



AGENDA – Regular Meeting of Council

Wednesday, October 16, 2024

1:00 PM

Magnetawan Community Centre

Page# OPENING BUSINESS

- 1.1 Call to Order
- 1.2 Adoption of the Agenda
- 1.3 Disclosure of Pecuniary Interest
- 3 1.4 Adoption of Previous Minutes

DEPUTATION

- 13 * Aileen Ireland, Impact on Algonquin Fine Foods
- 14 * Victor Dias, Perdi Living and Association of Responsible Magnetawan STR Owners
Proposed Changes to Existing Short-term Accommodation By-law
- 16 * Mandy Cooper, 3 Week Stay and Short-term Accommodation By-law
- 17 * DRAFT Short-term Accommodation By-law Written Public Comments Received
- 23 1.5 DRAFT Short-term Accommodation By-law

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- 155 Report from Deputy Clerk Erica Kellogg
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- 172 2.1 Request Purchase Original Shore Road Allowance - Comartin - 116 Bells Bay Trail
- 180 2.2 Request Purchases Original Shore Road Allowance - Comartin - Spence Con 14 Pt Lot 2 Pt 1
42R-7200 REM Part 2
- 187 2.3 DRAFT Consent Agreement - Wiens - CON 1 Part Lot 9 PLAN 42R-10938
- 191 2.4 MHBC Planning Urban Design & Landscape Architecture Overview of the New Provincial
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- 207 2.5 Correspondence Russell, Christie, LLP Docks on Unopened Road Allowances/Municipally
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- 259 3.2 North Bay Parry Sound Board of Health Minutes June 26, 2024
- 269 3.3 Magnetawan Cemetery Board (MCB) Minutes September 18, 2024
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- 278 4.1 Township of Larder Financial Assistance to Municipalities to Complete ARO (PSAB)
- 280 4.2 Town of Bradford West Gwillimbury Ontario Deposit Return Program
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- 283 4.4 Township of Ryerson, Township of Perry & Almaguin Highlands Health Council Multi-Site Regional Hospital
- 289 4.5 Town of Cobourg Support of Involuntary Care for Individuals with Severe Mental Health and Addictions Issues
- 291 4.6 2025 Ontario Provincial Police Annual Billing Statement Package
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- 308 4.10 ICYMI Council Highlights October 2, 2024

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CONFIRMING BY-LAW AND ADJOURNMENT

- 343 7.1 Confirm the Proceedings of Council and Adjourn



COUNCIL MEETING MINUTES
September 25, 2024
1:00 pm

The meeting of the Council of the Corporation of the Municipality of Magnetawan was held at the Magnetawan Community Centre on Wednesday September 25, 2024, with the following present:

Mayor Sam Dunnett
Deputy Mayor John Hetherington
Councillor Bill Bishop
Councillor Jon Hind
Councillor Brad Kneller

Staff: CAO/Clerk Kerstin Vroom and Deputy Clerk Recreation and Communications Laura Brandt were present for the entire meeting. Fire Chief Derek Young, Deputy Clerk Planning and Development Erica Kellogg and Public Works Superintendent Scott Edwards were present for their respective sections in the meeting.

OPENING BUSINESS

1.1 Call to Order

The meeting was called to order at 1:00 p.m.

1.2 Adoption of the Agenda

RESOLUTION 2024-274 Hetherington-Bishop

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the agenda as presented.

Carried.

1.3 Disclosure of Pecuniary Interest

Mayor Sam Dunnett stated that should anyone have a disclosure of pecuniary interest that they could declare the nature thereof now or at any time during the meeting.

1.4 Adoption of the Previous Minutes

RESOLUTION 2024-275 Kneller-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the minutes of the Council meetings on September 4, 2024 and September 11, 2024, as copied and circulated.

Carried.

DEPUTATION

Cyndi Culbert, Ahmic Harbour Community Centre & Events

RESOLUTION 2024-276 Hetherington-Bishop

WHEREAS the Council of the Municipality of Magnetawan thanks Cyndi Culbert for her deputation Ahmic Harbour Community Centre & Events;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality gives approval Cyndi Culbert to set up and run a Committee, of which the members will be appointed by Council.

Carried.

PLANNING ACT MEETING

Consent Application – Jolic – 5993B Highway 520

RESOLUTION 2024-277 Bishop-Hind

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan recesses the regular meeting to hold a public meeting pursuant to Sections 53 of the Planning Act to consider a Consent Application for the creation of one new lot described as:

- Croft Con 8 PT LOT 18 42R-11003 Parts 15 & 19 (4944 030 00504300) commonly known as 5993B highway 124 (Jolic)*

Carried.

RESOLUTION 2024-278 Kneller-Hetherington

WHEREAS the Municipality of Magnetawan received a request to support an application for consent for creation of one (1) new lot at Concession 8 PT Lot 18 42R-11003 Part 15 & 19 together with a right-of-way Township of CROFT (5993B Highway 124) Magnetawan, located on White's Road which is a privately owned and privately maintained road (Jolic 4944 030 0021020000) hereinafter referred to as "the Lands";

AND WHEREAS the applicant seeks to create a new lot which will have 94.3m (+/-) shoreline frontage and an area of 1.5ha (+/-). The retained lot will have 103m (+/-) of shoreline frontage and an area of 1.5ha (+/-) to which Council for the Municipality of Magnetawan provided a support in principle Resolution #2023-233;

AND WHEREAS the Municipal planning consultant has provided a report in support of the application with conditions;

NOW THEREFORE BE IT RESOLVED THAT the Committee of Adjustment for the Municipality of Magnetawan supports the consent application for the Lands subject to the following conditions;

- That the foregoing conditions be fulfilled within two years of the notice of decision;*
- Draft Reference Plan to be approved by the Municipality prior to registration;*
- Two (2) true certified paper copies of the registered plan and an electronic version for the proposed severed lot prepared by an Ontario Land Surveyor with a certification that it is a true copy be provided to the Municipality for review and approval which conforms substantially with the application as submitted;*
- Draft copy of the deeds (with all schedules) to be approved by the Municipality prior to registration;*
- A copy of the original executed transfer (deed) with all schedules be provided to the Municipality;*

- *Confirmation from the North Bay Mattawa Conservation Authority (NBMCA) that the proposed Severed and Retained Lots can be adequately serviced by individual on-site septic systems;*
- *Confirmation from the Ministry of Transportation of an entrance permit or access review if required for the severed lands;*
- *The Applicant create a legal-right-of way to the severed lot from the existing private road known as White's Road;*
- *Payment of all taxes, municipal legal fees, planning fees and fees as per the current Fees and Charges By-law, Park Land Dedication By-law and all other fees associated with the processing of this application;*
- *Entering into a Site Plan Agreement, to be registered on title, with the Municipality to implement the recommended measures contained in the Planning;*
- *That the Applicant enter into a Limited-Service Agreement with the Municipality to be registered on title.*

Carried.

RESOLUTION 2024-279 Kneller-Bishop

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adjourns the Planning Act public meeting and returns to the regular meeting.

Carried.

STAFF REPORTS, MOTIONS AND DISCUSSION

2.1 Regional Fire Service Committee Minutes August 22, 2024, Terms of Reference & Report Regional Live Fire Burn Unit

RESOLUTION 2024-280 Bishop-Hetherington

WHEREAS the Council of the Municipality of Magnetawan receives and approves the Regional Fire Services Committee Minutes August 22, 2024, Terms of Reference & Report Regional Live Fire Burn Unit as presented;

AND WHEREAS the Council of the Municipality of Magnetawan supports moving forward with the Live Fire Burn Unit and the 2024 commitment of \$20,000 for the Magnetawan Fire Department as included in the 2024 Budget;

AND FURTHER THAT the Council of the Municipality of Magnetawan supports and approves the additional cost of this project in 2024 of \$76,211.69 split between the five departments for a share each of \$15,242.34 to be taken from the Fire Capital Expenditures (1-4-2000-8000) Account.

Carried.

2.2 Discussion Total Personal Fireworks Ban & Correspondence from Jacqueline Raaflaub & Aleem Kanji

RESOLUTION 2024-281 Bishop-Hetherington

WHEREAS there is Federal Legislation – Explosives 2013 which governs the use and sale of Fireworks in Canada;

AND WHEREAS the Council of the Municipality is in favour of posting educational messaging on the Municipal Website and Social Media platforms outlining the Federal rules and regulations, pertinent Municipal Bylaws governing fireworks including fines for contraventions as well as proper handling and disposal of fireworks;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the correspondence Total Personal Fireworks Ban for information purposes only.

Carried.

2.3 Report from Municipality of Magnetawan Integrity Commissioner Guy Giorno, Re: Dunnett 2024 ONMIC 12

RESOLUTION 2024-282 Kneller-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report from the Municipality of Magnetawan Integrity Commissioner Guy Giorno re: Dunnett 2024 ONMIC 12 information purposes only.

Carried.

2.4 Report from Deputy Clerk Erica Kellogg, Short-term Accommodation By-law

RESOLUTION 2024-283 Bishop-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report from Deputy Clerk Erica Kellogg Short-term Accommodation By-law for information purposes;

AND FURTHER THAT a bylaw on this matter will be brought forward to a future meeting for passing.

Carried.

Direction was given to Staff to organize a special meeting regarding revisions to the Short-term Accommodation By-law.

2.5 DRAFT Rescind By-law 2024-02 Require Applicants to Pre-Consult with the Municipality Prior to Submitting a Planning Application

RESOLUTION 2024-284 Hind-Kneller

WHEREAS the Council for the Municipality of Magnetawan passed By-law No.2024-02 requiring Planning Act applicants to complete a pre-consultation prior to the submission of a complete application;

WHEREAS Bill 185, Cutting Red Tape to Build More Homes Act, 2024 received Royal Assent removing Council's ability to impose mandatory pre-consultations prior to the submission of an application;

NOW THEREFORE BE IT RESOLVED that the Council for the Municipality of Magnetawan rescinds By-law No. 2024-02 and a By-law on this matter will be passed later in the meeting.

Carried.

2.6 Report from Public Works Superintendent Scott Edwards Award of RFP 2024-05 Road Needs Study

RESOLUTION 2024-285 Hetherington-Bishop

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report from Public Works Superintendent Scott Edwards, Award of RFP 2024-05 Road Needs Study and approves the recommendation contained therein to award the Request for Proposal to Acadia Engineering.

Carried.

2.7 Aileen Ireland, Algonquin Fine Foods – Land Use Application – Food Truck Placement

RESOLUTION 2024-286 Hetherington-Bishop

WHEREAS the Council of the Municipality of Magnetawan passed resolution 2024-113 approving the placement of the Food Truck for the 2024 season (May long weekend until Thanksgiving weekend);

AND WHEREAS Aileen Ireland, Algonquin Fine Foods has requested an extension of use; NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the request for the Food Truck to remain open as long as the weather permits with the Food Truck remaining partly on the small piece of municipality owned lands adjacent to the Commercial Village Property year round with the following conditions:

- That the Food Truck be situated so that it does not impede the business of the Magnetawan Parks Department*

Carried.

2.8 Correspondence from Julie Ferris, Request more Accessible Parking at Municipal Office/Community Centre

RESOLUTION 2024-287 Hetherington-Hind

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the correspondence from Julie Ferris, Request More Accessible Parking at Municipal Office/Community Centre and directs Staff to implement more accessible parking spots at the Municipal Office/Community Centre including the overflow parking lot.

Carried.

2.9 Report from Deputy Clerk Laura Brandt, 2024 New Years Eve Gala

RESOLUTION 2024-288 Bishop-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report from Deputy Clerk Laura Brandt, 2024 New Years Eve Gala and directs Staff to move forward with planning of the 2024 New Years Eve Gala with the proceeds of the event to be donated to the Community Enhancement Fund to help offset the costs of public beautification projects.

Carried.

2.10 Report from Deputy Clerk Laura Brandt, IT Services and Support Update

RESOLUTION 2024-289 Kneller-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report from Deputy Clerk Laura Brandt, IT Services and Support Update and authorizes Staff to enter into a three-year term agreement starting January 1, 2025 with Lake Country Office Solutions for IT Services and Support in the amount of \$28,140 annually plus HST;

AND FURTHER THAT Staff include \$6,000 in the 2025 Budget for a Microsoft 365 Review conducted by Edgeworx Solutions Inc.

Carried.

2.11 Report from Deputy Clerk Laura Brandt, Year End Report Locks and Heritage Museum Centre

RESOLUTION 2024-290 Bishop-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report from Deputy Clerk Laura Brandt, Year End Report Locks and Heritage Museum Centre;

AND FUTHER thanks the Summer Students for a job well done and approves a \$200 bonus for each student.

Carried.

MUNICIPAL BOARD AND COMMITTEE MINUTES

3.1 East Parry Sound Veterinary Committee Annual General Meeting Minutes March 19, 2024

3.2 District of Parry Sound Social Services Administration Board (DSSAB) Chief Administrative Officer's Report September 2024

3.3 Almaguin Highlands Health Centre (AHC) Minute September 5, 2024

RESOLUTION 2024-291 Kneller-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Municipal Boards and Committee Minutes as copied and circulated.

Carried.

CORRESPONDENCE

4.1 City of Brantford Legislative Amendments to Improve Municipal Codes of Conduct and Enforcement

4.2 Town of Tillsonburg Cellular Coverage Concerns

4.3 Village of Burks Falls Acknowledge Resolution 2924-262, 150 Huston Street

4.4 Thank you Burk's Falls Arts & Crafts Club NOAA Gala & Supporting the Arts

4.5 Thank You Magnetawan Agricultural Society Fall Fair

4.6 Chapman Memorial Sanctuary Columbarium Announcement Poster

4.7 Dinner & Drive-In Movie Event Poster

4.8 Seniors Free Intergenerational Field Trip Series Cruise Poster

4.9 ICYMI September 4, 2024

RESOLUTION 2024-292 Hetherington-Hind

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the correspondence items as copied and circulated.

Carried.

RESOLUTION 2024-293 Bishop-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan endorses and supports item 4.1 City of Brantford Legislative Amendments to Improve Municipal Codes of Conduct and Enforcement:

AND FURTHER THAT this resolution be circulated to the Honourable Doug Ford, Premier of Ontario, the Honourable Paul Calandra, Minister Municipal of Affairs and Housing (MMAH), the Honourable Doug Downey, Attorney General, the Honourable Charmaine Williams, Associate Minister of Women's Social Economic Opportunity, the Honourable Will Bouma, MPP, the Honourable Larry Brock, MP, the Federation of Northern Ontario Municipalities (FONOM), the Association of Municipalities of Ontario (AMO) and all Ontario Municipalities through AMCTO.

Carried.

RESOLUTION 2024-294 Hind-Kneller

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan endorses and supports item 4.2 Town of Tillsonburg Cellular Coverage Concerns;

AND FURTHER THAT this resolution be circulated to SWIFT, local telecommunications providers the Federation of Northern Ontario Municipalities (FONOM), the Association of Municipalities of Ontario (AMO) and all Ontario Municipalities through AMCTO.

Carried.

ACCOUNTS

5.1 Accounts in the amount of \$1,022,245.77

RESOLUTION 2024-295 Hetherington-Kneller

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the accounts in the amount of \$1,022,245.77 as presented.

Carried.

BY-LAWS

6.1 Rescind By-law 2024-02 Require Applicants to Pre-Consult with the Municipality Prior to Submitting a Planning Application

RESOLUTION 2024-296 Bishop-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan that the following by-laws are now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation, and engrossed in the by-law book:

6.1 Rescind By-law 2024-02 Require Applicants to Pre-Consult with the Municipality Prior to Submitting a Planning Application

Carried.

CLOSED SESSION

In accordance with Section 239(2) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, Council shall proceed into Closed Session in order to address matters pertaining to:

- (b) personal matters about an identifiable individual, including municipal or local board employees

RESOLUTION 2024-297 Hetherington-Hind

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan moves to a closed session at 1:50 pm pursuant to Section 239(2) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, Council shall proceed into Closed Session in order to address matters pertaining to:

- (b) personal matters about an identifiable individual, including municipal or local board employees*

Carried.

RESOLUTION 2024-298 Kneller-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan returns to open session at 2:15 pm.

Carried.

CONFIRMING BY-LAW AND ADJOURNMENT

7.1 Confirm the Proceedings of Council and Adjourn

RESOLUTION 2024-299 Hind-Kneller

BE IT RESOLVED by the Council of the Municipality of Magnetawan that the Confirming By-law is now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and engrossed in the by-law book;

AND FURTHER THAT, this meeting is now adjourned at 2:30 pm to meet again on Wednesday October 16, 2024, at 1:00 pm or at the call of the Chair.

Carried.

Approved by:

Mayor

Clerk



COUNCIL MEETING MINUTES
October 02, 2024
1:00 pm

The meeting of the Council of the Corporation of the Municipality of Magnetawan was held at the Magnetawan Community Centre on Wednesday October 02, 2024, with the following present:

Mayor Sam Dunnett
Deputy Mayor John Hetherington
Councillor Bill Bishop
Councillor Jon Hind
Councillor Brad Kneller

Staff: CAO/Clerk Kerstin Vroom, Deputy Clerk Planning and Development Erica Kellogg and Deputy Clerk Recreation and Communications Laura Brandt were present for the entire meeting.

OPENING BUSINESS

1. Call to Order

The meeting was called to order at 1:00 p.m.

2. Adoption of the Agenda

RESOLUTION 2024-300 Kneller-Bishop

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the agenda as presented.

Carried.

3. Disclosure of Pecuniary Interest

Mayor Sam Dunnett stated that should anyone have a disclosure of pecuniary interest that they could declare the nature thereof now or at any time during the meeting.

Deputy Mayor John Hetherington joined the meeting

4. DRAFT By-law Short-Term Accommodation

RESOLUTION 2024-301 Kneller-Hind

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the DRAFT Short-term Accommodation By-law as presented and directs Staff to make revisions as discussed and bring back the by-law for passing to a future Council meeting.

Carried.

5. Adjournment

RESOLUTION 2024-302 Bishop-Hind

BE IT RESOLVED by the Council of the Municipality of Magnetawan that this special meeting of Council is now adjourned at 2:40 pm to meet again on Wednesday October 16, 2024, at 1:00 pm or at the call of the Chair.

Carried.

Approved by:

Mayor

Clerk



COUNCIL DEPUTATION REQUEST

Any written submissions and background information for consideration by Council must be submitted to the Clerk's office at least 7 (seven) days prior to the set meeting date.

PLEASE PRINT

COUNCIL DATE REQUESTED: OCTOBER 16 2024 (subject to availability)

SUBJECT: HOW THE STR BYLAW HAS AFFECTED MY BUSINESS

NAME: AILEEN IRELAND - ALGONQUIN FINE FOODS

ADDRESS: SPARKS STREET

MAGNETAWAN ON

P0A 1P0

PHONE: HOME: _____ BUSINESS: 705 783 1577

EMAIL ADDRESS: infoalgonquinfinefoods@gmail.com

NAME OF GROUP OR PERSON(S) BEING REPRESENTED: (if applicable)

BRIEF STATEMENT OF ISSUE OR PURPOSE OF DEPUTATION (you may attach additional information)

The impact the STR bylaw has had on my business and to offer some thoughts on moving forward

Personal information on this form will be used for the purposes of sending correspondence relating to matters before Council. Your name, address, comments, and any other personal information, is collected and maintained for the purpose of creating a record that is available to the general public in a hard copy format and on the internet in an electronic format pursuant to Section 27 of the *Municipal Freedom of Information and Protection of Privacy Act*, R.S.O. 1990, c.M.56, as amended. Questions about this collection should be directed to the Clerk's office at clerk@magnetawan.com or 705 387 3947

Submission of this form does not automatically guarantee you will be granted a deputation. The Clerk will notify you of the date and time for your deputation.



COUNCIL DEPUTATION REQUEST

Any written submissions and background information for consideration by Council must be submitted to the Clerk's office at least 7 (seven) days prior to the set meeting date.

PLEASE PRINT

COUNCIL DATE REQUESTED: October 16, 2024 (subject to availability)

SUBJECT: Short-Term Accommodation By-Law (Proposed changes to the existing one)

NAME: Victor Dias

ADDRESS: 261 Whalley Lake Road West

Magnetawan, ON

PHONE: HOME: 905-716-0892 BUSINESS: _____

EMAIL ADDRESS: perdi.living.inc@gmail.com

NAME OF GROUP OR PERSON(S) BEING REPRESENTED: (if applicable)

Association of Responsible Magnetawan STR Owners

BRIEF STATEMENT OF ISSUE OR PURPOSE OF DEPUTATION (you may attach additional information)

Our group would like to present our perspectives and recommendations on the proposed changes to the existing short-term accommodation bylaw

Personal information on this form will be used for the purposes of sending correspondence relating to matters before Council. Your name, address, comments, and any other personal information, is collected and maintained for the purpose of creating a record that is available to the general public in a hard copy format and on the internet in an electronic format pursuant to Section 27 of the *Municipal Freedom of Information and Protection of Privacy Act*, R.S.O. 1990, c.M.56, as amended. Questions about this collection should be directed to the Clerk's office at clerk@magnetawan.com or 705 387 3947

Submission of this form does not automatically guarantee you will be granted a deputation. The Clerk will notify you of the date and time for your deputation.

Laura Brandt

Subject: FW: Deputation Request - October 16 Council Meeting

From: Perdi Living Inc <perdi.living.inc@gmail.com>

Sent: October 8, 2024 9:44 PM

To: Kerstin Vroom <Clerk@magnetawan.com>

Cc: Erica Kellogg <ekellogg@magnetawan.com>; livingmagnetawan@gmail.com; Councillor Kneller

<councillorkneller@magnetawan.com>; john.s.hetherington@gmail.com; Jon Hind

<councillorhind@magnetawan.com>; sdunnett2@gmail.com

Subject: Re: Deputation Request - October 16 Council Meeting

Good evening Kerstin:

Our group would like to speak to the following items:

1. Renting for less than three, one week rentals - recommendation is to maintain the provision
2. Definition of short-term accommodation - recommendation is to maintain the existing definition
3. 4.4 - Occupancy - recommendation is that the property maximum allowed guests should be solely based on the septic system not capped at 10. Based on 4.4, provision 4.6 needs to be updated
4. 3.8 - Needs to reflect the reality of cottage rentals in the off-season - recommendation is to have a minimum rental of 7 days in the high season (Victoria long weekend to Labour Day long weekend) and in the low-season, 3 day rentals starting from Labour Day to Victoria long weekend.
4. Comments to Erica Kellogg's report - Short-Term Accommodation By-law report to council: The report lacks any substantiated data to support the remarks made throughout. Other municipalities that have an STA by-law in place report on the number of STR related incidents, licensing data and revenues and expenses to run the program.

Regards,
Victor Dias



COUNCIL DEPUTATION REQUEST

Any written submissions and background information for consideration by Council must be submitted to the Clerk's office at least 7 (seven) days prior to the set meeting date.

PLEASE PRINT

COUNCIL DATE REQUESTED: OCTOBER 16 2024 (subject to availability)

SUBJECT: DRAFT SHORT TERM ACCOMMODATION BYLAW

NAME: MANDY COOPER

ADDRESS: HIGHWAY 124

SUNDRIDGE, ON

P0A 1Z0

PHONE: HOME: 705 845 5310

BUSINESS: _____

EMAIL ADDRESS: mini.cooper29@hotmail.com

NAME OF GROUP OR PERSON(S) BEING REPRESENTED: (if applicable)

BRIEF STATEMENT OF ISSUE OR PURPOSE OF DEPUTATION (you may attach additional information)

Let the 3 week rental stand until we get a certain amount of STR licenses and if maybe we might be able to put together

a small group of volunteers to work together to iron out the details

Personal information on this form will be used for the purposes of sending correspondence relating to matters before Council. Your name, address, comments, and any other personal information, is collected and maintained for the purpose of creating a record that is available to the general public in a hard copy format and on the internet in an electronic format pursuant to Section 27 of the *Municipal Freedom of Information and Protection of Privacy Act*, R.S.O. 1990, c.M.56, as amended. Questions about this collection should be directed to the Clerk's office at clerk@magnetawan.com or 705 387 3947

Submission of this form does not automatically guarantee you will be granted a deputation. The Clerk will notify you of the date and time for your deputation.

Erica Kellogg

From: Patty Gilchrist .com>
Sent: October 8, 2024 3:55 PM
To: livingmagnetawan@gmail.com; Councillor Kneller; john.s.hetherington@gmail.com; Jon Hind; sdunnett2@gmail.com; Erica Kellogg
Subject: Short Term Rental By-Law

Good Afternoon,

I am writing about my concern with the amendments to the Short Term Rental By-law. As someone who previously rented my property and decided not to proceed with renting anymore for various reasons. I feel like some information needs to be shared by the Municipality with the residents. For example how much has this cost us tax payers to put into effect along with how many complaints have been received, would be interesting to see both before and after the by-law went into effect. I feel like the removal of the three week grace for renting will have a negative impact on the economy in the Municipality. Things are already tight and people are watching where they spend their money. They certainly won't come back to a town that has nothing to do or any sort of amenities. This is a whole trickle down effect, no renters means no cleaners, property maintenance and less money to spend on repairs so less trades. Not to mention restaurants and the other stores like the apiary and Algonquin fine foods. I'm sure they are all noticing some effect from the current by-law and I don't know that restricting it further is going to make things better. There has to be a middle ground to keep the town running and people making money while keeping the quality of what Magnetawan has to offer. I will continue to allow my friends and family enjoy my cottage as they love Magnetawan as much as I do. I just hope there will be a reason to stay in the future.

I truly hope that Magnetawan can see the benefits of having tourism which done correctly can be very beneficial for so many reasons. Would be nice to see the Municipality grow and flourish.

I do truly care about the Municipality and I am not able to make the 1:00pm Wednesday meetings it would be nice if they were at different times occasionally to allow more residents to attend.

Sincerely,
Patty

Erica Kellogg

From: William Ford <w.ford@k.com>
Sent: October 7, 2024 4:23 PM
To: Councillor Kneller; Kerstin Vroom; sdunnett2@gmail.com; Erica Kellogg; Laura Brandt; livingmagnetawan@gmail.com; John Hetherington; Jon Hind
Cc: William Ford
Subject: STR concerns

Follow Up Flag: Follow up
Flag Status: Flagged

I am disappointed that many of the responsible STR owners are not able to get in to express there concerns about the current STR bill but more for the people that just want to just make a little money to cover some Taxes , insurance and mortgages. There was a commit to hold a evening meeting to discuss this. Most of these people have jobs and can not make a Wednesday afternoon.

In saying that by far the biggest concern is the 3 week exemption. It has worked and after talking to several NO ONE has heard of a complaint. How ever we would like to point out that does not cover a portion of Hydro, repairs , sometimes propane and cleaning.

The statement that STR effects the motel or B&B. people that rent STR want the use of the BBQ, the lake and like living in a home. I use VRBO as we travel in US cities and Europe the experience is much better than a hotel or B&B.

The STR people all send people to the market, Algonquin , grill/Tanners as well as any town activity. unlike some people we want the town to thrive and encourage other business to come in not leave as it is now with no new businesses and old business shutting down either seasonally or totally.

Due to STR rules most have turned down opportunities to rent. There is a big market available, to help the town and business.

The other issue is why have the high fines for STR vs non STR when it is more other people breaking rules. I would like to see and I am sure a lot of time would like to see a breakdown of the plus and minus of what this is not only for the past but if you do not get more licensees and a minimum show what complaints are coming in for STR every quarter. I did not understand when it was said MINOR ? Avenue track it

The 3 week deal needs to stay or people will just go underground. It is a need by people.. Maybe have people keep a log

I do not think there was many, if any noise complaints about STR but could have been a lot by just Neibaurs..

I would welcome everyone getting septic and water testing.

I and all people I talked to see no reason for this at all but if there was a small licence fee and hassles . It may get supported . The noise bylaw solved perceived issues.

I appreciate you asking to send an email with comments and concerns and letting the responsible STR owners of Magnetawan speak ,before the changes are made.

Erica Kellogg

From: Cornball Store <@hotmail.com>
Sent: October 7, 2024 2:24 PM
To: Erica Kellogg
Subject: STR by-law

Hello Erica,

We are very disappointed with the current STR by-law. Even more disappointed with the draft of the new one.

We don't think any thought has been given to businesses and the impact on them regarding the length of the stay. Neither have any of the discussions with council members about it had any effect. We used to have pre-season (May and June) and after-season (September and October). The new rules have basically eradicated these. Who wants to go to a place he can only rent on a weekly basis? Who has the time? Who has the money?

Guests that rent for a week usually bring their groceries from home and don't spend too much money at local businesses or food establishments. On the other hand, tourists that only stay 3 – 4 nights buy more and frequent restaurants/take-outs more often.

Magnetawan is sending potential guests and their money to other municipalities. If we keep doing so there will hardly be any retail or food business left in the future, or we will only have places open in July and August. Any potential new businesses will not even consider coming to Magnetawan. Why should they? What is the reason for the council's one-week minimum rental time?

We are sure that other businesses are also thinking about how to deal with all this and plan the future accordingly. How do you (the Municipality) plan to keep local business open with decisions like this?

Our town should be open to tourists all year long and even try to bring more in.

Andy & Andrea Schenker
Cornball Store

Erica Kellogg

From: Beverly Cameron @gmail.com>
Sent: October 7, 2024 12:42 PM
To: sdunnett2@gmail.com; livingmagnetawan@gmail.com; Jon Hind; john.s.hetherington@gmail.com; Erica Kellogg; Councillor Kneller
Subject: Thoughts on the STA bylaw

October 8, 2024

Magnetawan Mayor and Councilors

My husband, Norman Cameron (now deceased), and I received STA Accommodation licenses 1 and 2 for 2024 and I was able to operate our three month summer short term rental business without issues. I am aware that the Council is suggesting some changes to the bylaw for 2025 and I wanted to comment on some of those provisions.

To start, I support a balanced and reasonable approach to licensing STRs. I support landlords providing information on proper septic facilities, electrical inspections, property ownership, and the presence of fire and carbon monoxide alarms. However, I would like to see the licensing process made easier and more streamlined for both staff and applicants.

I am not opposed to the current 10 person limit on rental properties even though I know many of my owner neighbors frequently have many more than 10 people on their properties for multiple days.

I know that there are some disrespectful STR landlords and renters, and I am happy that there is now a noise bylaw in place to deal with most of the concerns. I hope that the goal is to apply the noise restriction equally to STA renters and owners who make excessive noise.

In addition, I am concerned about a number of STA issues.

1. I see no reason that owners should not be able to rent for a maximum of three weeks during the year without a license. This minimal number of rental days helps people afford to own a cottage and it brings more people to the area for tourism. Many homeowner insurance policies allow a few weeks of rental time without any changes to the

policies. These added rental weeks add to local tourism and can help local businesses with added sales and possibly add local jobs.

As a rate payer I would like to know:

2. how much has been spent to date on administering STA licenses,
 - how much has and is being spent on the data "mining" company" Council engaged to monitor licensed and unlicensed STAs
3. the number of complaints that have in 2024 been filed against STA renters
 - the number of complaints that have been filed against owners in the same period,
4. the number and amount of fines that have been levied against STAs?

5. Separately, I am glad that Council is considering letting STA owners book less than seven day stays in the non-July and August months if they block off 7 days for each rental. This seems like a very reasonable initiative since few rental guests are able to take a full seven days off when children are in school.

Thank you for your consideration of my comments and concerns regarding STA and the bylaw that regulates them. This is an issue that affects many people in the community as ratepayers, as full time residents, as seasonal cottagers, as tourists, and as local business owners.

Regards,

Beverly Cameron

Erica Kellogg

From: Erica Kellogg
Sent: October 9, 2024 3:51 PM
To: Erica Kellogg
Subject: FW: Proposed Amendments to Short-Term Accommodation Bylaw

> -----Original Message-----

> From: @gmail.cc @gmail.com>

> Sent: October 9, 2024 12:10 PM

> To: Mayor Sam Dunnett <mayor@magnetawan.com>; Kerstin Vroom

> <Clerk@magnetawan.com>; Erica Kellogg <ekellogg@magnetawan.com>

> Subject: Proposed Amendments to Short-Term Accommodation Bylaw

>

> Mr Mayor and Members of Council:

> I think you continue to be on the right track in respect of short term accommodation.

> However, the proposed Amendments would probably benefit from some small revisions:

> - Definition of Approved Occupancy "...approved septic permit IN

> RESPECT OF the property "

> - Definition of Bed and Breakfast "...offered for rent WITH meals."

> - Section 2.7. "...until the number of ACTIVE licences falls below 70."

> - Section 4.1 b "...Septic permit IN RESPECT OF the property"

> - Section 5.1 a "December 31st of the CURRENT year; and/or"

> - Section 12.1 f "FINES AND demerit points as outlined in SCHEDULES "A" AND "B" of this Bu-law..."

> - Sections 12.6 and 12.7 seem inconsistent

> - Section 12.9 should refer to both Schedule "A" and Schedule "B"

> I hope this is of assistance.

> Bob

>

> C. Robert Vernon

>

>

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN
BY-LAW NO. 2024-

**BEING A BY-LAW TO LICENSE AND REGULATE THE USE OF SHORT-TERM ACCOMMODATION
PROPERTIES IN THE MUNICIPALITY OF MAGNETAWAN**

WHEREAS *Section 8 of the Municipal Act, 2001, S.O. 2001, c.25* provides that the powers of the Municipality under this or any other Act shall be interpreted broadly so as to confer broad authority on municipalities to enable municipalities to govern their affairs as they consider appropriate and to enhance the municipality's ability to respond to municipal issues;

AND WHEREAS *Section 9 of the Municipal Act, 2001, S.O. 2001, c.25* provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purposes of exercising authority under the *Municipal Act, 2001, S.O. 2001, c.25* and any other Act;

AND WHEREAS *Section 390 to 400 of the Municipal Act, 2001, S.O. 2001, c.25* enables a municipality to pass By-laws for imposing fees or charges to permits and services provided or done by them;

AND WHEREAS pursuant to *Section 434.1 of the Municipal Act, 2001, S.O. 2001, c.25*, a municipality has the authority to impose a system of administrative monetary penalties and fees as an additional means of encouraging compliance with this by-law;

AND WHEREAS *Section 434.2 of the Municipal Act, S.O. 2001, c. 25*, as amended provides that an Administrative Monetary Penalty imposed by the Municipality of a person constitutes a debt of the person to the Municipality and may be added to the Owner's tax roll and collected in the same manner as property taxes;

AND WHEREAS *Section 23.1 of the Municipal Act, 2001, S.O. 2001, c.25*, authorizes a municipality to delegate its powers and duties;

AND WHEREAS *Section 151 of the Municipal Act, 2001, S.O. 2001, c.25*, authorizes Council to exercise its authority to provide a system of licensing with respect to Short-term Accommodation businesses;

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan enacts as follows;

1. DEFINITIONS:

"Accessory Building or Structure" means a detached building or structure where the use of which is naturally and normally incidental to, subordinate to, or exclusively devoted to, the principal use of the main building on the same lot but does not include a trailer, travel or tent trailer of any kind as described within the Municipality's current Zoning By-law regardless of ownership.

"Approved Occupancy" means the occupancy of two persons per bedroom as noted on the approved septic permit subject to the property.

"Bed and Breakfast" means an owner-occupied residential Dwelling Unit where a bedroom(s) is offered for rent and includes meals.

"Bedroom" means a room offered for Short-term Accommodation intended primarily for overnight occupation, which complies with the standards for a bedroom, as set forth by the Ontario *Building Code Act 1992, S.O. 1992, c.23*, and/or a room with one or more beds, murphy beds, pullout beds, sofa beds, day beds, futons or similar places for sleeping.

"Council" means the Council of the Corporation of the Municipality of Magnetawan.

"Declared Emergency" as defined in the *Emergency Management and Civil Protection Act, R.O.S. 9* as a situation or an impending situation that constitutes a danger of major proportion.

"Demerit points" means points that are approved under this By-law, applied to a subject property upon successful determination of an alleged violation. These points will be tracked and kept on file as to ensure compliance with the by-law. The Short-term Accommodation Licence may be revoked or reinstated based on the status of the demerit points applied against the subject property.

"Dwelling Unit" means a suite operated as a housekeeping unit, used or intended to be used by one or more persons which contains living, sleeping, sanitary facilities, and kitchen facilities, having a private entrance from outside the building or from a common hallway or stairway inside or outside the building. For the purpose of this By-law, a Dwelling Unit generally includes a detached dwelling as defined in the Municipality's Zoning By-law and may include a legal permitted accessory structure designed and intended for human habitation, but shall not include tent, trailer, park model trailer, mobile home, vehicle, watercraft, yurt, room or suite of rooms in a boarding or rooming house, hotel, motor home, or similar.

"Fee" means a Fee as set forth in the Municipality of Magnetawan Fees and Charges Bylaw as amended from time to time, which is not prorated and is **non-refundable**.

"Guest" means any person on the property who is not utilizing the property for overnight accommodation. For the purposes of this By-law, a Guest does not include a child under the age of (2) two years old at the time the Short-term Accommodation is utilized by the parent or guardian.

"Licence" means the licence issued under this By-law as proof of licensing under this By-law.

"Licensed" means to have in one's possession a valid and current Licence issued under this By-law and "Unlicensed" has the contrary meaning.

"Licensee" means the Owner of a Property who holds a Licence or is required to hold a Licence under this By-law for that Property;

"Licensee Attestation" means a document that has been prepared by the Municipality that prescribes the roles and responsibilities of the Licensee, including but not limited to, behavioural expectations as they relate to non-disturbance of neighbours;

"Officer" means a Municipal By-law Enforcement Officer, Chief Building Inspector, Building Official, Fire Prevention Officer, Fire Chief, Police Officer or other person appointed by by-law to enforce the provisions of Municipal by-laws.

"Owner" means the Person(s) holding title to the Property where the Short-term Accommodation is located, and "Ownership" has a corresponding meaning.

"Parking Area" means an area on the Property provided for the parking of motor vehicles and may include aisles, parking spaces, pedestrian walkways, and related ingress and egress lanes, but shall not include any part of a public street.

"Property" means the land upon which a Short-term Accommodation is operated, exclusive of buildings or structures or any part thereof.

"Renter" means a person responsible for the rental of the Property by way of concession, permit, lease, licence, rental agreement or similar commercial arrangement.

"Responsible Person" means an Owner or a Person, eighteen (18) years of age or older, duly appointed by an Owner to act on its behalf, and being responsible for ensuring the Short-term

Accommodation is operated in accordance with the provisions of this By-law, the Licence and applicable laws;

"Short-term Accommodation" (STA) means the commercial use of a residential Dwelling Unit that offers a place of accommodation or temporary residence, or occupancy by way of concession, permit, lease, licence, rental agreement or similar arrangement whether written or verbal for fewer than twenty-eight (28) consecutive calendar days throughout all or part of the year. Short-term Accommodation uses shall not mean a motel, hotel, bed and breakfast establishment, tourist establishment, tourist cabin establishment, or similar commercial accommodation use.

"Municipality" means The Corporation of the Municipality of Magnetawan;

"Zoning By-law" means the Municipality's Comprehensive Zoning By-law, as amended from time to time, or any successor comprehensive Zoning By-law, as amended.

2. APPLICATIONS

2.1 The requirement of this By-law applies to the business or occupation of providing Short-term Accommodation within the geographic limits of the Municipality of Magnetawan.

2.2 Persons who own, operate or offer a premises for Short-term Accommodation as of the effective date of this By-law, must file an application, for a Licence under this By-law.

2.3 The determination of whether a Licence application is "complete" in accordance with this By-law shall be within the discretion of the Municipality.

2.4 This By-law does not apply to a motel, bed and breakfast establishment, institutional establishment, tourist establishment, tourist camping establishment, resort or similar commercial or institutional use as defined in the Municipality's current Zoning By-law.

2.5 As of October 1st applicants may apply for a licence which will be valid as of January 1st of the following calendar year, provided the requirements for a licence found in Section 6 of this By-law have been met.

2.6 Licences will be issued to complete applications on a first come first service basis with priority being given to licensees with a valid licence for the previous year.

2.7 A total of licences 70 will be issued annually and no new licences will be issued until the number of licences falls below 70. For the purposes of this Section, a licence shall not be considered active if it has been revoked.

3. GENERAL PROVISIONS:

3.1 Only one Licence per property shall be issued to a property owner(s).

3.2 Short-term Accommodations may include the use of a legal permitted accessory structure designed and intended for human habitation when the primary residence is included in the Short-term Accommodation rental.

3.3 Short-term Accommodations may include the use of a legal permitted accessory structure designed and intended for human habitation as a standalone rental when the primary residence is owner occupied at the time of the Short-term Accommodation rental.

3.4 Issued Licences shall be posted on the Municipal website, the Short-term Accommodation Municipal Mapping and shall include:

- a) Status of licence;
- b) Owner(s) name;
- c) Property address;
- d) Responsible Person's name;
- e) Demerit points applied to the property;
- f) Number of approved Bedrooms;
- g) Approved Occupancy; and
- h) Any other information deemed needed by the Municipality.

3.5 The Responsible Person identified on the Licence shall either attend the Property or contact the Renter at the request of the Municipality or a representative of the Municipality within the required time to address any complaints regarding the use of the property.

3.6 A Licensee shall ensure that any listing, advertisement, or publication etc. of the Short-term Accommodation property includes the current corresponding Licence number issued by the Municipality.

3.7 The Licensee or the Responsible Person shall ensure all Renters and Guests are provided with waste diversion education, which shall include;

- a) Location of Municipal Landfill sites;

- b) hours of operation for Municipal Landfill sites;
- c) Municipally supplied waste diversion stickers for household waste;
- d) Education on clear bag use; and
- e) Education on the sorting of refuse and/or recycling for Landfill disposal.

All refuse and recycling shall be sorted accordingly and located either in wildlife resistant containers if stored outside (garage/shed) or appropriate containers if stored inside.

3.8 The minimum required **booking** for a Short-term Accommodation rental shall be no less than seven (7) consecutive days.

4. PROHIBITIONS AND FAILURES:

4.1 No Person shall operate, use, advertise or permit a Short-term Accommodation if:

- a) the Short-term Accommodation is not Licenced;
- b) the rental occupancy is greater than the number of bedrooms approved by the North Bay Mattawa Conservation Authority Septic permit subject to the property;
- c) there is a greater number of **combined** Renters and/or Guests than is permitted by the **by-law**;
- d) if the operation of the Property is not primarily for residential purposes;
- e) information contained and provided within the application is inaccurate or false;
- f) operation is in contravention of the approved floor plan.

4.2 No Person shall fail to produce a copy of the signed Licence upon the request of an Officer.

4.3 No Person shall fail to produce a Fire Safety Plan which shall be required for **every** Short-term Accommodation property and shall be approved by the Chief Fire Official or **designate** and posted in a location approved by the Chief Fire Official and shall be reviewed annually by the Licensee.

4.4 No Person shall permit the maximum number of Renters to exceed two (2) Renters for each bedroom **on the North Bay Mattawa Conservation Authority Septic permit** submitted with the application for the Short-term Accommodation Licence, at any one time. For the purpose of this Section, children under the age of two (2) years old, shall not be considered a renter.

4.5 No Person shall permit the maximum number of Renters and Guests on a Property at any given time, to exceed ten (10) regardless of the number of approved bedrooms and/or sleeping spaces.

4.6 No Person shall contravene the requirements found in Section 7 of this By-law.

4.7 No person shall fail to comply with all applicable Municipal By-laws, Provincial and Federal Legislation, Electrical Safety Authority Regulations, North Bay Parry Sound District Health Unit, North Bay Mattawa Conservation Authority and any other applicable regulations or legislation.

4.8 No Licensee operating a Short-term Accommodation property that is not located on a Municipality maintained year-round road, shall fail to ensure all Renters and Guests are informed that emergency services may not be provided and how to access services should the need arise.

4.9 No Licensee operating a Short-term Accommodation property that is a water access only property, shall fail to ensure all Renters and Guests are informed that emergency services shall not be provided and how to access services should the need arise.

5. TERM OF LICENCE:

5.1 A Licence that has been issued pursuant to this By-law shall expire upon the earliest of the following events:

- a) December 31st of the year **valid**; and/or
- b) Upon the sale or transfer of the Property. For clarity, Licences **are non-transferable**; and/or
- c) The Licence has been revoked in accordance with the provisions of this By-law.

5.2 The Municipality shall have the right to extend any active Licence for up to one (1) calendar year after a declared emergency under the *Emergency Management and Civil Protection Act, R.O.S. 1990, c. E.9* has ended.

6. LICENSING REQUIREMENTS:

6.1 Every application for a new Licence, or the renewal of an existing Licence, will include:

- a) A completed application in the form required by the Municipality;
- b) Every Owner's name, address, telephone number, and email address;
- c) Proof of Ownership for the Property;
- d) **Every application shall have a Municipally approved civic address for emergency service purposes unless the subject property is water access;**
- e) Statutory declaration signed by each and every Owner stating that the Property is used primarily for residential purposes and that each and every Owner understands their responsibilities as a Licensee;
- f) A name and contact information of the Responsible Person who can be readily contacted within thirty (30) minutes and respond to the property at the request of the Municipality or a representative of the Municipality, within sixty (60) minutes;
- g) Proof that the installed septic system will support the property;

- h) A water sample result from the North Bay Parry Sound District Health Unit that is not more than three (3) months old. If the water source is non-potable water, applicant will be required to post on property at each water source, "non-potable water, not for drinking".
- i) A signed copy of the Short-term Accommodation Licensee Attestation for the Licensed property;
- j) Payment of the non-refundable applicable Fees as noted within the Municipality's Fees and Charges By-law;
- k) An exterior site diagram, drawn to scale of the Property identifying:
 - i. The location of all buildings and structures on the property;
 - ii. The exterior decks and related site amenities;
 - iii. The location of wells and all components of sewage systems;
 - iv. Location of the Parking Area with a minimum number of parking spaces as set out in the Zoning By-law; and
 - v. Waste diversion locations.
- l) An interior floor plan, drawn to scale of the Property identifying:
 - i. The location of the electrical panel;
 - ii. The use of each room;
 - iii. The location of smoke and carbon monoxide alarms, and early warning devices;
 - iv. The location of fire extinguishers;
 - v. The location of all gas and electric appliances;
 - vi. The location of all fireplaces, fuel-burning appliances and heat sources; and
 - vii. All entrances/exits to and from the building.
- m) Records of tests and maintenance of smoke and carbon monoxide alarms, early warning devices and fire extinguishers;
- n) A certificate of insurance which includes a liability limit of no less than five million dollars (\$5,000,000) per occurrence for Property damage or bodily injury. Such insurance policy shall identify that a Short-term Accommodation is being operated on the Property and name the Municipality of Magnetawan as an additional insured on their general liability. The insurance coverage required herein shall be endorsed to the effect that the Municipality shall be given at least thirty (30) days' notice in writing of any cancellation or material variation to the policy;

OR

a certificate of insurance which includes a liability limit of no less than two million dollars (\$2,000,000) per occurrence for Property damage or bodily injury. Such insurance policy shall identify that a Short-term Accommodation is being operated on the Property. The insurance coverage required herein shall be endorsed to the effect that the Municipality shall be given at least thirty (30) days' notice in writing of any cancellation or material variation to the policy or the homeowner shall be given at least thirty (30) days' notice in writing of any cancellation or material variation to the policy.

- o) Where applicable, confirmation of inspection or certification as required below:
- i. An Electrical Systems Safety Assessment certificate;
 - ii. Where there are wood burning appliances, a Wood Energy Technical Transfer (WETT) report dated no less than 5 years old issued by a certified WETT inspector;
 - iii. An annual inspection report, indicating that the chimney, flue pipes etc. have been inspected by a WETT certified chimney sweep and are safe to be utilized;
 - iv. An HVAC inspection report issued by an HVAC Technician. An updated report shall be required each year, and;
 - v. At time of renewal: maintenance and records of tests for all smoke and carbon monoxide alarms.

6.2 A Licensee shall be responsible for informing the Municipality, in writing, of any changes to the information contained within the application or any deviation to the approved plans within seven (7) days of such change or deviation. As per the current Fees and Charges By-law, failure to provide information changes may result in an administration fee may apply.

6.3 Nothing herein allows a Licensee to rent bedrooms other than those identified and approved on the interior floor plans submitted with the application unless the Municipality has approved same.

7. REQUIREMENTS:

7.1 The following shall be posted on the interior of the subject property and made available to Renters, and Guests and made available for inspection:

- i. A copy of the current Licence;
- ii. A copy of the interior floor plan;
- iii. A copy of the approved exterior site plan;
- iv. A copy of the current Open-Air Burning By-law;
- v. A copy of the current Noise By-law;
- vi. The occupant load of the residence;
- vii. Emergency "911" instructions with the address of the Property clearly printed and posted in a conspicuous location:
 - a. if the Property is not located on a year-round municipality-maintained road or is accessed by water, acknowledgement that emergency services may not be provided and how to access services should the need arise;
 - b. if the Property is a water access only property, acknowledgement that emergency services shall not be provided and how to access services should the need arise.
- viii. A copy of the smoke and carbon monoxide alarms maintenance and use instructions;

- ix. Name and contact information of the Responsible Person.

7.2 All Short-term Accommodations Properties must provide a class ABC portable fire extinguisher with a minimum rating of 2A 10BC on each floor of the Property and a Class 5BC kitchen extinguisher in all cooking areas.

7.3 Portable extinguishers shall be:

- i. Kept operable and fully charged;
- ii. Located so that they are easily seen and shall be accessible at all times;
- iii. Tested and maintained by either the Licensee, Responsible Person or by a qualified person in accordance with the manufacturer's specifications;
- iv. Replaced according to manufacturer's recommendations, or as per NFPA 10, or every 5 years; and
- v. Records shall be kept identifying when an extinguisher was inspected, purchased and/or replaced.

7.4 Confirmation that the smoke and carbon monoxide alarms have been checked and are in working condition after a Renter leaves.

7.5 The Licensee shall maintain a guest register which indicates the Renters' and Guests' names, addresses, telephone numbers, number of Renters and Guests, length of stay. This guest register must be provided to the Municipality within twenty-four (24) hours upon request.

8. ISSUANCE OF LICENCE AND GROUNDS FOR REFUSAL AND REVOCATION:

8.1 The Municipality reserves the right to issue, refuse to issue, renew a Licence, to revoke or to impose terms and conditions on a Licence if the Municipality has reason to believe there has been a contravention.

8.2 The Municipality may refuse to issue or renew a Licence where:

- i. The Owner fails to meet the requirements of the application or this By-law;
- ii. There are reasonable grounds to believe that the operation of the Short-term Accommodation may be averse to the public interest;
- iii. A Licence has been previously revoked or made subject to terms and conditions;
- iv. An Owner has presented a history of contravention with this By-law;
- v. An Owner has presented a history of contravention with the Noise By-law;
- vi. The proposed use of the property is not permitted by the Zoning By-law;

- vii. The Owner is indebted to the Municipality in respect of fines, penalties, judgements, or any other amounts owing, including awarding of legal costs, disbursements, outstanding property taxes and late payment charges;
- viii. The Property does not conform with applicable federal and provincial law and regulations or municipal by-laws, including, but not limited to, the Zoning By-law, Property Standards By-law, the Ontario *Building Code Act 1992, S.O. 1992, c.23*, the *Fire Protection and Prevention Act, 1997, S.O. 1997, c. 4* and the *Electricity Act, 1998, S.O. 1998, c. 15, Schedule A*;
- ix. The septic requirements have not been met.

8.3 The Municipality may revoke a Licence if it was issued in error or granted based on incorrect or false information.

8.4 Where the application for a License has been refused, revoked, or cancelled, the fees paid by the Applicant, in respect to the License, shall not be refunded.

9. ORDERS:

9.1 If an Officer is satisfied that a contravention of this By-law has occurred, the Officer may make an Order requiring the Renter, or Person who contravened this By-law, or Person who caused or permitted the contravention, or the Licensee to take actions to correct the contravention.

9.2 The Order shall set out:

- i. Reasonable particulars of the contravention to identify the contravention and the location of the contravention; and
- ii. The work to be done and the date by which the work must be done, if any.

9.3 An Order may be served personally upon the Owner to whom it is directed to or sent by registered mail or electronic mail to the address shown on the last revised assessment roll or to the last known address.

9.4 In the event the Officer is unable to serve any Order under the provisions of this By-law, the Order shall be posted in a conspicuous place on the property, and the placing of the Order shall be deemed to be sufficient service of the Order on the Renter or Licensee/Owner.

9.5 An order under Section 10 may require action be taken even though the facts which constitute the contravention of this By-law were present before this By-law came into force.

9.6 No Person shall fail to comply with an order issued pursuant to Section 10.

9.7 An order under this By-law may require work to be done even though the facts which constitute the contravention of this By-law were present before this By-law came into force.

9.8 Any violations of this By-law shall be addressed pursuant to their respective remedies. In addition, demerit points will be levied against the Licensee.

10. ENTRY AND INSPECTION:

10.1 An Officer, Fire Chief or Building Official may, at any reasonable time, enter onto any land to determine whether this By-law is being complied with.

10.2 Every Owner shall permit an Officer, Fire Chief or Building Official to inspect any part of the Property for the purposes of determining compliance with this By-law.

10.3 Notwithstanding any provision of this By-law, an Officer or Building Official shall not enter or remain in any room or place actually being used as a Dwelling Unit, unless:

- a) The consent of the occupier is obtained after the occupier has been informed that the right of entry may be refused and, if refused, may only be made under the authority of a warrant issued under the *Provincial Offences Act*, R.S.O.1990, c.P.33, as amended; or
- b) A warrant is issued under the *Provincial Offences Act*, R.S.O.1990, c. P.33, as amended, is obtained.

10.4 A Fire Chief may, without a warrant, enter and inspect land and Property at a reasonable time for the purposes of assessing fire safety pursuant to section 19(2) of the *Fire Protection and Prevention Act*, 1997, S.O. 1997, c. 4, as amended.

11. OBSTRUCTION:

11.1 No Person shall hinder or obstruct, or attempt to hinder or obstruct, any Officer, Fire Chief or Building Official exercising a power or performing a duty under this By-law.

11.2 Any person who has been alleged to have contravened any of the provisions of this By-law, shall identify themselves to the Officer, Fire Chief or Building Official upon request, failure to do so shall be deemed to have obstructed or hindered the Officer, Fire Chief or Building Inspector in the execution of their duties.

12. PENALTY:

12.1 Every Person who contravenes any of the provision of this By-law may be subject to one or more of the following:

- a) Administrative Penalty, as permitted under Section 434.1 of the *Municipal Act, 2001, S.O. 2001, c. 25* as amended; and/or
- b) Set fines as permitted under the Provincial Offences Act; and/or
- c) Set fines as permitted under the *Fire Protection and Prevention Act, 1197, S.O. 1997, c.4*, as amended; and/or
- d) Set fines as permitted under O.Reg. 213/07: Fire Code;
- e) Set fines as permitted under the *Building Code Act 1992, S.O. 1992, c.23*; and/or
- f) Fees, demerit points as outlined in Schedule "A" and Schedule "B" of this By-law and/or additional charges, which may be amended from time to time.

12.2 Every Person who contravenes an order under this By-law is guilty of an offence.

12.3 Each day a contravention occurs constitutes a new offence.

12.4 Every Person who contravenes any provision of this By-law is guilty of an offence and all contraventions of the By-law are designated as continuing offences pursuant to Section 429 of the *Municipal Act, 2001, S.O. 2001, c 25*.

12.5 Every Person or Owner who concurs in such contravention, is guilty of an offence and may be subject to an Administrative Penalty or set fine.

12.6 Every Person who contravenes any provision of this By-law is guilty of an offence pursuant to the provisions of the *Provincial Offences Act R. S. O. 1990, Chapter P. 33*, as amended, and upon conviction, a Person is liable to a fine of not more than \$ 5,000, exclusive of costs.

12.7 Every Corporation who contravenes any provision of this By-law, is guilty of an offence and on conviction liable to a fine not exceeding \$25,000 for a first offence and \$50,000 for any subsequent offence.

12.8 Where a Person has been convicted for an offence under this By-law by a court of competent jurisdiction, the court may in addition to any other penalty imposed on the Person convicted, issue an order prohibiting the continuation or repetition of the offence or the doing of any act or thing by the Person convicted directed toward the continuation or repetition of the offence.

12.9 Fees, fines, penalties, and/or charges are as Schedule "A" and Schedule "B" attached for 2023 and are to be incorporated into the current Fees and Charges By-law. Any changes to Schedule "A" and Schedule "B" will be made during the annual updating of the Fees and Charges By-law and will be contained therein.

13. ADMINISTRATIVE MONETARY PENALTIES

13.1 An Officer may issue an Administrative Monetary Penalty to the Person, Owner or Licensee found in contravention of any provision of this By-law.

13.2 Any Person who contravenes any provision of this By-law, upon receiving an Administrative Monetary Penalty pursuant to Section 14.1, may be liable to pay to the Municipality an Administrative Penalty.

14. COLLECTION OF UNPAID FINES

14.1 Pursuant to Section 441 of the *Municipal Act, 2001, S.O. 2001, C 25*, if any part of a fine for a contravention of this By-law remains unpaid after the fine becomes due and payable under Section 66 of the *Provincial Offences Act, R. S. O. 1990, c P. 33; Provincial Offences Act* including any extension of time for payment ordered under that Section, the Licence Issuer may give the Person against whom the fine was imposed a written notice specifying the amount of the fine payable and the final date on which it is payable, which shall be not less than 21 days after the date of the notice. If the fine remains unpaid after the final date specified in the notice, the fine is deemed to be unpaid taxes pursuant to Section 351 of the *Municipal Act, 2001, S.O 2001, c. 25* and may be added to the Owner's tax roll and collected in the same manner as Property taxes.

15. DEMERIT POINT SYSTEM

15.1 Notwithstanding any other provision of this By-law, this section does not apply to Short-term Accommodation Properties for which a previously issued Licence has expired and/or been revoked.

15.2 If at any time an Officer determines that the operation of a licensed Short-term Accommodation does not comply with any part of this By-law, the Officer shall impose Demerit Points against the Short-term Accommodation Property.

15.3 Demerit Points shall remain in place until the three (3) year anniversary of the date on which the Demerit Points were imposed.

15.4 A Licence may be revoked if the total of Demerit Points in effect respecting a Short-term Accommodation is at least fifteen (15).

15.5 If the total number of Demerit Points in effect respecting a Short-term Accommodation is seven (7) or more but fewer than fifteen (15), the Owner is required to provide to the satisfaction of the Officer written confirmation of the measures to be implemented by the Owner to avoid the imposition of further Demerit Points.

15.6 If the total number of Demerit Points in effect respecting a Short-term Accommodation is fifteen (15) or more, the Officer shall immediately revoke the Licence.

16. SCHEDULES

16.1 The following schedules attached hereto form part of this By-law but may be changed by motion of Council:

- i. Schedule "A" Demerit Points for Violations
- ii. Schedule "B" Fines for Violations

17. MUNICIPALITY NOT LIABLE

17.1 The Municipality assumes no liability for property damage or Personal injury resulting from remedial action or remedial work undertaken with respect to any Person or property that is subject of this By-law.

18. ENFORCEMENT

18.1 A decision of a Court stating that one or more of the provisions of this By-law are invalid in whole or in part does not affect the validity, effectiveness, or enforceability of the other provisions or parts of the provisions of this By-law.

18.2 This By-law shall come into full force and effect as of October 16th, 2024, for the period beginning January 1st, 2025 to December 31st, 2025.

READ a **FIRST**, **SECOND** and **THIRD** time and passed this 16th day of October 2024.

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWN**

Mayor

CAO/Clerk

**THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN
BY-LAW NO. 2024-**

SCHEDULE "A"

DEMERIT POINTS FOR VIOLATIONS UNDER SHORT-TERM ACCOMMODATION LICENCE

SECTION	SHORT FORM WORDING	DEMERIT POINT
2.4	Operating STA for Commercial activities	7
3.5 / 6.1f	Failure to respond to concern within thirty (30) minutes	4
3.5 / 6.1f	Failure to attend Premises within sixty (60) minutes	4
3.7	Failure to provide Waste Diversion Education	4
3.8	Offering a STA Accommodation for less than a seven (7) day consecutive rental	4
4.1 a) – f)	Operating STA without a Licence 4.1 a) – f) Operate, use, advertise or permit a Short-term Accommodation in contravention of 4.1 a) to f) inclusive	7
4.2	Failure to produce a copy of the signed licence	4
4.3	Failure to create and/or produce and/or post an approved Fire Safety Plan for an STA	7
4.4 4.5 4.6	Number of renters\renters on Premises contrary to Licence	4
4.6	Contravention of Section 7 – Requirements	7
4.8 4.9	Failure to advise renters and guests how to access emergency services that may not be provided due to private/unmaintained and/or water access	7
6.1 k) iv	Parking contrary to approved Licence	4
6.2	Failure to notify of Licence changes within seven (7) days	4
7.1	Failure to post required documentation	4
7.2	Failure to provide fire extinguisher as required	4
8.2 viii	Confirmed Municipal by-law contravention of any by-law or this by-law	7
8.2 viii	Confirmed Fire Protection and Prevention Act, 1997, S.O. 1997, c. 4 contravention	7
8.2 viii	Confirmed Ontario <i>Building Code Act</i> 1992, S.O. 1992, c.23 contravention	7
9.1	Contravention of an Order under any Act or this By-law	5
9.4	Removal of STA posted Order that is not under either the <i>Building Code Act</i> 1992, S.O. 1992, c.23 or the <i>Fire Protection and Prevention Act</i> , 1997, S.O. 1997, c. 4, without consent	7
11.1	Hinder/Obstruct an Officer while on duty	7

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN
BY-LAW NO. 2024-
SCHEDULE "B"
BEING A BY-LAW TO LICENCE AND REGULATE THE USE OF SHORT-TERM ACCOMMODATION
PROPERTIES IN THE MUNICIPALITY OF MAGNETAWAN

SECTION	SHORT FORM WORDING	SET FINE
2.4	Operating STA for Commercial activities	\$5000
3.5 / 6.1f	Failure to respond to concern within thirty (30) minutes	\$1500
3.5 / 6.1f	Failure to attend Premises within sixty (60) minutes	\$1500
3.7	Failure to provide Waste Diversion Education	\$1500
3.8	Offering a STA Accommodation for less than a seven (7) day consecutive rental	\$2500
4.1 a)-f)	Operating STA without a Licence 4.1 a) – f) Operate, use, advertise or permit a Short-term Accommodation in contravention of 4.1 a) to f) inclusive	\$5000
4.2	Failure to produce a copy of the signed licence	\$2500
4.3	Failure to create and/or produce and/or post an approved Fire Safety Plan for an STA	\$5000
4.4 4.5 4.6	Number of guests/renters on Premises contrary to Licence	\$2500
4.6	Contravention of Section 7 – Requirements	\$5000
4.8 4.9	Failure to advise renters and guests how to access emergency services that may not be provided due to private/unmaintained and/or water access	\$5000
6.1 k) iv	Parking contrary to approved Licence	\$5000
6.2	Failure to notify of Licence changes within seven (7) days	\$1500
7.1	Failure to post required documentation	\$5000
7.2	Failure to provide fire extinguisher as required	\$5000
8.2 viii / 4.10	Confirmed Municipal by-law contravention of any by-law or this by-law	\$5000
8.2 viii	Confirmed <i>Fire Protection and Prevention Act</i> , 1997, S.O. 1997, c. 4 contravention	As Per The Act
8.2 viii	Confirmed Ontario <i>Building Code Act</i> 1992, S.O. 1992, c.23 contravention	As Per The Act
9.1	Contravention of an Order under any Act or this By-law	\$2500
9.4	Removal of STA posted order that is not under either the <i>Building Code Act</i> 1992, S.O. 1992, c.23 or the <i>Fire Protection and Prevention Act</i> , 1997, S.O. 1997, c. 4, without consent	\$5000
11.1	Hinder/Obstruct an Officer while on duty	\$5000

Moved by: _____

Seconded by: _____

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report from Patrick Townes and Jamie Robinson, Planner MHBC and supports the application for Zoning By-law Amendment: Moore – CON 5 PT LOT 15 and Croft Plan 181 Lot 9 (4944 030 0041200 and 4944 030 00500111) which is accessed via Rocky Reef Road from Environmental Protection (EP) Zone to Shoreline Residential (RS) Zone to construct a dock, dwelling and accessory buildings. The By-law on this matter will be passed later in the meeting.

Carried _____ Defeated _____ Deferred _____

Sam Dunnett, Mayor

Recorded Vote Called by: _____

Recorded Vote

Member of Council	Yea	Nay	Absent
Bishop, Bill			
Hetherington, John			
Hind, Jon			
Kneller, Brad			
Mayor: Dunnett, Sam			

STAFF REPORT

TO: Erica Kellogg, Deputy Clerk – Planning & Development
Municipality of Magnetawan

FROM: Patrick Townes, BA, BEd and Jamie Robinson, BES, MCIP, RPP
MHBC Planning Limited

DATE: October 16, 2024

SUBJECT Zoning By-law Amendment Application – Rocky Reef Road
Plan 181 and 42R-11082 , Municipality of Magnetawan

Recommendation

Based on the land use planning analysis contained in this Staff Report, MHBC Planning Limited recommends:

THAT Council receive the Staff Report dated October 16, 2024 respecting the Zoning By-law Amendment application for Plan 181 and 42R-11082 on Rocky Reef Road; and,

THAT Council approves the Zoning By-law Amendment and passes a By-law.

Proposal /Background

A Zoning By-law Amendment application has been submitted by the property owners, Jonathan Moore, Jennifer Sills, Andrew Moore and Stacey Lancaster. The subject property does not have a municipal address and is legally described as Croft, Plan 181 and 42R-11082, Municipality of Magnetawan, District of Parry Sound. The location of the subject property is shown in Figure 1.

Figure 1: Location of Subject Property



The subject property is currently located within the Shoreline Residential (RS) Zone and the Environmental Protection (EP) Zone. The purpose and effect of the proposed Zoning By-law Amendment application is to rezone the subject property to refine the boundary of the Environmental Protection (EP) Zone mapping following the submission of an Environmental Impact Study. The application is to facilitate the creation of a building envelope for a proposed driveway, residential dwelling and dock along the shoreline on the subject property.

The subject property is currently vacant as shown in the aerial photography. An aerial image of the subject property is shown in Figure 2. The boundary of the subject property appears to include lands that are now flooded along the shoreline. For the purpose of the report, the outline of the subject property only includes the non-flooded lands.

Figure 2: Aerial Image of Subject Property



Area Context

The following is a summary of the surrounding land uses:

- | | |
|---------------|--|
| North: | Existing shoreline residential |
| East: | Ahmic Lake |
| South: | Ahmic Lake and shoreline residential |
| West: | Existing rural residential and shoreline residential |

Policy Analysis

Provincial Policy Statement

This application is going to be heard by Council on October 16, 2024, which is prior to the Provincial Planning Statement (PPS, 2024) coming into effect on October 20, 2024. For the purposes of this application, the policy analysis has been completed against the Provincial Policy Statement (PPS, 2020) as it is the policy in effect on the day of the public meeting and the date of the potential decision.

The Provincial Policy Statement (PPS) is a document that provides policy direction on matters of Provincial interest concerning land use planning. Ontario has a policy led planning system and the PPS sets the foundation for regulating the development and use of land in the Province. Policies are set out to provide for appropriate development while also protecting resources of provincial interest, public health and safety, and the quality of the natural and built environment. When making land use planning decisions, Planning Authorities must ensure that all planning decisions are consistent with the PPS.

The subject property is located on Rural Lands within the Municipality. Section 1.1.5.2 of the PPS includes permitted uses on Rural Lands. The proposed use is considered as a resource-based recreational use (recreational dwelling) on the shoreline and is a permitted use in the context of the PPS.

Section 1.1.5.4 of the PPS indicates that "*development that is compatible with the rural landscape and can be sustained by rural service levels should be promoted*". The Proposed Zoning By-law Amendment is compatible with the existing rural landscape of the surrounding lands and can be sustained by rural service levels.

Section 1.6.6.4 provides policies that apply to development serviced by individual on-site sewage and water services. The PPS states that individual on-site sewage services and individual on-site water services may be used for a new development provided that site conditions are suitable for the long-term provision of such services with no negative impacts. The subject property will be serviced by private on-site sewage and water services when it is developed with the future proposed residential use.

Section 2.0 of the PPS contains policies related to the wise use and management of resources. Ontario's long-term prosperity, environmental health, and social well-being is dependent on protecting water and natural heritage features. Section 2.1 of the PPS further states that natural heritage features shall be protected for the long term. Accordingly, an Environmental Impact Study (EIS) was prepared by FRi Ecological Services, dated August 2024, to assess the potential impact of proposed development on the subject property, including the refinement of the Environmental Protection (EP) Zone mapping to accurately reflect the natural heritage features identified on the subject property and recommended setbacks for future development. Currently, the EP Zone mapping encompasses the entire front portion of the subject property along the shoreline and there is limited areas for development.

Section 2.1.6 of the PPS states that "*development and site alteration shall not be permitted in fish habitat except in accordance with provincial and federal requirements*". The EIS identified areas of wetlands and fish habitat on the subject

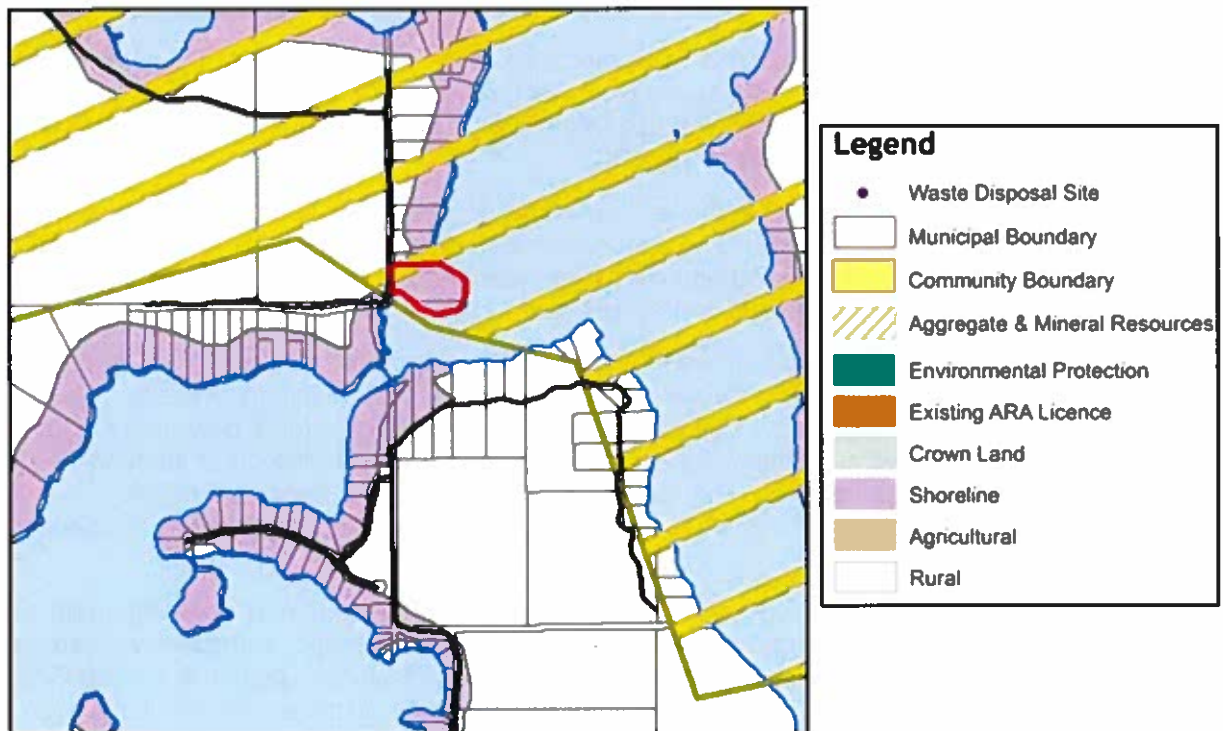
property. The conclusions of the EIS provide support to refine the EP Zone mapping to provide a building envelope for a future residential dwelling on the property, as well as a dock (and shoreline structures) on the expanded Shoreline Residential (RS) Zone zoning on the subject property. The previous EP Zone mapping was overestimated and the site specific study confirmed the appropriate EP Zone boundary based on a review of the relevant policies and natural heritages features present.

The proposed Zoning By-law Amendment is consistent with the PPS.

Municipality of Magnetawan Official Plan

The Municipality's Official Plan provides policy direction on growth and development within Magnetawan. The policies in the Plan address the environment, cultural and built heritage, natural resources and servicing and transportation. Schedule A (Land Use Map) of the Official Plan identifies the subject property as being designated Shoreline. Figure 3 includes an excerpt of Schedule A of the Official Plan.

Figure 3: Excerpt of Schedule A of Official Plan



Section 5.4 of the Official Plan contains policies for Shoreline Areas in the Municipality and Section 5.4.1 states that the permitted uses include residential dwellings and recreational activities. The subject property is bound by neighbouring residential uses and will be accessed by an existing roadway via Rocky Reef Road.

Section 4.14 of the Municipality's Official Plan discusses aggregate and mineral resources and states:

Development of these areas for purposes other than resource extraction is not permitted except where it can be shown that the proposed development has a greater public interest than the extraction of the resource and will not adversely

effect the availability of the resource and long-term viability of the aggregate industry in the future.

The subject property is currently designated and zoned for residential uses. The property is adjacent to other shoreline residential areas and the proposed land use is compatible with adjacent residential uses.

Section 4.4 of the Official Plan states that new development or site alteration shall have no negative impact on the natural features or ecological functions of significant habitat of endangered or threatened species, other significant wildlife habitat, fish habitat, a Provincially Significant Wetland or other significant natural heritage feature or function. The Official Plan identifies Fish Habitat on Schedule B on the south and north shore of the subject property. This application was supported by a scoped EIS prepared by FriCorp, dated August 2024, which identified that the subject property has poor connectivity to adjacent conifer or mixed wood stands thus does not offer significant features for deer wintering. The EIS that was completed identified an unevaluated wetland feature on the shoreline area of the subject property. This area is shown on Figure 4.

Figure 4: Location of Wetland Areas



Section 4.7 of the Official Plan states that Type 1 Fish Habitat must be protected to ensure a healthy population of sports fish in the Municipality and the watershed. Setbacks of 30 meters from cool or cold-water streams and 15 metres from other streams are required. The EIS prepared by FriCorp outlines the areas at the shoreline

of the subject property that is Type 1 and Type 2 Fish Habitat. The boundary of the Type 1 Fish Habitat and Type 2 Fish Habitat is shown on Figure 5.

Figure 5: Location of Fish Habitat



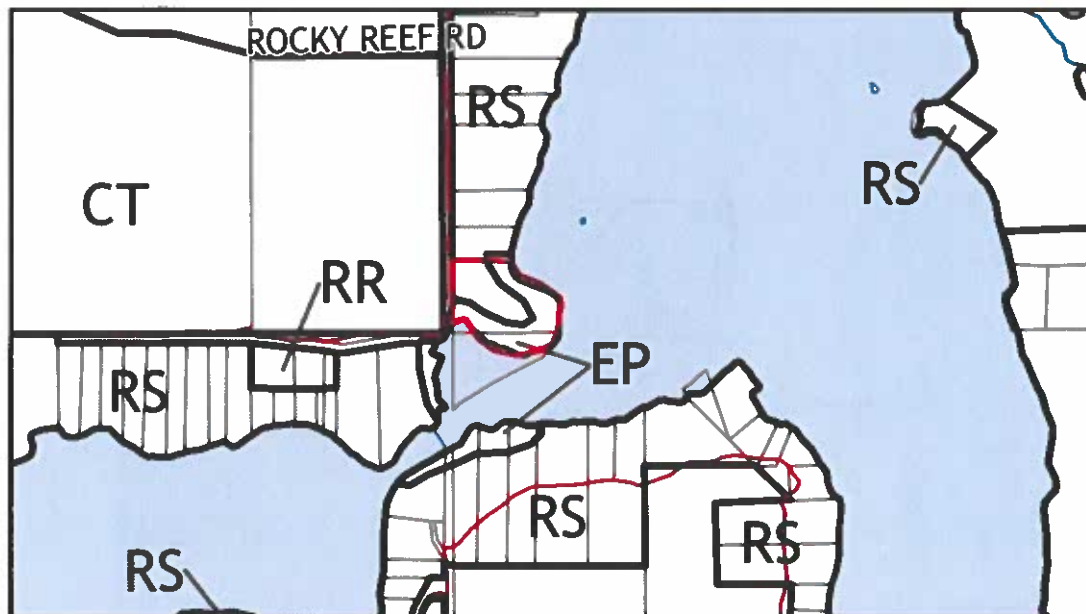
The EIS completed on the subject property evaluated the fish habitat along the shoreline. The conclusions of the EIS recommend that minimum development setbacks be established from the features that were identified – 30 metres for Type 1 Fish Habitat and 20 metres for Type 2 fish Habitat. By mapping the EP Zone on the subject property (inclusive of the required setbacks), a building envelope for future development on the subject property and along the shoreline has been established.

The proposed Zoning By-law Amendment conforms to the Official Plan.

Municipality of Magnetawan Zoning By-law

The subject property is currently located within the Shoreline Residential (RS) Zone and the Environmental Protection (EP) Zone. The current zoning is shown in Figure 7.

Figure 6: Schedule A-1 of Zoning By-law



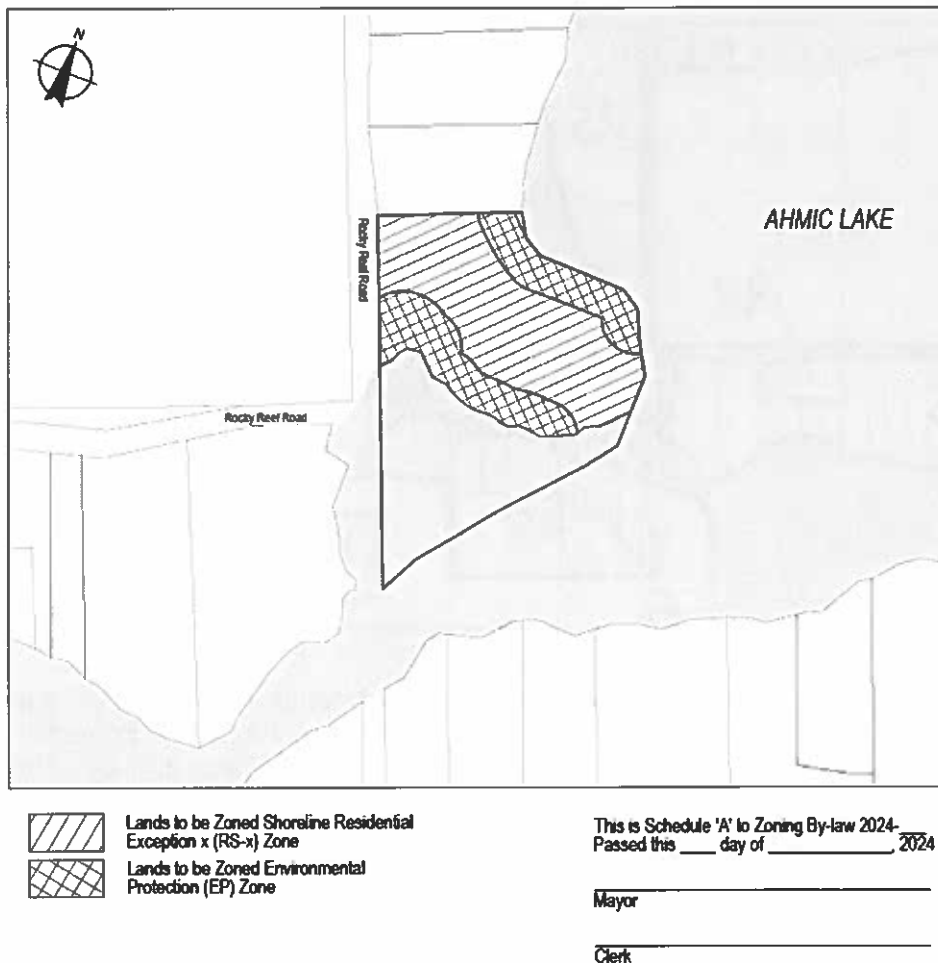
The purpose and effect of the proposed Zoning By-law Amendment application is to rezone the subject property to refine the boundary of the Environmental Protection (EP) Zone mapping following the submission of an Environmental Impact Study. The application is to facilitate the creation of a building envelope for a proposed driveway, residential dwelling and dock along the shoreline on the subject property.

The EIS includes a number of recommendations for future development, to ensure that the proposed development on the subject property does not have negative impacts on the surrounding environmental features and to protect the water quality of the lake. The EIS recommends the following:

- 1) Minimum setbacks for future development be established – 30 metres from the Type 1 Fish Habitat and wetland feature and 20 metres from the Type 2 Fish Habitat;
- 2) A minimum setback of 30 metre from the water's edge for a septic system;
- 3) A minimum setback of 20 metres for buildings and structures from the water's edge on the portion of the shoreline not subject to the EP Zone; and,
- 4) The establishment of a shoreline access/activity area on the portion of the shoreline not subject to the EP Zone;

In order to implement item #1 above, the recommended setback areas have been zoned EP in the draft Zoning By-law Amendment. Figure 7 includes an excerpt of the proposed zoning on the subject property. The EP Zone implements the recommendations of the EIS and development is not permitted within these areas.

Figure 7: Proposed Zoning



Items #2 to #4 are implemented through the site specific RS Zone on the subject property. The recommended site specific zoning includes the following in order to implement the recommendations of the EIS:

- The minimum front yard setback from the water's edge for all buildings and structures shall be 20 metres;
- The minimum front yard setback from water's edge for a septic system shall be 30 metres;
- A vegetation preservation area shall be required for the lands located within 20 metres of the water's edge and a 3 metre wide pathway for access to the water's edge shall be permitted along with a 80 square metre shoreline activity area; and,
- Shoreline structures, including a dock, are permitted in accordance with the other provisions of the By-law.

The conclusions of the EIS support the refinement of the EP Zone mapping to include the recommended setbacks from the unevaluated wetland feature and the Type 1 Fish Habitat as the new EP Zone. By mapping the EP Zone, a building envelope for future

development on the subject property and along the shoreline has been established that will not result in negative impacts to the feature or water quality of the lake.

Comments from Departments

Please note that no comments were received at the time this Staff Report was prepared.

Road Department: Entrance permit application would apply due to Municipality owned access.

Fire Chief: Limited service may be provided for these properties. As it is a privately maintained road and/or private road, it may not always be maintained in an acceptable condition to provide access for fire apparatus.

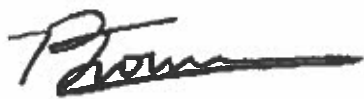
Building Department: Minimum opening elevation 3.14 would apply as per current Zoning By-law

By-law Department: No comments

Summary

The proposed Zoning By-law Amendment is consistent with the Provincial Policy Statement, conforms to the Municipality's Official Plan, is appropriate and represents good planning. The proposed Zoning By-law implements the findings of an EIS that was prepared to establish building envelopes on the subject property.

Respectfully submitted,



Patrick Townes, BA, BEd
Planning Consultant
MHBC Planning



Jamie Robinson, BES, MCIP, RPP
Planning Consultant
MHBC Planning



**The Corporation of the
Municipality of Magnetawan**

Box 70 4304 Hwy 520

Magnetawan ON P0A 1P0

Phone 705 387 3947 Fax 705 387 4875

www.magnetawan.com

APPLICATION FORM

ZONING BY-LAW AMENDMENT

Date Received by Municipality: _____

1) APPLICATION INFORMATION

Name of Applicant: Jonathan Moore & Jennifer Sills Andrew Moore & Stacey Lancaster
Mailing Address: Box 2, Hay Cove, NL, A0K2X0 P.O. Box 1788, Eastsound, WA, 98245
Telephone Number (Home): 705-387-4489 Fax Number: _____
Telephone Number (Business): _____ Fax Number: _____

2) REGISTERED OWNER

If the Applicant is not the Registered Owner of the subject lands, then authorization from the Owner is required, as well as the following information:

Owners Name: _____
Mailing Address: _____
Telephone Number (Home): _____ Fax Number: _____

Correspondence to be sent to: ☐ Owner ☐ Agent ☐ Both

3) MORTGAGES, CHARGES OR OTHER ENCUMBRANCES

Name: _____
Mailing Address: _____
Name: _____
Mailing Address: _____

4) SUBJECT LANDS

Geographic Township: Croft Concession: 5 & 6 Lot: 9 & Part 15
Reference Plan: Plan 181 & 42R-11082 Part/Block/Lot: _____
Street Name and Number: Rocky Reef Road
(If corner lot, please include both Street Names)
Water Access only: _____
(Name of Waterbody)
Area of subject lands (ha): 3.91 Frontage (m): 535.53 Depth (m): +/- 220

5) **OFFICIAL PLAN / ZONING STATUS**

What is the current designation of the *subject lands* in the approved Official Plan?
Shoreline and Rural

What is the current Zoning? SR and EP

6) **REASONS FOR REQUEST**

Please describe the reasons for and extent of, the request:

We are requesting that the Environmental Protection (EP) Zone along the shoreline of the two subject properties be refined and a portion rezoned from EP to SR (Shoreline Residential) in keeping with recommendations put forth in scoped environmental impact assessment completed by FRi Corp in August 2024. Please see attached EIS. This would expand the building envelope for a future residential building, a dock, an access driveway and an accessory structure such as a garage.

7) **ACCESS**

Are the subject lands accessible by:

- ☐ Provincial Highway
- ☐ Municipal Road (seasonal maintenance)
- ☐ Municipal Road (year round maintenance)
- ☐ Right of Way
- ☐ Unopened Road Allowance
- ☐ Water Access
- ☐ Other (describe)

Rocky Reef Road

8) **BUILDINGS, STRUCTURES AND USES**

What are the existing buildings on the subject land? None

What are they used for? N/A

Please complete the following for each building or structure:

	Building One	Building Two	Building Three
Type of Building			
Setback from Front Lot Line			
Setback from Rear Lot Line			
Setback from Side Lot Line			
Setback from Side Lot Line			
Height (metres)			
Dimensions			
Floor Area			
Date of Construction			

What is the proposed future use of the subject lands: Cottage/Residential

Are any buildings or structures to be build on the subject lands?

☐ yes ☐ no

If yes, please complete the following for each building or structure:

	Building One	Building Two	Building Three
Type of Building			
Setback from Front Lot Line			
Setback from Rear Lot Line			
Setback from Side Lot Line			
Setback from Side Lot Line			
Height (metres)			
Dimensions			
Floor Area			
Date of Construction			

When were the subject lands acquired by the current owner? 30 November 1994 and 23 January 2002

How long have the "existing uses" continued on the subject lands? _____

9) **SERVICING**

	<u>Municipal</u>	<u>Private</u>	<u>Other</u>
Water Supply	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sewage Disposal	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Frontage on Road	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Is storm drainage provided by: ☐ Sewer ☐ Ditch ☐ Swale
☐ Other (describe) _____

10) **OTHER APPLICATIONS**

Are the subject lands also the subject of an application under the Planning Act for approval of a Plan of Subdivision or a Consent? ☐ yes ☒ no

If yes, what is the file number? _____

What is the status of the application? _____

Have the subject lands ever been the subject of an application under Section 34 of *The Planning Act* (rezoning)? ☐ yes ☒ no

If yes, please provide a brief explanation: _____

11) DRAWINGS

Please include a sketch showing the following:

- ☐ the boundaries and dimensions of the subject land;
- ☐ the location, size and type of all existing and proposed buildings and structures on the subject land, indicating the distance of the building or structures from the front yard lot line, rear yard lot line and side yard lot lines;
- ☐ the approximate location of all natural and artificial features on the subject land and on land that is adjacent to the subject land that, in the opinion of the applicant, may affect the application. Examples include: buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tanks;
- ☐ the current uses on land that is adjacent to the subject land;
- ☐ the location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public travelled road, a private road or a right-of-way;
- ☐ if access to the subject land is by water only, the location of the parking and docking facilities to be used; and
- ☐ the location and nature of any easement affecting the subject land.

Required Sketch

We are waiting for the results of this zoning by-law amendment application before making any specific building plans.

Please see attached map that shows general areas for future dock and cottage building envelope, approximate location of a driveway and general building envelope for future accessory structure / garage.

Required Sketch should include the following:

- | | |
|---------------------------|----------------------------|
| ✓ Lot dimensions | ✓ Buildings and Structures |
| ✓ Major Physical Features | ✓ Sewage and Water Systems |
| ✓ Surrounding Land Uses | |

12) **PERMISSION TO ENTER**

I hereby authorize, the Members of Staff and/or Elected Members of the Council of the Municipality of Magnetawan, to enter upon the subject lands and premises for the limited purpose of evaluating the merits of this application. This is their authority for doing so.

22 August 2024
Date

Jonathan E Moore Jennifer A Sills
Signature of Registered Owner(s) or Agent

13) **FREEDOM OF INFORMATION**

I hereby provide authority for any information contained in this application, to be released in accordance with the Freedom of Information Act.

22 August 2024
Date

Jonathan E Moore Jennifer A Sills
Signature of Registered Owner(s) or Agent

14) **PAYMENT OF FEE AND DEPOSIT**

- | | |
|--|--|
| <input type="checkbox"/> Application Fee | As per the current Fees and Charges By-law |
| <input type="checkbox"/> Residential Deposit Fee | As per the current Fees and Charges By-law |
| <input type="checkbox"/> Commercial/Industrial Deposit Fee | As per the current Fees and Charges By-law |

The "deposit" shall be used for expenses as defined below. As for the date of this application, I further hereby agree to pay for and bear the entire cost and expense for any engineering, legal, landscape, architectural and/or planning consulting expenses incurred by the Municipality of Magnetawan during the processing of this Application, in addition to the Application Fee set by the Municipality of Magnetawan.

An additional deposit shall be required if the deposit is insufficient to complete the Application.

22 August 2024
Date

Jonathan E Moore Jennifer A Sills
Signature of Registered Owner(s)

Note: All Invoices for payment shall be sent to the person(s) indicated in Section 2) Owner of this application, unless otherwise requested.

If the Applicant/Owner is a Corporation, the Applicant/Owner shall provide certification that he/she has the authority to Bind the Corporation.

15) **AFFIDAVIT**

I, Jonathan Moore and Jennifer Sills of the Hay Cove, NL in the _____
solemnly declare that all of the above statements contained herein and in all exhibits transmitted herewith are true and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of "The Canada Evidence Act".

DECLARED BEFORE ME at Town Office in the Town of St. Lunenburg
of _____ this 22 day of August 2024.

August 22, 2024
Date

Jonathan E Moore Jennifer A Sills
Signature of Registered Owner(s) or Agent

LINDA D. HILLIER
A Commissioner for Oaths
in and for the Province of Newfoundland/Labrador.
My Commission expires on December 31, 2024

12) PERMISSION TO ENTER

I hereby authorize, the Members of Staff and/or Elected Members of the Council of the Municipality of Magnetawan, to enter upon the subject lands and premises for the limited purpose of evaluating the merits of this application. This is their authority for doing so.

23 August 2024
Date

[Signature]
Signature of Registered Owner(s) or Agent

13) FREEDOM OF INFORMATION

I hereby provide authority for any information contained in this application, to be released in accordance with the Freedom of Information Act.

23 August 2024
Date

[Signature]
Signature of Registered Owner(s) or Agent

14) PAYMENT OF FEE AND DEPOSIT

- | | |
|--|--|
| <input type="checkbox"/> Application Fee | As per the current Fees and Charges By-law |
| <input type="checkbox"/> Residential Deposit Fee | As per the current Fees and Charges By-law |
| <input type="checkbox"/> Commercial/Industrial Deposit Fee | As per the current Fees and Charges By-law |

The "deposit" shall be used for expenses as defined below. As for the date of this application, I further hereby agree to pay for and bear the entire cost and expense for any engineering, legal, landscape, architectural and/or planning consulting expenses incurred by the Municipality of Magnetawan during the processing of this Application, in addition to the Application Fee set by the Municipality of Magnetawan.

An additional deposit shall be required if the deposit is insufficient to complete the Application.

23 August 2024
Date

[Signature]
Signature of Registered Owner(s)

Note: All Invoices for payment shall be sent to the person(s) indicated in Section 2) Owner of this application, unless otherwise requested.

If the Applicant/Owner is a Corporation, the Applicant/Owner shall provide certification that he/she has the authority to Bind the Corporation.

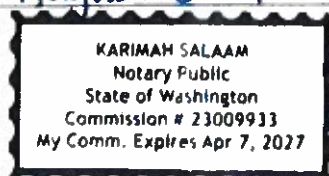
15) AFFIDAVIT

I, Andrew Moore and Stacey Lancaster of the Eastsound, WA in the town solemnly declare that all of the above statements contained herein and in all exhibits transmitted herewith are true and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of "The Canada Evidence Act".

DECLARED BEFORE ME at Key Bank in the town of Eastsound Wa this 23rd day of August

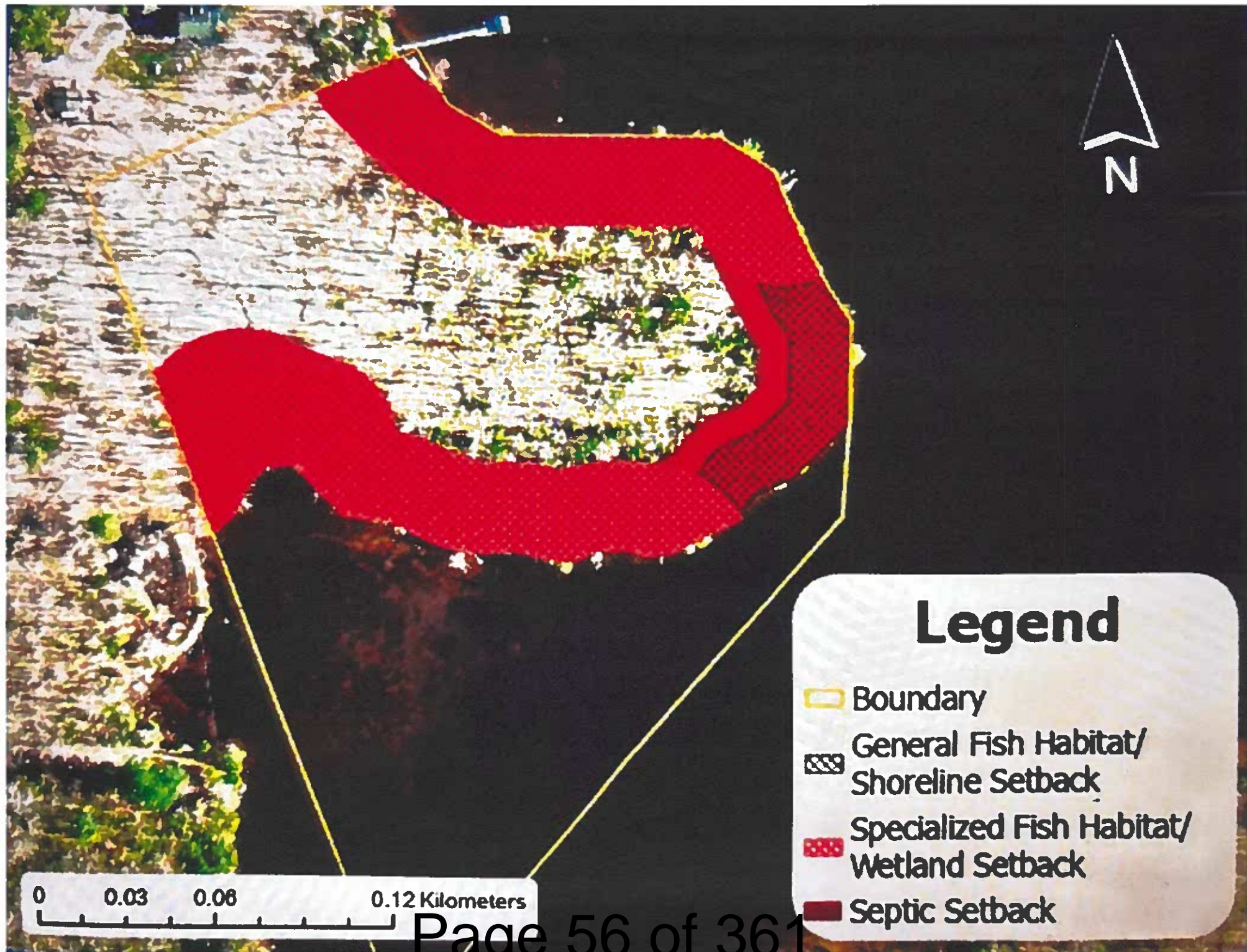
23 August 2024
Date

[Signature]
Signature of Registered Owner(s) or Agent



Page 5 of 5

Kuh Sleam 8/23/2024



Rocky Reef Road - Scoped EIS

Geographic Township of Croft, Municipality of Magnetawan

CON 5 PT LOT 15 RP 42R11082 Part 1 PCL 25621 SS

Croft Plan 181 - LOT 9

August 2024

Project ID: 24-030



FRI CORP
ECOLOGICAL SERVICES

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Introduction

FRi Ecological Services (FRi) was retained to complete a scoped Environmental Impact Study (EIS) focusing on fish habitat and Stratum II deer wintering in support of a zoning by-law amendment for a subject property located off Rocky Reef Road in the Geographic Township of Croft, Municipality of Magnetawan (**Figure 1**). The proposed development includes a single residential dwelling, access road or driveway, a dock, and accessory structure or garage.



Figure 1: Location of the subject property with frontage on Ahmic Lake.

Schedule B of the Town of Magnetawan's Official Plan (**Figure 2**) depicts a large area of Environmental Protection (EP) zoning associated with fish habitat and stratum II deer wintering habitat (**Figure 3**). This report analyzes the suitability for each habitat and provides a recommendation to refine the boundary of the EP zoning to only include the locations where habitat is present and suitable.

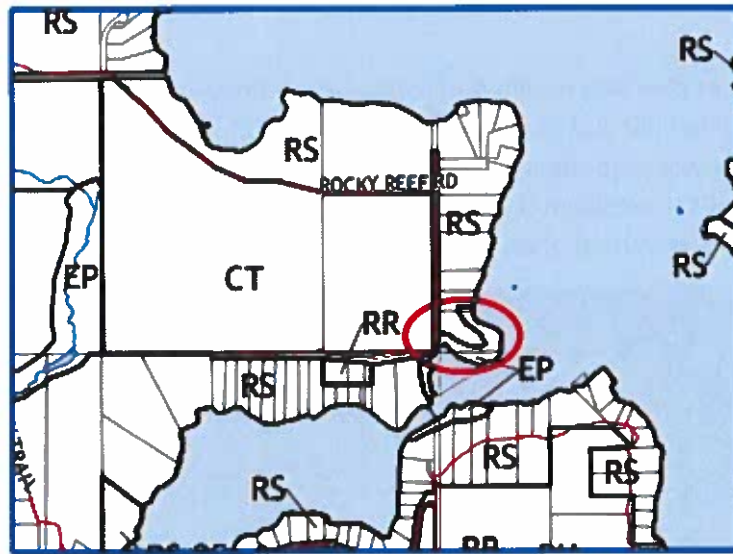


Figure 2: Schedule A of the Municipality of Magnetawan's Zoning By-law.

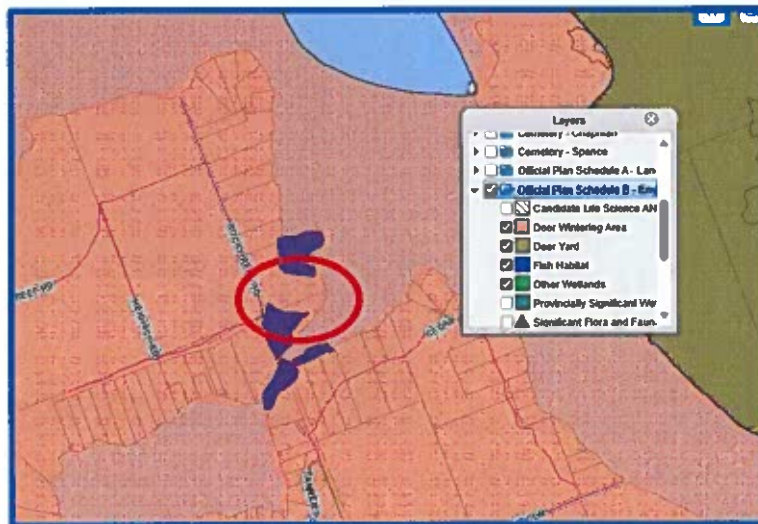


Figure 3: Overview of Schedule B of the Municipality of Magnetawan's Official Plan.

Fish Habitat

Background

Information obtained from the Ministry of Natural Resources and Forestry (MNRF) indicates that both Type 1 and Type 2 fish habitat overlap the shoreline of the subject property (**Figure 4**). The mapped section of Type 1 fish habitat is described as follows:

'Specialized spawning, nursery and feeding habitat.' The habitat description describes further; *'Significant areas of emergent and submerged aquatic vegetation.'*

The Type 2 fish habitat is described as generalized habitat by the MNRF and outlined as follows:

‘Variable; non-specialized spawning areas for centrarchids (bass), cyprinids (minnows), yellow perch, etc.; nursery areas for minnows and bass; feeding areas for pike, bass, minnows, etc.’ The habitat description describes further; ‘Highly variable; ranging from detritus substrate to small aquatic vegetation beds to rocky bedrock substrate. Generally abundant non-specific habitat utilized by a wide variety of inhabiting fish species at all or various life stages.’



Figure 4: Overview of the fish habitat type mapped by the MNRF; subject property shown in red outline.

The extent and function of the fish habitat were evaluated by FRi field biologists during an in-person investigation that took place on June 28th, 2024. The findings of this investigation and recommendations are outlined in this report.

Existing Conditions

General Shoreline Features

During the in-person field investigation the shoreline area was assessed for existing conditions of the subject property. The shoreline has frontage on Ahmic Lake and consists of unconsolidated mineral material such as sand, gravel, cobble mix and sections bedrock. Moving inland from the shoreline, there is a small layer of conifer forest which transitions into a maple forest.

The substrates are variable, transitioning from a muck/detritus bottom to a fine sand, gravel, cobble mixture (**Figure 6 & 7**). Some sections of shoreline include exposed bedrock or boulder features. The majority of shoreline along the central portion of the property contains little to no emergent or submergent aquatic vegetation (**Figure 5**).



Figure 5: Overview of general fish habitat.



Figure 6 & Figure 7: Overview of the muck substrate (left) and typical shoreline composition and cobble substrates (right).

Shoreline of South-Bay Wetland

The section of shoreline along the south end of the subject property contains an emergent marsh wetland (**Figure 8**). The bay includes dense submergent, emergent, and floating aquatic vegetation including white water lily (*Nymphaea alba*), yellow water lily (*Nuphar lutea*), pickerel weed (*Pontederia cordata*), and more. The substrates in this section include a muck/detritus bottom (**Figure 9 & 10**). Visibility to the bottom of the lake is minimal at this location due to the thick vegetative cover. Sunlight reaching the lake bottom is also likely minimized by the presence of vegetation at this location. There is a small section of upland habitat that shows evidence of seasonal flooding when water levels are higher.

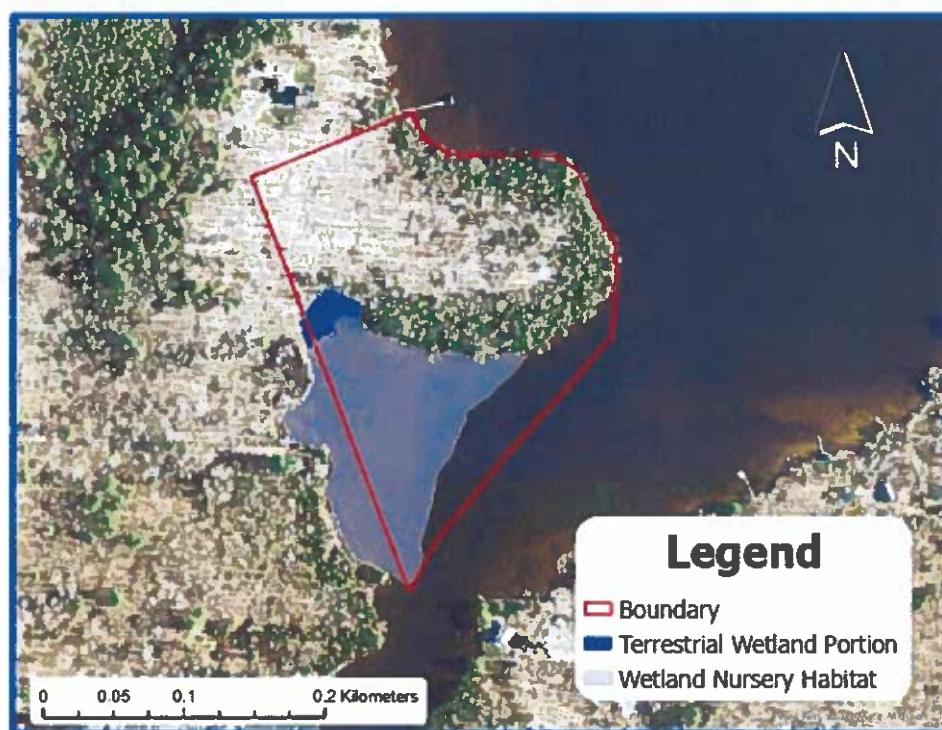


Figure 8: Overview of south-bay wetland – extent mapped by FRi field biologists.

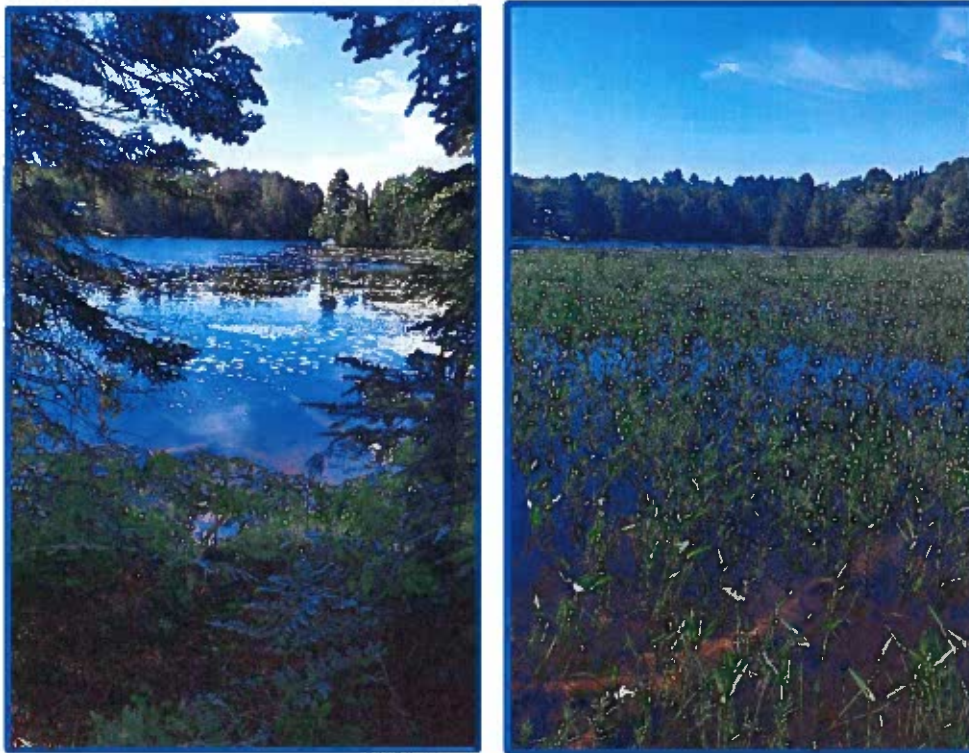


Figure 9 & Figure 10: Representative photos of the aquatic vegetation present in the south-bay wetland.

North Shoreline

This north shoreline area extends towards the neighbor's existing dock (**Figure 11**). There is a small bay area which is relatively shallow with some woody debris, boulder features, and some floating aquatic vegetation (**Figure 12 & 13**). When present, vegetation was mostly composed of white-water lilies. When boulder or woody debris features were not present, the substrates were composed of a sandy – detritus mix.

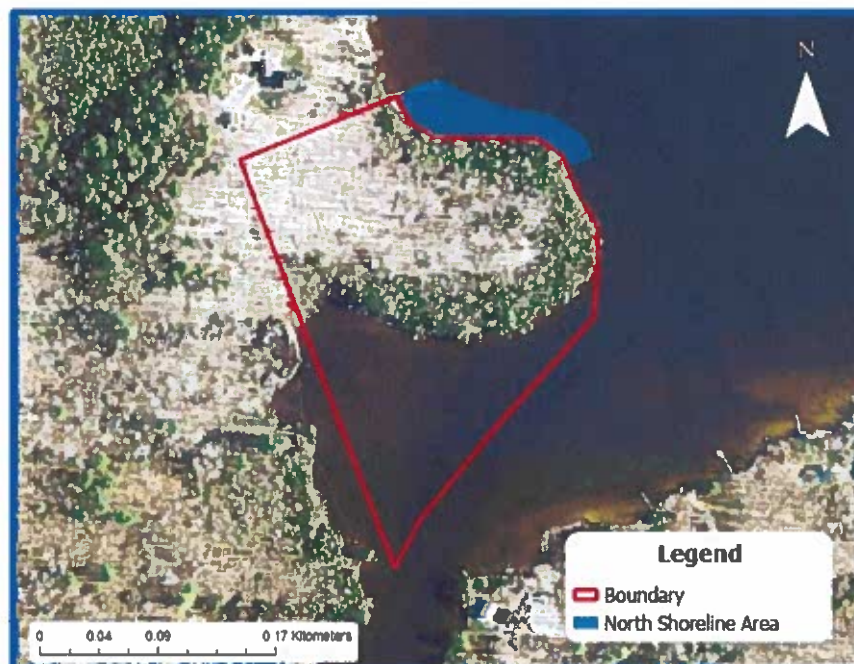


Figure 11: Overview of north shoreline area referred to above.

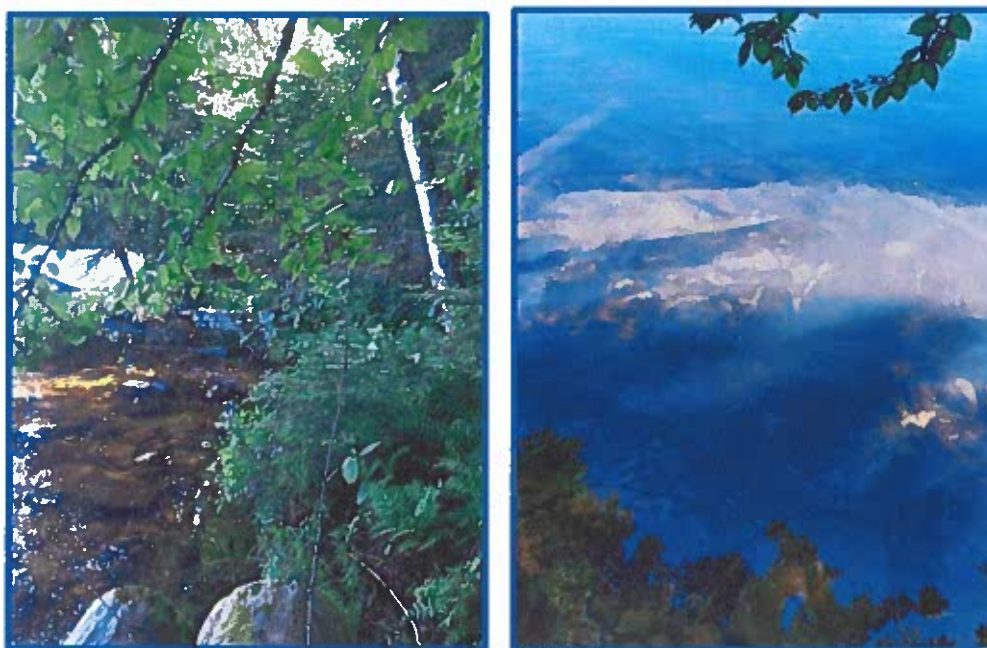


Figure 12 & Figure 13: Representative photo of the north shoreline (left) and woody debris present (right).

Fish Habitat Description

As previously mentioned, the MNRF maps portions of the subject property's shoreline as Type 1 and Type 2 fish habitat. The Town of Magnetawan's Official Plan is concurrent with the MNRF's fish habitat mapping and indicates the same frontage area as significant fish habitat.

The Municipality of Magnetawan's Official Plan makes explicit reference to Type 1 fish habitat. The OP states:

'Schedule B outlines areas that have been identified as Type 1 fish habitat. These areas are important feeding, spawning and nursery areas and must be protected to ensure a healthy population of sports fish in the Municipality and in the watershed.'

New lots fronting onto Type 1 fish habitat areas shown on Schedule B shall be sufficiently large to provide an area of at least 10 metres of frontage that is outside of the significant habitat area.'

The Municipality's OP refers to Type 1 and Type 2 fish habitat. This classification system of fish habitat is old and no longer referenced. Fish habitat typing is an historic approach to fish habitat management dating back to the 1990's. The province has certain delegated responsibilities assigned by the federal government under the *Fisheries Act (1985)*¹ e.g., Fishing Regulations, but the province is not directly responsible for fish habitat protection. This falls under the purview of the federal government. The federal *Fisheries Act* is the legislation which provides protection provisions for fish and their habitat.

Sections 34.4 and 35 of the *Fisheries Act* represent the current legislative framework that protects fish and their habitat. These sections include prohibitions on activities which 'result in the death of fish' or 'result in the harmful alteration, disruption or destruction of fish habitat' (HADD). Fish habitat 'typing' is irrelevant to inform the sensitivity of a fish habitat since the Act prohibits both the death of fish and the harmful alteration, disruption, or destruction of fish habitat. The Act treats all fish and fish habitat equally – it does not differentiate or assign levels of sensitivity based on the thermal regime or species of fish present in a watercourse or waterbody.

Presently, the entire shoreline frontage of the subject property is zoned EP, however, there are two areas which provide specialized habitat for fishes (north and south shoreline/bay areas) and one which is considered general, unspecialized habitat (east-facing shoreline). For the purpose of rezoning, this report recommends the north and south shoreline, and bay areas remain zoned as EP. The east facing shoreline, the extent shown in Figure 14 below, was assessed as general fish habitat. This report recommends rezoning the east shoreline from EP to another appropriate shoreline zoning (shoreline residential) designation which permits development. This recommendation meets both the Official Plan policies related to fish habitat and

¹ <https://laws.justice.gc.ca/eng/acts/f-14/index.html>

development as well as ensuring future development activities are focused away from areas of specialized habitat, consistent with the *Fisheries Act* habitat protection provisions.

The areas that offer specialized fish habitat can more appropriately be protected by providing setbacks from aquatic habitat and the shoreline. There are two areas which provide specialized habitat for fishes (north and south shoreline/bay areas) and one which is considered general, unspecialized habitat (east-facing shoreline). The north and south shoreline, and bay areas offer specialized habitat for fish. The east facing shoreline, the extent shown in Figure 14 below, was assessed as general fish habitat. This report recommends rezoning all the terrestrial lands to another appropriate shoreline zoning (Shoreline Residential) designation which permits development. Additionally, FRI recommends Schedule B of the Official Plan's fish habitat mapping reflect the areas outlined in **Figure 14 & Figure 15**. Note that the north section of fish habitat was assessed visually from subject property as field biologists could not access neighbouring private property.

This recommendation meets both the Official Plan policies related to fish habitat and development as well as ensuring future development activities are focused away from areas of specialized habitat, consistent with the *Fisheries Act* habitat protection provisions.

Fish Habitat Impact Assessment

As stated, Type 2 fish habitat is explained as generalized, highly variable habitat that can support multiple species of fish. In general, Type 2 fish habitat is represented in all wetted areas of lakes, rivers, and streams where fish can possibly persist. The MNRF's description of the Type 2 habitat characterized by *detritus substrate to small aquatic vegetation beds to rocky bedrock substrate* very accurately represents what FRI observed in the field on June 28th.

A review of Land Information Ontario's Fish ON-Line² mapping lists the following species as potentially present within Ahmic Lake:

Black Crappie	Largemouth Bass	Sauger
Brown Bullhead	Northern Pike	Smallmouth Bass
Burbot	Pumpkinseed	Walleye
Cisco	Rainbow Smelt	White Sucker
Lake Whitefish	Rock Bass	Yellow Perch

* This list represents all species found in Ahmic Lake and is therefore not specific to the shoreline along the subject property.

FRI confirmed the absence of specialized habitat for fish such as suitable nursery and spawning areas along the east point of the subject property. The absence of aquatic vegetation coverage and appropriate substrate – rock and cobble with interstitial spaces – to protect fish eggs from predation or weather elements make this area of shoreline unsuitable for spawning or nursery

² <https://www.liaapplications.lrc.gov.on.ca/fishonline/Index.html?viewer=FishONLine.FishONLine&locale=en-CA>

life stages. Although some sections of rock and cobble are present, the cobble layer is thin overlying sandy/detritus substrates. A thick layer of cobble is required to create the interstitial spaces required to protect the eggs. Therefore, only generalized habitat is present as this location; specialized habitat is confirmed absent.

The south and north sections of the shoreline contain some suitable features for critical life processes. The north section of shoreline includes woody debris and some boulder features as well as aquatic vegetation which could be suitable for nursery or spawning habitat for some fish species. The south section of shoreline fronts the vegetated marsh which provides suitable nursery or spawning habitat for fish. Both the north and south sections of shoreline offer specialized habitat for fish (**Figure 14**). Terrestrial land does not offer suitable fish habitat and therefore should not be included in the EP zoning.



Figure 14: Overview of shoreline assessed as specialized fish habitat and general fish habitat. General fish habitat is proposed to be rezoned to shoreline residential while specialized habitat can remain under the EP zoning. All terrestrial lands above the highwater mark are also recommended to be rezoned.

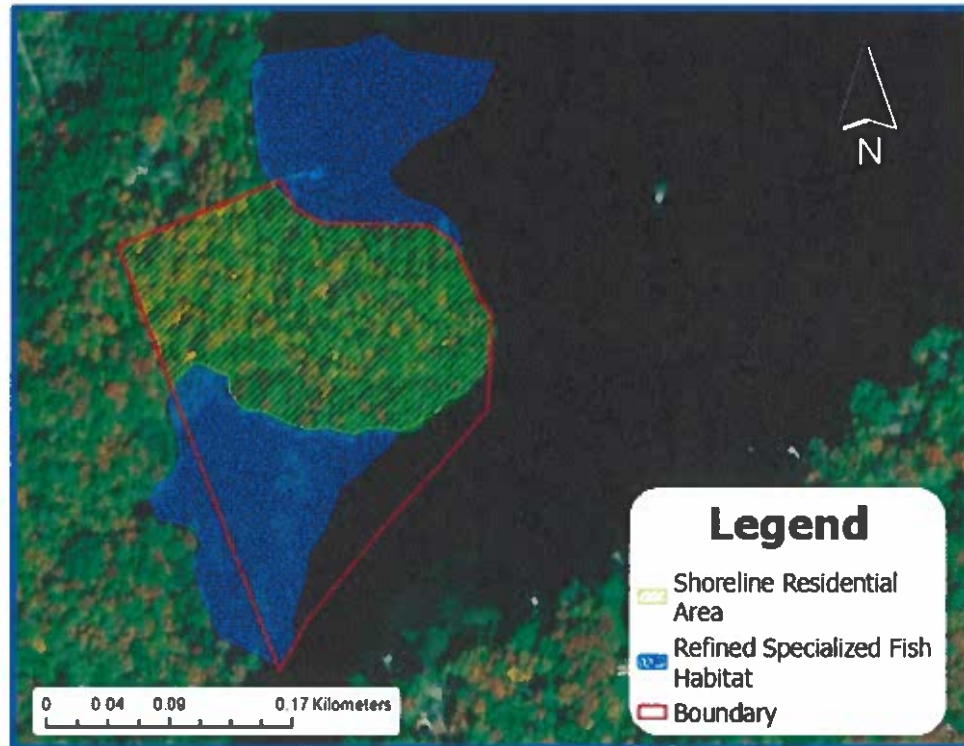


Figure 15: Recommended refinement of EP Zoning from Schedule A of Zoning By-law and Specialized Fish Habitat from Schedule B of Official Plan.

FRi recommends any water access or dock structures developed along the shoreline be located within the 160-metres of general fish habitat frontage. This report assumes water access developments will follow the size and planning requirements outlined in the Official Plan and Zoning By-law.

Recommended Fish Habitat Setbacks

Regarding Environmental Protection Zoning setbacks, section 5.3.3 of the Municipality of Magnetawan's Official Plan states:

'Building setbacks may be imposed from the boundaries of Environmental Protection areas as found in the implementing Zoning By-law or otherwise as a result of an approved Environmental Impact Assessment. The severity of the hazard or the sensitivity of the environment shall be the determining factor.'

FRi recommends a 30-metre setback from the shoreline fronting the mapped specialized fish habitat (Figure 15). The Natural Heritage Reference Manual³ recommends 30-metres as the most prescriptive setback for sensitive fish habitat. Potential nursery habitat for fish is more

³ Ontario Ministry of Natural Resources. March 2010. Natural Heritage Reference Manual for Natural Heritage Policies of the provincial Policy Statement, 2005. Second Edition. Toronto: Queen's Printer for Ontario. 248 pp

sensitive than general fish habitat; 30-metres is adequate in protecting these specialized areas for fish. Additionally, a 30-metre setback from the edge of the specialized fish habitat will protect the wetland features. The 30-metre setback was applied from the edge of the wetland and its associated floodplain delineated in the field, or the shoreline where the wetland features did not extend inland.

Section 4.10 of the Municipality of Magnetawan's Official Plan considers adjacent lands as 120-metres from Provincially Significant Wetlands (PSW) or unclassified wetlands in excess of 0.8 ha. The wetland within Ahmic Lake is not a PSW but it is in excess of 0.8 ha and therefore was considered in the recommendations. A 30-metre setback is adequate in protecting the function and values associated with a lacustrine wetland and adjacent features to the immediate south. Dock and/or water access is permitted within planning documents and should occur within general fish habitat, not within the specialized fish habitat and shoreline area or its associated 30-metre setback.

Additionally, the species listed in Table 1, represent a coolwater community. FRI recommends a 20-metre setback from the shoreline fronting general fish habitat (**Figure 16**). This is consistent with the Natural Heritage Reference Manual's recommendation for coolwater systems.

Section 4.3 of the Official Plan regarding surface water quality states:

'Septic systems shall be located at least 30-metres from a watercourse or waterbody, ...'

to comply with the Official Plan, development of the septic system, including the tank and field bed, should occur 30-metres from the highwater mark of Ahmic Lake (**Figure 16**). The OP suggests an engineer or other qualified professional determine the highwater mark on the shoreline of Ahmic Lake; the approximated setback shown in **Figure 16** should be verified in the field as per the Official Plan.



Figure 16: Recommended setbacks from shoreline.

In summary, FRI recommends that approximately 160-metres of shoreline frontage be rezoned from EP to shoreline residential. The development of recreational amenities and water access should be restricted to the 160-metre RS frontage. In addition, FRI recommends a 30-metre development setback from the specialized fish habitat, and 20-metres from the general fish habitat shoreline areas. The septic system should be setback at least 30-metres from the shoreline or highwater mark. With the recommended setbacks implemented, an area of approximately 1.63 ha is available to select a development envelope.

Stratum II Deer Wintering Habitat

Background Information

The subject property is overlapped by Stratum II deer wintering area. These areas are identified by the Ministry of Natural Resources and Forestry and are reflected in municipal planning documents (Figure 16).

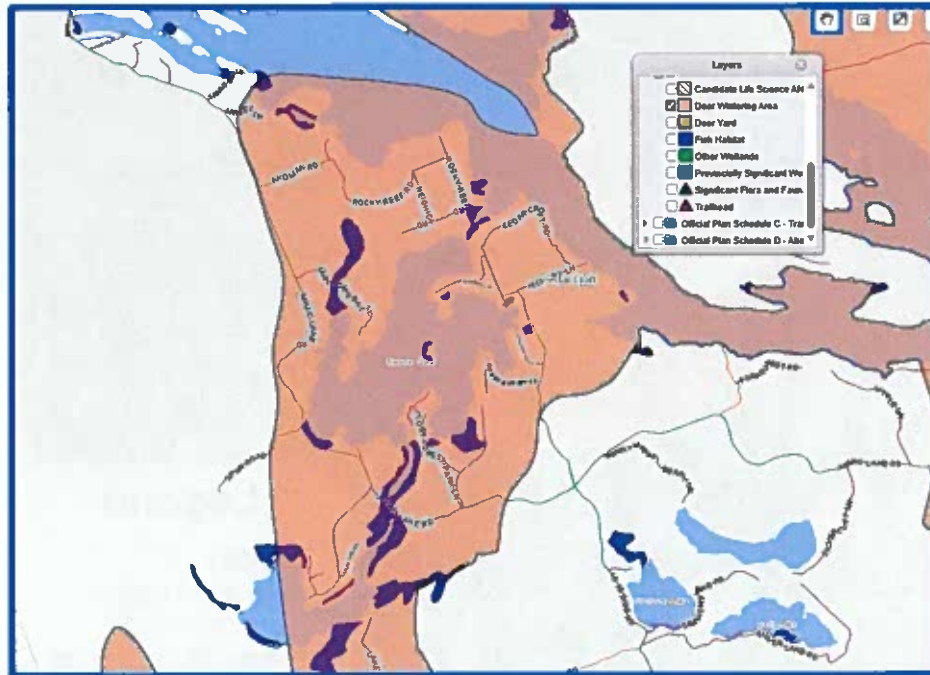


Figure 17: Overview of Schedule B the Municipality of Magnetawan’s official plan – deer wintering habitat.

The Significant Wildlife Habitat Criteria Schedules for Ecoregion 5E⁴ (SWHCS) and the Significant Wildlife Habitat Mitigation Support Tool⁵ (SWHMiST) provide details on the function and composition of winter concentration areas for white-tailed deer. Deer wintering or yarding areas are areas where deer move at the onset of cold temperatures and snow. The ‘yard’ is further classified into two distinct strata, referred to as stratum I and stratum II.

Stratum I represents the ‘core’ of the yard; areas where deer will concentrate during the winter when snow depths reach 30+ cm. Stratum I areas are critical for survival during the winter and are primarily composed of coniferous trees (pine, hemlock, cedar, spruce) with a canopy coverage of more than 60%.

Stratum II is typically a deciduous or mixed forest with abundant woody browses available for food. Deer move into stratum II areas in the fall and early winter, usually when snow depths reach 20 cm. Deer use the stratum II habitat to move to stratum I habitats during the winters with heavier snowfalls: stratum II functions as a staging and movement area.

⁴ Significant Wildlife Habitat Criteria Schedules for Ecoregion 5E, January 2015, Ontario Ministry of Natural Resources and Forestry. 46 pp.

⁵ Significant Wildlife Habitat Mitigation Support Tool, Version 2014. Ontario Ministry of Natural Resources and Forestry. 533 pp.

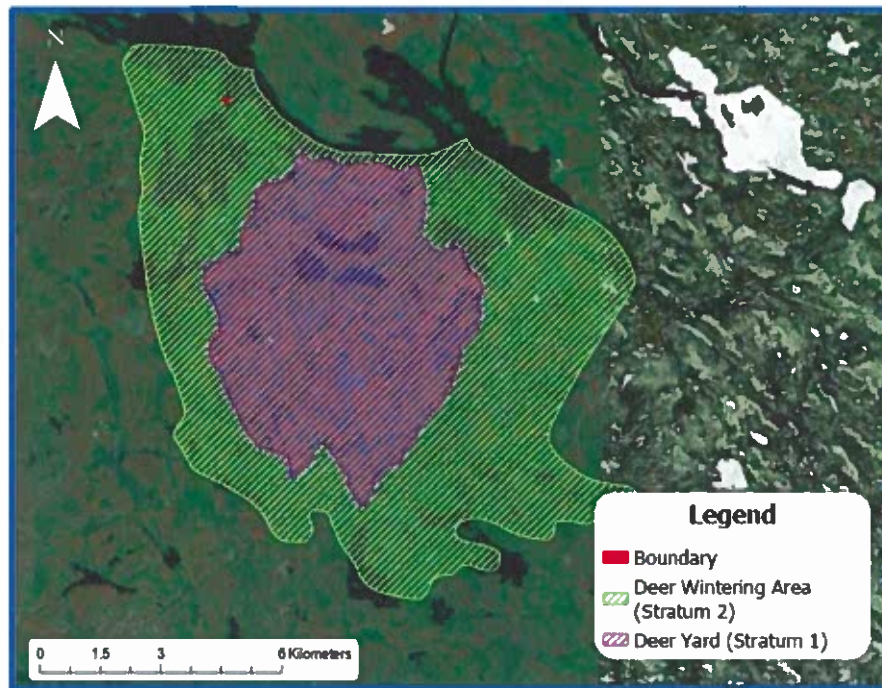


Figure 18: The subject property is entirely within stratum II deer wintering area of the Oranmore Deer Yard.

In Northern Ontario, Stratum II habitat staging areas are on lands surrounding core wintering areas. According to the SWHMiST, single-lot development is not expected to have significant or serious impacts on deer wintering habitat or its function.

Existing Conditions

To aid in determining potential impacts and the suitability of the subject property to offer stratum II deer wintering habitat, an assessment of the ecological land classification or ecosites on the subject property was undertaken. Ecosites help determine the vegetation community present on the property and by extension features such as conifer cover and snow interception for deer yarding.

Ecological Setting

The subject property is within the Ontario Shield Zone, Georgian Bay Ecozone (5E). This ecozone occupies more than half of Ontario and contains both boreal forest and non-boreal Great Lakes – St. Lawrence Forest regions. It experiences long cold winters and short warm

summers. There are a wide range of temperatures, precipitation, and diverse surficial geology and substrates, as well as complex drainage patterns.⁶

It is more specifically within the Huntsville Ecodistrict (5E-8). The climate in this ecoregion is cool temperate and humid; with mean annual temperatures ranging from 2.8 to 6.2°C and a growing season between 183 and 219 days. Mean precipitation ranges between 771 and 1134 annually.

The Huntsville Ecodistrict is situated on the southern edge of the Precambrian Shield and is comprised of gneissic and granitic bedrock. Exposed bedrock is common, as is bedrock covered by limited unconsolidated matter; reflecting the bedrock-controlled geology of the region. There are localized pockets of clay and silt scattered throughout the ecodistrict; wetlands are present in lower areas adjacent the upland bedrock knobs. The forest composition in this region is dominated by mixed forest with pure deciduous and coniferous stands.

Ecosites

There are three (3) ecosites on the subject property (**Figure 18**) and two (2) other ecosites within the 120-metre adjacent area. The adjacent ecosites will not be impacted by development and therefore will not be discussed in detail but may provide context for deer wintering habitat. Additionally, only the terrestrial ecosites will be discussed as they relate to deer wintering. The lake and marsh wetland do not provide stratum I or stratum II deer wintering habitat and therefore are not discussed in this section. Ecosites that were located within the 120-metre adjacent area were assessed from the subject property or using digital imagery to avoid trespassing on other private property.

The two (2) ecosites present on the subject property include:

- G066Tt – Very Shallow, Humid: Hemlock – Cedar Conifer
- G073Tt – Moist, Coarse: Sugar Maple Hardwood

⁶ Crins, William J., Paul A. Gray, Peter W. C. Uhlig, and Monique C. Wester. 2009. The Ecosystems of Ontario, Part 1: Ecozones and Ecoregions. Ontario Ministry of Natural Resources, Peterborough Ontario. Inventory, Monitoring and Assessment, SIV TER IMA TR-01, 71pp.

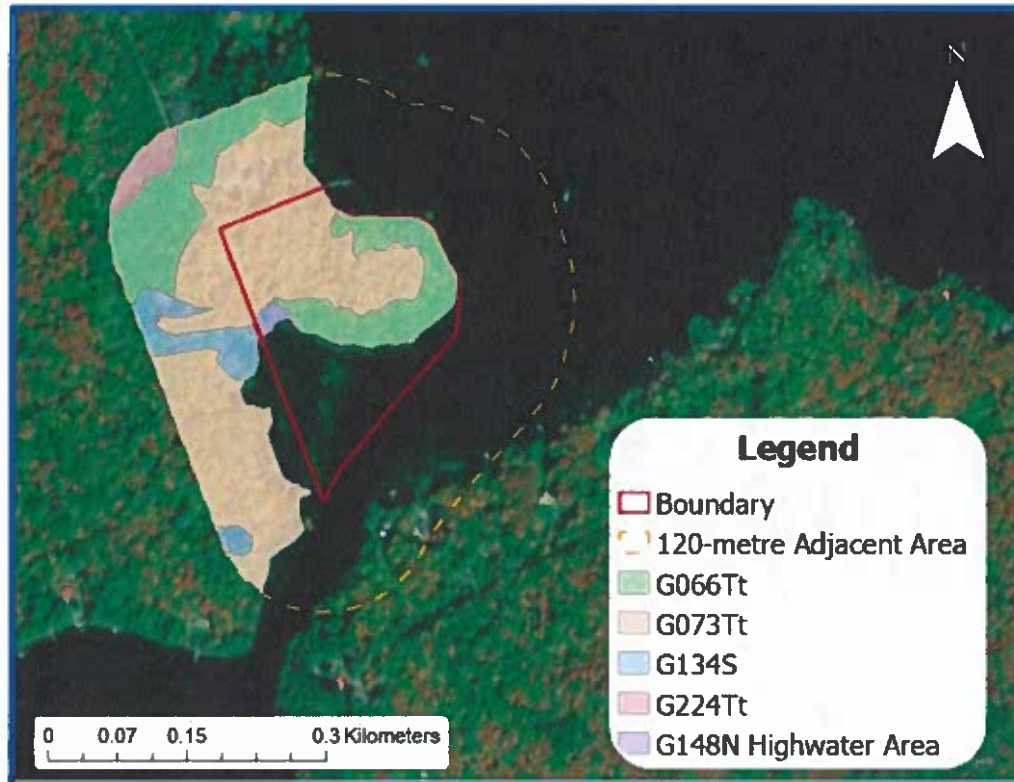


Figure 19: Overview of terrestrial ecosites overlapping the subject property and 120-metre adjacent area.

G066Tt – Very Shallow, Humid: Hemlock – Cedar Conifer

The conifer ecosite creates a thin band along the shoreline of the property (Figure 19 & 20). This ecosite has mostly deep mineral soils (>15cm) but also contains some shallow locations with white pine (*Pinus strobus*) present. However, these shallow areas are sparse with only a few white pine present and therefore the deeper soils are better representative of the area.

The G066Tt ecosite transitions from an Eastern white cedar (*Thuja occidentalis*) and Eastern hemlock (*Tsuga canadensis*) dominant along the shoreline to a balsam fir (*Abies balsamea*) dominant canopy inland. Other species periodically present in the canopy include yellow birch (*Betula alleghaniensis*), white birch (*Betula papyrifera*), white pine, and sugar maple (*Acer saccharum*). The understory is dominated by balsam fir. The shrub and herb layers were poor with deciduous leaf litter as ground cover. There are occasional patches of hobblebush (*Viburnum lantanoides*) in the shrub layer.

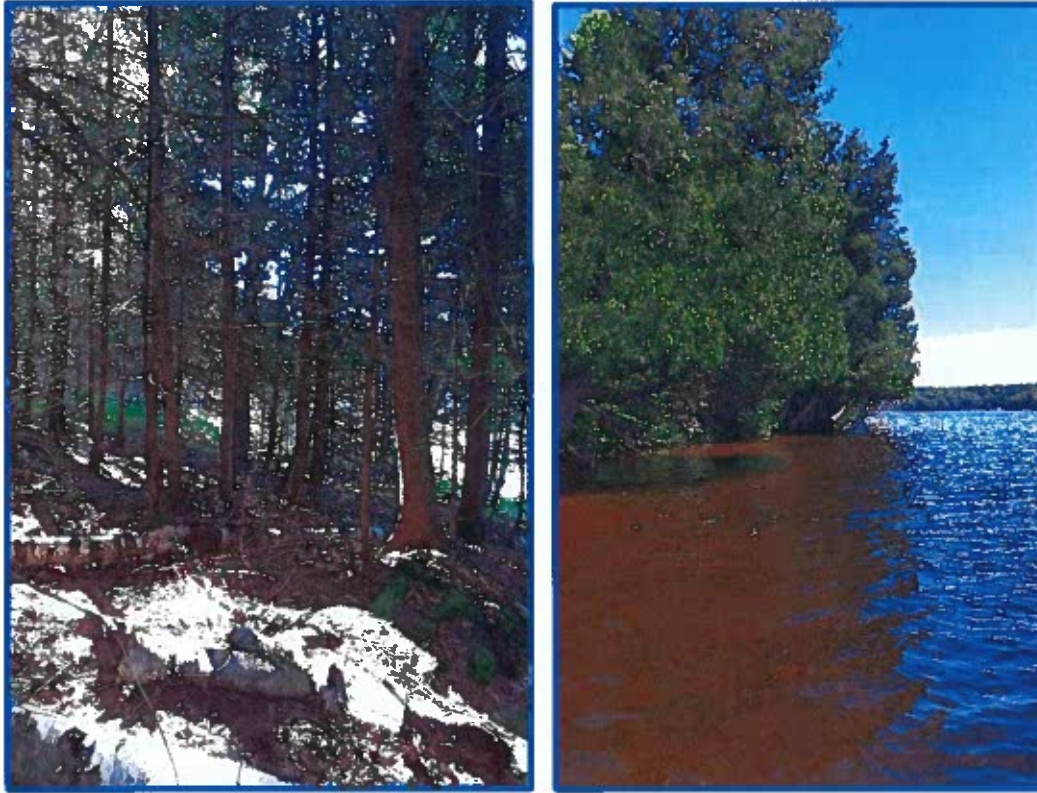


Figure 20 & Figure 21: Overview of conifer vegetation (left) and cedar dominant shoreline (right).

G072Tt – Moist, Coarse: Sugar Maple Hardwood

The hardwood ecosite is located upland of the conifer ecosite and shoreline and encompasses the remaining area of the subject property as well as some of the 120-metre adjacent lands (Figure 21 & 22). The soils are a coarse loam with variable stones at the surface.

The canopy of the hardwood ecosite is dominated by sugar maple, but also contain species such as American basswood (*Tilia americana*), yellow birch, white birch, and American Beech (*Fagus grandifolia*). Sugar maple is the dominant species in the understory. The shrub layer varies from moderate to poor while the herb layer is consistently poor. Species in the shrub and herb layer include sapling sugar maple, hobblebush, spinulose wood fern (*Dryopteris carthusiana*), trillium (spp.), Canada mayflower (*Mianthemum canadense*), mayapple (*Podophyllum peltatum*), wild sarsaparilla (*Aralia nudicaulis*), rose twisted stalk (*Streptopus lanceolatus*), and ground pine (*Lycopodium obscurum*). There are various species of mosses growing on the rocks exposed at the surface.



Figure 22 & Figure 23: Overview of the shrub and herb layer (left) and canopy closure (right).

Stratum II Deer Wintering Impact Assessment

As stated above, the SWHMiST guide states that single-lot development is not expected to have significant or serious impacts on deer wintering habitat and its function in Northern Ontario. The subject property contains very minimal evidence of deer presence. When deer are present, there is often evidence of hyper-browsing or compacted animal trails. FRi biologists found a single compacted trail and minimal evidence of browse.

As stated in the ecosite descriptions, the G073Tt sugar maple ecosite contains a moderate to poor shrub layer and poor herb layer. These vegetative layers are important for stratum II deer wintering habitat as they provide food sources for deer before snow depths accumulate. Deciduous tree species do not provide any snow interception as they lose their leaves in the winter.

The G066Tt ecosite contains some species that have the ability to intercept snow including Eastern hemlock, Eastern white cedar, and balsam fir. Snow interception is more important for stratum I habitat than stratum II habitat as this impacts the snow accumulation. Stratum II habitat is used prior to large accumulations of snow regardless of interception species. The shrub and herb layer in the conifer ecosite is also poor, with almost no shrubs observed to offer browse.

Section 4.6 of the OP provides context for general recommendations related to development on new lots outside of the most significant deer wintering habitat areas. The subject property is an existing lot; the following excerpts were included to provide context for general OP direction:

‘Within the significant deer habitat areas shown on Schedule B new lots should avoid areas of dense conifer cover or be of a sufficient size to provide a suitable development area including access and services, outside the most significant deer wintering habitat areas described above’

‘Where deer wintering habitat is restricted to a narrow fringe along the lakeshore there should be a minimum of 120-metres shoreline frontage as per Section 5.3.2. Where any development is proposed within significant deer wintering habitat Council will require the submission of an Environmental Impact Assessment Report including a wildlife habitat assessment prepared by a qualified biologist. The recommendations of that report will be implemented through site-specific zoning and site plan control to ensure that no negative impacts will occur.’

In the absence of suitable browse materials, poor connectivity to adjacent conifer or mixedwood stands, and the relatively small size of the property within the Oranmore deer yard, it is in FRI’s opinion that none of the terrestrial lands on the subject property offer significant features for deer wintering to support their long-term persistence and should not be afforded EP (environmental protection) zoning. FRI recommends that the Environmental Protection zoning overlapping the subject property be re-zoned to Shoreline Residential.

Summary of Recommendations

FRI assumes that the proponent will respect all planning processes outlined in the Official Plan and Zoning By-law regarding size requirements and yard setbacks. The following recommendations are to mitigate impacts specific to fish habitat and deer wintering for residential development structures on Rocky Reef Road:

- A 30-metre development setback from specialized fish habitat and EP areas and a 20-metre development setback from general fish habitat.
 - The development of a dock, boathouse, water access, etc. should follow the Department of Fisheries and Oceans Canada’s (DFO) published Code of Practice:
 - <https://www.dfo-mpo.gc.ca/pnw-ppe/codes/interim-provisoire/docks-moorings-boathouses-quais-amarrages-hangars-bateaux-eng.html#3.0>
 - If the development of a dock or other shoreline development cannot follow the codes of practice outlined in the link above, a Request for Review should be submitted to DFO:
 - <https://www.dfo-mpo.gc.ca/pnw-ppe/reviews-revues/request-review-demande-d-examen-004-eng.html>
- Timing of tree clearing and vegetation removal for the development envelopes restricted to October 1st through March 31st of any given year to protect breeding birds, bats, and other wildlife values.

- Delineate development areas to minimize disturbance to adjacent undeveloped areas on the subject property.
- FRi recommends that the Environment Protection Zoning be re-established by the Municipality to match the sensitive fish areas depicted in **Figure 15** and attached below. Terrestrial environmentally sensitive habitats are absent from the property and therefore do not require EP zoning status. Specialized habitat for fish is present; these sections of shoreline extending into the water could be zoned EP or be adequately protected by specialized fish habitat mapping in Schedule B of the Official Plan. This is up to the municipality's discretion.

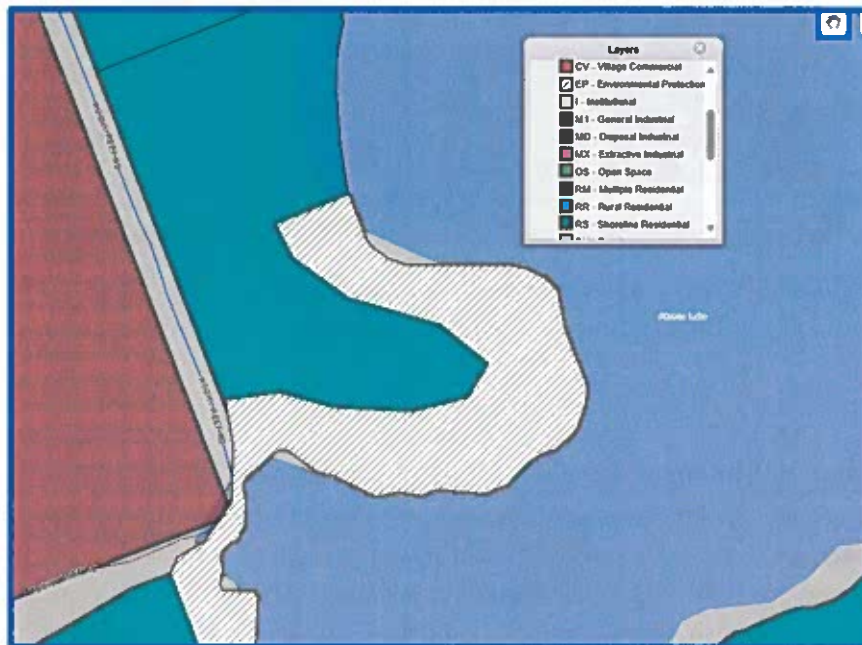


Figure 24: EP-Zoning mapped on Schedule A of the Municipality of Magnetawan's Zoning By-law.



Figure 15 (referenced from above): Recommended refined zoning and/or updates to Schedule B of the Municipality of Magnetawan’s fish habitat mapping.

Conclusion

The field investigation and report support the rezoning of all identified terrestrial upland areas on the subject property from EP (Environmental Protection) to RS (Shoreline Residential) (**Figure 15**). Deer wintering habitat was deemed absent from the subject property supporting the rezoning. The specialized fish habitat will be adequately protected by a 30-metre development setback and the general fish habitat and shoreline features will be protected by a 20-metre development setback.

A building envelope would be appropriate outside of the recommended fish habitat and shoreline setbacks. The placement of the septic system outside of the 30-metre setback from the highwater mark should also be appropriately considered.

The location of a dock and shoreline access/activity area is recommended to occur within the 160-metres of shoreline outside of the specialized fish habitat (**Figure 14**).

In conclusion, the proposed rezoning and recommended development setbacks will protect the identified fish habitat and wetland while providing appropriate zoning for areas of the property to facilitate residential development.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Katie Schankula". The script is cursive and fluid.

Katie Schankula

Field Biologist

MUNICIPALITY OF MAGNETAWAN
NOTICE OF COMPLETE APPLICATION and PUBLIC MEETING FOR A ZONING BY-LAW AMENDMENT

TAKE NOTICE that the Municipality of Magnetawan has received a complete application to amend the Municipality's Zoning By-law under Section 34 of the *Planning Act* of the *Planning Act*, R.S.O., 1990. The Corporation of the Municipality of Magnetawan will hold a Public Meeting on:

October 16th 2024

At 1:00 pm. at the

Municipality of Magnetawan Community Centre, 4304 Hwy #520, Magnetawan, Ontario

THE PURPOSE OF THE PUBLIC MEETING is to consider a Zoning By-law Amendment application to amend Zoning By-law No. 2001-26 of the Municipality of Magnetawan, pursuant to Section 34 of the *Planning Act*, R.S.O. 1990, Chapter P. 13. A key map showing the location of the property affected by the Zoning By-law Amendment is attached to this notice.

DESCRIPTION OF THE LANDS The application for Zoning By-law Amendment applies to the subject property located at Croft, Concession 5, PT Lot 15 and Croft Plan 181 Lot 15 Municipality of Magnetawan.

THE PURPOSE AND EFFECT of the Zoning By-law Amendment application is to rezone a portion of the subject lands from the Environmental Protection (EP) Zone to Shoreline Residential (SR) Zone to construct a dock, dwelling, and accessory buildings. The rezoning application was supported by an Environmental Impact Study prepared by FRi Corp. in order to refine the limits of the EP Zone boundary.

INFORMATION AVAILABLE

Information relating to the proposed Zoning By-law Amendment application is available for public review on the municipal website – www.magnetawan.com – or by request during business hours, Monday to Friday from 8:00 am to 4:00 pm, at the Municipality of Magnetawan Municipal Office (4304 Hwy #520 Magnetawan, Ontario, POA 1P0) or by emailing: planning@magnetawan.com

NOTICE OF DECISION

If you wish to be notified of the decision of Municipality of Magnetawan on the proposed Zoning By-law Amendment you must make a written request to Erica Kellogg, Deputy Clerk – Planning and Development at the Municipality of Magnetawan.

ORAL AND WRITTEN SUBMISSION – APPEAL

If a person or public body would otherwise have an ability to appeal the decision of the Council of the Municipality of Magnetawan to the Ontario Land Tribunal but the person or public body does not make oral submissions at a public meeting or make written submissions to the Municipality of Magnetawan before the by-law is passed, the person or public body is not entitled to appeal the decision.

If a person or public body does not make oral submissions at a public meeting or make written submissions to the Municipality of Magnetawan before the by-law is passed, the person or public body may not be added as a party to the hearing of an appeal before the Ontario Land Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

Individuals who make written submissions should be aware that their submission and any personal information in their correspondence will become part of the public record and made available to the Applicant, Committee and Council.

PLEASE SUBMIT ANY WRITTEN COMMENTS TO ERICA KELLOGG

Quoting File No: MOORE ZONING BY-LAW AMENDMENT

Erica Kellogg, Deputy Clerk – Planning and Development
Municipality of Magnetawan

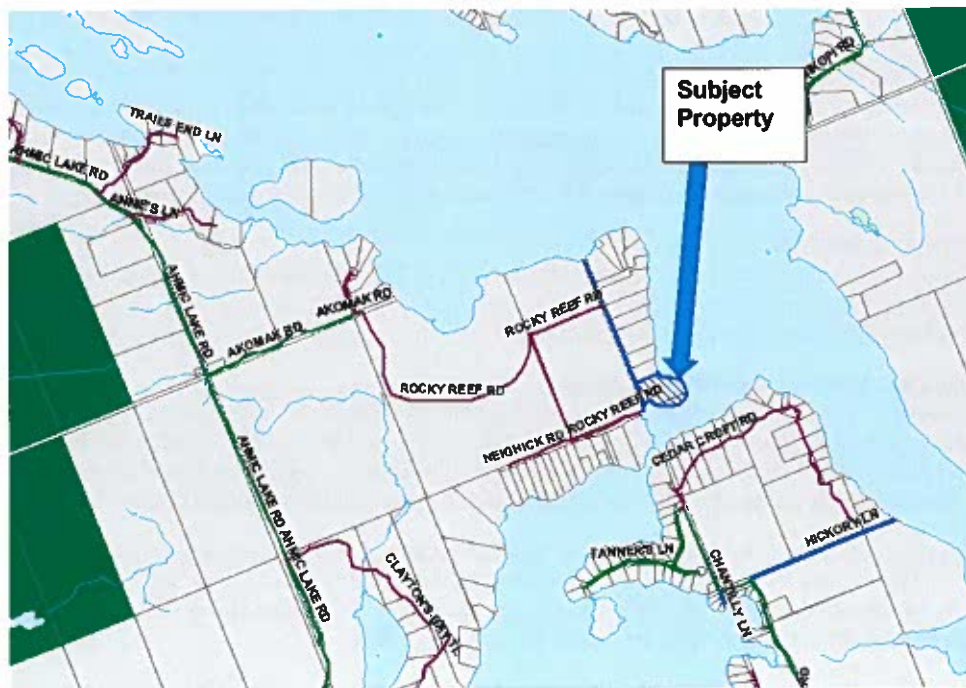
P.O. Box 70, Magnetawan, Ontario, POA 1P0

705-387-3947 ext. 1011, planning@magnetawan.com

DATED at the Municipality of Magnetawan this 25th day of September, 2024

(please see reverse)

**KEY MAP OF SUBJECT PROPERTY:
(not to scale)**



THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2024 -

Being a By-law to amend By-law No. 2001-26, as amended, the Zoning By-law for the Corporation of the Municipality of Magnetawan with respect to lands located at Plan 181 and 42R-11082 on Rocky Reef Road, Municipality of Magnetawan, District of Parry Sound.

WHEREAS the Council of the Corporation of the Municipality of Magnetawan is empowered to pass By-laws to regulate the use of land pursuant to Section 34 of the *Planning Act*, R.S.O. 1990;

AND WHEREAS the owner of the subject lands has filed an application with the Municipality of Magnetawan to amend By-law 2001-26, as amended;

AND WHEREAS the Council of the Corporation of the Municipality of Magnetawan deems it advisable to amend By-law No. 2001-26, as amended, to rezone a portion of the subject property to refine the Environmental Protection (EP) Zone mapping;

NOW THEREFORE BE IT RESOLVED the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

1. Schedule 'A-1', to Zoning By-law No. 2001-26 as amended, is further amended by zoning a portion of the lands legally described as Plan 181 and 42R-11082 on Rocky Reef Road, Municipality of Magnetawan, District of Parry Sound, from the Environmental Protection (EP) Zone to the Shoreline Residential (RS) Zone, as shown on Schedule 'A' attached forming part of this By-law.
2. Section 4.2 of By-law 2001-26 is hereby amended by adding the following new Section after 4.2.4.27:
"4.2.4.28 Shoreline Residential Exception (RS-39) Zone (Plan 181 and 42R-11082 on Rocky Reef Road, Municipality of Magnetawan, District of Parry Sound),
Notwithstanding the provisions of Section 4.2, and on lands within the RS-x Zone, the following provisions shall apply:
 - a) The minimum front yard setback from the water's edge for all buildings and structures shall be 20 metres;
 - b) The minimum front yard setback from water's edge for a septic system shall be 30 metres;
 - c) A vegetation preservation area shall be required for the lands located within 20 metres of the water's edge and a 3 metre wide pathway for access to the water's edge shall be permitted along with a 80 square metre shoreline activity area; and,
 - d) Shoreline structures, including a dock, are permitted in accordance with the other provisions of the By-law.

This By-law shall take effect on the date of its passage, subject to the provisions of Section 34 (30) and (31) of the *Planning Act* (Ontario).

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and Seal of the Corporation affixed hereto this 16th day of October 2024.

Sam Dunnett, Mayor

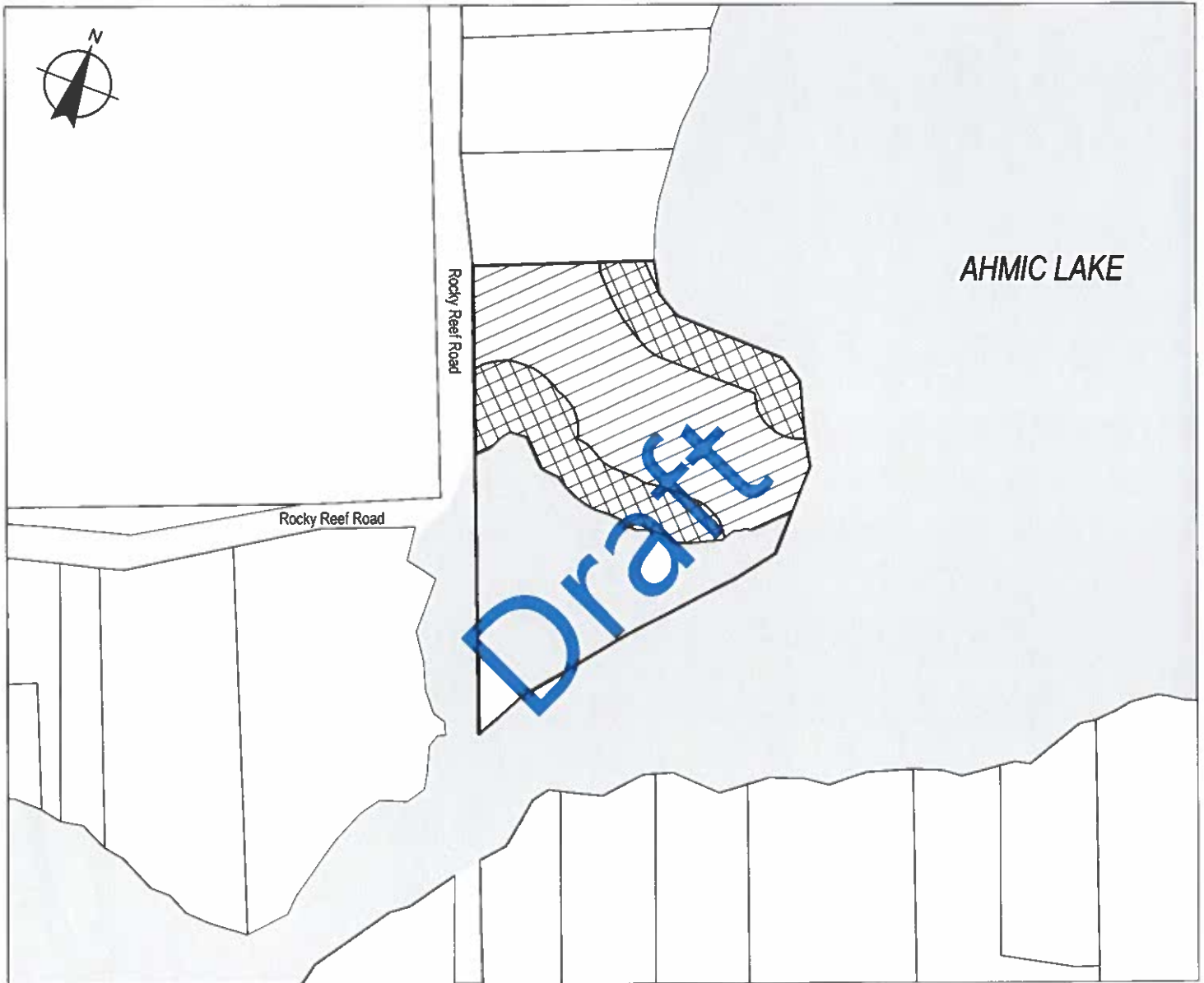
Kerstin Vroom, CAO/Clerk

SCHEDULE 'A'

Part LOT 9 and CON 5 PT LOT 15 RP

Plan 181 and 42R-11082

Township of Croft, Municipality of Magnetawan



Lands to be Zoned Shoreline Residential
Exception x (RS-x) Zone



Lands to be Zoned Environmental
Protection (EP) Zone

This is Schedule 'A' to Zoning By-law 2024-
Passed this ____ day of _____, 2024

Mayor _____

Clerk _____



RESOLUTION NO. 2024 -

OCTOBER 16, 2024

Moved by: _____

Seconded by: _____

WHEREAS the Municipality of Magnetawan has received a request to support an application for consent for a lot addition located at which is a water access lot located in the Municipality of Magnetawan (Gowdy/Kelly 4944 030 0010020100). The property is legally described as Con 1 Pt Lot 2 PCL 1710 S/S Township of Croft hereinafter referred to as "the Lands";

WHEREAS the Municipal planning consultant has provided a report in support of the application with conditions;

NOW THEREFORE BE IT RESOLVED THAT the Committee of Adjustment for the Municipality of Magnetawan supports the consent application for the Lands subject to the following conditions:

- That the foregoing conditions be fulfilled within two years of the notice of decision of the Planning Board;
- Draft Reference Plan to be approved by the Municipality prior to registration;
- Two (2) true certified paper copies of the registered plan and an electronic version for the proposed severed lot and benefiting lands prepared by an Ontario Land Surveyor with a certification that it is a true copy be provided to the Municipality for review and approval which conforms substantially with the application as submitted;
- Draft copy of the deeds (with all schedules) to be approved by the Municipality prior to registration;
- A copy of the original executed transfer (deed) with all schedules be provided to the Municipality;
- Confirmation from the North Bay Mattawa Conservation Authority (NBMCA) that the proposed Severed and Retained Lots can be adequately serviced by individual on-site septic systems;
- Payment of all taxes, municipal legal fees, planning fees and fees as per the current Fees and Charges By-law, Park Land Dedication By-law and all other fees associated with the processing of this application;
- That the Applicant enter into a Limited Service Agreement for the severed and retained lands with the Municipality to be registered on title;
- Applicant's Solicitor shall provide an undertaking to make an application within 1 week for consolidation following the registration of the deed for the resulting enlarged parcel, and to provide the Municipality of Magnetawan documentation which demonstrates that the consolidation has taken place.

Carried ___ Defeated ___ Deferred ___

Member of Council	Yea	Nay	Absent
Bishop, Bill			
Hetherington, John			
Hind, Jon			
Kneller, Brad			
Mayor: Dunnett, Sam			

Sam Dunnett, Mayor

Planning Report

To: Mayor and Members of Council, Municipality of Magnetawan

From: Kent Randall and Chris Conti (EcoVue Consulting), Township Planning Consultants

Subject: Proposed Consent, Lot 1, Concession 1 and Part Lot 2, Concession 1 Former Township of Croft, Municipality of Magnetawan

File: EcoVue Project No: 24-2125-04

Date: September 25, 2024

1.0 Recommendation

We recommend that Council receive the report dated September 25, 2024 from EcoVue Consulting Services (Kelly) and that Council approve the application and that the provisional consent be given subject to the following conditions:

1. The Applicant shall provide a draft reference plan of survey to the Municipality of Magnetawan for review prior to registration.
2. The Applicant shall provide a draft copy of the deeds (with all schedules) to be approved by the Municipality prior to registration.
3. A parkland dedication fee shall be paid in accordance with Section 51.1 of the Planning Act acceptable to the Municipality of Magnetawan in cash or certified cheque.
4. All taxes, municipal, legal, and planning fees associated with the processing of this application including fees under By-law 2011-11, 2011-16 and current Municipal Fees & Charges By-law shall be paid.

Furthermore we recommend that the Applicants be advised that if new construction is proposed on either the combined severed and benefitting parcel or the retained parcel, that the following requirements shall apply:

1. A site plan shall be submitted which demonstrates to the satisfaction of the Municipality that the parcel can accommodate any buildings and associated facilities that may be proposed including wells and septic systems in such a way that maintains appropriate setbacks, buffers, elevation openings and other requirements as set out in the Municipality of Magnetawan Official Plan and the Municipality of Magnetawan Zoning By-law.
2. The Applicants shall provide information satisfactory to the Municipality demonstrating that the sewage system, if proposed, shall meet the appropriate setback and elevation requirements in the Official Plan and Zoning By-law and that, as required in Section 4.2 of the Official Plan, a 20 metre wide buffer of natural vegetation will be maintained along the shoreline of Ahmic Lake.
3. The Applicants shall provide sufficient information to satisfy the Municipality that there will be no significant negative impacts on the Deer Wintering area.

2.0 The Application

This report deals with an application for consent that went through the pre-consultation process with the Municipality last month.

Tom Kelly, on behalf of the Kelly Family Cottage Trust, and Helen Bernice Gowdy (Applicants) have applied for a consent to sever a parcel from lands two parcels of land known as Con 1 Pt Lot 1 and Con 1 Pt lot 2 former Township of Croft, Municipality of Magnetawan (subject property), which is intended to be a lot addition to the Kelly property. The property is on a peninsula in the southwest portion of Ahmic Lake and is accessible only by water.

According to the application, the subject lands have an area of approximately 49.2 hectares and water frontage of approximately 3050 metres. The proposed severed parcel which is located in the northeastern part of the subject lands, has an area of approximately 8.6 hectares and approximately 1000 metres of frontage on Ahmic Lake. The retained parcel has an area of approximately 40.6 hectares and shoreline frontage of approximately 2050 metres.

The Kelly property is the benefitting parcel to which the severed parcel will be added. It consists of a smaller site located to the west of the proposed severed parcel. We have calculated the size and shoreline frontage of the Kelly property as approximately 2660 square metres in area with approximately 217.5 metres of shoreline frontage. The combined parcel is expected to have an area of approximately 8.86 hectares with approximately 1217.5 metres of shoreline frontage.

Both the retained parcel and benefitting parcel have cottages located on them and according to the application have been used for cottaging purposes for over 100 years. They are both heavily forested and the general intent is to leave them in their existing condition. There is no intent to construct additional buildings on the retained or severed parcels. The intent is for the parcels to continue as only accessible by water.

The effect of the application will be mainly to enlarge the area of the benefitting parcel.

1.0 Planning Analysis

2.1 The Planning Act

The authority for municipalities to grant severances emanates from Section 53 (1) of the Act which states:

(1) An owner, chargee or purchaser of land, or such owner's, chargee's or purchaser's agent duly authorized in writing, may apply for a consent as defined in subsection 50 (1) and the council or the Minister, as the case may be, may, subject to this section, give a

consent if satisfied that a plan of subdivision of the land is not necessary for the proper and orderly development of the municipality. 2021, c. 25, Sched. 24, s. 4 (1).

Severances are required to have regard for matters in Section 51 (24) of the Act through reference in Section 53 (12). Section 51 (24) states the following:

(24) In considering a draft plan of subdivision, regard shall be had, among other matters, to the health, safety, convenience, accessibility for persons with disabilities and welfare of the present and future inhabitants of the municipality and to,

(a) the effect of development of the proposed subdivision on matters of provincial interest as referred to in section 2;

(b) whether the proposed subdivision is premature or in the public interest;

(c) whether the plan conforms to the official plan and adjacent plans of subdivision, if any;

(d) the suitability of the land for the purposes for which it is to be subdivided;

(d.1) if any affordable housing units are being proposed, the suitability of the proposed units for affordable housing;

(e) the number, width, location and proposed grades and elevations of highways, and the adequacy of them, and the highways linking the highways in the proposed subdivision with the established highway system in the vicinity and the adequacy of them;

(f) the dimensions and shapes of the proposed lots;

- (g) the restrictions or proposed restrictions, if any, on the land proposed to be subdivided or the buildings and structures proposed to be erected on it and the restrictions, if any, on adjoining land;*
- (h) conservation of natural resources and flood control;*
- (i) the adequacy of utilities and municipal services;*
- (j) the adequacy of school sites;*
- (k) the area of land, if any, within the proposed subdivision that, exclusive of highways, is to be conveyed or dedicated for public purposes;*
- (l) the extent to which the plan's design optimizes the available supply, means of supplying, efficient use and conservation of energy; and*
- (m) the interrelationship between the design of the proposed plan of subdivision and site plan control matters relating to any development on the land, if the land is also located within a site plan control area designated under subsection 41 (2) of this Act or subsection 114 (2) of the City of Toronto Act, 2006. 1994, c. 23, s. 30; 2001, c. 32, s. 31 (2); 2006, c. 23, s. 22 (3, 4); 2016, c. 25, Sched. 4, s. 8 (2).*

The above requirements as they apply to the proposal, including conformity with the applicable Official Plan and Zoning By-law as required in sections 51 (24) (c) and (g) above, are addressed in the remainder of this report where appropriate.

2.2 Provincial Policy Statement (2020)

Through Subsection 3 (5) of the Act, the proposed consent must be consistent with policy statements issued under Subsection 3 (1). The Provincial Policy Statement (PPS) is the relevant policy statement which applies to the proposal.

2.2.1 Managing and Directing Land Use to Achieve Resilient and Efficient Development and Land Use Patterns

Section 1.1.1 states in part that healthy, livable and safe communities are sustained by promoting efficient development and land use patterns, accommodating an appropriate range and mix of land uses, including recreation, parks and open space, and avoiding development and land use patterns which may cause environmental or public health and safety concerns. The proposed consent will not create additional lots, but will increase the size of the benefitting parcel to bring it into conformity with the requirements in the Magnetawan Official Plan and Zoning By-law for shoreline lots.

Section 1.1.1 (c) indicates that development and land use patterns should be avoided which cause environmental concerns. Since the proposal is not creating an additional lot and is proposing no new buildings, there should be no impact on Ahmic Lake and other natural heritage features.

2.2.2 Rural Lands and Areas in Municipalities

The provisions in Section 1.1.4 (Rural Areas in Municipalities) and Section 1.1.5 (Rural Lands in Municipalities) of the PPS are relevant as they relate to the proposed consent.

Section 1.1.4.1 refers to building on local character, conserving biodiversity, and considering the ecological benefits provided by nature. The proposed consent will increase the size of the benefitting parcel to a size that is more appropriate for a shoreline lot and will maintain a large retained parcel that will also be appropriate. It is not expected that the proposed consent will affect biodiversity or result in negative ecological affects.

Section 1.1.5.2 sets out the permitted uses for rural lands in municipalities which include resource-based recreational uses. The proposed continuation of the use of the severed and retained parcels as cottage properties is consistent with the permitted resource-based recreational use.

2.2.3 Natural Heritage

Section 2.1 of the PPS provides policies regarding Natural Heritage, and it applies to the proposed consent because of the property is in proximity to Ahmic Lake and it is identified on Schedule B of the Municipality of Magnetawan Official Plan (MMOP) as Deer Wintering Area.

Section 2.1.1 of the PPS states that natural features and areas are to be protected for the long term. Furthermore, Section 2.1.2 of the PPS states the following:

2.1.2 The diversity and connectivity of natural features in an area, and the long-term ecological function and biodiversity of natural heritage systems, should be maintained, restored or, where possible, improved, recognizing linkages between and among natural heritage features and areas, surface water features and ground water features.

In addition, Section 2.1.5 (d) states that development and site alteration are not permitted in significant wildlife habitat unless it is demonstrated that there will be no negative impact on the natural feature or their ecological functions.

From review of Section 4.6 of the MMOP, Deer Wintering Areas may be considered as Significant Wildlife Habitat and through Section 2.1.5.(d) of the PPS and the relevant sections of the MMOP, development may not be permitted unless it is demonstrated that there will be no negative impact on the Deer Wintering Area. The consent is technically considered to be development. However, the proposed consent will not create an additional lot and at present there is no intent to change the use of the properties or construct any new buildings. Therefore, it should not be necessary in conjunction with the current application, to require a study to demonstrate that there will be no negative impact on the Deer Wintering Area. In the future, if additional consents are proposed or if new construction is proposed on the subject parcels, then it would be an appropriate time to require a study regarding potential impacts on the deer wintering area.

Section 2.2.1 provides policies to “protect, improve and restore the quality and quantity of water...” which includes in Section 2.2.1 (h) “ensuring the consideration of lake capacity where applicable....” Water quality and the capacity of Ahmic Lake must be taken into account. However, since the proposed consent is only for a lot addition and it does not create an additional lot, there should be no concern from the current application about impacts on the water quality or capacity of Ahmic Lake.

Section 3.1 of the PPS includes policies for natural hazards. Section 3.1.1 generally directs development away from hazardous lands adjacent to streams, rivers and small inland lake systems that are impacted by flooding hazards. The proposed consent is not expected to be affected by these policies since no construction is being proposed as a result of the application.

2.3 Official Plan

As noted in Section 51 (24) (c) of the Act, the proposed consent must conform to the requirements of the applicable Official Plan which in this case is the MMOP.

Section 4.2.2 of the MMOP sets out requirements to avoid flood hazards when locating development adjacent to lakes and watercourses. However, since the proposed consent is only for a lot addition, it is not directly affected by these policies. These policies would be applicable if additional severances are proposed or construction is proposed on the parcels.

Section 4.3 includes requirements to protect surface water quality which include requirements for setback of septic systems from the lake and for maintaining natural vegetation along the waterfront. Again the application will not create an additional lot and is not proposing any construction or alteration to the properties. Therefore, the application should not be affected by these policies.

Section 4.15 requires confirmation that there is adequate water supply and a septic disposal system available to service proposed development and that development will not have an adverse impact on neighbouring wells and surface and groundwater quality. There is no need to provide confirmation of adequate water and septic servicing capability for the proposal and that it will not affect wells

and surface and groundwater quality, because it will not create an additional lot and no construction is proposed. Therefore the proposal should conform to the above requirements.

Section 5.3.6 of the MMOP restricts development in floodplains including in the floodplain area of Lake Cecebe and Ahmic Lake as stated in Section 4.2. It is expected that portions of the parcels in closest proximity to Ahmic Lake will be in the floodplain. However, since the proposal is only for a lot addition and no construction is proposed the application should conform to this policy.

The subject property is designated as Shoreline. Section 5.4 of the MMOP provides policies for the Shoreline designation. The permitted uses include detached dwellings which is the current use of the benefitting parcel and the subject and retained parcels. The existing and proposed use of the combined severed parcel and benefitting parcel, and the retained parcel is for detached dwellings.

Section 5.4.2 sets out development standards for Shoreline properties. It states in part:

Unless otherwise specified, new lots should be no smaller than 1.0 ha (2.5 acres) in area with 90 metres (300 feet) of water frontage.

The benefitting parcel is currently undersized in terms of area, but it meets the above requirement for water frontage. The proposed addition of the severed parcel with the benefitting parcel will create a combined parcel that conforms to the above requirement in terms of both lot area and frontage. The retained parcel will continue to conform to these requirements.

Section 5.4.2 also states the following:

It is a policy of this Plan to permit one additional cottage and accessory buildings where the parcel may otherwise be eligible for a severance and the additional buildings are located in conformity with the provisions of the Plan as if the lots were separated. Site specific zoning may be used to enable the additional dwelling and prevent the further division of the lands.

Through the above provision, an additional cottage can be permitted on the combined parcel, whereas it would likely not be permitted on the benefitting parcel without the lot addition. However, the current application is not proposing any new construction. If construction is proposed restrictions about maintaining setbacks from Ahmic Lake for buildings, septic systems and other facilities and the need to ensure that there is no negative impact on the deer wintering area should be applied.

According to this provision an additional cottage and accessory buildings are permitted on lots that would be eligible for severance and where the buildings could be located in accordance with the provisions of the MMOP. Presumably, parcels that are eligible for severance are large enough to accommodate a second cottage and associated septic system without causing significant impacts or with impacts that can be mitigated through standard measures.

Section 5.4.5 requires that no development should be permitted which would result in a lake being over capacity. It further states that the assimilative capacity of lakes according to their biological carrying capacity is provided in Appendix 1.

Ahmic Lake is identified in Appendix 1 as being “developable with a cautionary approach”. Based upon this classification we understand that there is still capacity available for some development on the shoreline of Ahmic Lake. We expect that the permission through Section 5.4.2 for the development of second cottages on lots that are suitable for severance has anticipated potential impact on the lake capacity and considers it to be acceptable.

Policies which apply specifically to severances are included in Section 7 of the MMOP. In Section 7.1 the MMOP states:

Applications for land division through the consent process shall only be considered if the proposal is minor in nature, does not result in unnecessary expansion of the present level of municipal services, is in compliance with the Objectives and General Development

policies of this Plan and the applicable Land Use policies for the designation in which the land is located.

The proposed consent is intended for a lot addition and will not create an additional lot from the subject property. In our opinion, the proposed consent is minor in nature and conforms to the applicable provisions of the MMOP.

Criteria for severances are set out in Section 7.1.1. They include that the proposal must not require a plan of subdivision and that the lot size and setback requirements will satisfy the specific requirements of the MMOP and the zoning by-law. No additional lots will be created through the severance and its effect will be to increase the size of the benefitting parcel so that it conforms to the size requirements for lots within the Shoreline designation.

The proposed consent does not require a plan of subdivision. The parcels resulting from the consent will meet lot size requirements.

In Section 7.1.1 (f) the OP states:

(f) the lot size, soil and drainage conditions must allow for an adequate building site and to allow for the provision of an adequate means of sewage disposal and water supply, which meets the requirements of the Building Code, the lot must have safe access and a building site that is outside of any flood plain or other hazard land;

The combined parcel and the retained parcel are already developed with buildings. No new buildings are proposed with the current application. Therefore, the above provision does not apply to the current proposal.

The provisions regarding road access are not applicable. However, Section 7.1.1 (g) states the following:

(g) Notwithstanding subsection c), lots created for seasonal or recreational purposes may be permitted where the access to the lot is by a navigable waterbody provided that Council is satisfied that there are sufficient facilities for mainland parking and docking;...

The above provision provides relief from the requirement for road access to the proposed lots. The proposed access to the properties is intended to remain the same as the current means of access, that is by boat from the Municipal Docks on Ahmic Lake.

Based upon the above factors, the application conforms to the applicable parts of Section 7.1.1 of the OP.

The remainder of the policies in the OP do not directly apply to the proposed consent.

In view of the above, the proposed consent will conform to the applicable policies of the Official Plan.

2.4 Municipality of Magnetawan Zoning By-law

The subject property is zoned Shoreline Residential (RS) in the Municipality of Magnetawan Zoning By-law 2001-26 (MMZB).

Section 3.5 of the MMZB provides a requirement for the dimension and shape of lots and states:

No lot shall have a lot depth exceeding 5 times the lot width.

The proposed combined severed and benefiting parcel and the retained parcel will be irregularly shaped. However, the shape and dimension of the lots will comply with the above requirement.

Section 3.6 of the MMZB provides requirements for the development of additional dwelling units on lots. According to this section additional dwelling units are permitted on lots in the Shoreline Residential zone. No new construction is currently being proposed. If additional dwelling units are proposed on the proposed combined parcel or the retained parcel they must comply with the

requirements in this section, including demonstrating that the additional unit can be serviced appropriately with a sewage disposal system.

Section 3.8 (c) includes a requirement for frontage on a navigable waterway which states:

(c) Navigable Waterway

Notwithstanding the provisions of 3.9 (a) and (b) where a lot is only accessible by a navigable waterway, such lot may be used for a Seasonal Residential Dwelling and accessory uses only.

Both the combined and retained parcels will be only accessible by water and are intended only for seasonal residential use.

Section 3.14 sets out requirements for minimum elevation of openings to buildings. Section 3.26 of the MMZB requires 20 metre minimum setbacks for most buildings and structures from the high water mark of watercourses. Also, Section 3.36 provides setback and elevation requirements for septic systems.

Currently no new construction is proposed on the subject property. In the future, if new construction is proposed on the combined or retained parcels the above requirements will apply.

Section 4.2 of the MMZB includes provisions for the Shoreline Residential zoning category. In Section 4.2.1 the MMZB identifies the permitted uses in the RS zone which include “detached dwelling”.

Section 4.2.2 provides the property standards for the RS zone which include the following:

- i) *Minimum Lot Area – 1.0 ha*
- ii) *Minimum Lot Frontage – 90 m*
- iii) *Minimum Front Yard – 15 m*
- iv) *Minimum Interior Side Yard – 3.5 m*

- v) *Minimum Exterior Side Yard – 7.5 m*
- vi) *Minimum Rear Yard – 10.0 m*
- vii) *Maximum Lot Coverage – 15%*
- viii) *Maximum Building Height – 10.7 m*
- ix) *Minimum Ground Floor Area – 65.0 mx) Minimum Natural Vegetation Area or
Landscaped Open Space – 70% of front yard.*

The proposed combined severed and benefitting parcel and the retained parcel will comply with the above-noted size and frontage requirements. Any new construction that may be proposed on the parcels should comply with the other requirements noted above.

Section 4.2.3 includes requirements for permitting additional dwelling units in the Shoreline Residential zone. It states that on lots that have at least 180 metres frontage on Ahmic Lake an additional detached dwelling unit is permitted in the rear yard. Based upon this policy, an additional dwelling unit would be permitted on both the combined and the retained parcels.

In view of the above considerations, the proposed consent will comply with the applicable standards of the MMZB.

3.0 Summary and Conclusions

Based upon the submitted documents, the Applicants are proposing to sever a large shoreline parcel to provide a lot addition to a smaller parcel owned by the Kelly's. The intent of the application is for estate purposes.

Both the combined and retained parcels are already developed with cottages, and they meet the size requirements for shoreline lots in the Official Plan and Zoning By-law. The proposed consent is

only for a lot addition and will not create an additional lot. No new construction is proposed on the parcels.

However, because of the enlargement of the benefitting parcel, it will be eligible for the construction of an additional dwelling unit. The retained parcel was already eligible for an additional detached dwelling unit.

In view of the above, the proposal conforms to the relevant provisions of the OP and the MZB. Furthermore, it has regard for the requirements of Section 51 (24) of the Act it and does not raise any significant concerns.

However, if new construction is proposed on the parcels, the Applicants should submit site plans to demonstrate that all setback requirements, the elevation of openings, and other requirements of the OP and MZB are met. Potential impacts on Deer Wintering habitat also should be address at that time.

The recommendation included at the beginning of this report includes the required standard conditions for approval of the consent and also deals with additional requirements if construction is proposed on the parcels in the future.

Respectfully submitted,

ECOVUE CONSULTING SERVICES INC.



J. Kent Randall B.E.S., MCIP, RPP
Principal Planner



Christopher L. Conti

Chris Conti, M.E.S.
Senior Planner

CENTRAL ALMAGUIN PLANNING BOARD

63 Marie Street, P.O. Box 310
South River Ontario P0H 1X0
705-386.2573 Email: admin@centralapb.ca
Website: http://capb.ca

AN APPLICATION FOR CONSENT UNDER SECTION 53 OF THE PLANNING ACT, R.S.O. 1990 c.P.13

FILE # B ____/____

PLEASE PRINT OR TYPE AND COMPLETE ALL APPROPRIATE BOXES.

1. APPLICANT INFORMATION

Applicant(s): (see attached)
Name(s) of Property Owner(s): Helen Bernice Gowdy
Phone #: Home: 416-447-0119 Mobile: _____ Business: _____
Mailing Address: 255 The Donway West, Suite 519, North York, Ontario
Postal Code: M3B 3M3 Email Address: hbgoody52@gmail.com

Agent for the Applicant

The property owner(s) may appoint a person or an agent to act on their behalf for processing this application and attending the meeting at which it will be considered, or a person who is to be contacted about the application for communication. This may be a person or firm acting on behalf of the property owner(s). Owner authorization is required in Section 11 of this form if the applicant is an agent appointed by the owner.

Name of Contact Person/Agent: TAM KELLY
Phone #: Home: _____ Mobile: 613 853 8509 Business: _____
Address: 1670 des Broussailles Terr. OTTAWA ONT
Postal Code: K1C 5S6 Email Address: trkellymot2@outlook.com

2. LOCATION OF THE SUBJECT LAND (District of Parry Sound) (also see attached)
49 44 030 001 00200 0000
Tax Roll Number: 49 33 013 001 00100 0000

Municipality / Unincorporated Township: Magnetawan

Municipal Address (Civic Address): _____

Legal Description: Concession: craft con 1 pt lot 2 Lot Number: _____ Registered Plan: M8
(see attached)

PAGE 3 | 11

Lot(s): 1-3, 9, 10 Reference Plan: _____ Part(s): _____

Parcel Number: 1424 pt 1423 SS PIN: _____

0 - copy con 1 lot 1 rem pt 1423 SS

IMPORTANT: If there are existing easements or restrictive covenants affecting the subject land, provide the legal description and its effect to the subject land. Attach a copy of relevant documentation.

3. PURPOSE OF THE APPLICATION: (see attachment)

3.1 Type and Purpose of proposed transaction(s) that requires the Consent:

X Create a new lot (or re-establish an existing parcel) / ___ Lot Addition / ___ Easement

Other: Charge ___ / Release a Mortgage ___ Lease ___

3.2 Name of party(s), if known, to whom the land or interest in land is to be transferred, leased or charged:

no transfer to others

3.3 If a lot addition, identify the lands to which the parcel will be added Roll 030' to 201 Kelly

3.4 Mortgage, Charges or other Encumbrances: Name N/A

Mailing Address none

4. DESCRIPTION OF SUBJECT LAND AND SERVICING INFORMATION

(Complete each Section in order that your application can be processed. Incomplete applications may be delayed.)

(If 2 new lots are proposed, split the SEVERED section and apply appropriate dimensions and information through Sections 4.1 through

4.1 Description / Size	SEVERED	RETAINED
Frontage (m)	<u>shoreline ~ 1000</u>	<u>shoreline ~ 2050</u>
Depth (m)	<u>varies</u>	<u>varies</u>
Area (ha)	<u>8.6</u>	<u>40.6</u>
4.2 Existing Use of Property:	<u>bush land</u>	<u>bushland</u>
4.3 Existing Building or Structures and date of construction	<u>none</u>	<u>boathouse</u>

4.4 Proposed Use of the Severed and Retained Parcels	remain bush land	remain bush land
4.5 Road Access: Provincial highway MANDATORY: Provide written comments from MTO North Bay. 705-497-5401	none	none
Municipal road, maintained all year	none	none
Municipal Road, seasonally maintained	none	none
Other Public Road (e.g. Local Roads Board)	none	none
Right of Way / Easement* (IF ACCESS TO THE SUBJECT LAND IS BY PRIVATE ROAD OR OTHER PUBLIC ROAD OR RIGHT OF WAY advise the status of the easement (permanent registered or prescriptive), name who owns the land or road, who is responsible for its maintenance and whether it is seasonal or year round.	none	none
MNRF Road Allowance [Written report from the MNRF if an MNRF road allowance is used for access to the subject land. North Bay Office: 705-475-5550]	— water access	— water access
4.6 Water Access Lots: Describe the parking and docking facilities to be used and the approximate distance of these facilities for the subject land and the nearest public road. Same as at present. Ahmic Marina, Magnetawan Municipal docks and parking, Magnetawan		

4.7 Water Supply	SEVERED	RETAINED
Publicly owned and operated piped water system	none	none
Privately owned and operated individual well	none	none
Privately owned and operated communal well	none	none
Lake or other water body	none	none
Other means	none	none
Does your property abut a lake?	yes	yes

<i>[Is the lake deemed by the Ministry of the Environment Conservation and Parks (MOECP) to be at capacity for phosphorus load ? **1-800-461-6290 for enquiries]</i>	?	?
--	---	---

4.8 Sewage Disposal	SEVERED	RETAINED
Publicly owned and operated sanitary sewage system	no	no
Privately owned and operated individual septic tank <i>Attach documentation of the results of the review by the North Bay Mattawa Conservation Authority</i>	no	no
Privately owned and operated communal septic tank	no	no
Privy	no	no
Other Means (e.g. Advanced Treatment System) ** (Septic System over 10,000 litres requires Ministry of the Environment Conservation and Parks study and permit. 1-800-461-6290 for enquiries)	N/A (unoccupied)	N/A (unoccupied)

4.9 Other Services (Indicate which service(s) are available)	SEVERED	RETAINED
Electricity	no	no
School Bussing	no	no
Garbage Collection	no	no

4.10 If access to the subject land is by private road or right of way was indicated in section 4.4, indicate who owns the land or the road, who is responsible for its maintenance and whether it is maintained seasonally or all year.

N/A

5. LAND USE

5.1 What is the existing Official Plan designation(s)? (Not applicable to lands in unorganized township)

shore land residential

5.2 What is the Zoning, if any, on the subject land? (Not applicable to lands in unorganized township)

shore land residential

If the subject land covered by a Minister's Zoning Order, what is the Plan and registration number?

no - unaware of any

5.3 Are any of the following uses or features on the subject land or within 500 meters of the subject land, unless otherwise specified? Please check the boxes that apply.

Use or Feature	On the Subject Land	Within 500 meters of subject land, unless otherwise specified by the applicable agency, then indicate approximate distance.
An agricultural operation including livestock facility or stockyard <i>[MANDATORY: Attach MDS work sheets from OMAFRA]</i>	no	no
A landfill	no	no
A sewage treatment plant or waste stabilization plant	no	no
A provincially significant wetland <i>[North Bay Mattawa Conservation Authority or the Ministry of the Environment Conservation and Parks]</i>	no	no
A provincially significant wetland within 120 meters of the subject land <i>[North Bay Mattawa Conservation Authority or the Ministry of the Environment Conservation and Parks]</i>	no	no
Flood Plain	no	no
A rehabilitated mine site	no	no
A non-operating mine site within one kilometer of the subject land	no	no
An active mine site	no	no
An industrial or commercial use, and specify the use (eg gravel pit)	no	no
An active railway line	no	no
Utility corridors (Natural Gas / Hydro)	no	no
A municipal or federal airport	no	no

6. HISTORY OF SUBJECT LAND

6.1 Has the subject land ever been the subject of an application for approval of a Plan of Subdivision or Consent under the Planning Act? ☒ NO YES UNKNOWN

If yes, and if known, please provide the application file number and the decision made on the application.

Year the property was created? (if known) 1908 or earlier

6.2 If this application is a re-submission of a previous consent application, what is the original consent application number and how has it been changed from the original application?

N/A

7. CURRENT APPLICATION

7.1 Is the subject land currently the subject land of a proposed Official Plan or Official Plan Amendment that has been submitted to the Ministry of Municipal Affairs and Housing for approval?

☒ NO YES UNKNOWN

If yes and if known, specify the file number and status of the application

7.2 Is the subject land the subject of an application for a Zoning By-law Amendment, Minister's Zoning Order amendment, Minor Variance, Consent or approval of a Plan of Subdivision?

☒ NO YES UNKNOWN

If yes and if known, specify the file number and status of the application.

8. SKETCH: The application **MUST BE ACCOMPANIED BY A *SKETCH / SITE PLAN** showing the following:

see attached.

a. The boundaries and dimensions of the subject land proposed to be severed as well as the parcel to be retained, including the location of existing structures and driveway(s), other permanent features.

b. The boundaries and dimensions of any land owned by the owner of the subject land and that abuts the subject land, the distance between the subject land and the nearest township lot line or landmark, such as a railway crossing or bridge
none

c. The location of all land previously severed from the parcel originally acquired by the current owner of the subject land
none

d. The approximate location of all natural and artificial features on the subject land and adjacent lands that in the opinion of the applicant may affect the application, such as buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tank.
none

f. The location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public traveled road, a private road or right of way

g. If access to the subject land is by water only, location of the parking and boat docking facilities to be used
see note

h. The location and nature of any easement affecting the subject land
none

9. OTHER INFORMATION: Is there any other information that you think may be useful to the Board or other agencies reviewing the application? If so, explain below or attached on a separate page. *see attached.*

See attached.

10. AFFIDAVIT OR SWORN DECLARATION (all applicant(s))

I, Helen Bernice Gowdy OF THE Municipality of Magnetawan
IN THE DISTRICT OF Parry Sound MAKE OATH AND SAY THAT THE INFORMATION
CONTAINED IN THIS APPLICATION IS TRUE AND THAT THE INFORMATION CONTAINED IN THE DOCUMENTS
THAT ACCOMPANY THIS APPLICATION IS TRUE.

SWORN OR DECLARED BEFORE ME

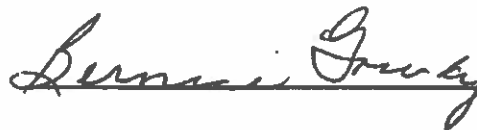
AT THE Municipal Office

IN THE Municipality of Magnetawan OF District of Parry Sound

THIS 18 DAY OF July



A COMMISSIONER OF OATHS



Applicant

Erica Kellogg, Deputy Clerk
Commissioner for taking oaths.
Municipality of Magnetawan,
District of Parry Sound

11. AUTHORIZATION OF AGENT (if applicable)

11.1 If the applicant is not the owner of the land subject in this application, written authorization of the property owner authorizing the particular person to act as their agent to make the application and represent them at the meeting when the Board considers this matter, must be submitted with this application form OR the authorization section below be completed.

AUTHORIZATION OF OWNER FOR AGENT TO MAKE THE APPLICATION

I, Helen Bernice Gaudy, AM THE OWNER OF THE LAND THAT IS THE SUBJECT OF THIS APPLICATION FOR CONSENT AND HEREBY AUTHORIZE Tom Kelly

TO MAKE THIS APPLICATION ON MY BEHALF.

DATED July 18/2024 SIGNATURE OF PROPERTY OWNER Helen Bernice Gaudy

11.2 If the applicant is not the owner of the land that is the subject of this application, complete the authorization of the owner concerning personal information set out below.

APPOINTMENT AND AUTHORIZATION OF AN AGENT AND CONSENT TO PROVIDE PERSONAL INFORMATION

I, Helen Bernice Gaudy, AM THE OWNER OF THE LAND THAT IS THE SUBJECT OF THIS APPLICATION FOR CONSENT AND FOR THE PURPOSES OF THE FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT, I AUTHORIZE Tom Kelly TO SUBMIT THE INFORMATION REQUIRED FOR THIS PURPOSE.

DATED July 18/2024 SIGNATURE OF PROPERTY OWNER Helen Bernice Gaudy

12. CONSENT OF OWNER TO THE USE AND DISCLOSURE OF PERSONAL INFORMATION

I/WE Helen Bernice Gaudy, AM/ARE THE OWNER(S) OF THE LAND THAT IS THE SUBJECT OF THIS CONSENT APPLICATION AND FOR THE PURPOSES OF THE MUNICIPAL FREEDOM OF INFORMATION AND PROTECTION OF PERSONAL PRIVACY ACT, I/WE AUTHORIZE AND CONSENT TO THE USE BY OR THE DISCLOSURE TO ANY PERSON OR PUBLIC BODY OF ANY PERSONAL INFORMATION THAT IS COLLECTED UNDER THE AUTHORITY OF THE PLANNING ACT FOR THE PURPOSES OF PROCESSING THIS APPLICATION.

DATED July 18/2024 SIGNATURE OF PROPERTY OWNER Helen Bernice Gaudy

Property

Croft Con 1 Pt Lot 2 Plan M8 Lot 1 to Lot 3, Lot 9, Lot 10 pcd 1424, Pt pcd 1423 s/s Pt
Reg 90.00 ac., 4600 FR
Tax Roll 49 44 030 001 00200 0000

Croft Con 1, Lot 1 Rem pcd 1423 SS
Reg 32 ac 3640 FR
Tax Roll 49 33 013 001 00100 0000

Owners

1. Helen Bernice Gowdy.
Suite 519
255 The Don Way
Toronto, Ontario, M3B3M3
416 447 0119

2. Kelly Family Cottage Trust
Thomas R Kelly
1670 des Broussailles Terr
Ottawa, Ontario, K1C 5Y6
trkellymot2@outlook.com
613 853 8509

This is an application to separate property owned (for more than 100 years) by two families, to simplify estate matters for both families. The property is adjacent separate cottage properties owned independently by each of the two applicants. The land is accessed by water only (as are the two cottages). Both applicants wish to continue to leave the land undeveloped.

See drawing of subject land to be severed. Cross-hatched to be severed to Kelly; dotted area to be retained by Gowdy.

030 001 00100 Peninsula

030 001 00200

Kelly's property
030 001 0201

PROPERTY DESCRIPTION:

PCL 20256 SEC 25: BROKEN LT 1 CON 1 CROFT; BROKEN LT 2 CON 1 CROFT EXCEPT LT 4, 5, 6, 7 & 8 NB. EXCEPT ECPLANADE, TURK AV AND GONDY ST NB, EXCEPT TURK AV (EXTENSION) M32 DESCRIBED AS FOLLOWS: COMM AT A POST PLANTED IN THE SLY LIMIT OF GONDY ST M32, SAID POST BEING DISTANT N ELY ALONG SAID SLY LIMIT 6 FT FROM THE POINT WHERE THE ELY LIMIT OF TURK AV PRODUCED SLY ACROSS SAID GONDY ST INTERSECTS THE SLY LIMIT THEREOF; THENCE S 49 DEGREES 44' E FOLLOWING THE ELY LIMIT OF THE SAID EXTENSION OF TURK AV 661 FT TO A POST; THENCE S 7 DEGREES 56' E 40 1/2 FT TO A POST PLANTED ON THE SHORE OF ANNIC LAKE; THENCE WLY FOLLOWING SAID SHORE TO A POST PLANTED WHERE A LINE DRAWN AT RIGHT ANGLES TO SAID TURK AV EXTENSION INTERSECTS SAID SHORE; THENCE N 40 DEGREES 16' E 39 1/2 FT TO A POST; THENCE N 49 DEGREES 44' W FOLLOWING THE WLY LIMIT OF SAID TURK AV EXTENSION 635 FT TO A POST PLANTED IN THE SLY LIMIT OF GONDY ST; THENCE N 40 DEGREES 16' E ALONG SAID SLY LIMIT 32 FT MORE OR LESS TO THE POB. EXCEPT PT LT 2 CON 1 DESCRIBED AS FOLLOWS: COMM AT A POST PLANTED ON THE SHORE OF GUELPH BAY, ANNIC LAKE, DISTANT ON A COURSE N 20 DEGREES 30' W 941.16 FT FROM A POST PLANTED AT THE N WLY ANGLE OF LT 4, W OF GONDY ST AS SHOWN ON M8; THENCE N 34 DEGREES 5' E 100.24 FT TO A POST; THENCE N 20' W 93.72 FT TO A POST PLANTED ON THE SHORE OF ANNIC LAKE. THENCE WLY AND S WLY FOLLOWING THE SHORE OF THE SAID LAKE AT WATER MARK AROUND THE AFORESAID POINT TO THE POB.; MAGNETAWAN

PROPERTY REMARKS:

CROWN GRANT SEE LP837.

ESTATE/QUALIFIER:

FEE SIMPLE
ABSOLUTE

RECENTLY:

FIRST CONVERSION FROM BOOK

PIN CREATION DATE:

2006/06/24

OWNERS' NAMES

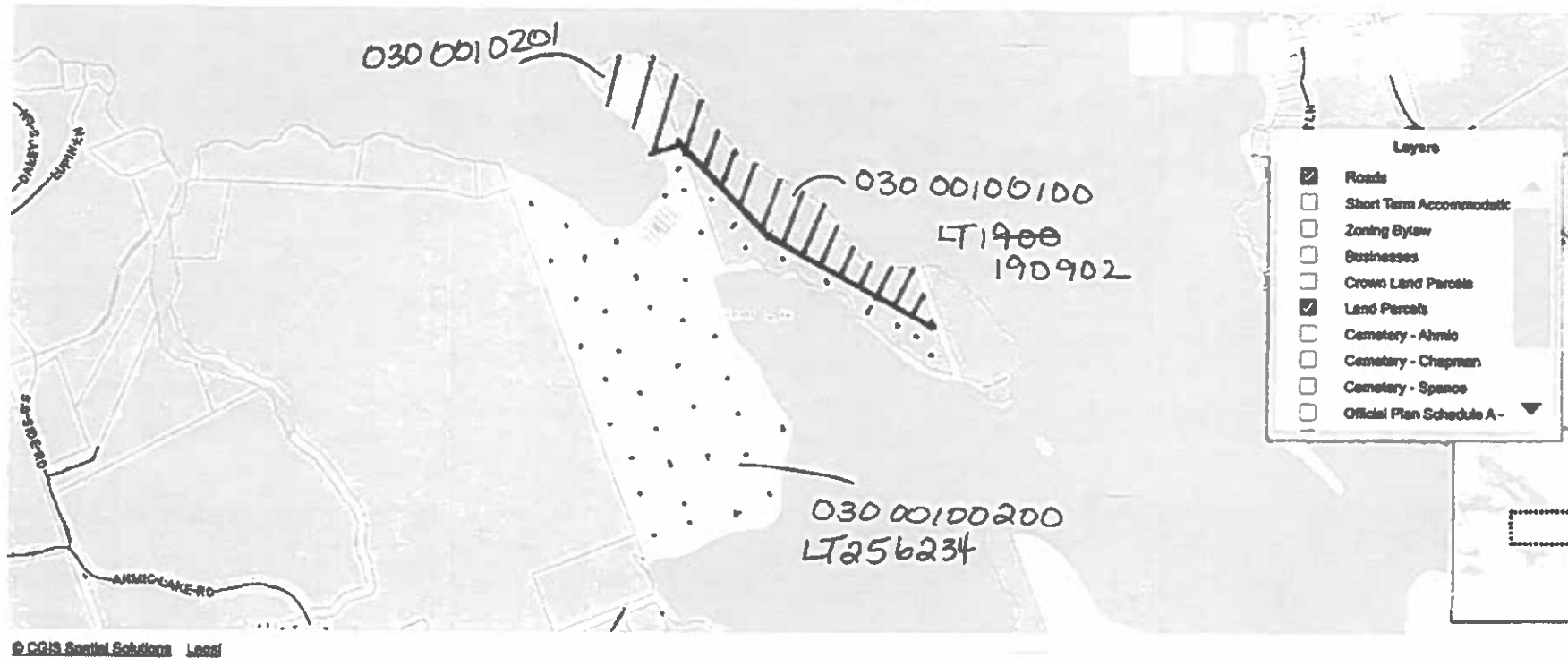
GONDY, HELEN BERNICE
KELLY, ELINOR MARION
KELLY, MARION RUTH
KELLY, THOMAS ROBERT
KELLY, CHARLES BELFREY JR.
KELLY, NORA KATHERINE
KELLY, PETER JOHN
KELLY, MARGARET ELISE
KELLY FAMILY COTTAGE TRUST

CAPACITY SHARE

HC
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HC

REQ. NUM.	DATE	INSTRUMENT TYPE	AMOUNT	PARTIES FROM	PARTIES TO	CERT/ CERO
** PRINTOUT INCLUDES ALL DOCUMENT TYPES (DELETED INSTRUMENTS NOT INCLUDED) **						
LT209340	1995/06/20	TRANSFER	52		KELLY, ELINOR MARION KELLY, MARION RUTH KELLY, THOMAS ROBERT KELLY, CHARLES BELFREY JR. KELLY, NORA KATHERINE KELLY, PETER JOHN KELLY, MARGARET ELISE KELLY FAMILY COTTAGE TRUST	
LT24674	2003/11/20	TRANSFER	52		GONDY, HELEN BERNICE	

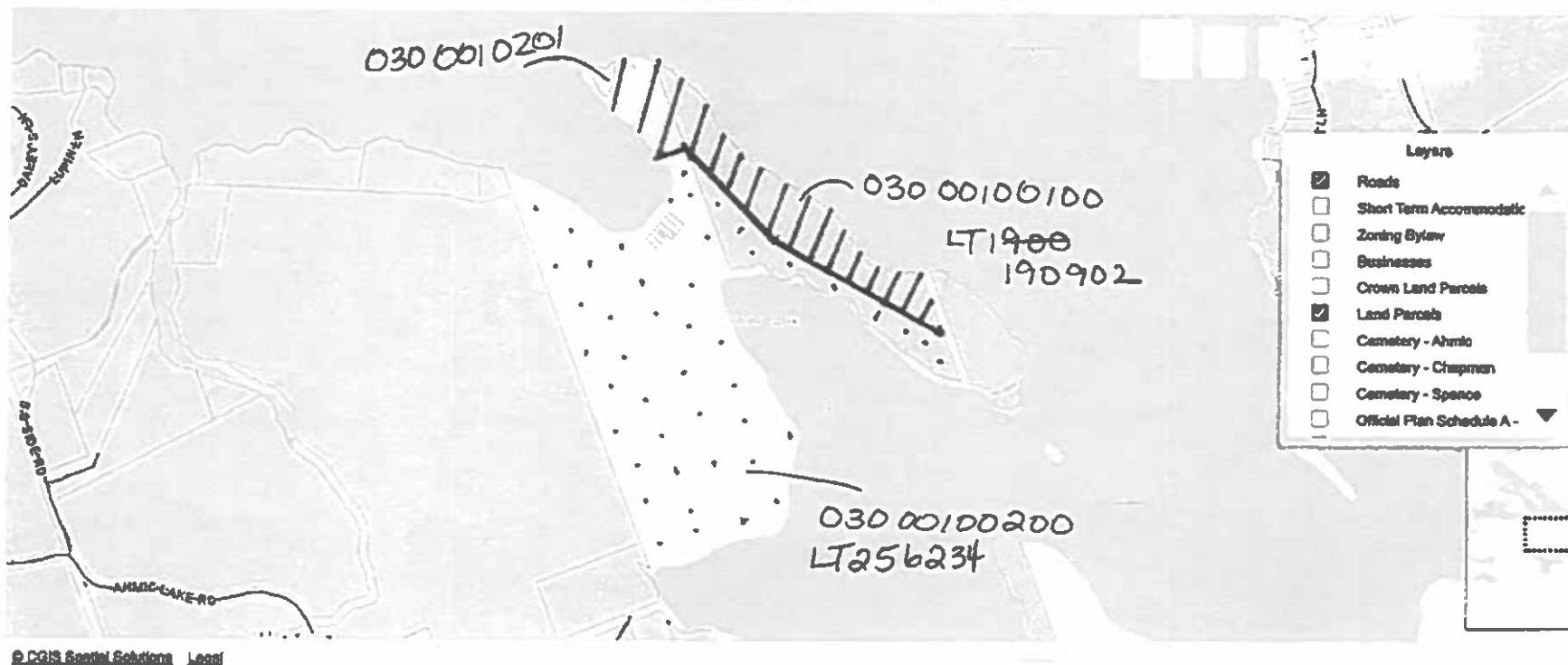
NOTE: ADJOINING PROPERTIES SHOULD BE INVESTIGATED TO ASCERTAIN DESCRIPTIVE INCONSISTENCIES, IF ANY, WITH DESCRIPTION REPRESENTED FOR THIS PROPERTY.
NOTE: ENSURE THAT YOUR PRINTOUT STATES THE TOTAL NUMBER OF PAGES AND THAT YOU HAVE PICKED THEM ALL UP.



severed to Kelly



retained by Growdy



severed to Kelly



retained by Growdy

PUBLIC NOTICE
APPLICATION FOR CONSENT
Pursuant to Ontario Regulation 197/96
As amended by O.Reg. 547/06

TAKE NOTICE that the Municipality of Magnetawan Committee of Adjustment will be Considering an Application for Consent under *Section 53 of the Planning Act* and adjacent property owners within 60m will be notified by mail and notice posted for the Proposed Consent.

THE PURPOSE AND EFFECT of the proposed consent is a lot line adjustment which will result in:

The benefiting lands will have a total of 1217.5m (+/-) of shoreline frontage and a total lot area of 8.86 ha (+/-);

The retained lands will have a total lot frontage of 2050m (+/-) and a total lot area of 40.6ha (+/-).

THE SUBJECT LANDS ARE LOCATED at Concession 1, Part Lot 1 and Part 2, which are water access lots, in the Municipality of Magnetawan, District of Parry Sound.

If you wish to be notified of the Decisions of the Committee of Adjustment in respect of the Proposed Consent, you must make Written Request to the Committee of Adjustment Secretary at the address noted below by September 25, 2024 before 1:00pm, the Public Meeting Date.

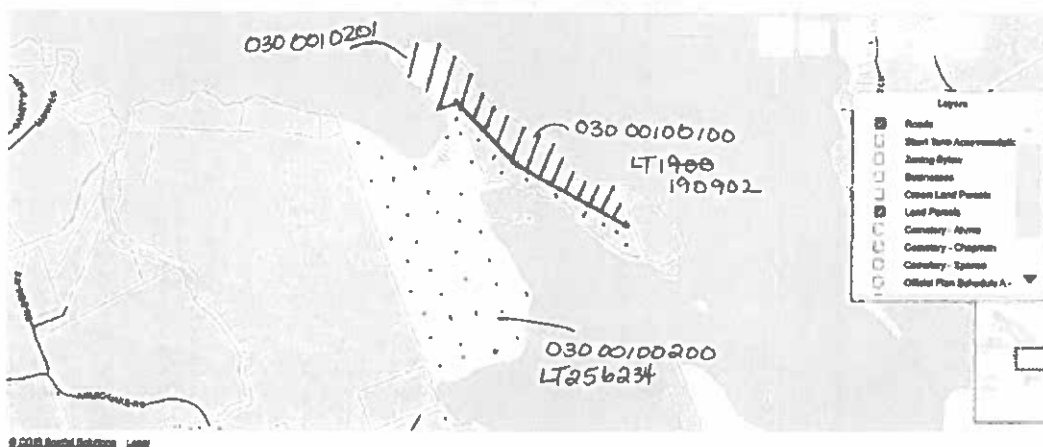
It is noted that in accordance with *Section 53 (19) of the Planning Act*, an appeal may only be submitted by the applicant, the Minister, a specified person or public body. If a specified person or public body that files an appeal of the decision of the Committee of Adjustment in respect of the proposed consent does not make an oral or written submission to the Committee of Adjustment before it gives or refuses to give a provisional consent, the Ontario Land tribunal may dismiss the appeal.

Please contact the Committee of Adjustment Secretary for meeting information.
Additional Information on the Application is available at the Municipal Office or online at:
<https://magnetawan.com/residents/planning-zoning/active-applications>

DATED AT THE MUNICIPAL OFFICE THIS 29th DAY of September, 2024

Erica Kellogg, Secretary
4304 Highway 520, Box 70
Magnetawan, ON P0A 1P0
Phone: 705-387-3947
Mon-Fri 8:00 am – 4:00 pm
planning@magnetawan.com

SUBJECT LANDS
(Not to scale)



severed to Kelly
retained by Growdy

Moved by: _____**Seconded by:** _____

WHEREAS a Minor Variance application from Planscape (agent) has been received regarding Concession B Pt Lot 84 and 85 Plan PSR1959 Part 13 Plan PSR2008 Part 13 42R-22000 Parts 1 and 2, municipally known as 80 Oak Lane (private road), Municipality of Magnetawan – (Edelbrock) seeking relief from the Municipality of Magnetawan Zoning By-law 2001-26 as amended Section 4.2.2 iii) minimum front yard setback from 15 metres to 14.7 meters and Section 4.2.2 vii) Maximum lot coverage from 15% to 17% in order to accommodate a new dwelling, boathouse and garage;

AND WHEREAS the Committee of Adjustment for the Municipality of Magnetawan has received a Staff Report from Jamie Robinson and Patrick Tows, MHBC Planning in support of the Minor Variance application and is satisfied the application meets the four tests of a Minor Variance;

NOW THEREFORE BE IT RESOLVED THAT the Committee of Adjustment for the Municipality of Magnetawan provisionally approves the Minor Variance with the following conditions and a By-law will be passed at a future meeting:

- That all taxes and monies owing to the Municipality are paid to date;
- The Applicant enter into a Limited Service Agreement which will be registered on title.

Carried_____ Defeated_____ Deferred_____

Sam Dunnett, Mayor

Recorded Vote Called by: _____

Recorded Vote

Member of Council	Yea	Nay	Absent
Bishop, Bill			
Hetherington, John			
Hind, Jon			
Kneller, Brad			
Mayor: Dunnett, Sam			

THE MUNICIPALITY OF MAGNETAWAN

STAFF REPORT

TO: Erica Kellogg, Deputy Clerk – Planning & Development
Municipality of Magnetawan

FROM: Patrick Townes, BA, Bed and Jamie Robinson, BES, MCIP, RPP
MHBC Planning Limited

DATE: October 16, 2024

SUBJECT Minor Variance Application – Edelbrock
80 Oak Lane, Municipality of Magnetawan

Recommendation

Based on the land use planning analysis contained in this Staff Report, MHBC Planning Limited recommends the following:

THAT Council receive the Staff Report dated October 16, 2024 respecting the Minor Variance application for 80 Oak Lane (Edelbrock); and,

THAT Council approve the Minor Variance application to permit the proposed development at 80 Oak Lane (Edelbrock) in accordance with the following, in accordance with the drawing submitted with the application:

- Minimum Front Yard of 14.7 metres; and,
- Maximum Lot Coverage of 17%.

Proposal / Background

A Minor Variance application has been submitted by Planscape Inc. (Agent) on behalf of the property owner, Andre Edelbrock. The subject property is located at 80 Oak Lane in the Municipality of Magnetawan and is legally described as CHAPMAN CON B PT LOTS 84 AND 85 PLAN PSR1959 PART 13 PLAN PSR2008 PART 13 RP 42R22000 PARTS 1 AND 2.

Planscape Inc. submitted a planning justification letter with the Minor Variance application. The purpose and effect of the application is to permit the reconstruction of a dwelling, a new boathouse/dock, and a new accessory building (garage). The proposed dwelling slightly encroaches into the minimum frontage yard requirement for the Shoreline Residential (RS) Zone and the proposed development exceeds the maximum lot coverage that is permitted. Variances are proposed to the following sections of the Zoning By-law:

- Section 4.2.2 iii) – The minimum front yard requirement is 15 metres. The proposed new dwelling has a front yard of 14.7 metres. A variance is sought to reduce the front yard by 0.3 metres.
- Section 4.2.2 vii) – The maximum permitted lot coverage is 15%. The owner is proposing a new dwelling, boathouse, and garage with a proposed lot coverage of 17%. A variance is sought to permit an additional 2% of lot coverage on the subject property.

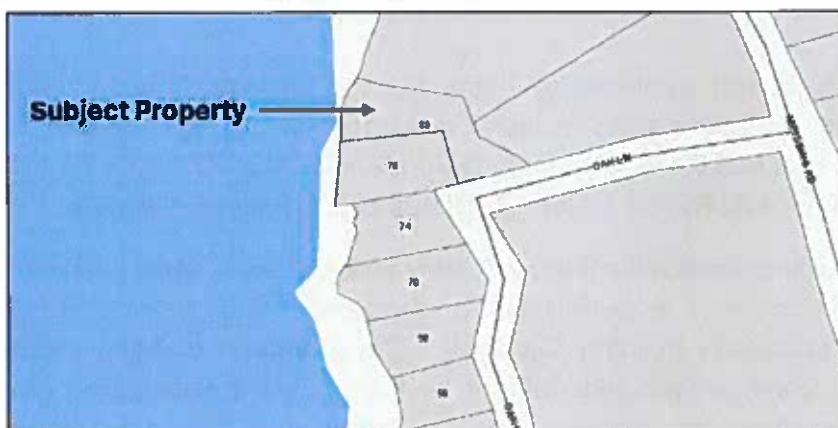
The subject property has a lot area of 0.26 hectares (0.63 acres) and a lot frontage of 32.5 metres on Ahmic Lake. The boundaries of the subject property were revised through a previous Consent application and the subject property was enlarged through this process. There is an existing dwelling and boathouse on the subject property.

The location of the subject property is shown on Figures 1 and 2, which have been copied from the planning justification letter that was submitted with the application.

Figure 1: Location Map

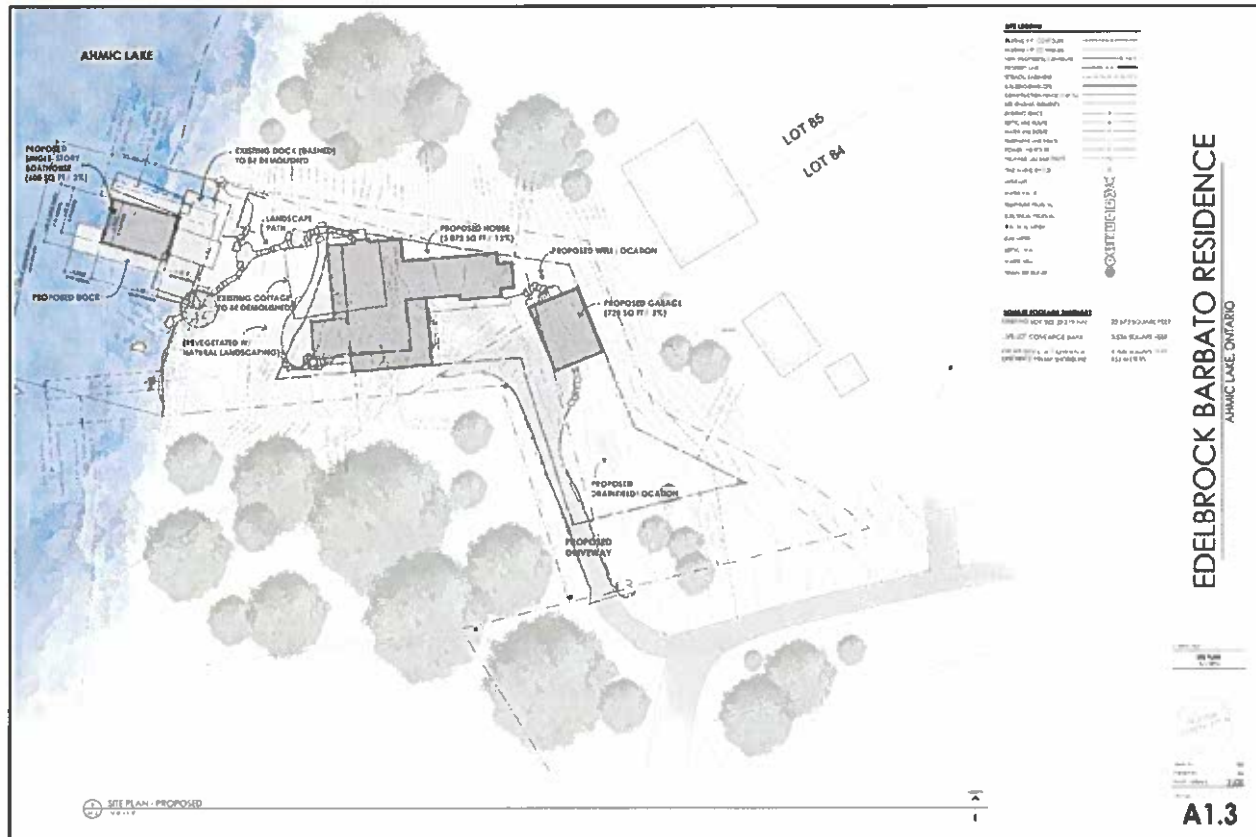


Figure 2: Detailed Location Map



An excerpt of the proposed site plan showing the proposed development has been included as Figure 3.

Figure 3: Proposed Development



Aside from the developed areas on the subject property, the area is treed and naturally vegetated. The subject property is accessed via Oak Lane which is a municipally year-round maintained road.

Area Context and Surrounding Lane Uses

North: Shoreline residential properties

East: Forested Lands

South: Shoreline residential properties

West: Ahmic Lake

Policy Analysis

Planning Act

The application has been submitted in accordance with Section 45(1) of the *Planning Act* and the application must be considered in accordance with the four tests under that section of the Act. Section 3 (5) of the *Planning Act* states that all planning decisions must be consistent with Provincial Policy Statements issued under subsection (1), including decisions respecting applications for Minor Variances.

Provincial Policy Statement

The Provincial Policy Statement, 2020 (PPS) provides policy direction on matters of provincial interest related to land use planning and development, where all land use planning decisions are required to be consistent with the PPS. The subject lands are classified as "Rural Lands" within the PPS, where it is recognized in Section 1.1.5.2 of the PPS that resource-based recreational development, including recreational dwellings (and associated accessory buildings and structures), are permitted uses on Rural Lands.

The proposed development is to be serviced by a private well and septic system which is consistent with the policy direction of the PPS. There are no concerns from a natural heritage perspective or a natural hazards perspective.

The proposed development and the proposed variances are consistent with the PPS.

Fours Tests

The following describes the four tests for a Minor Variance as set out in Section 45 (1) of the *Planning Act* and provides a review and analysis of the subject application.

Is the general intent and purpose of the Official Plan maintained?

The subject property is designated as Shoreline in the Municipality's Official Plan. Detached dwellings are listed as a permitted use within Section 5.4.1 of the Official Plan for the shoreline designation. The proposed new detached dwelling is located further back from the shoreline than the existing detached dwelling on the subject property, therefore increasing the front yard area on the subject property.

Section 5.4.8 of the Official Plan states that the intent the Official Plan is that new development in the Shoreline Area be directed to lands that are physically suitable for development in their natural state in an effort to maintain the area's unique character. The proposed development, including the detached dwelling and the boathouse are replacing existing buildings, therefore limiting the vegetation removal and disturbance on the subject property. The proposed garage is also located further from the shoreline to the rear of the proposed detached dwelling.

The proposed variances to reduce the required front yard and to exceed the maximum lot coverage maintain the general intent and purpose of the Official Plan.

Is the general intent and purpose of the Zoning By-law maintained?

The subject property is located within the Shoreline Residential (RS) Zone in the Municipality's Zoning By-law. The proposed development is permitted within the RS Zone. The proposed development and site plan drawing was reviewed by staff during the pre-consultation process. Other than the required front yard which is being increased compared to the location of the existing dwelling and the proposed lot coverage, all other elements of the proposal comply to the Zoning By-law.

Variances are proposed to the following sections of the Zoning By-law:

- Section 4.2.2 iii) – The minimum front yard requirement is 15 metres. The proposed new dwelling has a front yard of 14.7 metres. A variance is sought to reduce the front yard by 0.3 metres.
- Section 4.2.2 vii) – The maximum permitted lot coverage is 15%. The owner is proposing a new dwelling, boathouse, and garage with a proposed lot coverage of 17%. A variance is sought to permit an additional 2% of lot coverage on the subject property.

The location of the proposed detached dwelling requires a minor deviation from the required front yard of 15 metres in the Zoning By-law. The proposed setback from the shoreline has been increased compared to the location of the existing dwelling and provides for an adequate setback and area to be maintained in the front yard, between the new dwelling and the shoreline.

The proposed lot coverage of 17% does not result in the overdevelopment of the subject property. Access to the property is no concern with the location of the existing driveway and the location of the proposed septic system is to comply with the requirements of the Zoning By-law. The location of the garage is strategic and most likely is screened from view from the lake due to the location of the proposed dwelling.

The proposed variances to reduce the required front yard and to exceed the maximum lot coverage maintain the general intent and purpose of the Zoning By-law.

Is it desirable for the appropriate development or use of the land?

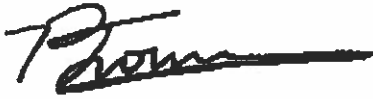
The proposed development on the subject property is representative of the character of the area and shoreline development. The proposed buildings and structures are permitted uses and the location of the new dwelling and boathouse are replacing existing buildings. There has been an effort to utilize the areas of the subject property that have already been developed and to also increase the setback for the dwelling from the shoreline. The proposed development is desirable and appropriate on the subject property.

Is the variance minor in nature?

Together with the opinion provided in the planning justification letter and the review of the three previous variances, the proposed variances are minor in nature. The front yard on the subject

property is being increased as a result of the location of the new dwelling and the proposed lot coverage does not result in the overdevelopment of the subject property.

Respectively submitted by:



Patrick Townes, BA, BEd
Planning Consultant
MHBC Planning



Jamie Robinson, BES, MCIP, RPP
Planning Consultant
MHBC Planning



**The Corporation of the
Municipality of Magnetawan**

Box 70 4304 Hwy 520

Magnetawan ON P0A 1P0

Phone 705 387 3947 Fax 705 387 4875

www.magnetawan.com

APPLICATION FORM

MINOR VARIANCE

Date Received by Municipality: _____

1) APPLICATION INFORMATION

Name of Applicant: Rian Allen

Mailing Address: 104 Kimberley Ave, Bracebridge ON P1L 1Z8

Telephone Number (Home): _____ Fax Number: _____

Telephone Number (Business): 705-645-1556 (106) Fax Number: _____

Email: rallen@planscape.ca

2) REGISTERED OWNER

If the Applicant is not the Registered Owner of the subject lands, then authorization from the Owner is required, as well as the following information:

Owners Name: Andre Edelbrock

Mailing Address: 704-64 Harbour Square, Toronto, Ontario, M5J 2L4

Telephone Number (Home): 416-294-5626 Fax Number: _____

Correspondence to be sent to: ☐ Owner ☒ Agent ☐ Both

3) MORTGAGES, CHARGES OR OTHER ENCUMBRANCES

Name: _____

Mailing Address: _____

Name: _____

Mailing Address: _____

4) SUBJECT LANDS

Geographic Township: Magnetawan Concession: B Lot: 85

Reference Plan: _____ Part/Block/Lot: _____

Street Name and Number: 80 Oak Lane

(If corner lot, please include both Street Names)

Water Access only: _____

(Name of Waterbody)

Area of subject lands (ha): 0.26 Frontage (m): 32.5 Depth (m): _____

below the permitted maximum, limiting the dwelling and garage below the maximum heights, constructing a new septic system setback further from the shoreline, locating the new garage behind the dwelling so not viewed from the lake, and preserving the existing shoreline vegetation, meets the intent of the Plan for preserving the natural environment and protecting lake health.

CONCLUSION:

The subject property has been used for shoreline residential purposes since the late 1960s and the existing buildings are in need to replacement. The proposed development will allow for the continued use of the property and will preserve the natural character of the area.

The slight reduction of the dwelling front yard setback is negligible, particularly considering the existing dwelling is located 5 metres closer to the shoreline. The proposed increased coverage is appropriate because the increase is small and the development maintains the low density character and does not result in a lot that appears overdeveloped.

It is therefore my professional opinion that the proposed Minor Variance application complies with the general intent of the Zoning By-law, conforms with the Township Official Plan, is consistent with the Provincial Policy Statement, and represents good planning.

Respectfully submitted,

PLANSCAPE INC.



Rian Allen MSc, MCIP, RPP
Senior Planner



Jillian Snider, B.A., M.PL candidate
Junior Planner

5) **OFFICIAL PLAN / ZONING STATUS**

What is the current designation of the *subject lands* in the approved Official Plan?

Shoreline

What is the current Zoning?

Shoreline Residential (RS)

6) **REASONS FOR REQUEST**

Please describe the reasons for and extent of, the request:

The owners are proposing to replace existing old structures on the property and replace them with a new cottage, boathouse and dock, and a garage. The lot is an existing undersized lot that was expanded in 2021 by 0.9 ha to facilitate future redevelopment of the property. The proposal requires minor relief from lot coverage and front yard setback of the dwelling.

7) **ACCESS**

Are the subject lands accessible by:

- ☐ Provincial Highway
- ☐ Municipal Road (seasonal maintenance)
- ☐ Municipal Road (year round maintenance)
- ☒ Right of Way
- ☐ Unopened Road Allowance
- ☐ Water Access
- ☒ Other (describe) existing private road access, existed prior to the passing of the By-law

8) **BUILDINGS, STRUCTURES AND USES**

What are the existing buildings on the subject land? dwelling, 1-storey boathouse and dock

What are they used for? shoreline residential

Please complete the following for each building or structure:

	Building One	Building Two	Building Three
Type of Building	dwelling	boathouse	dock
Setback from Front Lot Line	6.01 m		
Setback from Rear Lot Line	28.4 m		
Setback from Side Lot Line	2.21 m		2.57 m
Setback from Side Lot Line	7.9 m		
Height (metres)		1.5 storey	
Dimensions	18.1m x 12 m		
Floor Area			
Date of Construction	1969		

What is the proposed future use of the subject lands: shoreline residential

Are any buildings or structures to be build on the subject lands?

☒ yes ☐ no

If yes, please complete the following for each building or structure:

	Building One	Building Two	Building Three
Type of Building	Cottage	Boathouse	Garage
Setback from Front Lot Line	14.74m	0	compliant
Setback from Rear Lot Line	compliant	compliant	31.59m
Setback from Side Lot Line	3.6 m	6.06 m	3.6 m
Setback from Side Lot Line	3.86 m	compliant	7.3m
Height (metres)	9.7m	5.0m	6.5m
Dimensions	24.38m x 17.07m	9.14m x 6.1m	9.14m x 7.32m
Floor Area	3,354 sq ft	600 sq ft	720 sq ft
Date of Construction			

When were the subject lands acquired by the current owner? inherited

How long have the "existing uses" continued on the subject lands? 1960s

9) SERVICING

	<u>Municipal</u>	<u>Private</u>	<u>Other</u>
Water Supply	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sewage Disposal	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Frontage on Road	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Is storm drainage provided by: ☐ Sewer ☐ Ditch ☐ Swale
☒ Other (describe) natural

10) OTHER APPLICATIONS

Are the subject lands also the subject of an application under the Planning Act for approval of a Plan of Subdivision or a Consent? ☐ yes ☒ no

If yes, what is the file number? _____

What is the status of the application? _____

Have the subject lands ever been the subject of an application under Section 34 of *The Planning Act* (rezoning)? ☐ yes ☐ no

If yes, please provide a brief explanation: unknown

11) DRAWINGS

Please include a sketch showing the following:

- ☐ the boundaries and dimensions of the subject land;
- ☐ the location, size and type of all existing and proposed buildings and structures on the subject land, indicating the distance of the building or structures from the front yard lot line, rear yard lot line and side yard lot lines;
- ☐ the approximate location of all natural and artificial features on the subject land and on land that is adjacent to the subject land that, in the opinion of the applicant, may affect the application. Examples include: buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tanks;
- ☐ the current uses on land that is adjacent to the subject land;
- ☐ the location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public travelled road, a private road or a right-of-way;
- ☐ if access to the subject land is by water only, the location of the parking and docking facilities to be used; and
- ☐ the location and nature of any easement affecting the subject land.

Required Sketch	

Required Sketch should include the following:

- ✓ Lot dimensions
- ✓ Major Physical Features
- ✓ Surrounding Land Uses
- ✓ Buildings and Structures
- ✓ Sewage and Water Systems

12) PERMISSION TO ENTER

I hereby authorize, the Members of Staff and/or Elected Members of the Council of the Municipality of Magnetawan, to enter upon the subject lands and premises for the limited purpose of evaluating the merits of this application. This is their authority for doing so.

02 JULY 2024
Date

[Signature] X
Signature of Registered Owner(s) or Agent

13) FREEDOM OF INFORMATION

I hereby provide authority for any information contained in this application, to be released in accordance with the Freedom of Information Act.

02 JULY 2024
Date

[Signature] X
Signature of Registered Owner(s) or Agent

14) PAYMENT OF FEE AND DEPOSIT

- ☒ Application Fee As per the current fees and charges By-law
☒ Deposit Fee As per the current fees and charges By-law
(By-law 2004-09)

The 'deposit' shall be used for expenses as defined below. As of the date of this application, I further hereby agree to pay for and bear the entire cost and expense for any engineering, legal, landscape, architectural and/or planning consulting expenses incurred by the Municipality of Magnetawan during the processing of this Application, in addition to the Application Fee set by the Municipality of Magnetawan.

An additional deposit shall be required if the deposit is insufficient to complete the Application.

02 JULY 2024
Date

[Signature] X
Signature of Registered Owner(s)

Note: All invoices for payment shall be sent to the person(s) indicated in Section 2) Owner of this application, unless otherwise requested.

If the Applicant/Owner is a Corporation, the Applicant/Owner shall provide certification that he/she has the authority to Bind the Corporation

15) AFFIDAVIT

I, DANIEL EDWARDS of the city of Toronto in the Province of Ontario solemnly declare that all of the above statements contained herein and in all exhibits transmitted herewith are true and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of "The Canada Evidence Act".

DECLARED BEFORE ME at Magnetawan 80 Oaklane in the town of Magnetawan this 02 day of July, 2024

02 JULY 2024
Date

[Signature]
Signature of Registered Owner(s) or Agent

12) PERMISSION TO ENTER

I hereby authorize, the Members of Staff and/or Elected Members of the Council of the Municipality of Magnetawan, to enter upon the subject lands and premises for the limited purpose of evaluating the merits of this application. This is their authority for doing so.

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If the Applicant/Owner is a Corporation, the Applicant/Owner shall provide certification that he/she has the authority to Bind the Corporation

15) AFFIDAVIT

I, Rian Allen of the Town of Bracebridge in the District of Muskoka solemnly declare that all of the above statements contained herein and in all exhibits transmitted herewith are true and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of "The Canada Evidence Act".

DECLARED BEFORE ME at Town of Bracebridge in the District of Muskoka this 9th day of August, 2024.

Aug 9/2024
Date:

[Signature]
Signature of Registered Owner(s) or Agent

Wanda Adriana Roloson,
a Commissioner, etc., Province of
Ontario, for Planscape Inc.
Expires April 17, 2026.

OWNER'S AUTHORIZATION

I, Andre Ryan Edelbrock, owning property described as:

Part of Lots 84 & 85, Concession B, former Township of Chapman, now in the Village of Magnetawan, in the District of Parry Sound,

Civic Address: 80 Oak Lane

PIN Number: 52080-0584 and -0111

hereby appoint PLANSCAPE INC, 104 Kimberley Avenue, Bracebridge, Ontario, P1L 1Z8 to act as agent in all planning matters for the property described above.

Date: 02 JULY 2024



ANDRE EDELBROCK

FREEDOM OF INFORMATION AND PRIVACY

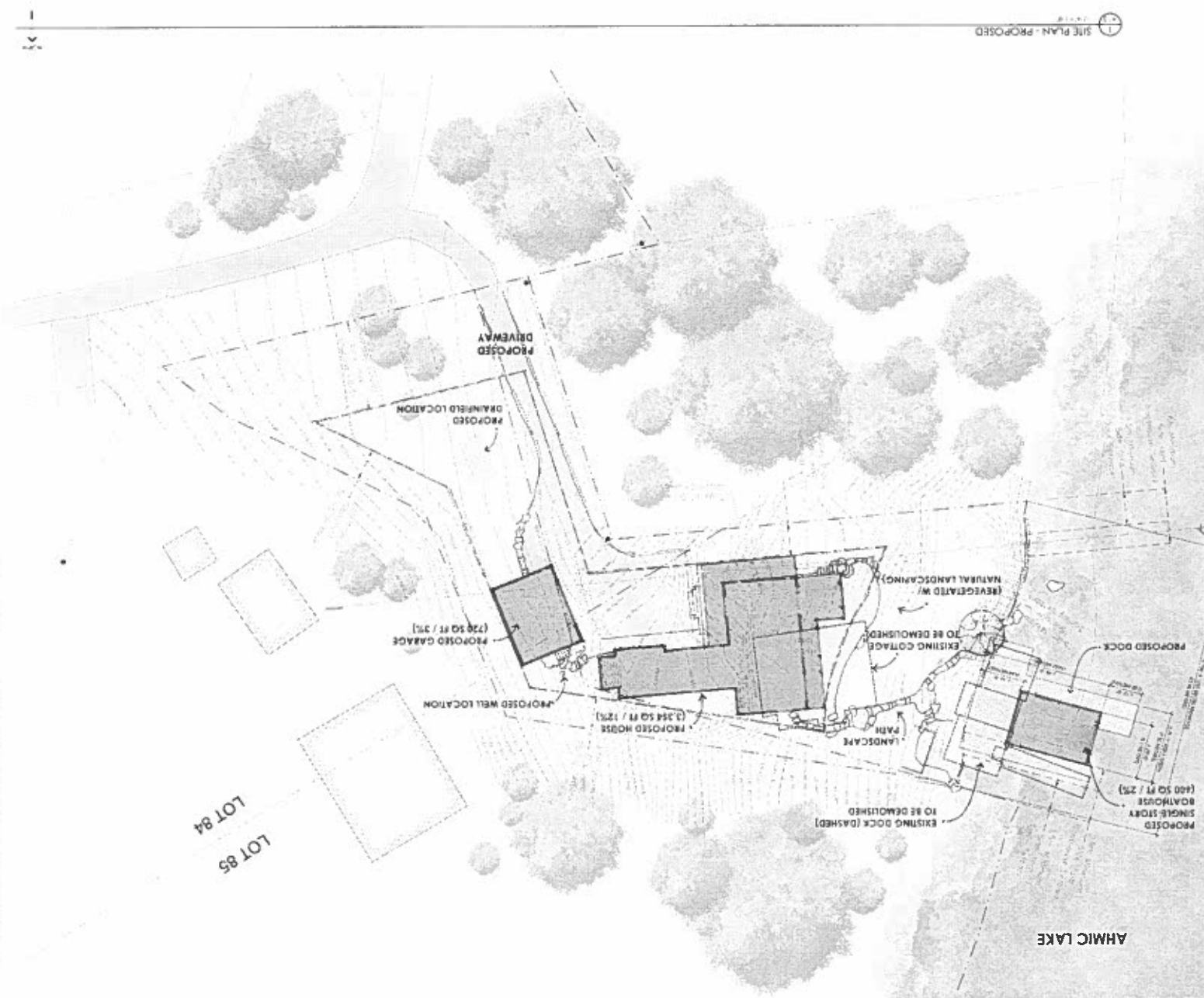
Personal information contained in this form, collected and maintained pursuant to The Planning Act, will be used for the purpose of responding to the Application and creating a public record. The Owner's Signature acknowledges that "personal information [is] collected and maintained specifically for the purpose of creating a record available to the general public;" per Section 14(1)(c) of the Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c. M. 56.

The applicant acknowledges that the Municipality considers the application forms and all supporting materials, including studies and drawings, filed with this application to be public information and to form part of the public record. With the filing of an application, the applicant consents to the Township photocopying and releasing the application and any supporting material either for its own use in processing the application or at the request of a third party, without further notification to or permission from the applicant. The applicant also hereby states that it has authority to bind its consultants to the terms of this acknowledgement.

Date: 02 JULY 2024



ANDRE EDELBROCK





August 8, 2024

Erica Kellogg, Deputy Clerk Planning and Development
Municipality of Magnetawan
4304 Highway 520,
Magnetawan ON P0A 1P0

Dear Ms. Kellogg:

Reference: Minor Variance Application – Edelbrock
80 Oak Lane, Lot 85, Concession B, Municipality of Magnetawan

Please find enclosed a Minor Variance application package submitted on behalf of our client, Andre Edelbrock, concerning the property located at 80 Oak Lane on Ahmic Lake.

The application seeks approval to allow the construction a new dwelling, garage, and boathouse at a lot coverage of 17%, and a new dwelling with a front yard setback of 14.7m.

The package includes the following items:

- A completed application form;
- The application fee in the amount of \$500 will be provided by the Owner;
- An Owner's Authorization;
- A site plan drawing showing the existing and proposed development;
- A copy of the deed.

To assist in you review and Council's consideration of the application, we offer the following planning analysis in support of the application. Please contact us if you have any questions or require additional information,

Yours truly,
PLANSCAPE INC.

A handwritten signature in black ink, appearing to read "Rian Allen".

Rian Allen MSc, MCIP, RPP
Senior Planner

A handwritten signature in black ink, appearing to read "Jillian Snider".

Jillian Snider, B.A., M.PL candidate
Junior Planner

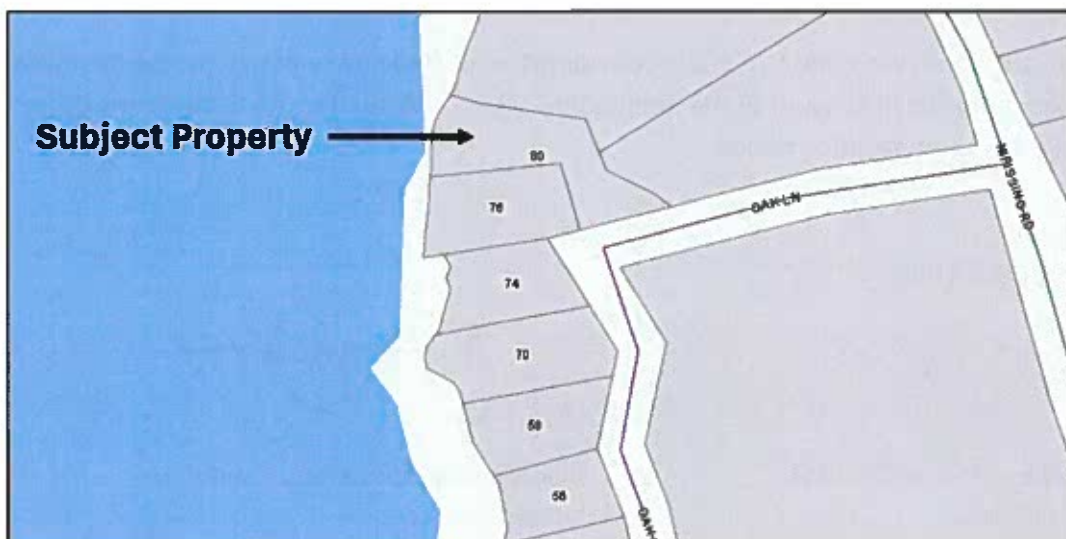
OVERVIEW:

The subject property is located at 80 Oak Lane on Ahmic Lake within the municipal boundaries of the Municipality of Magnetawan. The subject lands are legally described as Lot 85, Concession B, in the geographic Township of Magnetawan. **Figure 1** shows the general location of the subject property, while **Figure 2** is a more detailed image of the subject property.

Figure 1: Location Map



Figure 2: Detailed Location Map



PROPERTY CHARACTERISTICS:

The subject property on Lake Ahmic is 0.26 hectares (0.63 acres) in size with 32.5 metres (106.5 feet) of frontage on Ahmic Lake. Access to the property is provided by Oak Lane, a private road with access to a municipally year-round maintained road. A dwelling with attached deck and screened room, and boathouse with associated docking facilities currently exist on the property. Apart from the developed areas, the subject property is treed and naturally vegetated. The property rises above the shoreline with a steep bank along a portion of the shoreline and relatively level areas throughout the property. A stone walkway from the cottage to the boathouse and shoreline area currently exists.

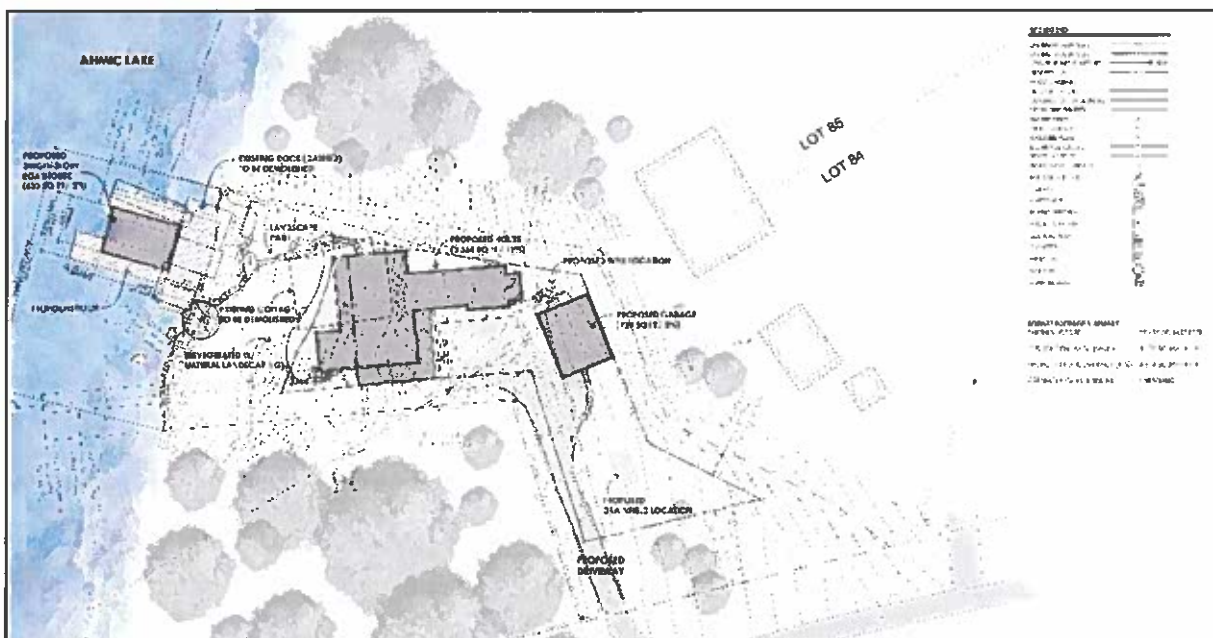
PROPOSED MINOR VARIANCE:

The applicant proposes to construct a future dwelling, garage, boathouse and associated docking on the subject property.

This minor variance application is to permit a lot coverage of 17% and a front yard setback of 14.7 metres for the principal dwelling.

The subject lands are zoned Shoreline Residential (RS) and section 4.2 of the Zoning By-law includes requirements for this zone. Regulations outlined in 4.2.2 state that the maximum lot coverage is 15% and front yard setback is 15 metres. **Figure 3: Proposed Site Plan.**

Figure 3: Proposed Site Plan



BACKGROUND:

In 2021, the subject property was enlarged by 0.09 hectares via a lot addition from the abutting property. This severance was undertaken to permit future development on the subject property. The conditions of consent have been fulfilled and the severance finalized.

PLANNING ANALYSIS:

Provincial Policy Statement, 2020

The Provincial Policy Statement, 2020 (PPS) identifies provincial planning interests. Development applications are required to be consistent with provincial policy statements.

Applications made under the *Planning Act* must be consistent with provincial policy.

The subject property is located within the “Rural Area” as defined by the PPS. The rural policy section of the PPS recognizes the importance, diversity and character of Ontario’s rural areas. The PPS identifies that Northern Ontario’s natural environment and vast geography offer different opportunities than the predominately agricultural areas of southern regions of the Province. The Rural Areas and Rural Lands policies envision development, including limited lot creation that can be adequately serviced.

Section 1.1.4 describes the importance of Rural Areas in Municipalities, and states:

“1.1.4.1 Healthy, integrated and viable rural areas should be supported by: a) building upon rural character, and leveraging rural amenities and assets; c) accommodating an appropriate range and mix of housing in rural settlement areas; e) using rural infrastructure and public service facilities efficiently; h) conserving biodiversity and considering the ecological benefits provided by nature”.

Section 1.1.5 applies to the development on “Rural Lands” within municipalities, and specifically states:

“1.1.5.c) On Rural Lands... permitted uses include residential development, including lot creation, that is locally appropriate”.

“1.1.5.4 Development that is compatible with the rural landscape and can be sustained by rural service levels should be promoted”.

The PPS also requires the protection of natural heritage features over the long term, including fish habitat and states:

“2.1.6 Development and site alteration shall not be permitted in fish habitat except in accordance with provincial and federal requirements”.

The PPS permits waterfront recreational development, which includes residential dwellings and associated structures such as docks, boathouses, garages, etc. The proposed development has been reviewed against the applicable policies of the PPS and is found to be consistent.

Growth Plan for Northern Ontario, 2011

The Growth Plan for Northern Ontario is a 25-year plan that provides guidance to align provincial decision-making and investment for economic and population growth in Northern Ontario. The proposed variance has been reviewed against the applicable policies and is found to be consistent with the Growth Plan.

Magnetawan Official Plan, 2012

The Official Plan describes how lands will be used and developed and includes goals and objectives. The Official Plan implements the policies of the PPS.

The subject property is designated “Shoreline” area on Schedule A and accessed by a seasonally maintained private road.

Official Plan Policies:

The following are excerpts from the Official Plan that apply to the proposed minor variance.

Flood Hazards

Specifically for lakes like Ahmic and Cecebe the floodplain is defined by the following elevations: Ahmic Lake 281.97 CGD. The proposed dwelling and garage are located above the floodplain elevation.

Deer Habitat

In shoreline areas, development shall be situated in locations that will not result in the removal of significant amounts of shoreline vegetation or affect shoreline habitat. The proposed dwelling is partly located on the footprint of the existing dwelling which reduces tree removal. The proposed coverage includes building area for a boathouse which does not require any tree removal. The existing driveway will also continue to be used and no changes are proposed that require tree removal. The shoreline area in front of the new dwelling will be revegetated.

Sewage Disposal and Water Systems

No development shall be permitted unless it can be shown to the satisfaction of the Municipality that there is an adequate water supply and sewage disposal system to service

the development. A new septic system to service the proposed development will be constructed at the rear of the lot on lands that were added through the lot addition.

Shoreline

Permitted uses include detached dwellings and recreational activities. Development should generally occur as a single tier of development adjacent to the shoreline. It is the intent of this plan that new development be directed to lands that are physically suitable for development in their natural state in an effort to maintain the area's unique character. Creating lands that are suitable by blasting or filling the natural landscape is not permitted. In considering applications for waterfront development, Council shall ensure that cultural heritage resources both on shore and in the water are not adversely affected, and when necessary, require measures to mitigate negative impacts on the resource.

Increasing the setback of the new dwelling from the shoreline and locating part of the building on the existing parking area will reduce the need for site alteration and changes to the natural landscape. The footprint of the existing dwelling and the area in front of the new dwelling will be revegetated.

Setbacks and Coverage

Apart from specific setback requirements for septic systems and the location of structures away from Type 1 Fish Habitat, there are no stipulated setback requirements for development in the shoreline area. There are also no coverage requirements outlined for any areas in this Official Plan.

The proposed development has been reviewed against the applicable policies of the Municipal Official Plan and is found to conform.

Municipality of Magnetawan Zoning By-law, November 2023

The subject property is zoned Shoreline Residential (RS) on Schedule A-2 of Comprehensive Zoning By-law 2001-26. This section outlines the pertinent provisions of the Zoning By-law as they relate to the proposed development and provides an assessment of how the proposal complies with these regulations

General Provisions:

Lot Coverage and Height

The total lot coverage of all accessory buildings and structures shall not exceed 5% of the lot area. The maximum boathouse height is 5.0m. The maximum detached garage height is 7.6m. The maximum dwelling height is 10.7m.

The garage and boathouse have a coverage of 5%. The boathouse has a height of 5 metres, while the garage and dwelling have heights of 6.5m and 9.7m respectively.

Setback from Principal Building

An accessory building may be erected no closer than 2.4 metres from the principal building on the lot.

The garage and dwelling separated by more than 2.4 metres.

Frontage on Private Road

Notwithstanding the provision in 3.9 (a) where a lot fronts upon a private road or private right-of-way, a use, building or structure shall be permitted on such lot, in accordance with the applicable provisions of this By-law provided such private road or private right-of-way existed as of the date of passing of this By-law.

The proposed dwelling replaces an existing dwelling on a private road which existed prior to the passing of this By-law.

Legal Non-Complying Lots, Buildings and Structures

a) Buildings on Undersized Lots

Where a building or structure is located on a lot having less than the minimum frontage and/or lot area, and/or having less than the minimum setback, front yard and/or side yard and/or rear yard required by this By-law, the said building or structure may be enlarged, reconstructed, replaced, repaired and/or renovated provided that:

- i. the enlargement, reconstruction, replacement repair and/or renovation does not reduce the required front yard, and/ or required side yard, and/ or required rear yard or increase lot coverage beyond the requirements of this By-law;
- ii. the height of the existing legal non-complying building or structure is not increased, within a required yard.
- iii. the building or structure is being used for a purpose permitted within the Zone in which it is located;
- iv. all other applicable Provisions of this By-law are complied with

b) Existing Undersized Lots

Where a lot, having a lesser lot area and/or lot frontage than required herein, existed on the date of passing of this By-law, or where such a lot is created by a public authority or correction of title, such a smaller lot may be used and a permitted

building or structure may be erected and/or used on such a smaller lot provided that all other applicable provisions of this By-law are complied with and provided that a sewage system that complies with the regulations under Building Code can be installed on the lands.

Lots which have been increased in lot area or lot frontage following enactment of this By-law shall be deemed to comply to the By-law, and may be used in accordance with the provisions of the By-law.

The subject property is deemed undersized, as it measures less than 1 hectare. In 2021, the lot was expanded by 0.9 hectares to facilitate future development. The proposed plan involves replacing the existing boathouse and dwelling and constructing a new garage and largely adheres to the By-law requirements, with minor deviations concerning lot coverage and the front yard setback of the dwelling. The proposed setback is less than 1 metre below the permitted standard and 5m further from the shoreline than the existing dwelling. The additional lot coverage will permit approx. 50 sqm of added building area, which is equivalent to the area of new boathouse which is double the size of the existing. The existing encroaching dock and boathouse will be removed, and the new boathouse and dock location will be located to comply with minimum setbacks.

Shoreline Residential Zone (RS)

Permitted Uses:

Detached dwellings, home occupations, and bed and breakfasts are permitted in the shoreline residential zone.

Regulations:

The minimum lot area for area for a new lot in the shoreline residential area is 1ha with 90 metres of frontage.

The following are the regulations applicable to the proposed dwelling and garage. Green indicates compliance while red indicates variance from the requirements.

	Regulation	Proposed Dwelling	Proposed Garage
Minimum Front Yard	15m	14.74m	compliant
Minimum Interior Side Yard	3.5m	3.86m	3.6m
Minimum Rear Yard	10.0m	compliant	31.59m

Maximum Building Height	10.7m	9.7m	6.5m
Coverage	15%	The proposed dwelling, garage, and boathouse have a lot coverage of 17%	

The following is the requirements applicable to the proposed 1-storey boathouse. Green indicates compliance while red indicates variance from the requirements.

	Regulation	Proposed Boathouse	Proposed Dock
Maximum Width	15 metres or 25% of the lot frontage (8.1 metres)	6.1m	7.9m
Minimum Side Yard	6 metres/3.5 meters	6.1m	4.2m
Maximum Height	5.0 metres	5m	N/A

Apart from lot coverage, which is 2% above the maximum permitted and front yard setback of the proposed dwelling being 0.26 metres below the minimum, the proposed development conforms with all other provision of the Magnetawan Zoning By-law.

Planning Act, R.S.O. 1990, c. P.13

Section 45(1) of the *Planning Act* outlines the test for minor variances, as follows:

- Is the application minor in nature?
 - The application for the minor variance meets the criterion of being minor in nature. The proposed reduction in the front yard setback for the dwelling is minimal, falling just 0.26 meters below the required minimum, and the new setback is positioned 5 metres further from the shoreline compared to the existing dwelling. The increase in lot coverage is also minor, exceeding the maximum by only 2%. The primary purpose of the coverage limit is to prevent development from overwhelming the natural landscape and to preserve the area's unique character. The proposed lot coverage permits the boathouse area to be increased in size or a larger garage area. The location of the garage behind the dwelling is not visible from lake views. The proposed dwelling, garage, and boathouse are consistent with the existing developments along Ahmic Lake and will not visually or functionally predominate the natural features of the property.

- Is it desirable for the appropriate development or use of the land, building or structure?
 - The proposed development enhances the current condition of the property, which has served as a seasonal dwelling with a boathouse since 1969. The new dwelling, boathouse, and garage are consistent with existing developments along the southeast shoreline of Ahmic Lake. While there is a minor reduction in the front yard setback and a slight increase in lot coverage, the proposal generally conforms to the Zoning By-law requirements and is well-suited for the site.
- Is it in keeping with the general intent and purpose of the Zoning By-law?
 - The proposed dwelling, boathouse, and garage align with the intent and purpose of the Zoning By-law. The development is designed to complement existing structures along Ahmic Lake, particularly on the southeast shoreline. The proposed variance involves a minor increase in lot coverage, which exceeds the maximum by just 2%. Additionally, the front yard setback for the principal dwelling is only 0.26 meters below the minimum required, which represents a 1.73% reduction. Improvements are also proposed to bring the existing dock and boathouse that encroach into the minimum side yard setback into compliance. The development generally adheres to the requirements of the Zoning By-law and fits well within the overall regulatory framework, ensuring that the development remains low density and compatible with the character of the area.
- Is it in keeping with the general intent and purpose of the Official Plan?
 - The Official Plan does not specify policies for building setbacks from the shoreline or maximum lot coverage. However, it outlines the goals and objectives for shoreline areas, emphasizing that development should be directed to lands that are physically suitable and can be maintained in their natural state. Detached dwellings and recreational activities are permitted, and development can occur on private roads so long as they do not require an extension.

The proposed development on the subject property aligns with the Official Plan's goals and objectives for shoreline areas. Enhancing an existing developed lot by increasing the setback of the dwelling from the shoreline, revegetating the shoreline in front of the new dwelling, locating the new dock and boathouse in compliance locations, limiting the boathouse width to

below the permitted maximum, limiting the dwelling and garage below the maximum heights, constructing a new septic system setback further from the shoreline, locating the new garage behind the dwelling so not viewed from the lake, and preserving the existing shoreline vegetation, meets the intent of the Plan for preserving the natural environment and protecting lake health.

CONCLUSION:

The subject property has been used for shoreline residential purposes since the late 1960s and the existing buildings are in need to replacement. The proposed development will allow for the continued use of the property and will preserve the natural character of the area.

The slight reduction of the dwelling front yard setback is negligible, particularly considering the existing dwelling is located 5 metres closer to the shoreline. The proposed increased coverage is appropriate because the increase is small and the development maintains the low density character and does not result in a lot that appears overdeveloped.

It is therefore my professional opinion that the proposed Minor Variance application complies with the general intent of the Zoning By-law, conforms with the Township Official Plan, is consistent with the Provincial Policy Statement, and represents good planning.

Respectfully submitted,

PLANSCAPE INC.



Rian Allen MSc, MCIP, RPP
Senior Planner



Jillian Snider, B.A., M.PL candidate
Junior Planner

**COMMITTEE OF ADJUSTMENT
NOTICE OF HEARING**

IN THE MATTER OF Subsections (1 and 2) of Section 45 of the Planning Act, R.S.O., 1990.

TAKE NOTICE that the Municipality of Magnetawan has received a complete application for Minor Variance and that the Committee of Adjustment of the Corporation of the Municipality of Magnetawan will hold a Public Hearing on:

October 16th, 2024

At 1:00 pm. at the

Municipality of Magnetawan Municipal Office, 4304 Hwy #520, Magnetawan, Ontario

THE PURPOSE OF THE PUBLIC HEARING is to consider a Minor Variance application submitted by the Owner of CON B PT LOTS 84 AND 85 PLAN PSR1959 PART 13 PLAN PSR2008 PART 13 RP 42R22000 PARTS 1 AND 2, municipally known as 80 Oak Lane. The proposed a minor variance application is to permit the reconstruction of a dwelling, a new boathouse/dock, and an accessory building (garage). The proposed dwelling slightly encroaches into the minimum frontage yard requirement for the Shoreline Residential (RS) Zone and exceeds the maximum lot coverage. Variances are proposed to the following sections of the Zoning By-law:

The applicant has requested the following Minor Variance to permit:

Provision	By-law 2001-26	Requested
4.2.2 (iii) Minimum Front Yard Setback	15 metres	The proposed new dwelling has a front yard of 14.7 metres. A variance is sought to reduce the front yard by 0.3 metres.
4.2.2 vii) Maximum lot coverage	15%	The owner is proposing a new dwelling, boathouse, and garage with a proposed lot coverage of 17%. A variance is sought to permit an additional 2% of lot coverage on the subject property.

INFORMATION AVAILABLE

Information relating to the proposed Minor Variance application is available for public review on the municipal website – www.magnetawan.com – or by request during business hours, Monday to Friday from 8:00 am to 4:00 pm, at the Municipality of Magnetawan Municipal Office (4304 Hwy #520 Magnetawan, Ontario, POA 1P0) or by emailing: ekellogg@magnetawan.com

NOTICE OF DECISION

If you wish to be notified of the decision of Municipality of Magnetawan on the proposed Minor Variance, you must make a written request to Erica Kellogg, Deputy Clerk – Planning and Development at the Municipality of Magnetawan.

ORAL AND WRITTEN SUBMISSION – APPEAL

If a person or public body would otherwise have an ability to appeal the decision of the Council of the Municipality of Magnetawan to the Ontario Land Tribunal but the person or public body does not make oral submissions at a public meeting or make written submissions to the Municipality of Magnetawan before the by-law is passed, the person or public body is not entitled to appeal the decision.

If a person or public body does not make oral submissions at a public meeting or make written submissions to the Municipality of Magnetawan before the by-law is passed, the person or public body may not be added as a party to the hearing of an appeal before the Ontario Land Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

Individuals who make written submissions should be aware that their submission and any personal information in their correspondence will become part of the public record and made available to the Applicant, Committee and Council.

PLEASE SUBMIT ANY WRITTEN COMMENTS TO KERSTIN VROOM
Quoting File No: EDELBROCK MINOR VARIANCE

Erica Kellogg, Deputy Clerk - Planning and Development
Municipality of Magnetawan
P.O. Box 70
Magnetawan, Ontario, POA 1P0
705-387-3947 ext. 1001
ekellogg@magnetawan.com

DATED at the Municipality of Magnetawan this 5th day of October, 2024.


(not to scale)

KEY MAP OF SUBJECT PROPERTY



PROPOSED SITE PLAN



 <p>Municipality of Magnetawan</p>	REPORT TO COUNCIL
To:	Mayor and Council
From:	Fire Chief Derek Young
Date of Meeting:	October 16, 2024
Report Title:	Quarterly Fire Department Report

Recommendation: THAT Council receives and approves this report as presented.

Call Volume:

As of September 30, 2024: 130 Calls for service.

Compared to years past:

As of

September 30, 2023: 151

September 30, 2022: 138

September 30, 2021: 151

September 30, 2020: 120

Call volume has been lower than average for this time of year. Calls have been steady, but at a slower rate than normal.

General update:

-Magnetawan firefighters were the winners of the annual Firefighter Games. The team did an amazing job, and we are very proud of them.

-The Community Risk Assessment has been completed, as required.

-Pump and ladder testing was completed, with no issues identified.

-An information session was held, in conjunction with the Burks Falls Fire Department. Parry Sound EMS, OPP, and the MNRF, for the Cecebe Waterways Association. The session included how to protect your property and cottage in the event of a fire, what to do in an emergency, and how other agencies may respond.

-Canada Day provided an opportunity to hand out some fire prevention information. Many people visited our table and received prevention materials and answers to any questions they may have had. The day ended with another successful fireworks show put on by the firefighters.

-Camp Chikopi was visited by the fire department. The kids had an opportunity to go through our trucks and try some of our equipment. This visit provided us a chance to teach them about the importance of fire safety.

-We assisted the Ahmic Lake Cottage Association in their annual run. Firefighters were on hand to help with traffic and to assist if a problem arose.

-Area firefighters assisted with a water rescue demonstration in Magnetawan for National Drowning Prevention Day, utilizing our Rapid Deployment Craft.

Upcoming:

-Fire Prevention Week runs from October 6th to the 12th, with this year's theme being "Smoke alarms: Make them work for you!". A school visit has been scheduled, giving us a chance to talk to the kids and staff about fire safety.

-Practical testing will be held at the end of November and written testing in October. Recruits and firefighters continue to work towards certification. Recruits have a limited time to become certified, with countless hours being dedicated to the process.

-The annual Food Drive will be held December 4th, an excellent opportunity to help the community.

Training:

-Magnetawan hosted a 3-day Incident Safety Officer course for area fire departments. A safety officer is required on all fire scenes and several other types of incidents. This course is a requirement under the mandatory certification.

-An Officer course has been completed which allows firefighters to expand their knowledge and potentially be promoted to Captain.

-A Pumping Apparatus Driver/Operator course is currently in progress. This course teaches the skills necessary to operate Pumpers effectively and safely. This course is also a requirement under the mandatory certification.

-The Emergency Response Plan has been developed and was assessed during the annual emergency exercise in September. The two-day session also involved education relating to the role of the Emergency Information Officer.

Fire rating:

-The fire rating has remained at Moderate the entire season thus far. The summer saw adequate rainfall amounts to keep the rating there. November 1st should see the rating dropped to Low, allowing for daytime burning. The rating change will be subject to the conditions at the time.

Conclusion:

Although calls for service have decreased, the Fire Department and staff have been busy. The certification process and required training is time consuming, requiring a lot from our volunteers. Their hard work, training, and dedication has paid off and was evident at the Firefighter Challenge, with a well-deserved win.

Respectfully Submitted,

Derek Young

Fire Chief Derek Young



REPORT TO COUNCIL

To:	Mayor and Council
From:	Jason Newman, and Bryan Austin Bylaw Enforcement Officers
Date of Meeting:	October 16, 2024
Report Title:	Third Quarter Report - Bylaw

Recommendation: THAT Council receives and approves this report for information only.

Introduction:

Again we would like to express our appreciation of the staff, management and Council in the Municipality of Magnetawan for the ongoing supports and confidence. Our professional relationships continue to grow and we are continuing our learning from the experience and supports available.

Background:

Current reporting will be effective from July 1, 2024 to September 30, 2024.

The third quarter in the By-law service was busy, however consistent with normal trends across the district.

As demonstrated in our statistics calls for animals are the most reported followed by building supports and uses and trailers.

We are approaching the conclusion of our 2nd year with Magnetawan and are continuing to learn and grow both in our knowledge and relationships with the community, management, staff and Council.

Most of our court involvements have come to conclusion in the 3rd quarter, with expected outcomes. We have 2 matters on November 8, 2024, which are expected to conclude.

Relationships with outside services continue to grow and I am happy to report some notable success and cooperations, where historically there was some deficiencies.

By-Laws:

By-Laws are mostly up to date and relevant. Moving into the winter months we will review and address any changes as required.

Training:

Bryan attended his first training / conference with the MLEO this fall, and reports the information was helpful and applicable.

We are not pursuing typical training measures towards certification, as they are not required legislatively.

Training opportunities will continue to be evaluated to ensure relevance and maximum benefit for the Municipalities we serve.

Calls For Service

Year to Date September 30, 2024

Animal – 29
Building – 17
Noise – 1
Other – 13
Parking – 5
Snow – 2
Property Standards – 7
Trailer – 14
Zoning – 7

Total 95 Calls for Service -- compared to 2023 at 62 calls for service


Conclusion:

Thank you for your investment and confidence in sharing By-Law services with us. We remain open and available to address your communities needs and priorities.

Respectfully Submitted,

Jason and Bryan

Jason Newman & Bryan Austin
By-law Enforcement Officers

 <p>Municipality of Magnetawan</p>	<h2>REPORT TO COUNCIL</h2>
To:	Mayor and Council
From:	Chief Building Official Tyler Irwin
Date of Meeting:	October 16, 2024
Report Title:	Third Quarter Report

Recommendation:

THAT Council receives this report as presented for information only.

Background:

The purpose of this report is to update Council on Building Department matters such as:

- Building Permit activity within the Municipality (July 1st – September 30th),
- The general daily activities of the Building Department.

Evaluation:

From July 1st to September 30th a total of eighteen (18) permits were issued for new construction, and three (3) for demolition.

Category of permits issued:

New single-family dwellings-----0

Seasonal-----3

Sleep cabin -----2

Park Model-----0

Addition/ Renovation -----11

Garage/ Shed/ Boathouse ---- 2

Farm -----0

Commercial -----0

Demolition -----3

Q3-Total Building Permit Fees- \$22,254.50

YTD Permit Fees - \$108,285.50

Q3-Total Construction Value- \$3,101,020.00

YTD Construction Value- \$6,608,320.00

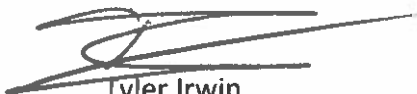
Q3- Five-year comparison

Year	No. of Permits
2020	19
2021	11
2022	21
2023	26
2024	21

The Building Department has had another busy season. construction taking place prior to obtaining a building permit, construction not in accordance with the approved plans and issuing or following up on new and existing orders. Additional daily activities include:

- Responded to general inquires,
- Completed property information reports,
- Reviewed and processed applications,
- Investigate complaints of building without a permit,
- Issue orders for non- compliance and or building without a permit,
- Conduct inspections for active building permits and Liquor License applications.
- The new Ontario Building Code comes into force January 1, 2025. The new code will have approximately 2400 changes. We have started to prepare for our first upcoming contractors' night. A date has not yet been set; however, the meeting will likely be late November/early December.
- Reviewed old building permits and updated and or closed files (approximately eighty-five (85) permits closed).

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Tyler Irwin', written over a horizontal line.

Tyler Irwin
Chief Building Official



REPORT TO COUNCIL

To:	Mayor and Council
From:	Public Works Superintendent Scott Edwards
Date of Meeting:	October 16th 2024
Report Title:	Public Works Department Quarterly Report (Third Quarter)

Recommendation: THAT Council receives this report as presented for information only.

Background:

The Third quarterly report for 2024 covers both the summer activities of Landfill and Roads operations.

Activities Undertaken – Roads Department

Projects

Road Supply and Apply Gravel was completed on the following roads: Stanyers Rd, Grindstone Rd, Halls Rd East/ West , Sugar Bush Rd East/West , Hughes Lake Rd , 30th/31st Sideroad and a portion of Miller Rd from Hwy 124 to Rocky Rd.

Ahmic Lake Rd was completed with the Surface Treatment for the section of road being from Ahmic St to Ako Mak Rd. The next section will be determined as to conditions this fall after inspection.

Bridge Replacement was completed this year on Bridge # 8 on the Orange Valley Rd by McPherson and Andrews and Engineered by DM Willis Ltd. This was rated Priority number 1 on the Municipal Structure Inventory and Inspection List completed in 2021. To note the bridges and culverts are ranked out of the combined amount for bridge assets being 15.

Sand Dome Filled to Capacity In the second week of September the weather was with us and both the Sand Domes were filled to capacity. Again having the salt on hand from the previous winter ensured a dry material.

Potholes although continue to be an issue along both Nipissing Rd South and Ahmic Lake Rd were addressed quickly and efficiently by the Roads Staff. To note the addition of 2 Roads Casual Labourers combined with the cross trained Landfill Staff did an exceptional job.

Staff The addition of the Public Works Casual Labourers to the Roads Department proved to be an asset in completing the numerous small tasks that do not require an Equipment Operator. To note the new Full Time Equipment Operator is Mark who previously worked for another Township further south.

Training has gone well in bringing in new Staff and updating the old Staff -notably on the new Woodchipper. This was well received and created a new respect for this important and potentially dangerous piece of equipment if not used correctly.

Activities Undertaken – Landfill Department

Signage is going to be updated to better assist newcomers to the Landfill and Recycle sites, this includes a number system so as to better direct users to the proper drop off.

Illegal Dumping appears to have slowed down a bit which can be contributed to follow up from Bylaws whenever possible identification is confirmed.

Hydro to the Landfill is still in the process of the Electrical Consultant completing the calculations and forms for Ontario Hydro in order to give the Municipality a cost estimate to complete. To note Ontario Hydro will only give out the estimate once there is commitment on the customer's part.

Reuse Centers have been very busy this season and continue to be restocked with gently used items. To note they will be closed for the season after the Thanksgiving Weekend

Staff did a great job this summer considering the unseasonable heat, the cross training proved to be a good change of pace as well as an asset. To note the Roads Staff will be reduced to Regular Full Time after the Thanksgiving weekend as it will be the beginning of winter hours.

Respectfully Submitted,



Scott Edwards
Public Works Superintendent



REPORT TO COUNCIL

To:	Mayor and Council
From:	Parks and Maintenance Manager Steve Robinson
Date of Meeting:	October, 2024
Report Title:	2024 3rd Quarter Report

Recommendation: That Council receives this report for information only.

Summer/Fall

The Parks Department has been in high demand this summer and early fall.


- Due to a fairly wet summer we have been doing a lot more grass cutting into October
- Numerous potholes at the parks and boat launches and parking lots filled -- On going
- It has been an extremely busy fall for events and bookings at the community centre - something going on almost every weekend and week days.
- Repairs to picnic tables and the older docks completed.
- Ahmic Community Centre floors were sanitized to enable reopening of the Hall. The Hall was also emptied of garbage, food and items left after the closing of the Daycare. Public Health has inspected the kitchen and the Hall is open for booking.
- We are doing more in house maintenance on our lawn equipment which is going well, a fair bit of training with a green crew is progressing nicely.
- The fair day went well. Thank you to our staff and our students Colby and Hunter were a great help and all summer as well.
- New ice dams were installed on the community centre roof hopefully this will help with falling ice and snow.
- Dock rebuilding beside the bridge is on going.
- We have had a lot of rain late summer so will be cutting late into the season
- We are now transitioning into the winter season, equipment maintenance is on going in preparation for the season.

Cemeteries

- We have had 1 casket burial and 4 cremations as well as 5 graves staked for monuments this quarter.
- Landscaping, grass cutting, and monument maintenance is ongoing at all of the cemeteries.
- Headstones cleaned this fall with a total of 8 this quarter.
- We have also done a lot of limbing and fencing repairs

Respectfully Submitted,

Steve Robinson
Parks and Maintenance Manager

 <p>Municipality of Magnetawan</p>	<p>REPORT TO COUNCIL</p>
<p>To:</p>	<p>Mayor and Council</p>
<p>From:</p>	<p>Erica Kellogg, Deputy Clerk – Planning and Development</p>
<p>Date of Meeting:</p>	<p>October 16, 2024</p>
<p>Report Title:</p>	<p>3rd Quarter Report</p>

Recommendation: THAT Council receives and approves this report as presented for information only.

Background: This update is the Planning and Development Department 3rd quarter report for 2024. This report will serve to highlight various activities within the Department and will include a review of current Planning Applications, Cemetery and Landfill activities.

In the 3rd quarter of 2024, the total number of inquiries to the Planning Department was 179 which was a slight decrease from the 2nd quarter (217).

Activities:

Pre-consultations: There have been a total of nine pre-consultations, of which some were handled in house while others were handled by a Planner. With the implementation of Bill 185, pre-consultations are no longer mandatory, however, Staff continue to provide support through pre-consultation and when advisable a recommendation to seek a Planner's pre-consultation is provided.

Consents: With the removal from the Central Almaguin Planning Board and the subsequent appointment of Council as the Committee of Adjustment for consent granting authority, there have been two applications heard by the COA.

This quarter there have been a total of three new consent applications.

Zoning Bylaw Amendments: Three new zoning applications have been received this quarter one of which one will appear on the October 16th.

4855 Highway 520: I attend the District of Parry Sound Municipal Association meeting held in Point au Baril in September. At the meeting I had an opportunity to speak with James King, the Constituency Assistant to MPP Graydon Smith. I pressed the challenges we are experiencing with the MTO and our entrance to the Employment Lands. Subsequently, James followed up with Corridor Management Planner regarding the MTO Traffic Section comments to our Traffic Study, I'm hopeful movement forward will be in the near future.

Short-term Accommodations: During the September 25th Council meeting, a Staff report with suggested revisions to the Short-term Accommodation By-law was presented. During that meeting Council provided direction to host a special meeting regarding the changes. The draft is now presented in this agenda package for Council approval.

Economic Development

The Magnetawan Economic Tourism Committee had their first, informal, inaugural meeting in August. The next meeting, which will be the first official meeting of record was held October 16th. The Committee is working on an asset list, identifying all businesses/services/agencies and organizations in the community.

With the help of Rob from Parks and Maintenance, several downtown locations were decorated for fall with cornstalks, bales of straw and mums, all purchased at local businesses. An additional ten of each was purchased and provided to businesses who support the Mag Bucks program in an effort to further the downtown/businesses fall beautification.

Cemetery: The columbarium niches are available for sale and have been advertised in our In Case You Missed it and in our Council Agenda package for September. Members of the Cemetery Board, Magnetawan/Dunchurch Legion and myself, replaced veteran crosses at our three active cemeteries last month. These crosses had not been replaced since pre pandemic.

With the help of Michelle at the front office, Cemetery records are being updated and cross referenced. Michelle's support and attention to detail has resulted in current, accurate cemetery data and will support future cemetery activity since information is compiled concisely.


Landfill: The remaining composters were moved from the Municipal Office to the Landfill and with the support of Landfill Staff, we now only have four composters left. This program has been well received by the community and it's hoped that this along with future programs will positively support additional waste diversion options, extending the life of the Landfills.

Respectfully Submitted,



Erica Kellogg

Deputy Clerk – Planning and Development

 <p>Municipality of Magnetawan</p>	REPORT TO COUNCIL
To:	Mayor and Council
From:	Deputy Clerk Laura Brandt
Date of Meeting:	October 16, 2024
Report Title:	3rd Quarter Report Recreation and Communications

Recommendation: THAT Council receives this report as presented for information only.

Background: This is an update from July to September 2024 on the activities that have taken place in Recreation and Communication during the third quarter of the year.

Activities:

Human Resources

Working with team members providing support and coaching and have been facilitating weekly TED TALKS and Council Round Ups to ensure that Front line Staff are apprised of current issues and messaging. Staff has completed the year end review process for the summer students to help them gain experience in the review process (Locks and Heritage Museum Centre).

Clerks Office

Staff have conducted five meetings of Council in this quarter including the preparation of agenda, agenda packages and minutes. Review of By-laws, Policies and Procedures are on going and updating accordingly to ensure that procedures are streamlined to improve delivery of services. Staff are still advocating with Service Ontario to have the Mobile Service attend our Municipality to help service our ratepayers as the first date was cancelled due to Service Ontario technical issues. Staff met with the prospective contractors at both dock sites for the Ahmic Lake Dock Replacement Project and is currently overseeing the project with an expected completion of the end of November. Staff assisted with 1 RFP during this quarter as well as issued 2 lottery licenses and collected 7 lottery licensing reports. Staff attended the digital Parry Sound Age Friendly meeting that was hosted by the North Bay and Parry Sound District Health Unit. Attended the Friendship Centres September meeting to represent the Municipality and speak about the Seniors Grant Funding and Age Friendly Survey. Staff have organized and attended as Secretary one Magnetawan Community Centre Board meeting this quarter.

Grant Funding Applications and Reporting

Staff have completed three webinars as well as facilitated four meetings regarding upcoming grants and/or existing applications.

	First Quarter	Second Quarter	Third Quarter
Total Number of Applications	21	23	30
Annual Allocations	3	3	3
Awaiting outcome	13 (2 stage 2)	5 (1 stage 2)	3 (1 stage 2)
Unsuccessful Applications	6	11	14
Outstanding 2023 Applications	1	1	1
Submitted by Third Party (Lakeland Power)	1	1	1
Submitted Annual Grant Reports	1	0	0
Submitted Final Grant Reports	12	5	6

	Cost of Project	Amount Anticipated	Municipality Portion
Total Funding Applied For	6,087,392	3,396,637	2,408,983
Approved Funding	573,332	430,832	142,500
Annual Allocation	1,568,947	1,568,947	0

Health and Safety 3,599,137

Conducting monthly health and safety inspections as per the legislation and working with department heads and health and safety representatives to mitigate any concerns that arise.

IT

Staff have been working towards implementing new Cyber Security strategies as well streamlining IT services and support and transitioning will take place in January of 2025. Training regarding cyber security to Staff is ongoing.

Communications

Municipal Events and Recreational Programming were posted to the online event calendar for the North Bay Nipissing News, hard copy posters to Municipal displays, Municipal Digital Signs is ongoing. Posted messaging on our Municipal Website which included updates to our messaging on our Landfill, Planning, Applications, By-law, Recreation pages. Staff are currently working on messaging regarding Fireworks. Created Summer Newsletter that was distributed on all Municipal Social Media platforms as well as mailed out to all residents with their August Tax Bill. Staff also assisted in furthering the social media campaign for the Parry Sound Age Friendly survey. Staff also posted one paid boosted post on Facebook for our Drive-In Movie Event.

	First Quarter	Second Quarter	Third Quarter
Electronic Mailer	18	62	20
Number of Mailer Subscribers	490	501	514
Website Views	35,000	89,000	50,000
Website Users	8,874	50,000	14,000
Facebook Posts	65	105	117
Facebook Followers	1,821	1,905	1,957
Instagram Posts	63	95	112
Instagram Followers	196	226	244
Facebook Posting Reach	25,000	20,300	16,600
Facebook Page Visits	5,900	6,400	5,800

Recreation

We currently have exercise classes running four times a week (Mondays and Thursdays). Weekly Pickleball on Tuesdays and Nordic Walking twice a week (Mondays and Fridays). Organized the Annual Dinner and Drive-In Event held on October 4th and Staff anticipate that the event will be close to a sell out. Organized the first Dinner and Learn Dinner Event on November 13th as well as the first Intergenerational Seniors' Trip on October 14th. Currently both events have wait lists. Staff have ensured that the close down for the Heritage Museum and Locks for the season was

successfully completed. Staff organized the Northern Ontario Art Association Gala and assisted the Burks Falls Art Club with the NOAA Art Show at the start of September and it was very well received. Staff continue to work with Carver Jake Rhodes for our 2024 Public Art Installation to be installed in October. Staff also is continuing to work together with Albert and his team on our Temporary Art Installation "Out of Water" and the Fish will be removed from the Village Green around Thanksgiving. The Fish to be returned will be stored at the Municipal Office for residents to pick up and Albert and his team will be organizing the online auction for the Fish that are donated. The painted rock snake rocks from the Magnetawan Agricultural Fair have been added to Maggie the Community Rock Snake.

Upcoming

Three funding streams are open for applications with a due date of the end of October and Staff are actively sourcing and researching funding possibilities to help offset costs and fund new projects to benefit the Municipality. Staff will also have two final reports for grant funding to be completed in the next quarter. Staff will be conducting a Magnetawan Community Centre Board Meeting at the start of October which includes preparing the agenda and minutes. Staff are currently working toward organizing two more Dinner and Learn events one to be held in January and one to be held in February as well as one more International Seniors Trip to be held in March. Staff are also working on organizing other upcoming event such as the Seniors Living Fair to be held the start of March, Annual Christmas Tree Lighting Event to be held the start of December and the Annual Family Day Event to be held in February.

Respectfully Submitted

A handwritten signature in black ink, appearing to read "Laura Brandt", with a long horizontal flourish extending to the right.

Laura Brandt
Deputy Clerk Recreation and Communications

Municipality of Magnetawan
Budgetary Control Report
For the Period Ending September 30, 2024

	Year to Date	Budget
EXPENDITURES		
LEGISLATIVE		
1-4-1000-1010 - COUNCIL - SALARIES AND BENEFITS	63,446.98	77,000.00
1-4-1000-1011 - COUNCIL - INTEGRITY COMMISSIONER EXPENSES	1,573.76	3,000.00
1-4-1000-1310 - COUNCIL - CONFERENCES AND SEMINARS	15,959.24	18,000.00
1-4-1000-2010 - COUNCIL - MATERIALS AND SUPPLIES	2,959.93	5,000.00
1-4-1000-5018 - COUNCIL - DONATIONS	13,104.56	20,000.00
1-4-1000-7500 - COUNCIL - ROAD GRANTS		15,000.00
Total LEGISLATIVE:	97,044.47	138,000.00
ELECTIONS		
1-4-1100-2010 - ELECTION - MATERIALS/SUPPLIES		150.00
Total ELECTIONS:	0.00	150.00
ADMINISTRATION		
1-4-1200-1010 - ADMIN - WAGES AND BENEFITS	241,486.36	292,000.00
1-4-1200-1310 - ADMIN - CONFERENCES/TRAINING/MEMBERSHIPS	9,982.95	18,000.00
1-4-1200-2010 - ADMIN - OFFICE & MAINTENANCE SUPPLIES	7,181.93	10,000.00
1-4-1200-2025 - ADMIN - HEALTH & SAFETY	840.43	1,500.00
1-4-1200-2030 - ADMIN - CGIS SERVICES	20,925.04	23,000.00
1-4-1200-2050 - ADMIN - TELEPHONE	6,722.52	9,000.00
1-4-1200-2052 - ADMIN - CELL PHONE	4,287.71	5,400.00
1-4-1200-2120 - ADMIN - INSURANCE	66,047.55	105,781.00
1-4-1200-2130 - ADMIN - COMPUTER EXPENSES	31,100.33	44,000.00
1-4-1200-2135 - ADMIN - WEBSITE EXPENSES	5,308.50	6,000.00
1-4-1200-2140 - ADMIN - COPYING EXPENSES	4,674.23	7,000.00
1-4-1200-2210 - ADMIN - LEGAL FEES-GENERAL	550.42	5,000.00
1-4-1200-2215 - ADMIN - LEGAL FEES-LABOUR	615.14	10,000.00
1-4-1200-2220 - ADMIN - UNION NEGOTIATION		10,000.00
1-4-1200-2225 - ADMIN - HR SERVICES	356.16	500.00
1-4-1200-8000 - ADMIN - CAPITAL EXPENDITURES	63,135.95	71,000.00
Total ADMINISTRATION:	463,215.22	618,181.00
TREASURY		
1-4-1300-1010 - TREAS - WAGES AND BENEFITS	165,282.70	250,000.00
1-4-1300-1310 - TREAS - CONFERENCES/TRAINING/MEMBERSHIPS	4,156.95	5,000.00
1-4-1300-2010 - TREAS - TAXATION MATERIALS	22,967.15	17,000.00
1-4-1300-2200 - TREAS - ACCOUNTING/AUDIT	16,574.50	16,600.00
1-4-1300-2310 - TREAS - BANK CHARGES	915.13	4,000.00
1-4-1300-2320 - TREAS - PROPERTY ASSESSMENT	94,172.16	94,172.00
Total TREASURY:	304,068.59	386,772.00
RESERVE TRANSFERS		
1-4-1400-9001 - RESERVE - TRANSFER-ASSET MNGMT RESERVE		325,000.00
1-4-1400-9003 - RESERVE - TRANSFER-COM ENHANCEMENT RESE		25,296.00
1-4-1400-9004 - RESERVE - TRANSFER-ELECTIONS RESERVE		8,000.00
1-4-1400-9006 - RESERVE - TRANSFER-LANDFILL CLOSURE RESE		20,000.00
1-4-1400-9007 - RESERVE - TRANSFER-LANDFILL REHABILITATI		50,000.00
Total RESERVE TRANSFERS:	0.00	428,296.00

**Municipality of Magnetawan
Budgetary Control Report**
For the Period Ending September 30, 2024

	Year to Date	Budget
1-4-1500-1010 - ASSET - WAGES AND BENEFITS	7,149.19	25,000.00
1-4-1500-2010 - ASSET - MATERIALS AND SUPPLIES		2,500.00
Total ASSET MANAGEMENT:	7,149.19	27,500.00
FIRE DEPARTMENT		
Fire Department		
1-4-2000-1010 - FD - WAGES & BENEFITS	126,768.54	230,000.00
1-4-2000-1310 - FD - CONFERENCES/TRAINING/MEMBERSHIPS	6,294.98	8,000.00
1-4-2000-1410 - FD - VOLUNTEER TRAINING EXPENSES	3,832.47	7,000.00
1-4-2000-1500 - FD - REGIONAL TRAINING - CONTRACT	12,511.22	17,500.00
1-4-2000-2010 - FD - MATERIALS & SUPPLIES/LICENCES/MEDIC	4,728.80	7,000.00
1-4-2000-2012 - FD- PREVENTION MATERIALS	4,147.81	10,000.00
1-4-2000-2018 - FD - PPE & FIRE SUPPLIES	3,462.08	10,000.00
1-4-2000-2053 - FD - COMMUNICATIONS TOWER	1,668.88	3,000.00
1-4-2000-2054 - FD - RADIO MAINTENANCE & LICENSING	2,726.52	3,500.00
1-4-2000-2056 - FD - RADIO UPGRADES		10,000.00
1-4-2000-2058 - FD - DISPATCH		2,000.00
1-4-2000-2120 - FD - OFFICE	1,066.57	4,000.00
1-4-2000-7130 - FD - EQUIPMENT REPAIRS & MAINTENANCE	5,660.69	8,000.00
1-4-2000-7132 - FD - EQUIPMENT REPLACEMENT	11,695.61	15,000.00
1-4-2000-7134 - FD - EQUIPMENT TESTING	1,893.76	2,300.00
1-4-2000-7230 - FD - MNR FIRE PROTECTION		10,000.00
1-4-2000-8000 - FD - CAPITAL EXPENDITURES	3,817.20	70,000.00
Total Fire Department:	190,275.13	417,300.00
Fire MAG Station		
1-4-2005-2024 - MAG STATION - HEATING FUEL	1,640.31	3,000.00
1-4-2005-2030 - MAG STATION - HYDRO	1,067.93	1,500.00
1-4-2005-7140 - MAG STATION - MAINTENANCE & REPAIRS	2,101.99	4,000.00
Total Fire MAG Station:	4,810.23	8,500.00
Fire AHMIC Station		
1-4-2006-2024 - AHMIC STATION - HEATING FUEL	408.90	2,000.00
1-4-2006-2030 - AHMIC STATION - HYDRO	485.60	1,500.00
1-4-2006-7140 - AHMIC STATION - REPAIRS & MAINTENANCE	1,045.33	4,000.00
Total Fire AHMIC Station:	1,939.83	7,500.00
ATV & Mobile Equipment		
1-4-2009-2070 - ATV & MOBILE EQUIP-REPAIRS & MAINTENANCE	418.14	1,500.00
Total ATV & Mobile Equipment:	418.14	1,500.00
Fire Truck #510 - 2012 Dodge Ram 2500		
1-4-2010-2070 - TR510 - REPAIRS AND TESTING	3,207.17	4,000.00
Total Fire Truck #510 - 2012 Dodge Ram 2500	3,207.17	4,000.00
Fire Truck #514 - 2021 Freightliner Tank		
1-4-2014-2070 - TR514 - REPAIRS AND TESTING	4,148.73	2,000.00
Total Fire Truck #514 - 2021 Freightliner T	4,148.73	2,000.00
Fire Truck #517 - 2013 Chevy Express Van		

Municipality of Magnetawan
Budgetary Control Report
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	Year to Date	Budget
1-4-2017-2070 - TR517 - REPAIRS AND TESTING	18.31	2,000.00
Total Fire Truck #517 - 2013 Chev Express V	18.31	2,000.00
Fire Truck #521 - 2004 Freightliner Pump		
1-4-2021-2070 - TR521 - REPAIRS AND TESTING	1,089.16	4,000.00
Total Fire Truck #521 - 2004 Freightliner Pu	1,089.16	4,000.00
Fire Truck #531 - 2019 Pumper Truck		
1-4-2031-2070 - TR531 - REPAIRS AND TESTING	4,390.30	3,000.00
Total Fire Truck #531 - 2019 Pumper Truck:	4,390.30	3,000.00
Total FIRE DEPARTMENT:	210,297.00	449,800.00
BUILDING DEPARTMENT		
1-4-2100-1010 - CBO - WAGES AND BENEFITS	143,179.65	218,000.00
1-4-2100-1320 - CBO - MEMBERSHIPS	650.65	1,400.00
1-4-2100-1410 - CBO - TRAINING	1,415.68	4,000.00
1-4-2100-2010 - CBO - MATERIALS/SUPPLIES	3,000.00	3,000.00
1-4-2100-2030 - CBO - MILEAGE		1,000.00
1-4-2100-2210 - CBO - LEGAL FEES	2,502.91	25,000.00
Total BUILDING DEPARTMENT:	150,748.89	252,400.00
BUILDING - VEHICLE		
1-4-2110-2045 - CBO VEHICLE - GPS MONITORING AND DATA	320.58	500.00
1-4-2110-2070 - CBO VEHICLE - REPAIRS & MAINT/LICENCE	171.91	2,500.00
Total BUILDING - VEHICLE:	492.49	3,000.00
BYLAW ENFORCEMENT		
1-4-2200-1010 - BLEO - WAGES AND BENEFITS	36,224.61	40,000.00
1-4-2200-1410 - BLEO - TRAINING		1,000.00
1-4-2200-2010 - BLEO - MATERIALS/SUPPLIES	2,749.05	3,000.00
1-4-2200-2016 - BLEO - ANIMAL CONTROL EXPENSES		1,000.00
1-4-2200-2025 - BLEO - MILEAGE	761.33	6,000.00
1-4-2200-2210 - BLEO - LEGAL FEES	946.37	5,000.00
Total BYLAW ENFORCEMENT:	40,681.36	56,000.00
ECONOMIC DEVELOPMENT		
1-4-2300-1010 - ED - WAGES AND BENEFITS	15,710.82	20,000.00
1-4-2300-2010 - ED - MATERIALS & SUPPLIES	177.06	4,000.00
1-4-2300-2350 - ED - SIGNAGE	2,667.13	7,000.00
Total ECONOMIC DEVELOPMENT:	18,555.01	31,000.00
COMMUNITY EMERGENCY MANAGEMENT		
1-4-2400-1010 - CEMC - WAGES AND BENEFITS		3,000.00
1-4-2400-1410 - CEMC - TRAINING	22.46	8,000.00
1-4-2400-2010 - CEMC - MATERIALS/SUPPLIES	394.66	2,000.00
Total COMMUNITY EMERGENCY MANAGEMENT:	417.12	13,000.00

**Municipality of Magnetawan
Budgetary Control Report**
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	Year to Date	Budget
1-4-2500-2010 - PROTECT - POLICING COSTS	273,743.02	470,184.00
1-4-2500-2030 - PROTECT - 911 SIGNS	1,840.50	1,000.00
Total PROTECTOR TO PERSONS & PROPERTY:	275,583.52	471,184.00
RECREATION		
1-4-2600-1010 - REC - WAGES AND BENEFITS	33,483.33	54,000.00
1-4-2600-2010 - REC - MATERIALS/SUPPLIES	7,431.69	10,000.00
1-4-2600-2015 - REC - EVENTS	53,370.15	68,500.00
1-4-2600-2300 - REC - ADVERTISING	462.95	500.00
1-4-2600-2400 - REC - PROGRAMMING	16,952.03	32,960.00
1-4-2600-8000 - REC - CAPITAL	13,813.26	21,000.00
Total RECREATION:	125,513.41	186,960.00
BRIDGES & CULVERTS		
1-4-3011-2010 - A - MATERIALS/SUPPLIES	57,025.11	70,000.00
1-4-3011-3020 - A - RENTED EQUIPMENT-OTHER	9,933.83	10,000.00
1-4-3011-3040 - A - CULVERT/BRIDGE-ENGINEERING		2,000.00
1-4-3011-4010 - A - CONTRACTS		70,000.00
1-4-3011-8000 - A - CULVERT/BRIDGES- CAPITAL	600,514.41	676,000.00
Total BRIDGES & CULVERTS:	667,473.35	828,000.00
GRASS MOWING		
1-4-3021-4010 - B1 - CONTRACTS	10,939.22	11,000.00
Total GRASS MOWING:	10,939.22	11,000.00
BRUSHING/TREE TRIMMING		
1-4-3022-3015 - B2 - RENTAL OF CHIPPER	7,670.17	10,000.00
1-4-3022-8000 - BRUSHING/TREE TRIMMING/CAPITAL	78,604.67	82,000.00
Total BRUSHING/TREE TRIMMING:	86,274.84	92,000.00
DITCHING		
1-4-3023-3015 - B3 - RENTED EQUIPMENT-EXCAVATOR	57,025.74	10,000.00
1-4-3023-8000 - DITCHING CAPITAL		380,000.00
Total DITCHING:	57,025.74	390,000.00
COLD MIX PATCHING		
1-4-3031-2010 - C1 - MATERIALS/SUPPLIES	44,769.56	34,000.00
Total COLD MIX PATCHING:	44,769.56	34,000.00
SWEEPING/CRACK SEALING		
1-4-3032-4010 - C2 - CONTRACTS	59,960.55	70,400.00
Total SWEEPING/CRACK SEALING:	59,960.55	70,400.00
ROAD CONTRUCTION/ROAD REPAIR		
1-4-3034-8000 - C4 - CAPITAL PROJECTS	374,413.70	380,000.00
Total ROAD CONTRUCTION/ROAD REPAIR:	374,413.70	380,000.00
CATCHBASIN VACUUMING		
1-4-3035-4010 - C5 - CONTRACTS	1,430.08	1,500.00

Municipality of Magnetawan
Budgetary Control Report
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	Year to Date	Budget
Total CATCHBASIN VACUUMING:	1,450.08	1,500.00
DRAINAGE		
1-4-3036-4010 - C6 - CONTRACTS		3,800.00
Total DRAINAGE:	0.00	3,800.00
GRAVEL PATCHING/WASHOUTS		
1-4-3041-2010 - D1 - MATERIALS/SUPPLIES	26,205.90	60,000.00
1-4-3041-4010 - D1 - CONTRACTS		8,200.00
Total GRAVEL PATCHING/WASHOUTS:	26,205.90	68,200.00
GRADING		
1-4-3042-4010 - D2 - CONTRACTS	29,509.85	40,000.00
Total GRADING:	29,509.85	40,000.00
DUST CONTROL		
1-4-3043-2010 - D3 - MATERIALS/SUPPLIES	88,587.11	100,000.00
1-4-3043-4010 - D3 - CONTRACTS	61,512.05	50,000.00
Total DUST CONTROL:	150,099.16	150,000.00
SNOW PLOWING		
1-4-3051-1010 - E1 - WAGES AND BENEFITS	32,622.28	60,000.00
1-4-3051-2010 - E1 - MATERIALS/SUPPLIES	10,844.66	25,000.00
Total SNOW PLOWING:	43,466.94	85,000.00
SANDING/SALTING		
1-4-3052-1010 - E2 - WAGES AND BENEFITS	16,262.16	30,000.00
1-4-3052-2010 - E2 - MATERIALS/SUPPLIES	34,313.40	58,000.00
1-4-3052-4010 - E2 - CONTRACTS	22,875.60	40,000.00
Total SANDING/SALTING:	73,451.16	128,000.00
CULVERT THAWING		
1-4-3053-1010 - E3 - WAGES AND BENEFITS		9,000.00
1-4-3053-2010 - E3 - MATERIALS/SUPPLIES		500.00
Total CULVERT THAWING:	0.00	9,500.00
STANDBY		
1-4-3054-1010 - E4 - WAGES AND BENEFITS	3,671.55	7,000.00
Total STANDBY:	3,671.55	7,000.00
ROAD PATROL		
1-4-3072-1010 - RP - WAGES AND BENEFITS	7,000.00	7,000.00
Total ROAD PATROL:	7,000.00	7,000.00
OVERHEAD		
1-4-3101-1010 - J - WAGES AND BENEFITS	330,855.15	410,000.00
1-4-3101-1310 - J - CONFERENCES/LICENCING/MEMBERSHIPS	8,981.04	15,000.00
1-4-3101-2010 - J - MATERIALS/SUPPLIES	6,717.40	11,200.00

**Municipality of Magnetawan
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	Year to Date	Budget
1-4-3101-2020 - J - SAFETY SUPPLIES	5,938.77	14,000.00
1-4-3101-2021 - J - PREMIUM GASOLINE INVENTORY CLEARING	25,741.31	40,000.00
1-4-3101-2022 - J - CLEAR DIESEL INVENTORY CLEARING	49,319.56	90,000.00
1-4-3101-2023 - J - DYED DIESEL INVENTORY CLEARING	27,579.19	80,000.00
1-4-3101-2024 - J - HEATING	8,791.29	22,000.00
1-4-3101-2029 - J - Hydro - 226 15th & 16th Side Rd N	261.81	500.00
1-4-3101-2030 - J - HYDRO	3,907.96	5,800.00
1-4-3101-2045 - J - GPS MONITORING AND DATA	4,386.87	8,500.00
1-4-3101-2053 - J - COMMUNICATIONS EQUIPMENT AND TOWER	2,995.12	3,500.00
1-4-3101-2054 - J - RADIO LICENSE (BASE)	208.61	500.00
1-4-3101-2070 - 226 15/16 SIDE RD - OVERHEAD	609.63	1,000.00
1-4-3101-2080 - J - SMALL TOOLS AND SUPPLIES	3,973.39	7,000.00
1-4-3101-2090 - J - LOAN INTEREST EXPENSE- 2016 RDS PROJ	4,829.70	8,854.00
1-4-3101-2120 - J - OFFICE	2,181.09	3,500.00
1-4-3101-2150 - J - CONSULTING FEES		25,000.00
1-4-3101-2350 - J - SIGNAGE	2,930.42	17,000.00
1-4-3101-2400 - J - BUILDING MAINTENANCE	21,833.33	33,000.00
1-4-3101-3050 - J - LINE PAINTING	8,977.28	9,200.00
1-4-3101-4010 - J - CONTRACTS		5,000.00
1-4-3101-4020 - J - INSURANCE	21,091.35	43,021.00
1-4-3101-8000 - J - CAPITAL EXPENDITURES	68,392.59	96,000.00
Total OVERHEAD:	610,502.86	949,575.00
VEHCILES & EQUIPMENT		
Grader - 2012 John Deere		
1-4-3211-2070 - GR - REPAIRS & MAINTENANCE	20,545.41	20,000.00
Total Grader - 2012 John Deere:	20,545.41	20,000.00
Compactor - 2003 Caterpillar		
1-4-3213-2070 - COM - REPAIRS & MAINTENANCE	6,658.94	3,000.00
1-4-3213-2072 - COM - FLOATING COSTS	2,678.64	4,200.00
Total Compactor - 2003 Caterpillar:	9,337.58	7,200.00
Dozer - Case 850K		
1-4-3214-2070 - DOZ - REPAIRS & MAINTENANCE	1,035.70	2,000.00
Total Dozer - Case 850K:	1,035.70	2,000.00
Back Hoe #3 - 2005 Case 580 4WD		
1-4-3216-2070 - BH3 - REPAIRS & MAINTENANCE	1,805.86	1,000.00
Total Back Hoe #3 - 2005 Case 580 4WD:	1,805.86	1,000.00
Back Hoe #4 - 2012 John Deere 410J		
1-4-3217-2070 - BH4 - REPAIRS & MAINTENANCE	14,005.41	10,000.00
Total Back Hoe #4 - 2012 John Deere 410J:	14,005.41	10,000.00
Back Hoe #5 - 2014 Case 590		
1-4-3218-2070 - BH5 - REPAIRS & MAINTENANCE	1,793.99	7,000.00
1-4-3218-8000 - BH5 - CAPITAL EXPENDITURES	209,981.47	198,000.00
Total Back Hoe #5 - 2014 Case 590:	211,775.46	205,000.00

**Municipality of Magnetawan
Budgetary Control Report**
For the Period Ending September 30, 2024

	Year to Date	Budget
Wheel Loader - 2016 Case		
1-4-3219-2070 - LOADER - REPAIRS & MAINTENANCE	4,510.90	5,200.00
Total Wheel Loader - 2016 Case:	4,510.90	5,200.00
Truck #20 - 2017 Chevrolet Silverado 150		
1-4-3220-2070 - TR20 - REPAIRS & MAINTENANCE/LICENCES	1,242.18	2,320.00
Total Truck #20 - 2017 Chevrolet Silverado	1,242.18	2,320.00
Truck #22 - 2016 Freightliner Tandem		
1-4-3222-2070 - TR22 - REPAIRS & MAINTENANCE/LICENCES	22,483.71	12,760.00
Total Truck #22 - 2016 Freightliner Tandem:	22,483.71	12,760.00
Truck #23 - 2022 Dodge Ram 2500 Crew Cab		
1-4-3223-2070 - TR23 - REPAIRS & MAINTENANCE/LICENCES	1,969.06	1,000.00
Total Truck #23 - 2022 Dodge Ram 2500 Crew	1,969.06	1,000.00
Truck #26 - 2022 Freightliner Tandem		
1-4-3226-2070 - TR26 - REPAIRS & MAINTENANCE/LICENCES	5,185.90	8,760.00
Total Truck #26 - 2022 Freightliner Tandem:	5,185.90	8,760.00
Truck #27 - 2014 Freightliner Tandem		
1-4-3227-2070 - TR27 - REPAIRS & MAINTENANCE/LICENCES	25,364.26	17,760.00
Total Truck #27 - 2014 Freightliner Tandem:	25,364.26	17,760.00
Truck #28 - 2018 Western Star		
1-4-3228-2070 - TR28 - REPAIRS & MAINTENANCE/LICENCES	20,062.92	15,760.00
Total Truck #28 - 2018 Western Star:	20,062.92	15,760.00
Truck #29 - 2019 Western Star		
1-4-3229-2070 - TR29 - REPAIRS & MAINTENANCE/LICENCES	16,831.96	9,760.00
Total Truck #29 - 2019 Western Star:	16,831.96	9,760.00
Truck #30 - 2022 Dodge 1500 4X4 Truck		
1-4-3230-2070 - TR30 - REPAIRS & MAINTENANCE	178.08	2,000.00
Total Truck #30 - 2022 Dodge 1500 4X4 Truck	178.08	2,000.00
Truck #31 Dodge Ram 1500		
1-4-3231-2070 - TR 31-2023 REPAIR AND MAINTENANCE	682.96	2,000.00
Total Truck #31 Dodge Ram 1500:	682.96	2,000.00
Broom		
1-4-3236-2070 - BROOM - REPAIRS AND MAINTENANCE	4,917.43	9,000.00
Total Broom:	4,917.43	9,000.00
Float		
1-4-3240-2070 - FL - REPAIRS & MAINTENANCE	3,997.08	5,000.00
Total Float:	3,997.08	5,000.00

**Municipality of Magnetawan
Budgetary Control Report**
For the Period Ending September 30, 2024

	Year to Date	Budget
Total VEHICLES & EQUIPMENT:	365,931.86	336,520.00
PARKING LOT		
1-4-3700-2010 - PARKING - MATERIALS AND SUPPLIES	881.50	500.00
Total PARKING LOT:	881.50	500.00
STREETLIGHTS		
1-4-3800-5012 - STREET - MAGNETAWAN STREET LIGHTS	9,009.76	20,000.00
1-4-3800-5014 - STREET - AHMIC HARBOUR STREET LIGHT	414.75	1,000.00
1-4-3800-5016 - STREET - ROCKWYNN LANDING LIGHT	299.85	500.00
Total STREETLIGHTS:	9,724.36	21,500.00
GARBAGE COLLECTION		
1-4-4010-4010 - GARBAGE - CONTRACTS	16,145.18	23,918.00
Total GARBAGE COLLECTION:	16,145.18	23,918.00
LANDFILL		
1-4-4020-1010 - LF - WAGES AND BENEFITS	129,478.76	164,000.00
1-4-4020-1410 - LF - TRAINING		500.00
1-4-4020-2010 - LF - MATERIALS/SUPPLIES	3,588.86	15,000.00
1-4-4020-2020 - LF - LATRINE RENTALS/CLEANING	1,387.28	2,200.00
1-4-4020-2024 - LF - PROPANE HEAT	1,145.98	2,300.00
1-4-4020-2080 - LF - SMALL TOOLS	233.25	200.00
1-4-4020-2120 - LF - OFFICE	1,613.94	3,100.00
1-4-4020-2400 - LF - REPAIRS & MAINTENANCE	515.47	2,000.00
1-4-4020-2420 - LF - LANDFILL SURVEILLANCE	993.99	550.00
1-4-4020-3040 - LF - ENGINEERING FEES		10,000.00
1-4-4020-4020 - LF - INSURANCE	2,483.84	5,145.00
1-4-4020-4022 - LF - RUBBISH/MISC ITEM DISPOSAL BIN	66,549.95	94,000.00
1-4-4020-5020 - LF - MONITORING WELL COSTS-CROFT	9,799.51	16,000.00
1-4-4020-5025 - LF - MONITORING WELL COSTS-CHAPMAN	11,166.14	18,000.00
1-4-4020-8000 - LF - CAPITAL EXPENDITURES	8,525.68	585,000.00
Total LANDFILL:	237,482.65	917,995.00
RECYCLING		
1-4-4030-1010 - RECY - WAGES AND BENEFITS	73,414.11	99,000.00
1-4-4030-1410 - RECY - TRAINING		500.00
1-4-4030-2010 - RECY - MATERIALS/SUPPLIES/COMPOSTING	1,858.20	3,000.00
1-4-4030-2015 - RECY - LATRINE RENTALS/CLEANING	1,380.62	2,200.00
1-4-4030-2024 - RECY - PROPANE HEAT	1,408.92	2,500.00
1-4-4030-2080 - RECY - SMALL TOOLS	110.87	100.00
1-4-4030-2120 - RECY - OFFICE	573.93	3,500.00
1-4-4030-2400 - RECY - REPAIRS & MAINTENANCE	1,444.93	2,000.00
1-4-4030-2420 - RECY - LANDFILL SURVEILLANCE	609.66	500.00
1-4-4030-4012 - RECY - RECYCLING CURBSIDE	19,709.07	29,500.00
1-4-4030-4014 - RECY - RECYCLING DEPOT	43,704.82	70,000.00
1-4-4030-4018 - RECY - HOUSEHOLD HAZARDOUS WASTE DEPOT	12,162.38	15,000.00
1-4-4030-4020 - RECY - INSURANCE	2,483.83	5,145.00
1-4-4030-8000 - RECY - CAPITAL EXPENDITURES	30,531.62	173,500.00

Municipality of Magnetawan
Budgetary Control Report
For the Period Ending September 30, 2024

	Year to Date	Budget
Total RECYCLING:	189,392.96	406,445.00
WATER SYSTEMS		
1-4-4300-1010 - W-SYS - WAGES AND BENEFITS	5,140.91	5,171.00
1-4-4300-2010 - W-SYS - MATERIALS/SUPPLIES	6,267.87	6,500.00
Total WATER SYSTEMS:	11,408.78	11,671.00
CEMETERY		
1-4-5010-1010 - CEM - WAGES AND BENEFITS	13,908.94	25,000.00
1-4-5010-2010 - CEM - MATERIALS/SUPPLIES	219.64	4,000.00
1-4-5010-2400 - CEM - REPAIRS & MAINTENANCE	6,535.13	8,000.00
1-4-5010-4020 - CEM - INSURANCE	404.23	878.00
1-4-5010-8000 - CEM - CAPITAL EXPENDITURES	37,262.54	66,400.00
Total CEMETERY:	58,330.48	104,278.00
HOMES FOR THE AGED		
1-4-6010-2010 - HOME - EASTHOLME	195,584.25	259,357.00
Total HOMES FOR THE AGED:	195,584.25	259,357.00
SOCIAL/FAMILY SERVICES		
1-4-6200-2710 - SOCIAL - DSSAB	246,055.77	326,001.00
Total SOCIAL/FAMILY SERVICES:	246,055.77	326,001.00
FRIENDSHIP CLUB		
1-4-6250-1010 - FRIENDSHIP CLUB - WAGES AND BENEFITS		2,000.00
1-4-6250-2010 - FRIENDSHIP CLUB-MATERIALS/SUPPLIES	253.83	1,500.00
1-4-6250-2024 - FRIENDSHIP CLUB - HEATING FUEL	1,107.30	3,500.00
1-4-6250-2030 - FRIENDSHIP CLUB-HYDRO	1,254.50	2,500.00
1-4-6250-2050 - FRIENDSHIP CLUB - TELEPHONE	662.08	900.00
1-4-6250-2400 - FRIENDSHIP CLUB-REPAIRS & MAINTENANCE	524.14	3,000.00
1-4-6250-4020 - FRIENDSHIP CLUB - INSURANCE	761.85	4,500.00
Total FRIENDSHIP CLUB:	4,563.70	17,900.00
HEALTH SERVICES		
1-4-6400-2010 - HEALTH - HEALTH UNIT	35,541.00	47,388.00
1-4-6400-2020 - HEALTH - LAND AMBULANCE	249,286.67	249,287.00
Total HEALTH SERVICES:	284,827.67	296,675.00
RECREATION		
Swim Program		
1-4-7050-1010 - SWIM - WAGES AND BENEFITS	8,267.17	
Total Swim Program:	8,267.17	0.00
Wharfs		
1-4-7100-2020 - WHARFS - DOCKS-ROCKWYNN LANDING	226.05	800.00
1-4-7100-2400 - WHARFS - REPAIRS & MAINTENANCE	2,852.84	4,000.00
1-4-7100-8000 - WHARFS - CAPITAL EXPENDITURES	3,763.67	125,000.00
Total Wharfs:	6,842.56	129,800.00

**Municipality of Magnetawan
Budgetary Control Report**
For the Period Ending September 30, 2024

	Year to Date	Budget
Parks		
1-4-7200-1010 - PARKS - WAGES AND BENEFITS	178,490.07	253,541.00
1-4-7200-1410 - PARKS - TRAINING	630.00	2,000.00
1-4-7200-2010 - PARKS - MATERIALS/SUPPLIES	9,215.50	10,500.00
1-4-7200-2012 - PARKS - FLOWERS	2,626.49	3,000.00
1-4-7200-2020 - PARKS - SAFETY & HEALTH	1,847.99	2,500.00
1-4-7200-2024 - PARKS - HEATING	3,798.91	9,000.00
1-4-7200-2030 - PARKS - HYDRO	3,013.07	5,000.00
1-4-7200-2045 - PARKS - GPS MONITORING AND DATA	961.65	1,500.00
1-4-7200-2400 - PARKS - REPAIRS & MAINTENANCE	6,276.81	11,000.00
1-4-7200-3030 - PARKS - GENERATOR EXPENSES	61.06	300.00
1-4-7200-4020 - PARKS - INSURANCE	8,362.54	18,670.00
Total Parks:	215,284.09	317,011.00
Parks Overhead		
1-4-7205-2030 - P - HYDRO	27.12	
Total Parks Overhead:	27.12	0.00
Parks Truck #10 - 2010 Dodge 1500		
1-4-7210-2070 - TR10 - REPAIRS	902.49	2,500.00
Total Parks Truck #10 - 2010 Dodge 1500:	902.49	2,500.00
Parks Tractor #2 - John Deere 2720		
1-4-7213-2070 - TRACTOR 2 - REPAIRS		2,500.00
1-4-7213-2075 - TRACTOR 2 - SNOWBLOWER REPAIRS		500.00
Total Parks Tractor #2 - John Deere 2720:	0.00	3,000.00
Parks Tractor #3 - Kubota 2610		
1-4-7214-2070 - TRACTOR 3 - REPAIRS	155.16	3,000.00
Total Parks Tractor #3 - Kubota 2610:	155.16	3,000.00
Parks Truck #12 - 2018 Dodge 5500		
1-4-7218-2070 - TR12 - REPAIRS	1,696.58	3,500.00
Total Parks Truck #12 - 2018 Dodge 5500:	1,696.58	3,500.00
Parks Truck #13 - 2020 GMC Sierra 1500		
1-4-7219-2070 - TR13 - REPAIRS	1,170.21	3,000.00
1-4-7221-2070 - TR #21 - REPAIRS/MAINTENANCE	807.41	5,000.00
Total Parks Truck #13 - 2020 GMC Sierra 15	1,977.62	8,000.00
Parks Trailers		
1-4-7225-2070 - PARKS TRAILERS - REPAIRS	254.40	500.00
Total Parks Trailers:	254.40	500.00
Total RECREATION:	235,407.19	467,311.00
COMMUNITY CENTRE AND PAVILLION		
1-4-7300-1010 - HALL - WAGES AND BENEFITS	73,071.31	76,909.00
1-4-7300-2010 - HALL - MATERIALS/SUPPLIES	2,749.54	9,000.00

Municipality of Magnetawan
Budgetary Control Report
For the Period Ending September 30, 2024

	Year to Date	Budget
1-4-7300-2024 - HALL - HEATING FUEL	10,663.83	18,000.00
1-4-7300-2030 - HALL - HYDRO/STOVE PROPANE	9,844.59	15,000.00
1-4-7300-2400 - HALL - REPAIRS & MAINTENANCE	14,856.66	20,000.00
1-4-7300-3020 - HALL - ZAMBONI EXPENSES		500.00
1-4-7300-3030 - HALL - GENERATOR EXPENSES	3,312.60	3,500.00
1-4-7300-4020 - HALL - INSURANCE	7,265.91	15,616.00
1-4-7300-8000 - HALL - CAPITAL EXPENDITURES	20,247.57	43,000.00
Total COMMUNITY CENTRE AND PAVILLION:	142,012.01	201,525.00
LIBRARY		
1-4-7400-5012 - LIBRARY	10,786.31	82,072.00
Total LIBRARY:	10,786.31	82,072.00
LOCKS		
1-4-7500-1010 - LOCKS - WAGES AND BENEFITS	28,783.19	28,800.00
1-4-7500-2010 - LOCKS - MATERIALS AND SUPPLIES	1,617.01	2,000.00
1-4-7500-2400 - LOCKS - REPAIRS & MAINTENANCE	1,096.34	2,000.00
Total LOCKS:	31,496.54	32,800.00
HERITAGE CENTRE		
1-4-7600-1010 - HERITAGE - WAGES AND BENEFITS	29,532.92	29,000.00
1-4-7600-2010 - HERITAGE - REPAIRS AND SUPPLIES	1,143.06	1,500.00
1-4-7600-2030 - HERITAGE - HYDRO	552.26	1,275.00
1-4-7600-4020 - HERITAGE - INSURANCE	881.15	1,953.00
Total HERITAGE CENTRE:	32,109.39	33,728.00
AHMIC COMMUNITY CENTRE		
1-4-7700-1010 - AHMIC - WAGES AND BENEFITS	131.49	2,005.00
1-4-7700-2010 - AHMIC - MATERIALS/SUPPLIES	264.48	1,500.00
1-4-7700-2024 - AHMIC - HEATING FUEL	2,014.41	3,000.00
1-4-7700-2030 - AHMIC - HYDRO	1,128.82	1,500.00
1-4-7700-2400 - AHMIC - REPAIRS & MAINTENANCE	3,680.13	2,000.00
1-4-7700-4020 - AHMIC - INSURANCE	2,673.65	2,091.00
1-4-7700-8000 - AHMIC - CAPITAL EXPENDITURES	811.77	15,500.00
Total AHMIC COMMUNITY CENTRE:	10,704.75	27,596.00
PLANNING & DEVELOPMENT		
1-4-8010-1010 - PLN - WAGES AND BENEFITS	44,103.79	55,000.00
1-4-8010-2210 - PLN - LEGAL / ONLAND	20,791.65	30,000.00
1-4-8010-5012 - PLN - OFFICIAL PLAN/ZONING BYLAW/2ND DWE	419.76	31,000.00
1-4-8010-5014 - PLN - GENERAL	783.14	4,500.00
Total PLANNING & DEVELOPMENT:	66,098.34	120,500.00
SHORT TERM ACCOMODATIONS		
1-4-8015-1010 - SHORT TERM ACCOM - WAGES & BENEFITS	12,717.87	20,000.00
1-4-8015-2210 - SHORT TERM ACCOM - LEGAL		5,000.00
1-4-8015-4010 - SHORT TERM ACCOM - CONTRACTS	13,454.65	15,000.00
Total SHORT TERM ACCOMODATIONS:	26,172.52	40,000.00

Municipality of Magnetawan
Budgetary Control Report
For the Period Ending September 30, 2024

	Year to Date	Budget
1-4-8300-6100 - EP SCHOOL REQUISTION	575,882.31	
1-4-8300-6120 - ES SCHOOL REQUISTION	8,059.94	
Total REQUISITIONS:	583,942.25	0.00
TO BE RECOVERED		
1-4-8400-8020 - 2B RECOV-(I/S) DEBT- ROADS	65,000.00	130,000.00
Total TO BE RECOVERED:	65,000.00	130,000.00
TOTAL EXPENDITURES:	6,764,039.19	10,175,510.00
SURPLUS (DEFICIT)	(6,764,039.19)	(10,175,510.00)

RESOLUTION NO. 2024 –

OCTOBER 16, 2024

Moved by: _____

Seconded by: _____

WHEREAS the Municipality of Magnetawan has received an application and fee from Charles, and Patricia Comartin, for the purchase of Original Shore Road Allowance in front of Spence Con 14 Pt Lot 2 Pt 1 42R-12600 T/W RO1553811 Municipally known at 116 Bells Bay Trail;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves in principle the sale of the Original Shore Road Allowance with the following conditions:

- The required deposit as per the current fees and charges by-law be supplied;
- The price be set by a certified appraiser;
- All costs for this purchase to be borne by the applicants.

Carried _____ Defeated _____ Deferred _____

Sam Dunnett, Mayor

Recorded Vote Called by: _____

Recorded Vote

Member of Council	Yea	Nay	Absent
Bishop, Bill			
Hetherington, John			
Hind, Jon			
Kneller, Brad			
Mayor: Dunnett, Sam			

Stop up and Close Application: Comartin, 116 Bells Bay Road





Road Closing Application Authorized Under By-Law 2006-11 (Purchase of Road Allowance)

- ☐ Purchase of Original Road Allowance
☒ Purchase of Original Shore Road Allowance (shoreline)

1. Name of Applicant

Charles Comartin
Patricia Comartin

2. Mailing Address of Applicant

1208 Saginaw Crescent, Mississauga, ON L5H 3W6

3. Telephone Number and Email address of Applicant:

Charles: 416.716.1140; Patricia Comartin: 416.543.8713

CHUCKCOMARTIN@GMAIL.COM
PATCOMARTIN@GMAIL.COM

4. Owner's Property Description and Address.

116 Bells Bay Trail

Magnetawan, Ontario P0A 1P0

PIN: 52133-0333

(127 FEET OF FRONTAGE)

5. Roll Number

49 44 040 007 007710 0000

7. Names and addresses of Adjacent Owners (each side):

Alex McKee, 1132 Rainbow Valley Road West, Phelpston, Ontario L0L 2K0

CHARLES JOHN COMARTIN

1208 Saginaw

Cres MISSISSAUGA ONTARIO L5H 3W6 (WEST)

Please include a sketch (to scale) of the subject lands including: current building, setbacks, entrances, and any significant environmental features (wetlands, streams etc.) pertaining to this Application. If necessary, attach sketch separately.

* SEE ATTACHED SKETCH

Agent Authorization

If the Applicant is not the owner of the land that is the subject of this Application, the written authorization of the owner that the Applicant is authorized to make the Application must be attached to this form or the authorization set out below must be completed.

Authorization of Owner for Agent to Make the Application

I, Charles Comartin & Patricia Comartin, am the owner of the land that is the subject of this Application for the purchase of a road allowance, and I authorize

Charles Comartin to make this Application on my behalf.

September 10, 2024

Date

Charles Comartin
Signature of Owner

DATE: September 10, 2024

Signature of Applicant * [Signature]

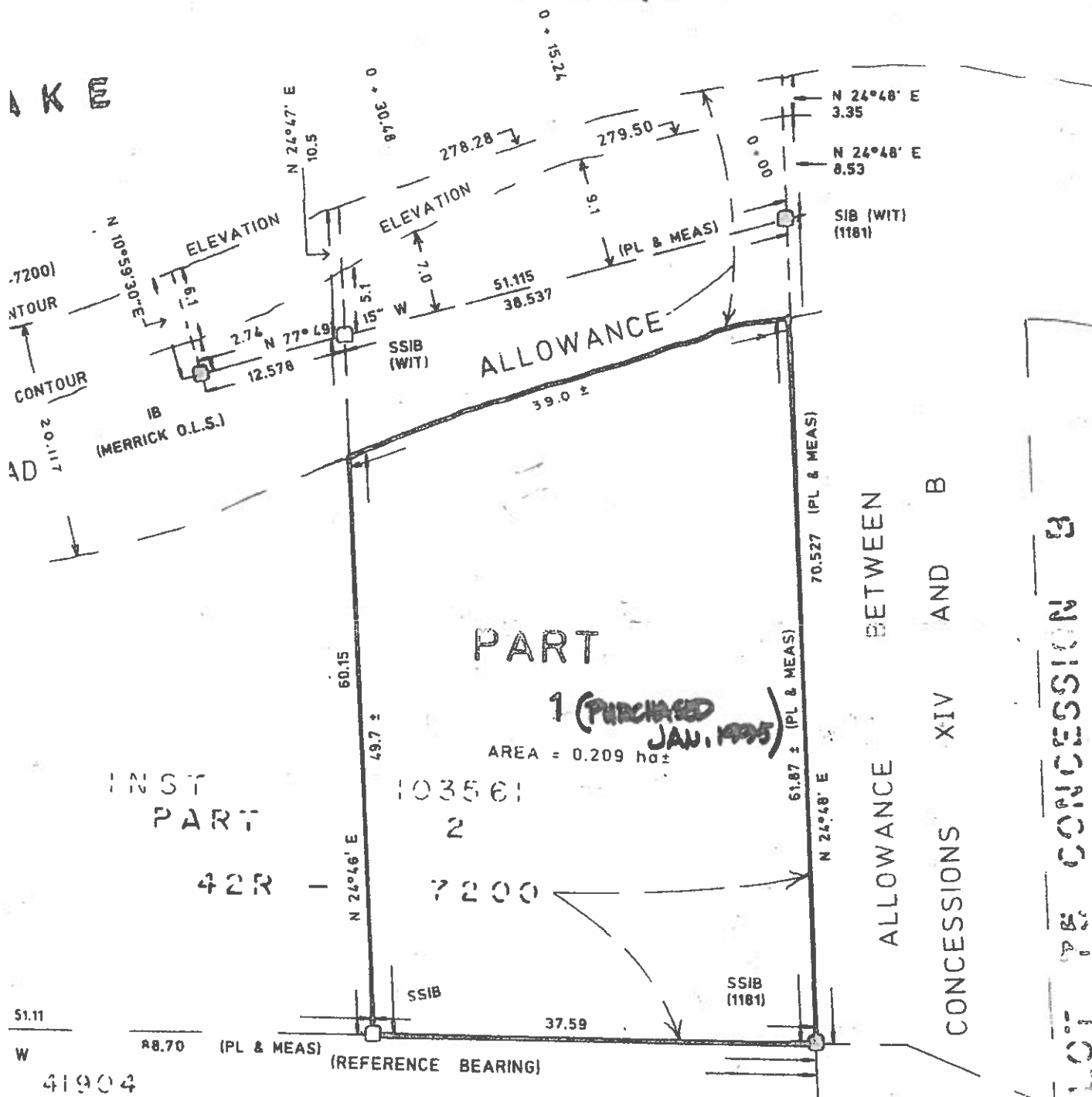
Personal information on this form will be used for the purposes of sending correspondence relating to matters before Council. Your name, address, comments, and any other personal information, is collected and maintained for the purpose of creating a record that is available to the general public in a hard copy format and on the internet in an electronic format pursuant to Section 27 of the Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c.M.56, as amended. Questions about this collection should be directed to the Clerk's office at clerk@magnetawan.com or 705 387 3947 x 1001

METRIC

DISTANCES SHOWN ON THIS PLAN ARE IN METRES
AND CAN BE CONVERTED TO FEET BY DIVIDING
BY 0.3048.

BT 0.3048.
PART OF LOT 2 CONCESSION... XIV
TOWNSHIP OF SPENCE
DISTRICT OF PARRY SOUND.

ANIMIC LAKE



PART OF 1992 SURVEY
DATED APRIL 15, 1992

BY PETER MULLALLY

Page 177 of 361

CAD



Patricia Comartin <patcomartin@gmail.com>

RE: Offer to Purchase OSRA and ORA

1 message

Chuck Comartin <CComartin@adamson-associates.com>

Wed, Mar 18, 2015 at 7:47 PM

To: Roger Labelle <clerk@magnetawan.com>

Cc: "patcomartin@gmail.com" <patcomartin@gmail.com>, Chuck Comartin <CComartin@adamson-associates.com>

Roger, Thanks for your update. At this time we will not go ahead with the OSRA , but may re-visit this later this year. We will drop -in and see you the next time we are in Town and go over our options. Chuck,

From: Roger Labelle [mailto:clerk@magnetawan.com]

Sent: Tuesday, March 17, 2015 12:27 PM

To: Chuck Comartin

Subject: Offer to Purchase OSRA and ORA

Hello Chuck,

At the last regular meeting Council received your request.



Council has no objection to sell the Open Shore Road Allowance (OSRA) in accordance with policy, but not the Original Road Allowance (ORA).

Let me know if you still wish to proceed with the purchase of OSRA and the process will be initiated.

Roger Labelle

Clerk-Administrator

Municipality of Magnetawan

(705-387-3947)

c.c. Mayor and Council

This email and any attachments may be confidential or legally privileged. If you received this message in error or are not the intended recipient, you should destroy the email message and any attachments or copies, and you are prohibited from retaining, distributing, disclosing or using any information contained herein. Please inform us of the erroneous delivery by return email. Thank you for your cooperation.

LAND
REGISTRY
OFFICE #42

52133-0333 (LT)

PAGE 1 OF 1
PREPARED FOR Owner
ON 2024/09/05 AT 16:17:09

ONLAND

* CERTIFIED IN ACCORDANCE WITH THE LAND TITLES ACT * SUBJECT TO RESERVATIONS IN CROWN GRANT *

PROPERTY DESCRIPTION: PT LT 2 CON 14 SPENCE PT 1 42R12600; T/W R0153811; MAGNETAWAN

PROPERTY REMARKS: PLANNING ACT CONSENT AS IN R0145686.

ESTATE/QUALIFIER:
FEE SIMPLE
LT CONVERSION QUALIFIED

RECENTLY:
FIRST CONVERSION FROM BOOK

PIN CREATION DATE:
2009/04/20

OWNERS' NAMES
COMARTIN, PATRICIA
COMARTIN, CHARLES JOHN

CAPACITY SHARE
JTEN
JTEN

REG. NUM.	DATE	INSTRUMENT TYPE	AMOUNT	PARTIES FROM	PARTIES TO	CERT/ CHKD
** PRINTOUT INCLUDES ALL DOCUMENT TYPES AND DELETED INSTRUMENTS SINCE 2009/04/17 **						
**SUBJECT, ON FIRST REGISTRATION UNDER THE LAND TITLES ACT, TO:						
** SUBSECTION 44(1) OF THE LAND TITLES ACT, EXCEPT PARAGRAPH 11, PARAGRAPH 14, PROVINCIAL SUCCESSION DUTIES "						
** AND ESCHEATS OR FORFEITURE TO THE CROWN.						
** THE RIGHTS OF ANY PERSON WHO WOULD, BUT FOR THE LAND TITLES ACT, BE ENTITLED TO THE LAND OR ANY PART OF						
** IT THROUGH LENGTH OF ADVERSE POSSESSION, PRESCRIPTION, MISDESCRIPTION OR BOUNDARIES SETTLED BY						
** CONVENTION.						
** ANY LEASE TO WHICH THE SUBSECTION 70(2) OF THE REGISTRY ACT APPLIES.						
**DATE OF CONVERSION TO LAND TITLES: 2009/04/20 **						
R043886	1969/10/31	ORDER				C
42R7123	1981/07/17	PLAN REFERENCE				C
42R7200	1981/09/01	PLAN REFERENCE				C
42R12600	1992/04/23	PLAN REFERENCE				C
R0153811	1995/01/13	TRANSFER		*** COMPLETELY DELETED ***	COMARTIN, PATRICIA	
GB171674	2024/04/08	TRANSFER	\$2	COMARTIN, PATRICIA	COMARTIN, PATRICIA COMARTIN, CHARLES JOHN	C

NOTE: ADJOINING PROPERTIES SHOULD BE INVESTIGATED TO ASCERTAIN DESCRIPTIVE INCONSISTENCIES, IF ANY, WITH DESCRIPTION REPRESENTED FOR THIS PROPERTY.
NOTE: ENSURE THAT YOUR PRINTOUT STATES THE TOTAL NUMBER OF PAGES AND THAT YOU HAVE PICKED THEM ALL UP.

Moved by: _____

Seconded by: _____

WHEREAS the Municipality of Magnetawan has received an application and fee from Charles Comartin, for the purchase of Original Shore Road Allowance in front of Spence Con 14 Pt Lot 2 Pt 1 42R-7200 REM Part 2;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves in principle the sale of the Original Shore Road Allowance with the following conditions:

- The required deposit as per the current fees and charges by-law be supplied;
- The price be set by a certified appraiser;
- All costs for this purchase to be borne by the applicants.

Carried _____ Defeated _____ Deferred _____

Sam Dunnett, Mayor

Recorded Vote Called by: _____

Recorded Vote

Member of Council	Yea	Nay	Absent
Bishop, Bill			
Hetherington, John			
Hind, Jon			
Kneller, Brad			
Mayor: Dunnett, Sam			





**Road Closing Application
Authorized Under By-Law 2006-11
(Purchase of Road Allowance)**

☐ Purchase of Original Road Allowance

☒ Purchase of Original Shore Road Allowance (shoreline)

1. Name of Applicant

Charles John Comartin

2. Mailing Address of Applicant

1208 Saginaw Crescent, Mississauga, ON L5H3W6

3. Telephone Number and Email address of Applicant:

416.716.1140; chuckcomartin@gmail.com

4. Owner's Property Description and Address.

Spence Con 14 PT LOT 2 RP42R7200 REM PART 2REF 0.64AC; 198 feet frontage (Vacant)

PIN 52133-0332

5. Roll Number

49 44 040 007 07700 0000

7. Names and addresses of Adjacent Owners (each side):

Jenny Green & Steve Freedman, 9 Bridgeview Road, Toronto M6S 4M9;

Charles & Patricia Comartin, 1208 Saginaw Crescent, Mississauga, ON L5H 3W6

Please include a sketch (to scale) of the subject lands including:
current building, setbacks, entrances, and any significant environmental features (wetlands,
streams etc.) pertaining to this Application. If necessary, attach sketch separately.

* SEE ATTACHED SKETCH

Agent Authorization

If the Applicant is not the owner of the land that is the subject of this Application, the written authorization of the owner that the Applicant is authorized to make the Application must be attached to this form or the authorization set out below must be completed.

Authorization of Owner for Agent to Make the Application

I, CHARLES JOHN COMARTIN, am the owner of the land that is the subject of this Application for the purchase of a road allowance, and I authorize _____ to make this Application on my behalf.

X SEPT 10, 2024
Date

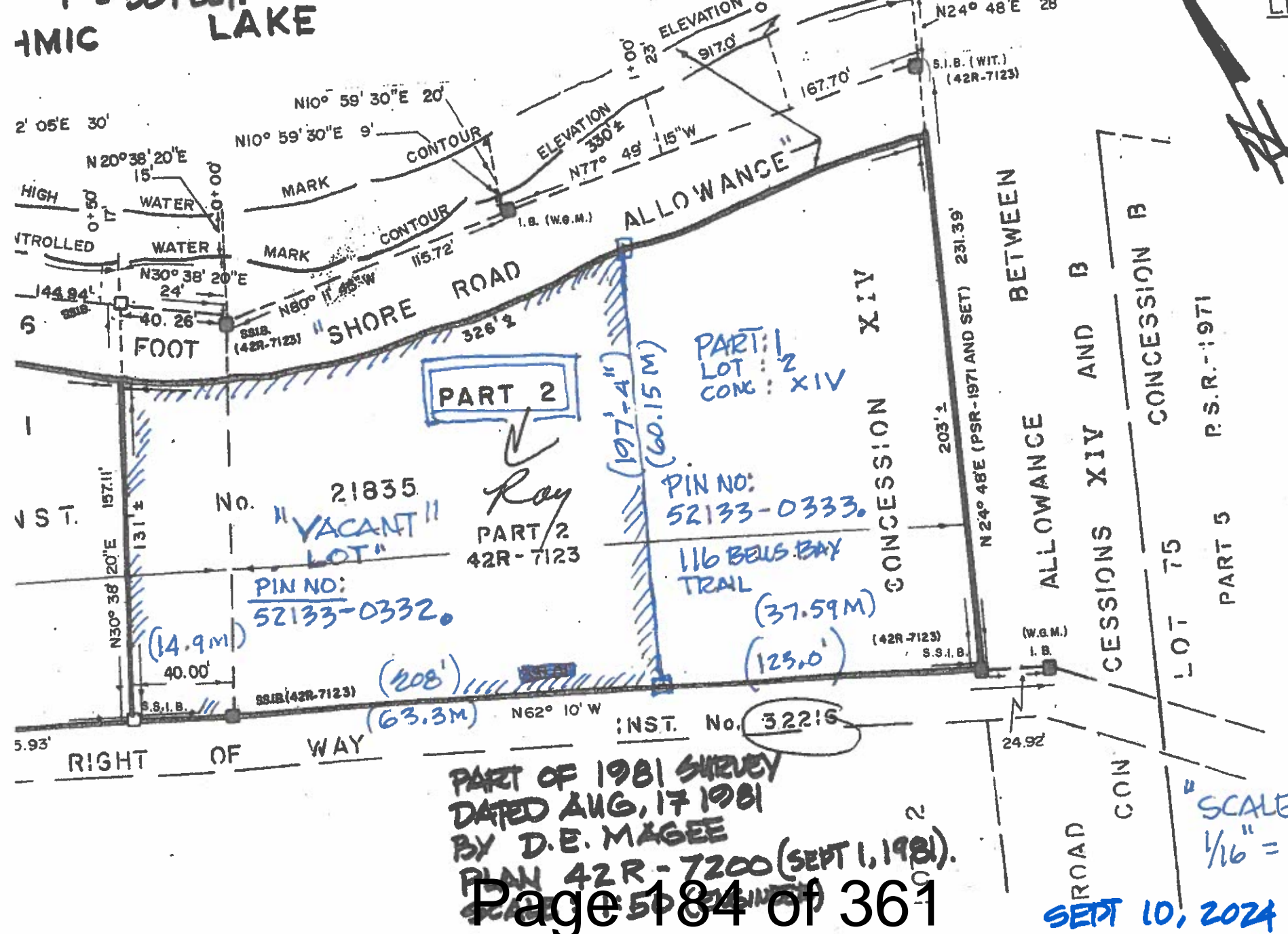
X [Signature]
Signature of Owner

DATE: September 10, 2024 **Signature of Applicant** _____

Personal information on this form will be used for the purposes of sending correspondence relating to matters before Council. Your name, address, comments, and any other personal information, is collected and maintained for the purpose of creating a record that is available to the general public in a hard copy format and on the internet in an electronic format pursuant to Section 27 of the Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c.M.56, as amended. Questions about this collection should be directed to the Clerk's office at clerk@magnetawan.com or 705 387 3947 x 1001

PART OF LOT 2, CONCESSION XIV "VACANT LOT" BELLS BAY TRAIL
 TOWNSHIP OF SPENCE MAGNETAWAN OUT
 DISTRICT OF PARRY SOUND
 1" = 50 FEET.

AHMIC LAKE
 N
 S.I.
 I.B.
 LEGEND
 S.S.I.B. ☐
 S.I.B. ☒
 I.B. ☐ K.I.
☐ W.G.
 K.I.B.
 W.G.M.



LAKE

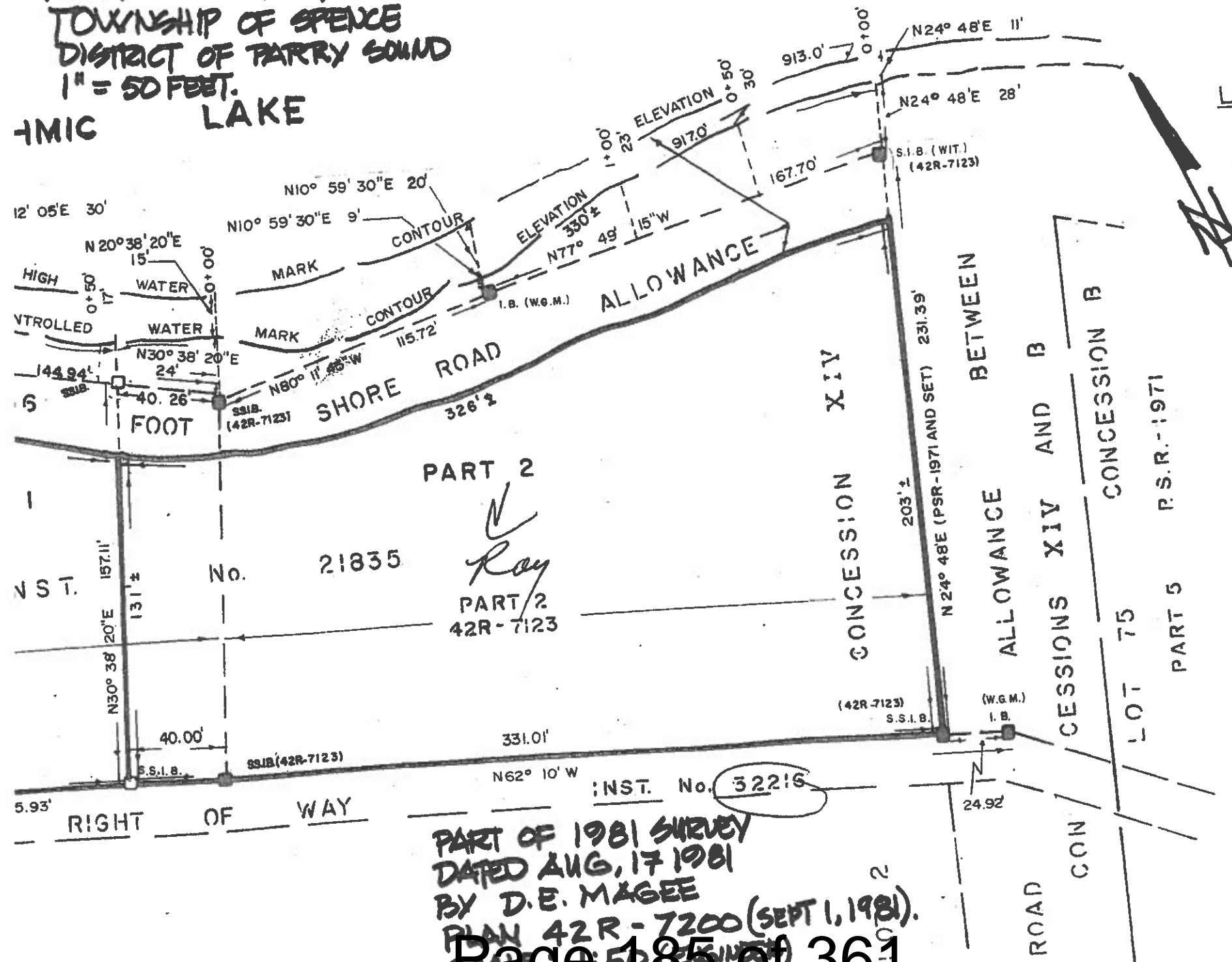
LEGEND⁸.

3V

SURVEY

1. THIS
THE T
MADE

2. THE



PART OF 1981 SURVEY
DATED AUG, 17 1981
BY D.E. MAGEE
PLAN 42R-7200 (SEPT 1, 1981)
SCALE 1" = 50' (ENGINEER)

LAND
REGISTRY
OFFICE #42

52133-0332 (LT)

* CERTIFIED IN ACCORDANCE WITH THE LAND TITLES ACT * SUBJECT TO RESERVATIONS IN CROWN GRANT *

PAGE 1 OF 1
PREPARED FOR Comartin
ON 2024/09/06 AT 15:34:37

VACANT LOT

ONLAND

PROPERTY DESCRIPTION: PT LT 2 CON 14 SPENCE PT 2 42R7200 EXCEPT PT 1 42R12600; T/W RO175867; S/T INTEREST IN RO175867; MAGNETAWAN

PROPERTY REMARKS:

ESTATE/QUALIFIER:
FEE SIMPLE
LT CONVERSION QUALIFIED

RECENTLY:
FIRST CONVERSION FROM BOOK

PIN CREATION DATE:
2009/04/20

OWNERS' NAMES
COMARTIN, CHARLES JOHN

CAPACITY SHARE
ROWN

REG. NUM.	DATE	INSTRUMENT TYPE	AMOUNT	PARTIES FROM	PARTIES TO	CERT/ CHKD
** PRINTOUT INCLUDES ALL DOCUMENT TYPES AND DELETED INSTRUMENTS SINCE 2009/04/17 **						
**SUBJECT, ON FIRST REGISTRATION UNDER THE LAND TITLES ACT, TO:						
**	SUBSECTION 44(1) OF THE LAND TITLES ACT, EXCEPT PARAGRAPH 11, PARAGRAPH 14, PROVINCIAL SUCCESSION DUTIES *					
**	AND ESCHEATS OR FORFEITURE TO THE CROWN.					
**	THE RIGHTS OF ANY PERSON WHO WOULD, BUT FOR THE LAND TITLES ACT, BE ENTITLED TO THE LAND OR ANY PART OF					
**	IT THROUGH LENGTH OF ADVERSE POSSESSION, PRESCRIPTION, MISDESCRIPTION OR BOUNDARIES SETTLED BY					
**	CONVENTION.					
**	ANY LEASE TO WHICH THE SUBSECTION 70(2) OF THE REGISTRY ACT APPLIES.					
**DATE OF CONVERSION TO LAND TITLES: 2009/04/20 **						
RO43886	1969/10/31	ORDER				C
42R7123	1981/07/17	PLAN REFERENCE				C
42R7200	1981/09/01	PLAN REFERENCE				C
RO175867	2000/09/22	TRANSFER		*** COMPLETELY DELETED ***	COMARTIN, PATRICIA ANN COMARTIN, CHARLES JOHN	
GB74866	2014/07/29	TRANSFER	\$1	COMARTIN, CHARLES JOHN COMARTIN, PATRICIA ANN	COMARTIN, CHARLES JOHN	C

NOTE: ADJOINING PROPERTIES SHOULD BE INVESTIGATED TO ASCERTAIN DESCRIPTIVE INCONSISTENCIES, IF ANY, WITH DESCRIPTION REPRESENTED FOR THIS PROPERTY.
NOTE: ENSURE THAT YOUR PRINTOUT STATES THE TOTAL NUMBER OF PAGES AND THAT YOU HAVE PICKED THEM ALL UP.

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW 2024 -

BEING A BY-LAW TO PROVIDE FOR THE EXECUTION OF A CONSENT AGREEMENT WITH THE OWNERS OF THE LANDS 1671258 Ontario Inc. (Weins) - LEGALLY DESCRIBED AS CHAPMAN CON 1 LOT 9 42R-10938, MUNICIPALITY OF MAGNETAWAN ROLL NUMBER 4944 010 001052500

WHEREAS the owner of the lands legally described as Chapman Con 1 Lot 9, in the Municipality of Magnetawan applied for consent approval;

AND WHEREAS under 6.2 of the Municipality's Official Plan states Council may permit the development of lands only where the owner enters into an agreement that acknowledges that municipal services to the lands may not be available to the lands and that the Municipality assumes no liability to provide services to the development;

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan hereby enacts as follows:

1. That the Municipality of Magnetawan enter into a Consent Agreement substantially in the form attached hereto as the "Agreement".
2. That the Mayor and the Clerk are hereby authorized to execute the Agreement and all documents in connection with the Agreement.
3. The Municipality's solicitor is hereby authorized to register the Agreement against the title of the lands to which it applies.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 16th day of October 2024.

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**

Mayor

CAO/Clerk

CONSENT AGREEMENT

THIS AGREEMENT made in duplicate this _____ day of _____, 2024.

BETWEEN: 1671258 Ontario Inc. (Henry Wiens)
hereinafter called the "Owner(s)"

-and-

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN hereinafter call
the "Municipality"

WHEREAS Section 51(26) of the *Planning Act, R.S.O. 1990* authorizes municipalities to enter agreements as a condition of approval of a consent;

AND WHEREAS the Municipality of Magnetawan Committee of Adjustment granted a consent for the lands owned by the Owner(s) in CROFT CON 1 PT LOT 9 in the Municipality of Magnetawan;

AND WHEREAS the consent is approved provisionally including the requirement that the applicants enter into an agreement to provide for limited services to be registered on title;

NOWHEREFORE, THIS AGREEMENT WITNESS THAT, in the consideration of other good and valuable consideration and the sum of One Dollar (\$1.00) of lawful money of Canada now paid by the Municipality to the Owner(s), the receipt whereof is hereby acknowledged, the Owner(s) and the Municipality, covenant, declare and agree as follows:

PART A – GENERAL

1. The lands to be bound by the terms and conditions of this Agreement referred to as "the subject lands" are located in the Municipality and more particularly described in Schedule 'A' hereto.
2. The survey plan describing the subject lands is plan 42R-10938.
3. This Agreement shall be registered on title to the subject lands as provided for by Section 51(26) of the *Planning Act, R.S.O. 1990*, as amended, at the expense of the Owner(s).
4. This Agreement will not be amended or removed from the title of the subject lands except where agreed upon by the Municipality and the Owner(s).

PART B – PURPOSE OF THE DEVELOPMENT

5. The Owner(s) has applied for and received approval for a consent on lands located in CROFT CON 1 PT LOT 9 that creates a new residential lot having access by water.

PART C – LIMITED SERVICES

6. The Owner(s) hereby acknowledges that access to the subject property is provided by water; and therefore, the subject lands are not provided municipal services such as snowplowing, road maintenance, fire services or garbage pick-up and, may not be

eligible for service such as school bussing, mail service, policing and/or medical services or any other service.

7. The Owner(s) recognizes that the subject lands will be serviced by private septic systems and individual water supplies at the sole expense of the Owner(s).

PART D – Administration

8. The Owner(s) covenants and agrees to indemnify the Municipality from all claims, costs and causes of action of any nature or kind whatsoever arising out of the consent application or any construction or works undertaken on the subject lands.
9. The Owner(s) acknowledges that this Agreement is entered into under the provisions of Section 51(26) of the *Planning Act, R.S.O. 1990*, as amended and that any expense of the Municipality arising out of the administration and enforcement of this Agreement may be recovered as taxes under Section 441 of the *Municipal Act, S.O., 2001, c.25*, as amended and further that the terms and conditions of this Agreement may be enforced under conditional building permits under the *Building Code Act* and regulations thereunder.
10. The Owner(s) and the Municipality acknowledge that the provisions of Section 67 of the *Planning Act, R.S.O. 1990*, as amended that provides that persons who contravene Section 51 of the *Planning Act* are liable on a first conviction to a fine of not more than twenty-five thousand dollars and on a subsequent conviction of not more than ten thousand dollars for each day or part thereof upon which the contravention has continued after the day in which the person was first convicted.
11. This Agreement shall enure to the benefit of and be binding upon the respective successors and assigns of each of the parties hereto.
12. This Agreement shall come into effect on the date of execution by the Municipality and the Owner(s).

Part E – Other By-law Laws, Etc.

13. Nothing in this Agreement shall relieve the Owner from complying with all other applicable by-laws, laws or regulations of the Municipality or any other laws, regulations or policies established by any other level of government. Nothing in this Agreement shall prohibit the Municipality from instituting or pursuing prosecutions in respect of any violations of the said by-laws, laws or regulations.

PART F – REGISTRATION OF AGREEMENT

14. The parties hereto consent to the registration of this Agreement by the Municipality upon the title of the subject lands, which registration shall be included as a legal expense to the Owner. The agreement shall remain on the title of the property and shall apply to any successors.

PART G – INDEMNIFICATION FROM LIABILITY AND RELEASE

15. The Owner covenants and agrees with the Municipality, on behalf of his/her successors and assigns, to indemnify and save harmless the Municipality from any and all actions, suits, claims and demands whatsoever which may arise either directly or indirectly by reason of any work performed by the Owner or on his behalf in connection with the carrying out of the provisions of this Agreement.

PART H – DEFAULT

16. The Owner acknowledges that the expenses of the Municipality arising out of the enforcement of this Agreement may be recovered as taxes under Section 441 of the *Municipal Act, S.O., 2001, c.25*, as amended.

IN WITNESSETH WHEREOF the Owner and the Municipality have caused their Corporate seal to be affixed over the signature of their respecting signing officers duly authorized in that behalf.

SIGNED, SEALED AND DELIVERED In the presence of:

Witness

1671258 Ontario Inc.

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**

Mayor, Sam Dunnett

CAO/Clerk, Kerstin Vroom

We have authority to bind the corporation



MEMO

To:	Erica Kellogg, Deputy Clerk – Planning & Development
From:	Jamie Robinson, BES, RPP, MCIP and Patrick Townes, BA BEd
Date:	September 27, 2024
File:	Municipality of Magnetawan – 12153C
Subject:	Overview of the New Provincial Planning Statement, 2024

On August 20, 2024, the Provincial government released the final Provincial Planning Statement 2024 (PPS 2024), which will come into effect on **October 20, 2024** and apply to all decisions made in relation to planning matters on, or after that date.

This memorandum provides a high-level summary of the changes proposed with the PPS 2024 based on the final August 20, 2024 version and also highlights changes that were made following the April 10, 2024 draft.

Provincial Planning Statement 2024

In 2022, the Province initiated a review on approaches for integrating *A Place to Grow: The Growth Plan for the Greater Golden Horseshoe, 2020* ("Growth Plan") and the *Provincial Policy Statement, 2020* ("2020 PPS"). On April 6, 2023, the Ministry of Municipal Affairs and Housing (MMAH) released the first draft of the proposed PPS for comment ("2023 Draft"). The feedback received contributed to the development of the second draft released in April of 2024.

The PPS 2024 replaces the Growth Plan and the 2020 PPS to create a single, Province-wide, housing-focused land use planning document, intended to speed up government approval processes. The PPS 2024 is considered a policy statement for the purpose of Section 3 of the *Planning Act*, and the requirement for consistency with its policies will apply to all development applications in Ontario made on or after October 20, 2024. The policies contained within the Growth Plan did not apply in the Municipality of Magnetawan.

While some of the PPS 2024 policies and definitions are new, many have been carried over and/or modified from the 2020 PPS and the Growth Plan. **Table 1** summarizes the key changes with the PPS 2024 in comparison to the 2020 PPS. We encourage you to review this summary in conjunction with the full version of the new PPS which is located here: <https://www.ontario.ca/files/2024-08/mmah-provincial-planning-statement-en-2024-08-19.pdf>

Table 1: New PPS 2024 Key Changes and Implications

PROPOSED CHANGE	DESCRIPTION	KEY IMPLICATIONS/ CONSIDERATIONS
Vision	Revised to focus on goal of building 1.5 million homes by 2031. Vision for land use planning framework revised to focus on establishment of <i>complete communities</i> and prioritizing compact and <i>transit-supportive</i> design (where appropriate) and optimizing investments in <i>infrastructure</i> and <i>public service facilities</i> to support convenient access to housing, quality employment, services and recreation.	Major focus of PPS 2024 is on housing.
<i>Growth Planning</i>		
Growth Projections	New policy 2.1.1 – planning authorities shall base population and growth forecasts on Ministry of Finance Ontario Population Projections, but may modify projections as appropriate. Policy modified to remove reference to 25-year timeframe projections.	Growth forecasts are to be considered in accordance with this new policy. Consideration should be given when updating new Official Plan.
	New policy 2.1.2 – notwithstanding 2.1.1, municipalities may continue to forecast growth using population and employment forecasts previously issued by the Province for the purposes of land use planning.	
Growth Horizons	The new PPS requires new OPs and updates to have sufficient land available to accommodate an appropriate range and mix of land uses to meet projected needs for 20 years but not more than 30 years using provincial guidance. Planning for <i>infrastructure</i> , <i>public service facilities</i> , <i>strategic growth areas</i> and <i>employment areas</i> may extend beyond this time horizon.	Projected land needs are to be considered in accordance with this new policy. Consideration should be given when updating new Official Plan.
Density Targets	New policy 6.1.12 – density targets represent minimum standards and planning authorities are encouraged to go beyond these minimum targets, where appropriate, except where doing so would conflict with any policy of the PPS or any other provincial plan.	The focus is on a review of density targets at the time of Official Plan updates which are to be appropriate for the local context, which would consider level of municipal services.

PROPOSED CHANGE	DESCRIPTION	KEY IMPLICATIONS/ CONSIDERATIONS
	New policy 6.1.13 – minimum density targets will be revisited at the time of each OP update to ensure the target is appropriate.	
<i>Housing</i>		
Affordability Targets	Policy 2.2.1 (a) requirement for planning authorities to establish and implement minimum targets for the provision of housing that is <i>affordable to low and moderate income households</i> .	Housing Policy has changed to focus on housing in general and looking for opportunities to redevelop underutilized sites. The definition of Housing has been updated. The Municipality of Magnetawan can assess if there are opportunities to promote residential intensification on underutilized sites.
Affordability Definitions	Definition of <i>affordable</i> housing is carried over from the 2020 PPS with the exception for the removal of the reference to the <i>regional market area</i> which has been replaced with the word <i>municipality</i> . The 2020 PPS definition of <i>low and moderate income households</i> , has been carried forward with slight modifications. (see below). “Low and moderate income households: means a) in the case of ownership housing, households with incomes in the lowest 60 percent of the income distribution for the <u>municipality</u> ; or b) In the case of rental housing, household with incomes in the lowest 60 percent of the income distribution for renter households for the <u>municipality</u> .”	The removed reference to regional market area in the definition of <i>low and moderate income households</i> aligns with the revised affordability definitions in the <i>Development Charges Act, 1997</i> introduced by the <i>Affordable Homes and Good Jobs Act, 2023</i> (“Bill 134”).
Student Housing	New policies 6.2.5 requires that planning authorities shall collaborate with publicly-assisted post-secondary institutions, where they exist, to facilitate early and integrated planning for student housing that considers the full range of <i>housing options</i> near	Consideration should be given when updating new Official Plan (where applicable).

PROPOSED CHANGE	DESCRIPTION	KEY IMPLICATIONS/ CONSIDERATIONS
	<p>existing and planned post-secondary institutions to meet current and future needs.</p> <p>And in 6.2.6 that, further to policy 6.2.5, planning authorities should collaborate with publicly-assisted postsecondary institutions on the development of a student housing strategy that includes consideration of off-campus housing targeted to students.</p>	
<i>Settlement Areas and Settlement Area Boundary Expansions</i>		
General Policies - Intensification, Redevelopment and Density Targets	Revised policy 2.3.1.3 – “planning authorities shall support general <i>intensification</i> and <i>redevelopment</i> to support the achievement of <i>complete communities</i> , including by planning for a range and mix of <i>housing options</i> and prioritizing planning and investment in the necessary <i>infrastructure</i> and <i>public service facilities</i> .”	The policies related to Settlement Areas continue to support that Settlement Areas are the focus of growth and development.
	<p>New policy 2.3.1.4 states that “planning authorities shall establish and implement minimum targets for intensification and redevelopment within built up areas, based on local conditions.”</p> <p>New policy 2.3.1.5 states that “planning authorities are encouraged to establish density targets for <i>designated growth areas</i> based on local conditions. <i>Large and fast-growing municipalities</i> are encouraged to plan for a target of 50 residents and jobs per gross hectare in <i>designated growth areas</i>.”</p>	Local conditions are to be taken into account when establishing density targets. This will largely depend on the level of municipal services.
Phasing	New PPS has a modified phasing policy in 2.3.1.6 – “planning authorities should establish and implement phasing policies, where appropriate, to ensure that development within <i>designated growth areas</i> is orderly and aligns with the timely provision of the <i>infrastructure</i> and <i>public service facilities</i> .”	Phasing would be appropriate for any large subdivisions or where there is justification to do so.
New Settlement Areas and Settlement Area	Planning authorities may consider a new <i>settlement area</i> or a <i>settlement area</i> boundary expansion at any time using identified criteria that a planning authority shall consider when evaluating an	Landowners can now ask for a Settlement Area expansion or a new Settlement Area. Criteria are included in the updated

PROPOSED CHANGE	DESCRIPTION	KEY IMPLICATIONS/ CONSIDERATIONS
Boundary Expansions	<p>expansion. There is no limitation on the ability of landowners from applying for such an expansion.</p> <p>New policy 2.3.2.1 specifies that “in identifying a new <i>settlement area</i> or allowing a <i>settlement area</i> boundary expansion, planning authorities shall consider the following:</p> <ul style="list-style-type: none"> a) the need to designate and plan for additional land to accommodate an appropriate mix of land uses; b) if there is sufficient capacity in existing or planned <i>infrastructure</i> and <i>public service facilities</i>; c) whether the applicable lands comprise <i>specialty crop areas</i>; d) the evaluation of alternative locations which avoid <i>prime agricultural areas</i> and, where avoidance is not possible, consider reasonable alternatives on lower priority agricultural lands in <i>prime agricultural areas</i>; e) whether the new or expanded <i>settlement area</i> complies with the <i>minimum distance separation formulae</i>; f) whether impacts on the <i>agricultural system</i> are avoided, or where avoidance is not possible, minimized and mitigated to the extent feasible as determined through an <i>agricultural impact assessment</i> or equivalent analysis, based on provincial guidance; and, g) the new or expanded <i>settlement area</i> provides for the phased progression of urban development.” <p>The new PPS also proposes a new standalone policy 2.3.2.2, that states:</p> <p>“Notwithstanding 2.3.2.1 b), planning authorities may identify a new settlement area only where it has been demonstrated that the infrastructure and public service facilities to support development are planned or available.”</p>	<p>document and Consideration should be given when updating new Official Plan.</p>
Strategic Growth Areas		

PROPOSED CHANGE	DESCRIPTION	KEY IMPLICATIONS/ CONSIDERATIONS
Strategic Growth Areas	New policy 2.4.1.1 "planning authorities are encouraged to identify and focus growth and development in <i>strategic growth areas</i> ."	Definition of Strategic Growth Area has changed, and the policies encourage municipalities to identify and focus growth and development to these areas.
Planning Strategic Growth Areas	New policy 2.4.1.2 <p>"To support the achievement of <i>complete communities</i>, a range and mix of <i>housing options</i>, <i>intensification</i> and more mixed-use development, <i>strategic growth areas</i> should be planned:</p> <ul style="list-style-type: none"> a) to accommodate significant population and employment growth; b) as focal areas for education, commercial, recreational, and cultural uses; c) to accommodate and support the transit network and provide connection points for inter-and intra-regional transit; and d) to support <i>affordable</i>, <i>accessible</i>, and <i>equitable</i> housing." 	Based on the definition of Strategic Growth Areas, the Municipality of Magnetawan should assess whether these areas could be identified and included in updated Official Plan policies to focus growth and development to those areas accordingly.
<i>Rural Areas/Lands</i>		
Rural Settlement Areas	Former policy 1.1.4.2, now policy 2.5.2 – "in <i>rural areas</i> , rural <i>settlement areas</i> shall be the focus of growth and development and their vitality and regeneration shall be promoted."	Preamble of Section 2.5 Rural Areas has been deleted. Policies remain essentially as before, other than added "locally appropriate" to 2.5.3 when considering rural characteristics.
<i>Employment</i>		
Employment Area Definition	New definition of employment area, with the focus on uses that cannot locate in mixed use areas, and are to include heavy industry, manufacturing and large scale warehousing. Institutional and commercial, including retail and office not associated with primary employment uses are excluded from employment areas. <p>"<i>Employment area</i>: means those areas designated in an official plan for clusters of business and economic activities including manufacturing, research and development in connection with</p>	Definition aligns with amended definition of "area of employment" in <i>Planning Act</i> adopted through Bill 97. <p>For new development applications in <i>employment areas</i>, institutional and commercial uses will not be permitted</p>

PROPOSED CHANGE	DESCRIPTION	KEY IMPLICATIONS/ CONSIDERATIONS
	manufacturing, warehousing, goods movement, associated retail and office, and ancillary facilities. An employment area also includes areas of land described by subsection 1(1.1) of the Planning Act. Uses that are excluded from employment areas are institutional and commercial, including retail and office not associated with the primary employment use listed above."	<p>unless associated with the primary employment uses.</p> <p>Sites currently designated as <i>employment area</i> may lose this designation (e.g. business parks) if the municipality chooses not to carry it forward (which they can do).</p> <p>This would apply if employment areas are established in accordance with the Provincial definition.</p>
Supporting a Modern Economy	<p>Several policies are carried over from the 2020 PPS to address economic development and require planning authorities to promote economic development and competitiveness.</p> <p>Policy 2.8.1.1 d) has been modified and a new policy 2.8.1.1 e) has been added as follows:</p> <p>"Planning authorities shall promote economic development and competitiveness by:</p> <p>d) encouraging <i>intensification</i> of employment uses and compatible, compact, mixed-use development to support the achievement of <i>complete communities</i>; and</p> <p>e) addressing land use compatibility adjacent to <i>employment areas</i> by providing an appropriate transition to <i>sensitive land uses</i>."</p>	
	<p>New policy 2.8.1.2 states that:</p> <p>"Industrial, manufacturing and small-scale warehousing uses that could be located adjacent to <i>sensitive land uses</i> without <i>adverse effects</i> are encouraged in <i>strategic growth areas</i> and other mixed-</p>	<p>The Municipality of Magnetawan may want to look at where industrial, warehousing and small-scale warehousing uses could be appropriate adjacent to residential uses, especially if Strategic Growth Areas get identified where the Municipality of Magnetawan is encouraging a greater mix</p>

PROPOSED CHANGE	DESCRIPTION	KEY IMPLICATIONS/ CONSIDERATIONS
	use areas where <i>frequent transit</i> service is available, outside of <i>employment areas</i> ."	of uses (i.e. inside any of its settlement areas).
<i>Energy Conservation, Air Quality and Climate Change</i>		
	<p>Policy 2.9.1 has been softened from the PPS 2020 to read that:</p> <p>"Planning authorities shall plan to reduce greenhouse gas emissions and prepare for the <i>impacts of a changing climate</i> through approaches that:</p> <ul style="list-style-type: none"> a) support the achievement of compact, <i>transit-supportive</i>, and <i>complete communities</i>; b) incorporate climate change considerations in planning for and the development of <i>infrastructure</i>, including stormwater management systems, and <i>public service facilities</i>; c) support energy conservation and efficiency; d) promote <i>green infrastructure</i>, <i>low impact development</i>, and <i>active transportation</i>, protect the environment and improve air quality; and e) take into consideration any additional approaches that help reduce greenhouse gas emissions and build community resilience to the <i>impacts of a changing climate</i>." 	Less of a focus on land use and development patterns in the new policy.
<i>Infrastructure and Facilities</i>		
Land Use Compatibility	Added policy language in 3.5.2 that states "where avoidance is not possible in accordance with policy 3.5.1, planning authorities shall protect the long-term viability of existing or planned industrial, manufacturing or other <i>major facilities</i> that are vulnerable to encroachment by ensuring that the planning and <i>development</i> of proposed adjacent <i>sensitive land uses</i> is only permitted if potential adverse affects to the proposed <i>sensitive land use</i> are minimized and mitigated, and potential impacts to industrial, manufacturing or other <i>major facilities</i> are minimized and mitigated	Important consideration for any potential sensitive land uses in proximity to industrial lands and facilities.

PROPOSED CHANGE	DESCRIPTION	KEY IMPLICATIONS/ CONSIDERATIONS
	in accordance with provincial guidelines, standards and procedures."	
Partial Servicing	<p>New PPS maintains circumstance as to when partial services shall be permitted and have added a new policy which states:</p> <p>3.6.5 "Partial services shall only be permitted in the following circumstances:</p> <p>c) within rural settlement areas where new development will be serviced by <i>individual on-site water services</i> in combination with <i>municipal sewage services</i> or <i>private communal sewage services</i>."</p>	Minor change in the policy may allow consideration of additional dwellings.
Stormwater Management	<p>Policy 3.6.8.b) is revised to state that planning for stormwater management shall minimize, or, where possible, prevent <u>or reduce</u> increases in <u>stormwater volumes</u> and contaminant loads.</p> <p>New policy 3.6.8 g) states:</p> <p>"Planning for stormwater management shall:</p> <p>g) align with any comprehensive municipal plans for stormwater management that consider cumulative impacts of stormwater from development on a <i>watershed scale</i>."</p>	Policy requires planning that considers the cumulative impacts of stormwater from development on a watershed scale. Policy has been modified removing reference to impacts of a changing climate.
Energy Supply	<p>Policy updated to include energy storage systems (a newly defined term) to the list of things planning authorities should provide opportunities to develop.</p> <p>"<i>Energy storage system</i>: means a system or facility that captures energy produced at one time for use at a later time to reduce imbalances between energy demand and energy production, including for example, flywheels, pumped hydro storage, hydrogen storage, fuels storage, compressed air storage, and battery storage."</p>	There may be some interest in the Municipality of Magnetawan in the future as a place for these types of facilities.

PROPOSED CHANGE	DESCRIPTION	KEY IMPLICATIONS/ CONSIDERATIONS
<i>Natural Heritage</i>		
Policies	All natural heritage policies carried forward from 2020 PPS.	No significant changes to the existing natural heritage policies.
Definitions	Slightly modified definitions of: <ul style="list-style-type: none"> • Fish habitat • Negative impacts • Significant 	Definitions to be updated when the Official Plan is updated.
<i>Water</i>		
Watershed Planning	Policy 4.2.1 modified to include a new term " <i>Water Resource Systems</i> ". <i>Water resource systems</i> : means a system consisting of ground water features and areas, surface water features (including shoreline areas), natural heritage features and areas, and hydrologic functions, which are necessary for the ecological and hydrological integrity of the watershed.	New defined term – includes shoreline areas – that need to be identified and maintain function.
	New policy 4.2.3 requiring <i>large and fast-growing municipalities</i> to undertake <i>watershed planning</i> . Other municipalities encouraged to undertake <i>watershed planning</i> to inform planning for <i>sewage and water services</i> and stormwater management, including low impact development, and the protection, improvement or restoration of the quality and quantity of water.	Watershed planning to be used to help plan for sewage and water services and stormwater management.
<i>Agriculture</i>		
Agricultural System Approach	Policy 4.3.1.1 – "planning authorities <u>are required</u> to use an <i>agricultural system</i> approach, based on provincial guidance, to maintain and enhance a geographically continuous agricultural land base and support and foster the long-term economic prosperity and productive capacity of the <i>agri-food network</i> ."	Not a significant change in northern communities.

PROPOSED CHANGE	DESCRIPTION	KEY IMPLICATIONS/ CONSIDERATIONS
Permitted Uses - Additional Residential Units (ARUs)	<p>New Policy 4.3.2.5</p> <p>"Where a residential dwelling is permitted on a lot in a <i>prime agricultural area</i>, up to two additional residential units shall be permitted in accordance with provincial guidance, provided that, where two additional residential units are proposed, at least one of these additional residential units is located within or attached to the principal dwelling, and any additional residential units:</p> <ul style="list-style-type: none"> a) comply with the <i>minimum distance separation formulae</i>; b) are compatible with, and would not hinder, surrounding agricultural operations; c) have appropriate <i>sewage and water services</i>; d) address any public health and safety concerns; e) are of limited scale and are located within, attached, or in close proximity to the principal dwelling or farm building cluster; and f) minimize land taken out of agricultural production. <p>Lots with additional residential units may only be severed in accordance with policy 4.3.3.1.c)."</p>	Consideration for inclusion in the Agricultural designation (where applicable).
Lot Creation and Lot Adjustments	<p>Policy 4.3.3.1 states that lot creation in <i>prime agricultural areas</i> is discouraged and may only be permitted for agricultural uses, agriculture-related uses and one new residential lot per farm consolidation for a residence surplus to an agricultural operation.</p> <p>The new PPS maintains the more restrictive 2020 PPS policies, which permit the creation of one additional lot from an existing lot but, only for a lot containing a residence surplus to an agricultural operation.</p>	Agricultural lot creation policies are to be updated in Official Plan (where applicable).
Residence Surplus to an Agricultural Operation Definition	2020 PPS definition of <i>residence surplus to a farming operation</i> has been updated to replace the word "farming" with "agricultural".	Minor change in terminology.

PROPOSED CHANGE	DESCRIPTION	KEY IMPLICATIONS/ CONSIDERATIONS
Non-Agricultural Uses in Prime Agricultural Areas	<p>Policy 4.3.5.2 has been modified to read as follows:</p> <p>"Impacts from any new or expanding non-agricultural uses on the <i>agricultural system</i> are to be avoided, or where avoidance is not possible, minimized and mitigated as determined through an <i>agricultural impact assessment</i> or equivalent analysis, based on provincial guidance."</p>	Official Plan needs to provide guidance on limited non-residential uses, where applicable.
<i>Mineral Aggregate Resources</i>		
Extraction in Prime Agricultural Areas	<p>Policy 4.5.4.1 which states: "In <i>prime agricultural areas</i>, on <i>prime agricultural land</i>, extraction of mineral aggregate resources is permitted as an interim use provided that:</p> <p>New policy</p> <p>a) "impacts to the <i>prime agricultural areas</i> are addressed, in accordance with policy 4.3.5.2; and"</p> <p>Unchanged</p> <p>b) "the site will be rehabilitated back to an <i>agricultural condition</i>".</p> <p>Policy 4.5.4.2 has been modified to remove language related to specialty crop areas and now states the following:</p> <p>"Despite policy 4.5.4.1.b), complete rehabilitation to an <i>agricultural condition</i> is not required if:</p> <p>a) the depth of planned extraction makes restoration of pre-extraction agricultural capability unfeasible; and</p> <p>b) agricultural rehabilitation in remaining areas is maximized."</p>	Official Plan policies will need to be consistent to reflect this change.
<i>Cultural Heritage and Archeology</i>		
	<p>Policy 4.6.1 modified to state:</p> <p>"<i>Protected heritage</i> property, which may contain <i>built heritage resources</i> or <i>cultural heritage landscapes</i>, shall be conserved."</p>	<p>Official Plan policies will need to be made consistent with these policies.</p> <p>Early engagement with Indigenous communities is required.</p>

PROPOSED CHANGE	DESCRIPTION	KEY IMPLICATIONS/ CONSIDERATIONS
	<p>There have also been modifications to the definition of a <i>protected heritage property</i>:</p> <p>"<i>Protected heritage property</i>: means property designated under Part IV or VI of the Ontario Heritage Act; property included in an area designated as a heritage conservation district under Part V of the Ontario Heritage Act; property subject to a heritage conservation easement or covenant under Part II or IV of the Ontario Heritage Act; property identified by a provincial ministry or a prescribed public body as a property having cultural heritage value or interest under the Standards and Guidelines for the Conservation of Provincial Heritage Properties; property protected under federal heritage legislation; and UNESCO World Heritage Sites."</p> <p>Policy 4.6.4 b) states planning authorities are encouraged to develop and implement:</p> <p>b) proactive strategies for conserving significant built heritage resources and cultural heritage landscapes.</p> <p>Policy 4.6.5 has been revised to state:</p> <p>"Planning authorities shall engage early with Indigenous communities and ensure their interests are considered when identifying, protecting and managing <i>archaeological resources, built heritage resources and cultural heritage landscapes</i>."</p>	
Implementation and Interpretation and Coordination		

PROPOSED CHANGE	DESCRIPTION	KEY IMPLICATIONS/ CONSIDERATIONS
Implementation	<p>Modified Policy 6.1.4 states that in implementing the PPS, the Ministry can take into account other considerations to balance government priorities.</p> <p>New policy 6.1.6 states:</p> <p>"Planning authorities shall keep their zoning and development permit by-laws up-to-date with their official plans and the Provincial Planning Statement by establishing permitted uses, minimum densities, heights and other development standards to accommodate growth and <i>development</i>."</p> <p>New policy 6.1.7 states:</p> <p>"Where a planning authority must decide on a planning matter before their official plan has been updated to be consistent with the Provincial Planning Statement, or before other applicable planning instruments have been updated accordingly, it must still make a decision that is consistent with the Provincial Planning Statement."</p>	<p>Planning authorities are now required to undertake early engagements with Indigenous communities.</p> <p>Any planning decision must be consistent with the New PPS as of October 20, 2024.</p>
Coordination	<p>Modified policy 6.2.2 now states:</p> <p>"Planning authorities shall undertake early engagement with Indigenous communities and coordinate on land use planning matters to facilitate knowledge-sharing, support consideration of Indigenous interests in land use decision-making and support the identification of potential impacts of decisions on the exercise of Aboriginal or treaty rights."</p> <p>New policy 6.2.3 states: "Planning authorities are encouraged to engage the public and stakeholders early in local efforts to implement the Provincial Planning Statement, and to provide the necessary information to ensure the informed involvement of local citizens, including equity-deserving groups."</p>	<p>At the time of updating the Official Plan or other strategic documents, the Municipality must engage and collaborate with the public and other agencies (particularly school boards).</p>

PROPOSED CHANGE	DESCRIPTION	KEY IMPLICATIONS/ CONSIDERATIONS
	<p>New policy 6.2.4 states: "Planning authorities and school boards shall collaborate to facilitate early and integrated planning for schools and associated child care facilities to meet current and future needs."</p> <p>New policy 6.2.5 states: "Planning authorities shall collaborate with publicly-assisted post-secondary institutions, where they exist, to facilitate early and integrated planning for student housing that considers the full range of <i>housing options</i> near existing and planned post-secondary institutions to meet current and future needs."</p> <p>New policy 6.2.6 states:" Further to policy 6.2.5, planning authorities should collaborate with publicly-assisted postsecondary institutions on the development of a student housing strategy that includes consideration of off-campus housing targeted to students."</p> <p>Policy 6.2.9 b) and c) have been modified to reflect language from the Growth Plan.</p> <p>"Where planning is conducted by an upper-tier municipality, the upper-tier municipality in consultation with lower-tier municipalities shall:</p> <ul style="list-style-type: none"> b) identify areas where growth and development will be focused, including <i>strategic growth areas</i>, and establish any applicable minimum density targets; c) identify minimum density targets for growth and development taking place in new or expanded <i>settlement areas</i>, where applicable;" 	
<i>Definitions</i>		
	The new PPS has a number of newly defined and modified terms.	

PROPOSED CHANGE	DESCRIPTION	KEY IMPLICATIONS/ CONSIDERATIONS
	<p>Some of the terms have been revised to incorporate language that was previously contained in the Growth Plan.</p> <p>Modified and new definitions, as well as revised definitions from the April 2024 Draft PPS include <i>additional needs housing; agricultural impact assessment; agricultural system, agri-food network, compact built form; complete communities; critical minerals, designated growth area, employment area, energy storage system; frequent transit; higher order transit; large and fast-growing municipalities; low impact development; major transit station area; major trip generators; natural heritage system; on-site diversified uses, protected heritage property, residence surplus to an agricultural operation; significant (related to cultural heritage), strategic growth areas; transit service integration; urban agriculture; watershed planning; water resource systems; and wave effects.</i></p>	

RESOLUTION NO. 2024 –

OCTOBER 16, 2024

Moved by: _____

Seconded by: _____

WHEREAS Council of the Municipality of Magnetawan receives with thanks correspondence from Russell, Christie LLP, Edward Veldboom regarding Docks on Unopened Road Allowances/Municipally Owned Land;

NOW THEREFORE BE IT RESOLVED THAT Council for the Municipality of Magnetawan directs Staff to prepare a draft policy addressing Docks on Unopened Road Allowances/Municipally Owned Land for consideration at a future meeting.

Carried _____ Defeated _____ Deferred _____

Sam Dunnett, Mayor

Recorded Vote Called by: _____

Recorded Vote

Member of Council	Yea	Nay	Absent
Bishop, Bill			
Hetherington, John			
Hind, Jon			
Kneller, Brad			
Mayor: Dunnett, Sam			

Russell, Christie, LLP

Barristers & Solicitors

W.D. (Rusty) Russell, Q.C., (1925-2019)
Douglas S. Christie, B.A., LL.B. (retired)
William S. Koughan, LL.B.

Edward B. Veldboom, MSc. Pl. LL.B.
Michael F. Sirdevan, B.A. (Hons), LL.B.
Jennifer E. Biggar, B.A., (Hons), J.D.

Please reply to:
Edward B. Veldboom (Ext. 237)
Email: eveldboom@russellchristie.com

October 4, 2024

Kerstin Vroom, CAO/Clerk
The Corporation of the Municipality of Magnetawan
4304 Hwy #520, P.O. Box 70
Magnetawan, Ontario
P0A 1P0
via email to Clerk@magnetawan.ca

Dear Ms. Vroom,

Re: Docks on Unopened Road Allowances/Municipally Owned Land

Further to my telephone discussion with the Mayor, the deputy clerk (Kellogg) and yourself, I write to confirm the recommendation I provided during that call. In that regard I had indicated that consideration of applications for the granting of licenses to permit the placement of a privately owned dock on an unopened municipal road allowance leading to water warranted/required further policy direction. I will elaborate upon our discussions and that recommendation below.

During our conversation we discussed a current request from an owner of land that fronts on an unopened road allowance leading to water but which property is some distance from the lake (it is a non-waterfront lot). As we have discussed on previous occasions, when any property owner seeks to conduct improvements upon or otherwise physically alter an unopened road allowance, that person is required to obtain the written permission of the Municipality before conducting such work. Furthermore, the Municipality is under no obligation to grant such permission.

Many municipalities across the Province have enacted by-laws or adopted policies concerning the alteration of unopened road allowances and/or the placement of encroachments or improvements upon such road allowances. Quite often the written permission will take the form of a License Agreement, which among other things will:

- identify the specific area of land (i.e. portion of the road allowance) that is subject to the permission,

505 Memorial Ave., Box 158, Orillia, ON L3V 6J3

Tel: 705-325-1326 Fax: 705-327-1811

Website: www.russellchristie.com General Enquiries: info@russellchristie.com

- identify the type and scope of work/improvements that are permitted,
- provide for termination by the Municipality on specific notice (which can vary depending upon the circumstances)
- require the licensee to obtain any other applicable approvals,
- require the licensee to indemnify the Municipality and provide insurance coverage.

The Municipality does have an existing by-law establishing policies for Closing and Selling Road Allowances and Licensing of Encroachments on Road Allowances (By-law 2006-11). However, upon review of the by-law I would note that it includes a general prohibition on applications to close a road or to license an encroachment from non-abutting landowners. It then provides for discretionary exceptions to forgoing prohibition and identifies conditions/criteria concerning the exercise of that discretion. That said, the by-law does not provide any criteria upon which generally permitted applications (including those to license improvements/encroachment) are to be considered or judged.

The specific topic of licensing encroachments (or improvements) where the encroachment will be far removed (spatially) from applicant's land (and specifically to install a dock) was the subject matter of our discussion. At the end of the day, allowing an owner of land to install improvements on a municipal road allowance leading to water, whether or not that owner's land abuts the road allowance, raises significant issues. At each location (i.e. the terminus of the unopened road allowance at the waterbody) there is limited space for such docks and an immediate question that arises is how would the municipality handle multiple applications for the same permission? Furthermore, pursuant to the *Public Lands Act*, (section 21.1 and the associated regulation) the owner of a waterfront parcel of land is permitted to install only one such dock (waterfront structure) without obtaining other express permission from the Crown. Thus, there could be issues as to priority where two owners seek the same permission to install a dock.

Another significant issue that can impact upon the granting of permission to install a dock is the fact that unless formally closed by by-law, the public continues to have a right of passage over the road allowance. Accordingly in the absence of such a closing by-law, exclusive possession, use and/or control over the location of the dock cannot be granted. Accordingly, disputes can arise with respect to licensees attempting to interfere or preclude use of the area surrounding the location of the dock.

Considering the foregoing, it would stand to reason that the granting of licenses to allow the placement of privately owned docks on municipal road allowances leading to water requires further and specific policy direction.

We trust our comments and the summary of our discussion is of assistance.

Sincerely,



Edward B. Veldboom
(electronically signed)



2024 Landfill Closure and Post-Closure Care Liability Estimates

Chapman and Croft Waste Disposal Sites
Magnetawan, Ontario

Prepared for:

Municipality of Magnetawan

4304 Highway 520

Magnetawan, Ontario P0A 1P0

September 17, 2024

Pinchin File: 225335.007



Issued To: Municipality of Magnetawan
Issued On: September 17, 2024
Pinchin File: 225335.007
Issuing Office: Sudbury, ON
Primary Contact: Alana Valle, B.Eng., EIT

Alana Valle

Author:

Alana Valle, B.Eng., EIT
Project Manager
705-507-9479
avalle@pinchin.com

Tim McBride

Reviewer:

Tim McBride, B.Sc., P.Geo., QPESA
Practice Specialist – Hydrogeology
Director, Northern Ontario
705-521-0560
tmcbride@pinchin.com



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1.0 INTRODUCTION

Pinchin Ltd. (Pinchin) was retained by the Municipality of Magnetawan (Municipality) to complete an estimate of liabilities for the closure and post-closure care for two municipal solid waste landfill Sites for the year 2024. The solid waste landfill Sites and their status are as follows:

1. Chapman Waste Disposal Site (active waste disposal site); and
2. Croft Waste Disposal Site (active waste disposal site).

Pinchin has assessed the annual liabilities for each Site in accordance with accounting standards set out by the Public Sector Accounting Board (PSAB) Section PS 3280 Solid Waste Landfill Closure and Post-Closure Liability.

The reporting period is up to December 31, 2023, and the base year is 2024 (i.e., time zero for present value calculation is January 1, 2024).

1.1 Scope of Work

The updated liability estimates include the following activities:

- Obtain updated and/or additional information required to estimate the closure and post-closure care liability;
- Estimate the closure, post-closure care and contingency expenditures using the reporting format and assumptions from previous year; and
- Provide additional information required by the Municipality for its financial statements.

2.0 BACKGROUND

A general description of the solid waste landfill Sites is provided in the following paragraphs, and a summary of the main features is provided in the attached Table 1 (all tables are provided in Appendix I).

2.1 Chapman Waste Disposal Site

The Chapman Waste Disposal Site is located on Lot 108, Concession A within the Municipality of Magnetawan, District of Parry Sound, Ontario and is located approximately 5.5 kilometres (km) northeast of the Township of Magnetawan, Ontario. The Site operates in accordance with the Site Certificate of Approval (CofA, now referred to as Environmental Compliance Approval (ECA)) Number **A521202** for the disposal of municipal solid waste generated within the Municipality. The Site consists of 1.2 hectares (ha) of approved landfilling area within 41 ha of Municipality property. A road with a locked gate is located northwest of the Site which provides access to the Site from the southeast side of Rocky Road, approximately 200 m east of the intersection of Rocky Road and Nipissing Road North. Landfilling began



at the Site prior to 1980 and the active landfilling area is currently located within the central portion of the Site.

A waste capacity assessment was completed for the Site in 2017 by D.M. Wills based on a topographic survey completed on November 15, 2016. A subsequent waste capacity assessment was completed by Pinchin in 2019, following the completion of another topographic survey on June 12, 2019. Based on a comparison of the November 2016 and June 2019 surveys, it was estimated that a volume of approximately 6,500 m³ of waste was deposited at the Site resulting in an estimated annual waste deposition rate of approximately 2,500 m³ per year. Additionally, based on Pinchin's report entitled *"Waste Capacity Study, Chapman Waste Disposal Site, Magnetawan, Ontario"*, dated September 24, 2019, it was Pinchin's opinion that the current remaining volume of the Site was 38,268 cubic meters (m³) as of June 2019.

An additional topographic survey was completed for the Site on June 3, 2020, utilizing an Unmanned Aerial Vehicle (UAV). Based on a comparison of the 2019 and 2020 topographic surfaces, it was determined that a volume of approximately 4,750 m³ was deposited at the Site during that one-year time period resulting an annual waste deposition rate of approximately 4,750 m³ per year. Additionally, this additional waste deposition volume resulted in an estimated remaining Site capacity of 33,518 m³ as of June 2020.

In support of the liability estimate update, Pinchin retained the services of Unmanned Aerial Services Inc. (UAS) to conduct a supplemental topographic survey of the Site utilizing a UAV on October 24, 2023. Based on the results of this most recent survey, Pinchin estimated the volume of the existing waste and annual average waste deposition (comparing survey to survey), as well as the resulting estimated remaining capacity and lifespan.

Based on a comparison of the 2020 and 2023 topographic surveys, it was estimated that a volume of approximately 9,680 m³ of waste has been placed at the Site resulting in an annual waste deposition rate of approximately 2,904 m³ per year and a remaining Site capacity of approximately 23,838 m³ as of October 2023. Utilizing a 7-year average annual waste deposition rate based on the results of the 2016 through 2023 surveys of approximately 3,385 m³ per year, the remaining lifespan of the Site is estimated to be 7 years as of October 2023, if the Site is developed to the maximum theoretical capacity of approximately 60,000 m³.

2.2 Croft Waste Disposal Site

The Croft Waste Disposal Site is located in Lot 26, Concession 11 within the Municipality of Magnetawan, District of Parry Sound, Ontario and is located approximately 12 km east-northeast of the Township of Magnetawan, Ontario. The Site operates in accordance with the Site CofA (now referred to as an ECA) Number **A7034002** for the disposal of municipal solid waste generated within the Municipality. The Site



consists of 2.5 ha of approved landfilling area within 33.7 ha of Municipality property. A road with a locked gate is located east of the Site which provides access to the Site from the west side of 25th and 26th Side Road, approximately 1 km north of the intersection of 25th and 26th Side Road and Highway 520.

The active landfilling area is currently located within the northern portion of the Site. A site capacity survey was completed by D.M. Wills on November 1, 2018, which resulted in an estimated remaining capacity of approximately 23,565 cubic metres (m³) and an approximate remaining life expectancy of 39 years (assuming a theoretical capacity of 138,850 m³).

A topographic survey of the Site was completed by Pinchin using a UAV on June 12, 2019, and was utilized for the purpose of calculating the remaining waste capacity and remaining lifespan for the Site. In comparing the 2018 and 2019 topographic surveys, it was estimated that approximately 300 m³ of waste was deposited at the Site resulting in an estimated annual fill rate of 605 m³/year.

In contrast to the D.M. Wills waste capacity calculations, Pinchin's review of the 2019 survey data resulted in an estimation that the in-place volume was approximately 32,395 m³ as of 2019. Additionally, based on the approved waste disposal footprint of 2.5 ha and utilizing the MECP landfill design standards, it is estimated that total maximum capacity of the Site is approximately 141,875 m³. Therefore, the remaining waste capacity at the Site was approximately 106,454 m³ as of 2023.

In support of the liability estimate update, Pinchin retained the services of UAS to conduct a supplemental topographic survey of the Croft Landfill Site utilizing a UAV on October 24, 2023. The results of the 2023 topographic survey indicate that a volume of approximately 3,720 m³ of waste was placed at the Site resulting in a current in-place volume of 36,115 m³ and an annual waste deposition rate of 858 m³ per year. This results in a remaining capacity of approximately 105,759 m³ (i.e., the theoretical capacity of 141,875 m³ minus the current waste volume 36,115 m³) as of October 2023.

Utilizing a 5-year average annual waste deposition rate based on the results of the 2018 through 2023 surveys of approximately 731.5 m³ per year, the remaining lifespan of the Site would be estimated in excess of 100 years. However, it is anticipated that the annual waste deposition rate at the Croft Landfill Site will increase after 7 years following closure of the Chapman Landfill Site to a rate of approximately 4,116.5 m³ per year (i.e., 731.5 m³/year plus 3,385 m³/year). This increase would result in a remaining lifespan for the Croft Landfill Site of approximately 31 years as of October 2023.

3.0 COLLECTION AND REVIEW OF CURRENT INFORMATION

The following information was used to calculate the liability estimates:

1. The remaining landfill capacity for the Chapman and Croft Waste Disposal Sites (active) were updated by using the most recent data available from 2023 topographic surveys.



2. Monitoring/reporting costs are estimated using the unit prices provided in the proposed Pinchin contract entitled *"Proposal for Waste Management Environmental Consulting Services, 2023-2025 Annual Monitoring and Reporting – Chapman and Croft Landfills, Municipality of Magnetawan, Ontario, Pinchin File: 225335.007"* issued March 6, 2023.
3. The contingency amount was estimated using the following equation:

$$F = \$0.50 \times W \times I_2/I_1$$

Where:

F = the amount of financial assurance

W = the number of tonnes of waste that have been deposited in the landfilling site at the time the amount of financial assurance is calculated.

I₁ = the 2017 Annual Average Non-residential Building Construction Price Index for Ontario (based on Toronto and Ottawa-Gatineau (Ontario part) data) as published by Statistics Canada under the authority of the Statistics Act (Canada).

I₂ = the most recent Annual Average Non-residential Building Construction Price Index for Ontario (based on Toronto and Ottawa-Gatineau (Ontario part) data) available at the time the amount of financial assurance is calculated as published by Statistics Canada under the authority of the Statistics Act (Canada).

This is identical to the method of calculation Financial Assurance for contingency plans described in the MECP Landfill Standards Guideline with the exception of using average Ontario Non-residential Building Construction Price indices instead of Toronto only indices.

The Non-residential Building Construction Price Index data for Ontario (based on the average of Toronto and Ottawa-Gatineau (Ontario part)) is summarized as follows:

2023 Quarter	Average Non-residential Building Construction Price Index (NRBCPI) for Toronto, Ontario	Average Non-residential Building Construction Price Index (NRBCPI) for Ottawa-Gatineau, Ontario Part
First	150.6	151.0
Second	152.3	154.9
Third	155.3	158.1
Fourth	156.1	156.9
Annual Average	153.6	155.2
2017 Base Value	100	100
Ontario Average	154.4	

Notes: the base year for the 2020 NRBCPI values published by Statistics Canada was 2017 (i.e., 2017 = 100).

4.0 INFLATION AND DISCOUNT RATES

4.1 Inflation Rate

The unit costs were updated to 2024 costs by applying an average inflation rate of 4.53% (ten-year average of the Core Consumer Price Index – 2012 to 2021). These rates were published by the MECP for financial assurance funds (found at <https://www.ontario.ca/page/financial-assurance-ministry-environment-and-climate-change>).

4.2 Discount Rate

A discount rate of – 2.33% was used to complete the cost estimate calculations for Sites expected to close within 30 years. A discount rate of 3.00% was used to complete the cost estimate calculations for Sites expected to close after 30 years. These rates were published by the MECP for financial assurance funds.

5.0 CHANGE IN LIABILITY AND ANNUAL EXPENDITURES

The change in liability was calculated using the equation presented below:

$$G = (A \times E) - F$$

Where:

G = Change in Liability

A = Estimated Total Expenditure

E = Capacity Factor

F = Expenditures Previously Recognized

For each landfill, the change in liability associated with the Estimated Total Expenditure was determined by applying a capacity factor for the estimated fraction of the total landfill capacity used to date (i.e., for closed sites the factor is 1.0). Assumptions used to estimate the capacity factors are noted in the Tables 2 through 5 provided in Appendix I.



The estimated liability amounts for 2024 are provided in the following Table:

Site	2023 Liability Estimate (F) (\$)	2024 Liability Estimate (A X E) (\$)	Change in Liability (G) (\$)
Chapman Waste Disposal Site	\$324,675.32	\$505,670.20	\$180,994.88
Croft Waste Disposal Site	\$129,315.01	\$208,817.21	\$79,502.20
Total	\$453,990.33	\$714,487.41	\$260,497.08

6.0 ADDITIONAL INFORMATION

The notes to the financial statements require the information included in the following Table:

Information Required	Comment
1. The nature and source of landfill closure and post-closure care requirements.	The information sources and assumptions are noted in the attached Tables in Appendix I.
2. The basis of recognition and measurement of the liability for closure and post-closure care.	The method used to determine the liability is presented in the attached Tables in Appendix I.
3. The remaining capacity of the landfill and the estimated remaining landfill life in years.	The remaining landfill capacity and the estimated remaining landfill life, including the basis for this estimation, are noted in the attached Tables in Appendix I.
4. How any requirements for closure and post-closure care financial assurance are being met.	See item 5.



Information Required	Comment
5. The amount of any assets designated for settling closure and post-closure care liabilities.	<p>The following assets were identified by the Municipality for closure and post-closure care liabilities:</p> <ul style="list-style-type: none">• The Municipality has a landfill rehabilitation reserve of \$538,710; and• The Municipality has a landfill closure reserve of \$273,879.
6. The estimated length of time needed for post-closure care.	<p>The minimum period for post-closure monitoring required by the MECP is 25 years. A 25 year period was assumed for post-closure care activities.</p>

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Template: Master Report for Phase II ESA - Stage 2 PSI, EDR, January 13, 2021

APPENDIX I
Tables

TABLE 1
Summary of Site Features
2024 Closure and Post-Closure Care Cost Estimate

Site (status)	Surface Area	Type of Cover	Leachate Management System Components	No. of Groundwater Monitoring Wells	Surface Water Controls	In-place Volume (m ³)	Permitted Volume (m ³)
Chapman Waste Disposal Site	1.2 ha	Soil	Monitored Natural Attenuation	13	Three surface water monitoring locations	36,162	60,000
Croft Waste Disposal Site	2.5 ha	Soil	Monitored Natural Attenuation	11	Three surface water monitoring locations	36,115	141,874

TABLE 2
Chapman Waste Disposal Site
2024 Closure Cost Estimate

Item	Unit	Quantity	Unit Cost 2023 \$	Unit Cost 2024 \$	Cost 2024 \$	Expected Closure Year	Present Value Factor	Present Value Cost	Comment (source)
Closure Costs									
Final Cover and Vegetation									
Grading of Waste Cells	m²	12,000	\$ 8.49	\$ 8.87	\$106,495	2031	1.18	\$ 125,603.45	1.2 ha landfill footprint
Levelling Layer	m²	12,000	\$ 7.77	\$ 8.12	\$97,464	2031	1.18	\$ 114,951.57	150 mm thick sand layer
Landfill Cap and Vegetation	m²	12,000	\$ 37.25	\$ 38.94	\$467,249	2031	1.18	\$ 551,086.99	600 mm thick low permeability cap, plus a 150 mm vegetative layer
Leachate Monitoring Facilities Completion									
Monitoring Wells	each	0	See comment					\$ -	Monitoring well network established.
Water Quality Monitoring Facilities Completion									
Monitoring Wells	each	0	See comment					\$ -	Monitoring well network established.
Other									
Roads	m	0	See comment					\$ -	Construction/maintenance costs associated with ongoing landfill operation.
Fencing/Gate	m	0	See comment					\$ -	Existing gate, assume no new fencing.
Subtotal Closure Costs					\$ 671,208.04			\$ 791,642.01	
15% Contingency					\$ 100,681.21			\$ 118,746.30	
Total Closure Costs					\$ 771,889.24			\$ 910,388.31	

TABLE 3
Chapman Waste Disposal Site
2024 Post-Closure Care Cost Estimate

Item	Unit	Quantity	Unit Cost	Cost (Annual) 2023\$	Cost (Annual) 2024 \$	Year Starting	Year Ending	PV Factor Equal Payments	PV Factor Single Payment	Present Value Cost	Comment (source)
Post-Closure Costs											
Final Cover and Vegetation Inspection and Maintenance	-	Allowance	-	\$ 3,712.72	\$ 3,880.91	2031	2056	34.46	1.18	\$ 157,727	2024 annual allowance based on assumed 1% of estimated capital cost for 1.2 ha cap at approximately \$300,000/ha
Roads Inspection and Maintenance	-	Allowance	-	\$ 387.26	\$ 404.89	2031	2056	34.46	1.18	\$ 16,452	2024 annual allowance based on assumed 5% estimated capital cost for 50 m at approximately \$150/m
Fencing/Gate Inspection/Maintenance	-	Allowance	-	-	-	-	-	-	-	-	Included in roads inspection/maintenance
Water Quality Monitoring Facilities Inspection/Maintenance	-	Allowance	-	\$ 72.29	\$ 75.96	2031	2056	34.46	1.18	\$ 3,071	2024 annual allowance based on assumed 1% of estimated capital cost for replacement of 2 wells at approximately \$3,500/well
Monitoring/Reporting Program	-	Allowance	-	\$ 15,875.00	\$ 15,875.00	2031	2056	34.46	1.18	\$ 645,191	Based on costs contractually submitted by Pirchin from 2023 to 2025
Contingency (e.g. future impacts to surface water/groundwater, acquisition of additional buffer lands, etc.)	-	Allowance	-	-	-	-	-	-	-	\$ 16,558	Calculated using Landfill Standards Guideline for Financial Assurance for Contingency Plans (36,162.4 m ³ x @ 5931/m ³ x \$0.50/m ³ inflation adjustment of 154.4/100)
Total Post-Closure Costs					\$ 20,236.27					\$ 638,998.85	
ESTIMATED TOTAL EXPENDITURE										\$ 638,998.85	A - Sum of discounted future closure and post-closure costs
TOTAL ESTIMATED SITE CAPACITY (M³)										60,000	B - Based on the theoretical capacity of a 1.2 ha footprint
REMAINING CAPACITY (M³)										23,837.6	C - Remaining capacity
CUMULATIVE CAPACITY USED (M³)										36,162.4	D = B - C
CAPACITY FACTOR										0.6027	E = D / B
FACTORED EXPENDITURES										\$ 505,670.20	A X E
EXPENDITURES PREVIOUSLY REALIZED										\$ 324,675.32	F
CHANGE IN LIABILITY										\$ 180,994.88	G = A X E - F

Notes:

Inflation Rate	4.53%
Discount Rate	-2.33%
Base Year	2024
Closure Year	2031
Remaining Landfill Life (years)	7
Period of Post-Closure Care (years remaining)	25

Other Comments:

2024 Costs include \$15,875 monitoring and reporting
Inflation Rate of 4.53% found at <https://www.ontario.ca/page/financial-assurance-ministry-environment-and-climate-change>

TABLE 4
Croft Waste Disposal Site
2024 Closure Cost Estimate

Item	Unit	Quantity	Unit Cost 2023 \$	Unit Cost 2024 \$	Cost 2024 \$	Expected Closure Year	Present Value Factor	Present Value Cost	Comment (source)
Closure Costs									
Final Cover and Vegetation									
Grading of Waste Cells	m²	25,000	\$ 8.49	\$ 8.87	\$221,865	2055	0.40	\$ 88,743.12	2.5 ha landfill footprint
Levelling Layer	m²	25,000	\$ 7.77	\$ 8.12	\$203,050	2055	0.40	\$ 81,217.20	150 mm thick sand layer
Landfill Cap and Vegetation	m²	25,000	\$ 37.25	\$ 38.94	\$973,436	2055	0.40	\$ 389,361.74	600 mm thick low permeability cap, plus a 150 mm vegetative layer
Leachate Monitoring Facilities Completion									
Monitoring Wells	each	0	See comment					\$ -	Monitoring well network established.
Water Quality Monitoring Facilities Completion									
Monitoring Wells	each	0	See comment					\$ -	Monitoring well network established.
Other									
Roads	m	0	See comment					\$ -	Construction/maintenance costs associated with ongoing landfill operation.
Fencing/Gate	m	0	See comment					\$ -	Existing gate, assume no new fencing.
Subtotal Closure Costs					\$ 1,398,350.08			\$ 559,322.05	
15% Contingency					\$ 209,752.51			\$ 83,898.31	
Total Closure Costs					\$ 1,608,102.59			\$ 643,220.36	

TABLE 5
Croft Waste Disposal Site
2024 Post-Closure Care Cost Estimate

Item	Unit	Quantity	Unit Cost	Cost (Annual) 2023\$	Cost (Annual) 2024 \$	Year Starting	Year Ending	PV Factor Equal Payments	PV Factor Single Payment	Present Value Cost	Comment (source)
Post-Closure Costs											
Final Cover and Vegetation Inspection and Maintenance		Allowance	-	\$ 7,445.25	\$ 7,782.52	2055	2080	17.4	0.40	\$ 54,206	2024 annual allowance based on assumed 1% of estimated capital cost for 2.5 ha cap. at approximately \$300,000/ha
Roads Inspection and Maintenance		Allowance	-	\$ 1,549.05	\$ 1,619.22	2055	2080	17.4	0.40	\$ 11,278	2024 annual allowance based on assumed 5% estimated capital cost for 200 m at approximately \$150/m
Fencing/Gate Inspection/Maintenance		Allowance	-	-	-	-	-	-	-	-	Included in roads inspection/maintenance
Water Quality Monitoring Facilities Inspection/Maintenance		Allowance	-	\$ 72.29	\$ 75.56	2055	2080	17.4	0.40	\$ 526	2024 annual allowance based on assumed 1% of estimated capital cost for replacement of 2 wells at approximately \$3,500/well
Monitoring/Reporting Program		Allowance	-	\$ 13,575.00	\$ 13,575.00	2055	2080	17.4	0.40	\$ 94,550	Based on costs contractually submitted by Pinchin from 2023 to 2025
Contingency (e.g. future impacts to surface water/groundwater, acquisition of additional buffer lands, etc.)		Allowance	-	-	-	-	-	-	-	\$ 16,536	Calculated using Landfill Standards Guideline for Financial Assurance for Contingency Plans (36,115 m ³ x 0.5931/m ³ x \$0.50/m ³ inflation adjustment of 154.4/100)
Total Post-Closure Costs					\$ 23,052.31					\$ 177,096.22	
ESTIMATED TOTAL EXPENDITURE										\$ 820,316.58	A - Sum of discounted future closure and post-closure costs
TOTAL ESTIMATED SITE CAPACITY (M³)										141,874	B - Based on the theoretical capacity associated with a 2.5 ha landfill footprint
REMAINING CAPACITY (M³)										105,759	C - Remaining capacity
CUMULATIVE CAPACITY USED (M³)										36,115	D = B - C
CAPACITY FACTOR										0.2546	E = D / B
FACTORED EXPENDITURES										\$ 209,817.21	A x E
EXPENDITURES PREVIOUSLY REALIZED										\$ 129,315.01	F
CHANGE IN LIABILITY										\$ 79,502.20	G = A x E - F

Notes:
Inflation Rate 4.53%
Discount Rate 3.00%
Base Year 2024
Closure Year 2055
Remaining Landfill Life (years) 31
Period of Post Closure Care (years remaining) 25

Other Comments:

2024 Costs include \$13,575 monitoring and reporting
Inflation Rate of 4.53% found at <https://www.ontario.ca/page/financial-assurance-ministry-environment-and-climate-change>

Ontario
Provincial
Police

Police
provinciale
de l'Ontario



Municipal Policing Bureau
Bureau des services policiers des municipalités

777 Memorial Ave.
Orillia ON L3V 7V3

777, avenue Memorial
Orillia ON L3V 7V3

Tel: 705 329-6200
Fax: 705 330-4191

Tél. : 705 329-6200
Télééc.: 705 330-4191

File Reference:600

The Corporation of
The Municipality of Magnetawan
4304 Hwy #520, P.O. Box 70
Magnetawan, Ontario
P0A 1P0
October 1, 2024

Dear Sir / Madam

This letter is a follow up to our August 2023 correspondence sent to advise of upcoming changes to the Primary Public Safety Answering Point (P-PSAP) service agreement with the Ontario Provincial Police (OPP) to align with the requirements of Next Generation 9-1-1 (NG9-1-1) services. The P-PSAP service is a necessary requirement of providing 9-1-1 to the public as it is the first point of contact when dialing 9-1-1; operators determine whether the caller requires police, fire or ambulance service before routing to the call to the appropriate agency. The new OPP P-PSAP agreement has been developed and is attached to this letter.

At this time, the rate for this service will remain at \$0.561 / capita / annum. Accordingly, the annual cost of the service to The Corporation of the Municipality Magnetawan in 2025 will be 0.561×1753 based on a residential population served of 1753.

While we encourage you to review the new agreement in its entirety, a summary of significant updates to the agreement include:

	Previous Agreement(s)	New Agreement
Terminology	Central Emergency Reporting Bureau (CERB) Public Emergency Reporting Service (PERS)	P-PSAP NG 9-1-1
Termination	90-day notice period	180-day notice period
Term length	2 (two) & 5 (five) year, renewable by written notice	Rolling term

To proceed with services under the new agreement, the OPP will require the attached agreement to be signed by the appropriate party, be accompanied by a by-law or band council resolution, and returned to the OPP by December 1, 2024.

Agreements will be effective as of January 1, 2025, and changes to billing based on population updates will be reflected in the annual billing issued in January 2025.

I have attached a P-PSAP information package for your reference. Please notify us at the soonest opportunity if you have any questions, or if you wish to discontinue the P-PASP service from the OPP. Note that the OPP is one of multiple providers of P-PSAP service to choose from, and that a P-PSAP service must be in place for members of your community to continue to be able to access 9-1-1. If you have any questions regarding the service, changes to the agreement, or billing please contact ppsap@opp.ca.

Kind Regards,



Superintendent Steve Ridout
Commander, Municipal Policing Bureau

Attachments P-PSAP Agreement
 P-PSAP Information Package



**AGREEMENT FOR THE PROVISION OF
PRIMARY PUBLIC SAFETY ANSWERING
POINT (PSAP) SERVICES**

**AGREEMENT FOR THE PROVISION OF PRIMARY PSAP SERVICES
EFFECTIVE AS OF JANUARY 1, 2025**

BETWEEN:

**HIS MAJESTY THE KING IN RIGHT OF ONTARIO
as represented by the
MINISTER OF THE SOLICITOR GENERAL
on behalf of the ONTARIO PROVINCIAL POLICE
("OPP")**

OF THE FIRST PART

AND:

**THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN
(the "9-1-1 Authority")**

OF THE SECOND PART

RECITALS:

- (a) **WHEREAS** Bell Canada has entered into agreements with the 9-1-1 Authority to provide the 9-1-1 Authority with a 9-1-1 Public Emergency Reporting Service (PERS), and which authorizes the 9-1-1 Authority to deliver 9-1-1 services using NG 9-1-1 technology;
- (b) **AND WHEREAS** it is the obligation of the 9-1-1 Authority under its agreement with Bell Canada to ensure that a Primary Public Safety Answering Point serves the territory in which the 9-1-1 Authority operates;
- (c) **AND WHEREAS** the 9-1-1 Authority is permitted under its agreement with Bell Canada to contract with a third party for the management and operation of the Primary Public Safety Answering Point;
- (d) **AND WHEREAS** the 9-1-1 Authority wishes to contract with the OPP for the management and operation of the Primary Public Safety Answering Point, which is or is expected during the term of this Agreement to transition from being delivered by PERS to being delivered using NG 9-1-1 technology;
- (e) **AND WHEREAS** the 9-1-1 Authority confirms its adherence to this Agreement by executing it, as provided for herein, and providing the OPP with a certified copy of the resolution or by-law authorizing it entering into this Agreement;

NOW THEREFORE, in consideration of the promises and covenants herein, the Parties agree as follows:

1 The Parties warrant that the recitals are true.

2 DEFINITIONS AND INTERPRETATION

2.1 In this Agreement:

“9-1-1 Call” means a request for public safety assistance signaled by a 9-1-1 caller using a device and communications service supporting 9-1-1 contact, regardless of the media (e.g., voice, video, text, other) used to make that request; **“9-1-1 Caller”** means the end user contacting 9-1-1.

“Agreement” means this agreement and Schedule “A”, which is attached to, and forms part of this Agreement.

“ALI” means an Automatic Location Identification, which consists of a database feature that displays, to the Primary and Secondary PSAP, address and location data with respect to a source from which the 9-1-1 call originates.

“ANI” means an Automatic Number Identification, which consists of a database feature that displays the telephone number of the primary exchange service that originates the 9-1-1 call to the Primary PSAP.

“Call Control” means a feature that allows the 9-1-1 call taker at the Primary PSAP to maintain control of

the line upon which the 9-1-1 call was made regardless of calling party action.

“ESZ” means Emergency Services Zone, which is a geographic area served by a Secondary PSAP in the territory of the 9-1-1 Authority.

“GIS” means “Geographic Information System”, a system for capturing, storing, displaying, analyzing and managing data and associated attributes which are spatially referenced.

“NG9-1-1” means a secure, IP-based, open-standards based system comprised of hardware, software, data, and operational policies and procedures that (1) provides standardized interfaces from emergency call and message services to support emergency communications, (2) processes all types of emergency calls, including voice, text, data, and multimedia information, (3) acquires and integrates additional emergency call data useful to call routing and handling, (4) delivers the emergency calls, messages and data to the appropriate PSAP and other appropriate emergency entities based on the location of the caller, (5) supports data, video, and other communications needs for coordinated incident response and management and (6) interoperates with services and networks used by first responders to facilitate emergency response.

“Party” means the OPP or the 9-1-1 Authority, and “Parties” shall mean both of them.

“PERS” means “Public Emergency Reporting Service” which is a telecommunications service provided by Bell for the delivery of 9-1-1 calls.

“PSAP” means “Public Safety Answering Point” which is the entity responsible for receiving 9-1-1 calls and processing those 9-1-1 calls according to a specific operational policy.

“Primary PSAP” means the Primary Public Safety Answering Point serving the 9-1-1 Authority and located at the OPP Provincial Communications Centre (PCC), which is the first point of reception by the OPP of 9-1-1 calls.

“Secondary PSAP” means the communication center of a fire, police or ambulance agency, within an ESZ, to which 9-1-1 calls are transferred from the Primary PSAP, and for which the Secondary PSAP is then responsible for taking appropriate action.

“Selective Routing and Transfer” means a feature that automatically routes a 9-1-1 call to the appropriate Primary or Secondary PSAP based upon the ALI and ANI of the telephone line from which the 9-1-1 call originates.

2.2 **Severability** - If any term of this Agreement shall be held to be illegal, invalid, unenforceable, null, void or inoperative by a court of competent jurisdiction, the remaining terms shall remain in full force and effect.

2.3 **Section Headings** - The section headings contained herein are for purposes of convenience only and

shall not be deemed to constitute a part of this Agreement or affect the meaning or interpretation of this Agreement in any way.

2.4 **Entire Agreement** - This Agreement constitutes the entire agreement of the Parties, with respect to the provision and operation of services as defined hereunder and supersedes any previous agreement whether written or verbal. In the event of a conflict or inconsistency between this Agreement and a tender document such as request for proposals issued by the 9-1-1 Authority for the provision of services as described hereunder or the proposal that the OPP submitted in response to the tender document, this Agreement shall prevail to the extent of the conflict or inconsistency.

2.5 **Amendments** - Any amendments to this Agreement shall be in writing and shall not take effect until approved in writing by both Parties. Either party may make changes to this Agreement with the consent of the other party by appending an amendment signed and dated by both parties reflecting the changes.

3 **NOTICES**

3.1 **Notice** - Any notice required pursuant to this Agreement shall be in writing by mail or by electronic mail to the following addresses:

To the 9-1-1 Authority

THE CORPORATION OF
THE MUNICIPALITY OF
MAGNETAWAN
4304 Hwy #520, P.O. Box 70
Magnetawan, ON P0A 1P0

Email: kvroom@magnetawan.com

To the Ontario Provincial Police

Attention: Municipal Policing Bureau

OPP General Headquarters
777 Memorial Avenue Orillia
ON L3V 7V3

Email: OPP.MunicipalPolicing@opp.ca

Or to such other addresses either of the Parties may indicate in writing to the other. Any notice given in accordance with this Agreement shall be deemed to have been received upon delivery, if delivered by mail or by email, five (5) days after sending.

3.2 **Notices in Writing** - All notices required under this Agreement shall be in writing.

4 RATES AND METHOD OF PAYMENT

4.1 The 9-1-1 Authority shall pay the OPP for providing and operating the Primary PSAP as follows:

- (a) **Amount of Annual Rate** - The 9-1-1 Authority shall be charged and shall be required to pay an annual rate of \$983.43 based on the residential population served in the geographic territory of the 9-1-1 Authority of 1753 at a per capita cost of \$0.561.
- (b) **Review of Annual Rate** - The annual rate specified in clause (a) shall be reviewed at the end of every calendar year and may be revised by the OPP based on changes to the residential population or changes to costs of labour and equipment. In the event that the residential population of the geographic territory of the 9-1-1 Authority increases or decreases by more than 10% during either the previous year, or cumulatively since the date the Agreement began, the annual rate shall be adjusted accordingly for the following year, and the 9-1-1 Authority shall pay the revised annual rate. The OPP shall determine the residential population using population figures found in the latest version of the Ontario Municipal Directory, or if not found there, then in other recognized sources.
- (c) **Invoices** - The first invoice shall be issued immediately to the 9-1-1 Authority upon the start of the Agreement. The 9-1-1 Authority shall subsequently be invoiced annually at the beginning of each calendar year, and the invoice shall cover the time period for the subsequent calendar year, or portion thereof that this Agreement is in effect.
- (d) **Payments** - Payments invoiced under this Agreement shall be made payable to the Minister of Finance, and payment shall be due no later than thirty (30) days following receipt of the invoice. Any payments which have become due and owing after this time period, in whole or in part, shall bear interest at the rate set by the Minister of Finance from time to time.

5 RESPONSIBILITIES OF THE OPP

The OPP shall manage and operate the Primary PSAP and:

- 5.1 **Personnel** - Staff the Primary PSAP to answer and transfer 9-1-1 calls to the appropriate Secondary PSAP at a level appropriate with the 9-1-1 call volume in the geographic territory of the 9-1-1 Authority.
- 5.2 **Equipment** - Provide, in its operation of the Primary PSAP, terminal equipment which permits the utilization of features provided by Bell Canada to the 9-1-1 Authority consisting of ALI, ANI, Selective Routing and Transfer and Call Control features, as well as equipment to communicate with deaf, hard of hearing, and speech impaired callers.

- 5.3 **Hours** - Operate the Primary PSAP twenty-four (24) hours a day, seven (7) days a week.
- 5.4 **9-1-1 Call Response** - Answer and transfer all 9-1-1 calls received by the Primary PSAP and associated ANI/ALI information, to a designated Secondary PSAP within the proper ESZ, as deemed appropriate by Primary PSAP personnel. This shall include maintaining control of the line upon which each 9-1-1 call is received until the 9-1-1 call is confirmed as being transferred to the appropriate Secondary PSAP or until the 9-1-1 call is terminated.
- 5.5 **Record Retention** - Retain digital voice records of all 9-1-1 calls received at the Primary PSAP, in accordance with OPP policy, and ANI/ALI data for one hundred eighty (180) days from the date such records are created. The OPP is prepared to provide to authorized personnel, certified copies of audio recordings, as it directly pertains to the Primary PSAP for the purposes of civil litigation and/or criminal proceedings provided the request is received no later than five (5) days prior to the end of the retention period of the recordings or records. The OPP shall retain the original recordings or records until the conclusion of any civil or criminal proceedings to which such records relate.
- 5.6 **Backup Primary PSAP** - Provide an operational backup Primary PSAP to which 9-1-1 calls shall be transferred at the discretion of the OPP or Bell Canada in the event that the usual Primary PSAP is unable to receive the 9-1-1 calls.
- 5.7 **Non-English Callers** - Make reasonable efforts to respond to 9-1-1 calls from non-English callers, subject to the OPP's ability to access the services of a third-party provider. The OPP does not warrant that it shall be able to provide services to non-English callers, or that it shall be able to access such services from a third-party provider.
- 5.8 **Reports** - Upon request from the 9-1-1 Authority, or as determined by the OPP in consultation with the 9-1-1 Authority, the OPP shall provide reports which show the overall efficiency of the Primary PSAP in answering 9-1-1 calls, including the volume of 9-1-1 calls.

6 RESPONSIBILITIES OF THE 9-1-1 AUTHORITY

The 9-1-1 Authority shall:

- 6.1 **Payment** - Be responsible for the amount of payment, in the manner, and within the timelines set out in Article 4.0 herein.
- 6.2 **Designate Secondary PSAPs** - Designate Secondary PSAPs that are not OPP Detachments for each and every ESZ in the geographic territory of the 9-1-1 Authority to which the Primary PSAP shall answer and transfer a 9-1-1 call, and co-ordinate the participation of all such Secondary PSAPs in the manner required by this Agreement.
- 6.3 **Warranty** - Warrant and represent that each Secondary PSAP serving the 9-1-1 Authority is

operative twenty-four (24) hours a day, seven (7) days a week, and shall answer and respond to all 9-1-1 calls directed to it from the Primary PSAP.

- 6.4 **Changes** - Notify the OPP in writing immediately upon becoming aware of any changes, including but not limited to changes to NG9-1-1 or any technology in use that shall affect or is likely to affect the services the OPP provides under this Agreement, or of any changes to, or the termination or expiry of any Agreement between the Municipality and Bell Canada related to the services provided hereunder.
- 6.5 **GIS Data Responsibility** – The 9-1-1 Authority shall be solely responsible for GIS data it has provided. The OPP is not responsible for aggregating, creating, maintaining, or updating GIS data on behalf of the Municipality.

7 LIMITATION OF LIABILITY

- 7.1 **Limitation of Liability** - Notwithstanding any other provision in this Agreement, the OPP shall not be responsible or liable for any injury, death or property damage to the 9-1-1 Authority, its employees, subcontractors or agents, or for any claim by any third party against the 9-1-1 Authority, its employees, subcontractors or agents arising from:
- (a) **External Information** - The accuracy or completeness, or lack thereof, of any information the OPP receives from the 9-1-1 Authority, Bell Canada or any other third party, which the OPP relies on in providing services under this Agreement.
 - (b) **Equipment and Services** - Equipment or services provided by any other party (including the failure of any other party to provide equipment or services) which the OPP uses and relies on to provide services under this Agreement including but not limited to:
 - (i) Equipment or services required to transfer services provided under this Agreement from any other party to the OPP,
 - (ii) Services provided to non-English speakers who place 9-1-1 calls,
 - (iii) Services provided by Bell Canada to the 9-1-1 Authority including under PERS or NG9-1-1 and,
 - (iv) Services provided by Secondary PSAPs, which are not part of the OPP.
 - (c) **Call Volumes** - The inability of the OPP to respond to 9-1-1 calls due to call volume that exceeds the capacity of the Primary PSAP, including the equipment and personnel who work at the Primary PSAP.

- 7.2 **Survival** - Section 7.1 shall survive the termination or expiry of this Agreement.

8 COMPLIANCE WITH LAWS AND CONFIDENTIALITY

- 8.1 **Compliance with Laws** - Both Parties agree to comply with all applicable laws in effect in the Province of Ontario in performing their respective obligations and duties under this Agreement.
- 8.2 **Confidential Information** - Both Parties agree that except where required by law, or for the purpose of performing duties or obligations under this Agreement, neither Party shall directly or indirectly disclose, destroy, exploit or use, either during or after the term of this Agreement, any confidential information belonging to the other Party, unless the other Party has provided its written consent. Both Parties further agree that when this Agreement terminates or expires, they shall return all confidential information belonging to the other Party.

9 DISPUTE RESOLUTION

- 9.1 **Dispute Resolution** - Subject to Article 10.0 herein, if any dispute arises between the OPP and the 9-1-1 Authority as to their respective rights and obligations under this Agreement, the Parties may use the following dispute resolution mechanism to resolve such disputes:
- (a) The Unit Commander of the Primary PSAP and a representative of the 9-1-1 Authority herein shall attempt to settle the dispute within fifteen (15) business days of the dispute arising;
 - (b) If the Unit Commander of the Primary PSAP and the representative of the 9-1-1 Authority are unable to settle the dispute within fifteen (15) business days of the dispute arising, they shall refer the dispute to the Director. The Director and the representative 9-1-1 Authority shall attempt to resolve the dispute within fifteen (15) business days;
 - (c) If the Parties are still unable to resolve the dispute, the Commissioner or the Deputy Commissioner of the OPP and representative of the 9-1-1 Authority agrees to attempt to resolve the dispute within fifteen (15) business days; and,
 - (d) If the Parties are still unable to resolve the dispute, each may, with the agreement of the other Party, refer the dispute to arbitration in accordance with the Arbitration Act, 1991, as amended.

10 TERM, TERMINATION AND RENEWAL

- 10.1 **Term** - This Agreement shall come into effect on the date first written above and shall remain in force, subject to either party terminating the agreement as specified in this section.
- 10.2 **Termination** - Either Party to this Agreement may terminate this Agreement without cause and without incurring any liability upon providing one hundred eighty (180) days written notice of

termination to the other Party, in which case this Agreement shall terminate one hundred eighty (180) days following the delivery of such notice. Should a notice to terminate be given, the 9-1-1 Authority shall continue to be obligated to pay for the cost of the services described in this Agreement up to and including the date of such termination and the OPP shall continue to be responsible to provide the services described in this Agreement up to and including the date of such termination.

- 10.3 **Immediate Termination** - Either Party may terminate this Agreement immediately without incurring any liability if Bell Canada withdraws offering PERS or any successor technology such as NG9-1-1 to the 9-1-1 Authority or if the Agreement between Bell Canada and the 9-1-1 Authority for the provision of PERS or any successor technology such as NG9-1-1 is terminated or is expired and not renewed.

11 **GENERAL**

- 11.1 **No Waiver** - The failure of a Party to this Agreement to enforce at any time any of the provisions of this Agreement or any of its rights in respect thereto or to insist upon strict adherence to any term of this Agreement shall not be considered to be a waiver of such provision, right or term or in any way to affect the validity of this Agreement.
- 11.2 **Waiver in Writing** - Any waiver by any Party hereto of the performance of any of the provisions of this Agreement shall be effective only if in writing and signed by a duly authorized representative of such Party.
- 11.3 **No Prejudice** - The exercise by any Party to this Agreement of any right provided by this Agreement shall not preclude or prejudice such Party from exercising any other right it may have under this Agreement, irrespective of any previous action or proceeding taken by it hereunder.
- 11.4 **Restructuring** - The 9-1-1 Authority shall notify, and consult with the OPP before the 9-1-1 Authority's boundaries are altered, the 9-1-1 Authority is amalgamated with another 9-1-1 Authority, the 9-1-1 Authority is dissolved or the legal status of the 9-1-1 Authority is subject to other substantive changes.
- 11.5 **Relations** - The Agreement shall not create nor shall it be interpreted as creating any association, partnership, employment relationship or any agency relationship between the Parties.
- 11.6 **Media** - Both Parties agree that they shall not at any time directly or indirectly communicate with the media in relation to this Agreement unless they first notify the other Party in writing.
- 11.7 **Promotion** - Neither Party shall publicize or issue any publications related to this Agreement unless they first notify the other Party in writing.

- 11.8 **Assignment** - Neither Party shall assign this Agreement or any portion thereof without the prior written consent of the other, which consent may not be arbitrarily withheld.
- 11.9 **Force Majeure** - Neither Party shall be liable for damages caused by delay or failure to perform its obligations under this Agreement where such delay or failure is caused by an event beyond its reasonable control. The Parties agree that an event shall not be considered beyond one's reasonable control if a reasonable business person applying due diligence in the same or similar circumstances under the same or similar obligations as those contained in the Agreement would have put in place contingency plans to either materially mitigate or negate the effects of such event. If a Party seeks to excuse itself from its obligations under this Agreement due to a force majeure event, that Party shall immediately notify the other Party of the delay or non- performance, the reason for such delay or non-performance and the anticipated period of delay or non-performance.

IN WITNESS WHEREOF, the **9-1-1 Authority** has affixed its Corporate Seal attested by the signature of its duly authorized signing officer(s), and the Provincial Commander of the OPP has personally signed this Agreement to be effective as of the date set out herein.

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

SIGNATURE

Print Name & Title

Date: _____ day of _____, 20__

Ontario Provincial Police (OPP)

Provincial Commander

Print Name

Date: _____ day of _____, 20__

SCHEDULE "A"

BYLAW OR BAND COUNCIL RESOLUTION

Attached to and forming part of the Agreement between

HIS MAJESTY THE KING IN RIGHT OF ONTARIO
as represented by the
MINISTER OF THE SOLICITOR GENERAL
on behalf of the **ONTARIO PROVINCIAL POLICE**

And

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

**PLACEHOLDER
BY-LAW/BAND COUNCIL RESOLUTION**



OPP PROVISION OF
9-1-1 PRIMARY PUBLIC SAFETY
ANSWERING POINT (P-PSAP)
SERVICES

OPP 9-1-1 P-PSAP Services

The Ontario Provincial Police (OPP) was established in 1909 and is one of the largest police forces in North America, with 5,500 uniformed officers, 2,500 civilian employees and 600 Auxiliary officers. The OPP operates under the Police Services Act and serves Ontario by protecting its citizens, upholding the law and preserving public safety. Many of the services provided by the OPP, including frontline policing, communications and 9-1-1 Primary Public Safety Answering Point (P-PSAP), are provided under contract to Ontario municipalities.

A P-PSAP is responsible for answering all calls to 9-1-1 for police, fire and ambulance services. A 9-1-1 calltaker will triage the caller's needs and forward the call directly to the appropriate emergency service(s) — known as a secondary Public Safety Answering Point (S-PSAP) — for action and follow-through.

The OPP provides primary PSAP and secondary PSAP services to many municipalities in Ontario.

Trained OPP personnel have expertise in both calltaking and dispatch functions and are available to provide 9-1-1 P-PSAP services 24 hours per day, seven days per week, 365 days per year.

Presently, the OPP has agreements with 111 Municipalities, First Nations, Local Services Boards and other 9-1-1 Authorities to provide P-PSAP services in geographical areas that are policed by the OPP, as well as in some areas where policing is provided by a Municipal Police Service.

If a Municipality chooses to accept an OPP contract for the provision of 9-1-1 P-PSAP services, the resources of the Provincial Communications Centre (PCC) will focus on meeting the needs of the Municipality, as set out in the contract.

Advantages of accepting an OPP contract for the provision of 9-1-1 P-PSAP services to the Municipality include improved situational awareness during incidents, which is crucial to establishing the most efficient emergency communications systems possible. Additionally, it allows for improved control and coordination of major incidents, an assured Grade of Service, consistent use of state-of-the-art technology and continuous service provided at a defined cost.

The information contained in this document outlines OPP-provided P-PSAP services.

Technical and Operational Information

Provincial Communications Centres Providing Call Answering

A Provincial Communications Centre is the incoming communications centre and acts as the primary interface between the public and the OPP for both non-emergent and emergency calls, including 9-1-1. The OPP currently operates four (4) Provincial Communications Centres in Ontario. Each OPP Provincial Communications Centre operates in compliance with the provisions of Ontario Regulation 3/99 governing the adequacy and effectiveness of police services (Adequacy Standards).

For a Municipality under contract with the OPP for 9-1-1 P-PSAP service, the OPP provides continuous and uninterrupted services through one of two Provincial Communications Centres: the North Bay Provincial Communications Centre is designated as the primary call answering centre, with another OPP Provincial Communications Centre serving as the backup location. This is required as part of the Bell Canada service plan. Staff and system requirements necessary for the provision of this service to the municipality are available upon acceptance of the OPP as the provider of P-PSAP services. 9-1-1 calls will be answered and directed to the appropriate public safety agencies within the municipality's 9-1-1 Public Emergency Reporting Service (PERS). In order to accommodate 9-1-1 P-PSAP responsibilities for the municipality, Bell PERS will be required to install circuits to direct the calls appropriately to the OPP. This work will be completed without any cost to the municipality as part of the Bell service plan.

Staffing of Provincial Communications Centres

The OPP staffs all its Provincial Communications Centres with qualified civilian and uniform OPP members. The OPP also manages all the personnel and equipment required to receive and process all emergency calls directed to the P-PSAP. A Provincial Communications Centre is typically staffed based on historical workloads and software algorithms that identify the number of required personnel to adequately meet the OPP Grade-of-Service target. During normal operations the calltaker and dispatcher functions are separated, although all operators are trained to perform both roles. On-duty civilian Communication Teams Leaders and OPP uniform supervisors provide full-time, on-site supervision and support at all times.

The OPP is thoroughly familiar with the operation of the 9-1-1 PERS, as it is a part of normal day-to-day operations. OPP personnel have considerable experience in dealing with emergent situations and serving the public directly. This experience and fundamental orientation are of benefit to the citizens of a municipality that contracts with the OPP as a P-PSAP provider.

Training

Provincial Communications Centre staffing is of utmost importance to the OPP. For the calltakers as the first points of contact for the public during an emergency and for the dispatchers who coordinate the movements and actions of frontline police officers, it is mission critical that PCC staff are well trained and in adherence with the OPP's Standard Operating Procedures. All

applicants for OPP Communications Operator positions are subjected to a rigorous screening process involving interviews, pre-employment testing using CritiCall and other position-specific software, psychological testing and security checks. Once hired, they receive extensive training in a classroom environment, followed by practical training in the Provincial Communications Centre, and are matched with an OPP-trained coach during their initial transition. A quality assurance program is in place to ensure employees maintain their skillset and are compliant with organizational standards.

Standards

The Provincial Communications Centres are guided by OPP Standard Operating Procedures that incorporate the Bell Canada Standards Manual. These procedures are applied consistently to all OPP 9-1-1 customers. The OPP currently has a service level objective of answering 95% of all 9-1-1 calls within two rings. Performance of all call answering activity is regularly measured and reviewed. The 9-1-1 P-PSAP calls are the highest rated priority in the system and are always answered first. Note: The standard ringing cycle is six seconds and is fixed by the telephone company. Accordingly, the maximum time for two ringing cycles is 12 seconds from start to finish.

Each Provincial Communications Centre is equipped with digital reader boards that display information including the number of calls waiting in the queues and the time for the longest outstanding call. The reader boards are programmed to sound an audible alarm at pre-set limits, alerting the calltakers to this critical information. Immediately upon an alarm sounding, prompt action is taken to address the situation to relieve pressure. Team leaders continually monitor call activity and assign duties as required by the situation. Use of this equipment facilitates efficiencies in call answering.

Redundancy and Back-up Sites

Both the P-PSAP (the North Bay Provincial Communications Centre) and the back-up location (another OPP Provincial Communications Centre) are equipped with the same types of equipment and provide equivalent operation and service.

Back Up Site: The operation of the Provincial Communications Centres is mission critical to the OPP. The OPP has developed plans to deal with various system failures or disasters. There are several options to deal with emergent situations up to and including transferring all operations to the back-up location. This includes 9-1-1 PERS service (P- PSAP and Secondary PSAP (S-PSAP)) and regular OPP direct dial services via 888-310-1122/33. It should also be noted the telephone company services (regular Central Office and 9-1-1 PERS) for both the North Bay Provincial Communications Centre and the back-up location are provided via a fibre ring that provides redundant access from the local Bell Central Office. Both locations are also served by different Bell digital multiplex system (DMS) switching systems.

Multi-Language/Hearing-Voice Impaired Calls

All 9-1-1 calls are initially answered in English. Bilingual (French/English) communicators at each Provincial Communications Centre are able to answer a call in either official language. The OPP

will respond, as provided by the French Language Services Act, to both verbal inquiries and written correspondence received in French. The OPP subscribes to an interpretation services telephone line and regularly uses this service to access live translation services in additional languages, as required. To assist with Deaf, deafened, and hard of hearing callers, each Provincial Communications Centre is equipped with a minimum of two (2) TTY devices which are connected to the telephone systems, ensuring calls can be transferred as required. These devices are also used by the OPP to provide similar service through the direct dial 1-888-310-1133 phone number.

The Communications Centre Logger (CCL) system

Every Provincial Communication Centre is equipped with the Communications Centre Logger (CCL) system to capture and store call recordings. Multi-channel digital recorders provide continuous long-term storage on a 24-hour basis. The recorders are redundantly configured in order to ensure continuity of recordings. Copies of recordings are archived to an additional on-site and off-site data server in order to ensure availability in case of hardware failure. All telephone calls are recorded for the duration that the operator's phone remains off hook. All radio transmissions are recorded for the duration of the radio PTT transmission. The CCL system does not record dead air in-between calls or transmissions. Exports of audio recordings are presented as a collection of timestamped clips where each clip represents a single call or transmission.

Records are retained for a seven (7) year plus current year period. Recordings of 9-1-1 related calls are the property of the OPP and no ownership can be accorded to the Municipality. These records contain other proprietary information.

Requests for copies of CCL system recordings are processed by the OPP Technology Disclosure Unit (TDU).

Automatic Number Identification/Automatic Location Identification (ANI/ALI)

ANI (Automatic Number Identification) is the automatic display at the PSAP of the telephone number associated with the line which called 9-1-1. ALI (Automatic Location Identification) contains details about the location, including the GPS coordinates or the civic or mailing address and other identifying information such as the building name or suite number that is associated with the ANI from the database where the PSAP is connected. All Bell 9-1-1 PERS ANI/ALI data and associated information received with each individual 9-1-1 calls is recorded. The OPP is responsible for its own operations and can accommodate the reception of ANI/ALI data. The ANI/ALI data may be transferred or "downstreamed" to Secondary PSAP agencies.

The OPP is prepared to provide to authorized individuals, copies of audio recordings, as it directly pertains to the Municipality's P-PSAP operation for purposes of civil litigation and/or criminal proceedings. Requests for such information must be received in writing at least five days prior to the end of the seven-year retention period for audio recordings. The OPP will retain the originals until such proceedings are complete.

Online Conferencing

The Bell PERS system has a maximum conference capability of three (3) parties. In operation, the P-PSAP will conference the originating 9-1-1 caller to the requested service (police/fire/ambulance). It is then the responsibility of the Secondary PSAP that receives the 9-1-1 call from the P-PSAP, to manage the situation and conference others as required. The OPP can add a fourth party (i.e., interpretation services) via the Meridian conference feature.

Reports

The OPP will provide reports, the frequency of which shall be monthly or as determined in consultation with the Municipality, which will show the overall efficiency of the P- PSAP operation in answering 9-1-1 calls, as well as the volume of calls handled for the Municipality.

The OPP notifies Bell Canada of any identified addressing errors related to the ANI/ALI addressing database. As a standard practice, the OPP reports any noted failures of the 9-1-1 PERS system to Bell Canada.

Costs

The OPP determines the costs for this service based on the population of the community. The annual rate per capita is \$0.561.

Additional Charges

The annual rate shall be reviewed at the end of every calendar year, and it may be revised by the OPP based on changes to the residential population or to the per capita cost charged by the OPP. If the residential population of the Municipality increases or decreases by more than 10% during either the previous year, or cumulatively since the date the Agreement began, the annual rate shall be adjusted accordingly for the following year, and the Municipality shall be obliged to pay the OPP the revised annual rate. The OPP shall determine the annual revisions to the residential population using population figures found in the latest version of the Ontario Municipal Directory, or if not found there, then in other recognized sources.

Allowances for Business Interruptions

Due to the equipment redundancy and back-up provisions, the OPP does not expect any disruption to P-PSAP service. To date there has been no service interruptions to P-PSAP services that are attributable to the OPP. The OPP have committed significant resources to the telecommunications infrastructure to prevent disruptions and consequently are not offering any monetary allowances.

Preparing for Next Generation 9-1-1 (NG9-1-1)

Under a directive from the Canadian Radio-television and Telecommunications Commission (CRTC), all telephone companies are mandated to update their networks in order to be ready to provide next-generation (NG9-1-1) services in the future.

As consumer telecommunication devices continue to evolve with changing technology, the 9-1-1 system must keep pace in order to maintain and further enhance public safety.

NG9-1-1 is the mandatory replacement of the current 9-1-1 service in Canada. Rather than a series of different, proprietary telephone systems, NG9-1-1 is an ecosystem of integrated, standards-based systems from coast to coast to coast. It will comply with a standard developed by the North American Emergency Number Association (NENA) which forms the basis for compatible deployment of this new service in Canada, the United States and around the world.

The change to NG9-1-1 will significantly enhance public safety communications services in an increasingly wireless, mobile society with new broadband network capabilities, notably:

- It will be a national level network that will facilitate emergency communications between citizens and emergency services.
- It will be a standards-based, secure platform specifically for 9-1-1 emergency communications across Canada.
- It will provide OPP PCC Communicators with enhanced caller location and subscriber information, improving their ability to dispatch officers as quickly as possible.
- NG9-1-1 will improve interoperability between emergency services agencies by allowing P-PSAPs to transfer calls efficiently and seamlessly share information from PSAP to PSAP.
- NG9-1-1 will allow the public to real-time text (RTT) 9-1-1 directly and in the future, allow callers to send photos and videos.

By March 1, 2022, all networks were updated to prepare for NG9-1-1. Additional milestones will be put in place by the CRTC, culminating in the decommissioning of the existing 9-1-1 system and full implementation of NG9-1-1 by March 2025.

The OPP is a national leader in NG9-1-1 adoption and implementation and has committed resources to ensuring the safety and security of the new NG9-1-1 network.

Working in partnership with hardware and software stakeholders, the OPP is expecting to begin the NG9-1-1 migration process early in 2024.

Laura Brandt

Subject: FW: ROMA Conference: Registration and Hotel Information

From: ROMA Events <events@roma.on.ca>

Sent: October 1, 2024 2:30 PM

To: Kerstin Vroom <Clerk@magnetawan.com>

Subject: ROMA Conference: Registration and Hotel Information



ROMA 2025 **Rural Routes**

ROMA 2025 Annual Conference

January 19 – 21, 2025

Sheraton Centre Hotel, Toronto

You can now register for the ROMA 2025 Annual conference. Join the ROMA Board of Directors as they celebrate rural Ontario. This year's event is themed ***Rural Routes***, and offers educational programming, expert panels, keynotes and so much more, all from a rural perspective and the day-to-day realities of local rural municipal leaders.

The ROMA Conference is also your opportunity to meet on local matters through delegation meetings and to hear from the Premier of Ontario and provincial party leaders on their priorities and vision for Ontario.

Program information is coming soon but make sure to register today for this in demand event.

Registration

Registration for ***Rural Routes*** is open now. Save on registration fees by registering as an Early Bird. The deadline to take advantage of these rates is **October 31, 2024**.

[Click here to register today.](#)

Accommodations

You can now also book your hotel rooms for the Conference. Here are a few important pieces of information to remember when booking your hotel:

1. Make sure you provide a credit card when you book your room, if a room reservation does not have a credit card associated with it, the room will be released by the room rate deadline. In this case you will not be guaranteed a hotel room.
2. All of the conference contracted hotels have deadlines by which the preferred hotel rates are no longer offered. Familiarize yourself with these deadlines for cost savings.
3. If you receive a message that the "rooms are sold out" when booking, this most likely refers to the rooms available at the preferred conference rate. There may still be rooms available at the hotel, just at a higher cost.

[Click here for the information you need.](#)

Attention Sponsors and Exhibitors!

The ROMA Annual Conference is an opportunity to connect with close to 2,000 delegates, most of whom are elected municipal officials and decision makers. If you offer services or products that are a benefit to communities across the province, you will not want to miss this event.

The 2024 ROMA Annual Conference was a sold-out event for exhibitors. If you want to secure your engagement at this years event, you will want to do so now.

[Sponsors click here](#) [Exhibitors click here](#)

For more information, contact Victoria van Veen at: Vvanveen@amo.on.ca

CONTACT

events@roma.on.ca

T 416.971.9856

Keep up to date with the rural municipal voice
of the province, on social media.



Laura Brandt

From: Janice Heidman <janice@cbdc.parrysound.on.ca>
Sent: September 26, 2024 5:52 PM
To: Laura Brandt
Subject: Parry Sound Area Small Business Week Celebration, Thursday October 24th
Attachments: Parry Sound Business Week Poster 2024.pdf

Good afternoon,

The Parry Sound Area business support network is pleased to host a celebration of Small Business Week Thursday October 24th, 8:30 am – 12:00 pm, at the Charles W. Stockey Centre. Titled “NextGen Business Takeover – Engaging Youth in Entrepreneurship and Ownership”, the free event includes a light continental breakfast catered by Parry Sound High School’s culinary students.

Our morning’s keynote speaker Paul Koidis, Chair of the Entrepreneurship Academy at Canadore College, will focus on engaging and retaining youth in our community through entrepreneurship.

We’ll also hear from a local student entrepreneur, followed by a panel discussion with businesspersons who have experienced the purchase, sale, or transition of their business ownership through family succession.

Throughout the morning, business support and funding organizations will be available at booths around the room for one-on-one connections, and there will be plenty of opportunity to network with local businesses and entrepreneurs.

Here is the event link for registering attendance:

<https://psachamber.ca/events/#/event/register/2024/10/24/save-the-date-small-business-week-thursday-october-24-2024-at-the-charles-w-stockey-centre>

We kindly ask that you share this information with your Mayor, Council, and staff, and we’d be grateful if you would also circulate throughout your networks. It is our hope to have a great turnout to celebrate the entrepreneurial spirit of our region.

With thanks,
Janice



Janice Heidman
Executive Director
Parry Sound Area CB&DC
Community Futures Development Corporation
1A Church Street, Parry Sound, ON P2A1Y2
Office: 705.746.4455 x 222 | Mobile: 705.774.0669
janice@cbdc.parrysound.on.ca | www.cbdc.parrysound.on.ca

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Parry Sound Small Business Week 2024

Next Gen Business Takeover - Engaging Youth in Entrepreneurship and Ownership



Networking

With Business Support and
Funding Organizations
such as:

- Fednor
 - NOHFC
 - IION
- & more



Keynote Speaker

Paul Koidis,
Canadore College

Engaging and
retaining youth in our
community through
Entrepreneurship



Panel

Discussing Sucession
Planning

With local
entrepreneurs who
have been through the
process of purchasing
or selling a business

DATE October 24th, 2024
8:30 am - 12:00 pm

LOCATION The Charles W.
Stockey Centre
2 Bay St, Parry Sound

REGISTER HERE

Moved by: _____

Seconded by: _____

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan authorizes the Mayor and Clerk to revise the Council meeting dates due to conflicts as follows:

- Remove November 27 and December 18 – Add December 11

Carried _____ Defeated _____ Deferred _____

Sam Dunnett, Mayor

Recorded Vote Called by: _____

Recorded Vote

Member of Council	Yea	Nay	Absent
Bishop, Bill			
Hetherington, John			
Hind, Jon			
Kneller, Brad			
Mayor: Dunnett, Sam			

2025 Council Meeting Dates

All meetings are at 1pm unless a prior time change is approved by Council.

- January 22nd
- February 12th
- March 5th
- March 26th
- April 16th
- May 14th
- June 4th
- June 25th
- July 16th
- August 6th
- August 27th
- September 17th
- October 8th
- October 29th
- November 19th
- December 10th



Magnetawan Public Library

LIBRARY BOARD MEETING MINUTES

DATE AND TIME	Tuesday March 26 2024, 7:00pm
LOCATION	Magnetawan Public Library
ATTENDEES	Lorinda Makoviczki, Mary Bishop, Sheila Smith, Jon Hind, Elinor Raaflaub
REGRETS	Michael Fleming, Julie Ferris
CALL TO ORDER	7:04pm

DECLARATION OF CONFLICT OF INTEREST

2023-02

APPROVAL OF AGENDA

2023-03

Moved: Sheila Smith

Carried

Seconded: Mary Bishop

Be it resolved that the Agenda for this meeting be approved.

APPROVAL OF LAST MEETING MINUTES

2023-04

Moved: Sheila Smith

Carried

Seconded: Elinor Raaflaub

Be it resolved that the last meeting minutes be approved.

2023-05 - NEW BUSINESS

Summer Student

2023-5.1 – We discussed having a summer student, and the possibility of giving them an honorarium. We would definitely like to have a summer student, more discussion is needed concerning an honorarium.

2023-06 - BUSINESS ARISING

2023-07 - CHAIR REPORT

2023-08 – LIBRARIAN REPORT

8.1 – We had a great turn out for our Children’s programming over March Break – approximately 72 children attended.

- Annual Survey is due on April 30, 2024
- Looking into programming for summer time

2023-09 - ANNOUNCEMENTS AND INQUIRIES BY A BOARD MEMBER

2023-10 - UNFINISHED/ONGOING BUSINESS

10.1 – Fundraising

- We decided on some activities that we will do over the summer.
- We will continue to have our donation jar at the check out desk
- We will start a 50/50 draw. \$5 per ticket and it will run from May long weekend to civic long weekend.
- Sunflower field photos – Barb Stewart & Angie Dunnett have offered to do this fundraiser
- We have some donation items that we will have a raffle off.
- Get a cooler and sell freezies on Saturdays out in front of library
- Would like to have a table at the Farmer’s Market to sell tickets
- Trivia night at the Grill – More details needed.

2023-11 - QUESTION PERIOD FOR THE GENERAL PUBLIC

2023-12 - CLOSED SESSION – Adjourned at 8:00pm from regular meeting.

- Entered closed session at 8:00pm, Adjourned from closed session at 8:15pm

Next meeting will be held at 7:00 pm on April 30, 2024, 2023 @ Magnetawan Public Library

ADJOURNMENT

2023-13 Moved: Lorinda Makoviczki

Carried Seconded: Mary Bishop

Be it resolved that the meeting adjourned at 8:15pm

Julie Ferris
Board Chair

Magnetawan Public Library

LIBRARY BOARD MEETING MINUTES

DATE AND TIME	Tuesday, April 30, 2024 7:00pm
LOCATION	Magnetawan Public Library
ATTENDEES	Julie Ferris, Elinor Raaflaub, Mary Bishop, Jon Hind, Lorinda Makoviczki Michael Fleming
REGRETS	
CALL TO ORDER	7:05pm

DECLARATION OF CONFLICT OF INTEREST

2024-02

APPROVAL OF AGENDA

2024-03 Moved: Mary Bishop
Carried Seconded: Elinor Raaflaub
Be it resolved that the Agenda for this meeting be approved.

APPROVAL OF LAST MEETING MINUTES

2024-04 Moved: Michael Fleming
Carried Seconded: Elinor Raaflaub
Be it resolved that the last meeting minutes be approved.

2024-05 - NEW BUSINESS

-N/A

2024-06 - BUSINESS ARISING

2024-07 - CHAIR REPORT

- N/A

2024-08 – LIBRARIAN REPORT

- Board members were provided with Petty Cash reconciliation sheets, and stat numbers.
- We will have a book sale every Saturday from May long weekend until Fair weekend.
- The current hours will stay

2024-09 – FUNDRAISING COMMITTEE

- We will borrow a cooler and sell Freezies on Saturdays. If a board member wants to sell at other Municipality events, they are more than welcome.
- We have decided to order Library T-Shirts with our logo. We will order 100 in assorted colours and sizes and sell for \$20 each.

2024-10 – UNFINISHED/ONGOING BUSINESS

- We have decided to offer a \$250 honorarium to our Teenage summer student who will work Tuesday – Friday, 2hrs a day for July and August

2024-11 – QUESTION PERIOD FOR PUBLIC

2024-12 - CLOSED SESSION

- **Labour relations or employee negotiations Sec.16(4)(d) Public Library Act**
- Entered closed session at 7:30
- Adjourned closed session at 7:57 Motion- Elinor Raaflaub, seconded Julie Ferris


2024-13 - Next meeting will be held at 7:00 pm on May 28 @ Magnetawan Public Library

ADJOURNMENT

2024-13 Moved: Michael Fleming

Carried Seconded: Mary Bishop

Be it resolved that the meeting adjourned at 8:00pm


Julie Ferris
Board Chair

A regular meeting of the Board of Health for the North Bay Parry Sound District Health Unit was held on Wednesday, June 26, 2024, via teleconference. The meeting was open to the public and live streaming of the proceedings was provided for the media and public through a link on the Health Unit's website.

PRESENT:

Nipissing District:

Central Appointee

Central Appointee

Central Appointee

Central Appointee

Eastern Appointee

Parry Sound District:

Southeastern Appointee

Western Appointee

Public Appointees:

Karen Cook

Sara Inch

Maurice Switzer

Dave Wolfe

Rick Champagne (*Chairperson*)

Marianne Stickland

Jamie McGarvey

Tim Sheppard

REGRETS:

Northeastern Appointee

Western Appointee – Nipissing District

Public Appointee

Central Appointee

Blair Flowers

Jamie Restoule

Catherine Still

Jamie Lowery (*Vice-Chairperson*)

ALSO IN ATTENDANCE:

Medical Officer of Health/Executive Officer

Executive Director, Corporate Services, Privacy Officer

Manager, Planning and Evaluation, Communications

Executive Assistant, Office of the Medical Officer of Health

Executive Assistant, Executive Director's Office

Dr. Carol Zimbalatti

Paul Massicotte

Danielle Hunter

Ashley Lecappelain

Christine Neily

Recorder

Executive Assistant, Office of the Medical Officer of Health

Sheri Beaulieu

1.0 CALL TO ORDER

The Board of Health members joined the meeting in person from the Nipissing Room at 345 Oak Street West, North Bay, Ontario, and virtually via Teams video conference.

Rick Champagne, Board of Health Chairperson called the meeting to order at 5:25 p.m.

2.0 APPROVAL OF THE AGENDA

The agenda for the June 26, 2024, Board of Health meeting was reviewed, and the following motion was read:

Board of Health Resolution #BOH/2024/06/01 *Wolfe/Cook

Be It Resolved, that the Board of Health Agenda, dated June 26, 2024, be approved, as amended.

The recorded vote was as follows:

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	X			Jamie Restoule	A		
Karen Cook	X			Tim Sheppard	X		
Blair Flowers	A			Marianne Stickland	X		
Sara Inch	X			Catherine Still	R		
Jamie Lowery	R			Maurice Switzer	X		
Jamie McGarvey	R			Dave Wolfe	X		

"Carried"

3.0 CONFLICT OF INTEREST DECLARATION

There were no conflicts of interest declared.

4.0 PRESENTATION – NORTH BAY PARRY SOUND DISTRICT HEALTH UNIT STRATEGIC PLAN

Paul Massicotte, Executive Director, Corporate Services and Privacy Officer, and Danielle Hunter, Manager, Planning and Evaluation and Communications were welcomed to the Board of Health meeting to provide a presentation on the proposed 2024-2027 strategic plan for the Health Unit.

The presentation provided an outline on the phases of development, renewed mission, vision, and values, the strategic priorities, the launch process of the plan, operationalization of the plan, and the monitoring and reporting process. The presentation also provided more in-depth information related to the areas noted above. Internal reporting requirements will commence in 2025.

The Mission, Vision, and Values were noted as:

Mission: A healthy community for all

Vision: To foster healthy communities through partnership, preparedness, prevention, promotion, and protection

Values:

- Accountability
- Adaptability

- Collaboration
- Equity
- Empathy

Priorities for the organization were noted as:

- Priority One – Organizational Well-being
- Priority Two – Health Equity
- Priority Three – Communication, Connection, Collaboration

Questions and comments following the presentation were addressed.

Overall, Board members noted their appreciation for the proposed strategic plan and the work required to create it, however, lack of Board of Health member involvement in the planning stages of the strategic planning process was noted. Board members were provided assurance that this will be included in future strategic planning processes and updates.

5.0 APPROVAL OF PREVIOUS MINUTES

5.1 Board of Health Minutes – April 24, 2024

The minutes from the Board of Health meeting held on April 24, 2024, were reviewed and the following motion was read:

Board of Health Resolution #BOH/2024/06/02 *Wolfe/Sheppard

Be It Resolved, that the minutes from the Board of Health meeting held on April 24, 2024, be approved as presented.

The recorded vote was as follows:

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	X			Jamie Restoule	A		
Karen Cook	X			Tim Sheppard	X		
Blair Flowers	A			Marianne Stickland	X		
Sara Inch	X			Catherine Still	R		
Jamie Lowery	R			Maurice Switzer	X		
Jamie McGarvey	R			Dave Wolfe	X		

“Carried”

6.0 DATE OF THE NEXT MEETING

Date: September 25, 2024

Time: to be determined

Place: to be determined

7.0 BUSINESS ARISING

There was no discussion under Business Arising.

8.0 REPORT OF MEDICAL OFFICER OF HEALTH

The Report of the Medical Officer of Health for the June 26, 2024, meeting was presented to the Board of Health for information purposes.

Additional verbal updates were provided on the process for updating the Ontario Public Health Standards and the ongoing per- and polyfluoroalkyl substances (PFAS) work in North Bay between the Health Unit and external partners.

Comments and questions were received and addressed.

9.0 BOARD COMMITTEE REPORT

9.1 Finance and Property Committee

A Finance and Property Committee meeting was held prior to the Board of Health meeting. The following motion was read:

Board of Health Resolution #BOH/2024/06/03 *Stickland/Inch

Whereas, the North Bay Parry Sound District Health Unit (Health Unit) has held a contract with the Healthcare Insurance Reciprocal of Canada (HIROC) since 2013, and

Whereas, the service provider and costs related to the service have been very satisfactory to management and the Board of Health.

Therefore Be It Resolved, on the recommendation of the Finance and Property Committee that the Board of Health for the North Bay Parry Sound District Health Unit approve continuation of the contract for the general insurance program with the Healthcare Insurance Reciprocal of Canada until notified of any changes, and

Furthermore Be It Resolved, that the Finance and Property Committee be updated annually, at a minimum, on insurance matters.

The recorded vote was as follows:

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	X			Jamie Restoule	A		
Karen Cook	X			Tim Sheppard	X		
Blair Flowers	A			Marianne Stickland	X		
Sara Inch	X			Catherine Still	R		
Jamie Lowery	R			Maurice Switzer	X		
Jamie McGarvey	R			Dave Wolfe	X		

"Carried"

10.0 CORRESPONDENCE

Board of Health correspondence listed for the June 26, 2024, meeting is made available for review by Board members in the Board of Health online portal.

11.0 NEW BUSINESS

11.1 North Bay Parry Sound District Health Unit Strategic Plan

A presentation outlining the Health Unit's proposed strategic plan for 2024 – 2027 was provided at the start of the meeting.

Having no further discussion related to the proposed strategic plan, the following motion was read:

Board of Health Resolution #BOH/2024/06/04 *Switzer/Wolfe

Therefore Be It Resolved, that the Board of Health for the North Bay Parry Sound District Health Unit approve the Strategic Plan for 2024 – 2027.

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	X			Jamie Restoule	A		
Karen Cook	X			Tim Sheppard	X		
Blair Flowers	A			Marianne Stickland	X		
Sara Inch	X			Catherine Still	R		
Jamie Lowery	R			Maurice Switzer	X		
Jamie McGarvey	R			Dave Wolfe	X		

"Carried"

Paul Massicotte and Danielle Hunter left the Board of Health meeting at 6:15 p.m.

Jamie McGarvey joined the Board of Health meeting at 6:16 p.m.

11.2 Board of Health Bylaws – Revisions

Revisions to the Board of Health Bylaws were presented to the Board for their review and approval.

Having no discussion related to the proposed revisions to the Board of Health Bylaws, the following motion was read:

Board of Health Resolution #BOH/2024/06/05 *Sheppard/Cook

Whereas, the Board of Health received and reviewed written notice in the June 26, 2024, agenda package of proposed revisions to the Board of Health Bylaws as follows:

Section I – Agenda

13. Members of the Board shall have the right to propose an item for the agenda. It is recommended that such is received in writing, including all relevant attachments, by the Recording Secretary 14 days before the meeting for inclusion in the agenda package. For more urgent or confidential matters, a Board of Health member may wish to propose an agenda item after the 14-day timeline or at the time of the meeting.

14. For any agenda items not included in the Board of Health meeting package, the Board of Health will vote on the amendment to the proposed agenda prior to voting to approve the agenda. As with other motions, the Board could decide among several actions relating to the proposed agenda item, including but not limited to adopting, rejecting, amending, referring or deferring the proposed item. Attachments related to a new agenda item proposed and adopted at the time of the meeting cannot be added to the agenda package.

Section I – Order of Business

15. The business of each meeting shall normally be taken up in the order described in the agenda, however, the Chair, with approval from the Board may vary the order of the agenda to better deal with the business at hand. ~~Items not on the prepared agenda may be added to the agenda by agreement at the beginning of the meeting with the motion to approve the agenda noted as “carried as amended”. The addition shall be reflected in the minutes.~~

Section III – Appointment of Standing Committees, Auditors, and Legal Advisor(s)

49. At the first meeting, the Board shall appoint/recognize by resolution the following:

- a. A **Finance and Property Committee** comprised of all Board members to deal with matters of finance, banking, insurance, property, ~~and financial policies and procedures of the Board of Health;~~
- b. A **Personnel Policy, Labour/Employee Relations Committee** comprised of all Board members to deal with matters related to collective agreements (unions) and employment policies (non-union), ~~and personnel policies and procedures of the Board of Health;~~

Section IV – Chairperson

- 54. The Chairperson of the Board shall:
 - c. Ensure the Board of Health fulfills its governance responsibilities, and the Board of Health bylaws, ~~policies~~ **code of conduct** and **governance manual** are followed,

Section X – Medical Officer of Health Absence or Inability to Act

104. Where necessary may appoint an Acting Medical Officer of Health in the short-term absence of the Medical Officer of Health/Associate Medical Officer of Health from one of the following health units, by a qualified locum Medical Officer of Health, or by a physician previously approved by Board of Health resolution, to ensure that the statutory duties and powers of the Medical Officer of Health may continue to be fulfilled,

Algoma Public Health
Northwestern Health Unit
Porcupine Health Unit
Public Health Sudbury & Districts
Renfrew County and District Health Unit
Simcoe Muskoka District Health Unit
Thunder Bay District Health Unit
Timiskaming Health Unit

Now Therefore Be It Resolved, that the Board of Health approves the proposed revisions to the Board of Health Bylaws Regulating the Board of Health, as presented.

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	X			Jamie Restoule	A		
Karen Cook	X			Tim Sheppard	X		
Blair Flowers	A			Marianne Stickland	X		
Sara Inch	X			Catherine Still	R		
Jamie Lowery	R			Maurice Switzer	X		
Jamie McGarvey	X			Dave Wolfe	X		

"Carried"

11.3 Recommendations on Access to Free Private Well Water Testing

A briefing note outlining the issue and recommended actions was included in the Board of Health agenda package.

Questions and comments were received and addressed.

The following motion was read:

Board of Health Resolution #BOH/2024/06/06 *Sheppard/McGarvey

Whereas, private water testing is currently available through Public Health Ontario laboratories to residents who rely on drinking water from a private well or treated lake water to verify that their drinking water is potable; and

Whereas, the Honourable Minister Sylvia Jones has provided verbal reassurances on multiple occasions that private water testing will remain free to the residents of Ontario; and

Whereas, rural areas of Ontario comprise a higher volume of private water sources and will potentially be most impacted if cost-saving measures do not consider ruralism for private water testing services, including transportation of the sample by the resident to the point of drop off, and delivery from the point of drop off to the lab; and

Whereas, private water testing is already underutilized by residents and further changes to accessibility of water testing could further reduce utilization, putting residents at risk of consuming non-potable water and the potential for water-borne illness; and

Whereas, the Office of the Auditor General of Ontario report also identified quality improvement opportunities for coordination and communication of courier services used to transport water samples which may contribute to cost reductions without impacting Ontario residents, and also maintain the integrity of the sample being tested (reduce the number of samples rejected from the laboratory due to not arriving within the required timeframe).

Therefore Be It Resolved, That the Board of Health for the North Bay Parry Sound District Health Unit recommends that Public Health Ontario within its quality improvement plan, assesses the geographical areas from which private water samples are collected and, with the support of the Ministry of Health ensures that drop-off locations, courier services and laboratories are coordinated to meet the needs of those geographies and maintain the integrity of the sample being tested; and

Furthermore Be It Resolved, That the Board of Health provide correspondence of these resolutions to the Honourable Doug Ford (Premier), the Honourable Sylvia Jones (Ontario Minister of Health), Victor Fedeli, MPP (Nipissing), Graydon Smith, MPP (Parry Sound-Muskoka), John

Vanthof, MPP (Timiskaming-Cochrane), Michael Sherar (President and CEO of Public Health Ontario), Ontario Boards of Health, the Association of Local Public Health Agencies (alPHA), and member municipalities.

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	X			Jamie Restoule	A		
Karen Cook	X			Tim Sheppard	X		
Blair Flowers	A			Marianne Stickland	X		
Sara Inch	X			Catherine Still	R		
Jamie Lowery	R			Maurice Switzer	X		
Jamie McGarvey	X			Dave Wolfe	X		

"Carried"

11.4 Board of Health Self-Evaluation Survey – Report

In April 2024, Board of Health members completed the mandatory self-evaluation survey. A report on the survey findings was presented to Board members along with a follow-up action plan.

It was noted that the proposed action plan will be an evergreen document that will evolve as items identified in the self-evaluation survey are addressed.

11.5 Association of Local Public Health Agencies (alPHA) 2024 Annual General Meeting and Conference – Report from Attendees

A written summary of the course of events from the June 5-7 alPHA Conference and Annual General Meeting was provided in the package, along with verbal update by the two attendees.

Of note, the scheduled walking tour was a very good networking experience and noted topics of the conference were health unit mergers, implications on public health with Ontario as the fastest growing population with the arrival of 1.2 million new Canadians, private well water testing, nicotine pouches and Ontario's youth, and expansion of alcohol outlets.

All motions brought forward to the annual general meeting were carried, with one of the motions being to urge the province to reconsider the increased sale of alcohol.

Board members were encouraged to read the Chief Medical Officer of Health's 2023 Annual Report which contains a substantial amount of data on substance use and costs associated with each substance.

12.0 IN CAMERA

There was no in camera session.

13.0 ADJOURNMENT

Having no further business, the Board of Health Chairperson adjourned the Board of Health meeting at 6:42 p.m.

Chairperson/Vice-Chairperson

Date (yyyy/mm/dd)

Sheri Beaulieu, Recorder

Date (yyyy/mm/dd)



Magnetawan Cemetery Board (MCB)

Meeting Minutes

September 18th, 2024

The meeting of the MCB was held on Wednesday, September 18th, 2024, 4:30pm at the Magnetawan Community Centre with the following present:

Garfield Robertson (Chair)
Doris Langford (Vice Chair)
Bill Bishop
MaryJane Campbell
Brad Lewis
Keith Miller
Wayne Smith
Erica Kellogg (Secretary)
Regrets;
Jack Crossman

OPENING BUSINESS

1.1 Call to Order Meeting was called to order by the Chair at 4:30 pm.

1.2 Adoption of the Agenda

RESOLUTION 2024-11 Langford - Smith

BE IT RESOLVED THAT the Magnetawan Cemetery Board adopts the agenda as presented.

Carried.

1.4 Adoption of Previous Minutes

RESOLUTION 2024-12 Campbell - Bishop

BE IT RESOLVED THAT the Magnetawan Cemetery Board approves and accepts the Cemetery Board Minutes from July 31st, 2024, as amended.

Carried.

DISCUSSION ITEMS

2.1 Chapman Cemetery – Memorial Sanctuary and Columbarium – verbal update

The Secretary informed the Committee the Columbarium beautification project started in August and will be completed summer 2025 after a culvert is rerouted. Members discussed how the columbarium can be 'advertised' to showcase to the public the niches are available for sale. The Board Secretary informed Members there is a publication poster being presented in the September 25th Council agenda.

2.2 Legion Veteran Crosses Update – verbal update

The Secretary informed members that the Magnetawan/Dunchurch Legion along with Members of the Board placed replacement veteran crosses at all three active cemeteries. In total 101 crosses were placed, there were some veterans not found and are being questioned if in fact these veterans have memorial plaques at a Magnetawan Cemetery. Additionally, some monuments of service were found that were not on the Legion provided veteran list, in partnership with the Legion these presumed veterans are being further examined.

2.3 Cemetery Historical Information Signs

RESOLUTION 2024-13 Miller - Lewis

WHEREAS the Magnetawan Cemetery Board Secretary provided members with recommendations for future projects in 2024;

AND WHEREAS the Cemetery Board received and approved recommendations which included new historical sign boards showcasing historical photos and information specific to the cemeteries;

AND WHEREAS a total amount of \$1,500 was included in the 2024 Municipal budget for the historical sign project;

AND WHEREAS during the regular meeting of the Board on June 5th, 2024, Members deferred a decision on the historical sign boards until Members had an opportunity to visit specific cemeteries;

AND WHEREAS during the regular meeting of the Board on July 31st, 2024, Members deferred a decision on the historical sign boards until a revised quote was obtained costing out the replacement of existing historical sign boards as an option for new signs;

NOW THEREFORE BE IT RESOLVED THAT the Magnetawan Cemetery Board approves the following Cemeteries in the order identified and the preferred replacement option for the historical sign board project based on information available to the Municipality:

Which was Option #2: Working within the 2024 budget replace existing historical signs with a like for like sign understanding existing photos may not be available.

1 Ahmic Harbour Cemetery

2 Chapman Cemetery

3 Spence Cemetery

4 Dufferin Methodist Cemetery

5 Orange Valley Cemetery

6 St. John's Anglican Cemetery Dufferin Bridge (Vigrass Cemetery)

7 Port Carmen Old Lutheran Cemetery

8 Rock Hill Cemetery

Carried.

2.4 Chapman Cemetery Interment Request – Ila McLachlan

RESOLUTION 2024-14 Bishop - Campbell

WHEREAS the Magnetawan Cemetery Board Secretary received correspondence from Ila McLachlan dated August 23rd, 2024 seeking permission to be laid to rest within the McLachlan family plots located at the Chapman Cemetery;

AND WHEREAS the Secretary has reviewed existing Cemetery records and has discussed findings with Ms. McLachlan and therefore the recommendation is to allow Ms. McLachlan's cremated

remains be laid to rest with her grandparents Guy Henry and Julia Ann McLachlan in Plot E-40-1 or 2;

NOW THEREFORE BE IT RESOLVED THAT the Magnetawan Cemetery Board approves the recommendation from the Magnetawan Cemetery Board Secretary and grants permission to Ila McLachlan to have her cremated remains laid to rest within the Chapman Cemetery Plot E-40-1 or 2 with her grandparents Guy Henry and Julia Ann McLachlan.

Carried.

ADJOURNMENT

5.1 Adjournment

RESOLUTION 2024-15 Lewis - Miller

BE IT RESOLVED THAT the Magnetawan Cemetery Board adjourns this meeting at 5:45 pm to meet again on October 30th at 4:30pm.

Carried.

Approved by:

Chair, Garfield Robertson

Secretary, Erica Kellogg



Magnetawan Community Centre Board (MCCB)

Meeting Minutes

Wednesday October 02, 2024

9:00 am

**Magnetawan Community Centre
4304 Highway 520, Magnetawan**

Committee members in attendance:

Chair Garfield Robertson
Councillor Brad Kneller
Maria Dunnett
Harvey Sohm
Martina Winstone

Regrets

Vice Chair Mark Langford
Garry Johnston

Staff members in attendance:

Deputy Clerk Laura Brandt (Secretary)

OPENING BUSINESS

1.1 Call to order

The meeting was called to order at 9:18 am

1.2 Adoption of the Agenda

RESOLUTION 2024-13 Sohm-Winstone

*BE IT RESOLVED THAT the Magnetawan Community Centre Board adopts the agenda for this regular meeting of Wednesday October 02, 2024.
Carried.*

1.3 Disclosure of Pecuniary Interest

Chair Robertson stated that should anyone have a disclosure of pecuniary interest that they could declare the nature thereof now or at any time during the meeting.

1.3 Adoption of Previous Minutes

RESOLUTION 2024-14 Kneller-Dunnett

*BE IT RESOLVED THAT the Magnetawan Community Centre Board adopts the minutes from the committee meeting of Tuesday July 23, 2024, as copied and circulated.
Carried.*

ITEMS BROUGHT FORWARD

2.1 Verbal Update Magnetawan Community Centre Projects

The Secretary advised the Committee that the curtains for the stage area are currently ordered and the new extension that was installed will be shortened with snaps so that the curtains can be pinned up to prevent staining from dragging on the floor. The Secretary advised the Committee that the stage corner has been repaired. The Secretary further advised the Committee that the phone in the kitchen has been repaired and the issue was not the phone itself, but the Bell line had been accidentally cut by a technician as well as the kitchen door now has a door stabilizer/opener to be utilized to keep the door propped open. The Committee discussed the pots that are to be donated to the Magnetawan Lions' Club and the Secretary and Committee Member Maria Dunnett will gather which pots will be donated as new pots were purchased and they will be available to be picked up at the Municipal Office. The Secretary advised the Committee that more accessible parking will be implemented at the Municipal Office/Community Centre and included in the agenda package is the request as well as the motion that was passed at the September 25th meeting of Council. The Committee discussed the colour the kitchen should be painted as this outstanding project is to be completed by year end. The Committee would like the kitchen to be painted a colour like the interior of the Community Centre and would like the colour to be bright and light. The Committee also discussed the other outstanding projects that need to be completed, which are the repainting of the black railing in front of the Municipal Office/Library to be completed by the end of Fall, the implementation and installation of the new process for using the air intake to which also includes instructions to be laminated and posted. As well as making wooden dividers to fit in the kitchen drawers to be completed by Committee Member Maria Dunnett and Chair Garfield Robertson. The Secretary was advised by the Committee that the seal in the bar fridge is wearing off and is in disrepair.

2.2 Verbal Update Lion's Pavilion Projects

The Secretary advised the Committee that Staff have repaired all the cracks on the rink surface and the outside of the Pavilion to the best of their abilities and will continue to monitor and repair any future cracks will be ongoing. The Committee discussed the outstanding projects to be completed, which is the replacement of the Furnace which Staff are currently waiting on the vendor to complete the repair. As well the repair on the stairs leading to the Pavilion which will involve the removal of the railing and crane to fix the stone/rock step and then the remounting of the railing and are awaiting on the contractor to complete.

2.3 Verbal Update Trees at Community Centre/Municipal Office

The Secretary advised the Committee that the green giants that were dead were removed and that the remaining green giants are looking healthier. Staff will be ensuring that purple fertilizer will be utilized this season to help their growth. The Secretary also advised the Committee that costing for any lab testing of the soil is extremely expensive and has not been budgeted for in 2024. Staff also advised the Committee that their motion from the July 23rd meeting had been forwarded to Council and included in the August 14th meeting. Council has changed the location of the maple trees from the location the Committee had indicated as there are hydro lines and underground wires that need to be taken into consideration. Council would

like the maple trees planted in the secondary location the Committee had discussed to plant in future years near the edge of Biddy Street by the Magnetawan Agricultural Barn and Biddy Street gate. The Magnetawan Horticultural Society will be planting the maple trees in the upcoming weeks once the weather permits with the help of the Roads and Parks Department. Council has also approved the placement of commemorative plaques for organizations that participate in the planting of the trees.

2.4 Verbal Update Ahmic Harbour Community Centre

The Secretary advised the Committee that included in the agenda package is the documents that were requested to be sent to the Committee regarding the Daycare and the Ahmic Harbour Community Centre. The information from Council was sent to the Committee by email on July 25, 2024, as well as September 5th as some members expressed they did not receive the initial email. Additionally, the motion passed by Council approving Magnetawan Daycare's request to withdraw and terminate the lease is also included in the agenda package and Staff have washed and disinfected the floors of the the Community Centre as directed by the Health Unit. The Community Centre has been re-opened, and the Municipality has received bookings in the upcoming months as well as there has been an interest from Community Members to increase the number of events being held at the Community Centre. The Secretary also advised the Committee that the mold restoration company has not returned any correspondence and/or quote. To date there is no mold in the two areas of concern.

FOR INFORMATION ONLY

3.1 Motion 2024-127 & Report to Council from CAO/Clerk Kerstin Vroom Office Renovations

3.2 Motion 2024-196 Snow Guards Magnetawan Community Centre Roof

ADJOURNMENT

4.1 Confirm the Proceedings of Committee and Adjourn

RESOLUTION 2024-15 Winstone-Dunnett

BE IT RESOLVED THAT the Magnetawan Community Centre Board adjourns this meeting at 9:37 am to meet again on December 4, 2024, at 9:00 am at the call of the Chair.

Carried.

Approved by:

Chair

Secretary



705-382-2900
www.almaguin-health.org

Minutes: October 3, 2024, 10:00 am via Zoom and at the Township of Perry Municipal Office

Present: Rod Ward (Chair), Delynne Patterson, Margaret Ann MacPhail, Vicky Roeder-Martin, Tom Bryson, Sean Cotton, Norm Hofstetter, Brad Kneller, Jim Ronholm, Luke Preston, Tara Schaack (Secretary)

Regrets: Cheryl Philip

Guest: Katie Zammit, Isabel Pereira, Rebecca Paul, Courtney Metcalf, Cheryl Harrison

Called to order at 10:00 am by Chair R. Ward

1. 2024-25 Moved by D. Patterson - Seconded by B. Kneller
THEREFORE BE IT RESOLVED THAT the Almaguin Highlands Health Council adopt the minutes from the regular meeting of September 5, 2024 as circulated. Carried.

2. **DECLARATION OF PECUNIARY OF INTEREST:** None

3. **DELEGATIONS:** None

4. **RESOLUTIONS PASSED:**

2024-26 Moved by T. Bryson - Seconded by V. Roeder-Martin

THEREFORE BE IT RESOLVED THAT the Almaguin Highlands Health Council hereby recognizes Luke Preston as the new representative on the Almaguin Highlands Health Council for the Village of Sundridge, replacing Fraser Williamson. Carried.

2024-27 Moved by D. Patterson - Seconded by J. Ronholm

WHEREAS the Province of Ontario has demonstrated an unprecedented commitment to the health and well-being of our communities through a historic investment in healthcare, representing a bold step towards ensuring the future prosperity of all residents within the Muskoka Algonquin Healthcare (MAHC) catchment area;

AND WHEREAS the Muskoka Algonquin Healthcare (MAHC) has, through tireless effort, rigorous analysis, and meaningful consultation with stakeholders, developed a visionary, data-driven proposal that addresses the diverse healthcare needs of our region, both now and for generations to come;

AND WHEREAS the proposed multi-site delivery model not only ensures the preservation of essential healthcare services, but also fosters the expansion of much-needed specialized care, including services critical to our senior population, which would otherwise be unattainable under a traditional hospital model;

AND WHEREAS the ability to attract and retain top-tier specialty physicians-essential for maintaining the highest standards of care-is greatly enhanced through the establishment

of centres of specialization, further ensuring our communities have access to world-class medical expertise;

AND WHEREAS the proposed future-oriented healthcare delivery model is not only a more sustainable solution but one that offers unparalleled flexibility in meeting the ever-evolving healthcare demands of our communities, securing a robust healthcare system for today and tomorrow;

AND WHEREAS this proposal, with its forward-thinking approach, would see a dramatic expansion of hospital infrastructure, including a significant increase in physical space at each hospital site, and an impressive doubling of emergency room capacity to meet the rising needs of all residents;

AND WHEREAS the adoption of a multi-site regional hospital model ensures equitable access to high quality healthcare services for every individual across the vast MAHC catchment area, fostering healthier communities and stronger futures for all;

NOW THEREFORE BE IT RESOLVED THAT the Almaguin Highlands Health Council, with deep conviction and a commitment to the health of our residents, proudly and emphatically supports, in principle, the Muskoka Algonquin Healthcare (MAHC) proposal to develop a multi-site regional hospital, recognizing its profound and far-reaching benefits for the people of this region;

AND FURTHER THAT a copy of this resolution be forwarded to MPP Graydon Smith, Premier Doug Ford, and all municipalities within the MAHC catchment area, urging them to join in this crucial support for the future of healthcare in our communities. Carried.

2024-28 Moved by B. Kneller - Seconded by N. Hofstetter

THEREFORE BE IT RESOLVED THAT the Almaguin Highlands Health Council hereby recognizes Vicky Roeder-Martin as the new Vice-Chair. Carried.

5. ITEMS FOR DISCUSSION:

a) MAHC Redevelopment Working Group Updates

K. Zammit, Manager of Women's and Children's Health Transitional Care and a member of Care at Home Working Group for MAHC shared her role and the role of the Working Group. Highlights included exploring transitional care beds and nurse led home care delivery. The Alternative Levels of Care Task Force completed an assessment in regard to community needs. They are also working on potential regional education for the program. She shared the District working group is working towards the ideal of bridging the gap between healthcare and social services.

C. Harrison provided an update on the MAHC redevelopment project. OHT and Homecare are continuing to communicate and build relationships. The ALC Task Force is working toward a shift from long-term care beds to extended care at home. They are working through legislation, aligning policies, and going through union contracts. There is a pilot program ready to roll out in the spring. The location will be the Gravenhurst area. The pilot will be very small, only consisting of 5-10 clients. No extra funding is available at this time.

- b) Update on Almaguin Highlands FHT Strategy / Next Steps for AHHC Strategy
R. Paul has stated that AHFHT have formed a committee for the strat plan and have identified key stakeholders. An item of priority is rostering and serving the waitlist. The plan has will be finalized in Fall/Winter and will be ready to share early 2025. Once the FHT's strategy is complete, the AHHC will form a committee to discuss its strategy and next steps.
- c) Township of Ryerson Resolution Supporting MAHC Redevelopment
Discussion occurred surrounding the resolution passed by the Township of Ryerson in support of the MAHC redevelopment project moving forward. Questions were answered which included the following highlights:
- The hope is that the resolution will provide some sense of comfort to the community
 - The goal is that the project will move ahead
 - There is still concern from the South about the number of beds at the Bracebridge site
 - An upcoming MAHC press release should assist with moving this forward
 - Chair informed the group that he has had dialogue with Mayors of the South informing them that the North supports the project
 - A Mayor from the South may attend future AHHC meetings for a better understanding of the northern perspective.
- AHHC passed the resolution of support.
- d) Progress Report- Discussion regarding format
The progress report has not been updated recently. The committee discussed if the report is required anymore as the minutes and slide presentations provide member municipalities and the public with updates. The committee is open to feedback from the municipalities. It was stated that having the minutes and reports are working so far.
- e) Other Business
The committee welcomed Luke Preston as the new representative for the Village of Sundridge. A new Vice Chair was appointed to replace F. Williamson, the New Vice Chair is V. Roeder-Martin.

Committee discussed preparing a future resolution of support in regard to the pay equity concerns for the FHT.

MAHC is hosting a fundraiser at River Bowl- *Bowling for Boobs*, October 24th. Teams of 6 people may register with a cost of \$210 per/team. Committee members are to connect with R. Ward if they are interested in participating.

6. ADJOURNMENT

2024-28 Moved by T. Bryson - Seconded by D. Patterson

THEREFORE, BE IT RESOLVED THAT the Almaguin Highlands Health Council adjourn at 11:45am to meet again on November 7, at 10:00 am at Perry Township. Carried.

THE CORPORATION OF THE TOWNSHIP OF LARDER LAKE

69 Fourth Avenue, Larder Lake, ON
Phone: 705-643-2158 Fax: 705-643-2311



MOVED BY:

☐ Thomas Armstrong
☒ Patricia Hull
☐ Paul Kelly
☐ Lynne Paquette

SECONDED BY:

☐ Thomas Armstrong
☐ Patricia Hull
☒ Paul Kelly
☐ Lynne Paquette

Motion #: 12

Resolution #:

Date: June 11, 2024

WHEREAS, the Public Sector Accounting Board (PSAB) establishes accounting standards for the public sector which must be followed by all Ontario municipalities; And

WHEREAS, the Municipal Act, 2001 section 294.1 states that a municipality shall, for each fiscal year, prepare annual financial statements for the municipality in accordance with generally accepted accounting principles for local governments as recommended, from time to time, by the Public Sector Accounting Board of the Chartered Professional Accountants of Canada; And

WHEREAS, PS 3280 is a new accounting standard covering asset retirement obligations (ARO) that was approved by PSAB in March 2018; And

WHEREAS, the standard must be applied by all public sector entities who prepare their financial statements under PSAB, including all Canadian municipalities; And

WHEREAS, many small municipalities do not have accountants or engineers on staff to complete the ARO obligations and this major accounting change will force small municipalities to hire consultants to complete this work and cause a significant financial burden to municipalities;

NOW THEREFORE BE IT RESOLVED THAT The Corporation of the Township of Larder Lake hereby calls upon the province of Ontario to provide financial assistance to municipalities to complete the ARO; And

FINALLY, THAT a copy of this resolution be forwarded to the Honourable Paul Calandra, Minister of Municipal Affairs and Housing, the Association of Municipal Clerks and Treasurers

Recorded vote requested: ☐

	For	Against
Tom Armstrong		
Patricia Hull		
Paul Kelly		
Lynne Paquette		
Patty Quinn		

I declare this motion

<input type="checkbox"/> Carried
<input type="checkbox"/> Lost / Defeated
<input type="checkbox"/> Deferred to: _____ (enter date)
Because:
<input type="checkbox"/> Referred to: _____ (enter body)
Expected response: _____ (enter date)

Disclosure of Pecuniary Interest*

Chair: _____

*Disclosed his/her (their) interest(s), abstained from discussion and did not vote on this question.

THE CORPORATION OF THE TOWNSHIP OF LARDER LAKE

69 Fourth Avenue, Larder Lake, ON

Phone: 705-643-2158 Fax: 705-643-2311



MOVED BY:

- ☐ Thomas Armstrong
☐ Patricia Hull
☐ Paul Kelly
☐ Lynne Paquette

SECONDED BY:

- ☐ Thomas Armstrong
☐ Patricia Hull
☐ Paul Kelly
☐ Lynne Paquette

Motion #: 13

Resolution #:

Date: June 11, 2024

of Ontario (AMCTO), the Timiskaming Municipal Association (TMA), the Federation of Ontario Municipalities (FONOM), and all municipalities within the District of Timiskaming.

Recorded vote requested: ☐

	For	Against
Tom Armstrong		
Patricia Hull	✓	
Paul Kelly	✓	
Lynne Paquette	✓	
Patty Quinn	✓	

I declare this motion

<input checked="" type="checkbox"/> Carried
<input type="checkbox"/> Lost / Defeated
<input type="checkbox"/> Deferred to: _____ (enter date)
Because:
<input type="checkbox"/> Referred to: _____ (enter body)
Expected response: _____ (enter date)

Disclosure of Pecuniary Interest*

Chair:

A blue ink signature of the Chair, written over a horizontal line.

***Disclosed his/her (their) interest(s), abstained from discussion and did not vote on this question.**

September 20, 2024

BY E-MAIL

Hon. Andrea Khanjin, Minister of the Environment, Conservation and Parks
5th Floor
777 Bay St.
Toronto, ON M7A 2J3

Dear Minister Khanjin:

Ontario Deposit Return Program

I hope this letter finds you well. I am writing to formally address the recent discussions surrounding the Ontario Deposit Return Program, particularly regarding our community residents asking us about the recycling of nonalcoholic beverage plastics.

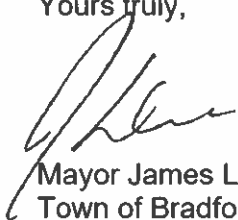
Whereas the Ontario Deposit Return Program has successfully incentivized the recycling of alcoholic beverage containers, resulting in the removal of over 204,000 tonnes of greenhouse gas emissions, we recognize the potential for similar success with nonalcoholic beverages.

The Ministry of the Environment, Conservation and Parks highlighted in their June 2023 letter that they are considering the adoption of a deposit-and-return system for nonalcoholic beverages. This initiative presents a unique opportunity to further promote recycling, reduce litter, and encourage sustainable practices among consumers.

Therefore, I am proud to announce that our Council endorses the expansion of the Ontario Deposit Return Program to include nonalcoholic beverage containers. We believe that this expansion will not only enhance environmental stewardship but also foster a culture of sustainability within our community.

We encourage all stakeholders to support this initiative and work collaboratively towards its implementation. Together, we can make a significant impact on our environment and set a positive example for future generations.

Yours truly,



Mayor James Leduc
Town of Bradford West Gwillimbury

CC:

Hon. Peter Bethlenfalvy, Minister of Finance
Hon. Caroline Mulroney, Member of Provincial Parliament for York-Simcoe
MPP Sandy Shaw, Opposition Environment, Conservation and Parks Critic
Ontario's Municipal Councils and Conservation Authorities



REGULAR COUNCIL MEETING

HELD

September 24th, 2024

2024-204

Moved by Councillor Champagne

Seconded by Councillor Trahan

WHEREAS on February 27th, 2024, Council for the Municipality of East Ferris supported a resolution received from the Town of Petrolia calling upon both the Rural Ontario Municipal Association (ROMA) and Ontario Good Roads Association (OGRA) Boards to re-establish a combined OGRA and ROMA annual conference;

AND WHEREAS on May 16th, 2024, correspondence was received from ROMA Chair, Robin Jones, stating that in 2019 the ROMA Board of Directors and the OGRA Executive Committee decided not to hold a joint conference, but agreed that there are matters the organizations can work together on;

AND WHEREAS with ROMA being the rural voice of the Association of Municipalities of Ontario (AMO) it makes great sense for the ROMA and AMO conferences to be a combined conference, not only financially for municipalities but also for availability for participation of members of Council and staff;

AND WHEREAS these conferences afford a vital opportunity for delegations with members of our provincial parliament, moving to a combined ROMA/AMO conference provides a better respect to their availability and participation;

NOW THEREFORE BE IT RESOLVED that the Council for the Municipality of East Ferris call upon both the ROMA & AMO Boards to establish a combined ROMA/AMO annual conference;

BE IT FURTHER RESOLVED should the conferences be combined and held during the winter months, as has been past practice for the ROMA conference, that a hybrid participation option be considered as winter weather can be unpredictable and not all persons who wish to attend can do so in person;

AND BE IT FURTHER RESOLVED that this resolution be forwarded to ROMA, AMO, MPP Vic Fedeli, and all municipalities in Ontario.

Carried Mayor Rochefort



East Ferris
MUNICIPALITY • MUNICIPALITÉ

CERTIFIED to be a true copy of
Resolution No. 2024-204 passed by the
Council of the Municipality of East Ferris
on the 24th day of September, 2024.

Kari Hanselman, Dipl. M.A.
Clerk



CORPORATION OF THE TOWNSHIP OF RYERSON

Date: September 10, 2024

Resolution Number: R- 13324

Moved by: Councillor Robertson

Seconded by: Councillor Abbott

WHEREAS the Province of Ontario has demonstrated an unprecedented commitment to the health and well-being of our communities through a historic investment in healthcare, representing a bold step towards ensuring the future prosperity of all residents within the Muskoka Algonquin Healthcare (MAHC) catchment area;

AND WHEREAS the Muskoka Algonquin Healthcare (MAHC) has, through tireless effort, rigorous analysis, and meaningful consultation with stakeholders, developed a visionary, data-driven proposal that addresses the diverse healthcare needs of our region, both now and for generations to come;

AND WHEREAS the proposed multi-site delivery model not only ensures the preservation of essential healthcare services, but also fosters the expansion of much-needed specialized care, including services critical to our senior population, which would otherwise be unattainable under a traditional hospital model;

AND WHEREAS the ability to attract and retain top-tier specialty physicians—essential for maintaining the highest standards of care—is greatly enhanced through the establishment of centres of specialization, further ensuring our communities have access to world-class medical expertise;

AND WHEREAS the proposed future-oriented healthcare delivery model is not only a more sustainable solution but one that offers unparalleled flexibility in meeting the ever-evolving healthcare demands of our communities, securing a robust healthcare system for today and tomorrow;

AND WHEREAS this proposal, with its forward-thinking approach, would see a dramatic expansion of hospital infrastructure, including a significant increase in physical space at each hospital site, and an impressive doubling of emergency room capacity to meet the rising needs of all residents;

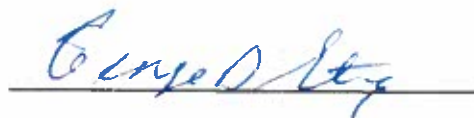
AND WHEREAS the adoption of a multi-site regional hospital model ensures equitable access to high-quality healthcare services for every individual across the vast MAHC catchment area, fostering healthier communities and stronger futures for all;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Township of Ryerson, with deep conviction and a commitment to the health of our residents, proudly and emphatically supports, in principle, the

Muskoka Algonquin Healthcare (MAHC) proposal to develop a multi-site regional hospital, recognizing its profound and far-reaching benefits for the people of this region;

AND FURTHER THAT a copy of this resolution be forwarded to MPP Graydon Smith, Premier Doug Ford, and all municipalities within the MAHC catchment area, urging them to join in this crucial support for the future of healthcare in our communities.

Carried ☒ Defeated ☐



(Chair Signature)

Declaration of Pecuniary Interest by: _____

RECORDED VOTE					
Vote called by Clerk in random order, Chair to vote last					
Members of Council		Yea	Nay	Abstention	Absent
Councillors	Beverly Abbott				
	Glenn Miller				
	Delynne Patterson				
	Dan Robertson				
Mayor	George Sterling				



Township of Perry

PO Box 70, 1695 Emsdale Road, Emsdale, ON POA 1J0

PHONE: (705)636-5941

FAX: (705)636-5759

www.townshipofperry.ca

October 3rd, 2024

Via Email

Honourable Doug Ford
Premier of Ontario

Honourable Graydon Smith
MPP Parry Sound-Muskoka

Dear Honourable Ford and Honourable Smith,

**RE: Resolution of Support - Muskoka Algonquin Healthcare (MAHC)
Proposed Multi-Site Regional Hospital**

Please be advised that at their last regular meeting on Wednesday October 2nd, 2024, the Council of the Township of Perry supported the following resolution:

"Resolution No. 2024-318"

Moved by: Margaret Ann MacPhail

Seconded by: Paul Sowrey

Be it resolved that the Council of the Corporation of the Township of Perry hereby receives and supports the resolution from the Township of Ryerson regarding its commitment to the health of our residents, proudly, and emphatically supports, in principle, the Muskoka Algonquin Healthcare (MAHC) proposal to develop a multi-site regional hospital, recognizing profound and far-reaching benefits for the people of the region;

And further that staff are directed to forward this resolution to the Honourable Doug Ford, Premier of Ontario, the Honourable Graydon Smith, MPP Parry-Sound Muskoka, and all municipalities within the MAHC catchment area, urging them to join in this crucial support for the future healthcare in our communities.

Carried"

...2

-2-

Your attention to this matter is greatly appreciated.

Sincerely,

A handwritten signature in cursive script, appearing to read 'Beth Morton'.

Beth Morton
Clerk-Administrator

BM/ec

c.c. All Municipalities in MAHC Catchment Area

THE ALMAGUIN HIGHLANDS HEALTH COUNCIL

Resolution No: 2024-27

Date: October 3, 2024

Moved By: *DeLynde*
Seconded By: *Sim*

WHEREAS the Province of Ontario has demonstrated an unprecedented commitment to the health and well-being of our communities through a historic investment in healthcare, representing a bold step towards ensuring the future prosperity of all residents within the Muskoka Algonquin Healthcare (MAHC) catchment area;

AND WHEREAS the Muskoka Algonquin Healthcare (MAHC) has, through tireless effort, rigorous analysis, and meaningful consultation with stakeholders, developed a visionary, data-driven proposal that addresses the diverse healthcare needs of our region, both now and for generations to come;

AND WHEREAS the proposed multi-site delivery model not only ensures the preservation of essential healthcare services, but also fosters the expansion of much-needed specialized care, including services critical to our senior population, which would otherwise be unattainable under a traditional hospital model;

AND WHEREAS the ability to attract and retain top-tier specialty physicians-essential for maintaining the highest standards of care-is greatly enhanced through the establishment of centres of specialization, further ensuring our communities have access to world-class medical expertise;

AND WHEREAS the proposed future-oriented healthcare delivery model is not only a more sustainable solution but one that offers unparalleled flexibility in meeting the ever-evolving healthcare demands of our communities, securing a robust healthcare system for today and tomorrow;

AND WHEREAS this proposal, with its forward-thinking approach, would see a dramatic expansion of hospital infrastructure, including a significant increase in physical space at each hospital site, and an impressive doubling of emergency room capacity to meet the rising needs of all residents;

AND WHEREAS the adoption of a multi-site regional hospital model ensures equitable access to high quality healthcare services for every individual across the vast MAHC catchment area, fostering healthier communities and stronger futures for all;

THE ALMAGUIN HIGHLANDS HEALTH COUNCIL

NOW THEREFORE BE IT RESOLVED THAT the Almaguin Highlands Health Council, with deep conviction and a commitment to the health of our residents, proudly and emphatically supports, in principle, the Muskoka Algonquin Healthcare (MAHC) proposal to develop a multi-site regional hospital, recognizing its profound and far-reaching benefits for the people of this region;

AND FURTHER THAT a copy of this resolution be forwarded to MPP Graydon Smith, Premier Doug Ford, and all municipalities within the MAHC catchment area, urging them to join in this crucial support for the future of healthcare in our communities.

Pecuniary Interest Declared: _____

Chairman:  _____



The Corporation of the Town of Cobourg

Resolution

Honourable Doug Ford, Premier of Ontario
Premier of Ontario
Legislative Building
Queen's Park
Toronto, ON M7A 1A1

Town of Cobourg
55 King Street West,
Cobourg, ON, K9A 2M2
clerk@cobourg.ca

Delivered via email

Doug.fordco@pc.ola.org
premier@ontario.ca

October 4, 2024

RE: Motion from Mayor Lucas Cleveland regarding Support of Involuntary Care for
Individuals with Severe Mental Health and Addictions Issues

Please be advised that the Town of Cobourg Council, at its meeting held on September 25, 2024, passed the following resolution:

WHEREAS the Province of British Columbia has announced the creation of highly secure facilities to provide involuntary care for individuals with severe mental health and addictions issues under the Mental Health Act, including dedicated mental health units in correctional centres and regional secure care facilities; and

WHEREAS the Town of Cobourg, along with municipalities across Ontario, are facing growing challenges in addressing the complex needs of individuals with severe mental health and addictions issues, which place a significant strain on local emergency services, healthcare systems, community resources, and public safety; and

WHEREAS individuals experiencing severe mental health and addictions issues often cannot voluntarily seek the care they need, and involuntary care, provided with compassion and appropriate safeguards, can ensure they receive the necessary treatment to help stabilize their condition and improve community safety.

NOW THEREFORE BE IT RESOLVED THAT the Town of Cobourg supports the BC government's approach to providing secure, involuntary care for individuals with severe mental health and addictions challenges, as a compassionate and necessary intervention for those unable to seek help on their own; and

FURTHER THAT the Town of Cobourg urges the Province of Ontario to implement similar measures to ensure that individuals with severe mental health and addictions issues in Ontario have access to secure, involuntary care when necessary; and



The Corporation of the Town of Cobourg

Resolution

FURTHER THAT this motion be forwarded to the Association of Municipalities of Ontario (AMO), the Federation of Canadian Municipalities (FCM), The Premier, Honourable David Piccini, MPP, all other Members of Provincial Parliament and all Ontario municipalities to seek their endorsement and support.

Sincerely,

Kristina Lepik
Deputy Clerk/Manager, Legislative Services

cc. Association of Municipalities of Ontario (AMO);
the Federation of Canadian Municipalities (FCM);
Honourable, David Piccini, Minister of Labour, Immigration, Training and Skills
Development and Northumberland – Peterborough South MPP;,
All other Members of Provincial Parliament; and
All Ontario Municipalities

Ontario
Provincial
Police

Police
provinciale
de l'Ontario



Municipal Policing Bureau
Bureau des services policiers des municipalités

777 Memorial Ave.
Orillia ON L3V 7V3

777, avenue Memorial
Orillia ON L3V 7V3

Tel: 705 329-6140
Fax: 705 330-4191

Tél. : 705 329-6140
Télé. : 705 330-4191

File Reference:

612-20

October 4, 2024

Dear Mayor/Reeve/CAO/Treasurer,

Please find attached the OPP municipal policing 2025 Annual Billing Statement package.

This year's billing package includes a statement for the 2023 year-end reconciliation. The final cost adjustment calculated as a result of the 2023 annual reconciliation has been included as an adjustment to the amount being billed to the municipality during the 2025 calendar year.

The final reconciliation of the 2025 annual costs will be included in the 2027 Annual Billing Statement.

For more detailed information on the 2025 Annual Billing Statement package please refer to the resource material available on the internet, www.opp.ca/billingmodel. Further, the Municipal Policing Bureau will be hosting a webinar information session in October/November. An e-mail invitation will be forwarded to the municipality advising of the session date.

If you have questions about the Annual Billing Statement please e-mail OPP.MPB.Financial.Services.Unit@OPP.ca.

Yours truly,

Steve Ridout
Superintendent
Commander,
Municipal Policing Bureau

OPP 2025 Annual Billing Statement

Magnetawan M

Estimated costs for the period January 1 to December 31, 2025

Please refer to www.opp.ca for 2025 Municipal Policing Billing General Information summary for further details.

			Cost per Property \$	Total Cost \$
Base Service	Property Counts			
	Household	2,130		
	Commercial and Industrial	74		
	Total Properties	<u>2,204</u>	189.44	417,516
Calls for Service	(see summaries)			
	Total all municipalities	209,489,870		
	Municipal portion	0.0433%	41.20	90,808
Overtime	(see notes)		7.41	16,326
Prisoner Transportation	(per property cost)		1.67	3,681
Accommodation/Cleaning Services	(per property cost)		5.70	12,563
Total 2025 Estimated Cost			<u>245.41</u>	<u>540,894</u>
2023 Year-End Adjustment	(see summary)			26,490
Grand Total Billing for 2025				<u>567,384</u>
2025 Monthly Billing Amount				47,282

OPP 2025 Annual Billing Statement

Magnetawan M

Estimated costs for the period January 1 to December 31, 2025

Notes to Annual Billing Statement

- 1) **Municipal Base Services and Calls for Service Costs** - The costs allocated to municipalities are determined based on the costs assigned to detachment staff performing municipal policing activities across the province. A statistical analysis of activity in detachments is used to determine the municipal policing workload allocation of all detachment-based staff as well as the allocation of the municipal workload between base services and calls for service activity. For 2025 billing purposes the allocation of the municipal workload in detachments has been calculated to be 50.7 % Base Services and 49.3 % Calls for Service. The total 2025 Base Services and Calls for Service cost calculation is detailed on the Base Services and Calls for Service Cost Summary included in the municipal billing package.
- 2) **Base Services** - The cost to each municipality is determined by the number of properties in the municipality and the standard province-wide average cost per property of \$189.44 estimated for 2025. The number of municipal properties is determined based on MPAC data. The calculation of the standard province-wide base cost per property is detailed on Base Services and Calls for Service Cost Summary included in the municipal billing package.
- 3) **Calls for Service** - The municipality's Calls for Service cost is a proportionate share of the total cost of municipal calls for service costs calculated for the province. A municipality's proportionate share of the costs is based on weighted time standards applied to the historical billable calls for service. The municipality's total weighted time is calculated as a percentage of the total of all municipalities.
- 4) **Overtime** - Municipalities are billed for overtime resulting from occurrences in their geographic area and a portion of overtime that is not linked specifically to a municipality, such as training. Municipalities are not charged for overtime identified as a provincial responsibility. The overtime activity for the calendar years 2020, 2021, 2022, and 2023 has been analyzed and averaged to estimate the 2025 costs. The costs incorporate the estimated 2025 salary rates and a discount to reflect overtime paid as time in lieu. The overtime costs incurred in servicing detachments for shift shortages have been allocated on a per property basis based on straight time. Please be advised that these costs will be reconciled to actual 2025 hours and salary rates and included in the 2027 Annual Billing Statement.
- 5) **Court Security and Prisoner Transportation (CSPT)** - Municipalities with court security responsibilities in local courthouses are billed court security costs based on the cost of the staff required to provide designated court security activities. Prisoner transportation costs are charged to all municipalities based on the standard province-wide per property cost. The 2025 costs have been estimated based on the 2023 activity levels. These costs will be reconciled to the actual cost of service required in 2025.

There was no information available about the status of 2025 Court Security Prisoner Transportation Grant Program at the time of the Annual Billing Statement preparation.
- 6) **Year-end Adjustment** - The 2023 adjustment accounts for the difference between the amount billed based on the estimated cost in the Annual Billing Statement and the reconciled cost in the Year-end Summary. The most significant year-end adjustments are resulting from the cost of actual versus estimated municipal requirements for overtime, contract enhancements and court security.

OPP 2025 Estimated Base Services and Calls for Service Cost Summary
Estimated Costs for the period January 1, 2025 to December 31, 2025

Salaries and Benefits			Positions	Base	Total Base Services and Calls for Service	Base Services	Calls for Service
			FTE	%	\$/FTE	\$	\$
Uniform Members			Note 1				
Inspector	26.56	100.0	187,318			4,975,177	-
Staff Sergeant-Detachment Commander.....	8.60	100.0	156,717			1,347,770	-
Staff Sergeant	38.53	100.0	168,657			6,498,335	-
Sergeant	226.23	50.7	143,480			32,459,478	15,999,454
Constable.....	1,618.15	50.7	120,835			195,529,705	96,381,892
Part-Time Constable	11.97	50.7	91,572			1,096,112	540,272
Total Uniform Salaries			1,930.04			241,906,577	112,921,618
Statutory Holiday Payout			6,207			11,906,411	5,643,483
Shift Premiums			1,129			2,095,821	1,033,081
Uniform Benefits - Inspector.....			29.47%			1,466,114	-
Uniform Benefits - Full-Time Salaries.....			36.38%			85,791,541	40,881,790
Uniform Benefits - Part-Time Salaries.....			18.75%			205,571	101,326
Total Uniform Salaries & Benefits						343,372,035	160,581,298
Detachment Civilian Members			Note 1				
Detachment Administrative Clerk	164.29	50.7	75,342			12,377,949	6,101,201
Detachment Operations Clerk	3.41	50.7	69,798			238,011	117,260
Detachment Clerk - Typist	1.74	50.7	62,349			108,488	53,620
Court Officer - Administration.....	28.73	50.7	92,124			2,646,719	1,304,474
Crimestoppers Co-ordinator	0.89	50.7	73,240			65,184	32,226
Cadet.....	1.62	50.7	51,219			82,974	40,975
Total Detachment Civilian Salaries			200.68			15,519,324	7,649,757
Civilian Benefits - Full-Time Salaries			36.13%			5,606,608	2,763,599
Total Detachment Civilian Salaries & Benefits						21,125,933	10,413,355
Support Costs - Salaries and Benefits			Note 2				
Communication Operators			6,682			12,896,527	6,114,297
Prisoner Guards			2,061			3,977,812	1,885,897
Operational Support			7,119			13,739,955	6,514,170
RHQ Municipal Support			3,208			6,191,568	2,935,448
Telephone Support			157			303,016	143,661
Office Automation Support			938			1,810,378	858,308
Mobile and Portable Radio Support			357			693,298	328,776
Total Support Staff Salaries and Benefits Costs						39,612,554	18,780,557
Total Salaries & Benefits						404,110,521	189,775,210
Other Direct Operating Expenses			Note 2				
Communication Centre			150			289,506	137,256
Operational Support			1,112			2,146,204	1,017,524
RHQ Municipal Support			360			694,814	329,414
Telephone			1,458			2,813,998	1,334,128
Mobile Radio Equipment Repairs & Maintenance			168			326,258	154,718
Office Automation - Uniform			4,487			8,660,089	4,105,784
Office Automation - Civilian			1,154			231,585	115,100
Vehicle Usage			10,219			19,723,079	9,350,794
Detachment Supplies & Equipment			1,073			2,070,933	981,838
Uniform & Equipment			2,360			4,583,144	2,173,418
Uniform & Equipment - Court Officer			1,037			29,793	14,684
Total Other Direct Operating Expenses						41,569,403	19,714,660
Total 2025 Municipal Base Services and Calls for Service Cost						\$ 445,679,925	\$ 236,190,055
Total OPP-Policed Municipal Properties							1,246,809
Base Services Cost per Property							\$ 189.44

OPP 2025 Estimated Base Services and Calls for Service Cost Summary

Estimated Costs for the period January 1, 2025 to December 31, 2025

Notes:

Total Base Services and Calls for Service Costs are based on the cost of salary, benefit, support and other direct operating expenses for staff providing policing services to municipalities. Staff is measured in full-time equivalent (FTE) units and the costs per FTE are described in the notes below.

- 1) Full-time equivalents (FTEs) are based on average municipal detachment staffing levels for the years 2020 through 2023. Contract enhancements, court security, prisoner transportation and cleaning staff are excluded.

The equivalent of 85.71 FTEs with a cost of \$17,779,996 has been excluded from municipal costs to reflect the average municipal detachment FTEs required for provincially-mandated responsibilities eligible for Provincial Service Usage credit.

Salary rates are based on weighted average rates for municipal detachment staff by rank, level, and classification. The 2025 salaries incorporate the 2025 general salary rate increase set in the 2023 to 2026 OPPA Uniform and Civilian Agreements (uniform and civilian staff – 4.75% in 2023, 4.50% in 2024 and 2.75% in 2025.)

The benefit rates are estimated based on the most recent rates set by the Treasury Board Secretariat, (2024-25). Statutory Holiday Payouts, Shift Premiums, and Benefit costs are subject to reconciliation.

Two new premiums were added in these new agreements: a 3% Frontline Patrol Premium (which applies to Constables and Sergeants in Frontline roles only) and a 3% Second-In-Command Premium (which applies to members when temporarily backfilling a short term platoon command position.) An allowance of \$2,101 per Constable FTE and \$3,330 per Sergeant FTE for the Frontline Patrol Premium and \$76 per Constable FTE for the Second-In-Command premium have been included in the salary rates for Constables and Sergeants. These allowances are subject to reconciliation.

FTEs have been apportioned between Base Services and Calls for Service costs based on the current ratio, 50.7% Base Services : 49.3% Calls for Service.

- 2) Support Staff Costs and Other Direct Operating Expenses for uniform FTEs are calculated on a per FTE basis as per rates set in the 2024 Municipal Policing Cost-Recovery Formula.

OPP 2025 Calls for Service Billing Summary

Magnetawan M

Estimated costs for the period January 1 to December 31, 2025

Calls for Service Billing Workgroups	Calls for Service Count					2025 Average Time Standard	Total Weighted Time	% of Total Provincial Weighted Time	2025 Estimated Calls for Service Cost
	2020	2021	2022	2023	Four Year Average				
					A	B	C = A * B		
	Note 1							Note 2	Note 3
Drug Possession	0	0	0	0	0	5.9	0	0.0000%	0
Drugs	0	0	0	0	0	88.1	0	0.0000%	0
Operational	86	70	79	72	77	3.9	299	0.0164%	34,431
Operational 2	41	32	36	35	36	1.7	61	0.0034%	7,040
Other Criminal Code Violations	7	4	7	12	8	7.1	53	0.0029%	6,125
Property Crime Violations	22	22	23	11	20	6.2	121	0.0066%	13,907
Statutes & Acts	22	17	18	4	15	3.5	53	0.0029%	6,140
Traffic	14	18	22	10	16	3.8	61	0.0033%	6,994
Violent Criminal Code	2	8	15	13	10	14.8	141	0.0077%	16,173
Municipal Totals	194	171	200	157	181		789	0.0433%	\$90,808

Provincial Totals (Note 4)

Calls for Service Billing Workgroups	Calls for Service Count					2025 Average Time Standard	Total Weighted Time	% of Total Provincial Weighted Time	2025 Estimated Calls for Service Cost
	2020	2021	2022	2023	Four Year Average				
					A	B	C = A * B		
	Note 1							Note 2	Note 3
Drug Possession	2,803	2,979	2,483	2,363	2,657	5.9	15,676	0.8608%	1,803,207
Drugs	1,127	1,050	797	920	974	88.1	85,765	4.7092%	9,865,380
Operational	178,171	180,823	176,502	180,423	178,980	3.9	698,021	38.3272%	80,291,662
Operational 2	48,046	48,395	46,304	47,019	47,441	1.7	80,650	4.4283%	9,276,939
Other Criminal Code Violations	12,123	12,103	12,206	12,931	12,341	7.1	87,619	4.8110%	10,078,638
Property Crime Violations	46,799	47,403	48,878	49,446	48,132	6.2	298,415	16.3855%	34,325,987
Statutes & Acts	31,261	32,888	32,697	34,047	32,723	3.5	114,531	6.2887%	13,174,266
Traffic	32,067	34,757	38,776	32,713	34,578	3.8	131,397	7.2148%	15,114,318
Violent Criminal Code	19,343	20,055	21,513	22,640	20,888	14.8	309,139	16.9743%	35,559,474
Provincial Totals	371,740	380,453	380,156	382,502	378,713		1,821,214	100%	\$209,489,870

Notes to Calls for Service Billing Summary

- 1) Displayed without decimal places, exact numbers used in calculations
- 2) Displayed to four decimal places, nine decimal places used in calculations
- 3) Total costs rounded to zero decimals
- 4) Provincial Totals exclude data for dissolutions and post-2021 municipal police force amalgamations.

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OPP 2025 Calls for Service Details
Magnetawan M
For the calendar years 2020 to 2023

Calls for Service Billing Workgroups	Calls for Service Count				Four Year Average
	2020	2021	2022	2023	
Grand Total	194	171	200	157	180.50
Operational	86	70	79	72	76.75
Alarm - Others	1	0	0	0	0.25
Animal - Bear Complaint	3	0	0	0	0.75
Animal - Bite	0	1	0	1	0.50
Animal - Dog Owners Liability Act	1	1	1	0	0.75
Animal - Injured	0	1	2	3	1.50
Animal - Master Code	0	1	0	0	0.25
Animal - Other	0	1	0	1	0.50
Animal - Stray	2	5	2	5	3.50
Assist Fire Department	2	2	2	1	1.75
Assist Public	7	6	7	13	8.25
By-Law - Master Code	0	0	0	1	0.25
Domestic Disturbance	7	16	14	13	12.50
Family Dispute	6	6	1	3	4.00
Fire - Building	0	0	1	0	0.25
Fire - Other	1	0	1	0	0.50
Fire - Vehicle	0	0	1	1	0.50
Found - Household Property	0	1	1	0	0.50
Found Property - Master Code	4	0	0	1	1.25
Insecure Condition - Others	0	1	0	0	0.25
Lost - License Plate	0	0	1	0	0.25
Lost - Others	0	1	1	0	0.50
Lost - Personal Accessories	0	0	1	0	0.25
Lost Property - Master Code	1	1	1	0	0.75
Missing Person - Master Code	1	0	0	0	0.25
Missing Person 12 & older	1	0	1	1	0.75
Missing Person Located 12 & older	1	0	1	1	0.75
Missing Person under 12	0	1	0	0	0.25
Neighbour Dispute	11	7	13	9	10.00
Noise By-Law	1	0	0	0	0.25
Noise Complaint - Master Code	10	4	8	5	6.75
Noise Complaint - Others	2	1	0	0	0.75
Noise Complaint - Residence	1	0	3	0	1.00
Phone - Nuisance - No Charges Laid	1	0	1	0	0.50
Sudden Death - Apparent Overdose/Overdose	0	0	1	0	0.25
Sudden Death - Natural Causes	5	2	4	1	3.00
Suspicious Person	5	2	4	8	4.75
Suspicious vehicle	7	2	4	3	4.00
Trouble with Youth	0	2	1	0	0.75
Unwanted Persons	5	4	1	1	2.75
Vehicle Recovered - Automobile	0	1	0	0	0.25
Operational 2	41	32	36	35	36.00
911 call - Dropped Cell	7	3	0	2	3.00
911 call / 911 hang up	15	6	21	18	15.00

OPP 2025 Calls for Service Details
Magnetawan M
For the calendar years 2020 to 2023

Calls for Service Billing Workgroups	Calls for Service Count				Four Year Average
	2020	2021	2022	2023	
False Alarm - Cancelled	1	0	0	0	0.25
False Alarm - Others	12	12	10	10	11.00
False Holdup Alarm - Accidental Trip	0	1	1	0	0.50
Keep the Peace	6	10	4	5	6.25
Other Criminal Code Violations	7	4	7	12	7.50
Bail Violations - Fail To Comply	1	2	2	5	2.50
Bail Violations - Master Code	0	0	1	1	0.50
Breach of Probation	0	0	0	4	1.00
Child Pornography - Making or distributing	0	1	0	0	0.25
Child Pornography - Possess child pornography	0	0	0	1	0.25
Disturb the Peace	1	0	0	0	0.25
Obstruct Public Peace Officer	1	0	0	0	0.25
Offensive Weapons - Fail to Report Losing/Finding Firearm	0	0	0	1	0.25
Offensive Weapons - Other Offensive Weapons	1	0	0	0	0.25
Offensive Weapons - Possession of Weapons	0	1	2	0	0.75
Offensive Weapons - Restricted	1	0	0	0	0.25
Other Criminal Code * Sec.462 - Sec.753	1	0	1	0	0.50
Trespass at Night	1	0	0	0	0.25
Utter Threats to Property / Animals	0	0	1	0	0.25
Property Crime Violations	22	22	23	11	19.50
Break & Enter	6	4	4	0	3.50
Fraud - False Pretence Under \$5,000	0	1	0	1	0.50
Fraud - Master Code	0	0	3	0	0.75
Fraud - Money/property/security Over \$5,000	0	1	1	1	0.75
Fraud - Money/property/security Under \$5,000	1	1	4	0	1.50
Fraud - Other	2	2	0	3	1.75
Fraud - Steal/Forge/Poss./Use Credit Card	0	0	1	0	0.25
Mischief	8	3	1	1	3.25
Mischief Graffiti - Non-Gang Related	0	0	1	0	0.25
Personation with Intent (fraud)	0	0	1	0	0.25
Possession of Stolen Goods over \$5,000	0	1	0	0	0.25
Property Damage	0	1	1	0	0.50
Theft of - All Terrain Vehicles	0	1	0	0	0.25
Theft of - Automobile	0	1	0	0	0.25
Theft of - Snow Vehicles	1	0	0	0	0.25
Theft of Motor Vehicle	0	1	2	4	1.75
Theft Over \$5,000 - Boat (Vessel)	0	0	1	0	0.25
Theft Over \$5,000 - Other Theft	0	1	0	0	0.25
Theft Under \$5,000 - Farm Equipment	0	1	0	0	0.25
Theft Under \$5,000 - Master Code	0	0	0	1	0.25
Theft Under \$5,000 - Other Theft	4	3	3	0	2.50
Statutes & Acts	22	17	18	4	15.25
Landlord / Tenant	6	4	5	0	3.75
Mental Health Act	1	2	1	1	1.25
Mental Health Act - Attempt Suicide	0	1	1	0	0.50

OPP 2025 Calls for Service Details
Magnetawan M
For the calendar years 2020 to 2023

Calls for Service Billing Workgroups	Calls for Service Count				Four Year Average
	2020	2021	2022	2023	
Mental Health Act - No contact with Police	0	0	1	0	0.25
Mental Health Act - Placed on Form	1	2	2	0	1.25
Mental Health Act - Threat of Suicide	5	3	2	1	2.75
Mental Health Act - Voluntary Transport	1	0	0	1	0.50
Trespass To Property Act	8	5	6	1	5.00
Traffic	14	18	22	10	16.00
MVC - Personal Injury (Motor Vehicle Collision)	4	2	0	1	1.75
MVC - Prop. Dam. Failed to Remain (Motor Vehicle Collision)	0	1	0	1	0.50
MVC - Prop. Dam. Non Reportable (Motor Vehicle Collision)	1	2	9	3	3.75
MVC - Prop. Dam. Reportable (Motor Vehicle Collision)	9	13	13	5	10.00
Violent Criminal Code	2	8	15	13	9.50
Assault - Level 1	0	1	3	5	2.25
Assault With Weapon or Causing Bodily Harm - Level 2	1	1	2	2	1.50
Criminal Harassment	1	0	4	1	1.50
Criminal Harassment - Offender Unknown	0	0	0	1	0.25
Forcible confinement	0	0	0	1	0.25
Indecent / Harassing Communications	0	1	0	0	0.25
Invitation to Sexual Touching	0	0	1	0	0.25
Robbery - With Threat of Violence	0	1	0	0	0.25
Sexual Assault	0	0	3	0	0.75
Sexual Assault With a Weapon	0	0	0	1	0.25
Sexual Interference	0	0	1	0	0.25
Utter Threats - Master Code	0	1	0	0	0.25
Utter Threats to Person	0	3	1	2	1.50

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OPP 2023 Reconciled Year-End Summary
Magnetawan M
Reconciled cost for the period January 1 to December 31, 2023

			Cost per Property \$	Reconciled Cost \$	Estimated Cost \$
Base Service	Property Counts				
	Household	2,090			
	Commercial and Industrial	74			
	Total Properties	<u>2,164</u>	174.11	376,785	358,493
Calls for Service	Total all municipalities	187,830,598			
	Municipal portion	0.0430%	37.32	80,766	76,787
Overtime			8.19	17,730	14,531
Prisoner Transportation	(per property cost)		1.45	3,138	2,532
Accommodation/Cleaning Services	(per property cost)		5.06	10,950	10,539
Total 2023 Costs			<u>226.14</u>	<u>489,368</u>	<u>462,882</u>
2023 Billed Amount				<u>462,878</u>	
2023 Year-End-Adjustment				<u>26,490</u>	

Notes

The Year-End Adjustment above is included as an adjustment on the 2025 Billing Statement.
This amount is incorporated into the monthly invoice amount for 2025.
The difference between the estimated and billed amount is due to rounding the bills to the nearest dollar throughout the year.

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Laura Brandt

From: Canadian Dermatology Association <info@dermatology.ca>
Sent: September 30, 2024 7:00 PM
To: Laura Brandt
Subject: Important Update Regarding Your CDA Shade Structure Grant Application Status

[View this email in your browser](#)



Up to \$7,500 for SunShades/SunSails

September 30, 2024

Dear Laura Brandt,

Thank you for applying to the 2025 Canadian Dermatology Association (CDA) Shade Structure Grant. We sincerely appreciate the time and effort you put into your application.

We received an overwhelming number of exceptional submissions from across the country, making the selection process highly competitive. Unfortunately, we regret to inform you that your project was not selected to receive a grant this year.

We encourage you to continue creating sun-safe environments within your community and hope you will consider reapplying in future grant cycles.

For the latest updates on sun safety, CDA-recognized sunscreens, healthy skin products, and other valuable resources, please visit our website at dermatology.ca.

Thank you again for your commitment to promoting sun safety, and we wish you every success in your continued efforts.

Sincerely,

Sunil Kalia, MD, FRCPC

National Chair, Sun Awareness Working Group

Canadian Dermatology Association

Le 30 septembre 2024

Nous vous remercions d'avoir présenté une demande de Subvention pour structure ombrière de l'Association canadienne de dermatologie (ACD) pour l'année 2025. Nous apprécions sincèrement le temps et les efforts que vous avez consacrés à la présentation de cette demande.

Nous avons reçu un nombre impressionnant de dossiers exceptionnels de demande de partout au pays, ce qui a rendu le processus de sélection hautement concurrentiel. Malheureusement, nous avons le regret de vous informer que votre projet n'a pas été sélectionné pour l'octroi d'une subvention cette année.

LANDFILL NOTICE

MUNICIPAL LANDFILLS WILL SWITCH TO WINTER HOURS

STARTING TUESDAY OCTOBER 15, 2024

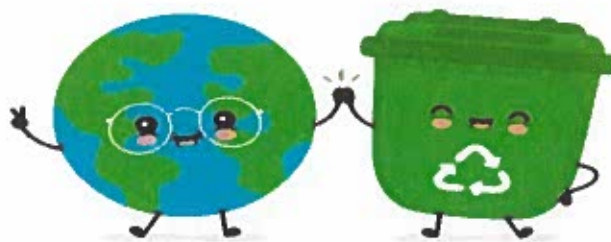
WINTER HOURS

8AM TO 4PM

CHAPMAN LANDFILL OPEN: SUNDAY, MONDAY

CROFT LANDFILL OPEN: TUESDAY, FRIDAY, SATURDAY

**A LANDFILL SCHEDULED TO BE OPEN DURING THE WINTER
MONTHS WILL NOT BE OPEN ON A STATUTORY HOLIDAY
SUMMER HOURS WILL RESUME SATURDAY MAY 17, 2025**



**FOR MORE INFORMATION ABOUT MUNICIPAL LANDFILLS AND RECYCLING
PLEASE VISIT OUR LANDFILL AND RECYCLING PAGE ON OUR WEBSITE AT
WWW.MAGNETAWAN.COM**



The Municipality of Magnetawan presents

SENIORS FREE DINNER AND LEARN EVENT WEDNESDAY NOVEMBER 13TH



Location: Magnetawan Community Centre

***Presentation by Tiffany Elliott and Anne Walsh, Almaguin
Adult Learning Centre at 5:00 pm***

Prime Rib Dinner by Jimmy to be served at 6:00 pm

***Come join us to learn about the programs that are offered in
the East Parry Sound Area!***

**RESERVATIONS ARE REQUIRED BY WEDNESDAY NOVEMBER 7TH
AS THERE IS LIMITED SEATING**

**To register, please contact the Municipal Office at (705) 387-3947 or by email at
recreation@magnetawan.com**



ICYMI Council Highlights October 02, 2024



To read the complete minutes, agenda packages and by-laws please visit our website at www.magnetawan.com



Council passed resolution 2024-301 receiving the DRAFT Short-term Accommodation By-law as presented and have directed Staff to make revisions as discussed and bring back the by-law to the October 16th meeting for Passing. To view the proposed by-law with the changes, visit our Short-term Accommodation under Residents/Planning on our website!

WANT TO HAVE YOUR SAY ON THE PROPOSED CHANGES TO THE EXISTING SHORT-TERM ACCOMMODATION BY-LAW?

WE WANT TO HEAR FROM YOU!

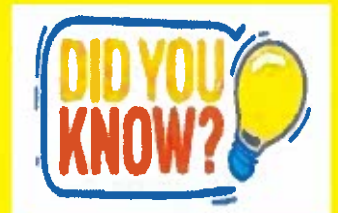


COMMENTS CAN BE PROVIDED IN WRITING TO DEPUTY CLERK ERICA KELLOGG BY EMAIL AT planning@magnetawan.com OR DROP THEM OFF IN PERSON AT THE MUNICIPAL OFFICE OR AFTERHOURS IN OUR DROP BOX!

Short-term Accommodation Licences are being issued regularly. To view all currently licensed rental properties, visit the Short-term Accommodation interactive map on the home page of the Municipal website. If you would like to licence your property, please visit the Municipal website to view the By-law and application forms.



That if you are visiting Magnetawan and are staying at a Short-term Accommodation, your host will provide you with special Landfill tags marked Short-term Accommodation Renter so you can access our landfill sites. Each clear bag of Refuse will need a tag, and Recycling – fibre (paper, cardboard) and container (cans, glass bottles/jars, plastics with the numbers 1-5,7) do not require tags.



SAVE THE DATE

The next open public meeting of Council is October 16, 2024, at 1:00 pm at the Magnetawan Community Centre.

Questions? Concerns? Ideas? Contact the Municipal Office at (705) 387-3947

or by email at info@magnetawan.com

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Council Approval Accounts Payable and Payroll

Meeting Date: October 16/2024

Accounts Payable	Amount
Batch # <u>2024-00128</u> Cheque Date: <u>Sept. 19/24</u> From: <u>26282</u> To: <u>26282</u>	\$ <u>1,573.05</u>
Batch # <u>2024-00130</u> Cheque Date: <u>Sept. 25/24</u> From: <u>26283</u> To: <u>26284</u>	\$ <u>6,360.90</u>
Batch # <u>2024-00132</u> Cheque Date: <u>Sept 27/24</u> From: <u>26285</u> To: <u>26319</u>	\$ <u>223,404.93</u>
Batch # <u>2024-00134</u> Cheque Date: <u>Oct. 16/24</u> From: <u>26320</u> To: <u>26365</u>	\$ <u>383,540.19</u>
Batch # Cheque Date: From: To:	\$
Batch # Cheque Date: From: To:	\$
EFT Batch # <u>2024-00135</u>	\$ <u>34,543.01</u>
Cancelled Cheques	\$
Total Accounts Payable	\$ <u>649,422.08</u>

Payroll	
Staff Pay Pay Period: # <u>19</u> All Direct Deposit	\$ <u>45,230.01</u>
Staff Pay Pay Period: # <u>20</u> All Direct Deposit	\$ <u>43,792.58</u>
Staff Pay Pay Period: # All Direct Deposit	\$
Council Pay Pay Period: # <u>20</u> All Direct Deposit	\$ <u>4,822.87</u>
Pay Period: # All Direct Deposit	\$
Total Payroll	\$ <u>93,845.46</u>
Total for Resolution	\$ <u>743,267.54</u>

Municipality of Magnetawan
List Of Accounts for Approval
Batch: 2024-00128 to 2024-00138

Bank Code - CURR - CURRENT ACCOUNT

COMPUTER CHEQUE					
Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
26282	9/19/2024	SELECTCOM			
0005245022		1-4-1200-2050 - ADMIN - TELEI	AUGUST 2024 PHONE LIN	687.66	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	75.99	763.65
0005252096		1-4-1200-2050 - ADMIN - TELEI	SEPTEMBER 2024 PHONE	728.85	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	80.55	809.40
			Payment Total:		1,573.05
26283	9/25/2024	JIMMY, MCMURDO			
09262024		1-4-2400-2010 - CEMC - MATEI	CEMC EMERGENCY MEE	225.00	225.00
26284	9/25/2024	PRIMEAU MULTIMEDIA LTD			
i-15179		1-4-2600-2015 - REC - EVENTS	DRIVE IN CINEMA - OCT. 4	5,469.38	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	666.52	6,135.90
26285	9/27/2024	AGRICULTURE FORESTRY CONSTRUCTION INC			
5985		1-4-3023-3015 - B3 - RENTED I	HITACHI-RENTED EXCAV,	590.12	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	65.18	655.30
26286	9/27/2024	Township Of Armour			
ARM24-122		1-4-2200-2010 - BLEO - MATEF	AUGUST 2024 BLEO EXPE	682.87	
		1-4-2200-1010 - BLEO - WAGE	AUGUST 2024 BLEO EXPE	6,392.58	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	781.51	7,856.96
26287	9/27/2024	BELL CANADA			
4855SEPT24		1-4-6250-2050 - FRIENDSHIP C	FRIENDSHIP CLUB TELEF	66.99	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	7.39	74.38
26288	9/27/2024	Bell Mobility			
519949447SEP		1-4-1200-2052 - ADMIN - CELL	LANDFILL SURVEILLANCE	429.12	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	47.38	476.50
26289	9/27/2024	CRAIG'S WELDING & FABRICATION			
2260		1-4-7300-2400 - HALL - REPAIF	PARKS-WELD HOCKEY N	100.00	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	13.00	113.00
26290	9/27/2024	DEAN'S AUTO CARE			
25915		1-4-3220-2070 - TR20 - REPAIF	TRUCK #20 FRONT BRAK	495.07	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	54.69	549.76
26291	9/27/2024	FIRE MARSHAL'S PUBLIC FIRE SAFETY			
IN166444		1-4-2000-2012 - FD- PREVENT	FIRE PREVENTION MATEI	861.83	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	95.19	957.02
26292	9/27/2024	FOWLER CONSTRUCTION COMPANY			
79381		1-4-3041-2010 - D1 - MATERIAI	GRAVEL PATCHING	886.55	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	97.92	984.47
26293	9/27/2024	FIRST CHOICE LANDSCAPING			
2554		1-4-3011-3020 - A - RENTED E	DITCHING - PEARCLEY R	2,778.05	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	306.85	3,084.90
26294	9/27/2024	GREEN'S HAULAGE			
4877		1-4-3041-2010 - D1 - MATERIAI	GRAVEL PATCHING/WASI	2,978.58	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	329.00	3,307.58

Municipality of Magnetawan
List Of Accounts for Approval
Batch: 2024-00128 to 2024-00138

COMPUTER CHEQUE

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
4946		1-4-3011-2010 - A - MATERIALS	BRIDGES/CULVERTS MAT	1,519.28	
		1-1-1100-1102 - HST RECEIVABLE	HSTBIReb Tax Code	167.81	1,687.09
			Payment Total:		4,994.67
26295	9/27/2024	GILROY'S TIRE			
7989		1-4-3236-2070 - BROOM - REPAIR	FLOAT TRAILER-REPAIRS	4,058.71	
		1-1-1100-1102 - HST RECEIVABLE	HSTBIReb Tax Code	448.30	4,507.01
8104		1-4-3217-2070 - BH4 - REPAIR	BH #4 FLAT REPAIR	579.53	
		1-1-1100-1102 - HST RECEIVABLE	HSTBIReb Tax Code	64.01	643.54
			Payment Total:		5,150.55
26296	9/27/2024	MAGNETAWAN GRILL AND GROC			
61916979		1-4-2400-1410 - CEMC - TRAIN	CEMC TRAINING	22.46	
		1-1-1100-1102 - HST RECEIVABLE	HSTBIReb Tax Code	2.48	24.94
26297	9/27/2024	MAP SUNDRIDGE			
894631/3		1-4-4020-2080 - LF - SMALL TC	SPARK PLUG	16.61	
		1-1-1100-1102 - HST RECEIVABLE	HSTBIReb Tax Code	1.83	18.44
26298	9/27/2024	MCPHERSON-ANDREWS CONTRACTING LTD.			
CERT#3		1-4-3011-8000 - A - CULVERT/	ORANGE VALLEY BRIDGE	67,841.73	
		1-1-1100-1102 - HST RECEIVABLE	HSTBIReb Tax Code	7,493.38	75,335.11
26299	9/27/2024	MOONWALK ENTERTAINMENT			
32588587*		1-4-2600-2015 - REC - EVENTS	2025 CANADA DAY	432.48	
		1-1-1100-1102 - HST RECEIVABLE	HSTBIReb Tax Code	47.77	480.25
26300	9/27/2024	MINISTER OF FINANCE			
67861		1-1-1400-1250 - PREPAID EXP	CHAPMAN CROWN LAND	64.24	
		1-1-1100-1102 - HST RECEIVABLE	HSTBIReb Tax Code	7.10	71.34
26301	9/27/2024	MIS Municipal Insurance Services Ltd.			
JLTPS-297P		1-4-1200-2120 - ADMIN - INSUR	AHMIC HARBOUR CC INS	569.10	
		1-1-1100-1102 - HST RECEIVABLE	HSTBIReb Tax Code	38.94	608.04
26302	9/27/2024	A MIRON TOPSOIL LTD			
3236*		1-4-3052-2010 - E2 - MATERIALS	WINTER SAND	27,426.90	
		1-4-3052-4010 - E2 - CONTRAC	WINTER SAND	18,284.60	
		1-1-1100-1102 - HST RECEIVABLE	HSTBIReb Tax Code	5,049.00	50,760.50
26303	9/27/2024	JIM MOORE PETROLEUM			
654409		1-4-3101-2023 - J - DYED DIES	DYED DIESEL	2,371.29	
		1-1-1100-1102 - HST RECEIVABLE	HSTBIReb Tax Code	261.92	2,633.21
654408		1-4-3101-2022 - J - CLEAR DIE	CLEAR DIESEL	600.27	
		1-1-1100-1102 - HST RECEIVABLE	HSTBIReb Tax Code	66.31	666.58
653970		1-4-7200-2024 - PARKS - HEAT	PARKS GARAGE-FURNAC	83.63	
		1-1-1100-1102 - HST RECEIVABLE	HSTBIReb Tax Code	9.23	92.86
653975		1-4-7300-2024 - HALL - HEATIN	PAVILION-FURNACE OIL	318.35	
		1-1-1100-1101 - HST RECEIVABLE	HST100%Reb Tax Code	41.39	359.74
653974		1-4-7300-2024 - HALL - HEATIN	COMMUNITY CENTRE-FUI	1,315.69	
		1-1-1100-1101 - HST RECEIVABLE	HST100%Reb Tax Code	171.04	1,486.73
653969		1-4-3101-2021 - J - PREMIUM C	PREMIUM GASOLINE	1,360.61	
		1-1-1100-1102 - HST RECEIVABLE	HSTBIReb Tax Code	150.28	1,510.89
653589		1-4-3101-2022 - J - CLEAR DIE	CLEAR DIESEL	802.91	
		1-1-1100-1102 - HST RECEIVABLE	HSTBIReb Tax Code	88.68	891.59

Municipality of Magnetawan
List Of Accounts for Approval
Batch: 2024-00128 to 2024-00138

COMPUTER CHEQUE

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
651081		1-4-3101-2010 - J - MATERIALS	75W90 SYNTHETIC OIL	230.21	
		1-1-1100-1102 - HST RECEIVABLE	HSTBIReb Tax Code	25.43	255.64
651018		1-4-3227-2070 - TR27 - REPAIR	15W40 OIL	234.86	
		1-4-3228-2070 - TR28 - REPAIR	15W40 OIL	234.86	
		1-4-3222-2070 - TR22 - REPAIR	15W40 OIL	234.86	
		1-4-3226-2070 - TR26 - REPAIR	15W40 OIL	234.86	
		1-4-3229-2070 - TR29 - REPAIR	15W40 OIL	235.39	
		1-1-1100-1102 - HST RECEIVABLE	HSTBIReb Tax Code	129.76	1,304.59
			Payment Total:		9,201.83
26304	9/27/2024	MOORE PROPANE LIMITED			
23026510		1-4-4030-2024 - RECY - PROPA	CROFT LANDFILL-PROPA	419.35	
		1-1-1100-1102 - HST RECEIVABLE	HSTBIReb Tax Code	46.32	465.67
26305	9/27/2024	MUNICIPAL PROPERTY ASSESSMENT			
1800036407		1-4-1300-2320 - TREAS - PROF	4TH QTR 2024 MPAC BILL	23,543.04	23,543.04
26306	9/27/2024	NORTH BAY PARRY SOUND DISTRICT HEALTH			
OCT2024		1-4-6400-2010 - HEALTH - HEA	OCTOBER 2024 HEALTH I	3,949.00	3,949.00
26307	9/27/2024	Hydro One Networks			
0309SEPT24		1-4-7200-2030 - PARKS - HYDF	18 MILLER RD - TWSP	130.79	
		1-1-1100-1102 - HST RECEIVABLE	HSTBIReb Tax Code	17.83	148.62
8809SEPT24		1-4-3101-2030 - J - HYDRO	18 MILLER RD-NEW GAR/	321.50	
		1-1-1100-1102 - HST RECEIVABLE	HSTBIReb Tax Code	43.83	365.33
			Payment Total:		513.95
26308	9/27/2024	ORKIN CANADA CORPORATION			
C-4816658		1-4-4030-2120 - RECY - OFFIC	CROFT LANDFILL ORKIN	45.79	
		1-1-1100-1102 - HST RECEIVABLE	HSTBIReb Tax Code	5.06	50.85
C-4816659		1-4-4020-2120 - LF - OFFICE	CHAPMAN LANDFILL ORK	45.79	
		1-1-1100-1102 - HST RECEIVABLE	HSTBIReb Tax Code	5.06	50.85
C-4816660		1-4-3101-2400 - J - BUILDING	PUBLIC WORKS GARAGE	76.32	
		1-1-1100-1102 - HST RECEIVABLE	HSTBIReb Tax Code	8.43	84.75
C-4820883		1-4-7700-2400 - AHMIC - REPA	AHMIC HARBOUR CC ORI	96.80	
		1-1-1100-1101 - HST RECEIVABLE	HST100%Reb Tax Code	12.58	109.38
C-4816185		1-4-7300-2400 - HALL - REPAIR	MAG COMMUNITY CTR OI	306.10	
		1-1-1100-1101 - HST RECEIVABLE	HST100%Reb Tax Code	39.79	345.89
			Payment Total:		641.72
26309	9/27/2024	PROFLEET CARE MUSKOKA/NORTH BAY			
097124		1-4-3220-2070 - TR20 - REPAIR	UNDERCOATING-PARKS	178.08	
		1-4-3223-2070 - TR23 - REPAIR	UNDERCOATING-PARKS	178.08	
		1-4-3230-2070 - TR30 - REPAIR	UNDERCOATING-PARKS	178.08	
		1-4-3231-2070 - TR 31-2023 RE	UNDERCOATING-PARKS	178.08	
		1-4-3222-2070 - TR22 - REPAIR	UNDERCOATING-PARKS	305.28	
		1-4-3226-2070 - TR26 - REPAIR	UNDERCOATING-PARKS	305.28	
		1-4-3227-2070 - TR27 - REPAIR	UNDERCOATING-PARKS	305.28	
		1-4-3228-2070 - TR28 - REPAIR	UNDERCOATING-PARKS	305.28	
		1-4-3229-2070 - TR29 - REPAIR	UNDERCOATING-PARKS	305.28	
		1-4-7210-2070 - TR10 - REPAIR	UNDERCOATING-PARKS	178.08	
		1-4-7218-2070 - TR12 - REPAIR	UNDERCOATING-PARKS	178.09	
		1-4-7219-2070 - TR13 - REPAIR	UNDERCOATING-PARKS	178.08	
		1-1-1100-1102 - HST RECEIVABLE	HSTBIReb Tax Code	306.28	3,079.25

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26310	9/27/2024	PINCHIN LTD.			
1638504		1-4-4020-5025 - LF - MONITOF	LANDFILLS POST-CLOSUI	1,140.73	
		1-4-4020-5020 - LF - MONITOF	LANDFILLS POST-CLOSUI	1,140.73	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	252.00	2,533.46
26311	9/27/2024	ROBINSON, STEVEN G			
066322		1-4-7200-2020 - PARKS - SAFE	SR WORK BOOTS-PARKS	145.00	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	16.01	161.01
26312	9/27/2024	RSM BUILDING CONSULTANTS INC.			
3355		1-4-2100-1010 - CBO - WAGES	AUGUST 2024 CBO BUILD	5,108.26	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	564.23	5,672.49
26313	9/27/2024	SDB TRUCK & EQUIPMENT REPAIRS			
13593		1-4-3229-2070 - TR29 - REPAIF	TRUCK #29 MONTHLY INS	669.58	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	73.96	743.54
13561		1-4-3228-2070 - TR28 - REPAIF	TRUCK #28 REPAIR	5,454.35	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	602.45	6,056.80
			Payment Total:		6,800.34
26314	9/27/2024	SLING-CHOKER MFG. (NORTH BAY) LTD.			
107418		1-4-3101-2020 - J - SAFETY SL	SAFETY SUPPLIES	131.21	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	14.49	145.70
107594		1-4-3101-2020 - J - SAFETY SL	SAFETY SUPPLIES	937.42	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	103.54	1,040.96
			Payment Total:		1,186.66
26315	9/27/2024	STAPLES BUSINESS ADVANTAGE			
67561728		1-4-2200-2010 - BLEO - MATEF	OFFICE SUPPLIES	124.47	
		1-4-3101-2010 - J - MATERIALS	OFFICE SUPPLIES	14.75	
		1-4-1200-2010 - ADMIN - OFFIC	OFFICE SUPPLIES	79.62	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	24.17	243.01
67644683		1-4-1200-2010 - ADMIN - OFFIC	OFFICE SUPPLIES	27.57	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	3.04	30.61
67640162		1-4-1200-2010 - ADMIN - OFFIC	OFFICE SUPPLIES	25.40	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	2.81	28.21
			Payment Total:		301.83
26316	9/27/2024	SAM'S COUNTRY CLEANING			
1632		1-4-3101-2120 - J - OFFICE	OFFICE MAINTENANCE	81.41	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	8.99	90.40
1639		1-4-3101-2400 - J - BUILDING M	OFFICE MAINTENANCE	61.06	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	6.74	67.80
			Payment Total:		158.20
26317	9/27/2024	SIGNCRAFT CANADA INC.			
2902		1-4-3101-2350 - J - SIGNAGE	HANDICAP PARKING & P/	320.54	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	35.41	355.95
26318	9/27/2024	TRI-CITY EQUIPMENT			
106070		1-4-3023-3015 - B3 - RENTED I	RENTED EXCAVATOR-DIT	6,850.50	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	756.66	7,607.16
26319	9/27/2024	XPORA RISK MITIGATION & INVESTIGATION			
30-5860		1-4-1200-2120 - ADMIN - INSUF	INSURANCE CASE	4,829.85	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	207.39	5,037.24

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Invoice #		GL Account			
26320	10/16/2024	30,000 ISLAND CRUISE LINES INC.			
83196		1-4-2600-2015 - REC - EVENT	BOAT CRUISE - OCTOBER	2,671.21	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	295.04	2,966.25
26321	10/16/2024	VOID - Cheque Printing			
26322	10/16/2024	VOID - Cheque Confirmation			
26323	10/16/2024	VOID - Cheque Confirmation			
26324	10/16/2024	AIG INSURANCE COMPANY OF CANADA			
OCTOBER2024		1-4-8010-1010 - PLN - WAGES	OCTOBER 2024 AD&D	1.94	
		1-4-1200-1010 - ADMIN - WAGI	OCTOBER 2024 AD&D	8.40	
		1-4-1300-1010 - TREAS - WAGI	OCTOBER 2024 AD&D	3.65	
		1-4-2000-1010 - FD - WAGES &	OCTOBER 2024 AD&D	3.65	
		1-4-2100-1010 - CBO - WAGES	OCTOBER 2024 AD&D	2.70	
		1-4-3101-1010 - J - WAGES AN	OCTOBER 2024 AD&D	10.21	
		1-4-4020-1010 - LF - WAGES A	OCTOBER 2024 AD&D	3.38	
		1-4-7200-1010 - PARKS - WAG	OCTOBER 2024 AD&D	6.65	
		1-2-1000-1055 - BENEFITS PA	OCTOBER 2024 AD&D	0.81	41.39
26325	10/16/2024	Canadian Tods Limited			
116388752		1-4-2300-2350 - ED - SIGNAGE	2025 WATERFRONT & LO	814.08	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	89.92	904.00
116388895		1-4-2300-2350 - ED - SIGNAGE	2025 HISTORIC WATERW	1,526.40	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	168.60	1,695.00
116377890		1-4-2300-2350 - ED - SIGNAGE	MAGNETAWAN SCENIC A	885.31	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	97.79	983.10
			Payment Total:		3,582.10
26326	10/16/2024	CONSEIL SCOLAIRE CATHOLIQUE FRANCO-NOR			
Q3-2024		1-4-8300-6130 - FS SCHOOL R	Q3 2024 FRENCH SEPAR/	2,381.99	2,381.99
26327	10/16/2024	CINDY LEGGETT			
09302024		1-4-2600-2400 - REC - PROGR	SEPTEMBER 2024 FITNES	480.00	480.00
26328	10/16/2024	Scott Dingman Trucking			
3038		1-4-7300-2400 - HALL - REPAIF	CC & OUTDOOR RINK SEI	1,100.00	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	143.00	1,243.00
26329	10/16/2024	EDWARDS, LANCE DONALD			
09242024		1-3-8000-7800 - PLN - PLANNI	7 CHANTILLY LANE REFU	800.00	800.00
26330	10/16/2024	ENVIRONMENTAL 360 SOLUTIONS LTD.			
A-265491		1-4-7300-2010 - HALL - MATER	TOILET RENTAL-4304 HW	377.69	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	49.10	426.79
26331	10/16/2024	FASKEN MARTINEAU DUMOULIN LLP			
2042508		1-4-1000-1011 - COUNCIL - INT	INTEGRITY COMMISSIONI	2,350.66	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	259.64	2,610.30
26332	10/16/2024	FISHER'S REGALIA			
55947		1-4-2000-2012 - FD - PREVENT	UNIFORM ALTERATIONS	201.99	

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		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	22.32	224.31
26333	10/16/2024	GREEN'S HAULAGE			
CQ2799		1-4-7200-2400 - PARKS - REPA	COMMUNITY CENTRE GR	44.71	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	4.94	49.65
CQ2794		1-4-7200-2400 - PARKS - REPA	COMMUNITY CENTRE, 7/8	26.28	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	2.91	29.19
CQ2793		1-4-7200-2400 - PARKS - REPA	COMMUNITY CENTRE PAI	25.41	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	2.81	28.22
CQ2787		1-4-7200-2400 - PARKS - REPA	COMMUNITY CENTRE PAI	28.15	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	3.11	31.26
CQ2752		1-4-7200-2400 - PARKS - REPA	COMMUNITY CTR PARKIN	37.74	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	4.17	41.91
CQ2131		1-4-7200-2400 - PARKS - REPA	BEACH-GRANITE SCREE	44.47	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	4.91	49.38
CQ2678		1-4-5010-2010 - CEM - MATERI	CROFT CEMETERY-TOP 5	54.78	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	6.05	60.83
5061		1-4-3041-2010 - D1 - MATERIAL	GRAVEL PATCHING/WASI	454.22	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	50.17	504.39
5005		1-4-3041-2010 - D1 - MATERIAL	GRAVEL PATCHING & BRI	1,311.25	
		1-4-3011-2010 - A - MATERIALS	GRAVEL PATCHING & BRI	677.28	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	219.64	2,208.17
			Payment Total:		3,003.00
26334	10/16/2024	HUBB CAP			
1036771		1-4-3011-2010 - A - MATERIALS	ROADS-COUPLER, 10	183.17	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	20.23	203.40
26335	10/16/2024	IVY, BRENT NORMAN			
09272024		1-2-1000-1083 - ENTRANCE SE	ENTRANCE DEPOSIT REII	500.00	500.00
26336	10/16/2024	PAUL, JENNY			
24		1-4-2600-2400 - REC - PROGR.	SEPTEMBER 2024 EXERC	900.00	900.00
26337	10/16/2024	KIDD'S HOME HARDWARE BUILDING CENTRE			
2946826		1-4-3051-2010 - E1 - MATERIAL	SNOW PLOWING SUPPLIE	60.91	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	6.73	67.64
26338	10/16/2024	KELLOGG ERICA E			
10032024		1-4-1200-1310 - ADMIN - CONF	MILEAGE-MFOA & DPSM	168.94	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	18.66	187.60
26339	10/16/2024	CONSEIL SCOLAIRE PUBLIC DU NORD-EST DE			
Q3-2024		1-4-8300-6110 - FP SCHOOL R	Q3 2024 FRENCH PUBLIC	1,808.70	1,808.70
26340	10/16/2024	BRANDT, LAURA			
8665		1-4-2600-2400 - REC - PROGR.	HALLOWEEN TREATS - LI	208.69	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	23.06	231.75
26341	10/16/2024	MANULIFE FINANCIAL			
OCTOBER2024		1-4-8010-1010 - PLN - WAGES	GROUP BENEFITS-OCTOI	576.39	
		1-4-1200-1010 - ADMIN - WAGI	GROUP BENEFITS-OCTOI	2,052.27	
		1-4-1300-1010 - TREAS - WAGI	GROUP BENEFITS-OCTOI	1,126.09	
		1-4-2000-1010 - FD - WAGES 8	GROUP BENEFITS-OCTOI	904.93	
		1-4-2100-1010 - CBO - WAGES	GROUP BENEFITS-OCTOI	603.08	

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		1-4-3101-1010 - J - WAGES AN	GROUP BENEFITS-OCTOI	3,357.99	
		1-4-4020-1010 - LF - WAGES A	GROUP BENEFITS-OCTOI	1,016.89	
		1-4-7200-1010 - PARKS - WAG	GROUP BENEFITS-OCTOI	2,941.89	
		1-2-1000-1055 - BENEFITS PA`	GROUP BENEFITS-OCTOI	483.47	13,063.00
26342	10/16/2024	MAGNETAWAN GRILL AND GROC			
32692610		1-4-7200-2020 - PARKS - SAFE	WATER	29.95	29.95
35712160		1-4-7200-2020 - PARKS - SAFE	WATER	11.98	11.98
34258067		1-4-7200-2020 - PARKS - SAFE	WATER	29.95	29.95
39704107		1-4-4020-2120 - LF - OFFICE	ICE	7.00	7.00
31585763		1-4-4030-2120 - RECY - OFFIC	ICE	7.00	7.00
31683753		1-4-4020-1410 - LF - TRAINING	LANDFILL TRAINING SUPI	10.17	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	1.12	11.29
31656270		1-4-4020-1410 - LF - TRAINING	ROADS TRAINING SUPPL	37.84	37.84
			Payment Total:		135.01
26343	10/16/2024	MAGNETAWAN BUILDING CENTRE (COM DEV)			
10022024		1-4-4020-8000 - LF - CAPITAL I	COMPOSTER BUCKS	70.00	70.00
101-149405		1-4-7600-2010 - HERITAGE - R	SUPPLIES	36.15	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	3.99	40.14
102-60556		1-4-7500-2010 - LOCKS - MATE	WATER JUG-CREDIT MEN	-10.00	-10.00
101-148076		1-4-7500-2010 - LOCKS - MATE	CREDIT MEMO	-18.81	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	1.45	-17.36
			Payment Total:		82.78
26344	10/16/2024	MAGNETAWAN BUILDING CENTRE (PARKS)			
102-61930		1-4-7300-2400 - HALL - REPAIF	SUPPLIES	34.19	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	4.44	38.63
102-61931		1-4-7300-2400 - HALL - REPAIF	SUPPLIES	33.48	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	4.35	37.83
102-61976		1-4-7300-2400 - HALL - REPAIF	SUPPLIES	69.27	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	9.01	78.28
101-149389		1-4-7600-2010 - HERITAGE - R	SUPPLIES	24.97	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	2.76	27.73
103-134155		1-4-2600-2010 - REC - MATERI	SUPPLIES	256.23	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	28.30	284.53
101-149562		1-4-7200-2020 - PARKS - SAFE	SUPPLIES	12.98	12.98
101-149566		1-4-7200-2400 - PARKS - REPA	SUPPLIES	15.10	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	1.67	16.77
101-149533		1-4-7300-2400 - HALL - REPAIF	SUPPLIES	35.99	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	4.68	40.67
101-149447		1-4-7200-2400 - PARKS - REPA	SUPPLIES	88.98	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	9.83	98.81
102-62046		1-4-7600-2010 - HERITAGE - R	SUPPLIES	12.35	
		1-4-7300-2400 - HALL - REPAIF	SUPPLIES	16.74	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	2.17	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	1.37	32.63
101-149156		1-4-7600-2010 - HERITAGE - R	SUPPLIES	30.21	
		1-4-7300-2400 - HALL - REPAIF	SUPPLIES	21.58	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	2.81	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	3.34	57.94
			Payment Total:		726.80

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Invoice #						
26345	10/16/2024	MAGNETAWAN BUILDING CENTRE (ROADS)				
101-148700		1-4-3101-2120 - J - OFFICE	SUPPLIES	38.94	38.94	
26346	10/16/2024	MAGNETAWAN BUILDING CENTRE (LANDFILL)				
101-148896		1-4-4030-2010 - RECY - MATEF	SUPPLIES	148.56		
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	16.41		164.97
102-61769		1-4-4030-2010 - RECY - MATEF	SUPPLIES	14.24		
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	1.57		15.81
101-149120		1-4-4020-2120 - LF - OFFICE	SUPPLIES	12.98		
		1-4-4030-2120 - RECY - OFFIC	SUPPLIES	12.98		25.96
101-148553		1-4-4020-2120 - LF - OFFICE	SUPPLIES	19.47		
		1-4-4030-2120 - RECY - OFFIC	SUPPLIES	19.47		38.94
101-149387		1-4-4020-2120 - LF - OFFICE	SUPPLIES	12.98		
		1-4-4030-2120 - RECY - OFFIC	SUPPLIES	12.98		25.96
101-149458		1-4-4020-2080 - LF - SMALL TC	SUPPLIES	142.46		
		1-4-4030-2080 - RECY - SMALL	SUPPLIES	142.46		
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	31.47		316.39
101-149197		1-4-4020-2010 - LF - MATERIAL	SUPPLIES	6.02		
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	0.67		6.69
103-134379		1-4-3220-2070 - TR20 - REPAIF	SUPPLIES	12.20		
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	1.35		13.55
				Payment Total:		608.27
26347	10/16/2024	MAGNETAWAN TRUCK AND TRAILER				
2679		1-4-3240-2070 - FL - REPAIRS	TANDEM FLOAT REPAIR	2,738.84		
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	302.51		3,041.35
26348	10/16/2024	Magnetawan Lions Club				
10072024		1-4-7100-8000 - WHARFS - CA	AHMIC LAKE DOCK PROJ	24,900.00		24,900.00
26349	10/16/2024	MAGNETAWAN BAIT & TACKLE (PARKS)				
1428609		1-4-7300-2010 - HALL - MATER	CREAM & MILK	20.48		20.48
26350	10/16/2024	HURONIA ALARM & FIRE SECURITY INC.				
1307507		1-4-7300-2400 - HALL - REPAIF	4304 HWY 520-MONITORI	468.00		
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	60.84		528.84
26351	10/16/2024	MOORE PROPANE LIMITED				
1344025		1-4-4020-2024 - LF - PROPANE	TANK RENEWAL FEE, CH.	61.06		
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	6.74		67.80
26352	10/16/2024	MY-TECH INFORMATION TECHNOLOGY				
SEPT30/2024		1-4-1200-2130 - ADMIN - COMF	SEPTEMBER 2024 IT SER	1,984.32		
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	219.18		2,203.50
26353	10/16/2024	NIPISSING-PARRY SOUND CATHOLIC DISTRICT				
Q3-2024		1-4-8300-6120 - ES SCHOOL R	Q3 2024 ENGLISH SEPAR	4,025.72		4,025.72
26354	10/16/2024	NEAR NORTH DISTRICT SCHOOL BOARD				
Q3-2024		1-4-8300-6100 - EP SCHOOL R	Q3 2024 ENGLISH PUBLIC	282,532.60		282,532.60
26355	10/16/2024	Hydro One Networks				
5146SEPT24		1-4-3101-2029 - J - Hydro - 226	226 SIDERD 15 16 N	28.06		
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	3.76		31.82
2621SEPT24		1-4-2006-2030 - AHMIC STATIC	60 AHMIC ST	44.05		

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Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
6780SEPT24		1-4-7700-2030 - AHMIC - HYDR	60 AHMIC ST	86.27	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	13.63	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	5.89	149.84
		1-4-7205-2030 - P - HYDRO	6527 HWY 124	29.49	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	3.95	33.44
			Payment Total:		215.10
26356	10/16/2024	WASTE CONNECTIONS OF CANADA INC.			
7113-00003462		1-4-4010-4010 - GARBAGE - C	SEPTEMBER 2024 WASTE	2,018.15	
		1-4-4030-4012 - RECY - RECYC	SEPTEMBER 2024 WASTE	2,532.48	
		1-4-4020-4022 - LF - RUBBISH/	SEPTEMBER 2024 WASTE	11,240.58	
		1-4-4030-4014 - RECY - RECYC	SEPTEMBER 2024 WASTE	4,941.91	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	2,290.05	23,023.17
26357	10/16/2024	PINCHIN LTD.			
1639514		1-4-4020-5025 - LF - MONITOF	CHAPMAN LEACHATE OP	857.84	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	94.75	952.59
26358	10/16/2024	SDB TRUCK & EQUIPMENT REPAIRS			
13607		1-4-3222-2070 - TR22 - REPAIF	TRUCK #22 MONTHLY INF	152.64	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	16.86	169.50
13608		1-4-3226-2070 - TR26 - REPAIF	TRUCK #26 MONTHLY INS	152.64	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	16.86	169.50
13606		1-4-3227-2070 - TR27 - REPAIF	TRUCK #27 MONTHLY INS	152.64	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	16.86	169.50
13605		1-4-7218-2070 - TR12 - REPAIF	TRUCK 12-MONTHLY INS	86.50	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	9.55	96.05
			Payment Total:		604.55
26359	10/16/2024	SLING-CHOKER MFG. (NORTH BAY) LTD.			
107748		1-4-3101-2020 - J - SAFETY SL	SAFETY SUPPLIES	607.52	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	67.10	674.62
106764		1-4-3101-2020 - J - SAFETY SL	SAFETY SUPPLIES	185.91	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	20.53	206.44
106765		1-4-3101-2020 - J - SAFETY SL	SAFETY SUPPLIES	1,040.17	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	114.89	1,155.06
			Payment Total:		2,036.12
26360	10/16/2024	STAPLES BUSINESS ADVANTAGE			
67724235		1-4-3101-2120 - J - OFFICE	ROADS-OFFICE SUPPLIE	44.75	
		1-4-4030-2120 - RECY - OFFIC	ROADS-OFFICE SUPPLIE	22.38	
67831834		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	7.42	74.55
		1-4-1200-2010 - ADMIN - OFFIC	OFFICE CHAIR-RG	208.60	
67804535		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	23.04	231.64
		1-4-1200-2010 - ADMIN - OFFIC	OFFICE SUPPLIES	151.39	
67799561		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	16.72	168.11
		1-4-7200-2010 - PARKS - MATE	BINDER & OFFICE SUPPL	38.66	
		1-4-1200-2010 - ADMIN - OFFIC	BINDER & OFFICE SUPPL	137.88	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	19.50	196.04
			Payment Total:		670.34
26361	10/16/2024	SPECTRUM TELECOM GROUP LTD			
C1303566		1-4-3101-2053 - J - COMMUNIC	TOWER RENTAL-PW & FC	208.61	
		1-4-2000-2053 - FD - COMMUN	TOWER RENTAL-PW & FC	208.61	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	46.08	463.30

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Payment #	Date	Vendor Name	GL Account	GL Transaction Description	Detail Amount	Payment Amount
Invoice #						
INV-40318-W8S		1-4-2000-2054 - FD - RADIO M/	RADIO REPAIRS-FIRE DE	335.81		
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	37.09		372.90
				Payment Total:		836.20
26362	10/16/2024	SELECTCOM				
0005259115		1-4-1200-2050 - ADMIN - TELE	OCTOBER 2024 PHONE LI	683.47		
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	80.59		764.06
26363	10/16/2024	VROOM KERSTIN				
10012024		1-4-1200-2010 - ADMIN - OFFIC	SUPPLIES	152.64		
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	16.86		169.50
30918075		1-4-2400-2010 - CEMC - MATEI	MAGNETAWAN GRILL & C	29.73		
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	1.41		31.14
				Payment Total:		200.64
26364	10/16/2024	WOMEN'S OWN RESOURCE CENTRE				
10032024		1-4-2300-2010 - ED - MATERIA	RED GALA-ECONOMIC DE	60.00		60.00
26365	10/16/2024	XEROX CANADA LTD				
F62957313		1-4-1200-2140 - ADMIN - COPY	SEPTEMBER 2024 COPYII	489.99		
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	54.12		544.11
				Total COMPUTER CHEQUE:		614,879.07

ONLINE BANKING

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Invoice #						
OCT. 3	10/3/2024	ROYAL BANK VISA EFT				
16297342		1-4-7300-2010 - HALL - MATER	TENAQUIP-SOAP	107.32		
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	13.95		121.27
CA42BXY43ACI		1-4-7200-2020 - PARKS - SAFE	AMAZON-SAFETY CLOTHI	61.92		
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	6.84		68.76
CA42BY1HWAC		1-4-7200-2020 - PARKS - SAFE	AMAZON-SAFETY CLOTHI	166.04		
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	18.34		184.38
CA44PW4KSMI		1-4-7200-2010 - PARKS - MATE	AMAZON-BIWS FOR WRE	73.25		
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	8.09		81.34
28750		1-4-7300-2400 - HALL - REPAIF	SPORT DIRECT-HOCKEY	216.90		
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	28.20		245.10
CA43A2CJSMQ		1-4-7200-2400 - PARKS - REPA	AMAZON-AIR FILTERS	116.05		
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	12.83		128.88
09242024		1-4-7200-2020 - PARKS - SAFE	AMAZON-CREDIT	-62.78		-62.78
09242024*		1-4-7200-2020 - PARKS - SAFE	AMAZON-CREDIT MEMO	-184.38		-184.38
				Payment Total:		582.57
OCT. 3	10/3/2024	ROYAL BANK VISA EFT				
9534125368254		1-4-2600-2300 - REC - ADVER	FACEBOOK-ADVERTISING	35.62		
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	3.93		39.55
1815406		1-4-1200-2130 - ADMIN - COMF	AMAZON-COMPUTER EXP	101.75		
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	11.24		112.99
6236476		1-4-8010-2210 - PLN - LEGAL /	ONLAND-PARCEL REGIST	33.06		
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	2.62		35.68
6236470		1-4-8010-2210 - PLN - LEGAL /	ONLAND-PROPERTY INDE	5.09		
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	0.56		5.65
4162		1-4-2300-2010 - ED - MATERIA	DOLLARAMA-DOWNTOWI	30.53		

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		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	3.37	33.90
09232024		1-4-8010-2210 - PLN - LEGAL /	ONLAND-PROPERTY INDI	5.09	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	0.56	5.65
09232024*		1-4-8010-2210 - PLN - LEGAL /	ONLAND-PROPERTY INDI	5.09	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	0.56	5.65
WC326940		1-4-1200-1310 - ADMIN - CONF	MUNICIPAL WORLD-WOR	127.20	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	14.05	141.25
2145-3753		1-4-2100-2010 - CBO - MATERI	FOXIT-JG YEARLY SUBSC	193.60	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	21.38	214.98
7681809		1-4-2600-2400 - REC - PROGR	AMAZON-GEOCACHE	16.25	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	1.80	18.05
WC326942		1-4-1200-1310 - ADMIN - CONF	MUNICIPAL WORLD-WOR	127.20	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	14.05	141.25
WC326939		1-4-1200-1310 - ADMIN - CONF	MUNICIPAL WORLD-WOR	127.20	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	14.05	141.25
09232024		1-4-1200-2130 - ADMIN - COMF	AMAZON-RETURN	-61.05	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	-6.74	-67.79
8A4009FF-0002		1-4-1200-2130 - ADMIN - COMF	FOXIT-ANNUAL SUBSCRII	193.60	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	21.38	214.98
180086		1-4-2400-2010 - CEMC - MATEI	VALU-MART-CEMC TRAIN	29.24	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	1.69	30.93
6236484		1-4-8010-2210 - PLN - LEGAL /	ONLAND-PARCEL REGIST	33.06	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	2.62	35.68
78056		1-4-1200-1310 - ADMIN - CONF	AMCTO-MLP, UNIT 1-LB	412.13	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	45.52	457.65
7495		1-4-3101-1310 - J - CONFEREN	FOODLAND-STAFF UPDA	33.11	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	1.95	35.06
352		1-4-2400-2010 - CEMC - MATEI	TIM HORTONS-CEMC TRA	21.98	21.98
3159		1-4-2400-1410 - CEMC - TRAIN	CORNBALL STORE-CEMC	80.93	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	6.56	87.49
1061097-158		1-4-1200-2010 - ADMIN - OFFIC	CANADA POST-XPERA PA	19.28	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	2.13	21.41
WC326946		1-4-1300-1310 - TREAS - CONF	MUNICIPAL WORLD-WOR	127.20	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	14.05	141.25
CA415IPUVI4AI		1-4-3101-2120 - J - OFFICE	AMAZON-PHONE PROTEC	28.48	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	3.15	31.63
1019237916		1-4-3101-2120 - J - OFFICE	BEST BUY-ROADS, CELL	559.67	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	61.82	621.49
ROW-24 1016		1-4-3101-1310 - J - CONFEREN	OPWA-ROW CONFERENC	381.60	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	42.15	423.75
09292024		1-4-2300-2010 - ED - MATERIA	SURVEY MONKEY-SUBSC	100.74	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	11.13	111.87
1278-0056		1-4-2600-2015 - REC - EVENTS	JOJO FUN-2025 CANADA	200.00	200.00
360796059		1-4-1200-2135 - ADMIN - WEBE	GOTO MEETING-MONTHL	26.46	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	2.92	29.38
				Payment Total:	229.38
OCT. 3	10/3/2024	WORKPLACE SAFETY & INSURANCE BOARD - EF			
SEPT24		1-2-1000-1046 - WSIB PAYABL	SEPTEMBER 2024 WSIB F	5,381.74	5,381.74
SEPT. 25	9/25/2024	RECEIVER GENERAL			

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SEPT. 1-15		1-2-1000-1047 - CPP PAYABLE	SEPTEMBER 1-15/2024 P/	952.74	
		1-2-1000-1048 - EI PAYABLE	SEPTEMBER 1-15/2024 P/	802.73	
		1-2-1000-1049 - INCOME TAX F	SEPTEMBER 1-15/2024 P/	2,209.91	3,965.38
SEPT. 1-15		1-2-1000-1047 - CPP PAYABLE	SEPTEMBER 1-15/2024 P/	5,761.74	
		1-2-1000-1048 - EI PAYABLE	SEPTEMBER 1-15/2024 P/	1,532.53	
		1-2-1000-1049 - INCOME TAX F	SEPTEMBER 1-15/2024 P/	9,292.76	16,587.03
			Payment Total:		16,587.03
SEPT. 25	9/25/2024	ROYAL BANK VISA EFT			
345926		1-4-2000-1410 - FD - VOLUNTE	SUBWAY-TRAINING MEAL	145.03	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	14.42	159.45
100839		1-4-2000-1410 - FD - VOLUNTE	YETTI'S PIZZA-TRAINING I	104.58	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	10.40	114.98
49109581		1-4-2000-1410 - FD - VOLUNTE	MAGNETAWAN GROCERY	52.64	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	4.50	57.14
09112024		1-1-1000-1900 - CASH RECEIP	COMPROMISED CHARGE	141.68	141.68
			Payment Total:		473.25
SEPT. 25	9/25/2024	ROYAL BANK VISA EFT			
6216240		1-4-8010-2210 - PLN - LEGAL /	ONLAND-PARCEL REGIST	33.06	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	2.62	35.68
6216216		1-4-8010-2210 - PLN - LEGAL /	ONLAND-PROPERTY INDE	5.09	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	0.56	5.65
6216120		1-4-8010-2210 - PLN - LEGAL /	ONLAND-PROPERTY INDE	5.09	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	0.56	5.65
6213889		1-4-8010-2210 - PLN - LEGAL /	ONLAND-PROPERTY INDE	5.09	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	0.56	5.65
6210000		1-4-8010-2210 - PLN - LEGAL /	ONLAND-PROPERTY INDE	5.09	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	0.56	5.65
6207453		1-4-8010-2210 - PLN - LEGAL /	ONLAND-PARCEL REGIST	33.06	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	2.62	35.68
620744		1-4-8010-2210 - PLN - LEGAL /	ONLAND-PARCEL REGIST	2.34	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	0.26	2.60
6217247		1-4-8010-2210 - PLN - LEGAL /	ONLAND-PROPERTY INDE	5.09	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	0.56	5.65
9059440CR		1-4-1200-2130 - ADMIN - COMF	AMAZON-CREDIT MEMO	-128.60	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	-14.20	-142.80
1301849		1-4-2600-2010 - REC - MATERI	AMAZON-SHELVING	182.14	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	20.12	202.26
6213900		1-4-8010-2210 - PLN - LEGAL /	ONLAND-PARCEL REGIST	33.06	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	2.62	35.68
0369835		1-4-1200-2130 - ADMIN - COMF	AMAZON-PROJECTOR	61.05	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	6.74	67.79
5387437		1-4-1200-2130 - ADMIN - COMF	AMAZON-EXTERNAL HAR	153.04	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	16.90	169.94
5025032		1-4-2600-2015 - REC - EVENTS	AMAZON-DRIVE IN MOVIE	21.06	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	2.33	23.39
8581062CR		1-4-2600-2015 - REC - EVENTS	AMAZON-DRIVE IN MOVIE	-25.19	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	-2.78	-27.97
2517805		1-4-1200-2130 - ADMIN - COMF	AMAZON-COMPUTER SUF	42.30	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	4.68	46.98
4169816		1-4-1200-2130 - ADMIN - COMF	AMAZON-DOCKING STATI	122.95	122.95

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Invoice #		GL Account			
6216260		1-4-8010-2210 - PLN - LEGAL /	ONLAND-PARCEL REGIST	1.17	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	0.13	1.30
6216246		1-4-8010-2210 - PLN - LEGAL /	ONLAND-PARCEL REGIST	1.17	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	0.13	1.30
13513		1-4-3101-2010 - J - MATERIALS	INTERNATIONAL SAFETY-	515.92	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	56.99	572.91
3620SEPT24		1-4-4020-2120 - LF - OFFICE	BELL-LANDFILL OFFICE T	103.71	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	11.45	115.16
09032024		1-4-4020-2420 - LF - LANDFILL	ARLO-CAMERA	10.17	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	1.12	11.29
				Payment Total:	126.45
				Total ONLINE BANKING:	31,584.97

AUTOMATIC WITHDRAWAL

Payment #	Date	Vendor Name	GL Transaction Description	Detail Amount	Payment Amount
Invoice #		GL Account			
OCT. 13	10/13/2024	LAKELAND POWER - EFT			
072644SEPT24		1-4-6250-2030 - FRIENDSHIP C	MAGNETAWAN FRIENDSI	111.31	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	15.17	126.48
072642SEPT24		1-4-2005-2030 - MAG STATION	81 ALBERT ST. FIRE	125.80	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	17.15	142.95
077271SEPT24		1-4-3800-5012 - STREET - MAC	SPARKS ST STLGT	109.78	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	14.97	124.75
076283SEPT24		1-4-7200-2030 - PARKS - HYDF	4135 HIGHWAY 520 PARK	124.39	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	16.95	141.34
076598SEPT24		1-4-7200-2030 - PARKS - HYDF	61 SPARKS ST	39.81	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	5.43	45.24
073252SEPT24		1-4-7300-2030 - HALL - HYDR	4304 HIGHWAY 520	1,348.07	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	217.16	1,565.23
073239SEPT24		1-4-3800-5012 - STREET - MAC	STREET LIGHTS	618.21	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	84.26	702.47
072693SEPT24		1-4-7600-2030 - HERITAGE - H	4205 HIGHWAY 520	96.44	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	13.14	109.58
				Payment Total:	2,958.04
				Total AUTOMATIC WITHDRAWAL:	2,958.04

Total CURR: 649,422.08

Certified October 16, 2024

Mayor

Treasurer

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN
BY-LAW NO. 2024-

**BEING A BY-LAW TO LICENSE AND REGULATE THE USE OF SHORT-TERM ACCOMMODATION
PROPERTIES IN THE MUNICIPALITY OF MAGNETAWAN**

WHEREAS *Section 8 of the Municipal Act, 2001, S.O. 2001, c.25* provides that the powers of the Municipality under this or any other Act shall be interpreted broadly so as to confer broad authority on municipalities to enable municipalities to govern their affairs as they consider appropriate and to enhance the municipality's ability to respond to municipal issues;

AND WHEREAS *Section 9 of the Municipal Act, 2001, S.O. 2001, c.25* provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purposes of exercising authority under the *Municipal Act, 2001, S.O. 2001, c.25* and any other Act;

AND WHEREAS *Section 390 to 400 of the Municipal Act, 2001, S.O. 2001, c.25* enables a municipality to pass By-laws for imposing fees or charges to permits and services provided or done by them;

AND WHEREAS pursuant to *Section 434.1 of the Municipal Act, 2001, S.O. 2001, c.25*, a municipality has the authority to impose a system of administrative monetary penalties and fees as an additional means of encouraging compliance with this by-law;

AND WHEREAS *Section 434.2 of the Municipal Act, S.O. 2001, c. 25*, as amended provides that an Administrative Monetary Penalty imposed by the Municipality of a person constitutes a debt of the person to the Municipality and may be added to the Owner's tax roll and collected in the same manner as property taxes;

AND WHEREAS *Section 23.1 of the Municipal Act, 2001, S.O. 2001, c.25*, authorizes a municipality to delegate its powers and duties;

AND WHEREAS *Section 151 of the Municipal Act, 2001, S.O. 2001, c.25*, authorizes Council to exercise its authority to provide a system of licensing with respect to Short-term Accommodation businesses;

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan enacts as follows;

1. DEFINITIONS:

"Accessory Building or Structure" means a detached building or structure where the use of which is naturally and normally incidental to, subordinate to, or exclusively devoted to, the principal use of the main building on the same lot but does not include a trailer, travel or tent trailer of any kind as described within the Municipality's current Zoning By-law regardless of ownership.

"Approved Occupancy" means the occupancy of two persons per bedroom as noted on the approved septic permit subject to the property.

"Bed and Breakfast" means an owner-occupied residential Dwelling Unit where a bedroom(s) is offered for rent and includes meals.

"Bedroom" means a room offered for Short-term Accommodation intended primarily for overnight occupation, which complies with the standards for a bedroom, as set forth by the *Ontario Building Code Act 1992, S.O. 1992, c.23*, and/or a room with one or more beds, murphy beds, pullout beds, sofa beds, day beds, futons or similar places for sleeping.

"Council" means the Council of the Corporation of the Municipality of Magnetawan.

"Declared Emergency" as defined in the *Emergency Management and Civil Protection Act, R.O.S. 9* as a situation or an impending situation that constitutes a danger of major proportion.

"Demerit points" means points that are approved under this By-law, applied to a subject property upon successful determination of an alleged violation. These points will be tracked and kept on file as to ensure compliance with the by-law. The Short-term Accommodation Licence may be revoked or reinstated based on the status of the demerit points applied against the subject property.

"Dwelling Unit" means a suite operated as a housekeeping unit, used or intended to be used by one or more persons which contains living, sleeping, sanitary facilities, and kitchen facilities, having a private entrance from outside the building or from a common hallway or stairway inside or outside the building. For the purpose of this By-law, a Dwelling Unit generally includes a detached dwelling as defined in the Municipality's Zoning By-law and may include a legal permitted accessory structure designed and intended for human habitation, but shall not include tent, trailer, park model trailer, mobile home, vehicle, watercraft, yurt, room or suite of rooms in a boarding or rooming house, hotel, motor home, or similar.

"Fee" means a Fee as set forth in the Municipality of Magnetawan Fees and Charges Bylaw as amended from time to time, which is not prorated and is **non-refundable**.

"Guest" means any person on the property who is not utilizing the property for overnight accommodation. For the purposes of this By-law, a Guest does not include a child under the age of (2) two years old at the time the Short-term Accommodation is utilized by the parent or guardian.

"Licence" means the licence issued under this By-law as proof of licensing under this By-law.

"Licensed" means to have in one's possession a valid and current Licence issued under this By-law and "Unlicensed" has the contrary meaning.

"Licensee" means the Owner of a Property who holds a Licence or is required to hold a Licence under this By-law for that Property;

"Licensee Attestation" means a document that has been prepared by the Municipality that prescribes the roles and responsibilities of the Licensee, including but not limited to, behavioural expectations as they relate to non-disturbance of neighbours;

"Officer" means a Municipal By-law Enforcement Officer, Chief Building Inspector, Building Official, Fire Prevention Officer, Fire Chief, Police Officer or other person appointed by by-law to enforce the provisions of Municipal by-laws.

"Owner" means the Person(s) holding title to the Property where the Short-term Accommodation is located, and "Ownership" has a corresponding meaning.

"Parking Area" means an area on the Property provided for the parking of motor vehicles and may include aisles, parking spaces, pedestrian walkways, and related ingress and egress lanes, but shall not include any part of a public street.

"Property" means the land upon which a Short-term Accommodation is operated, exclusive of buildings or structures or any part thereof.

"Renter" means a person responsible for the rental of the Property by way of concession, permit, lease, licence, rental agreement or similar commercial arrangement.

"Responsible Person" means an Owner or a Person, eighteen (18) years of age or older, duly appointed by an Owner to act on its behalf, and being responsible for ensuring the Short-term

Accommodation is operated in accordance with the provisions of this By-law, the Licence and applicable laws;

"Short-term Accommodation" (STA) means the commercial use of a residential Dwelling Unit that offers a place of accommodation or temporary residence, or occupancy by way of concession, permit, lease, licence, rental agreement or similar arrangement whether written or verbal for fewer than twenty-eight (28) consecutive calendar days throughout all or part of the year. Short-term Accommodation uses shall not mean a motel, hotel, bed and breakfast establishment, tourist establishment, tourist cabin establishment, or similar commercial accommodation use.

"Municipality" means The Corporation of the Municipality of Magnetawan;

"Zoning By-law" means the Municipality's Comprehensive Zoning By-law, as amended from time to time, or any successor comprehensive Zoning By-law, as amended.

2. APPLICATIONS

2.1 The requirement of this By-law applies to the business or occupation of providing Short-term Accommodation within the geographic limits of the Municipality of Magnetawan.

2.2 Persons who own, operate or offer a premises for Short-term Accommodation as of the effective date of this By-law, must file an application, for a Licence under this By-law.

2.3 The determination of whether a Licence application is "complete" in accordance with this By-law shall be within the discretion of the Municipality.

2.4 This By-law does not apply to a motel, bed and breakfast establishment, institutional establishment, tourist establishment, tourist camping establishment, resort or similar commercial or institutional use as defined in the Municipality's current Zoning By-law.

2.5 As of October 1st applicants may apply for a licence which will be valid as of January 1st of the following calendar year, provided the requirements for a licence found in Section 6 of this By-law have been met.

2.6 Licences will be issued to complete applications on a first come first service basis with priority being given to licensees with a valid licence for the previous year.

2.7 A total of licences 70 will be issued annually and no new licences will be issued until the number of licences falls below 70. For the purposes of this Section, a licence shall not be considered active if it has been revoked.

3. GENERAL PROVISIONS:

3.1 Only one Licence per property shall be issued to a property owner(s).

3.2 Short-term Accommodations may include the use of a legal permitted accessory structure designed and intended for human habitation when the primary residence is included in the Short-term Accommodation rental.

3.3 Short-term Accommodations may include the use of a legal permitted accessory structure designed and intended for human habitation as a standalone rental when the primary residence is owner occupied at the time of the Short-term Accommodation rental.

3.4 Issued Licences shall be posted on the Municipal website, the Short-term Accommodation Municipal Mapping and shall include:

- a) Status of licence;
- b) Owner(s) name;
- c) Property address;
- d) Responsible Person's name;
- e) Demerit points applied to the property;
- f) Number of approved Bedrooms;
- g) Approved Occupancy; and
- h) Any other information deemed needed by the Municipality.

3.5 The Responsible Person identified on the Licence shall either attend the Property or contact the Renter at the request of the Municipality or a representative of the Municipality within the required time to address any complaints regarding the use of the property.

3.6 A Licensee shall ensure that any listing, advertisement, or publication etc. of the Short-term Accommodation property includes the current corresponding Licence number issued by the Municipality.

3.7 The Licensee or the Responsible Person shall ensure all Renters and Guests are provided with waste diversion education, which shall include;

- a) Location of Municipal Landfill sites;

- b) hours of operation for Municipal Landfill sites;
- c) Municipally supplied waste diversion stickers for household waste;
- d) Education on clear bag use; and
- e) Education on the sorting of refuse and/or recycling for Landfill disposal.

All refuse and recycling shall be sorted accordingly and located either in wildlife resistant containers if stored outside (garage/shed) or appropriate containers if stored inside.

3.8 The minimum required **booking** for a Short-term Accommodation rental shall be no less than seven (7) consecutive days.

4. PROHIBITIONS AND FAILURES:

4.1 No Person shall operate, use, advertise or permit a Short-term Accommodation if:

- a) the Short-term Accommodation is not Licenced;
- b) the rental occupancy is greater than the number of bedrooms approved by the North Bay Mattawa Conservation Authority Septic permit subject to the property;
- c) there is a greater number of **combined** Renters and/or Guests than is permitted by the by-law;
- d) if the operation of the Property is not primarily for residential purposes;
- e) information contained and provided within the application is inaccurate or false;
- f) operation is in contravention of the approved floor plan.

4.2 No Person shall fail to produce a copy of the signed Licence upon the request of an Officer.

4.3 No Person shall fail to produce a Fire Safety Plan which shall be required for **every** Short-term Accommodation property and shall be approved by the Chief Fire Official or **designate** and posted in a location approved by the Chief Fire Official and shall be reviewed annually by the Licensee.

4.4 No Person shall permit the maximum number of Renters to exceed two (2) Renters for each bedroom **on the North Bay Mattawa Conservation Authority Septic permit** submitted with the application for the Short-term Accommodation Licence, at any one time. For the purpose of this Section, children under the age of two (2) years old, shall not be considered a renter.

4.5 No Person shall permit the maximum number of Renters and Guests on a Property at any given time, to exceed ten (10) regardless of the number of approved bedrooms and/or sleeping spaces.

4.6 No Person shall contravene the requirements found in Section 7 of this By-law.

4.7 No person shall fail to comply with all applicable Municipal By-laws, Provincial and Federal Legislation, Electrical Safety Authority Regulations, North Bay Parry Sound District Health Unit, North Bay Mattawa Conservation Authority and any other applicable regulations or legislation.

4.8 No Licensee operating a Short-term Accommodation property that is not located on a Municipality maintained year-round road, shall fail to ensure all Renters and Guests are informed that emergency services may not be provided and how to access services should the need arise.

4.9 No Licensee operating a Short-term Accommodation property that is a water access only property, shall fail to ensure all Renters and Guests are informed that emergency services shall not be provided and how to access services should the need arise.

5. TERM OF LICENCE:

5.1 A Licence that has been issued pursuant to this By-law shall expire upon the earliest of the following events:

- a) December 31st of the year **valid**; and/or
- b) Upon the sale or transfer of the Property. For clarity, Licences **are non-transferable**; and/or
- c) The Licence has been revoked in accordance with the provisions of this By-law.

5.2 The Municipality shall have the right to extend any active Licence for up to one (1) calendar year after a declared emergency under the *Emergency Management and Civil Protection Act, R.O.S. 1990, c. E.9* has ended.

6. LICENSING REQUIREMENTS:

6.1 Every application for a new Licence, or the renewal of an existing Licence, will include:

- a) A completed application in the form required by the Municipality;
- b) Every Owner's name, address, telephone number, and email address;
- c) Proof of Ownership for the Property;
- d) **Every application shall have a Municipally approved civic address for emergency service purposes unless the subject property is water access;**
- e) Statutory declaration signed by each and every Owner stating that the Property is used primarily for residential purposes and that each and every Owner understands their responsibilities as a Licensee;
- f) A name and contact information of the Responsible Person who can be readily contacted within thirty (30) minutes and respond to the property at the request of the Municipality or a representative of the Municipality, within sixty (60) minutes;
- g) Proof that the installed septic system will support the property;

- h) A water sample result from the North Bay Parry Sound District Health Unit that is not more than three (3) months old. If the water source is non-potable water, applicant will be required to post on property at each water source, "non-potable water, not for drinking".
- i) A signed copy of the Short-term Accommodation Licensee Attestation for the Licensed property;
- j) Payment of the non-refundable applicable Fees as noted within the Municipality's Fees and Charges By-law;
- k) An exterior site diagram, drawn to scale of the Property identifying:
 - i. The location of all buildings and structures on the property;
 - ii. The exterior decks and related site amenities;
 - iii. The location of wells and all components of sewage systems;
 - iv. Location of the Parking Area with a minimum number of parking spaces as set out in the Zoning By-law; and
 - v. Waste diversion locations.
- l) An interior floor plan, drawn to scale of the Property identifying:
 - i. The location of the electrical panel;
 - ii. The use of each room;
 - iii. The location of smoke and carbon monoxide alarms, and early warning devices;
 - iv. The location of fire extinguishers;
 - v. The location of all gas and electric appliances;
 - vi. The location of all fireplaces, fuel-burning appliances and heat sources; and
 - vii. All entrances/exits to and from the building.
- m) Records of tests and maintenance of smoke and carbon monoxide alarms, early warning devices and fire extinguishers;
- n) A certificate of insurance which includes a liability limit of no less than five million dollars (\$5,000,000) per occurrence for Property damage or bodily injury. Such insurance policy shall identify that a Short-term Accommodation is being operated on the Property and name the Municipality of Magnetawan as an additional insured on their general liability. The insurance coverage required herein shall be endorsed to the effect that the Municipality shall be given at least thirty (30) days' notice in writing of any cancellation or material variation to the policy;

OR

a certificate of insurance which includes a liability limit of no less than two million dollars (\$2,000,000) per occurrence for Property damage or bodily injury. Such insurance policy shall identify that a Short-term Accommodation is being operated on the Property. The insurance coverage required herein shall be endorsed to the effect that the Municipality shall be given at least thirty (30) days' notice in writing of any cancellation or material variation to the policy or the homeowner shall be given at least thirty (30) days' notice in writing of any cancellation or material variation to the policy.

- o) Where applicable, confirmation of inspection or certification as required below:
- i. An Electrical Systems Safety Assessment certificate;
 - ii. Where there are wood burning appliances, a Wood Energy Technical Transfer (WETT) report dated no less than 5 years old issued by a certified WETT inspector;
 - iii. An annual inspection report, indicating that the chimney, flue pipes etc. have been inspected by a WETT certified chimney sweep and are safe to be utilized;
 - iv. An HVAC inspection report issued by an HVAC Technician. An updated report shall be required each year, and;
 - v. At time of renewal: maintenance and records of tests for all smoke and carbon monoxide alarms.

6.2 A Licensee shall be responsible for informing the Municipality, in writing, of any changes to the information contained within the application or any deviation to the approved plans within seven (7) days of such change or deviation. As per the current Fees and Charges By-law, failure to provide information changes may result in an administration fee may apply.

6.3 Nothing herein allows a Licensee to rent bedrooms other than those identified and approved on the interior floor plans submitted with the application unless the Municipality has approved same.

7. REQUIREMENTS:

7.1 The following shall be posted on the interior of the subject property and made available to Renters, and Guests and made available for inspection:

- i. A copy of the current Licence;
- ii. A copy of the interior floor plan;
- iii. A copy of the approved exterior site plan;
- iv. A copy of the current Open-Air Burning By-law;
- v. A copy of the current Noise By-law;
- vi. The occupant load of the residence;
- vii. Emergency "911" instructions with the address of the Property clearly printed and posted in a conspicuous location:
 - a. if the Property is not located on a year-round municipality-maintained road or is accessed by water, acknowledgement that emergency services may not be provided and how to access services should the need arise;
 - b. if the Property is a water access only property, acknowledgement that emergency services shall not be provided and how to access services should the need arise.
- viii. A copy of the smoke and carbon monoxide alarms maintenance and use instructions;

- ix. Name and contact information of the Responsible Person.

7.2 All Short-term Accommodations Properties must provide a class ABC portable fire extinguisher with a minimum rating of 2A 10BC on each floor of the Property and a Class 5BC kitchen extinguisher in all cooking areas.

7.3 Portable extinguishers shall be:

- i. Kept operable and fully charged;
- ii. Located so that they are easily seen and shall be accessible at all times;
- iii. Tested and maintained by either the Licensee, Responsible Person or by a qualified person in accordance with the manufacturer's specifications;
- iv. Replaced according to manufacturer's recommendations, or as per NFPA 10, or every 5 years; and
- v. Records shall be kept identifying when an extinguisher was inspected, purchased and/or replaced.

7.4 Confirmation that the smoke and carbon monoxide alarms have been checked and are in working condition after a Renter leaves.

7.5 The Licensee shall maintain a guest register which indicates the Renters' and Guests' names, addresses, telephone numbers, number of Renters and Guests, length of stay. This guest register must be provided to the Municipality within twenty-four (24) hours upon request.

8. ISSUANCE OF LICENCE AND GROUNDS FOR REFUSAL AND REVOCATION:

8.1 The Municipality reserves the right to issue, refuse to issue, renew a Licence, to revoke or to impose terms and conditions on a Licence if the Municipality has reason to believe there has been a contravention.

8.2 The Municipality may refuse to issue or renew a Licence where:

- i. The Owner fails to meet the requirements of the application or this By-law;
- ii. There are reasonable grounds to believe that the operation of the Short-term Accommodation may be averse to the public interest;
- iii. A Licence has been previously revoked or made subject to terms and conditions;
- iv. An Owner has presented a history of contravention with this By-law;
- v. An Owner has presented a history of contravention with the Noise By-law;
- vi. The proposed use of the property is not permitted by the Zoning By-law;

- vii. The Owner is indebted to the Municipality in respect of fines, penalties, judgements, or any other amounts owing, including awarding of legal costs, disbursements, outstanding property taxes and late payment charges;
- viii. The Property does not conform with applicable federal and provincial law and regulations or municipal by-laws, including, but not limited to, the Zoning By-law, Property Standards By-law, the Ontario *Building Code Act 1992, S.O. 1992, c.23*, the *Fire Protection and Prevention Act, 1997, S.O. 1997, c. 4* and the *Electricity Act, 1998, S.O. 1998, c. 15, Schedule A*;
- ix. The septic requirements have not been met.

8.3 The Municipality may revoke a Licence if it was issued in error or granted based on incorrect or false information.

8.4 Where the application for a License has been refused, revoked, or cancelled, the fees paid by the Applicant, in respect to the License, shall not be refunded.

9. ORDERS:

9.1 If an Officer is satisfied that a contravention of this By-law has occurred, the Officer may make an Order requiring the Renter, or Person who contravened this By-law, or Person who caused or permitted the contravention, or the Licensee to take actions to correct the contravention.

9.2 The Order shall set out:

- i. Reasonable particulars of the contravention to identify the contravention and the location of the contravention; and
- ii. The work to be done and the date by which the work must be done, if any.

9.3 An Order may be served personally upon the Owner to whom it is directed to or sent by registered mail or electronic mail to the address shown on the last revised assessment roll or to the last known address.

9.4 In the event the Officer is unable to serve any Order under the provisions of this By-law, the Order shall be posted in a conspicuous place on the property, and the placing of the Order shall be deemed to be sufficient service of the Order on the Renter or Licensee/Owner.

9.5 An order under Section 10 may require action be taken even though the facts which constitute the contravention of this By-law were present before this By-law came into force.

9.6 No Person shall fail to comply with an order issued pursuant to Section 10.

9.7 An order under this By-law may require work to be done even though the facts which constitute the contravention of this By-law were present before this By-law came into force.

9.8 Any violations of this By-law shall be addressed pursuant to their respective remedies. In addition, demerit points will be levied against the Licensee.

10. ENTRY AND INSPECTION:

10.1 An Officer, Fire Chief or Building Official may, at any reasonable time, enter onto any land to determine whether this By-law is being complied with.

10.2 Every Owner shall permit an Officer, Fire Chief or Building Official to inspect any part of the Property for the purposes of determining compliance with this By-law.

10.3 Notwithstanding any provision of this By-law, an Officer or Building Official shall not enter or remain in any room or place actually being used as a Dwelling Unit, unless:

- a) The consent of the occupier is obtained after the occupier has been informed that the right of entry may be refused and, if refused, may only be made under the authority of a warrant issued under the *Provincial Offences Act*, R.S.O.1990, c.P.33, as amended; or
- b) A warrant is issued under the *Provincial Offences Act*, R.S.O.1990, c. P.33, as amended, is obtained.

10.4 A Fire Chief may, without a warrant, enter and inspect land and Property at a reasonable time for the purposes of assessing fire safety pursuant to section 19(2) of the *Fire Protection and Prevention Act*, 1997, S.O. 1997, c. 4, as amended.

11. OBSTRUCTION:

11.1 No Person shall hinder or obstruct, or attempt to hinder or obstruct, any Officer, Fire Chief or Building Official exercising a power or performing a duty under this By-law.

11.2 Any person who has been alleged to have contravened any of the provisions of this By-law, shall identify themselves to the Officer, Fire Chief or Building Official upon request, failure to do so shall be deemed to have obstructed or hindered the Officer, Fire Chief or Building Inspector in the execution of their duties.

12. PENALTY:

12.1 Every Person who contravenes any of the provision of this By-law may be subject to one or more of the following:

- a) Administrative Penalty, as permitted under Section 434.1 of the *Municipal Act, 2001, S.O. 2001, c. 25* as amended; and/or
- b) Set fines as permitted under the Provincial Offences Act; and/or
- c) Set fines as permitted under the *Fire Protection and Prevention Act, 1197, S.O. 1997, c.4*, as amended; and/or
- d) Set fines as permitted under O.Reg. 213/07: Fire Code;
- e) Set fines as permitted under the *Building Code Act 1992, S.O. 1992, c.23*; and/or
- f) Fees, demerit points as outlined in Schedule "A" and Schedule "B" of this By-law and/or additional charges, which may be amended from time to time.

12.2 Every Person who contravenes an order under this By-law is guilty of an offence.

12.3 Each day a contravention occurs constitutes a new offence.

12.4 Every Person who contravenes any provision of this By-law is guilty of an offence and all contraventions of the By-law are designated as continuing offences pursuant to Section 429 of the *Municipal Act, 2001, S.O. 2001, c 25*.

12.5 Every Person or Owner who concurs in such contravention, is guilty of an offence and may be subject to an Administrative Penalty or set fine.

12.6 Every Person who contravenes any provision of this By-law is guilty of an offence pursuant to the provisions of the *Provincial Offences Act R. S. O. 1990, Chapter P. 33*, as amended, and upon conviction, a Person is liable to a fine of not more than \$ 5,000, exclusive of costs.

12.7 Every Corporation who contravenes any provision of this By-law, is guilty of an offence and on conviction liable to a fine not exceeding \$25,000 for a first offence and \$50,000 for any subsequent offence.

12.8 Where a Person has been convicted for an offence under this By-law by a court of competent jurisdiction, the court may in addition to any other penalty imposed on the Person convicted, issue an order prohibiting the continuation or repetition of the offence or the doing of any act or thing by the Person convicted directed toward the continuation or repetition of the offence.

12.9 Fees, fines, penalties, and/or charges are as Schedule "A" and Schedule "B" attached for 2023 and are to be incorporated into the current Fees and Charges By-law. Any changes to Schedule "A" and Schedule "B" will be made during the annual updating of the Fees and Charges By-law and will be contained therein.

13. ADMINISTRATIVE MONETARY PENALTIES

13.1 An Officer may issue an Administrative Monetary Penalty to the Person, Owner or Licensee found in contravention of any provision of this By-law.

13.2 Any Person who contravenes any provision of this By-law, upon receiving an Administrative Monetary Penalty pursuant to Section 14.1, may be liable to pay to the Municipality an Administrative Penalty.

14. COLLECTION OF UNPAID FINES

14.1 Pursuant to Section 441 of the *Municipal Act, 2001, S.O. 2001, C 25*, if any part of a fine for a contravention of this By-law remains unpaid after the fine becomes due and payable under Section 66 of the *Provincial Offences Act, R. S. O. 1990, c P. 33; Provincial Offences Act* including any extension of time for payment ordered under that Section, the Licence Issuer may give the Person against whom the fine was imposed a written notice specifying the amount of the fine payable and the final date on which it is payable, which shall be not less than 21 days after the date of the notice. If the fine remains unpaid after the final date specified in the notice, the fine is deemed to be unpaid taxes pursuant to Section 351 of the *Municipal Act, 2001, S.O 2001, c. 25* and may be added to the Owner's tax roll and collected in the same manner as Property taxes.

15. DEMERIT POINT SYSTEM

15.1 Notwithstanding any other provision of this By-law, this section does not apply to Short-term Accommodation Properties for which a previously issued Licence has expired and/or been revoked.

15.2 If at any time an Officer determines that the operation of a licensed Short-term Accommodation does not comply with any part of this By-law, the Officer shall impose Demerit Points against the Short-term Accommodation Property.

15.3 Demerit Points shall remain in place until the three (3) year anniversary of the date on which the Demerit Points were imposed.

15.4 A Licence may be revoked if the total of Demerit Points in effect respecting a Short-term Accommodation is at least fifteen (15).

15.5 If the total number of Demerit Points in effect respecting a Short-term Accommodation is seven (7) or more but fewer than fifteen (15), the Owner is required to provide to the satisfaction of the Officer written confirmation of the measures to be implemented by the Owner to avoid the imposition of further Demerit Points.

15.6 If the total number of Demerit Points in effect respecting a Short-term Accommodation is fifteen (15) or more, the Officer shall immediately revoke the Licence.

16. SCHEDULES

16.1 The following schedules attached hereto form part of this By-law but may be changed by motion of Council:

- i. Schedule "A" Demerit Points for Violations
- ii. Schedule "B" Fines for Violations

17. MUNICIPALITY NOT LIABLE

17.1 The Municipality assumes no liability for property damage or Personal injury resulting from remedial action or remedial work undertaken with respect to any Person or property that is subject of this By-law.

18. ENFORCEMENT

18.1 A decision of a Court stating that one or more of the provisions of this By-law are invalid in whole or in part does not affect the validity, effectiveness, or enforceability of the other provisions or parts of the provisions of this By-law.

18.2 This By-law shall come into full force and effect as of October 16th, 2024, for the period beginning January 1st, 2025 to December 31st, 2025.

READ a FIRST, SECOND and THIRD time and passed this 16th day of October 2024.

**THE COPORATION OF THE
MUNICIPALITY OF MAGNETAWN**

Mayor

CAO/Clerk

**THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN
BY-LAW NO. 2024-**

SCHEDULE "A"

DEMERIT POINTS FOR VIOLATIONS UNDER SHORT-TERM ACCOMMODATION LICENCE

SECTION	SHORT FORM WORDING	DEMERIT POINT
2.4	Operating STA for Commercial activities	7
3.5 / 6.1f	Failure to respond to concern within thirty (30) minutes	4
3.5 / 6.1f	Failure to attend Premises within sixty (60) minutes	4
3.7	Failure to provide Waste Diversion Education	4
3.8	Offering a STA Accommodation for less than a seven (7) day consecutive rental	4
4.1 a) – f)	Operating STA without a Licence 4.1 a) – f) Operate, use, advertise or permit a Short-term Accommodation in contravention of 4.1 a) to f) inclusive	7
4.2	Failure to produce a copy of the signed licence	4
4.3	Failure to create and/or produce and/or post an approved Fire Safety Plan for an STA	7
4.4 4.5 4.6	Number of renters\renters on Premises contrary to Licence	4
4.6	Contravention of Section 7 – Requirements	7
4.8 4.9	Failure to advise renters and guests how to access emergency services that may not be provided due to private/unmaintained and/or water access	7
6.1 k) iv	Parking contrary to approved Licence	4
6.2	Failure to notify of Licence changes within seven (7) days	4
7.1	Failure to post required documentation	4
7.2	Failure to provide fire extinguisher as required	4
8.2 viii	Confirmed Municipal by-law contravention of any by-law or this by-law	7
8.2 viii	Confirmed Fire Protection and Prevention Act, 1997, S.O. 1997, c. 4 contravention	7
8.2 viii	Confirmed Ontario <i>Building Code Act</i> 1992, S.O. 1992, c.23 contravention	7
9.1	Contravention of an Order under any Act or this By-law	5
9.4	Removal of STA posted Order that is not under either the <i>Building Code Act</i> 1992, S.O. 1992, c.23 or the <i>Fire Protection and Prevention Act</i> , 1997, S.O. 1997, c. 4, without consent	7
11.1	Hinder/Obstruct an Officer while on duty	7

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN
BY-LAW NO. 2024-
SCHEDULE "B"
BEING A BY-LAW TO LICENCE AND REGULATE THE USE OF SHORT-TERM ACCOMMODATION
PROPERTIES IN THE MUNICIPALITY OF MAGNETAWAN

SECTION	SHORT FORM WORDING	SET FINE
2.4	Operating STA for Commercial activities	\$5000
3.5 / 6.1f	Failure to respond to concern within thirty (30) minutes	\$1500
3.5 / 6.1f	Failure to attend Premises within sixty (60) minutes	\$1500
3.7	Failure to provide Waste Diversion Education	\$1500
3.8	Offering a STA Accommodation for less than a seven (7) day consecutive rental	\$2500
4.1 a)-f)	Operating STA without a Licence 4.1 a) – f) Operate, use, advertise or permit a Short-term Accommodation in contravention of 4.1 a) to f) inclusive	\$5000
4.2	Failure to produce a copy of the signed licence	\$2500
4.3	Failure to create and/or produce and/or post an approved Fire Safety Plan for an STA	\$5000
4.4 4.5 4.6	Number of guests/renters on Premises contrary to Licence	\$2500
4.6	Contravention of Section 7 – Requirements	\$5000
4.8 4.9	Failure to advise renters and guests how to access emergency services that may not be provided due to private/unmaintained and/or water access	\$5000
6.1 k) iv	Parking contrary to approved Licence	\$5000
6.2	Failure to notify of Licence changes within seven (7) days	\$1500
7.1	Failure to post required documentation	\$5000
7.2	Failure to provide fire extinguisher as required	\$5000
8.2 viii / 4.10	Confirmed Municipal by-law contravention of any by-law or this by-law	\$5000
8.2 viii	Confirmed <i>Fire Protection and Prevention Act</i> , 1997, S.O. 1997, c. 4 contravention	As Per The Act
8.2 viii	Confirmed <i>Ontario Building Code Act</i> 1992, S.O. 1992, c.23 contravention	As Per The Act
9.1	Contravention of an Order under any Act or this By-law	\$2500
9.4	Removal of STA posted order that is not under either the <i>Building Code Act</i> 1992, S.O. 1992, c.23 or the <i>Fire Protection and Prevention Act</i> , 1997, S.O. 1997, c. 4, without consent	\$5000
11.1	Hinder/Obstruct an Officer while on duty	\$5000

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2024 -

Being a By-law to amend By-law No. 2001-26, as amended, the Zoning By-law for the Corporation of the Municipality of Magnetawan with respect to lands located at Plan 181 and 42R-11082 on Rocky Reef Road, Municipality of Magnetawan, District of Parry Sound.

WHEREAS the Council of the Corporation of the Municipality of Magnetawan is empowered to pass By-laws to regulate the use of land pursuant to Section 34 of the *Planning Act*, R.S.O. 1990;

AND WHEREAS the owner of the subject lands has filed an application with the Municipality of Magnetawan to amend By-law 2001-26, as amended;

AND WHEREAS the Council of the Corporation of the Municipality of Magnetawan deems it advisable to amend By-law No. 2001-26, as amended, to rezone a portion of the subject property to refine the Environmental Protection (EP) Zone mapping;

NOW THEREFORE BE IT RESOLVED the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

1. Schedule 'A-1', to Zoning By-law No. 2001-26 as amended, is further amended by zoning a portion of the lands legally described as Plan 181 and 42R-11082 on Rocky Reef Road, Municipality of Magnetawan, District of Parry Sound, from the Environmental Protection (EP) Zone to the Shoreline Residential (RS) Zone, as shown on Schedule 'A' attached forming part of this By-law.
2. Section 4.2 of By-law 2001-26 is hereby amended by adding the following new Section after 4.2.4.27:
"4.2.4.28 Shoreline Residential Exception (RS-39) Zone (Plan 181 and 42R-11082 on Rocky Reef Road, Municipality of Magnetawan, District of Parry Sound),
Notwithstanding the provisions of Section 4.2, and on lands within the RS-x Zone, the following provisions shall apply:
 - a) The minimum front yard setback from the water's edge for all buildings and structures shall be 20 metres;
 - b) The minimum front yard setback from water's edge for a septic system shall be 30 metres;
 - c) A vegetation preservation area shall be required for the lands located within 20 metres of the water's edge and a 3 metre wide pathway for access to the water's edge shall be permitted along with a 80 square metre shoreline activity area; and,
 - d) Shoreline structures, including a dock, are permitted in accordance with the other provisions of the By-law.

This By-law shall take effect on the date of its passage, subject to the provisions of Section 34 (30) and (31) of the *Planning Act* (Ontario).

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and Seal of the Corporation affixed hereto this 16th day of October 2024.

Sam Dunnett, Mayor

Kerstin Vroom, CAO/Clerk

SCHEDULE 'A'

Part LOT 9 and CON 5 PT LOT 15 RP

Plan 181 and 42R-11082

Township of Croft, Municipality of Magnetawan



Lands to be Zoned Shoreline Residential
Exception x (RS-x) Zone



Lands to be Zoned Environmental
Protection (EP) Zone

This is Schedule 'A' to Zoning By-law 2024-
Passed this ____ day of _____, 2024

Mayor _____

Clerk _____

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW 2024 -

**BEING A BY-LAW TO PROVIDE FOR THE EXECUTION OF A CONSENT AGREEMENT WITH THE OWNERS OF THE LANDS 1671258 Ontario Inc. (Weins) - LEGALLY DESCRIBED AS CHAPMAN CON 1 LOT 9 42R-10938, MUNICIPALITY OF MAGNETAWAN
ROLL NUMBER 4944 010 001052500**

WHEREAS the owner of the lands legally described as Chapman Con 1 Lot 9, in the Municipality of Magnetawan applied for consent approval;

AND WHEREAS under 6.2 of the Municipality's Official Plan states Council may permit the development of lands only where the owner enters into an agreement that acknowledges that municipal services to the lands may not be available to the lands and that the Municipality assumes no liability to provide services to the development;

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan hereby enacts as follows:

1. That the Municipality of Magnetawan enter into a Consent Agreement substantially in the form attached hereto as the "Agreement".
2. That the Mayor and the Clerk are hereby authorized to execute the Agreement and all documents in connection with the Agreement.
3. The Municipality's solicitor is hereby authorized to register the Agreement against the title of the lands to which it applies.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 16th day of October 2024.

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**

Mayor

CAO/Clerk

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2024-

**Being a By-law to confirm the proceedings of Special Meeting of Council October 2, 2024 and
Meeting of Council October 16, 2024**

WHEREAS Section 5(3) of the *Municipal Act, 2001, S.O. 2001, c.25*, as amended, requires a municipal Council to exercise a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS the Council of the Municipality of Magnetawan deems it desirable to confirm the proceedings of Council and to ratify decisions made at its meeting hereinafter set out;

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

1. Ratification and Confirmation

THAT the action of the Council of the Municipality of Magnetawan at its meeting for the aforementioned date(s) with respect to each motion, resolution and other action passed and taken by this Council at its meetings, except where otherwise required, is hereby adopted, ratified, and confirmed as if such proceedings and actions were expressly adopted and confirmed by its separate By-law.

2. Execution of all Documents

THAT the Mayor of the Council of the Municipality of Magnetawan and the proper officers of the Municipality of Magnetawan are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required, except where otherwise provided, and the Mayor and Clerk are hereby authorized and directed to execute all necessary documents and to affix the Corporate Seal of the Municipality to such documents.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 16th day of October 2024.

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**

Mayor

on Desk
Oct 16 / 24 .

Erica Kellogg

From: Patrick Kenne <@gmail.com>
Sent: October 15, 2024 9:11 PM
To: Erica Kellogg; Erica Kellogg
Subject: Voice of opposition

Follow Up Flag: Follow up
Flag Status: Flagged

Erica,

Would you kindly pass along my thoughts regarding the following resolution to the council? Thank you.

I write in opposition to
section 3.1 of the 2024 bylaw vs the proposed for 2025.

I was hoping to get one rental for 2025 summer. I will not be able to do this if the 3.1 section is passed. It's too cost prohibitive to obtain a renting license but also to get all of the attached certifications (Wett etc).

I hosted one family for 7 days in the summer of 2024 I asked them to outline how much money they spent locally.

Here is their response.
"We bought 6 Downtown Magnetawan items of clothing

We visited the snack shop next to the building Ctr.

We bought \$20 worth of mosquito repellent at the Building centre

We had a \$125+ bill for lunch at the Grille and Grocer.

We had \$75+ bill at the G&G store.

We bought \$100 worth of gas at the Duck Rock resort

We went to Algonquin fine foods and spent about \$100 between ice cream and food inside.

Per your recommendation we bought a bunch of pastries from the Cornball store.

We got a few essentials from Trader Ted's general store -

That's almost every business in town affected by one renter.

I will not rent in summer 2025 if I am required to get a license. It's not cost sensible. And I can't take the risk of penalty of renting without one.

I lose. The community's business community loses.

Respectfully submitted,

Patrick Kennedy

ON DESK
Oct 16/24

Erica Kellogg

From: SourceOne Property Management <[redacted]@gmail.com>
Sent: October 15, 2024 10:54 AM
To: Erica Kellogg; livingmagnetawan@gmail.com; Councillor Kneller; Jon Hind; sdunnett2@gmail.com; john.s.hetherington@gmail.com
Subject: STR By-law changes

Dear Councillors,

We are cottage owners on Whalley Lake and divide our time between our home in Oro and our home in Magnetawan. In the past, we have rented out our unused weeks during the summer. We would have licensed for the 2024 season except for the following;

- invasion of privacy and concern for security due to the posting of licensees information
- high licensing fee and onerous fines
- 7-day restriction for shoulder- and off-seasons
- poor appeal process

I was present at the meeting during the STR By-laws vote. The mayor commented that the details would be revisited in a year. Our family decided to wait before licensing to see if the township would consider a more reasonable approach to fees, fines and details.

- A councillor previously suggested to me that 'at least the **3-week exemption** would help pay my taxes'. Why the change when clearly those who are renting under the exemption are NOT running a cottage rental business - but merely offsetting some of the costs of owning a second home?
 - Since the numbers of licenses are below Council's expectation, it would be beneficial to know **WHY** these cottagers have decided to sell/discontinue renting/or rent for 3 weeks only. Tightening bylaws further would not create a better environment for licensing. Magnetawan already has a reputation of being more punitive and restrictive than neighbouring townships.
- **Weekend rentals** during the fall season would bring hikers, bicycle fans and others looking to enjoy the fall Ontario colours in line with the recent 2024 Tourism Survey where it was indicated that "residents would like to see the expansion/support of current business". Pre-2024, we encouraged our guests to visit local restaurants and businesses; and we assembled a gifts bag for our guests that highlighted products some of these businesses. Surely being more open to weekend rentals would bring additional guests to support our local restaurants and business.
- We have noticed that since the introduction of STR bylaws, several (Aurora Pizza, Echo Beach Cottage Resort, Magnetawan Grill & Grocery, Quiet Bay Inn and Cafe and Tanner's Inn) have been **listed for sale**. Regardless of their reason for selling, if the local market isn't attractive to buyers, our town will feel the loss of these businesses acutely. F

We ask for your consideration for the following:

- continue the 3-week rental exemption
- change the 7-day minimum rentals for should- and off-season
- implement a more fair fine and licensing fee schedule

- remove the privacy violation of posting licensees information on-line

Doris & Pau Maier

759 Lakeshore Rd E, Hawkestone, ON L0L 1T0

From: Erica Kellogg
Sent: October 15, 2024 8:45 AM
To: Erica Kellogg
Subject: FW: STA 2025 Proposed Bylaw - Input

-----Original Message-----

From: Allison Di ...@hotmail.com>
Sent: October 10, 2024 11:29 PM
To: Erica Kellogg <ekellogg@magnetawan.com>; sdunnett2@gmail.com; livingmagnetawan@gmail.com; john.s.hetherington@gmail.com; Jon Hind <councillorhind@magnetawan.com>; Councillor Kneller <councillorkneller@magnetawan.com>; Erica Kellogg <ekellogg@magnetawan.com>; Kerstin Vroom <Clerk@magnetawan.com>
Subject: STA 2025 Proposed Bylaw - Input

Good evening Mayor and members of council:
Please include this correspondence in the October 15, 2024 council package.

We are respectfully writing to ask you to consider all relevant facts and data before making any additional changes to the proposed STA bylaw. It is imperative that a review of the revenues and expenses to run this program and the number of STR related complaints since the bylaw went into effect be considered before voting next Wednesday. This information has yet to be shared with the council and our ratepayers in Erica Kelloggs's recent STA report, making many of the remarks subjective and unsubstantiated.

We suggest you review the Township of Tiny's STA budget and quarterly bylaw reports as examples of how information should be provided to constituents that is accessible and transparent.

Our approach with all of you has always been to work together to come to a fair and mutual agreement which will meet the needs of all residents and stakeholders.

We would again like for you to consider the formation of an STA committee, that includes multiple stakeholders, to develop a bylaw that best suits our municipality. Will you support our request?

Our position remains that the current bylaw is overreaching, punitive in nature and is not necessary when existing bylaws are in place that can address concerns/complaints.

Please do the right thing and consider all ratepayers when you vote on this proposed bylaw on October 15.

Regards,
Victor & Allison Dias

Erica Kellogg

Oct 16 / 24 OnDEK

From: Erica Kellogg
Sent: October 15, 2024 8:49 AM
To: Erica Kellogg
Subject: FW: STR Rental Concerns

From: Christine Hulme <@sympatico.ca>
Sent: October 10, 2024 9:46 PM
To: Erica Kellogg <ekellogg@magnetawan.com>
Cc: Robert Hulme <@sympatico.ca>
Subject: STR Rental Concerns

To Our Mayor and Councillors of Town of Magnetawan:

I am writing this note regarding the upcoming changes in the Municipality regarding short term rentals. We have owned a cottage on Whalley Lake for 53 years.

My husband and I have retired now and have recently started renting our cottage in the last two years to cover expenses. Our pension cheques are not covering our home and cottage expenses. We have rented only 3 times per year and this covers our cottages expenses for the year. Taxes, hydro, propane and Wi-Fi are continuously increasing, so in able to keep our cottage to enjoy with our 6 grandchildren, that is why we decided to rent.

We are very responsible renters, only to 6 people including children and will only rent to families. My renters are screened, they have a rental contract and a list of rules. We are extremely careful who is allowed to stay at our residence. Believe me that it takes a lot of work to clean out our cottage and prepare for people to stay there for a week. We don't like people touching our "stuff" sleeping in our beds, moving items around but we feel this is the only way at this time to not have to move out of the community

We do not want to have to sell our cottage, when your new STR Rules came out last year, we accepted that you only aloud 3 free weeks for us to rent and with that rule we managed to pay the expenses so far with the monies put away..

Now with your new proposals of taking the 3 weeks away, it would be creating extreme hardship on us pensioners to maintain our beautiful cottage and our home in Sudbury. This is going to force us to sell and move away from the Municipality that we love, which we certainly do not want to do. We raised our children here and now our grandchildren love coming here.

We are pleading that you reconsider the motion and please don't take away the three weeks off of the STR rules and regulations.

Regards

Robert and Christine Hulme

Whalley Lake

' ' <@sympatico.ca>

Please include this email in your meeting and agenda package for the meeting on the 16th of October

Meeting to be held



Virus-free www.avast.com

Oct 16/24.
ON DESK

Dear Councillors,

My name is Kelly Spear and my husband and I live on Lake Cecebe year-round, Magnetawan is our home. We were hoping to rent our property out in 2025. As of now we have not rented and are looking towards the future. We would like to tell you our concerns at this point in regards to renting in Magnetawan.

First, I have heard that it was being proposed that the three-week exemption was going to be terminated. I was really surprised that this would be on the table. I thought that the three weeks of renting that was exempted in the original by-law was done because it was considered to be a fair and helpful to the community and to owners that casually rent.

I do not feel that it is okay to take away a fair and reasonable by-law exemption. Even insurance companies, one of the most calculated and self-protected industries allow for this exemption. I feel creative solutions seem like a better path forward. Making the licensing process fair, affordable, encouraging and easy to apply to would be the path of least resistance and encourage more people like myself to apply. It would be nice to see our community less divided and thriving.

For a small community like ours to have a spy ware company, which I feel it essentially is, brings disharmony by its very nature. I find it unsettling that the town would feel that it's worth the cost. The cost monetarily and the cost of a divided and untrusting community.

It seems to me that you are proposing many changes that are in line with a fairer process and dare I say kinder by-laws. I hope it stays on this trajectory. I have spoken to people that were really hurt by the current by-laws. Life changing results for many.

I was always very happy about:

- The minimum seven-day rental for the summer season.
- A limited number of guests.
- The noise by-law.
- Septic, electrical, fire and potable water safety measures, (although the yearly HVAC cert is costly and unnecessary for summer rentals).

The current fines are aggressive and punitive. Many would not put themselves in harm's way of such extraordinary potential fines. For sure there should be fines and a limit to how many complaints one can receive but as it stands now they are a huge deterrent. I would hope I never get a complaint; my main job will be to make sure I don't but wouldn't it be better to work with us and not against us. The energy at the time they were introduced has hopefully changed. Most of us want nothing more than to have wonderful renters in our homes and cottages.

I don't feel we should all get placed on a map with our personal information on display. I don't feel we should be spied on in our own communities or targeted with heavy fines, penalties and restrictions. Cottage owners and renting families should all be treated equally across the board.

There are some figures I think that really need to be looked at to access what is necessary and what is not in regards to making a fair and affordable process.

1. How much has been spent to date on administering STR licences and how much has and is being spent on the data mining company.
2. The number of complaints that have been filed against STR owners in 2024.
3. The number of people that registered a complaint against STR owners in 2024 for further clarity.
4. The total amount of fines levied against STR owners in 2024.

To be informed on these matters and working together in respect to the findings of these questions seems paramount to me at this time. Many surrounding communities such as Whitestone, South River, Burk's Falls and Sundridge have taken a lighter approach and our existing by-laws do cover both fire and noise. I would like the money Magnetawan generates to stay in Magnetawan and not be given to a third party. I would really love to see some unity being promoted. In the end most people renting are families that come here year after year and it's a wonderful thing that we have the availability of short-term rentals for them. They in turn get to be a part of our wonderful community even if it's for a short time and those tourism dollars get injected into our local economy.

As a former business owner, I can assure you I would have deep reservations about investing capital to operate a consumer service-based business in Magnetawan under the current climate of uncertainty.

Kind Regards,

Kelly and Lucas Spear

Oct 16/2024

On Desk

I am writing in regards to the proposed changes to the Short-Term Accommodations (STA) Bylaw as was presented in the October 2, 2024 council agenda package. I would like my comments to be included in the upcoming agenda package.

My concerns are with:

- STA bylaw fines
- Restrictions on booking length
- Cost of regulating STAs, and complaints disclosure

1. STA bylaw fines should be reduced to a reasonable amount, so as to align with the current fines of other Magnetawan bylaws

STA fines are excessive in comparison to any other penalties charged by the municipality. For example, **the fines for obstructing a bylaw officer investigating the STA bylaw is 10x higher than when he/she is investigating a fire.**

In the Open Air Burning Bylaw 2023-16, "Hinder or obstruct any person exercising a power or performing a duty under this bylaw" the fine is listed at \$500.

In the License and Regulate the Use of Short-Term Accommodation Properties Bylaw 2023-54, "Hinder/Obstruct an Officer while on duty" the fine is listed at \$5,000.

The severity of the punishment should match the gravity of the offence. When it comes to the immediate safety and/or potential loss of life of Magnetawan residents, failing to adhere to the STA bylaw is not 10x more dangerous than a fire. While I have cited one example above, **STA fines are overall 5-10x higher than the existing fines passed by the Municipality:**

- STA fines range from \$1,500 to \$5,000
- Open Air Burning fines range from \$300 to \$500
- Dog fines are all \$300
- Trailer fines are all \$500
- Road Fouling fines range from \$300 to \$500
- Noise Complaint fines range from \$500 to \$1000, on a sliding scale that increases with repeat infractions

In the most recent Bylaw Report presented on July 24, 2024, there were no mentions of STA being a concern, although trailers were highlighted as a strong area of focus by the Bylaw Officer. **Of the 52 calls for service this year, none were STA-related.**

1545.71 +10

1545.71 +10

Calls For Service

Year to Date June 2024

Animal – 16

Building – 13

Other – 5

Parking – 1

Snow – 2

Property Standards – 5

Trailer – 8

Zoning – 2

Total 52 Calls for Service

By-Laws:

Thanks to management, staff and Council Magnetawan By-Laws are mostly up to date and relevant. Last year's focus and efforts will be beneficial for some time.

Some small house keeping items have been addressed within the recent By-laws, however there is nothing of significance to report.

Trailers:

Trailers have been identified as an area to increase enforcement and these efforts are underway. There has been a positive response overall and in the majority, compliance is being obtained cooperatively. Those files not cooperative will likely escalate in the near future.

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Page 1 of 2

Source:

<https://magnetawan.com/content/government/agendas-minutes/07-24-2024-council-agenda-amended-package-2.pdf> (Pages 32-33, Report from Jason Newman)

In my review of the bylaw reports shared with council in the last 6 years, 2019 to 2024, which covers the years leading up to and including the implementation of the STA bylaw, the **vast majority of calls for service were animal (dog) related or for trailers**. Based on the reports shared by the current and previous bylaw officers, there is no evidence as to why STA fines should be so excessive.

Year	Total Investigations	Notes: The top categories are shared when they represent a vast majority of investigations
2019	185	56% (104) were animal-related
2020	648	38% (243) were COVID-related, 31% (203) were animal-related, 13% (87) trailer-related
2021	732	43% (313) were COVID-related, 21% (152) were animal-related, 10% (71) trailer-related
2022	474	49% (230) were animal-related (dogs), 14% (68) were trailer-related
2023	77	30% (23) were Other, not specified. 22% (17) were animal-related
2024 YTD	52	31% (16) are animal-related

Sources:

<https://magnetawan.com/content/government/agendas-minutes/01-17-2024-council-agenda-package-1.pdf> (Page 43, Report from Jason Newman)

Page 354 of 361

<https://magnetawan.com/content/government/agendas-minutes/01-18-2023-agenda-package-2.pdf> (Pages 31-33, Report from Caitlin Deevey)

<https://magnetawan.com/content/government/agendas-minutes/01-19-22-2022-agenda-package-1.pdf> (Page 33, Report from Caitlin Deevey)

<https://magnetawan.com/content/government/agendas-minutes/02-24-2021-amended-agenda-package.pdf> (Page 41, Report from Caitlin Deevey)

2. STA bylaw should continue to allow 3 weeks of rentals without a licence, and allow shorter rentals in the offseason

As per the Results of the 2024 Tourism Survey and Advisory Committee, Report to Council presented on May 13, 2024 by the Deputy Clerk Planning and Development, it was stated that "the majority of responses encourage the development of tourism with a cautionary approach" and that "new attraction initiatives should be focused on the shoulder season, creating a year-round tourism committee."

Further, it was also stated "Respondents also would like to see the expansion/support of current businesses while also seeing redevelopment and revitalization specifically of the downtown core. Respondents would like to see more retail shops and restaurants."

Responses gathered represent 39.5% primary residents, 58% seasonal residents and 2.4% other (work in Magnetawan/transient tourists). 74% of respondents were between the ages of 55 – 64+, and 73% of the total responses would like to see Magnetawan grow within the tourism sector. When asked where respondents are learning of activities and events within Magnetawan, Facebook (66%) and word of mouth (59%) are the primary means of sharing information, while the Municipal website is a close third (58%). Overall, the majority of responses encourage the development of tourism with a cautionary approach. Comments asking to maintain the "quiet small-town atmosphere" or grow tourism "without ruining the natural environment and small-town charm" were noted.

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Many respondents felt that the summer months are reasonably busy. Moving forward new attraction initiatives should be focused on the "shoulder season", creating a year-round tourism community. Comments of specific interest included suggestions of a refrigeration unit for the Lions Pavilion allowing for a wider season of ice skating as weather has not been favourable or reliable. Comments also suggested increased hiking trails in the area while using the same trails for snowshoeing was brought forward to create shoulder season tourism. Additionally, several new opportunities for activities and events included kayak rentals, sidewalk chalk art, rubber duck races over the locks and a fishing derby. A reoccurring comment indicated a need for more events for children on 'rainy days'.

Respondents also would like to see the expansion/support of current businesses while also seeing redevelopment and revitalization specifically of the 'downtown core'. Respondents would like to see more retail shops and restaurants. Particular attention was focused on the "four corners" which is the former location of the general store and the 'island'; neither of which is municipally owned.

Source:

<https://magnetawan.com/content/government/agendas-minutes/05-22-2024-council-agenda-package-1.pdf> (Page 11)

We can better support new attraction initiatives and shops by allowing shorter rentals in the shoulder seasons, for example, with a reasonable 2 or 3 day minimum. It further states "Respondents felt that the summer months are reasonably busy," which suggests the current 3 week rentals are not a significant burden on our township.

It is hard to ignore that in the first year of introducing the STA bylaw, 2024 has been a difficult time for several Magnetawan businesses, with many listed for sale in the past 5 months

(Source: realtor.ca MLS listings):

- Aurora Pizza - as of Sept 2024
- Echo Beach Cottage Resort - as of Sept 2024
- Magnetawan Grill & Grocery - as of Aug 2024
- Quiet Bay Inn and Café - as of May 2024
- Tanner's Inn - as of Feb 2023

Regardless of the owners' reasons for selling (economic, personal, etc.), the reality is if they do not find a buyer, then all of Magnetawan stands to lose these beloved local amenities that are very much part of the community.

3. Software licensing costs to monitor STA bylaw adherence; consultant and legal costs, staff time relating to STA regulation; and the number of STA complaints and complainants should be released by council

I have concerns with the amount of money and time being spent to regulate STA. Many of the similarly sized communities that immediately surround Magnetawan do not seem to have such issues with STA. Notably, Huntsville and North Bay have significantly higher populations, thus it makes sense given their higher tourist numbers.

Meanwhile, Whitestone has chosen to take a much lighter approach in both their licensing process and fine issuance. Whitestone's policy on those who fail to follow the STA bylaw is to send a written warning, with 72 hours notice to correct the issue. After which, the licence may be revoked. In contrast, Magnetawan has several \$5,000 fines issued after the first infraction.

Municipality	Population	STR regulations?	Application Fee
Magnetawan	1,753	Yes	\$1,000
Armour	1,459	No	N/A
Burk's Falls	957	No	N/A
Kearney	974	No	N/A
Ryerson	745	No	N/A
Sundridge	938	No	N/A
South River	1,101	No	N/A
Whitestone	1,075	Yes	\$200
Huntsville	21,147	Yes	\$518-\$777
North Bay	52,662	Yes	\$600

After reviewing the 2023 and 2024 budget, I am unable to identify the line items that cover the software licensing (Avenu), third-party consultants and legal costs relating to STA regulation. I would also like to see the number of STA-related complaints (along with the number of people who have filed complaints) be publicly released, so taxpayers can understand if the overall costs are justified.

Thank you to the council for considering the above points, and for your ongoing service to all residents of Magnetawan.

Kat Wong

Oct 16/2024. ON DESK

From: Erica Kellogg
Sent: October 15, 2024 8:46 AM
To: Erica Kellogg
Subject: FW: Opposition to Proposed Changes to the STA Bylaw

From: Richard Pereira <rich.pereira@gmail.com>
Sent: October 10, 2024 8:00 AM
To: livingmagnetawan@gmail.com; Councillor Kneller <councillorkneller@magnetawan.com>; john.s.hetherington@gmail.com; Jon Hind <councillorhind@magnetawan.com>; sdunnett2@gmail.com; Erica Kellogg <ekellogg@magnetawan.com>
Subject: Opposition to Proposed Changes to the STA Bylaw

Dear Members of Council and Ms. Kellogg,

We are writing to express our opposition to the proposed changes to the Short-Term Accommodation (STA) bylaw and to highlight specific concerns that we believe should be addressed:

1. **Retention of Three One-Week Rentals Without a License:** The bylaw should continue to permit up to three one-week rentals per year without requiring a license. This flexibility is essential for property owners and should not be restricted.
2. **Excessive Fines:** The current fines are excessive when compared to other municipalities with similar regulations. We request that the council review and align the penalties with more reasonable standards.
3. **Transparency on Costs and Complaints:** We request an itemized breakdown of all costs incurred by ratepayers related to the STA bylaw, as well as a detailed report on the number of complaints related to STAs since January 1, 2024.
4. **Privacy Concerns:** We have serious concerns regarding the public listing of owners' names and addresses on the municipality's website, which may violate privacy laws. This practice raises significant privacy issues that should be reconsidered.
5. **Off-Season Rental Flexibility:** During the off-season (outside of July and August), property owners should be allowed to rent for less than seven days, even if required to block off seven-day periods. This would encourage tourism during the quieter months and support local businesses.

Short-term rentals play a significant role in the local economy. Many short-term rental owners support local businesses by purchasing welcome gifts for guests and hiring services such as cleaning, laundry, landscaping, pest control, snow removal, and property maintenance. Additionally, STA owners frequently invest in property upgrades, supporting local hardware stores, electricians, plumbers, and landscapers.

Furthermore, STAs actively promote year-round tourism in Magnetawan by sharing information about local businesses and municipal tourism initiatives. Responsible short-term rentals contribute positively to both the community and the local economy, and we believe that the proposed changes could undermine these contributions.

In conclusion, we strongly urge the council to vote against the proposed changes to the STA bylaw in its current form. We support fair and reasonable regulations that allow seasonal and year-round residents and tourists to coexist peacefully, but the current proposal does not strike the right balance.

Please include this letter in the Agenda package for the council meeting on October 16th.

Thank you for considering our concerns.

Sincerely, Richard Pereira

Regards

Richard Pereira

From: Erica Kellogg
Sent: October 15, 2024 8:45 AM
To: Erica Kellogg
Subject: FW: Opposition to Proposed Changes in the STA Bylaw

From: ANA DIAS <ana.dias@hotmail.com>
Sent: October 9, 2024 10:08 PM
Subject: Opposition to Proposed Changes in the STA Bylaw

Subject: Opposition to Proposed Changes in the STA Bylaw

Dear Members of Council and Ms. Kellogg,

We are writing to express our opposition to the proposed changes to the Short-Term Accommodation (STA) bylaw. Below are the specific concerns and amendments we believe should be considered:

1. **Retention of Three One-Week Rentals Without a License:** The bylaw should continue to allow up to three one-week rentals per year without requiring a license. This flexibility is important for property owners and should not be restricted.
2. **Excessive Fines:** The fines currently in place are excessive when compared to those in other municipalities for similar offenses. We urge the council to reassess and align fines with more reasonable standards.
3. **Transparency on Costs and Complaints:** We request an itemized breakdown of all costs incurred by ratepayers for implementing the STA bylaw. Additionally, we would appreciate detailed information on the number of complaints related to STAs since January 1, 2024.
4. **Privacy Concerns:** We have serious reservations about the public listing of owners' names and addresses on the municipality's website. This practice raises significant privacy concerns and may be in violation of privacy laws.
5. **Off-Season Rental Flexibility:** Property owners should be allowed to rent for less than seven days during the off-season (outside of July and August), even if they are required to block off seven-day periods. This flexibility would encourage tourism during the quieter months.

Short-term rentals play a vital role in supporting the local economy. Many short-term rental owners purchase welcome gifts from local businesses, hire local services for cleaning, laundry, landscaping, pest control, snow removal, and property maintenance. Moreover, STAs invest significantly in property upgrades, which benefits local businesses such as hardware stores, electricians, plumbers, and landscapers.

STAs also actively promote year-round tourism in the Magnetawan area by sharing knowledge about local businesses and municipal tourism initiatives. We believe that responsible short-term rentals contribute positively to the community and the local economy, and that the proposed changes could negatively impact this dynamic.

In conclusion, we strongly urge the council to vote against the proposed changes to the STA bylaw in its current form. We support fair and reasonable regulations that allow seasonal and year-round residents and tourists to coexist peacefully, but the current proposal falls short of this balance.

Please include this letter in the Council package for the council meeting on October 16th.

Thank you for considering our concerns.

Sincerely,

Ana Pereira