



## AGENDA – Regular Meeting of Council

Wednesday, October 4 , 2023

1:00 PM

Magnetawan Community Centre

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- 1.2 Adoption of the Agenda
- 1.3 Disclosure of Pecuniary Interest
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- 197 4.11 ICYMI Council Highlights September 13, 2023

**ACCOUNTS**

198 5.1 Accounts in the amount of \$350,348.56

**BY-LAWS**

211 6.1 Zoning By-law Amendment Application - Zhang - 597 Fords Road

214 6.2 Temporary Use By-law - Coombes - 10 George Street

**CLOSED SESSION**

In accordance with Section 239(2) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, Council shall proceed into Closed Session in order to address matters pertaining to:

(e) litigation or potential litigation

(h) information explicitly supplied in confidence to the municipality

**CONFIRMING BY-LAW AND ADJOURNMENT**

216 7.1 Confirm the Proceedings of Council and Adjourn



**Municipality of  
Magnetawan**

**COUNCIL MEETING MINUTES**

**September 13, 2023**

**1:00 pm**

The meeting of the Council of the Corporation of the Municipality of Magnetawan was held at the Magnetawan Community Centre on Wednesday September 13, 2023, with the following present:

Mayor Sam Dunnett  
Deputy Mayor John Hetherington  
Councillor Bill Bishop  
Councillor Jon Hind  
Councillor Brad Kneller

Staff: CAO/Clerk Kerstin Vroom, Deputy Clerk Recreation and Communications Laura Brandt, and Deputy Clerk Planning and Development Erica Kellogg were present for the entire meeting. Public Works Superintendent Scott Edwards was present for his respective section in the meeting.

**OPENING BUSINESS**

**1.1 Call to Order**

The meeting was called to order at 1:00 p.m.

**1.2 Adoption of the Agenda**

*RESOLUTION 2023-259 Hetherington-Bishop*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the agenda as amended to defer item 2.2 DRAFT Short Term Accommodation Bylaw to a future meeting due to the threat of legal action received to provide our legal team an opportunity to review the documentation received from other legal counsel which is the typical process when threatened with a lawsuit.*

*Carried.*

**1.3 Disclosure of Pecuniary Interest**

Mayor Sam Dunnett stated that should anyone have a disclosure of pecuniary interest that they could declare the nature thereof now or at any time during the meeting.

#### **1.4 Adoption of the Previous Minutes**

*RESOLUTION 2023-260 Bishop-Hetherington*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the minutes of the meeting on August 23, 2023, as copied and circulated.*

*Carried.*

#### **PLANNING ACT MEETING**

**Minor Variance – Rainey – 4289 Highway 520**

*RESOLUTION 2023-261 Hind-Bishop*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan recesses the regular meeting to hold a public meeting pursuant to Sections 34 of the Planning Act to consider Zoning By-law Amendment Applications described as:*

- *Plan 319 PART Lot 5 W North Sparks Street, Municipally known as 4289 Highway 520, Municipality of Magnetawan (Rainey)*

*Carried.*

*RESOLUTION 2023-262 Bishop-Hind*

*WHEREAS a Minor Variance application from Robert and Ellie Mae Rainey – Plan 319 PT Lot 5 W North Sparks Street and municipality known as 4289 Highway 520, Municipality of Magnetawan (Roll #4944 020 00105400) Rainey - was received to seek relief from the Municipality of Magnetawan Zoning By-law 2001-26 as amended, Section 4.3.2 iii) for a front yard set back from 6 metres to 2 metres in order to accommodate an accessory deck; AND WHEREAS Council is satisfied the application meets the four tests of a Minor Variance;*

*NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan provisionally approves the Minor Variance with the following conditions:*

- *The construction and installation be substantially in compliance with the Plans submitted with the Application;*
- *Prior to construction all required building permits be obtained from the Municipal Chief Building Official.*
- *Confirmation from the Ministry of Transportation for the proposed structure and/or a copy of a Work Permit issued by the Ministry of Transportation;*
- *That all taxes and monies owing to the Municipality are paid to date; and*
- *Decrease the front yard required setback from 6 metres to 2 meters.*

*Carried.*

*RESOLUTION 2023-263 Hind-Hetherington*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adjourns the Planning Act public meeting and returns to the regular meeting.*

*Carried.*

**STAFF REPORTS, MOTIONS AND DISCUSSION**

**2.1 DRAFT Magnetawan Daycare Centre Inc. Lease for Ahmic Harbour Community Centre**

*RESOLUTION 2023-264 Kneller-Hind*

*WHEREAS the Council of the Municipality of Magnetawan passed motion 2023-193 agreeing to lease the Ahmic Harbour Community Centre to the Magnetawan Daycare Centre Inc;*

*AND WHEREAS the lease agreement is for 1 year at periods between 6 A.M. and 6 P.M., Monday through and inclusive of Friday during the Term, with option to renew.*

*AND WHEREAS the Municipality reserves to right to rent to third parties outside of these hours – including weekends -- with 72 hours written notice to the Magnetawan Daycare Centre;*

*AND WHEREAS Council receives the DRAFT lease and directs Staff to include language such that the Magnetawan Daycare Centre Inc can also utilize the space behind the building, accessed by the fire door, as a playground and storage equipment, to be fenced by the daycare and with a gate to the parking area;*

*NOW THEREFORE BE IT RESOLVED, that the Council of the Municipality of Magnetawan is in favour of entering into a e Lease Agreement substantially as attached and amended as directed;*

*AND FURTHER directs Staff to bring back a bylaw on this matter to a future meeting.*

Recorded Vote Called by Sam Dunnett

Bill Bishop	Yea	
Deputy Mayor John Hetherington	Yea	
Jon Hind	Yea	
Brad Kneller	Yea	
Mayor Sam Dunnett		Nay

*Carried.*

**~~2.2 DRAFT License and Regulate the Use of Short-Term Accommodation (STA) Properties Bylaw~~**

**2.3 Report from Deputy Clerk, Erica Kellogg, Short-Term Accommodation Third Party Monitoring**

*RESOLUTION 2023-265 Bishop-Hind*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report from the Deputy Clerk Planning and Development Erica Kellogg for Third Party Short-term Accommodation Monitoring and awards the service Agreement to Avenu - Option One Monitoring and Compliance in the amount of \$9,720 USD (\$13,280 CAD) plus required set up fees \$5,000 USD (\$6,831 CAD) for an initial one-year term with an option to renew for additional one-year terms;*

*AND HEREBY authorizes Staff to enter into a contract for same*

*Carried.*

**2.4 Consent Application – Wiens – CON 1, Part Lot 9 PLAN 42R-10938 Chapman**

**RESOLUTION 2023-266 Hind-Hetherington**

*WHEREAS the Municipality of Magnetawan received a request to support an application for consent for creation of 1 new lot located at CON 1, Part Lot 9 PLAN 42R-10938 CHAPMAN Magnetawan, which is a water access lot, (WEINS 4944 010 00105250) hereinafter referred to as "the Lands";*

*WHEREAS the Municipal planning consultant had provided a report indicating the application was absent a Lake Capacity Study that did not consider specifics of The Lands nor did it recommend mitigation measures for the adjacent property to the west;*

*AND WHEREAS the Council of the Municipality of Magnetawan deferred the application until the applicant provided site specific mitigation measures for The Lands and the proposed development:*

*AND THEREFORE Council for the Municipality of Magnetawan has received confirmation from RiverStone Environmental Solutions Inc. site specific mitigation measures for the proposed development;*

*NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan supports in principle the consent application for The Lands, which is valid only for a period of six (6) months; subject to the following conditions:*

*That the foregoing conditions be fulfilled within two years of the notice of decision of the Planning Board;*

*Draft Reference Plan to be approved by the Municipality prior to registration;*

*Two (2) true certified paper copies of the registered plan and an electronic version with a certification that it is a true copy be provided to the Municipality;*

*•Draft copy of the deeds (with all schedules) to be approved by the Municipality prior to registration;*

*A copy of the original executed transfer (deed) with all schedules be provided to the Municipality;*

*•Confirmation from the North Bay Mattawa Conservation Authority (NBMCA) that the proposed Severed and Retained Lots can be adequately serviced by individual on-site septic systems;*

*•Payment of all taxes, municipal legal fees, planning fees and fees as per the current Fees and Charges By-law, Park Land Dedication By-law and all other fees associated with the processing of this application;*

*•That the Applicant submit and obtain approval for a Zoning By-law Amendment to rezone the Severed lot and Retained Lot to the Shoreline Residential Exception Zoning to bring the lots into compliance with the Zoning By-law, including the application of increased setbacks (50 Meters) from the "other wetland" located on the Severed Lot;*

*•Applicant enter into a Limited Service Agreement with the Municipality to be registered on title;*

*•The Applicant enter into a Consent Agreement to be registered on title implementing the recommended measures of the RiverStone Environmental Solutions Inc. August 3,2023 letter.*

*Carried.*

**2.5 DRAFT Consent Agreement – Green – 121 Trails End Lane**

*RESOLUTION 2023-267 Kneller-Hetherington*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the DRAFT Consent Agreement – Green – 121 Trails End Lane as presented and the by-law on this matter will be passed later in the meeting.*

*Carried.*

**2.6 Report from Public Works Superintendent, Scott Edwards Recycling at the Municipal Landfills**

*RESOLUTION 2023-268 Kneller-Hetherington*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives and approves the report Recycling at the Municipal Landfills from Public Works Superintendent Scott Edwards and approves the recommendations contained therein to post signage with messaging at the landfills as well as update any Municipal social media platforms with the same messaging to ensure that unwanted electrical and gas/fuel powered items are at their life's end before placed in the Scrap Metal Section;*

*AND FURTHER THAT Landfill Staff be directed to encourage Residents to redirect the unwanted items and to donate them to other organizations like the Magnetawan Agricultural Society White Elephant Sale, give for free to neighbours who may want to repair them, and/or thrift stores, etc.*

*Carried.*

**2.7 Correspondence & Report from Public Works Superintendent Scott Edwards Magnetawan Watershed Land Trust Parking June 21, 2023**

*RESOLUTION 2023-269 Hetherington-Bishop*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report from Public Works Superintendent Scott Edwards and approves the recommendation contained therein to ensure that the Magnetawan Watershed Land Trust provide parking at the trail head of Old Man's Creek or to secure lands for suitable parking and/or relocate the entrance to the trail at their own risk.*

*Carried.*

**2.8 District of Parry Sound Municipal Association Fall Meeting 2023**

*RESOLUTION 2023-270 Kneller-Hetherington*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Correspondence District of Parry Sound Municipal Association 2023 Fall Meeting Friday September 29, 2023;*

*AND the following Council Members will attend the Fall Meeting in 2023*

*Jon Hind*

*Brad Kneller*

*John Hetherington*

*Carried.*

## **2.9 Verbal Update Habitat for Humanity**

*RESOLUTION 2023-271 Hind-Kneller*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Verbal Update Habitat for Humanity for information only.*

*Carried.*

## **2.10 Discussion Highway Closures – Parades, Community Events, Etc.**

*RESOLUTION 2023-272 Bishop-Hetherington*

*WHEREAS the Council of the Municipality of Magnetawan supports community events including the Canada Day Parade and Magnetawan Agricultural Fall Fair Parade;*

*AND WHEREAS due to current legislation and Ministry of Transportation policy an encroachment permit must be obtained to legally traverse and temporarily close a portion of Highway 520 running through the Village of Magnetawan as it is part of the Parade Route for these events;*

*AND WHEREAS historically the Municipality of Magnetawan has obtained these permits from the Ministry of Transportation without the Ontario Provincial Police being in attendance but aware of the event;*

*AND WHEREAS the Magnetawan Fire Department and Magnetawan Roads Department are qualified to temporarily close any roads located within the Municipality including a Provincial Highway in case of emergency;*

*AND WHEREAS due to OPP staffing complements and overwhelming requests from other surrounding communities that may be hosting events on the same day, assigning an Ontario Provincial Police Officer to these Community Events has the possibility of putting the Community at large at Risk;*

*AND WHEREAS fulfilling a paid duty request is voluntary and the cost of the paid duty request puts undue financial obligations on the ratepayers of our Municipality and non-profit organizations;*

*NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan respectfully asks the Ministry of Transportation to reconsider their policy and legislation regarding having Ontario Provincial Police Officers in attendance at Provincial Highway temporary closures for community events which includes parades in the Almaguin Region and to authorize the OPP to grant the authority for a temporary road closure to a member of the Fire Department and/or Roads Department;*

*AND FURTHER THAT this resolution be circulated to the Honourable Premier Doug Ford, MPP Graydon Smith, MP Scott Aitchson, the Ministry of Transportation and surrounding Municipalities.*

*Carried.*



**2.11 Discussion Canada Day 2024**

*RESOLUTION 2023-273 Hind-Kneller*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan direct Staff to host Magnetawan's Canada Day Celebration on Monday July 1<sup>st</sup>;  
AND FURTHER directs Staff to source any grant funding available to offset the costs of this event.*

*Defeated.*

Direction was given to Staff to host the Canada Day Celebration on Saturday June 29, 2024.

**2.12 Request from Magnetawan Community Centre Board Cabinets Community Centre Hallway**

*RESOLUTION 2023-274 Bishop-Hetherington*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the request from the Magnetawan Community Centre Board Cabinets Community Centre Hallway;*

*AND FURTHER approves the installation of the same length of base cabinets of the same likeness and quality of the current upper cabinets be installed in the Community Centre hallway directly below the Magnetawan Agricultural Society Trophy Case for their use as storage at no cost to the Municipality.*

*Carried.*

**2.13 Art Mural Designs Magnetawan Heritage Museum and Lions' Pavilion**

*RESOLUTION 2023-275 Bishop-Hetherington*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives and approves the Art Mural Designs Magnetawan Heritage Museum and Lions' Pavilion.*

*Carried.*

**2.14 Report from Deputy Clerk, Laura Brandt Year End Report Locks and Heritage Museum Centre & Summer Recreational Events**

*RESOLUTION 2023-276 Kneller-Hind*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives and approves the Year End Report Locks and Heritage Museum Centre & Summer Recreational Events from Deputy Clerk Laura Brandt;*

*AND FURTHER thanks the Summer Students for a job well done and approves a \$200 bonus for each student.*

*Carried.*

## MUNICIPAL BOARD AND COMMITTEE MINUTES

- 3.1 Central Almaguin Planning Board Minutes (CAPB) June 7, 2023
- 3.2 North Bay Parry Sound District Health Unit Board of Health Minutes June 28, 2023
- 3.3 Magnetawan Cemetery Board (MCB) Minutes August 9, 2023
- 3.4 Magnetawan Community Centre Board (MCCB) Minutes September 6, 2023

*RESOLUTION 2023-277 Hetherington-Hind*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Municipal Boards and Committee Minutes as copied and circulated.  
Carried.*

## CORRESPONDENCE

- 4.1 Correspondence from MPP Graydon Smith, Highway 520 Response from MTO
- 4.2 Ministry of Municipal Affairs and Housing, Building Faster Fund
- 4.3 OPP Distribution of Police Record Check Revenue to Municipalities
- 4.4 OPP MPB Financial Services Unit (OPP) April to June 2023 Detachment Revenues
- 4.5 Correspondence from Armour Township Mayor Rod Ward, MAHC Local Share Update
- 4.6 Correspondence from Ted McKenna Ahmic Lake Golf Course Rehabilitation
- 4.7 Seniors Free Dinner and Learn Event Wednesday October 11<sup>th</sup> Poster
- 4.8 ICYMI Council Highlights August 23, 2023

*RESOLUTION 2023-278 Bishop-Kneller*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the correspondence items as copied and circulated.  
Carried.*

## ACCOUNTS

- 5.1 Accounts in the amount of \$621,422.20

*RESOLUTION 2023-279 Kneller-Hetherington*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the accounts in the amount of \$621,422.20 as presented.  
Carried.*

## BY-LAWS

- 6.1 Deeming By-law Whiteside/Elen – 283 and 289 Holden Road
- 6.2 Regulate Dogs By-law
- 6.3 Trailer License By-law
- 6.4 Consent Agreement – Green – 121 Trails End Lane

*RESOLUTION 2023-280 Hind-Bishop*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan that the following by-laws are now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation, and engrossed in the by-law book:*

- 6.1 Deeming By-law Whiteside/Elen – 283 and 289 Holden Road
- 6.2 Regulate Dogs By-law
- 6.3 Trailer License By-law
- 6.4 Consent Agreement – Green – 121 Trails End Lane

*Carried.*

**CONFIRMING BY-LAW AND ADJOURNMENT**

**7.1 Confirm the Proceedings of Council and Adjourn**

*RESOLUTION 2023-281 Hind-Kneller*

*BE IT RESOLVED by the Council of the Municipality of Magnetawan that the Confirming By-law is now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and engrossed in the by-law book;  
AND FURTHER THAT, this meeting is now adjourned at 2:05 pm to meet again on Wednesday October 04, 2023, at 1:00 pm or at the call of the Chair.  
Carried.*

Approved by:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk

DRAFT



**Municipality of  
Magnetawan**

**COUNCIL MEETING MINUTES**

**September 19, 2023**

**10:00 am**

The meeting of the Council of the Corporation of the Municipality of Magnetawan was held at the Magnetawan Community Centre on Wednesday September 19, 2023, with the following present:

Mayor Sam Dunnett  
Deputy Mayor John Hetherington  
Councillor Bill Bishop  
Councillor Jon Hind  
Councillor Brad Kneller

Staff: CAO/Clerk Kerstin Vroom and Deputy Clerk Planning and Development Erica Kellogg were present for the entire meeting.

**OPENING BUSINESS**

**1. Call to Order**

The meeting was called to order at 10:00 a.m.

**2. Adoption of the Agenda**

*RESOLUTION 2023-282 Hind-Kneller*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the agenda as presented.*

*Carried.*

**3. Disclosure of Pecuniary Interest**

Mayor Sam Dunnett stated that should anyone have a disclosure of pecuniary interest that they could declare the nature thereof now or at any time during the meeting.

**4. Closed Session**

In accordance with Section 239(2) of the Municipal Act, 2001, S.O. 2001, c25, as amended, Council shall proceed into Closed Session in order to address matters pertaining to:

(e) litigation or potential litigation

*RESOLUTION 2023-283 Kneller-Hind*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan moves to a closed session at 10:15 am pursuant to Section 239(2) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, Council shall proceed into Closed Session in order to address matters pertaining:*

*(e) litigation or potential litigation*

*Carried.*

*RESOLUTION 2023-284 Bishop-Hetherington*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan returns to open session at 12:40 pm.*

*Carried.*

*RESOLUTION 2023-285 Kneller-Hetherington*

*NOW THEREFORE BE IT RESOLVED the Council of the Municipality of Magnetawan directs Staff to make the following revisions to the DRAFT Short-term Accommodation By-law;*

- *Remove Section 3.4 Minimum Distance;*
- *Remove Section 4.11 Corporations;*
- *Revise Section 6.1 i) Insurance;*
- *Revise Section 2.9 Number of Licenses to 170 (10% of current existing residential dwelling units);*
- *Revise By-law to clarify rental periods shall be no less than seven days and to exclude residential properties rented for three one-week consecutive rental periods within a calendar year.*

*Carried.*

Direction was given to Staff to create an application form, revise the bylaw as instructed and send to legal counsel for their review prior to presentation to Council at the October 25<sup>th</sup> meeting.

**6. Adjournment**

*RESOLUTION 2023-286 Kneller-Bishop*

*BE IT RESOLVED by the Council of the Municipality of Magnetawan that this special meeting of Council is now adjourned at 12:45 pm to meet again on Wednesday October 04, 2023, at 1:00 pm or at the call of the Chair.*

*Carried.*

Approved by:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk

**MUNICIPALITY OF MAGNETAWAN**

**NOTICE OF PUBLIC MEETING CONCERNING AN AMENDMENT TO  
THE MUNICIPALITY OF MAGNETAWAN ZONING BY-LAW NO. 2001-26**

**TAKE NOTICE** that the Council of The Corporation of the Municipality of Magnetawan will hold a Statutory Public Meeting to consider a proposed Zoning By-law Housekeeping Amendment, pursuant to Section 34(10) of the Planning Act, R.S.O. 1990, c.P.13.on:

**Wednesday, October 4<sup>th</sup>, 2023**

**At 1:00 p.m. in the Council Chambers, Municipality of Magnetawan Community Centre,  
4304 Highway #520, Ontario**

**Location of the Subject Lands**

The proposed Amendment applies to the entire Municipality of Magnetawan. Therefore, no Key Map has been provided.

**Purpose and Effect of the Proposed Zoning By-law Housekeeping Amendment**

The Municipality of Magnetawan is currently undertaking the process of updating the Municipality of Magnetawan Official Plan, which is with the Ministry of Municipal Affairs and Housing (MMAH) for their review. However, following a number of recent proposed policy changes from the Provincial Government, including proposed policy changes to the current Provincial Policy Statement (2020), the Official Plan update has been put on hold until the Provincial policy changes are implemented.

Following the update to the Official Plan, the Municipality will be required to do a fulsome update to their current Zoning By-law in order to align with the New Official Plan. However, this update cannot occur until the Official Plan is approved by Ministry of Municipal Affairs and Housing.

Since a number of parts of the current Zoning By-law require immediate modification to improve their effectiveness and clarity, the Municipality will be bringing forward a general Housekeeping Amendment to the By-law. The proposed Housekeeping Amendment to the Municipality of Magnetawan Zoning By-law No. 2001-26 proposes minor textual amendments to things such as: definitions, general provisions, etc. in order to create a more readable and effective Zoning By-law, and to ensure the By-law aligns with current planning policies (where possible). There are no changes proposed to existing Zoning Schedules, established zones, etc.

The formal Zoning By-law Update project will continue and a new Zoning By-law, which incorporates the proposed Housekeeping changes, as well as other larger changes from the current Zoning By-law, will be considered at a future date.

### **Representation**

If a person or public body would otherwise have an ability to appeal the decision of the Council of the Municipality of Magnetawan to the Ontario Land Tribunal but the person or public body does not make oral submissions at a public meeting or make written submissions to the Municipality of Magnetawan before the by-law is passed, the person or public body is not entitled to appeal the decision.

If a person or public body does not make oral submissions at a public meeting or make written submissions to the Municipality of Magnetawan before the by-law is passed, the person or public body may not be added as a party to the hearing of an appeal before the Ontario Land Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

**If you wish to be notified of the decision of the Municipality of Magnetawan on the proposed Housekeeping Amendment to the Zoning By-law, you must make a written request to the person at the address or email address provided below.**

### **Information**

For more information about this matter, including information about appeal rights, contact the person below. Additional information relating to the proposed Housekeeping Amendment to the Zoning By-law, including this Public Notice and the draft ZBA text (when prepared), is available for inspection at the Municipal Office in Magnetawan during regular office hours (see address below).

**Dated at the Municipality of Magnetawan this 12<sup>th</sup> day of September, 2023.**

Kent Randall  
Principal Planner (EcoVue Consulting Services Inc.)  
Municipal Planning Consultant  
EcoVue Consulting Services Inc.  
311 George Street North, Suite 200  
Peterborough, Ontario K9J 3H3  
Telephone 705-876-8343  
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## Planning Report

**To:** Mayor and Council, Municipality of Magnetawan

**From:** Kent Randall & Sarah Bale (EcoVue Consulting),  
Municipa Planning Consultants

**Subject:** Housekeeping Amendment to Zoning By-law No. 2001-26

**Property Location:** Municipality of Magnetawan

**EcoVue File No.:** 21-2125-02

**Date:** September 26, 2023

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### 1.0 Purpose

The purpose of this report is to provide a summary and recommendation related to a general housekeeping amendment to Zoning By-law No. 2001-26. The purpose of the amendment recommended in this report is to update the provisions contained in the Zoning By-law so that the By-law remains current, accurate and clear.

### 2.0 Recommendation

It is recommended that Council receive the report dated September 26, 2023 from EcoVue Consulting Services regarding a draft housekeeping amendment to Zoning By-law No. 2001-26, for all applicable lands within the municipality.

And that Council approve the proposed housekeeping amendment, in accordance with the draft by-law attached to this report; and

Further that Council consider the by-law to amend the Zoning By-law, as presented at the October 4, 2023 Council Meeting.

### 3.0 Background

The Municipality of Magnetawan Zoning By-law came into effect on November 1, 2001 and was updated (consolidated) on May 9, 2018.

Since 2001, there have been many site-specific amendments submitted by proponents to facilitate development approvals accordingly. Also, the Municipality has done some occasional housekeeping amendments (in 2002, 2003, 2012, and 2014).



Zoning By-laws are living documents that often require updates, such as housekeeping amendments and consolidations. These types of updates allow staff to review and address minor items such as typos, grammar and numerical mistakes, formatting, outdated or inconsistent provisions and incorporate approved Site-Specific Amendments.

Staff have identified the need for a housekeeping Zoning By-law Amendment. With the support of Council, Staff is seeking to undertake a housekeeping amendment to address implementation matters regarding the following: 1) Maximum building height for Accessory Structures; 2) Additional Dwelling Units; 3) Hunt Camps; 4) Tiny Homes; 5) Trailers and Campers, 6) Shipping Containers, 7) Shoreline Saunas; and 8) Short Term Accommodations. Many of these changes have been proposed as part of the Zoning By-law update.

#### 4.0 Analysis

A summary of the proposed changes included in the housekeeping amendment are provided below:

Proposed Zoning By-law Amendment	Staff Explanation
<b>Part 1 – General Provisions</b>	
<p>Amend Section 3.1(c) "Lot Coverage and Height" as follows:</p> <p style="padding-left: 40px;">c) Lot Coverage and Height</p> <p style="padding-left: 80px;">i. Delete: <i>"The total lot coverage of all accessory buildings and structures, excluding swimming pools, shall not exceed 5 per cent of the lot area nor shall the height of any accessory building or structure exceed 6 metres except where a second storey is permitted the accessory building may be 8.5 metres in height."</i></p> <p style="padding-left: 80px;">ii. Replace with: <i>"The total lot coverage of all accessory buildings and structures, excluding swimming pools, shall not exceed 5 per cent of the lot area nor shall the height of any accessory building or structure exceed 5.0 metres except where otherwise permitted."</i></p>	<p>The height regulations for one and two storey accessory buildings and structures will be amended to improve consistency throughout the By-law between the general provisions and those that are more specific for garages, boathouses, gazebos and guest cabins. Generally speaking, the height of a one-storey accessory structure is now limited to 5.0 metres and that of a two-storey structure (garage) is limited to 7.6 metres.</p>

Proposed Zoning By-law Amendment	Staff Explanation
<p>Amend Section 3.1 (g) (i) d) (Boathouses), as follows:</p> <p>From:</p> <p style="padding-left: 40px;"><i>d) Maximum height 6 metres</i></p> <p>Replace with:</p> <p>d) Maximum height 5 meters.</p> <p>Delete Section 3.1 (g) (ii) Two storey boathouses in its entirety.</p>	<p>As detailed above, the amendments related to the height provisions for accessory structures and buildings are intended to eliminate inconsistencies throughout the By-law. This particular amendment removes the provisions for a 2-storey boathouse and amends the provisions regulating height for a one-storey boathouse to 5 metres. This change in the permitted height will still provide flexibility to builders while eliminating the potential for living space in a second storey. More generally, this amendment eliminates the possibility for permitting two-storey boathouses.</p>
<p>Amend Section 3.1 (h) "Garages or Other Accessory Buildings or Accessory Structures" as follows:</p> <p>Add new subsection after subsection ii):</p> <p><i>"iii) Height</i></p> <p><i>Notwithstanding any other provisions of this by-law to the contrary, a detached garage shall have a maximum height of 7.6 metres, provided all other applicable provisions of this by-law are met."</i></p>	<p>This change will improve clarity regarding the height limitations for garages. Staff have indicated this is currently a grey area with no specific height except for the general "where a second storey is permitted the accessory building may be 8.5 metres in height", which will be revised to 5 metres (3.1 c) except for garages.</p>



Proposed Zoning By-law Amendment	Staff Explanation
<p>Amend Section 3.1 (h) (i) (interior side yard for garages or other accessory buildings or accessory structures), as follows:</p> <p>Delete:</p> <p><i>"i) Interior Side Yard</i></p> <p><i>Where such accessory building or accessory structure is located in an interior side yard, and is 6 metres or less in height, the minimum setback to the interior side lot line shall be 1.5 metres."</i></p> <p>Replace with:</p> <p><i>"i) Interior Side Yard</i></p> <p><i>Where such accessory building or accessory structure is located in an interior side yard, and is 5.0 metres or less in height, the minimum setback for the interior side lot line shall be 1.5 metres."</i></p>	<p>As detailed above, the amendments related to the height provisions for accessory structures and buildings are intended to eliminate inconsistencies throughout the By-law.</p> <p>This particular amendment changes the height requirement embedded within the provision for interior side yard setback such that the height requirement is consistent with the height provision for single-storey accessory buildings and structures.</p>

Proposed Zoning By-law Amendment	Staff Explanation
<p>Amend Section 3.1 (h) (ii) (rear yard for garages or other accessory buildings or accessory structures), as follows:</p> <p>Delete:</p> <p><i>“ii) Rear Yard</i></p> <p><i>Where such accessory building or accessory structure is located in a rear yard and is 6 metres or less in height, the minimum setback to the rear lot line shall be 1.5 metres except, where the rear lot line abuts a municipally maintained road, it shall not be closer than 10 metres to the rear lot line.”</i></p> <p>Replace with:</p> <p><i>“ii) Rear Yard</i></p> <p><i>Where such accessory building or accessory structure is located in a rear yard and is 5.0 metres or less in height, the minimum setback to the rear lot line shall be 1.5 metres except, where the rear lot line abuts a municipally maintained road, it shall not be closer than 10 metres to the rear lot line.”</i></p> <p>Delete Section 3.1 (k) (v) - for the purpose of determining the number of Guest Cabins on a lot, the second storey of a habitable boathouse or other accessory building shall be considered a Guest Cabin;</p> <p>Replace with: Section 3.1 (k) v) :</p> <p><i>For the purpose of determining the number of Guest Cabins on a lot, the second storey of a habitable boathouse that existed as of January 1, 2023, or other accessory building shall be considered a Guest Cabin;,”</i></p>	<p>As detailed above, the amendments related to the height provisions for accessory structures and buildings are being recommended to fix inconsistencies throughout the By-law.</p> <p>This particular amendment changes the height requirement embedded within the provision for rear yard setback such that the height requirement is consistent with the height provision for single-storey accessory buildings and structures.</p> <p>To acknowledge existing two storey boathouses permitted as per previous bylaw.</p>



Proposed Zoning By-law Amendment	Staff Explanation
<p>Amend Section 3.1 (accessory buildings, structures and uses) by adding a new subsection (l), after subsection (k) as follows:</p> <p>Add: <i>"l) Shoreline Saunas</i></p> <p><i>A Shoreline Sauna is a permitted accessory building which may be located in any required front yard of a lot abutting a shoreline provided:</i></p> <ul style="list-style-type: none"> <li><i>i) Minimum setback of 4.5 metres is maintained from the normal or maintained high water mark;</i></li> <li><i>ii) A minimum setback of 4.5 metres is maintained from the side lot lines;</i></li> <li><i>iii) The structure does not exceed 10 square metres in floor area;</i></li> <li><i>iv) The height of the structure does not exceed 4.2 metres; and</i></li> <li><i>v) Approval is obtained from any government agency having jurisdiction."</i></li> </ul>	<p>To provide clarity and include provisions for Shoreline Saunas as permitted accessory buildings. Including provisions for shoreline saunas such as minimum setbacks is important due to the fact that they may pose unique safety issues for adjoining property owners (e.g., external fireplaces) and these structures generally do not require building permit due to minimal (less than 10 m<sup>2</sup>) floor area.</p>

Amend Section 3.6 as follows:

Delete: "3.6 Dwelling Units on a Lot

*Unless specified elsewhere in this By-law, no more than one dwelling unit shall be permitted on a lot.*

*For the purposes of determining the number of dwelling units on a lot, the second storey of a habitable boathouse, where equipped with cooking and sanitary facilities shall be considered as a second dwelling unit.*

*On the lands abutting a navigable waterway, where a lot has at least 19- metres of frontage, a second dwelling unit is permitted provided that there is not more than one sleeping cabin on the lot".*

Replace with: "3.6 Additional Dwelling Units

*Additional Dwelling Units are permitted within the Rural Residential (RR) Zone; the Shoreline Residential (RS) Zone; the Village Residential (RV) Zone; the Multiple Residential (RM) Zone; the Residential Mobile Home (RMH) Zone; and the Rural (RU) Zone.*

*A maximum of two (2) Additional Dwelling Units (one (1) attached and one (1) detached) may be permitted in association with a single detached dwelling, semi-detached dwelling, or townhome dwelling in accordance with the regulations specified by the Zone category in which the Additional Dwelling Unit is permitted. For the purposes of determining the number of dwelling units on a lot, the second storey of an existing habitable boathouse, where equipped with cooking and sanitary facilities shall be considered as an Additional Dwelling Unit (detached).*

a) Additional Dwelling Unit (Attached)

- i) *A maximum of one Additional Dwelling Unit (attached) shall be permitted within the same building as a single detached dwelling or semi-*

This amendment ensures that the Zoning By-law conforms to the requirements of the *Planning Act* which were put into effect by Bill 108.

The Council of each local municipality is required to ensure that the by-laws passed under section 34 give effect to the above-mentioned policies. The Official Plan currently permits accessory apartments and garden suites in all designations that permit a residential use as long as adequate access (roads), sewage, and water service capacity are available. In order to conform with the changes made under Bill 108, a housekeeping amendment to the Zoning By-law is necessary to bring these policies into effect.

- detached dwelling, with or without an Additional Dwelling Unit (detached);*
- ii) The Additional Dwelling Unit (attached) shall be built in accordance with all relevant regulations within both the Building Code and Fire Code;*
  - iii) The owner of the principal dwelling shall demonstrate to the satisfaction of the North Bay Mattawa Conservation Authority (or alternative) that the individual sewage disposal system has sufficient capacity to accommodate the additional flows from the unit;*
  - iv) The gross floor area of the Additional Dwelling Unit (attached) shall be limited to a minimum of 450 sq ft to a maximum of 50 percent of the gross floor area of the primary dwelling unit, measured prior to the development of the Additional Dwelling Unit (attached).*
  - v) An Additional Dwelling Unit (attached) shall only be accessed via an existing residential vehicular entrance;*
  - vi) An Additional Dwelling Unit (attached) shall not be permitted within the regulated floodplain area; and*
  - vii) A minimum of one (1) parking space shall be provided for the exclusive use of the occupier(s) of the secondary dwelling unit.*

**b) Additional Dwelling Unit (Detached)**

- i) The Additional Dwelling Unit (detached) shall only be permitted in whole or in part of a building which is accessory to, and subordinate to a single detached dwelling, or semi-detached dwelling, on the same lot, and with or without one Additional Dwelling Unit (attached);*
- ii) On the lands abutting a navigable waterway, where a lot has at least 180 metres of frontage, an additional dwelling unit (detached) is permitted in a rear yard, provided that there is not more than one (1) sleeping cabin on the lot;*

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| <ul style="list-style-type: none"> <li>iii) <i>Where two (2) or more single detached dwellings exist upon a lot, an Additional Dwelling Unit (detached) is not permitted within an accessory structure;</i></li> <li>iv) <i>An Additional Dwelling Unit (detached) may not be located more than 50 metres from the Principal or Main Building;</i></li> <li>v) <i>The Additional Dwelling Unit (detached) may not be larger than 70% of the ground floor area of the principal dwelling unit;</i></li> <li>vi) <i>The maximum height of the Additional Dwelling Unit (detached) shall be 9.0 metres;</i></li> <li>vii) <i>An Additional Dwelling Unit (detached) shall not be permitted within the regulated floodplain area;</i></li> <li>viii) <i>The Additional Dwelling Unit (detached) shall not be severed from the lot containing the single detached dwelling, or semi-detached dwelling;</i></li> <li>ix) <i>A minimum of one (1) parking space shall be provided for the exclusive use of the occupier(s) of the Additional Dwelling Unit (detached);</i></li> <li>x) <i>MDS I shall apply to any new Additional Dwelling Unit (detached);</i></li> <li>xi) <i>The Additional Dwelling Unit (detached) shall be built in accordance with all relevant regulations of both the Building Code and Fire Code;</i></li> <li>xii) <i>The owner of the principal dwelling shall demonstrate to the satisfaction of the North Bay Mattawa Conservation Authority (or alternative) that the individual sewage disposal system has sufficient capacity to accommodate the additional flows from the unit;</i></li> <li>xiii) <i>The additional Dwelling Unit (detached) shall be placed upon a permanent footing/foundation; and,</i></li> <li>xiv) <i>Tenants of an Additional Dwelling Unit (detached) must not be required to access the unit through the primary dwelling unit. As</i></li> </ul> |  |
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Proposed Zoning By-law Amendment	Staff Explanation
<p><i>such, an Additional Dwelling Unit (detached) must have direct pedestrian access from a public street or laneway. A direct pedestrian access may be by an unobstructed walkway that is built in accordance with the requirements of the Accessibility for Ontarians with Disabilities Act.”</i></p>	
<p>Amend Section 3 “General Provisions” by adding a new subsection (3.1# – Hunt Camps) after Section 3.11 “Home Industry” as follows:</p> <p><i>“3.1# Hunt Camps</i></p> <p><i>Hunt camps are permitted in the Rural (RU) Zone subject to the following:</i></p> <ul style="list-style-type: none"> <li><i>i. A minimum floor area of 10 square metres;</i></li> <li><i>ii. A maximum lot coverage of 50 square metres;</i></li> <li><i>iii. A maximum height of 5 metres;</i></li> <li><i>iv. A maximum floor area of 65 square metres (approx. 700 sq ft);</i></li> <li><i>v. A hunt camp must be a minimum of 100 metres from an existing dwelling or public road;</i></li> <li><i>vi. A hunt camp shall not include servicing (septic system or well);</i></li> <li><i>vii. A hunt camp is only permitted where a building permit for a dwelling unit is not available; and</i></li> <li><i>viii. The provision of municipal road services on unopened road allowances or private rights-of-way will not be available.</i></li> </ul>	<p>To include general provisions for Hunt Camps in the Zoning By-law including a maximum floor area of 700 square metres.</p> <p>The majority of these provisions were also included in the draft Zoning By-law as part of the comprehensive review/update.</p>

Amend Section 3 (General Provisions) by adding a new subsection (3.3# – Tiny Homes) after subsection 3.32 (Trailers and Campers) as follows:

Add: “3.3# Tiny Homes

*A tiny home may be located on a Residential property in accordance with the following:*

- i. No tiny home shall be smaller than 17.5 m<sup>2</sup> (188ft<sup>2</sup>), which is the minimum required size set out in the Ontario Building Code;*
- ii. A tiny home shall not exceed 50 m<sup>2</sup> (538 ft<sup>2</sup>);*
- iii. The structure must be located on permanent foundations with the running gear and towing equipment removed;*
- iv. If the space is to be designed as an open concept, meet the minimum requirements, set out in Table X (A);*
- v. If the space is to be divided by walls, each room/space must mee the minimum sizes for rooms and spaces, set out in Table X (B);*
- vi. A tiny home must also have necessary servicing such as water and sewage;*
- vii. A tiny home must comply with the health and safety requirements of the Ontario Building Code; and*
- viii. A tiny home may be occupied by any person regardless of whether the primary residential unit is occupied by the owner of the property.*

With the increasing popularity of Tiny Homes, it is important to include regulations in the Zoning By-law to ensure that issues of proper servicing, health and safety are addressed during development.

**Table X (A). Minimum space requirements for open-concept design.**

<b>Room or space:</b>	<b>Minimum required floor area:</b>	
<i>Combined sleeping, living and dining areas and kitchen space</i>	<i>13.5 m<sup>2</sup> (145 ft<sup>2</sup>)</i>	
<i>Bathroom</i>	<i>Enough space for sink, toilet and shower stall or bath. Could be as little as 3.0 m<sup>2</sup> (32 ft<sup>2</sup>)</i>	
<i>Laundry</i>	<i>1.0 m<sup>2</sup> (11 ft<sup>2</sup>)</i>	

*Relevant Building Code provisions – Division B, Subsections 9.5.4 to 9.5.9 and 9.31.4.2*



Proposed Zoning By-law Amendment	Staff Explanation																
<p><b>Table X (B). Minimum sizes for separated spaces.</b></p> <table border="1" data-bbox="170 525 803 1648"> <thead> <tr> <th data-bbox="170 525 555 682"><b>Room or space:</b></th> <th data-bbox="561 525 803 682"><b>Minimum required floor area:</b></th> </tr> </thead> <tbody> <tr> <td data-bbox="170 690 555 756">Living Area</td> <td data-bbox="561 690 803 756">13.5 m<sup>2</sup> (145 ft<sup>2</sup>)</td> </tr> <tr> <td data-bbox="170 764 555 1050">Dining Area</td> <td data-bbox="561 764 803 1050">Enough space for sink, toilet and shower stall or bath. Could be as little as 3.0 m<sup>2</sup> (32 ft<sup>2</sup>)</td> </tr> <tr> <td data-bbox="170 1058 555 1123">Kitchen</td> <td data-bbox="561 1058 803 1123">1.0 m<sup>2</sup> (11 ft<sup>2</sup>)</td> </tr> <tr> <td data-bbox="170 1131 555 1260">Combined living, dining and kitchen areas in a one-bedroom unit</td> <td data-bbox="561 1131 803 1260">11 m<sup>2</sup> (118.4 ft<sup>2</sup>)</td> </tr> <tr> <td data-bbox="170 1268 555 1354">Master bedroom (without built-in closet)</td> <td data-bbox="561 1268 803 1354">9.8m<sup>2</sup> (95 ft<sup>2</sup>)</td> </tr> <tr> <td data-bbox="170 1362 555 1449">Other bedrooms (without built-in closet)</td> <td data-bbox="561 1362 803 1449">7 m<sup>2</sup> (75 ft<sup>2</sup>)</td> </tr> <tr> <td data-bbox="170 1457 555 1648">Bathroom</td> <td data-bbox="561 1457 803 1648">Enough space for sink, toilet and shower stall or bath</td> </tr> </tbody> </table> <p data-bbox="186 1701 787 1774"><i>Relevant Building Code provisions – Division B, Subsections 9.5.4 to 9.5.9 and 9.31.4.2”</i></p>	<b>Room or space:</b>	<b>Minimum required floor area:</b>	Living Area	13.5 m <sup>2</sup> (145 ft <sup>2</sup> )	Dining Area	Enough space for sink, toilet and shower stall or bath. Could be as little as 3.0 m <sup>2</sup> (32 ft <sup>2</sup> )	Kitchen	1.0 m <sup>2</sup> (11 ft <sup>2</sup> )	Combined living, dining and kitchen areas in a one-bedroom unit	11 m <sup>2</sup> (118.4 ft <sup>2</sup> )	Master bedroom (without built-in closet)	9.8m <sup>2</sup> (95 ft <sup>2</sup> )	Other bedrooms (without built-in closet)	7 m <sup>2</sup> (75 ft <sup>2</sup> )	Bathroom	Enough space for sink, toilet and shower stall or bath	
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Proposed Zoning By-law Amendment	Staff Explanation
<p>Section 3.32 “Trailer and Campers” is hereby deleted and replaced with the following:</p> <p><i>“3.3# Trailers and Campers</i></p> <p><i>One tent trailer, a travel trailer or a truck camper may be located and used on a vacant lot for recreational use, within the Rural (RU), Agricultural (A) and Rural Residential (RR) Zones, where the trailer is licensed by the Municipality and;</i></p> <ul style="list-style-type: none"> <li><i>i) it is not located within 30 metres of the shoreline;</i></li> <li><i>ii) the appropriate sanitary facilities are provided on site in accordance with the requirements for a habitable building; and,</i></li> <li><i>iii) the trailer or truck camper is roadworthy and is legally capable of being towed on a public roadway.”</i></li> </ul>	<p>This provision has been altered slightly from the current provision – the section that permits accessory structures such as decks has been removed in order to reflect the temporary nature of the habitable trailer use.</p>



Amend Section 3.27 to highlight the common term “shipping” as well as including parameters on buffering and aesthetics,

*Storage containers shall only be permitted within the following zones: Rural (RU), Rural Residential (RR), Agricultural (A), General Industrial (MX), Extractive Industrial (MX), Disposal Industrial (MD), Institutional (I) and General Commercial (CG). Notwithstanding the provisions of this By-law, storage containers shall adhere to the provisions of Section 3 (Accessory Buildings, Structures and Uses) and shall be used exclusively for the storage of goods and materials and may not be used to accommodate work areas, shops, office uses or retail sales. Storage containers shall not be permitted to locate within the front yard or exterior side yard.*

Replace with:

**“3.## Storage / Shipping Containers**

*Storage/shipping containers shall only be permitted within the following zones: Rural (RU), Rural Residential (RR), Agricultural (A), General Industrial (MX), Extractive Industrial (MX), Disposal Industrial (MD), Institutional (I) and General Commercial (CG).*

*Notwithstanding the provisions of this By-law, storage containers shall adhere to the provisions of Section 3 (Accessory Buildings, Structures and Uses) and shall be used exclusively for the storage of goods and materials and may not be used to accommodate work areas, shops, office uses or retail sales. Storage containers shall not be permitted to locate within the front yard or exterior side yard.”*

*Storage/Shipping Containers shall be subject to the following regulations:*

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| <ul style="list-style-type: none"> <li>i) <i>A shipping or storage container shall be permitted as an accessory building within Municipality in accordance with the following:</i></li> <li>ii) <i>The container shall be restricted to storage only. It shall not be used as a dwelling or for any gainful occupation.</i></li> <li>iii) <i>The container meets all provisions of Section 3.1 of this By-law.</i></li> <li>iv) <i>A maximum of one (1) container shall be permitted within Residential Zones.</i></li> <li>v) <i>A maximum of two (2) containers shall be permitted within Commercial and Industrial Zones.</i></li> <li>vi) <i>Containers shall not be stacked on top of another.</i></li> <li>vii) <i>Containers shall not exceed the length of 12 metres.</i></li> <li>viii) <i>Containers shall comply with the Ontario Building Code, where applicable.</i></li> <li>ix) <i>Containers shall be buffered from adjacent properties with a visual barrier, either fence or tree line, to the same height of the container.</i></li> <li>x) <i>Shall be maintained in good condition free from rust, peeling paint and any other form of visible deterioration."</i></li> </ul> |  |
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Proposed Zoning By-law Amendment	Staff Explanation
<p>Amend Section 3 (General Provisions) by adding a new subsection 3.3# (Short Term Accommodations) after subsection new 3.3# Tiny Homes as follows:</p> <p><i>“3.3# Short Term Accommodations</i></p> <p><i>One Short Term Accommodation per property, as defined herein and within the Municipality, and may be permitted within the Agricultural (A), Rural (RU), Rural Residential (RR), Shoreline Residential (RS) and Village Residential (RV) Zones and shall be subject to a licensing system under the Municipal Act.</i></p>	<p>With the increasing popularity of Short-term Accommodations (e.g., Air BnB) it is important to include provisions for this particular land use in the Zoning By-law and to differentiate this land use from similar land uses such as Bed and Breakfast Establishments and hotels due to the (potential) distinct land use impacts within residential areas (noise, traffic, garbage, etc.).</p>





Proposed Zoning By-law Amendment	Staff Explanation
<p>Amend Section 4.2.3 (Additional Dwelling Units) as follows:</p> <p>Delete: <i>“4.2.3 Additional Dwelling Units</i></p> <p><i>Where a lot has at least 180 metres of frontage on Lake Ahmic, Cecebe Lake or the Magnetawan River a second dwelling unit is permitted.”</i></p> <p>Replace with: <i>“4.2.3 Additional Dwelling Units</i></p> <ul style="list-style-type: none"> <li><i>i) Where a lot has at least 180 metres of frontage on a waterbody, including Lake Ahmic, Cecebe Lake or the Magnetawan River, an Additional Dwelling Unit (detached) is permitted in the rear yard subject to the provisions of Section 3.6 (b);</i></li> <li><i>ii) Additional Dwelling Units (detached) are not permitted within shoreline storage structures (i.e., boathouses);</i></li> <li><i>iii) Additional Dwelling Units (attached) are permitted subject to the provisions of Section 3.6 (a).</i></li> </ul>	<p>The provision limiting Additional Dwelling Units (detached) to lots on Lake Ahmic, Cecebe Lake or the Magnetawan River with at least 180 metres of frontage was revised to be more generally inclusive of any waterfront lot since all waterfront properties have similar considerations with respect to land use impacts within the shoreline environment. This section was also amended to only permit detached Additional Dwelling Units within the rear yard of a lot with a frontage of at least 180 metres.</p> <p>The provision was also revised to specifically prohibit Additional Dwelling Units within shoreline storage buildings such as boathouses. If a lot has less than 180 metres of frontage, the by-law will only permit an Additional Dwelling Unit (attached).</p> <p>These amendments also require the addition of a definition for the Term “Shoreline Storage Structure” (Please see proposed amendments to Section 5 of the Zoning By-law, Definitions).</p>



Proposed Zoning By-law Amendment	Staff Explanation
<p>Amend Section 5 (Definitions), Term 23 (Bed and Breakfast Establishment) as follows:</p> <p><i>Delete:</i></p> <p><i>“A detached dwelling wherein no more than 3 guest rooms are made available for temporary accommodation of the traveling or vacationing public. Such an establishment may offer light meals to those persons temporarily residing at the establishment. A Bed and Breakfast Establishment shall not include a restaurant or a Tourist Establishment.”</i></p> <p><i>Replace with:</i></p> <p><i>“A detached dwelling wherein no more than 3 guest rooms are made available for temporary accommodation of the traveling or vacationing public. Such an establishment may offer light meals to those persons temporarily residing at the establishment. A Bed and Breakfast Establishment shall not include a restaurant, a Tourist Establishment or Short-term Accommodation.”</i></p>	<p>This amendment of the definition of Bed and Breakfast Establishment is to ensure that Short Term Accommodations are excluded from the definition of Bed and Breakfast so that these land uses can be differentiated from one another.</p> <p>This also ensures that Short Term Accommodations are not necessarily permitted where Bed and Breakfast Establishments are permitted. This is necessary since Short Term Accommodations are usually located in residential neighbourhoods and have unique land use impacts.</p>

Amend Section 5 (Definitions), Term 67 ( Dwelling Unit, Accessory) as follows:

Delete:

67	<i>Dwelling Unit, Accessory</i>	<i>A dwelling unit accessory to and located within or attached to a main building used for a permitted non-residential use on the same lot and occupied either by the owner of such lot or by a person employed thereon.</i>
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Replace with:

67	<i>Dwelling Unit, Additional (Attached)</i>	<i>A self-contained dwelling unit with kitchen and bathroom facilities within a single detached or semi-detached dwelling on the same lot that accommodates the primary dwelling unit.</i>
	<i>Dwelling Unit, Additional (Detached)</i>	<i>A self-contained dwelling unit with kitchen and bathroom facilities within an accessory building on the same lot that accommodates the primary single detached or semi-detached dwelling unit but does not include a boathouse.</i>

To complete the housekeeping amendments associated with regulating Additional Dwelling Units in the municipality, the definition of “accessory dwelling unit” requires revisions to differentiate between an “attached” and “detached” units as referred to in the regulations.

Amend Section 5 (Definitions), Term 109 (Hotel) as follows:

Delete:

109	Hotel	<p><i>A building, group of buildings or parts thereof that provide sleeping accommodation for the travelling public or for recreational purposes, with or without accessory restaurants, banquet halls, facilities for the temporary exhibition and sale of goods on an intermittent basis, dining rooms premises licensed under The Liquor License Act, and includes any establishment containing guest rooms which is defined as a "hotel" in the Hotel Registration of Guests Act, R.S.O. 1990, c.17, and shall also include a motel or hostel, but does not include any residential or rooming house use.</i></p>
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Replace with:

This recommended amendment of the definition of "Hotel" ensures that "Short Term Accommodations" are excluded from the definition of Hotel. This is necessary to differentiate these land uses from one another.

Short Term Accommodations are usually located in residential neighbourhoods and have unique land use impacts that need to be regulated through the Zoning By-law or licensing by-law (under the Municipal Act). By comparison, hotels are usually located in commercial areas where the land use impacts of short-term sleeping accommodations do not have the same impact on surrounding land use(s).



Proposed Zoning By-law Amendment			Staff Explanation
109	Hotel	<p><i>A building, group of buildings of parts thereof that provide sleeping accommodation for the travelling public or for recreational purposes, with or without accessory restaurants, banquet halls, facilities for the temporary exhibition and sale of goods on an intermittent basis, dining rooms premises licensed under The Liquor License Act, and includes any establishment containing guest rooms which is defined as a "hotel" in the Hotel Registration of Guests Act, R.S.O. 1990, c.17, and shall also include a motel or hostel, but does not include any residential or rooming house use or short term accommodation use, as defined in this By-law.</i></p>	

Proposed Zoning By-law Amendment			Staff Explanation						
<p>Amend Section 5 (Definitions), Term 141 (Mobile Home) as follows:</p> <p>Delete:</p> <table border="1"> <tr> <td>141</td> <td>Mobile Home</td> <td><i>Any dwelling that is designed to be mobile and constructed or manufactured to provide a permanent residence for one or more persons certified in accordance with C.S.A. Standard Z240 or 241, but does not include a travel trailer or tent trailer or trailer otherwise designed.</i></td> </tr> </table> <p>Replace with:</p> <table border="1"> <tr> <td>141</td> <td>Mobile Home</td> <td><i>Any dwelling that is designed to be mobile and constructed or manufactured to provide a permanent residence for one or more persons certified in accordance with C.S.A. Standard Z240 or 241, but does not include a tiny home, travel trailer or tent trailer or trailer otherwise designed.</i></td> </tr> </table>			141	Mobile Home	<i>Any dwelling that is designed to be mobile and constructed or manufactured to provide a permanent residence for one or more persons certified in accordance with C.S.A. Standard Z240 or 241, but does not include a travel trailer or tent trailer or trailer otherwise designed.</i>	141	Mobile Home	<i>Any dwelling that is designed to be mobile and constructed or manufactured to provide a permanent residence for one or more persons certified in accordance with C.S.A. Standard Z240 or 241, but does not include a tiny home, travel trailer or tent trailer or trailer otherwise designed.</i>	<p>Many tiny homes are designed to be mobile with wheels and landing gear. Amending the definition of "Mobile Home" helps to discern a Tiny Home from a Mobile Home, and ensure that Tiny Homes are not considered Mobile Homes. Tiny Homes are permitted wherever residential uses are permitted and should not be restricted to the Residential Mobile Home (RMH) Zone.</p> <p>The general provisions regarding Tiny Homes require that the structure is located on permanent foundations with the running gear and towing equipment removed.</p>
141	Mobile Home	<i>Any dwelling that is designed to be mobile and constructed or manufactured to provide a permanent residence for one or more persons certified in accordance with C.S.A. Standard Z240 or 241, but does not include a travel trailer or tent trailer or trailer otherwise designed.</i>							
141	Mobile Home	<i>Any dwelling that is designed to be mobile and constructed or manufactured to provide a permanent residence for one or more persons certified in accordance with C.S.A. Standard Z240 or 241, but does not include a tiny home, travel trailer or tent trailer or trailer otherwise designed.</i>							

Amend Section 5 (Definitions), by adding a new Term (Shoreline Storage Building) after Term 222 (Sewage) as follows:

Add:

223	Shoreline Storage Building	<p><i>A shed, boathouse, dryland boathouse, boatport or other similar storage building used for the berthing or sheltering of watercraft, watercraft related equipment, or the safekeeping of personal items, which is built or anchored near the shoreline of a navigable waterway or on land. For the purposes of this definition, a shoreline storage building shall not include living quarters for human habitat and shall not be used for the storage of motor vehicles, other than watercrafts. The maximum height of a shoreline storage building shall be 5 metres except where otherwise permitted. A gazebo, pumphouse,</i></p>
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The addition of a new Term (“Shoreline Storage Building”) and its associated definition is necessary to ensure that the regulations that were added (above) regarding the prohibition of Additional Dwelling Units (detached) in shoreline structures is clear.



Proposed Zoning By-law Amendment				Staff Explanation
			<i>or sauna shall not be considered as a shoreline storage building.</i>	





Proposed Zoning By-law Amendment		Staff Explanation			
<p>Section 5 (Definitions), Term 2## (Short Term Accommodation) is hereby added after Term 223 (Shoreline Storage Building) (and the rest of the Terms thereafter re-numbered), as follows:</p> <table border="1"> <tr> <td style="text-align: center; vertical-align: middle;">224</td> <td style="text-align: center; vertical-align: middle;"><i>Short-term Accommodation</i></td> <td> <p><i>Means the commercial use of a residential Dwelling Unit that offers a place of accommodation or temporary residence, or occupancy by way of concession, permit, lease, license, rental agreement or similar arrangement whether written or verbal, for no fewer than twenty-eight (28) consecutive calendar days throughout all or part of the year. Short-term Accommodation uses shall not mean a motel, hotel, bed and breakfast establishment, tourist establishment, tourist cabin establishment, or similar commercial accommodation use.</i></p> </td> </tr> </table>		224	<i>Short-term Accommodation</i>	<p><i>Means the commercial use of a residential Dwelling Unit that offers a place of accommodation or temporary residence, or occupancy by way of concession, permit, lease, license, rental agreement or similar arrangement whether written or verbal, for no fewer than twenty-eight (28) consecutive calendar days throughout all or part of the year. Short-term Accommodation uses shall not mean a motel, hotel, bed and breakfast establishment, tourist establishment, tourist cabin establishment, or similar commercial accommodation use.</i></p>	
224	<i>Short-term Accommodation</i>	<p><i>Means the commercial use of a residential Dwelling Unit that offers a place of accommodation or temporary residence, or occupancy by way of concession, permit, lease, license, rental agreement or similar arrangement whether written or verbal, for no fewer than twenty-eight (28) consecutive calendar days throughout all or part of the year. Short-term Accommodation uses shall not mean a motel, hotel, bed and breakfast establishment, tourist establishment, tourist cabin establishment, or similar commercial accommodation use.</i></p>			

Proposed Zoning By-law Amendment	Staff Explanation			
<p>Section 5 (Definitions), Term 2## (Tiny Home) is hereby added after renumbered Term 249 (Theatre) (and the rest of the Terms thereafter re-numbered), as follows:</p> <table border="1" data-bbox="188 611 797 947"> <tr> <td data-bbox="188 611 282 947">250</td> <td data-bbox="282 611 414 947">Tiny Home</td> <td data-bbox="414 611 797 947">A ground-oriented permanent dwelling that is detached, and non-motorized, small in size (less than 50m<sup>2</sup>) and using a compact design.</td> </tr> </table>	250	Tiny Home	A ground-oriented permanent dwelling that is detached, and non-motorized, small in size (less than 50m <sup>2</sup> ) and using a compact design.	
250	Tiny Home	A ground-oriented permanent dwelling that is detached, and non-motorized, small in size (less than 50m <sup>2</sup> ) and using a compact design.		

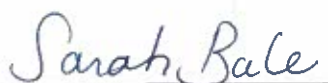
**5.0 Recommendations**

That the proposed housekeeping amendments, in accordance with the draft by-law attached to this report, be **approved**.

Respectfully Submitted,  
**ECOVUE CONSULTING SERVICES INC.**

  
\_\_\_\_\_  
J. Kent Randall B.E.S. MCIP RPP  
Township Planning Consultant



  
\_\_\_\_\_  
Sarah Bale M.Sc., M.E.S. (Planning)  
Township Planning Consultant

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2023-

Being a By-law to make minor housekeeping changes to Zoning By-law No. 2001-26

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**WHEREAS** By-law No. 2001-26 as amended is the Zoning By-law of the Corporation of the Municipality of Magnetawan; and

**AND WHEREAS** there are certain housekeeping changes required, and Council deems it appropriate to make these minor changes related to additional dwelling units; and to improve and clarify provisions related to building height; and

**AND WHEREAS** authority is granted pursuant to Sections 34 of the Planning Act, R.S.O. 1990 to enact such amendments;

**NOW THEREFORE** be it enacted as a By-law of the Corporation of the Municipality of Magnetawan the following:

1. Section 3.1 (c) is hereby deleted and replaced by the following:

*"c) Lot Coverage and Height*

*The total lot coverage of all accessory buildings and structures, excluding swimming pools, shall not exceed 5 per cent of the lot area nor shall the height of any accessory building or structure exceed 5.0 metres except where otherwise permitted."*

2. Section 3.1 (g) (i) (d) is hereby deleted and replaced by the following:

*"d) Maximum height 5.0 metres."*

*Delete Section 3.1 (g) (ii) Two storey boathouses in its entirety.*

3. A new subsection (iii) is hereby added to Section 3.1 (h) after subsection (ii):

*"iii) Height*

*Notwithstanding any other provisions of this by-law to the contrary, a detached garage shall have a maximum height of 7.6 metres, provided all other applicable provisions of this by-law are met."*

4. Section 3.1 (h) (i) is hereby deleted and replaced by the following:

*"i) Interior Side Yard*

*Where such accessory building or accessory structure is located in an interior side yard, and is 5.0 metres or less in height, the minimum setback for the interior side lot line shall be 1.5 metres."*

5. Section 3.1 (h) (ii) is hereby deleted and replaced by the following:

*"(ii) Rear Yard*

*Where such accessory building or accessory structure is located in a rear yard and is 5.0 metres or less in height, the minimum setback to the rear lot line shall be 1.5 metres except, where the rear lot line abuts a municipally maintained road, it shall not be closer than 10 metres to the rear lot line."*

6. Section 3.1 (k) v) is hereby deleted and replaced with the following:

*"v) for the purpose of determining the number of Guest Cabins on a lot, the second storey of a habitable boathouse that existed as of January 1, 2023, or other accessory building shall be considered a Guest Cabin; and,"*

7. A new subsection (l) is hereby added to Section 3.1 after subsection (k) as follows:

*"l) Shoreline Saunas*

*A shoreline sauna is a permitted accessory building which may be located in any required front yard of a lot abutting a shoreline provided:*

- i) Minimum setback of 4.5 metres is maintained from the normal or maintained high water mark;*
- ii) A minimum setback of 4.5 metres is maintained from the side lot lines;*
- iii) The structure does not exceed 10 square metres in floor area;*
- iv) The height of the structure does not exceed 4.2 metres; and*
- v) Approval is obtained from any government agency having jurisdiction."*

8. Section 3.6 is hereby deleted and replaced with the following:

*"3.6 Additional Dwelling Units*

*Additional Dwelling Units are permitted within the Rural Residential (RR) Zone; the Shoreline Residential (RS) Zone; the Village Residential (RV) Zone; the Multiple Residential (RM) Zone; the Residential Mobile Home (RMH) Zone; and the Rural (RU) Zone.*

*A maximum of two (2) Additional Dwelling Units (one (1) attached and one (1) detached) may be permitted in association with a single detached dwelling, semi-detached dwelling, or townhome dwelling in accordance with the regulations specified by the Zone category in which the Additional Dwelling Unit is permitted. For the purposes of determining the number of dwelling units on a lot, the second*

*storey of an existing habitable boathouse, where equipped with cooking and sanitary facilities shall be considered as an Additional Dwelling Unit (detached).*

*a) Additional Dwelling Unit (Attached)*

- i) A maximum of one Additional Dwelling Unit (attached) shall be permitted within the same building as a single detached dwelling or semi-detached dwelling, with or without an Additional Dwelling Unit (detached);*
- ii) The Additional Dwelling Unit (attached) shall be built in accordance with all relevant regulations within both the Building Code and Fire Code;*
- iii) The owner of the principal dwelling shall demonstrate to the satisfaction of the North Bay Mattawa Conservation Authority (or alternative) that the individual sewage disposal system has sufficient capacity to accommodate the additional flows from the unit;*
- iv) The gross floor area of the Additional Dwelling Unit (attached) shall be limited to a minimum of 450 sq ft to a maximum of 50 percent of the gross floor area of the primary dwelling unit, measured prior to the development of the Additional Dwelling Unit (attached).*
- v) An Additional Dwelling Unit (attached) shall only be accessed via an existing residential vehicular entrance;*
- vi) An Additional Dwelling Unit (attached) shall not be permitted within the regulated floodplain area; and*
- vii) A minimum of one (1) parking space shall be provided for the exclusive use of the occupier(s) of the secondary dwelling unit.*

*b) Additional Dwelling Unit (Detached)*

- i) The Additional Dwelling Unit (detached) shall only be permitted in whole or in part of a building which is accessory to, and subordinate to a single detached dwelling, or semi-detached dwelling, on the same lot, and with or without one Additional Dwelling Unit (attached);*
- ii) On the lands abutting a navigable waterway, where a lot has at least 180 metres of frontage, an additional dwelling unit (detached) is permitted in a rear yard, provided that there is not more than one (1) sleeping cabin on the lot;*

- iii) *Where two (2) or more single detached dwellings exist upon a lot, an Additional Dwelling Unit (detached) is not permitted within an accessory structure;*
- iv) *An Additional Dwelling Unit (detached) shall not be located more than 50 metres from the Principal or Main Building;*
- v) *The Additional Dwelling Unit (detached) shall not be larger than 70% of the ground floor area of the principal dwelling unit;*
- vi) *The maximum height of the Additional Dwelling Unit (detached) shall be 9.0 metres;*
- vii) *An Additional Dwelling Unit (detached) shall not be permitted within the regulated floodplain area;*
- viii) *The Additional Dwelling Unit (detached) shall not be severed from the lot containing the single detached dwelling, or semi-detached dwelling;*
- ix) *A minimum of one (1) parking space shall be provided for the exclusive use of the occupier(s) of the Additional Dwelling Unit (detached);*
- x) *Minimum Distance Separation (MDS) I shall apply to any new Additional Dwelling Unit (detached);*
- xi) *The Additional Dwelling Unit (detached) shall be built in accordance with all relevant regulations of both the Building Code and Fire Code;*
- xii) *The owner of the principal dwelling shall demonstrate to the satisfaction of the North Bay Mattawa Conservation Authority (or alternative) that the Additional Dwelling Unit (detached) can be appropriately serviced with a sewage disposal system;*
- xiii) *The additional Dwelling Unit (detached) shall be placed upon a permanent footing/foundation; and,*
- xiv) *Tenants of an Additional Dwelling Unit (detached) must not be required to access the unit through the primary dwelling unit. As such, an Additional Dwelling Unit (detached) must have direct pedestrian access from a public street or laneway. A direct pedestrian access may be by an unobstructed walkway that is built in accordance with the requirements of the Accessibility for Ontarians with Disabilities Act."*

9. Section 3.1# "Hunt Camps" is hereby added after Section 3.11 "Home Industry" as follows:

*"3.1# Hunt Camps*

*Hunt camps are permitted in the Rural (RU) Zone subject to the following:*

- i) A minimum floor area of 10 square metres;*
- ii) A maximum lot coverage of 50 square metres;*
- iii) A maximum height of 5 metres;*
- iv) A maximum floor area of 65 square metres (approx. 700 square feet);*
- v) A hunt camp must be a minimum of 100 metres from an existing dwelling or public road;*
- vi) A hunt camp shall not include servicing (septic system or well);*
- vii) A hunt camp is only permitted where a building permit for a dwelling unit is not available; and*
- viii) The provision of municipal road services on unopened road allowances or private rights-of-way will not be available."*

10. Section 3.3# "Tiny Homes" and "Table 3(A) and Tabel 3(B)" is hereby added after 3.32 Trailers and Campers as follows:

*"3.3# Tiny Homes*

*A tiny home may be located on a Residential property in accordance with the following:*

- i) No tiny home shall be smaller than 17.5 m<sup>2</sup> (188ft<sup>2</sup>), which is the minimum required size set out in the Ontario Building Code;*
- ii) A tiny home shall not exceed 50 m<sup>2</sup> (538 ft<sup>2</sup>);*
- iii) The structure must be located on permanent foundations with the running gear and towing equipment removed;*
- iv) If the space is to be designed as an open concept, meet the minimum requirements, set out in Table X (A);*
- v) If the space is to be divided by walls, each room/space must meet the minimum sizes for rooms and spaces, set out in Table X (B);*
- vi) A tiny home must also have necessary servicing such as water and sewage;*

- vii) *A tiny home must comply with the health and safety requirements of the Ontario Building Code; and*
- viii) *A tiny home may be occupied by any person regardless of whether the primary residential unit is occupied by the owner of the property.”*

**Table 3 (A). Minimum space requirements for open-concept design.**

<b>Room or space:</b>	<b>Minimum required floor area:</b>
<i>Combined sleeping, living and dining areas and kitchen space</i>	<i>13.5 m<sup>2</sup> (145 ft<sup>2</sup>)</i>
<i>Bathroom</i>	<i>Enough space for sink, toilet and shower stall or bath. Could be as little as 3.0 m<sup>2</sup> (32 ft<sup>2</sup>)</i>
<i>Laundry</i>	<i>1.0 m<sup>2</sup> (11 ft<sup>2</sup>)</i>

*Relevant Building Code provisions – Division B, Subsections 9.5.4 to 9.5.9 and 9.31.4.2*

**Table 3(B). Minimum sizes for separated spaces.**

<b>Room or space:</b>	<b>Minimum required floor area:</b>
<i>Living Area</i>	<i>13.5 m<sup>2</sup> (145 ft<sup>2</sup>)</i>
<i>Dining Area</i>	<i>Enough space for sink, toilet and shower stall or bath. Could be as little as 3.0 m<sup>2</sup> (32 ft<sup>2</sup>)</i>
<i>Kitchen</i>	<i>1.0 m<sup>2</sup> (11 ft<sup>2</sup>)</i>
<i>Combined living, dining and kitchen areas in a one-bedroom unit</i>	<i>11 m<sup>2</sup> (118.4 ft<sup>2</sup>)</i>
<i>Master bedroom (without built-in closet)</i>	<i>9.8m<sup>2</sup> (95 ft<sup>2</sup>)</i>
<i>Other bedrooms (without built-in closet)</i>	<i>7 m<sup>2</sup> (75 ft<sup>2</sup>)</i>
<i>Bathroom</i>	<i>Enough space for sink, toilet and shower stall or bath</i>

*Relevant Building Code provisions – Division B, Subsections 9.5.4 to 9.5.9 and 9.31.4.2*

11. Section 3.32 “Trailer and Campers” is hereby deleted and replaced with the following:

**“3.3# Trailers and Campers**

*One tent trailer, a travel trailer or a truck camper may be located and used on a vacant lot for recreational use, within the Rural (RU), Agricultural (A) and Rural Residential (RR) Zones, where the trailer is licensed by the Municipality and;*



- i) *it is not located within 30 metres of the shoreline;*
- ii) *the appropriate sanitary facilities are provided on site in accordance with the requirements for a habitable building; and, the trailer or truck camper is roadworthy and is legally capable of being towed on a public roadway."*
- iii) *the appropriate sanitary facilities are provided on site in accordance with the requirements for a habitable building; and, the trailer or truck camper is roadworthy and is legally capable of being towed on a public roadway."*

12. Section 3.27 "Storage Containers" is hereby deleted and replaced with the following:

**"3.2# Storage/Shipping Containers**

*Storage/shipping containers shall only be permitted within the following zones: Rural (RU), Rural Residential (RR), General Industrial (MX), Extractive Industrial (MX), Disposal Industrial (MD), Institutional (I) and General Commercial (CG), Agricultural (A).*

*Notwithstanding the provisions of this By-law, storage containers shall adhere to the provisions of Section 3 (Accessory Buildings, Structures and Uses) and shall be used exclusively for the storage of goods and materials and may not be used to accommodate work areas, shops, office uses or retail sales. Storage containers shall not be permitted to locate within the front yard or exterior side yard.*

*Storage/Shipping Containers shall be subject to the following regulations:*

- i) *A shipping or storage container shall be permitted as an accessory building within Municipality in accordance with the following:*
- ii) *The container shall be restricted to storage only. It shall not be used as a dwelling or for any gainful occupation. iii. The container meets all provisions of Section 3.1 of this By-law.*
- iii) *A maximum of one (1) container shall be permitted within Residential Zones.*
- iv) *A maximum of two (2) containers shall be permitted within Commercial and Industrial Zones.*
- v) *Containers shall not be stacked on top of another.*
- vi) *Containers shall not exceed the length of 12 metres.*

- vii) Containers shall comply with the Ontario Building Code, where applicable.
- viii) Containers shall be buffered from adjacent properties with a visual barrier, either fence or tree line, to the same height of the container.
- ix) Shall be maintained in good condition free from rust, peeling paint and any other form of visible deterioration."

13. Section 3.3# "Short-Term Accommodations" is hereby added after subsection new 3.3# Tiny Homes as follows:

**"3.3# Short Term Accommodations**

One Short Term Accommodation per property, as defined herein and within the Municipality, and may be permitted within the Agricultural (A), Rural (RU), Rural Residential (RR), Shoreline Residential (RS) and Village Residential (RV) Zones and shall be subject to a licensing system under the Municipal Act.

14. Section 4.2.3 (Additional Dwelling Units) is hereby deleted and replaced with the following:

**"4.2.3 Additional Dwelling Units**

- i) Where a lot has at least 180 metres of frontage on a waterbody, including but not limited to, Lake Ahmic, Cecebe Lake or the Magnetawan River, an Additional Dwelling Unit (detached) is permitted in the rear yard subject to the provisions of Section 3.6 (b);
- ii) Additional Dwelling Units (detached) are not permitted within shoreline storage buildings (i.e., boathouses);
- iii) Additional Dwelling Units (attached) are permitted subject to the provisions of Section 3.6 (a)."

15. Section 5 (Definitions), Term 23 (Bed and Breakfast Establishment) is hereby deleted and replaced with the following:

	Term	Definition
	<i>Bed and Breakfast Establishment</i>	<i>A detached dwelling wherein no more than 3 guest rooms are made available for temporary accommodation of the travelling or vacationing public. Such an establishment may offer light meals to those persons temporarily residing at the establishment. A Bed and Breakfast Establishment shall not include a</i>

		<i>restaurant, a Tourist Establishment or Short Term Accommodation.</i>
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16. Section 5 (Definitions), Term 67 (Dwelling Unit, Accessory) is deleted and replaced with the following:

	<b>Term</b>	<b>Definition</b>
	<i>Dwelling Unit, Additional (Attached)</i>	<i>A self-contained dwelling unit with kitchen and bathroom facilities within a single detached or semi-detached dwelling on the same lot that accommodates the primary dwelling unit.</i>
	<i>Dwelling Unit, Additional (Detached)</i>	<i>A self-contained dwelling unit with kitchen and bathroom facilities within an accessory building on the same lot that accommodates the primary single detached or semi-detached dwelling unit, but does not include a boathouse.</i>

17. Section 5 (Definitions), Term 109 is hereby deleted and replaced as follows:

	<b>Term</b>	<b>Definition</b>
	<i>Hotel</i>	<i>A building, group of buildings or parts thereof that provide sleeping accommodation for the travelling public or for recreational purposes, with or without accessory restaurants, banquet halls, facilities for the temporary exhibition and sale of goods on an intermittent basis, dining rooms premises licensed under The Liquor License Act, and includes any establishment containing guest rooms which is defined as a "hotel" in the Hotel Registration of Guests Act, R.S.O. 1990, c.H.17, and shall also include a motel or hostel, but does not include any residential or rooming house or short term accommodation use, as defined in this By-law.</i>

18. Section 5 (Definitions), Term 141 (Mobile Home) is hereby deleted and replaced with the following:

	<b>Term</b>	<b>Definition</b>
	<i>Mobile Home</i>	<i>Any dwelling that is designed to be mobile, and constructed or manufactured to provide a permanent residence for one or more persons certified in accordance with C.S.A. Standard Z240 or 241, but does not include a tiny home, travel trailer or tent trailer or trailer otherwise designed.</i>

19. Section 5 (Definitions), Term (Shoreline Storage Building) is hereby added alphabetically and renumbered as required

	<b>Term</b>	<b>Definition</b>
	<i>Shoreline Storage Building</i>	<i>Shall mean a shed, boathouse, dryland boathouse, boatport or other similar storage building used for the berthing or sheltering of watercraft, watercraft related equipment, or the safekeeping of personal items, which is built or anchored near the shoreline of a navigable waterway or on land. For the purpose of this definition, a shoreline storage building shall not include living quarters for human habitation and shall not be used for the storage of motor vehicles, other than watercrafts. The maximum height of a shoreline storage building shall be 5 metres except where otherwise permitted. A gazebo, pumphouse, or sauna shall not be considered as a shoreline storage building.</i>

20. Section 5 (Definitions), Term (Short Term Accommodation) is hereby added alphabetically and renumbered as required

	<b>Term</b>	<b>Definition</b>
	<i>Short Term Accommodation</i>	<i>Means the commercial use of a residential Dwelling Unit that offers a place of accommodation or temporary residence, or occupancy by way of concession, permit, lease, license, rental agreement or similar arrangement whether written or verbal, for no fewer than twenty-eight (28)</i>

		<i>consecutive calendar days throughout all or part of the year. Short-term Accommodation uses shall not mean a motel, hotel, bed and breakfast establishment, tourist establishment, tourist cabin establishment, or similar commercial accommodation use.</i>
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21. Section 5 (Definitions), (Tiny Home) is hereby added is hereby added alphabetically and renumbered as required.

	<b>Term</b>	<b>Definition</b>
	<i>Tiny Home</i>	<i>A ground-oriented permanent dwelling that is detached, and non-motorized, small in size (less than 50m<sup>2</sup>) and using a compact design.</i>

Sections will be inserted based on revisions and numbered as required.

This By-law shall come into force and effect upon the date of passage hereof and take effect on the last day after the last day for filing appeals in accordance with the provisions of the Planning Act, R.S.O. 1990, c. P.13.

**READ A FIRST, SECOND, AND THRID TIME**, passed, signed and the Seal of the Corporation affixed hereto, this 4<sup>th</sup> day of October.

**THE CORPORATION OF THE  
MUNICIPALITY OF MAGNETAWAN**

\_\_\_\_\_  
Sam Dunnett, MAYOR

\_\_\_\_\_  
Kerstin Vroom CAO/CLERK,

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

**BE IT RESOLVED THAT** the Council of the Municipality of Magnetawan receives the report of Jonathan Pauk and Jamie Robinson, Planner MHBC Planning, and supports the application for Zoning By-law Amendment as part of the consent process for Zhang – 597 Fords Road. The By-law on this matter will be passed later in the meeting.

Carried \_\_\_\_\_ Defeated \_\_\_\_\_ Deferred \_\_\_\_\_ \_\_\_\_\_

Sam Dunnett, Mayor

Recorded Vote Called by: \_\_\_\_\_

Recorded Vote

Member of Council	Yea	Nay	Absent
Bishop, Bill			
Hetherington, John			
Hind, Jon			
Kneller, Brad			
Mayor: Dunnett, Sam			

**NOTICE OF COMPLETE APPLICATION AND PUBLIC MEETING FOR A  
ZONING BY-LAW AMENDMENT IN THE MUNICIPALITY OF MAGNETAWAN**

**File: YANG & ZHANG ZONING BY-LAW AMENDMENT**

**597 Fords Road (Roll # 4944 040 0030 1500)**

**TAKE NOTICE THAT** the Municipality of Magnetawan is in receipt of a complete application related to a proposed Zoning By-law Amendment, pursuant to Section 34 of the *Planning Act*, R.S.O. 1990, and that the Council of the Corporation of the Municipality of Magnetawan will hold a Public Meeting on:

**October 4, 2023**

At 1:00 pm at the

Municipality of Magnetawan Municipal Office

4304 Hwy #520, Magnetawan, Ontario

**THE PURPOSE OF THE PUBLIC MEETING** is to consider an amendment to Zoning By-law No. 2001-26 of the Municipality of Magnetawan, pursuant to Section 34 of the *Planning Act*, R.S.O. 1990, Chapter P. 13.

**DESCRIPTION OF THE LANDS**

The application for Zoning By-law Amendment applies to lands municipally known as 597 Ford Road. A key map of the subject properties is included in this Notice.

**PURPOSE AND EFFECT OF THE ZONING BY-LAW AMENDMENT**

The purpose and effect of the proposed Zoning By-law Amendment application is to zone the lands to a Shoreline Residential Exception Zone which is a condition of provisional consent approval applied by the Central Almaguin Planning Board's decision on a consent application. The effect of the proposed Zoning By-law Amendment is to rezone the subject lands to a Shoreline Residential Exception Zone to facilitate future residential development on the lots as well as to implement the zoning related recommendations of the Scoped Environmental Impact Study.

**INFORMATION AVAILABLE**

Information relating to the proposed Zoning By-law Amendment is available on the website for public review as well as during business hours, Monday to Friday from 8:00 am to 4:00 pm, at the Municipality of Magnetawan Municipal Office (4304 Hwy #520 Magnetawan, Ontario, P0A 1P0).

For further information, you may also contact Erica Kellogg at 705-387-3947 or by email at [ekellogg@magnetawan.com](mailto:ekellogg@magnetawan.com).

**NOTICE OF DECISION**

If you wish to be notified of the decision of Municipality of Magnetawan on the proposed Zoning By-law Amendment, you must make a written request to Erica Kellogg, Deputy Clerk – Planning and Development at the Municipality of Magnetawan.

**ORAL AND WRITTEN SUBMISSION – APPEAL**

If a person or public body would otherwise have an ability to appeal the decision of the Council and the Municipality of Magnetawan to the Ontario Land Tribunal but the person or public body does not make oral submissions at a public meeting or make written submissions to the Municipality of Magnetawan before the by-law is passed, the person or public body is not entitled to appeal the decision and the person or public body may not be added as a party to the hearing of an appeal before the Ontario Land Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

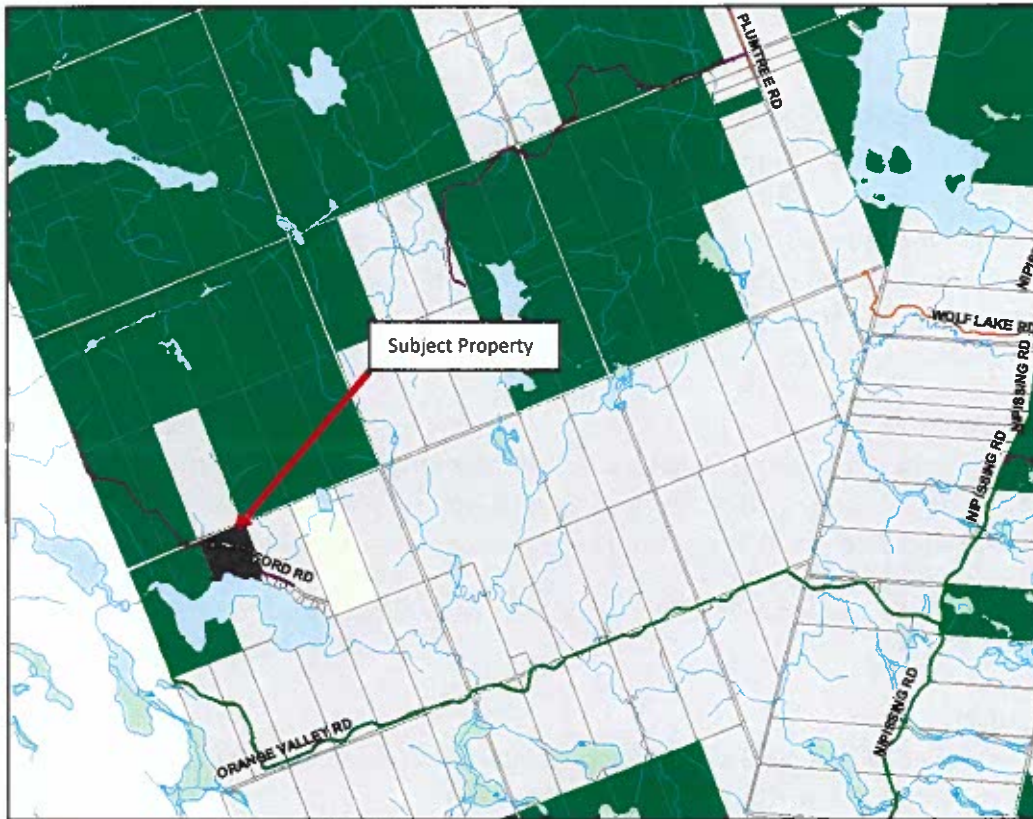
Individuals who make written submissions should be aware that their submission and any personal information in their correspondence will become part of the public record and made available to the Public, Applicant, Committee and Council.

**PLEASE SUBMIT ANY WRITTEN COMMENTS TO ERICA KELLOGG**  
**Quoting File: YANG & ZHANG ZONING BY-LAW AMENDMENT**

Erica Kellogg, Deputy Clerk – Planning and Development  
Municipality of Magnetawan  
P.O. Box 70  
Magnetawan, Ontario, POA 1P0  
705-387-3947 ext. 1011  
[ekellogg@magnetawan.com](mailto:ekellogg@magnetawan.com)

DATED at the Municipality of Magnetawan this 14<sup>th</sup> day of September, 2023.

**KEY MAP OF SUBJECT PROPERTY:**





**THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN**  
**BY-LAW NO. 2023-**

Being a By-law to amend By-law No. 2001-26, as amended, the Zoning By-law for the Corporation of the Municipality of Magnetawan with respect to lands located on Concession 6, Part Lot 34, Registered Plan 42R2457, Part 1 PCL 15564 S/S PCL 6433 S/S in the former geographic Township of Spence, in the Municipality of Magnetawan.

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**WHEREAS** the Council of the Corporation of the Municipality of Magnetawan is empowered to pass By-laws to regulate the use of land pursuant to Section 34 of the *Planning Act*, R.S.O. 1990;

**AND WHEREAS** the owner of the subject lands has filed an application with the Municipality of Magnetawan to amend By-law 2001-26, as amended;

**AND WHEREAS** the Council of the Corporation of the Municipality of Magnetawan deems it advisable to amend By-law No. 2001-26, as amended, to rezone the subject property from the Shoreline Residential (RS) Zone to the Shoreline Residential Exception Thirty-Seven (RS-37) Zone and Environmental Protection Exception One (EP-1) Zone;

**NOW THEREFORE** the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

1. Schedule 'A-1', to Zoning By-law No. 2001-26 as amended, is further amended by zoning a portion of the lands legally described Concession 6, Part Lot 34, Registered Plan 42R2457, Part 1 PCL 15564 S/S PCL 6433 S/S in the former geographic Township of Spence, in the Municipality of Magnetawan, from the Shoreline Residential (RS) Zone to the Shoreline Residential Exception Thirty Seven (RS-37) Zone and Environmental Protection Exception One (EP-1) Zone as shown on Schedule 'A' attached forming part of this By-law.
2. Section 4.2 of By-law 2001-26 is hereby amended by adding the following new Section after 4.2.4.18

**4.2.4.18 Shoreline Residential Exception Thirty-Seven (RS-37) Zone**

*(Concession 6, Part Lot 34, Registered Plan 42R2457, Part 1 PCL 15564 S/S PCL 6433 S/S in the former geographic Township of Spence)*

*Notwithstanding the provisions of this By-law to the contrary, within the Shoreline Residential Exception Thirty-Seven (RS-37) Zone the following shall apply:*

- a) *All principal building development shall remain a minimum of 10 metres away from the Environmental Protection Zone boundary.*
  - b) *Docks shall be supported by steel piles, floats (floating dock, or cantilevered dock construction). Crib docks are not permitted.*
  - c) *A minimum 20 metre natural shoreline vegetation buffer shall be provided along all watercourses and waterbodies. Natural vegetation shall be maintained in the shoreline buffer area. Tree and vegetation removal shall only be permitted for hazardous trees, the construction of permitted decks, and shoreline structures and for an access pathway having a maximum width of 2.0 metres in order to access the shoreline.*
3. Section 4.16 of By-law 2001-26 is hereby amended by adding the following new Section after 4.16.4

**4.16.4.1 Environmental Protection Exception One (EP-1) Zone**  
*(Concession 6, Part Lot 34, Registered Plan 42R2457, Part 1 PCL 15564 S/S PCL 6433 S/S in the former geographic Township of Spence)*

*Notwithstanding the provisions of this By-law to the contrary, within the Environmental Protection Exception One (EP-1) Zone the following shall apply:*

- a) *Shoreline Structures shall not be permitted.*
- b) *The maximum width of a driveway shall be 3 metres.*

This By-law shall take effect on the date of its passage, subject to the provisions of Section 34 (30) and (31) of the *Planning Act* (Ontario).

Read a FIRST, SECOND, and THIRD TIME and finally PASSED this 4<sup>th</sup> day of October, 2023.

**THE CORPORATION OF THE  
MUNICIPALITY OF MAGNETAWAN**

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Sam Dunnett, Mayor

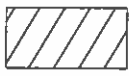
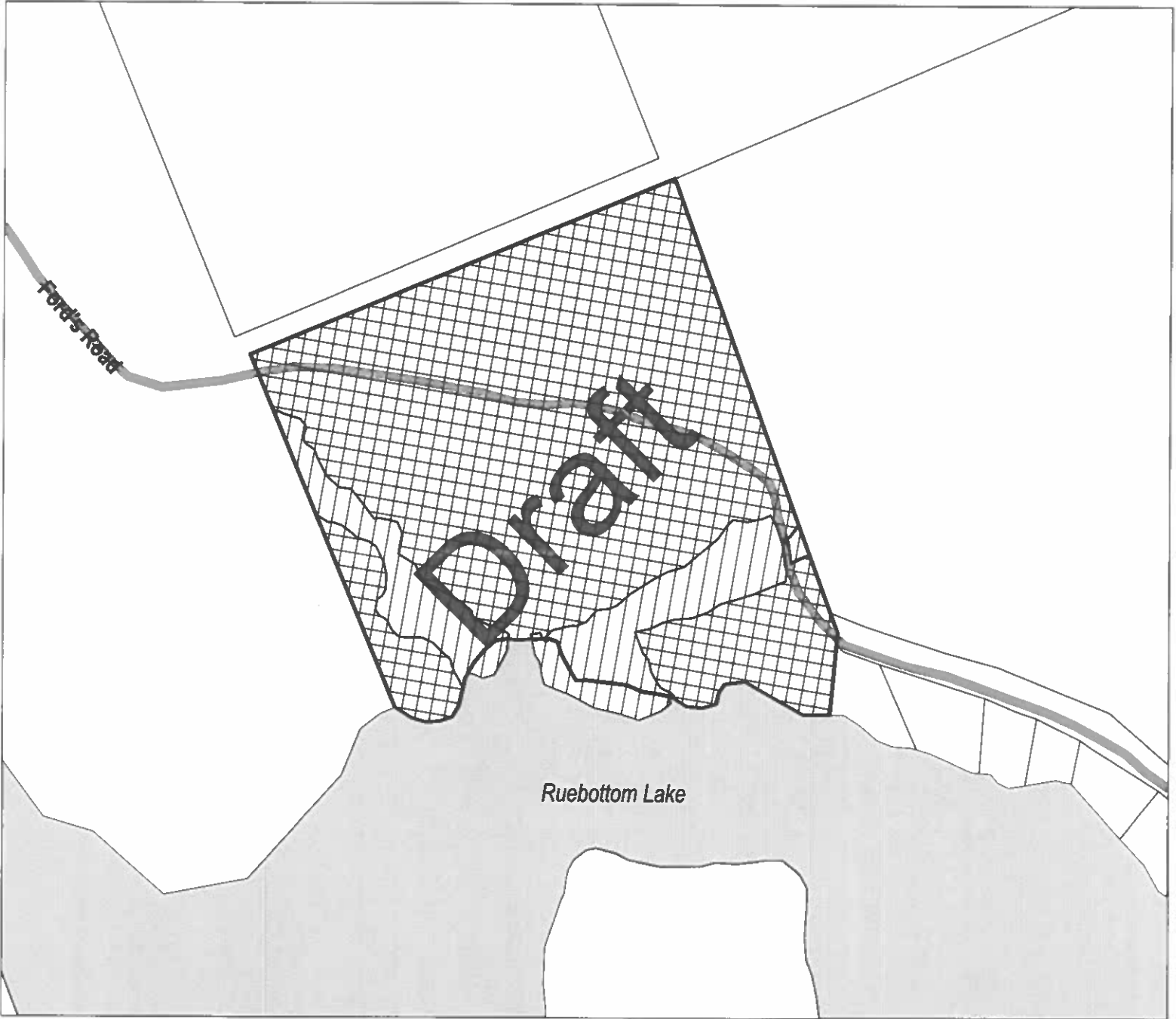
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Kerstin Vroom, CAO/Clerk



# SCHEDULE 'A' to Zoning By-Law Amendment \_\_\_\_\_

597 Ford's Road  
Part of Lot 34 Concession 6  
Municipality of Magnetawan,  
District of Parry Sound



Lands To Be Zoned Environmental Protection Exception One (EP-1) Zone



Lands To Be Zoned Shoreline Residential Exception Thirty Seven (RS-37)

This is Schedule 'A' to Zoning By-law 2023-  
Passed this 4th day of October, 2023

\_\_\_\_\_  
Sam Dunnett/Mayor

\_\_\_\_\_  
Kerstin Vroom/Clerk

THE MUNICIPALITY OF MAGNETAWAN

STAFF REPORT

TO: Erica Kellogg, Acting Deputy Clerk – Planning & Development  
Municipality of Magnetawan

FROM: Jonathan Pauk HBASc., MSc., MCIP, RPP & Jamie Robinson,  
BES, MCIP, RPP, MHBC Planning Limited

DATE: October 4, 2023

SUBJECT Zoning By-law Amendment Application – Yang – 597 Ford Road,  
Municipality of Magnetawan, Roll No. 494404000301500

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Recommendation

Based on the analysis contained below, MHBC Planning recommends:

**THAT** Council approve the proposed Zoning By-law Amendment.

Proposal / Background

The Zoning By-law Amendment application has been submitted by John Jackson, of John Jackson Planner Inc. on behalf of the property owners, Zhao Yang & Yiyun Zhang. The property is municipally known as 597 Ford Road in the Municipality of Magnetawan and is legally described as Concession 6, Part Lot 34, Registered Plan 42R2457, Part 1 PCL 15564 S/S PCL 6433 S/S in the former geographic Township of Spence. The location of the subject property is shown in **Figure 1**.

The Council of the Municipality of Magnetawan passed Resolution No. 2023-09 in support of the consent application for the subject property on 597 Ford Road. The Central Almaguin Planning Board provisionally approved Consent Application B005/23 on June 7, 2023. The Consent Application was submitted to create three (3) new Severed Lots with one (1) Retained Lot and associated easements. The proposed lot configuration is shown in **Figure 2**.

Provisional Approval of the Consent application was granted subject to a condition requiring the Applicant to obtain approval for a Zoning By-law Amendment application to implement the zoning-related recommendations of the Scoped Environmental Impact Study prepared by Beacon Environmental Limited dated December 2021.

The purpose and effect of the proposed Zoning By-law Amendment application is to fulfill the conditions that the Central Almaguin Planning Board's decision for the granting of provisional consent for application B005/23. The effect of the proposed Zoning By-law Amendment is to rezone the subject lands to the Environmental Protection Exception One (EP-1) Zone and the

Shoreline Residential Exception Thirty Seven (RS-37) Zone to implement the zoning related recommendations of the Scoped Environmental Impact Study submitted in support of the consent application.

Mitigation measures recommended in the Environmental Impact Study (EIS) that cannot be implemented through the proposed zoning by-law amendment will be implemented through a Development Agreement under Section 51 (26) of the *Planning Act*, entered into between the applicant and the Municipality.

Figure 1: Location of Subject Property



Figure 2: Proposed Lot Configuration Sketch



The Applicant submitted a Planning Justification Report prepared by John Jackson Planner Inc. dated December 20, 2021 as part of the Consent Application. The Applicant has also submitted a Scoped Environmental Impact Study prepared by Beacon Environmental dated December 2021, which is included as Attachment 1 to this Report.

### **Area Context**

The subject property is accessed by Ford Road and has direct frontage onto Ruebottom Lake. The surrounding land uses are as follows:

<b><u>North:</u></b>	Crown Land and a rural lot accessed by Ford Road
<b><u>East:</u></b>	Existing shoreline residential lots fronting onto Ruebottom Lake
<b><u>South:</u></b>	Ruebottom Lake
<b><u>West:</u></b>	Crown Land

### **Policy Analysis**

#### **Provincial Policy Statement**

The Provincial Policy Statement (PPS) is a document that provides policy direction on matters of Provincial interest concerning land use planning. Ontario has a policy led planning system and the PPS sets the foundation for regulating the development and use of land in the Province. Policies are set out to provide for appropriate development while also protecting resources of provincial interest, public health and safety, and the quality of the natural and built environment. When making land use planning decisions, Planning Authorities must ensure that all planning decisions are consistent with the PPS.

The subject property is located on Rural Lands within the Municipality. Section 1.1.5.2 of the PPS includes permitted uses on Rural Lands, which includes resource-based recreational uses; and residential development, including lot creation that is locally appropriate. The provisionally approved shoreline residential lots would be considered a resource-based recreational use in accordance with the PPS, which is permitted on the subject lands.

Section 1.1.5.4 of the PPS indicates that *development that is compatible with the rural landscape and can be sustained by rural service levels should be promoted*. The provisionally approved Severed and Retained Lots are compatible with the surrounding rural and residential land uses and will not negatively impact the character of the area. The proposed Severed Lots would be serviced by individual on-site sewage and water services which is the accepted servicing approach for this area of the Municipality.

Section 1.6.6.4 provides policies that apply to development serviced by individual on-site sewage and water services. The PPS states that individual on-site sewage services and individual on-site water services may be used for a new development provided that site conditions are suitable for the long-term provision of such services with no negative impacts. The proposed Severed Lots would be serviced by private on-site sewage and water services.

Section 2.0 of the PPS contains policies related to the wise use and management of resources. Ontario's long-term prosperity, environmental health, and social well-being is dependent on protecting water and natural heritage features. Section 2.1 of the PPS states that natural heritage features shall be protected for the long term. Section 2.1.6 states that *development and site alteration shall not be permitted in fish habitat except in accordance with provincial and federal requirements*. The subject property contains a mapped wetland area and an area of mapped Type 1 Fish Habitat along the shoreline of the property. The proposed Zoning By-law Amendment will implement mitigation measures to mitigate the potential for harm to fish habitat and the wetland area on the subject property. The mitigation measures were identified through the preparation of an EIS. As part of this application additional lands are to be zoned Environmental Protection and restrictions are placed on building and structure locations as well as the requirement for natural vegetation to be maintained along the shoreline. The width of a shoreline access pathway is also to be restricted.

Section 2.1.8 states that development and site alteration shall not be permitted on adjacent lands to the natural heritage features and areas (including fish habitat) unless the ecological function of the adjacent lands has been evaluated and it has been demonstrated that there will be no negative impacts on the natural features or on their ecological function.

In accordance with Sections 2.1.6 and 2.1.8 of the PPS, an EIS (Attachment 1) was prepared in support of the provisionally approved consent application. The proposed Zoning By-law Amendment implements the recommended mitigation measures as outlined in the EIS as they relate to fish habitat. The EIS concluded that development could proceed without any negative impacts to the natural heritage features subject to the implementation of the identified mitigation measures, which will be implemented through the proposed Zoning By-law Amendment to mitigate the potential for harm to fish habitat.

Section 3.0 of the PPS contains policies related to directing development away from natural or human made hazards. In accordance with Section 3.1, the subject property is located outside of hazardous lands and hazardous sites and not affected by a dynamic beach hazard, flooding hazard or erosion hazard.

The proposed Zoning By-law Amendment conforms to the PPS.

#### Municipality of Magnetawan Official Plan

The Municipality's Official Plan provides direction pertaining to growth and development within Magnetawan. The policies in the Plan address the environment, cultural and built heritage, natural resources and servicing and transportation. Schedule A (Land Use Map) of the Official Plan identifies the subject lands as being designated Rural, Shoreline, Environmental Protection and being within the Aggregate & Mineral Resources Overlay. A portion of the subject property also contains a Wetland area and an area of mapped Fish Habitat in accordance with Schedule B of the Official Plan.

Section 4.4 of the Official Plan states that new development or site alteration shall have no negative impact on the natural features or ecological functions of significant habitat of endangered or threatened species, other significant wildlife habitat, fish habitat, a provincially significant wetland or other significant natural heritage feature or function. An EIS which included an evaluation of fish habitat was submitted by the Applicant in support of the consent

application. The EIS concluded that development of the proposed lots could proceed without any negative impacts to natural heritage features subject to the implementation of the following mitigation and protection measures:

Mitigation measures to minimize any effects of principal building development on the wetlands:

1. *All principal building development remain a minimum of 10 metres away from the wetland boundary on the subject property (Figure 4 in the EIS).*
2. *The driveway required to access the land in the southwestern corner of the subject property should cross at the narrowest part of the wetland as identified by the star in Figure 4, and the driveway should be no more than 3.0 m wide; and*
3. *Construction timing should adhere to the in-water timing restrictions provided by MNRF (i.e., no in-water works between March 15 and July 15 in any year) to protect fish and fish habitat*
4. *A restriction of activities in the 20-metre shoreline setback of the severed lots be included as a condition of any development agreement to be executed between the Municipality of Magnetawan and the applicant. The stipulation would require that the 20 m setback be disturbed as little as possible, consistent with the construction of permitted decks, shoreline structures, access, and safety.*
5. *The condition noted above, requiring that the setback be disturbed as little as possible, must include the provision for an access path to the shoreline. Any path should have a maximum width of 2.0 metres, meander, and be constructed of permeable substances.*

Mitigation measures to mitigate the potential for harm to fish habitat:

6. *Site shoreline structures outside of Type 1 fish habitat (Habitat A), and in the areas recommended in Figure 4;*
7. *Minimize duration of in-water work;*
8. *Design works to minimize loss or disturbance to aquatic habitat;*
9. *Avoid the removal of woody debris and aquatic vegetation;*
10. *Minimize the amount of riparian vegetation that is removed to provide access to the shoreline structures;*
11. *Use untreated materials (e.g., cedar, tamarack, hemlock, rocks, etc.) as supports for dock structures that will be submerged in water;*
12. *During construction, keep an emergency spill kit on site and create a spill response plan;*
13. *Install effective erosion and sediment control (ESC) measures before starting work to prevent the entry of sediment into the waterbody;*
14. *Inspect ESC measures regularly during construction and make all necessary repairs if any damage occurs;*
15. *Vegetate any disturbed areas by planting and seeding with native trees, shrubs or grasses and cover such areas with mulch to prevent erosion and to help seeds germinate. If there is insufficient time remaining in the growing season, the site should be stabilized and vegetated the following spring; and*
16. *Utilize a dock design that has a small footprint on the lakebed. This could include using steel pile, floating, or cantilever construction*

The proposed Zoning By-law Amendment will implement recommendations 1, 3, 4, 5, 6 and 16 listed above, in accordance with Section 4.4 of the Official Plan. A Development Agreement



under Section 51 (26) of the *Planning Act* will be entered into between the Applicant and the municipality to ensure that the balance of the recommended mitigation measures are implemented.

The Zoning By-law Amendment is attached to this report as Attachment 2.

The proposed Zoning By-law Amendment conforms to the Municipality's Official Plan as it implements the recommended mitigation measures outlined in the Scoped Environmental Impact Study and ensures the development of the provisionally approved lots proceeds in a manner that protects the natural heritage features on and adjacent to the lands

#### Municipality of Magnetawan Zoning By-law

The subject lands are zoned Shoreline Residential (RS) and Environmental Protection (EP) in the Municipality's Zoning By-law.

The purpose of the proposed Zoning By-law Amendment application is to fulfill the conditions that the Central Almaguin Planning Board's decision for the granting of provisional consent for application B005/23. The effect of the proposed Zoning By-law Amendment is to rezone the Severed Lots to the Environmental Protection Exception One (EP-1) Zone and the Shoreline Residential Exception Thirty Seven (RS-37) Zone to implement the recommended mitigation measures outlined in the Scoped Environmental Impact Study previously submitted in support of the consent application.

The Draft Zoning By-law Amendment is included as Attachment 2 to this Report.

The proposed Zoning By-law Amendment maintains the general intent of the Municipality's Zoning By-law.

#### Comments from Departments

##### Road Department

- Culvert sizes will be recommended to the Applicant as part of the issuance of the entrance permit.

##### Fire Chief

- Limited Service will be provided for Fords Road as it is private and not maintained in an acceptable manner to provide access for our fire apparatus.

##### Building Department

- No concerns.

##### By-law Department

- No concerns.

#### Summary

The proposed Zoning By-law Amendment is consistent with the Provincial Policy Statement, conforms to the Municipality's Official Plan, is appropriate and represents good planning.

Respectively submitted,



---

Jonathan Pauk HBASc, MSc, MCIP, RPP  
Planning Consultant  
MHBC Planning



---

Jamie Robinson, BES, MCIP, RPP  
Planning Consultant  
MHBC Planning

**Attachment 1** – Scoped Environmental Impact Study prepared by Beacon Environmental dated December 2021

**Attachment 2** - Draft Zoning By-law Amendment.

# Attachments

# Attachment 1



**BEACON**  
ENVIRONMENTAL

GUIDING SOLUTIONS IN THE  
NATURAL ENVIRONMENT

# Scoped Environmental Impact Study 597 Ford Road Municipality of Magnetawan

---

*Prepared For:*  
Zhao Yang

*Prepared By:*  
Beacon Environmental Limited

*Date:*      *Project*  
December 2021      220511

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## 1. Introduction

Beacon Environmental Limited (Beacon) has been retained by Mr. Zhao Yang (the proponent) to prepare a Scoped Environmental Impact Study (Scoped EIS) regarding a proposed severance of property located at 597 Ford Road, on Ruebottom Lake (subject property). The subject property is legally described as Concession 6, Part Lot 34, Registered Plan 42R2457, Part 1 PCL 15564 S/S PCL 6433 S/S (Figure 1). Beacon understands that MHBC Planning Urban Design & Landscape Architecture (MHBC) provided a Land Use Planning Review (the Review) of the subject property and presented the results to the Municipality of Magnetawan (the Municipality) in a letter dated September 22, 2020. The Review stated:

*Based on our review of the context of the subject property and the minimum lot frontage and lot area requirements of the Shoreline Residential designation, there is the potential to create up to four (4) lots on the south side of Ford Road with frontage onto Ruebottom Lake*

The Review also assessed the land use policies that would apply to the proposed severance. As noted in the Review, Schedule A - Land Use of the 2012 Official Plan for the Municipality of Magnetawan (the OP) designated portions of the property as Shoreline, Rural and Environmental Protection. Schedule B - Environmental Features indicates that subject property contains an unevaluated (Other) wetland in the southeastern portion of the property and an area of fish habitat along the shoreline.

In the Summary section of the review, MHBC states:

*Environmental features are mapped on the subject property (wetland and fish habitat). An Environmental Impact Study will be required to evaluate these features and to confirm the boundaries of the wetland. The EIS will be required to demonstrate that any future development would not have any negative impacts on the proposed use of the property and determine any mitigation measures.*

The subject property has approximately 385 m of frontage on Ruebottom Lake. The northern portion of the property on the north side of Ford Road is approximately 10.7 acres (4.3 hectares). The southern portion of the subject property is approximately 25 acres (10.4 hectares).

Section 5.4 of the OP contains policies for the Shoreline designation. Policy 5.4.2 requires new lots be at least 1.0 ha (2.5 acres) in area with 90 metres (300 feet) of water frontage. Beacon understands that the proponent is proposing to create an additional three (3) shoreline lots on the south side of Ford Road, for a total of four (4) lots.

The purpose of the Scoped EIS is to identify the boundaries and existing ecological conditions of the wetland communities, characterize the fish habitat, and to provide an assessment of development potential of the subject property as it relates to the wetland and fish habitat features and applicable natural heritage policies. This Scoped EIS provides a background review and description of the physical and ecological characteristics of the fish habitat and wetland communities associated with the subject property. The data presented in this Scoped EIS was collected through a review of background documents as well as two seasonally appropriate site visits undertaken in 2021. The data collected were used to characterize the natural heritage features and functions of the wetlands and fish habitat and were assessed against the relevant policies presented in the Provincial Policy Statement (PPS),

the OP, and the guidelines and policies provided by regulatory agencies including Fisheries and Oceans Canada (DFO) and the Ministry of Natural Resources and Forestry (MNRF).

## 2. Policy Context

This section summarizes the key environmental policies and legislation that apply within the context of the proposed severance.

### 2.1 Provincial Policy Statement (2020)

The Province released the latest PPS (2020) under Section 3 of the *Planning Act*, which came into effect on May 1, 2020. The PPS is intended to provide policy direction on matters of provincial interest related to land use planning.

Policy 2.1 of the PPS provides direction to regional and local municipalities regarding planning policies for the protection and management of natural heritage features and areas. The PPS defines eight natural heritage features and provides planning policies for each including:

- Significant wetlands;
- Significant coastal wetlands;
- Habitat of endangered and threatened species;
- Fish habitat;
- Significant woodlands;
- Significant valleylands;
- Significant Areas of Natural and Scientific Interest (ANSIs); and
- Significant wildlife habitat.

Each of these features is afforded varying levels of protection subject to guidelines, and in some cases, regulations. Of these features, significant wetlands and ANSIs are designated by MNRF, and woodlands are designated by the municipality using criteria provided by MNRF. Habitat of Endangered or Threatened species is regulated by the Ministry of Environment, Conservation and Parks (MECP). Fish habitat is governed by DFO. The identification and regulation of the remaining features is the responsibility of the municipality or other planning authority. The *Natural Heritage Reference Manual for Natural Heritage Policies of the Provincial Policy Statement* (MNRF 2010) is a technical guidance document used to help assess the natural heritage features listed.

Section 2.1 of the PPS relates to Natural Heritage. The following relevant subsections are provided:

**2.1.4 Development and site alteration shall not be permitted in:**



- a) significant wetlands in Ecoregions 5E, 6E and 7E; and
- b) significant coastal wetlands.

**2.1.5 Development and site alteration shall not be permitted in:**

- a) significant wetlands in the Canadian Shield north of Ecoregions 5E, 6E and 7E;





<b>Site Location</b>		<b>Figure 1</b>	
Ford Road EIS			
 <b>BEACON</b> <small>ENVIRONMENTAL</small>		Project: 220511 Last Revised: December 2021	
Client: Alan Yang		Prepared by: RW Checked by: JN	
	1:5,000	Inset Map:	1:50,000
<small>Contains information licensed under the Open Government License—Ontario          Orthomagary Baselayar: (WPGN)</small>			

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- b) significant woodlands in Ecoregions 6E and 7E (excluding islands in Lake Huron and the St. Marys River);
- c) significant valleylands in Ecoregions 6E and 7E (excluding islands in Lake Huron and the St. Marys River);
- d) significant wildlife habitat;
- e) significant areas of natural and scientific interest; and
- f) coastal wetlands in Ecoregions 5E, 6E and 7E that are not subject to policy 2.1.4(b);

*Unless it has been demonstrated that there will be no negative impacts on the natural features or their ecological functions.*

*2.1.6 Development and site alteration shall not be permitted in fish habitat except in accordance with provincial and federal requirements.*

*2.1.8 Development and site alteration shall not be permitted on adjacent lands to the natural heritage features and areas identified in policies 2.1.4, 2.1.5 and 2.1.6 unless the ecological function of the adjacent lands has been evaluated and it has been demonstrated that there will be no negative impacts on the natural features or on their ecological functions.*

Considerations for requirements and compliance under the PPS are discussed in Section 6.1 of this report.

## **2.2 Official Plan for the Municipality of Magnetawan (2012)**

The OP provides guidance with respect to the protection of natural heritage features. The most relevant policies pertaining to this potential development are found under Section 4.4 (Natural Heritage and Resource Management), 4.5 (Wetlands), Section 4.7 (Significant Fish Habitat), Section 5.3 (Environmental Protection Areas), and 5.4 (Shoreline). Relevant portions of the OP are provided below.

Policy 4.4 (Natural Heritage and Resource Management) provides details regarding the protection of natural heritage features and areas and provides where those are found in Schedule B - Environmental Features.

Policy 4.7 (Significant Fish Habitat) states:

*Schedule B outlines areas that have been identified as Type 1 fish habitat. These areas are important feeding, spawning and nursery areas and must be protected to ensure a healthy population of sports fish in the Municipality and in the watershed. New lots fronting onto Type 1 fish habitat areas shown on Schedule B shall be sufficiently large to provide an area of at least 10 metres of frontage that is outside of the significant habitat area. Larger scale Fish Habitat Classification mapping is available at the Municipal Offices for all properties within or adjacent to a shoreline and shall be consulted when development applications are being considered. Where the Ministry of Natural Resources has not evaluated the shoreline in terms of fish habitat, it shall be treated as Type 1 Fish Habitat, pending further assessment. Setbacks of 30 metres from cool or cold-water streams and 15 metres from other streams are required.*

Policy 5.5.3 (Setbacks) states:

*Building setbacks may be imposed from the boundaries of Environmental Protection areas as found in the implementing Zoning By-law or otherwise as the result of an approved Environmental Impact Assessment. The severity of the hazard or the sensitivity of the environment shall be the determining factor.*

Policy 5.3 (Environmental Protection Areas) of the OP contains direction regarding areas that are designated Environmental Protection and states that these areas include important natural heritage features such as fish spawning areas and wetlands.

Policy 5.4 (Shoreline) of the Official Plan contains policies for the Shoreline designation, including minimum size and frontage.

## **2.3 Federal Fisheries Act (1985)**

Fish and fish habitat are protected under the federal *Fisheries Act* (1985) which was last amended on August 28, 2019. The protection provisions of the *Fisheries Act* (1985) apply to all fish and fish habitat throughout Canada and are the authorities for the regulation of works, undertakings or activities that risk harming fish and fish habitat. Specifically, the protection provisions include two core prohibitions. One is against persons carrying on works, undertakings or activities that result in the “death of fish by means other than fishing” (subsection 34.4(1)), and the other is “harmful alteration, disruption or destruction of fish habitat” (HADD; subsection 35(1)). The protection provisions are applied in conjunction with other applicable federal laws and regulations related to aquatic ecosystems, including the federal *Species at Risk Act*.

Fish habitat is defined in subsection 2(1) of the *Fisheries Act* (1985) to include all waters frequented by fish and any other areas upon which fish depend directly or indirectly to carry out their life processes. The types of areas that can directly or indirectly support life processes include but are not limited to spawning grounds and nursery, rearing, food supply and migration areas.

Under subsection 35(1) a person may carry on such works, undertakings, or activities without contravening this prohibition, provided that they are carried on under the authority of one of the exceptions listed in subsection 35(2), and in accordance with the requirements of the appropriate exception. In most cases, this exception would be Ministerial authorizations granted to proponents in accordance with the Authorizations Concerning Fish and Fish Habitat Protection Regulations.

Proponents are responsible for planning and implementing works, undertakings or activities in a manner that avoids harmful impacts, specifically the death of fish and the HADD of fish habitat. Where proponents believe that their work, undertaking or activity will result in a HADD to fish and fish habitat, DFO will work with proponents to assess the risk of their proposed work, undertaking or activity resulting in the death of fish or the HADD of fish habitat and provide advice and guidance on how to comply with the *Fisheries Act*.

## 3. Methods

### 3.1 Background Review

Background information pertaining to the natural and physical setting of the subject property was gathered and reviewed at the outset of the project. These information sources included:

- MHBC Land Use Planning Review (September 22, 2020);
- The OP (2012); and
- Ontario's Natural Heritage Information Centre (NHIC).

Other sources of information, such as aerial photography and topographic maps, were also consulted prior to commencing the field investigation.

Beacon reviews numerous information sources in a Geographic Information System (GIS) environment that facilitates an assessment of the likelihood that significant natural heritage features and functions are present in an area of interest. This system allows Beacon to combine the most current information provided by MNR through the Land Information Ontario (LIO) portal with GIS layers from provincial floral and faunal atlases. All relevant layers can then be overlaid on the most recent high resolution orthoimagery. The screening process helps identify areas that can then be targeted (for example, wetland areas) during a field assessment to maximize the efficiency and effectiveness of on-site investigations.

The following information sources were reviewed:

- High Resolution aerial photography (digital orthoimagery, leaf-off); and
- Natural and physical feature layers from LIO—these geospatial layers include wetlands (provincially significant and unevaluated wetlands), and watercourses with thermal regime.

### 3.2 Field Investigations

Field investigations were undertaken by Beacon staff on July 15 and August 12, 2021 and surveys included an Ecological Land Classification for Southern Ontario (ELC; Lee *et al.* 1998) survey to identify the boundary of any wetland units, and an aquatic resources survey. Photographs were taken to depict site conditions. A description of these investigations follows below.

#### 3.2.1 Ecological Land Classification

Ecological communities were mapped and described according to the ELC. For each vegetation community, data was collected for the dominant species cover, community structure, level of disturbance, presence of indicator species, and other notable features.

### 3.2.2 Fisheries and Aquatic Habitat Assessment

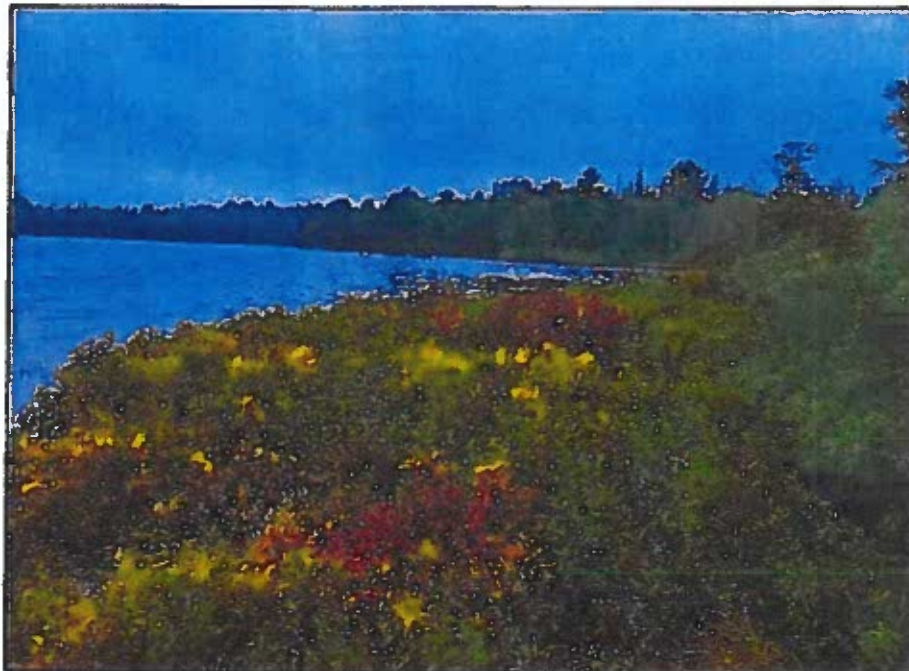
The fish habitat assessment included an examination of the entire nearshore portion of the subject property. Information collected for the characterization of fish habitat included nearshore slopes, substrate type, and type and quantity of riparian and aquatic vegetation. Information was collected from the shoreline, littoral zone and through underwater observation. MNRF existing file information regarding fish habitat type is provided in Figure 2.

## 4. Existing Conditions

The existing natural heritage features and functions were identified through a review of background information and field investigations and are described in this section.

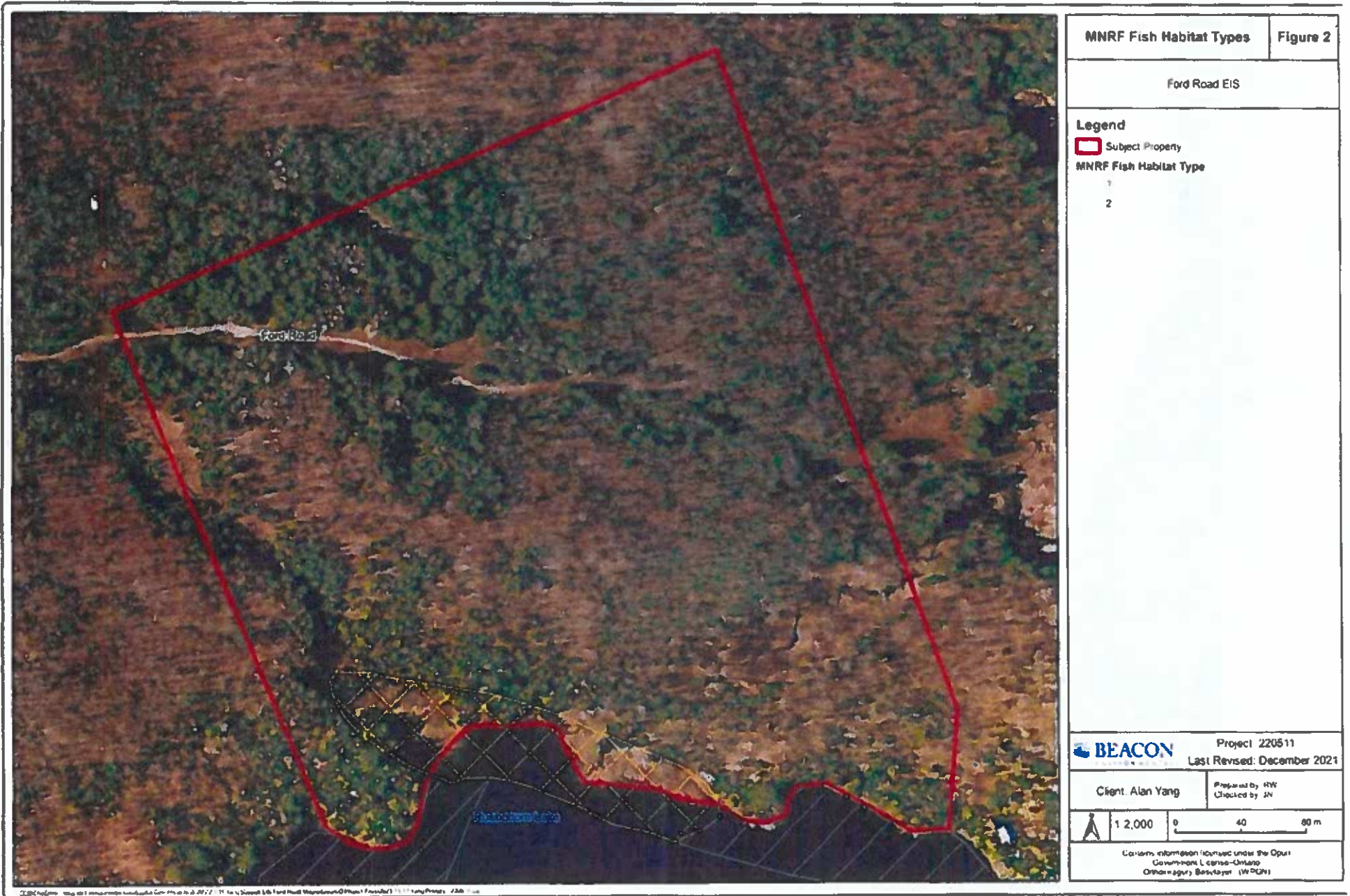
### 4.1 Topography and Drainage

The subject property occurs on Ruebottom Lake. The majority of the shoreline of the subject property has gentle (i.e., <15%) in-water and shoreline slopes with aquatic vegetation concentrated in shoreline wetland areas. Riparian vegetation varies and is primarily represented by mixed forest with bedrock outcroppings. Photographs 1 to 3 illustrate the generally flat character of the landscape at the shoreline.



Photograph 1. View of Generally Flat Character of the Shoreline Landscape in the Western Portion (Background) of the Subject Property (August 12, 2021)







**Photograph 2. View of Generally Flat Character of the Shoreline Landscape in the Eastern Portion of the Subject Property (August 12, 2021)**



**Photograph 3. View of Entire Shoreline Fronting Subject Property (August 12, 2021)**



## 4.2 Ecological Land Classification

### Wetland Communities

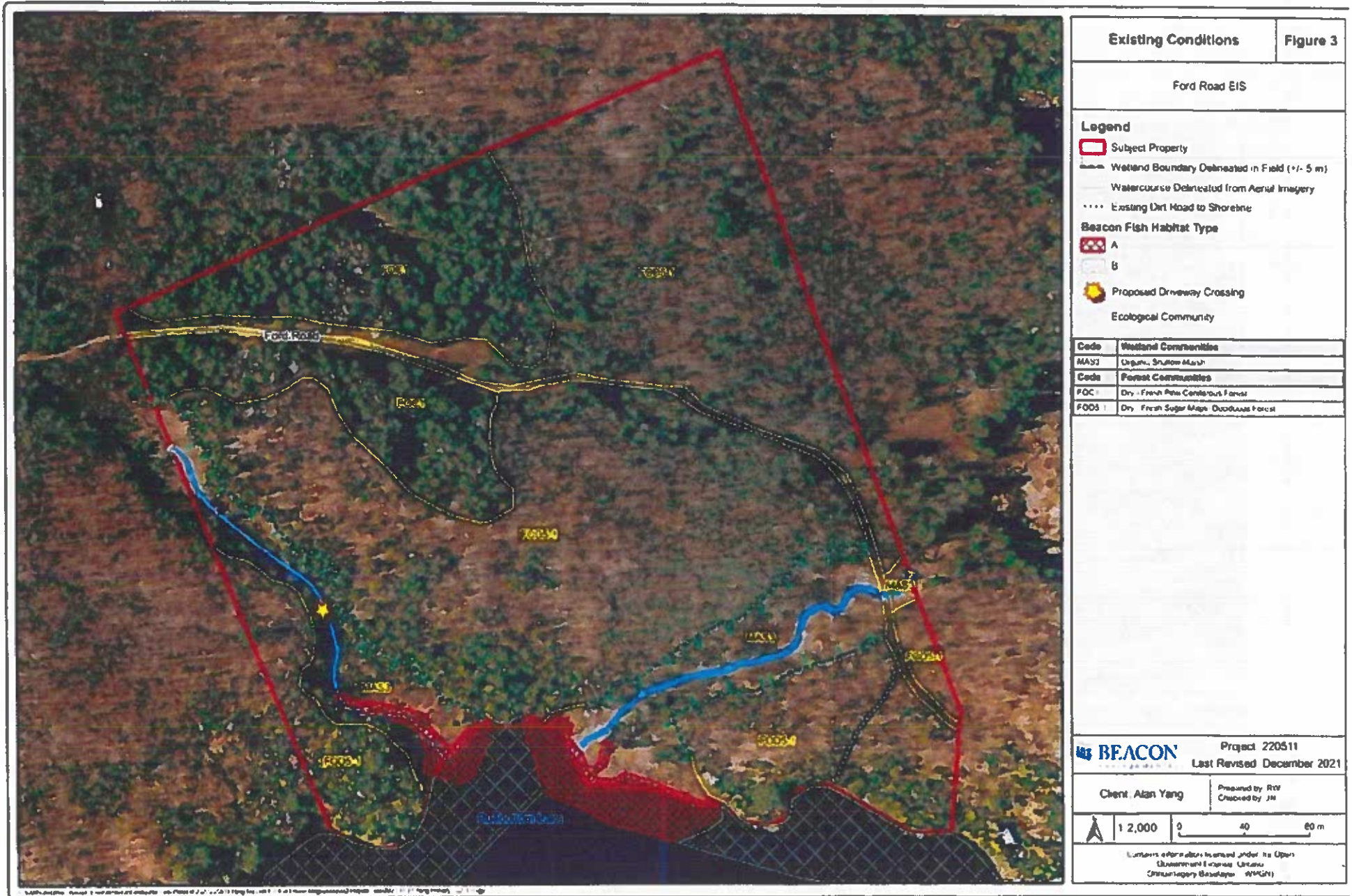
#### MAS3. Organic Shallow Marsh

Two wetland communities connected to Ruebottom Lake are present on the subject property (Figure 3). Watercourses (warmwater) flow through these communities to the lake (Photographs 4 and 5)

Trees along the perimeter of these wetland communities include Black Ash (*Fraxinus nigra*), Red Ash/Green Ash (*Fraxinus pennsylvanica*), Eastern White Cedar (*Thuja occidentalis*) and Yellow Birch (*Betula alleghaniensis*). Shrub species present include Common Winterberry (*Ilex verticillata*), Mountain Holly (*Ilex mucronata*), Sweet Gale (*Myrica gale*), Speckled Alder (*Alnus incana rugosa*), Buttonbush (*Cephalanthus occidentalis*) and Black Chokeberry (*Aronia melanocarpa*). Herbaceous species dominated within the central portions of the wetlands as well as along the shoreline of Ruebottom Lake and include Common Woolly Bulrush (*Scirpus cyperinus*), Dark-green Bulrush (*Scirpus atrovirens*), Spotted Joe-pye Weed (*Eutrochium maculatum*), Highbush Cranberry (*Viburnum opulus* ssp. *trilobum*), Cardinal Flower (*Lobelia cardinalis*), Pickerel Weed (*Pontederia cordata*), American Water-Horehound (*Lycopus americanus*) and Marsh Fern (*Thelypteris palustris*).



Photograph 4. View of Wetland (MAS3) and Shoreline in the Western Portion of the Subject Property as Shown in Figure 3 (August 12, 2021)





**Photograph 5. View of Wetland (MAS3) Fronting the Central Portion of the Subject Property as Shown in Figure 3 (August 12, 2021)**

The central section of the MAS3 community in the western portion of the subject property becomes thin and is primarily defined by just the watercourse at the location noted by the star in **Figure 3**. The stream is well defined at this location and there is a minimal amount of wetland vegetation (**Photograph 6**).



**Photograph 6. View of Defined Watercourse in Western Portion of Subject Property (August 12, 2021)**

### Forest Communities

#### FOD5-1: Dry - Fresh Sugar Maple Deciduous Forest

The majority of the subject property is covered by a mature, deciduous forest dominated by Sugar Maple (*Acer saccharum*) (Figure 3; Photograph 7).

Other tree species present in the canopy include Northern White Cedar, White Spruce (*Picea alba*), Red Maple (*Acer rubra*), Balsam Fir (*Abies balsamea*), Eastern White Pine (*Pinus strobus*), Northern Red Oak (*Quercus rubra*), Basswood (*Tilia americana*), Large-toothed Aspen (*Populus grandidentata*), Trembling Aspen (*Populus tremuloides*) and Paper Birch (*Betula papyrifera*). Trees in the subcanopy include Northern White Cedar, Eastern Hop-hornbeam (*Ostrya virginiana*), Black Cherry (*Prunus serotina*) and Hawthorn (*Crataegus* sp.).

The shrub layer is well developed in this community and includes Wild Raisin (*Viburnum nudum* var. *cassinoides*), Beaked Hazelnut (*Corylus cornuta*), Mountain Maple (*Acer spicatum*), Hobblebush (*Viburnum lantanoides*), Canada Fly-honeysuckle (*Lonicera canadensis*), Red Raspberry (*Rubus idaeus*), Smooth Serviceberry (*Amelanchier laevis*) and Bracken Fern (*Pteridium aquilinum*)

A high level of Sugar Maple regeneration was present in the ground layer along with Large-leaved Aster (*Eurybia macrophylla*), Wild Sarsaparilla (*Aralia nudicaulis*), Northern Starflower (*Lysimachia borealis*) and Round-branched Tree-clubmoss (*Dendrolycopodium dendroideum*).

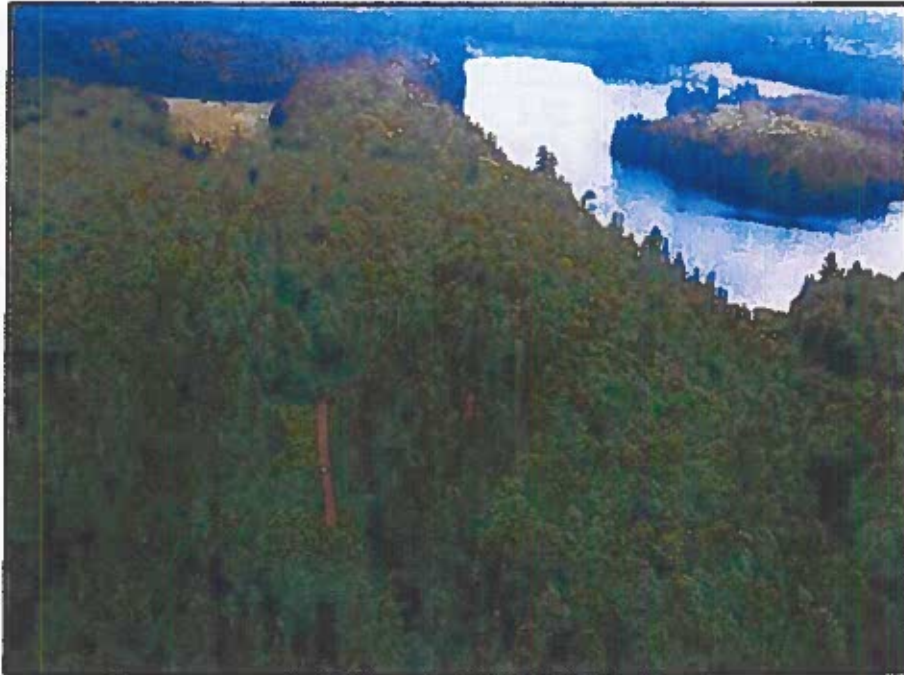


**Photograph 7. View of Deciduous Forest Community (on the Left) Covering the Majority of the Subject Property (August 12, 2021)**

*FOC1: Dry - Fresh Pine Coniferous Forest*

This coniferous forest community occurs along Ford Road in the northwest corner of the subject property (Figure 3; Photograph 8)

Balsam Fir, White Spruce and Eastern White Pine are the dominant species in this community. Striped Maple (*Acer pensylvanicum*), and Northern Red Oak are present in the sub-canopy while Red Raspberry is present in the understory layer. The groundcover in this community is sparse. Various moss species along with Spinulose Wood Fern (*Dryopteris carthusiana*) and Blue-bead lily (*Clintonia borealis*) are present.



**Photograph 8. View Looking East of Coniferous Forest Community (FOC1) Bisected by Ford Road (August 12, 2021)**

### 4.3 Aquatic Resources

#### 4.3.1 Ruebottom Lake Fisheries

Ruebottom Lake has a surface area of approximately 50.2 ha with a maximum depth of 3.5 metres (m) and an average depth of 1.9 m (MNRF 2021). A list of fish species recorded for Ruebottom Lake is provided in Table 1.

**Table 1. Fish species recorded in Ruebottom Lake (MNRF 2021)**

Scientific Name	Common Name
<i>Esox lucius</i>	Northern Pike
<i>Micropterus salmoides</i>	Largemouth Bass
<i>Catostomus commersonii</i>	White Sucker
<i>Lepomis gibbosus</i>	Pumpkinseed
<i>Perca flavescens</i>	Yellow Perch

Five fish species are known to exist in Ruebottom Lake. Table 2 describes generalized spawning habitat of the fish species in Ruebottom Lake.

**Table 2. Spawning Habitat of Representative Fish Species in Ruebottom Lake**

Species	Spawning Habitat <sup>1</sup>
Northern Pike	Heavily vegetated floodplains of rivers and marshes
Largemouth Bass	Soft mud and marl in vegetation
White Sucker	Slow-moving rivers and tributaries
Pumpkinseed	Shallows near vegetation, woody debris over sand or gravel
Yellow Perch	Shallows near vegetation, woody debris over sand or gravel

**4.3.2 Fish Habitat Designation Fronting the Subject Property**

MNRF has developed three categories or types to standardize the assessment of fish habitat (OMNR 1994), and the existing MNRF mapping is provided for the subject property, and areas adjacent to the subject property in Figure 2. Below is a summary of the characteristics of each habitat type and their sensitivities.

**Type 1 Habitat**

Type 1 Habitats are rare or highly sensitive to the potential impacts of development or limit fish productivity either directly or indirectly in a specified water body or portion of a water body. Where these habitats are limiting, productivity would be expected to diminish if they are harmed.

Examples of Type 1 habitats include:

- Spawning, nursery, rearing, shelter, refuge and highly productive food supply areas of fish species important to local commercial, recreational or subsistence fishing activities;
- Constricted migration routes (including pathways that connect a wetland hydrologically to a lake or river, and flood plain pathways that may be seasonally important);
- Groundwater discharge areas including headwaters, springs and seepage areas; or
- Habitat types that are in short supply within a watershed (e.g., macrophyte beds where aquatic vegetation is limiting; spawning/nursery habitats provided by seasonally flooded wetlands; submerged shoals and reefs used as primary feeding areas; deep pools in rivers/streams used as adult holding areas.

**Type 2 Habitat**

Type 2 Habitats are moderately sensitive to the potential impacts of development and although important to fish populations, do not limit the productivity of fish either directly or indirectly. These habitats are usually abundant, and another habitat component is the limiting factor in fish production.

Examples of Type 2 habitats include:

- Seasonally flowing streams or seasonally inundated lands not used as spawning or nursery areas;
- Feeding areas;

<sup>1</sup> Spawning habitat description from Scott and Crossman (1998)

- Open water areas;
- Areas of abundant nursery or feeding habitat (e.g., areas of sparse vegetation in water bodies where there is heavy plant growth);
- Littoral areas composed of sand, silt, detritus, bedrock and/or boulders that are not used as spawning or nursery habitats for important fish species;
- Water bodies supporting fish species that are not important to commercial, recreational or subsistence fishing activities; or
- Pool-riffle-run complexes that occur frequently along much of a watercourse.

### **Type 3 Habitat**

Type 3 Habitats are marginally or highly degraded, and currently do not contribute directly to fish productivity, based on fish community management objectives. Type 3 habitats can often be improved significantly, thereby providing a net gain of productive capacity.

Examples of Type 3 habitats include:

- A water body or portion that fish do not utilize due to physical or chemical barriers (e.g., severe water pollution); or
- A water body or portion that has been highly altered physically (e.g., channelized streams, sheet piling retaining wall, concrete walls, in-water substrate that is heavily silted or degraded [e.g., areas fronting old mill sites filled with slab-wood lumber]).

MNRF has identified Type 1 and Type 2 habitat fronting the subject property (**Figure 2**). MNRF habitat type summary shows that the Type 1 habitat is based on 1993 aerial video tape interpretation. In this regard, Beacon has provided updated fish habitat information in Section 4.3.3.

### ***4.3.3 Existing Conditions Shoreline and Nearshore Areas***

The entire shoreline of the subject property was assessed on August 12, 2021. The assessment of conditions fronting the subject property consisted of collecting data from the shoreline and littoral zone, as well as from drone footage. The primary focus of the investigation was the littoral zone. The nearshore area was categorized into two habitat forms (Habitats A and B) and these are shown in **Figure 3**.

Additionally, fish habitat in the general area of the subject property in the northern end of Ruebottom Lake was assessed through drone footage taken during the site visit. The supplemental observation of fish habitat provided context for the fish habitat within the study area.

### **Habitat A**

Habitat A is characterized by unconsolidated substrates and macrophyte growth, and is associated with the frontage of the wetland (MAS3) communities (**Photographs 4 and 5**). Substrates are predominantly organic and support Sweet Gale, Speckled Alder, Pickerel Weed, Watershield (*Brasenia schreberi*), and Yellow Water Lily (*Nuphar lutea*). Woody debris, a source of cover habitat, is also present in moderate abundance. In-water slopes are gradual and are approximately 1:8 (i.e., 1 m of water depth



is reached 8 m offshore). The riparian area is also gently sloped (up to 10%) and contains a mixed forest (FOD5-1) as described above.

Habitat A would provide refuge for minnows and small fish and this habitat type would likely be a migration route/nursery associated with the stream mouths. Habitat A is consistent with Type 1 fish habitat.

### **Habitat B**

Habitat B is associated with the Sugar Maple Deciduous Forest (FOD5-1) communities at the shoreline. The littoral area has gradual in-water slopes ranging from 1:8 near the beach area at the east end of the shoreline to areas with some steep slopes of approximately 1:2 in places adjacent to bedrock outcrops at the shoreline (**Photograph 9**). Substrates are composed of a mixture of bedrock with some cobble, as well as sand and gravel. Aquatic vegetation was observed in small patches, and there is limited woody debris in this habitat type. Habitat B is consistent with Type 2 fish habitat.



**Photograph 9. Habitat B Along Eastern Shoreline of Subject Property. Note Bedrock Outcrop at Shoreline Point Left of Centre and the Beach Area Right of Centre of the Photograph (June 30, 2021)**

Although MNR habitat mapping (**Figure 2**) is generally consistent with the present habitat fronting the subject property, the site-specific habitat encountered by Beacon is presented in **Figure 3**. The shoreline between the wetland communities is consistent with the characteristics of habitat B, is not limited in Ruebottom Lake, and is best characterized as Type 2 habitat (**Figure 3**).

## 5. Impact Assessment and Recommendations

The purpose of the Scoped EIS is to identify the boundaries and existing ecological conditions of the wetland communities, characterize the fish habitat, and to provide an assessment of development potential of the subject property as it relates to the wetland and fish habitat features and applicable natural heritage policies. As a result of the existing conditions analysis in Section 4 above, Beacon has determined that although sensitive features exist on the subject property that require specific recommendations, appropriate conditions exist to permit the proposed severance. The following details the way development should occur to protect the existing natural heritage features.

The proponent is proposing to redevelop the subject property, resulting in up to four (4) severed lots on Ruebottom Lake and one (1) retained lot on the north side of Ford Road. Beacon has provided development envelopes in **Figure 4** outside of constrained areas. It will be up to the proponent to provide severance lines based on the requirements outlined in the Review by MHBC (i.e., new lots be at least 1.0 ha (2.5 acres) in area with a minimum of 90 metres (300 feet) of water frontage.

The forest communities are typical of conditions found throughout Parry Sound. Generally, the current shoreline area along the subject property is naturally vegetated, other than the areas associated with the existing access road to the shoreline.

Two visits were conducted to document the existing conditions of the site, including surveying the terrestrial communities through the application of the ELC (Lee *et al.* 1998), and documenting fish habitat.

The proposed development associated with the severance will result in the loss of a portion of the forest cover for dwelling and sewage treatment envelopes, as well as the shoreline access pathways for each of the new lots. The loss of forest cover does not affect any provincially or locally designated features. The development is consistent with the municipally planned intent for these lands. The loss of forest cover will expose the ground and provide areas of open soils. Stormwater can pick up debris, chemicals, soil, and other pollutants and eventually direct them to the lake, or to the areas of wetland. As such, it is important to understand the potential impacts of stormwater on wetlands and on fish habitat in Ruebottom Lake and to avoid and mitigate these impacts.

Regarding the protection of water quality, there is consistency within the literature that a buffer of 30 m is a conservative standard (Beacon 2012). This value can also be adapted from protection requirements for sensitive streams, rivers, and lake shorelines, for which there is a great abundance of relevant examples, research and policy direction surrounding the effectiveness of a 30 m buffer in sensitive settings. In this regard, a standard of 15 m for warmwater streams and 30 m for coldwater streams has long been employed. Additionally, Policy 4.7 (Significant Fish Habitat) of the OP requires a setback of 30 m from cool or cold-water streams and 15 metres from other streams. In this case, to mitigate the potential effects of principal building development on Ruebottom Lake, watercourses, and the associated fish habitat, Beacon conservatively recommends that:

- All principal building development remain a minimum of 15 m away from the warmwater streams associated with the wetlands, and 20 meters away from the shoreline of Ruebottom Lake (**Figure 4**).

As noted in Policy 5.5.3 (Setbacks) of the OP, setbacks from the boundaries of Environmental Protection (EP) areas shall be based on their sensitivity. The Organic Shallow Marsh (MAS3) communities within the subject property are typical wetland communities found within the region and there were no provincially or locally rare features found associated with the wetlands. As noted above, a VPZ is intended to physically protect and separate a stream, lake, or wetland from future disturbance or encroachment. Although the wetlands on the subject property are typical of the area, and do not contain any provincially or locally rare features, to mitigate the potential effects of principal building development on the wetlands, Beacon recommends that:

- All principal building development remain a minimum of 10 meters away from the wetland boundary on the subject property (**Figure 4**).

As noted in **Figure 4**, access to the most southwest corner of the lot requires a driveway to cross the MAS3 wetland community, and to cross through the proposed 10 m wetland setback. Beacon recommends that:

- The driveway required to access the land in the southwestern corner of the subject property should cross at the narrowest part of the wetland as identified by the star in **Figure 4**, and the driveway should be no more than 3.0 m wide; and
- Construction timing should adhere to the in-water timing restrictions provided by MNRF (i.e., no in-water works between March 15 and July 15 in any year) to protect fish and fish habitat.

MNRF file information indicated that the shoreline of the subject property has Type 1 and Type 2 fish habitat. Following our site investigations, Beacon has revised the boundaries of the areas of Type 1 (A) and Type 2 (B) fish habitat type and has provided recommended areas for shoreline structures in areas of Type 2 fish habitat. The areas for shoreline structures are provided in **Figure 4**. To protect fish habitat in Ruebottom Lake, caution must be observed at the downgradient edge of any dwelling envelope and Beacon recommends:

- A restriction of activities in the 20-metre shoreline setback of the severed lots be included as a condition of any development agreement to be executed between the Municipality of Magnetawan and the applicant. The stipulation would require that the 20 m setback be disturbed as little as possible, consistent with the construction of permitted decks, shoreline structures, access, and safety.

A pathway from the shoreline to the dwelling on each severed lot will be required. Any pathways should meander and follow the natural contours where possible and be no more than 2.0 metres in width. The path should be constructed of permeable substances to slow overland flow and encourage infiltration. Regarding the above, Beacon recommends:

- The condition noted above, requiring that the setback be disturbed as little as possible, must include the provision for an access path to the shoreline. Any path should have a maximum width of 2.0 metres, meander, and be constructed of permeable substances.

Fish habitat also has the potential to be affected by the proposed severance through the construction of shoreline structures. To mitigate the potential for harm to fish habitat, Beacon recommends that:

- Site shoreline structures outside of Type 1 fish habitat (Habitat A), and in the areas recommended in **Figure 4**;
- Minimize duration of in-water work;

- Design works to minimize loss or disturbance to aquatic habitat;
- Avoid the removal of woody debris and aquatic vegetation;
- Minimize the amount of riparian vegetation that is removed to provide access to the shoreline structures;
- Use untreated materials (e.g., cedar, tamarack, hemlock, rocks, etc.) as supports for dock structures that will be submerged in water;
- During construction, keep an emergency spill kit on site and create a spill response plan;
- Install effective erosion and sediment control (ESC) measures before starting work to prevent the entry of sediment into the waterbody;
- Inspect ESC measures regularly during construction and make all necessary repairs if any damage occurs;
- Vegetate any disturbed areas by planting and seeding with native trees, shrubs or grasses and cover such areas with mulch to prevent erosion and to help seeds germinate. If there is insufficient time remaining in the growing season, the site should be stabilized and vegetated the following spring; and
- Utilize a dock design that has a small footprint on the lakebed. This could include using steel pile, floating, or cantilever construction.

## 6. Policy Conformity

The following commentary describes how the proposed land use changes will be in conformance with the relevant federal, provincial, and municipal environmental legislation and policies, provided that development proceeds as indicated, and recommendations are followed.

### 6.1 Provincial Policy Statement (2020)

#### Wetlands

The wetlands on the subject property are typical of the Parry Sound region and there were no provincially or locally rare features found associated with the wetlands. A small portion of the western wetland will be lost as a result of a driveway crossing. Following the recommendations listed in this report, there will be near-zero impacts to the wetland and watercourse as a result of driveway construction. Additionally, the recommended 10 m setback from the boundary of the wetlands will ensure no other negative impacts to the wetland communities.

#### Fish Habitat

Development and site alteration in Type 1 fish habitat will not occur and any in-water works should occur in accordance with provincial and federal requirements.

## 6.2 Official Plan for the Municipality of Magnetawan (2012)

The natural heritage areas identified in Schedule B (Environmental Features) are consistent with the features identified through Beacon's site investigations. Beacon has identified an additional area of wetland in the western portion of the subject property. Development, other than the potential driveway crossing of the western wetland, is directed outside of the areas of wetland and Type 1 fish habitat.

Policy 4.7 (Significant Fish Habitat) requires that new lots fronting onto Type 1 fish habitat be large enough to provide an area of at least 10 metres of frontage that is outside of the significant habitat area. **Figure 4** illustrates potential areas for shoreline development (docks) that are outside of Type 1 fish habitat and are at least 10 m in width.

Policy 5.5.3 (Setbacks) requires setbacks from the boundaries of EP areas to be based on their sensitivity. The wetlands within the subject property are typical wetland communities found within the region and there were no provincially or locally rare features found associated with the wetlands. A minimum 10 m setback from the wetland boundaries on the subject property is recommended.

The proposed severances are consistent with the natural heritage policies of the Municipality's Official Plan with respect to fish habitat and wetlands.

## 6.3 Federal Fisheries Act

Contingent upon the implementation of the recommendations made in this report, no serious harm to fish or fish habitat is anticipated by the proposed development associated with the severance.

## 7. Conclusions

The purpose of this Scoped EIS is to investigate the existing physical and ecological characteristics of the fish habitat and wetland communities associated with the subject property.

As a result of the field investigations and analysis, Beacon has determined that although sensitive features exist that require site specific recommendations, appropriate conditions exist to permit the proposed severance of the subject property. This Scoped EIS is based on information derived from review of available background resources, field assessments, and analyses. Based upon the findings presented in this report and contingent upon the implementation of the recommendations made herein, it is our conclusion that the proposed severance is in accordance with the Municipality's Official Plan. Furthermore, the proposed severance is consistent with the wetland and fish habitat policies of the PPS and complies with other relevant federal and provincial legislation.

Prepared by:  
**Beacon Environmental**



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Senior Ecologist, Northern Lead

Reviewed by:  
**Beacon Environmental**



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Senior Ecologist

## 8. References

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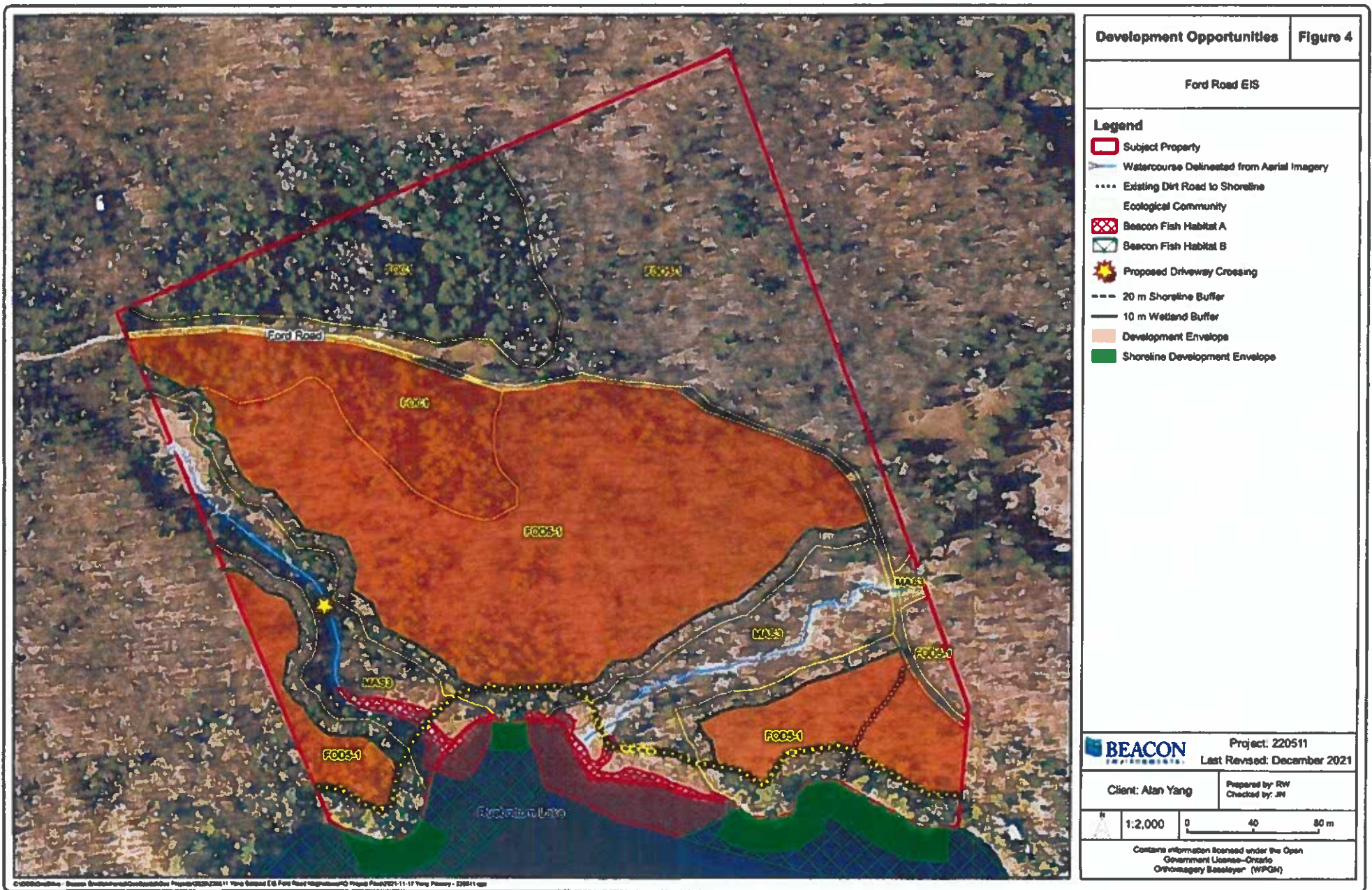
Ecological Land Classification for Southern Ontario: First Approximation and Its Application. Ontario Ministry of Natural Resources, Southcentral Science Section, Science Development and Transfer Branch. 128.

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Ontario Ministry of Natural Resources Forestry Fish ON-Line website 2021

(<https://www.lioapplications.lrc.gov.on.ca/fishonline/index.html>)





# Attachment 2

**THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN**  
**BY-LAW NO. [REDACTED]**

Being a By-law to amend By-law No. 2001-26, as amended, the Zoning By-law for the Corporation of the Municipality of Magnetawan with respect to lands located on Concession 6, Part Lot 34, Registered Plan 42R2457, Part 1 PCL 15564 S/S PCL 6433 S/S in the former geographic Township of Spence, in the Municipality of Magnetawan.

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**WHEREAS** the Council of the Corporation of the Municipality of Magnetawan is empowered to pass By-laws to regulate the use of land pursuant to Section 34 of the *Planning Act*, R.S.O. 1990;

**AND WHEREAS** the owner of the subject lands has filed an application with the Municipality of Magnetawan to amend By-law 2001-26, as amended;

**AND WHEREAS** the Council of the Corporation of the Municipality of Magnetawan deems it advisable to amend By-law No. 2001-26, as amended, to rezone the subject property from the Shoreline Residential (RS) Zone to the Shoreline Residential Exception Thirty Seven (RS-37) Zone and Environmental Protection Exception **One** (EP-1) Zone;

**NOW THEREFORE** the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

1. Schedule 'A-1', to Zoning By-law No. 2001-26 as amended, is further amended by zoning a portion of the lands legally described Concession 6, Part Lot 34, Registered Plan 42R2457, Part 1 PCL 15564 S/S PCL 6433 S/S in the former geographic Township of Spence, in the Municipality of Magnetawan, from the Shoreline Residential (RS) Zone to the Shoreline Residential Exception Thirty Seven (RS-37) Zone and Environmental Protection Exception **One** (EP-1) Zone as shown on Schedule 'A' attached forming part of this By-law.
2. Section 4.2 of By-law 2001-26 is hereby amended by adding the following new Section after 4.2.4.**XX**

**4.2.4.**XX** Shoreline Residential Exception Thirty Seven (RS-37) Zone**  
(Concession 6, Part Lot 34, Registered Plan 42R2457, Part 1 PCL 15564 S/S PCL 6433 S/S in the former geographic Township of Spence)

*Notwithstanding the provisions of this By-law to the contrary, within the Shoreline Residential Exception Thirty Seven (RS-37) Zone the following shall apply:*

- a) *All principal building development shall remain a minimum of 10 metres away from the Environmental Protection Zone boundary.*

b) Docks shall be supported by steel piles, floats (floating dock, or cantilevered dock construction). Crib docks are not permitted.

c) A minimum 20 metre natural shoreline vegetation buffer shall be provided along all watercourses and waterbodies. Natural vegetation shall be maintained in the shoreline buffer area. Tree and vegetation removal shall only be permitted for hazardous trees, the construction of permitted decks, and shoreline structures and for an access pathway having a maximum width of 2.0 metres in order to access the shoreline.

3. Section 4.16 of By-law 2001-26 is hereby amended by adding the following new Section after 4.16.4

**4.16.4.XX Environmental Protection Exception One (EP-1) Zone**

*(Concession 6, Part Lot 34, Registered Plan 42R2457, Part 1 PCL 15564 S/S PCL 6433 S/S in the former geographic Township of Spence)*

*Notwithstanding the provisions of this By-law to the contrary, within the Environmental Protection Exception One (EP-1) Zone the following shall apply:*

a) *Shoreline Structures shall not be permitted.*

b) *The maximum width of a driveway shall be 3 metres.*

This By-law shall take effect on the date of its passage, subject to the provisions of Section 34 (30) and (31) of the *Planning Act* (Ontario).

READ A FIRST AND SECOND TIME on the \_\_\_\_\_ day of October, 2023.

READ A THIRD TIME and finally passed this \_\_\_\_\_ day of October, 2023.

\_\_\_\_\_  
Sam Dunnett, Mayor

\_\_\_\_\_  
Kerstin Vroom, CAO/Clerk



**The Corporation of the  
Municipality of Magnetawan**

Box 70 4304 Hwy 520

Magnetawan ON P0A 1P0

Phone 705 387 3947 Fax 705 387 4875

[www.magnetawan.com](http://www.magnetawan.com)

**APPLICATION FORM  
ZONING BY-LAW AMENDMENT**

Date Received by Municipality: \_\_\_\_\_

**1) APPLICATION INFORMATION**

Name of Applicant: John Jackson Planner Inc. (Agent)

Mailing Address: 2-1 Mall Drive, Parry Sound, ON P2A 3A9

Telephone Number (Home): \_\_\_\_\_ Fax Number: \_\_\_\_\_

Telephone Number (Business): 705-746-5567 Fax Number: \_\_\_\_\_

**2) REGISTERED OWNER**

If the Applicant is not the Registered Owner of the subject lands, then authorization from the Owner is required, as well as the following information:

Owners Name: Zhao Yang & Yiyun Zhang

Mailing Address: 1370 Concession Road 8, Tottenham ON L0G 1W0

Telephone Number (Home): 647-668-1002 Fax Number: \_\_\_\_\_

Correspondence to be sent to:  Owner  Agent  Both

**3) MORTGAGES, CHARGES OR OTHER ENCUMBRANCES**

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

**4) SUBJECT LANDS**

Geographic Township: Magnetawan Concession: 6 Lot: 34

Reference Plan: \_\_\_\_\_ Part/Block/Lot: \_\_\_\_\_

Street Name and Number: 597 Fords Road

(If corner lot, please include both Street Names)

Water Access only: Ruebottom Lake

(Name of Waterbody)

Area of subject lands (ha): 15.9 Frontage (m): 413 Depth (m): 329+

**5) OFFICIAL PLAN / ZONING STATUS**

What is the current designation of the *subject lands* in the approved Official Plan?

Waterfront

What is the current Zoning?

RS

**6) REASONS FOR REQUEST**

Please describe the reasons for and extent of. the request:

Condition of consent approval - to impliment the recommendations of the scoped environmental impact assessment by Beacon Environmental Limited dated December 2021

**7) ACCESS**

Are the subject lands accessible by:

- Provincial Highway
- Municipal Road (seasonal maintenance)
- Municipal Road ( year round maintenance)
- Right of Way
- Unopened Road Allowance
- Water Access
- Other (describe) Fords Road (Private)

**8) BUILDINGS, STRUCTURES AND USES**

What are the existing buildings on the subject land? None

What are they used for? \_\_\_\_\_

Please complete the following for each building or structure:

	Building One	Building Two	Building Three
Type of Building			
Setback from Front Lot Line			
Setback from Rear Lot Line			
Setback from Side Lot Line			
Setback from Side Lot Line			
Height (metres)			
Dimensions			
Floor Area			
Date of Construction			

What is the proposed future use of the subject lands: Cottage / Residential

Are any buildings or structures to be build on the subject lands?

yes          no           Unknown

If yes, please complete the following for each building or structure:

	Building One	Building Two	Building Three
Type of Building			
Setback from Front Lot Line			
Setback from Rear Lot Line			
Setback from Side Lot Line			
Setback from Side Lot Line			
Height (metres)			
Dimensions			
Floor Area			
Date of Construction			

When were the subject lands acquired by the current owner? 2020

How long have the "existing uses" continued on the subject lands? \_\_\_\_\_

9) **SERVICING**

	<u>Municipal</u>	<u>Private</u>	<u>Other</u>
Water Supply	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sewage Disposal	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Frontage on Road	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Is storm drainage provided by:     Sewer     Ditch     Swale  
 Other (describe) Natural

10) **OTHER APPLICATIONS**

Are the subject lands also the subject of an application under the Planning Act for approval of a Plan of Subdivision or a Consent?     yes     no

If yes, what is the file number? B05-23

What is the status of the application? Provisional Approval

Have the subject lands ever been the subject of an application under Section 34 of *The Planning Act* (rezoning)?     yes     no

If yes, please provide a brief explanation: \_\_\_\_\_

**11) DRAWINGS**

Please include a sketch showing the following:

- the boundaries and dimensions of the subject land;
- the location, size and type of all existing and proposed buildings and structures on the subject land, indicating the distance of the building or structures from the front yard lot line, rear yard lot line and side yard lot lines;
- the approximate location of all natural and artificial features on the subject land and on land that is adjacent to the subject land that, in the opinion of the applicant, may affect the application. Examples include: buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tanks;
- the current uses on land that is adjacent to the subject land;
- the location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public travelled road, a private road or a right-of-way;
- if access to the subject land is by water only, the location of the parking and docking facilities to be used; and
- the location and nature of any easement affecting the subject land.

**Required Sketch**

**Required Sketch should include the following:**

- ✓ Lot dimensions
- ✓ Major Physical Features
- ✓ Surrounding Land Uses
- ✓ Buildings and Structures
- ✓ Sewage and Water Systems

12) PERMISSION TO ENTER

I hereby authorize, the Members of Staff and/or Elected Members of the Council of the Municipality of Magnetawan, to enter upon the subject lands and premises for the limited purpose of evaluating the merits of this application. This is their authority for doing so.

July 4, 2023

Date

  
Signature of Registered Owner(s) or Agent

13) FREEDOM OF INFORMATION

I hereby provide authority for any information contained in this application, to be released in accordance with the Freedom of Information Act.

July 4, 2023

Date

  
Signature of Registered Owner(s) or Agent

14) PAYMENT OF FEE AND DEPOSIT

- Application Fee As per the current Fees and Charges By-law
- Residential Deposit Fee As per the current Fees and Charges By-law
- Commercial/Industrial Deposit Fee As per the current Fees and Charges By-law

The "deposit" shall be used for expenses as defined below. As for the date of this application, I further hereby agree to pay for and bear the entire cost and expense for any engineering, legal, landscape, architectural and/or planning consulting expenses incurred by the Municipality of Magnetawan during the processing of this Application, in addition to the Application Fee set by the Municipality of Magnetawan.

An additional deposit shall be required if the deposit is insufficient to complete the Application.

July 4, 2023

Date

  
Signature of Registered Owner(s)

Note: All Invoices for payment shall be sent to the person(s) indicated in Section 2) Owner of this application, unless otherwise requested.

If the Applicant/Owner is a Corporation, the Applicant/Owner shall provide certification that he/she has the authority to Bind the Corporation.

15) AFFIDAVIT

I, John Jackson of the Town of Parry Sound in the District of Parry Sound solemnly declare that all of the above statements contained herein and in all exhibits transmitted herewith are true and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of "The Canada Evidence Act".

DECLARED BEFORE ME at Town of Parry Sound in the District

of Parry Sound this 4 day of July

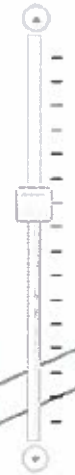
July 4, 2023

Date

  
Signature of Registered Owner(s) or Agent







ROAD ALLOWANCE BETWEEN CONCESSIONS 6 AND 7

LANDS TO BE REZONED

Ford's Road

RETAIN

SEVER 1

SEVER 2

SEVER 3

52132

LOT 34

LOT 33

LOT 35

Ruebottom Lake

UNPATENTED LAND

**THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN**

**BY-LAW NO. 2023 –**

**BEING A BY-LAW TO ENTER INTO A LEASE AGREEMENT WITH THE MAGNETAWAN DAYCARE CENTRE INC. FOR THE AHMIC HARBOUR COMMUNITY CENTRE**

**WHEREAS** Section 5(3) of the *Municipal Act, 2001, S.O. 2001, c.25*, as amended, requires a municipal Council to exercise a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, by by-law unless the municipality is specifically authorized to do otherwise;

**NOW THEREFORE BE IT RESOLVED THAT** the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

- 1. THAT** the Corporation of the Municipality of Magnetawan is hereby authorized to enter into a lease agreement with the Magnetawan Daycare Centre Inc, attached hereto as Schedule 'A' and forming part of this By-law;
- 2. THAT** the Mayor and CAO/Clerk are hereby authorized to execute the Agreement on behalf of the Corporation.

**READ A FIRST, SECOND, AND THIRD TIME**, passed, signed and the Seal of the Corporation affixed hereto, this 4<sup>h</sup> day of October 2023

**THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
CAO/Clerk

THIS INDENTURE made this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

IN PURSUANCE OF THE SHORT FORMS OF LEASES ACT.

BETWEEN:

**THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN**  
(hereinafter called the Lessor)

OF THE FIRST PART

- and -

**MAGNETAWAN DAYCARE CENTRE INC.**  
(hereinafter called the Lessee)

OF THE SECOND PART

WITNESSETH that in consideration of the rents, covenants and agreements hereinafter reserved and contained on the part of the Lessee the Lessor doth demise and lease unto the Lessee the lands and premises described in Schedule A which is attached hereto and form's part hereof (the foregoing hereinafter referred to as the Premises).

1. PREMISES, TERM AND OCCUPATION

(a) Premises: The Ahmic Community Centre Building and such area surrounding it as shown in Schedule "A" located at 60 Ahmic Street (legal description).

(b) The term shall be for one year commencing on \_\_\_\_\_, 2023 and ending upon the \_\_\_\_\_ day of \_\_\_\_\_, 2024 (the "Term") subject to the limitation set out in subsection (c) and the Lessor's rights set out in subsection (d).

(c) The Lessee acknowledges and agrees that its possession of the Premises shall be limited to the periods between 6 A.M. and 6 P.M., Monday through and inclusive of Friday during the Term.

(d) The Lessee acknowledges and agrees that, during the Term, the Lessor shall retain use, possession, and control over the Premises at all times other than the times set out in subsection (c) and without limitation, that the Lessor shall have the right to rent the Premises to third parties during such times, provided that the Lessor shall give the Lessee 72 hours written notice of any such rental.

(e) Where the Premises are rented to third party pursuant to subsection (d), the Lessor will document condition of the Premises, before and after such third-party rental and the Premises shall be left in the same condition as existed prior to such third-party rental.

(f) Extension of Term – The Lessee may request an extension of the Term on an as needed basis; such request for an extension shall be submitted for Council approval not later than 60 days prior to the expiry of the Term. Council shall have the discretion to extend term for such period as it deems appropriate and may impose conditions thereupon.

2. LESSEE'S COVENANTS

The Lessee covenants with the Lessor as follows:

(a) To pay Rent and all related expenses as further set out in subsection (b).

(b) (1) Rent shall be Five Hundred Dollars (\$500.00) per month.

(2) The related expenses shall include heat and electricity charges (including the cost of any inspections related thereto) subject to pro rata allocation as provided for in subsection (4).

- (3) The maintenance obligations set out in subsection (2) shall not include any major capital improvements.
- (4) The payment of all of the related expenses set out in subsection (2)(i) shall be subject to the Lessee paying only such pro rata share of such expenses that exceed the amount set out in the annual budget for the Ahmic Community Centre (of which the Premises form part of and in consideration of potential use of the Premises by third parties.).
- (c) To use the Premises only as a not-for-profit daycare centre and functions ancillary to the daycare – e.g. Meet and greets, parent interview, fundraising.
- (d) To maintain the Premises in a good state of repair and a clean and safe condition in consideration of the intended uses specified in subsection (c). Without limitation this obligation includes:
- (1) the obligation to undertake regular cleaning and sanitization of the Premises such that each day at 6 P.M., the Premises are in a condition that is appropriate for use by third parties provided that notice of such third-party use has been given;
- (2) the obligation to undertake all winter maintenance to the entrance for staff, students, and parents (snow ploughing, sanding, application of ice melter); and the Municipality will maintain the rest of the parking lot as per under its usual maintenance program which includes snow ploughing, sanding and application of ice melter as needed.
- (e) Not to carry on any activities on the Premises that the Lessor may determine, in its reasonable discretion, are a nuisance or which interfere with the use of the adjoining lands.
- (f) To comply with all provisions of the By-laws of the Municipality as amended from time to time.
- (g) To comply with all Provincial Legislation, Regulations, and Guidelines including without limitation:
- (1) with respect to the drinking water supply system, the *Safe Drinking Water Act*, and associated regulations including without limitation Regulation 170/03 and 243/07;
- (2) with respect to any required inspections including without limitation, fire safety and health and welfare;
- (3) with respect to the operation of a daycare facility.
- With respect to sentence 1 and 3, the Lessee shall provide written confirmation from the applicable authority concerning its approval of the operation and/or licensing of drinking water supply and the daycare operation respectively.
- (h) Not to permit or cause to be done anything whereby any policy of insurance that may be maintained by any party on or in respect of the premises may become void or voidable or whereby the rate of premiums thereof may be increased and to repay to the Lessor on demand all sums paid by way of increased premiums and all expenses incurred by the Lessor in connection with any renewal or replacement of the policy rendered necessary by breach of this covenant.
- (i) To obtain the written approval of the Lessor before making or permitting to be made any improvements, renovations or additions to the Premises or any part thereof. The Lessee acknowledges that if approval is given by the Lessor that it may be subject to terms and conditions including a written Agreement between the parties. The Lessee shall be responsible for and pay the cost of any alterations, additions, installations, or improvements that any governing authority, municipal, provincial or otherwise, may require to be made in, on or to the Premises.
- (j) To carry out all alterations or construction in a good and workmanlike manner in accordance with all applicable laws and to keep the Premises free of any liens filed under the *Construction Act* or any other legislation. To this end the Lessor may require, as part of the approval process for any project, that the Lessee obtain appropriate bonding to ensure completion of any contract and payment for all labour and material.

- (k) To maintain a sufficient temperature within the Premises at all times to ensure that the Premises shall not be damaged by the prevailing temperatures outside of the Premises.
- (l) Not to assign this Lease or sub-let the Premises in whole or in without the prior written consent of the Lessor. The Lessee acknowledges that the Lessor may refuse consent for any assignment or sub-let that the Lessor considers is not in the best interests of the public.
- (m) Upon the expiration of the term of this Lease or upon any earlier termination to surrender possession of the Premises to the Lessor in good condition and repair, reasonable wear and tear excepted. In addition to provide or permit the Lessor access to the Premises for the purposes of showing the Premises to prospective purchasers or Lessees (in which latter case such access shall be limited to a period commencing 3 months before termination of the lease).
- (n) To maintain with respect to the Premises, insurance coverage insuring against:
  - (1) loss or damage by perils as are commonly provided under an Aall risks@ property policy with respect to damage to the Premises and other property owned or controlled by the Lessee or as may be reasonably required by the Lessor.
  - (2) liability for bodily injury or death or property damages sustained by third parties with a minimum limit of \$5,000,000.00 per occurrence.
  - (3) such insurance coverage shall show the Lessor as a named insured and the policy shall include a cross-liability endorsement. The insurance coverage will act as primary insurance for the Lessor with respect to the Premises and any activities or programs carried on by the Lessee.
  - (4) such policy shall require the insurer to give the Lessor a minimum of thirty (30) days written notice prior to cancellation or material change.
  - (5) the Lessee shall provide copies of the insurance coverage required herein to the Lessor prior to the execution of this Lease by the Lessor and proof of continuing coverage as required from time to time.
- (o) To release the Lessor, its councillors, officers, employees, and agents (collectively the Lessor) of and from any claims, actions, suits or losses arising directly or indirectly out of the Lessees use and occupation of the Premises or this Lease except to the extent that the Lessor is in default hereunder.
- (p) To indemnify and save harmless the Lessor, its councillors, officers, employees and agents (collectively the Lessor) of and from any claims, actions, suits or losses, suffered by, imposed upon or asserted against the Lessor, including legal expenses incurred by the Lessor on a solicitor and his own client basis, as a result of, in respect of, or arising from any Act, any failure to act or failure to perform any term or condition of this Lease to be performed or observed by the Lessee, its officers, employees and agents or in any way arising out of the Lessees operation and use of the Premises.
- (q) To store garbage and recyclable materials in such containers so as to prevent access by animals and to remove on a regular basis; for the purposes of this lease regular basis means no fewer than twice a week subject to the condition that no garbage or recyclables shall remain on the Premises after Friday at 6 P.M.
- (r) To arrange and pay for the pump out of the holding tank servicing the Premises in accordance with the provisions of the *Building Code Act, 1992*, its regulations and any other applicable law.

3. LESSOR'S COVENANTS

The Lessor covenants with the Lessee as follows:

- (a) To maintain insurance on the premises insuring against loss or damage by fire for the full insurable value as determined by the Lessors insurer.

- (b) To permit the Lessee to place signage on municipal property identifying the facility and directing the public to its location in accordance with the sign by-law of the Municipality and subject to the Lessor approving in writing the signage and the location.
- (c) Not to unreasonably withhold approval for the alteration of the interior of the Premises for the uses intended and set out in section 1(c).
- (d) For quiet enjoyment.
- (e) To undertake regular inspections of the Premises including the condition of the building and its mechanical systems.
- (f) To undertake general surface maintenance (grading and pothole repair) of such parking areas including those that form part of the Premises.
- (g) To provide for and undertake pest control through a licensed contractor.

4. DEFAULT AND TERMINATION

- (a) Each and every of the following events shall constitute an event of default (hereinafter referred to as an Event of Default):
  - (1) If the Lessee neglects or fails to observe, perform, or comply with any of its obligations pursuant to this Lease during the term; howsoever arising.
  - (2) If the Lessee abandons the Premises.
  - (3) If the Lessee fails to make prompt payment of any accounts for which it is responsible pursuant to the terms of this Lease.
  - (4) If the Lessee fails to comply with all applicable laws, by-laws or statutory regulations in force from time to time during the term of this Lease, including without limitation failure to comply with such applicable laws, by-law or statutory regulations concerning the use set out in subsection 3(c) and those identified in subsections 3(g)(1)(2) and (3).
  - (5) If the Lessee fails to keep title to the Premises free of construction liens or other encumbrances.

The Lessor shall provide written notice to the Lessee of an Event of Default and the Lessee shall have a period of thirty (30) days from the date of receipt of the notice to cure the default to the satisfaction of the Lessor in its unfettered discretion. If any Event of Default continues for thirty (30) days, the Lessor may terminate this Lease by delivery of notice in writing to that effect to the Lessee. Such termination shall not limit in any way the recourse by the Lessor to any remedies available to it pursuant to this Lease or otherwise at law or in equity.

If the Lessee fails to perform any of the covenants or obligations on its part set forth in this Lease, the Lessor shall have the right, but shall not be obligated, to perform or cause the same to be performed and to do or cause to be done such things as may be necessary or incidental thereto, including without limiting the foregoing, the right to make repairs, installations, erections and expend monies and all payments, expenses, costs, charges, fees, including all legal fees on a solicitor and his own client basis, and disbursements incurred that are paid by or on behalf of the Lessor in respect thereof shall be immediately due and payable by the Lessee upon demand.

The Lessee acknowledges and agrees that the Lessor may, but is not obliged to, rely upon other applicable authorities concerning the determination of a "failure to comply" under subsection 4(a)(4).

- (b) Any sums owing by the Lessee to the Lessor pursuant to the terms of this Lease

shall bear interest at the rate of 12% per annum calculated from the date of demand.

- (c) If, when an Event of Default has occurred, the Lessor chooses not to terminate the Lease and re-enter the Premises, the Lessor shall have the right to take any and all necessary steps to rectify any or all Events of Default of the Lessee and to charge the costs of such rectification to the Lessee and to recover the costs as Rent.
- (d) If, when an Event of Default has occurred, the Lessor chooses to waive his right to exercise the remedies available to him under this Lease or at law the waiver shall not constitute condonation of the Event of Default, nor shall the waiver be pleaded as an estoppel against the Lessor to prevent his exercising his remedies with respect to a subsequent Event of Default:
- (e) No covenant, term, or condition of this Lease shall be deemed to have been waived by the Lessor unless the waiver is in writing and signed by the Lessor.

5. GENERAL PROVISIONS

- (a) Any notice or other communication required or permitted to be given or delivered pursuant to this Lease shall be in writing and shall be well and sufficiently given or delivered if delivered:
  - (1) personally; or
  - (2) by email to the email address listed below and provided the confirmation of delivery of said email is obtained.,
 Any notice delivered after 6:00 P.M. is deemed to have been delivered on the next business day.

The Corporation of the Municipality of Magnetawan at 4304 Hwy # 520, P.O. Box 70, Magnetawan, Ontario, P0A 1P0 Attn: CAO/Clerk; email: Clerk@magnetawan.ca

Magnetawan Daycare Centre Inc. *INSERT address and email.*

- (b) This Lease, including the Schedules hereto, constitute the entire Lease between the parties and the parties hereto acknowledge that there are no covenants, representations, warranties, agreements or conditions, express or implied, collateral or otherwise, forming part of or in any way affecting or relating to this Lease save as expressly set out in this Lease, and that this Lease may not be amended except by written instrument executed by all the parties hereto.
- (c) No condonation, forgiveness, waiver, or forbearance by the Lessor of any non-observance or non-performance by the Lessee of any of the provisions, terms or conditions of this Lease shall operate as a waiver or estoppel by or against the Lessor in respect of any provision, term or condition or any subsequent non-observance or non-performance by the Lessee of any provision of this Lease.
- (d) This Lease shall be binding upon and enure to the benefit of the Lessor and the Lessee and their permitted assigns.

IN WITNESS WHEREOF each of the parties has duly executed this Lease under the hands of its authorized signing officers.

By the Lessee on the \_\_\_\_\_ day of \_\_\_\_\_, 2023

**MAGNETAWAN DAYCARE CENTRE INC.**

per: \_\_\_\_\_  
Name:  
Title:

per: \_\_\_\_\_  
Name:  
Title:

We have authority to bind the Corporation.

By the Lessor on the \_\_\_\_\_ day of \_\_\_\_\_, 2023.

THE CORPORATION OF THE  
MUNICIPALITY OF MAGNETAWAN

per: \_\_\_\_\_  
Name: Sam Dunnett  
Title: Mayor

per: \_\_\_\_\_  
Name: Kerstin Vroom  
Title: CAO/Clerk







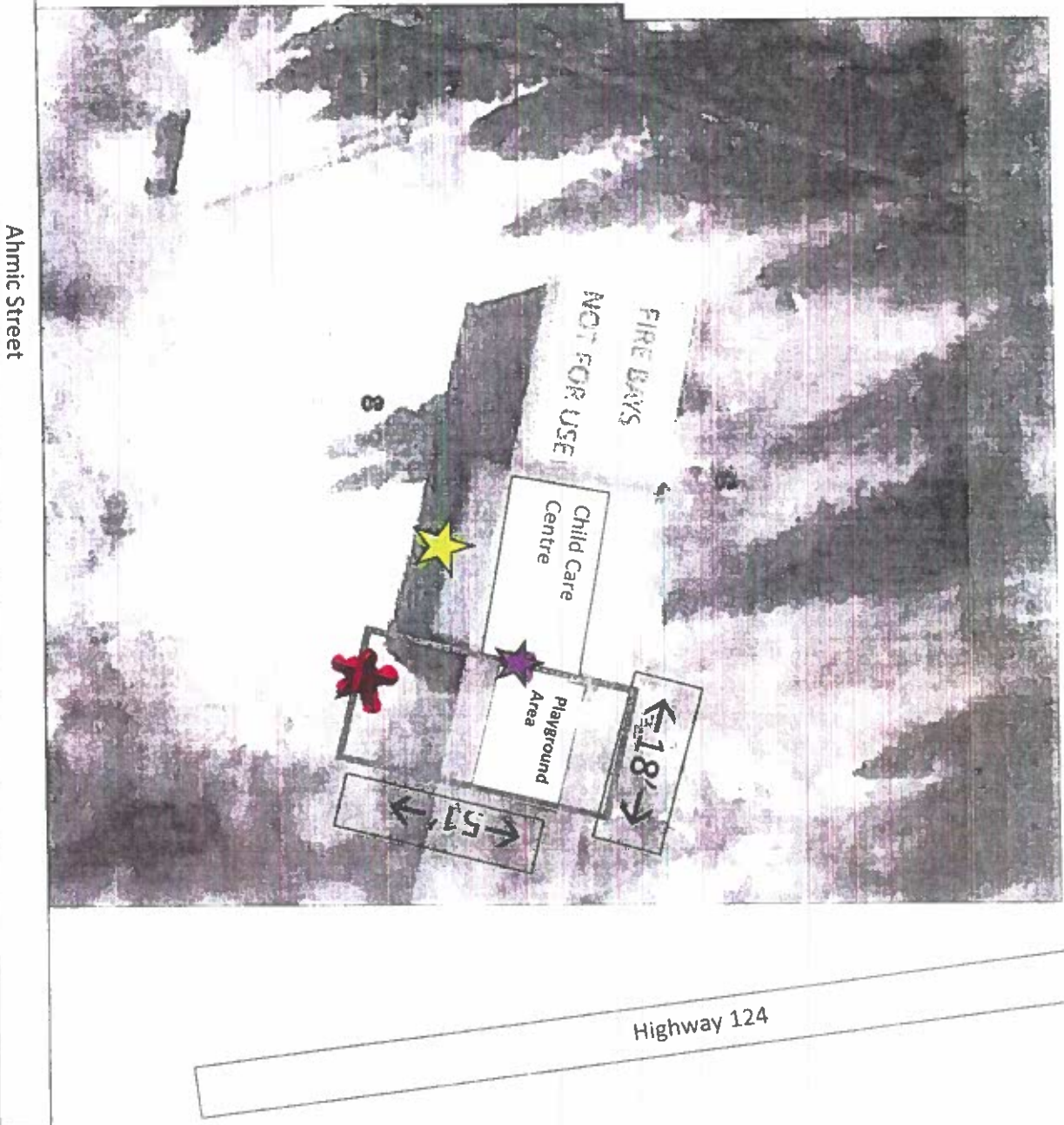
**SCHEDULE A**

Map or Diagram

**Magnetawan Daycare Centre**  
60 Ahmic Street, Magnetawan Ontario POA 1A0  
\* No fixed equipment

Legend

-  = 4' High Chain Link Fence
-  = Secure Latched Gate
-  = Main Entrance to Daycare
-  = Fire Door



**THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN**

**BY-LAW NO. 2023 -**

**Being a Temporary Use By-law to amend By-law 2001-26, as amended the Comprehensive Zoning By-law for the Corporation of the Municipality of Magnetawan with respect to Plan 319 Lot 16 PT Lot 15 W/S in the Municipality of Magnetawan (4944 020 00108100) - Coombes**

---

**WHEREAS** the *Planning Act, R.S.O. 1990, C. P.13*, Section 39 authorizes the temporary use of lands, buildings or structures for any purpose set out therein that is otherwise prohibited;

**AND WHEREAS** an application and site plan sketch has been submitted for lands legally described as Plan 319 Lots 16 PT Lot 15 W/S; Magnetawan, District of Parry Sound being all the lands;

**AND WHEREAS** Council has deemed it appropriate to amend By-law No. 2001-26, as amended, to permit the one time temporary use of a recreational trailer for home occupation;

**NOW THEREFORE** the Council of the Corporation of the Municipality of Magnetawan hereby enacts as follows:

1. That the subject recreational trailer shall be permitted for a period which shall not exceed a maximum of three years from the date of the passing of the by-law;
2. The subject recreational trailer shall be for the sole purpose of home occupation while care giving services are provided for the current property owner;
3. The subject trailer shall be located on the subject lands in accordance with the site plan sketch provided with the application as shown in Schedule "A" of the By-law.

**READ A FIRST, SECOND, AND THIRD TIME**, passed, signed and the Seal of the Corporation affixed hereto, this 4<sup>th</sup> day of October, 2023

**THE CORPORATION OF THE  
MUNICIPALITY OF MAGNETAWAN**

---

Sam Dunnett, Mayor

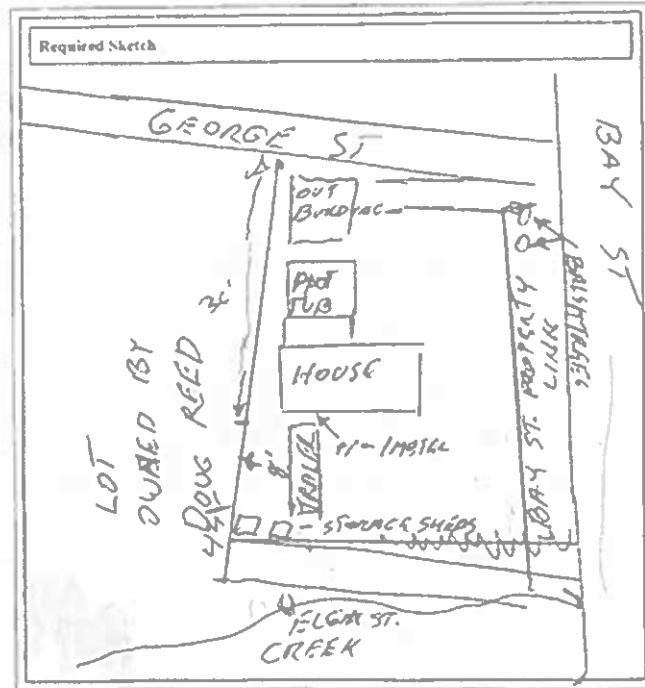
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Kerstin Vroom, CAO/Clerk

**SCHEDULE "A"**  
**10 George Street**  
**Municipality of Magnetawan**  
**District of Parry Sound**

**THIS IS SCHEDULE "A" TO THE TEMPORARY USE BY-LAW BETWEEN THE CORPORATION OF  
THE MUNICIPALITY OF MAGNETAWAN AND VIDA COOMBES**

Site Sketch



This is Schedule "A" to Temporary Use By-law 2023  
Passed this 4<sup>th</sup> day of October 2023

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
CAO/Clerk



## REPORT TO COUNCIL

To:	Mayor and Council
From:	Public Works Superintendent
Date of Meeting:	October 4 <sup>th</sup> 2023
Report Title:	Hazmat Day July 15 <sup>th</sup> 2023

**Recommendation:** THAT Council receives and approves this report as presented.

**Background:** In previous years the Municipality has run the Hazmat Day venue at the Municipal Office and Parking Lot for the Residents to bring in hazardous materials from around their residences that we do not want nor accept at the Landfill Sites. This year the event was operated at the Chapman Landfill Site given a Saturday was the only date available for our contractor, Brendar Environmental Inc., to run the event. Brendar's Staff come and set up a safe sort/pickup zone where the Resident's vehicle stops, and the Staff remove the Hazardous waste to the bins that will be trucked away by Brendar to a Ministry of Environment approved location.

**Evaluation:** On July 15th, 2023, between 10am to 3pm Brendar Environmental Inc. was on site at the Chapman Landfill Site for receiving Hazardous waste. Moving the site to the Chapman Site made logical sense considering we are receiving hazardous waste and in the event of a spill it can be easily contained and not damage, for example, the asphalt at the Municipal Office. There were 144 Vehicles served compared to 138 in 2022 being processed. Landfill Staff assisted Brendar Environmental while still being available for their regular duties.

The Event was registered with Automotive Material Stewardship, and Product Care Recycling for eligible rebates. To note: the Stewardship Ontario Rebate is no longer available as in past years

**Financial Implication:** Cost of July 17<sup>th</sup> 2023 Hazmat Day, HST not included to date.

Brendar Environmental Inc.	\$13,693
LESS Automotive Material Stewardship Inc. Rebate	- \$1,976
LESS Product Care Rebate	- \$2,150
<b>Total Cost Less Rebates</b>	<b>\$9,567</b>

**5 year average:**

2019	2020 June	2020 October	2021	2022	2023
\$11,739	\$10,418	\$9,824	\$9,028	\$9,981	\$9,567

**Conclusion:** In conclusion, the Public Works Superintendent recommends that the Municipality continues with the Hazmat Day Event at the Chapman Landfill Site given the safety concerns and convenience to the Residents to deposit both refuse and hazardous waste at the same time, while at the same time continue to prevent unwanted hazardous waste from our Landfill and extend its longevity.

Respectfully Submitted,

Scott Edwards  
Public Works Superintendent



## REPORT TO COUNCIL

To:	Mayor and Council
From:	Public Works Superintendent
Date of Meeting:	October 4 <sup>th</sup> 2023
Report Title:	Award of RFP 2023-04 Municipal Rubber Tire Backhoe

**Recommendation:** THAT Council receives and approves this report as presented and moves forward with the motion to award Jade Equipment for the RFP 2023-04 Municipal Rubber Tire Backhoe in the amount of \$198,500 (plus HST) as negotiated.

**Background:** During the 2022 Budget the decision was made to replace the Landfill 2005 Case 580 4WD Backhoe (BH # 3) given age and repairs. This Landfill Backhoe would go to GovDeals for sale and the Landfill would take over BH #5 (2014 Case 590) the current Roads Department Unit. The Roads Department would then purchase a new unit given the extensive work and distance required to maintain the Municipal Right of Ways.

**Evaluation:** After doing a Request for Proposal being RFP 2023-02 Municipal Rubber Tire Backhoe between April 17- May 24<sup>th</sup>, 2023, there were two responses being Toromont Cat and Jade Equipment. After reviewing the proposals and finding the units underpowered for the Municipality's needs, the decision was made to do another RFP being RFP 2023-04 Municipal Rubber Tire Backhoe between July 21 to August 31<sup>st</sup>. The following are the results of the 3 bids received:

Toromont Cat Estimated cost no HST \$227,893

Jade Equipment Estimated cost no HST \$203,700

J.R. Brisson Equipment Ltd Disqualified

Staff tested the Jade Equipment JCB 3CX-15 Backhoe and taking into consideration the needs of the Municipality of Magnetawan it was deemed this would be a good addition to the Roads Department Fleet.

The following changes were negotiated with the lowest bidder, as permitted in our RFP:

- 15 feet dipper instead of 14 feet
- 6 speed auto shift transmission (42 km/h)
- 1 cup holder instead of 2
- 2 years/2000 hours warranty instead of 5 years/3000 hours \*NB we operate on an estimated 1000 hours a year. Price: \$198,500.00 plus HST.

**Financial:** We are anticipating getting \$15,000 for the existing backhoe on Gov Deals and the amount budgeted for a new backhoe was \$198,000.

**Conclusion:** The Public Works Superintendent recommends the purchase of the JCB 3CX-15 Backhoe from Jade Equipment at a cost of: \$198,500 plus HST as negotiated.

Respectfully Submitted,

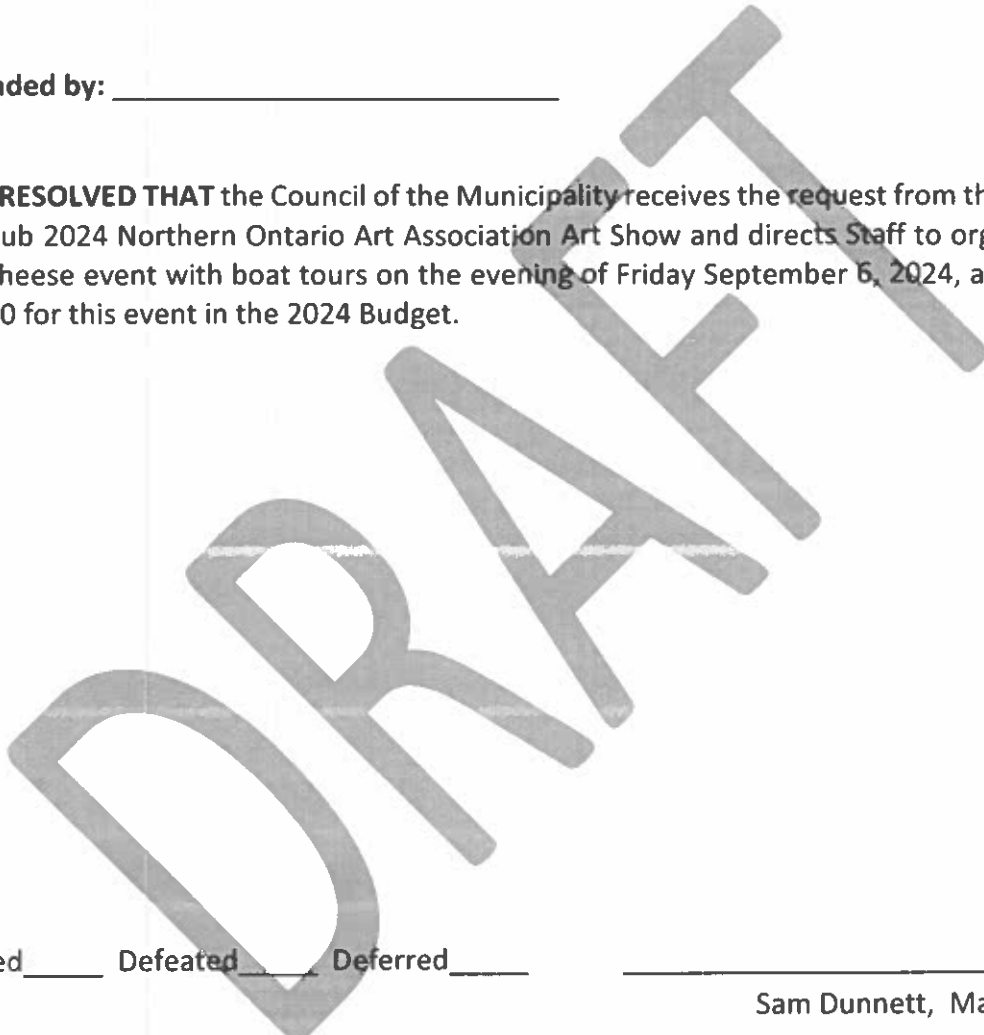
*Scott Edwards*

Scott Edwards, Public Works Superintendent

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

**BE IT RESOLVED THAT** the Council of the Municipality receives the request from the Burk’s Falls Art Club 2024 Northern Ontario Art Association Art Show and directs Staff to organize a wine and cheese event with boat tours on the evening of Friday September 6, 2024, and to include \$2,500 for this event in the 2024 Budget.



Carried \_\_\_\_\_ Defeated \_\_\_\_\_ Deferred \_\_\_\_\_ \_\_\_\_\_

Sam Dunnett, Mayor

Recorded Vote Called by: \_\_\_\_\_

Recorded Vote

Member of Council	Yea	Nay	Absent
Bishop, Bill			
Hetherington, John			
Hind, Jon			
Kneller, Brad			
Mayor: Dunnett, Sam			

September 17, 2023

Dear Members of the Municipality of Magnetawan Council,

The Burks Falls Art and Crafts Club is pleased to announce we will be hosting the Annual Northern Ontario Art Association in Magnetawan in September 2024! We hosted this event approximately 13 years ago in Magnetawan. It is still being talked about as a huge success within the organization and we want to continue that conversation!!! We are thrilled to share our community and area with our out of town guests!

The event involves an art show in the Magnetawan Centre open to the public for the weekend of September 6,7 and 8 2024! We will host our meetings at the Ahmic centre on the Saturday during this show. Artwork from all over Northern Ontario is displayed in the show. There is usually 40 winners from a selection of over 150 to 200 paintings submitted for the juried show. Those 40 are displayed and eventually will tour Northern Ontario for a year. Our local club has been fortunate to be awarded many of these winning awards. We come self contained and can set the show etc on our own.

During the past show, the council of Magnetawan hosted an evening for the delegates to this weekend. It was hosted at the Lions Park in the gazebo with house boat tours on the Mag as a special evening. This made our event really special and so many of our members locally and across the north remember that hospitality. This letter is an invitation to once again host a wine and cheese event with boat tours on the Friday evening Sept 6, 2024 of the show weekend. It truly made our event memorable!

We usually host approximately 60 out of town delegates but I am sure once they find out its in Magnetawan again that number will increase! We have made arrangements for accommodations in the local motels in the area. The meals and snacks will all be provided by local groups. I see this as an incredible draw for people to see our area and come back for longer stays or perhaps they might make a week out of their visit!!!

I hope you will agree to host our Friday night opening, this really is one of those fun events!

Let me know if you need more information or would like to meet for further details.

Looking forward to hearing from you

Lois Cookman

President of the Burks Falls Art and Crafts Club (BFACC)

President of the Northern Ontario Art Association (NOAA)

[loiscookman@gmail.com](mailto:loiscookman@gmail.com)

705-3825895

**Ministry of  
Municipal Affairs  
and Housing**

Office of the Minister  
777 Bay Street, 17<sup>th</sup> Floor  
Toronto ON M7A 2J3  
Tel.: 416 585-7000

**Ministère des  
Affaires municipales  
et du Logement**

Bureau du ministre  
777, rue Bay, 17<sup>e</sup> étage  
Toronto ON M7A 2J3  
Tél. : 416 585-7000



234-2023-4559

September 19, 2023

Ms. Stephanie Lewin  
Treasurer/Tax Collector  
Municipality of Magnetawan  
4304 Hwy #520  
P.O. Box 70  
Magnetawan, ON, P0A 1P0  
[treasurer@magnetawan.com](mailto:treasurer@magnetawan.com)

Dear Ms. Lewin:

I am pleased to inform you that you are one of the 15 winners of the 2022 Financial Information Return (FIR) Award. Thank you for your efforts and contribution in ensuring that timely, reliable and accurate financial information was submitted for the Municipality of Magnetawan's 2022 Financial Information Return. Your municipality will be identified on the FIR website (<https://efis.fma.csc.gov.on.ca/fir/index.php/en/financial-information-return-en/>) as one of the winners of this award.

As you know, the FIR reports capture important financial and statistical information for each municipality in the province. This assists the Ministry of Municipal Affairs and Housing in providing the most current information to the growing number of users of our municipal database and provides important information to inform government decision making.

Thank you for the leadership and diligence your municipality has demonstrated in this important area.


Sincerely,

A handwritten signature in black ink, appearing to read "Paul Calandra".

The Hon. Paul Calandra  
Minister of Municipal Affairs and Housing

c. Mayor Sam Dunnett [sdunnett2@gmail.com](mailto:sdunnett2@gmail.com)  
Hon. Graydon Smith, MPP Parry Sound–Muskoka [Graydon.Smith@pc.ola.org](mailto:Graydon.Smith@pc.ola.org)



 <p data-bbox="235 270 500 352"><b>Municipality of Magnetawan</b></p>	<p data-bbox="824 195 1149 226"><b>REPORT TO COUNCIL</b></p>
To:	Mayor and Council
From:	Deputy Clerk Laura Brandt
Date of Meeting:	October 04, 2023
Report Title:	2023 New Years Eve Gala

**Recommendation:** That Council receives and approves this report as presented and directs Staff to organize a New Years Eve Gala with all proceeds going to the Magnetawan Chapter of Habitat for Humanity and to include the amount of \$15,000 in the 2023 budget line 1-4-2600-2015 (Events) to be taken from Reserves.

**Background:** Several residents have approached Staff at the Music in the Park as well as other Community Events asking the possibility of hosting a New Years Eve Gala in 2023.

It is Staff's understanding that the Municipality has hosted a New Years Eve Gala in the past.

Staff and the CAO/Clerk discussed these requests from residents and Staff would like to host the New Years Eve Gala as a fundraiser for Habitat for Humanity with all of the proceeds of the Gala going towards the Magnetawan Chapter's first build.

**Evaluation:** Staff have ensured that under the *Municipal Act* Council has the authority as section 107(1) states that any provision of this or any other *Act* relating to the giving of grants or aid by a municipality may make grants, on such terms as to security and otherwise as the Council considers appropriate, to any person, group, or body, including a fund, within or outside the boundaries of the municipality for any purpose that Council considers to be in the interests of the municipality including (e) to make donations of foodstuffs and merchandise purchased by the municipality for that purpose.

Staff have reached out to several musical artists from Music in the Park and one of the well-received groups has an opening for December 31<sup>st</sup>. The band can play from 9pm to midnight during breaks, as well as before and after these times, Staff can utilize the new portable sound system purchased for Rollerskating to play an appropriate playlist by Bluetooth.

Staff has also reached out to three surrounding local catering businesses regarding providing a grazing table for the Gala and has secured some quotes and is currently waiting on quotes.

Staff have also reached out to Magnetawan Chapter of Habitat for Humanity regarding the possibility of this Gala as a fundraiser which was well received by the Chapter. Staff have also reached out to Habitat for Humanity and the Gala was also well received by their fundraising representative.

Staff has reached out to our Municipal Insurance company and the outcome is that it will reduce the risk of liability to the Municipality if the liquor license is not in the Municipality's name and volunteers from the Magnetawan Chapter run the bar for the event.

**Financial Implications:** No amount was allocated in the 2023 Budget for this New Years Gala.

Item	Amount
Band	\$2,200
Grazing Table for approximately 150 people	\$3,000
Decorations (noise makers, paper plates, napkins, champagne flutes, etc.)	\$1,000
Draw Prizes 5 Gift Cards of \$100 Each	\$500
Champagne for approximately 150 people	\$1,000
<b>Total Fixed Costs</b>	<b>\$7,700</b>
Cost of Liquor and Bar Supplies including Licensing and Insurance	\$7,300
<b>Total Costs</b>	<b>\$15,000</b>

Staff have anticipated fixed costs of \$7,700 for this Gala and unfixed costs of \$7,700 as these costs are dependent on the amount of liquor and bar supplies needed to run the Gala successfully. Any left-over alcohol will be returned to the LCBO for a refund.

The capacity of the Magnetawan Community Centre is 220 for a licensed event. Staff anticipates the sale of 150 tickets at a price point of \$40 per person. The ticket would include entry to the Gala, free champagne at midnight, cold buffet/grazing table, and entry into New Years Draws. If 150 tickers were sold there is the potential of generating **\$6,000** in fundraising proceeds that can be donated to the Magnetawan Chapter. The Magnetawan Chapter would also receive all the proceeds of the bar which would increase the potential fundraising proceeds.

Ticket holders would also be entered into a draw to be held at the Gala for a chance to win one of five \$100 gift cards at a business of their choice located within the Municipality. The purchase of these gift cards at our local businesses will help increase their sales in the off season.

**Conclusion:** Staff recommends organizing a New Years Eve Gala with all proceeds going to the Magnetawan Chapter of Habitat for Humanity and to include the amount of \$15,000 in the 2023 Events Budget Line.

Respectfully Submitted



Laura Brandt  
Deputy Clerk Recreation and Communications

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District of Parry Sound



Social Services  
Administration Board

# **Chief Administrative Officer's Report**

***September 2023***

## **Mission Statement**

**To foster healthier communities by economically providing caring human services that empower and enable the people we serve to improve their quality of life.**

## AMO 2023 Annual General Meeting and Conference

From August 21 – 23, more than 2,500 municipal leaders, government officials, public servants, sponsors, exhibitors, and media gathered in the City of London to take part in the 2023 AMO Conference.

This event included the Ministers’ Forum and a direct dialogue with 26 provincial Cabinet Ministers on many of the critical issues municipalities, CMSMs and DSSABs are facing. Municipal officials, CMSMs and DSSABs also participated in over 600 delegation meetings, discussing local concerns.

I attended delegations with the Northern Ontario Service Delivers Association (NOSDA). We were able to have direct conversations with the Ministry of Education, Ministry of Health, Ministry of Children, Community and Social Services and the Ministry of Long-Term Care.

I also attended a multi ministry delegation with the Federation of Northern Ontario Municipalities, North-western Ontario Municipal Association and the Northern Ontario Service Delivers Association.

## Facebook Pages



A friendly reminder to follow our Facebook pages!

- ◆ [District of Parry Sound Social Services Administration Board](#)
- ◆ [Esprit Place Family Resource Centre](#)
- ◆ [EarlyON Child and Family Centres in the District of Parry Sound](#)
- ◆ [The Meadow View](#)

## Social Media

### Facebook Stats

District of Parry Sound Social Services Administration Board	FEB 2023	MAR 2023	APR 2023	MAY 2023	JUNE 2023	AUG 2023
Total Page Followers	446	462	471	474	478	490
Post Reach this Period (# of people who saw post)	4,645	7,891	4,460	3,789	4,010	2,249
Post Engagement this Period (# of reactions, comments, shares)	565	757	505	241	692	234

<b>Esprit Place Family Resource Centre</b>	<b>FEB 2023</b>	<b>MAR 2023</b>	<b>APR 2023</b>	<b>MAY 2023</b>	<b>JUNE 2023</b>	<b>AUG 2023</b>
Total Page Followers	128	132	131	131	131	132
Post Reach this Period (# of people who saw post)	75	124	116	29	203	62
Post Engagement this Period (# of reactions, comments, shares)	3	7	71	1	2	1

**DSSAB Twitter Stats** - <https://twitter.com/psdssab>

	<b>FEB 2023</b>	<b>MAR 2023</b>	<b>APR 2023</b>	<b>MAY 2023</b>	<b>JUNE 2023</b>	<b>AUG 2023</b>
Total Tweets	7	13	8	8	10	N/A
Total Impressions	158	300	300	291	301	56
Total Profile Visits	57	217	130	137	128	N/A
Total Followers	28	28	27	27	30	31

**DSSAB LinkedIN Stats** - used primarily for HR recruitment & RFP/Tender postings

Link to DSSAB's LinkedIN page - <https://bit.ly/2YyFHIE>

	<b>FEB 2023</b>	<b>MAR 2023</b>	<b>APR 2023</b>	<b>MAY 2023</b>	<b>JUNE 2023</b>	<b>AUG 2023</b>
Total Followers	395	399	410	416	434	437
Search Appearances (in last 7 days)	318	308	245	228	281	185
Total Page Views	31	31	30	41	56	33
Post Impressions	828	929	697	546	786	182
Total Unique Visitors	16	17	11	19	25	19

## DSSAB in the Community

Throughout the summer, we joined CMHA for several Community Outreach 'pop-up' events in some of the smaller communities in East Parry Sound.

*July 12<sup>th</sup>, Mill May Market in Restoule*

This event was attended by the Communications Officer, as well as a member of our Housing Stability team

*July 19<sup>th</sup>, Women's Own Resource Centre in South River*

This event was attended by a member of our Housing Stability team

*August 2<sup>nd</sup>, Home Hardware in Magnetawan*

This event was attended by the Communications Officer

*August 23<sup>rd</sup>, Hope's "More than a grocery store" Clover Farm in Novar*

This event was attended by the Communications Officer, as well as a member of our Housing Stability team



Canadian World Health Association  
Addiction and Mental Health Services  
Harm Reduction supplies available  
Naloxone & Naloxone Training also available

# COMMUNITY EDUCATION EVENTS

All summer in East Parry Sound

**JULY**

- July 5- Foote's General Store in Nipissing
- July 12-Mill Bay Meat Market in Restoule
- July 19- Women's Own Resource Centre in South River

**AUGUST**

- August 2-Home Hardware in Magnetawan
- August 16-Alderdale General Store
- August 23-Novar General Store

**CONTACT US:**

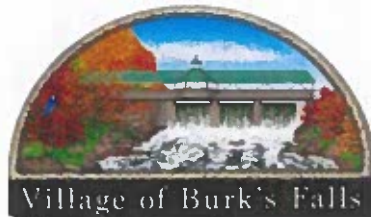
Kathy Stevenson:  
1-705-384-5392 ext. 4280

Aaron Goodchild:  
1-705-746-4264 ext. 2223



**Municipal Presentations**

On August 28<sup>th</sup>, myself and our Communications Officer were pleased to provide the Tri-Council representing the Township of Ryerson, the Village of Burk’s Falls & the Township of Armour with a presentation about the DSSAB. This presentation included an overview of the DSSAB’s programs and services, and how we can help members of their community. The Tri-Council expressed their appreciation to DSSAB staff for the important work they do. This was part of a series of municipal presentations taking place over the next year.



**Licensed Child Care Programs**

<b>Total Children Utilizing Directly Operated Child Care in the District July 2023</b>						
<b>Age Group</b>	<b>Fairview ELCC</b>	<b>First Steps ELCC</b>	<b>Highlands ELCC</b>	<b>Waubee ELCC</b>	<b>HCCP</b>	<b>Total</b>
Infant (0-18M)	0	0	1	1	11	13
Toddler (18-30M)	15	8	15	13	25	76
Preschool (30M-4Y)	18	18	18	46	43	143
# of Active Children	33	26	34	60	79	232

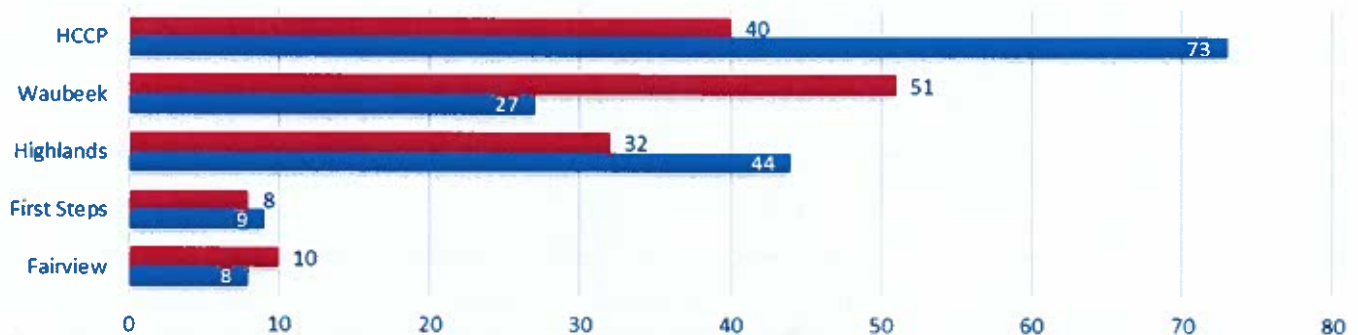
Enrollment numbers remained stable for the summer months. The Licensed Child Care Programs moved their primary programming outdoors and worked with families to prepare for upcoming transitions to older age groupings and junior kindergarten. Staff coverage for summer vacations was challenging but with the support of the ISS and EarlyON teams, we were able to cover ratios.

## School Age Programs

July 2023			
Location	Enrollment	Primary Waitlist	Secondary Waitlist
Mapleridge After School	N/A		
Mapleridge Before School	N/A		
Mapleridge Summer Program	13	7	
St. Gregory's After School	N/A		
Sundridge Centennial After School	N/A		
Land of Lakes After School	N/A		
Home Child Care	56	11	2
# of Active Children	76		

Mapleridge Public School licensed summer school age care was fully booked with a small waitlist. We have 2 full-time staff supporting the program and have enrolled children ages 4 – 6 years. The program coordinated with the Powassan GAP for the older aged children.

## Directly Operated Child Care Waitlist by Program July 2023



As shown in the above chart, the blue bar reflects families that are currently seeking care and space is unavailable while the red bar indicates families that have requested a space after December 31, 2023. Waubeek has had the largest increase in waitlist numbers especially families seeking infant care. As of July, there were 14 infants on the Waubeek waitlist, and in January 2024 that number increases to 45.



## Inclusion Support Services

### July 2023

Age Group	EarlyON	Licensed ELCC's	Monthly Total	YTD Total	Waitlist	New Referrals	Discharges
Infant (0-18M)	0	0	0	0	0	0	0
Toddler (18-30M)	1	9	10	16	0	0	0
Preschool (30M-4Y)	6	35	41	54	1	1	1
School Age (4Y+)	4	26	30	39	1	0	1
Monthly Total	11	70	81	-	2	1	2
YTD Total	12	78	-	108	30	22	10

Resource consultants continued to support school age children that attended licensed summer child care programs across the district. Support in the EarlyON programs decreased as most community satellite locations closed for the summer months.

## EarlyON Child and Family Programs

### July 2023

Activity	July	YTD
Number of Children Attending	813	4,974
Number of New Children Attending	37	277
Number of Adults Attending	528	3,154
Number of Virtual Programming Events	1	28
Number of Engagements through Social Media	1,955	4,347
Number of Views through Social Media	9,396	58,262

EarlyON facilitators set up community "pop-up" programs where most communities in the district were being visited at outdoor locations. Regular programming activities are being offered.

**Funding Sources for District Wide Childcare Spaces  
July 2023**

Active	# of Children	# of Families
CWELCC*	110	107
CWELCC Full Fee	186	185
Extended Day Fee Subsidy	10	10
Fee Subsidy	99	77
Full Fee	12	11
Ontario Works	12	9
<b>Total</b>	<b>429</b>	<b>399</b>

Funding Source - New	# of Children	# of Families
CWELCC	8	8
CWELCC Full Fee	3	3
Extended Day Fee Subsidy	7	7
Fee Subsidy	70	51
Full Fee	2	2
Ontario Works	3	3
<b>Total</b>	<b>93</b>	<b>74</b>

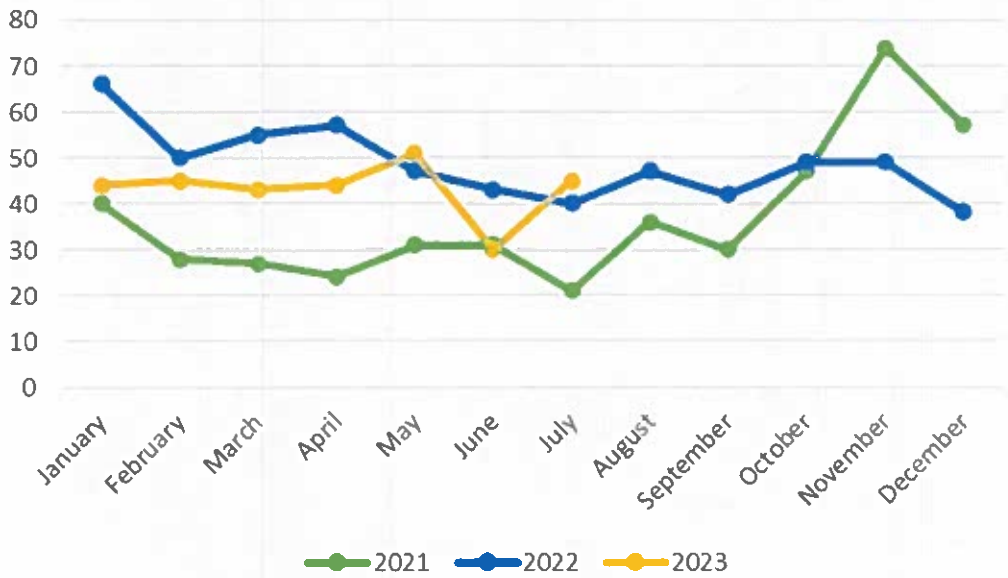
Funding Source - Exits	# of Children	# of Families
Fee Subsidy	3	3
Ontario Works	2	1
<b>Total</b>	<b>5</b>	<b>4</b>

\* CWELCC – Canada-Wide Early Learning Child Care; eligible for children 0 - 6

**Ontario Works Caseload**



**Ontario Works Intake - Social Assistance Digital Application (SADA) & Local Office Ontario Works Applications Received**



**Ontario Works applications**

2 ▼

Average received per business day

45

Received Jul 2023

**Emergency Assistance applications**

1 ▲

Average received per business day

30

Received Jul 2023

**Average number of business days from screening to grant**

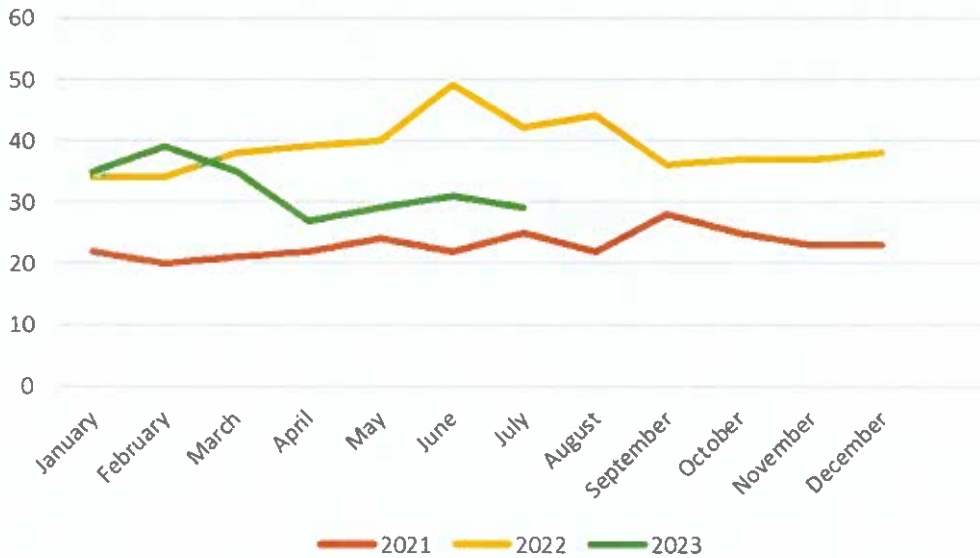
0.9 ▼

Ontario Works

0.3 ▼

Emergency Assistance

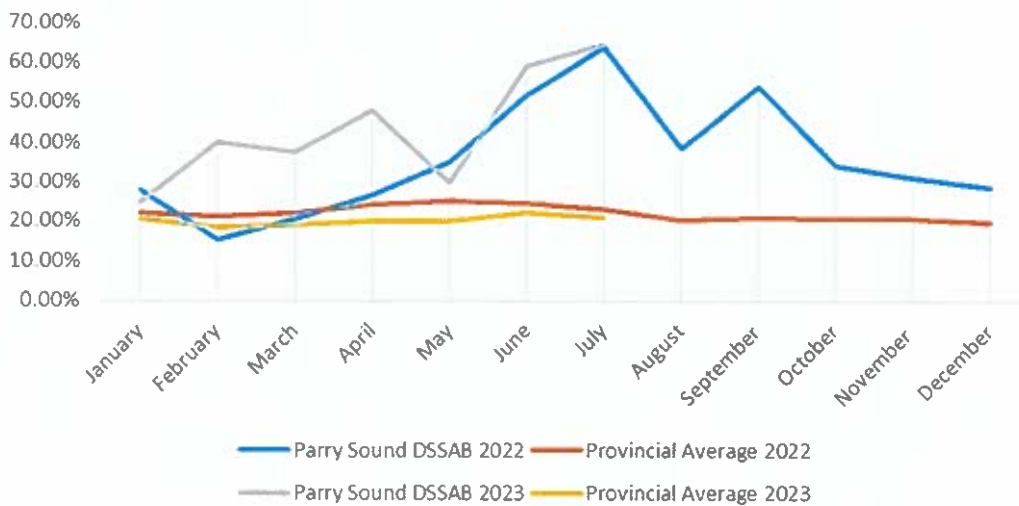
## ODSP Participants in Ontario Works Employment Assistance



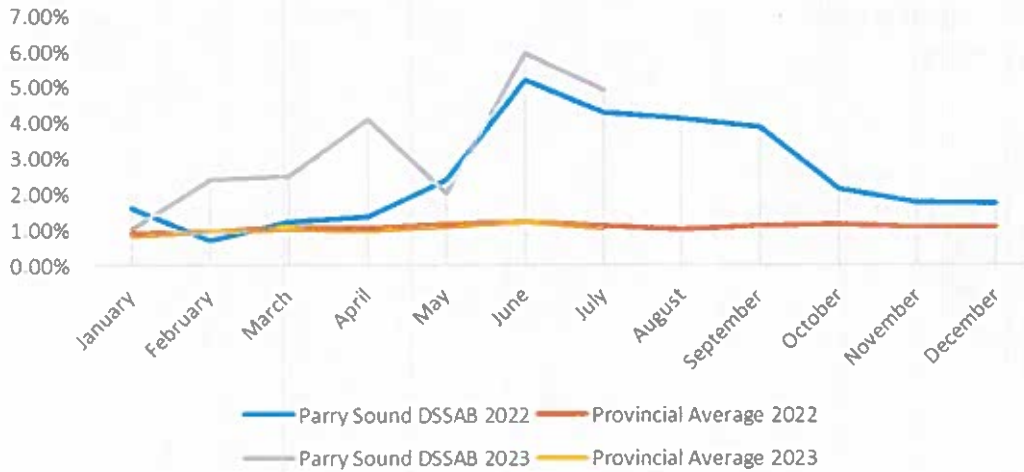
The OW caseload as of the end of July was 587 (there are 945 beneficiaries in total). We are supporting 29 ODSP participants in our Employment Assistance program. We also have 56 Temporary Care Assistance cases. Intake also remains steady. We had 45 Ontario Works Applications and 30 applications for Emergency Assistance in July which does not indicate a typical summer slowdown.

## Employment Assistance & Performance Outcomes

% of Closures Exiting to Employment



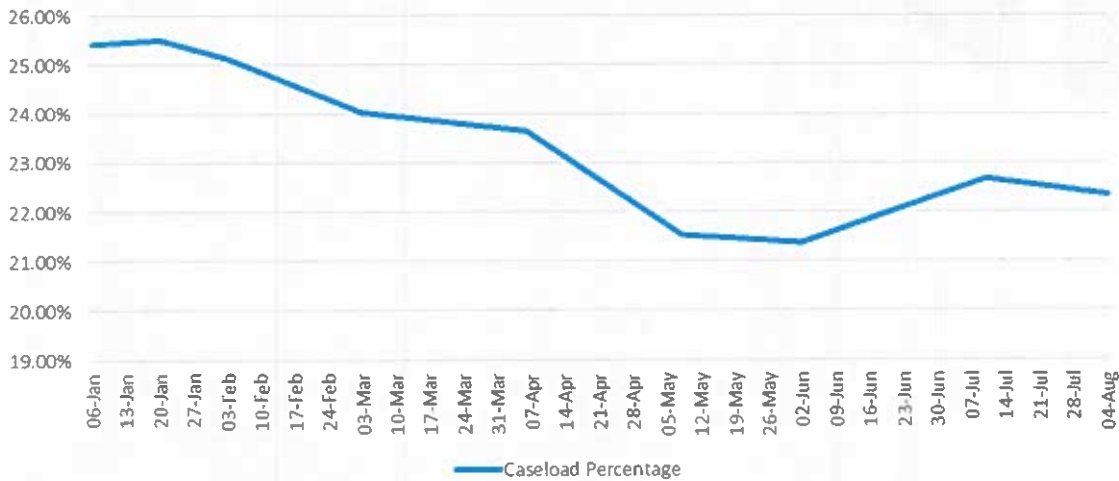
### % of Caseload Exiting to Employment



Despite a small decline in our Employment Outcome Performance in May, the program bounced back with a tremendous June and July, where we exceeded our performance from last year and far exceeded the provincial average. We also finished #1 in the Northeast. Additionally, an average of 8.9% of the caseload exited the program over June and July.

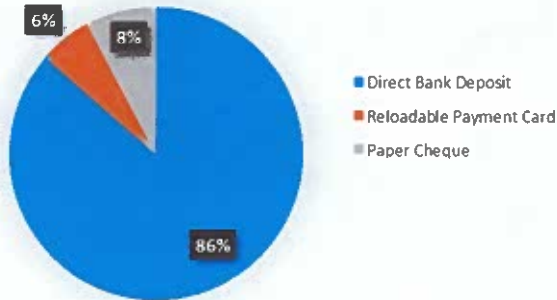
### MyBenefits Enrollment 2023

MyBenefits Enrollment 2023



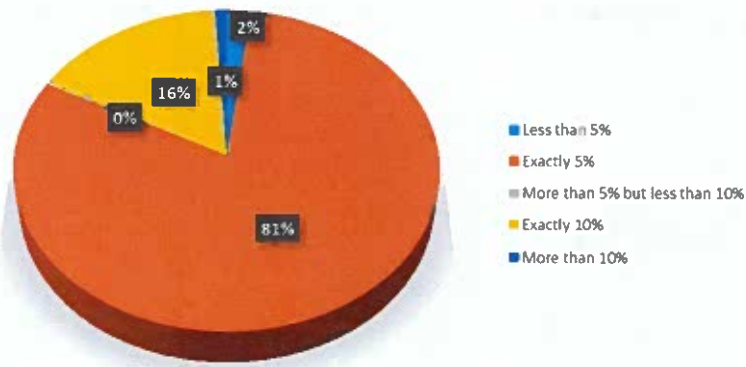
## DBD Enrollment

Payment Receipt Method  
July 2023



## Overpayment Recovery Rate

July 2023



## Housing Stability Program - Community Relations Workers

### Support

All services performed, provided, or arranged by the Homelessness Stability Program staff to promote, improve, sustain, or restore appropriate housing for individuals active with the Homelessness Stability Program, periodically within the month, not requiring intense case management.

July 2023		
Income Source	East	West
Senior	6	16
ODSP	11	28
Ontario Works	4	13
Low Income	16	29

### Intense Case Management

Intense Case Management involves the coordination of appropriate services and the provision of consistent and on-going weekly supports, required by the individual to obtain, and sustain housing stability.

July 2023		
Income Source	East	West
Senior	13	20
ODSP	11	12
Ontario Works	8	15
Low Income	9	37

### Contact/Referrals

July 2023	East	West	YTD
Homeless	1	5	31
At Risk	7	3	52
Esprit Outreach Homeless	1	1	5
Esprit Outreach at Risk	0	3	10
Esprit in Shelter		1	9
Program Total			107

### Short Term Housing Allowance

	Active	YTD
July 2023	10	37

### Housing Stability: Household Income Sources and Issuance from HPP:

July 2023	Total	HPP
Income Source		
Senior	3	\$490.32
ODSP	12	\$7,408.66
Ontario Works	11	\$3,474.06

July 2023	Total
Reason for Issue	
Utilities/Firewood	\$1,696.73
Transportation	\$36.00
Food/Household/Misc	\$10,450.93
Emergency Housing	\$1,558.63
Total	\$13,742.29

**Ontario Works: Household Income Sources and Issuance from HPP**

July 2023 Income Source	Total	HPP
Senior	1	\$412.03
ODSP	7	\$3,775.86
Ontario Works	8	\$9,469.26
Low Income	3	\$308.83

July 2023 Reason for Issue	Total
Rental Arrears	\$7,927.40
Utilities/Firewood	\$1,000.00
Transportation	\$177.32
Food/Household/Misc.	\$4,861.26
<b>Total</b>	<b>\$13,965.98</b>

**By-Name List Data  
September 2021- July 2023**



**Housing Programs**

**Social Housing Centralized Waitlist Report  
July 2023**

	East Parry Sound	West Parry Sound	Total
Seniors	42	106	148
Families	123	399	522
Individuals	480	188	668
<b>Total</b>	<b>645</b>	<b>693</b>	<b>1,338</b>
Total Waitlist Unduplicated			440



**Social Housing Centralized Waitlist (CWL) 2022 - 2023 Comparison  
Applications and Households Housing from the CWL**

Month 2022	New App.	New SPP	Cancelled	Housed	SPP Housing	Month 2023	New App.	New SPP	Cancelled	Housed	SPP Housing
Jan	5			1		Jan	5	1	13		
Feb	9	1	2			Feb	5	1	10		
Mar	12		5	2	1	Mar	6		35		
Apr	12	1	1			Apr	11		17	6	
May	11	1		3		May	13	2	9	2	
June	15		3	2		June	9	1	2	1	
July	13	2	10	1		July	5	1	5	1	
Aug	5		17	2	1	Aug					
Sept	16		10	1	1	Sept					
Oct	14		12	6		Oct					
Nov	12	1	8	3		Nov					
Dec	1			5		Dec					
<b>Total</b>	<b>125</b>	<b>6</b>	<b>68</b>	<b>26</b>	<b>3</b>	<b>Total</b>	<b>54</b>	<b>6</b>	<b>91</b>	<b>10</b>	<b>0</b>

SPP = Special Priority Applicant

- Housing Programs had 5 new eligible applications to the centralized waitlist in the month of July
- 5 applications were cancelled; 2 requested removal, 1 had assets in excess of our asset limits, 1 was removed due to no contact, and 1 was removed due to receipt of COHB funding
- 1 new special priority application was approved
- 1 applicant was housed in July

**Parry Sound District Housing Corporation  
July 2023**

Activity for Tenant and Maintenance Services

	Current	YTD
Move outs	9	24
Move in	2	18
L1/L2 forms	0	5
N4 - notice of eviction for non payment of rent	0	4
N5 - notice of eviction disturbing the quiet enjoyment of the other occupants	2	8
N6 - notice of eviction for illegal acts or misrepresenting income for RGI housing	0	0
N7 - notice of eviction for willful damage to unit	0	1
Repayment agreements	14	49
Tenant Home Visits	33	111
Mediation/Negotiation/Referrals	19	67
Tenant Engagements/Education	23	84

**Property Maintenance and Capital Projects  
July 2023**

Pest Control	8	8 buildings monitored monthly
Vacant Units	15	one-bedroom (11); multiple bedroom (4) (not inclusive of The Meadow View)
Vacant Units - The Meadow View	6	one-bedroom market units
After Hours Calls	14	For June & July - power flickering/fire panel beeping, no hot water, hydro out, washing machine not working, OPP welfare check, security company unable to access lock box, flooding-blockage, tenant lockout, smoke detector beeping, sink leak, main entrance window damaged
Work Orders	136	Created for maintenance work, and related materials for the months of June and July
Fire Inspections		A total of 60 units were inspected for fire safety in the months of June & July

***Ongoing Challenges:***

Prices of services and materials are inflated. Wait times on certain items remains a challenge.

**Esprit Place Family Resource Centre  
July 2023**

<b>Emergency Shelter Services</b>	<b>July 2023</b>	<b>YTD</b>
Number of women who stayed in shelter this month	15	58
Number of children who stayed in the shelter this month	0	22
Number of hours of direct service to women (shelter and counselling)	114	685
Number of days at capacity	0	73
Number of days over capacity	0	31
Overall capacity %	62%	76%
Resident bed nights (women & children)	378	1,610
Phone interactions (crisis/support)	54	151

<b>Transitional Support</b>	<b>July 2023</b>	<b>YTD</b>
Number of women served this month	14	49
Number of NEW women registered in the program	4	5
Number of public ed/groups offered	0	3

<b>Child Witness Program</b>	<b>July 2023</b>	<b>YTD</b>
Number of children/women served this month	20	82
Number of NEW clients (mothers and children) registered in the program	3	20
Number of public ed/groups offered	3	5



705-382-2900  
www.almaguin-health.org

**Minutes:** September 7, 2023, 10:00 am via Zoom and at the Township of Strong Municipal Office

**Present:** Rod Ward (Chair), Delynne Patterson, Margaret Ann MacPhail, Brad Kneller, Chris Hope, Tom Bryson, Fraser Williamson (Vice Chair), Vicky Roeder-Martin, Norm Hofstetter, Tim Bryson, Cheryl Phillip, Camille Barr (Secretary)

**Regrets:** Jim Ronholm

**Guests:** Isabel Pereira, Rebecca Paul (BFFHT)

Called to order at 10:00 am by Chair R. Ward

\*Rebecca Paul, Executive Director for the Burk's Falls Family Health Team was introduced to the group. Welcome Rebecca.

1. 2023-21 Moved by Fraser Williamson- Seconded by Chris Hope  
**THEREFORE BE IT RESOLVED THAT** the Almaguin Highlands Health Council adopt the minutes from the regular meeting of July 6, 2023 as circulated. Carried.
2. **DECLARATION OF PECUNIARY OF INTEREST:** None
3. **DELEGATIONS:** None
4. **RESOLUTIONS PASSED:** None
5. **ITEMS FOR DISCUSSION:**
  - a) **Strong Overview of Medical Services and Needs**  
T. Bryson shared the Township of Strong was a part of the newly renovated Sundridge Medical Centre project with an official ribbon cutting and opening tonight. He shared that the new facility has room to welcome new services to the area and the hope of the renovation is to attain and retain healthcare professionals.
  - b) **Update 'Local Share'**  
R. Ward updated the Council on 'Local Share'. Three meetings occurred over the summer with the last meeting updating that the needle has not moved past 185 million dollars being committed to the new hospital builds. This is concerning for MAHC. Since this, the municipalities of Huntsville and Bracebridge have committed an additional 10 million each. The next meeting is September 19<sup>th</sup>. If the Foundations can further their

donations great, if not the builds may not go ahead. Almaguin Mayors meet next week. All remain cautiously optimistic. The amortization has been extended to 2036.

R. Ward shared that based on recently community studies conducted, the Council of Armour has made it their number one priority to focus on healthcare, specifically with a focus on bringing new services to the area. Armour will work with a private developer on a build, an Almaguin health and wellness centre, that will enhance health care. The intent is not to move healthcare from the Almaguin Highlands Health Centre. He expressed that the 20% hold back with the local share for Almaguin could support services there.

On a related note, R. Ward has met with Cheryl Harrison, CAO of MAHC to express concern for the number of closures the blood lab is experiencing and the impact this is having to Almaguin residents. Cheryl will take this concern back the Vice President of lab and Xray services. The Health Council will pass a resolution next meeting on this matter.

It was noted that a patron paid \$65.00 for physiotherapy services in the Almaguin Highlands Health Centre, post op clinic run by MAHC. They were told if they went to Huntsville, it was no cost. C. Barr to seek out information on why this would be.

**c) Progress Report:** to follow

**d) Other Business**

MAHC Community Needs Workshop

I. Pereira attended the MAHC Community Needs Workshop, representing Almaguin Highlands. She shared that much of the workshop focused on Huntsville/Muskoka. I. Pereira continued to bring Almaguin's need to the table. The slide deck and summary are attached.

Board of the BFFHT Update

R. Ward is now a member of the Board for the Burk's Falls Family Health Team

Account Update

C. Barr provide an account update to the Council. The account currently holds \$9776.19.

2023- 22 Moved by C. Hope - Seconded by V. Roeder-Martin

**THEREFORE, BE IT RESOLVED THAT** the Almaguin Highlands Health Council adjourn at 11:45 am to meet again on October 5, 2023, at 10:00 am in a location to be determined. Carried.

# AHH Council – Key Areas of Focus & Progress- September 2023

This summary provides the information related to the key areas of Focus and Progress as outlined in June 2019 for the Almaguin Highlands Health Council.



## Ontario Health Team Partnership

Document and communicate the specific healthcare needs of the entire Almaguin Highlands in order to create our vision of people-centred care within our own community. Establish partnership with OHT (or OHT's) which aligns with and supports our vision.



## High-Speed Internet Throughout Almaguin Highlands

Ensure that high-speed internet, a key component in the future of healthcare delivery, is available to every resident of the Almaguin Highlands. The goal is to help level the playing field and ensure our residents can access existing and future digital healthcare options.



## Attract & Retain Healthcare Professionals

Ensure excellent healthcare to our region through continuous efforts to both attract new professionals and retain the ones we have. The goal is to build an exceptional team of healthcare professionals, working together across the region.



## Coordinate Healthcare Services to Serve Entire Region

Advocate for new and expanded healthcare services and help influence decisions which protect our region. Continually partner with our healthcare providers in support of the specific healthcare needs of our community.

**Progress:** Items in red and bolded below are new this month...

- AHHC participation in MAOHT Collaboration Steering Committee, Digital Working Group, Health Human Resources Working Group and Home and Community Care Working Group (on-going), Joined Palliative Care Task Force (May 2023)
- **Burk's Falls FHT now full partner of the Ontario Health Team, joining Sundridge Medical Team**
- **New BFFHT exec director joined 5-Sep-2023**

- Additional high-speed announcements for Almaguin Highlands confirmed – April 2023

- BFFHT renovations completed
- Provided letters of support from across the region for additional Primary Care funding – BFFHT and Sundridge Medical Team
- MAOHT "recruitment funding" complete

- **Forecast MAHC Local Share raised by AHHC municipalities as of 1-Sep-2023 - \$4,518,000**
- **AHHC continues with "local share" committee (MAHC, foundations, municipalities) – 2 meetings in September – "go / no-go"**
- **Talks beginning on creating new Almaguin Highlands health centre building**



## FOCUS GROUP DISCUSSION



# Focus Group Q1 – Programs and Access



**What healthcare services do you consider essential to be provided close to home and why?** *e.g. proximity in an emergency, convenience, caregiver support*

**What healthcare services are you willing to travel for and why?** *e.g. local affordability, system sustainability, access to specialized staff/services/equipment*

# Focus Group Q2 – Amenities



**What hospital and site amenities are important to you as a patient?**

**What hospital and site amenities are important to you as a family/community member?**

**What hospital and site amenities are important to you as a community partner?**

# Focus Group Q3 – Underserved Populations



**How can we ensure we are providing services and amenities to support the unique needs of our catchment area?**

- ✓ *Inclusive, Diversity, Equity, Anti-Racism*
- ✓ *Mental health wellness programs/services*
- ✓ *Senior-friendly*

# Focus Group Q4 – System Transformation

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**What is the most important aspect of making this project a *'Made-in-Muskoka Healthcare'* solution?**

**What would you consider a 'success' at the end of the redevelopment project?**



## CLOSING REMARKS

Cheryl Harrison, President & CEO

# Thank You For Your Input!

---



*Thank  
you*



Further thoughts after the session?

Email:

[Allyson.snelling@mahc.ca](mailto:Allyson.snelling@mahc.ca)

## MAHC Community Focus Group – August 31, 2023

Approximately 25 individuals participated (includes the organizers). Prior to asking the participants the 5 questions a **brief overview** of the project was provided.

The project is currently in stage 1.3 Functional Program 2023-2024, Ministry approach to Capital Planning.

Framework principles:

- Community based
- Patient focused
- Sustainable and affordable
- Reflect mission, vision, values of MAHC

What is already agreed upon:

- Two hospital sites = Huntsville and South Muskoka
- Total beds = 157 combined for both hospitals
  - 74 beds South Muskoka
  - 83 beds Huntsville (includes Stroke unit)
- these inpatient beds are allocated as (this may not be a complete list):
  - ICU, OBS, Medical/Surgical, CCC, and Stroke unit (in the Huntsville site only)
  - With exception of the Stroke unit both site have same number of beds per unit, example: OBS beds are 2 in each.

Some participants provided feedback/concerns that were not part of the scope of this focus group session.

Some concerns raised were the limited number of OBS beds available, the Stroke unit being located in Huntsville, Huntsville site having more beds than South Muskoka – statement made that Doug Ford's cottage is located closer to the Huntsville site. Parking lot design; impact on environment; and transportation between both hospitals. Two hospital sites instead of one larger hospital.

Community based services, such as lab, rehab, diagnostic imaging, walk-in clinic, support services, Long-term Care, etc.

COVID

**1. a) What healthcare services do you consider essential to be provided close to home and why?** E.g. proximity in an emergency, convenience, caregiver support

- Support Groups – professionally led and informal support
  - Dementia
  - Cancer
  - Parkinson's
  - Brain injury (acquired brain injury (ABI))
  - Mental Health
  - Addictions
  - Autism

## MAHC Community Focus Group – August 31, 2023

- Palliative care
- Caregiver support
- Walk-in clinic
- Diagnostic / testing
  - Lab
  - Imaging
- Rehab
  - Physical
  - Addictions
  - Mental Health
  - ABI

These services are required more frequently by patients/caregivers. Having these services available within the local community decreases travel time. When patients have to travel further any benefit obtained may be decreased due to the stress and time involved in obtaining the service. Many patients are unable to drive (or drive distances) and may not follow up on treatment/monitoring if barriers of access including distance are present.

**1. b) What healthcare services are you willing to travel for and why? e.g. local affordability, system sustainability, access to specialized staff/services/equipment**

- Highly specialized services
  - Used less frequently therefore willing to travel when needed
  - More appropriate use of resources

**2. a) What hospital and site amenities are important to you as a patient?**

- Space to allow for support person to remain with the patient in all/most areas of the hospital
- Safe access from parking lot to building (distance, no ice/snow slip and fall dangers)
- Affordable transportation
- Access to food and water/drinks on-site
  - For patient while waiting for care
  - Family and caregivers

**2. b) What hospital and site amenities are important to you as a family/community member?**

- Comfortable chair in the patient's room to allow family/caregiver to spend the night with the patient
- Access to charging ports, ability to charge cell phones etc.
- Car charging stations (for electric vehicles)
- A "concierge" service – could be electronic
- Reduced hotel rates for family to stay close by
- Access to food and water/drinks on-site
  - For patient while waiting for care
  - Family and caregivers



**2. c) What hospital and site amenities are important to you as a community partner?**

- Transportation – affordable and environmentally responsible (including transportation linking both hospital sites)
- Minimum ‘footprint’ – making good use of land (including parking-lot design), maximizing services available in one location (each physical building)

**3. How can we ensure we are providing services and amenities to support the unique needs of our catchment area?**

- Inclusive, Diversity, Equity, Anti-Racism
- Mental health wellness programs/services
- Senior-friendly

- Privacy – patients and family/caregiver need to feel comfortable disclosing necessary information to receive the most appropriate care, if others are able to overhear the conversation between the patient and health care provider the patient/caregiver may withhold critical information
- Support person – patient has the right/ability to have a support person with them at all times – may be necessary due to:
  - Language barrier
  - Cognition issues
  - Anxiety / fear
- Physical barriers removed/reduced – space to allow for walkers/wheelchairs/support person

**4. What is the most important aspect of making this project a ‘Made-in-Muskoka Healthcare’ solution?**

- Needs of the various communities within the hospital sites catchment areas are met locally
  - Patient focused
  - Community based

**5. What would you consider a ‘success’ at the end of the redevelopment project?**

- Most patient needs / services are available within the patient’s local community – within the Almaguin Highlands
- Patient focused – patient/caregiver is in control of their healthcare
- Focus on health – keeping the community in good health to decrease need for inpatient admissions
- Hospital buildings are designed to adapt and be modified to continue to meet the community’s needs well into the future



**Municipality of  
Magnetawan**

**Magnetawan Cemetery Board (MCB)**  
**Meeting Minutes**  
**September 26, 2023**

The meeting of the MCB was held on Tuesday, September 26, 2023, 2:00pm at the Chapman Cemetery with the following present:

Doris Langford (Vice Chair)  
Bill Bishop  
MaryJane Campbell  
Brad Lewis  
Keith Miller  
Wayne Smith  
Erica Kellogg (Secretary)

**Regrets**

Garfield Robertson (Chair)  
Jack Crossman

**Guests**

Hilary Wisenden Sandhill Nursery  
Mayor Dunnett  
Steve Robinson (Parks & Maintenance Manager)

**OPENING BUSINESS**

**1.1 Call to Order** Meeting was called to order by the Vice Chair at 2:00 pm.

**1.2 Adoption of the Agenda**

*RESOLUTION 2023-11 Campbell - Lewis*

*BE IT RESOLVED THAT the Magnetawan Cemetery Board adopts the agenda as presented.*

*Carried.*

**1.4 Adoption of Previous Minutes**

*RESOLUTION 2023-12 Smith - Bishop*

*BE IT RESOLVED THAT the Magnetawan Cemetery Board approves and accepts the Cemetery Board Minutes from August 9<sup>th</sup>, 2023, as presented.*

*Carried.*

**DISCUSSION ITEMS**

**2.1 Cemetery Write Ups for Municipal Website – Member Langford follow up**



**Laura Brandt**

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**From:** FONOM Office/ Bureau de FONOM <fonom.info@gmail.com>  
**Sent:** September 12, 2023 8:50 PM  
**Subject:** FONOM Policy Documents  
**Attachments:** FONOM Policy Paper - Mental Health Act and The Controlled Drugs and Substances Act.pdf; FONOM Policy Paper - School Board Trustee Elections - Survey & Comments.pdf; FONOM Policy Paper - Provincial Grant Provided to Northern Ontario Health Units (1).pdf; 2023 08 21 - NOMA FONOM NOSDA - Mental Health Addictions Housing AMO Delegation Package.pdf

Good morning

The FONOM Board would like to share the Policy Documents they presented in Delegations during the recent AMO Conference with the communities of Northeastern Ontario.

The Board wishes to thank those communities that replied to requests for information. Your assistance was very helpful in our presentation to the Ministers and their staff.

We would be happy to answer any questions.

Talk soon, Mac.

Mac Bain  
Executive Director  
The Federation of Northern Ontario Municipalities  
615 Hardy Street North Bay, ON, P1B 8S2  
Ph. 705-498-9510

To: Delegation during AMO Conference August 2023  
From: FONOM Board  
Date: August 21, 2023  
Subject: Recommendation to address Ontario's Mental Health & Addictions Crisis

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ISSUE:

There has been a system-wide overload of Health and Social programs to handle our communities' current Mental Health and Addiction crisis. The existing systems were not designed to address the increasing numbers of the now concurrent and converging mental health and addiction issues that are partly driving homelessness.

Further complicating the situation is the lack of authority to safely and humanely support those actively suffering on our streets. Currently, no legislation provides authority to temporarily detain individuals that are highly intoxicated from a drug or substance when their own, or others, safety is at risk.

Often, drug-intoxicated individuals walk carelessly into traffic; many lay unconscious in alleys/vestibules, suffer head trauma from falling, are victimized for theft/assault, and at times accost members of the general public.

Secondly, if such authority existed, there is no place currently to hold and medically support those who are grossly intoxicated for their safety while they stabilize.

As a result, the public feels unsafe in their communities, witnessing gross intoxication, drug-induced psychosis, and at times, being confronted by those suffering from severe mental health and addiction issues. Conversely, those suffering from Mental Health and Addictions are left to their own devices, lacking support and initiated care. Municipalities are facing the brunt of the impacts due to these issues.

## ANALYSIS:

FONOM/NOMA/NODSA's work on Mental Health, Addiction, and Homelessness and the Bail Reform Taskforce have converged to address a problematic convergence of Social Issues. Agencies, Hospitals, and many of our communities are spending considerable resources to tackle Mental Health, Addiction & Homelessness issues. Despite best efforts, Mental Health incidents and drug overdose numbers are steadily increasing, and our municipal infrastructure cannot handle the growing need.

The Mental Health Act, circa 1990, now 33 years old, and in the opinion of our municipal citizens and human service providers, needs review and modernization to address the current crisis. Although significant changes were made in 2000, much has evolved since that time, including the closure of the North Bay Psychiatric Hospital, the availability and high potency of illicit street drugs, the overdose crisis, and a global pandemic that inadvertently removed in-person social supports and services while government and human service agencies struggled to find a solution.

The Liquor Licence and Control Act, 2019, Sec 31(2) provides the authority for a police officer or conservation officer to arrest without warrant any person who is intoxicated by alcohol if, in the opinion of the officer, it is necessary to do so for the safety of any person. Over time, the incidents of gross intoxication and harm have increased due to drug consumption, not alcohol, rendering this particular authority inapplicable and creating a void in support.

Historically, Police Services would house individuals arrested for public intoxication; however, due to increasing awareness of medical concerns and public safety, Police cells are no longer a viable option for intoxicated individuals, thus creating the additional need for secure detoxification and support beds.

Secure detoxification beds offer individuals a safe and medically supported opportunity to stabilize without charge. Before release, and now with a clearer mind, social supports can be provided to address root causes and navigate the mental health/addictions ecosystem if services are accepted. This type of

interaction offers the best-case scenario for a safe and sober connection to services.

The funding of Secure Beds can not be done by the Province alone. The Federal Government must provide Ontario with new funding for this approach. FONOM would like to help the Ministers as they work with their Federal partners to secure the financing. Municipalities also have a role as more communities are contributing to supportive housing. FONOM will continue encouraging these often-supported measures through our membership and other municipal associations.

#### RECOMMENDATION:

FONOM recommends that the Attorney General, the Solicitor General, and the Minister of Health work together to address the current Mental Health and Addiction Crisis by reviewing the Mental Health Act and the Controlled Drugs and Substances Act, providing an opportunity to update definitions and authorities to the current need. Particularly, legislation that could address the ability to arrest without warrant, those found intoxicated by drugs or other substances, without charge, for the safety of the individual and/or the safety of others, and language recognizing and affirming the comorbidity and concurrence of Mental Health and Addictions.

FONOM also recommends that the Attorney General, the Solicitor General, and the Minister of Health work together to establish medically (and socially) supported secure beds for individuals to stabilize safely for 24hrs-48hrs. These stabilization and detox beds would hold those in a safe and medically supportive environment, providing 24-hour supervision, assessment, and offers of treatment support. FONOM would work with the Province to secure additional funding from the Federal Government, as they have a significant role in addressing this issue across the country.

FONOM believes that short of the Province establishing Psychiatric Facilities, **Ontario Homes** to secure the most dangerous in our community. FONOM believes the review and changes to the Mental Health Act and the Controlled Drugs and Substances Act, along with funding support for Secure Detox Beds, is the necessary next step and approach to addressing the mental health epidemic and addictions in our communities.

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WHEREAS the \_\_\_\_\_ name of Municipality \_\_\_\_\_ recognized the urgent need for physicians in Northern Ontario as it is experiencing a shortage of trained physicians and specialist physicians

WHEREAS life expectancy of Northern residents is more than two years lower than the Ontario average, and mental health and addictions are at a four-times higher rate

WHEREAS one in eight Northern residents does not have access to a family doctor, and many must travel long distances to access healthcare services representing the failure of healthcare in Northern Ontario

WHEREAS communities in Northern Ontario require access to equitable health care, especially underserved rural, Indigenous, and Francophone communities

WHEREAS in April of 2022, the Government announced an unprecedented medical expansion for NOSM University's medical programs

AND WHEREAS the current base funding rates for the Northern School of Medicine University (NOSM) have not been increased sufficiently to accommodate growth and expansion

THEREFORE, BE IT RESOLVED THAT \_\_\_\_\_ name of Municipality \_\_\_\_\_ strongly requests the Provincial Government grant NOSM University's request for a permanent increase in annual base funding by \$4.0 million before the end of this fiscal year so it can continue to deliver on the mandate that the Conservative Government initially established in response to the needs of Northern municipalities.

FURTHER BE IT RESOLVED THAT a copy of this motion be forwarded to Premier Doug Ford, Minister of Health and Deputy Premier Sylvia Jones, Minister of Colleges and Universities Jill Dunlop, MPPs Greg Rickford, Vic Fedeli, George Pirie, Ross Romano, Kevin Holland, Association of Municipalities of Ontario, Northern Ontario School of Medicine University, Federation of Northern Ontario Municipalities, Northern Ontario Academic Medicine Association and the leaders of the opposition parties of Ontario.



To: Delegation during AMO Conference August 2023  
From: FONOM Board  
Date: August 22, 2023  
Subject: Provincial Grant Provided to Northern Ontario Health Units

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## ISSUE:

Northern Ontario Municipalities are concerned with any reduction of the Provincial Grant provided for Northern Ontario Health Unit funding. Also, if the mitigation funding is decreased, many of our members would face great hardship. Responses from our membership show that Health Unit levies range from 0.79% – 3.23% of a Municipalities' Budget (the average Health Unit levy in Northeastern Ontario is 1.44%).

## RECOMMENDATION:

The Federation of Northern Ontario Municipalities (FONOM) requests that the Government of Ontario increase the grant they provide today by moving back to funding levels for Northern Ontario Health Units to the 2018 percentage of 75. Further, the Province again assumes 100% funding for those programs identified as such in the public health budget 2018-19.

## ANALYSIS:

The Services provided by the Health Units to our member communities are vital, and with considerable financial support from the Province during COVID, they provided exceptional Health Care to residents. This Government and its Ministries appreciate how vast Northern Ontario is, but the area overseen by the Porcupine Health Unit is 270,000 sq km (note Southern Ontario area is 114,217 sq km).

Many of our communities are geographically isolated, and providing universal Public Health Care is challenging and costly. The Health Units also oversee Public Health in unorganized areas with Provincial funding.

Northern Medical Officers of Health and their Boards have repeatedly asked for increased and sustainable base funding that considers the unique challenges faced in Northern Ontario. It is vital to Public Health to work effectively on the many public health disparities northern residents face. Public Health takes the lead or takes part in many of the foundations for action to improve health equity in the North. Leveling up public health funding and other funding in the North will make Health Units more resilient to the next emergency and allow Northerners to achieve better health overall.

*"Under the Health Promotion and Protection Act, since 1997, municipal governments are legally responsible for 100% of public health costs."*

The Funding for most of the Health Units programs in the Province was 75% funded by the Provincial Government and 25% by the Unit's Municipal Partners. There were also uniquely funded programs that the Province fully funded. The Units are responsive to the Ontario Public Health Standards: Requirements for Programs, Services, and Accountability (Standards) set by the Ministries of the Government. The Municipal Partners had representation on the Unit Boards and the Provincial Appointees but had no input on the Standards.

The Provincial Budget 2019 announced that the Government was changing the Grant amount they contribute to the Units. The Budget document stated: *"the current structure of Ontario's public health units does not allow for consistent service delivery, could be better coordinated with the broader system and better aligned with the current Government priorities."* Following the Budget announcement, the Health Units in the North increased their levy by 10% and planned for the same next year, which would have meant a 42% increase by 2021.

The Province also spoke to Public Health Modernization and consolidation. FONOM has previously shared, in August 2020, our opposition and concerns with any amalgamation with the Province.

Then the Government and the Medical Officer of Health worked together, with so many others, to bring the Province through the Pandemic.

Now that the Pandemic is behind us, FONOM wants to share with you that our membership in the Northeastern part of the Province cannot afford any increases more significant than 1.44% (*note that for many, that amount will be a hardship*). There is great concern that any further shift onto small, northern, and rural Ontario municipalities will be a financial burden.

**FONOM still believes that public health in Northern Ontario is funded through regular provincial taxation, not property taxation (*especially with an amalgamation*). Until the Government fully assumes Public Health, we ask the Province to move back to funding level Northern Ontario Health Units to the 2018 percentage of 75. Further, the Province again assumes 100% funding for those programs identified as such in the public health budget 2018-19.**

Documents

[Northern Ontario Health Equity Strategy](#)

[Being Ready - Ensuring Public Health Preparedness for Infectious Outbreaks and Pandemics –](#)

[Ontario Atlas of Adult Mortality](#)

[Funding Letter from NBPSHU](#)

	2023 increase	% of Annual Budget
<b>NBPSHU</b>		
Parry Sound	0.90%	1.50%
Perry	3%	1.55%
Seguin	6%	0.71%
Mattawan	0.04%	1.00%
Burks Falls	0.98%	0.88%
Callander	0.01%	
McKellar	0.97%	0.79%
Nipissing	-1.02%	1.00%
South River	0.97%	2.49%
Machar	0.96%	
<b>Tem HU</b>		
Cobalt	0.01%	1.50%
Kirkland Lake	2.68%	3.24%
Latchford	1.13%	
Armstrong	1%	
Coleman	0.05%	
Englehart	0.94%	0.98%
Coleman	0.97%	
Evanturel	0.91%	3.30%
McGarry	0.96%	
<b>SUD District HU</b>		
St. Charles	1.20%	1.60%
Killarney	1.12%	
Spanish	0.90%	1.80%
Assignack	0.91%	0.80%
<b>Algoma HU</b>		
MMA&A		2.55%
Huron Shores	0.89%	0.01%
Wawa		2.09%
Plummer	0.91%	1.79%
St.Josephs	1.16	1.20%
<b>Porcupine</b>		
Hearst	0.97%	1.20%
Kapuskasing		1.50%
Mattice Val Cote	1.05%	
Greenstone	0.00%	0.00%
Smooth Rock Falls	0.96%	0.90%
Hornepayne	0.94%	
Val Rita-Harty		
<b>Renfrew</b>		
South Algonquin	0.10%	



**NOMA/FONOM/NOSDA - Multi-Ministry Notes  
Monday August 21, 2023, 8:15-9:00am (EST)  
Windsor Club Room, 2nd floor of the DoubleTree by Hilton - London**

**Attendees:**

Mayor Wendy Landry of Shuniah, President of NOMA  
Councillor Danny Whalen of Temiskaming Shores, President of FONOM  
Councillor Michelle Boileau of Timmins, Chair of NOSDA  
Mayor Fred Mota of Red Lake, Executive Vice President of NOMA  
Mayor Ken Boshcoff of Thunder Bay, NOMA Executive Board Member  
Mayor Rick Dumas of Marathon, NOMA Executive Board Member  
Mark Figliomeni, CAO/Clerk of Red Rock, NOMA Board Member  
Councillor Mark King of the City of North Bay, FONOM Board Member  
Tammy MacKenzie CAO at District of Parry Sound Social Services Administration Board  
Donna Stewart, CAO of the Manitoulin-Sudbury District Services Board  
Debbie Ewald, Board Member Rainy River District Social Services Administration Board  
Andrea Strawson, Executive Director of NOMA  
Mac Bain, Executive Director of FONOM  
Fern Dominelli, Executive Director of NOSDA

**Employment Services System**

We are here to discuss an essential initiative that is underway in the Province of Ontario - the transformation of our employment services system in Northern Ontario. This transformation is driven by the Ministry of Labour, Immigration, Training and Skills Development, with the aim of creating a more efficient, streamlined, and outcome-focused system that better serves the needs of job seekers, businesses, and local communities.

The foundation of this transformation lies in the integration of employment services from social assistance into Employment Ontario. By doing so, we hope to reduce fragmentation, eliminate duplication, and, most importantly, improve the quality of service provided to our clients. The Ministry of Labour, Immigration, Training and Skills Development has designated 2 geographical regions in the North, being Northeastern Ontario and Northwestern Ontario.

The 789,519 people (2021 census) who live in Northern Ontario are spread across a land mass of 806,708 square kilometers, we have 0.98 people per square kilometer. By comparison, the City of Toronto has a land mass of 630.2 square kilometers with a population of 2,794,356 (2021 census) or 4,434 people per square kilometer.

NOSDA members are concerned that the two Northern regions are too large and vast a geographic area for only two Service System Managers. I am proud to share that the

Northern Ontario Service Deliverers Association (NOSDA) wholeheartedly supports this integration. NOSDA has been actively collaborating with colleges in Northern Ontario to develop a comprehensive employment service system. This collaborative approach leverages the expertise and resources of educational institutions, ensuring that we address the unique needs of job seekers and employers in our region. One key area in establishing Service System Managers in Northern Ontario will be the creation of employment performance zones. Basically, in order for a Service System Manager to receive their funding, they must achieve specific employment related targets negotiated with the Ministry.

Now it may be easier for a Service System Manager to achieve their targets in large urban centres in Northern Ontario, but the real challenge will be establishing performance zones where targets must be achieved within a sprawling geographic area. We are talking areas with unsophisticated transportation systems, minimal broadband connectivity, limited employment opportunities, lower education rates, etc. As you can imagine, achieving targets in rural and remote parts of Northern Ontario will require comprehensive planning and many meaningful partnerships.

This is where we believe CMSM's and DSSAB's can play a vital role in the success of the employment transformation. We are already well-established across the North and understand the uniqueness of our northern communities.

To ensure the success of this transformation, we present two key recommendations:

**Engaging CMSMs and DSSABs:** We believe it is crucial to involve Consolidated Municipal Service Managers (CMSMs) and District Social Services Administration Boards (DSSABs) as full partners in determining and finalizing the employment performance zones. By doing so, we can ensure that the services and employment planning in Northern Ontario are precisely aligned with our region's unique requirements. This collaborative effort will foster better coordination and understanding, leading to more effective and tailored service delivery.

**Expanding Services in Rural and Remote Areas:** It is of utmost importance that we cater to the needs of job seekers and employers in our rural and remote areas. To achieve this, we recommend incentivizing our Service System Managers to expand their services to every corner of Northern Ontario. We must ensure that individuals in these regions have access to essential in-person resources to support their entry or re-entry into the local labour markets. While online services can complement these provisions, we must not do away with the invaluable 'human touch' in these regions.

In conclusion, it is critical that the transformation of our employment services system in Northern Ontario is achieved in partnership with us Northerners. By integrating services, collaborating with colleges, engaging CMSMs and DSSABs, and incentivizing Service System Managers, we can significantly enhance client service, improve accountability, and achieve better outcomes for both job seekers and employers. We urge the Ministry of Labour, Immigration, Training, and Skills Development to take the necessary steps to implement these recommendations. Let us work together to ensure a brighter future for our communities and workforce, and to support sustainable development in the region.

## **Centre of Excellence & Northern Ontario School of Medicine**

We would like to know the Ministry of Health's response to our recommendation in January regarding creating an advisory table for our 11 districts that would have direct dialogue with the Regional and Clinical Leads of the Ontario Centre of Excellence.

Also, our Organizations would like to speak to the urgent financial need of the Northern Ontario School of Medicine. They require a permanent increase in annual base funding of \$4.0 million before the end of this fiscal year. We want a commitment from the Minister of Health and Deputy Premier Sylvia Jones, Minister of Colleges, and Universities Jill Dunlop, MPPs Greg Rickford, Vic Fedeli, George Pirie, Ross Romano, and Kevin Holland that they act now to is the annual base increased by 4 million, not wait until March.

### **Analysis**

In January, we recommended the creation of an advisory table for each of the eleven districts in the North instead of a separate Northern Centre of Excellence. That would ensure a local strategic vision for a district's priority areas. These tables would have direct and continuous dialogue with the Regional and Clinical Leads of the Ontario Centre of Excellence.

This Government believes Ontario has different Health and Housing challenges than other Provinces in the Federation. Our three organizations believe we have different needs than the heavily populated Southern Ontario. We also acknowledge and know it to be true that Dryden and Temiskaming Shores have different needs and challenges. Therefore, Northern Ontario should be viewed as a One-Window Approach.

Our members lobbied for the creation of the Northern School of Medicine. Our members were thrilled when in 2022, this Government proclaimed NOSM a standalone university, becoming Canada's only independent medical university. Also, increasing the number of medical Doctors and Postgraduates spots was very well received.

The Northern School of Medicine has achieved its Vision by providing Innovative education and research for a healthier North. They have graduates that are our family physicians and specialists. But Northern Ontario still requires over 350 more physicians to serve those who don't have a family Doctor this morning.

The Northern School of Medicine Board has a zero-deficit policy, considering recent history is prudent. Therefore, an increase in annual base funding is required to allow for continuity and growing enrollment. This base funding increase is needed today to make the Northern School of Medicine what you and Northerners need to address our healthcare challenges.

## **Homelessness, Mental Health, & Addictions Series Upcoming Publication**

In 2021, Northern Policy Institute partnered with the Northwestern Ontario Municipal Association, the Federation of Northern Ontario Municipalities, and the Northern Ontario Service Deliverers Association to analyze the state of homelessness, mental health, and addictions in Northern Ontario. The first report, titled "*More than Just a Number: Addressing the Homelessness, Addiction, and Mental Health Crisis in the North*," established a baseline around homelessness, mental health, and substance use disorders in Northern Ontario and recommended eight strategies for government and community practitioners to address these issues.

The second report, "*Homelessness, Mental Health, and Substance Use in Northern Ontario, Revisited*," provided concrete steps decision-makers and community practitioners can take to implement three of those recommendations in Northern Ontario: amend the *Health Protection and Promotion Act* to support service hub communities; support new and existing culturally sensitive community housing facilities for Indigenous peoples; and establish a Northern Mental Health and Addictions Centre in Northern Ontario.

The third report aims to expand on another three of the eight strategies recommended by the first piece: provide long-term funding for capital repairs on community housing units, support new and existing Housing First programs, and establish mandated mobile crisis intervention teams (MCIT) in municipalities throughout Northern Ontario. This report will be provided to government at ROMA 2024.

The steps identified in this report will be informed not only by the analysis of the initial paper's findings highlighting that current efforts are not enough to address the worsening homelessness, addiction, and mental health crisis in Northern Ontario, but also by real-world case studies and best practices that will be gathered from literature and community members in Northern Ontario. From this information, this third report will be a guide tool that can inform decision-makers and community practitioners.

The health care crisis experienced across Northern Ontario is alarming. Municipalities are struggling to effectively fund public health care and retain adequate physicians and nurses to provide care to our residents. According to NOSM we need 364 physicians (211 family doctors and 153 medical specialists) in the North. Despite this need, as of April 1, 2023, your government reduced the number of Ministry of Health allocated physician spots on the Rural Northern Physician Group Agreement for multiple medical centres including Red Lake & Atikokan Hospitals among others. We need to retain funding for these health care professionals to avoid further exasperating the health care deficit.

Mental health, addiction, and homelessness cases are on the rise and municipalities are in desperate need of solutions. Municipalities across the North are experiencing serious financial pressures, most notably from inflation and funding inequities. Municipalities in Northern Ontario need financial relief and our organizations ask the province to restore the previous public health funding ratio of 75%/25% for all cost-shared programs and to assume 100% funding once again for those programs identified as such in the public health budget for 2018-2019. Additionally, we ask that you continue the current mitigation funding until such time as the cost-shared arrangement is restored to 75%/25% to account for the additional costs we experience to provide health care in the North.

September \_\_\_\_\_, 2023

Hon. Doug Ford  
Premier of Ontario  
Legislative Building, Room 28, Queen's Park  
Toronto, Ontario  
M7A 1A1  
Sent Via Email: [Premier@ontario.ca](mailto:Premier@ontario.ca)

Dear Premier Ford,

In 2002 the Conservative Government created the Northern Ontario School of Medicine (NOSM) to address the health needs of the region, improve access to quality care, and contribute to the economic development of Northern Ontario. On April 1, 2022, we celebrated as your Government proclaimed NOSM a standalone university, becoming Canada's only independent Medical University.

NOSM University is one of the greatest successes in Canada as it relates to addressing health workforce supply, with over 50% of graduates choosing family medicine as a career and over 90% of combined MD and postgraduate learners staying in Northern Ontario. Today, over 400,000 northerners receive primary and acute care from a NOSM University-trained doctor. Furthermore, many specialists have been created by NOSM University, providing care closer to home and reducing the need for patients to travel south to decrease the cost of the Northern Health Travel Grant.

We attribute much of this success to a "distributed community engaged learning" model that places its learners in 90 communities (135 organizations) across Northern Ontario throughout the academic year. NOSM University's economic impact in our region is immeasurable, but the institution is in jeopardy.

Northern Ontario remains in a healthcare crisis. More than 350 physicians are currently needed to fill shortages, which does not account for anticipated retirements. Areas of the North that are still in dire need of healthcare services are rural, remote, and Indigenous communities. NOSM University is the only Northern solution to meeting our physician workforce needs.

We are grateful for your Government's decision to increase medical school spaces at NOSM University. Still, the momentum gained in addressing the health inequities in the North will be considerably impacted by the lack of financial sustainability for this newly created University.

While the creation of NOSM University gives it the autonomy to yield tremendous success in Northern physician recruitment and retention, the costs associated with



becoming a university, undertaking an unprecedented expansion, and continuing to offer world-class community-based education are significant. The University's current base funding rates have not been increased sufficiently, and cost reductions are no longer attainable or feasible.

As such, we respectfully support NOSM University's request to the Province of Ontario for a permanent increase in annual base funding of \$4.0 million before the end of this fiscal year so it can continue to deliver on the mandate that the Conservative Government established initially in response to the needs of Northern municipalities.

We thank you in advance for your consideration of our request.

Sincerely,

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Mayor

To: Delegation during AMO Conference August 2023  
From: FONOM Board  
Date: August 21, 2023  
Subject: School Board Trustee Elections in 2026

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#### ISSUE:

Municipal Staff oversees the Municipal and multiple School Board elections. The ratepayers of the Municipality are currently responsible for covering all costs associated with the Elections, even when there is no Municipal Election.

#### RECOMMENDATION:

The Federation of Northern Ontario Municipalities (FONOM) requests that the Government of Ontario make school boards responsible for conducting their own trustee election or that the school boards fully compensate municipalities for overseeing such trustee elections.

#### ANALYSIS:

The Boards often will not allow their facilities (school) to be used on Election Day. The biggest challenges Municipality have with the School Board Elections are;

Citizens do not understand the rules that go along with being able to vote for a particular board (i.e., their children go to catholic school, but the parents are not catholic, so they cannot vote for the Trustee for the Catholic Board). The 2026 Election will be even more confusing for School Board Elections with the Province taking over the voters' list. Currently, MPAC cannot share an individual's school board designation with the province. FONOM knows they are still working on this issue, but if MPAC cannot share this information, this will add an extraordinary amount of work for the Clerk's Department. Going so far as saying the municipality will hire additional election assistants to have one person dedicated to ensuring everyone's school board information is correct.

School Board Elections and “non-resident” Electors are always confusing for Election workers. If you do not live in the Municipality (non-resident), you cannot vote for a school board trustee – you must vote for the trustee in the Municipality you reside in.

80-90 % of the calls the Clerks Department receives before and on Election Day are related to School Board issues.

Also, 31 Municipalities in 2022 had Councils that were acclaimed. Those Municipalities still had to prepare and operate School Board Elections at ratepayers’ expense. We polled those Municipalities, and their costs were between \$3000-30,000. The total cost of 2022 Municipal and two of the four School Board Elections in North Bay was \$324,735.00, with the Clerk attributing 50% of the cost to the School Board Elections (noting that the Ballot cost only \$0.29; it is the education of the election worker and citizens is the challenge)

Due to Provincial Legislation, there currently is no financial support for a Municipality to help offset the cost of the Trustee Election. When there is no Municipal Election, the Municipality still has the responsibility and cost.

**Due to the challenges, costs, and responsibility to conduct the trustee elections. FONOM believes the School Boards operate their own elections or financially compensate the municipality for the costs incurred.**

	<b>Amount for Trustee Elections</b>
<b>Municipal Councils that were Acclaimed</b>	
1 Township of Armour	-
2 Township of Armstrong	
3 Town of Blind River (6 acclaimed of 7 member council, 1 vacancy)	\$ 26,044.06
4 Township of Brethour	
5 Township of Chamberlain (also 2018)	
6 Township of Chapleau	
7 Municipality of Charlton and Dack (also 2018)	
8 Township of Dawn-Euphemia	13,310.69
9 Township of Dorion (also 2018)	
10 Township of Drummond/North Elmsley	\$ 29,126.00
11 Township of East Garafraxa (also 2018)	\$ 3,302.75
12 Town of Enniskillen (also 2018)	\$ 4,026.30
13 Township of Evanturel (also 2018)	
14 Front of Yonge Township	
15 Municipality of Gordon/Barrie Island (also 2018)	
16 Township of Hilliard (4 acclaimed, 5 member council, 1 vacancy)	
17 Township of Hilton (also 2018)	
18 Village of Hilton Beach	
19 Township of Hornepayne	-
20 Township of Howick	\$ 14,702.00
21 Township of Kerns (also 2018)	
22 Township of Lake of the Woods	
23 Town of Laurentian Hills	
24 Town of Minto	\$ 62,000.00
25 Village of Oil Springs (also 2018)	\$ 5,932.14
26 Township of Perry	\$ 3,012.00
27 Township of Sioux Narrows-Nestor Falls	
28 Village of South River	
29 Township of Tay	\$ 29,526.00
30 Township of The Archipelago	
31 Town of Thessalon	\$ 4,425.29
32 Village of Thornloe (also 2018)	

#### Comments

- We are not experts on the questions that candidates have with regard to each board, this again would be further justification to have the boards run and manage their own elections.
- It was difficult at times trying to get timely information from the school boards. We were left trying our best to answer questions about districts, lead municipality, compensation etc., for the candidates running in the school board election.

- What isn't included is all the soft costs, as time is not tracked and all the administrative and coordination required from our Clerk and Deputy to administer the school board election. Being a small rural township, our School Board election candidate-ward boundaries are combined with three other municipalities, and as you can imagine it's a bit of a challenge.
- I should note that I do not book admin time for election purposes. The expenses are direct payouts by the Township for materials, wages, and advertising. Advertising was shared by most of the County municipalities to reduce costs. I should also note that we made use of the existing inventory of election forms and ballot boxes.
- No school board Election - However, there was an expense of almost \$18,000.00 for the election due to having to pay for the electronic voting and training, regardless of whether it was used or not.
- Including advertisements, mailing costs for Voter Information cards to electors, payments to Simply Voting and Datafix for online

## Laura Brandt

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**From:** Smith, Graydon <graydon.smith@pc.ola.org>  
**Sent:** September 14, 2023 12:02 PM  
**To:** Laura Brandt  
**Subject:** Re: Resolution Municipality of Magnetawan MTO Requirements for Parades and Community Events

Thank you for sending this over Laura!

I will let Graydon know and if we also need to send a letter on behalf of all municipalities in Almaguin and the rest of the riding, we will.

Thanks again and have a great day,

James King

---

**From:** Laura Brandt <lbrandt@magnetawan.com>  
**Sent:** Thursday, September 14, 2023 11:47 AM  
**To:** premier@ontario.ca <premier@ontario.ca>  
**Cc:** Aitchison, Scott - Personal <Scott.Aitchison.P9@parl.gc.ca>; Smith, Graydon <graydon.smith@pc.ola.org>  
**Subject:** Resolution Municipality of Magnetawan MTO Requirements for Parades and Community Events

**! CAUTION:** External message.

Good Morning

Please find attached our resolution passed at Wednesday's meeting of Council.

Have a great day

Laura

**Laura Brandt, Deputy Clerk Recreation and Communications**

*Municipality of Magnetawan | PO Box 70 | 4304 Highway 520 | Magnetawan, ON POA 1P0  
Phone 705-387-3947 ext. 1002 | Fax 705-387-4875 | [lbrandt@magnetawan.com](mailto:lbrandt@magnetawan.com)*

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**Laura Brandt**

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**From:** OPP MPB Financial Services Unit (OPP) <OPP.MPB.Financial.Services.Unit@opp.ca>  
**Sent:** September 26, 2023 11:03 AM  
**To:** sdunnett2@gmail.com; Laura Brandt; Stephanie Lewin  
**Subject:** 2024 OPP Annual Billing Statement - Magnetawan M  
**Attachments:** 2024 Annual Billing Letter for Municipalities EN.pdf; Magnetawan.pdf

Good day,

Please find attached a letter and the 2024 OPP Annual Billing Statement package for your municipality.

This year's package contains the 2022 cost reconciliation.

We will be holding a webinar in November to provide highlights of interest with respect to the billing package information. In the meantime, if you have any questions about the package, please contact [OPP.MPB.Financial.Services.Unit@opp.ca](mailto:OPP.MPB.Financial.Services.Unit@opp.ca).

Respectfully,

MPB Financial Services Unit Team Members

Ontario  
Provincial  
Police

Police  
provinciale  
de l'Ontario



**Municipal Policing Bureau**  
**Bureau des services policiers des municipalités**

777 Memorial Ave.  
Orillia ON L3V 7V3

777, avenue Memorial  
Orillia ON L3V 7V3

Tel: 705 329-6140  
Fax: 705 330-4191

Tél. : 705 329-6140  
Télééc.: 705 330-4191

File Reference:

612-20

September 26, 2023

Dear Mayor/Reeve/CAO/Treasurer,

Please find attached the OPP municipal policing 2024 Annual Billing Statement package.

This year's billing package includes a statement for the 2022 year-end reconciliation. The final cost adjustment calculated as a result of the 2022 annual reconciliation has been included as an adjustment to the amount being billed to the municipality during the 2024 calendar year.

The most current OPPA uniform and civilian collective agreements expired on December 31, 2022. The estimated salary rates incorporated in the 2024 municipal policing annual statements are based on the 2022 rates, set in the last collective agreements, with a 2.01% overall general salary rate increase applied, representing a 1% general salary rate increase for each of calendar years 2023 and 2024. The reconciliation of both 2023 and 2024 costs will include a reconciliation of salary costs based on rates set in applicable collective agreement settlements.

The final reconciliation of the 2024 annual costs will be included in the 2026 Annual Billing Statement.

For more detailed information on the 2024 Annual Billing Statement package, please refer to the resource material available on [opp.ca/billingmodel](http://opp.ca/billingmodel). Further, the Municipal Policing Bureau will be hosting a webinar information session in November. An email invitation will be forwarded to the municipality advising of the session date.

If you have questions about the Annual Billing Statement, please email [OPP.MPB.Financial.Services.Unit@OPP.ca](mailto:OPP.MPB.Financial.Services.Unit@OPP.ca).

Yours truly,



Phil Whitton  
Superintendent  
Commander, Municipal Policing Bureau



**OPP 2024 Annual Billing Statement**

**Magnetawan M**

**Estimated costs for the period January 1 to December 31, 2024**

Please refer to [www.opp.ca](http://www.opp.ca) for 2024 Municipal Policing Billing General Information summary for further details.

		<u>Cost per Property \$</u>	<u>Total Cost \$</u>
<b>Base Service</b>	<b>Property Counts</b>		
	Household	2,106	
	Commercial and Industrial	74	
	<b>Total Properties</b>	<u><u>2,180</u></u>	
		165.59	360,979
<b>Calls for Service</b>	(see summaries)		
	Total all municipalities	183,003,471	
	Municipal portion	0.0438%	36.75
			80,119
<b>Overtime</b>	(see notes)	6.29	13,704
<b>Prisoner Transportation</b>	(per property cost)	1.12	2,442
<b>Accommodation/Cleaning Services</b>	(per property cost)	4.90	10,682
<b>Total 2024 Estimated Cost</b>		<u><u>214.64</u></u>	<u><u>467,925</u></u>
<b>2022 Year-End Adjustment</b>	(see summary)		2,259
<b>Grand Total Billing for 2024</b>			<u><u>470,184</u></u>
<b>2024 Monthly Billing Amount</b>			39,182

## **OPP 2024 Annual Billing Statement**

### **Magnetawan M**

**Estimated costs for the period January 1 to December 31, 2024**

#### **Notes to Annual Billing Statement**

- 1) **Municipal Base Services and Calls for Service Costs** - The costs allocated to municipalities are determined based on the costs assigned to detachment staff performing municipal policing activities across the province. A statistical analysis of activity in detachments is used to determine the municipal policing workload allocation of all detachment-based staff as well as the allocation of the municipal workload between base services and calls for service activity. For 2024 billing purposes the allocation of the municipal workload in detachments has been calculated to be 50.4 % Base Services and 49.6 % Calls for Service. The total 2024 Base Services and Calls for Service cost calculation is detailed on the Base Services and Calls for Service Cost Summary included in the municipal billing package.
- 2) **Base Services** - The cost to each municipality is determined by the number of properties in the municipality and the standard province-wide average cost per property of \$165.59 estimated for 2024. The number of municipal properties is determined based on MPAC data. The calculation of the standard province-wide base cost per property is detailed on Base Services and Calls for Service Cost Summary included in the municipal billing package.
- 3) **Calls for Service** - The municipality's Calls for Service cost is a proportionate share of the total cost of municipal calls for service costs calculated for the province. A municipality's proportionate share of the costs is based on weighted time standards applied to the historical billable calls for service. The municipality's total weighted time is calculated as a percentage of the total of all municipalities.
- 4) **Overtime** - Municipalities are billed for overtime resulting from occurrences in their geographic area and a portion of overtime that is not linked specifically to a municipality, such as training. Municipalities are not charged for overtime identified as a provincial responsibility. The overtime activity for the calendar years 2019, 2020, 2021 and 2022 has been analyzed and averaged to estimate the 2024 costs. The costs incorporate the estimated 2024 salary rates and a discount to reflect overtime paid as time in lieu. The overtime costs incurred in servicing detachments for shift shortages have been allocated on a per property basis based on straight time. Please be advised that these costs will be reconciled to actual 2024 hours and salary rates and included in the 2026 Annual Billing Statement.
- 5) **Court Security and Prisoner Transportation (CSPT)** - Municipalities with court security responsibilities in local courthouses are billed court security costs based on the cost of the staff required to provide designated court security activities. Prisoner transportation costs are charged to all municipalities based on the standard province-wide per property cost. The 2024 costs have been estimated based on the 2022 activity levels. These costs will be reconciled to the actual cost of service required in 2024.  
  
There was no information available about the status of 2024 Court Security Prisoner Transportation Grant Program at the time of the Annual Billing Statement preparation.
- 6) **Year-end Adjustment** - The 2022 adjustment accounts for the difference between the amount billed based on the estimated cost in the Annual Billing Statement and the reconciled cost in the Year-end Summary. The most significant year-end adjustments are resulting from the cost of actual versus estimated municipal requirements for overtime, contract enhancements and court security.

**OPP 2024 Estimated Base Services and Calls for Service Cost Summary**  
**Estimated Costs for the period January 1, 2024 to December 31, 2024**

Salaries and Benefits	Positions		Base \$/FTE	Total Base Services and Calls for Service	Base Services	Calls for Service
	FTE	%		\$	\$	\$
<b>Uniform Members</b>	<b>Note 1</b>					
Inspector .....	26.21	100.0	170,155	4,459,769	4,459,769	-
Staff Sergeant-Detachment Commander .....	9.14	100.0	152,475	1,393,620	1,393,620	-
Staff Sergeant .....	36.76	100.0	142,419	5,235,312	5,235,312	-
Sergeant .....	222.37	50.4	127,275	28,302,242	14,275,214	14,027,027
Constable .....	1,613.61	50.4	108,173	174,548,615	88,038,548	86,510,067
Part-Time Constable .....	15.08	50.4	86,989	1,311,789	661,984	649,805
<b>Total Uniform Salaries</b>	<b>1,923.17</b>			<b>215,251,347</b>	<b>114,064,447</b>	<b>101,186,900</b>
Statutory Holiday Payout .....			5,132	9,792,492	5,122,546	4,669,947
Shift Premiums .....			1,130	2,091,727	1,055,028	1,036,699
Uniform Benefits - Inspector .....			26.47%	1,180,501	1,180,501	-
Uniform Benefits - Full-Time Salaries .....			32.44%	67,955,243	35,341,010	32,614,233
Uniform Benefits - Part-Time Salaries .....			15.71%	206,082	103,998	102,084
<b>Total Uniform Salaries &amp; Benefits</b>				<b>296,477,393</b>	<b>156,867,530</b>	<b>139,609,863</b>
<b>Detachment Civilian Members</b>	<b>Note 1</b>					
Detachment Administrative Clerk .....	168.12	50.4	68,433	11,505,025	5,803,153	5,701,872
Detachment Operations Clerk .....	2.08	50.4	64,421	133,996	67,642	66,354
Detachment Clerk - Typist .....	1.06	50.4	56,545	59,938	29,969	29,969
Court Officer - Administration .....	25.63	50.4	69,834	1,789,843	902,952	886,891
Crimestoppers Co-ordinator .....	0.83	50.4	65,987	54,769	27,715	27,055
Cadet .....	0.68	50.4	46,454	31,588	15,794	15,794
<b>Total Detachment Civilian Salaries</b>	<b>198.40</b>			<b>13,575,160</b>	<b>6,847,226</b>	<b>6,727,934</b>
Civilian Benefits - Full-Time Salaries .....			33.98%	4,612,839	2,326,687	2,286,152
<b>Total Detachment Civilian Salaries &amp; Benefits</b>				<b>18,187,999</b>	<b>9,173,913</b>	<b>9,014,086</b>
<b>Support Costs - Salaries and Benefits</b>						
Communication Operators .....			6,228	11,977,503	6,263,811	5,713,692
Prisoner Guards .....			1,996	3,838,647	2,007,477	1,831,170
Operational Support .....			6,080	11,692,874	6,114,960	5,577,914
RHQ Municipal Support .....			2,751	5,290,641	2,766,818	2,523,822
Telephone Support .....			141	271,167	141,811	129,356
Office Automation Support .....			875	1,682,774	880,031	802,743
Mobile and Portable Radio Support .....			282	546,587	285,768	260,819
<b>Total Support Staff Salaries and Benefits Costs</b>				<b>35,300,192</b>	<b>18,460,676</b>	<b>16,839,516</b>
<b>Total Salaries &amp; Benefits</b>				<b>349,965,584</b>	<b>184,502,118</b>	<b>165,463,465</b>
<b>Other Direct Operating Expenses</b>	<b>Note 2</b>					
Communication Centre .....			155	298,091	155,891	142,200
Operational Support .....			1,018	1,957,787	1,023,854	933,934
RHQ Municipal Support .....			212	407,712	213,219	194,493
Telephone .....			1,582	3,042,455	1,591,097	1,451,358
Mobile Radio Equipment Repairs & Maintenance .....			147	284,923	148,964	135,959
Office Automation - Uniform .....			3,019	5,806,050	3,036,359	2,769,691
Office Automation - Civilian .....			1,154	228,954	115,088	113,865
Vehicle Usage .....			9,975	19,183,621	10,032,356	9,151,265
Detachment Supplies & Equipment .....			548	1,053,897	551,151	502,746
Uniform & Equipment .....			2,305	4,467,666	2,335,795	2,131,871
Uniform & Equipment - Court Officer .....			994	25,476	12,852	12,624
<b>Total Other Direct Operating Expenses</b>				<b>36,756,632</b>	<b>19,216,626</b>	<b>17,540,006</b>
<b>Total 2024 Municipal Base Services and Calls for Service Cost</b>				<b>\$ 386,722,216</b>	<b>\$ 203,718,745</b>	<b>\$ 183,003,471</b>
<b>Total OPP-Policed Municipal Properties</b>					<b>1,230,286</b>	
<b>Base Services Cost per Property</b>					<b>\$ 165.59</b>	

## **OPP 2024 Estimated Base Services and Calls for Service Cost Summary**

**Estimated Costs for the period January 1, 2024 to December 31, 2024**

### **Notes:**

Total Base Services and Calls for Service Costs are based on the cost of salary, benefit, support and other direct operating expenses for staff providing policing services to municipalities. Staff is measured in full-time equivalent (FTE) units and the costs per FTE are described in the notes below.

- 1) Full-time equivalents (FTEs) are based on average municipal detachment staffing levels for the years 2019 through 2022. Contract enhancements, court security, prisoner transportation and cleaning staff are excluded.

The equivalent of 88.28 FTEs with a cost of \$15,971,805 has been excluded from municipal costs to reflect the average municipal detachment FTEs required for provincially-mandated responsibilities eligible for Provincial Service Usage credit.

Salary rates are based on weighted average rates for municipal detachment staff by rank, level, and classification. The 2024 salaries are estimated with an effective overall general salary rate increase of 2.01% applied to the 2022 rates in the 2019 to 2022 OPPA Uniform and Civilian Collective Agreements, updated agreement negotiations are underway. The rate increase represents a 1% overall general salary rate increases applied for the 2023 and 2024 calendar years. The 2023 and 2024 salary costs will be reconciled based on rates set in applicable collective agreement settlements. The benefit rates are estimated based on the most recent rates set by the Treasury Board Secretariat, (2023-24). Statutory Holiday Payouts, Shift Premiums, and Benefit costs are subject to reconciliation.

FTEs have been apportioned between Base Services and Calls for Service costs based on the current ratio, 50.4% Base Services : 49.6% Calls for Service.

- 2) Support Staff Costs and Other Direct Operating Expenses for uniform FTEs are calculated on a per FTE basis as per rates set in the 2023 Municipal Policing Cost-Recovery Formula.

**OPP 2024 Calls for Service Billing Summary**  
**Magnetawan M**  
 Estimated costs for the period January 1 to December 31, 2024

Calls for Service Billing Workgroups	Calls for Service Count					2024 Average Time Standard	Total Weighted Time	% of Total Provincial Weighted Time	2024 Estimated Calls for Service Cost
	2019	2020	2021	2022	Four Year Average				
					A	B	C = A * B		
	Note 1							Note 2	Note 3
Drug Possession	0	0	0	0	0	6.9	0	0.0000%	0
Drugs	0	0	0	0	0	80.6	0	0.0000%	0
Operational	59	86	70	79	74	3.8	279	0.0154%	28,116
Operational 2	114	41	32	36	56	1.5	84	0.0046%	8,418
Other Criminal Code Violations	4	7	4	7	6	7.3	40	0.0022%	4,042
Property Crime Violations	30	22	22	23	24	6.3	153	0.0084%	15,379
Statutes & Acts	6	22	17	18	16	3.5	55	0.0030%	5,549
Traffic	15	14	18	22	17	3.8	66	0.0036%	6,599
Violent Criminal Code	6	2	8	15	8	15.4	119	0.0066%	12,015
<b>Municipal Totals</b>	<b>234</b>	<b>194</b>	<b>171</b>	<b>200</b>	<b>200</b>		<b>796</b>	<b>0.0438%</b>	<b>\$80,119</b>

**Provincial Totals (Note 4)**

Calls for Service Billing Workgroups	Calls for Service Count					2024 Average Time Standard	Total Weighted Time	% of Total Provincial Weighted Time	2024 Estimated Calls for Service Cost
	2019	2020	2021	2022	Four Year Average				
					A	B	C = A * B		
	Note 1							Note 2	Note 3
Drug Possession	2,613	2,790	2,966	2,473	2,711	6.9	18,702	1.0288%	1,882,731
Drugs	880	1,130	1,049	794	963	80.6	77,638	4.2708%	7,815,625
Operational	171,990	177,344	179,926	175,732	176,248	3.8	669,742	36.8416%	67,421,351
Operational 2	119,115	47,881	48,223	46,150	65,342	1.5	98,013	5.3916%	9,866,770
Other Criminal Code Violations	12,263	12,075	12,067	12,166	12,143	7.3	88,642	4.8761%	8,923,384
Property Crime Violations	52,344	46,517	47,206	48,643	48,678	6.3	306,668	16.8694%	30,871,552
Statutes & Acts	28,234	31,126	32,714	32,603	31,169	3.5	109,092	6.0010%	10,982,066
Traffic	38,738	32,001	34,658	38,679	36,019	3.8	136,872	7.5291%	13,778,594
Violent Criminal Code	20,497	19,283	19,967	21,429	20,294	15.4	312,528	17.1917%	31,461,399
<b>Provincial Totals</b>	<b>446,674</b>	<b>370,147</b>	<b>378,776</b>	<b>378,669</b>	<b>393,567</b>		<b>1,817,899</b>	<b>100%</b>	<b>\$183,003,471</b>

**Notes to Calls for Service Billing Summary**

- 1) Displayed without decimal places, exact numbers used in calculations
- 2) Displayed to four decimal places, nine decimal places used in calculations
- 3) Total costs rounded to zero decimals
- 4) Provincial Totals exclude data for dissolutions and post-2020 municipal police force amalgamations.

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**OPP 2024 Calls for Service Details**  
**Magnetawan M**  
**For the calendar years 2019 to 2022**

Calls for Service Billing Workgroups	Calls for Service Count				Four Year Average
	2019	2020	2021	2022	
<b>Grand Total</b>	<b>234</b>	<b>194</b>	<b>171</b>	<b>200</b>	<b>199.75</b>
Operational	59	86	70	79	73.50
Alarm - Others	0	1	0	0	0.25
Animal - Bear Complaint	3	3	0	0	1.50
Animal - Bite	0	0	1	0	0.25
Animal - Dog Owners Liability Act	0	1	1	1	0.75
Animal - Injured	4	0	1	2	1.75
Animal - Master Code	0	0	1	0	0.25
Animal - Other	3	0	1	0	1.00
Animal - Stray	2	2	5	2	2.75
Assist Fire Department	1	2	2	2	1.75
Assist Public	12	7	6	7	8.00
Domestic Disturbance	4	7	16	14	10.25
Family Dispute	3	6	6	1	4.00
Fire - Building	1	0	0	1	0.50
Fire - Other	0	1	0	1	0.50
Fire - Vehicle	0	0	0	1	0.25
Firearms (Discharge) By-Law	1	0	0	0	0.25
Found - Household Property	1	0	1	1	0.75
Found Property - Master Code	0	4	0	0	1.00
Insecure Condition - Others	1	0	1	0	0.50
Lost - License Plate	1	0	0	1	0.50
Lost - Others	0	0	1	1	0.50
Lost - Personal Accessories	1	0	0	1	0.50
Lost Property - Master Code	0	1	1	1	0.75
Missing Person - Master Code	0	1	0	0	0.25
Missing Person 12 & older	0	1	0	1	0.50
Missing Person Located 12 & older	0	1	0	1	0.50
Missing Person under 12	0	0	1	0	0.25
Neighbour Dispute	4	11	7	13	8.75
Noise By-Law	0	1	0	0	0.25
Noise Complaint - Animal	1	0	0	0	0.25
Noise Complaint - Master Code	0	10	4	8	5.50
Noise Complaint - Others	0	2	1	0	0.75
Noise Complaint - Residence	2	1	0	3	1.50
Phone - Master Code	1	0	0	0	0.25
Phone - Nuisance - No Charges Laid	1	1	0	1	0.75
Sudden Death - Apparent Overdose/Overdose	0	0	0	1	0.25
Sudden Death - Natural Causes	5	5	2	4	4.00
Suspicious Person	2	5	2	4	3.25
Suspicious vehicle	2	7	2	4	3.75
Trouble with Youth	0	0	2	1	0.75
Unwanted Persons	3	5	4	1	3.25
Vehicle Recovered - Automobile	0	0	1	0	0.25
Operational 2	114	41	32	36	55.75

**OPP 2024 Calls for Service Details**  
**Magnetawan M**  
**For the calendar years 2019 to 2022**

Calls for Service Billing Workgroups	Calls for Service Count				Four Year Average
	2019	2020	2021	2022	
911 call - Dropped Cell	33	7	3	0	10.75
911 call / 911 hang up	54	15	6	21	24.00
911 hang up - Pocket Dial	15	0	0	0	3.75
False Alarm - Cancelled	2	1	0	0	0.75
False Alarm - Malfunction	1	0	0	0	0.25
False Alarm - Others	1	12	12	10	8.75
False Holdup Alarm - Accidental Trip	0	0	1	1	0.50
Keep the Peace	8	6	10	4	7.00
Other Criminal Code Violations	4	7	4	7	5.50
Bail Violations - Fail To Comply	2	1	2	2	1.75
Bail Violations - Master Code	0	0	0	1	0.25
Breach of Probation	1	0	0	0	0.25
Child Pornography - Making or distributing	0	0	1	0	0.25
Disturb the Peace	1	1	0	0	0.50
Obstruct Public Peace Officer	0	1	0	0	0.25
Offensive Weapons - Other Offensive Weapons	0	1	0	0	0.25
Offensive Weapons - Possession of Weapons	0	0	1	2	0.75
Offensive Weapons - Restricted	0	1	0	0	0.25
Other Criminal Code * Sec.462 - Sec.753	0	1	0	1	0.50
Trespass at Night	0	1	0	0	0.25
Utter Threats to Property / Animals	0	0	0	1	0.25
Property Crime Violations	30	22	22	23	24.25
Break & Enter	10	6	4	4	6.00
Fraud - False Pretence Under \$5,000	0	0	1	0	0.25
Fraud - Master Code	0	0	0	3	0.75
Fraud - Money/property/security Over \$5,000	0	0	1	1	0.50
Fraud - Money/property/security Under \$5,000	5	1	1	4	2.75
Fraud - Other	2	2	2	0	1.50
Fraud - Steal/Forge/Poss./Use Credit Card	0	0	0	1	0.25
Mischief	6	8	3	1	4.50
Mischief Graffiti - Non-Gang Related	0	0	0	1	0.25
Personation with Intent (fraud)	0	0	0	1	0.25
Possession of Stolen Goods over \$5,000	0	0	1	0	0.25
Property Damage	1	0	1	1	0.75
Theft of - All Terrain Vehicles	1	0	1	0	0.50
Theft of - Automobile	1	0	1	0	0.50
Theft of - Snow Vehicles	1	1	0	0	0.50
Theft of Motor Vehicle	1	0	1	2	1.00
Theft Over \$5,000 - Boat (Vessel)	0	0	0	1	0.25
Theft Over \$5,000 - Other Theft	0	0	1	0	0.25
Theft Under \$5,000 - Farm Equipment	0	0	1	0	0.25
Theft Under \$5,000 - Other Theft	2	4	3	3	3.00
Statutes & Acts	6	22	17	18	15.75
Landlord / Tenant	2	6	4	5	4.25
Mental Health Act	0	1	2	1	1.00



**OPP 2024 Calls for Service Details**  
**Magnetawan M**  
**For the calendar years 2019 to 2022**

Calls for Service Billing Workgroups	Calls for Service Count				Four Year Average
	2019	2020	2021	2022	
Mental Health Act - Attempt Suicide	0	0	1	1	0.50
Mental Health Act - No contact with Police	0	0	0	1	0.25
Mental Health Act - Placed on Form	1	1	2	2	1.50
Mental Health Act - Threat of Suicide	1	5	3	2	2.75
Mental Health Act - Voluntary Transport	0	1	0	0	0.25
Trespass To Property Act	2	8	5	6	5.25
<b>Traffic</b>	<b>15</b>	<b>14</b>	<b>18</b>	<b>22</b>	<b>17.25</b>
MVC - Personal Injury (Motor Vehicle Collision)	3	4	2	0	2.25
MVC - Prop. Dam. Failed to Remain (Motor Vehicle Collision)	1	0	1	0	0.50
MVC - Prop. Dam. Non Reportable (Motor Vehicle Collision)	3	1	2	9	3.75
MVC - Prop. Dam. Reportable (Motor Vehicle Collision)	8	9	13	13	10.75
<b>Violent Criminal Code</b>	<b>6</b>	<b>2</b>	<b>8</b>	<b>15</b>	<b>7.75</b>
Assault - Level 1	3	0	1	3	1.75
Assault With Weapon or Causing Bodily Harm - Level 2	0	1	1	2	1.00
Criminal Harassment	0	1	0	4	1.25
Indecent / Harassing Communications	0	0	1	0	0.25
Invitation to Sexual Touching	0	0	0	1	0.25
Robbery - With Threat of Violence	0	0	1	0	0.25
Sexual Assault	0	0	0	3	0.75
Sexual Assault With a Weapon	1	0	0	0	0.25
Sexual Interference	1	0	0	1	0.50
Utter Threats - Master Code	0	0	1	0	0.25
Utter Threats to Person	1	0	3	1	1.25

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**OPP 2022 Reconciled Year-End Summary**  
**Magnetawan M**  
**Reconciled cost for the period January 1 to December 31, 2022**

			<u>Cost per Property \$</u>	<u>Reconciled Cost \$</u>	<u>Estimated Cost \$</u>
<b>Base Service</b>	<b>Property Counts</b>				
	Household	2,075			
	Commercial and Industrial	75			
	<b>Total Properties</b>	<u>2,150</u>	172.74	371,396	369,954
<b>Calls for Service</b>					
	Total all municipalities	177,916,859			
	Municipal portion	0.0442%	36.57	78,629	78,182
<b>Overtime</b>			7.06	15,173	13,412
<b>Prisoner Transportation</b>	(per property cost)		1.08	2,322	3,677
<b>Accommodation/Cleaning Services</b>	(per property cost)		4.81	10,342	10,385
<b>Total 2022 Costs</b>			<u>222.26</u>	<u>477,862</u>	<u>475,609</u>
<b>2022 Billed Amount</b>				<u>475,603</u>	
<b>2022 Year-End-Adjustment</b>				<u>2,259</u>	

**Notes**

The Year-End Adjustment above is included as an adjustment on the 2024 Billing Statement.

This amount is incorporated into the monthly invoice amount for 2024.

The difference between the estimated and billed amount is due to rounding the bills to the nearest dollar throughout the year.

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Magnetawan Council

September 08, 2023

Dear Sirs;

I would like to share with you our great experience that we had to Magnetawan.

The start of our 10-day holiday in Magnetawan was with a trio singing group from Niagara called Heaven Scent. Not only did we share accommodations with them, we were blessed with an amazing service that was put on by them in a quaint little Magnetawan church.

The next highlight was the Fall Fair. The entertainment was really impressive for such a small town. We really enjoyed the steel drums and all the competitions, displays and food.

My parents took us on a beautiful, historical walk around the dam. The woods were immaculate and we didn't see one piece of garbage. The scenery, well that was breathtaking!

We love how much is going on in this small community such as music in the park on Saturdays, free bike rentals and on our way out we noticed a sign for poetry which we would have loved to have gone to as well.

One of the favorite things we did was kayaking down the river and spending time with really amazing, down-to-earth people that we now call friends.

We would definitely recommend Magnetawan for a fantastic holiday retreat. Everything it offers is why we are considering moving there sometime in the future.

Sincerely,

Kim Brooks

A handwritten signature in cursive script that reads "Kim Brooks".

Congratulations to "Trish" Lake  
on being selected as the  
USCO Senior of the year  
for 2010.

Thank you for all the  
work you have done for  
the Magnificent Seniors  
Club.

Love  
Mary Jane.

# THE UNITED SENIOR CITIZENS OF ONTARIO

Incorporated May 29, 1961

3033 Lakeshore Blvd., West, Toronto, Ontario M8V 1K5

Telephone: 416.252.2021; Toll Free: 1.888.320.2222; Fax: 416.252.5770

E-mail: [office@uscont.ca](mailto:office@uscont.ca); Website: [www.uscont.ca](http://www.uscont.ca)

*President: Peggy Hawthorn*

*Secretary: Jeanette Johnson*

Mary Jane Campbell  
1051 Magnetawan Friendship Club  
35 Daley St Box 76  
Magnetawan ON P0A 1P0

August 15, 2023

On behalf of the USCO, thank you for your submission to nominate one of your members for USCO Senior of the Year. The USCO is excited to be able to honour one of our members each year for their contributions to improving the life of seniors locally and/or across the province.

This year was excellent for the quality of the nominees we received and we are pleased to let you know that your nominee has been chosen as a Senior of the Year and will be recognized at our annual, virtual convention on September 18.

The recipient will receive a personalized certificate with their name inscribed. They will have their name and photo displayed in our newsletter, *The Voice*, as well as have their name engraved on a plaque that hangs in the office of the USCO.

Please convey our thanks to your nominee for their long service to seniors and the USCO. We are encouraged to see so much dedication to helping seniors.

We wish you well in your continued efforts to keep the USCO a vital part in supporting seniors in Ontario.

The Senior of the Year Committee

in anyway they can to make  
this and many other events  
successful. Please send  
along our thanks to these  
folks Apologies for those  
we may have missed.  
Your team here in  
Magnetawan are  
THE BEST.

Sincerely  
Magnetawan Agricultural  
Society

Mayer & Council,

Sept 2023.

Thank you so much for your  
generous donation to the  
Agricultural Society. It will help  
defray costs of all our prizes  
we will be handing out at our  
awards dinner.

Also a VERY BIG THANKYOU to  
LAURA BRANDT for her assistance,  
to SCOTT EDWARDS and his crew  
for their assistance and to  
STEVE ROBINSON and his crew.  
Without this support the  
fair would not run as  
smoothly as it did. Your  
staff is so community  
minded and wants to help  
←





**Municipality of  
Magnetawan**

**TAKE NOTICE**

that tenders are invited for the purchase of the land(s) described below and will be received until 3:00 p.m. local time on October 12th, 2023, at the Municipal Office, 4304 Highway 520, P.O. Box 70, Magnetawan, Ontario, P0A 1P0.

The tenders will then be opened in public on the same day at 3:30 p.m. at the Community Centre, 4304 Highway 520, Magnetawan, Ontario, P0A 1P0.

**Description of Lands:**

**Legal Description:**

1. **LT 26 E/S STANLEY ST PL 319; MAGNETAWAN.  
BEING ALL OF PIN 52081-0781 (LT).  
Roll # 49 44 020 002 02900 0000 – Municipality of Magnetawan  
Municipal Address: N/A  
Minimum Tender Amount: \$5,234.69  
According to the last returned assessment roll, the assessed value of the  
land is \$19,900.00**
2. **LT 24 E/S CHAPEL ST PL 319; MAGNETAWAN.  
BEING ALL OF PIN 52081-0766 (LT).  
Roll # 49 44 020 002 04300 0000 – Municipality of Magnetawan  
Municipal Address: N/A  
Minimum Tender Amount: \$5,205.65  
According to the last returned assessment roll, the assessed value of the  
land is \$17,900.00**
3. **PCL 26436 SEC SS; LT 19 PL M286; MAGNETAWAN.  
BEING ALL OF PIN 52086-0126 (LT).  
Roll # 49 44 030 004 09623 0000 – Municipality of Magnetawan  
Municipal Address: N/A  
Minimum Tender Amount: \$6,296.85  
According to the last returned assessment roll, the assessed value of the  
land is \$19,500.00**

Tenders must be submitted in the prescribed form and must be accompanied by a deposit of at least 20 per cent of the tender amount, which deposit shall be made by way of a certified cheque/bank draft/money order payable to the municipality (or board).

Except as follows, the municipality makes no representation regarding the title to or any other matters relating to the land(s) to be sold. Responsibility for ascertaining these matters rests with the potential purchasers.

Pursuant to the Prohibition on the Purchase of Residential Property by Non-Canadians Act, S.C. 2022, c.10 s.235 (the "Act"), effective January 1, 2023, it is prohibited for a non-Canadian to purchase, directly or indirectly, any residential property, as those terms are defined in the legislation. Contraventions of the Act are punishable by a fine, and offending purchasers may be ordered to sell the residential property. The municipality assumes no responsibility whatsoever for ensuring bidders/tenderers comply with the Act and makes no representations regarding same. Prospective bidders/tenderers are solely responsible for ensuring compliance with the Act and are advised to seek legal advice before participating in this sale.

Transfers of property that contain at least one and not more than six single family residences and are transferred to a non-resident of Canada, foreign entity or taxable trustee are subject to the Province's Non-Resident Speculation Tax (NRST).

This sale is governed by the *Municipal Act, 2001*, and the *Municipal Tax Sales Rules* made under that Act. The successful purchaser will be required to pay the amount tendered plus accumulated taxes and any taxes that may be applicable, such as Land Transfer Tax, Non-Resident Speculation Tax and Harmonized Sales Tax.

The municipality has no obligation to provide vacant possession to the successful purchaser.

A copy of the prescribed form of tender is available on the website of the Government of Ontario Central Forms Repository under the list for the Ministry of Municipal Affairs.

For further information regarding this sale and a copy of the prescribed form of tender contact

**Stephanie Lewin, Treasurer/Tax Collector**  
**THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN**  
4304 Highway 520, P.O. Box 70, Magnetawan, ON, P0A 1P0  
Telephone: (705) 387-3947, Ext. 1003  
Email: [treasurer@magnetawan.com](mailto:treasurer@magnetawan.com)  
Municipal website: [www.magnetawan.com](http://www.magnetawan.com)

# LANDFILL NOTICE

**MUNICIPAL LANDFILLS WILL SWITCH TO WINTER HOURS**

**STARTING TUESDAY OCTOBER 10, 2023**

## **WINTER HOURS**

***CHAPMAN LANDFILL OPEN: SUNDAY, MONDAY***

***CROFT LANDFILL OPEN: TUESDAY, FRIDAY, SATURDAY***

**A LANDFILL SCHEDULED TO BE OPEN DURING THE WINTER MONTHS WILL NOT BE OPEN ON A STATUTORY HOLIDAY  
SUMMER HOURS WILL RESUME SATURDAY MAY 18, 2024**



**FOR MORE INFORMATION ABOUT MUNICIPAL LANDFILLS AND RECYCLING  
PLEASE VISIT OUR LANDFILL AND RECYCLING PAGE ON OUR WEBSITE AT  
[WWW.MAGNETAWAN.COM](http://WWW.MAGNETAWAN.COM)**





**THE MUNICIPAL OFFICE WILL BE  
CLOSED**

**MONDAY OCTOBER 9, 2023**

**CHAPMAN LANDFILL WILL BE OPEN**

*The Municipality of Magnetawan*

*would like to wish everyone a*

*Safe and Happy Thanksgiving!*



*The Municipality of Magnetawan presents*

**SENIORS FREE  
DINNER AND LEARN EVENT  
WEDNESDAY NOVEMBER 22<sup>ND</sup>**



**Location: Magnetawan Community Centre**

***Presentation by Shawna Torkoff, Public Education Coordinator  
for Alzheimer Society of Muskoka at 5:00 pm***

***Chinese Food Dinner by North Point Catering to be served at  
6:00 pm***

***Come join us to learn about the programs that are offered in  
the East Parry Sound Area!***

**RESERVATIONS ARE REQUIRED BY TUESDAY NOVEMBER 15<sup>TH</sup>  
AS THERE IS LIMITED SEATING**

**To register, please contact the Municipal Office at (705) 387-3947 or by email at  
recreation@magnetawan.com**

**Ontario** 

**FUNDED BY THE GOVERNMENT OF ONTARIO**

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**ICYMI**

**In Case You Missed It!  
Council Highlights  
September 13, 2023**



To read the complete minutes, agenda packages and by-laws please visit our website at [www.magnetawan.com](http://www.magnetawan.com)



Council passed resolution 2023-268 receiving an approving the report Recycling at the Municipal Landfills and approved the recommendations to post signage as well as update Municipal Social Media Platforms to ensure that unwanted electrical and gas/fueled powered items are at their life's end before placed in the Scrap Metal Section! For more information about our Landfills and Recycling visit our website!

Council passed resolution 2023-272 respectfully asking the Ministry of Transportation to reconsider their policy and legislation regarding having mandatory OPP Officers at Provincial Highway temporary closures for Community Events which includes parades in the Almaguin Region. To read the resolution in its entirety visit our Agenda & Minutes page on our website!



Council passed By-laws 2023-45 "Regulate Dogs" and 2023-46 License Trailers. To read the By-laws in their entirety visit our 2023 Bylaw page or Frequently Requested By-laws page under By-laws, Government on our website. For Dog Tag Applications and Trailer License Applications visit our Applications Page under Residents on our website!



Council passed resolution 2023-275 receiving and approving the Art Mural Designs for the 2023 Public Art Projects at the Magnetawan Heritage Museum Centre and Magnetawan Lions' Pavilion! Stay tuned and watch for Updates on this Public Art Project which will add to our Public Art Collection!



Did you know that if Beaver Dams located on your property breach and damage neighboring property or Municipal property including roads and culverts. YOU are liable for the damages. For more information on preventing conflicts with beavers visit <https://www.ontario.ca/page/preventing-conflicts-beavers>

**SAVE THE DATE**

The next open public meeting of Council is October 04, 2023, at 1:00 pm at the Magnetawan Community Centre.

**Council Approval Accounts Payable and Payroll**

Meeting Date: October 4, 2023

<u>Accounts Payable</u>	<u>Amount</u>
Batch # <u>2023 - 00131</u> Cheque Date: <u>Sept. 12/23</u> From: <u>24896</u> To: <u>24896</u>	\$ <u>89.43</u>
Batch # <u>2023-00133</u> Cheque Date: <u>Sept. 19/23</u> From: <u>24897</u> To: <u>24915</u>	\$ <u>153,701.79</u>
Batch # <u>2023-00135</u> Cheque Date: <u>Sept. 26/23</u> From: <u>24918</u> To: <u>24921</u>	\$ <u>14,233.72</u>
Batch # <u>2023-00136</u> Cheque Date: <u>Oct. 4/23</u> From: <u>24922</u> To: <u>24963</u>	\$ <u>51,833.10</u>
EFT Batch # <u>2023-00138</u>	\$ <u>30,306.72</u>
<u>Total Accounts Payable</u>	<u>\$ 250,164.76</u>
 Cancelled Cheques <u>24916 &amp; 24917 - printer error</u>	
<u>Payroll</u>	
Staff Pay Pay Period: # <u>18</u> Direct deposit and Cheque #            to #	\$ <u>54,450.72</u>
Staff Pay Pay Period: # <u>19</u> Direct deposit and Cheque #            to #	\$ <u>45,733.08</u>
<u>Total Payroll</u>	<u>\$ 100,183.80</u>
<u>Total for Resolution</u>	<u>\$ 350,348.56</u>

**Municipality of Magnetawan  
List Of Accounts for Approval**  
Batch: 2023-00131 to 2023-00140

Bank Code - CURR - CURRENT ACCOUNT

COMPUTER CHEQUE

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
24885	2023-09-12	VOID - USED FOR PAYROLL			
24886	2023-09-12	VOID - USED FOR PAYROLL			
24887	2023-09-12	VOID - USED FOR PAYROLL			
24888	2023-09-12	VOID - USED FOR PAYROLL			
24889	2023-09-12	VOID - USED FOR PAYROLL			
24890	2023-09-12	VOID - USED FOR PAYROLL			
24891	2023-09-12	VOID - USED FOR PAYROLL			
24892	2023-09-12	VOID - USED FOR PAYROLL			
24893	2023-09-12	VOID - USED FOR PAYROLL			
24894	2023-09-12	VOID - USED FOR PAYROLL			
24895	2023-09-12	VOID - USED FOR PAYROLL			
24896	2023-09-12	DUNNETT, MARIA			
2421314		1-4-7300-2010 - HALL - MATER	BANQUET ROLL FOR MO	79.14	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	10.29	89.43
24897	2023-09-19	DRORY NOMI			
2023-178		1-4-7700-8000 - AHMIC - CAPIT	2023 PUBLIC ART	8,140.00	8,140.00
24898	2023-09-19	ECOVUE CONSULTING SERVICES			
22-2125-605		1-1-1100-1138 - A/R - W. GREE	GREEN SEVERANCE	1,373.76	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	151.75	1,525.51
21-2125-213		1-4-8010-5012 - PLN - OFFICIA	ZONING BY-LAW UPDATE	749.21	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	82.75	831.96
21-2125-107		1-4-8010-5012 - PLN - OFFICIA	HOUSEKEEPING ZBA	457.92	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	50.58	508.50
			Payment Total:		2,865.97
24899	2023-09-19	ENVIRONMENTAL 360 SOLUTIONS LTD.			
L-213868		1-4-7100-2400 - WHARFS - RE	TOILET RENTAL, AUGUST	167.90	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	18.55	186.45
L-213795		1-4-7200-2010 - PARKS - MATE	TOILET RENTAL, AUGUST	167.90	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	18.55	186.45
L-213796		1-4-3700-2010 - PARKING - MA	6527 HWY 124-TOILET RE	167.90	

**Municipality of Magnetawan**  
**List Of Accounts for Approval**  
Batch: 2023-00131 to 2023-00140

**COMPUTER CHEQUE**

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
L-213794		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	18.55	186.45
		1-4-7500-2010 - LOCKS - MATE	4205 BIDDY ST.-TOILET R	165.00	
		1-4-7100-2400 - WHARFS - RE	4205 BIDDY ST.-TOILET R	167.90	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	21.45	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	18.55	
			Payment Total:		372.90
					932.25
<b>24900</b>	<b>2023-09-19</b>	<b>FOWLER CONSTRUCTION COMPANY</b>			
71943		1-4-3031-2010 - C1 - MATERIAI	COLD MIX-AHMIC LAKE&M	7,445.39	8,267.75
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	822.36	
<b>24901</b>	<b>2023-09-19</b>	<b>GREER GALLOWAY CONSULTING ENGINEERS</b>			
27965		1-4-3101-8000 - J - CAPITAL E	ENERGY MANAGEMENT	3,052.81	3,390.00
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	337.19	
27973		1-4-2000-8000 - FD - CAPITAL	NEW FIRE HALL ENGINEE	452.07	502.00
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	49.93	
27855		1-4-2000-8000 - FD - CAPITAL	NEW FIRE HALL ENGINEE	1,426.68	1,584.26
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	157.58	
			Payment Total:		5,476.26
<b>24902</b>	<b>2023-09-19</b>	<b>KIDD'S HOME HARDWARE BUILDING CENTRE</b>			
2919514		1-4-7300-2400 - HALL - REPAIF	EPOXY-RINK FLOOR	99.96	112.95
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	12.99	
2919428		1-4-7300-2400 - HALL - REPAIF	SUPPLIES	59.97	86.96
		1-4-7300-2010 - HALL - MATER	SUPPLIES	16.99	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	10.00	193.85
2918743		1-4-4020-2010 - LF - MATERIAL	SUPPLIES	87.29	
		1-4-4030-2010 - RECY - MATEF	SUPPLIES	87.28	53.05
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	19.28	
2916357		1-4-7200-2010 - PARKS - MATE	SUPPLIES	47.78	53.05
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	5.27	
			Payment Total:		446.81
<b>24903</b>	<b>2023-09-19</b>	<b>LEWIN STEPHANIE M</b>			
20230919		1-4-1300-2010 - TREAS - TAXA	MILEAGE-BANK AND POS	309.85	344.08
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	34.23	
<b>24904</b>	<b>2023-09-19</b>	<b>MAGNETAWAN GRILL AND GROC</b>			
31894052		1-4-1200-2010 - ADMIN - OFFIC	COFFEE AND CREAM	21.77	21.77
36036850		1-4-1200-2010 - ADMIN - OFFIC	SUPPLIES	14.58	14.58
31787197		1-4-1200-2010 - ADMIN - OFFIC	COFFEE & CREAM	30.92	31.93
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	1.01	
31301514		1-4-7200-2020 - PARKS - SAFE	WATER	21.00	21.00
30531531		1-4-7200-2020 - PARKS - SAFE	WATER	21.00	21.00
35894365		1-4-7200-2020 - PARKS - SAFE	WATER	23.96	23.96
37210002		1-4-3101-2120 - J - OFFICE	SUPPLIES	7.49	7.49
38397851		1-4-7200-2020 - PARKS - SAFE	WATER	23.96	23.96
52646438		1-4-7200-2020 - PARKS - SAFE	WATER	23.96	23.96
40591880		1-4-7300-2010 - HALL - MATER	SUPPLIES	12.11	12.66
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	0.55	
			Payment Total:		202.31
<b>24905</b>	<b>2023-09-19</b>	<b>MINISTER OF FINANCE</b>			
3029082306310		1-4-2500-2010 - PROTECT - PC	JULY 2023 OPP LSR BILLI	39,043.00	39,043.00
3017082318050		1-4-2500-2010 - PROTECT - PC	LSR APR-JUN REVENUES	-385.52	-385.52



**Municipality of Magnetawan  
List Of Accounts for Approval  
Batch: 2023-00131 to 2023-00140**

**COMPUTER CHEQUE**

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
				Payment Total:	38,657.48
<b>24906</b>	<b>2023-09-19</b>	<b>MINISTER OF FINANCE</b>			
3281		1-3-1700-7120 - TREAS - OTHE	ONTARIO GAZETTE ADVE	228.96	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	25.29	254.25
<b>24907</b>	<b>2023-09-19</b>	<b>MAGNETAWAN BAIT &amp; TACKLE (PUBLIC WORKS</b>			
1343685		1-4-4030-2120 - RECY - OFFICI	WATER	13.98	13.98
1339392		1-4-4020-2120 - LF - OFFICE	WATER	13.98	13.98
1344629		1-4-4020-2120 - LF - OFFICE	ICE CUBES	3.50	3.50
1342354		1-4-4020-2120 - LF - OFFICE	ICE CUBES	7.00	7.00
1350691		1-4-4030-2120 - RECY - OFFICI	WATER	13.98	13.98
1346510		1-4-3101-2120 - J - OFFICE	BATTERIES	25.43	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	2.81	28.24
1356580		1-4-4020-2420 - LF - LANDFILL	BATTERIES	32.40	
		1-4-4030-2420 - RECY - LANDF	BATTERIES	32.41	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	7.16	71.97
				Payment Total:	152.65
<b>24908</b>	<b>2023-09-19</b>	<b>CEDAR SIGNS</b>			
INV/2023/3613		1-4-3101-2020 - J - SAFETY SL	OTM BOOKLETS-4 UNITS	193.70	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	21.40	215.10
<b>24909</b>	<b>2023-09-19</b>	<b>A MIRON TOPSOIL LTD</b>			
2276		1-4-3052-2010 - E2 - MATERIAL	WINTER SAND	41,916.01	
		1-4-3052-4010 - E2 - CONTRAC	WINTER SAND	27,944.02	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	7,716.30	77,576.33
<b>24910</b>	<b>2023-09-19</b>	<b>MHBC PLANNING LIMITED</b>			
5031247		1-1-1100-1170 - A/R - PLANNIN	SPADAFORA-PRE-CON	280.86	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	31.02	311.88
<b>24911</b>	<b>2023-09-19</b>	<b>DISTRICT OF PARRY SOUND MUNICIPAL</b>			
09292023		1-4-1000-1310 - COUNCIL - CO	2023 FALL MEETING	150.00	
		1-4-1200-1310 - ADMIN - CONF	2023 FALL MEETING	100.00	250.00
<b>24912</b>	<b>2023-09-19</b>	<b>RSM BUILDING CONSULTANTS INC.</b>			
2808		1-4-2100-1010 - CBO - WAGES	BUILDING DEPT.	7,309.64	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	807.38	8,117.02
<b>24913</b>	<b>2023-09-19</b>	<b>SELECTCOM</b>			
5166174		1-4-1200-2050 - ADMIN - TELEI	PHONE LINES-SEPTEMBE	687.05	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	75.92	762.97
<b>24914</b>	<b>2023-09-19</b>	<b>SAM'S COUNTRY CLEANING</b>			
1432		1-4-3101-2400 - J - BUILDING M	OFFICE CLEAN	45.79	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	5.06	50.85
<b>24915</b>	<b>2023-09-19</b>	<b>XEROX CANADA LTD</b>			
85743902		1-4-1200-2140 - ADMIN - COPY	COPYING CHARGES-SEP'	610.41	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	67.42	677.83
<b>24916</b>	<b>2023-09-26</b>	<b>VOID - Cheque Confirmation</b>			
<b>24917</b>	<b>2023-09-26</b>	<b>VOID - Cheque Confirmation</b>			

**Municipality of Magnetawan  
List Of Accounts for Approval**  
Batch: 2023-00131 to 2023-00140

**COMPUTER CHEQUE**

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
24918 1611	2023-09-26	HALL DEBBIE ANN 1-4-2100-2210 - CBO - LEGAL I 1-1-1100-1102 - HST RECEIVA	BUILDING LEGAL, MACCA HSTBIReb Tax Code	829.14 91.58	920.72
24919 230229-001	2023-09-26	JOHNSTON CALVIN 1-2-1000-1086 - TENDER DEPC	TENDER REIMBURSEMEN	2,100.00	2,100.00
24920 100	2023-09-26	JIMMY, MCMURDO 1-4-2600-2015 - REC - EVENTS 1-1-1100-1102 - HST RECEIVA	09.27.2023 SENIORS DINN HSTBIReb Tax Code	2,161.28 238.72	2,400.00
24921 230443-009	2023-09-26	A MIRON TOPSOIL LTD 1-2-1000-1086 - TENDER DEPC	TENDER REIMBURSEMEN	8,813.00	8,813.00
24922 1003	2023-10-04	6S GRAPHICS 1-4-1000-5018 - COUNCIL - 1-1-1100-1102 - HST RECEIVA	STAFF LUNCH HSTBIReb Tax Code	101.76 11.24	113.00
24923 165594	2023-10-04	ADAMS BROS. CONSTRUCTION LTD. 1-4-4020-2020 - LF - LATRINE I 1-4-4030-2015 - RECY - LATRI 1-1-1100-1102 - HST RECEIVA	LANDFILL TOILET RENTAI LANDFILL TOILET RENTAI HSTBIReb Tax Code	152.64 152.64 33.72	339.00
24924 97091	2023-10-04	THE ENGRAVING SHOPPE 1-4-1200-2010 - ADMIN - OFFIC 1-1-1100-1102 - HST RECEIVA	NAMEPLATE - RG HSTBIReb Tax Code	35.62 3.93	39.55
24925 ARM 23-101	2023-10-04	Township Of Armour 1-4-2200-2010 - BLEO - MATEF 1-4-2200-1010 - BLEO - WAGE 1-1-1100-1102 - HST RECEIVA	BY-LAW AUGUST 2023-CE BY-LAW AUGUST 2023-HC HSTBIReb Tax Code	13.69 2,767.36 307.18	3,088.23
24926 01-134070	2023-10-04	ARNSTEIN LAWN AND GARDEN COMPANY INC. 1-4-7200-2010 - PARKS - MATE 1-1-1100-1102 - HST RECEIVA	SUPPLIES HSTBIReb Tax Code	35.61 3.93	39.54
24927 3620-SEPT.202	2023-10-04	BELL CANADA 1-4-4020-2120 - LF - OFFICE 1-1-1100-1102 - HST RECEIVA	LANDFILL OFFICE PHONE HSTBIReb Tax Code	93.56 10.32	103.88
24928 519949447SEP	2023-10-04	Bell Mobility 1-4-1200-2052 - ADMIN - CELL 1-1-1100-1102 - HST RECEIVA	CELL TELEPHONES HSTBIReb Tax Code	414.14 45.82	459.96
24929 0010326116	2023-10-04	BELL MOBILITY INC 1-4-2000-2053 - FD - COMMUN 1-4-3101-2053 - J - COMMUNIC 1-1-1100-1102 - HST RECEIVA	SEPTEMBER 2023 TOWEF SEPTEMBER 2023 TOWEF HSTBIReb Tax Code	59.89 59.88 13.23	133.00
24930 57653	2023-10-04	BEATTY PRINTING 1-4-2200-2010 - BLEO - MATEF 1-1-1100-1102 - HST RECEIVA	PENALTY CHARGE FORM HSTBIReb Tax Code	211.39 23.34	234.73
24931 10257	2023-10-04	CARR AGGREGATES INC 1-4-3041-2010 - D1 - MATERIAI 1-1-1100-1102 - HST RECEIVA	A-GRAVEL-ROADS PATCH HSTBIReb Tax Code	250.53 27.34	277.87

**Municipality of Magnetawan  
List Of Accounts for Approval  
Batch: 2023-00131 to 2023-00140**

**COMPUTER CHEQUE**

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
10220		1-4-3011-2010 - A - MATERIAL	A-GRAVEL, BRIDGES&CUI	738.69	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	80.60	819.29
10234		1-4-3041-2010 - D1 - MATERIAI	2" MINUS-PLUM TREE, NE	474.98	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	51.79	526.77
10239		1-4-3041-2010 - D1 - MATERIAI	A-GRAVEL, PLUM TREE-N	247.55	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	27.01	274.56
			Payment Total:		1,898.49
<b>24932</b>	<b>2023-10-04</b>	<b>CGIS CENTRE</b>			
45200		1-4-1200-2030 - ADMIN - CGIS	SLIMS - 4TH QTR 2023	5,036.11	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	556.26	5,592.37
<b>24933</b>	<b>2023-10-04</b>	<b>COMPUTER TECH CD</b>			
2269		1-4-1200-2130 - ADMIN - COMF	MONTHLY CONTRACT09.	271.70	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	30.01	301.71
<b>24934</b>	<b>2023-10-04</b>	<b>COMWAVE</b>			
322275		1-4-1200-2050 - ADMIN - TELEI	SEPTEMBER 2023-VOIP L	65.45	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	7.23	72.68
<b>24935</b>	<b>2023-10-04</b>	<b>Sam Dunnett</b>			
20230906		1-4-1000-2010 - COUNCIL - MA	CAPB MILEAGE REIMBUR	42.86	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	4.74	47.60
<b>24936</b>	<b>2023-10-04</b>	<b>EXTREME SMALL ENGINE REPAIR</b>			
56519		1-4-7200-2010 - PARKS - MATE	PARKS - TOOLS	123.09	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	13.59	136.68
<b>24937</b>	<b>2023-10-04</b>	<b>FREIGHTLINER NORTH BAY</b>			
RN09369		1-4-3222-2070 - TR22 - REPAIF	TRUCK #22 - REPAIRS	1,286.94	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	142.15	1,429.09
RN09324		1-4-3222-2070 - TR22 - REPAIF	TRUCK #22 REPAIRS	480.34	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	53.05	533.39
			Payment Total:		1,962.48
<b>24938</b>	<b>2023-10-04</b>	<b>GENTEM</b>			
23-2173		1-4-3101-3050 - J - LINE PAINT	LINE PAINTING & CC PAIN	891.74	
		1-4-7700-2400 - AHMIC - REPA	LINE PAINTING & CC PAIN	1,365.00	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	177.45	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	98.50	2,532.69
<b>24939</b>	<b>2023-10-04</b>	<b>Robert Hicks</b>			
23		1-4-7200-2400 - PARKS - REPA	AHMIC HARBOUR BEACH	915.84	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	101.16	1,017.00
<b>24940</b>	<b>2023-10-04</b>	<b>JUST A HANGING</b>			
356806		1-4-2005-7140 - MAG STATION	SUPPLY & INSTALL 5" EA	630.91	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	69.69	700.60
<b>24941</b>	<b>2023-10-04</b>	<b>LANGFORD FAMILY INVESTMENTS INC.</b>			
20230905		1-1-1100-2023 - A/R LANGFOR	DEEMING BY-LAW	378.43	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	41.79	420.22
<b>24942</b>	<b>2023-10-04</b>	<b>BRANDT LAURA</b>			
20230911		1-4-2600-2015 - REC - EVENTS	SANDPAILS-CANDY-LABC	25.95	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	2.87	28.82

**Municipality of Magnetawan  
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**COMPUTER CHEQUE**

Payment #	Date	Vendor Name	GL Account	GL Transaction Description	Detail Amount	Payment Amount
20230907			1-4-2600-2015 - REC - EVENTS	MOVIES FOR DRIVE IN	14.72	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	1.63	16.35
				Payment Total:		45.17
<b>24943</b>	<b>2023-10-04</b>	<b>MAGNETAWAN GRILL AND GROC</b>				
55669547			1-4-2600-2015 - REC - EVENTS	SENIORS PROGRAMMING	139.36	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	2.49	141.85
56074095			1-4-2600-2015 - REC - EVENTS	SENIORS PROGRAMMING	33.96	33.96
				Payment Total:		175.81
<b>24944</b>	<b>2023-10-04</b>	<b>MAGNETAWAN BUILDING CENTRE (PARKS)</b>				
101-127412			1-4-7300-2010 - HALL - MATER	SUPPLIES	25.02	
			1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	3.25	28.27
101-127188			1-4-7300-2400 - HALL - REPAIF	CREDIT MEMO-SUPPLIES	-41.36	
			1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	-5.38	-46.74
101-127961			1-4-4300-2010 - W-SYS - MATE	SUPPLIES	76.27	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	8.42	84.69
102-46754			1-4-7200-2010 - PARKS - MATE	SUPPLIES	20.13	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	2.22	22.35
104-95050			1-4-7200-2400 - PARKS - REPA	SUPPLIES	40.69	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	4.50	45.19
102-47056			1-4-7300-2010 - HALL - MATER	SUPPLIES	70.18	
			1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	9.12	79.30
101-127116			1-4-7300-2010 - HALL - MATER	SUPPLIES	7.19	
			1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	0.93	8.12
101-127072			1-4-7300-2400 - HALL - REPAIF	SUPPLIES	16.18	
			1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	2.10	18.28
102-46922			1-4-7300-2010 - HALL - MATER	SUPPLIES	49.71	
			1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	6.46	56.17
101-127065			1-4-7200-2400 - PARKS - REPA	SUPPLIES	20.13	
			1-4-7300-2400 - HALL - REPAIF	SUPPLIES	41.36	
			1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	5.38	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	2.22	69.09
101-127143			1-4-7300-2010 - HALL - MATER	SUPPLIES	12.10	
			1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	1.57	13.67
102-46220			1-4-7200-2400 - PARKS - REPA	CREDIT MEMO-TOILET SE	-28.38	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	-3.14	-31.52
101-125980			1-4-7200-2010 - PARKS - MATE	SUPPLIES	12.18	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	1.35	13.53
				Payment Total:		360.40
<b>24945</b>	<b>2023-10-04</b>	<b>MAGNETAWAN BUILDING CENTRE (ROADS)</b>				
103-117174			1-4-3052-2010 - E2 - MATERIAL	SUPPLIES	36.95	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	4.08	41.03
<b>24946</b>	<b>2023-10-04</b>	<b>MAGNETAWAN BUILDING CENTRE (FIRE DEPT.)</b>				
101-126040			1-4-2005-7140 - MAG STATION	SUPPLIES	18.37	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	2.03	20.40
103-118015			1-4-2000-1410 - FD - VOLUNTE	SUPPLIES	51.92	51.92
				Payment Total:		72.32
<b>24947</b>	<b>2023-10-04</b>	<b>MAGNETAWAN BUILDING CENTRE (LANDFILL)</b>				
101-127417			1-4-4020-2010 - LF - MATERIAL	SUPPLIES	13.74	
			1-4-4030-2010 - RECY - MATEF	SUPPLIES	13.73	

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Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	3.03	30.50
102-47089		1-4-4020-2120 - LF - OFFICE	SUPPLIES	6.49	
		1-4-4030-2120 - RECY - OFFIC	SUPPLIES	6.49	12.98
104-94845		1-4-4020-2120 - LF - OFFICE	SUPPLIES	22.51	
		1-4-4030-2120 - RECY - OFFIC	SUPPLIES	22.52	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	3.52	48.55
				Payment Total:	92.03
<b>24948</b>	<b>2023-10-04</b>	<b>METROLAND MEDIA GROUP LTD.</b>			
7664834		1-3-1700-7120 - TREAS - OTHE	SALE OF LAND-PUBLIC TI	172.99	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	19.11	192.10
7667778		1-3-1700-7120 - TREAS - OTHE	SALE OF LAND-PUBLIC TI	172.99	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	19.11	192.10
				Payment Total:	384.20
<b>24949</b>	<b>2023-10-04</b>	<b>JIM MOORE PETROLEUM</b>			
629622		1-4-3101-2022 - J - CLEAR DIE	CLEAR DIESEL	822.24	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	90.82	913.06
629623		1-4-3101-2023 - J - DYED DIES	DYED DIESEL	63.54	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	7.02	70.56
629199		1-4-3101-2022 - J - CLEAR DIE	CLEAR DIESEL	1,755.81	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	193.94	1,949.75
629200		1-4-3101-2023 - J - DYED DIES	DYED DIESEL	818.44	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	90.40	908.84
629201		1-4-3101-2021 - J - PREMIUM C	PREMIUM GASOLINE	2,117.04	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	233.83	2,350.87
				Payment Total:	6,193.08
<b>24950</b>	<b>2023-10-04</b>	<b>NEAR NORTH INDUSTRIAL SOLUTIONS</b>			
88460		1-4-3216-2070 - BH3 - REPAIR	BH #3 - REPAIRS	89.93	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	9.93	99.86
<b>24951</b>	<b>2023-10-04</b>	<b>NEAR NORTH LABORATORIES INC.</b>			
97882		1-4-4300-2010 - W-SYS - MATE	WATER TESTING-SEPTE	145.65	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	16.09	161.74
<b>24952</b>	<b>2023-10-04</b>	<b>Hydro One Networks</b>			
6780-AUG.2023		1-4-7205-2030 - P - HYDRO	6527 HWY 124	30.69	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	3.76	34.45
2621-AUG.2023		1-4-2006-2030 - AHMIC STATIC	60 AHMIC ST.	47.71	
		1-4-7700-2030 - AHMIC - HYDR	60 AHMIC ST.	93.59	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	13.53	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	5.85	160.68
5146-AUG.2023		1-4-3101-2029 - J - Hydro - 226	226 SIDERD 15 16 N	32.21	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	3.95	36.16
3087-SEPT.202		1-4-3800-5014 - STREET - AHM	00 HWY 124, AHMIC HARE	50.86	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	6.24	57.10
3189-SEPT.202		1-4-3800-5016 - STREET - ROC	14 CONCESSION LOT 18	34.94	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	4.14	39.08
				Payment Total:	327.47
<b>24953</b>	<b>2023-10-04</b>	<b>RUSSELL CHRISTIE LLP</b>			
63-283-420-3		1-4-2100-2210 - CBO - LEGAL I	LEGAL FEES - KRAPEZ	900.27	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	99.44	999.71
63-283-414-3		1-4-8010-2210 - PLN - LEGAL F	154/156 NORTH SPARKS ;	312.36	

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Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	34.50	346.86
				Payment Total:	1,346.57
<b>24954</b>	<b>2023-10-04</b>	<b>TOWNSHIP OF RYERSON</b>			
2023-052		1-4-2000-7130 - FD - EQUIPME	AIR STATION COMPRESS	496.39	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	54.82	551.21
RTO 2023-049		1-4-2000-1500 - FD - REGIONA	TRAINING CONTRACT-3R	4,170.40	4,170.40
				Payment Total:	4,721.61
<b>24955</b>	<b>2023-10-04</b>	<b>SDB TRUCK &amp; EQUIPMENT REPAIRS</b>			
13064		1-4-3227-2070 - TR27 - REPAIF	TRUCK #27 MONTHLY INF	152.64	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	16.86	169.50
13063		1-4-3226-2070 - TR26 - REPAIF	TRUCK #26 MONTHLY INS	152.64	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	16.86	169.50
13062		1-4-3228-2070 - TR28 - REPAIF	TRUCK #28 MONTHLY INS	172.99	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	19.11	192.10
13061		1-4-3229-2070 - TR29 - REPAIF	TRUCK #29 MONTHLY INS	152.64	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	16.86	169.50
13060		1-4-3240-2070 - FL - REPAIRS	FLOAT REPAIR	50.88	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	5.62	56.50
12958		1-4-3227-2070 - TR27 - REPAIF	TRUCK #27 MONTHLY INS	1,017.60	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	112.40	1,130.00
				Payment Total:	1,887.10
<b>24956</b>	<b>2023-10-04</b>	<b>SLING-CHOKER MFG. (NORTH BAY) LTD.</b>			
101394		1-4-3101-2020 - J - SAFETY SU	SAFETY SUPPLIES	155.67	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	17.20	172.87
<b>24957</b>	<b>2023-10-04</b>	<b>SILVER SCREEN PRINTING</b>			
2283		1-4-3101-2020 - J - SAFETY SU	LOGO - SAFETY GEAR	64.11	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	7.08	71.19
<b>24958</b>	<b>2023-10-04</b>	<b>CHARLES SAUNDERS</b>			
601493		1-4-3218-2070 - BH5 - REPAIRS	BH #5 PARTS	752.92	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	83.17	836.09
<b>24959</b>	<b>2023-10-04</b>	<b>STAPLES BUSINESS ADVANTAGE</b>			
64132757		1-4-1200-2010 - ADMIN - OFFIC	OFFICE SUPPLIES	14.23	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	1.57	15.80
64080020		1-4-1200-2010 - ADMIN - OFFIC	OFFICE SUPPLIES	15.15	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	1.67	16.82
64073791		1-4-1200-2010 - ADMIN - OFFIC	OFFICE SUPPLIES	71.63	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	7.91	79.54
				Payment Total:	112.16
<b>24960</b>	<b>2023-10-04</b>	<b>SIGNCRAFT CANADA INC.</b>			
2425		1-4-2300-2350 - ED - SIGNAGE	VILLAGE GREEN SIGN	1,635.29	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	180.62	1,815.91
<b>24961</b>	<b>2023-10-04</b>	<b>TOTAL POWER</b>			
SALES0173652		1-4-7300-3030 - HALL - GENER	OFFICE GENERATOR MAI	2,700.92	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	351.12	3,052.04
SALES0171634		1-4-7300-3030 - HALL - GENER	OFFICE GENERATOR MAI	1,775.00	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	230.75	2,005.75
				Payment Total:	5,057.79
<b>24962</b>	<b>2023-10-04</b>	<b>TRACKMATICS INC</b>			

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41108		1-4-7200-2045 - PARKS - GPS I	PARKS MONTHLY GPS TF	106.85	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	11.80	118.65
41125		1-4-2110-2045 - CBO VEHICLE	CBO MONTHLY GPS MON	35.62	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	3.93	39.55
41157		1-4-3101-2045 - J - GPS MONIT	ROADS MONTHLY GPS M	487.43	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	53.84	541.27
			Payment Total:		699.47
<b>24963</b>	<b>2023-10-04</b>	<b>TRI-CITY EQUIPMENT</b>			
102326		1-4-3023-3015 - B3 - RENTED E	ROADS DITCHING-RENTA	7,137.46	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	788.36	7,925.82
			Total COMPUTER CHEQUE:		219,858.04

**ONLINE BANKING**

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
<b>SEPT, 15/2023</b>	<b>2023-09-15</b>	<b>MINISTER OF FINANCE EFT</b>			
AUGUST2023		1-2-1000-1045 - EHT PAYABLE	AUGUST 2023 EMPLOYER	4,710.40	4,710.40
<b>SEPT. 13/2023</b>	<b>2023-09-13</b>	<b>RECEIVER GENERAL</b>			
AUG.16-31/2023		1-2-1000-1047 - CPP PAYABLE	AUGUST 16-31, 2023-PAYF	5,606.70	
		1-2-1000-1048 - EI PAYABLE	AUGUST 16-31, 2023-PAYF	1,612.39	
		1-2-1000-1049 - INCOME TAX F	AUGUST 16-31, 2023-PAYF	8,925.95	16,145.04
AUG. 16-31/202		1-2-1000-1047 - CPP PAYABLE	AUGUST 16-31/2023 PAYR	1,454.22	
		1-2-1000-1048 - EI PAYABLE	AUGUST 16-31/2023 PAYR	811.44	
		1-2-1000-1049 - INCOME TAX F	AUGUST 16-31/2023 PAYR	2,980.58	5,246.24
			Payment Total:		5,246.24
<b>SEPT. 13/2023</b>	<b>2023-09-13</b>	<b>ROYAL BANK VISA EFT</b>			
20230905		1-4-1300-2310 - TREAS - BANK	SERVICE CHARGE-BANK	3.73	3.73
20230901		1-4-1300-2310 - TREAS - BANK	ANNUAL FEE-BANK	12.00	12.00
2393868		1-4-7300-2010 - HALL - MATER	AMAZON-MICROPHONE	31.68	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	4.12	35.80
3458678		1-4-7300-2010 - HALL - MATER	AMAZON-HALL KARAOKE	209.99	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	27.30	237.29
4506		1-4-2000-2018 - FD - PPE & FIF	PPE	149.04	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	16.46	165.50
G656991CR		1-4-2000-2010 - FD - MATERIA	SECTOR CHECK-REFUND	-41.00	-41.00
20230808		1-4-2000-2120 - FD - OFFICE	TONER-OFFICE SUPPLIE	531.35	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	58.69	590.04
9778		1-4-2000-1410 - FD - VOLUNTE	ICE	14.00	14.00
51810185		1-4-2017-2070 - TR517 - REPAI	MUD FLAPS	78.55	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	8.68	87.23
2329864		1-4-7200-2400 - PARKS - REPA	AMAZON-SWING REPAIR,	74.02	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	8.17	82.19
ANNUALFEE		1-4-1300-2310 - TREAS - BANK	ANNUAL FEE	12.00	12.00
2023-82		1-4-2000-1310 - FD - CONFERE	OFC FIRE CODE COURSE	-750.00	-750.00
20230803		1-4-1300-2310 - TREAS - BANK	BANK-SERVICE CHARGE	1.46	1.46
			Payment Total:		1.46
<b>SEPT. 13/2023</b>	<b>2023-09-13</b>	<b>ROYAL BANK VISA EFT</b>			
025403		1-4-2100-1410 - CBO - TRAININ	JG-HOUSE EXAM	150.00	150.00
20230201		1-4-8010-2210 - PLN - LEGAL F	PROPERTY INDEX MAP	5.09	

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		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	0.56	5.65
5572629		1-4-8010-2210 - PLN - LEGAL F	PARCEL REGISTER	32.60	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	2.59	35.19
5572380		1-4-8010-2210 - PLN - LEGAL F	PARCEL REGISTER	32.60	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	2.59	35.19
5563230		1-4-8010-2210 - PLN - LEGAL F	INSTRUMENT	3.05	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	0.34	3.39
5562972		1-4-8010-2210 - PLN - LEGAL F	PROPERTY INDEX MAP	5.09	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	0.56	5.65
5562998		1-4-8010-2210 - PLN - LEGAL F	PROPERTY INDEX MAP	5.09	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	0.56	5.65
72851		1-4-1200-1310 - ADMIN - CONF	MAFP UNIT 2-NT	391.78	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	43.27	435.05
58885567		1-4-1000-5018 - COUNCIL - DO	STAFF LUNCH	62.70	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	5.16	67.86
2911		1-4-1000-5018 - COUNCIL - DO	STAFF LUNCH	43.35	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	4.79	48.14
1363-0669		1-4-1200-2010 - ADMIN - OFFIC	OFFICE SUPPLIES	39.76	39.76
20230627CRED		1-4-7700-8000 - AHMIC - CAPIT	RETURN AHMIC HARBOU	-591.46	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	-76.89	-668.35
5563239		1-4-8010-2210 - PLN - LEGAL F	PROPERTY INDEX MAP	5.09	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	0.56	5.65
20230627		1-4-1300-2310 - TREAS - BANK	SERVICE CHARGE	71.25	71.25
5610337		1-4-8010-2210 - PLN - LEGAL F	PARCEL REGISTER	32.60	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	2.59	35.19
5611822		1-4-8010-2210 - PLN - LEGAL F	PROPERTY INDEX MAP	5.09	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	0.56	5.65
5611875		1-4-8010-2210 - PLN - LEGAL F	PROPERTY INDEX MAP	5.09	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	0.56	5.65
5572626		1-4-8010-2210 - PLN - LEGAL F	PROPERTY INDEX MAP	5.09	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	0.56	5.65
20230803		1-4-1300-2310 - TREAS - BANK	SERVICE CHARGE	21.42	21.42
20230905		1-4-1300-2310 - TREAS - BANK	SERVICE CHARGE	19.45	19.45
20230913		1-4-1300-2310 - TREAS - BANK	SERVICE CHARGE	0.70	0.70
20230417		1-4-8010-2210 - PLN - LEGAL F	PROPERTY INDEX MAP	-5.09	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	-0.56	-5.65
20230417*		1-4-8010-2210 - PLN - LEGAL F	PROPERTY INDEX MAP	-5.09	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	-0.56	-5.65
20230417**		1-4-8010-2210 - PLN - LEGAL F	PROPERTY INDEX MAP	-5.09	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	-0.56	-5.65
73015		1-4-1200-1310 - ADMIN - CONF	MFIPPA REGISTRATION V	345.98	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	38.22	384.20
6053007		1-4-2600-2010 - REC - MATERI	AMAZON-GEOCACHE	16.68	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	1.84	18.52
49901261		1-4-2600-2010 - REC - MATERI	CANADIAN TIRE-BIKE REF	29.49	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	3.26	32.75
3378610CREDI'		1-4-7600-2010 - HERITAGE - R	HERITAGE CTR REPAIRS-	-27.53	-27.53
1165038		1-4-2600-2010 - REC - MATERI	AMAZON-DISINFECTANT :	18.24	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	2.01	20.25
6643460		1-4-2600-2015 - REC - EVENTS	DRIVE IN + FIREWORKS	101.72	



**Municipality of Magnetawan  
List Of Accounts for Approval  
Batch: 2023-00131 to 2023-00140**

**ONLINE BANKING**

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	11.24	112.96
7173825		1-4-2600-2015 - REC - EVENTS	DRIVE IN + ROLLER SKAT	37.64	
		1-4-2600-8000 - REC - CAPITAL	DRIVE IN + ROLLER SKAT	305.23	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	37.87	380.74
9464209		1-4-2600-2015 - REC - EVENTS	DRIVE IN	28.46	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	3.15	31.61
20230905		1-4-1300-2310 - TREAS - BANK	SERVICE CHARGE-BANK	26.65	26.65
20230803		1-4-1300-2310 - TREAS - BANK	SERVICE CHARGE-BANK	45.33	45.33
ADMINCONFER		1-4-1200-1310 - ADMIN - CONF	CONFERENCE	50.32	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	5.56	55.88
SHERATON		1-4-1200-1310 - ADMIN - CONF	CONFERENCE	70.24	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	7.76	78.00
NEWMEM2050/		1-4-2100-1320 - CBO - MEMBE	JG - MEMBERSHIP, OBOA	343.95	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	37.99	381.94
OBC-39164		1-4-1000-1010 - COUNCIL - SA	JG-LEGAL EXAM	150.00	150.00
169520934		1-4-3101-1310 - J - CONFEREN	WORKSITE SAFETY-TRAF	50.83	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	5.61	56.44
C1291175		1-4-3101-2120 - J - OFFICE	SPECTRUM GROUP-INTEI	101.71	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	11.23	112.94
C1295169		1-4-3101-2120 - J - OFFICE	SPECTRUM GROUP-INTEI	101.71	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	11.23	112.94
2681		1-4-1000-5018 - COUNCIL - DO	STAFF LUNCH	90.50	90.50
549441-2		1-4-1200-2010 - ADMIN - OFFIC	POSTAGE-LIBRARY	16.43	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	1.82	18.25
8659474		1-4-2600-2400 - REC - RECREA	SUPER SENIOR	44.62	44.62
4297850		1-4-2600-2400 - REC - RECREA	ROCK SNAKE	101.74	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	11.24	112.98
863690		1-4-7600-2030 - HERITAGE - H	PHOTO ALBUM-HISTORIC	66.88	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	7.38	74.26
4783403		1-4-2600-2400 - REC - RECREA	REC TOYS	199.44	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	22.03	221.47
73016		1-4-1200-1310 - ADMIN - CONF	LOTTERY LICENSING	106.85	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	11.80	118.65
8A4009FF-0001		1-4-1200-2010 - ADMIN - OFFIC	FOXIT-OFFICE ASSISTAN'	230.97	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	25.51	256.48
085392		1-4-2600-2015 - REC - EVENTS	MUSIC IN THE PARK-CAM	396.86	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	43.84	440.70
351820010		1-4-1000-1310 - COUNCIL - CO	GOTO MEETING-08.29TOC	26.46	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	2.92	29.38
7257774		1-4-7600-2010 - HERITAGE - R	STAFF PICTURES	23.90	
		1-4-7500-2010 - LOCKS - MATE	STAFF PICTURES	23.63	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	2.08	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	1.79	51.40
5610312		1-4-8010-2210 - PLN - LEGAL F	PROPERTY INDEX MAP	5.09	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	0.56	5.65
				Payment Total:	5.65
				Total ONLINE BANKING:	30,306.72

Date Printed  
2023-09-27 11:02 AM

**Municipality of Magnetawan**  
**List Of Accounts for Approval**  
Batch: 2023-00131 to 2023-00140

Page 12

Total CURR: 250,164.76

Certified October 4, 2023

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Treasurer

**THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN**  
**BY-LAW NO. 2023-**

Being a By-law to amend By-law No. 2001-26, as amended, the Zoning By-law for the Corporation of the Municipality of Magnetawan with respect to lands located on Concession 6, Part Lot 34, Registered Plan 42R2457, Part 1 PCL 15564 S/S PCL 6433 S/S in the former geographic Township of Spence, in the Municipality of Magnetawan.

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**WHEREAS** the Council of the Corporation of the Municipality of Magnetawan is empowered to pass By-laws to regulate the use of land pursuant to Section 34 of the *Planning Act*, R.S.O. 1990;

**AND WHEREAS** the owner of the subject lands has filed an application with the Municipality of Magnetawan to amend By-law 2001-26, as amended;

**AND WHEREAS** the Council of the Corporation of the Municipality of Magnetawan deems it advisable to amend By-law No. 2001-26, as amended, to rezone the subject property from the Shoreline Residential (RS) Zone to the Shoreline Residential Exception Thirty-Seven (RS-37) Zone and Environmental Protection Exception One (EP-1) Zone;

**NOW THEREFORE** the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

1. Schedule 'A-1', to Zoning By-law No. 2001-26 as amended, is further amended by zoning a portion of the lands legally described Concession 6, Part Lot 34, Registered Plan 42R2457, Part 1 PCL 15564 S/S PCL 6433 S/S in the former geographic Township of Spence, in the Municipality of Magnetawan, from the Shoreline Residential (RS) Zone to the Shoreline Residential Exception Thirty Seven (RS-37) Zone and Environmental Protection Exception One (EP-1) Zone as shown on Schedule 'A' attached forming part of this By-law.
2. Section 4.2 of By-law 2001-26 is hereby amended by adding the following new Section after 4.2.4.18

***4.2.4.18 Shoreline Residential Exception Thirty-Seven (RS-37) Zone***

*(Concession 6, Part Lot 34, Registered Plan 42R2457, Part 1 PCL 15564 S/S PCL 6433 S/S in the former geographic Township of Spence)*

*Notwithstanding the provisions of this By-law to the contrary, within the Shoreline Residential Exception Thirty-Seven (RS-37) Zone the following shall apply:*

- a) *All principal building development shall remain a minimum of 10 metres away from the Environmental Protection Zone boundary.*

- b) *Docks shall be supported by steel piles, floats (floating dock, or cantilevered dock construction. Crib docks are not permitted.*
  - c) *A minimum 20 metre natural shoreline vegetation buffer shall be provided along all watercourses and waterbodies. Natural vegetation shall be maintained in the shoreline buffer area. Tree and vegetation removal shall only be permitted for hazardous trees, the construction of permitted decks, and shoreline structures and for an access pathway having a maximum width of 2.0 metres in order to access the shoreline.*
3. Section 4.16 of By-law 2001-26 is hereby amended by adding the following new Section after 4.16.4

**4.16.4.1 Environmental Protection Exception One (EP-1) Zone**

*(Concession 6, Part Lot 34, Registered Plan 42R2457, Part 1 PCL 15564 S/S PCL 6433 S/S in the former geographic Township of Spence)*

*Notwithstanding the provisions of this By-law to the contrary, within the Environmental Protection Exception One (EP-1) Zone the following shall apply:*

- a) *Shoreline Structures shall not be permitted.*
- b) *The maximum width of a driveway shall be 3 metres.*

This By-law shall take effect on the date of its passage, subject to the provisions of Section 34 (30) and (31) of the *Planning Act* (Ontario).

Read a FIRST, SECOND, and THIRD TIME and finally PASSED this 4<sup>th</sup> day of October, 2023.

**THE CORPORATION OF THE  
MUNICIPALITY OF MAGNETAWAN**

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Sam Dunnett, Mayor

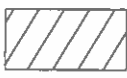
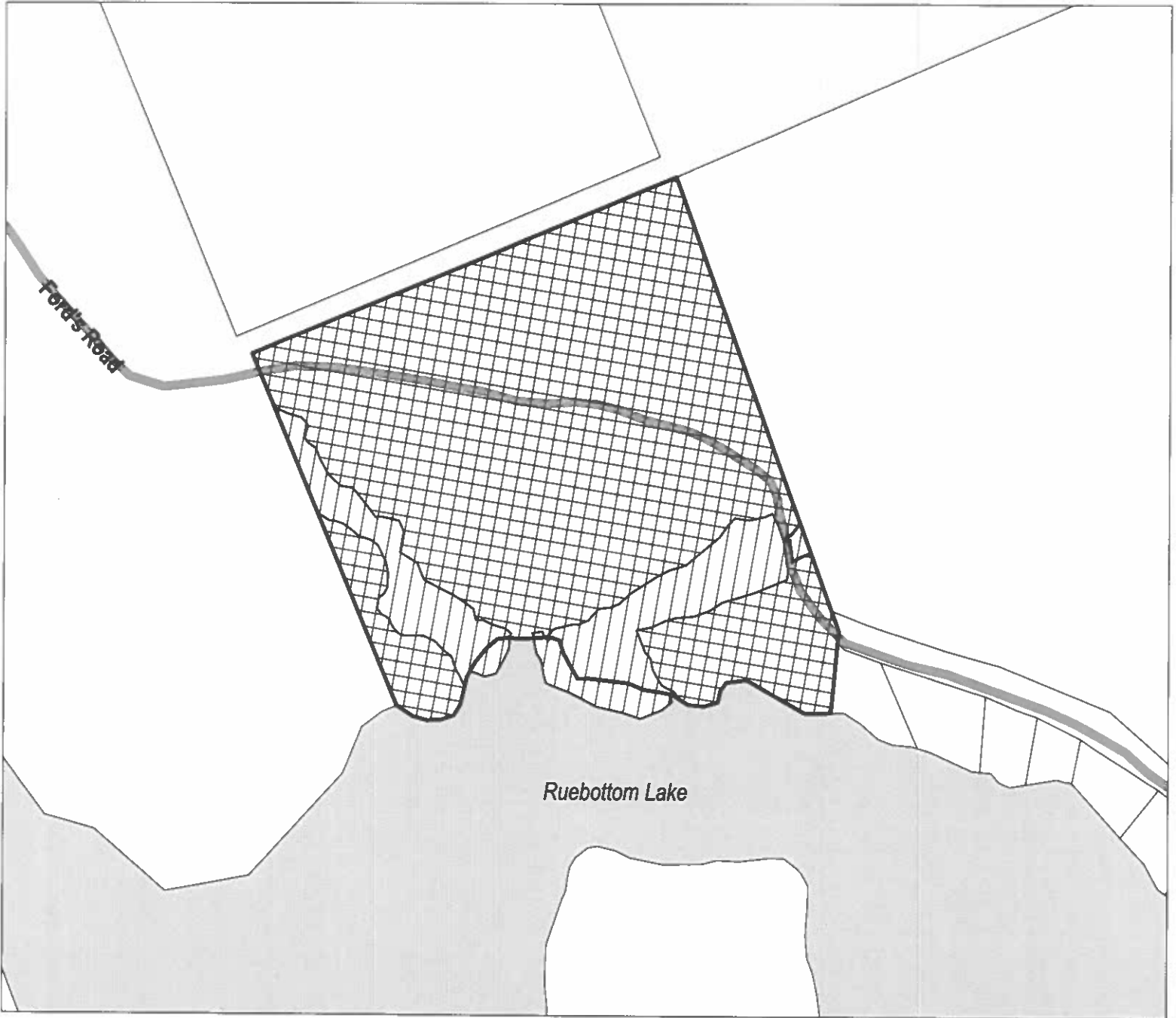
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Kerstin Vroom, CAO/Clerk



# SCHEDULE 'A' to Zoning By-Law Amendment \_\_\_\_\_

597 Ford's Road  
Part of Lot 34 Concession 6  
Municipality of Magnetawan,  
District of Parry Sound



Lands To Be Zoned Environmental Protection Exception One (EP-1) Zone



Lands To Be Zoned Shoreline Residential Exception Thirty Seven (RS-37)

This is Schedule 'A' to Zoning By-law 2023-  
Passed this 4th day of October, 2023

\_\_\_\_\_  
Sam Dunnett/Mayor

\_\_\_\_\_  
Kerstin Vroom/Clerk

**THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN**

**BY-LAW NO. 2023 -**

**Being a Temporary Use By-law to amend By-law 2001-26, as amended the Comprehensive Zoning By-law for the Corporation of the Municipality of Magnetawan with respect to Plan 319 Lot 16 PT Lot 15 W/S in the Municipality of Magnetawan (4944 020 00108100) - Coombes**

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**WHEREAS** the *Planning Act, R.S.O. 1990, C. P.13*, Section 39 authorizes the temporary use of lands, buildings or structures for any purpose set out therein that is otherwise prohibited;

**AND WHEREAS** an application and site plan sketch has been submitted for lands legally described as Plan 319 Lots 16 PT Lot 15 W/S; Magnetawan, District of Parry Sound being all the lands;

**AND WHEREAS** Council has deemed it appropriate to amend By-law No. 2001-26, as amended, to permit the one time temporary use of a recreational trailer for home occupation;

**NOW THEREFORE** the Council of the Corporation of the Municipality of Magnetawan hereby enacts as follows:

1. That the subject recreational trailer shall be permitted for a period which shall not exceed a maximum of three years from the date of the passing of the by-law;
2. The subject recreational trailer shall be for the sole purpose of home occupation while care giving services are provided for the current property owner;
3. The subject trailer shall be located on the subject lands in accordance with the site plan sketch provided with the application as shown in Schedule "A" of the By-law.

**READ A FIRST, SECOND, AND THIRD TIME**, passed, signed and the Seal of the Corporation affixed hereto, this 4<sup>th</sup> day of October, 2023

**THE CORPORATION OF THE  
MUNICIPALITY OF MAGNETAWAN**

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Sam Dunnett, Mayor

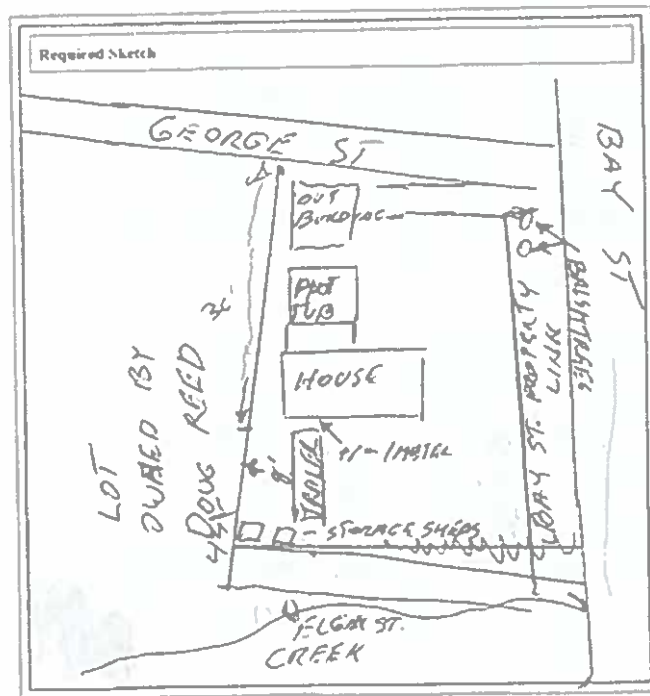
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Kerstin Vroom, CAO/Clerk

**SCHEDULE "A"**  
**10 George Street**  
**Municipality of Magnetawan**  
**District of Parry Sound**

**THIS IS SCHEDULE "A" TO THE TEMPORARY USE BY-LAW BETWEEN THE CORPORATION OF  
THE MUNICIPALITY OF MAGNETAWAN AND VIDA COOMBES**

Site Sketch



This is Schedule "A" to Temporary Use By-law 2023  
Passed this 4<sup>th</sup> day of October 2023

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
CAO/Clerk

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2023-

Being a By-law to confirm the proceedings of the Special Meeting of Council September 19, 2023 and the Meeting of Council October 04, 2023

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**WHEREAS** Section 5(3) of the *Municipal Act, 2001, S.O. 2001, c.25*, as amended, requires a municipal Council to exercise a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, by by-law unless the municipality is specifically authorized to do otherwise;

**AND WHEREAS** the Council of the Municipality of Magnetawan deems it desirable to confirm the proceedings of Council and to ratify decisions made at its meeting hereinafter set out;

**NOW THEREFORE** the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

1. Ratification and Confirmation

**THAT** the action of the Council of the Municipality of Magnetawan at its meeting for the aforementioned date(s) with respect to each motion, resolution and other action passed and taken by this Council at its meetings, except where otherwise required, is hereby adopted, ratified, and confirmed as if such proceedings and actions were expressly adopted and confirmed by its separate By-law.

2. Execution of all Documents

**THAT** the Mayor of the Council of the Municipality of Magnetawan and the proper officers of the Municipality of Magnetawan are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required, except where otherwise provided, and the Mayor and Clerk are hereby authorized and directed to execute all necessary documents and to affix the Corporate Seal of the Municipality to such documents.

**READ A FIRST, SECOND, AND THIRD TIME**, passed, signed and the Seal of the Corporation affixed hereto, this 4th day of October 2023.

THE CORPORATION OF THE  
MUNICIPALITY OF MAGNETAWAN

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Mayor



ONdesk  
Oct 4 2023

TO  
ERICA KELLOGG - DEPUTY CLERK  
PLANNING & DEVELOPMENT  
MUNICIPALITY OF MAGNETAWAN  
P.O. #070  
MAGNETAWAN, ONTARIO POA IPO

WITH REGARD TO THE REZONING  
OF 597 FORD ROAD (LOT # 34  
CONCESSION #6, FILE NAME  
YANG & ZHANG ZONING BY-LAW  
AMENDMENT). I WOULD LIKE TO  
CONTINUE TO BE NOTIFIED OF ANY  
DEVELOPMENTS ON THIS FILE.

I ALSO HAVE A QUESTION REGARDING  
THE MAP THAT WAS ENCLOSED IN  
THE LAST LETTER. WHY WAS  
LOT # 32, CONCESSION #6 SHADEN  
IN YELLOW AND NOT THE SAME  
GREY COLOUR AS THE OTHER LOTS?

Sincerely  
Maud Lilleberg  
119 MOORE PARK AVE  
NORTH YORK  
ONTARIO M2M 1N1



Mrs. Maud Lilleberg  
119 Moore Park Ave  
North York ON M2M 1N1

PHONE 416 223 3368  
NO E-MAIL

RECEIVED

SEP 28 2023

CODE: