



AGENDA – Regular Meeting of Council

Wednesday, November 24, 2021

1:00 PM

Magnetawan Community Centre

Page # OPENING BUSINESS

- 1.1 Call to Order
- 1.2 Adoption of the Agenda
- 1.3 Disclosure of Pecuniary Interest
- 3 1.4 Adoption of Previous Minutes

PUBLIC MEETING PURSUANT TO THE PLANNING ACT

- 12 DRAFT Zoning By-law Amendment Concession 8, Part Lot 12, PCL 17622 S/S - GLAD

STAFF REPORTS, MOTIONS AND DISCUSSION

- 34 2.1 DRAFT Building Fees Schedule "B"
- 35 2.2 Draft By-law Establish Fees and Charges
- 49 2.3 Draft Motion Hwy 520 Boat Ramp Replacement/Repair Options
- 59 2.4 Equipment Condition Spreadsheet
- 62 2.5 Discussion DRAFT Capital Budgets
- 99 2.6 DRAFT Motion Parkland Dedication Fee
- 2.7 Discussion on Christmas
- 100 2.8 Discussion 2022 Council Meeting Dates
- 101 2.9 DRAFT By-law Appoint a Municipal By-law Enforcement Officer
- 107 2.10 Report from Deputy Clerk Laura Brandt, 2021 Private Road Grant Program

MUNICIPAL BOARDS AND COMMITTEE MINUTES

- 110 3.1 Central Almaguin Planning Board (CAPB) October 20, 2021
- 114 3.2 Town of Parry Sound EMS Advisory Committee October 28, 2021
- 119 3.3 Almaguin Highlands Health Centre November 5, 2021
- 123 3.4 District of Parry Sound Social Services Administration Board (DSSAB) Chief Administrative Officer's Report November 2021
- 140 3.5 Almaguin Community Economic Development (ACED) November 15, 2021

CORRESPONDENCE

- 143 4.1 The Corporation of the City of Sarnia, Renovictions
- 144 4.2 2021 POA Summary of Operations
- 146 4.3 Correspondence from Municipal Property Assessment Corporation (MPAC), 2021 Fall Economic Statement
- 148 4.4 Correspondence from North Bay Parry Sound Health Unit, Public Health Funding for 2022
- 150 4.5 Correspondence from CUPE, OMERS Investment Performance
- 169 4.6 Remembrance Day Poster
- 170 4.7 New Public Art Mural Poster
- 171 4.8 Drop In Pickle Ball Tuesdays
- 172 4.9 ICYMI Council Highlights November 03, 2021
- 173 4.10 Annual Christmas Tree Lighting Poster
- 174 4.11 Firefighter's Food Drive Poster

ACCOUNTS

175 5.1 Accounts in the amount of \$679,528.78

BY-LAWS

195 6.1 Zoning By-law Amendment Concession 8, Part Lot 12, PCL 17622 S/S - GLAD

197 6.2 Appoint a Municipal By-law Enforcement Officer

CLOSED SESSION

In accordance with Section 239(2) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, Council shall proceed into Closed Session in order to address matters pertaining to:

(b) personal matters about an identifiable individual

(d) labour relations or employee negotiations

(e) litigation or potential litigation

CONFIRMING BY-LAW AND ADJOURNMENT

202 7.1 Confirm the Proceedings of Council and Adjourn



**Municipality of
Magnetawan**

COUNCIL MEETING MINUTES

November 03, 2021

1:00 pm

The meeting of the Council of the Corporation of the Municipality of Magnetawan was held at the Magnetawan Community Centre on Wednesday November 03, 2021 with the following present:

Mayor Sam Dunnett
Deputy Mayor Tim Brunton
Councillor Brad Kneller
Councillor Wayne Smith
Councillor John Hetherington

Staff: CAO/Clerk Kerstin Vroom, Deputy Clerk Recreation and Communications Laura Brandt and Public Works Superintendent Scott Edwards were present for the entire meeting. Chief Building Official Tyler Irwin, Fire Chief Joe Readman, Deputy Clerk Planning and Development Nicole Gourlay, and Parks and Maintenance Manager Steve Robinson were present for their respective sections in the meeting.

OPENING BUSINESS

1.1 Call to Order

The meeting was called to order at 1:00 p.m.

1.2 Adoption of the Agenda

RESOLUTION 2021-306 Brunton-Smith

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the agenda as presented.

Carried.

1.3 Disclosure of Pecuniary Interest

Mayor Dunnett stated that should anyone have a disclosure of pecuniary interest that they could declare the nature thereof now or at any time during the meeting.

1.4 Adoption of the Previous Minutes

RESOLUTION 2021-307 Smith-Brunton

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the minutes of October 13, 2021, and October 25, 2021 meetings as copied and circulated.

Carried.

DEPUTATIONS

Adam Prince, Ahmic Lake Road – Speed Reduction and Elimination of S Bend at 5/6 SR Petition

RESOLUTION 2021-308 Kneller-Smith

WHEREAS the Council of the Municipality of Magnetawan thanks Adam Prince for the deputation Ahmic Lake Road-Speed Reduction and Elimination of S Bend at 5/6 SR Petition;

NOW BE IT RESOLVED THAT the Council of the Municipality of Magnetawan directs Staff to consider the comments made and prepare a report for Council with recommendations to be considered at a future meeting.

Carried.

PUBLIC MEETINGS

Stop Up Close and Sell Road Allowance – Part of Aquila Trail – Tang

RESOLUTION 2021-309 Brunton-Smith

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan regarding the ‘Stop Up, Close and Sell Road Allowance – Tang’, after holding its public meeting, agrees to pass the by-law later in the meeting with the understanding that the road allowance lands are merged on title at the time of transfer with the purchaser’s lot abutting the road allowance, that was specified in the application and the letter from the Municipal Solicitor.

Carried.

STAFF REPORTS, MOTIONS AND DISCUSSION

2.1 Report from Fire Chief Joe Readman, Quarterly Fire Report

RESOLUTION 2021-310 Hetherington-Kneller

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Third Quarter Report from Fire Chief Joe Readman as presented for information only.

Carried.

2.2 Report from Chief Building Official Tyler Irwin, Quarterly Building Report

RESOLUTION 2021-311 Smith-Brunton

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Third Quarter Report from Chief Building Official Tyler Irwin as presented for information only.

Carried.

2.3 Report from Parks & Maintenance Manager Steve Robinson, Quarterly Parks Department

RESOLUTION 2021-312 Brunton-Smith

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Third Quarter Report from Parks and Maintenance Manager Steve Robinson as presented for information only.

Carried.

2.4 DRAFT Report from Greener Earth Engineering & Design, Hwy 520 Boat Ramp Replacement/Repair Options

RESOLUTION 2021-313 Kneller-Brunton

WHEREAS the Council of the Municipality of Magnetawan receives the Draft report from Greener Earth Engineering & Design, Municipality of Magnetawan Hwy 520 Boat Ramp Replacement/Repair Options;

*NOW THEREFORE BE IT RESOLVED the Council of the Municipality of Magnetawan directs Staff to move forward with option _____
Deferred.*

Direction was given to Staff to source pricing for a "Honey Comb" design for next meeting.

2.5 Report from Deputy Clerk Laura Brandt, Cost Analysis Municipal Cemeteries

RESOLUTION 2021-314 Hetherington-Kneller

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report from Deputy Clerk Laura Brandt, Cost Analysis Municipal Cemeteries, as presented and directs Staff to forward this report to the Cemetery Board for consideration in setting of cemetery fees.

Carried.

2.6 DRAFT Site Plan Agreement – Wakley – 3 Cobalt Lane

RESOLUTION 2021-315 Smith-Brunton

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the Site Plan Agreement –Wakely– 3 Cobalt Lane as presented and the by-law on this matter will be passed later in the meeting.

Carried.

2.7 Report from Deputy Clerk Nicole Gourlay, Business Advertisement Boards

RESOLUTION 2021-316 Brunton-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives and approves the report from Deputy Clerk Nicole Gourlay, Business Advertisement Boards, as presented and directs Staff to include this project in the 2022 Budget.

Carried.

2.8 Discussion on Cemetery Board Honorarium

RESOLUTION 2021-317 Kneller-Hetherington

WHEREAS an honorarium has historically been paid to Cemetery Board members for attendance at Cemetery Board meetings prior to amalgamation;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the payment of a \$50 honorarium per meeting to Cemetery Board members for attendance at board meetings.

Carried.

2.9 Correspondence Cathy Still, Mayor Burk's Falls, Supporting Start Up Cost Physiotherapy

RESOLUTION 2021-318 Brunton-Smith

WHEREAS the Council of the Municipality of Magnetawan receives the correspondence from Mayor Cathy Still, Supporting Start Up Cost to Bring Physiotherapy to Almaguin Highlands; NOW THEREFORE BE IT RESOLVED that the Council of the Municipality of Magnetawan approves a financial contribution of \$606.81 for rental expenses related to the new Physiotherapy Clinic to be located in the Almaguin Highlands Health Centre.

Carried.

2.10 DRAFT Motion Burk's Falls Family Health Team, Request for Funding

RESOLUTION 2021-319 Smith-Brunton

WHEREAS the Council of the Municipality of Magnetawan receives the correspondence from Kevin MacLeod, CHRL Burk's Falls Health Team requesting funding for renovations to accommodate another physician;

NOW THEREFORE BE IT RESOLVED that the Council of the Municipality of Magnetawan approves a financial contribution for 1/11th share in the amount of \$5,856 for the Almaguin Health Centre Expansion.

Carried.

2.11 Report from Deputy Clerk Laura Brandt, Outcome of Dinner and Drive-In Movie Event

RESOLUTION 2021-320 Brunton-Smith

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives and approves the report from Deputy Clerk Laura Brandt, Outcome of Dinner and a Drive-In Movie Event, as presented and directs Staff to include \$5,000 in the 2022 budget to host two events next year and to actively source for funding.

Carried.

2.12 Discussion on Christmas

Deferred to next meeting.

2.13 DRAFT Motion Mileage

RESOLUTION 2021-321 Hetherington-Kneller

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan hereby authorizes the mileage rates to be paid as per the current year's Canada Revenue Agency (CRA) rates starting in 2022, and that Resolution no. 2014-12 be rescinded.

Carried.

2.14 DRAFT By-law Purchase of Lands at Part of Lot 74, Concession A, Geographic Township of Spence Part 1, Plan 42R-21696

RESOLUTION 2021-322 Brunton-Smith

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the DRAFT Purchase of Lands of Part of Lot 74, Concession A, Geographic Township of Spence Part 1, Plan 42R-21696, for future expansion of the Spence Cemetery, as presented and the by-law on this matter will be passed later in the meeting.

Carried.

MUNICIPAL BOARDS AND COMMITTEE MINUTES

3.1 Almaguin Community Economic Development Committee (ACED) September 27, 2021 & October 18, 2021

3.2 District of Parry Sound Social Services Administration Board (DSSAB) Chief Administrative Officer's Report October 2021

3.3 Magnetawan Community Centre Board (MCCB) October 6, 2021

3.4 Magnetawan Community Development Committee (MCDC) October 12, 2021

3.5 Lakeland Holdings 2021 Q3 Shareholder Update October 21, 2021

RESOLUTION 2021-323 Kneller-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Municipal Boards and Committee Minutes as copied and circulated.

Carried.

CORRESPONDENCE

4.1 Ministry of Northern Development, Mines, Natural Resources and Forestry, Proposed Amendments to the Crown Forest Sustainability Act, Professional Forester Act, and the Public Lands Act

4.2 Ministry of Municipal Affairs and Housing, Enhanced COVID-19 Vaccine Certificate with QR Code and Verify Ontario App Available for Download Starting October 15

4.3 Minister of Finance 2022 Funding Allocations Ontario Municipal Partnership Fund (OMPF)

4.4 Magnetawan Halloween Contest Poster

4.5 Community Rock Snake Project Poster

4.6 ICYMI Council Highlights October 13, 2021

RESOLUTION 2021-324 Hetherington-Brunton

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the correspondence items as copied and circulated.

Carried.

ACCOUNTS

5.1 Accounts in the amount of \$417,325.69

RESOLUTION 2021-325 Smith-Kneller

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the accounts in the amount of \$417,325.69 as presented.

Carried.

BY-LAWS

6.1 Stop Up Close and Sell Road Allowance Robertson – Part of Aquila Trail - Tang

6.2 Site Plan Agreement – Wakley – 3 Cobalt Lane

6.3 Purchase of Lands at Part of Lot 74, Concession A, Geographic Township of Spence Part 1, Plan 42R-21696

RESOLUTION 2021-326 Brunton-Hetherington

BE IT RESOLVED THAT by the Council of the Municipality of Magnetawan that the following by-laws are now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation, and engrossed in the by-law book:

6.1 Stop Up Close and Sell Road Allowance Part of Aquila Trail -Tang

6.2 Site Plan Agreement-Wakley-3 Cobalt Lane

6.3 Purchase of Lands at Part of Lot 74, Concession A, Geographic Township of Spence Part 1, Plan 42R-21696

Carried.

CLOSED SESSION

In accordance with Section 239(2) of the Municipal Act, 2001, S.O. 2001, c25, as amended, Council shall proceed into Closed Session to address matters pertaining to:

(b) personal matters about an identifiable person

RESOLUTION 2021-327 Smith-Brunton

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan moves to a closed session at 2:50 pm pursuant to Section 239(2) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, Council shall proceed into Closed Session in order to address matters pertaining to: (b) personal matters about an identifiable person.

Carried.

RESOLUTION 2021-328 Brunton-Smith

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the position of Casual Assistant Landfill Attendant to a Full Time position.

Carried.

RESOLUTION 2021-329 Hetherington-Kneller

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan returns to open session at 4:10 pm.

Carried.

CONFIRMING BY-LAW AND ADJOURNMENT

7.1 Confirm the Proceedings of Council and Adjourn

RESOLUTION 2021-330 Brunton-Smith

*BE IT RESOLVED by the Council of the Municipality of Magnetawan that the Confirming By-law is now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and engrossed in the by-law book;
AND FURTHER THAT, this meeting is now adjourned at 4:15 pm to meet again on Wednesday, November 24, 2021 at 1:00 pm at the call of the Chair.
Carried.*

Approved by:

Mayor

Clerk

DRAFT



PLANNING ACT PUBLIC MEETING
WEDNESDAY, OCTOBER 13, 2021
6:30PM

The Planning Act Public Meeting of the Corporation of the Municipality of Magnetawan was held at the Magnetawan Community Centre and streamed electronically for the public through "Zoom" with the following present:

Mayor Sam Dunnett
Deputy Mayor Tim Brunton
Councillor Brad Kneller
Councillor Wayne Smith
Councillor John Hetherington

Staff: CAO/Clerk Kerstin Vroom, Deputy Clerk Planning and Development Nicole Gourlay, and Deputy Clerk Recreation and Communications Laura Brandt and Municipal Planning Consultant, MHBC Planning Jamie Robinson

Zoning By-law Amendment Application – Klahanie Campers Corp. 1680 Lakeside Trail

- 1.1 Call to Order
The meeting was called to order at 6:30 p.m.
- 1.2 Adoption of the Agenda
RESOLUTION PA2021-01 Smith-Brunton
BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the agenda the Public Meeting pursuant to Section 34 of the planning Act as presented.
Carried.
- 1.3 Disclosure of Pecuniary Interest
Mayor Dunnett stated that should anyone have a disclosure of pecuniary interest that they could declare the nature thereof now or at any time during the meeting.

Planner Jamie Robinson provided commentary respecting Notice, public comment and Notice of Decision along with a synopsis of application and proposed zoning amendment.

J. Robinson provided a comment summary table of public comments, highlighting key topics of concern.

2.1

Mr. Cheeseman, Legal Council for the Applicant: Discussed the Letter from Russell Christie, discussing trailers on road allowance, park model trailers, concerns regarding traffic flow, road maintenance and legal noncomplying trailers. Mr. Cheeseman highlighted historical capacity changes as of 2014.

A request to confirm the definition of legal non-conforming statue was made by Mayor Dunnett, to which Jamie Robinson will provide within a recommendation report.

Additional public comments were received during the meeting;

Marvin Stemeroff: in principle no concerns regarding existing camp. Addressing the road maintenance with municipality, Klahanie Campers Corp. and Road Group, a working group should be formed.

Peter Meadows: Raised questions regarding deeded access, plan of subdivision and number of days provided for Notice.

Guy Watts: No concerns regarding access however, boat storage area creates multiple issues and a lack of buffering in regard to the storage and trailers.

Deon Moodley: Appreciates comments raised, consideration that the campground has improved with bylaws.

Council Comments: no additional comments at this time.

Mayor Dunnett: a balanced approach on behalf of the municipality and further conversation with applicant.

3.1

Adjournment

RESOLUTION PA2021-02 Hetherington-Smith

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan thanks all persons for their comments at this Planning Act public meeting and directs Staff to prepare a recommendation report that considers all comments made in regard to the application – Klahanie Campers Corp, 1680 Lakeside Trail – for a future meeting.

Carried.

RESOLUTION PA2021-03 Kneller-Smith

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adjourns the Planning Act public meeting at 8:33pm.

Carried.

RESOLUTION NO. 2021–

November 24, 2021

Moved by: _____

Seconded by: _____

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives and approves the recommendations of Jamie Robinson, Planner MHBC, supporting the application for Zoning By-law Amendment for: Glad/Young–Concession 8, Part Lot 12, PCL 17622 S/S Municipality of Magnetawan, (Roll: 494401000205310). The By-law on this matter will be passed later in the meeting.

Carried_____ Defeated_____ Deferred_____

Sam Dunnett, Mayor

Recorded Vote Called by: _____

Recorded Vote

Member of Council	Yea	Nay	Absent
Brunton, Tim			
Hetherington, John			
Kneller, Brad			
Smith, Wayne			
Mayor: Dunnett, Sam			

MUNICIPALITY OF MAGNETAWAN

NOTICE OF COMPLETE APPLICATION and PUBLIC MEETING FOR A ZONING BY-LAW AMENDMENT

TAKE NOTICE that the Municipality of Magnetawan has received a complete application to amend the Municipality's Zoning By-law under Section 34 of the *Planning Act* of the *Planning Act*, R.S.O., 1990. The Corporation of the Municipality of Magnetawan will hold a Public Meeting on:

November 24th 2021

At 1:00 pm. at the

Municipality of Magnetawan Community Centre, 4304 Hwy #520, Magnetawan, Ontario

PLEASE NOTE: This meeting will take place with the appropriate COVID-19 safety measures in place, including physical distancing and masks being required. Due to Provincial COVID-19 guidelines, all persons interested in attending the Public Meeting shall show proof of vaccination and Photo ID. You must be fully vaccinated 14 days prior to the date of the meeting. Written submissions are strongly encouraged prior to the meeting.

THE PURPOSE OF THE PUBLIC MEETING is to consider a Zoning By-law Amendment application to amend Zoning By-law No. 2001-26 of the Municipality of Magnetawan, pursuant to Section 34 of the *Planning Act*, R.S.O. 1990, Chapter P. 13. A key map showing the location of the property affected by the Zoning By-law Amendment is attached to this notice.

DESCRIPTION OF THE LANDS The application for Zoning By-law Amendment applies to the subject property located at Concession 8, Part Lot 12, PCL 17622 S/S, Municipality of Magnetawan.

THE PURPOSE of the proposed Zoning By-law Amendment is to rezone a portion of the lands from Agricultural (A) Zone to Rural Exception Nine (RU-9) Zone. The portion of the property zoned Environmental Protection (EP) is to remain unchanged.

THE EFFECT of the application is to facilitate the establishment of a hunt camp on the subject property. The proposed structure is intended to provide basic shelter and accommodation on a temporary basis for the owner to engage in hunting activities on the subject property.

INFORMATION AVAILABLE

Information relating to the proposed Zoning By-law Amendment application is available for public review on the municipal website – www.magnetawan.com – or by request during business hours, Monday to Friday from 9:00 am to 4:30 pm, at the Municipality of Magnetawan Municipal Office (4304 Hwy #520 Magnetawan, Ontario, POA 1P0) or by emailing: planning@magnetawan.com

NOTICE OF DECISION

If you wish to be notified of the decision of Municipality of Magnetawan on the proposed Zoning By-law Amendment you must make a written request to Nicole Gourlay, Deputy Clerk – Planning and Development at the Municipality of Magnetawan.

ORAL AND WRITTEN SUBMISSION – APPEAL

If a person or public body would otherwise have an ability to appeal the decision of the Council of the Municipality of Magnetawan to the Ontario Land Tribunal but the person or public body does not make oral submissions at a public meeting or make written submissions to the Municipality of Magnetawan before the by-law is passed, the person or public body is not entitled to appeal the decision.

If a person or public body does not make oral submissions at a public meeting, or make written submissions to the Municipality of Magnetawan before the by-law is passed, the person or public body may not be added as a party to the hearing of an appeal before the Ontario Land Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

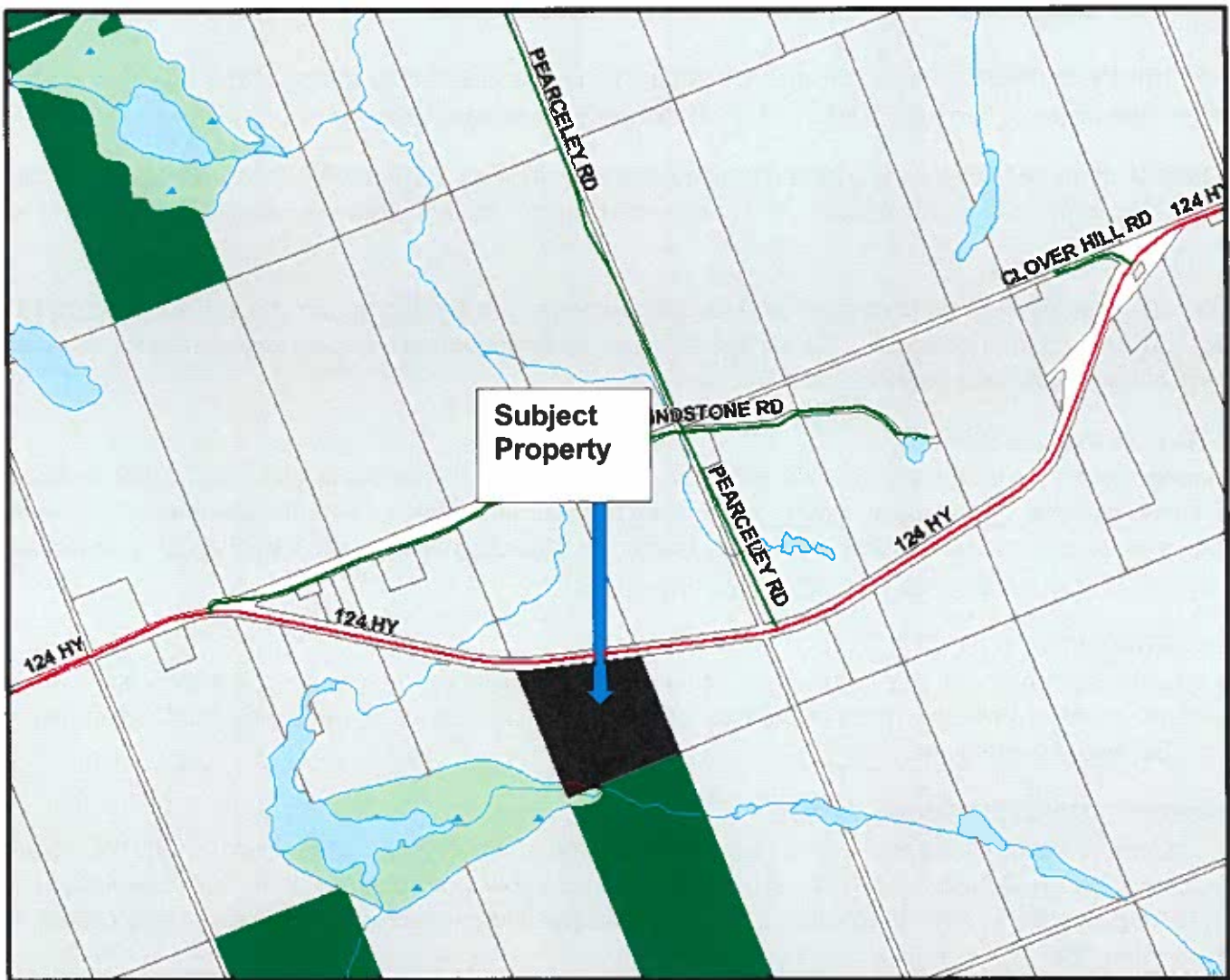
Individuals who make written submissions should be aware that their submission and any personal information in their correspondence will become part of the public record and made available to the Applicant, Committee and Council.

PLEASE SUBMIT ANY WRITTEN COMMENTS TO NICOLE GOURLAY
Quoting File No: GLAD ZONING BY-LAW AMENDMENT

Nicole Gourlay, Deputy Clerk – Planning and Development
Municipality of Magnetawan
P.O. Box 70
Magnetawan, Ontario, P0A 1P0
705-387-3947 ext. 1011
planning@magnetawan.com

DATED at the Municipality of Magnetawan this 2nd day of November, 2021

KEY MAP OF SUBJECT PROPERTY:



THE MUNICIPALITY OF MAGNETAWAN

PLANNING REPORT

TO: Nicole Gourlay, Deputy Clerk – Planning & Development, , Municipality of Magnetawan

FROM: Jamie Robinson, BES, MCIP, RPP – MHBC Planning
Jonathan Pauk, HBASc, MSc, MCIP, RPP – MHBC Planning

DATE: October 13, 2021

SUBJECT: Zoning By-law Amendment Application –Concession 8, Part Lot 12, Municipality of Magnetawan
Roll No. 4944010002053100000

Recommendation

THAT Council receive this Report.

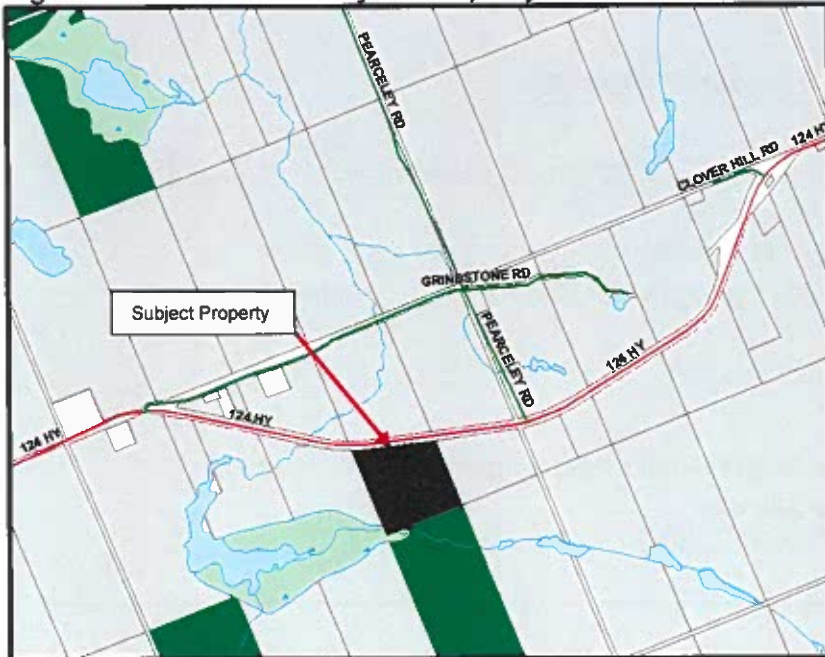
THAT Council enact the attached Zoning By-law Amendment for lands known as Concession 8, Part Lot 12, PCL 176 S/S, Municipality of Magnetawan.

Proposal / Background

The proposed Zoning By-law Amendment application has been submitted by Norman Glad on behalf of the owner, Donald Young, for the property located at Concession 8, Part Lot 12, PCL 176 S/S in Magnetawan.

The site is currently vacant and has a lot area of 39.9 acres (16.1 hectares) and a lot frontage of 415 metres on Highway 124. The location of the subject property is shown in Figure 1.

Figure 1: Location of Subject Property



The application was submitted in order to permit a Hunt Camp on the subject lands. If approved, the application would rezone a portion of the subject property from Agricultural (A) to Rural Exception Nine (RU-9) Zone. The portion of the property zoned Environmental Protection (EP) is to remain unchanged.

The structure is intended to provide basic shelter and accommodation on a temporary basis for the owner to engage in hunting activities on the subject property. The proposed building is not to be serviced with electrical or plumbing services. The Applicant has indicated that a composting toilet will be on site to provide for washroom facilities. The site plan identifying the driveway, parking, and proposed hunt camp accommodation building is shown in Figure 2.

A hand-drawn map of the study area. At the top, it is labeled "AWM 124". Below this, it says "EXISTING 3 CAR PARKING (WILL REMAIN)". A wavy line represents a "TRAIL". On the left, a vertical line with arrows at both ends is labeled "430m". In the center, there is a rectangular structure with dimensions "2m" and "9m" indicated. Below this structure is a circle labeled "POND". A line labeled "BONDS CREEK" flows from the pond towards the right. At the bottom, a horizontal line with arrows at both ends is labeled "400m".

The image contains two hand-drawn diagrams of a house.

The top diagram is a floor plan. It shows a rectangular layout with a total width of 7m and a total depth of 34m. The layout includes:

- A kitchen (KITCHEN) on the left side.
- A dining area (DINING) in the center.
- A living area (LIVING) on the right side.
- A bedroom (BED ROOM 1) at the top right.
- A bedroom (BED ROOM 2) at the bottom right.
- A bathroom (BATH) between the two bedrooms.
- A circular area labeled "TABLE" in the center-left.
- An "ENTRY" at the bottom center.
- Windows are indicated on the left wall and the front wall.
- Dimensions for the rooms are given: Kitchen (3m x 4m), Dining (3m x 4m), Living (3m x 4m), Bed Room 1 (3m x 4m), Bed Room 2 (3m x 4m), Bath (2m x 2m).

The bottom diagram is an elevation of the house. It shows a simple rectangular structure with a gabled roof. The width is 7m and the height is 7m. There are two windows on the left side and a door on the right side.

resource based recreational uses. The existing use and proposed zoning is a resource-based recreational use.

Section 1.1.5.3 states that “recreational, tourism and other economic opportunities should be promoted” on rural lands. The proposed Zoning By-law Amendment and Site Plan Application will facilitate the use of a recreational use on rural lands.

Section 1.6.6 of the PPS contains policies for sewage and water services and stormwater. The proposed hunt camp building is to be serviced with an on-site composting toilet.

Section 2 of the PPS provides policies pertaining to Natural Heritage Features. Schedule B to the Official Plan identifies an area of Fish Habitat located in the south west portions of the subject property. The proposed hunt camp building is to be located 40 metres from the pond identified as fish habitat which exceeds the minimum 20 metre setback required by the Zoning By-law from a waterbody. There are no anticipated negative impacts on the fish habitat.

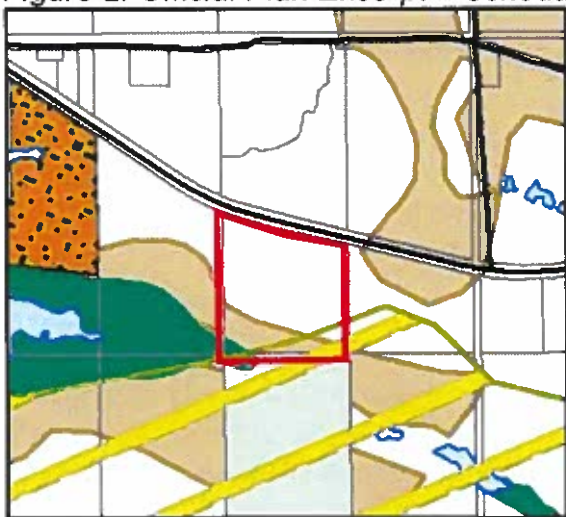
The proposed Zoning By-law Amendment is consistent with the PPS.

Municipality of Magnetawan Official Plan

The Municipality’s Official Plan provides direction pertaining to growth and development within Magnetawan. The policies in the Official Plan address the environment, cultural and built heritage, natural resources and servicing and transportation. Schedule A (Land Use Map) of the Official Plan identifies Site as being designated Rural, Agricultural and Environmental Protection as shown in Figure 2. A portion of the property is also located in the Aggregate & Mineral Resources overlay.

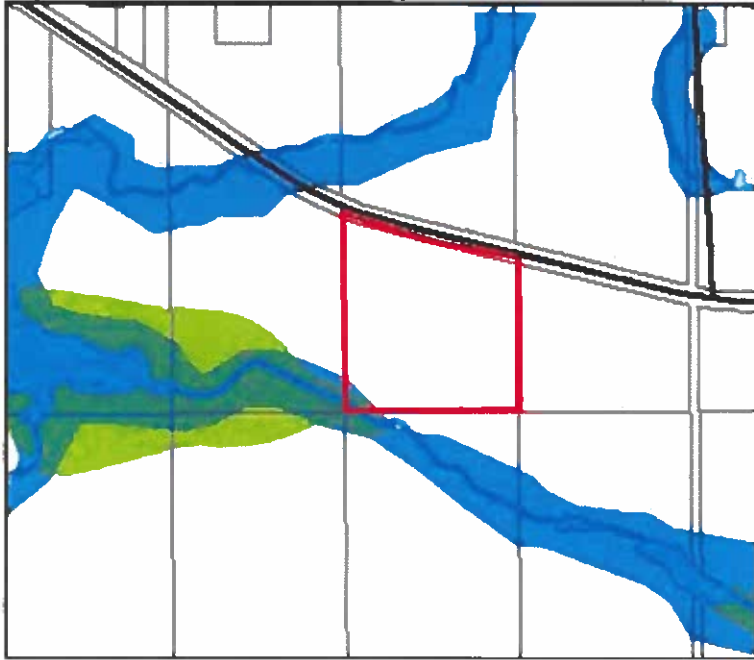
The entire property is proposed to be used for recreational purposes, while the proposed hunt camp would be located in the area of the property designated Agricultural.

Figure 2: Official Plan Excerpt – Schedule A (Land Use)



Schedule B to the Official Plan identifies an area of Fish Habitat located in the south west portion of the subject property. This is illustrated on Figure 3.

Figure 3: Official Plan Excerpt – Schedule B (Environmental Features)



Section 3 of the Official Plan contains objectives that guide future development in the Municipality. Specifically, Objective (3) states, it is an objective of the Plan *“To ensure that natural resource activities, including forestry, mineral exploration, aggregate extraction, hunting and fishing and other recreational activities can continue in a manner that is sustainable and to protect the quality and quantity of surface and ground water resources.”* The proposed hunt camp use will help to implement Objective 3.

In accordance with Section 5.2.1, Hunt Camps are identified as a permitted use on lands designated Rural.

Section 4.7 and 4.10 contain policies regarding significant fish habitat, which states, in part, *Where the Ministry of Natural Resources has not evaluated the shoreline in terms of fish habitat, it shall be treated as Type 1 Fish Habitat, pending further assessment. Setbacks of 30 metres from cool or cold-water streams and 15 metres from other streams are required.* Based on the site plan provided by the Applicant, the proposed hunt camp accommodation building is to be located 40 metres from the pond in the south west portion of the subject property. This exceeds the setbacks identified in Section 4.7 of the Official Plan for cold-water and other streams.

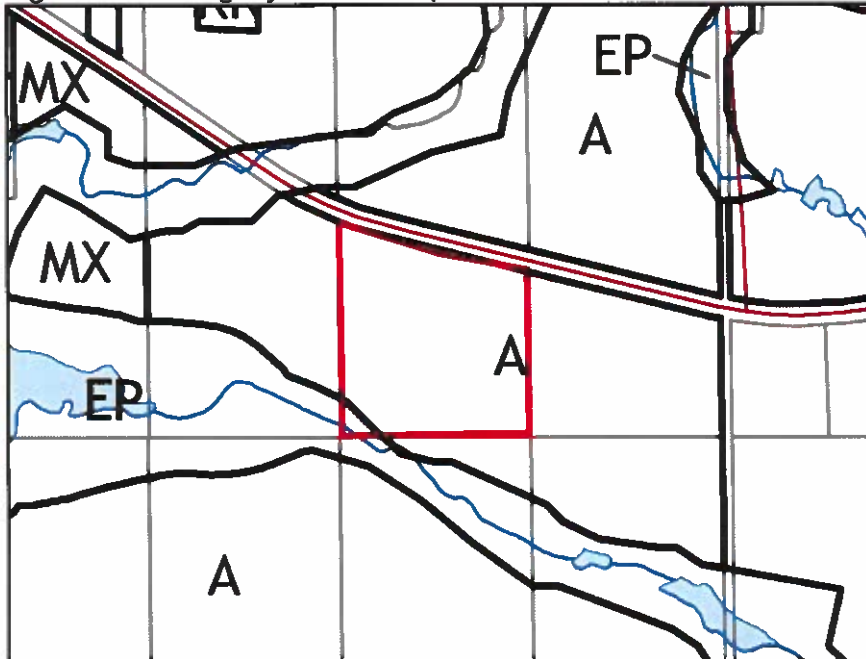
The Zoning By-law permits Hunt Camps in the Rural Zone. Based on a review of the subject property, the subject property exhibits characteristics typically of a Rural Zoned property.

Based on the above, the proposed Zoning By-law Amendment is in conformity with the Municipality's Official Plan.

Municipality of Magnetawan Zoning By-law

The subject property is primarily zoned Agricultural (A) with a small portion of Environmental Protection (EP) zoning in the south west corner of the property as shown in Figure 4.

Figure 4: Zoning By-law Excerpt



The Agricultural Zone does not currently permit a hunt camp. The Zoning By-law Amendment proposes to rezone a portion of the subject property from the Agricultural (A) Zone to the Rural Exception Nine (RU-9) Zone to permit the use of the property for a "Hunt Camp." The portion of the subject property that is zoned Environmental Protection is to remain.

A "Hunt Camp" is defined in the Municipality's Zoning By-law as:

A building or structure consisting of one or more rooms and may include facilities for the preparation of food and overnight accommodation on a temporary basis only during hunting or fishing seasons, but shall not include any other establishment or use as may be defined or classified in this By-law.

To ensure protection from the fish habitat and the pond at the rear of the property, it is recommended that a minimum setback of 40 metres from the pond be included in the Zoning By-law Amendment.

Please refer to Attachment #1 to this Report for a copy of the draft Zoning By-law Amendment.

Summary

Based on our review of the PPS and the Municipality's Official Plan, it is our opinion that the subject application to rezone a portion of the subject property from Agricultural (A) to the Rural Exception Nine (RU-9) Zone to permit a Hunt Camp, is consistent with the PPS and conforms to the Official Plan. The property has characteristics commonly associated with a rural property and the Rural Zone permits a hunt camp. The proposed hunt camp provides a recreational use that is appropriate of the subject property and represents good land use planning.

Respectively submitted,



Jonathan Pauk HBASc, MSc, MCIP RPP
Planning Consultant
MHBC Planning



Jamie Robinson, BES, MCIP, RPP
Planning Consultant
MHBC Planning

Attachment 1 – Draft Zoning By-law Amendment

Attachments

Attachment 1

of the Municipality of Magnetawan with respect to lands located on Concession 8, Part Lot 12, PCL 176 S/S in the Municipality of Magnetawan.

WHEREAS the Council of the Corporation of the Municipality of Magnetawan is empowered to pass By-laws to regulate the use of land pursuant to Section 34 of the Planning Act, R.S.O. 1990;

AND WHEREAS the owner of the subject lands has filed an application with the Municipality of Magnetawan to amend By-law 2001-26 as amended;

AND WHEREAS the Council of the Corporation of the Municipality of Magnetawan deems it appropriate to amend By-law No. 2001-26 as amended;

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

1. Schedule 'A', to Zoning By-law No. 2001-26 as amended, is further amended by a zoning a portion of the lands legally described as Concession 8, Part Lot 12, PCL 176 S/S in the Municipality of Magnetawan from the "Agricultural" (A) Zone to the "Rural Exception Nine Zone" (RU-9) Zone **as amended**, as shown on Schedule 'A' attached forming part of this By-law.
2. Section 4.6 of By-law 2001-26 is hereby amended by adding the following section.

4.3.3.4 Rural Exception Nine (RU-9) Zone, as amended.

Notwithstanding the provisions of this By-law to the contrary, within the Rural Exception Nine (RU-9) Zone the following shall apply:

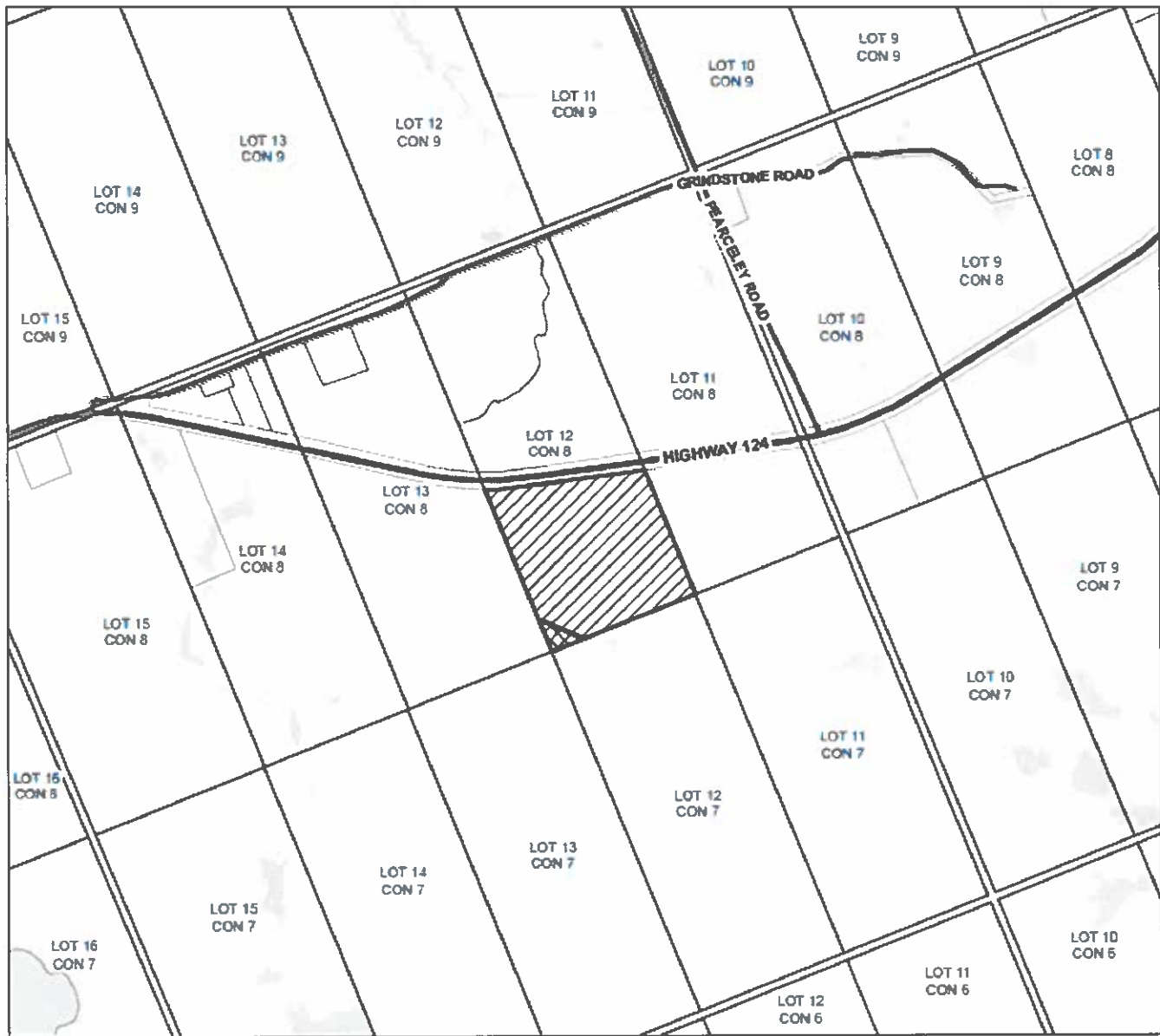
1. *The minimum setback from a watercourse shall be 40 metres.*

This By-law take effect on the date of its passage, subject to the provisions of Section 34 (30) and (31) of the Planning Act.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto this **XX** day of October 2021.

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**

Part of Lot 12, Concession 8
Geographic Township of Chapman
Municipality of Magnetawan
District of Parry Sound



Lands to be rezoned from Agricultural (A) Zone to
Rural Exception Nine (RU-9) Zone



Lands to remain Environmental Protection (EP) Zone

This is Schedule 'A' to Zoning By-law _____
Passed this ____ day of _____, 2021

Mayor

Clerk



**The Corporation of the
Municipality of Magnetawan**

Box 70 4304 Hwy 520

Magnetawan ON POA 1P0

Phone 705 387 3947 Fax 705 387 4875

www.magnetawan.com

**APPLICATION FORM
ZONING BY-LAW AMENDMENT**

Date Received by Municipality: _____

1) APPLICATION INFORMATION

Name of Applicant: Norman Glad

Mailing Address: 111 ashbrook crt., milton, ontario L9T 2K8

Telephone Number (Home): 647.828.6949 Fax Number: _____

Telephone Number (Business): _____ Fax Number: _____

2) REGISTERED OWNER

If the Applicant is not the Registered Owner of the subject lands, then authorization from the Owner is required, as well as the following information:

Owners Name: Donald Young

Mailing Address: 46 Whistle Post St., Toronto, ontario, M4E 3W8

Telephone Number (Home): 416.317.2048 Fax Number: _____

Correspondence to be sent to: ☐ Owner ☐ Agent ☒ Both

3) MORTGAGES, CHARGES OR OTHER ENCUMBRANCES

Name: _____

Mailing Address: _____

Name: _____

Mailing Address: _____

4) SUBJECT LANDS

Geographic Township: Chapman / Magnetawan Concession: 8 Lot: 12

Reference Plan: _____ Part/Block/Lot: _____

Street Name and Number: Hwy 124
(If corner lot, please include both Street Names)

Water Access only: _____

(Name of Waterbody)

Area of subject lands (ha): 16.25 Frontage (m): 400 Depth (m): 480

Rural

What is the current Zoning?

Agricultural / EP

6) REASONS FOR REQUEST

Please describe the reasons for and extent of, the request:

Rural property for hunting purposes.

7) ACCESS

Are the subject lands accessible by:

- ☒ Provincial Highway
☐ Municipal Road (seasonal maintenance)
☐ Municipal Road (year round maintenance)
☐ Right of Way
☐ Unopened Road Allowance
☐ Water Access
☐ Other (describe) _____

8) BUILDINGS, STRUCTURES AND USES

What are the existing buildings on the subject land? None

What are they used for? _____

Please complete the following for each building or structure:

	Building One	Building Two	Building Three
Type of Building			
Setback from Front Lot Line			
Setback from Rear Lot Line			
Setback from Side Lot Line			
Setback from Side Lot Line			
Height (metres)			
Dimensions			
Floor Area			
Date of Construction			

Are any buildings or structures to be build on the subject lands?



yes

☐ no

If yes, please complete the following for each building or structure:

	Building One	Building Two	Building Three
Type of Building	Hunt camp		
Setback from Front Lot Line	426M		
Setback from Rear Lot Line	45M		
Setback from Side Lot Line	15M		
Setback from Side Lot Line	378M		
Height (metres)	7M		
Dimensions	9x7M		
Floor Area	63sq M		
Date of Construction	TBD		

When were the subject lands acquired by the current owner? 70's

How long have the "existing uses" continued on the subject lands? _____

9) **SERVICING**

	<u>Municipal</u>	<u>Private</u>	<u>Other</u>
Water Supply	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sewage Disposal	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Frontage on Road	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Provincial hwy

Is storm drainage provided by: ☐ Sewer ☐ Ditch ☐ Swale
☐ Other (describe) _____

10) **OTHER APPLICATIONS**

Are the subject lands also the subject of an application under the Planning Act for approval of a Plan of Subdivision or a Consent? ☐ yes ☒ no

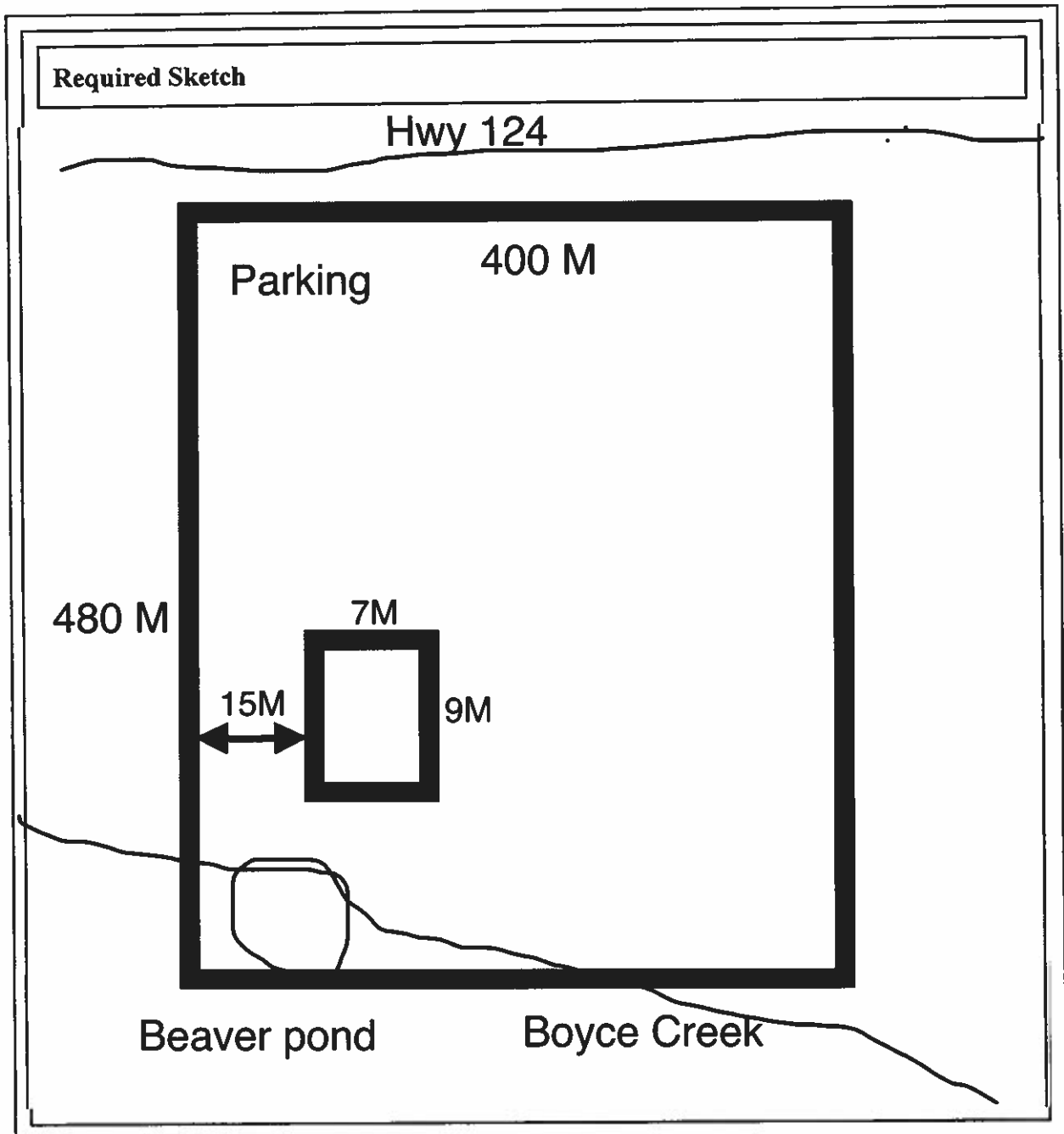
If yes, what is the file number? _____

What is the status of the application? _____

Have the subject lands ever been the subject of an application under Section 34 of *The Planning Act* (rezoning)? ☐ yes ☒ no

If yes, please provide a brief explanation: _____

- ☐ the location, size and type of all existing and proposed buildings and structures on the subject land, indicating the distance of the building or structures from the front yard lot line, rear yard lot line and side yard lot lines;
- ☐ the approximate location of all natural and artificial features on the subject land and on land that is adjacent to the subject land that, in the opinion of the applicant, may affect the application. Examples include: buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tanks;
- ☐ the current uses on land that is adjacent to the subject land;
- ☐ the location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public travelled road, a private road or a right-of-way;
- ☐ if access to the subject land is by water only, the location of the parking and docking facilities to be used; and
- ☐ the location and nature of any easement affecting the subject land.



Required Sketch should include the following:

✓ Lot dimensions

✓ Buildings and Structures

July 6, 2021

Date

Signature of Registered Owner(s) or Agent

13) FREEDOM OF INFORMATION

I hereby provide authority for any information contained in this application, to be released in accordance with the Freedom of Information Act.

July 6, 2021

Date

Signature of Registered Owner(s) or Agent

14) PAYMENT OF FEE AND DEPOSIT

- ☐ Application Fee \$ 700.00
- ☐ Residential Deposit Fee ~~\$ 1,000.00~~ → **\$1500**
(By-law 2004-09)
- ☐ Commercial/Industrial Deposit Fee \$ 2,500.00
(By-law 2004-09)

The 'deposit' shall be used for expenses as defined below. As of the date of this application, I further hereby agree to pay for and bear the entire cost and expense for any engineering, legal, landscape, architectural and/or planning consulting expenses incurred by the Municipality of Magnetawan during the processing of this Application, in addition to the Application Fee set by the Municipality of Magnetawan.

An additional deposit shall be required if the deposit is insufficient to complete the Application.

July 6, 2021

Date

Signature of Registered Owner(s)

Please send all invoices to Norman (Ted) Glad

Note: All Invoices for payment shall be sent to the person(s) indicated in Section 2) Owner of this application, unless otherwise requested.

If the Applicant/Owner is a Corporation, the Applicant/Owner shall provide certification that he/she has the authority to Bind the Corporation

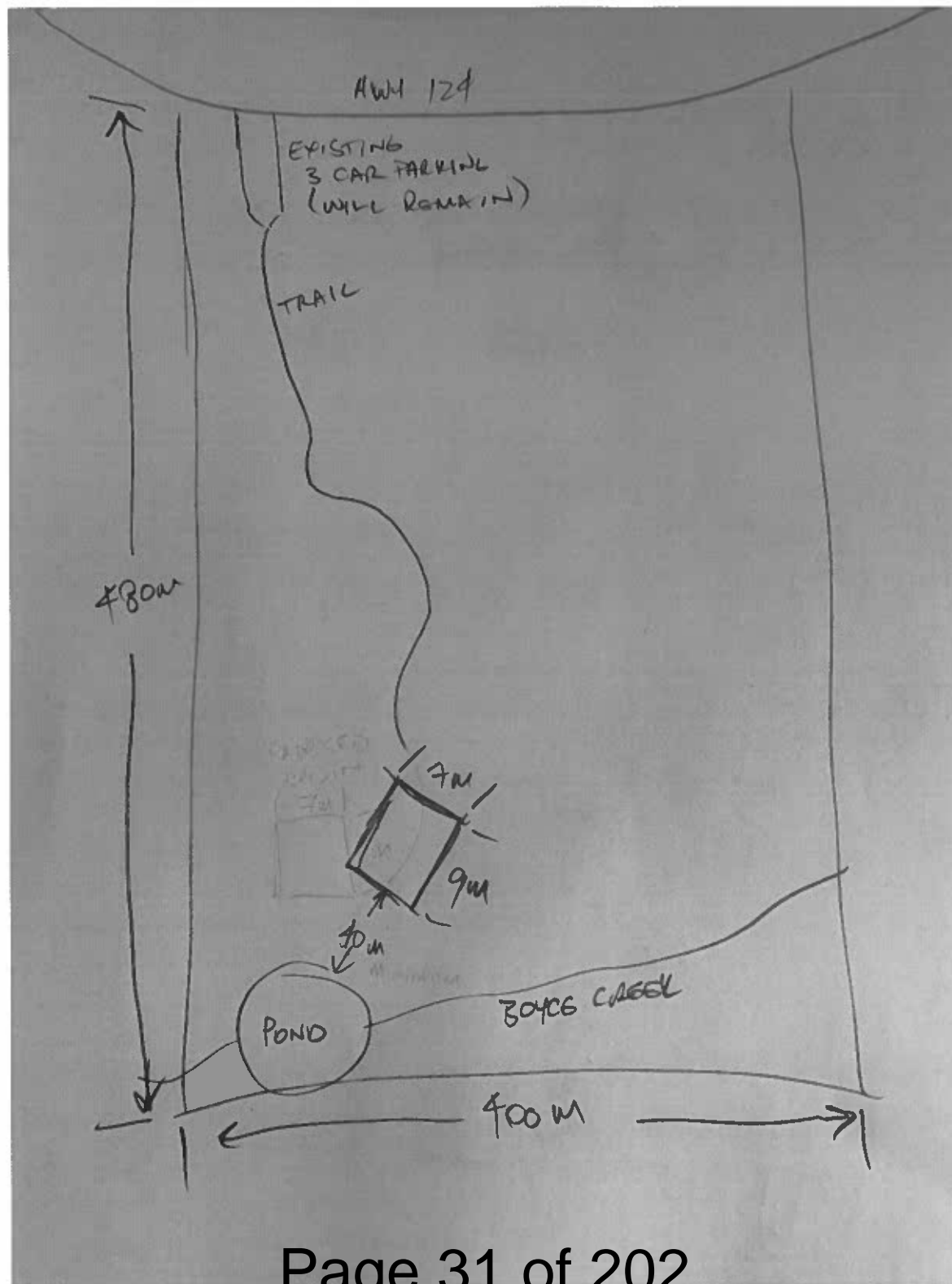
15) AFFIDAVIT

I, _____ of the _____ in the _____
_____ solemnly declare that all of the above statements contained herein and in all exhibits transmitted herewith are true and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of "The Canada Evidence Act".

DECLARED BEFORE ME at _____ in the _____
_____ of _____ this _____ day of _____, _____

July 6, 2021

Page 30 of 202



THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. _____

Being a By-law to amend By-law No. 2001-26, as amended, the Zoning By-law for the Corporation of the Municipality of Magnetawan with respect to lands located on Concession 8, Part Lot 12, PCL 17622 S/S Municipality of Magnetawan, (Roll: 494401000205310).

WHEREAS the Council of the Corporation of the Municipality of Magnetawan is empowered to pass By-laws to regulate the use of land pursuant to Section 34 of the Planning Act, R.S.O. 1990;

AND WHEREAS the owner of the subject lands has filed an application with the Municipality of Magnetawan to amend By-law 2001-26 as amended;

AND WHEREAS the Council of the Corporation of the Municipality of Magnetawan deems it appropriate to amend By-law No. 2001-26 as amended;

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

Schedule 'A-2', to Zoning By-law No. 2001-26 as amended, is further amended by zoning the lands legally described as Concession 8, Part Lot 12, PCL 17622 S/S, formerly the Geographic Township of Chapman, now in the Municipality of Magnetawan, from Agricultural (A) to Rural Exception Nine (RU-9) Zone. The portion of the property zoned Environmental Protection (EP) is to remain unchanged.

1. the "Agricultural (A) Zone" to the "Rural Exception Nine (RU-9) Zone" as shown on Schedule 'A' attached forming part of this By-law.
2. Section 4.6 of By-law 2001-26 is hereby amended by adding the following section.

4.3.3 Rural Exception Nine (RU-9) Zone, as amended.

Notwithstanding the provisions of this By-law to the contrary, within the Rural Exception Nine (RU-9) Zone the following shall apply:

1. *A Hunt Camp shall be permitted with a minimum 40m setback from EP zoned lands.*

This By-law take effect on the date of its passage, subject to the provisions of Section 34 (30) and (31) of the Planning Act (Ontario).

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto this _____ day of _____ 2021.

Sam Dunnett, Mayor

Kerstin Vroom, Clerk



Amending Bylaw 2021 - 34 - Schedule B BUILDING FEES ONLY

SCHEDULE "B" By-law 2021 - PERMIT FEE SCHEDULE

Cost Guidelines

\$100.00	+ \$15.00 per Thousand	Regular Building Permit
\$200.00	+ \$15.00 per Thousand	Conditional Building Permit
\$100.00		Change of Use Permit – Inspection fee only with no Building Permit Issued
\$100.00		Transfer Permit
\$100.00		Searching of Records (Building and Zoning compliance letters)
\$100.00		Re-inspection
\$50.00		Per page for review of revised plans or plans submitted with application and no permit issued
\$100.00		+\$50.00 per page for review of revised plans and/or documents to amend an existing Building Permit
\$200.00		Application fee for Alternative Solution Design
\$200.00		Special Inspection Fee to inspect buildings or structures where a request has been made for a final inspection or occupancy/use where the permit has been inactive for more than one year and/or to determine status of dormant files.
\$50.00		Orders Issued
\$2.00 - \$10.00		printing of drawings (oversized) per page – as determined by the CBO

CONSTRUCTION COST GUIDELINES – cost per square foot of floor area

Residential Unit:

Single Storey House	\$175.00 minimum per square foot
Two Storey House (1 st floor)	\$150.00 minimum per square foot
Each Additional Storey	\$ 75.00 minimum per square foot
Attached Garage	\$ 40.00 minimum per square foot

Cottage / Recreational Dwelling:

Dwelling with Basement	\$175.00 minimum per square foot
Dwelling on Piers / Frost Wall	\$125.00 minimum per square foot
Dwellings on Slab	\$125.00 minimum per square foot
Each Additional Storey	\$ 75.00 minimum per square foot

Garage / Farm Buildings:

Garage / Shed on Slab	\$40.00 minimum per square foot
Garage / Shed no floor	\$30.00 minimum per square foot
Barns / Outbuildings located on Assessed Farm Lands	\$25.00 minimum per square foot

Commercial – Industrial:

Based on cost price.....or	\$95.00 minimum per square foot
----------------------------	---------------------------------

Renovations:

Based on cost price estimates

Decks / Porches / Additions: \$50.00 per square foot

Demolition Permits:

\$15.00 minimum per square foot

**Effective January 01, 2020 – Building without a permit – Construction started without a permit: fees are doubled

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2022 -

Being a By-law to Establish Fees and Charges

WHEREAS Section 391(1) of the *Municipal Act, 2001, S.O. 2001, c. 25*, as amended, authorizes the Council of a local municipality to pass by-laws imposing fees or charges for services or activities provided or done by or on behalf of it; for costs payable by it for services or activities provided or done by or on behalf of any other municipality or local board; and for the use of its property including property under its control;

AND WHEREAS Section 69 of the *Planning Act, R.S.O. 1990, c. P. 13*, provides that the Council of a municipality may prescribe a tariff of fees for the processing of applications made in respect of planning matters;

AND WHEREAS Section 7 of the *Building Code Act, 1992, S.O. 1992, c. 23*, as amended, authorizes a municipal Council of a municipality to pass a by-law requiring the payment of fees on applications for and issuance of permits and prescribing the amounts thereof;

AND WHEREAS Pursuant to Section 270(1) of the *Municipal Act* the Council of the Corporation of the Municipality of Magnetawan provided notice in accordance with the Municipality of Magnetawan Provision of Notice Policy By-law 2016-12.

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan hereby enacts as follows:

1. GENERAL

- 1.1. Council hereby establishes the fees and charges as set out in the Schedule A attached hereto and forming an integral part of this By-law.
- 1.2. This By-law shall be known and may be cited as the "Municipality of Magnetawan Fees and Charges By-law".
- 1.3. The fees set out in the attached Schedule A shall be paid for the services or activities listed, and all fees are per occasion or request.
- 1.4. No request by any person for any information, service, activity or use of Municipal property will be provided unless and until the person requesting the information, service, activity or use of Municipal property has paid the applicable fee in the prescribed amount as set out in the Schedules.
- 1.5. The fees and charges will be subject to Harmonized Sales Tax (HST), where applicable, as noted.
- 1.6. Unpaid Fees shall be added to the owner's tax account and collected in like manner as taxes.

2. SEVERABILITY

If any provision or part of a provision of this by-law is declared by any court or tribunal of competent jurisdiction to be illegal or inoperative, in whole or in part, or inoperative in particular circumstances, the balance of the by-law, or its application in other circumstances, shall not be affected and shall continue to be in full force and effect.

3. CONFLICT WITH ANY OTHER BY-LAW

In the event of any conflict between any provisions of this by-law and any other by-law heretofore passed, the provisions of this by-law shall prevail.

4. REPEAL OF PREVIOUS BY-LAWS

That By-law 2021-48 be hereby repealed effective the date of passing of this By-law.

5. EFFECTIVE DATE

This by-law shall take force and effect on the 1st day of January 2022.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this day of , 2021

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**

Mayor

CAO/Clerk

**SCHEDULE "A" To By-law 2022-
COMMUNITY SERVICES –FACILITY SERVICES**

**Magnetawan Community Centre, Lion's Pavilion & Ahmic Harbour Community Centre
All prices subject to applicable taxes (HST)**

Magnetawan Community Centre A damage deposit fee of \$250 per event is required upon booking. Deposit less repair costs, if any, will be returned following post- rental inspection		Monday to Thursday (per day)	Friday to Sunday (per day)	Friday 6 pm to Sunday 6 pm (weekend)
Commercial/ *Non-Resident full day		\$170	\$195	\$390
Commercial/Non-Resident up to 4 hrs.		\$100	per day	\$120
Resident full day		\$120	\$145	\$290
Resident up to 4 hours		\$70	per day	\$90
**Non-profit full day		\$120	\$145	\$290
Non-profit up to 4 hours		\$70	per day	\$90
Add-ons				
Kitchen Rental (Not Available for Individual Rental)		\$75	\$85	\$140
Bar Rental		\$35	\$55	\$110
Set-up Fee (including tables, chairs, etc.)		\$50	per day	\$50
Coffee & Tea Set-Up		\$20	per day	\$25
Ahmic Harbour Community Centre A damage deposit fee of \$250 per event is required upon booking. Deposit less repair costs, if any, will be returned following post- rental inspection		Monday to Thursday (per day)	Friday to Sunday (per day)	Friday 6 pm to Sunday 6 pm (weekend)
Commercial/Non-Resident full day		\$120	\$145	\$290
Commercial/Non-Resident up to 4 hrs.		\$80	per day	\$95
Resident full day		\$90	\$110	\$220
Resident up to 4 hours		\$70	per day	\$90
Non-profit full day		\$90	\$110	\$220
Non-profit up to 4 hours		\$70	per day	\$80
Add-ons				
Set-up Fee (including tables, chairs, etc.)		\$50	per day	\$50
Coffee & Tea Set-up		\$20	per day	\$25
Magnetawan Lions Pavilion A damage deposit fee of \$250 per event is required upon booking. Deposit less repair costs, if any, will be returned following post- rental inspection		Monday to Thursday (per day)	Friday to Sunday (per day)	Friday 6 pm to Sunday 6 pm (weekend)
Commercial / Non-Resident full day		\$120	\$130	\$260
Commercial / Non-Resident up to 4 hrs.		\$80	per day	\$90
Commercial/ Non-Resident Hourly		\$35	per day	\$40
Resident full day		\$100	\$110	\$220
Resident up to 4 hours		\$70	per day	\$80
Resident Hourly		\$30	per day	\$35
Non-profit full day		\$100	\$110	\$220
Non-profit up to 4 hours		\$70	per day	\$80
Non-profit Hourly		\$30	per day	\$40

	Set-up Fee (tables, chairs, sports equipment, etc.)	\$50	per day \$50
--	---	------	--------------

Additional Fees – all locations	
Late Vacating Fee	\$50 per half hour, not including 10 min grace period for first ½ hour only.
Low Risk Insurance (available for some events)	\$50 per event

*Non-Resident is defined as a person who does not either reside within the Municipality or does not pay property taxes to the Municipality.

*Non-profit is defined as any recognized not-for-profit organization that does not gain any profit from its events

CLERK'S OFFICE

Fee Description	Fee
Photocopies per page (Black/White)	\$0.25
Photocopies per page (Colour)	\$0.50
Commissioning of Documents	No charge for Residents \$10.00 non-residents
Freedom of Information Requests	As Provided for under MFIPPA
Records Research: Retrieval, Research Subject & Refiling (Not under MFIRPA)	\$60.00/hr.
Locks Passage:	
Locks Daily Passage Fee	\$5.00
Trailer License:	
1 Year License (issued from May 1 st to November 30 th)	\$750.00 per year
Monthly License (maximum of 3 months)	\$150.00 per month
Books:	
Nipissing Road Book	\$13.00
Historic Sites Book	\$5.00
Looking Back Book	\$25.00
All three Historic Books Package	\$35.00

TREASURY / TAXES

Fee Description	Fee
Tax Certificate	\$50.00
Returned Item (Cheque or EFT)	\$45.00
Assessment & Tax Rate Search / History	\$50.00 (plus \$20.00 for each additional year prior to 2003)
Property Information Report (combination of Building and Zoning)	\$200 + HST

LANDFILL CHARGES & TIPPING FEES

Fee Description	Fee
Replacement Landfill Card	\$10 and purchase of needed tags
Bag Tags (for waste only – not needed for recyclables)	\$2.00 each
Large Items	
Couches	\$20.00
Chairs	\$10.00
Mattress or Box Springs	\$25.00
Fridges/Freezers/AC	\$10.00
Campers/Boats	\$5.00 per foot
Construction Waste	
Pickup Truck, Van, or Single axle trailer	\$25.00
Single axle Truck	\$270.00
Tandem Truck 20-yard container	\$540.00
Tri-Axle Truck 40-yard container	\$1080.00
Tandem Axle Trailer	\$150.00
Shingles	
Pickup Truck or Van	\$65.00
Single Axle Trailer	\$125.00
Tandem Axle Trailer	\$540.00

ADMINISTRATION FEES

Dog Licensing	Fee
Service Animals	No Charge
Annual Dog Tag – First Dog	\$5.00
Annual Dog Tag – Every dog thereafter	\$5.00
Lifetime Dog Tag	\$30.00
Replacement Dog Tag	\$5.00
Kennel License	\$100.00 kennel + \$5 per dog tag
Replacement Kennel License	\$50.00 kennel
Impound Fee First Offence	\$100.00 + applicable fees as imposed by and payable to the Pound Keeper
Impound Fee Second Offence	\$150.00 + applicable fees as imposed by and payable to the Pound Keeper
Impound Fee Third Offence and each Subsequent Offence	\$200.00 + applicable fees as imposed by and payable to the Pound Keeper
Animal Control Service Fee	\$50/hr. (1 hour minimum)

Refreshment Carts & Vehicles	Resident	Non-Resident
Hawker/Peddler License	\$250.00	\$500.00
Hawker/Peddler Agent	\$50.00	\$250.00
Refreshment Vehicle or Carts	\$500.00	
All other Businesses, Trades or Occupations	\$50.00	
Transient Trader		
Door to Door Sales	\$250.00	
All other Transient traders	\$500.00	
Other Administrative Fees	Fee	
Lottery license for Community Group	\$5.00	
Application for Event Permit	\$200.00	
Application for Multiple Event Permit	\$500.00	
By-law Enforcement Administration Fees	Fee	
By-law Administration Fee (includes frivolous/vexatious complaints/notices/complaint letters)	\$50.00/hr.	
By-law Administration Fee (orders)	\$105.00/hr.	
Cemetery +HST	Fee	
Lot	\$250.00	
Lot Care & Maintenance	\$290.00	
Cremation Lot	\$175.00	
Cremation Lot Care & Maintenance	\$175.00	
Niche Lot	\$600.00	
Niche Lot Care & Maintenance	\$165.00	
Interments + HST + Staking Fee	Fee	
Staking Fee	\$50.00	
Vault	\$500.00	
Adult	\$500.00	
Children, ten (10) years and under	\$300.00	
Cremated Remains	\$150.00	
Niche per urn/opening	\$250.00	
Monument Care & Maintenance +HST + Staking Fee	Fee	
Staking Fee	\$50.00	
Flat Marker (less than 172 sq. inches)	\$50.00	
Flat Marker (over 172 sq. inches)	\$100.00	
Pillow Marker	\$150.00	
Upright Monument (up to 4 feet high and 4 feet wide)	\$200.00	
Upright Monument (over 4 feet high and 4 feet wide)	\$400.00	
Disinterment	\$600.00	
Lot Transfer Fee	\$50.00	

DEVELOPMENT SERVICES – PLANNING SERVICES

Planning Application	Fee	Deposit
Staff Pre-consultation Fee	\$250.00	
Applications for Consent submitted for Review	\$700.00	\$2,000.00
Amendment to the Zoning By-law going to Residential	\$700.00	\$2,000.00
Amendment to the Zoning By-law going to Commercial	\$1,000.00	\$3,000.00
Road and Shore Road Allowance Closing Application	\$500.00	\$2,500.00
Road Allowance Purchase Price	Appraised value	
Shore Road Allowance Purchase Price	Appraised value	
Site Plan Agreement/ Limited-Service Agreement/ Licensing Agreement to Maintain Roads	\$250.00	\$1,000.00
Minor Variance Application	\$700	\$2,000.00
Encroachment/Driveway Agreement (to enter into) (does not include yearly fee, if applicable)	\$250.00	\$1,000.00
OPA *Major (with Zoning Amendment)	\$1,500.00	\$2,500.00
OPA *Minor (without Zoning Amendment)	\$1,000.00	\$1,500.00
Any other Property related By-law under the Planning Act (including Cost Acknowledgement, Deeming By-law, etc.)	\$500.00	\$1,000.00
Planner Consultation (Minor)	\$50.00	\$500.00
Planner Consultation (Major)	\$50.00	\$1,000.00
MNR Application for Work Permit	\$150.00	No deposit
Proposed Plan of Subdivision for Review	\$1,000.00	\$5,000.00
Review & Execution of a Proposed Subdivision Agreement	\$1,000.00	\$10,000.00
	Resident	Non-Resident
Business Board Signs subject to Municipal Approval	No-Charge	\$75.00

FIRE SERVICES

[A description of the circumstances under which these fees may be charged is included in the Fire Department Establish and Regulate By-law]

Equipment & Staffing+HST	Fee
Apparatus (First Hour Full & Then Every Half Thereafter)	\$500.00/hr.
Administration Costs	Fee
Third Party Inspection	\$50.00 per inspection
Fire Inspection	\$100.00 per inspection
File Search	\$100.00 per search
Fire Report	\$100.00 per report

Equipment Damage

All equipment that is owned or contracted by the fire department that is damaged while the fire department is performing its duties will be billed at the replacement or repaired cost including all applicable taxes.

TRANSPORTATION

Fee Description	Fee
Entrance Permit	\$100.00 + HST- Fee \$500.00 – Deposit
Civic Address Sign, Post & Measurement	\$100.00
Replacement Civic Address Sign	\$20.00
Letter of Suitable Location for Entrance	\$50
Unassumed Road Allowance Improvement Agreement	\$250.00 fee + \$1,000.00 deposit
Inquiries/Records Search (Road Access, Maintenance, Services)	\$30.00 per hour
Road Use Permit	\$0.00-500.00 + Deposit
Damage to Municipal Property	Time and Material for replacement costs

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2021 - 48

Being a By-law to Establish Fees and Charges

WHEREAS Section 391(1) of the *Municipal Act, 2001, S.O. 2001, c. 25*, as amended, authorizes the Council of a local municipality to pass by-laws imposing fees or charges for services or activities provided or done by or on behalf of it; for costs payable by it for services or activities provided or done by or on behalf of any other municipality or local board; and for the use of its property including property under its control;

AND WHEREAS Section 69 of the *Planning Act, R.S.O. 1990, c. P. 13*, provides that the Council of a municipality may prescribe a tariff of fees for the processing of applications made in respect of planning matters;

AND WHEREAS Section 7 of the *Building Code Act, 1992, S.O. 1992, c. 23*, as amended, authorizes a municipal Council of a municipality to pass a by-law requiring the payment of fees on applications for and issuance of permits and prescribing the amounts thereof;

AND WHEREAS Pursuant to Section 270(1) of the *Municipal Act* the Council of the Corporation of the Municipality of Magnetawan provided notice in accordance with the Municipality of Magnetawan Provision of Notice Policy By-law 2016-12.

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan hereby enacts as follows:

1. GENERAL

- 1.1. Council hereby establishes the fees and charges as set out in the Schedule A attached hereto and forming an integral part of this By-law.
- 1.2. This By-law shall be known and may be cited as the "Municipality of Magnetawan Fees and Charges By-law".
- 1.3. The fees set out in the attached Schedule A shall be paid for the services or activities listed, and all fees are per occasion or request.
- 1.4. No request by any person for any information, service, activity or use of Municipal property will be provided unless and until the person requesting the information, service, activity or use of Municipal property has paid the applicable fee in the prescribed amount as set out in the Schedules.
- 1.5. The fees and charges will be subject to Harmonized Sales Tax (HST), where applicable, as noted.
- 1.6. Unpaid Fees shall be added to the owner's tax account and collected in like manner as taxes.

2. SEVERABILITY

If any provision or part of a provision of this by-law is declared by any court or tribunal of competent jurisdiction to be illegal or inoperative, in whole or in part, or inoperative in particular circumstances, the balance of the by-law, or its application in other circumstances, shall not be affected and shall continue to be in full force and effect.

3. CONFLICT WITH ANY OTHER BY-LAW

In the event of any conflict between any provisions of this by-law and any other by-law heretofore passed, the provisions of this by-law shall prevail.

4. REPEAL OF PREVIOUS BY-LAWS

That By-law 2021-27 be hereby repealed effective the date of passing of this By-law.

5. EFFECTIVE DATE


This by-law shall take force and effect on the date of its passing.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 22 day of September, 2021

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**



Mayor



CAO/Clerk

**SCHEDULE "A" To By-law 2021-48
COMMUNITY SERVICES –FACILITY SERVICES**

**Magnetawan Community Centre, Lion's Pavilion & Ahmic Harbour Community Centre
All prices subject to applicable taxes (HST)**

Magnetawan Community Centre A damage deposit fee of \$250 per event is required upon booking. Deposit less repair costs, if any, will be returned following post- rental inspection		Monday to Thursday (per day)	Friday to Sunday (per day)	Friday 6 pm to Sunday 6 pm (weekend)
Commercial/ *Non-Resident full day		\$170	\$195	\$390
Commercial/Non-Resident up to 4 hrs.		\$100	per day	\$120
Resident full day		\$120	\$145	\$290
Resident up to 4 hours		\$70	per day	\$90
**Non-profit full day		\$120	\$145	\$290
Non-profit up to 4 hours		\$70	per day	\$90
Add-ons				
Kitchen Rental (Not Available for Individual Rental)		\$75	\$85	\$140
Bar Rental		\$35	\$55	\$110
Set-up Fee (including tables, chairs, etc.)		\$50	per day	\$50
Coffee & Tea Set-Up		\$20	per day	\$25
Ahmic Harbour Community Centre A damage deposit fee of \$250 per event is required upon booking. Deposit less repair costs, if any, will be returned following post- rental inspection		Monday to Thursday (per day)	Friday to Sunday (per day)	Friday 6 pm to Sunday 6 pm (weekend)
Commercial/Non-Resident full day		\$120	\$145	\$290
Commercial/Non-Resident up to 4 hrs.		\$80	per day	\$95
Resident full day		\$90	\$110	\$220
Resident up to 4 hours		\$70	per day	\$90
Non-profit full day		\$90	\$110	\$220
Non-profit up to 4 hours		\$70	per day	\$80
Add-ons				
Set-up Fee (including tables, chairs, etc.)		\$50	per day	\$50
Coffee & Tea Set-up		\$20	per day	\$25
Magnetawan Lions Pavilion A damage deposit fee of \$250 per event is required upon booking. Deposit less repair costs, if any, will be returned following post- rental inspection		Monday to Thursday (per day)	Friday to Sunday (per day)	Friday 6 pm to Sunday 6 pm (weekend)
Commercial / Non-Resident full day		\$120	\$130	\$260
Commercial / Non-Resident up to 4 hrs.		\$80	per day	\$90
Commercial/ Non-Resident Hourly		\$35	per day	\$40
Resident full day		\$100	\$110	\$220
Resident up to 4 hours		\$70	per day	\$80
Resident Hourly		\$30	per day	\$35
Non-profit full day		\$100	\$110	\$220
Non-profit up to 4 hours		\$70	per day	\$80
Non-profit Hourly		\$30	per day	\$40
Set-up Fee (tables, chairs, sports equipment, etc.)		\$50	per day	\$50

Additional Fees – all locations	
Late Vacating Fee	\$50 per half hour, not including 10 min grace period for first ½ hour only.
Low Risk Insurance (available for some events)	\$50 per event

*Non-Resident is defined as a person who does not either reside within the Municipality or does not pay property taxes to the Municipality.

*Non-profit is defined as any recognized not-for-profit organization that does not gain any profit from its events

CLERK'S OFFICE

Fee Description	Fee
Photocopies per page (Black/White)	\$0.25
Photocopies per page (Colour)	\$0.50
Commissioning of Documents	No charge for Residents \$10.00 non-residents
Freedom of Information Requests	As Provided for under MFIPPA
Records Research: Retrieval, Research Subject & Refiling (Not under MFIPPA)	\$60.00/hr
Locks Passage:	
Locks Daily Passage Fee	\$5.00
Trailer License:	
1 Year License (issued from May 1 st to November 30 th)	\$750.00 per year
Monthly License (maximum of 3 months)	\$150.00 per month
Books:	
Nipissing Road Book	\$13.00
Historic Sites Book	\$5.00
Looking Back Book	\$25.00
All three Historic Books Package	\$35.00

TREASURY / TAXES

Fee Description	Fee
Tax Certificate	\$50.00
Returned Item (Cheque or EFT)	\$45.00
Assessment & Tax Rate Search / History	\$50.00 (plus \$20.00 for each additional year prior to 2003)
Property Information Report (combination of Building and Zoning)	\$200 + HST

LANDFILL CHARGES & TIPPING FEES

Fee Description	Fee
Replacement Landfill Card	\$10 and purchase of needed tags
Bag Tags (for waste only – not needed for recyclables)	\$2.00 each
Large Items	
Couches	\$20.00
Chairs	\$10.00
Mattress or Box Springs	\$25.00
Fridges/Freezers/AC	\$10.00
Campers/Boats	\$5.00 per foot
Construction Waste	
Pickup Truck, Van or Single axle trailer	\$25.00
Single axle Truck	\$270.00
Tandem Truck 20 yard container	\$540.00
Tri-Axle Truck 40 yard container	\$1080.00
Tandem Axle Trailer	\$150.00
Shingles	
Pickup Truck or Van	\$65.00
Single Axle Trailer	\$125.00
Tandem Axle Trailer	\$540.00

ADMINISTRATION FEES

Fee Description	Fee
Dog Licensing	
Service Animals	No Charge
Annual Dog Tag – First Dog	\$5.00
Annual Dog Tag – Every dog thereafter	\$5.00
Lifetime Dog Tag	\$30.00
Replacement Dog Tag	\$5.00
Kennel License	\$100.00 kennel + \$5 per dog tag
Replacement Kennel License	\$50.00 kennel
Animal Control Service Fee	\$50.00 / hour (1 hour minimum)
Impound Fee First Offence	\$100.00 + applicable fees as imposed by and payable to the Pound Keeper
Impound Fee Second Offence	\$150.00 + applicable fees as imposed by and payable to the Pound Keeper
Impound Fee Third Offence and each Subsequent Offence	\$200.00 + applicable fees as imposed by and payable to the Pound Keeper
Animal Control Service Fee	\$50/hr (1 hour minimum)
Refreshment Carts & Vehicles	
Placed and removed daily	\$400.00
All other vehicles	\$750.00
Per Event	\$100.00
Transient Trader	
Door to Door Sales	\$250.00
All other Transient traders	\$500.00
Other Administrative Fees	Fee
Lottery license for Community Group	\$5.00
Application for Event Permit	\$200.00
Application for Multiple Event Permit	\$500.00
By-law Enforcement Administration Fees	Fee
By-law Administration Fee	\$50.00/hr
Cemetery	Fee
Lot (plus HST)	\$150.00
Lot Care & Maintenance	\$250.00
Cremation Lot	\$50.00
Cremation Lot Care & Maintenance	\$150.00
Interments + HST	Fee
Vault	\$500.00
Adult	\$500.00
Children, ten (10) years and under	\$300.00
Cremated Remains	\$150.00
Marker	\$50.00
Monument Care & Maintenance (Stake fees incl.) +HST	Fee
Flat Marker (over 172 sq. inches)	\$75.00
Upright Monument (up to 4 feet high and 4 feet wide)	\$125.00
Upright Monument (over 4 feet high and 4 feet wide)	\$225.00
Disinterment	\$600.00
Lot Transfer Fee	\$10.00

DEVELOPMENT SERVICES – PLANNING SERVICES

Planning Application	Fee	Deposit
Applications for Consent submitted for Review	\$500.00	\$1,500.00
Amendment to the Zoning By-law going to Residential	\$700.00	\$1,500.00
Amendment to the Zoning By-law going to Commercial	\$700.00	\$2,500.00
Road and Shore Road Allowance Closing Application	\$500.00	\$2,500.00
Road Allowance Purchase Price	Appraised value	
Shore Road Allowance Purchase Price	Appraised value	
Site Plan Agreement	\$250.00	\$500.00
Minor Variance Application	\$700	\$1,500.00
Encroachment/Driveway Agreement (to enter into) (does not include yearly fee, if applicable)	\$250.00	\$1,000.00
OPA *Major (with Zoning Amendment)	\$1,500.00	\$2,500.00
OPA *Minor (without Zoning Amendment)	\$1,000.00	\$1,500.00
Any other Property related By-law under the Planning Act (including Cost Acknowledgement, Deeming By-law, etc)	\$500.00	\$1,000.00
Planner Consultation (Minor)	\$50	\$500.00
Planner Consultation (Major)	\$50	\$1,000.00
MNR Application for Work Permit	\$150.00	No deposit
Proposed Plan of Subdivision for Review	\$1,000.00	\$5,000.00
Review & Execution of a Proposed Subdivision Agreement	\$1,000.00	\$10,000.00

FIRE SERVICES

[A description of the circumstances under which these fees may be charged is included in the Fire Department Establish and Regulate By-law]

Equipment & Staffing	Fee
Apparatus	\$500
Administration Costs	Fee
Third Party Inspection	\$50.00 per inspection
Fire Inspection	\$100.00 per inspection
File Search	\$100.00 per search
Fire Report	\$100.00 per report

Equipment Damage

All equipment that is owned or contracted by the fire department that is damaged while the fire department is performing its duties will be billed at the replacement or repaired cost including all applicable taxes.

TRANSPORTATION

Fee Description	Fee
Miscellaneous	
Entrance Permit	\$100.00 + HST- Fee \$500.00 – Deposit
Civic Address Sign & Post	\$40.00
Replacement Civic Address Sign	\$20.00
Letter of Suitable Location for Entrance	\$50
Unassumed Road Allowance Improvement Agreement	\$250.00 fee + \$1,000.00 deposit
Inquiries/Records Search (Road Access, Maintenance, Services)	\$30.00 per hour
Road Use Permit	\$0.00-500.00 + Deposit
Damage to Municipal Property	Time and Material for replacement costs

RESOLUTION NO. 2021–

NOVEMBER 24, 2021

Moved by: _____

Seconded by: _____

WHEREAS the Council of the Municipality of Magnetawan receives the Draft report from Greener Earth Engineering & Design, Municipality of Magnetawan Hwy 520 Boat Ramp Replacement/Repair Options;

AND WHEREAS the Council of the Municipality of Magnetawan also receives the correspondence including costing for a “Honey Comb” boat ramp;

NOW THEREFORE BE IT RESOLVED the Council of the Municipality of Magnetawan directs Staff to move forward with option C Precast Slabs or Stone Base estimated cost \$80,000 - \$90,000.

Carried _____ Defeated _____ Deferred _____

Sam Dunnett, Mayor

Recorded Vote Called by: _____

Recorded Vote

Member of Council	Yea	Nay	Absent
Brunton, Tim			
Hetherington, John			
Kneller, Brad			
Smith, Wayne			
Mayor: Dunnett, Sam			

From: Keven Beaucage <keven.beaucage@townofkearney.ca>

To: Laura Brandt <lbrandt@magnetawan.com>

Subject: RE: Information regarding new boat ramp

Hi Laura,

Here is some info on our 2 boat ramps the Town did last year.

Perry Lake boat ramp \$103,550.00 CSL Group Ltd.

Sand Lake boat ramp \$119,800.00 CSL Group Ltd.

Engineering fees for both ramps was approximately \$125,000.00 (Tulloch Engineering)

Let me now if you need more detail.

Keven

Ms. Keven Beaucage, AMCT

Deputy Clerk-Treasurer

Town of Kearney

8 Main Street, PO Box 38,

Kearney, On

POA 1M0

Telephone (705) 636-7752

Fax (705) 636-0527

Email Keven.Beaucage@townofkearney.ca

**MUNICIPALITY OF MAGNETAWAN
HWY 520 (LION'S PARK) BOAT RAMP
REPLACEMENT/REPAIR OPTIONS
MAGNETAWAN, ONTARIO**

SEPTEMBER 14, 2021

**FOR
MUNICIPALITY OF MAGNETAWAN**

REVIEW BY

GREENER EARTH ENGINEERING & DESIGN

Huntsville, Ontario



322 Ripple Lane, P.O. Box 5156, Huntsville, ON P1H 2K6
greenerearthengineering@gmail.com

TABLE OF CONTENTS

	Page
A) Background	1
B) Recommendations	2

A) BACKGROUND

In October 2020, Greener Earth Engineering & Design was contacted by Ms. Laura Brandt and Mr. Steve Robinson of the Municipality of Magnetawan to review the condition of the existing concrete boat ramp on Hwy 520 near Lion's Park. The ramp has deteriorated to the point where there have been complaints from the users due to unevenness and potholes within the concrete slabs. On October 15, 2020, Frank Pattillo, P.Eng. met with Mr. Robinson to review the condition of the ramp first-hand. On a subsequent visit in the spring of 2021, measurements were taken to assist in determining replacement options.

The ramp has been constructed from two rows of 24" wide pre-cast concrete slabs that are supported on granular material above the water level and on wooden timbers where the ramp extends into the water. The timbers extend into shore, but it is not clear how far. An actual date of installation of the existing structure was not available, however, by the condition of the concrete and the wooden timbers, it is estimated to be approximately 10 years or less.

General view of ramp showing condition of slabs above water



From this investigation, it is not apparent how many timbers are located under the ramp slabs with only the outer ones visible. It is assumed that there is at least one additional timber at the junction of the slabs as there are holes cast in each end to allow anchors to be driven into the material below. It appears that the pre-cast slabs were manufactured with welded wire mesh embedded within as this is visible in areas where the concrete has broken away.



Portion of broken slab showing exposed welded wire mesh and extent of deterioration

The overall dimensions of the existing ramp are approximately 13'-6" wide, 17'-6" long above the water level and approximately 14'-0" below the water for an overall length of approximately 32'-0". Ramp slope has been estimated at 2.5/12 or about 12 degrees. As noted, each pre-cast slab is 24" wide with a thickness of 4". There is no apparent connection between the slabs with anchorage to the timbers being made with what appears to be dock spikes.

B) RECOMMENDATIONS:

Based upon this review of the condition of the boat ramp, it is apparent that, although currently still useable, repair or replacement will be required for any long-term reliability of the structure. It is suspected that the primary mechanism for failure for this ramp is due to water being trapped in gaps and spaces, then freezing and expanding causing cracking. Once cracks start in the concrete, they quickly expand due to heaving motion during the spring frost and by the loads applied from vehicles. As this is an amenity that is accessible and used by the public, the current condition of the ramp has the potential to result in personal injury or property damage and as such, repair or replacement should be prioritized as budget allows.

REPAIR OPTIONS:

Short term repair of the ramp is an option, but this will likely result in an improved condition for one or two operating seasons at the most. If this option is to be considered, additional investigation of materials and methods will need to be performed. One type of general repair would involve the application of specialized concrete repair compounds that would fill existing holes and cracks and if necessary, be used to level portions of the ramp that are currently uneven. These compounds are generally expensive and require a certain level of expertise to ensure that they are properly prepared and installed. Repair using these methods will also be difficult to perform on the underwater portion of the ramp. It would also be necessary to ensure that any repaired areas were adequately roughened to ensure that vehicles would have suitable traction to safely operate during ramp use.

Another repair option is to remove and replace the damaged slabs with new units of the same size and thickness. This would involve sourcing the supplier of the existing slabs or having slabs fabricated of the same dimensions. This work could be completed by municipal staff or be contracted out to local contractors.

REPLACEMENT OPTIONS:

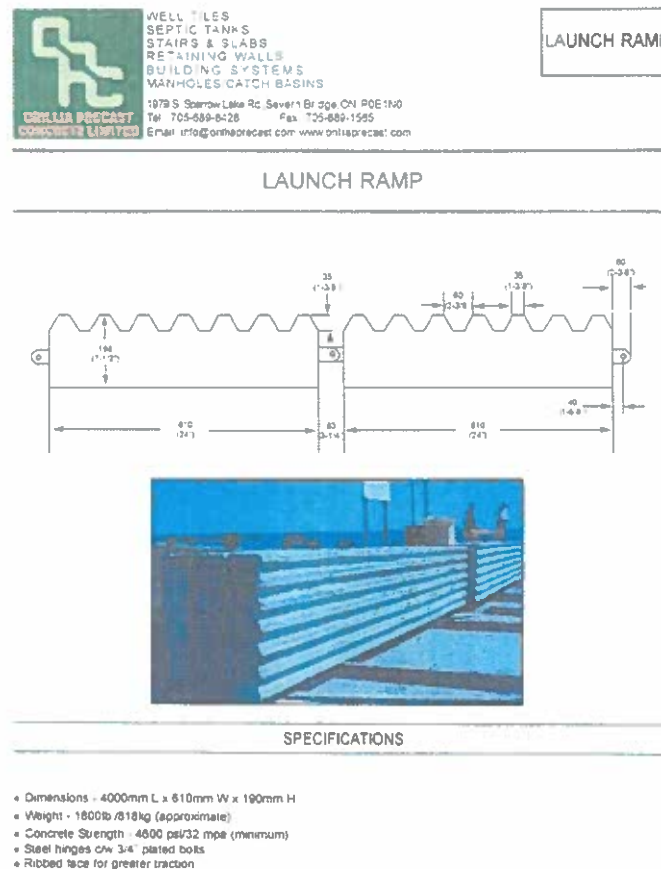
There are several options for ramp replacement that have been explored. Rough estimates of cost have been provided if available. More detailed scopes of work will be required to ensure accurate pricing for options that are deemed to be reasonable possibilities based on budget and timing.

OPTION A: CAST IN PLACE SLAB

The costing or design of this option was not explored at this time but was suggested in discussions with contractors. This process would involve the installation of a compacted stone base on shore and within the water where the ramp would be located. Formwork and reinforcing would be installed, and a continuous concrete slab would be poured with the approximate width and length of the current ramp. Sheet piling within the water portion of the ramp would be temporarily required to provide a water-free working area while the ramp was prepared and poured. The finished surface of the ramp would need to have some form of corrugated pattern embossed to provide traction for vehicles. The main advantage of this type of ramp would be the uniform surface. This doesn't allow water to pool in recesses or gaps which can freeze causing the break-up of the concrete. The main disadvantage of this option would be the cost and the need for specialized contractors for construction. Cost for this construction is estimated in the 50K-80K range.

OPTION B: PRE-CAST SLABS ON TIMBERS

This option is similar to the existing installation, however the pre-cast slabs that have been sourced would be the full width of the ramp and are designed to be modular – connected to each other with a bolted steel bracket. This type of ramp would allow damaged or broken slabs to be more easily removed and replaced once damaged instead of replacing the entire ramp. Orillia Pre-cast manufactures boat ramp slabs that are 13'-0" long, 24" wide and 7.5" thick. Slabs are corrugated for traction. The main advantages to this option are cost and the ability to use non-specialized labour for installation. The disadvantage to this type of ramp is the horizontal corrugations that may allow for water pooling and possible ice damage to the slabs.



Specification Sheet for Pre-Cast Ramp Blocks

322 Ripple Lane, P.O. Box 5156, Huntsville, ON P1H 2K6
greenearthengineering@gmail.com

For installation purposes, the timber method of support used with the existing ramp appears to be the most cost effective and simplest option. The existing timbers do not appear to have deteriorated to any great extent. This also involves the least amount of disturbance to the lake bottom as a stone base is not required. Based on a quoted unit cost of \$825.00 per slab, it is estimated that the ramp constructed in this manner including replacement of the timbers would be in the range of 25K-30K.

OPTION C: PRE-CAST SLABS ON STONE BASE

This option involves the installation of precast slabs on a stone base. This type of ramp was constructed at Clear Lake in Torrance by Township of Muskoka Lakes. The installation was completed by Galcon Marine out of Toronto. These slabs are manufactured with angular ridges that provide traction and allow the water to flow out to the sides of the ramp. The main advantages to this type of ramp are the granular base and the ridges, both of which should work together to minimize ice and frost damage. As can be observed, however, the ridges quickly fill up with material which would need to be removed on a regular basis for the water to not accumulate. One other disadvantage to this type of ramp is cost with the estimated project value to be in the range of 80K-90K based on the reported outlay for the Clear Lake ramp. The specific contractor noted above has been contacted for a price at this time but has not had a chance to respond as of the date of this report.



Boat Ramp at Clear Lake in Torrance

As a next step, based on budget requirements and timing, proposal documents can be prepared for any of these repair or replacement options to provide firmer costs and estimated project completion times to assist in the decision making.

If you have any questions or require further information about the information contained within this report, please feel free to contact the undersigned.

Regards,



Frank Pattillo, P.Eng.
President
(705) 571-1751

EQUIPMENT CONDITIONAL

	Projected Condition	Assessed Condition	Assessment Date
Machinery and Equipment			
Cemetery Machinery			
GRAVELY ZERO TURN 2018	80.00	90	2021-11-16
543 - GRAVELY 48" LAWN TRACTOR	58.33	60	2021-11-16
Fire Equipment			
26 - 2 DEFIBRILLATORS	0.00		
27 - MODEL 284 TONE REMOTE (REPEATER)	0.00		
28 - SC350E COMBINATION TOOL-CONVERTED TO CUTTER IN 2015	5.00		
29 - 2 SCBA, FIREHAWK AIRMASKS	5.00		
30 - ROOFTOP SOLAR SYSTEM-FIRE HALL	57.50		
31 - 8 MOBILE GEAR RACKS	15.00		
32 - EVOLUTION 5600 CAMERA	25.00		
33 - WATER MONITOR (NOZZLE)	35.00		
34 - e DRAULIC SPREADER (JAWS OF LIFE)	35.00		
700 - 10 Gallon Portable Foam System	85.00		
Sidewalks			
Kubota 2021 Model 2610	100.00	1	2021-11-16
513 - BAUMAN SANDER (SIDEWALKS) Parks	8.33	10	2021-11-16
Parks Equipment			
585 - TRAILER CHIPPER SHREDDER	58.33	60	2021-11-16
586 - OUTDOOR FITNESS EQUIPMENT	48.33	50	2021-11-16
5 X 8 LANDSCAPE TRAILER SINGLE AXLE	40.00	75	2021-11-16
2019 BOSS V-PLOUGH 10FT	80.00	90	2021-11-16
Rec. Equipment			
LED MAGNETAWAN SIGN	70.00	80	2021-11-17
614 - 100 KW DIESEL GENERATOR	44.17	45	2021-11-16
615 - CHESHE CONVECTION OVEN	39.17	40	2021-11-16
616 - ZAMBONI 10.5 HORSEPOWER EDGER	38.33	40	2021-11-16
617 - ZAMBONI DONATION FROM BURKS FALLS	23.33	25	2021-11-16
Public Works Equipment			
60 - 4150 GALLON WATER TANK	88.33	90	2021-11-16

61 - STORAGE CONTAINER	71.67	80	2021-03-26
62 - TAILGATE SPREADER	81.67	90	2021-03-26
63 - THOMPSON STEAMER	75.83	80	2021-03-26
65 - 2600 GALLON WATER TANK Retrofitted New Tank	91.67	100	2021-03-26
66 - WELDER AND ACCESSORIES	88.33	90	2021-11-16
67 - 4000 HOTSY PRESSURE WASHER	86.67	95	2021-03-26
40' High Used Cube Container Office Chapman Site		90	44,517
40' High Storage Containor for Reuse Center Chapman Site		90	2021-11-17
40' High Storage Containor for Reuse Center Chapman Site		90	2021-11-17
14kw Generac Generator		100	2021-11-17
Black Cat Radar re Road Studies		90	2021-11-17
2016 Wacker DPU6555		90	2021-11-17

Vehicles

Fire Vehicles

35 - 1979 FORD F7000 RESCUE VAN	0.00		
36 - 1981 GMC/SAULSBER RESCUE VAN	0.00		
37 - 1998 CTV FORD AMBULANCE	0.00		
38 - 1987 GMC C6V PUMPER	0.00		
39 - 2003 DODGE CARAVAN RESCUE VAN	0.00		
40 - 1991 FORD LS8000 TANKER	15.00	20	2021-04-26
41 - 1983 GMS CC7 TANKER	0.00		
42 - 2005 POLARIS ATV	0.00		
43 - 2004 FREIGHTLINER PUMPER	35.00	40	2021-04-26
44 - 1989 MACK 600 PUMPER	0.00		
45 - 2012 RED CANADA TRAILER	0.00		
46 - 2012 DODGE	30.63	40	2021-04-26
47 - 2011 POLARIS ATV	52.50	60	2021-04-26
48 - Utility/Rescue Tandem axle ATV trailer	30.63	40	2021-04-26
49 - 1993 E-ONE Pumper	56.67		
701 - 2017 Stealth Apache trailer	62.50		
781 - 2019 Freightliner Pumper	86.25	90	2021-04-26

Parks Vehicles

0.13

587 - 2013 Canada Trailer 18' landcape trailer	67.92	70	2021-11-16
588 - JOHN DEERE MODEL 4110 TRACTOR	0.00	0	2021-11-16
589 - JOHN DEERE 2720 LOADER WITH SNOWBLOWER	48.33	50	2021-11-16
2018 DODGE RAM	70.00	80	2021-11-16
591 - 2010 DODGE RAM	27.92	30	2021-11-16
2020 GMC		90	2021-11-16
Recycling Vehicles			
526 - JOHN DEERE BACKHOE (50%) Backhoe 4	80.83	85	2021-03-26
527 - 2005 CASE BACKHOE (50%) Backhoe 3	75.83	80	2021-03-26
Roads Vehicles			
68 - 2012 JOHN DEER GRADER Winter Tires on Rims	74.17	75	2021-11-16
69 - 2014 CASE BACKHOE #5	75.83	80	2021-03-26
70 - 2012 DODGE RAM PICKUP Truck 21	49.58	60	2021-03-26
71 - 2016 Freightliner Truck 22	32.14	70	2021-03-26
72- 2012 INTERNATIONAL with set of winter tires Truck 24	32.14	20	2021-11-17
73-2014 Freightliner winter tires 3 Truck 27	32.14	70	2021-11-17
74 - 2008 EAGER BEAVER	84.44	90	2021-03-26
75 - 2016 CASE WHEEL LOADER	80.83	85	2021-03-26
76 - 2018 Western Star Winter Snow Tires Truck 28	66.67	75	2021-03-26
640 - 2017 Chevrolet Siverado Truck 20	69.58	80	2021-11-17
641 - 2019 Western Star Winter Snow Tires Truck 29	83.06	90	2021-11-17
702 - 2016 Case Loader with forks & auto greaser	85.00	85	2021-11-17
Waste Management Vehicles			
627 - CASE 850K DOZER	76.67	85	2021-03-26
630 - 2003 Caterpillar Compactor	80.83	85	2021-03-26
541 - JOHN DEERE LAWN TRACTOR	0.00	20	2021-11-17
526- JOHN DEERE BACKHOE #4	0.00	85	2021-11-17
527- 2005 CASE BACKHOE #3	47.50	80	2021-11-17

DRAFT CAPITAL ONLY 2022

Account No.	Account Name	2021 BUDGET	2022 DRAFT BUDGET	NARRATIVE	DEPT
2600-8000	COMMUNITY IMPROVE - Capital	33,718	33,718	LIGHTHOUSE - FROM COMMUNITY IMPROVEMENT FUND (16,282 USED IN 2020)	COUNCIL
2000-2018	FIRE - PPE & Fire Supplies		10,800	Helmets	JOE
2000-8000	FIRE - Capital Expenditures	0	25,000	engineering for new fire hall	JOE
2014-8000	TR514 - Capital NO NARRATIVE	356,104	0	2021 - tanker purchased 2022 - no funds needed	JOE
1200-8000	ADMIN - Capital	40,000	40,000	2021 office renovations not completed 2022 expected completion to move file room upstairs	KERSTIN
7600-8000	HERITAGE CTR - Capital	9,000	6,000	2021 4,000 mural - price was \$5,401 - \$1,620 paid through RED grant = our cost \$3,781 / 5,000 display case offset by covid grant 2022 Mural Public Art \$6,000	LAURA
2300-8000	Economic Development Capital	0	5,500	2022 Business Advertising Boards	NICOLE
6350-8000	4855 HWY 520 - Capital Expenditures	50,000	100,000	2021 \$50,000 for entrance not used and will be put in reserves 2022 \$100,000 for road (\$50,000 to come from reserves/\$50,000 from taxation)	NICOLE
3011-8000	BRIDGES AND CULVERT - Capital	0	100,000	2021 Culvert # 11 West Poverty Bay \$750,00 from reserves and \$173,000 from gas tax - to be used in 2022 2022 - an additional \$100,000 for culvert	SCOTT
3023-8000	DITCHING - Capital	9,000	325,000	2021 Tamper purchased 2022 EXCAVATOR \$325,000	SCOTT

3034-8000	ROAD CONSTRUCTION/REPAIR - Capital Projects - road improvements	130,000	148,205	2021 Slurry seal roads tar & chipped in 2018 - completed 2022 Halls Hill paving \$139,725 and West Poverty Bay Slurry \$58,480	SCOTT
3101-8000	OVERHEAD - Capital **NEW**	0	21,500	2022 NEW - Fuel Management Terminal (coded fob for fuel) \$21,500	SCOTT
3211-8000	GRADER 2010 JOHN DEERE NO NARRATIVE - NO CAPITAL FOR 2022 Capital Machine Maintenance Overhaul	2,500	0	2021 completed no capital needed for 2022	SCOTT
3216-8000	BACK HOE #3 2005 CASE 580 4WD - Capital NO NARRATIVE - NO CAPITAL 2022	9,000	0	2021 should be completed by year end - thumb no capital needed for 2022	SCOTT
NEW NUMBER??	REPLACEMENT TRUCK #20 FOR A 2022 1500 DODGE CLASSIC ST QUAD 4X4	0	52,722	2022 to replace Truck #20 - with a 2022 1500 Dodge Classic St Quad 4X4 \$52,722	SCOTT
3221-2070	TRUCK 21 - TO GO TO PARKS TO REPLACE TRUCK 11	0	5,000	2022 -snow tires, potential repairs and licensing	SCOTT/ STEVE
3224-8000	TRUCK #24 2012 INTERNATIONAL TANDEM - Capital Expenditures	24,000	282,931	2021 24,000 major repair was completed 2022 new tandem was to be budgeted for 2022 + tires	SCOTT
3229-800	TRUCK #29 2019 WESTERN STAR - convert to water/ winter tires NO NARRATIVE NO 2022	10,000	0	2021 should be completed by year end 2022 - no capital budget	SCOTT
4020-8000	LANDFILL - Capital	44,004	35,000	2021 New security gates 14,000/addition to trailer 14,000/Pinchin new test wells 15,000 completed 2022 1 Generator for Hydro \$35,000	SCOTT
4030-8000	RECY - Capital	156,503	285,000	2021 New security gates /new trailer / reuse centre incl permits is completed. Earth works for Pinchin 102,500 - not completed. 2022 additional capital for Leachate Management \$250,000 and Generator for	SCOTT

3221-8000	TRUCK # ??? Capital Expenditures	76,665	61,875	TRUCK 21 REPLACEMENT - TO BE CARRIED OVER 2022 2022 - BASED ON ACTUAL	SCOTT
5010-8000	CEMETERIES - Capital Cemetery	25,000	63,000	2021 5,000 for xray not completed, 20,000 for memorial sanctuary: spent on sign \$1,788 expected to spend \$1,100 for tree marking 2022 budget \$5,000 for xray, \$40,000 columbarium (Chapman), \$18,000 for Memorial Sanctuary(Chapman)	STEVE
6200-8000	SOCIAL - Capital expenditure NO NARRATIVE FOR 2022	18,825	0	2021 \$18,825 for generator and furnace - which should be completed by year end - grant monies were not secured 2022 no capital needs for 2022	STEVE
6300-8000	28 CHURCH STREET - Capital	71,000	7,000	2021 spent \$27,596 for wall repair 2022 \$7,000 for walkway and railing to prevent parking too close to building	STEVE
7100-8000	WHARFS - Capital Dock Improvements	150,000	180,000	2021 \$50,000 for docks (not completed) / \$90,000 for launch (not completed) / \$10,000 misc repairs (none completed that could be capitalized) 2022 \$180,000 requested for the same items as costs have increased and engineering needs to be paid for as well. We have applied for NOHFC grant for \$180,000 for docks and boat ramp	STEVE
7200-8000 **NEW**	PARKS - CAPITAL	0	20,000	2022 SMALL WHARF HOUSE 8 X 20 EXTENSION	STEVE
7214-8000	TRACTOR - Capital NO NARRATIVE NO CAPITAL FOR 2022	50,000	0	2021 New Tractor 2022 No capital needed	STEVE

7300-8000	COMM CTR/PAVILLION - Capital Expenditures	80,500	313,000	2021 roof/windows/stove/walkway / replace pavillion furnace- nothing completed 2022 roof \$190,000/windows \$10,000/stove \$5,000/walkway \$10,000/pavillion furnace \$3,000/replace rail fence along Hwy 420 \$3,000 or remove \$0/rink boards \$80,000/trees for parking lot \$4,000/ fencing along parking lot \$5,000 / replace fence from AG building to parking lot \$3,000.	STEVE
7600-8000	HERITAGE CTR - LOG CABIN - Capital	0	7,500	2022 Reshingle Log Cabin Roof	STEVE
7700-8000	AHMIC COMMUNITY CENTRE Capital Expenditures	37,910	77,850	2021 kitchen/stove install/ 17,910 for propane furnace & generator and costs offset by community inclusive grant 2022 WIFI \$2,580 // MESSAGING SIGN \$15,000 // KITCHEN RENOV \$50,000 // SIDING FOR BRICK \$10,000	STEVE
Total		1,383,729	2,206,601		



CAPITAL BUDGET ITEMS 2022

DEPARTMENT: LOCKS/HERITAGE CENTRE/RECREATION

FROM: DEPUTY CLERK RECREATION AND COMMUNICATIONS LAURA BRANDT

ITEM

BUDGET ITEM:

COMMUNITY DEVELOPMENT – COMMUNITY IMPROVEMENT CAPITAL - **LIGHTHOUSE**

ACCOUNT NUMBER: 2600-8000

AMOUNT: \$33,718

FUNDS RAISED FROM

2021 BUDGET CARRY OVER? YES NO X

RESERVES? YES X NO ACCOUNT NAME: PARKLAND RESERVES

RAISED BY TAXATION? YES NO XX

NARRATIVE:

IN 2020 WE BUDGETED \$50,000 AND USED \$16,282. THIS EXPENSE WAS OFFSET BY PARKLAND RESERVES.

IN 2021 WE BUDGETED \$33,718. TO BE OFFSET BY A TRANSFER FROM PARKLAND RESERVES IN 2021. THEREFORE NO FUNDS HAVE BEEN USED FROM THE PARKLAND RESERVE.



CAPITAL BUDGET ITEMS 2022

DEPARTMENT: Fire Department

FROM: Fire Chief Joe Readman

ITEM

BUDGET ITEM New Structural Fire Helmets

ACCOUNT NUMBER: 2000-2018 PPE

AMOUNT: \$10,800

FUNDS RAISED FROM

RAISED BY TAXATION

NARRATIVE:

The firefighter helmets that are currently in-service have a manufactured year of 2012. NFPA 1857- Standard on Selection, Care, and Maintenance of Protective Ensembles for Structural Fire Fighting and Proximity Fire Fighting, states that *"Structural fire fighting ensembles and ensemble elements shall be retired in accordance with 10.2.1 or 10.2.2, no more than 10 years from the date the ensembles or ensemble elements of manufactured"*

With our helmets having a manufacturing date of 2012 they must be replaced in 2022.



CAPITAL BUDGET ITEMS 2022

DEPARTMENT: Fire Department

FROM: Fire Chief Joe Readman

ITEM

BUDGET ITEM: Planning and engineering consultation for new Fire Hall

ACCOUNT NUMBER: 2000-8000

AMOUNT: \$25,000

FUNDS RAISED FROM

RAISED BY TAXATION

NARRATIVE:

Early planning and engineering are the first vital steps in the possibility of a new fire hall. This will allow us to sit down with an engineer and cover topics including department needs, current codes and standards governing construction of a new hall.

This consultation will allow the fire department to bring a new council next year an RFP for the construction of a new fire hall.



CAPITAL BUDGET ITEMS 2022

DEPARTMENT: ADMINISTRATION

FROM: CAO/CLERK KERSTIN VROOM

ITEM

BUDGET ITEM:

OFFICE RENOVATIONS

ACCOUNT NUMBER: 1200-8000

AMOUNT: \$40,000

FUNDS RAISED FROM

2021 BUDGET CARRY OVER? YES

NARRATIVE:

IN 2021 WE BUDGETED \$40,000 FOR OFFICE RENOVATIONS AND WE ARE STILL WAITING FOR ENGINEERING TO SEE IF WE CAN CONVERT THE STORAGE SPACE INTO AN OFFICE AND MOVE OUR FILES UPSTAIRS.



CAPITAL BUDGET ITEMS 2022

DEPARTMENT: LOCKS/HERITAGE CENTRE/RECREATION

FROM: DEPUTY CLERK RECREATION AND COMMUNICATIONS LAURA BRANDT

ITEM

BUDGET ITEM: COMMUNITY DEVELOPMENT – HERITAGE CENTRE

ACCOUNT NUMBER: 7600-8000

AMOUNT: \$6,000

FUNDS RAISED FROM

2021 BUDGET CARRY OVER? YES NO X

RESERVES? YES \$781

RAISED BY TAXATION? \$5,219

NARRATIVE:

IN 2021 WE BUDGETED \$9,000 - \$4,000 FOR THE MURAL AND \$5,000 FOR A DISPLAY CASE. THE \$5,000 FOR THE DISPLAY CASE WAS FROM THE CANADIAN HERITAGE COVID EMERGENCY SUPPORT FUND(CARRY OVER FROM THE YEAR BEFORE) AND \$4,000 WAS RAISED BY TAXATION. THE MURAL COST \$5,401 AND 30% WAS COVERED BY THE RED GRANT \$1,620 LEAVING \$3,781.

FOR 2022 PUBLIC ART: \$6,000

WE WILL BE APPLYING FOR THE RED GRANT AS WELL ANOTHER CANADIAN HERITAGE SUPPORT FUND.



CAPITAL BUDGET ITEMS 2022

DEPARTMENT: PLANNING & DEVELOPMENT

FROM: DEPUTY CLERK PLANNING & DEVELOPMENT NICOLE GOURLAY

ITEM

BUDGET ITEM: ECONOMIC DEVELOPMENT – BUSINESS ADVERTISING BOARDS

ACCOUNT NUMBER: 2300-8000

AMOUNT: \$5,500

FUNDS RAISED FROM

2021 BUDGET CARRY OVER? NONE

RED GRANT FUNDING (SHOULD WE BE SUCCESSFUL) \$1,650

RAISED BY TAXATION: \$3,850

NARRATIVE:

COUNCIL RECEIVED A REPORT ON NOVEMBER 3RD FROM THE DEPUTY CLERK OF PLANNING & DEVELOPMENT AND APPROVED THAT THE BUSINESS ADVERTISING BOARDS FOR MAGNETAWAN AND AHMIC BE INCLUDED IN THE 2022 BUDGET.

AHMIC BOARD: BUILDING OF SIGN AND PRINTING OF ADVERTISEMENTS \$3,310

MAGNETAWAN BOARD: REPRINTING & INSTALLATION OF NEW ADVERTISEMENTS \$1,245

OVERHEAD: CREATION OF CENTRE MAP AND DESIGN WORK FOR 8 NEW BUSINESSES \$540

TOTAL ESTIMATED COST: \$5,095 (PLUS A \$400 CONTINGENCY SHOULD MATERIAL PRICES INCREASE BEFORE INSTALLATION)



CAPITAL BUDGET ITEMS 2022

DEPARTMENT: PLANNING & DEVELOPMENT

FROM: DEPUTY CLERK PLANNING & DEVELOPMENT NICOLE GOURLAY

ITEM

BUDGET ITEM: 4855 PROPERTY ROAD

ACCOUNT NUMBER: 6350-8000

AMOUNT: \$100,000

FUNDS RAISED FROM

2021 BUDGET CARRY OVER? YES \$50,000 BUDGETED FOR THE CREATION OF THE ROAD OFF OF HIGHWAY 520

RESERVES? YES ACCOUNT NAME: ASSET MANAGEMENT RESERVES

RAISED BY TAXATION? NO

NARRATIVE: THIS COST WILL INCLUDE THE COST OF THE ROAD AT THE SOUTH END OF THE PROPERTY WHICH WILL BE LONGER, THEREFORE COSTING MORE MONEY. THIS EXPENSE WILL ALSO INCLUDE THE IMPLEMENTATION OF THE VEGETATION BUFFER ALONG THE HIGHWAY AND BETWEEN THE NEIGHBOURING RESIDENTIAL PROPERTIES.



CAPITAL BUDGET ITEMS 2022

DEPARTMENT: Public Works Department

FROM: Public Works Superintendent Scott Edwards

ITEM

BUDGET ITEM: ROADS OPERATIONS Culvert #11 Replacement West Poverty Bay

ACCOUNT NUMBER: 3011-8000

AMOUNT: \$100,000

FUNDS RAISED FROM

2021 BUDGET CARRY OVER? YES NO ☒ xx

RESERVES? YES ☒ NO ☐ **ACCOUNT NAME:** Asset Management

RAISED BY TAXATION? YES NO ☒ xx

NARRATIVE: In 2021 the Municipality went out for Tender for the replacement at a "like for like" for the West Poverty Bay Culvert #11. Only one bid was received which was disqualified due to a technicality. At the time it was determined by the Greer Galloway Group that the late construction season was the reason for the lack of interest. As per RESOLUTION NO. 2021-244 "the recommendation to re-tender the project with expected completion in 2022 as there were no qualified bids received".

To note \$750,000 was set aside in Reserves under Asset Management for this Project. An additional \$173,000 of Gas Tax was put aside after the 2021 Budget as the decision was made to collect the interest during the interim and have the additional funds for when the project begins.



CAPITAL BUDGET ITEMS 2022

DEPARTMENT: Public Works Department

FROM: Public Works Superintendent Scott Edwards

ITEM

BUDGET ITEM: ROADS OPERATIONS New Excavator with Brushing Head Purchase

ACCOUNT NUMBER: 3023-8000

AMOUNT: \$325,000

FUNDS RAISED FROM

2021 BUDGET CARRY OVER? YES NO xx

RESERVES? YES NO xx **ACCOUNT NAME:**

RAISED BY TAXATION? YES xx NO

NARRATIVE: This would be a new initiative for the Roads Department that would be used for Bridges & Culverts, Ditching, Brushing and Tree Trimming, Gravel Patching and Washouts as well as the various projects that are required by the Municipality. Additional Projects to note would be the 28 Church St (Bank) foundation, Community Center Tree removal and Parking Lot and also for the teardown of the abandoned building on the Chapman/Strong Boundary Rd. To date the Public Works Department has spent \$46,727 in Rental Fees as per 2021 construction season.

5 Year Rental Cost Breakdown

2017 - \$48,057

2018 - \$78,832

2019 - \$69,212

2020 - \$73,317

2021 - \$46,727

Total Rental fees over 5 years \$316,145

To own an Excavator ensures projects planned and unplanned are completed in a timely manner. Further, when renting an excavator we are at the mercy of the rental company for scheduling. It makes it difficult to schedule and can cause delays and tie up a good operator on one project due to cost and availability. If the Municipality owns the unit, then we have the flexibility during construction season and the off seasons for what may come up.



CAPITAL BUDGET ITEMS 2022

DEPARTMENT: Public Works Department

FROM: Public Works Superintendent Scott Edwards

ITEM

BUDGET ITEM: Roads Project for Halls Hill Improvement

ACCOUNT NUMBER: 3034-8000 Capital Project

AMOUNT: \$139,725

FUNDS RAISED FROM

2021 BUDGET CARRY OVER? YES NO xx

RESERVES? YES NO xx **ACCOUNT NAME:**

RAISED BY TAXATION? YES xx NO

NARRATIVE: Proposed plan to have the Halls Rd Intersection paved with 50mm of HL4 Asphalt for an estimated total of 990m to which the majority will be the hill section to the East. At present this section of Gravel Road needs to be graded several times a year given the truck traffic to the Lockie Patterson Gravel Pit. This and added with the Residential vehicle traffic combined with torrential rains leave the section of road potholed and wash board.

On average the Roads Department goes out 12-14 times a season to address with the Grader and gravel, this equates to an average of \$5,568 per year in maintenance.

ITEM

BUDGET ITEM: ROADS Slurry Treatment West Poverty Bay Post Culvert Project.

ACCOUNT NUMBER: 3034-8000 Capitol Project

AMOUNT: \$58,480

FUNDS RAISED FROM

2021 BUDGET CARRY OVER? YES NO xx

RESERVES? YES NO xx **ACCOUNT NAME:**

RAISED BY TAXATION? YES xx NO

NARRATIVE: This Project would be the remaining road to be completed for the 2021 Slurry Treatment Program. This was delayed till 2022 when the West Poverty Bay Culvert #11 Replacement is to be completed.



CAPITAL BUDGET ITEMS 2022

DEPARTMENT: Public Works Department

FROM: Public Works Superintendent Scott Edwards

ITEM

BUDGET ITEM: Fuel Management Terminal for the Roads Yard Fuel Depot

ACCOUNT NUMBER: New Initiative 3101-8000

AMOUNT: \$21,500 (does not include \$780 yearly fee after 1 year)

FUNDS RAISED FROM

2021 BUDGET CARRY OVER? YES NO xx

RESERVES? YES NO xx **ACCOUNT NAME:**

RAISED BY TAXATION? YES xx NO

NARRATIVE: There is a need for a Fuel Management System (Individual Coded Fob) for our diesel and gas pumps at the Public Works Yard which services the entire Fleet for the Municipality. To date the system is essentially the "Honour System" which requires the Driver/Operator to turn on the pump, unlock the nozzle and then fill up as required. Once completed this number is written into the Vehicle Fuel Log which is then tallied up monthly and goes to the Treasury to record appropriately.

With the installation of a Fuel Management Terminal, the Driver /Operator would have an Individual Coded Fob that allows them to fill up and automatically record on our system the amount of fuel used by whom. The data collected includes time and date and for which vehicle. This will be a key security tool as well as a great instrument for future data pertaining to budgeting.



CAPITAL BUDGET ITEMS 2022

DEPARTMENT: Public Works

FROM: Public Works Superintendent Scott Edwards

ITEM

BUDGET ITEM: Roads Truck #20 Replacement

ACCOUNT NUMBER: New – to be assigned

AMOUNT: \$52,722 (includes snow tires - does not include approx \$1,140 estimated Repairs and Licensing)

FUNDS RAISED FROM

2021 BUDGET CARRY OVER? NO xx

RESERVES? NO xx **ACCOUNT NAME:**

RAISED BY TAXATION? YES xx NO

NARRATIVE: The Roads Department has a need to replace the Public Works Superintendent's 2017 Chevrolet Silverado 2 door regular cab Pickup Patrol Truck. Currently, this truck is also being used to fill in for projects or emergencies and is only able to carry 2 staff.

The intent is to replace this vehicle with a 2022 1500 Dodge Classic St Quad 4x4 or equivalent which has 4 door (crew cab) and a 6'4" box. Purchasing a 4 door (crew cab) would enable less use of the Tandems for jobs requiring a Crew of 2 or more.

Patrol Truck #20 would then be transferred to the Landfill Department, replacing Truck #11 (which is shared with Parks) as Truck #11 is at the end of its useful life and needs to be removed from the fleet soon. The 'retired' Patrol Truck #20, will still be utilized for Roads as well as Landfill as the need for various duties including picking up parts, transports lawn care equipment and tools, drop off deposits, picking up dumped garbage, etc.



CAPITAL BUDGET ITEMS 2022

DEPARTMENT: Parks Department

FROM: Parks Manager Steve Robinson

ITEM

BUDGET ITEM: Roads Truck #11 Replacement

ACCOUNT NUMBER: 3221-2070

AMOUNT: \$5,000 (includes snow tires, potential repairs, licensing)

FUNDS RAISED FROM

2021 BUDGET CARRY OVER? NO xx

RESERVES? NO xx **ACCOUNT NAME:**

RAISED BY TAXATION? YES xx NO

NARRATIVE: The Parks Department has a need to replace the Parks Truck #11 2007 Dodge Pickup Truck with a milage of 187,000km. In talks with Deans Auto who has maintained the vehicle it has completed its useful life and will have unknown repairs that come with age. This truck is mainly used for Watering the Plants in the Summer and various small projects as required. It also being used By the Public Works Department but mainly by the Landfill Department for picking up roadside debris and dumped garbage, running Lawn Tractors and various pieces of equipment from Croft to Chapman. The Roads Department has used for various projects and during windstorm damage emergencies to assist in covering the large area to open roads.

The intent is to replace this vehicle with the Public Works Department Truck #21 the 2012 Dodge 2500 Quad 4x4 which has 4 doors (crew cab). This would be an inhouse reassignment of the Municipality's Fleet to ensure that both Parks and Public Works various duties are carried out in a timely fashion. Repairs were completed in 2021 to the amount of \$1,931 and the Public Works Department has their new truck on order with a delivery date of 2022. This being said there is no initial cost of a new vehicle and the Parks Department could get through the Winter with Truck #11.

Once Public Works has their Truck #21 replacement arrive, then Parks Truck #11 would then be removed from the Fleet to go on Gov Deals where it would receive more than the Scrap Yard which could then go into the Reserves.



CAPITAL BUDGET ITEMS 2022

DEPARTMENT: Public Works

FROM: Public Works Superintendent Scott Edwards

ITEM

BUDGET ITEM: ROADS Truck #24 Replacement

ACCOUNT NUMBER: 3224-8000

AMOUNT: \$272,931 + \$10,000 for winter tires

FUNDS RAISED FROM

2021 BUDGET CARRY OVER YES NO ☒

RESERVES? NO ☒ ACCOUNT NAME:

RAISED BY TAXATION YES ☒ NO

NARRATIVE:

In 2021 it was determined to replace Spare Tandem Plow Truck #24 due to numerous repairs, as per RESOLUTION NO. 2021-02 the tender was awarded to Everest Equipment Company for delivery in 2022.



CAPITAL BUDGET ITEMS 2022

DEPARTMENT: Public Works Department

FROM: Public Works Superintendent Scott Edwards

ITEM

BUDGET ITEM: LANDFILL OPERATIONS Croft Generator

ACCOUNT NUMBER: 4020-8000

AMOUNT: \$35,000 (does not include yearly fee for fuel)

FUNDS RAISED FROM

2021 BUDGET CARRY OVER? YES NO xx

RESERVES? YES NO xx **ACCOUNT NAME:**

RAISED BY TAXATION? YES xx NO

NARRATIVE:

The Croft Landfill site at present has no hydro running into the site and relies on a small portable generator to supply Air Conditioning, Lighting within the trailer, Charge phones /Debit Machines and run Power Tools. There are also no Overhead lights to provide a safe work area during Brush Burning which takes place at night and Snow Removal which takes place in the early hours before the site opens to the public.

The Municipality has done research as to the cost to run hydro in from the 25th/26th Sideroad and has been quoted at an estimated \$35,000, which does not include the pole and running of hydro to the actual trailer or the hook up of hydro. However, the Municipality does not own this site.

A side benefit of the Trailered Mobile Generator with Lights in addition to running the Landfill Site, is it can be used in an emergency situation where lights and a generator might be required elsewhere.

Light Towers - Wide Body, Vertical Mast

Light Towers



**WACKER
NEUSON**
all it takes!



20kW Generator and Long Run Time.

The standard five-section vertical mast light tower is power actuated, extending 23 feet and can rotate 360 degrees for optimum lighting flexibility. The wide body design features proven engine, long run fuel tank and DOT trailer lights. The light bar design creates greater flexibility in directing the four light fixtures for greater light coverage on the jobsite. Choice between conventional 4 x 1100 Watt Metal Halide (MH) or energy-efficient 4 x 300 Watt LED lights. The wide body vertical mast light towers are perfect for remote applications including oil and gas worksites, mining, and industrial applications.

- Large capacity fuel tank allows for long run times and continuous lighting. Equipped with efficient generator provides 18.6 kW of total power with 14.2 kW of export power available with MH lights on and 17.4 kW with LED lights on.
- Range of motion of light fixtures allows the user to aim the lights vertically or horizontally without blocking each other. Metal halide or LED lamps provide lighting for any application. LED lights are maintenance free and designed to last the life of the machine.
- Electric winch standard eliminates cost of maintenance and fluid associated with a hydraulic powered mast.
- Multiple power outlets for both 120V and 120/240V ensure maximum power convenience on the job site.
- Cold Weather Package and Fluid Containment standard on every model.

Light Towers - Wide Body, Vertical Mast Technical specifications

	LTW 20Z1-Metal Halide	LTW 20Z1-LED
Operating data		
L x W x H in	131 x 76 100	131 x 76 x 100
Operating weight lb	3,450	3,450
Shipping weight lb	3,040	3,040
Illumination coverage at 5 fc (54 lux) ft²	9,320	5,420
Lamp type	Metal Halide	LED
Mast height ft	23	23
Sound level (LWA) dB(A)	71.2	71.2
Power kW	18.6	18.6
Frequency Hz	60	60
Voltage V	120	120
Voltage V	240	240
Power factor cos Φ 1~	1	1
Power factor cos Φ 3~	0.8	0.8
Engine / Motor		
Generator model	Mecc Alte ECP28 VL4 C	Mecc Alte ECP28 VL4 C
Generator insulation (class)	H	H
Idle to full load %	1	1
Voltage control %	0.5	0.5
Engine / Motor manufacturer	Isuzu 4LE2T	Isuzu 4LE2T
Engine / Motor type	Diesel, Liquid Cooled	Diesel, Liquid Cooled
Fuel type	Diesel #2 - ULSD	Diesel #2 - ULSD
Displacement in³	133	133
Operating performance hp	40	40
at rpm rpm	1,800	1,800
Tank capacity Oil US qt	11	11
Tank capacity Fuel US gal	57	57
Fuel consumption Prime Load US gal/h	1.58	1.58
Runtime Prime Load h	34.8	34.8

Please note: that product availability can vary from country to country. It is possible that information / products may not be available in your country. More detailed information on engine power can be found in the operator's manual; the stated power may vary due to specific operating conditions. Subject to alterations and errors excepted. Applicable also to illustrations.

Copyright © 2021 Wacker Neuson SE.



CAPITAL BUDGET ITEMS 2022

DEPARTMENT: Public Works Department

FROM: Public Works Superintendent Scott Edwards

Part 1 of 2

ITEM

BUDGET ITEM: LANDFILL OPERATIONS Chapman Earthworks Project

ACCOUNT NUMBER: 4030-8000

AMOUNT: \$250,000

FUNDS RAISED FROM

2021 BUDGET CARRY OVER? YES NO xx

RESERVES? YES NO xx **ACCOUNT NAME:**

RAISED BY TAXATION? YES xx NO

NARRATIVE:

In 2020 Pinchin did a presentation to Council in regards to the 2020 Waste Disposal Site Monitoring Review. One of the items was the Chapman Leachate Management Plan Strategy which proposed the Creek Realignment for an Enhanced Containment Attenuation Zone. On November 13, 2020 Pinchin estimated that to do an inhouse Project to complete Stage 3 (complete earthworks) would be \$80,000.

Given the needs for an estimated 1,700 Truck Loads of material to be moved, we do not have the in house manpower nor equipment to do it.

For this Project to go forward in 2022, it would need to be contracted out to ensure done in a timely manner and meet all the Ministry of Environment and Ministry of Natural Resources stipulations and regulations given rerouting a waterway.

As a reminder to Council, Step 4 of the project is estimated to cost \$830,000. At this time, we are waiting for an update from Pinchin and the MOE to see if we need to do Part 4. We previously had \$238,710 in reserves for Step 3 and Step 4 and budgeted \$102,500 in 2021 for this project which was not used. Total estimate needed for entire project is \$990,000 less past reserves of \$238,000 and 2021 unused capital of \$102,500 = \$649,500.



CAPITAL BUDGET ITEMS 2022

DEPARTMENT: Public Works Department

FROM: Public Works Superintendent Scott Edwards

Part 2 of 2

ITEM

BUDGET ITEM: LANDFILL OPERATIONS Chapman Generator

ACCOUNT NUMBER: 4030-8000

AMOUNT: \$35,000 (does not include yearly fee for fuel)

FUNDS RAISED FROM

2021 BUDGET CARRY OVER? YES NO xx

RESERVES? YES NO xx **ACCOUNT NAME:**

RAISED BY TAXATION? YES xx NO

NARRATIVE:

The Chapman Landfill site at present has no hydro running into the site and relies on a small portable generator to supply Air Conditioning, Lighting within the trailer, Charge phones /Debit Machines and run Power Tools. There are also no Overhead lights to provide a safe work area during Brush Burning which takes place at night and Snow Removal which takes place in the early hours before the site opens to the public.

The Municipality has done research as to the cost to run hydro in from Rocky Road to the Chapman Landfill Site and been quoted at an estimated \$130,000 which does not include the pole and running of hydro to the actual trailer or the hook up of hydro. At this cost, it is more prudent to invest in a Trailered Mobile Generator with Lights, which is estimated to be \$35,000. A side benefit of the Trailered Mobile Generator with Lights in addition to running the Landfill Site, is it can be used in an emergency situation where lights and a generator might be required elsewhere.

Light Towers - Wide Body, Vertical Mast

Light Towers



**WACKER
NEUSON**
all it takes!



20kW Generator and Long Run Time.

The standard five-section vertical mast light tower is power actuated, extending 23 feet and can rotate 360 degrees for optimum lighting flexibility. The wide body design features proven engine, long run fuel tank and DOT trailer lights. The light bar design creates greater flexibility in directing the four light fixtures for greater light coverage on the jobsite. Choice between conventional 4 x 1100 Watt Metal Halide (MH) or energy-efficient 4 x 300 Watt LED lights. The wide body vertical mast light towers are perfect for remote applications including oil and gas worksites, mining, and industrial applications.

- Large capacity fuel tank allows for long run times and continuous lighting. Equipped with efficient generator provides 18.6 kW of total power with 14.2 kW of export power available with MH lights on and 17.4 kW with LED lights on.
- Range of motion of light fixtures allows the user to aim the lights vertically or horizontally without blocking each other. Metal halide or LED lamps provide lighting for any application. LED lights are maintenance free and designed to last the life of the machine.
- Electric winch standard eliminates cost of maintenance and fluid associated with a hydraulic powered mast.
- Multiple power outlets for both 120V and 120/240V ensure maximum power convenience on the job site.
- Cold Weather Package and Fluid Containment standard on every model.

Light Towers - Wide Body, Vertical Mast Technical specifications

	LTW 20Z1-Metal Halide	LTW 20Z1-LED
Operating data		
L x W x H in	131 x 76 100	131 x 76 x 100
Operating weight lb	3,450	3,450
Shipping weight lb	3,040	3,040
Illumination coverage at 5 fc (54 lux) ft²	9,320	5,420
Lamp type	Metal Halide	LED
Mast height ft	23	23
Sound level (LwA) dB(A)	71.2	71.2
Power kW	18.6	18.6
Frequency Hz	60	60
Voltage V	120	120
Voltage V	240	240
Power factor cos Φ 1~	1	1
Power factor cos Φ 3~	0.8	0.8
Engine / Motor		
Generator model	Mecc Alte ECP28 VL4 C	Mecc Alte ECP28 VL4 C
Generator insulation (class)	H	H
Idle to full load %	1	1
Voltage control %	0.5	0.5
Engine / Motor manufacturer	Isuzu 4LE2T	Isuzu 4LE2T
Engine / Motor type	Diesel, Liquid Cooled	Diesel, Liquid Cooled
Fuel type	Diesel #2 - ULSD	Diesel #2 - ULSD
Displacement in³	133	133
Operating performance hp	40	40
at rpm rpm	1,800	1,800
Tank capacity Oil US qt	11	11
Tank capacity Fuel US gal	57	57
Fuel consumption Prime Load US gal/h	1.58	1.58
Runtime Prime Load h	34.8	34.8

Please note: that product availability can vary from country to country. It is possible that information / products may not be available in your country. More detailed information on engine power can be found in the operator's manual; the stated power may vary due to specific operating conditions. Subject to alterations and errors excepted. Applicable also to illustrations.

Copyright © 2021 Wacker Neuson SE.



CAPITAL BUDGET ITEMS 2022

DEPARTMENT: Public Works

FROM: Public Works Superintendent Scott Edwards

ITEM

BUDGET ITEM: Roads Truck #21 Replacement

ACCOUNT NUMBER: 3221-8000

AMOUNT: \$61,875 (includes snow tires - does not include \$770 yearly estimate for Repairs and License)

FUNDS RAISED FROM

2021 BUDGET CARRY OVER? YES ☒ NO ☐

RESERVES? YES ☐ NO ☒ **ACCOUNT NAME:**

RAISED BY TAXATION? YES ☐ NO ☒

NARRATIVE: On April 28, 2021, RESOLUTION NO. 2021-109 was passed to replace Truck #21 the 2012 Dodge Crew Cab due to age and repairs with a 2021GMX Sierra 2500HD Series Crew Cab Pickup Truck from Bray Motors. Due to COVID related supply issues this Truck will now be delivered in 2022 with an expected price increase of 1%.



CAPITAL BUDGET ITEMS 2022

DEPARTMENT: PARK - CEMETERIES

FROM: PARKS AND MAINTENANCE MANAGER STEVE ROBINSON

ITEM

BUDGET ITEM: CEMETERIES

ACCOUNT NUMBER: 5010-8000

AMOUNT: 63,000

FUNDS RAISED FROM

2021 BUDGET CARRY OVER? \$17,111

RAISED BY TAXATION? \$ 45,888

NARRATIVE:

IN 2021 \$5,000 WAS FOR XRAYs TO CONFIRM BURIAL SITES – THIS WAS NOT COMPLETED DUE TO COVID, \$20,000 WAS FOR THE CHAPMAN MEMORIAL SANCTUARY OF WHICH \$1,788 WAS SPENT ON THE SIGN AND AN ESTIMATED \$1,100 WILL BE SPENT BY YEAR END FOR THE TREE MARKING (TO PREPARE FOR FELLING IN THE SPRING TO ENABLE THE PATHS TO BE CONSTRUCTED.

FOR 2022 \$5,000 FOR XRAYs, \$40,000 FOR THE COLUMBARIUM AT THE CHAPMAN CEMETERY AND \$ 17,111 FOR THE MEMORIAL SANCTUARY CONSTRUCTION



CAPITAL BUDGET ITEMS 2022

DEPARTMENT: PARKS - CHURCH STREET

FROM: PARKS AND MAINTENANCE MANAGER STEVE ROBINSON

ITEM

BUDGET ITEM: CHURCH STREET

ACCOUNT NUMBER: 6300-8000

AMOUNT: \$7,000

FUNDS RAISED FROM

2021 BUDGET CARRY OVER? YES

NARRATIVE:

IN 2021 \$71,000 WAS ESTIMATED FOR THE WALL REPAIR AND RENOVATIONS. \$27,596 WAS SPENT FOR THE WALL REPAIR.

FOR 2022 \$7,000 IS ESTIMATED TO BE NEEDED FOR A WALKWAY (CEMENT) AND WOODEN RAILINGS. THERE IS NOTHING BUGETED FOR INTERIOR RENOVATIONS.



CAPITAL BUDGET ITEMS 2022

DEPARTMENT: PARKS - WHARFS

FROM: PARKS AND MAINTENANCE MANAGER STEVE ROBINSON

ITEM

BUDGET ITEM: WHARFS

ACCOUNT NUMBER: 7100-8000

AMOUNT: \$180,000

FUNDS RAISED FROM

2021 BUDGET CARRY OVER? YES

RAISED BY TAXATION \$30,000

NARRATIVE:

IN 2021 \$150,000 WAS BUDGETED FOR DOCKS, LAUNCH AND REPAIRS – HOWEVER, WAS NOT COMPLETED.

FOR 2022 \$180,000 IS BUDGETED AS COSTS FOR LUMBER HAS INCREASED AND THERE IS MORE NEED FOR MORE DOCKING. REGARDING THE RAMP (AT MUSEUM – CECEBE SIDE OF THE LOCKS) WE RECEIVED AN ENGINEERING REPORT AND OPTION B PRE-CAST SLABS ON TIMBERS APPEARS TO BE THE MOST COST EFFECTIVE, LESS INVASIVE AND EASIEST TO INSTALL FOR A COST OF \$25,000 - \$30,000 NOT INCLUDING PERMIT FEES AND ENGINEERING.



CAPITAL BUDGET ITEMS 2022

DEPARTMENT: PARKS – WHARF HOUSE

FROM: PARKS AND MAINTENANCE MANAGER STEVE ROBINSON

ITEM

BUDGET ITEM: WHARF HOUSE

ACCOUNT NUMBER: 7200-8000

AMOUNT: \$20,000

FUNDS RAISED FROM

RAISED BY TAXATION? \$ 20,000

NARRATIVE:

THERE IS NO ROOM TO DO MAINTENANCE ON THE TRACTOR AND MAINTENANCE USUALLY NEEDS TO BE DONE IN THE WINTER! WOULD LIKE TO BE ABLE TO BACK IT STRAIGHT IN. SEE ATTACHED PHOTOS.

PROPOSE TO EXTEND 8 FT



12 FT

Roll up Door









CAPITAL BUDGET ITEMS 2022

DEPARTMENT: PARKS – COMMUNITY CENTRE MAG VILLAGE
FROM: PARKS AND MAINTENANCE MANAGER STEVE ROBINSON

ITEM

BUDGET ITEM: COMMUNITY CENTRE AND PAVILLION

ACCOUNT NUMBER: 7300-8000

AMOUNT: \$313,000

FUNDS RAISED FROM

2021 BUDGET CARRY OVER? YES \$80,500

GRANT RECEIVED – ICIP \$65,000

RAISED BY TAXATION 2022: \$167,500

NARRATIVE:

IN 2021 \$80,500 WAS BUDGETED ROOF/WINDOWS/STOVE/WALKWAY/ REPLACE PAVILLION FURNACE. ROOF – WAITING FOR ENGINEERING // WINDOWS – WILL BE REPLACED ONCE ROOF COMPLETED // STOVE WILL BE REPLACED ONCE AHMIC CENTRE KITCHEN COMPLETED AND STOVE MOVED THERE // WALKWAY – WAITING FOR CONTRACTOR TO RESPOND // PAVILLION FURNACE – STILL WAITING ON FURNACE

2022 ROOF \$190,000/WINDOWS \$10,000/STOVE \$5,000/WALKWAY \$10,000/ PAVILLION FURNACE \$3,000/REPLACE RAIL FENCE ALONG HWY 420 \$3,000 OR REMOVE \$0/RINK BOARDS \$80,000/TREES FOR PARKING LOT \$4,000/ FENCING ALONG PARKING LOT \$5,000 / REPLACE FENCE FROM AG BUILDING TO PARKING LOT \$3,000.

HAVE APPLIED FOR CANADA COMMUNITY REVITALIZATION FUND FOR COMMUNITY CENTRE ROOF FOR 190,000 (172,500 GRANT, 17,500 MUNICIPALITY)



CAPITAL BUDGET ITEMS 2022

DEPARTMENT: PARKS – LOG CABIN

FROM: PARKS AND MAINTENANCE MANAGER STEVE ROBINSON

ITEM

BUDGET ITEM: HERITAGE CENTRE – LOG CABIN

ACCOUNT NUMBER: 7600-8000

AMOUNT: \$7,500

FUNDS RAISED FROM

2021 BUDGET CARRY OVER? NO

RESERVES? NO

RAISED BY TAXATION? YES \$7,500

NARRATIVE:

LOG CABIN ROOF NEEDS RESHINGLING – SHINGLES ARE OLD, CURLING AND MOSSY.



CAPITAL BUDGET ITEMS 2022

DEPARTMENT: PARKS

FROM: PARKS AND MAINTENANCE MANAGER STEVE ROBINSON

ITEM

BUDGET ITEM: AHMIC DOCKS/COMMUNITY CENTRES/PARKS

ACCOUNT NUMBER: 7700-8000

AMOUNT: \$77,850

FUNDS RAISED FROM

2021 BUDGET CARRY OVER? YES

RESERVES? YES

RAISED BY TAXATION? \$28,287

NARRATIVE:

IN 2019 \$67,473 WAS BUDGETED FOR AHMIC (KITCHEN RENOVATIONS/NEW STOVE/ENGINEERING FEES/REVITALIZATION OF EXTERIOR). THESE REMAINED UNUSED AND WERE TRANSFERRED TO THE WORKING FUNDS RESERVE AS THEY WERE PART OF THE SURPLUS.

IN 2020 \$20,000 WAS BUDGETED – FUNDS WERE NOT SPENT AND WENT TO ASSET MANAGEMENT RESERVE AS PART OF THE SURPLUS.

IN 2021 \$37,910 WAS BUDGETED – FUNDS WERE BROUGHT IN FROM THE WORKING FUNDS RESERVE: \$17,910 WAS FOR THE PROPANE FURNACE AND GENERATOR - \$20,000 FOR KITCHEN/STOVE AND ENGINEERING. (COSTS WERE SUPPOSED TO BE OFFSET BY COMMUNITY INCLUSIVE GRANT WHICH WE DID NOT GET.) IN 2021 \$5,135 WAS SPENT ON THE INSTALLATION OF A NEW FURNACE WHICH WAS ALLOCATED TO THE SAFE RESTART FUNDS (COVID FUND). THE GENERATOR \$13,000 SHOULD BE INSTALLED THIS YEAR STILL AS WELL AND THE FUNDS WILL COME FROM THE SAFE RESTART FUNDS (COVID). KITCHEN/STOVE AND ENGINEERING HAS NOT BEEN COMPLETED TO DATE – ENGINEERING REPORT SHOULD BE IN BY END OF THE YEAR.

FOR 2022 \$2,580 FOR WIFI EQUIPMENT (TOTAL COST \$8,500 - 30% WILL BE FROM RED GRANT WHICH WAS APPROVED)

FOR DIGITAL MESSAGING SIGN \$15,000 (TO BE TAKEN FROM ASSET MANAGEMENT RESERVE AS PER MOTION 2021-116)

KITCHEN RENOVATIONS; \$50,000

SIDING FOR THE BRICK PORTION OF THE HALL: \$10,000

Moved by: _____

Seconded by: _____

AND WHEREAS the Council of the Municipality of Magnetawan passed By-law 2021-49 being a By-law to prescribe parkland dedication or cash-in-lieu of parkland dedication within the Municipality of Magnetawan on September 22 2021;

AND WHEREAS applicants that have already received their support in principle resolution from the Council of the Municipality of Magnetawan which outlines they pay a 5% parkland dedication fee which is conflicting with the current bylaw;

NOW BE IT RESOLVED THAT the Council of the Municipality of Magnetawan directs Staff to allow all applicants who have not paid their parkland dedication fee prior to September 22nd pay the new flat fee of \$1,000 instead of the 5% value of the newly assessed lot which will consider that condition met.

Carried _____ Defeated _____ Deferred _____

Sam Dunnett, Mayor

Recorded Vote Called by: _____

Recorded Vote

Member of Council	Yea	Nay	Absent
Brunton, Tim			
Hetherington, John			
Kneller, Brad			
Smith, Wayne			
Mayor: Dunnett, Sam			

Council Meeting Dates 2022

All meetings are at 1pm unless a prior time change is approved by Council.

- January 19th (3rd Wed)
- February 9th
- March 2nd
- March 23rd
- April 13th
- May 4th
- May 25th
- June 15th (3rd Wed)
- July 6th
- July 27th
- August 17th (3rd Wed)
- September 7th
- September 28th
- October 19th (3rd Wed)
- November 16th *New Council Inaugural
- December 21st

*October 24 Election Day

*November 15 New Council Commences



THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2021 -

BEING A BY-LAW TO APPOINT A MUNICIPAL BY-LAW ENFORCEMENT OFFICER

WHEREAS Section 55 of the *Comprehensive Ontario Police Services Act, 2019, S.O. 2019, c. 1 - Bill 68* provides that a Municipal Council may appoint person(s) to enforce the By-laws of the municipality and such Municipal By-Law Enforcement officer(s) are Peace Officer(s) for the purpose of enforcing municipal By-laws;

AND WHEREAS Section 227 of the *Municipal Act S.O. 2001, as amended, Ch. 25*, authorizes Municipal Councils to pass By-Laws for appointing such officers and employees as may be necessary for the purposes of the Corporation/Municipality, for carrying into effect the provisions of any By-Law of the Council;

AND WHEREAS Section 15.1 of the *Building Code Act, S.O. 1992, Ch. 23*, as amended, authorizes Municipal Councils to pass By-Laws for Appointing a Property Standards Officer;

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

1. **THAT** Caitlin Deevey is hereby appointed as the Municipal By-Law Enforcement Officer.
2. **THAT** the title of Municipal By-law Enforcement Officer shall include the additional roles and responsibilities of Animal Control Officer, Livestock-Valuer, Weed Inspector, and Property Standards Officer.
3. **THAT** the signed Contract Agreement, attached as Schedule A, forms part of this By-law.
4. **THAT** the Job Description, attached, does not form part of this By-law and is for information purposes only. The Job Description may be amended from time to time at the discretion of the CAO/Clerk with written notification to the BLEO. Changes to the job description does not offend this By-law nor warrant the passing of a new By-law.
5. **THAT** the position of Municipal By-Law Enforcement Officer shall be considered a contract position; and therefore, will not be entitled to any other benefits of the Municipality except those as stipulated in the Contract Agreement.
6. **THAT** Caitlin Deevey shall be deemed to be an Officer and Representative of the Municipal Corporation when acting in the scope of her duties.
7. **THAT** Caitlin Deevey has the authority to appoint and/or designate another person to fulfill the duties of this position with written approval of the CAO/Clerk.
8. **THAT** this By-law shall come into force and effect on the date of its passing.

9. **THAT** By-law 2019-27 and any other previously relevant by-law(s) be hereby repealed effective the date of passing of this By-law.

SCHEDULE "A"
CONTRACT AGREEMENT

THE MUNICIPALITY OF MAGNETAWAN
BY-LAW 2021-
APPOINT A MUNICIPAL BY-LAW ENFORCEMENT OFFICER

Between
The Municipality of Magnetawan
(Municipality)
and
Ms. Caitlin Deevey
(BLEO)

The parties hereto agree as follows:

1. The By-Law Enforcement Officer (BLEO) agrees to perform the services as outlined in this Agreement, including any amendments thereto, in a diligent manner.
2. The BLEO will be responsible for the duties set out in the Job Description, (attached), which may be amended from time to time, and other duties which may be assigned from time to time in relation to the enforcement area.
3. The BLEO agrees that they will at all times faithfully and to the best of their skill, abilities, expertise and education, perform these duties.

Compensation

1. As full compensation for all services provided by Ms. Caitlin Deevey, the Municipality shall pay or cause to be paid to Ms. Caitlin Deevey an hourly rate of \$34.00 per hour to be paid as per invoiced.
2. Mileage to be paid at the same rate of municipal employees.
3. The Municipality shall deduct all required government deductions including, but not without limiting the generality of the foregoing, income tax, employment insurance, Canada Pension Plan, etc.
4. If required by law, the Municipality agrees to pay any Workplace Safety and Insurance board premiums.

5. The Municipality agrees to pay \$20 per pay period for use of a cell phone, unless one is provided by the Municipality.
6. The Municipality agrees to pay, on a pro-rated basis, for: training, uniform, supplies etc. as needed to fulfill the obligations of the position.

Working Hours

1. Preventative and complaint-oriented service provided for twenty (20) hours a week, based on need.
2. It is agreed that weekend and or evening work may be required. The BLEO agrees to be flexible to accommodate need.

Other

1. Ms. Caitlin Deevey warrants that she has no driving convictions except as disclosed to the Municipality in writing and possesses a valid Ontario Drivers Licence. Ms. Caitlin Deevey consents to a search of driving record by the Municipality at its sole discretion. The existence of convictions not disclosed or lack of the required licence shall constitute cause for termination without notice.
2. Ms. Caitlin Deevey warrants that she has no criminal convictions except as disclosed to the Municipality in writing and agrees to provide the Municipality with a written criminal records and vulnerable sector search from the Ontario Provincial Police within thirty days if requested. The existence of convictions not disclosed or failure to provide the record search shall constitute cause for termination without notice.

Termination

1. In the event that this Agreement is terminated by either party for any reason, other than specifically stated, either party will provide the other with one (1) month notice in writing.

Renewal of Contract

1. Any renewal of this contract must be in writing, or it shall have no effect and be void.
2. This Agreement will be revisited and up for renewal three (3) years from January 01, 2022.

Governing Law

1. This agreement shall be governed by and construed in accordance with the laws of the Province of Ontario, Canada.

Modification of the Agreement

1. Any modification of the Agreement must be in writing and signed by the parties hereto or it shall have no effect and shall be void notwithstanding, job duties may be modified as needed.

Entire Agreement

1. This Agreement constitutes the entire agreement between the parties with respect to the subject matter contained in this contract and cancels and supersedes any prior understandings and agreements between other parties with respect to the subject matter of this contract.

MUNICIPAL BY-LAW ENFORCEMENT OFFICER

JOB DESCRIPTION

May be amended by the CAO/Clerk and changes provided to the BLEO in writing

Corporation of the
Municipality
of
Magnetawan

Incorporated 2000 District of Parry Sound

*Tel: (705) 387-3947
Fax: (705) 387-4875
www.magnetawan.com*

P.O. Box 70, Magnetawan, Ontario P0A 1P0

JOB TITLE: By-law Enforcement Officer

CLASSIFICATION: Contract

DEPARTMENT: By-law

REPORTS TO: CAO/Clerk

POSITION SUMMARY

The By-Law Enforcement Officer is responsible for enforcing provincial statute, municipal by-laws and providing public information to ensure the protection of residents, property and employees. The By-law Enforcement Officer provides inspection and enforcement services pertaining to Legislated Statutes and/or for the By-laws of the Corporation. Maintains confidentiality in all aspects of the position and will be designated as a "Provincial Offences Officer" for the Municipality.

DUTIES & RESPONSIBILITIES

1. To provide a variety of inspection, advisory and enforcement services pertaining to federal, provincial, and/or municipal legislation including the by-laws of the municipality.
2. Designated as the Provincial Offences Officer under legislation for legal action.
3. Designated as the Animal Control Officer, Weed Inspector, and Property Standards Officer. Other designations as may be required.
4. Respond to complaints and inquiries from the public, staff, outside agencies and other enforcement or inspection units regarding regulatory by-laws, in a responsible and timely fashion.
5. Provides information on by-laws and enforcement conditions.

6. Enforces by-laws through court action when necessary, including preparation of a proper crown brief, notification of witnesses, collection of evidence, obtain witness statements, prepare and swear to informations/affidavits/summons/subpoenas and provide service of same as required.
7. To observe, make notes and be prepared to charge and give testimony in Provincial Offences Court.
8. Responsible for animal control in the municipality and to pick up dogs without tags and transport them to an animal shelter designated by the municipality.
9. Must have a system in place to receive complaints 24 hours a day.
10. Understands and adheres to established guidelines, methods, or procedures.
11. Responsible for accurate and complete record keeping as required.
12. Must work in compliance with Occupational Health, Safety and Workplace Policies and Procedures as well as established industry guidelines.
13. Must work in compliance with the Municipality's Human Resources Policies including Staff Code of Conduct.
14. Performs other duties as mandated which may include enforcement of federal and/or provincial statutes as required.
15. Performs such other related duties and/or special projects as may reasonably be required by the CAO/Clerk.
16. Attend and presents quarterly written reports to Council.

SUPERVISION REQUIREMENTS

This position has the authority to appoint and/or designate another person to fulfill the duties of this position with written approval from the CAO.

CREDENTIALS/EXPERIENCE REQUIRED

1. Must have successfully completed a relevant diploma from a recognized post-secondary institution or equivalent.
2. Minimum 2 years Municipal By-law Enforcement Experience or related field.
3. Must have excellent verbal and written communication skills and ability to relate to elected officials, peers, and the public in a professional manner.
4. Must have a good understanding of regulatory by-laws legislation and rules.
5. Must have a good knowledge of investigation, note taking and evidence gathering techniques.
6. Has frequent contacts for investigations, discussions, often of a sensitive and confidential nature and needs to be able to influence and persuade a person or persons to co-operate and follow the legislation.
7. Must maintain confidentiality.
8. Must have a good knowledge of court processes and procedures and emergency response techniques.
9. Must provide a clean criminal records check and maintain same.
10. Must have a valid G driver's license and access to a vehicle.

PHYSICAL DEMANDS AND WORKING CONDITIONS

1. Must be in good physical health, and capable of performing all work, including occasional lifting, pushing, and pulling objects (25 kg).
2. Work in all types of weather, times, and environmental conditions.
3. Work is performed mostly outside with the unavoidable externally imposed conditions. Work involves dealing with difficult individuals and includes exposure to physically dangerous and confrontational situations.
4. Weekend and/or evening patrol as necessary.
5. Work may involve physically draining and exhausting activities which may include providing assistance in emergency response situations and be involved in physically dangerous and confrontational situations.
6. The coordination of fine motor skills is required when operating office equipment, vehicles, taking notes, writing reports, etc.



**Municipality of
Magnetawan**

REPORT TO COUNCIL

To:	Mayor and Council
From:	Deputy Clerk Laura Brandt
Date of Meeting:	November 24, 2021
Report Title:	2021 Private Road Grant Program

Recommendation: That Council receives this report regarding the Private Road Grant Program as presented and directs Staff to make a recommendation of an increase for the 2023 budget if an upward trend is evident.

Background and Comments:

By the program deadline of November 12, 2021, the Deputy Clerk had received fourteen submissions for the Private Road Grant. It should be noted that nine of the submissions were not required to sign a Licensing Agreement as these roads were found to be privately owned and not municipally owned. The Private Road Grant By-law which states *"Owners wishing to receive the grant for private maintenance on Municipal property must be entered into or willing to enter into a license agreement to maintain roads"*. All 14 applications received were from returning road groups with thirteen road groups submitting an application in 2020 and one road group submitting their last application in 2019. Of the fourteen submissions, five roads are municipally owned but privately maintained and nine roads are privately owned and privately maintained. We have received one fully executed Licensing Agreement and the other four are in discussions with their road groups and Legal counsel. No road groups appear to be unwilling to enter into the Licensing Agreement.

The final totals (with all applications for the 2021) program were:

- Total dollars spent by applicants on road work = \$ 74,921.87
- Maximum allowable dollars (based on formula)
from submitted applications = \$ 18,600.00
- Total dollars allocated for 2021 Private Road Grant = \$ 15, 000.00
- Total kms maintained 25.73

The final totals (without non-eligible applications) for the 2021 program were:

- Total dollars spent by applicants on road work = \$ 53,038.82
- Maximum allowable dollars (based on formula)
from submitted applications = \$ 13,207.50
- Total dollars allocated for 2021 Private Road Grant = \$ 15, 000.00
- Total kms maintained 25.73

The final totals for the 2020 program were:

- Total dollars spent by applicants on road work = \$ 73,764.95
- Maximum allowable dollars (based on formula)
from submitted applications = \$ 19,880.00
- Total dollars allocated for 2020 Private Road Grant = \$ 15, 000.00
- Total kms maintained 30.72

The final totals for the 2019 program were:

- | | |
|---|---------------|
| • Total dollars spent by applicants on road work = | \$ 77, 556.40 |
| • Maximum allowable dollars (based on formula)
from submitted applications = | \$ 15,145.00 |
| • Total dollars allocated for 2019 Private Road Grant = | \$ 15, 000.00 |
| • Total kms maintained | 22.95 |

Once again, the Municipality received multiple compliments on the grant program from residents thanking the Municipality for the continuation of this program as it continues to help local road groups upgrade their privately owned and/or privately maintained roads. It is also a great benefit to local businesses and contractors as many of the road groups support local.

Financial Implications:

\$15,000 approved in the 2021 Budget.

Respectfully Submitted,



Laura Brandt
Deputy Clerk

Road Name	Max grant	Total paid	Eligible	Summer Maint Invoices	2/3 Property Owners	Application Submitted	Doc. Of Bank Account	Calculation for Eligible \$ Checked	kms	% of total	weighted total
Ford Lane/Whalley Lake Rd East	1170	2836.3	1170	yes	yes	yes	yes	yes	1	0.0629	943.55
Neighick Road Group	710	2026.49	710	yes	yes	yes	yes	yes	0.6	0.0382	572.58
Cliffden Lane	1540	4056.7	1540	yes	yes	yes	yes	yes	4.4	0.0828	1241.94
Woodland Lane	570	6893	570	yes	yes	yes	yes	yes	1	0.0306	459.68
Lakeside Trail and Holson Ridge Lane	925	10745.16	925	yes	yes	yes	yes	yes	1.3	0.0497	745.97
Pine Road	1520	3120.54	1520	yes	yes	yes	yes	yes	1.92	0.0817	1225.81
Cedar Croft	1142.5	4430.17	1142.5	yes	yes	yes	yes	yes	1.69	0.0614	921.37
Simmons Lake Road	900	1836.25	900	yes	yes	yes	yes	yes	2	0.0484	725.81
Silvercliff Lane	690	1983.15	690	yes	yes	yes	yes	yes	1.8	0.0371	556.45
Silver Lake	3125	8000.77	3125	yes	yes	yes	yes	yes	3.53	0.1680	2520.16
Whalley Lake Road West	2465	18759.08	2465	yes	yes	yes	yes	yes	2.5	0.1325	1987.90
Clayton's Bay Trail	1020	2216.91	1020	yes	yes	yes	yes	yes	1.5	0.0548	822.58
Gordon Point Road/Tranquility Trail	1507.5	3045.35	1507.5	yes	yes	yes	yes	yes	1.23	0.0810	1215.73
Robinson Road	1315	4972	1315	yes	yes	yes	yes	yes	1.26	0.0707	1060.48
		74921.87	18600						25.73	1.0000	15000.00
											15,000

Central Almaguin Planning Board
MINUTES
Wednesday, October 20, 2021
At the Village of South River Municipal Office located at
63 Marie Street, South River (705-386-2573)

Draft Board Meeting Minutes for October 20, 2021 – 5:30 p.m.

Attending:

Sundridge Member Lyle Hall (Absent)
South River Member Jim Coleman
Machar Member Lynda Carleton
Provincial Member Michael Nelson*
* indicates attended the meeting virtually

Joly Tim Bryson*
Vice Chair Magnetawan Member Sam Dunnett
Strong Member Kelly Elik
Chair Provincial Member John MacLachlan

Secretary-Treasurer: Christine Hickey

Guests: Attending Virtually- Peter Benninger, Dave McAlister, Joe Scheerer

1. The Chair call called the meeting to order at 5:30 p.m.
2. Declaration of Pecuniary Interests – None
3. Approval of Minutes
Res #1 Sam Dunnett-Lynda Carleton
Be it resolved that this Board does hereby adopt the minutes of Wednesday September 15, 2021; as written.

CARRIED
4. Payment of the October Accounts:
Res #2 Kelly Elik-Michael Nelson
Ch# 452 - Village of South River - Rent for October 2021 - \$309.62
Ch# 453 - Pahapill and Associates - \$1836.25 (2020 Audit)
Ch# 454 - Christine Hickey – (Wages 5 weeks plus 4.5 hours)
Ch# 455 - Christine Hickey - \$226.00 (Zoom Membership)
Ch# 456 - Municipal Planning Services - \$203.40

CARRIED
5. Decisions on the following Files:

B018/21 – Magnetawan
The applicant requested that a decision on this file be deferred to a later date.

B024/21 – Strong

Res #3 Jim Coleman-Kelly Elik

Be it resolved that this Board does hereby approve File B024/21 Strong

That this approval applies to a Lot Addition

with a Depth of 208m (+/-) and an area of 8.61ha (+/-); retained lot will be 260.28m (+/-) Frontage, 147m (+/-) irregular Depth with an area of 3.2ha (+/-).

The subject lands are located at at Con 9, Part Lots 19 & 20, Part1 and Part 3 with a municipal address of 10258 Highway 124, Township of Strong, District of Parry Sound.

The Board requires that all conditions of draft approval must be met before the deeds can be stamped and final approval given.

CARRIED

B025/21 – Magnetawan

Res #4 Kelly Elik-Jim Coleman

Be it resolved that this Board does hereby approve File B025/21 Magnetawan

That this approval applies to create one (1) new lot which will have

105m (+/-) road Frontage and 102m (+/-) water Frontage with a Depth of 190m (+/-) and an area of 2.02ha (+/-); retained lot will be 160m (+/-) road Frontage and 137m (+/-) water Frontage with a depth of 190m (+/-) and an area of 2.02ha (+/-).

The subject lands are located at at Con 14, Part Lots 12 & 13, Registered Plan No. 42R17040, Township of Magnetawan, District of Parry Sound.

The Board requires that all conditions of draft approval must be met before the deeds can be stamped and final approval given.

CARRIED

B026/21 - Joly

Res #5 Sam Dunnett-Michael Nelson

Be it resolved that this Board does hereby approve File B026/21 Joly

That this approval applies to create one (1) new lot

with 260m (+/-) Frontage with a Depth of 785m (+/-) and an area of 12.22ha (+/-); retained lot will be 260m (+/-) Frontage, 600m (+/-) Depth with an area of 12.22ha (+/-)

The subject lands are located at at Con 2, Lot 9, except Part 1 Plan 42R21160 and Part 1 on Plan 42R21220, Township of Joly, District of Parry Sound

The Board requires that all conditions of draft approval must be met before the deeds can be stamped and final approval given.

CARRIED

6. New Files:

B027/21 – Laurier

The Board requested that further clarification be provided on the consent request before the application could be considered complete.

B028/21 – Laurier

The Board requested that further clarification be provided on the consent request before the application could be considered complete.

B029/21 – Lount

The Board accepted the new applications and directed the Secretary-Treasurer to proceed with the Notice of a Public Meeting.

B030/21 - Laurier

The Board requested that further clarification be provided on the consent request before the application could be considered complete.

7. Correspondence

Ministry of Municipal Affairs and Housing - Memo Dated September 17, 2021

Re: Submission Invitation for 2021-22 Special Business Case Funding

Res #6 Jim Coleman-Lynda Carleton

Be it resolved that this Board does hereby receive the correspondence form the Ministry of Municipal Affairs and Housing dated September 17, 2021;

AND THAT the Board directs the Secretary-Treasurer to research possibility of a website for the Central Almaguin Planning Board Special Case Business Funding.

CARRIED

Pahapill & Associates Professional Corporation

Re: Draft Financial Statements – Year Ended December 31, 2020

Res #7 Kelly Elik-Jim Coleman

Be it resolved that this Board does hereby receive the Draft Financial Statements - Year Ended December 31, 2020 from Pahapill & Associates Professional Corporation and authorize the Chair and the Secretary-Treasurer to sign necessary documents.

CARRIED

10. New Business

Draft Policy – Unorganized Townships – Requirement for Planning Opinion to accompany Application

Res #8 Michael Nelson-Sam Dunnett

Be it resolved that this Board does hereby accept the Draft Policy – Unorganized Townships – Requirement for Planning Opinion to Accompany Application with minor addition as presented.

A recorded vote was requested

Lyle Hall	Absent	Sam Dunnett	Y
Kelly Elik	Y	Tim Bryson	N
Lynda Carleton	Y	Jim Coleman	Y
Michael Nelson	Y	John MacLachlan	

CARRIED

11. Follow-up Items

Ministry of Municipal Affairs and Housing – 2020 Funding

Re: Special Business Case Funding 2020 - Review of Interim Consent Policy Documents

The Board directed to add the Draft Interim Consent Policy Documents to the November Meeting for further discussion.

Future Meeting Item: Lakeshore Capacity Study – Prepared by Friends of Deer Lake - (Direction)

The Board advised to add the item to the November Agenda.

11. Adjournment until Wednesday, November 17, 2021

Res #9 Sam Dunnett-Kelly Elik

Be it resolved that this Board does hereby adjourn until Wednesday, November 17, 2021 or at the call of the Chair.

CARRIED

Christine Hickey
Secretary – Treasurer

John MacLachlan
Chair

Town of Parry Sound EMS Advisory Committee

Open Minutes

Date:

October 28, 2021

Time:

06:30pm

Location:

(on-line) ZOOM Meeting and for streaming of the meeting please click on the link below.

<https://www.youtube.com/channel/UC4QrR6HjwibWOJRbLwnjcFQ/videos>

Members Present:

Jamie McGarvey - Chairperson, Rod Osborne, Cathy Still, Scott Sheard, Lewis Malott,
Irene Smit, Lyle Hall

Present:

Dave Thompson, Director of Emergency and Protective Services

Recording:

Sheri Skinner, Administrative Assistant

Guest:

Frank May, Manager EMS - WPSHC

Stephanie Phillips, CFO - Town of Parry Sound

Regrets:

Town of Parry Sound EMS Advisory Committee

Open Minutes

1. Agenda

1.1 Additions to Agenda

1.2 Prioritization of Agenda

1.3 Adoption of Agenda

Moved by Irene Smit

Seconded by Lewis Malott

That the October 28, 2021 Parry Sound District Emergency Medical Services Committee meeting agenda be approved.

Carried

1.4 Disclosure of Pecuniary Interest and the General Nature Thereof

2. Minutes and Matters Arising from Minutes

2.1 Adoption of Minutes

Moved by Cathy Still

Seconded by Scott Sheard

That the Minutes of the June 16, 2021 meeting of the Parry Sound District Emergency Medical Services Committee be approved as circulated.

Carried

3. Correspondence

3.1 OAPC Position on Mandatory Vaccinations (forward to file)

4. Deputations

5. Emergency Services Director's Report

Dave Thompson summarized the Director's Report with the Committee which included the Powassan Base ownership and the Base's amortization annual rate.

Frank May spoke on the PSDEMS current staffing issue, and the challenges Paramedics are facing in the district such as housing and no in-person training hours at the base hospital thru Covid. A brief description of student hires vs. fully certified Paramedics was provided as well as a discussion on mandatory vaccinations which would become effective November 15, 2021.

Moved by Irene Smit

Seconded by Scott Sheard

That the Emergency Services Director's Report dated October 28, 2021 be accepted as submitted.

Carried

6. Reports

6.1 EMS Statistical Report - September 2021

6.2 EMS Night Call Statistics - September 2021

6.3 EMS Vehicle Inventory - September 2021

Dave Thompson provided a descriptive overview of the various reports attached.

Resolution

EMS Committee members have received reports 6.1, 6.2, 6.3 as listed above.

Moved by Cathy Still

Second by Rod Osborne

Carried

7. Ratification of Matters from Closed Agenda

8. Other Business

8.1 DT R&R 2020 Land Ambulance Audited Financial Statements-AD2021

8.1.1 DT 2020 Land Ambulance Financial Statements-AD2021

Resolution

That the EMS Advisory Committee receives the 2020 Land Ambulance Audited Financial Statements and that the committee concurs with staff's course of action to place the accumulated surplus of \$274,928.00 into reserves to utilized in future years in case of a deficit position.

Moved by Lyle Hall

Seconded by Lewis Malott

Carried

8.2 DT R&R 2022 Land Ambulance Budget-AD2021

8.2.1 DT ATT#1 2022 Land Ambulance Budget-AD2021

Resolution

That the EMS Advisory Committee directs staff to prepare the 2022 Land Ambulance Budget with the following amendments;

a) 120000.00 transfers from reserves to operating budget

b) reduction of summer upstaff by 1 month

and move to Parry Sound Town Council for approval with a 6.2% levy increase.

Moved by Rod Osborne

Seconded by Lewis Malott

Carried

9. Dispatch Update

10. Business Plans

11. Adjournment @ 8:00PM

Moved by Scott Sheard

Seconded by Cathy Still

Carried

Next scheduled on-line Zoom meetings:

February 24, 2022 ... May 26, 2022 ... October 27, 2022



705-382-2900
www.almaguin-health.org

Minutes: November 5, 2021, 11:00am via zoom and in person in the AHHC boardroom

Present: In person- Rod Ward, Delynne Patterson, Carol Ballantyne, Brad Kneller, Tom Bryson, Norm Hofstetter

Zoom- Dennis Banka, Marianne Stickland, Barbara Belrose

Regrets: Cathy Still

Guests: In person- Kevin MacLeod

Secretary- In person- Camille Barr

Called to order at 11:00 am by Chair R. Ward

Welcome Delynne Patterson to the AHH Council

1. 2021-053 Moved by T. Bryson and Seconded by B. Kneller
THEREFORE BE IT RESOLVED THAT the Almaguin Highlands Health Council adopt the minutes from October 1st, 2021, as circulated. Carried.
2. **DECLARATION OF PECUNIARY OF INTEREST:** None at this time
3. **DELEGATIONS:** None at this time
4. **RESOLUTIONS PASSED:** None at this time
5. **ITEMS FOR DISCUSSION**
 - a) **Revisit of the Terms of Reference for the Almaguin Highlands Health Council**

R. Ward reviewed the draft Terms of Reference with Council. Council is asked to further review and bring any changes or recommendations to R. Ward by next meeting. Council wishes to have the terms finalized prior to entering a new election year to provide a foundation for the group. Draft terms will be reviewed by C. Still and N. Kunkel prior to finalizing as the Village of Burk's Falls maintains ownership of the facility.

Discussion occurred concerning a letter that was sent to councils in 2017 asking for approval to utilize OTN reserves for other items, should it be needed. R. Ward asked all to go back through their files to see if their councils have this resolution archived.

C. Ballantyne shared concern that Kearney remains not included in the BFFHT mandated catchment. Also noted was McMurrich/Monteith as not included. Discussion occurred and AHH Council will advocate to the ministry through letters of support to the municipal councils, to have Kearney and McMurrich/Monteith included. R. Ward will also discuss with Norm Miller. C. Barr and R. Ward will work together to prepare a draft letter of support for next meeting.

b) Sign for the AHHC Boardroom

C. Barr has connected with a sign provider who was able to create a mock up sign on wood with vinyl overlay. Council looking for a sign that is engraved wood. C. Barr will continue to obtain mockups for the Bruce Campbell boardroom sign to bring to AHH Council.

c) BFFHT Renovation Costs

Five municipal councils were asked to contribute to the renovation costs for the Family Health Team. The reason five were asked is due to these five being within the mandated catchment to be served by the BFFHT however there are ten who sit on the Council. Four have responded and as such the project is \$5000.00 short of what will be needed. B. Kneller will go back to Council in Magnetawan to explain the five being asked vs ten. K. MacLeod shared he may reach out the various service groups and other municipalities for support. R. Ward to clarify with N. Kunkel and C. Still the draft terms of reference and how funds in account for AHHC can be spent.

d) Update on Resolutions to Support Rent Assistance for Physiotherapist

C. Barr shared that to date Burk's Falls has heard from Armour, Burk's Falls, McMurrich/Monteith, Perry, Strong, and Ryerson. C. Ballantyne noted Kearney did not receive the letter to support rent assistance. C. Barr to send to Kearney. B. Belrose requested that Sundridge receives a letter indicating that the physio services will be available to all of Almaguin. C. Barr to connect with Physiotherapist to obtain this letter.

Additionally, C. Barr confirmed that the physiotherapist is comfortable with signage on the practice door indicating the municipalities that sponsored the rent support. He wanted to also ensure the group was aware that services were not covered under OHIP (similar to chiropractic and massage). He also clarified his credentials are Registered Physiotherapist vs. doctor.

e) Other business

K. MacLeod updated on the BFFHT renovations which are moving forward, working with the Village of Burk's Falls. Dr. Salmon is building her practice and currently sharing space with the other doctors. BFFHT is close to having someone in place to fill the role of OTN Telemedicine Nurse. The BFFHT will be host to some medical students next year beginning in July 2022. Additionally, they will also support a nurse practitioner student.

An application was submitted through CMHA to fund a rapid access addiction clinic. Addiction has been on the increase since the pandemic. K. MacLeod also shared they are looking to expand mental health services due to an increase in waitlists.

K. MacLeod shared that the Board for the BFFHT decided not to pursue becoming a part of the OHT at this time. They will continue to do what they can to integrate services within their abilities.

R. Ward let Council know that Armour may host a flu and Covid-19 vaccination clinic at the Katrine Community Centre. R. Ward will share date when it is secured. He also shared he continues to attend the OHT meetings now once a month. He is a part of the digital working group that also meets monthly. R. Ward has brought forward that tech in rural areas can be a barrier. He will continue to provide updates from the meetings to this group.





2021-054 Moved by Barbara Belrose and Seconded by Carol Ballantyne

THEREFORE BE IT RESOLVED THAT the Almaguin Highlands Health Council adjourn at 12:25pm to meet again on December 3rd at 11:00am. Carried.




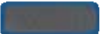
Location will be AHHC boardroom or via zoom.

AHH Council – Key Areas of Focus & Progress- November 2021

This summary provides the information related to the key areas of Focus and Progress as outlined in June 2019 for the Almaguin Highlands Health Council...

 Ontario Health Team Partnership	 High-Speed Internet Throughout Almaguin Highlands	 Attract & Retain Healthcare Professionals	 Coordinate Healthcare Services to Serve Entire Region
<p>Document and communicate the specific healthcare needs of the entire Almaguin Highlands in order to create our vision of people-centred care within our own community. Establish partnership with OHT (or OHT's) which aligns with and supports our vision.</p>	<p>Ensure that high-speed internet, a key component in the future of healthcare delivery, is available to every resident of the Almaguin Highlands. The goal is to help level the playing field and ensure our residents can access existing and future digital healthcare options.</p>	<p>Ensure excellent healthcare to our region through continuous efforts to both attract new professionals and retain the ones we have. The goal is to build an exceptional team of healthcare professionals, working together across the region.</p>	<p>Advocate for new and expanded healthcare services and help influence decisions which protect our region. Continually partner with our healthcare providers in support of the specific healthcare needs of our community.</p>

Progress: Items in red and bolded below are new this month...

	<ul style="list-style-type: none"> • AHHC participation in MAOHT Digital Working Group underway • AHHC participation in MAOHT Collaboration Steering Committee continues • Participating in provincial “lessons learned” exercise to assist other provincial OHTs (Patient / Family / Caregiver) • AHHC continued participation in North East OHT meetings / activities
	<ul style="list-style-type: none"> • Investigating various options for “community-based access points” for internet / wi-fi – in progress • High-speed fibre build-out by Lakelands is in progress for Emsdale to South River Highway 11 corridor • Public wi-fi access point to be added to Katrine Community Centre
	<ul style="list-style-type: none"> • Funding requests to assist with renovations for BFFHT sent to several municipalities • Funding requests to provide rental relief for new Physiotherapist sent to all 10 municipalities
	<ul style="list-style-type: none"> • Sundridge Medical Team working with MAOHT on share technology platform • Created Almaguin Highlands Health Council Terms of Reference

District of Parry Sound



Social Services
Administration Board

Chief Administrative Officer's Report

November 2021

Mission Statement

To foster healthier communities by economically providing caring human services that empower and enable the people we serve to improve their quality of life.

October was a busy month at the DSSAB with a lot of conversations and learnings happening along with the development of our 2022 Budget.

Community Reintegration

On October 6th, I participated in a “Community Reintegration Engagement Session” where input was provided into the gaps and opportunities for reintegration. The Ministry of the Solicitor General is looking to identify ways we can enhance community reintegration planning to support sentenced and remanded populations.

Community reintegration is the process of preparing individuals for release from custody into the community and supporting continuity of care as well as ensuring successful and sustained reintegration once they are there. It involves the identification of an individual's needs as well as coordination and collaboration with community service providers, municipalities, Indigenous communities, organizations and the healthcare sector.

Human Trafficking

On October 13th, I attended the “Human Trafficking Trends in Canada Virtual Forum” held by The Canadian Centre to End Human Trafficking. This virtual forum brought together stakeholders from across Canada to discuss trafficking during the pandemic era. The event began with a brief presentation on The Centre’s forthcoming report, Human Trafficking Trends in Canada (2019-20). The report identifies six broad trafficking trends using unique, unattributable data from the Canadian Human Trafficking Hotline.

<https://www.canadiancentretoendhumantrafficking.ca/human-trafficking-trends-in-canada-2019-2020/>

The event also included an expert panel discussion that examined the challenges and opportunities of addressing human trafficking during COVID-19, and how we can better position ourselves for the post-pandemic period.

OMSSA

On October 20th and 21st, myself along with a number of the Leadership Team attended the “2021 Defining Pathways to Reconciliation Forum” hosted by OMSSA. This was very timely given the completion of our Strategic Plan where we have identified our desire to prioritize equipping ourselves and our teams with the skills and knowledge to ensure that Indigenous clients and employees feel safe, valued, and respected.

Website & Strategic Plan

The Strategic Plan is being launched publicly this week on our new DSSAB website at www.psdssab.org. Note: there will be no change to the website address. This newly refreshed and redesigned website has been created by DSSAB staff with the intent to provide the user with a more accessible entry point to access the programs and services offered throughout the district. The timing of the website launch has been coordinated around the launch of the Strategic Plan and signifies the importance of the DSSAB’s first Strategic Plan. The new website will amplify our branding refresh and will include elements of the branding guidelines set out through the strategic planning process. In addition to the public launch on our website, the Strategic Plan is being shared with those who took part in the engagement sessions throughout this process. This includes our community partners, municipal CAO’s, and our staff. As well, a media release will be issued this week to include the media in the launch of our Strategic Plan.

Capital Projects - September 2021

LHC & DSSAB Buildings

- Restart kick off meeting for construction on family unit in Parry Sound. New contractor on site working through deficiencies.
- Walk through of family home in South River; abatement completed and required a structure assessment. Engineer provided approval of structure and recommendations for corrections.
- On going leaks at DSSAB daycare; working with plumber to identify the cause as this building is less then 5 years old.

Current Challenge

Difficulty securing contractors/labourers as well as materials are often backordered.

We continue to complete capital projects; however, this is taking longer then typically expected.

The Meadow View (NOAH) Update

Please see Appendix A for an update on The Meadow View.

Social Media

The DSSAB now has a presence on LinkedIn and Twitter!

Twitter Stats

Link to the DSSAB's Twitter page - <https://twitter.com/psdssab>

District of Parry Sound Social Services Administration Board - Twitter Page	Oct. 5th - Nov. 2nd, 2021
Total Tweets	21
Total Impressions	564
Total Profile Visits	667
Total Followers	7

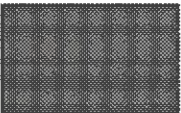




LinkedIn Stats – used primarily for HR recruitment & RFP/Tender Postings

Link to the DSSAB's LinkedIn page – <https://bit.ly/2YyFHIE>

District of Parry Sound Social Services Administration Board - LinkedIn	Oct. 3rd - Nov. 2nd, 2021
Total Page Views	29
Total Unique Visitors	12

District of Parry Sound Social Services Administration Board	June 2nd - June 29th, 2021	Aug. 3rd - Aug. 30th, 2021	Sept. 7th - Oct. 4th, 2021	Oct. 6th - Nov. 2nd, 2021
Total Page Followers	185	245	259	268
Post Reach this period (# people who saw post)	4,211	6,212	4,935	3,284
Page Views this period	97	103	80	94
Post Engagement this period (# reactions, comments, shares)	358	579	451	334

Esprit Place Family Resource Centre	June 2nd - June 29th, 2021	Aug. 3rd - Aug. 30th, 2021	Sept. 7th - Oct. 4th, 2021	Oct. 6th - Nov. 2nd, 2021
Total Page Followers	66	78	87	93
Post Reach this period (# people who saw post)	480	551	211	67
Page Views this period	10	23	23	11
Post Engagement this period (# reactions, comments, shares)	56	68	15	3

The Meadow View (NOAH)		Aug. 3rd - Aug. 30th, 2021	Sept. 7th - Oct. 4th, 2021	Oct. 6th - Nov. 2nd, 2021
Total Page Followers		263	294	325
Post Reach this period (# people who saw post)		484	72	4,374
Page Views this period		585	536	974
Post Engagement this period (# reactions, comments, shares)		91	51	1,307

Licensed Child Care Programs

Total Children Utilizing Directly Operated Child Care in the District September 2021

Age Group	Fairview ELCC	First Steps ELCC	Highlands ELCC	Waubeeek ELCC	HCCP	Total
Infant (0-18m)	0	0	3	5	22	30
Toddler (18m-30m)	14	10	11	19	12	66
Preschool (30m-4y)	18	15	17	24	35	109
School Age (4y-12y)	0	0	0	0	17	17
# of Active Children	32	25	31	48	86	222

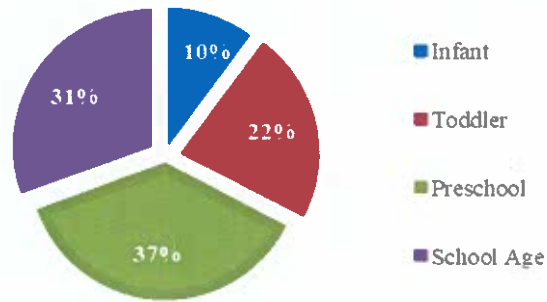
It is worth noting that a significant number of children returned or started school this year which is reflected in the enrollment at most programs. The Ministry of Education and the local district health unit are permitting licensed child care programs to begin mixing groups which will allow for staffing levels to return to normal and permit programs to increase enrollment as spaces become available.

School Age Programs

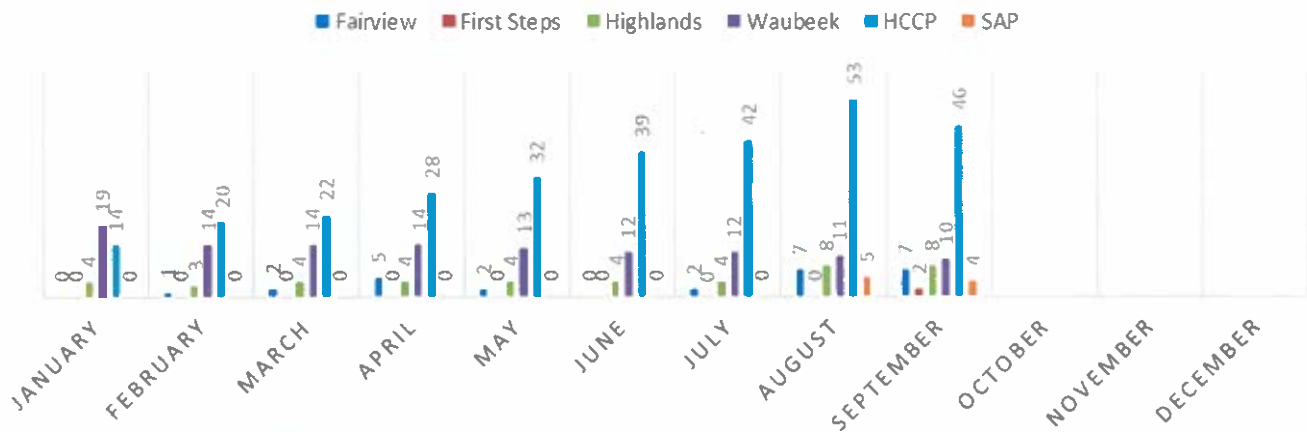
School Age Programs September 2021

Location	Enrollment	Waitlist	The After School Program is showing a continuous increase in enrollment at all programs and is proving to be financially viable.
Mapleridge After School	13	4	
St. Gregory's After School	15	0	
St. Gregory's Before School	9	0	
Sundridge Centennial After School	9	0	
Sundridge Centennial Before School	3	0	
Magnetawan After School	13	0	
Land of Lakes After School	12	0	
# of Active Children	74	4	

PERCENTAGE OF CHILDREN BY AGE GROUP

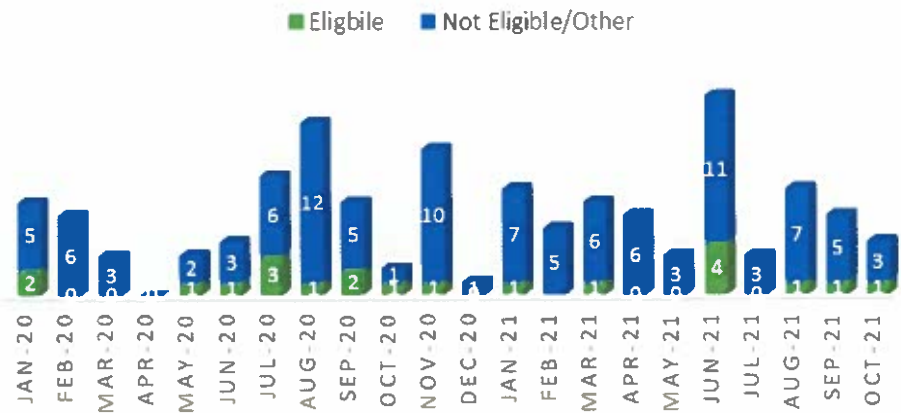


DIRECTLY OPERATED CHILD CARE WAIT LIST BY PROGRAM



OLAF

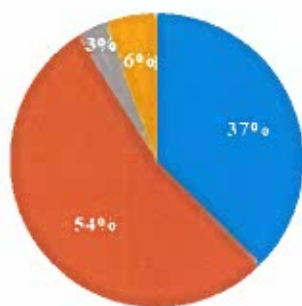
OLAF FEE SUBSIDY APPLICATIONS



Child Care Fee Subsidy Statistics for September 2021

TOTAL CHILDREN BY FUNDING SOURCE IN DISTRICT

■ Subsidized ■ Full Fee ■ Ontario Works ■ Extended Day Fee Subsidy



A total of **408** families and **430** children accessed care in September. We have seen an increase in the number of kids accessing care, especially for extended day programming. This is likely due to our Directly Operated After School Programs beginning operations.

Inclusion Support Services

September 2021

Age Group	EarlyON	Licensed Early Learning & CCC's	Monthly TOTAL	Year-to-Date TOTAL	Waitlist	New Referrals	Discharges
Infants (0-18m)	0	0	0	2	0	1	0
Toddlers (18m-30m)	1	4	5	7	2	0	0
Preschool (30m-4 y)	9	25	34	53	1	3	4
School Age (4y+)	13	20	33	44	0	0	8
Monthly TOTAL	23	49	72	-	3	4	12
Year-to-Date TOTAL	36	71	-	106	31	45	37

As EarlyON programs are opening to in-person visits, there has been an increase in the number of children receiving ISS services in those programs. This trend should continue as EarlyON reopens some of the remote satellite locations in the coming months.

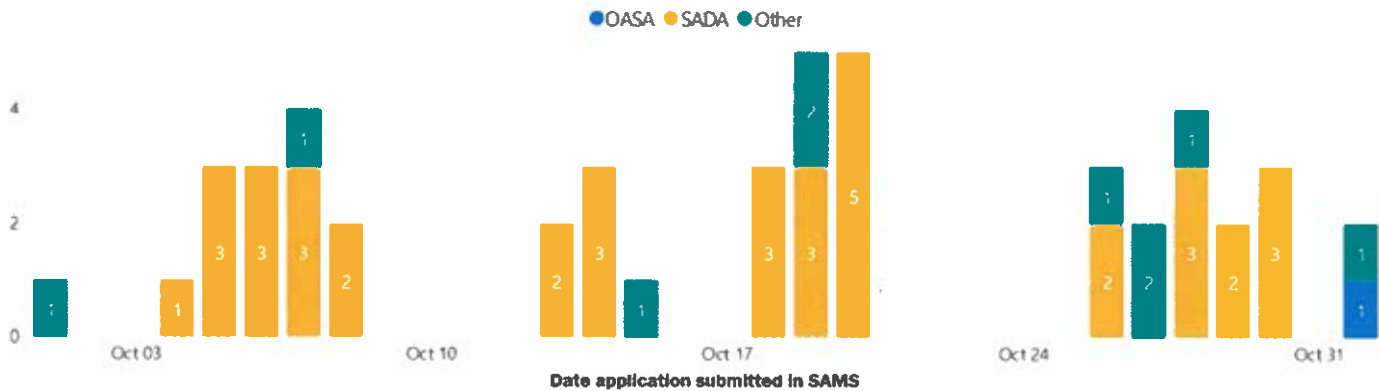
EarlyON Child and Family Programs

September 2021

Activity	September	Year-to-Date
Number of Children Attending	208	642
Number of New Children Attending	32	130
Number of Families Visiting	164	403
Number of New Families Visiting	28	96
Number of Virtual Programming Events	6	29

Social Assistance Digital Application (SADA) & Centralized Intake - October 2021

Cases with an Ontario Works application that has been submitted in SAMS



****Yellow bars represent applications completed by Intake and Benefits Administration Unit. Green bars represent applications completed by local staff. Data from the Tracking the Impacts of COVID-19 report and Centralized Intake Report.**

Ontario Works applications

Average received per business day: 2
Received Oct 2021: 44

Emergency Assistance applications

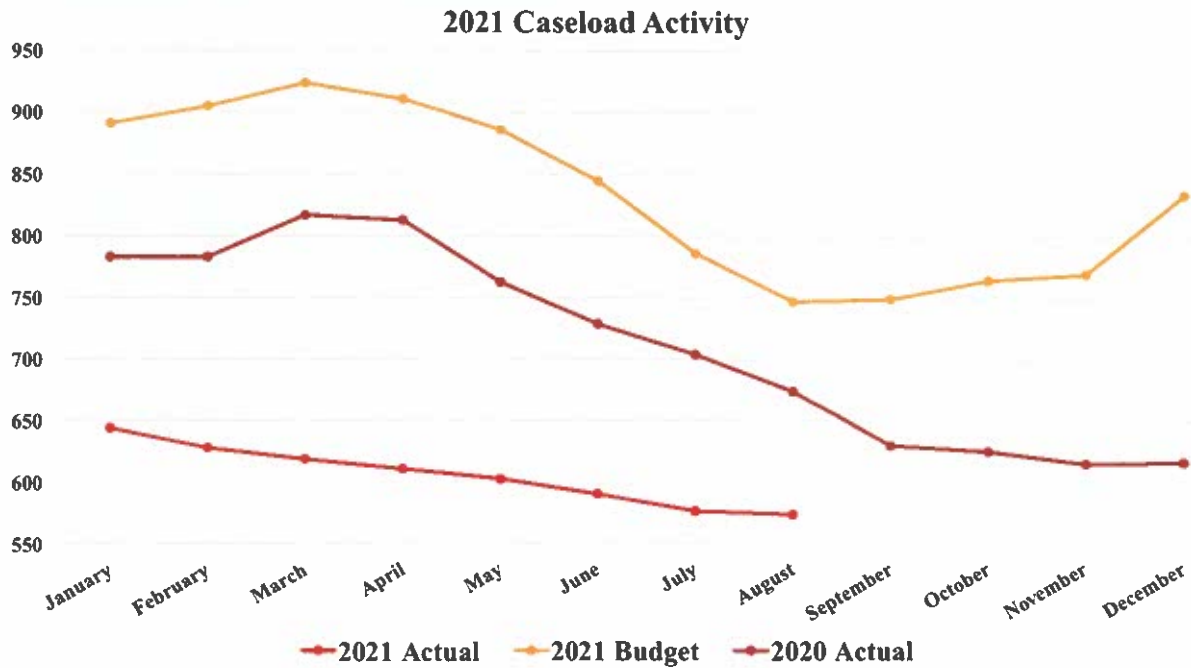
Average received per business day: 1
Received Oct 2021: 19

Average number of business days from screening to grant

Ontario Works: 4.2
Emergency Assistance: 1.1

Throughout the month of October, we have seen a 100% increase over September in application volume for both Ontario Works and Emergency Assistance. This is due to the ending of federal pandemic relief benefits. Our staff have been supporting the IBAU to deal with the surge of applications. This surge is anticipated to continue for the next few months at least.

Ontario Works Caseload

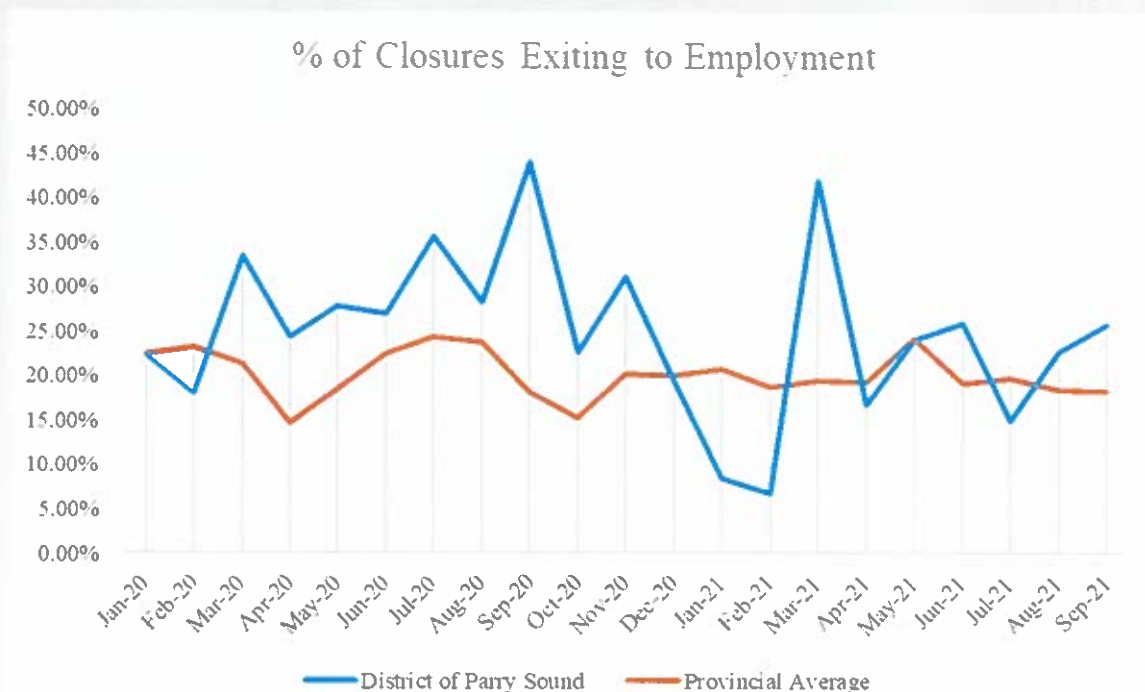


LEGEND	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
2021 Actual	644	628	619	611	603	591	577	574				
2021 Budget	891	905	924	911	886	845	786	747	749	764	769	833
2020 Actual	783	783	817	813	763	729	704	674	630	625	615	616

MyBenefits

We now have **26.43%** of the caseload registered with the MyBenefits web service. That's up 1% since September.

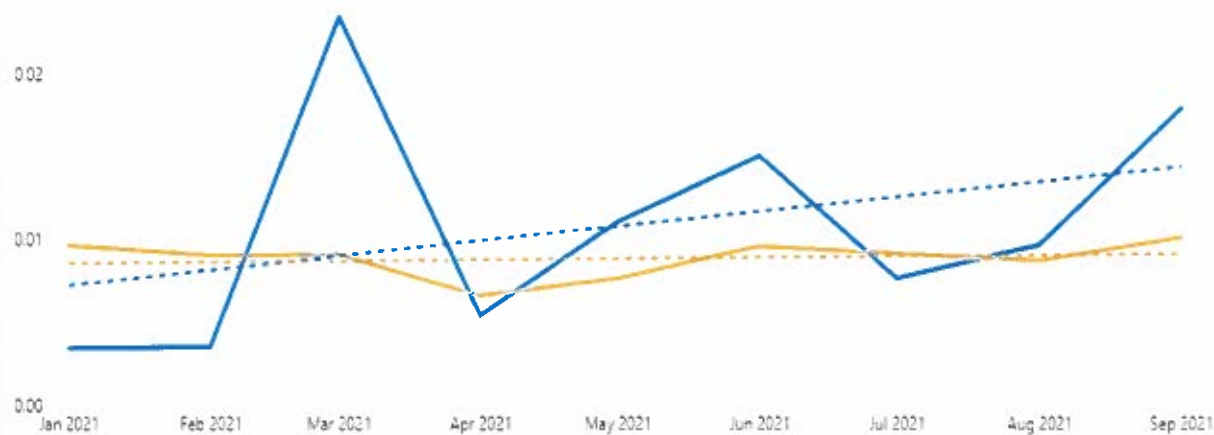
Employment



Social Assistance Interactive Performance Report - Ontario Works Data as of October 18, 2021

Percentage of caseload exiting to employment

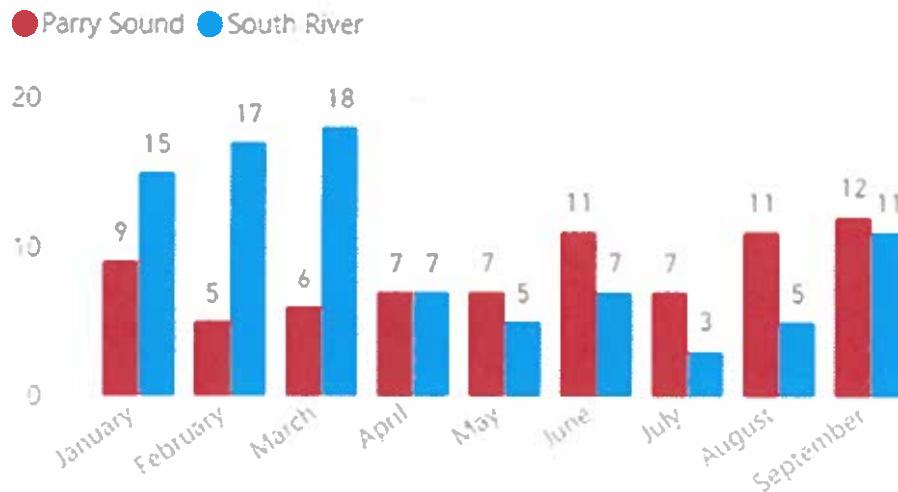
● Parry Sound DSSAE ● Province



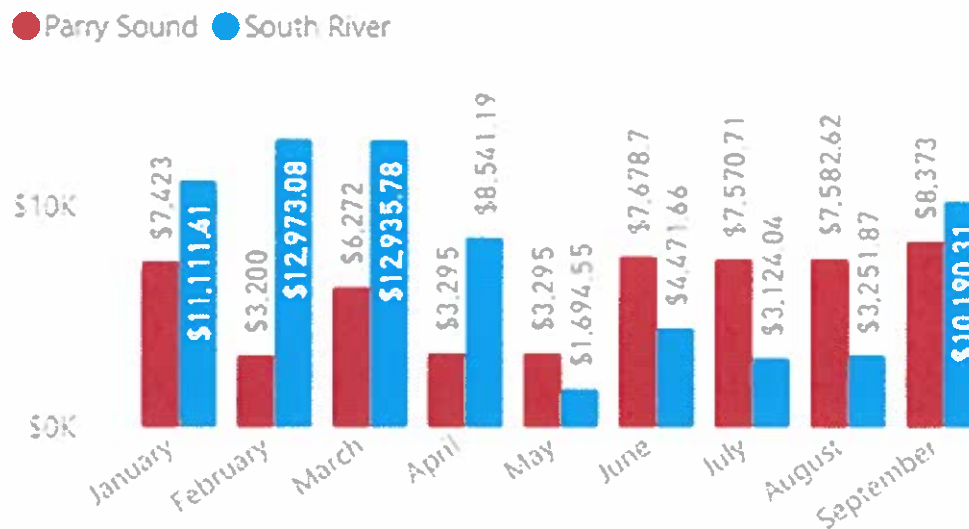
We continue to trend well in both of our Employment Performance Metrics. Both continue to trend above the provincial averages. For September, we were near or exceeded our 2019 levels.

Community Homelessness Prevention Initiative (CHPI) Spending - Social Assistance

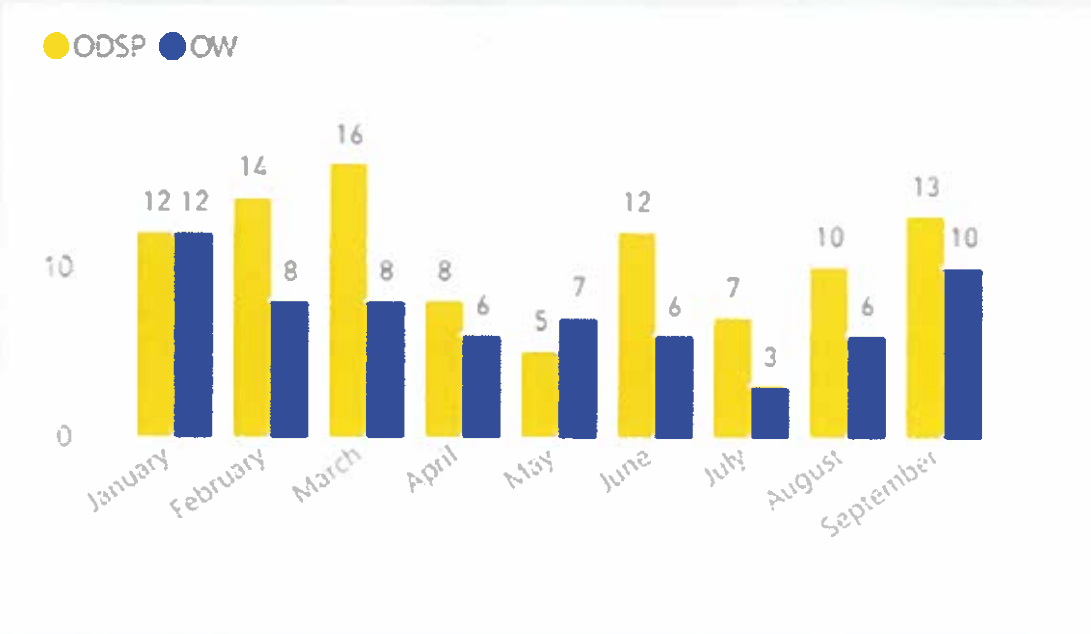
CHPI Applications by Month and Office



Amount Spent in 2021 by Month and Office



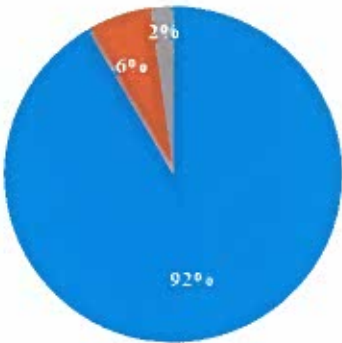
CHPI Applications by Month and Program



Direct Bank Deposit Enrollment

PAYMENT RECEIPT METHOD-SEPTEMBER 2021

Direct Bank Deposit Reloadable Payment Card Paper Cheque



Homelessness Prevention Program - Community Relations Workers

For the month of September 2021

Support

All services performed, provided, or arranged by the Homelessness Prevention Program staff to promote, improve, sustain, or restore appropriate housing for individuals active with the Homelessness Prevention Program, periodically within the month, not requiring intense case management.

Income Source	East	West
Senior	4	5
ODSP	7	20
Ontario Works	3	8
Low Income	8	11

Intense Case Management

Intense Case Management involves the coordination of appropriate services and the provision of consistent and on-going weekly supports, required by the individual to obtain and sustain housing stability.

Income Source	East	West
Senior	10	5
ODSP	8	22
Ontario Works	1	8
Low Income	5	11

Contact/Referrals

September	East	West	YTD
Homeless	2	8	70
At Risk	2	1	41

Short Term Housing Allowance

Month	Active	YTD
September	7	21

Household Income Sources and Issuance from CHPI

Income Source	Total	CHPI	Reason for Issue	Total
ODSP	3	\$2,076.09	Rental Arrears	\$989.00
Low Income	3	\$1,479.31	Transportation	\$23.00
Ontario Works	4	\$1,805.27	Food/Household/Misc.	\$3,398.67
			Utilities/Firewood	\$950.00

Hotel Project

September	Midtown Parry Sound	YTD	Caswells Sundridge	YTD	Total Housed
Adults	2	77	3	24	35
Children	0	17	0	4	

Housing Programs Centralized Waitlist

Social Housing Centralized Waitlist Report - September 2021

	East Parry Sound	West Parry Sound	Total
Seniors	19	106	125
Families	128	388	516
Individuals	345	217	562
Total	492	711	1,203
Total Waitlist Unduplicated			451

Community Housing Centralized Waitlist (CWL) 2020 - 2021 Comparison

Applications and Households Housed from the CWL

Month 2020	New App	New SPP	Cancelled	Housed	SPP Housed	Month 2021	New App	New SPP	Cancelled	Housed	SPP Housed
Jan	6	1	6	5		Jan	4		5	5	1
Feb	15		11	3		Feb	12	3	3	2	
Mar	10					Mar	8		4	1	1
Apr	3		5	4		Apr	9		6	1	
May	1		8	2		May	8	1	3	1	
June	1		3			June	8	1	4	1	1
July	5		13	2		July	7			1	
Aug	10		6	2		Aug	9		1	2	
Sept	4	2	6	3	1	Sept	22		5		
Oct	7	1	11	3		Oct					
Nov	4	1	1	2		Nov					
Dec	6	1	2	1		Dec					
Total	72	6	72	27	1	Total	87	5	31	14	3

SPP = Special Priority Applicant

- We had 22 new applications this month – 15 of those were online via Rent Café and 7 were paper applications.
- There were 5 cancellations in the month of September – two were due to assets in excess, one applicant was unable to be contacted for an offer, one requested to be removed and one found other housing.
- We also had 2 refusals to offers of accommodation who both requested to be placed back on the bottom of the CWL.

Tenant Services for September 2021

Wellness Check-ins	47	In addition to the 90 regular wellness calls, calls were also made to assist our most vulnerable tenants with their COVID vaccines, appropriate transportation & supports
Paramedicine	7	Wellness checks @ 7 buildings
Tenant Home Visits	17	Tenants requiring assistance with annual review packages, wellness checks, filing income tax
Tenant Education & Engagement	0	None in September as per vacation and schedules
Mediation/Conflict Resolution/Referrals	21	Tenant complaints, tenant vs. tenant conflict, referrals to outside agencies

Parry Sound District Housing Corporation

Activity for Tenant and Maintenance Services September 2021

Action	Current	Year-To-Date
Move outs	0	11
Move ins	0	14
L1 Forms	0	0
N4 – notice of eviction for non payment of rent	5	6
N5 – notice of eviction for disturbing the quiet enjoyment of the other occupants	0	0
N6 - notice of eviction for illegal acts or misrepresenting income (RGI)	0	0
N7 –notice of eviction for willful damage to unit	0	0
Repayment Agreements	14	32
No Trespass Order	0	1

Maintenance for September 2021

Pest Control	8	8 buildings monitored monthly
Vacant Units	7	family (3); senior (1); single (3)
Work Orders	60	work orders created for maintenance work and related materials
After Hours Calls	8	Types of calls: leaks, fire panel trouble, broken appliances 5 staff participate in the weekly on call rotation
Fire Inspections	2	Follow-up inspections with local Fire Prevention Officer and 1 fire watch
Disability Modifications	2	Two outside ramps installed at 2 townhouses to accommodate mobility issues
Incident Reports	2	

Esprit Place Family Resource Centre

Transitional Support

	September 2021	Year-to-Date 2021
Number of Women Served this Month	5	71
Number of Women Registered in Program	3	30
Number of Public Ed/Groups Offered	0	0

Child Witness Program

	September 2021	Year-to-Date 2021
Number of Children Served this Month	17	92
Number of Children Registered in Program	5	34
Number of Public Ed/Groups Offered	0	0

Outreach Services

	September 2021	Year-to-Date 2021
Number of Women Served this Month	14	100
Number of Women Registered in the Program	5	52
Number of Public Ed/Groups Offered	0	0

Emergency Shelter Services	September 2021	Year-to-Date (2021)
Number of Women who stayed in shelter this month may be duplicated within the month or year.	9	37 Number of women who stayed in the shelter this year who were unique to the shelter
Number of Children Active in program this month	1	8
Number of New Children Admissions (unduplicated)	0	7
Direct Service Hours to Women (Shelter and counselling)	117	999
Resident Bed Nights (Women & Children)	178	1,357
Occupancy Rate	59%	49%
Days at capacity	0 (COVID capacity)	11
Days over-capacity	0	0
Phone Interactions (crisis/support)	26	441

ALMAGUIN COMMUNITY ECONOMIC DEVELOPMENT (ACED)

MINUTES November 15, 2021

A regular meeting of the ACED Board was held at the Township of Armour Office and virtually on November 15, 2021 at 6:00 pm.

Present: Wendy Whitwell, Township of Armour, Chair
Anthony Rizzo, AHCC Representative
Margaret Ann MacPhail, Township of Perry
Ron Begin, FedNor
Brenda Scott, Village of South River
Kelly Elik, Township of Strong
Delynne Patterson, Township of Ryerson
John Wilson, Village of Burk's Falls
Melanie Alkins, MNDMNRF
Tim Brunton, Municipality of Magnetawan

Regrets: Tim Bryson, Township of Joly
Jennifer Farquhar, AHCC Representative
Lyle Hall, Village of Sundridge
Peter McIsaac, Municipality of Powassan

Staff: Dave Gray, Director of Economic Development
John Theriault, Township of Armour
Ciara Ryan, Regional Brand Coordinator
Nicole Gourlay, Municipality of Magnetawan

Call to Order

The meeting was called to order at 6:01 pm.

Minutes

The minutes of the meeting of Monday, October 18, 2021 meeting were adopted as amended.

Director of Economic Development (DED) Report

The ACED Board reviewed the November report from the Director of Economic Development.

Director of Economic Development (DED) Report cont'd

The Director covered the following items from the report;

1. An update on core activity tracking, which lists what the department has done over the past month. These included assistance to businesses, marketing, ACED website updates, social media activities and communications.
2. The report updated different projects:
 - a) Community Organization G.R.O.; South River/Machar Agricultural Society has begun the program. Outreach to other organizations will resume through November and into the New Year.
 - b) Regional Recreation Support; The Staycation in Almaguin project was completed at the end of October 2021. Photos and videos of the region and various Staycation events will be available to regional stakeholders following their receipt.
 - c) Regional Brand Strategy Implementation: The Regional Brand Coordinator has reached out to municipalities to appoint one staff member to liaise for the program. The RBC is Developing and implementing a schedule for this program.
 - d) Commercial/Residential Development Partnership in Strong/Sundridge; The developer will provide more information to move this project forward.

2022 Draft Budget

The Board reviewed an updated version of the 2022 draft budget.

New Business

ACED has received and forwarded some training information regarding investment readiness for communities from MNDMNRF. The Director will be taking the training and is encouraging appropriate staff members from municipalities to take the training.

Science North has approached ACED for assistance with the Science North Roadshow which promotes homegrown tourism. ACED will assist. Any municipality interested in participating please contact the Director of Economic Development.

Explorer's Edge is planning to release Snowmobiling content from 2020 on the Almaguin Highlands Tourism website and Facebook.

ACED is gathering statistics from planning boards across the region to understand application activity over the last five years. This information could provide insight in to COVID related activity and growth in the region.

ACED Board member Survey

Based on the responses received through the survey, the Director of Economic Development gave a presentation of the Why, When and How economic development planning has been accomplished in our region, what studies have been completed and implemented.

Post 2023 ACED Department Outlook and Funding

The Board discussed how ACED could be funded after our grant is completed and which of the partners will still be interested in being involved with Regional Economic Development. This item will be added to all future agendas for further discussion.

Updates

FEDNOR

Still working from home. New Minister has been appointed. Reviewing the applications, they have received. Many grants available for tourism. Officers may be able to travel in December 2021.

MENDM

Held a seminar for hiring employees to support employer which was well attended. Anyone wanting a transcript or recording of the event, please contact Melanie. Officers are working on a hybrid model between home and the office but are able to meet clients. Again, lots of interest in their programs. New resource development funding coming soon. Free tourism fall training available.

Resolutions

1. 2021-028– Moved by Kelly Elik; Seconded by Delynn Patterson;
Be it resolved that the Almaguin Community Economic Development Board approve the minutes of October 18, 2021, as circulated. Carried

Adjournment

2. 2020-029 – Moved by Brenda Scott;
Be it resolved that the Almaguin Community Economic Development Board adjourn the November 15, 2021 ACED meeting at 7:18 p.m. Carried

The next meeting will be December 13, 2021 at 6:00 p.m. If this changes, members will be advised.



THE CORPORATION OF THE CITY OF SARNIA
City Clerk's Department

255 Christina Street N. PO Box 3018
Sarnia ON Canada N7T 7N2
519-332-0330 (phone) 519-332-3995 (fax)
519-332-2664 (TTY)
www.sarnia.ca clerks@sarnia.ca

September 17, 2021

Honourable Doug Ford
Premier of Ontario
Legislative Building
Queen's Park
Toronto ON M7A 1A1

Dear Premier,

RE: Renovictions

At its meeting held on September 13, 2021, Sarnia City Council adopted the following resolution with respect to "Renovictions":

That Sarnia City Council request that the Government of Ontario take additional and meaningful steps to address the ever increasing problem of "Renovictions" in The Province of Ontario. Citizens and communities are hurt by these unscrupulous practices which can and does directly impact the affordable housing crisis, as well as inflict damage (both financially and mentally) particularly on our most vulnerable citizens; and

That this correspondence also be sent to other Municipalities in Ontario for their consideration and possible endorsement.

Your consideration of this matter is respectfully requested.

Yours sincerely,

Amy Burkhart
City Clerk

Cc: The Honourable Doug Downey, Attorney General
Bob Bailey, MPP
All Ontario Municipalities


2021 POA Summary of Operations

Revenues	2021 Budget	Q1 Gen Ledger	Q1 MAG Recon.	Q1 Adjusted	Q2 Gen Ledger	Q2 MAG Recon.	Q2 Adjusted	Q3 Gen Ledger	Q3 MAG Recon.	Q3 Adjusted
Provincial Offences Revenues	\$ 785,761.00	\$ 187,058.71	\$ 1,897.14	\$ 188,955.85	\$ 339,064.02	\$ -	\$ 339,064.02	\$ 581,126.65		\$ 581,126.65
Transcripts	\$ -	\$ -	\$ -	\$ -	\$ 20.00	\$ -	\$ 20.00	\$ 20.00		\$ 20.00
TOTAL	\$ 785,761.00	\$ 187,058.71	\$ 1,897.14	\$ 188,955.85	\$ 339,084.02	\$ -	\$ 339,084.02	\$ 581,146.65	\$ -	\$ 581,146.65
Expenditures				\$ -						
Salaries, Benefits & Contracted Services	\$ 258,546.00	\$ 67,421.26		\$ 67,421.26	\$ 127,809.05		\$ 127,809.05	\$ 189,456.49		\$ 189,456.49
Office Administration & Facilities	\$ 37,400.00	\$ 6,376.37	\$ 1,939.32	\$ 8,315.69	\$ 10,200.33		\$ 10,200.33	\$ 16,503.90		\$ 16,503.90
Partner's Administration Charge	\$ 55,000.00	\$ 13,750.00		\$ 13,750.00	\$ 27,500.00		\$ 27,500.00	\$ 41,250.00		\$ 41,250.00
Prosecution & Justice of Peace	\$ 130,000.00	\$ 924.66	\$ 2,207.03	\$ 3,131.69	\$ 11,405.86	\$ 2,578.50	\$ 13,984.36	\$ 32,316.32	\$ 3,078.69	\$ 35,395.01
Interpreter Costs	\$ 10,000.00	\$ -		\$ -	\$ 102.88		\$ 102.88	\$ 102.88	\$ 2,779.80	\$ 2,882.68
Court related travel & witness fees	\$ 500.00	\$ -		\$ -	\$ 15.41		\$ 15.41	\$ 30.81		\$ 30.81
NCO & A1 Collection Costs	\$ 15,000.00	\$ 418.48	\$ 683.31	\$ 1,101.79	\$ 3,122.85		\$ 3,122.85	\$ 10,865.50		\$ 10,865.50
Amortization of Capital Assets	\$ 1,082.00	\$ -		\$ -	\$ 541.00		\$ 541.00	\$ 811.50		\$ 811.50
Audit Costs	\$ 3,200.00	\$ -		\$ -	\$ 1,600.00		\$ 1,600.00	\$ 1,402.25		\$ 1,402.25
Fines & By-Laws to Municipalities	\$ 11,750.00	\$ 350.00		\$ 350.00	\$ 1,340.00		\$ 1,340.00	\$ 3,405.00		\$ 3,405.00
Fines paid to other POA Offices	\$ 27,000.00	\$ 15,629.44		\$ 15,629.44	\$ 15,629.44	\$ 9,851.63	\$ 25,481.07	\$ 25,481.07	\$ 9,204.60	\$ 34,685.67
Transfer to Municipal Partners	\$ 65,498.00			\$ -	\$ 42,391.98		\$ 42,391.98	\$ 53,718.51		\$ 53,718.51
Certificate of Offence charges	\$ 2,000.00	\$ -		\$ -	\$ 45.07		\$ 45.07	\$ 478.05		\$ 478.05
POA IT & Software	\$ 30,085.00	\$ 4,299.52	\$ 992.55	\$ 5,292.07	\$ 8,824.10	\$ 975.00	\$ 9,799.10	\$ 12,548.07	\$ 3,453.76	\$ 16,001.83
Provincial Monitoring/Enforcement	\$ 5,700.00	\$ 1,407.00	\$ 469.00	\$ 1,876.00	\$ 2,814.00	\$ 469.00	\$ 3,283.00	\$ 4,221.00		\$ 4,221.00
VFS paid to Province	\$ 86,000.00	\$ 12,541.25	\$ 9,952.94	\$ 22,494.19	\$ 37,799.39	\$ 8,337.00	\$ 46,136.39	\$ 72,396.08	\$ 12,085.06	\$ 84,481.14
Dedicated Fines paid to Province	\$ 47,000.00	\$ 3,710.00	\$ 1,875.00	\$ 5,585.00	\$ 7,540.00	\$ 6,865.00	\$ 14,405.00	\$ 25,530.00	\$ 14,095.00	\$ 39,625.00
TOTAL EXPENDITURES	\$ 785,761.00	\$ 126,827.98	\$ 18,119.15	\$ 144,947.13	\$ 298,681.36	\$ 29,076.13	\$ 327,757.49	\$ 490,517.43	\$ 44,696.91	\$ 535,214.34
Distribution to Partners				\$ 44,008.72			\$ 11,326.53	\$ 90,629.22		\$ 45,932.31

2021 POA Municipal Partners Distribution

	Population	% of Population	Households	% of Households	Distribution	Q1 Distribution	Q2 Distribution	Q3 Distribution	Q4 Distribution	YTD
Armour	1,414	4.65%	1,080	3.89%	4.27%	\$1,880.80	\$484.06	\$1,963.01		\$4,327.87
Seguin	4,304	14.16%	4,744	17.11%	15.63%	\$6,880.71	\$1,770.89	\$7,181.46		\$15,833.06
Carling	1,125	3.70%	2,283	8.23%	5.97%	\$2,626.12	\$675.88	\$2,740.90		\$6,042.91
Perry	2,454	8.08%	1,676	6.04%	7.06%	\$3,106.75	\$799.59	\$3,242.55		\$7,148.88
Kearney	882	2.90%	1,155	4.17%	3.53%	\$1,555.11	\$400.24	\$1,623.08		\$3,578.43
Burk's Falls	981	3.23%	510	1.84%	2.53%	\$1,114.99	\$286.97	\$1,163.73		\$2,565.68
South River	1,114	3.67%	528	1.90%	2.78%	\$1,225.57	\$315.43	\$1,279.14		\$2,820.14
Sundridge	961	3.16%	497	1.79%	2.48%	\$1,090.19	\$280.58	\$1,137.84		\$2,508.62
Whitestone	916	3.01%	1,410	5.08%	4.05%	\$1,782.07	\$458.65	\$1,859.96		\$4,100.68
Joly	304	1.00%	164	0.59%	0.80%	\$350.25	\$90.14	\$365.56		\$805.95
Machar	882	2.90%	848	3.06%	2.98%	\$1,311.51	\$337.54	\$1,368.83		\$3,017.88
McDougall	2,702	8.89%	1,521	5.48%	7.19%	\$3,163.33	\$814.15	\$3,301.60		\$7,279.07
McKellar	1,111	3.66%	1,520	5.48%	4.57%	\$2,010.55	\$517.45	\$2,098.43		\$4,626.43
McMurrich/Monteith	824	2.71%	752	2.71%	2.71%	\$1,193.34	\$307.13	\$1,245.50		\$2,745.96
Magnetawan	1,390	4.57%	1,698	6.12%	5.35%	\$2,353.80	\$605.80	\$2,456.69		\$5,416.29
Ryerson	648	2.13%	580	2.09%	2.11%	\$929.42	\$239.21	\$970.04		\$2,138.67
Strong	1,439	4.74%	922	3.32%	4.03%	\$1,773.53	\$456.45	\$1,851.05		\$4,081.04
The Archipelago	531	1.75%	2,693	9.71%	5.73%	\$2,521.36	\$648.92	\$2,631.56		\$5,801.84
Parry Sound	6,408	21.09%	3,150	11.36%	16.22%	\$7,139.32	\$1,837.45	\$7,451.37		\$16,428.14
Totals	30,390	100%	27,731	100%	100%	\$44,008.72	\$11,326.53	\$45,932.31	\$0.00	\$101,267.56

Population & Households Count sourced from 2016 Statistics Canada Records

07.416.1000.02430 

Kerstin Vroom

From: Nicole McNeill <Nicole.Mcneill@mpac.ca>
Sent: November 4, 2021 5:41 PM
To: Kerstin Vroom
Subject: MPAC: 2021 Fall Economic Statement



MUNICIPAL
PROPERTY
ASSESSMENT
CORPORATION

Good afternoon Kerstin,

Today, as part of the [Ontario Economic Outlook and Fiscal Review: Build Ontario](#) the government announced the continued postponement of the province-wide assessment update.

This means that property taxes for the 2022 and 2023 taxation years will continue to be based on the January 1, 2016 valuation date. Property assessments will remain the same as they were for the 2021 tax year, unless there have been changes to the property.

This announcement does not change the work we do to maintain the assessment roll, including the addition of new assessment. We understand the importance of revenue generated from ongoing construction and renovation projects, and we will continue to capture the value of these changes throughout the year.

We will also continue our work to provide you with market analysis and insights to support you in managing your assessment base and planning for the future.

In addition to the postponement, other relevant highlights from today's *Fall Economic Statement* include:

- Temporary suspension of the five per cent cap on the payments in lieu of property tax (PILT) to municipalities until passenger volumes return to pre-pandemic levels for each airport.
- Simplifying the legislative requirements with respect to the assessment of pipeline properties, including the designation of pipelines by owners.
- Several farm property-related measures: Changes to small-scale on-farm business subclass, extending the farm property tax treatment that currently applies to the processing of maple sap to include all edible tree saps and increasing the current limit on the property tax exemption for farm woodlots from 20 to a proposed 30 acres.
- Streamlining and simplifying application processes for the Farm Property Class Tax Rate Program.

- Our work to develop an annual performance report beginning in 2022, which will contain many elements from our Service Level Agreement and is one of the ways we will demonstrate accountability and transparency in our work.

Over the coming weeks we will be meeting with our municipal partners to talk about how we will continue to work in partnership with you to support efforts to modernize the sector, and ensure we are in the best possible position to deliver the next assessment update.

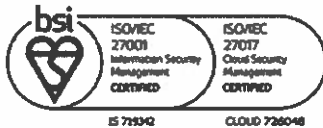
We thank you for your partnership and we are here to continue to support you. If you have any questions or concerns, please feel free to reach out to your local account manager.

Sincerely,

Nicole

Nicole McNeill
President and Chief Administrative Officer

Municipal Property Assessment Corporation (MPAC)
1340 Pickering Parkway, Suite 101
Pickering, ON L1V 0C4



November 1, 2021

The Honourable Christine Elliott
Minister of Health
Ministry of Health
777 Bay Street
College Park 5th Floor
Toronto, ON M7A 2J3

Dear Minister Elliott:

RE: Public Health Funding for 2022

The Board of Health for the North Bay Parry Sound District Health Unit (Board) commends the government's financial commitment to public health throughout the pandemic. This trust has enabled public health programs and services, critical to the pandemic response, to continue. There is still much to be accomplished as the pandemic evolves. Vital to achieving future successes is the ability to strategically plan for 2022.

Pursuant to the Health Unit's correspondence of June 24, 2021, the Board is again respectfully requesting the Ministry to urgently establish funding expectations for 2022. This is critical for planning purposes for both the Health Unit and the municipalities we serve.

The Board is urging the Ministry of Health to commit in writing to:

1. Extend COVID-19 funding in 2022 for:
 - a. COVID-19 Extraordinary Costs; and
 - b. COVID-19 Vaccination Extraordinary Costs
2. Establish funding in 2022 for public health recovery efforts
3. Increase provincial funding for public health base budgets with the proportional municipal levy increase needed in 2022 to maintain public health unit capacity

Health units have had only one base funding increase in the past five years; however, wage and benefit increases and general increases to operating costs due to inflation continue. In addition, two public health union contracts are to be negotiated in 2022 with workforces experiencing recruitment and retention issues. A zero percent increase in base funding for 2022 is untenable if health units are to fulfill the requirements for programs, services, and accountability as delineated in the Ontario Public Health Standards: Requirements for Programs, Services, and Accountability (Standards).

As per the Standards:

.../2

"Boards of health are responsible for programs and services in all core function areas, demonstrating accountability to the ministry, and monitoring and measuring the effectiveness, impact and success of their programs and services."

Requisite to realizing Ministry expectations to deliver mandated public health programs is a highly skilled and experienced workforce. They are essential to ensuring the future success of entrusted programs such as healthy growth and development, school health, chronic disease prevention and well-being, substance misuse and injury prevention, healthy environments, food safety, infectious and communicable diseases prevention and control, and immunization.

The COVID-19 pandemic has taught us that an able-bodied, prepared public health system is more important than ever. Without a base funding increase, public health's capacity will be diminished, with even harder choices having to be made regarding where we can assist in pandemic recovery and building healthier and sustainable communities. A base funding increase for 2022 is necessary to maintain public health services at status quo.

Your assistance and attention to this pressing matter is greatly appreciated.

Sincerely yours,



James Chirico, H.BSc., M.D., F.R.C.P. (C), MPH
Medical Officer of Health/Executive Officer



Nancy Jacko
Chairperson, Board of Health

/sb

Copy to: Premier Doug Ford
Hon. Helen Angus, Deputy Minister of Health
Chief Medical Officer of Health
Elizabeth Walker, Director, Public Health Accountability and Liaison Branch
Collen Kiel, Director, Public Health Strategy and Planning Branch
Vic Fedeli, MPP, Nipissing
Norm Miller, MPP, Parry Sound-Muskoka
John Vanthof, MPP, Timiskaming-Cochrane
Ontario Boards of Health
Member Municipalities (31)
Association of Municipalities Ontario (AMO)
Association of Local Public Health Agencies (alPHA)
Council of Medical Officers of Health (COMOH)
Andrea Horwath, New Democratic Party of Ontario, Leader, Official Opposition
Steven Del Duca, Ontario Liberal Party
Mike Schreiner, Green Party of Ontario
Jim Karahalios, New Blue Party of Ontario

OCT 29 2021

RECEIVED

Dear Municipality of Magnetawan Council:

On behalf of CUPE Ontario's nearly 125,000 active members of the Ontario Municipal Employees Retirement System (OMERS), I am writing today to express our serious concerns with OMERS' investment performance.

In 2020, OMERS posted a net loss 2.7%, representing three billion dollars in losses. This was during a year that comparable defined benefit pension plans and funds in Canada posted substantial investment gains. CUPE Ontario investigated further and tracked investment returns at OMERS for ten years. We found that OMERS has underperformed relative to other large pension plans and funds, as well as relative to its own benchmarks. We also found that OMERS no longer shares this critical information in their annual reporting, making it difficult for plan members to hold their investment managers accountable.

Attached you will find a report detailing OMERS investment underperformance. Also attached, you will find the analysis of a third-party actuary (PBI Actuarial consultants) who confirmed that our reasoning and conclusions were sound.

CUPE Ontario believes plan members and employers have the right to know why OMERS' investments have, over a ten-year period, underperformed other large defined benefit pension plans and funds. If OMERS had performed in line with the average large Canadian public pension plan, it would have a substantial, multi-billion-dollar surplus, versus the deficit it currently faces.

Considering the significant impact such underperformance could have on plan members and on all sponsors who hold the liabilities of the plan, **we are calling on OMERS to cooperate fully with an independent and transparent third-party review of its investment performance** transparent and accountable to plan members, sponsors like CUPE Ontario, other unions, and employers like the Municipality of Magnetawan.

We are hoping that the Municipality of Magnetawan Council will join our call for an independent expert review of OMERS. **We are asking you, and other municipal councils across the province, to debate the following motion or to pass a similar motion calling for a third-party expert review of OMERS.** The terms of such a review would need to be agreed upon by sponsors and they could explore whether reasonable costs could be funded from the plan.

We simply cannot afford another decade of investment returns so far below other pension plans and funds. We know that ensuring strong investment returns is a goal shared by employers like the Municipality of Magnetawan and by unions like CUPE.

CUPE Ontario staff person Liam Bedard is available to answer any questions you may have. He can be reached at lbedard@cupe.on.ca.

All materials are available in French at cupe.on.ca/francaisomers.

It's time for all of us to work together to #FixOMERS.

Thank you,



Fred Hahn
President of CUPE Ontario

Proposed Motion – Independent Review of OMERS' Investment Performance

1. The Municipality of Magnetawan Council is calling for an immediate, comprehensive and independent third-party expert review of OMERS' investment performance and practices over the past ten years, conducted by the OMERS Pension Plan's sponsors and stakeholders.
2. Such a review would, at a minimum:
 - a. Compare OMERS plan-level, and asset class-level performance to other comparable defined benefit pension plans and funds, OMERS internal benchmarks, and market-based benchmarks.
 - b. Examine OMERS decision-making processes around the timing of various investment decisions.
 - c. Assess the risk management policies and protocols that were in place and determine if they were followed and/or if they were sufficient to protect the plan from undue risk.
 - d. Assess whether the disclosures provided to the OMERS Administrative and Sponsorship Boards were sufficient evidence to allow the Boards to respond appropriately and in a timely manner.
 - e. Examine executive compensation, investment fees and investment costs at OMERS in comparison to other major defined benefit pension plans and funds.
 - f. Examine other relevant issues identified by the third-party expert review.
 - g. Make recommendations for changes at OMERS to ensure stronger returns moving forward.
 - h. Issue their final report and recommendations in a timely manner.
 - i. Publicly release its full report and recommendations to ensure that it is available to OMERS sponsors, stakeholders, and plan members.
3. The Municipality of Magnetawan Council further calls on the OMERS Administrative Corporation to:
 - a. Provide all requested data, documentation and information required of the review panel to fulfill its mandate.
 - b. Establish a step-by-step plan, with OMERS sponsors and stakeholders, to implement any recommendations set out in the review report.

April 27, 2021

To: Fred Hahn, President CUPE Ontario
CUPE Ontario

From: Bradley Hough

Subject: **OMERS Performance Review**

Scope of review

CUPE has asked PBI to review “CUPE Ontario Concerns With OMERS Investment Returns”. PBI has reviewed the performance data, methods, and comparisons of OMERS with peer pension plans and funds in CUPE’s report.

The intention of our review is to determine:

- a) if comparisons made between the pension plans and funds and their respective benchmarks are reasonable; and
- b) if the analysis completed by CUPE supports the conclusions of their report.

We have reviewed the performance comparisons in CUPE’s report by reviewing public information provided by the plans and funds referenced. Statements of investment policies and procedures, actuarial valuation reports, annual reports and other governance documents were reviewed to add as much context around plan performance as possible with the public information available.

Summary

We conclude that the comparisons made by CUPE are reasonable and show that there is a significant gap in performance between OMERS and other comparable public pension plans and funds. In our opinion, public information is unable to fully explain the performance gap. More information is required to truly understand why performance is so different between OMERS and comparable public pension plans and funds.

In our opinion, the comparisons and analysis in the report support CUPE’s request for further review of performance.

Review

Is the choice of peer universe reasonable?

CUPE has chosen a universe of large public sector defined benefit plans (“plans”), or public sector investment managers managing assets (“funds”) including, but not exclusively, defined benefit pension plans. Scale gives public plans and funds a different opportunity set versus smaller private sector plans as a result of the size of assets and also investment opportunities. We therefore believe that CUPE’s approach of focusing on a limited universe of public sector peers rather than a broader pension plan universe is reasonable and fair.

Of the universe supplied, HOOPP, OTPP, BCMPP and LAPP are easier to directly compare given they are pension plans rather than funds; however, the public sector investment managers referenced by CUPE are still useful



points of reference when looking at comparable performance. Performance of funds such as PSP, CDPQ, BCI and AIMCO suggests that client defined benefit plans are likely to have higher absolute returns than OMERS for 2020.

LAPP and AIMCO have not published full performance information for 2020.

Would conclusions change if the universe of plans was expanded?

Defined benefit plans have different benefits, contributions, funding policies, and member demographics. Making comparisons across universes of defined benefit plans requires caution and it is difficult to draw firm conclusions. However, it is worth noting that OMERS performance is significantly below not only public peers, but wider universes of defined benefit plans.

RBC's universe of pension plans shows a median return of 9.2% for 2020¹. PBI has access to the Northern Trust universe of Canadian defined benefit pension plans² and note that the median return is similar to RBC (full year 2020 median return is 9.9%). The lowest return in the Northern Trust Universe is 5% for 2020. We are not aware of an absolute return for PBI clients below 5%.

Could 'context' such as different asset mixes driven by Plan demographics or situation explain OMERS performance?

a. Asset Mix

We compared asset mixes with HOOPP, BCMPP and OTPP. HOOPP has a liability driven investment strategy and has a higher fixed income allocation. BCMPP and OTPP are return focused like OMERS. OMERS has a higher proportion in real assets and credit than these plans and lower fixed income assets. OTPP has a specific inflation management strategy. However, at a high level, asset allocations between OMERS, BCMPP and OTPP make use of similar asset classes and are comparable.

Asset Class	OMERS	BCMPP	OTPP	HOOPP
Public Equity	31%	33%	19%	23%
Fixed Income	6%	21%	16%	86%
Private Equity	14%	10%	19%	13%
Real Assets	34%	27%	21%	15%
Credit/Mortgages	17%	6%	8%	0%
Inflation Sensitive	0%	0%	17%	0%
Innovation	0%	0%	2%	0%
Absolute Return Strategies	0%	0%	6%	0%
Money Market	-2%	2%	-8%	-37%

Source: annual reports as of December 31, 2020, except for BCMPP, which is as of December 31, 2019.

¹ The RBC pension plan universe is published by RBC Investor and Treasury Services. "All Plan Universe" currently tracks the performance and asset allocation of a cross-section of assets under management across Canadian defined benefit pension plans.

² The Northern Trust universe of defined benefit plans is provided to PBI by Northern Trust. It consists of 34 defined benefit plans ranging from \$16.4M to \$8.7B in size. Average plan assets are \$1.9B, median plan assets are \$627M as of December 31, 2020.

As the differences in performance are so large between OMERS and two plans with comparable asset mixes (albeit with some differences), more information on specific strategies within each asset class, such as style of equity manager, exposure to office, retail, and industrial real estate within real assets, use of leverage/overlay strategies and derivatives, currency hedging, and approach to liquidity management would be required to explain differences in performance.

We note that on page 43 of the OMERS 2020 Annual Report, losses were incurred on foreign currency hedging positions due to actions taken to protect liquidity. This contributed \$2.2B to the overall loss. Again, this indicates that a review, significantly beyond simple asset mix comparisons, is required to truly understand performance differentials.

Finally, understanding the role of the 'Total Portfolio Management' approach in determining asset allocations and strategies would be helpful to putting context around the asset mix choices and investment strategies.

b. Membership Demographics

We note that BCMPP and HOOPP have broadly similar membership demographics to OMERS. OTPP is more mature with a greater proportion of retirees. PBI does not believe plan demographics are different enough to render comparisons between the plans invalid.

Comments on CUPE's five principal findings:

- 1) **OMERS 10-year annualized performance was below peer group as of December 31, 2019.** PBI believes the comparisons made are reasonable and agree with the conclusion.
- 2) **OMERS performance in 2020 was significantly below peers.** PBI agrees with this conclusion and notes that expanding the peer group adds weight to this conclusion.
- 3) **OMERS does not report comparisons of its annualized long-term returns to its own benchmarks**
Page 143 of the 2020 report has a comparison of calendar year returns vs benchmarks to 2011. We could not find a comparison of annualized long term performance vs benchmarks for OMERS.

We understand benchmarks are set annually by OMERS and approved by the Administration Corporation Board. From the information made public by OMERS, we would need more detail on the methodology used to derive the absolute return benchmark to interpret performance.

- 4) **5 to 10-year returns versus 5 to 10-year benchmarks.**

PBI verified the calendar year returns shown by CUPE. We were unable independently to verify the 5 and 10-year performance versus the benchmark as this was provided verbally to CUPE by OMERS and is not published. The peer group of public plans and funds all take different approaches to benchmarking. Some use composites of public market indices/asset class benchmarks according to their target allocations. PSP uses a reference portfolio approach and HOOPP may use a liability focused benchmark. We note that comparisons of relative performance vs stated benchmarks across peer group plans are challenging because of the differences in methodology.

However, in our opinion the analysis is sufficient to show that OMERS is the only Plan underperforming their internal benchmark over a 10-year horizon. Understanding why requires a deeper understanding



of performance and benchmarking methodology beyond the information made public. In our opinion this adds weight to CUPE's request for a review of performance.

- 5) **OMERS 20-year return is not above its 20-year benchmark.** We were unable to independently verify this point as the performance versus the benchmark was provided verbally to CUPE by OMERS and is not publicly available.

Conclusions

The comparisons made by CUPE are high level and broad by the nature of information made public. However, we believe the comparisons are reasonable and that CUPE has chosen similar public plans and funds as practically possible. Overall, we believe the analysis is sufficient to conclude that OMERS investment performance in 2020 and longer term is significantly lower than other comparable plans.

PBI would require considerably more information than made public on OMERS' total portfolio management approach, investment strategies, third party managers, asset mix policies, liquidity management approach and derivative positions to interpret performance.

In our opinion, the comparisons made demonstrate that the longer-term performance gap between comparable peers is significant and supports CUPE's request for a further, more detailed review of performance beyond the information made public.

A handwritten signature in black ink, appearing to read 'Bradley Hough'.

Bradley Hough, FIA, ACIA, CAIA

BH:jh

U:\T0001\0001\110\00\2021\D\C1.DOCX

NOT JUST ONE "TOUGH YEAR": THE NEED FOR A REVIEW OF OMERS INVESTMENT PERFORMANCE

May 2021



Executive Summary

CUPE Ontario represents nearly half of the 289,000 active members of the Ontario Municipal Employees Retirement System (OMERS) – the province's Defined Benefit (DB) pension plan for municipal, school board and certain other public sector workers.

While most pension plans had strong returns in 2020, OMERS recently reported billions of dollars of losses over the year. This has prompted CUPE Ontario to examine how OMERS investments have performed compared to other large pension plans and funds. We have also looked at how OMERS has performed against its own internal benchmarks.

We find that OMERS underperformance is not a new or a short-term problem. Specifically, we find that:

- 1) OMERS longer-term performance has significantly lagged behind other large pension funds and plans, in periods both before and after 2020 results were in.
- 2) OMERS has now fallen behind even some of its own internal longer-term return benchmarks – a troubling fact that, contrary to industry standards, is not disclosed in OMERS Annual Report.

Since investment returns fund the vast majority of pensions paid from the plan, returns are incredibly important to DB plan members. Lower investment returns may lead to members being asked to pay more into the plan, or could result in additional pressure for more benefit cuts.

Despite requests, OMERS has not committed to an independent, transparent review of its investment decisions.

CUPE Ontario feels these issues are so serious that a fully transparent expert review of OMERS investment strategies, returns, and internal performance assessment is urgently needed. This review should be conducted by the plan sponsors and stakeholders themselves (the risk-bearing parties to OMERS) and should be fully independent of OMERS staff, who have a clear conflict of interest in conducting a review of their own performance. We invite the other sponsors of OMERS, including our employer counterparts and the broader community of the plan's organizational stakeholders, to support this proposal and to work with us to conduct this review.



Introduction

CUPE Ontario represents 125,000 plan members of the Ontario Municipal Employees Retirement System (OMERS). We are the largest sponsor in this defined benefit (DB) pension plan that is – at least in theory – jointly-controlled by plan sponsors like CUPE Ontario and other unions and employers.



**WE CONTINUE
TO STRONGLY
BELIEVE THAT
DB PLANS ARE
A MODEL WORTH
NOT ONLY
DEFENDING,
BUT EXTENDING
TO ALL WORKERS.**

CUPE Ontario strongly believes that DB pension plans are the best way to provide a decent and secure retirement for our hard-working members. Large public sector DB plans like OMERS allow for an efficient pooling and sharing of costs and risks between employers and plan members. DB plans allow members to know what their pensions will be in retirement. This security is incredibly important for plan members. However, it is not only retirees who benefit from good, secure pension benefits. DB pension plans have been shown to have positive macroeconomic effects on the economy as a whole.¹ The concerns we raise in this report are not concerns with the DB model itself; we continue to strongly believe that DB plans are a model worth not only defending, but extending to all workers.

For a number of years, we have been concerned with the lower level of OMERS pension fund investment returns in comparison to those of other similar plans. OMERS recently reported that the plan had a very bad year in 2020. This has led CUPE Ontario to perform a more in-depth examination of publicly-available annual reporting documents to determine how, in our view, OMERS is performing compared to the seven other large (\$50 billion+) pension plans and funds in Canada.² OMERS themselves refer to this club of large plans and funds as the “eight leading Canadian pension plan investment managers,” and occasionally takes coordinated activity with them.³

¹ Conference Board of Canada, “Economic Impact of British Columbia’s Public Sector Pension Plans,” October 2013; Boston Consulting Group, “Measuring Impact of Canadian Pension Funds,” October 2015; Ontario Teachers Pension Plan News Release, “New analysis confirms that defined benefit pensions provide significant benefits to Canadian economy,” October 22, 2013.

² Unless otherwise specified, the data in this document has been compiled from publicly-available annual reporting of the respective plans. With the exception of CDPQ, returns are as reported in these documents, and are net. CDPQ results were reported gross of some expenses, and have been reduced by 0.2% to best approximate a net return. Longer-term periods are annualized, and are as reported by the respective plans.

³ OMERS News Release, “CEOs of Eight Leading Canadian Pension Plan Investment Managers Call on Companies and Investors to Help Drive Sustainable and Inclusive Economic Growth,” November 25, 2020.



**AS BAD AS
OMERS
PERFORMANCE
WAS IN 2020,
THIS IS NOT A
NEW OR A SHORT-
TERM PROBLEM**

Due to their scale, these large pension plans and funds are able to invest in asset classes that are typically not available to smaller investors or individuals. At the same time, we acknowledge that these eight plans are not completely similar: they have their own governance structures, asset mixes, risk appetites, and reporting periods, all of which are described in the public documents of the respective plans. However, we also acknowledge that many of these differences are the result of specific investment decisions made by the respective plans and funds. We therefore believe that there is value in comparing the performance of this small set of large funds, particularly over longer-term periods.

Acronym	Name	Assets Under Management (\$ Billion)	Funded Status in Most Recent Annual Report	Most Recent Annual Reporting Date
CPPIB	Canada Pension Plan Investment Board	410	N/A	March 31, 2020
CDPQ	Caisse de dépôt et placement du Québec	366	108% (RREGOP)	Dec 31, 2020
OTPP	Ontario Teachers Pension Plan	221	103%	Dec 31, 2020
PSP	Public Sector Pension Investment Board	170	111% (Public Service Plan)	March 31, 2020
OMERS	Ontario Municipal Employees Retirement System	105	97%	Dec 31, 2020
HOOPP	Healthcare of Ontario Pension Plan	104	119%	Dec 31, 2020
BC MPP	BC Municipal Pension Plan (investments managed by BCI, the BC Investment Management Corporation)	59 (MPP) 171 (BCI)	105%	Dec 31, 2019 (MPP) March 31, 2020 (BCI)
LAPP	Alberta Local Authorities Pension Plan (investments managed by Alberta Investment Management Corporation)	50 (LAPP) 119 (AIMCO)	119%	Dec 31, 2019

In some cases, the pension funds above manage the investments of several pension plans (CDPQ, PSP, BCI, AIMCO are all such cases). In those cases, we look most closely at the returns at an individual plan level for the respective client plan that most closely compares to OMERS.

We have also looked at how OMERS has performed against its own internal benchmarks.

This review has resulted in some very troubling findings which suggest that, as bad as OMERS performance was in 2020, this is not a new or a short-term problem. We found evidence that OMERS longer-term return performance has significantly lagged behind



HIGHER
INVESTMENT
RETURNS WOULD
HAVE BEEN
BETTER FOR
OMERS PLAN
MEMBERS, AND
FOR OMERS
EMPLOYERS.

other large pension funds and plans. We also found that OMERS has now fallen behind even some of its own internal longer-term return benchmarks – a troubling fact that, contrary to industry standards, is not disclosed in OMERS Annual Report.

Investment results are incredibly important to DB plan members because compounded returns typically fund the vast majority of the pensions that are eventually paid. OMERS indicates that investment returns are expected to fund approximately 70% of the pensions paid by the plan.⁴ When investment returns are insufficient, it can put upward pressure on required contribution rates for both members and employers. Most other plans have now returned to pension surpluses since the global financial crisis more than a decade ago, but OMERS continues its long climb out of deficit. Contribution levels were a central talking point from OMERS when plan decision-makers removed guaranteed indexation in 2020. And we expect that, in the months to come, OMERS will once again be looking to plan members to bear the burden of plan funding issues that are, in part, a result of these investment returns. Meanwhile other pension plans, who have had better returns, are currently holding significant surpluses, many have lower contribution rates and some are even improving pension benefits.⁵ Higher investment returns would have been better for OMERS plan members, and for OMERS employers.

Despite requests⁶, OMERS has not committed to an independent, transparent review of its investment decisions. Any reviews that have taken place have been behind closed doors at OMERS and have not been shared with sponsors or described in any detail. While OMERS has outlined several investment policy changes it plans to make, its overriding message remains: “the fundamentals of our long-term strategy remain sound, and we will continue to advance that strategy.”⁷



A FULLY
TRANSPARENT
EXPERT REVIEW
OF OMERS
INVESTMENT
STRATEGIES,
RETURNS,
AND INTERNAL
PERFORMANCE
ASSESSMENT
IS URGENTLY
NEEDED.

CUPE Ontario feels these issues are so serious that a fully transparent expert review of OMERS investment strategies, returns, and internal performance assessment is urgently needed. This review should be conducted by the plan sponsors and stakeholders themselves (the risk-bearing parties to OMERS) and should be fully independent of OMERS staff, who have a clear conflict of interest in conducting a review of their own performance. We invite the other sponsors of OMERS, including our employer counterparts and the broader community of the plan’s organizational stakeholders, to support this proposal and to work with us to conduct this review.

⁴ OMERS 2020 Annual Report, p. 2.

⁵ HOOPP News Release, “HOOPP posts 11.42% return in 2020, surpasses \$100 billion in assets,” March 31, 2021.

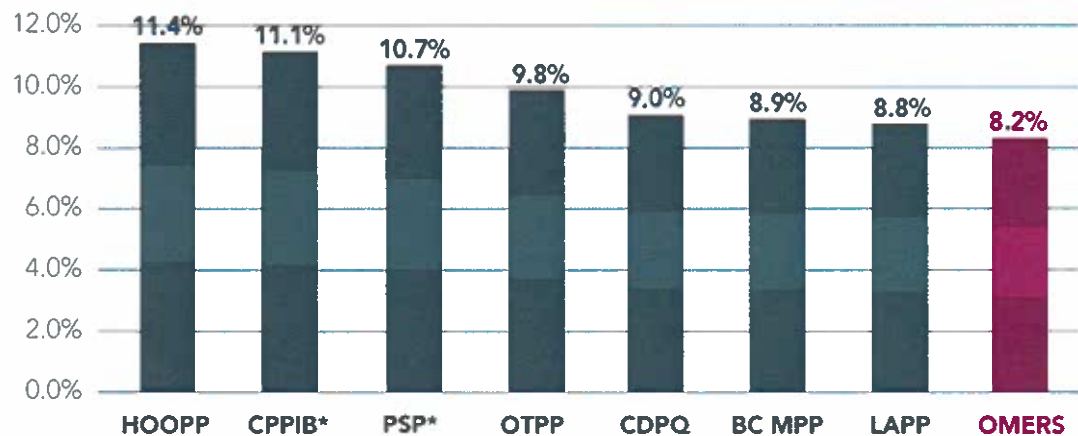
⁶ CUPE Ontario Press Release, “We won’t pay for the mistakes of OMERS executives,” February 25, 2021.

⁷ OMERS 2020 Annual Report, p. 23.

Our five principal findings are as follows:

1. **CUPE Ontario's concerns go beyond one "difficult" year in 2020. OMERS 10-year annualized returns trailed those of the other major funds and plans before the COVID crisis hit.**

10-Year Annualized Returns at 2019



*To March 31, 2019, otherwise to Dec 31, 2019

Source: Respective Annual Reports



**THIS WAS
A HISTORIC
ANNUAL
UNDER-
PERFORMANCE
COMPARED TO
BENCHMARKS.**

2. **OMERS 2020 investment performance was especially poor**

OMERS 2020 annual return (-2.7%) fell far short of the plan's own benchmark for the year of +6.9%. This was a historic annual underperformance compared to benchmarks.

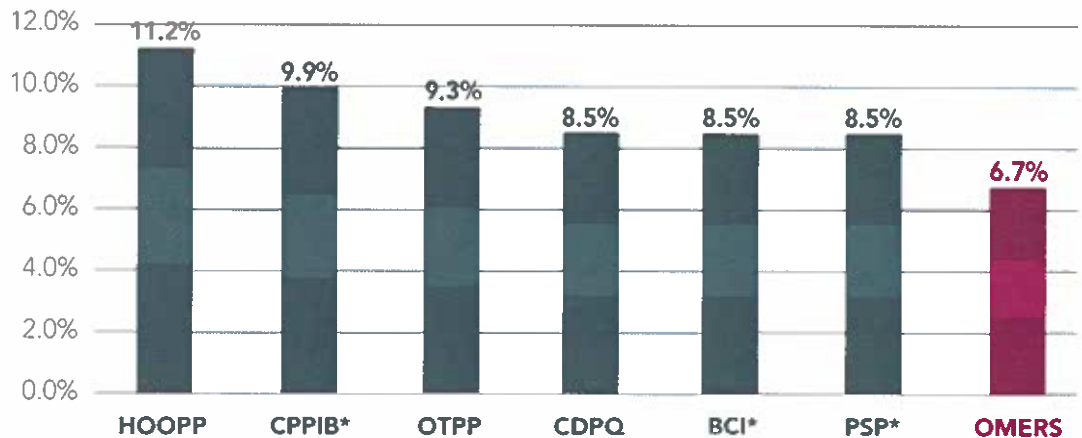
Other plans, however, have reported very strong annual returns for calendar year 2020:

2020 ANNUAL RETURNS	
HOOPP	+ 11.4%
RBC Pension Plan Universe ⁸	+ 9.2%
OTPP	+ 8.6%
CDPQ	+ 7.5%
OMERS	- 2.7%

⁸ RBC Investor & Treasury Services, "Canadian DB pensions post near-double digit returns despite historic, turbulent year," January 29, 2021.

This negative result led OMERS 10-year annualized return to fall from 8.2% to 6.7%.

10-Year Annualized Returns at 2020



*To March 31, 2020 otherwise to Dec 31, 2020

The chart above reports the most recent available return information for the respective funds and plans as disclosed in their annual reports. LAPP and BC MPP have yet to report their December 31, 2020 results. AIMCO has also not fully reported its 2020 results. However, BCI (the investment agent for BC MPP and other BC public sector plans) has reported its March 31, 2020 results and has been included here. The chart can be updated as more plans report their 2020 investment returns.



OMERS

DOES NOT
REPORT CLEAR
COMPARISONS OF
THE PLAN'S LONG-
TERM ANNUALIZED
RETURNS TO ITS
CORRESPONDING
LONG-TERM
BENCHMARKS.

3. OMERS does not report comparisons of its annualized long-term returns to its own benchmarks.

Benchmarking is a common practice where an investment *standard or goal* is set, against which *actual plan returns* are compared for ongoing assessment of investment performance. OMERS itself describes a benchmark as "a point of reference against which the performance of an investment is measured."⁹ Comparisons of returns vs. benchmarks are typically done on a 1-year basis, but it is very common for long-term annualized comparisons to also be disclosed. Reporting these benchmarks is standard practice for pension plans and third-party investment managers. Even individual investment vehicles like mutual funds and ETFs typically provide details on how their performance compares to both annual and long-term benchmarks.

The OMERS Administration Corporation (AC) sets OMERS benchmarks each year, as described in the "Performance Management" section of the OMERS investment policy document.¹⁰ OMERS Annual Reports describe how these benchmarks are constructed for each asset class. For many years, these reports stated that "Our goal is to earn stable returns that meet or exceed our benchmarks." OMERS Annual Reports compare OMERS single-year returns to the plan's single-year benchmarks. However, in sections describing investment performance, **OMERS does not report clear comparisons of the plan's long-term annualized returns to its corresponding long-term benchmarks.** While the Annual Report does compare performance to the plan's discount rate and a long-term return expectation set by the AC Board, it omits comparisons of the plan's long-term performance against their own long-term benchmarks.

⁹ OMERS 2015 Annual Report, p. 131.

¹⁰ OMERS "Statement of Investment Policies and Procedures – Primary Plan," January 1, 2021.



IN THE ABSENCE
OF LONGER-TERM
COMPARATIVE
DATA, STAKE-
HOLDERS
FACE SERIOUS
OBSTACLES IN
EVALUATING
PERFORMANCE

OMERS believes that “paying pensions over decades means a long-term approach.”¹¹ But in the absence of longer-term comparative data, stakeholders face serious obstacles in evaluating performance. A review of historical Annual Reports shows that OMERS had a longstanding practice of reporting these long-term comparisons, but OMERS stopped this reporting, without explanation, in 2013. **This is dramatically out of step with other pension plans and is, in our view, a serious lack of transparency from OMERS.**

	HOOPP	CPPIB	PSP	OTPP	CDPQ	BC MPP	LAPP	OMERS
Does annual report compare annualized longer-term returns to corresponding benchmarks?	YES	YES	YES	YES	YES	YES	YES	NO

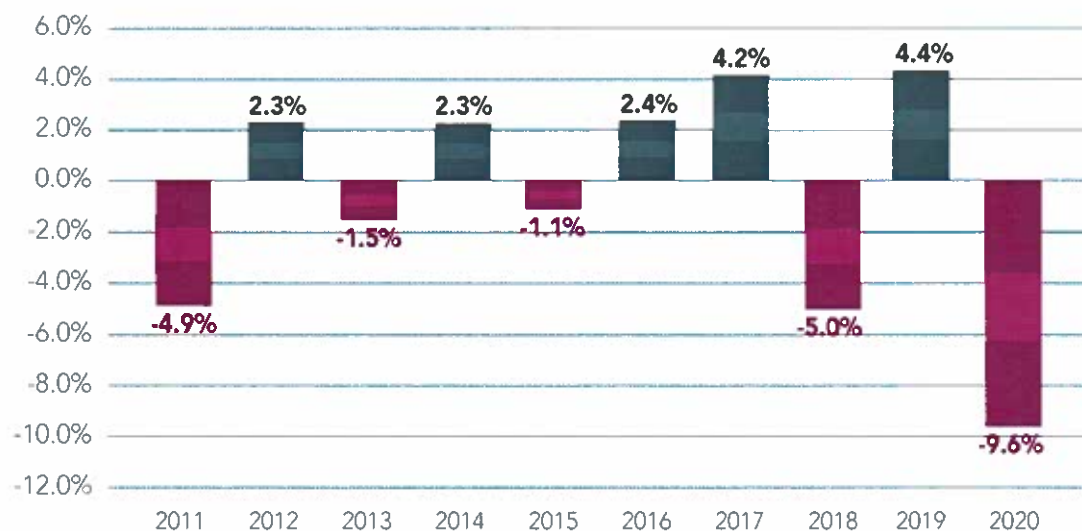


THIS IS
DRAMATICALLY
OUT OF STEP WITH
OTHER PENSION
PLANS AND IS,
IN OUR VIEW, A
SERIOUS LACK OF
TRANSPARENCY
FROM OMERS.

The OMERS Statement of Investment Policies and Procedures states that “performance reporting is consistent with industry recognized practices.”¹² The OMERS Statement of Investment Beliefs says that “articulating our investment goals and performance measures helps ensure clear accountability.”¹³ We do not believe OMERS is meeting these standards of reporting and accountability on this point.

4. OMERS 5 and 10-Year Returns are now below OMERS own benchmarks for these periods.

OMERS Annual Returns vs OMERS Annual Benchmark



Source: OMERS 2020 Annual Report, Ten-Year Financial Review, p. 142.

¹¹ OMERS News Release, “OMERS Reports 2020 Financial Results: paying pensions over decades means a long-term approach,” February 25, 2021.

¹² OMERS “Statement of Investment Policies and Procedures,” January 1, 2021. www.omers.com/governance-manual-policies-and-guidelines

¹³ OMERS “Statement of Investment Beliefs,” January 1, 2020. www.omers.com/governance-manual-policies-and-guidelines

	OMERS Return	OMERS Benchmark	Difference
5-Year Annualized	6.5%	7.4%	-0.9%
10-Year Annualized	6.7%	7.3%	-0.6%

Source: Returns from OMERS 2020 Annual Report
Annualized Long-Term benchmarks not referenced in Annual Report and were reported verbally to CUPE by OMERS on our request.

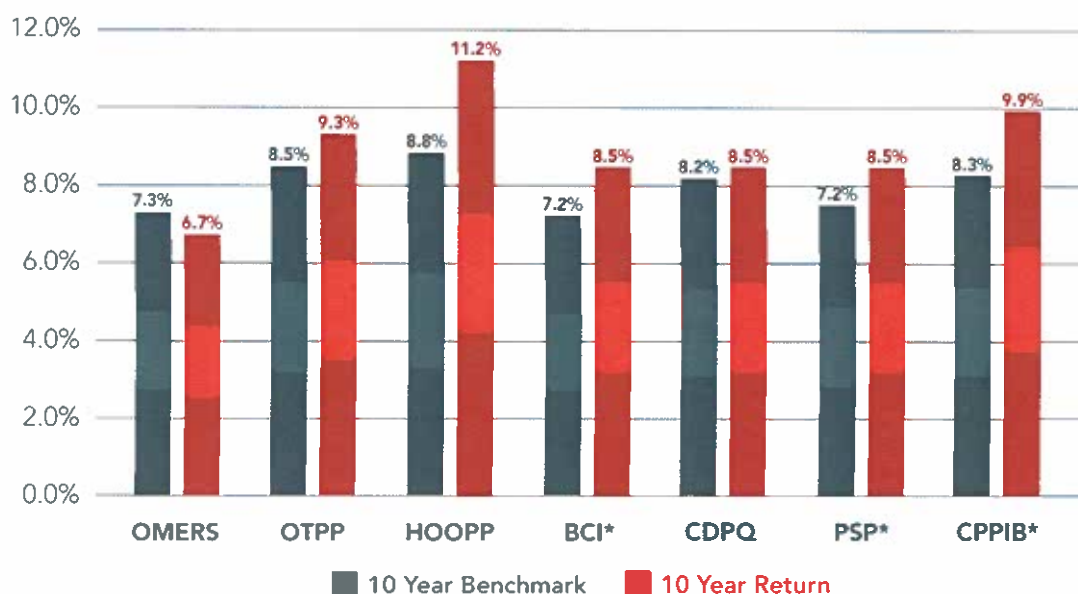
The 5 and 10-year annualized benchmark figures above were not disclosed in the OMERS 2020 Annual Report. OMERS provided these numbers verbally to CUPE Ontario upon our request. Previous OMERS Annual Reports normally included a statement that "Our goal is to earn stable returns that meet or exceed our benchmarks."¹⁴ This statement appears to have been struck from the 2020 Annual Report.

We also note that, OMERS benchmarks are comparatively low over this period when examined alongside other plans. We believe this is due to a different benchmarking methodology for certain investments at OMERS compared to industry standards. The other major plans and funds that have reported 2020 results, however, are all ahead of their 10-year benchmarks as of their most recent annual reports.



THE OTHER MAJOR PLANS AND FUNDS THAT HAVE REPORTED 2020 RESULTS, HOWEVER, ARE ALL AHEAD OF THEIR 10-YEAR BENCHMARKS AS OF THEIR MOST RECENT ANNUAL REPORTS.

10-Year Returns vs 10 Year Benchmarks to 2020



*To March 31, 2020 otherwise to Dec 31, 2020

¹⁴ 2010 Annual Report p. 27; 2011 Annual Report p. 25; 2012 Annual Report p. 23; 2013 Annual Report p. 22; 2014 Annual Report p. 12; 2015 Annual Report p. 9; 2016 Annual Report p. 33; 2017 Annual Report p. 33; 2018 Annual Report p. 33; 2019 Annual Report p. 42; 2020 Annual Report N/A.



**HAD OMERS
ACHIEVED
THESE BETTER
RESULTS,
THE PLAN
WOULD NOW
HOLD A VERY
SUBSTANTIAL
SURPLUS.**

The impact on OMERS of these longer-term below-benchmark returns has been significant. The difference of 0.6% between OMERS actual annualized 10-year investment returns of 6.7% and its benchmark of 7.3% has meant an absolute return outcome that would have been roughly 6% higher after these 10 years (all other factors being equal). Even achieving just this benchmark return on an annualized 10 year basis would have resulted in an asset base of roughly \$6 billion higher current plan assets.¹⁵ This better result would have brought OMERS reported funding level into surplus.

This difference is even greater if we were to compare the impact of OMERS investment performance to that of any of these other large plans. For example, had OMERS achieved the actual 10-year annualized returns of the OTTP of 9.3% (just below the average of the other six plans listed above), the OMERS asset base would now be (all other factors being equal) approximately 27% higher than OMERS actual asset level. In dollar-value terms, this difference represents roughly \$28 billion more in assets after the 10-year period from 2011 to 2020. Had OMERS achieved these better results, the plan would now hold a very substantial surplus.

5. OMERS 20-year return is not above its 20-year benchmark.

Upon request from CUPE Ontario, OMERS also verbally disclosed that its 20-year return is equal to its 20-year benchmark of 6%. In our view, it is troubling that the plan has not outperformed its benchmark over this long period, and that this comparison is also not disclosed in OMERS annual reporting.

¹⁵ The alternative scenarios for investment performance results outlined in this section are necessarily approximate as they are based on data that is made publicly available by OMERS, and were generated using the reported OMERS asset base as at December 31, 2010 of \$53.3 billion.



Conclusion

CUPE Ontario has serious concerns with OMERS investment performance, and with what we believe is a troubling lack of transparency about these issues. In our view, these issues cannot be dismissed as a one-year problem.



**THESE ISSUES
CANNOT BE
DISMISSED AS
A ONE-YEAR
PROBLEM.**

We anticipate that these long-term, below-benchmark investment returns are very likely to lead directly to yet another round of proposals to reduce pension benefits payable to current actives and future retirees. OMERS has already eliminated the guarantee of indexation of pension benefits for service after 2022, and OMERS management has indicated it will be examining further changes in plan design. OMERS has recently stated in writing to CUPE that “the OMERS pension plan has been facing sustainability issues for some time now and the investment results of 2020 have amplified the need to address those issues.” At the recent 2021 OMERS AGM, OMERS Sponsors Corporation CEO Michael Rolland stated that “There are no guarantees as to what decisions we will have to make based on our performance...it’s a long term performance we need to look at...the results of 2020 did have an impact...and that’s why we’re taking a look at it.”



**WE ANTICIPATE
THAT THESE LONG-
TERM, BELOW-
BENCHMARK
INVESTMENT
RETURNS ARE VERY
LIKELY TO LEAD
DIRECTLY TO YET
ANOTHER ROUND
OF PROPOSALS TO
REDUCE PENSION
BENEFITS PAYABLE
TO CURRENT
ACTIVES AND
FUTURE RETIREES.**

CUPE Ontario is the largest sponsor representing plan members in OMERS, with over 125,000 active members in the plan. It is true that CUPE Ontario appoints representatives to both the OMERS Administrative Corporation and the OMERS Sponsors Corporation. However, because of restrictive confidentiality rules at both boards, our representatives are unable to keep CUPE Ontario fully-informed about what is really happening at OMERS governing boards, and the decisions that are being made about our members’ hard-earned retirement savings. We do not believe this is how well-governed jointly-sponsored pension plans are supposed to function. The result is that we feel that we are a plan sponsor in name only. Our members are not being well-served by a structure that effectively cuts them out of playing the oversight function they should over their pension plan.



**WE ARE NOT
CONFIDENT
THAT OMERS
MANAGEMENT
ITSELF HAS TAKEN,
OR IS PLANNING
TO TAKE,
SUFFICIENT STEPS
TO CRITICALLY
EXAMINE ITS OWN
PERFORMANCE.**

These barriers will not stop CUPE Ontario from doing everything we can to ensure these concerns about OMERS investment performance are addressed. Based on their public comments to date, we are not confident that OMERS management itself has taken, or is planning to take, sufficient steps to critically examine its own performance, nor are we confident that plan members or sponsors and organizational stakeholders will receive a transparent reporting of any such review.

Therefore, CUPE Ontario is calling on other plan sponsors from both sides of the table to work with us to commission a fully transparent and independent expert review of the investment program at OMERS. This review should be conducted in the open by the sponsors and stakeholders themselves, and not behind closed doors at OMERS. Ensuring our pension returns are as strong as they can be is not a partisan issue, nor is it an issue that the member and employer side of the table should have a difference of opinion on. We want to work with other OMERS sponsors and stakeholders to address these issues for the good of all OMERS members.



**ENSURING OUR
PENSION RETURNS
ARE AS STRONG
AS THEY CAN BE
IS NOT A PARTISAN
ISSUE, NOR IS IT
AN ISSUE THAT
THE MEMBER AND
EMPLOYER SIDE
OF THE TABLE
SHOULD HAVE
A DIFFERENCE
OF OPINION
ON. WE WANT
TO WORK WITH
OTHER OMERS
SPONSORS AND
STAKEHOLDERS
TO ADDRESS
THESE ISSUES
FOR THE GOOD
OF ALL OMERS
MEMBERS.**

The Municipal Office will be closed
Thursday, November 11th in observance of

Remembrance Day

Services will be held at the Magnetawan Cenotaph at 2pm

*Please note there will be no luncheon served



Lest We Forget

Page 169 of 202



NEW PUBLIC ART MURAL

AT THE HERITAGE MUSEUM CENTRE AND LOG CABIN

The Beautification of the Municipality of Magnetawan Project aims to establish a Public Art Collection, which will enhance Magnetawan's visual appeal and vibrancy of our public spaces as well as honour, preserve and encourage Magnetawan's cultural heritage and artistic diversity while providing an opportunity to recognize local and regional artists.

**A BIG THANK YOU TO NOMI DRORY FOR STARTING OFF OUR PUBLIC
ART COLLECTION**



For more information contact the Municipal Office at (705) 387-3947 or by email at recreation@magnetawan.com

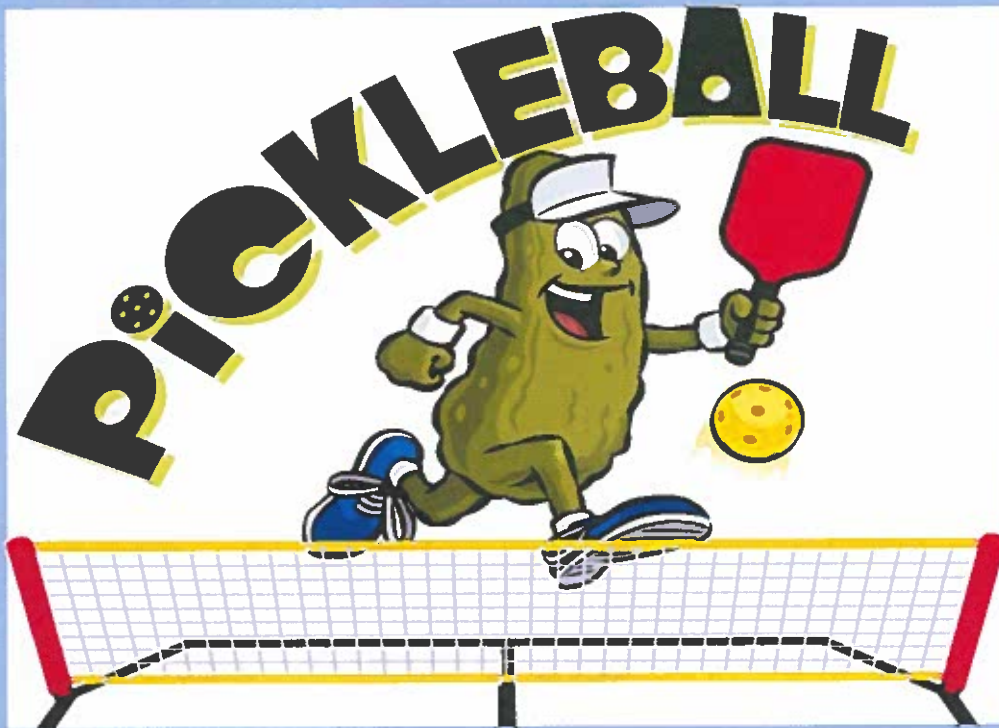


DROP IN PICKLE BALL TUESDAYS

**10:00 AM TO 11:30 AM
& 6:00 PM TO 7:30 PM**

NEW!

NOW INSIDE AT THE MAGNETAWAN COMMUNITY CENTRE!
EQUIPMENT CAN BE PROVIDED OR BRING YOUR OWN PADDLES



For more information contact recreation@magnetawan.com

COVID-19 PROTOCOLS WILL BE AS FOLLOWS:

- DOUBLE VACCINATION REQUIRED
- MASKS REQUIRED
- PLEASE SANITIZE
- PLEASE SOCIAL DISTANCE
- YOU WILL BE REQUIRED TO SIGN A COVID-19 AGREEMENT, PROVIDE DOCUMENTATION OF DOUBLE VACCINATION AND PROVIDE YOUR CONTACT INFORMATION FOR COVID-19 TRACING





ICYMI In Case You Missed It! Council Highlights November 03, 2021

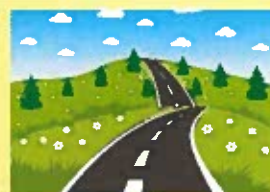
To read the complete minutes, agenda packages and by-laws please visit our website at www.magnetawan.com



Council passed Resolution 2021-318 approving a financial contribution of \$606.81 for rental expenses related to the new Physiotherapy Clinic to be located in the Almaguin Highlands Health Centre. Council also passed resolution 2021-319 approving a financial contribution in the amount of \$5,056 for renovations to accommodate another physician at the Almaguin Highlands Health Centre



A deputation, "Ahmic Lake Road Speed Reduction and Elimination of S Bend at 5/6 Side Road Petition", was presented to Council. Resolution 2021-308 was passed directing Staff to consider the comments made and prepare a report for Council with recommendations to be considered at a future meeting.



Council passed Resolutions 2021-310, 2021-311 and 2021-312 receiving the Third Quarter Reports from Fire, Building, and Parks for information only.



Council passed Resolution 2021-316 receiving and approving the report Business Advertisement Boards and directed Staff to include this project in the 2022 Budget. The Business Advertising Boards will assist with economic development and tourism in our

Municipality and will be located in Village of Magnetawan and Ahmic Harbour! Council also passed Resolution 2021-320 receiving and approving the report Outcome of Dinner and a Drive-in Movie Event and directed Staff to include this project in the 2022 Budget. Stay tuned for event details in 2022!



SAVE THE DATE

The next meeting of Council is November 24, 2021, at 1:00 pm at the Magnetawan Community Centre

Questions? Concerns? Ideas? Contact the Municipal Office at (705) 387-3947 or by email at info@magnetawan.com

The Municipality of Magnetawan presents

MAGNETAWAN'S ANNUAL CHRISTMAS TREE LIGHTING



Location: Magnetawan Community Centre Front Parking Lot

Tree Lighting to Take Place Friday December 3rd at 6:30 pm

**Come Join us in Welcoming the Christmas Season
This is an Outdoor Event with Refreshments, Caroling and
Christmas Cheer!**

**Please Bring a Non-Perishable Food Item or New Children's Toy for
Donation to the Magnetawan Lion's Club Christmas Basket**

SOCIAL DISTANCING AND MASKS ARE MANDATORY

**For more information please contact the Municipal Office at (705) 387-3947
or by email at recreation@magnetawan.com**





Firefighter's Food Drive in Almaguin South



Wednesday, December 1, 2021
Starting at 6:30 pm

Leave your porch light on so the firefighters will
know to pick up the food you donate. **Non-
perishable** items only please.

Food will be
picked up in:

**Burk's Falls
Katrine
Emsdale
Magnetawan
Kearney
Sprucedale**



Supporting the
Burk's Falls and District Food Bank
Serving Almaguin South

Council Approval Accounts Payable and Payroll

Meeting Date: Nov 24/21

Accounts Payable

Amount

Batch # 170 \$1,395.96

Cheque Date:

Cheque Numbers

From: 22305 To: 22309

Batch # 175 \$505,063.32

Cheque Date:

From: 22313 To: 22367

EFT

Batch # 172 \$70,891.22

EFT

Batch # 177 \$24,328.70

Total Accounts Payable \$ 601,679.20

Cancelled Cheques

Payroll

Staff Pay \$37,418.69

Pay Period: # 22

Direct deposit and

Cheque # 22304 to # 22304

Staff Pay \$35,391.29

Pay Period: # 23

Direct deposit and

Cheque # to #

Council Pay

Pay Period: # 22

All Direct deposit \$5,039.60

Total Payroll \$77,849.58

Total for Resolution \$679,528.78

Council/Board Report By Dept-(Computer)

AP5130

Page : 1

Date : Nov 18, 2021

Time : 11:19 am

Vendor : 01009 To 30000

Batch : 170 To 177

Department : All

Cheque Print Date : 01-Jan-2020 To 24-Nov-2021

Bank : 0099 To 1

Class : All

Vendor Invoice	Vendor Name Description				Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3	GL Account Name			

DEPARTMENT 1000

LIABILITIES

01176 AHMIC EXCAVATING LTD.

NOV 5/21	REIMBURSEMENT OF ENTRANCE PERMIT SECURITY DEPOSIT	175	05-Nov-2021	24-Nov-2021	
1-2-1000-1083	Entrance Security Deposits				500.00

02100 VILLAGE OF BURK'S FALLS

2021-318	CONTRIBUTION OF RENTAL EXPENSES - PHYSIOTHERAPY CLINIC	175	16-Nov-2021	24-Nov-2021	
1-4-1000-5018	COUNCIL - Donations				606.81

02101 BURKS FALLS FAMILY HEALTH TEAM

2021-319	RENOVATIONS CONTRIBUTION 1/11TH SHARE	175	03-Nov-2021	24-Nov-2021	
1-4-1000-5018	COUNCIL - Donations				5,056.00

03082 CANADIAN UNION OF PUBLIC EMPLOYEES LOCAL 1813

OCT 31/21	OCTOBER 2021 UNION DUES	170	31-Oct-2021	31-Oct-2021	
1-2-1000-1044	Union dues payable				1,095.96

19253 SWINTON SAMANTHA LEEANNE

NOV 5/21	REIMBURSEMENT OF ENTRANCE PERMIT SECURITY DEPOSIT	175	05-Nov-2021	24-Nov-2021	
1-2-1000-1083	Entrance Security Deposits				500.00

Department Totals : 7,758.77

DEPARTMENT 1100

ACCOUNTS RECEIVABLE

13330 MHBC PLANNING LIMITED

5024149	CAMP KLAHANIE	175	20-Oct-2021	24-Nov-2021	
1-1-1100-1139	A/R-Klahanie Campers Corporation				6,104.68

5024151	YOUNG - HWY 124	175	20-Oct-2021	24-Nov-2021	
1-1-1100-2017	A/R-N Glad				402.28

5024152	WAKELY - LOT 3 - SPA	175	20-Oct-2021	24-Nov-2021	
1-1-1100-2018	A/R- Wakely				528.28

18035 RUSSELL

63-283-395	DARROLL PARSONS/CAROL BANDIERA - SITE PLAN	175	04-Nov-2021	24-Nov-2021	
1-1-1100-1122	A/R-D Parsons				596.39

63-283-398	527772 ONTARIO INC. (NORM POHL) SITE PLAN AGREEMENT	175	04-Nov-2021	24-Nov-2021	
1-1-1100-2011	A/R- 527772 Ontario Inc				724.03

Department Totals : 8,355.66

DEPARTMENT 1200

ADMINISTRATION

12060 LEWIN STEPHANIE M

NOV 16/21	ANNUAL MILEAGE NOV 1/20 - NOV 1/21 - POST OFFICE FOR MAIL	175	17-Nov-2021	24-Nov-2021	
1-4-1200-2010	ADMIN - Office Supplies				66.00

13009 MAGNETAWAN GRILL AND GROC

209594	COFFEE, TEA & SUPPLIES	175	20-Oct-2021	24-Nov-2021	
1-4-1200-2015	ADMIN - Office maintenance & supplies				25.25

13011 MAGNETAWAN BUILDING CENTRE (PARKS)

101-80026	SUPPLIES	175	12-Nov-2021	24-Nov-2021	
1-4-1200-2015	ADMIN - Office maintenance & supplies				33.76

18035 RUSSELL

63283276-1	GENERAL LEGAL MATTERS	175	03-Nov-2021	24-Nov-2021	
1-4-1200-2215	ADMIN - Legal fees, labour				101.70

63283386	OSBORNE, RONALD, MAUREEN AND KATHLEEN	175	05-Nov-2021	24-Nov-2021	
----------	---------------------------------------	-----	-------------	-------------	--

Council/Board Report By Dept-(Computer)

AP5130

Page : 2

Date : Nov 18, 2021

Time : 11:19 am

Vendor : 01009 To 30000

Batch : 170 To 177

Department : All

Cheque Print Date : 01-Jan-2020 To 24-Nov-2021

Bank : 0099 To 1

Class : All

Vendor Invoice	Vendor Name Description					Batch Invc Date	Inv Due Date	
G.L. Account	CC1	CC2	CC3	GL Account Name				Amount

DEPARTMENT 1200

ADMINISTRATION

1-4-1200-2210				ADMIN - Legal Fees-general				7,486.84
19055	STAPLES BUSINESS ADVANTAGE							
57541587	SUPPLIES				175 02-Nov-2021	24-Nov-2021		
1-4-1200-2010				ADMIN - Office Supplies				103.37
57596851	PENS				175 08-Nov-2021	24-Nov-2021		
1-4-1200-2010				ADMIN - Office Supplies				36.46
57621982	COPY PAPER AND PENS				175 10-Nov-2021	24-Nov-2021		
1-4-1200-2010				ADMIN - Office Supplies				184.90
19083	SELECTCOM							
0004996687	LONG DISTANCE CHARGES				175 01-Nov-2021	24-Nov-2021		
1-4-1200-2050				ADMIN - Telephone				281.40
22030	VIA NET INTERNET SOLUTIONS							
NOV/21	INTERNET CHARGES				175 01-Nov-2021	24-Nov-2021		
1-4-1200-2135				ADMIN - Website expenses				151.41
23086	XEROX CANADA LTD							
85503004	OCTOBER 2021 COPYING EXPENSES				175 31-Oct-2021	24-Nov-2021		
1-4-1200-2140				ADMIN - Copying Expenses				440.61
Department Totals :								8,911.70

DEPARTMENT 1300

TREASURY

12060	LEWIN STEPHANIE M							
NOV 16/21	ANNUAL MILEAGE NOV 1/20 - NOV 1/21 - POST OFFICE FOR MAIL				175 17-Nov-2021	24-Nov-2021		
1-4-1300-2010				TREAS - Taxation Materials				66.00
18069	MARJORIE ROSE ROBINSON							
2021-28	GENERAL ACCOUNTING PER TALLY - JUNE 13/21 - OCT 31/21				175 31-Oct-2021	24-Nov-2021		
1-4-1300-2200				TREAS - Accounting/Audit				432.23
19045	LINDA SAUNDERS							
NOV 5/21	BANKING MILEAGE				175 05-Nov-2021	24-Nov-2021		
1-4-1300-2010				TREAS - Taxation Materials				25.30
Department Totals :								523.53

DEPARTMENT 1400

OTHER ASSETS

03087	CENTRALSQUARE CANADA SOFTWARE INC.							
336100	2022 VADIM SUPPORT RENEWEL				175 03-Nov-2021	24-Nov-2021		
1-1-1400-1250				Prepaid Expenses				8,924.49
Department Totals :								8,924.49

DEPARTMENT 2000

FIRE DEPARTMENT

02014	BELL MOBILITY INC							
0095784456	NOV/21 CELL TOWER RENTAL				175 01-Nov-2021	24-Nov-2021		
1-4-2000-2053				FD - Communications Tower				66.50
Department Totals :								66.50

DEPARTMENT 2005

FIRE MAG STATION

19083 SELECTCOM

Council/Board Report By Dept-(Computer)

AP5130

Page : 3

Date : Nov 18, 2021

Time : 11:19 am

Vendor : 01009 To 30000

Batch : 170 To 177

Department : All

Cheque Print Date : 01-Jan-2020 To 24-Nov-2021

Bank : 0099 To 1

Class : All

Vendor Invoice	Vendor Name Description					Batch Invc Date	Inv Due Date	
G.L. Account	CC1	CC2	CC3	GL Account Name				Amount

DEPARTMENT 2005 FIRE MAG STATION

0004996687	LONG DISTANCE CHARGES					175 01-Nov-2021	24-Nov-2021	
1-4-2005-2050				MAG STATION - Telephone				126.02
22030	VIA NET INTERNET SOLUTIONS							
NOV/21	INTERNET CHARGES					175 01-Nov-2021	24-Nov-2021	
1-4-2005-2050				MAG STATION - Telephone				79.09
Department Totals :								205.11

DEPARTMENT 2100 BUILDING DEPARTMENT

09063	IRWIN TYLER R. G.							
626247-1	REIMBURSE FOR POLICE RECORD CHECK					175 15-Sep-2021	24-Nov-2021	
1-4-2100-2010				CBO - Materials/Supplies				41.00
13011	MAGNETAWAN BUILDING CENTRE (PARKS)							
101-79927	CBO - SUPPLIES					175 10-Nov-2021	24-Nov-2021	
1-4-2100-2010				CBO - Materials/Supplies				79.94
18035	RUSSELL							
63283276-1	GENERAL LEGAL MATTERS					175 03-Nov-2021	24-Nov-2021	
1-4-2100-2210				CBO - Legal Fees				168.36
19055	STAPLES BUSINESS ADVANTAGE							
57547645	BUILDING DEPARTMENT MONITOR					175 03-Nov-2021	24-Nov-2021	
1-4-2100-2010				CBO - Materials/Supplies				246.66
19083	SELECTCOM							
0004996687	LONG DISTANCE CHARGES					175 01-Nov-2021	24-Nov-2021	
1-4-2100-2050				CBO - Telephone				41.10
Department Totals :								577.06

DEPARTMENT 2200 BYLAW ENFORCEMENT

04031	DEEVEY CAITLIN A							
M00000349	OCT 16/21 - OCT 29/21 MILEAGE					175 01-Nov-2021	24-Nov-2021	
1-4-2200-2010				BLEO - Materials/Supplies				245.49
M00000355	NOV 2/21 - NOV 12/21 MILEAGE					175 15-Nov-2021	24-Nov-2021	
1-4-2200-2010				BLEO - Materials/Supplies				272.86
Department Totals :								518.35

DEPARTMENT 2600 COMMUNITY DEVELOPMENT

02103	BURKS FALLS & DISTRICT FOOD BANK							
103-03	DONATION - ON BEHALF OF SYLIVA STERLING & DOUG BRISCOE HALLOWEEN CONTEST PRIZE MONEY					170 31-Oct-2021	31-Oct-2021	
1-4-2600-2015				COM - Events				25.00
03005	CASH							
103-01	HALLOWEEN SPIRIT DRAWING CONTEST 1ST, 2ND, & 3RD CASH PRIZES					170 31-Oct-2021	31-Oct-2021	
1-4-2600-2015				COM - Events				150.00
04037	DEKRA - LITE							
DLIO2020386	CHRISTMAS LIGHTS AND TREE TOPPER					175 21-Oct-2021	24-Nov-2021	
1-4-2600-2400				COM - Recreation				1,782.11
06012	FERGUSON DANIELLE							

Council/Board Report By Dept-(Computer)

AP5130

Page : 4

Date : Nov 18, 2021

Time : 11:19 am

Vendor : 01009 To 30000

Batch : 170 To 177

Department : All

Cheque Print Date : 01-Jan-2020 To 24-Nov-2021

Bank : 0099 To 1

Class : All

Vendor Invoice	Vendor Name Description					Batch Invc Date	Invc Due Date	
G.L. Account	CC1	CC2	CC3	GL Account Name				Amount
DEPARTMENT 2600	COMMUNITY DEVELOPMENT							
103-2	2ND PRIZE HALLOWEEN SPIRIT HOUSE					170 31-Oct-2021	31-Oct-2021	
1-4-2600-2015	COM - Events							50.00
06052	MAKOVICZKI LORINDA C							
103-01	1st PRIZE HALLOWEEN SPIRIT HOUSE					170 31-Oct-2021	31-Oct-2021	
1-4-2600-2015	COM - Events							75.00
12074	BRANDT LAURA							
OCT 31/21	HALOWEEN CONTEST JUDGING & MAG BUCKS PICK UP MILEAGE					175 01-Nov-2021	24-Nov-2021	
1-4-2600-2400	COM - Recreation							46.15
13010	MAGNETAWAN BUILDING CENTRE (COM DEV)							
100	REIMBURSEMENT OF MAGNETAWAN BUCKS					175 17-Nov-2021	24-Nov-2021	
1-4-2600-2015	COM - Events							210.00
101-78979	MASKING TAPE - PICKLEBALL					175 27-Oct-2021	24-Nov-2021	
1-4-2600-2400	COM - Recreation							20.81
101-80230	MASKING TAPE - PICKLEBALL					175 15-Nov-2021	24-Nov-2021	
1-4-2600-2400	COM - Recreation							15.83
104-69207	TAPE FOR PICKLEBALL					175 09-Nov-2021	24-Nov-2021	
1-4-2600-2400	COM - Recreation							28.95
Department Totals :								2,403.85

DEPARTMENT 3011 BRIDGES & CULVERTS								
02056	TRI-CITY EQUIPMENT							
94906	EXCAVATOR RENTAL AUG 14-27/21					175 27-Aug-2021	24-Nov-2021	
1-4-3011-3015	A - Rented Equipment-Excavator							5,071.44
95405	EXCAVATOR RENTAL FOR COMMUNITY CENTRE PARKING LOT					175 14-Oct-2021	24-Nov-2021	
1-4-3011-3015	A - Rented Equipment-Excavator							7,152.90
03027	CARR AGGREGATES INC							
6439	2" MINUS - NIPISSING ROAD N					175 23-Sep-2021	24-Nov-2021	
1-4-3011-2010	A - Materials/Supplies							888.95
6464	2" MINUS - NIPISSING ROAD S					175 28-Sep-2021	24-Nov-2021	
1-4-3011-2010	A - Materials/Supplies							2,522.04
6465	A GRAVEL - NIPISSING ROAD S					175 28-Sep-2021	24-Nov-2021	
1-4-3011-2010	A - Materials/Supplies							1,421.70
6470	A GRAVEL 15/16TH SIDE ROAD					175 28-Sep-2021	24-Nov-2021	
1-4-3011-2010	A - Materials/Supplies							233.35
6471	2" MINUS 15/16TH SIDE RD					175 28-Sep-2021	24-Nov-2021	
1-4-3011-2010	A - Materials/Supplies							461.34
6472	A GRAVEL - N HORN LAKE ROAD					175 28-Sep-2021	24-Nov-2021	
1-4-3011-2010	A - Materials/Supplies							899.77
6473	2 MINUS - PLUM TREE					175 28-Sep-2021	24-Nov-2021	
1-4-3011-2010	A - Materials/Supplies							232.53
6538	A GRAVEL - BAKER ROAD					175 04-Oct-2021	24-Nov-2021	
1-4-3011-2010	A - Materials/Supplies							235.37
6539	A GRAVEL - SPENCE/CROFT					175 04-Oct-2021	24-Nov-2021	
1-4-3011-2010	A - Materials/Supplies							226.41
6540	A GRAVEL - NIPISSING ROAD N					175 04-Oct-2021	24-Nov-2021	
1-4-3011-2010	A - Materials/Supplies							231.34
6564	A GRAVEL - GORDON ROAD					175 05-Oct-2021	24-Nov-2021	

Council/Board Report By Dept-(Computer)

Date : Nov 18, 2021

Time : 11:19 am

Vendor : 01009 To 30000

Batch : 170 To 177

Department : All

Cheque Print Date : 01-Jan-2020 To 24-Nov-2021

Bank : 0099 To 1

Class : All

Vendor Invoice	Vendor Name Description					Batch Invc Date	Inv Due Date	Amount
G.L. Account	CC1	CC2	CC3	GL Account Name				
DEPARTMENT 3011 BRIDGES & CULVERTS								
1-4-3011-2010				A - Materials/Supplies				448.24
6571	A GRAVEL - NIPISSING ROAD N				175	05-Oct-2021	24-Nov-2021	
1-4-3011-2010				A - Materials/Supplies				887.33
6587	A GRAVEL - NIPISSING ROAD N				175	06-Oct-2021	24-Nov-2021	
1-4-3011-2010				A - Materials/Supplies				230.25
6592	2" MINUS - N NIPISSING ROAD				175	06-Oct-2021	24-Nov-2021	
1-4-3011-2010				A - Materials/Supplies				882.96
6593	A GRAVEL - SPENCE CROFT BOUNDARY				175	06-Oct-2021	24-Nov-2021	
1-4-3011-2010				A - Materials/Supplies				226.95
6610	2" MINUS - NIPISSING ROAD N				175	06-Oct-2021	24-Nov-2021	
1-4-3011-2010				A - Materials/Supplies				449.10
6660	A GRAVEL - NIPISSING ROAD N				175	14-Oct-2021	24-Nov-2021	
1-4-3011-2010				A - Materials/Supplies				4,961.90
6670	2" MINUS - YARD				175	14-Oct-2021	24-Nov-2021	
1-4-3011-2010				A - Materials/Supplies				241.74
6673	2" MINUS - PLUM TREE ROAD				175	14-Oct-2021	24-Nov-2021	
1-4-3011-2010				A - Materials/Supplies				1,360.78
06050	FOWLER CONSTRUCTION COMPANY							
53106	A & B GRAVEL				175	28-Oct-2021	24-Nov-2021	
1-4-3011-2010				A - Materials/Supplies				3,787.77
Department Totals :								33,054.16
DEPARTMENT 3022 BRUSHING/TREE TRIMMING								
02056	TRI-CITY EQUIPMENT							
94996	JD TRACTOR RENTAL AGREEMENT				175	19-Aug-2021	24-Nov-2021	
1-4-3022-3015				B2 - Rental of Chipper				1,046.38
Department Totals :								1,046.38
DEPARTMENT 3031 COLD MIX PATCHING								
06050	FOWLER CONSTRUCTION COMPANY							
53442	COLD MIX ASPHALT				175	06-Nov-2021	24-Nov-2021	
1-4-3031-2010				C1 - Materials/Supplies				1,758.73
Department Totals :								1,758.73
DEPARTMENT 3041 GRAVEL PATCHING/WASHOUTS								
03027	CARR AGGREGATES INC							
6505	2" MINUS AND A GRAVEL - S HORN LAKE ROAD				175	30-Sep-2021	24-Nov-2021	
1-4-3041-2010				D1 - Materials/Supplies				3,735.65
6514	2" MINUS AND A GRAVEL - S HORN LAKE ROAD				175	01-Oct-2021	24-Nov-2021	
1-4-3041-2010				D1 - Materials/Supplies				3,171.82
6541	A GRAVEL - RIVER ROAD				175	04-Oct-2021	24-Nov-2021	
1-4-3041-2010				D1 - Materials/Supplies				671.91
6555	A GRAVEL - RIVER ROAD				175	05-Oct-2021	24-Nov-2021	
1-4-3041-2010				D1 - Materials/Supplies				903.24
6586	2" MINUS - PLUM TREE ROAD				175	06-Oct-2021	24-Nov-2021	
1-4-3041-2010				D1 - Materials/Supplies				444.67

MUNICIPALITY OF MAGNETAWAN
Council/Board Report By Dept-(Computer)

AP5130

Page : 6

Date : Nov 18, 2021

Time : 11:19 am

Vendor : 01009 To 30000

Batch : 170 To 177

Department : All

Cheque Print Date : 01-Jan-2020 To 24-Nov-2021

Bank : 0099 To 1

Class : All

Vendor Invoice	Vendor Name Description				Batch Invc Date	Invc Due Date	
G.L. Account	CC1	CC2	CC3	GL Account Name			Amount

DEPARTMENT 3041 GRAVEL PATCHING/WASHOUTS

6594	A GRAVEL - MILLER ROAD				175 06-Oct-2021	24-Nov-2021	
1-4-3041-2010				D1 - Materials/Supplies			225.12
6614	A GRAVEL				175 06-Oct-2021	24-Nov-2021	
1-4-3041-2010				D1 - Materials/Supplies			463.04
6669	2" MINUS - PLUM TREE ROAD				175 14-Oct-2021	24-Nov-2021	
1-4-3041-2010				D1 - Materials/Supplies			1,378.86
Department Totals :							10,994.31

DEPARTMENT 3045 GRAVEL

02056	TRI-CITY EQUIPMENT						
94996	JD TRACTOR RENTAL AGREEMENT				175 19-Aug-2021	24-Nov-2021	
1-4-3045-3015				D5 - Equipment Rental-Other			17,589.58
Department Totals :							17,589.58

DEPARTMENT 3101 OVERHEAD

02014	BELL MOBILITY INC						
0095784456	NOV/21 CELL TOWER RENTAL				175 01-Nov-2021	24-Nov-2021	
1-4-3101-2053				J - Communications Equipment and Tower			66.50
03116	CANADA FASTENAL LTD						
ONHUN76688	SUPPLIES				175 01-Sep-2021	24-Nov-2021	
1-4-3101-2010				J - Materials/Supplies			685.28
ONHUN76689	SUPPLIES				175 07-Sep-2021	24-Nov-2021	
1-4-3101-2010				J - Materials/Supplies			410.42
05073	2846804 ONTARIO INC						
55409	BOX FILES				175 09-Nov-2021	24-Nov-2021	
1-4-3101-2080				J - Small Tools and Supplies			44.07
13009	MAGNETAWAN GRILL AND GROC						
209052	POP				175 14-Oct-2021	24-Nov-2021	
1-4-3101-2120				J - Office			31.65
209906	COFFEE CREAM				175 22-Oct-2021	24-Nov-2021	
1-4-3101-2120				J - Office			14.57
13012	MAGNETAWAN BUILDING CENTRE (ROADS)						
102-28107	BATTERIES				175 29-Oct-2021	24-Nov-2021	
1-4-3101-2010				J - Materials/Supplies			15.80
104-68624	SUPPLIES				175 16-Nov-2021	24-Nov-2021	
1-4-3101-2010				J - Materials/Supplies			30.50
104-68968	SUPPLIES				175 02-Nov-2021	24-Nov-2021	
1-4-3101-2120				J - Office			78.99
13021	MAP SUNDRIDGE						
74215/3	TOOLS FOR SWEEPER				175 15-Nov-2021	24-Nov-2021	
1-4-3101-2080				J - Small Tools and Supplies			328.94
13240	JIM MOORE PETROLEUM						
579710	CLEAR DIESEL				175 21-Oct-2021	24-Nov-2021	
1-4-3101-2022				J - Clear Diesel Inventory Clearing			1,749.73
579711	DYED DIESEL				175 21-Oct-2021	24-Nov-2021	
1-4-3101-2023				J - Dyed Diesel Inventory Clearing			516.69

Council/Board Report By Dept-(Computer)

AP5130

Page : 7

Date : Nov 18, 2021

Time : 11:19 am

Vendor : 01009 To 30000

Batch : 170 To 177

Department : All

Cheque Print Date : 01-Jan-2020 To 24-Nov-2021

Bank : 0099 To 1

Class : All

Vendor Invoice	Vendor Name Description				Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3	GL Account Name			
DEPARTMENT 3101 OVERHEAD							
580320	CLEAR DIESEL				175 28-Oct-2021	24-Nov-2021	
1-4-3101-2022				J - Clear Diesel Inventory Clearing			924.46
580321	DYED DIESEL				175 28-Oct-2021	24-Nov-2021	
1-4-3101-2023				J - Dyed Diesel Inventory Clearing			157.15
15050	HYDRO ONE NETWORKS						
200032498809	18 MILLER ROAD NEW GARAGE				175 25-Oct-2021	24-Nov-2021	
1-4-3101-2030				J - Hydro			355.74
19083	SELECTCOM						
0004996687	LONG DISTANCE CHARGES				175 01-Nov-2021	24-Nov-2021	
1-4-3101-2050				J - Telephone			54.64
20083	TRACKMATICS INC						
38009	GPS MONTHLY MONITORING				175 05-Nov-2021	24-Nov-2021	
1-4-3101-2045				J - GPS monitoring and data			501.72
Department Totals :							5,966.85
DEPARTMENT 3211 GRADER - 2012 JOHN DEERE							
01996	BRANDT TRACTOR LTD.						
4203378	GRADER REPAIRS				175 28-Oct-2021	24-Nov-2021	
1-4-3211-2070				GR - Repairs			10,221.41
Department Totals :							10,221.41
DEPARTMENT 3218 BACK HOE #5 - 2014 CASE 590							
01033	AGRICULTURE FORESTRY CONSTRUCTION INC						
2086	REPAIRS TO BACKHOE #5				175 04-Nov-2021	24-Nov-2021	
1-4-3218-2070				BH5 - Repairs			1,082.28
Department Totals :							1,082.28
DEPARTMENT 3219 WHEEL LOADER - 2016 CASE							
16075	GF PRESTON SALES AND SERVICE LTD.						
95334	PART NOT USED CREDIT				175 18-Aug-2021	24-Nov-2021	
1-4-3219-2070				LOADER - Repairs			-585.79
Department Totals :							-585.79
DEPARTMENT 3222 TRUCK #22 - 2016 FREIGHTLINER TANDEM							
07063	GILROY'S TIRE						
140732	INSTALL WINTER TIRES - TRUCKS 27,29,22 & 28				175 09-Nov-2021	24-Nov-2021	
1-4-3222-2070				TR22 - Repairs			916.71
16049	PRO FLEET CARE MUSKOKA NORTH BAY						
755291119	TRUCKS 22, 27, 28, & 29 UNDER COAT				175 01-Nov-2021	24-Nov-2021	
1-4-3222-2070				TR22 - Repairs			276.85
19008	SDB TRUCK & EQUIPMENT REPAIRS						
12080	TRUCK 22 MONTHLY INSPECTION				175 10-Oct-2021	24-Nov-2021	
1-4-3222-2070				TR22 - Repairs			169.50
Department Totals :							1,363.06

Council/Board Report By Dept-(Computer)

AP5130

Page : 8

Date : Nov 18, 2021

Time : 11:19 am

Vendor : 01009 To 30000

Batch : 170 To 177

Department : All

Cheque Print Date : 01-Jan-2020 To 24-Nov-2021

Bank : 0099 To 1

Class : All

Vendor Invoice	Vendor Name Description					Batch Invc Date	Invc Due Date	
G.L. Account	CC1	CC2	CC3	GL Account Name				Amount

DEPARTMENT 3224 TRUCK #24 - 2012 INTERNATIONAL TANDEM

19008 SDB TRUCK & EQUIPMENT REPAIRS

12053	TRUCK 24 MONTHLY INSPECTION		175 17-Sep-2021	24-Nov-2021	
1-4-3224-2070	TR24 - Repairs				169.50

12076	TRUCK 24 MONTHLY INSPECTION & REPAIR		175 10-Oct-2021	24-Nov-2021	
1-4-3224-2070	TR24 - Repairs				395.50

Department Totals :					565.00
---------------------	--	--	--	--	--------

DEPARTMENT 3227 TRUCK #27 - 2014 FREIGHTLINER TANDEM

07063 GILROY'S TIRE

140732	INSTALL WINTER TIRES - TRUCKS 27,29,22 & 28		175 09-Nov-2021	24-Nov-2021	
1-4-3227-2070	TR27 - Repairs				916.71

13104 MAGNETAWAN TRUCK AND TRAILER

572	WIRING REPAIR ON TRUCK 27		175 18-Oct-2021	24-Nov-2021	
1-4-3227-2070	TR27 - Repairs				594.95

16049 PRO FLEET CARE MUSKOKA NORTH BAY

755291119	TRUCKS 22, 27, 28, & 29 UNDER COAT		175 01-Nov-2021	24-Nov-2021	
1-4-3227-2070	TR27 - Repairs				276.85

19008 SDB TRUCK & EQUIPMENT REPAIRS

12079	TRUCK 27 MONTHLY INSPECTION		175 10-Oct-2021	24-Nov-2021	
1-4-3227-2070	TR27 - Repairs				169.50

Department Totals :					1,958.01
---------------------	--	--	--	--	----------

DEPARTMENT 3228 TRUCK #28 - 2018 WESTERN STAR

13104 MAGNETAWAN TRUCK AND TRAILER

570	REPAIR TO DRIVER SIDE WINDOW ON TRUCK 28		175 15-Oct-2021	24-Nov-2021	
1-4-3228-2070	TR28 - Repairs				264.87

16049 PRO FLEET CARE MUSKOKA NORTH BAY

755291119	TRUCKS 22, 27, 28, & 29 UNDER COAT		175 01-Nov-2021	24-Nov-2021	
1-4-3228-2070	TR28 - Repairs				276.85

19008 SDB TRUCK & EQUIPMENT REPAIRS

12082	TRUCK 28 MONTHLY INSPECTION		175 10-Oct-2021	24-Nov-2021	
1-4-3228-2070	TR28 - Repairs				169.50

Department Totals :					711.22
---------------------	--	--	--	--	--------

DEPARTMENT 3229 TRUCK #29 - 2019 WESTERN STAR

07063 GILROY'S TIRE

140732	INSTALL WINTER TIRES - TRUCKS 27,29,22 & 28		175 09-Nov-2021	24-Nov-2021	
1-4-3229-2070	TR29 - Repairs				916.71

1-4-3229-2070	TR29 - Repairs				916.72
---------------	----------------	--	--	--	--------

16049 PRO FLEET CARE MUSKOKA NORTH BAY

755291119	TRUCKS 22, 27, 28, & 29 UNDER COAT		175 01-Nov-2021	24-Nov-2021	
1-4-3229-2070	TR29 - Repairs				276.85

19008 SDB TRUCK & EQUIPMENT REPAIRS

12081	TRUCK 29 MONTHLY INSPECTION		175 10-Oct-2021	24-Nov-2021	
1-4-3229-2070	TR29 - Repairs				169.50

Council/Board Report By Dept-(Computer)

AP5130

Page : 9

Date : Nov 18, 2021

Time : 11:19 am

Vendor : 01009 To 30000

Batch : 170 To 177

Department : All

Cheque Print Date : 01-Jan-2020 To 24-Nov-2021

Bank : 0099 To 1

Class : All

Vendor Invoice	Vendor Name Description					Batch Invc Date	Inv Due Date	
G.L. Account	CC1	CC2	CC3	GL Account Name				Amount

DEPARTMENT 3229 TRUCK #29 - 2019 WESTERN STAR

Department Totals : 2,279.78

DEPARTMENT 3236 BROOM

16075 GF PRESTON SALES AND SERVICE LTD.

96046 BRUSH KIT FOR STREET SWEEPING

1-4-3236-2070 BROOM - Repairs and Maintenance

175 02-Nov-2021 24-Nov-2021

2,990.73

Department Totals : 2,990.73

DEPARTMENT 3800 STREETLIGHTS

12046 LAKELAND ENERGY LTD

LE033735 JUNE 2021 STREET LIGHT REPAIRS

1-4-3800-5012 STREET - Magnetawan Street Lights

175 30-Jun-2021 24-Nov-2021

2,310.27

15050 HYDRO ONE NETWORKS

200029713087 AHMIC HARBOUR STREET LIGHTS

1-4-3800-5014 STREET - Ahmic Harbour Street Light

175 03-Nov-2021 24-Nov-2021

54.39

200126393189 LAKE CECEBE WHARF

1-4-3800-5016 STREET - Rockwynn Landing Light

175 03-Nov-2021 24-Nov-2021

34.89

Department Totals : 2,399.55

DEPARTMENT 4010 GARBAGE COLLECTION

16059 WASTE CONNECTIONS OF CANADA INC.

7113-0000313C WASTE DISPOSAL

1-4-4010-4010 GARBAGE - Contracts

175 30-Sep-2021 24-Nov-2021

1,914.22

Department Totals : 1,914.22

DEPARTMENT 4020 LANDFILL

13009 MAGNETAWAN GRILL AND GROC

207653 CUBED ICE

1-4-4020-2010 LF - Materials/Supplies

175 03-Oct-2021 24-Nov-2021

6.00

207877 SPRING WATER AND CUBED ICE

1-4-4020-2010 LF - Materials/Supplies

175 05-Oct-2021 24-Nov-2021

16.50

208439 CUBED ICE

1-4-4020-2010 LF - Materials/Supplies

175 09-Oct-2021 24-Nov-2021

6.00

508719 CUBED ICE

1-4-4020-2010 LF - Materials/Supplies

175 10-Oct-2021 24-Nov-2021

6.00

13014 MAGNETAWAN BUILDING CENTRE (LANDFILL)

101-78760 SUPPLIES

1-4-4020-2010 LF - Materials/Supplies

175 25-Oct-2021 24-Nov-2021

53.60

13021 MAP SUNDRIDGE

741898 SUPPLIES

1-4-4020-2010 LF - Materials/Supplies

175 05-Nov-2021 24-Nov-2021

68.50

13153 MUSKOKA FENCE INC.

456 LAGOON FENCING FOR CROFT AND CHAPMAN LANDFILL SITES

1-4-4020-8001 LF - Capital Contra Account

1-4-4020-2010 LF - Materials/Supplies

175 01-Nov-2021 24-Nov-2021

16,961.53

13240 JIM MOORE PETROLEUM

2,267.91

Council/Board Report By Dept-(Computer)

AP5130

Page : 10

Date : Nov 18, 2021

Time : 11:19 am

Vendor : 01009 To 30000

Batch : 170 To 177

Department : All

Cheque Print Date : 01-Jan-2020 To 24-Nov-2021

Bank : 0099 To 1

Class : All

Vendor Invoice	Vendor Name Description					Batch Invc Date	Inv Due Date	
G.L. Account	CC1	CC2	CC3	GL Account Name				Amount
DEPARTMENT 4020 LANDFILL								
579729	DYED DIESEL - CROFT LANDFILL					175 21-Oct-2021	24-Nov-2021	
1-4-4020-2023				LF - Dyed Diesel Inventory Clearing				1,295.78
580872	DYED DIESEL - CHAPMAN LANDFIL					175 08-Nov-2021	24-Nov-2021	
1-4-4020-2023				LF - Dyed Diesel Inventory Clearing				414.85
13242	MOORE PROPANE LIMITED							
23014178	PROPANE HEAT - LANDFILL					175 03-Nov-2021	24-Nov-2021	
1-4-4020-2024				LF - Propane Heat				45.23
16059	WASTE CONNECTIONS OF CANADA INC.							
7113-00003130	WASTE DISPOSAL					175 30-Sep-2021	24-Nov-2021	
1-4-4020-4022				LF - Mattress/Misc item disposal bin				11,373.16
Department Totals :								32,515.06

DEPARTMENT 4030 RECYCLING								
13021	MAP SUNDRIDGE							
741898	SUPPLIES					175 05-Nov-2021	24-Nov-2021	
1-4-4030-2010				RECY - Materials/Supplies				68.51
13153	MUSKOKA FENCE INC.							
456	LAGOON FENCING FOR CROFT AND CHAPMAN LANDFILL SITES					175 01-Nov-2021	24-Nov-2021	
1-4-4030-8000				RECY - Capital Expenditures				15,718.86
13242	MOORE PROPANE LIMITED							
23014178	PROPANE HEAT - LANDFILL					175 03-Nov-2021	24-Nov-2021	
1-4-4030-2024				RECY - Propane Heat				45.22
S32140	CHAPMAN LANDFILL SITE HEATING REPAIRS					175 27-Oct-2021	24-Nov-2021	
1-4-4030-2400				RECY - Repairs & Maintenance				88.07
16059	WASTE CONNECTIONS OF CANADA INC.							
7113-00003130	WASTE DISPOSAL					175 30-Sep-2021	24-Nov-2021	
1-4-4030-4012				RECY - Recycling Curbside				1,806.02
1-4-4030-4014				RECY - Recycling Depot				3,131.72
19055	STAPLES BUSINESS ADVANTAGE							
57625347	ENVELOPES FOR RECYCLING CALENDAR					175 10-Nov-2021	24-Nov-2021	
1-4-4030-2010				RECY - Materials/Supplies				56.78
Department Totals :								20,915.18

DEPARTMENT 4300 WATER SYSTEMS								
14063	NEAR NORTH LABORATORIES INC.							
86557	WATER TESTING FOR NOV/21					175 09-Nov-2021	24-Nov-2021	
1-4-4300-2010				W-SYS - Materials/Supplies				104.75
Department Totals :								104.75

DEPARTMENT 5010 CEMETERY								
19145	SIGNCRAFT CANADA INC.							
1387	CHAPMAN MEMORIAL SANCTUARY SIGN					175 29-Oct-2021	24-Nov-2021	
1-4-5010-8000				CEM - Capital Expenditures				1,788.23
20014	TIM'S HOME & COTTAGE IMPROVEMENTS							
66-2021	GRAVE DIGGING					175 30-Oct-2021	24-Nov-2021	
1-4-5010-2400				CEM - Repairs & Maintenance				734.50

Council/Board Report By Dept-(Computer)

AP5130

Page : 11

Date : Nov 18, 2021

Time : 11:19 am

Vendor : 01009 To 30000

Batch : 170 To 177

Department : All

Cheque Print Date : 01-Jan-2020 To 24-Nov-2021

Bank : 0099 To 1

Class : All

Vendor Invoice	Vendor Name Description				Batch Invc Date	Invc Due Date	
G.L. Account	CC1	CC2	CC3	GL Account Name			Amount

DEPARTMENT 5010 CEMETERY

Department Totals : 2,522.73

DEPARTMENT 6350 BUILDING - 4855 HWY 520

05032 EJ WILLIAMS SURVEYING LIMITED

2851 SURVEY OF LOTS WITH NEW ROAD

1-4-6350-4030 BUILDING - Planning

175 31-Oct-2021 24-Nov-2021

1,234.47

Department Totals : 1,234.47

DEPARTMENT 6400 HEALTH SERVICES

14085 NORTH BAY PARRY SOUND DISTRICT HEALTH UNIT

NOV/21 NOVEMBER 2021 HEALTH UNIT LEVY

1-4-6400-2010 HEALTH - Health Unit

175 17-Nov-2021 24-Nov-2021

3,493.19

16048 TOWN OF PARRY SOUND

NOV/21 NOVEMBER 2021 LAND AMBULANCE LEVY

1-4-6400-2020 HEALTH - Land Ambulance

175 17-Nov-2021 24-Nov-2021

17,960.12

Department Totals : 21,453.31

DEPARTMENT 7100 WHARFS

01183 AHMIC MAINTENANCE & STORAGE LTD

2021-174 USE OF BOAT TO REMOVE DOCK AT LCBO LOT

1-4-7100-2400 WHARFS - Repairs & Maintenance

175 26-Oct-2021 24-Nov-2021

226.00

Department Totals : 226.00

DEPARTMENT 7200 PARKS

11010 KIDD'S HOME HARDWARE BUILDING CENTRE

2866191 FLAG

1-4-7200-2010 PARKS - Materials/Supplies

175 04-Nov-2021 24-Nov-2021

67.79

13011 MAGNETAWAN BUILDING CENTRE (PARKS)

101-79877 SUPPLIES

1-4-7200-2400 PARKS - Repairs & Maintenance

175 10-Nov-2021 24-Nov-2021

59.97

101-80025 SUPPLIES

1-4-7200-2010 PARKS - Materials/Supplies

175 12-Nov-2021 24-Nov-2021

354.64

103-83289 SUPPLIES

1-4-7200-2010 PARKS - Materials/Supplies

175 26-Oct-2021 24-Nov-2021

15.26

103-83502 WIPER BLADE AND OIL

1-4-7200-2400 PARKS - Repairs & Maintenance

175 29-Oct-2021 24-Nov-2021

17.27

103-84212 SUPPLIES

1-4-7200-2010 PARKS - Materials/Supplies

175 12-Nov-2021 24-Nov-2021

13.21

103-84221 GREASE GUN AND FIRE EXTINGUISHER

1-4-7200-2400 PARKS - Repairs & Maintenance

175 12-Nov-2021 24-Nov-2021

71.18

105-8135 ADMIN FEE FOR INVOICE COPIES

1-4-7200-2010 PARKS - Materials/Supplies

175 10-Nov-2021 24-Nov-2021

11.30

19145 SIGNCRAFT CANADA INC.

1389 PARK CLOSED FOR SEASON SIGN

1-4-7200-2010 PARKS - Materials/Supplies

175 29-Oct-2021 24-Nov-2021

79.10

MUNICIPALITY OF MAGNETAWAN
Council/Board Report By Dept-(Computer)

AP5130 Page : 12
 Date : Nov 18, 2021 Time : 11:19 am

Vendor : 01009 To 30000
 Batch : 170 To 177
 Department : All

Cheque Print Date : 01-Jan-2020 To 24-Nov-2021
 Bank : 0099 To 1
 Class : All

Vendor Invoice	Vendor Name Description				Batch Invc Date	Inv Due Date	
G.L. Account	CC1	CC2	CC3	GL Account Name			Amount

DEPARTMENT 7200 PARKS

Department Totals : **689.72**

DEPARTMENT 7205 PARKS OVERHEAD

13240	JIM MOORE PETROLEUM						
580312	DYED FURNACE OIL - PARKS GARAGE				175 28-Oct-2021	24-Nov-2021	
1-4-7205-2024	P - Heating Fuel						711.41
15050	HYDRO ONE NETWORKS						
200089680309	18 MILLER ROAD				175 25-Oct-2021	24-Nov-2021	
1-4-7205-2030	P - Hydro						119.51
200100056780	6527 HWY 124				175 01-Nov-2021	24-Nov-2021	
1-4-7205-2030	P - Hydro						32.32
19083	SELECTCOM						
0004996687	LONG DISTANCE CHARGES				175 01-Nov-2021	24-Nov-2021	
1-4-7205-2050	P - Telephone						41.10
20083	TRACKMATICS INC						
37964	GPS MONTHLY MONITORING				175 05-Nov-2021	24-Nov-2021	
1-4-7205-2045	P - GPS monitoring and data						118.65
Department Totals :							1,022.99

DEPARTMENT 7210 PARKS TRUCK #10 - 2010 DODGE 1500

04021	DEAN'S AUTO CARE						
15828	INSTALL WINTER TIRES - 2010 RAM 1500				175 13-Nov-2021	24-Nov-2021	
1-4-7210-2070	TR10 - Repairs						56.50
Department Totals :							56.50

DEPARTMENT 7213 PARKS TRACTOR #2 - JOHN DEERE 2720

13021	MAP SUNDRIDGE						
741814/3	NEW REAR LIGHTS FOR JOHN DEER				175 04-Nov-2021	24-Nov-2021	
1-4-7213-2070	TRACTOR 2 - Repairs						88.37
16075	GF PRESTON SALES AND SERVICE LTD.						
96061	TRACTOR 2 FRONT LIGHTS				175 04-Nov-2021	24-Nov-2021	
1-4-7213-2070	TRACTOR 2 - Repairs						124.28
Department Totals :							212.65

DEPARTMENT 7214 PARKS TRACTOR #3 - KUBOTA 2610

13011	MAGNETAWAN BUILDING CENTRE (PARKS)						
103-84221	GREASE GUN AND FIRE EXTINGUISHER				175 12-Nov-2021	24-Nov-2021	
1-4-7214-2060	TRACTOR 3 - Lubrication						30.50
Department Totals :							30.50

DEPARTMENT 7300 COMMUNITY CENTRE AND PAVILION

02056	TRI-CITY EQUIPMENT						
95405	EXCAVATOR RENTAL FOR COMMUNITY CENTRE PARKING LOT				175 14-Oct-2021	24-Nov-2021	
1-4-7300-2400	HALL - Repairs & Maintenance						2,147.00
03027	CARR AGGREGATES INC						

Council/Board Report By Dept-(Computer)

AP5130

Page : 13

Date : Nov 18, 2021

Time : 11:19 am

Vendor : 01009 To 30000

Batch : 170 To 177

Department : All

Cheque Print Date : 01-Jan-2020 To 24-Nov-2021

Bank : 0099 To 1

Class : All

Vendor Invoice	Vendor Name Description				Batch Invc Date	Inv Due Date	
G.L. Account	CC1	CC2	CC3	GL Account Name			Amount

DEPARTMENT 7300 COMMUNITY CENTRE AND PAVILION

6421	A GRAVEL - COMMUNITY CENTRE PARKING LOT				175 22-Sep-2021	24-Nov-2021	
1-4-7300-2400	HALL - Repairs & Maintenance						1,427.55
6554	A GRAVEL - COMMUNITY CENTRE PARKING LOT				175 05-Oct-2021	24-Nov-2021	
1-4-7300-2400	HALL - Repairs & Maintenance						454.09
6556	A GRAVEL - COMMUNITY CENTRE PARKING LOT				175 05-Oct-2021	24-Nov-2021	
1-4-7300-2400	HALL - Repairs & Maintenance						4,121.21
19083	SELECTCOM						
0004996687	LONG DISTANCE CHARGES				175 01-Nov-2021	24-Nov-2021	
1-4-7300-2050	HALL - Telephone						41.23
Department Totals :							8,191.08

DEPARTMENT 7700 AHMIC COMMUNITY CENTRE

15050	HYDRO ONE NETWORKS						
200198932621	60 AHMIC STREET				175 01-Nov-2021	24-Nov-2021	
1-4-7700-2030	AHMIC - Hydro						79.23
19083	SELECTCOM						
0004996687	LONG DISTANCE CHARGES				175 01-Nov-2021	24-Nov-2021	
1-4-7700-2050	AHMIC - Telephone						41.10
19145	SIGNCRAFT CANADA INC.						
1388	AHMIC FIRE STATION AND COMMUNITY CENTRE SIGN				175 29-Oct-2021	24-Nov-2021	
1-4-7700-8000	AHMIC - Capital Expenditures						2,227.23
1412	REMOVAL OF OLD SIGN AND INSTALLATION OF NEW				175 05-Nov-2021	24-Nov-2021	
1-4-7700-8000	AHMIC - Capital Expenditures						237.30
Department Totals :							2,584.86

DEPARTMENT 8010 PLANNING & DEVELOPMENT

13330	MHBC PLANNING LIMITED						
5024150	GENERAL PLANNING				175 20-Oct-2021	24-Nov-2021	
1-4-8010-5014	PLN - General						111.87
18035	RUSSELL						
63283276-1	GENERAL LEGAL MATTERS				175 03-Nov-2021	24-Nov-2021	
1-4-8010-2210	PLN - Legal fees						180.57
Department Totals :							292.44

DEPARTMENT 8300 REQUISITIONS

03300	CONSEIL SCOLAIRE CATHOLIQUE FRANCO-NORD						
NOV/21	NOVEMBER 2021 EDUCATION LEVY				175 17-Nov-2021	24-Nov-2021	
1-4-8300-6130	FS School Requisition						2,278.77
12025	CONSEIL SCOLAIRE PUBLIC DU NORD-EST DE L'ONTARIO						
NOV/21	NOVEMBER 2021 EDUCATION LEVY				175 17-Nov-2021	24-Nov-2021	
1-4-8300-6110	FP School Requisition						1,760.07
14030	NIPISSING-PARRY SOUND CATHOLIC DISTRICT SCHOOL						
NOV/21	NOVEMBER 2021 EDUCATION LEVY				175 17-Nov-2021	24-Nov-2021	
1-4-8300-6120	ES School Requisition						3,760.33
14066	NEAR NORTH DISTRICT SCHOOL BOARD						

MUNICIPALITY OF MAGNETAWAN

Council/Board Report By Dept-(Computer)

AP5130

Page : 14

Date : Nov 18, 2021

Time : 11:19 am

Vendor : 01009 To 30000

Batch : 170 To 177

Department : All

Cheque Print Date : 01-Jan-2020 To 24-Nov-2021

Bank : 0099 To 1

Class : All

Vendor Invoice	Vendor Name Description					Batch Invc Date	Invc Due Date	
G.L. Account	CC1	CC2	CC3	GL Account Name				Amount

DEPARTMENT 8300

REQUISITIONS

NOV/21 NOVEMBER 2021 EDUCATION LEVY

1-4-8300-6100

EP School Requisition

175 17-Nov-2021 24-Nov-2021

273,053.37

Department Totals : 280,852.54

Computer Paid Total : 506,459.28

MUNICIPALITY OF MAGNETAWAN

Council/Board Report By Dept-(EFT)

AP5130

Page : 14

Date : Nov 18, 2021

Time : 11:19am

Vendor : 01009 To 30000

Batch : 170 To 177

Department : All

EFT Paid Date : 01-Jan-2021 To 18-Nov-2021

Bank : 0099 To 1

Class : All

Vendor Code Invoice No.	Vendor Name Description					Batch Invc Date	Invc Due Date	
G.L. Account	CC1	CC2	CC3	GL Account Name				Amount

DEPARTMENT 1000

LIABILITIES

07068 GREEN SHIELD CANADA EFT

NOV/21 NOV/21 GREEN SHIELD GROUP BENEFIT PREMIUM

1-2-1000-1055

Benefits Payable - librarian

177 01-Nov-2021 15-Nov-2021

349.88

13023 MANULIFE FINANCIAL EFT

NOV/21 NOV/21 MANULIFE GROUP BENEFIT PREMIUM

1-2-1000-1055

Benefits Payable - librarian

177 01-Nov-2021 15-Nov-2021

110.40

1-2-1000-1050

Benefits Payable

1,205.61

OCTOBER 2021 OCT 2021 - MANULIFE GROUP BENEFIT PREMIUM

1-2-1000-1055

Benefits Payable - librarian

172 31-Oct-2021 31-Oct-2021

110.40

1-2-1000-1050

Benefits Payable

896.14

13270 MINISTER OF FINANCE EFT

1139304448 OCTOBER 2021 EMPLOYER HEALTH TAX INSTALMENT

1-2-1000-1045

EHT Payable

172 31-Oct-2021 31-Oct-2021

3,185.96

15001 OMERS EFT

OCT/21 OCTOBER 2021 OMERS REMITTANCE

1-2-1000-1022

OMERS Payable

172 31-Oct-2021 31-Oct-2021

26,436.40

18043 RECEIVER GENERAL

NOV 1-15/21 NOV 1-15/21 PAYROLL REMITTANCE

1-2-1000-1047

CPP Payable

177 01-Nov-2021 15-Nov-2021

3,157.54

1-2-1000-1049

Income Tax Payable

7,977.78

1-2-1000-1048

EI Payable

893.92

OCT 16-21/21 OCT 16-31/2021 PAYROLL REMITTANCE

1-2-1000-1049

Income Tax Payable

172 31-Oct-2021 31-Oct-2021

15,039.19

1-2-1000-1048

EI Payable

1,996.78

1-2-1000-1047

CPP Payable

6,740.66

18044 RECEIVER GENERAL

NOV 1-15/21 NOV 1-15/21 PAYROLL REMITTANCE

1-2-1000-1049

Income Tax Payable

177 01-Nov-2021 15-Nov-2021

641.57

1-2-1000-1047

CPP Payable

499.68

1-2-1000-1048

EI Payable

199.35

MUNICIPALITY OF MAGNETAWAN
Council/Board Report By Dept-(EFT)

AP5130

Date : Nov 18, 2021

Page : 15

Time : 11:19am

Vendor : 01009 To 30000
 Batch : 170 To 177
 Department : All

EFT Paid Date : 01-Jan-2021 To 18-Nov-2021
 Bank : 0099 To 1
 Class : All

Vendor Code	Vendor Name								
Invoice No.	Description								
G.L. Account	CC1	CC2	CC3	GL Account Name	Batch	Inv Date	Inv Due Date		Amount
DEPARTMENT 1000 LIABILITIES									
OCT 16-31/21	OCT 16-31/21 PAYROLL REMITTANCE				172	31-Oct-2021	31-Oct-2021		
1-2-1000-1049	Income Tax Payable								3,124.82
1-2-1000-1047	CPP Payable								1,825.84
1-2-1000-1048	EI Payable								638.62
23010 WORKPLACE SAFETY & INSURANCE BOARD - EFT									
OCTOBER 2021	OCTOBER 2021 WSIB REMITTANCE				172	31-Oct-2021	31-Oct-2021		
1-2-1000-1046	WSIB Payable								4,760.59
Department Totals :									79,791.13

DEPARTMENT 1200 ADMINISTRATION									
07068 GREEN SHIELD CANADA EFT									
NOV/21	NOV/21 GREEN SHIELD GROUP BENEFIT PREMIUM				177	01-Nov-2021	15-Nov-2021		
1-4-1200-1010	ADMIN - Wages and benefits								1,404.52
13023 MANULIFE FINANCIAL EFT									
NOV/21	NOV/21 MANULIFE GROUP BENEFIT PREMIUM				177	01-Nov-2021	15-Nov-2021		
1-4-1200-1010	ADMIN - Wages and benefits								969.12
OCTOBER 2021	OCT 2021 - MANULIFE GROUP BENEFIT PREMIUM				172	31-Oct-2021	31-Oct-2021		
1-4-1200-1010	ADMIN - Wages and benefits								527.31
Department Totals :									2,900.95

DEPARTMENT 1300 TREASURY									
07068 GREEN SHIELD CANADA EFT									
NOV/21	NOV/21 GREEN SHIELD GROUP BENEFIT PREMIUM				177	01-Nov-2021	15-Nov-2021		
1-4-1300-1010	TREAS - Wages and benefits								702.00
13023 MANULIFE FINANCIAL EFT									
NOV/21	NOV/21 MANULIFE GROUP BENEFIT PREMIUM				177	01-Nov-2021	15-Nov-2021		
1-4-1300-1010	TREAS - Wages and benefits								307.12
OCTOBER 2021	OCT 2021 - MANULIFE GROUP BENEFIT PREMIUM				172	31-Oct-2021	31-Oct-2021		
1-4-1300-1010	TREAS - Wages and benefits								307.12
Department Totals :									1,316.24

DEPARTMENT 2000 FIRE DEPARTMENT									
07068 GREEN SHIELD CANADA EFT									
NOV/21	NOV/21 GREEN SHIELD GROUP BENEFIT PREMIUM				177	01-Nov-2021	15-Nov-2021		
1-4-2000-1010	FD - Wages & Benefits-Fire Chief								350.83
13023 MANULIFE FINANCIAL EFT									
NOV/21	NOV/21 MANULIFE GROUP BENEFIT PREMIUM				177	01-Nov-2021	15-Nov-2021		
1-4-2000-1010	FD - Wages & Benefits-Fire Chief								153.94
OCTOBER 2021	OCT 2021 - MANULIFE GROUP BENEFIT PREMIUM				172	31-Oct-2021	31-Oct-2021		
1-4-2000-1010	FD - Wages & Benefits-Fire Chief								153.94
Department Totals :									658.71

DEPARTMENT 2001 FIRE VOLUNTEERS									
23010 WORKPLACE SAFETY & INSURANCE BOARD - EFT									
OCTOBER 2021	OCTOBER 2021 WSIB REMITTANCE				172	31-Oct-2021	31-Oct-2021		
1-4-2001-1010	SV - Wages & Benefits-volunteer calls								510.87

MUNICIPALITY OF MAGNETAWAN
Council/Board Report By Dept-(EFT)

AP5130

Date : Nov 18, 2021

Page : 16

Time : 11:19am

Vendor : 01009 To 30000

Batch : 170 To 177

Department : All

EFT Paid Date : 01-Jan-2021 To 18-Nov-2021

Bank : 0099 To 1

Class : All

Vendor Code	Vendor Name	Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description				
G.L. Account	CC1 CC2 CC3 GL Account Name				

DEPARTMENT 2001 FIRE VOLUNTEERS

Department Totals : 510.87

DEPARTMENT 2003 FIRE PREVENTION

18088 ROYAL BANK VISA EFT

OCT/21 VALU-MART - HALLOWEEN CANDY

1-4-2003-2010

FP - Prevention materials & supplies

177 28-Oct-2021 15-Nov-2021

20.32

Department Totals : 20.32

DEPARTMENT 2005 FIRE MAG STATION

12045 LAKELAND POWER - EFT

072642-00 OCT 81 ALBERT ST - FIRE HALL

1-4-2005-2030

MAG STATION - Hydro

172 18-Oct-2021 31-Oct-2021

134.41

Department Totals : 134.41

DEPARTMENT 2100 BUILDING DEPARTMENT

07068 GREEN SHIELD CANADA EFT

NOV/21 NOV/21 GREEN SHIELD GROUP BENEFIT PREMIUM

1-4-2100-1010

CBO - Wages and benefits

177 01-Nov-2021 15-Nov-2021

703.00

13023 MANULIFE FINANCIAL EFT

NOV/21 NOV/21 MANULIFE GROUP BENEFIT PREMIUM

1-4-2100-1010

CBO - Wages and benefits

177 01-Nov-2021 15-Nov-2021

371.48

18085 ROYAL BANK VISA EFT

26755801 CBO REGISTERED LETTER

1-4-2100-2010

CBO - Materials/Supplies

172 13-Oct-2021 31-Oct-2021

13.21

26785601 BYLAW REGISTERED LETTER

1-4-2100-2010

CBO - Materials/Supplies

172 19-Oct-2021 31-Oct-2021

12.23

26822901 POST OFFICE - BUILDING DEPARTMENT REGISTERED LETTER

1-4-2100-2010

CBO - Materials/Supplies

177 21-Oct-2021 15-Nov-2021

12.23

18089 ROYAL BANK VISA EFT

4505626 PARCEL REGISTER

1-4-2100-2010

CBO - Materials/Supplies

172 20-Oct-2021 31-Oct-2021

33.28

OCT 2021 ONLANDS - PROPERTY INDEX MAP FOR CBO

1-4-2100-2010

CBO - Materials/Supplies

172 20-Oct-2021 31-Oct-2021

5.65

OCT/2021 PROPERTY INDEX MAP FOR CBO

1-4-2100-2010

CBO - Materials/Supplies

172 20-Oct-2021 31-Oct-2021

5.65

Department Totals : 1,156.73

DEPARTMENT 2600 COMMUNITY DEVELOPMENT

18089 ROYAL BANK VISA EFT

005168 ACCOMMODATIONS FOR MOVIE EVENT

1-4-2600-2015

COM - Events

172 08-Oct-2021 31-Oct-2021

264.42

Department Totals : 264.42

DEPARTMENT 3101 OVERHEAD

07068 GREEN SHIELD CANADA EFT

NOV/21 NOV/21 GREEN SHIELD GROUP BENEFIT PREMIUM

177 01-Nov-2021 15-Nov-2021

Council/Board Report By Dept-(EFT)

AP5130

Date : Nov 18, 2021

Page : 17

Time : 11:19am

Vendor : 01009 To 30000

Batch : 170 To 177

Department : All

EFT Paid Date : 01-Jan-2021 To 18-Nov-2021

Bank : 0099 To 1

Class : All

Vendor Code	Vendor Name								
Invoice No.	Description								
G.L. Account	CC1	CC2	CC3	GL Account Name	Batch	Inv Date	Inv Due Date		Amount
DEPARTMENT 3101				OVERHEAD					
1-4-3101-1010				J - Wages and benefits					1,753.83
13023	MANULIFE FINANCIAL EFT								
NOV/21	NOV/21 MANULIFE GROUP BENEFIT PREMIUM				177	01-Nov-2021	15-Nov-2021		
1-4-3101-1010				J - Wages and benefits					726.65
OCTOBER 2021	OCT 2021 - MANULIFE GROUP BENEFIT PREMIUM				172	31-Oct-2021	31-Oct-2021		
1-4-3101-1010				J - Wages and benefits					726.65
Department Totals :									3,207.13

DEPARTMENT 3800				STREETLIGHTS					
12045	LAKELAND POWER - EFT								
073239-00	OCT VILLAGE STREET LIGHTING				172	18-Oct-2021	31-Oct-2021		
1-4-3800-5012				STREET - Magnetawan Street Lights					806.86
077271-00	OCT SPARKS ST LIGHTING				172	18-Oct-2021	31-Oct-2021		
1-4-3800-5012				STREET - Magnetawan Street Lights					89.69
Department Totals :									896.55

DEPARTMENT 4020				LANDFILL					
07068	GREEN SHIELD CANADA EFT								
NOV/21	NOV/21 GREEN SHIELD GROUP BENEFIT PREMIUM				177	01-Nov-2021	15-Nov-2021		
1-4-4020-1010				LF - Wages and benefits					290.20
13023	MANULIFE FINANCIAL EFT								
NOV/21	NOV/21 MANULIFE GROUP BENEFIT PREMIUM				177	01-Nov-2021	15-Nov-2021		
1-4-4020-1010				LF - Wages and benefits					201.55
OCTOBER 2021	OCT 2021 - MANULIFE GROUP BENEFIT PREMIUM				172	31-Oct-2021	31-Oct-2021		
1-4-4020-1010				LF - Wages and benefits					201.55
Department Totals :									693.30

DEPARTMENT 4030				RECYCLING					
18086	ROYAL BANK VISA EFT								
41550260	OCT 1-/21 - OCT 18/22 ADVANTAGE ANNUAL PLAN				172	19-Oct-2021	31-Oct-2021		
1-4-4030-2120				RECY - Office					230.52
Department Totals :									230.52

DEPARTMENT 6300				BUILDING - 28 CHURCH ST					
12045	LAKELAND POWER - EFT								
072641-00	OCT 28 CHURCH STREET				172	18-Oct-2021	31-Oct-2021		
1-4-6300-2030				CHURCH ST - Hydro					85.41
Department Totals :									85.41

DEPARTMENT 7200				PARKS					
07068	GREEN SHIELD CANADA EFT								
NOV/21	NOV/21 GREEN SHIELD GROUP BENEFIT PREMIUM				177	01-Nov-2021	15-Nov-2021		
1-4-7200-1010				PARKS - Wages and benefits					1,050.68
13023	MANULIFE FINANCIAL EFT								
NOV/21	NOV/21 MANULIFE GROUP BENEFIT PREMIUM				177	01-Nov-2021	15-Nov-2021		
1-4-7200-1010				PARKS - Wages and benefits					275.50

MUNICIPALITY OF MAGNETAWAN
Council/Board Report By Dept-(EFT)

AP5130

Date : Nov 18, 2021

Page : 18

Time : 11:19am

Vendor : 01009 To 30000
 Batch : 170 To 177
 Department : All

EFT Paid Date : 01-Jan-2021 To 18-Nov-2021
 Bank : 0099 To 1
 Class : All

Vendor Code	Vendor Name					Batch	Inv Date	Inv Due Date	
Invoice No.	Description								Amount
G.L. Account	CC1	CC2	CC3	GL Account Name					
DEPARTMENT 7200 PARKS									
OCTOBER 2021	OCT 2021 - MANULIFE GROUP BENEFIT PREMIUM					172	31-Oct-2021	31-Oct-2021	
1-4-7200-1010	PARKS - Wages and benefits								275.50
18091 ROYAL BANK VISA EFT									
7390	CORNBALL STORE - IAN GORDONS RETIREMENT LUNCHEON					172	14-Oct-2021	31-Oct-2021	
1-4-7200-2010	PARKS - Materials/Supplies								122.02
Department Totals :									1,723.70
DEPARTMENT 7205 PARKS OVERHEAD									
12045 LAKELAND POWER - EFT									
076283-00	OCT 4135 HWY 520 - PARK					172	18-Oct-2021	31-Oct-2021	
1-4-7205-2030	P - Hydro								113.65
076598-00	OCT 61 SPARKS ST - PUBLIC UTILITY BUILDING					172	18-Oct-2021	31-Oct-2021	
1-4-7205-2030	P - Hydro								38.86
Department Totals :									152.51
DEPARTMENT 7300 COMMUNITY CENTRE AND PAVILION									
12045 LAKELAND POWER - EFT									
073252-00	OCT 4304 HWY 520					172	18-Oct-2021	31-Oct-2021	
1-4-7300-2030	HALL - Hydro/Stove Propane								1,077.09
Department Totals :									1,077.09
DEPARTMENT 7600 HERITAGE CENTRE									
12045 LAKELAND POWER - EFT									
072693-00	OCT HERITAGE CENTRE					172	18-Oct-2021	31-Oct-2021	
1-4-7600-2030	HERITAGE - Hydro								95.12
Department Totals :									95.12
DEPARTMENT 8010 PLANNING & DEVELOPMENT									
18086 ROYAL BANK VISA EFT									
112418953	ZOOM FOR PLANNING ACT MEETING					172	12-Oct-2021	31-Oct-2021	
1-4-8010-5014	PLN - General								22.60
41550260	OCT 1-/21 - OCT 18/22 ADVANTAGE ANNUAL PLAN					172	19-Oct-2021	31-Oct-2021	
1-4-8010-5012	PLN - Official Plan/Zoning Bylaw/2nd Dwe								230.52
7008101000077	WATER FOR OP REVIEW MEETING					172	20-Oct-2021	31-Oct-2021	
1-4-8010-5012	PLN - Official Plan/Zoning Bylaw/2nd Dwe								6.49
IN112418953	ZOOM MEETING FOR PLANNING					172	12-Oct-2021	31-Oct-2021	
1-4-8010-5014	PLN - General								22.60
OCT 2021	DOUGHNUTS AND MUFFINS FOR ROUND TABLE MEETING					172	25-Oct-2021	31-Oct-2021	
1-4-8010-5012	PLN - Official Plan/Zoning Bylaw/2nd Dwe								22.60
Department Totals :									304.81
EFT Paid Total :									95,219.92

Total Unpaid for Approval :	0.00
Total Manually Paid for Approval :	0.00
Total Computer Paid for Approval :	506,459.28
Total EFT Paid for Approval :	95,219.92
Grand Total ITEMS for Approval :	<u>601,679.20</u>

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. _____

Being a By-law to amend By-law No. 2001-26, as amended, the Zoning By-law for the Corporation of the Municipality of Magnetawan with respect to lands located on Concession 8, Part Lot 12, PCL 17622 S/S Municipality of Magnetawan, (Roll: 494401000205310).

WHEREAS the Council of the Corporation of the Municipality of Magnetawan is empowered to pass By-laws to regulate the use of land pursuant to Section 34 of the Planning Act, R.S.O. 1990;

AND WHEREAS the owner of the subject lands has filed an application with the Municipality of Magnetawan to amend By-law 2001-26 as amended;

AND WHEREAS the Council of the Corporation of the Municipality of Magnetawan deems it appropriate to amend By-law No. 2001-26 as amended;

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

Schedule 'A-2', to Zoning By-law No. 2001-26 as amended, is further amended by zoning the lands legally described as Concession 8, Part Lot 12, PCL 17622 S/S, formerly the Geographic Township of Chapman, now in the Municipality of Magnetawan, from Agricultural (A) to Rural Exception Nine (RU-9) Zone. The portion of the property zoned Environmental Protection (EP) is to remain unchanged.

1. the "Agricultural (A) Zone" to the "Rural Exception Nine (RU-9) Zone" as shown on Schedule 'A' attached forming part of this By-law.
2. Section 4.6 of By-law 2001-26 is hereby amended by adding the following section.

4.3.3.3 Rural Exception Nine (RU-9) Zone, as amended.

Notwithstanding the provisions of this By-law to the contrary, within the Rural Exception Nine (RU-9) Zone the following shall apply:

1. *A Hunt Camp shall be permitted with a minimum 40m setback from EP zoned lands.*

This By-law take effect on the date of its passage, subject to the provisions of Section 34 (30) and (31) of the Planning Act (Ontario).

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto this _____ day of _____ 2021.

Sam Dunnett, Mayor

Kerstin Vroom, Clerk



THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2021 -

BEING A BY-LAW TO APPOINT A MUNICIPAL BY-LAW ENFORCEMENT OFFICER

WHEREAS Section 55 of the *Comprehensive Ontario Police Services Act, 2019, S.O. 2019, c. 1 - Bill 68* provides that a Municipal Council may appoint person(s) to enforce the By-laws of the municipality and such Municipal By-Law Enforcement officer(s) are Peace Officer(s) for the purpose of enforcing municipal By-laws;

AND WHEREAS Section 227 of the *Municipal Act S.O. 2001, as amended, Ch. 25*, authorizes Municipal Councils to pass By-Laws for appointing such officers and employees as may be necessary for the purposes of the Corporation/Municipality, for carrying into effect the provisions of any By-Law of the Council;

AND WHEREAS Section 15.1 of the *Building Code Act, S.O. 1992, Ch. 23*, as amended, authorizes Municipal Councils to pass By-Laws for Appointing a Property Standards Officer;

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

1. **THAT** Caitlin Deevey is hereby appointed as the Municipal By-Law Enforcement Officer.
2. **THAT** the title of Municipal By-law Enforcement Officer shall include the additional roles and responsibilities of Animal Control Officer, Livestock-Valuer, Weed Inspector, and Property Standards Officer.
3. **THAT** the signed Contract Agreement, attached as Schedule A, forms part of this By-law.
4. **THAT** the Job Description, attached, does not form part of this By-law and is for information purposes only. The Job Description may be amended from time to time at the discretion of the CAO/Clerk with written notification to the BLEO. Changes to the job description does not offend this By-law nor warrant the passing of a new By-law.
5. **THAT** the position of Municipal By-Law Enforcement Officer shall be considered a contract position; and therefore, will not be entitled to any other benefits of the Municipality except those as stipulated in the Contract Agreement.
6. **THAT** Caitlin Deevey shall be deemed to be an Officer and Representative of the Municipal Corporation when acting in the scope of her duties.
7. **THAT** Caitlin Deevey has the authority to appoint and/or designate another person to fulfill the duties of this position with written approval of the CAO/Clerk.
8. **THAT** this By-law shall come into force and effect on the date of its passing.
9. **THAT** By-law 2019-27 and any other previously relevant by-law(s) be hereby repealed effective the date of passing of this By-law.

SCHEDULE "A"
CONTRACT AGREEMENT

THE MUNICIPALITY OF MAGNETAWAN
BY-LAW 2021-
APPOINT A MUNICIPAL BY-LAW ENFORCEMENT OFFICER

Between
The Municipality of Magnetawan
(Municipality)
and
Ms. Caitlin Deevey
(BLEO)

The parties hereto agree as follows:

1. The By-Law Enforcement Officer (BLEO) agrees to perform the services as outlined in this Agreement, including any amendments thereto, in a diligent manner.
2. The BLEO will be responsible for the duties set out in the Job Description, (attached), which may be amended from time to time, and other duties which may be assigned from time to time in relation to the enforcement area.
3. The BLEO agrees that they will at all times faithfully and to the best of their skill, abilities, expertise and education, perform these duties.

Compensation

1. As full compensation for all services provided by Ms. Caitlin Deevey, the Municipality shall pay or cause to be paid to Ms. Caitlin Deevey an hourly rate of \$34.00 per hour to be paid as per invoiced.
2. Mileage to be paid at the same rate of municipal employees.
3. The Municipality shall deduct all required government deductions including, but not without limiting the generality of the foregoing, income tax, employment insurance, Canada Pension Plan, etc.
4. If required by law, the Municipality agrees to pay any Workplace Safety and Insurance board premiums.
5. The Municipality agrees to pay \$20 per pay period for use of a cell phone, unless one is provided by the Municipality.
6. The Municipality agrees to pay, on a pro-rated basis, for: training, uniform, supplies etc. as needed to fulfill the obligations of the position.

Working Hours

1. Preventative and complaint-oriented service provided for twenty (20) hours a week, based on need.
2. It is agreed that weekend and or evening work may be required. The BLEO agrees to be flexible to accommodate need.

Other

1. Ms. Caitlin Deevey warrants that she has no driving convictions except as disclosed to the Municipality in writing and possesses a valid Ontario Drivers Licence. Ms. Caitlin Deevey consents to a search of driving record by the Municipality at its sole discretion. The existence of convictions not disclosed or lack of the required licence shall constitute cause for termination without notice.
2. Ms. Caitlin Deevey warrants that she has no criminal convictions except as disclosed to the Municipality in writing and agrees to provide the Municipality with a written criminal records and vulnerable sector search from the Ontario Provincial Police within thirty days if requested. The existence of convictions not disclosed or failure to provide the record search shall constitute cause for termination without notice.

Termination

1. In the event that this Agreement is terminated by either party for any reason, other than specifically stated, either party will provide the other with one (1) month notice in writing.

Renewal of Contract

1. Any renewal of this contract must be in writing, or it shall have no effect and be void.
2. This Agreement will be revisited and up for renewal three (3) years from January 01, 2022.

Governing Law

1. This agreement shall be governed by and construed in accordance with the laws of the Province of Ontario, Canada.

Modification of the Agreement

1. Any modification of the Agreement must be in writing and signed by the parties hereto or it shall have no effect and shall be void notwithstanding, job duties may be modified as needed.

Entire Agreement

1. This Agreement constitutes the entire agreement between the parties with respect to the subject matter contained in this contract and cancels and supersedes any prior understandings and agreements between other parties with respect to the subject matter of this contract.

MUNICIPAL BY-LAW ENFORCEMENT OFFICER

JOB DESCRIPTION

May be amended by the CAO/Clerk and changes provided to the BLEO in writing

Corporation of the
Municipality
of
Magnetawan Incorporated 2000 District of Parry Sound

*Tel: (705) 387-3947
Fax: (705) 387-4875
www.magnetawan.com*

P.O. Box 70, Magnetawan, Ontario P0A 1P0

JOB TITLE: By-law Enforcement Officer

CLASSIFICATION: Contract

DEPARTMENT: By-law

REPORTS TO: CAO/Clerk

POSITION SUMMARY

The By-Law Enforcement Officer is responsible for enforcing provincial statute, municipal by-laws and providing public information to ensure the protection of residents, property and employees. The By-law Enforcement Officer provides inspection and enforcement services pertaining to Legislated Statutes and/or for the By-laws of the Corporation. Maintains confidentiality in all aspects of the position and will be designated as a "Provincial Offences Officer" for the Municipality.

DUTIES & RESPONSIBILITIES

1. To provide a variety of inspection, advisory and enforcement services pertaining to federal, provincial, and/or municipal legislation including the by-laws of the municipality.
2. Designated as the Provincial Offences Officer under legislation for legal action.
3. Designated as the Animal Control Officer, Weed Inspector, and Property Standards Officer. Other designations as may be required.
4. Respond to complaints and inquiries from the public, staff, outside agencies and other enforcement or inspection units regarding regulatory by-laws, in a responsible and timely fashion.
5. Provides information on by-laws and enforcement conditions.
6. Enforces by-laws through court action when necessary, including preparation of a proper crown brief, notification of witnesses, collection of evidence, obtain witness statements, prepare and swear to informations/affidavits/summons/subpoenas and provide service of same as required.
7. To observe, make notes and be prepared to charge and give testimony in Provincial Offences Court.
8. Responsible for animal control in the municipality and to pick up dogs without tags and transport them to an animal shelter designated by the municipality.
9. Must have a system in place to receive complaints 24 hours a day.
10. Understands and adheres to established guidelines, methods, or procedures.
11. Responsible for accurate and complete record keeping as required.
12. Must work in compliance with Occupational Health, Safety and Workplace Policies and Procedures as well as established industry guidelines.

13. Must work in compliance with the Municipality's Human Resources Policies including Staff Code of Conduct.
14. Performs other duties as mandated which may include enforcement of federal and/or provincial statutes as required.
15. Performs such other related duties and/or special projects as may reasonably be required by the CAO/Clerk.
16. Attend and presents quarterly written reports to Council.

SUPERVISION REQUIREMENTS

This position has the authority to appoint and/or designate another person to fulfill the duties of this position with written approval from the CAO.

CREDENTIALS/EXPERIENCE REQUIRED

1. Must have successfully completed a relevant diploma from a recognized post-secondary institution or equivalent.
2. Minimum 2 years Municipal By-law Enforcement Experience or related field.
3. Must have excellent verbal and written communication skills and ability to relate to elected officials, peers, and the public in a professional manner.
4. Must have a good understanding of regulatory by-laws legislation and rules.
5. Must have a good knowledge of investigation, note taking and evidence gathering techniques.
6. Has frequent contacts for investigations, discussions, often of a sensitive and confidential nature and needs to be able to influence and persuade a person or persons to co-operate and follow the legislation.
7. Must maintain confidentiality.
8. Must have a good knowledge of court processes and procedures and emergency response techniques.
9. Must provide a clean criminal records check and maintain same.
10. Must have a valid G driver's license and access to a vehicle.

PHYSICAL DEMANDS AND WORKING CONIDITIONS

1. Must be in good physical health, and capable of performing all work, including occasional lifting, pushing, and pulling objects (25 kg).
2. Work in all types of weather, times, and environmental conditions.
3. Work is performed mostly outside with the unavoidable externally imposed conditions. Work involves dealing with difficult individuals and includes exposure to physically dangerous and confrontational situations.
4. Weekend and/or evening patrol as necessary.
5. Work may involve physically draining and exhausting activities which may include providing assistance in emergency response situations and be involved in physically dangerous and confrontational situations.
6. The coordination of fine motor skills is required when operating office equipment, vehicles, taking notes, writing reports, etc.

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2021 -

**Being a By-law to confirm the proceedings of Special Meeting of Council November 24, 2021 and
Meeting of Council November 24, 2021**

WHEREAS Section 5(3) of the *Municipal Act, 2001, S.O. 2001, c.25*, as amended, requires a municipal Council to exercise a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS the Council of the Municipality of Magnetawan deems it desirable to confirm the proceedings of Council and to ratify decisions made at its meeting hereinafter set out;

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

1. Ratification and Confirmation

THAT the action of the Council of the Municipality of Magnetawan at its meeting for the aforementioned date(s) with respect to each motion, resolution and other action passed and taken by this Council at its meetings, except where otherwise required, is hereby adopted, ratified and confirmed as if such proceedings and actions were expressly adopted and confirmed by its separate By-law.

2. Execution of all Documents

THAT the Mayor of the Council of the Municipality of Magnetawan and the proper officers of the Municipality of Magnetawan are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required, except where otherwise provided, and the Mayor and Clerk are hereby authorized and directed to execute all necessary documents and to affix the Corporate Seal of the Municipality to such documents.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 24th day of November 2021.

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**

Mayor

CAO/Clerk

On desk November 24, 2021

Laura Brandt

From: Kerstin Vroom
Sent: November 23, 2021 11:39 AM
To: Laura Brandt
Subject: FW: Roof - Question

Thanks!
Kerstin

From: Frank Pattillo <greenerearthengineering@gmail.com>
Sent: November 23, 2021 11:21 AM
To: Kerstin Vroom <Clerk@magnetawan.com>
Subject: Re: Roof - Question

Hi Kerstin,

As I don't believe there are the same insulation/venting issues on the community centre portion of the roof, it is possible to just install the sleepers and metal roofing over top. The estimated unit cost for this installation is approximately \$12.00/sq.ft. The additional roof area in question is approximately 7,650 sq.ft. so an additional cost of \$92,000 - \$95,000 would need to be considered.

Hope this answers your question.

Thanks,

Frank

On Tue, Nov 23, 2021 at 11:02 AM Kerstin Vroom <Clerk@magnetawan.com> wrote:

Hi Frank!

What would the cost be if we extended the new roof right across (ie there won't be an 8" step).

I believe Council would like to see the roof as one complete piece.

Appreciate your opinion.

Thanks!

Kerstin

On desk
November 24, 2021

**MUNICIPALITY OF MAGNETAWAN
MUNICIPAL OFFICE/COMMUNITY CENTRE
ROOF REVIEW – SUPPLEMENTARY REPORT
4304 HWY. NO. 520
MAGNETAWAN, ONTARIO**

NOVEMBER 2021

**FOR
MUNICIPALITY OF MAGNETAWAN**

REVIEW BY

GREENER EARTH ENGINEERING & DESIGN

Huntsville, Ontario



322 Ripple Lane, P.O. Box 5156, Huntsville, ON P1H 2K6
greenerearthengineering@gmail.com

TABLE OF CONTENTS

	Page
A) Supplementary Discussion	1
B) Recommendations	2
C) Estimated Cost	3

A) SUPPLEMENTARY DISCUSSION

Based on the recommendations provided in the original Municipal Office Roof Review Report dated June 7, 2021, subsequent analysis and research has been performed to determine both the feasibility of, and estimated cost for installation of a secondary roof in order to address the ongoing issues of excessive ice damming and heat loss experienced by the existing roof.

In order to determine the additional dead load capacity of the roof structure, a 3D Structural analysis of the existing roof framing was performed using the construction details and design loading detailed on the original architectural drawings prepared by AECOM dated January 2010.

Of particular interest is the determination of the total dead load of the existing roof materials relative to the design loading.

The following table summarizes the total dead load of the existing joist roof structure located over the mezzanine storage area:

Roof/Ceiling Component	Unit Weight (lbs/sq.ft.)	Notes
Steel Roofing (24 ga.)	1.5	Assumed gauge
1"x3" SPF Strapping @ 16" o.c.	0.6	
Ice & Water Shield	0.3	
5/8" Plywood Sheathing	2.1	
2-2"x4" SPF Strapping @ 24" o.c.	1.7	Assumed spacing
2"x10" SPF @ 16" o.c.	2.9	
R40 Batt Insulation	0.4	
½" GWB	2.2	
Total Roof Material Unit Weight	11.7	

Adding the additional loading from items suspended from the ceiling including lights, piping, ductwork, etc. (usually around 2.0 lbs./sq.ft.), the total current dead load is approximately 14 lbs/sq.ft.

Design roof dead load based on the architectural drawings was 1.25 KPa which is equivalent to 26.1 lbs/sq.ft. The structural capacity of the roof framing was analyzed using this design load and was found to be suitable. This indicates that additional dead load could safely be placed on the existing roof structure up to about 10 lbs/sq.ft.

B) RECOMMENDATIONS:

Based on this information, the feasibility of a secondary roof is not limited by the existing structural capacity. It is suggested that a combination roof overlay using both original options be explored as an option based on the Municipality's available budget.

The suggested roof overlay would involve the installation of 2"x6" SPF sleepers spaced at 24" o.c. to match the truss spacing. These sleepers would be installed on their edge over top of the existing metal roofing and would be anchored to the substructure below using structural screws of suitable length. Once the sleepers are installed, a layer of spray polyurethane foam of approximately 2"-2.5" thick would be installed over the entire existing roof surface. This would provide an additional thermal resistance to the roof below of approximately R10. Horizontal strapping and new standing seam metal roofing would complete the roof overlay. This would provide a minimum ventilation space of 3" from eave to peak. Prefinished fascia with suitable openings to allow the free flow of air would be installed at the eave with a fully open vented roof cap installed at the roof peak. Using this combined method provides both additional insulation to the roof structure reducing heat loss and it provides a roof finish that will not vary considerably in appearance from what is existing. There will be slight step of about 8" between roof levels from the addition area to the existing community centre roof.

The total estimated additional dead load from this proposed overlay is 4.5 lbs/sq.ft. which is considerably below what is allowed.

C) ESTIMATED COST

The following represents estimated costs to complete this work for budget purposes only. Material and labour costs are based on current prices and do not consider excessive inflation of building materials that was observed this past summer.

Material or Labour Item	Estimated Unit Cost	Units Required	Total Estimated Cost
Engineering design, tender documents and project supervision			\$3,000.00
Polyurethane Foam Insulation	\$5.00/sq.ft. Supplied and Installed	5,000 sq.ft.	\$25,000.00
2"x6" SPF Sleepers	\$1.20/lin.ft.	2700 lin.ft.	\$3,250.00
1"x3" SPF Strapping	\$0.40/lin.ft.	3750 lin.ft.	\$1,500.00
24 Ga. Metal Roofing	\$700.00/square Supplied and Installed	50 squares	\$35,000.00
Installation Labour – Sleeper, strapping, fascia & trim	\$65.00/man hour	160 man hours	\$10,400.00
Miscellaneous Material			\$2,500.00
Supervision, Overhead & Profit			\$5,000.00
Total Estimated Cost			\$85,650.00

Based on these estimated costs, it is suggested that a minimum budget of \$90,000 (plus applicable taxes) be allowed based on the described construction and scope of work.

If this project is to be budgeted and scheduled, the next step would be to prepare specifications and details for the purpose of tendering this work to qualified roofing contractors that are familiar with this type of work. Based on proposals received, it may be determined that the scope of the project as detailed here may exceed the available budget as it is often difficult to predict contractor pricing when other factors such as availability, material costs and desire to complete the work are taken into consideration. If this is the case, it is possible that the scope of the project can be re-worked in consultation with the interested contractors to bring the costs back in line with the budget.

If you have any questions or require further information about the information contained within this supplementary report, please feel free to contact the undersigned.

Regards,

A handwritten signature in black ink, appearing to read 'Frank Pattillo', written in a cursive style.

Frank Pattillo, P.Eng.
President
(705) 571-1751

on desk November 24, 2021

**MUNICIPALITY OF MAGNETAWAN
MUNICIPAL OFFICE
CENTRE MEZZANINE STORAGE AREA REVIEW
4304 HWY. NO. 520
MAGNETAWAN, ONTARIO**

NOVEMBER 23, 2021

**FOR
MUNICIPALITY OF MAGNETAWAN**

**REVIEW BY
GREENER EARTH ENGINEERING & DESIGN**

Huntsville, Ontario



322 Ripple Lane, P.O. Box 5156, Huntsville, ON P1H 2K6
greenerearthengineering@gmail.com

TABLE OF CONTENTS

	Page
A) Background	1
B) Summary of Review	1
C) Recommendations	3

A) BACKGROUND

In July 2021, Greener Earth Engineering & Design was contacted by Ms. Kerstin Vroom of the Municipality of Magnetawan regarding the feasibility of utilizing the existing second floor space above the municipal offices. On July 7, Frank Pattillo, P.Eng. reviewed the area with Ms. Vroom and other representatives from the municipality. It is reported that the space is currently unused and unoccupied as the Chief Building Official has not authorized its use at this time. It is unclear what the intent of the space was for during the original architectural design phase as there is no clear designation on the drawings with the space labelled simply "Mezzanine". It is suggested that the space was intended for some form of storage as the design loading on the drawings was indicated as 4.8 KPa (100 lbs/sq.ft.) which are live loading values suitable for most storage applications. Overall room dimensions are approximately 25'-3"x 53'-0" for a total area of approximate 1,330 sq.ft. The ceiling is sloped slightly to match the roof slope with a height of 6'-10" at the east side of the room and 7'-10-1/2" ceiling height at the west end. The sole access to the space is from a set of stairs located in the south end of the lower office space.

The primary issue with this area is the limited usable space due to the reduced headroom presented by the installation of the HVAC ducting across the ceiling space. As the HVAC units are located at the east end of the building addition, the ducting has been run through the east attic space, penetrating the mezzanine level at the upper portion of the wall where they cross the ceiling to the west attic space to service the west portion of the office area. Minimum projection into the ceiling space is approximately 16", exceeding this value in several locations. It is not possible to navigate the space without ducking under the existing ductwork. In addition, duct drops to the floor space are made at each wall reducing access to that space.

It has been requested that two options be explored. As all municipal staff and the building department currently share the space on the main floor, there is a general shortage of both usable office space and file storage. Option A would look at using the mezzanine space for an office occupancy and Option B would examine the feasibility of using the space for file storage. Either option would free up space on the main level alleviating the current situation.

B) SUMMARY OF REVIEW:

OPTION A:

To utilize this space for office usage, there are two key renovations that would be required. The ductwork would need to be moved/re-routed, and a second exit would need to be provided. During the site review, the option to provide an exterior exit in the approximate location of the existing window was discussed. To construct an exit in this location, it would be necessary to install a suitable door opening, door and exterior landing. Exterior stairs from the landing would likely be directed to the west end landing close to the existing north

entrance extension. The space that would be taken up by the new exit stairs is currently a handicapped parking space which would need to be relocated. In addition, as the exit passes in front of one of the lower floor windows, the stairs would require a fire rated enclosure in this location, or the window would need to be removed with the space filled in with a fire rating to match the existing interior and exterior finishes.

The relocation of the ductwork is a more complicated issue with limited options to clear this space making it useable for office usage. The most economical method of resolving this issue is to direct all the ducts currently crossing the ceiling to the end (north) wall freeing up the middle space. This would require a minimum of four ninety-degree elbows per duct to route from the existing east penetration back to the west penetration. Unfortunately, this method would prevent the end wall from being used as an exterior exit point and an alternative exit would need to be located. Options to route the ducting in the mezzanine floor system are not possible as the steel floor beams are flush beams obstructing open joist openings from one side to the other. One option, based on the existing structural capacity of the roof, is to consider relocating the HVAC unit feeding the west portion of the office area to the roof bypassing the duct runs across the ceiling. As the HVAC drawings were not available at the time of this analysis, this option would need to be investigated further to determine its feasibility.

For the purpose of this analysis, the best solution to allow this space to be utilized as office is to remove the ducts crossing the room through the relocation of the HVAC unit(s) to the roof space and installing an alternative exit in the end wall. Estimated costs for this option are \$15K-\$20K for the new exit and \$35K-\$45K to relocate the HVAC unit(s) and re-work the ductwork. It should be noted that these costs do not include construction of partitions, electrical and communication cabling and other necessary expenses to make this area suitable for office use.

OPTION B:

To utilize this space for file storage space, the requirement for a second exit is no longer required as the occupancy of the room will be limited. As noted, the floor system is also suitably sized to allow for full capacity file storage. The ductwork across the ceiling poses an issue for this option as well, however there is a considerable amount of open space at the south end of the room to allow for some file storage without relocating the ducts at all. If additional space is desired/needed, the option to re-route the ducting to the end wall as noted in Option A, would free up considerable space in the centre of the room without excessive costs. It is estimated costs to re-route the ducting as noted would be in the range of \$10K-\$15K. Total usable space for file storage is estimated to be 800 sq.ft. if the ducts are relocated.

C) RECOMMENDATIONS:

It is unfortunate that considerable expense was put into this space at the construction phase without any practical consideration given to its use. The routing of the ductwork across the ceiling is the biggest hurdle to effectively utilizing this area for either office or storage space.

Based on the estimated costs for the renovations & modifications required to effectively utilize the mezzanine area as office space, it is suggested that greater consideration be given to using existing space on the main floor such as the program equipment storage area for this purpose. As a portion of this room is currently used for file storage, it may be logical to relocate these items to the mezzanine area freeing up space here for other uses. It is suggested that an internal analysis be performed to determine the actual amount of storage space that is required in-house. If efficiently managed, it is believed that a significant portion of the space on the mezzanine can be utilized for storage without the immediate need for re-locating the ducting. Depending on the nature of the items, and the frequency they are accessed, consideration can also be given to re-locating items to other facilities owned by the municipality or even private storage facilities. It is our opinion that making usable office space within the existing building without the need for significant renovations should have a greater cost benefit even with the inclusion of the possible expense of renting off-site storage space.

If you have any questions or require further information about the information contained within this report, please feel free to contact the undersigned.

Regards,



Frank Pattillo, P.Eng.
President
(705) 571-1751

on desk November 24, 2021

**MUNICIPALITY OF MAGNETAWAN
AHMIC HARBOUR COMMUNITY CENTRE
NEW KITCHEN EXHAUST
INSTALLATION REQUIREMENTS
MAGNETAWAN, ONTARIO**

NOVEMBER 24, 2021

**FOR
MUNICIPALITY OF MAGNETAWAN**

REVIEW BY

GREENER EARTH ENGINEERING & DESIGN

Huntsville, Ontario



322 Ripple Lane, P.O. Box 5156, Huntsville, ON P1H 2K6
greenerearthengineering@gmail.com

TABLE OF CONTENTS

	Page
A) Background	1
B) Project Costing	2

A) BACKGROUND

In October 2020, Frank Pattillo of Greener Earth Engineering & Design met with Mr. Steve Robinson of the Municipality of Magnetawan at the Ahmic Harbour Community Centre to review both the building and the new kitchen exhaust equipment located on site. It was reported that responsibility for this building had recently been transferred to the Municipality. As part of this transfer, there is an uncompleted project to install a new kitchen exhaust system in the community centre kitchen area. The majority of the required equipment had already been purchased and was delivered to site, stored in the middle of the centre's kitchen floor. There was little additional history available with respect to the incomplete status of the project and it is believed that there are no design documents readily available. Due to the Covid-19 pandemic, the community centre has been closed, however it is suspected that this facility will want to open in the near future.

The purpose of this report is to provide estimated costs to complete this project for budgeting purposes and to evaluate the feasibility of completion moving forward.

Commercial kitchen exhaust installation is governed by NFPA-96 which sets very stringent requirements for the equipment and its installation. These requirements are necessary as the grease produced through commercial cooking processes is very flammable and burns extremely hot resulting in considerable fire danger to the building and occupants if not properly contained. The standard ensures that all installations use properly manufactured hoods, exhaust fans, fire suppression systems and connecting ductwork. In addition, as a considerable amount of air is being exhausted from the space, a means to provide tempered make-up is required.

One of the main requirements for the hood and exhaust duct installation is the maintenance of a minimum distance of 18" to combustibles. As this is often difficult to control in an existing wood framed building, special fire rated insulation is used to wrap both the hood and the exhaust duct when they are closer than 18". A 3" layer of insulation reduces the necessary clearance to 0" allowing for much simpler installation than constructing non-combustible spaces around the equipment.

A preliminary review of the supplied equipment indicates that everything has been supplied from a reputable manufacturer and most likely meets all the requirements of NFPA-96. As there is no detailed design drawing available showing the original intent of the installation, this will have to be prepared in advance of the project to obtain a building permit for the work. It is assumed that the exhaust fan will be located on the roof with options for the make-up air fan to be located on the roof or at the exterior wall of the building either on a raised platform or on the ground. As the make-up air is tempered with natural gas/propane, this will need to be provided as well.

The following summarizes the estimated budget costs to complete the installation to the required standards. A complete inventory of the supplied material has not been taken, so it will be assumed that if a required item is not readily apparent, it will need to be supplied.

B) PROJECT COSTING

The following represents estimated costs to complete this work for budget purposes only. Material and labour costs are based on current prices and do not consider excessive inflation of building materials that was observed this past summer.

Material or Labour Item	Estimated Unit Cost	Units Required	Total Estimated Cost
Engineering design, tender documents and project supervision			\$2,500.00
3M Firemaster Insulation	\$11.00/sq.ft. Supplied only	300 sq.ft.	\$3,300.00
Exhaust Fan Roof Curb			\$400.00
Steel Exhaust Duct	\$100.00/lin.ft.	12 lin.ft.	\$1,200.00
Insulated Make-up Air Ducting	\$100.00/lin.ft.	20 lin.ft.	\$2,000.00
Installation Labour – Equipment, Ducting, Fire Suppression	\$120.00/man hour	80 man hours	\$9,600.00
Roofing			\$1,500.00
Propane/Gas Piping			\$1,500.00
Supervision, Overhead & Profit			\$3,000.00
Total Estimated Cost			\$25,000.00

Based on budget discussions, if this project is to be completed, the next step is to prepare detailed installation documents. This will require a full inventory of all supplied equipment and a second site review to discuss equipment locations and to measure the areas where the equipment is to be installed. After completion of the installation documents, contractors can be contacted for pricing.

If you have any questions or require further information about the information contained within this report, please feel free to contact the undersigned.

Regards,

A handwritten signature in black ink, appearing to read "Frank Pattillo".

Frank Pattillo, P.Eng.
President
(705) 571-1751

On deck November 24, 2021

Citywide Export - 2021-11-17

Condition Report - Equipment & Vehicles

Projected (Assessed C Assessment Date

Machinery and Equipment

Cemetery Machinery

GRAVELY ZERO TURN 2018	80	90	2021-11-16
543 - GRAVELY 48" LAWN TRACTOR	58.33	60	2021-11-16

Fire Equipment

26 - DEFIBRILLATORS	50	50	2021-11-18
SLR8000 Digital Repeater	95	95	2021-11-16
28 - SC350E COMBINATION TOOL-CONVERTED TO CUTTER IN 2015	5	95	2021-11-16
SCOTT SCBA MASK AV-3000	95	95	2021-11-16
X3PSC, 4.5 SCOTT SCBA	95	95	2021-11-16
30 - ROOFTOP SOLAR SYSTEM-FIRE HALL	57.5	unknown	
31 - 8 MOBILE GEAR RACKS	15	90	2021-11-16
32 - EVOLUTION 5600 CAMERA	25	20	2021-11-16
33 - WATER MONITOR (NOZZLE)	35	unknown	
34 - e DRAULIC SPREADER (JAWS OF LIFE)	35	95	2021-11-16
700 - 10 Gallon Portable Foam System	85	65	2021-11-16

Sidewalks

Kubota 2021 Model 2610	100	1	2021-11-16
513 - BAUMAN SANDER (SIDEWALKS) Parks	8.33	10	2021-11-16

Parks Equipment

585 - TRAILER CHIPPER SHREDDER	58.33	60	2021-11-16
586 - OUTDOOR FITNESS EQUIPMENT	48.33	50	2021-11-16
5 X 8 LANDSCAPE TRAILER SINGLE AXLE	40	75	2021-11-16
2019 BOSS V-PLOUGH 10FT	80	90	2021-11-16

Rec. Equipment

LED MAGNETAWAN SIGN	70	80	2021-11-17
614 - 100 KW DIESEL GENERATOR	44.17	45	2021-11-16
615 - CHESHE CONVECTION OVEN	39.17	40	2021-11-16
616 - ZAMBONI 10.5 HORSEPOWER EDGER	38.33	40	2021-11-16
617 - ZAMBONI DONATION FROM BURKS FALLS	23.33	25	2021-11-16

Public Works Equipment

60 - 4150 GALLON WATER TANK	88.33	90	2021-11-16
61 - STORAGE CONTAINER	71.67	80	2021-03-26
62 - TAILGATE SPREADER	81.67	90	2021-03-26
63 - THOMPSON STEAMER	75.83	80	2021-03-26
65 - 2600 GALLON WATER TANK Retrofitted New Tank	91.67	100	2021-03-26
66 - WELDER AND ACCESSORIES	88.33	90	2021-11-16
67 - 4000 HOTSY PRESSURE WASHER	86.67	95	2021-03-26
40' High Used Cube Container Office Chapman Site		90	44,517
40' High Storage Containor for Reuse Center Chapman Site		90	2021-11-17
40' High Storage Containor for Reuse Center Chapman Site		90	2021-11-17
14kw Generac Generator		100	2021-11-17
Black Cat Radar re Road Studies		90	2021-11-17
2016 Wacker DPU6555		90	2021-11-17

Vehicles

Fire Vehicles

40 - 1991 FORD LS8000 TANKER - to be disposed of	15	20	2021-04-26
43 - 2004 FREIGHTLINER PUMPER	35	30	2021-11-16
2012 Express Van	0	30	2021-11-16
45 - 2012 RED CANADA TRAILER	0	50	2021-11-16
46 - 2012 DODGE	30.63	40	2021-11-16
47 - 2011 POLARIS ATV	52.5	60	2021-11-16
48 - Utility/Rescue Tandem axle ATV trailer	30.63	40	2021-11-16
2021 Freightliner Tanker	100	95	2021-11-16
701 - 2017 Stealth Apache trailer	62.5	45	2021-11-16
781 - 2019 Freightliner Pumper	86.25	90	2021-11-16

Parks Vehicles

587 - 2013 Canada Trailer 18' landscape trailer	67.92	70	2021-11-16
588 - JOHN DEERE MODEL 4110 TRACTOR	0	0	2021-11-16
589 - JOHN DEERE 2720 LOADER WITH SNOWBLOWER	48.33	50	2021-11-16
2018 DODGE RAM	70	80	2021-11-16
591 - 2010 DODGE RAM	27.92	30	2021-11-16
2020 GMC		90	2021-11-16

Recycling Vehicles

526 - JOHN DEERE BACKHOE (50%) Backhoe 4	80.83	85	2021-03-26
527 - 2005 CASE BACKHOE (50%) Backhoe 3	75.83	80	2021-03-26

Roads Vehicles

68 - 2012 JOHN DEER GRADER Winter Tires on Rims	74.17	75	2021-11-16
69 - 2014 CASE BACKHOE #5	75.83	80	2021-03-26
70 - 2012 DODGE RAM PICKUP Truck 21	49.58	60	2021-03-26
71 - 2016 Freightliner Truck 22	32.14	70	2021-03-26
72- 2012 INTERNATIONAL with set of winter tires Truck 24	32.14	20	2021-11-17
73-2014 Freightliner winter tires 3 Truck 27	32.14	70	2021-11-17
74 - 2008 EAGER BEAVER	84.44	90	2021-03-26
75 - 2016 CASE WHEEL LOADER	80.83	85	2021-03-26
76 - 2018 Western Star Winter Snow Tires Truck 28	66.67	75	2021-03-26
640 - 2017 Chevrolet Siverado Truck 20	69.58	80	2021-11-17
641 - 2019 Western Star Winter Snow Tires Truck 29	83.06	90	2021-11-17
702 - 2016 Case Loader with forks & auto greaser	85	85	2021-11-17

Waste Management Vehicles

627 - CASE 850K DOZER	76.67	85	2021-03-26
630 - 2003 Caterpillar Compactor	80.83	85	2021-03-26
541 - JOHN DEERE LAWN TRACTOR	0	20	2021-11-17
526- JOHN DEERE BACKHOE #4	0	85	2021-11-17
527- 2005 CASE BACKHOE #3	47.5	80	2021-11-17

On desk November 24, 2021

October 27, 2021
NOHFC Project: 7500006

Board of Directors

Honourable Greg
Rickford - Chair

David Sinclair,
Vice Chair

Michael Fox

Don Mitchell

Fred Slade

Peter Chirico

Sam Biasucci

Kim Cornell

Laurie Marcl

Bill Spinney

Bernie Kamphof

Tonia Blenkarn

Kimberly Ballance

Lucy Belanger

Sue Prodaniuk

Jim Hook

Delivered via email to deputyclerk@magnetawan.com

The Corporation for the Municipality of Magnetawan
4304 Highway 520
PO Box 70
Magnetawan, ON P0A 1P0

Attention: Laura Brandt, A/Deputy Clerk

Dear Laura Brandt,

I am pleased to advise that the Northern Ontario Heritage Fund Corporation (NOHFC) has approved funding for your project in the following amount(s):

Conditional Contribution	Loan	Total Funding Not to Exceed
\$180,000	\$0	\$180,000

This approval is subject to entering into a signed agreement with NOHFC setting forth the essential terms and conditions of the funding and such other documents that NOHFC may require.

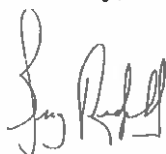
The team assigned to your project is currently preparing the required document(s) and will be in touch with you in the upcoming weeks. For information on program requirements and the funding process, please consult our website at www.nohfc.ca. If you have questions, please contact your project's Financial Officer, Jake Kallio, toll-free at 1-800-461-8329.

To help us assist you better, please reference your NOHFC project number (7500006) in all your communications with us.

At this time, please do not publicly announce your approval for funding from NOHFC. NOHFC or the Ministry of Northern Development, Mines, Natural Resources and Forestry will contact you to arrange the details for an official announcement.

On behalf of the Board of Directors, please accept my best wishes.

Sincerely,



The Honourable Greg Rickford
Minister of Northern Development, Mines, Natural Resources and Forestry
Chair, Northern Ontario Heritage Fund Corporation