of the increased cost of gas and cost of living or that we are going back to 2020/2019 levels.

There were four summer students that worked at the Locks this summer (one being the recreational leader), manually opening, and closing the lock gates, providing boaters with a safe and enjoyable experience while travelling through the locks as well as ensuring that the washrooms and garbage's at the beach were attended to. The Locks students demonstrated great initiative this season and were diligent at ensuring their daily tasks were completed. The Locks students also stepped up and helped out cleaning up after the fireworks. Many compliments were received from residents and travellers about our Locks students this season commending the Locks students for going over and beyond and once again including children in an interactive way and explaining how the locks work as well once again giving top notch fishing advice!

The new fire pump system purchased in 2022 worked well again this year to help clean the dock on the Lake Cecebe side of the locks affectionally named the "Seagull Poop Dock" and new windows for the locks booth have been installed.

The Magnetawan Lock System brochure developed at the end of the 2020 season, was made available again this season at the Locks Information Booth, Heritage Museum Centre as well as other various organizations and/or businesses within our Municipality and surrounding communities. Further we include this brochure in our Municipality's "Welcome Package".

The new sign off system which was created in 2022 was again utilized this season. This system is where at the end of each night one student locks the wheels, and initials that they completed this task while the second student double checks the lock, and then initials that they completed this task.

Our Recreation Leader helped out with Pickleball Tuesday evenings after finishing his shift at the Locks. He would assist our Volunteer Dianne with tearing down of the nets and equipment. Pickleball is very well attended and consistently receives approximately 25-40 participants during the daytime and 15-20 participants in the evenings.

Heritage Museum Centre: As of 2020, the fee to visit the Heritage Museum Centre is by donation. There were three books that were available for purchase: Nipissing Road book, Historical Site pamphlet and the Looking Back book.

	2024	2023	2022	2021	2020	2019 *breakdown estimated
Number of Visitors	1001	2010	2006	1089	409	232*
Gross Revenues	\$750.25	\$1,560	\$1678	\$965	\$417	\$871 (includes books)
Book Sales	\$50	\$73	\$33	\$30	\$48	unknown

Free Rentals/ Programming	2024	2023	2022
Bikes	20	28	35
Games	5	10	9
Rock Snake	271	481	184
Activity Book	15	20	25
Beach Toys	2	6	N/A

This year, 1001 visitors attended the museum which is a decrease of 1009 visitors in comparison to the 2023 season. The farthest one coming from Glasgow (Scotland) and other visitors attending the museum came from Liverpool (England), Calgary (Alberta), Edinburgh (Scotland), Limerick (Ireland) and Halifax (Nova Scotia). The busiest day of the season was our Canada Day Celebrations June 29th with 162 visitors. This number does not include visitors who visited the Log Cabin, Public Murals, Geocaches, and Steam Engine but might not have necessarily gone up to visit the Heritage Museum Centre.

This season the Heritage Museum Centre was open at the same hours as the locks (10 am to 6:30 pm). There were four summer students who worked at the Heritage Museum Centre this summer, providing information to visitors about the history of Magnetawan and its surrounding areas. Visitors reported in the visitor guest book and in-person on the friendliness of the Staff and how helpful and knowledgeable they were as well as how interesting the history of Magnetawan is.

This summer the “Bear Chair” was again placed outside the entrance of the Museum to attract visitors. As well as our two additions of our Free Kids “Activity Book was made available to visitors and was very positively received.

The Digital Frame Project (which shows historical photos in a looped video) was again on display at the Heritage Museum Centre and in the Hallway of the Magnetawan Community Centre.

Our Community Rock Snake project help Maggie “Reach the Beach” is still underway, and a Community Rock Snake Activity station was created which consisted of a table with rocks, brushes, paint, and outdoor varnish. This station was set up daily (weather permitting) and was monitored by the Heritage students. The students received many compliments regarding this, and this activity helped Maggie grow to over 1210 rocks this Summer.

Our recreation equipment lending program was implemented again this year which consisted of lending out our recreational games (connect four games, ladder ball, and other lawn games). Residents and Visitors could sign games out free of charge and utilize them at the Centennial Park, Village Green, or any of the Municipalities green spaces.

Our bike share/lending program was also implemented again this year. Four youth bikes and Four adult bikes were purchased last season along with helmets and bike locks. The Students were diligent in obtaining consent forms from participants as well as sanitizing and cleaning the bikes and helmets after each use. Residents and Visitors could sign bikes out free of charge and utilize them to take in the beautiful views of our Municipality while being active. Staff will be including in the 2025 budget for Council consideration the maintenance costs (by a local bicycle repair shop) of all the bikes to ensure that they are well maintained for the 2025 season. This might be something to consider completing every other year.

Again, this season the beach toy lending program was implemented. Four complete sets of beach toys were available to be signed out at the Heritage Museum Centre for any residents or visitors who wanted to use them for the day.

One public art installation will be installed this season. Jake Rhodes is currently working on the steamship chainsaw carving to be installed in the Village Green by the end of October. This new public art installation will be a great addition to the Village Green and Heritage Museum Centre, drawing more residents and visitors. Staff will be implementing a media campaign as soon as the carving is completed and installed at the Village Green.

Staff implemented the Art in the Park Series again this season inviting local artists to showcase their art at the Village Green Saturdays from 10am to 1pm, which the Recreation Leader oversaw. The Recreation Leader would meet the artists, assist with set up and tear down, as well as take pictures to promote the event on all municipal social media platforms. Signage was posted throughout the downtown core and at the village green to promote this new initiative.

Staff implemented Music in the Park Series again this season inviting local artists to showcase their music at the Centennial Park Gazebo from 7:00pm to 8:30pm on Saturday nights from the start of July to September long weekend which the Recreation Leader oversaw. The Recreation Leader would meet the artists, assist with set up and tear down, as well as take pictures to promote the event on all municipal social media platforms. Signage was posted throughout the downtown core, Ahmic Harbour and at Centennial Park to promote this season’s line-up. The

majority of the Music in the Park consistently drew crowds of over 60-80 attendees which is similar in nature to the average from 2023 with our closing weekend in 2024 once again drawing a record crowd of 200 attendees. Staff recommend keeping the Music in the Park to 10 Saturdays to run from the first weekend in July to the September long weekend and once again applying for NOHFC funding to help offset the cost of this Free Concert Series.

Staff implemented a weekly aquafit class in July and August this year which was very well attended. This programming was paid for with monies awarded through the 2024/2025 Seniors Community Grant Program and consistently had participants of approximately 10 weekly due to the weather which is half of the previous season. Staff will include in the 2025 budget monies in the amount of \$800 for Aquafit Programming.

Staff implemented a weekly history campaign again this season. The Heritage Museum Students each week picked an artifact and submitted a write up, pictures and sometimes a short video clip that was posted on Municipal Social Media Platforms to promote our Heritage Museum Centre and the rich history it has to offer.

Staff assisted with three drumming circle events this season which were run by volunteer Sandra. Sandra supplied her drums and equipment for this programming. The drumming circles were very well received and had participants of over 20 attendees each circle. Our Heritage Museum Students helped out by taking pictures of the programming for promotion on all Municipal social platforms as well as setting up of the circle (chairs) and tear down. Staff would like to offer this programming again next year if volunteers allow.

Staff implemented the Geocache programming again this year and placed another six new geocaches this season. It should be noted that more people have probably located the geocaches than logged in as some geocachers do not log that they have found them in the app. 11 of the 22 geocaches also contain a trackable with a goal for geocachers to achieve. The Municipality has received many positive responses, and Staff will be placing more geocaches around the municipality in 2025 if suitable locations can be identified.

Geocache Stats:

Geocache Location	2023 Number of Logs	Trackable	Movement
Harry the Heritage Turtle located at the Heritage Museum Centre	26 logged in 2024 for a total of 97 logged with 7 favoriting this geocache.	Yes, with the goal to visit the ocean	Has moved 6,884.8 miles and currently travelled from the Bahamas back to Prince Edward Island.
Creepy Crawly located at the Lions' Pavilion	17 logged in 2024 for a total of 68 logged with 1 favoriting this geocache.	No	
Lake Cecebe	11 logged in 2024 for a total of 54 logged with 2 favoriting this geocache.	No	
Knoepfli Falls	5 logged in 2024 for a total of 29 logged with	Yes, with the goal to take it to another waterfall on Ingeville.	Has moved 122 miles and is currently near

	3 favoriting this geocache.		
Old Nipissing Road	7 logged in 2024 for a total of 15 logged.	Yes, with the goal to get to another historical site.	Currently is being relocated by a geocacher.
Ahmic Harbour Beach	14 logged in 2024 for a total of 33 logged.	No	
Midlothian Road	4 logged in 2024 for a total of 8 logged.	Yes, with the goal to take it to another Province outside of Ontario.	Has moved 2,828 miles and is currently in Utah.
Friendship Centre	18 logged in 2024 for a total of 64 logged with 2 favoriting this geocache.	Yes, with the goal to give it a new home with a friend.	Has moved 191.5 miles and is currently near London.
Whalley Lake	3 logged in 2024 for a total of 8 logged.	Yes, with the goal to move to another town or city.	Currently is being relocated by a geocacher.
NEW IN 2023			
Maggie the Rock Snake	16 logged in 2024 for a total of 22 logged with 2 favoriting this geocache.	No	
Golf Course	1 logged in 2024 for a total of 6 logged.	No	
Rockwyn Landing	2 logged in 2024 for a total of 4 logged.	Yes, with the goal to move it to another lake in Canada.	Has moved 14,084 miles and all the way from New Brunswick, Quebec, Mexico, France, Azergaijan to John-Baptiste Monastery in Georgia and is currently being relocated by a geocacher..
Orange Valley	1 logged in 2024 for a total of 4 logged with 1 favoriting.	Yes, with the goal to move it to another cemetery.	Has moved 283 miles and is currently in Boshkung Lake, Ontario
Ahmic Harbour Community Centre	2 logged in 2024 for a total of 7 logged.	No	
Croft Recreational Park	1 logged in 2024 for a total of 7 logged.	Yes, with the goal to move to it to another public park in northern Canada lets get it to the North West Territories!	Has moved 219 miles and has moved from c Cachetown, Ontario to Callander, Ontario

Ahmic Lake Hwy 124 Boat Ramp	8 logged in 2024 for a total of 14 logged with 1 favoriting.	No	
NEW IN 2024			
Sparks Street By Bridge/Boat Launch	9 logged in 2024 for a total of 9 logged.	No	
Pine Tree Road Public Water Access	7 logged in 2024 for a total of 7 logged with 1 favoriting.	Yes, with the goal to move it to public water access.	Has moved 76 miles and is currently in Elmvale
Fagan Falls	5 logged in 2024 for a total of 5 logged.	Yes, with the goal to move it to another waterfall.	Currently is being relocated by a geocacher
Croft Cemetery	6 logged in 2024 for a total of 6 logged.	No	
Croft Landfill	4 logged in 2024 for a total of 4 logged with 1 favoriting.	No	
Chapman Landfill	8 logged in 2024 for a total of 8 logged.	No	
TOTALS	479 LOGGED WITH A TOTAL OF 21 FAVOURITE POINTS		24,688.3 MILES IN TOTAL

Future Projects: Staff continues to investigate festivals (Leekfest, food truck, carnival, inflatable waterpark, etc.) and events and incorporating the Heritage Museum Centre in yearly reoccurring events (Canada Day, Magnetawan Agricultural Fair, etc.) as well as other recreational programming.

Staff have worked with Signcraft in creating new signage (lawn signs) for our beach toy lending, recreational game lending, bike share lending, wheelchair bike and hockey sledge to help promote this programming in 2025.

Staff is currently sourcing grants for upgrades and purchase of new playground equipment at Croft Recreational Park which would include wheelchair swings and accessible playground equipment.

Staff would like to build on the Art in the Park series to host more artists and attract larger crowds for the 2025 season. Staff will look into organizing Art in the Park every Saturday for the 2025 season. Staff is actively sourcing grant funding for projects which would complement this greenspace and elevate the profile of the Municipality as a public art/artisan destination drawing residents and visitors to our Municipality.

Staff are hoping to build upon the five new Public Art Installations that have been installed over the past four years. Staff will be actively sourcing grant funding for this project as currently all the grant funding that was previously secured has concluded.

Staff will be including in the 2025 budget monies for the additional rider needed for the baseball programming to run at the Croft Recreational Park as well as Soccer and Curling (if volunteers move forward with running the programming) in the amount of \$900.

Financial Implications: Staff will also be once again applying for the NOHFC Community Event Stream Funding in hopes of offsetting the cost of Music in the Park by 30%.

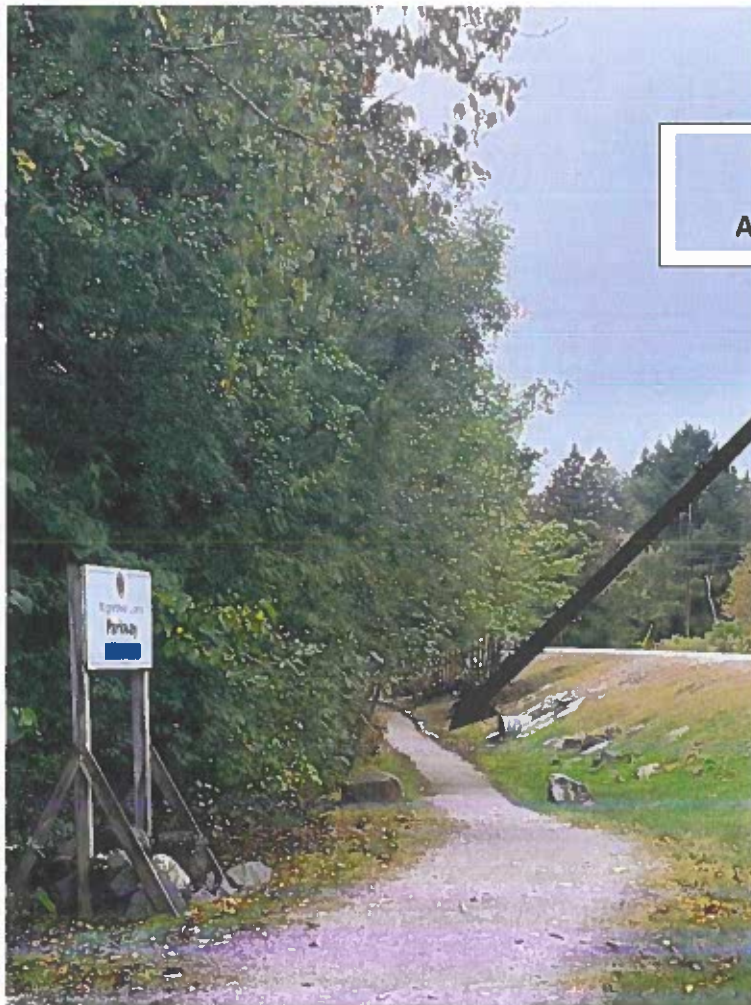
Staff will also be actively sourcing any other applicable grants and funding streams to maximize the Municipality's profile to ensure that we deliver free recreational programming to our residents and visitors.

Conclusion: Although there is a decline this year in participants in some of the programming as well as visitors through the locks and museum (this could be partially due to the rainy weather, the increased cost of gas, cost of living or that we are going back to 2020/2019 levels). The Magnetawan Locks and Heritage Museum Centre continues to be a main focal point for residents and visitors within our Municipality. By building upon these attractions and providing fun and new recreational events, we can improve the Municipality's public spaces and attract more residents and visitors to our area to make our Municipality a better place to work, live, stay and play!

Respectfully Submitted



Laura Brandt
Deputy Clerk Recreation and Communications



**END OF ROCK SNAKE!
ALMOST TO THE BEACH!**

East Parry Sound Veterinary Committee

Annual General Meeting

Strong Township Council Chambers

Tuesday, March 19th, 2024, at 7:00 PM

Opening: Chairman Wayne Fetterley - called the annual meeting to order at 7:00 PM and welcomed the Township representatives. Those present -Wayne Fetterley, Keith Miller, Jeff McLaren, Ron McLaren, Grant Crozier, Doug Weddel, Regrets: Glenn Miller, Chris Nicholson and Ryan Baptiste.

Secretary Gord Mitchell and Ministry of Northern Development representative Trista Porter from North Bay were also in attendance.

Annual Minutes of 2023: **Chairman** Wayne asked that the minutes of 2023 be reviewed - Gord Mitchell. motion to accept the AGM minutes, moved by Grant Crozier and seconded by Keith Miller. Carried.

Approval of the Financial Statement for 2023: Wayne Fetterley had agreed to audit the books and commented that he had reviewed the provided statements and that he found all was in order. A **motion** was moved by Doug Weddel, seconded by Ron McLaren to accept the financial statement as presented. Carried.

Business arising from the Annual Minutes: All motions that were made, were completed.

Correspondence review:

Letters were sent to financial contributors for the assessments in 2023.

NPAHN requested the 2023 VSC fee to stay qualified with the Veterinarian Assistance Program.

Report from the Contract Veterinarians:

Dr Norma de Rose, Dr Kelli Drost and Dr Fritz Verzijlenberg – were invited but were unable to attend.

The East Parry Sound Vet Committee has a Veterinary Contract under the Veterinary Assistance Program valued at \$40,000. When the vets are called to deal with a large animal that needs their expertise in the healthcare business – they are paid \$1.20 per kilometer to travel from their clinic to the animal location and return to their clinic base.

In the last fiscal government year ending March 31, 2024, the three veterinarians worked in East Parry Sound with some calls up to 70 km from their clinics – shared the contract - Dr. Norma de Rose, Dr. Kelli Drost, and Dr. Fritz Verzijlenberg.

Report from the Northern Producer Animal Health Network's AGM : The AGM was held as a Zoom meeting again – as the far-reaching areas from Renfrew - Hearst- Thunder Bay – Rainy River and Dryden are much better represented. The focus of the meeting was to train and educate our local Veterinary Service Committee members on how the local committees work with the central committee – the Northern Producer Animal Health Network and the contract Vets – as studies were coming - that individuals would be questioned on how their committee was working and what would they suggest to better support the animal health of their livestock by committees and veterinarians.

Representatives to attend the NPAHN AGM in October 2024 – Delegates will be selected as the meeting draws near.

Confirm vet service committee supporter representatives:

Machar: Ron McLaren

Strong: Jeff McLaren

Village Burks Falls: Ryan Baptiste

Joly: Chris Nicholson

Township of Magnetawan: Keith Miller

Armour: Grant Crozier

Town Kearney: Wayne Fetterley

Ryerson: Glenn Miller

McMurrich: Dick Gibb

Township of Perry: Doug Weddel

Motion moved by Doug Weddel, seconded by Grant Crozier that the list of representees be named for 2024. Carried.

Appoint Auditor: Wayne Fetterley agreed to be the auditor of the committee books for the 2025 year.

Motion moved by Grant Crozier, seconded by Jeff McLaren that the committee pay Wayne Fetterley an honorarium of \$50 to audit the books. Carried.

Election of Chair and Vice Chair:

The executive was elected – Wayne Fetterley – motion moved by Doug Weddel, seconded by Jeff McLaren to be the chairman; Keith Miller – motion moved by Jeff McLaren and seconded by Doug Weddel to be the – Vice Chairman. **All motions were carried.**

Appoint secretary/treasurer: **Motion:** Doug Weddel moved, and Jeff McLaren seconded the motion – to retain Gord Mitchell as secretary/treasurer for 2024. Carried.

Approved Vet Contracts for the 2024 to 2025 operational year.

Motion moved by Ron McLaren, seconded by Grant Crozier to split our vet contract \$15,000 to Dr de Rose; \$15,000 to Dr Drost, and \$10,000 to Dr Verzijlenberg – as he was starting to do calls in East Parry Sound. Carried.

Approve payment of the VSC fees to NPAHN:

Motion moved by Grant Crozier, seconded by Jeff McLaren to pay NPAHN fee of \$1,000.00 that will keep East Parry Sound active in the VAP. Carried.

Confirm township assessment fees to pay the NPAHN fee:

Machar Township: \$ 160.00

Village of Burks Falls: \$ 100.00

Perry Township \$ 180.00

Ryerson: Township \$ 250.00

Armour Township \$210.00

Strong Township: \$ 310.00

Joly Township \$ 110.00

Town of Kearney: \$ 90.00

McMurrich/Monteith Township: \$ 90.00 Township of Magnetawan: \$ 385.00

Motion moved by Doug Weddel, seconded by Grant Crozier that the assessment fees remain the same in 2024 as they were in 2023. Carried.

Adjournment declared by Chair Wayne at 8:50 pm.

District of Parry Sound



Social Services
Administration Board

Chief Administrative Officer's Report

September 2024

Mission Statement

To foster healthier communities by economically providing caring human services that empower and enable the people we serve to improve their quality of life.

Association of Municipalities of Ontario (AMO) Conference 2024

In August, I attended the AMO conference in Ottawa alongside my NOSDA counterparts to advocate for the issues impacting the North.

Along with my fellow NOSDA counterparts, we attended deputations with the following ministries:

- Ministry of Health
- Ministry of Long-Term Care
- Ministry of Children, Community and Social Services,
- Ministry of Labour, Immigration, Training and Skills Development
- Solicitor General.



Also, of interest to our work is a campaign by Ontario’s Big City Mayors who are calling on the provincial and federal governments to devote more resources to tackling a surge in homelessness and addictions in communities across the province (see: [Solve the Crisis campaign](#)).

At the conference, Minister Jones announced that Ontario will ban consumption and treatment services sites within 200 metres of schools and child care centres, which will lead to the closure of 10 facilities. That measure will mean the closure of nine sites funded by the provincial government and another self-funded site. Five of the 10 sites set to close are in Toronto, with all but one located in southern Ontario. The Minister also announced plans for addiction recovery with new treatment hubs focusing on mental health and addictions. A total of 375 “highly supportive housing units” will be added, focusing on treatment without safe supply.

Media Release: [Protecting Community Safety and Connecting More People to Addiction Recovery Care | Ontario Newsroom](#)



Home Depot Orange Door Campaign Results

Between June 4th to July 7th, Home Depot customers across Canada were empowered to be a part of the change by making a donation in support of a local charity that provides housing and supportive services during this year's Orange Door Campaign.

During this time, our local store in Parry Sound raised \$7,930.90! Esprit Place Family Resource Centre would like to thank the Home Depot Canada Foundation, staff at the local store, and all donors for their incredible support.



Shelter Campaign -Shoppers Drug Mart

The Shoppers Foundation for Women's Health™ believes that all women should have access to the care and support they need to be healthy and safe. But with more than 2 in 5 women experiencing some form of intimate partner violence in their lifetime, many women in Canada are suffering. Violence against women has a direct and negative impact on the health of women and their families.

Their annual fall 'Giving Shelter' campaign unites all their stores in a fundraising effort to support over 310 local women's shelters and programs across Canada. 100% of donations raised in-store stay in the local community, and this year, **Esprit Place Family Resource Centre** has been chosen as the recipient. This campaign will run from September 7th to October 4th, and Esprit Place staff plant to be on site regularly to support the campaign with information about our programs and services.



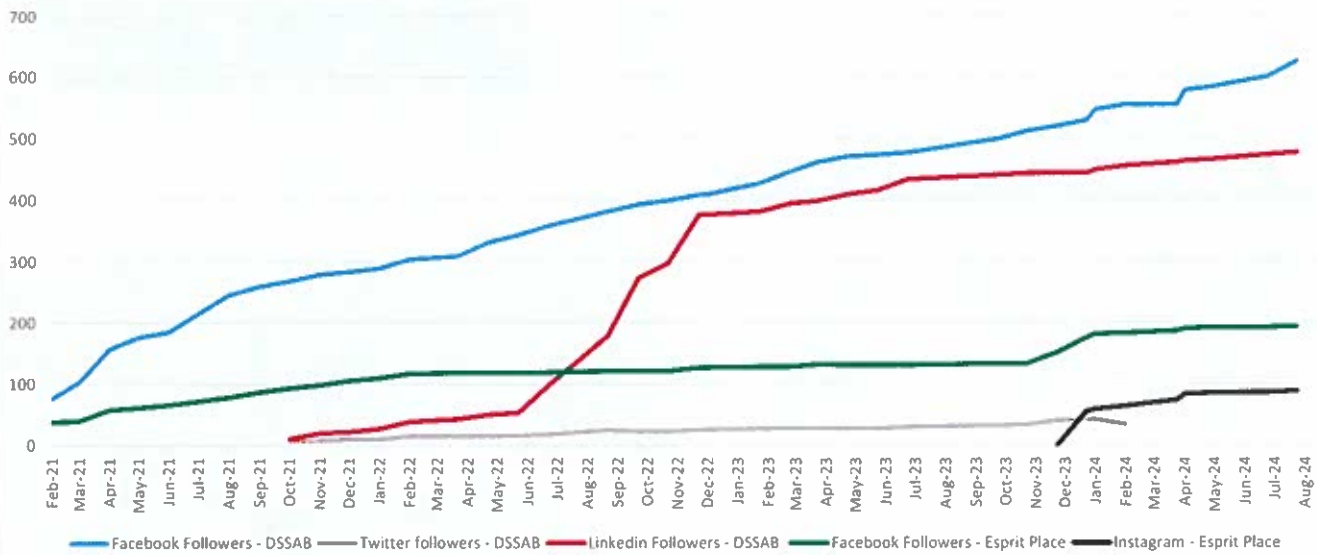
Facebook Pages



A friendly reminder to follow our Social Media Pages

- ◆ FACEBOOK - District of Parry Sound Social Services Administration Board
- ◆ FACEBOOK - Esprit Place Family Resource Centre
- ◆ FACEBOOK—EarlyON Child and Family Centres in the District of Parry Sound
- ◆ LINKEDIN—District of Parry Sound Social Services Administration Board
- ◆ INSTAGRAM—Esprit Place Family Resource Centre

Social Media Follower - Trends



Social Media

Facebook Stats

District of Parry Sound Social Services Administration Board	MAR 2024	APR 2024	MAY 2024	JUNE 2024	JULY 2024	AUG 2024
Total Page Followers	556	579	585	601	626	642
Post Reach this Period (# of people who saw post)	3324	5,647	5024	5213	5510	6261
Post Engagement this Period (# of reactions, comments, shares)	413	724	621	599	609	512

Esprit Place Family Resource Centre	MAR 2024	APR 2024	MAY 2024	JUNE 2024	JULY 2024	AUG 2024
Total Page Followers	186	190	192	192	193	196
Post Reach this Period (# of people who saw post)	241	310	299	421	526	1782
Post Engagement this Period (# of reactions, comments, shares)	127	43	67	102	26	91

DSSAB LinkedIN Stats https://bit.ly/2YyFHIE	MAR 2024	APR 2024	MAY 2024	JUNE 2024	JULY 2024	AUG 2024
Total Followers	462	464	467	474	478	485
Search Appearances (in last 7 days)	68	102	125	178	226	184
Total Page Views	54	30	56	26	26	26
Post Impressions	697	846	773	1089	1251	1241
Total Unique Visitors	25	12	22	15	11	13

Instagram - Esprit Place Family Resource Centre https://www.instagram.com/espritplace/	MAR 2024	APR 2024	MAY 2024	JUNE 2024	JULY 2024	AUG 2024
Total Followers	64	74	83	85	86	93
# of accumulated posts	21	23	25	27	29	34

Licensed Child Care Programs

**Total Children Utilizing Directly Operated Child Care in the District
July 2024**

Age Group	Fairview ELCC	First Steps ELCC	Highlands ELCC	Waubee ELCC	HCCP	Total
Infant (0-18M)	2	1	0	2	15	20
Toddler (18-30M)	8	4	15	10	24	61
Preschool (30M-4Y)	15	11	20	41	43	130
# of Active Children	25	16	35	53	82	211

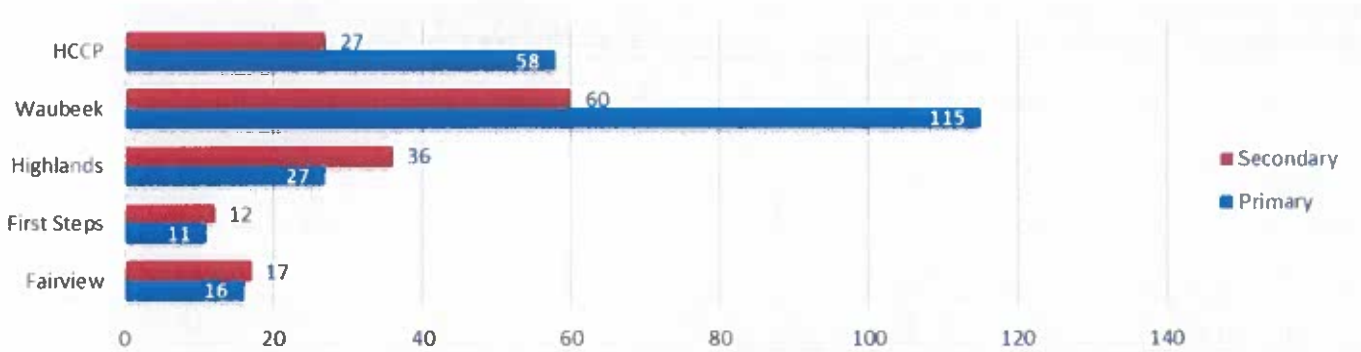
Programs have been able to keep enrollments steady for the summer months to meet the staffing challenges so staff can take some summer vacations. Waubee ELCC completed the licensing revisions and has transferred all the children over to 66A Waubee Street.

**School Age Programs
July 2024**

Location	Enrollment	Primary Waitlist	Secondary Waitlist
Mapleridge After School	26 enrolled for Sept	8	0
Mapleridge Before School	8 enrolled for Sept	0	0
Mapleridge Summer Program	12	N/A	N/A
Sundridge Centennial After School	10 enrolled for Sept	2	0
Home Child Care	42	6	1
# of Active Children	54		

Mapleridge summer program was at capacity for July and August. Both Mapleridge and Sundridge After School Programs are enrolled to capacity and ready to reopen September 2nd.

**Directly Operated Child Care Waitlist by Program
July 2024**



These waitlist numbers are not reflective of the actual need in the district and are duplications as most families apply to more than one licensed child care program. Child care supervisors have been communicating with families on the waitlists to see what their current needs are as we transition to the new District of Parry Sound Child Care Application Portal (OneHSN).

**Inclusion Support Services
July 2024**

Age Group	EarlyON	Licensed ELCC's	Monthly Total	YTD Total	Waitlist	New Referrals	Discharges
Infant (0-18M)	0	3	3	4	2	1	0
Toddler (18-30M)	1	2	3	12	4	1	0
Preschool (30M-4Y)	2	33	35	45	3	1	1
School Age (4Y+)	9	31	40	27	5	0	2
Monthly Total	12	69	81	-	14	3	3
YTD Total	13	75	-	88	36	28	13

**EarlyON Child and Family Programs
July 2024**

Activity	Monthly Total	YTD
Number of Children Attending	913	7089
Number of New Children Attending	48	271
Number of Adults Attending	590	5586
Number of Virtual Programming Events	4	65
Number of Engagements through Social Media	1273	4392
Number of Views through Social Media	21659	95796

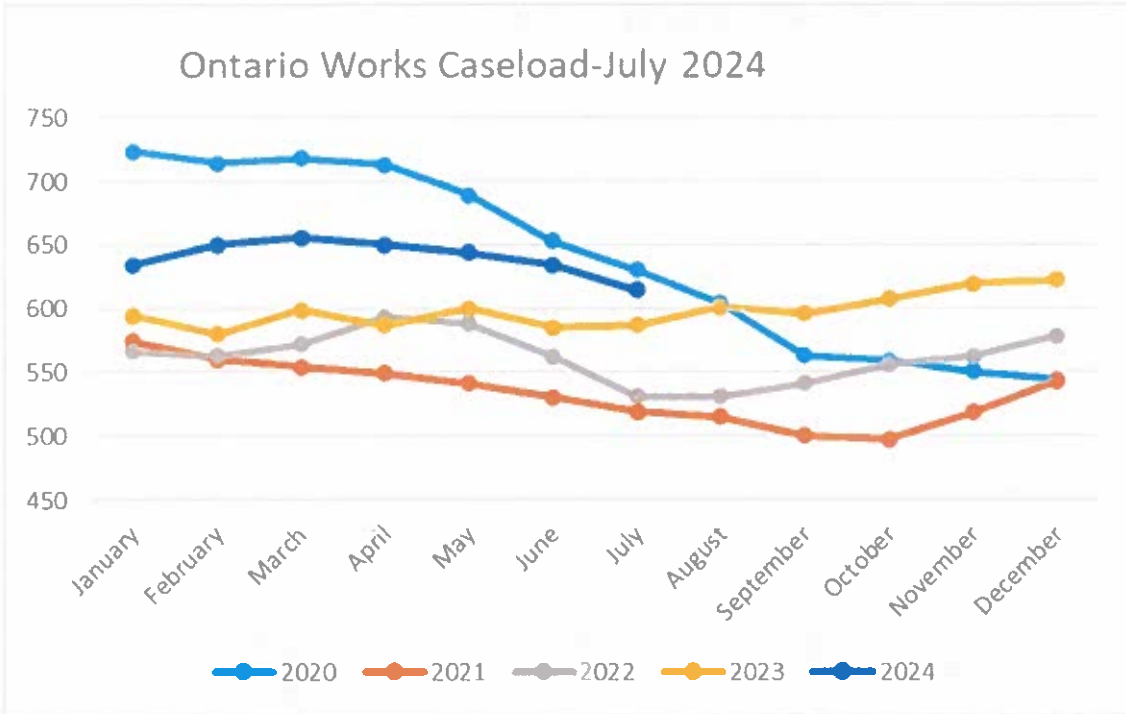
Funding Sources for District Wide Childcare Spaces - July 2024

Funding Source - Active	# of Children	# of Families
CWELCC*	71	66
CWELCC Full Fee	188	187
Extended Day Fee Subsidy	23	22
Fee Subsidy	105	75
Full Fee	9	8
Ontario Works	5	4
Total	401	362

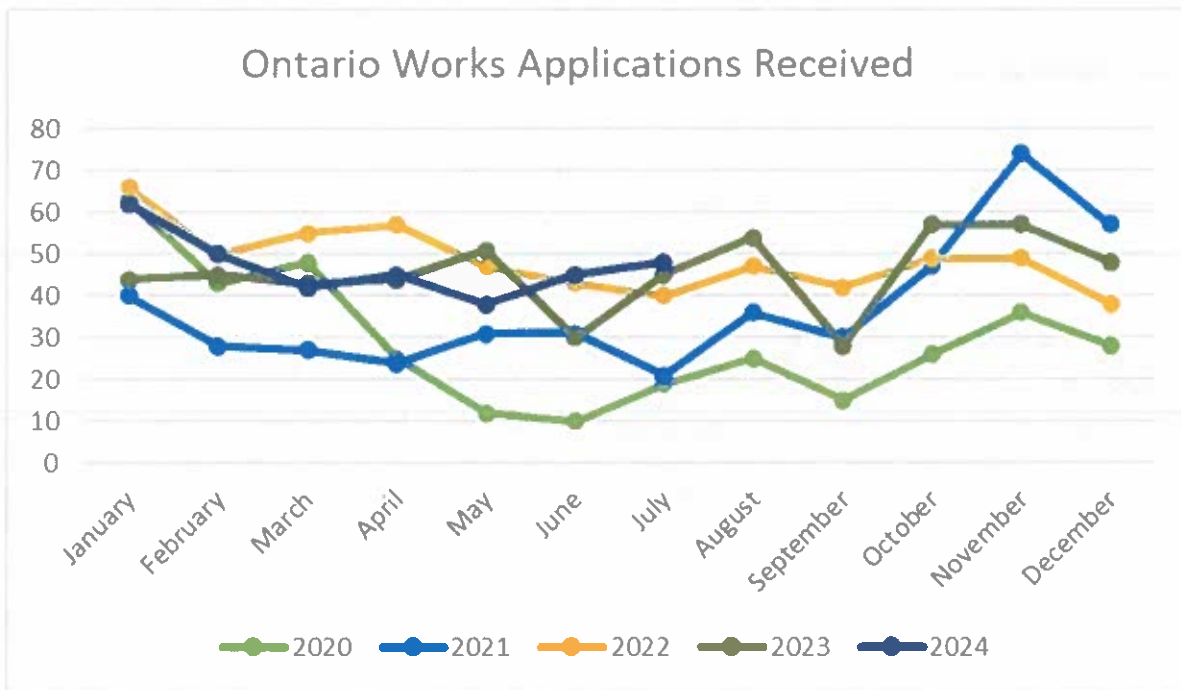
Exits	# of Children	# of Families
Fee Subsidy	4	3
CWELCC Full Fee	2	2
Extended Day Fee Subsidy	2	2
Total	8	7

Funding Source - New	# of Children	# of Families
CWELCC*	2	2
CWELCC Full Fee	6	6
Extended Day Fee Subsidy	18	17
Fee Subsidy	76	53
Full Fee	1	1
Ontario Works	4	3
Total	107	82

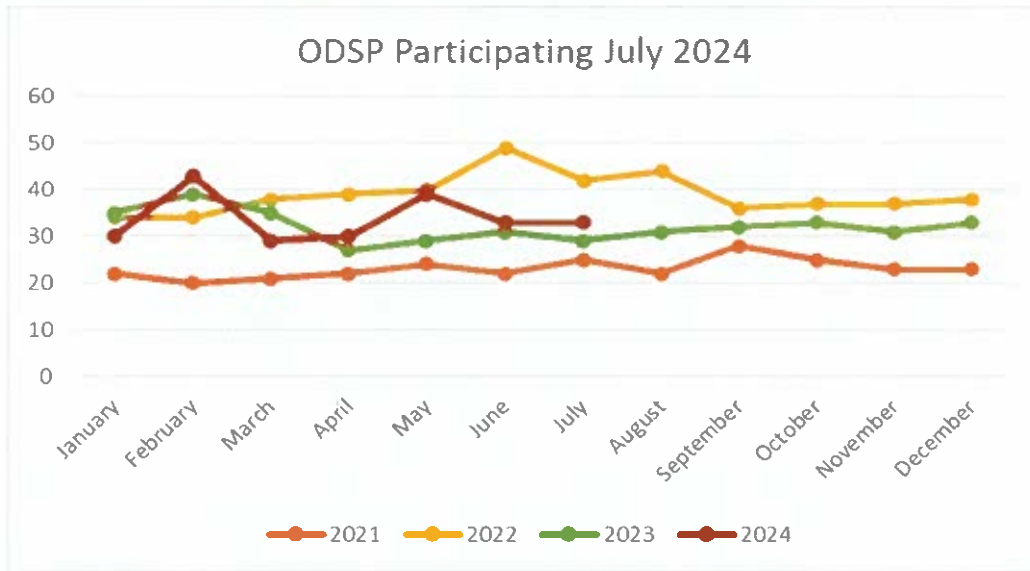
* CWELCC: Canada-Wide Early Learning Child Care; eligible for children 0 - 6



Ontario Works Intake - Social Assistance Digital Application (SADA) & Local Office Ontario Works Applications Received

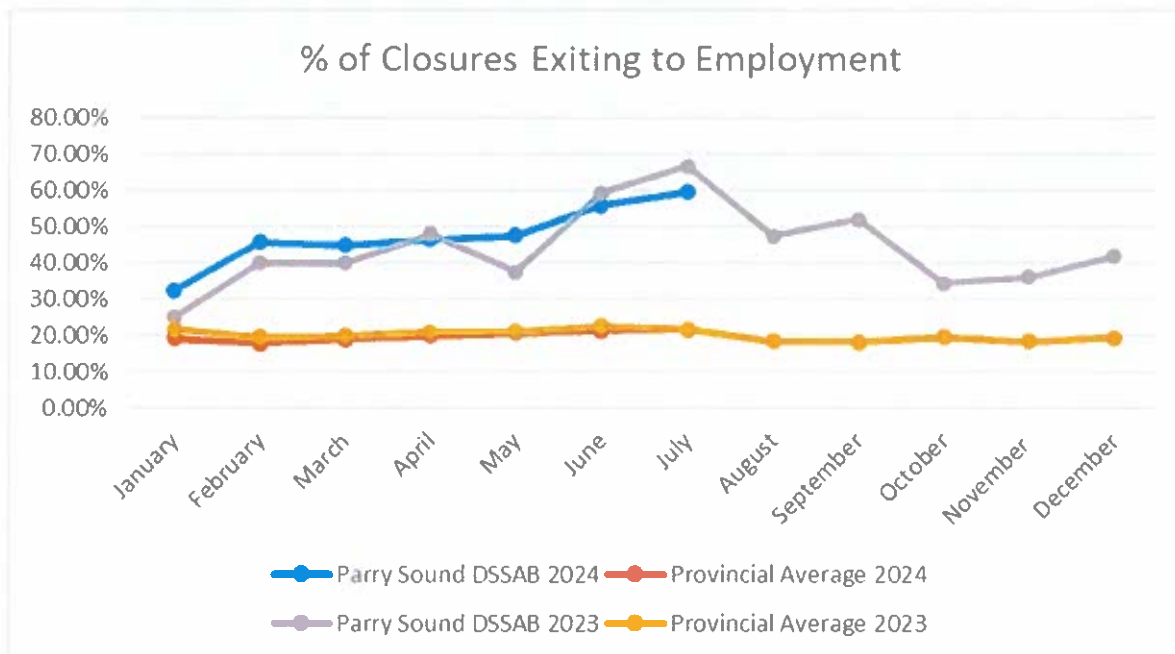


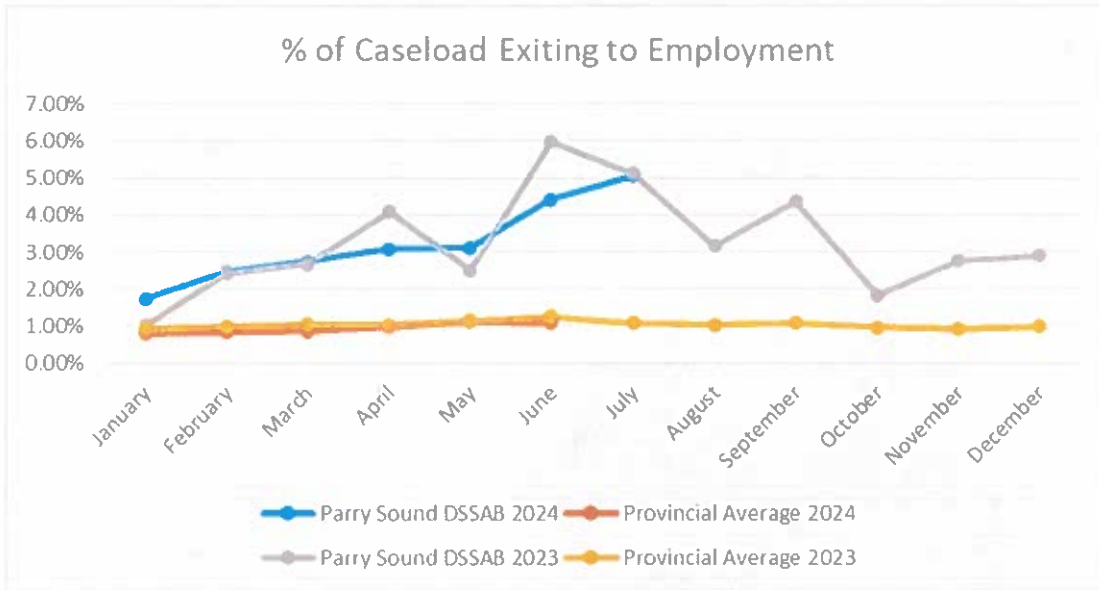
ODSP Participants in Ontario Works Employment Assistance



The OW Caseload continues to trend down to **614**. We are supporting **33** ODSP participants in our Employment Assistance program. We also have **58** Temporary Care Assistance cases. We received **48** Ontario Works Applications, 40 (80%) of which were online through SADA and managed through IBAU in the month of July..

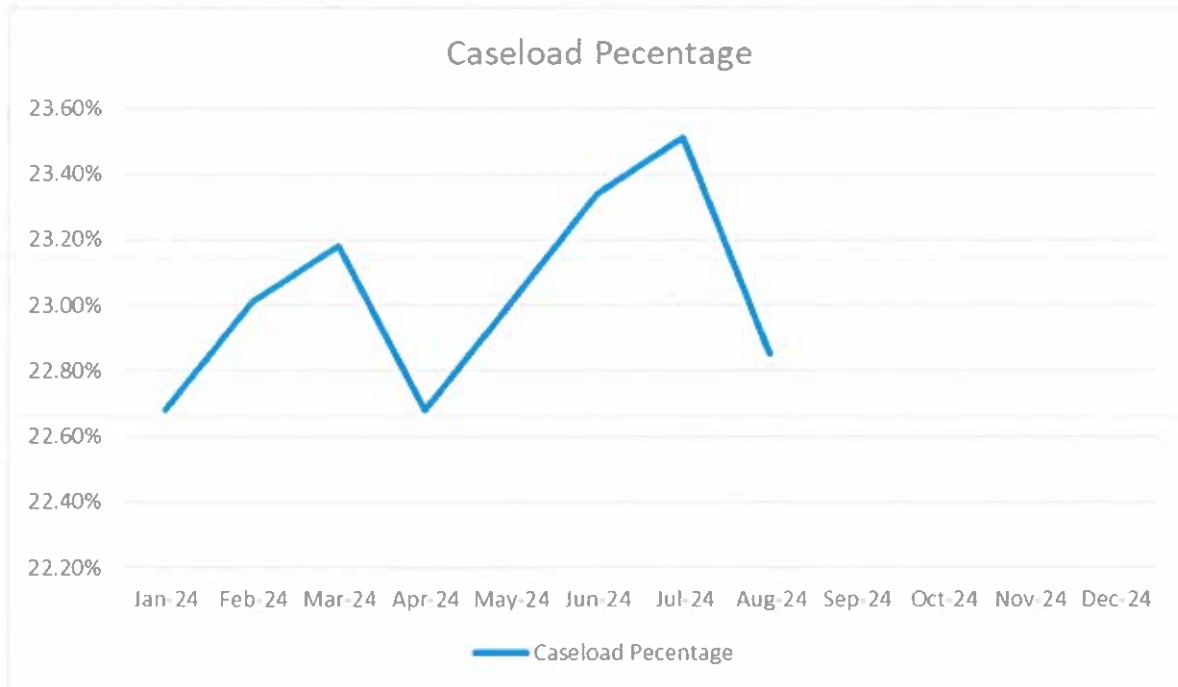
Employment Assistance & Performance Outcomes



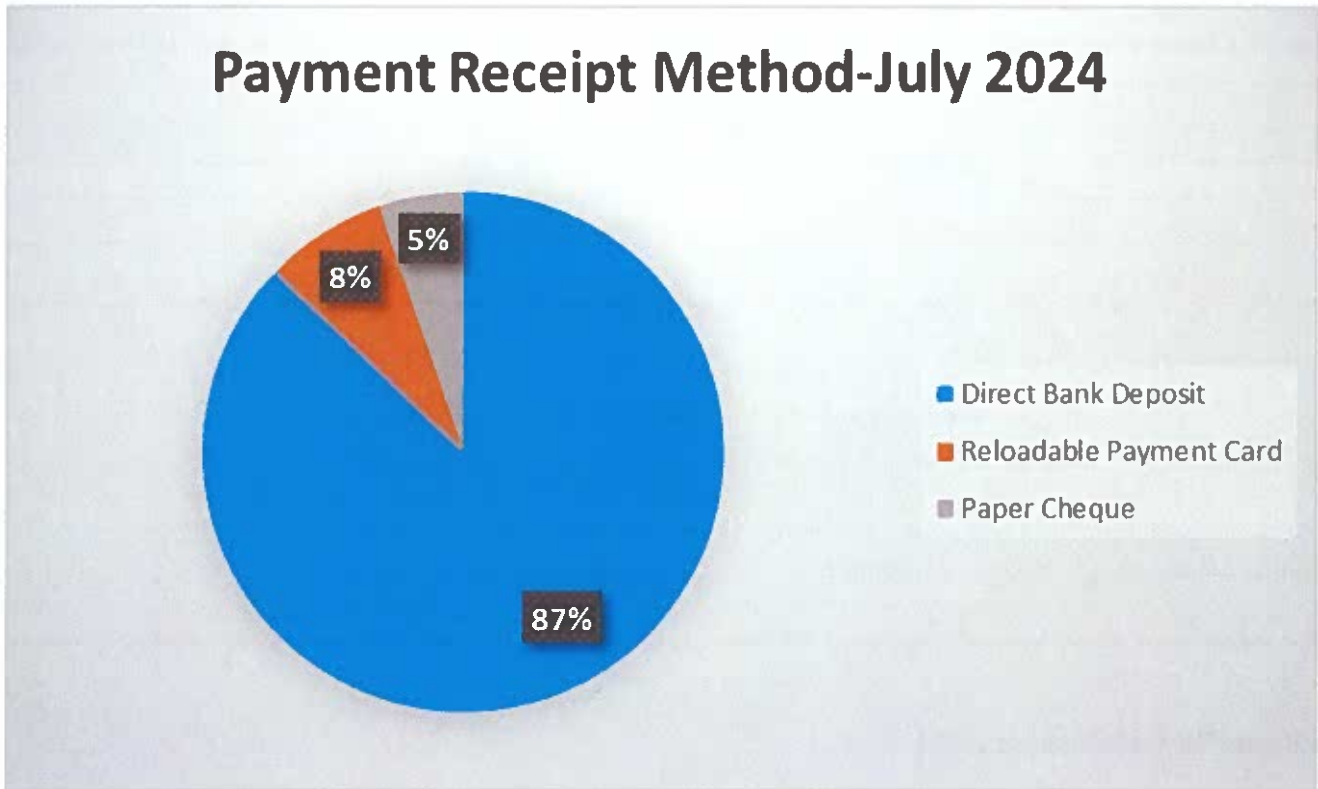


We continue to perform well in our Employment Outcomes. We remain at or near our 2023 levels and remain well above the provincial average.

MyBenefits Enrollment 2024



DBD Enrollment



Housing Stability Program - Community Relations Workers

Support

All services performed, provided, or arranged by the Homelessness Prevention Program staff to promote, improve, sustain, or restore appropriate housing for individuals active with the Homelessness Prevention Program, periodically within the month, not requiring intense case management.

July 2024		
Income Source	East	West
Senior	12	14
ODSP	12	26
Ontario Works	5	20
Low Income	23	25

Intense Case Management

Intense Case Management involves the coordination of appropriate services and the provision of consistent and on-going weekly supports, required by the individual to obtain, and sustain housing stability.

July 2024		
Income Source	East	West
Senior	12	18
ODSP	18	14
Ontario Works	14	15
Low Income	9	35

Contact/Referrals

July 2024	East	West	YTD
Homeless	0	3	29
At Risk	1	2	53
Program Total (Esprit In Shelter Clients calculated in Homelessness Numbers)			82
Esprit Outreach Homeless	0	0	0
Esprit Outreach at Risk	0	0	0
Esprit in Shelter	1		3

Short Term Housing Allowance

	Active	YTD
July 2024	6	11

Housing Stability: Household Income Sources and Issuance from HPP:

July 2024 Income Source	Total	HPP
Senior	1	\$1000.00
ODSP	9	\$2403.66
Ontario Works	1	\$5331.59
Low Income	5	\$1180.58

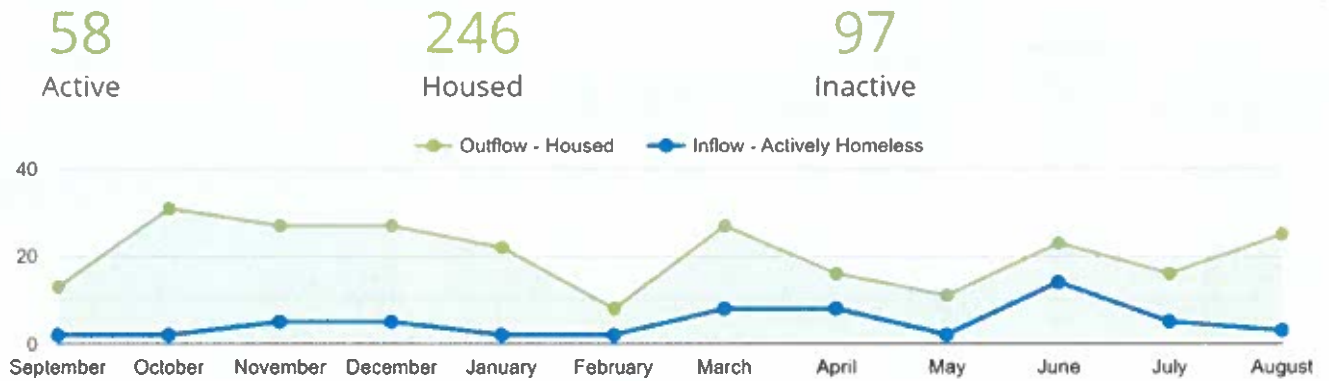
July 2024 Reason for Issue	Total
Rental Arrears	\$1500.00
Utilities/Firewood	\$2180.58
Transportation	\$115.00
Food/Household/Misc	\$6120.25
Total	\$9915.83

Ontario Works: Household Income Sources and Issuance from HPP

July 2024 Income Source	Total	HPP
Senior	2	\$1047.04
ODSP	13	\$9098.89
Ontario Works	8	\$5787.59
Low Income	7	\$7040.28

July 2024 Reason for Issue	Total
Rental Arrears	\$4969.20
Utilities/Firewood	\$2227.62
Transportation	\$772.87
Food/Household/Misc.	\$14721.61
Emergency Housing	\$282.50
Total	\$22,973.80

**By-Name List Data
September 1, 2021– July 31, 2024**



Housing Programs

**Social Housing Centralized Waitlist Report
July 2024**

	East Parry Sound	West Parry Sound	Total
Seniors	53	146	199
Families	117	465	582
Individuals	551	183	734
Total	721	794	1515
Total Waitlist Unduplicated			445

**Social Housing Centralized Waitlist (CWL) 2023 - 2024 Comparison
Applications and Households Housing from the CWL**

Month 2023	New App.	New SPP	Cancelled	Housed	SPP Housing	Month 2024	New App.	New SPP	Cancelled	Housed	SPP Housing
Jan	5	1	13			Jan	3		2	1	
Feb	5	1	10			Feb	5		11	1	
Mar	6		35			Mar	7		3	3	
Apr	11		17	6		Apr	10	1	7		
May	13	2	9	2		May	4	1	5	1	
June	9	1	2	1		June	1		15	3	
July	5	1	5	1		July	9	1	19		
Aug	14	1	3	1		Aug					
Sept	12		4			Sept					
Oct	8	1	1	4	2	Oct					
Nov	12		3			Nov					
Dec	1		2	3	3	Dec					
Total	101	8	104	18	5	Total	39	3	62	9	

SPP = Special Priority Applicant

- Housing Programs approved 9 new applications to the centralized waiting list in the month of July, with 1 application being approved Special Priority Placement.
- We are wrapping up our annual waitlist update and had 19 applications cancelled for varying reasons. Some of these reasons include: requested cancellations, arrears with housing providers, no contract, and income in excess.

**Parry Sound District Housing Corporation
July 2024**

Activity for Tenant Services

	Current	YTD
Move outs	0	23
Move in	1	21
L1/L2 forms	0	4
N4 - notice of eviction for non payment of rent	1	3
N5 - notice of eviction disturbing the quiet enjoyment of the other occupants	1	3
N6 - notice of eviction for illegal acts or misrepresenting income for RGI housing	0	0
N7 - notice of eviction for willful damage to unit	0	1
Repayment agreements (formal & informal)	0	44
No Trespass Order	0	4
Tenant Home Visits	28	207
Mediation/Negotiation/Referrals	18	116
Tenant Engagements/Education	1	26

**Property Maintenance & Capital Projects
July 2024**

Pest Control		3 buildings are currently being inspected monthly for bedbugs; 6 units have been treated for bedbugs
Vacant Units	13	one-bedroom (10); multiple bedroom (3) (asbestos abatement, and significant repair contributes to longer vacancy times)
Vacant Units - The Meadow View	6	5-one bedroom, 1-studio vacant
After Hours Calls		Fire Supervisory Signal trouble reset, partial power outage in unit, hot water tank trouble, bathroom light flickering, laundry door locked, smoke detector batteries, leak under sink, water in basement
Work Orders	92	Purchase Orders were created for maintenance work and related materials
DSSAB Ticket	44	DSSAB Tickets are logged for maintenance or repairs required for any of the DSSAB buildings (separate from the Housing Stock)
Annual Inspections	1	One apartment building

Capital information is captured in Quarterly Reports.

Esprit Place Family Resource Centre

Emergency Shelter Services	July 2024	YTD
Number of women who stayed in shelter this month <i>This month's stats include women who were housed in a hotel</i>	1	31
Number of children who stayed in the shelter this month <i>This month's stats include women who were housed in a hotel</i>	0	14
Number of hours of direct service to women (shelter and counselling)	17	853
Number of days at capacity	0	0
Number of days over capacity	0	0
Overall capacity %	-	-
Resident bed nights (women & children)	-	-
Phone interactions (crisis/support)	32	209

- Please note: Esprit Place closed for renovations mid April, statistics are reflective of minimum occupancy during closure preparations, but accurately reflect outreach and business day crisis line management.
- We are also currently housing 2 families in transitional housing units.

Transitional Support	July 2024	YTD
Number of women served this month	3	7
Number of NEW women registered in the program	3	6
Number of public ed/groups offered	0	0

Child Witness Program	July 2024	YTD
Number of children/women served this month	3	7
Number of NEW clients (mothers and children) registered in the program	1	4
Number of public ed/groups offered	1	1



705-382-2900
www.almaguin-health.org

Minutes: September 5, 2024, 10:00 am via Zoom and at the Township of Perry Municipal Office

Present: Rod Ward (Chair), Delynne Patterson, Margaret Ann MacPhail, Fraser Williamson (Vice Chair), Vicky Roeder-Martin, Tom Bryson, Sean Cotton, Brad Kneller, Camille Barr (Secretary)

Regrets: Cheryl Philip, Norm Hofstetter

Guest: Chris Hope, John Wilson, Isabel Pereira, Rebecca Paul, Courtney Metcalf, Cheryl Harrison,

Called to order at 10:00 am by Chair R. Ward

1. 2024-20 Moved by Brad Kneller - Seconded by Fraser Williamson
THEREFORE BE IT RESOLVED THAT the Almaguin Highlands Health Council adopt the minutes from the regular meeting of June 6, 2024, and special meeting of August 8, 2024 as circulated. Carried.
2. **DECLARATION OF PECUNIARY OF INTEREST:** None
3. **DELEGATIONS:** None
4. **RESOLUTIONS PASSED:**
 - 2024-21 Moved by Fraser Williamson - Seconded by Vicky Roeder-Martin
THEREFORE BE IT RESOLVED THAT the Almaguin Highlands Health Council hereby recognizes Sean Cotton as the new representative with the AHHC for the Village of Burk's Falls, replacing Chris Hope. Carried.
 - 2024-22 Moved by Fraser Williamson - Seconded by Margaret Ann MacPhail
THEREFORE BE IT RESOLVED THAT the Almaguin Highlands Health Council receives the request from the Village of South River to return their contribution to the OTN fund; and
Further directs the Recording Secretary to prepare a cheque in the amount of \$2500.00, the amount contributed by the Village of South River. Carried.
 - 2024-23 Moved by Delynne Patterson - Seconded by Tom Bryson
THEREFORE BE IT RESOLVED THAT the Almaguin Highlands Health Council approve the refreshment expenditure for the Jane Philpott presentation; and
Council agrees to reimburse the Recording Secretary in the amount of \$65.15 for the refreshments purchased. Carried.

5. ITEMS FOR DISCUSSION:

- a) New Health Council Member-
Council recognized Councillor Sean Cotton as the new representative for the Village of Burk's Falls, replacing Mayor Chris Hope.
- b) Update on Almaguin Highlands FHT Strategy / Next Steps for AHHC Strategy-
The Strategic Road Map project was on hold during the summer months. 7 municipal resolutions were received to date supporting the initiative. The Almaguin Highlands Family Health Team has moved forward with their strategic planning. They will complete their project first which in turn will help inform what remains to be explored in an Almaguin plan. It may also help reduce costs for the AHHC. The AHFHT's strategy is being completed in collaboration with the Sundridge and District Medical Centre. John Hogenbirk has been engaged for the planning. The next step for the team will be a review of the data, working groups developed and engaging a wide variety of users from patients to staff. More to come on this item of discussion.
- c) Municipal Responses Regarding 'Strategic Roadmap for Almaguin Highlands'-
Addressed above.
- d) MAHC Redevelopment Working Group Updates-
Cheryl Harrison (CAO MAHC) provided the group with an update on redevelopment activities. Many working groups occurred over the summer months as well as engagement sessions both formal and informal. Cheryl thanked the group for their advocacy and positivity. An update communication will be issued shortly regarding 3 working group: transportation, bed capacity, and community programming.

Margaret Ann MacPhail updated that the Home and Community Care Working Group are continuing to explore a pilot project in Gravenhurst, following 5-10 patients experience. They will monitor progress made and they can work towards well supported returns to home in a healthy manner. The project is seeking funding. Katie Zammit of MAHC who leads the group, may attend a future AHHC meeting.

Fraser Williamson shared the Palliative Care Working Group had a couple of meetings over the summer. An update will be provided next meeting.

Rod Ward discussed the newly formed Alternate Level of Care Working Group. The group is exploring alternatives for those who do not need to be in the hospital however are there due to having nowhere else to go. Data has been collected and at the last report, 25% of those individuals in this situation in the Huntsville site were from Almaguin Highlands. The working group is exploring other options from a housing point of view and want Almaguin involved. The next meeting is in September. This is a longer-term initiative. The group discussed having Tammy Mackenzie of DSSAB part of the group too. It is important Almaguin is at the table. There was questions as to what buildings are available in the catchment communities that may support this need.

The Community Planning Working Group focuses on what is needed to bring services into the community. The OHT will run this group as they are the administrative body for programming. There is opportunity for Almaguin to be involved.

The Regional Transportation Working Group focuses on transportation between the two hospitals. Perhaps some of the planning can be overlapped with the Almaguin bus initiative. Dr. Erven will sit on this working group. The group is in the early stages and has only had one meeting so far.

Delynne Patterson will meet with Cheryl Harrison next week to develop resolution from the Township of Ryerson to the MPP asking that he support all constituents when discussing the hospital builds as well outlining the positive aspects of the plan. It will request his support. Ryerson will share the resolution when passed to all Almaguin municipalities.

- e) Healthcare Topics from AMO Conference-
Rod Ward attended the AMO conference and listened to a session on recruitment initiatives in rural areas. The data suggests offering money to physicians does not provide a sustainable provider. What does provide a sustainable provider is having a caring community that can help or eliminate roadblocks. This has shown to mean more in the long run for maintaining providers.
- f) Clarification Questions from Deputy Mayor, Burk's Falls-
Deputy Mayor John Wilson represents 6 municipalities on the Parry Sound Emergency Medical Services Board. As such he sought to gain a clearer picture of healthcare in Almaguin. Specifically, who is accountable to who and how the systems work together. The committee shared a brief overview. Rebecca Paul, Executive Director of the AHFHT offered to meet with John Wilson to discuss how the FHTs operated.
- g) Progress Report
None
- h) Other Business
Rebecca Paul informed the group that herself along with three other FHTs reps met with Graydon Smith to discuss the wage discrepancy for Family Health Teams and the HR challenges it creates. The AHHC offered to provide a letter of support. Rebecca to advise. Rates for FHTs have not changed since the 2018 funding agreement. They have been told change is coming however with the cost of living increase, the team is struggling with this wait as it detrimental to recruitment efforts.

The Township of Armour passed a resolution at their last meeting to donate a three acre of parcel of land for a future potential health and wellness facility.

Dr. Sarah MacKinnon and Tom Smith of Parry Sound Community Paramedicine worked with Ontario Health to apply for a grant. They did not receive the funds for this however will continue efforts in the future.

6. ADJOURNMENT

2024-24 Moved by Tom Bryson - Seconded by Vicky Roeder-Martin
THEREFORE, BE IT RESOLVED THAT the Almaguin Highlands Health Council adjourn at 11:30 am to meet again on October 3, at 10:00 am at Perry Township. Carried.



August 30, 2024

Doug Ford
Premier of Ontario

Sent via email: premier@ontario.ca

Dear Honourable Doug Ford:

Please be advised that Brantford City Council at its meeting held August 27, 2024 adopted the following:

12.2.4 Legislative Amendments to Improve Municipal Codes of Conduct and Enforcement

WHEREAS all Ontarians deserve and expect a safe and respectful workplace; and

WHEREAS municipal governments, as the democratic institutions most directly engaged with Ontarians, need respectful discourse; and

WHEREAS several incidents in recent years of abuse and workplace harassment have occurred amongst members of municipal councils; and

WHEREAS these incidents seriously and negatively affect the people involved and lower public perceptions of local governments; and

WHEREAS municipal Codes of Conduct are helpful tools to set expectations of Council members' behaviour; and

WHEREAS legislation would hold both accountable and protect all municipal offices; and

WHEREAS municipal governments do not have the necessary tools to adequately enforce compliance with municipal Codes of Conduct and support appropriate accountability when it comes to perpetrating violence and harassment in the workplace; and

WHEREAS the fundamental underlying principle of broadening diversity, equity and inclusion in politics rests on the assumption the workplace is safe; and

WHEREAS government legislation would require Councillors to comply with the workplace violence and harassment policies, establish a process for removing individuals in substantiated cases of egregious violence or harassment, as well as

prevent officials whose seats have been vacated for such reasons from seeking immediate or subsequent re-election; and

WHEREAS the aforementioned elements are consistent with previously developed legislation, as well as current legislation tabled (Bill 207, Municipal Accountability and Integrity Act, 2024).

NOW THEREFORE BE IT RESOLVED:

- A. THAT the Corporation of the City of Brantford supports the call of the Association of Municipalities of Ontario (AMO), Rural Ontario Municipal Association (ROMA), Ontario Municipal Administrators Association (OMAA), Association of Municipal Managers, Clerks and Treasurers of Ontario (AMCTO), and more than 207 municipalities, for the Government of Ontario to introduce legislation to strengthen municipal Codes of Conduct and compliance with them in consultation with municipal governments; and
- B. THAT the legislation encompasses:
- i. Updating municipal Codes of Conduct to account for workplace safety and harassment;
 - ii. Creating a flexible administrative penalty regime, adapted to the local economic and financial circumstances of municipalities across Ontario;
 - iii. Increasing training of municipal Integrity Commissioners to enhance consistency of investigations and recommendations across the province;
 - iv. Amending the Municipal Act, 2001 to require the establishment of a Board of Integrity Commissioners;
 - v. Amending both, the Municipal Act, 2001, and the City of Toronto Act, 2006, to allow a Commissioner of the Board of Integrity Commissioners to make an application for judicial review to vacate a member's seat and impose prescribed penalties if the Commissioner is of the opinion that the member has made certain contraventions of the Code of Conduct;
 - vi. Adding provisions to both Acts to allow the Commissioner to seek confirmation of certain determinations from a judge of the Superior Court;
 - vii. Introducing provisions to prohibit a member who has been removed from office from running in the election for the remainder of the term and the subsequent term; and
- C. THAT a copy of this resolution BE FORWARDED to the Premier of Ontario, Doug Ford; Minister of Municipal Affairs and Housing, Paul Calandra; Attorney General, Doug Downey; Charmaine Williams, Associate Minister of Women's

Social and Economic Opportunity; Will Bouma, Member of Provincial Parliament; Larry Brock, Member of Parliament; the Association of Municipalities of Ontario (AMO); and Ontario municipalities.

I trust this information is of assistance.

Yours truly,



Chris Gauthier
City Clerk, cgauthier@brantford.ca

- cc Minister of Municipal Affairs and Housing, Paul Calandra
- Attorney General, Doug Downey
- Charmaine Williams, Associate Minister of Women's Social and Economic Opportunity
- Will Bouma, Member of Provincial Parliament
- Larry Brock, Member of Parliament
- Association of Municipalities of Ontario (AMO)
- Ontario municipalities

September 17, 2024

Hon. Francois-Phillip Champagne, Minister of Innovation, Science and Industry of
Canada, Government of Canada
Hon. Mary Ng, Minister of Export Promotion, International Trade and Economic
Development, Government of Canada
Arpan Khanna, MP
Ernie Hardeman, MPP

To Whom It May Concern:

Please be advised that the Council of the Town of Tillsonburg, at its meeting on
September 9th, 2024 passed the following resolution:

- A. THAT report EDM 24-029 titled "Cellular Coverage Concerns" be received;
- B. THAT Council of the Town of Tillsonburg endorses the following:
 - a. Whereas the residents of our community are not able to have reliability and confidence in our telecommunications infrastructure for our commercial establishments and economic growth, employment, school, virtual medical appointments, mental health, welfare and emergency services;
 - b. Whereas many areas in and around the Town of Tillsonburg are considered "Dead Zones" causing rural and urban communities to incur prohibitive costs which include roaming and overage fees and/or alternative resources in order to gain basic and limited communication functionality;
 - c. Whereas the Innovation, Science and Economic Development Canada (ISED) has committed to have a reliable Network and states that, "*Reliable telecommunications networks have never been more*



crucial. They support not only a wide range of economic and social activities but also other critical infrastructure sectors and government services, and they are crucial for emergency services and public safety. They are fundamental to the safety, prosperity and well-being of Canadians."

d. THAT the top priority of the ISED as stated in the Telecommunications Reliability Agenda is, *"Robust Networks and Systems – This means there is robust architecture for telecommunications networks with appropriate redundancy, diversity, and hardening against hazards, with particular care for emergency services. There are systems with controls and monitoring and the telecommunications supply chain including supplier equipment is trusted and secure. Investments are made to support these activities including in rural and remote areas or to address coverage gaps."*

C. THAT the Council of the Town of Tillsonburg requests that the Federal Government and ISED make it their priority to push forward with their commitment to provide this crucial infrastructure in a meaningful and time manner and provide action and enforcement on the regulations that mandate timely installation of approved cell tower installations; and

D. THAT a copy of this resolution be also sent to all Ontario municipalities, SWIFT, local telecommunications providers, the local MP and MPP.

Sincerely,

A handwritten signature in black ink that reads "Laura Pickersgill".

Laura Pickersgill
Executive Assistant
Town of Tillsonburg

Cc: All Ontario Municipalities, SWIFT, Bell Canada



The Municipality of the
VILLAGE OF BURK'S FALLS

172 Ontario Street • PO Box 160 • Burk's Falls ON POA 1C0
P 705-382-3138 • F 705-382-2273 • www.burksfalls.net

September 16, 2024

Mayor and Council
Municipality of Magnetawan
P.O. Box 70
Magnetawan, Ontario
POA 1P0

Re: Health Centre model

Dear Mayor and Council:

The Council of the Village of Burk's falls wishes to acknowledge the Municipality of Magnetawan resolution 2024-262 regarding the health centre building at 150 Huston St in the Village of Burk's falls.

At the same time Council would like to share an update regarding its plan for the building at 150 Huston St known as the health centre, In June of 2024 council directed staff to provide a financial model that could incorporate ownership in the catchment for presentation.

Regards,

Denis Duguay
CAO-Clerk



We sincerely thank you
for your monetary
donation and for
supporting the
Visual Arts throughout
the Adirondack Highlands.
— The Buck's Falls Art
& Crafts Club

Laura Brandt

Subject: FW: Magnetawan Fall Fair

From: Magnetawan Agricultural Society <magnetawanfair@gmail.com>

Sent: September 9, 2024 1:42 PM

To: Kerstin Vroom <Clerk@magnetawan.com>

Subject: Magnetawan Fall Fair

On behalf of the Magnetawan Agricultural Society , we would like to thank you for your support for our 146th Annual Fall Fair on Labour Day Weekend 2024. The weather was fabulous and there were people from near and far attending the Fair this year . We were able to add a few new things for people of all ages.

Please check out website for more on the Fall Fair for 2024 .

<https://magnetawanagriculturalsociety.ca/>

Have a fantastic day and once again your support has made our Fair a resounding success in 2024 .

Sincerely,

Leah Toth and Lila Taylor

Secretaries, Magnetawan Agricultural Society

CHAPMAN MEMORIAL SANCTUARY COLUMBARIUM

2024



The Municipality of Magnetawan is pleased to announce the recently completed Columbarium installation at the Chapman Memorial Sanctuary.

Individuals interested in purchasing a niche can reach out to the Municipality for further information.

The Municipality of Magnetawan presents

DINNER AND A DRIVE-IN MOVIE EVENT

FRIDAY OCTOBER 4TH



Location: Gravel parking lot (overflow) beside the Magnetawan Community Centre



Double Feature: Kung Fu Panda 4 & Ghost Busters Frozen Empire

**DOUBLE FEATURE STARTS AT DUSK
(AROUND 7:20 PM)**

The Banger Truck will be available starting at NOON

ONLY 100 TICKETS WILL BE SOLD IN ADVANCE



Tickets are \$10 per person. Tickets include admission to the double feature and \$10 in "Magnetawan Bucks" to be spent at local participating businesses.

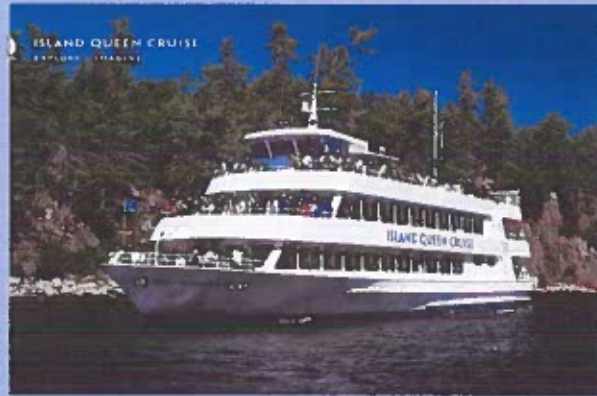
For more information and to purchase tickets please contact the Municipal Office at (705) 387-3947 or by email at recreation@magnetawan.com

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The Municipality of Magnetawan presents

SENIORS FREE INTERGENERATIONAL FIELD TRIP SERIES



MONDAY OCTOBER 14TH

*Enjoy the Flagship Three-Hour Afternoon Cruise
Georgian Bay's famous 30,000 Islands offer adventure at every turn!
Experience it for yourself with tours that meander through the scenery
on the spacious and comfortable Island Queen! Each excursion offers
an unforgettable island adventure!*

Meet at the Magnetawan Municipal Office/Community Centre
Parking Lot at 10:30 a.m.
Bus Departs at 10:45 a.m.

Cruise Departs at 1:00 p.m. and returns at 4:00 p.m.
Bus Departs from Parry Sound at 4:30 p.m.

*Come join us with your grandchildren, nieces, nephews, or
little friends and experience Georgian Bay!*

REGISTRATION IS REQUIRED BY MONDAY OCTOBER 7TH

AS THERE IS LIMITED SEATING

To register, please contact the Municipal Office at (705) 387-3947 or by
email at recreation@magnetawan.com

FUNDED BY THE GOVERNMENT OF ONTARIO

Ontario



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Municipality of
Magnetawan



ICYMI

Council Highlights September 4, 2024



To read the complete minutes, agenda packages and by-laws please visit our website at www.magnetawan.com



Council made a request to the Minister of Municipal Affairs and Housing (MMAH) to be removed from the Central Planning Board (CAPB) and MMAH has deemed it appropriate to remove the Municipality of Magnetawan from the CAPB and amended O'Reg 354/02 and O'Reg 353/02 to include the Municipality of Magnetawan. Council has been appointed as the Committee of Adjustment as the Consent Granting Authority!



GREAT NEWS! Staff applied for grant funding and were successful in their application to the Seniors Active Living Fair Funding Grant Stream. Stay tuned for updates on this event to be held in March of 2025!

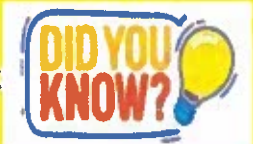


Council passed resolution 2024-258 approving a donation request of up to \$300 for the Ahmic Harbour Recreation Committee's Christmas Event with the presentation of receipts!

Council also passed Resolution 2024-261 receiving the Correspondence as copied and circulated including item 4.7 Age Friendly Parry Sound Project Summary and Survey Poster. To take the survey and have your voice heard please visit <https://ca.mar.medallia.com/AFC>, drop by the Municipal Office to pick up your hardcopy or email us at recreation@magnetawan.com to have one sent to you via email!



That the average Canada Goose poops every 12 minutes and drops 2 to 3 lbs on a daily basis? The Parks Department spends an average of 4 hours per week to clean up the goose droppings at our Municipal Parks and Greenspaces!



SAVE THE DATE

The next open public meeting of Council is September 25, 2024, at 1:00 pm at the Magnetawan Community Centre.

Questions? Concerns? Ideas? Contact the Municipal Office at (505) 387-3947 or by email at info@magnetawan.com

Council Approval Accounts Payable and Payroll

Meeting Date: September 25/2024

Accounts Payable	Amount
Batch # 2024-00118 Cheque Date: Aug. 30/24 From: 26209 To: 26213	\$ 664,764.16
Batch # 2024-00120 Cheque Date: Sept. 5/24 From: 26214 To: 26214	\$ 150.00
Batch # 2024-00122 Cheque Date: Sept. 11/24 From: 26215 To: 26215	\$ 200.00
Batch # 2024-00124 Cheque Date: Sept. 25/24 From: 26216 To: 26281	\$ 184,159.31
EFT Batch # 2024-00125	\$ 56,327.85
Cancelled Cheques	\$
Total Accounts Payable	\$ 905,601.32

Payroll	
Staff Pay Pay Period: # 17 All Direct Deposit	\$ 54,964.54

Staff Pay Pay Period: # 18 All Direct Deposit	\$ 56,960.89
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Staff Pay Pay Period: # All Direct Deposit	\$
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Council Pay	
Pay Period: # 16 All Direct Deposit	\$ 4,719.02

Pay Period: # All Direct Deposit	\$
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Total Payroll	\$ 116,644.45
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Total for Resolution	\$ 1,022,245.77
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**Municipality of Magnetawan
List Of Accounts for Approval**

Date Printed
9/18/2024 3:35 PM

Batch: 2024-00118 to 2024-00127

Page 1

Bank Code - CURR - CURRENT ACCOUNT

COMPUTER CHEQUE

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
26209 2247	8/30/2024	CRAIG'S WELDING & FABRICATION 1-4-3211-2070 - GR - REPAIRS 1-1-1100-1102 - HST RECEIVA	GRADER REPAIR HSTBIReb Tax Code	264.02 29.16	293.18
26210 #2	8/30/2024	MCPHERSON-ANDREWS CONTRACTING LTD. 1-4-3011-8000 - A - CULVERT/E 1-1-1100-1102 - HST RECEIVA	ORANGE VALLEY BRIDGE HSTBIReb Tax Code	366,981.34 40,534.48	407,515.82
26211 08082024	8/30/2024	MIS Municipal Insurance Services Ltd. 1-4-1200-2120 - ADMIN - INSUR 1-1-1100-1102 - HST RECEIVA	MUNICIPAL INSURANCE HSTBIReb Tax Code	240,241.25 14,694.67	254,935.92
26212 0309AUG24 8809AUG24	8/30/2024	Hydro One Networks 1-4-7200-2030 - PARKS - HYDF 1-1-1100-1102 - HST RECEIVA 1-4-3101-2030 - J - HYDRO 1-1-1100-1102 - HST RECEIVA	18 MILLER RD TWSP HSTBIReb Tax Code 18 MILLER RD, NEW GAR, HSTBIReb Tax Code	135.53 18.12 372.10 49.74	153.65 421.84
				Payment Total:	575.49
26213 63-283-464	8/30/2024	RUSSELL CHRISTIE LLP 1-1-1100-1181 - A/R - MARK L 1-1-1100-1102 - HST RECEIVA	LANGFORD STOP UP & C HSTBIReb Tax Code	1,300.14 143.61	1,443.75
26214 2024FALL	9/5/2024	DISTRICT OF PARRY SOUND MUNICIPAL 1-4-1000-1310 - COUNCIL - CC	DPSMA FALL MEETING, B	150.00	150.00
26215 AUG.3/24	9/11/2024	BUZORA VIKTOR 1-4-2600-2015 - REC - EVENTS	MUSIC IN THE PARK-AUG	200.00	200.00
26216 22833	9/25/2024	ACTIVE LOCK AND SAFE 1-4-6250-2400 - FRIENDSHIP C 1-4-7600-2010 - HERITAGE - R 1-4-7300-2400 - HALL - REPAIR 1-1-1100-1101 - HST RECEIVA 1-1-1100-1102 - HST RECEIVA	LOCK REPAIRS LOCK REPAIRS LOCK REPAIRS HST100%Reb Tax Code HSTBIReb Tax Code	172.99 91.59 442.50 57.53 29.22	793.83
26217 175330	9/25/2024	ADAMS BROS. CONSTRUCTION LTD. 1-4-4020-2020 - LF - LATRINE I 1-4-4030-2015 - RECY - LATRII 1-1-1100-1102 - HST RECEIVA	TOILET RENTAL - CROFT TOILET RENTAL - CROFT HSTBIReb Tax Code	152.64 152.64 33.72	339.00
26218 5912	9/25/2024	AGRICULTURE FORESTRY CONSTRUCTION INC 1-4-3218-2070 - BH5 - REPAIR 1-1-1100-1102 - HST RECEIVA	BH #5 REPAIR HSTBIReb Tax Code	150.56 16.63	167.19
26219 183485	9/25/2024	AUDIO CINE FILMS INC. 1-4-2600-2015 - REC - EVENTS 1-1-1100-1102 - HST RECEIVA	DRIVE-IN MOVIES HSTBIReb Tax Code	819.17 90.48	909.65
26220 CI30010581	9/25/2024	DARCH FIRE 1-4-2000-7132 - FD - EQUIPME 1-1-1100-1102 - HST RECEIVA	WATER BACKPACK HSTBIReb Tax Code	279.84 30.91	310.75
26221	9/25/2024	ACE ARMOR			

Municipality of Magnetawan
List Of Accounts for Approval
Batch: 2024-00118 to 2024-00127

COMPUTER CHEQUE

Payment #	Date	Vendor Name	GL Account	GL Transaction Description	Detail Amount	Payment Amount
222			1-4-2010-2070 - TR510 - REPAI	UNDERCOATING	203.52	
			1-4-2031-2070 - TR531 - REPAI	UNDERCOATING	203.52	
			1-4-2014-2070 - TR514 - REPAI	UNDERCOATING	203.52	
			1-4-2018-2070 - TR520 REPAIF	UNDERCOATING	203.52	
			1-4-2021-2070 - TR521 - REPAI	UNDERCOATING	203.52	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	112.40	1,130.00
26222	9/25/2024	AIG INSURANCE COMPANY OF CANADA				
SEPTEMBER24			1-4-8010-1010 - PLN - WAGES	SEPTEMBER 2024 AD&D	1.94	
			1-4-1200-1010 - ADMIN - WAGI	SEPTEMBER 2024 AD&D	8.40	
			1-4-1300-1010 - TREAS - WAGI	SEPTEMBER 2024 AD&D	3.65	
			1-4-2000-1010 - FD - WAGES 8	SEPTEMBER 2024 AD&D	3.65	
			1-4-2100-1010 - CBO - WAGES	SEPTEMBER 2024 AD&D	2.70	
			1-4-3101-1010 - J - WAGES AN	SEPTEMBER 2024 AD&D	10.21	
			1-4-4020-1010 - LF - WAGES A	SEPTEMBER 2024 AD&D	3.38	
			1-4-7200-1010 - PARKS - WAG	SEPTEMBER 2024 AD&D	4.11	
			1-2-1000-1055 - BENEFITS PA	SEPTEMBER 2024 AD&D	0.81	38.85
26223	9/25/2024	Township Of Armour				
ARM 24-105			1-4-2200-2010 - BLEO - MATEF	JULY 2024 BYLAW HOUR	211.04	
			1-4-2200-1010 - BLEO - WAGE	JULY 2024 BYLAW HOUR	4,261.72	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	494.03	4,966.79
26224	9/25/2024	ARNSTEIN LAWN AND GARDEN COMPANY INC.				
01-144252			1-4-7200-2400 - PARKS - REPA	PARKS-MOWER PARTS	186.47	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	20.59	207.06
26225	9/25/2024	Bell Mobility				
538589007SEP			1-4-6250-2050 - FRIENDSHIP C	LANDFILL SURVEILLANCE	71.23	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	7.87	79.10
26226	9/25/2024	BELL MOBILITY INC				
50066875SEPT			1-4-4020-2420 - LF - LANDFILL	TOWER RENTAL - PW & F	59.89	
			1-4-4030-2420 - RECY - LANDF	TOWER RENTAL - PW & F	59.88	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	13.23	133.00
26227	9/25/2024	BKC INC.				
1706			1-4-2031-2070 - TR531 - REPAI	PUMP #511 REPAIR-INTAI	1,111.71	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	122.79	1,234.50
26228	9/25/2024	CGIS CENTRE				
45566			1-4-1200-2030 - ADMIN - CGIS	4TH QTR 2024 CGIS CON	5,192.23	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	573.50	5,765.73
26229	9/25/2024	CRAIG, BENJAMIN DAVID				
09062024			1-2-1000-1083 - ENTRANCE SE	ENTRANCE SECURITY DE	500.00	500.00
26230	9/25/2024	COMPUTER TECH CD				
SEPT13/24			1-4-1200-2130 - ADMIN - COMF	JUNE 2024 MONTHLY SEF	271.70	
			1-4-1200-2130 - ADMIN - COMF	JULY 2024 MONTHLY SEF	271.70	
			1-4-1200-2130 - ADMIN - COMF	AUGUST 2024 MONTHLY S	271.70	
			1-4-1200-2130 - ADMIN - COMF	SEPTEMBER 2024 MONTH	271.70	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	120.04	1,206.84
26231	9/25/2024	COMWAVE				

Municipality of Magnetawan
List Of Accounts for Approval
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COMPUTER CHEQUE

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
372781		1-4-1200-2050 - ADMIN - TELEI	VOIP LINES	52.37	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	5.78	58.15
26232	9/25/2024	CURRIE TRUCK CENTRE			
04407548S		1-4-3229-2070 - TR29 - REPAIF	TRUCK #29 REPAIRS	5,593.21	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	617.79	6,211.00
26233	9/25/2024	DEAN'S AUTO CARE			
25824		1-4-3220-2070 - TR20 - REPAIF	TRUCK #20 OIL CHANGE	108.81	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	12.02	120.83
26234	9/25/2024	DOUGLAS, BETTY			
09012024		1-3-5010-7500 - CEM - CEMETI	PLOTS A-41-3,4,5,6,7,8 RE	1,250.00	1,250.00
26235	9/25/2024	CINDY LEGGETT			
08312024		1-4-2600-2400 - REC - PROGR.	AUGUST 2024 FITNESS C	720.00	720.00
26236	9/25/2024	DESIGNED ROOFING			
8159		1-4-7300-8000 - HALL - CAPITA	HALL EXPENDITURES-RO	11,000.00	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	1,430.00	12,430.00
26237	9/25/2024	ECOVUE CONSULTING SERVICES			
24-2125-402		1-1-1100-2043 - A/R - KELLY	KELLY CONSENT	1,282.18	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	141.62	1,423.80
26238	9/25/2024	EAST PARRY SOUND VETERINARY SERVICE			
2024		1-4-2200-2010 - BLEO - MATEF	VETERINARY SERVICE	385.00	385.00
26239	9/25/2024	ENVIRONMENTAL 360 SOLUTIONS LTD.			
A-261193		1-4-7500-2010 - LOCKS - MATE	TOILET RENTAL - 4205 BII	173.25	
		1-4-7100-2400 - WHARFS - RE	TOILET RENTAL - 4205 BII	176.30	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	22.52	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	19.47	391.54
A-261811		1-4-7300-2400 - HALL - REPAIF	TOILET RENTAL-4304 HW	377.69	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	49.10	426.79
A-262171		1-4-7200-2010 - PARKS - MATE	TOILET RENTAL-6527 HW	176.30	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	19.47	195.77
A-262170		1-4-3700-2010 - PARKING - MA	TOILET RENTAL-130 SPAI	176.30	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	19.47	195.77
A-262179		1-4-7100-2400 - WHARFS - RE	TOILET RENTAL-60 AHMIC	176.30	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	19.47	195.77
			Payment Total:		1,405.64
26240	9/25/2024	FERRANTE, ROBERT STEVEN			
0323306		1-3-5010-7500 - CEM - CEMETI	BURIAL - AHMIC HARBOU	340.90	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	37.65	378.55
0323307		1-3-5010-7500 - CEM - CEMETI	BURIAL - PLOT B-70-3, CH	340.90	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	37.65	378.55
			Payment Total:		757.10
26241	9/25/2024	FIRST CHOICE LANDSCAPING			
2544		1-4-3011-3020 - A - RENTED E	FLOAT CASE BULLDOZEF	305.28	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	33.72	339.00
26242	9/25/2024	GREEN'S HAULAGE			
4788		1-4-3041-2010 - D1 - MATERIAI	GRAVEL PATCHING	1,101.08	

Municipality of Magnetawan
List Of Accounts for Approval
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COMPUTER CHEQUE

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
4642		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	121.61	1,222.69
		1-4-3041-2010 - D1 - MATERIAI	GRAVEL PATCHING	837.05	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	92.45	
				Payment Total:	929.50
26243	9/25/2024	HAMMOND BUS			2,152.19
17439		1-4-2600-2015 - REC - EVENTE	OCTOBER 14/2024 ISLANI	2,073.76	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	229.05	2,302.81
17427		1-4-2600-2015 - REC - EVENTE	MARCH 14/2025 SCIENCE	3,891.72	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	429.85	4,321.57
				Payment Total:	6,624.38
26244	9/25/2024	GREER GALLOWAY CONSULTING ENGINEERS			
29571		1-4-4020-8000 - LF - CAPITAL I	LANDFILL STORAGE SHE	2,544.00	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	281.00	2,825.00
26245	9/25/2024	PAUL, JENNY			
23		1-4-2600-2400 - REC - PROGR.	AUGUST 2024 FITNESS C	800.00	800.00
26246	9/25/2024	KIDD'S HOME HARDWARE BUILDING CENTRE			
2946995		1-4-3051-2010 - E1 - MATERIAI	SUPPLIES	18.28	
		1-4-4020-2080 - LF - SMALL TC	SUPPLIES	106.81	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	13.82	138.91
26247	9/25/2024	LAKELAND ENERGY LTD			
LE034232		1-4-3800-5012 - STREET - MAC	STREETLIGHT REPAIR	428.75	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	47.36	476.11
26248	9/25/2024	BRANDT, LAURA			
09042024		1-4-2600-2010 - REC - MATERI	MILEAGE	17.15	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	1.89	19.04
08302024		1-4-2600-2015 - REC - EVENTE	MILEAGE	28.18	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	3.11	31.29
09112024		1-4-2600-2015 - REC - EVENTE	MILEAGE	28.18	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	3.11	31.29
				Payment Total:	81.62
26249	9/25/2024	MAXTECH SYSTEMS			
2024-8011		1-4-3101-2400 - J - BUILDING M	VERKADA 3 YEAR CAMEF	7,625.76	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	842.29	8,468.05
26250	9/25/2024	MANULIFE FINANCIAL			
SEPTEMBER24		1-4-8010-1010 - PLN - WAGES	GROUP BENEFITS - SEPT	576.35	
		1-4-1200-1010 - ADMIN - WAGI	GROUP BENEFITS - SEPT	2,052.13	
		1-4-1300-1010 - TREAS - WAG	GROUP BENEFITS - SEPT	1,126.02	
		1-4-2000-1010 - FD - WAGES &	GROUP BENEFITS - SEPT	904.87	
		1-4-2100-1010 - CBO - WAGES	GROUP BENEFITS - SEPT	603.04	
		1-4-3101-1010 - J - WAGES AN	GROUP BENEFITS - SEPT	3,357.76	
		1-4-4020-1010 - LF - WAGES A	GROUP BENEFITS - SEPT	1,016.82	
		1-4-7200-1010 - PARKS - WAG	GROUP BENEFITS - SEPT	1,882.68	
		1-2-1000-1055 - BENEFITS PA	GROUP BENEFITS - SEPT	483.43	12,003.10
26251	9/25/2024	MAGNETAWAN GRILL AND GROC			
58139734		1-4-7600-2010 - HERITAGE - R	CLEANING SUPPLIES-MU	4.06	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	0.45	4.51
37006568		1-4-2600-2015 - REC - EVENTE	NOAA GALA	81.90	

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		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	3.14	85.04
54624232		1-4-2600-2015 - REC - EVENTE	NOAA GALA	12.18	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	1.35	13.53
			Payment Total:		103.08
26252	9/25/2024	MAGNETAWAN BUILDING CENTRE (PARKS)			
102-61155		1-4-7300-2010 - HALL - MATER	SUPPLIES	29.67	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	3.86	33.53
101-148449		1-4-7200-2400 - PARKS - REPA	SUPPLIES	45.76	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	5.06	50.82
103-133775		1-4-7300-2400 - HALL - REPAIF	SUPPLIES	33.98	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	4.42	38.40
103-133776		1-4-7200-2400 - PARKS - REPA	SUPPLIES	4.57	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	0.50	5.07
102-61289		1-4-7200-2012 - PARKS - FLOV	SUPPLIES	15.56	
		1-4-7300-2400 - HALL - REPAIF	SUPPLIES	22.48	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	2.92	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	1.72	42.68
102-61309		1-4-7300-2010 - HALL - MATER	SUPPLIES	47.69	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	6.20	53.89
102-59324		1-4-7300-2010 - HALL - MATER	SUPPLIES	10.79	
		1-4-7200-2400 - PARKS - REPA	SUPPLIES	45.74	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	1.40	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	5.06	62.99
102-59332		1-4-7200-2400 - PARKS - REPA	SUPPLIES	11.44	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	1.26	12.70
101-147907		1-4-7300-2010 - HALL - MATER	SUPPLIES	31.98	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	4.16	36.14
104-108581		1-4-7300-2400 - HALL - REPAIF	SUPPLIES	10.99	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	1.43	12.42
101-147739		1-4-7200-2010 - PARKS - MATE	SUPPLIES	33.40	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	3.69	37.09
102-60431		1-4-7300-2400 - HALL - REPAIF	SUPPLIES	15.96	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	2.07	18.03
102-60357		1-4-7300-2010 - HALL - MATER	SUPPLIES	221.25	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	28.76	250.01
101-147712		1-4-7300-2400 - HALL - REPAIF	SUPPLIES	171.39	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	22.28	193.67
102-60256		1-4-7200-2010 - PARKS - MATE	SUPPLIES	64.98	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	7.18	72.16
102-60148		1-4-7200-2010 - PARKS - MATE	SUPPLIES	16.47	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	1.82	18.29
102-60147		1-4-7300-2010 - HALL - MATER	SUPPLIES	22.49	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	2.92	25.41
101-144361		1-4-7300-2010 - HALL - MATER	SUPPLIES	188.87	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	24.55	213.42
			Payment Total:		1,176.72
26253	9/25/2024	MAGNETAWAN BUILDING CENTRE (ROADS)			
101-148158		1-4-3101-2010 - J - MATERIALS	SUPPLIES	9.66	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	1.06	10.72
104-108434		1-4-3101-2010 - J - MATERIALS	SUPPLIES	7.63	

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103-133160		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	0.85	8.48
		1-4-3101-2010 - J - MATERIALE	SUPPLIES	178.75	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	19.75	198.50
			Payment Total:		217.70
26254	9/25/2024	MAGNETAWAN BUILDING CENTRE (LANDFILL)			
104-108308		1-4-4030-2400 - RECY - REPAI	SUPPLIES	908.39	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	100.34	1,008.73
26255	9/25/2024	MATHEWS DINSDALE & CLARK LLP			
472990		1-4-1200-2215 - ADMIN - LEGA	UNION LEGAL FEES	615.14	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	67.95	683.09
26256	9/25/2024	MINISTER OF FINANCE			
3023082413121		1-4-2500-2010 - PROTECT - PC	JULY 2024 LSR POLICING	39,182.00	39,182.00
3022082416181		1-4-2500-2010 - PROTECT - PC	APRIL-JUNE 2024 LSR RE	-410.00	-410.00
			Payment Total:		38,772.00
26257	9/25/2024	MUSKOKA RENT ALL			
469864		1-4-7200-2400 - PARKS - REPA	PARKS SUPPLIES	91.48	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	10.11	101.59
26258	9/25/2024	CEDAR SIGNS			
INV/2024/3835		1-4-3101-2350 - J - SIGNAGE	SIGNAGE	896.16	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	98.98	995.14
INV/2024/3731		1-4-3101-2350 - J - SIGNAGE	SIGNAGE	155.45	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	17.17	172.62
			Payment Total:		1,167.76
26259	9/25/2024	JIM MOORE PETROLEUM			
653150		1-4-3101-2021 - J - PREMIUM C	PREMIUM GASOLINE	785.13	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	86.72	871.85
653149		1-4-3101-2022 - J - CLEAR DIE	CLEAR DIESEL	839.92	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	92.77	932.69
653151		1-4-3101-2023 - J - DYED DIES	DYED DIESEL	453.04	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	50.04	503.08
652738		1-4-3101-2021 - J - PREMIUM C	PREMIUM GASOLINE	938.21	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	103.63	1,041.84
652737		1-4-3101-2023 - J - DYED DIES	DYED DIESEL	746.45	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	82.45	828.90
652736		1-4-3101-2022 - J - CLEAR DIE	CLEAR DIESEL	1,925.71	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	212.70	2,138.41
			Payment Total:		6,316.77
26260	9/25/2024	M&L SUPPLY FIRE & SAFETY			
023349		1-4-2000-7130 - FD - EQUIPME	ANNUAL FLOW TESTING	1,565.07	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	172.87	1,737.94
26261	9/25/2024	MY-TECH INFORMATION TECHNOLOGY			
AUG2024		1-4-1200-2130 - ADMIN - COMF	AUGUST 2024 IT SERVICE	1,984.32	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	219.18	2,203.50
26262	9/25/2024	NEAR NORTH INDUSTRIAL SOLUTIONS			
95208		1-4-4020-2010 - LF - MATERIAL	LITHIUM COMPLEX GREA	73.27	
		1-4-4030-2010 - RECY - MATEF	LITHIUM COMPLEX GREA	73.26	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	16.19	162.72

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26263	9/25/2024	NEAR NORTH LABORATORIES INC.			
104498		1-4-4300-2010 - W-SYS - MATE	WATER TESTING-SEPTE	145.65	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	16.09	161.74
26264	9/25/2024	NORTHPOINT CATERING			
11645		1-4-2600-2015 - REC - EVENTS	2024 NYE GALA	1,928.67	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	213.03	2,141.70
26265	9/25/2024	OSBOURNE, KAMAR O'NEIL			
066247		1-4-7200-2020 - PARKS - SAFE	PARKS-KO BOOTS	155.68	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	17.20	172.88
26266	9/25/2024	Hydro One Networks			
2621AUG24		1-4-2006-2030 - AHMIC STATIC	60 AHMIC ST	50.30	
		1-4-7700-2030 - AHMIC - HYDR	60 AHMIC ST	95.54	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	15.39	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	6.86	168.09
6780AUG24		1-4-7205-2030 - P - HYDRO	6527 HWY 124	27.58	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	3.76	31.34
5146AUG24		1-4-3101-2029 - J - Hydro - 226	226 SIDERD 15 16 N	28.07	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	3.76	31.83
3087SEPT24		1-4-3800-5014 - STREET - AHM	00 HWY 124, AHMIC HARE	53.65	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	7.31	60.96
3189SEPT24		1-4-3800-5016 - STREET - ROC	14 CONCESSION LOT 18	32.76	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	4.20	36.96
			Payment Total:		329.18
26267	9/25/2024	ORKIN CANADA CORPORATION			
C-4787140		1-4-7300-2400 - HALL - REPAIF	4304 HWY 520 ORKIN CAF	306.10	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	39.79	345.89
C-4783475		1-4-7700-2400 - AHMIC - REPA	81 ALBERT ST ORKIN CAF	96.80	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	12.58	109.38
C-4783546		1-4-3101-2400 - J - BUILDING M	PUBLIC WORKS GARAGE	76.32	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	8.43	84.75
C-4783545		1-4-4020-2120 - LF - OFFICE	CHAPMAN LANDFILL ORK	45.79	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	5.06	50.85
C-4783544		1-4-4030-2120 - RECY - OFFIC	CROFT LANDFILL ORKIN	45.79	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	5.06	50.85
			Payment Total:		641.72
26268	9/25/2024	KEN BLACK			
06282025		1-4-2600-2015 - REC - EVENTS	2025 CANADA DAY DEPO:	200.00	200.00
12062024		1-4-2600-2015 - REC - EVENTS	CHRISTMAS TREE LIGHTI	200.00	200.00
			Payment Total:		400.00
26269	9/25/2024	WASTE CONNECTIONS OF CANADA INC.			
7113-00003452I		1-4-4010-4010 - GARBAGE - CI	AUGUST 2024 WASTE CO	2,018.15	
		1-4-4030-4012 - RECY - RECYC	AUGUST 2024 WASTE CO	2,473.47	
		1-4-4020-4022 - LF - RUBBISH/	AUGUST 2024 WASTE CO	14,102.62	
		1-4-4030-4014 - RECY - RECYC	AUGUST 2024 WASTE CO	9,128.12	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	3,062.04	30,784.40
26270	9/25/2024	PRIMEAU MULTIMEDIA LTD			
P-5958		1-4-2600-2015 - REC - EVENTS	OCTOBER 4/24 DRIVE IN I	6,034.38	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	666.52	6,700.90

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26271 63-283-435-2	9/25/2024	RUSSELL CHRISTIE LLP 1-4-1300-2010 - TREAS - TAXA 1-1-1100-1102 - HST RECEIVA	TAX ARREARS/SALES-GE HSTBIReb Tax Code	132.10 14.59	146.69
26272 RTO 2024-070	9/25/2024	TOWNSHIP OF RYERSON 1-4-2000-1500 - FD - REGIONA	TRAINING LEVY-3RD QTR	4,170.40	4,170.40
26273 10500	9/25/2024	RTP MECHANICAL LIMITED 1-4-7300-2400 - HALL - REPAIF 1-1-1100-1101 - HST RECEIVA	HEATING/COOLING UNIT HST100%Reb Tax Code	525.00 68.25	593.25
26274 2408-0212-784E	9/25/2024	SANDHILL NURSERY 1-4-5010-8000 - CEM - CAPITA 1-1-1100-1102 - HST RECEIVA	CHAPMAN CEMETERY BE HSTBIReb Tax Code	2,697.69 441.57	3,139.26
26275 13553 13554 13547 13548 13584 13583 13570	9/25/2024	SDB TRUCK & EQUIPMENT REPAIRS 1-4-3227-2070 - TR27 - REPAIF 1-1-1100-1102 - HST RECEIVA 1-4-3226-2070 - TR26 - REPAIF 1-1-1100-1102 - HST RECEIVA 1-4-3228-2070 - TR28 - REPAIF 1-1-1100-1102 - HST RECEIVA 1-4-3222-2070 - TR22 - REPAIF 1-1-1100-1102 - HST RECEIVA 1-4-3229-2070 - TR29 - REPAIF 1-1-1100-1102 - HST RECEIVA 1-4-7218-2070 - TR12 - REPAIF 1-1-1100-1102 - HST RECEIVA 1-4-3224-2070 - TR24 - REPAIF 1-1-1100-1102 - HST RECEIVA	TRUCK #27 MONTHLY INS HSTBIReb Tax Code TRUCK #26 MONTHLY INS HSTBIReb Tax Code TRUCK #28 MONTHLY INS HSTBIReb Tax Code TRUCK #22 MONTHLY INS HSTBIReb Tax Code TRUCK #29 MONTHLY INS HSTBIReb Tax Code PARKS MONTHLY INSPEC HSTBIReb Tax Code TRUCK #24 REPAIRS HSTBIReb Tax Code	152.64 16.86 152.64 16.86 152.64 16.86 152.64 16.86 152.64 16.86 86.50 9.55 666.53 73.62	169.50 169.50 169.50 169.50 169.50 96.05 740.15
				Payment Total:	1,683.70
26276 67561346 67569060 67415680 67475078	9/25/2024	STAPLES BUSINESS ADVANTAGE 1-4-1200-2010 - ADMIN - OFFIC 1-1-1100-1102 - HST RECEIVA 1-4-2100-2010 - CBO - MATERI 1-1-1100-1102 - HST RECEIVA 1-4-1200-2010 - ADMIN - OFFIC 1-1-1100-1102 - HST RECEIVA 1-4-1200-2010 - ADMIN - OFFIC 1-4-3101-2010 - J - MATERIALE 1-1-1100-1102 - HST RECEIVA	OFFICE SUPPLIES HSTBIReb Tax Code CBO - BINDERS HSTBIReb Tax Code OFFICE SUPPLIES HSTBIReb Tax Code OFFICE SUPPLIES OFFICE SUPPLIES OFFICE SUPPLIES HSTBIReb Tax Code	65.13 7.19 154.64 17.08 70.84 7.82 72.35 6.90 8.75	72.32 171.72 78.66 88.00
				Payment Total:	410.70
26277 C1302981	9/25/2024	SPECTRUM TELECOM GROUP LTD 1-4-2000-2053 - FD - COMMUN 1-4-3101-2053 - J - COMMUNIC 1-1-1100-1102 - HST RECEIVA	TOWER RENTAL - PW & F TOWER RENTAL - PW & F HSTBIReb Tax Code	208.61 208.61 46.08	463.30
26278 095054	9/25/2024	STRUDWICK, WAYNE ANDREW 1-4-3101-2020 - J - SAFETY SU 1-1-1100-1102 - HST RECEIVA	ROADS-WS BOOTS HSTBIReb Tax Code	180.11 19.89	200.00
26279	9/25/2024	SIGNCRAFT CANADA INC.			

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2898		1-4-2500-2030 - PROTECT - 91	911 #S	282.39	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	31.19	313.58
2866		1-4-3101-2350 - J - SIGNAGE	ROADS SIGNAGE	81.41	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	8.99	90.40
2881		1-4-2000-2010 - FD - MATERIA	PINE HILL THANK YOU SH	178.08	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	19.67	197.75
			Payment Total:		601.73
26280	9/25/2024	TRACKMATICS INC			
42447		1-4-7200-2045 - PARKS - GPS I	PARKS GPS MONTHLY MK	106.85	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	11.80	118.65
42452		1-4-2110-2045 - CBO VEHICLE	BUILDING - GPS MONTHL	35.62	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	3.93	39.55
42480		1-4-3101-2045 - J - GPS MONIT	ROADS GPS MONTHLY M	487.43	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	53.84	541.27
			Payment Total:		699.47
26281	9/25/2024	XEROX CANADA LTD			
F82796550		1-4-1200-2140 - ADMIN - COPY	AUGUST 2024 COPYING E	553.39	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	61.13	614.52
			Total COMPUTER CHEQUE:		849,273.47

ONLINE BANKING

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SEPT 13 AUG2024	9/13/2024	MINISTER OF FINANCE EFT			
		1-2-1000-1045 - EHT PAYABLE	AUGUST 2024 EMPLOYEF	3,294.53	3,294.53
SEPT 6 AUGUST2024	9/6/2024	OMERS EFT			
		1-2-1000-1022 - OMERS PAYAI	AUGUST 2024 OMERS RE	21,044.16	21,044.16
SEPT 6 AUG 16-31	9/6/2024	RECEIVER GENERAL			
		1-2-1000-1047 - CPP PAYABLE	AUGUST 16-31/24 PAYROI	5,642.36	
		1-2-1000-1048 - EI PAYABLE	AUGUST 16-31/24 PAYROI	1,624.89	
		1-2-1000-1049 - INCOME TAX F	AUGUST 16-31/24 PAYROI	8,737.91	16,005.16
AUG 16-31		1-2-1000-1047 - CPP PAYABLE	AUGUST 16-31/24 PAYROI	1,118.30	
		1-2-1000-1048 - EI PAYABLE	AUGUST 16-31/24 PAYROI	851.18	
		1-2-1000-1049 - INCOME TAX F	AUGUST 16-31/24 PAYROI	3,188.67	5,158.15
			Payment Total:		5,158.15
SEPT 6 09012024	9/6/2024	ROYAL BANK VISA EFT			
		1-4-1300-2310 - TREAS - BANK	RBC VISA-ANNUAL FEE	12.00	12.00
SEPT 6 49245	9/6/2024	ROYAL BANK VISA EFT			
		1-4-3101-2120 - J - OFFICE	NETSPECTRUM-ROADS II	101.71	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	11.23	112.94
169649684		1-4-3101-1310 - J - CONFEREN	WORKSITE SAFETY-TRAF	45.74	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	5.05	50.79
3620AUG24		1-4-4020-2120 - LF - OFFICE	BELL-LANDFILL OFFICE T	103.71	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	11.45	115.16
08312024		1-4-2600-2015 - REC - EVENTS	MUSIC IN THE PARK	639.05	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	70.59	709.64
9590669		1-4-2600-2010 - REC - MATERI	AMAZON-BOOKSHELF	203.51	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	22.48	225.99

Municipality of Magnetawan
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ONLINE BANKING

Payment #	Date	Vendor Name	GL Account	GL Transaction Description	Detail Amount	Payment Amount
9059440		1-4-1200-2130 - ADMIN - COMF	AMAZON-DOCKING STATI		128.60	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code		14.20	142.80
360198698		1-4-1000-1310 - COUNCIL - CO	GOTO MEETING-MONTHL		26.46	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code		2.92	29.38
8581062		1-4-2600-2015 - REC - EVENTS	AMAZON-DRIVE IN MOVIE		107.86	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code		11.92	119.78
8560229		1-4-7500-2010 - LOCKS - MATE	WALMART-PRINTS		8.53	
		1-4-7600-2010 - HERITAGE - R	WALMART-PRINTS		8.66	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code		1.11	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code		0.96	19.26
45993414		1-4-1200-2010 - ADMIN - OFFIC	SURVEY MONKEY-MONTH		111.87	111.87
48963		1-4-1200-2130 - ADMIN - COMF	NETSPECTRUM-PARK INT		106.80	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code		11.79	118.59
			Payment Total:			118.59
SEPT 6	9/6/2024	WORKPLACE SAFETY & INSURANCE BOARD - EF				
AUG24		1-2-1000-1046 - WSIB PAYABL	AUGUST 2024 WSIB REMI		5,863.38	5,863.38
SEPT 9	9/9/2024	LAKELAND POWER - EFT				
072644AUG24		1-4-6250-2030 - FRIENDSHIP C	130 SPARKS ST		111.70	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code		15.23	126.93
SEPT. 6	9/6/2024	ROYAL BANK VISA EFT				
469-5634718		1-4-2000-2010 - FD - MATERIA	HAIX-BOOT POLISH		189.17	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code		20.90	210.07
			Total ONLINE BANKING:			53,470.58

AUTOMATIC WITHDRAWAL

Payment #	Date	Vendor Name	GL Account	GL Transaction Description	Detail Amount	Payment Amount
SEPT 9	9/9/2024	LAKELAND POWER - EFT				
072642AUG24		1-4-2005-2030 - MAG STATION	81 ALBERT ST		131.14	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code		17.87	149.01
072693AUG24		1-4-7600-2030 - HERITAGE - H	4205 HWY 520		101.36	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code		13.82	115.18
073239AUG24		1-4-3800-5012 - STREET - MAC	MAGNETAWAN STREET L		561.94	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code		76.59	638.53
073252AUG24		1-4-7300-2030 - HALL - HYDR	4304 HWY 520		1,420.00	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code		228.75	1,648.75
076283AUG24		1-4-7200-2030 - PARKS - HYDF	4135 HWY 520 PARK		115.27	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code		15.71	130.98
077271AUG24		1-4-3800-5012 - STREET - MAC	SPARKS ST STLGT		116.02	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code		15.81	131.83
076598AUG24		1-4-7200-2030 - PARKS - HYDF	61 SPARKS ST		37.84	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code		5.15	42.99
			Payment Total:			2,857.27
			Total AUTOMATIC WITHDRAWAL:			2,857.27

Total CURR: 905,601.32

Date Printed
9/18/2024 3:35 PM

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Certified September 25, 2024

Mayor

Treasurer

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2024 -

BEING A BY-LAW TO REQUIRE APPLICANTS TO PRE-CONSULT WITH THE MUNICIPALITY PRIOR
TO SUBMITTING A PLANNING APPLICATION

WHEREAS the Council for the Municipality of Magnetawan passed By-law No. 2024-02 requiring Planning Act application to conduct a pre-consultation to amend by-laws passed under the *Planning Act*;

AND WHEREAS *Bill 185, Cutting Red Tape to Build More Homes Act, 2024* received Royal Assent removing the requirement of pre-consultation prior to the submission of a *Planning Act* complete application;

NOW THEREFORE BE IT RESOLVED the Council of the Corporation of the Municipality of Magnetawan repeals By-law No. 2024-02.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 25th day of September 2024.

THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN

Mayor

CAO/Clerk

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2024-

Being a By-law to confirm the proceedings of Special Meeting of Council September 11, 2024 and Meeting of Council September 25, 2024

WHEREAS Section 5(3) of the *Municipal Act, 2001, S.O. 2001, c.25*, as amended, requires a municipal Council to exercise a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS the Council of the Municipality of Magnetawan deems it desirable to confirm the proceedings of Council and to ratify decisions made at its meeting hereinafter set out;

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

1. Ratification and Confirmation

THAT the action of the Council of the Municipality of Magnetawan at its meeting for the aforementioned date(s) with respect to each motion, resolution and other action passed and taken by this Council at its meetings, except where otherwise required, is hereby adopted, ratified, and confirmed as if such proceedings and actions were expressly adopted and confirmed by its separate By-law.

2. Execution of all Documents

THAT the Mayor of the Council of the Municipality of Magnetawan and the proper officers of the Municipality of Magnetawan are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required, except where otherwise provided, and the Mayor and Clerk are hereby authorized and directed to execute all necessary documents and to affix the Corporate Seal of the Municipality to such documents.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 25th day of September 2024.

THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN

Mayor

CAO/Clerk

on desk September 25, 2024

Laura Brandt

From: Kerstin Vroom
Sent: September 24, 2024 8:28 AM
To: sdunnett2@gmail.com; Derek Young
Cc: Laura Brandt
Subject: RE: Personal Ban on Fireworks - Lake Cecebe, Municipality of Magnetawan

Good Morning Jacqueline!

Your correspondence will be on desk for the Council meeting on Wednesday and will become part of the public record.

I will let you know Council's decision.

Thanks!
Kerstin

From: j
Sent: September 23, 2024 8:09 PM
To: sdunnett2@gmail.com; Kerstin Vroom <Clerk@magnetawan.com>; Derek Young <dyoung@magnetawan.com>
Subject: Re: Personal Ban on Fireworks - Lake Cecebe, Municipality of Magnetawan

Dear Mayor Dunnett, Members of Council, Mr. Young and Ms. Vroom:

I had been hoping to be able to appear at your meeting Wednesday afternoon, but some commitments are keeping me in the City. I trust that my correspondence, and this email serve as sufficient notice of my request for consideration of a personal ban on fireworks, in lieu of in person attendance. In my previous correspondence I gave a first person account of what my family experienced as a result of the boathouse fire on Lake Cecebe Saturday,, August 31st. I understand the fire chief has determined 'inconclusive cause' and I understand that beyond personal accounts by the resident(s) and others???, any evidence of the cause of the blaze has been incinerated. Beyond the resident owners where the fire took place it would be helpful to know what others were interviewed in terms of what took place (no outreach was made to me).The photograph in Almaguin News does not convey the magnitude of the fire. Under separate cover, I am going to send a video account taken from our property, and recording my 911 call. I hope the video will transcribe for individual viewing in advance of the meeting. It certainly appears that improper use of fireworks was the cause of the blaze and if I am not incorrect, it has been disclosed that the fireworks were stored in the boathouse after the initial volley (another lake resident witnessed this).

My request is based on evidence that personal use of fireworks poses inordinate risk to public safety, public health, and property. One need only google "wildfires and fireworks" to see the mountain of data, scientific evidence and fact that there is a causal connection. This is not something that I think any municipality would want to facilitate, and in fact it seems that the municipality is not on the side of many others that have determined that this is too great a risk to assume and have instituted personal bans.

In terms of public safety, live embers carried across the lake and our property was littered with scorched leaves on roofs, decks and the forest floor. People on site at the fire were in the water which was probably not a wise thing to do given that gasoline and oil could have served as accelerants causing burns. The air was putrid from the burning fiberglass for hours and we did not have the benefit of airtight masks or breathing apparatus. Fireworks are composed of chemicals and what goes up in the air and lands in the lake are pollutants. Please ask yourself if you would like your children or grandchildren to be swimming in the lake following a fireworks display. Beyond that, Lake Cecebe's remaining forest, while subject to insect attack is declining and it has become heavily cottaged with 500k - 1M recreational and permanent homes. I know that insurance companies track fire incidents and base their willingness to provide coverage based on perceived risk. Ratepayers may very well find themselves in a situation where they cannot get insurance if it is known that the municipality permits personal use of fireworks. This is real, and no joke. Please give your broker a call to learn more about their approach.

It is still not clear to me how designating a few dates a year for personal use of fireworks is perceived to be a control measure. In the case of misuse or accidental fire caused by fireworks, is the impact and damage lessened by the fact that it occurred on a designated holiday rather than a Tuesday evening? Why would Seguin institute a total ban on Labour Day weekend when the fire rating was the same for both communities? You must know that residents on Lake Cecebe pay no mind whatsoever to the dates specified and regularly deploy fireworks on whatever evening fits their schedule. Public education (by the fireworks lobby) is fine, but many of those deploying fireworks on Lake Cecebe are banned from doing so in their permanent resident communities but have no respect or regard for the Municipality (sadly) or cottage neighbours at all. It seems to be 'open season' up north 365 days a year. It is my opinion that only a total personal ban, advertised widely, and enforced with commensurate fines will dampen and ideally, eliminate the risk.

I have enjoyed the fireworks put on by the Municipality and will continue to do so, but my intention is really to prevent anyone else from experiencing the distress and threat to person and property we suffered as a result of this fire and others that will surely result if a ban is not put in place. While I cannot be in attendance mid-week I can be in Magnetawan this weekend and would be pleased to meet with the Mayor, Council, and the Fire Chief to further discuss this important issue. I appreciate you bringing it forward for discussion, and again, appreciate the effort by the Fire Chief and Burks Falls and Magnetawan

volunteer fire fighters to mitigate what could have been a much worse incident and potential loss of life.

Sincerely,

Jacqueline Raaflaub

<https://climateinstitute.ca/news/fact-sheet-wildfires/>