Municipality of Magnetawan

COUNCIL MEETING MINUTES
October 7, 2026
1:00 pm

The meeting of the Council of the Corporation of the Municipality of Magnetawan was held at the Magnetawan Community Centre on Wednesday October 7, 2026, with the following present:

Mayor Sam Dunnett
Deputy Mayor John Hetherington
Councillor Bill Bishop
Councillor Brad Kneller
Councillor Jon Hind

Staff: CAO/Clerk Kerstin Vroom, Deputy Clerk Planning and Development Erica Kellogg, Deputy Clerk Recreation Communications Laura Brandt, and Public Works Superintendent Scott Edwards were present for the entire meeting.

OPENING BUSINESS

1.1 **Call to Order**
The meeting was called to order

1.2 **Adoption of the Agenda**
RESOLUTION 2026-252 Kneller-Bishop
BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the agenda as presented.
Carried.

1.3 **Adoption of the Previous Minutes**
RESOLUTION 2026-253 Hind-Hetherington
BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the minutes of the Council meeting on September 9, 2026, as copied and circulated.
Carried.

1.4 **Disclosure of Pecuniary Interest**
Mayor Sam Dunnett stated that should anyone have a disclosure of pecuniary interest that they could declare the nature thereof now or at any time during the meeting.

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PROCLAMATION

Request for Proclamation October 10th, 2026 Correspondence from Dr. Raj Khanuja OMC, DDS, "National Dental Care Day"

RESOLUTION 2026-254 Bishop-Hetherington

WHEREAS oral health is an essential component of overall health and well-being, and access to preventive dental care and oral health education contributes to healthier individuals, families, and communities;

AND WHEREAS National Dental Care Day is a Canadian public awareness initiative dedicated to promoting oral health education, preventive care, and equitable access to oral healthcare services, particularly for underserved and vulnerable populations;

AND WHEREAS this initiative recognizes the valuable contributions of dentists, dental hygienists, dental assistants, educators, volunteers, and community organizations that work to improve oral healthcare outcomes and support healthier communities;

AND WHEREAS increasing awareness about preventive dental care, oral hygiene, and early intervention can help improve long-term health outcomes, reduce barriers to care, and strengthen public health and community wellness initiatives;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan proclaims October 10, 2026 as "National Dental Care Day" in the Municipality of Magnetawan and encourages residents to recognize the importance of oral health and support initiatives that promote accessible dental care, preventive education, and community wellness.

Carried.

PLANNINNG ACT PUBLIC MEETING

Paul – Consent application Miller Road, Con 10 Lot 21 and 22

Durling – Minor Variance Application, 118 Wurm Road

RESOLUTION 2026-255 Hetherington-Kneller

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan recesses the regular meeting to hold a public meeting pursuant to Sections 5 and 34 of the Planning Act to consider one Consent Application and one Minor Variance amendment application described as:

Paul – Consent application Miller Road, Con 10 Lot 21 and 22

Durling – Minor Variance Application, 118 Wurm Road

Carried.

RESOLUTION 2026-256 Bishop-Hind

WHEREAS the Municipality of Magnetawan received a request to support an application for consent creating 1 new lot located on Miller Road, a municipally owned and maintained road, Magnetawan (Paul 4944 010 00223100). The property is legally described as CON 10 LOT 22, being in the former Township of Chapman hereinafter referred to as "the Lands";

AND WHEREAS the Municipal Planning Consultant has provided a report in support of the application with conditions;

AND WHEREAS the applicant is aware that Municipality of Magnetawan's Official Plan Section 4.5.1.5 provides that no development or site alteration will be permitted in or within 120 metres of a wetland of which is identified at the south-eastern portion of the subject lands;

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AND WHEREAS the foregoing conditions be fulfilled within two years of the notice of decision of the Committee of Adjustment;

NOW THEREFORE BE IT RESOLVED THAT the Committee of Adjustment for the Municipality of Magnetawan supports in principle the consent application for the Lands, subject to the following conditions:

- *Draft Reference Plans to be approved by the Municipality prior to registration;*
- *Two (2) true certified paper copies of the registered plans and electronic versions for the proposed severed lots prepared by an Ontario Land Surveyor with a certification that it is a true copy be provided to the Municipality for review and approval which conforms substantially with the applications as submitted;*
- *Draft copy of the deeds (with all schedules) to be approved by the Municipality prior to registration;*
- *A copy of the original executed transfers (deeds) with all schedules be provided to the Municipality;*
- *Confirmation from the North Bay Mattawa Conservation Authority (NBMCA) that the proposed Severed Lot and the Retained Lot can be adequately serviced by individual on-site septic systems;*
- *Payment of all taxes, municipal legal fees, planning fees and fees as per the current Fees and Charges By-law, Park Land Dedication By-law and all other fees associated with the processing of these applications;*
- *That the Applicant receive confirmation from the Municipality of a suitable location for an entrance to the severed and retained lots from Miller Road.*

Carried.

RESOLUTION 2026-257 Hind-Hetherington

WHEREAS a Minor Variance application from Richard Durling (4944 010 0014000) has been received regarding M230 Lot 14, municipally known as 118 Wurm Road, a Municipally owned and maintained road, Municipality of Magnetawan – seeking relief from the Municipality of Magnetawan Zoning By-law 2001-26 as amended Section 3.19 d) ii) minimum rear yard setback from 10 metres to 9 metres and Section 3.1 d) iii) maximum height for an accessory structure from 7.6 metres to 9.6 metres (shoreline);

AND WHEREAS the Committee of Adjustment for the Municipality of Magnetawan has received a Staff Report from Deputy Clerk Erica Kellogg in support of the Minor Variance application and is satisfied that the application meets the four tests of a Minor Variance;

NOW THEREFORE BE IT RESOLVED THAT the Committee of Adjustment for the Municipality of Magnetawan provisionally approves the Minor Variance with the following conditions:

- *That all taxes and monies owing to the Municipality are paid to date, and*
- *An application for a building permit for the proposed structure is applied for within 1 year.*

Carried.

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RESOLUTION 2026-258 Kneller-Bishop
BEIT RESOLVED THAT the Council of the Municipality of Magnetawan adjourns the Planning Act public meeting and returns to the regular meeting.
Carried.

STAFF QUARTERLY REPORTS

Report from Fire Chief Derek Young
Report from Chief Building Official Tyler Irwin
Report from Public Works Superintendent Scott Edwards
Report from Parks and Maintenance Manager Michelle Tamblyn
Report from Deputy Clerk Erica Kellogg
Report from Deputy Clerk Laura Brandt
RESOLUTION 2026-259 Hetherington-Kneller
BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Staff Quarterly Reports from the Department Heads as presented for information only.
Carried.

STAFF REPORTS, MOTIONS AND DISCUSSION

2.1 **RFT-2026-02 Bay Street Bridge Installation (on desk)**
RESOLUTION 2026-260 Hind-Hetherington
BE IT RESOLVED THAT the Council receives and approves the report from Tulloch – Bid Recommendation Letter for call for Tender No: RFT 2026-02 Temporary Bridge Installation (Bay Street Bridge #10), and awards the tender to A2Z Civil in the amount of $456,593.00 plus HST with funds coming from account 1-4-3011-8000 Bridges and Culverts Capital.
Carried.

2.2 **Report from Public Works Superintendent Scott Edwards – Croft Landfill Hydro**
RESOLUTION 2026-261 Hetherington-Kneller
BE IT RESOLVED THAT Council for the Municipality of Magnetawan receives and approves the Report from Public Works Superintendent Scott Edwards - Croft Landfill Hydro as presented and accepts the quote from Hydro One to extend the hydro along the 25th/26th Sideroad up to and not including the interior of the Croft Landfill with funds from Landfill Closure Reserves;

AND FURTHER THAT the Council for the Municipality of Magnetawan directs Staff to include within the 2027 budget costs associated with hydro being run from the gates of the Croft Landfill into the interior of the Croft Landfill site.
Carried.

2.3 **Report from Deputy Clerks Erica Kellogg and Laura Brandt and Public Works Superintendent Scott Edwards Housing and Assessment-Growth Strategy Utilizing Non Development Charge Municipalities Grant Funding Stream**
RESOLUTION 2026-262 Hetherington-Bishop
WHEREAS the Council of the Municipality of Magnetawan receives the report from Deputy Clerks Erica Kellogg and Laura Brandt, and Public Works Superintendent Scott Edwards - Housing and Assessment-Growth Strategy Utilizing Non-Development Charge Municipalities Grant Funding Stream;

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AND WHEREAS the Municipality's Official Plan identifies the Village of Magnetawan as a Community Area wherein the majority of new permanent residential growth is to be directed;
AND WHEREAS Staff have identified within Option 1 of the report a total of 3.2km of existing unopened road allowances that could provide the required road frontage facilitating the development of 39 new residential homes within the Community Area;
NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves Option 1 and directs Staff to continue to source all available funding including applications to the Non-Development Charge Municipalities Grant Funding Stream.
Carried.

2.4 **Report Deputy Clerk Erica Kellogg – To Promote The Safe Use of Public Spaces And To Prevent Nuisance Within Public Spaces As Well As Adjacent Private Property Formerly Regulate the Use and Operation of Municipally Owned Public Spaces**

RESOLUTION 2026-263 Kneller-Hind
WHEREAS the Council of the Municipality of Magnetawan deems it appropriate, in the interest of public safety, risk mitigation, and the reduction of municipal liability, to establish a regulatory framework governing the hours of use and operation of municipally owned public spaces, including parks, trails, boat launches, and other municipal recreational properties;
AND WHEREAS the Council of the Municipality of Magnetawan passed Resolution 2026-141 approving the draft By-law to Regulate the Use and Operation of Municipally Owned Public Spaces with a by-law to appear for passing at a future meeting;
AND WHEREAS through consultation with the Municipal Solicitor and Insurance provider, Staff has revised the by-law to align with the intent of the provisions;
NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan hereby approves the By-law to Promote the Safe Use of Public Spaces and to Prevent Nuisance Within Public Spaces as well as Adjacent Private Property as presented and a By-law on this matter will be passed later in this meeting.
Deffered.

2.5 **Maintenance of Private Road Known as Tilson Creek Road**

RESOLUTION 2026-264 Hind-Hetherington
WHEREAS during a deputation on September 9, 2026 by Teresa Tilson a request for the Municipality to continue winter maintenance activities on a portion of Tilson Creek Road and her private driveway which is directly accessed via Highway 124 until such time that her property sells was made by Teresa Tilson;
AND WHEREAS the Council of the Municipality of Magnetawan following September 9, 2026, deputation passed resolution 2026-233 approving a Stop Up and Close By-law to be prepared for Tilson Creek Road;
AND WHEREAS the Municipally received correspondence from the Municipal Solicitor dated October 2, 2026, wherein the Municipal Solicitor comments due to practical and legal issues, winter maintenance activities being provided on private driveways for private landowners is not recommended;
AND WHEREAS the properties municipally known as 35 and 40 Tilson Creek Road are the only properties accessed via Tilson Creek Road and the Municipal Solicitor correspondence provides the private property owner of 35/40 Tilson Creek Road

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requested the Municipality designate Tilson Creek Road as a seasonally maintained road since the property owner utilizes the properties only seasonally;
NOW THEREFORE BE IT RESOLVED THAT the Council for the Municipality of Magnetawan in the interest of winter maintenance associated costs directs Staff to amend Schedule C, Transportation Map of the Municipality's Official Plan identifying Tilson Creek Road as a seasonally maintained road effective immediately;
AND FURTHER the Council of the Municipality of Magnetawan directs the Public Works Superintendent to remove Tilson Creek Road which is a total of 200 meters in length from the Winter Roads Maintenance Program.
Carried.

2.6 **Report from Deputy Clerk Laura Brandt Recreation and Communication – Revitalization of Croft Recreation Park**

RESOLUTION 2026-266 Hetherington-Kneller
BE IT RESOLVED THAT the Council for the Municipality of Magnetawan receives the Report from Laura Brandt Deputy Clerk Recreation and Communication Revitalization of Croft Recreational Park as presented for information only and for Staff to continue to actively source for funding.
Carried.

2.7 **Report from Deputy Clerk Laura Brandt Recreation and Communication – Year End Museum Locks**

RESOLUTION 2026-240 Hind-Bishop
BE IT RESOLVED THAT the Council for the Municipality of Magnetawan receives the Report from Laura Brandt Deputy Clerk Recreation and Communication Year End Report Locks and Heritage Museum Centre as presented;
AND FURTHER, thanks the summer students for their great work this season and approves for each student a bonus of $200.00.
Carried.

2.8 **Report from Deputy Clerk Laura Brandt Recreation and Communication – Skate/Walk Trail Splash Pad Project**

RESOLUTION 2026-267
BE IT RESOLVED THAT the Council for the Municipality of Magnetawan receives the report Skate/Walk trail Splash Pad Project from Laura Brandt Deputy Clerk Recreation and Communication for information only and for Staff to continue to actively source for funding.
Carried.

2.9 **DRAFT Fees and Charges By-law**

RESOLUTION 2026-268 Bishop-Hetherington
BE IT RESOLVED THAT the Council for the Municipality of Magnetawan receives the Draft Fees and Charges By-law and defers the bylaw to the new term of Council.
Carried.

2.10 **Report from Deputy Clerk Laura Brandt Recreation and Communication Municipal Freedom of Information and protection of Privacy Act (MFIPPA) Legislative Changes**

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RESOLUTION 2026-269 Kneller-Hind
BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report regarding amendments to the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA) for information.
Carried.

2.11 **DRAFT Retention Periods for Records, Documents and Other Papers Municipality By-law**

RESOLUTION 2026-270 Hind-Kneller
BE IT RESOLVED THAT the Council for the Municipality of Magnetawan receives and approves the Draft Retention Periods for Records, Documents and Other Papers By-law and a By-law on the matter will be passed at a future meeting of Council.
Carried.

2.12 **DRAFT Retention Periods for Records, Documents and Other Papers Magnetawan Fire Department By-law**

RESOLUTION 2026-271 Hetherington-Hind
BE IT RESOLVED THAT the Council for the Municipality of Magnetawan receives and approves the Draft Retention Periods for Records, Documents and Other Papers Magnetawan Fire Department By-law and a By-law on the matter will be passed at a future meeting of Council.
Carried.

MUNICIPAL BOARD AND COMMITTEE MINUTES

3.1 **Almaguin Highlands Health Council (AHHC) - Minutes August 6, 2026**
3.2 **Magnetawan Community Centre Board (MCCB) Minutes September 16, 2026**
3.3 **District of Parry Sound Social Services Administration Board (DSSAB) CAO Report September 2026**
3.4 **Medical Officer of Health Update September 23, 2026**
3.5 **Medical Officer of Health - Report to the Board of Health September 23, 2026**

RESOLUTION 2026-272 Hind-Hetherington
BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Municipal Boards and Committee Minutes as copied and circulated.
Carried.

CORRESPONDENCE

4.1 **Ministry of Municipal Affairs and Housing - Response to Official Plan Amendments**
4.2 **Ministry of Municipal Affairs and Housing - Supporting Ontario and Canadian Suppliers Through Municipal Procurement**
4.3 **Ministry of Transportation - Provincial Rideshare Framework (Northlander Phase) Approved Rideshare Operators**
4.4 **FONOM - Ministers' Commitment to Work with Ontario on Northern Highways**
4.5 **Almaguin Highlands OPP Detachment Board - Call for Community Representatives to the Board**
4.6 **The No Prag in the Mag Group - Thank you for Support**
4.7 **Burk's Falls District Food Bank - Thank you for Donation**
4.8 **Trinity United and St. Paul's Ecumenical Churches - Thank you for Donation**

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4.9 **Sourdough 101 Workshop Poster**
4.10 **Canning and Pickling Poster**
4.11 **Magnetawan Business Connect - Poster**
4.12 **Thanksgiving Closure - Poster**
4.13 **Landfill Notice - Winter Hours Change Over**
4.14 **ICYMI Council Highlights September 9, 2026**
RESOLUTION 2026-273 Kneller-Hetherington
BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the correspondence items as copied and circulated;
Carried.

ACCOUNTS

5.1 **Accounts in the amount of $1,221,021.21**
RESOLUTION 2026-274 Hetherington-Kneller
*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the accounts in the amount of $*1,221,021.21 *as presented.*
Carried.

BY-LAWS

RESOLUTION 2026-275 Hind-Bishop
BE IT RESOLVED THAT the Council of the Municipality of Magnetawan that the following by-laws are now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation, and engrossed in the by-law book:
6.1 Deeming By-law (Clarke 4944 010 00105218)
Carried.

CONFIRMING BY-LAW AND ADJOURNMENT

7.1 **Confirm the Proceedings of Council and Adjourn**
RESOLUTION 2026-276 Bishop-Hetherington
BE IT RESOLVED by the Council of the Municipality of Magnetawan that the Confirming By-law is now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and engrossed in the by-law book;
AND FURTHER THAT this meeting is now adjourned at 2:00 pm to meet again at the call of the Chair.
Carried.

Approved by:

_____ _____
Mayor Clerk

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