



**COUNCIL MEETING MINUTES**  
**October 16, 2024**  
**1:00 pm**

The meeting of the Council of the Corporation of the Municipality of Magnetawan was held at the Magnetawan Community Centre on Wednesday October 16, 2024, with the following present:

Mayor Sam Dunnett  
Deputy Mayor John Hetherington  
Councillor Bill Bishop  
Councillor Jon Hind  
Councillor Brad Kneller

Staff: CAO/Clerk Kerstin Vroom and Deputy Clerk Recreation and Communications Laura Brandt were present for the entire meeting. Deputy Clerk Planning and Development Erica Kellogg was present for her respective sections in the meeting.

**OPENING BUSINESS**

**1.1 Call to Order**

The meeting was called to order at 1:00 p.m.

**1.2 Adoption of the Agenda**

*RESOLUTION 2024-303 Bishop-Hetherington*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the agenda as presented.*

*Carried.*

**1.3 Disclosure of Pecuniary Interest**

Mayor Sam Dunnett stated that should anyone have a disclosure of pecuniary interest that they could declare the nature thereof now or at any time during the meeting.

**1.4 Adoption of the Previous Minutes**

*RESOLUTION 2024-304 Hetherington-Bishop*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the minutes of the Council meetings on September 25, 2024, and October 2, 2024, as copied and circulated.*

*Carried.*

## **DEPUTATION**

**\*Aileen Ireland, Impact on Algonquin Fine Foods**

**\*Victor Dias, Perdi Living and Association of Responsible Magnetawan STR Owners  
Proposed Changes to Existing Short-term Accommodation By-law**

**\*Mandy Cooper, 3 Week Stay and Short-term Accommodation By-law**

### **1.5 DRAFT Short-term Accommodation By-law**

*RESOLUTION 2024-305 Hind-Bishop*

*WHEREAS Council passed motion 2024-283 (September 25, 2024 meeting) receiving the report Short-term Accommodation By-law for information purposes and motion 2024-301 (October 2, 2024) directing Staff to make revisions and bring back the by-law to a future meeting for passing;*

*NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality approves the DRAFT Short-term Accommodation By-law with the following changes: 3.8 The minimum required booking for a Short-term Accommodation rental shall be no less than seven (7) consecutive days and for no less than three (3) consecutive days during the 'off season' October 1 to May 01 and a by-law on this matter will be passed later in the meeting.*

*Recorded Vote Called by Councillor Bill Bishop*

|                                       |            |            |
|---------------------------------------|------------|------------|
| <i>Bill Bishop</i>                    | <i>Yea</i> |            |
| <i>Deputy Mayor John Hetherington</i> |            | <i>Nay</i> |
| <i>Jon Hind</i>                       | <i>Yea</i> |            |
| <i>Brad Kneller</i>                   |            | <i>Nay</i> |
| <i>Mayor Sam Dunnett</i>              |            | <i>Nay</i> |

*Defeated.*

*RESOLUTION 2024-306 Hind-Hetherington*

*WHEREAS Council passed motion 2024-283 (September 25, 2024 meeting) receiving the report Short-term Accommodation By-law for information purposes and motion 2024-301 (October 2, 2024) directing Staff to make revisions and bring back the by-law to a future meeting for passing;*

*NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality approves the DRAFT Short-term Accommodation By-law with the following changes: that short-term accommodation properties renting for less than three (3), one (1) week rentals within the 2025 calendar year are exempted from the requirement to obtain a license be included under General Provisions, and the By-law on this matter will be passed later in the meeting.*

*Recorded Vote Called by Deputy Mayor John Hetherington*

|                                       |            |            |
|---------------------------------------|------------|------------|
| <i>Bill Bishop</i>                    | <i>Yea</i> |            |
| <i>Deputy Mayor John Hetherington</i> | <i>Yea</i> |            |
| <i>Jon Hind</i>                       | <i>Yea</i> |            |
| <i>Brad Kneller</i>                   |            | <i>Nay</i> |
| <i>Mayor Sam Dunnett</i>              |            | <i>Nay</i> |

*Carried.*

## **PLANNING ACT MEETING**

### **Zoning By-law Application – Moore – Croft Con 5 Pt Lot 15 – Off Rocky Reef Road**

#### **RESOLUTION 2024-307 Kneller-Hetherington**

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan recesses the regular meeting to hold a public meeting pursuant to Section 53 and Subsection (1 and 2) of Section 45 and Section 34 of the Planning Act to consider:*

- *Croft, Concession 5, PT Lot 15 and Croft Plan 181 Lot 15, (Moore);*
- *Concession 1, Part Lot 1 and Part 2, (Gowdy/Kelly);*
- *CON B PT LOTS 84 AND 85 PLAN PSR1959 PART 13 PLAN PSR2008 PART 13 RP 42R22000 PARTS 1 AND 2, (Edlebrock);*

*Carried.*

#### **RESOLUTION 2024-308 Hind-Hetherington**

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report from Patrick Townes and Jamie Robinson, Planner MHBC and supports the application for Zoning By-law Amendment: Moore – CON 5 PT LOT 15 and Croft Plan 181 Lot 9 (4944 030 0041200 and 4944 030 00500111) which is accessed via Rocky Reef Road from Environmental Protection (EP) Zone to Shoreline Residential (RS) Zone to construct a dock, dwelling and accessory buildings. The By-law on this matter will be passed later in the meeting.*

*Carried.*

### **Consent Application – Gowdy-Kelly – CON 1 PT LOT 1& 2 – Water Access**

#### **RESOLUTION 2024-309 Hind-Hetherington**

*WHEREAS the Municipality of Magnetawan has received a request to support an application for consent for a lot addition located at which is a water access lot located in the Municipality of Magnetawan (Gowdy/Kelly 4944 030 0010020100). The property is legally described as Con 1 Pt Lot 2 PCL 1710 S/S Township of Croft hereinafter referred to as “the Lands”;*

*WHEREAS the Municipal planning consultant has provided a report in support of the application with conditions;*

*NOW THEREFORE BE IT RESOLVED THAT the Committee of Adjustment for the Municipality of Magnetawan supports the consent application for the Lands subject to the following conditions:*

- *That the foregoing conditions be fulfilled within two years of the notice of decision of the Planning Board;*
- *Draft Reference Plan to be approved by the Municipality prior to registration;*
- *Two (2) true certified paper copies of the registered plan and an electronic version for the proposed severed lot and benefiting lands prepared by an Ontario Land Surveyor with a certification that it is a true copy be provided to the Municipality for review and approval which conforms substantially with the application as submitted;*
- *Draft copy of the deeds (with all schedules) to be approved by the Municipality prior to registration;*
- *A copy of the original executed transfer (deed) with all schedules be provided to the Municipality;*
- *Confirmation from the North Bay Mattawa Conservation Authority (NBMCA) that the proposed Severed and Retained Lots can be adequately serviced by individual on-site septic systems;*

- *Payment of all taxes, municipal legal fees, planning fees and fees as per the current Fees and Charges By-law, Park Land Dedication By-law and all other fees associated with the processing of this application;*
- *That the Applicant enter into a Limited Service Agreement for the severed and retained lands with the Municipality to be registered on title;*
- *The Applicant provide confirmation of suitable mainland parking and docking for the severed and benefiting lands;*
- *Applicant's Solicitor shall provide an undertaking to make an application within 1week for consolidation following the registration of the deed for the resulting enlarged parcel, and to provide the Municipality of Magnetawan documentation which demonstrates that the consolidation has taken place.*

*Carried.*

#### **Minor Variance – Edlebrock – 80 Oak Lane**

##### **RESOLUTION 2024-310 Bishop-Kneller**

*WHEREAS a Minor Variance application from Planscape (agent) has been received regarding Concession B Pt Lot 84 and 85 Plan PSR1959 Part 13 Plan PSR2008 Part 13 42R-22000 Parts 1 and 2, municipally known as 80 Oak Lane (private road), Municipality of Magnetawan – (Edelbrock) seeking relief from the Municipality of Magnetawan Zoning By-law 2001-26 as amended Section 4.2.2 iii) minimum front yard setback from 15 metres to 14.7 meters and Section 4.2.2 vii) Maximum lot coverage from 15% to 17% in order to accommodate a new dwelling, boathouse and garage;*

*AND WHEREAS the Committee of Adjustment for the Municipality of Magnetawan has received a Staff Report from Jamie Robinson and Patrick Towes, MHBC Planning in support of the Minor Variance application and is satisfied the application meets the four tests of a Minor Variance;*

*NOW THEREFORE BE IT RESOLVED THAT the Committee of Adjustment for the Municipality of Magnetawan provisionally approves the Minor Variance with the following conditions and a By-law will be passed at a future meeting:*

- *That all taxes and monies owing to the Municipality are paid to date;*
- *The Applicant enter into a Limited Service Agreement which will be registered on title.*

*Carried.*

##### **RESOLUTION 2024-311 Hetherington-Bishop**

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adjourns the Planning Act public meeting and returns to the regular meeting.*

*Carried.*

## **STAFF QUARTERLY REPORTS**

**Report from Fire Chief Derek Young**

**Report from By-law Enforcement Officer Jason Newman**

**Report from Chief Building Official Tyler Irwin**

**Report from Public Works Superintendent Scott Edwards**

**Report from Parks and Maintenance Manager Steve Robinson**

**Report from Deputy Clerk Erica Kellogg**

**Report from Deputy Clerk Laura Brandt**

**YTD Budget vs Actuals 2024 from Treasurer Stephanie Lewin**

*RESOLUTION 2024-312 Kneller-Hetherington*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Staff Quarterly Reports from the Department Heads as presented for information only.  
Carried.*

## **STAFF REPORTS, MOTIONS AND DISCUSSION**

### **2.1 Request Purchase Shore Road Allowance – Comartin – 116 Bells Bay Trail**

*RESOLUTION 2024-313 Hind-Kneller*

*WHEREAS the Municipality of Magnetawan has received an application and fee from Charles, and Patricia Comartin, for the purchase of Original Shore Road Allowance in front of Spence Con 14 Pt Lot 2 Pt 1 42R-12600 T/W RO1553811 Municipally known at 116 Bells Bay Trail;*

*NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves in principle the sale of the Original Shore Road Allowance with the following conditions:*

- The required deposit as per the current fees and charges by-law be supplied;*
- The price be set by a certified appraiser;*
- All costs for this purchase to be borne by the applicants.*

*Carried.*

### **2.2 Request Purchase Original Shore Road Allowance – Comartin – Spence Con 14 Pt Lot 2 Pt 1 42R-7200 REM Part 2**

*RESOLUTION 2024-314 Bishop-Kneller*

*WHEREAS the Municipality of Magnetawan has received an application and fee from Charles Comartin, for the purchase of Original Shore Road Allowance in front of Spence Con 14 Pt Lot 2 Pt 1 42R-7200 REM Part 2;*

*NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves in principle the sale of the Original Shore Road Allowance with the following conditions:*

- The required deposit as per the current fees and charges by-law be supplied;*
- The price be set by a certified appraiser;*
- All costs for this purchase to be borne by the applicants.*

*Carried.*

**2.3 DRAFT Consent Agreement – Wiens – CON 1 Part Lot 9 PLAN 42R-10938**

*RESOLUTION 2024-315 Hind-Hetherington*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the Consent Agreement – 1671258 Ontario Inc. (Wiens) – Chapman Con 1 Lot 9 42R-10938 By-law as presented, and the by-law on this matter will be passed later in the meeting. Carried.*

**2.4 MHBC Planning Urban Design & Landscape Architecture Overview of the New Provincial Planning Statement, 2024**

*RESOLUTION 2024-316 Kneller-Bishop*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the correspondence MHBC Planning Design & Landscape Architecture Overview of the New Provincial Planning Statement, 2024 for information purposes only. Carried.*

**2.5 Correspondence Russell, Christie, LLP Docks on Unopened Road Allowances/Municipally Owned Land**

*RESOLUTION 2024-317 Hind-Hetherington*

*WHEREAS Council of the Municipality of Magnetawan receives with thanks correspondence from Russell, Christie LLP, Edward Veldboom regarding Docks on Unopened Road Allowances/Municipally Owned Land;*

*NOW THEREFORE BE IT RESOLVED THAT Council for the Municipality of Magnetawan directs Staff to prepare a draft policy addressing Docks on Unopened Road Allowances/Municipally Owned Land for consideration at a future meeting. Carried.*

**2.6 Pinchin 2024 Landfill Closure and Post-Closure Care Liability Estimates**

*RESOLUTION 2024-318 Bishop-Hetherington*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the correspondence Pinchin 2024 Landfill Closure and Post-Closure Care Liability Estimates for information purposes only. Carried.*

**2.7 Ontario Provincial Police Primary Public Safety Answering Point (P-PSAP) Agreement**

*RESOLUTION 2024-319 Hetherington-Kneller*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the correspondence Ontario Provincial Police Public Safety Answering Point (P-PSAP) Agreement and authorizes the CAO/Clerk to enter into the agreement substantially as presented. Carried.*

**2.8 ROMA 2025 Annual Conference January 19<sup>th</sup> to 21<sup>st</sup>**

*RESOLUTION 2024-320 Hetherington-Bishop*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the correspondence ROMA 2025 Annual Conference January 19th to 21st AND the following Council Members will attend the ROMA Conference in 2025: none Carried.*

## **2.9 Parry Sound Area Small Business Week Celebration**

*RESOLUTION 2024-321 Hind-Hetherington*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the correspondence Parry Sound Area Small Business Week Celebration  
AND the following Council Members will attend the event in 2025: none  
Carried.*

## **2.10 Discussion November and December Council Meetings**

*RESOLUTION 2024-322 Kneller-Hetherington*

*NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan authorizes the Mayor and Clerk to revise the Council meeting dates due to conflicts as follows:*

- *Remove November 27 and December 18 – Add December 11*
- Carried.*

## **2.11 Discussion Council Dates 2025**

*RESOLUTION 2024-323 Bishop-Kneller*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives and approves the 2025 Proposed Council Dates as amended, meetings at 1:00 pm unless approved by Council to change the time at a prior meeting.  
Carried.*

## **MUNICIPAL BOARD AND COMMITTEE MINUTES**

**3.1 Magnetawan Public Library Board Minutes March 26, 2024 & April 30, 2024**

**3.2 North Bay Parry Sound Board of Health Minutes June 26, 2024**

**3.3 Magnetawan Cemetery Board (MCCB) Minutes September 18, 2024**

**3.4 Magnetawan Community Centre Board (MCCB) Minutes October 2, 2024**

**3.5 Almaguin Highlands Health Centre (AHHC) Minutes October 3, 2024**

*RESOLUTION 2024-324*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Municipal Boards and Committee Minutes as copied and circulated.  
Carried.*

## **CORRESPONDENCE**

**4.1 Township of Larder Financial Assistance to Municipalities to Complete ARO (PSAB)**

**4.2 Town of Bradford West Gwillimbury Ontario Deposit Return Program**

**4.3 Municipality of East Ferris ROMA & AMO Conference Combined**

**4.4 Township of Ryerson, Township of Perry & Almaguin Highlands Health Council Multi-Site Regional Hospital**

**4.5 Town of Cobourg Support of Involuntary Care for Individuals with Severe Mental Health and Addictions Issues**

**4.6 2025 Ontario Provincial Police Annual Billing Statement Package**

**4.7 Unsuccessful Outcome of CDA Shade Structure Grant Application**

**4.8 Landfill Notice Switch to Winter Hours Poster**

**4.9 Seniors Free Dinner & Learn Event Wednesday November 13<sup>th</sup> Poster**

**4.10 ICYMI Council Highlights October 2, 2024**

*RESOLUTION 2024-325 Hind-Bishop*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the correspondence items as copied and circulated.*

*Carried.*

*RESOLUTION 2024-326 Bishop-Hetherington*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan endorses and supports item 4.1 Township Larder Financial Assistance to Municipalities to Complete ARO (PSAB);*

*AND FURTHER THAT this resolution be circulated to the Honourable Paul Calandra, Minister Municipal of Affairs and Housing (MMAH), the Timiskaming Municipal Association (TMA), the Federation of Northern Ontario Municipalities (FONOM), the Association of Municipalities of Ontario (AMO) and all Ontario Municipalities through AMCTO.*

*Carried.*

*RESOLUTION 2024-327 Kneller-Hetherington*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan endorses and supports item 4.2 Town of Bradford West Gwillimbury Ontario Deposit Return Program;*

*AND FURTHER THAT this resolution be circulated to the Honourable Peter Bethlenfalvy, Minister of Finance, the Honourable Caroline Mulroney, Member of Provincial parliament for York-Simcoe, the Honourable Sandy, Shaw, MPP, the Federation of Northern Ontario Municipalities (FONOM), the Association of Municipalities of Ontario (AMO) and all Ontario Municipalities through AMCTO.*

*Carried.*

*RESOLUTION 2024-328 Hetherington-Kneller*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan endorses and supports item 4.3 Municipality of East Ferris ROMA & AMO Conference Combined;*

*AND FURTHER THAT this resolution be circulated to the Honourable Vic Fedeli, the Minister of Economic Development, Job Creation and Trade, the Federation of Northern Ontario Municipalities (FONOM), the Association of Municipalities of Ontario (AMO), the Rural Ontario Municipal Association (ROMA) and all Ontario Municipalities through AMCTO.*

*Carried.*

*RESOLUTION 2024-329 Hind-Hetherington*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan endorses and supports item 4.4 Township of Ryerson, Township of Perry & Almaguin Highlands Health Council Multi Site Regional Hospital;*

*AND FURTHER THAT this resolution be circulated to the Honourable Doug Ford, Premier of Ontario, the Honourable Graydon Smith, Minister of Natural Resources, all municipalities within the MAHC catchment area, the Federation of Northern Ontario Municipalities (FONOM), the Association of Municipalities of Ontario (AMO), and all Ontario Municipalities through AMCTO.*

*Carried.*



**RESOLUTION 2024-330 Bishop-Hetherington**

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan endorses and supports item 4.5 Town of Cobourg Support of Involuntary Care for Individuals with Severe Mental health and Addictions Issues;*

*AND FURTHER THAT this resolution be circulated to the Honourable David Piccini, Minister of Labour, Immigration, Training and Skills Development and Northumberland-Peterborough South MPP, the Federation of Canadian Municipalities (FCM), the Federation of Northern Ontario Municipalities (FONOM), the Association of Municipalities of Ontario (AMO), the Rural Ontario Municipal Association (ROMA) and all Ontario Municipalities through AMCTO.*

*Carried.*

**ACCOUNTS**

**5.1 Accounts in the amount of \$743,267.54**

**RESOLUTION 2024-331 Hetherington-Bishop**

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the accounts in the amount of \$743,267.54 as presented.*

*Carried.*

**BY-LAWS**

**6.1 Short-term Accommodation By-law**

**6.2 Zoning By-law Moore – Croft Con 5 PT Lot 15**

**6.3 Consent Agreement – Wiens – CON 1 Part Lot 9 PLAN 42R-10938**

**RESOLUTION 2024-332 Kneller-Hetherington**

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan that the following by-laws are now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation, and engrossed in the by-law book:*

**6.1 Short-term Accommodation By-law**

**6.2 Zoning By-law – Moore – Croft Con 5 PT Lot 15**

**6.3 Consent Agreement – Wiens – CON 1 Part Lot 9 PLAN 42R-10938**

*Carried.*

**CONFIRMING BY-LAW AND ADJOURNMENT**

**7.1 Confirm the Proceedings of Council and Adjourn**

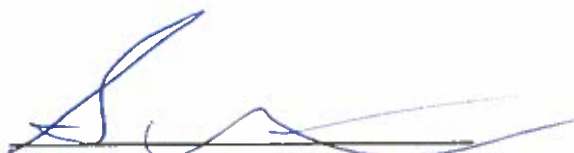
**RESOLUTION 2024-333 Bishop-Hetherington**

*BE IT RESOLVED by the Council of the Municipality of Magnetawan that the Confirming By-law is now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and engrossed in the by-law book;*

*AND FURTHER THAT, this meeting is now adjourned at 4:20 pm to meet again on Wednesday November 6, 2024, at 1:00 pm or at the call of the Chair.*

*Carried.*

Approved by:



Mayor



Clerk