



AGENDA – Regular Meeting of Council

Wednesday, October 29, 2025

1:00 PM

Magnetawan Community Centre

Page # OPENING BUSINESS

- 1.1 Call to Order
- 1.2 Adoption of the Agenda
- 1.3 Disclosure of Pecuniary Interest
- 3 1.4 Adoption of Previous Minutes

PLANNING ACT MEETING

- 11 Zoning By-law Amendment Application - Alldred - 185 Halls Road East
- 29 Minor Variance Application - Dick - 23 Golf Course Road

STAFF QUARTERLY REPORTS

- 44 Report from Fire Chief Derek Young
- 46 Report from By-law Enforcement Officer Jason Newman and Bryan Austin
- 48 Report from Chief Building Official Tyler Irwin
- 50 Report from Public Works Superintendent Scott Edwards
- 52 Report from Parks and Maintenance Manager Michelle Tamblyn
- 54 Report from Deputy Clerk Erica Kellogg
- 56 Report from Deputy Clerk Laura Brandt
- 59 YTD Budget 2025 from Treasurer Stephanie Lewin

STAFF REPORTS, MOTIONS AND DISCUSSION

- 71 2.1 DRAFT By-law Short-term Accommodation
- 88 2.2 DRAFT By-law Consent Agreement (Limited Services Agreement) - Kelly - CON 1 Lot 2
- 94 2.3 ACED Invitation to Two-year Interim Joint Services Agreement
- 121 2.4 DRAFT Motion to Declare Significant Weather Event Ended
- 122 2.5 DRAFT Community Safety & Well Being Plan Update 2026-2030
- 125 2.6 Request for Donation Interpretive Signs Pollinator Gardens Magnetawan Horticultural Society
- 127 2.7 Discussion DRAFT Council Dates 2026
- 2.8 Discussion Council Meeting Times
- 128 2.9 Report from Deputy Clerk Laura Brandt, Opportunities to Enhance Transparency - Electronic Options for Broadcasting Council Meetings

MUNICIPAL BOARDS AND COMMITTEE MINUTES

- 131 3.1 District of Parry Sound Social Services Administration Board (DSAAB) Chief Administrative Officer's Report October 2025
- 157 3.2 Magnetawan Economic Tourism Committee (METC) Meeting Minutes October 14, 2025
- 158 3.3 Magnetawan Community Centre Board (MCCB) Meeting Minutes October 15, 2025

CORRESPONDENCE

- 161 4.1 Township of Edwardsburgh Cardinal Ontario Community Infrastructure Fund (OCIF)
- 166 4.2 Minister of Transport and Leader of the Government in the House of Commons
Correspondence Highways 11 & 17
- 168 4.3 FONOM Elects New Leadership at Parry Sound Board Meeting
- 170 4.4 FONOM & NOMA Thank the Federal & Provincial Governments for their Partnership to
Keep Kap Paper Operating & FONOM & NOMA Welcome Federal Support for Kap Paper
- 174 4.5 Successful Outcome of Explorer's Edge Wayfinding Signage Project - A.J. Caisson Sign
- 175 4.6 Ministry of Sport Duty to Consult Assessment Notice Completion Croft Recreational Park
- 176 4.7 Landfill Switch to Winter Hours Poster
- 177 4.8 Seniors Free Dinner & Learn Event November 14th Poster
- 178 4.9 ICYMI Council Highlights October 8, 2025

ACCOUNTS

- 179 5.1 Accounts in the amount of \$368,763.24

BY-LAWS

- 187 6.1 Authorize the Use of Alternative Voting Methods for the 2026 Municipal and School Board
Election
- 188 6.2 Zoning By-law Amendment - Alldred - 185 Halls Road East
- 190 6.3 Short-term Accommodation
- 207 6.4 Consent Agreement (Limited Services Agreement) - Kelly - CON 1 Lot 2

CONFIRMING BY-LAW AND ADJOURNMENT

- 213 7.1 Confirm the Proceedings of Council and Adjourn



**Municipality of
Magnetawan**

COUNCIL MEETING MINUTES

October 8, 2025 , 2025

1:00 pm

The meeting of the Council of the Corporation of the Municipality of Magnetawan was held at the Magnetawan Community Centre on Wednesday October 8, 2025, with the following present:

Mayor Sam Dunnett
Deputy Mayor John Hetherington
Councillor Bill Bishop
Councillor Jon Hind
Councillor Brad Kneller

Staff: CAO/Clerk Kerstin Vroom, Deputy Clerk Recreation and Communications Laura Brandt, were present for the entire meeting. Deputy Clerk Planning and Development Erica Kellogg, and Public Works Superintendent Scott Edwards were present for their respective sections in the meeting.

OPENING BUSINESS

1.1 Call to Order

The meeting was called to order

1.2 Adoption of the Agenda

RESOLUTION 2025-255 Bishop-Hetherington

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the agenda as presented and amends the agenda to include under Item 2.2 DRAFT Short Term Accommodation By-law – Justin Bellon (License #2025-09) Letter to Council.
Carried.*

1.3 Disclosure of Pecuniary Interest

Mayor Sam Dunnett stated that should anyone have a disclosure of pecuniary interest that they could declare the nature thereof now or at any time during the meeting.

1.4 Adoption of the Previous Minutes

RESOLUTION 2025-256 Kneller-Hetherington

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the minutes of the Council meetings on September 17, 2025, as copied and circulated.
Carried.*

STAFF REPORTS, MOTIONS AND DISCUSSION

2.1 DRAFT By-law to Rescind By-law 2025-44 Application for Approval to Expropriate Land and Notice of Application for Approval to Expropriate Land

RESOLUTION 2025-257 Bishop-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the By-law to Rescind the By-law 2025-44 Application for Approval to Expropriate Land and Notice of Application for Approval to Expropriate Land as presented, and the by-law on this matter will be passed later in the meeting.

Carried.

2.2 DRAFT Short-term Accommodation By-law – Justing Bellon (License #2025-09 Letter to Council)

RESOLUTION 2025-258 Hind-Bishop

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the DRAFT Short-term Accommodation By-law as presented and directs Staff to make amendments as discussed and bring back the by-law for passing to a future Council meeting.

Deferred.

Direction was given to Staff host an open public meeting.

2.3 DRAFT Motino Emterra Environmental Curbside Collection

RESOLUTION 2025-259 Hind-Kneller

WHEREAS the Municipality of Magnetawan's current contract with Waste Connections for the collection of both blue box material and household waste at curbside expires December 2025;

AND WHEREAS the Municipality of Magnetawan received notice from Circular Materials that beginning January 1, 2026, collection of eligible (residential) curbside blue box material would be provided by Emterra Environmental Inc.;

AND WHEREAS since Emterra Environmental Inc. is Ontario's preferred service provider for eligible blue box material, the collection on non-eligible blue box material and/or household waste could require additional collection trucks and/or require additional collection days;

AND WHEREAS in order to permit collection services to continue with one service provider on one collection day Emterra Environmental Inc. has provided the Municipality with a quote to collect both eligible blue box material and household waste;

NOW THEREFORE BE IT RESOLVED the Municipality of Magnetawan authorizes Staff to enter into the agreement for curbside collection of eligible properties for blue box materials and household waste with Emterra Environmental Inc. with disposal of household waste at a municipal landfill.

Carried.

2.4 Donation Request Christmas Event Ahmic Harbour Recreation Committee

RESOLUTION 2025-260 Bishop-Kneller

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves a donation request of up to \$500 for the Ahmic Harbour Recreation Committee's Christmas Event with the presentation of receipts.

Carried.

2.5 Report from Deputy Clerk Laura Brandt, Year End Report Lock and Heritage Museum Centre

RESOLUTION 2025-261 Hetherington-Hind

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report from Deputy Clerk Laura Brandt, Year End Report Locks and Heritage Museum Centre; AND FURTHER thanks the Summer Students for a job well done and approves a \$200 bonus for each student.

Carried.

MUNICIPAL BOARD AND COMMITTEE MINUTES

3.1 District of Parry Sound Social Services Administration Board (DSSAB) Chief Administrative Officer's Report September 2025

3.2 Magnetawan Economic Tourism Committee (METC) Minutes September 8, 2025

RESOLUTION 2025-262 Bishop-Kneller

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Municipal Boards and Committee Minutes as copied and circulated.

Carried.

CORRESPONDENCE

4.1 Town of Parry Sound Working Group Waste Disposal Incineration, Recycling and Sustainable Practices

4.2 Town of Cobalt Continuation of NORDS Funding

4.3 Town of Parry Sound Legislation of Strengthening Municipal Codes of Conduct

4.4 City of Dryden Incorporation of Mandatory Water Safety & Swim-to-Survive Training in Elementary School Curriculum

4.5 Office Solicitor General OPP Cost Recovery Model

4.6 Correspondence from the Office of the Prime Minister Northern Ontario's Highway 11 & 17

4.7 Magnetawan Horticultural Society Project Pictures Village Green & Ahmic Beach

4.8 Magnetawan Horticultural Society Project Pictures Tree Plaque Municipal Grounds

4.9 DSSAB Community Clinic Poster

4.10 ICYMI Council Highlights September 17, 2025

RESOLUTION 2025-263 Hind-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the correspondence items as copied and circulated;

AND FURTHER endorses the following motions:

4.1 Town of Parry Sound Working Group Waste Disposal Incineration, Recycling, and Sustainable Practices

4.2 Town of Cobalt Continuation of NORDS Funding

4.3 Town of Parry Sound Legislation of Strengthening Municipal Codes of Conduct

4.4 City of Dryden Incorporation of Mandatory Water Safety & Swim-to-Survive Training in Elementary School Curriculum

Carried.

ACCOUNTS

5.1 Accounts in the amount of \$576,130.30

RESOLUTION 2025-264 Bishop-Hind

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the accounts in the amount of \$576,130.30 as presented.

Carried.

BY-LAWS

6.1 By-law to Rescind By-law 2025-44 Application for Approval to Expropriate Land and Notice of Application for Approval to Expropriate Land

RESOLUTION 2025-249 Kneller-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan that the following by-laws are now read a first, second and a third time, passed, signed by the Deputy Mayor and the Clerk, sealed with the seal of the Corporation, and engrossed in the by-law book:

6.1 By-law to Rescind By-law 2025-44 Application for Approval to Expropriate Land and Notice of Application for Approval to Expropriate Land

Carried.

CONFIRMING BY-LAW AND ADJOURNMENT

7.1 Confirm the Proceedings of Council and Adjourn

RESOLUTION 2025-266 Hind-Bishop

BE IT RESOLVED by the Council of the Municipality of Magnetawan that the Confirming By-law is now read a first, second and a third time, passed, signed by the Deputy Mayor and the Clerk, sealed with the seal of the Corporation and engrossed in the by-law book; AND FURTHER THAT this meeting is now adjourned at 2:35 pm to meet again on Wednesday October 29, 2025, at 1:00 pm or at the call of the Chair.

Carried.

Approved by:

Mayor

Clerk



**Municipality of
Magnetawan**

COUNCIL MEETING MINUTES

October 20, 2025

10:00 am

The meeting of the Council of the Corporation of the Municipality of Magnetawan was held at the Magnetawan Community Centre on Monday October 20, 2025, with the following present:

Mayor Sam Dunnett
Deputy Mayor John Hetherington
Councillor Bill Bishop
Councillor Jon Hind
Councillor Brad Kneller

Staff: CAO/Clerk Kerstin Vroom, Deputy Clerk Planning and Development Erica Kellogg and, Deputy Clerk Recreation and Communications Laura Brandt were present for the entire meeting.

OPENING BUSINESS

1. Call to Order

The meeting was called to order at 10:00 a.m.

2. Adoption of the Agenda

RESOLUTION 2025-267 Hetherington-Kneller

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the agenda as presented.
Carried.*

3. Disclosure of Pecuniary Interest

Mayor Sam Dunnett stated that should anyone have a disclosure of pecuniary interest that they could declare the nature thereof now or at any time during the meeting.

4. DRAFT SHORT-TERM ACCOMMODATION BY-LAW

RESOLUTION 2025-268 Bishop-Hind

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the DRAFT Short-term Accommodation By-law as presented and directs Staff to make amendments as discussed and bring back the by-law for passing to a future Council meeting.

Carried.

5. ADJOURNMENT

RESOLUTION 2025-269 Bishop-Hetherington

BE IT RESOLVED by the Council of the Municipality of Magnetawan that this special meeting of Council is now adjourned at 1:35 pm to meet again on Wednesday, October 29, 2025, at 1:00 pm or at the call of the Chair.

Carried.

Approved by:

Mayor

Clerk



PLANNING ACT PUBLIC MEETING
WEDNESDAY, SEPTEMBER 17, 2025
1:00PM

The Planning Act Public Meeting of the Corporation of the Municipality of Magnetawan was held at the Magnetawan Community Centre with the following present:

Mayor Sam Dunnett
Deputy Mayor John Hetherington
Councillor Brad Kneller
Councillor Bill Bishop
Councillor Jon Hind

Staff: CAO/Clerk Kerstin Vroom, Deputy Clerk Erica Kellogg, Deputy Clerk Laura Brandt, Public Works Superintendent Scott Edwards and Parks Maintenance Manager Michelle Tamblyn were present for the entire meeting.

The meeting was called to order at 1:25 p.m.

RESOLUTION 2025-233 Hind-Kneller

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan recesses the regular meeting to hold a public meeting pursuant to Section 34 and 45 of the Planning Act to consider a Zoning By-law Amendment and a Minor Variance Application described as:

- Longhurst – Con 8 Lot 26 Chapman, 28 River Road; Zoning Bylaw Amendment, and
 - Duck – Plan 42M552 Lot 3 Spence, 3213 Ahmic Lake Road; Minor Variance.
- Carried.

Mayor Dunnett explained the purpose of the Public Meeting.
Deputy Clerk Erica Kellogg explained how Notice was given.

LONGHURST

Zoning By-law Amendment – 28 River Road

Present: No representation from the applicant

No Public Comments were made to the application, and Council had no questions regarding the application.

RESOLUTION 2025-234 Bishop-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report from Patrick Townes, Planner MHBC and supports the application for a Zoning By-law Amendment for CON 8 PT LOT 26 – Longhurst (4944 010 0020780000) which is access by River Road and a By-law on this matter will be passed later in the meeting.

Carried.

DUCK

Minor Variance – 3213 Ahmic Lake Road

Present: Liscombe Construction (agent) and Ms. Duck were present for the entire meeting.

No Public Comments were made to the application, and Council had no questions regarding the application.

RESOLUTION 2025-235 Kneller-Hetherington

WHEREAS a Minor Variance application from Liscombe Construction Inc. (agent) has been received regarding Concession 4 Lot 3, municipally known as 3213 Ahmic Lake Road a Municipally owned and maintained road, Municipality of Magnetawan – (Duck) seeking relief from the Municipality of Magnetawan Zoning By-law 2001-26 as amended Section 3.19 a) i) minimum rear yard setback from 10 metres to 6.43 metres and Section 3.19 a) ii) increased legal complying height from 3.8 metres to 5 metres.

AND WHEREAS the Committee of Adjustment for the Municipality of Magnetawan has received a Staff Report from Jamie Robinson and Patrick Towes, MHBC Planning in support of the Minor Variance application and is satisfied the application meets the four tests of a Minor Variance;

NOW THEREFORE BE IT RESOLVED THAT the Committee of Adjustment for the Municipality of Magnetawan provisionally approves the Minor Variance with the following conditions:

- That all taxes and monies owing to the Municipality are paid to date.
- Carried.

RESOLUTION 2025-236 Hind-Bishop

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adjourns the Planning Act public meeting and returns to the regular meeting.

Carried.

Adjournment

Approved by:

Mayor

CAO/Clerk

Moved by: _____

Seconded by: _____

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report from Patrick Townes, Planner MHBC and supports the application for a Zoning By-law Amendment for CON 10 LOT 8 – Alldred (4944 010 0021500) which is access by Halls Road and a By-law on this matter will be passed later in the meeting.

Carried _____ Defeated _____ Deferred _____

Sam Dunnett, Mayor

Recorded Vote Called by: _____

Recorded Vote

Member of Council	Yea	Nay	Absent
Bishop, Bill			
Hetherington, John			
Hind, Jon			
Kneller, Brad			
Mayor: Dunnett, Sam			

STAFF REPORT

TO: Erica Kellogg, Deputy Clerk – Planning & Development
Municipality of Magnetawan

FROM: Patrick Townes, BA, BEd and Jamie Robinson, BES, MCIP, RPP
MHBC Planning Limited

DATE: October 29, 2025

SUBJECT: Zoning By-law Amendment Application
Alldred - 185 Halls Road East

Recommendation

Based on the land use planning analysis contained in this Planning Report, MHBC Planning Limited recommends:

THAT Council receives the Planning Report dated October 29, 2025 respecting the Zoning By-law Amendment application for the subject property located at 185 Halls Road East (Alldred); and,

THAT Council approves the Zoning By-law Amendment and passes a By-law.

Proposal /Background

A Zoning By-law Amendment application has been submitted for the subject property that is legally described as Lot 8, Concession 10, Chapman Township, and is known locally as 185 Halls Road East. The owner of the subject property is Allison Alldred. The subject property is shown on Figure 1.

The purpose and effect of the Zoning By-law Amendment application is to rezone a portion of the subject property from Extractive Industrial (MX) to Rural (RU) Zone. There was a historic aggregate operation on this portion of the subject property that was subject to a license under the Aggregate Resources Act (ARA). The Ministry of Natural Resources has surrendered the ARA licence and as a result there is no longer an approved aggregate use on the subject property from the Ministry.

The owners are applying to rezone area portion of the subject property to the Rural (RU) Zone so that a residential dwelling can be permitted in the future and to recognize that there is no longer an aggregate use on the subject property. The area to be rezoned is shown on Figure 2.

The subject property contains a garage, sauna, and shed, and based on a review of the aerial imagery, appears to be tree covered. There is a watercourse located on the subject property and an Other Wetland feature identified.

An aerial photograph showing a rural area with several roads and a large rectangular property outlined in black. The property is located north of Hall's Rd and east of Parcelley Rd. Other roads visible include Raney Rd, Alsey Rd, Bloomfield Rd, 124 Hwy, Grindstone Rd, and Clover Hill Rd. A label 'SUBJECT PROPERTY' with an arrow points to the outlined rectangle.

The map illustrates land use zones and rezoning areas in the Hainan Region, China. The zones are labeled as RU (Rural), EP (Environmental Protection), MX (Extractive Industrial), and RR (Rural Residential). A central area is outlined with a dashed line, indicating a specific region of interest. The legend identifies three types of lands to be rezoned:

- Lands to be Rezoned from the Extractive Industrial (MX) Zone to the Rural (RU) Zone (indicated by diagonal hatching).
- Lands to be Rezoned from the Extractive Industrial (MX) Zone to the Environmental Protection (EP) Zone (indicated by cross-hatching).
- Lands to be Rezoned from the Rural (RU) Zone to the Environmental Protection (EP) Zone (indicated by stippling).

Policy Analysis

Provincial Planning Statement

The Provincial Planning Statement (PPS) is a document that provides policy direction on matters of Provincial interest concerning land use planning. Ontario has a policy-led planning system, and the PPS sets the foundation for regulating the development and use of land in the Province. Policies are set out to provide for appropriate development while also protecting resources of provincial interest, public health and safety, and the quality of the natural and built environment. When making land use planning decisions, Planning Authorities must ensure that all planning decisions are consistent with the PPS.

The subject property is located outside of a Settlement Area and are considered Rural Lands in the context of the PPS. Section 2.6 of the PPS outlines policies for Rural Lands, which includes residential development.

Section 3.6.4 of the PPS states that individual on-site sewage services and individual on-site water services may be used for a new development provided that site conditions are suitable for the long-term provision of such services with no negative impacts. The property has an existing garage, sauna, shed and septic tank. The subject property appears to be large enough to accommodate a septic system for a future dwelling on the subject property and on the lands to be rezoned.

Section 4.1 of the PPS contains policies related to natural heritage. Section 4.1.6 of the PPS states that development and site alteration shall not be permitted in fish habitat except in accordance with Provincial and Federal requirements. Section 4.1.8 of the PPS contains policies regarding development adjacent to natural heritage features and areas. There is an Other Wetland feature identified on the subject lands and on the property located to the west. These areas are currently zoned Environmental Protection (EP) in the Zoning By-law and development is not permitted within these areas. In the context of the Municipality's Official Plan, adjacent lands are considered to be 50 metres from an Other Wetland that is in excess of 0.8 hectares. The Other Wetland feature is 8 hectares in size.

Section 4.5 of the PPS includes policies regarding mineral aggregate resources. Section 4.5.1.1 of the PPS states that mineral aggregate resources shall be protected for long-term use and, where Provincial information is available, deposits of mineral aggregate resources shall be identified. There was a historic aggregate operation on this portion of the subject property that was subject to a license under the Aggregate Resources Act (ARA). The Ministry of Natural Resources has surrendered the ARA licence and as a result there is no longer an approved aggregate use on the subject property from the Ministry. There is another ARA Licence shown on the property to the west however based on a review of the Ministry of Natural Resources licence database, it also does not appear to be an active ARA licence.

Chapter 5 of the PPS contains policies related to protecting public health and safety. In accordance with Section 5.2 of the PPS, the subject property is located outside of hazardous lands and hazardous sites and not effected by a dynamic beach hazard, flooding hazard or erosion hazard.

The Zoning By-law Amendment application is consistent with the PPS.

Municipality of Magnetawan Official Plan

The Municipality's Official Plan provides policy direction on growth and development within Magnetawan. The policies in the Plan address the environment, cultural and built heritage, natural resources and servicing and transportation. In accordance with Schedule A of the Official Plan, the subject property is designated as Agricultural, Environmental Protection, and Rural. The lands to be rezoned are primarily located within the Agricultural designation. Schedule A also identifies that area as being subject to an Existing ARA Licence (which has been surrendered). There is also a fish habitat identified along the watercourse on the subject property as well as the Other Wetland feature, which is included within the area designated as Environmental Protection.

Section 5.2 of the Official Plan includes policies for the Rural designation. Permitted uses within the Rural designation include residential dwellings. Section 5.2.3 of the Official Plan includes policies for agricultural uses. The future development of a residential dwelling on the subject property and within the lands to be rezoned conforms to the permitted uses of the Official Plan.

Section 4 of the Official Plan includes general land use policies, including policies regarding wetlands and other natural heritage features and areas. The lands to be rezoned on the subject property are located within adjacent lands to an unclassified wetland feature and fish habitat.

The wetland on the subject property is identified as an Other Wetland, and in accordance with Section 4.10 of the Official Plan, adjacent lands are considered lands within 50 metres of the boundary of the Other Wetland. Potential impacts as a result of future buildings and structures must be considered within these adjacent lands. The owners have not submitted an Environmental Impact Study to investigate the Other Wetland, therefore it is recommended that the proposed rezoning incorporate an expanded Environmental Protection (EP) Zone boundary around the Other Wetland to the extent of 50 metres. This will ensure that future buildings and structures will be located at least 50 metres from the mapped boundary of the Other Wetland feature.

Section 4.7 of the Official Plan includes policies regarding fish habitat. Setbacks of 30 metres from cool or cold-water streams and 15 metres from other streams are required. The incorporation of the expanded Environmental Protection (EP) Zone boundary will ensure that future buildings and structures are located more than 50 metres from the Other Wetland feature and a further setback from the watercourse itself.

It is recommended that the Environmental Protection (EP) Zone on the subject property be expanded by 50 metres on the subject property. The proposed Zoning By-law Amendment conforms to the Official Plan.

Municipality of Magnetawan Zoning By-law

The purpose and effect of the Zoning By-law Amendment application is to rezone a portion of the subject property from Extractive Industrial (MX) to Rural (RU) Zone. There was a historic aggregate operation on this portion of the subject property that was subject to a license under the Aggregate Resources Act (ARA). The Ministry of Natural Resources has surrendered the ARA licence and as a result there is no longer an approved aggregate use on the subject property from the Ministry.

The owners are applying to rezone area portion of the subject property to the Rural (RU) Zone so that a residential dwelling can be permitted in the future and to recognize that there is no longer an aggregate use on the subject property

The subject property has a lot area of approximately 40 hectares and has a lot frontage of approximately 400 metres. The minimum lot area for the RU Zone is 10 hectares, and the minimum lot frontage is 134 metres. The subject property meets the lot requirements for the Rural (RU) Zone.

As noted in the Official Plan section of this report, it is recommended that the Environmental Protection (EP) Zone on the subject property be expanded by 50 metres on the subject property.

The draft Zoning By-law Amendment has been prepared and is attached to this report.

Comments from Departments

Road Department: No concerns

Fire Chief: No concerns

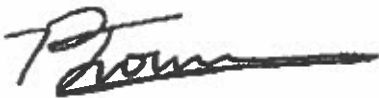
Building Department: No concerns

By-law Department: No concerns

Summary

The proposed Zoning By-law Amendment is consistent with the PPS and conforms to the Municipality's Official Plan. Based on the proposal, the subject property is appropriate for the future development of a residential dwelling. It is recommended that the application be approved, and the draft Zoning By-law Amendment be passed.

Respectfully submitted,



Patrick Townes, BA, BEd
Planning Consultant
MHBC Planning



Jamie Robinson, BES, MCIP, RPP
Planning Consultant
MHBC Planning



**The Corporation of the
Municipality of Magnetawan**

Box 70 4304 Hwy 520

Magnetawan ON P0A 1P0

Phone 705 387 3947 Fax 705 387 4875

www.magnetawan.com

APPLICATION FORM

ZONING BY-LAW AMENDMENT

Date Received by Municipality: July 9, 2005

1) APPLICATION INFORMATION

Name of Applicant: Allison Aildred

Mailing Address: 81 Muskoka Glens rd. Huntsville on P4H2N5

Telephone Number (Home): 705-571-3046

Fax Number: _____

Telephone Number (Business): _____

Fax Number: _____

2) REGISTERED OWNER

If the Applicant is not the Registered Owner of the subject lands, then authorization from the Owner is required, as well as the following information:

Owners Name: Allison Aildred + Quinn Kuenzig

Mailing Address: _____

Telephone Number (Home): _____ Fax Number: _____

Correspondence to be sent to: ☒ Owner ☐ Agent ☐ Both

3) MORTGAGES, CHARGES OR OTHER ENCUMBRANCES

Name: N/A

Mailing Address: _____

Name: _____

Mailing Address: _____

4) SUBJECT LANDS

Geographic Township: Chapman Concession: 10 Lot: 8

Reference Plan: _____ Part/Block/Lot: _____

Street Name and Number: Halls Rd East 185
(If corner lot, please include both Street Names)

Water Access only: _____

(Name of Waterbody)

Area of subject lands (ha): 40.46 Frontage (m): 387 Depth (m): 1032

5) **OFFICIAL PLAN / ZONING STATUS**

What is the current designation of the *subject lands* in the approved Official Plan?

What is the current Zoning?

Extractive Industrial (MX) and
Residential

6) **REASONS FOR REQUEST**

Please describe the reasons for and extent of, the request:

Needs to be rezoned to Residential to
become a buildable lot again.

7) **ACCESS**

Are the subject lands accessible by:

- ☐ Provincial Highway
- ☐ Municipal Road (seasonal maintenance)
- ☒ Municipal Road (year round maintenance)
- ☐ Right of Way
- ☐ Unopened Road Allowance
- ☐ Water Access
- ☐ Other (describe) _____

8) **BUILDINGS, STRUCTURES AND USES**

What are the existing buildings on the subject land? Garage, Sauna, Shed.

What are they used for? Currently not being used.

Please complete the following for each building or structure:

	Building One	Building Two	Building Three
Type of Building	Garage	Sauna	Shed
Setback from Front Lot Line	40m	25m	20m
Setback from Rear Lot Line	992m	1007m	1012m
Setback from Side Lot Line	90m	60m	30m
Setback from Side Lot Line	297m	327m	357m
Height (metres)	4m	3m	3m
Dimensions	17x32 ft.	8x8 ft	10x20 ft
Floor Area	544 sq.ft.	64 sq.ft	200 sq.ft
Date of Construction	?	2011	?

What is the proposed future use of the subject lands: For someone to be able to build a home.

Are any buildings or structures to be build on the subject lands?

☐ yes

☒ no

Not at this time.

If yes, please complete the following for each building or structure:

	Building One	Building Two	Building Three
Type of Building			
Setback from Front Lot Line			
Setback from Rear Lot Line			
Setback from Side Lot Line			
Setback from Side Lot Line			
Height (metres)			
Dimensions			
Floor Area			
Date of Construction			

When were the subject lands acquired by the current owner? 2001

How long have the "existing uses" continued on the subject lands? 25 years or longer

9) **SERVICING**

	<u>Municipal</u>	<u>Private</u>	<u>Other</u>
Water Supply	☐	☒	☐
Sewage Disposal	☐	☒	☐
Frontage on Road	☐	☐	☐

Is storm drainage provided by: ☐ Sewer ☒ Ditch ☐ Swale
☐ Other (describe) _____

10) **OTHER APPLICATIONS**

Are the subject lands also the subject of an application under the Planning Act for approval of a Plan of Subdivision or a Consent? ☐ yes ☒ no

If yes, what is the file number? _____

What is the status of the application? _____

Have the subject lands ever been the subject of an application under Section 34 of *The Planning Act* (rezoning)? ☒ yes ☐ no

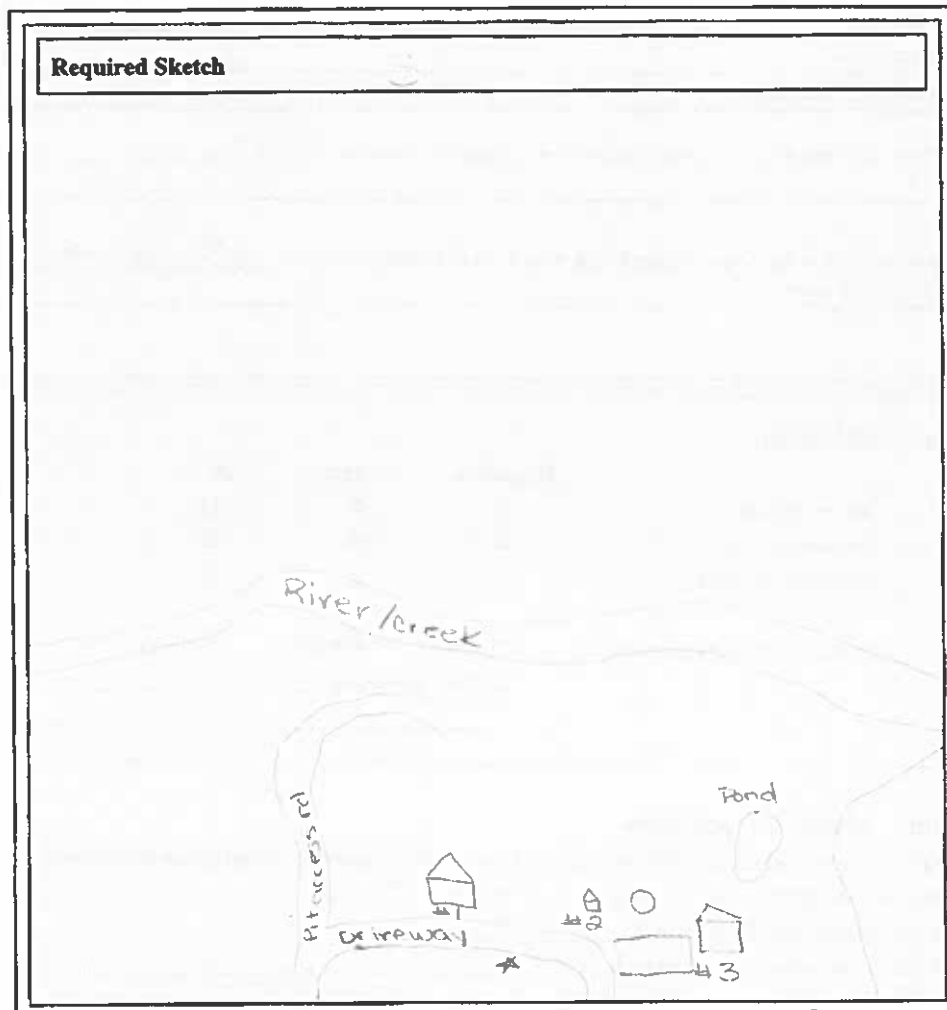
If yes, please provide a brief explanation: was rezoned to "MX" to operate a small gravel pit.

11) DRAWINGS

Please include a sketch showing the following:

- ☐ the boundaries and dimensions of the subject land;
- ☐ the location, size and type of all existing and proposed buildings and structures on the subject land, indicating the distance of the building or structures from the front yard lot line, rear yard lot line and side yard lot lines;
- ☐ the approximate location of all natural and artificial features on the subject land and on land that is adjacent to the subject land that, in the opinion of the applicant, may affect the application. Examples include: buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tanks;
- ☐ the current uses on land that is adjacent to the subject land;
- ☐ the location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public travelled road, a private road or a right-of-way;
- ☐ if access to the subject land is by water only, the location of the parking and docking facilities to be used; and
- ☐ the location and nature of any easement affecting the subject land.

Required Sketch



← 387M → N Halls rd east ↑ 1032M ↓

Required Sketch should include the following:

- ✓ Lot dimensions
- ✓ Major Physical Features
- ✓ Surrounding Land Uses
- ✓ Buildings and Structures
- ✓ Sewage and Water Systems

1 = Garage

2 = Barn

3 = Shed

O = Septic Tank

* = drilled well

[] = House foot print

the house burnt down in 2011

12) PERMISSION TO ENTER

I hereby authorize, the Members of Staff and/or Elected Members of the Council of the Municipality of Magnetawan, to enter upon the subject lands and premises for the limited purpose of evaluating the merits of this application. This is their authority for doing so.

July 7 2025
Date

[Signature]
Signature of Registered Owner(s) or Agent

13) FREEDOM OF INFORMATION

I hereby provide authority for any information contained in this application, to be released in accordance with the Freedom of Information Act.

July 7 2025
Date

[Signature]
Signature of Registered Owner(s) or Agent

14) PAYMENT OF FEE AND DEPOSIT

- | | | |
|-------------------------------------|-----------------------------------|--|
| ☒ | Application Fee | As per the current Fees and Charges By-law |
| ☒ | Residential Deposit Fee | As per the current Fees and Charges By-law |
| ☐ | Commercial/Industrial Deposit Fee | As per the current Fees and Charges By-law |

The "deposit" shall be used for expenses as defined below. As for the date of this application, I further hereby agree to pay for and bear the entire cost and expense for any engineering, legal, landscape, architectural and/or planning consulting expenses incurred by the Municipality of Magnetawan during the processing of this Application, in addition to the Application Fee set by the Municipality of Magnetawan.

An additional deposit shall be required if the deposit is insufficient to complete the Application.

July 2025
Date

[Signature]
Signature of Registered Owner(s)

Note: All Invoices for payment shall be sent to the person(s) indicated in Section 2) Owner of this application, unless otherwise requested.

If the Applicant/Owner is a Corporation, the Applicant/Owner shall provide certification that he/she has the authority to Bind the Corporation.

15) AFFIDAVIT

I, [Signature] of the District of Parry Sound in the Municipality of Magnetawan solemnly declare that all of the above statements contained herein and in all exhibits transmitted herewith are true and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of "The Canada Evidence Act".

DECLARED BEFORE ME at Municipal office in the Municipality of Magnetawan,
District of Parry Sound this 7 day of July.

[Signature]
Date July 7 2025
Clerk
Commissioner for taking oaths,
Municipality of Magnetawan,
District of Parry Sound

[Signature]
Signature of Registered Owner(s) or Agent

12) PERMISSION TO ENTER

I hereby authorize, the Members of Staff and/or Elected Members of the Council of the Municipality of Magnetawan, to enter upon the subject lands and premises for the limited purpose of evaluating the merits of this application. This is their authority for doing so.

July 2-2025
Date

Dikey
Signature of Registered Owner(s) or Agent

13) FREEDOM OF INFORMATION

I hereby provide authority for any information contained in this application, to be released in accordance with the Freedom of Information Act.

July 2 - 2025
Date

Dikey
Signature of Registered Owner(s) or Agent

14) PAYMENT OF FEE AND DEPOSIT

- | | |
|---|--|
| ☒ Application Fee | As per the current Fees and Charges By-law |
| ☒ Residential Deposit Fee | As per the current Fees and Charges By-law |
| ☐ Commercial/Industrial Deposit Fee | As per the current Fees and Charges By-law |

The "deposit" shall be used for expenses as defined below. As for the date of this application, I further hereby agree to pay for and bear the entire cost and expense for any engineering, legal, landscape, architectural and/or planning consulting expenses incurred by the Municipality of Magnetawan during the processing of this Application, in addition to the Application Fee set by the Municipality of Magnetawan.

An additional deposit shall be required if the deposit is insufficient to complete the Application.

July 2-2025
Date

Dikey
Signature of Registered Owner(s)

Note: All invoices for payment shall be sent to the person(s) indicated in Section 2) Owner of this application, unless otherwise requested.

If the Applicant/Owner is a Corporation, the Applicant/Owner shall provide certification that he/she has the authority to Bind the Corporation.

15) AFFIDAVIT

I, Quinn GARYAN KUENZIG of the City of Port Coquitlam in the Province of British Columbia solemnly declare that all of the above statements contained herein and in all exhibits transmitted herewith are true and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of "The Canada Evidence Act".

DECLARED BEFORE ME at PORT COQUITLAM in the PROVINCE of BRITISH COLUMBIA this 3rd day of JULY 2025

03/JULY/2025
Date
[Signature]

Dikey
Signature of Registered Owner(s) or Agent

Page 5 of 5

H. BART ALDRICH
NOTARY PUBLIC
105-2855 Mary Hill Road
Port Coquitlam, BC V3C 4R9
Ph: 604-464-1335 Fax: 604-464-1111

Ministry of Natural Resources and
Forestry

Ministère des Richesses naturelles et des
Forêts

Integrated Aggregate Operations Section

Section de la gestion intégrée des agrégats

Regional Operations Division
300 Water Street
Peterborough, ON K9J 3C7

Division des opérations régionales
300, rue Water
Peterborough (ON) K9J 3C7

E: ARAApprovals@ontario.ca

E : ARAApprovals@ontario.ca



September 15, 2022

Quinn Kuenzig
185 Halls Road East
Sundridge, ON P0A 1Z0

Subject: Surrender of Licence 623844 under the *Aggregate Resources Act*
Lot 8, Concession 10, Chapman Twp.
Parry Sound District, Municipality of Magnetawan

This letter confirms receipt of the following in support of the surrender of Licence 623844:

1. Written correspondence dated June 1, 2022 requesting the surrender of Licence 623844;
2. MNRF Parry Sound District correspondence on July 22, 2022 confirming no concerns for site surrender; and
3. Confirmation that all reports and fees have been received by The Ontario Aggregate Resources Corporation (TOARC) on August 23, 2022.

The Ministry accepts the surrender of Licence 623844 as of the date on this letter. Quinn Kuenzig no longer has any obligations for this property under the *Aggregate Resources Act*. This licence and all associated documents are no longer valid, and you may dispose of hard copies of the licence and site plan. In addition, the sign indicating that the site is licenced under the ARA is to be removed.

Sincerely,

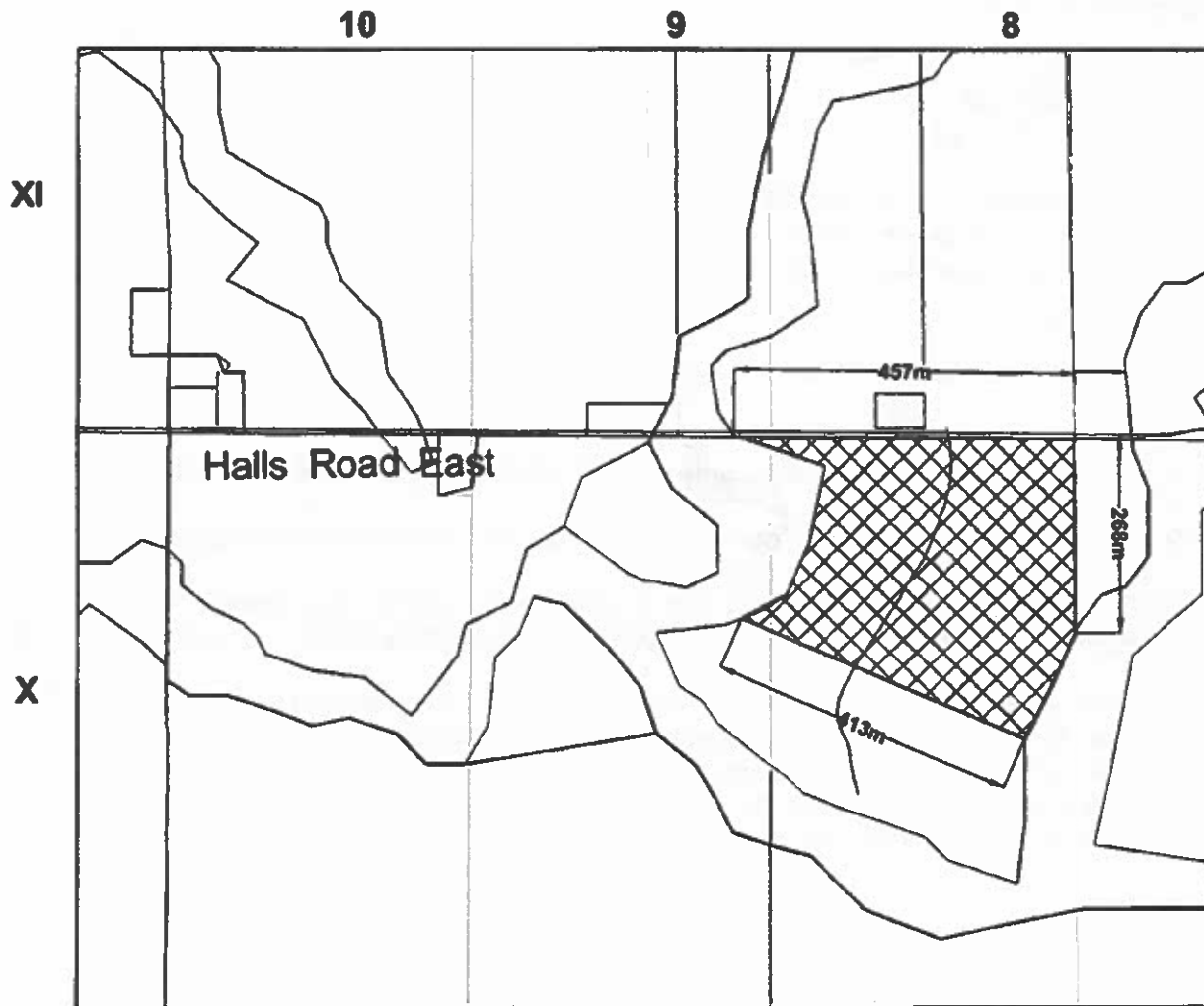
A handwritten signature in cursive script that reads "Calinda Manning".

Calinda Manning
Aggregate Specialist

Copies to:

Clerk – Municipality of Magnetawan
Clerk – Town of Parry Sound
The Ontario Aggregate Resources Corporation
Ministry of Labour, Training and Skills Development
MNRF – Parry Sound District

KEY MAP
#17 Quinn Kuenzig Plt
Lot 8, Concession 10
Geographic Township of Chapman
Municipality of Magnetawan



N.T.S.

Legend



Currently Zoned Extractive Industrial (MX)
Total Area = 12.7 Ha



MERIDIAN
PLANNING DESIGN, TEXTS INC.
November 20, 2007
1000

MUNICIPALITY OF MAGNETAWAN
NOTICE OF COMPLETE APPLICATION and PUBLIC MEETING FOR A ZONING BY-LAW AMENDMENT

TAKE NOTICE that the Municipality of Magnetawan has received a complete application to amend the Municipality's Zoning By-law under Section 34 of the *Planning Act* of the *Planning Act*, R.S.O., 1990. The Corporation of the Municipality of Magnetawan will hold a Public Meeting on:

October 29th 2025

At 1:00 pm. at the

Municipality of Magnetawan Community Centre, 4304 Hwy #520, Magnetawan, Ontario

THE PURPOSE OF THE PUBLIC MEETING is to consider a Zoning By-law Amendment application to amend Zoning By-law No. 2001-26 of the Municipality of Magnetawan, pursuant to Section 34 of the *Planning Act*, R.S.O. 1990, Chapter P. 13. A key map showing the location of the property affected by the Zoning By-law Amendment is attached to this notice.

DESCRIPTION OF THE LANDS The application for Zoning By-law Amendment applies to the subject property located at Con 10 Lot 8, municipally known as 185 Halls Road, Municipality of Magnetawan.

THE PURPOSE AND EFFECT of the Zoning By-law Amendment is to rezone a portion of the subject property from Extractive Industrial (MX) to Rural (RU) Zone. There was a historic aggregate operation on this portion of the subject property that was subject to a license under the Aggregate Resources Act (ARA). The Ministry of Natural Resources has surrendered the ARA licence and as a result there is no longer an approved aggregate use on the subject property from the Ministry. The owners are applying to rezone this area to the Rural (RU) Zone so that a residential dwelling can be permitted in the future and to recognize that there is no longer an aggregate use on the subject property.

IF YOU WISH TO APPEAL the decision of the Municipality of Magnetawan to the Ontario Land Tribunal (OLT) in respect to the By-law, you may do so within twenty (20) days of the issuance of this notice by filing a Notice of Appeal via the OLT e-file at <https://olt.gov.on.ca/e-file-service/> by selecting Magnetawan [*Municipality of*] as the Approval Authority or by mail to the Deputy Clerk – Planning and Development, Municipality of Magnetawan, no later than 4:30 p.m. on or before the last date of appeal as seen in this notice. The filing of an appeal after 4:30 p.m., in person or electronically, will be deemed to have been received the next business day. If the efile portal is down, you can submit your appeal to: planning@magnetawan.com. Please consult the Ontario Land Tribunal's website (<https://olt.gov.on.ca/>) or call 1-866-448-2248 for further information regarding how to file an appeal and for the current filing fee.

WHO CAN FILE AN APPEAL

Pursuant to Section 34(19) of the *Planning Act* R.S.O 1990, c. P.13. a Notice of Appeal may be filed to the OLT by the following parties:

- The Applicant;
- A specified person who, prior to the decision, made oral submissions at a public meeting or written submissions to the Municipality of Magnetawan Council;
- A public body who, prior to the decision, made oral submissions at a public meeting or written submissions to the Municipality of Magnetawan Council;
- The registered owner who, prior to the decision, made oral submissions at a public meeting or written submissions to the Municipality of Magnetawan Council;
- The Minister.

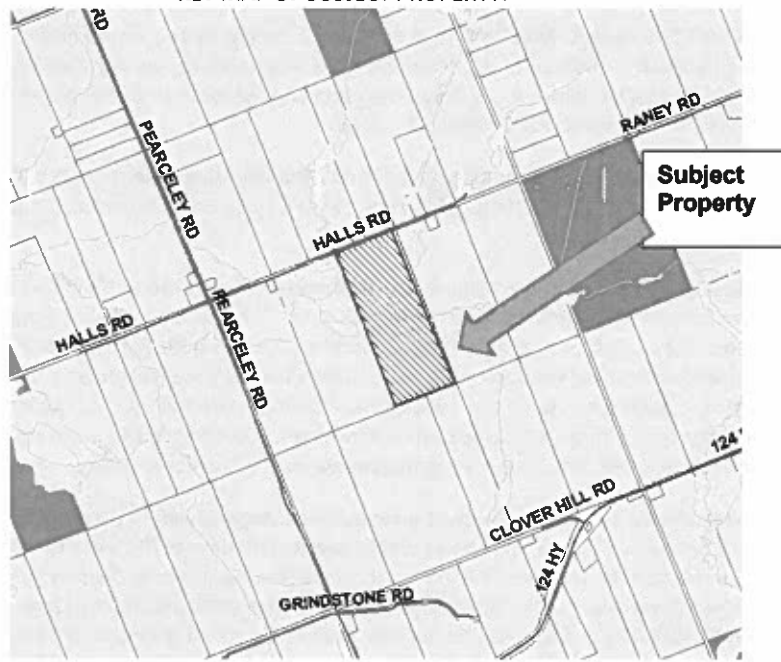
No person or public body shall be added as a party to the hearing of the appeal unless, before the by-law was passed, the person or public body made oral submissions at the public meeting or written submissions to the Council of the Municipality of Magnetawan or, in the opinion of the OLT, there are reasonable grounds to add the person or public body as a party.

In accordance with Section 34(19) of the *Planning Act* third party appeals by persons or individuals are not permitted. When no appeal is lodged within the 20 days after the giving of notice, the decision becomes final and binding and notice to that effect will be issued by the Secretary.

The Notice of Appeal must:

- i. set out reasons for the appeal;
- ii. be accompanied by the fee as prescribed by the OLT per application, payable online through OLT e-file or by certified cheque or money order to the Minister of Finance. A copy of the Ontario Land Tribunal Fee Schedule may be found at <https://olt.gov.on.ca>

PLEASE SUBMIT ANY WRITTEN COMMENTS TO ERICA KELLOGG
Quoting File No: ALLDRED ZONING BY-LAW AMENDMENT
Erica Kellogg, Deputy Clerk – Planning and Development
Municipality of Magnetawan
P.O. Box 70, Magnetawan, Ontario, P0A 1P0
705-387-3947 ext. 1011, planning@magnetawan.com
DATED at the Municipality of Magnetawan this 9th day of October, 2025
KEY MAP OF SUBJECT PROPERTY:



THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2025 –

Being a By-law to amend By-law No. 2001-26, as amended, the Zoning By-law for the Corporation of the Municipality of Magnetawan with respect to lands located at Lot 8, Concession 10, Chapman Township, Municipally known as 185 Halls Road, Municipality of Magnetawan.

(Alldred 4944 010 00221500)

WHEREAS the Council of the Corporation of the Municipality of Magnetawan is empowered to pass By-laws to regulate the use of land pursuant to Section 34 of the *Planning Act*, R.S.O. 1990;

AND WHEREAS the owner of the subject lands has filed an application with the Municipality of Magnetawan to amend By-law 2001-26, as amended;

AND WHEREAS Council has conducted a public meeting as required by Section 34(12) of the *Planning Act*, R.S.O. 1990, as amended and if changes have been made to this By-law following the Public Meeting, that no further notice is required;

AND WHEREAS the Council of the Corporation of the Municipality of Magnetawan deems it advisable to amend By-law No. 2001-26, as amended, to rezone a portion of the subject property from the Extractive Industrial (MX) Zone to the Rural (RU) Zone and to expand the Environmental Protection (EP) Zone; and

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

1. Schedule 'A-2', to Zoning By-law No. 2001-26 as amended, is further amended by zoning a portion of the lands legally described Lot 8, Concession 10, Chapman Township, Municipally known as 185 Halls Road, Municipality of Magnetawan, from the Extractive Industrial (MX) Zone to the Rural (RU) Zone and to expand the Environmental Protection (EP) Zone as shown on Schedule 'A' attached forming part of this By-law.

This By-Law shall become effective on the date it is passed by the Council of the Corporation of the Municipality of Magnetawan, subject to the applicable provisions of the *Planning Act*, R.S.O. 1990, as amended.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 29th day of October, 2025.

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**

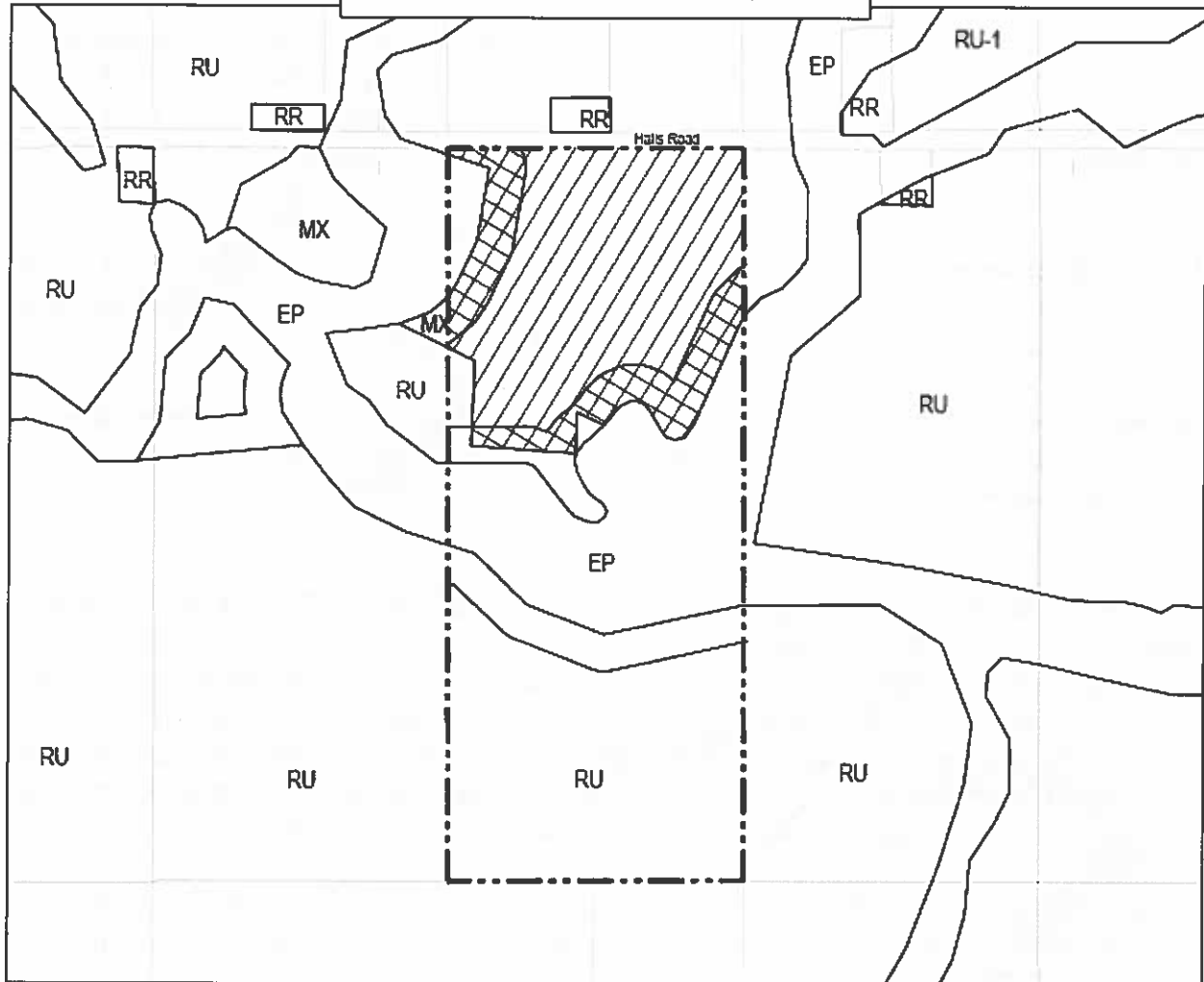
Mayor

CAO/Clerk

SCHEDULE 'A'

Part of Lot 8, Concession 10,
Chapman Township,
Municipality of Magnetawan

(Allred 4944 010 00221500)



-  Lands to be Rezoned from the Extractive Industrial (MX) Zone to the Rural (RU) Zone
-  Lands to be Rezoned from the Extractive Industrial (MX) Zone to the Environmental Protection (EP) Zone
-  Lands to be Rezoned from the Rural (RU) Zone to the Environmental Protection (EP) Zone

This is Schedule 'A' to Zoning By-law 2025-
Passed this ____ day of _____, 2025

Mayor

CAO/Clerk

Moved by: _____

Seconded by: _____

WHEREAS a Minor Variance application from Denis Lachance (agent) has been received regarding Plan 319 Lot 20 Pt Lot 19, municipally known as 23 Golf Course Road a Municipally owned and maintained road, Municipality of Magnetawan – (Dick) seeking relief from the Municipality of Magnetawan Zoning By-law 2001-26 as amended Section 3.19 a) i) minimum rear yard setback from 20 metres to 18.5 metres and Section 3.27 Setback from Watercourses from 20 meters to 18.5 metres and Section 4.2.2 vi) from 10 metres to .6 meters from the rear lot line;

AND WHEREAS the Committee of Adjustment for the Municipality of Magnetawan has received a Staff Report from Jamie Robinson and Patrick Towes, MHBC Planning in support of the Minor Variance application and is satisfied the application meets the four tests of a Minor Variance;

NOW THEREFORE BE IT RESOLVED THAT the Committee of Adjustment for the Municipality of Magnetawan provisionally approves the Minor Variance with the following conditions:

- That all taxes and monies owing to the Municipality are paid to date.

Carried _____ Defeated _____ Deferred _____

Sam Dunnett, Mayor

Recorded Vote Called by: _____

Recorded Vote

Member of Council	Yea	Nay	Absent
Bishop, Bill			
Hetherington, John			
Hind, Jon			
Kneller, Brad			
Mayor: Dunnett, Sam			

STAFF REPORT

TO: Erica Kellogg, Deputy Clerk – Planning & Development
Municipality of Magnetawan

FROM: Jamie Robinson, BES, MCIP, RPP and Patrick Townes, BA, BEd

DATE: October 29, 2025

SUBJECT: Minor Variance Application – 23 Golf Course Road (Dick)

Proposal / Background

A Minor Variance application has been submitted by Denis Lachance on behalf of Terry Lynn Dick, who owns the subject property located at 23 Golf Course Road. The location of the subject property is shown on Figure 1.

Figure 1: Subject Property



The subject property has lot frontage on the Magnetawan River and currently contains an existing dwelling and an accessory building. The subject property has a lot area of approximately 2,650 square metres and has a lot frontage of approximately 91 metres on the

shoreline of Magnetawan River. The lot line that abuts Golf Course Road is considered the rear lot line and the lot line that abuts the shoreline of the river is considered the front lot line. The subject property is located within the Shoreline Residential (RS) Zone. The existing dwelling is considered a legal non-complying building because it does not meet the minimum required setback from the shoreline of the river and the minimum required rear yard of the Shoreline Residential (RS) Zone.

The owner is proposing to construct a covered porch, an addition to the dwelling, and an addition to the deck on the subject property (outlined in red). The existing and proposed development is shown on Figure 2 and Figure 3.

Figure 2: Existing and Proposed Development

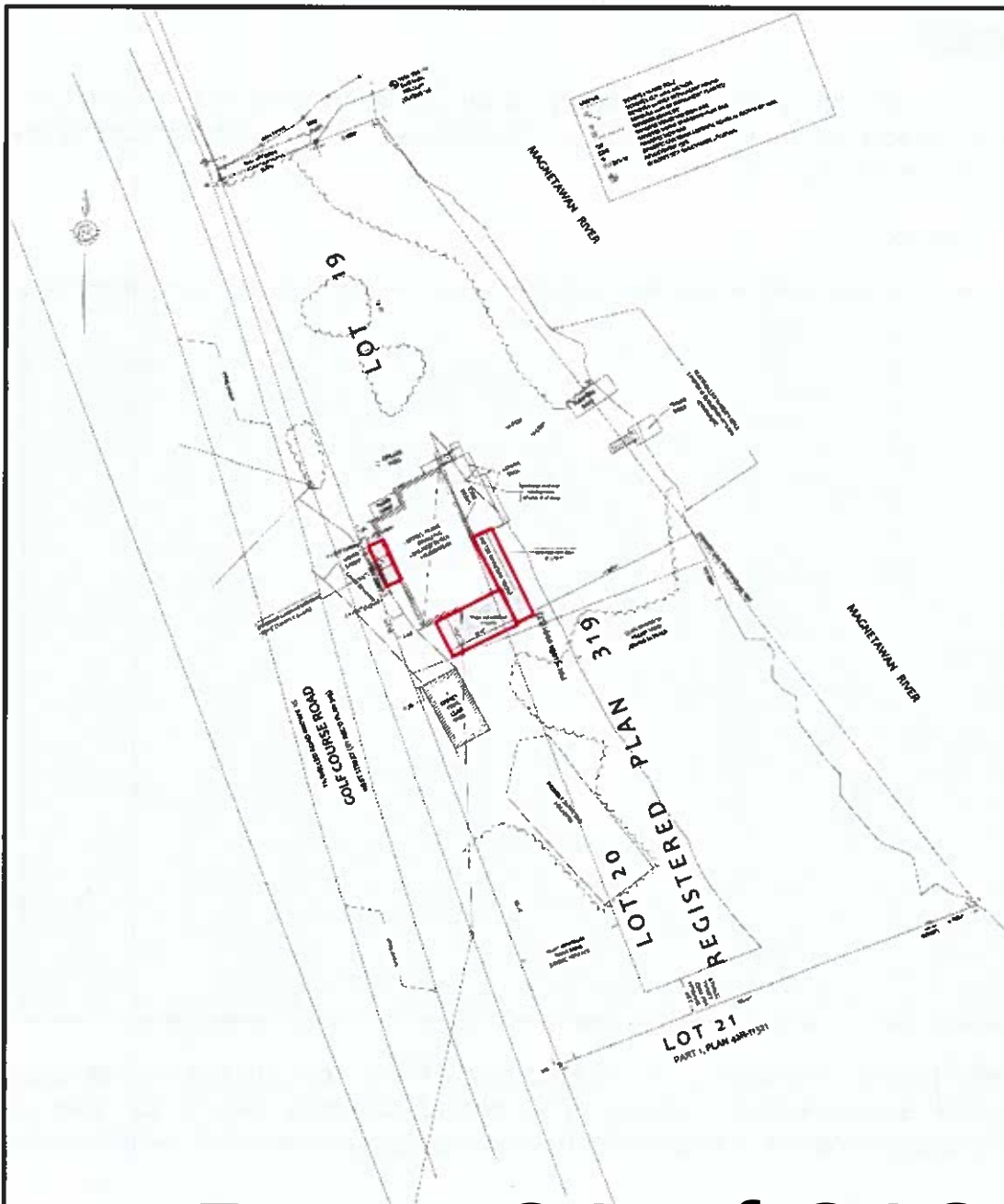
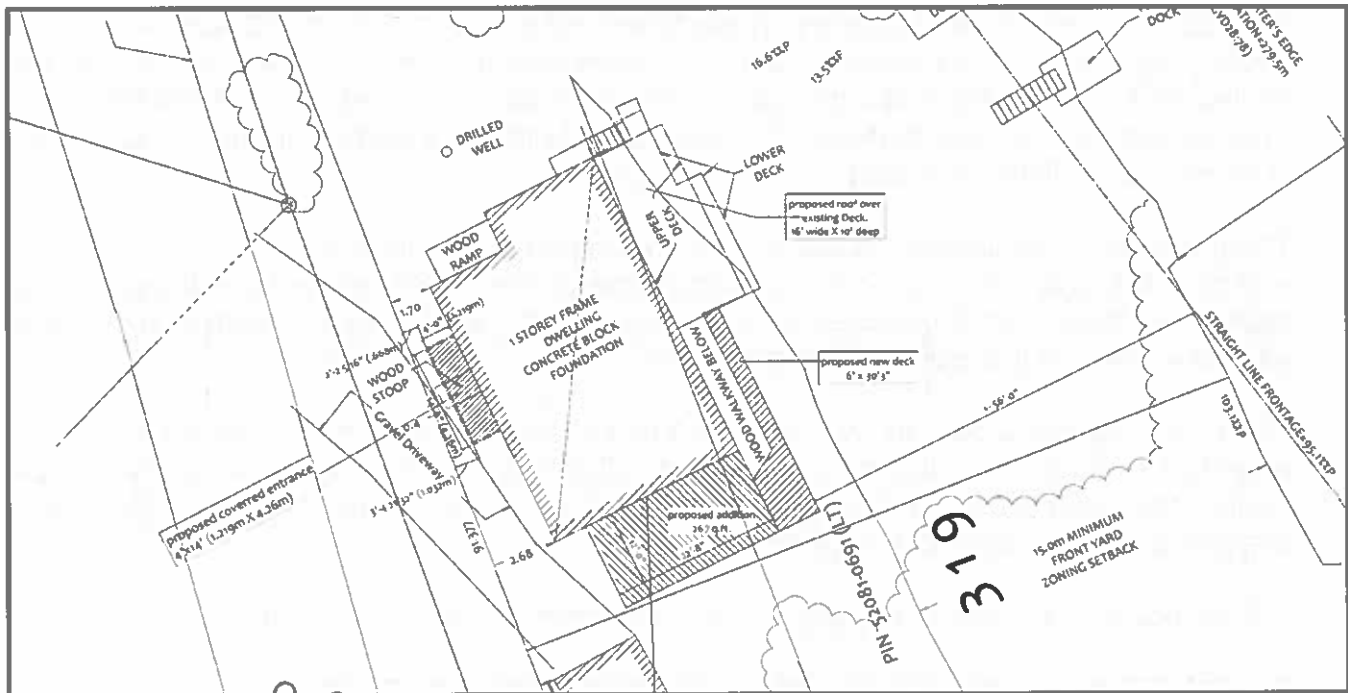


Figure 3: Existing and Proposed Development



As a result of the proposed development, variances are required to the following sections of the Zoning By-law:

- 1) Section 3.19 a) i) – The existing dwelling and attached deck are considered legal non-complying buildings and structures. The proposed additions are located within the required minimum setbacks (from the shoreline of the river) and minimum required rear yard of the Shoreline Residential (RS) Zone in the Zoning By-law.
- 2) Section 3.27 – To permit an addition to the existing dwelling that is located 18.5 metres from the shoreline of the river and an attached deck (a portion is covered) that is located 17 metres from the shoreline of the river. The existing dwelling is located 19 metres from the river, and the existing deck is located 17 metres from the river. Section 3.27 of the Zoning By-law requires a minimum setback of 20 metres from a river and decks are only permitted to encroach 2 metres into the setback (i.e. a minimum setback of 18 metres).
- 3) Section 4.2.2 vi) – To permit a covered porch on the roadside of the subject property that is located 0.6 metres from the lot line abutting Golf Course Road which is considered the rear lot line. The existing dwelling is located 1.7 metres from the rear lot line. Section 4.2.2 vi) of the Zoning By-law requires a minimum rear yard of 10 metres.

The Four Tests of a Minor Variance

In considering this application, the Committee/Council needs to be satisfied that the proposal is in-keeping with the “Four Tests” of a Minor Variance as is set out in the *Planning Act*. Information pertaining to the four tests of a Minor Variance follows:

1. Is the Variance in-keeping with the intent of the Official Plan?

The subject property is located within the Shoreline designation in the Official Plan. The existing dwelling on the subject property is a permitted use on the subject property in the context of the Official Plan. It is the intent of this Plan that new development in the Shoreline Area be directed to lands that are physically suitable for development in their natural state in an effort to maintain the area's unique character.

The proposed development includes a covered porch, an addition to the existing dwelling and an addition to the deck on the subject property. Variances are required to reduce the required setback from the shoreline of the river and to reduce the minimum required rear yard as a result of the proposed development.

The proposed variances are not expected to impact the character of the area and the proposed setbacks from the river are similar to that of other dwellings in the general area. Further the proposed variances are not anticipated to have negative impacts from a land use perspective on adjacent properties.

The proposed variances are in-keeping with the intent of the Official Plan.

2. Is the Variance in-keeping with the Intent of the Zoning By-law?

The subject property is located within the Shoreline Residential (RS) Zone and contains an existing dwelling and accessory building. As a result of the proposed development, variances are required to the following sections of the Zoning By-law:

- 1) Section 3.19 a) i) – The existing dwelling and attached deck are considered legal non-complying buildings and structures. The proposed additions are located within the required minimum setbacks (from the shoreline of the river) and minimum required rear yard of the Shoreline Residential (RS) Zone in the Zoning By-law.

Section 3.17 (a) of the Zoning By-law includes regulations regarding existing legal non-complying buildings and states the following:

"3.17 Legal Non-Complying Lots, Buildings and Structures

a) Buildings on Undersized Lots

Where a building or structure is located on a lot having less than the minimum frontage and/or lot area, and/or having less than the minimum setback, front yard and/or side yard and/or rear yard required by this By-law, the said building or structure may be enlarged, reconstructed, replaced, repaired and/or renovated provided that:

- i) the enlargement, reconstruction, replacement repair and/or renovation does not reduce the required front yard, and/ or required side yard, and/ or required rear yard or increase lot coverage beyond the requirements of this By-law;*

ii) the height of the existing legal non-complying building or structure is not increased, within a required yard.

iii) the building or structure is being used for a purpose permitted within the Zone in which it is located;

iv) all other applicable Provisions of this By-law are complied with."

The intent of the above regulations is to allow some as of right permissions to allow for expansions to legal non-complying buildings, however if the above regulations cannot be met, then an amendment or variance process is required to evaluate the proposed change. The proposed development results in a reduction to the required setbacks and yards in the Zoning By-law, which are further outlined in the other two required variances.

- 2) Section 3.27 – To permit an addition to the existing dwelling that is located 18.5 metres from the shoreline of the river and an attached deck (a portion is covered) that is located 17 metres from the shoreline of the river. The existing dwelling is located 19 metres from the river, and the existing deck is located 17 metres from the river. Section 3.27 of the Zoning By-law requires a minimum setback of 20 metres from a river and decks are only permitted to encroach 2 metres into the setback (i.e. a minimum setback of 18 metres).

The intent of the minimum setback from a watercourse (the Magnetawan River) of 20 metres within the Zoning By-law is to ensure an adequate setback from the shoreline is required to maintain the character of the shoreline area and to provide an opportunity for natural vegetation to be maintained between development and the shoreline.

The proposed addition to the dwelling and the deck has resulted in a slight reduction to the existing setback from the shoreline of the river. The agent and owner have attempted to maintain the existing setbacks as much as possible, and the proposed setback appears to be adequate on the subject property to maintain an area between the development and the shoreline of the river. The section of the deck that is proposed to be covered is existing.

- 3) Section 4.2.2 vi) – To permit a covered porch on the roadside of the subject property that is located 0.6 metres from the lot line abutting Golf Course Road which is considered the rear lot line. The existing dwelling is located 1.7 metres from the rear lot line. Section 4.2.2 vi) of the Zoning By-law requires a minimum rear yard of 10 metres.

The intent of the minimum rear yard on shoreline properties is to ensure that buildings and structures are adequately setback from the road and there is sufficient space for parking and access to buildings and structures from the road. The area where the covered porch is proposed is already used as a porch, however it is understood that the proposal is to cover this area for safety purposes, i.e. to prevent snowfall on the porch area. The proposed porch does not impact parking and access to the subject property, and the porch appears to be sufficiently setback from the edge of the travelled road.

The proposed variances are in-keeping with the intent of the Zoning By-law.

3. Will the variance provide for the desirable development of the land?

The test of desirability is one that must consider the public interest. In this case, the character of the area and the appropriate setback of dwellings from the shoreline of the river and the road is the key aspect of public interest to be considered. Due to the undersized nature of the subject property and the properties to the north and south also have dwellings located close to the rear lot line and shoreline, it appears as though the general character of the area is maintained and that the proposed variances will be desirable.

4. Is the proposed variance minor in nature?

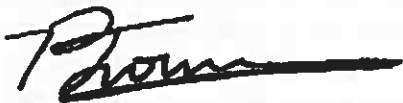
Planning staff have not had an opportunity to conduct a site visit, however based on the review of aerial photography and the drawings that have been provided, the proposed variances appear to be minor in nature. There is an existing dwelling on the subject property, and the location of the porch, dwelling and deck additions do not appear to have an impact on adjacent properties nor on the character of the area. It is our opinion that the proposed variances are minor.

Conclusion

Based on a review of all applicable land use planning policy and the proposed development, it is recommended that Committee/Council approve the following variances on the basis that the application meets the four tests of a Minor Variance under the Planning Act:

- 1) To permit the following variances that are in substantial compliance with the drawings submitted with the Minor Variance application for the property located at 23 Golf Course Road:
 - a. An addition to the existing dwelling with a setback of 18.5 metres from the shoreline of the river;
 - b. An addition to the existing deck (a portion being covered) with a setback of 17 metres from the shoreline of the river; and,
 - c. A porch with a minimum rear yard of 0.6 metres.

Respectively submitted,



Patick Townes, BA, BEd
Planning Consultant
MHBC Planning



Jamie Robinson, BES, MCIP, RPP
Planning Consultant
MHBC Planning



**The Corporation of the
Municipality of Magnetawan**

Box 70 4304 Hwy 520

Magnetawan ON POA 1P0

Phone 705 387 3947 Fax 705 387 4875

www.magnetawan.com

APPLICATION FORM

MINOR VARIANCE

RECEIVED

AUG 21 2025

Date Received by Municipality: _____

CODE: _____

DESC: Fee/deposit ✓

1) APPLICATION INFORMATION

Name of Applicant: Denis Lachance

Mailing Address: 219 Victoria St., Magnetawan, Ont., P0A 1P0

Telephone Number (Home): 705-499-7896

Fax Number: _____

Telephone Number (Business): _____

Fax Number: _____

2) REGISTERED OWNER

If the Applicant is not the Registered Owner of the subject lands, then authorization from the Owner is required, as well as the following information:

Owners Name: Terry Lynn Dick

Mailing Address: 58 Fraser Rd., Leamington, Ont., N8H 4E5

Telephone Number (Home): _____

Fax Number: _____

Correspondence to be sent to: _____

☐ Owner

☐ Agent

☒ Both

3) MORTGAGES, CHARGES OR OTHER ENCUMBRANCES

Name: _____

Mailing Address: _____

Name: _____

Mailing Address: _____

4) SUBJECT LANDS

Geographic Township: Magnetawan

Concession: _____

Lot: 20/part 19

Reference Plan: reg plan 319

Part/Block/Lot: _____

Street Name and Number: 23 Golf Course Rd

(If corner lot, please include both Street Names)

Water Access only: _____

(Name of Waterbody)

Area of subject lands (ha) 2654 (2654 sq.m.)

Frontage (m) 51.377

Depth (m) 42.8 / 16

What is the current Zoning?

RS

6) REASONS FOR REQUEST

Please describe the reasons for and extent of, the request

proposed covered entrance - 4' x 14' (1.21m x 4.26m) ; does not meet the set back requirements of the municipality

7) ACCESS

Are the subject lands accessible by:

- ☐ Provincial Highway
- ☐ Municipal Road (seasonal maintenance)
- ☒ Municipal Road (year round maintenance)
- ☐ Right of Way
- ☐ Unopened Road Allowance
- ☐ Water Access
- ☐ Other (describe) _____

8) BUILDINGS, STRUCTURES AND USES

What are the existing buildings on the subject land? 153.4 sq.m. cottage / 25.9 sq.m. garage

What are they used for? cottage

Please complete the following for each building or structure:

	Building One	Building Two	Building Three
Type of Building	cottage	garage	
Setback from Front Lot Line	+/- 15 m	+/- 20 m	
Setback from Rear Lot Line	1.7 m / 2.68 m	.58 m	
Setback from Side Lot Line	33.45 m	31.96 m	
Setback from Side Lot Line	43.73 m	52.4 m	
Height (metres)	4.64 m	4.3 m	
Dimensions	8.2m X 13.1m	3.6m X 6.7m	
Floor Area	153.4 sq.m.	25.9 sq.m.	
Date of Construction			

Are any buildings or structures to be build on the subject lands?

☒ yes

☐ no

If yes, please complete the following for each building or structure:

	Building One	Building Two	Building Three
Type of Building	covered entrance		
Setback from Front Lot Line	26.51 m		
Setback from Rear Lot Line	.668 m		
Setback from Side Lot Line	48.46 m		
Setback from Side Lot Line	37.79 m		
Height (metres)	4.64 m		
Dimensions	1.21 m X 4.26 m		
Floor Area	5.15 sq.m.		
Date of Construction			

When were the subject lands acquired by the current owner?

1993

How long have the "existing uses" continued on the subject lands?

MORE than 32 years?

9) SERVICING

	<u>Municipal</u>	<u>Private</u>	<u>Other</u>
Water Supply	☐	☒	☐ well
Sewage Disposal	☐	☒	☐ septic
Frontage on Road	☒	☐	☐

Is storm drainage provided by:

☐ Sewer ☐ Ditch ☐ Swale
☐ Other (describe) _____

N/A

10) OTHER APPLICATIONS

Are the subject lands also the subject of an application under the Planning Act for approval of a Plan of Subdivision or a Consent? ☐ yes ☒ no

If yes, what is the file number? _____

What is the status of the application? _____

Have the subject lands ever been the subject of an application under Section 34 of The Planning Act (rezoning)? ☐ yes ☒ no

If yes, please provide a brief explanation: _____

- U the location, size and type of all existing and proposed buildings and structures on the subject land, indicating the distance of the building or structures from the front yard lot line, rear yard lot line and side yard lot lines;
- U the approximate location of all natural and artificial features on the subject land and on land that is adjacent to the subject land that, in the opinion of the applicant, may affect the application. Examples include: buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tanks;
- U the current uses on land that is adjacent to the subject land;
- U the location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public travelled road, a private road or a right of-way;
- U if access to the subject land is by water only, the location of the parking and docking facilities to be used; and
- U the location and nature of any easement affecting the subject land.

Required Sketch

SEE SITE PLAN

Required Sketch should include the following:

✓ Lot dimensions

✓ Buildings and Structures

of evaluating the merits of this application. This is their authority for doing so.

Aug. 18, 2025
Date

[Signature]
Signature of Registered Owner(s) or Agent

13) FREEDOM OF INFORMATION

I hereby provide authority for any information contained in this application, to be released in accordance with the Freedom of Information Act.

Aug. 18, 2025
Date

[Signature]
Signature of Registered Owner(s) or Agent

14) PAYMENT OF FEE AND DEPOSIT

- ☐ Application Fee As per the current fees and charges By-law
☐ Deposit Fee As per the current fees and charges By-law
(By-law 2004 09)

The 'deposit' shall be used for expenses as defined below. As of the date of this application, I further hereby agree to pay for and bear the entire cost and expense for any engineering, legal, landscape, architectural and/or planning consulting expenses incurred by the Municipality of Magnetawan during the processing of this Application, in addition to the Application Fee set by the Municipality of Magnetawan.

An additional deposit shall be required if the deposit is insufficient to complete the Application.

Aug. 18, 2025
Date

x Terrilyn Dick
Signature of Registered Owner(s)

Note: All Invoices for payment shall be sent to the person(s) indicated in Section 2) Owner of this application, unless otherwise requested.

If the Applicant/Owner is a Corporation, the Applicant/Owner shall provide certification that he/she has the authority to Bind the Corporation

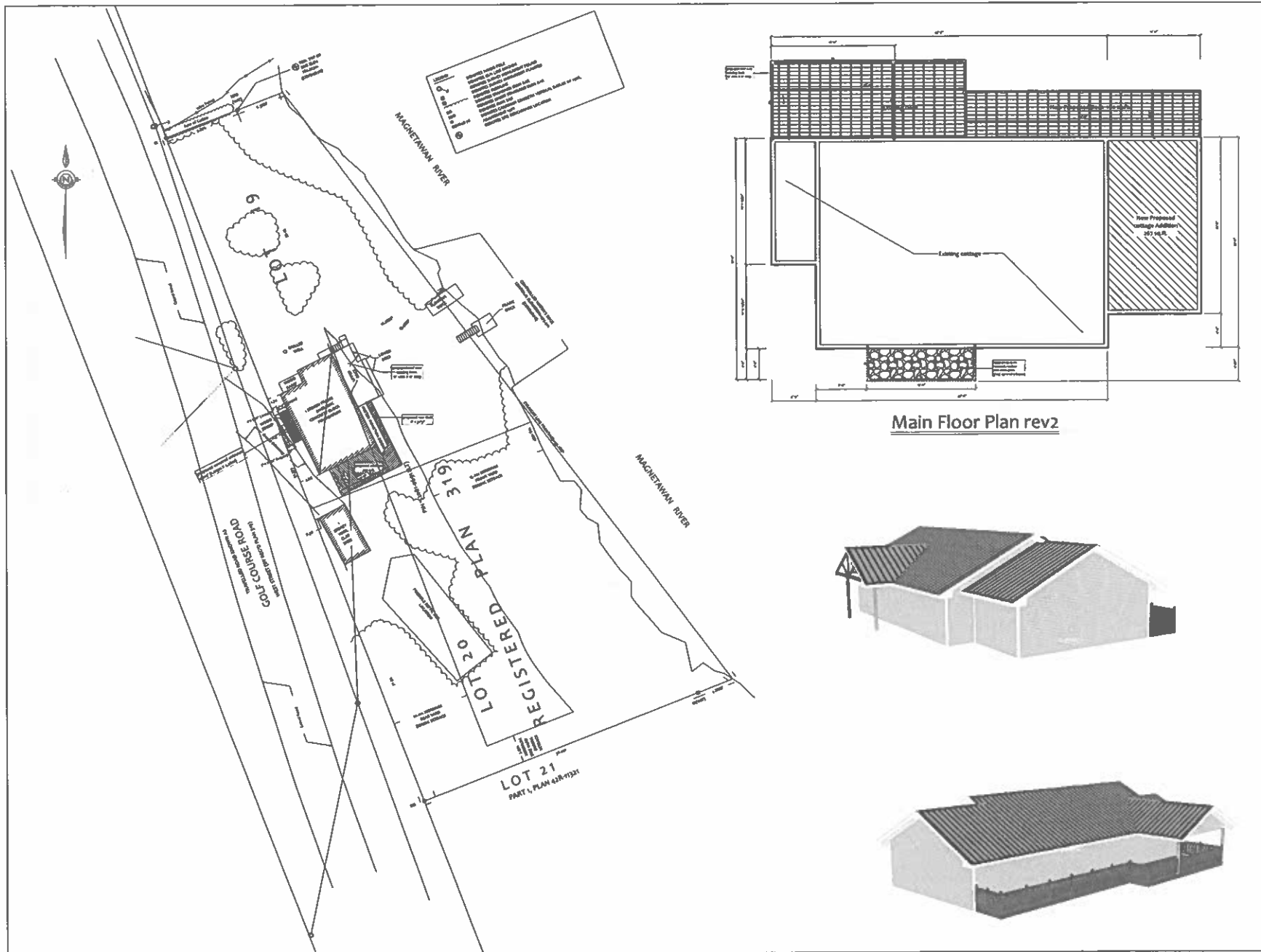
15) AFFIDAVIT

I, DENIS LACHANCE of the Village of Magnetawan in the district of Parry Sound solemnly declare that all of the above statements contained herein and in all exhibits transmitted herewith are true and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of "The Canada Evidence Act".

DECLARED BEFORE ME at 219 Victoria St in the Village of Magnetawan this 18th day of Aug., 2025

Aug. 18, 2025
Date

[Signature]
Signature of Registered Owner(s) or Agent



This drawing is not to be used for construction unless noted so. Any changes to project not detailed on this drawing or not approved in writing by Custom Home Designs shall hold the owner and liability from the consequences of such changes. Drawings are copy write protected. Drawings are not to be scaled. Errors in dimensions, elevations or details must be reported immediately in writing or the contractor shall bear the consequences of any required corrections.

REV	DESCRIPTION	DATE
1	for permit issuance	04/23/21

GENERAL NOTES

- **ALL DIMENSIONS ARE TO OUTSIDE STUD WALL
- **ALL LITTELS TO BE 3/4" x 97" x 1/2" x 1/2" FOR MAX. OPENINGS OF 4'-0" (A 3/4" x 97" x 1/2" x 1/2" FOR MAX. OPENINGS OF 7'-0" UNLESS OTHERWISE NOTED.
- **ALL FRAMING, BEAMS & COLUMNS SIZES TO BE CONFIRMED BY SUPPLIER.
- **DIMENSIONS TO BE REPORTED AND REVIEWED BY CUSTOM HOME DESIGNS.
- **ENGINEER APPROVED DRAWINGS OF FLOOR BEAMS, FLOOR JOISTS, LINTELS AND THROUS TO BE ON SITE.
- **ALL EXTERIOR WINDOW OPENINGS ARE B.S.G. UNLESS STATED OTHERWISE.

ATTENTION TO ALL BUILDING OFFICIALS: IF THIS STAMP DOES NOT APPEAR IN RED, THE DRAWING MAY NOT BE USABLE FOR YOUR GEOGRAPHICAL AREA AND MAY BE STRUCTURALLY DEFICIENT. THEY ALSO HAVE BEEN ILLEGALLY COPIED.

BCIN:
Plan - 30801
Proj-Sub - 15464
Signature

CHD
Computer Aided Design
P.O. Box 154, 154 Victoria St.
Magnetawan, ON
M1A 1P4
Call (705) 333-7896
Email: chd@customhomedesigns.ca

Custom Home Designs
Est. 1993
www.customhomedesigns.ca

PROJECT
Terry Lynn Dick
23 Golf Course Rd
Magnetawan

TITLE
Site Plan
Main Floor Plan

DESIGNED BY	DAL	DATE	Mar. 2021
SCALE	1/4" = 1'-0"		
PROJECT	23 Golf Rd.		
Lot - 2020			A-1



**COMMITTEE OF ADJUSTMENT
NOTICE OF HEARING**

IN THE MATTER OF Subsections (1 and 2) of Section 45 of the Planning Act, R.S.O., 1990.

TAKE NOTICE that the Municipality of Magnetawan has received a complete application for Minor Variance and that the Committee of Adjustment of the Corporation of the Municipality of Magnetawan will hold a Public Hearing on:

October 29th, 2025

At 1:00 pm. at the

Municipality of Magnetawan Municipal Office, 4304 Hwy #520, Magnetawan, Ontario

THE PURPOSE OF THE PUBLIC HEARING of the application is to permit the construction of a covered entrance, an addition to the dwelling, and an addition to the deck on the subject property. The existing dwelling would be considered a legal non-complying building because it does not meet the minimum required setback from a river and the minimum required rear yard of the Shoreline Residential (RS) Zone. The existing attached deck is also considered legal non-complying because it does not meet the minimum required setback from a river. The subject property has lot frontage on the Magnetawan River.

The following variances are required:

Provision	By-law 2001-26	Requested
Section 3.19 a) i)	Legal Non-complying lots, buildings and structures	The existing dwelling and attached deck are considered legal non-complying buildings and structures. The proposed additions are located within the required minimum setbacks and minimum required yards of the Shoreline Residential (RS) Zone and the Zoning By-law.
Section 3.27	Setback from watercourse	To permit an addition to the existing dwelling that is located 18.5 metres from the river and an attached deck that is located 17 metres from the river. The existing dwelling is located 19 metres from the river and the existing attached deck is located 17 metres from the river. Section 3.27 of the Zoning By-law requires a minimum setback of 20 metres from a river and decks are only permitted to encroach 2 metres into the setback (i.e. a minimum setback of 18 metres).
Section 4.2.2 vi)	Residential shoreline, minimum rear yard	To permit a porch on the road side of the subject property that is located 0.6 metres from the lot line abutting Golf Course Road which is considered the rear lot line. The existing dwelling is located 1.7 metres from the rear lot line. Section 4.2.2 vi) of the Zoning By-law requires a minimum rear yard of 10 metres.

INFORMATION AVAILABLE

Information relating to the proposed Minor Variance application is available for public review on the municipal website – www.magnetawan.com – or by request during business hours, Monday to Friday from 8:00 am to 4:00 pm, at the Municipality of Magnetawan Municipal Office (4304 Hwy #520 Magnetawan, Ontario, P0A 1P0) or by emailing: ekellogg@magnetawan.com

NOTICE OF DECISION

If you wish to be notified of the decision of Municipality of Magnetawan on the proposed Minor Variance, you must make a written request to Erica Kellogg, Deputy Clerk – Planning and Development at the Municipality of Magnetawan.

ORAL AND WRITTEN SUBMISSION – APPEAL

If a person or public body would otherwise have an ability to appeal the decision of the Council of the Municipality of Magnetawan to the Ontario Land Tribunal but the person or public body does not make oral submissions at a public meeting or make written submissions to the Municipality of Magnetawan before the by-law is passed, the person or public body is not entitled to appeal the decision.

If a person or public body does not make oral submissions at a public meeting or make written submissions to the Municipality of Magnetawan before the by-law is passed, the person or public body may not be added as a party to the hearing of an appeal before the Ontario Land Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

Individuals who make written submissions should be aware that their submission and any personal information in their correspondence will become part of the public record and made available to the Applicant, Committee and Council.

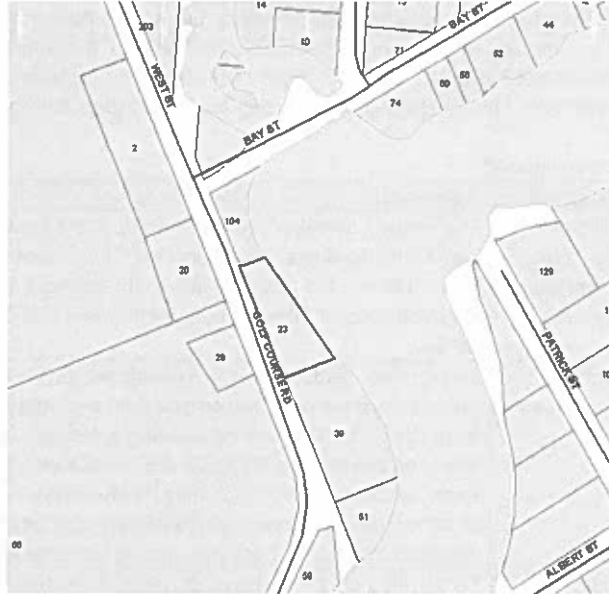
PLEASE SUBMIT ANY WRITTEN COMMENTS TO KERSTIN VROOM
Quoting File No: DICK MINOR VARIANCE

Erica Kellogg, Deputy Clerk - Planning and Development
Municipality of Magnetawan
P.O. Box 70
Magnetawan, Ontario, P0A 1P0
705-387-3947 ext. 1001
ekellogg@magnetawan.com

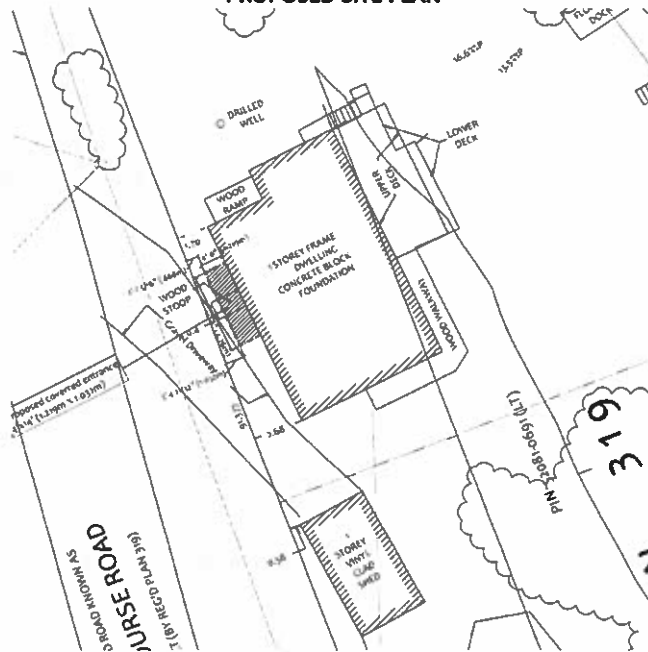
DATED at the Municipality of Magnetawan this 19th day of October, 2025.

Please see reverse side for map and site plan (not to scale)

KEY MAP OF SUBJECT PROPERTY



PROPOSED SITE PLAN



 Municipality of Magnetawan	REPORT TO COUNCIL
To:	Mayor and Council
From:	Fire Chief Derek Young
Date of Meeting:	October 29, 2025
Report Title:	Quarterly Fire Department Report

Recommendation: THAT Council receives and approves this report as presented.

Call Volume:

As of September 30, 2025: 172 Calls for service.

Compared to years past:

September 30, 2024: 130

September 30, 2023: 151

September 30, 2022: 138

September 30, 2021: 151

Call volume is well above average for this time of year. Calls have been steady, with an extremely busy summer.

General update:

-Magnetawan firefighters were the winners of the annual Firefighter Games for the second year in a row. The team did an amazing job, and we are very proud of them.

-Repairs to the damage at Station 2 are ongoing and are expected to be completed soon.

-Pump and ladder testing was completed and the required apparatus, with no issues identified.

-An information session was held, in conjunction with the Burks Falls Fire Department, for the Cecebe Waterways Association. The session included how to protect your property and cottage in the event of a fire, what to do in an emergency, and how other agencies may respond.

-The diesel fume extractors have been installed. They not only extract exhaust fumes, but they also filter and there is a noticeable difference in the air quality, particularly after a fire and gear smells of smoke before and during cleaning.

-Canada Day provided an opportunity to hand out some fire prevention information. Many people visited our table and received prevention materials and answers to any questions they may have had. The day ended with another successful fireworks show put on by the firefighters.

-We assisted the Ahmic Lake Cottage Association in their annual run. Firefighters were on hand to help with traffic and to assist if a problem arose.

-Foundation repairs to Station 1 are scheduled to be completed near the end of October.

Upcoming:

- Fire Prevention Week runs from October 5th to the 11th, with this year's theme being "Charge into Fire Safety: Lithium-Ion Batteries in Your Home". A school visit has been scheduled, giving us a chance to talk to the kids and staff about fire safety.
- Three personnel will complete their test flights, finishing the necessary components to be certified to pilot the thermal imaging drone for advanced operations.
- Written testing will take place at the end of October.
- The annual Food Drive will be held December 3rd, an excellent opportunity to help the community.
- This year's recruit class will start the beginning of December and we are hopeful to have more people join in the coming months.

Training:

- Magnetawan hosted an Inspection Order refresher course, provided by the OFM, for area fire departments.
- Two firefighters completed the Instructor training course. This allows them to teach and signoff on skills completed by firefighters. It is also a co-requisite course needed for Officer certification.
- The live fire training unit has been completed and is fully operational. We have utilized it several times and will continue to do so until the seasonal shutdown.
- The emergency response plan was tested during the annual emergency exercise in September. Training was in conjunction with area Townships simulating a major weather event affecting multiple communities.

Fire rating:

- The fire rating has remained at Moderate most of the season, with a brief period in the high rating. November 1st should see the rating dropped to Low, allowing for daytime burning. The rating change will be subject to the conditions at the time.

Conclusion:

Calls for service increased over the summer months and we are well on our way to surpassing our busiest year of 202 calls in 2023. The addition of the live fire training unit has been a game changer for our crews. The ability to utilize the unit on our own schedule, has created more and better training opportunities than previously possible. The realist flames, smoke, and heat better prepare our staff for real world scenarios, resulting in better fire ground tactics and skills. A huge thank you to counsel for making this project a reality and investing in our firefighter's skill development.

Respectfully Submitted,

Derek Young

Fire Chief Derek Young



REPORT TO COUNCIL

To:	Mayor and Council
From:	Jason Newman, and Bryan Austin Bylaw Enforcement Officers
Date of Meeting:	October 29, 2025
Report Title:	Third Quarter Report - Bylaw

Recommendation: THAT Council receives and approves this report for information only.

Introduction:

After completing the third quarter of 2025 we are seeing an increase in calls for service for the quarter.

September was extremely busy across the district and services have been delayed in some cases, where a response is not required immediately.

Call volume is expected to subside after Thanksgiving if trends stay consistent.

Background:

Current reporting will be effective from July 1st, 2025 – September 30, 2025

Animal calls continue to be the most common of calls received, and this is consistent with the seasonal increase in population.

Currently our service is involved in a feral cat removal. 20 cats have now been removed to date and the efforts are continuing with similar ongoing expectations. The costs of these services have been mitigated largely in part to community volunteer services such as Little Paws Pet Rescue (Almaguin) and Feral Tails (Muskoka). Any donations are greatly appreciated. We are thankful for their ongoing support and wisdom.

Some large scale property standards remediations are expected the end of October, as extension periods will have concluded.

By-Laws:

There has been no new By-Laws provided in the 3rd Quarter.

Training:

There is no training scheduled for the remainder of 2025

Calls For Service

Year to Date: December – September 30, 2025

Animal – 28
Building – 4
Noise – 3
Other – 13
Parking – 4
Snow – 2
Property Standards – 10
Trailer – 10
Zoning – 3
STA – 2

Total 79 Calls for Service

Conclusion:

We continue to enjoy and learn more about the community of Magnetawan. We look forward to providing By-Law Services tailored to your communities needs.

Working cooperatively with staff, management, community members and service providers remains the priority.

Thank you for the opportunity to be a part of the Municipality of Magnetawan.

Respectfully Submitted,

Jason and Bryan

Jason Newman & Bryan Austin
By-law Enforcement Officers

 Municipality of Magnetawan	REPORT TO COUNCIL
To:	Mayor and Council
From:	Chief Building Official Tyler Irwin
Date of Meeting:	October 29, 2025
Report Title:	Third Quarter Report

Recommendation:

THAT Council receives this report as presented for information only.

Background:

The purpose of this report is to update Council on Building Department matters such as:

- Building Permit activity within the Municipality (July 1st – September 30th),
- The general daily activities of the Building Department.

Evaluation:

From July 1st to September 30th a total of twenty-five (25) permits were issued for new construction, and three (3) for demolition.

Category of permits issued:

New single-family dwellings-----2
Seasonal-----5
Sleep cabin -----0
Park Model-----0
Addition/ Renovation -----8
Garage/ Shed/ Boathouse ---- 8
Farm -----0
Commercial -----2
Demolition -----3

Q3-Total Building Permit Fees- \$39,007.50

YTD Permit Fees - \$133,501.12

Q3-Total Construction Value- \$2,533,000.00

YTD Construction Value- \$8,430,835.00

Q3- Five-year comparison

Year	No. of Permits
2021	11
2022	21
2023	26
2024	21
2025	25

The Building Department has had another busy season. construction taking place prior to obtaining a building permit, construction not in accordance with the approved plans and issuing or following up on new and existing orders. Additional daily activities include:

- Responded to general inquires,
- Completed property information reports,
- Reviewed and processed applications,
- Investigate complaints of building without a permit,
- Issue orders for non- compliance and or building without a permit,
- Attend discovery for legal matter, prepare affidavits for up coming cases
- Conduct inspections for active building permits, 32 files have been closed

Respectfully Submitted,

Tyler Irwin

Tyler Irwin
Chief Building Official



REPORT TO COUNCIL

To:	Mayor and Council
From:	Public Works Superintendent Scott Edwards
Date of Meeting:	October 29th 2025
Report Title:	Public Works Department Quarterly Report (Third Quarter)

Recommendation: THAT Council receives this report as presented for information only.

Background:

The Third quarterly report for 2025 covers both the summer activities of Landfill and Roads operations. To note the July 17th Significant Weather Event did push back a number of activities and Projects for the Roads Department for the 2025 Construction Season. It is to be noted we had great assistance from the local Contractors to which staff will follow up with a full report on the Event.

Activities Undertaken – Roads Department

Projects

Road Supply and Apply Gravel was completed on the following roads: Nelson Lake Rd, Orange Valley Rd, Spence Croft Boundary Rd and Plum Tree Rd. This was completed with delays as the Crews put the immediate road repairs from “open the road” to secure the road for next spring melt.

Nipissing Rd South was completed with the Surface Treatment from South St to Roskopf Rd and was reinforced with extra material in areas that had eroded, which should add to the longevity of the Surface Treatment. Kirkpatrick was also on the list but the Flood damage pushed us past the point to apply Surface Treatment with any success. We are hoping to have it completed next year but in the interim, we did complete the gravel portion of the project which will get us through winter and spring.

Bridge Replacement is in progress this year on Bridge #17 on Miller Rd North of Rocky Rd by HugoMB with a planned completion date of December 20th 2025.

Sand Dome Filled to Capacity In the second week of September the weather was with us and both the Sand Domes were filled to capacity by September 25th. Again having the salt on hand from the previous winter ensured a dry material, to note this was our first year with a new supplier and we are very satisfied with the material.

Potholes although continue to be an issue, along both Nipissing Rd South and Ahmic Lake Rd were addressed quickly and efficiently by the Roads Staff and the Pilot Project of using a “Hotbox”. This is behind a truck piece of equipment ensures the Asphalt stays pliable and sets better in the pothole. This trial run was thanks to GF Prestons Sales and Service Ltd. Plans are to

budget for 2026 as this would be a great asset to the Municipality and reduce drive times for fresh mix.

Activities Undertaken – Landfill Department

Signage Additional signage continues to be required considering there has been theft , difficulties understanding the sorting and confusion of the Operating Hours.

Illegal Dumping has slowed down even more which is a credit to the Staff getting the message out and By Law following up and also the Residents keeping us informed of any recent activity.

Hydro Estimate to Croft Landfill is still in the process and in actuality restarting the process given Hydro "Red Tape" and road blocks, we are still waiting for the actual costs to come in.

Reuse Centers continue to be a great resource for the community given this was a very busy season and helped many Residents both clean up their house while helping others.

Respectfully Submitted,

Scott Edwards

Scott Edwards
Public Works Superintendent



REPORT TO COUNCIL

To:	Mayor and Council
From:	Parks & Maintenance Manager Michelle Tamblyn
Date of Meeting:	October 29 2025
Report Title:	2025 Third Quarter Report Parks

Recommendation: That Council receives this report for information only.

I began my position as Parks & Maintenance Manager on Tuesday, August 26, 2025 and thank Steve Robinson, former Parks and Maintenance Manager for his guidance and support. And also thank you to my team for welcoming me and advising me as needed. With the help of staff, my office from the kitchen area at the Community Centre will be moving into the Parks Shop at the Public Works Yard.

Along with the regular duties of grass cutting, weed eating, setting up and tear down of events, cleaning of facilities and washrooms, cemetery and headstone maintenance, community beautification (flowers, banners), the Parks staff has undertaken the following:

Training: Parks Staff have immersed themselves in training this quarter including: WHMIS, working alone, safety wear, Ladder training, reviewed basic training on gas stoves, icy surfaces, fueling of vehicles, operating generators, pressure washers, grass trimmers, backpack blowers, self propelled mowers, tractors, Gravely, various hand tools, various power tools, hook up and use of trailers, 5500 Dodge with Dump box, MOL Health and Safety and at the date of this report CPR training will also be complete. Parks Staff are working on their Small Drinking Water Certificates. We will be working together with the Roads Department on chainsaw and snowplow refresher.

Parks Staff have all received Certified Safety wear including: shirts, vests, jackets and hard hats, PPE, as well as reviewed when needed and how to be worn.

Water Systems: Muskoka Clean Water has been regularly testing all of our facilities and all ratings have come back as 0/0. I received quotes for the three water systems (Friendship Centre, Fire Hall, and Centennial Washrooms for updated better technology systems. I have looked in the shortage of water during large events at the Magnetawan Community Centre and it appears that 'well 3', beside the library, (which was not known to be part of the system) did not have a check valve which may have caused water from well 1 and 2 to be drawn into it. Ransom Well Drilling has installed a check valve and it is anticipated that will solve the problem of running out of water at events. The pump in well 3 is very old and has not been used, so it may need replacing which will need to be done prior to fully testing the well to determine if it is even hooked up to our system and/or if it could be fracked.

Magnetawan Community Centre: The new bar fridge is expected to arrive sometime in October, with the old bar fridge going to the Ahmic Community Centre. Repairs to the asphalt at the entrance to the kitchen are expected to be completed shortly as well as the asphalt at the top of the steps going to the parking lot from the offices/library. Accessible toilets have been replaced with approved accessible toilets. We have received a new Zamboni from the Lions Club, which is very much appreciated. It is

getting installed on the tractor for use. The old Zamboni will either be donated to a local community who may need it or we will list it on Gov Deals for best offer.

Centennial Park/Village Green: The washrooms are slated to be closed soon. Picnic tables will be brought into the Shed at Ahmic Park for some repair and restoration. The bridge by the museum was not painted as the bridge is in need of repairs which will be budgeted for in 2026. Staff scraped and repainted the "X" and the Steamship has been repaired by Jake.

Pavillion: We are awaiting on the locates in order to get the new propane furnace installed. Everything is lined up and ready to go. We have been asked to rearrange the flags from the Pavilion as they are not being flown in keeping with the National Flag Etiquette. We are looking into getting flag holders for the outside of the building to fly these flags, as well as one on the Community Centre for flying commemorative or third-party flags as requested and the Municipality of Magnetawan Flag in the interim.

Ahmic Community Hall: The bay doors at the Ahmic Community Centre were damaged and repairs are going through insurance. We are still awaiting repairs to be completed. The Fish Hatchery Trailer may have to be housed off site at a heated storage facility, which will be paid through the insurance. The men's urinal has been fixed. I will be looking into flooring for the hall when time permits and this project may end up being completed in 2026.

Ahmic Ball Diamond/Park/Beach: We have hired an arborist to remove some trees that were damaged and created a health hazard. The docks for Ahmic Beach were completed by the Lions Club and it is anticipated that the wharf will be completed end of October.

Respectfully Submitted,



Michelle Tamblyn

Parks & Maintenance Manager

 Municipality of Magnetawan	REPORT TO COUNCIL
To:	Mayor and Council
From:	Erica Kellogg, Deputy Clerk Planning and Development
Date of Meeting:	October 29 th , 2025
Report Title:	3 rd Quarterly Report

Recommendation: THAT Council receives this report as presented for information only.

Background: This Planning and Development Department 3rd quarter report for 2025 highlights various activities within the Department from July to September. The report reviews current Planning Applications, Economic Development, Landfill Administration support as well as Cemetery activities.

During this quarter there were a total of 180 phone inquiries to the Planning department, along with in office visits by residents.

Activities:

Official Plan Submission to Ministry of Municipal Affairs and Housing (MMAH): Staff have continuously requested updates from MMAH regarding the Municipality's 2023 complete submission of the draft Official Plan by EcoVue. Staff has recently learned that although the complete submission was received by MMAH February 2024, MMAH has lost the Municipality's draft Official Plan. As of the date of this report, Staff have digitally re-submitted the draft. Staff will be preparing a letter to the Minister Flack, Minister of MMAH, to express disappointment with this recent development and insist the Municipality's request be a priority for consideration.

Planning Applications: There has been a total of two new Consent applications, one Minor Variance and one Zoning Amendment received this quarter.

Encroachments: Staff continue to work with residents on historical encroachment agreements. All historical agreements have been before Council. The last encroachment to appear before Council was for the property known as Port Carmen Marina. At the time the file was presented to Council, direction to Staff was to obtain a survey of both the entire 66ft wide road allowance along with a survey showcasing a 2 metre radius around the encroaching dock. At the time of this report, the field work has been completed by EJ Williams and Staff look forward to returning the matter to Council for a decision.

Economic Development: The Magnetawan Economic Development Committee (METC) has launched a Tourism Survey wherein data is being collected to inform the Committee on current service gaps, demographics of visitor population while also learning how visitors/residents view and describe the Magnetawan area in hopes of establishing a tag line for the Community. As of the date of this report, the total number of responses is 409.

Staff purchased six Municipality Magnetawan branded patio umbrellas that will beautify specific areas such as the Heritage Museum docks picnic tables and the Magnetawan Library picnic tables. The umbrellas are being produced and will be delivered before the end of the year for use in spring 2026.

With the support of Parks and Maintenance Staff Member Rob and members of the community, downtown beautification took place. Straw bales and donated corn stakes from Dutch Harmony Ranch were placed throughout the Village of Magnetawan and the Hamlet of Ahmic Harbour. Additionally, bales and corn stalks were donated to various businesses and organizations.

As the summer has come to a close there are a total of 10 rain barrels remaining of the original 80 purchased. Additional promotion through the Municipality's website, e-newsletter and social media will attract buyers for remaining barrels.

Landfill: During the regular meeting of Council October 8th, 2025, Staff was authorized to enter into an agreement with Emterra for curbside collection services beginning 2026. A recent development regarding the Full Producer Responsibility transition is that Circular Materials has announced 2% of non-eligible source (businesses/institutions) blue box material will be permitted to be collected in a comingled stream. Due to this change in collection, Staff have requested a revised agreement from Emterra reflecting the collection of non-eligible source blue box material.

Short-Term Accommodations (STA)

A total of 19 licenses were issued for 2025. One property sold, and the licence is non-transferable. Six properties have received fines for the operation of an STA in 2024 or 2025 absent a licence.

Cemetery The Cemetery Board will have their final meeting in November of this year. At that time the Board will be discussing 2026 budget items along with the number of "reserved" cemetery plots within all active cemeteries.

Respectfully Submitted,



Erica Kellogg
Deputy Clerk – Planning and Development

 Municipality of Magnetawan	REPORT TO COUNCIL
To:	Mayor and Council
From:	Deputy Clerk Laura Brandt
Date of Meeting:	October 29, 2025
Report Title:	3rd Quarter Report Recreation and Communications

Recommendation: THAT Council receives this report as presented for information only.

Background: This is an update from July to September 2025 on the activities that have taken place in Recreation and Communication during the second quarter of the year.

Activities:

Human Resources

Staff has completed the year end review process for the summer students to help them gain experience in the review process (Locks and Heritage Museum Centre).

Clerks Office

Staff have conducted three meetings of Council in this quarter including the preparation of agenda, agenda packages and minutes. Two By-laws were updated this quarter. Review of By-laws, Policies and Procedures are on going and updating accordingly to ensure that procedures are streamlined to improve delivery of services. Staff assisted with the public opening of 2 RFP's during this quarter as well as collected 6 lottery licensing reports and have issued 2 new licenses. Staff have organized and attended as Secretary one Magnetawan Community Centre Board meetings this quarter. Staff submitted 2 Reports to Council during this quarter. Staff attended the DPSMA Meeting during this quarter. Staff also completed further documentation for the completed an audit report for the Ministry of Seniors and Accessibility. Staff have also been reviewing Private Road Grant submissions with the upcoming due date in November.

Grant Funding Applications and Reporting

Staff have facilitated one meeting regarding upcoming grants and/or existing applications.

	First Quarter	Second Quarter	Third Quarter
Total Number of Applications	28	34	45
Annual Allocations	3	3	3
Awaiting outcome	18	11	14 (1 stage 2)
Unsuccessful Applications	4	11	16
Successful Applications	3	9	12
Submitted Final Grant Reports	1	1	6

2025	Cost of Project	Amount Anticipated	Municipality Portion
Total Funding Applied For	10,278,128	7,842,036	2,537,427
Approved Funding	4,136,945	1,848,636	2,094,944
Annual Allocation	2,663,193	2,663,193	0

Health and Safety

Conducting monthly health and safety inspections as per the legislation and working with department heads and health and safety representatives to mitigate any concerns that arise. Staff have also facilitated CPR/AED training to occur in October.

IT

Staff continue to work with the new IT company and training regarding cyber security to Staff is ongoing. Staff have scheduled the update our TP Links, Port Switches, as well as transitioning all computers and Staff are currently working on quotes for Email protection. Staff have also transitioned to a new VOIP line company. Staff ensured that the repairs to the Ahmic Harbour Digital Sign were completed.

Communications

Municipal Events and Recreational Programming were posted to the online event calendar for the North Bay Nipissing News, hard copy posters to Municipal displays, Municipal Digital Signs is ongoing. Posted messaging on our Municipal Website which included updates to our messaging on our Landfill, Planning, Applications, By-law, Recreation pages. Created Summer Newsletter that was distributed on all Municipal Social Media platforms as well as mailed out to all residents with their August Tax Bill. Staff also posted one paid boosted post on Facebook for our Drive-In Movie Event. A new pop up box was added to the website as a feature to be used in conjunction with the pop out red bar on the home page. Staff actively took a role in communications during the Significant Weather Event.

	First Quarter	Second Quarter	Third Quarter
Electronic Mailer	36	39	52
Number of Mailer Subscribers	599	719	748
Website Views	37,455	48,876	60,972
Website Users	8,032	11,000	17,821
Facebook Posts	88	113	154
Facebook Followers	2,011	2,099	2,296
Instagram Posts	94	113	153
Instagram Followers	269	282	329
Facebook Posting Reach	13,500	37,147	115,584
Facebook Page Visits	5,700	283,870	481,265

Recreation

We currently have exercise classes running four times a week (Mondays and Thursdays). Weekly Pickleball on Tuesdays and Nordic Walking twice a week (Mondays and Fridays). Weekly Tai Chi classes 3 times a month (Wednesdays). Organized the Annual Dinner and Drive-In Event held on October 3rd and Staff anticipate that the event will be close to a sell out. Organized the first Dinner and Learn Dinner Event on November 14th as well as the second Dinner and Learn Event on December 12th. Staff will be launching the first Dinner and Learn and anticipate that the event will be fully booked with a wait list. Staff have ensured that the close down for the Heritage Museum and Locks for the season was successfully completed. Staff have been working with the Burks Falls Art Club and they will be hosting an Art Show in Magnetawan in July of 2026. Staff continue to work with Carver Jake Rhodes and he has repaired the Steamship Carving. The painted rock snake rocks from the Magnetawan Agricultural Fair have been added to Maggie the Community Rock Snake. Staff also worked with the DSAAB to bring monthly service clinics for September, October, and November. Staff also ensured that the lighthouse repair project was completed as well as the accessible picnic tables and benches have been installed at the

Municipal grounds and Croft Recreational Park. Staff have ensured that the Music Licensing Reporting has been completed for this quarter as well as Staff advocated for the Agricultural Society to ensure that they received their parade permit from the MTO. Maggie the Community Rock Snake reached the beach and we have started a new rock snake in hopes that Maggie can have a "friend".

Upcoming

Currently have three funding streams that are open to submit grant proposals to and Staff are actively sourcing and researching funding possibilities to help offset costs and fund new projects to benefit the Municipality. Staff will be conducting a Magnetawan Community Centre Board Meeting at the start of October which includes preparing the agenda and minutes. Staff are currently working towards organizing the burying of the new time capsule. Staff have also started to organize the New Years Eve Gala to be held on December 31st as well as the 2026 Leekfest. Staff have also started actively planning for our Annual Tree Lighting, Family Day Event and Seniors Fair. Staff will also be launching a contest to name the new rock snake. Staff are always working on new exciting programming.

Respectfully Submitted

A handwritten signature in cursive script, reading "Laura Brandt".

Laura Brandt

Deputy Clerk Recreation and Communications

Municipality of Magnetawan
Budgetary Control Report
For the Period Ending September 30, 2025

	Year to Date	Budget
EXPENDITURES		
LEGISLATIVE		
1-4-1000-1010 - COUNCIL - SALARIES AND BENEFITS	47,702.56	78,000.00
1-4-1000-1011 - COUNCIL - INTEGRITY COMMISSIONER EXPENSES		3,000.00
1-4-1000-1310 - COUNCIL - CONFERENCES AND SEMINARS	4,449.94	10,000.00
1-4-1000-2010 - COUNCIL - MATERIALS AND SUPPLIES	690.06	1,500.00
1-4-1000-5018 - COUNCIL - DONATIONS	9,970.25	20,000.00
1-4-1000-7500 - COUNCIL - ROAD GRANTS		15,000.00
Total LEGISLATIVE:	62,812.81	127,500.00
ELECTIONS		
1-4-1100-1010 - ELECTION - WAGES AND BENEFITS		500.00
1-4-1100-2010 - ELECTION - MATERIALS/SUPPLIES	895.48	150.00
Total ELECTIONS:	895.48	650.00
ADMINISTRATION		
1-4-1200-1010 - ADMIN - WAGES AND BENEFITS	237,168.96	310,000.00
1-4-1200-1310 - ADMIN - CONFERENCES/TRAINING/MEMBERSHIPS	9,645.72	15,000.00
1-4-1200-2010 - ADMIN - OFFICE & MAINTENANCE SUPPLIES	6,589.52	10,000.00
1-4-1200-2025 - ADMIN - HEALTH & SAFETY	630.05	2,000.00
1-4-1200-2030 - ADMIN - CGIS SERVICES	21,394.43	23,000.00
1-4-1200-2050 - ADMIN - TELEPHONE	7,891.31	9,000.00
1-4-1200-2052 - ADMIN - CELL PHONE	4,009.94	6,000.00
1-4-1200-2120 - ADMIN - INSURANCE	66,941.60	116,936.00
1-4-1200-2130 - ADMIN - COMPUTER EXPENSES	37,478.78	61,000.00
1-4-1200-2135 - ADMIN - WEBSITE EXPENSES	903.44	3,840.00
1-4-1200-2140 - ADMIN - COPYING EXPENSES	3,024.32	7,000.00
1-4-1200-2210 - ADMIN - LEGAL FEES-GENERAL	7,744.94	5,000.00
1-4-1200-2215 - ADMIN - LEGAL FEES-LABOUR		1,000.00
1-4-1200-2220 - ADMIN - UNION NEGOTIATION	1,315.71	10,000.00
1-4-1200-2225 - ADMIN - HR SERVICES	365.07	500.00
1-4-1200-8000 - ADMIN - CAPITAL EXPENDITURES		30,000.00
Total ADMINISTRATION:	405,103.79	610,276.00
TREASURY		
1-4-1300-1010 - TREAS - WAGES AND BENEFITS	147,069.20	231,000.00
1-4-1300-1310 - TREAS - CONFERENCES/TRAINING/MEMBERSHIPS	960.03	5,000.00
1-4-1300-2010 - TREAS - TAXATION MATERIALS	17,934.56	20,000.00
1-4-1300-2200 - TREAS - ACCOUNTING/AUDIT	10,766.94	24,000.00
1-4-1300-2310 - TREAS - BANK CHARGES	846.62	2,000.00
1-4-1300-2320 - TREAS - PROPERTY ASSESSMENT	72,403.32	96,538.00
Total TREASURY:	249,980.67	378,538.00
RESERVE TRANSFERS		
1-4-1400-9001 - RESERVE - TRANSFER-ASSET MNGMT RESERVE		325,000.00
1-4-1400-9003 - RESERVE - TRANSFER-COM ENHANCEMENT RESE		25,296.00
1-4-1400-9004 - RESERVE - TRANSFER-ELECTIONS RESERVE		8,000.00
1-4-1400-9006 - RESERVE - TRANSFER-LANDFILL CLOSURE RESE		30,000.00
1-4-1400-9007 - RESERVE - TRANSFER-LANDFILL REHABILITATI		50,000.00
Total RESERVE TRANSFERS:	0.00	438,296.00

Municipality of Magnetawan
Budgetary Control Report
For the Period Ending September 30, 2025

	Year to Date	Budget
ASSET MANAGEMENT		
1-4-1500-1010 - ASSET - WAGES AND BENEFITS	2,052.42	25,000.00
1-4-1500-2010 - ASSET - MATERIALS AND SUPPLIES		2,500.00
Total ASSET MANAGEMENT:	2,052.42	27,500.00
FIRE DEPARTMENT		
Fire Department		
1-4-2000-1010 - FD - WAGES & BENEFITS	121,779.40	260,000.00
1-4-2000-1310 - FD - CONFERENCES/TRAINING/MEMBERSHIPS	7,403.47	8,000.00
1-4-2000-1410 - FD - VOLUNTEER TRAINING EXPENSES	2,218.64	7,000.00
1-4-2000-1500 - FD - REGIONAL TRAINING - CONTRACT	12,511.20	17,500.00
1-4-2000-2010 - FD - MATERIALS & SUPPLIES/LICENCES/MEDIC	21,522.92	23,461.00
1-4-2000-2012 - FD- PREVENTION MATERIALS	6,841.35	10,000.00
1-4-2000-2018 - FD - PPE & FIRE SUPPLIES	5,766.02	20,000.00
1-4-2000-2053 - FD - COMMUNICATIONS TOWER	1,709.54	3,000.00
1-4-2000-2054 - FD - RADIO MAINTENANCE & LICENSING	837.58	3,500.00
1-4-2000-2056 - FD - RADIO UPGRADES	2,476.67	5,000.00
1-4-2000-2058 - FD - DISPATCH		2,000.00
1-4-2000-2120 - FD - OFFICE	1,290.10	4,000.00
1-4-2000-4020 - FD - INSURANCE	14,783.97	24,725.00
1-4-2000-7130 - FD - EQUIPMENT REPAIRS & MAINTENANCE	2,463.37	10,000.00
1-4-2000-7132 - FD - EQUIPMENT REPLACEMENT	10,550.79	15,000.00
1-4-2000-7134 - FD - EQUIPMENT TESTING	2,226.01	2,300.00
1-4-2000-7230 - FD - MNR FIRE PROTECTION	10,363.14	10,500.00
1-4-2000-8000 - FD - CAPITAL EXPENDITURES	102,126.40	3,218,000.00
Total Fire Department:	326,870.57	3,643,986.00
Fire MAG Station		
1-4-2005-2024 - MAG STATION - HEATING FUEL	1,788.25	3,000.00
1-4-2005-2030 - MAG STATION - HYDRO	1,116.04	1,700.00
1-4-2005-7140 - MAG STATION - MAINTENANCE & REPAIRS	2,555.09	4,000.00
Total Fire MAG Station:	5,459.38	8,700.00
Fire AHMIC Station		
1-4-2006-2024 - AHMIC STATION - HEATING FUEL		2,000.00
1-4-2006-2030 - AHMIC STATION - HYDRO	608.54	1,500.00
1-4-2006-7140 - AHMIC STATION - REPAIRS & MAINTENANCE	1,614.15	4,000.00
Total Fire AHMIC Station:	2,222.69	7,500.00
ATV & Mobile Equipment		
1-4-2009-2070 - ATV & MOBILE EQUIP-REPAIRS & MAINTENANCE	444.02	1,500.00
Total ATV & Mobile Equipment:	444.02	1,500.00
Fire Truck #510 - 2012 Dodge Ram 2500		
1-4-2010-2070 - TR510 - REPAIRS AND TESTING	1,746.04	4,000.00
Total Fire Truck #510 - 2012 Dodge Ram 2500	1,746.04	4,000.00
Fire Truck #514 - 2021 Freightliner Tank		
1-4-2014-2070 - TR514 - REPAIRS AND TESTING	3,567.11	5,000.00
Total Fire Truck #514 - 2021 Freightliner Tank	3,567.11	5,000.00

Municipality of Magnetawan
Budgetary Control Report
For the Period Ending September 30, 2025

	Year to Date	Budget
Fire Truck #517 - 2013 Chev Express Van		
1-4-2018-2070 - TR520 REPAIRS & TESTING	501.36	3,000.00
Total Fire Truck #517 - 2013 Chev Express V	501.36	3,000.00
Fire Truck #521 - 2004 Frightliner Pump		
1-4-2021-2070 - TR521 - REPAIRS AND TESTING	2,588.78	5,000.00
Total Fire Truck #521 - 2004 Frightliner Pu	2,588.78	5,000.00
Fire Truck #531 - 2019 Pumper Truck		
1-4-2031-2070 - TR531 - REPAIRS AND TESTING	4,624.01	5,000.00
Total Fire Truck #531 - 2019 Pumper Truck:	4,624.01	5,000.00
Total FIRE DEPARTMENT:	348,023.96	3,683,686.00
BUILDING DEPARTMENT		
1-4-2100-1010 - CBO - WAGES AND BENEFITS	129,852.76	220,000.00
1-4-2100-1320 - CBO - MEMBERSHIPS	457.58	1,400.00
1-4-2100-1410 - CBO - TRAINING	1,407.29	2,500.00
1-4-2100-2010 - CBO - MATERIALS/SUPPLIES	1,780.24	2,000.00
1-4-2100-2030 - CBO - MILEAGE		500.00
1-4-2100-2210 - CBO - LEGAL FEES	18,010.80	25,000.00
Total BUILDING DEPARTMENT:	151,508.67	251,400.00
BUILDING - VEHICLE		
1-4-2110-2045 - CBO VEHICLE - GPS MONITORING AND DATA	357.21	500.00
1-4-2110-2070 - CBO VEHICLE - REPAIRS & MAINT/LICENCE	132.69	1,500.00
Total BUILDING - VEHICLE:	489.90	2,000.00
BYLAW ENFORCEMENT		
1-4-2200-1010 - BLEO - WAGES AND BENEFITS	34,429.53	60,000.00
1-4-2200-1410 - BLEO - TRAINING		1,000.00
1-4-2200-2010 - BLEO - MATERIALS/SUPPLIES	1,356.73	3,000.00
1-4-2200-2016 - BLEO - ANIMAL CONTROL EXPENSES	3,500.00	3,500.00
1-4-2200-2025 - BLEO - MILEAGE	455.64	3,000.00
1-4-2200-2210 - BLEO - LEGAL FEES	356.16	2,000.00
Total BYLAW ENFORCEMENT:	40,098.06	72,500.00
ECONOMIC DEVELOPMENT		
1-4-2300-1010 - ED - WAGES AND BENEFITS	17,076.52	25,000.00
1-4-2300-2010 - ED - MATERIALS & SUPPLIES	3,041.80	20,000.00
1-4-2300-2350 - ED - SIGNAGE	3,727.64	12,000.00
Total ECONOMIC DEVELOPMENT:	23,845.96	57,000.00
COMMUNITY EMERGENCY MANAGEMENT		
1-4-2400-1010 - CEMC - WAGES AND BENEFITS		3,311.00
1-4-2400-1410 - CEMC - TRAINING		3,000.00
1-4-2400-2010 - CEMC - MATERIALS/SUPPLIES		2,000.00
1-4-2400-2011 - FLOOD 2023	1,023,519.09	

Municipality of Magnetawan
Budgetary Control Report
For the Period Ending September 30, 2025

	Year to Date	Budget
Total COMMUNITY EMERGENCY MANAGEMENT:	1,023,599.09	8,311.00
PROTECTOR TO PERSONS & PROPERTY		
1-4-2500-2010 - PROTECT - POLICING COSTS	283,763.34	487,435.00
1-4-2500-2030 - PROTECT - 911 SIGNS	56.48	1,000.00
Total PROTECTOR TO PERSONS & PROPERTY:	283,819.82	488,435.00
RECREATION		
1-4-2600-1010 - REC - WAGES AND BENEFITS	41,343.30	55,300.00
1-4-2600-2010 - REC - MATERIALS/SUPPLIES	1,921.87	9,500.00
1-4-2600-2015 - REC - EVENTS	79,106.40	85,100.00
1-4-2600-2300 - REC - ADVERTISING	2,110.46	2,000.00
1-4-2600-2400 - REC - PROGRAMMING	17,715.20	25,000.00
1-4-2600-8000 - REC - CAPITAL	1,414.47	2,200.00
Total RECREATION:	143,611.70	179,100.00
BRIDGES & CULVERTS		
1-4-3011-2010 - A - MATERIALS/SUPPLIES	14,336.31	70,000.00
1-4-3011-3040 - A - CULVERT/BRIDGE-ENGINEERING		2,000.00
1-4-3011-4010 - A - CONTRACTS	23,967.12	70,000.00
1-4-3011-8000 - A - CULVERT/BRIDGES- CAPITAL	91,953.37	1,539,000.00
Total BRIDGES & CULVERTS:	130,256.80	1,681,000.00
GRASS MOWING		
1-4-3021-4010 - B1 - CONTRACTS	21,992.21	15,000.00
Total GRASS MOWING:	21,992.21	15,000.00
BRUSHING/TREE TRIMMING		
1-4-3022-3020 - B2 - REPAIRS & MAINTENANCE	400.68	1,000.00
Total BRUSHING/TREE TRIMMING:	400.68	1,000.00
DITCHING		
1-4-3023-8000 - DITCHING CAPITAL	412,741.29	380,000.00
Total DITCHING:	412,741.29	380,000.00
COLD MIX PATCHING		
1-4-3031-2010 - C1 - MATERIALS/SUPPLIES	9,362.62	50,000.00
Total COLD MIX PATCHING:	9,362.62	50,000.00
SWEEPING/CRACK SEALING		
1-4-3032-4010 - C2 - CONTRACTS	201,615.68	214,000.00
Total SWEEPING/CRACK SEALING:	201,615.68	214,000.00
ROAD CONTRUCTION/ROAD REPAIR		
1-4-3034-8000 - C4 - CAPITAL PROJECTS	916,370.04	827,000.00
Total ROAD CONTRUCTION/ROAD REPAIR:	916,370.04	827,000.00
CATCHBASIN VACUUMING		
1-4-3035-4010 - C5 - CONTRACTS	1,511.84	1,500.00

Municipality of Magnetawan
Budgetary Control Report
For the Period Ending September 30, 2025

	Year to Date	Budget
Total CATCHBASIN VACUUMING:	1,551.84	1,500.00
DRAINAGE		
1-4-3036-4010 - C6 - CONTRACTS		3,800.00
Total DRAINAGE:	0.00	3,800.00
GRAVEL PATCHING/WASHOUTS		
1-4-3041-2010 - D1 - MATERIALS/SUPPLIES	5,235.17	60,000.00
1-4-3041-4010 - D1 - CONTRACTS		8,200.00
Total GRAVEL PATCHING/WASHOUTS:	5,235.17	68,200.00
GRADING		
1-4-3042-4010 - D2 - CONTRACTS	23,220.90	45,000.00
Total GRADING:	23,220.90	45,000.00
DUST CONTROL		
1-4-3043-2010 - D3 - MATERIALS/SUPPLIES	92,012.65	90,000.00
1-4-3043-4010 - D3 - CONTRACTS	45,320.23	60,000.00
Total DUST CONTROL:	137,332.88	150,000.00
GRAVEL		
1-4-3045-2010 - D5 - MATERIALS/SUPPLIES	191.11	531,914.00
1-4-3045-3015 - D5 - EQUIPMENT RENTAL-OTHER	4,048.02	20,000.00
1-4-3045-4010 - D5 - CONTRACTS		227,963.00
Total GRAVEL:	4,239.13	779,877.00
SNOW PLOWING		
1-4-3051-1010 - E1 - WAGES AND BENEFITS	54,547.98	60,000.00
1-4-3051-2010 - E1 - MATERIALS/SUPPLIES	7,166.37	25,000.00
Total SNOW PLOWING:	61,714.35	85,000.00
SANDING/SALTING		
1-4-3052-1010 - E2 - WAGES AND BENEFITS	14,414.31	30,000.00
1-4-3052-2010 - E2 - MATERIALS/SUPPLIES	16,229.58	60,000.00
1-4-3052-4010 - E2 - CONTRACTS	7,965.76	40,000.00
Total SANDING/SALTING:	38,609.65	130,000.00
CULVERT THAWING		
1-4-3053-1010 - E3 - WAGES AND BENEFITS	1,427.48	9,000.00
1-4-3053-2010 - E3 - MATERIALS/SUPPLIES	1,941.34	500.00
Total CULVERT THAWING:	3,368.82	9,500.00
STANDBY		
1-4-3054-1010 - E4 - WAGES AND BENEFITS	560.03	7,000.00
Total STANDBY:	560.03	7,000.00
ROAD PATROL		
1-4-3072-1010 - E4 - WAGES AND BENEFITS	8,213.36	10,000.00

Municipality of Magnetawan
Budgetary Control Report
For the Period Ending September 30, 2025

	Year to Date	Budget
Total ROAD PATROL:	8,223.36	10,000.00
OVERHEAD		
1-4-3101-1010 - J - WAGES AND BENEFITS	319,155.34	448,000.00
1-4-3101-1310 - J - CONFERENCES/LICENCING/MEMBERSHIPS	5,031.56	16,000.00
1-4-3101-2010 - J - MATERIALS/SUPPLIES	9,727.47	11,000.00
1-4-3101-2020 - J - SAFETY SUPPLIES	7,309.17	14,000.00
1-4-3101-2021 - J - PREMIUM GASOLINE INVENTORY CLEARING	29,980.07	40,000.00
1-4-3101-2022 - J - CLEAR DIESEL INVENTORY CLEARING	58,382.13	90,000.00
1-4-3101-2023 - J - DYED DIESEL INVENTORY CLEARING	26,832.72	60,000.00
1-4-3101-2024 - J - HEATING	16,083.73	22,000.00
1-4-3101-2029 - J - Hydro - 226 15th & 16th Side Rd N	238.60	500.00
1-4-3101-2030 - J - HYDRO	4,020.83	5,800.00
1-4-3101-2045 - J - GPS MONITORING AND DATA	5,480.66	5,500.00
1-4-3101-2053 - J - COMMUNICATIONS EQUIPMENT AND TOWER	2,333.87	3,700.00
1-4-3101-2054 - J - RADIO LICENSE (BASE)	943.24	500.00
1-4-3101-2070 - 226 15/16 SIDE RD - OVERHEAD		500.00
1-4-3101-2080 - J - SMALL TOOLS AND SUPPLIES	3,121.04	7,000.00
1-4-3101-2090 - J - LOAN INTEREST EXPENSE- 2016 RDS PROJ	3,202.20	5,617.00
1-4-3101-2120 - J - OFFICE	2,144.77	3,000.00
1-4-3101-2150 - J - CONSULTING FEES	2,767.88	5,000.00
1-4-3101-2350 - J - SIGNAGE	12,054.85	21,000.00
1-4-3101-2400 - J - BUILDING MAINTENANCE	9,910.44	33,000.00
1-4-3101-3050 - J - LINE PAINTING	8,523.43	9,200.00
1-4-3101-4010 - J - CONTRACTS		5,000.00
1-4-3101-4020 - J - INSURANCE	29,821.41	44,595.00
1-4-3101-8000 - J - CAPITAL EXPENDITURES		70,000.00
1-4-3102-8000 - NEW FLOAT TRAILER - CAPITAL	66,085.27	65,000.00
Total OVERHEAD:	623,150.68	985,912.00
VEHICLES & EQUIPMENT		
Grader - 2012 John Deere		
1-4-3211-2070 - GR - REPAIRS & MAINTENANCE	1,807.38	40,000.00
Total Grader - 2012 John Deere:	1,807.38	40,000.00
Back Hoe #1 - 1990 John Deere		
1-4-3212-2070 - BH6 - REPAIRS	3,017.86	2,000.00
Total Back Hoe #1 - 1990 John Deere:	3,017.86	2,000.00
Compactor - 2003 Caterpillar		
1-4-3213-2070 - COM - REPAIRS & MAINTENANCE		3,000.00
1-4-3213-2072 - COM - FLOATING COSTS		4,200.00
Total Compactor - 2003 Caterpillar:	0.00	7,200.00
Dozer - Case 850K		
1-4-3214-2070 - DOZ - REPAIRS & MAINTENANCE	424.00	2,000.00
Total Dozer - Case 850K:	424.00	2,000.00
Back Hoe #4 - 2012 John Deere 410J		
1-4-3217-2070 - BH4 - REPAIRS & MAINTENANCE	5,213.07	10,000.00

Municipality of Magnetawan
Budgetary Control Report
For the Period Ending September 30, 2025

	Year to Date	Budget
Total Back Hoe #4 - 2012 John Deere 410J:	5,393.07	10,000.00
Back Hoe #5 - 2014 Case 590		
1-4-3218-2070 - BH5 - REPAIRS & MAINTENANCE	23,794.61	4,000.00
Total Back Hoe #5 - 2014 Case 590:	23,794.61	4,000.00
Wheel Loader - 2016 Case		
1-4-3219-2070 - LOADER - REPAIRS & MAINTENANCE	10,520.92	15,000.00
Total Wheel Loader - 2016 Case:	10,520.92	15,000.00
Truck #20 - 2017 Chevrolet Silverado 150		
1-4-3220-2070 - TR20 - REPAIRS & MAINTENANCE/LICENCES	4,048.98	3,500.00
Total Truck #20 - 2017 Chevrolet Silverado	4,048.98	3,500.00
Truck #22 - 2016 Freightliner Tandem		
1-4-3222-2070 - TR22 - REPAIRS & MAINTENANCE/LICENCES	10,518.71	15,000.00
Total Truck #22 - 2016 Freightliner Tandem:	10,518.71	15,000.00
Truck #23 - 2022 Dodge Ram 2500 Crew Cab		
1-4-3223-2070 - TR23 - REPAIRS & MAINTENANCE/LICENCES	2,991.01	2,000.00
Total Truck #23 - 2022 Dodge Ram 2500 Crew	2,991.01	2,000.00
Truck #26 - 2022 Freightliner Tandem		
1-4-3226-2070 - TR26 - REPAIRS & MAINTENANCE/LICENCES	4,903.83	10,000.00
Total Truck #26 - 2022 Freightliner Tandem:	4,903.83	10,000.00
Truck #27 - 2014 Freightliner Tandem		
1-4-3227-2070 - TR27 - REPAIRS & MAINTENANCE/LICENCES	15,802.01	20,000.00
Total Truck #27 - 2014 Freightliner Tandem:	15,802.01	20,000.00
Truck #28 - 2018 Western Star		
1-4-3228-2070 - TR28 - REPAIRS & MAINTENANCE/LICENCES	12,750.52	10,000.00
Total Truck #28 - 2018 Western Star:	12,750.52	10,000.00
Truck #29 - 2019 Western Star		
1-4-3229-2070 - TR29 - REPAIRS & MAINTENANCE/LICENCES	13,939.81	20,000.00
Total Truck #29 - 2019 Western Star:	13,939.81	20,000.00
Truck #30 - 2022 Dodge 1500 4X4 Truck		
1-4-3230-2070 - TR30 - REPAIRS & MAINTENANCE	2,902.22	2,200.00
Total Truck #30 - 2022 Dodge 1500 4X4 Truck	2,902.22	2,200.00
Truck #31 Dodge Ram 1500		
1-4-3231-2070 - TR 31-2023 REPAIR AND MAINTENANCE	1,860.17	2,000.00
Total Truck #31 Dodge Ram 1500:	1,860.17	2,000.00
Broom		
1-4-3236-2070 - BROOM - REPAIRS AND MAINTENANCE	8,933.91	5,000.00

Municipality of Magnetawan
Budgetary Control Report
For the Period Ending September 30, 2025

	Year to Date	Budget
Total Broom:	8,953.91	5,000.00
Total VEHICLES & EQUIPMENT:	123,629.01	169,900.00
PARKING LOT		
1-4-3700-2010 - PARKING - MATERIALS AND SUPPLIES	768.64	1,000.00
Total PARKING LOT:	768.64	1,000.00
STREETLIGHTS		
1-4-3800-5012 - STREET - MAGNETAWAN STREET LIGHTS	8,731.04	20,000.00
1-4-3800-5014 - STREET - AHMIC HARBOUR STREET LIGHT	368.65	1,000.00
1-4-3800-5016 - STREET - ROCKWYNN LANDING LIGHT	272.29	500.00
Total STREETLIGHTS:	9,371.98	21,500.00
GARBAGE COLLECTION		
1-4-4010-4010 - GARBAGE - CONTRACTS	16,657.76	25,000.00
Total GARBAGE COLLECTION:	16,657.76	25,000.00
LANDFILL		
1-4-4020-1010 - LF - WAGES AND BENEFITS	90,684.90	167,500.00
1-4-4020-1410 - LF - TRAINING	413.58	500.00
1-4-4020-2010 - LF - MATERIALS/SUPPLIES	4,934.16	10,000.00
1-4-4020-2020 - LF - LATRINE RENTALS/CLEANING	1,373.76	2,200.00
1-4-4020-2024 - LF - PROPANE HEAT	1,714.31	2,300.00
1-4-4020-2080 - LF - SMALL TOOLS	914.74	3,000.00
1-4-4020-2120 - LF - OFFICE	2,229.21	2,000.00
1-4-4020-2400 - LF - REPAIRS & MAINTENANCE	1,707.91	2,000.00
1-4-4020-2420 - LF - LANDFILL SURVEILLANCE	821.29	2,000.00
1-4-4020-3040 - LF - ENGINEERING FEES	4,579.21	10,000.00
1-4-4020-4020 - LF - INSURANCE	3,496.11	5,965.00
1-4-4020-4022 - LF - RUBBISH/MISC ITEM DISPOSAL BIN	60,398.12	95,000.00
1-4-4020-5020 - LF - MONITORING WELL COSTS-CROFT	10,475.25	16,100.00
1-4-4020-5025 - LF - MONITORING WELL COSTS-CHAPMAN	13,756.95	18,440.00
1-4-4020-8000 - LF - CAPITAL EXPENDITURES		510,000.00
Total LANDFILL:	197,499.50	847,005.00
RECYCLING		
1-4-4030-1010 - RECY - WAGES AND BENEFITS	75,511.89	99,000.00
1-4-4030-1410 - RECY - TRAINING	320.00	500.00
1-4-4030-2010 - RECY - MATERIALS/SUPPLIES/COMPOSTING	7,704.97	9,200.00
1-4-4030-2015 - RECY - LATRINE RENTALS/CLEANING	1,373.76	2,200.00
1-4-4030-2024 - RECY - PROPANE HEAT	1,706.15	4,500.00
1-4-4030-2080 - RECY - SMALL TOOLS		200.00
1-4-4030-2120 - RECY - OFFICE	1,334.13	1,000.00
1-4-4030-2400 - RECY - REPAIRS & MAINTENANCE	8,057.06	3,000.00
1-4-4030-2420 - RECY - LANDFILL SURVEILLANCE	1,033.84	800.00
1-4-4030-4012 - RECY - RECYCLING CURBSIDE	18,492.16	30,000.00
1-4-4030-4014 - RECY - RECYCLING DEPOT	13,684.43	70,000.00
1-4-4030-4018 - RECY - HOUSEHOLD HAZARDOUS WASTE DEPOT	14,144.93	15,000.00
1-4-4030-4020 - RECY - INSURANCE	3,496.11	5,965.00

**Municipality of Magnetawan
Budgetary Control Report**
For the Period Ending September 30, 2025

	Year to Date	Budget
Total RECYCLING:	146,859.43	241,365.00
WATER SYSTEMS		
1-4-4300-1010 - W-SYS - WAGES AND BENEFITS	4,794.56	6,500.00
1-4-4300-2010 - W-SYS - MATERIALS/SUPPLIES	6,566.82	7,000.00
Total WATER SYSTEMS:	11,361.38	13,500.00
CEMETERY		
1-4-5010-1010 - CEM - WAGES AND BENEFITS	12,463.44	25,000.00
1-4-5010-2010 - CEM - MATERIALS/SUPPLIES	845.93	4,000.00
1-4-5010-2400 - CEM - REPAIRS & MAINTENANCE	190.80	6,000.00
1-4-5010-4020 - CEM - INSURANCE	564.09	975.00
1-4-5010-8000 - CEM - CAPITAL EXPENDITURES	2,627.25	12,000.00
1-4-5011-8000 - CEM - CENOTAPH - CAPITAL		40,000.00
Total CEMETERY:	16,691.51	87,975.00
HOMES FOR THE AGED		
1-4-6010-2010 - HOME - EASTHOLME	192,784.28	267,296.00
Total HOMES FOR THE AGED:	192,784.28	267,296.00
SOCIAL/FAMILY SERVICES		
1-4-6200-2710 - SOCIAL - DSSAB	170,210.50	340,421.00
1-4-6200-5020 - SOCIAL -FRIENDSHIP CLUB		3,800.00
Total SOCIAL/FAMILY SERVICES:	170,210.50	344,221.00
FRIENDSHIP CLUB		
1-4-6250-1010 - FRIENDSHIP CLUB - WAGES AND BENEFITS		2,900.00
1-4-6250-2010 - FRIENDSHIP CLUB-MATERIALS/SUPPLIES	283.97	1,500.00
1-4-6250-2024 - FRIENDSHIP CLUB - HEATING FUEL	1,021.75	2,500.00
1-4-6250-2030 - FRIENDSHIP CLUB-HYDRO	1,489.29	2,500.00
1-4-6250-2050 - FRIENDSHIP CLUB - TELEPHONE	611.46	900.00
1-4-6250-2400 - FRIENDSHIP CLUB-REPAIRS & MAINTENANCE	5,532.02	3,000.00
1-4-6250-4020 - FRIENDSHIP CLUB - INSURANCE	1,097.93	2,000.00
1-4-6250-8000 - FRIENDSHIP CLUB-CAPITAL EXPENDITURES	2,000.00	42,500.00
Total FRIENDSHIP CLUB:	12,036.42	57,800.00
PROPERTY - HWY 520		
1-4-6350-4030 - PROPERTY - PLANNING	10,035.46	10,000.00
1-4-6350-8000 - PROPERTY - CAPITAL EXPENDITURES	260.00	100,000.00
Total PROPERTY - HWY 520:	10,295.46	110,000.00
HEALTH SERVICES		
1-4-6400-2010 - HEALTH - HEALTH UNIT	36,841.47	47,388.00
1-4-6400-2020 - HEALTH - LAND AMBULANCE	256,772.93	256,773.00
Total HEALTH SERVICES:	293,614.40	304,161.00
RECREATION		
Swim Program		
1-4-7050-1010 - SWIM - WAGES AND BENEFITS	12,463.27	

**Municipality of Magnetawan
Budgetary Control Report**
For the Period Ending September 30, 2025

	Year to Date	Budget
Total Swim Program:	12,183.27	0.00
Wharfs		
1-4-7100-2020 - WHARFS - DOCKS-ROCKWYNN LANDING	213.70	800.00
1-4-7100-2400 - WHARFS - REPAIRS & MAINTENANCE	3,564.57	4,000.00
Total Wharfs:	3,778.27	4,800.00
Parks		
1-4-7200-1010 - PARKS - WAGES AND BENEFITS	178,021.35	235,000.00
1-4-7200-1410 - PARKS - TRAINING	939.13	1,500.00
1-4-7200-2010 - PARKS - MATERIALS/SUPPLIES	8,161.51	5,000.00
1-4-7200-2012 - PARKS - FLOWERS	2,051.83	3,000.00
1-4-7200-2020 - PARKS - SAFETY & HEALTH	342.27	2,500.00
1-4-7200-2024 - PARKS - HEATING	4,001.58	7,000.00
1-4-7200-2030 - PARKS - HYDRO	2,996.24	5,000.00
1-4-7200-2045 - PARKS - GPS MONITORING AND DATA	1,071.54	1,500.00
1-4-7200-2400 - PARKS - REPAIRS & MAINTENANCE	5,527.07	15,000.00
1-4-7200-3030 - PARKS - GENERATOR EXPENSES		1,200.00
1-4-7200-4020 - PARKS - INSURANCE	11,818.31	20,070.00
1-4-7200-8000 - PARKS - CAPITAL EXPENDITURES	58,611.75	77,500.00
Total Parks:	273,542.58	374,270.00
Parks Truck #10 - 2010 Dodge 1500		
1-4-7210-2070 - TR10 - REPAIRS	3,995.31	5,000.00
Total Parks Truck #10 - 2010 Dodge 1500:	3,995.31	5,000.00
Parks Tractor #2 - John Deere 2720		
1-4-7213-2070 - TRACTOR 2 - REPAIRS	17.29	2,500.00
1-4-7213-2075 - TRACTOR 2 - SNOWBLOWER REPAIRS	521.57	500.00
Total Parks Tractor #2 - John Deere 2720:	538.86	3,000.00
Parks Tractor #3 - Kubota 2610		
1-4-7214-2070 - TRACTOR 3 - REPAIRS		3,000.00
Total Parks Tractor #3 - Kubota 2610:	0.00	3,000.00
Parks Truck #12 - 2018 Dodge 5500		
1-4-7218-2070 - TR12 - REPAIRS	6,592.36	6,000.00
Total Parks Truck #12 - 2018 Dodge 5500:	6,592.36	6,000.00
Parks Truck #13 - 2020 GMC Sierra 1500		
1-4-7219-2070 - TR13 - REPAIRS	11,225.66	6,000.00
1-4-7221-2070 - TR #21 - REPAIRS/MAINTENANCE	793.15	5,000.00
Total Parks Truck #13 - 2020 GMC Sierra 15	12,018.81	11,000.00
Parks Trailers		
1-4-7225-2070 - PARKS TRAILERS - REPAIRS		500.00
Total Parks Trailers:	0.00	500.00
Total RECREATION	312,649.46	407,570.00

Municipality of Magnetawan
Budgetary Control Report
For the Period Ending September 30, 2025

	Year to Date	Budget
COMMUNITY CENTRE AND PAVILLION		
1-4-7300-1010 - HALL - WAGES AND BENEFITS	69,919.54	98,900.00
1-4-7300-2010 - HALL - MATERIALS/SUPPLIES	6,711.75	9,000.00
1-4-7300-2024 - HALL - HEATING FUEL	11,138.14	18,000.00
1-4-7300-2030 - HALL - HYDRO/STOVE PROPANE	9,423.17	15,000.00
1-4-7300-2400 - HALL - REPAIRS & MAINTENANCE	10,777.82	22,000.00
1-4-7300-3020 - HALL - ZAMBONI EXPENSES		500.00
1-4-7300-3030 - HALL - GENERATOR EXPENSES	3,550.00	4,000.00
1-4-7300-4020 - HALL - INSURANCE	10,277.91	17,440.00
1-4-7300-8000 - HALL - CAPITAL EXPENDITURES	9,811.99	31,500.00
Total COMMUNITY CENTRE AND PAVILLION:	131,610.32	216,340.00
LIBRARY		
1-4-7400-5012 - LIBRARY	87,176.94	82,072.00
Total LIBRARY:	87,176.94	82,072.00
LOCKS		
1-4-7500-1010 - LOCKS - WAGES AND BENEFITS	27,661.37	32,480.00
1-4-7500-2010 - LOCKS - MATERIALS AND SUPPLIES	1,071.75	2,000.00
1-4-7500-2400 - LOCKS - REPAIRS & MAINTENANCE	14.25	1,000.00
Total LOCKS:	28,747.37	35,480.00
HERITAGE CENTRE		
1-4-7600-1010 - HERITAGE - WAGES AND BENEFITS	31,739.95	32,700.00
1-4-7600-2010 - HERITAGE - REPAIRS AND SUPPLIES	1,307.55	2,000.00
1-4-7600-2030 - HERITAGE - HYDRO	468.68	1,275.00
1-4-7600-4020 - HERITAGE - INSURANCE	1,247.74	2,115.00
1-4-7600-8000 - HERITAGE - CAPITAL	15,912.30	2,000.00
Total HERITAGE CENTRE:	50,676.22	40,090.00
AHMIC COMMUNITY CENTRE		
1-4-7700-1010 - AHMIC - WAGES AND BENEFITS	102.57	2,500.00
1-4-7700-2010 - AHMIC - MATERIALS/SUPPLIES	879.45	1,500.00
1-4-7700-2024 - AHMIC - HEATING FUEL	3,438.53	4,000.00
1-4-7700-2030 - AHMIC - HYDRO	428.72	2,000.00
1-4-7700-2400 - AHMIC - REPAIRS & MAINTENANCE	3,347.35	3,000.00
1-4-7700-4020 - AHMIC - INSURANCE	2,047.58	2,905.00
1-4-7700-8000 - AHMIC - CAPITAL EXPENDITURES	14,498.65	16,500.00
Total AHMIC COMMUNITY CENTRE:	24,742.85	32,405.00
PLANNING & DEVELOPMENT		
1-4-8010-1010 - PLN - WAGES AND BENEFITS	50,197.54	57,000.00
1-4-8010-2210 - PLN - LEGAL / ONLAND	10,755.50	15,000.00
1-4-8010-5012 - PLN - OFFICIAL PLAN/ZONING BYLAW/2ND DWE	3,144.70	31,000.00
1-4-8010-5014 - PLN - GENERAL	13,026.45	3,000.00
Total PLANNING & DEVELOPMENT:	77,124.19	106,000.00
SHORT TERM ACCOMODATIONS		
1-4-8015-1010 - SHORT TERM ACCOM - WAGES & BENEFITS	7,603.05	20,000.00

	Year to Date	Budget
1-4-8015-2210 - SHORT TERM ACCOM - LEGAL		5,000.00
1-4-8015-4010 - SHORT TERM ACCOM - CONTRACTS	14,902.80	15,000.00
Total SHORT TERM ACCOMODATIONS:	22,505.85	40,000.00
TO BE RECOVERED		
1-4-8400-8020 - 2B RECOV-(I/S) DEBT- ROADS	65,000.00	130,000.00
Total TO BE RECOVERED:	65,000.00	130,000.00
TOTAL EXPENDITURES:	7,337,801.93	15,349,661.00

**THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN
BY-LAW NO. 2025-**

**BEING A BY-LAW TO LICENSE AND REGULATE THE USE OF SHORT-TERM ACCOMMODATION
PROPERTIES IN THE MUNICIPALITY OF MAGNETAWAN**

WHEREAS *Section 8 of the Municipal Act, 2001, S.O. 2001, c.25* provides that the powers of the Municipality under this or any other Act shall be interpreted broadly so as to confer broad authority on municipalities to enable municipalities to govern their affairs as they consider appropriate and to enhance the municipality's ability to respond to municipal issues;

AND WHEREAS *Section 9 of the Municipal Act, 2001, S.O. 2001, c.25* provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purposes of exercising authority under the *Municipal Act, 2001, S.O. 2001, c.25* and any other Act;

AND WHEREAS *Section 390 to 400 of the Municipal Act, 2001, S.O. 2001, c.25* enables a municipality to pass By-laws for imposing fees or charges to permits and services provided or done by them;

AND WHEREAS pursuant to *Section 434.1 of the Municipal Act, 2001, S.O. 2001, c.25*, a municipality has the authority to impose a system of administrative monetary penalties and fees as an additional means of encouraging compliance with this by-law;

AND WHEREAS *Section 434.2 of the Municipal Act, S.O. 2001, c. 25*, as amended provides that an Administrative Monetary Penalty imposed by the Municipality of a person constitutes a debt of the person to the Municipality and may be added to the Owner's tax roll and collected in the same manner as property taxes;

AND WHEREAS *Section 23.1 of the Municipal Act, 2001, S.O. 2001, c.25*, authorizes a municipality to delegate its powers and duties;

AND WHEREAS *Section 151 of the Municipal Act, 2001, S.O. 2001, c.25*, authorizes Council to exercise its authority to provide a system of licensing with respect to Short-term Accommodation businesses;

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan enacts as follows;

1. DEFINITIONS:

"Accessory Building or Structure" means a detached building or structure where the use of which is naturally and normally incidental to, subordinate to, or exclusively devoted to, the principal use of the main building on the same lot but does not include a trailer, travel or tent trailer of any kind as described within the Municipality's current Zoning By-law regardless of ownership.

"Approved Occupancy" means the occupancy of two persons per bedroom as noted on the approved septic permit subject to the property.

"Bed and Breakfast" means an owner-occupied residential Dwelling Unit where a bedroom(s) is offered for rent and includes meals.

"Bedroom" means a room offered for Short-term Accommodation intended primarily for overnight occupation, which complies with the standards for a bedroom, as set forth by the *Ontario Building Code Act 1992, S.O. 1992, c.23*, and/or a room with one or more beds, murphy beds, pullout beds, sofa beds, day beds, futons or similar places for sleeping.

"Council" means the Council of the Corporation of the Municipality of Magnetawan.

"Declared Emergency" as defined in the *Emergency Management and Civil Protection Act, R.O.S. 9* as a situation or an impending situation that constitutes a danger of major proportion.

"Dwelling Unit" means a suite operated as a housekeeping unit, used or intended to be used by one or more persons which contains living, sleeping, sanitary facilities, and kitchen facilities, having a private entrance from outside the building or from a common hallway or stairway inside or outside the building. For the purpose of this By-law, a Dwelling Unit generally includes a detached dwelling as defined in the Municipality's Zoning By-law and may include a legal permitted accessory structure designed and intended for human habitation, but shall not include tent, trailer, park model trailer, mobile home, vehicle, watercraft, yurt, room or suite of rooms in a boarding or rooming house, hotel, motor home, or similar.

"Fee" means a Fee as set forth in the Municipality of Magnetawan Fees and Charges Bylaw as amended from time to time, which is not prorated and is non-refundable.

"Guest" means any person on the property who is not utilizing the property for overnight accommodation. For the purposes of this By-law, a Guest does not include a child under the age of (2) two years old at the time the Short-term Accommodation is utilized by the parent or guardian.

"Licence" means the licence issued under this By-law as proof of licensing under this By-law.

"Licensed" means to have in one's possession a valid and current Licence issued under this By-law and "Unlicensed" has the contrary meaning.

"Licensee" means the Owner of a Property who holds a Licence or is required to hold a Licence under this By-law for that Property;

"Licensee Attestation" means a document that has been prepared by the Municipality that prescribes the roles and responsibilities of the Licensee, including but not limited to, behavioural expectations as they relate to non-disturbance of neighbours;

"Officer" means a Municipal By-law Enforcement Officer, Chief Building Inspector, Building Official, Fire Prevention Officer, Fire Chief, Police Officer or other person appointed by by-law to enforce the provisions of Municipal by-laws.

"Owner" means the Person(s) holding title to the Property where the Short-term Accommodation is located, and "Ownership" has a corresponding meaning.

"Parking Area" means an area on the Property provided for the parking of motor vehicles and may include aisles, parking spaces, pedestrian walkways, and related ingress and egress lanes, but shall not include any part of a public street.

"Property" means the land upon which a Short-term Accommodation is operated, exclusive of buildings or structures or any part thereof.

"Renter" means a person responsible for the rental of the Property by way of concession, permit, lease, licence, rental agreement or similar commercial arrangement.

"Responsible Person" means an Owner or a Person, eighteen (18) years of age or older, duly appointed by an Owner to act on its behalf, and being responsible for ensuring the Short-term Accommodation is operated in accordance with the provisions of this By-law, the Licence and applicable laws;

"Short-term Accommodation" (STA) means use of a residential Dwelling Unit that offers a place of accommodation or temporary residence, or occupancy by way of concession, permit, lease, licence, rental agreement or similar arrangement whether written or verbal for fewer than twenty-eight (28) consecutive calendar days throughout all or part of the year with no on-site

management throughout all or part of the year. Short-term Accommodation uses shall not mean a motel, hotel, bed and breakfast establishment, tourist establishment, tourist cabin establishment, or similar commercial accommodation use.

"Municipality" means The Corporation of the Municipality of Magnetawan;

"Zoning By-law" means the Municipality's Comprehensive Zoning By-law, as amended from time to time, or any successor comprehensive Zoning By-law, as amended.

2. APPLICATIONS

2.1 The requirement of this By-law applies to the business or occupation of providing Short-term Accommodation within the geographic limits of the Municipality of Magnetawan.

2.2 Persons who own, operate or offer a premises for Short-term Accommodation must file an application.

2.3 The determination of whether a Licence application is "complete" in accordance with this By-law shall be within the discretion of the Municipality.

2.4 This By-law does not apply to a motel, bed and breakfast establishment, institutional establishment, tourist establishment, tourist camping establishment, resort or similar commercial or institutional use as defined in the Municipality's current Zoning By-law.

2.5 Applicants may apply for a licence which will be valid as of January 1st of the following calendar year, provided the requirements for a licence found in Section 6 of this By-law have been met.

2.6 If the Applicant is a corporation, proof that the corporation is legally entitled to conduct business in Ontario, including but not limited to:

- i. articles of incorporation of other incorporating documents, duly certified by the proper government official or department of the Province in Ontario or of the Government of Canada; and
- ii. a list containing the names of all directors and shareholders of the Corporation

2.7 Licences will be issued to complete applications on a first come first service basis with priority being given to licensees with a valid licence for the previous year.

2.8 For the period of 2026 there will be no cap on the number of issued licences, and the number of issued licences will be reviewed by Council on an as needed basis.

2.9 An application will be deemed abandoned if not completed within four (4) months of submission date.

3. GENERAL PROVISIONS:

3.1 Only one Licence per property shall be issued to a property owner(s).

3.2 Short-term Accommodations may include the use of a legal permitted accessory structure designed and intended for human habitation when the primary residence is included in the Short-term Accommodation rental.

3.3 Short-term Accommodations may include the use of a legal permitted accessory structure designed and intended for human habitation as a standalone rental when the primary residence is owner occupied at the time of the Short-term Accommodation rental.

3.4 Issued Licences shall be posted on the Municipal website and the Short-term Accommodation Municipal Mapping, and shall include:

- a) Status of licence;
- b) Owner(s) name;
- c) Property location;
- d) Responsible Person's name;
- e) Number of approved Bedrooms;
- f) Approved Occupancy; and
- g) Any other information deemed necessary by the Municipality.

3.5 The Responsible Person identified on the Licence shall either attend the Property or contact the Renter at the request of the Municipality or a representative of the Municipality within the required time to address any complaints regarding the use of the property.

3.6 A Licensee shall ensure that any listing, advertisement, or publication etc. of the licenced Short-term Accommodation property includes the current corresponding Licence number issued by the Municipality.

3.7 The Licensee or the Responsible Person shall ensure all Renters and Guests are provided with waste diversion education, which shall include;

- a) Location of Municipal Landfill sites;
- b) Hours of operation for Municipal Landfill sites;
- c) Municipally supplied waste diversion stickers or Municipally issued Landfill Card for household waste;
- d) Education on clear bag use; and
- e) Education on the sorting of refuse and/or recycling for Landfill disposal.

All refuse and recycling is the responsibility of the Licensee and/or Responsible Person and shall be sorted accordingly and located either in wildlife resistant containers if stored outside (garage/shed) or appropriate containers if stored inside. All refuse shall be properly disposed of after each rental.

3.8 The maximum rental during the months of July and August shall be no greater than one rental contract per seven (7) consecutive days.

4. PROHIBITIONS AND FAILURES:

4.1 No Person shall operate, use, advertise or permit a Short-term Accommodation if:

- a) the Short-term Accommodation is not Licensed;
- b) the rental occupancy is greater than the number of bedrooms approved by the North Bay Mattawa Conservation Authority Septic permit subject to the property;
- c) there is a greater number of combined Renters and/or Guests than is permitted by the by-law;
- d) if the operation of the Property is not primarily for residential purposes;
- e) information contained and provided within the application is inaccurate or false;
- f) operation is in contravention of the approved floor plan.

4.2 No Person shall fail to produce a copy of the signed Licence upon the request of an Officer.

4.3 No Person shall fail to produce a Fire Safety Plan which shall be required for every Short-term Accommodation property and shall be approved by the Chief Fire Official or designate and posted in a location clearly visible to all renters and guests and shall be reviewed annually by the Licensee.

4.4 No Person shall permit the maximum number of Renters to exceed two (2) Renters for each bedroom on the North Bay Mattawa Conservation Authority Septic permit submitted with the application for the Short-term Accommodation Licence, at any one time. For the purpose of this Section, children under the age of two (2) years old, shall not be considered a renter.

4.5 No Person shall permit the maximum number of Renters and Guests on a Property at any given time, to exceed ten (10) regardless of the number of approved bedrooms and/or sleeping spaces.

4.6 No Person shall contravene the requirements found in Section 7 of this By-law.

4.7 No person shall fail to comply with all applicable Municipal By-laws, Provincial and Federal Legislation, Electrical Safety Authority Regulations, North Bay Parry Sound District Health Unit, North Bay Mattawa Conservation Authority and any other applicable regulations or legislation.

4.8 No Licensee operating a Short-term Accommodation property that is not located on a Municipality maintained year-round road, shall fail to ensure all Renters and Guests are informed that emergency services may not be provided and how to access services should the need arise.

4.9 No Licensee operating a Short-term Accommodation property that is a water access only property, shall fail to ensure all Renters and Guests are informed that emergency services shall not be provided and how to access services should the need arise.

5. TERM OF LICENCE:

5.1 A Licence that has been issued pursuant to this By-law shall expire upon the earliest of the following events:

- a) December 31st of the year valid; and/or
- b) Upon the sale or transfer of the Property. For clarity, Licences are non-transferable; and/or
- c) The Licence has been revoked in accordance with the provisions of this By-law.

5.2 The Municipality shall have the right to extend any active Licence for up to one (1) calendar year after a declared emergency under the *Emergency Management and Civil Protection Act, R.O.S. 1990, c. E.9* has ended.

6. LICENSING REQUIREMENTS:

6.1 Every application for a new Licence, or the renewal of an existing Licence, will include:

- a) A completed application in the form required by the Municipality;
- b) Every Owner's name, address, telephone number, and email address;
- c) Every application shall have a Municipally approved civic address for emergency service purposes unless the subject property is water access;
- d) Statutory declaration signed by each and every Owner stating that the Property is used primarily for residential purposes and that each and every Owner understands their responsibilities as a Licensee;

- e) A name and contact information of the Responsible Person who can be readily contacted within thirty (30) minutes and respond to the property at the request of the Municipality or a representative of the Municipality, within sixty (60) minutes;
- f) The septic permit issued by the North Bay Mattawa Conservation Authority or authority of the day for the subject property;
- g) A water sample result from the North Bay Parry Sound District Health Unit that is not more than three (3) months old. If the water source is non-potable water, applicant will be required to post on property at each water source, "non-potable water, not for drinking".
- h) A signed copy of the Short-term Accommodation Licensee Attestation for the Licensed property;
- i) Payment of the non-refundable applicable Fees as noted within the Municipality's Fees and Charges By-law;
- j) An exterior site diagram drawn of the Property identifying:
 - i. The location of all buildings and structures on the property;
 - ii. The exterior decks and related site amenities;
 - iii. The location of wells and all components of sewage systems;
 - iv. Location of the Parking Area with a minimum number of parking spaces as set out in the Zoning By-law; and
 - v. Waste diversion locations.
- k) An interior floor plan drawn of the Property identifying:
 - i. The location of the electrical panel;
 - ii. The use of each room;
 - iii. The location of smoke and carbon monoxide alarms, and early warning devices;
 - iv. The location of fire extinguishers;
 - v. The location of all gas and electric appliances;
 - vi. The location of all fireplaces, fuel-burning appliances and heat sources; and
 - vii. All entrances/exits to and from the building.
- l) A list of all tests and maintenance checks of smoke, carbon monoxide alarms, early warning devices and fire extinguishers showing the location of the device, date inspected and a signature of the person conducting the inspection;
- m) a certificate of insurance which includes a liability limit of no less than two million dollars (\$2,000,000) per occurrence for Property damage or bodily injury. Such insurance policy shall identify that a Short-term Accommodation is being operated on the Property. The insurance coverage required herein shall be endorsed to the effect that the Municipality shall be given at least thirty (30) days' notice in writing of any cancellation or material variation to the policy or the homeowner shall be given at least thirty (30) days' notice in writing of any cancellation or material variation to the policy.

OR

A certificate of insurance which includes a liability limit of no less than five million dollars (\$5,000,000) per occurrence for Property damage or bodily injury. Such insurance policy shall identify that a Short-term Accommodation is being operated on the Property and name the Municipality of Magnetawan as an additional insured on their general liability. The insurance coverage required herein shall be endorsed to the effect that the Municipality shall be given at least thirty (30) days' notice in writing of any cancellation or material variation to the policy;

OR

n) Where applicable, confirmation of inspection or certification as required below:

- i. An Electrical Systems Safety Assessment certificate;
- ii. Where there are wood burning appliances, a Wood Energy Technical Transfer (WETT) report dated no less than 5 years old issued by a certified WETT inspector;
- iii. Confirmation indicating that the chimney, flue pipes etc. have been inspected annually by an approved service provider or an attestation from the property owner that inspection has been completed;
- iv. An HVAC inspection report issued by an HVAC Technician. An updated report shall be required each year, and;
- v. At time of renewal: maintenance and records of tests for all smoke and carbon monoxide alarms.

6.2 A Licensee shall be responsible for informing the Municipality, in writing, of any changes to the information contained within the application or any deviation to the approved plans within seven (7) days of such change or deviation. As per the current Fees and Charges By-law, failure to provide information changes may result in an administration fee.

6.3 Nothing herein allows a Licensee to rent bedrooms other than those identified and approved on the interior floor plans submitted with the application unless the Municipality has approved same.

7. LICENSEE REQUIREMENTS:

7.1 The following shall be posted on the interior of the subject property and made available to Renters, and Guests and made available for inspection:

- i. A copy of the current Licence;
- ii. A copy of the interior floor plan;
- iii. A copy of the approved exterior site plan;
- iv. A copy of the current Open-Air Burning By-law;
- v. A copy of the current Noise By-law;
- vi. The occupant load of the residence;

- vii. Emergency "911" instructions with the address of the Property clearly printed and posted in a conspicuous location:
 - a. if the Property is not located on a year-round municipality-maintained road or is accessed by water, acknowledgement that emergency services may not be provided and how to access services should the need arise;
 - b. if the Property is a water access only property, acknowledgement that emergency services shall not be provided and how to access services should the need arise.
- viii. A copy of the smoke and carbon monoxide alarms maintenance and use instructions;
- ix. Name and contact information of the Responsible Person.

7.2 All Short-term Accommodations Properties must provide a class ABC portable fire extinguisher with a minimum rating of 2A 10BC on each floor of the Property and a Class 5BC kitchen extinguisher in all cooking areas.

7.3 Portable extinguishers shall be:

- i. Kept operable and fully charged;
- ii. Located so that they are easily seen and shall be accessible at all times;
- iii. Tested and maintained by either the Licensee, Responsible Person or by a qualified person in accordance with the manufacturer's specifications;
- iv. Replaced according to manufacturer's recommendations, or as per NFPA 10, or every 5 years; and
- v. Records shall be kept identifying when an extinguisher was inspected, purchased and/or replaced.

7.4 Confirmation that the smoke and carbon monoxide alarms have been checked monthly and are in working condition before every new renter.

7.5 The Licensee shall maintain a guest register which indicates the Renters' and Guests' names, addresses, telephone numbers, number of Renters and Guests, length of stay. This guest register must be provided to the Municipality within twenty-four (24) hours upon request.

8. ISSUANCE OF LICENCE AND GROUNDS FOR REFUSAL AND REVOCATION:

8.1 The Municipality reserves the right to issue, refuse to issue, renew a Licence, to revoke or to impose terms and conditions on a Licence if the Municipality has reason to believe there has been a contravention.

8.2 The Municipality may refuse to issue or renew a Licence where:

- i. The Owner fails to meet the requirements of the application or this By-law;
- ii. There are reasonable grounds to believe that the operation of the Short-term Accommodation may be averse to the public interest;
- iii. A Licence has been previously revoked or made subject to terms and conditions;
- iv. An Owner has presented a history of contravention with this By-law;
- v. An Owner has presented a history of contravention with the Noise By-law;
- vi. The proposed use of the property is not permitted by the Zoning By-law;
- vii. The Owner is indebted to the Municipality in respect of fines, penalties, judgements, or any other amounts owing, including awarding of legal costs, disbursements, outstanding property taxes and late payment charges;
- viii. The Property does not conform with applicable federal and provincial law and regulations or municipal by-laws, including, but not limited to, the Zoning By-law, Property Standards By-law, the Ontario *Building Code Act* 1992, S.O. 1992, c. 23, the *Fire Protection and Prevention Act*, 1997, S.O. 1997, c. 4 and the *Electricity Act*, 1998, S.O. 1998, c. 15, Schedule A;
- ix. The septic requirements have not been met;
- x. Building permits issued in respect of the subject property have not been closed and the certificate of occupancy has not been issued by the Chief Building Official for the Municipality.

8.3 The Municipality may revoke a Licence if it was issued in error or granted based on incorrect or false information.

8.4 Where the application for a License has been refused, revoked, or cancelled, the fees paid by the Applicant, in respect to the license, shall not be refunded.

9. ORDERS:

9.1 If an Officer is satisfied that a contravention of this By-law has occurred, the Officer may make an Order requiring the Renter, or Person who contravened this By-law, or Person who caused or permitted the contravention, or the Licensee to take actions to correct the contravention.

9.2 The Order shall set out:

- a) Reasonable particulars of the contravention to identify the contravention and the location of the contravention; and
- b) The work to be done and the date by which the work must be done, if any.

9.3 An Order may be served personally upon the Owner to whom it is directed to or sent by registered mail or electronic mail to the address shown on the last revised assessment roll or to the last known address.

9.4 In the event the Officer is unable to serve any Order under the provisions of this By-law, the Order shall be posted in a conspicuous place on the property, and the placing of the Order shall be deemed to be sufficient service of the Order on the Renter or Licensee/Owner.

9.5 An order under Section 9 may require action be taken even though the facts which constitute the contravention of this By-law were present before this By-law came into force.

9.6 No Person shall fail to comply with an order issued pursuant to Section 9.

9.7 An order under this By-law may require work to be done even though the facts which constitute the contravention of this By-law were present before this By-law came into force.

9.8 Any violations of this By-law shall be addressed pursuant to their respective remedies.

10. ENTRY AND INSPECTION:

10.1 An Officer, Fire Chief or Building Official may, at any reasonable time, enter onto any land to determine whether this By-law is being complied with.

10.2 Every Owner shall permit an Officer, Fire Chief or Building Official to inspect any part of the Property for the purposes of determining compliance with this By-law.

10.3 Notwithstanding any provision of this By-law, an Officer or Building Official shall not enter or remain in any room or place actually being used as a Dwelling Unit, unless:

- a) The consent of the occupier is obtained after the occupier has been informed that the right of entry may be refused and, if refused, may only be made under the authority of a warrant issued under the *Provincial Offences Act*, R.S.O.1990, c.P.33, as amended; or
- b) A warrant is issued under the *Provincial Offences Act*, R.S.O.1990, c. P.33, as amended, is obtained.

10.4 A Fire Chief may, without a warrant, enter and inspect land and Property at a reasonable time for the purposes of assessing fire safety pursuant to section 19(2) of the *Fire Protection and Prevention Act*, 1997, S.O. 1997, c. 4, as amended.

11. OBSTRUCTION:

11.1 No Person shall hinder or obstruct, or attempt to hinder or obstruct, any Officer, Fire Chief or Building Official exercising a power or performing a duty under this By-law.

11.2 Any person who has been alleged to have contravened any of the provisions of this By-law, shall identify themselves to the Officer, Fire Chief or Building Official upon request, failure to do so shall be deemed to have obstructed or hindered the Officer, Fire Chief or Building Inspector in the execution of their duties.

12. PENALTY:

12.1 Every Person who contravenes any of the provision of this By-law may be subject to one or more of the following:

- a) Administrative Penalty, as permitted under Section 434.1 of the *Municipal Act, 2001, S.O. 2001, c. 25* as amended; and/or
- b) Set fines as permitted under the *Provincial Offences Act*; and/or
- c) Set fines as permitted under the *Fire Protection and Prevention Act, 1197, S.O. 1997, c.4*, as amended; and/or
- d) Set fines as permitted under O.Reg. 213/07: Fire Code;
- e) Set fines as permitted under the *Building Code Act 1992, S.O. 1992, c.23*; and/or
- f) Fees, as outlined in Schedule "A" of this By-law and/or additional charges, which may be amended from time to time.

12.2 Every Person who contravenes an order under this By-law is guilty of an offence.

12.3 Each day a contravention occurs constitutes a new offence.

12.4 Every Person who contravenes any provision of this By-law is guilty of an offence and all contraventions of the By-law are designated as continuing offences pursuant to Section 429 of the *Municipal Act, 2001, S.O. 2001, c 25*.

12.5 Every Person or Owner who concurs in such contravention, is guilty of an offence and may be subject to an Administrative Penalty or set fine.

12.6 Every Person who contravenes any provision of this By-law is guilty of an offence pursuant to the provisions of the *Provincial Offences Act R. S. O. 1990, Chapter P. 33*, as amended, and upon conviction, a Person is liable to a fine of not more than \$ 5,000, exclusive of costs.

12.7 Every Corporation who contravenes any provision of this By-law, is guilty of an offence and on conviction liable to a fine not exceeding \$25,000 for a first offence and \$50,000 for any subsequent offence.

12.8 Where a Person has been convicted for an offence under this By-law by a court of competent jurisdiction, the court may in addition to any other penalty imposed on the Person convicted, issue an order prohibiting the continuation or repetition of the offence or the doing of any act or thing by the Person convicted directed toward the continuation or repetition of the offence.

12.9 Fees, fines, penalties, and/or charges are as Schedule "A" attached for 2025 and are to be incorporated into the current Fees and Charges By-law. Any changes to Schedule "A" will be made during the annual updating of the Fees and Charges By-law and will be contained therein.

13. ADMINISTRATIVE MONETARY PENALTIES

13.1 An Officer may issue an Administrative Monetary Penalty to the Person, Owner or Licensee found in contravention of any provision of this By-law.

13.2 Any Person who contravenes any provision of this By-law, upon receiving an Administrative Monetary Penalty pursuant to Section 14.1, may be liable to pay to the Municipality an Administrative Penalty.

14. COLLECTION OF UNPAID FINES

14.1 Pursuant to Section 441 of the *Municipal Act, 2001, S.O. 2001, C 25*, if any part of a fine for a contravention of this By-law remains unpaid after the fine becomes due and payable under Section 66 of the *Provincial Offences Act, R. S. O. 1990, c P. 33; Provincial Offences Act* including any extension of time for payment ordered under that Section, the Licence Issuer may give the Person against whom the fine was imposed a written notice specifying the amount of the fine payable and the final date on which it is payable, which shall be not less than 21 days after the date of the notice. If the fine remains unpaid after the final date specified in the notice, the fine is deemed to be unpaid taxes pursuant to Section 351 of the *Municipal Act, 2001, S.O 2001, c. 25* and may be added to the Owner's tax roll and collected in the same manner as Property taxes.

15. SCHEDULES

15.1 The following schedules attached hereto form part of this By-law but may be changed by motion of Council:

- i. Schedule "A" Fines for Violations

16. MUNICIPALITY NOT LIABLE

16.1 The Municipality assumes no liability for property damage or Personal injury resulting from remedial action or remedial work undertaken with respect to any Person or property that is subject of this By-law.

17.ENFORCEMENT

17.1 A decision of a Court stating that one or more of the provisions of this By-law are invalid in whole or in part does not affect the validity, effectiveness, or enforceability of the other provisions or parts of the provisions of this By-law.

19. REPEALED BY-LAWS

19.1 That By-law 2024-44 and any previously conflicting By-laws are hereby repealed.

20. EFFECTIVE DATE

20.1 This By-law shall come into full force and effect as of October 29th, 2025, for the period beginning January 1st, 2026 to December 31st, 2026.

READ a FIRST, SECOND and THIRD time and passed this 29th day of October 2025.

**THE COPORATION OF THE
MUNICIPALITY OF MAGNETAWN**

Mayor

CAO/Clerk

The Corporation of the Municipality of Magnetawan
FEES, CHARGES, FINES, AMPS By-law 2025-
License and Regulate the Use of Short-Term Accommodation Properties By-law
Schedule "A"

SECTION	SHORT FORM WORDING	SET FINE
3.5 / 6.1f	Failure to respond to concern within thirty (30) minutes	\$ 300
3.5 / 6.1f	Failure to attend Premises within sixty (60) minutes	\$ 300
3.7	Failure to properly dispose of refuse	\$ 300
3.8	Offering a STA Accommodation for less than a seven (7) day consecutive rental during the months of July and August	\$ 500
4.1 a)-g)	Operating STA without a Licence 4.1 a) – g) Operate, use, advertise or permit a Short-term Accommodation in contravention of 4.1 a) to f) inclusive	\$5,000
4.2	Failure to produce a copy of the signed licence or attestation	\$ 300
4.3	Failure to create and/or produce and/or post an approved Fire Safety Plan for an STA with an occupancy of 10 renters/guests	\$ 500
4.4 4.5 4.6	Number of guests/renters on Premises contrary to Licence	\$ 500
4.7	Contravention of Section 7 – Requirements	\$ 500
4.8 4.9	Failure to advise renters and guests how to access emergency services that may not be provided due to private/unmaintained and/or water access	\$ 500
6.1 k) (v)	Parking contrary to approved Licence	\$ 300
6.2	Failure to notify of Licence changes within seven (7) days	\$ 300
7.1	Failure to post required documentation	\$ 300
7.2	Failure to provide fire extinguisher as required	\$ 300
8.2 viii / 4.10	Confirmed Municipal by-law contravention of any by-law or this by-law	\$ 500
8.2 viii	Confirmed <i>Fire Protection and Prevention Act</i> , 1997, S.O. 1997, c. 4 contravention	As Per The Act
8.2 viii	Confirmed <i>Ontario Building Code Act</i> 1992, S.O. 1992, c.23 contravention	As Per The Act
9.1	Contravention of an Order under any Act or this By-law	\$ 500
9.4	Removal of STA posted order that is not under either the <i>Building Code Act</i> 1992, S.O. 1992, c.23 or the <i>Fire Protection and Prevention Act</i> , 1997, S.O. 1997, c. 4, without consent	\$ 500
11.1	Hinder/Obstruct an Officer while on duty	\$1,000

Fees, fines, penalties, and/or charges as Schedule "A" attached for 2025 are to be incorporated into the Current Fees and Charges By-law. Any changes to Schedule "A" will be made during the annual updating of the Fees and Charges By-law and will be contained therein.

DRAFT

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW 2025 -

**BEING A BY-LAW TO PROVIDE FOR THE EXECUTION OF A CONSENT AGREEMENT (LIMITED SERVICES AGREEMENT) WITH THE OWNERS OF THE LANDS KELLY - LEGALLY DESCRIBED AS
CON 1 LOT 2 MUNICIPALITY OF MAGNETAWAN
ROLL NUMBER 4944 030 0010201**

WHEREAS the owner of the lands legally described as Spence Con 1 Lot 2, in the Municipality of Magnetawan applied for consent approval;

AND WHEREAS under 6.2 of the Municipality's Official Plan states Council may permit the development of lands only where the owner enters into an agreement that acknowledges that municipal services to the lands may not be available to the lands and that the Municipality assumes no liability to provide services to the development;

NOW THEREFORE BE IT RESOLVED the Council of the Corporation of the Municipality of Magnetawan hereby enacts as follows:

1. That the Municipality of Magnetawan enter into a limited services agreement substantially in the form attached hereto.
2. That the Mayor and the Clerk are hereby authorized to execute the Agreement and all documents in connection with the Agreement.
3. The Municipality's solicitor is hereby authorized to register the Agreement against the title of the lands to which it applies.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 29th day of October 2025.

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**

Mayor

CAO/Clerk

CONSENT AGREEMENT

THIS AGREEMENT made in duplicate this _____ day of _____, 2025.

BETWEEN:

THOMAS KELLY R TRUSTEE
MARION KELLY R TRUSTEE
NORA K KELLY TRUSTEE
PETER J KELLY TRUSTEE
MARGARET E TRUSTEE
ELINOR M KELLY ESTATE
hereinafter called the "Owner(s)"

-and-

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN hereinafter call the "Municipality"

WHEREAS Section 51(26) of the *Planning Act, R.S.O. 1990* authorizes municipalities to enter agreements as a condition of approval of a consent;

AND WHEREAS the Municipality of Magnetawan Committee of Adjustment granted a consent for the lands owned by the Owner(s) in CON 1 PT LOT 2 in the Municipality of Magnetawan;

AND WHEREAS the consent is approved provisionally including the requirement that the applicants enter into an agreement to provide for limited services to be registered on title;

NOWHEREFORE, THIS AGREEMENT WITNESS THAT, in the consideration of other good and valuable consideration and the sum of One Dollar (\$1.00) of lawful money of Canada now paid by the Municipality to the Owner(s), the receipt whereof is hereby acknowledged, the Owner(s) and the Municipality, covenant, declare and agree as follows:

PART A – GENERAL

1. The lands to be bound by the terms and conditions of this Agreement referred to as "the subject lands" are located in the Municipality and more particularly described in Schedule 'A' hereto.
2. The survey plan describing the subject lands is plan 42R-22835.
3. This Agreement shall be registered on title to the subject lands as provided for by Section 51(26) of the *Planning Act, R.S.O. 1990*, as amended, at the expense of the Owner(s).
4. This Agreement will not be amended or removed from the title of the subject lands except where agreed upon by the Municipality and the Owner(s).

PART B – PURPOSE OF THE DEVELOPMENT

5. The Owner(s) has applied for and received approval for a consent on lands located in CON 1 PT LOT 2 42R-22835 Parts 1 AND 2 that creates a new residential lot having access by water.

PART C – LIMITED SERVICES

6. The Owner(s) hereby acknowledges that access to the subject property is provided by water; and therefore, the subject lands are not provided municipal services such as snowplowing, road maintenance, fire services or garbage pick-up and, may not be eligible for service such as school bussing, mail service, policing and/or medical services or any other service.
7. The Owner(s) recognizes that the subject lands will be serviced by private septic systems and individual water supplies at the sole expense of the Owner(s).

PART D – Administration

8. The Owner(s) covenants and agrees to indemnify the Municipality from all claims, costs and causes of action of any nature or kind whatsoever arising out of the consent application or any construction or works undertaken on the subject lands.
9. The Owner(s) acknowledges that this Agreement is entered into under the provisions of Section 51(26) of the *Planning Act, R.S.O. 1990*, as amended and that any expense of the Municipality arising out of the administration and enforcement of this Agreement may be recovered as taxes under Section 441 of the *Municipal Act, S.O., 2001, c.25*, as amended and further that the terms and conditions of this Agreement may be enforced under conditional building permits under the *Building Code Act* and regulations thereunder.
10. The Owner(s) and the Municipality acknowledge that the provisions of Section 67 of the *Planning Act, R.S.O. 1990*, as amended that provides that persons who contravene Section 51 of the *Planning Act* are liable on a first conviction to a fine of not more than twenty-five thousand dollars and on a subsequent conviction of not more than ten thousand dollars for each day or part thereof upon which the contravention has continued after the day in which the person was first convicted.
11. This Agreement shall enure to the benefit of and be binding upon the respective successors and assigns of each of the parties hereto.
12. This Agreement shall come into effect on the date of execution by the Municipality and the Owner(s).

Part E – Other By-law Laws, Etc.

13. Nothing in this Agreement shall relieve the Owner from complying with all other applicable by-laws, laws or regulations of the Municipality or any other laws, regulations or policies established by any other level of government. Nothing in this Agreement shall prohibit the Municipality from instituting or pursuing prosecutions in respect of any violations of the said by-laws, laws or regulations.

PART F – REGISTRATION OF AGREEMENT

14. The parties hereto consent to the registration of this Agreement by the Municipality upon the title of the subject lands, which registration shall be included as a legal expense to the Owner. The agreement shall remain on the title of the property and shall apply to any successors.

PART G – INDEMNIFICATION FROM LIABILITY AND RELEASE

15. The Owner covenants and agrees with the Municipality, on behalf of his/her successors and assigns, to indemnify and save harmless the Municipality from any and all actions, suits, claims and demands whatsoever which may arise either directly or indirectly by reason of any work performed by the Owner or on his behalf in connection with the carrying out of the provisions of this Agreement.

PART H – DEFAULT

16. The Owner acknowledges that the expenses of the Municipality arising out of the enforcement of this Agreement may be recovered as taxes under Section 441 of the *Municipal Act, S.O., 2001, c.25*, as amended.

IN WITNESSETH WHEREOF the Owner and the Municipality have caused their Corporate seal to be affixed over the signature of their respecting signing officers duly authorized in that behalf.

SIGNED, SEALED AND DELIVERED In the presence of:

_____ Witness	_____ THOMAS KELLY R TRUSTEE
_____ Witness	_____ MARION KELLY R TRUSTEE
_____ Witness	_____ NORA K KELLY TRUSTEE
_____ Witness	_____ PETER J KELLY TRUSTEE
_____ Witness	_____ MARGARET E TRUSTEE
_____ Witness	_____ ELINOR M KELLY ESTATE

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**

Mayor, Sam Dunnett

CAO/Clerk, Kerstin Vroom

We have authority to bind the corporation

DRAFT

THIS IS SCHEDULE 'A' TO A CONSENT AGREEMENT

THOMAS KELLY R TRUSTEE
MARION KELLY R TRUSTEE
NORA K KELLY TRUSTEE
PETER J KELLY TRUSTEE
MARGARET E TRUSTEE
ELINOR M KELLY ESTATE

AND

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

CON 1 PT LOT 2 42R-2235 PARTS AND 2

DRAFT

RESOLUTION NO. 2021-

171

JUNE 09, 2021

Moved by:

Brad Kneller

Seconded by:

[Signature]

WHEREAS, the Council of the Municipality of Magnetawan thanks the Almaguin Economic Development Committee (ACED) for their efforts in encouraging economic development within the Almaguin Region;

AND WHEREAS, Council is in agreement that a concerted, continuing effort towards economic development is necessary and supports that in some areas a regional approach may be warranted;

AND WHEREAS, Council has reviewed the cost benefit analysis on continuing to be a member of ACED;

AND WHEREAS, Council deems it in the best interest of the ratepayers within its Municipality to have a dedicated in-house employee overseeing Economic Development;

AND WHEREAS Council passed By-law 2019-54 to enter into an agreement for the provision of Regional Economic Development Services;

NOW THEREFORE BE IT RESOLVED that the Council of the Municipality of Magnetawan respectfully gives its one (1) year notice to withdraw from the agreement.

Carried ☒ Defeated ☐ Deferred ☐

[Signature]

Sam Dunnett, Mayor

Recorded Vote Called by: _____

Recorded Vote

Member of Council	Yea	Nay	Absent
Brunton, Tim			
Hetherington, John			
Kneller, Brad			
Smith, Wayne			
Mayor: Dunnett, Sam			



Knowing our heritage
we will build our future

October 7, 2025

Addressed to:
Almaguin Municipal Councils & Staff

Subject: Invitation to Two-Year Interim Joint Services Agreement

Dear Council Members & Staff,

The Almaguin Community Economic Development (ACED) Board, operating under the administration of the Township of Armour, are pleased to present the opportunity for municipalities to enter a two-year interim joint services agreement for regional economic development services.

ACED was established in 2019 based upon the shared realization of the value of multi-municipal collaboration, effort, and investment in the provision of economic development services. Between 2015 and 2019, regional municipalities and the Almaguin Highlands Chamber of Commerce, supported by strong relationships and generous financial support from Federal and Provincial Partners, worked together to set a [strategic foundation through evidence-based planning](#). From this foundation, sub-regional economic development partners reduced the duplication of efforts by strategically collaborating on various local and regional initiatives that drove measurable success. The creation of ACED marked a significant achievement and milestone that continues to reflect the commitment to, and benefits from, shared efforts and investments made towards encouraging economic growth and sustainability throughout the region and its many unique and vibrant communities. Attached to this invitation is a brief overview of ACED for your review.

Through 2025, the ACED Board and Department have worked to create a series of positive changes within their service delivery model which include, in addition to this agreement, reducing costs, enhancing communication, and increasing local support for ACED member organizations.

Participating in the Two-Year Interim Agreement is an opportunity for your municipality to:

- Gain access to [existing ACED Services](#), including business & investment support services, tourism and quality of life promotion, community support services, and inclusion in regional level projects.
- Benefit from reduced costs as a result of the current conditional contribution agreement with FedNor through the Community Investment Initiative for Northern Ontario (CIINO) Stream.
- Inform the creation of a new multi-year strategic plan for the Almaguin Region with your local priorities and perspectives.
- Shape the future and sustainability of economic development services within the Almaguin Region.



The cost to become an ACED member is contingent on the total number of members; in short, more members equal lower costs. Various draft contribution rate scenarios have been attached to this invitation for Council's consideration. Schedule A of the agreement states the cost sharing model that determines how individual contributions are calculated.

The ACED Board respectfully requests that this invitation, along with the Draft Two-Year Joint Services Agreement for Economic Development Services and associated attachments be added to the next regular Council/Board meeting agenda for consideration. Should any Council or Board wish to receive a delegation from ACED, please contact David Gray, Director of Economic Development.

Sincerely,

Chris Nicholson

ACED Chair, Joly Township Councillor Chris Nicholson, ACED Chair
On Behalf of ACED

Rod Ward

Armour Township Mayor
On behalf of Armour Township (serving as the administering municipality)

Schedule A - Draft Contribution Rate Scenarios

The figures provided below are intended to serve as an example of what contributions may look like under the new agreement based on various membership levels. It is important to note that actual contribution rates will be calculated once all municipalities have made their decision and communicated it to the administering municipality.

Figure 1A – Scenario with 14 Partners

Municipality	Tax Levy 2024	0.35% of Tax Levy	Difference /Municipality
Perry	\$ 3,848,017.56	\$ 13,468.06	\$ 29,805.94
Armour	\$ 3,201,570.00	\$ 11,205.50	\$ 20,729.51
Strong	\$ 3,035,099.28	\$ 10,622.85	\$ 18,940.15
McMurrich/Monteith	\$ 2,160,272.00	\$ 7,560.95	\$ 16,398.05
Sundridge	\$ 1,922,304.00	\$ 6,728.06	\$ 12,555.94
South River	\$ 1,366,381.00	\$ 4,782.33	\$ 14,713.67
Burk's Falls	\$ 1,491,745.00	\$ 5,221.11	\$ 13,989.89
Joly	\$ 880,625.00	\$ 3,082.19	\$ 5,595.81
Ryerson (2023)	\$ 2,345,528.00	\$ 8,209.35	
Kearney	\$ 4,596,666.00	\$ 16,088.33	
Magnetawan	\$ 5,983,907.00	\$ 20,943.67	
Powassan	\$ 4,500,387.00	\$ 15,751.35	
Machar	\$ 2,509,174.00	\$ 8,782.11	
AHCC		\$ 10,000.00	
		\$ 142,445.87	

Figure 1B – Scenario with 9 Partners & one non-voting member donation

Municipality	Tax Levy 2024	0.711% of Tax Levy	Difference/Municipality
Perry	\$ 3,848,017.56	\$ 27,359.40	\$ 15,914.60
Armour	\$ 3,201,570.00	\$ 22,763.16	\$ 9,171.84
Strong	\$ 3,035,099.28	\$ 21,579.56	\$ 7,983.44
McMurrich/Monteith	\$ 2,160,272.00	\$ 15,359.53	\$ 8,599.47
Sundridge	\$ 1,922,304.00	\$ 13,667.58	\$ 5,616.42
South River	\$ 1,366,381.00	\$ 9,714.97	\$ 9,781.03
Burk's Falls	\$ 1,491,745.00	\$ 10,606.31	\$ 8,604.69
Joly	\$ 880,625.00	\$ 6,261.24	\$ 2,416.76
Ryerson (2023)	\$ 2,345,528.00	\$ 5,000.00	
AHCC		\$ 10,000.00	
		\$ 142,311.76	



ALMAGUIN COMMUNITY ECONOMIC DEVELOPMENT
Box 533 - 56 Ontario St. Burk's Falls ON. P0A 1C0
(705)571-1564 / director@explorealmaguin.ca

Figure 1C – Scenario with 7 partners & one non-voting member donation

Municipality	Tax Levy 2024	0.846% of Tax Levy	Difference/Municipality
Perry	\$ 3,848,017.56	\$ 32,554.23	\$ 10,719.77
McMurrich/Monteith	\$ 2,160,272.00	\$ 18,275.90	\$ 5,683.10
Armour	\$ 3,201,570.00	\$ 27,085.28	\$ 4,849.72
Strong	\$ 3,035,099.28	\$ 25,676.94	\$ 3,886.06
Sundridge	\$ 1,922,304.00	\$ 16,262.69	\$ 3,021.31
Joly	\$ 880,625.00	\$ 7,450.09	\$ 1,227.91
Ryerson		\$ 5,000.00	
AHCC		\$ 10,000.00	
		\$ 142,305.13	

TWO-YEAR INTERIM JOINT SERVICE AGREEMENT

This Agreement made effective this 1 day of January, 2026

BETWEEN:

THE CORPORATION OF THE TOWNSHIP OF PERRY

(Hereinafter referred to as "Perry")

- and -

**THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF MCMURRICH
MONTEITH**

(Hereinafter referred to as "McMurrich Monteith")

- and -

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

(Hereinafter referred to as "Armour")

- and -

THE CORPORATION OF THE VILLAGE OF SUNDRIDGE

(Hereinafter referred to as "Sundridge")

- and -

THE ALMAGUIN HIGHLANDS CHAMBER OF COMMERCE

(Hereinafter referred to as "the Chamber")

- and -

THE CORPORATION OF THE TOWNSHIP OF STRONG

(Hereinafter referred to as "Strong")

- and -

THE CORPORATION OF THE TOWNSHIP OF JOLY

(Hereinafter referred to as "Joly")

WHEREAS the Municipal Act, S.O. 2001, c.25, S.20(1), allows a municipality to enter into an agreement with one or more municipality to jointly provide, for their joint benefit, any matter which all of them have the power to provide within their boundaries;

AND WHEREAS the Municipal Act, S.O. 2001, c.25, S.20(2), allows a municipality to provide the matter in accordance with the agreement anywhere that any of the municipalities or local bodies have the power to provide the matter;

AND WHEREAS Perry, Armour, McMurrich/Monteith, Sundridge, the Almaguin Highlands Chamber, Strong, and Joly wish to jointly provide economic development services to the region;

AND WHEREAS the above-named member organizations recognize municipalities or other parties listed below as non-voting members based on their support of the delivery of economic development services or programs by providing a donation in support of the annual budget.

Non-voting members:

The Township of Ryerson.

NOW THEREFORE THIS AGREEMENT WITNESSETH that in consideration of good and other valuable consideration and the sum of Two Dollars (\$2.00) of lawful money of Canada now paid by each of the parties hereto to each of the other parties hereto, the receipt whereof is hereby acknowledged, the parties hereto hereby covenant, promise and agree with each other as follows:

DEFINITIONS

1. In this Agreement including in the recitals above,

(a) **"ACEDDB Meeting"** means a meeting between the appointed representatives of each Member Party, with a quorum of half the representatives plus one;

(b) **"Act"** means the Municipal Act, 2001, S.O. 2001, c.25;

- (c) **“Administer”** means to provide the Economic Development Services to the public in accordance with Applicable Law, and **“Administration”** has the same meaning;
- (d) **“Administering Municipality”** means the Member Party that has been chosen by the Member Parties to administer the Economic Development Services;
- (e) **“Administrative Services”** means those services as set out in section 8 of this Agreement;
- (f) **“Agreement”** means this Joint Service Agreement and all Schedules and Exhibits attached to this Agreement;
- (g) **“Almaguin Community Economic Development” (ACED)** is the name given to the regional economic development entity formed by the participating Member Parties.
- (h) **“Almaguin Community Economic Development Department Board” (ACEDDB)**, is a committee composed of appointed representatives from all of the Member Parties who have agreed to participate and fund the Almaguin Community Economic Development (ACED).
- (i) **“Almaguin Community Economic Development Department (ACEDD)”** performs the work needed to strengthen the local economy and diversify the municipal tax base. They recruit new businesses, retain existing ones, and assist businesses when they can expand operations locally.
- (j) **“Applicable Law”** means any applicable statute, ordinance, decree, regulation or by-law or any rule, circular, directive, license, consent, permit, authorization, concession or other approval issued by any Government Authority which has appropriate jurisdiction;
- (k) **“Business Days”** means any day other than a Saturday, Sunday or statutory holiday;
- (l) **“Calendar Days”** means consecutive days, including Saturday, Sunday or statutory holiday;
- (m) **“Capital Expenditure”** means any expenditure related to machinery, equipment, vehicles and furniture reported as a tangible capital asset on the audited financial statement of the Economic Development Services;
- (n) **“Capital Items”** means machinery, equipment, vehicles and furniture required to provide Economic Development Services;
- (o) **“Director of Economic Development” (the Director)** means the municipal employee hired to manage the ACEDD.
- (p) **“Economic Development Services”** means all services related to the provision of economic development;
- (q) **“Emergency”** means any unplanned event, activity, circumstance that constitutes a threat to the operation of the Service and/or requires the stoppage of the delivery of the Economic Development Services, in whole or in part and may include both person-caused and natural-caused events, activities and circumstances;
- (r) **“Expenditure”** means any funds used by the Administering Municipality to obtain new assets, improve existing ones or reduce a liability;
- (s) **“Government Authority”** means any government, regulatory authority, ministry, board, department, court or other law, regulation or rule-making entity, having jurisdiction or authority over the matter in issue, but excludes a municipality or any of its local boards;

- (t) **"Member Party(ies)"** means each organization or municipality which is party to this agreement;
- (u) **"Net Cost"** means all operating, capital and real property capital expenditures for Economic Development Services less all revenues generated by the Economic Development Services including, but not limited to, government grants, user fees, rents, sales and donations and **"Net Costs"** has the same meaning;
- (v) **"Non-voting member"** means a municipality or organization which makes a yearly contribution to ACED but does not have a vote on the ACED Board. The yearly contribution would not exempt the municipality or organization from the ACED fees for services.
- (w) **"Real Property"** means land, land improvement and any building or buildings erected upon the land used to provide Economic Development Services;
- (x) **"Real Property Capital Expenditure"** means any expenditure related to land, land improvements and buildings reported as a tangible capital asset on the audited financial statements of the Economic Development Services;
- (y) **"Report"** means that Report referred to in clause 8(f) of the Agreement, in the form required by the Administering Municipality and **"Reporting"** has the same meaning;

TERM OF THE AGREEMENT

1. This Agreement takes effect when approved by all Member Parties and will expire on December 31, 2027.
2. If one of the Member Parties requests a renegotiation of this Agreement, this Agreement will remain in place until a new agreement is in force and effect unless the expiry date of this agreement is reached prior to the end of the negotiation.
3. Upon receipt of a notice of withdrawal from another Member Party, a Member Party shall call an ACEDDB Meeting to discuss such notice and to consider steps that may be taken to either engage the dispute resolution provisions of this Agreement or to terminate this Agreement and prepare for dissolution related to the Economic Development Services. Should remaining member parties agree to continue sharing ACEDD services in the absence of the withdrawing party, the ACEDD shall not be dissolved; however, the withdrawal provisions under schedule B shall apply to the withdrawing party.

ECONOMIC DEVELOPMENT SERVICES

Ownership, Operation and Maintenance

4. The Administering Municipality shall operate and maintain the assets associated with the Economic Development Services it administers in good condition and in accordance with Applicable Law.
5. "ACEDDB has the authority, by resolution, to amend this agreement to add or subtract "Member Party(ies)", when an organization or municipality wishes to join or leave ACED."

Administration, Cost Sharing, Oversight and Reporting

6. The Administering Municipality for the Economic Development Services shall be The Municipal Corporation of the Township of Armour.
7. For the purposes of this Agreement, the Administrative Services to be provided by the Administering Municipality are as follows:
 - (a) Operation in compliance with Applicable Law;

- (b) Staffing, through employees, contractors or agents, as the Administering Municipality deems appropriate within budget restraints, in accordance with its policies and procedures and Applicable Law;
 - (c) Ensure that policies and procedures are in place with respect to procurement, employment, health and safety, asset management, fees and charges, and record retention, all in compliance with Applicable Law;
 - (d) Reporting to and communicating with any government ministry or agency, including but not limited to the Ontario Ministry of the Environment and Climate Change, the Ontario Ministry of Municipal Affairs, the Office of the Fire Marshal of Ontario and the Ontario Ministry of Finance, as may be required by Applicable Law;
 - (e) Maintain financial records and report to the other Member Parties as required by this Agreement with respect to budgets, revenues, expenses, audits and other financial activities; and
 - (f) Reporting, on a monthly basis, in the form required by the Administering Municipality, to the other Member Parties.
8. The Administering Municipality shall not charge any additional fees to the other Member Parties to Administer the Economic Development Services.

BUDGETS AND FINANCIAL REPORTING

9. The Director shall prepare, on an annual basis, a draft operating and a capital budget for the Economic Development Services.
- (a) Such draft budgets shall be presented at the October ACEDDB Meeting of each calendar year and once reviewed, shall be presented for consideration to each Member Party. Each Member Party shall report to the other Member Parties the outcome of such consideration within ten (10) Business Days of the date of each Member Party's next regular meeting.
 - (b) Based on the comments received the Director shall prepare a final budget proposal and forward it to the other Member Parties by the last Friday in January of each year.
 - (c) Each Member Party shall bring a resolution to the February ACEDDB Meeting indicating whether or not it supports the budget.
 - (d) The yearly budget must receive approval from a majority of the Member Parties before it can be implemented.
10. If a majority of the Member Parties do not agree to a proposed budget, the contributions from all Member Parties to the budget shall not change from the most recently approved budget until a majority of the Member Parties agree to the proposed budget.
11. From the time the annual budget is approved by a majority of the Member Parties, the Administering Municipality, shall provide, every six (6) months thereafter, in writing, a budget-to-actual report to the ACEDDB.
12. Once the budget is approved by a majority of the Member Parties the following will apply:
- (a) Any change(s) to the approved budget which would increase the net total of the approved budget shall require the approval of a majority of the Member Parties in order to be implemented. The Member Party requesting such change shall notify the other Member Parties with an explanation of the requested change and shall request that an ACEDDB meeting be held within fifteen (15) Calendar Days of such request.

- (b) An overspending of the budget does not constitute a change to the budget but shall be reported by the Director to the ACEDDB with an explanation of and reason(s) for the overspending.
- 13. The Administering Municipality is responsible to ensure that its auditor carries out an audit, on an annual basis, and it shall provide a copy of its audited financial statements to the other Member Parties within ten (10) Business Days after they are placed on an agenda to be considered by the Administering Municipality.

ADMINISTRATION OF COST SHARING

- 14. The Net Cost of the Economic Development Services shall be shared annually as set out in **Schedule "A"** to this Agreement.
- 15. The Administering Municipality shall invoice the other Parties quarterly for their share of the Economic Development Services and such invoices are due within thirty (30) Calendar Days.
- 16. After the annual audit is complete the Administering Municipality shall either invoice or refund the other Member Parties the difference between the budgeted amount paid by each Member Party and the actual amount to be paid as determined by the audit.
 - (a) The ACEDDB may, by a majority vote, divert any operating surplus to the ACED reserve held by the Administering Municipality which can be applied to future budgets, programs, or as applicant contributions to shared funding agreements.

INSURANCE

- 17. During the term of this Agreement, the Administering Municipality shall obtain and maintain in full force and effect, general liability insurance issued by an insurance company authorized by law to carry on business in the Province of Ontario, providing for, without limitation, coverage for personal injury, public liability, environmental liability and property damage. Such policy shall:
 - (a) Have inclusive limits of not less than five million dollars (\$5,000,000.00) for injury, loss or damage resulting from any one occurrence;
 - (b) Name the other parties as an additional insured with respect to any claim arising out of the obligations under this Agreement; and
 - (c) Include a non-owned automobile endorsement.
- 18. During the term of this Agreement, the Administering Municipality shall obtain and maintain in full force and effect, automobile liability insurance in the amount of two million dollars (\$2,000,000.00) for injury, loss or damage resulting from any one occurrence.
- 19. If the Administering Municipality receives a notice of claim, action, application, order, or any other insurance or legal proceeding, it shall, within five (5) Business Days provide a copy of such to the other Member Parties.

EMERGENCY SITUATIONS

- 20. From time to time Emergencies may arise and in such circumstances the Member Parties shall cooperate to the best of their abilities with regard to public communication about the impact of the Emergency and the Administering Municipality shall take the lead on the response to the Emergency.

RESOLUTION OF DISPUTES

- 21. Where a disagreement or dispute arises between any or all of the Member Parties with respect to the interpretation, construction, meaning or effect of this Agreement an ACEDDB Meeting shall be scheduled by the Administering Municipality for the

sole purpose of discussing the disagreement or dispute in an attempt to resolve such disagreement or dispute.

22. The Member Parties shall resolve any disagreement or dispute by a majority vote of the Member Parties.

TERMINATION OF AGREEMENT/WITHDRAWAL

23. If any Member Party wishes to withdraw from participation in the shared delivery of Economic Development Services and wishes to terminate the Agreement it shall first bring a notice of intention to the Board for consideration and discussion. Municipalities wishing to withdraw must provide a minimum of one (1) year notice in writing to the administering municipality.
24. If notice to terminate this Agreement/withdraw from the shared delivery of Economic Development Services is given, the Member Party giving such notice may reverse such decision within the one-year notice period.

DISSOLUTION

25. If one or more of the Member Parties wishes to be removed from the sharing of Economic Development Services such that this Agreement is terminated and the shared Services arrangement is dissolved, in accordance with the provisions of this Agreement, the assets and liabilities shall be distributed in accordance with the provisions set out in **Schedule "B"** to this Agreement.

NOTICE

26. Any notice or communication required or permitted to be given pursuant to this Agreement shall be in writing and shall be deemed to have been properly given when delivered personally, by facsimile transmission, or by electronic mail with the sender's name, address, electronic mail address and telephone number included and confirmation of receipt is provided (which confirmation shall not be unreasonably withheld by any Member Party) as follows:

Township of Perry
Attention: Clerk
1695 Emsdale Road, P.O. Box 70
Emsdale, ON P0A 1J0
Fax: 705-636-5759
info@townshipofperry.ca

Township of Armour
Attention: Clerk
56 Ontario St, P.O. Box 533
Burk's Falls, On P0A 1C0
Fax: 705-382-2068
clerk@armourtownship.ca

Township of McMurrich Monteith
Attention: Clerk
3 William Street,
Sprucedale, ON P0A 1Y0
Fax: 705-685-7901
clerk@mcmurrichmonteith.com

Village of Sundridge
Attention: Clerk
110 Main Street, Box 129
Sundridge, ON P0A 1Z0
Fax: 705-384-
admin@sundridge.ca

Chamber of Commerce
Attention: Executive Director
113B Yonge Street, Box 544
Burk's Falls, ON P0A 1C0
almaguinhighlandschamber@gmail.com

Township of Strong
Attention: Clerk
28 Municipal Lane, Box 1120
Sundridge, ON P0A 1Z0
Fax: 705-384-7874
clerk@strongtownship.com

Township of Joly
Attention: Clerk
871 Forest Lake Road
Sundridge, ON P0A 1Z0
Fax: 705-384-0845
clerk.administrator@townshipofjoly.com

27. Any notice or communication delivered personally shall be deemed to have been received by the addressee on the day upon which it is delivered. Any notice delivered or sent by facsimile or electronic mail transmission shall be deemed to have been received by the addressee on the next business day after the notice is sent by facsimile or electronic mail transmission. Any Member Party may change its notice information for the purpose of this Agreement by directing a notice in writing of such change to the other Member Parties at the above addresses and thereafter such changed information shall be effective for the purposes hereunder.

FORCE MAJEURE

28. Whenever and to the extent that the Administering Municipality is unable to fulfil, or is delayed or restricted in the fulfilment of, any obligation hereunder in respect of the supply or provision of Economic Development Services because of circumstances beyond its reasonable control, the Administering Municipality shall be relieved from the fulfilment of such obligation so long as such cause continues. In such event the Administering Municipality will immediately notify the Member Parties, and each will work together to communicate with the public and explore options for the provision of the Economic Development Services.

GENERAL PROVISIONS

Severability and Jurisdiction

29. If any provision of this Agreement is determined by a Court of competent jurisdiction to be illegal or beyond the power, jurisdiction, or capacity of any Member Party bound hereby, such provision shall be severed from this Agreement and the remainder of this Agreement shall continue in full force and effect and in such case, the parties agree to negotiate in good faith to amend this Agreement in order to implement the intentions as set out herein. It is agreed and acknowledged by the Member Parties that each is satisfied as to the jurisdiction of each Member Party to enter into this Agreement. The Member Parties agree that they shall not question the jurisdiction of any Member Party to enter into this Agreement nor question the legality of any portion hereof, nor question the legality of any obligation created hereunder and the Member Parties, their successors and assigns are and shall be estopped from contending otherwise in any proceeding before a Court of competent jurisdiction or any administrative tribunal.

Legislative Change

30. References in this Agreement to any legislation (including but not limited to regulations and by-laws) or any provision thereof include such legislation or provision thereof as amended, revised, re-enacted and/or consolidated from time to time and any successor legislation thereto.

Entire Agreement

31. This Agreement constitutes the entire agreement between the Member Parties hereto with respect to the subject matter hereof and supersedes any prior agreements, undertakings, declarations or representations, written or verbal, in respect thereof.

Laws of Ontario

32. This Agreement shall be interpreted under and is governed by the laws of the Province of Ontario.

Headings and Wording

33. The inclusion of headings in this Agreement are for convenience of reference only and shall not affect the construction or interpretation of this Agreement.
34. In this Agreement, unless the context otherwise requires, words importing the singular include the plural and vice versa and words importing gender include all genders.

35. Any section, clause or provision in this Agreement shall be deemed to be severable should it be declared invalid by a court of competent jurisdiction and said severed section, clause or provision shall not be taken to invalidate the remaining provisions of this Agreement.
36. It is agreed that the Member Parties have participated jointly in the negotiation and drafting of this Agreement. In the event an ambiguity or question of intent or interpretation arises, this Agreement shall be construed as if drafted jointly by the Member Parties, and no presumption or burden of proof shall arise favouring or disfavours any Member Party by virtue of the authorship of any of the provisions of this Agreement.
37. This Agreement shall not be modified or amended except with the written consent of a majority of Member Parties and no modification or amendment to this Agreement binds any Member Party unless in writing and executed by the Member Party intended to be bound.
38. No Member Party shall assign or transfer any of the rights, benefits and obligations in or under this Agreement without the prior written consent of the other Member Parties. Any such assignment shall not relieve any Member Party of its obligations herein. This agreement shall be binding upon and ensure to the benefit of the parties and their successors and permitted assigns and heirs.
39. No Member Party shall call into question, directly or indirectly, in any proceedings whatsoever, in law or in equity, before any court or before any administrative tribunal, the right of the Member Parties, or any of them, to enter into this Agreement, or the enforceability of any term, agreement, provision, covenant or condition contained in this Agreement, and this clause may be pled as estoppel as against any such Member Party in such proceedings.
40. The Schedules attached hereto which form part of this Agreement are as follows:
- Schedule "A" - Costing Sharing
- Schedule "B" - Dissolution of Assets

The Remainder of this page has been left intentionally blank

IN WITNESS WHEREOF the parties hereto have hereunto executed this Agreement, made and effective as of the ____ day of _____, 2019.

**The Corporation of the
Township of Perry**

Reeve or Mayor

Clerk

**The Corporation of the
Village of Sundridge**

Reeve or Mayor

Clerk

**The Almaguin Highlands
Chamber of Commerce**

President

**The Municipal Corporation of
the Township of Armour**

Reeve or Mayor

Clerk

**The Corporation of the
Township of Strong**

Reeve or Mayor

Clerk

**The Corporation of the
Township of McMurrich/Monteith**

Reeve or Mayor

Clerk

**The Corporation of the
Township of Joly**

Reeve or Mayor

Clerk

**SCHEDULE A
COST SHARING & FUNDING**

OPERATING BUDGET COST SHARING

The annual Net Operating Cost of the Economic Development Services shall be divided between Member Parties according to an equal flat-rate percentage of each municipality's prior year taxation tax levy.

The Contribution for the Almaguin Highlands Chamber of Commerce shall be fixed at \$10,000 each year unless otherwise agreed upon in writing by each party.

ADDITIONAL FUNDING

Donations: Non-member municipalities may at their discretion provide annual donations to support the activities of ACED. These donations do not entitle non-members to a vote nor inclusion in regional ACED programs or services. Inclusion of non-member municipalities in programs or services shall be at the discretion of the ACEDDB. Donating municipalities may be recognized as non-voting members of the ACEDDB at the discretion of the Board.

Service Fees: The Administrating Municipality has, per the direction of the ACEDDB, adopted various fees for services provided by ACED staff to non-member municipalities and/or businesses or organizations in non-member municipalities. Through this agreement, these fees may be revised and amended by the ACEDDB from time to time. Final amendments will be implemented by the Administrating Municipality.

SCHEDULE B

DISSOLUTION & WITHDRAWAL

DISSOLUTION OF ACEDD

Upon dissolution of shared Economic Development Services or termination of the Agreement, the assets for the Economic Development Services shall be evaluated and liquidated. The proceeds from the liquidation of the assets shall be distributed to the Member Parties on the same share basis as the cost sharing described in Schedule A.

WITHDRAWAL OF ACEDD MEMBER PARTY

Upon the withdrawal of an ACEDD Member Party, the withdrawing party shall not be entitled to any of the assets or future liabilities of ACEDD.

ACED & Regional Economic Development Overview

Almaguin Community Economic Development (ACED) represents a multi-municipal effort to provide economic development services throughout the Almaguin Highlands Region. While ACED is the current face of regional economic development, there is a clear and demonstrable history of collaborative economic development efforts in Almaguin that has, and continues to, drive observable growth in the region.

This information package is intended to serve several key purposes:

1. Provide a functional understanding of who ACED is.
2. Review the history of collaborative economic development in the Almaguin Highlands, including the investments that have been in, and attracted to, the region.
3. Define the services that ACED provides within the regions with some highlights of services and initiatives to-date.
4. Illustrate how municipal partners can best utilize and benefit from ACED's services.

Who is ACED, and what do they do?

In April of 2019, municipal partners formed ACED as the first-ever multi-staff, fully regional, economic development services department. After years of successful multi-municipal partnerships, such as the Central Almaguin Economic Development Association, Burk's Falls & Area Economic Development, or EcoDev, regional partners developed a regionally inclusive economic development plan and formed ACED. This marked a significant milestone.

ACED operates as a shared services department that is comprised of the ACED Board and ACED staff. The ACED Board was established to oversee ACED Staff and provide direction based on regionally shared goals, objectives and interests. ACED currently (as of 2025), has three staff roles, which are

- Director of Economic Development (.5FTE for 2025)
- Economic Development Officer
- Communications and Marketing Officer.

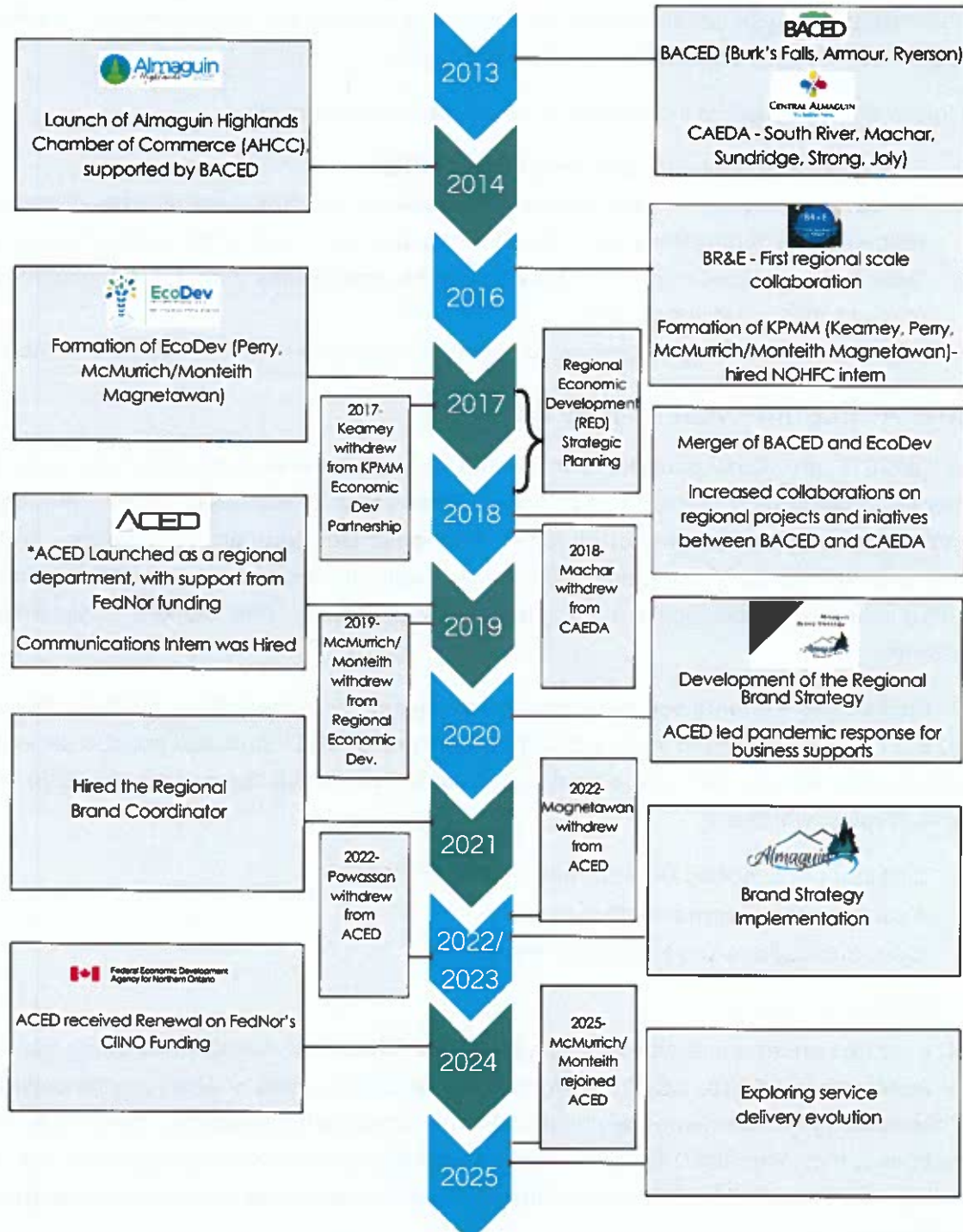
Organizational Structure

ACED operates under a shared services agreement, which is currently undergoing the first major update since 2019. ACED is administered by the Township of Armour, who provides services such as human resources, financial administration (including grants and payroll), office space, etc. The ACED Board interfaces with the Armour Township Council through providing recommendations (via resolution) which are implemented through complimentary council decisions.

ACED Timeline

REGIONAL ECONOMIC DEVELOPMENT TIMELINE

This timeline highlights key milestones in collaborative economic development initiatives across the Almaguin region, showcasing growth, partnerships, and strategic planning from 2013–2025



*ACED Launched with the following partners: Powassan, South River, Strong, Sundridge, Joly, Magnetawan, Ryerson, Burk's Falls, Armour, Perry

ACED & Regional Funding History and Highlights

The following summary provides an at-a-glance perspective of the investments and partnership funds invested into regional initiatives and economic development departments over the 12-year period from 2013 to 2025. Several points to consider:

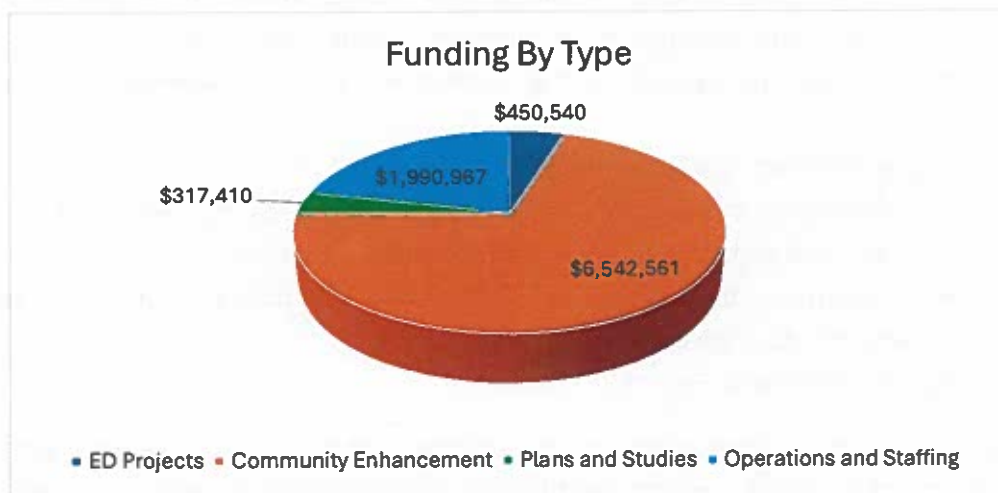
1. These totals include funding for initiatives that occurred prior to ACED; however, represent projects that benefited multiple municipalities (including fully regional projects).
2. Totals include both ACED/ ED Staff led and supported applications.
3. Municipal contributions only reflect the application portion of approved grants and do not include municipal contributions to ACED operating budgets.

Public Sector Funding

Senior Government Funding (Approved grant funds secured)	Municipal Contributions ¹ (Municipal / Applicant portion)	Total Invested in Local Economic Development Initiatives (public sector)
\$6,181,091.00	\$3,120,387.00	\$9,301,478.00

1 – Municipal contribution amounts were not provided for some projects where staff provided direct application support.

Figure 1 - Funding Breakdown by Type



Private Sector Funding – High Level Total

Senior Government Funding (Approved grant funds secured)	Applicant Investment (Estimated)	Total known investment
\$4,991,652	\$6,425,652	\$11,417,304

*These figures represent large projects where ACED Staff supported all or some of the application process (including letters of support, etc.)

Defining ACED's Services

The term 'economic development' can evoke a wide range of perceived definitions and an even wider range of expected activities or desired results. Objectively, nearly anything that happens in a municipality that involves a financial transaction and/or the delivery or procurement of a service impacts the economy (local and/or regional). ACED's workplans are broken up in to five distinct categories, or focus areas, that broadly define the work that ACED Staff perform.

1. Business Support & Development
 - ✓ One on one support for start-ups, expansions, developments, and general business needs.
 - ✓ Promotes local business through shop local campaigns and the online regional business directory (as well as other promotional and marketing efforts)
2. Economic Development Planning
 - ✓ Creation and execution of strategic plans & studies at both the regional and local levels.
 - ✓ Click Here to view [ACED's Guiding Documents](#) for examples
3. Community Development
 - ✓ Providing supports for municipalities and community organizations such as grant writing support, volunteerism supports, and other functions.
 - ✓ Supports fundraising for the development or improvement of community facilities.
4. Tourism Marketing & Promotion
 - ✓ Administers the Explore Almaguin digital presence ([Website](#), [socials](#), etc.).
 - ✓ Produces engaging tourism content and campaigns.
 - ✓ Supports the development of joint marketing initiatives with local businesses and brand ambassadors.
5. Special Projects & Events

ACED Staff create annual workplans, which are approved by the ACED Board. Staff report on the progress of activities through monthly reports provided to the Board, as well as with an annual report.

Another important function of ACED is that the department serves as a critical connecting link to numerous support agencies and their representatives. Agencies include, but are not limited to: FedNor, The Ministry of Northern Development, NECO Community Futures, The Business Centre NPS, IION, Explorer's Edge (RTO12), The Labour Market Group, BlueSky, The Almaguin Chamber of Commerce.

How can Municipalities best utilized ACED services?

ACED operates best when all partners and stakeholders are working together. This involves open and dynamic communication and information sharing between Councils and the Board, and Municipal Staff and ACED staff.

Keep open lines of communication

- Maintain open communication with ACED.
- Update ACED on projects, events, developments, or land for sale.
- Refer start-ups to ACED for support.
- Councillors and staff may contact ACED for information at any time.
- Invite ACED to present at Council or community meetings to share updates and opportunities on a yearly basis.

Stay informed on ACED-led projects

- Review ACED monthly reports and ask questions as needed.
- Give input on ACED's annual Workplan during year-end planning.
- Partner with ACED on regional marketing campaigns to promote local assets and tourism.

Promote our Rotating Office Days

- Post ACED monthly office dates on municipal social media.
- If needed, arrange and share alternative dates.

Engage us to assist with funding applications

- Contact ACED for help with grant applications for municipal or regional assets.
- Support may include drafting, letters of support, and regional data from ACED plans/studies.
- Share municipal infrastructure plans with ACED early to explore funding and partnership opportunities.





NECO

Community Futures Development Corporation
Société d'aide au développement des collectivités

September 29, 2025

David Gray, Director of Economic Development
Almaguin Community Economic Development
56 Ontario Street
Burk's Falls, ON P0A 1C0

Via Email

Re: Support for ACED Two-Year Interim Joint Services Agreement

Dear ACED Members and Almaguin Municipalities,

NECO Community Futures Development Corporation (NECO CFDC) has recently learned that a new Two-Year Interim Joint Services Agreement for Economic Development Services is being considered by municipalities and organizations throughout the Almaguin Region. As a supportive agency providing financial assistance to small and medium sized businesses and other business counselling services within the region, NECO CFDC has realized significant benefit through the existence of Almaguin Community Economic Development (ACED) and support of their staff.

Our geographic area supports both Nipissing East and East Parry Sound regions, and with only two staff in the NECO CFDC office located in North Bay, we reach out on a regular basis to ACED staff and vice versa.

Since its creation, ACED has served as a valuable point of contact for our organization by connecting clients to our staff and programs and through active partnership in various impactful initiatives. As was stated above NECO serves private businesses in your area through our loans program for start-ups and expansions.

Over and above the private sector investments, NECO CFDC also has project specific funds for not-for-profits, municipalities, and other organizations. NECO CFDC has worked with ACED to collaborate efforts, benefits, or initiatives in your region. Past supports specific to Almaguin Highlands have included: the annual RED Gala, Taste of Almaguin, ACED Regional Support Program (during the pandemic), Almaguin Staycation (during the pandemic), The Business Centre's

..../2

222 McIntyre Street West, Suite 312, North Bay ON P1B 2Y8 • Tel: (888) 476-8822 • Fax: (705) 495-6038
Email info@neco.on.ca • www.neco.on.ca

222 rue McIntyre ouest, suite 312, North Bay, Ontario P1B 2Y8 • Tél : (888) 476-8822 • Téléc. : (705) 495-6038
Courriel info@neco.on.ca • www.neco.on.ca

Recovery Support (during the pandemic), The Business Centre's Triple A program (during the pandemic), Win this Space Burk's Falls, Bay Works Virtual Job Fair 2022, annual Powassan Maple Syrup Festival, annual International Women's day in partnership with WORC (South River), Heritage Festival 2023, HoneyFest & Great Pumpkin Tour, Almaguin Maple Syrup Festival (Sundridge), Almaguin Highlands Health Council, Ontario Maple Syrup (OMSPA) Convention and Summer Tour 2024, AHCC – Women's Day in Almaguin, Explore South River, Burk's Falls Theatre, just to name a few.

It is our observation that our partnership with ACED has generated significant value to our clients as well as assisted us with carrying out our mandate across the Almaguin Highlands. We try our best to get to in-person events in your region; however, that is not always possible with our limited resources, and as such our connection with ACED is especially important for providing us with updates and leads on clients.

On behalf of NECO Community Futures Development Corporation, we hereby declare our support in principle for ACED and the Two-Year Interim Joint Services Agreement. In addition, we strongly encourage all appropriate parties to consider the value of ACED as a part of the development services landscape serving the Almaguin region.

Should you have any questions regarding our support, please contact me at the NECO office, 705-476-8822 ext 100 or via email at pcarr@neco.on.ca

Sincerely,
NECO Community Futures Development Corporation



Patti Carr
Executive Director

October 2, 2025

Almaguin Community Economic Development
The Township of Armour
56 Ontario Street
Burk's Falls, ON. P0A1C0
C/O David Gray, CAO/Director of Economic Development

Subject: Support for ACED Two-Year Interim Joint Services Agreement

Dear ACED Members and Almaguin Municipalities,

The Business Centre Nipissing Parry Sound has recently learned that a new Two-Year Interim Joint Services Agreement for Economic Development Services is being considered by municipalities and organizations throughout the Almaguin Region. As a supportive agency providing entrepreneurial and small business services within the region, The Business Centre has realized significant benefit through the existence of Almaguin Community Economic Development (ACED) and support of their staff.

Since its creation, ACED has served as a valuable point of contact for our organization by connecting clients to our staff and programs and through active partnership in various impactful initiatives. Specifically, The Business Centre has worked with ACED to identify and support young entrepreneurs through our Summer Company program, full time businesses through our advisory services and Starter Company Plus program, and to deliver business related training throughout Almaguin, focusing on a variety of topics including cash flow management, business plan development, marketing and AI. Many of our clients are referred to The Business Centre through ACED staff and thus, our partnership with ACED has generated significant value to our clients, as well as assisted us with carrying out our mandate across the Almaguin Highlands.

On behalf of The Business Centre Nipissing Parry Sound, we hereby declare our support in principle for ACED and the Two-Year Interim Joint Services Agreement. In addition, we strongly encourage all appropriate parties to consider the value of ACED as a part of the development services landscape serving the Almaguin region.

Should you have any questions regarding our support, feel free to contact me at your convenience.

Sincerely,

Jennifer Nickerson

Jennifer Nickerson
Executive Director
The Business Centre Nipissing Parry Sound
705-474-0400 x 2523
jnickerson@tbcnps.ca



The Labour Market Group

Guiding partners to workforce solutions.

Almaguin Community Economic Development
The Township of Armour
56 Ontario Street
Burk's Falls, ON. P0A1C0
C/O David Gray, CAO/Director of Economic Development
Delivered Via Email:

Subject: Support for ACED Two-Year Interim Joint Services Agreement

Dear ACED Members and Almaguin Municipalities,

The Labour Market Group has recently learned that a new Two-Year Interim Joint Services Agreement for Economic Development Services is being considered by municipalities and organizations throughout the Almaguin Region. As a supportive agency providing workforce development and labour market information services within the region, the Labour Market Group has realized significant benefit through the existence of Almaguin Community Economic Development (ACED) and support of their staff.

Since its creation, ACED has served as a valuable point of contact for our organization by connecting clients to our staff and programs and through active partnership in various impactful initiatives. Specifically, the Labour Market Group has worked with ACED to initiate and implement regional Business Retention and Expansion initiatives, the Economic Development Gala event and, more recently, has been a supporting party to their regional housing initiative. It is our observation that our partnership with ACED has generated significant value to our clients as well as assisted us with carrying out our mandate across the Almaguin Highlands.

On behalf of the Labour Market Group, we hereby declare our support in principle for ACED and the Two-Year Interim Joint Services Agreement. In addition, we strongly encourage all appropriate parties to consider the value of ACED as a part of the development services landscape serving the Almaguin region.

Should you have any questions regarding our support, please contact Stacie Fiddler, Executive Director at your convenience.

Kind Regards,

Stacie Fiddler, MBA
Executive Director

101 Worthington Street East • Suite #238 • North Bay, ON • P1B 1G5 • 705-474-0812

Nipissing

Parry Sound



Almaguin Community Economic Development
The Township of Armour
56 Ontario Street
Burk's Falls, ON, P0A 1C0

c/o David Gray, CAO/Director of Economic Development
Delivered Via Email: director@explorealmaguin.ca

RE: Support for ACED Two-Year Interim Joint Services Agreement

Dear ACED Members and Almaguin Municipalities,

Discovery Routes has recently learned that a new Two-Year Interim Joint Services Agreement for Economic Development Services is being considered by municipalities and organizations throughout the Almaguin Region. As an organization that collaborates with community-based trail partners across the region to grow and improve trail networks supporting health, tourism, strong communities, and nature appreciation, Discovery Routes has greatly benefited from the existence of Almaguin Community Economic Development (ACED) and the support of its staff.

Since its creation, ACED has served as a important point of contact for Discovery Routes, connecting our organization and local grassroots trail groups, including the Forgotten Trails Association, Almaguin Community Trails, and Almaguin in Motion, to regional programs such as collaborative marketing initiatives and community events. Together, we have worked to advance the Explore Almaguin brand by developing and promoting outdoor experiences across the region for cycling, hiking, paddling, and winter activities such as dog sledding and snowshoeing. Through this partnership, we have helped position the Almaguin Highlands as a destination for outdoor adventure, supported the creation of trail maps that showcase the region, and strengthened connections between trail networks and tourism.

Our partnership with ACED has provided meaningful value to residents and visitors alike and has been instrumental in helping Discovery Routes fulfill its mission across the Almaguin Highlands. On behalf of Discovery Routes, we offer our full support in principle for ACED and the Two-Year Interim Joint Services Agreement.

Should you have any questions regarding our support, please do not hesitate to contact me at your convenience.

Sincerely,

A handwritten signature in black ink, appearing to read "J McCourt".

Jennifer McCourt,
Executive Director

Almaguin Community Economic Development
The Township of Armour
56 Ontario Street
Burk's Falls, ON. P0A1C0
C/O David Gray, CAO/Director of Economic Development

Subject: Support for ACED Two-Year Interim Joint Services Agreement

Dear ACED Members and Almaguin Municipalities,

Innovation Initiatives Ontario North (IION) has recently learned that a new Two-Year Interim Joint Services Agreement for Economic Development Services is being considered by municipalities and organizations throughout the Almaguin Region. As a support agency providing business advisory services & funding programs to innovative businesses within the region, IION has realized significant benefit through the existence of Almaguin Community Economic Development (ACED) and their staff.

Since its inception, ACED has been a valuable partner and point of contact for IION, fostering strong connections between our organizations. Through their efforts, ACED has played a vital role in linking local businesses with IION's programs and resources. Our collaboration with ACED has enabled us to connect businesses to both public and private funding opportunities, as well as B2B networking events that support growth and innovation. We are especially grateful for ACED's active involvement in IION's Step Forward Entrepreneurs Program (SFEP), where their team serves on the selection committee. Their deep knowledge of the Almaguin Region provides critical insights that ensure local businesses are well-positioned to access and benefit from the granting opportunities available through IION.

We deeply appreciate ACED's ongoing collaboration and commitment to supporting entrepreneurs and driving regional economic development.

On behalf of IION, we hereby declare our support in principle for ACED and the Two-Year Interim Joint Services Agreement. In addition, we strongly encourage all appropriate parties to consider the value of ACED as a part of the development services landscape serving the Almaguin region.

Should you have any questions regarding our support, please contact me at your convenience.

Sincerely,

Matthew Doherty

Matthew Doherty
Executive Director, IION
matt@iion.ca / 705-845-0616

RESOLUTION NO. 2025 –

OCTOBER 29, 2025

Moved by: _____

Seconded by: _____

WHEREAS the Council of the Municipality of Magnetawan passed Motion 2025-193 declaring a Significant Weather Event on July 7, 2025, at 7:00am due to severe weather and unprecedented rainfall which caused catastrophic washout, culvert breaching, sink holes and flooding on our road system as well as flooding our public docks.

AND WHEREAS This storm resulted in the Municipality closing our public docks as well as closing 31 roads leaving 743 property owners stranded.

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan declares the Significant Weather Event ended;

AND FURTHER thanks Staff and local third-party contractors for their good work in carrying out our essential road infrastructure repairs which resulted from this unprecedented event.

Carried _____ Defeated _____ Deferred _____

Sam Dunnett, Mayor

Recorded Vote Called by: _____

Recorded Vote

Member of Council	Yea	Nay	Absent
Bishop, Bill			
Hetherington, John			
Hind, Jon			
Kneller, Brad			
Mayor: Dunnett, Sam			

Community Safety and Well Being Plan Update 2026-2030

Almaguin Highlands has a regional Community Safety and Wellbeing (CSWB) plan for 2021 to 2025. A small group from 3 participating municipalities was formed to review the plan by celebrating accomplishments, updating information and offering any new actions as an update for the plan for the next 5 years.

The document is supplemental to the original CSWB plan and in effect until the end of 2030.

COMMUNITY BACKGROUND

The original plan included demographic information from the 2016 Census data. Please find below the updated census data using 2021 Census data.

Municipality	Population (2021)	Median Total Income by Household (2020)	Age % (15 – 64 yrs)
Township of Armour	1459	69,500	31.8 65 yrs +
Village of Burk's Falls	957	54,400	60.2
Township of Joly	293	71,000	55.2
Town of Kearney	974	68,000	60.0
Township of Machar	969	70,000	53.1
Municipality of Magnetawan	1753	67,000	55.0
Township of McMurrich/Monteith	907	62,800	59.1
Township of Perry	2650	72,000	59.8
Municipality of Powassan	3346	79,500	57.2
Township of Ryerson	745	67,000	59.1
Village of South River	1101	61,200	59.1
Township of Strong	1566	70,000	55.9
Village of Sundridge	938	61,200	50.5

The total population for the region grew by approximately 5.1%. Seven municipalities increased their population count with the top three being Magnetawan, Perry and Strong. Five municipalities decreased in population count with the top three being Powassan, Burk's Falls and Sundridge.

When looking at the median total income of households, the income has increased on average over \$12,000 per household across the region from the 2016 Census.

Every municipality saw a reduction in the percentage of adults aged 15-64 in their municipalities.

PRIORITY RISKS

The following 5 risks were identified by survey ranked in order of importance. Below each risk, relevant updates have been summarized.

1. *Physical Health, Access to Healthcare*

- The Sundridge & District Medical Centre's Lead Physician coordinates additional HCP to provide services to patients that are outside of the scope of services the medical centre's HCP offer [ie dietician, social work, etc.]
- Expansion of services for after hours
- The SDMC is a partner of the MAOHT and has representation on the various committees under that umbrella, and the SDMC has a representative that sits on the AHHCC.
- Various communities contribute \$1,000 per year to the MAHC HR Recruiter Position
- South River Machar Medical Centre now partners with the Powassan and Area Family Health Team for expanded services
- Efforts to attract a corporate rideshare service are being made
- Council Representatives sit on the ACED Community Transportation Committee to investigate collaborative transportation options and solutions

2. *Access to Services*

- Carpool Almaguin initiative in place and regularly promoted to support safe ride sharing opportunities
- Employing staff dedicated to economic development both in local and regional capacities that assist with addressing gaps in service delivery/availability
- A new Magnetawan Economic Tourism Committee has been formed to address and react to local needs

3. *Employment Opportunities*

- Municipalities advertise on Indeed and through Employment North and Agilec as required
- Summer students are employed every summer for various municipal roles
- Connections with local high school are improving and providing opportunities for initiatives and programs focused on engaging youth in various capacities

4. *Affordable Housing*

- Some municipalities have lowered minimum building size to accommodate smaller homes (as low as 200 sq. ft.) in all zones except for Shoreline
- ACED Housing Task Force created to promote collaborative approaches to addressing housing challenges in the region. A recommendations summary report has been circulated to all municipalities.

5. *Services to Youth and Education Institutions*

- Regional partners have partnered within the Rural Communities Immigration Program (RCIP) to support the infilling of local employment gaps
- Almaguin Highland Secondary School Engagement Project through ACED
- Burk's Falls based Rural Youth Group Committee is working to establish a rural youth centre and/or youth programs
- Novar based Youth Program primarily aged 13 to 19 providing weekly services including a carpentry program, substance abuse program, community serve program assisting seniors or those requiring assistance in the community and Kingdom Building Projects.

ACTIONS

- | | |
|---|--------------------|
| 1) Identify positions and update contacts that have changed. | All Clerks |
| 2) Make sure the new Police Services Board is aware of the CSWB plan. | Secretary to Board |

CONCLUSION

The Clerks and Treasurers group of the Almaguin Highlands municipalities will present this supplemental document to their respective councils for approval. The group also agrees to review the plan again prior to the end of 2030.

Laura Brandt

Subject: FW: Request for donation

From: Barbara Stewart <maghortociety@gmail.com>

Sent: October 16, 2025 9:19 AM

To: Kerstin Vroom <Clerk@magnetawan.com>

Subject: Request for donation

Council of the Municipality of Magnetawan,

The Magnetawan Horticultural Society has had a busy summer!

Our fundraising efforts from last year have allowed us to purchase 8 Adirondack chairs which were recently placed in two different areas within the municipality. This would not have been possible without the assistance of council, who donated the wood carving from Jake Rhodes.

With a donation of material and a beautiful stone we were also able to complete the Sugar Maple tree planting located behind the community centre. As you may recall this was a joint venture between the municipality, Friendship Club, Agricultural and Horticultural society's.

This summer and fall, with another wood carving donation from council,

we sold just over \$1000 in raffle tickets which will be used for Interpretive signs at two of our Pollinator gardens. These signs will educate the public on the various plants, creating habitat for insects and the importance of pollinators in the gardens.

I have attached just one sample of pricing for signs. As you can see, these types of signs are not cheap, but with the materials used to build them, they should last a very, very long time.

The Magnetawan Horticultural Society is asking for financial assistance so that we may purchase two signs. A donation of \$1000 will go a long way to realizing our next project can become a reality.

Thank you so much for your continued support.

Barbara Stewart
President
Magnetawan Horticultural Society



MESSAGE CENTERS

Post instructions, directories or maps at camp trails.

- Shatterproof, clear plastic windows
- Thick 1/4" corkboard.
- Recycled plastic frame and post are and graffiti resistant.
- [Push Pins](#) available.

MESSAGE CENTERS

Cedar Green Bro

MODEL NO.	DESCRIPTION	SIZE L x W x H	WT. (LBS.)	PRICE EACH		ADD TO CART
				1	3+	
H-7976	Trail Sign Only	20 x 4 x 29"	40	\$683	\$648	Specify Col
■ H-7975	Trail Sign w/ Post	20 x 4 x 100"	70	873	846	Specify Col
H-2856	Message Center Sign Only	38 x 5 x 29"	53	935	921	Specify Col
■ H-2857	Message Center Sign w/ Posts	43 x 6 x 100"	124	1,399	1,365	Specify Col

■ SHIPS VIA MOTOR FREIGHT



2026 Council Meeting Dates

All meetings are at 1 pm or 6 pm as determined by Council.

- January 21st
- February 11th
- March 5th
- March 26th
- April 15th
- May 6th
- May 27th
- June 17th
- July 8th
- July 29th
- August 19th
- September 9th
- October 7th
- November 18th *inaugural meeting of new Council*
- December 9th



 Municipality of Magnetawan	REPORT TO COUNCIL
To:	Mayor and Council
From:	Deputy Clerk Laura Brandt
Date of Meeting:	October 29, 2025,
Report Title:	Opportunities to Enhance Transparency - Electronic Options for Broadcasting Council Meetings

Recommendation: That Council receives this report for information only.

Background: Council has expressed interest in providing residents with greater access to Council meetings through live streaming and/or recorded sessions while keeping in mind accessibility requirements under the Accessibility for Ontarians with Disabilities Act (AODA), Staff time, cyber security, technical limitations, and associated costs.

During COVID Council meetings were live streamed (audio only) through Webex (GoToMeeting). Sign in links were posted with the agenda package on the website Friday prior to the meeting and audio only was livestreamed during Council Meetings. This worked well with only a few instances where streaming was impacted due to broadband speeds.

Staff in 2023 & 2024 investigated costs associated with the installation of new sound & video equipment to be utilized in the Magnetawan Community Centre for the purpose of providing audio & video during Council meetings. Staff reached out to two neighbouring municipalities to inquire about current equipment, costing as well as vendor names.

Staff reached out to the audio/visual vendors and conducted site visits to ensure that quotes included a fulsome list of equipment needed. It should be noted that one of the vendors charges for site visits and the preparation of quotes.

Both vendors prepared two quotes

	Option #1 Just Audio	Option#2 Audio & Visual
Vendor #1 North Bay (charges for site visits and preparation of quotes)	\$28,864.13	\$44,899.45
Vendor #2 Barrie	\$43,739.03	\$66,772.53

Both vendors did inform Staff that due to broadband speeds that quality and functionality would be an issue and that video would not be an option unless speeds were increased. Both recommended waiting until broadband speeds increased.

Evaluation:

Currently our Procedural By-law 2023-17 under 3.7 only allows for electronic participation during an emergency declared by either the Provincial Government, the Municipal Head of Council (or appointed designate), under the *Emergency Management and Civil Protection Act.*, in accordance with the *Municipal Act*.

The Municipality has desk top microphones available in the Council Chambers and Wi-Fi access to broadband internet service at 50 Mbps download and 10 Mbps upload. This provides a workable baseline for electronic broadcasting, but it is at the lower threshold for high-quality, real-time video streaming.

Staff has reached out to our current website provider and the website does not support the posting of videos nor the posting of audio files. Staff would have to create a YouTube account under the Municipality in order to publish video recordings. The website can be upgraded to have the capability to post audio recordings for a cost of \$500. Videos would be posted on YouTube.

Municipalities are obligated under the Accessibility for Ontarians with Disabilities Act, 2005 (AODA) and the Integrated Accessibility Standards Regulation (IASR) to ensure that information is available in accessible formats and with communication supports upon request. Specific requirements relevant to streaming and recording include pre-recorded videos or audio, such as uploaded Council meeting recordings. Video must include closed captioning and have transcriptions available upon request. Audio would require transcription available upon request. Live streamed recordings are not currently required by AODA to have real-time captioning nor have transcription available upon request.

Content posted to municipal websites must comply with WCAG 2.0 Level AA standards, which our website is.

Disclaimers will need to be provided to inform all participants at a Council Meeting that the meeting is being recorded and that by staying in the meeting they are consenting to the video and/or audio recordings being posted to YouTube, our website or other distribution channels.

Consideration also needs to be given to the doctoring of recordings and videos. With the creation of AI, the manipulation of video and audio has increased substantially and is easily accessible and spread through social media.

Cyber security should also be considered as neighbouring agencies and municipalities have experienced the hijacking of live streamed content through “Zoom” displaying adult content and hate rhetoric. If this occurs, livestreaming will end as well as the recording but the Council meeting will continue.

Staff also reached out regarding the current Fibre project in the Municipality. The only Fibre currently available to the Municipality is on a dedicated line. The current project for residential Fibre has no completion date. Due to the costing supplied by Bell, Staff have reached out to our local MPP Graydon Smith as well as the CRTC as they are the regulatory authority governing Internet Providers to see if a review of our zone could be conducted to lower costing.

Dedicated Fibre Costing

Package	Annual Cost
100/100mbps 5 year term	\$12,120
500/500mbps 5 year term	\$37,080
1GB/1GB 5 year term	\$39,000

Financial Impact:

Initial Costs: Cameras, tripods, encoders, streaming/recording software, and hardware upgrades.

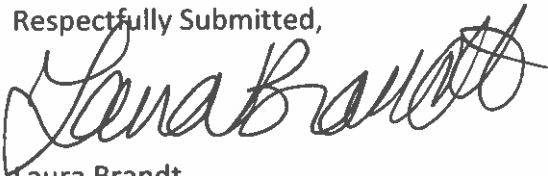
Ongoing Costs: Captioning services or software subscriptions, Staff training and technical support, and potential upgrades to internet service to ensure higher upload bandwidth for consistent streaming.

Costs will vary depending on whether Council chooses audio-only, record-and-upload, or live streaming implementation.

Conclusion: Many things must be given consideration regarding options for streaming and recording Council meetings, including accessibility requirements under AODA, Staff time, cyber security, internet speed, technical limitations, updating of the current Procedural By-law and associated equipment costs.

Given the current internet upload limitations and the absence of video equipment, Staff recommends that Council considers audio livestreaming as a first step with the recordings, available on our website for a finite time. Participants listening to the live stream will not have the ability to participate in the meeting or the ability to use the chat function. Recorded audio will be posted as recorded and livestreaming/recording will be stopped for closed session with the livestreaming/recording restarting after Council returns to open session. Audio livestreaming increases transparency, accessibility, is compliant with AODA, has minimal cost, less susceptible to manipulation with AI, is quicker to implement and avoids bandwidth issues.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Laura Brandt', with a stylized flourish at the end.

Laura Brandt
Deputy Clerk

District of Parry Sound



Social Services
Administration Board

Chief Administrative Officer's Report

October 2025

Mission Statement

To foster healthier communities by economically providing caring human services that empower and enable the people we serve to improve their quality of life.

District of Parry Sound Municipal Association Meeting



On Friday, September 26th, I attended the District of Parry Sound Municipal Association meeting at the Orrville Community Centre in Seguin Township. There were approximately 100 people in attendance, primarily elected officials, ministries, agencies and municipal staff from all municipalities in the District of Parry Sound. I was pleased to see several members of our board in attendance.

'Everyday Impact'

We recently received some wonderful feedback from a community partner who had the opportunity to observe our Integrated System Navigator, Kylee, in action, and we couldn't be more proud to share it!

The community partner wrote:

"I had the pleasure of sitting in on a collaborative meeting with Kylee today. We met with one of Tiffany and Kylee's mutual clients. The meeting was set to get everyone on the same page, and ensure the client was aware of the expectations of his participation in his job search.

I wanted to let you know, Kylee did a phenomenal job. She had an excellent balance between being directive but showing empathy. She was very clear about the expectations and gave many examples of how to behave/improve the client's chances of success. She even went as far as using analogies with topics the client is interested in for the examples. The meeting ended well with the client agreeing to participate fully.

Those types of meetings are not easy, and can very quickly lead to escalation of behaviour, but she was able to keep him calm, and listening/participating.

She did a great job, and thought you might appreciate hearing it."

~ Agilec

Feedback like this speaks volumes about the impact our staff have every day. Kylee's ability to be both clear and compassionate not only supported the client but also strengthened our partnerships within the community.

Way to go, Kylee!



Human Resources Update

There's no summer slowdown in Human Resources! The HR department experienced a very active and productive summer, supporting both day-to-day operations and longer-term strategic initiatives. Below is a summary of activity and key statistics for the last quarter:

Recruitment & Staffing

- 19 job postings were managed, including both internal and external opportunities.
- 5 new hires joined the organization, each completing two full-day orientation sessions.
- HR also facilitated orientation for 2 returning employees.
- Year-to-date, we have welcomed 29 new hires in 2025.
- Our current workforce stands at 169 employees, with an average tenure of 9.90 years, reflecting the long-term commitment of our staff.

Performance & Development

- HR coordinated and supported 35 performance reviews this quarter.
- In July and August, all employees were given the opportunity to participate in Pronouns 101 Training. This training focused on:
 - The importance of pronouns and inclusive language.
 - Addressing common misconceptions around gender-neutral pronoun usage.
 - How to respectfully ask for someone's pronouns.
 - Best practices when mistakes occur.

'This initiative supports our organizational values of respect and inclusivity, reinforcing a positive and welcoming workplace culture.

- In September, HR facilitated First Aid/CPR recertification for 8 employees, supporting workplace health and safety and licensing requirements.

Labour Relations

We have commenced the required Pay Equity Maintenance and are awaiting engagement from OPSEU to proceed.

Employee Well-Being

With World Mental Health Day approaching on October 10th, it is important to highlight the growing global concern regarding mental health. The World Health Organization has identified an epidemic-level crisis in mental health and well-being, which directly impacts productivity, innovation, work quality, absenteeism, turnover, and disability rates.

We are grateful that our organization continues to prioritize employee well-being through initiatives such as the Employee Assistance Program (EAP) and other mental health supports. These efforts are crucial in ensuring that employees feel valued, supported, and equipped to thrive at work.

Acknowledgment

The achievements of this past quarter were made possible through the hard work, dedication, and commitment of the HR team. Their efforts continue to play a vital role in strengthening our workforce, sustaining our culture, and ensuring the well-being of all employees.

Licensed Child Care Programs

Total Children Utilizing Directly Operated Child Care in the District Aug 2025

Age Group	Fairview ELCC	First Steps ELCC	Highlands ELCC	Waubee ELCC	HCCP	Total
Infant (0-18M)	1	1	0	5	7	14
Toddler (18-30M)	11	7	5	25	27	75
Preschool (30M-4Y)	16	11	26	23	48	124
# of Active Children	28	19	31	53	82	213

With the graduation of many preschoolers this month and the transition of older toddlers to the preschool spaces, programs were able to bring new children off the wait list. After all the enrollments were confirmed, the Directly Operated Child Care Programs were able to fill all available spaces and keep enrollment steady. The Home Child Care Program now has 19 active homes with the addition of one provider on the east. The program continues to invest in recruitment initiatives focusing on the West Parry Sound municipalities.

School Age Programs Aug 2025

Location	Enrollment
Mapleridge Summer Program	12
Home Child Care	41
# of Active Children	53



The Mapleridge Summer Program had an extremely successful summer, operating at capacity. The staff engaged the children in outdoor learning experiences and community events.

Inclusion Support Services Aug 2025

Age Group	EarlyON	Licensed ELCC's	Monthly Total	YTD Total	Waitlist	New Referrals	Discharges
Infant (0-18M)	0	1	1	3	0	0	0
Toddler (18-30M)	6	12	18	24	0	2	0
Preschool (30M-4Y)	11	40	51	49	3	3	1
School Age (4Y+)	0	14	14	26	0	0	4
Monthly Total	17	65	82		3	0	0
YTD Total	34	77		102	18	37	13

The Resource Consultants have 82 children on the active caseload for the month of August, 17 children are being seen through the EarlyON Child and Family Centres and 65 children are receiving services through their licensed child care programs. There has been a slight increase in referrals as new children are entering child care programs during the month to replace children graduating to the school system.

EarlyON Child and Family Programs— Aug 2025

Activity	May 2025	Jun 2025	Jul 2025	Aug 2025	YTD
Number of Child Visits	1075	864	754	1348	7463
Number of Unique Children Attending			188 YTD		
Number of Adult Visits	831	688	582	951	5774
Number of Unique Adults Attending			132 YTD		
Number of Professionals (NEW stat July 2025)			21	25	46
Number of Virtual Programming Events	6	10	8	10	64
Number of Engagements through Social Media	129	117	102	85	905
Number of Views through Social Media	11,253	14,644	21,627	19,900	148,786

In July EarlyON digital sign in through OneHSN was implemented in the Parry Sound, South River and Burk's Falls locations. Staff were trained during a recent team meeting and were supported by IT as well as the Child Care Service Management team to get families enrolled. This will allow EarlyON to capture a larger variety of stats.

Funding Sources for District Wide Childcare Spaces - Aug 2025

Funding Source - Active	# of Children	# of Families
CWELCC*	31	30
CWELCC Full Fee	214	209
Extended Day Fee Subsidy	2	2
Fee Subsidy	16	14
Full Fee	25	22
Ontario Works	1	1
Total	289	278

Funding Source - New	# of Children	# of Families
CWELCC*	4	4
CWELCC Full Fee	52	51
Extended Day Fee Subsidy	1	1
Fee Subsidy	3	3
Full Fee	18	16
Ontario Works	0	0
Total	78	75

Exits	# of Children	# of Families
Fee Subsidy	2	2
CWELCC Full Fee	0	0
Extended Day Fee Subsidy	0	0
Fee Subsidy	3	3
Full Fee	0	0
Ontario Works	0	0
Total	5	5

Quality Assurance - Child Care Service Management

Over the summer of 2025, the quality assurance supervisor visited more than 15 recreational programs across the District of Parry Sound to examine and evaluate the quality of care, learning experiences, and implementation of policies and procedures. A standardized quality assessment tool was used to review both the physical learning environment and the practices of educators, ensuring children's healthy development and safety. Following each visit, operators received a summary report highlighting strengths and providing recommendations to support reflection and continuous program improvement.

Preparation is underway for a full-day professional development session scheduled for October 24, 2025. Approximately 120 educators from across the district are expected to attend. With the child care sector facing high levels of burnout and staff turnover, the session will place a strong emphasis on self-care and mental wellness. Discovery Professional Learning will facilitate the interactive training, which will focus on building passionate, pedagogical, and playful cultures.

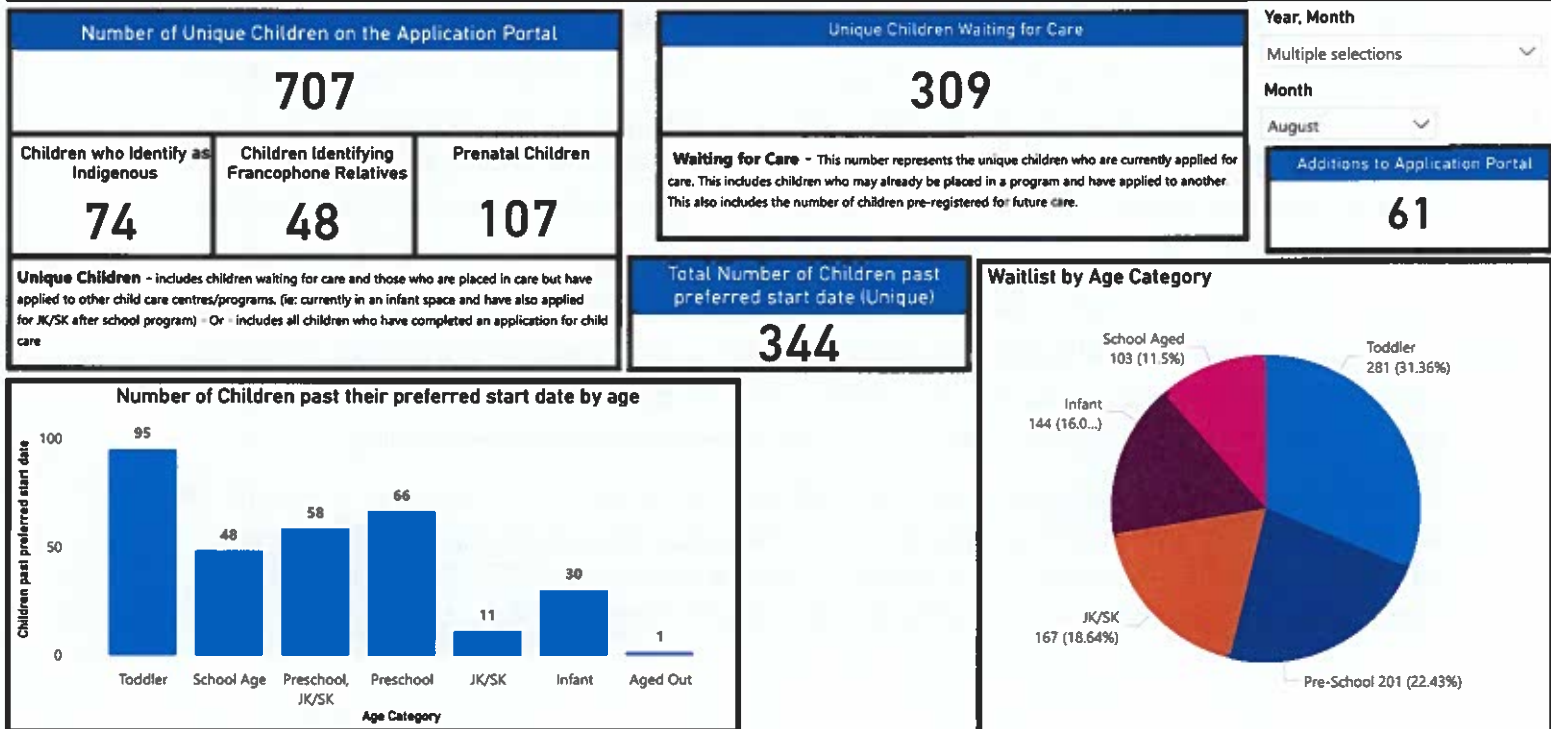
Currently, 23 supervisors along with program team leads in child care programs across the district are participating in a three-part leadership training series. This training is designed to support leaders in balancing compliance and quality demands while inspiring their teams of educators. The series is intended to be transformative, providing participants with clarity, confidence, and connection in their leadership roles.

We also continue to prioritize inclusion for children with special needs in licensed child care and early years programs, with the goal of fostering authentic, caring relationships between children, peers, and educators. To date, Special Needs Resource funding has been approved for seven programs across the district, enabling many children to actively and meaningfully participate in programming.

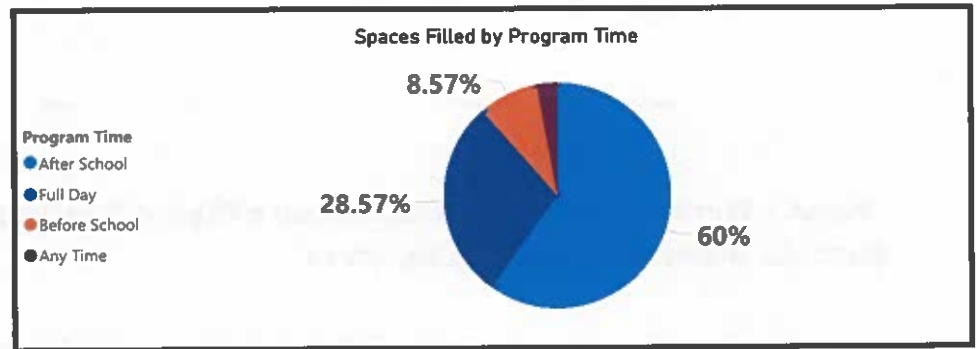
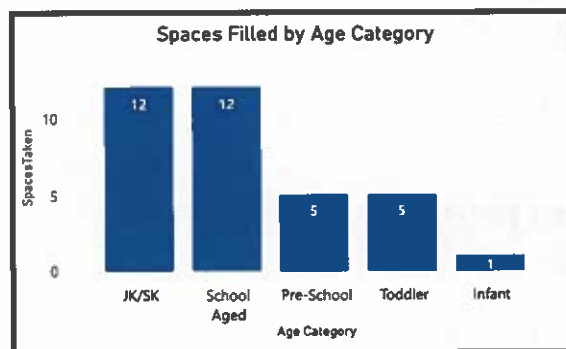
Fee subsidy remains a vital support system for families in need within our communities. Currently, 278 families in the District of Parry Sound are receiving subsidized child care funding. This demonstrates the continued need for financial support despite the implementation of CWELCC and highlights the importance of strengthening community supports for early learning and child care.

The District of Parry Sound Child Care Application Portal was launched on July 24, 2024. Since implementation, operators and child care service management staff have been working to "clean" the Application Portal by removing duplicates, training staff and assisting families with updating their profiles.

Data for August 2025



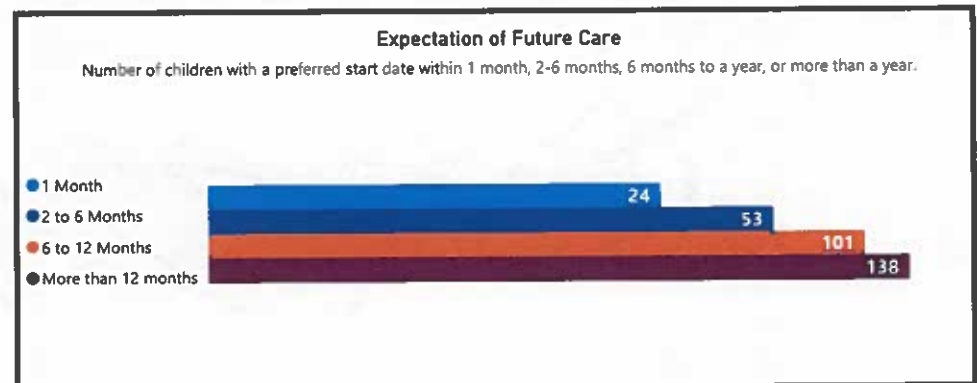
Year 2025 Month August

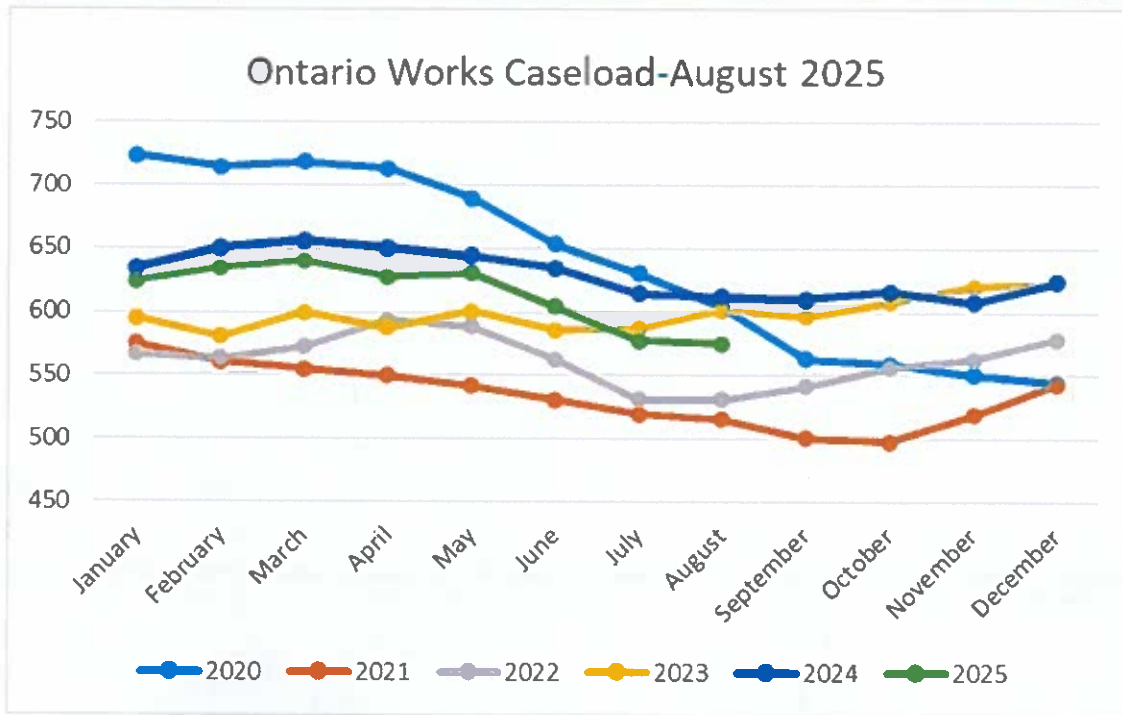


Children Placed	Spaces Filled
35	35

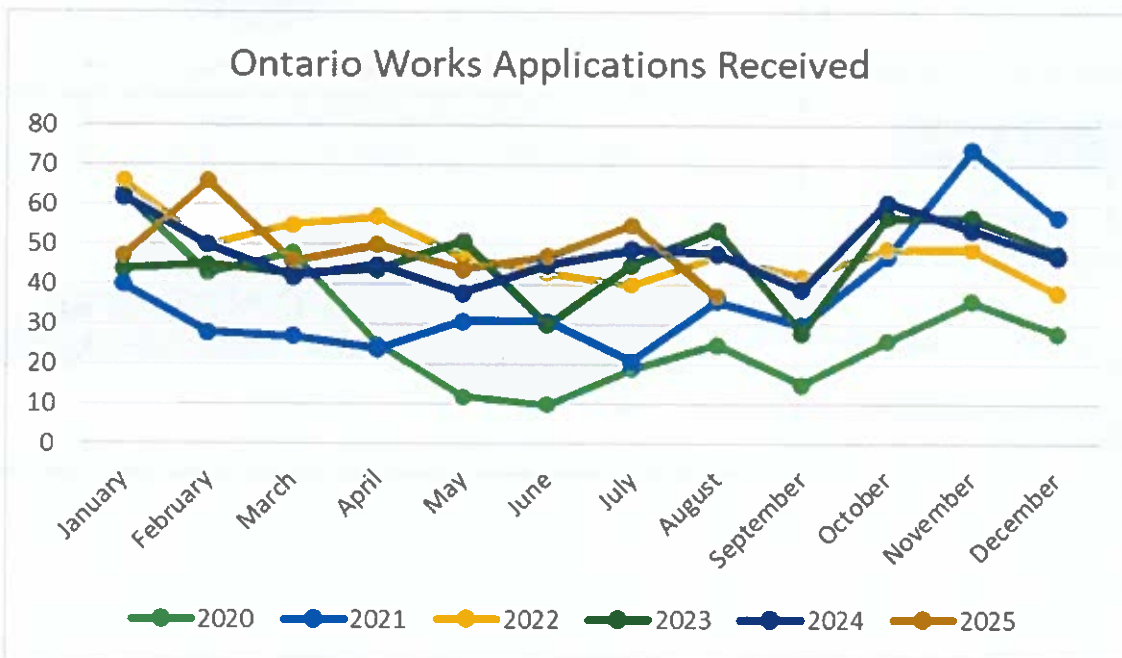
Children Placed - The number of unique children placed in a program.

Spaces Filled - The number of spaces filled by a child. A child may be placed in more than one space, ie: before school space and after school space.

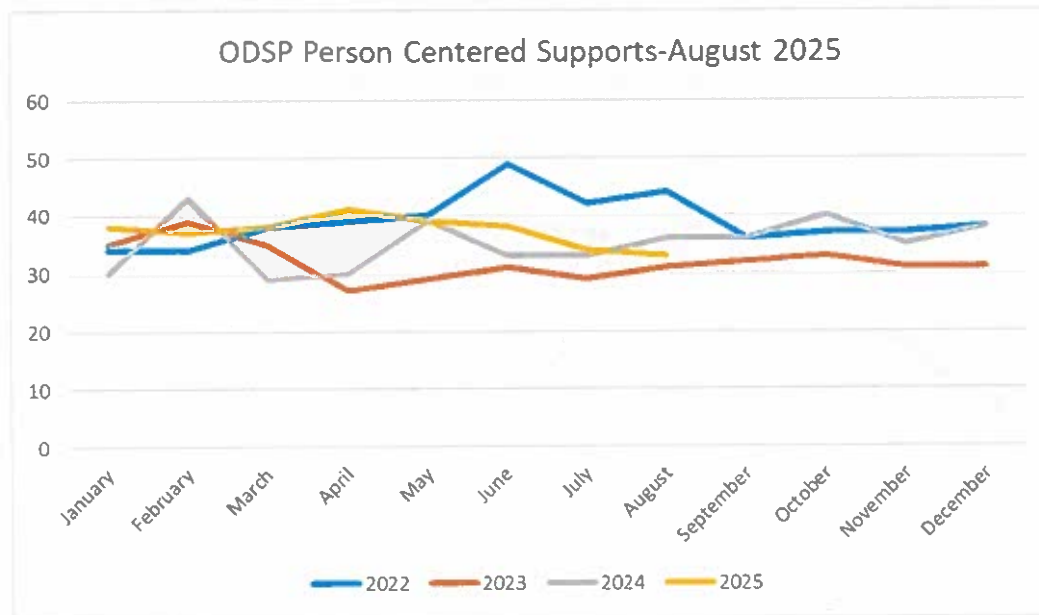




**Ontario Works Intake - Social Assistance Digital Application (SADA) & Local Office
Ontario Works Applications Received**



ODSP Participants in Ontario Works Employment Assistance



The OW Caseload continues to hold steady at **575 cases (878 beneficiaries)**. We are providing **33 ODSP** participants Person-Centred Supports. We also have **59 Temporary Care Assistance** cases. **37** applications were received through the province's Ontario Works Intake Unit (OWIU).

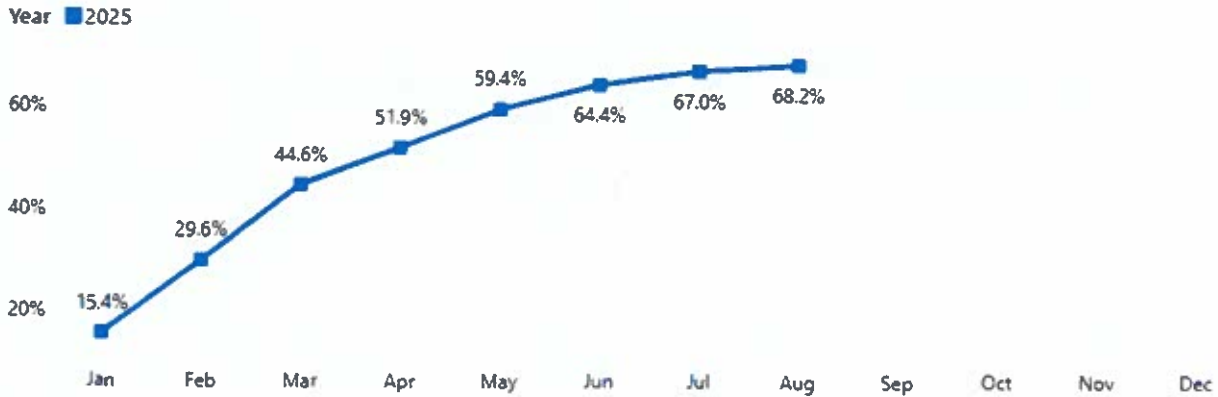
Employment Services Transformation & Performance Outcomes

On March 1st, 2025, as part of the province's Employment Services Transformation, we officially entered Integrated Employment Services model (IES) along with our Northeast DSSAB partners with our new Service System Manager College Boreal. This means that employment assistance for Social Assistance recipients now moves under the Employment Ontario umbrella. We are responsible for providing Person Centered Supports to SA Recipients in 4 Support Pillars.

- Crisis & Safety-homelessness, personal safety
- Health-medical, mental health counselling, addiction treatment
- Life Skills-Literacy and Basic Skills such as budgeting, time management
- Community Supports-Housing, transportation and legal support

% with an Action Plan created

Percentage of OW + NDA Members with mandatory participation requirements...



Provincial Average— 71.5%

Target-100%

**NDA refers to ODSP participants

Referrals to Employment Ontario

Percentage of OW + NDA Members with mandatory participation requirements...



Provincial Average 22.4%

Target 32%

**NDA refers to ODSP participants

% Exiting to Employment

Percentage of Ontario Works cases exiting to employment (Cumulative Year-to-...)



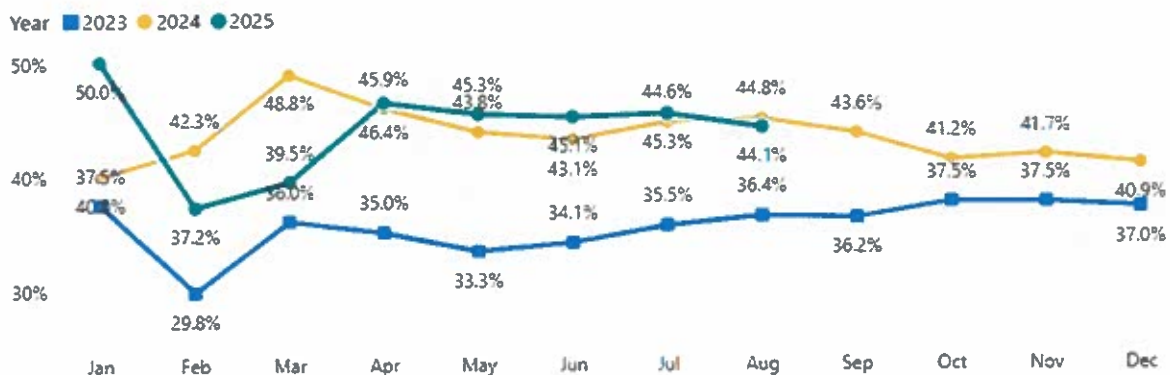
Provincial Average 7.4%

Target 22%

**NDA refers to ODSP participants

% of OW Cases Exit the Program and Return within One Year

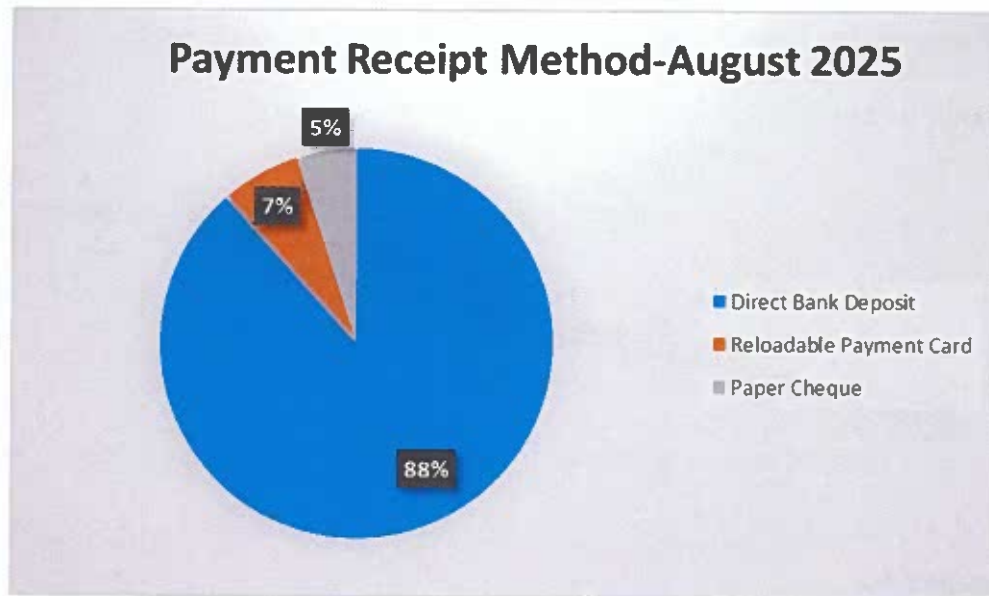
Percentage of Ontario Works cases who exit the program and return within one...



Provincial Average: 31.7%

Target: 35%

DBD Enrollment



Income Support & Stability Update

Our Housing Loss Prevention Strategy involves the coordination of appropriate services and the provision of consistent and on-going weekly or bi-weekly supports, required by the individual to succeed in preventing homelessness and achieving and maintain life stabilization goals. From the period of April

Housing Status

Clients who identify as experiencing homelessness, or at immediate risk of homelessness

2025	August	YTD
Experiencing Homelessness	1	33
At Risk of Homelessness	1	124
On the By Name List	1	20

April 1 – August 30, 2025

Short Term Housing Allowance

Max of \$400 for 6 months

	Active	YTD
Aug	8	34

Provincial Priority Groups

Case Type

Clients working with Income Support and Stability.
New and active files

2025	August	YTD
Chronic Homelessness	2	7
Youth Age 16-25	2	8
Indigenous		2
Provincial Institution	1	2

2025 -August	New Families	Returning Families	Single Person	Returning Single Person
At Risk of Homelessness	2	3	4	13
Experiencing Homelessness			1	
On the By Name List				
YTD	10	31	24	124

Type of Assistance Provided:

2025	AUGUST				YTD
	ODSP	Ontario Works	Low Income Senior	Low Income non-senior	
Prevention interventions before housing loss occurs	9	1		3	69
Prevention with ongoing case management	3	5	1		127
Rapid Resolution			1		5
Diversion					1
Eviction Prevention					
Food Security					2
TOTAL	9	6	2	3	204

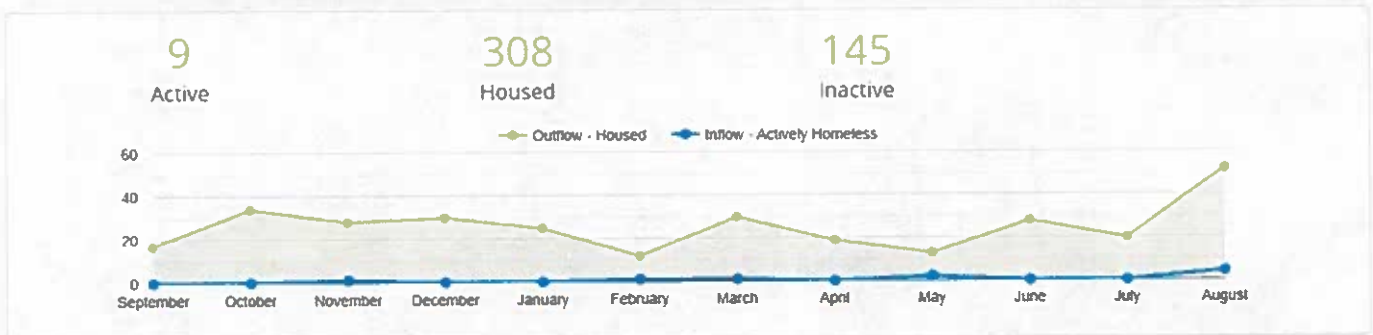
Household Income Sources and Issuance from Homelessness Prevention Programs Funding (HPP)

Reason for Issue	Total	YTD	Income Source				
				Total	YTD	HPP	YTD
Rental Arrears	\$4,995.00	\$73,899.63	Senior	2	27	\$2,178.00	\$20,470.41
Utilities/Firewood	\$6,719.04	\$48,364.76	ODSP	12	73	\$9,211.85	\$57,852.80
Transportation	\$50.00	\$1686.83	Ontario Works	6	97	\$3,569.77	\$73,026.23
Food/Household/Misc.	\$6,234.30	\$34,004.72	Low Income	3	15	\$3,038.72	\$9,831.97
Emergency Housing		\$3,162.47	TOTAL				\$161,184.41
Total	\$17,998.34	\$161,184.41					

April 1 – August 30, 2025

By-Name List Data (September 1, 2021– August 31, 2025)

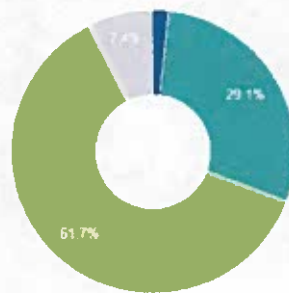
The By Name List is real-time list of all known people who are experiencing homelessness in our community that are willing to participate in being on the list and connecting with our agency for ongoing support to maintain affordable and sustainable housing. The individuals who are connected to this program are provided Intense Case Management supports with the foundations from Coordinated Access. As we standardize our definition of homelessness across our team and partners, we have been reviewing our By Name List data to ensure consistency. This explains the sharp decrease for this month.



BNL INFLOW & OUTFLOW

[Print](#)

Type	Clients
Inflow - Newly Identified	9
Inflow - Returned from Housing	0
Inflow - Returned from Inactive	0
Outflow - Moved to Inactive	145
Outflow - Housed	308
Declined	37



ACTIVE CLIENTS BY HOMELESS PRIORITY

[Print](#)

Type	Clients
Chronic	4
Approaching Chronic	1
Temporary	4
N/A	0



Income Support & Stability Update

Employment Ontario/OW EST Launch Party – To support our transition to Integrated Employment Services, the East Income Support & Stability team spent a morning with our EO partners – AGILEC & Employment North. The morning was spent reviewing the client life cycle from the Employment side through CAMS and the common assessment piece and then a client life cycle from the Ontario Works side through SAMS and the common assessment. We did some team building ice breakers, some time to network and meet new staff and ask questions about what each other does. It was a great morning, and it was decided that we would do something like this again in 6 months.



Income Support & Stability Update

Community Clinics – ISN's in South River started their community clinics in Kearney, South River, Sprucedale, Port Loring, Powassan, Sundridge, Callander, Emsdale, Novar and Magnetawan. The purpose is to bring information and application processes directly to clients in their communities. These clinics encompass all things related to low-income programs such as Ontario Electricity Support Program, Canada Dental Care Plan, LEAP, ID support, Income Tax Prep and Health Care connect for clients without a physician. ISN's will also answer general questions about Ontario Works and Homelessness Prevention Program eligibility. So far, these clinics have started to bring awareness to all community members and dates are already firmed up to do it again in October.



New HPP Application Launch – Income Support and Stability Team implemented a new HPP application through Microsoft forms that is more streamlined and less chance for errors. It will gather all the data we need for homelessness and priority groups for BNL. This data will no longer need manual intervention to collect relevant parts that will align with our work with Org Code to end Chronic Homelessness in the District.



Jeff -College Boreal Conference in Sudbury – The Director of Income Support & Stability attended the College Boreal Conference in Sudbury September 16th and 17th. He was also part of panel with other network catchment partners discussing the transition to Integrated Employment Services and it's impacts on staff and clients.

Housing Programs Update

Social Housing Centralized Waitlist Report august 2025

	East Parry	West Parry	Total
Seniors	53	136	189
Families	170	491	661
Individuals	573	175	748
Total	776	802	1598
Total Waitlist Unduplicated			438



SPP = Special Priority Applicant

Social Housing Centralized Waitlist (CWL) 2024 - 2025 Comparison Applications and Households Housing from the CWL

Month 2024	New App.	New SPP	Cancelled	Housed	SPP Housing	Month 2025	New App.	New SPP	Cancelled	Housed	SPP Housing
Jan	3		2	1		Jan	9	0	0	2	
Feb	5		11	1		Feb	8	0	2	3	
Mar	7		3	3		Mar	9	1	4	1	
Apr	10	1	7			Apr	6	1	10		
May	4	1	5	1		May	11		1	2	
June	1		15	3		June	12	2	1	2	
July	9	1	19			July	14			2	1
Aug	9	1	21			Aug	9	1	1	2	1
Sept	6		16	2		Sept					
Oct	6		9	4		Oct					
Nov	10	1	17	3		Nov					
Dec	11		6	3	2	Dec					
Total	81	5	131	21	2	Total	78	5	19	14	2

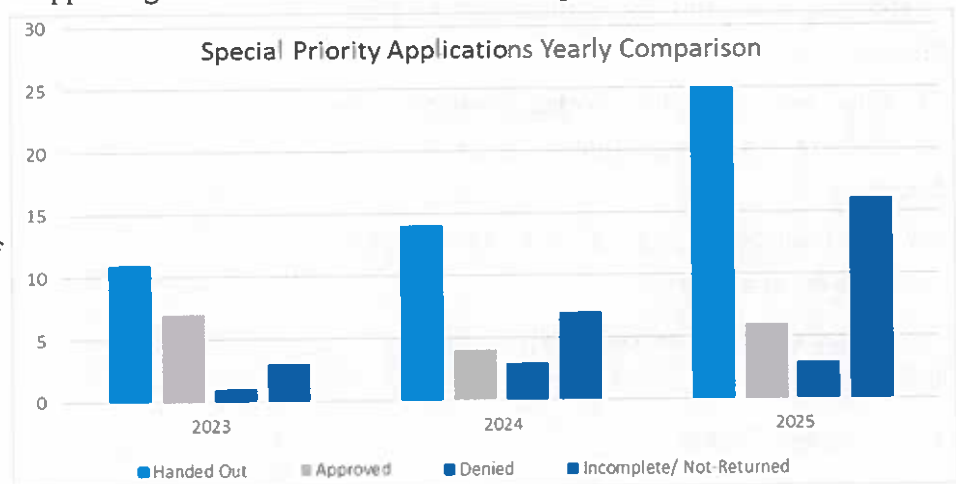
We saw nine approved applications to the centralized waitlist in August. There was one application removed due to arrears with a community housing provider, and two applicants were housed, one being a special priority applicant. There was also one new approved special priority application approved in August.

Housing Programs Update

The third quarter of 2025 has flown by! Housing Programs have been busy preparing for several upcoming events. We continued to work on preparing to go live with the online centralized waitlist for Rent-Geared-to-Income housing. We connected with another service manager in Ontario who has recently gone live with their online waitlist applications, and they have been a great support to us in terms of providing correspondence examples, as well as applicant instruction examples. We also completed re-certification training alongside the Tenant Services team. This training provided the opportunity to see how tenants of our local housing corporation can complete their annual income and asset reviews online through the tenant portal. The next step is to create and implement training sessions for the tenants before going live with this process.

Housing Programs got out on the road to assist some of our rent supplement tenants with completion of their annual income and asset reviews. This is always a great opportunity to continue building relationships with the clients we serve, and we hope to build on this over the next year as we see more rent supplements being established.

Housing Programs has seen a significant increase to all applications and inquiries that we receive. Many people, as well as our community partners, are reaching out to us regularly looking for any kind of housing assistance, whether it be funding to support high market rents, or affordable along with rent-geared-to-income housing. There has been a substantial increase in requests for Special Priority Placement (SPP) applications from those in our district, as well as outside of it, with over half of the requests being made in the third quarter of 2025. The chart below shows a comparison of applications provided, approved, incomplete and denied over the last few years.



Housing Service Manager

recently received communication from the Ministry of Municipal Affairs and Housing regarding COHB (Canada Ontario Housing Benefit) allocation. This program offers a financial subsidy to eligible applicants and assists with the cost of their housing needs. The Housing Service Manager's role is to ensure there is no outstanding Community Housing arrears, and they meet the income testing requirements before forwarding them on to the Ministry of Finance for a final determination of eligibility and processing. This year's target is to process 20 applications.

The work that the Housing Programs team does can be difficult as we hear accounts of abuse, homelessness and despair daily, but our team always keeps a positive outlook. We are always looking for ways in which we can offer support to those waiting on waitlists whether it be through a referral to an internal program, or a connection to a community partner, or just time spent listening.

Parry Sound District Housing Corporation

August 2025

Activity for Tenant Services

	Current	YTD
Move outs	1	15
Move in (centralized waitlist along with internal transfers)	4	21
L1/L2 hearings	1	11 (correction from last month)
N4 Delivered to tenant or filed with the LTB– Notice of eviction for non-payment of rent	0	5
N5 Filed with the LTB– notice of eviction disturbing the quiet enjoyment of the other occupants	2	7
N6 Filed with the LTB –notice of eviction for illegal acts or misrepresenting income for RGI housing	1	1
N7 Filed with the LTB – notice of eviction for willful damage to unit	1	1
Repayment agreements NEW (formal & informal)	3	15
No Trespass Order	0	0
Tenant Home Visits/Wellness checks	39	340
Mediation/Negotiation/Referrals	28	152
Tenant Engagements/Education	4	21

Tenant Services Update

Summer was a busy time for Tenant Services, as we collaborated with Maintenance on annual unit inspections which went all through spring and summer finishing up in September. This was a very good learning experience for all and TS/Maint. Got together afterward to troubleshoot some of the units of greatest concern for things like tenant damages, hoarding, and housekeeping issues. Out of this meeting we came up with plans of action and have been implementing them since...some LTB notices, some referrals, and some regular and frequent check-ins to monitor progress with cleaning up.

Over the summer Tenant Services hosted 2 tenant BBQs, one East and one West. We had children's crafts and face painting, food, and a fire truck to give tours and talk about fire safety. They were well attended and appreciated by participants.

The fall edition of the Tenant Services Newsletter has been created and is attached to this report.

In partnership with Housing Programs, Tenant Services is planning National Housing Day events in November on each side of the district – we will have community partner booths set up and some food to honour the day and provide information and housing-related resources to the community.

Property Maintenance Update

Over the past couple of months, inspections have been successfully completed on all Parry Sound District Housing facilities, including The Meadowview – NOAH. These inspections have enabled the Maintenance Department to compile an up-to-date database in Maintenance IQ, detailing the current condition of all tenant units and properties. This data is proving invaluable in helping us make more informed decisions regarding work orders and prioritizing maintenance needs.

This initiative has also fostered stronger collaboration between Tenant Services and Maintenance, allowing us to work together more effectively to deliver the best possible outcomes for our tenants.

The Maintenance Department was pleased to support and attend the recent tenant BBQ hosted by the Tenant Services Department. It was a great opportunity to connect with tenants we don't often see and to answer questions about the maintenance request process.

Additionally, all winter grounds tenders for DSSAB's west properties closed at the end of September and will soon be awarded to the successful bidders.

We were also proud to host another joint training session with the Parry Sound Fire Department. This collaborative effort continues to strengthen our emergency preparedness and ensure the highest level of service for our tenants.

**Property Maintenance
August 2025**

Pest Control		3 Buildings are currently being monitored monthly for bedbugs. There is 1 active unit.
Vacant Units	6	5 one-bedroom, 1- multiple bedrooms (asbestos abatement, and significant repair contributes to longer vacancy times)
Vacant Units - The Meadow View	9	5 market, 4 affordable units available
After Hours Calls	16	Monitoring station offline, smoke alarm battery, plumbing leaks, AC unit condensation, tenant dispute, lost key down elevator shaft, contractor entry lock out, OPP inquiry, septic pump repair
Work Orders	97	Work orders are created for our staff to complete routine maintenance repairs for all DSSAB/LHC Buildings
Purchase Orders	85	Purchase Orders are for services, and materials required outside of the Housing Operations Department scope of work for the LHC properties
Fire Inspections	1	Annual fire suppression inspection completed on a 6-storey senior building
Annual Inspections	50	Annual inspections continue across the district
Incident Reports		

Capital Projects

This summer was marked by significant progress on remediation, structural improvements, and infrastructure upgrades. The following sections highlight major areas of work, key accomplishments, and upcoming priorities.

Hazardous Material Remediation and Water Damage Repairs

Between July and September, several units were remediated for asbestos and mould. Nine units were completed in July, with further abatement projects taking place in August and September. Attic abatement began at additional sites in late September. These projects have resulted in restored and re-occupied units following clearance inspections. Additionally, winter ice damming remediations and scheduled eavestrough replacements across the district are now finalized.

Plumbing, HVAC, and Duct Maintenance

District-wide duct cleaning was successfully completed in August, ensuring healthier living environments. Backflow preventers were installed at several sites. Site meetings were also held to review improvements to water shut-off valves and the potential installation of water meters.

Doors, Siding, Painting, and Cosmetic Upgrades

Progress was made on exterior enhancements this quarter. New doors were manufactured and installed by early September, while siding replacement began in mid-August and was completed in September. Painting projects were carried out at several locations, including exterior balconies and rust remediation. Further cosmetic upgrades are currently under review.

Generator and Electrical Work

Significant electrical work advanced this quarter. Generator repairs were completed and passed inspection, with the final exhaust fabrication at one site pending. Electrical panel upgrades were finalized in July. Options for a new generator installation at a childcare facility are also under review.



View of a completed siding replacement project

Roofing and Eavestrough Projects

Roofing inspections and replacements progressed throughout the district. Major replacement projects at a community facility and an apartment building were completed in August, with minor finishes anticipated for October. Late September also saw attic abatement begin at another site. Budget adjustments continue to be monitored for future phases.



View of a roof replacements being completed a DSSAB and Housing facility

Social Media Stats

Facebook –District of Parry Sound Social Services Administration Board	MAR 2025	APR 2025	MAY 2025	JUNE 2025	JULY 2025	AUG 2025
Total Page Followers	721	731	738	749	749	770
Post Reach this Period (# of people who saw post)	7739	3660	3159	11,121	11,941	5,904
Post Engagement this Period (# of reactions, comments, shares)	788	40	501	77	75	37

Facebook -Esprit Place Family Resource Centre	MAR 2025	APR 2025	MAY 2025	JUNE 2025	JULY 2025	AUG 2025
Total Page Followers	217	220	225	225	225	229
Post Reach this Period (# of people who saw post)	998	1214	100	580	815	1,314
Post Engagement this Period (# of reactions, comments, shares)	65	94	22	10	0	27

DSSAB LinkedIn Stats https://bit.ly/2YyFHIE	MAR 2025	APR 2025	MAY 2025	JUNE 2025	JULY 2025	AUG 2025
Total Followers	525	537	548	551	558	561
Search Appearances (in last 7 days)	131	187	371	205	132	122
Total Page Views	34	37	52	35	22	26
Post Impressions	632	843	650	660	715	235
Total Unique Visitors	19	21	29	20	12	14

Instagram - Esprit Place Family Resource Centre https://www.instagram.com/espritplace/	MAR 2025	APR 2025	MAY 2025	JUNE 2025	JULY 2025	AUG 2025
Total Followers	103	104	104	105	107	109
# of accumulated posts	64	65	65	65	66	69



**Magnetawan Economic Tourism Committee (METC)
Special Meeting Minutes, October 14th, 2025**

The meeting of the METC was held on Tuesday, October 14th, 2025, 10:00 am electronically with the following present:

Rachel Sullivan (Chair)
Angela Ramsay (Vice Chair)
Rob Ross
Francine Yolkowskie
Brenda Fraser
Joan Lewis
Erica Kellogg (Secretary)
Regrets
Dave Antle

OPENING BUSINESS

1.1 Call to Order Meeting was called to order by the Chair at 10:00 am.

1.2 Adoption of the Agenda

RESOLUTION 2025-38 Ross - Fraser

BE IT RESOLVED THAT the Magnetawan Economic Tourism Committee adopts the agenda as presented.

Carried

DISCUSSION ITEMS

2.1 Invitation from Councillor Bishop to Attend October 22, 2025 Special Meeting of Council

The Committee was informed that the details of the Special Meeting of Council, including the date are to be determined.

The Chair invited each Member to share thoughts on the Special Meeting that will discuss the proposed Short-term Accommodation By-law revisions. The Committee agreed the position of the Committee is to attend as individuals in an observatory capacity.

ADJOURNMENT

3.1 Adjournment

RESOLUTION 2025-39 Yolkowskie - Lewis

BE IT RESOLVED THAT the Magnetawan Economic Tourism Committee adjourns the meeting at 11:15 pm, to meet again November 12th, at 9:00am.

Carried.

Approved by:

Chair Rachel Sullivan

Secretary Erica Kellogg



Magnetawan Community Centre Board (MCCB)

Meeting Minutes

Wednesday October 15, 2025

9:00 am

**Magnetawan Community Centre
4304 Highway 520, Magnetawan**

Committee members in attendance:

Chair Garfield Robertson
Vice Chair Mark Langford
Maria Dunnett
Garry Johnston
Harvey Sohm
Martina Winstone

Regrets:

Councillor Brad Kneller

Staff members in attendance:

Deputy Clerk Laura Bondt (Secretary)

OPEN HOUSE

1.1 Open to order

The meeting was called to order.

1.2 Adoption of the Agenda

RESOLUTION 2025-14 Winstone-Johnston

BE IT RESOLVED THAT the Magnetawan Community Centre Board adopts the agenda for this meeting of Wednesday October 15, 2025.

Carried.

1.3 Disclosure of Pecuniary Interest

Chair Garfield Robertson stated that should anyone have a disclosure of pecuniary interest that they could declare the nature thereof now or at any time during the meeting.

1.4 Adoption of Previous Minutes

RESOLUTION 2025-15 Winstone-Johnston

BE IT RESOLVED THAT the Magnetawan Community Centre Board adopts the minutes from the committee meeting of Wednesday August 6, 2025, as copied and circulated.

Carried.

ITEMS BROUGHT FORWARD

2.1 Verbal Update Magnetawan Community Centre Projects

The Secretary advised the Committee that the only outstanding projects left to complete for the Community Centre is the repair of the seal on the current fridge which will be moved to the Ahmic Community Centre and the wooden dividers for the drawers. Committee Member Dunnett will be working with Chair Robertson over the next few months creating the dividers.

The Secretary further advised that the fridge is to be delivered next week.

The Secretary also advised the Committee that the Magnetawan Horticultural Society has installed a plaque near the base of one of the male trees planted at the back of the Community Centre. Staff have switched some toilets to ensure accessibility compliance.

The Committee discussed the third well that has been located and the Secretary advised the Committee that a check valve has been installed and that it is suspected that due to there being no check valve the other two wells could be draining into the third well. Chair Robertson did advise that the third well has been blasted previously. Staff will continue to work with the well drilling company and advise Council and Committee of any updates.

2.2 Verbal Update Lions Pavilion Projects

The Secretary advised the Committee that some toilets will be switched out to ensure they are accessible.

The Secretary further advised that the oil tank has been drained and removed and that the current contractor is working with a local contractor to complete the installation of a furnace. The contractor is currently waiting for locates.

The Committee discussed the need for a water tank. The well fracking and check valve installation may solve the water problems that we have been experiencing, and the water tank will not be needed. The Committee decided to put the water tank on the wish list for coming years if needed.

Committee Member Dunnett advised the Secretary that she had been in the Pavilion loft and there were signs of mice. The Secretary will advise the Parks & Maintenance Manager so that Orkin can distribute more traps.

The Committee also discussed the posting of signage that there are to be no vehicles inside the Pavilion. Cracks have formed in the concrete pad and there are concerns about the vehicles driving on the concrete pad and making the damage worse. Vice Chair Langford stated that it should withstand the weight of the vehicles as it has been reinforced with steel. It was suggested that the cracks be filled with epoxy to ensure that when the area is flooded, ice water does not seep in the crack and cause the crack to worsen. The Secretary advised she would relay this messaging to the CAO/Clerk and Parks and Maintenance Manager.

Vice Chair Langford advised the Committee that the Lions Club have donated a new Zamboni for use at the Lions Pavilion as well as the Lions Club will be keeping the older Zamboni for one year to ensure that the new Zamboni is working properly for our needs.

2.3 Verbal Update Ahmic Harbour Community Centre

The Secretary advised the Committee that the fridge will be moving over to the Community Centre once the new fridge arrives next week. Further the digital sign has been repaired.

The Secretary also advised the Committee that the urinal has been repaired as there was a leak in behind and the wall was rotten in behind. Further a camera has been installed outside of the building to monitor the parking lot area.

Staff further advised that the only outstanding projects to be completed are the new kitchen floors and the removal of the shed in the back wooded area.

2.4 Budget Discussion

RESOLUTION 2025-16 Sohm-Langford

BE IT RESOLVED THAT the Magnetawan Community Centre Board respectfully requests the following items to be considered for the inclusion of the 2025 budget:

- Wooden Dividers if not completed in 2025.
 - Furnace in Pavilion if not completed in 2025.
 - Repair of the Pillars in 2026
 - Floor at Ahmic Harbour Community Centre if not completed in 2025
 - Painting of Pavilion Shop in 2026
 - Commercial Dishwasher at Ahmic Harbour Community Centre
- Carried.

FOR INFORMATION ONLY

Motion Approved

Motion and Report Michelle Repairs Asphalt

ADJOURNMENT

3.1 Confirm the Proposed Minutes of Committee and Adjourn

RESOLUTION 2025-17 Langford-Sohm

BE IT RESOLVED THAT the Magnetawan Community Centre Board adjourns this meeting at 9:40 am to meet again on February 4, 2026, at 9:00 am or at the call of the Chair.

Carried.

Approved by:

Chair

Secretary

VIA EMAIL

Tuesday, October 14, 2025

The Honourable Doug Ford, Premier of Ontario
The Honourable Kinga Surma, Minister of Infrastructure
The Honourable Rob Flack, Minister of Municipal Affairs and Housing
The Honourable Francois-Phillipe Champagne, Minister of Finance
Association of Municipalities of Ontario (AMO)
Ontario Small Urban Municipalities (OSUM)
Federation of Canadian Municipalities (FCM)
The United Counties of Leeds and Grenville
All Upper- and Lower-Tier Municipalities in Ontario

Please be advised that at its Regular Council meeting held on Monday, September 29, 2025, the Council of the Township of Edwardsburgh Cardinal unanimously adopted the following resolution:

RESOLUTION: Ontario Community Infrastructure Fund (OCIF)

WHEREAS the Township of Edwardsburgh Cardinal acknowledges that municipal infrastructure—roads, bridges, water and wastewater systems—underpins public safety, economic vitality and quality of life in Ontario's rural and small urban communities;

WHEREAS the Ontario Community Infrastructure Fund (OCIF) was created in 2015 to assist small and rural municipalities facing infrastructure deficits that exceed their local revenue capacities;

WHEREAS in 2022 the Government of Ontario committed to increase the annual OCIF envelope from \$100 million to \$400 million over a five-year term, with that commitment scheduled to expire at the end of fiscal 2026;

WHEREAS fixed funding levels amid rising labour, materials and climate resilience costs have eroded the purchasing power of the \$400 million envelope, jeopardizing municipalities' ability to deliver and sustain essential services without incurring unsustainable debt;

WHEREAS predictable, multi-year funding indexed to real-world cost drivers is critical for municipalities to develop, finance and execute long-term asset management plans, reduce emergency repairs and leverage complementary federal and private infrastructure financing;

WHEREAS the Township of Edwardsburgh Cardinal requires a steadfast provincial partner to extend and enhance OCIF beyond 2026, ensuring infrastructure resilience, fiscal sustainability and equitable access for all small and rural municipalities;

NOW THEREFORE BE IT RESOLVED THAT

1. The Township of Edwardsburgh Cardinal calls upon the Government of Ontario to extend the annual OCIF envelope at not less than \$400 million beyond its current five-year term ending in 2026, with no reductions in subsequent provincial budgets.
2. The Province be requested to index the total annual OCIF envelope—and each individual municipal allocation—to the Ontario Consumer Price Index (CPI), calculated on a calendar-year basis and disbursed in the first quarter of each fiscal year.
3. The Ministry of Infrastructure establish a new five-year OCIF funding framework that guarantees annual envelopes and allocation percentages by municipality, enabling long-term capital planning and stable cash-flow management.
4. The Province undertake a formal review of the OCIF allocation formula at least once every four years, incorporating current municipal asset management data, demographic projections, climate resilience metrics and rural equity considerations.
5. A dedicated contingency reserve equal to 5 percent of the annual OCIF envelope be created within the fund to address extraordinary cost escalations, emergency repairs or project overruns without reallocating core funding.

6. The Ministry of Infrastructure publish an annual OCIF performance report—including program disbursements, allocation adjustments and reserve expenditures—in a transparent, publicly accessible online dashboard.
7. The Clerk of the Township of Edwardsburgh Cardinal forward this resolution to:
 - o The Honourable Doug Ford, Premier of Ontario
 - o The Honourable Kinga Surma, Minister of Infrastructure
 - o The Honourable Rob Flack, Minister of Municipal Affairs and Housing
 - o The Honourable Francois-Phillipe Champagne, Minister of Finance
 - o Association of Municipalities of Ontario (AMO)
 - o Ontario Small Urban Municipalities (OSUM)
 - o Federation of Canadian Municipalities (FCM)
 - o The United Counties of Leeds and Grenville
 - o All upper- and lower-tier municipalities in Ontario

If you have any questions, please contact me at the email address below.

Sincerely,



Natalie Charette
Interim Clerk
clerk@twpec.ca

TOWNSHIP OF EDWARDSBURGH/CARDINAL

Resolution Number 2025-293

September 29, 2025

Moved By: _____

Seconded By: _____

WHEREAS the Township of Edwardsburgh Cardinal acknowledges that municipal infrastructure—roads, bridges, water and wastewater systems—underpins public safety, economic vitality and quality of life in Ontario's rural and small urban communities;

WHEREAS the Ontario Community Infrastructure Fund (OCIF) was created in 2015 to assist small and rural municipalities facing infrastructure deficits that exceed their local revenue capacities;

WHEREAS in 2022 the Government of Ontario committed to increase the annual OCIF envelope from \$100 million to \$400 million over a five-year term, with that commitment scheduled to expire at the end of fiscal 2026;

WHEREAS fixed funding levels amid rising labour, materials and climate resilience costs have eroded the purchasing power of the \$400 million envelope, jeopardizing municipalities' ability to deliver and sustain essential services without incurring unsustainable debt;

WHEREAS predictable, multi-year funding indexed to real-world cost drivers is critical for municipalities to develop, finance and execute long-term asset management plans, reduce emergency repairs and leverage complementary federal and private infrastructure financing;

WHEREAS the Township of Edwardsburgh Cardinal requires a steadfast provincial partner to extend and enhance OCIF beyond 2026, ensuring infrastructure resilience, fiscal sustainability and equitable access for all small and rural municipalities;

NOW THEREFORE BE IT RESOLVED THAT

1. The Township of Edwardsburgh Cardinal calls upon the Government of Ontario to extend the annual OCIF envelope at not less than \$400 million beyond its current five-year term ending in 2026, with no reductions in subsequent provincial budgets.
2. The Province be requested to index the total annual OCIF envelope—and each individual municipal allocation—to the Ontario Consumer Price Index (CPI), calculated on a calendar-year basis and disbursed in the first quarter of each fiscal year.
3. The Ministry of Infrastructure establish a new five-year OCIF funding framework that guarantees annual envelopes and allocation percentages by municipality, enabling long-term capital planning and stable cash-flow management.
4. The Province undertake a formal review of the OCIF allocation formula at least once every four years, incorporating current municipal asset management data,

TOWNSHIP OF EDWARDSBURGH CARDINAL

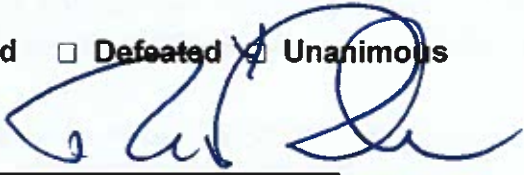
September 29, 2025

Resolution Number: 2025- 253

demographic projections, climate resilience metrics and rural equity considerations.

5. A dedicated contingency reserve equal to 5 percent of the annual OCIF envelope be created within the fund to address extraordinary cost escalations, emergency repairs or project overruns without reallocating core funding.
6. The Ministry of Infrastructure publish an annual OCIF performance report—including program disbursements, allocation adjustments and reserve expenditures—in a transparent, publicly accessible online dashboard.
7. The Clerk of the Township of Edwardsburgh Cardinal forward this resolution to:
 - The Honourable Doug Ford, Premier of Ontario
 - The Honourable Kinga Surma, Minister of Infrastructure
 - The Honourable Rob Flack, Minister of Municipal Affairs and Housing
 - The Honourable Francois-Phillipe Champagne, Minister of Finance
 - Association of Municipalities of Ontario (AMO)
 - Ontario Small Urban Municipalities (OSUM)
 - Federation of Canadian Municipalities (FCM)
 - The United Counties of Leeds and Grenville
 - All upper- and lower-tier municipalities in Ontario

☐ Carried ☐ Defeated ☒ Unanimous

Mayor: 

RECORDED VOTE REQUESTED BY: _____		
NAME	YEA	NAY
Councillor J. Martelle		
Councillor W. Smail		
Councillor C. Ward		
Deputy Mayor S. Dillabough		
Mayor T. Deschamps		
TOTAL		

Minister of Transport
and Leader of the Government
in the House of Commons



Ministre des Transports
et leader du gouvernement
à la Chambre des communes

Ottawa, Canada K1A 0N5

October 3, 2025

Your Worship Sam Dunnett
Mayor
Municipality of Magnetawan
c/o
Erica Kellogg
Deputy Clerk – Planning & Development
ekellogg@magnetawan.com

Dear Mayor Dunnett:

The Prime Minister's Office provided me with a copy of your correspondence of September 4, 2025, regarding the proposed expansion of highways 11 and 17 in Northern Ontario using the 2+1 highway model.

Thank you for highlighting the importance of a safe and efficient highway corridor through Northern Ontario and its role in regional development, internal trade, supply chain continuity, and national cohesion.

Across the country, there is a consensus regarding the urgent need to strengthen the Canadian economy and make it easier for business and Canadians to trade goods and services by removing barriers.

One Canadian Economy: An Act to enact the *Free Trade and Labour Mobility in Canada Act* and the *Building Canada Act*, will remove federal barriers to internal trade and labour mobility and advance nation-building projects crucial for driving Canadian productivity growth, energy security, and economic competitiveness.

Several criteria, as outlined in the *Building Canada Act*, will be considered, including:

- whether a project will strengthen Canada's autonomy, resilience, and security;
- whether a project will provide economic or other benefits to Canada;
- the likelihood of successful project execution;
- whether a project will advance the interests of Indigenous peoples; and

- whether a project will contribute to clean growth and address climate change.

Please be assured that I have taken note of your views. I have also shared our exchange of correspondence with the Major Projects Office, for their awareness.

Thank you for your interest and your input.

Yours sincerely,

A handwritten signature in dark ink, appearing to read "Steve MacKinnon". The signature is fluid and cursive, with the first name "Steve" and last name "MacKinnon" clearly distinguishable.

The Honourable Steven MacKinnon, P.C., M.P.
Minister of Transport and Leader of the Government in the House of Commons

c.c. The Honourable Doug Ford, M.P.P.
Premier, Government of Ontario

Dawn L. Farrell
Chief Executive Officer, Major Projects Office

FOR IMMEDIATE RELEASE

FONOM Elects New Leadership at Parry Sound Board Meeting

October 4, 2025 – Parry Sound, ON – The Federation of Northern Ontario Municipalities (FONOM) held its Board of Directors meeting in Parry Sound on Friday, October 3rd, where the organization elected its new executive.

Mayor Dave Plourde of Kapuskasing was acclaimed as **President of FONOM**, succeeding **Danny Whalen**, who was recognized for his 15 years of service on the Board, including the past eight years as President.

The Board also elected **Deputy Mayor Maggie Horsfield** of North Bay as **First Vice-President**, and **Mayor Lynn Watson** of Echo Bay as **Second Vice-President**.

FONOM extended its sincere appreciation to Danny Whalen for his dedication and leadership. During his presidency, he:

- Steered FONOM through the unprecedented challenges of the COVID-19 pandemic.
- Supported SpaceX in securing Canadian BETA Test approval from the CRTC.
- Leveraged FONOM's political capital to host the second and third Northern Leaders' Debates, giving Northern Ontario a stronger voice in provincial discussions.
- Championed the GoNorth Project, which has reached over one million unique viewers, showcasing the opportunities of Northern Ontario.
- Spearheaded advocacy on bail reform, ensuring community safety remained a top priority.
- Worked with Minister Sylvia Jones, as Solicitor General, to secure financial compensation for volunteer fire services when called to respond within unincorporated areas.
- Worked collaboratively with all political parties, respecting diverse viewpoints while always advocating for the needs of FONOM's members.

"Danny has left a remarkable mark on FONOM and on Northern Ontario," said incoming President Dave Plourde. "His leadership, vision, and tireless advocacy have strengthened our voice and advanced the priorities of our communities. On behalf of the Board, I thank him for his years of service."

In addition to the election, the Board:

- Received a presentation from its auditor, Baker Tilly, on the 2024-2025 audit, confirming a clean audit.
- Discussed municipal concerns regarding Speed Camera resolutions.

FONOM looks forward to building on this momentum under its new leadership team as it continues to advocate for municipalities across Northeastern Ontario.

-30-

Media Contact:

Dave Plourde, President

Federation of Northern Ontario Municipalities (FONOM)

705-335-1615 | fonom.info@gmail.com

—30—

FOR IMMEDIATE RELEASE

October 10, 2025

**FONOM and NOMA Thank the Federal and Provincial Governments
for their Partnership to Keep Kap Paper Operating**

Northern leaders commend collaboration to protect jobs, families, and regional stability

KAPUSKASING / MARATHON, ON – The Federation of Northern Ontario Municipalities (FONOM) and the Northwestern Ontario Municipal Association (NOMA) are expressing their sincere appreciation to the Government of Canada, Premier Doug Ford, and the Province of Ontario for their coordinated efforts to keep the Kapuskasing Paper facility operating.

This joint support provides much-needed stability to families, workers, and businesses across Northeastern Ontario. The decision ensures that a cornerstone of the regional forestry supply chain — vital to Canada’s housing and construction goals — continues to operate and support communities that depend on its success.

FONOM President **Dave Plourde** said the announcement reflects the power of collaboration between governments and Northern communities:

“On behalf of FONOM and the people of Northeastern Ontario, I want to thank both the federal and provincial governments for stepping up for Kapuskasing and the entire forestry sector. This partnership demonstrates what’s possible when all levels of government collaborate to protect jobs and ensure a sustainable future for the North. The continued operation of Kap Paper means stability for families and hope for the next generation.”

NOMA President **Rick Dumas** echoed those sentiments, emphasizing the regional and national significance of the mill:

“This is a win not only for Kapuskasing but for all of Northern Ontario and Canada’s housing sector. The forestry industry is the backbone of our northern economy, and Kap Paper is a critical link in that chain. We deeply appreciate the leadership shown by the federal government, Premier Ford, and Ministers Harris and Holland in finding a path forward that keeps people working and our communities strong.”

The forestry sector remains one of Northern Ontario’s most important economic drivers, connecting sawmills, trucking operations, contractors, and service providers across the region. The continued operation of Kap Paper protects thousands of direct and indirect jobs, reinforcing the importance of the North’s contribution to national priorities, including affordable housing and sustainable economic growth.

FONOM and NOMA also acknowledged the constructive engagement from federal and provincial officials throughout the process, noting that their responsiveness and cooperation made this outcome possible.

“When Northern voices are heard, the results speak for themselves,” added Plourde. “This outcome is a clear example of partnership in action — and a model for how governments can work together to strengthen our communities.”

—30—

Media Contacts:

Dave Plourde, President, FONOM
705-335-1615 | fonom.info@gmail.com

Rick Dumas, President, NOMA
807-683-6662 | admin@noma.on.ca

NOMA and FONOM welcome federal support for Kap Paper, urge all governments to secure long-term stability for Northern Ontario's forestry sector

KAPUSKASING, ON and THUNDER BAY, ON — October 17, 2025 — The Northwestern Ontario Municipal Association (NOMA) and the Federation of Northern Ontario Municipalities (FONOM) welcome the statement from the Honourable Patty Hajdu, Minister of Jobs and Families and Minister responsible for FedNor, reaffirming the federal government's support for Kap Paper and the workers and families of Kapuskasing.

Both organizations extend their appreciation to Minister Hajdu and the Government of Canada for recognizing the critical importance of the forestry and pulp & paper sector to Northern Ontario's economy. This commitment underscores the value of sustained federal engagement in supporting communities that form the backbone of Canada's resource economy.

"We appreciate Minister Hajdu's leadership and the federal government's continued attention to the challenges facing Kap Paper," said **Rick Dumas, NOMA President and Mayor of Marathon**. "The North's workers, businesses, and communities have proven time and again that when governments step up, they deliver. This recognition of Kapuskasing's vital role in the regional and national economy is a positive step forward."

At the same time, both associations stress that **urgent and coordinated action** is required to ensure long-term stability across Northern Ontario's forestry and resource sectors. With the recent announcement of the idling of the Ear Falls sawmill, the vulnerability of Northern industries has once again been brought into sharp focus.

"Now more than ever, we need the Government of Canada — led by Prime Minister Mark Carney — and the Province of Ontario, under Premier Doug Ford, to work at lightspeed to secure a fair and durable trade agreement with the United States that protects, strengthens, and rebuilds lasting economic viability for sawmills like Ear Falls and mills like Kap Paper," said **Dave Plourde, FONOM President and Mayor of Kapuskasing**. "The people of Northern Ontario deserve stability and certainty — and we cannot afford to lose another cornerstone industry."

NOMA and FONOM continue to call on all levels of government — federal, provincial, municipal, and Indigenous — along with labour and industry partners to remain united and focused on developing a comprehensive, long-term strategy that safeguards jobs, fosters innovation, and ensures the future of Northern Ontario's forestry sector for generations to come.

The forestry and pulp & paper industries remain pillars of Northern Ontario's economy, supporting thousands of direct and indirect jobs, local businesses, and community services. Both associations reaffirm their commitment to advocating for a sustainable, modern, and competitive forestry sector that continues to drive growth and opportunity across the North.

Media Contacts:

Dave Plourde, President, FONOM
705-335-1615 | fonom.info@gmail.com

Rick Dumas, President, NOMA
807-683-6662 | admin@noma.on.ca

Erica Kellogg

From: Erica Kellogg
Sent: September 26, 2025 2:17 PM
To: Erica Kellogg
Subject: FW: Magnetawan Wayfinding Signage Project
Attachments: Partnership MOU 2025 Magnetawan - 2025-09-17 signed JM.pdf

From: Jennifer Montpetit <jennifer@explorersedge.ca>
Sent: September 15, 2025 12:02 PM
To: Erica Kellogg <ekellogg@magnetawan.com>
Subject: RE: Magnetawan Wayfinding Signage Project

Hi Erica,

This is fantastic news!

I will start drafting the MOU and will include the tentative location at the four corners, as well as reference a specific sign for the AJ Casson painting.

In the meantime, please forward the Signcraft quotes as soon as you receive them so we can finalize the proposed budget.

Many thanks,

Jen

Jennifer Montpetit
She/Her
Partnership Manager
Tel: 705-205-5131

The Great Canadian Wilderness www.thegreatcanadianwilderness.com

Explorers' Edge / RTO12 www.rto12.ca

A quintessential Canadian wilderness experience just two hours north of Toronto.

Algonquin Park * Almaguin Highlands * Loring-Restoule * Muskoka * Parry Sound * South Algonquin

We acknowledge that the region we call "the Great Canadian wilderness just north of Toronto" is founded on the traditional lands and waterways of the Anishinabek, Algonquin, Mohawk and Métis peoples, and part of the Robinson Huron (1850) and Williams (1923) Treaties territory. We further acknowledge that as Canadians, we are all treaty people.



50% funding
\$2,595
Wayfinding
Signage and
AJ Casson Sign

Ministry of Sport

Sport, Recreation and
Major Events Division

777 Bay Street, 2nd Floor
Toronto ON M7A 1S5

Ministère du Sport

Division des sports, des loisirs et
des grands événements

777, rue Bay, 2^e étage
Toronto ON M7A 1S5



October 22, 2025

Laura Brandt
Deputy Clerk
Municipality of Magnetawan
4304 Hwy 520
Magnetawan, ON, P0A1P0
lbrandt@magnetawan.com

Re: Duty to Consult Assessment Notice – Case Number 2024-08-1-2989974789

Dear Laura Brandt,

The Ministry of Sport (Ministry) has assessed the above noted project under the Community Sport and Recreation Infrastructure Fund (CSRIF) for Duty to Consult (DTC) requirements.

You are receiving notification that there are no DTC requirements for your project at this time. You can proceed with capital-related activities (e.g., site preparation, construction) for this project, subject to the terms and conditions of the Transfer Payment Agreement.

If you are considering changes to the project scope, you must notify the Ministry. Any project scope changes are subject to review and approval is not guaranteed. If approved, the Ministry will then determine whether the Crown has a DTC, and where appropriate, accommodate Indigenous communities following the project scope changes.

If any Indigenous community raises concerns during the course of the project, or if Indigenous archaeological resources or artifacts are found during construction, work must stop immediately, and the Ministry must be notified.

If you have any questions, please contact CSRIF@ontario.ca and copy your Regional Development Advisor.

Sincerely,

Neil Coburn

Neil Coburn
Director, Strategic Policy and Planning

c. Micheline Baxter, Regional Development Advisor

LANDFILL NOTICE

MUNICIPAL LANDFILLS WILL SWITCH TO WINTER HOURS

STARTING TUESDAY OCTOBER 14, 2025

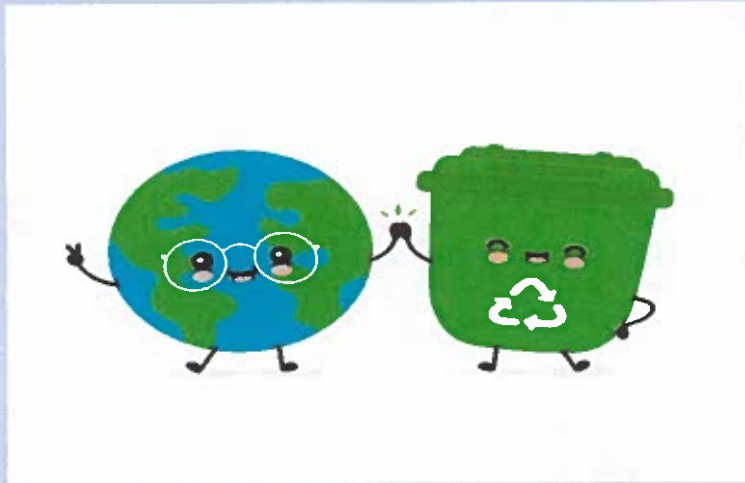
WINTER HOURS

8AM TO 4PM

CHAPMAN LANDFILL OPEN: SUNDAY, MONDAY

CROFT LANDFILL OPEN: TUESDAY, FRIDAY, SATURDAY

**A LANDFILL SCHEDULED TO BE OPEN DURING THE WINTER
MONTHS WILL NOT BE OPEN ON A STATUTORY HOLIDAY
SUMMER HOURS WILL RESUME SATURDAY MAY 16, 2026**



**FOR MORE INFORMATION ABOUT MUNICIPAL LANDFILLS AND RECYCLING
PLEASE VISIT OUR LANDFILL AND RECYCLING PAGE ON OUR WEBSITE AT
WWW.MAGNETAWAN.COM**

The Municipality of Magnetawan presents

SENIORS FREE DINNER AND LEARN EVENT FRIDAY NOVEMBER 14TH



Location: Magnetawan Community Centre

***Presentation by Victoria Maude Seniors Mental Health
Community Nurse, Canadian Mental Health Association at
5:00 pm***

Ham Dinner by Jimmy's Angels to be served at 6:00 pm

***Come join us to learn about the programs that are offered in
the East Parry Sound Area!***

**RESERVATIONS ARE REQUIRED BY THURSDAY NOVEMBER 7TH
AS THERE IS LIMITED SEATING**

**To register, please contact the Municipal Office at (705) 387-3947 or by email at
recreation@magnetawan.com**

Ontario 

Page 177 of 213

FUNDING BY THE GOVERNMENT OF ONTARIO





ICYMI

In Case You Missed It!

Council Highlights

October 8, 2025



To read the complete minutes, agenda packages and by-laws please visit our website at www.magnetawan.com

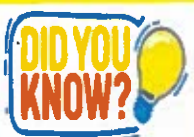


Council passed Resolution 2025-260 approving a donation request of up to \$500 for the Ahmic Harbour Recreation Committee's Christmas Event with the presentation of receipts!

Council passed resolution 2022-261 receiving the report Year End Report Locks and Heritage Museum. A HUGE THANK YOU to our Summer Student Staff! Our Locks had 180 boats come through this season which is an increase of 19 boats in comparison to last year and the Heritage Museum had 1,618 visitors which is an increase of 617 visitors in comparison to last year! A special thank you to the Trail Students for making our trails look amazing! Looking forward to our 2026 season! To read the Year End Report check out the agenda package on our website!



Council deferred Resolution 2025-258 receiving the DRAFT Short-term Accommodation By-law as presented. A Public Special Meeting of Council will be held in the upcoming weeks! Stay tuned for details.



That the average Canada Goose poops every 12 minutes and drops 2 to 3 lbs. daily? The Parks Department spends an average of 4 hours per week to clean up the goose droppings at our Municipal Parks and Greenspaces!

SAVE THE DATE

The next regular meeting of Council is October 29, 2025, at 1:00 pm at the Magnetawan Community Centre.

Questions? Concerns? Ideas? Contact the Municipal Office at (705) 387-3947 or by email at info@magnetawan.com

Page 178 of 213

Council Approval Accounts Payable and Payroll

Meeting Date: October 29/2025

Accounts Payable	Amount
Batch #2025-00119 Cheque Date: 10/2/25 From: 27602 To: 27602	\$ 2,405.44
Batch #2025-00122 Cheque Date: 10/2/25 From: 27603 To: 27603	\$ 300.00
Batch #2025-00125 Cheque Date: 10/10/25 From: 27604 To: 27604	\$ 300.00
Batch #2025-00126 Cheque Date: 10/16/25 From: 27605 To: 27641	\$ 292,083.86
Batch #2025-00128 Cheque Date: 10/16/25 From: 27642 To: 27642	\$ 7,200.00
EFT Batch #	\$
EFT Batch #	\$
Cancelled Cheques	\$
Total Accounts Payable	\$ 302,289.30

Payroll	
Staff Pay Pay Period: # 20 All Direct Deposit	\$ 61,821.22
Staff Pay Pay Period: # All Direct Deposit	\$

Council Pay	
Pay Period: # 20	\$ 4,652.72

All Direct Deposit

Pay Period: # \$

All Direct Deposit

Total Payroll \$ 66,473.94

Total for Resolution \$ 368,763.24

Municipality of Magnetawan
List Of Accounts for Approval
Batch: 2025-00119 to 2025-00129

Bank Code - CURR - CURRENT ACCOUNT

COMPUTER CHEQUE					
Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
27602 OWDCP-01034	10/2/2025	MILLER, KEITH AUGUST 1-4-2200-2010 - BLEO - MATEF	LOSS OF LIVESTOCK	2,405.44	2,405.44
27603 10022025	10/2/2025	RENNIE, HEATHER 1-4-2200-2016 - BLEO - ANIMA	ANIMAL CONTROL	300.00	300.00
27604 10102025	10/10/2025	RENNIE, HEATHER 1-4-2200-2016 - BLEO - ANIMA	ANIMAL CONTROL	300.00	300.00
27605 7854	10/16/2025	AGRICULTURE FORESTRY CONSTRUCTION INC 1-4-3101-2080 - J - SMALL TOC 1-1-1100-1102 - HST RECEIVA	PACKER REPAIR HSTBIRB Tax Code	182.13 20.12	202.25
27606 2758	10/16/2025	ALGONQUIN CLEAN WATER SERVICES INC 1-4-4300-2010 - W-SYS - MATE 1-1-1100-1102 - HST RECEIVA	WATER SYSTEM MAINTENANCE HSTBIRB Tax Code	959.44 105.97	1,065.41
27607 2024-378	10/16/2025	ALMAGUIN HIGHLANDS HEALTH CENTRE 1-4-1000-5018 - COUNCIL - DO	2025 FINANCIAL CONTRIB	3,000.00	3,000.00
27608 196037	10/16/2025	AUDIO CINE FILMS INC. 1-4-2600-2015 - REC - EVENTS 1-1-1100-1102 - HST RECEIVA	DRIVE IN MOVIE PUBLIC F HSTBIRB Tax Code	864.96 95.54	960.50
27609 OCT2025	10/16/2025	AIG INSURANCE COMPANY OF CANADA 1-4-8010-1010 - PLN - WAGES 1-4-1200-1010 - ADMIN - WAG 1-4-1300-1010 - TREAS - WAG 1-4-2000-1010 - FD - WAGES & 1-4-2100-1010 - CBO - WAGES 1-4-3101-1010 - J - WAGES AN 1-4-4020-1010 - LF - WAGES A 1-4-7200-1010 - PARKS - WAG 1-2-1000-1055 - BENEFITS PA	OCTOBER 2025 AD & D IN OCTOBER 2025 AD & D IN OCTOBER 2025 AD & D IN OCTOBER 2025 AD & D IN OCTOBER 2025 AD & D IN OCTOBER 2025 AD & D IN OCTOBER 2025 AD & D IN OCTOBER 2025 AD & D IN OCTOBER 2025 AD & D IN	1.94 8.40 3.65 3.65 2.70 10.17 1.87 3.40 0.81	36.59
27610 2025-567	10/16/2025	AHMIC EXCAVATING LTD. 1-4-3101-2080 - J - SMALL TOC 1-1-1100-1102 - HST RECEIVA	PACKER RENTAL HSTBIRB Tax Code	343.44 37.94	381.38
27611 519949447OCT	10/16/2025	Bell Mobility 1-4-1200-2052 - ADMIN - CELL 1-1-1100-1102 - HST RECEIVA	OCTOBER 2025 CELL PHC HSTBIRB Tax Code	422.14 46.71	468.85
27612 50066875OCT2	10/16/2025	BELL MOBILITY INC 1-4-4020-2420 - LF - LANDFILL 1-4-4030-2420 - RECY - LANDF 1-1-1100-1102 - HST RECEIVA	TOWER RENTAL - PW & F TOWER RENTAL - PW & F HSTBIRB Tax Code	69.54 69.53 15.36	154.43
27613 SEPT2025	10/16/2025	CANADIAN UNION OF PUBLIC EMPLOYEES 1-2-1000-1044 - UNION DUES I	SEPTEMBER 2025 UNION	745.69	745.69
27614 13344	10/16/2025	DRD DISTRIBUTING 1-4-7218-2070 - TR12 - REPAIR 1-1-1100-1102 - HST RECEIVA	TRUCK #12 REPAIR TO PL HSTBIRB Tax Code	1,567.11 173.09	1,740.20

Municipality of Magnetawan
List Of Accounts for Approval
Batch: 2025-00119 to 2025-00129

COMPUTER CHEQUE

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
27615	10/16/2025	DIGIACOMO, LILY M			
14		1-4-2000-2012 - FD- PREVENT	RECRUITMENT CAMPAIG	407.04	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	44.96	452.00
27616	10/16/2025	EJ WILLIAMS SURVEYING LIMITED			
3584		1-4-8010-5012 - PLN - OFFICIA	OP + ZBLA 2ND DWELLIN	5,041.60	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	556.86	5,598.46
27617	10/16/2025	ENVIRONMENTAL 360 SOLUTIONS LTD.			
309408		1-4-7200-2010 - PARKS - MATE	4205 BIDDY TOILET RENT	384.33	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	42.45	426.78
309409		1-4-3700-2010 - PARKING - MA	130 SPARKS ST. TOILET F	192.16	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	21.23	213.39
309410		1-4-7200-2400 - PARKS - REPA	4304 HWY 520 TOILET RE	384.33	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	42.45	426.78
308210		1-4-7200-2010 - PARKS - MATE	6527 HWY 124 TOILET RE	192.16	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	21.23	213.39
308211		1-4-7100-2400 - WHARFS - RE	60 AHMIC ST TOILET REN	192.16	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	21.23	213.39
			Payment Total:		1,493.73
27618	10/16/2025	FIRE MARSHAL'S PUBLIC FIRE SAFETY			
IN169750		1-4-2000-2012 - FD- PREVENT	CO ALARMS	502.00	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	56.22	558.22
IN169775		1-4-2000-2012 - FD- PREVENT	CO ALARMS	405.29	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	44.77	450.06
			Payment Total:		1,008.28
27619	10/16/2025	FOWLER CONSTRUCTION COMPANY			
89738		1-4-3031-2010 - C1 - MATERIAL	COLD MIX PATCHING	3,834.64	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	423.55	4,258.19
89611		1-4-2400-2011 - FLOOD 2025	FLOOD	13,249.53	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	1,463.50	14,713.03
89921		1-4-3041-2010 - D1 - MATERIAL	GRAVEL PATCHING/WASI	4,076.37	
		1-4-3041-4010 - D1 - CONTRAC	GRAVEL PATCHING/WASI	1,747.03	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	643.25	6,466.65
89895		1-4-3031-2010 - C1 - MATERIAL	COLD MIX PATCHING	6,066.41	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	670.06	6,736.47
			Payment Total:		32,174.34
27620	10/16/2025	GREER GALLOWAY, A DIVISION OF Jp2g			
45559		1-4-3011-4010 - A - CONTRAC	RFP 2024-07 BRIDGE #17	5,550.92	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	613.12	6,164.04
27621	10/16/2025	ULINE CANADA CORPORATION			
38007044		1-4-7200-2010 - PARKS - MATE	SUPPLIES	89.17	
		1-4-1200-2025 - ADMIN - HEAL	SUPPLIES	100.36	
		1-4-2600-2400 - REC - PROGR	SUPPLIES	582.78	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	85.30	857.61
27622	10/16/2025	KIDD'S HOME HARDWARE BUILDING CENTRE			
2978030		1-4-3101-2010 - J - MATERIALS	SUPPLIES	44.74	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	4.95	49.69
27623	10/16/2025	MANULIFE FINANCIAL			

Municipality of Magnetawan
List Of Accounts for Approval
Batch: 2025-00119 to 2025-00129

COMPUTER CHEQUE

Payment #	Date	Vendor Name	GL Transaction Description	Detail Amount	Payment Amount
Invoice #		GL Account			
OCT2025		1-4-8010-1010 - PLN - WAGES	OCTOBER 2025 GROUP B	576.28	
		1-4-1200-1010 - ADMIN - WAGE	OCTOBER 2025 GROUP B	2,050.37	
		1-4-1300-1010 - TREAS - WAGE	OCTOBER 2025 GROUP B	1,126.01	
		1-4-2000-1010 - FD - WAGES &	OCTOBER 2025 GROUP B	904.15	
		1-4-2100-1010 - CBO - WAGES	OCTOBER 2025 GROUP B	602.29	
		1-4-3101-1010 - J - WAGES AN	OCTOBER 2025 GROUP B	3,624.84	
		1-4-4020-1010 - LF - WAGES A	OCTOBER 2025 GROUP B	864.54	
		1-4-7200-1010 - PARKS - WAG	OCTOBER 2025 GROUP B	1,171.77	
		1-2-1000-1055 - BENEFITS PA	OCTOBER 2025 GROUP B	484.19	11,404.44
27624	10/16/2025	MATHEWS DINSDALE & CLARK LLP			
499366		1-4-1200-2220 - ADMIN - UNIOI	UNION NEGOTIATION	10,219.27	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	1,128.76	11,348.03
499367		1-4-1200-2215 - ADMIN - LEGA	LEGAL FEES LABOUR	1,100.54	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	121.56	1,222.10
			Payment Total:		12,570.13
27625	10/16/2025	MAGNETAWAN FRIENDSHIP CLUB			
2025		1-4-1000-5018 - COUNCIL - DO	2025 DONATION	3,800.00	3,800.00
27626	10/16/2025	HURONIA ALARM & FIRE SECURITY INC.			
1362214		1-4-7300-2400 - HALL - REPAIF	4304 HWY 520-MONITORII	468.00	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	60.84	528.84
27627	10/16/2025	MHBC PLANNING LIMITED			
5037863		1-1-1100-2048 - A/R - BLYTH	BLYTHE CONSENT	652.28	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	72.05	724.33
5037864		1-1-1100-2064 - A/R - DUCK	DUCK MV	1,297.44	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	143.31	1,440.75
5037865		1-1-1100-2052 - A/R - LONGHU	LONGHURST ZBA	1,165.66	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	128.76	1,294.42
5037866		1-1-1100-2066 - A/R - DICK	DICK MV	248.80	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	27.49	276.29
			Payment Total:		3,735.79
27628	10/16/2025	MUNICIPAL PROPERTY ASSESSMENT			
1800039050		1-4-1300-2320 - TREAS - PROF	Q4 2025 PROPERTY ASSE	24,134.44	24,134.44
27629	10/16/2025	PROFLEET CARE MUSKOKA/NORTH BAY			
235127		1-4-3230-2070 - TR30 - REPAIF	VEHICLE UNDERCOATING	183.17	
		1-4-3220-2070 - TR20 - REPAIF	VEHICLE UNDERCOATING	183.17	
		1-4-3223-2070 - TR23 - REPAIF	VEHICLE UNDERCOATING	183.17	
		1-4-3222-2070 - TR22 - REPAIF	VEHICLE UNDERCOATING	305.28	
		1-4-3226-2070 - TR26 - REPAIF	VEHICLE UNDERCOATING	305.28	
		1-4-3227-2070 - TR27 - REPAIF	VEHICLE UNDERCOATING	305.28	
		1-4-3228-2070 - TR28 - REPAIF	VEHICLE UNDERCOATING	305.28	
		1-4-3229-2070 - TR29 - REPAIF	VEHICLE UNDERCOATING	305.28	
		1-4-7221-2070 - TR #21 - REPA	VEHICLE UNDERCOATING	183.17	
		1-4-7218-2070 - TR12 - REPAIF	VEHICLE UNDERCOATING	183.16	
		1-4-7219-2070 - TR13 - REPAIF	VEHICLE UNDERCOATING	183.17	
		1-4-7210-2070 - TR10 - REPAIF	VEHICLE UNDERCOATING	183.17	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	310.22	3,118.80
27630	10/16/2025	WASTE CONNECTIONS OF CANADA INC.			

**Municipality of Magnetawan
List Of Accounts for Approval
Batch: 2025-00119 to 2025-00129**

Date Printed
10/22/2025 8:10 AM

Page 4

COMPUTER CHEQUE

Payment #	Date	Vendor Name	GL Transaction Description	Detail Amount	Payment Amount
Invoice #		GL Account			
7113-000035771		1-4-4010-4010 - GARBAGE - C	SEPTEMBER 2025 WASTE	2,082.22	
		1-4-4030-4012 - RECY - RECYC	SEPTEMBER 2025 WASTE	2,305.70	
		1-4-4020-4022 - LF - RUBBISH/	SEPTEMBER 2025 WASTE	9,702.96	
		1-4-4030-4014 - RECY - RECYC	SEPTEMBER 2025 WASTE	2,636.80	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	1,847.63	18,575.31
27631	10/16/2025	PINCHIN LTD.			
1672065		1-4-4020-5025 - LF - MONITOF	2025 LANDFILL MONITOR	6,131.05	
		1-4-4020-5020 - LF - MONITOF	2025 LANDFILL MONITOR	5,153.14	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	1,246.38	12,530.57
27632	10/16/2025	RUSSELL CHRISTIE LLP			
63-283-490		1-1-1100-1184 - A/R - TAX REG	TAX ARREARS	1,438.88	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	151.10	1,589.98
63-283-493		1-1-1100-1184 - A/R - TAX REG	TAX ARREARS	1,260.81	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	131.43	1,392.24
63-283-501		1-1-1100-1184 - A/R - TAX REG	TAX ARREARS	1,743.75	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	184.77	1,928.52
63-283-495		1-1-1100-1184 - A/R - TAX REG	TAX ARREARS	1,031.12	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	106.06	1,137.18
63-283-489		1-1-1100-1184 - A/R - TAX REG	TAX ARREARS	1,632.47	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	172.48	1,804.95
63-283-484		1-1-1100-1184 - A/R - TAX REG	TAX ARREARS	969.99	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	99.31	1,069.30
63-283-508		1-1-1100-1184 - A/R - TAX REG	TAX ARREARS	1,438.45	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	151.05	1,589.50
63-283-502		1-1-1100-1184 - A/R - TAX REG	TAX ARREARS	1,375.33	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	144.09	1,519.42
63-283-498		1-1-1100-1184 - A/R - TAX REG	TAX ARREARS	1,969.73	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	209.73	2,179.46
63-283-494		1-1-1100-1184 - A/R - TAX REG	TAX ARREARS	1,010.53	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	103.79	1,114.32
63-283-486		1-1-1100-1184 - A/R - TAX REG	TAX ARREARS	1,197.54	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	122.68	1,320.22
63-283-483		1-1-1100-1184 - A/R - TAX REG	TAX ARREARS	1,338.13	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	139.97	1,478.10
63-283-506		1-1-1100-1184 - A/R - TAX REG	TAX ARREARS	1,611.49	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	170.16	1,781.65
63-283-418-5		1-1-1100-2020 - A/R - AHMIC L	AHMIC LAKE RESORT	874.88	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	96.64	971.52
63-283-515		1-1-1100-1161 - A/R - WEIDMA	WEIDMARK SITE PLAN	680.60	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	67.34	747.94
63-283-516		1-1-1100-2022 - A/R - Muszynsk	MUSZYNSKI CONSENT AC	742.31	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	74.16	816.47
63-283-380-11		1-1-1100-1139 - A/R - KLAHANI	KLAHANIE CAMPERS	1,470.73	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	162.45	1,633.18
63-283-514		1-4-2100-2210 - CBO - LEGAL I	BUILDING LEGAL	231.97	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	25.63	257.60
63-283-354-4		1-4-1200-2210 - ADMIN - LEGA	EMPLOYMENT LANDS	1,042.84	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	115.19	1,158.03
63-283-354-5		1-4-1200-2210 - ADMIN - LEGA	EMPLOYMENT LANDS	122.88	

Municipality of Magnetawan
List Of Accounts for Approval
Batch: 2025-00119 to 2025-00129

COMPUTER CHEQUE

Payment # Invoice #	Date	Vendor Name	GL Account	GL Transaction Description	Detail Amount	Payment Amount
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	13.57	136.45
				Payment Total:		25,626.03
27633	10/16/2025	ROYAL FLUSH				
10072025			1-4-3101-2400 - J - BUILDING M	BUILDING MAINTENANCE	308.20	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	34.04	342.24
27634	10/16/2025	RSM BUILDING CONSULTANTS INC.				
4193			1-4-2100-1010 - CBO - WAGES	AUGUST CBO BUILDING F	3,534.64	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	390.42	3,925.06
4238			1-4-2100-1010 - CBO - WAGES	SEPTEMBER CBO BUILDII	8,665.39	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	957.13	9,622.52
				Payment Total:		13,547.58
27635	10/16/2025	SDB TRUCK & EQUIPMENT REPAIRS				
13973			1-4-3222-2070 - TR22 - REPAIF	TRUCK #22 MONTHLY INS	152.64	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	16.86	169.50
13970			1-4-3229-2070 - TR29 - REPAIF	TRUCK #29 REPAIRS	686.88	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	75.87	762.75
13975			1-4-3226-2070 - TR26 - REPAIF	TRUCK #26 MONTHLY INS	152.64	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	16.86	169.50
13976			1-4-3229-2070 - TR29 - REPAIF	TRUCK #29 MONTHLY INS	152.64	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	16.86	169.50
13977			1-4-3228-2070 - TR28 - REPAIF	TRUCK #28 MONTHLY INS	152.64	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	16.86	169.50
				Payment Total:		1,440.75
27636	10/16/2025	SLING-CHOKER MFG. (NORTH BAY) LTD.				
113028			1-4-3101-2020 - J - SAFETY SL	SAFETY SUPPLIES	204.06	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	22.54	226.60
113029			1-4-3101-2020 - J - SAFETY SL	SAFETY SUPPLIES	154.79	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	17.09	171.88
				Payment Total:		398.48
27637	10/16/2025	SPECTRUM TELECOM GROUP LTD				
C1310400			1-4-2000-2053 - FD - COMMUN	TOWER RENTAL - PW & F	213.70	
			1-4-3101-2053 - J - COMMUNIC	TOWER RENTAL - PW & F	213.69	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	47.21	474.60
27638	10/16/2025	ENTANDEM				
528140			1-4-2600-2015 - REC - EVENTS	SOCAN MUSIC IN THE PA	261.02	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	28.83	289.85
528141			1-4-2600-2015 - REC - EVENTS	SOUND MUSIC IN THE PA	76.32	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	8.43	84.75
				Payment Total:		374.60
27639	10/16/2025	SELECTCOM				
5339646			1-4-1200-2050 - ADMIN - TELEI	OCTOBER 2025 PHONE LI	979.04	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	108.19	1,087.23
27640	10/16/2025	SELVA CONTRACTING LTD.				
1432			1-4-2400-2011 - FLOOD 2025	BRIDGE #17 REPAIR - FLC	23,099.57	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	2,551.43	25,651.00
1431			1-4-2400-2011 - FLOOD 2025	FLOOD	67,444.12	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	7,449.46	74,893.58
				Payment Total:		100,544.58

Date Printed
10/22/2025 8:10 AM

Municipality of Magnetawan
List Of Accounts for Approval
Batch: 2025-00119 to 2025-00129

Page 6

COMPUTER CHEQUE

Payment #	Date	Vendor Name			
Invoice #		GL Account	GL Transaction Description	Detail Amount	Payment Amount
27641	10/16/2025	KEN WHITE			
0795		1-4-7300-2400 - HALL - REPAIF	MAG HALL SERIVCE BOIL	494.00	494.00
0796		1-4-7300-2400 - HALL - REPAIF	PAVILION-DISCONNECT C	470.00	470.00
0794		1-4-7200-2400 - PARKS - REPA	PARKS SHOP-SERVICE FI	332.00	332.00
			Payment Total:		1,296.00
27642	10/16/2025				
10162025		1-1-1100-1184 -	REIMBURSEMENT OF PAF	7,200.00	7,200.00
			Total COMPUTER CHEQUE:		302,289.30
			Total CURR:		302,289.30

Certified October 29, 2025

Mayor

Treasurer

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW 2025 –

**BEING A BY-LAW TO AUTHORIZE THE USE OF ALTERNATIVE VOTING METHODS
(MAIL/TELEPHONE/INTERNET) FOR THE 2026 MUNICIPAL AND SCHOOL BOARD ELECTION**

WHEREAS Section 42 of the *Municipal Elections Act, 1996* provides that a Municipal Council may pass a by-law authorizing an alternative voting method;

AND WHEREAS Council deems it appropriate and in the public interest to conduct the 2026 Municipal and School Board Election using the alternative methods of: Mail, Internet and Telephone voting;

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan hereby enacts as follows:

1. **THAT** the alternative voting method Mail/Internet/Telephone is hereby authorized for the 2026 Municipal and School Board Election in the Municipality of Magnetawan;
2. **THAT** the provisions in the *Municipal Election Act, 1996*, as amended, relating to proxy voting will not apply in the 2026 Municipal and School Board Election;
3. **THAT** every elector has the responsibility of completing the ballots in accordance with the *Municipal Elections Act 1996*, as amended, and the applicable procedures as prepared by the Clerk;
4. **THAT** any person, corporation, or trade union guilty of corrupt practices or contravening the provision of the *Municipal Elections Act 1996* or the procedures established by the Clerk may be prosecuted pursuant to the provisions of the *Municipal Elections Act 1996*;
5. **THAT** this By-law take effect on the date of passing thereof;
6. **THAT** by-law 2021-35 and any previously conflicting By-laws are hereby repealed.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 29th day of October, 2025

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**

Mayor

CAO/Clerk

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2025 –

Being a By-law to amend By-law No. 2001-26, as amended, the Zoning By-law for the Corporation of the Municipality of Magnetawan with respect to lands located at Lot 8, Concession 10, Chapman Township, Municipally known as 185 Halls Road, Municipality of Magnetawan.

(Alldred 4944 010 00221500)

WHEREAS the Council of the Corporation of the Municipality of Magnetawan is empowered to pass By-laws to regulate the use of land pursuant to Section 34 of the *Planning Act*, R.S.O. 1990;

AND WHEREAS the owner of the subject lands has filed an application with the Municipality of Magnetawan to amend By-law 2001-26, as amended;

AND WHEREAS Council has conducted a public meeting as required by Section 34(12) of the *Planning Act*, R.S.O. 1990, as amended and if changes have been made to this By-law following the Public Meeting, that no further notice is required;

AND WHEREAS the Council of the Corporation of the Municipality of Magnetawan deems it advisable to amend By-law No. 2001-26, as amended, to rezone a portion of the subject property from the Extractive Industrial (MX) Zone to the Rural (RU) Zone and to expand the Environmental Protection (EP) Zone; and

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

1. Schedule 'A-2', to Zoning By-law No. 2001-26 as amended, is further amended by zoning a portion of the lands legally described Lot 8, Concession 10, Chapman Township, Municipally known as 185 Halls Road, Municipality of Magnetawan, from the Extractive Industrial (MX) Zone to the Rural (RU) Zone and to expand the Environmental Protection (EP) Zone as shown on Schedule 'A' attached forming part of this By-law.

This By-Law shall become effective on the date it is passed by the Council of the Corporation of the Municipality of Magnetawan, subject to the applicable provisions of the *Planning Act*, R.S.O. 1990, as amended.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 29th day of October, 2025.

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**

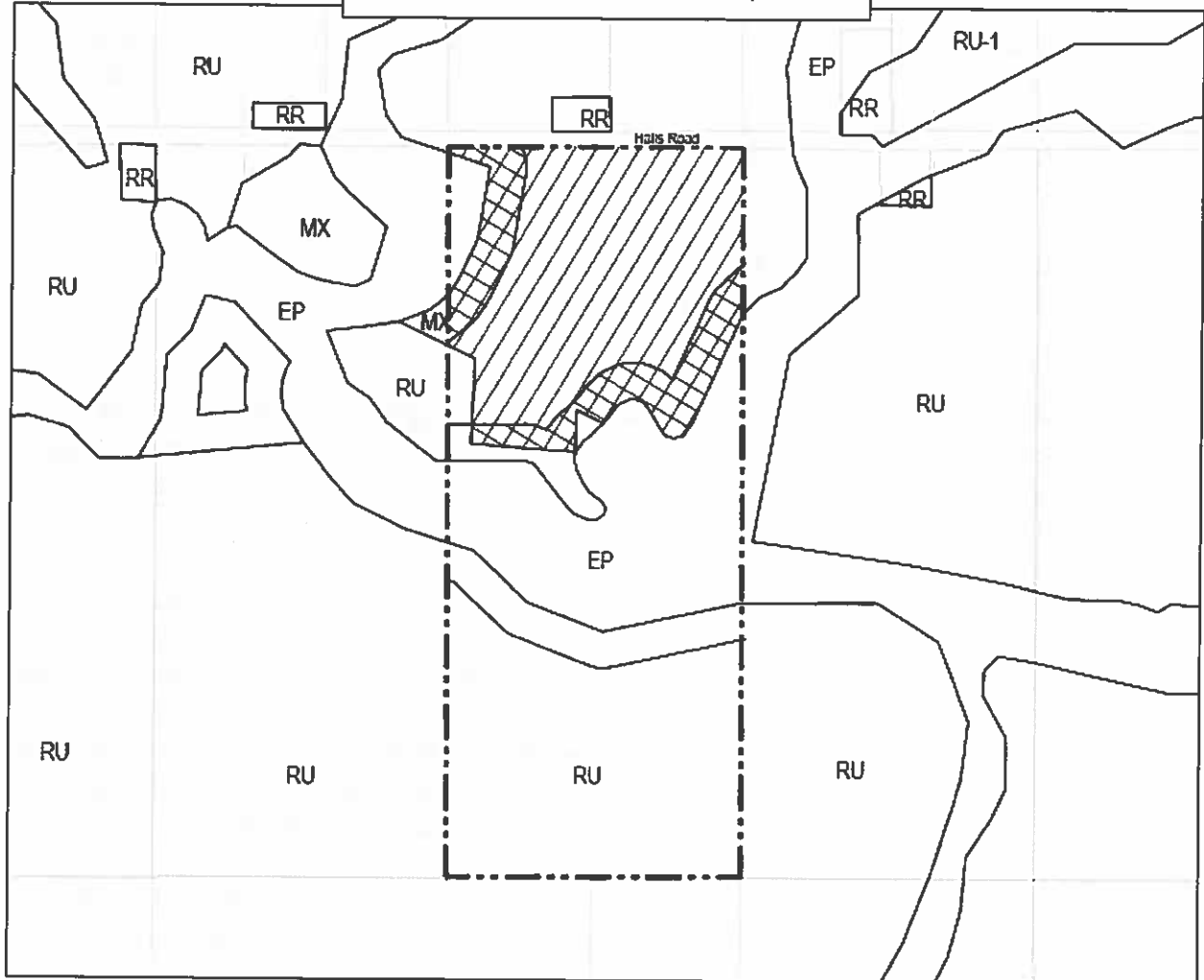
Mayor

CAO/Clerk

SCHEDULE 'A'

Part of Lot 8, Concession 10,
Chapman Township,
Municipality of Magnetawan

(Allred 4944 010 00221500)



Lands to be Rezoned from the Extractive Industrial (MX)
Zone to the Rural (RU) Zone



Lands to be Rezoned from the Extractive Industrial (MX)
Zone to the Environmental Protection (EP) Zone



Lands to be Rezoned from the Rural (RU) Zone to the
Environmental Protection (EP) Zone

This is Schedule 'A' to Zoning By-law 2025-
Passed this ____ day of _____, 2025

Mayor

CAO/Clerk

**THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN
BY-LAW NO. 2025-**

**BEING A BY-LAW TO LICENSE AND REGULATE THE USE OF SHORT-TERM ACCOMMODATION
PROPERTIES IN THE MUNICIPALITY OF MAGNETAWAN**

WHEREAS *Section 8 of the Municipal Act, 2001, S.O. 2001, c.25* provides that the powers of the Municipality under this or any other Act shall be interpreted broadly so as to confer broad authority on municipalities to enable municipalities to govern their affairs as they consider appropriate and to enhance the municipality's ability to respond to municipal issues;

AND WHEREAS *Section 9 of the Municipal Act, 2001, S.O. 2001, c.25* provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purposes of exercising authority under the *Municipal Act, 2001, S.O. 2001, c.25* and any other Act;

AND WHEREAS *Section 390 to 400 of the Municipal Act, 2001, S.O. 2001, c.25* enables a municipality to pass By-laws for imposing fees or charges to permits and services provided or done by them;

AND WHEREAS pursuant to *Section 434.1 of the Municipal Act, 2001, S.O. 2001, c.25*, a municipality has the authority to impose a system of administrative monetary penalties and fees as an additional means of encouraging compliance with this by-law;

AND WHEREAS *Section 434.2 of the Municipal Act, S.O. 2001, c. 25*, as amended provides that an Administrative Monetary Penalty imposed by the Municipality of a person constitutes a debt of the person to the Municipality and may be added to the Owner's tax roll and collected in the same manner as property taxes;

AND WHEREAS *Section 23.1 of the Municipal Act, 2001, S.O. 2001, c.25*, authorizes a municipality to delegate its powers and duties;

AND WHEREAS *Section 151 of the Municipal Act, 2001, S.O. 2001, c.25*, authorizes Council to exercise its authority to provide a system of licensing with respect to Short-term Accommodation businesses;

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan enacts as follows;

1. DEFINITIONS:

"Accessory Building or Structure" means a detached building or structure where the use of which is naturally and normally incidental to, subordinate to, or exclusively devoted to, the principal use of the main building on the same lot but does not include a trailer, travel or tent trailer of any kind as described within the Municipality's current Zoning By-law regardless of ownership.

"Approved Occupancy" means the occupancy of two persons per bedroom as noted on the approved septic permit subject to the property.

"Bed and Breakfast" means an owner-occupied residential Dwelling Unit where a bedroom(s) is offered for rent and includes meals.

"Bedroom" means a room offered for Short-term Accommodation intended primarily for overnight occupation, which complies with the standards for a bedroom, as set forth by the *Ontario Building Code Act 1992, S.O. 1992, c.23*, and/or a room with one or more beds, murphy beds, pullout beds, sofa beds, day beds, futons or similar places for sleeping.

"Council" means the Council of the Corporation of the Municipality of Magnetawan.

"Declared Emergency" as defined in the *Emergency Management and Civil Protection Act, R.O.S. 9* as a situation or an impending situation that constitutes a danger of major proportion.

"Dwelling Unit" means a suite operated as a housekeeping unit, used or intended to be used by one or more persons which contains living, sleeping, sanitary facilities, and kitchen facilities, having a private entrance from outside the building or from a common hallway or stairway inside or outside the building. For the purpose of this By-law, a Dwelling Unit generally includes a detached dwelling as defined in the Municipality's Zoning By-law and may include a legal permitted accessory structure designed and intended for human habitation, but shall not include tent, trailer, park model trailer, mobile home, vehicle, watercraft, yurt, room or suite of rooms in a boarding or rooming house, hotel, motor home, or similar.

"Fee" means a Fee as set forth in the Municipality of Magnetawan Fees and Charges Bylaw as amended from time to time, which is not prorated and is non-refundable.

"Guest" means any person on the property who is not utilizing the property for overnight accommodation. For the purposes of this By-law, a Guest does not include a child under the age of (2) two years old at the time the Short-term Accommodation is utilized by the parent or guardian.

"Licence" means the licence issued under this By-law as proof of licensing under this By-law.

"Licensed" means to have in one's possession a valid and current Licence issued under this By-law and "Unlicensed" has the contrary meaning.

"Licensee" means the Owner of a Property who holds a Licence or is required to hold a Licence under this By-law for that Property;

"Licensee Attestation" means a document that has been prepared by the Municipality that prescribes the roles and responsibilities of the Licensee, including but not limited to, behavioural expectations as they relate to non-disturbance of neighbours;

"Officer" means a Municipal By-law Enforcement Officer, Chief Building Inspector, Building Official, Fire Prevention Officer, Fire Chief, Police Officer or other person appointed by by-law to enforce the provisions of Municipal by-laws.

"Owner" means the Person(s) holding title to the Property where the Short-term Accommodation is located, and "Ownership" has a corresponding meaning.

"Parking Area" means an area on the Property provided for the parking of motor vehicles and may include aisles, parking spaces, pedestrian walkways, and related ingress and egress lanes, but shall not include any part of a public street.

"Property" means the land upon which a Short-term Accommodation is operated, exclusive of buildings or structures or any part thereof.

"Renter" means a person responsible for the rental of the Property by way of concession, permit, lease, licence, rental agreement or similar commercial arrangement.

"Responsible Person" means an Owner or a Person, eighteen (18) years of age or older, duly appointed by an Owner to act on its behalf, and being responsible for ensuring the Short-term Accommodation is operated in accordance with the provisions of this By-law, the Licence and applicable laws;

"Short-term Accommodation" (STA) means use of a residential Dwelling Unit that offers a place of accommodation or temporary residence, or occupancy by way of concession, permit, lease, licence, rental agreement or similar arrangement whether written or verbal for fewer than twenty-eight (28) consecutive calendar days throughout all or part of the year with no on-site

management throughout all or part of the year. Short-term Accommodation uses shall not mean a motel, hotel, bed and breakfast establishment, tourist establishment, tourist cabin establishment, or similar commercial accommodation use.

"Municipality" means The Corporation of the Municipality of Magnetawan;

"Zoning By-law" means the Municipality's Comprehensive Zoning By-law, as amended from time to time, or any successor comprehensive Zoning By-law, as amended.

2. APPLICATIONS

2.1 The requirement of this By-law applies to the business or occupation of providing Short-term Accommodation within the geographic limits of the Municipality of Magnetawan.

2.2 Persons who own, operate or offer a premises for Short-term Accommodation must file an application.

2.3 The determination of whether a Licence application is "complete" in accordance with this By-law shall be within the discretion of the Municipality.

2.4 This By-law does not apply to a motel, bed and breakfast establishment, institutional establishment, tourist establishment, tourist camping establishment, resort or similar commercial or institutional use as defined in the Municipality's current Zoning By-law.

2.5 Applicants may apply for a licence which will be valid as of January 1st of the following calendar year, provided the requirements for a licence found in Section 6 of this By-law have been met.

2.6 If the Applicant is a corporation, proof that the corporation is legally entitled to conduct business in Ontario, including but not limited to:

- i. articles of incorporation of other incorporating documents, duly certified by the proper government official or department of the Province in Ontario or of the Government of Canada; and
- ii. a list containing the names of all directors and shareholders of the Corporation

2.7 Licences will be issued to complete applications on a first come first service basis with priority being given to licensees with a valid licence for the previous year.

2.8 For the period of 2026 there will be no cap on the number of issued licences, and the number of issued licences will be reviewed by Council on an as needed basis.

2.9 An application will be deemed abandoned if not completed within four (4) months of submission date.

3. GENERAL PROVISIONS:

3.1 Only one Licence per property shall be issued to a property owner(s).

3.2 Short-term Accommodations may include the use of a legal permitted accessory structure designed and intended for human habitation when the primary residence is included in the Short-term Accommodation rental.

3.3 Short-term Accommodations may include the use of a legal permitted accessory structure designed and intended for human habitation as a standalone rental when the primary residence is owner occupied at the time of the Short-term Accommodation rental.

3.4 Issued Licences shall be posted on the Municipal website and the Short-term Accommodation Municipal Mapping, and shall include:

- a) Status of licence;
- b) Owner(s) name;
- c) Property location;
- d) Responsible Person's name;
- e) Number of approved Bedrooms;
- f) Approved Occupancy; and
- g) Any other information deemed necessary by the Municipality.

3.5 The Responsible Person identified on the Licence shall either attend the Property or contact the Renter at the request of the Municipality or a representative of the Municipality within the required time to address any complaints regarding the use of the property.

3.6 A Licensee shall ensure that any listing, advertisement, or publication etc. of the licenced Short-term Accommodation property includes the current corresponding Licence number issued by the Municipality.

3.7 The Licensee or the Responsible Person shall ensure all Renters and Guests are provided with waste diversion education, which shall include;

- a) Location of Municipal Landfill sites;
- b) Hours of operation for Municipal Landfill sites;
- c) Municipally supplied waste diversion stickers or Municipally issued Landfill Card for household waste;
- d) Education on clear bag use; and
- e) Education on the sorting of refuse and/or recycling for Landfill disposal.

All refuse and recycling is the responsibility of the Licensee and/or Responsible Person and shall be sorted accordingly and located either in wildlife resistant containers if stored outside (garage/shed) or appropriate containers if stored inside. All refuse shall be properly disposed of after each rental.

3.8 The maximum rental during the months of July and August shall be no greater than one rental contract per seven (7) consecutive days.

4. PROHIBITIONS AND FAILURES:

4.1 No Person shall operate, use, advertise or permit a Short-term Accommodation if:

- a) the Short-term Accommodation is not Licenced;
- b) the rental occupancy is greater than the number of bedrooms approved by the North Bay Mattawa Conservation Authority Septic permit subject to the property;
- c) there is a greater number of combined Renters and/or Guests than is permitted by the by-law;
- d) if the operation of the Property is not primarily for residential purposes;
- e) information contained and provided within the application is inaccurate or false;
- f) operation is in contravention of the approved floor plan.

4.2 No Person shall fail to produce a copy of the signed Licence upon the request of an Officer.

4.3 No Person shall fail to produce a Fire Safety Plan which shall be required for every Short-term Accommodation property and shall be approved by the Chief Fire Official or designate and posted in a location clearly visible to all renters and guests and shall be reviewed annually by the Licensee.

4.4 No Person shall permit the maximum number of Renters to exceed two (2) Renters for each bedroom on the North Bay Mattawa Conservation Authority Septic permit submitted with the application for the Short-term Accommodation Licence, at any one time. For the purpose of this Section, children under the age of two (2) years old, shall not be considered a renter.

4.5 No Person shall permit the maximum number of Renters and Guests on a Property at any given time, to exceed ten (10) regardless of the number of approved bedrooms and/or sleeping spaces.

4.6 No Person shall contravene the requirements found in Section 7 of this By-law.

4.7 No person shall fail to comply with all applicable Municipal By-laws, Provincial and Federal Legislation, Electrical Safety Authority Regulations, North Bay Parry Sound District Health Unit, North Bay Mattawa Conservation Authority and any other applicable regulations or legislation.

4.8 No Licensee operating a Short-term Accommodation property that is not located on a Municipality maintained year-round road, shall fail to ensure all Renters and Guests are informed that emergency services may not be provided and how to access services should the need arise.

4.9 No Licensee operating a Short-term Accommodation property that is a water access only property, shall fail to ensure all Renters and Guests are informed that emergency services shall not be provided and how to access services should the need arise.

5. TERM OF LICENCE:

5.1 A Licence that has been issued pursuant to this By-law shall expire upon the earliest of the following events:

- a) December 31st of the year valid;-and/or
- b) Upon the sale or transfer of the Property. For clarity, Licences are non-transferable; and/or
- c) The Licence has been revoked in accordance with the provisions of this By-law.

5.2 The Municipality shall have the right to extend any active Licence for up to one (1) calendar year after a declared emergency under the *Emergency Management and Civil Protection Act, R.O.S. 1990, c. E.9* has ended.

6. LICENSING REQUIREMENTS:

6.1 Every application for a new Licence, or the renewal of an existing Licence, will include:

- a) A completed application in the form required by the Municipality;
- b) Every Owner's name, address, telephone number, and email address;
- c) Every application shall have a Municipally approved civic address for emergency service purposes unless the subject property is water access;
- d) Statutory declaration signed by each and every Owner stating that the Property is used primarily for residential purposes and that each and every Owner understands their responsibilities as a Licensee;

- e) A name and contact information of the Responsible Person who can be readily contacted within thirty (30) minutes and respond to the property at the request of the Municipality or a representative of the Municipality, within sixty (60) minutes;
- f) The septic permit issued by the North Bay Mattawa Conservation Authority or authority of the day for the subject property;
- g) A water sample result from the North Bay Parry Sound District Health Unit that is not more than three (3) months old. If the water source is non-potable water, applicant will be required to post on property at each water source, "non-potable water, not for drinking".
- h) A signed copy of the Short-term Accommodation Licensee Attestation for the Licensed property;
- i) Payment of the non-refundable applicable Fees as noted within the Municipality's Fees and Charges By-law;
- j) An exterior site diagram drawn of the Property identifying:
 - i. The location of all buildings and structures on the property;
 - ii. The exterior decks and related site amenities;
 - iii. The location of wells and all components of sewage systems;
 - iv. Location of the Parking Area with a minimum number of parking spaces as set out in the Zoning By-law; and
 - v. Waste diversion locations.
- k) An interior floor plan drawn of the Property identifying:
 - i. The location of the electrical panel;
 - ii. The use of each room;
 - iii. The location of smoke and carbon monoxide alarms, and early warning devices;
 - iv. The location of fire extinguishers;
 - v. The location of all gas and electric appliances;
 - vi. The location of all fireplaces, fuel-burning appliances and heat sources; and
 - vii. All entrances/exits to and from the building.
- l) A list of all tests and maintenance checks of smoke, carbon monoxide alarms, early warning devices and fire extinguishers showing the location of the device, date inspected and a signature of the person conducting the inspection;
- m) a certificate of insurance which includes a liability limit of no less than two million dollars (\$2,000,000) per occurrence for Property damage or bodily injury. Such insurance policy shall identify that a Short-term Accommodation is being operated on the Property. The insurance coverage required herein shall be endorsed to the effect that the Municipality shall be given at least thirty (30) days' notice in writing of any cancellation or material variation to the policy or the homeowner shall be given at least thirty (30) days' notice in writing of any cancellation or material variation to the policy.

OR

A certificate of insurance which includes a liability limit of no less than five million dollars (\$5,000,000) per occurrence for Property damage or bodily injury. Such insurance policy shall identify that a Short-term Accommodation is being operated on the Property and name the Municipality of Magnetawan as an additional insured on their general liability. The insurance coverage required herein shall be endorsed to the effect that the Municipality shall be given at least thirty (30) days' notice in writing of any cancellation or material variation to the policy;

OR

- n) Where applicable, confirmation of inspection or certification as required below:
- i. An Electrical Systems Safety Assessment certificate;
 - ii. Where there are wood burning appliances, a Wood Energy Technical Transfer (WETT) report dated no less than 5 years old issued by a certified WETT inspector;
 - iii. Confirmation indicating that the chimney, flue pipes etc. have been inspected annually by an approved service provider or an attestation from the property owner that inspection has been completed;
 - iv. An HVAC inspection report issued by an HVAC Technician. An updated report shall be required each year, and;
 - v. At time of renewal: maintenance and records of tests for all smoke and carbon monoxide alarms.

6.2 A Licensee shall be responsible for informing the Municipality, in writing, of any changes to the information contained within the application or any deviation to the approved plans within seven (7) days of such change or deviation. As per the current Fees and Charges By-law, failure to provide information changes may result in an administration fee.

6.3 Nothing herein allows a Licensee to rent bedrooms other than those identified and approved on the interior floor plans submitted with the application unless the Municipality has approved same.

7. LICENSEE REQUIREMENTS:

7.1 The following shall be posted on the interior of the subject property and made available to Renters, and Guests and made available for inspection:

- i. A copy of the current Licence;
- ii. A copy of the interior floor plan;
- iii. A copy of the approved exterior site plan;
- iv. A copy of the current Open-Air Burning By-law;
- v. A copy of the current Noise By-law;
- vi. The occupant load of the residence;

- vii. Emergency "911" instructions with the address of the Property clearly printed and posted in a conspicuous location:
 - a. if the Property is not located on a year-round municipality-maintained road or is accessed by water, acknowledgement that emergency services may not be provided and how to access services should the need arise;
 - b. if the Property is a water access only property, acknowledgement that emergency services shall not be provided and how to access services should the need arise.
- viii. A copy of the smoke and carbon monoxide alarms maintenance and use instructions;
- ix. Name and contact information of the Responsible Person.

7.2 All Short-term Accommodations Properties must provide a class ABC portable fire extinguisher with a minimum rating of 2A 10BC on each floor of the Property and a Class 5BC kitchen extinguisher in all cooking areas.

7.3 Portable extinguishers shall be:

- i. Kept operable and fully charged;
- ii. Located so that they are easily seen and shall be accessible at all times;
- iii. Tested and maintained by either the Licensee, Responsible Person or by a qualified person in accordance with the manufacturer's specifications;
- iv. Replaced according to manufacturer's recommendations, or as per NFPA 10, or every 5 years; and
- v. Records shall be kept identifying when an extinguisher was inspected, purchased and/or replaced.

7.4 Confirmation that the smoke and carbon monoxide alarms have been checked monthly and are in working condition before every new renter.

7.5 The Licensee shall maintain a guest register which indicates the Renters' and Guests' names, addresses, telephone numbers, number of Renters and Guests, length of stay. This guest register must be provided to the Municipality within twenty-four (24) hours upon request.

8. ISSUANCE OF LICENCE AND GROUNDS FOR REFUSAL AND REVOCATION:

8.1 The Municipality reserves the right to issue, refuse to issue, renew a Licence, to revoke or to impose terms and conditions on a Licence if the Municipality has reason to believe there has been a contravention.

8.2 The Municipality may refuse to issue or renew a Licence where:

- i. The Owner fails to meet the requirements of the application or this By-law;
- ii. There are reasonable grounds to believe that the operation of the Short-term Accommodation may be averse to the public interest;
- iii. A Licence has been previously revoked or made subject to terms and conditions;
- iv. An Owner has presented a history of contravention with this By-law;
- v. An Owner has presented a history of contravention with the Noise By-law;
- vi. The proposed use of the property is not permitted by the Zoning By-law;
- vii. The Owner is indebted to the Municipality in respect of fines, penalties, judgements, or any other amounts owing, including awarding of legal costs, disbursements, outstanding property taxes and late payment charges;
- viii. The Property does not conform with applicable federal and provincial law and regulations or municipal by-laws, including, but not limited to, the Zoning By-law, Property Standards By-law, the *Ontario Building Code Act 1992, S.O. 1992, c.23*, the *Fire Protection and Prevention Act, 1997, S.O. 1997, c. 4* and the *Electricity Act, 1998, S.O. 1998, c. 15, Schedule A*;
- ix. The septic requirements have not been met;
- x. Building permits issued in respect of the subject property have not been closed and the certificate of occupancy has not been issued by the Chief Building Official for the Municipality.

8.3 The Municipality may revoke a Licence if it was issued in error or granted based on incorrect or false information.

8.4 Where the application for a License has been refused, revoked, or cancelled, the fees paid by the Applicant, in respect to the License, shall not be refunded.

9. ORDERS:

9.1 If an Officer is satisfied that a contravention of this By-law has occurred, the Officer may make an Order requiring the Renter, or Person who contravened this By-law, or Person who caused or permitted the contravention, or the Licensee to take actions to correct the contravention.

9.2 The Order shall set out:

- a) Reasonable particulars of the contravention to identify the contravention and the location of the contravention; and
- b) The work to be done and the date by which the work must be done, if any.

9.3 An Order may be served personally upon the Owner to whom it is directed to or sent by registered mail or electronic mail to the address shown on the last revised assessment roll or to the last known address.

9.4 In the event the Officer is unable to serve any Order under the provisions of this By-law, the Order shall be posted in a conspicuous place on the property, and the placing of the Order shall be deemed to be sufficient service of the Order on the Renter or Licensee/Owner.

9.5 An order under Section 9 may require action be taken even though the facts which constitute the contravention of this By-law were present before this By-law came into force.

9.6 No Person shall fail to comply with an order issued pursuant to Section 9.

9.7 An order under this By-law may require work to be done even though the facts which constitute the contravention of this By-law were present before this By-law came into force.

9.8 Any violations of this By-law shall be addressed pursuant to their respective remedies.

10. ENTRY AND INSPECTION:

10.1 An Officer, Fire Chief or Building Official may, at any reasonable time, enter onto any land to determine whether this By-law is being complied with.

10.2 Every Owner shall permit an Officer, Fire Chief or Building Official to inspect any part of the Property for the purposes of determining compliance with this By-law.

10.3 Notwithstanding any provision of this By-law, an Officer or Building Official shall not enter or remain in any room or place actually being used as a Dwelling Unit, unless:

- a) The consent of the occupier is obtained after the occupier has been informed that the right of entry may be refused and, if refused, may only be made under the authority of a warrant issued under the *Provincial Offences Act*, R.S.O.1990, c.P.33, as amended; or
- b) A warrant is issued under the *Provincial Offences Act*, R.S.O.1990, c. P.33, as amended, is obtained.

10.4 A Fire Chief may, without a warrant, enter and inspect land and Property at a reasonable time for the purposes of assessing fire safety pursuant to section 19(2) of the *Fire Protection and Prevention Act*, 1997, S.O. 1997, c. 4, as amended.

11. OBSTRUCTION:

11.1 No Person shall hinder or obstruct, or attempt to hinder or obstruct, any Officer, Fire Chief or Building Official exercising a power or performing a duty under this By-law.

11.2 Any person who has been alleged to have contravened any of the provisions of this By-law, shall identify themselves to the Officer, Fire Chief or Building Official upon request, failure to do so shall be deemed to have obstructed or hindered the Officer, Fire Chief or Building Inspector in the execution of their duties.

12. PENALTY:

12.1 Every Person who contravenes any of the provision of this By-law may be subject to one or more of the following:

- a) Administrative Penalty, as permitted under Section 434.1 of the *Municipal Act, 2001, S.O. 2001, c. 25* as amended; and/or
- b) Set fines as permitted under the Provincial Offences Act; and/or
- c) Set fines as permitted under the *Fire Protection and Prevention Act, 1997, S.O. 1997, c.4*, as amended; and/or
- d) Set fines as permitted under O.Reg. 213/07: Fire Code;
- e) Set fines as permitted under the *Building Code Act 1992, S.O. 1992, c.23*; and/or
- f) Fees, as outlined in Schedule "A" of this By-law and/or additional charges, which may be amended from time to time.

12.2 Every Person who contravenes an order under this By-law is guilty of an offence.

12.3 Each day a contravention occurs constitutes a new offence.

12.4 Every Person who contravenes any provision of this By-law is guilty of an offence and all contraventions of the By-law are designated as continuing offences pursuant to Section 429 of the *Municipal Act, 2001, S.O. 2001, c 25*.

12.5 Every Person or Owner who concurs in such contravention, is guilty of an offence and may be subject to an Administrative Penalty or set fine.

12.6 Every Person who contravenes any provision of this By-law is guilty of an offence pursuant to the provisions of the *Provincial Offences Act R. S. O. 1990, Chapter P. 33*, as amended, and upon conviction, a Person is liable to a fine of not more than \$ 5,000, exclusive of costs.

12.7 Every Corporation who contravenes any provision of this By-law, is guilty of an offence and on conviction liable to a fine not exceeding \$25,000 for a first offence and \$50,000 for any subsequent offence.

12.8 Where a Person has been convicted for an offence under this By-law by a court of competent jurisdiction, the court may in addition to any other penalty imposed on the Person convicted, issue an order prohibiting the continuation or repetition of the offence or the doing of any act or thing by the Person convicted directed toward the continuation or repetition of the offence.

12.9 Fees, fines, penalties, and/or charges are as Schedule "A" attached for 2025 and are to be incorporated into the current Fees and Charges By-law. Any changes to Schedule "A" will be made during the annual updating of the Fees and Charges By-law and will be contained therein.

13. ADMINISTRATIVE MONETARY PENALTIES

13.1 An Officer may issue an Administrative Monetary Penalty to the Person, Owner or Licensee found in contravention of any provision of this By-law.

13.2 Any Person who contravenes any provision of this By-law, upon receiving an Administrative Monetary Penalty pursuant to Section 14.1, may be liable to pay to the Municipality an Administrative Penalty.

14. COLLECTION OF UNPAID FINES

14.1 Pursuant to Section 441 of the *Municipal Act, 2001, S.O. 2001, C 25*, if any part of a fine for a contravention of this By-law remains unpaid after the fine becomes due and payable under Section 66 of the *Provincial Offences Act, R. S. O. 1990, c P. 33; Provincial Offences Act* including any extension of time for payment ordered under that Section, the Licence Issuer may give the Person against whom the fine was imposed a written notice specifying the amount of the fine payable and the final date on which it is payable, which shall be not less than 21 days after the date of the notice. If the fine remains unpaid after the final date specified in the notice, the fine is deemed to be unpaid taxes pursuant to Section 351 of the *Municipal Act, 2001, S.O. 2001, c. 25* and may be added to the Owner's tax roll and collected in the same manner as Property taxes.

15. SCHEDULES

15.1 The following schedules attached hereto form part of this By-law but may be changed by motion of Council:

- i. Schedule "A" Fines for Violations

16. MUNICIPALITY NOT LIABLE

16.1 The Municipality assumes no liability for property damage or Personal injury resulting from remedial action or remedial work undertaken with respect to any Person or property that is subject of this By-law.

17.ENFORCEMENT

17.1 A decision of a Court stating that one or more of the provisions of this By-law are invalid in whole or in part does not affect the validity, effectiveness, or enforceability of the other provisions or parts of the provisions of this By-law.

19. REPEALED BY-LAWS

19.1 That By-law 2024-44 and any previously conflicting By-laws are hereby repealed.

20. EFFECTIVE DATE

20.1 This By-law shall come into full force and effect as of October 29th, 2025, for the period beginning January 1st, 2026 to December 31st, 2026.

READ a FIRST, SECOND and THIRD time and passed this 29th day of October 2025.

**THE COPORATION OF THE
MUNICIPALITY OF MAGNETAWN**

Mayor

CAO/Clerk

The Corporation of the Municipality of Magnetawan
FEES, CHARGES, FINES, AMPS By-law 2025-
License and Regulate the Use of Short-Term Accommodation Properties By-law
Schedule "A"

SECTION	SHORT FORM WORDING	SET FINE
3.5 / 6.1f	Failure to respond to concern within thirty (30) minutes	\$ 300
3.5 / 6.1f	Failure to attend Premises within sixty (60) minutes	\$ 300
3.7	Failure to properly dispose of refuse	\$ 300
3.8	Offering a STA Accommodation for less than a seven (7) day consecutive rental during the months of July and August	\$ 500
4.1 a)-g)	Operating STA without a Licence 4.1 a) – g) Operate, use, advertise or permit a Short-term Accommodation in contravention of 4.1 a) to f) inclusive	\$5,000
4.2	Failure to produce a copy of the signed licence or attestation	\$ 300
4.3	Failure to create and/or produce and/or post an approved Fire Safety Plan for an STA with an occupancy of 10 renters/guests	\$ 500
4.4 4.5 4.6	Number of guests/renters on Premises contrary to Licence	\$ 500
4.7	Contravention of Section 7 – Requirements	\$ 500
4.8 4.9	Failure to advise renters and guests how to access emergency services that may not be provided due to private/unmaintained and/or water access	\$ 500
6.1 k) iv	Parking contrary to approved Licence	\$ 300
6.2	Failure to notify of Licence changes within seven (7) days	\$ 300
7.1	Failure to post required documentation	\$ 300
7.2	Failure to provide fire extinguisher as required	\$ 300
8.2 viii / 4.10	Confirmed Municipal by-law contravention of any by-law or this by-law	\$ 500
8.2 viii	Confirmed <i>Fire Protection and Prevention Act</i> , 1997, S.O. 1997, c. 4 contravention	As Per The Act
8.2 viii	Confirmed <i>Ontario Building Code Act</i> 1992, S.O. 1992, c.23 contravention	As Per The Act
9.1	Contravention of an Order under any Act or this By-law	\$ 500
9.4	Removal of STA posted order that is not under either the <i>Building Code Act</i> 1992, S.O. 1992, c.23 or the <i>Fire Protection and Prevention Act</i> , 1997, S.O. 1997, c. 4, without consent	\$ 500
11.1	Hinder/Obstruct an Officer while on duty	\$1,000

Fees, fines, penalties, and/or charges as Schedule "A" attached for 2025 are to be incorporated into the Current Fees and Charges By-law. Any changes to Schedule "A" will be made during the annual updating of the Fees and Charges By-law and will be contained therein.

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW 2025 -

**BEING A BY-LAW TO PROVIDE FOR THE EXECUTION OF A CONSENT AGREEMENT (LIMITED SERVICES AGREEMENT) WITH THE OWNERS OF THE LANDS KELLY - LEGALLY DESCRIBED AS
CON 1 LOT 2 MUNICIPALITY OF MAGNETAWAN
ROLL NUMBER 4944 030 0010201**

WHEREAS the owner of the lands legally described as Spence Con 1 Lot 2, in the Municipality of Magnetawan applied for consent approval;

AND WHEREAS under 6.2 of the Municipality's Official Plan states Council may permit the development of lands only where the owner enters into an agreement that acknowledges that municipal services to the lands may not be available to the lands and that the Municipality assumes no liability to provide services to the development;

NOW THEREFORE BE IT RESOLVED the Council of the Corporation of the Municipality of Magnetawan hereby enacts as follows:

1. That the Municipality of Magnetawan enter into a limited services agreement substantially in the form attached hereto.
2. That the Mayor and the Clerk are hereby authorized to execute the Agreement and all documents in connection with the Agreement.
3. The Municipality's solicitor is hereby authorized to register the Agreement against the title of the lands to which it applies.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 29th day of October 2025.

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**

Mayor

CAO/Clerk

CONSENT AGREEMENT

THIS AGREEMENT made in duplicate this _____ day of _____, 2025.

BETWEEN:

THOMAS KELLY R TRUSTEE
MARION KELLY R TRUSTEE
NORA K KELLY TRUSTEE
PETER J KELLY TRUSTEE
MARGARET E TRUSTEE
ELINOR M KELLY ESTATE
hereinafter called the "Owner(s)"

-and-

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN hereinafter call
the "Municipality"

WHEREAS Section 51(26) of the *Planning Act, R.S.O. 1990* authorizes municipalities to enter agreements as a condition of approval of a consent;

AND WHEREAS the Municipality of Magnetawan Committee of Adjustment granted a consent for the lands owned by the Owner(s) in CON 1 PT LOT 2 in the Municipality of Magnetawan;

AND WHEREAS the consent is approved provisionally including the requirement that the applicants enter into an agreement to provide for limited services to be registered on title;

NOWHEREFORE, THIS AGREEMENT WITNESS THAT, in the consideration of other good and valuable consideration and the sum of One Dollar (\$1.00) of lawful money of Canada now paid by the Municipality to the Owner(s), the receipt whereof is hereby acknowledged, the Owner(s) and the Municipality, covenant, declare and agree as follows:

PART A – GENERAL

1. The lands to be bound by the terms and conditions of this Agreement referred to as "the subject lands" are located in the Municipality and more particularly described in Schedule 'A' hereto.
2. The survey plan describing the subject lands is plan 42R-22835.
3. This Agreement shall be registered on title to the subject lands as provided for by Section 51(26) of the *Planning Act, R.S.O. 1990*, as amended, at the expense of the Owner(s).
4. This Agreement will not be amended or removed from the title of the subject lands except where agreed upon by the Municipality and the Owner(s).

PART B – PURPOSE OF THE DEVELOPMENT

5. The Owner(s) has applied for and received approval for a consent on lands located in CON 1 PT LOT 2 42R-22835 Parts 1 AND 2 that creates a new residential lot having access by water.

PART C – LIMITED SERVICES

6. The Owner(s) hereby acknowledges that access to the subject property is provided by water; and therefore, the subject lands are not provided municipal services such as snowplowing, road maintenance, fire services or garbage pick-up and, may not be eligible for service such as school bussing, mail service, policing and/or medical services or any other service.
7. The Owner(s) recognizes that the subject lands will be serviced by private septic systems and individual water supplies at the sole expense of the Owner(s).

PART D – Administration

8. The Owner(s) covenants and agrees to indemnify the Municipality from all claims, costs and causes of action of any nature or kind whatsoever arising out of the consent application or any construction or works undertaken on the subject lands.
9. The Owner(s) acknowledges that this Agreement is entered into under the provisions of Section 51(26) of the *Planning Act, R.S.O. 1990*, as amended and that any expense of the Municipality arising out of the administration and enforcement of this Agreement may be recovered as taxes under Section 441 of the *Municipal Act, S.O., 2001, c.25*, as amended and further that the terms and conditions of this Agreement may be enforced under conditional building permits under the *Building Code Act* and regulations thereunder.
10. The Owner(s) and the Municipality acknowledge that the provisions of Section 67 of the *Planning Act, R.S.O. 1990*, as amended that provides that persons who contravene Section 51 of the *Planning Act* are liable on a first conviction to a fine of not more than twenty-five thousand dollars and on a subsequent conviction of not more than ten thousand dollars for each day or part thereof upon which the contravention has continued after the day in which the person was first convicted.
11. This Agreement shall enure to the benefit of and be binding upon the respective successors and assigns of each of the parties hereto.
12. This Agreement shall come into effect on the date of execution by the Municipality and the Owner(s).

Part E – Other By-law Laws, Etc.

13. Nothing in this Agreement shall relieve the Owner from complying with all other applicable by-laws, laws or regulations of the Municipality or any other laws, regulations or policies established by any other level of government. Nothing in this Agreement shall prohibit the Municipality from instituting or pursuing prosecutions in respect of any violations of the said by-laws, laws or regulations.

PART F – REGISTRATION OF AGREEMENT

14. The parties hereto consent to the registration of this Agreement by the Municipality upon the title of the subject lands, which registration shall be included as a legal expense to the Owner. The agreement shall remain on the title of the property and shall apply to any successors.

PART G – INDEMNIFICATION FROM LIABILITY AND RELEASE

15. The Owner covenants and agrees with the Municipality, on behalf of his/her successors and assigns, to indemnify and save harmless the Municipality from any and all actions, suits, claims and demands whatsoever which may arise either directly or indirectly by reason of any work performed by the Owner or on his behalf in connection with the carrying out of the provisions of this Agreement.

PART H – DEFAULT

16. The Owner acknowledges that the expenses of the Municipality arising out of the enforcement of this Agreement may be recovered as taxes under Section 441 of the *Municipal Act, S.O., 2001, c.25*, as amended.

IN WITNESSETH WHEREOF the Owner and the Municipality have caused their Corporate seal to be affixed over the signature of their respecting signing officers duly authorized in that behalf.

SIGNED, SEALED AND DELIVERED In the presence of:

Witness

THOMAS KELLY R TRUSTEE

Witness

MARION KELLY R TRUSTEE

Witness

NORA K KELLY TRUSTEE

Witness

PETER J KELLY TRUSTEE

Witness

MARGARET E TRUSTEE

Witness

ELINOR M KELLY ESTATE

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**

Mayor, Sam Dunnett

CAO/Clerk, Kerstin Vroom

We have authority to bind the corporation

THIS IS SCHEDULE 'A' TO A CONSENT AGREEMENT

THOMAS KELLY R TRUSTEE
MARION KELLY R TRUSTEE
NORA K KELLY TRUSTEE
PETER J KELLY TRUSTEE
MARGARET E TRUSTEE
ELINOR M KELLY ESTATE

AND

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

CON 1 PT LOT 2 42R-2235 PARTS AND 2

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2025-

**Being a By-law to confirm the proceedings of Special Meeting of Council October 20, 2025 and
Meeting of Council October 29, 2025**

WHEREAS Section 5(3) of the *Municipal Act, 2001, S.O. 2001, c.25*, as amended, requires a municipal Council to exercise a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS the Council of the Municipality of Magnetawan deems it desirable to confirm the proceedings of Council and to ratify decisions made at its meeting hereinafter set out;

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

1. Ratification and Confirmation

THAT the action of the Council of the Municipality of Magnetawan at its meeting for the aforementioned date(s) with respect to each motion, resolution and other action passed and taken by this Council at its meetings, except where otherwise required, is hereby adopted, ratified, and confirmed as if such proceedings and actions were expressly adopted and confirmed by its separate By-law.

2. Execution of all Documents

THAT the Mayor of the Council of the Municipality of Magnetawan and the proper officers of the Municipality of Magnetawan are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required, except where otherwise provided, and the Mayor and Clerk are hereby authorized and directed to execute all necessary documents and to affix the Corporate Seal of the Municipality to such documents.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 29th day of October 2025.

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**