



## **COUNCIL MEETING MINUTES**

**November 24, 2021**

**1:00 pm**

The meeting of the Council of the Corporation of the Municipality of Magnetawan was held at the Magnetawan Community Centre on Wednesday November 24, 2021 with the following present:

Mayor Sam Dunnett  
Deputy Mayor Tim Brunton  
Councillor Brad Kneller  
Councillor Wayne Smith  
Councillor John Hetherington

Staff: CAO/Clerk Kerstin Vroom, Deputy Clerk Recreation and Communications Laura Brandt and Public Works Superintendent Scott Edwards were present for the entire meeting. Chief Building Official Tyler Irwin, Fire Chief Joe Readman, Deputy Clerk Planning and Development Nicole Gourlay, and Parks and Maintenance Manager Steve Robinson were present for their respective sections in the meeting.

### **OPENING BUSINESS**

#### **1.1 Call to Order**

The meeting was called to order at 1:00 p.m.

#### **1.2 Adoption of the Agenda**

*RESOLUTION 2021-335-Brunton-Smith*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the agenda as presented.*

*Carried.*

#### **1.3 Disclosure of Pecuniary Interest**

Mayor Dunnett stated that should anyone have a disclosure of pecuniary interest that they could declare the nature thereof now or at any time during the meeting.

#### **1.4 Adoption of the Previous Minutes**

*RESOLUTION 2021-336 Smith-Brunton*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the minutes of the October 13, 2021 Public Planning Meeting and November 3, 2021 meeting as copied and circulated.*

*Carried.*

## **PUBLIC MEETING PURSUANT TO THE PLANNING ACT**

### **DRAFT Zoning By-law Amendment Concession 8, Part Lot 12, PCL 17622 S/S – GLAD**

*RESOLUTION 2021-337 Kneller-Hetherington*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan recesses the regular meeting to hold a public meeting pursuant to Sections 34 of the Planning Act to consider a Zoning By-law Amendment Application:*

*Concession 8, Part Lot 12, PCL 17622 S/S Municipality of Magnetawan, (Roll: 4944 010 002 05310) – Glad/Young – Rezone from Agricultural Zone to the Rural Exception Zone.*

*Carried.*

*RESOLUTION 2021-338 Brunton-Hetherington*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adjourns the Planning Act public meeting and returns to the regular meeting.*

*Carried.*

*RESOLUTION 2021-339 Smith-Brunton*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives and approves the recommendations of Jamie Robinson, Planner MHBC, supporting the application for Zoning By-law Amendment for: Glad/Young–Concession 8, Part Lot 12, PCL 17622 S/S Municipality of Magnetawan, (Roll: 4944 010 002 05310). The By-law on this matter will be passed later in the meeting.*

*Carried.*

## **STAFF REPORTS, MOTIONS AND DISCUSSION**

### **2.1 DRAFT Building Fees Schedule “B”**

*RESOLUTION 2021-340 Hetherington-Smith*

*NOW BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the DRAFT Building Fees Schedule “B” as presented and directs Staff to post notice as required and bring back the by-law for passing at the December meeting.*

*Carried.*

### **2.2 DRAFT By-law Establish Fees and Charges**

*RESOLUTION 2021-341 Brunton-Kneller*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the DRAFT Establish Fees and Charges as presented, amending if required, the Cemetery fees as per the recommendation of the Cemetery Board; and directs Staff to post notice as required and bring back the by-law for passing at the December meeting.*

*Carried.*

### **2.3 Draft Motion Hwy 520 Boat Ramp Replacement/Repair Options**

*RESOLUTION 2021-342 Smith-Kneller*

*WHEREAS the Council of the Municipality of Magnetawan receives the Draft report from Greener Earth Engineering & Design, Municipality of Magnetawan Hwy 520 Boat Ramp Replacement/Repair Options;*

*AND WHEREAS the Council of the Municipality of Magnetawan also receives the correspondence including costing for a "Honey Comb" boat ramp;*

*NOW THEREFORE BE IT RESOLVED the Council of the Municipality of Magnetawan directs Staff to move forward with option C Precast Slabs or Stone Base estimated cost \$80,000 - \$90,000.*

*Carried.*

### **2.4 Equipment Condition Spreadsheet**

*RESOLUTION 2021-343 Smith-Brunton*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the correspondence Equipment Condition Spreadsheet as presented for information only.*

*Carried.*

### **2.5 Discussion DRAFT Capital Budgets**

*RESOLUTION 2021-344 Brunton-Smith*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the correspondence Capital Budgets as presented and directs Staff to amend as required and include these capital items in the 2022 Draft Budget.*

*Deferred.*

### **2.6 DRAFT Motion Parkland Dedication Fee**

*RESOLUTION 2021-345 Hetherington-Kneller*

*WHEREAS, the Council of the Municipality of Magnetawan passed By-law 2021-49 being a By-law to prescribe parkland dedication or cash-in-lieu of parkland dedication within the Municipality of Magnetawan on September 22, 2021;*

*AND WHEREAS, applicants that have already received their support in principle resolution from the Council of the Municipality of Magnetawan which outlines they pay a 5% parkland dedication fee which is conflicting with the current bylaw;*

*NOW BE IT RESOLVED THAT, the Council of the Municipality of Magnetawan directs Staff to allow all applicants who have not paid their parkland dedication fee prior to September 22<sup>nd</sup> to pay the new flat fee of \$1,000 instead of the 5% value of the newly assessed lot which will consider that condition met.*

*Carried.*

### **2.7 Discussion on Christmas**

*RESOLUTION 2021-346 Brunton-Smith*

*WHEREAS the Council of the Municipality of Magnetawan appreciates its Staff and their great work throughout the year;*

*AND THEREFORE, approves a Christmas Bonus of a half day paid for the 24th, a staff luncheon and a turkey or ham for each department head, contract employee, and unionized employee for 2021.*

*Carried.*

## **2.8 Discussion 2022 Council Meeting Dates**

*RESOLUTION 2021-347 Smith-Brunton*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives and approves the DRAFT 2022 Council Meeting Dates as amended, meetings at 1:00 pm unless approved by Council to change the time at a prior meeting.*

*Carried.*

## **2.9 DRAFT By-law Appoint a Municipal By-law Enforcement Officer**

*RESOLUTION 2021-348 Brunton-Smith*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the DRAFT Appoint a Municipal By-law Enforcement Officer Caitlin Deevey, as presented and the by-law on this matter will be passed later in the meeting.*

*Carried.*

## **2.10 Report from Deputy Clerk Laura Brandt, 2021 Private Road Grant Program**

*RESOLUTION 2021-349 Brunton-Smith*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report from Deputy Clerk Laura Brandt, 2021 Private Road Grant Program, as presented and directs Staff to make a recommendation of an increase for the 2023 budget if an upward trend is evident.*

*Carried.*

## **MUNICIPAL BOARDS AND COMMITTEE MINUTES**

**3.1 Central Almaguin Planning Board (CAPB) October 20, 2021**

**3.2 Town of Parry Sound EMS Advisory Committee October 28, 2021**

**3.3 Almaguin Highlands Health Centre November 5, 2021**

**3.4 District of Parry Sound Social Services Administration Board (DSSAB) Chief Administrative Officer's Report November 2021**

**3.5 Almaguin Community Economic Development (ACED) November 15, 2021**

*RESOLUTION 2021-350 Hetherington-Kneller*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Municipal Boards and Committee Minutes as copied and circulated.*

*Carried.*

## **CORRESPONDENCE**

**4.1 The Corporation of the City of Sarnia, Renovictions**

**4.2 2021 POA Summary of Operations**

**4.3 Correspondence from Municipal Property Assessment Corporation (MPAC), 2021 Fall Economic Statement**

**4.4 Correspondence from North Bay Parry Sound Health Unit, Public Health Funding for 2022**

**4.5 Correspondence from CUPE, OMERS Investment Performance**

**4.6 Remembrance Day Poster**

**4.7 New Public Art Mural Poster**

**4.8 Drop In Pickle Ball Tuesday**

**4.9 ICYMI Council Highlights November 03, 2021**

#### **4.10 Annual Christmas Tree Lighting Poster**

#### **4.11 Firefighter's Food Drive Poster**

*RESOLUTION 2021-351 Kneller-Brunton*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the correspondence items as copied and circulated.*

*Carried.*

Direction was given to Staff to send a \$200 donation to the Dunchurch/Magnetawan Legion for repairing and storing of the wreaths and to thank the Legion for their Remembrance Day Ceremony. Direction was also given to Staff to purchase a large memorial wreath and look into another way of honouring those who served. (banners)

*RESOLUTION 2021-352 Kneller-Hetherington*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan endorses and supports item*

*4.1 The Corporation of the City of Sarnia, "Renovictions".*

*Carried.*

### **ACCOUNTS**

#### **5.1 Accounts in the amount of \$679,528.78**

*RESOLUTION 2021-353 Brunton-Smith*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the accounts in the amount of \$679,528.78 as presented.*

*Carried.*

### **BY-LAWS**

#### **6.1 Zoning By-law Amendment Concession 8, Part Lot 12, PCL 17622 S/S - GLAD**

#### **6.2 Appoint a Municipal By-law Enforcement Officer**

*RESOLUTION 2021-354 Kneller-Hetherington*

*BE IT RESOLVED THAT by the Council of the Municipality of Magnetawan that the following by-laws are now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation, and engrossed in the by-law book:*

*6.1 Zoning By-law Amendment Concession 8, Part 12, PCL 17622 S/S – GLAD*

*6.2 Appoint a Municipal By-law Officer Caitlin Deevey*

*Carried.*

### **CLOSED SESSION**

In accordance with Section 239(2) of the Municipal Act, 2001, S.O. 2001, c25, as amended, Council shall proceed into Closed Session to address matters pertaining to:

(b) personal matters about an identifiable individual

(d) labour relations or employee negotiations

(e) litigation or potential litigation

*RESOLUTION 2021-355 Brunton-Smith*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan moves to a closed session at 2:05 pm pursuant to Section 239(2) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, Council shall proceed into Closed Session in order to address matters pertaining to:*

*(b) personal matters about an identifiable individual*

*(d) labour relations or employee negotiations*

*(e) litigation or potential litigation*

*Carried.*

*RESOLUTION 2021-356 Hetherington-Smith*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan returns to open session at 3:15 pm.*

*Carried.*

*RESOLUTION 2021-357 Brunton-Hetherington*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan ratifies the Memorandum of Settlement regarding the Collective CUPE Agreement dated October 12, 2021;*

*AND HEREBY, authorizes the Treasurer to adjust wages as per the Memorandum of Settlement.*

*Carried.*

**CONFIRMING BY-LAW AND ADJOURNMENT**

**7.1 Confirm the Proceedings of Council and Adjourn**

*RESOLUTION 2021-358 Smith-Kneller*

*BE IT RESOLVED by the Council of the Municipality of Magnetawan that the Confirming By-law is now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and engrossed in the by-law book;*

*AND FURTHER THAT, this meeting is now adjourned at 3:30 pm to meet again on Wednesday, December 15, 2021 at 1:00 pm at the call of the Chair.*

*Carried.*

Approved by:

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Mayor

\_\_\_\_\_  
Clerk