



**Municipality of  
Magnetawan**

**COUNCIL MEETING MINUTES**

**September 25, 2024**

**1:00 pm**

The meeting of the Council of the Corporation of the Municipality of Magnetawan was held at the Magnetawan Community Centre on Wednesday September 25, 2024, with the following present:

Mayor Sam Dunnett  
Deputy Mayor John Hetherington  
Councillor Bill Bishop  
Councillor Jon Hind  
Councillor Brad Kneller

Staff: CAO/Clerk Kerstin Vroom and Deputy Clerk Recreation and Communications Laura Brandt were present for the entire meeting. Fire Chief Derek Young, Deputy Clerk Planning and Development Erica Kellogg and Public Works Superintendent Scott Edwards were present for their respective sections in the meeting.

**OPENING BUSINESS**

**1.1 Call to Order**

The meeting was called to order at 1:00 p.m.

**1.2 Adoption of the Agenda**

*RESOLUTION 2024-274 Hetherington-Bishop*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the agenda as presented.*

*Carried.*

**1.3 Disclosure of Pecuniary Interest**

Mayor Sam Dunnett stated that should anyone have a disclosure of pecuniary interest that they could declare the nature thereof now or at any time during the meeting.

**1.4 Adoption of the Previous Minutes**

*RESOLUTION 2024-275 Kneller-Hetherington*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the minutes of the Council meetings on September 4, 2024 and September 11, 2024, as copied and circulated.*

*Carried.*

## **DEPUTATION**

### **Cyndi Culbert, Ahmic Harbour Community Centre & Events**

*RESOLUTION 2024-276 Hetherington-Bishop*

*WHEREAS the Council of the Municipality of Magnetawan thanks Cyndi Culbert for her deputation Ahmic Harbour Community Centre & Events;*

*NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality gives approval Cyndi Culbert to set up and run a Committee, of which the members will be appointed by Council.*

*Carried.*

## **PLANNING ACT MEETING**

### **Consent Application – Jolic – 5993B Highway 520**

*RESOLUTION 2024-277 Bishop-Hind*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan recesses the regular meeting to hold a public meeting pursuant to Sections 53 of the Planning Act to consider a Consent Application for the creation of one new lot described as:*

- *Croft Con 8 PT LOT 18 42R-11003 Parts 15 & 19 (4944 030 00504300) commonly known as 5993B highway 124 (Jolic)*

*Carried.*

*RESOLUTION 2024-278 Kneller-Hetherington*

*WHEREAS the Municipality of Magnetawan received a request to support an application for consent for creation of one (1) new lot at Concession 8 PT Lot 18 42R-11003 Part 15 & 19 together with a right-of-way Township of CROFT (5993B Highway 124) Magnetawan, located on White's Road which is a privately owned and privately maintained road (Jolic 4944 030 0021020000) hereinafter referred to as "the Lands";*

*AND WHEREAS the applicant seeks to create a new lot which will have 94.3m (+/-) shoreline frontage and an area of 1.5ha (+/-). The retained lot will have 103m (+/-) of shoreline frontage and an area of 1.5ha (+/-) to which Council for the Municipality of Magnetawan provided a support in principle Resolution #2023-233;*

*AND WHEREAS the Municipal planning consultant has provided a report in support of the application with conditions;*

*NOW THEREFORE BE IT RESOLVED THAT the Committee of Adjustment for the Municipality of Magnetawan supports the consent application for the Lands subject to the following conditions;*

- *That the foregoing conditions be fulfilled within two years of the notice of decision;*
- *Draft Reference Plan to be approved by the Municipality prior to registration;*
- *Two (2) true certified paper copies of the registered plan and an electronic version for the proposed severed lot prepared by an Ontario Land Surveyor with a certification that it is a true copy be provided to the Municipality for review and approval which conforms substantially with the application as submitted;*
- *Draft copy of the deeds (with all schedules) to be approved by the Municipality prior to registration;*
- *A copy of the original executed transfer (deed) with all schedules be provided to the Municipality;*

- *Confirmation from the North Bay Mattawa Conservation Authority (NBMCA) that the proposed Severed and Retained Lots can be adequately serviced by individual on-site septic systems;*
- *Confirmation from the Ministry of Transportation of an entrance permit or access review if required for the severed lands;*
- *The Applicant create a legal-right-of way to the severed lot from the existing private road known as White's Road;*
- *Payment of all taxes, municipal legal fees, planning fees and fees as per the current Fees and Charges By-law, Park Land Dedication By-law and all other fees associated with the processing of this application;*
- *Entering into a Site Plan Agreement, to be registered on title, with the Municipality to implement the recommended measures contained in the Planning;*
- *That the Applicant enter into a Limited-Service Agreement with the Municipality to be registered on title.*

*Carried.*

*RESOLUTION 2024-279 Kneller-Bishop*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adjourns the Planning Act public meeting and returns to the regular meeting.*

*Carried.*

#### **STAFF REPORTS, MOTIONS AND DISCUSSION**

##### **2.1 Regional Fire Service Committee Minutes August 22, 2024, Terms of Reference & Report Regional Live Fire Burn Unit**

*RESOLUTION 2024-280 Bishop-Hetherington*

*WHEREAS the Council of the Municipality of Magnetawan receives and approves the Regional Fire Services Committee Minutes August 22, 2024, Terms of Reference & Report Regional Live Fire Burn Unit as presented;*

*AND WHEREAS the Council of the Municipality of Magnetawan supports moving forward with the Live Fire Burn Unit and the 2024 commitment of \$20,000 for the Magnetawan Fire Department as included in the 2024 Budget;*

*AND FURTHER THAT the Council of the Municipality of Magnetawan supports and approves the additional cost of this project in 2024 of \$76,211.69 split between the five departments for a share each of \$15,242.34 to be taken from the Fire Capital Expenditures (1-4-2000-8000) Account.*

*Carried.*

**2.2 Discussion Total Personal Fireworks Ban & Correspondence from Jacqueline Raaflaub & Aleem Kanji**

*RESOLUTION 2024-281 Bishop-Hetherington*

*WHEREAS there is Federal Legislation – Explosives 2013 which governs the use and sale of Fireworks in Canada;*

*AND WHEREAS the Council of the Municipality is in favour of posting educational messaging on the Municipal Website and Social Media platforms outlining the Federal rules and regulations, pertinent Municipal Bylaws governing fireworks including fines for contraventions as well as proper handling and disposal of fireworks;*

*NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the correspondence Total Personal Fireworks Ban for information purposes only.*

*Carried.*

**2.3 Report from Municipality of Magnetawan Integrity Commissioner Guy Giorno, Re: Dunnett 2024 ONMIC 12**

*RESOLUTION 2024-282 Kneller-Hetherington*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report from the Municipality of Magnetawan Integrity Commissioner Guy Giorno re: Dunnett 2024 ONMIC 12 information purposes only.*

*Carried.*

**2.4 Report from Deputy Clerk Erica Kellogg, Short-term Accommodation By-law**

*RESOLUTION 2024-283 Bishop-Hetherington*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report from Deputy Clerk Erica Kellogg Short-term Accommodation By-law for information purposes;*

*AND FURTHER THAT a bylaw on this matter will be brought forward to a future meeting for passing.*

*Carried.*

Direction was given to Staff to organize a special meeting regarding revisions to the Short-term Accommodation By-law.

**2.5 DRAFT Rescind By-law 2024-02 Require Applicants to Pre-Consult with the Municipality Prior to Submitting a Planning Application**

*RESOLUTION 2024-284 Hind-Kneller*

*WHEREAS the Council for the Municipality of Magnetawan passed By-law No.2024-02 requiring Planning Act applicants to complete a pre-consultation prior to the submission of a complete application;*

*WHEREAS Bill 185, Cutting Red Tape to Build More Homes Act, 2024 received Royal Assent removing Council's ability to impose mandatory pre-consultations prior to the submission of an application;*

*NOW THEREFORE BE IT RESOLVED that the Council for the Municipality of Magnetawan rescinds By-law No. 2024-02 and a By-law on this matter will be passed later in the meeting.*

*Carried.*

**2.6 Report from Public Works Superintendent Scott Edwards Award of RFP 2024-05 Road Needs Study**

*RESOLUTION 2024-285 Hetherington-Bishop*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report from Public Works Superintendent Scott Edwards, Award of RFP 2024-05 Road Needs Study and approves the recommendation contained therein to award the Request for Proposal to Acadia Engineering.*

*Carried.*

**2.7 Aileen Ireland, Algonquin Fine Foods – Land Use Application – Food Truck Placement**

*RESOLUTION 2024-286 Hetherington-Bishop*

*WHEREAS the Council of the Municipality of Magnetawan passed resolution 2024-113 approving the placement of the Food Truck for the 2024 season (May long weekend until Thanksgiving weekend);*

*AND WHEREAS Aileen Ireland, Algonquin Fine Foods has requested an extension of use; NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the request for the Food Truck to remain open as long as the weather permits with the Food Truck remaining partly on the small piece of municipality owned lands adjacent to the Commercial Village Property year round with the following conditions:*

- That the Food Truck be situated so that it does not impede the business of the Magnetawan Parks Department*

*Carried.*

**2.8 Correspondence from Julie Ferris, Request more Accessible Parking at Municipal Office/Community Centre**

*RESOLUTION 2024-287 Hetherington-Hind*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the correspondence from Julie Ferris, Request More Accessible Parking at Municipal Office/Community Centre and directs Staff to implement more accessible parking spots at the Municipal Office/Community Centre including the overflow parking lot.*

*Carried.*

**2.9 Report from Deputy Clerk Laura Brandt, 2024 New Years Eve Gala**

*RESOLUTION 2024-288 Bishop-Hetherington*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report from Deputy Clerk Laura Brandt, 2024 New Years Eve Gala and directs Staff to move forward with planning of the 2024 New Years Eve Gala with the proceeds of the event to be donated to the Community Enhancement Fund to help offset the costs of public beautification projects.*

*Carried.*

**2.10 Report from Deputy Clerk Laura Brandt, IT Services and Support Update**

*RESOLUTION 2024-289 Kneller-Hetherington*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report from Deputy Clerk Laura Brandt, IT Services and Support Update and authorizes Staff to enter into a three-year term agreement starting January 1, 2025 with Lake Country Office Solutions for IT Services and Support in the amount of \$28,140 annually plus HST;*

*AND FURTHER THAT Staff include \$6,000 in the 2025 Budget for a Microsoft 365 Review conducted by Edgeworx Solutions Inc.*

*Carried.*

**2.11 Report from Deputy Clerk Laura Brandt, Year End Report Locks and Heritage Museum Centre**

*RESOLUTION 2024-290 Bishop-Hetherington*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report from Deputy Clerk Laura Brandt, Year End Report Locks and Heritage Museum Centre;*

*AND FUTHER thanks the Summer Students for a job well done and approves a \$200 bonus for each student.*

*Carried.*

**MUNICIPAL BOARD AND COMMITTEE MINUTES**

**3.1 East Parry Sound Veterinary Committee Annual General Meeting Minutes  
March 19, 2024**

**3.2 District of Parry Sound Social Services Administration Board (DSSAB) Chief  
Administrative Officer's Report September 2024**

**3.3 Almaguin Highlands Health Centre (AHC) Minute September 5, 2024**

*RESOLUTION 2024-291 Kneller-Hetherington*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Municipal Boards and Committee Minutes as copied and circulated.*

*Carried.*

**CORRESPONDENCE**

**4.1 City of Brantford Legislative Amendments to Improve Municipal Codes of  
Conduct and Enforcement**

**4.2 Town of Tillsonburg Cellular Coverage Concerns**

**4.3 Village of Burks Falls Acknowledge Resolution 2924-262, 150 Huston Street**

**4.4 Thank you Burk's Falls Arts & Crafts Club NOAA Gala & Supporting the Arts**

**4.5 Thank You Magnetawan Agricultural Society Fall Fair**

**4.6 Chapman Memorial Sanctuary Columbarium Announcement Poster**

**4.7 Dinner & Drive-In Movie Event Poster**

**4.8 Seniors Free Intergenerational Field Trip Series Cruise Poster**

**4.9 ICYMI September 4, 2024**

*RESOLUTION 2024-292 Hetherington-Hind*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the correspondence items as copied and circulated.*

*Carried.*

*RESOLUTION 2024-293 Bishop-Hetherington*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan endorses and supports item 4.1 City of Brantford Legislative Amendments to Improve Municipal Codes of Conduct and Enforcement:*

*AND FURTHER THAT this resolution be circulated to the Honourable Doug Ford, Premier of Ontario, the Honourable Paul Calandra, Minister Municipal of Affairs and Housing (MMAH), the Honourable Doug Downey, Attorney General, the Honourable Charmaine Williams, Associate Minister of Women's Social Economic Opportunity, the Honourable Will Bouma, MPP, the Honourable Larry Brock, MP, the Federation of Northern Ontario Municipalities (FONOM), the Association of Municipalities of Ontario (AMO) and all Ontario Municipalities through AMCTO.*

*Carried.*

*RESOLUTION 2024-294 Hind-Kneller*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan endorses and supports item 4.2 Town of Tillsonburg Cellular Coverage Concerns;*

*AND FURTHER THAT this resolution be circulated to SWIFT, local telecommunications providers the Federation of Northern Ontario Municipalities (FONOM), the Association of Municipalities of Ontario (AMO) and all Ontario Municipalities through AMCTO.*

*Carried.*

**ACCOUNTS**

**5.1 Accounts in the amount of \$1,022,245.77**

*RESOLUTION 2024-295 Hetherington-Kneller*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the accounts in the amount of \$1,022,245.77 as presented.*

*Carried.*

**BY-LAWS**

**6.1 Rescind By-law 2024-02 Require Applicants to Pre-Consult with the Municipality Prior to Submitting a Planning Application**

*RESOLUTION 2024-296 Bishop-Hetherington*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan that the following by-laws are now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation, and engrossed in the by-law book:*

**6.1 Rescind By-law 2024-02 Require Applicants to Pre-Consult with the Municipality Prior to Submitting a Planning Application**

*Carried.*

**CLOSED SESSION**

In accordance with Section 239(2) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, Council shall proceed into Closed Session in order to address matters pertaining to:

- (b) personal matters about an identifiable individual, including municipal or local board employees

*RESOLUTION 2024-297 Hetherington-Hind*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan moves to a closed session at 1:50 pm pursuant to Section 239(2) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, Council shall proceed into Closed Session in order to address matters pertaining to:*

- (b) personal matters about an identifiable individual, including municipal or local board employees*

*Carried.*

*RESOLUTION 2024-298 Kneller-Hetherington*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan returns to open session at 2:15 pm.*

*Carried.*

**CONFIRMING BY-LAW AND ADJOURNMENT**

**7.1 Confirm the Proceedings of Council and Adjourn**

*RESOLUTION 2024-299 Hind-Kneller*

*BE IT RESOLVED by the Council of the Municipality of Magnetawan that the Confirming By-law is now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and engrossed in the by-law book;*

*AND FURTHER THAT, this meeting is now adjourned at 2:30 pm to meet again on Wednesday October 16, 2024, at 1:00 pm or at the call of the Chair.*

*Carried.*

Approved by:



Mayor



Clerk