



**Municipality of  
Magnetawan**

**COUNCIL MEETING MINUTES**

**November 15, 2023**

**1:00 pm**

The meeting of the Council of the Corporation of the Municipality of Magnetawan was held at the Magnetawan Community Centre on Wednesday October 25, 2023, with the following present:

Mayor Sam Dunnett  
Deputy Mayor John Hetherington  
Councillor Bill Bishop  
Councillor Jon Hind  
Councillor Brad Kneller

Staff: CAO/Clerk Kerstin Vroom, Deputy Clerk Recreation and Communications Laura Brandt and Deputy Clerk Planning and Development Erica Kellogg were present for the entire meeting.

**OPENING BUSINESS**

**1.1 Call to Order**

The meeting was called to order at 1:00 p.m.

**1.2 Adoption of the Agenda**

*RESOLUTION 2023-333 Hetherington-Bishop*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the agenda as amended to include as Items 6.2 and 6.3 – Correction By-laws for 2023-54 and 2023-49 (Definition of an STA)*

*Carried.*

**1.3 Disclosure of Pecuniary Interest**

Mayor Sam Dunnett stated that should anyone have a disclosure of pecuniary interest that they could declare the nature thereof now or at any time during the meeting.

**1.4 Adoption of the Previous Minutes**

*RESOLUTION 2023-334 Bishop-Hetherington*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the minutes of the meeting on October 25, 2023, as copied and circulated.*

*Carried.*

**STAFF REPORTS, MOTIONS AND DISCUSSION**

## **2.1 Consent Application – Davidson – 79 West Whalley Lake Road**

### **RESOLUTION 2023-335 Kneller-Hind**

*WHEREAS the Municipality of Magnetawan has received a request to support an application for consent for creation of 3 new lots located with a Registered Right of Way at 79 Whalley Lake Road which is a private road, Magnetawan (Davidson 4944 030 0021020000). The property is legally described as CON 9 PT Lots 2 and 3 Plan 256 Lot 1 to 14, 16, 19, 25 to 27, 53, 65 to 69, 71, 72, 74, 75, 77, 78, 80, 81, 84 Township of Chapman hereinafter referred to as "the Lands";*

*WHEREAS the Municipal planning consultant has provided a report in support of the application with conditions;*

*NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan supports in principle the consent application for the Lands, which is valid only for a period of six (6) months; subject to the following conditions:*

- That the foregoing conditions be fulfilled within two years of the notice of decision of the Planning Board;*
- Draft Reference Plan to be approved by the Municipality prior to registration;*
- Two (2) true certified paper copies of the registered plan and an electronic version for the proposed severed lots and proposed easement prepared by an Ontario Land Surveyor with a certification that it is a true copy be provided to the Municipality for review and approval which conforms substantially with the application as submitted;*
- Draft copy of the deeds (with all schedules) to be approved by the Municipality prior to registration;*
- A copy of the original executed transfer (deed) with all schedules be provided to the Municipality;*
- Confirmation from the North Bay Mattawa Conservation Authority (NBMCA) that the proposed Severed and Retained Lots can be adequately serviced by individual on-site septic systems;*
- Payment of all taxes, municipal legal fees, planning fees and fees as per the current Fees and Charges By-law, Park Land Dedication By-law and all other fees associated with the processing of this application;*
- That the Applicant apply for civic numbers for the retained and severed lots;*
- The entering into a Site Plan Agreement, to be registered on title, with the Municipality to implement the recommended measures contained in the Planning Reports/Studies/Public Consultation for the proposed Severed and Retained Lots;*
- That a Zoning By-law Amendment be submitted to rezone to implement the recommendations of the Scoped Environment Impact Study by Fri Ecological Services dated July 2023;*
- That the Applicant enter into a Limited Service Agreement with the Municipality to be registered on title;*

*Carried.*

**2.2 DRAFT By-law Repeal and Replace the Municipality's Official Plan**

*RESOLUTION 2023-336 Kneller-Hetherington*

*WHEREAS the Council for the Municipality of Magnetawan engaged EcoVue Consulting Services Inc. to conduct a repeal and replacement of the Municipality's 2012 Official Plan; AND WHEREAS the Council of the Municipality of Magnetawan in accordance with Section 26 (3) of the Planning Act, R.S.O. 1990. C. P.13. has held a statutory public meeting on September 28, 2022 and consulted with the prescribed public bodies to consider the proposed Official Plan Updates;*

*AND WHEREAS the Ministry of Municipal Affairs and Housing provided correspondence on July 7, 2023, identifying that in order to conduct and complete a review, the Municipality is strongly encouraged to take the necessary steps towards adoption of the new Official Plan;*

*NOW THEREFORE BE IT RESOLVED THAT the Council for the Municipality of Magnetawan receives and approves the draft Official Plan, June 2022 by EcoVue Consulting Services Inc. as amended to revise Section 4.20 b) to remove "periods of thirty (30) days or greater..." and replace with "periods of twenty-eight (28) days or greater...";*

*AND THAT the By-law on this matter will be passed later in the meeting.*

*Carried.*

**2.3 Report from Deputy Clerk, Erica Kellogg, Municipal Accommodation Tax (MAT) & DRAFT By-law to Provide for the Implementation of a Municipal Accommodation Tax**

*RESOLUTION 2023-337 Bishop-Hind*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report from Deputy Clerk Planning & development Erica Kellogg – Municipal Accommodation Tax (MAT) and directs Staff to;*

- 1. Bring back to a future Council meeting a business case study as required under O. Reg. 599/06 as per Section 203(4) of the Municipal Act, 2001, S.O. 2001, c. 25 as amended.*

*Carried.*

**2.4 Correspondence – EJ - Williams – Survey Letter – 284 Chapman Drive**

*RESOLUTION 2023-338 Hetherington-Bishop*

*WHEREAS the Council of the Municipality of Magnetawan receives the Correspondence-EJ Williams – Survey Letter – 284 Chapman Drive;*

*AND WHEREAS outbuildings and construction materials have found to be encroaching on Municipal Property;*

*AND WHEREAS essential utility company's hydro poles, guy wires and Bell pedestals have been found to be on Municipal Property without a registered easement, as per standard practice;*

*NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan directs Staff to contact the necessary parties to remove the shed and construction materials, and to contact the essential utilities regarding the registration of an easement.*

*Carried.*

## **2.5 2024 Proposed Council Dates**

*RESOLUTION 2023-339 Hind-Hetherington*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives and approves the 2024 Proposed Council Dates as amended, meetings at 1:00 pm unless approved by Council to change the time at a prior meeting.*

*Carried.*

Direction was given to Staff to bring back a Staff Report to a future meeting for Council's consideration to evaluate and review the feasibility of recording Council meetings.

## **2.6 Report from Deputy Clerk, Laura Brandt Magnetawan Community Centre Board Mandate**

*RESOLUTION 2023-340 Hetherington-Bishop*

*WHEREAS the Council of the Municipality of Magnetawan passed Motion 2020-269 adopting the Community Centre Board Mandate as amended;*

*NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives and approves the report Magnetawan Community Centre Mandate, from Deputy Clerk Laura Brandt and approves the recommendation contained therein to allow the Magnetawan Community Centre Board Mandate to stay as is.*

*Carried.*

## **MUNICIPAL BOARD AND COMMITTEE MINUTES**

**3.1 Central Almaguin Planning Board Minutes October 4, 2023**

**3.2 Lakeland Holding Ltd. 2023 Q3 Shareholder Update October 19, 2023**

**3.3 Town of Parry Sound EMS Advisory Committee Minutes October 26, 2023**

**3.4 Magnetawan Community Centre Board (MCCB) Minutes November 1, 2023**

*RESOLUTION 2023-341 Kneller-Hetherington*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Municipal Boards and Committee Minutes as copied and circulated.*

*Carried.*

## **CORRESPONDENCE**

**4.1 Township of McKellar Call for an Amendment to the Legislation Act, 2006**

**4.2 FONOM Sustainable Northern Ontario Economic Development Course**

**4.3 Fire Underwriters Survey**

**4.4 2024 Municipal Ontario Municipal Partnership Fun (OMPF)**

**4.5 AORS Director Scott Edwards Finding a Creative Solution Article**

**4.6 North Bay Nugget Outdoor Mural Article**

**4.7 Firefighter's Food Drive December 6, 2023 Poster**

**4.8 New Year's Eve Gala Poster**

**4.9 Remembrance Day Poster**

**4.10 ICYMI Council Highlights October 25, 2023**

*RESOLUTION 2023-342 Hind-Bishop*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the correspondence items as copied and circulated.*

*Carried.*

*RESOLUTION 2023-343 Hetherington-Bishop*

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan endorses and supports item 4.1 Township of McKellar Call for an Amendment to the Legislation Act, 2006;

AND FURTHER THAT this resolution be circulated to the Minister of Municipal Affairs and Housing, Paul Calandra; Parry Sound-Muskoka MPP, Graydon Smith; The Association of Ontario Municipalities (AMO); CEO and President of Metroland Media Group, Neil Oliver and all Ontario Municipalities.

Carried.

### **ACCOUNTS**

#### **5.1 Accounts in the amount of \$397,967.06**

RESOLUTION 2023-344 Kneller-Bishop

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the accounts in the amount of \$397,967.06 as presented.

Carried.

### **BY-LAWS**

#### **6.1 Repeal and Replace the Municipality's Official Plan**

#### **6.2 Correction Bylaw for By-law 2023-54 License and Regulate the Use of Short-Term Accommodation**

#### **6.3 Correction By-law for By-law 2023-49 Zoning By-law Housekeeping Bu-law**

RESOLUTION 2023-345 Hind-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan that the following by-laws are now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation, and engrossed in the by-law book:

6.1 Repeal and Replace the Municipality's Official Plan

6.2 Correction Bylaw for By-law 2023-54 License and Regulate the Use of Short-Term Accommodation

6.3 By-law Correction for By-law 2023-49 Zoning By-law Housekeeping By-law

Carried.

### **CONFIRMING BY-LAW AND ADJOURNMENT**

#### **7.1 Confirm the Proceedings of Council and Adjourn**

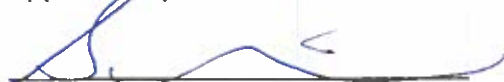
RESOLUTION 2023-346 Hetherington-Kneller

BE IT RESOLVED by the Council of the Municipality of Magnetawan that the Confirming By-law is now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and engrossed in the by-law book;

AND FURTHER THAT, this meeting is now adjourned at 1:35 pm to meet again on Wednesday December 6, 2023, at 1:00 pm or at the call of the Chair.

Carried.

Approved by:



Mayor



Clerk