



AGENDA – Regular Meeting of Council

Wednesday, November 25 2020

1:00 PM

Magnetawan Community Centre

Page # OPENING BUSINESS

- 1.1 Call to Order
- 1.2 Adoption of the Agenda
- 1.3 Disclosure of Pecuniary Interest
- 3 1.4 Adoption of Previous Minutes

DEPUTATIONS

- 9 Marcella Sholdice, Chair Community Advisory Committee, Whitestone and Area Nursing Expansion

STAFF REPORTS, MOTIONS AND DISCUSSION

- 11 2.1 Consent Application, Munn/Saunders, 1743 Nipissing Road South, Create 2 New Lots
- 29 2.2 Draft Motion, Tang, Road Allowance Purchase
- 2.3 Verbal Update Public Works Superintendent, Culvert 11, West Poverty Bay Road
- 31 2.4 Notes from Regional Fire Department Committee, November 19, 2020
- 35 2.5 Report Public Works Superintendent, Hazmat Day October 3, 2020
- 37 2.6 Report Parks & Maintenance Manager, Ahmic Community Centre Propane Furnace and Kitchen Engineering
- 38 2.7 DRAFT Magnetawan Dock By-law
- 42 2.8 DRAFT Procedure By-law
- 2.9 Discussion on 28 Church Street
- 51 2.10 Report Acting Deputy Clerk, Landfill Survey Results
- 84 2.11 Report Acting Deputy Clerk, 2020 Private Road Grant Program
- 86 2.12 ICIP - COVID 19 Infrastructure Stream (COVID stream)
- 94 2.13 Correspondence from Town of Parry Sound, EMS supplemental levy
- 97 2.14 PSD Research Consulting Software Project Charter - Compliant Asset Management Plan
- 103 2.15 Draft Motion for Continued Support of Mutual Assistance Emergency Agreement By-law 2017-55
- 117 2.16 Draft 2021 Budget

MUNICIPAL BOARDS AND COMMITTEE MINUTES

- 131 3.1 Almaguin Community Economic Development (ACED) Minutes October 19, 2020
- 134 3.2 Almaguin Highlands Health Centre (AHHC) Minutes November 6, 2020
- 136 3.3 Magnetawan Community Centre Board (MCCB) November 18, 2020

CORRESPONDENCE

- 138 4.1 Ministry of Finance Ontario Municipal Partnership Fund (OMPF) Allocations
- 147 4.2 Magnetawan Central School Halloween Thank You Card
- 149 4.3 Firefighter's Food Drive in Almaguin South December 2, 2020

ACCOUNTS

150 5.1 Accounts in the amount of \$ 444,050.74

BYLAWS

170 6.1 Procedure By-law

CLOSED SESSION

In accordance with Section 239(2) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, Council shall proceed into Closed Session in order to address matters pertaining to:

(c) a proposed or pending acquisition or disposition of land by the municipality (Spence Cemetery, Church St)

(e) litigation or potential litigation

CONFIRMING BY-LAW AND ADJOURNMENT

179 7.1 Confirm the Proceedings of Council and Adjourn



COUNCIL MEETING MINUTES
November 4, 2020

The meeting of the Council of the Corporation of the Municipality of Magnetawan was held at the Magnetawan Community Centre and streamed electronically for the public through "Go To Meeting" on Wednesday November 4, 2020 at 1:00 pm with the following present:

Mayor Sam Dunnett
Deputy Mayor Tim Brunton
Councillor Brad Kneller
Councillor Wayne Smith
Councillor John Hetherington

Staff: CAO/Clerk Kerstin Vroom and Acting Deputy Clerk Laura Brandt were present for the entire meeting. Public Works Superintendent Scott Edwards was present for his respective section in the meeting.

OPENING BUSINESS

- 1.1 Call to Order
The meeting was called to order at 1:00 p.m.
- 1.2 Adoption of the Agenda
RESOLUTION 2020-276 Brunton-Smith
BE IT RESOLVED THAT BE IT the Council of the Municipality of Magnetawan adopts the agenda as presented.
Carried.
- 1.3 Disclosure of Pecuniary Interest
Mayor Dunnett stated that should anyone have a disclosure of pecuniary interest that they could declare the nature thereof now or at any time during the meeting.
- 1.4 Adoption of the Previous Minutes
RESOLUTION 2020-277 Smith-Brunton
BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the minutes of October 14, 2020 meeting as copied and circulated.
Carried.

PRESENTATIONS

Councillor Rod Ward and Mayor Cathy Still, Almaguin Highlands Health Centre

RESOLUTION 2020-278 Hetherington-Kneller

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan thanks Councillor Rod Ward and Mayor Cathy Still, Almaguin Highlands Health Centre for their presentation;

AND FURTHER THAT, the Council of the Municipality of Magnetawan supports the Almaguin Highlands Health Centre Committee efforts and the need for digital health care support and continued support of community health care for area residents;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the following requests:

\$1,600 municipal share (one-time) to assist with physician recruitment incentives,

\$4,545 municipal share (one-time) to assist with building costs at AHHC,

\$500 municipal share (annual) to assist with Ontario Tele-medicine Network (OTN) costs.

Deferred.

Direction was given to staff to include these funds in the 2021 Budget.

STAFF REPORTS, MOTIONS AND DISCUSSION

2.1 Consent Application, Harris, Concession 4, Part Lot 14 and 15, Create 1 New Lot

RESOLUTION 2020-279 Brunton-Smith

WHEREAS the Municipality of Magnetawan has received a request to support an application for consent for a new lot at the lands legally known as: CROFT CON 4 PT LOT 14 PT LOT 15 RP PSR1413 PART 1 PCL 21081 SS (Harris & Sutton Roll No. 4944030004094000000) , hereinafter referred to as "the Lands";

AND WHEREAS the Municipal planning consultant has provided a report in support of the application with conditions;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan supports in principle the consent application for the Lands, which is valid only for a period of six (6) months, subject to the following conditions:

- Draft copy of the deeds (with all schedules) to be approved by the Municipality prior to registration.*
- A copy of the original executed transfer (deed) with all schedules be provided to the Municipality;*
- Draft Reference Plan to be approved by the Municipality prior to registration. Two (2) true certified paper copies of the registered plan and an electronic version with a certification that it is a true copy be provided to the Municipality;*
- Payment of all taxes, municipal, legal and planning fees associated with the processing of this application including fees under By-law 2011-11, 2011-16 and current Municipal Fees & Charges By-law including a 5% parkland dedication fee;*
- Confirmation from North Bay Mattawa Conservation Authority that a sewage system and individual on-site water system can be located on each lot (severed and retained);*
- A site plan be entered into to, which will be registered on title, to establish the location of a suitable building envelope to the satisfaction of the Municipality and to ensure the existing vegetation will be retained;*
- Approval of a Zoning By-law Amendment for the severed lot to bring it into compliance with the Zoning By-law recognizing the severed lot's deficient lot frontage;*
- Confirmation from the Public Works Superintendent that there is a suitable entrance location;*
- That the foregoing conditions be fulfilled within one year of the date of the notice of the decision of the Planning Board.*

Carried.

- 2.2 Report from CBO Brian Horsman, Consideration to purchase a vehicle for use by the Building Department
RESOLUTION 2020-280 Kneller-Hetherington
BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report from CBO Brian Horsman, Consideration to purchase a vehicle for use by the Building Department and approves Option 1: to purchase a vehicle for the use by the Building Department provided that the Town of Kearney is in agreement that the Municipality of Magnetawan will not be cost sharing for mileage and/or a vehicle purchase by the Town of Kearney for Building Department use; AND FURTHER, directs Staff to include this item in the 2021 Budget.
Carried.
- 2.3 DRAFT Motion Engineering Fees for 28 Church Street, Foundation Repair
RESOLUTION 2020-281 Brunton-Smith
BE IT RESOLVED THAT the Council of the Municipality of Magnetawan accepts the quotation from Frank Pattillo, P.Eng., Greener Earth Engineering & Design, for engineering fees for 28 Church Street, Foundation Repair, in the amount of \$850.00 plus HST.
Carried.
- 2.4 MCDC Motion re: Museum Assistance Program Grant Monies
RESOLUTION 2020-282 Smith-Brunton
BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the resolution from the Magnetawan Community Development Committee, October 06, 2020 and adopts the recommendation to utilize the Museum Assistant Program COVID 19 Funds for the installation of an additional display case as well as improving existing display cases at the Heritage Centre.
Carried.
- 2.5 Report from Community and Recreation Supervisor, Erin Murphy Magnetawan Locks and Heritage Centre Summer Overview
RESOLUTION 2020-283 Brunton-Smith
BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives and approves the report from Community and Recreation Supervisor, Erin Murphy Community Centre and Locks Overview;
AND HEREBY, thanks all of this year's summer students for their extra efforts and great work this season.
Carried.
- 2.6 Report from Public Works Superintendent Scott Edwards Award of Tender 2020-09 Guide Rail Inventory
RESOLUTION 2020-284 Hetherington-Kneller
BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives and approves the report from Public Works Superintendent Scott Edwards Award of Tender 2020-09 Guide Rail Inventory and awards Tender 2020-09 to Pivot Safety Products in the amount of \$79,652.42 HST included.
Carried.

- 2.7 DRAFT Permit for Road Occupation Construction/Recreation
RESOLUTION 2020-285 Smith-Brunton
BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Draft Permit for Road Occupation Construction/Recreation as presented and approves the implementation of a permitting system.
Carried.
- 2.8 DRAFT By-law Establish Fees and Charges
RESOLUTION 2020-286 Brunton-Smith
BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives and approves the Draft By-law Establish Fees and Charges (for 2021) as presented;
AND directs Staff to bring back the By-law for passing at a future meeting.
Carried.
- 2.9 DRAFT By-law Regulate the Use of Municipal Docks, Municipal Launches and Municipal Public Accesses
RESOLUTION 2020-287 Hetherington-Kneller
BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives and approves the Draft By-law Regulate the Use of Municipal Docks, Municipal Launches and Municipal Public Accesses as amended:
AND directs Staff to bring back the By-law for passing at a future meeting.
Carried.
- Direction was given to Staff to amend the By-law to include an exemption for Construction Barges or agents of the Ministry of Transportation Ontario (MTO), Ministry of Natural Resources and Forestry (MNRF) and Hydro One.
- 2.10 DRAFT By-law Lakeland Shareholders Agreement
RESOLUTION 2020-288 Brunton-Smith
BE IT RESOLVED THAT the Council of the Municipality of Magnetawan reviewed the Draft By-law Lakeland Shareholders Agreement and will pass a by-law on this matter later in the meeting.
Carried.
- 2.11 Correspondence from John Theriault, Clerk-Treasurer/Administrator, Regional Fire Training Meeting
RESOLUTION 2020-289 Brunton-Smith
BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the correspondence from John Theriault, Clerk Treasurer/Administrator, Regional Fire Training Meeting and Mayor Sam Dunnett, Deputy Mayor Tim Brunton, Councillor Brad Kneller and Fire Chief Joe Readman will be attending.
Carried.

- 2.12 Royal Canadian Legion Ontario Command 8th Annual Military Service Recognition Book
RESOLUTION 2020-290 Brunton-Smith
WHEREAS, the Council of the Municipality of Magnetawan appreciates its Veterans and is supportive of the Royal Canadian Legion;
AND WHEREAS, the local legion in Dunchurch will be celebrating and collecting funds for its 75th anniversary next year;
NOW THEREFORE BE IT RESOLVED that \$570 be donated directly to the Royal Canadian Legion, Dunchurch, Branch 394.
Carried.

MUNICIPAL BOARDS AND COMMITTEE MINUTES

- 3.1 Almaguin Community Economic Development (ACED) Minutes September 21, 2020
3.2 Almaguin Highlands Health Centre (AHHC) Minutes October 2, 2020
3.3 Central Almaguin Planning Board (CAPB) Minutes October 21, 2020
3.4 Lakeland Holding Ltd 2020 Q3 Shareholder Update

RESOLUTION 2020-291 Kneller-Hetherington
BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Municipal Boards and Committee Minutes as copied and circulated
Carried.

CORRESPONDENCE

- 4.1 Wollaston Township Request Review Municipal Elections Act
4.2 Township of Lake of Bays Reform to the Municipal Insurance Policy
4.3 Township of Machar Drive Test Centre Sundridge Permanent Closure
4.4 Royal Canadian Legion Remembrance Services for 2020
4.5 North Bay Parry Sound District Health Unit Influenza Centres during COVID-19 Pandemic
4.6 Community Flu Shot Clinic November 16, 2020

RESOLUTION 2020-292 Smith-Brunton
BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the correspondence items as copied and circulated.
Carried.

RESOLUTION 2020-293 Brunton-Smith
BE IT RESOLVED THAT the Council of the Municipality of Magnetawan endorses and supports item 4.1 Wollaston Township, Request Review Municipal Elections Act.
Carried.

RESOLUTION 2020-294 Kneller-Hetherington
BE IT RESOLVED THAT the Council of the Municipality of Magnetawan endorses and supports item 4.2 Township of Lake of Bays Reform to the Municipal Insurance Policy.
Carried.

RESOLUTION 2020-295 Kneller-Hetherington
BE IT RESOLVED THAT the Council of the Municipality of Magnetawan endorses and supports item 4.3 Township of Machar, Drive Test Sundridge Permanent Closure.
Carried.

ACCOUNTS

- 5.1 Accounts in the amount of \$528,906.11

RESOLUTION 2020-296 Brunton-Smith

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the accounts in the amount of \$528,906.11 as presented.

Carried.

BY-LAWS

- 6.1 By-law Validation Certificate 14 Forestwood Lane

- 6.2 By-law Animal at Large

- 6.3 By-law Regulate Dogs

- 6.4 By-law Lakeland Shareholders' Agreement

RESOLUTION 2020-297 Brunton-Smith

BE IT RESOLVED by the Council of the Municipality of Magnetawan that the following by-laws are now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and engrossed in the by-law book:

6.1 By-law Validation Certificate 14 Forestwood Lane

6.2 By-law Animal at Large

6.3 By-law Regulate Dogs

6.4 By-law Lakeland Shareholders' Agreement

Carried.

CONFIRMING BY-LAW AND ADJOURNMENT

- 7.1 Confirm the Proceedings of Council and Adjourn

RESOLUTION 2020-298 Smith-Brunton

BE IT RESOLVED by the Council of the Municipality of Magnetawan that the Confirming By-law is now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and engrossed in the by-law book;

AND FURTHER THAT, this meeting is now adjourned at 2:20 pm to meet again on Wednesday, November 25, 2020 at 1:00 pm or at the call of the Chair.

Carried.

Approved by:

Mayor

Clerk



COUNCIL DEPUTATION REQUEST

Any written submissions and background information for consideration by Council must be submitted to the Clerk's office at least 7 (seven) days prior to the set meeting date.

PLEASE PRINT

COUNCIL DATE REQUESTED: November 25, 2020 (subject to availability)

SUBJECT: Whitestone and Area Nursing Station Expansion

NAME: Marcella Sholdice

ADDRESS: Chair, Community Advisory Committee

17 Creek Trail

Dunchurch, ON P0A 1G0

PHONE: HOME: 416 809-5944 BUSINESS: N/A

EMAIL ADDRESS: marcella.sholdice@gmail.com

NAME OF GROUP OR PERSON(S) BEING REPRESENTED: (if applicable)

Whitestone and Area Nursing Station Community Advisory Committee and Whitestone Municipality

BRIEF STATEMENT OF ISSUE OR PURPOSE OF DEPUTATION (you may attach additional information)

Request for support for an infrastructure grant and commitment to a financial contribution to the expansion of the

Whitestone and Area Nursing Station.

Please see attached page for additional background.

Personal information on this form will be used for the purposes of sending correspondence relating to matters before Council. Your name, address, comments, and any other personal information, is collected and maintained for the purpose of creating a record that is available to the general public in a hard copy format and on the internet in an electronic format pursuant to Section 27 of the *Municipal Freedom of Information and Protection of Privacy Act*, R.S.O. 1990, c.M.56, as amended. Questions about this collection should be directed to the Clerk's office at clerk@magnetawan.com or 705 387 3947 x201

Submission of this form does not automatically guarantee you will be granted a deputation. The Clerk will notify you of the date and time for your deputation.

Proposed Expansion to the Whitestone and Area Nursing Station

The Whitestone and Area Nursing Station was established to provide improved access to health care for residents and cottagers in the area. Initially staffed with a nurse practitioner, nursing station secretary and visiting physician, the clinic has grown into a multi-disciplinary team with the addition of five part-time staff including a social worker, a mental health and addictions worker, a physiotherapist, an additional visiting nurse practitioner and administrative staff. In addition, the West Parry Sound Health Centre has asked the Ministry of Health for funding of additional health care resources for all of its nursing stations.

Our expanded health care team, growth in our local population, and new infection control protocols driven by the Covid-19 pandemic, which have resulted in a permanent change in how health care is delivered, collectively drive an urgent need for an expansion of the current space.

We are working with the Municipality of Whitestone to make an expansion a reality. We are asking the Municipalities of Magnetawan and McKellar to:

- Provide a letter of support for a grant proposal to the Investing in Canada Infrastructure Program (ICIP) – COVID-19 Resilience Infrastructure Stream, and
- Provide a financial commitment to our fundraising efforts.

THE MUNICIPALITY OF MAGNETAWAN

PLANNING REPORT

TO: Kerstin Vroom, Clerk, Municipality of Magnetawan

FROM: Jamie Robinson, BES, MCIP, RPP & Jonathan Pauk HBASc., MSc.
MHBC Planning

DATE: November 25, 2020

SUBJECT: Consent Application– Munn-Saunders – 1743 Nipissing Road South,
Municipality of Magnetawan
Roll No. 4944040006014000000

Recommendation

That the Council for the Municipality of Magnetawan provide comments to the Planning Board in regards to the proposed Consent Application pertaining to 1743 Nipissing Road South by recommending that the Consent Application for two new lots and one retained lot be approved, subject to the following conditions of provisional consent:

1. That the applicant meet all financial requirements of the Municipality.
2. That a registrable description of the severed lands be submitted to the Municipality.
3. Confirmation from the North Bay Mattawa Conservation Authority (NBMCA) that the proposed Retained Lot and the proposed Severed Lot 2 can be adequately serviced by individual on-site septic systems and individual on-site water systems.
4. That a draft survey of the severed lot be provided to the Municipality for review and approval.
5. That the Applicant submit a Zoning By-law Amendment to rezone the proposed Retained Lot to permit the proposed Contractor's yard use.
6. That the Applicant submit a Zoning By-law Amendment to rezone the proposed Severed Lot 1 and Severed Lot 2 to address the non-compliant minimum lot area requirements.
7. Confirmation that there are no livestock in the surrounding area that would have an impact on the proposed severed and retained lot with respect to the Minimum Distance Separation (MDS) requirements.
8. That the Applicant received written acknowledgment from the Municipality for the proposed Severed Lot 2 that there is a suitable location for an entrance.

9. That the foregoing conditions be fulfilled within one year of the date of the notice of the decision of the Planning Board.

Proposal / Background

A Consent Application has been submitted by the property Owners, Amanda and Nigel Munn and Lind and Charles Saunders, for the property located at 1743 Nipissing Road which is legally described as SPENCE CON A LOTS 72 & 73 & PT LOT 74 REM PCL 821 SS, in the Municipality of Magnetawan.

The subject property is located on the east side of Nipissing Road. The subject property is bound by Nipissing Road to the west and the Ryerson Township municipal boundary (Midlothian Road) to the east.

The subject property is currently developed with a single detached dwelling, a detached garage, and four storage sheds.

The Consent Application seeks permission to create two new lots, with one retained lot. The proposed severed lots are located in the northern portion of the subject property. Severed Lot #1 and the Retained Lot are proposed to front onto Nipissing Road and Severed Lot #2 is proposed to be accessed via Midlothian Road to the east of the subject property.

The proposed Severed Lot #1 would contain the existing dwelling, garage and accessory buildings; Severed Lot #2 would be vacant and is proposed for a future residential use. The proposed retained lot, shown on Figure 1 below, would have a frontage of 868.4 metres, and area of 71.4 ha (176.2 acres), and is intended for a future contractor's yard use.

An excerpt of the proposed lot configuration, as provided by the applicant, is shown in Figure 1 and Figure 2.

Figure 1: Proposed Lot Configuration of Retained Lot

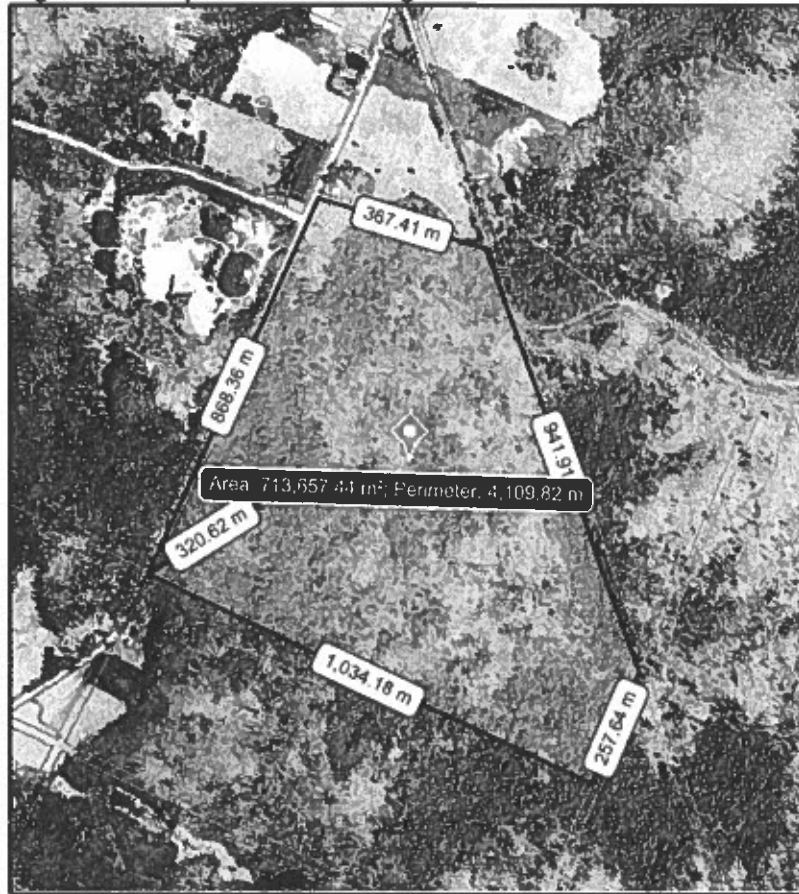
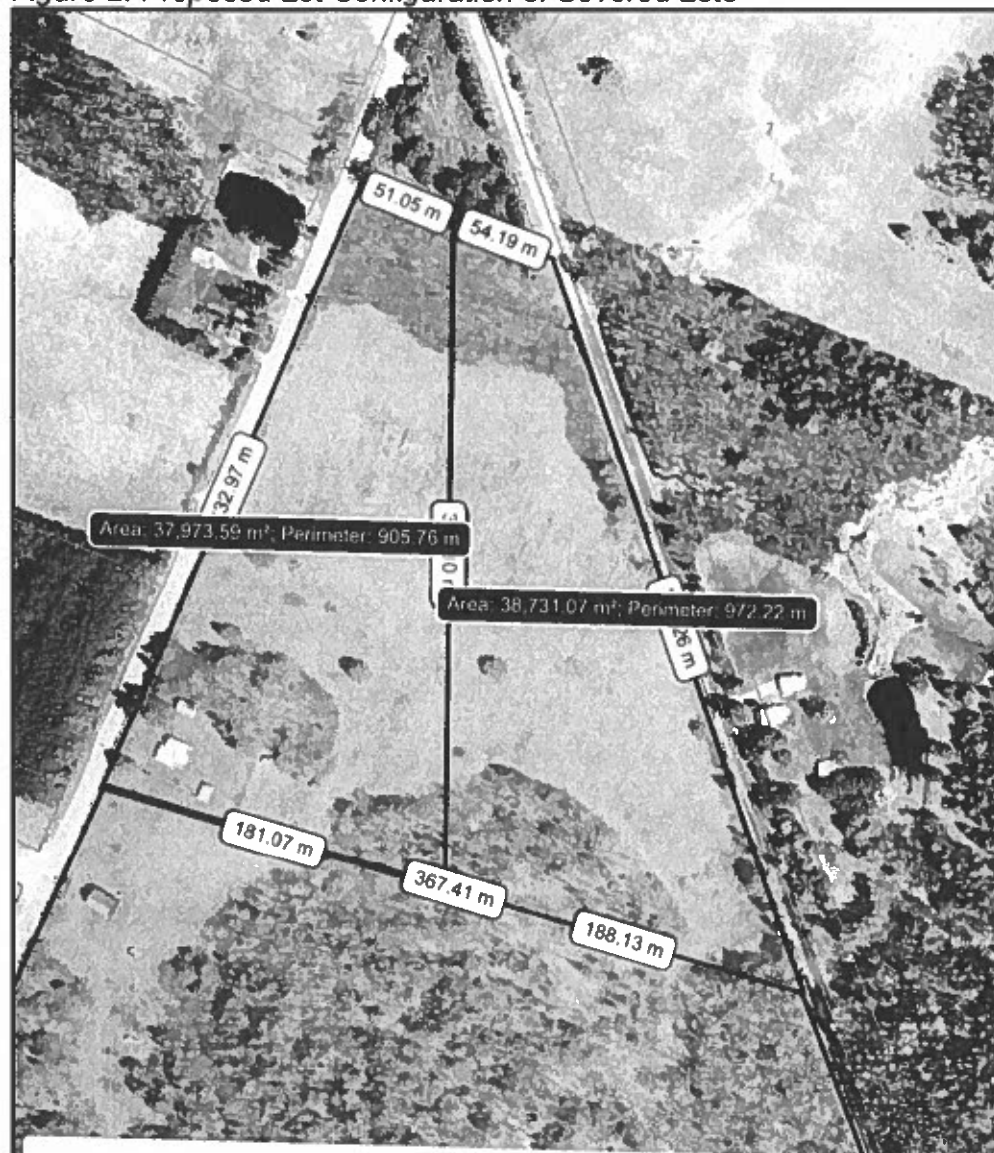


Figure 2: Proposed Lot Configuration of Severed Lots



The proposed consent would result in the following lot statistics which are to be verified by a surveyor:

Table 1: Lot Characteristics

Statistic	Retained Lot	Severed Lot #1	Severed Lot #2
Lot Area	71.3 hectares	3.7 hectares	3.8 hectares
Lot Frontage	868.3 metres	332.9 metres (Nipissing Road South)	392.2 metres (Midlothian Road)

Area Context

North: Cornball Store and the Spence Cemetery.

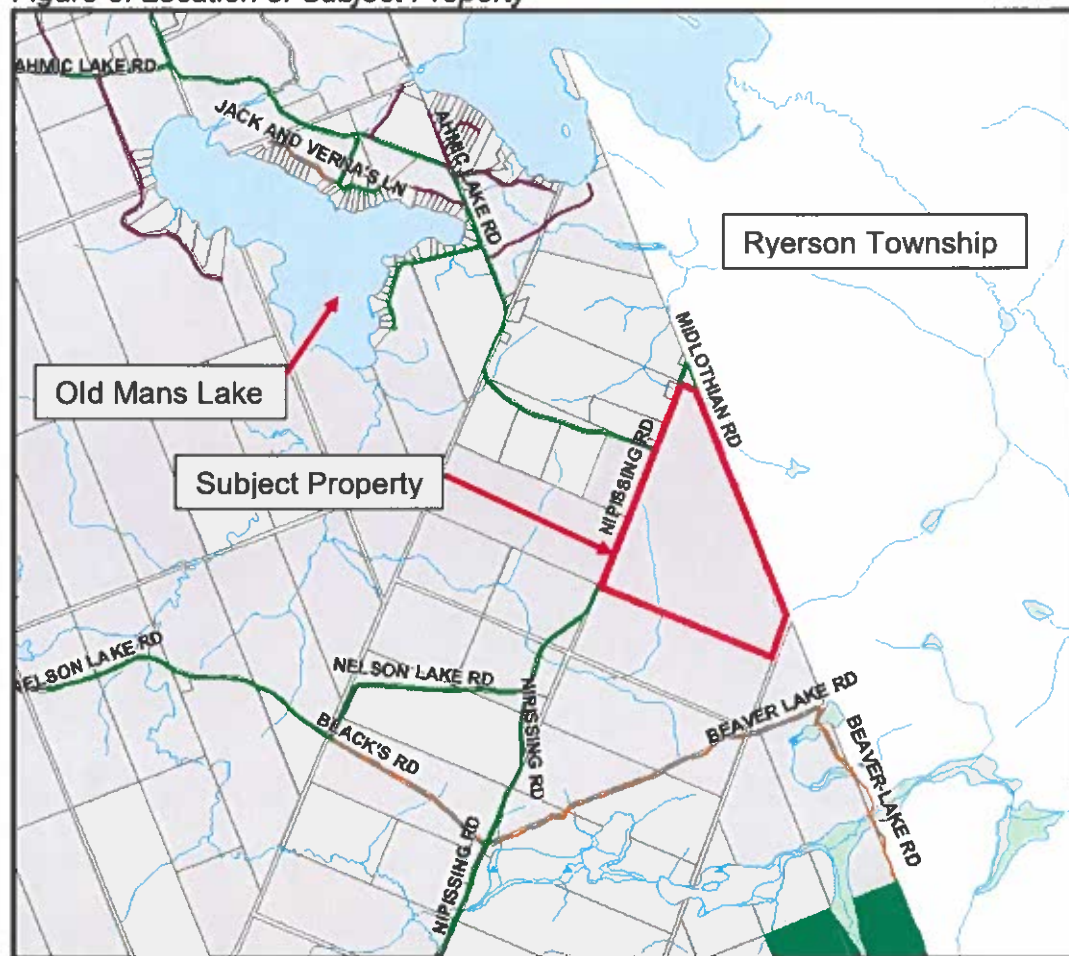
East: Midlothian Road and the Ryerson Township Municipal Boundary

South: A large tract of forested lands, and Beaver Lake Road further to the south.

West: Nipissing Road South, Rural Lands, and an existing ARA License area.

The subject property is located on the east side of Nipissing Road South. The location of the subject lands is shown in Figure 3.

Figure 3: Location of Subject Property



Policy Analysis

The following is a review of the land use policy framework related to the subject lands and the consent proposal.

Provincial Policy Statement

The Provincial Policy Statement (PPS) is a document that provides policy direction on matters of Provincial interest concerning land use planning. Ontario has a policy led planning system and the PPS sets the foundation for regulating the development and use of land in the Province. Policies are set out to provide for appropriate development while also protecting resources of provincial interest, public health and safety, and the quality of the natural and built environment. When making land use planning decisions, Planning Authorities must ensure that decisions are consistent with the PPS.

The subject lands are located outside of a settlement area and are considered by the PPS to be Rural Lands. The PPS, specifically Section 1.1.5.2, recognizes limited residential development, and other rural land uses, as a permitted use on Rural Lands.

The retained lands are proposed to contain the existing barn, shed and is to host a future contractor's yard. The contractor's yard would be considered an 'other rural land use' in the context of the PPS. However, a contractor's yard is not permitted in the current Agricultural Zone in which the Retained Lot is located, therefore a Zoning By-law Amendment will be required. The proposed Severed Lot 1 is to contain the existing dwelling, garage, shed, septic and drilled well. The proposed Severed Lot 2 would, at the present time, be vacant. Future construction of a residential dwelling on the proposed Severed Lot 2 would be considered a permitted use on the subject property.

Section 1.1.4.1 (f) of the PPS states healthy, integrated and viable rural areas should be supported by, *promoting diversification of the economic base and employment opportunities through goods and services, including value-added products*. The future contractor's yard on the retained lot would enable a business opportunity to be located within the Municipality, thereby promoting the diversification of the economic base of the Municipality.

Section 1.1.5.4 of the PPS indicates that *development that is compatible with the rural landscape and can be sustained by rural service levels should be promoted*. The proposed contractor's use is compatible with the surrounding rural land uses and will not negatively impact the character of the area.

Policy 1.6.6.4 provides policies that apply to development serviced by individual on-site sewage and water services. It states that individual on-site sewage services and individual on-site water services may be used for a new development provided that site conditions are suitable for the long-term provision of such services with no negative impacts. The proposed Severed Lot 1 is currently serviced with private services. The Applicant has indicated they do not plan to service the proposed uses on the Retained Lot, at this time; however the requirements of the Ontario Building Code may require on-site servicing. This would be required to be confirmed with the North Bay Mattawa Conservation Authority (NBMCA). The Severed Lot 2 is proposed to utilize on-site sewage and water services. A condition of provisional consent should be included that

requires confirmation from the NBMCA that a well and septic can be accommodated on the proposed severed lot to support the future residential development.

Section 2.0 of the PPS contains policies related to the wise use and management of resources. Ontario's long-term prosperity, environmental health, and social well-being is dependent on protecting water and natural heritage features. Upon review of Municipality's Environmental Features mapping the subject property is entirely located within a Deer Wintering Area (Stratum 2). As proposed, the Consent application would not result in vegetation or tree removal within the significant deer wintering habitat area.

Section 3.0 of the PPS contains policies related to directing development away from natural or human made hazards. In accordance with Section 3.1 the subject property is located outside of hazardous lands and hazardous sites and not affected by a dynamic beach hazard, flooding hazard or erosion hazard.

Provided that the recommended conditions of provisional consent are fulfilled, the proposed Consent Application is consistent with the policies contained in the PPS.

Municipality of Magnetawan Official Plan

The Municipality's Official Plan provides direction pertaining to growth and development within Magnetawan. The policies in the Plan address the environment, cultural and built heritage, natural resources and servicing and transportation. Schedule A (Land Use Map) of the Official Plan identifies the subject lands as being designated Agricultural and within the Aggregate & Mineral Resources overlay, as shown in Figure 4. In accordance with Schedule B (Natural Features), the subject property is located within the Deer Wintering Area (Stratum 2) overlay.

Figure 4: Official Plan (Schedule A) Excerpt



Section 5.2.1 of the Official Plan contains policies for Rural Areas in the Municipality and states that the permitted uses include residential dwellings and small scale industrial and commercial developments. The existing dwelling on Severed Lot 1, future residential development on Severed Lot 2 and the proposed contractor's yard are permitted uses within the Agricultural designation.

Section 5.2.3 of the Official Plan permits agriculture uses in Rural Areas of the Municipality, and states that, due to the importance of farmland in the Municipality existing agricultural operations shall be preserved and promoted.

Section 7.1.1 of the Official Plan contains criteria that are applicable to consent applications. Table 2 summarizes the consent policies and the relevance to the proposed consent application for two new lots and one retained lot.

Table 2: Official Plan Section 7.7.1 Summary

Policy 7.7.1 Severance Criteria	Does the Application Conform?
a) A registered plan of subdivision is not necessary for the orderly development of the lands.	A Plan of Subdivision is required where 3 or more lots are proposed. The proposed application is for the creation of one two new lots, and one retained lot. A Plan of Subdivision is not required.
b) The lot size and setback requirements will satisfy specific requirements of this Plan and meet the implementing zoning by-law requirements.	Section 5.2.2 of the Official Plan requires a minimum lot area of 1 hectare for new residential lots. The proposed severed and retained lot exceed this requirement. The subject property is Zoned Agriculture (A), Rural (RU) and Environmental Protection (EP). The proposed severed lots are located within the Agricultural Zone. The minimum required lot area in the Agricultural Zone is 20 hectares. The proposed Severed Lot 1 and Severed Lot 2 do not comply with the minimum lot area standard for agricultural use and would be required to be rezoned as a condition of provisional consent.
c) The proposed lot must front on a publicly maintained road or, within the Shoreline designation, between existing lots on an existing private road with a registered right-of-way to a municipally maintained road or be a condominium	The proposed Severed Lot 1 and the Retained lots front onto Nipissing Road South and the Severed Lot 2 fronts onto Midlothian Road. Both roads are identified as municipal road (year round maintained) in

unit, which may be created on private roads having access to a municipal year round road.	accordance with Schedule C of the Official Plan.
d) Lots for hunt camps, fishing camps, wilderness tourist camps or similar uses may be permitted on unmaintained municipal road allowances or on private right of ways to publicly maintained roads provided that the appropriate agreements are in place to ensure that the Municipality has no liability with respect to the use of these roads.	Not applicable.
e) The lot must have road access in a location where traffic hazards such as obstructions to sight lines, curves or grades are avoided;	The proposed lot does not appear to create a traffic hazard. The proposed severed lots and the retained lots front onto a publicly maintained road. An entrance permit should be obtained for the proposed lots, if required by the Municipality.
f) The lot size, soil and drainage conditions must allow for an adequate building site and to allow for the provision of an adequate means of sewage disposal and water supply, which meets the requirements of the Building Code, the lot must have safe access and a building site that is outside of any flood plain or other hazard land.	The proposed severed lot appears to be of sufficient size. Approval from the North Bay Mattawa Conservation Authority (NBMCA) is required to confirm that the Retained Lot and Severed Lot 2 can be adequately serviced by on-site septic systems and on-site water services. It is recommended that this be included as a condition of consent.
g) Notwithstanding subsection c), lots created for seasonal or recreational purposes may be permitted where the access to the lot is by a navigable waterbody provided that Council is satisfied that there are sufficient facilities for mainland parking and docking.	Access for the proposed Severed and Retained lots would be via publicly maintained roads as identified on Schedule C of the Official Plan.
h) Any lot for permanent residential use shall be located on a year round maintained municipal road or Provincial highway.	The Severed Lot 1 and Severed Lot 2 are to accommodate a residential use. Both are access by a year round maintained municipal roads.
i) In the Rural designation, new lots created by consent shall be limited to the following: <ul style="list-style-type: none"> i. The Township will permit the creation of up to eight new lots per year. The new lots must comply with the regulations as set out in the implementing Zoning By-law. ii. two lots per original hundred acre lot; 	<p>Based on a review of the previous consents within the Municipality the proposed lots would not exceed eight new lots within the Rural designation.</p> <p>The proposal would result in the creation of two new lots that would conform to Section 7.7.1 i) ii).</p>

<ul style="list-style-type: none"> iii. one lot for each 50 acre parcel which existed as of the date of approval of this Plan; and iv. infilling between existing residences within 300 metres of each other on the same side of a municipal road or Provincial highway 	
j) The creation of any lot will not have the effect of preventing access to or land locking any other parcel of land.	The proposal will not have the effect of preventing access to, or land locking any other parcel of land.
k) Any severance proposal on land adjacent to livestock operations shall meet the Minimum Distance Separation Formula I in accordance with the MDS Guidelines and shall demonstrate that the proposed water supply has not been contaminated from agricultural purposes.	<p>The subject lands do not appear to be adjacent to livestock operations.</p> <p>Council shall be satisfied that there are no livestock facilities in the area. If there are, an MDS calculation shall be completed prior to consideration of the application by the Planning Board.</p>

As summarized in Table 2, the proposed consent application conforms to the severance policies in Section 7.1.1 of the Official Plan, provided MDS considerations are confirmed and provided the severed lots are rezoned to recognize the proposed rural residential use and lot size.

Municipality of Magnetawan Zoning By-law

The subject property is zoned Agricultural (A), Rural (RU) and Environmental Protection (EP), in the Municipality's Zoning By-law.

The proposed severed lots are to be located within the Agricultural (A) Zone. Table 3 provides a summary of the proposed lots in relation to the minimum requirements for the Agricultural (A) Zone.

Table 3: Agricultural Zone Standard Summary

Zoning By-law Requirements		Lot Configuration		
	Agricultural (A) Zone	Proposed Retained Lot	Proposed Severed Lot 1	Proposed Severed Lot 2
Minimum Lot Area	20 hectares	71.3 hectares	3.7 hectares	3.8 hectares
Minimum Lot Frontage	135 metres	868.3 metres (Nipissing Road South)	332.9 metres (Nipissing Road South)	392.2 metres (Midlothian Road)

As shown in Table 3, the proposed Severed Lot 1 and Severed Lot 2 do not comply with the minimum lot area requirement of the Agricultural (A) Zone and as a result would be required to be rezoned as a condition of provisional consent.

The Applicant has confirmed that the proposed Severed Lot 1 is to contain the existing dwelling, garage and accessory buildings. The proposed Severed Lot 2 is to be vacant and is to host a future residential use. The proposed Retained Lot is used for rural and agricultural purposes and may be used for a future contractor's yard operation. While not required as a condition of provisional consent, the retained lot could be rezoned concurrently with Severed Lots 1 and 2.

Summary

The Consent Application proposes to create two new lots and one retained lot.

The proposed consent application conforms to the consent criteria in the Municipality's Official Plan, provided MDS requirements are met. In addition it is recommended that Council support the proposed application subject to the conditions of rezoning, obtaining an entrance permit, and the standard conditions of consent.

Respectively submitted,



Jonathan Pauk HBASc., MSc.
Planning Consultant
MHBC Planning



Jamie Robinson, BES, MCIP, RPP
Planning Consultant
MHBC Planning

FILE #B.....

500 + 1500 I/W

OCT 07 2020

Note to Applicants: This application form is to be used if the **CENTRAL ALMAGUIN PLANNING BOARD** is the consent granting authority. In this form the term "subject" land means the land to be severed and the land to be retained.

RECEIVED

Completeness of the Application

The information in this form that must be provided by the applicant is indicated by black arrows on the left side of the section numbers. This information is prescribed in the Schedule to Ontario Regulation 197/96 made under the Planning Act. The mandatory information must be provided with the appropriate fee. If the mandatory information and fee are not provided, the CAPB will return the application or refuse to further consider the application until the information and fee have been provided.

The application form also sets out other information that will assist the CAPB and others in their planning evaluation of the consent application. To ensure the quickest and most complete review, this information should be submitted at the time of application. In the absence of this information, it may not be possible to do a complete review within the legislated time frame for making a decision. As a result, the application may be refused.

Submission of the Application

- One application form is required for each parcel to be severed.
- The applicable fee is \$600 per lot created, per Lot Addition or per Right of Way – effective January 1 2011

→ Please Print and Complete Appropriate Box(es)

- 10 copies of the completed application form and 10 copies of the sketch are required by the CAPB. The copies may be used to consult with other ministries or agencies that may have an interest in the application.
- Applications for Building Lots under 10 acres must have clearance letters from the North Bay Mattawa Conservation Authority for septic. Call 474 5420 North Bay or 746 7553 Parry Sound for information.

Measurements are to be in metric units.

For Help

To help you understand the consent process and information needed to make a planning decision on the application, refer to the Guide.

You can also call:

Susan L. Arnold, Secretary - Treasurer

Central Almaguin Planning Board

63 Marie St, P. O. Box 310

South River, On POA 1X0 705 386 - 2573

e-mail monitored daily: centralalmaguinplan@hotmail.com

Web Page for forms: www.strongtownship.com

Office hours: 9:00 a.m. to 2:00 p.m.

1. Application Information – MUNICIPAL TAX - ROLL # 4944 040 006 01400 0000**→ 1.1 Name of Owner(s). An owner's authorization is required in Section 11.1, if the applicant is not the owner.**

Name of Owner(s) ① AMANDA AND NIGEL MUNN	Home Telephone No. 705 783-5454	Business Telephone No.
② LINDA AND CHARLES SAUNDERS	705 387-3765	
Address ① 1576 ATMIC LAKE ROAD MAGNETAWAN ON	Postal Code POA 1P0	
② 64 JOHNSON ROAD MAGNETAWAN ON	POA 1P0	

1.2 Agent/Applicant: Name of the person who is to be contacted about the application, if different than the owner.

(This may be a person or firm acting on behalf of the owner.)

e-mail - amandamunn-05@gmail.com

Name of Contact Person/Agent	Home Telephone No.	Business Telephone No.
Address	Postal Code	Fax No.

2. Location of the Subject Land (Complete applicable boxes in 2.1)

➤ 2.1 District PARRY SOUND	Local Municipality/Unorganized Township MAGNETAWAN	Former Municipality SPENCE	Section or Mining Location No.
Concession Number(s) CON A	Lot Number(s) 72, 73, PART LOT 74	Registered Plan No. REM PCL 821 SS	Lot(s)/Block(s)
Reference Plan No.	Part Number(s)	Municipal Address 1743 NIPISSING RD S	Parcel Number
➤ 2.2 Are there any easements or restrictive covenants affecting the subject land? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes If Yes, describe the easement or covenant and its effect.			

3. Purpose of this Application

3.1 Type and purpose of proposed transaction (check appropriate box)

Transfer Other	Creation of a new lot A charge	Addition to a lot A lease	An easement A correction of title	Other purpose
-------------------	-----------------------------------	------------------------------	--------------------------------------	---------------

3.2 Name of person(s), if known, to whom land or interest in land is to be transferred, leased or charged

3.3 If a lot addition, identify the lands to which the parcel will be added

4. Description of Subject Land and Servicing Information (Complete each subsection.)

4.1 Description

Frontage (m)	Severed ± 1050 m	Severed ± 1050 m	Retained
Depth (m)	± 172 m	± 122 m	
Area (ha.)	± 1 ha	± 1 ha	± 7609 ha

4.2 Use of Property

Existing Use(s)	RESIDENTIAL	RESIDENTIAL	RESIDENTIAL
Proposed Use(s)	RESIDENTIAL	RESIDENTIAL	RESIDENTIAL AND CONTRACTORS YARD

4.3 Buildings or Structures

Existing (Date of Construction)	HOUSE 1874 GARAGE 1950 4 CHEDS	VACANT	BARN 1920 SHED 1920
Proposed			

4.4 Access (check appropriate space)

Provincial Highway

☒ Municipal road, maintained all year NIPESING RD S + MIDLOTHIAN ROAD

Municipal road, seasonally maintained

Other public road (e.g. LRB)

Right of way

Water Access (if so, describe below)

Describe in section 9.1, the parking and docking facilities to be used and the approximate distance of these facilities from the subject land and the nearest public road

4.5 Water Supply

Publicly owned and operated piped water system

☒ Privately owned and operated individual well DRILLED WELL

Privately owned and operated communal well

Lake or other water body

Other means

4.6 Sewage Disposal (Check appropriate space)

Publicly owned and operated sanitary sewage system

☒ Privately owned and operated individual septic tank PRIVATE SEPTIC

Privately owned and operated communal septic system

Privy

Other means

(1) A certificate of approval from the North Bay Mattawa Conservation Authority submitted with this application will facilitate the review.

4.7 Other Services Check if the service is available

Electricity	—	✓	—	—
School Bussing	—	✓	—	—
Garbage Collection	⊗	⊗	⊗	⊗

4.8 If access to the subject land is by private road, or right of way was indicated in section 4.4, indicate who owns the land or road, who is responsible for its maintenance and whether it is maintained seasonally or all year.

5. Land Use

- 5.1 What is the existing official plan designation(s), if any, of the subject land? AGRICULTURAL, AGRICULTURE AND MINERAL RESOURCES
- 5.2 What is the zoning, if any, of the subject land? If the subject land is covered by a Minister's zoning order, what is the regulation number? RURAL AND AGRICULTURAL AND ENVIRONMENTAL PROTECTION
- 5.3 Are any of the following uses or features on the subject land or within 500 metres of the subject land, unless otherwise specified. Please check the appropriate boxes, if any apply

Use or Feature	On the Subject Land	Within 500 Metres of Subject Land, unless otherwise specified (indicate approximate distance)
<input type="checkbox"/> An agricultural operation including livestock facility or stockyard		
<input type="checkbox"/> A landfill		
<input type="checkbox"/> A sewage treatment plant or waste stabilization plant		
<input type="checkbox"/> A provincially significant wetland (Class 1, 2 or 3 wetland)		
<input type="checkbox"/> A provincially significant wetland within 120 metres of the subject land	N/A	
<input type="checkbox"/> Flood plain		
<input type="checkbox"/> A rehabilitated mine site		
<input type="checkbox"/> A non-operating mine site within 1 kilometre of the subject land		
<input type="checkbox"/> An active mine site		
<input checked="" type="checkbox"/> An industrial or commercial use, and specify the use(s)		100 metres from commercial store 20 metres from extractive industry lot (gravel pit)
<input type="checkbox"/> An active railway line		
<input type="checkbox"/> A municipal or federal airport		
<input type="checkbox"/> Utility corridors		

6. History of the Subject Land

- 6.1 Has the subject land ever been the subject of an application for approval of a plan of subdivision or consent under the Planning Act? ☐ No ☒ Yes ☐ Unknown If Yes and If Known, provide the Ministry's application file number and the decision made on the application.

- 6.2 If this application is a re-submission of a previous consent application, describe how it has been changed from the original application

- 6.3 Has the subject land ever been the subject of an application for approval of a plan of subdivision or consent under the Planning Act? ☐ No ☒ Yes If Yes, provide for each parcel severed, the date of transfer, the name of the transferee and the land use.

7. Current Applications

- 7.1 Is the subject land currently the subject of a proposed official plan or official plan amendment that has been submitted to the Minister for approval? ☐ No ☒ Yes ☐ Unknown If Yes and If Known, specify the Ministry file number and status of the application.

- 7.2 Is the subject land the subject of an application for a zoning by-law amendment, Minister's zoning order amendment, minor variance, consent or approval of a plan of subdivision? ☐ No ☒ Yes ☐ Unknown If Yes, and if Known, specify the appropriate file number and status of the application.

8. Sketch (Use the attached Sketch Sheet) to help you prepare the sketch, refer to the attached Sample Sketch.

➤ The application shall be accompanied by a sketch showing the following:

- ☒ the boundaries and dimensions of the subject land, the part that is to be severed and the part that is to be retained
- ☒ the boundaries and dimensions of any land owned by the owner of the subject land and that abuts the subject land the distance between the subject land and the nearest township lot line or landmark, such as a railway crossing or bridge
- ☐ the location of all land previously severed from the parcel originally acquired by the current owner of the subject land
- ☒ the approximate location of all natural and artificial features on the subject land and adjacent lands that in the opinion of the applicant may affect the application, such as buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tanks
- ☒ the existing use(s) on adjacent lands
- ☒ the location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public travelled road, a private road or a right of way
- ☐ if access to the subject land is by water only, the location of the parking and boat docking facilities to be used
- ☐ the location and nature of any easement affecting the subject land

9. Other Information

Is there any other information that you think may be useful to the CAPB or other agencies in reviewing this application? If so, explain below or attach on a separate page.

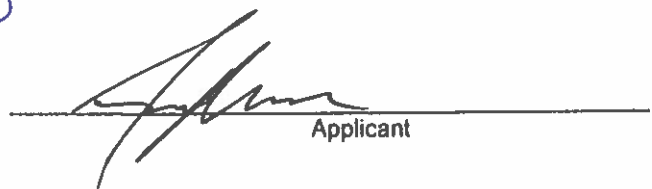
10. Affidavit or Sworn Declaration

➤ I, AMANDA MUNN of the MUNICIPALITY OF MAGNETAWAN
in the DISTRICT OF PARRY SOUND make oath and say (or solemnly declare) that the information contained in this application is true and that the information contained in the documents that accompany this application is true.

Sworn (or declared) before me

at the District of Parry Sound
in the Municipality of Magnetawan
this 7th day of October 2020


Commissioner of Oaths


Applicant

Kerstin Vroom, CAO Clerk
Commissioner for taking Oaths,
Municipality of Magnetawan
District of Parry Sound

11. Authorizations

- 11.1 If the applicant is not the owner of the land that is the subject of this application, the written authorization of the owner that the applicant is authorized to make the application must be included with this form or the authorization set out below must be completed.

Authorization of Owner for Agent to Make the Application

I, _____, am the owner of the land that is the subject of this application for a _____ consent and I authorize _____ to make this application on my behalf.

Date

Signature of Owner

- 11.2 If the applicant is not the owner of the land that is the subject of this application, complete the authorization of the owner concerning personal information set out below.

Authorization of Owner for Agent to Provide Personal Information

I, _____, am the owner of the land that is the subject of this application for a consent and for the purposes of the Freedom of Information and Protection of Privacy Act, I authorize _____ as my agent for this application, to provide any of my personal information that will be included in this application or collected during the processing of the application.

Date

Signature of Owner

12. Consent of the Owner

- Complete the consent of the owner concerning personal information set out below.

Consent of the Owner to the Use and Disclosure of Personal Information

I, _____, am the owner of the land that is the subject of this consent application and for the purposes of the Freedom of Information and Protection of Privacy Act, I authorize and consent to the use by or the disclosure to any person or public body of any personal information that is collected under the authority of the Planning Act for the purposes of processing this application.

Date

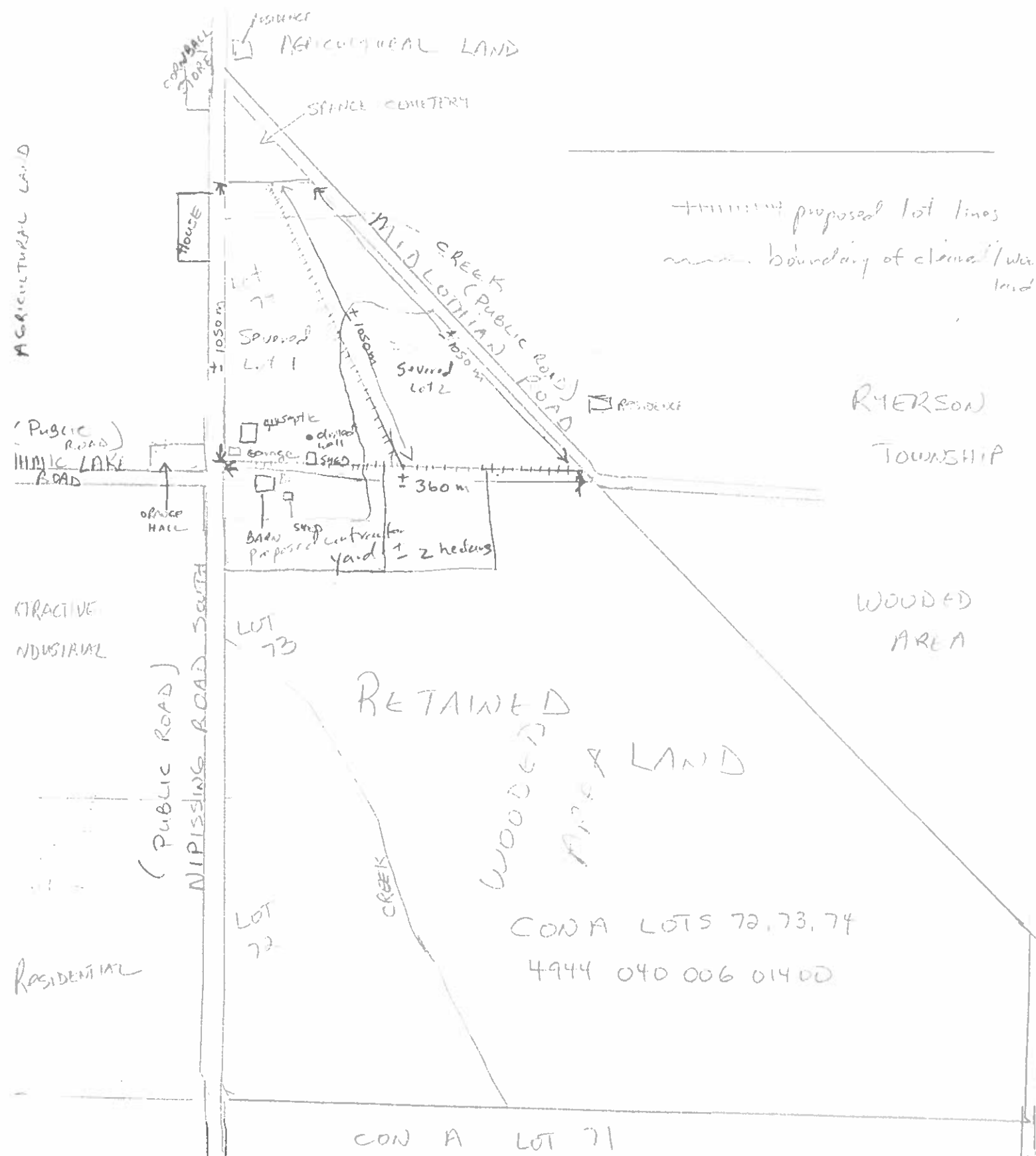
Signature of Owner

The CAPB will assign a File Number for complete applications and this should be used in all communications.

Applicant's Checklist: Have you remembered to attach:

- ☐ 10 copies of the completed application form?
- ☐ 10 copies of the sketch?
- ☐ 1 copies of the North Bay Mattawa Conservation Authority comments regarding Septic system
- ☐ The required fee payable to the Central Almaguin Planning Board

Forward to: CENTRAL ALMAGUIN PLANNING BOARD, P.O. Box 310, South River, ON POA 1X0



MUNICIPALITY OF
MAGNETAWAN

OCT 07 2020

RECEIVED

Amanda Munn
1576 Ahmic Lake Road
Magnetawan Ontario
P0A 1P0

October 3, 2020

Municipality of Magnetawan
Box 70
Magnetawan Ontario
P0A 1P0

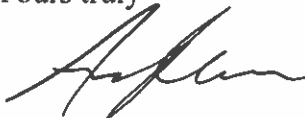
Re: Severance application for 1743 Nipissing Road South 4944 040 006 01400 0000

Dear Mayor and Council

Attached is an application to sever two lots off the above property. The property is currently zoned agriculture and rural. We realize the two new lots will have to be rezoned to rural residential due to the reduced acreage of each lot, but we would like to remove the balance of the agriculture zoning off the retained land and change it to rural with approximately 5 acres to be zoned General Industrial to allow for a contractors yard. This property has not been farmed for many years.

As you can see on the attached sketch, the south boundary of the 2 proposed lots ends at the boundary of the Spence Cemetery. If the municipality is interested at this time in purchasing some of the property as a lot addition to extend the cemetery, then this line can be adjusted back. If the municipality is not interested, then the line will stay as shown on the sketch.

Yours truly



Amanda Munn

Encl.

Moved by: _____**Seconded by:** _____

WHEREAS, the Municipality of Magnetawan passed motion 2019-280 approving in principle the sale of a portion of the Original Road Allowance to Yuet Tang in front of 162, 152, 153 of Aquilla Trail which would enable a gate to be installed at the top of the hill;

AND WHEREAS, the original request was for approximately 18m on the north side and 22m on the south side;

AND WHEREAS, a site visit was conducted by the Public Works Superintendent, the Surveyor and the landowner and it was agreed that due to the steep sloped terrain of the lands, approximately 40m is needed to accommodate the Tang's needs and will not impede the other property owners and will be able to accommodate the construction of a turn around for the Roads Department.

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the updated measurements.

Carried _____ Defeated _____ Deferred _____

Sam Dunnett, Mayor

Recorded Vote Called by: _____

Recorded Vote

Member of Council	Yea	Nay	Absent
Brunton, Tim			
Hetherington, John			
Kneller, Brad			
Smith, Wayne			
Mayor: Dunnett, Sam			

152 --- DAVIDSON

162 --- TANG

approx 18 m

AQUILLA TRAIL

approx 22 m

153 --- YOUNG

Site visit by PWS.
determined
@ 40 m. due
to hill.

Moved by: _____

Seconded by: _____

WHEREAS, the Council of the Municipality of Magnetawan passed motion 2020-246 in favour of entering into an agreement for Regional Training with the surrounding Municipalities and that the funding formula be revised on an equal share basis per Municipality;

AND WHEREAS, the Council of Magnetawan is aware that Fire Services are under the jurisdiction of each Incorporated Municipality;

AND WHEREAS, the FPPA clearly states that: *a Fire Chief is the person who is ultimately responsible to the Council of a Municipality that appointed him or her for the delivery of fire protection services {for the Municipality not the Department};*

AND WHEREAS, the Council of the Municipality of Magnetawan is still in favour of an equal share basis;

NOW THEREFORE BE IT RESOLVED THAT; the Mayor is hereby granted the authority to make a decision on behalf of Council, based on the discussions at the table for funding models, at the next Regional Fire Training Meeting.

Carried _____ Defeated _____ Deferred _____

Sam Dunnett, Mayor

Recorded Vote Called by: _____

Recorded Vote

Member of Council	Yea	Nay	Absent
Brunton, Tim			
Hetherington, John			
Kneller, Brad			
Smith, Wayne			
Mayor: Dunnett, Sam			

REGIONAL FIRE DEPARTMENT COMMITTEE

NOTES

November 19, 2020

The meeting was held at the Armour Ryerson & Burk's Falls Memorial Arena on November 19, 2020 at 7:00 p.m.

Present: Bob MacPhail, Township of Armour
Rod Ward, Township of Armour
Norm Hofstetter, Township of Perry
Margaret-Ann MacPhail, Township of Perry
George Sterling, Township of Ryerson
Delynne Patterson, Township of Ryerson
Sam Dunnett , Municipality of Magnetawan
Tim Brunton, Municipality of Magnetawan
Brad Kneller, Municipality of Magnetawan
Angela Friesen, Township of McMurrich/Monteith
Carol Ballantyne, Town of Kearney
Cathy Still, Village of Burk's Falls
John Wilson, Village of Burk's Falls

Staff: John Theriault, Township of Armour
Gary Courtice, Training Officer
Beth Morton, Township of Perry
Melinda Torrance, Township of Perry
Dan Marshall, Township of Perry
Brayden Robinson, Township of Ryerson
Dave McNay, Township of Ryerson
Ken Stevenson, Township of Ryerson
Joe Cremer, Township of Ryerson
John Ross, Township of McMurrich/Monteith
Joe Readman, Municipality of Magnetawan
Paul Schaefer, Town of Kearney
Josh Desilva, Town of Kearney

Call to Order

The meeting was called to order at 7:00 p.m. and Reeve MacPhail welcomed everyone and thanked them for participating. This is an informal meeting to discuss options for the creation of a Regional Fire Department and the continuation of the Regional Fire Training Program and no decisions will be made here. Some members of Council are here as interested parties and not taking part in the discussions. Therefore, no Council meetings are taking place.

Reeve MacPhail gave a history of the discussions which have been going with the Regional Training Program and the Regional Fire Department. He explained that the politicians now have to catch up to what our fire departments are presently doing. The Training Officer explained that the Fire Departments are presently working together in the same manner as a Regional Fire Department. All we really need now is to put it down on paper and approve it.

Business:

Regional Fire Training Program

To begin with, all the municipalities present confirmed that they were very satisfied with the training program and the leadership that the Training Officer is offering the 5 fire departments. It was reiterated that none of the municipalities are looking to change the training program, just the formula on how to pay for it.

The relationship between Training and Automatic Aid was discussed. The general consensus is that they go hand in hand. The municipalities cannot have Automatic Aid without Regional Fire Training. If a municipality decides to have a different training program than the others, they will not be able to be included in Automatic Aid anymore.

The Committee discussed the three proposed options for sharing the cost of the Regional Fire Training Program. The basis of why this program is presently shared equally between the fire departments was explained.

The first option discussed was sharing the cost based on assessment. This option was discussed at length when the program was first initiated and there was no support for it.

The second option discussed was that since there are 7 municipalities involved, it would make more sense if the cost was split evenly between the municipalities. On the other side, the point was made that some municipalities are the amalgamation of three municipalities, the only difference is that Armour, Ryerson and Burk's Falls decided to share a fire department instead of amalgamating.

The third option is to keep the costing formula the same as it presently is.

The Training Officer advised that if the agreement was not ratified, he would be willing to contract his services to each municipality for the same amount he is presently charging per fire department. The problem with this way of doing things is that if one department decided to use someone else for their training it would adversely affect the Automatic Aid Agreement.

The Training Officer also advised the committee that if the contract was not ratified by the end of December he would be willing to continue training the fire departments for a couple of months until a decision was made.

It was decided that representatives would go back to their Councils to discuss the options again and come back to our next meeting with a decision.

Regional Fire Department

Based on what the Training Officer and the Fire Chiefs are saying they are presently working as a region, what we need is to set the parameters on paper. There are three sides needed to be included in the agreement:

1. Minimum Standards – Each municipality would have to agree that their fire department would follow all the minimum standards for equipment, training and levels of firefighters. The Training Officer pointed out that based on the regulations this needs to be done by each department anyway, so putting it on paper would only confirm that each fire department is willing to follow the regulations.
2. Standardization of Equipment – Each municipality would agree that the equipment used in each fire station would be interchangeable so that every firefighter would have the training to use the equipment no matter what fire station the firefighter was from. The Training Officer pointed out that this was already started and that the fire departments had started purchasing the same brand of equipment.
3. Making Equipment Purchases Based on Regional Needs – Each municipality would agree that before their fire department purchases or replaces a piece of equipment they would meet with all of the other fire departments and decide together what was needed as a region so that the region would have the adequate amount of equipment in the right fire station to be the most efficient. Again, the Training Officer pointed out that this is something that the fire departments are presently trying to do.

If all the municipalities signed on to this agreement it would be easier for each fire department to defend the purchases they want to make and would give them the tools to plan for the future without thinking that every time a new Council was elected everything would change again.

Each representative will discuss this plan with their Council and will advise the committee of their Council's decision.

It was requested that as Councils pass resolutions on either subject, to please send a copy to Armour so they can be included in the agenda for the next meeting.

Adjournment

The meeting was adjourned at 9:25 p.m.

The next meeting will be Thursday, December 10, 2020 at 7:00 p.m. at the Armour, Ryerson & Burk's Falls Memorial Arena.



REPORT TO COUNCIL

To:	Mayor and Council
From:	Public Works Superintendent Scott Edwards
Date of Meeting:	November 25, 2020
Report Title:	Hazmat Day October 3rd, 2020

Recommendation: That Council receives and approves this report as presented for information only.

Background: Hazardous materials are substances in quantities or forms that may pose a reasonable risk to health, property, or the environment. HAZMATs include such substances as toxic chemicals, fuels, nuclear waste products, biological, chemical, and radiological agents. Hazmat day is a chance for Residents to dispose of hazardous material in a safe and environmentally friendly way.

Evaluation: On Saturday Oct 3rd, 2020 Brendar Environmental Inc. conducted a second Hazmat Day in 2020 for the Municipality. The event ran from 1 pm to 5 pm and consisted of 119 cars and pickups participating in the event. Residents had to present their dump card and a form of identification to gain entry. This event did take place the same day as the Market and there was some minor confusion as to the start time and route. The wait time was up to one hour as the Brendar Staff unloaded the vehicles to limit contact and make the event safe as possible during Covid-19 while still giving the Residents a chance to dispose of hazardous materials. Due to COVID-19, Landfill Staff was not able to assist, which increased the wait times. Interestingly enough given that most seasonal residents were not at either event, we still had an abundance of hazardous material dropped off at both events.

The event was registered with Stewardship Ontario, Automotive Material Stewardship and Product Care Recycling to ensure that any eligible rebates were applied for.

Financial Implications:	Cost of June 5, 2020 HAZMAT Day	\$ 12,485.05
	Automotive Material Stewardship Inc. Rebate	\$ 231.00
	Stewardship Ontario Rebate	\$ 573.98
	Product Care Rebate	\$ 1,856.01
	Net Cost First Event	\$ 9,824.06
	Cost of October 3, 2020 HAZMAT Day	\$ 13,201.01
	Automotive Material Stewardship Inc. Rebate	\$ 935.00
	Stewardship Ontario Rebate	\$ 473.00
	Product Care Rebate Currently Pending	\$ 1,375.66
	Net Cost Second Event	\$ 10,417.35
	Total net costs less rebates for the 2020 season	\$ 20,241.41
	Budgeted for 2020	\$ 18,000.00

Conclusion:

For comparison purposes: Gross Costs: 2019 event: \$13,003 First 2020 event: \$12,485 Second 2020 event: \$13,201 (does not include rebates as none were received in 2019)

It was very expensive to host 2 events, and as very few surrounding municipalities hosted events, there was no guarantee that all the hazardous material came from the Municipality of Magnetawan.

In regards to having the event at one of our landfill site, as an ongoing practice, Pinchin has cautioned against it as this would most likely require an ECA amendment. Opening of any ECA allows the MECP to review the entire ECA and add/correct anything they do not like or bring us up into compliance with the current standards.


Recommendation:

It is the Public Works Superintendent's recommendation to continue with one event a year at the Municipal Office grounds and not on the same day as the Farmer's Market.

Respectfully Submitted



Scott Edwards
Public Works Superintendent

 <p>Municipality of Magnetawan</p>	<h2>REPORT TO COUNCIL</h2>
To:	Mayor and Council
From:	Steve Robinson, Parks & Maintenance Manager
Date of Meeting:	November 25, 2020
Title:	Ahmic Community Centre Propane Furnace and Kitchen Engineering

Recommendation: That Council receives and approves this report as presented.

Background: Council approved the 2020 Capital Budget for the Ahmic Community Centre in the amount of \$20,000 of which \$5,000 was for engineering costs for the kitchen and \$15,000 for an LED Sign. At the September 23, 2020 meeting Council directed Staff to get quotations for a furnace for the Community Centre with the intention of using the Provincial COVID19 Safe Restart Funds. Staff advised Council at the October 14, 2020 meeting that unfortunately the Safe Restart Funds cannot be used for Capital Purchases.

Staff has received and accepted a quotation from Frank Pattillo, P.Eng., Green Earth Engineering of \$1,350 for the kitchen exhaust engineering at the Ahmic Community Centre. The Chief Building Official has confirmed that engineering is needed for the installation of the propane stove/vent but will not be needed to replace cabinetry and/or sinks. It is estimated that budget left after engineering would be: $\$5,000 - \$1,350 = \$3,650$.

Staff has investigated the cost of LED digital signs which range between \$15,000 - \$20,000. LED lettered signs are available at a cost of \$8,500 (installed in the ground) and \$6,005 (installed on the building).

Staff has received a quotation from Hughes Lake Heating to supply and install a propane furnace for \$4,600 plus HST.

Financial Implications:

Total original budget \$20,000 - \$1,250 engineering - \$4,600 furnace leaves \$14,050 left in the Capital account to purchase a sign. Staff is also in the process of applying for a COVID 19 Resilience Infrastructure Stream, which may cover the cost of the furnace.

Conclusion: Staff recommends accepting the quotation from Hughes Lake Heating to supply and install a propane furnace for the quoted amount of \$4,600.00.

Respectfully submitted



Steve Robinson
Parks & Maintenance Manager

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2020 –

Being a By-law to Regulate the Use of Municipal Public Docks, Municipal Launches and Municipal Public Accesses

WHEREAS Sections 8 and 11 of the *Municipal Act, S.O. 2001, Chapter M.25*, as amended, a By-law may be passed by Council for regulating the use of public lands owned and under control of the Municipality of Magnetawan;

AND WHEREAS use of public docks, launches and accesses owned by the Municipality is provided to the public at large, and that this use has been interfered with by persons leaving boats and materials at Municipal Public Docks, Municipal Launches and Municipal Public Accesses in a manner which obstructs public use;

AND WHEREAS the Municipality intends to control that interference with public privileges, pursuant to Section 128 of the *Municipal Act, S.O. 2001, Chapter M. 25*;

AND WHEREAS it is desirable to regulate the use of the Municipal Public Docks, Municipal Launches and Municipal Public Accesses;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

1. This By-law may be cited as the “Magnetawan Dock By-law”
2. This By-law unless otherwise stated in specific sections hereof shall apply to the whole geographic area of the Municipality of Magnetawan.
3. **DEFINITIONS**
 - a. **“ABANDONED”** means a boat which is parked in contravention of this By-law for a period in excess of forty-eight (48) hours.
 - b. **“BOAT”** means any vessel which floats on the surface of the water and is capable of carrying people or material whether motorized or not and includes but is not limited to pleasure craft, scows, personal water craft, canoes, row boats, pontoon boats, float planes, barges when on water or land, and boats used in commercial operations.
 - c. **“DOCKING”** means securing a boat in any way to a Municipal Public Dock whether it is attended by any person(s) or not and shall include removing a boat wholly or partially from the water and placing it on land owned by the “Municipality”.
 - d. **“NUISANCE”** means but is not limited to the docking, placing, stopping, or abandoning of boats, boat trailers, vehicles and/or materials in a location or manner, which impedes or interferes with the use of a Municipal Public dock, Municipal Launch and/or Municipal Public Access by the public.
 - e. **“OWNER”** means an individual(s) or corporation who owns a boat or the person(s) operating or having care and control of a boat at any time.
 - f. **“STORAGE”** means leaving a boat wholly or partially out of the water at a Municipal Public Dock, whether stored directly on land, or on a rack, trailer, or other storage apparatus, and includes storage of materials.

- g. **“MUNICIPAL LAUNCH”** referred to hereafter as **“LAUNCH”** means an area adjacent to or used in connection with a Municipal Public Dock , which is not a structure, and which serves as an area to launch or recover boats from the water, and which is owned by the Municipality.
- h. **“MUNICIPALITY”** means The Corporation of the Municipality of Magnetawan.
- i. **“MUNICIPAL PUBLIC DOCK”** referred to hereafter as **“DOCK”** means any structure located on land owned or under control of the Municipality and used as a dock, wharf, pier, or boat launching or recovery area together with all adjacent and underlying lands related thereto listed in this By-law.
- j. **“MUNICIPAL PUBLIC ACCESSES”** referred to hereafter as **“ACCESSES”** means an area to launch or recover boats from water which is located on land(s) which are owned or under the control of the Municipality which is not a Municipal Public Dock or Municipal Launching Ramp as defined by this By-law.

4. DOCKS, LAUNCHES AND ACCESSES

- a. Docks, Launches and/or Accesses shall be used for loading and unloading of people and materials only and not for the long-term parking of boats.
- b. No person(s) shall park a boat at any Dock, Launch and/or Access except as permitted by this By-law.
- c. No person(s) shall park a boat at any Dock, Launch and/or access between the hours of 11:00 p.m. and 7:00 a.m.
- d. No person(s) shall store materials on a Dock, Launch or Access except on a temporary basis just prior to loading and after unloading.
- e. No person(s) shall park, dock and/or store a boat or leave materials on a Dock, Launch, Access or lands owned or under control of the Municipality adjacent to a Dock, Launch or Access so that it constitutes a nuisance as defined by this By-law.

5. EXEMPTIONS

- a. Employees or agents of ambulance, emergency management services, fire department and police services acting in the scope of their duties to provide emergency services or enforcement activities.
- b. The Municipality of Magnetawan, its vehicles, and its employees or agents acting withing the scope of their duties as employees or agents of the Corporation.
- c. Construction Barges and/or agents of the Ministry of Transportation Ontario (MTO), Ministry of Natural Resources and Forestry (MNR) and Hydro One are exempt for forty-eight (48) hours. After a period of forty-eight (48) hours written authorization from the Clerk must be obtained.

6. ENFORCEMENT

- a. The Municipal By-law Enforcement Officer or their designate is hereby authorized and empowered to enforce this By-law.
- b. Any person(s) who contravenes any of the provisions of this By-law is guilty of an offence and upon conviction is liable to a fine as provided for in the *Provincial Offences Act, R.S.O. 1990, Chapter p. 33*, as amended.

- c. When a boat is docked in contravention of a provision of this By-law, the Municipal By-law Enforcement Officer or their designate may make reasonable efforts to determine who the owner(s) or operator(s) of the boat is. If it can be determined who the owner(s) or operator(s) of the boat is, the Municipal By-law Enforcement Officer or their designate, may direct that person(s) to move, remove, immobilize and/or disable the boat. No person(s) shall fail to comply with the directions given.
- d. No person(s) shall hinder, obstruct or interfere with the Municipal By-law Enforcement Officer or their designate conducting an investigation or provide the officer or their designate with information, on matters relevant to the investigation that the person(s) knows to be false or misleading.
- e. The owner(s) of a boat or the person(s) operating or having care and control of a boat is liable for compliance with the provisions of this By-law.
- f. When a boat is found to be abandoned and whether the owner or operator can be identified or not, a By-law Enforcement Officer or their designate may have the offending boat removed from a Dock, Launch and/or Access.
- g. If a By-law Enforcement Officer or their designate deem material(s) and/or boat(s) to be a nuisance, material(s) and/or boat(s) shall be relocated or removed at the direction of a Municipal By-law Enforcement Officer or their designate.

7. PENALTY

- a. Any boat, as defined by this By-law, docked at a Dock, Launch and/or Access in contravention of this By-law may result, in a verbal warning and/or affixation of a first warning sticker at the sole discretion of the Municipal By-law Enforcement Officer or their designate. The Municipality is not liable for any damages and the costs of removal of the sticker are the responsibility of the boat owner(s).
- b. Any boat docked at a Dock, Launch or Access in contravention of this By-law may be immobilized at the discretion of the Municipal By-law Enforcement Officer or their designate until such time as the owner(s) or operator(s) of the boat identifies themselves with Photo Identification and Boat Ownership. Any costs and/or expenses for immobilizing associated with enforcement are the responsibility of the boat owner(s).
- c. Every person(s) who contravenes any provision of this By-law is guilty of an offence and upon conviction is liable to a fine, to a maximum of \$5,000 (five thousand dollars) for each offence exclusive of the costs, as prescribed by the *Provincial Offences Act, R.S.O. 1190, c.P.33*, as amended.
- d. Every person(s) who contravenes any provisions of this By-law is guilty of a separate offence each day that they are in contravention.
- e. If any section or sections of this By-law or parts thereof are found in any court of law to be illegal or beyond the power of Council to enact, such section or sections or parts thereof shall be deemed to be severable and all other sections or parts of this By-law shall be deemed to be separate and independent there from and to be enacted as such.
- f. In accordance with section 441.1 of the *Municipal Act, 2001* any part of a fine owing pursuant to this By-law or a related provincial offence may be added to the tax roll for any property in the Municipality for which all of the owners are responsible for paying the fine, and collect such fine in the same manner as municipal taxes.

8. EFFECTIVE DATE

This By-law shall come into force and take effect January 1, 2021

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto,
this day of 2020.

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**

Mayor

CAO/Clerk

DRAFT

**THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN
BY-LAW NO. 2020 -**

**A BY-LAW TO GOVERN THE PROCEEDINGS OF COUNCIL AND ITS
COMMITTEES - COMMONLY KNOWN AS THE PROCEDURE BY-LAW**

WHEREAS Section 238 (2) of the *Municipal Act, 2001*, S.O. 2001, c 25, as amended, requires that every municipality shall pass a procedural by-law for governing the calling, place and proceedings of meetings and the public notice of meetings;

AND WHEREAS Section 238 (3.3) of the *Act* was amended March 19, 2020 to provide that, during emergencies declared locally or provincially under the *Emergency Management and Civil Protection Act*, members of councils, local boards and committees who participate electronically in open and closed meetings may be counted for purposes of quorum;

AND WHEREAS Council deems it expedient to pass such a by-law;

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

1. DEFINITIONS

CAO - the Chief Administrative Officer of the Corporation of the Municipality of Magnetawan.

Clerk - the Clerk of the Corporation of the Municipality of Magnetawan.

Closed Meeting - a meeting of Council or other committee to which public access is restricted.

Confirmatory By-law - a by-law of Council that adopts all resolutions passed at a Council meeting.

Committee - an advisory group created by and members appointed by Council, which may or may not have a member of Council appointed

Council - the elected and sworn members of the Council of the Corporation of the Municipality of Magnetawan.

Deputation - an address to Council or Committee at the request of a person wishing to speak on a specific item.

Head of Council - the Mayor or in cases of a Committee - the Chair

Member - an elected and/or appointed representative of Council or a Committee acting in their elected and/or appointed position

Point of Order - a question by a Council member with the view to calling attention to

any issue relating to the Procedural By-Law or the conduct of Council's business or in order to assist the member in understanding Council's procedures, making an appropriate motion or understanding the effect of a motion.

Point of Privilege or Personal Privilege – a question by a member who believes that another member has spoken disrespectfully towards that member or another member or who considers that his or her integrity or that of a member or Township official has been impugned or questioned by a member.

Quorum - a majority of members of Council or Committee.

Recorded Vote - the recording in the minutes of the names and vote of every member present on any motion.

Resolution – the decision of Council on any motion.

2. **ROLE OF COUNCIL**

As outlined in the *Municipal Act*, 2001, Section 224, it is the role of Council:

- 2.1 to represent the public and to consider the well-being and interests of the Municipality,
- 2.2 to develop and evaluate the policies and programs of the Municipality;
- 2.3 to determine which services the Municipality provides;
- 2.4 to ensure that administrative policies, practices and procedures are in place to implement the decisions of Council;
- 2.5 to ensure the accountability and transparency of the Municipality, including the activities of the senior management of the Municipality;
- 2.6 to maintain the financial integrity of the Municipality; and
- 2.7 to carry out the duties of Council under the Municipal Act or any other Act.

3. **MEETINGS OF COUNCIL**

- 3.1 **Regular Council Meeting** - Regular meetings of Council shall be held every three (3) weeks on a Wednesday alternating at 1:00 pm and 6:00 pm, at Council's discretion or on any other day as may be determined by Council resolution.
- 3.2 Council meetings shall be held in the Community Centre, 4304 Highway 520, Magnetawan. Alternate locations may be considered with a Council resolution and appropriate public notice.
- 3.3 Notice of meetings shall be posted on the Municipal website. A meeting of Council may be cancelled or changed by Council resolution, with appropriate public notice to be provided as soon as possible. When a regular meeting of Council is cancelled or changed, the Clerk shall give notice at least seven (7) days in advance by posting on the website and, if possible, by publication in a local newspaper.

- 3.4 **Special Meeting of Council** - Any Member of Council may call a special meeting, with twenty-four (24) hours notice if possible, through the Clerk's office. Public notice shall be given on the municipal website as soon as possible and by any other method that is possible within the time frame. The only item(s) of business to be dealt with at a special meeting is that which is listed in the notice of the meeting.
- 3.5 **Inaugural Meeting** - The inaugural meeting of Council shall take place at 7:00 p.m. on the first Wednesday of December following the municipal election.
- 3.6 **Closed Meeting** - All meetings of Council and all meetings of any committee of Council shall be open to the public, except if the subject matter being considered is permitted by the Municipal Act, to be discussed in closed session. Before holding a meeting or part of a meeting that is to be closed to the public, Council shall state by resolution the fact of holding a closed meeting and the general nature of the matter to be discussed at the closed meeting.
- 3.7 **Electronic Participation:** Committee meetings may offer electronic participation, at the discretion of the Chair, in accordance with the Municipal Act.

Council may offer electronic participation for a Council meeting during an emergency declared by either the Provincial Government, the Municipal Head of Council (or appointed designate), under the *Emergency Management and Civil Protection Act.*, in accordance with the Municipal Act. Members participating electronically will be counted towards quorum. Members may fully participate and vote in both open and closed meetings. Members of the public may participate electronically in open meetings, as the chosen technology permits.

4. DUTIES OF THE HEAD OF COUNCIL

The Head of Council shall:

- 4.1 open the meeting of Council by taking the chair and calling the meeting to order;
- 4.2 announce the business before the Council in the order in which it is to be considered;
- 4.3 receive and submit, in the proper manner, all motions presented by the members of Council;
- 4.4 put to vote all questions which are regularly moved and seconded or necessarily arise in the course of proceedings and to announce the result;
- 4.5 decline to put to vote motions which are counter to the procedural by-law;
- 4.6 ensure that members follow the procedural by-law when engaged in debate;
- 4.7 be permitted to participate in any debate without leaving the chair;
- 4.8 enforce on all occasions the observance of order and decorum among the members and those present as observers;

- 4.9 if quorum agrees, Council may direct questions to the public during the meeting only if no disruption results to the decorum of the meeting;
- 4.10 call by name, any member or person who persists in breaching the procedural by-law of the Council, ordering him/her to vacate the Council chamber;
- 4.11 adjourn the meeting when the business is concluded; or adjourn the meeting without question put, in the case of serious disorder arising in the Council chamber;
- 4.12 authenticate by signature, all by-laws, resolutions and minutes of Council.

5. ABSENCE OF HEAD OF COUNCIL

- 5.1 If the Mayor is absent from the meeting, the Deputy Mayor shall assume the role of Head of Council, with all the rights, powers and authority. The acting Head of Council shall preside during the meeting or until the Mayor arrives. In the absence of the Mayor and the Deputy Mayor, the remaining members shall appoint by resolution, another member as acting Head of Council.

6. CONDUCT OF MEMBERS AND THOSE PRESENT

No member of Council or other person present shall:

- 6.1 speak disrespectfully or make allegations concerning another member of Council, staff or the public;
- 6.2 use offensive words or unparliamentary language;
- 6.3 disturb Council or other person(s) by using disorderly conduct that is disconcerting;
- 6.4 criticize any decision of Council except by a Member of Council for the purpose of moving that the question be reconsidered.

7. QUORUM

- 7.1 A majority of Council members present shall constitute a quorum.
- 7.2 If no quorum is present thirty (30) minutes after the time appointed for the meeting, the Clerk shall record the names of the members present and the meeting shall be adjourned until the date of the next regular meeting or until a special meeting is called.

8. **REGULAR COUNCIL AGENDA**

8.1 The Clerk shall prepare a Council agenda with the following items in an order deemed fit:

Opening Remarks/Announcements
Approval of Agenda
Disclosure of Pecuniary Interest
Minutes of Previous Meetings
Municipal Boards and Committees Minutes
Deputations and Presentations
Staff Reports, Motions and Discussion
By-laws
Correspondence Future Items
Accounts
Closed Session (if required)
Confirmatory By-law
Adjournment

8.2 The business of the Council shall in all cases be considered in the order as shown in the agenda unless otherwise agreed upon by members.

8.3 Any item which is not on the agenda as set but has been determined by the Clerk to be of a nature which requires attention prior to the next scheduled meeting, the item may be added by addendum at the discretion of the Clerk.

8.4 Any items brought forward as a time-sensitive issue by other means shall require a majority vote of the members present to be added to the agenda.

8.5 All items not included in the agenda package and presented as an 'on desk item' will be included in the posted agenda.

8.6 **Regular Council Agenda** – Agendas will be available for Council pick-up by 3:00 pm on the Friday preceding a regular meeting of Council and available online for public view by 3:00 pm on the Monday preceding a regular meeting of Council.

9. **DISCLOSURES OF PECUNIARY INTEREST (CONFLICT OF INTEREST)**

9.1 Where a Member, either on his or her own behalf or while acting for, by, with or through another, has any pecuniary interest, direct or indirect, in any matter and is present at a meeting of the Council or Committee which the matter is the subject of consideration, the Member, shall govern themselves in accordance with the *Municipal Conflict of Interest Act*, R.S.O. 1990, c. M.50 and shall:

- i. determine whether they may have a direct or indirect pecuniary interest and to disclose the nature thereof;
- ii. prior to any consideration of the matter at the meeting, disclose the interest verbally at the meeting and then in writing, in a form provided, to the Clerk, the general nature thereof;
- iii. not take part in the discussion of, nor vote on any question in respect of the matter;

- iv. not attempt in any way whether before, during or after the meeting to influence the voting on the matter;
 - v. where a meeting is open to the public, the Member shall, in addition to complying with the requirements of Municipal Conflict of Interest Act, R.S.O. 1990, c. M.50 forthwith leave the meeting or part of the meeting during which the matter is under consideration;
 - vi. where a meeting is not open to the public, the Member shall, in accordance with the Municipal Conflict of Interest Act, R.S.O. 1990, c. M.50 forthwith leave the meeting or the part of the meeting during which the matter is under consideration;
 - vii. where the interest of a Member has not been disclosed by reason of the Member's absence from a particular meeting, the Member shall disclose the Member's interest and otherwise comply at the first meeting of the Council or Committee, as the case may be, attended by the Member after the particular meeting.
- 9.2 Every declaration of interest and the general nature thereof, shall where the meeting is open to the public, be recorded in the minutes of the meeting by the Clerk of the Municipality or secretary of the Committee, as the case may be;
- 9.3 Every declaration of interest made, but not the general nature of that interest, shall, where the meeting is not open to the public, be recorded in the minutes of the next meeting that is open to the public;
- 9.4 Where the number of members who, by reason of the Provisions of *Municipal Conflict of Interest Act*, R.S.O. 1990, c. M.50 Act, are disabled from participating in a meeting is such that at that meeting the remaining members are not of sufficient number to constitute a quorum, then, despite any other general or special Act, the remaining number of members shall be deemed to constitute a quorum, provided such number is not less than two.

10. MINUTES

Minutes shall be recorded by the Clerk, or designate, and shall contain the following:

- 10.1 the date, time and place of meeting;
- 10.2 the names of members and staff present;
- 10.3 the adoption and any corrections of the minutes of prior meetings;
- 10.4 proceedings of the meeting which will include motions, resolutions, decisions and directions, without note or comment.

11. DEPUTATIONS AND PRESENTATIONS

- 11.1 Persons who wish to make a presentation to Council on matters may request in

writing providing an outline of the nature of the deputation by 12:00 noon on the Wednesday prior to the next regular meeting, that the Clerk place their name and the topic on the agenda as a deputation or presentation.

- 11.2 The Clerk, at his/her discretion will determine the eligibility, date and time of the deputation.
- 11.3 The Clerk may approve a deputation to Council with less notice than required in this section.
- 11.4 Deputations shall be limited in speaking to not more than ten (10) minutes.
- 11.5 A member of Council may ask questions only for the purpose of obtaining information relating to the matter under discussion and such questions must be stated concisely.
- 11.6 After Council has rendered a decision on the issue and written notification of that decision has been given, Council will not consider that issue again within six (6) months. An exception may be granted at the discretion of the Clerk, if substantially new and/or substantially significant information is provided.
- 11.7 The Clerk may limit the number of deputations heard at any meeting.
- 11.8 Any person giving a deputation or presentation shall not:
 1. speak disrespectfully of any person;
 2. use offensive words;
 3. speak on any subject other than the subject for which he or she has received approval to address Council or Committee;
 4. disobey the rules of procedure or a decision of the Chair or Council.

12. CORRESPONDENCE

- 12.1 All correspondence, including petitions to be presented to the Council, shall be legibly written or printed and shall not contain any improper language and shall be signed by at least one person, filed with the Clerk, and shall include an address and telephone number.
- 12.2 All correspondence shall be delivered to the Clerk during regular office hours, by 12:00 noon on the Wednesday prior to the next regular meeting of Council, so that the item may be included in the agenda circulated to members.

13. MOTIONS

- 13.1 **Voting on Motions** - Motions shall be in writing, showing the signature of the member who moved the motion and the member who seconded the motion.

When a motion is moved and seconded, it shall be read or stated by the Head of Council before debate.

Immediately preceding the vote, the Head of Council shall state the question in the precise form in which it will be recorded in the minutes.

The manner of determining the decision of Council on a motion shall be at the discretion of the Head of Council and may be by show of hands, verbal, standing, or any other method.

When the Head of Council calls for a vote on a question, each member shall occupy his/her seat and shall remain in his/her place until the result of the vote has been declared by the Head of Council.

- 13.2 **Recorded Vote** - If a member present at a Council or committee meeting at the time of a vote requests immediately before or after the taking of the vote that the vote be recorded, each member present, except a member who is disqualified from voting by any Act, shall announce his or her vote openly and the Clerk shall record each vote.
- 13.3 Any resolution shall require a majority of votes in order to be valid and binding on the Council. If there is an equality of votes, the vote shall be deemed to be lost. A failure to vote by a member who is present at the meeting and who is qualified to vote, shall be deemed to be a negative vote.
- 13.4 **Notice of Motion** - When a member provides the Clerk with written notice of any motion, the matter shall be included on the agenda for the next regular meeting of Council.
- 13.5 **Motion to Reconsider** - A motion to reconsider shall not be made during the same meeting of Council at which the original determination was taken. If a decision has not been substantially acted upon, a Member of Council who voted on the prevailing side may at any time within six months of the original decision, introduce a motion to reconsider a previous decision.

14. **READING OF BY-LAWS**

- 14.1 Every by-law shall be introduced upon motion by a member of Council specifying the title of the by-law.
- 14.2 Every by-law shall be typed and contain no blanks except as required to conform to accepted procedure or to comply with provisions of any act.
- 14.3 Every by-law shall have three (3) readings prior to being passed. If Council so determines, a by-law may be taken as read three times.
- 14.4 Every by-law enacted by the Council shall be numbered and dated, signed by the Clerk and the Mayor, sealed with the corporate seal, and filed in the Municipal Vault.
- 14.5 No by-law except a by-law to confirm the proceedings of Council shall be presented to Council unless the subject matter has been considered and approved by Council.

15. **CONFIRMATORY BY-LAW**

As the last item of business before adjournment, Council shall consider a confirmatory by-law to

adopt, ratify and confirm all actions of Council at that meeting and to authorize the Mayor and municipal officers to take action as directed.

16. MISCELLANEOUS

16.1 **New Business** - Any matter arising from a deputation or presentation will be considered at a future Council meeting. However, a matter may be considered by Council during this time if sufficient information is available and time permits.

16.2 **Curfew** - No item of business shall be considered at a Council meeting after 11:00 p.m. unless approved unanimously by resolution.

16.3 **Electronic Recording Devices** - Electronic recording devices shall not be permitted in the Council Chambers, unless approved by the Head of Council.

17. SUSPENSION OF RULES

Any procedure required by this by-law may be suspended with consent of a majority of the members of Council present.

18. AMENDMENT

18.1 No amendment or repeal of this by-law or any part shall be considered at any meeting of Council unless notice of the proposed amendment or repeal has been given at a previous regular meeting of Council.

18.2 Waiving of this notice by the Council is prohibited.

19. EFFECTIVE DATE

19.1 This by-law takes effect on the date of its passing.

19.2 By-law No 2020-29 is hereby repealed.

READ A FIRST, SECOND AND THIRD TIME AND PASSED, THIS 25th DAY OF NOVEMBER 2020

Mayor

CAO/Clerk



REPORT TO COUNCIL

To:	Mayor and Council
From:	Laura Brandt, Acting Deputy Clerk
Date of Meeting:	November 25, 2020
Report Title:	Results of Landfill Survey

Recommendation:

THAT Council receives and approves this report as presented and approves the Staff recommendations contained therein.

Background:

Staff submitted a report to Council at the December 18th, 2019 and at the April 8th, 2020 Council Meetings updating Council on the status of the waste diversion at the Chapman and Croft Landfill Sites. Council directed Staff to implement a Public Information Session to canvass residents' opinion within the Municipality regarding Bag Limits. This report does not change any current landfill charges, tipping fees or recycling. This report pertains to household bagged waste only.

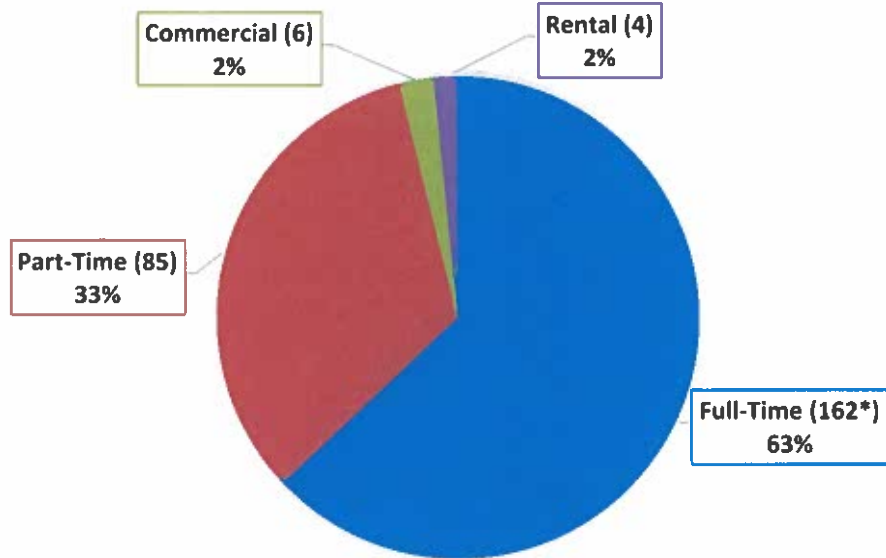
Evaluation:

Due to the COVID-19 pandemic restrictions a Town Hall was not a safe viable option. Staff did a full-page landfill update on page two of the Municipality's Fall/Winter Newsletter which gave messaging that the Municipality was looking at implementing Bag Limits and asked residents to reach out to the Municipal Office. The newsletter was distributed with the August Tax Notices to all residents. There was no public response from the Newsletter. Staff then created an online Survey through Survey Monkey consisting of ten (10) questions to gauge public opinion. The online survey was posted on our Website as well as our Facebook page on Friday September 18, 2020. As well Staff distributed hardcopy surveys mirroring the online survey and made them available at the Village of Magnetawan's Post Office, Library and both the Chapman and Croft Landfills. The Landfill Surveys were also advertised on the digital sign located outside of the Municipal Office calling for residents to pick up their Landfill Surveys and the locations that they were available. 254 surveys were received (148 online, 105 hardcopies). Staff fielded two emails and one phone call after the online and hardcopy surveys were made available.

Following you will find highlights of some of the survey results; full survey results are attached as Appendix A.

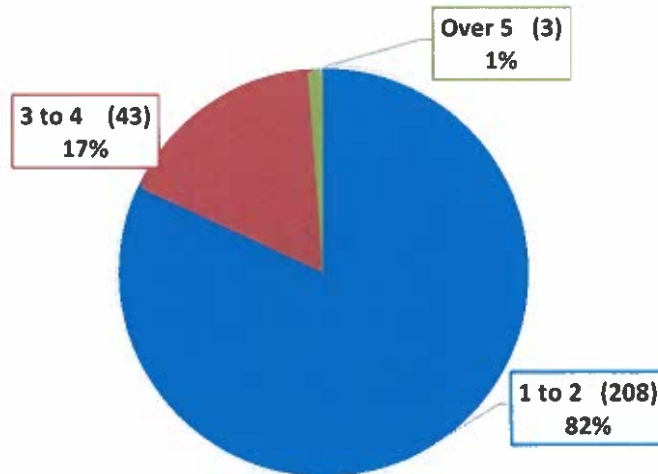
Staff will be investigating the feasibility of implementing suggestions made by residents that are reflected in the survey. Some of the highlights of the comments are: good Samaritan collection (helping neighbours/community clean up), signage with hours posted on road intersections, composting, better communication of the status of landfills, signage on bins located at landfills, mapping of landfills recycling and other areas posted on website, illegal dumping, extra bags for holidays, incineration, FAQ on website and reuse center. Staff is in the process of drafting a Landfill By-law to enforce Illegal dumping with proposed fines of up to \$5,000 as well as preparing a site for a re-use center to be located at the Chapman Landfill.

IS YOUR PROPERTY?

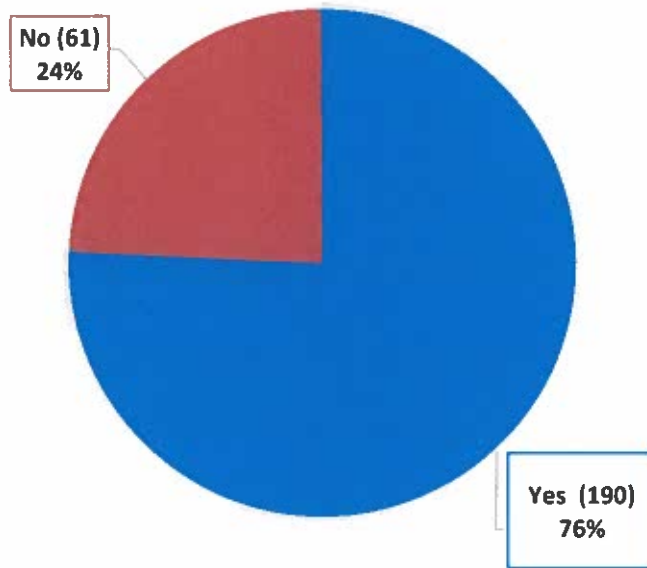


* number of responses – NB. some surveys cited multiply owned properties.

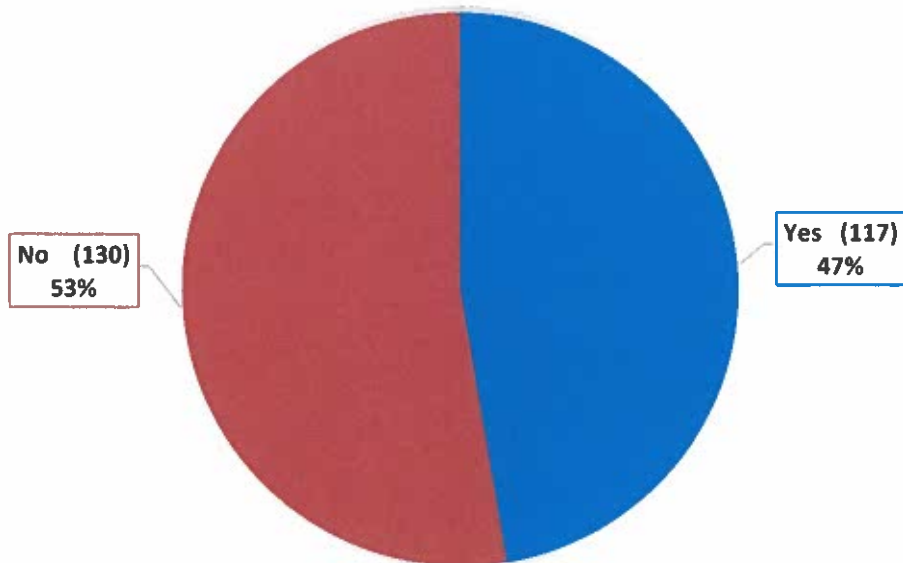
ON AVERAGE HOW MANY BAGS OF GARBAGE DOES YOUR HOUSEHOLD PRODUCE WEEKLY



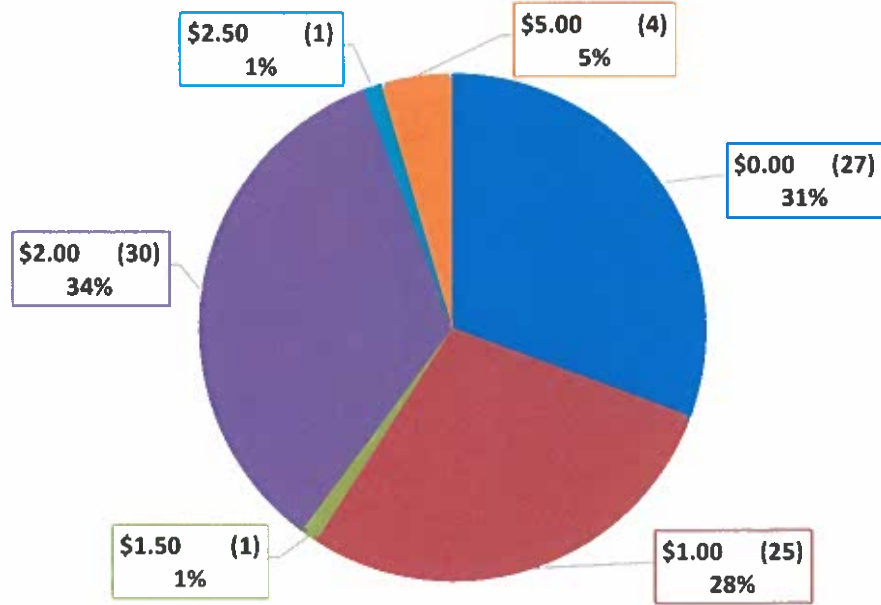
**ARE 104 FREE BAGS OF GARBAGE REASONABLE?
(AVERAGE OF 2 BAGS PER WEEK)**



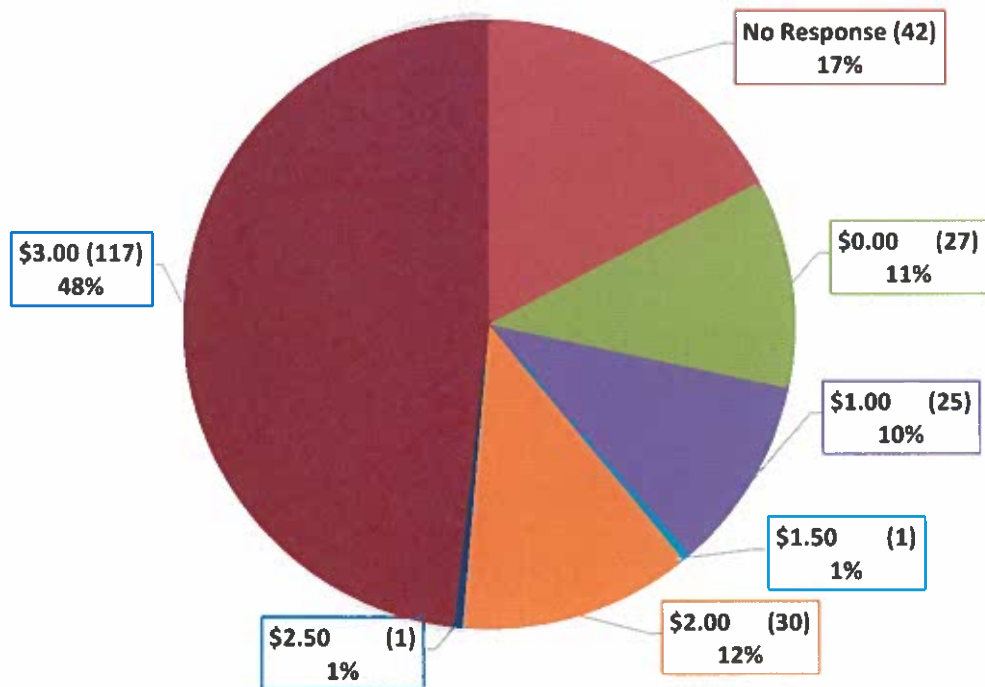
IS \$3.00 A FAIR CHARGE FOR EXTRA BAGS?



IF \$3.00 IS NOT A FAIR CHARGE, WHAT IS?



RESULTS -- WHAT IS A FAIR CHARGE



Overview of Survey Results:

63% (162) of the respondents were full-time residents. 33% (85) of the respondents were part-time residents. 82% (208) of the respondents produce between 1-2 bags of garbage on an average weekly basis. 76% (190) of the respondents felt that 104 FREE bags (average of 2 bags per week) of household garbage was reasonable. 53% (130) respondents felt that \$3.00 was not a fair charge for extra bags. Of the 53% (130) respondents that felt \$3.00 was not a fair charge, 34% (30) felt \$2.00 was a fair charge for extra bags. It is to be noted that of the 53% (130) respondents that felt that \$3.00 was not a fair charge, 42 respondents did not indicate what they felt a fair charge was. 30 respondents felt that \$2.00 was a fair charge.

Items for Consideration:

Staff reached out to surrounding municipalities to enquire if they were enforcing bag limits and what mechanisms they were utilizing to monitor these limits.

Electronic Option

Currently Armour Township uses an electronic card system. Cards can be reloaded with a dollar amount each year annually. This also alleviates the distribution of bag tags or cards on an annual basis. Staff reached out to Moneris in regard to costing. Currently there is no set up fee, no transaction fees, no expiry, and they can be reloaded annually. If the Municipality ordered more than 2500 cards, they are \$1.55 each. The reloadable card data has a fee of \$7.00 per month and the rental fee on the Moneris terminal device is \$35.00 monthly. This would mean that there is an initial cost of \$3,875 plus tax for the cards and monthly fees of \$42.00 plus tax which amounts to \$504 annually. Currently at both the Chapman and Croft Landfill there is no Hydro, Internet or Phoneline.

Financial Implications: Cost of the electronic landfill cards, cost of hydro, cost of internet, cost of phone lines. Costs will be offset by the selling of additional tags/bags for residents that go over the allotted free bags.

Paper Option

Currently the Township of Kearney uses a paper landfill card with an allocated number of bags on the back of the card. The landfill card is similar to the landfill cards currently issued by our Municipality, but they also have the number of free bags allocated annually on the back of the card. This process would mean that the landfill attendant mark off the number of bags brought to the landfill on the back of the card for each resident. Each year new cards would be issued to residents with their annual allotment of free bags. To ensure the validity of the card, a new colour is issued annually.

Financial Implications

Staff received a quote for 3000 landfill cards for \$281.19 plus tax. Staff received quotes for bag tag stickers, and they range between .03 cents and .05 cents per sticker.

How It Would Look:

Properties With Curbside In Town Pick Up: (Unnumbered Landfill Card + Bag Tags)

Staff recommends distributing bag tags to be affixed to the bags of household waste to residents who receive and pay extra for curbside intown pick up. Residents would affix the sticker on each bag of household waste (not including recyclables). Waste Connection employees would then know that the bag of household waste would be eligible to be taken to the Municipal Landfill. Properties with intown curbside pick up would also receive a new annual dump card, with a blank back, so that they can utilize the Municipal Landfills if a pickup is missed or they need to dispose of items that are not eligible for curbside pickup. All bags of household waste taken to the Municipal landfills by residents with curbside intown pick up will require a tag to be affixed to the bag. If a resident uses the allotment of free annual bags within the calendar year additional bags/tags would need to be purchased.

Properties With No Curbside Intown Pick Up:(Numbered Landfill Card)

Staff recommends distributing landfill cards to properties with no curbside intown pick up. Property owners would receive a new dump card annually with the number of allotted bags on the back of the landfill card. When residents attend the Municipal Landfills, they would present the landfill card to the landfill attendant and the landfill attendant would mark off the number of bags being brought to the landfill at that time. If a resident uses the allotment of free annual bags within the calendar year additional bags/tags can be purchased.

Commercial Properties With or Without Intown Curbside Pick Up: (Unnumbered Landfill Card + Bag Tags)

Staff recommends distributing bag tags to be affixed to the bags of household waste to commercial properties. Commercial owners would affix the sticker on each bag of household waste (not including recyclables). Commercial properties would receive a new annual dump card, with a blank back. All bags of waste taken to the Municipal landfills by commercial owners will require a tag to be affixed to the bag. If a resident uses the allotment of free annual bags within the calendar year additional bags/tags can be purchased.

Vacant Land:(Unnumbered Landfill Card, No allotment of Bags)

Staff recommends distributing blank landfill cards. Vacant properties with no habitable buildings/trailers would receive a new annual dump card, with a blank back, so that they can utilize the Municipal Landfills. These properties would not be eligible for an allotted number of bags and would have to pay for bags of household waste.

Replacement Cards:

Lost Bag Tags will not be replaced but are available for purchase. Lost Landfill Cards will be replaced with a unnumbered back for a nominal fee in accordance to the current Fees and Charges By-law, bag tags will need to be purchased.

Staff recommends that bag tags be available for purchase at the Municipal Office as well the landfills. Staff recommends implementing a soft launching of the bag limits in March of 2021 with a full implementation of May 2021.

Financial Implications: Cost of stickers, cost of landfill cards, postage cost, which will be offset by the selling of additional tags/bags for residents that go over the allotted free bags.

The cost to implement Staff recommendations not including postage would be:

3000 Landfill Cards	\$317.74
50,000 Bag tags	\$1,695
Total	\$2,012.74

Staff Recommendations: At this time, due to the lack of hydro, internet and phone lines at the Municipal Landfills, Staff recommends implementing a paper landfill card system as described above and allotting 110 free bags of household waste annually to each residential property within the Municipality. This would average 2 bags per week per household along with 6 extra bags to account for excess on holidays. Staff also recommends allotting 150 free bags of household waste annually for each commercial property that pays commercial taxes within the Municipality. Further after reviewing the survey results staff also recommends charging \$2.00 per extra tag for 2021.

**NB A property would receive an allotment of either 110 or 150 not both.*

Respectfully Submitted,



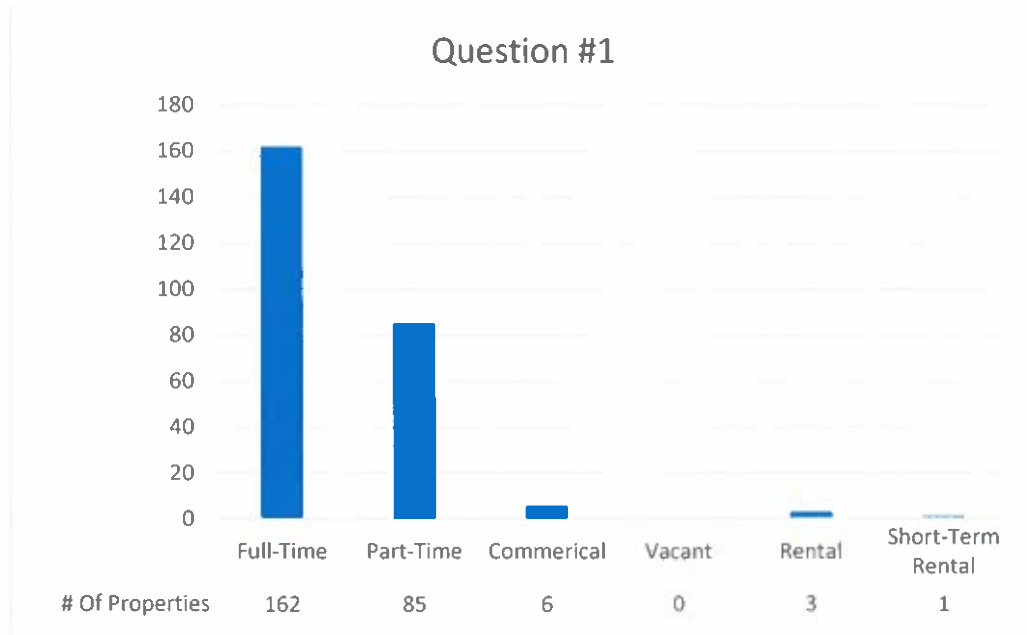
Laura Brandt
Acting, Deputy Clerk

APPENDIX “A” SURVEY RESULTS

NB. Profane or derogatory comments have been edited

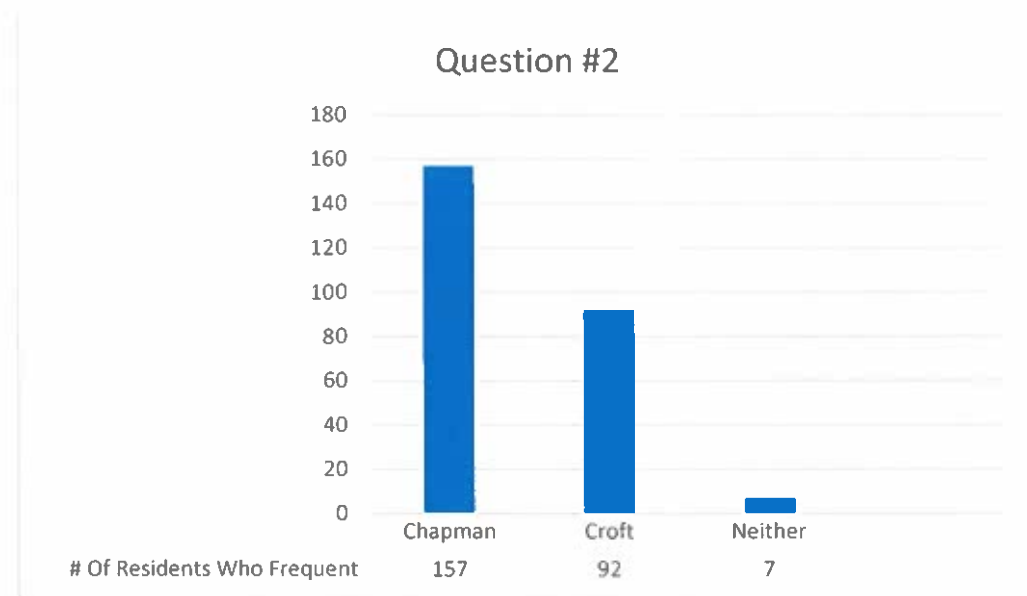
Question #1

Is your property Full-Time, Part-Time, Commercial, Vacant or Rental?



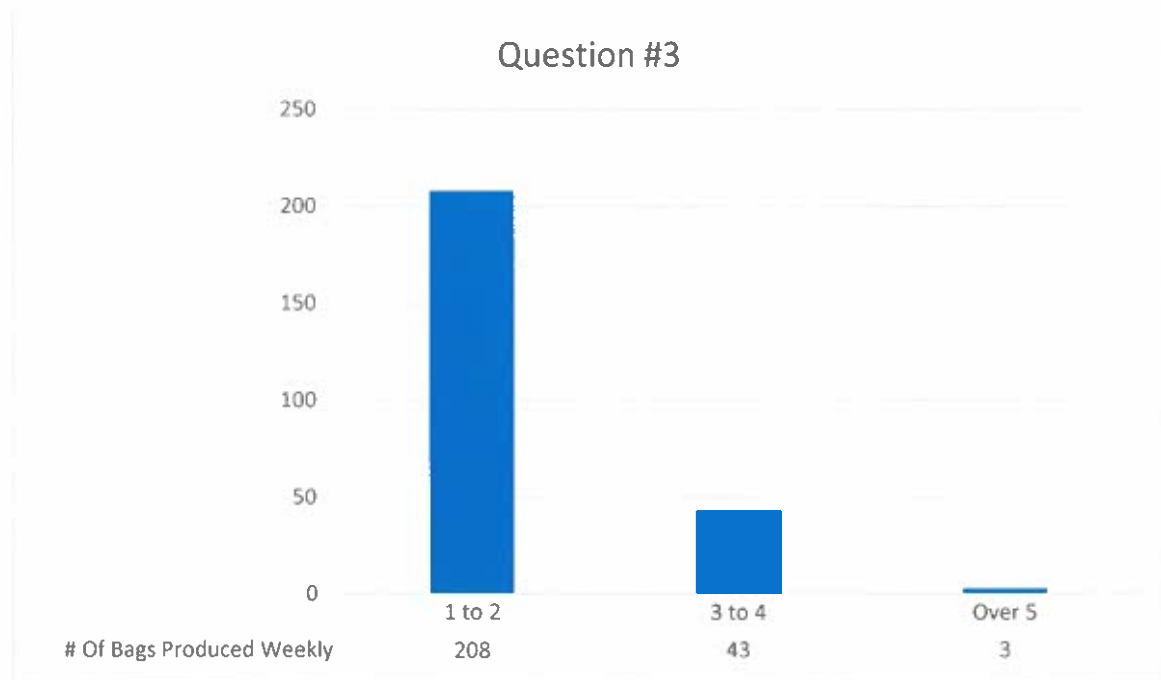
Question #2

Which Landfill do you frequent the most?



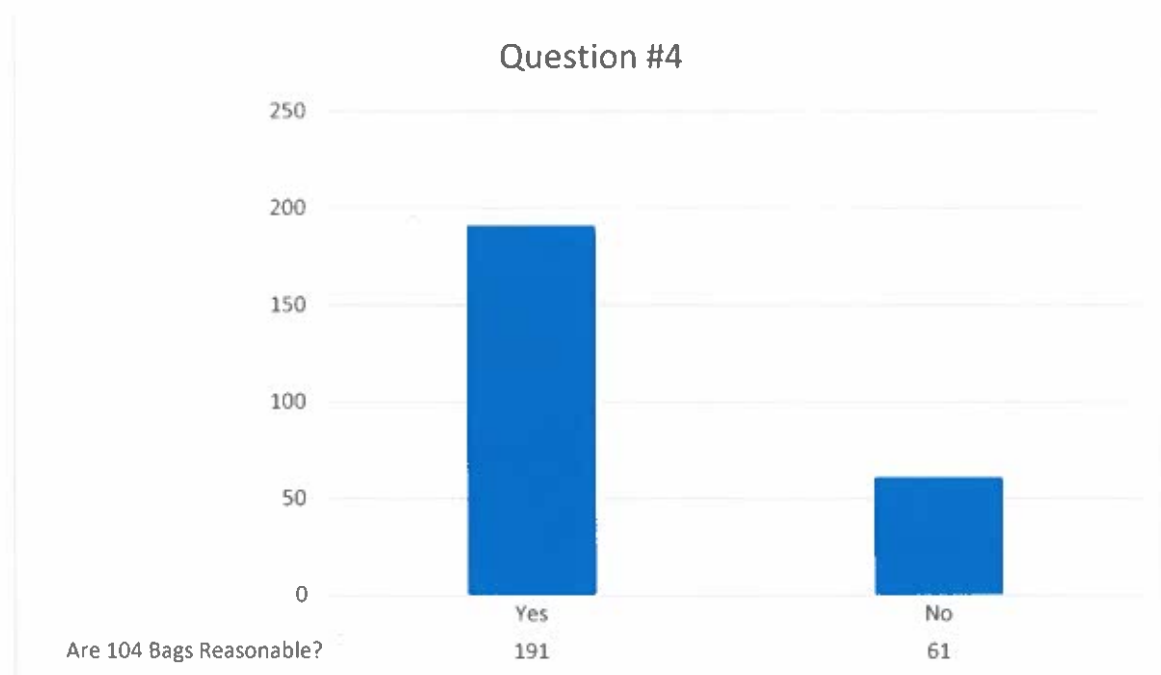
Question #3

Currently on average how many bags of garbage does your household produce weekly?

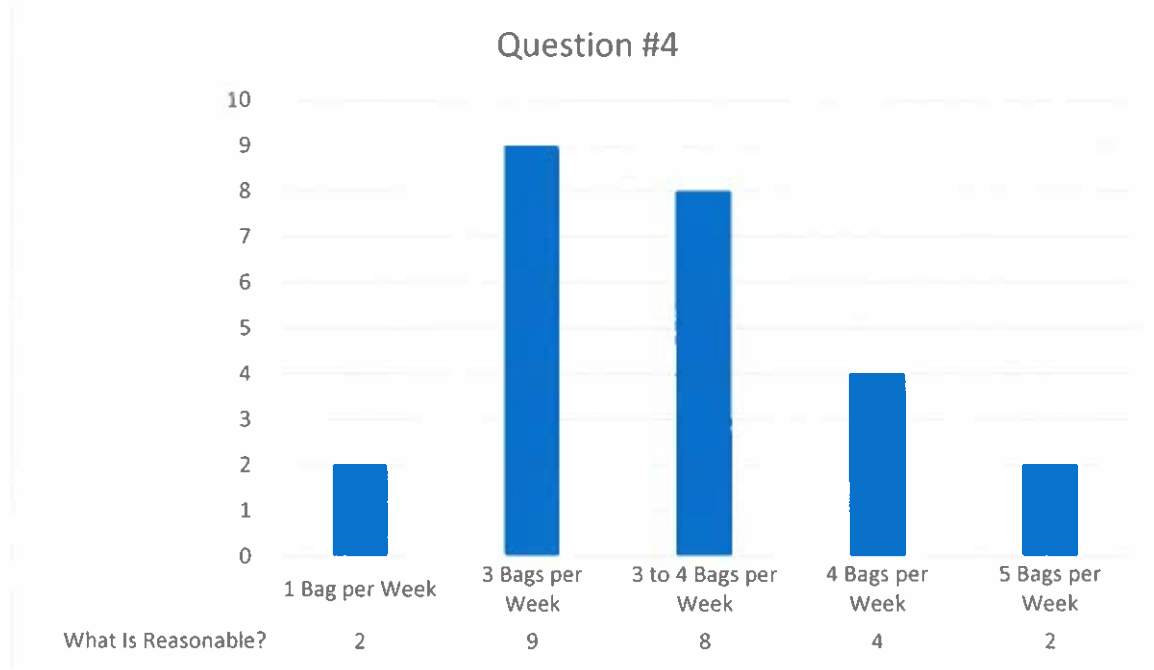


Question #4

Are 104 FREE bags of garbage reasonable? (Average of 2 bags per week)



If 104 FREE bags of garbage are not reasonable (Average of 2 bags per week) What is reasonable?



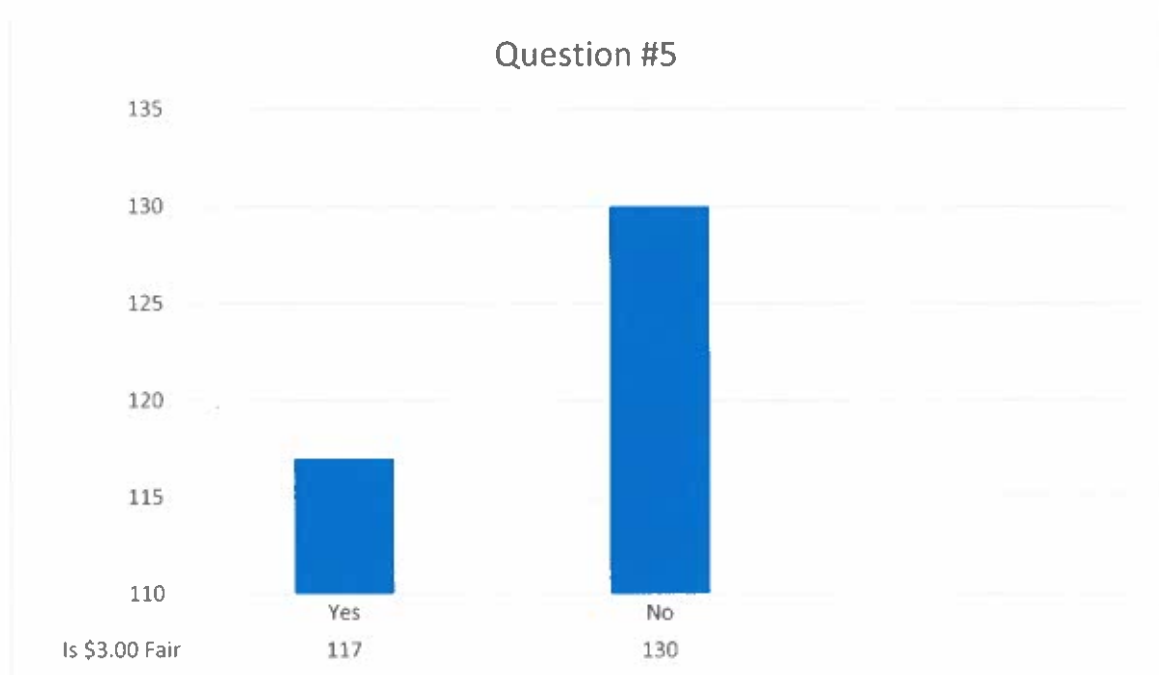
Additional Comments

Survey Number	Comments
9	Resort
28	2 bags residential 2 bags commercial
30	1 bag is not reasonable
48	Depends on size of family
55	A large family makes more garbage
61	I have a big family
98	Depends on the size of the bag-restrictions already in place on the type of bag allowed – difficult to find clear bags that fit inside garbage cans
101	Keep status quo
103	It's included in our taxes. Will taxes be reduced. 2 bags may be ok once in a while but not sustainable over time
110	Whatever needs to be brought in
117	I have a large family. We come to the cottage all the time. We pay a ton of taxes and now you're saying we can only have 2 bags of garbage? We are a family of 8 (2parents + 4 kids+ 2 grandparents)
124	I only go to the dump once a month and usually take 6-8 clear bags
130	Except at Christmas
132	Not under my circumstances
140	3-4 bags for full time residents
141	Occasionally we have a lot more to put out, sometimes less
142	3-4 would be reasonable for most households, but not all

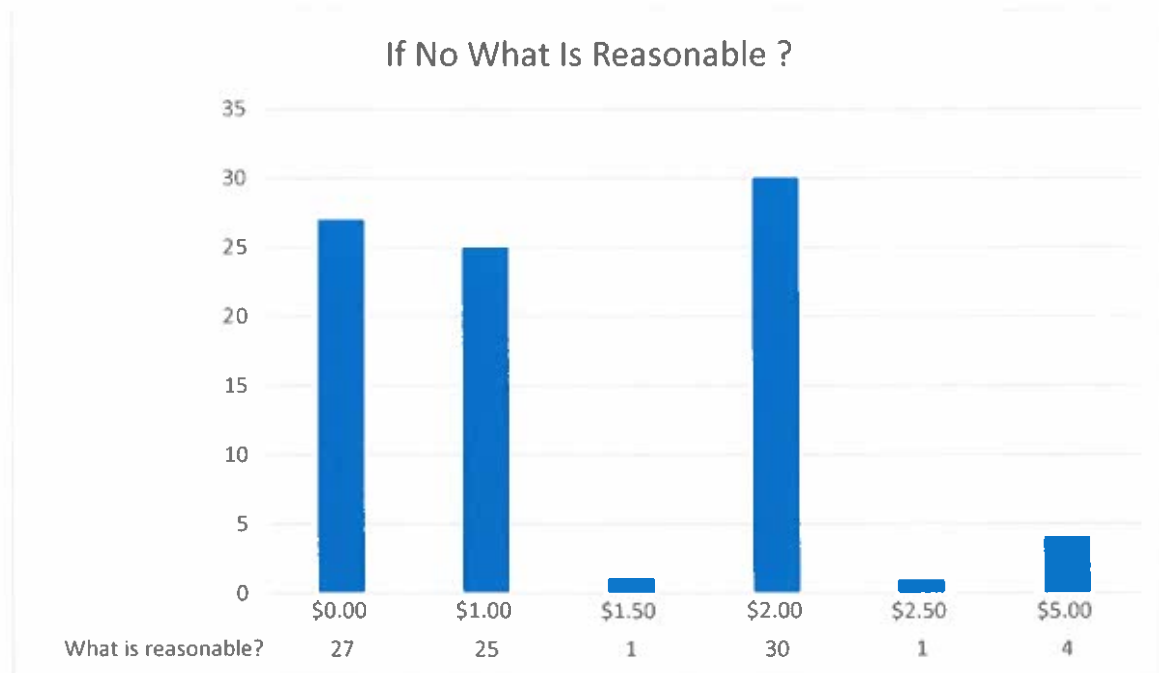
152	I think we should be shutting down one of our dumps. Why use up 2 at the same time?????
155	Depends on size of household
156	We hold our garbage to minimize trips to the dump. What makes you believe the amount of garbage being currently produced is unreasonable
163	Only if it can be rolled over into another week e.g. 1 bag this week, 3 next week
172	Depends on size of family
185	3-4, how big are the bags?
188	Where does recycling fit in?
202	Depends on bag size. Most weeks 1 bag sometimes with company could be 4
207	What bag sizes are you referring to? Ours are kitchen size. Depends on bag sizes
211	Unlimited
212	Some weeks more others less why not free tags on annual basis
214	Our house we only produce 1 bag of garbage a week if that. For our business, it's a little more but we are 100% trying to only have 1-3 bags of garbage/wk. We don't want to be penalized for having more than 1-2 bags/wk. I know of no other business that does what we do in terms of recycling. We don't want to be punished for our garbage when our taxes are already too high. Plus, some guests bring their Garbage and leave it in the room b/c the village won't let ppl take their garbage to the dump. So now not only do we have to contend with sorting garbage that wasn't produced as a result of staying with us, now WE could potentially be charged for it. Not fair and we are opposed to additional garbage charges.
222	10-12 a month, because some weeks we don't go to the dump. If we had curbside pick up, I could see 2 a week.
224	Only if you do not count organic waste and recycling in the two-bag limit.
231	Depends on size of family
233	We are only able to use the property in the summer staying for a week at a time while cleaning up the property in the meantime we always have quite a bit of garbage the weeks we are there, and we cannot haul it home. Considering we are only able to use the property (and hence the dump) 6 month of the year it doesn't seem fair to have to pay for extra bags when we can only access half the year, seasonal residents should be allowed at least 4 bags per week
234	For us, the dump gets used only in July and August and we often have entertaining guests
236	What the house produces which is depended on how many guests you may have
238	No limit at all
243	So, if I have three bags, I have to wait a week, but I might not have any for a couple esp. in winter how to monitor this and how about green bins?
244	For us it is reasonable, but we are two old, retired folks, for others with a large family it may not be reasonable.
253	There is no reasonable amount as household size varies

Question #5

Is \$3.00 a fair charge for extra bags?



If \$3.00 is not a fair charge what is a fair charge?



If \$3.00 is not a fair charge what is a fair charge?

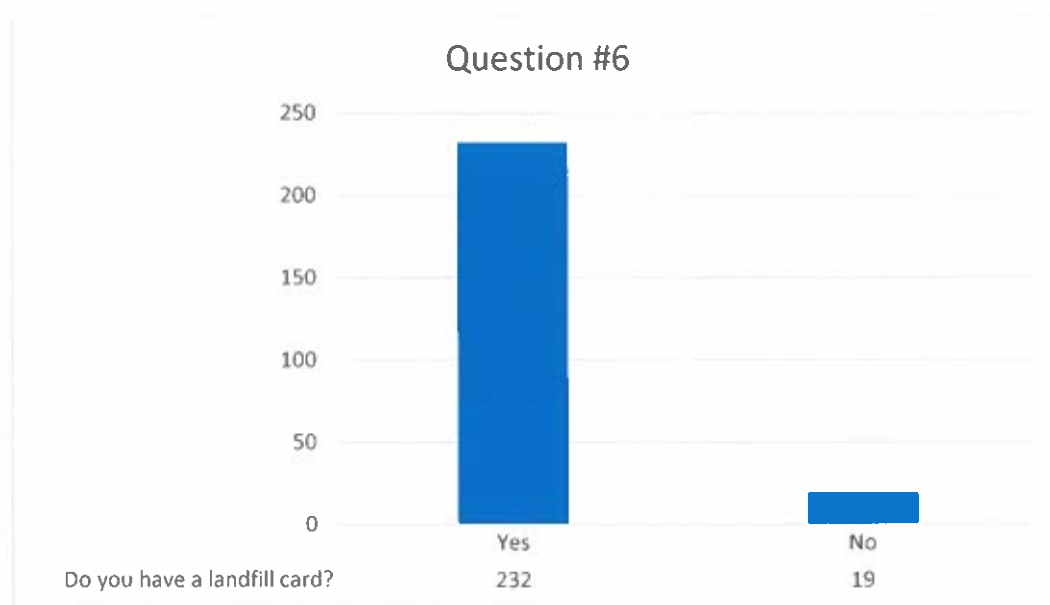
Additional Comments

Survey Number	Comments
1	Taxes already too high
2	Why do we pay taxes
5	But based on household cost for new site, this charge should be higher \$5.00 is not reasonable either
9	I pay taxes already
20	Not for a family with young children
37	We are driving to landfill using gas and wear and tear on vehicle maybe less would be fair
45	I think you will find it on the roads
54	Because gas costs money and not convenient like town
55	I'm concerned more people will start throwing garbage on the roads
61	Monthly fee to use dump is better than tags
101	Keep status quo
108	No charge at all. We don't have any garbage pick up. I'm not prepared to pay any more to the township for them to provide a service I am pay for but not receiving
109	No charge included in property tax
110	None, that's why we pay land taxes
116	\$0 Considering what we pay in taxes for few municipal services
117	Again, I don't pay this in Toronto, why should I pay this here? What happens when I have visitors up?
123	We pay high enough taxes already
124	Why do we need to pay to use the dump?
125	We often pool collection with neighbours some are elderly
128	\$1.00 is more than reasonable, unless you are building a dedicated reserve for locating a new landfill
134	What if you go to the dump every 2 weeks and you have 4 bags? I don't feel you should have to pay
135	In other townships they offer discount for buy multiple for example 1 for \$3 or 5 for \$10
137	\$0.00 unless your lowering my taxes
141	My garbage is picked up at my home in town and the cost is included on my tax bill. For those outside of the village that may be more than they can afford
146	Charge for bags, garbage will end up in ditches. Do not charge extra!!!
163	Depends on how many tags are provided free of charge
177	No fee for part time seasonal residents
184	\$2.50 in St. Catharines
193	0.25 per bag @7 bags per cubic yard presently costs 8.00 per commercial yard based on 40 years experience owned my own disposal co.
194	I would prefer to pay higher taxes with unlimited garbage
196	My taxes pay for this service

200	Because we still have to make the trip to the dump. Time and Gas
201	Pay enough taxes now
202	Already pay too much in taxes for services (snow removal, grading, ability to go to dump)
206	We pay huge waterfront taxes and still have a gravel road so more repairs on vehicles. Full time residents should not have to pay extra ever!
207	Depends on bag size
215	There is no reasonable price when it's the only thing my taxes pay for as a cottage owner
219	\$0.00 For the Occasional extra few bags, given the taxes we pay, I don't want to pay extra for bag tags
221	No charge is okay
223	Since we already pay taxes and don't have garbage pick up, I don't feel we should be charged any amount
224	We have lived in other townships and that is expensive even when we would take garbage to the dump itself
226	\$2.00 would be better people prob complain less if they could just flip a toonie plus no change to make
227	\$1.00 some seniors are on limited budget, its hard enough now with hydro charges. 3 dollars extra would go for milk or bread.
236	There should be no charges, or you will likely start seeing bags of waste on the roadside
238	We should not have to pay anything
244	Perhaps a quarter?
245	Give 12 extra free bag tags per year and then charge \$3.00/bag
253	For a rural area, not sure a charge about \$1 would be reasonable

Question #6

Do you have a landfill card?



Question #7**What do you like about our landfills?**

Survey Number	Comment
1	Well organized
2	Staff
3	Friendly
4	Convenient helpful staff
5	Organized, clean, friendly, helpful staff Larry does a great job for us all
6	Clean, well organized
7	All good
8	Nice staff (Larry Wylie), friendly, helpful people at the dump
9	Clean and the help
10	Friendly staff that are helpful
11	Everything
12	They are clean and well staffed. It is always nice to drive in and see a friendly face. Staff are so helpful
13	Its neat and tidy and well maintained
14	Well organized and structured, friendly staff
15	Easy to get around, personnel (i.e. Larry and the other woman) are quite friendly and helpful
16	Kept very clean
17	Simple disposal of garbage, friendly, helpful staff
18	Well run always monitored someone on site neat and clean
19	Organized, well kept, friendly helpful staff
20	Kept neat. All staff are friendly and willing to guide to the correct dumping area
21	That they are recycling and using clear bags
22	We feel they are kept neat and tidy, cleaned marked as to where to put things
23	Larry and Tom
24	Clean and easy to access
26	Good people work there and well maintained
27	Staff Hours of operation and days that are open
28	Clean and organized
31	Croft clean, wonderful, good people especially Ara and Larry
32	Clean and convenient
33	Easy to use
34	Very well managed
35	Friendly
37	People are friendly and helpful. Easy access organized
38	Convenient
39	Well looked after
40	Friendly help
41	Its neat and tidy and great works very helpful
42	Friendly workers

43	Good staff close by
44	Convenient Helpful nice people
45	Friendly people and clean
46	Friendly people
48	Clean
49	Service laid out well very organized
50	Clean and organized
51	User friendly we see bears occasionally
52	Well organized
53	Staff
54	Love people working there clean and well kept organized
55	Easy to access
56	Convenient
57	Clean
58	Easy access
59	Tidy and personnel
60	Hours and dates of operation
63	The people who work there
64	Operating hours
65	Nothing
66	They are clean and organized and staff is friendly and helpful
67	They are organized
68	The employees, Its very clean
69	Clean Friendly
70	Its close to our residence
72	Friendly people always helpful
73	Efficient and nice staff
74	Clean and staff always here to help
75	Professional staff easy access
76	Friendly staff
77	Service and convenience
78	Friendly, organized
79	Organized, Friendly, Clean
81	Clean
82	Very Clean
83	Well organized
84	Everybody is helpful always in a good mood
85	Clean and orderly
87	They are very well-maintained employees are super friendly and very helpful
88	Neat and workers are pleasant and friendly. Easy access to different stations
89	Helpful staff, clean, a lot recycling options available and good hours (but does it need to be open Sundays?)
90	The way they are organized
92	Saves us taking garbage and recycling home

93	Organized. Quick and easy drop off.
94	Good staff, very clean and organized
95	Each section is well organized and labeled. Staff seem to be plentiful. Hours are good, I like them being open at 8am,
96	Should be one indoor waste diversion/recycling facility for the Municipality.
97	Everyone is so helpful
98	Staff that know you don't require you to show your card every time – clean
99	Most of the waste is sorted into piles for recycling or disposal but if you look over the edge where the clear bags go you will find an enormous amount of recyclable plastics. Why do we use clear bags if the staff are not enforcing the recycling of plastics?
100	Clean. People are friendly.
101	Organized. Clean. Should you limit garbage I can guarantee you that garbage dumped on side roads and in the Bush will become a problem.
102	Between the two locations, I can always get to a dump. And I like that I can leave my donations for the Lions there. Well maintained, no horrid smells, no dangerous areas, it's all very good.
103	The ability to drop off donations. Nothing much else
104	The staff
105	The organization
106	Very well organized. Good system on what is waste and what is recycled.
107	Accept donations of clothing and beer cans
108	Nothing
109	Ease of access, just read the dates open, need to separate compositable foods and create mulch or soil additives.
112	Clean and well managed
113	"YOU CURRENTLY" There are various recycling bins
114	Friendly staff
116	Clean and efficient, hours are convenient.
117	That there is no limit of # of bags
119	Reasonable cared for and well organized.
120	Larry is great and keeps things organized and the line moving
121	Tidy. Larry and Tom – very helpful. Great customer service
122	Convenience
123	Well looked after. Good staff.
124	The staff and how they always help. The sites are kept clean and safe.
125	It doesn't smell
126	Clean and friendly staff
127	People are courteous and helpful
128	They are well organized and professionally maintained.
129	Pleasant staff price for a mattress is ridiculous. You will get people just dumping getting too expensive
130	Larry
131	Nothing

132	I run the trailer park, we recycle and do garbage once a week. I do all the appropriate things – clear bags, cardboard and plastics and glass separate. It would difficult to cut back this landfill is clean, well run and very close to our property
133	Better signage of various bins etc.
135	To be honest recently moved here and we found it confusing when we got there and little to no information to be found on the procedures. I.e. everything must be in clear bags and how things are sorted.
136	Hours of operation clean and organized.
137	That I don't work there
138	Convenient days of operation, great helpful staff
139	Clean
140	Friendly staff and clean site
141	Chapman is a good size, Croft seems to small, both need to be reorganized better
142	Well managed and the number of staff on site can usually manage the number of people there.
143	Very clean and organized
144	Helpful staff
145	I like the way Croft is organized and staff is helpful
146	They accept garbage
147	Relatively easy to deal with, organized and the staff are generally helpful when you are not sure what to do with some items.
148	Recycling options
150	Super friendly staff. Very organized.
151	Neat and organized
152	Tom and Larry
153	Looks clean and tidy. Very helpful staff.
154	Sorting of garbage is well organized. Staff is extremely helpful and friendly.
155	The staff are very helpful
156	Friendly people. Able to get in and out quickly.
157	Organized, friendly staff
158	Well organized friendly attendants Lions Club bottle/can collection shed Good days/hours
159	Open on weekends and holidays. Therefore, there is no need to dump garbage on the side of the road.
160	Easy to use
161	Staff are amazing. Very knowledgeable and helpful.
162	Lots of hours open friendly staff
163	Well managed and great staff.
164	The staff are helpful and pleasant, and the landfill is organized
165	Location
166	Location
169	Grounds are kept neat, orderly. Staff is courteous and helpful.
170	Staff friendly and helpful, ease of use.

171	People are friendly and helpful – direct to recycle and other areas when needed. Kept clean and organized.
172	Sorting stations
173	Well organized for users of the landfill, “clean” helpful staff, drop-offs for alcohol containers and used clothing
174	Very courteous staff, clean, well organized, user friendly.
175	Ease of use
176	Friendly staff helpful especially Larry
177	Easy access friendly helpful staff
178	It’s clean
179	The Staff they keep it very neat
180	Not much I liked it when there was concrete block dividers
181	Organized and Courteous Staff
182	Easy to understand, friendly staff
183	Clean, well organized, and great staff
185	Easy access
186	Organized
187	Location and weekend hours
188	Great people working there
189	Recycling
190	Clean and well organized
191	Staff
192	Well organized. Friendly service from Larry
193	Kept fairly clean and organized
194	Its quick and easy
195	Larry
196	The Gulls
197	Easy access, friendly staff that help ensure garbage goes in the right place
198	Clean and organized good staff
199	The amount of room. The convenient set up. The management and cleanliness
200	Friendly help, variety of disposal options
201	Larry nice guy always joyful
202	All are friendly. Organized and helpful
203	Not too much
204	Croft is convenient with the days provided
205	The staff are very helpful and friendly
206	Employees
208	Helpful considerate staff
209	Clean, neat, well organized, and polite attendants
210	Organized drop off; lions’ donation
211	I don’t way to much restrictions
212	Friendly staff and well managed
213	Friendly attendants well run organized clean accommodating bottle drive for Lions Club

214	They run very efficiently. The people that work at the landfill come out every single time and help with the garbage and make sure that the recycling is going in the correct spot and the garbage is going in the right spot. The workers are very polite and friendly.
217	Friendly attendants
218	They take our garbage and recycling
219	Convenient location and hours, well organized
220	Well managed and well organized, Easy to navigate to what goes where
221	They are both kept clean and orderly
222	Well organized and the people who work there! Always personable and very helpful
223	Friendly staff and good hours
224	I like that it is quick and that there is no weighing
225	Clean and responsible recycling
226	Very well organized, clean, polite helpful employees
227	Well organized and workers go out of their way to assist you when you ask. Very pleasant
228	The people are great, the recycling setup is easy
229	Staff and organization. Hi Larry, Clyde, and Ara
231	As organized as possible
232	The ability to take 4 bags once a month or bi-weekly. The ability to sort and take large items,
233	Open weekends especially Sundays
234	Well maintained
235	Sometimes good things are thrown out that other people can use. Other landfills save good items then have a garage sale once or twice a year
236	The Magnetawan landfills are some of the best run landfills in Ontario, their programs are maintained to the letter and diversion programs run consistently
237	Garbage is free, recycling is working well, trailers for electronics, and the two hazardous waste days
238	They are very organized however we should be allowed to reuse and repurpose items from them. Many things are absolutely not garbage and people should be allowed to reuse these items
239	It is clean and little odour
240	Being able to take as much garbage BAGS and not get charged cuz there's time where I miss the garbage trucks
241	Good recycle bins and Great staff
242	Knowledgeable staff, as a summer resident with family there throughout the year I find the staff quite helpful and always willing to help
243	Only go once a month mainly recycle stuff
244	They are neat and well organized and run
245	Well organized, pleasant staff, donation sheds for used clothing and alcohol bottles
246	Employees
247	Good flow from one area to another. No waiting

248	Not much
249	Friendly staff, easy to get around
250	User friendly location, friendly staff, well kept
251	Larry is very helpful. Chapman is very organized
252	The staff
253	Laid out well with knowledgeable staff
254	Helpful staff and well organized and monitored to ensure compliance

Question #8

What can we do better?

Survey Number	Comment
1	Not much
2	Nothing
3	Everything Ok
5	Great job well done
8	No sorting
9	Nothing just open more often
12	More signage about what goes where
14	Doing a great job
16	No
19	Nothing its in great shape
20	Set aside an area where used items i.e. bikes and parts, could be re-used by people
21	See if there is a way to offer composting and see if grocery bags could be recycled
22	We would like to see a spot where items of good value could be donated for people to take and reuse if wanted. Recycles not going into the landfill second had to be for people
23	An annual mail out of a dump "map" and general instructions and more visible signage at the dump
24	Have an extra area set aside for recycle
26	No
28	Enforce recycling better. There are still fill our landfills with recyclable materials
32	Open longer
35	Nothing
37	You need a dangerous goods dump site
39	Nothing
41	Nothing just keep up the good work
43	Things are ok
45	Have more bins
46	Nothing
48	No charge for bag tags
51	?

53	Chapman brush spot is terrible mud hole
54	I'm satisfied with it all
55	N/A
56	All ok
57	More composting
58	?
59	Compost
60	Ok
61	No complaints
64	Nothing everything fine
67	I don't know
68	Signage as to where to put electronics etc.
72	So much should have had compacter much sooner
77	Free coffee
78	No thoughts
85	Nothing
87	Chapman open on Saturdays during the fall & winter
89	Nothing
90	Nothing
92	Nothing. Very Friendly. Thanks
94	Be able to drop off hazardous products i.e. paint, left over oil etc. regularly
95	Provide an area for people to leave items that others could want/use to keep the items out of the landfill. I believe I read the Municipality is working on this)
96	Less interaction between the public and staff. It's like being searched going into a prison. Signs should be sufficient for directing what goes where. Cameras could document people not following the many rules.
97	Have an area where people can place good used items and let others take it away this is recycling at its finest
98	Consistency between the two landfills – some things go to different areas depending on the site and staff
99	Yes, more enforcement of the clear bag program
100	Open more days.
101	Debit/credit machine. If you're going to charge for somethings, especially in COVID times. This is a necessity
102	The clear bag rule is absurd. If all I have is one small opaque bag, I can't dump it. But if I put that same opaque bag in a clear bag, I can. I swear this is what I have to do every week and it's silly beyond comprehension.
103	Train the staff. Hovering and glaring is not cool.
105	Have the same rules for everyone regardless of who you are or who is looking after you
106	No concerns
107	It's a dump. It provides a service. It's good.

108	Better hours Some additional drop off containers for those of us taxpayers that don't have a location near us.
109	Ok as is
113	CONTRACTORS WASTE IS UNCOLLECTABLE IN OTHER CITIES AND CHARGED BY WEIGHT WHEN TAKEN TO LANDFILLS
116	Have on or the other open every day of the week
117	Let us continue to have unlimited garbage. Each week is different. If I have guests to my cottage, I have more garbage.
119	More available hours
120	No complaints
121	Reuse/Recycle centre
123	Open in the evening at least 1 night per week.
124	Perhaps having a section especially during the summer months that people could take things home. So maybe it would be something another person could use.
125	More opportunities to drop off hazardous waste.
126	More days open
127	Have a recycle section. Many things that goes in the trash can be used by someone else.
128	Have the landfill attendant always help.
129	Have a true recycle building at each landfill. Don't price gouge or people will dump it in the ditch and not pay for it. We don't have garbage pick up in here country and now you are charging too much. Ridiculous!
130	Reuse area. Building to set decent stuff in for others to take if desired.
131	Get better staff
133	Don't like clear bags.
135	Clear rules and guidelines for the dump
136	Have a space that can be for items that others can use and not go in the landfill Consistent with the rules. More help from the staff especially for the elderly
138	Better signage?
139	Compost
140	Be open one more day through the week
141	There could be a one-way route to follow with bins set out for the various types of garbage and recycling. One dump I went through this year weigh the vehicle on the way in; dispose of your trash; weigh the vehicle on the way out. You pay your fee, based on the weight difference, this was in Renfrew, ON
142	Have some kind of camera system set up and hidden to try and punish people dumping at the gate when the landfills are closed.
143	Ok the way it is
144	Signage for different waste
145	I love the idea of a donation area of very usual furniture and such
146	Keep accepting garbage

147	Hours and days of service at some sites. Chapman always seems to be closed when I need it. Possibly alternate days/sites when needing to reduce hours.
151	Not sure
152	Less staff. Close one dump and only one set of equipment. How much money would that save
153	Better hours! Evening hours during the week for working people
154	??
155	Not sure
156	They do a pretty good job. Better to get advice from experts on improvements.
159	Have recycling bins for clothes and other goods
162	Nothing at this time
163	Have a "re-use it" area where people can put good things they don't need anymore, and others can take them.
164	Not charge as much for beds and such
165	Compost as part of recycling most of what goes into our landfills is compostable.
166	Reusable bin
169	Signs indicating landfill hours posted at Cemetery Road and at corner of 25 th /26 th Sideroad could reduce some frustration for those who forget what days each site is open. May also reduce illegal dumping at landfill gates
170	Some sort of an exchange opportunity. Let people place still decent items for others to retrieve. Less in the landfill
171	Very well organized and friendly people at the site. Everyone always wants more hours, but your hours are easy to use so no complaint. Truly no suggestions – keep doing a good job.
172	Communicate how we are doing. Council appointed a third party (no RFP as per motion at council early this year) to pull the data. How many tonnes of hazardous waste was diverted, number of participants? How many tonnes of plastics, cardboard, electronics, mattresses etc. have been sorted in the past three years? I feel we have done well rather than penalize us with another surcharge would motivate us to work at doing better
173	nothing comes to mind
174	Re-use centre
175	Why so many garbage guards???, always standing around doing nothing, [REDACTED] (edited)
176	Have at least one landfill open every weekday
177	Have more options for reuse drop off and pick up
179	A place to recycle items i.e. chairs dishes etc. sell them for a small fee. Would like to see a place to put Hazmat products at other times of the year
181	Re-use centre for items that can be repurposed

182	Provide each resident with trash bag tags that can be used at any time by anyone. Guests should be allowed to use the dump so long as they're showing tags.
185	I wish there was a building to place used but still good items for others to take home. Like the "Machar Mall" in Machar Township. That would divert lots of items. I wish the recycling program was better explained. Every time I go to the Landfill, I'm told to put things in different spots then the last time visit.
186	Nothing
187	Nothing
188	Fine the way it is
190	Nothing works great
191	Not really sure
192	Get reuse center going soon
194	N/A
197	Open hours are great, staff are great. The landfill work for us
199	Nothing
200	I think they run pretty smoothly
201	Charge people from Toronto
202	Pick up our garbage @ our residence or provide a bin for drop off closer
203	Not sure
204	Nil
205	There does seem to be a lot of Staff around the Croft site from time to time. Sometimes your watched by three people as throw out your recyclables and garbage
206	We recycle at home and landfill site throws it back together while paying for someone else to sort it again?
207	Open more days
209	Better screening of non-residents
210	The staff could be a little less nazi-ish and understand they are providing a service that is paid for by our taxes
211	Allow local out of town to use to use the landfill if it came from town it goes to that towns landfill
212	Have a recycle area for usable items to be purchased
213	Need area for reuse/recycle centre for people to place items that still have life rather than throw in the dump Price for mattresses/stuffed furniture too high @\$25
214	I don't think anything except let people who rent cottages and or construction garbage be put at the landfill site in the appropriate containers. Make them sort their garbage if they haven't sorted it. Police them if you have to but I think they should be allowed to do it
215	Maybe hand out cards more than once every ten years not construction paper but maybe laminated
217	Quit remodelling every year. No need to keep moving recycle and all the cement blocks
218	Keep up the good job

219	Nothing
220	Nothing
221	They are fine in my opinion
222	Couldn't be better
224	Better signage, as well better explanations on how to dispose of the different waste types
225	Composting
226	Enforce the rules
227	I think you are doing a good job now. No complaints on that
228	Not much
229	Create a trailer or area where usable things can be dropped off for others to use so there's less fill
231	Start a dump recycle policy where good usable stuff can be used by some one instead of pitching it all in the dump
232	Allow the treasure area to open again, quite often its something I don't want or need but has lots of great life in it for someone else.
234	Be open more days during the summer
236	The landfills run great, what needs to be done is encourage waste produced in Magnetawan come to the Magnetawan sites and stop treating tax payers like second class citizens if they dare bring waste they produced here to the landfill
237	Reduce the charges for furniture, mattresses, and appliances
238	We should set up an area for repurposed items, so much stuff is being thrown away and destroyed that can be reused by others. Reduce reuse and recycle seems to be forgotten on larger items like furniture metal and wood
240	N/A
241	Spot for "shop and drop" spot for donation furniture etc.
242	Could a storage for dangerous goods (old paint etc.) be made? That would help a lot instead of the few times which people aren't available for
243	Ok now
244	Offer a place where people may find used goods, but you may already do this
245	We could have less days per site and no need for pick-up in Magnetawan
246	Compost
247	Keep everything so garbage doesn't end up in the ditches
248	Better care and detail with recycling
250	Put in a composting depot. Put in a small hazmat unit free for locals. Charge non-residents
251	?
252	They are great the way they are
253	Have some kind of hidden camera system to catch the people dumping at the gate
254	Signs to indicate location types of waste

Question #9 Any additional comments, questions or concerns regarding Bag Tag Limits?

Survey Number	Comment
5	No
9	Would it just be for residential Chapman is not open enough
11	Bag limits do add to dumping illegally on roadsides
12	I think bag limits is a great idea. There is so much going into the landfill that should be recycled or disposed of in other ways. I like the idea of a designated area where items could be placed that someone else might want.
14	No
16	Staff are great
18	No many municipalities are being forced to control around of each household use
19	No
20	I would like to see an area set aside for composting kitchen waste, etc.
26	No
28	People dumping anything over the limit in the bush (This is a problem already so more than likely will get worse)
33	No
35	Ok
37	Reduce the bag cost of extra. What are you doing with the extra money
41	No
43	No
48	No charge
54	Take into consideration us driving to dump also what exactly are we being charged for
56	No
57	N/A
60	\$3.00 per bag is dumb
64	N/A
65	No charge for full time resident
66	We may average 1-2 bags/week, but long weekends and vacations may result in extra bags once or twice/year and don't want extra charge for just a few times/year
67	Staff is friendly
72	Transfer station
77	Do not believe with the taxes we pay local residents (full time) should pay
78	No
81	Nil
83	Don't encourage people dumping in the woods
87	No
88	No
90	I think three dollars a tag is to much for young families to pay as that's a lot of money over the year as they have daycare and food and clothing and shelter for their children

92	I know some people will be upset with that, but every Municipality has bag limits. We sometimes have 4 bags, other times only one. What if you gave everyone 52 bag tags each year with property tax bill (?) and require every bag to have a tag? Also, you should define a "bag". At home here in Durham, our bags can not be larger than 33 inches high. That limits people from using the big contractor bags.
93	We go to the dump 2 or 3 times per month. At 2 bags per week it would be good to drop off 4-6 bags at once.
94	Would the cost of administering the bag tag permits out weight the income? Would the Municipality have to add another layer of staff to handle this? In reality the bag tag is another tax stream for the Municipality. Guessing the local tax will go up \$312 to reflect the cost of the dump fees. Other ways of handling household garbage should be looked at other than landfill. Incineration is not a bad word anymore with the new technologies.
95	Consideration must be put in place for businesses. Also, how would bags be counted? I assume tags would be issued to each household annually, which I think is necessary. In this case, do we need to still have dump cards?
96	If we had a proper waste diversion facility in Magnetawan we wouldn't need tags at all because a minimal amount would be going into the landfill compared to what is happening at the present. More staff could be hired to dug up the already buried garbage and sort that into recycling. We wouldn't need a new landfill by investing in a waste diversion facility. Surrounding communities would pay to have their waste hauled to Magnetawan.
97	None
98	How much additional cost will be required to staff the sites to monitor activity and tags? What size bag?
100	No tags necessary for permanent residents
101	Again, study after study shows that once imposed, illegal dumping will ensue.
103	No
105	None for personal but will have some as far as commercial goes
106	No
107	No
108	No
109	No bag tags, need to keep garbage on the dump, not in the countryside.
110	This will only increase the amount of garbage littered on our back road especially. Already had people dumping bags of trash on my property as it is.
113	ILLEGAL DUMPING WILL BECOME A LARGE PROBLEM.... THERE ARE ALREADY CULPRITS THAT ARE TOO LAZY TO GO TO LANDFILL SITES
117	I don't have these requirements in Toronto
119	No

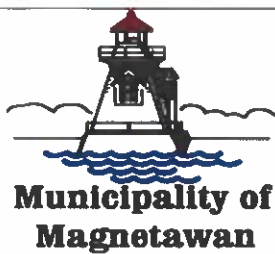
120	Nothing wrong with charging for extra bags, if you create more garbage than the average family than you should pay.
121	No
124	No
125	Makes it hard for cooperative collection for seniors.
126	No garbage pick up on our road and we are permanent residents.
127	How will we get bag tags with the office closed? What about the set up if we pick up garbage on the road or highway.
128	Bag tags are always unwelcomed but necessary for controlling recycling.
129	There are times in people's lives that more than normal garbage is generated. A death, celebration, moving in or out you should be able to purchase a flat rate sticker good for 2 weeks to get your stuff sorted.
130	I assume this does not include recycling bags. They should be fee. Sharing with others should be allowed. If I want to give my dad or neighbour a tag of mine, should be allowed.
131	Don't do it
134	If you are going to allow a 2-bag limit per week that is 104 bags per year if you exceed that you should pay extra. If you don't you shouldn't
135	We previously lived in a town with a 2-bag limit and garbage ended up being dumped all over roads with little traffic.
136	If I don't have pick up and are responsible for my own garbage and only make dump runs every month or more will I be able to bring 8-10 bags and not get hassled I run a business and have a household do I get 2 bags for each How is it going to be managed and controlled who is bringing extra bags, where will tags be purchased not everyone can get into the town office before it closes for the day.
138	No
139	Its about time
141	When somebody is moving out of their home (or just cleaning out stuff), you don't know how much garbage you'll have. Also, if folks don't have the money to pay for pick up, you'll find piles of trash in front of the dump gates or along the highway. Not a good idea.
142	Given the number of long-term residents using the landfills, having year-round limits on bags could cause people to do more illegal dumping either outside the landfills or in other less obvious areas.
143	\$3.00 a bag is outrageous, keep things the way they are!
145	Often times I pick up for many of my neighbours to save them the trip. This needs to be figured out.
146	Bag tags are a bad idea. Do you want garbage in the dump, or on the side of the roads?
147	I am concerned that most honest people will manage the bags and try to limit garbage but for others this will encourage more "tossed" garbage or burned in yard causing other issues.
153	No
154	Only worry is that if bags are limited and people have to pay for it, more garbage will be dumped illegally

155	I don't see the necessity for limits at this time.
156	It is inappropriate deterrent in a rural setting. Will lead to people disposing of garbage improperly. Our family has cleaned garbage left on the road by our property. Lots of opportunity to dump in the bush. You need to make it easy for people to dispose of garbage properly. Cut back in other areas to properly provide landfill facilities.
159	I think we are a very small community and do not need that yet
160	Will part time residents get tags for the whole year
162	The surrounding Municipalities like Armour, Ryerson and Burks Falls implemented this years ago so I do not understand how a lot of taxpayers can be upset. People need to do their part to reduce waste and I see a lot of [REDACTED] on social media from people that think they should be able to bring as much as they wanted because they feel entitled!! Because I pay taxes its always, I want I want I want. I read the newsletter and I don't want our taxes to go up to pay for a new landfill because people can't sort their garbage or learn to reduce their footprint just simply because they don't want to because they pay taxes. That's ridiculous. (edited)
163	I found this survey by accident and didn't know this was being considered. We don't get garbage pick up at all so this seems like a tax on our already high property taxes (for which we receive no garbage pick up, no water, no sewage, etc.)
164	I feel that if the tags are too much money, they will be thrown on the side of the road or bush.
166	No
167	Concerns about people burning or dumping garbage rather than buying tags
170	What you are proposing is more than fair. I know it is balance between preventing illegal dumping and fair cost.
171	As a casual user, sometimes we do a "major clean-up" which may result in additional bags, but the charge is minor and just keeps people honest.
173	We used these in Toronto for several years before moving up to Magnetwan permanently – it worked well and we could buy our stages at convenient locations, e.g. the neighbourhood Canadian Tire making them easy to acquire – online ordering of tags with mail delivery might be a nice option.
174	None
175	We only have recyclables; bag limit will not necessarily affect us
176	Do these bag limits include recycling? Nothing is mentioned about recycling
177	As a seasonal resident we only go 8-10 times per season to the dump. We don't think its fair to charge us for using the dump. It would be helpful to have a laminated dump card. Our card is really worn out. Perhaps sending new ones out every year so may be helpful. I know you have done that in the past.
178	No

179	A lot of seasonals do not recycle there should be fines imposed for families not recycling
181	No
182	No, I think giving them out makes perfect sense, making someone show a card at each visit doesn't. Thanks
183	I think each full and part time resident should be issued some extra bag tags free each year and anything over and above should be paid for. This should be for waste and not recyclable garbage
185	Can the 1 st year be a trial run? Because I see this backfiring and there being a lot of garbage left in ditches. What about short-term rentals and cottages?
186	We don't go every week. So would your limit be doubled if you go every other?
187	Bag tags wouldn't make much sense for seasonal residents, unnecessary complication
188	If you charge for extra does that mean, there will be more garbage on roads. See how people now leave Tim cups, masks etc. on the roads
189	The municipality for our permanent residence charges \$2 per large garbage bag with an urgency to have you recycle as much as possible.
190	Shouldn't really be a bag limit since the bags are clear and forces us to recycle everything and not sneak cans into the bags Sometimes you are away or sick and your garbage may accumulate.
191	As long as bagged garbage does not include the mattress bin
192	Not at the moment
193	Charge non-residents/seasonal pass
194	No bag limits preferred
199	Employees are great. Larry is especially helpful.
200	Limits will be difficult if moving or downsizing
201	No limit
202	No bag tags
203	Don't take advantage of us citizens
204	How will we get the bags that would be provided
205	I might be concerned about how much effort and expense enforcing bag limits would be. Sometimes if we don't make it to the dump every week, we may exceed two bags in one visit. I wouldn't want to be penalized when that happens.
206	Residential permanent should not pay Commercial and Industrial do most damage and should pay
209	Seniors should not be charged extra for tags
210	No
211	Should be no tags at all
213	If you implement bag tag limits, I fear you will find people dumping throughout the Municipality
214	Don't put limits on bags please
215	I don't usually say much as I don't live there permanently but this whole idea of tags is unacceptable as I pay the same taxes as others. You might

	say I pay for road maintenance from my taxes but it's not that great either.
217	If the town didn't put up a \$32,000 sign, we would have money for dump not to mention a firetruck we both then gave away Sheer waste and stupidity
218	Don't agree with it, people will dump them on the roads or the bush
220	No
221	We have to spend money on gas to get to the dump. We have to take our garbage there on our time and during the winter sometimes it's a scary ride to get to the dump. We should not be charged to drop our garbage off.
22	No
223	We have to drive to the dump because there is no garbage pickup so we shouldn't have to have bag tags and pay for overages.
224	If organics and recycling are including in the limit, I feel that it will be a big mess. As well previously coming from a township that had limits be prepared for garbage to be dumped on the side of the road.
225	Its about time!
226	Good idea can't just keep filling up the landfill cost of opening a new one is astronomical
227	Would this mean I have to drive the distance to get tags at township office?
228	I don't go every week. If I do go every 3 weeks, why should I pay as I'm still only doing a bag a week, even though I have 3 bags?
230	I think it's a great idea. Will limit people bringing garbage from their home to their cottages and help preserve the life of our dump.
231	Not everybody drives to the dump weekly, they wait until it is a worth while trip, especially those from areas such as Spence. Therefore, they are going to have extra bags
232	I think it would cause a lot more emissions. I own a seasonal property and stay there from April to September – as do both my neighbours, we usually rotate who goes to the dump so we're all not driving there. I wonder how this will be dealt with. Would I be forced to pay if I was one of their 3 rd and 4 th bags?
233	Seasonal residents pay the same taxes but are only accessing the dump half the time of the year and so should be allowed more the weeks they are using it
234	Is your plan to send out Bag tags for the year and have them attached to each bag each week?
236	I believe its wrong, the most likely result is an increase in expensive littering along our roadsides. If you need money to maintain or expand our waste management needs do it though the tax base. Lastly, I don't believe its fair to put the burden of collecting this on the landfill employees, they have a job they do well now and shouldn't be burdened with collecting a new tax.
237	We tried that once and then stopped it. It didn't work. People dumped garbage on the side of the road and it only cost \$1/bag then

238	We should not have to pay for more garbage disposal, we pay too much for everything already. This is especially distressing for people with no garbage pick up. We are paying already because we have to deliver the garbage ourselves. This will result in more garbage being dumped outside of our landfills.
239	What happens when 4 residents carpool garbage in 1 vehicle and only have the designated total of bags per person. How will that be resolved?
240	That's not right. We have to pay for bags cuz maybe the Chapman dump is overflowing, and you need a different way of dumping garbage to be honest
241	We try to go to the day we are leaving the cottage. We often have collected 3-4 bags because the dump was not open the day we left. I do not think paying would reduce the waste if would just frustrate the user. I believe people will burn more and dump in the ditches. People do not have any control over the packaging of goods and the dump is our only way to keep the environment clean.
242	At reasonable prices it's fair. I currently live where tags are required once you're over your bag limit. I believe its 2.50 per bag
243	Not feasible or needed
244	I think that from what I saw on Facebook we shouldn't have bag limits. Too many people already leave garbage all over their properties, often at the tree line, which is completely unsightly, or worse they dump bags of stuff on the roads. The Bag Limits will unfortunately NOT encourage people to reuse and/or consume less – which I know is the intent. Instead, the bag limits will make people angry and will just cause our municipality to be littered everywhere. Unfortunately, our capitalistic system is entirely based upon encouraging consumption, and consumption creates waste and pollution. However, bag limits in our municipality is not the answer a place where people may find used goods, but you may already do this
245	Please see my suggestions
247	People will toss garbage in the forest
249	I think bag limits would help people to reduce the garbage they produce each week
251	Two bags a week is reasonable for seasonal cottages
253	Stratford bag tags only recently were increased to \$3.50 with a significantly higher full-time population Implementing Bag limits and extra bag fees will, more than likely, cause the illegal dumping at the gate to increase as many people will not be able to afford the cost
254	No



REPORT TO COUNCIL

To:	Mayor and Council
From:	Acting Deputy Clerk Laura Brandt
Date of Meeting:	November 25, 2020
Report Title:	2020 Private Road Grant Program

Recommendation: That Council receives this report regarding the Private Road Grant Program as presented and directs staff to make a recommendation of an increase for the 2022 budget if an upward trend is evident.

Background and Comments:

By the program deadline of November 15, 2020, the Acting Deputy Clerk had received 18 submissions for the Private Road Grant. 17 submissions were complete and eligible to receive the Private Road Grant. 1 submission was deemed incomplete due to not providing any eligible receipts for work completed. We received applications from 15 returning road groups and 2 road groups who were new to the application. It should also be noted that 4 of the returning road groups did not submit an application in 2019. Of the 17 submissions, 10 may be municipally owned but privately maintained. Road groups will be contacted to enter into a license agreement to maintain roads that are municipally owned but privately maintained.

The final totals for the 2020 program were:

- Total dollars spent by applicants on road work = \$ 73,764.95
- Maximum allowable dollars (based on formula)
from submitted applications = \$ 19,880.00
- Total dollars allocated for 2020 Private Road Grant = \$ 15,000.00

The final totals for the 2019 program were:

- Total dollars spent by applicants on road work = \$ 77,556.40
- Maximum allowable dollars (based on formula)
from submitted applications = \$ 15,145.00
- Total dollars allocated for 2019 Private Road Grant = \$ 15,000.00

Once again, the municipality received multiple compliments on the grant program from residents thanking the Municipality for the continuation of this program as it continues to help local road groups upgrade their privately owned and/or privately maintained roads. It is also a great benefit to local businesses and contractors as many of the road groups support local.

Financial Implications:

\$15,000 included in the 2021 Draft Budget.

Respectfully Submitted,

Laura Brandt
Acting Deputy Clerk

Road Name	Max grant	Total paid	Summer Maint Invoices	2/3 Property Owners	Application Submitted	Doc. Of Bank Account	Calculation for Eligible \$ Checked	kms	% of total	weighted total
Lake Lane	\$ 560.00	\$ 3,350.00	yes	yes	yes	yes	yes	1.6	0.0282	\$ 422.54
Old Lewis Road	\$ 632.50	\$ 715.20	yes	yes	yes	yes	yes	1.25	0.0318	\$ 477.24
Woodland Lane	\$ 530.00	\$ 2,945.50	yes	yes	yes	yes	yes	1	0.0267	\$ 399.90
Cedar Croft	\$ 1,142.50	\$ 1,808.00	yes	yes	yes	yes	yes	1.69	0.0575	\$ 862.05
Whalley Lake Road West	\$ 2,465.00	\$ 13,249.72	yes	yes	yes	yes	yes	2.5	0.1240	\$ 1,859.91
Silver Lake Road	\$ 3,002.50	\$ 13,820.79	yes	yes	yes	yes	yes	3.53	0.1510	\$ 2,265.47
Lakeside Trail/Holson Ridge	\$ 925.00	\$ 4,666.59	yes	yes	yes	yes	yes	1.3	0.0465	\$ 697.94
Neighick Road Group	\$ 710.00	\$ 1,374.08	yes	yes	yes	yes	yes	0.6	0.0357	\$ 535.71
Bayview Road	\$ 500.00	\$ 2,825.00	yes	yes	yes	yes	yes	0.4	0.0252	\$ 377.26
Cliffden Lane	\$ 1,540.00	\$ 5,242.65	yes	yes	yes	yes	yes	4.4	0.0775	\$ 1,161.97
Ford's Road	\$ 1,270.00	\$ 3,672.50	yes	yes	yes	yes	yes	3	0.0639	\$ 958.25
Ford Lane/Whalley Lake Rd East	\$ 1,170.00	\$ 3,260.31	yes	yes	yes	yes	yes	1	0.0589	\$ 882.80
Pine Road (Crawford Lake)	\$ 1,520.00	\$ 6,277.95	yes	yes	yes	yes	yes	1.92	0.0765	\$ 1,146.88
Silvercliff Lane	\$ 690.00	\$ 2,260.00	yes	yes	yes	yes	yes	1.8	0.0347	\$ 520.62
Claytons Bay Trail	\$ 895.00	\$ 3,659.14	yes	yes	yes	yes	yes	1.5	0.0450	\$ 675.30
Simmons Lake Road	\$ 900.00	\$ 1,638.50	yes	yes	yes	yes	yes	2	0.0453	\$ 679.07
Tranquility Trail Gordon Point	\$ 1,427.50	\$ 2,999.02	yes	yes	yes	yes	yes	1.23	0.0718	\$ 1,077.09
Totals	\$ 19,880.00	\$ 73,764.95						30.72	1.0000	\$ 15,000.00

Moved by: _____**Seconded by:** _____

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan has reviewed the eligibility criteria for the COVID-19 Resilience Infrastructure Stream and recommends the following projects be included for consideration:

New roof, windows and renovations for the Community Centre, Wall repair and renovations for Church Street, Furnace and Kitchen for Ahmic Community Centre, Furnace for Friendship Club, Generators for Ahmic Community Centre, Friendship Club, Fire Hall, and Public Works Building.

Carried _____ Defeated _____ Deferred _____

Sam Dunnett, Mayor

Recorded Vote Called by: _____

Recorded Vote

Member of Council	Yea	Nay	Absent
Brunton, Tim			
Hetherington, John			
Kneller, Brad			
Smith, Wayne			
Mayor: Dunnett, Sam			

Kerstin Vroom

From: ICIPCOVID (MOI) <ICIPCOVID@ontario.ca>
Sent: November 6, 2020 12:36 PM
To: Kerstin Vroom
Subject: COVID-19 Resilience Infrastructure Stream: Local Government Intake Notification
Attachments: Appendix A - Remote Communities.pdf; Appendix B - Project Eligibility Criteria.pdf

Dear **Kerstin Vroom**
Municipality of Magnetawan

Re: Investing in Canada Infrastructure Program (ICIP) – COVID-19 Resilience Infrastructure Stream

On October 28, 2020, Ontario announced the COVID-19 Resilience Infrastructure Stream ("COVID stream") under the Investing in Canada Infrastructure Program (ICIP) in Ontario.

Under the new COVID stream, \$250 million in combined federal-provincial funding will be dedicated to local governments across the province. **Your municipality's allocation is \$100,000 for this new stream.**

The federal government has indicated that investments under this stream are to support public infrastructure, defined as tangible capital assets, including temporary infrastructure related to pandemic response, primarily for public use and/or benefit. According to federal parameters, eligible projects include (see Appendix B for full details):

- **Retrofits, Repairs and Upgrades** for municipal, provincial, territorial and indigenous buildings, health infrastructure and educational infrastructure;
- **COVID-19 Response Infrastructure**, including measures to support physical distancing;
- **Active Transportation Infrastructure**, including parks, trails, foot bridges, bike lanes and multi-use paths; and
- **Disaster Mitigation and Adaptation**, including natural infrastructure, flood and fire mitigation, tree planting and related infrastructure.

Municipalities should work with the federal eligibility criteria to identify projects to address COVID-19 responses and resilience, including in municipal/regional owned long-term care homes. Municipalities are also able to partner with not-for-profit and broader public sector organizations (e.g. any public sector body) and submit projects on their behalf, using their municipal allocations. This will be subject to the municipality's own project evaluation prior to submission to the province. Not-for-profits and broader public sector organizations are not eligible to apply on their own. More information will be available on this in the program guidelines.

As with other ICIP streams, projects that have already commenced construction or contain no capital components (i.e. planning projects) are ineligible for funding under this intake. Additionally, costs for land acquisition, infrastructure for tourism or facilities home to a professional sports team, and any project already nominated to the federal government under another ICIP stream are ineligible under the COVID stream.

Municipalities will not be required to cost-share under this stream. The federal government will cover 80% of the total eligible costs associated with any approved project and Ontario will cover 20%, however, total eligible costs for all submitted projects cannot exceed your municipal allocation noted above.

Municipalities will have the opportunity to submit projects for review and approval, but eligible costs associated with any given project cannot exceed \$10 million.

There will be a project cap based on your municipal allocation:

- 1 project submission for those receiving a maximum of \$100,000;
- 2 project submissions for those receiving \$100,001 to a maximum of \$500,000; and,
- 5 project submissions for those receiving \$500,001 and above.

Projects are limited to one of four categories as outlined by the federal government in the list in appendix B. Please contact our delivery team (email below) if you have questions about this. Municipalities can bundle various assets, within one of the four categories, under one project submission.

The federal timelines of this program require all parties to work together quickly to implement funding. Applications will be reviewed and prioritized by the province based on a rolling intake (i.e. first-come, first-served), but the following deadlines will apply:

- Applications for single projects must be submitted to the province through the Transfer Payment Ontario (TPON) system by December 21, 2020;
- Applications for multiple projects must be submitted to the province through the Transfer Payment Ontario (TPON) system by January 7, 2021;
- Projects must have started construction by September 30, 2021; and,
- Projects must have completed construction by December 31, 2021; except for remote communities which will have until December 31, 2022 (see below).

Only projects that meet the above criteria, as well as those that will follow in the provincial program guidelines will be considered for nomination by the Province to the federal government. No deadline extensions will be considered. If you do not submit your application on time, or your project does not start and/or complete by the deadlines required by the federal government, you will lose any opportunity to access this funding allocation.

As per federal parameters, remote communities will receive additional time and have until December 31, 2022 to complete project construction. Communities who fall under this definition, as per the Canada-Ontario Integrated Bilateral Agreement, are outlined in the attached in Appendix A.

Application materials (i.e. application forms, program guidelines and federal Environmental Assessment/Duty to Consult forms) will become available on the TPON website once the stream has officially launched the week of November 16th. Please check back on the site for updates in the coming weeks.

If you have questions about your municipality's allocation, program eligibility, getting prepared for project submission or would like a copy of this communication in French, please contact ICiPCOVID@ontario.ca for support.

We look forward to working with you as you submit projects.

Sincerely,

Trevor Fleck
A/Director, Intergovernmental Policy and Delivery Branch
Ministry of Infrastructure

76	Municipality of Bluewater	No
77	Municipality of Brighton	No
78	Municipality of Brockton	No
79	Municipality of Brooke-Alvinston	Yes
80	Municipality of Callander	Yes
81	Municipality of Calvin	Yes
82	Municipality of Casselman	Yes
83	Municipality of Central Elgin	No
84	Municipality of Central Huron	No
85	Municipality of Central Manitoulin	Yes
86	Municipality of Centre Hastings	Yes
87	Municipality of Charlton and Dack	Yes
88	Municipality of Chatham-Kent	No
89	Municipality of Clarington	No
90	Municipality of Dutton-Dunwich	Yes
91	Municipality of Dysart et al	No
92	Municipality of East Ferris	Yes
93	Municipality of Faraday	Yes
94	Municipality of French River	Yes
95	Municipality of Gordon/Barrie Island	Yes
96	Municipality of Greenstone	Yes
97	Municipality of Grey Highlands	No
98	Municipality of Hastings Highlands	Yes
99	Municipality of Highlands East	Yes
100	Municipality of Huron East	No
101	Municipality of Huron Shores	Yes
102	Municipality of Killarney	Yes
103	Municipality of Kincardine	No
104	Municipality of Lambton Shores	No
105	Municipality of Leamington	No
106	Municipality of Machin	yes
107	Municipality of Magnetawan	Yes <i>remote</i>
108	Municipality of Markstay-Warren	Yes
109	Municipality of Marmora and Lake	Yes
110	Municipality of Mattawan	Yes
111	Municipality of McDougall	Yes
112	Municipality of Meaford	No
113	Municipality of Middlesex Centre	No
114	Municipality of Mississippi Mills	No

APPENDIX B: COVID-19 RESILIENCE INFRASTRUCTURE STREAM - PROJECT ELIGIBILITY CRITERIA

Category 1: Retrofits, repairs and upgrades for municipal, provincial, territorial and indigenous buildings, health infrastructure and schools.

Eligible Asset Type	Asset Sub-types
Municipal (local government) and provincial/territorial/Indigenous buildings	<ul style="list-style-type: none"> • Administrative buildings • Fire halls • Police stations • Maintenance facilities • Physical Plants • Public works buildings (e.g. transformer sub-stations, water treatments facilities, hazardous waste disposal facilities) • Food safety infrastructure (committee freezers, green houses etc.) • Any other municipal (local government) and provincial/territorial/indigenous buildings that deliver or provide services or programming.
Health infrastructure	<ul style="list-style-type: none"> • Hospitals • Morgues • Nursing homes and senior citizen homes • Long-term care facilities • Wellness centres • Paramedic Services facility • Health centres, clinics and other health care buildings • Community interest facility e.g. mental health and addiction centres • Rehabilitation centres • Youth services facilities • Social and supportive housing • Paramedic and support vehicles
Educational Infrastructure	<ul style="list-style-type: none"> • Day care facilities • Schools (e.g. high school, college) • Adult education facilities • Playgrounds • Universities

	<ul style="list-style-type: none"> • Sports facilities • Computer labs and web infrastructure • School theatres • School libraries • Performing arts centres • Colleges • Research centres • Student housing • Student services buildings • Agricultural education infrastructure (barns, green houses, etc.)
--	---

Category 2: COVID-19 Resilience Infrastructure, including measures to support physical distancing.

Eligible Asset Type	Asset Sub-types
Build or modify infrastructure to respond to the Covid-19 pandemic	<ul style="list-style-type: none"> • Safety retrofits for public sector buildings • Safety retrofits for rolling stock • New builds, retrofits, repairs or rebuilds of social housing, long-term care facilities, seniors' homes or temporary housing (shelters) to support new safety measures or physical distancing • Expand single rooms within existing hospitals • Separation infrastructure for infectious disease care from other care (e.g., COVID-19 wards and dedicated facilities) • Modular field hospitals, mobile ICU units or other equipment to facilitate rapid expansion of intensive care capacity • Renovate public facilities to serve as designated hospital overflow sites • Emergency vehicles • Security support vehicles • Barriers • Passenger safety improvements • Driver safety improvements (barriers etc.) • Video screens and PA systems for announcements • Automatic vehicle location technology

	<ul style="list-style-type: none"> • Security enhancements • Food security infrastructure
--	---

Category 3: Active transportation infrastructure, including parks, trails, foot bridges, bike lanes and multi-use paths.

Eligible Asset Type	Asset Sub-types
Active transportation infrastructure	<ul style="list-style-type: none"> • Parks trails and multi-use paths • Bike and pedestrian lanes on existing or new roads or highways • Sidewalks • Footpaths and foot bridges • Active transportation support facility (e.g. bike parking/storage) • Street and park furniture (e.g. benches, shade areas, planters)

Category 4: Disaster mitigation and adaptation infrastructure, including natural infrastructure, flood and fire mitigation, and tree planting and related infrastructure.

Eligible Asset Type	Asset Sub-types
Climate Change, natural disasters, extreme weather	<p>Natural:</p> <ul style="list-style-type: none"> • Forest • Shoreline vegetation • Green Roofs • Bioswales/rain gardens • Aquifer • Wetland restoration <p>Structural:</p> <ul style="list-style-type: none"> • Barriers • Dams • Dykes • Drainage canals • Floodways • Man-made wetlands • Retaining walls and other shoreline protection such as rock revetment

	<ul style="list-style-type: none"> • Seawalls and breakwaters • Weirs • Pump station (to increase hydraulic capacity and reduce flooding)
Floods and Fires	<ul style="list-style-type: none"> • Barriers • Dams • Dykes • Drainage canals • Floodways • Man-made wetlands • Retaining walls and other shoreline protection such as rock revetment • Seawalls and breakwaters • Weirs • Pump station (to increase hydraulic capacity and reduce flooding)
Assets associated with afforestation and reforestation	<ul style="list-style-type: none"> • Tree planting projects • Coordination or distribution centres • Nurseries • Greenhouses • Access roads and bridges (that provide access to areas where tree planting will take place)



52 Seguin Street, Parry Sound, Ontario P2A 1B4
Tel.: (705) 746-2101 • Fax: (705) 746-7461 • www.parrysound.ca

November 3, 2020

Municipality of Magnetawan
PO Box 70
Magnetawan, ON
P0A 1P0

Attention: Kirsten Vroom, Clerk

Dear Ms. Vroom

Thank you for your correspondence dated November 2, 2020 with regards to the EMS supplementary levy. Also thank-you to the Council of the Municipality of Magnetawan for their consideration of this issue.

In addressing the issue, I can advise that the Ministry of Health commits to provide "up to 50%" of EMS costs. They make no guarantees or commitments to even provide the 50% if they decide at any time that a lesser amount is appropriate. In practise, the Ministry of Health is always a least one year behind in their 50% commitment. At times this can linger to being two years behind.

In addition, it has been our experience to anticipate that the Ministry will fund their portion of a deficit amount that can be anticipated to continue year over year. Best efforts are always exerted when submitting reporting information to demonstrate that any deficit will be a continual funding need so as it can not be interpreted as a one time operating cost which the Ministry will be hesitant to fund.

The Ambulance Act which is the legislation which allows for the EMS levy to be dispersed to the District municipalities does not provide for us to carry costs over year to year. Any required

funds must be levied and received in the calendar year they are to be expended. Therefore, I do not have the authority to provide a two-year payment window.

I would also like to note that it is recognized that a supplemental levy is less than ideal for our municipal partners. This is not expected to occur in the future.

Thank you

Town of Parry Sound

Dave Thompson

Dave Thompson, Director of Emergency and Protective Services
cc. EMS Advisory Committee members



52 Seguin Street,
Parry Sound, Ontario P2A 1B4
Tel.: (705) 746-2101 Fax: (705) 746-7461
e-mail:tbolwerk@townofparrysound.com

Bill to:

EMS-MAGNETAWAN
P O BOX 70, 4304 HWY 520,
MAGNETAWAN ON P0A 1P0

Date: 9/9/2020

Invoice #: IVC00000000020058

Terms:

Account Number: EMS-MAGNETAWAN

HST Registration #: 10698 4735

Item Number	Description	Quantity	Price	Amount
	SUPPLEMENTAL EMS LEVY	1.00	\$22,334.77	\$22,334.77

MUNICIPALITY OF
MAGNETAWAN

SEP 10 2020

RECEIVED

U# 16018

Comments :

Supplemental ems levy
?? 1464002020

Subtotal :	\$22,334.77
HST:	\$0.00
	\$0.00
Total :	\$22,334.77



Municipality of Magnetawan
Ontario Regulation 588 (2021) Compliant Asset Management Plan
Project Charter
November 9, 2020

The Public Sector Digest Inc.
148 FULLARTON STREET, 9TH FLOOR, LONDON, ONTARIO N6A 5P3
PHONE: (519) 690-2565 • FAX: (519) 519-649-2010

CONTACT LIST

MUNICIPALITY OF MAGNETAWAN ("CLIENT")

NAME	TITLE	TELEPHONE	E-MAIL
Kerstin Vroom	CAO/Clerk	705-381-3947 Ext. 201	clerk@magnetawan.com

PUBLIC SECTOR DIGEST ("PSD")

NAME	TITLE	TELEPHONE	E-MAIL
Holly Jennings	Senior Account Manager	519-690-2565 Ext. 2260	hjennings@psdrcs.com
Matthew Van Dommelen	GM Business Development & Implementation	519-690-2565 Ext. 2410	mvd@psdrcs.com
John Murray	GM Asset Management	519-690-2565 Ext.2700	jmurray@psdrcs.com

PROJECT DESCRIPTION

This document contains a high-level statement of work for the Municipality of Magnetawan for the delivery of an Asset Management Plan that is compliant with Ontario Regulation 588/17 July 2021 requirements. The proposed schedule, requirements and scope presented in this document are to be refined and updated as client requirements, business and operational goals, and constraints are identified throughout the project. The Asset Management Plan (AMP) will be composed with the following components at a minimum:

- ☒ Executive Summary
- ☒ Introduction
- ☒ State of Local Infrastructure
- ☒ Levels of Service
- ☒ Asset Management Strategy
- ☒ Financial Strategy

PROJECT DELIVERABLES

PSD will deliver the following items as it prepares data and strategies that will be incorporated into the compliant Asset Management Plan for the Municipality. The work will include the following projects:

1. O.Reg. 588/17 Compliant Asset Management Plan

The asset management plan will become a document that officials, staff, and residents can use to guide their decision-making and develop an educated perspective on managing the Municipality's assets. Ontario Regulation 588/17 requires municipalities to develop an asset management plan in three stages:

Stage	Deadline	Assets Included	Requirements
1	July 1, 2021	Roads, Bridges, Water, Wastewater, Stormwater	<ul style="list-style-type: none">➤ Infrastructure Asset Inventory➤ Current Levels of Service➤ Lifecycle Activities (10 Years)➤ Growth Assumptions
2	July 1, 2023	All Infrastructure Assets	Same as 2021 expanded to all infrastructure assets
3	July 1, 2024	All Infrastructure Assets	<ul style="list-style-type: none">➤ Proposed Levels of Service➤ Lifecycle Management Strategy➤ Financial Strategy

PSD's work for the Municipality will complete preparation for stage 1, in order to comply with the 2021 requirements of AMP development, and will include considerations for stage 2.

PROJECT SCHEDULE

The estimated duration of this project is **6 months**. The detailed project schedule and Gantt chart will be supplied after the kick-off meeting and will be reviewed and approved in phases as the project progresses. The duration of the project is dependent on multiple factors including client availability as well as data activities. Note that Client time and resources will be required regularly throughout the project. It is expected that the Client will provide data and additional inputs for each stage as well as review and provide feedback on the deliverable for each stage.

PROJECT COMMUNICATION

Due to the size and scope of the project, clear and efficient communications between the Client and PSD is vital to project success. In the kick-off meeting, the main point of contact for PSD and the Client will be decided upon and the Client will be introduced to PSD's Project Management Tool, Mavenlink, in which clients can have access to view the progress of the project. All high-level client communications, including project progress updates, scheduling future meetings/workshops and sending of data should be done between these individuals unless stated otherwise throughout the project. In addition, every two weeks starting with the kick-off meeting, the PSD Project Manager will provide a project status update that includes progress of tasks completed to date and the timelines and milestones of activities moving forward. Alternatively, the client can check project progress, statuses, and updates through Mavenlink.

TERMS OF PAYMENT

- This project will be invoiced in **6 equal** monthly amounts with the first invoice delivered in **November 2020** and the final invoice being issued once a draft document has been delivered.
- PSD expenses such as mileage, accommodation and meals are extra where applicable and subject to prior written approval by the Client.
- Taxes are extra where applicable (GST, PST, HST).
- Consulting rates are valid for the term of this agreement only.

General:

- All amounts quoted are in CDN dollars and will be invoiced as such. Applicable taxes are extra. (GST, PST, HST)
- Consulting rates are as follows:
 - \$1,600 / day or \$200.00 / hour – A day includes 8 hours of services. Request for additional consulting services may be made via e-mail or purchase order from an authorized representative of the Client. This will serve as authorization to perform and invoice the service. Consulting rates are valid for the term of this agreement only.
- Detailed pricing information is included below.
- The Client shall pay invoices within 30 days of receipt of the invoice. Any amounts unpaid after the due date shall be subject to a late charge of 1.5% per month.
- During the provision of the implementation services and for 1 year afterward, customer shall not hire PSD employees or subcontractors involved in the delivery of the services.
- Public Sector Digest Inc. warrants that the professional services shall be performed by its employees or subcontractors in a manner conforming to generally accepted industry standards and practices. No other warranties, expressed or implied, are made with respect to the services or goods to be supplied by Public Sector Digest Inc. hereunder, including, without limitation, any implied warranty of merchantability or fitness for a particular purpose.
- The liability of either party to the other or to any third party for any claim of any kind arising out of this Purchase Agreement is limited to monetary damages, and the aggregate amount of such liability for all claims of any kind relating to any particular product or service is limited to the fees paid to Public Sector Digest Inc. under this Agreement for the particular product or service which gave rise to the claim. Under no circumstances shall Public Sector Digest Inc. be liable to customer or any third party for indirect, incidental, special or consequential damages, or damages for loss of profits, revenue, data or use, even if Public Sector Digest Inc. has been advised of the possibility of such damages.

ADDITIONAL CONSIDERATIONS

This document has been prepared specifically for the Client. This proposal and all of its associated pricing shall remain valid for **30 calendar days from the date of issue**.

Ownership and Confidentiality

All Client data stored within the CityWide applications remains the legal ownership of the Client and can be extracted and used without restriction. PSD shall treat as confidential all information obtained by PSD for and from the Client as well as all information compiled by PSD under this Agreement for the Client, including without limitation: business and marketing information, technical data, programs, source codes and other software, plans and projections.

Security

PSD performs regular security audits of our systems to ensure current updates and patches are applied on all hardware, along with updated antivirus software. All users are forced to use secure passwords which are stored on the server only in encrypted format. Nightly backups are done off-site. The PSD Firewall is configured to only allow traffic to enter the network for required services such as our web server.

PROJECT BUDGET

Professional Services	
Service	Cost
O. Reg 588 Compliant AMP	\$32,500.00
Project Cost	\$32,500.00

AUTHORIZATION

This contract shall be deemed to have come into force when executed by representatives authorized to bind the respective corporations: Municipality of Magnetawan and The Public Sector Digest Inc.

Terms and Assumptions Accepted

BETWEEN:

Municipality of Magnetawan
4304 Hwy 520
Magnetawan ON, P0A 1P0

The Public Sector Digest Inc.
148 Fullarton Street, 9th Floor,
London, Ontario, N6A 5P3

By: _____
(Print Name)

By: _____
(Print Name)

(Signature)

(Signature)

(Date)

(Date)

Additional information required to be completed by Customer

Does your company require a Purchase Order (PO) before issuing payment?

NO ☐ YES ☐ The PO # for this order is: _____

All PSD invoices shall be directed to:

Accounts Payable Contact: _____

Telephone: _____

Accounts Payable Email Address: _____

Billing Address: _____

Moved by: _____

Seconded by: _____

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan confirms their continued participation in the Mutual Assistance Agreement between the Township of McMurrich/Monteith, Town of Kearney, Townships of Armour, Perry, Ryerson and Village of Burk's Falls as per By-law 2017-55.

Carried _____ Defeated _____ Deferred _____

Sam Dunnett, Mayor

Recorded Vote Called by: _____

Recorded Vote

Member of Council	Yea	Nay	Absent
Brunton, Tim			
Hetherington, John			
Kneller, Brad			
Smith, Wayne			
Mayor: Dunnett, Sam			

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2017 - 55

Being a By-law to authorize the execution of a mutual assistance agreement for emergency management purposes.

WHEREAS Section 13.(3) of the *Emergency Management and Civil Protection Act, R.S.O. 1990, c.E.9* provides that the Council of a municipality may make an agreement with another municipality for the provision of any personnel, service, equipment or material during an Emergency;

AND WHEREAS the parties wish to provide for mutual assistance to each other through the provision of personnel, services, equipment or material to one or the other within the meaning of the *Emergency Management and Civil Protection Act*;

AND WHEREAS the parties have Emergency Plans pursuant to the *Emergency Management and Civil Protection Act*;


AND WHEREAS Council deems it desirous to enter into a Mutual Assistance Agreement with The Corporations of the Township of Perry, Township of Ryerson, Village of Burk's Falls, Town of Kearney, Municipality of Magnetawan and Township of McMurrich/Monteith, for mutual assistance through the provision of personnel, services, equipment or material to one or the other;

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

1. **THAT** the Mayor and Clerk are hereby authorized and directed to execute on behalf of the Municipal Corporation and under Seal of The Corporation, the Mutual Assistance Agreement between The Corporations of the Municipality of Magnetawan, Township of Armour, Township of Perry, Township of Ryerson, Village of Burk's Falls, Town of Kearney, and Township of McMurrich/Monteith, hereto attached as Schedule "A" forming part of this By-law.
2. **THAT** this by-law shall come into force and take effect on the final day of passing thereof.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 13th day of December, 2017


CERTIFIED TRUE COPY


Andrew Farnsworth, Clerk - Administrator
Commissioner for taking Oaths,
Municipality of Magnetawan,
District of Parry Sound

Council MTG. of Dec 13/17

Agenda Item # 8.1.

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**


Mayor


Clerk-Administrator

THE CORPORATION OF THE TOWNSHIP OF PERRY

BY-LAW No. 2017-78

Being a By-law to authorize the execution of a mutual assistance agreement for emergency management purposes between the Municipal Corporations of the Township of Armour, Township of Perry, Township of Ryerson, Village of Burk's Falls, Town of Kearney, Municipality of Magnetawan and Township of McMurrich/Monteith

WHEREAS Section 13(3) of the *Emergency Management and Civil Protection Act*, R.S.O. 1990, c.E.9 provides that the Council of a municipality may make an agreement with another municipality for the provision of any personnel, service, equipment or material during an Emergency;

AND WHEREAS the parties wish to provide for mutual assistance to each other through the provision of personnel, services, equipment or material to one or the other within the meaning of the *Emergency Management and Civil Protection Act*;

AND WHEREAS the parties have Emergency Plans pursuant to the *Emergency Management and Civil Protection Act*;

AND WHEREAS the Council of the Township of Perry deems it desirous to enter into a Mutual Assistance Agreement with the Corporations of Township of Armour, Township of Ryerson, Village of Burk's Falls, Town of Kearney, Municipality of Magnetawan and Township of McMurrich/Monteith, for mutual assistance through the provision of personnel, services, equipment or material to one or the other

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF PERRY ENACTS AS FOLLOWS:

1. **THAT** the Mayor and Clerk are hereby authorized and directed to execute on behalf of the Corporation of the Township of Perry, the Mutual Assistance Agreement between the Corporations of Township of Armour, Township of Ryerson, Village of Burk's Falls, Town of Kearney, Municipality of Magnetawan and Township of McMurrich/Monteith.
2. **THAT** this By-law shall come into force and take effect on the final of passing thereof.
3. **THAT** By-law 2012-34 is hereby repealed.


READ a First and Second Time this 20th day of December, 2017.


Norm Hofstetter, Mayor


Beth Morton, Clerk-Administrator

READ a Third and Final Time and Enacted in Open Council this 20th day of December, 2017.


Norm Hofstetter, Mayor


Beth Morton, Clerk-Administrator

SCHEDULE "A" MUTUAL ASSISTANCE AGREEMENT

made this _____ day of _____, 2017

BETWEEN:

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

And

THE MUNICIPAL CORPORATION OF THE VILLAGE OF BURK'S FALLS

And

THE MUNICIPAL CORPORATION OF THE TOWN OF KEARNEY

And

THE MUNICIPAL CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

And

THE MUNICIPAL CORPORATION OF THE MCMURRICH/MONTEITH

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF PERRY

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF RYERSON

(hereinafter called the "parties" to the agreement)

WHEREAS Subsection 13 (3) of the Emergency Management and Civil Protection Act, R.S.O 1990, c. E. 9, as amended (the "Emergency Management and Civil Protection Act") authorizes the Council of a municipality to make an agreement with the Council of any other municipality for the provision of any personnel, service, equipment or material during any emergency;

AND WHEREAS the municipalities described herein agree to provide mutual assistance to each other during times of emergencies;

AND WHEREAS Section 3 of the Emergency Management and Civil Protection Act, requires municipalities to have an approved Emergency Response Plan;

AND WHEREAS the municipalities named in this agreement have approved Emergency Response Plans;

NOW THEREFORE in consideration of the mutual covenants and conditions contained herein, the parties agree as follows:

1. Definitions

1.1. In this agreement, unless the context otherwise requires:

- 1.1.1. "Assisted Municipality" means the municipality receiving assistance from a party to this agreement, pursuant to this Agreement;
- 1.1.2. "Assisting Municipality" means the municipality providing assistance to a party to this Agreement, pursuant to this Agreement;
- 1.1.3. "Agreement" means this Mutual Assistance Agreement and the attached Schedule(s) which embody the entire Agreement;

- 1.1.4. "Clerk Administrator" means for all parties to this Agreement the Clerk Administrator or a designated alternate of the Clerk Administrator;
- 1.1.5. "Emergency", "Emergency Area" and "Emergency Plan" means as defined in the Emergency Management and Civil Protection;
- 1.1.6. "Municipal Emergency Control Group" means the persons or persons responsible for coordinating municipal emergency response and recovery activities within their respective municipality;
- 1.1.7. "Mutual Assistance Agreement" means this agreement and the attached Schedules;
- 1.1.8. "Requested Party" means the municipality providing assistance to a party to this agreement, pursuant to this agreement;
- 1.1.9. "Requesting Party" means the municipality asking for assistance from another party to this agreement, pursuant to this Agreement;
- 1.1.10. "Workers" means collectively, employees, contractors, servants and agents employed or hired by a party to this agreement.

2. Requesting Assistance

- 2.1. During an emergency, any party may request assistance from any of the other parties in accordance with clause 2.2 hereof and such request may include specialized personnel, service, equipment and/or material.
- 2.2. Each party hereby authorizes the Clerk Administrator of the Requesting Party to make the initial request for assistance. Requests to each party shall be made to the Clerk Administrator of that party, and the Clerk Administrator of that party is authorized to receive the request and to act on the municipality's behalf for all purposes under this agreement.
- 2.3. The Clerk Administrator of the Requesting Party will follow up any verbal requests with a request in writing in accordance with Schedule "B" attached hereto within three (3) days of the initial verbal request setting out in detail the specific personnel, services, equipment or material that has been requested as assistance. Notwithstanding the requirement for a written request, the Assisting Municipality may provide assistance to the other party upon receipt of the verbal request.
- 2.4. The Assisting Municipality shall respond to the request, if possible, within one (1) day, and may at its sole discretion determine the type, scope, nature and amount of assistance it will provide. The Assisting Municipality shall within three (3) days of receiving the request, confirm in writing to the Requesting Party, the assistance it has agreed to provide or, if applicable, that it will not be providing any assistance.
- 2.5. The parties may alter the assistance to be provided to the Assisted Municipality under this Agreement. Amendments to the scope, type, nature or amount of assistance shall be confirmed in writing by the Requesting Party within three (3) days of being agreed upon.

3. Costs and Payment

- 3.1. The parties agree that any and all actual costs for assistance are to be paid by the Assisted Municipality. Such costs shall include wages, salaries and expenses incurred by the Assisting Municipality while providing the assistance provided said expenses are reasonable in the circumstances.

- 3.2. The Assisted Municipality shall be responsible for providing, if necessary, all food, lodgings and accommodation required by the personnel furnished pursuant to this Agreement. Where food and lodging cannot be provided in-kind, the Assisted Municipality shall pay a reasonable per diem to personnel for any food and lodging purchased by the per diem rate that the Assisted Municipality pays to its own employees as a matter of policy or agreement.
- 3.3. The Assisted Municipality shall be responsible for all actual operating costs for all personnel, services, equipment, or material furnished, including, but not limited to, costs of fuel, minor repairs, parts and any and all other items directly attributable to the operation of equipment and services and material furnished as assistance to the Assisted Municipality under the Agreement. The Assisted Municipality shall be responsible for the reasonable cost of repairing or replacing equipment or material furnished by the Assisting Municipality if damaged beyond repair.
- 3.4. The Assisting Municipality shall provide to the Assisted Municipality, if practical, an estimate of the cost of providing the assistance.
- 3.5. The Assisting Municipality will provide a detailed invoice to the Assisted Municipality for costs incurred for the assistance. Where available, receipts for disbursements shall be forwarded in support of the invoice.
- 3.6. The ~~Assisting~~^{Assisted} Municipality shall remit payment of the amount owing for the assistance provided within ninety (90) days of the termination of the Emergency or the receipt of the Assisting Municipality's invoice, whichever is later.
- 3.7. Any amount remaining unpaid and outstanding after the said ninety (90) day period shall bear interest at the rate stipulated in the Assisting Municipality's invoice, said rate shall not exceed the Bank of Canada bank rate at the date of the invoice plus two (2%) per cent per annum until paid.

4. Employment Relationship and Benefits

- 4.1. Despite the fact that workers may be assigned to perform duties for the Assisted Municipality, in all respects, the workers of the Assisting Municipality retain their employment or contractual relationship with the Assisting Municipality. ~~The parties acknowledge and agree that the Assisted Municipality:~~ The parties acknowledge and agree that the Assisted Municipality shall not be deemed the employer of the Assisting Municipality's Worker's, under any circumstances or for any purpose whatsoever. The Assisting Municipality shall remain responsible for all statutorily required deductions, contributions and/or payments, such as Employment Insurance, Canada Pension Plan and/or Workplace Safety Insurance Board.

5. Liaison and Supervision

- 5.1. The Assisting Municipality shall have the right, to be exercised in its sole discretion, to assign an employee or agent (the "Liaison Officer") of the Assisting Municipality to the Municipal Emergency Control Group of the Assisted Municipality. The parties acknowledge that the purpose of the Liaison Officer shall be to facilitate communication between the Assisted and Assisting Municipality. Subject to the Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c. M.56, as amended (the "Municipal Freedom of Information and Protection of Privacy Act") the Liaison Officer shall be permitted to inform the Assisting Municipality on the status of the Emergency and the actions taken by the Assisted Municipality. The Liaison Officer shall have the right to obtain information about the Emergency and the use of the assistance provided in order to report to the Assisting Municipality during and after the duration of the assistance provided and the Emergency. Every Assisting Municipality, and every party that is not an Assisting Municipality, shall keep confidential and not disclose to any non-party any information concerning the Emergency or the assistance provided without the prior consent of the Assisted Municipality, except as may be required by law.

- 5.2. Every Assisting Municipality shall remain responsible for supervision of its personnel and equipment, and shall ensure that supervisory personnel are available, either on or off-site, at all times, for consultation with its personnel.
- 5.3. Every Assisting Municipality shall assign its personnel to perform tasks as directed by the Municipal Emergency Control Group of the Assisted Municipality, and shall ensure that any assistance it provides is in accordance with the instructions of the Municipal Emergency Control Group.

6. Information Sharing

- 6.1. If requested, each party shall respond to another party's request for information regarding specified types of personnel, services, equipment or material in the possession of each party that may be used in the provision of assistance under this Agreement. All such information shall be provided without any warranty of any kind as to its accuracy, reliability, usefulness or other characteristics.

6.2. Personal Information

- 6.2.1. Section 6.1 shall not require any party to provide personal information, as defined in the Municipal Freedom of Information and Protection of Privacy Act.

- 6.2.2. The parties agree to comply with the provisions of the Municipal Freedom of Information and Protection of Privacy Act in respect of all personal information.

- 6.2.3. Without limiting (b), if any personal information is shared between the parties pursuant to this Agreement, or in relation to matters set out in this Agreement, the receiving party shall:

- i. Use the information only for the purposes specifically indicated by the providing party;
- ii. Not disclose such information except in accordance with the Municipal Freedom of Information and Protection of Privacy Act and with any other applicable legislation, or as may be otherwise required by law from time to time; and
- iii. Notify the party providing the information immediately if it becomes aware of any disclosure of the personal information contrary to the provisions of this Agreement, the Municipal Freedom of Information and Protection of Privacy Act or any other applicable legislation

7. Insurance and Limitations

- 7.1. During the term of this Agreement, each party shall obtain and maintain in full force and effect, general liability insurance issued by an insurance company authorized by law to carry on business in the Province of Ontario, provided for, without limitation, coverage for personal injury, public liability and property damage. Such policy shall:
- 7.2. Have inclusive limits of not less than five Million Dollars (\$5,000,000.00) for injury, loss or damage resulting from any one occurrence;
- 7.3. Contain a cross-liability clause endorsement and severability of interests clause of standard working;
- 7.4. Name the other parties as an additional insured with respect to any claim arising out of the Assisted Municipality's obligations under this Agreement or the Assisting Municipality's provision of personnel, services, equipment or material pursuant to this Agreement; and
- 7.5. Include a Non-Owned Automobile endorsement.

- 7.6. During the term of this Agreement, each party shall obtain and maintain in full force and effect, automobile liability insurance in the amount of Two Million Dollars (\$2,000,000.00) for injury, loss or damage resulting from any one occurrence.
- 7.7. Nothing in this Agreement shall require or obligate or be construed to require or obligate a party to provide assistance. Each party shall retain the right to refuse the request to provide assistance, and the right to offer options to the assistance that has been requested.
- 7.8. Notwithstanding anything contained herein, no liability shall attach or accrue to the Assisting Municipality for any reason whatsoever, for failing to provide or continue to provide any assistance under this Agreement.
- 7.9. When assistance has been offered or provided by the Assisting Municipality, the Assisting Municipality shall not be obligated to provide any further assistance or to do anything or take any action beyond that which is specifically agreed to by the acceptance of the request for assistance.
- 7.10. Nothing in this Agreement shall prevent the Assisting Municipality, in its sole discretion, through its Clerk Administrator, from withdrawing any or all assistance provided to the Assisted Municipality, immediately upon giving written or verbal notice to the Assisted Municipality.
- 7.11. Upon verbally notifying the Assisted Municipality, any Assisting Municipality, through its supervisory personnel, may refuse to carry out any work, in whole or in part, or to take any step with which it disagrees. During any time while a Worker of an Assisting Municipality is attempting to contact supervisory personnel on such a matter, the Worker is not required to carry out the work or take the steps with which he or she disagrees.
- 7.12. Should an Assisting Municipality exercise its options, the services to be provided by that party shall be diminished accordingly, and the Assisted Municipality shall notify any other Assisting Municipalities as soon as practicable.
- 7.13. The Assisted Municipality may determine in its sole discretion that its requirement for assistance has ceased and shall notify the Assisting Municipality of this verbally and shall confirm in writing. Upon receipt of such verbal or written notification, the Assisting Municipality shall terminate the provision of all such assistance.

8. Indemnity

- 8.1. The Assisted Municipality shall indemnify and save harmless the Assisting Municipality, its elects, appointees, officials, employees, and agents from all claims, costs, all manner of action or actions, cause and causes of action, duties, dues, accounts, covenants, contracts, demands or other proceeding of every kind or nature whatsoever at law or in equity arising out of the Agreement, including, without limitation, any losses sustained by the Assisting Municipality as a result of any costs or damages incurred by a local board of the Assisting Municipality, or the elects, appointees, officials, employees or agents of such local board (collectively, "Losses"), except to the extent that such Losses arise from the negligence of the Assisting Municipality or its local board, or the elects, appointees, officials, employees or agents of either of them.

9. Termination

- 9.1. Any party may terminate its participation in this Agreement upon written notice to all other parties.

10. Notice

- 10.1. Unless otherwise provided in this Agreement or advised in writing by the party, written notice given pursuant to this Agreement shall be addressed to:

In the Case of notice to the Township of Perry, to:

The Clerk-Administrator
The Township of Perry
P.O. Box 70
~~99 Old Government Road~~ 1695 Emsdale Road
Emsdale, Ontario
P0A 1J0
Fax: (705) 636-5759

In the Case of notice to the Township of Armour, to:

The Clerk-Administrator
The Township of Armour
P.O. Box 533
56 Ontario Street
Burk's Falls, Ontario
P0A 1C0
Fax: (705) 382-2068

In the Case of notice to the Township of Ryerson, to:

The Clerk-Administrator
The Township of Ryerson
R.R. #1
Burk's Falls, Ontario
P0A 1C0
Fax: (705) 382-3286

In the Case of notice to the Village of Burk's Falls, to:

The Clerk-Administrator
The Village of Burk's Falls
P.O. Box 170
172 Ontario Street
Burk's Falls, Ontario
P0A 1C0
Fax: (705) 382-2273

In the Case of notice to the Town of Kearney, to:

The Clerk-Administrator
The Town of Kearney
P.O. Box 38
8 Main Street
Kearney, Ontario
P0A 1M0
Fax: (705) 636-0527

In the Case of notice to the Municipality of Magnetawan, to:

The Clerk-Administrator
The Municipality of Magnetawan
P.O. Box 70
4304 Hwy #520
Magnetawan, Ontario
P0A 1P0
Fax: (705) 387-4875

In the Case of notice to the Township of McMurrich/Monteith, to:

The Clerk-Administrator
The Township of McMurrich/Monteith
P.O. Box 70
31 William Street
Sprucedale, Ontario
P0A 1Y0
Fax: (705) 685-7901

11. Rights and Remedies

- 11.1. Nothing contained in this Agreement shall be construed as restricting or preventing either party from relying on any right or remedy otherwise available to it under this Agreement. At law or in equity in the event of any breach of this Agreement.

12. Entire Agreement and Miscellaneous

- 12.1. Except as may otherwise be stated herein, this Agreement and the attached Schedule "B", constitutes the entire Agreement of the parties and supersede any and all prior understandings or agreements, written or verbal, otherwise existing between the parties. Should any provision of this Agreement be declared null and void or inoperative, the remainder of the Agreement will remain in full force and effect.
- 12.2. This Agreement shall ensure to the benefit of, and be binding upon the parties and their respective successors and assigns.
- 12.3. This Agreement shall not be construed as or deemed to be an agreement for the benefit of any third parties, and no third party shall have any right of action arising in any way or manner under this Agreement for any cause whatsoever.
- 12.4. The parties agree that Sections 8 and 11 of this Agreement shall survive and remain in force notwithstanding the termination by any party of its participation in this Agreement, in respect of any matter occurring prior to the termination by such party of its participation herein.
- 12.5. The parties hereto acknowledge and agree that this Agreement does not apply to the services covered under any Mutual Aid Plan or agreement developed under the authority of the Fire Protection Act, 1997, S.O. 1997, c.4, as amended, or the direction of the Ontario Fire Marshal, to facilitate provision of fire protection services.
- 12.6. The parties acknowledge that each party may have its own local boards that have emergency management or response capabilities or responsibilities or both. Each party shall inform these local boards of the existence of this Agreement and offer such local boards the opportunity to participate in this Agreement.
- 12.7. This Agreement shall be governed by the laws of the Province of Ontario and Canada.
- 12.8. This agreement may be executed in counterparts.

13. Arbitration

- 13.1. The parties hereby agree that in the event of any dispute arising under or pursuant to this Agreement and which dispute cannot be resolved by the mutual agreement of the affected Clerk Administrators, the dispute shall be referred to the respective heads of Council of the parties for resolution. In the event that the heads of Council cannot resolve the dispute, the same shall be submitted to arbitration under the provisions of the Municipal Arbitrations Act, R.S.O., 1990, c. M. 48, as amended, and the decision rendered in respect of the proceedings shall be final and binding upon the parties to this Agreement.

IN WITNESS WHEREOF the said Municipal Corporations have hereunto affixed their corporate seals duly attested by the hands of their proper officers.

TOWNSHIP OF ARMOUR

REEVE

This 12th day of December, 2017

CLERK

TOWNSHIP OF PERRY

REEVE

This 20th day of Deccmber, 2017

CLERK

TOWNSHIP OF RYERSON

REEVE

This 19 day of December, 2017

CLERK

VILLAGE OF BURK'S FALLS

REEVE

This 19 day of December, 2017

CLERK

TOWN OF KEARNEY

REEVE

This 8th day of December, 2017

CLERK

MUNICIPALITY OF MAGNETAWAN

REEVE

This 13th day of December, 2017

CLERK

TOWNSHIP OF MCMURRICH/MONTEITH

REEVE

This 4 day of December, 2017

CLERK

I, _____, Clerk-Administrator/Alternate of
_____, duly authorized to do so by the
Council of _____, do hereby request the
_____, to provide assistance in the form of:

MATERIAL

[illegible]

Dated at _____ on this day of _____, 2017

ASSISTED MUNICIPALITY

ASSISTING MUNICIPALITY



Township of Perry

PO Box 70, 1695 Emsdale Road, Emsdale, ON POA 1J0

PHONE: (705)636-5941

FAX: (705)636-5759

www.townshipofperry.ca

REPORT TO COUNCIL

DATE: October 7, 2020
TO: Members of Council
FROM: Melinda Torrance, Deputy Clerk
RE: Emergency Mutual Assistance Agreement

Recommendation:

That the Council of the Township of Perry hereby confirms their continued participation in the Mutual Assistance Agreement for emergency purposes in the event whole departments are depleted as a result of COVID or other major illnesses.

Background:

Perry Township staff reached out to Armour, Burk's Falls, Kearney, Magnetawan, McMurrich/Monteith and Ryerson with whom we have a Mutual Assistance Agreement for emergency management purposes to inquire if they were in agreeance when calling for assistance of services from each other as a result of the COVID virus or if a whole department came down with the flu or other major illnesses.

As the numbers continue to rise from COVID-19, we felt it necessary to prepare back up resources now and ensure that plans are set up prior to an emergency.

We looked at the existing agreement for protocols that are in place when or if a municipality requires assistance during an emergency. Legal advice was obtained to determine whether a municipality has to officially 'declare' an emergency. Ed Veldboom believes that the emergency would be the absence of employees as a result of the pandemic and therefore the Clerk could make a request for assistance from another municipality as is set out in the Agreement without initially declaring an emergency. However, he also advised that the municipality should declare an emergency soon after the requested assistance.

Confirmation was also obtained from the Township's insurance company indicating that there are no concerns with the Agreement and that the Township would be covered.

This report has been submitted to Council for their continued support in helping our surrounding municipalities and recommend they confirm their participation in the Municipal Mutual Assistance Agreement for emergency purposes in the event a whole department becomes ill and we need extra bodies to avoid disruption in our public services.

This report has been submitted for Council's review and consideration.

Attachment(s)

By-law 2017-78 – Mutual Assistance Agreement for Emergency Management Purposes

Account No.	2020 WORKING BUDGET AND 2021 FORECAST BUDGET Account Name	2020 BUDGET	2020 ACTUAL	2021 DRAFT	NARRATIVE FOR SPENDING IN 2021
CLERK Kerstin and Laura Deputy Clerk					
1000-1010	COUNCIL - Salaries and benefits	72,000	56,891	72,000	
1000-1011	COUNCIL - Integrity Commisioner expenses	3,000		3,000	
1000-1310	COUNCIL - Conferences and Seminars	15,000	6,191	7,000	Cancellation of ROMA perhaps might do something on line or smaller in the fall
1000-2010	COUNCIL - Materials and Supplies	8,200	1,377	8,200	
1000-5018	COUNCIL - Donations	6,000	4,499	6,000	include AHHC \$6645
1200-1010	ADMIN - Wages and benefits	250,000	248,265	263,000	
1200-1310	ADMIN - Conferences and Seminars	7,000	4,560	7,000	conferences may happen in fall/ DC back
1200-1315	ADMIN - Training	7,000	407	3,000	
1200-1320	ADMIN - Memberships	1,000	1,338	1,500	
1200-2010	ADMIN - Office Supplies	5,000	7,112	8,000	
1200-2015	ADMIN - Office maintenance & supplies	2,000	825	1,000	
1200-2030	ADMIN - GIS Project	18,500	0	0	allocated to actual dept use
1200-2050	ADMIN - Telephone	4,500	2,720	4,500	
1200-2052	ADMIN - Cell Telephone	1,500	707	1,500	
1200-2120	ADMIN - Insurance	67,000	65,441	67,000	
1200-2130	ADMIN - Computer expenses	20,000	22,856	15,000	
1200-2135	ADMIN - Website expenses	6,000	7,489	1,500	
1200-2140	ADMIN - Copying Expenses	1,800	1,328	1,800	
1200-2205	Legal fees - Bayview Road Gifting	0	0	20,000	
1200-2210	ADMIN - Legal Fees-general	8,000	4,044	7,500	
1200-2215	ADMIN - Legal fees-labour	7,500	12,540	10,000	
1200-2220	ADMIN - Union negotiation /arbitration	2,500	4,721	50,000	
1200-2225	ADMIN - HR Services	4,500	1,345	2,700	HR downloads
1200-2300	ADMIN - Advertising	2,500	779	0	
1200-4010	ADMIN - Municipal Service Delivery	0	50,880	0	
1200-5014	ADMIN - History Book	100	0	100	
1200-8000	ADMIN - Capital	48,700	45,923	40,000	Office Renovations
Treasurer Linda Saunders					
1300-1010	TREASURY - Wages and benefits	211,000	168,511	222,000	
1300-1310	TREASURY - Conferences and Seminars	200	0	200	
1300-1315	TREASURY - Training	750	371	750	
1300-1320	TREASURY - Memberships	220	219	220	
1300-2010	TREASURY - Taxation Materials	12,000	12,800	14,000	
1300-2025	TREASURY - Covid 19 Safe Restart Expenses	0	29,011	0	
1300-2200	TREASURY - Accounting/Audit	18,650	15,322	16,650	
1300-2210	TREASURY - Legal Fees	120	0	120	
1300-2310	TREASURY - Bank Charges	1,200	977	1,200	
1300-2320	TREASURY - Property Assessment	95,811	95,811	95,811	
1300-7120	TREASURY - Tax Write-Offs	11,800	14,857	11,800	
1300-9001	TREASURY - Transfer-Asset Mngmt Reserve CAPITAL	48,432	48,432	0	

Account No.	2020 WORKING BUDGET AND 2021 FORECAST BUDGET Account Name	2020 BUDGET	2020 ACTUAL	2021 DRAFT	NARRATIVE FOR SPENDING IN 2021
1300-9003	TREASURY - Transfer- Com Enhancement Reserv	25,000	24,800	24,800	
1300-9004	TREASURY -Transfer- Elections Reserve	8,000	8,000	8,000	
1300-9006	TREASURY - Transfer-Landfill Closure Reserv	20,000	20,000	20,000	
1300-9007	TREASURY - Transfer-Landfill Rehabilitation	250,000	250,000	0	
Clerks					
1500-1010	ASSET MANAGEMENT - Wages and benefits	10,000	3,264	25,000	
1500-2010	ASSET MANAGEMENT - Materials and Supplies	2,500	3,849	2,500	
1500-4010	ASSET - Contracts	0	0	32,500	
FIRE CHIEF JOE					
2000-1010	FIRE - Wages & Benefits-Fire Chief	88,000	125,426	93,800	
2000-1310	FIRE - Conferences/Seminars	3,000	0	3,000	
2000-1320	FIRE - Memberships	1,000	370	1,000	
2000-2010	FIRE - Materials and Supplies	6,000	3,421	6,000	
2000-2018	FIRE - PPE & Fire Supplies	19,000	13,066	20,000	Gloves,hose, nozzles, hand tools
2000-2029	FIRE - Hydro - 226 15th & 16th Side Rd N	500	248	500	
2000-2030	FD - CGIS Services		4,468	4,500	
2000-2052	FIRE - Cell Telephone	1,300	1,369	1,500	
2000-2053	FIRE - Communications Tower	750	659	750	
2000-2054	FIRE - Radio Maintenance & Licensing	3,500	3,364	3,500	
2000-2056	FIRE - Radio Upgrades	3,000	2,473	12,000	Portable radio replacement
2000-2058	FIRE - Dispatch	2,600	0	2,600	
2000-2120	FIRE - Office	1,000	1,203	3,000	New desk, filing cabinet
2000-2300	FIRE - Advertising	250	182	250	
2000-4020	FIRE - Insurance	31,000	22,617	31,000	
2000-7130	FIRE - Equipment Repairs & Maintenance	6,800	3,532	6,800	
2000-7132	FIRE - Equipment Replacement	8,000	6,798	14,900	Upgrade equipment for new tanker
2000-7134	FIRE - Equipment Testing	2,000	153	2,000	
2000-7230	FIRE - MNR Fire Protection	9,000	8,538	9,000	
2000-7235	FIRE - Protection Services	3,000	0	0	
2000-8000	FIRE - Capital Expenditures	180,000	8,248	300,000	New tanker
2001-1010	FIRE VOLUNTEER - Wages & Benefits- volunteer calls	70,200	9,056	70,200	
2001-1310	FIRE VOLUNTEER - Conferences/Seminars	4,000	58	2,000	
2002-1500	FIRE TRAINING - Regional Training	17,500	12,096	17,500	
2002-2010	FIRE TRAINING - Training expenses	2,000	2,029	7,000	Training props
2002-2054	FIRE TRAINING - Licencing & medical tests	1,000	781	1,000	
2003-1010	FIRE PREVENTION - Wages & benefits	8,500	0	0	
2003-2010	FIRE PREVENTION materials & supplies	10,000	5,097	10,000	
2005-1010	MAG STATION - Maintenance Wages	2,000	0	0	

Account No.	2020 WORKING BUDGET AND 2021 FORECAST BUDGET Account Name	2020 BUDGET	2020 ACTUAL	2021 DRAFT	NARRATIVE FOR SPENDING IN 2021
2005-2024	MAG STATION - Heating Fuel	2,100	2,667	3,000	
2005-2030	MAG STATION - Hydro	1,500	1,029	1,500	
2005-2050	MAG STATION - Telephone	3,800	2,097	3,800	
2005-7140	MAG STATION - Maintenance & Repairs	4,000	3,123	4,000	
2006-1010	AHMIC STATION - Maintenance Wages	2,500	267	0	
2006-2024	AHMIC STATION - Heating Fuel	1,000	170	1,000	
2006-2030	AHMIC STATION - Hydro	500	3,484	500	
2006-7140	AHMIC STATION - Repairs & Maintenance	4,000	619	4,000	
2006-8000	AHMIC STATION - Capital - Furnace	10,000	3,600	0	
2009-2070	FIRE ATV & MOBILE EQUIP-Repairs & Maintenance	7,000	1,231	3,000	
2010-2022	TR510 2012 DODGE RAM 2500 - Fuel	4,000	2,687	2,000	
2010-2070	TR510 2012 DODGE RAM 2500 - Repairs and testing	5,500	1,262	5,500	
2012-2070	TRP1 2003 DODGE CARAVEN- Repairs and testing	0	445	0	
2014-2022	TR514 1991 FORD LS8000 TANKER- Fuel	1,500	541	1,500	
2014-2070	TR514 1991 FORD LS8000 TANKER- Repairs and testing	5,000	996	5,000	
2017-2022	TR517 2013 CHEVROLET EXPRESS - Fuel	3,800	755	2,800	
2017-2070	TR517 2013 CHEVROLET EXPRESS - Repairs and testing	5,000	3,419	5,000	
2021-2022	TR521 2004 FREIGHTLINER PUMP - Fuel	2,000	451	2,000	
2021-2070	TR521 2004 FREIGHTLINER PUMP - Repairs and testing	3,000	1,696	3,000	
2031-2022	TR531 2019 PUMPER TRUCK - Fuel	2,500	1,232	2,500	
2031-2070	TR531 2019 PUMPER TRUCK - Repairs and testing	3,000	2,713	3,000	
BUILDING Brian					
2100-1010	BUILDING DEPARTMENT - Wages and benefits	103,700	76,215	154,311	
2100-1320	BUILDING DEPARTMENT - Memberships	750	154	750	
2100-1410	BUILDING DEPARTMENT - Training	5,000	1,730	8,000	
2100-2010	BUILDING DEPARTMENT - Materials/Supplies	1,500	1,514	1,500	
2100-2030	BUILDING DEPARTMENT - Mileage	10,000	8,932	12,000	
2100-2040	BUILDING DEPARTMENT - CGIS Services	0	4,468	4,500	
2100-2050	BUILDING DEPARTMENT - Telephone	640	414	640	
2100-2210	BUILDING DEPARTMENT - Legal Fees	25,000	15,522	25,000	
2100-8000	BUILDING DEPARTMENT - Capital	0	0	45,000	Vehicle
BYLAW Caitlin					

Account No.	2020 WORKING BUDGET AND 2021 FORECAST BUDGET Account Name	2020 BUDGET	2020 ACTUAL	2021 DRAFT	NARRATIVE FOR SPENDING IN 2021
2200-1010	BYLAW ENFORCEMENT - Wages and benefits	16,000	18,883	41,000	
2200-1410	BYLAW ENFORCEMENT - Training	1,000	423	1,000	
2200-2010	BYLAW ENFORCEMENT - Materials/Supplies	5,500	3,689	5,500	
2200-2030	BYLAW ENFORCEMENT - CGIS Services	0	4,468	4,500	
2200-2210	BYLAW ENFORCEMENT - Legal fees	7,000	646	7,000	
FIRE CHIEF					
2400-1010	CEMC - Wages and benefits	7,000	733	7,000	
2400-1410	CEMC - Training	1,000	0	1,000	
2400-2010	CEMC - Materials/Supplies	5,000	0	5,000	
TREASURER					
2500-2010	PROTECT - Policing Costs	498,538	372,898	498,538	
2500-2030	PROTECT - 911	2,000	1,147	2,000	
CLERK'S DEPT					
2600-1010	COMMUNITY IMPROVE - Wages and benefits	43,400	37,807	44,000	
2600-2010	COMMUNITY IMPROVE - Materials/Supplies	2,000	111	2,000	
2600-2015	COMMUNITY IMPROVE - Events	20,000	2,098	20,000	
2600-2065	COMMUNITY IMPROVE - Regional Economic Dev Dept	7,500	6,430	7,500	
2600-2210	COMMUNITY IMPROVE - Legal fees	0	427	0	
2600-2300	COMMUNITY IMPROVE - Advertising	3,500	1,731	3,500	
2600-2350	COMMUNITY IMPROVE - Signage	3,000	3,209	3,200	
2600-2400	COMMUNITY IMPROVE - Recreation	12,500	6,102	12,500	
2600-8000	COMMUNITY IMPROVE - Capital	50,000	16,282	33,718	completion of lighthouse
PUBLIC WORKS Scott					
3011-1010	BRIDGES AND CULVERT Wages and benefits	84,000	40,865	87,400	
3011-2010	BRIDGES AND CULVERTS Materials/Supplies	125,000	98,975	150,000	Highland Replace? / Montgomery Finish
3011-3010	BRIDGES AND CULVERT Equipment Charges	40,000	59,601	60,000	
3011-3015	BRIDGES AND CULVERT Rented Equipment Excavator	55,000	20,690	55,000	Historical, Project Montgomery to Finish
3011-3020	BRIDGES AND CULVERTS - Rented Equipment - Other	10,000	4,253	10,200	
3011-3040	BRIDGES AND CULVERT-Engineering	58,000	1,071	58,000	
3011-8000	BRIDGES AND CULVERT - Capital	130,500	0	1,500,000	Culvert # 11
3021-1010	GRASS MOWING - Wages and benefits	0	65	0	
3021-4010	GRASS MOWING - Contracts	8,000	8,650	9,000	
3022-1010	BRUSHING/TREE TRIMMING- Wages and benefits	18,900	13,002	19,700	
3022-2010	BRUSHING/TREE TRIMMING- Materials/Supplies	2,000	528	2,000	
3022-3010	BRUSHING/TREE TRIMMING- Equipment Charges	5,000	6,018	5,000	
3022-3015	BRUSHING/TREE TRIMMING - Rental of Chipper	10,000	3,326	10,000	

Account No.	2020 WORKING BUDGET AND 2021 FORECAST BUDGET Account Name	2020 BUDGET	2020 ACTUAL	2021 DRAFT	NARRATIVE FOR SPENDING IN 2021
3022-3030	BRUSHING/TREE TRIMMING- Rented Equipment-Excavator	0	0	90,000	Heavy brush to remove Inhouse
3022-4010	BRUSHING/TREE TRIMMING- Contract brushing	25,000	18,391	25,000	
3022-4015	BRUSHING/TREE TRIMMING- Emergency Tree Felling	4,000	0	4,000	
3022-8000	BRUSHING/TREE TRIMMING- Capital	0	0	250,000	Rental Savings and Availability if Purchase
3023-1010	DITCHING - Wages and benefits	42,000	46,270	43,700	
3023-3010	DITCHING - Equipment Charges	25,000	46,743	25,500	
3023-3015	DITCHING - Rented Equipment - Excavator	25,000	22,493	25,500	
3023-3020	Rented Equipment - Other	2,000	1,267	4,000	plate tamper
3023-8000	DITCHING - Capital	0	0	10,000	Purchase - offset rental costs
3024-1010	BEAVER ISSUES - Wages and benefits	7,000	5,872	7,300	
3024-3010	BEAVER ISSUES - Equipment Charges	1,500	4,342	1,800	
3025-1010	DEBRIS/LITTER PU - Wages and benefits	550	98	570	
3025-3010	DEBRIS/LITTER PU - Equipment Charges	550	0	550	
3031-1010	COLD MIX PATCHING - Wages and benefits	7,350	8,112	7,740	
3031-2010	COLD MIX PATCHING - Materials/Supplies	15,000	11,306	18,000	
3031-3010	COLD MIX PATCHING - Equipment Charges	4,000	3,698	4,100	
3032-1010	SWEEPING/CRACK SEALING - Wages and benefits	3,000	240	3,120	New Broom Inhouse Maint.
3032-3010	SWEEPING/CRACK SEALING - Equipment Charges	2,200	672	8,000	New Broom Inhouse Maint.
3032-4010	SWEEPING/CRACK SEALING - Contracts	14,000	10,577	15,000	
3033-1010	WATER/FLOODING - Wages and benefits	4,000	206	4,200	
3033-3010	WATER/FLOODING - Equipment Charges	2,500	0	2,500	
3034-1010	ROAD CONSTRUCTION/REPAIR - Wages and benefits	3,150	5,905	5,800	
3034-3010	ROAD CONSTRUCTION/REPAIR - Equipment Charges	1,540	1,158	1,570	
3034-8000	ROAD CONSTRUCTION/REPAIR - Capital Projects - road improvements	130,000	166,075	160,000	Maintenance , 5 year plan plus inflation
3035-1010	CATCH BASIN VACUUMING - Wages and benefits	270	237	280	
3035-3010	CATCH BASIN VACUUMING - Equipment Charges	250	30	250	
3035-4010	CATCH BASIN VACUUMING - Contracts	5,000	890	5,000	
3036-1010	DRAINAGE - Wages and benefits	3,200	2,034	3,320	
3036-3010	DRAINAGE - Equipment Charges	1,000	571	580	
3036-4010	DRAINAGE - Contracts	10,000	0	10,000	

Account No.	2020 WORKING BUDGET AND 2021 FORECAST BUDGET Account Name	2020 BUDGET	2020 ACTUAL	2021 DRAFT	NARRATIVE FOR SPENDING IN 2021
3041-1010	GRAVEL PATCHING/WASHOUTS - Wages and benefits	12,600	13,223	19,700	
3041-2010	GRAVEL PATCHING/WASHOUTS - Materials/Supplies	60,000	43,164	70,000	
3041-3010	GRAVEL PATCHING/WASHOUTS - Equipment Charges	18,000	23,576	18,000	
3041-4010	GRAVEL PATCHING/WASHOUTS - Contracts	20,000	18,043	24,000	
3042-1010	GRADING - Wages and benefits	18,900	18,124	19,660	
3042-3010	GRADING - Equipment Charges	26,000	33,455	26,520	
3042-4010	GRADING - Contracts	18,000	31,927	30,000	
3043-1010	DUST CONTROL - Wages and benefits	5,300	5,726	6,000	
3043-2010	DUST CONTROL - Materials/Supplies	64,000	83,030	70,000	
3043-3010	DUST CONTROL - Equipment Charges	4,000	5,312	6,000	
3043-4010	DUST CONTROL - Contracts	34,000	35,798	40,000	
3045-1010	GRAVEL - Wages and benefits	4,500	6,464	6,000	
3045-2010	GRAVEL - Materials/Supplies	186,000	176,486	190,000	
3045-3010	GRAVEL - Equipment Charges	6,000	5,800	6,120	
3045-3015	GRAVEL - Equipment Rental	20,000	19,663	20,400	
3045-4010	GRAVEL - Contracts	70,000	70,251	72,000	
3051-1010	SNOW PLOWING - Wages and benefits	75,600	40,831	81,000	
3051-2010	SNOW PLOWING - Materials/Supplies	15,000	6,215	16,000	
3051-3010	SNOW PLOWING - Equipment Charges	60,000	39,755	62,000	
3052-1010	SAND/SALTING - Wages and benefits	36,750	16,363	38,220	
3052-2010	SAND/SALTING - Materials/Supplies	78,000	42,878	85,000	
3052-3010	SAND/SALTING - Equipment Charges	40,000	13,267	40,800	
3052-4010	SAND/SALTING - Contracts	16,800	19,434	20,000	
3053-1010	CULVERT THAWING - Wages and benefits	6,300	1,051	6,520	
3053-2010	CULVERT THAWING - Materials/Supplies	400	0	400	
3053-3010	CULVERT THAWING - Equipment Charges	2,000	253	2,000	
3054-1010	STANDBY Wages and benefits	12,600	8,060	13,100	
3061-1010	SAFETY DEVICES Wages and benefits	6,000	4,164	6,240	
3061-2010	SAFETY DEVICES Materials/Supplies	2,000	1,785	2,040	
3061-2020	SAFETY DEVICES Safety-PPE	5,300	3,336	5,400	
3061-2350	SAFETY DEVICES Signage	5,000	2,119	6,000	
3061-3010	SAFETY DEVICES Equipment Charges	1,000	1,381	1,020	
3061-3040	SAFETY DEVICES Roadside Safety	2,500	249	2,500	
3061-3050	SAFETY DEVICES Line Painting	6,000	3,322	6,000	
3061-8000	SAFETY DEVICES Capital	7,500	5,948	0	

Account No.	2020 WORKING BUDGET AND 2021 FORECAST BUDGET Account Name	2020 BUDGET	2020 ACTUAL	2021 DRAFT	NARRATIVE FOR SPENDING IN 2021
3072-1010	ROAD PATROL - Wages and benefits	24,000	15,864	25,000	
3072-3010	ROAD PATROL - Equipment Charges	5,600	6,795	5,600	
3073-7500	PRIVATE ROAD GRANTS	15,000	0	15,000	
3101-1010	OVERHEAD - Wages and benefits	124,000	92,556	197,500	
3101-1090	OVERHEAD - Vacation Pay	31,500	16,627	33,000	
3101-1092	OVERHEAD - Stat Holidays	17,400	13,132	18,100	
3101-1094	OVERHEAD - Sick Days	3,200	2,483	3,200	
3101-1310	OVERHEAD - Conferences/Trade Shows	5,000	3,412	5,000	
3101-1410	OVERHEAD - Training	8,500	2,599	8,500	
3101-1415	OVERHEAD - Union costs	1,020	0	1,020	
3101-2010	OVERHEAD - Materials/Supplies	8,000	6,060	8,200	
3101-2024	OVERHEAD - Heating Fuel	11,300	6,371	11,800	
3101-2030	OVERHEAD - Hydro	5,100	3,962	5,200	
3101-2045	OVERHEAD - AVL monitoring and data	6,000	6,712	6,500	
3101-2050	OVERHEAD - Telephone	1,550	543	1,550	
3101-2052	OVERHEAD - Cell Telephone	2,050	1,538	3,000	
3101-2053	OVERHEAD - Communications Equipment and Tower	1,000	857	1,225	
3101-2054	OVERHEAD - Radio License (Base)	720	666	1,500	
3101-2056	OVERHEAD - Digital Radios	30,000	0	0	
3101-2080	OVERHEAD - Small Tools and Supplies	7,500	7,640	8,500	
3101-2090	OVERHEAD - Loan Interest Expense- 2016 Rds Project	21,733	11,269	18,461	
3101-2110	OVERHEAD - Dues & Subscriptions	2,500	3,379	3,900	Charles Certified
3101-2120	OVERHEAD - Office	2,000	1,767	2,500	
3101-2150	OVERHEAD - Consulting fees	6,000	0	6,000	
3101-2056	OVERHEAD -Legal fees	0	2,264	2,500	
3101-2300	OVERHEAD -Advertising	2,000	0	2,000	
3101-2400	OVERHEAD - Building Maintenance	12,000	8,973	27,000	
3101-2420	OVERHEAD - Building Security	1,120	734	1,140	
3101-3010	OVERHEAD - Equipment Charges	1,000	128	1,000	
3101-4010	OVERHEAD - Contracts	32,000	21,681	10,000	
3101-4020	OVERHEAD - Insurance	37,000	31,332	37,740	
3101-5010	OVERHEAD - Miscellaneous	1,000	1,355	1,500	
3211-1010	GRADER 2010 JOHN DEERE- Wages and benefits	1,270	918	1,320	
3211-2022	GRADER 2010 JOHN DEERE Diesel	12,300	8,079	12,600	
3211-2070	GRADER 2010 JOHN DEERE Repairs	15,000	2,492	15,000	
3211-8000	GRADER 2010 JOHN DEERE Capital Machine Maintenance Overhaul	10,000	9,686	2,500	
3213-1010	COMPACTOR 2003 CATERPILLAR - Wages and benefits	1,050	0	2,000	
3213-2022	COMPACTOR 2003 CATERPILLAR Fuel	3,000	2,754	3,060	
3213-2070	COMPACTOR 2003 CATERPILLAR Repairs	4,500	551	4,600	
3214-1010	DOZER CASE 850 K - Wages and benefits	2,100	0	2,190	
3214-2022	DOZER CASE 850 K - Fuel	1,500	970	1,530	
3214-2070	DOZER CASE 850 K - Repairs	5,000	997	5,000	

Account No.	2020 WORKING BUDGET AND 2021 FORECAST BUDGET Account Name	2020 BUDGET	2020 ACTUAL	2021 DRAFT	NARRATIVE FOR SPENDING IN 2021
3214-8000	DOZER CASE 850 K - Capital	15,000	0	0	
3216-1010	BACK HOE #3 2005 CASE 580 4WD - Wages and benefits	530	65	550	
3216-2022	BACK HOE #3 2005 CASE 580 4WD - Diesel	2,000	1,950	2,040	
3216-2070	BACK HOE #3 2005 CASE 580 4WD - Repairs	4,000	486	4,000	
3216-8000	BACK HOE #3 2005 CASE 580 4WD - Capital	0	0	9,000	Thumb for Burnbin Activity
3217-1010	BACK HOE #4 2012 JOHN DEERE 410J - Wages and benefits	1,050	210	2,000	
3217-2022	BACK HOE #4 2012 JOHN DEERE 410J - Diesel	2,000	2,123	2,100	
3217-2070	BACK HOE #4 2012 JOHN DEERE 410J Repairs	4,000	6,127	6,000	
3217-8000	BACK HOE #4 2012 JOHN DEERE 410J - Capital Expenditure	8,000	0	0	
3218-1010	BACK HOE #5 2014 CASE 590 - Wages and benefits	530	0	550	
3218-2022	BACK HOE #5 2014 CASE 590 - Diesel	5,000	2,140	5,800	
3218-2070	BACK HOE #5 2014 CASE 590 - Repairs	5,000	2,380	5,000	
3218-8000	BACK HOE #5 2014 CASE 590 - Capital	20,000	16,536	0	
3219-1010	LOADER - Wages and benefits	530	319	550	
3219-2022	LOADER - Diesel	3,000	1,959	3,060	
3219-2070	LOADER - Repairs	1,000	1,837	1,500	
3220-1010	TRUCK #20 2017 CHEV SILVERADO 150 - Wages and benefits	530	305	550	
3220-2022	TRUCK #20 2017 CHEV SILVERADO 150 - Fuel	4,000	3,868	4,080	
3220-2070	TRUCK #20 2017 CHEV SILVERADO 150 - Repairs	2,000	3,165	3,000	
3220-4030	TRUCK #20 2017 CHEV SILVERADO 150 - Licences	140	0	140	
3221-1010	TRUCK #21 2012 DODGE 2500 4X4 PU - Wages and benefits	1,050	320	2,000	
3221-2022	TRUCK #21 2012 DODGE 2500 4X4 PU - Fuel	6,000	2,540	6,120	
3221-2070	TRUCK #21 2012 DODGE 2500 4X4 PU - Repairs	12,000	7,159	12,000	
3221-4030	TRUCK #21 2012 DODGE 2500 4X4 PU - Licences	270	0	270	
3221-8000	TRUCK #	0	0	80,000	New Truck to replace Truck 21
3222-1010	TRUCK #22 2016 FREIGHTLINER TANDEM - Wages and benefits	2,100	490	2,190	
3222-2022	TRUCK #22 2016 FREIGHTLINER TANDEM - Fuel	13,000	6,239	13,260	
3222-2070	TRUCK #22 2016 FREIGHTLINER TANDEM - Repairs	7,000	3,783	7,000	
3222-4030	TRUCK #22 2016 FREIGHTLINER TANDEM - Licences	2,180	0	2,180	

Account No.	2020 WORKING BUDGET AND 2021 FORECAST BUDGET Account Name	2020 BUDGET	2020 ACTUAL	2021 DRAFT	NARRATIVE FOR SPENDING IN 2021
3224-1010	TRUCK #24 2012 INTERNATIONAL TANDEM - Wages and benefits	2,100	3,148	2,190	
3224-2022	TRUCK #24 2012 INTERNATIONAL TANDEM - Diesel	8,000	4,492	8,160	
3224-2070	TRUCK #24 2012 INTERNATIONAL TANDEM - Repairs	15,000	15,253	16,000	
3224-4030	TRUCK #24 2012 INTERNATIONAL TANDEM - Licences	1,800	0	1,800	
3224-8000	TRUCK #24 2012 INTERNATIONAL TANDEM - Capital Expenditures	0	0	350,000	new truck to replace Truck 24
3225-1010	TRUCK #25 2012 INTERNATION TANDEM - Wages and benefits	0	45	0	
3227-1010	TRUCK #27 2014 INTERNATION TANDEM - Wages and benefits	2,000	1,208	2,080	
3227-2022	TRUCK #27 2014 INTERNATION TANDEM - Diesel	13,000	9,018	13,260	
3227-2070	TRUCK #27 2014 INTERNATION TANDEM - Repairs	8,000	5,529	10,000	Retrofit if Truck #24 Replaced ,Wtr Tank
3227-4030	TRUCK #27 2014 INTERNATION TANDEM - Licences	1,800	0	1,840	
3227-8000	TRUCK #27 2014 INTERNATION TANDEM	8,000	8,711	10,000	New Tires
3228-1010	TRUCK #28 2018 WESTERN STAR - Wages and benefits	2,500	396	2,600	
3228-2022	TRUCK #28 2018 WESTERN STAR - Diesel	12,000	8,013	12,240	
3228-2070	TRUCK #28 2018 WESTERN STAR - Repairs	13,000	3,651	13,000	
3228-4030	TRUCK #28 2018 WESTERN STAR - Licences	2,000	0	2,000	
3228-8000	TRUCK #28 2018 WESTERN STAR - Capital New Tires	8,000	0	0	New Tires
3229-1010	TRUCK #29 2019 WESTERN STAR - Wages and benefits	2,100	421	2,180	
3229-2022	TRUCK #29 2019 WESTERN STAR - Diesel	13,000	9,145	13,260	
3229-2070	TRUCK #29 2019 WESTERN STAR - Repairs	10,000	3,149	10,000	
3229-4030	TRUCK #29 2019 WESTERN STAR - Licences	2,200	0	2,250	
3232-1010	STEAM JENNY - Wages and benefits	420	0	440	
3232-2022	STEAM JENNY - Fuel	600	126	610	
3232-2070	STEAM JENNY - Repairs	250	0	250	
3232-8000	STEAM JENNY - Capital - Steam Jenny	0	0	17,000	Older on in need of Replacement
3234-1010	WATER TANK- Wages and benefits	1,050	763	2,000	
3234-2022	WATER TANK- Fuel	0	56	70	
3234-2070	WATER TANK- Repairs	17,000	15,048	5,000	
3240-1010	FLOAT Wages and benefits	520	1,164	2,200	
3240-2070	FLOAT Repair Parts	2,000	1,549	2,000	
PARKS Steve					
3700-1010	PARKING - Wages and benefits	1,300	724	1,300	
3700-2010	PARKING - Materials and Supplies	500	354	500	
3700-3010	PARKING - Equipment Charges	1,000	518	1,000	

Account No.	2020 WORKING BUDGET AND 2021 FORECAST BUDGET Account Name	2020 BUDGET	2020 ACTUAL	2021 DRAFT	NARRATIVE FOR SPENDING IN 2021
3800-5012	STREET - Magnetawan Street Lights	20,000	11,227	20,000	
3800-5014	STREET - Ahmic Harbour Street Light	2,000	450	1,000	
3800-5016	STREET - Rockwynn Landing Light	400	284	400	
3900-1010	SIDEWALKS - Wages and benefits	7,500	5,201	7,000	
3900-2010	SIDEWALKS - Materials/Supplies	250	0	250	
3900-2400	SIDEWALKS - Equipment Repairs	100	0	100	
3900-3010	SIDEWALKS - Equipment Charges	2,800	2,035	3,000	
LANDFILL					
4010-4010	GARBAGE - Contracts	26,000	17,436	26,520	
4020-1010	LANDFILL - Wages and benefits	95,000	102,712	99,000	
4020-1090	LANDFILL - Vacation Pay	3,800	2,358	4,000	
4020-1092	LANDFILL - Stat Holidays	3,300	2,282	3,400	
4020-1094	LANDFILL - Sick Days	720	1,356	1,400	
4020-1410	LANDFILL - Training	550	100	550	
4020-1415	LANDFILL - Union costs	150	0	150	
4020-2010	LANDFILL - Materials/Supplies	10,000	10,133	11,300	
4020-2020	LANDFILL - Latrine Rentals/Cleaning	2,500	1,526	2,600	
4020-2024	LANDFILL - Propane Heat	800	425	820	
4020-2052	LANDFILL - Cell Telephone	880	657	900	
4020-2400	LANDFILL - Repairs & Maintenance	1,500	1,054	1,600	
4020-2420	LANDFILL - Landfill Surveillance	1,250	1,011	1,275	
4020-3010	LANDFILL - Equipment Charges	30,000	47,516	31,700	
4020-3040	LANDFILL - Engineering fees	0	4,326	5,000	
4020-4010	LANDFILL - Contracts	5,100	2,157	5,100	
4020-4020	LANDFILL - Insurance	3,060	3,036	3,130	
4020-4022	LANDFILL - Mattress disposal	45,000	56,676	50,000	
4020-5020	LANDFILL - Monitoring Costs-Croft	12,000	10,132	13,000	
4020-5025	LANDFILL - Monitoring Costs-Chapman	16,000	12,282	16,320	
4020-8000	LANDFILL - Capital	0	13,557	145,000	New security gates/hydro to croft/2 new trailers/Pinchin/new pickup
4030-1010	RECY - Wages and benefits	52,500	60,172	54,600	
4030-1090	RECY - Vacation Pay	2,040	595	2,120	
4030-1092	RECY - Stat Holidays	2,080	1,796	2,160	
4030-1094	RECY - Sick Days	225	362	370	
4030-1410	RECY - Training	550	0	550	
4030-2010	RECY - Materials/Supplies	2,050	1,780	2,100	
4030-2015	RECY - Latrine Rentals/Cleaning	2,250	1,832	2,600	
4030-2024	RECY - Propane Heat	620	358	630	
4030-2052	RECY - Cell Telephone	450	387	460	
4030-2400	RECY - Repairs & Maintenance	510	882	1,000	
4030-2420	RECY - Surveillance	1,250	1,011	1,275	
4030-3010	RECY - Equipment Charges	8,000	10,616	8,160	
4030-4010	RECY - Contracts	0	407	0	
4030-4012	RECY - Recycling Curbside	23,500	19,186	24,000	
4030-4014	RECY - Recycling Depot	60,000	53,888	60,000	
4030-4018	RECY - Household Hazardous Waste Depot	18,000	23,599	18,000	
4030-4020	RECY - Insurance	2,860	3,036	3,060	
4030-4021	RECY - Electronics	510	0	520	

Account No.	2020 WORKING BUDGET AND 2021 FORECAST BUDGET Account Name	2020 BUDGET	2020 ACTUAL	2021 DRAFT	NARRATIVE FOR SPENDING IN 2021
4030-8000	RECY - Capital	25,000	0	311,500	New security gates/hydro to chapman/new trailers/Pinchin
PARKS Steve					
4300-1010	WATER SYSTEM - Wages and benefits	5,000	4,092	4,000	
4300-2010	WATER SYSTEM - Materials/Supplies	5,500	3,640	5,000	
4300-3010	WATER SYSTEM - Equipment Charges	575	870	500	
5010-1010	CEMETERIES - Wages and benefits	16,000	18,594	16,000	
5010-2010	CEMETERIES - Materials/Supplies	1,000	302	1,000	
5010-2210	CEMETERIES - Legal Fees	3,000	154	3,000	
5010-2400	CEMETERIES - Repairs & Maintenance	1,000	712	1,000	
5010-3010	CEMETERIES - Equipment Charges	1,500	1,928	1,200	
5010-4020	CEMETERIES - Insurance	700	585	700	
5010-8000	CEMETERIES - Capital Cemetery	5,000	0	5,000	Xray
6010-2010	HOME - Eastholme	211,589	211,589	211,589	
6200-2710	SOCIAL - DSSAB	303,019	303,019	303,019	
6200-5020	SOCIAL - Friendship Club	9,838	9,838	9,838	
6300-1010	28 CHURCH STREET - Wages and benefits	550	811	1,000	
6300-2010	28 CHURCH STREET - Materials/Supplies	1,000	1,900	2,000	
6300-2030	28 CHURCH STREET - Hydro	1,500	1,892	2,000	
6300-3010	28 CHURCH STREET - Equipment Charges	200	148	200	
6300-4020	28 CHURCH STREET - Insurance	360	717	800	
6300-8000	28 CHURCH STREET - Capital	0	960	71,000	Wall / Renovations
6350-1010	4855 HWY 520 - Wages and benefits	300	286	0	
6350-2010	4855 HWY 520 - Materials/Supplies	100	0	0	
6350-2024	4855 HWY 520 - Heating Fuel	700	2,322	0	
6350-2030	4855 HWY 520 - Hydro	100	476	0	
6350-2300	4855 HWY 520 - Advertising	1,000	0	0	
6350-2400	4855 HWY 520 - Repairs & Maintenance	0	1,748	0	
6350-3010	4855 HWY 520 - Equipment Charges	100	93	0	
6350-4010	4855 HWY 520 - Contracts	0	61	0	
6350-4020	4855 HWY 520 - Insurance	500	1,893	0	
6350-4030	4855 HWY 520 - Planning	7,500	3,616	7,500	
6350-7900	4855 HWY 520 - Costs for Property Sold	405,121	405,121	0	
6350-8000	4855 HWY 520 - Capital Expenditures	0	483	50,000	MTO Entrance
6400-2010	HEALTH - Health Unit	45,589	41,918	45,589	
6400-2015	HEALTH - OTN Contribution	500	0	0	
6400-2020	HEALTH - Land Ambulance	203,320	227,830	203,320	
7050-1010	SWIM - Wages and benefits	7,300	0	7,300	
7100-1010	WHARFS - Wages and benefits	2,500	2,811	2,500	
7100-2010	WHARFS - Materials and Supplies	1,000	1,077	1,000	

Account No.	2020 WORKING BUDGET AND 2021 FORECAST BUDGET Account Name	2020 BUDGET	2020 ACTUAL	2021 DRAFT	NARRATIVE FOR SPENDING IN 2021
7100-2020	WHARFS - Docks-Rockwynn Landing	1,000	1,050	500	
7100-2400	WHARFS - Repairs & Maintenance	5,000	295	3,000	
7100-3010	WHARFS - Equipment Charges	500	323	500	
7100-8000	WHARFS - Capital Dock Improvements	30,000	0	130,000	30,000 docks/ 90,000 launch - Museum
7200-1010	PARKS - Wages and benefits	87,000	94,438	90,500	
7200-1410	PARKS - Training	5,000	21	2,000	
7200-2010	PARKS - Materials/Supplies	11,000	4,243	10,000	
7200-2012	PARKS - Flowers	0	2,698	3,500	
7200-2015	PARKS - Vandalism	500	59	300	
7200-2022	PARKS - Equipment Fuel	1,000	1,325	1,000	
7200-2400	PARKS - Repairs & Maintenance	9,000	12,388	10,000	
7200-3010	PARKS - Equipment Charges	6,500	10,931	6,500	
7205-1010	PARKS OVERHEAD Wages and benefits	25,000	41,046	30,000	
7205-1415	PARKS OVERHEAD Union costs	500	45	500	
7205-2020	PARKS OVERHEAD Safety & Health	2,000	1,486	2,000	
7205-2024	PARKS OVERHEAD Heating Fuel	4,300	2,821	3,000	
7205-2030	PARKS OVERHEAD Hydro	5,000	3,211	5,000	
7205-2045	PARKS OVERHEAD AVL Monitoring and data	0	748	600	
7205-2050	PARKS OVERHEAD Telephone	750	407	800	
7205-2052	PARKS OVERHEAD Cell Telephone	500	712	600	
7205-2056	PARKS OVERHEAD Digital Radios	12,000	0	12,000	
7205-2120	PARKS OVERHEAD Office	100	0	150	
7205-4020	PARKS OVERHEAD Insurance	13,500	13,248	13,500	
7210-1010	TRUCK#10 2010 DODGE 1500 - Wages and benefits	500	12	400	
7210-2022	TRUCK#10 2010 DODGE 1500 Fuel	4,000	2,056	3,000	
7210-2070	TRUCK#10 2010 DODGE 1500 - Repairs	5,000	1,887	3,000	
7210-4030	TRUCK#10 2010 DODGE 1500 - Licences	130	0	130	
7212-1010	TRACTOR 1 JOHN DEERE 4110 - Wages and benefits	500	86	500	
7212-2022	TRACTOR 1 JOHN DEERE 4110 Fuel	500	108	400	
7212-2070	TRACTOR 1 JOHN DEERE 4110 Repairs	2,500	3,210	3,000	
7213-1010	TRACTOR 2 JOHN DEERE 2720 - Wages and benefits	600	166	300	
7213-2022	TRACTOR 2 JOHN DEERE 2720 -Fuel	500	225	400	
7213-2070	TRACTOR 2 JOHN DEERE 2720 - Repairs	5,500	4,304	4,000	
7213-2075	TRACTOR 2 JOHN DEERE 2720 - Snowblower repairs	500	349	500	
7213-8000	TRACTOR - Capital			50,000	New Tractor
7214-1010	PARKS TRAILERS - Wages and benefits	200	0	100	
7214-2070	PARKS TRAILERS - Repairs	400	189	200	
7216-1010	TRUCK #11 2007 DODGE PICKUP - Wages and benefits	400	36	200	
7216-2022	TRUCK #11 2007 DODGE PICKUP - Fuel	1,000	2,094	2,000	

Account No.	2020 WORKING BUDGET AND 2021 FORECAST BUDGET Account Name	2020 BUDGET	2020 ACTUAL	2021 DRAFT	NARRATIVE FOR SPENDING IN 2021
7216-2070	TRUCK #11 2007 DODGE PICKUP - Repairs	1,000	3,657	2,500	
7216-4030	TRUCK #11 2007 DODGE PICKUP - Licences	130	0	0	
7218-1010	TRUCK #12 - Wages and benefits	500	49	250	
7218-2022	TRUCK #12 - Fuel	3,000	2,416	3,000	
7218-2070	TRUCK #12 - Repairs	3,000	2,241	3,000	
7218-4030	TRUCK #12 - Licences	1,200	0	1,300	
7219-1010	*NEW* TRUCK #13 -Wages and benefits	500	0	250	
7219-2022	*NEW* TRUCK #13 - Fuel	4,000	1,978	3,000	
7219-2070	*NEW* TRUCK #13 - Repairs	2,000	2,411	2,000	
7219-4030	*NEW* TRUCK #13 - Licences	135	0	150	
7219-8000	*NEW* TRUCK #13 - Capital New Pickup	41,000	39,228	0	
7300-1010	COMM CTR/PAVILLION - Wages and benefits	100,000	59,403	100,000	
7300-2010	COMM CTR/PAVILLION - Materials/Supplies	5,000	2,842	5,000	
7300-2024	COMM CTR/PAVILLION - Heating Fuel	15,000	9,277	15,000	
7300-2030	COMM CTR/PAVILLION - Hydro/Stove Propane	19,000	11,191	18,000	
7300-2050	COMM CTR/PAVILLION - Telephone	600	408	600	
7300-2400	COMM CTR/PAVILLION - Repairs & Maintenance	15,000	12,525	15,000	
7300-3010	COMM CTR/PAVILLION - Equipment Charges	6,500	6,421	6,500	
7300-3020	COMM CTR/PAVILLION - Zamboni Expenses	3,000	221	2,000	
7300-3030	COMM CTR/PAVILLION - Generator Expenses	4,000	1,680	4,000	
7300-4020	COMM CTR/PAVILLION - Insurance	12,000	11,211	12,500	
7300-8000	COMM CTR/PAVILLION - Capital Expenditures	48,000	1,645	75,000	roof/windows/stove/ walkway
7400-5012	LIBRARY	80,000	80,000	80,000	
7500-1010	LOCKS - Wages and benefits	22,000	21,513	22,000	
7500-2010	LOCKS - Materials and Supplies	2,000	1,086	2,000	
7500-2400	LOCKS - Repairs & Maintenance	1,500	0	2,000	
7500-3010	LOCKS - Equipment Charges	300	245	300	
7500-8000	LOCKS - Capital	5,000	0	0	
7600-1010	HERITAGE CTR - Wages and benefits	1,200	9,679	10,000	
7600-2010	HERITAGE CTR - Repairs and Supplies	250	2,169	1,000	
7600-2030	HERITAGE CTR - Hydro	1,225	902	1,225	

Account No.	2020 WORKING BUDGET AND 2021 FORECAST BUDGET Account Name	2020 BUDGET	2020 ACTUAL	2021 DRAFT	NARRATIVE FOR SPENDING IN 2021
7600-3010	HERITAGE CTR - Equipment Charges	250	126	250	
7600-4020	HERITAGE CTR - Insurance	900	943	1,000	
7600-8000	HERITAGE CTR - Capital	7,500	235	4,000	mural
7700-1010	AHMIC COM CTR - Wages and benefits	6,000	2,317	3,000	
7700-2010	AHMIC COM CTR - Materials/Supplies	1,500	50	1,500	
7700-2024	AHMIC COM CTR - Heating Fuel	6,000	0	5,000	
7700-2030	AHMIC COM CTR - Hydro	1,000	638	1,000	
7700-2050	AHMIC COM CTR - Telephone	500	405	500	
7700-2400	AHMIC COM CTR - Repairs & Maintenance	10,000	757	0	
7700-3010	AHMIC COM CTR - Equipment Charges	800	605	800	
7700-4020	AHMIC COM CTR - Insurance	800	1,376	1,400	
7700-8000	AHMIC - Capital Expenditures	20,000	0	0	TBD (kitchen/sign)
8010-1010	PLANNING - Wages and Benefits	0	23,563	40,000	
8010-2030	PLANNING - CGIS Services	0	4,468	4,500	
8010-2210	PLANNING - Legal fees	0	92	500	
8010-5012	PLANNING- Official Plan & Zoning Bylaw& Second dwelling	15,000	96	25,000	
8010-5014	PLANNING - General	16,000	7,889	10,000	
8400-8020	Debt Payment Roads Loan	130,000	130,000	130,000	
		7,850,870	6,378,040	10,543,614	
*nb 3.2M over last year tax requirement					

ALMAGUIN COMMUNITY ECONOMIC DEVELOPMENT (ACED)

MINUTES October 19, 2020

A regular meeting of the ACED Board was held at the Township of Strong Municipal Office on October 19, 2020 at 6:00 pm.

Present: Wendy Whitwell, Township of Armour, Chair
Kelly Elik, Township of Strong
Dulcie Pascoe, AHCC Representative
Barb Belrose, Village of Sundridge
Margaret Ann MacPhail, Township of Perry
Melanie Alkins, MENDM
Delynne Patterson, Township of Ryerson
Brenda Scott, Village of South River
Ron Begin, FedNor
Peter McIsaac, Municipality of Powassan

Regrets: Tim Brunton, Municipality of Magnetawan
Tim Bryson, Township of Joly
Jennifer Farquhar, AHCC Representative

Staff: Dave Gray, Director of Economic Development
Courtney Metcalf, Economic Development Officer
John Theriault, Township of Armour
Erin Murphy, Municipality of Magnetawan

Presenter: Melanie Alkins, MENDM

Call to Order

The meeting was called to order at 6:02 pm.

Minutes

That the minutes of Monday September 21, 2020 meeting were adopted, as circulated.

Presentations

Melanie Alkins from MENDM made a presentation to the Board on the Northern Ontario Recovery Program which is available to help businesses during the COVID-19 pandemic. The program is for businesses that have existed for at least one year. The application period is from October 1 to December 31, 2020 on a first come first serve basis.

Director of Economic Development (DED) Report

The ACED Board reviewed the October report from the Director of Economic Development.

The Director covered the following items from the report;

1. The Harvest Spin Series went very well with 119 participants and the project coming in under budget.
2. The Regional Brand Strategy project has reached the end of phase 1 and the consultant reported to staff on their progress. The project is now entering phase 2.
3. Following the receipt of a new grant, Digital Main Street 2.0 is now going forward and is being well received.
4. The Board reviewed the draft final report for the Agriculture and Culinary Stakeholder Engagement Strategy. Some amendments will be made to the draft report and the final report will be presented at the next meeting. Input into the draft report will be accepted until Wednesday October 18, 2020. The Board passed a resolution accepting the report and approving payment for the work.
5. The Board discussed the draft 2021 budget for the ACED Department. The draft budget shows that to keep the department going contributions from each municipality will have to be increased. Board members requested staff amend any errors and present a budget with a \$10,000 contribution (of \$5000 where applicable) and the consequences of such a budget.
6. The Director discussed the "COVID-19 Response Activities Highlights" sheet included in the agenda with the Board. He asked if this kind of reporting is what the Board would like to see. The Board thought it gave some good and quick information and they like the way it was presented.

Updates

FedNor

Ron Begin from FedNor advised the Board that FedNor is still accepting application for the Recovery Stimulus Program. Chambers of Commerce can apply for help during the pandemic. FedNor employees are still working from home and have to get special permission to travel.

NOHFC

Still working from home and not allowed to travel. Working on the Northern Ontario Recovery Program.

Other Business

The Director discussed a memo he received from one of the Board members requesting that staff have better communications with the partner's councils. The member thought we could do a better job marketing ACED to the partners. The Director asked the board if there are changes that they would like to see regarding the format or structure of reports. The Director also requested feedback from the board regarding specific challenges they have in communicating ACED business to their respective councils. Some Board members indicated that they may see value in having staff attend occasional Council meetings to discuss ACED projects and business. The Director asked Board members to

consider any items that would benefit their councils and bring feedback to the November ACED meeting.

Resolutions

1. 2020-034 – Moved by Kelly Elik; Seconded by Barb Belrose;
Be it resolved that the Almaguin Community Economic Development Board approve the minutes of September 21, 2020, as circulated. Carried
2. 2020-035 – Moved by Barb Belrose; Seconded by Margaret-Ann MacPhail;
Be it resolved that the Almaguin Community Economic Development Board accept the Agricultural and Culinary Stakeholder Engagement Strategy provided by Strexer Harrop, approves the finalization of the report pending the implementation of any changes required by the Board or ACED staff and recommends that the Township of Armour pay any outstanding balance pending receipt of the amended report.
3. 2020-36 – Moved by Kelly Elik; Seconded by Delynne Patterson;
Be it resolved that the Almaguin Community Economic Development Board move into closed session at 8:00 p.m. as per Section 239 (b) of the *Municipal Act*; personal matters about an identifiable individual, including municipal or local board employees.
4. 2020-37 – Moved by Barb Belrose; Seconded by Peter McIsaac;
Be it resolved that the Almaguin Community Development Board hereby adjourn and move out of closed session at 8:31 p.m. and report.

Adjournment

5. 2020-038 – Moved by Barb Belrose; Seconded by Dulcie Pascoe;
Be it resolved that the Almaguin Community Economic Development Board adjourn the October 19, 2020 ACED meeting at 8:32 p.m. Carried

The next meeting will be November 16, 2020 at 6:00 p.m. If this changes, members will be advised.



705-382-2900
www.almaguin-health.org

Minutes: November 6th, 2020 AHHC Boardroom

Present: Brad Kneller, Marianne Stickland, Dennis Banka, Rod Ward, Cathy Still, Lyle Hall, Norm Hofstetter

Regrets: Tom Bryson, Carol Ballantyne and Barbara Marlow

Guests: Kevin MacLeod (Executive Director BFFHT),

Secretary: Erica Kellogg

Call to order at 11:00am by Chair Rod Ward.

1. 2020-024 Moved by Dennis Banka and Seconded Marianne Stickland
THEREFORE BE IT RESOLVED THAT The Almaguin Highlands Health Centre Committee adopt the minutes from October 2nd, 2020 as circulated. Carried.
2. Delegations: None at this time
3. Resolutions to be passed:
2020-025 Moved by Cathy Still and Seconded Brad Kneller
THEREFORE BE IT RESOLVED THAT The Almaguin Highlands Health Centre Committee appoint Marianne Stickland as Vice Chair as per the Terms of Reference. Carried
4. **Items for Discussion**
 - a) R. Ward and C. Still attended the Municipality of Magnetawan Council meeting on November 4th, 2020 to discuss financial support requested through the Village of Burk's Falls Resolutions. A resolution by Magnetawan was passed and will be supplied for the December AHHC meeting.
 - b) The COVID Assessment Centre has been well received in the Almaguin communities. A total of 20 tests can be performed daily, K. MacLeod informed the Committee the Centre is at 25% of their max tests. The secretary informed the Committee there is one more week of the Centre in Burk's Falls at two days a week, following that the Centre will operate one day in Burk's Falls one day in Sundridge.
 - c) A Wellness Centre will begin to operate within the Medical Building one day a week. This is an opportunity for users to have vitals taken by a Paramedic which is then

recorded in a journal to be utilized by a family physician. The Centre is free and open to anyone by appointment only.

- d) Transportation update on riders was provided, along with number of users for the frozen meal program.
- e) Physician recruitment – K. MacLeod informed the Committee of a community tour taking place on November 16th/17th. Discussion regarding the agenda and support from the Committee was discussed.
- f) Treasures report with received with no comment.
- g) Other Business – K. MacLeod informed the Committee of the NOSM virtual recruitment fair, Kevin was able to highlight opportunities in both Burk's Falls and Sundridge.

M. Stickland gave an update on the OHT application, highlighting areas that require further effort, specifically, defining gaps in service as seen from the physicians perspective and patient declaration of values.

Resolution: 2020-26 Moved by Cathy Still and Seconded by Marianne Stickland
THEREFORE BE IT RESOLVED THAT The Almaguin Highlands Health Centre adjourn at 12:00pm to meet again on December 4th, 2020 at 11:00am. Carried.



Magnetawan Community Centre Board (MCCB)

Meeting Minutes

Wednesday, November 18, 2020

10:00 am

**Magnetawan Community Centre
4304 Highway 520, Magnetawan**

Committee members in attendance:

Chair Garry Johnston
Vice Chair Garfield Robertson
Councillor Brad Kneller
Harvey Sohm
Maria Dunnett
Mark Langford

Regrets:

Charlie Gray

Staff member in attendance:

Acting Deputy Clerk Laura Brandt (Secretary)
Parks & Maintenance Manager Steve Robinson

OPENING BUSINESS

1.1 Call to order

The meeting was called to order at 10:00 AM

1.2 Adoption of the Agenda

RESOLUTION 2020-15 Sohm-Kneller

*BE IT RESOLVED THAT the Magnetawan Community Centre Board adopts the agenda for this regular meeting of November 18, 2020.
Carried.*

1.3 Disclosure of Pecuniary Interest

Chair Johnston stated that should anyone have a disclosure of pecuniary interest that they could declare the nature thereof now or at any time during the meeting.

1.4 Adoption of the meeting minutes from previous meeting

RESOLUTION 2020-16 Kneller-Sohm

*BE IT RESOLVED THAT the Magnetawan Community Centre Board adopts the minutes from the regular committee meeting of September 30, 2020 as copied and circulated.
Carried.*

Items Brought Forward

2.1 Community Centre Items (shelving on stage and kitchen inventory)

Items that are outstanding include kitchen inventory to be completed in the new year. The shelving has been removed on the stage.

Member Dunnett and Barb Johnstone have volunteered to complete the kitchen inventory and will do so in accordance with any COVID-19 restrictions.

- 2.2 Update Engineering Services Roof and Ahmic Kitchen
Frank Pattillo from Green Earth Engineering has attended both the Community Centre and the Ahmic Community Centre regarding the requirements needed to move forward. Currently we are waiting for the reports.
- 2.3 Update Curtains
Steve Robinson reached out to Almaguin Custom Covers and the new curtains are to be ready the end of November start of December 2020.
- 2.4 PA System Report
RESOLUTION 2020-17 Langford-Robertson
BE IT RESOLVED THAT the Magnetawan Community Centre Board receives the report of Acting Deputy Clerk Laura Brandt, PA system
AND HEREBY, asks Staff to contact Cripple Creek to find out pricing for a consultation on the sound system in the Community Centre.
Carried.
- 2.5 Updated Committee Mandate
The Mandate was received and approved by Council with the following amendments: include the word “grounds” under Item 5. To read “community grounds and buildings”, include that the Committee is governed by the rules outlined in the Council Procedure By-law, and include the definition of “quorum”
- 2.6 Update COVID funding
The secretary updated the Committee that capital expenditures are not eligible under the COVID-19 funding that the Municipality received. Staff is currently investigating new grant opportunities.
- 2.7 Members Contact List
The secretary distributed a member contact list to Committee members.

New Business

- 3.1 Pavilion Skating Hours
RESOLUTION 2020-18 Robertson-Langford
BE IT RESOLVED THAT the Magnetawan Community Centre Board adopts the Pavilion skating hours as presented.
Carried.

Adjournment

RESOLUTION 2020-19 Kneller-Dunnett
BE IT RESOLVED THAT the Magnetawan Community Centre Board adjourns this meeting at 10:25 am to meet again on Wednesday January 13, 2020 at 10:00am or the call of the chair.
Carried.

Approved by:

Chair

Secretary



7th Floor, Frost Building South
7 Queen's Park Crescent
Toronto ON M7A 1Y7
Telephone: 416-325-0400

7^e étage, Édifice Frost Sud
7 Queen's Park Crescent
Toronto ON M7A 1Y7
Téléphone: 416-325-0400

October 29, 2020

Dear Head of Council:

I am writing to announce the release of the 2021 Ontario Municipal Partnership Fund (OMPF) allocations.

Last fall, we committed to providing OMPF allocations well in advance of the municipal budget year. Today, we are delivering on that commitment by ensuring municipalities have the information they need to plan their budgets.

Our government recognizes the importance of the OMPF for many of Ontario's communities. We also know that stability is a priority for municipalities, particularly in these uncertain times.

That is why the Premier committed to maintain the overall structure and \$500 million program envelope for the 2021 OMPF, as announced at the Association of Municipalities of Ontario (AMO) conference this past August.

In addition to ensuring stability, I am pleased to advise that maintaining the program envelope will allow for a further \$5 million in support to be targeted to northern and rural municipalities. The Rural Communities Grant will be increased to \$152 million to further support rural municipalities with the highest levels of farmland. The Northern and Rural Fiscal Circumstances Grant will be increased to \$92 million to further support northern and rural municipalities with the most challenging fiscal circumstances.

The 2021 OMPF will also continue to be responsive to changing municipal circumstances through annual data updates and related adjustments.

As in prior years, Transitional Assistance will ensure that the 2021 funding guarantee for municipalities in northern Ontario will be at least 90 per cent of their 2020 OMPF allocation and for municipalities in southern Ontario will be at least 85 per cent of their 2020 OMPF allocation.

Northern and rural municipalities with the most challenging fiscal circumstances will continue to have their guarantee enhanced up to 100 per cent of the prior year's allocation.

.../cont'd

The Ministry of Finance's Provincial-Local Finance Division will be providing your municipal Treasurers and Clerk-Treasurers with further details on the 2021 OMPF. This information and other supporting materials will be posted online at <https://www.fin.gov.on.ca/en/budget/ompf/2021>.

As you know, our government has been reviewing the OMPF in consultation with municipalities, to ensure the program meets the needs of local communities, especially small, northern and rural municipalities. Given the unprecedented circumstances surrounding the COVID-19 pandemic, we will be taking more time for the review. Discussions with municipal partners are expected to resume later this year.

I also wanted to take this opportunity to acknowledge the extraordinary challenges municipalities are facing as a result of the COVID-19 pandemic.

The Ontario government, in partnership with the federal government, is providing up to \$4 billion in one-time assistance to Ontario's 444 municipalities and 110 public transit systems as part of the Safe Restart Agreement. This includes up to \$2 billion to assist municipalities with operating pressures and up to \$2 billion for COVID-19 related financial impacts to municipal transit agencies.

This historic funding commitment will help local governments protect the health and well-being of the people of Ontario, while continuing to deliver critical public services such as public transit and shelters. Together, Ontario will continue down the path of renewal, growth and economic recovery.

We respect our municipal partners and remain committed to listening and working together to improve the quality of life for people across Ontario. By continuing to work closely with municipalities, our government is charting a path to a strong recovery and getting Ontario back on track.

Sincerely,

Original signed by

The Honourable Rod Phillips
Minister of Finance

c: The Honourable Steve Clark, Minister of Municipal Affairs and Housing

Ontario Municipal Partnership Fund (OMPF)
2021 Allocation Notice



Municipality of Magnetawan

4944

In 2021, the Province is providing the Municipality of Magnetawan with \$1,121,700 in funding through the OMPF, which is the equivalent of \$542 per household.

A Total 2021 OMPF	\$1,121,700
--------------------------	--------------------

1. Assessment Equalization Grant Component	-
2. Northern Communities Grant Component	\$496,100
3. Rural Communities Grant Component	\$271,400
4. Northern and Rural Fiscal Circumstances Grant Component	\$354,200
5. Transitional Assistance	-

B Key OMPF Data Inputs

1. Households	2,071
2. Total Weighted Assessment per Household	\$338,646
3. Rural and Small Community Measure (RSCM)	100.0%
4. Farm Area Measure (FAM)	n/a
5. Northern and Rural Municipal Fiscal Circumstances Index (MFCI)	7.9
6. 2021 Guaranteed Level of Support	98.85%
7. 2020 OMPF	\$1,107,400

Note: See line item descriptions on the following page.

Issued: October 2020

Ontario Municipal Partnership Fund (OMPF)

2021 Allocation Notice

Municipality of Magnetawan

4944

2021 OMPF Allocation Notice - Line Item Descriptions

Sum of 2021 OMPF grant components and Transitional Assistance, which are described in the 2021 OMPF

- A** Technical Guide. This document can be accessed on the Ministry of Finance's website at:
<https://www.fin.gov.on.ca/en/budget/ompf/2021>
-

- A5** If applicable, reflects the amount of transitional support provided to assist the municipality in adjusting to year-over-year funding changes. See the enclosed Transitional Assistance Calculation Insert for further details.
-

- B1** Based on the 2020 returned roll from the Municipal Property Assessment Corporation (MPAC).
-

- B2** Refers to the total assessment for a municipality weighted by the tax ratio for each class of property (including payments in lieu of property taxes retained by the municipality) divided by the total number of households.
-

- B3** Represents the proportion of a municipality's population residing in rural areas and/or small communities. For additional information, see the 2021 OMPF Technical Guide, Appendix A.
-

- B4** Represents the percentage of a municipality's land area comprised of farm land. Additional details regarding the calculation of the Farm Area Measure are provided in the 2021 OMPF Technical Guide, Appendix B.
-

- B5** Measures a municipality's fiscal circumstances relative to other northern and rural municipalities in the province, and ranges from 0 to 10. A lower MFCI corresponds to relatively positive fiscal circumstances, whereas a higher MFCI corresponds to more challenging fiscal circumstances. For additional information, see the enclosed MFCI Insert, and the 2021 OMPF Technical Guide, Appendix D.
-

- B6** Represents the guaranteed level of support the municipality will receive through the 2021 OMPF. For additional information, see the 2021 OMPF Technical Guide.
-

- B7** 2020 OMPF Allocation Notice (Line A).
-

Note: Grant components and Transitional Assistance are rounded up to multiples of \$100.

Ontario Municipal Partnership Fund (OMPF)
2021 Transitional Assistance Calculation Insert



Municipality of Magnetawan

4944

A 2021 OMPF Transitional Assistance (Line B2 - Line B1, if positive)

n/a

As the municipality's 2021 OMPF identified on line B1 exceeds the guaranteed support identified on line B2, Transitional Assistance is not required.

B Supporting Details

1. Sum of 2021 OMPF Grant Components (excluding Transitional Assistance)	\$1,121,700
2. 2021 Guaranteed Support (Line B2a x Line B2b)	\$1,094,700
a. 2020 OMPF	\$1,107,400
b. 2021 Guaranteed Level of Support (Line C)	98.85%

C 2021 Guaranteed Level of Support (Line C1 + Line C2)

98.85%

1. 2021 OMPF Minimum Guarantee	90.00%
2. Enhancement Based on Northern and Rural Municipal Fiscal Circumstances Index	8.85%

Note: See line item descriptions on the following page.

Issued: October 2020

Ontario Municipal Partnership Fund (OMPF)

2021 Transitional Assistance Calculation Insert

Municipality of Magnetawan

4944

2021 Transitional Assistance Calculation Insert - Line Item Descriptions

A Transitional Assistance ensures that in 2021, northern municipalities will receive a minimum of 90 per cent of the support they received through the OMPF in 2020. The Municipality of Magnetawan's 2021 OMPF exceeds their guaranteed level. As a result, Transitional Assistance is not required.

B1 Sum of the following 2021 OMPF grant components: Assessment Equalization, Northern Communities, Rural Communities, and Northern and Rural Fiscal Circumstances Grant Components.

B2 Guaranteed amount of funding through the 2021 OMPF.

B2a 2020 OMPF Allocation Notice (Line A).

B2b Represents the guaranteed level of support the municipality will receive through the 2021 OMPF. For additional information, see the 2021 OMPF Technical Guide.

C1 Reflects the minimum level of support for northern municipalities through the 2021 OMPF.

C2 Reflects the enhancement to the minimum level of support based on the municipality's Northern and Rural MFCI.

Note: Grant components and Transitional Assistance are rounded up to multiples of \$100.

Ontario Municipal Partnership Fund (OMPF)
2021 Northern and Rural Municipal Fiscal Circumstances Index



Municipality of Magnetawan

4944

A Northern and Rural Municipal Fiscal Circumstances Index (MFCI)

7.9

The Northern and Rural Municipal Fiscal Circumstances Index (MFCI) measures a municipality's fiscal circumstances relative to other northern and rural municipalities in the province on a scale of 0 to 10. A lower MFCI corresponds to relatively positive fiscal circumstances, whereas a higher MFCI corresponds to more challenging fiscal circumstances.

The Northern and Rural MFCI is determined based on six indicators that are classified as either primary or secondary, to reflect their relative importance in determining a municipality's fiscal circumstances.

The table below provides a comparison of the indicator values for the Municipality to the median for northern and rural municipalities.

B Northern and Rural MFCI - Indicators

	Municipality of Magnetawan	Median
Primary Indicators		
1. Weighted Assessment per Household	\$338,646	\$287,000
2. Median Household Income	\$54,336	\$69,000
Secondary Indicators		
3. Average Annual Change in Assessment (New Construction)	0.8%	1.1%
4. Employment Rate	44.0%	56.0%
5. Ratio of Working Age to Dependent Population	146.0%	170.0%
6. Per cent of Population Above Low-Income Threshold	80.2%	86.0%

Note: An indicator value that is higher than the median corresponds to relatively positive fiscal circumstances, while a value below the median corresponds to more challenging fiscal circumstances.

Additional details regarding the calculation of the Northern and Rural MFCI are provided in the 2021 OMPF Technical Guide, as well as in the customized 2021 Northern and Rural MFCI Workbook.

Note: See line item descriptions on the following page.

Issued: October 2020

Ontario Municipal Partnership Fund (OMPF)

2021 Northern and Rural Municipal Fiscal Circumstances Index

Municipality of Magnetawan

4944

2021 Northern and Rural Municipal Fiscal Circumstances Index - Line Item Descriptions

- A** The municipality's 2021 Northern and Rural MFCI. Additional details are provided in the municipality's customized 2021 Northern and Rural MFCI Workbook.
-
- B1** Refers to the total assessment for a municipality weighted by the tax ratio for each class of property (including payments in lieu of property taxes retained by the municipality) divided by the total number of households.
-
- B2** Statistics Canada's measure of median income for all private households in 2015.
-
- B3** Measures the five-year (2015 - 2020) average annual change in a municipality's assessment, for example, as a result of new construction or business property closures, excluding the impact of reassessment.
-
- B4** Statistics Canada's measure of number of employed persons, divided by persons aged 15 and over.
-
- B5** Statistics Canada's measure of working age population (aged 15 to 64), divided by youth (aged 14 and under) and senior population (aged 65 and over).
-
- B6** Statistics Canada's measure of the population in private households above the low-income threshold for Ontario compared to the total population in private households.
-

Ontario Municipal Partnership Fund (OMPF) 2021 Cash Flow Notice



Municipality of Magnetawan

4944

A	Total 2021 OMPF (2021 Allocation Notice, Line A)	<i>See Note below</i>	\$1,121,700
----------	---	-----------------------	--------------------

B	2021 OMPF Quarterly Payments Schedule		\$1,121,700
1.	2021 OMPF First Quarter Payment	<i>Scheduled for January 2021</i>	\$280,425
2.	2021 OMPF Second Quarter Payment	<i>Scheduled for April 2021</i>	\$280,425
3.	2021 OMPF Third Quarter Payment	<i>Scheduled for July 2021</i>	\$280,425
4.	2021 OMPF Fourth Quarter Payment	<i>Scheduled for October 2021</i>	\$280,425

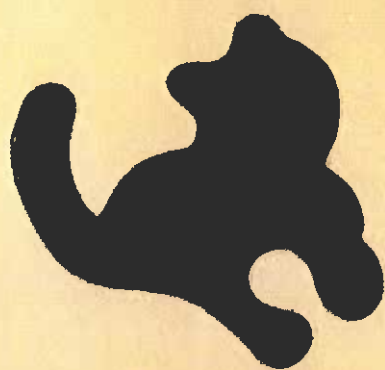
Note: Your municipality's 2021 OMPF allocation is identified on Line A of your 2021 OMPF Allocation Notice. Please refer to the enclosed correspondence for further details.



Thank You



Magnetawan
Central School
Students.



Thank you
for the

Halloween Treats!



You made our



Halloween special.



Firefighter's Food Drive

in Almaguin South



Wednesday, December 2, 2020
Starting at 6:30 pm

Leave your porch light on so the firefighters will
know to pick up the food you donate. **Non-
perishable** items only please.

Food will be
picked up in:

**Burk's Falls
Katrine
Emsdale
Magnetawan
Kearney
Sprucedale**



Supporting the
Burk's Falls and District Food Bank
Serving Almaguin South

Council Approval Accounts Payable and Payroll

Meeting Date: Nov 25/20

Accounts Payable

Batch # 110

Cheque Date: 31/10/20

Cheque Numbers

From: 02104 To: 021099

Amount

\$98,705.23

(C)

Batch # 112

Cheque Date: 05/11/20

Cheque Numbers

From: 021100 To: 021100

\$400.00

(B)

Batch # 118

Cheque Date: 25/11/20

Cheque Numbers

From: 021103 To: 021146

\$224,487.77

(A)

EFT

Batch # 116/120

\$52,083.71

(D) + (E)

Total Accounts Payable

\$375,676.71

Cancelled Cheques

021044 - E Murphy (32.79)

Payroll

Staff Pay Oct 18 - 31/20

Pay Period: # 22

Direct deposit and

Cheque # 21072 to # 21073

\$33,299.21

Staff Pay Nov 1 - 14/20

Pay Period: # 23

Direct deposit and

Cheque # 21101 to # 21102

\$30,654.16

Council Pay Oct 1 - 31 2020

Pay Period: # 22

All Direct deposit

\$4453.45

Total Payroll

\$68,406.82

Total for Resolution

\$444,050.74

MUNICIPALITY OF MAGNETAWAN
EFT Released List - Summary



AP4090

Page : 1

Date : Nov 06, 2020

Time : 10:14 am

Supplier Code & Name

Invoice No.	Batch No.	Invoice Description	Invoice Amt	EFT Amt
18043 RECEIVER GENERAL				
RP0001 OCT 2020	116	PAYROLL REMITTANCE OCTOBER	29605.31	29605.31
Supplier Inv. Total :			29605.31	29605.31
18044 RECEIVER GENERAL				
RP0002 OCT 2020	116	PAYROLL REMITTANCE OCTOBER	7532.54	7532.54
Supplier Inv. Total :			7532.54	7532.54
18088 ROYAL BANK VISA EFT				
157395	116	PRVENTION WEEK SUPPLIES	588.82	588.82
2223742	116	PRINTER TONER - FIRE HALL	293.78	293.78
32274691	116	NON CONTACT THERMOMETERS -	158.16	158.16
324461991	116	NON CONTACT THERMOMETERS I	118.62	118.62
Supplier Inv. Total :			1159.38	1159.38
23010 WORKPLACE SAFETY & INSURANCE BOARD - EFT				
WSIB OCT 31/20	116	WSIB REMITTANCE	4882.80	4882.80
Supplier Inv. Total :			4882.80	4882.80
Grand Total :			7 Invoice(s) 4 EFT	43180.03

MUNICIPALITY OF MAGNETAWAN
Invoice Listing Report - Summary



AP5020

Page : 1

Date : Nov 19, 2020

Time : 10:54 am

Vendor : 01009 To 30000
 Invoices : 01-Sep-2020 To 25-Nov-2020
 Invoice Types : EFT and Non EFT Invoices

Batch : 120 To 120
 Invoice Status : All Bank : 0099 To 1
 Category : All
 User : STEPHANIE LEWIN

Vendor No. Category	Vendor Name Category Description	Inv Date/ Hold Date	Period	Invoice Amount	Posted Cheque# / EFT	Cheque Date / Pay Date	Paid Amount	Disc. Date Amount
------------------------	-------------------------------------	------------------------	--------	-------------------	-------------------------	---------------------------	----------------	----------------------

07068 O	GREEN SHIELD CANADA EFT Other							
10207986	120 U	21-Oct-2020	11	5,035.33	U			
	GREEN SHIELD - NOV GROUP BENEFIT	25-Nov-2020						

No. Of Invoices :	1	Total Of Invoices :	5,035.33	Total Paid :	0.00
				Total Outstanding :	5,035.33

13023 O	MANULIFE FINANCIAL EFT Other							
NOVEMBER 2020	120 U	23-Oct-2020	11	3,368.98	U			
	MANULIFE NOV GROUP BENEFIT PREMIUM	25-Nov-2020						

No. Of Invoices :	1	Total Of Invoices :	3,368.98	Total Paid :	0.00
				Total Outstanding :	3,368.98

18088 O	ROYAL BANK VISA EFT Other							
098946	120 U	31-Oct-2020	11	44.04	U			
	BULLOCK'S INDEPENDENT - FIRE HALL	25-Nov-2020						
3829385-01	120 U	29-Oct-2020	11	90.81	U			
	NEDCO - LIGHT REPAIR	25-Nov-2020						
NOVEMBER 2020	120 U	03-Nov-2020	11	22.72	U			
	SUPPLIES	25-Nov-2020						

No. Of Invoices :	3	Total Of Invoices :	157.57	Total Paid :	0.00
				Total Outstanding :	157.57

18086 O	ROYAL BANK VISA EFT, Other							
OL20111297086	120 U	12-Nov-2020	11	279.63	U			
	FOXIT SOFTWARE	25-Nov-2020						

No. Of Invoices :	1	Total Of Invoices :	279.63	Total Paid :	0.00
				Total Outstanding :	279.63

18089 O	ROYAL BANK VISA EFT Other							
006000009926	120 U	21-Oct-2020	11	32.79	U			
	MAGNETAWAN CENTRAL SCHOOL	25-Nov-2020						
273667481	120 U	31-Oct-2020	11	29.38	U			
	LOGMEIN - COUNCIL GO TO MEETING	25-Nov-2020						

No. Of Invoices :	2	Total Of Invoices :	62.17	Total Paid :	0.00
				Total Outstanding :	62.17

Report Total Invoices (Excluding Cancelled Invoice):	8,903.68	Report Total Paid :	0.00
--	----------	---------------------	------

5 Supplier(s) and 8 Invoice(s).

Report Outstanding :	8,903.68
----------------------	----------

MUNICIPALITY OF MAGNETAWAN
Council/Board Report By Dept-(Computer)



AP5130

Page : 1

Date : Nov 18, 2020

Time : 1:35 pm

Vendor : 01009 To 30000

Batch : 118 To 118

Department : All

Cheque Print Date : 18-Nov-2020 To 25-Nov-2020

Bank : 0099 To 1

Class : All

Vendor Invoice	Vendor Name Description					Batch Invc Date	Inv Due Date	Amount
G.L. Account	CC1	CC2	CC3	GL Account Name				
DEPARTMENT 1000 LIABILITIES								
15060	OFFICE OF THE PUBLIC GUARDIAN							
CHAPMAN NO	CHAPMAN CEMETERY A/C 907 283 023					118 04-Nov-2020	25-Nov-2020	
1-2-1000-1011	A/P-Public Trustee							100.00
15062	OFFICE OF THE PUBLIC GUARDIAN AND TRUSTEE							
SPENCE NOV	SPENCE CEMETERY A/C 970 534 023					118 04-Nov-2020	25-Nov-2020	
1-2-1000-1011	A/P-Public Trustee							300.00
Department Totals :								400.00

DEPARTMENT 1100 ACCOUNTS RECEIVABLE								
04041	DAVIS STEPHEN							
NOV 6/2020	REFUND BALANCE OF CONDITIONAL PERMIT DEPOSIT					118 06-Nov-2020	25-Nov-2020	
1-1-1100-1194	A/R-J Warren							9,326.21
13330	MHBC PLANNING LIMITED							
5020765	LITTLE CONSENT APPLICATION					118 28-Oct-2020	25-Nov-2020	
1-1-1100-1159	A/R-John Little							45.20
5020766	CAMP KLAHANIE ASSOC/OP-ZBLA					118 28-Oct-2020	25-Nov-2020	
1-1-1100-1139	A/R-Klahanie Campers Corporation							107.07
5020767	WESTBROOK CONSENT					118 28-Oct-2020	25-Nov-2020	
1-1-1100-1195	A/R-Westbrook							56.50
5020768	PARSONS AND BANDIERA CONSENT					118 28-Oct-2020	25-Nov-2020	
1-1-1100-1122	A/R-D Parsons							770.66
5020769	OLNEY, 292 CLAYTON'S BAY TRAIL					118 28-Oct-2020	25-Nov-2020	
1-1-1100-1121	A/R-G Olney							407.37
5020770	REID - 537 ROCKY REEF ROAD					118 28-Oct-2020	25-Nov-2020	
1-1-1100-1199	A/R- D Reid							394.37
5020771	HARRIS & SUTTON - CON 4 PT LOT 14 - CONSENT					118 28-Oct-2020	25-Nov-2020	
1-1-1100-1171	A/R-Harris							1,204.58
5020772	MUNN-SAUNDERS-1743 NIPissing RD S - CONSENT					118 28-Oct-2020	25-Nov-2020	
1-1-1100-1151	A/R-Munn							296.06
18035	RUSSELL							
63-283-379	REID SPA					118 12-Nov-2020	25-Nov-2020	
1-1-1100-1199	A/R- D Reid							303.31
Department Totals :								12,911.33

DEPARTMENT 1200 ADMINISTRATION								
13009	MAGNETAWAN GRILL AND GROC							
168761	TETLEY TEA					118 23-Oct-2020	25-Nov-2020	
1-4-1200-2015	ADMIN - Office maintenance & supplies							12.28
168770	COFFE & CREAM					118 23-Oct-2020	25-Nov-2020	
1-4-1200-2015	ADMIN - Office maintenance & supplies							22.17
18035	RUSSELL							
63-283-276 NC	LEGAL FEES					118 05-Nov-2020	25-Nov-2020	
1-4-1200-2210	ADMIN - Legal Fees-general							374.76
63-283-373	LEGAL FEES-NEW LANDFILL BYLAW					118 11-Nov-2020	25-Nov-2020	
1-4-1200-2210	ADMIN - Legal Fees-general							2,317.12
19083	SELECTCOM							

MUNICIPALITY OF MAGNETAWAN
Council/Board Report By Dept-(Computer)



AP5130

Page : 2

Date : Nov 18, 2020

Time : 1:35 pm

Vendor : 01009 To 30000

Batch : 118 To 118

Department : All

Cheque Print Date : 18-Nov-2020 To 25-Nov-2020

Bank : 0099 To 1

Class : All

Vendor Invoice	Vendor Name Description				Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3	GL Account Name			
DEPARTMENT 1200 ADMINISTRATION							
0004893460	LONG DISTANCE CHARGES				118 10-Nov-2020	25-Nov-2020	
1-4-1200-2050				ADMIN - Telephone			276.51
22030 VIA NET INTERNET SOLUTIONS							
561084-NOV/20	DSL SERVICE NOV 1 - 30/20				118 01-Nov-2020	25-Nov-2020	
1-4-1200-2135				ADMIN - Website expenses			79.09
23086 XEROX CANADA LTD							
85334976	COPYING EXPENSES NOV 1-30 2020				118 31-Oct-2020	25-Nov-2020	
1-4-1200-2140				ADMIN - Copying Expenses			252.76
Department Totals :							3,334.69

DEPARTMENT 1300 TREASURY							
18054	ROYAL CANADIAN LEGION BRANCH 394						
18	30 REMEMBRANCE DAY MASKS				118 09-Nov-2020	25-Nov-2020	
1-4-1300-2025				TREAS - Covid 19 Safe Restart Expenses			300.00
19037 SLING-CHOKER MFG. (NORTH BAY) LTD.							
84679	MATERIALS/SUPPLIES				118 05-Nov-2020	25-Nov-2020	
1-4-1300-2025				TREAS - Covid 19 Safe Restart Expenses			520.79
Department Totals :							820.79

DEPARTMENT 2000 FIRE DEPARTMENT							
02014	BELL MOBILITY INC						
0095659840	CELL TOWER RENTAL FOR SEPT, OCT & NOV 2020				118 01-Nov-2020	25-Nov-2020	
1-4-2000-2053				FD - Communications Tower			199.50
09035 INSERVUS MANAGEMENT SYSTEMS							
3930	BUNKER GEAR CLEANING				118 06-Nov-2020	25-Nov-2020	
1-4-2000-7130				FD - Equipment Repairs & Maintenance			261.66
15050 HYDRO ONE NETWORKS							
2001 9893 514	226 SIDE RD 15 16 N				118 29-Oct-2020	25-Nov-2020	
1-4-2000-2029				FD - Hydro - 226 15th & 16th Side Rd N			28.30
Department Totals :							489.46

DEPARTMENT 2005 FIRE MAG STATION							
19083	SELECTCOM						
0004893460	LONG DISTANCE CHARGES				118 10-Nov-2020	25-Nov-2020	
1-4-2005-2050				MAG STATION - Telephone			126.02
22030 VIA NET INTERNET SOLUTIONS							
561084-NOV/20	DSL SERVICE NOV 1 - 30/20				118 01-Nov-2020	25-Nov-2020	
1-4-2005-2050				MAG STATION - Telephone			151.41
Department Totals :							277.43

DEPARTMENT 2006 FIRE AHMIC STATION							
15050	HYDRO ONE NETWORKS						
2001 9893 262	60 AHMIC ST - FIRE & AHMIC HALL				118 30-Oct-2020	25-Nov-2020	
1-4-2006-2030				AHMIC STATION - Hydro			144.08
Department Totals :							144.08

MUNICIPALITY OF MAGNETAWAN
Council/Board Report By Dept-(Computer)



AP5130

Page : 3

Date : Nov 18, 2020

Time : 1:35 pm

Vendor : 01009 To 30000

Batch : 118 To 118

Department : All

Cheque Print Date : 18-Nov-2020 To 25-Nov-2020

Bank : 0099 To 1

Class : All

Vendor Invoice	Vendor Name Description				Batch Invc Date	Inv Due Date	
G.L. Account	CC1	CC2	CC3	GL Account Name			Amount

DEPARTMENT 2006 FIRE AHMIC STATION

DEPARTMENT 2100 BUILDING DEPARTMENT

01035 AIRD & BERLIS LLP

682860	LEGAL FEES				118 30-Sep-2020	25-Nov-2020	
1-4-2100-2210				CBO - Legal Fees			42.46

19083 SELECTCOM

0004893460	LONG DISTANCE CHARGES				118 10-Nov-2020	25-Nov-2020	
1-4-2100-2050				CBO - Telephone			42.18

Department Totals : 84.64

DEPARTMENT 2200 BYLAW ENFORCEMENT

04031 DEEVEY CAITLIN A

7054974959	MILEAGE				118 15-Nov-2020	25-Nov-2020	
1-4-2200-2010				BLEO - Materials/Supplies			301.53

Department Totals : 301.53

DEPARTMENT 3011 BRIDGES & CULVERTS

08084 HUBB CAP

1022788	BRIDGE/CULVERT MATERIALS AND SUPPLIES				118 27-Oct-2020	25-Nov-2020	
1-4-3011-2010				A - Materials/Supplies			43,895.42

Department Totals : 43,895.42

DEPARTMENT 3022 BRUSHING/TREE TRIMMING

13021 MAP SUNDRIDGE

681345	BRUSHING/TREE TRIMMING SUPPLIES				118 21-Oct-2020	25-Nov-2020	
1-4-3022-4010				B2 - Contract brushing			35.75

681351	BRUSHING SUPPLIES				118 21-Oct-2020	25-Nov-2020	
1-4-3022-4010				B2 - Contract brushing			106.11

19037 SLING-CHOKER MFG. (NORTH BAY) LTD.

84679	MATERIALS/SUPPLIES				118 05-Nov-2020	25-Nov-2020	
1-4-3022-2010				B2 - Materials/Supplies			216.04

Department Totals : 357.90

DEPARTMENT 3031 COLD MIX PATCHING

06050 FOWLER CONSTRUCTION COMPANY

42378	COLD MIX ASPHALT				118 07-Nov-2020	25-Nov-2020	
1-4-3031-2010				C1 - Materials/Supplies			3,460.18

Department Totals : 3,460.18

DEPARTMENT 3041 GRAVEL PATCHING/WASHOUTS

13229 A MIRON TOPSOIL LTD

15879	GRAVEL				118 04-Aug-2020	25-Nov-2020	
1-4-3041-2010				D1 - Materials/Supplies			482.48

16233	GRAVEL				118 29-Oct-2020	25-Nov-2020	
1-4-3041-2010				D1 - Materials/Supplies			2,961.41

MUNICIPALITY OF MAGNETAWAN
Council/Board Report By Dept-(Computer)



AP5130

Page : 4

Date : Nov 18, 2020

Time : 1:35 pm

Vendor : 01009 To 30000

Batch : 118 To 118

Department : All

Cheque Print Date : 18-Nov-2020 To 25-Nov-2020

Bank : 0099 To 1

Class : All

Vendor Invoice	Vendor Name Description					Batch Invc Date	Inv Due Date	
G.L. Account	CC1	CC2	CC3	GL Account Name				Amount

DEPARTMENT 3041 GRAVEL PATCHING/WASHOUTS

Department Totals : 3,443.89

DEPARTMENT 3045 GRAVEL

19229 SUNBELT RENTALS

72578137-0006 SMOOTH DRUM RIDE-ON CAB RENTAL

1-4-3045-3015 D5 - Equipment Rental-Other

118 15-Oct-2020 25-Nov-2020 1,226.36

Department Totals : 1,226.36

DEPARTMENT 3101 OVERHEAD

02014 BELL MOBILITY INC

0095659840 CELL TOWER RENTAL FOR SEPT, OCT & NOV 2020

1-4-3101-2053 J - Communications Equipment and Tower

118 01-Nov-2020 25-Nov-2020 199.50

03321 CURRIE TRUCK CENTRE

0559907P DEF FLUID

1-4-3101-2010 J - Materials/Supplies

118 29-Oct-2020 25-Nov-2020 975.24

11010 KIDD'S HOME HARDWARE BUILDING CENTRE

2837888 MATERIALS & SUPPLIES

1-4-3101-2010 J - Materials/Supplies

118 06-Nov-2020 25-Nov-2020 84.74

13009 MAGNETAWAN GRILL AND GROC

168154 COFFEE & CREAM

1-4-3101-2120 J - Office

118 31-Oct-2020 25-Nov-2020 20.37

169212 COFFEE, FILTERS, & CREAM

1-4-3101-2120 J - Office

118 31-Oct-2020 25-Nov-2020 23.64

13012 MAGNETAWAN BUILDING CENTRE (ROADS)

101-51537 MATERIALS/SUPPLIES

1-4-3101-2010 J - Materials/Supplies

118 05-Nov-2020 25-Nov-2020 33.88

13240 JIM MOORE PETROLEUM

554796 LOW SULPHUR CLEAR DIESEL

1-4-3101-2022 J - Clear Diesel Inventory Clearing

118 23-Oct-2020 25-Nov-2020 462.43

554797 DYED DIESEL

1-4-3101-2023 J - Dyed Diesel Inventory Clearing

118 23-Oct-2020 25-Nov-2020 349.98

555178 CLEAR DIESEL

1-4-3101-2022 J - Clear Diesel Inventory Clearing

118 30-Oct-2020 25-Nov-2020 796.72

555179 DYED DIESEL

1-4-3101-2023 J - Dyed Diesel Inventory Clearing

118 30-Oct-2020 25-Nov-2020 493.39

555387 PREMIUM GASOLINE

1-4-3101-2021 J - Premium Gasoline Inventory Clearing

118 03-Nov-2020 25-Nov-2020 1,476.35

555685 CLEAR DIESEL

1-4-3101-2022 J - Clear Diesel Inventory Clearing

118 06-Nov-2020 25-Nov-2020 1,099.76

15050 HYDRO ONE NETWORKS

200032498809 18 MILLER ROAD - GARAGE

1-4-3101-2030 J - Hydro

118 06-Nov-2020 25-Nov-2020 437.31

18005 RECEIVER GENERAL

20200031842 RADIO LICENCE

1-4-3101-2054 J - Radio License (Base)

118 02-Feb-2020 25-Nov-2020 666.34

18008 RED STALLION

MUNICIPALITY OF MAGNETAWAN
Council/Board Report By Dept-(Computer)



AP5130

Page : 5

Date : Nov 18, 2020

Time : 1:36 pm

Vendor : 01009 To 30000

Batch : 118 To 118

Department : All

Cheque Print Date : 18-Nov-2020 To 25-Nov-2020

Bank : 0099 To 1

Class : All

Vendor Invoice	Vendor Name Description				Batch Invc Date	Inv Due Date	
G.L. Account	CC1	CC2	CC3	GL Account Name			Amount
DEPARTMENT 3101 OVERHEAD							
257284	MATERIAL/SUPPLIES				118 09-Nov-2020	25-Nov-2020	
1-4-3101-2010				J - Materials/Supplies			506.07
19083 SELECTCOM							
0004893460	LONG DISTANCE CHARGES				118 10-Nov-2020	25-Nov-2020	
1-4-3101-2050				J - Telephone			55.89
20083 TRACKMATICS INC							
37069	MONTHLY MONITORING AND DATA				118 05-Nov-2020	25-Nov-2020	
1-4-3101-2045				J - AVL monitoring and data			501.72
Department Totals :							8,183.33

DEPARTMENT 3218 BACK HOE #5 - 2014 CASE 590							
16075 GF PRESTON SALES AND SERVICE LTD.							
522020	SWEEPING ROTARY BROOM - FOR BUSH HOG				118 16-Nov-2020	25-Nov-2020	
1-4-3218-8000				BH5 - Capital Expenditures			18,362.50
Department Totals :							18,362.50

DEPARTMENT 3219 WHEEL LOADER - 2016 CASE							
07063 GILROY'S TIRE							
136558	LOADER WHEEL REPAIRS				118 10-Nov-2020	25-Nov-2020	
1-4-3219-2070				LOADER - Repairs			353.69
Department Totals :							353.69

DEPARTMENT 3220 TRUCK #20 - 2017 CHEVROLET SILVERADO 150							
02037 BRAY MOTORS LIMITED							
1111	TRUCK #20 REPAIRS				118 09-Nov-2020	25-Nov-2020	
1-4-3220-2070				TR20 - Repairs			2,056.10
Department Totals :							2,056.10

DEPARTMENT 3222 TRUCK #22 - 2016 FREIGHTLINER TANDEM							
11092 KROWN RUST CONTROL							
173-19701	TRUCK 27,28,22,29,24 MAINTENANCE				118 03-Oct-2020	25-Nov-2020	
1-4-3222-2070				TR22 - Repairs			284.38
19008 SDB TRUCK & EQUIPMENT REPAIRS							
11589	TRUCK #29, 22 & 27 INSTALL TIRES				118 21-Oct-2020	25-Nov-2020	
1-4-3222-2070				TR22 - Repairs			94.17
Department Totals :							378.55

DEPARTMENT 3224 TRUCK #24 - 2012 INTERNATIONAL TANDEM							
11092 KROWN RUST CONTROL							
173-19701	TRUCK 27,28,22,29,24 MAINTENANCE				118 03-Oct-2020	25-Nov-2020	
1-4-3224-2070				TR24 - Repairs			284.38
Department Totals :							284.38

DEPARTMENT 3227 TRUCK #27 - 2014 FREIGHTLINER TANDEM							
11092 KROWN RUST CONTROL							

MUNICIPALITY OF MAGNETAWAN
Council/Board Report By Dept-(Computer)



AP5130

Page : 6

Date : Nov 18, 2020

Time : 1:36 pm

Vendor : 01009 To 30000
 Batch : 118 To 118
 Department : All

Cheque Print Date : 18-Nov-2020 To 25-Nov-2020
 Bank : 0099 To 1
 Class : All

Vendor Invoice	Vendor Name Description				Batch Invc Date	Invc Due Date	
G.L. Account	CC1	CC2	CC3	GL Account Name			Amount

DEPARTMENT 3227 TRUCK #27 - 2014 FREIGHTLINER TANDEM

173-19701	TRUCK 27,28,22,29,24 MAINTENANCE				118 03-Oct-2020	25-Nov-2020	
1-4-3227-2070	TR27 - Repairs						284.38
19008	SDB TRUCK & EQUIPMENT REPAIRS						
11589	TRUCK #29, 22 & 27 INSTALL TIRES				118 21-Oct-2020	25-Nov-2020	
1-4-3227-2070	TR27 - Repairs						94.16
Department Totals :							378.54

DEPARTMENT 3228 TRUCK #28 - 2018 WESTERN STAR

11092	KROWN RUST CONTROL						
173-19701	TRUCK 27,28,22,29,24 MAINTENANCE				118 03-Oct-2020	25-Nov-2020	
1-4-3228-2070	TR28 - Repairs						284.38
14062	NEAR NORTH INDUSTRIAL SOLUTIONS						
70622	TRUCK #28 REPAIRS				118 04-Nov-2020	25-Nov-2020	
1-4-3228-2070	TR28 - Repairs						196.01
Department Totals :							480.39

DEPARTMENT 3229 TRUCK #29 - 2019 WESTERN STAR

11092	KROWN RUST CONTROL						
173-19701	TRUCK 27,28,22,29,24 MAINTENANCE				118 03-Oct-2020	25-Nov-2020	
1-4-3229-2070	TR29 - Repairs						284.38
19008	SDB TRUCK & EQUIPMENT REPAIRS						
11589	TRUCK #29, 22 & 27 INSTALL TIRES				118 21-Oct-2020	25-Nov-2020	
1-4-3229-2070	TR29 - Repairs						94.17
Department Totals :							378.55

DEPARTMENT 3234 WATER TANK

14062	NEAR NORTH INDUSTRIAL SOLUTIONS						
68543	WATER TRUCK REPAIRS				118 07-Jun-2020	25-Nov-2020	
1-4-3234-2070	WT - Repairs						158.31
Department Totals :							158.31

DEPARTMENT 3800 STREETLIGHTS

12046	LAKELAND ENERGY LTD						
LE033617	OCTOBER STREET LIGHT REPAIRS				118 30-Oct-2020	25-Nov-2020	
1-4-3800-5012	STREET - Magnetawan Street Lights						2,172.20
15050	HYDRO ONE NETWORKS						
2000 2971 308	HWY 124 AHMIC HARBOUR				118 03-Nov-2020	25-Nov-2020	
1-4-3800-5014	STREET - Ahmic Harbour Street Light						59.70
2001 2639 318	14 CONCESSION LOT 18				118 05-Nov-2020	25-Nov-2020	
1-4-3800-5016	STREET - Rockwynn Landing Light						32.05
Department Totals :							2,263.95

DEPARTMENT 4010 GARBAGE COLLECTION

16059	WASTE CONNECTIONS OF CANADA INC.						
7113-00003031	CHAPMAN & CROFT WASTE DISPOSAL OCTOBER 2020				118 31-Oct-2020	25-Nov-2020	

MUNICIPALITY OF MAGNETAWAN
Council/Board Report By Dept-(Computer)



AP5130

Page : 7

Date : Nov 18, 2020

Time : 1:36 pm

Vendor : 01009 To 30000

Batch : 118 To 118

Department : All

Cheque Print Date : 18-Nov-2020 To 25-Nov-2020

Bank : 0099 To 1

Class : All

Vendor Invoice	Vendor Name Description				Batch Invc Date	Inv Due Date	
G.L. Account	CC1	CC2	CC3	GL Account Name			Amount
DEPARTMENT 4010				GARBAGE COLLECTION			
1-4-4010-4010				GARBAGE - Contracts			1,914.22
Department Totals :							1,914.22

DEPARTMENT 4020				LANDFILL			
13014				MAGNETAWAN BUILDING CENTRE (LANDFILL)			
103-66469				GUIDE RAIL FOR BURN BIN	118 06-Nov-2020	25-Nov-2020	
1-4-4020-2400				LF - Repairs & Maintenance			113.50
13240				JIM MOORE PETROLEUM			
555797				DYED DIESEL-CHAPMAN LANDFILL	118 06-Nov-2020	25-Nov-2020	
1-4-4020-2023				LF - Dyed Diesel Inventory Clearing			594.62
555798				DYED DIESEL-CROFT LANDFILL	118 06-Nov-2020	25-Nov-2020	
1-4-4020-2023				LF - Dyed Diesel Inventory Clearing			263.57
16059				WASTE CONNECTIONS OF CANADA INC.			
7113-00003031				CHAPMAN & CROFT WASTE DISPOSAL OCTOBER 2020	118 31-Oct-2020	25-Nov-2020	
1-4-4020-4022				LF - Mattress disposal			8,840.68
1-4-4020-2010				LF - Materials/Supplies			494.09
Department Totals :							10,306.46

DEPARTMENT 4030				RECYCLING			
13014				MAGNETAWAN BUILDING CENTRE (LANDFILL)			
103-66230				DOOR KNOBSET - LANDFILL	118 02-Nov-2020	25-Nov-2020	
1-4-4030-2010				RECY - Materials/Supplies			62.14
103-66469				GUIDE RAIL FOR BURN BIN	118 06-Nov-2020	25-Nov-2020	
1-4-4030-2400				RECY - Repairs & Maintenance			113.49
16059				WASTE CONNECTIONS OF CANADA INC.			
7113-00003031				CHAPMAN & CROFT WASTE DISPOSAL OCTOBER 2020	118 31-Oct-2020	25-Nov-2020	
1-4-4030-4012				RECY - Recycling Curbside			2,162.23
1-4-4030-4014				RECY - Recycling Depot			4,072.08
1-4-4030-2010				RECY - Materials/Supplies			494.09
Department Totals :							6,904.03

DEPARTMENT 6010				HOMES FOR THE AGED			
05010				EASTHOLME HOME FOR THE AGED			
NOVEMBER 21 FOURTH QUARTER LEVY 2020					118 15-Oct-2020	25-Nov-2020	
1-4-6010-2010				HOME - Eastholme			52,897.25
Department Totals :							52,897.25

DEPARTMENT 6300				BUILDING - 28 CHURCH ST RENTAL			
07060				GREENER EARTH ENGINEERING			
10156				28 CHURCH STREET-DESIGN & DRAWING FOR BUILDING PERMIT	118 06-Nov-2020	25-Nov-2020	
1-4-6300-8000				RENTAL - Capital Expenditures			621.50
Department Totals :							621.50

DEPARTMENT 6350				BUILDING - 4855 HWY 520			
13330				MHBC PLANNING LIMITED			
5020764				MAGNETAWAN-MUNICIPALITY INITIATED EMPLOYMENT AREA	118 28-Oct-2020	25-Nov-2020	

MUNICIPALITY OF MAGNETAWAN
Council/Board Report By Dept-(Computer)



AP5130

Page : 8

Date : Nov 18, 2020

Time : 1:36 pm

Vendor : 01009 To 30000

Batch : 118 To 118

Department : All

Cheque Print Date : 18-Nov-2020 To 25-Nov-2020

Bank : 0099 To 1

Class : All

Vendor Invoice	Vendor Name Description					Batch Invc Date	Inv Due Date	
G.L. Account	CC1	CC2	CC3	GL Account Name				Amount

DEPARTMENT 6350	BUILDING - 4855 HWY 520							
1-4-6350-4030				BUILDING - Planning				180.80
Department Totals :								180.80

DEPARTMENT 6400	HEALTH SERVICES							
14085	NORTH BAY PARRY SOUND DISTRICT HEALTH UNIT							
DECEMBER 20 HEALTH UNIT LEVY DECEMBER 2020						118 10-Nov-2020	25-Nov-2020	
1-4-6400-2010				HEALTH - Health Unit				128.12
16048	TOWN OF PARRY SOUND							
DECEMBER 20 DECEMBER 2020 LEVY FOR LAND AMBULANCE						118 10-Nov-2020	25-Nov-2020	
1-4-6400-2020				HEALTH - Land Ambulance				17,124.61
IVC000000000: SUPPLEMENTAL EMS LEVY						118 09-Sep-2020	25-Nov-2020	
1-4-6400-2020				HEALTH - Land Ambulance				22,334.77
Department Totals :								39,587.50

DEPARTMENT 7100	WHARFS							
01183	AHMIC MAINTENANCE & STORAGE LTD							
2020-195	WHARFS, HALL REPAIRS AND MAINTANANCE					118 04-Nov-2020	25-Nov-2020	
1-4-7100-2400				WHARFS - Repairs & Maintenance				169.50
Department Totals :								169.50

DEPARTMENT 7200	PARKS							
01184	AHMIC MARINE LTD.							
2020-604	DRAIN AND ANTIFREEZE WATER IN WASHROOMS					118 31-Oct-2020	25-Nov-2020	
1-4-7200-2400				PARKS - Repairs & Maintenance				175.15
03027	CARR AGGREGATES INC							
3732	MATERIAL TO REPAIR BOAT LAUNCH AND DRIVEWAY					118 19-Oct-2020	25-Nov-2020	
1-4-7200-2010				PARKS - Materials/Supplies				180.38
16075	GF PRESTON SALES AND SERVICE LTD.							
92586	CHAIN SAW					118 17-Nov-2020	25-Nov-2020	
1-4-7200-2010				PARKS - Materials/Supplies				839.53
Department Totals :								1,195.06

DEPARTMENT 7205	PARKS OVERHEAD							
13009	MAGNETAWAN GRILL AND GROC							
166325	ICE					118 01-Oct-2020	25-Nov-2020	
1-4-7205-2020				P - Safety & Health				3.00
13240	JIM MOORE PETROLEUM							
555688	DYED FURNACE OIL					118 06-Nov-2020	25-Nov-2020	
1-4-7205-2024				P - Heating Fuel				350.81
19083	SELECTCOM							
0004893460	LONG DISTANCE CHARGES					118 10-Nov-2020	25-Nov-2020	
1-4-7205-2050				P - Telephone				41.10
20083	TRACKMATICS INC							
37026	MONTHLY MONITORING AND DATA					118 05-Nov-2020	25-Nov-2020	
1-4-7205-2045				P - AVL monitoring and data				118.65

MUNICIPALITY OF MAGNETAWAN
Council/Board Report By Dept-(Computer)



AP5130

Page : 9

Date : Nov 18, 2020

Time : 1:36 pm

Vendor : 01009 To 30000
 Batch : 118 To 118
 Department : All

Cheque Print Date : 18-Nov-2020 To 25-Nov-2020
 Bank : 0099 To 1
 Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				

DEPARTMENT 7205 PARKS OVERHEAD

Department Totals : 513.56

DEPARTMENT 7218 PARKS TRUCK #12

11092	KROWN RUST CONTROL				
173-19701	TRUCK 27,28,22,29,24 MAINTENANCE	118	03-Oct-2020	25-Nov-2020	
1-4-7218-2070	TR12 - Repairs				171.40
Department Totals :					171.40

DEPARTMENT 7300 COMMUNITY CENTRE AND PAVILION

01183	AHMC MAINTENANCE & STORAGE LTD				
2020-195	WHARFS, HALL REPAIRS AND MAINTANANCE	118	04-Nov-2020	25-Nov-2020	
1-4-7300-2400	HALL - Repairs & Maintenance				3,650.18
13240	JIM MOORE PETROLEUM				
555689	DYED FURNACE OIL-PAVILION	118	06-Nov-2020	25-Nov-2020	
1-4-7300-2024	HALL - Heating Fuel				323.17
555690	DYED FURNACE OIL-MCC	118	06-Nov-2020	25-Nov-2020	
1-4-7300-2024	HALL - Heating Fuel				1,147.33
19083	SELECTCOM				
0004893460	LONG DISTANCE CHARGES	118	10-Nov-2020	25-Nov-2020	
1-4-7300-2050	HALL - Telephone				41.68
Department Totals :					5,162.36

DEPARTMENT 7700 AHMC COMMUNITY CENTRE

15050	HYDRO ONE NETWORKS				
2001 9893 262	60 AHMC ST - FIRE & AHMC HALL	118	30-Oct-2020	25-Nov-2020	
1-4-7700-2030	AHMC - Hydro				289.97
19083	SELECTCOM				
0004893460	LONG DISTANCE CHARGES	118	10-Nov-2020	25-Nov-2020	
1-4-7700-2050	AHMC - Telephone				41.10
Department Totals :					331.07

DEPARTMENT 8010 PLANNING & DEVELOPMENT

13330	MHBC PLANNING LIMITED				
5020766	CAMP KLAHANIE ASSOC/OP-ZBLA	118	28-Oct-2020	25-Nov-2020	
1-4-8010-5012	PLN - Official Plan/Zoning Bylaw/2nd Dwe				107.07
Department Totals :					107.07

Computer Paid Total : 224,487.77

Total Unpaid for Approval :	0.00
Total Manually Paid for Approval :	0.00
Total Computer Paid for Approval :	224,487.77
Total EFT Paid for Approval :	0.00
Grand Total ITEMS for Approval :	224,487.77

(Handwritten signature/initials)

MUNICIPALITY OF MAGNETAWAN
Council/Board Report By Dept-(Computer)



AP5130

Page : 1

Date : Nov 05, 2020

Time : 10:37 am

Vendor : 01009 To 30000

Batch : 110 To 110

Department : All

Cheque Print Date : 31-Oct-2020 To 31-Oct-2020

Bank : 0099 To 1

Class : All

Vendor Invoice	Vendor Name Description				Batch Invc Date	Inv Due Date	Amount
G.L. Account	CC1	CC2	CC3	GL Account Name			
DEPARTMENT 1000 LIABILITIES							
03082	CANADIAN UNION OF PUBLIC EMPLOYEES LOCAL 1813						
OCTOBER/20	OCTOBER 2020 UNION DUES				110 31-Oct-2020	31-Oct-2020	
1-2-1000-1044				Union dues payable			1,051.60
13069	METROLAND MEDIA GROUP LTD.						
7126989	NOTICE COUNCIL MEETING DATE CHANGE				110 02-Feb-2020	31-Oct-2020	
1-4-1000-2010				COUNCIL - Materials and Supplies			113.00
7156274	NOTICE OF PUBLIC MEETING				110 29-Mar-2020	31-Oct-2020	
1-4-1000-2010				COUNCIL - Materials and Supplies			132.44
7194239	NOTICE OF COUNCIL MEETING				110 28-Jun-2020	31-Oct-2020	
1-4-1000-2010				COUNCIL - Materials and Supplies			100.42
13270	MINISTER OF FINANCE						
L1660389824	EHT REMITTANCE-OCT/20				110 23-Oct-2020	31-Oct-2020	
1-2-1000-1045				EHT Payable			2,964.67
13380	THE CORPORATION OF THE MUNICIPALITY OF						
OCT 31/20	2020 BUDGET CONTRIBUTION RE: LANDFILL CLOSURE TO BE ADDED TO GIC				110 30-Oct-2020	31-Oct-2020	
1-1-1000-1012				Current Royal Bank Account			20,000.00
15001	ONTARIO MUNICIPAL EMPLOYEES						
336500 OCT 21	GROUP 336500 OCT OMERS REMITTANCE				110 31-Oct-2020	31-Oct-2020	
1-2-1000-1022				OMERS Payable			22,920.98
Department Totals :							47,283.11

DEPARTMENT 1100 ACCOUNTS RECEIVABLE							
13069	METROLAND MEDIA GROUP LTD.						
7233568	ZONING AMENDMENT - OLNEY & REID				110 27-Sep-2020	31-Oct-2020	
1-1-1100-1121				A/R-G Olney			840.00
1-1-1100-1199				A/R- D Reid			840.00
Department Totals :							1,680.00

DEPARTMENT 1200 ADMINISTRATION							
01129	THE ENGRAVING SHOPPE						
SI-81101	STEPHANIE'S NAME PLATE				110 21-Oct-2020	31-Oct-2020	
1-4-1200-2015				ADMIN - Office maintenance & supplies			28.25

MUNICIPALITY OF MAGNETAWAN

Council/Board Report By Dept-(Computer)



AP5130

Page : 2

Date : Nov 05, 2020

Time : 10:37 am

Vendor : 01009 To 30000

Batch : 110 To 110

Department : All

Cheque Print Date : 31-Oct-2020 To 31-Oct-2020

Bank : 0099 To 1

Class : All

Vendor Invoice	Vendor Name Description					Batch Invc Date	Inv Due Date	
G.L. Account	CC1	CC2	CC3	GL Account Name				Amount

DEPARTMENT 1200 ADMINISTRATION

06003 NORTHERN NERDS

0001213 COMPUTER SERVICE EXPENSE

1-4-1200-2130 ADMIN - Computer expenses

110 30-Sep-2020 31-Oct-2020

1,028.30

13035 MATHEWS DINSDALE & CLARK LLP

401107 UNION NEGOTIATIONS & HR SERVICES

1-4-1200-2220 ADMIN - Union negotiation /arbitration

1-4-1200-2225 ADMIN - HR Services

110 26-Oct-2020 31-Oct-2020

595.47

550.29

Department Totals : 2,202.31

DEPARTMENT 1300 TREASURY

07093 GLOBAL INDUSTRIAL CANADA

532631 HAND SANITIZER-FIRE DEPT

1-4-1300-2025 TREAS - Covid 19 Safe Restart Expenses

110 09-Oct-2020 31-Oct-2020

904.95

13011 MAGNETAWAN BUILDING CENTRE (PARKS)

101-50931 BATTERIES FOR NEW HAND SANITIZERS IN PAVILLION

1-4-1300-2025 TREAS - Covid 19 Safe Restart Expenses

110 28-Oct-2020 31-Oct-2020

17.94

19045 LINDA SAUNDERS

OCT 15/20 MIL MILEAGE/CREDIT UNION - LINDA SAUNDERS

1-4-1300-2010 TREAS - Taxation Materials

110 15-Oct-2020 31-Oct-2020

25.30

OCT 22/20 - MI MILEAGE/KAWARTHA CREDIT UNION - LINDA SAUNDERS

1-4-1300-2010 TREAS - Taxation Materials

110 22-Oct-2020 31-Oct-2020

25.30

OCT 29/30 - MI MILEAGE/KAWARTHA CREDIT UNION - LINDA SAUNDERS

1-4-1300-2010 TREAS - Taxation Materials

110 27-Oct-2020 31-Oct-2020

25.30

19092 SANDS

00706616 GLOVES - FIRE DEPT

1-4-1300-2025 TREAS - Covid 19 Safe Restart Expenses

110 21-Oct-2020 31-Oct-2020

127.41

Department Totals : 1,126.20

DEPARTMENT 1600 CONDITIONAL GRANTS

13073 MINISTER OF FINANCE

200210201238 CSPT GRANT

1-3-1600-5093 Prov Govt - CSPT Program

110 02-Oct-2020 31-Oct-2020

-2,330.00

MUNICIPALITY OF MAGNETAWAN
Council/Board Report By Dept-(Computer)



AP5130

Page : 3

Date : Nov 05, 2020

Time : 10:37 am

Vendor : 01009 To 30000

Batch : 110 To 110

Department : All

Cheque Print Date : 31-Oct-2020 To 31-Oct-2020

Bank : 0099 To 1

Class : All

Vendor Invoice	Vendor Name Description	Batch Invc Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name			

DEPARTMENT 1600 CONDITIONAL GRANTS

Department Totals : -2,330.00

DEPARTMENT 1700 FEES & CHARGES

13069 METROLAND MEDIA GROUP LTD.

7181560 SURPLUS LAND - ROSSKOPF RD

1-3-1700-7132 TREAS - Land Sales

110 29-Oct-2020 31-Oct-2020

315.00

Department Totals : 315.00

DEPARTMENT 2000 FIRE DEPARTMENT

18050 RECEIVER GENERAL FOR CANADA

20200031535 RADIO LICENSE - AHMIC/CROFT FIRE DEPT.

1-4-2000-2054 FD - Radio Maintenance & Licensing

110 02-Feb-2020 31-Oct-2020

54.17

Department Totals : 54.17

DEPARTMENT 2003 FIRE PREVENTION

06018 FISHER'S REGALIA

46610 BADGES - FIRE UNIFORMS

1-4-2003-2010 FP - Prevention materials & supplies

110 30-Sep-2020 31-Oct-2020

1,237.92

Department Totals : 1,237.92

DEPARTMENT 2100 BUILDING DEPARTMENT

03065 CLOUTHIER MATTHEW

MILEAGE SEP MILEAGE SEPT 2 - OCT 30 2020

1-4-2100-2030 CBO - Mileage

110 31-Oct-2020 31-Oct-2020

1,762.04

08068 HORSMAN BRIAN

MILEAGE-SEP MILEAGE SEPT 15 - OCT 28

1-4-2100-2030 CBO - Mileage

110 31-Oct-2020 31-Oct-2020

346.84

Department Totals : 2,108.88

DEPARTMENT 2200 BYLAW ENFORCEMENT

04031 DEEVEY CAITLIN A

MUNICIPALITY OF MAGNETAWAN
Council/Board Report By Dept-(Computer)



AP5130 Page : 4
 Date : Nov 05, 2020 Time : 10:37 am
 Cheque Print Date : 31-Oct-2020 To 31-Oct-2020
 Bank : 0099 To 1
 Class : All

Vendor : 01009 To 30000
 Batch : 110 To 110
 Department : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
----------------	-------------------------	-------	----------	--------------	--------

G.L. Account	CC1	CC2	CC3	GL Account Name	Batch	Inv Date	Inv Due Date	Amount
DEPARTMENT 2200 BYLAW ENFORCEMENT								
M000000265				BYLAW MILEAGE OCT19-30 2020	110	30-Oct-2020	31-Oct-2020	
1-4-2200-2010				BLEO - Materials/Supplies				221.51
Department Totals :								221.51

G.L. Account	CC1	CC2	CC3	GL Account Name	Batch	Inv Date	Inv Due Date	Amount
DEPARTMENT 2500 PROTECTION TO PERSONS & PROPERTY								
13073 MINISTER OF FINANCE								
202610201220				SEPTEMBER OPP LSR BILLING	110	31-Oct-2020	31-Oct-2020	
1-4-2500-2010				PROTECT - Policing Costs				41,545.00
Department Totals :								41,545.00

G.L. Account	CC1	CC2	CC3	GL Account Name	Batch	Inv Date	Inv Due Date	Amount
DEPARTMENT 2600 COMMUNITY DEVELOPMENT								
04085 CINDY LEGGETT								
FITNESS CLA				FITNESS CLASSES	110	31-Oct-2020	31-Oct-2020	
1-4-2600-2400				COM - Recreation				385.00
13069 METROLAND MEDIA GROUP LTD.								
7181561				JOB AD - COMMUNITY & REC SUPERVISER	110	31-May-2020	31-Oct-2020	
1-4-2600-2300				COM - Advertising				569.63
Department Totals :								954.63

G.L. Account	CC1	CC2	CC3	GL Account Name	Batch	Inv Date	Inv Due Date	Amount
DEPARTMENT 3023 DITCHING								
13012 MAGNETAWAN BUILDING CENTRE (ROADS)								
103-64270				RAD COOLANT	110	01-Oct-2020	31-Oct-2020	
1-4-3023-3015				B3 - Rented Equipment-Excavator				33.88
14062 NEAR NORTH INDUSTRIAL SOLUTIONS								
70392				CAT BRUSHER RENTAL - BUSHING AND TRIMMING	110	20-Oct-2020	31-Oct-2020	
1-4-3023-3015				B3 - Rented Equipment-Excavator				310.12
Department Totals :								344.00

G.L. Account	CC1	CC2	CC3	GL Account Name	Batch	Inv Date	Inv Due Date	Amount
DEPARTMENT 3222 TRUCK #22 - 2016 FREIGHTLINER TANDEM								
19008 SDB TRUCK & EQUIPMENT REPAIRS								
11576				MONTHLY INSPECTION - TR22	110	18-Oct-2020	31-Oct-2020	
1-4-3222-2070				TR22 - Repairs				169.50

MUNICIPALITY OF MAGNETAWAN
Council/Board Report By Dept-(Computer)



AP5130

Page : 5

Date : Nov 05, 2020

Time : 10:37 am

Vendor : 01009 To 30000

Batch : 110 To 110

Department : All

Cheque Print Date : 31-Oct-2020 To 31-Oct-2020

Bank : 0099 To 1

Class : All

Vendor Invoice	Vendor Name Description					Batch Invc Date	Invc Due Date	
G.L. Account	CC1	CC2	CC3	GL Account Name				Amount

DEPARTMENT 3222 TRUCK #22 - 2016 FREIGHTLINER TANDEM

Department Totals : 169.50

DEPARTMENT 3228 TRUCK #28 - 2018 WESTERN STAR

19008 SDB TRUCK & EQUIPMENT REPAIRS

11579 MONTHLY INSPECTION - TR28

1-4-3228-2070 TR28 - Repairs

110 18-Oct-2020 31-Oct-2020

226.00

Department Totals : 226.00

DEPARTMENT 3229 TRUCK #29 - 2019 WESTERN STAR

19008 SDB TRUCK & EQUIPMENT REPAIRS

11575 MONTHLY INSPECTION - TR29

1-4-3229-2070 TR29 - Repairs

110 06-Oct-2020 31-Oct-2020

169.50

11577 MONTHLY INSPECTION - TR27

1-4-3229-2070 TR29 - Repairs

110 18-Oct-2020 31-Oct-2020

169.50

11578 MONTHLY INSPECTION TR24

1-4-3229-2070 TR29 - Repairs

110 18-Oct-2020 31-Oct-2020

169.50

Department Totals : 508.50

DEPARTMENT 4020 LANDFILL

13014 MAGNETAWAN BUILDING CENTRE (LANDFILL)

103-64045 KEY SETS FOR LANDFILL

1-4-4020-2010 LF - Materials/Supplies

110 26-Sep-2020 31-Oct-2020

36.14

Department Totals : 36.14

DEPARTMENT 7200 PARKS

13011 MAGNETAWAN BUILDING CENTRE (PARKS)

104-53167 AUTO LAMP, BLADE FUSES, CIRCUIT TESTER,

1-4-7200-2400 PARKS - Repairs & Maintenance

110 27-Oct-2020 31-Oct-2020

50.29

104-53340 PLASTIC SCOOP & FLOOR SQUEEGEE

1-4-7200-2010 PARKS - Materials/Supplies

110 30-Oct-2020 31-Oct-2020

177.92

Department Totals : 228.21

MUNICIPALITY OF MAGNETAWAN
Council/Board Report By Dept-(Computer)



AP5130 Page : 6
 Date : Nov 05, 2020 Time : 10:37 am
 Cheque Print Date : 31-Oct-2020 To 31-Oct-2020
 Bank : 0099 To 1
 Class : All

Vendor : 01009 To 30000
 Batch : 110 To 110
 Department : All

Vendor Invoice	Vendor Name Description					Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3	GL Account Name				

DEPARTMENT 7205		PARKS OVERHEAD						
01140	ARNSTEIN INDUSTRIAL EQUIPMENT LIMITED							
01-103370	CHAINSAW PANTS					110 29-Oct-2020	31-Oct-2020	
1-4-7205-2020			P - Safety & Health					263.63
15050	HYDRO ONE NETWORKS							
2000 8968 030	18 MILLER RD-PARKS					110 23-Oct-2020	31-Oct-2020	
1-4-7205-2030			P - Hydro					133.86
Department Totals :								397.49

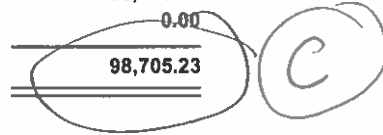
DEPARTMENT 7213		PARKS TRACTOR #2 - JOHN DEERE 2720						
23045	R.C. WEIDMARK SERVICES							
6189	12v 330 ROCKER SWITCH - TRACTOR 2 REPAIRS					110 21-Oct-2020	31-Oct-2020	
1-4-7213-2070			TRACTOR 2 - Repairs					46.33
6190	LOCATE WIRING ISSUE FOR SANDER					110 22-Oct-2020	31-Oct-2020	
1-4-7213-2070			TRACTOR 2 - Repairs					50.85
Department Totals :								97.18

DEPARTMENT 7500		LOCKS						
13069	METROLAND MEDIA GROUP LTD.							
7194238	JOB AD - STUDENTS					110 28-Jun-2020	31-Oct-2020	
1-4-7500-2010			LOCKS - Materials and Supplies					149.74
Department Totals :								149.74

DEPARTMENT 7600		HERITAGE CENTRE						
13069	METROLAND MEDIA GROUP LTD.							
7194238	JOB AD - STUDENTS					110 28-Jun-2020	31-Oct-2020	
1-4-7600-2010			HERITAGE - Repairs and Supplies					149.74
Department Totals :								149.74

Computer Paid Total : 98,705.23

Total Unpaid for Approval : 0.00
Total Manually Paid for Approval : 0.00
Total Computer Paid for Approval : 98,705.23
Total EFT Paid for Approval : 0.00
Grand Total ITEMS for Approval : 98,705.23



MUNICIPALITY OF MAGNETAWAN
Council/Board Report By Dept-(Computer)



AP5130

Page : 1

Date : Nov 05, 2020

Time : 11:13 am

Vendor : 01009 To 30000
 Batch : 112 To 112
 Department : All

Cheque Print Date : 05-Nov-2020 To 05-Nov-2020
 Bank : 0099 To 1
 Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
----------------	-------------------------	-------	----------	--------------	--------

G.L. Account	CC1	CC2	CC3	GL Account Name	Batch	Inv Date	Inv Due Date	Amount
DEPARTMENT 6300				BUILDING - 28 CHURCH ST RENTAL				
13380				THE CORPORATION OF THE MUNICIPALITY OF				
53-20				BUILDING PERMIT FOR 28 CHURCH STREET	112	05-Nov-2020	05-Nov-2020	400.00
1-4-6300-8000				RENTAL - Capital Expenditures				
Department Totals :								400.00

Computer Paid Total : 400.00

Total Unpaid for Approval : 0.00
 Total Manually Paid for Approval : 0.00
 Total Computer Paid for Approval : 400.00
 Total EFT Paid for Approval : 0.00
 Grand Total ITEMS for Approval : 400.00

400.00 (B)

**THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN
BY-LAW NO. 2020 -**

**A BY-LAW TO GOVERN THE PROCEEDINGS OF COUNCIL AND ITS
COMMITTEES - COMMONLY KNOWN AS THE PROCEDURE BY-LAW**

WHEREAS Section 238 (2) of the *Municipal Act, 2001*, S.O. 2001, c 25, as amended, requires that every municipality shall pass a procedural by-law for governing the calling, place and proceedings of meetings and the public notice of meetings;

AND WHEREAS Section 238 (3.3) of the *Act* was amended March 19, 2020 to provide that, during emergencies declared locally or provincially under the *Emergency Management and Civil Protection Act*, members of councils, local boards and committees who participate electronically in open and closed meetings may be counted for purposes of quorum;

AND WHEREAS Council deems it expedient to pass such a by-law;

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

1. DEFINITIONS

CAO - the Chief Administrative Officer of the Corporation of the Municipality of Magnetawan.

Clerk - the Clerk of the Corporation of the Municipality of Magnetawan.

Closed Meeting - a meeting of Council or other committee to which public access is restricted.

Confirmatory By-law - a by-law of Council that adopts all resolutions passed at a Council meeting.

Committee – an advisory group created by and members appointed by Council, which may or may not have a member of Council appointed

Council - the elected and sworn members of the Council of the Corporation of the Municipality of Magnetawan.

Deputation - an address to Council or Committee at the request of a person wishing to speak on a specific item.

Head of Council - the Mayor or in cases of a Committee - the Chair

Member – an elected and/or appointed representative of Council or a Committee acting in their elected and/or appointed position

Point of Order – a question by a Council member with the view to calling attention to

any issue relating to the Procedural By-Law or the conduct of Council's business or in order to assist the member in understanding Council's procedures, making an appropriate motion or understanding the effect of a motion.

Point of Privilege or Personal Privilege – a question by a member who believes that another member has spoken disrespectfully towards that member or another member or who considers that his or her integrity or that of a member or Township official has been impugned or questioned by a member.

Quorum - a majority of members of Council or Committee.

Recorded Vote - the recording in the minutes of the names and vote of every member present on any motion.

Resolution – the decision of Council on any motion.

2. ROLE OF COUNCIL

As outlined in *the Municipal Act*, 2001, Section 224, it is the role of Council:

- 2.1 to represent the public and to consider the well-being and interests of the Municipality,
- 2.2 to develop and evaluate the policies and programs of the Municipality;
- 2.3 to determine which services the Municipality provides;
- 2.4 to ensure that administrative policies, practices and procedures are in place to implement the decisions of Council;
- 2.5 to ensure the accountability and transparency of the Municipality, including the activities of the senior management of the Municipality;
- 2.6 to maintain the financial integrity of the Municipality; and
- 2.7 to carry out the duties of Council under the Municipal Act or any other Act.

3. MEETINGS OF COUNCIL

- 3.1 **Regular Council Meeting** - Regular meetings of Council shall be held every three (3) weeks on a Wednesday alternating at 1:00 pm and 6:00 pm, at Council's discretion or on any other day as may be determined by Council resolution.
- 3.2 Council meetings shall be held in the Community Centre, 4304 Highway 520, Magnetawan. Alternate locations may be considered with a Council resolution and appropriate public notice.
- 3.3 Notice of meetings shall be posted on the Municipal website. A meeting of Council may be cancelled or changed by Council resolution, with appropriate public notice to be provided as soon as possible. When a regular meeting of Council is cancelled or changed, the Clerk shall give notice at least seven (7) days in advance by posting on the website and, if possible, by publication in a local newspaper.

- 3.4 **Special Meeting of Council** - Any Member of Council may call a special meeting, with twenty-four (24) hours notice if possible, through the Clerk's office. Public notice shall be given on the municipal website as soon as possible and by any other method that is possible within the time frame. The only item(s) of business to be dealt with at a special meeting is that which is listed in the notice of the meeting.
- 3.5 **Inaugural Meeting** - The inaugural meeting of Council shall take place at 7:00 p.m. on the first Wednesday of December following the municipal election.
- 3.6 **Closed Meeting** - All meetings of Council and all meetings of any committee of Council shall be open to the public, except if the subject matter being considered is permitted by the Municipal Act, to be discussed in closed session. Before holding a meeting or part of a meeting that is to be closed to the public, Council shall state by resolution the fact of holding a closed meeting and the general nature of the matter to be discussed at the closed meeting.
- 3.7 **Electronic Participation:** Committee meetings may offer electronic participation, at the discretion of the Chair, in accordance with the Municipal Act.

Council may offer electronic participation for a Council meeting during an emergency declared by either the Provincial Government, the Municipal Head of Council (or appointed designate), under the *Emergency Management and Civil Protection Act*, in accordance with the Municipal Act. Members participating electronically will be counted towards quorum. Members may fully participate and vote in both open and closed meetings. Members of the public may participate electronically in open meetings, as the chosen technology permits.

4. DUTIES OF THE HEAD OF COUNCIL

The Head of Council shall:

- 4.1 open the meeting of Council by taking the chair and calling the meeting to order;
- 4.2 announce the business before the Council in the order in which it is to be considered;
- 4.3 receive and submit, in the proper manner, all motions presented by the members of Council;
- 4.4 put to vote all questions which are regularly moved and seconded or necessarily arise in the course of proceedings and to announce the result;
- 4.5 decline to put to vote motions which are counter to the procedural by-law;
- 4.6 ensure that members follow the procedural by-law when engaged in debate;
- 4.7 be permitted to participate in any debate without leaving the chair;
- 4.8 enforce on all occasions the observance of order and decorum among the members and those present as observers;

- 4.9 if quorum agrees, Council may direct questions to the public during the meeting only if no disruption results to the decorum of the meeting;
- 4.10 call by name, any member or person who persists in breaching the procedural by-law of the Council, ordering him/her to vacate the Council chamber;
- 4.11 adjourn the meeting when the business is concluded; or adjourn the meeting without question put, in the case of serious disorder arising in the Council chamber;
- 4.12 authenticate by signature, all by-laws, resolutions and minutes of Council.

5. ABSENCE OF HEAD OF COUNCIL

- 5.1 If the Mayor is absent from the meeting, the Deputy Mayor shall assume the role of Head of Council, with all the rights, powers and authority. The acting Head of Council shall preside during the meeting or until the Mayor arrives. In the absence of the Mayor and the Deputy Mayor, the remaining members shall appoint by resolution, another member as acting Head of Council.

6. CONDUCT OF MEMBERS AND THOSE PRESENT

No member of Council or other person present shall:

- 6.1 speak disrespectfully or make allegations concerning another member of Council, staff or the public;
- 6.2 use offensive words or unparliamentary language;
- 6.3 disturb Council or other person(s) by using disorderly conduct that is disconcerting;
- 6.4 criticize any decision of Council except by a Member of Council for the purpose of moving that the question be reconsidered.

7. QUORUM

- 7.1 A majority of Council members present shall constitute a quorum.
- 7.2 If no quorum is present thirty (30) minutes after the time appointed for the meeting, the Clerk shall record the names of the members present and the meeting shall be adjourned until the date of the next regular meeting or until a special meeting is called.

8. REGULAR COUNCIL AGENDA

8.1 The Clerk shall prepare a Council agenda with the following items in an order deemed fit:

Opening Remarks/Announcements
Approval of Agenda
Disclosure of Pecuniary Interest
Minutes of Previous Meetings
Municipal Boards and Committees Minutes
Deputations and Presentations
Staff Reports, Motions and Discussion
By-laws
Correspondence Future Items
Accounts
Closed Session (if required)
Confirmatory By-law
Adjournment

8.2 The business of the Council shall in all cases be considered in the order as shown in the agenda unless otherwise agreed upon by members.

8.3 Any item which is not on the agenda as set but has been determined by the Clerk to be of a nature which requires attention prior to the next scheduled meeting, the item may be added by addendum at the discretion of the Clerk.

8.4 Any items brought forward as a time-sensitive issue by other means shall require a majority vote of the members present to be added to the agenda.

8.5 All items not included in the agenda package and presented as an 'on desk item' will be included in the posted agenda.

8.6 **Regular Council Agenda** – Agendas will be available for Council pick-up by 3:00 pm on the Friday preceding a regular meeting of Council and available online for public view by 3:00 pm on the Monday preceding a regular meeting of Council.

9. DISCLOSURES OF PECUNIARY INTEREST (CONFLICT OF INTEREST)

9.1 Where a Member, either on his or her own behalf or while acting for, by, with or through another, has any pecuniary interest, direct or indirect, in any matter and is present at a meeting of the Council or Committee which the matter is the subject of consideration, the Member, shall govern themselves in accordance with the *Municipal Conflict of Interest Act*, R.S.O. 1990, c. M.50 and shall:

- i. determine whether they may have a direct or indirect pecuniary interest and to disclose the nature thereof;
- ii. prior to any consideration of the matter at the meeting, disclose the interest verbally at the meeting and then in writing, in a form provided, to the Clerk, the general nature thereof;
- iii. not take part in the discussion of, nor vote on any question in respect of the matter;

- iv. not attempt in any way whether before, during or after the meeting to influence the voting on the matter;
 - v. where a meeting is open to the public, the Member shall, in addition to complying with the requirements of Municipal Conflict of Interest Act, R.S.O. 1990, c. M.50 forthwith leave the meeting or part of the meeting during which the matter is under consideration;
 - vi. where a meeting is not open to the public, the Member shall, in accordance with the Municipal Conflict of Interest Act, R.S.O. 1990, c. M.50 forthwith leave the meeting or the part of the meeting during which the matter is under consideration;
 - vii. where the interest of a Member has not been disclosed by reason of the Member's absence from a particular meeting, the Member shall disclose the Member's interest and otherwise comply at the first meeting of the Council or Committee, as the case may be, attended by the Member after the particular meeting.
- 9.2 Every declaration of interest and the general nature thereof, shall where the meeting is open to the public, be recorded in the minutes of the meeting by the Clerk of the Municipality or secretary of the Committee, as the case may be;
- 9.3 Every declaration of interest made, but not the general nature of that interest, shall, where the meeting is not open to the public, be recorded in the minutes of the next meeting that is open to the public;
- 9.4 Where the number of members who, by reason of the Provisions of *Municipal Conflict of Interest Act*, R.S.O. 1990, c. M.50 Act, are disabled from participating in a meeting is such that at that meeting the remaining members are not of sufficient number to constitute a quorum, then, despite any other general or special Act, the remaining number of members shall be deemed to constitute a quorum, provided such number is not less than two.

10. MINUTES

Minutes shall be recorded by the Clerk, or designate, and shall contain the following:

- 10.1 the date, time and place of meeting;
- 10.2 the names of members and staff present;
- 10.3 the adoption and any corrections of the minutes of prior meetings;
- 10.4 proceedings of the meeting which will include motions, resolutions, decisions and directions, without note or comment.

11. DEPUTATIONS AND PRESENTATIONS

- 11.1 Persons who wish to make a presentation to Council on matters may request in

writing providing an outline of the nature of the deputation by 12:00 noon on the Wednesday prior to the next regular meeting, that the Clerk place their name and the topic on the agenda as a deputation or presentation.

- 11.2 The Clerk, at his/her discretion will determine the eligibility, date and time of the deputation.
- 11.3 The Clerk may approve a deputation to Council with less notice than required in this section.
- 11.4 Deputations shall be limited in speaking to not more than ten (10) minutes.
- 11.5 A member of Council may ask questions only for the purpose of obtaining information relating to the matter under discussion and such questions must be stated concisely.
- 11.6 After Council has rendered a decision on the issue and written notification of that decision has been given, Council will not consider that issue again within six (6) months. An exception may be granted at the discretion of the Clerk, if substantially new and/or substantially significant information is provided.
- 11.7 The Clerk may limit the number of deputations heard at any meeting.
- 11.8 Any person giving a deputation or presentation shall not:
 - 1. speak disrespectfully of any person;
 - 2. use offensive words;
 - 3. speak on any subject other than the subject for which he or she has received approval to address Council or Committee;
 - 4. disobey the rules of procedure or a decision of the Chair or Council.

12. CORRESPONDENCE

- 12.1 All correspondence, including petitions to be presented to the Council, shall be legibly written or printed and shall not contain any improper language and shall be signed by at least one person, filed with the Clerk, and shall include an address and telephone number.
- 12.2 All correspondence shall be delivered to the Clerk during regular office hours, by 12:00 noon on the Wednesday prior to the next regular meeting of Council, so that the item may be included in the agenda circulated to members.

13. MOTIONS

- 13.1 **Voting on Motions** - Motions shall be in writing, showing the signature of the member who moved the motion and the member who seconded the motion.

When a motion is moved and seconded, it shall be read or stated by the Head of Council before debate.

Immediately preceding the vote, the Head of Council shall state the question in the precise form in which it will be recorded in the minutes.

The manner of determining the decision of Council on a motion shall be at the discretion of the Head of Council and may be by show of hands, verbal, standing, or any other method.

When the Head of Council calls for a vote on a question, each member shall occupy his/her seat and shall remain in his/her place until the result of the vote has been declared by the Head of Council.

- 13.2 **Recorded Vote** - If a member present at a Council or committee meeting at the time of a vote requests immediately before or after the taking of the vote that the vote be recorded, each member present, except a member who is disqualified from voting by any Act, shall announce his or her vote openly and the Clerk shall record each vote.
- 13.3 Any resolution shall require a majority of votes in order to be valid and binding on the Council. If there is an equality of votes, the vote shall be deemed to be lost. A failure to vote by a member who is present at the meeting and who is qualified to vote, shall be deemed to be a negative vote.
- 13.4 **Notice of Motion** - When a member provides the Clerk with written notice of any motion, the matter shall be included on the agenda for the next regular meeting of Council.
- 13.5 **Motion to Reconsider** – A motion to reconsider shall not be made during the same meeting of Council at which the original determination was taken. If a decision has not been substantially acted upon, a Member of Council who voted on the prevailing side may at any time within six months of the original decision, introduce a motion to reconsider a previous decision.

14. READING OF BY-LAWS

- 14.1 Every by-law shall be introduced upon motion by a member of Council specifying the title of the by-law.
- 14.2 Every by-law shall be typed and contain no blanks except as required to conform to accepted procedure or to comply with provisions of any act.
- 14.3 Every by-law shall have three (3) readings prior to being passed. If Council so determines, a by-law may be taken as read three times.
- 14.4 Every by-law enacted by the Council shall be numbered and dated, signed by the Clerk and the Mayor, sealed with the corporate seal, and filed in the Municipal Vault.
- 14.5 No by-law except a by-law to confirm the proceedings of Council shall be presented to Council unless the subject matter has been considered and approved by Council.

15. CONFIRMATORY BY-LAW

As the last item of business before adjournment, Council shall consider a confirmatory by-law to

adopt, ratify and confirm all actions of Council at that meeting and to authorize the Mayor and municipal officers to take action as directed.

16. MISCELLANEOUS

16.1 **New Business** - Any matter arising from a deputation or presentation will be considered at a future Council meeting. However, a matter may be considered by Council during this time if sufficient information is available and time permits.

16.2 **Curfew** - No item of business shall be considered at a Council meeting after 11:00 p.m. unless approved unanimously by resolution.

16.3 **Electronic Recording Devices** - Electronic recording devices shall not be permitted in the Council Chambers, unless approved by the Head of Council.

17. SUSPENSION OF RULES

Any procedure required by this by-law may be suspended with consent of a majority of the members of Council present.

18. AMENDMENT

18.1 No amendment or repeal of this by-law or any part shall be considered at any meeting of Council unless notice of the proposed amendment or repeal has been given at a previous regular meeting of Council.

18.2 Waiving of this notice by the Council is prohibited.

19. EFFECTIVE DATE

19.1 This by-law takes effect on the date of its passing.

19.2 By-law No 2020-29 is hereby repealed.

READ A FIRST, SECOND AND THIRD TIME AND PASSED, THIS 25th DAY OF NOVEMBER 2020

Mayor

CAO/Clerk

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2020 -

Being a By-law to confirm the proceedings of Council November 25, 2020

WHEREAS Section 5(3) of the *Municipal Act, 2001, S.O. 2001, c.25*, as amended, requires a municipal Council to exercise a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS the Council of the Municipality of Magnetawan deems it desirable to confirm the proceedings of Council and to ratify decisions made at its meeting hereinafter set out;

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

1. Ratification and Confirmation

THAT the action of the Council of the Municipality of Magnetawan at its meeting for the aforementioned date with respect to each motion, resolution and other action passed and taken by this Council at its meetings, except where otherwise required, is hereby adopted, ratified and confirmed as if such proceedings and actions were expressly adopted and confirmed by its separate By-law.

2. Execution of all Documents

THAT the Mayor of the Council of the Municipality of Magnetawan and the proper officers of the Municipality of Magnetawan are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required, except where otherwise provided, and the Mayor and Clerk are hereby authorized and directed to execute all necessary documents and to affix the Corporate Seal of the Municipality to such documents.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 25th day of November 2020.

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**

Mayor

CAO/Clerk

On desk
November 25, 2020

From: John Theriault (Treasurer) <treasurer@armourtownship.ca>
Sent: November 23, 2020 10:13 AM
To: Kerstin Vroom <Clerk@magnetawan.com>; Beth Morton (beth.morton@townshipofperry.ca) <beth.morton@townshipofperry.ca>; Brenda Fraser <brenda.fraser@townofkearney.ca>; Cheryl Marshall <clerk@mcmurrichmonteith.com>; Councillor Jerry Brandt <minibs2010@hotmail.com>; Councillor Wendy Whitwell <wwhitwell@armourtownship.ca>; Judy Kosowan (clerk@ryersontownship.ca) <clerk@ryersontownship.ca>; Nicky Kunkel <clerk@burksfalls.ca>; Rod ward <rod.ward@netspectrum.ca>
Cc: Bob MacPhail <aberdeen@vianet.ca>
Subject: FW: Follow up email regarding Reg Fire Training

Good morning everyone,
Some members of the Regional Fire Department Committee asked for more points on the options available for the Region. So additional to the notes I sent on the Regional Fire department meeting, Reeve MacPhail requested I forward his notes on the meeting, which are below.
If anyone has any questions or requires more information, please contact me.
Regards,

John Theriault, AMCT
Clerk-Treasurer/Administrator

Township of Armour
56 Ontario Street, Box 533
Burk's Falls, Ontario P0A 1C0
Email: clerk@armourtownship.ca
Tel: 705-382-3332 ext. 22
Fax: 705-382-2068

From: Bob MacPhail <aberdeen@vianet.ca>
Sent: November 20, 2020 10:11 AM
To: John Theriault (Treasurer) <treasurer@armourtownship.ca>
Subject: Follow up email regarding Reg Fire Training

John, I would like to send a follow up email to all the Councils. It is my hope that everyone will talk about the same points as they come to a decision. There was a lot discussed last night and this is just a summary. We/You will also have to confirm us getting the Arena on the 10th of December for our meeting before sending this email. These are just my thoughts. As always, make changes if necessary, and add the points you want.

The meeting last night dealt with many topics and the discussion was at times lively. We have decided to meet again on the 10th of December to try to finalize our Training contract with Gary. The options before us are as follows:

Plan A - renew the current contract for 3 years based on a per Fire Station model - 1/5.

Plan B - continue to renegotiate the contract based on an Assessment or 1/7 funding model.

Plan C - let the contract expire because we can not come to agreement. Each Council deals separately with Gary for Training services. Gary has stated that he would charge per Fire Station - 1/5.

Plan D - renew as per Plan A but agree to continue to renegotiate (Plan B) during the 3 year term. Gary stated, though not his preferred option, he is OK with this as it provides stability over the next 3 years.

Plan E - same as Plan D but only a 1 year contract while we continue to renegotiate the funding model.

There is no perfect model. Assessment, per Fire Station 1/5, and per Municipality 1/7, all have their faults. Seven years ago, we decided on 1/5 because it was the compromise solution. Looking at our smallest Municipality - Burks Falls, they pay the least based on assessment, the most on 1/7 and the compromise/middle position is 1/5. Our largest Municipality - Magnetawan, pays the least based on 1/7, the most on assessment and the compromise/middle position is 1/5. Armour and Ryerson also see 1/5 as the middle option. Perry sees assessment and 1/5 being roughly the same. Kearney sees 1/7 the best followed closely by assessment. McMurrich/Montieth sees assessment as the best followed by 1/7.

When a Council decides to pick the lowest cost model for themselves, the shortfall has to be made up by someone else. If all of us decide to chase the lowest cost model, we will never agree. Seven years ago the 1/5 option was the compromise model and it remains so today. If each Council can agree on either Plan A or Plan D, we can finalize this at our next meeting.

Please also let your Councils know that we are trying to catch up with the Fire Fighters. They have shown great leadership over the past 4 years while the Councils have been sidelined. They have created a regional model based on Training, Automatic Aid, and 5 Fire Stations operating as a Region. To ensure an acceptable level of service for all Municipalities going forward, we must catch up and formulize what has been created.

Also ensure your Council members know that we discussed the relationship between Training and Automatic Aid. The general consensus is that they go hand in hand. We can not have Automatic Aid without Regional Training. We may reach the point where it is decided that if you are not in Regional Training, your Municipality will be out of the Automatic Aid agreement. This in not somewhere we want to go, nor even have to have the discussion. I hope we never get to that point.

Please send your Council positions on the various Plans to Armour before the 8th of December. We will send an email to everyone before the meeting with as much up to date info as possible.