



Municipality of
Magnetawan

AGENDA

Inaugural Meeting of Council

followed by

Regular Meeting of Council

Wednesday, November 16, 2022

1:00 PM

Magnetawan Community Centre

Page #

INAUGURAL MEETING OF COUNCIL

DECLARATIONS OF OFFICE

OPENING PRAYER REV SYLVIA POETSCHKE

SHORT REFRESHMENT BREAK

REGULAR MEETING OF COUNCIL

OPENING BUSINESS

- 1.1 Call to Order
- 1.2 Adoption of the Agenda
- 1.3 Disclosure of Pecuniary Interest
- 3 1.4 Adoption of Previous Minutes

STAFF REPORTS, MOTIONS AND DISCUSSION

- 10 2.1 Discussion Appointment of Deputy Mayor and DRAFT By-law
- 11 2.2 DRAFT Site Plan Agreement - 6 Cobalt Lane - Maunu/Stevens
- 21 2.3 DRAFT Motion Ontario Land Tribunal - James
- 28 2.4 Council Meeting Dates for 2023
- 29 2.5 Discussion ROMA Conference and Delegation
- 2.6 Council Appointment Central Almaguin Planning Board
- 38 2.7 Council Appointment North Bay Parry Sound Board of Health Appointment 2023-2026
(Joint Board)
- 40 2.8 Council Appointment Parry Sound District Emergency Medical Services Advisory Committee
(Joint Board)
- 45 2.9 Almaguin Highlands Health Council DRAFT Terms of Reference September 2022
- 52 2.10 Almaguin Community Economic Development (ACED) Carpool Almaguin Staff Report
October 3, 2022
- 2.11 Discussion on Christmas

MUNICIPAL BOARDS AND COMMITTEE MINUTES

- 55 3.1 District of Parry Sound Social Services Administration Board Chief Administrative Officer's
Report October 2022
- 78 3.2 Lakeland Holding Ltd 2022 Q3 Shareholder Update
- 86 3.3 Town of Parry Sound EMS Advisory Committee Minutes October 27, 2022

CORRESPONDENCE

- 110 4.1 Office of the Chief Veterinarian for Ontario (OCVO) Avian influenza (H5N1)
- 114 4.2 Ministry of Municipal Affairs and Housing More Homes Built Faster: Ontario's Housing Supply Action Plan 2022-2023
- 115 4.3 Ministry of Minister of Agriculture and Agri-Food Canada Ontario Wildlife Damage Compensation Program
- 117 4.4 BDO Canada LLP Chartered Professional Accountants Outcome of Gas Tax Audit
- 131 4.5 Correspondence Successful Outcome of 2022 - Fall Trail Care Grant - Trans Canada Sign Replacement
- 132 4.6 Correspondence Unsuccessful Outcome of Seniors and Accessibility Inclusive Community Grants Program - Age Friendly Plan
- 136 4.7 Correspondence Womens Own Resources 4th Annual Red Gala November 28th Poster
- 137 4.8 Notice of Closure Lions' Pavilion Poster
- 138 4.9 Kiss the Moose Mural Naming Contest Poster
- 139 4.10 Remembrance Day Closure and Ceremony Poster
- 140 4.11 Christmas Tree Lighting Poster
- 141 4.12 ICYMI Council Highlights October 19, 2022

ACCOUNTS

- 142 5.1 Accounts in the amount of \$ 1,347,109.38

BY-LAWS

- 166 6.1 Appoint Deputy Mayor
- 167 6.2 Site Plan Agreement - 6 Cobalt Lane - Maunu/Stevens

CONFIRMING BY-LAW AND ADJOURNMENT

- 177 7.1 Confirm the Proceedings of Council and Adjourn



**COUNCIL MEETING MINUTES
October 19, 2022
1:00 pm**

The meeting of the Council of the Corporation of the Municipality of Magnetawan was held at the Magnetawan Community Centre on Wednesday October 19, 2022 with the following present:

Mayor Sam Dunnett
Deputy Mayor Tim Brunton
Councillor John Hetherington
Councillor Wayne Smith

Regrets:
Councillor Brad Kneller

Staff: CAO/Clerk Kerstin Vroom, Deputy Clerk Recreation and Communications Laura Brandt and Acting Deputy Clerk Planning and Development Erica Kellogg were present for the entire meeting.

OPENING BUSINESS

1.1 Call to Order

The meeting was called to order at 1:00 p.m.

1.2 Adoption of the Agenda

RESOLUTION 2022-275 Brunton-Smith

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the agenda as presented.

Carried.

1.3 Disclosure of Pecuniary Interest

Mayor Sam Dunnett stated that should anyone have a disclosure of pecuniary interest that they could declare the nature thereof now or at any time during the meeting.

1.4 Adoption of the Previous Minutes

RESOLUTION 2022-276 Hetherington-Brunton

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the minutes of the meeting on September 28, 2022, as copied and circulated.

Carried.

STAFF QUARTERLY REPORTS – THIRD QUARTER

2.1 Report from By-law Enforcement Officer Caitlin Deevey

2.2 Report from Fire Chief Derek Young

2.3 Report from Chief Building Official Tyler Irwin

2.4 Report from Public Works Superintendent

2.5 Report from Parks and Maintenance Manager Steve Robinson

2.6 Report from Acting Deputy Clerk Erica Kellogg

2.7 YTD Budget 2022 From Stephanie Lewin Treasurer

RESOLUTION 2022-277 Brunton-Smith

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Third Quarter Reports from the Department Heads as presented for information only.

Carried.

STAFF REPORTS, MOTIONS AND DISCUSSION

3.1 Consent Application – 286 Halls Road - Ferrante

RESOLUTION 2022-278 Smith-Brunton

WHEREAS the Municipality of Magnetawan has received a request to support an application for consent for creation of two new lots located at 286 Halls Road East, Magnetawan (Ferrante 4944 010 00225200). The property is legally described as CON 11, LOT 7 Chapman hereinafter referred to as "the Lands";

AND WHEREAS the Municipal planning consultant has provided a report in support of the application with conditions;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan supports in principle the consent application for the Lands, which is valid only for a period of six (6) months; subject to the following conditions:

- Draft copy of the deeds (with all schedules) to be approved by the Municipality prior to registration;*
- A copy of the original executed transfer (deed) with all schedules be provided to the Municipality;*
- Draft Reference Plan to be approved by the Municipality prior to registration. Two (2) true certified paper copies of the registered plan and an electronic version with a certification that it is a true copy be provided to the Municipality;*
- Payment of all taxes, municipal, legal and planning fees associated with the processing of this application including fees under By-law 2011-11, 2011-16 and current Municipal Fees & Charges By-law including a parkland dedication fee per new lot;*
- Confirmation from the North Bay Mattawa Conservation Authority (NBMCA) that the proposed Severed Lots can be adequately serviced by individual on-site septic systems and individual on-site water systems;*
- That the applicant obtain a letter of suitable entrance from the Municipality for the proposed Severed Lots;*
- The entering into a Site Plan Agreement to be registered on title, with the Municipality to implement the recommended measures on the proposed Severed and Retained Lots which are contained in the Environmental Impact Study prepared by FRI Ecological Services dated August 2022, including the identification of vegetation protection areas and setbacks and MDS if applicable.*

- That a Minimum Distance Separation I (MDS I) Calculation is required, to the satisfaction of the Municipality of the proposed Severed and Retained Lots; including confirmation that there are no livestock in the surrounding area;
- That a Zoning By-law Amendment be submitted to rezone the proposed Severed Lot #2 to address the non-compliant minimum lot area requirement and to rezone the retained lot and Severed lot #1 and Severed Lot #2 to implement the recommended mitigation measures contained in the Environmental Impact Study prepared by Fri Ecological Services dated August 2022 and MDS if applicable.

Carried.

3.2 Request for Road Use/Maintenance Agreement -McCharles

RESOLUTION 2022-279 Smith-Brunton

WHEREAS the Municipality of Magnetawan received a request from John McCharles, resident of Ryerson, to enter into a Road Use Agreement to open and maintain 90 metres of a boundary unopened road allowance off South Horn Lake Road between the Township of Ryerson Concession 14 lot 6 and the Municipality of Magnetawan Concession 1 lot 6 (Crown Land);

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan supports in principle the entering into an agreement(s) with John McCharles to upgrade the portion of the unopened road allowance from South Horn Lake Road to a suitable location for an entrance onto his lands on the road allowance between Township of Ryerson Concession 14 lot 6 and the Municipality of Magnetawan Concession 1 lot 6 subject to the following conditions:

- *A support in principle be obtained and provided to the Municipality of Magnetawan from the Township of Ryerson;*
- *The Township of Ryerson will be responsible for the application, collection of fees and payment to the Municipality of Magnetawan for any services rendered;*
- *That the Municipality reserves the right to have the draft agreements reviewed by their solicitor at the cost of the applicant;*
- *That the applicant enters into a Road Use Agreement naming both Ryerson and Magnetawan, with the understanding that permission to maintain can be withdrawn upon either party's request;*
- *That the applicant enter into a Limited Services Agreement with both parties, to be registered on title;*
- *That the Public Works Superintendents, of both Municipalities, approve the work plan for the opening of the unopened road allowance;*
- *That a survey be conducted of the unopened road allowance mentioned above at the cost of the applicant;*
- *That all legal, surveying, planning and/or fees required for the application be borne by the applicant.*

Carried.

3.3 Purchase of Shore Road Allowance – 3103 Highway 520 - Deol

RESOLUTION 2022-280 Hetherington-Brunton

WHEREAS Council has received correspondence and application fee from Sarbjit Deol for the purchase of Original Shore Road Allowance (shore road – 3103 Highway 520) in front of and/or abutting Concession 3 PT LOT 24 RP PSR 268 PART 3 RP RSR 916 PART 2 ; Roll Number: 494401000137910;

WHEREAS there are no abutting landowners who would be entitled to these lands;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves in principle the sale of the original shore road allowance with the following provisions;

- The subject lands be surveyed;*
- The price be set by a professional appraiser;*
- The deposit be received by the Municipality as per the current fees and charges bylaw and be kept current;*
- All costs for this purchase, including planning, legal, surveying and/or other fees to be borne by the applicant;*
- The lands to be merged on title with Roll number 494401000137910 and the PINs consolidated.*
- That the purchase of the shore road allowance does not exonerate the applicant from the requirement to comply with the zoning by-law and/or any other applicable law.*

Carried.

3.4 DRAFT By-law 2022 Municipal Election Joint Audit Compliance Committee

RESOLUTION 2022-281 Smith-Brunton

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the DRAFT 2022 Municipal Election Joint Audit Compliance Committee, and the by-law on this matter will be passed later on in the meeting.

Carried.

3.5 Almaguin Highlands Health Council DRAFT Terms of Reference September 2022

RESOLUTION 2022-282 Brunton-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Almaguin Highlands Health Council Draft Terms of Reference September 2022 as presented for information only and directs Staff to put this matter on a future agenda for the new Council's consideration and comments.

Carried.

3.6 Update Modernization Grant Service Delivery Review

RESOLUTION 2022-283 Brunton-Smith

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the update Modernization Grant Service Delivery Review for information purposes and commends Staff for a job well done implementing the recommendations contained therein.

Carried.

3.7 DRAFT Motion December 21, 2022 Council Meeting

RESOLUTION 2022-284 Smith-Brunton

*WHEREAS due to the inaugural meeting of the new Council November 16, 2022;
AND WHEREAS the time period between the inaugural meeting and the next meeting
of Council December 21, 2022 is an extended time period;
NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of
Magnetawan reschedules the December 21, 2022 Council meeting to December 7,
2022.*

Carried.

3.8 DRAFT Site Plan Agreement – 81 Tanner’s lane -Stevanus

RESOLUTION 2022-285 Smith-Hetherington

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the
DRAFT Site Plan Agreement – 81 Tanner’s Lane - Stevanus, and the by-law on this
matter will be passed later on in the meeting.*

Carried.

3.9 Zoning By-law Amendment – 6502 Highway 124 – Woods

RESOLUTION 2022-286 Hetherington-Brunton

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the DRAFT Zoning
By-law Amendment – 6502 Highway 124 – Woods , and the by-law on this matter will be passed
later on in the meeting.*

Carried.

MUNICIPAL BOARD AND COMMITTEE MINUTES

4.1 Magnetawan Cemetery Board (MCB) Minutes September 22, 2022

**4.2 Almaguin Highlands Health Centre (AHC) Minutes October 6, 2022, Key
Areas of Focus**

RESOLUTION 2022-287 Brunton-Smith

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the
Municipal Boards and Committee Minutes as copied and circulated.*

Carried.

CORRESPONDENCE

5.1 Ontario Provincial Police (OPP) 2023 Annual Billing Statement Package

**5.2 Office of the Solicitor General Update Community Safety and Policing Act, 2019
and OPP Detachment Boards**

**5.3 OPP MPB Financial Services Unit Notification of 2022 Court Security and Prisoner
Transportation Grant Remainder**

**5.4 Transport Canada Safety and Security Use of Pleasure Craft as Commercial
Passenger Vessel**

**5.5 Municipal Law Enforcement Officers’ Association Caitlin Deevey-Municipal Law
Enforcement Officer, MLEO(C)**

**5.6 Almaguin Community Economic Development (ACED) Northbound and
Southbound Signs**

5.7 Kiss the Moose Naming Contest Poster

5.8 Landfill Notice Poster

5.9 Instagram Launch Poster

5.10 ICYMI Council Highlights September 28, 2022

RESOLUTION 2022-288 Smith-Brunton

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the correspondence items as copied and circulated.

Carried.

ACCOUNTS

6.1 Accounts in the amount of \$759,747.21

RESOLUTION 2022-289 Smith-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the accounts in the amount of \$759,747.21 as presented.

Carried.

BY-LAWS

7.1 2022 Municipal Election Joint Audit Compliance Committee

7.2 Site Plan Agreement – 81 Tanner’s Lane - Stevanus

7.3 Zoning By-Law Amendment – 6502 Highway 124 - Woods

RESOLUTION 2022-290 Smith-Hetherington

BE IT RESOLVED THAT by the Council of the Municipality of Magnetawan that the following by-laws are now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation, and engrossed in the by-law book:

7.1 2022 Municipal Election Joint Audit Compliance Committee

7.2 Site Plan Agreement – 81 Tanner’s Lane - Stevanus

7.3 Zoning By-Law Amendment – 6502 Highway 124 – Woods

Carried.

CLOSED SESSION

In accordance with Section 239(2) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, Council shall proceed into Closed Session in order to address matters pertaining to: (c) acquisition or disposition of land

RESOLUTION 2022-291 Brunton-Smith

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan moves to a closed session at 1:45 pm pursuant to Section 239(2) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, Council shall proceed into Closed Session in order to address matters pertaining to:

(b) personal matters about an identifiable individual

(c) acquisition or disposition of land

Carried.

RESOLUTION 2022-292 Hetherington-Smith

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan returns to open session at 2:45 pm.

Carried.

RESOLUTION 2022-293 Smith-Brunton

WHEREAS the Municipality of Magnetawan has received an application for Susan Jennings (Agent) for the purchase of Original Road Allowance between CROFT Plan 110 S PT LOT 13 S PT LOT 14 N/S AHMIC ST and PLAN 110 PT LOT 1 N AHMIC ST (HEWSON) which are both owned by the same owners;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves in principle the sale of:

1. Original Road Allowance with the following provisions:

- Any other adjacent landowner shall be invited to participate in the purchase of that part of the specified road allowance which borders their lands;*
- The price be set by an appraised value set by a professional appraiser;*
- All costs for the purchase to be borne by the applicant*
- The road allowance be merged with the existing properties*

Defeated.

RESOLUTION 2022-294 Brunton-Hetherington

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan directs Staff to contact Susan Jennings (Agent for Hewsons) to discuss entering into an agreement to swap the lands, owned by the Hewsons PLAN 110 PT LOT 1 N AHMIC ST (roll number 494403000705000) for the adjacent lands which is the original Road Allowance with costs to be shared equally between the Municipality and the Hewsons for surveying.

Carried.

CONFIRMING BY-LAW AND ADJOURNMENT

8.1 Confirm the Proceedings of Council and Adjourn

RESOLUTION 2022-295 Brunton-Smith

BE IT RESOLVED by the Council of the Municipality of Magnetawan that the Confirming By-law is now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and engrossed in the by-law book;

AND FURTHER THAT, this meeting is now adjourned at 3:50 pm to meet again on Wednesday November 16, 2022, at 1:00 pm or at the call of the Chair.

Carried.

Approved by:

Mayor

Clerk

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2022 -

BEING A BY-LAW TO APPOINT A DEPUTY MAYOR FOR THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

WHEREAS Section 242 of the *Municipal Act, S.O. 2001, c.25*, as amended, authorizes a municipality to pass a by-law appointing a Member of Council to act in the place of the Head of Council or other Member of Council designated to preside at meetings in the Municipality's Procedure By-law when the Head of Council or Designated Member is absent or refuses to act or the office is vacant, and while so acting such member has all the powers and duties of the Head of Council or Designated Member, as the case may be, with respect to the role of presiding at meetings;

NOW THEREFORE BE IT ENACTED BY THE MUNICIPAL COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN AS FOLLOWS:

1. That _____ is hereby appointed Deputy Mayor, to act in the place of the Mayor, the head of the Council of the Municipality of Magnetawan, in accordance with Section 242 of the *Municipal Act*.
2. That By-law 2018-80 and any previously conflicting by-laws are hereby repealed.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 16th day of November 2022.

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

Mayor

CAO/Clerk

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW 2022 -

BEING A BY-LAW TO PROVIDE FOR THE EXECUTION OF A SITE PLAN AGREEMENT, AS A REQUIREMENT UNDER SUBDIVISION AGREEMENT, WITH THE OWNERS OF THE LANDS:

**LEE MAUNU AND SABINE STEVENS - LEGALLY DESCRIBED AS PLAN 42M666 LOT 6 CON 6, MUNICIPALITY OF MAGNETAWAN- MUNICIPALLY KNOWN AS – 6 COBALT LANE MAGNETAWAN.
(ROLL NUMBER 4944 030 005023060000)**

AND WHEREAS, a subdivision agreement was approved by the Council of the Municipality of Magnetawan with the condition of a site plan agreement being entered into and registered on title, pursuant to Section 45 (9.1) of the Planning Act, R.S.O. 1990, regarding the aforementioned lands;

AND WHEREAS, Council is satisfied that the proposed development of the lands is appropriate and in conformity with the Municipality's requirements;

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan hereby enacts as follows:

1. That upon final approval from the Planning Consultant ensuring the site development does not offend the subdivision agreement.
2. That the Municipality of Magnetawan enter into a site plan agreement substantially in the form attached hereto as "This Agreement."
3. That the Mayor and the Clerk are hereby authorized to execute the Agreement.
4. The Municipality's solicitor is hereby authorized to register the Agreement against the title of the lands to which it applies.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 16th day of November, 2022

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**

Mayor

CAO/Clerk

THIS AGREEMENT made in duplicate this _____ day of _____, 2022.

BETWEEN:

LEE MAUNU and SABINE STEVENS

(hereinafter called the "Owner")

-and-

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

(hereinafter called the "Municipality")

WHEREAS the OWNER is the OWNER in fee simple of these lands and premises in the Municipality of Magnetawan in the District of Parry Sound being more particularly described as Concession 6, 7 Sideroad, PLAN 42M666, Lot 6 (Roll No. 4944030005023060000), in the Municipality of Magnetawan;

AND WHEREAS the OWNER must enter into a Site Plan Agreement as a condition of the Subdivision Agreement to ensure all requirements under the Subdivision Agreement are being upheld;

AND WHEREAS the OWNER has made an application for site plan approval to facilitate the construction of a single detached dwelling and a boathouse on the subject lands;

AND WHEREAS notwithstanding the foregoing the parties agree that the overall development of the said lands would be most appropriately addressed through a site plan agreement;

AND WHEREAS this Agreement has been completed under the authority of Section 41 (26) of the Planning Act, c.P. 19 as amended;

NOW WHEREFORE in consideration of the sum of TWO (\$2.00) DOLLARS now paid by the OWNER to the MUNICIPALITY, the receipt and sufficiency of which is hereby acknowledged, the OWNER and the MUNICIPALITY covenant and agree as follows:

1. SCOPE OF THE AGREEMENT

1.1 Description of Lands - The lands to be bound by the terms and conditions of this Agreement referred to as "the subject lands" are generally described as Concession 6, 7 Sideroad, PLAN 42M666, Lot 6 (Roll No. 4944030005023060000) in the Municipality of Magnetawan and more fully described in Schedule "A" to this Agreement.

1.2 Conformity of Agreement — The OWNER covenants and agrees that all new work performed on the subject lands shall be in conformity with:

- a) The provisions of this Agreement;

- b) The Site Plan attached as Schedule 'B';
- c) All applicable Municipal By-laws and all applicable Provincial and Federal legislation.

1.3 Reliance upon Representations - The OWNER acknowledges that:

- a) If it proceeds with the development contemplated by the approved Site Plan, it has made representations to the MUNICIPALITY that it will complete all on-site construction, grading and landscaping required herein, in accordance with the Plans filed and accepted by the MUNICIPALITY; and
- b) The MUNICIPALITY has entered into this Agreement in reliance upon these representations.

1.4 Schedules Attached — The following scheduled are attached to, and form part of this Agreement

SCHEDULE 'A'	-	Description of lands
SCHEDULE 'B'	-	Site Plan

2. MODIFICATION OF PLANS

2.1 There shall be no changes in the Schedules attached hereto, or to any Plans and Specifications filed and accepted on this project unless such changes have been first submitted to, and accepted by, the MUNICIPALITY

3. CONDITIONS PRIOR TO EXECUTION OF AGREEMENT BY THE MUNICIPALITY

3.1 Prior to the execution of this Agreement by the MUNICIPALITY, the OWNER shall:

- a) Taxes — have paid all municipal tax bills issued and outstanding on the said lands;
- b) Postponements to this Agreement — have delivered to the MUNICIPALITY all postponements of any prior encumbrances so that this Agreement will be first priority against the said lands;
- c) Land Ownership — be the registered OWNER in fee simple of the lands described in Schedule 'A'.

4. REGISTRATION OF AGREEMENT AND OTHER DOCUMENTS

4.1 This Agreement shall be registered on title to the subject lands at the expense of the OWNER and this Agreement shall be first priority on title;

- 4.2 The OWNER agrees that all documents required herein shall be submitted in a form suitable to the MUNICIPALITY and suitable for registration, as required;
- 4.3 The OWNER agrees that the MUNICIPALITY may register this Agreement against the subject lands at the expense of the OWNER;
- 4.4 The OWNER agrees to reimburse the MUNICIPALITY for all administrative and professional costs incurred in preparing, executing and registering this Agreement.
- 4.5 The OWNER agrees not to make any application or request to deregister this Agreement without the authorization in writing from the MUNICIPALITY.
- 4.6 All offers of Purchase and Sale shall contain a clause advising the potential purchaser of this Agreement. Any offer of Purchase and Sale that does not contain a clause advising the potential purchaser of this Agreement, may be deemed null and void by the potential purchaser.

5. EXPENSES TO BE PAID BY OWNER

- 5.1 Every provision of this Agreement by which the OWNER is obliged in any way shall be deemed to include the words 'at the expense of the OWNER' unless the context otherwise requires.
- 5.2 The OWNER shall pay such fees as may be invoiced to the MUNICIPALITY by its Solicitor and Planner in connection with all work to be performed as a result of the provisions of the Agreement.

6. ATTACHED SCHEDULES

- 6.1 It is agreed that everything included in this Agreement and the Schedules attached thereto, together with all engineering drawings, material and undertakings filed by the OWNER and accepted by the MUNICIPALITY shall be included in and form part of this Agreement.

7. DEVELOPMENT PROVISIONS

- 7.1 The OWNER agrees that all existing vegetation will be retained in a buffer around the subject lands and along the shoreline of the subject property as indicated in Schedule B of this Agreement.
- 7.2 The OWNER will not be required at any time to import vegetation into the buffer area where none currently exists.

- 7.3 The OWNER agrees that the Chief Building Official will not issue a building permit to carry out the development until this Agreement has been registered on title to the subject lands and a registered copy of same has been provided to the MUNICIPALITY.
- 7.4 It is agreed that if the OWNER fails to apply for a building permit or permits to implement this Agreement within two (2) years after registration, then the MUNICIPALITY, at its option, has the right to terminate the Agreement and require that a new Site Plan Agreement be submitted for approval and execution.
- 7.5 The OWNER agrees to ensure that the natural drainage is not altered in any way that will cause damage to the vegetative buffers, any adjacent lands, or any river, stream, waterbody, or any public road or highway.
- 7.6 The OWNER further agrees that any pathway(s) constructed within the shoreline vegetative buffer be a maximum width of 2 metres, wherever, be constructed of permeable substances, and prohibit the removal of trees and riparian vegetation.
- 7.7 The OWNER also agrees to allow any disturbed areas of the Lands to regenerate and to plant further vegetation and trees if necessary from time to time if there is a loss of the shoreline vegetative buffer due to or as result of construction or development work having been carried out on the subject property or environmental conditions. The shoreline vegetative buffer shall be maintained to the satisfaction of the Municipality.
- 7.8 The OWNER further agrees not to excavate the Lands except for the purpose of construction in accordance with the Approved Plans referred to in Schedule "B". Any soil, sand, gravel or other similar material shall be removed from the Lands except with the prior permission of the Municipality.
- 7.9 The OWNER agrees to incorporate the recommendations contained in the report prepared by Michalski Nielsen titles "Peer Review Report" dated August 12, 2008, which include the following:
- 7.9.1 The drain field for the lot be located and maintained approximately as shown in Drawing No. 1 of the Suitability of Onsite Septic Systems prepared by Georgian Engineering and/ or in accordance with a permit issued by the Conservation Authority.

- 7.9.2 To every extent possible, on-site "B" Horizon soils be incorporated into construction of the septic field for the lot, owing to their high capability to irreversibly complex and retain phosphorus.
- 7.9.3 Should imported fill be needed to supplement the native on-site soils in constructing the septic field, it must have a demonstrated high capability to retain phosphorus through electrostatic binding and mineralization (i.e., greater than 50 milligrams of phosphorus/100 grams soil).
- 7.9.4 A minimum 10 metre wide natural shoreline buffer shall be maintained from the normal highwater mark of Ahmic Lake. A two (2) metre wide pathway shall be permitted within the buffer. Within the buffer area vegetation shall be maintained and only hazardous trees shall be permitted to be removed.
- 7.9.5 During the period of land clearing, grubbing and construction, sedimentation and erosion control works, in the form of silt fencing and straw bales, be located along the downgradient edge of the building envelope.
- 7.9.6 Disturbed slopes and exposed soils be restored with appropriate plantings and seed mixtures as soon after construction is feasible.
- 7.9.7 The erosion protection measures be maintained in good working order until the exposed soils have been greened up.
- 7.9.8 The OWNER agrees to ensure that the septic systems in accordance with a permit issued by the Conservation Authority.
- 7.9.9 The OWNER agrees to develop the subject lands in accordance with the Site Plan being Schedule "B" attached hereto, and agree that no work will be performed on the subject lands except in conformity with all provisions of this Agreement.
- 7.9.10 The OWNER agrees that external lighting facilities on the subject lands and buildings will be designed and constructed so as to avoid the illumination of adjacent properties and waterways and agrees to only use a level of illumination that is consistent with the natural beauty of the surrounding properties and waterbody. All lighting shall be dark sky compliant lighting.
- 7.9.11 The OWNER further agrees to provide and maintain appropriate construction mitigation measures during any construction activity to

ensure that there are no adverse environmental impacts on the natural heritage features including any watercourse or waterbody.

7.9.12 The OWNER further agrees to preserve and maintain the existing natural vegetation on the said lands outside of those areas identified for building, septic and driveways as shown on Schedule "B", the site plan.

7.9.13 The OWNER further agrees to provide for the grading of change in elevation or contour of the land and the disposal of storm, surface and wastewater from the land and from any buildings or structures thereon as shown on Schedule "B" and will ensure that the natural drainage is not altered in any way that will cause damage to any adjacent lands, public highway or waterbody. The installation of storm water management works and the final grading of the subject lands, including any and all necessary ditching, culverts and construction mitigation measures will be provided by the OWNER.

8. BINDING PARTIES, ALTERATION, AMENDMENT, EFFECT, NOTICE, PENALTY

8.1 This Agreement may only be amended or varied by a written document of equal formality herewith duly executed by the parties hereto and registered against the title to the subject lands.

8.2 This Agreement may be declared null and void if any requirement or responsibility of the OWNER established by this Agreement is not performed to the satisfaction of the MUNICIPALITY.

8.3 This Agreement shall insure to the benefit of and be binding upon the respective successors and assigns of each of the parties hereto.

8.4 The Agreement shall come into effect on the date of execution by the MUNICIPALITY.

8.5 Nothing in this Agreement shall relieve the OWNER from complying with all other applicable by-laws, laws or regulations of the MUNICIPALITY or any other laws, regulations or policies established by any other level of government. Nothing in this Agreement shall prohibit the MUNICIPALITY from instituting or pursuing prosecutions in respect of any violations of the said by-laws, laws or regulations.

8.6 The definitions of Municipality of Magnetawan Zoning By-law 2001-26, as amended shall be used to define any terms used in this Agreement.

8.7 Any notice required to be given pursuant to the terms hereto shall be in writing and mailed or delivered to the other at the following address:

OWNER'S NAME AND ADDRESS: Lee Maunu and Sabine Stevens
19 Webb Trail
Tottenham, ON
L0G 1W0

MUNICIPALITY OF MAGNETAWAN: Kerstin Vroom, CAO/Clerk
Municipality of Magnetawan
PO Box 70
4304 Hwy #520
Magnetawan, ON
POA 1P0

THIS AGREEMENT shall inure to the benefit of and be binding upon the OWNER and their respective heirs, executors, administrators, successors and assigns.

IN WITNESS WHEREOF the OWNER and the MUNICIPALITY have caused their corporate seals to be affixed over the signatures of their respective signing officers.

SIGNED, SEALED AND DELIVERED in the presence of:

Witness _____ Lee Maunu

Witness _____ Sabine Stevens

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**

Sam Dunnett, Mayor

Kerstin Vroom, CAO / Clerk
We have authority to bind the corporation.

SCHEDULE "A"

LEGAL DESCRIPTION OF LANDS SUBJECT TO THIS AGREEMENT

Concession 6, 7 Sideroad, PLAN 42M666, Lot 6 (Roll No. 4944030005023060000)

DRAFT

SCHEDULE "B"

SITE PLAN

The Site Plan Signed by the Chief Administrative Officer of the Municipality of Magnetawan on the __ day of September, 2022.

6. THE RESERVATION WHICH IS
HOLDER OF THE RIGHT TO USE
LAND SHALL BE:

6.1. THE RESERVATION SHALL BE
OF GROUP C RESIDENTIAL,
APPLICABLE TO A LOT OF
7.5 ACRES OR MORE AND THE
APPLICABLE RESERVATION
SHALL BE:

6.2. THE RESERVATION SHALL BE
FOR THE PURPOSES OF
GROUP C RESIDENTIAL,
APPLICABLE TO A LOT OF
7.5 ACRES OR MORE AND THE
APPLICABLE RESERVATION
SHALL BE:

6.3. THE RESERVATION SHALL BE
FOR THE PURPOSES OF
GROUP C RESIDENTIAL,
APPLICABLE TO A LOT OF
7.5 ACRES OR MORE AND THE
APPLICABLE RESERVATION
SHALL BE:

6.4. THE RESERVATION SHALL BE
FOR THE PURPOSES OF
GROUP C RESIDENTIAL,
APPLICABLE TO A LOT OF
7.5 ACRES OR MORE AND THE
APPLICABLE RESERVATION
SHALL BE:

6.5. THE RESERVATION SHALL BE
FOR THE PURPOSES OF
GROUP C RESIDENTIAL,
APPLICABLE TO A LOT OF
7.5 ACRES OR MORE AND THE
APPLICABLE RESERVATION
SHALL BE:

LOT 6 REGISTERED PLAN 42M-666

6.6. THE RESERVATION SHALL BE
FOR THE PURPOSES OF
GROUP C RESIDENTIAL,
APPLICABLE TO A LOT OF
7.5 ACRES OR MORE AND THE
APPLICABLE RESERVATION
SHALL BE:

6.7. THE RESERVATION SHALL BE
FOR THE PURPOSES OF
GROUP C RESIDENTIAL,
APPLICABLE TO A LOT OF
7.5 ACRES OR MORE AND THE
APPLICABLE RESERVATION
SHALL BE:

6.8. THE RESERVATION SHALL BE
FOR THE PURPOSES OF
GROUP C RESIDENTIAL,
APPLICABLE TO A LOT OF
7.5 ACRES OR MORE AND THE
APPLICABLE RESERVATION
SHALL BE:

PROPOSED HOUSE COVERAGE - 3.4%

PROPOSED FIRST FLOOR AREA (INCLUDING DECK & GARAGE) - 384 m²

PROPOSED SECOND FLOOR AREA - 377 m²

PROPOSED GARAGE - 80 m²

LOT COVERAGE - 3.4%

PROPOSED SETBACKS:

SETBACK FROM LOT TO FRONT OF HOUSE & DRIVE - 1.5m MIN.

SETBACK FROM SIDE OF LOT TO CORNER OF HOUSE & DRIVE - 1.5m MIN.

PROPOSED PROJECT:

STEVENS COTTAGE

MAGNETAWAN ON

PROPOSED:

SITE PLAN

DATE: 22-06

DRAWN BY: X

Moved by: _____

Seconded by: _____

WHEREAS Council for the Municipality of Magnetawan received an application for a Zoning By-law Amendment for (James) PLAN 319 PT LOT 11 W/S N SPARKS ST AND RP 42R3764 PART 1 AND PLAN 319 PT LOT 11 AND 12 W/S N SPARKS ST RP 42R-9635 PART 1, formerly the Village of Magnetawan, municipally known as 154 & 156 North Sparks Street;

WHEREAS Council for the Municipality of Magnetawan passed Motion 2022-142 defeating the application on the basis that the amendment does not meet the general intent and purpose of the Municipality’s Official Plan;

WHEREAS Council for the Municipality of Magnetawan received a Notice of Appeal and subsequent Notice of Hearing for the application for January 19th, 2023;

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan will defend their decision to deny the application and request the Municipal Solicitor along with a representative from MHBC Planning Urban Design & Landscape Architecture to act on behalf of the Municipality during the hearing.

Carried _____ Defeated _____ Deferred _____

Sam Dunnett, Mayor

Recorded Vote Called by: _____

Recorded Vote

Member of Council	Yea	Nay	Absent
Brunton, Tim			
Hetherington, John			
Kneller, Brad			
Smith, Wayne			
Mayor: Dunnett, Sam			

Ontario Land Tribunal

655 Bay Street, Suite 1500
Toronto ON M5G 1E5
Telephone: (416) 212-6349
Toll Free: 1-866-448-2248
Website: olt.gov.on.ca

**Tribunal ontarien de
l'aménagement du territoire**

655 rue Bay, suite 1500
Toronto ON M5G 1E5
Téléphone: (416) 212-6349
Sans Frais: 1-866-448-2248
Site Web: olt.gov.on.ca



PROCEEDING COMMENCED UNDER section 34(11) of the *Planning Act, R.S.O. 1990, c. P. 13, as amended.*

Applicant/Appellant: Collin James
Subject: Application to amend the Zoning By-law – Refusal of application
Description: To permit the retail sale and storage of docks on the subject property.
Reference Number: By-Law 2001-06
Property Address: 154, 156 North Sparks Street
Municipality/UT: Magnetawan/Parry Sound
OLT Case No: OLT-22-004183
OLT Lead Case No: OLT Lead Case No:
OLT Case Name: James v. Magnetawan (Municipality)

NOTICE OF EVENT BY VIDEO

The Ontario Land Tribunal ("Tribunal") will conduct a Merit Hearing by **video conference** for this matter.

The event will be held:

AT: 10:00 AM

ON: January 19, 2023

AT: <https://global.gotomeeting.com/join/660145013>

Access code: 660-145-013

The Tribunal has set aside **2 Days** for this matter.

The event will be held using the GoTo Meetings service. The appellant(s), applicant, municipality or approval authority, and those persons who intend to request party or participant status, are asked to log into the video hearing, through the link provided above, at least **15 minutes** before the start of the event to test their video and audio connections. All persons are expected to access and set-up the application well in advance of the event to avoid unnecessary delay. The desktop application can be

downloaded at [GoToMeeting](#) or a web application is available: <https://app.gotomeeting.com/home.html>. A compatible web browser for this service is Chrome.

Persons who experience technical difficulties accessing the GoToMeeting application or who only wish to listen to the event can connect to the event by calling into an audio-only telephone line: Canada (Toll Free): **1 888 299-1889** or Canada: **+1 (647) 497-9373**. The access code is **660-145-013**.

Event dates are firm - adjournments will not be granted except in the most serious circumstances, and only in accordance with the Tribunal's Rules of Practice and Procedure ("Rules") [Rule 17](#) on adjournments.

This event is conducted under [Rule 20](#) of the Tribunal's Rules. [Rule 20.2](#) sets out how a party may object to the Tribunal conducting this event electronically. Any party, or any person who intends to seek party status, may object to the Tribunal holding this event by video by filing an objection with the Tribunal's Case Coordinator. The objection must be received by the Tribunal **at least 20 days** before the date of the event and must be copied to the other parties. All contact information is included in Schedule A.

HEARING

If you do not attend and are not represented at this hearing, the Tribunal may proceed in your absence and you will not be entitled to any further notice of the proceedings.

SUBMISSION REQUIREMENTS

If a person intends to refer to a document at the event that is not in the Tribunal's case file, the document is expected to be pre-filed, where possible, in paper copy and electronically with the Tribunal **at least 10 days** before the date of the hearing, unless another filing date is specified in the Tribunal's Rules. All pre-filed documents shall be served on the other parties electronically. All contact information is included in Schedule A.

If a person intends to call a witness, their witness statement and the information required under Rules 7.4, 7.5 and 7.6, must be pre-filed electronically with the Tribunal at least 10 days before the date of the hearing. Please note that if you intend to call an expert/professional witness, you must file the executed Acknowledgement of Expert's Duty form which can be found on the Tribunal's website (olt.gov.on.ca/appeals-process/forms/).

Submissions larger than **10MB** must be transferred to the Tribunal's Case Coordinator using an electronic file sharing link/service. Please see Schedule B for further submission requirements.

PARTY OR PARTICIPANT STATUS REQUEST:

Persons other than the appellant(s), applicant, municipality or approval authority who wish to participate in the proceeding, either as a party or as a participant, are expected to file a written status request with the Tribunal to outline their interest in the proceeding.

The Party Status Request Form and Participant Status Request/Participant Statement Form are available on the Tribunal's website (<https://olt.gov.on.ca>) and are to be used to assist with the preparation of the request. If you are requesting status, this form must be provided at least 10 days in advance of the hearing to:

- The assigned Tribunal Case Coordinator **Hanh Dang** at Hanh.Dang@ontario.ca.
- The municipality and the approval authority on the same day as it is emailed to the Tribunal Case Coordinator.
- The Applicant and the Appellant(s) on the same day as it is emailed to the Tribunal Case Coordinator.

The contact information for the parties is included in Schedule A.

The status request will be reviewed and considered by the presiding Member at the hearing. It will also assist the Tribunal in organizing the hearing event. **Attendance by the requestor, or their representative, at the hearing is required for all status requests.**

Persons who are granted **party status** may participate fully in the proceeding (see [Rule 8](#)).

Persons who are granted **participant status** may only participate in writing by way of a participant statement. This statement is expected to be provided 10 days advance of the hearing as part of the status request (see above) and sets out their position in the matter (see [Rule 7.7](#)).

Only persons who are **granted party or participant status** by the Tribunal at the hearing are permitted to participate in any further hearing event that is convened by the Tribunal for this appeal.

Please note that this matter is a hearing and the presentation of evidence will be required.

FURTHER DIRECTIONS

Tribunal proceedings are open to the public and all documents filed in a proceeding will be included in the Tribunal's public file (except those documents that may be deemed confidential in accordance with the Ontario Land Tribunal's Rule 22.1).

In the event the decision is reserved, persons taking part in the hearing who would like to obtain a copy of the decision may make a request from the presiding Tribunal Member or, in writing, from the Tribunal. A copy of the decision may also be obtained from the Tribunal's website (<https://olt.gov.on.ca>) by referencing the above case number.

Please review the Tribunal's [Rules](#) for relevant information.

We are committed to providing accessible services as set out in the *Accessibility for Ontarians with Disabilities Act, 2005*. If you have any accessibility needs, please contact our Accessibility Coordinator as soon as possible by emailing olt.coordinator@ontario.ca. If you require documents in formats other than conventional print, or if you have specific accommodation needs, please let us know so we can make arrangements in advance.

Pour recevoir des services en français, veuillez communiquer avec la Tribunal au 1-866-448-2248/(416) 212-6349 ou olt.coordinator@ontario.ca.

For general information concerning the Tribunal, visit our website at <https://olt.gov.on.ca> or you may contact the Tribunal's offices at 1-866-448-2248 or local (416) 212-6349.

DATED at Toronto, this 13 day of October, 2022.

Euken Lui
Registrar

SCHEDULE B

INSTRUCTIONS FOR ELECTRONIC PRE-FILING SUBMISSIONS

Submission requirements to organize the video hearing

If a person intends to refer to a document at the video hearing (for clarity, any document that is not in the Tribunal's case file), it is expected to be pre-filed electronically with the Tribunal **at least 10 days** before the date of the video hearing and provided to all parties. The deadline applies unless otherwise specified in the Rules.

Submission emails **under 10MB** in size may be emailed directly to the assigned Tribunal Case Coordinator. Emails **larger than 10MB** must be transferred to the Tribunal's Case Coordinator using an electronic file sharing link/service to avoid sending documents across multiple email parts. Where appropriate, documents are to be submitted in .pdf format.

Naming convention

To assist the Tribunal and the adjudicator during the event, it is important that all submissions are **paginated and labelled appropriately** to clearly identify the content of each document. Where a document contains numerous sections, each section is to be indexed to a table of contents.

Parties are asked to adhere to the following naming convention: **case number_party role_ document type_date of hearing event**.

For example: PL123456_Applicant_Notice of Motion_Jan 1, 2020

Please see Rules 7.1 and 7.2 for the standard document submission requirements.

SCHEDULE A

Please provide materials electronically to the assigned Tribunal Case Coordinator **Hanh Dang** at **hanh.dang@ontario.ca**

On the same day that documents are submitted to the Tribunal, electronic copies are to be submitted to:

Solicitor for the Approval Authority

Edward Veldboom, eveldboom@russellchristie.com

Representative for the Appellant/Applicant

Melissa Markham, melissa@mpplanning.com

Council Meeting Dates 2023

All meetings are at 1pm unless a prior time change is approved by Council.

- January 18th (3rd Wed)
- February 15th (3rd Wed)
- March 8th
- March 29th
- April 19th (3rd Wed)
- May 10th
- May 31st
- June 21st (3rd Wed)
- July 12th
- August 2nd
- August 23rd
- September 13th
- October 4th
- October 25th
- November 15th (3rd Wed)
- December 6th



Laura Brandt

Subject: FW: 2023 Rural Ontario Municipal Association (ROMA) Delegation Form

From: Delegations (MMAH) <Delegations@ontario.ca>

Sent: October 28, 2022 1:13 PM

To: Delegations (MMAH) <Delegations@ontario.ca>

Subject: 2023 Rural Ontario Municipal Association (ROMA) Delegation Form

Hello/ Bonjour,

Please be advised that the Municipal Delegation Request Form for the Rural Ontario Municipal Association (ROMA) 2023 Annual Conference is available online. Information about delegations and a link to the form are available here: <https://www.ontario.ca/form/2023-rural-ontario-municipal-association-roma-conference>. The deadline to submit requests is **Monday November 28, 2022**.

Le formulaire pour demander une rencontre avec le ministères pour le Congrès annuel 2023 de la Rural Ontario Municipal Association (ROMA) est disponible en ligne. Pour plus d'information sur les délégations et le formulaire, veuillez suivre le lien suivant : <https://www.ontario.ca/fr/forme/conference-2023-de-la-rural-ontario-municipal-association-roma>. Date limite pour présenter une demande: **lundi 28 novembre 2022**.

Thank you/ Merci

2023 Rural Ontario Municipal Association (ROMA) conference

Submit a request to meet with ministers and parliamentary assistants at the 2023 Rural Ontario Municipal Association conference (ROMA) conference.

Overview

The ROMA conference is organized annually by the [Rural Ontario Municipal Association](#). Municipalities across the province have an opportunity to meet with provincial ministers and parliamentary assistants at the conference to discuss specific issues.

This year, the conference will be held from January 22 to 24, 2023.

Request a meeting

As a municipal delegate, you can request a delegation meeting with a minister or parliamentary assistant at the ROMA conference. The deadline to submit your request is **Monday November 28, 2022**.

Guidelines

- Do not submit the same issue to multiple ministries.
- Each form lets you request a meeting with up to three ministries. If you'd like to meet with more than three ministries, submit a new form.
- Not all ministers and parliamentary assistants will be accepting delegations. Do not contact your MPP or individual Ministers' Offices to request a meeting.

After you submit your request

If you included your email address in response to question 6 on the form, you will receive a copy of your submission within one business day of submitting it. The status of your request will be communicated by email or telephone approximately **one week before the conference**. If your request is successful, we will contact you with the time and location of your delegation meeting.

Contact

If you have questions or concerns about this form, contact Shaunelle Meade at 647-241-1456 or shaunelle.meade@ontario.ca.

Closing date and time: Monday November 28, 2022 at 5:00PM EST

1. Enter the name of your municipality. *

2. Contact person: Choose a contact person who is knowledgeable about the issue(s) and is available to respond to ministry inquiries within one business day. Provide an alternate contact if this person will be on vacation. *

3. Phone number: *

4. Email address: *

5. Alternate Contact:

6. If you would like to receive a copy of what you have submitted, please provide a valid email address. Note that the copy of your submission will be sent to this email address within one business day.

Next Page >

Hotel Information

Sunday, January 22 - Tuesday, January 24
Sheraton Centre Hotel
123 Queen Street West, Toronto

Hotel information:

Book your accommodations with the Sheraton Centre Hotel as of Saturday, September 24, 2022. The deadline to book under the conference group rate is **December 21, 2022**.

Room rates are posted in the reservation link below.

Accommodations can be made two ways:

1. Online: [Book your group rate for ROMA Annual Conference 2023](#)
2. Call toll free line at 1.888.627.7175 and quote the **ROMA Annual Conference**, to reserve rooms at the special rate. Don't forget to have your credit card ready.

Interested in booking under the group rates? **Group rates** will available as of Saturday, January 21, 2023 and to Tuesday, January 23, 2023 **based upon hotel availability**.

Important Information About Your Hotel Booking:

- When you book a room(s), the hotel will charge a 1-night non-refundable deposit on each reservation, via credit card. If a guest should cancel, the 1-night deposit will apply as a cancellation charge **if cancelled prior to thirty days of group's arrival (December 23, 2022)**. If the booking is **cancelled within thirty days** of the group arrival (December 23,2022) the entire nights reserved as bookings will be charged as cancellation.
- Each reservation must have an individual name attached to it. Reservations with the same name will not be deemed duplicate if full deposit has been received and processed on each reservation however individual names must be provided to the Hotel a minimum of 30 days prior arrival.
- Name changes may be made to room reservations prior to arrival at no charge.

Program

Sunday, January 22 - Tuesday, January 24

Sheraton Centre Hotel - 123 Queen Street West, Toronto

Program:

Here is an outline of the program. In the coming days, check back for details on the exciting sessions coming to you at **ROMA 2023: Breaking Ground**.

Concurrent Session Topics

The ROMA Board is curating concurrent topics that will be of interest and value to you. Currently, topics* to be explored include:

- Building Code Challenges
- Rural Housing Development
- Emergency Management
- Blue Box Transition & The Circular Economy
- Data-Driven Decision Making
- Local Impacts of Railways
- Electricity Procurement
- Indigenous Relations
- Short-Term Accommodations
- Senior-Friendly Communities
- Solutions for Rural Health
- Succession Management
- Welcoming Newcomers
- Asset Management

*Content is subject to change

Sunday, January 22

9:00am – 6:00pm	Registration Open
1:00pm – 6:00pm	Trade Show Open
1:00pm – 2:15pm	Concurrent Sessions
2:15pm – 2:45pm	Coffee Break with Exhibitors
2:45pm – 4:30pm	Plenary Programming, including:

- Welcome
- Opening Keynote

- Digital Connectivity
 - Rural Ontario Institute
- 4:30pm – 6:00pm Welcome Reception

Monday, January 23

- 7:00am – 5:00pm Registration Open
- 7:30am – 3:30pm Trade Show Open
- 7:30am – 8:15am Breakfast, Visit with Exhibitors
- 8:30am – 9:45am Plenary Programming, including

- Robin Jones, Chair, ROMA
- AGM
- Chief Stacey Laforme, Mississaugas of the Credit (invited)
- Premier Ford (invited)
- Housing Affordability
- The Hon. Lisa Thompson, Minister of Agriculture, Food and Rural Affairs (invited)

- 9:45am – 10:15am Coffee Break with Exhibitors
- 10:15am – 11:45am Concurrent Sessions
- 12:00pm – 1:00pm Learning Lunches
- 1:00pm – 1:30pm Dessert with Exhibitors
- 1:30pm – 2:45pm Concurrent Sessions
- 2:45pm – 3:15pm Coffee Break with Exhibitors
- 3:15pm – 5:30pm Plenary Programming, including:

- Peter Tabuns, Interim Leader, NDP (invited)
- Access to Services
- Colin Best, President, AMO
- Workforce Development
- The Hon. Steve Clark, Minister of Municipal Affairs and Housing (invited)
- Ministers' Forum

Tuesday, January 24

- 7:00am – 10:00am Registration Open
- 7:30am – 8:15am Insight Breakfasts
- 8:30am – 10:00am Plenary Programming, including:

- John Fraser, Interim Leader, Ontario Liberal Party (invited)
- Growth on our own terms
- Mike Schreiner, Leader, Green Party of Ontario (invited)
- Panel Discussion: Housing Matters in Ontario

- 10:00am – 10:30am Coffee Break
 10:30am – 12:00pm Plenary Programming, including:
- Michael J. Smither Question Box
 - Closing Keynote

CONTACT

ROMA Conference Coordinator - Victoria Van Veen
events@roma.on.ca
 T 416.971.9856 ext. 315
 TF 1.877.426.6527

Registration

Sunday, January 22 - Tuesday, January 24

Sheraton Centre Hotel - 123 Queen Street West, Toronto

Below are the 2023 registration rates. The early bird registration rate ends **Friday, November 18, 2022.**

Registration Type	Member	Non Member
Full - Early Bird	\$565.00	\$645.00
Sunday - Early Bird	\$205.00	\$260.00
Monday - Early Bird	\$310.00	\$440.00
Tuesday - Early Bird	\$205.00	\$260.00
Full - Regular	\$615.00	\$700.00
Sunday - Regular	\$250.00	\$310.00
Monday - Regular	\$400.00	\$490.00
Tuesday - Regular	\$250.00	\$310.00

Registration Type	Member	Non Member
Full - Onsite	\$670.00	\$775.00
Sunday - Onsite	\$300.00	\$360.00
Monday - Onsite	\$450.00	\$570.00
Tuesday - Onsite	\$300.00	\$360.00
Student - Non municipal	n/a	\$350.00
Speaker Upgrade	-	\$450.00
Cancellation	\$95.00	\$100.00

Call for Nominations: 2023 - 2027 ROMA Board of Directors

Request of Municipal Clerks: Please make this document available to all new and incumbent council members coming out of the October 24th, 2022 municipal elections. We do not have all of their email addresses at this time.

ROMA Policies and Procedures set out the requirements for the Notice and deadline for Zone Nominations. Deadline for receipt of nominations is Friday, December 23, 2022, so if an individual of your 2023 – 2027 Council wishes to run for the ROMA Board, Council (or its Committee of the Whole) will need to pass a supporting resolution at a November or December 2022 meeting.

ROMA Elections Notice

Please be advised that in accordance with the Rural Ontario Municipal Association’s Policies and Procedures, this is notice of nominations for Zone Representatives to the 2023 – 2027 ROMA Board. One (1) representative will be elected for each of the ten zones. The term of the ROMA Board is four years. Candidates reflecting Ontario’s diversity are encouraged to seek election to the ROMA Board.

The [2023 - 2027 ROMA Board of Directors nomination package](#) contains:

- A summary of the qualifications to serve on the ROMA Board of Directors;

- A sample Council resolution;
- An estimate of the annual time commitment required to serve on the ROMA Board and information regarding reimbursement of expenses; and
- Nomination Form.

The election will take place on Monday, January 23, 2023 at the 2023 Annual Conference. The conference is January 22 - January 24, Sheraton Hotel, 123 Queen Street West, Toronto, Ontario.

In the event the conference is held virtually due to public health restrictions, conference delegates will vote through electronic means.

Submission

A completed Nomination Form and supporting material (i.e., Council or Committee of the Whole resolution of support) must be received no later than 12:00 p.m. on Friday, December 23, 2022. Nominations will not be accepted beyond that date.

Please forward a completed Nomination Form to the Association via email romaelections@roma.on.ca or fax at 416-971-6191 or mail to the attention of Brian Rosborough, Executive Director. Scans and photographic images of documents are acceptable. All candidates will be contacted to confirm receipt of their nomination.

ROMA's Chief Returning Officer, Peter Fay, will review and certify the nomination. A Nominations Report will be issued to the membership in advance of the conference. Information regarding the elections process will be sent at that time.

If you have any questions regarding this information, please contact Brian Rosborough, Executive Director at 416-971-9856, ext. 362, e-mail brosborough@amo.on.ca or Adam Garcia, Manager, Executive Office, 416-971-9856, ext. 356, email agarcia@amo.on.ca.

November 2, 2022

SENT ELECTRONICALLY

Kerstin Vroom
CAO/Clerk
Municipality of Magnetawan
4304 HWY 520
P.O. Box 70
Magnetawan, ON P0A 1P0

Dear Ms. Vroom:

RE: Board of Health Appointment – District of Parry Sound / Southeast

This letter is to advise you that Marianne Stickland's term of office on the Board of Health for the North Bay Parry Sound District Health Unit will expire November 14, 2022.

In accordance with Ontario Regulation 559, made under the *Health Protection and Promotion Act*, one member (municipal or citizen appointee) shall be jointly appointed to the Board of Health by the municipal councils of the Town of Kearney, the Village of Burk's Falls, the Townships of Armour, Joly, McMurrich/Monteith, Perry, Ryerson, and Strong, and the Municipality of Magnetawan.

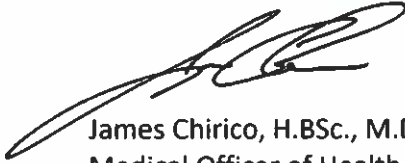
Please forward the name, term of office, and the contact information for the Board of Health appointee, along with council's resolution prior to Wednesday, December 14, 2022, to Sheri Beaulieu, Management Administrative Assistant, at sheri.beaulieu@healthunit.ca or by fax to 705-474-8252.

The first meeting of the Board of Health for the 2023 – 2026 term is tentatively scheduled for Wednesday, January 25, 2023, from 5:00 to 7:00 p.m. In-person or virtual attendance is yet to be determined. The regular meeting schedule of the Board of Health for 2023 will be determined at the first meeting. A Board of Health orientation session for new and returning Board members will be scheduled prior to the first meeting.

I look forward to working with you to foster healthy living for the citizens in the Health Unit service area.

.../2

Sincerely yours,



James Chirico, H.BSc., M.D., F.R.C.P. (C), MPH
Medical Officer of Health/Executive Officer

/sb

Letters sent to: Town of Kearney, Village of Burk's Falls, Townships of Armour, Joly, McMurrich/Monteith, Perry, Ryerson, and Strong, and the Municipality of Magnetawan



52 Seguin Street, Parry Sound, Ontario P2A 1B4
Tel: (705) 746-2101 • Fax: (705) 746-7461 • www.townofparrysound.com

October 26, 2022

Municipality of Magnetawan
PO Box 70
4304 Highway 520
Magnetawan, Ontario
P0A 1P0

MUNICIPALITY OF
MAGNETAWAN
NOV 01 2022
RECEIVED

Re: Parry Sound District Emergency Medical Service Advisory Committee

Dear Madam/Sir:

With the recent Municipal Elections and the above Committee's term ending, comes the task of new appointments.

Understanding that new Councils are not sworn in until after November 1st, the Town of Parry Sound would like to request your Municipality's representatives be appointed as soon as possible in order to deal with some upcoming EMS issues. It would be appreciated if a copy of your resolution could accompany your correspondence indicating your representative. Those Municipalities that share a committee member will need to decide amongst themselves who their one representative will be. Please see the attached Terms of Reference indicating the municipalities sharing a representative.

Currently your Municipality is represented by **Mayor Cathy Still**.

We thank you in advance for dealing with this issue at your earliest convenience and await your response.

Yours truly,

Dave Thompson

Dave Thompson,
Director of Emergency and Protective Services

Encl. 1) EMS Advisory Committee, Terms of Reference

**PARRY SOUND DISTRICT EMERGENCY MEDICAL SERVICE ADVISORY COMMITTEE
TERMS OF REFERENCE**

- 1 -

Date Ammended: January 27, 2015

OBJECTIVE

- (1) To identify, resolve and convey issues and concerns regarding the District E.M.S. System.
- (2) To advise on the operation, and facilitate improvements of the Ambulance Service to meet the needs of the citizens of the District of Parry Sound, per the attached.

1.0 COMMITTEE MEMBERSHIP

1.1 The Ambulance Emergency Medical Service (EMS) Committee is composed of (7) members as follows:

- (1) Ryerson, Armour, Perry, Burk's Falls, Kearny, Magnetawan, McMurrich/Montieth,
- (1) Machar, Jolly, Strong, Sundridge, South River,
- (1) Callander, Nipissing, Powassan.
- (1) Carling, McDougall, Whitestone, McKellar
- (1) Seguin
- (1) Archipelago
- (1) **Chair** - As appointed by and representing the Town of Parry Sound

- 1.2 It is the decision of the local councils to decide who their representative is. Those multiple townships which join together to fill one position must come to a consensus amongst themselves and advise the Chair who this representative is.
- 1.3 As a advisory body, conclusions shall be reached by consensus. Landmark recommendations will be voted on and presented to the Town of Parry Sound Council through the R&R process as the designated Delivery Agent, for their consideration.
- 1.4 The respective appointing municipalities shall be responsible for all costs and expenses of their members for participating in the EMS Advisory Committee. The Committee may make recommendations to the Town Council for expenditures that they would rule to be representative of the entire EMS Advisory Committee.
- 1.5 All members shall be entitled to write a minority report on any of the issues under the purview of this Committee and present such reports to the Town Council, however, any such report and presentation shall **not** include the collection of petitions, organization of lobbies or demonstrations.
- 1.6 All members in accepting to serve as members of this EMS Advisory Committee hereby undertake to comply with the conditions of these Terms of Reference.

**PARRY SOUND DISTRICT EMERGENCY MEDICAL SERVICE ADVISORY COMMITTEE
TERMS OF REFERENCE**

- 2 -

Date Ammended: January 27, 2015

2.0 COMMITTEE ADMINISTRATION SUPPORT

- 2.1 Committee Administrative Support shall be provided by the Town of Parry Sound.
- 2.2 The Director of Emergency and Protective Services shall be the Staff Resource person and a full participating non-voting member of the EMS Advisory Committee.

3.0 CHAIRPERSON AND SPOKESPERSON

- 3.1 The Chairperson is the official spokesperson for the Committee or their designate.
- 3.2 Section 3.1 does not prevent each of the members of this EMS Advisory Committee from reporting back to and discussing issues with the Municipalities which they represent.

4.0 MEETINGS

- 4.1 Regular meetings of the EMS Advisory Committee shall be held quarterly.
- 4.2 Meetings will be cancelled if there is no business to conduct.
- 4.3 Special meetings will be held upon call of the Chair or upon call of a majority of members of the Committee. In the latter case the meeting shall be called by the Town of Parry Sound Chief Administrative Officer. In the event of an emergency a committee member may contact the chairperson requesting an emergency meeting.

5.0 REPORTING THROUGH THE AMBULANCE EMS ADVISORY COMMITTEE

- 5.1 The EMS Advisory Committee shall:
 - a) regularly report to all participating District of Parry Sound Councils through the distribution of its minutes.
 - b) formally report to the Council of the Town of Parry Sound, the Town being the Lead Agent for Land Ambulance Operations/Services.
 - c) provide an annual report to Council outlining definable results.
- 5.2 The Town of Parry Sound Council's views will be represented by Town Council membership on the EMS Advisory Committee. This does not prevent Council representatives from seeking direction and initiative from their Council, or the Town Council from directing specific requests to the EMS Advisory Committee. Any disputes between the participating Councils/members

**PARRY SOUND DISTRICT EMERGENCY MEDICAL SERVICE ADVISORY COMMITTEE
TERMS OF REFERENCE**

- 3 -

Date Ammended: January 27, 2015

shall be referred to the Town of Parry Sound Council.

5.3.1 Recommendations for decision, shall be brought forward by the EMS Advisory Committee through the Director of Emergency and Protective Services, to the Council of the Town of Parry Sound through the R&R process. Reports considered by Council shall have prior consideration by the EMS Advisory Committee unless the reason for direct action by Council is clearly communicated, defined and accepted by Council.

5.3.2 Reports and recommendations must be presented to Town Council, through the EMS Advisory Committee for information, consideration and decision at the following landmarks:

Landmark Recommendations:

- a) For the approval of these Terms of Reference.
- b) For a change in the Terms of Reference.
- c) Upon establishment of a protocol for engaging the employees and transferring the ambulance service in-house.
- d) Upon establishment of an ambulance service model for the long-term.
- e) Any recommendations that will have an annual impact in excess of the approved budget.
- f) Change in EMS Advisory Committee membership with R&R to Council.
- g) To review and approve the District Land Ambulance Budget and Business Plan.
- h) To review and approve Ambulance Station Leases and Rental Agreements.
- i) To review and approve funding formulas and cost sharing agreements with other Districts.
- j) To review and recommend new funding formulas for District cost sharing.

6.0 PUBLIC INFORMATION

6.1 The public shall be informed of the actions of the EMS Advisory Committee through the following means:

1. All meetings shall be public unless required to be in camera in accordance with the Town of Parry Sound Procedural By-law.
2. Through availability of minutes of each meeting via the Town of Parry Sound Web Site and/or upon request of any individual.
3. Through reports distributed to the participating Councils.

7.0 TERMS OF THIS EMS ADVISORY COMMITTEE

**PARRY SOUND DISTRICT EMERGENCY MEDICAL SERVICE ADVISORY COMMITTEE
TERMS OF REFERENCE**

- 4 -

Date Ammended: January 27, 2015

7.1 The responsibilities and mandate of the EMS Advisory Committee shall coincide with Municipal elections, unless its term is extended by the Council of the Town of Parry Sound.

8.0 LONG-TERM RESPONSIBILITIES OF THE EMS ADVISORY COMMITTEE

8.1 The long-term responsibilities of the EMS Advisory Committee shall be to comment and advise on the operation and possible improvement and expansion of the Ambulance Service, including but not limited to the following:

8.1.1 Delivery of the service to comply with legislative standards.

8.1.2 Establishment of a District Oversight Committee to manage and control the service.

8.1.3 To develop a plan and strategy to improve the service through the location of stations, additional resources, addition of advanced life support and training.

8.1.4 To develop Sub Committees and Task Forces as required.

8.1.5 To work with all levels of government to develop strategics to improve service and seek out efficiencies.

8.1.6 To review and approve the District Land Ambulance Operational Budgets.

8.1.7 To review and approve District Land Ambulance Capital Budgets.

8.1.8 To review and approve Ambulance Station Leases and Rental Agreements renewals.

8.1.9 To review and approve funding formulas and cost sharing agreements with other districts.

8.2.0 To approve Land Ambulance Insurance Contracts.

8.2.1 To review and recommend new funding formulas for District cost sharing.

TERMS OF REFERENCE FOR
ALMAGUIN HIGHLANDS HEALTH COUNCIL

(UPDATED: SEPTEMBER 2022)

Definitions

“Almaguin Highlands Health Centre” is a health centre building located at 150 Huston Street in Burk’s Falls, Ontario and owned by Village of Burk’s Falls. The Village of Burk’s Falls manages the physical building and the leases with various healthcare service professionals housed in the building.

“Almaguin Highlands Health Council” is the name of the committee made up of appointed Municipal Council representatives from participating member municipalities. The mandate and composition of the Almaguin Highlands Health Council is outlined in this document.

“Approval” means the approval of the majority of the Health Council members.

“Health Council Member” is any member who sits on the Almaguin Highlands Health Council.

“Health Council” is an abbreviated name for the Almaguin Highlands Health Council.

“Village” means the Village of Burk’s Falls.

“User(s)” is / are any member of the public using healthcare services in the Almaguin Highlands region.

BACKGROUND

After the closure of the hospital, including the emergency departments in 2010, the former Burk’s Falls and District Hospital was returned to the Village of Burk’s Falls from Muskoka Algonquin Health Care (MAHC) due to a past agreement. The building, now known as the Almaguin Highlands Health Centre, continues to be owned and maintained by the Village of Burk’s Falls. In 2011, a committee structure was created to represent the Health Centre and to advocate for continued health care services within the Almaguin Highlands Health Centre. The organization was comprised of municipal elected officials, area residents and members of health care agencies. A Letters Patent was filed in 2011 to become a non-profit charitable organization (Ontario Corporation Number 1836004, under the name Almaguin Highlands Health Centre) allowing the organization to receive donations from the public and private

sectors along with private citizens; however, Terms of Reference for the committee were not created at that time.

Since 2011, membership has experienced fluctuation, both in terms of members and represented municipalities. In 2018 following the municipal elections a call out for representation was made with ten municipalities appointed representation. In 2020, the organization re-branded its name from the original Almaguin Highlands Health Centre Committee to the Almaguin Highlands Health Council to separate its activities from those within the physical Health Centre building and to reflect a focus on healthcare services across the Almaguin Highlands region.

As the organization's representation has changed over the years so have its goals and intentions, including a focus beyond the Almaguin Highlands Health Centre building to services provided across the entire Almaguin Highlands region. These Terms of Reference have been created to finalize the structure of the Almaguin Highlands Health Council and to outline the roles and responsibilities for both the Council and the Village of Burk's Falls (being the property owner of the Almaguin Highlands Health Centre building).

MANDATE OF THE ALMAGUIN HIGHLANDS HEALTH COUNCIL

Following are the key objectives of the Almaguin Highlands Health Council:

1. Represent the needs of citizens across the Almaguin Highlands region from a healthcare perspective;
2. Promote current healthcare related services delivered within the region of the Almaguin Highlands;
3. Advocate for the development of new / future services in the region, highlighting potential needs of the population to the administering Ministry or other governing body;
4. Actively participate on local healthcare boards, committees and other decision bodies in an effort to ensure that the Almaguin Highlands region has an appropriate level of representation and decision-making capability with respect to healthcare-related decisions and investments;
5. Assist with the development of healthcare services through fund-raising efforts and via resolutions with the various represented Municipalities to support specific healthcare initiatives.

GUIDING PRINCIPLES

Build and foster strong relationships with healthcare providers and governing bodies with respect to healthcare initiatives across the Almaguin Highlands.

Advocate and champion meaningful partnerships.

Foster an environment of positive progress toward healthcare excellence for our region.

Communicate and share our goals and successes with our partners and constituents.

ENGAGEMENT APPROACHES

1. **Consult** with our partners, healthcare providers, Ministry experts, and users of the healthcare system in our region. This will enable us to gain knowledge on funding models, determine healthcare service delivery options and determine areas of focus for the Health Council.
2. **Advocate** for health care service delivery providers and/or agencies as a means to inform governing bodies of the need and demand for the continuation and/or expansion of services within the Almaguin Highlands area.
3. **Collaborate** with stakeholders on enhancements to healthcare service delivery models in the Almaguin Highlands.
4. **Assist** healthcare providers through promotion of the Almaguin Highlands in efforts to recruit and retain healthcare professionals.
5. **Communicate** our activities and success across the Almaguin Highlands region.

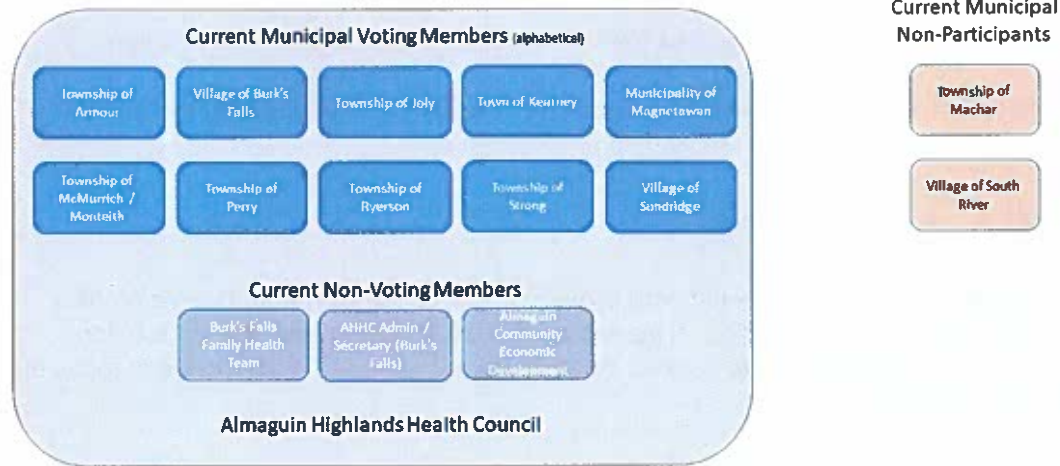
Almaguin Highlands Health Council

Composition

The Council shall consist of municipal representation, community advocates, and healthcare professionals. This may include, but not be limited to, physicians / nurses / nurse practitioners, healthcare administrators, healthcare management, senior care services, patient advocates, and economic development representatives. Health Council participation is a voluntary position. In addition to the Council members, the Village of Burk's Falls will appoint one (1) person to act as the Administrator / Secretary for the Council (non-voting).

There shall be a maximum of fourteen (14) and a minimum of eight (8) members of the Council.

As at November 2018 and until such time as voting membership changes (see "Appointing Members" and "Termination of Members" below), following is the make-up of the voting Municipal members across the Almaguin Highlands:



Member Roles

As elected representatives of the respective communities represented on the Almaguin Highlands Health Council, only municipally-appointed members will be "voting" members of the AHHC Council.

Each member of the Health Council shall have one vote of equal value on all decisions. From the membership there shall be two appointed positions, determined by majority vote from the

entire appointed membership, for the positions of Chair and Vice-chair. Proxy votes shall not be permitted.

Municipal representation on the Almaguin Highlands Health Council will align with the four-year municipal term.

Almaguin Highlands Health Council Chair Responsibilities

- a) The Chair shall preside over meetings ensuring each member provides input on matters. This position calls meetings to order and follows the prepared agenda items for discussions and summarizes outcome.
- b) The Chair shall call for a vote on all decisions to be made by the Council.
- c) The Chair shall have one vote and shall vote last on decisions.
- d) The Administrator / Secretary shall report to the Chair any concerns between meetings regarding service delivery. The Chair will determine if the matter is urgent to call a Council meeting, or if it can hold until the next regular meeting.
- e) The Chair shall ensure all members show respect during a meeting and shall have the right to remove a member should they continue to act out at a meeting.
- f) The Chair shall act as a signing authority for the Health Council, where applicable.
- g) The Chair acts as the official liaison with media.
- h) A Vice Chair will be appointed amongst members and will attend meetings related to the Health Council if the Chair is unavailable.

Almaguin Highlands Health Council Member Responsibilities

- a) Attend monthly meetings and special meetings as required.
- b) Actively seek and foster working relationships with health and mental health providers and/or agencies.
- c) Assist and participate in all decision-making processes.
- d) Follow guiding principles of Terms of Reference.
- e) Report back to respective Municipal Councils on the activities of the Almaguin Highlands Health Council and make requests of their Municipal Councils as required.

Administrator / Secretary Responsibilities

- a) The Administrator / Secretary shall prepare agendas in conjunction with the Chair and record minutes for all Health Council meetings, as well as sending notice to each member of upcoming meetings.
- b) The Administrator / Secretary shall collect and mail as necessary to ensure the Chair can compose timely responses to those inquiries.
- c) The Administrator / Secretary shall ensure there is quorum for every meeting.
- d) Working with the Chair coordinates the matters for discussion at each meeting through the preparation of an agenda.
- e) The Administrator / Secretary shall be responsible for prompt payment of all bills.
- f) The Administrator / Secretary shall be responsible for maintaining accurate and complete accounting records of all receipts and disbursements and submit a monthly and annual statement to the Health Council.

Appointing Members to the Almaguin Highlands Health Council

Every four years, after a municipal election the Administrator / Secretary shall solicit municipalities within the Almaguin Highlands area to appoint a representative to become an Almaguin Highlands Health Council member. This will include solicitation of all twelve (12) municipal councils in the region, whether or not they were participants in previous terms.

Municipal elected officials will be appointed by their respective municipal Council for a four-year term.

Should a vacancy occur mid term then a request will be made to that municipal Council seeking an alternative member from that Council.

Members from the healthcare field or the Almaguin Highlands community shall be accepted as non-voting members provided the maximum number is not exceeded. These members will be accepted by resolution through a majority vote of the Health Council.

Should a member wish to leave the Health Council a written resignation letter to the Chair shall be submitted with as much notice as possible.

Termination of Member Appointment

Should an appointed member miss more than three (3) consecutive meetings without prior and reasonable explanation the member's seat will be deemed vacant and a replacement sought.

Should the Chair and a quorum of the Health Council agree that an appointed member has disrupted the ease of the Council and/or has breached the code of conduct, ethics or any other behaviour that could cause the Almaguin Highlands Health Council harm and/or created a negative image of the Health Council, said member shall be terminated from the Health Council through notification to the representative municipality.

Should a represented Municipal Council decide to cease its participation in the Almaguin Highlands Health Council, a resolution indicating its decision from the individual Municipal Council shall be presented to the Almaguin Highlands Health Council Administrator / Secretary and / or Chair. This will be the case whether participation is ceased mid-term (i.e. of the four-year municipal term) or at the start of a new four-year term.

Council Quorum

The quorum of the Group will be 50%+1 of its membership. If quorum is not achieved within 15 minutes of the meeting time, the meeting will not proceed, and no discussion or decisions will be made.

Council Meeting Terms & Requirements

A meeting will be called by the Chair once a month to discuss Almaguin Highlands Health Council progress. Every member of the Health Council is expected to attend all meetings. Each member of the Council will receive an agenda at least two days prior to the meeting date. A meeting may also be called when 2/3 of the members call one.

Almaguin Highlands Health Council Funds

Funds received by the Almaguin Highlands Health Council shall be derived from donations and / or from solicitation by resolution to the represented Municipal Councils. These funds shall be managed through the Village of Burk's Falls with use of funds determined by the Health Council. Funds will be used for the continuation and / or expansion of current and future health care services across the Almaguin Highlands region, as appropriate and agreed. Disbursement of funds shall be agreed through resolution and majority vote by the Health Council.

Funds collected from participating Municipal Councils for a specific, named purpose shall be used only for that purpose unless a resolution is received from each contributing Municipality directing the funds elsewhere. Tracking and allocation of these funds will be administered by the Village of Burk's Falls. Funds not directed for a specific, named use will be disbursed at the discretion of the Health Council through resolution and majority acceptance.

The Village of Burk's Falls will be accountable for the maintenance and repair of the Almaguin Highlands Health Centre Building, located at 150 Huston Street in Burk's Falls, Ontario. As representatives of their respective Municipal Councils, AHHC members will also consider requests for additional funding from the Village of Burk's Falls to cover occasional operating deficits related to the Almaguin Highlands Health Centre building. All requests will first be brought forward to the Health Council by the Village for discussion and transparency. Funding requests to member municipalities, however, will be made directly by the Village of Burk's Falls. Each Municipal Council must agree, by their own resolution, to assist.

Health Council Conflict of Interest

Any form of conflict must be disclosed prior to each meeting to avoid any unfair voting or decision making. The Health Council is open to feedback from all members who are not in conflict. Every member is encouraged to read the Conflict of Interest Act to ensure their understanding of rules.

Health Council Nepotism

The Council shall not hire, contract or favour any business based on relations between individuals. The Council shall not engage in meaningful occupational gain with parents, children or grandparents/children of member from the Council.

Health Council Code of Conduct

All members of the Health Council are mandated to follow the Code of Conduct, and Workplace Harassment Policies. Failure to do so will result in removal from the Council.

Village of Burk's Falls

As the Village of Burk's Falls maintains ownership of the properties located at 150 Huston Street and 162 Huston, the day-to-day operations of these buildings, including tenant relations is under the care and control of the Village of Burk's Falls. It is anticipated, however, that due its mandate, the Almaguin Highlands Health Council will provide input and assistance with respect to the addition of healthcare services at the building.

October 3rd, 2022

Carpool Almaguin Staff Report

Recommendation

ACED Staff recommend that each municipality designate a minimum of one parking lot for carpooling, where signage can be displayed. Further, that municipalities accept any cost associated with the installation of the Carpool Almaguin sign, as the ACED department will cover the costs of having the signs designed and developed at SignCraft.

Background

In 2009, a collaborative project to address the lack of public transportation in Almaguin was developed, called Carpool Almaguin (original poster attached). This project was headed by the Women's Own Resource Centre (WORC) and supported by FedNor and participating municipalities. ACED Staff would like to revive this project through a redesign of the Carpool Almaguin signs to fit with the new Almaguin brand, while also supporting the project through a social media campaign and the promotion of an App called 'Poparide', where carpool rides can be coordinated.

Total ACED Project Budget:	\$2,500
Sign manufacturing:	\$2,250
Facebook Promotion:	\$ 250

Request from Municipalities

ACED Staff request that each municipality help support this project by:

- Designating a parking lot suitable for parked cars to remain at the lot for an extended period.
- Accepting any costs/labour associated with sign installation. In some cases, existing wood posts can be used to remount the new signs. Some locations have opted to fix the signage to buildings or fences instead of using signposts.
- Ensuring that their lot is well maintained year-round and well-lit in the evenings.
- Supporting the promotion of the campaign on social media.

Carpool Almaguin Campaign Outline

ACED will promote the Carpool Almaguin campaign by using the new Explore Almaguin Website to map out carpool lots as well as designate a page on the website to the benefits of carpooling. ACED will also use various social media platforms to promote carpooling as a viable means of transportation in Almaguin and will be promoting the App called 'Poparide' to help people coordinate ride sharing.

PopaRide: This app allows people to connect based on their departure location and their intended destination. It is free to download, and a minimal cost based on percentage is applied to the rider once a connection is made and the ride has been provided. <https://www.poparide.com/>

Other Considerations

Carpooling can be a great benefit to our area by addressing our public transportation challenges, while also help individuals save money and reduce pollution.



CARPOOL ALMAGUIN



ALMAGUIN PROGRESS 2009

What's new at WORC

Women's Own Resource Centre helps local women grow stronger

In honour of International Women's Day, March 2009, WORC hosted the Celebrating Almaguin Women Art Show at Renée's Café. Fifteen area artists submitted original works for the show and from these photos prints were taken and a beautiful fundraising calendar was produced for the upcoming 10th Anniversary. These calendars are available for \$10 each from WORC and all monies raised from sales will go toward rural outreach programs.

ROPE Building Sustainable Livelihoods is going On-line! With the help of a NECO grant our Entrepreneurial Skills Workbook will be available this fall free to residents of the Almaguin Highlands. In an effort to reduce transportation, delivery costs and accessibility barriers to programs, WORC will begin offering their workshops on-line starting with the self-employment program. New entrepreneurs will be able to access the workbook and download each session on their home computer. For those interested outside the district, there will be a \$20 one time fee which will be applied to further develop the on-line program.



WORC Board: Front, Wendy MacCrimmon, second row, left to right, Monika McCormick, Brenda Freer, third row, Jane Barnett, Alana Boyd, Linda Smith, Maria DiLorenzo, Dawn Lockhart.



BALANCED LIVING
If you would like to host a workshop in your community call Dawna 386-9672

WINGS WOMEN IN NETWORKING GROWING STRONG
Mon. Nov 12 10 am - noon
\$10.00 per person includes beverage & lunch at Crimson & Crow Bed & Breakfast, Powassan



WORC OBJECTIVES

- To promote women access to resources and opportunities
- To promote and celebrate women's successes
- To support women in becoming economically independent through creating sustainable livelihoods
- To assist with self-reliance, raise self-esteem and a positive self-concept

WORC is a not for profit charitable organization in the Almaguin Highlands.
All donations are gratefully received and those over \$20 will receive a written charitable receipt for taxation purposes.

Women's Own Resource Centre would like to take this opportunity to thank the following for their continued support

- Kawartha Credit Union
- Elementary Teacher's Federation of Ontario
- Municipalities of Almaguin Highlands
- Municipality of Powassan • Township of Perry
- Municipality of Whitestone
- Village of Burk's Falls • Township of Armour
- Township of Chisholm • Town of Kearney
- Village of South River
- Township of McMurrich/Monteith
- Township of Maciac • Ryerson • Magnetawan
- Private Donations and Fundraising

2010 Anniversary Fundraising Calendar on Sale Now
featuring the following local artists



Serving the District of East Parry Sound

Coming Soon....

Carpool Almaguin

"Carpool Almaguin" is aimed at providing an easily accessible, affordable, transportation system for the residents of the District of East Parry Sound.

Our project will present a viable, low cost solution by building on existing drivers and their daily traffic patterns, allowing people greater opportunities at accessing employment and education.

"Carpool Almaguin" will be primarily based online but will also be available through a local call center for those in our area that do not have access to the internet. The project will encourage and allow people whom have never had the option of looking out of town for work, due to a lack of transportation, to consider a new, vast amount of employment opportunities.

Why Carpool?

- ♣ Save \$\$ by cutting costs by 50-75%
- ♣ Reduce stress
- ♣ Reduce your carbon footprint
- ♣ Reduces air, water and noise pollution

Call Jessica at 386-7111 for more information.



District of Parry Sound



Social Services
Administration Board

Chief Administrative Officer's Report

October 2022

Mission Statement

To foster healthier communities by economically providing caring human services that empower and enable the people we serve to improve their quality of life.

Recruitment

We have had a successful few months in recruitment. We have hired the new Supervisor for Waubeek Early Learning & Child Care Centre, and the new Supervisor of Property Management and Capital Projects. Both supervisors come to us with a wealth of knowledge and experience in their field. We have also hired a Director of Women's Services. She comes to us from the Simcoe Muskoka District Health Unit, most recently holding the position of program manager- COVID-19 response. She has been with the PHU since 2006 where she held various front-line and leadership positions. She has a strong interest and expertise in school health, infant and maternal wellness, gender-based violence, trauma informed care, indigenous health, harm reduction, smoking cessation, health equity and community partnership development. She comes with a strong foundation in policy development and workplace wellness. She has also been the President of the Board of Directors for the Elisabeth Fry Society of Simcoe Muskoka supporting governance of the NFP organization while providing shelter services for women, youth justice programs, correctional programs and community programs for at risk women and their families. She is a Registered Nurse who holds a Masters of Clinical Science with a leadership focus.

Other positions currently posted include Financial Analyst, several Pre-school teachers, and a Facilities Maintenance Technician in Callandar. We continue to struggle in hiring for the School Age Programs across the East.

Training

All DSSAB staff have now completed the Foundations of Cultural Competency with Kelly Brownbill. The response to the training was overwhelmingly positive and we are looking forward to scheduling the next session in the series with Kelly in 2023.

Mileage

In labour relations, we have agreed with the union to set the mileage rate at \$0.55/km until March 2023. This rate is set in accordance with the CRA recommended rate and in consideration of the current gas prices.

Employee Pension Plan

OMERS has made a significant plan change for all employers that removes the current eligibility requirements. All eligible NFT (Non-full time) employees who work for an OMERS employer can now elect to join the OMERS pension plan. Previously, employees were required to be continuous full-time employees to be eligible. This will affect approximately 36 employees here at the DSSAB. OMERS employers match all employee contributions.

Guest Speaker

On September 22, 2022 myself along with Bill Bacon from Housing Services Cooperation and Tony Ban from the County of Bruce had the pleasure of being guest speakers for a webinar regarding "Getting Shovel Ready: Pre-Development Considerations When Planning a New Build". It was well received by the 150 municipal, DSSAB and Ministry staff who attended throughout the province.

Canada-Wide Early Learning Child Care (CWELCC)

The Government of Canada has identified child care as a national priority to enhance early learning and childhood development, support workforce participation and contribute to economic recovery. Through its 2021 Budget, the federal government committed to investing in a national child care system with all provinces and territories, as well as Indigenous organizations. As part of this agreement, Ontario will receive \$13.2 billion over six years beginning in 2021-22. Funding under the Canada-Wide Early Learning and Child Care Agreement (CWELCC) will be used to build and leverage the success of Ontario's existing early learning and child care system by increasing quality, accessibility, affordability, and inclusivity in early learning and child care, towards achieving the objectives of:

- a. Providing a 25% fee reduction retroactive to April 1, 2022, building to a 50% reduction in average parent costs (based on 2020 levels) for licensed early learning and child care by the end of calendar year 2022 and reaching an average fee of \$10 a day by 2025-26 for licensed child care spaces;
- b. Creating 86,000 new high-quality, affordable licensed child care spaces (relative to 2019 levels), predominantly through not-for-profit licensed child care;
- c. Addressing barriers to provide inclusive child care; and
- d. Valuing the early childhood workforce and providing them with training and development opportunities.

We have had a great response from licensed operators in the District of Parry Sound. Although there are still many questions and templates being created, we have had acknowledgement from operators that all intend to opt-in to the Canada-Wide Early Learning Child Care program. The Ministry has extended the application enrollment date to November 1, 2022.

Quality Assurance

Our Quality Assurance Program supervisor continues to develop the program and had the opportunity to attend training sessions with High 5. The High 5 training focuses on training staff about the importance of delivering high-quality programs and experiences that focus on supporting children's healthy development. High 5 sets standards for children's programs to help ensure children are being offered the best possible opportunities. Two courses were attended.

1. The Principles of Healthy Development (PHCD) - this course trains front line staff to identify the 5 important principles needed to ensure high quality.
 - a. Caring Leader
 - b. Play
 - c. Friends
 - d. Mastery
 - e. Participation
2. Quest 2 – this course teaches leaders how to identify and manage risks as well as improve program quality through using the Quest 2 evaluation tool. It allows a QA to assist the program in being proactive in managing risks and quality. It can also measure the strengths and weaknesses in programs. This tool can assist leaders in helping staff create an action plan and assist to measure overall program quality.

Wellness Gathering

We were honoured to be apart of B'Saanibamaadsiwin's Wellness Gathering on Wednesday, October 5, 2022 at the Wasauksing Cultural Grounds.

B'saanibamaadsiwin translated means "living a good life ", and this Aboriginal Mental Health Program is offered by the Canadian Mental Health Association (CMHA) of Parry Sound Muskoka, and is committed to practicing First Nation, Inuit, and Metis mental wellness care that is culturally safe. Together with other community partners, we were given the opportunity to provide valuable information to those in attendance on the programs and services offered by the DSSAB and Esprit Place Family Resource Centre.



HSC All Service Manager Meeting

On October 3rd we had the pleasure of attending our first in-person Housing Services Corporation (HSC) All Service Manager Meeting. It was great to connect with colleagues face to face as there have been a lot of changes in the past two years. We heard from the Ministry of Municipal Affairs and Housing (MMAH) who are advancing their agendas post-election which is great news. We also heard updates from Housing Services Corporation, Ontario Municipal Social Service Association and Association of Municipalities Ontario who are also busy developing and advocating in the housing sector. The afternoon was filled with discussion regarding housing priorities and where we want to go as a sector. A "takeaway" for us as a district in order to address our housing crisis is, we need to be "shovel ready".

Recent Media Coverage

- * September 12, 2022 - [Child care costs in Parry Sound District decreasing under new program](#)
- * September 12, 2022 - [\\$10 for daycare will impact Almaguin Residents' wallets greatly](#)

Social Media

Facebook Stats

District of Parry Sound Social Services Administration Board	MAR 2022	APR 2022	MAY 2022	JUNE 2022	AUG 2022	SEPT 2022
Total Page Followers	309	331	343	358	382	393
Post Reach this Period (# of people who saw post)	1,154	5,194	8,396	8,955	10,269	3,847
Page Views this Period	61	60	104	127	183	166
Post Engagement this Period (# of reactions, comments, shares)	62	412	854	692	945	446

Esprit Place Family Resource Centre	MAR 2022	APR 2022	MAY 2022	JUNE 2022	AUG 2022	SEPT 2022
Total Page Followers	118	118	118	119	121	121
Post Reach this Period (# of people who saw post)	461	54	48	208	17	49
Page Views this Period	7	7	8	18	10	8
Post Engagement this Period (# of reactions, comments, shares)	12	2	2	11	4	6

The Meadow View	MAR 2022	APR 2022	MAY 2022	JUNE 2022	AUG 2022	SEPT 2022
Total Page Followers	423	432	445	457	464	409
Post Reach this Period (# of people who saw post)	3,192	1,098	7,320	8,636	461	3,041
Page Views this Period	117	250	522	263	143	96
Post Engagement this Period (# of reactions, comments, shares)	399	133	877	448	36	39

Twitter Stats

Link to DSSAB's Twitter page - <https://twitter.com/psdssab>

	MAR 2022	APR 2022	MAY 2022	JUNE 2022	AUG 2022	SEPT 2022
Total Tweets	2	3	6	6	9	5
Total Impressions	178	235	217	265	226	146
Total Profile Visits	54	37	230	200	20	16
Total Followers	15	15	16	18	25	23
Total Mentions	-	-	5	1	1	1

Linkedin Stats

Link to DSSAB's LinkedIn page - <https://bit.ly/2YyFHIE>

	MAR 2022	APR 2022	MAY 2022	JUNE 2022	AUG 2022	SEPT 2022
Total Followers	43	50	53	98	179	274
Search Appearances (in last 7 days)	336	215	277	199	339	307
Total Page Views	28	13	21	33	61	132
Post Impressions	170	160	123	246	315	571
Total Unique Visitors	6	10	12	16	26	37

Progress on the Become an ECE Campaign!

While driving Highway 124 and Highway 11, keep an eye out for the billboards that have been placed in support of our Become An ECE campaign.

A brochure has also been designed, printed and we are in the process of mailing these out to the community. As indicated by our campaign communication plan, we intend to use this method to target the district in general, but specifically also the communities that have limited access to internet.

Highway 124



Highway 11



Licensed Child Care Programs

Total Children Utilizing Directly Operated Child Care in the District August 2022

Age Group	Fairview ELCC	First Steps ELCC	Highlands ELCC	Waubee ELCC	HCCP	Total
Infant (0-18M)	1	1	3	5	14	24
Toddler (18-30M)	13	8	10	23	23	77
Preschool (30M-4Y)	22	14	20	27	37	120
# of Active Children	36	23	33	55	74	221

There is a steady increase in enrollment at all the Directly Operated Child Care Programs as children transition to school and spaces become available for the younger age groups. We have had a couple of Ukrainian families move in to our district and have sought out child care for their youngest members.

Staff have taken advantage of the trainings being offered through Child Care Service Management utilizing the Workforce Strategy funding. Seven staff attended a week-long Forest and Nature School Practitioners Course which focuses on outdoor learning.

Many of the child care centres held graduation celebrations for the children that were leaving the programs to attend kindergarten. These events were well attended by families.

School Age Programs

August 2022

Location	Enrollment	Waitlist
Mapleridge Summer Program	21	
Sundridge Summer Program	23	
Home Child Care	26	7
# of Active Children	70	

The two summer school age programs were very successful this year with a combined total of 44 children. The staff offered many exploratory activities that involved the children in active learning outdoors, as well as participating in community events.

Our before and after school programs are at capacity at most of our programs, but not all.

**Directly Operated Child Care Waitlist by Program
August 2022**



Waitlists continue to increase with infant and toddler spaces being the most requested. As children are transitioning in to the next age grouping, spaces will become available to accommodate families from the waitlist.

■ Fairview ■ First Steps ■ Highlands ■ Waubeek ■ HCCP

Online Application Form - OLAF

Fee Subsidy Applications					
2021	Eligible	Not Eligible	2022	Eligible	Not Eligible
January	1	7	January	2	4
February	0	5	February	2	6
March	1	6	March	0	5
April	0	6	April	0	3
May	0	3	May	0	3
June	4	11	June	0	2
July	0	3	July	2	2
August	1	7	August	2	4
September	1	5	September		
October	1	3	October		
November	0	3	November		
December	1	4	December		

**Total Children by Funding Source
August 2022**

Active	# of Children	# of Families
Afterschool Fee Subsidy	37	35
Fee Subsidy	193	172
Full Fee	177	171
Ontario Works	13	11
Total	420	389

Funding Source - New	# of Children	# of Families
Afterschool Fee Subsidy	1	1
Fee Subsidy	7	5
Full Fee	3	3
Ontario Works	4	4
Total	15	13

Funding Source - Exits	# of Children	# of Families
Afterschool Fee Subsidy	6	6
Fee Subsidy	22	19
Ontario Works	3	2
Total	31	27

Inclusion Support Services

August 2022							
Age Group	EarlyON	Licensed ELCC's	Monthly Total	YTD Total	Waitlist	New Referrals	Discharges
Infant (0-18M)	0	0	0	0	0	0	0
Toddler (18-30M)	4	15	19	23	2	0	0
Preschool (30M-4Y)	7	32	39	53	4	0	1
School Age (4Y+)	7	21	28	31	1	0	2
Monthly Total	18	68	86	-	7	0	3
YTD Total	19	70	-	118	21	33	21

Some children have aged up in to the next age category which is reflected in the current statistics. The Resource Consultants have started the discharge process for those children that will be leaving child care and attending their local school. There is still a significant number of new referrals for children experiencing language and social challenges and the staff were able to dedicate time to supporting the School Age Summer Programs.

EarlyON Child and Family Programs

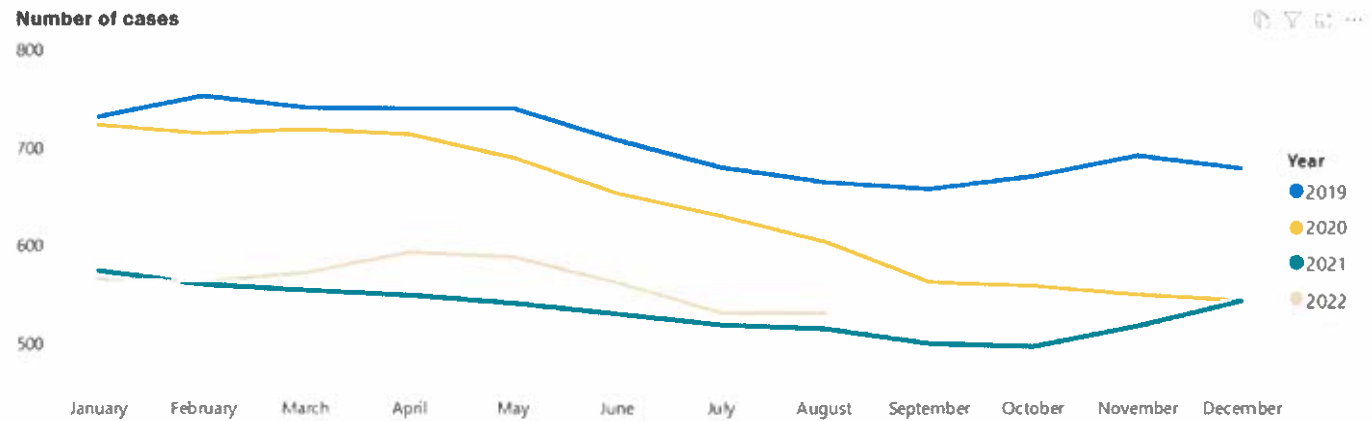
August 2022		
Activity	June/July/August	YTD
Number of Children Attending	1,545	2,907
Number of New Children Attending	76	377
Number of Families Visiting	1,053	2,183
Number of New Families Visiting	59	319
Number of Virtual Programming Events	8	79
Number of Family Engagements with Virtual Events	474	5,634

On June 16th, a Father's Day celebration was held at the Sound Community Hub. A total of 13 dads and 11 children attended. The event offered a pizza and veggies dinner along with a mini putt station, an obstacle course, a fishing station, and a wooden fish aquarium supplied by the Parry Sound Home Depot.

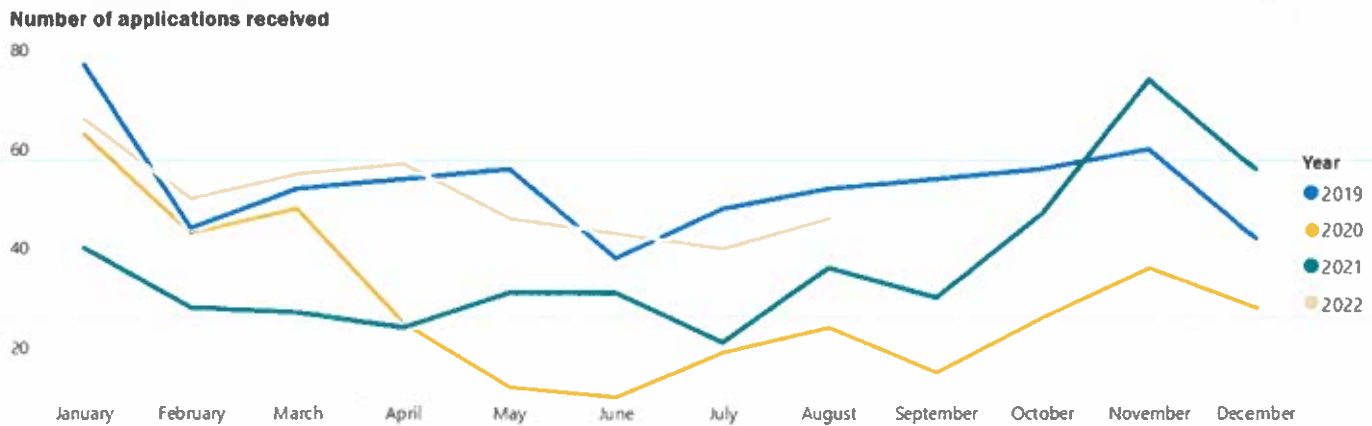
The EarlyON program is partnering with CMHA to better support and offer information on post partum as well as review the services they provide to the new moms in our district. There is a higher number of new moms experiencing many mental health challenges and CMHA will continue to visit the Moms to Moms program.

EarlyON will be reopening most of the community satellite programs by the end of October and will be offering some virtual programming through their Facebook page. The team is also working on having a virtual Moms to Moms group for new mom's in rural and remote areas that may not have access to an in-person program.

Ontario Works Caseload



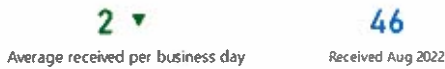
Ontario Works Intake - Social Assistance Digital Application & Centralized Intake August 2022



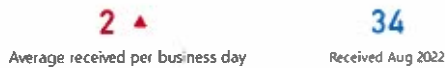
The OW Caseload remains static at **531 cases** (same as July). Despite the high number of applications received, which is not typical for this time of year, it seems to be balanced by the number of exits from the program (nearly 11% of the caseload). We continue to prepare for an increase in the caseload to pre-pandemic levels especially as we enter the colder weather and seasonal employment ends. We await next steps and further onboarding of Centralized Intake to the rest of the province now that the election is over.

We are also seeing a high number of Emergency Assistance applications. Some of those are due to Ukrainian migrants arriving in the area. In September 2022, one of our Case Workers in Ontario Works West that has been primarily dealing with the Ukrainian people suggested a pamphlet be created that could be used by community partners as well as clients to inform them of resources available through our program and elsewhere. So far, pamphlets have been distributed to Community Partners such as YMCA and the Rotary Club as well as in our lobbies.

Ontario Works applications



Emergency Assistance applications

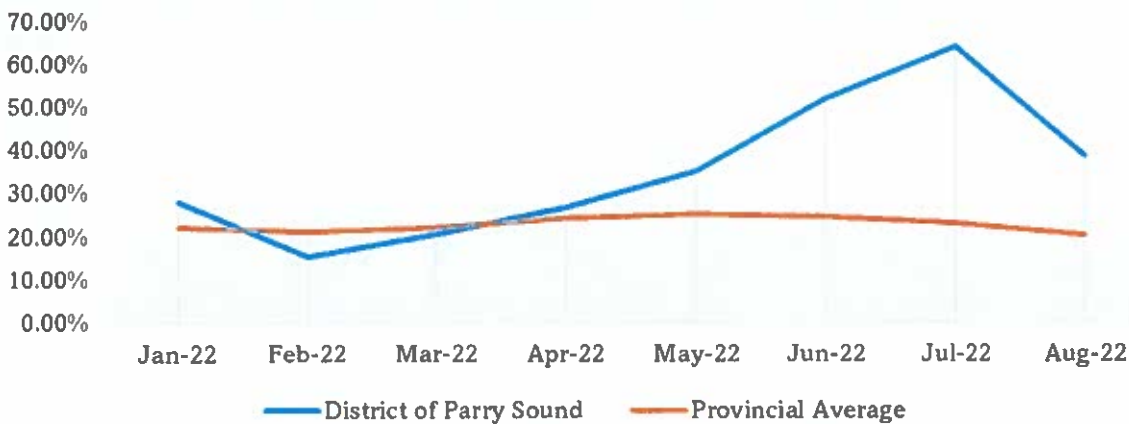


Average number of business days from screening to grant



Employment Assistance & Performance Outcomes

% of Closures Exiting to Employment

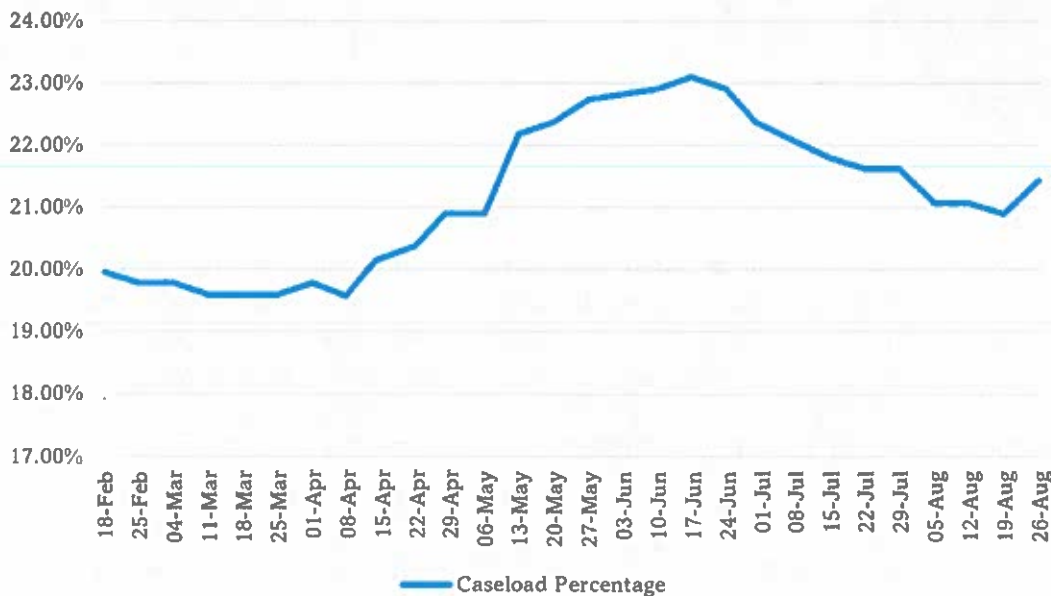


CMSM/DSSAB	Percentage of caseload with employment earnings	Average monthly employment earnings per case	Percentage of caseload exiting to employment	Percentage of terminations exiting to employment	Percentage of caseload terminated	Average number of business days from screening to financial eligibility decision
Parry Sound DSSAB	13.9%	\$917.93	4.1%	38.6%	10.7%	3
Province	9.4%	\$904.36	1.0%	20.4%	4.9%	4
Muskoka CMSM	17.3%	\$885.31	1.8%	25.0%	7.1%	5
Cochrane DSSAB	6.9%	\$876.48	1.1%	21.3%	5.1%	4
Timiskaming DSSAB	6.1%	\$860.38	1.3%	28.6%	4.4%	5
Greater Sudbury City	8.1%	\$855.57	1.1%	16.8%	6.3%	3
Manitoulin-Sudbury DSSAB	13.8%	\$829.88	3.4%	42.1%	8.1%	2
Nipissing DSSAB	10.8%	\$805.44	1.7%	27.2%	6.2%	3

Ontario Works continues to exceed our Employment Outcomes targets. We also far exceed the provincial average. In comparison to our Northeast DSSAB partners we finished 1st or 2nd in each outcome including Average Earnings and Percentage of the Caseload with Employment Earnings. This is historically the time when we do well in these areas due to the seasonal nature of employment in the district historically. We will see how the change in seasons impacts the labour market for OW participants.

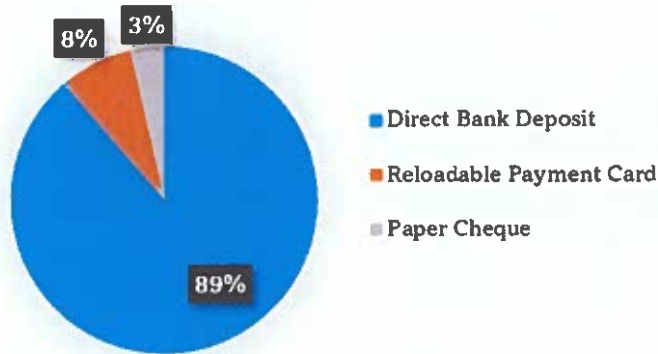
The August Jobs Report through Labour Market Group showed that job postings were up 31% over July and up over 11% from August 2021. Time will tell if this post COVID mandate wave will continue and if the impacts will be felt on the OW caseload. Either way, we will continue to work with our Job Ready participants in partnership with Employment Ontario to find employment.

MyBenefits Enrollment 2022



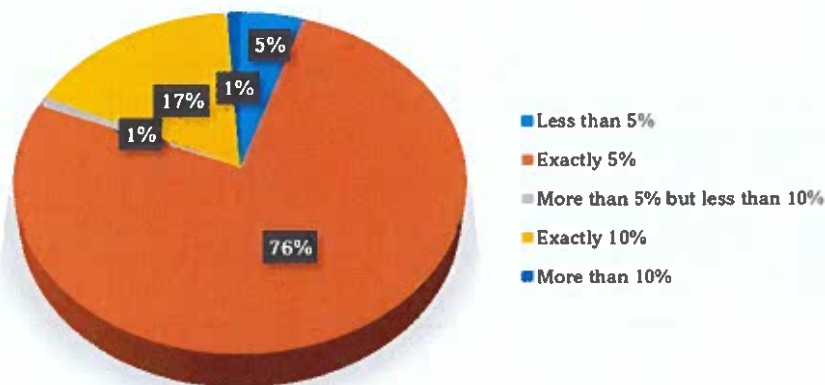
DBD Enrollment

Payment Receipt Method August 2022



Overpayment Recovery Rate

August 2022



Ontario Works Update

Ontario Works East continues to engage with Community Partners through in services and staff meetings. Most recently Canadian Mental Health Association provided an overview of their addictions and mental health programming as well as the requirements for Road to Recovery and their peer support program. The Women's Own Resource Centre is scheduled to attend our staff meeting this month. Ontario Works is also excited to have our Clinical Social Worker from Community Counselling Centre Nipissing back in the office to meet with clients face to face rather than the virtual platform.

Partnerships continue to be enhanced with our local Employment Agencies. Agreements are being formalized to begin Employment Placement with Incentives with Employment North acting as the Service Broker. The Employment Placement program places participants into long term (six months or more) employment, providing incentives for certain milestones to employers to support training and other costs with the goal of the participant achieving full time employment. Strengthening the relationships with the Employment Agencies will allow for effective communication between programs and will help Case Workers support their clients to meet their goals.

Case Workers continue to find creative ways to find suitable housing for their clients residing in the hotel projects. At times, this has meant looking outside the district for housing options and making connections with landlords. One participant of the program was able to secure housing in Nova Scotia with a family member and Ontario Works made the arrangements for the client to arrive, navigating various obstacles and barriers such as no identification and transportation. We continue to see an increase in the intensity of other barriers our caseload face, such as mental health and addictions.

During the summer, one of our Ontario Works West Case Workers took the initiative to develop an idea for an Adult Bike Drive called **Greener Pathways**. They worked with our Communications Officer to develop bulletins, social media material and radio advertising on Moose FM. The drive began in August and continued into early September. There was a total of 25 bikes donated. The bikes will then be going to our partner; Parry Sound Bikes for a safety check and any necessary repairs being completed. We also worked with Canadian Tire in the Town of Parry Sound, who provided safety equipment at a reduced price. A survey was sent out to clients through our FIIT tool and there has been an overwhelming response. Some of the replies about receiving a bicycle were very meaningful in terms of removing barriers to get to employment or related activities, medical and mental health appointments and for exercise and general well-being. We hope this will become an annual event.



We continue to support service integration with our Housing Stability program. The teams meet bi-weekly to case conference mutual clients in our hotel projects. The teams also receive support from our Social Worker provided by the West Parry Sound Health Centre.

In September, all staff attended the Indigenous Cultural Competency training with Kelly Brownbill. Some Ontario Works staff also took part in First Aid/CPR training.

The Manager of Income Support and Stability attended the NOSDA OW Managers Group meeting on September 28th in Toronto. The group heard about next steps regarding centralized intake and learned more about Employment Services Transformation. The group also shared and discussed topics related to SA Renewal and their impact on the North. We await more information from the province on next steps in SA Renewal now that the provincial election is over.

Our South River office hosted the Almaguin Highlands Community Partners meeting on September 13th.

The OW Management teams attended the OMSSA Employment and Income Network call on September 15th.

Case Workers from ODSP continue to attend our offices in Parry Sound and South River. The Management Team continues to meet monthly with the ODSP Bracebridge Manager.

The Ontario Works and Housing Stability Supervisors continue to meet bi-weekly at the IMPACT Table with other Community Service Providers to discuss cases that may display acute elevated risk in a confidential and strategic way. The Manager of Income Support and Stability sits on the Steering Committee for this group which meets quarterly.

**Housing Stability Program - Community Relations Workers
August 2022**

Support

All services performed, provided, or arranged by the Homelessness Prevention Program staff to promote, improve, sustain, or restore appropriate housing for individuals active with the Homelessness Prevention Program, periodically within the month, not requiring intense case management.

Income Source	East	West
Senior	5	12
ODSP	9	27
Ontario Works	4	11
Low Income	11	22

Intense Case Management

Intense Case Management involves the coordination of appropriate services and the provision of consistent and on-going weekly supports, required by the individual to obtain, and sustain housing stability.

Income Source	East	West
Senior	11	14
ODSP	9	23
Ontario Works	4	8
Low Income	7	18

Contact/Referrals

	East	West	YTD
Homeless	3	6	60
At Risk	3	4	57
Esprit Outreach Homeless	0	1	5
Esprit Outreach at Risk	0	1	17
Esprit in Shelter		1	12
Program Total			151

Short Term Housing Allowance

	Active	YTD
August	15	80

Housing Stability: Household Income Sources and Issuance from HPP:

Income Source	Total	HPP
Senior	4	\$1,493.96
ODSP	8	\$1,479.27
Ontario Works	2	\$180.00
Low Income	7	\$3,693.42
No Income	0	\$0

Reason for Issue	Total
Rental Arrears	\$0
Utilities/Firewood	\$1,500.00
Transportation	\$719.00
Food/Household/Misc.	\$3,506.70
Emergency Housing	\$1,120.95
Total	\$6,846.65

Ontario Works: Household Income Sources and Issuance from HPP

Income Source	Total	HPP
Senior	2	\$496.52
ODSP	17	\$7,955.37
Ontario Works	9	\$3,791.75
Low Income	4	\$2,800.00
No Income	0	\$0

Reason for Issue	Total
Rental Arrears	\$1,709.00
Utilities/Firewood	\$5,185.49
Transportation	\$1,362.43
Food/Household/Misc.	\$6,786.72
Emergency Housing	\$0
Total	\$15,043.64

The Housing Stability program has connected with many (and some new) working groups and virtual tables within the district to be able to give updates on our programs and to discuss and identify our programs current pressures and increases in complex crisis situations. Specifically, the alarming increase in seniors experiencing homelessness in conjunction with their complex medical needs. Some recent meetings attended were Crisis Care Pathways, the Parry Sound Mental Health & Addictions Networking Group, IMPACT Table and the Almaguin Highlands Community Partners Meeting in South River. Housing Stability presented on the By-Name List at this meeting. The By-Name List is a big focus of education and collaboration with all of our partners.

Staff have been scheduled to continue outreach at The Warming Centre and it will continue till the end of December. Tent encampments have been investigated on the East and West side of the district to offer supports, and staff regularly connect with By-Law and food banks.

Hotel Project

	MidTown Parry Sound	YTD Total	Caswells Sundridge	YTD Total
Adults	17	37	10	22
Children	0	1	0	1
Totals	17	38	10	23

These numbers represent the number of people who stayed in one of the hotel projects in the month of August.

Caswell's & Midtown continue to be a great resource for temporary housing for the homelessness population and our team. We have had some success getting movement with clients that have been in the hotels for long periods of time with our assertive case management styles. Staff have done a great job at communicating the temporary nature of the Hotel Projects and the urgency of their collaboration to look for more permanent or appropriate housing options. Both hotels are currently full.

The partnership with the WPSHC and the Mental Health and Addictions Social Worker has continued to be successful and a great resource for staff. Clients have been able to connect with the RAAM clinic and the Safe Justice Bed Programs as well as being connected to a Nurse Practitioner for clients without a doctor. A confidential referral process and tracking spreadsheet has been created for these clients and regular meetings for follow up questions are being booked.

**By-Name List Report
August 2022**



We have seen a significant increase in newly identified cases on the By-Name List (BNL), July had an increase of 7 and August had an increase of 10 people with 7 people being housed from the list since the end of June. We do see more transient people in the district during the warmer weather season. This trend only continues to go up at the time of this report being written. The intensity of the barriers these folks face, especially regarding mental health and addiction continues to increase.

We continue to receive regular support through our coach at the Canadian Alliance for Ending Homelessness. We have been deemed a 'Quality By-Name List' meaning that we have met their standards data collection and accuracy.

Housing Stability and Violence Against Women (VAW)

A VAW Community Relation Worker was hired in August for the east side of the district, through funding received through MCCSS. She has been working hard to shadow staff and connect with community partners in the District. East & West VAW CRW's have been actively engaging with partners such as Victim Services, Esprit and Muskoka Women's Shelter, OPP, and Women's Own Resource Centre. Connections have been made with the new Staff Sergeant at the Burk's Falls OPP, a meeting was had to provide clarity on what our staff can do to support the police when dealing with DV & VAW and homelessness. The new VAW CRW has made great connections while attending "Take Back the Night" in North Bay. It is a charitable organization and is the oldest worldwide movement to stand against sexual violence. She has also attended training on the Pandemic Effects on VAW & New Strategies and a Human Trafficking conference. Plans are to continue with these networking efforts as we head into the Fall.

Integration

The Housing Stability and Ontario Works programs under the Income Support and Stability Division continue their journey to service integration. The teams continue to meet bi-weekly during PSSR Joint Meetings (Parry Sound South River Joint Meetings) to collaborate on cases, share resources and work together to improve outcomes for the most vulnerable in the district.

Housing Programs

Social Housing Centralized Waitlist Report August 2022

	East Parry Sound	West Parry Sound	Total
Seniors	33	105	138
Families	143	432	575
Individuals	495	217	712
Total	671	754	1,425
Total Waitlist Unduplicated			489

Social Housing Centralized Waitlist (CWL) 2021 - 2022 Comparison Applications and Households Housing from the CWL

Month 2021	New App.	New SPP	Cancelled	Housed	SPP Housing	Month 2022	New App.	New SPP	Cancelled	Housed	SPP Housing
Jan	4		5	5	1	Jan	5			1	
Feb	12	3	3	2		Feb	9	1	2		
Mar	8		4	1	1	Mar	12		5	2	1
Apr	9		6	1		Apr	12	1	1		
May	8	1	3	1		May	11	1		3	
June	8	1	4	1	1	June	15		3	2	
July	7			1		July	13	2	10	1	
Aug	9		1	2		Aug	5		17	2	1
Sept	22		5			Sept					
Oct	16	1	6	1		Oct					
Nov	9		16	2		Nov					
Dec	9		2	2		Dec					
Total	121	6	55	19	3	Total	82	5	38	11	2

SPP = Special Priority Applicant

Housing Programs continued into the 3rd quarter of the year at a busy pace. Our team is in the process of completing a centralized waitlist update. Several of our updates are coming back stating that applicants are in “great need” of affordable housing, and many indicate they need housing immediately. This has led to some great interactions with our internal departments to connect these pending tenants with the right supports.

Our team continues to see several new applications for rent-geared-to-income housing, and affordable housing, which reflects the current housing crisis.

Housing Programs wrapped up the housing allowance program at the end of June and were successful in switching those households to COHB (Canada-Ontario Housing Benefit) funding. We have also utilized the funding to assist new households with maintaining their housing at an affordable rate. To date, we have assisted over 20 households in obtaining COHB, 12 of those being in the month of August.

**Parry Sound District Housing Corporation
August 2022**

Activity for Tenant and Maintenance Services

	Current	YTD
Move outs	3	17
Move in	5	46
L1/L2 Forms	0	3
N4 - notice of eviction for non payment of rent	0	5
N5 - notice of eviction disturbing the quiet enjoyment of the other occupants	3	9
N6 - notice of eviction for illegal acts or misrepresenting income for RGI housing	0	0
N7 - notice of eviction for willful damage to unit	0	0
Repayment Agreements	7	30
Wellness Checks	3	87
Mediation/Negotiation/Referrals	12	105
No Trespass Order	0	1

Maintenance

Pest Control	8	8 buildings monitored monthly
Vacant Units	19	one-bedroom (15); multiple bedroom (4) (not inclusive of The Meadow View)
After Hours Calls	8	no water, fire panel alarm reset, smoke detector maintenance 3 staff participate in on call phone tree system
Work Orders	58	maintenance work and related materials for the month of August
Fire Inspections	0	
Incident Reports	0	

The third quarter was a busy time for the Tenant and Maintenance Services Department. We welcomed our new Supervisor of Maintenance and Capital Projects to the team.

The team reviewed and renewed the snow removal contracts. Two contracts are still required and will be pursued.

In partnership with various local fire departments, fire drill educationals have been scheduled for November 2022.

Updated heating unit replacements are underway for 3 buildings.

In partnership with the West Parry Sound Health Centre, a unit previously used as an office space has been refurbished to accommodate essential medical staff, as accommodations in Parry Sound were not readily available:



Cultural Competency training was provided to all staff, and staff who require their First Aid/CPR were certified.

Capital Projects August 2022

Local Housing Corporation and DSSAB Buildings

Capital projects are progressing with the assistance of the Housing Services Corporation on the following projects:

- * Quotes requested for the replacement of 2 HVAC units at the Waubeek Childcare Centre
- * Roselawn Drainage, South River - **successfully completed**
- * Duplex Renovations: Burk's Falls, South River - **mechanical inspections completed**
- * Highlands Childcare Centre: Water/Mechanical Systems - **plan in place, currently awaiting equipment**
- * Esprit expansion – **structural review underway; awaiting tender documents**

Challenges

Difficulty securing contractors/labourers as well as materials are often backordered. Obtaining quotes, as per our Procurement Policy, from contractors is presenting a challenge.

We continue to complete capital projects, however, this is taking longer than typically expected.

Esprit Place Family Resource Centre

Emergency Shelter Services	August 2022	YTD
Number of women who stayed in shelter this month (may be duplicated within the month or year)	11	36 Number of women who stayed in the shelter this year who were unique to the shelter (unduplicated)
Number of children who stayed in the shelter	4	21
Direct service hours to women (shelter and counselling)	81	601
Resident bed nights (women and children)	197	1,402
Occupancy rate	63.5%	57%
Days at capacity	9 days at COVID capacity (7 rooms occupied)	21
Days over capacity	0	0
Phone interactions (crisis/support)	49	273

Outreach Services	August 2022	YTD
Number of women served this month	2	72
Number of women registered in the program	1	35

Transitional Support	August 2022	YTD
Number of women served this month	6	35
Number of NEW women registered in the program	2	19

Child Witness Program	August 2022	YTD
Number of children served this month	4	56
Number of children registered in the program	2	27
Number of public ed/groups offered	1	2

During the period of July through September, Esprit Place has been extremely busy with exceptionally challenging circumstances in the lives of our clients, and challenging dynamics within the shelter. Safe affordable housing remains difficult to find, however with COVID restrictions easing in general in the lives of individuals, the shelter had to find balance between the housing crisis and the need to open bed space to new women in need of support.

The shelter was at COVID capacity for several days, during the months of June, July, and August; meaning each of our bedrooms was occupied by a woman or family.

At one point during this quarter, the shelter was supporting 6 women, 3 children, and 3 dogs. The pet program continues to be of benefit to women needing safe space but unwilling to part with their animal, however with the tight space we currently have, we are looking for fostering alternatives as a supplement to the program.



MEMORANDUM

**Chris Litschko, Chief Executive Officer
Lakeland Holding Ltd.**

TO: Municipal Councils:

- Town of Bracebridge
- Town of Huntsville
- Town of Parry Sound
- Village of Burk's Falls
- Village of Sundridge
- Municipality of Magnetawan

FROM: Chris Litschko, Chief Executive Officer

COPY: Municipal Chief Administrative Officers
Lakeland Board of Directors
Executive Team

DATE: October 20, 2022

SUBJECT: 2022 Q3 Shareholder Update

On behalf of Roger Alexander, Chair, and the members of the Board of Directors of Lakeland Holding Ltd. (Lakeland), I am pleased to provide Lakeland's 2022 Q3 Shareholder Update.

Mission

Seek out responsible and sustainable growth opportunities while creating a supportive and dynamic environment for our team.

Values

- *Be Safe*
In all we do, safety is never far from our minds, and we strive to ensure the well-being of our team, our customers, and our communities.
- *Respect the Customer*
A reliable service for a fair price is foundational to how we see ourselves. Our customers trust us to keep the lights on, and keep them connected, and they are in good hands.
- *Good Vibes*
An optimistic and positive attitude helps us see solutions instead of focusing on problems. We are inclusive, fun, possibly a little weird, and try not to take ourselves too seriously.
- *Embrace Opportunity*
We are not content with the status quo. With a trusted team and an entrepreneurial mindset, we are willing to take risks; and take the lead.
- *Aim High*
We want to connect more people, solve more problems, and change the world. We provide safe, sustainable power and connections so our customers and communities are ready for whatever the future holds.

➤ *Understand Our Responsibility*

Our business comes with a lot of responsibility — to the environment, our shareholders, our team, and most importantly, our customers. We do not take that trust lightly.

Pillars

➤ *Community*

It is right there in our name. Our company and our geography are intertwined. There is no Lakeland without the lakes and rivers that power our generators. We provide energy and connectivity to the townships of our region, supported by the municipalities that are our shareholders. Looking out for our customers is easy to do, because they are our neighbours, our employees, and our friends and families. No matter where our future takes us, we will always bring our successes home.

Possibility

- *Next. First.* It resonates with us because we are always looking forward. Anticipating where we can find the potential to do something ground-breaking. Something that will push boundaries and change the world. We want to do things better, every day, for ourselves and for our customers. We are tenacious and relentless, unwilling to give up until we have found a solution, and excited about discovering the future together.

➤ *Together*

We do not operate as a monolithic corporation, but as an integrated team of smart, optimistic, and talented people who bring a diverse set of skills and expertise to bear on a wide range of challenges. We have the freedom to look for opportunities and solutions, guided by an unpredictable and action-oriented approach. And we genuinely believe that by working together we can achieve remarkable things.



MEMORANDUM

**Chris Litschko, Chief Executive Officer
Lakeland Holding Ltd.**

The table below provides a summary of the Lakeland Holding’s current business activities through each of the current subsidiary companies:

Lakeland Power Distribution Ltd. (Local Distribution Company)	Bracebridge Generation Ltd. (Generation Plants and Output)		Lakeland Energy Ltd. (Including Lakeland Networks Operations)
<ul style="list-style-type: none"> 14,238 Customers 	<ul style="list-style-type: none"> Bracebridge Falls Generation Plant 	2.6 MWs	<ul style="list-style-type: none"> Web Mapping
<ul style="list-style-type: none"> 163 square Kms of Service Area 	<ul style="list-style-type: none"> Wilson Falls Generation Plant 	2.9 MWs	<ul style="list-style-type: none"> Fibre to Business
<ul style="list-style-type: none"> 367 Kms of Distribution Lines 	<ul style="list-style-type: none"> High Falls Generation Plant 	2.3 MWs	<ul style="list-style-type: none"> Fibre to Home
<ul style="list-style-type: none"> 10 Substations 	<ul style="list-style-type: none"> Cascade Generation Plant 	3.25 MWs	<ul style="list-style-type: none"> 7,886 Wireless & Fibre Broadband Customers
<ul style="list-style-type: none"> 2,392 Transformers 	<ul style="list-style-type: none"> Burk’s Falls Generation Plant 	1.2 MWs	<ul style="list-style-type: none"> 600 Km of Installed Fibre-Optic Cable & 75 Towers
<ul style="list-style-type: none"> Offices in Bracebridge, Huntsville, and Parry Sound 	<ul style="list-style-type: none"> Bancroft Generation Plant 	0.6 MWs	<ul style="list-style-type: none"> Internet Service Provider
	<ul style="list-style-type: none"> Drag River Generation Plant 	0.3 MWs	<ul style="list-style-type: none"> VOIP and Traditional Phone Services
	<ul style="list-style-type: none"> Irondale Generation Plant 	0.5 MWs	<ul style="list-style-type: none"> IT Server Hosting
	<ul style="list-style-type: none"> Elliott Falls Generation Plant 	0.8 MWs	<ul style="list-style-type: none"> Voice and Data Cabling
	<ul style="list-style-type: none"> Chute Blanche (50% ownership) 	1.4 MWs	<ul style="list-style-type: none"> Business Phone Systems
	<ul style="list-style-type: none"> Solar Field 	0.5MWs	<ul style="list-style-type: none"> Streetlight Maintenance
	<ul style="list-style-type: none"> Tesla Battery Storage 	1.25 MWs	<ul style="list-style-type: none"> Water Heater Rentals

12 Facilities

17.6Mws



MEMORANDUM

Chris Litschko, Chief Executive Officer
Lakeland Holding Ltd.

The 2022 Q3 report, attached as Appendix "A" to this memorandum, highlights Lakeland's continued success in achieving its Vision to the benefit of our Shareholders and the customers we serve.

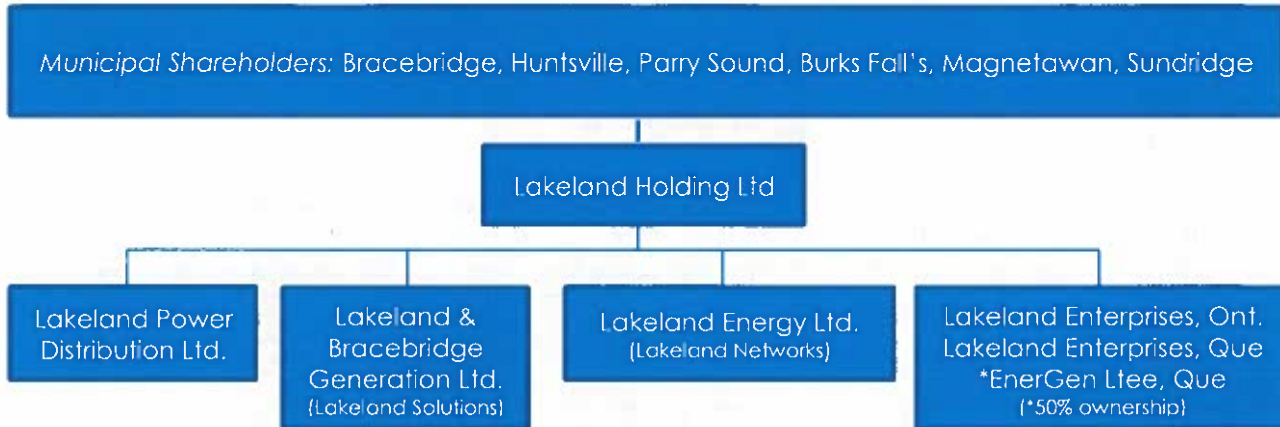
Respectfully submitted on behalf of Lakeland's Board of Directors.

A handwritten signature in black ink, appearing to read "C. Litschko", written over a horizontal line.

Chris Litschko, CEO

Appendix "A"

2022 Q3 Shareholder Update



We are monitoring and will change procedures should the current COVID variant continue to increase in numbers and severity. Lakeland awarded four \$1,000 bursaries to local students heading for post-secondary education. New Directors Cara Clairman and Eugene Roman have joined the Board and made immediate positive impacts.

We have negotiated for a 3rd party to represent Lakeland should a ransom be requested. To this end, ongoing monthly training is being completed by all team members to guard against cyber-attacks. Lakeland IT attended a session held by the Canadian Centre for Cyber Security (CCCS).

Rebranding for all companies has gone well with Networks being the priority.

Three-year business plans and draft 2023 budgets for all companies are being developed for Board review, amendments, approvals. To the end of Q3 2022 the consolidated company made \$7.8M in capital investments.



To the end of Q3 2022, the company connected an additional 1,345 fibre and 129 wireless servicing a total of 7,886 net broadband customers.

Status of funding applications is \$10.2 M spent to date with \$3.7 M in funding received, \$3.9 M pending approval. Construction is complete in Sundridge with live service to most of the build area as of the end of September. Ongoing work in October will bring live service to the remaining territory. In Burk's Falls, our project to service the new industrial park is moving along. In Huntsville, work progressing at Arrowhead Park after starting in September while In Port Sydney, conduit and vault installation has been completed in the Bridgedale subdivision. In Bracebridge we have completed drilling on Killdeer, and will continue in October along Pinecone, Tamarack, and Glendale. For September, we were scheduling fibre installs 3-4 weeks out and wireless a week from sign date depending on service levels. Lakeland Networks' new chat bot "SAM" entered the final stages and was successfully deployed on October 3rd. Over 140 unique articles have been created to help our customers before they need to chat with a live agent or call.

With materials continuing to have long lead times we are continually working on securing 1 years' worth of inventory to avoid any delays from construction to installs.



After recent Ministry of Energy announcements, the Solutions team who implemented conservation efforts for Lakeland Power, may have to implement additional programs to meet growing provincial electrical demand.

Locally, we may be able to utilize backup batteries and generators to participate in the capacity market. Electrical Vehicle charging station NRCan Contribution Agreement is signed. Financial analysis has been completed on proposed station/sites to potentially move forward asap due to supply chain issues. Municipal outreach and legal has started to confirm / review potential lease agreements and contributions.

Lakeland Networks
196 Taylor Rd, Bracebridge, ON

4.1 ★★★★★ 63 reviews

Most relevant **Newest** Highest Lowest

Specialists
7 reviews

★★★★★ 20 hours ago **NEW**

Bell and Rogers tried and failed to get me internet service Lakeland Networks(which stupidly was my last choice) succeeded!
The service man they sent out (Paul) was frickin amazing. He went so far above and beyond to help both me and my neighbor find a way to get internet at our cottages You would not believe the lengths he had to go thru to get us hooked up It took two trips and an odyssey of wire but he got it done and lo and behold hi speed internet. I am so bloody impressed with "Persistent" Paul that I had to write this for others to see He also tells Hilarious stories about the "Old days" when internet was new to Muskoka Special shout out to Bobbie Joe and the others at the office who took my calls and put up with me and all my annoying questions I apologize for being such a pest
Thank you Paul and Lakeland Networks. You have saved the kids from having meltdowns because of no internet Apparently it was ruining their lives and cottage experience (eyeroll)

👍 1

Response from the owner just now
Thanks so much for taking the time to say thank you and provide us with the details. We will share this internally Very pleased to hear you a happy customer! Welcome

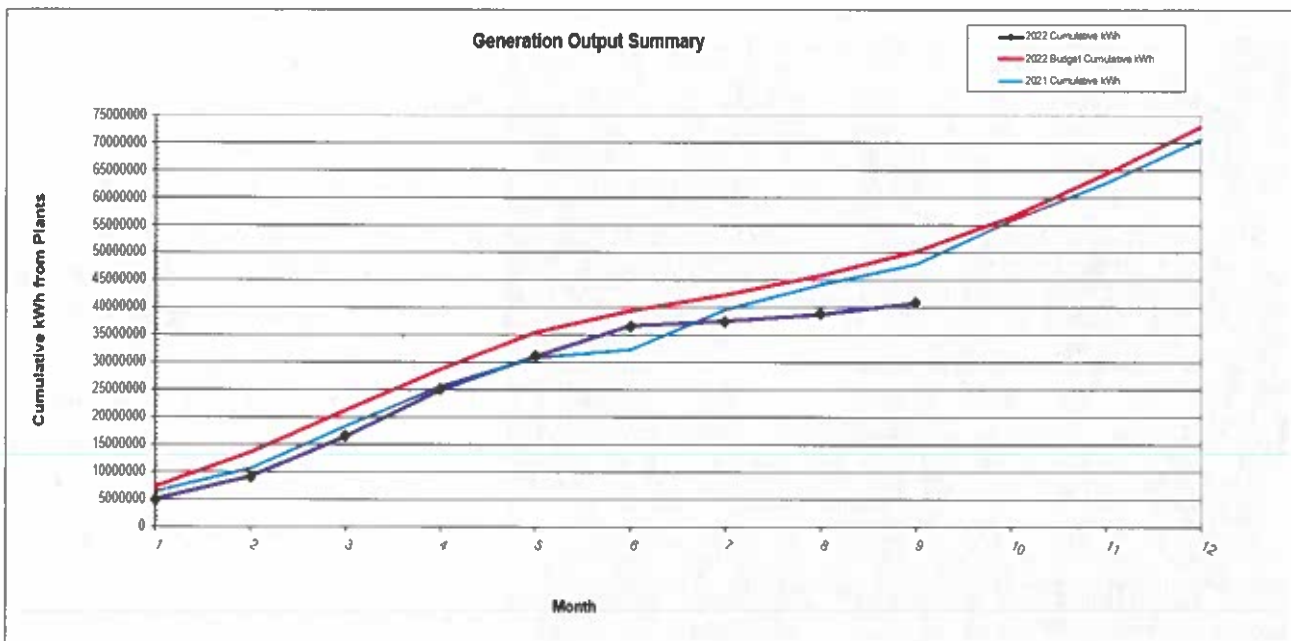
✎ Edit 🗑 Delete



Proposed Magnetawan microgrid has elicited positive feedback from government agencies and the municipality is seeking financial assistance for us to complete the project for improved electricity distribution reliability. We are scheduled to host municipalities and universities at our microgrid in Parry Sound as many are looking to this solution for reliability, greenhouse gas emission reductions, generating own electricity, etc.



Our low precipitation year continued as we have only made/exceeded budget in two months this year. Overall generation production is at 81% of budget year to date.



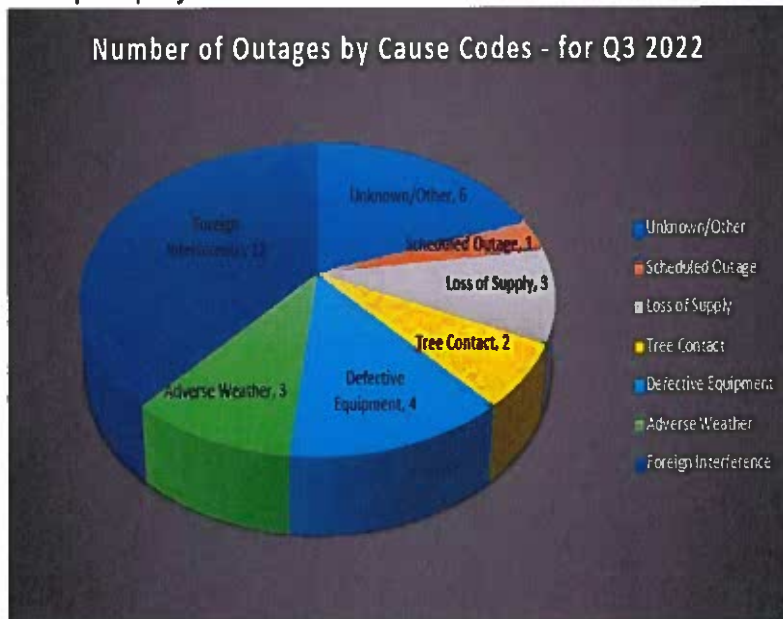
We are investigating potential power generation asset sales in Ontario and Quebec.

All the company's generation plants are under contract and like many across Ontario, ours's expire at different times over the next decade. Recent Minister's letter to the Independent Electricity System Operator (IESO) recognized the important role that waterpower facilities play, both in generating electricity and providing benefits such as recreational opportunities, flood control, irrigation, tourism, supporting local employment and economic development. The IESO has also been asked to develop two optional contract structures – a capacity style contract as proposed through the initial stakeholder engagement process and one which compensates facilities on a per Megawatt hour basis. The IESO has been asked to report back to the Minister by December 31, 2022, with program implementation targeted for July 2023. These new lower priced contract renewals are critical for Lakeland as initial

analysis reveals that we could lose \$2-\$3M in annual revenues. We continue to engage the Ministry of Energy on a number of fronts to understand IESO’s proposed revenue reduction impacts. The MNRF is preparing Water Management presentations for new municipal politicians and Muskoka River & Magnetawan River communications committees.



In serving 14,238 customers and excluding Loss of Supply from Hydro One which we cannot control, Power customers to the end of Q3 2022, experienced a rolling 12-month average of 0.122 outages 14.94 minutes in duration. A third party has taken over all outage calls day and night for improved service while updating outage map and social media which has worked out very well. Power operations staff focused on capital projects and service connections. Lakeland Power’s tree trimming contractor continued Zone



2 in Bracebridge. Lakeland Engineering staff continue to work on several layouts for new construction, service upgrades, and Fibre to the Home projects in Bracebridge. Staff continue to replace poles and transformers for customer upgrades, defects found during inspections and poles damaged during storms/trees. It is estimated that up to 7 pole fires (and extensive outages) were prevented from proactive maintenance resulting from infrared study this year. Supply chain issues continue to be at the forefront.

Ontario Energy Board’s Foreign Interference definition = Customer interruptions beyond the control of the Lakeland, such as those caused by animals, vehicles, dig-ins, vandalism, sabotage, and foreign objects.

Agenda

Date:

October 27, 2022

Time:

6:00pm

Location:

(on-line) ZOOM Meeting

on-line streaming of the meeting please click on the link below.

<https://www.youtube.com/channel/UC4QrR6HjwibWOJRbLwnjcFQ/videos>

Members Present:

Present:

Dave Thompson, Director of Emergency and Protective Services

Recording:

Sheri Skinner, Administrative Assistant

Guests:

Regrets:

1. Agenda

1.1 Additions to Agenda

Town of Parry Sound EMS Advisory Committee

Open Agenda

1.2 Prioritization of Agenda

1.3 Adoption of Agenda

Moved by

Seconded by

That the October 27, 2022 Parry Sound District Emergency Medical Services Committee meeting Agenda be approved.

1.4 Disclosure of Pecuniary Interest and the General Nature Thereof

2. Minutes and Matters Arising from Minutes

2.1 Adoption of Minutes

Moved by

Seconded by

That the Minutes of the February 24, 2022 meeting of the Parry Sound District Emergency Medical Services Committee be approved as circulated.

3. Correspondence

3.1.1 2022 NOSDA AGM Resolution 2022-14

3.1.2 2022 NOSDA AGM Resolution 2022-15

3.1.3 2022 NOSDA AGM Resolution 2022-16

Resolution

The EMS Advisory Committee recommends that the Town of Parry Sound support and circulate NOSDA AGM Resolutions 2022-14, 2022-15, 2022-16 to all District of Parry Sound municipalities for support.

Moved By

Second By

4. Deputations

5. Emergency Services Director's Report

Moved by

Seconded by

That the Emergency Services Director's Report dated October 27, 2022 be accepted as submitted.

6.0 Reports

6.1 EMS Statistical Report - September 2022

6.2 EMS Night Call Statistics - September 2022

6.3 EMS Vehicle Inventory - September 2022

Resolution

EMS Committee members have received reports 6.1, 6.2, 6.3 as listed above.

Moved by

Second by

7. Ratification of Matters from Closed Agenda

8. Other Business

8.1 DT R&R 2023 Land Ambulance Budget-AD2022

8.1.1 DT ATT#1 2023 Land Ambulance Budget-AD2022 including CPLTC (version 1)

Resolution

That the EMS Advisory Committee recommends the Town of Parry Sound Council approve report DT R&R Land Ambulance Budget.

Town of Parry Sound EMS Advisory Committee

Open Agenda

Moved by

Seconded by

9. Dispatch Update

10. Business Plans

11. Adjournment



2022 Annual General Meeting
Virtual AGM

Resolution # 2022- 14

Subject: Paramedic Services Modernization

Date: June 15, 2022

Moved By: **Kevin Burke**

Seconded By: **Michael Leveque**

WHEREAS in the fall of 2019, the province as part of Ontario's comprehensive plan to end hallway health care, intended to modernize both public health and emergency health services to meet the evolving needs of communities across Ontario; and

WHEREAS the Minister of Health has clearly indicated an intent to proceed with modernizing emergency health services once the COVID-19 pandemic is over; and

WHEREAS Paramedic Services in Northern Ontario provide coverage for vast geographic areas; and many Paramedic Stations in the North are single vehicle stations staffed with one crew and in many cases operating on an on-call system in the evenings; and the next closest ambulance may be more than one hour away; and

WHEREAS Northern municipalities and the Designated Delivery Agent for Paramedic Services already struggle to maintain services and response times standards across the vast geographic areas; and

WHEREAS Northern municipalities are struggling to maintain appropriate funding to continue services, in both rural and urban areas, to the level and quality both expected and experienced in other parts of the province.

THEREFORE BE IT RESOLVED THAT NOSDA calls upon the Minister of Health to work closely with NOSDA members as it proceeds with the modernizing of emergency health services; and

FURTHER BE IT RESOLVED THAT any modernization of Emergency Health Services ensures that the 144 municipalities across Northern Ontario have a say in the provision of services within their catchment area; and

FURTHER BE IT RESOLVED THAT any modernization of Emergency Health Services does not increase the current municipal share of Emergency Health Services.

A handwritten signature in black ink, appearing to read 'mboileau', is written over a horizontal line.

Michelle Boileau, NOSDA Chair



2022 Annual General Meeting
Virtual AGM

Resolution # 2022- 15

Subject: **Paramedic Services in the North**

Date: June 15, 2022

Moved By: **Penny Lucas**

Seconded By: **Lucy Kloosterhuis**

WHEREAS Paramedics in the North have been on the front lines in the fight against a global pandemic, where they provided their services for COVID-19 testing, vaccinations and worked in isolation centres to protect the most vulnerable; and

WHEREAS Paramedics were often the first to treat individuals and families who were affected by the global pandemic often transporting patients with COVID-19 over long distances in small, enclosed spaces in the back of an ambulance; and

WHEREAS NOSDA Paramedics Services responded to over 200,000 calls annually and there has been significant increase in call volumes partly due to the global pandemic but also due to the side effects of the pandemic such as an increase in patients suffering from mental health and addictions; and

WHEREAS the 915 Paramedics employed by NOSDA members in the North provide coverage for over 806,000 square kilometres; and many of the 88 Paramedic Stations in the North are single vehicle stations staffed with one crew and in many cases operating on an on-call system in the evenings; and the next closest ambulance may be more than one hour away; and

WHEREAS the expansion of Community Paramedicine to all Paramedics Services in Northern Ontario has been a remarkable enabling needed care for the elderly, and the most vulnerable in their own homes while coordinating care with the patient's primary care provider; and

WHEREAS Paramedic Services in Northern Ontario are concerned about the lack of people entering the Paramedic field and our ability to recruit and retain staff based on the numbers of Paramedics graduating compared to the current needs of the system.

THEREFORE BE IT RESOLVED THAT NOSDA calls upon the Minister of Health to create a strategy around psychological health and well-being for paramedics.; and

FURTHER BE IT RESOLVED that NOSDA calls upon the Minister of Health to work with NOSDA to develop recruitment strategy specific to Northern Ontario.

A handwritten signature in black ink, appearing to read 'mboileau', is written over a horizontal line.

Michelle Boileau, NOSDA Chair



2022 Annual General Meeting
Virtual AGM

Resolution # 2022- 16

Subject: **Community Paramedicine Funding**

Date: June 22, 2022

Moved By: **Derek Mundle**

Seconded By: **Andrew Hallikas**

WHEREAS the province provides funding for High Intensity Supports and Community Paramedicine through the Ministry of Health's Ontario Health Teams (formerly the LHINs) to select Paramedic Services; and

WHEREAS the province has recently provided funding through the Ministry of Long-term Care for Community Paramedicine to divert patients from Long-Term Care waitlists; and

WHEREAS Community Paramedicine programs contribute to community health and well-being by providing health care assessment and service in individual homes versus acute care centres.

THEREFORE BE IT RESOLVED THAT NOSDA calls on the Premier to make the current time limited three-year funding allocations for Community Paramedicine be permanent and ongoing funding; and

FURTHER BE IT RESOLVED THAT NOSDA calls on the Minister of Health to amend the current certification requirements for Paramedics, so the Community Paramedicine Program does not impact the 911 emergency health services.

A handwritten signature in black ink, appearing to read 'mboileau', is written over a horizontal line.

Michelle Boileau, NOSDA Chair

Directors Report

October 27, 2022

EMS Bases

General Repairs – The 2022 Capital Budget contained significant funds for base upgrades. These upgrades are in progress in Parry Sound, Burks Falls, South River and Powassan. Not all repairs will be able to be affected prior to year-end due to material delays and contractor availability. Carry over is budgeted for the 2023 year to complete the repairs; mostly floors in Powassan and South River.

Burks Falls – General requirements of the EMS component of a Joint EMS / Fire facility have been provided to Burks Falls. Staff will continue to work with Burks Falls in moving this initiative forward as the most effective means of upgrading the deficient base in Burks Falls

2022 Financial Position

WPSHC financial staff are forecasting a surplus for the 2022 year as of the August statements. This is mostly related to underspending on staff allocation. No downshifting has occurred however the budgeted sick time has not been utilized fully. The 2023 Budget takes this into consideration and has decreased the sick time budget in a manner that should not put the service at risk of a deficit.

Land Ambulance Operators Contract

Preliminary negotiations have taken place with the WPSHC with regards to contract renewal. The WPSHC has agreed to a 2023 one year extension under the same terms and conditions as the previous contract as negotiations continue.

ePCR

Significant changes have occurred in the Ontario EMS industry with regards to required electronic Patient Care Records (ePCR). There have been corporate merges and exits from the ePCR industry that is creating province wide upheaval. Staff have negotiated a two-year extension with our current provider with no changes to our current terms and conditions while the industry stabilizes. Over this two year extension staff will be assessing our providers ability to supply serves as well as any new entrants into the ePCR market. A RFP will be required to be conducted in the 2024 year to determine the best path forward.

Long Distant Transfers

The WPSHC has recently contracted a private transfer service to start conducting a significant number of patient transfers both locally and long distant. This will have a positive impact on the availability of PSDEMS resources to respond to emergent responses. Staff are continually analyzing the impact to determine if a reduction of transfers will allow for a different deployment of current shift patterns. This is a relatively new situation that will start to demonstrate trends and will assist with the Unit Hour Utilization assessment that is budgeted for 2023.

**Parry Sound District EMS
Monthly Report - September 2022**

Call Volume	Parry Sound			Pointe Au Baril			Humphrey			Burks Falls			South River			Powassan			Argyle		
	Sep-21	Sep-22	2022 YTD	Sep-21	Sep-22	2022 YTD	Sep-21	Sep-22	2022 YTD	Sep-21	Sep-22	2022 YTD	Sep-21	Sep-22	2022 YTD	Sep-21	Sep-22	2022 YTD	Sep-21	Sep-22	2022 YTD
Code 1	23	13	156	1	0	10	11	9	99	1	0	10	8	2	29	3	5	36	0	0	5
Code 2	11	3	79	1	0	2	2	2	13	5	1	8	1	3	13	5	5	36	0	0	8
Code 3	63	58	523	6	7	54	14	11	171	19	27	212	15	28	180	15	16	167	9	4	42
Code 4	136	130	1,091	19	19	158	45	40	386	47	61	561	51	59	552	61	66	613	20	24	191
Total Calls	233	204	1,849	27	26	224	72	62	669	72	89	791	75	92	774	84	92	852	29	28	246
Code 7	47	48	365	12	5	106	18	15	205	20	21	219	12	21	160	11	11	169	10	5	83
Code 8	11	0	61	37	46	272	115	152	870	6	0	119	1	0	18	17	0	145	21	0	233
Code 9	5	3	26	2	1	5	0	1	10	1	1	15	4	5	22	2	3	18	1	4	9
Long Distance Transfers	12	6	78	0	0	3	4	2	43	3	0	21	0	2	15	3	2	28	1	1	12
Out of District Calls	2	3	13	0	2	8	3	6	15	0	0	0	0	3	4	0	3	12	0	1	4

Kilometres Travelled	Parry Sound			Pointe Au Baril			Humphrey			Burks Falls			South River			Powassan			Argyle		
	2021	2022	2022 YTD	2021	2022	2022 YTD	2021	2022	2022 YTD	2021	2022	2022 YTD	2021	2022	2022 YTD	2021	2022	2022 YTD	2021	2022	2022 YTD
January	15,748	16,737	16,737	4,054	4,566	4,566	6,271	5,994	5,994	6,065	7,960	7,960	12,810	11,934	11,934	6,532	8,657	8,657	3,289	6,333	6,333
February	12,142	12,306	29,043	4,275	3,418	7,984	4,573	4,977	10,971	5,717	7,091	15,051	13,323	10,145	22,079	6,069	9,254	17,911	4,377	5,361	11,694
March	11,735	13,269	42,312	3,787	4,483	12,467	7,216	6,924	17,895	5,885	6,783	21,834	13,867	11,832	33,911	6,692	11,337	29,248	3,337	5,651	17,345
April	11,756	11,113	53,425	3,050	2,793	15,260	5,378	6,836	24,731	6,173	6,541	28,375	18,091	11,867	45,778	3,688	10,049	39,297	3,176	4,041	21,386
May	24,020	15,700	69,125	3,936	3,373	18,633	6,352	6,656	31,387	8,037	8,032	36,407	12,961	12,572	58,350	10,933	10,730	50,027	6,855	5,018	26,404
June	16,879	14,181	83,306	5,454	3,684	22,317	6,109	10,392	41,779	7,915	7,351	43,758	9,067	12,799	71,149	7,962	9,431	59,458	6,056	2,171	28,575
July	19,423	18,158	101,464	7,855	5,667	27,984	8,248	8,254	50,033	10,399	13,262	57,020	10,371	14,470	85,619	9,269	14,590	74,048	5,887	4,113	32,688
August	20,307	14,858	116,322	6,865	4,583	32,567	4,401	9,117	59,150	8,260	9,245	66,265	12,729	14,651	100,270	8,714	14,603	88,851	6,888	8,970	41,658
September	15,025	12,563	128,885	4,387	3,931	36,498	6,086	3,620	62,770	6,799	6,432	72,697	13,290	18,233	118,503	8,581	11,116	99,767	6,518	5,033	46,691
October																					
November																					
December																					

Response Times	Parry Sound		Pointe Au Baril		Humphrey		Burk's Falls		South River		Powassan		Argyle		Paramedicine		CTAS
	Sep-21	Sep-22	Sep-21	Sep-22	Sep-21	Sep-22	Sep-21	Sep-22	Sep-21	Sep-22	Sep-21	Sep-22	Sep-21	Sep-22	Sep-21	Sep-22	
Average	9.73	12.52	14.47	16.10	12.80	12.29	14.54	14.31	11.63	12.77	13.67	13.96	16.30	18.71	4.80	8.75	1
Call Backs	---	---	---	---	---	---	---	---	---	---	---	---	12	6	---	---	2
CREMS Referrals	---	---	---	---	---	---	---	---	---	---	---	---	---	---	90	30	3
																	4
																	5

Notes: Argyle, Powassan & South River are dispatched by North Bay CACC. Parry Sound, Humphrey, Pointe Au Baril & Burks Falls are dispatched Parry Sound ACS.

Parry Sound District EMS
Monthly Report - September 2022

Training

Human Resources

Manager - 1
Supervisors - 4
Administration - 1
Paramedicine Program - 6
Full Time Medics - 50
Part Time Medics - 16
Temp PT Medics - 11
Casual Medics - 1
Total Staff - 90

Vehicles

- Normal Maintenance and Inspections were provided

Quality Assurance/Incident Report

- Incident Reports are distributed monthly to Field Office, Town of Parry Sound and EMS Manager

General Interest

- Frank May's last day of work was on Jun 29th. He will be on vacation until his official retirement date on Sept 30/22.
- Matt Thomas has accepted the position of EMS Manager
- Richard Chapman has accepted the position of EMS Supervisor in South River

Distribution:

- Emailed to: Dave Thompson, Donald Sanderson, Katie Hogue, Janice Campbell, Sharon Kempton, Matt Thomas, Dan Mason, Richard Chapman, Hayley Redman, Clayton McGee & PS ACS

**Parry Sound District EMS
Response Time Standards - September 2022**

	Parry Sound				Pointe Au Baril				Humphrey				Burk's Falls				South River				Powassan			
	Sep-21		Sep-22		Sep-21		Sep-22		Sep-21		Sep-22		Sep-21		Sep-22		Sep-21		Sep-22		Sep-21		Sep-22	
	# of Calls	% Achieved	# of Calls	% Achieved	# of Calls	% Achieved	# of Calls	% Achieved	# of Calls	% Achieved	# of Calls	% Achieved	# of Calls	% Achieved	# of Calls	% Achieved	# of Calls	% Achieved	# of Calls	% Achieved	# of Calls	% Achieved	# of Calls	% Achieved
SCA (6mins, 30% of time)	3	33%	2	50%	0	0%	1	0%	0	0%	0	0%	1	0%	3	67%	2	50%	0	0%	0	0%	1	100%
CTAS 1 (8mins, 35% of time)	8	63%	4	50%	0	0%	2	50%	2	0%	0	0%	2	0%	3	100%	6	33%	1	0%	0	0%	2	50%
CTAS 2 (11mins, 50% of time)	27	67%	30	63%	6	67%	9	56%	5	60%	10	50%	8	13%	18	33%	18	56%	19	47%	14	43%	23	39%
CTAS 3 (12mins, 55% of time)	80	75%	82	67%	10	30%	8	0%	32	53%	21	67%	35	49%	44	43%	29	55%	44	55%	37	57%	34	47%
CTAS 4 (13mins, 60% of time)	44	77%	46	74%	5	60%	5	20%	11	73%	10	70%	12	50%	13	77%	7	71%	13	62%	18	56%	20	45%
CTAS 5 (15mins, 75% of time)	13	62%	7	86%	0	0%	2	50%	4	100%	8	63%	7	86%	7	71%	3	100%	5	100%	2	100%	1	100%

*blue indicates that target time was met

CTAS	Target Time	2022 Target	2022 YTD Actual
SCA	6 minutes	30%	38%
1	8 minutes	35%	44%
2	11 minutes	50%	50%
3	12 minutes	55%	52%
4	13 minutes	60%	62%
5	15 minutes	75%	68%



Code 8 Calls

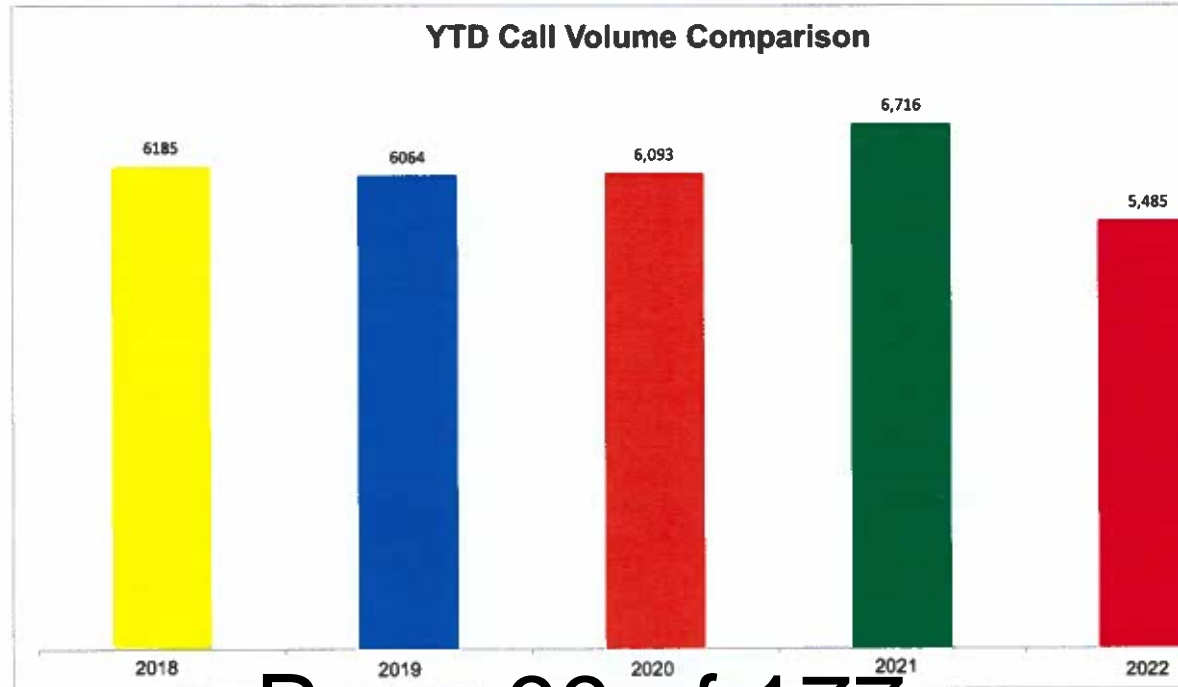
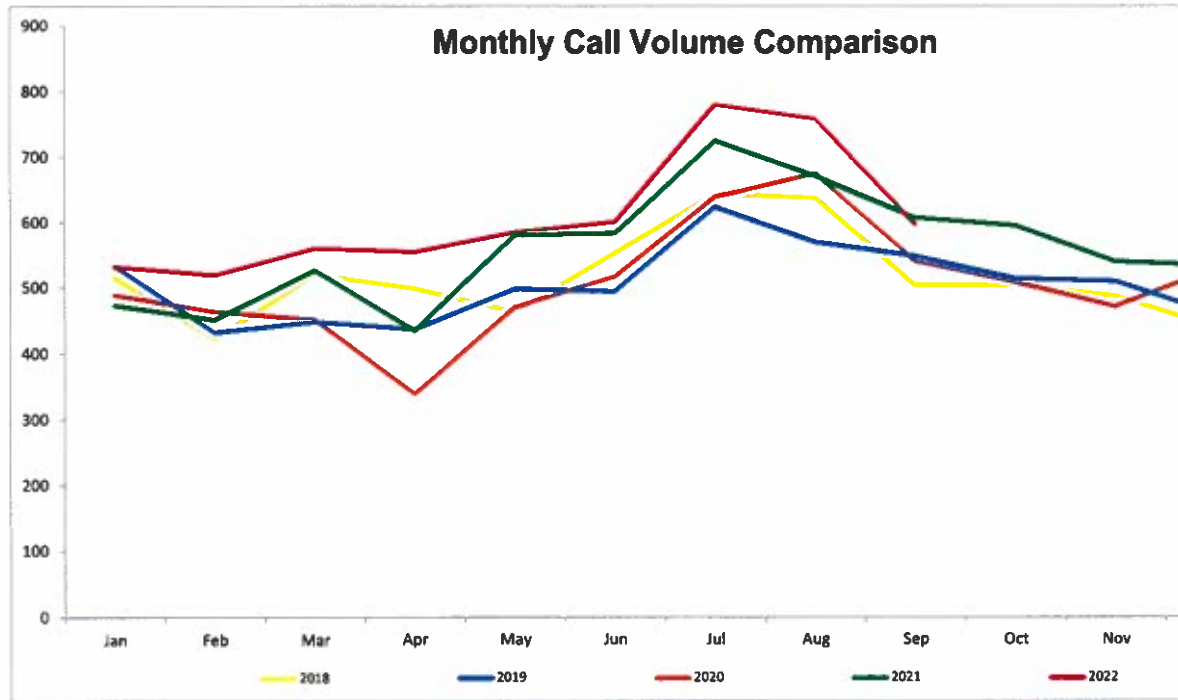
	Parry Sound		Pointe Au Baril		Humphrey		Burks Falls		South River		Powassan		Argyle		Total	
	2021	2022	2021	2022	2021	2022	2021	2022	2021	2022	2021	2022	2021	2022	2021	2022
January	15	12	28	37	73	56	8	13	1	1	17	23	20	35	162	177
February	8	9	30	29	59	59	12	19	3	2	9	17	11	37	132	172
March	9	10	35	40	68	56	10	24	4	1	9	19	12	51	147	201
April	7	8	15	21	69	99	8	5	2	2	17	13	21	20	139	168
May	24	8	29	21	82	96	15	16	2	2	27	15	36	25	215	183
June	16	2	27	18	98	109	17	9	2	2	18	15	25	2	203	157
July	29	7	41	44	107	156	23	22	3	6	22	28	20	43	245	306
August	5	5	44	16	114	87	21	11	4	2	17	15	25	20	230	156
September	11	0	37	46	115	152	6	0	1	0	17	0	21	0	208	198
October															0	0
November															0	0
December															0	0
Total	124	61	286	272	785	870	120	119	22	18	153	145	191	233	1681	1718



Parry Sound District EMS - Public Relations Hours

	West Side <small>Details</small>	East Side <small>Details</small>
January		
February		
March		
April	- Friendship Center Easter Visit (EMS/OPP/Fire)	
May	- EMS Week celebrated across District -	
	- Visit to Parry Sound Public School (Arnold & Griffith)	
June		
July	- Visit to YMCA Summer Camp (Griffith & Walker)	- Burk's Falls & District Historical Society Heritage Day (Griffith/Ferguson/Redman) - Tim Horton's Camp Day (Dingman & Joe Cremer)
August		
September		
October		
November		
December		

Parry Sound EMS - Call Volume



Parry Sound District EMS - Monthly Night Calls - 2022

	Parry Sound Night Calls							Humphrey Night Calls						Burks Falls Night Calls						Powassan Night Calls						(19:00-04:00)				
	(23:00-04:00)		(04:00-07:00)		Total Parry Sound Night Calls			(21:00-04:00)		(04:00-09:00)		Total Humphrey Night Calls		(19:00-04:00)		(04:00-07:00)		Total Burks Falls Night Calls		(19:00-04:00)		(04:00-07:00)		Total Powassan Night Calls						
	All Other	Code 8's	All Other	Code 8's	All Other	Code 8's	Total	All Other	Code 8's	All Other	Code 8's	All Other	Code 8's	Total	All Other	Code 8's	All Other	Code 8's	All Other	Code 8's	Total	All Other	Code 8's	All Other	Code 8's			All Other	Code 8's	Total
January	29	2	8	0	37	2	39	0	0	0	0	0	0	24	10	7	0	31	10	41	28	9	3	0	31	9	40	21	1	
February	14	0	11	0	25	0	25	0	0	0	0	0	0	28	7	7	1	35	8	43	26	8	3	1	29	9	38	25	2	
March	19	0	11	0	30	0	30	0	0	0	0	0	0	18	3	3	0	21	3	24	25	2	4	1	29	3	32	16	1	
April	23	3	12	0	35	3	38	10	22	3	6	13	28	41	21	3	8	0	29	3	32	30	4	4	0	34	4	38	28	2
May	25	1	7	0	32	1	33	19	28	3	7	22	35	57	29	7	2	2	31	9	40	25	5	6	0	31	5	36	21	1
June	25	0	12	0	37	0	37	19	39	5	7	24	46	70	30	4	3	0	33	4	37	22	4	4	0	26	4	30	15	2
July	27	0	17	0	44	0	44	30	42	5	14	35	56	91	37	11	9	0	46	11	57	32	8	5	1	37	9	46	34	4
August	39	1	13	0	52	1	53	33	30	6	6	39	36	75	42	7	6	0	48	7	55	26	6	5	0	31	6	37	31	1
September	22	0	12	0	34	0	34	25	0	2	0	27	0	27	24	0	11	0	35	0	35	22	0	6	0	28	0	28	22	0
October					0	0	0					0	0	0					0	0	0					0	0	0		
November					0	0	0					0	0	0					0	0	0					0	0	0		
December					0	0	0					0	0	0					0	0	0					0	0	0		
Total Calls	223	7	103	0	326	7	333	136	161	24	40	160	201	361	253	52	56	3	309	55	364	236	46	40	3	276	49	325	213	14
	Avg/Month - 37.00							Avg/Month - 40.11						Avg/Month - 40.44						Avg/Month - 36.11										

Parry Sound District EMS Vehicle Inventory - Sept 30/22

STATION LOCATION	MOH ISSUE #	CALL SIGN	MAKE	MODEL	LICENCE #	SERIAL #	DATE IN SERVICE	FUEL TYPE	VEHICLE TYPE	CONV. CO.	Avg Fuel Cost/Km	Avg Maint. Cost/Km	MILEAGE	54 MONTHS	60 MONTHS	72 MONTHS
Parry Sound	21-004	5259	Ford	02 MOD	BN 36609	1FDWE3FNONDC13302	09-Nov-21	Gas	D	Crestine	0.38	0.10	50,394	11		
Parry Sound	17-001	5260	Ford	02 MOD	AR 72031	1FDWE3FS7HDC17079	21-Mar-17	Gas	D	Crestine	0.41	0.18	291,329		67	
Parry Sound	17-002	5261	Ford	02 MOD	AR 72016	1FDWE3FS7HDC20936	13-Mar-17	Gas	D	Crestine	0.42	0.18	247,456		67	
Parry Sound	16-003	5322	Dodge	RAM	AN 59640	1C6RR7FT3GS328946	Nov-16	Gas	HT	Rowland	0.26	0.15	129,050		68	
Parry Sound	05-001	ESU Trailer #1	Pace	2900lb S Axle	C50 48E	40LFB12165P119518	May-06	n/a	n/a	In House	n/a	n/a	n/a	n/a	n/a	n/a
Humphrey	19-003	5226	Ford	02 MOD	AZ 37722	1FDWE3FS4KDC17399	May-19	Gas	D	Crestine	0.39	0.15	194,057	41		
Pointe Au Baril	21-003	5258	Ford	02 MOD	BN 36610	1FDWE3FN9NDC13301	28-Oct-21	Gas	D	Crestine	0.39	0.06	44,535	11		
Burks Falls	18-002	5277	Ford	02 MOD	AW 76737	1FDWE3FS6JDC12879	1-Jun-18	Gas	D	Crestine	0.40	0.19	197,837	51		
Burks Falls	20-001	5288	Ford	02 MOD	BC 68116	1FDWE3FSOKDC46138	1-Jun-20	Gas	D	Crestine	0.41	0.08	91,181	28		
South River	19-002	5225	Ford	02 MOD	AZ 37724	1FDWE3FSXKDC20355	May-19	Gas	D	Crestine	0.41	0.15	183,491	41		
South River	20-002	5289	Ford	02 MOD	BC 68117	1FDWE3FS2KDC46139	01-Jun-20	Gas	D	Crestine	0.38	0.09	157,793	28		
South River	21-002	5326	GMC	2500	BL 28776	1GTU9AEF8M2323482	01-Sep-21	Gas	HT	Rowland	0.25	0.03	42,824	13		
South River	07-003	ESU Trailer #2	Car-Mate	5000lb T Axle	D79 22T	5A3C16D07L003635	May-07	n/a	n/a	Ferno	n/a	n/a	n/a	n/a	n/a	n/a
Powassan	19-001	5224	Ford	02 MOD	AZ 37723	1FDWE3FS8KDC20354	May-19	Gas	D	Crestine	0.40	0.18	160,639	41		
Powassan	17-004	5270	Ford	02 MOD	AV 38174	1FDWE3FS8HDC74309	Feb-18	Gas	D	Crestine	0.35	0.02	243,389	56		
Argyle	18-001	5276	Ford	02 MOD	AW 76738	1FDWE3FS4JDC12878	21-May-18	Gas	D	Crestine	0.21	0.65	197,139	52		
Argyle	17-003	5262	Ford	02 MOD	AR 72015	1FDWE3FS9HDC20937	9-Mar-17	Gas	D	Crestine	0.31	0.15	243,081		67	
Paramedicine	13-003	5317	Ford	F150	BC 25161	1FTFW1EFXDFD29318	25-Nov-13	Gas	HT	Rowland	0.25	0.23	229,336			107
Paramedicine	20-003	5321	Ford	Explorer	CPTY 188	1FM5K8AB2LGC10668	Oct-20	Gas	HT	Rowland	0.22	0.07	57,539	23		
Paramedicine	CPSU	CPSU	Ford	02 MOD	AX 79466	1FDWE3FS5FDA04838	19-Oct-20	Gas	D	Crestine	0.44	0.00	270,045			91
Paramedicine LTC	18-003	5320	Chev	Silverado	AX 39218	3GCUKREC6JG474518	01-Feb-19	Gas	HT	Rowland	0.21	0.11	77,011	43		
Paramedicine LTC	21-001	5325	Ford	Explorer	CRYV 270	1FM5K8AB6MGB25298	27-Jun-21	Gas	HT	Rowland	0.19	0.06	31,294	15		

*Total Vehicles = 20

*Total ESU Trailers = 2

Average Cost	0.36	0.16
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The Corporation of the Town of Parry Sound

Council Report and Recommendation

Open or Closed Agenda

Open

Section 239 (2), Municipal Act Subsection:

Council Meeting Date:

November 1, 2021

Subject:

2023 Land Ambulance Budget

TOMRMS File Number:

F05

Spokesperson(s) Name and Title:

Dave Thompson, Director of Development and Protective Services

Department:

Development and Protective Services

Purpose of Report:

To gain approval from Town of Parry Sound Council on the 2023 Land Ambulance Budget.

Determination for Council:

Resolution:

That upon the recommendation of the EMS Advisory Committee the 2023 Land Ambulance Operating Budget be approved with a 5% levy increase over the 2022 approved budget in a total amount of \$12,292,095.27; and

That a Land Ambulance Capital Budget be approved in the amount of \$595,000 to be funded from the EMS Capital Reserve Fund.

Identify Relationship to Strategic Priorities:

Core Service - Yes

Key Stretch Goal or Core Service Improvement Goal - No

New Service, Project or Program - No

Does This Item Relate to Council's Strategic Priorities? n/a

Background:

The 2023 Land Ambulance Budget continues the trend of modest staff increases that address call volume and increased costs for the provision of services. The budget as proposed requires a 5% levy increase. A summary of proposed changes and issues is presented below for Council consideration.

Service level increases:

1. Increase the Humphrey Summer upstaff from 9 months to 10 months. Continues to decrease the risk associated with only one car available on the West Side of the District at night time to only 2 months during the slowest time of the year and during the slowest time of the day.
2. Implementation of Parry Sound summer weekend shifts. This will extend from and including May 24 long weekend until Thanksgiving long weekend. Provides additional resources during the busiest call volume periods of the year. Current

Parry Sound Day car only operates Monday to Friday. This enhancement will make resources available 7 days a week during peak season.

3. Management on call per diem. Previously Management was compensated with time off in lieu of payment. This provision will align the Management Staff with the industry standards as well as ensure adequate management coverage throughout the rest of the year.

Cost Increases

4. Fuel increases are significant. Staff took an average of the 2022 prices and extrapolated that for the 2022 kilometers travelled. This was an approximate 25% increase in the fuel budget line.
5. Staff wages are projected to increase by 2%
6. Capital purchases don't impact the levy increase in the same fashion as operating increases as they are funded by depreciation however all capital equipment has increased significantly in cost
7. The 2022 budget utilized a transitional subsidy from reserves to decrease the levy impact. The 2023 budget has absorbed that subsidy into the operating budget.
8. A Unit Hour Utilization (UHU) analysis is included in the operating budget to ensure enhancements are assigned to appropriate areas

Cost Savings

9. Sick time was assessed as compared to actuals and was reduced to match expectations

Significant increases in call volume as well as enhanced policies and procedures are continually increasing the amount of Unit Hour Utilization (UHU) that occurs for every EMS crew. Enhancing resources will be a continual requirement into the future for EMS services.

Capital

As noted capital expenditures are funded through reserves and depreciation. The following 2023 Capital items are included in the budget.

- Vehicles; two replacement ambulances and 1 replacement PRU. Significant price increases are expected for vehicle purchases
- Batteries; a regular replacement schedule for batteries that power the cots and Auto pulses has been developed and is included
- 2022 Base improvements we not all able to be completed. Carryover to 2023 for approximately \$40,000 worth of repairs is included in the capital budget

Staff Recommendation:

That Council approve the recommended course of action supported by the EMS Advisory Committee and approve the 2023 Budget

Advantages and/or Disadvantages of Staff Recommendation:

There is a levy increase in the amount of 5%

The budget provides for recommended enhancements to service levels in Humphrey and Parry Sound to decrease risk associated with limited resources available in these areas

The budget recognizes the provincial 50/50 funding catching up to the 2022 levy increase

Alternatives:

Council could not accept the EMS Advisory Committees recommendation and determine its own course of action with a multitude of options including higher levy amounts or reductions in service levels.

Cost/Financial Impact:

The recommended Budget has a 5% levy increase. This levy increase recognizes the need to increase services incrementally to keep up with service demands.

Included in Current Budget:

n/a

Attachments:

Attachment #1 2023 Draft Land Ambulance Budget

(Accessible format available upon request)

CAO's Comments

Recommends Council Approval:

Recommends Council consider staff recommendation with the following comments:

APPENDIX - # 1

forecast admin increase	2.00%					
forecast contract increase	2.00%					
MOH Increase		5.00%	2.00%	2.00%	2.00%	2.00%
levy changes >>>>	6.10%	5.00%	2.00%	2.25%	2.25%	2.25%

year	Budget		Forecast			
	2022	2023	2024	2025	2026	2027
Revenues						
MOH grant-100% TWOMO	\$1,046,320	\$1,098,636	\$1,120,609	\$1,143,021	\$1,165,882	\$1,189,199
First Nation	\$208,559	\$218,986	\$223,366	\$227,833	\$232,390	\$237,038
MOH grant 50%	4,414,099	4,634,804	4,727,500	4,822,050	4,918,491	5,016,861
Levy - 50%	4,610,264	4,840,777	4,937,592	5,048,688	5,162,284	5,278,435
LHIN CP Grant/CPLTC less wages						
CPLTC	904,400	904,400	904,400	904,400	904,400	904,400
Transfers from Reserves - operating (municipal)	120,000	0				
Transfers from Reserves- capital	640,000	595,000	799,600	564,392	710,000	600,000
Revenues	\$11,943,642	\$12,292,804	\$12,713,068	\$12,710,385	\$13,093,447	\$13,225,933
Costs						
Town Land Ambulance Costs	\$ 421,042	\$ 485,888	\$ 495,606	\$ 505,518	\$ 515,628	\$ 525,941
WPSHC - Land Ambulance Contract	9,516,897	9,848,915	10,045,893	10,246,811	10,451,747	10,660,782
CPLTC WPSHC Materials and Supplies	91,952	91,952	91,952	91,952	91,952	91,952
CPLTC WPSHC Wages and Salaries	574,557	574,557	574,557	574,557	574,557	574,557
CPLTC Admin, Monitoring, Vehicles, Oversight	237,913	237,913	237,913	237,913	237,913	237,913
Amortization of capital assets & capital losses	461,281	457,875	467,028	476,368	485,896	495,614
Capital (from Reserve Funds)						
Buildings	100,000	40,000	0	0	0	0
Furniture and non-medical equipment	0	0	7,700	16,892	0	0
Vehicles	540,000	540,000	660,000	450,000	660,000	500,000
Medical Equipment	0	15,000	131,900	97,500	50,000	100,000
Total costs	\$11,843,641.72	\$12,292,085.27	\$12,712,548.74	\$12,697,511.27	\$13,067,693.22	\$13,186,758.64
Net Deficit (Surplus) - Reserve Fds	\$0.20	(\$508.33)	(\$518.94)	(\$12,873.74)	(\$25,753.37)	(\$39,174.59)

This Grant now flows directly to the WPSHC

Combine to WPSHC contract

Revised for 2022

Note: Buildings includes numerous repairs throughout all stations; 2022 carry over to 2023 of +- \$40,000 due to limited contracted to get work done in 2022
 The price of ambulances is increasing significantly due to global supply issues as well as lower competition in the market. We are utilizing a budgetary price of \$220,000 per unit currently.
 \$15,000 miscellaneous for batteries and other equipment repairs
 These rows add to the total WPSHC Contract Price - The contract price has already been reduced to reflect the LHIN CP Grant received by the Health Centre
 The CPLTC wages have been shown separately but, initially reflected in the total WPSHC contract price

2022 Amoi 2023 Amort. Expense

Buildings

Powassan Ambulance Base

1 - Building - Powassan Ambulance Base 1725.807 1725.807

Equipment

Land Ambulance Equipment

6 - ESU Trailer #2 - MCI Ford Car Mate	1063.728	0
16 - ESCU Trailer #1 - 2900 lb axle	0	0
23 - HeartStart onsite G2005 Defib (x2)	0	0
24 - Rescuenet Specality Software	0	0
25 - 3 HeartStart Defibrillators	0	0
32 - Pooled Medical Equip - AED Pkgs, etc	1060.734	530.367
34 - 4 Power Pro Ambulance Cot	6419.607	6419.607
36 - 4 ZOLL AED Packages	178.416	178.416
2772 - 2015 Pooled Medical Equipment - AEDs	1623.872	1623.872
3456 - Power Pro Ambulance Cot	4952.863	4952.863
3457 - EMS Video Conferencing Equipment	0	0
3458 - X Series Defibrillators	42387.65	42387.65
3581 - Power Pro Ambulance Cot	5774.676	5774.676
3582 - Autopulse Plus	17381.25	17381.25
3583 - NAJO RediWide 18 pins	989.94	989.94
3584 - EMS Server	77.4295	0
3691 - Stryker Stair Pro	640.974	53.4145
3692 - Power Pro Ambulance Cot	1929.451	1929.451
3693 - Autopulse Quick Case	412.128	412.128
3846 - Paramedic Floater Suits	3870.165	3870.165
3847 - 2019 Pooled Defibs	1550.022	1550.022
3849 - 2019 Pooled Toughbooks	18188.56	18188.56
17134 - 2021 Pooled Medical Equip (Trama Bags)	1091.186	1091.186

Fleet

Heavy Duty Licensed

17135 - Ambulance 5259 - 2022 E-350	25950.02	25950.02
17136 - Ambulance 5258 - Ford E-350	25950.02	25950.02

Medium Duty Licensed

52 - 2013 Ford F150 Supercrew	0	0
2850 - 2015 Ford E-350 Crestline Ambulance	0	0
2852 - 2015 E-350 Ambulance	0	0
3552 - 2016 Ford E-350	4901.325	0
3553 - 2016 Ford E-350	4936.76	0
3555 - 2016 RAM 1500 4WD Quad - PRU	8599.804	7883.154
3682 - 2017 E-350 Ambulance	19502.23	
3683 - 2017 E-350 Ambulance	19502.23	
3684 - 2017 E-350 Ambulance	19502.23	

3688 - 2017 Ford E-350 Crestline	19793.3	19793.3	2023
3689 - 2018 Ford E-350 Crestline	20006.16	20006.16	2023
3690 - 2018 Ford E-350 Crestline	20006.16	20006.16	2023
3839 - 2019 Ford E-350 Crestline	21548.57	21548.57	
3841 - 2019 Ford E-350 Crestline	21548.57	21548.57	
3843 - 2019 Ford E-350 Crestline	21548.57	21548.57	
3851 - PRU 5320	9113.764	9113.764	
16892 - PRU 5321	10695.7	10695.7	
16894 - Ambulance (5288)	21154.33	21154.33	
16895 - Ambulance (5289)	21154.33	21154.33	
17155 - PRU 5325	10417.5	10417.5	
17156 - PRU 5326	10857.39	10857.39	
Land			
2 - 14 King St., Powassan	0	0	
3 - Part 1, 42R-19262 Pte au Barile	0	0	
4 - Part 1, 42R-19322 Pte au Barile	0	0	
Additions Fleet		77850.05	
Building Additions		3333.333	
Cumulative Total	448007.4	457870.3	

Laura Brandt

From: Kerstin Vroom
Sent: October 18, 2022 9:13 AM
To: Laura Brandt
Subject: FW: Letter from the Deputy Chief Veterinarian for Ontario
Attachments: AI Info Sheet-Bilingual_pdf.html

Thanks!
Kerstin

From: noreply@salesforce.com <noreply@salesforce.com> **On Behalf Of** Ag Info
Sent: October 17, 2022 5:41 PM
To: Kerstin Vroom <Clerk@magnetawan.com>
Subject: Letter from the Deputy Chief Veterinarian for Ontario

Ministry of Agriculture,
Food and Rural Affairs

1 Stone Road West, 5th Floor
Guelph, Ontario N1G 4Y2
Tel: 519-826-3577
Fax: 519-826-4375

Ministère de l'Agriculture, de
l'Alimentation et des Affaires rurales

1, rue Stone ouest, 5e étage
Guelph (Ontario) N1G 4Y2
Tél. : 519 826-3577
Télééc. : 519-826-4375



Office of the Chief Veterinarian for Ontario (OCVO)

October 17, 2022

Greetings:

Cases of highly pathogenic avian influenza (H5N1) in domestic poultry continue to be confirmed across Ontario by the Canadian Food Inspection Agency (CFIA).

While the CFIA leads the disease response for highly pathogenic avian influenza and may impose [permitting requirements in defined areas of the province](#), I am writing to inform you and your members of the action that the province is taking to help limit the spread of the virus.

On my advice and recommendation as Deputy Chief Veterinarian for Ontario, the Minister of Agriculture, Food and Rural Affairs is extending the [Minister's Order](#) under the *Animal Health Act, 2009*, for the purpose of limiting the commingling of birds from different locations in Ontario to reduce the likelihood of disease transmission in domestic birds by limiting direct contact. Commingling events pose a real and significant risk to domestic poultry, especially during the current migration period. This Order applies province wide.

Effective since September 23, 2022, this Order will now continue through to November 21, 2022. The Order temporarily prohibits events where birds commingle, such as bird shows, bird sales and swaps, portions of fairs where birds are exhibited, sport and educational displays where birds are brought from multiple locations, vaccination gatherings for birds from multiple locations, and prohibits the movement of birds to those events. Temporarily reducing direct contact between birds from different locations will limit the spread of avian influenza and protect flock health. This Order may be further extended if required.

I also strongly encourage your members to maintain strict biosecurity measures to help reduce the risk of introducing avian influenza to their birds.

Avian influenza is not a threat to food safety but impacts domesticated and wild birds. Ontario poultry and eggs are safe to eat when, as always, proper handling and cooking takes place. People working with poultry should take additional precautions and are strongly encouraged to follow all public health guidelines and maintain strict biosecurity.

For more information on the Minister's Order, please visit [OMAFRA's Avian Influenza webpage](#).

I continue to monitor this quickly developing situation and may implement further measures as part of the response to this disease.

I appreciate your cooperation in working together to enhance biosecurity and reduce the spread of avian influenza.

Sincerely,

Original signed by

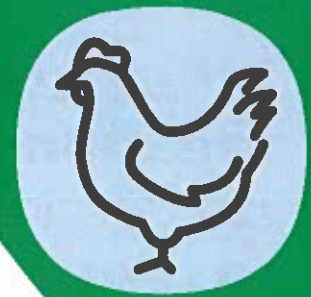
Paul Innes, DVM
Deputy Chief Veterinarian for Ontario



Good things grow in Ontario
À bonne terre, bons produits

Ministry Headquarters 1 Stone Road West, Guelph, Ontario N1G 4Y2
Bureau principal du ministère: 1 Stone Road West, Guelph (Ontario) N1G 4Y2

Avian Influenza: Preventing Transmission Animal Health Control Area Order



WHAT IS AVIAN INFLUENZA?

Avian influenza (AI) is a highly contagious viral disease that affects domestic and wild birds. Wild birds, especially waterfowl, are natural reservoirs of AI viruses.

SIGNS OF AVIAN INFLUENZA (H5N1):

- The earliest signs of infection in chickens are a loss of appetite and a decrease in egg production.
- Clinical signs: coughing and gasping for air, diarrhea, lack of energy, tremors or lack of coordination, swelling of the skin under the eyes, congestion of wattles and comb.
- Domestic poultry have no natural immunity and experience nearly 100% mortality when infected.
- High concentrations of domestic birds facilitate transmission.

PROTECTING BIRD HEALTH

- Keep domestic birds away from wild birds.
- Wear separate clothing and footwear inside and outside of bird housing.
- Dedicate one person for bird care and not other outdoor tasks.

Permit and Movement Control Permissions

The Canadian Food Inspection Agency (CFIA) is the lead for highly pathogenic AI and has declared several outbreaks and control zones. Birds, their products, by-products and other materials cannot be moved into, out of, within, or through primary control zones except by permission. Learn more about the CFIA's permit and permissions on its website <https://inspection.canada.ca>

NEW: MINISTER'S ORDER AND REGULATIONS UNDER THE ANIMAL HEALTH ACT, 2009

To reduce the spread in Ontario an Animal Health Control Area Order has been issued to temporarily prohibit any bird commingling events including sales, shows, races and auctions. This Minister's Order took effect September 23, 2022, and ends on November 21, 2022, but may be extended if required.

To learn more about the Minister's Order visit: ontario.ca/avianinfluenza

REPORTING SICK BIRDS

To report a sick or dead wild bird, please call the Canadian Wildlife Health Cooperative at **1-866-673-4781**.

To report a sick domestic bird, please contact your veterinarian or the local CFIA District Office.

Influenza aviaire : Arrêté sur la création d'une zone de contrôle de la santé animale pour prévenir la transmission



QU'EST-CE QUE L'INFLUENZA AVIAIRE?

L'influenza aviaire (IA) est une maladie virale très contagieuse qui touche les oiseaux domestiques et sauvages. Les oiseaux sauvages, en particulier la sauvagine, sont des réservoirs naturels des virus de l'IA.

SIGNES DE L'INFLUENZA AVIAIRE (H5N1) :

- Les signes précoces d'une infection chez les poulets sont une perte d'appétit et une diminution de la production d'œufs.
- Signes cliniques : toux et halètements, diarrhée, manque d'énergie, tremblements ou manque de coordination, gonflement de la peau sous les yeux, congestion des marteilles et de la crête.
- La volaille domestique n'a pas d'immunité naturelle et présente un taux de mortalité avoisinant 100 % lorsqu'elle est infectée.
- Des concentrations élevées d'oiseaux domestiques facilitent la transmission.

PROTÉGER LA SANTÉ DES OISEAUX

- Gardez les oiseaux domestiques à l'écart des oiseaux sauvages.
- Ne pas porter les mêmes vêtements et chaussures à l'intérieur et à l'extérieur des nichoirs.
- Désignez une personne pour soigner les oiseaux et aucune autre tâche extérieure.

Permis et permissions de contrôle des déplacements

L'Agence canadienne d'inspection des aliments (ACIA) est responsable de l'IA hautement pathogène et a déclaré plusieurs éclosions et zones de contrôle. Les oiseaux, leurs produits, sous-produits et autres matières ne peuvent pas être déplacés vers, hors, dans ou à travers les zones de contrôle primaire sans autorisation. Renseignez-vous sur les permis et permissions délivrés par l'ACIA sur son site Web : <https://inspection.canada.ca>

NOUVEAUTÉ : ARRÊTÉ MINISTÉRIEL ET RÉGLEMENTATION AUX TERMES DE LA LOI DE 2009 SUR LA SANTÉ ANIMALE

Afin de réduire le risque de propagation en Ontario, un arrêté établissant une région de contrôle de la santé animale a été adopté pour interdire temporairement les rassemblements d'oiseaux, y compris les ventes, les expositions, les courses et les ventes aux enchères. L'arrêté du ministre est entré en vigueur le 23 septembre 2022 et prendra fin le 21 novembre 2022, mais pourra être prolongé au besoin.

Pour en savoir plus sur l'arrêté du ministre, visitez : [Ontario.ca/grippeaviaire](https://ontario.ca/grippeaviaire)

SIGNALER DES OISEAUX MALADES

Pour signaler un oiseau sauvage malade ou mort, veuillez communiquer avec le Réseau canadien pour la santé de la faune au **1 866 673-4781**.

Pour signaler un oiseau domestique malade, veuillez communiquer avec votre vétérinaire ou le bureau de district de l'ACIA pour votre région.

**Ministry of
Municipal Affairs
and Housing**

Office of the Minister

777 Bay Street, 17th Floor
Toronto ON M7A 2J3
Tel.: 416 585-7000

**Ministère des
Affaires municipales
et du Logement**

Bureau du ministre

777, rue Bay, 17^e étage
Toronto ON M7A 2J3
Tél. : 416 585-7000



234-2022-4624

October 25, 2022

Good afternoon,

On October 25, 2022, our government released [More Homes Built Faster: Ontario's Housing Supply Action Plan 2022-2023](#) that proposes bold and transformative action to get 1.5 million homes built over the next 10 years.

Details about the range of measures in our plan can be found in the [news release here](#).

The More Homes Built Faster Plan proposes policies and tools that reflect recommendations from the [Housing Affordability Task Force Report](#) and builds on [More Homes, More Choice](#) and the [More Homes for Everyone Plan](#). Our plan also draws on many elements from AMO's 2022 A Blueprint for Action: An Integrated Approach to Address the Ontario Housing Crisis and ROMA's 2022 Task Force Report on Attainable Housing and Purpose-Built Rentals. These changes are providing a solid foundation to address Ontario's housing supply crisis over the long term and will be supplemented by continued action in the future.

Our government has also introduced the More Homes Built Faster Act, 2022, and is seeking feedback on the changes proposed under the legislation and associated regulations. Additionally, various housing and land use policy reviews – including a housing-focused policy review of A Place to Grow and the Provincial Policy Statement, with a theme of supporting rural and northern housing – are being undertaken to identify and remove barriers to getting more homes built. These and other related consultations can be found through the [Environmental Registry of Ontario and the Ontario Regulatory Registry](#).

We encourage you share this information with senior staff in the municipality and to inform the newly elected head of council and council members. Our government is building a strong foundation for action that will continue to ensure Ontario is a prosperous and growing province – and the best place in the world to call home. We look forward to continued collaboration with our municipal partners to get more homes built faster.

Sincerely,

A handwritten signature in blue ink that reads "Steve Clark".

Steve Clark
Minister

- c. The Honourable Michael Parsa, Associate Minister of Housing
Kate Manson-Smith, Deputy Minister
Ryan Amato, Chief of Staff, Minister's Office
Joshua Paul, Assistant Deputy Minister, Housing Division
Municipal Chief Administrative Officers

Canada



October 28, 2022

Kerstin Vroom
CAO/Clerk
Municipality of Magnetawan
clerk@magnetawan.com

Dear Ms. Vroom:

We are writing to inform you about a recent change to the Ontario Wildlife Damage Compensation Program (OWDCP), funded under the federal-provincial Canadian Agricultural Partnership (CAP) agricultural policy framework.

As you know, currently producers who have submitted five applications to the OWDCP in a calendar year are required to submit a Reasonable Care Plan (RCP) before further claims will be assessed. These plans require producers to identify all implemented and planned investments, services retained, and farm management practices they have employed, in order to mitigate predation on their farm premises.

We recognize the need to adjust the RCP threshold of five claim applications to ten, a change that will better support livestock producers in Ontario. This will lower the administrative burden where predation is naturally higher despite reasonable efforts at mitigation. At the same time, it helps ensure that farmers experiencing high levels of predation are reviewing their mitigation activities to inform the development of their RCP.

This change builds on our governments' ongoing efforts to support livestock farmers through the OWDCP. As part of these efforts, in January 2022 we increased the administrative allowance provided to municipalities from \$30 to \$50 to help offset incremental costs of delivering the OWDCP. The allowance recognizes municipalities' key role as delivery partners for the OWDCP and builds on existing municipal responsibilities for the costs associated with investigating dog predation under the *Protection of Livestock and Poultry from Dogs Act*.

.../2

We look forward to continuing to work with our partners and stakeholders to help meet the needs of Ontario's livestock industry.

Updated program guidelines are available [here](#). Should you have any questions, please contact 1-877-424-1300 or wildlife.damage@ontario.ca.



Marie-Claude Bibeau
Federal Minister of Agriculture
and Agri-Food Canada



Lisa M. Thompson
Ontario Minister of Agriculture, Food
and Rural Affairs



Tel: 705 726 6331
Fax: 705 722 6588
www.bdo.ca

BDO Canada LLP
300 Lakeshore Drive
Suite 300
Barrie, ON L4N 0B4
Canada

Agreed-Upon Procedures Report

To: Management of The Association of Municipalities of Ontario

Purpose of this Agreed-Upon Procedures Report

Our report is solely for the purpose of assisting The Association of Municipalities of Ontario (AMO) in meeting its reporting requirements and may not be suitable for another purpose.

Management's Responsibilities

Management has acknowledged that the agreed-upon procedures are appropriate for the purpose of the engagement. Management is responsible for the subject matter on which the agreed-upon procedures are performed.

Practitioner's Responsibilities

We have conducted the agreed-upon procedures engagement in accordance with the Canadian Standard on Related Services (CSRS) 4400, Agreed-Upon Procedures Engagements. An agreed-upon procedures engagement involves our performing the procedures that have been agreed with AMO, and reporting the findings, which are the factual results of the agreed-upon procedures performed. We make no representation regarding the appropriateness of the agreed-upon procedures.

This agreed-upon procedures engagement is not an assurance engagement. Accordingly, we do not express an opinion or an assurance conclusion.

Had we performed additional procedures, other matters might have come to our attention that would have been reported.

Professional Ethics

We have complied with the relevant ethical and independence requirements set out in rules of professional conduct / code of ethics in Canada.

Procedures and Findings

We have performed the procedures described in Appendix A to this report with respect to the Municipal Funding Agreement for the Transfer of Federal Gas Tax Funds between AMO and the Municipality of Magnetawan (the "Recipient") dated April 1, 2014 (the "Subject Matter"), which were agreed upon with AMO. Our findings are listed on Appendix B to this report.

BDO Canada LLP

Chartered Professional Accountants, Licensed Public Accountants
Barrie, Ontario
September 16, 2022

Appendix B - Findings
For the year ended December 31, 2021

AGREEMENT SECTION #	AGREED-UPON PROCEDURES	FINDINGS
3.1	None.	Not applicable.
3.2	Ask the Recipient's staff (i.e., the person responsible for submitting the Recipient's annual report) if the Recipient is aware of the base amount.	We did not identify any exceptions.
3.3	Review the Recipient's Procurement Policy/By-law. Verify that the summary of tender results submitted to Council is in accordance with the Procurement Policy/By-law for all contracts pertaining to the federal Gas Tax Fund that were awarded during the year.	We did not identify any exceptions.
3.4	None.	Not applicable.
4.2	Ensure that the description and nature of each project that received federal Gas Tax funding during the year is consistent with Schedules B and C of the <i>Municipal Funding Agreement</i> .	We did not identify any exceptions.
5.1	Review all invoices, progress billing certificates, and documents listed in the costing sheet provided by the Recipient that pertain to projects financed by the federal Gas Tax Fund year. For all amounts in excess of 1% of the amount received during the year, verify (by agreeing the details to invoices, progress billings and certificates of completion) that all significant expenditures are in accordance with Schedule C of the <i>Municipal Funding Agreement</i> .	We did not identify any exceptions.
5.2	None.	Not applicable.
5.3	None.	Not applicable.
5.4	Confirm that the Recipient provided reasonable access to all materials required for the compliance audit. Note any instances in which reasonable access was not provided.	We did not identify any exceptions.
5.5	Review the Recipient's current records retention by-law. Confirm with the Recipient's staff that documents and records pertaining to projects financed by the Fund are being retained in accordance with the by-law.	We did not identify any exceptions.
6.1	None.	Not applicable.

6.2 a)	<p>Ask the Recipient's staff if federal Gas Tax funds were transferred to other municipalities during the year. If so, verify that:</p> <ul style="list-style-type: none"> The Recipient passed a by-law that authorizes the transfer, identifies the Transferee(s), and states the amount of federal Gas Tax funds to be transferred; A copy of the by-law was submitted to AMO (by reviewing correspondence with AMO); 	We did not identify any exceptions.
6.2 b)	<ul style="list-style-type: none"> The transfer date is after the date that the Transferee(s) entered into a Municipal Funding Agreement with AMO (or an agreement on substantially the same terms), or executed and delivered to AMO a written undertaking to assume all of the Recipient's obligations under the <i>Municipal Funding Agreement</i> with respect to the federal Gas Tax funds transferred in a form satisfactory to AMO; and 	We did not identify any exceptions.
6.2 c)	<ul style="list-style-type: none"> The amount of federal Gas Tax funds transferred is correctly stated in the annual report. 	We did not identify any exceptions.
6.3 a)	<p>Ask the Recipient's staff if federal Gas Tax funds were transferred during the year to support Eligible Projects undertaken by non-municipal entities. If so, verify that:</p> <ul style="list-style-type: none"> The Recipient passed a by-law that authorizes the transfer, identifies the Transferee(s), and states the amount of federal Gas Tax funds to be transferred; A copy of the by-law was submitted to AMO (by reviewing correspondence with AMO); 	We did not identify any exceptions.
6.3 b)	<ul style="list-style-type: none"> The transfer date is after the date that AMO notified the Recipient that it had received a written undertaking in a suitable form from the non-municipal entity to assume all of the Recipient's obligations under the <i>Municipal Funding Agreement</i> with respect to the federal Gas Tax funds transferred (by reviewing correspondence with AMO); and 	We did not identify any exceptions.
6.3 c)	<ul style="list-style-type: none"> The amount of federal Gas Tax funds transferred is correctly stated in the annual report. 	We did not identify any exceptions.
6.4	None.	Not applicable.
6.5	None.	Not applicable.

6.6	<p>Confirm that funds are held in:</p> <ul style="list-style-type: none"> • A segregated bank account (i.e., an interest-bearing bank account used solely for the CCBF); • An eligible investment (i.e., an investment eligible under the <i>Municipal Act, 2001</i>); or • Any other interest-bearing account - subject to the restrictions below. <p>If funds are held in an investment, confirm that the Recipient has an investment policy, and that the investment is in accordance with that policy.</p> <p>If funds are held in an interest-bearing account that is not segregated (i.e., if funds are pooled with other sources of funding in an interest-bearing account), confirm that the municipality is accounting for interest appropriately.</p>	We did not identify any exceptions.
6.7	None.	Not applicable.
6.8	None.	Not applicable.
6.9	For the items identified in Section 5.1 above, review the invoices pertaining to the projects financed by the federal Gas Tax Fund and verify that the expenditures applied against federal Gas Tax funds during the year included HST less any applicable tax rebates.	We did not identify any exceptions.
6.10	None.	Not applicable.
6.11	None.	Not applicable.
6.12	Ask if any projects financed by the Fund during the year were also financed by other federal grant programs. If so, review the funding limitations set out in that funding agreement and verify that the limitations have been followed.	We did not identify any exceptions.
6.13	None.	Not applicable.
6.14	None.	Not applicable.
7.1	Confirm that information in the Annual Report agrees with information in the GL.	We did not identify any exceptions.
7.2	None.	Not applicable.
8.1	None.	Not applicable.
9.1	<p>Verify, by reviewing the most recent annual audited financial statements, that they have been prepared in accordance with Public Sector Accounting standards.</p> <p>Scan the auditors' report for any qualifications for non-compliance with Public Sector Accounting standards.</p>	We did not identify any exceptions.
9.2	Obtain a copy of the Recipient's By-law for municipal records retention and verify compliance with the By-law by examining the general ledger and documentation for the federal Gas Tax funds maintained and retained.	We did not identify any exceptions.

9.3	None.	Not applicable.
10.1	<p>Verify, by reviewing the Insurance Certificates, that the Insurance Certificates for the fiscal year:</p> <p>c) Confirm general liability insurance coverage for the Municipal Funding Agreement; and d) List AMO and Canada as additional insured.</p>	We did not identify any exceptions.
10.2	Verify, by reviewing AMO's records, that the insurance certificate has been submitted to AMO.	We did not identify any exceptions.
10.3	None.	Not applicable.
10.4	None.	Not applicable.
10.5	None.	Not applicable.
11.1	<p>Request an asset inventory or list of assets. Verify that all assets financed by the federal Gas Tax Fund within the last five years are listed.</p> <p>If assets financed by the federal Gas Tax Fund within the last five years are not listed, review transactions recorded in the general ledger to calculate revenues generated during the year by the sale, lease, encumbrance or other disposal of these assets. Verify that this revenue is accurately reflected in the Annual Report and was reinvested in Eligible Projects or paid to the federal Gas Tax reserve fund during the year.</p>	We did not identify any exceptions.
11.2	Verify, by reviewing correspondence with AMO, that AMO was notified in writing 120 days in advance and at any time during the five (5) years following the date of completion of an Eligible Project if it is sold, leased, encumbered or otherwise disposed of.	We did not identify any exceptions.
11.3	To confirm that the Recipient has retained assets financed by the federal Gas Tax Fund, verify that assets financed by the federal Gas Tax Fund are included in the asset inventory or list of assets requested to review clause 11.1.	We did not identify any exceptions.

Appendix A – Agreed-Upon Procedures: 2021 Reporting Year

Per Funding Agreement	Agreed-Upon Procedure
3.1 Communications	
<p>The Recipient will comply with requirements outlined in Schedule E:</p> <ul style="list-style-type: none">a) Providing upfront project information on an annual basis for communications purposes;b) Including Canada in local project communications;c) Installing federal project signs.	<p>None.</p> <p>In a letter sent to AMO on January 29, 2014, Infrastructure Canada advised that monitoring and implementation of the communications protocol does not need to be subject to a compliance audit.</p>
3.2 Incrementality	
<p>Any Funds that the Recipient may receive from Canada are not intended to replace or displace existing sources of funding for the Recipient's tangible capital assets. The Recipient will ensure that its total annual expenditures on tangible capital assets over the life of the Agreement, on average, will not be less than the Base Amount.</p>	<p>Ask the Recipient's staff (i.e., the person responsible for submitting the Recipient's annual report) if the Recipient is aware of the base amount.</p> <p>While municipalities strive to invest federal Gas Tax funds incrementally, there are several reasonable explanations for non-compliance. Population decline, for example, might reduce the demand for – or ability to pay for – infrastructure. AMO therefore reports compliance at the aggregate municipal level. AMO additionally investigates municipalities that have consistently struggled to invest incrementally since 2014 – and that are therefore at risk of non-compliance – to better understand barriers to investment.</p>
3.3 Contracts	
<p>The Recipient will award and manage all Contracts in accordance with its relevant policies and procedures and, if applicable, in accordance with the Agreement on Internal Trade and applicable international trade agreements, and all other applicable laws.</p> <ul style="list-style-type: none">a) The Recipient will ensure any of its Contracts for the supply of services or materials to implement its responsibilities under this Agreement will be awarded in a way that is transparent, competitive, consistent with value for money principles and pursuant to its adopted procurement policy.	<p>Review the Recipient's Procurement Policy/By-law.</p> <p>Verify that the summary of tender results submitted to Council is in accordance with the Procurement Policy/By-law for all contracts pertaining to the federal Gas Tax Fund that were awarded during the year.</p>
4.1 Eligible Project Categories	
<p>Eligible Projects include investments in Infrastructure for its construction, renewal or material enhancement in the eligible categories specifically described in Schedule B & C.</p>	<p>None. No action is required by the Recipient.</p>

4.2 Recipient Fully Responsible

The Recipient is fully responsible for the completion of each Eligible Project in accordance with Schedule B and Schedule C.

Ensure that the description and nature of each project that received federal Gas Tax funding during the year is consistent with Schedules B and C of the *Municipal Funding Agreement*.

5.1 Eligible Expenditures

Schedule C sets out specific requirements for Eligible and Ineligible Expenditures.

Review all invoices, progress billing certificates, and documents listed in the costing sheet provided by the Recipient that pertain to projects financed by the federal Gas Tax Fund year. For all amounts in excess of 1% of the amount received during the year, verify (by agreeing the details to invoices, progress billings and certificates of completion) that all significant expenditures are in accordance with Schedule C of the *Municipal Funding Agreement*.

5.2 Discretion of Canada

Subject to Section 5.1, the eligibility of any items not listed in Schedule B and/or Schedule C to this Agreement is solely at the discretion of Canada.

None. No action is required by the Recipient.

5.3 Unspent Funds

Any Unspent Funds, and any interest earned thereon, will be subject to the terms and conditions of this Agreement, and will no longer be governed by the terms and conditions of the First Agreement.

None. No action is required by the Recipient.

5.4 Reasonable Access

The Recipient shall allow AMO and Canada reasonable and timely access to all documentation, records and accounts and those of their respective agents or Third Parties related to the receipt, deposit and use of Funds and Unspent Funds, and any interest earned thereon, and all other relevant information and documentation requested by AMO or Canada their respective designated representatives for the purposes of audit, evaluation, and ensuring compliance with this Agreement.

Confirm that the Recipient provided reasonable access to all materials required for the compliance audit. Note any instances in which reasonable access was not provided.

5.5 Retention of Receipts

The Recipient will keep proper and accurate accounts and records of all Eligible Projects including invoices and receipts for Eligible Expenditures in accordance with the Recipient's municipal records retention by-law and, upon reasonable notice, make them available to AMO and Canada.

Review the Recipient's current records retention by-law. Confirm with the Recipient's staff that documents and records pertaining to projects financed by the Fund are being retained in accordance with the by-law.

6.1 Allocation of Funds

AMO will allocate and transfer Funds that Canada may make available for Ontario Municipalities to Recipients on a per capita basis with allocations made on a 50:50 basis to upper-tier and lower-tier Municipalities, where they exist.

None. No action is required by the Recipient.

6.2 Transfer of Funds to a Municipality

Where a Recipient decides to allocate and transfer Funds to another Municipality (the "Transferee Municipality"):

- a) The allocation and transfer shall be authorized by By-law. The Transfer By-law shall be passed by the Recipient's council and submitted to AMO as soon thereafter as practicable. The Transfer By-law shall identify the Transferee Municipality and the amount of Funds the Transferee Municipality is to receive for the Municipal Fiscal Year specified in the Transfer By-law.
- b) The Recipient is still required to submit an Annual Report in accordance with Sections 7.1 (a), (c) and (f) hereof with respect to the Funds transferred.
- c) No transfer of Funds pursuant to this Section 6.2 shall be effected unless and until the Transferee Municipality has either (i) entered into an agreement with AMO on substantially the same terms as this Agreement, or (ii) executed and delivered to AMO a written undertaking to assume all of the Recipient's obligations under this Agreement with respect to the Funds transferred; in a form satisfactory to AMO.

Ask the Recipient's staff if federal Gas Tax funds were transferred to other municipalities during the year. If so, verify that:

- The Recipient passed a by-law that authorizes the transfer, identifies the Transferee(s), and states the amount of federal Gas Tax funds to be transferred;
- A copy of the by-law was submitted to AMO (by reviewing correspondence with AMO);
- The transfer date is after the date that the Transferee(s) entered into a Municipal Funding Agreement with AMO (or an agreement on substantially the same terms), or executed and delivered to AMO a written undertaking to assume all of the Recipient's obligations under the *Municipal Funding Agreement* with respect to the federal Gas Tax funds transferred in a form satisfactory to AMO; and
- The amount of federal Gas Tax funds transferred is correctly stated in the annual report.

6.3 Transfer of Funds to a Non-Municipal Entity

Where a Recipient decides to support an Eligible Project undertaken by an Eligible Recipient that is not a Municipality:

- a) The provision of such support shall be authorized by a by-law (a "Non-municipal Transfer By-law"). The Non-municipal Transfer By-law shall be passed by the Recipient's council and submitted to AMO as soon as practicable thereafter. The Non-municipal Transfer By-law shall identify the Eligible Recipient, and the amount of Funds the Eligible Recipient is to receive for that Eligible Project.
- b) The Recipient shall continue to be bound by all of the provisions of this Agreement notwithstanding any such transfer.
- c) No transfer of Funds pursuant to this Section 6.3 shall be effected unless and until the non-municipal entity receiving the Funds has executed and delivered to AMO a written undertaking to assume all of the Recipient's obligations under this Agreement with respect to the Funds transferred, in a form satisfactory to AMO.

Ask the Recipient's staff if federal Gas Tax funds were transferred during the year to support Eligible Projects undertaken by non-municipal entities. If so, verify that:

- The Recipient passed a by-law that authorizes the transfer, identifies the Transferee(s), and states the amount of federal Gas Tax funds to be transferred;
- A copy of the by-law was submitted to AMO (by reviewing correspondence with AMO);
- The transfer date is after the date that AMO notified the Recipient that it had received a written undertaking in a suitable form from the non-municipal entity to assume all of the Recipient's obligations under the *Municipal Funding Agreement* with respect to the federal Gas Tax funds transferred (by reviewing correspondence with AMO); and
- The amount of federal Gas Tax funds transferred is correctly stated in the annual report.

6.4 Use of Funds

The Recipient acknowledges and agrees the Funds are intended for and shall be used only for Eligible Expenditures in respect of Eligible Projects.

None. The Recipient acknowledged and agreed to this condition by signing the Municipal Funding Agreement.

6.5 Schedule of payout of Funds

The Recipient agrees that all Funds are to be transferred by AMO to the Recipient as set out in Schedule A. Subject to Section 6.14, AMO will transfer Funds twice yearly, on or before the dates agreed upon by Canada and AMO, and on the basis set out in Schedule A.

None. No action is required by the Recipient.

6.6 Use of Funds

The Recipient will deposit the Funds in a dedicated reserve fund or other separate distinct interest bearing account or invest the Funds through the One Investment Program or any other eligible investment permitted by the Ontario Municipal Act, 2001 and shall retain the Funds in such reserve fund, account or investment until the Funds are expended or transferred in accordance with this Agreement. The Recipient shall ensure that:

- a) Any investment of unexpended Funds will be in accordance with Ontario law and the Recipient's investment policy; and
- b) Any interest earned on Funds will only be applied to Eligible Expenditures for Eligible Projects, more specifically on the basis set out in Schedule B & C.

Confirm that funds are held in:

- A segregated bank account (i.e., an interest-bearing bank account used solely for the CCBF);
- An eligible investment (i.e., an investment eligible under the *Municipal Act, 2001*); or
- Any other interest-bearing account – subject to the restrictions below.

If funds are held in an investment, confirm that the Recipient has an investment policy, and that the investment is in accordance with that policy.

If funds are held in an interest-bearing account that is not segregated (i.e., if funds are pooled with other sources of funding in an interest-bearing account), confirm that the municipality is accounting for interest appropriately.

6.7 Funds Advanced

Funds transferred by AMO to the Recipient shall be expended by the Recipient in respect of Eligible Expenditures within five (5) years after the end of the year in which Funds were received. Unexpended Funds shall not be retained beyond such five (5) year period. AMO reserves the right to declare that Unexpended Funds after five (5) years become a debt to Canada which the Recipient will reimburse forthwith on demand to AMO for transmission to Canada.

None. AMO monitors compliance annually.

6.8 Expenditure of Funds

The Recipient shall expend all Funds by December 31, 2028.

None. Compliance with this clause cannot be assessed until 2023.

6.9 GST & HST

The use of Funds is based on the net amount of goods and services tax or harmonized sales tax to be paid by the Recipient net of any applicable tax rebates.

For the items identified in Section 5.1 above, review the invoices pertaining to the projects financed by the federal Gas Tax Fund and verify that the expenditures applied against federal Gas Tax funds during the year included HST less any applicable tax rebates.

6.10 Limit on Canada's Financial Commitments

The Recipient may use Funds to pay up to one hundred percent (100%) of Eligible Expenditures of an Eligible Project.

None. No audit verification work is required.

6.11 Federal Funds

The Recipient agrees that any Funds received will be treated as federal funds for the purpose of other federal infrastructure programs.

None. No audit verification work is required.

6.12 Stacking

If the Recipient is receiving federal funds under other federal infrastructure programs in respect of an Eligible Project to which the Recipient wishes to apply Funds, the maximum federal contribution limitation set out in any other federal infrastructure program agreement made in respect of that Eligible Project shall continue to apply.

Ask if any projects financed by the Fund during the year were also financed by other federal grant programs. If so, review the funding limitations set out in that funding agreement and verify that the limitations have been followed.

6.13 Withholding Payment

AMO may withhold payment of Funds where the Recipient is in default of compliance with any provisions of this Agreement.

None. No action is required by the Recipient.

6.14 Insufficient funds provided by Canada

Notwithstanding Section 2.4, if Canada does not provide sufficient funds to continue the Funds for any Municipal Fiscal Year during which this Agreement is in effect, AMO may terminate this Agreement.

None. No action is required by the Recipient.

7.1 Annual Report

The Recipient shall report in the form in Schedule D due by March 31st following each Municipal Fiscal Year on:

- a) The amounts received from AMO under this Agreement in respect of the previous Municipal Fiscal Year;
- b) The amounts received from another Municipality;
- c) The amounts transferred to another Municipality;
- d) Amounts paid by the Recipient in aggregate for Eligible Projects;
- e) Amounts held at year end by the Recipient in aggregate, including interest, to pay for Eligible Projects;

Confirm that information in the Annual Report agrees with information in the GL.

- f) Indicate in a narrative the progress that the Recipient has made in meeting its commitments and contributions; and,
- g) A listing of all Eligible Projects that have been funded, indicating the location, investment category, project description, amount of Funds and total project cost.

7.2 Outcomes Report

The Recipient shall account in writing for outcomes achieved. Specifically, an Outcomes Report shall describe, in a manner to be provided by AMO, the degree to which investments in each project are supporting progress towards achieving: beneficial impacts on communities of completed projects; and enhanced impact of Funds as a predictable source of funding.

None.

Municipalities report outcomes for each project that completes construction during the year. Submission of these reports to AMO is required to submit the annual report.

8.1 Asset Management Plan

The Recipient will develop and implement an Asset Management Plan prior to December 31, 2016.

None.

All municipalities have submitted copies of their asset management plans to AMO.

8.2 Outcomes

On a date and in a manner to be determined by AMO, the Recipient will provide a report to AMO demonstrating that Asset Management Plans are being used to guide infrastructure planning and investment decisions and how Funds are being used to address priority projects.

None.

AMO asks municipalities about their efforts to improve asset management practices in an annual questionnaire. Completion of this questionnaire is required to submit the annual report.

9.1 Accounting Principles

All accounting terms not otherwise defined herein have the meanings assigned to them; all calculations will be made and all financial data to be submitted will be prepared in accordance with generally accepted accounting principles (GAAP) in effect in Ontario. GAAP will include, without limitation, those principles approved or recommended for local governments from time to time by the Public Sector Accounting Board or the Canadian Institute of Chartered Accountants or any successor institute, applied on a consistent basis.

Verify, by reviewing the most recent annual audited financial statements, that they have been prepared in accordance with Public Sector Accounting standards.

Scan the auditors' report for any qualifications for non-compliance with Public Sector Accounting standards.

9.2 Separate Records

The Recipient shall maintain separate records and documentation for the Funds and keep all records including invoices, statements, receipts and vouchers in respect of Funds expended on Eligible Projects in accordance with the Recipient's municipal records retention by-law. Upon reasonable notice, the Recipient shall submit all records and documentation relating to the Funds for inspection or audit.

Obtain a copy of the Recipient's By-law for municipal records retention and verify compliance with the By-law by examining the general ledger and documentation for the federal Gas Tax funds maintained and retained.

9.3 External Auditor

AMO and/or Canada may request, upon written notification, an audit of Eligible Project or an Annual Report. AMO shall retain an external auditor to carry out an audit of the material referred to in Sections 5.4 and 5.5 of this Agreement. AMO shall ensure that any auditor who conducts an audit pursuant to this Section of this Agreement or otherwise, provides a copy of the audit report to the Recipient.

None. No action is required by the Recipient.

10.1 Insurance

The Recipient shall put in effect and maintain in full force and effect or cause to be put into effect and maintained for the term of this Agreement all the necessary insurance with respect to each Eligible Project, including any Eligible Projects with respect to which the Recipient has transferred Funds pursuant to Section 6 of this Agreement, that would be considered appropriate for a prudent Municipality undertaking Eligible Projects, including, where appropriate and without limitation, property, construction and liability insurance, which insurance coverage shall identify Canada and AMO as additional insureds for the purposes of the Eligible Projects.

Verify, by reviewing the Insurance Certificates, that the Insurance Certificates for the fiscal year:

- a) Confirm general liability insurance coverage for the Municipal Funding Agreement; and
- b) List AMO and Canada as additional insured.

10.2 Certificates of Insurance

Throughout the term of this Agreement, the Recipient shall provide AMO with a valid certificate of insurance that confirms compliance with the requirements of Section 10.1. No Funds shall be expended or transferred pursuant to this Agreement until such certificate has been delivered.

Verify, by reviewing AMO's records, that the insurance certificate has been submitted to AMO.

10.3 AMO Not liable

In no event shall Canada or AMO be liable for: (a) any bodily injury, death or property damages to the Recipient, its employees, agents or consultants or for any claim, demand or action by any Third Party against the Recipient, its employees, agents or consultants, arising out of or in any way related to this Agreement; or (b) any incidental, indirect, special or consequential damages, or any loss of use, revenue or profit to the Recipient, its employees, agents or consultants arising out of any or in any way related to this Agreement.

None. The Recipient acknowledged and agreed to this condition by signing the Municipal Funding Agreement.

10.4 Recipient to Compensate Canada

The Recipient will ensure that it will not, at any time, hold Canada, its officers, servants, employees or agents responsible for any claims or losses of any kind that the Recipient, Third Parties or any other person or entity may suffer in relation to any matter related to the Funds or an Eligible Project and that the Recipient will, at all times, compensate Canada, its officers, servants, employees and agents for any claims or losses of any kind that any of them may suffer in relation to any matter related to the Funds or an Eligible Project. The Recipient's obligation to compensate as set out in this section does not apply to the extent to which such claims or losses relate to the negligence of an officer, servant, employee, or agent of Canada in the performance of his or her duties.

None. The Recipient acknowledged and agreed to this condition by signing the Municipal Funding Agreement.

10.5 Recipient to Indemnify AMO

The Recipient hereby agrees to indemnify and hold harmless AMO, its officers, servants, employees or agents (each of which is called an "Indemnitee"), from and against all claims, losses, damages, liabilities and related expenses including the fees, charges and disbursements of any counsel for any Indemnitee incurred by any Indemnitee or asserted against any Indemnitee by whomsoever brought or prosecuted in any manner based upon, or occasioned by, any injury to persons, damage to or loss or destruction of property, economic loss or infringement of rights caused by or arising directly or indirectly from: (a) the Funds; (b) the Recipient's Eligible Projects, including the design, construction, operation, maintenance and repair of any part or all of the Eligible Projects; (c) the performance of this Agreement or the breach of any term or condition of this Agreement by the Recipient, its officers, servants, employees and agents, or by a Third Party, its officers, servants, employees, or agents; and (d) any omission or other willful or negligent act of the Recipient or Third Party and their respective officers, servants, employees or agents.

None. The Recipient acknowledged and agreed to this condition by signing the Municipal Funding Agreement.

11.1 Reinvestment

The Recipient will invest into Eligible Projects, any revenue that is generated from the sale, lease, encumbrance or other disposal of an asset resulting from an Eligible Project where such disposal takes place within five (5) years of the date of completion of the Eligible Project.

Request an asset inventory or list of assets. Verify that all assets financed by the federal Gas Tax Fund within the last five years are listed.

If assets financed by the federal Gas Tax Fund within the last five years are not listed, review transactions recorded in the general ledger to calculate revenues generated during the year by the sale, lease, encumbrance or other disposal of these assets. Verify that this revenue is accurately reflected in the Annual Report and was reinvested in Eligible Projects or paid to the federal Gas Tax reserve fund during the year.

11.2 Notice

The Recipient shall notify AMO in writing 120 days in advance and at any time during the five (5) years following the date of completion of an Eligible Project if it is sold, leased, encumbered or otherwise disposed of.

Verify, by reviewing correspondence with AMO, that AMO was notified in writing 120 days in advance and at any time during the five (5) years following the date of completion of an Eligible Project if it is sold, leased, encumbered or otherwise disposed of.

11.3 Public Use

The Recipient will ensure that Infrastructure resulting from any Eligible Project that is not sold, leased, encumbered or otherwise disposed of, remains primarily for public use or benefit.

To confirm that the Recipient has retained assets financed by the federal Gas Tax Fund, verify that assets financed by the federal Gas Tax Fund are included in the asset inventory or list of assets requested to review clause 11.1.



2022/10/21

Trans Canada Trail
300-321 de la Commune O
Montreal, Quebec
H2E 2Y1

Attention: Municipality of Magnetawan

Congratulations, your application to the **2022 - Fall Trail Care / Grande Corvee Grant**, with the **Trans Canada Trail** (the "Recipient"), has been approved! Your project will be funded to a maximum of **\$1,000**.

The financial contribution outlined in this letter is conditional to the following:

1. Final Report submitted by 01/31/2023

Failure to meet the above condition could result in a loss of funding for future project applications as your account will be placed as "Not in Good Standing".

If you have any questions please contact **Lexi Rosen** at lrosen@tctrail.ca.

On behalf of TCT staff and Board of Directors, I wish you the very best in the successful completion of your project and thank you for your support as we continue to maintain, develop, improve and expand the Trans Canada Trail from coast to coast to coast.

Sincerely,

Kristen Gabora
Director, Trail Development and Volunteers

Trans Canada Trail
Sentier Transcanadien
321 rue de la Commune Ouest
Suite 300
Montréal QC H2Y 2E1

tctrail.ca
sentier.ca
1 800 465-3636
1 514 485-3959
info@tctrail.ca

**Ministry for Seniors
and Accessibility**

6th Floor, Suite 600
College Park
777 Bay Street
Toronto ON M7A 2J4

**Ministère des Services aux
aînés et de l'Accessibilité**

6^e étage, bureau 600
College Park
777, rue Bay
Toronto ON M7A 2J4

October 31, 2022

To Whom It May Concern:

Thank you for submitting your grant application to the Ministry for Seniors and Accessibility's 2022-23 Inclusive Community Grants Program.

The ministry received hundreds of applications for funding this year and a detailed evaluation was conducted of all eligible applications based on the program criteria. At this point, all final decisions regarding program funding have been made.

Unfortunately, due to the competitive nature of this program and the very high demand we were not able to fund your application, and your application was unsuccessful.

We recognize the effort and commitment made in developing your application. If you would like to receive feedback on your application, please contact your Regional Development Advisor, whose contact information can be found [here](#), within five business days. We also encourage you to visit Ontario's [funding opportunities site](#) for alternative programs you may consider applying to in future.

The government values the contribution of organizations such as yours to the people of Ontario.

Thank you again for your interest.

Sincerely,

Benjamin St. Louis
Manager, Seniors Programs and Public Education Unit
Ministry for Seniors and Accessibility

**Ministry for Seniors
and Accessibility**

6th Floor, Suite 600
College Park
777 Bay Street
Toronto ON M7A 2J4

**Ministère des Services aux
aînés et de l'Accessibilité**

6^e étage, bureau 600
College Park
777, rue Bay
Toronto ON M7A 2J4

31 octobre 2022

À qui de droit:

Nous vous remercions d'avoir présenté une demande au ministère des Services aux aînés et de l'Accessibilité pour une subvention au programme de subventions pour des collectivités inclusive 2022-23.

Le ministère a reçu des centaines de demandes de financement cette année et a étudié avec soin toutes les demandes admissibles en se basant sur les critères du programme. Toutes les décisions finales de financement au titre du programme sont maintenant prises.

Malheureusement, en raison de la nature concurrentielle de ce programme et de la très forte demande, nous n'avons pas été en mesure de financer votre candidature, et votre candidature n'a pas été retenue.

Nous saluons l'effort et l'engagement que vous avez mis pour élaborer votre demande. Si vous voulez obtenir une rétroaction sur votre demande, [veuillez cliquer ici](#) pour contacter votre conseiller(re) en développement régional, dans les cinq jours ouvrables. Nous vous invitons également à visiter régulièrement le [site Web](#) de l'Ontario pour de l'information à jour sur les initiatives du gouvernement.

Le gouvernement apprécie la contribution que des organismes comme la vôtre apportent à la population ontarienne.

Nous vous remercions encore une fois de votre intérêt.

Cordialement,

Benjamin St. Louis
Chef, Programmes pour les aînés et sensibilisation du public
Ministère des Services aux Aînés et de l'Accessibilité

Laura Brandt

From: Gauthier, Joel C. (MTCS) <Joel.C.Gauthier@ontario.ca>
Sent: October 31, 2022 4:31 PM
To: Laura Brandt
Subject: 2022-23 Inclusive Community Grants Program Application-Debrief with Joel MTCS
Attachments: 2022-23 ICG Program_Unsuccessful_letters_.pdf

Hi Laura,

Thanks for reaching out to our Regional Services Branch regarding your ICG grant application with the Ministry of Seniors and Accessibility. My colleague has passed your inquiry to me as I evaluated your application.

The pot for the 2022-23 ICG Grant was \$750,000 and demand reached over 5 million dollars. Your application scored very well as it clearly encompassed several program priorities yet the complete budget allocation for the Third Party Consultant could have been a factor for the ministry.

Another factor was in the Performance metrics of "Number of social connections created for older people and/or people with disabilities" had a goal of 1 opportunity as well as 'Focus Group Discussions'.

I am free to chat anytime tomorrow, Nov 1st 2022 or Wednesday November 2nd between 10am-Noon. Let me know if these times work for debriefing.

Kind regards,

Joël Gauthier

Regional Development Advisor | Conseiller en développement régional
Regional Services Branch / Direction des services régionaux

Ministry of Tourism, Culture and Sport
ministère du Tourisme, de la Culture et du Sport
Ministry for Seniors and Accessibility
ministère des Services aux aînés et de l'Accessibilité
Tel: 705.690.2833 | joel.c.gauthier@ontario.ca



*Please contact me if you require this email or any of the attached materials in an alternate format.
Veuillez me contacter si vous désirez recevoir ce matériel dans un autre format.*

From: Belanger, Jacqueline (MTCS) <Jacqueline.Belanger@ontario.ca>
Sent: Monday, October 31, 2022 2:50 PM
To: Gauthier, Joel C. (MTCS) <Joel.C.Gauthier@ontario.ca>
Subject: FW: 2022-23 Inclusive Community Grants Program Application-Status Update

Jacqueline Belanger

Regional Development Advisor | Conseillère en développement régional

Regional Services Branch | Direction des services régionaux

Ministry of Tourism, Culture and Sport

Ministère du Tourisme, de la Culture et du Sport

447 McKeown Ave, North Bay ON P1B 9S9/ 447 avenue McKeown, North Bay ON P1B 9S9

Tel: 705-507-9471

Email/Courriel: Jacqueline.Belanger@ontario.ca



Please contact me if you require this email or any of the attached materials in an alternate format.
Veuillez me contacter si vous avez besoin de cette information dans un autre format.

This communication, including any attachments, is directed in confidence solely to the addressees listed herein, and may not otherwise be distributed, copied or used. If you have received this communication in error, please notify us by reply e-mail or by calling the telephone number above, and delete this communication, including any attachments, without making a copy. Thank you.

La présente communication et toutes les pièces jointes ne s'adressent qu'aux personnes dont le nom figure sur la liste incluse aux présentes et ne peuvent pas être distribuées, copiées ou utilisées. Si vous avez reçu cette communication par erreur, veuillez nous en aviser en répondant au courriel ou en composant le numéro de téléphone susmentionné, et supprimer cette communication, y compris toutes les pièces jointes, sans faire de copie. Merci.

From: Laura Brandt <lbrandt@magnetawan.com>
Sent: Monday, October 31, 2022 12:12 PM
To: Belanger, Jacqueline (MTCS) <Jacqueline.Belanger@ontario.ca>
Subject: FW: 2022-23 Inclusive Community Grants Program Application-Status Update

CAUTION -- EXTERNAL E-MAIL - Do not click links or open attachments unless you recognize the sender.

Good Afternoon Jacqueline

Hope you are doing well. I am hoping that I am reaching out to the correct person if not if you could let me know who to contact. I am just looking for feedback on our unsuccessful grant application

Have a great day

Laura

Laura Brandt, Deputy Clerk Recreation and Communications

Municipality of Magnetawan | PO Box 70 | 4304 Highway 520 | Magnetawan, ON POA 1P0

Phone 705-387-3947 ext. 1002 | Fax 705-387-4875 | lbrandt@magnetawan.com

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After subscribing make sure to confirm your subscription through the confirmation email.

<https://magnetawan.com/join-our-mailing-list>

4th Annual RED Gala

Partnership, Perseverance & Prosperity

Come enjoy an evening of networking, dining, and a celebration of business success stories from across the region.

Featuring:
Special Guest Sueling Ching, CEO
of The Ottawa Board of Trade.

- SSJ Arena - 14 Albert St N, Sundridge, ON
- Catered by Northpoint Catering
- \$20 per ticket with proceeds being donated to Almaguin's Food Banks
- Beverage Service Provided by Copperhead Distillery & South River Brew Co.

Please RSVP by November 21 at 12:00p.m.
info@womensownresource.org

**MONDAY,
NOVEMBER 28TH**

Doors open at 5:30 p.m.



Sueling Ching

President and CEO of the
Ottawa Board of Trade

Sueling is a community builder dedicated to innovating and advocating for business. Her connection to the Ottawa business community began in 2016 as she assumed the role of CEO at the West Ottawa Board of Trade, where she played a critical role in the consolidation of three local chambers of commerce to create a unified, influential voice for businesses in Ottawa.



NOTICE OF CLOSURE

LIONS' PAVILION UPDATE

The Lions' Pavilion is scheduled for construction beginning

Monday October 31st ending approximately mid November

The Lions' Pavilion Outdoor Rink Boards are in need of repair and are being replaced with new boards, plexiglass and netting! These upgrades and repairs were made possible by NOHFC grant funding!



We appreciate your patience while we complete these much needed repairs and upgrades

FOR MORE INFORMATION CONTACT US AT (705) 387-3947

OR AT INFO@MAGNETAWAN.COM

Page 137 of 177



KISS THE MOOSE MURAL NAMING CONTEST

IT'S TIME TO CAST YOUR VOTE!

THEN THIS NEW NAME WE CAN PROMOTE!

USING THE SURVEY LINK VOTE FOR YOUR FAVOURITE NAME

DEADLINE TO VOTE IS NOVEMBER 17, 2022

<https://www.surveymonkey.com/r/NDXV222>

**EVERYONE WHO SUBMITS THE WINNING NAME WILL BE ENTERED INTO A DRAW FOR A CHANCE TO WIN
A \$50 GIFT CERTIFICATE TO A BUSINESS OF THEIR CHOICE LOCATED WITHIN THE MUNICIPALITY**



For more information contact the Municipal Office at (705) 387-3947 or by email at recreation@magnetawan.com



**The Municipal Office and Landfills will be closed
Friday, November 11, 2022 in observance of**

REMEMBRANCE DAY

**Services will be held at the Magnetawan Cenotaph at 2pm
Refreshments will be served at the Magnetawan Community Centre
courtesy of the Magnetawan Agricultural Society after the Ceremony**



Lest We Forget



The Municipality of Magnetawan presents

MAGNETAWAN'S ANNUAL CHRISTMAS TREE LIGHTING



Location: Magnetawan Community Centre Front Parking Lot

Tree Lighting to Take Place Friday December 2nd at 6:30 pm

**Come Join us in Welcoming the Christmas Season
This is an Outdoor Event with Refreshments, Caroling, Santa
and his Elf, Photo Booths, and Christmas Cheer!**

**Please Bring a Non-Perishable Food Item for a Donation to the
Magnetawan Community Pantry or a New Children's Toy for a
Donation to the Magnetawan Lion's Club Christmas Basket**

**For more information, please contact the Municipal Office at (705) 387-3947
or by email at recreation@magnetawan.com**





ICYMI

In Case You Missed It!

Council Highlights

October 19, 2022

To read the complete minutes, agenda packages and by-laws please visit our website at www.magnetawan.com



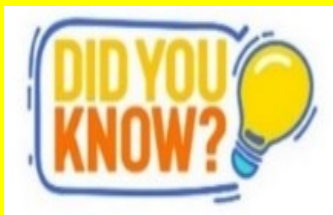
quarterly report

Council passed Motion 2022-277 receiving the Third Quarter Reports from the Department Heads as presented for information only. To read the third quarter Staff reports presented by the Department Heads and see what each department has been up to, check out the October 19th agenda package on our website posted under Government, Agendas & Minutes

Council passed resolution 2022-284 rescheduling the December 21, 2022, meeting of Council to December 7, 2022. Council also passed resolution 2022-283 receiving the update Modernization Grant Service Delivery Review for information purposed and commends Staff for a job well done implementing the recommendations contained therein.



Transport Canada Marine Safety is undertaking enhanced outreach to help all owners and operators of these vessels become, or remain, safe, and fully compliant with Canadian Laws and Regulations. To view the Safe Boating Guide and other documents visit our website!



That you can receive municipal updates and information emailed directly to your inbox including emergency road closures? Sign up for our electronic mailing list on our website! The link is located under QUICK LINKS on the bottom right-hand side of the HOME PAGE. Don't forget to confirm your subscription.

SAVE THE DATE

The Inaugural Meeting of the new Council will be held on November 16, 2022, at 1:00 pm at the Magnetawan Community Centre followed by a regular Council Meeting.

Questions? Concerns? Ideas? Contact the Municipal Office at (705) 387-3947 or by email at info@magnetawan.com

Council Approval Accounts Payable and Payroll

Meeting Date: Nov. 16/22

Accounts Payable	Amount
Batch # 171 Cheque Date: 19/10/22 Cheque Numbers From: 23537 To: 23537	\$ 2,671.35
Batch # 173 Cheque Date: 31/10/22 From: 23538 To: 23577	\$ 91,236.71
Batch # 181 Cheque Date: 01/11/22 From: N/A To: N/A	\$ 8,627.00
Batch # 183 Cheque Date: 16/11/22 From: 23580 To: 23640	\$ 1,104,369.20
EFT Batch # 177	\$ 22,277.34
EFT Batch # 185	\$ 38,659.52
Total Accounts Payable	\$ 1,267,841.12
Cancelled Cheques # 23563	<10,391.50>
Payroll Staff Pay Pay Period: # 21 Direct deposit and Cheque # 23536 to # 23536	\$ 42,337.67
Staff Pay Pay Period: # 22 Direct deposit and Cheque # 23578 to # 23578	\$ 42,895.93
Council Pay Pay Period: # 22 All Direct deposit	\$ 4,426.16

Total Payroll

\$ 89,659.76

Total for Resolution

\$ 1,347,109.38

MUNICIPALITY OF MAGNETAWAN
Council/Board Report By Dept-(Computer)

AP5130 Page : 1
 Date : Nov 09, 2022 Time : 11:28 am

Vendor : 01010 To 27030
 Batch : 171 To 185
 Department : All

Cheque Print Date : 01-Jan-2022 To 16-Nov-2022
 Bank : 1 To 1
 Class : All

Vendor Invoice	Vendor Name Description		Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name					
DEPARTMENT 1000 LIABILITIES						
06063	FINELLI TINA					
REIMBURSEM 1-2-1000-1083	REIMBURSEMENT - ENTRANCE PERMIT SECURITY DEPOSIT Entrance Security Deposits		173	19-Oct-2022	31-Oct-2022	500.00
13275	MINISTER OF FINANCE					
SEPT.22 1-2-1000-1045	EMPLOYER HEALTH TAX - SEPT.22 EHT Payable		171	23-Sep-2022	23-Sep-2022	2,671.35
Department Totals :						3,171.35

DEPARTMENT 1100 ELECTIONS						
01130	TOWNSHIP OF ARMOUR					
ARM22-113 1-4-1100-2010	2022 JOINT AUDIT COMPLIANCE COMMITTEE-ELECTIONS ELECTION - Materials/Supplies		183	27-Oct-2022	16-Nov-2022	249.18
02079	STEWART BARBARA E					
ELECTION 1-4-1100-1010	DEPUTY RETURNING OFFICER-ELECTION 2022 ELECTION - Wages and benefits		173	25-Oct-2022	31-Oct-2022	495.00
02113	KELLAS BRAD					
ELECTION 1-4-1100-1010	ELECTION AUDITOR-ELECTION 2022 ELECTION - Wages and benefits		173	25-Oct-2022	31-Oct-2022	480.00
03102	CANADA POST CORPORATION					
9843021443 1-4-1100-2010	ELECTIONS-POSTAGE ELECTION - Materials/Supplies		183	31-Oct-2022	16-Nov-2022	242.52
05016	ECOVUE CONSULTING SERVICES					
21-2125-503 1-1-1100-1154	WOODS TRAILER ZBA A/R - Woods		173	30-Sep-2022	31-Oct-2022	737.33
09001	CROZIER JUNE					
ELECTION 1-4-1100-1010	POLLING CLERK-2022 ELECTION - Wages and benefits		173	25-Oct-2022	31-Oct-2022	104.00
09042	INTELIVOTE SYSTEMS INC					
MAGN-202210 1-4-1100-2010	ELECTION EXPENSES ELECTION - Materials/Supplies		183	27-Oct-2022	16-Nov-2022	3,794.12
13330	MHBC PLANNING LIMITED					
5028132 1-1-1100-1139	MAGNETAWAN-CAMP KLAHANIE A/R - Klahanie Campers Corporation		183	21-Oct-2022	16-Nov-2022	856.54
5028133 1-1-1100-2014	JAMES - 156 SPARKS ST. - ZBA A/R - C James ZBLA		183	21-Oct-2022	16-Nov-2022	415.28
5028134 1-1-1100-2016	FERRANTE - LOT 7, CON 11 A/R - S Ferrante		183	21-Oct-2022	16-Nov-2022	2,186.55
18035	RUSSELL					
63-283-374* 1-1-1100-1198	BALANCE OF PREVIOUS INVOICE A/R - W Woodruff		173	27-Sep-2022	31-Oct-2022	94.74
Department Totals :						9,655.26

DEPARTMENT 1200 ADMINISTRATION						
01129	THE ENGRAVING SHOPPE					
93511 1-4-1200-2010	NAME PLATES ADMIN - Office & Maintenance Supplies		173	27-Sep-2022	31-Oct-2022	62.15

MUNICIPALITY OF MAGNETAWAN
Council/Board Report By Dept-(Computer)

AP5130

Page : 2

Date : Nov 09, 2022

Time : 11:28 am

Vendor : 01010 To 27030
 Batch : 171 To 185
 Department : All

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Vendor Invoice	Vendor Name Description	Batch	Invc Date	Invc Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 1200 ADMINISTRATION					
03184	COMPUTER TECH CD				
2033	MONTHLY SERVER CONTRACT	173	17-Oct-2022	31-Oct-2022	
1-4-1200-2130	ADMIN - Computer expenses				301.71
2039	NETWORK SECURITY/FIREWALL APPLIANCE	183	31-Oct-2022	16-Nov-2022	
1-4-1200-2130	ADMIN - Computer expenses				1,397.81
08046	HILDNER JULIANNA				
G675508	POLICE CHECK REIMBURSEMENT	173	11-Oct-2022	31-Oct-2022	
1-4-1200-1010	ADMIN - Wages and benefits				41.00
08047	HAMSTER				
406209749	OFFICE SUPPLIES-FILE	183	01-Nov-2022	16-Nov-2022	
1-4-1200-2010	ADMIN - Office & Maintenance Supplies				20.78
406212230	OFFICE SUPPLIES	183	02-Nov-2022	16-Nov-2022	
1-4-1200-2010	ADMIN - Office & Maintenance Supplies				26.39
15096	OSIM INC				
21268	UPDATING LAYOUT ISSUES ON WEBISTE	183	31-Oct-2022	16-Nov-2022	
1-4-1200-2135	ADMIN - Website expenses				101.70
18035	RUSSELL				
63-283-276*	GENERAL MATTERS	183	11-Oct-2022	16-Nov-2022	
1-4-1200-2210	ADMIN - Legal Fees-general				1,581.04
63-283-377*	MILLER ROAD	183	26-Oct-2022	16-Nov-2022	
1-4-1200-2210	ADMIN - Legal Fees-general				317.42
63-283-418	AHMIC LAKE RESORT	183	26-Oct-2022	16-Nov-2022	
1-4-1200-2210	ADMIN - Legal Fees-general				656.13
19055	STAPLES BUSINESS ADVANTAGE				
60923514	OFFICE SUPPLIES	173	13-Oct-2022	31-Oct-2022	
1-4-1200-2010	ADMIN - Office & Maintenance Supplies				237.60
60961713	OFFICE SUPPLIES	173	17-Oct-2022	31-Oct-2022	
1-4-1200-2010	ADMIN - Office & Maintenance Supplies				22.20
61094823	OFFICE SUPPLIES	183	25-Oct-2022	16-Nov-2022	
1-4-1200-2010	ADMIN - Office & Maintenance Supplies				243.09
61134696	OFFICE SUPPLIES	183	27-Oct-2022	16-Nov-2022	
1-4-1200-2010	ADMIN - Office & Maintenance Supplies				222.03
61190757	OFFICE SUPPLIES	183	02-Nov-2022	16-Nov-2022	
1-4-1200-2010	ADMIN - Office & Maintenance Supplies				129.49
19083	SELECTCOM				
0005090860	LONG DISTANCE CHARGES-OCT/22	183	01-Nov-2022	16-Nov-2022	
1-4-1200-2050	ADMIN - Telephone				699.96
23086	XEROX CANADA LTD				
85630423	SEPT/22 - MONTHLY COPYING EXPENSES	183	01-Oct-2022	16-Nov-2022	
1-4-1200-2140	ADMIN - Copying Expenses				466.85
Department Totals :					6,527.35

DEPARTMENT 1400 OTHER ASSETS

13079 MINISTER OF FINANCE

54197 CROFT LANDFILL CROWN LAND USE PERMIT-PREPAID 2023 173 12-Sep-2022 31-Oct-2022
 1-1-1400-1250 Provided Expenses 71.34

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Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				

DEPARTMENT 1400	OTHER ASSETS				
Department Totals :					71.34

DEPARTMENT 1500	ASSET MANAGEMENT				
16235	PSD CITYWIDE INC.				
18077	ASSET MANAGEMENT		183 31-Oct-2022	16-Nov-2022	
1-4-1500-1010	ASSET - Wages and benefits				1,921.00
Department Totals :					1,921.00

DEPARTMENT 2000	FIRE DEPARTMENT				
02014	BELL MOBILITY INC				
1400022231	TOWER RENTAL		183 05-Oct-2022	16-Nov-2022	
1-4-2000-2053	FD - Communications Tower				66.50
02114	BURKS FALLS BUILDING CTR				
4270169	CUT-OFF SAW KIT-FIRE DEPT.		173 23-Sep-2022	31-Oct-2022	
1-4-2000-2018	FD - PPE & Fire Supplies				1,980.97
4270688	BBQ-FIRE DEPT.		173 06-Oct-2022	31-Oct-2022	
1-4-2000-2012	FD- Prevention Materials				440.32
06018	FISHER'S REGALIA				
50942	FIREFIGHTER HELMETS		173 03-Oct-2022	31-Oct-2022	
1-4-2000-7132	FD - Equipment Replacement				93.23
09035	INSERVUS MANAGEMENT SYSTEMS				
1419	BUNKER GEAR CLEANING		183 26-Oct-2022	16-Nov-2022	
1-4-2000-7130	FD - Equipment Repairs & Maintenance				431.46
11015	TOWN OF KEARNEY				
169827	ACCOUNTABILITY BOARD WITH CLOCK - FIRE DEPT.		173 23-Sep-2022	31-Oct-2022	
1-4-2000-2018	FD - PPE & Fire Supplies				329.98
BK0011531	OPERATOR MANUAL TEXT BOOKS-PUMPING & AERIAL		173 04-Oct-2022	31-Oct-2022	
1-4-2000-1410	FD - Volunteer Training Expenses				478.83
13334	M&L SUPPLY FIRE & SAFETY				
014156	SCBA TESTING		173 03-Oct-2022	31-Oct-2022	
1-4-2000-7130	FD - Equipment Repairs & Maintenance				1,180.97
14086	NORTH OF MUSKOKA EMBROIDERY				
7287	EMBROIDERY - TSHIRTS, FIRE DEPARTMENT		183 18-Oct-2022	16-Nov-2022	
1-4-2000-2012	FD- Prevention Materials				343.52
16019	TOWNSHIP OF PERRY				
2022-047	FIRE TRAINING LUNCH		183 20-Oct-2022	16-Nov-2022	
1-4-2000-1410	FD - Volunteer Training Expenses				25.77
19145	SIGNCRAFT CANADA INC.				
1924	HELMET STICKERS		183 21-Oct-2022	16-Nov-2022	
1-4-2000-7132	FD - Equipment Replacement				135.60
27020	YOUNG DEREK				
FOODLAND	HOT CHOCOLATE (HALLOWEEN)-REIMBURSEMENT		183 31-Oct-2022	16-Nov-2022	
1-4-2000-2012	FD- Prevention Materials				44.97
Department Totals :					5,552.12

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Vendor Invoice	Vendor Name Description					Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3	GL Account Name				

DEPARTMENT 2006 FIRE AHMIC STATION

12071	LOCKHART.PAINT							
1	REFINISH FIRE DEPT. GARAGE DOORS					183 25-Oct-2022	16-Nov-2022	
1-4-2006-7140				AHMIC STATION - Repairs & Maintenance				500.00
13013	MAGNETAWAN BUILDING CENTRE (FIRE DEPT.)							
104-82886	FLAG POLE					183 17-Oct-2022	16-Nov-2022	
1-4-2006-7140				AHMIC STATION - Repairs & Maintenance				390.91
Department Totals :								890.91

DEPARTMENT 2100 BUILDING DEPARTMENT

02071	BEATTY PRINTING							
50396	BUSINESS CARDS-CBO					183 11-Oct-2022	16-Nov-2022	
1-4-2100-2010				CBO - Materials/Supplies				136.41
10010	JOINT BUILDING COMMITTEE							
2022-001	MILEAGE-JOINT BUILDING COMMITTEE-BUILDING INSPECTIONS					173 11-Oct-2022	31-Oct-2022	
1-4-2100-1010				CBO - Wages and benefits				306.61
18035	RUSSELL							
63-283-420	SREBRNJAK/KRAPEZ BUILDING & ZONING ISSUES-607B DEER RUN ROAD					183 26-Oct-2022	16-Nov-2022	
1-4-2100-2210				CBO - Legal Fees				1,441.44
Department Totals :								1,884.46

DEPARTMENT 2110 BUILDING- VEHICLE

07086	GRIFFITH BROS SERVICE CTR. LTD							
210184	NISSAN - OIL CHANGE & WINTER TIRE INSTALLATION					183 24-Oct-2022	16-Nov-2022	
1-4-2110-2070				CBO Vehicle - Repairs & Maint/licence				202.72
20080	TRANter'S OFFICE EQUIPMENT INC							
40019	MONTHLY MONITORING - GPS, BUILDING DEPT.					173 05-Oct-2022	31-Oct-2022	
1-4-2110-2045				CBO Vehicle - GPS monitoring and data				39.55
20083	TRACKMATICS INC							
40132	GPS MONTHLY MONITORING, BUILDING DEPT.					183 05-Nov-2022	16-Nov-2022	
1-4-2110-2045				CBO Vehicle - GPS monitoring and data				39.55
Department Totals :								281.82

DEPARTMENT 2200 BYLAW ENFORCEMENT

04031	DEEVEY CAITLIN A							
C00000437	CELL PHONE CHARGES-OCT. 3-29/2022					183 31-Oct-2022	16-Nov-2022	
1-4-2200-2010				BLEO - Materials/Supplies				40.00
15083	ONTARIO SPCA AND HUMANE SOCIETY							
IN009206	ANIMAL CONTROL-4TH QTR					183 17-Oct-2022	16-Nov-2022	
1-4-2200-2016				BLEO - Animal Control Expenses				99.48
Department Totals :								139.48

DEPARTMENT 2300 ECONOMIC DEVELOPMENT

03014	CANADIAN TODS LIMITED							
114069920	HWY 11N & HWY 520, ONTARIO ST N					173 10-Oct-2022	31-Oct-2022	
1-4-2300-2300								983.10

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DEPARTMENT 2300		ECONOMIC DEVELOPMENT			
114079743	2023 - HWY 124 N & S - TODS	173	10-Oct-2022	31-Oct-2022	
1-4-2300-2300	ED - Advertising				904.00
114081121	2023 - 400N HWY 124/PARRY SOUND, HWY 11 HWY 124/SUNDRIDGE	173	10-Oct-2022	31-Oct-2022	
1-4-2300-2300	ED - Advertising				1,695.00
Department Totals :					3,582.10

DEPARTMENT 2500		PROTECTION TO PERSONS & PROPERTY			
13073 MINISTER OF FINANCE					
302410220838	SEPT/22 - OPP BILLING	183	31-Oct-2022	16-Nov-2022	
1-4-2500-2010	PROTECT - Policing Costs				39,593.00
Department Totals :					39,593.00

DEPARTMENT 2600		RECREATION			
09093 PAUL JENNY					
8	FIT FAB FUN-OCT. 3,10,17,23, & 30/2022	183	02-Nov-2022	16-Nov-2022	
1-4-2600-2400	REC - Recreation				500.00
13010 MAGNETAWAN BUILDING CENTRE (COM DEV)					
102-39102	RETURN OF WATER JUGS, 1 PAINTER'S TAPE	183	03-Oct-2022	16-Nov-2022	
1-4-2600-2400	REC - Recreation				-7.64
16228 MUNICIPALITY OF MAGNETAWAN					
CASH	AHMIC HARBOUR - CHRISTMAS EVENT	173	20-Oct-2022	31-Oct-2022	
1-4-2600-2400	REC - Recreation				200.00
19145 SIGNCRAFT CANADA INC.					
1637	MAGGIE THE ROCK SNAKE SIGN	173	11-May-2022	31-Oct-2022	
1-4-2600-2400	REC - Recreation				79.10
Department Totals :					771.46

DEPARTMENT 3011		BRIDGES & CULVERTS			
06050 FOWLER CONSTRUCTION COMPANY					
62690	A & B GRAVEL	173	30-Sep-2022	31-Oct-2022	
1-4-3011-2010	A - Materials/Supplies				1,575.53
63217	CULVERT #11 - RFT2022-01	183	30-Sep-2022	16-Nov-2022	
1-4-3011-8000	A - Culvert/Bridges- Capital				889,160.28
08002 GREER GALLOWAY CONSULTING ENGINEERS					
26542	SITE INSPECTION - CULVERT 11	173	16-Sep-2022	31-Oct-2022	
1-4-3011-8000	A - Culvert/Bridges- Capital				1,121.71
08084 HUBB CAP					
752178	NORTH HORN LAKE CULVERT REPAIR SUPPLIES	173	27-Sep-2022	31-Oct-2022	
1-4-3011-2010	A - Materials/Supplies				17,280.53
11010 KIDD'S HOME HARDWARE BUILDING CENTRE					
2895177	CORRUGATED TUBING & 2X2X8SPF	183	03-Nov-2022	16-Nov-2022	
1-4-3011-2010	A - Materials/Supplies				702.33
19229 SUNBELT RENTALS					
75108693-0001	EXCAVATOR RENTAL FOR OCT. 5&6	183	06-Oct-2022	16-Nov-2022	
1-4-3011-3015	A - Rented Equipment-Excavator				663.55

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Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				

DEPARTMENT 3011	BRIDGES & CULVERTS				
Department Totals :					910,503.93

DEPARTMENT 3023	DITCHING				
03315	CRAIG'S WELDING & FABRICATION				
1977	HITACHI RENTAL REPAIRS	173	02-Oct-2022	31-Oct-2022	
1-4-3023-3015	B3 - Rented Equipment-Excavator				1,404.70
20086	TRI-CITY EQUIPMENT				
98861	EQUIPMENT RENTAL - HITACHI	173	25-Sep-2022	31-Oct-2022	
1-4-3023-3015	B3 - Rented Equipment-Excavator				6,569.82
99134	HITACHI RENTAL-SEPT.26-OC. 26	183	23-Oct-2022	16-Nov-2022	
1-4-3023-3015	B3 - Rented Equipment-Excavator				6,569.82
Department Totals :					14,544.34

DEPARTMENT 3031	COLD MIX PATCHING				
06050	FOWLER CONSTRUCTION COMPANY				
63003	COLD MIX ASPHALT - PATCHING	173	08-Oct-2022	31-Oct-2022	
1-4-3031-2010	C1 - Materials/Supplies				8,242.58
Department Totals :					8,242.58

DEPARTMENT 3041	GRAVEL PATCHING/WASHOUTS				
06050	FOWLER CONSTRUCTION COMPANY				
62690	A & B GRAVEL	173	30-Sep-2022	31-Oct-2022	
1-4-3041-2010	D1 - Materials/Supplies				1,981.36
63238	A GRAVEL	173	15-Oct-2022	31-Oct-2022	
1-4-3041-2010	D1 - Materials/Supplies				1,223.35
63363	GRANITE GRAVEL PATCHING	173	15-Oct-2022	31-Oct-2022	
1-4-3041-2010	D1 - Materials/Supplies				594.51
13229	A MIRON TOPSOIL LTD				
1599	A GRAVEL	183	12-Oct-2022	16-Nov-2022	
1-4-3041-2010	D1 - Materials/Supplies				2,073.89
Department Totals :					5,873.11

DEPARTMENT 3042	GRADING				
10026	JOHNSTON CALVIN				
12	HIRED GRADER-SEPT. 15,20,22,23,28,29. OCT. 5&6	173	16-Oct-2022	31-Oct-2022	
1-4-3042-4010	D2 - Contracts				10,944.05
Department Totals :					10,944.05

DEPARTMENT 3052	SANDING/SALTING				
20083	TRACKMATICS INC				
40111	CALIBRATE GPS ON SNOW PLOWS - 22,26,27,28,&29	183	02-Nov-2022	16-Nov-2022	
1-4-3052-4010	E2 - Contracts				1,130.00
Department Totals :					1,130.00

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Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 3101 OVERHEAD					
01022 ABC OVERHEAD GARAGE DOORS					
23061	COMMERCIAL PREVENTATIVE MAINTENANCE-18 MILLER RD.	183	17-Oct-2022	16-Nov-2022	
1-4-3101-2400	J - Building Maintenance				935.59
02014 BELL MOBILITY INC					
1400022231	TOWER RENTAL	183	05-Oct-2022	16-Nov-2022	
1-4-3101-2053	J - Communications Equipment and Tower				66.50
03301 CONTAINERS 4U					
C4U-11841	40' USED C-CAN, STORAGE	173	27-Oct-2022	31-Oct-2022	
1-4-3101-2400	J - Building Maintenance				4,915.50
07030 E. GRIGG & ASSOCIATES					
1586	PROPANE R.O.T 400-01 COURSE	183	27-Oct-2022	16-Nov-2022	
1-4-3101-1310	J - Conferences/licencing/memberships				508.50
08039 HAMELIN'S OUTDOOR POWER EQUIPMENT					
99031	HEAVY DUTY ELECTRIC BATTERY POWERED CHAINSAW	183	02-Nov-2022	16-Nov-2022	
1-4-3101-2080	J - Small Tools and Supplies				869.72
13012 MAGNETAWAN BUILDING CENTRE (ROADS)					
101-102524	RUST SPRAY PAINT	183	28-Sep-2022	16-Nov-2022	
1-4-3101-2010	J - Materials/Supplies				11.85
103-103198	CEMENT	183	25-Oct-2022	16-Nov-2022	
1-4-3101-2400	J - Building Maintenance				-95.34
103-103552	BOTTLED WATER	183	31-Oct-2022	16-Nov-2022	
1-4-3101-2010	J - Materials/Supplies				38.94
103-103556	GRINDER	183	31-Oct-2022	16-Nov-2022	
1-4-3101-2080	J - Small Tools and Supplies				169.49
104-83145	CEMENT	183	24-Oct-2022	16-Nov-2022	
1-4-3101-2400	J - Building Maintenance				212.68
13240 JIM MOORE PETROLEUM					
605663	DYED DIESEL	183	28-Sep-2022	16-Nov-2022	
1-4-3101-2023	J - Dyed Diesel Inventory Clearing				828.72
605677	PREMIUM GASOLINE	183	28-Sep-2022	16-Nov-2022	
1-4-3101-2021	J - Premium Gasoline Inventory Clearing				314.82
606258	CLEAR DIESEL	183	06-Oct-2022	16-Nov-2022	
1-4-3101-2022	J - Clear Diesel Inventory Clearing				1,449.90
606259	DYED DIESEL	183	06-Oct-2022	16-Nov-2022	
1-4-3101-2023	J - Dyed Diesel Inventory Clearing				1,185.00
606910	CLEAR DIESEL	183	13-Oct-2022	16-Nov-2022	
1-4-3101-2022	J - Clear Diesel Inventory Clearing				634.78
606911	PREMIUM GASOLINE	183	13-Oct-2022	16-Nov-2022	
1-4-3101-2021	J - Premium Gasoline Inventory Clearing				673.62
606912	DYED DIESEL	183	13-Oct-2022	16-Nov-2022	
1-4-3101-2023	J - Dyed Diesel Inventory Clearing				221.19
606914	CROFT LANDFILL, DYED DIESEL	183	13-Oct-2022	16-Nov-2022	
1-4-3101-2023	J - Dyed Diesel Inventory Clearing				2,319.37
606915	DYED DIESEL	183	13-Oct-2022	16-Nov-2022	
1-4-3101-2023	J - Dyed Diesel Inventory Clearing				1,809.07
607262	CLEAR DIESEL	183	20-Oct-2022	16-Nov-2022	
1-4-3101-2022	J - Clear Diesel Inventory Clearing				1,943.53

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G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 3101 OVERHEAD					
607263	DYED DIESEL		183 20-Oct-2022	16-Nov-2022	
1-4-3101-2023	J - Dyed Diesel Inventory Clearing				218.73
607264	PREMIUM GASOLINE		183 20-Oct-2022	16-Nov-2022	
1-4-3101-2022	J - Clear Diesel Inventory Clearing				1,083.98
607911	CLEAR DIESEL		183 28-Oct-2022	16-Nov-2022	
1-4-3101-2022	J - Clear Diesel Inventory Clearing				1,569.51
607913	DYED DIESEL		183 28-Oct-2022	16-Nov-2022	
1-4-3101-2023	J - Dyed Diesel Inventory Clearing				1,048.49
15050 HYDRO ONE NETWORKS					
200032498809	18 MILLER RD. - NEW GARAGE		183 25-Oct-2022	16-Nov-2022	
1-4-3101-2030	J - Hydro				410.43
18090 RTP MECHANICAL LIMITED					
8391	ROADS BUILDING MAINTENANCE		183 31-Oct-2022	16-Nov-2022	
1-4-3101-2400	J - Building Maintenance				694.39
19055 STAPLES BUSINESS ADVANTAGE					
61194610	PRINTER INK-ROADS DEPT.		183 02-Nov-2022	16-Nov-2022	
1-4-3101-2120	J - Office				233.24
19070 SPECTRUM TELECOM GROUP LTD					
C1249625	SEPT./22 - INTERNET - PUBLIC WORKS		173 26-Oct-2022	31-Oct-2022	
1-4-3101-2120	J - Office				112.94
19145 SIGNCRAFT CANADA INC.					
1933	ROAD CLOSURE SIGNS		183 25-Oct-2022	16-Nov-2022	
1-4-3101-2350	J - Signage				1,061.07
20083 TRACKMATICS INC					
40052	MONTHLY GPS MONITORING-PUBLIC WORKS		173 05-Oct-2022	31-Oct-2022	
1-4-3101-2045	J - GPS monitoring and data				501.72
Department Totals :					25,947.93

DEPARTMENT 3213 COMPACTOR - 2003 CATERPILLAR					
01033	AGRICULTURE FORESTRY CONSTRUCTION INC				
3200	LANDFILL COMPACTOR - REPAIRS		183 25-Oct-2022	16-Nov-2022	
1-4-3213-2070	COM - Repairs & Maintenance				1,281.24
Department Totals :					1,281.24

DEPARTMENT 3214 DOZER - CASE 850K					
01033	AGRICULTURE FORESTRY CONSTRUCTION INC				
3150	DOZER REPAIRS		183 11-Oct-2022	16-Nov-2022	
1-4-3214-2070	DOZ - Repairs & Maintenance				404.48
Department Totals :					404.48

DEPARTMENT 3216 BACK HOE #3 - 2005 CASE 580 4WD					
01033	AGRICULTURE FORESTRY CONSTRUCTION INC				
3203	BH #3 - REPAIRS		183 25-Oct-2022	16-Nov-2022	
1-4-3216-2070	BH3 - Repairs & Maintenance				4,126.31
Department Totals :					4,126.31

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DEPARTMENT 3217	BACK HOE #4 - 2012 JOHN DEERE 410J				
01033	AGRICULTURE FORESTRY CONSTRUCTION INC				
3204	BH #4 - REPAIRS		183 25-Oct-2022	16-Nov-2022	
1-4-3217-2070	BH4 - Repairs & Maintenance				1,125.80
Department Totals :					1,125.80

DEPARTMENT 3218	BACK HOE #5 - 2014 CASE 590				
07063	GILROY'S TIRE				
0719	BH #5 FLAT TIRE REPAIR		183 28-Oct-2022	16-Nov-2022	
1-4-3218-2070	BH5 - Repairs & Maintenance				288.15
Department Totals :					288.15

DEPARTMENT 3219	WHEEL LOADER - 2016 CASE				
01033	AGRICULTURE FORESTRY CONSTRUCTION INC				
3091	LOADER-ENGINE SERVICE		173 03-Oct-2022	31-Oct-2022	
1-4-3219-2070	LOADER - Repairs & Maintenance				2,060.52
Department Totals :					2,060.52

DEPARTMENT 3220	TRUCK #20 - 2017 CHEVROLET SILVERADO 150				
03321	CURRIE TRUCK CENTRE				
0571846P	SEAT COVER, TRUCK 20		183 11-Oct-2022	16-Nov-2022	
1-4-3220-2070	TR20 - Repairs & Maintenance/licences				103.94
13012	MAGNETAWAN BUILDING CENTRE (ROADS)				
104-83144	TRUCK 20, TARP STRAPS & GAS TREATMENT		183 24-Oct-2022	16-Nov-2022	
1-4-3220-2070	TR20 - Repairs & Maintenance/licences				39.50
13014	MAGNETAWAN BUILDING CENTRE (LANDFILL)				
104-82827	TIRE GAUGE & LIGHT BULB, TRUCK 20		183 15-Oct-2022	16-Nov-2022	
1-4-3220-2070	TR20 - Repairs & Maintenance/licences				14.67
Department Totals :					158.11

DEPARTMENT 3221	TRUCK #21 - 2012 DODGE 2500 4X4 PICKUP				
13077	MINISTER OF FINANCE				
CVOR,OCT/22	CVOR RENEWAL		181 01-Nov-2022	01-Nov-2022	
1-4-3221-2070	TR21 - Repairs & Maintenance/licences				265.25
Department Totals :					265.25

DEPARTMENT 3222	TRUCK #22 - 2016 FREIGHTLINER TANDEM				
06034	FREIGHTLINER NORTH BAY				
RN06148	TRUCK #22 - CHECK FOR NO START		173 08-Aug-2022	31-Oct-2022	
1-4-3222-2070	TR22 - Repairs & Maintenance/licences				330.58
RN06149	TRUCK #22 REPAIR		173 08-Aug-2022	31-Oct-2022	
1-4-3222-2070	TR22 - Repairs & Maintenance/licences				94.36
13077	MINISTER OF FINANCE				
CVOR,OCT/22	CVOR RENEWAL		181 01-Nov-2022	01-Nov-2022	
1-4-3222-2070	TR22 - Repairs & Maintenance/licences				2,144.00
19008	SDB TRUCK & EQUIPMENT REPAIRS				

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Vendor Invoice	Vendor Name Description		Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name					
DEPARTMENT 3222	TRUCK #22 - 2016 FREIGHTLINER TANDEM					
12594	MONTHLY INSPECTION, TRUCK 22		183	14-Oct-2022	16-Nov-2022	
1-4-3222-2070	TR22 - Repairs & Maintenance/licences					169.50
Department Totals :						2,738.44

DEPARTMENT 3223	TRUCK #23 - 2022 DODGE RAM 2500 CREW CAE					
13025	MAC LANG (SUNDRIDGE) LIMITED					
CCCS191456	TRUCK 23, INSTALL BED STEP		183	25-May-2022	16-Nov-2022	
1-4-3223-2070	TR23 - Repairs & Maintenance/licences					402.00
CCCS191456C	CREDIT FOR WARRANTY WORK		183	02-Sep-2022	16-Nov-2022	
1-4-3223-2070	TR23 - Repairs & Maintenance/licences					-246.00
CCCS192333	INSTALL NEW MUD FLAPS, MATS & FIX LIGHTS & POWER WINDOWS		183	18-May-2022	16-Nov-2022	
1-4-3223-2070	TR23 - Repairs & Maintenance/licences					542.38
13077	MINISTER OF FINANCE					
CVOR,OCT/22	CVOR RENEWAL		181	01-Nov-2022	01-Nov-2022	
1-4-3223-2070	TR23 - Repairs & Maintenance/licences					265.25
Department Totals :						963.63

DEPARTMENT 3226	TRUCK #26 - 2022 FREIGHTLINER TANDEM					
03321	CURRIE TRUCK CENTRE					
0571847P	TRUCK #26 - MIRRORS		173	12-Oct-2022	31-Oct-2022	
1-4-3226-2070	TR26 - Repairs & Maintenance/licences					131.06
06034	FREIGHTLINER NORTH BAY					
IN06257	BOOTBRUSH-TRUCK 26		183	02-Nov-2022	16-Nov-2022	
1-4-3226-2070	TR26 - Repairs & Maintenance/licences					51.78
RN06321	TRUCK #26 - INSTALL HEATED WIPER KIT, FLOOR MATS & MOVE BRACKET		173	29-Aug-2022	31-Oct-2022	
1-4-3226-2070	TR26 - Repairs & Maintenance/licences					1,316.76
13077	MINISTER OF FINANCE					
CVOR,OCT/22	CVOR RENEWAL		181	01-Nov-2022	01-Nov-2022	
1-4-3226-2070	TR26 - Repairs & Maintenance/licences					1,764.50
19008	SDB TRUCK & EQUIPMENT REPAIRS					
12592	MONTHLY INSPECTION, TRUCK 26		183	14-Oct-2022	16-Nov-2022	
1-4-3226-2070	TR26 - Repairs & Maintenance/licences					169.50
Department Totals :						3,433.60

DEPARTMENT 3227	TRUCK #27 - 2014 FREIGHTLINER TANDEM					
03315	CRAIG'S WELDING & FABRICATION					
TRUCK #27	REPAIR CONVEYER - TRUCK #27		173	26-Aug-2022	31-Oct-2022	
1-4-3227-2070	TR27 - Repairs & Maintenance/licences					603.79
19007	SERVICE 1 MUFFLERS & MORE					
82207	TRUCK #27 - BRAKE KIT & DRUM		173	28-Sep-2022	31-Oct-2022	
1-4-3227-2070	TR27 - Repairs & Maintenance/licences					1,186.95
19008	SDB TRUCK & EQUIPMENT REPAIRS					
12571	MONTHLY INSPECTION REPAIRS, TRUCK 27		183	29-Sep-2022	16-Nov-2022	
1-4-3227-2070	TR27 - Repairs & Maintenance/licences					1,593.30
Department Totals :						3,384.04

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Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 3228 TRUCK #28 - 2018 WESTERN STAR					
13077	MINISTER OF FINANCE				
CVOR,OCT/22	CVOR RENEWAL	181	01-Nov-2022	01-Nov-2022	
1-4-3228-2070	TR28 - Repairs & Maintenance/licences				1,841.00
19008	SDB TRUCK & EQUIPMENT REPAIRS				
12593	MONTHLY INSPECTION, TRUCK 28	183	14-Oct-2022	16-Nov-2022	
1-4-3228-2070	TR28 - Repairs & Maintenance/licences				169.50
Department Totals :					2,010.50

DEPARTMENT 3229 TRUCK #29 - 2019 WESTERN STAR					
03321	CURRIE TRUCK CENTRE				
0572110P	SHOCK ABSORBER-TRUCK 29	183	26-Oct-2022	16-Nov-2022	
1-4-3229-2070	TR29 - Repairs & Maintenance/licences				152.12
13077	MINISTER OF FINANCE				
CVOR,OCT/22	CVOR RENEWAL	181	01-Nov-2022	01-Nov-2022	
1-4-3229-2070	TR29 - Repairs & Maintenance/licences				1,841.00
19008	SDB TRUCK & EQUIPMENT REPAIRS				
12591	MONTHLY INSPECTION & REPAIR, TRUCK 29	183	14-Oct-2022	16-Nov-2022	
1-4-3229-2070	TR29 - Repairs & Maintenance/licences				248.60
Department Totals :					2,241.72

DEPARTMENT 3232 STEAM JENNY					
13025	MAC LANG (SUNDRIDGE) LIMITED				
CCCS193590	TRUCK #30 - ROTATE TIRES, & LUBE OIL FILTER	173	20-Jul-2022	31-Oct-2022	
1-4-3232-2070	SJ1 - Repairs & Maintenance				125.89
Department Totals :					125.89

DEPARTMENT 3700 PARKING LOT					
14078	NORTHERN DISPOSAL & SANITATION				
27324	OCT. 1-14/2022 - S SPARKS ST. - TOILET RENTAL	183	31-Oct-2022	16-Nov-2022	
1-4-3700-2010	PARKING - Materials and Supplies				71.45
Department Totals :					71.45

DEPARTMENT 3800 STREETLIGHTS					
12046	LAKELAND ENERGY LTD				
LE033947	STREELIGHT REPAIRS	183	31-Oct-2022	16-Nov-2022	
1-4-3800-5012	STREET - Magnetawan Street Lights				1,817.13
15050	HYDRO ONE NETWORKS				
200126393189	ROCKWYN LIGHT - SEPT/22	183	06-Oct-2022	16-Nov-2022	
1-4-3800-5016	STREET - Rockwynn Landing Light				37.50
Department Totals :					1,854.63

DEPARTMENT 4010 GARBAGE COLLECTION					
16059	WASTE CONNECTIONS OF CANADA INC.				
7113-0000324C	SEPTEMBER-WASTE MANAGEMENT	183	30-Sep-2022	16-Nov-2022	
1-4-4010-4010	GARBAGE - Contract				2,000.38

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DEPARTMENT 4010 GARBAGE COLLECTION

Department Totals : 2,000.38

DEPARTMENT 4020 LANDFILL

01015	ADAMS BROS. CONSTRUCTION LTD.				
157329	MONTHLY TOILET RENTAL-CROFT & CHAPMAN, OCT. 17-NOV. 14		183 18-Oct-2022	16-Nov-2022	
1-4-4020-2020	LF - Latrine Rentals/Cleaning				169.50
06050	FOWLER CONSTRUCTION COMPANY				
62690	A & B GRAVEL		173 30-Sep-2022	31-Oct-2022	
1-4-4020-2010	LF - Materials/Supplies				189.23
13009	MAGNETAWAN GRILL AND GROC				
248387	CUBED ICE		183 09-Oct-2022	16-Nov-2022	
1-4-4020-2010	LF - Materials/Supplies				7.00
13012	MAGNETAWAN BUILDING CENTRE (ROADS)				
101-103441	LANDFILL SUPPLIES		183 11-Oct-2022	16-Nov-2022	
1-4-4020-2010	LF - Materials/Supplies				8.96
13014	MAGNETAWAN BUILDING CENTRE (LANDFILL)				
101-103555	BATTERIES		183 13-Oct-2022	16-Nov-2022	
1-4-4020-2010	LF - Materials/Supplies				22.59
101-103750	BOTTLED WATER		183 17-Oct-2022	16-Nov-2022	
1-4-4020-2010	LF - Materials/Supplies				6.49
101-104383	SPRAY SEALER		183 28-Oct-2022	16-Nov-2022	
1-4-4020-2400	LF - Repairs & Maintenance				45.17
102-39130	RECYCLING & LANDFILL SUPPLIES		183 04-Oct-2022	16-Nov-2022	
1-4-4020-2010	LF - Materials/Supplies				64.25
103-103169	LANDFILL SUPPLIES		183 24-Oct-2022	16-Nov-2022	
1-4-4020-2010	LF - Materials/Supplies				71.07
13242	MOORE PROPANE LIMITED				
1139953	CHAPMAN LANDFILL - TANK RENEWAL		173 30-Sep-2022	31-Oct-2022	
1-4-4020-2024	LF - Propane Heat				67.80
23019053	CHAPMAN LANDFILL PROPANE		173 28-Sep-2022	31-Oct-2022	
1-4-4020-2024	LF - Propane Heat				134.94
16059	WASTE CONNECTIONS OF CANADA INC.				
7113-0000324C	SEPTEMBER-WASTE MANAGEMENT		183 30-Sep-2022	16-Nov-2022	
1-4-4020-4022	LF - Mattress/Misc item disposal bin				11,197.58
16087	PINCHIN LTD.				
1579800	CROFT & CHAPMAN LANDFILL MONITORING & REPORTING-2022 FALL		183 28-Oct-2022	16-Nov-2022	
1-4-4020-5025	LF - Monitoring Well Costs-Chapman				7,091.88
1-4-4020-5020	LF - Monitoring Well Costs-Croft				5,952.84
20088	PHILPOTT TREVER				
AUG. 19&22/2: MILEAGE			173 19-Oct-2022	31-Oct-2022	
1-4-4020-2010	LF - Materials/Supplies				71.37
Department Totals :					25,100.67

DEPARTMENT 4030 RECYCLING

01015	ADAMS BROS. CONSTRUCTION LTD.				
157329	MONTHLY TOILET RENTAL-CROFT & CHAPMAN, OCT. 17-NOV. 14		183 18-Oct-2022	16-Nov-2022	

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Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 4030 RECYCLING					
1-4-4030-2015	RECY - Latrine Rentals/Cleaning				169.50
13009	MAGNETAWAN GRILL AND GROC				
248164	BOTTLED WATER	183	09-Sep-2022	16-Nov-2022	
1-4-4030-2010	RECY - Materials/Supplies/Composting				10.50
13012	MAGNETAWAN BUILDING CENTRE (ROADS)				
101-103441	LANDFILL SUPPLIES	183	11-Oct-2022	16-Nov-2022	
1-4-4030-2010	RECY - Materials/Supplies/Composting				8.96
103-102496	SOCKET	183	11-Oct-2022	16-Nov-2022	
1-4-4030-2400	RECY - Repairs & Maintenance				9.03
13014	MAGNETAWAN BUILDING CENTRE (LANDFILL)				
101-103344	RECYCLING SUPPLIES	183	08-Oct-2022	16-Nov-2022	
1-4-4030-2400	RECY - Repairs & Maintenance				51.04
101-103622	FOAM SPRAY	183	14-Oct-2022	16-Nov-2022	
1-4-4030-2400	RECY - Repairs & Maintenance				15.81
101-103750	BOTTLED WATER	183	17-Oct-2022	16-Nov-2022	
1-4-4030-2010	RECY - Materials/Supplies/Composting				6.49
101-104043	FRESHENER & SHOP TOWELS	183	22-Oct-2022	16-Nov-2022	
1-4-4030-2010	RECY - Materials/Supplies/Composting				34.65
102-39130	RECYCLING & LANDFILL SUPPLIES	183	04-Oct-2022	16-Nov-2022	
1-4-4030-2010	RECY - Materials/Supplies/Composting				64.26
103-102001	CLEAR PINE	183	01-Oct-2022	16-Nov-2022	
1-4-4030-2400	RECY - Repairs & Maintenance				6.15
13242	MOORE PROPANE LIMITED				
23019054	CROFT LANDFILL PROPANE	173	28-Sep-2022	31-Oct-2022	
1-4-4030-2024	RECY - Propane Heat				101.44
16059	WASTE CONNECTIONS OF CANADA INC.				
7113-0000324C	SEPTEMBER-WASTE MANAGEMENT	183	30-Sep-2022	16-Nov-2022	
1-4-4030-4012	RECY - Recycling Curbside				2,312.44
1-4-4030-4014	RECY - Recycling Depot				5,251.29
Department Totals :					8,041.56
<hr/>					
DEPARTMENT 4300 WATER SYSTEMS					
13011	MAGNETAWAN BUILDING CENTRE (PARKS)				
101-104281	SPRING	183	26-Oct-2022	16-Nov-2022	
1-4-4300-2010	W-SYS - Materials/Supplies				5.07
101-104308	RUST WATER REMOVER, STORAGE BOX & MECHANICAL GLOVES	183	27-Oct-2022	16-Nov-2022	
1-4-4300-2010	W-SYS - Materials/Supplies				65.24
Department Totals :					70.31
<hr/>					
DEPARTMENT 6010 HOMES FOR THE AGED					
05010	EASTHOLME HOME FOR THE AGED				
4THQTR-LEVY	4TH QTR - HOME FOR THE AGED LEVY	183	01-Nov-2022	16-Nov-2022	
1-4-6010-2010	HOME - Eastholme				60,826.50
Department Totals :					60,826.50

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DEPARTMENT	6300	BUILDING - 28 CHURCH ST			
13011		MAGNETAWAN BUILDING CENTRE (PARKS)			
101-103055		SHARKBITE COUPLING	183 05-Oct-2022	16-Nov-2022	
1-4-6300-2400		CHURCH ST - Repairs & Maintenance			14.74
Department Totals :					14.74

DEPARTMENT	7100	WHARFS			
14078		NORTHERN DISPOSAL & SANITATION			
27325		OCT. 1-14/2022 - BIDDY ST. - TOILET RENTAL	183 31-Oct-2022	16-Nov-2022	
1-4-7100-2400		WHARFS - Repairs & Maintenance			71.45
27326		OCT. 1-14/2022 - 59 GEORGE ST. - TOILET RENTAL	183 31-Oct-2022	16-Nov-2022	
1-4-7100-2400		WHARFS - Repairs & Maintenance			71.45
Department Totals :					142.90

DEPARTMENT	7200	PARKS			
05073		2846804 ONTARIO INC			
56364-CORRE		TRIMMER LINE-PARKS	173 19-Aug-2022	31-Oct-2022	
1-4-7200-2400		PARKS - Repairs & Maintenance			175.49
05082		LAKE EDWARD			
NOV. 6/22		STAINING OF GAZEBO	183 06-Nov-2022	16-Nov-2022	
1-4-7200-2400		PARKS - Repairs & Maintenance			1,500.00
11010		KIDD'S HOME HARDWARE BUILDING CENTRE			
2895029		SNOW SHOVEL	183 01-Nov-2022	16-Nov-2022	
1-4-7200-2010		PARKS - Materials/Supplies			41.80
13011		MAGNETAWAN BUILDING CENTRE (PARKS)			
101-102897		BOTTLED WATER	183 03-Oct-2022	16-Nov-2022	
1-4-7200-2010		PARKS - Materials/Supplies			12.98
101-103764		ICE MELT	183 17-Oct-2022	16-Nov-2022	
1-4-7200-2400		PARKS - Repairs & Maintenance			569.20
101-103845		GLOVES & ADHESIVE	183 19-Oct-2022	16-Nov-2022	
1-4-7200-2010		PARKS - Materials/Supplies			58.40
101-104308		RUST WATER REMOVER, STORAGE BOX & MECHANICAL GLOVES	183 27-Oct-2022	16-Nov-2022	
1-4-7200-2020		PARKS - Safety & Health			32.53
101-104309		RUST SPRAY PAINT	183 27-Oct-2022	16-Nov-2022	
1-4-7200-2010		PARKS - Materials/Supplies			21.33
101-104381		ROUND SHOVEL & 4' HANDLE	183 28-Oct-2022	16-Nov-2022	
1-4-7200-2400		PARKS - Repairs & Maintenance			55.91
101-104569		FLASHLIGHT	183 01-Nov-2022	16-Nov-2022	
1-4-7200-2010		PARKS - Materials/Supplies			15.24
102-39461		FLASHLIGHT	183 12-Oct-2022	16-Nov-2022	
1-4-7200-2400		PARKS - Repairs & Maintenance			19.14
102-39664		STICK LETTERS	183 18-Oct-2022	16-Nov-2022	
1-4-7200-2010		PARKS - Materials/Supplies			3.98
102-40127		8" PLIERS	183 28-Oct-2022	16-Nov-2022	
1-4-7200-2010		PARKS - Materials/Supplies			16.26

13160		MUSKOKA RENT ALL			
420894		6 PACK - 2-STROKE ULTRA	183 30-Aug-2022	16-Nov-2022	

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G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 7200	PARKS				
1-4-7200-2010	PARKS - Materials/Supplies				29.19
13240	JIM MOORE PETROLEUM				
606913	PARKS GARAGE-FURNACE OIL	183	13-Oct-2022	16-Nov-2022	
1-4-7200-2024	PARKS - Heating				812.56
13333	MARKS				
201827	WORK BOOTS-FRANK	183	31-Oct-2022	16-Nov-2022	
1-4-7200-2020	PARKS - Safety & Health				268.93
14040	NEAR NORTH BURNER SERVICE				
220086	TSSA INSPECTION-OIL TANK & FURNACE	183	03-Nov-2022	16-Nov-2022	
1-4-7200-2400	PARKS - Repairs & Maintenance				316.40
14078	NORTHERN DISPOSAL & SANITATION				
27327	OCT. 1-14/2022 - 6527 HWY 124- TOILET RENTAL	183	31-Oct-2022	16-Nov-2022	
1-4-7200-2010	PARKS - Materials/Supplies				71.45
15050	HYDRO ONE NETWORKS				
200089680309	18 MILLER RD, TWSP	183	25-Oct-2022	16-Nov-2022	
1-4-7200-2030	PARKS - Hydro				178.74
20083	TRACKMATICS INC				
40004	GPS MONTHLY MONITORING-PARKS	173	05-Oct-2022	31-Oct-2022	
1-4-7200-2045	PARKS - GPS monitoring and data				118.65
40117	GPS MONITORING - MONTHLY, PARKS	183	05-Nov-2022	16-Nov-2022	
1-4-7200-2045	PARKS - GPS monitoring and data				118.65
Department Totals :					4,436.83
DEPARTMENT 7210	PARKS TRUCK #10 - 2010 DODGE 1500				
04021	DEAN'S AUTO CARE				
18779	UNIT #10-2010 RAM - OIL CHANGE, TIRE SWAP, & NEW WIPERS	173	11-Oct-2022	31-Oct-2022	
1-4-7210-2070	TR10 - Repairs				178.47
Department Totals :					178.47
DEPARTMENT 7214	PARKS TRACTOR #3 - KUBOTA 2610				
11010	KIDD'S HOME HARDWARE BUILDING CENTRE				
2895093	GREASE - KUBOTA	183	02-Nov-2022	16-Nov-2022	
1-4-7214-2070	TRACTOR 3 - Repairs				36.13
Department Totals :					36.13
DEPARTMENT 7218	PARKS TRUCK #12- 2018 DODGE 5500				
13077	MINISTER OF FINANCE				
CVOR, OCT/22	CVOR RENEWAL	181	01-Nov-2022	01-Nov-2022	
1-4-7218-4030	TR12 - Licences				506.00
19008	SDB TRUCK & EQUIPMENT REPAIRS				
12582	MONTHLY INSPECTION, TRUCK 12	183	20-Oct-2022	16-Nov-2022	
1-4-7218-2070	TR12 - Repairs				96.05
Department Totals :					602.05
DEPARTMENT 7300	COMMUNITY CENTRE AND PAVILION				

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Cheque Print Date : 01-Jan-2022 To 16-Nov-2022
 Bank : 1 To 1
 Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 7300 COMMUNITY CENTRE AND PAVILION					
05073	2846804 ONTARIO INC				
56417	REPAIRS TO RINK ICE EDGER	173	20-Oct-2022	31-Oct-2022	
1-4-7300-2400	HALL - Repairs & Maintenance				70.04
13011	MAGNETAWAN BUILDING CENTRE (PARKS)				
101-102898	LOCK SETS FOR MUNICIPAL OFFICE	183	03-Oct-2022	16-Nov-2022	
1-4-7300-2400	HALL - Repairs & Maintenance				366.09
101-103764	ICE MELT	183	17-Oct-2022	16-Nov-2022	
1-4-7300-2400	HALL - Repairs & Maintenance				569.21
101-103844	FOLDING TABLE LEGS, HALL	183	19-Oct-2022	16-Nov-2022	
1-4-7300-2400	HALL - Repairs & Maintenance				39.65
101-103911	FRESHENER & GARBAGE BAGS	183	20-Oct-2022	16-Nov-2022	
1-4-7300-2010	HALL - Materials/Supplies				19.28
101-103913	TOILET PAPER	183	20-Oct-2022	16-Nov-2022	
1-4-7300-2010	HALL - Materials/Supplies				28.24
101-103950	FILE HANDLE	183	21-Oct-2022	16-Nov-2022	
1-4-7300-2400	HALL - Repairs & Maintenance				35.27
101-104203	PAPER TOWELS	183	25-Oct-2022	16-Nov-2022	
1-4-7300-2010	HALL - Materials/Supplies				12.70
101-104730	SHELF BRACKETS, LIBRARY SHELF	183	04-Nov-2022	16-Nov-2022	
1-4-7300-2400	HALL - Repairs & Maintenance				19.19
101-104731	PAPER TOWELS	183	04-Nov-2022	16-Nov-2022	
1-4-7300-2010	HALL - Materials/Supplies				76.21
102-39533	PAPER TOWELS, SEPTO-BAC, & TISSUES	183	14-Oct-2022	16-Nov-2022	
1-4-7300-2010	HALL - Materials/Supplies				35.56
102-39617	KEY CUTTING-MAG OFFICE	183	17-Oct-2022	16-Nov-2022	
1-4-7300-2400	HALL - Repairs & Maintenance				55.83
102-40330	KEY CUTTING-CLERK'S OFFICE	183	03-Nov-2022	16-Nov-2022	
1-4-7300-2400	HALL - Repairs & Maintenance				20.28
15068	ORKIN CANADA CORPORATION				
C-3698530	PEST CONTROL - SEPTEMBER 2022	173	01-Oct-2022	31-Oct-2022	
1-4-7300-2400	HALL - Repairs & Maintenance				33.90
C-3719054	OCTOBER/22 PEST CONTROL	183	19-Oct-2022	16-Nov-2022	
1-4-7300-2400	HALL - Repairs & Maintenance				306.46
18090	RTP MECHANICAL LIMITED				
8392	MUNICIPAL OFFICE HEATING UNIT REPAIRS	183	31-Oct-2022	16-Nov-2022	
1-4-7300-2400	HALL - Repairs & Maintenance				1,585.28
8399	REPAIRS ON FURNACE	183	19-Oct-2022	16-Nov-2022	
1-4-7300-2400	HALL - Repairs & Maintenance				557.09
Department Totals :					3,830.28

DEPARTMENT 7500 LOCKS					
14078	NORTHERN DISPOSAL & SANITATION				
27325	OCT. 1-14/2022 - BIDDY ST. - TOILET RENTAL	183	31-Oct-2022	16-Nov-2022	
1-4-7500-2010	LOCKS - Materials and Supplies				71.44
Department Totals :					71.44

MUNICIPALITY OF MAGNETAWAN
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 Department : All

Cheque Print Date : 01-Jan-2022 To 16-Nov-2022
 Bank : 1 To 1
 Class : All

Vendor Invoice	Vendor Name Description					Batch Invc Date	Invc Due Date	Amount	
G.L. Account	CC1 CC2 CC3 GL Account Name								
DEPARTMENT 7700 AHMIC COMMUNITY CENTRE									
08036	HEATHFIELD-MUNSHAW KIMBERLEY ANN								
247899	KITCHEN, FIREHALL, & HALL BATHROOM PAINT TENDER						183 25-Oct-2022	16-Nov-2022	
1-4-7700-8000	AHMIC - Capital Expenditures								3,164.00
13010	MAGNETAWAN BUILDING CENTRE (COM DEV)								
101-104201	WALL CLOCK						183 25-Oct-2022	16-Nov-2022	
1-4-7700-8000	AHMIC - Capital Expenditures								50.83
102-39616	FAUCETS, MICROWAVE, RANGE HOOD, & CLOCK-AHMIC COMM. CTR KITCHEN						183 17-Oct-2022	16-Nov-2022	
1-4-7700-8000	AHMIC - Capital Expenditures								1,155.30
102-39620	CHEST FREEZER-AHMIC COMM. CTR KITCHEN						183 17-Oct-2022	16-Nov-2022	
1-4-7700-8000	AHMIC - Capital Expenditures								507.48
104-82938	RANGE & FRIDGE-AHMIC HARBOUR KITCHEN						183 18-Oct-2022	16-Nov-2022	
1-4-7700-8000	AHMIC - Capital Expenditures								2,144.74
13011	MAGNETAWAN BUILDING CENTRE (PARKS)								
101-103748	PAINT-AHMIC COMMUNITY CENTRE KITCHEN						183 17-Oct-2022	16-Nov-2022	
1-4-7700-8000	AHMIC - Capital Expenditures								385.40
101-104016	WHITE CAULKING						183 21-Oct-2022	16-Nov-2022	
1-4-7700-2400	AHMIC - Repairs & Maintenance								22.36
102-40126	KEY CUTTING						183 28-Oct-2022	16-Nov-2022	
1-4-7700-2400	AHMIC - Repairs & Maintenance								20.28
103-102866	PLASTER TAPE-AHMIC COMMUNITY CENTRE KITCHEN						183 18-Oct-2022	16-Nov-2022	
1-4-7700-8000	AHMIC - Capital Expenditures								12.19
Department Totals :								7,462.58	

DEPARTMENT 8010 PLANNING & DEVELOPMENT									
05016	ECOVUE CONSULTING SERVICES								
21-2125-312	OFFICIAL PLAN UPDATE						173 30-Sep-2022	31-Oct-2022	
1-4-8010-5012	PLN - Official Plan/Zoning Bylaw/2nd Dwe								5,526.94
13330	MHBC PLANNING LIMITED								
5028131	GENERAL PLANNING						183 21-Oct-2022	16-Nov-2022	
1-4-8010-5014	PLN - General								146.90
5028135	SHORT TERM ACCOMODATIONS						183 21-Oct-2022	16-Nov-2022	
1-4-8010-5012	PLN - Official Plan/Zoning Bylaw/2nd Dwe								262.73
Department Totals :								5,936.57	

Computer Paid Total : 1,196,512.76

MUNICIPALITY OF MAGNETAWAN
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AP5130 Page : 17
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Vendor : 01010 To 27030
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 Department : All

EFT Paid Date : 01-Jan-2022 To 16-Nov-2022
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 Class : All

Vendor Code Invoice No.	Vendor Name Description					Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name							

MUNICIPALITY OF MAGNETAWAN
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Vendor : 01010 To 27030
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 Bank : 1 To 1
 Class : All

Vendor Code	Vendor Name				Batch	Invc Date	Invc Due Date	Amount
Invoice No.	Description							
G.L. Account	CC1 CC2 CC3	GL Account Name						
DEPARTMENT 1000		LIABILITIES						
18043	RECEIVER GENERAL							
OCT. 1-15	PAYROLL REMITTANCE				185	15-Oct-2022	10-Nov-2022	
1-2-1000-1048		EI Payable						2,244.51
1-2-1000-1047		CPP Payable						6,684.40
1-2-1000-1049		Income Tax Payable						17,395.53
SEPT.16-30/22	PAYROLL REMITTANCE				177	30-Sep-2022	15-Oct-2022	
1-2-1000-1048		EI Payable						1,127.99
1-2-1000-1047		CPP Payable						3,420.56
1-2-1000-1049		Income Tax Payable						8,559.92
18044	RECEIVER GENERAL							
OCT. 1-15	PAYROLL REMITTANCE				185	15-Oct-2022	10-Nov-2022	
1-2-1000-1048		EI Payable						800.85
1-2-1000-1047		CPP Payable						1,661.30
1-2-1000-1049		Income Tax Payable						2,650.70
SEPT.16-30/22	PAYROLL REMITTANCE				177	30-Sep-2022	15-Oct-2022	
1-2-1000-1048		EI Payable						564.14
1-2-1000-1047		CPP Payable						1,334.22
1-2-1000-1049		Income Tax Payable						2,776.04
18089	ROYAL BANK VISA EFT							
339944415	WEBEX - PLAN RENEWAL, OCTOBER				185	29-Oct-2022	10-Nov-2022	
1-4-1000-1310		COUNCIL - Conferences and Seminars						29.38
339944415*	WEBEX-MONTHLY RENEWAL, SEPTEMBER				185	29-Sep-2022	10-Nov-2022	
1-4-1000-1310		COUNCIL - Conferences and Seminars						29.38
702-5982947-35	AMAZON - TABLE CLOTHS FOR COUNCIL				185	03-Oct-2022	10-Nov-2022	
1-4-1000-2010		COUNCIL - Materials and Supplies						39.54
23010	WORKPLACE SAFETY & INSURANCE BOARD - EFT							
SEPT/22	WSIB REMITTANCE				177	30-Sep-2022	31-Oct-2022	
1-2-1000-1046		WSIB Payable						4,015.87
Department Totals :								53,334.33

DEPARTMENT 1100		ELECTIONS						
18086	ROYAL BANK VISA EFT							
8620	QUIET BAY CAFE - ELECTION MEALS				185	24-Oct-2022	10-Nov-2022	
1-4-1100-2010		ELECTION - Materials/Supplies						125.98
18089	ROYAL BANK VISA EFT							
702-8392429-25	AMAZON - ELECTIONS SUPPLIES				185	13-Oct-2022	10-Nov-2022	
1-4-1100-2010		ELECTION - Materials/Supplies						79.09
Department Totals :								205.07

DEPARTMENT 1200		ADMINISTRATION						
18086	ROYAL BANK VISA EFT							
43390624	SURVEY MONKEY - CONFERENCE/TRAINING MEMBERSHIP				185	19-Oct-2022	10-Nov-2022	
1-4-1200-1310		ADMIN - Conferences/training/memberships						461.04
18089	ROYAL BANK VISA EFT							
1007941668*2	BEST BUY - PRINTER DRUM				185	11-Oct-2022	10-Nov-2022	
1-4-1200-2010		ADMIN - Office & Maintenance Supplies						232.77
176506592	COSTCO - COFFEE				185	24-Oct-2022	10-Nov-2022	
1-4-1200-2010		ADMIN - Office & Maintenance Supplies						105.97

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 Department : All

EFT Paid Date : 01-Jan-2022 To 16-Nov-2022
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Vendor Code	Vendor Name					Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description								
G.L. Account	CC1	CC2	CC3	GL Account Name					
DEPARTMENT 1200		ADMINISTRATION							
702-6239106-4C	AMAZON - OFFICE SUPPLIES				185	13-Oct-2022	10-Nov-2022		
1-4-1200-2010				ADMIN - Office & Maintenance Supplies				29.65	
CC452238	CANADA POST - POSTAGE				185	28-Oct-2022	10-Nov-2022		
1-4-1200-2010				ADMIN - Office & Maintenance Supplies				37.21	
Department Totals :								866.64	

DEPARTMENT 1300		TREASURY							
18086	ROYAL BANK VISA EFT								
CC452238	CANADA POST - TAXATION MATERIALS				185	19-Oct-2022	10-Nov-2022		
1-4-1300-2010				TREAS - Taxation Materials				415.84	
Department Totals :								415.84	

DEPARTMENT 2000		FIRE DEPARTMENT							
18088	ROYAL BANK VISA EFT								
002803	EXTREME SMALL ENGINE REPAIR - CARBIDE CHAIN & BAR				185	27-Oct-2022	10-Nov-2022		
1-4-2000-7130				FD - Equipment Repairs & Maintenance				126.50	
06000	WALMART - SCHOOL BBQ				185	11-Oct-2022	10-Nov-2022		
1-4-2000-2012				FD- Prevention Materials				276.60	
132674	MAG BAIT & TACKLE - SCHOOL BBQ				185	12-Oct-2022	10-Nov-2022		
1-4-2000-2012				FD- Prevention Materials				99.74	
134217	BAIT & TACKLE - HALLOWEEN SUPPLIES				185	31-Oct-2022	10-Nov-2022		
1-4-2000-2012				FD- Prevention Materials				15.80	
17392943	STAPLES - OFFICE SUPPLIES, FIRE DEPT.				185	03-Oct-2022	10-Nov-2022		
1-4-2000-2120				FD - Office				108.79	
17491342	STAPLES - OFFICE CHAIRS, FIRE DEPT.				185	17-Oct-2022	10-Nov-2022		
1-4-2000-2120				FD - Office				552.91	
252396	GRILL & GROCERY - SCHOOL BBQ				185	13-Oct-2022	10-Nov-2022		
1-4-2000-2012				FD- Prevention Materials				50.29	
382	TIM HORTONS - CHIEFS MEETING REFRESHMENTS				185	19-Oct-2022	10-Nov-2022		
1-4-2000-2012				FD- Prevention Materials				13.19	
REIMBURSEME	TOWN OF HUNTSVILLE - COURTROOM PROCEDURE COURSE				185	14-Oct-2022	10-Nov-2022		
1-4-2000-1410				FD - Volunteer Training Expenses				-188.34	
23010	WORKPLACE SAFETY & INSURANCE BOARD - EFT								
SEPT/22	WSIB REMITTANCE				177	30-Sep-2022	31-Oct-2022		
1-4-2000-1010				FD - Wages & Benefits				478.60	
Department Totals :								1,534.08	

DEPARTMENT 2005		FIRE MAG STATION							
12045	LAKELAND POWER - EFT								
072642-00	OCT 81 ALBERT STREET, FIRE				185	18-Oct-2022	10-Nov-2022		
1-4-2005-2030				MAG STATION - Hydro				110.77	
Department Totals :								110.77	

DEPARTMENT 2100		BUILDING DEPARTMENT							
18086	ROYAL BANK VISA EFT								
176946	CANADA POST - REGISTERED MAIL				185	01-Nov-2022	10-Nov-2022		
1-4-2100-2010				CBG - Materials/Supplies				24.46	

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Vendor Code	Vendor Name	Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description				
G.L. Account	CC1 CC2 CC3 GL Account Name				

DEPARTMENT 2100 BUILDING DEPARTMENT					
18089	ROYAL BANK VISA EFT				
CRSREG20221	OBOA TRAINING - CBO	185	19-Oct-2022	10-Nov-2022	
1-4-2100-1410	CBO - Training				593.25
O452238	CANADA POST - BUILDING DEPT. POSTAGE	185	13-Oct-2022	10-Nov-2022	
1-4-2100-2010	CBO - Materials/Supplies				12.49
Department Totals :					630.20

DEPARTMENT 2600 RECREATION					
18089	ROYAL BANK VISA EFT				
0227173527	HOME DEPOT - BLUE TAPE, PICKLEBALL	185	03-Oct-2022	10-Nov-2022	
1-4-2600-2400	REC - Recreation				73.11
31242	CHEF EQUIPMENT - THERMOS FOR EVENTS	185	03-Oct-2022	10-Nov-2022	
1-4-2600-2015	REC - Events				242.94
Department Totals :					316.05

DEPARTMENT 3101 OVERHEAD					
18083	ROYAL BANK VISA EFT				
234777	BLUELINE - DAILY PLANNER	185	27-Oct-2022	10-Nov-2022	
1-4-3101-2120	J - Office				15.02
C1254432	SPECTRUM GROUP-INTERNET, MONTHLY	185	01-Nov-2022	10-Nov-2022	
1-4-3101-2120	J - Office				112.94
OCT/MONTHLY SPECTRUM - INTERNET		185	01-Oct-2022	01-Oct-2022	
1-4-3101-2120	J - Office				112.94
Department Totals :					240.90

DEPARTMENT 3800 STREETLIGHTS					
12045	LAKELAND POWER - EFT				
073239-00	OCT STREET LIGHTS	185	18-Oct-2022	10-Nov-2022	
1-4-3800-5012	STREET - Magnetawan Street Lights				818.70
077271-00	OCT SPARKS ST. STREETLIGHT	185	18-Oct-2022	10-Nov-2022	
1-4-3800-5012	STREET - Magnetawan Street Lights				99.10
Department Totals :					917.80

DEPARTMENT 4020 LANDFILL					
18083	ROYAL BANK VISA EFT				
HUNTSIN5650	WPCI - SECURITY DEPOSIT, LANDFILL SURVEILLANCE	185	25-Oct-2022	10-Nov-2022	
1-4-4020-2420	LF - Landfill Surveillance				200.00
HUNTSIN5656	WPCI - PAYMENT TO BELL	185	25-Oct-2022	10-Nov-2022	
1-4-4020-2420	LF - Landfill Surveillance				5.91
18089	ROYAL BANK VISA EFT				
1007941668	BEST BUY - PHONE CASE, FOREMAN	185	05-Oct-2022	10-Nov-2022	
1-4-4020-2010	LF - Materials/Supplies				45.19
Department Totals :					251.10

DEPARTMENT 4030 RECYCLING	
18083	ROYAL BANK VISA EFT

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Vendor Code	Vendor Name	Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description				
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 4030 RECYCLING					
HUNTSIN5650	WPCI - SECURITY DEPOSIT, LANDFILL SURVELLIANCE	185	25-Oct-2022	10-Nov-2022	
1-4-4030-2420	RECY - Landfill Surveillance				200.00
HUNTSIN5656	WPCI - PAYMENT TO BELL	185	25-Oct-2022	10-Nov-2022	
1-4-4030-2420	RECY - Landfill Surveillance				5.92
Department Totals :					205.92

DEPARTMENT 6300 BUILDING - 28 CHURCH ST					
12045 LAKELAND POWER - EFT					
072641-00	OCT 28 CHURCH STREET	185	18-Oct-2022	10-Nov-2022	
1-4-6300-2030	CHURCH ST - Hydro				110.52
Department Totals :					110.52

DEPARTMENT 7200 PARKS					
12045 LAKELAND POWER - EFT					
076283-00	OCT 4135 HWY 520 PARK	185	18-Oct-2022	10-Nov-2022	
1-4-7200-2030	PARKS - Hydro				116.07
076598-00	OCT 61 SPARKS STREET	185	18-Oct-2022	10-Nov-2022	
1-4-7200-2030	PARKS - Hydro				41.64
18091 ROYAL BANK VISA EFT					
702-1756919-00	AMAZON - MUFFLER FOR CHAINSAW	185	19-Oct-2022	10-Nov-2022	
1-4-7200-2400	PARKS - Repairs & Maintenance				24.49
Department Totals :					182.20

DEPARTMENT 7300 COMMUNITY CENTRE AND PAVILION					
12045 LAKELAND POWER - EFT					
073252-00	OCT 4304 HWY 520	185	18-Oct-2022	10-Nov-2022	
1-4-7300-2030	HALL - Hydro/Stove Propane				1,314.32
Department Totals :					1,314.32

DEPARTMENT 7600 HERITAGE CENTRE					
12045 LAKELAND POWER - EFT					
072693-00	OCT 4205 HWY 520	185	18-Oct-2022	10-Nov-2022	
1-4-7600-2030	HERITAGE - Hydro				96.88
Department Totals :					96.88

DEPARTMENT 8010 PLANNING & DEVELOPMENT					
18086 ROYAL BANK VISA EFT					
5077301	ONLAND - PARCEL REGISTER	185	04-Oct-2022	10-Nov-2022	
1-4-8010-2210	PLN - Legal fees				1.24
5077407	ONLAND - PARCEL REGISTER	185	04-Oct-2022	10-Nov-2022	
1-4-8010-2210	PLN - Legal fees				33.82
5083509	ONLAND - INDEX MAP	185	07-Oct-2022	10-Nov-2022	
1-4-8010-2210	PLN - Legal fees				5.65
5083511	ONLAND - PARCEL REGISTER	185	07-Oct-2022	10-Nov-2022	
1-4-8010-2210	PLN - Legal fees				33.82
5094937	ONLAND - INDEX MAP	185	17-Oct-2022	10-Nov-2022	

MUNICIPALITY OF MAGNETAWAN
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Vendor : 01010 To 27030
 Batch : 171 To 185
 Department : All

EFT Paid Date : 01-Jan-2022 To 16-Nov-2022
 Bank : 1 To 1
 Class : All

Vendor Code	Vendor Name					Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description								
G.L. Account	CC1	CC2	CC3	GL Account Name					
DEPARTMENT 8010	PLANNING & DEVELOPMENT								
1-4-8010-2210				PLN - Legal fees				5.65	
5094937*	INDEX MAP				185	17-Oct-2022	10-Nov-2022		
1-4-8010-2210				PLN - Legal fees				5.65	
5094941	ONLAND - PARCEL REGISTER				185	17-Oct-2022	10-Nov-2022		
1-4-8010-2210				PLN - Legal fees				33.82	
5096740	ONLAND - INDEX MAP				185	18-Oct-2022	10-Nov-2022		
1-4-8010-2210				PLN - Legal fees				5.65	
5097167	ONLAND - PARCEL REGISTER				185	18-Oct-2022	10-Nov-2022		
1-4-8010-2210				PLN - Legal fees				33.82	
5097167*	PARCEL REGISTER				185	18-Oct-2022	10-Nov-2022		
1-4-8010-2210				PLN - Legal fees				33.82	
ONLAND	ONLAND - INDEX MAP				185	18-Oct-2022	10-Nov-2022		
1-4-8010-2210				PLN - Legal fees				5.65	
ONLAND*2	INDEX MAP				185	04-Oct-2022	10-Nov-2022		
1-4-8010-2210				PLN - Legal fees				5.65	
Department Totals :								204.24	

EFT Paid Total : 60,936.86

Total Unpaid for Approval :	0.00
Total Manually Paid for Approval :	0.00
Total Computer Paid for Approval :	1,196,512.76
Total EFT Paid for Approval :	60,936.86
Grand Total ITEMS for Approval :	1,257,449.62

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2022 -

BEING A BY-LAW TO APPOINT A DEPUTY MAYOR FOR THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

WHEREAS Section 242 of the *Municipal Act, S.O. 2001, c.25*, as amended, authorizes a municipality to pass a by-law appointing a Member of Council to act in the place of the Head of Council or other Member of Council designated to preside at meetings in the Municipality's Procedure By-law when the Head of Council or Designated Member is absent or refuses to act or the office is vacant, and while so acting such member has all the powers and duties of the Head of Council or Designated Member, as the case may be, with respect to the role of presiding at meetings;

NOW THEREFORE BE IT ENACTED BY THE MUNICIPAL COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN AS FOLLOWS:

1. That _____ is hereby appointed Deputy Mayor, to act in the place of the Mayor, the head of the Council of the Municipality of Magnetawan, in accordance with Section 242 of the *Municipal Act*.
2. That By-law 2018-80 and any previously conflicting by-laws are hereby repealed.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 16th day of November 2022.

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

Mayor

CAO/Clerk

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW 2022 -

BEING A BY-LAW TO PROVIDE FOR THE EXECUTION OF A SITE PLAN AGREEMENT, AS A REQUIREMENT UNDER SUBDIVISION AGREEMENT, WITH THE OWNERS OF THE LANDS:

**LEE MAUNU AND SABINE STEVENS - LEGALLY DESCRIBED AS PLAN 42M666 LOT 6 CON 6, MUNICIPALITY OF MAGNETAWAN- MUNICIPALLY KNOWN AS – 6 COBALT LANE MAGNETAWAN.
(ROLL NUMBER 4944 030 005023060000)**

AND WHEREAS, a subdivision agreement was approved by the Council of the Municipality of Magnetawan with the condition of a site plan agreement being entered into and registered on title, pursuant to Section 45 (9.1) of the Planning Act, R.S.O. 1990, regarding the aforementioned lands;

AND WHEREAS, Council is satisfied that the proposed development of the lands is appropriate and in conformity with the Municipality's requirements;

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan hereby enacts as follows:

1. That upon final approval from the Planning Consultant ensuring the site development does not offend the subdivision agreement.
2. That the Municipality of Magnetawan enter into a site plan agreement substantially in the form attached hereto as "This Agreement."
3. That the Mayor and the Clerk are hereby authorized to execute the Agreement.
4. The Municipality's solicitor is hereby authorized to register the Agreement against the title of the lands to which it applies.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 16th day of November, 2022

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**

Mayor

CAO/Clerk

- b) The Site Plan attached as Schedule 'B';
- c) All applicable Municipal By-laws and all applicable Provincial and Federal legislation.

1.3 Reliance upon Representations - The OWNER acknowledges that:

- a) If it proceeds with the development contemplated by the approved Site Plan, it has made representations to the MUNICIPALITY that it will complete all on-site construction, grading and landscaping required herein, in accordance with the Plans filed and accepted by the MUNICIPALITY; and
- b) The MUNICIPALITY has entered into this Agreement in reliance upon these representations.

1.4 Schedules Attached — The following scheduled are attached to, and form part of this Agreement

SCHEDULE 'A'	-	Description of Lands
SCHEDULE 'B'	-	Site Plan

2. MODIFICATION OF PLANS

2.1 There shall be no changes in the Schedules attached hereto, or to any Plans and Specifications filed and accepted on this project unless such changes have been first submitted to, and accepted by, the MUNICIPALITY.

3. CONDITIONS PRIOR TO EXECUTION OF AGREEMENT BY THE MUNICIPALITY

3.1 Prior to the execution of this Agreement by the MUNICIPALITY, the OWNER shall:

- a) Taxes — have paid all municipal tax bills issued and outstanding on the said lands;
- b) Postponements to this Agreement — have delivered to the MUNICIPALITY all postponements of any prior encumbrances so that this Agreement will be first priority against the said lands;
- c) Land Ownership — be the registered OWNER in fee simple of the lands described in Schedule 'A'.

4. REGISTRATION OF AGREEMENT AND OTHER DOCUMENTS

4.1 This Agreement shall be registered on title to the subject lands at the expense of the OWNER and this Agreement shall be first priority on title;

- 4.2 The OWNER agrees that all documents required herein shall be submitted in a form suitable to the MUNICIPALITY and suitable for registration, as required;
- 4.3 The OWNER agrees that the MUNICIPALITY may register this Agreement against the subject lands at the expense of the OWNER;
- 4.4 The OWNER agrees to reimburse the MUNICIPALITY for all administrative and professional costs incurred in preparing, executing and registering this Agreement.
- 4.5 The OWNER agrees not to make any application or request to deregister this Agreement without the authorization in writing from the MUNICIPALITY.
- 4.6 All offers of Purchase and Sale shall contain a clause advising the potential purchaser of this Agreement. Any offer of Purchase and Sale that does not contain a clause advising the potential purchaser of this Agreement, may be deemed null and void by the potential purchaser.

5. EXPENSES TO BE PAID BY OWNER

- 5.1 Every provision of this Agreement by which the OWNER is obliged in any way shall be deemed to include the words 'at the expense of the OWNER' unless the context otherwise requires.
- 5.2 The OWNER shall pay such fees as may be invoiced to the MUNICIPALITY by its Solicitor and Planner in connection with all work to be performed as a result of the provisions of the Agreement.

6. ATTACHED SCHEDULES

- 6.1 It is agreed that everything included in this Agreement and the Schedules attached thereto, together with all engineering drawings, material and undertakings filed by the OWNER and accepted by the MUNICIPALITY shall be included in and form part of this Agreement.

7. DEVELOPMENT PROVISIONS

- 7.1 The OWNER agrees that all existing vegetation will be retained in a buffer around the subject lands and along the shoreline of the subject property as indicated in Schedule B of this Agreement.
- 7.2 The OWNER will not be required at any time to import vegetation into the buffer area where none currently exists.

- 7.3 The OWNER agrees that the Chief Building Official will not issue a building permit to carry out the development until this Agreement has been registered on title to the subject lands and a registered copy of same has been provided to the MUNICIPALITY.
- 7.4 It is agreed that if the OWNER fails to apply for a building permit or permits to implement this Agreement within two (2) years after registration, then the MUNICIPALITY, at its option, has the right to terminate the Agreement and require that a new Site Plan Agreement be submitted for approval and execution.
- 7.5 The OWNER agrees to ensure that the natural drainage is not altered in any way that will cause damage to the vegetative buffers, any adjacent lands, or any river, stream, waterbody or to any public road or highway.
- 7.6 The OWNER further agrees that any pathway(s) constructed within the shoreline vegetative buffer be a maximum width of 2 metres, meander, be constructed of permeable substances, and prohibit the removal of trees and riparian vegetation.
- 7.7 The OWNER also agrees to allow any disturbed areas of the Lands to regenerate and to plant further vegetation and trees if necessary from time to time if there is a loss of the shoreline vegetative buffer due to or as result of construction or development work having been carried out on the subject property or environmental conditions. The shoreline vegetative buffer shall be maintained to the satisfaction of the Municipality.
- 7.8 The OWNER further agrees not to excavate the Lands except for the purpose of construction in accordance with the Approved Plans referred to in Schedule "B". No soil, sand, gravel or other similar material shall be removed from the Lands except with the prior permission of the Municipality.
- 7.9 The OWNER agrees to incorporate the recommendations contained in the report prepared by Michalski Nielsen titles "Peer Review Report" dated August 12, 2008, which include the following:
- 7.9.1 The drain field for the lot be located and maintained approximately as shown in Drawing No. 1 of the Suitability of Onsite Septic Systems prepared by Georgian Engineering and/ or in accordance with a permit issued by the Conservation Authority.

- 7.9.2 To every extent possible, on-site "B" Horizon soils be incorporated into construction of the septic field for the lot, owing to their high capability to irreversibly complex and retain phosphorus.
- 7.9.3 Should imported fill be needed to supplement the native on-site soils in constructing the septic field, it must have a demonstrated high capability to retain phosphorus through electrostatic binding and mineralization (i.e., greater than 50 milligrams of phosphorus/100 grams soil).
- 7.9.4 A minimum 10 metre wide natural shoreline buffer shall be maintained from the normal highwater mark of Ahmic Lake. A two (2) metre wide pathway shall be permitted within the buffer. Within the buffer area vegetation shall be maintained and, only hazardous trees shall be permitted to be removed.
- 7.9.5 During the period of land clearing, grubbing and construction, sedimentation and erosion control works, in the form of silt fencing and straw bales, be located along the downgradient edge of the building envelope.
- 7.9.6 Disturbed slopes and exposed soils be restored with appropriate plantings and seed mixtures, as soon after construction is feasible.
- 7.9.7 The erosion protection measures be maintained in good working order until the exposed soils have been greened up.
- 7.9.8 The OWNER agrees to ensure that the septic systems in accordance with a permit issued by the Conservation Authority.
- 7.9.9 The OWNER agrees to develop the subject lands in accordance with the Site Plan being Schedule "B" attached hereto, and agree that no work will be performed on the subject lands except in conformity with all provisions of this Agreement.
- 7.9.10 The OWNER agrees that external lighting facilities on the subject lands and buildings will be designed and constructed so as to avoid the illumination of adjacent properties and waterways and agrees to only use a level of illumination that is consistent with the natural beauty of the surrounding properties and waterbody. All lighting shall be dark sky compliant lighting.
- 7.9.11 The OWNER further agrees to provide and maintain appropriate construction mitigation measures during any construction activity to

ensure that there are no adverse environmental impacts on the natural heritage features including any watercourse or waterbody.

7.9.12 The OWNER further agrees to preserve and maintain the existing natural vegetation on the said lands outside of those areas identified for building, septic and driveways as shown on Schedule "B", the site plan.

7.9.13 The OWNER further agrees to provide for the grading of change in elevation or contour of the land and the disposal of storm, surface and wastewater from the land and from any buildings or structures thereon as shown on Schedule "B" and will ensure that the natural drainage is not altered in any way that will cause damage to any adjacent lands, public highway or waterbody. The installation of storm water management works and the final grading of the subject lands, including any and all necessary ditching, culverts and construction mitigation measures will be provided by the OWNER.

8. BINDING PARTIES, ALTERATION, AMENDMENT, EFFECT, NOTICE, PENALTY

- 8.1 This Agreement may only be amended or varied by a written document of equal formality herewith duly executed by the parties hereto and registered against the title to the subject lands.
- 8.2 This Agreement may be declared null and void if any requirement or responsibility of the OWNER established by this Agreement is not performed to the satisfaction of the MUNICIPALITY.
- 8.3 This Agreement shall insure to the benefit of and be binding upon the respective successors and assigns of each of the parties hereto.
- 8.4 The Agreement shall come into effect on the date of execution by the MUNICIPALITY.
- 8.5 Nothing in this Agreement shall relieve the OWNER from complying with all other applicable by-laws, laws or regulations of the MUNICIPALITY or any other laws, regulations or policies established by any other level of government. Nothing in this Agreement shall prohibit the MUNICIPALITY from instituting or pursuing prosecutions in respect of any violations of the said by-laws, laws or regulations.
- 8.6 The definitions of Municipality of Magnetawan Zoning By-law 2001-26, as amended shall be used to define any terms used in this Agreement.

8.7 Any notice required to be given pursuant to the terms hereto shall be in writing and mailed or delivered to the other at the following address:

OWNER'S NAME AND ADDRESS: Lee Maunu and Sabine Stevens
19 Webb Trail
Tottenham, ON
LOG 1W0

MUNICIPALITY OF MAGNETAWAN: Kerstin Vroom, CAO/Clerk
Municipality of Magnetawan
PO Box 70
4304 Hwy #520
Magnetawan, ON
POA 1P0

THIS AGREEMENT shall inure to the benefit of and be binding upon the OWNER and their respective heirs, executors, administrators, successors and assigns.

IN WITNESS WHEREOF the OWNER and the MUNICIPALITY have caused their corporate seals to be affixed over the signatures of their respective signing officers.

SIGNED, SEALED AND DELIVERED in the presence of:

Witness

Lee Maunu

Witness

Sabine Stevens

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**

Sam Dunnett, Mayor

Kerstin Vroom, CAO / Clerk
We have authority to bind the corporation.

SCHEDULE "A"

LEGAL DESCRIPTION OF LANDS SUBJECT TO THIS AGREEMENT

Concession 6, 7 Sideroad, PLAN 42M666, Lot 6 (Roll No. 4944030005023060000)

SCHEDULE "B"

SITE PLAN

The Site Plan Signed by the Chief Administrative Officer of the Municipality of Magnetawan on the __ day of September, 2022.

NOTES:

- ALL DIMENSIONS UNLESS STATED OTHERWISE ARE IN METERS.
- ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE SPECIFIED.
- ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE SPECIFIED.
- ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE SPECIFIED.

FOR THE PURPOSES OF THIS SITE PLAN:

- ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE SPECIFIED.
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- ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE SPECIFIED.

LOT 6 REGISTERED PLAN 42M-666

PROVIDED HOUSING COVERAGE: 34%
PROVIDED HOUSING AREA (RESIDENTIAL BLDGS & GARAGES): 34%
PROVIDED HOUSING AREA (RESIDENTIAL BLDGS): 34%
PROVIDED HOUSING AREA (RESIDENTIAL BLDGS & GARAGES): 34%
PROVIDED HOUSING AREA (RESIDENTIAL BLDGS): 34%

A	B	C	D	E	F
1	2	3	4	5	6
7	8	9	10	11	12
13	14	15	16	17	18
19	20	21	22	23	24
25	26	27	28	29	30
31	32	33	34	35	36
37	38	39	40	41	42
43	44	45	46	47	48
49	50	51	52	53	54
55	56	57	58	59	60
61	62	63	64	65	66
67	68	69	70	71	72
73	74	75	76	77	78
79	80	81	82	83	84
85	86	87	88	89	90
91	92	93	94	95	96
97	98	99	100	101	102

PROJECT: STEVENS COTTAGE MAGNETAWAN ON

DATE: 22-06

SCALE: 1:100

DATE: 2022

SCALE: 1:100

DATE: 2022

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2022 -

Being a By-law to confirm the proceedings of Council November 16, 2022

WHEREAS Section 5(3) of the *Municipal Act, 2001, S.O. 2001, c.25*, as amended, requires a municipal Council to exercise a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS the Council of the Municipality of Magnetawan deems it desirable to confirm the proceedings of Council and to ratify decisions made at its meeting hereinafter set out;

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

1. Ratification and Confirmation

THAT the action of the Council of the Municipality of Magnetawan at its meeting for the aforementioned date(s) with respect to each motion, resolution and other action passed and taken by this Council at its meetings, except where otherwise required, is hereby adopted, ratified and confirmed as if such proceedings and actions were expressly adopted and confirmed by its separate By-law.

2. Execution of all Documents

THAT the Mayor of the Council of the Municipality of Magnetawan and the proper officers of the Municipality of Magnetawan are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required, except where otherwise provided, and the Mayor and Clerk are hereby authorized and directed to execute all necessary documents and to affix the Corporate Seal of the Municipality to such documents.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 16th day of November 2022.

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**

Mayor

CAO/Clerk