



**Municipality of
Magnetawan**

COUNCIL MEETING MINUTES

October 29, 2025 , 2025

1:00 pm

The meeting of the Council of the Corporation of the Municipality of Magnetawan was held at the Magnetawan Community Centre on Wednesday October 29, 2025, with the following present:

Mayor Sam Dunnett
Deputy Mayor John Hetherington
Councillor Bill Bishop
Councillor Jon Hind

Regrets
Councillor Brad Kneller

Staff: CAO/Clerk Kerstin Vroom, Deputy Clerk Recreation and Communications Laura Brandt, and Deputy Clerk Planning and Development Erica Kellogg were present for the entire meeting.

OPENING BUSINESS

1.1 Call to Order

The meeting was called to order

1.2 Adoption of the Agenda

RESOLUTION 2025-270 Bishop-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the agenda as presented.

Carried.

1.3 Disclosure of Pecuniary Interest

Mayor Sam Dunnett stated that should anyone have a disclosure of pecuniary interest that they could declare the nature thereof now or at any time during the meeting.

*Councillor Bishop declared pecuniary interest for Agenda Item 2.6 Request for Donation Interpretive Signs Pollinator Gardens Magnetawan Horticultural Society.

1.4 Adoption of the Previous Minutes

RESOLUTION 2025-271 Hetherington-Hind

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the minutes of the Council meetings on October 8, 2025, Special meeting of Council on October 20, 2025, and Planning Act Public Meeting on September 17, 2025 as copied and circulated.

Carried.

PLANNING ACT MEETING

Zoning By-law Amendment Application – Alldred – 185 Halls Road East

Minor Variance Application – Dick – 23 Golf Course Road

RESOLUTION 2025-272 Hind-Bishop

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan recesses the regular meeting to hold a public meeting pursuant to Sections 34 and 45 of the Planning Act to consider Zoning By-law Amendment Application and Minor Variance described as:

- Zoning By-law Amendment Application - Alldred - 185 Halls Road East*
- Minor Variance Application - Dick - 23 Golf Course Road*

Carried.

RESOLUTION 2025-273 Hind-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report from Patrick Townes, Planner MHBC and supports the application for a Zoning By-law Amendment to rezone a portion of the property from Extractive Industrial to Rural for CON 10 LOT 8 – Alldred (4944 010 0021500), which is accessed by municipally maintained Halls Road, and a By-law on this matter will be passed later in the meeting.

Carried.

RESOLUTION 2025-274 Hetherington-Bishop

WHEREAS a Minor Variance application from Denis Lachance (agent) has been received regarding Plan319 Lot 20 Pt Lot 19, municipally known as 23 Golf Course Road a Municipally owned and maintained road, Municipality of Magnetawan – (Dick) seeking relief from the Municipality of Magnetawan Zoning By-law 2001-26 as amended Section 3.19 a) i) minimum rear yard setback from 20 metres to 18.5 metres and Section 3.27 Setback from Watercourses from 20 meters to 18.5 metres and Section 4.2.2 vi) from 10 metres to 0.6 meters from the rear lot line;

AND WHEREAS the Committee of Adjustment for the Municipality of Magnetawan has received a Staff Report from Jamie Robinson and Patrick Towes, MHBC Planning in support of the Minor Variance application and is satisfied the application meets the four tests of a Minor Variance;

NOW THEREFORE BE IT RESOLVED THAT the Committee of Adjustment for the Municipality of Magnetawan provisionally approves the Minor Variance with the following conditions:

- That all taxes and monies owing to the Municipality are paid to date.*

Carried.

RESOLUTION 2025-275 Bishop-Hind

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adjourns the Planning Act public meeting and returns to the regular meeting.

Carried.

STAFF QUARTERLY REPORTS

Report from Fire Chief Derek Young

Report from By-law Enforcement Officer Jason Newman and Bryan Austin

Report from Chief Building Official Tyler Irwin

Report from Public Works Superintendent Scott Edwards

Report from Parks and Maintenance Manager Michelle Tamblyn

Report from Deputy Clerk Erica Kellogg

Report from Deputy Clerk Laura Brandt

YTD Budget 2025 from Treasurer Stephanie Lewin

RESOLUTION 2025-276 Bishop-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Staff Quarterly Reports from the Department Heads as presented for information only.

Carried.

STAFF REPORTS, MOTIONS AND DISCUSSION

2.1 DRAFT By-law Short-term Accommodation

RESOLUTION 2025-277 Bishop-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the DRAFT Short-term Accommodation By-law as presented, and the by-law on this matter will be passed later in the meeting.

Carried.

2.2 DRAFT By-law Consent Agreement (Limited Services Agreement) – Kelly – CON 1 Lot 2

RESOLUTION 2025-278 Hind-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Consent Agreement By-law (Limited Services - Kelly) as presented, and the by-law on this matter will be passed later in the meeting.

Carried.

2.3 ACED invitation to Two-year Interim Joint Services Agreement

RESOLUTION 2025-279 Hetherington-Bishop

WHEREAS the Council of the Municipality of Magnetawan passed Motion 2021-171 respectfully giving notice to withdraw from the ACED agreement;

AND WHEREAS Council agrees that concerted, continuing efforts towards economic development are necessary and supports the idea that in some areas a regional approach may be warranted:

AND WHEREAS Council has reviewed the cost benefit analysis included in the invitation to re-enter into a two-year joint services agreement in the amount of \$20,943.67 per year (.35% of the Tax Levy) for ACED services;

AND WHEREAS the Municipality has a dedicated in-house employee overseeing Economic Development as well as the newly formed Magnetawan Economic Tourism Committee;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan respectfully declines the offer to enter into a two-year joint services agreement for economic development services.

Recorded Vote Called by Councillor Jon Hind

Bill Bishop		Nay
Deputy Mayor John Hetherington	Yea	
Jon Hind		Nay
Brad Kneller		Absent
Mayor Sam Dunnett	Yea	

Defeated.

2.4 DRAFT Motion to Declare Significant Weather Event Ended

RESOLUTION 2025-280 Bishop-Hind

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves a WHEREAS the Council of the Municipality of Magnetawan passed Motion 2025-193 declaring a Significant Weather Event on July 7, 2025, at 7:00am due to severe weather and unprecedented rainfall which caused catastrophic washouts, culvert breaching, sink holes and flooding on our road system as well as flooding our public docks and destroying the docks at Ahmic Harbour and damaging the Bay Street Bridge;

AND WHEREAS this storm caused incremental operating and capital costs and resulted in the Municipality closing 31 roads leaving 743 property owners stranded;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan hereby requests the Minister of Municipal Affairs and Housing to activate the Municipal Disaster Recovery Assistance program and that Treasurer Stephanie Lewin is hereby given delegated authority to verify and attest to the accuracy of the claim to be submitted;

AND FURTHER the Council of the Municipality of Magnetawan hereby declares the Significant Weather Event ended and gives its appreciation to Staff and local third-party contractors for their excellent hard work in carrying out our essential road and dock infrastructure repairs which resulted from this unprecedented event.

Carried.

2.5 DRAFT Community Safety & Well Being Plan Update 2026-2030

RESOLUTION 2025-281 Bishop-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives and approves the Almaguin Highlands Community Safety & Well-Being Plan Update 2026-2030.

Carried.

2.6 Request for Donation Interpretive Signs Pollinator Gardens Magnetawan Horticultural Society

*Councillor Bishop declared pecuniary interest for Agenda Item 22.6 Request for Donation Interpretive Signs Pollinator Gardens Magnetawan Horticultural Society due to being a member of the Magnetawan Horticultural Society. Councillor Bishop left the room.

RESOLUTION 2025-282 Hetherington-Hind

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan appreciates the great work of the Magnetawan Horticultural Society;

AND FURTHER authorizes a donation in the amount of \$1,000 for the Interpretive Signs to be placed at both Pollinator Gardens.

Carried.

2.7 Discussion DRAFT Council Dates 2026

RESOLUTION 2025-283 Hind-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives and approves the 2026 Proposed Council Dates as presented.

Carried.

2.8 Discussion Council Meeting Times

RESOLUTION 2025-284 Hind-Bishop

WHEREAS Procedural By-law 2023-17 Section 3.1 states Regular Council Meetings of Council shall be held every three (3) weeks on a Wednesday alternating at 1:00 pm and 6:00 pm, at Council's discretion or any other day as many be determined by Council resolution;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan directs Staff to make amendments to the Procedural By law to hold regular Council meetings at 6:00 pm only effective immediately and to bring back the amended Procedural by-law for passing to the next regular Council meeting.

Recorded Vote Called by Councillor Jon Hind

Bill Bishop

Yea

Deputy Mayor John Hetherington

Nay

Jon Hind

Yea

Brad Kneller

Absent

Mayor Sam Dunnett

Nay

Defeated.

2.9 Report from Deputy Clerk Laura Brandt, Opportunities to Enhance Transparency – Electronic Options for Broadcasting Council Meetings

RESOLUTION 2025-285 Bishop-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report as presented from Deputy Clerk Laura Brandt, Opportunities to Enhance Transparency – Electronic Options for Broadcasting Council Meetings, and approves the recommendations contained therein to proceed with audio livestreaming with the recordings available on the website for 21 days.

AND FURTHER it is understood that participants listening to the live stream will not have the ability to participate in the meeting or the ability to use the chat function. Recorded audio will be posted as recorded and livestreaming/recording will be stopped for closed session with the livestreaming/recording restarting after Council returns to open session and the Municipality is not responsible for connectivity issues;

AND FURTHER THAT Council directs Staff to make amendments as discussed and bring back the Procedural by-law for passing to the next regular Council meeting.

Carried.

MUNICIPAL BOARD AND COMMITTEE MINUTES

- 3.1 **District of Parry Sound Social Services Administration Board (DSSAB) Chief Administrative Officer's Report October 2025**
- 3.2 **Magnetawan Economic Tourism Committee (METC) Minutes October 14, 2025**
- 3.3 **Magnetawan Community Centre Board (MCCB) Minutes October 15, 2025**

RESOLUTION 2025-286 Bishop-Hind

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Municipal Boards and Committee Minutes as copied and circulated.

Carried.

CORRESPONDENCE

- 4.1 **Township of Edwardsburgh Cardinal Ontario Community Infrastructure Fund (OCIF)**
- 4.2 **Minister of Transport and Leader of the Government in the House of Commons Correspondence Highways 11 & 17**
- 4.3 **FONOM Elects New Leadership at Parry Sound Meeting**
- 4.4 **FONOM & NOMA Thank the Federal & Provincial Governments for their Partnership to Keep Kap Paper Operating & FONOM & NOMA Welcome Federal Support for Kap Paper**
- 4.5 **Successful Outcome of Explorer's Edge Wayfinding Signage Project – A.J. Caisson Sign**
- 4.6 **Ministry of Sport Duty to Consult Assessment Notice Completion Croft Recreational Park**
- 4.7 **Landfill Switch to Winter Hours Poster**
- 4.8 **Seniors Free Dinner & Learn Event November 14th Poster**
- 4.9 **ICYMI Council Highlights October 8, 2025**

RESOLUTION 2025-287 Bishop-Hind

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the correspondence items as copied and circulated;

AND FURTHER endorses the following motions:

- 4.1 *Township of Edwardsburgh Cardinal - Ontario Community Infrastructure Fund (OCIF)*

Carried.

ACCOUNTS

- 5.1 **Accounts in the amount of \$368,763.24**

RESOLUTION 2025-288 Hetherington-Bishop

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the accounts in the amount of \$368,763.24 as presented.

Carried.

BY-LAWS

- 6.1 **Authorize the Use of Alternative Voting Methods for the 2026 Municipal and School Board Election**
- 6.2 **Zoning By-law Amendment – Alldred -185 Halls Road East**
- 6.3 **Short-term Accommodation**
- 6.4 **Consent Agreement (Limited Services Agreement0)– Kelly – CON 1 Lot 2**

RESOLUTION 2025-289 Hetherington-Hind

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan that the following by-laws are now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation, and engrossed in the by-law book:

- 6.1 *Authorize the use of Alternative Voting Methods for the 2026 Municipal and School Board Election*
- 6.2 *Zoning By-law Amendment – Alldred – 185 Halls Road East*
- 6.3 *Short-term Accommodation*
- 6.4 *Consent Agreement (Limited Services Agreement) – Kelly – CON 1-Lot 2Carried.*

CONFIRMING BY-LAW AND ADJOURNMENT

- 7.1 **Confirm the Proceedings of Council and Adjourn**

RESOLUTION 2025-290 Bishop-Hetherington

*BE IT RESOLVED by the Council of the Municipality of Magnetawan that the Confirming By-law is now read a first, second and a third time, passed, signed by the Deputy Mayor and the Clerk, sealed with the seal of the Corporation and engrossed in the by-law book; AND FURTHER THAT this meeting is now adjourned at 1:55 pm to meet again on Wednesday November 19, 2025, at 1:00 pm or at the call of the Chair.
Carried.*

Approved by:

Mayor

Clerk