



COUNCIL MEETING MINUTES
November 25, 2020
1:00 pm

The meeting of the Council of the Corporation of the Municipality of Magnetawan was held at the Magnetawan Community Centre and streamed electronically for the public through "Go To Meeting" with the following present:

Mayor Sam Dunnett
Deputy Mayor Tim Brunton
Councillor Brad Kneller
Councillor Wayne Smith
Councillor John Hetherington

Staff: CAO/Clerk Kerstin Vroom and Acting Deputy Clerk Laura Brandt were present for the entire meeting. Public Works Superintendent Scott Edwards and Treasurer Linda Saunders were present for their respective section in the meeting.

OPENING BUSINESS

- 1.1 Call to Order
The meeting was called to order at 1:00 p.m.
- 1.2 Adoption of the Agenda
RESOLUTION 2020-299 Brunton-Smith
BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the agenda as presented.
Carried.
- 1.3 Disclosure of Pecuniary Interest
Mayor Dunnett stated that should anyone have a disclosure of pecuniary interest that they could declare the nature thereof now or at any time during the meeting.
- 1.4 Adoption of the Previous Minutes
RESOLUTION 2020-300 Hetherington-Kneller
BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the minutes of November 04, 2020 meeting as copied and circulated.
Carried.

PRESENTATIONS

Chair Marcella Sholdice, Councillor Joe McEwen and Jim Hanna, Whitestone and Area Nursing Station Community Advisory Committee.

RESOLUTION 2020-301 Smith-Brunton

WHEREAS the Council of the Municipality of Magnetawan thanks Marcella Sholdice, Joe McEwen and Jim Hanna for the deputation Whitestone and Area Nursing Expansion;

AND FURTHER THAT, the Council of the Municipality of Magnetawan supports the hard work the Community Advisory Committee have done to establish and provide improved access to health care for residents and cottagers in the area;

HOWEVER BE IT RESOLVED THAT the Council of the Municipality of Magnetawan will consider a financial contribution once a budget for this project has been finalized and funds requested.

Carried.

STAFF REPORTS, MOTIONS AND DISCUSSION

2.1 Consent Application, Munn/Saunders, 1743 Nipissing Road South, Create 2 New Lots

RESOLUTION 2020-302 Brunton-Smith

WHEREAS the Municipality of Magnetawan has received a request to support an application for consent for two new lots and one retained at the lands legally known as: SPENCE CON A LOTS 72 & 73 & PT LOT 74 REM PCL 821 SS (Munn/Saunders Roll No. 4944040006014000000, 1743 NIPISSING RD S), hereinafter referred to as "the Lands";

AND WHEREAS the Municipal planning consultant has provided a report in support of the application with conditions;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan supports in principle the consent application for the Lands, which is valid only for a period of six (6) months, subject to the following conditions:

- *Draft copy of the deeds (with all schedules) to be approved by the Municipality prior to registration.*
- *A copy of the original executed transfer (deed) with all schedules be provided to the Municipality;*
- *Draft Reference Plan to be approved by the Municipality prior to registration. Two (2) true certified paper copies of the registered plan and an electronic version with a certification that it is a true copy be provided to the Municipality;*
- *Payment of all taxes, municipal, legal and planning fees associated with the processing of this application including fees under By-law 2011-11, 2011-16 and current Municipal Fees & Charges By-law including a 5% parkland dedication fee;*
- *Confirmation from the North Bay Mattawa Conservation Authority (NBMCA) that the proposed Retained Lot and the proposed Severed Lot 2 can be adequately serviced by individual on-site septic systems and individual on-site water systems;*
- *That the Applicant submit a Zoning By-law Amendment to rezone the proposed Retained Lot to permit the proposed Contractor's yard use;*
- *That the Applicant submit a Zoning By-law Amendment to rezone the proposed Severed Lot 1 and Severed Lot 2 to address the non-compliant minimum lot area requirements;*
- *Confirmation that there are no livestock in the surrounding area that would have an impact on the proposed severed and retained lot with respect to the Minimum Distance Separation (MDS) requirements;*
- *That the Applicant received written acknowledgment from the Municipality for the proposed Severed Lot 2 that there is a suitable location for an entrance;*
- *That the foregoing conditions be fulfilled within one year of the date of the notice of the decision of the Planning Board.*

Carried.

2.2 Draft Motion, Tang, Road Allowance Purchase

RESOLUTION 2020-303 Brunton-Smith

WHEREAS, the Municipality of Magnetawan passed motion 2019-280 approving in principle the sale of a portion of the Original Road Allowance to Yuet Tang in front of 162, 152, 153 of Aquilla Trail which would enable a gate to be installed at the top of the hill;

AND WHEREAS, the original request was for approximately 18m on the north side and 22m on the south side;

AND WHEREAS, a site visit was conducted by the Public Works Superintendent, the Surveyor and the landowner and it was agreed that due to the steep-sloped terrain of the lands, approximately 40m is needed to accommodate the Tang's needs and will not impede the other property owners, as well will be able to accommodate the construction of a turn around for the Roads Department.

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the updated measurements.

Carried.

2.3 Verbal Update Public Works Superintendent, Culvert 11, West Poverty Bay Road

Direction was given to staff to request information from the Ministry of Transportation regarding a report that may have been completed on Culvert 11.

2.4 Notes from Regional Fire Department Committee, November 19, 2020

RESOLUTION 2020-304 Kneller-Hetherington

WHEREAS, the Council of the Municipality of Magnetawan passed motion 2020-246 in favour of entering into an agreement for Regional Training with the surrounding Municipalities and that the funding formula be revised on an equal share basis per Municipality;

AND WHEREAS, the Council of Magnetawan is aware that Fire Services are under the jurisdiction of each Incorporated Municipality;

AND WHEREAS, the FPPA clearly states that: a Fire Chief is the person who is ultimately responsible to the Council of a Municipality that appointed him or her for the delivery of fire protection services {for the Municipality not the Department};

AND WHEREAS, the Council of the Municipality of Magnetawan is still in favour of an equal share basis;

NOW THEREFORE BE IT RESOLVED THAT; the Mayor is hereby granted the authority to make a decision on behalf of Council, based on the discussions at the table for funding models, at the next Regional Fire Training Meeting.

Carried.

2.5 Report Public Works Superintendent, Hazmat Day October 3, 2020

RESOLUTION 2020-305 Hetherington-Kneller

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report from Public Works Superintendent, Scott Edwards Hazmat Day October 3, 2020, and approves the recommendation to host only one Hazardous Waste day per year which does not coincide with the rental of the Community Centre and/or Pavilion.

Carried.

- 2.6 Report Parks & Maintenance Manager, Ahmic Community Centre Propane Furnace and Kitchen Engineering
RESOLUTION 2020-306 Kneller-Hetherington
BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report for information only from Parks & Maintenance Manager, Steve Robinson Ahmic Community Centre Propane Furnace and Kitchen Engineering and will revisit this matter after submission of the ICIP-COVID 19 Infrastructure Stream Funding.
Carried.
- 2.7 DRAFT Magnetawan Dock By-law
RESOLUTION 2020-307 Brunton-Smith
BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives and approves the Draft Magnetawan Dock By-law as presented;
AND directs Staff to bring back the By-law for passing at a future meeting.
Carried.
- 2.8 DRAFT Procedure By-law
RESOLUTION 2020-308 Smith-Brunton
BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives and approves the Draft Procedure By-law as presented and a by-law on this matter will be passed later in the meeting.
Carried.
- 2.9 Discussion on 28 Church Street
- Direction was given to staff to reserve the contractor for the wall repair for Spring 2021.
- 2.10 Report Acting Deputy Clerk, Landfill Survey Results
RESOLUTION 2020-309 Smith-Brunton
BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report from Acting Deputy Clerk, Laura Brandt Landfill Survey Results and approves the following recommendations:
- *Each residential property receives 110 free tags of household garbage annually;*
 - *Each commercial or commercial/residential receives 150 free tags annually;*
 - *A charge of \$2.00 per additional tags required;*
 - *Properties with Curbside Intown Pick Up - Unnumbered Landfill Card + Tags*
 - *Properties NO Curbside Intown Pick Up - Numbered Landfill Card*
 - *Commercial Properties With or Without Intown Curbside Pick Up - Unnumbered Landfill Card + Tags*
 - *Vacant Land - Unnumbered Landfill Card, No allotment of Tags*
 - *Replacement Cards – Fee for Unnumbered Landfill Card + must purchase needed Tags*
- Carried.*
- 2.11 Report Acting Deputy Clerk, 2020 Private Road Grant Program
RESOLUTION 2020-310 Kneller-Hetherington
BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives and approves the report from Acting Deputy Clerk, Laura Brandt 2020 Private Road Grant Program.
Carried.

- 2.12 ICIP-COVID-19 Infrastructure Stream (COVID stream)
RESOLUTION 2020-311 Brunton-Smith
BE IT RESOLVED THAT the Council of the Municipality of Magnetawan has reviewed the eligibility criteria for the COVID-19 Resilience Infrastructure Stream and recommends the following projects be included for consideration:
New roof, windows and renovations for the Community Centre, Wall repair and renovations for Church Street, Furnace and Kitchen for Ahmic Community Centre, Furnace for Friendship Club, Generators for Ahmic Community Centre, Friendship Club, Fire Hall, and Public Works Building.
Carried.
- 2.13 Correspondence from Town of Parry Sound, EMS supplemental levy
RESOLUTION 2020-312 Kneller-Brunton
WHEREAS, the Council of the Municipality of Magnetawan receives the correspondence Town of Parry Sound Supplemental Emergency medical Services Levy;
NOW THEREFORE BE IT RESOLVED that Council authorizes the payment of this supplemental levy;AND FURTHER THAT the Council of the Municipality of Magnetawan respectfully requests that the Town of Parry Sound tender for EMS services before the current contract expires.
Carried.
- 2.14 PSD Research Consulting Software Project Charter-Compliant Asset Management Plan
RESOLUTION 2020-313 Brunton-Kneller
WHEREAS the Council of the Municipality of Magnetawan passed motion 2020-134 approving the application of grant funding for O.Reg 588/17 Compliant Asset Management Plan Development;
AND WHEREAS, \$6,500 has been allocated in the 2020 budget towards the cost of this initiative to be implemented by PSD Research Consulting Software;
AND WHEREAS, the grant has not yet been approved but the Municipality needs to be in compliance by July 21, 2021;
NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan directs staff to enter into a contract with PSD to begin the project and allocate needed funds in the 2021 budget.
Carried.
- 2.15 Draft Motion for Continued Support of Mutual Assistance By-law 2017-55
RESOLUTION 2020-314 Kneller-Hetherington
NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan confirms their continued participation in the Mutual Assistance Agreement between the Township of McMurrich/Monteith, Town of Kearney, Townships of Armour, Perry, Ryerson and Village of Burk's Falls as per By-law 2017-55.
Carried.
- 2.16 Draft 2021 Budget
RESOLUTION 2020-315 Hetherington-Kneller
BE IT RESOLVED that Council has reviewed Draft 1, 2021 Budget and directs Staff to make amendments as discussed and bring back to a Special Budget meeting on Wednesday, December 02 at 9:30 am.
Carried.

MUNICIPAL BOARDS AND COMMITTEE MINUTES

- 3.1 Almaguin Community Economic Development (ACED) Minutes October 19, 2020
- 3.2 Almaguin Highlands Health Centre (AHHC) Minutes November 6, 2020
- 3.3 Magnetawan Community Centre Board (MCCB) November 18, 2020

RESOLUTION 2020-316 Kneller-Brunton

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Municipal Boards and Committee Minutes as copied and circulated.

Carried.

CORRESPONDENCE

- 4.1 Ministry of Finance Ontario Municipal Partnership Fund (OMPF) Allocations
- 4.2 Magnetawan Central School Halloween Thank You Card
- 4.3 Firefighter's Food Drive in Almaguin South December 2, 2020

RESOLUTION 2020-317 Kneller-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the correspondence items as copied and circulated.

Carried.

ACCOUNTS

- 5.1 Accounts in the amount of \$444,050.74

RESOLUTION 2020-318 Brunton-Smith

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the accounts in the amount of \$444,050.74 as presented.

Carried.

BY-LAWS

- 6.1 Procedure By-law

RESOLUTION 2020-319 Hetherington-Brunton

BE IT RESOLVED by the Council of the Municipality of Magnetawan that the following by-laws are now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and engrossed in the by-law book:

6.1 Procedure By-law

Carried.

RESOLUTION 2020-320 Brunton-Smith

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan moves to a closed session at 2:55 pm pursuant to Section 239(2) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, Council shall proceed into Closed Session in order to address matters pertaining to: (c) a proposed or pending acquisition or disposition of land by the municipality (Spence Cemetery, Church Street) and (e) litigation or potential litigation.

Carried.

CLOSED SESSION

In accordance with Section 239(2) of the Municipal Act, 2001, S.O. 2001, c25, as amended, Council shall proceed into Closed Session in order to address matters pertaining to:

- (c) a proposed or pending acquisition or disposition of land by the municipality
- (e) litigation or potential litigation

RESOLUTION 2020-321 Brunton-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan returns to open session at 3:50 pm.

Carried.

CONFIRMING BY-LAW AND ADJOURNMENT

7.1 Confirm the Proceedings of Council and Adjourn

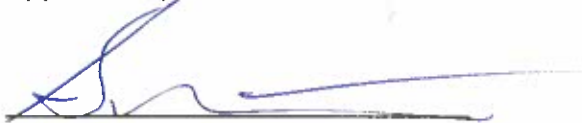
RESOLUTION 2020-322 Smith-Brunton

BE IT RESOLVED by the Council of the Municipality of Magnetawan that the Confirming By-law is now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and engrossed in the by-law book;

AND FURTHER THAT, this meeting is now adjourned at 3:55 pm to meet again on Wednesday, December 16, 2020 at 1:00 pm or at the call of the Chair.

Carried.

Approved by:



Mayor



Clerk

