



**COUNCIL MEETING MINUTES  
October 25, 2023  
1:00 pm**

The meeting of the Council of the Corporation of the Municipality of Magnetawan was held at the Magnetawan Community Centre on Wednesday October 25, 2023, with the following present:

Mayor Sam Dunnett  
Deputy Mayor John Hetherington  
Councillor Bill Bishop  
Councillor Jon Hind  
Councillor Brad Kneller

Staff: CAO/Clerk Kerstin Vroom and Deputy Clerk Recreation and Communications Laura Brandt were present for the entire meeting. Public Works Superintendent Scott Edwards, and Deputy Clerk Planning and Development Erica Kellogg were present for their respective sections in the meeting.

**OPENING BUSINESS**

**1.1 Call to Order**

The meeting was called to order at 1:00 p.m.

**1.2 Adoption of the Agenda**

*RESOLUTION 2023-309 Bishop-Hetherington*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the agenda as amended to include as Item 2.8 – Pinchin Ltd. Quotation – Proposal for Surface Water Assessment Chapman Drive Midden Site.*

*Carried.*

**1.3 Disclosure of Pecuniary Interest**

Mayor Sam Dunnett stated that should anyone have a disclosure of pecuniary interest that they could declare the nature thereof now or at any time during the meeting.

**1.4 Adoption of the Previous Minutes**

*RESOLUTION 2023-310 Hetherington-Kneller*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the minutes of the meeting on October 4, 2023, as copied and circulated.*

*Carried.*

**SHORT TERM ACCOMMODATION BYLAW**

**By-law to License and Regulate the Use of Short-Term Accommodation Properties**

*RESOLUTION 2023-311 Bishop-Hetherington*

*NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives and approves the DRAFT Short-term Accommodation By-law implementing licencing for residential properties utilized for short-term accommodation as of January 1st, 2024 with a licensing fee of \$1000;*

*AND FURTHER THAT the Short-term Accommodation Bylaw is now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation, and engrossed in the by-law book.*

Recorded Vote Called by Bill Bishop

Bill Bishop		Nay
Deputy Mayor John Hetherington	Yea	
Jon Hind		Nay
Brad Kneller	Yea	
Mayor Sam Dunnett	Yea	

*Carried.*

Direction was given to Staff to bring back a Staff Report within one year’s time for Council’s consideration to evaluate and review the provisions of the By-law as passed, as all Council members were principally in favour of a By-law to Regulate the Use of Short-Term Accommodation Properties being passed for the 2024 season.

**PLANNING ACT MEETING**

**Zoning By-law Amendment Application – Langford – Plan 319 Lot 20 E/S Miller Street**

**Zoning By-law Amendment Application – Lavoie – 94 Chapman Drive**

*RESOLUTION 2023-312 Hind-Bishop*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan recesses the regular meeting to hold a public meeting pursuant to Sections 34 of the Planning Act to consider Zoning By-law Amendment Applications described as:*

- *Langford - Plan 319 Lot 20 E/S Miller S*
- *Lavoie - 94 Chapman Drive.*

*Carried.*

*RESOLUTION 2023-313 Kneller-Hetherington*

*WHEREAS in 2015 the Council of the Municipality of Magnetawan supported a request from the Langford Family Investments deeming together Plan 319 Lot 19 E/S Miller St, Lots 18 & 19 Plan 319W/S Richmond Street;*

*AND WHEREAS Council of the Municipality of Magnetawan passed Zoning By-law 2015-13 to rezone the above noted parcels to CV-2 with specific permitted uses, of which included boat storage;*

*AND WHEREAS in 2023 Council of the Municipality of Magnetawan supported a request from the Langford Family Investments to deem Plan 319 Lot 20 E/S Miller St, to the above noted previously deemed lots;*

*AND WHEREAS Council of the Municipality of Magnetawan received a complete application and fees from Langford Family Investments asking that Plan 319 Lot 20 E/S Miller St be rezoned to be included within the CV-2 exception zone;*

*NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan supports the application and that the above 2023 deemed parcel to be included in the existing exception CV-2 Zone and a By-law will be passed later in the meeting.*

*Carried.*

*RESOLUTION 2023-314 Hind-Kneller*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives and approves the report of Erica Kellogg, Deputy Clerk Planning and Development, and denies the Lavoie Zoning By-law Amendment Application as the proposed height is excessive to the permitted maximum height for a Guest Cabin from 5 metres (16 feet) to 7 metres (23 feet).*

*Carried.*

*RESOLUTION 2023-315 Hind-Bishop*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adjourns the Planning Act public meeting and returns to the regular meeting.*

*Carried.*

**STAFF QUARTERLY REPORTS**

**Report from Fire Chief Derek Young**

**Report from By-law Enforcement Officer Jason Newman**

**Report from Chief Building Official Tyler Irwin**

**Report from Public Works Superintendent Scott Edwards**

**Report from Parks and Maintenance Manager Steve Robinson**

**Report from Deputy Clerk Erica Kellogg**

**YTD Budget 2023 from Stephanie Lewin Treasurer**

*RESOLUTION 2023-316 Bishop-Hetherington*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Staff Quarterly Reports from the Department Heads as presented for information only.*

*Carried.*

## **STAFF REPORTS, MOTIONS AND DISCUSSION**

### **2.1 DRAFT By-law Appoint a Municipal By-law Enforcement Officer Revise Agreement with Armour Township – Increase Hours**

*RESOLUTION 2023-317 Kneller-Hetherington*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the DRAFT Appoint a Municipal By-law Enforcement Officer Revise Agreement with Armour – Increase Hours as presented and the by-law on this matter will be passed later in the meeting.*

*Carried.*

### **2.2 Report from Scott Edwards, Public Works Superintendent and Steve Robinson, Parks & Maintenance Manager – Security Systems**

*RESOLUTION 2023-318 Hind-Bishop*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives and approves the report Security System, from Public Works Superintendent Scott Edwards and Parks & Maintenance Manager Steve Robinson and approves the recommendation contained therein to purchase and install new security cameras at the Roads Yard, Pavilion and Centennial Park Washrooms from Verkada at a cost of approximately \$66,000 plus HST with the overage of \$14,000 coming from the Community Enhancement Fund.*

*Carried.*

### **2.3 Request Almaguin Highlands Health Council Lab Services**

*RESOLUTION 2023-319 Bishop-Kneller*

*WHEREAS Muskoka Algonquin Health Care operates physiotherapy, E.C.G. Imaging and Laboratory services at the Almaguin Health Centre;*

*AND WHEREAS the laboratory has seen a significant number of closures over the summer due to staffing resources;*

*AND WHEREAS Almaguin residents who rely on this vital service are impacted by closures resulting in redundant trips, rescheduling, or traveling to see alternative service;*

*AND WHEREAS healthcare professionals are impacted as they rely on this service to support their patients' healthcare needs;*

*NOW THEREFORE BE IT RESOLVED that the Council of the Municipality of Magnetawan respectfully requests a commitment from Muskoka Algonquin Health Care to resume laboratory services to their regular functions on a regular scheduled;*

*AND FURTHER THAT this resolution be circulated with Almaguin Highland Health Council member municipalities for support.*

*Carried.*

### **2.4 Resignation of Barbara Stewart from the Magnetawan Library Board**

*RESOLUTION 2023-320 Hind-Hetherington*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan regretfully accepts the resignation of Barbara Stewart from the Magnetawan Library Board and thanks her for her years of service to the Library Board and to the Community.*

*Carried.*

**2.5 Resignation of Angela Dunnett from the Magnetawan Library Board**

*RESOLUTION 2023-321 Kneller-Bishop*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan regretfully accepts the resignation of Angela Dunnett from the Magnetawan Library Board and appreciates her years of service to the Library Board and to the Community.*

*Carried.*

**2.6 Discussion on Christmas**

*RESOLUTION 2023-322 Bishop-Hetherington*

*WHEREAS the Council of the Municipality of Magnetawan appreciates its Staff and their great work throughout the year;*

*NOW THEREFORE BE IT RESOLVED that Council approves a Christmas Bonus of half a day paid for the 22<sup>nd</sup>, a staff luncheon and a turkey or ham for each department head, contract employee, and unionized employee for 2023.*

*Carried.*

**2.7 Verbal Update Habitat for Humanity**

*RESOLUTION 2023-323 Kneller-Hind*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Verbal Update Habitat for Humanity for information only.*

*Carried.*

**2.7 Pinchin Ltd. Quotation – Proposal for Surface Water Assessment Chapman Drive Midden Site**

*RESOLUTION 2023-324 Hind-Kneller*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives and approves the Proposal for Surface Water Assessment for the Chapman Drive Midden Site from Pinchin Ltd., in the amount of \$6,500 (plus HST) and directs Staff to take the funds from the Reserve Account.*

*Carried.*

**MUNICIPAL BOARD AND COMMITTEE MINUTES**

**3.1 District of Parry Sound Municipal Association Minutes May 5, 2023**

**3.2 Central Almaguin Planning Board Minutes August 2, 2023 & September 6, 2023**

**3.3 North Bay Parry Sound District Health Unit Board of Health Minutes August 16, 2023**

**3.4 District of Parry Sound Social Services Administration Board Chief Administrative Officer's Report October 2023**

**3.5 Almaguin Highlands Health Council (AHC) Minutes October 5, 2023**

*RESOLUTION 2023-325 Hind-Bishop*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Municipal Boards and Committee Minutes as copied and circulated.*

*Carried.*

## **CORRESPONDENCE**

- 4.1 **Support Resolutions MTO Parade Requirements**
- 4.2 **Correspondence Premier Doug Ford Northern Ontario School of Medicine**
- 4.3 **Correspondence from Central Almaguin Planning Board Request to Withdraw from Central Almaguin Planning Board**
- 4.4 **News Release Local Share Financing Plan Achieved for Hospital Redevelopment**
- 4.5 **2024 Annual FONOM Conference New Date**
- 4.6 **OPP MPB Financial Services Unit (OPP) Notification of 2023 Court Security and Prisoner Transportation Grant Remainder**
- 4.7 **Unsuccessful Outcome AgriSpirit Grant Funding**
- 4.8 **Unsuccessful Outcome Ontario Trillium Foundation Funding**
- 4.9 **COVID-19 & Flue Vaccine Clinic Friday October 27<sup>th</sup> Poster**
- 4.10 **New Public Art Murals Poster**
- 4.11 **Seniors Free Dinner and Learn Event Friday December 15<sup>th</sup> Poster**
- 4.12 **ICYMI Council Highlights October 4, 2023**

*RESOLUTION 2023-326 Hetherington-Kneller*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the correspondence items as copied and circulated.*

*Carried.*

## **ACCOUNTS**

- 5.1 **Accounts in the amount of \$840,761.09**

*RESOLUTION 2023-327 Kneller-Bishop*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the accounts in the amount of \$840,761.09 as presented.*

*Carried.*

## **BY-LAWS**

- 6.1 **Zoning By-law Amendment Application – Langford – Plan 319 Lot 20 E/S Miller Street**

- 6.2 **By-law To Appoint a Municipal By-law Enforcement Officer – Jason Newman**

*RESOLUTION 2023-328 Bishop-Hind*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan that the following by-laws are now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation, and engrossed in the by-law book:*

- 6.1 *Zoning By-law Amendment Application – Langford – Plan 319 Lot 20 E/S Miller Street*

- 6.2 *By-law to Appoint a Municipal By-law Enforcement Officer – Jason Newman*

*Carried.*

**CLOSED SESSION**

In accordance with Section 239(2) of the Municipal Act, 2001, S.O. 2001, c25, as amended, Council shall proceed into Closed Session in order to address matters pertaining to:

(h) information explicitly supplied in confidence to the municipality

*RESOLUTION 2023-329 Hind-Hetherington*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan moves to a closed session at 2:00 pm pursuant to Section 239(2) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, Council shall proceed into Closed Session in order to address matters pertaining to:*

*(h) information explicitly supplied in confidence to the municipality*

*Carried.*

*RESOLUTION 2023-330 Kneller-Bishop*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan returns to open session at 2:30 pm.*

*Carried.*

**CONFIRMING BY-LAW AND ADJOURNMENT**

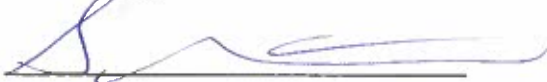
**7.1 Confirm the Proceedings of Council and Adjourn**

*RESOLUTION 2023-331 Hind-Hetherington*

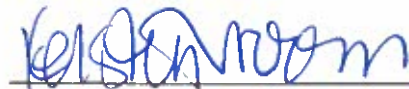
*BE IT RESOLVED by the Council of the Municipality of Magnetawan that the Confirming By-law is now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and engrossed in the by-law book; AND FURTHER THAT, this meeting is now adjourned at 2:40 pm to meet again on Wednesday November 15, 2023, at 1:00 pm or at the call of the Chair.*

*Carried.*

Approved by:



Mayor



Clerk