



AGENDA – Regular Meeting of Council

Wednesday, December 10, 2025

1:00 PM

Magnetawan Community Centre

Page # OPENING BUSINESS

- 1.1 Call to Order
- 1.2 Adoption of the Agenda
- 3 1.3 Adoption of Previous Minutes
- 1.4 Disclosure of Pecuniary Interest

DEPUTATION

- 17 Veronika & Daniel Wolfrath – 24 Bank Street STA Exemption Occupancy Increase

PLANNING ACT MEETING

- 25 Zoning By-law Amendment Application - Winterton - Croft CON 2 LOT 11

STAFF REPORTS, MOTIONS AND DISCUSSION

- 41 2.1 DRAFT By-law to Correct Official Plan Waste Disposal Location
- 49 2.2 DRAFT Site Plan Agreement - Munn - 1765 Nipissing Road South
- 67 2.3 DRAFT By-law 2026 Curbside Collection Contract – EMTERRA Environmental
- 75 2.4 DRAFT Committee of Adjustment for 2026 By-law
- 77 2.5 DRAFT Resolution Year End Motions
- 78 2.6 DRAFT Motion Yearly Donation Royal Canadian Legion, Dunchurch, Branch 394
- 79 2.7 DRAFT Motion Site Readiness Program Funding
- 80 2.8 Report from Deputy Clerk Laura Brandt, Outcome of Dinner and a Drive-In Movie Event
- 82 2.9 Report from Deputy Clerk Laura Brandt, Revitalization of Croft Recreational Park Project
- 85 2.10 DRAFT By-law Execute Documents Necessary for the Construction of the New Magnetawan Firehall

MUNICIPAL BOARDS AND COMMITTEE MINUTES

- 86 3.1 North Bay Parry Sound District Health Unit Board of Health Minutes September 24, 2025 & Medical Officer of Health: Report to The Board of Health
- 105 3.2 Municipal Partners POA Advisory Committee Meeting Minutes May 22, 2025, Parry Sound Provincial Offences Act Court Manager's Report Q3 2025, & 2025 POA Working General Ledger, 2025 POA Budget -DRAFT
- 113 3.3 District of Parry Sound Social Services Administration Board (DSSAB) Chief Administrative Officer's Report November 2025
- 131 3.4 Magnetawan Cemetary Board (MCB) Minutes November 5, 2025
- 133 3.5 Magnetawan Tourism Committee (METC) Minutes November 12, 2025
- 136 3.6 Almaguin Highlands O.P.P. Detachment Board Minutes November 12, 2025

CORRESPONDENCE

- 138 4.1 United Counties of Stormont, Dundas & Glengarry Opposition to Proposed Consolidation of Conversation Authorities
- 140 4.2 Ministry of Municipal Affairs and Housing Protect Ontario by Building Faster and Smarter Act, 2025 (Bill 17)
- 142 4.3 FONOM Welcomes Federal Support for Steel and Lumber Sectors Impacted by U.S. Tariffs
- 144 4.4 FONOM Northern Ontario Hill Days : NOMA and FONOM Bring a Unified Northern Voice to Ottawa
- 147 4.5 October 25, Phragmites Working Group Lake Bernard Annual Season End Report - Year Eight
- 170 4.6 AORS Advance Fall 2025 Newsletter
- 206 4.7 Completion of Desk Audit - Accessibility for Ontarians with Disabilities Act, 2005
- 207 4.8 2025 Accessibility Compliance Report Completion
- 208 4.9 Unsuccessful Outcome AgriSpirit Grant Funding
- 209 4.10 Unsuccessful Outcome NOHFC - Rural Enhancement Stream
- 210 4.11 Christmas Office & Landfill Closure Poster
- 211 4.12 ICYMI Council Highlights November 19, 2025

ACCOUNTS

- 212 5.1 Accounts in the amount of \$ 919,183.79

BY-LAWS

- 232 6.1 Building By-law
- 247 6.2 Magnetawan Landfill Management/Illegal Dumping By-law
- 258 6.3 2026 Fees and Charges
- 282 6.4 Establish a Schedule of Retention Periods for Records, Documents, and other Papers for the Magnetawan Fire Department
- 286 6.5 Zoning By-law Amendment - Winterton - Croft CON 2 LOT 11
- 288 6.6 Correct Official Plan Waste Disposal Location
- 289 6.7 Site Plan Agreement - Munn - 1743 Nipissing Road South
- 290 6.8 2026 Curbside Collection Contract – EMTERRA Environmental
- 291 6.9 Committee of Adjustment for 2026
- 293 6.10 Execute Documents Necessary for the Construction of the New Magnetawan Firehall

CONFIRMING BY-LAW AND ADJOURNMENT

- 294 7.1 Confirm the Proceedings of Council and Adjourn



COUNCIL MEETING MINUTES
November 19, 2025
1:00 pm

The meeting of the Council of the Corporation of the Municipality of Magnetawan was held at the Magnetawan Community Centre on Wednesday November 19, 2025, with the following present:

Mayor Sam Dunnett
Deputy Mayor John Hetherington
Councillor Bill Bishop
Councillor Jon Hind

Regrets
Councillor Brad Kneller

Staff: CAO/Clerk Kerstin Vroom, Deputy Clerk Recreation and Communications Laura Brandt, were present for the entire meeting. Treasurer Stephanie Lewin, Chief Building Official Tyler Irwin, Fire Chief Derek Yough, Deputy Clerk Planning and Development Erica Kellogg, and Public Works Superintendent Scott Edwards were present for their respective sections in the meeting.

OPENING BUSINESS

1.1 Call to Order

The meeting was called to order.

1.2 Adoption of the Agenda

RESOLUTION 2025-291 Hetherington-Bishop

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the agenda as presented.
Carried.

1.3 Disclosure of Pecuniary Interest

Mayor Sam Dunnett stated that should anyone have a disclosure of pecuniary interest that they could declare the nature thereof now or at any time during the meeting.

1.4 Adoption of the Previous Minutes

RESOLUTION 2025-292 Hetherington-Bishop

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the minutes of the Council meetings on October 29, 2025, and Planning Act Public Meeting on October 29, 2025, as copied and circulated.

Carried.

DEPUTATION

Richard Wotherspoon, Horn Lake Culvert/High Water Issues

**Municipal Engineering, MNRF & DFO Response*

**Municipal Drone Footage/Pictures*

RESOLUTION 2025-293 Hetherington-Bishop

WHEREAS the Council of the Municipality of Magnetawan thanks Richard Wotherspoon for his Deputation Horn Lake Culvert/High Water Issues;

AND WHEREAS the Municipality of Magnetawan is in agreement with the Municipal Engineer's Report that the culvert installed was "like for like" and is performing to standard;

AND FURTHER any mitigation to the high-water levels will require approval from the Ministry of Natural Resources and Forestry.

Deferred.

Direction was given to Staff to contact the Engineer to confirm the culvert invert information and explore options for improving water flow and accelerating drainage.

PLANNING ACT MEETING

Consent Application – Blyth – 112 Moonwing Drive

Consent Application – Schell – CON 9 PT LOT 25

Zoning By-law Housekeeping Amendment Entire Municipality

RESOLUTION 2025-294 Bishop-Hind

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan recesses the regular meeting to hold a public meeting pursuant to Sections 51 and 24 of the Planning Act to consider two consent applications described as:

- Schell – 107 Miller Road*
- Blyth– 112 Moonwing Road*

AND the Municipality's Housekeeping Bylaw.

Carried.

RESOLUTION 2025-295 Bishop-Hetherington

WHEREAS the Municipality of Magnetawan has received a request to support an application for consent to create 2 new lots located on Shadows End Lane which that portion is a privately maintained municipally owned road, (Blyth 4944 030 00220100). The property is legally described as CON 9LOT 15, being in the former Township of Croft hereinafter referred to as "the Lands";

AND WHEREAS the consent application is to create two new lots. There are two natural severances on this property.

AND WHEREAS the parcel naturally severed due to the Magnetawan River will receive access from a separate parcel that will have a maximum width between 10 to 20 metres, between the boundary of the severed Lot 1 and severed Lot 2 for the purpose of mainland parking and docking

AND WHEREAS the Municipal planning consultant has provided a report in support of the application with conditions;

AND WHEREAS the foregoing conditions be fulfilled within two years of the notice of decision of the Committee of Adjustment;

NOW THEREFORE BE IT RESOLVED THAT the Committee of Adjustment for the Municipality of Magnetawan supports in principle the consent application for the Lands, subject to the following conditions:

- Draft Reference Plans to be approved by the Municipality prior to registration;
 - Two (2) true certified paper copies of the registered plans and electronic versions for the proposed severed lots prepared by an Ontario Land Surveyor with a certification that it is a true copy be provided to the Municipality for review and approval which conforms substantially with the applications as submitted;
 - Draft copy of the deeds (with all schedules) to be approved by the Municipality prior to registration;
 - A copy of the original executed transfers (deeds) with all schedules be provided to the Municipality;
 - Confirmation from the North Bay Mattawa Conservation Authority (NBMCA) that all the proposed Severed and the Retained Lots can be adequately serviced by individual on-site septic systems;
 - Payment of all taxes, municipal legal fees, planning fees and fees as per the current Fees and Charges By-law, Park Land Dedication By-law and all other fees associated with the processing of these applications;
 - The Applicant enter into a Limited Service Agreement to be registered on title;
 - That the Applicant receive confirmation from the Municipality of a suitable location for an entrance to the severed lots from Shadow's End Lane municipally owned and privately maintained road;
 - The Applicant enter into a Road Use Agreement for the maintenance of Shadow's End Lane;
 - That the owner enter into a Section 118 Agreement tying the naturally severed parcel by the Magnetawan River to the newly created parcel for the purpose of mainland parking and docking;
 - That the owner enter into a Consent Agreement to implement the recommendations within the Environmental Impact Study prepared by Terrastory Environmental Consulting Inc. dated September 15, 2025;
 - That the Applicant apply for and be approved for a Zoning By-law Amendment to complete the following:
 - a. Implement zoning restrictions as outlined in the Environmental Impact Study, prepared by Terrastory Environmental Consulting Inc. dated September 15, 2025;
 - b. Apply site-specific zoning provisions to the parcel being used to access to the property on the naturally severed due to the Magnetawan River;
 - c. Apply dock provisions for the shoreline lots, including but not limited to a maximum size to ensure no issues with navigability on the Magnetawan River.
 - d. Ensure all proposed lots meet the requirements of the Zoning By-law.
- Carried.

RESOLUTION 2025-296 Bishop-Hind

WHEREAS the Municipality of Magnetawan has received a request to support an application for consent to create 2 new lots located Miller Road which is a Municipally maintained and owned road, (Schell 4944 010 00211400). The property is legally described as CON 9 PT LOT 25, being in the former Township of Chapman hereinafter referred to as "the Lands";

AND WHEREAS the Planners' Report dated November 19th, 2025 from MHBC, showcases Staff comments pertaining to concern regarding suitable location for an entrance for the proposed severed lot 2 being located due to the natural elevations of Miller Road;

AND WHEREAS Municipal Staff have provided correspondence via email to the applicant identifying the concern and subsequent possible need to modify the lot dimensions of the proposed severed lot 2 to accommodate a suitable entrance wherein a "buildable lot" will be supported;

AND WHEREAS the Municipal Planning Consultant has provided a report in support of the application with conditions;

AND WHEREAS the foregoing conditions be fulfilled within two years of the notice of decision of the Committee of Adjustment;

NOW THEREFORE BE IT RESOLVED THAT the Committee of Adjustment for the Municipality of Magnetawan supports in principle the consent application for the Lands, subject to the following conditions:

- Draft Reference Plans to be approved by the Municipality prior to registration;
 - Two (2) true certified paper copies of the registered plans and electronic versions for the proposed severed lots prepared by an Ontario Land Surveyor with a certification that it is a true copy be provided to the Municipality for review and approval which conforms substantially with the applications as submitted;
 - Draft copy of the deeds (with all schedules) to be approved by the Municipality prior to registration;
 - A copy of the original executed transfers (deeds) with all schedules be provided to the Municipality;
 - Confirmation from the North Bay Mattawa Conservation Authority (NBMCA) that all the proposed Severed and the Retained Lots can be adequately serviced by individual on-site septic systems;
 - Payment of all taxes, municipal legal fees, planning fees and fees as per the current Fees and Charges By-law, Park Land Dedication By-law and all other fees associated with the processing of these applications;
 - That the Applicant receive confirmation from the Municipality of a suitable location for an entrance to the severed lots from Miller Road which is a municipally owned and maintained road;
 - That the Applicant adjust the proposed severed lot 2 if required to accommodate a suitable entrance at the approval of the Public Works Superintendent;
 - That that applicant apply for and be approved for a Zoning Amendment to rezone the proposed severed lots in order to comply with the current Zoning By-law.
- Carried.**

RESOLUTION 2025-297 Bishop-Hetherington

WHEREAS Council for the Municipality of Magnetawan receives with thanks the report from Erica Kellogg, Deputy Clerk Planning and Development of Proposed Zoning Housekeeping Amendments;

NOW THEREFORE BE IT RESOLVED THAT Council receives and approves the Draft Housekeeping Bylaw amendment as presented and a Bylaw on this matter will be passed later in the meeting.

Carried.

RESOLUTION 2025-298 Bishop-Hind

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adjourns the Planning Act public meeting and returns to the regular meeting.

Carried.

STAFF REPORTS, MOTIONS AND DISCUSSION

2.1 Report from CBO Tyler Irwin, Annual Building Permit Fees Review & DRAFT Building By-law

RESOLUTION 2025-299 Hind-Bishop

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Report from CBO Tyler Irwin, Annual Building Permit Fees Review & DRAFT Building By-law, and approves the recommendations contained therein and bring back the by-law for passing to the next regular Council meeting.

Carried.

2.2 Report from Treasurer Stephanie Lewin, Significant Weather Event – Flood of July 6, 2025 – Financial Damage Assessment

RESOLUTION 2025-300 Bishop-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Report from Treasurer Stephanie Lewin, Significant Weather Event – Flood of July 6, 2025 – Financial Damage Assessment for information only;

AND FURTHER extends its appreciation to the Treasurer for a job well done on her application to the Municipal Disaster Recovery Assistance (MDRA) program.

Carried.

2.3 DRAFT Magnetawan Landfill Management/Illegal Dumping By-law

RESOLUTION 2025-301 Hetherington-Hind

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the DRAFT Magnetawan Landfill Management/Illegal Dumping By-law as presented, and to bring back the by-law for passing to the next regular Council meeting.

Carried.

2.4 Request Purchase Unopened Road Allowance – Port Carmen Marina – CON 2 & 3 PT LOT 23

RESOLUTION 2025-302 Hetherington-Hind

WHEREAS in 2003 the Council of the Municipality of Magnetawan approved the entering into a "Licence Agreement" with Aldon Schlessor the 2003 owner of Port Carmen Marina (4944 010 0012700) permitting an encroaching dock to remain on the Municipally owned Unopened Road Allowance between CON 2 & 3 PT LOT 23;

AND WHEREAS prior to the 2023 purchase of Port Carmen Marina by 1000563064 Ontario Inc. Municipal Staff informed the new owner that the Municipality will no longer enter into Encroachment Agreements;

AND WHEREAS the Municipality has received a Stop Up and Close application along with the required fee from 1000563064 Ontario Inc. and correspondence from an additional property owner abutting the subject Unopened Road Allowance expressing in participating in the sale of the subject lands if supported by Council;

AND WHEREAS Council for the Municipality of Magnetawan passed resolution 2025-190 deferring the Stop Up and Close application, directing Staff to survey the entire road allowance and a 2m buffer around the encroaching dock;

AND WHEREAS the Council of the Municipality of Magnetawan receives the Site Sketch from EJ Williams wherein additional encroachments have been identified being part of Port of Carmen Marnia;

NOW THEREFORE BE IT RESOLVED THAT Council for the Municipality of Magnetawan has determined the sale of the entire allowance would be in the best interest of the community and specifically water access only ratepayers;

AND FURTHER Council for the Municipality of Magnetawan supports the sale of the entire unopened road allowance to the owner of Port Carmen Marina with the following conditions:

- Any other adjacent owner interested in the sale provide a Stop Up and Close Application and required fee;
- A reference plan depicting the subject lands to the satisfaction of the Municipality be provided;
- Any and all additional costs incurred by and/or imposed by the Municipality arising from and in consequence of the application and the proposed closure and sale be borne by the Applicant;
- Fees incurred to date by the Municipality to acquire the site sketch from EJ Williams be reimbursed by the applicant prior to the completion of the sale;
- The price of the land shall be \$1.00 per square foot;
- The lawyer to provide an undertaking to merge the subject lands to abutting lands within 3 months of registration.

Carried.

2.5 Council Appointment Magnetawan Economic Tourism Committee (METC)

RESOLUTION 2025-303 Bishop-Metherington

WHEREAS the Council of the Municipality of Magnetawan appreciates the great work the Magnetawan Economic Tourism Committee (METC) has completed throughout the year;

AND WHEREAS the METC Committee has passed Motion 2025-45 respectfully requesting the Municipality to appoint a member of Council to the METC Committee;

NOW THEREFORE BE IT RESOLVED THAT Council of the Municipality of Magnetawan appoints Bill Bishop to the Magnetawan Economic Development Committee for the remainder of the Council term (2022-2026).

Carried.

2.6 Request Donation Magnetawan Central School Robotics Team Clothing

RESOLUTION 2025-304 Hetherington-Bishop

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan authorizes a donation of \$500 towards the cost of the team's apparel for the 2025/2026 School Year; AND FURTHER wishes the Magnetawan Central School Robotics Team good luck in their future competition.

Carried.

2.7 Request Donation Almaguin Highlands Special Olympics

RESOLUTION 2025-305 Hind-Bishop

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan authorizes a donation of \$500 towards the cost of travel to attend the Special Olympics Canada National Summer Games in August 2026; AND FURTHER wishes the Almaguin Highlands Special Olympics Softball Team good luck at the National Summer Games.

Carried.

2.8 Report from Deputy Clerk Laura Brandt, 2025 Private Road Grant Program

RESOLUTION 2025-306 Bishop-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report 2025 Private Road Grant Program from Deputy Clerk Laura Brandt and approves the recommendations contained therein to include \$16,000 in the 2026 budget.

Carried.

2.9 DRAFT Procedural By-law

RESOLUTION 2025-307 Hind-Bishop

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the DRAFT Procedural By-law as presented, and the by-law on this matter will be passed later in the meeting.

Carried.

2.10 DRAFT Fees and Charges By-law

RESOLUTION 2025-308 Hetherington-Hind

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the DRAFT Fees and Charges By-law as presented, and to bring back the by-law for passing to the next regular Council meeting.

Carried.

2.11 Discussion on Christmas 2025

RESOLUTION 2025-309 Hetherington-Bishop

WHEREAS the Council of the Municipality of appreciates its Staff and their great work throughout the year;

NOW THEREFORE BE IT RESOLVED that Council approves a Christmas Bonus of half a day paid for the 24th, a Staff luncheon and a turkey or ham or equivalent for each department head, contract employee and current unionized employee for 2025.

Carried.

2.12 DRAFT Motion Legal Opinion Live Burn Unit

RESOLUTION 2025-310 Bishop-Hind

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan supports the Township of Perry forwarding the MOU and comments from their insurance to Russell Christie's Office for their legal opinion and update;

AND FURTHER THAT Council is in favour of sharing the costs associated with the legal opinion to be payable on a 1/7th share by each member municipality as per the Terms of Reference.

Carried.

2.13 DRAFT Execution of Fire Dispatch Contract with West Parry Sound Health Centre for Communication Services by the Parry Sound Ambulance By-law

RESOLUTION 2025-311 Hind-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the DRAFT Execution of Fire Dispatch Contract with West Parry Sound Health Centre for Communication Services by the Parry Sound Ambulance By-law as presented, and the by-law on this matter will be passed later in the meeting.

Carried.

2.14 DRAFT Emergency Management Plan By-law

RESOLUTION 2025-312 Hetherington-Hind

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the DRAFT Emergency Management Plan By-law as presented, and the by-law on this matter will be passed later in the meeting.

Carried.

2.15 DRAFT Establish a Schedule of Retention Periods for Records, Documents, and other Papers for the Magnetawan Fire Department By-law

RESOLUTION 2025-313 Bishop-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the DRAFT Establish a Schedule of Retention Periods for Records, Documents, and other Papers for the Magnetawan Fire Department By-law as presented, and to bring back the by-law for passing to the next regular Council meeting.

Carried.

MUNICIPAL BOARD AND COMMITTEE MINUTES

3.1 Lakeland Holding Ltd. 2025 Q3 Shareholder Update

3.2 Almaguin Highlands Health Council (AHHC) Minutes October 2, 2025

3.3 Magnetawan Economic Tourism Committee (METC) Minutes October 22, 2025

3.4 Town of Parry Sound EMS Advisory Committee Minutes, October 23, 2025

3.5 Southeast Almaguin Highlands Regional Fire Services Committee (RFSC) Minutes November 6, 2025

RESOLUTION 2025-314 Hind-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Municipal Boards and Committee Minutes as copied and circulated.

Carried.

CORRESPONDENCE

- 4.1 Municipality of Wawa Beer Store Closures
- 4.2 FONOM Welcomes Norther Commitments in Ontario's Fall Economic Statement
- 4.3 FONOM Welcomes Ontario's New Pothole Prevention and Repair Program
- 4.4 Correspondence Peter Bethlenfalvy, Minister of Finance Update 2026 Ontario Municipal Partnership Fund (OMPF)
- 4.5 Correspondence Municipal Disaster Recovery Assistance (MMAH) July 6, 2025 Flood Application Confirmation
- 4.6 Correspondence to Ministry of Municipal Affairs & Housing Official Plan Amendment Authority Delegation
- 4.7 Correspondence to Dr. & Mrs. Ian Weir Donation of A.J. Casson Print to the Municipality
- 4.8 DSSAB Community Clinic November 28, 2025
- 4.9 Annual Christmas Tree Lighting Poster
- 4.10 Seniors Free Dinner and Learn Event December 12th Poster
- 4.11 New Year's Eve Galag Poster
- 4.12 ICYMI Council Highlights October 29, 2025

RESOLUTION 2025-315 Bishop-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the correspondence items as copied and circulated;

AND FURTHER endorses the following motions:

- 4.1 Municipality of Wawa Beer Store Closures
Carried.

ACCOUNTS

- 5.1 Accounts in the amount of \$1,258,857.41

RESOLUTION 2025-316 Hind-Bishop

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the accounts in the amount of \$1,258,857.41 as presented.

Carried.

BY-LAWS

- 6.1 Zoning Housekeeping Amendment Entire Municipality
- 6.2 Procedural By-law
- 6.3 Execution of Fire Dispatch Contract with West Parry Sound Health Centre for Communication Services by the Parry Sound Ambulance
- 6.4 Emergency Management Plan

RESOLUTION 2025-317 Hind-Bishop

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan that the following by-laws are now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation, and engrossed in the by-law book:

- 6.1 Zoning Housekeeping Amendment Entire Municipality
- 6.2 Execution of Fire Dispatch Contract with West Parry Sound Health Centre for Communication Services by the Parry Sound Ambulance
- 6.3 Emergency Management Plan
- 6.4 Procedural By-law

Carried.

CLOSED SESSION

In accordance with Section 239(2) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, Council shall proceed into Closed Session in order to address matters pertaining to:

(c) a proposed or pending acquisition or disposition of land by the municipality

(d) labour relations or employee negotiations

RESOLUTION 2025-318 Hetherington-Hind

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan moves to a closed session at 2:15 pm pursuant to Section 239(2) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, Council shall proceed into Closed Session in order to address matters pertaining to:

(b) personal matters about an identifiable individual

(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board

Carried.

RESOLUTION 2025-319 Bishop-Hind

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan returns to open session at 2:45 pm.

Carried.

CONFIRMING BY-LAW AND ADJOURNMENT

7.1 Confirm the Proceedings of Council and Adjourn

RESOLUTION 2025-320 Kneller-Hind

BE IT RESOLVED by the Council of the Municipality of Magnetawan that the Confirming By-law is now read a first, second and a third time, passed, signed by the Deputy Mayor and the Clerk, sealed with the seal of the Corporation and engrossed in the by-law book;

AND FURTHER THAT this meeting is now adjourned at 2:50 pm to meet again on Wednesday December 10, 2025, at 1:00 pm or at the call of the Chair.

Carried.

Approved by:

Mayor

Clerk



**Municipality of
Magnetawan**

**PLANNING ACT PUBLIC MEETING
WEDNESDAY, NOVEMBER 19th, 2025
1:00PM**

The Planning Act Public Meeting of the Corporation of the Municipality of Magnetawan was held at the Magnetawan Community Centre with the following present:

Mayor Sam Dunnett
Deputy Mayor John Hetherington
Councillor Bill Bishop
Councillor Jon Hind

Regrets: Councillor Brad Kneller

Staff: CAO/Clerk Kerstin Vroom, Deputy Clerk Recreation and Communications Laura Brandt, Chief Building Official Tyler Irwin, Treasurer Stephanie Lewin, Fire Chief Derek Young, Public Works Superintendent Scott Edwards and Deputy Clerk Planning and Development Erica Kellogg were present for the entire meeting.

The meeting was called to order at 1:45 p.m.

RESOLUTION 2025-294 Bishop-Hind

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan recesses the regular meeting to hold a public meeting pursuant to Sections 51 and 24 of the Planning Act to consider two consent applications described as:

- Schell – 107 Miller Road
 - Blyth – 112 Moonwing Road
- AND** the Municipality's Housekeeping Bylaw.

Carried.

Mayor Dunnett explained the purpose of the Public Meeting.
Deputy Clerk Erica Kellogg explained how Notice was given.

SHELL

Consent Application –107 Miller Road

Present: Applicant was not present.

No comments regarding the application were made and the motion was read.

RESOLUTION 2025-296 Bishop-Hind

WHEREAS the Municipality of Magnetawan has received a request to support an application for consent to create 2 new lots located Miller Road which is a Municipally maintained and owned

road, (Schell 4944 010 00211400). The property is legally described as CON 9 PT LOT 25, being in the former Township of Chapman hereinafter referred to as "the Lands";

AND WHEREAS the Planners' Report dated November 19th, 2025 from MHBC, showcases Staff comments pertaining to concern regarding suitable location for an entrance for the proposed severed lot 2 being located due to the natural elevations of Miller Road;

AND WHEREAS Municipal Staff have provided correspondence via email to the applicant identifying the concern and subsequent possible need to modify the lot dimensions of the proposed severed lot 2 to accommodate a suitable entrance wherein a "buildable lot" will be supported;

AND WHEREAS the Municipal Planning Consultant has provided a report in support of the application with conditions;

AND WHEREAS the foregoing conditions be fulfilled within two years of the notice of decision of the Committee of Adjustment;

NOW THEREFORE BE IT RESOLVED THAT the Committee of Adjustment for the Municipality of Magnetawan supports in principle the consent application for the Lands, subject to the following conditions:

- Draft Reference Plans to be approved by the Municipality prior to registration;
- Two (2) true certified paper copies of the registered plans and electronic versions for the proposed severed lots prepared by an Ontario Land Surveyor with a certification that it is a true copy be provided to the Municipality for review and approval which conforms substantially with the applications as submitted;
- Draft copy of the deeds (with all schedules) to be approved by the Municipality prior to registration;
- A copy of the original executed transfers (deeds) with all schedules be provided to the Municipality;
- Confirmation from the North Bay Mattawa Conservation Authority (NBMCA) that all the proposed Severed and the Retained Lots can be adequately serviced by individual on-site septic systems;
- Payment of all taxes, municipal legal fees, planning fees and fees as per the current Fees and Charges By-law, Park Land Dedication By-law and all other fees associated with the processing of these applications;
- That the Applicant receive confirmation from the Municipality of a suitable location for an entrance to the severed lots from Miller Road which is a municipally owned and maintained road;
- That the Applicant adjust the proposed severed lot 2 if required to accommodate a suitable entrance at the approval of the Public Works Superintendent;
- That that applicant apply for and be approved for a Zoning Amendment to rezone the proposed severed lots in order to comply with the current Zoning By-law.

Carried.

BLYTH

Consent Application –112 Moonwing Road

Present: Applicant was not present.

No comments regarding the application were made and the motion was read.

RESOLUTION 2025-295 Bishop-Hetherington

WHEREAS the Municipality of Magnetawan has received a request to support an application for consent to create 2 new lots located on Shadows End Lane which that portion is a privately maintained municipally owned road, (Blyth 4944 030 00220100). The property is legally described as CON 9LOT 15, being in the former Township of Croft hereinafter referred to as "the Lands";

AND WHEREAS the consent application is to create two new lots. There are two natural severances on this property.

AND WHEREAS the parcel naturally severed due to the Magnetawan River will receive access from a separate parcel that will have a maximum width between 10 to 20 metres, between the boundary of the Severed Lot 1 and Severed Lot 2 for the purpose of mainland parking and docking;

AND WHEREAS the Municipal planning consultant has provided a report in support of the application with conditions;

AND WHEREAS the foregoing conditions be fulfilled within two years of the notice of decision of the Committee of Adjustment;

NOW THEREFORE BE IT RESOLVED THAT the Committee of Adjustment for the Municipality of Magnetawan supports in principle the consent application for the Lands, subject to the following conditions:

- Draft Reference Plans to be approved by the Municipality prior to registration;
- Two (2) true certified paper copies of the registered plans and electronic versions for the proposed severed lots prepared by an Ontario Land Surveyor with a certification that it is a true copy be provided to the Municipality for review and approval which conforms substantially with the applications as submitted;
- Draft copy of the deeds (with all schedules) to be approved by the Municipality prior to registration;
- A copy of the original executed transfers (deeds) with all schedules be provided to the Municipality;
- Confirmation from the North Bay Mattawa Conservation Authority (NBMCA) that all the proposed Severed and the Retained Lots can be adequately serviced by individual on-site septic systems;
- Payment of all taxes, municipal legal fees, planning fees and fees as per the current Fees and Charges By-law, Park Land Dedication By-law and all other fees associated with the processing of these applications;
- The Applicant enter into a Limited Service Agreement to be registered on title;
- That the Applicant receive confirmation from the Municipality of a suitable location for an entrance to the severed lots from Shadow's End Lane municipally owned and privately maintained road;
- The Applicant enter into a Road Use Agreement for the maintenance of Shadow's End Lane;
- That the owner enter into a Section 118 Agreement tying the naturally severed parcel by the Magnetawan River to the newly created parcel for the purpose of mainland parking and docking;

- That the owner enter into a Consent Agreement to implement the recommendations within the Environmental Impact Study prepared by Terrastory Environmental Consulting Inc. dated September 15, 2025;
 - That the Applicant apply for and be approved for a Zoning By-law Amendment to complete the following:
 - a. Implement zoning restrictions as outlined in the Environmental Impact Study, prepared by Terrastory Environmental Consulting Inc. dated September 15, 2025;
 - b. Apply site-specific zoning provisions to the parcel being used to access to the property on the naturally severed due to the Magnetawan River;
 - c. Apply dock provisions for the shoreline lots, including but not limited to a maximum size to ensure no issues with navigability on the Magnetawan River.
 - d. Ensure all proposed lots meet the requirements of the Zoning By-law.
- Carried.

RESOLUTION 2025-297 Bishop-Hetherington

WHEREAS Council for the Municipality of Magnetawan receives with thanks the report from Erica Kellogg, Deputy Clerk Planning and Development of Proposed Zoning Housekeeping Amendments;

NOW THEREFORE BE IT RESOLVED THAT Council receives and approves the Draft Housekeeping Bylaw amendment as presented and a Bylaw on this matter will be passed later in the meeting.
Carried.

RESOLUTION 2025-298 Bishop-Hind

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adjourns the Planning Act public meeting and returns to the regular meeting.
Carried.

Adjournment

Approved by:

Mayor

CAO/Clerk



COUNCIL DEPUTATION REQUEST

Written submissions, background information, presentations and speaking notes for consideration by Council must be submitted to the Clerk's office at least 7 (seven) days prior to the set meeting date.

PLEASE PRINT

COUNCIL DATE REQUESTED: December 10, 2025 (subject to availability)

SUBJECT: Occupancy increase of our short term rental

NAME: Veronika Wolfrath, Daniel Wolfrath

ADDRESS: 24 Bank street, Magnetawan, ON, P0A 1P0

PHONE: HOME: 905-658-0422 BUSINESS: Lockview Point Cottage

EMAIL ADDRESS: veronikawolfrath@gmail.com

NAME OF GROUP OR PERSON(S) BEING REPRESENTED: (if applicable)

BRIEF STATEMENT OF ISSUE OR PURPOSE OF DEPUTATION (you may attach additional information)

We are requesting an increase in maximum occupancy for our licensed short-term rental. License # 2025-01.

The Dwelling is 3,250 sq. ft., with ample indoor and outdoor space sustainable for 5-bedrooms 3-bathroom which the dwelling is currently. Although our current license reflects a 3-bedroom 2-bathroom capacity, the home comfortably and safely accommodates more guests.

We are respectfully asking council to consider increasing our occupancy to the equivalent of 5 bedrooms to hold the occupancy of 10 max guests.

Personal information on this form will be used for the purposes of sending correspondence relating to matters before Council. Your name, address, comments, and any other personal information, is collected and maintained for the purpose of creating a record that is available to the general public in a hard copy format and on the internet in an electronic format pursuant to Section 27 of the *Municipal Freedom of Information and Protection of Privacy Act*, R.S.O. 1990, c.M.56, as amended. Questions about this collection should be directed to the Clerk's office at clerk@magnetawan.com or 705 387 3947

Submission of this form does not automatically guarantee you will be granted a deputation. The Clerk will notify you of the date and time for your deputation.

Municipality of Magnetawan

4304 Hwy #520, P.O. Box 70

Magnetawan, ON

November 19, 2025

Dear Mayor Dunnett and Magnetawan Council Members,

I hope this message finds you well. My spouse and I are the owners of a cottage in Magnetawan, located at 24 Bank street, which we proudly operate as a legal short-term rental and as a our cottage during personal time. We fully understand and respect the municipality's regulations and remain committed to operating in full compliance with all bylaws, safety standards, and licensing requirements.

We are writing today to respectfully request the council's consideration in increasing the maximum occupancy of our property from a 6 to 10. Although our current license reflects a 3-bedroom capacity with 2 other bedrooms locked out to guests, our cottage is 3,250 square feet, with a layout, infrastructure, and living space that safely supports the equivalent of the 5 bedrooms that it is. The size of the home, multiple living areas, and parking capacity allow us to comfortably accommodate additional guests without creating strain on the property or surrounding community, considering we only rent our cottage for a maximum of 180 days a year or less.

The only issue we are faced with is the size of our septic to the occupancy that the property can truly handle.

We understand that occupancy limits are closely tied to safety and septic capacity, and we take these responsibilities seriously. To ensure full compliance, we are prepared to:

- Arrange a septic inspection by a licensed technician
- Provide pumping and maintenance records annually or bi annually
- Supply any additional documentation the municipality requires
- Complete inspections annually if needed, as part of our license renewal
- Add a composting or incinerating toilet to increase occupancy in our third washroom which is currently locked out to guests

Our goal is to operate at a 10 max occupancy responsibly while providing families with safe, enjoyable accommodations. Increasing our occupancy to reflect the actual capacity of the home would help us continue to host families effectively, especially during peak season, while remaining fully aligned with municipal standards.

We greatly appreciate your time and consideration of this request. We are committed partners in ensuring that all short-term rentals in Magnetawan operate safely, responsibly, and in the best interest of the community.

Sincerely, Daniel and Veronika Wolfrath



Ministry
of the
Environment

APPLICATION FORM AND CERTIFICATE OF
APPROVAL FOR A CLASS 2-6 SEWAGE SYSTEM
(Please Print Clearly)

Application No. 8/MAG/89
Fee Receipt No. 19271
Date Received Oct 5/89

1. Name of Owner <u>[REDACTED]</u>	Tel. No. <u>[REDACTED]</u>	2. Installer's Name <u>BOB STEWART CONST</u>	Tel. No. <u>387-4231</u>
Address (No., Street, City, Town, etc.) <u>[REDACTED]</u>		Address (No., Street, City, Town, etc.) <u>RR#3 BULLS FALLS ONT.</u>	

3. Propose to CONSTRUCT a Class 4 sewage system to serve SINGLE FAMILY
(Construct/Install/Alter/Extend/Enlarge) (Facility: e.g. Single Family Dwelling, Motel, etc.)

4. Location - Region, County, District <u>PARRY SOUND</u>		Ward, Township, Town <u>MAGNETAWAN</u>		Lot No.	Conc. No.	Sub.Lot. No. <u>15</u>	Plan No. <u>3A</u>	Area of Lot (m ²) <u>0.9 AC.</u>
5. State No. of	Bedrooms or Motel Units <u>3</u>	People <u>4</u>	Flush Toilets <u>2</u>	Urinals <u>-</u>	Washbasins <u>2</u>	Showers and Bathubs <u>1</u>	6. Water Supply <u>RP42RS39. PS.1</u>	
							Dug or Bored Well <input type="checkbox"/> Drilled Well <input checked="" type="checkbox"/> Municipal <input type="checkbox"/> Other <input type="checkbox"/> Proposed <input type="checkbox"/> or Existing <input type="checkbox"/>	

7. Attach completed sketch on Page 2 - List other attachments:

8. Relationship to Severance if applicable <input type="checkbox"/> Lot Approval Pending <input type="checkbox"/> Lot Approved Under Severance Application No.	9. Directions to Lot: - Highway No., Secondary Roads, Signs to Follow, etc. <u>(SAR ST)</u> <u>TAKE MAIN STREET OF MAGNETAWAN, SOUTH</u> <u>ACROSS BRIDGE. TURN LEFT ON TO ALBERT ST</u> <u>TURN LEFT ONTO MILLER (FIRST ROAD). FIRST</u> <u>HOME ON LEFT.</u>
--	--

10. I certify that the above information is complete and correct and that, if approved, the work will conform with Provincial requirements for sewage systems and local Municipal By-Laws.

Name of Agent <u>BOB STEWART</u>	Tel. No. <u>387-4231</u>	Signature of Owner or Agent <u>[Signature]</u>
Address (No., Street, City, Town, etc.) <u>RR#3 BULLS FALLS ONT.</u>		Date <u>Sept 30 1989</u>

11. INSPECTOR'S REPORT	Inspection Time and Date <u>11:15 AM</u> <u>OCT. 13</u> 19 <u>89</u>	Sub-Surface Conditions Encountered
Weather <u>SUNNY</u>	Representing Owner <u>Bob Stewart</u>	Rock & G.W.T.
Leaching Bed Design Criteria	Leaching Bed Design Criteria	Depth (m)
Depth to Rock <u>1.5 m.</u>	Design H.W.T. <u>> 1.5 m.</u>	0
REQUIREMENTS	Length of See Conditions	0.25
F: 1/4" Red	Pipe (metres)	0.50
	Working Capacity of Septic/Holding Tank (Litres) <u>3600 L. (60 gal)</u>	0.75
		1.00
		1.25
		1.50

Conditions of Approval and Reasons (e.g. fill, grading, drainage improvements, design sewage flows) ☒

OR

Reasons where Proposal not Acceptable (add additional pages if required) ☐

- ① Install in accordance with Ont., Reg. 374/81.
- ② Import 3' of approved filter sand. ③ Surface & Contact area 22 m².
- ④ Remain 50' from lake & 50' from drilled well.
- ⑤ Drop 4" cross Run in 2" in 50'. ⑥ Maximum depth 1-2 m.
- ⑦ Remain 3' above bedrock from bottom of trenches.



Ministry
of the
Environment
Ontario

USE PERMIT
FOR CLASS 4, 5, 6 SEWAGE SYSTEMS

APPLICATION NO.

8/MAG/89

INSPECTION DETAILS	TIME	DATE	WEATHER
	1205 pm	OCT 25/89	Fog
REPRESENTING:	THE OWNER	THE INSTALLER	
		Bob Stewart	

1. Work authorized by the Certificate of Approval has been satisfactorily completed and includes:

- a) ☒ Septic tank/holding tank of working capacity of 820 Imp. Gals. constructed of steel ☐ concrete ☒ fibreglass ☐ on site ☐ or prefabricated ☐ to serve 3 (no. of bedrooms or units).

MAKE AND MODEL,
IF PREFABRICATED TANK

Brooklin

- b) ☒ Leaching bed of total 75 lineal feet of 3 inch diameter distribution pipe of Brooklin (type and product description e.g. manufacturer(s) and material of which pipe is made) laid in 5 runs and fed by gravity (gravity, siphon, pump).

c) Proprietary Aerobic System: (Manufacturer)

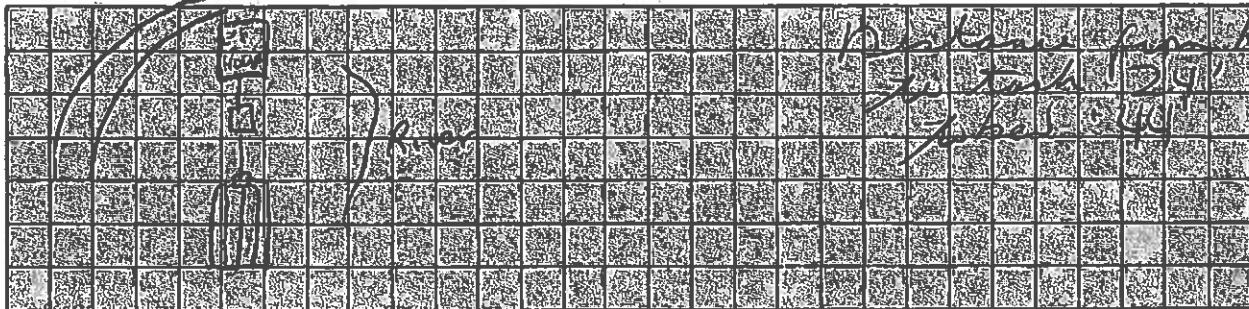
(Model)

- d) Other details 3' centres/5 runs @ 15' disk box

Bed area 17' x 20'

2. Location

- a) System components installed as shown on application supporting Certificate of Approval ☐
b) If located other than in (a) use space below for sketch and dimensions from permanent points of reference sufficient to facilitate future location of tank and leaching bed including orientation of pipe runs.



3. The following work remains to be completed:-

☒ Backfill System and Complete

☒ Finish Grading to Shed Run-off and Divert Water Around Leaching Bed

☒ Stabilize All Sloped Surfaces

☒ Other Topsail & Seed

USE PERMIT

Under Section 67 of the Environmental Protection Act, and subject to the provisions of the Act and Regulations a Permit is hereby issued to (Owner [redacted]) for the use and operation of the

Class 4f sewage system constructed/installed/enlarged/extended/alterd pursuant to the Certificate of Approval issued under the above application number in accordance with the application and Certificate of Approval with any changes

indicated above and located on Lot _____ Concession _____ Ward/Township/Municipality Magnetawan

Region/District/County Parry Sound Plan No. _____ Sub-Lot No. 15

INSPECTED AND RECOMMENDED BY

PERMIT ISSUED BY

DATE ISSUED

Caroline Ciesielski

[Signature]

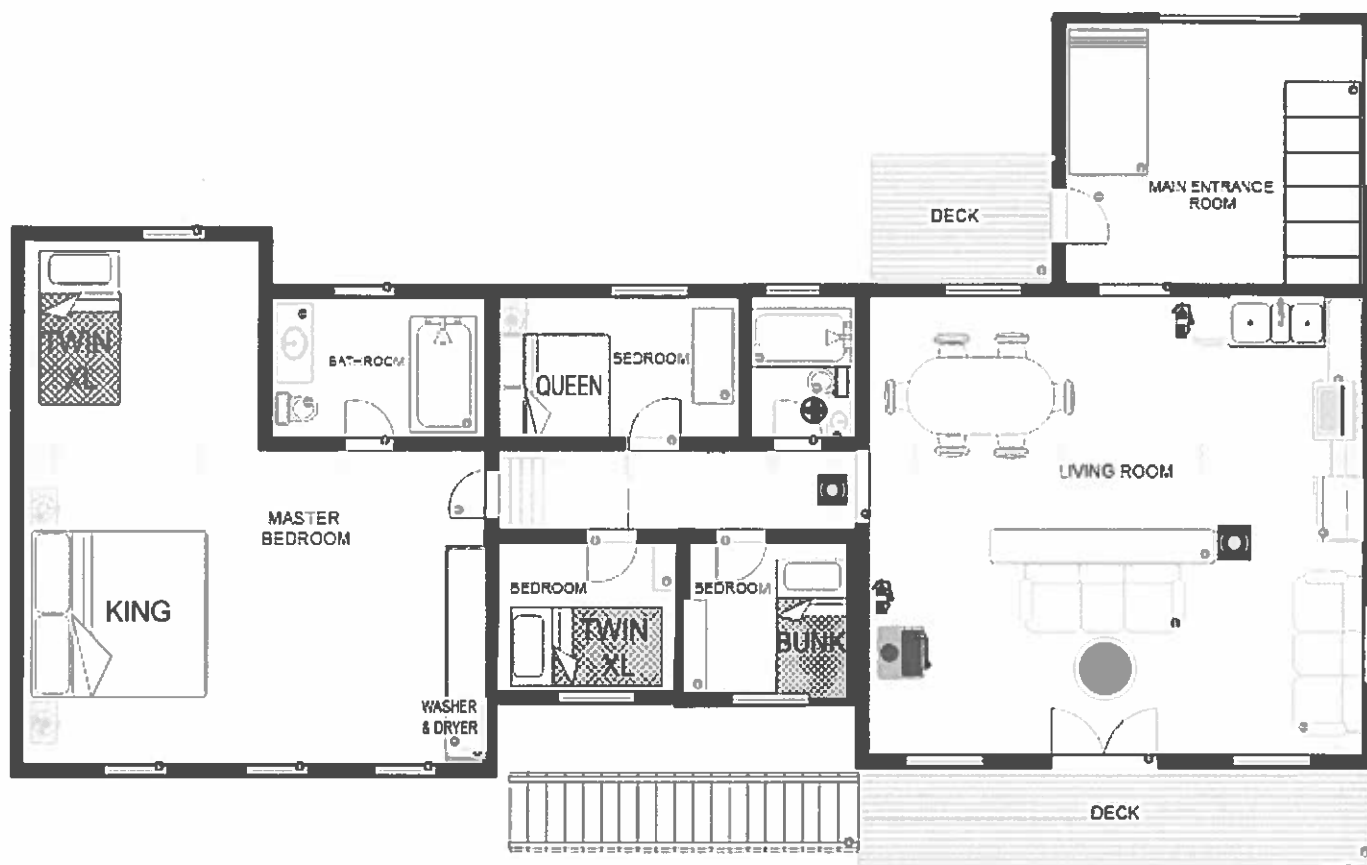
DIRECTOR

Oct 26/89

Note: Section 64(a) of the Act provides that no change can be made to any building(s) or structure(s) in connection with which this sewage system is used, if the operation or effectiveness of the sewage system will or is likely to be affected by the change, unless a new Certificate of Approval is obtained.

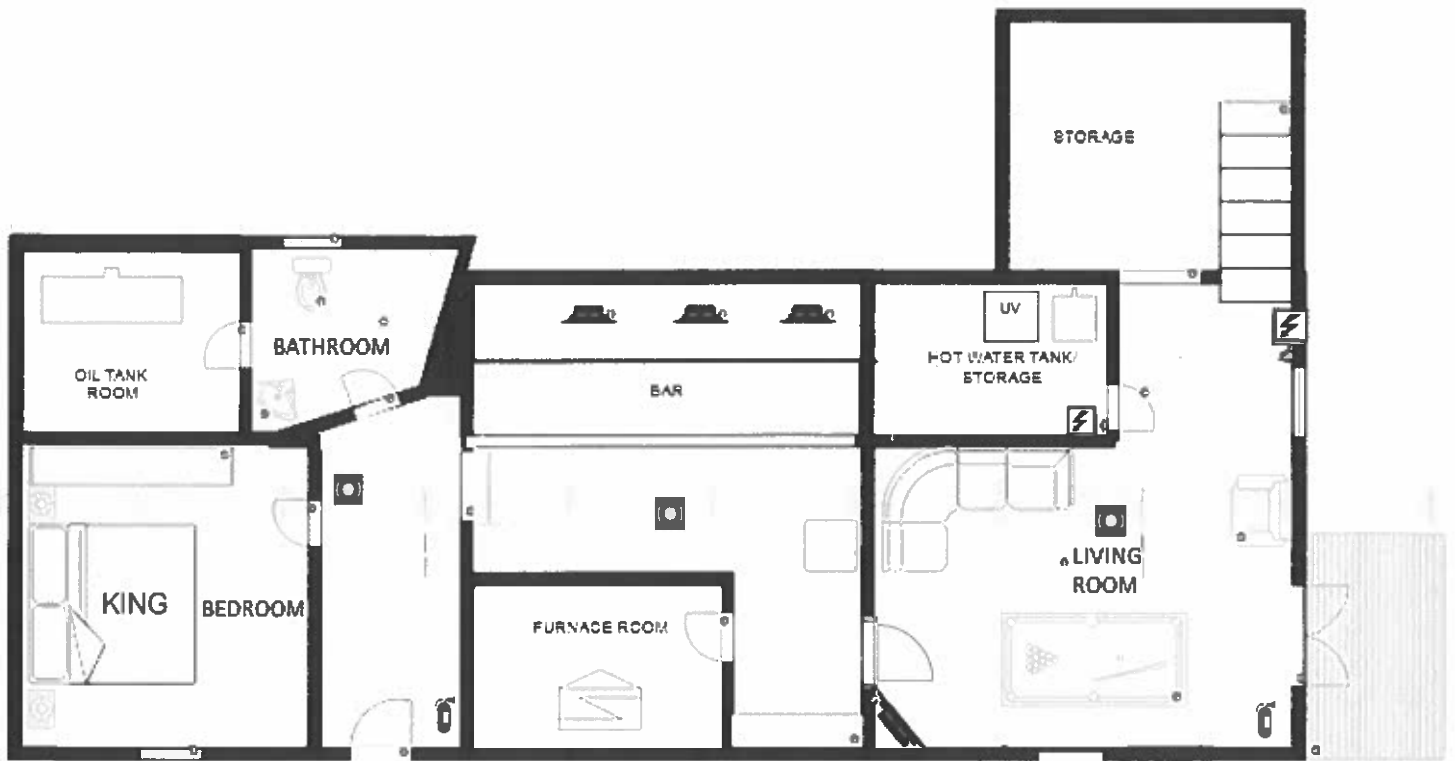
Section 121 of the Act provides that an applicant for a permit may appeal a decision to refuse to issue a permit. Written notice of appeal must be forwarded to the Director (who refused to issue the permit) and to the Environmental Appeal Board, 2300 Yonge Street, P.O. Box 2382, Suite 1201, Toronto, Ontario M4P 1E4 within 15 days of receipt of a permit.

WARNING: UNDER NO CIRCUMSTANCES SHOULD A HOMEOWNER ENTER A SEPTIC TANK. NOXIOUS GASES WHICH ARE HEAVIER THAN AIR REMAIN IN THE TANK AFTER THE TOP IS REMOVED, AND HAVE CAUSED DEATH BOTH TO THE ORIGINAL VICTIM AND TO THOSE WHO ATTEMPT TO RESCUE HIM FROM THE TANK.



**FIRST FLOOR PLAN - 24 BANK ST
MAGNETAWAN, ON, P0A 1P0**

2024 STA application
floor plan showing
5 bedrooms.



**BASEMENT FLOOR PLAN – 24 BANK ST
MAGNETAWAN, ON, P0A 1P0**

Moved by: _____

Seconded by: _____

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report from Patrick Townes, Planner MHBC and supports the application for a Zoning By-law Amendment to rezone both the severed and retained lots from Rural to Rural Exception Ten (RU-10) to recognize the undersized areas that do not meet the minimum requirement of 10 hectares and to rezone the lands within 50 m of the existing Other Wetland feature to Environmental Protection (EP) for CON 2 LOT 11 – Winterton (4944 030 00403600), which is accessed by municipally maintained Ahmic Lake Road, and a By-law on this matter will be passed later in the meeting.

Carried _____ Defeated _____ Deferred _____

Sam Dunnett, Mayor

Recorded Vote Called by: _____

Recorded Vote

Member of Council	Yea	Nay	Absent
Bishop, Bill			
Hetherington, John			
Hind, Jon			
Kneller, Brad			
Mayor: Dunnett, Sam			

STAFF REPORT

TO: Erica Kellogg, Deputy Clerk – Planning & Development
Municipality of Magnetawan

FROM: Patrick Townes, BA, BEd and Jamie Robinson, BES, MCIP, RPP
MHBC Planning Limited

DATE: December 10, 2025

SUBJECT: Zoning By-law Amendment Application
Winterton – Lot 11 Concession 2, Croft Township

Recommendation

Based on the land use planning analysis contained in this Planning Report, MHBC Planning Limited recommends:

THAT Council receives the Planning Report dated December 10, 2025 respecting the Zoning By-law Amendment application for the subject property located at Lot 11, Concession 2, Croft Township; and,

THAT Council approves the Zoning By-law Amendment and passes a By-law.

Proposal /Background

A Zoning By-law Amendment application has been submitted for the subject lands that are legally described as Lot 11, Concession 2, Croft Township. There is no municipal address for the subject lands. The owners of the subject lands are Guy Winterton and Helene Savard. The subject lands are shown on Figure 1.

The purpose and effect of the Zoning By-law Amendment application is to fulfill a condition of provisional Consent which was approved, being File No. B09/25. The purpose of the Consent application was to create two new lots on the subject lands and one retained lot. There is also one additional lot that was created on the subject lands as a result of a natural severance (lot divided by an existing road).

A condition of provisional Consent included the following:

That the owners obtain approval of a Zoning By-law Amendment to complete the following:

- a. To rezone the Retained Lot, Severed Lot 1 and Severed Lot 2 to a Rural Exception Zone to recognize the proposed lot areas that do not meet the minimum requirement of 10 hectares; and,*
- b. To rezone the lands within 50 metres of the Other Wetland feature to the Environmental Protection (EP) Zone.*

The subject lands are shown on Figure 1 and the proposed lot configuration that identifies the proposed lots is shown on Figure 2.

Figure 1: Location of Subject Property

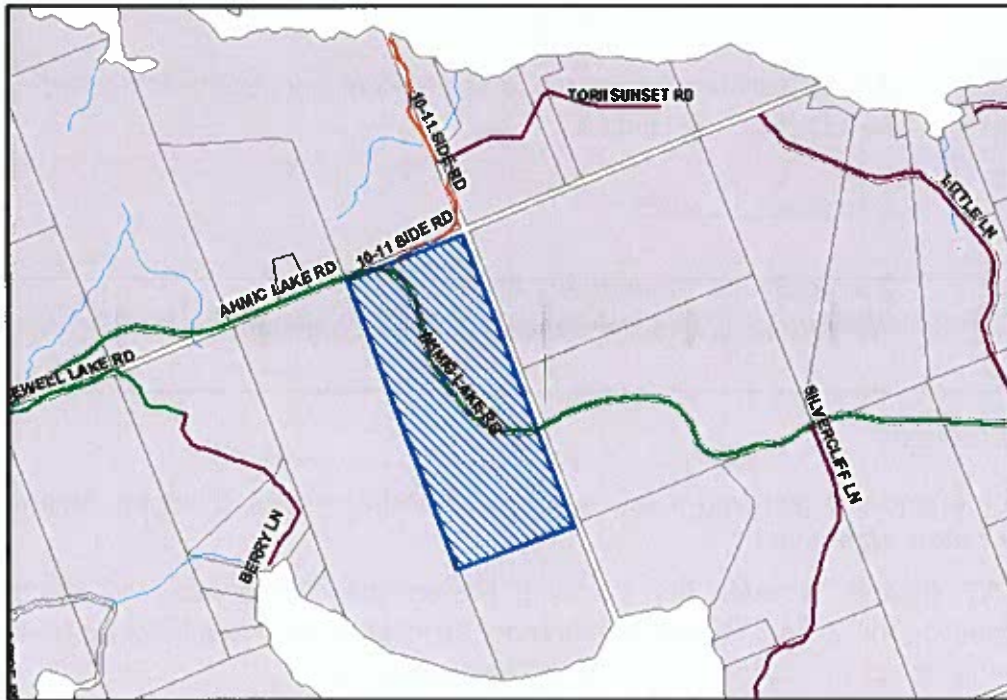
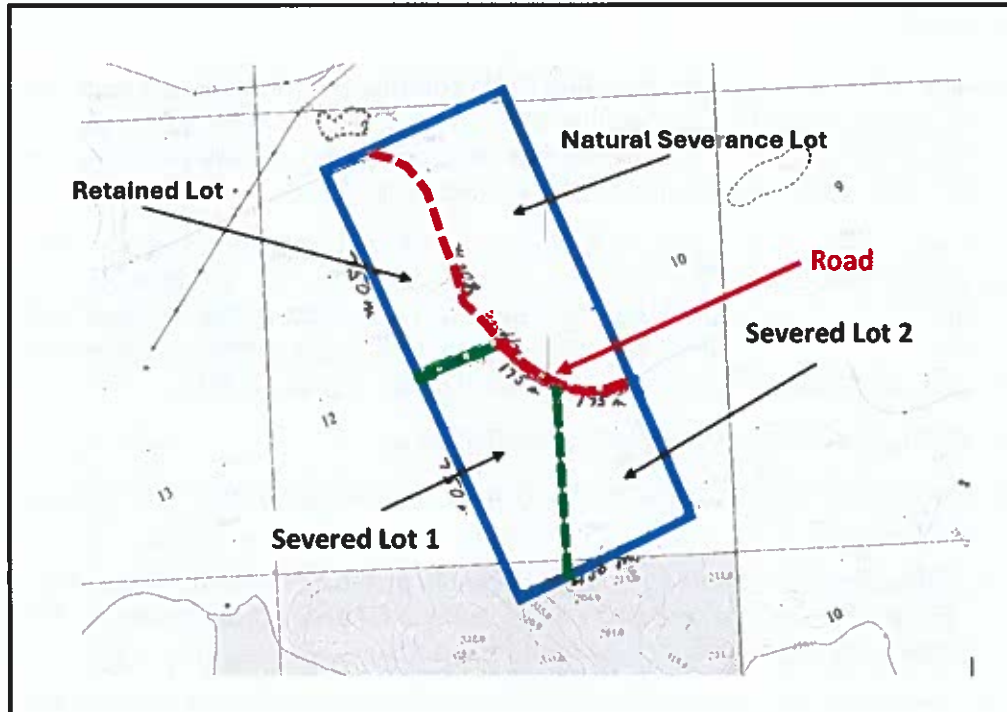


Figure 2: Proposed Lot Configuration Sketch



The proposed amendment is to rezone the Retained Lot, Severed Lot 1 and Severed Lot 2 from the Rural (RU) Zone to Rural Exception Ten (RU-10) Zone to recognize the

proposed lot areas for each lot. The resulting lot frontages do not meet the minimum lot area for the Rural (RU) Zone.

There is an existing wetland on the Natural Severed Lot on the east side of Ahmic Lake Road. The existing wetland is currently reflected in the zoning as the Environmental Protection (EP) Zone. The amendment is to also expand the Environmental Protection (EP) Zone mapping on the subject lands to include a 50 metre setback surrounding a wetland feature as a result of the environmental policies in the Official Plan. This area is included in the draft Zoning By-law Amendment which has been attached to this Report.

The subject lands are currently vacant. The surrounding land uses include rural, rural residential and shoreline residential properties.

Policy Analysis

Provincial Planning Statement

The Provincial Planning Statement (PPS) is a document that provides policy direction on matters of Provincial interest concerning land use planning. Ontario has a policy-led planning system, and the PPS sets the foundation for regulating the development and use of land in the Province. Policies are set out to provide for appropriate development while also protecting resources of provincial interest, public health and safety, and the quality of the natural and built environment. When making land use planning decisions, Planning Authorities must ensure that all planning decisions are consistent with the PPS.

The subject lands are located outside of a Settlement Area and are considered Rural Lands in the context of the PPS. Section 2.6 of the PPS outlines policies for Rural Lands, which includes residential development.

Section 3.6.4 of the PPS states that individual on-site sewage services and individual on-site water services may be used for a new development provided that site conditions are suitable for the long-term provision of such services with no negative impacts. The subject lands are currently vacant and each of the lots appear to be large enough to accommodate a septic system for a future dwelling and septic system.

Section 4 of the PPS contains policies related to the wise use and management of resources. The subject lands contain an Other Wetland, a Deer Yard (Stratum 1) and Candidate Life Science ANSI.

Section 4.1 of the PPS contains policies related to natural heritage. Section 4.1.5 of the PPS, development and site alteration shall not be permitted in Significant ANSI and Significant Wildlife Habitat, unless it has been demonstrated that there will be no negative impacts on the natural features or their ecological functions. The PPS does not include policies regarding Other Wetlands. The ANSI identified on the subject lands is not categorized as a "significant" feature. A Deer Yard is considered as Significant Wildlife Habitat. Policies regarding these features are included in the Municipality's Official Plan and are discussed in the following section of this Report.

Section 5 of the PPS contains policies related to protecting public health and safety. In accordance with Section 5.2 of the PPS, the subject property is located outside of hazardous lands and hazardous sites and not effected by a flooding hazard or erosion hazard.

The Zoning By-law Amendment application is consistent with the PPS.

Municipality of Magnetawan Official Plan

The Municipality's Official Plan provides policy direction on growth and development within Magnetawan. The policies in the Plan address the environment, cultural and built heritage, natural resources and servicing and transportation. In accordance with Schedule A of the Official Plan, the subject lands are primarily designated Rural and the area in the north-east portion of the subject lands are designated Environmental Protection. The area that is designated as Environmental Protection includes an Other Wetland, a Deer Yard (Stratum 1) and a Candidate Life Science ANSI.

Section 4 of the Official Plan includes general land use policies, including policies regarding wetlands and other natural heritage features and areas. The lands to be rezoned and subject to the expanded Environmental Protection (EP) Zone are located within adjacent lands to an Other Wetland feature.

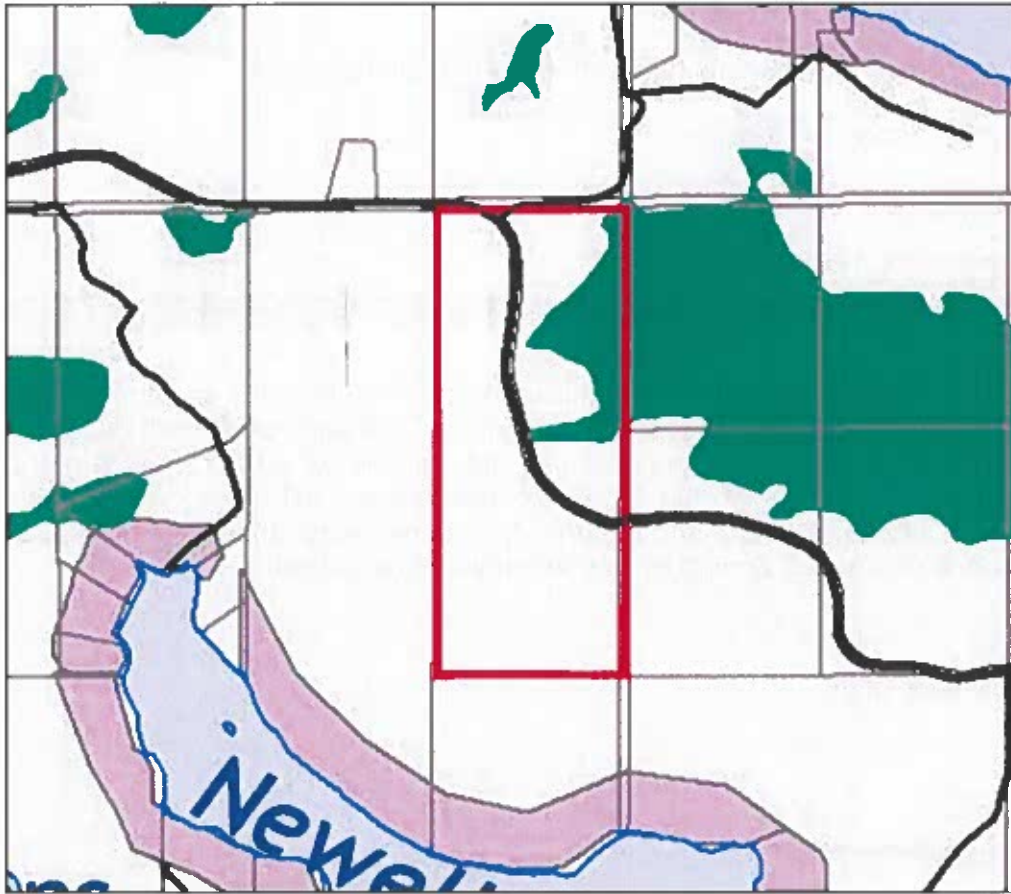
Section 4.5 of the Official Plan includes policies regarding Wetlands. No development or site alteration will be permitted in or within 120 metres of any areas identified as potential Provincially Significant Wetlands until an evaluation is completed by a qualified wetland evaluator using the Ontario Wetland Evaluation System.

Section 4.6 of the Official Plan includes policies regarding Deer Habitat. Within the significant deer habitat areas shown on Schedule B outline a minimum lot size shall be 90 metres of frontage and 90 metres depth. The proposed lots all meet the minimum size requirements.

Section 4.10 of the Official Plan includes policies regarding adjacent lands. The wetland on the subject lands identifies as an Other Wetland, and in accordance with Section 4.10 adjacent lands are considered lands within 50 metres of the boundary of the Other Wetland. Potential impacts as a result of the proposed development must be considered within these adjacent lands. The amendment is to expand the Environmental Protection (EP) Zone mapping on the subject lands to include 50 metres around this feature because there has not been a study completed. Development will not be permitted within this area as a result of the rezoning. The location of the existing Other Wetland is shown in green on Figure 3 (within the Environmental Protection designation).

Section 5.2 of the Official Plan includes policies for the Rural designation. Permitted uses within the Rural designation include residential dwellings. The future development of for residential uses conforms to the permitted uses of the Official Plan.

Figure 3: Environmental Protection Area



The Zoning By-law Amendment conforms to the Official Plan.

Municipality of Magnetawan Zoning By-law

The proposed amendment is to rezone the Retained Lot, Severed Lot 1 and Severed Lot 2 from the Rural (RU) Zone to Rural Exception XX (RU-XX) Zone to recognize the proposed lot areas for each lot. The resulting lot frontages do not meet the minimum lot area for the Rural (RU) Zone. The minimum lot area requirements for the Rural (RU) Zone is 10 hectares. The proposed lot sizes are provided in Table 1.

Table 1: Proposed Lot Size Requirements

Zoning Provision	Zoning Requirement	Severed Lot 1	Severed Lot 2	Retained Lot
Lot Area	10 hectares	9 hectares	9 hectares	7 hectares
Lot Frontage	134 metres	175 metres	175 metres	500 metres

A minimum lot area for the proposed lots of 7 hectares is recommended.

As referenced in the previous section of this Report, the current Environmental Protection (EP) Zone is being expanded to include an additional 50 metres to encompass the adjacent lands surrounding the Other Wetland feature.

The draft Zoning By-law Amendment is attached to this Report.

Comments from Departments

Road Department: No comments received at the time of this report

Fire Chief: No concerns

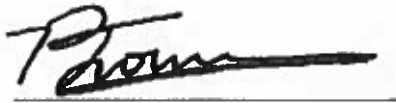
Building Department: No concerns

By-law Department: No concerns

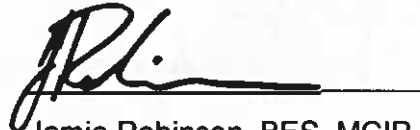
Summary

The proposed Zoning By-law Amendment is consistent with the PPS and conforms to the Municipality's Official Plan. Based on the proposal, the amendment will recognize the lots that were provisionally approved that are suitable for a future dwelling and rural land uses. By expanding the EP Zone, development will be prohibited within adjacent lands of an Other Wetland feature. It is recommended that the application be approved, and the draft Zoning By-law Amendment be passed.

Respectfully submitted,



Patrick Townes, BA, BEd
Planning Consultant
MHBC Planning



Jamie Robinson, BES, MCIP, RPP
Planning Consultant
MHBC Planning



**The Corporation of the
Municipality of Magnetawan**

Box 70 4304 Hwy 520
Magnetawan ON P0A 1P0
Phone 705 387 3947 Fax 705 387 4875
www.magnetawan.com

**MUNICIPALITY OF
MAGNETAWAN**

OCT 14 2025

PAID

NRN - refund \$250.

APPLICATION FORM

ZONING BY-LAW AMENDMENT

Date Received by Municipality: OCT 14 2025

1) APPLICATION INFORMATION

Name of Applicant: Guy Winterton
Mailing Address: 463 White Tail Rd. Noelville ON P0M 2 N0
Telephone Number (Home): 705-748-3491 Fax Number: _____
Telephone Number (Business): _____ Fax Number: _____

2) REGISTERED OWNER

If the Applicant is not the Registered Owner of the subject lands, then authorization from the Owner is required, as well as the following information:

Owners Name: Guy Kenneth Winterton and Helene Isabelle Savard
Mailing Address: 463 White Tail Rd Noelville ON P0M 2 N0
Telephone Number (Home): 705-748-3491 Fax Number: _____

Correspondence to be sent to: ☒ Owner ☐ Agent ☐ Both

3) MORTGAGES, CHARGES OR OTHER ENCUMBRANCES

Name: NA
Mailing Address: _____
Name: _____
Mailing Address: _____

4) SUBJECT LANDS

Geographic Township: Croft Twp Concession: 2 Lot: 11
Reference Plan: PCL 475 PS Reg. Part/Block/Lot: _____
Street Name and Number: NA
(If corner lot, please include both Street Names)
Water Access only: NA

(Name of Waterbody)

Area of subject lands (ha): _____ Frontage (m): _____ Depth (m): _____

5) **OFFICIAL PLAN / ZONING STATUS**

What is the current designation of the subject lands in the approved Official Plan?

Rural

What is the current Zoning?

Rural (some Environmental Protection Zone in
N/E corner of lot.

6) **REASONS FOR REQUEST**

Please describe the reasons for and extent of, the request:

Severance of lots approved by Council
are slightly under required 25 acres for
Rural Zone

7) **ACCESS**

Are the subject lands accessible by:

- ☐ Provincial Highway
- ☐ Municipal Road (seasonal maintenance)
- ☒ Municipal Road (year round maintenance)
- ☐ Right of Way
- ☐ Unopened Road Allowance
- ☐ Water Access
- ☐ Other (describe) _____

8) **BUILDINGS, STRUCTURES AND USES**

What are the existing buildings on the subject land? NA

What are they used for? _____

Please complete the following for each building or structure:

	Building One	Building Two	Building Three
Type of Building			
Setback from Front Lot Line			
Setback from Rear Lot Line			
Setback from Side Lot Line			
Setback from Side Lot Line			
Height (metres)			
Dimensions			
Floor Area			
Date of Construction			

What is the proposed future use of the subject lands: Possible home sites on 2 of the 4 lots.

Are any buildings or structures to be build on the subject lands?

☒ yes ☐ no
possibly in future.

If yes, please complete the following for each building or structure: NA

	Building One	Building Two	Building Three
Type of Building			
Setback from Front Lot Line			
Setback from Rear Lot Line			
Setback from Side Lot Line			
Setback from Side Lot Line			
Height (metres)			
Dimensions			
Floor Area			
Date of Construction			

When were the subject lands acquired by the current owner? Father bought property in 1957. I acquired on his death in 2002.

How long have the "existing uses" continued on the subject lands? I believe since first deeded in 1890.

9) **SERVICING**

	Municipal	Private	Other
Water Supply <u>NA</u>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sewage Disposal <u>NA</u>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Frontage on Road	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Is storm drainage provided by: ☐ Sewer ☐ Ditch ☐ Swale
☒ Other (describe) Natural water courses

10) **OTHER APPLICATIONS**

Are the subject lands also the subject of an application under the Planning Act for approval of a Plan of Subdivision or a Consent? ☒ yes ☐ no

If yes, what is the file number? 809/12025 Winton ton

What is the status of the application? Approved

Have the subject lands ever been the subject of an application under Section 34 of The Planning Act (rezoning)? ☐ yes ☒ no

If yes, please provide a brief explanation: _____

11) **DRAWINGS**

Please include a sketch showing the following:

- ☐ the boundaries and dimensions of the subject land;
- ☐ the location, size and type of all existing and proposed buildings and structures on the subject land, indicating the distance of the building or structures from the front yard lot line, rear yard lot line and side yard lot lines;
- ☐ the approximate location of all natural and artificial features on the subject land and on land that is adjacent to the subject land that, in the opinion of the applicant, may affect the application. Examples include: buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tanks;
- ☐ the current uses on land that is adjacent to the subject land;
- ☐ the location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public travelled road, a private road or a right-of-way;
- ☐ if access to the subject land is by water only, the location of the parking and docking facilities to be used; and
- ☐ the location and nature of any easement affecting the subject land.

Required Sketch

See attached.

Required Sketch should include the following:

- | | |
|---------------------------|----------------------------|
| ✓ Lot dimensions | ✓ Buildings and Structures |
| ✓ Major Physical Features | ✓ Sewage and Water Systems |
| ✓ Surrounding Land Uses | |

12) PERMISSION TO ENTER

I hereby authorize, the Members of Staff and/or Elected Members of the Council of the Municipality of Magnetawan, to enter upon the subject lands and premises for the limited purpose of evaluating the merits of this application. This is their authority for doing so.

Oct 10/25
Date

[Signature]
Signature of Registered Owner(s) or Agent

13) FREEDOM OF INFORMATION

I hereby provide authority for any information contained in this application, to be released in accordance with the Freedom of Information Act.

Oct 10/25
Date

[Signature]
Signature of Registered Owner(s) or Agent

14) PAYMENT OF FEE AND DEPOSIT

- ☐ Application Fee As per the current Fees and Charges By-law
☐ Residential Deposit Fee As per the current Fees and Charges By-law
☐ Commercial/Industrial Deposit Fee As per the current Fees and Charges By-law

The "deposit" shall be used for expenses as defined below. As for the date of this application, I further hereby agree to pay for and bear the entire cost and expense for any engineering, legal, landscape, architectural and/or planning consulting expenses incurred by the Municipality of Magnetawan during the processing of this Application, in addition to the Application Fee set by the Municipality of Magnetawan.

An additional deposit shall be required if the deposit is insufficient to complete the Application.

Oct. 10/25
Date

[Signature]
Signature of Registered Owner(s)

Note: All Invoices for payment shall be sent to the person(s) indicated in Section 2) Owner of this application, unless otherwise requested.

If the Applicant/Owner is a Corporation, the Applicant/Owner shall provide certification that he/she has the authority to Bind the Corporation.

15) AFFIDAVIT

I, Guy Winterdon of the NORVILLE in the SUBURBY solemnly declare that all of the above statements contained herein and in all exhibits transmitted herewith are true and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of "The Canada Evidence Act".

DECLARED BEFORE ME at the town of Norville in the District of
of Subury this 10 day of October 2025
10/10/25
Date

[Signature]
Signature of Registered Owner(s) or Agent

Page 5 of 5

Lucie Rochon, Deputy Treasurer
a Commissioner, etc.,
In and for the Corporation of the
Municipality of French River

MUNICIPALITY OF MAGNETAWAN
NOTICE OF COMPLETE APPLICATION and PUBLIC MEETING FOR A ZONING BY-LAW AMENDMENT

TAKE NOTICE that the Municipality of Magnetawan has received a complete application to amend the Municipality's Zoning By-law under Section 34 of the *Planning Act* of the *Planning Act*, R.S.O., 1990. The Corporation of the Municipality of Magnetawan will hold a Public Meeting on:

December 10th 2025

At 1:00 pm. at the

Municipality of Magnetawan Community Centre, 4304 Hwy #520, Magnetawan, Ontario

THE PURPOSE OF THE PUBLIC MEETING is to consider a Zoning By-law Amendment application to amend Zoning By-law No. 2001-26 of the Municipality of Magnetawan, pursuant to Section 34 of the *Planning Act*, R.S.O. 1990, Chapter P. 13. A key map showing the location of the property affected by the Zoning By-law Amendment is attached to this notice.

DESCRIPTION OF THE LANDS The application for Zoning By-law Amendment applies to the subject property located at Con 2 Lots 11, Croft Township, Municipality of Magnetawan.

THE PURPOSE AND EFFECT of the Zoning By-law Amendment is to fulfill a condition of a provisional Consent approved by the Committee of Adjustment, File No. B09/2025, which granted the creation of two new lots on the subject lands. The proposed amendment includes the following:

- To rezone the two new lots from the Rural (RU) Zone to the Rural Exception X (RU-X) Zone to recognize the proposed lot areas for each lot that do not meet the minimum lot area for the Rural (RU) Zone; and,
- To expand the Environmental Protection (EP) Zone on the subject lands to include a 50 metre setback surrounding a wetland feature.

IF YOU WISH TO APPEAL the decision of the Municipality of Magnetawan to the Ontario Land Tribunal (OLT) in respect to the By-law, you may do so within twenty (20) days of the issuance of this notice by filing a Notice of Appeal via the OLT e-file at <https://olt.gov.on.ca/e-file-service/> by selecting Magnetawan [Municipality of] as the Approval Authority or by mail to the Deputy Clerk – Planning and Development, Municipality of Magnetawan, no later than 4:30 p.m. on or before the last date of appeal as seen in this notice. The filing of an appeal after 4:30 p.m., in person or electronically, will be deemed to have been received the next business day. If the efile portal is down, you can submit your appeal to: planning@magnetawan.com. Please consult the Ontario Land Tribunal's website (<https://olt.gov.on.ca/>) or call 1-866-448-2248 for further information regarding how to file an appeal and for the current filing fee.

WHO CAN FILE AN APPEAL

Pursuant to Section 34(19) of the *Planning Act* R.S.O 1990, c. P.13. a Notice of Appeal may be filled to the OLT by the following parties:

- The Applicant;
- A specified person who, prior to the decision, made oral submissions at a public meeting or written submissions to the Municipality of Magnetawan Council;
- A public body who, prior to the decision, made oral submissions at a public meeting or written submissions to the Municipality of Magnetawan Council;
- The registered owner who, prior to the decision, made oral submissions at a public meeting or written submissions to the Municipality of Magnetawan Council;
- The Minister.

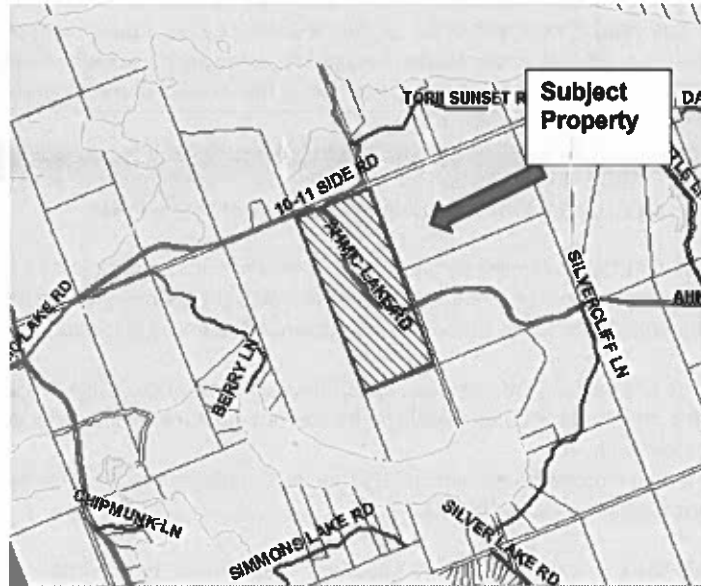
No person or public body shall be added as a party to the hearing of the appeal unless, before the by-law was passed, the person or public body made oral submissions at the public meeting or written submissions to the Council of the Municipality of Magnetawan or, in the opinion of the OLT, there are reasonable grounds to add the person or public body as a party.

In accordance with Section 34(19) of the *Planning Act* third party appeals by persons or individuals are not permitted. When no appeal is lodged within the 20 days after the giving of notice, the decision becomes final and binding and notice to that effect will be issued by the Secretary.

The Notice of Appeal must:

- i. set out reasons for the appeal;
- ii. be accompanied by the fee as prescribed by the OLT for application, payable online through OLT e-file or by certified cheque or money order to the Minister of Finance. A copy of the Ontario Land Tribunal Fee Schedule may be found at <https://olt.gov.on.ca/>.

PLEASE SUBMIT ANY WRITTEN COMMENTS TO ERICA KELLOGG
Quoting File No: WINTERTON ZONING BY-LAW AMENDMENT
Erica Kellogg, Deputy Clerk – Planning and Development
Municipality of Magnetawan
P.O. Box 70, Magnetawan, Ontario, P0A 1P0
705-387-3947 ext. 1011, planning@magnetawan.com
DATED at the Municipality of Magnetawan this 19th day of November, 2025
KEY MAP OF SUBJECT PROPERTY:



THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN
BY-LAW NO. 2025-

Being a By-law to amend By-law No. 2001-26, as amended, the Zoning By-law for the Corporation of the Municipality of Magnetawan with respect to lands located at Lot 11, Concession 2, Croft Township (4944 030 00403600 Winterton).

WHEREAS the Council of the Corporation of the Municipality of Magnetawan is empowered to pass By-laws to regulate the use of land pursuant to Section 34 of the *Planning Act*, R.S.O. 1990;

AND WHEREAS the owner of the subject lands has filed an application with the Municipality of Magnetawan to amend By-law 2001-26, as amended;

AND WHEREAS the Council of the Corporation of the Municipality of Magnetawan deems it advisable to amend By-law No. 2001-26, as amended, to rezone a portion of the subject lands from the Rural (RU) Zone to the Rural Exception Ten (RU-10) Zone and to expand the Environmental Protection (EP) Zone;

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

1. That Schedule 'A-2', to Zoning By-law No. 2001-26 as amended, is further amended by zoning a portion of the subject lands legally described Lot 11, Concession 2, Croft Township, Municipality of Magnetawan, from the Rural (RU) Zone to the Rural Exception Ten (RU-10) Zone and to expand the Environmental Protection (EP) Zone as shown on Schedule 'A' attached forming part of this By-law.
2. That Section 4.6.3 of Zoning By-law No. 2001-26 as amended, is further amended by adding the following:

4.6.3. Rural Exception Ten (RU-10) Zone, as amended
Lot 11, Concession 2, Croft Township

Notwithstanding the provisions of this By-law to the contrary, within the Rural Exception Ten (RU-10) Zone the following shall apply:

- 1. Minimum lot area of 7 hectares.*

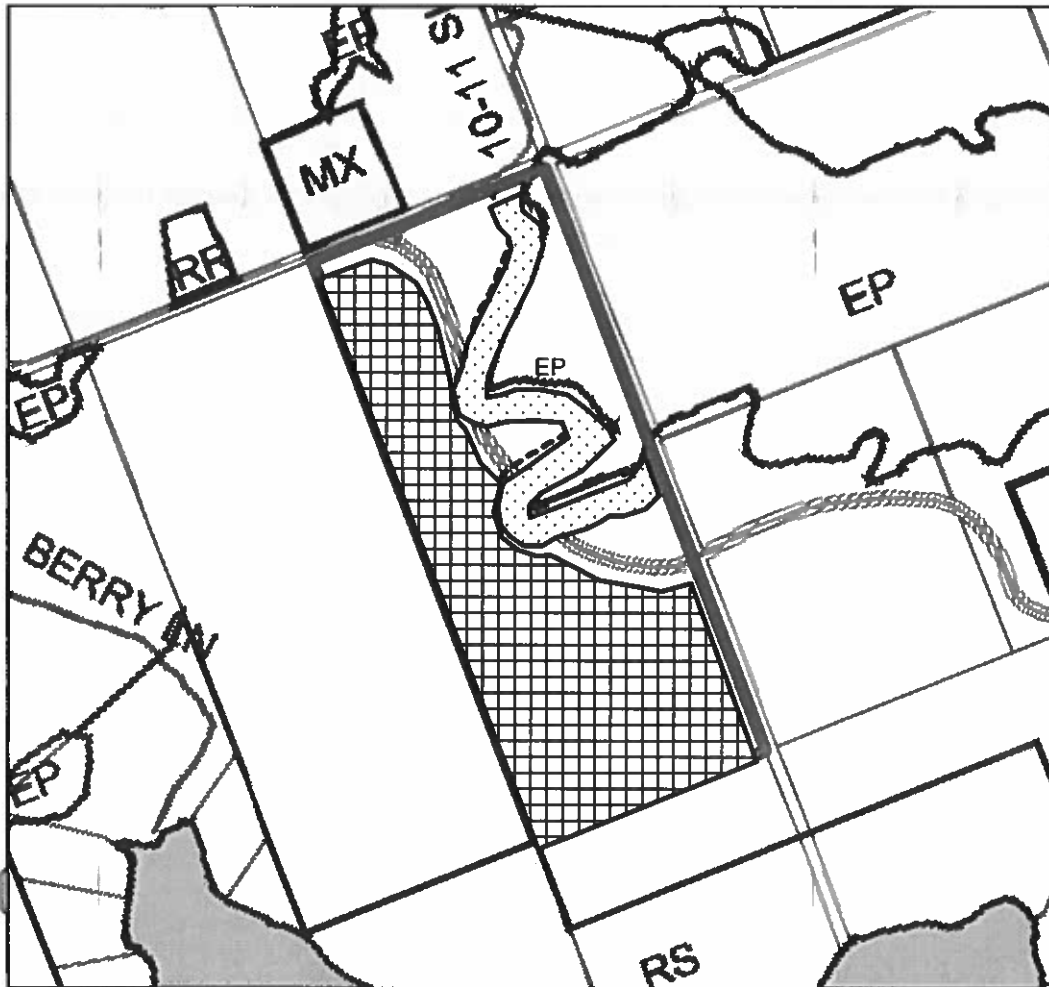
This By-law shall take effect on the date of its passage, subject to the provisions of Section 34 (30) and (31) of the *Planning Act* (Ontario).

READ A FIRST, SECOND AND THRID TIME passed, signed and the Seal of the Corporation affixed hereto, this 10th day of December, 2025.

Sam Dunnett, Mayor

Kerstin Vroom, CAO/Clerk

SCHEDULE 'A'
Lot 11, Concession 2, 4944 030 00403600
Croft Township
Municipality of Magnetawan



Lands to be Rezoned from the Rural (RU) Zone to the Rural Exception Ten (RU-10) Zone



Lands to be Rezoned from the Rural (RU) Zone to the Environmental Protection (EP) Zone

This is Schedule 'A' to Zoning By-law 2025-_____
Passed this 10th day of December 2025

Mayor

Moved by: _____

Seconded by: _____

WHEREAS in 1972 the Village of Magnetawan entered into an agreement with Morris Bros. to permit continued use of an existing landfill located on lands known legally as Con 6 Lot 3, former Township of Croft;

AND WHEREAS in 1981 the Village of Magnetawan received and accepted the bid from Mr. Gordon Stewart regarding the closing of the landfill location on lands noted above;

AND WHEREAS the Municipality of Magnetawan adopted an Official Plan in 2001 including Land Use Schedule "A" wherein the location of landfills were identified and incorrectly identified a landfill on lands known legally as Con 6 Lot 1 42R-18307 PART 1 and not on lands legally known as Con 6 Lot 3;

NOW THEREFORE BE IT RESOLVED the Municipality of Magnetawan Council approves the waste disposal location identifier be removed from Official Plan Schedule "A" Con 6 Lot 1 42R-18307 PART 1 and correctly placed on Con 6 Lot 3 rectifying this administrative error and a By-law on the matter will be passed later in the meeting.

Carried _____ Defeated _____ Deferred _____

Sam Dunnett, Mayor

Recorded Vote Called by: _____

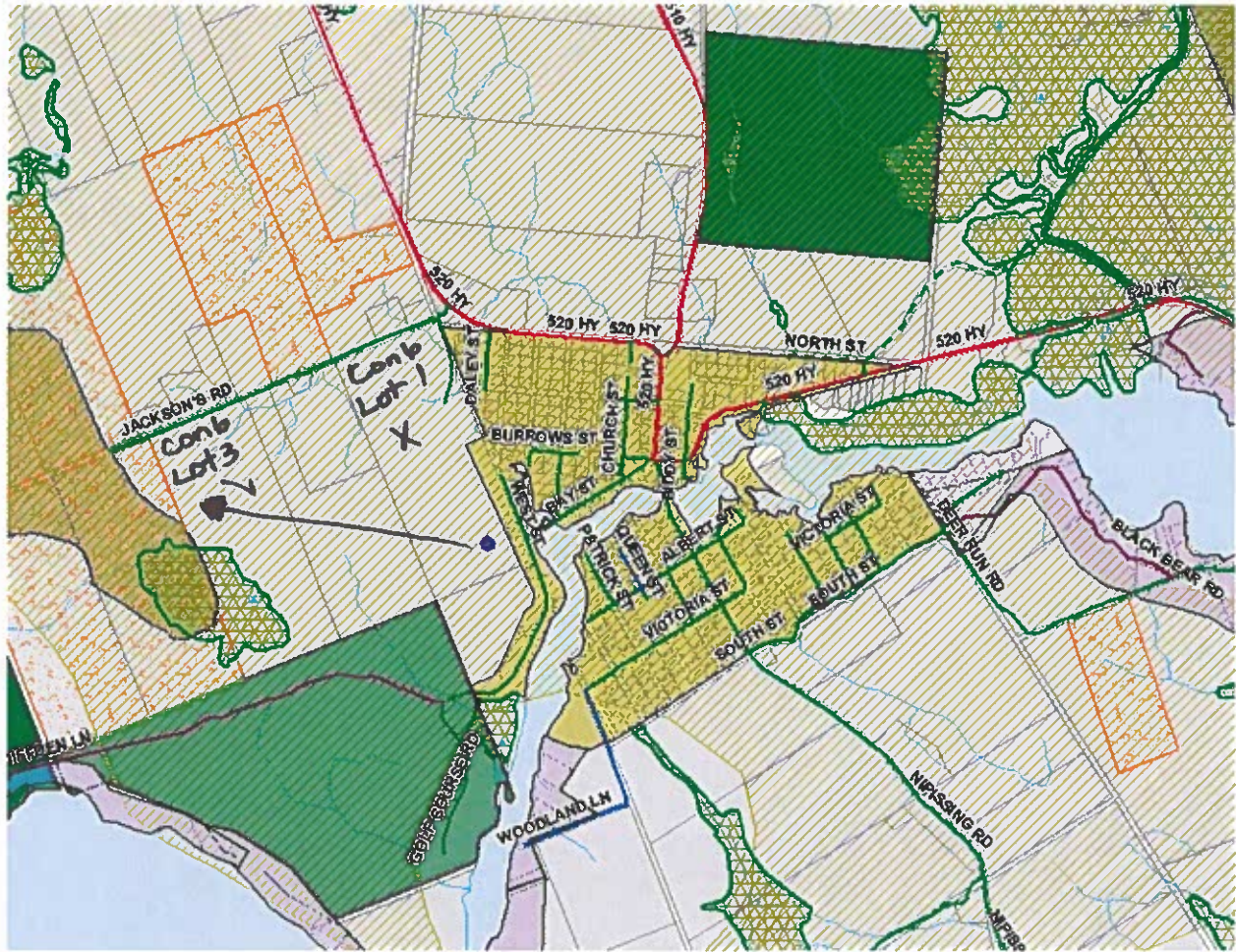
Recorded Vote

Member of Council	Yea	Nay	Absent
Bishop, Bill			
Hetherington, John			
Hind, Jon			
Kneller, Brad			
Mayor: Dunnett, Sam			

Site Photos of Con 6 Lot 3 lands, showing test holes dug by property owner. No waste found in three separate test holes.



Close Up of: Official Plan, Schedule "A" Land Use

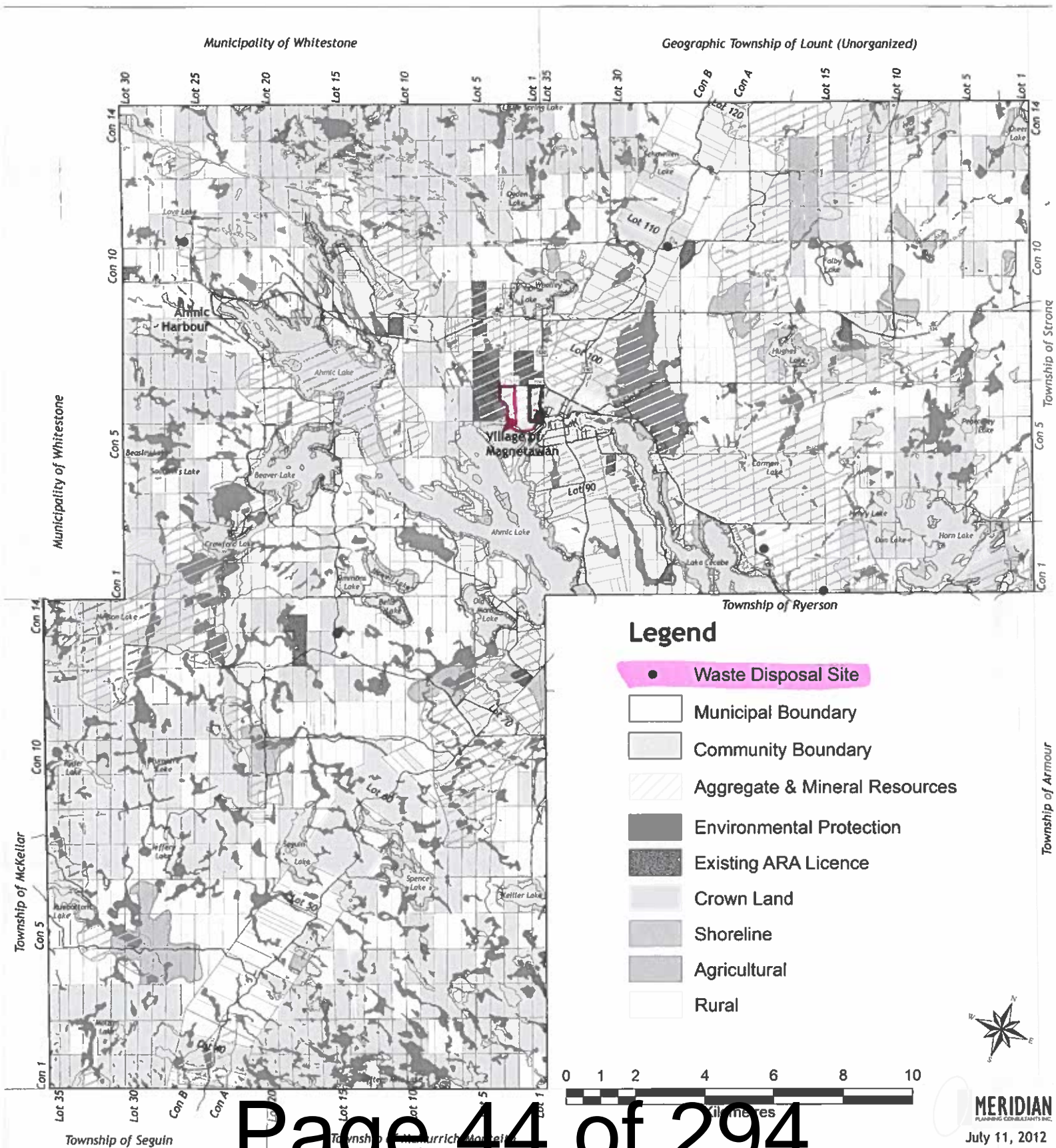


Municipality of Magnetawan

Official Plan

SCHEDULE A

Land Use



CORPORATION OF
THE VILLAGE OF MAGNETAWAN
DISTRICT OF PARRY SOUND

Phone (705) 387-3947

MAGNETAWAN, ONTARIO POA 1P0

November 13, 1981

Mr. Gordon Stewart,
Magnetawan, Ontario,
POA 1P0

Dear Gordon:

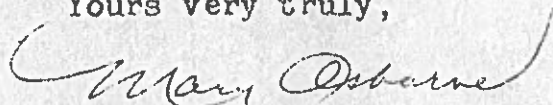
Re: Closing Dump Site

We wish to thank you for your attendance last evening at our meeting and for your bid for closing the present dump at Lot 3, Con. 6, in the Township of Croft.

This will confirm that the Council of the Village of Magnetawan accepted your tender for closing the dump at a price of \$2,800.00; closing to meet with the approval of the Ministry of the Environment.

Today I was talking to Gordon Johnson of the Ministry at North Bay and he advised that he would likely have Harvey Nelson contact you the first part of next week regarding the closing of the dump.

Yours very truly,



Mary Osborne, Clerk-Treas.,
Village of Magnetawan



Ministry of the
Environment

Northeastern
Region

Northgate Plaza
1500 Fisher Street
North Bay, Ontario
P1B 2H3
(705) 476-1001

September 9, 1980

Village of Magnetawan,
Box 70,
MAGNETAWAN, Ontario.

Attention: Mrs. M. Osborne,
Clerk-Treasurer

Dear Mrs. Osborne:

Re: Closed Waste Disposal Sites Study
Township of Croft

This letter is to confirm our telephone conversation that in 1979, the Ministry of the Environment initiated a study to locate and identify old historic waste disposal sites that have been used and closed prior to 1971 when our records were established.

The following sites were identified in the study and are located within your Municipality. These sites are not being considered for further study at this time, based on the type of waste that was reported to have been deposited at the site and the proximity of development to the site.

1. Township of Croft, Lot 3, Con. 7

Should you be aware of any sites within your Municipality that are not listed above, please contact our District office in order that further investigation may be initiated.

Yours very truly,

Per D. Lindsay
Dave Packer, C.P.H.I. (C)
Sr. Environmental Officer

JGB:mv

A G R E E M E N T
VILLAGE OF MAGNETAWAN GARBAGE DUMP

AGREEMENT made this eleventh day of May, 1972, between

MORRIS BROS. of the Township of Croft in the District of Parry Sound, party of the one part, and

CORPORATION OF THE VILLAGE OF MAGNETAWAN in the said District of Parry Sound, hereinafter called the "Village", party of the other part.

WHEREAS the said Morris Bros. are the registered owners of Lot 3 Con. 6 in the said Township of Croft, and
WHEREAS the said Village has already leased from them a portion of the said lot the purpose of using it as a garbage dump, and

WHEREAS it is found desirable to enlarge the area for dumping purposes, and

WHEREAS the Morris Bros. are willing to rent or lease to said Village a larger area as the said Village have requested,

NOW THIS AGREEMENT WITNESSES AS FOLLOWS:

1. Morris Bros. agrees to rent or lease to said Village a parcel or portion of land 100 feet by 100 feet as an additional area for dumping purposes. Location at the N. W. corner of said lot.
2. The Village shall pay to Morris Bros. a sum of \$35. per annum as rental for the entire dump area.
3. The rent shall be paid annually on the first day of May during the term of this lease, the first of said payments to be paid on May 1st, 1972.
- * 4. This lease shall extend for a period of ten years from May 1, 1972.
5. Only Morris Bros. equipment shall be used during the term of this lease for backfilling, levelling said dump.
6. This lease shall be binding on the heirs, executors, administrators and assigns of the contracting parties.

IN WITNESS WHEREOF, the said parties have hereunto set their hands and seals.

Signes, sealed and delivered in the presence of

Mary... Osbourne..... *Dea. Norman Morris*.....

Partner.....
Morris Bros.

Arthur S. Raftaub.....
Reeve.

Wm. J. Spring.....
Wm. J. Spring.....
Page 47 of 294
Village of Magnetawan.

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW 2025 -

BEING A BY-LAW TO CORRECT AN EGREGIOUS ERROR ON THE 2001 OFFICIAL PLAN, LAND USE SCHEDULE "A" MAP FOR THE LANDS KNOWN LEGALLY DESCRIBED AS CON 6 LOT 1, 42R-18307 PART 1, TOWNSHIP OF CROFT, MUNICIPALITY OF MAGNETAWAN (4944 030 00200100)

WHEREAS in 1972 the Village of Magnetawan entered into an agreement with Morris Bros. to permit continued use of an existing landfill located on lands known legally as Con 6 Lot 3, former Township of Croft;

AND WHEREAS in 1981 the Village of Magnetawan received and accepted the bid from Mr. Gordon Stewart regarding the closing of the landfill location on lands noted above;

AND WHEREAS the Municipality of Magnetawan adopted an Official Plan in 2001 including Land Use Schedule "A" wherein the location of landfills were identified and incorrectly identified a landfill on lands known legally as Con 6 Lot 1 42R-18307 PART 1 and not on lands legally known as Con 6 Lot 3;

NOW THEREFORE BE IT RESOLVED the Municipality of Magnetawan Council approves the waste disposal location identifier be removed from Official Plan Schedule "A" Con 6 Lot 1 42R-18307 PART 1 and correctly placed on Con 6 Lot 3 rectifying this administrative error and a By-law on the matter will be passed later in the meeting.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 10th day of December, 2025

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**

Mayor

CAO/Clerk

Moved by: _____

Seconded by: _____

WHEREAS the Central Almaguin Planning Board approved consent application B017/20 creating two new lots at Con A, Lots 72, 73 & Pt Lot 74 municipally known as 1743 Nipissing Road South former township of Spence - Munn (4944 040 00301403);

AND WHEREAS a condition of consent required the retained lands be rezoned from Rural to Rural Exception Eight to permit the establishment of a contractor's yard that would be concealed by a vegetative buffer implemented through a Site Plan Agreement approved in 2021;

AND WHEREAS Staff received a new site plan submitted by GTA Permits dated September 19th, 2025 on behalf of the property owner to establish a shop with covered area which was approved by Staff on October 27th, 2025 ;

NOW THEREFORE BE IT RESOLVED THAT; Council for the Municipality of Magnetawan authorizes the execution of the Site Plan Agreement to be registered on title and a by-law on this matter will be passed later in the meeting;

AND FURTHER as the property owner was not advised to include any and all future proposed development at the time the 2021 Site Plan Agreement was approved and registered, the Site Plan fees are waived, with the Applicant paying the cost of registration on title only.

Carried _____ Defeated _____ Deferred _____

Sam Dunnett, Mayor

Recorded Vote Called by: _____

Recorded Vote

Member of Council	Yea	Nay	Absent
Brunton, Tim			
Hetherington, John			
Kneller, Brad			
Smith, Wayne			
Mayor: Dunnett, Sam			

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW 2025 -

BEING A BY-LAW TO PROVIDE FOR THE EXECUTION OF A SITE PLAN AGREEMENT WITH THE OWNERS OF THE LANDS –MUNN. DESCRIBED AS CON A LOT 72 AND 73 PT LOT 74, TOWNSHIP OF SPENCE, MUNICIPALITY OF MAGNETAWAN (4944 040 00301403)

WHEREAS the Planning Act, R.S.O. 1990, chapter P.13, Section 41 authorizes the execution and registration of site plan agreements to provide for additional regulation and control of development of lands that are the subject of applications for site plan approval;

AND WHEREAS, an application and site development plans have been submitted for lands described as CON A LOT 72 AND 73 PT LOT 74, TOWNSHIP OF SPENCE, MUNICIPALITY OF MAGNETAWAN;

AND WHEREAS, Council is satisfied that the proposed development of the lands is appropriate and in conformity with the Municipality's requirements;

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan hereby enacts as follows:

1. That the Municipality of Magnetawan enter into a site plan agreement substantially in the form attached hereto as "This Agreement."
2. That the Mayor and the CAO/Clerk are hereby authorized to execute the Agreement and all documents in connection with the Agreement.
3. The Municipality's solicitor is hereby authorized to register the Agreement against the title of the lands to which it applies.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 10th day of December, 2025

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**

Mayor

CAO/Clerk

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

SITE PLAN AGREEMENT

THIS AGREEMENT made this _____ day of _____, 2025.

BETWEEN:

Nigel William Harry Munn,
and

Amanda Lila Munn

(hereinafter called the "OWNER")
OF THE FIRST PART

- and -

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

(hereinafter called the "MUNICIPALITY")
OF THE SECOND PART

WHEREAS the OWNER is the OWNER in fee simple of these lands and premises in the Municipality of Magnetawan in the District of Parry Sound being municipally known as 1765 Nipissing Road South and are legally described as SPENCE Con A Lots 72 and 73 Pt Lot 74 in the Municipality of Magnetawan and are referred to herein as "subject lands";

AND WHEREAS this Site Plan Agreement (the "Agreement") has been completed under the authority of Section 41 of the Planning Act, cP13, as amended;

NOW THEREFORE THIS AGREEMENT WITNESSETH THAT in consideration of the premises and for other good and valuable consideration (the receipt of which is hereby acknowledged), the parties hereto covenant and agree with one another as follows:

1. SCOPE OF AGREEMENT

1.1 DESCRIPTION OF LANDS

The subject lands affected by this Agreement are the lands described in Schedule "A" attached hereto.

1.2 CONFORMITY OF AGREEMENT

The OWNER covenants and agrees that all new work performed on the subject lands shall be in conformity with:

- a) The provisions of this Agreement;
- b) The Site Plan on Schedule "B".
- c) All applicable Municipal By-laws and all applicable Provincial and Federal legislation.

2. REGISTRATION OF THE AGREEMENT

- 2.1 The OWNER agrees that all documents required herein shall be submitted in a form suitable to the MUNICIPALITY and suitable for registration.
- 2.2 The Agreement shall be registered on title to the subject lands as provided for by Section 41(10) of the Planning Act, by the Municipality, at the expense of the OWNER.
- 2.3 The OWNER agrees to reimburse the MUNICIPALITY for all professional costs incurred in preparing, executing and registering this Agreement.
- 2.4 The OWNER agrees not to make any application or request to deregister this Agreement without the authorization in writing from the MUNICIPALITY.
- 2.5 All offers of Purchase and Sale shall contain a clause advising the potential purchaser of this Agreement

3. ISSUANCE OF BUILDING PERMITS

- 3.1 The OWNER agrees to not request the Chief Building Official to issue a building permit to carry out the development until the Agreement has been registered on title to the subject lands and a registered copy of same has been provided to the MUNICIPALITY.
- 3.2 It is agreed that if the OWNER fails to apply for a building permit or permits to implement this Agreement within two (2) years after registration, then the MUNICIPALITY, at its option, has the right to terminate the Agreement and require that a new Site Plan Agreement be submitted for approval and execution.

4. DEVELOPMENT PROVISIONS

- 4.1 The OWNER agrees to develop the subject lands in accordance with Schedule "B" and agrees that no work will be performed on the subject lands except in conformity with all provisions of this Agreement.
- 4.2 The OWNER agrees that external lighting facilities on the subject lands and buildings will be designed and constructed so as to avoid the illumination of adjacent properties and agrees to only use a level of illumination that is consistent with the natural beauty of the surrounding properties and waterbody. All lighting shall be dark sky compliant lighting.

- 4.3 The OWNER further agrees to provide and maintain appropriate construction mitigation measures during any construction activity to ensure that there are no adverse environmental impacts on the environmental features including but not limited to any watercourse.
- 4.4 The OWNER further agrees to preserve and maintain the existing natural vegetation on the said lands outside of those areas identified for building, septic and driveways as on Schedule "B".
- 4.5 The OWNER further agrees to provide for the grading or change in elevation or contour of the land and the disposal of storm, surface and waste water from the land and from any buildings or structures thereon as shown on Schedule "B" and will ensure that the natural drainage is not altered in any way that will cause damage to any adjacent lands, public highway or waterbody. The installation of storm water management works and the final grading of the subject lands, including any and all necessary ditching, culverts and construction mitigation measures will be provided by the OWNER.
- 4.6 The OWNER further agrees that the Site Plan shown on Schedule "B", shows the locations in which buildings are to be erected. Except for minor deviations necessitated by conditions, topography, and deviations for structural orientation, no building will be located on the subject lands except in accordance with Schedule "B".
- 4.7 The OWNER agrees to ensure that the natural drainage is not altered in any way that will cause damage to the vegetative buffers, any adjacent lands, or any river, stream, waterbody or to any public road.
- 4.8 The OWNER agrees that all existing vegetation will be retained in a vegetation buffer in accordance with Schedule "B".

5. **OTHER REQUIREMENTS**

- 5.1 The OWNER agrees that nothing in this Agreement shall relieve him or her from complying with all other applicable agreements, by-laws, laws or regulations of the MUNICIPALITY or any other laws, regulations or policies established by any other level of government. Nothing in this Agreement shall prohibit the MUNICIPALITY or its Chief Building Official from instituting or pursuing prosecutions in respect of any violations of the said by-laws, laws or regulations.

6. **BINDING PARTIES, ALTERATION, AMENDMENT, EFFECT, PENALTY**

- 6.1 This Agreement may only be amended or varied by a written document executed by the parties hereto and registered against the title to the subject lands.
- 6.2 Following the completion of the works, the OWNER shall maintain to the satisfaction of the MUNICIPALITY, and at his or her sole expense, all the facilities or works described on Schedule "B".

- 6.3 This Agreement shall enure to the benefit of and be binding upon the respective successors and assigns of each of the parties hereto.
- 6.4 The OWNER acknowledges that the Agreement is entered into under the provisions of Section 41(10) of the Planning Act, and that the expenses of the MUNICIPALITY arising out of the enforcement of this Agreement may, in addition to any other remedy the Municipality may have at law, be recovered as taxes under Section 427 of the Municipal Act, 2001, S.O. 2001, c.25 as amended.
- 6.5 The Agreement shall come into effect on the date of execution by the MUNICIPALITY.
- 6.6 Nothing in this Agreement shall relieve the OWNER from complying with all other applicable by-laws, laws or regulations of the MUNICIPALITY or any other laws, regulations or policies established by any other level of government. Nothing in this Agreement shall prohibit the MUNICIPALITY from instituting or pursuing prosecutions in respect of any violations of the said by-laws, laws or regulations.
- 6.7 The definitions of Municipality of Magnetawan Zoning By-law 2001-26, as amended, shall be used to define any terms used in this Agreement.

7. **CONDITIONS PRIOR TO EXECUTION OF AGREEMENT BY THE MUNICIPALITY**

- 7.1 Prior to the execution of this Agreement by the MUNICIPALITY, the OWNER shall:
- a) Taxes — have paid all municipal tax bills issued and outstanding on the said lands;
 - b) Postponements to this Agreement — have delivered to the MUNICIPALITY all postponements of any prior encumbrances so that this Agreement will be first priority against the said lands;
 - c) Land Ownership — be the registered owner in fee simple of the lands described in Schedule 'A'.

8. **NOTICE**

- 8.1 Any notice required to be given pursuant to the terms hereto, shall be in writing and mailed or delivered to the other at the following addresses:

OWNER'S NAME AND ADDRESS: Nigel William Harry Munn, and
Amanda Lila Munn

MUNICIPALITY: Kerstin Vroom, CAO\Clerk
Municipality of Magnetawan
P.O. Box 70
Magnetawan, ON
P0A 1P0

THIS AGREEMENT shall inure to the benefit of and be binding upon the OWNER and their respective heirs, executors, administrators, successors and assigns.

IN WITNESS WHEREOF the OWNER and the MUNICIPALITY have caused their corporate seals to be affixed over the signatures of their respective signing officers.

SIGNED, SEALED AND DELIVERED
In the presence of:

Witness Name/Signature

Nigel William Harry Munn

Witness Name/ Signature

Amanda Lila Munn

THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN

Mayor
Sam Dunnett

CAO/Clerk
Kerstin Vroom

We have authority to bind the corporation

SCHEDULE "A"
LEGAL DESCRIPTION OF THE LANDS

Con A Lots 72 and 73 Pt Lot 74

DRAFT

SCHEDULE "B"

SITE PLAN

The Site Plan signed by the Chief Administrative Officer/Clerk of the Municipality of Magnetawan on the _____ day of _____, 2025.

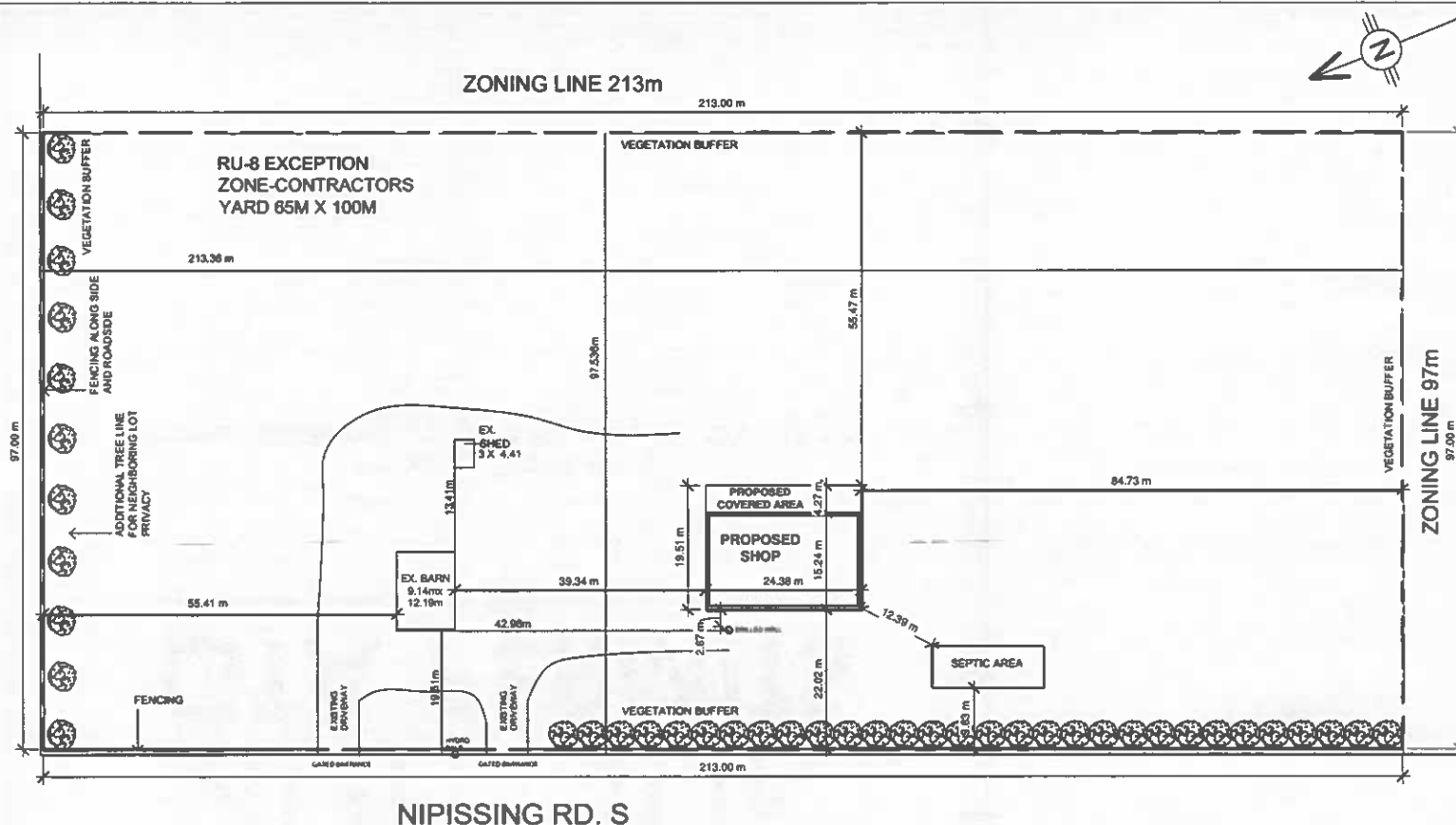
CAO/Clerk

DRAFT

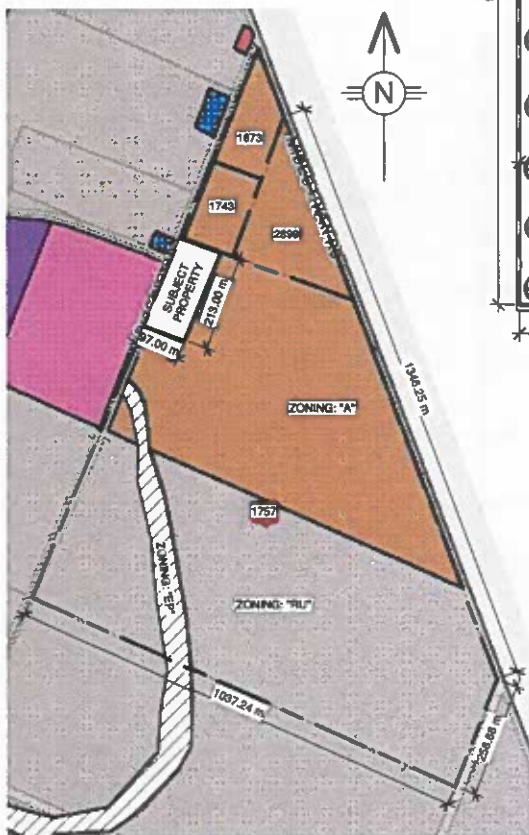


Proposed Shop Building
Address: 1765 Nipissing Rd S, Magnetawan, ON P0A 1P0

ADDRESS =	1765 NIPISSING RD S, MAGNETAWAN, ON P0A 1P0
ZONING =	A
LOT AREA =	20,661m ²
EX. BARN =	111.42m ²
EX. SHED =	13.23m ²
PROPOSED SHOP =	475.68m ²
LOT COVERAGE =	600.31m ² (2.91%)



② SITE PLAN
1 : 500



KEY PLAN
1 : 7500

[illegible]

1785 NIPISSING RD S, MAGNETAWAN, ON P0A 1P0

SITE PLAN

SCALE: As indicated

SP-1


RESOLUTION NO. 2021-190

June 30, 2021

Moved by:

Moved by: Brach Kreller

Seconded by:

Seconded by: 

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives and approves the recommendations of Jamie Robinson, Planner MHBC, supporting the application for Zoning By-law Amendment, and entering into a Site Plan Control Agreement for: Munn/Saunders-1743 Nipissing Rd S. The By-laws on this matter will be passed later in the meeting.

With Will. BK
the report,

Carried ☒ Defeated ☐ Deferred ☐

Sam Dunnett, Mayor

Recorded Vote Called by:

Recorded Vote

Member of Council	Yea	Nay	Absent
Brunton, Tim			
Hetherington, John			
Kneller, Brad			
Smith, Wayne			
Mayor: Dunnett, Sam			



THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

SITE PLAN AGREEMENT

THIS AGREEMENT made this 16th day of July, 2021.

BETWEEN:

Munn, Amanda

Munn, Nigel

Saunders, Charles

Saunders, Linda

(hereinafter called the "OWNER")
OF THE FIRST PART

- and -

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

(hereinafter called the "MUNICIPALITY")
OF THE SECOND PART

WHEREAS the lands that are the subject to this Agreement are the lands described in Schedule "A" attached hereto and as specifically shown on a Site Plan attached hereto as Schedule "B" and which lands are referred to herein as "said land";

AND WHEREAS the OWNER has obtained a zoning by-law amendment as part of the provisional consent from the Central Almaguin Planning Board on April 21, 2021 under File B017/20, MAGNETAWAN;

AND WHEREAS one of the conditions of the approval of this zoning by-law amendment is that the Owner enter into a Site Plan Agreement to preserve existing vegetation along Nipissing Road and the interior side lot lines to maintain rural characteristics;

AND WHEREAS the OWNER must enter into a Site Plan Agreement as a condition of the zoning by-law amendment to ensure a fencing/vegetation buffer is maintained around the specified contractor's yard to the satisfaction of the Municipality and protect sightlines and noise from the abutting residential properties;

NOW THEREFORE THIS AGREEMENT WITNESSETH THAT in consideration of the premises and for other good and valuable consideration (the receipt of which is hereby acknowledged), the parties hereto covenant and agree with one another as follows:

1. SCOPE OF AGREEMENT

1.1 DESCRIPTION OF LANDS

The land affected by this Agreement are the lands described in Schedule "A" attached hereto, and as specifically shown on Schedule "B" attached hereto and referred to herein as "said lands".

1.2 CONFORMITY OF AGREEMENT

The OWNER covenants and agrees that all new work performed on the subject lands shall be in conformity with:

- a) The provisions of this Agreement;
- b) The Site Plan attached as Schedule 'B';

- c) All applicable Municipal By-laws and all applicable Provincial and Federal legislation.

2. REGISTRATION OF THE AGREEMENT

- 2.1 The OWNER agrees that all documents required herein shall be submitted in a form suitable to the MUNICIPALITY and suitable for registration.
- 2.2 The Agreement shall be registered on title to the subject lands as provided for by Section 41(10) of the Planning Act, by the Municipality, at the expense of the OWNER.
- 2.3 The OWNER agrees to reimburse the MUNICIPALITY for all administrative and professional costs incurred in preparing, executing and registering this Agreement.
- 2.4 The OWNER agrees not to make any application or request to deregister this Agreement without the authorization in writing from the MUNICIPALITY.
- 2.5 All offers of Purchase and Sale shall contain a clause advising the potential purchaser of this Agreement

3. ISSUANCE OF BUILDING PERMITS

- 3.1 The OWNER agrees to not request the Chief Building Official to issue a building permit to carry out the development until the Agreement has been registered on title to the subject lands and a registered copy of same has been provided to the MUNICIPALITY.
- 3.2 It is agreed that if the OWNER fails to apply for a building permit or permits to implement this Agreement within two (2) years after registration, then the MUNICIPALITY, at its option, has the right to terminate the Agreement and require that a new Site Plan Agreement be submitted for approval and execution.

4. DEVELOPMENT PROVISIONS

- 4.1 The OWNER agrees to develop the subject lands in accordance with the Site Plan being Schedule "B" attached hereto, and agree that no work will be performed on the subject lands except in conformity with all provisions of this Agreement.
- 4.2 The OWNER agrees that external lighting facilities on the subject lands and buildings will be designed and constructed so as to avoid the illumination of adjacent properties and waterways and agrees to only use a level of illumination that is consistent with the natural beauty of the surrounding properties and waterbody. All lighting shall be dark sky compliant lighting.
- 4.3 The OWNER further agrees to provide and maintain appropriate construction mitigation measures during any construction activity to ensure that there are no adverse environmental impacts on the natural heritage features including any watercourse or waterbody.
- 4.4 The OWNER further agrees to preserve and maintain the existing natural vegetation on the said lands outside of those areas identified for building, septic and driveways as shown on Schedule "B", the site plan.
- 4.5 The OWNER further agrees to provide for the grading of change in elevation or contour of the land and the disposal of storm, surface and wastewater from the land and from any buildings or structures thereon as shown on Schedule "B" and will ensure that the natural drainage is not altered in any way that will cause damage to any adjacent lands, public highway or waterbody. The installation of storm water management works and the final grading of the subject lands, including any and all necessary ditching, culverts and construction mitigation measures will be provided by the OWNER.

- 4.6 The OWNER agrees to ensure that the natural drainage is not altered in any way that will cause damage to the vegetative buffers, any adjacent lands, or any river, stream, waterbody or to any public road.

5. **OTHER REQUIREMENTS**

- 5.1 The OWNER agrees that nothing in this Agreement shall relieve him or her from complying with all other applicable agreements, by-laws, laws or regulations of the MUNICIPALITY or any other laws, regulations or policies established by any other level of government. Nothing in this Agreement shall prohibit the MUNICIPALITY or its Chief Building Official from instituting or pursuing prosecutions in respect of any violations of the said by-laws, laws or regulations.

6. **BINDING PARTIES, ALTERATION, AMENDMENT, EFFECT, PENALTY**

- 6.1 This Agreement may only be amended or varied by a written document executed by the parties hereto and registered against the title to the subject lands.
- 6.2 Following the completion of the works, the OWNER shall maintain to the satisfaction of the MUNICIPALITY, and at his or her sole expense, all the facilities or works described on Schedule "B".
- 6.3 This Agreement shall ensure to the benefit of and be binding upon the respective successors and assigns of each of the parties hereto.
- 6.4 The OWNER acknowledges that the Agreement is entered into under the provisions of Section 41(10) of the Planning Act, and that the expenses of the MUNICIPALITY arising out of the enforcement of this Agreement may, in addition to any other remedy the Municipality may have at law, be recovered as taxes under Section 427 of the Municipal Act, 2001, S.O. 2001, c.25 as amended.
- 6.5 The Agreement shall come into effect on the date of execution by the MUNICIPALITY.
- 6.6 Nothing in this Agreement shall relieve the OWNER from complying with all other applicable by-laws, laws or regulations of the MUNICIPALITY or any other laws, regulations or policies established by any other level of government. Nothing in this Agreement shall prohibit the MUNICIPALITY from instituting or pursuing prosecutions in respect of any violations of the said by-laws, laws or regulations.
- 6.7 The definitions of Municipality of Magnetawan Zoning By-law 2001-26, as amended, shall be used to define any terms used in this Agreement.

7. **CONDITIONS PRIOR TO EXECUTION OF AGREEMENT BY THE MUNICIPALITY**

- 7.1 Prior to the execution of this Agreement by the MUNICIPALITY, the OWNER shall:
- a) Taxes — have paid all municipal tax bills issued and outstanding on the said lands;
 - b) Postponements to this Agreement — have delivered to the MUNICIPALITY all postponements of any prior encumbrances so that this Agreement will be first priority against the said lands;
 - c) Land Ownership — be the registered owner in fee simple of the lands described in Schedule 'A'.

8. **NOTICE**

- 8.1 Any notice, required to be given pursuant to the terms hereto, shall be in writing and mailed or delivered to the other at the following addresses:

OWNER'S NAME AND ADDRESS: Amanda & Nigel Munn
1576 Ahmic Lake Rd,
Magnetawan, ON
POA 1P0

Charles & Linda Saunders
64 Johnston Road,
Magnetawan, ON
POA 1P0

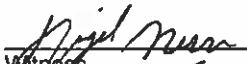
MUNICIPALITY:

Kerstin Vroom, Clerk
Municipality of Magnetawan
P.O. Box 70
Magnetawan, ON
POA 1P0

THIS AGREEMENT shall inure to the benefit of and be binding upon the OWNER and their respective heirs, executors, administrators, successors and assigns.

IN WITNESS WHEREOF the OWNER and the MUNICIPALITY have caused their corporate seals to be affixed over the signatures of their respective signing officers.

SIGNED, SEALED AND DELIVERED
In the presence of:


Witness


Amanda Munn


Witness


Nigel Munn


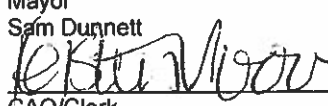

Witness


Charles Saunders


Witness


Linda Saunders

THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN


Mayor
Sam Dunn

CAO/Clerk
Kerstin Vroom

We have authority to bind the corporation

SCHEDULE "A"

LEGAL DESCRIPTION OF THE LANDS

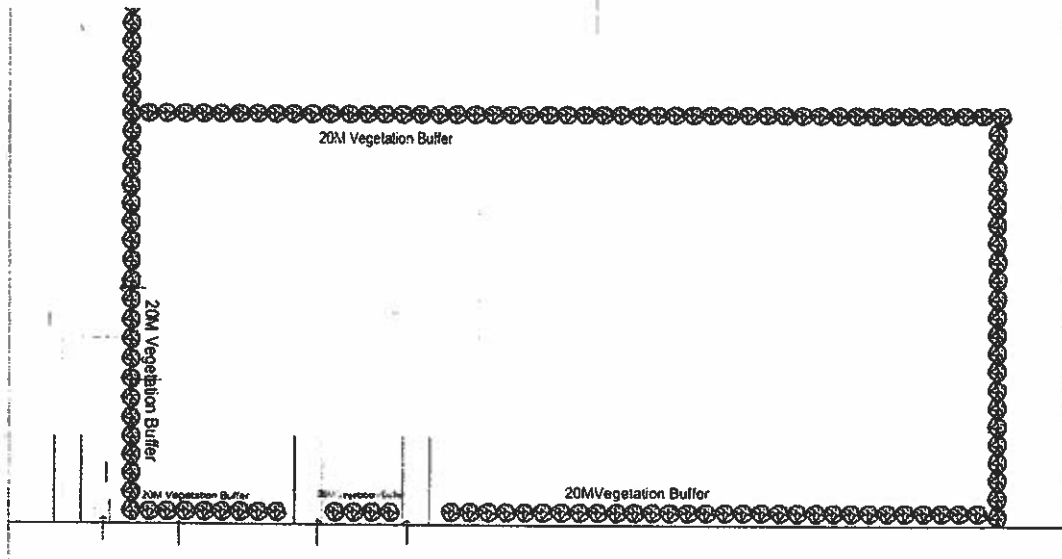
SPENCE CON A LOTS 72 & 73 & PT LOT 74 REM PCL 821 SS,
municipally known as 1743 NIPISSING RD S

SCHEDULE "B"

SITE PLAN

The Site Plan signed by the Chief Administrative Officer/Clerk of the Municipality of
Magnetawan on the 16 day of July, 2021

[Signature]
Clerk



Moved by: _____

Seconded by: _____

WHEREAS the Municipality of Magnetawan's contract with Waste Connections for curbside collection services within the Village of Magnetawan expires December 31st 2025;

AND WHEREAS the Municipality of Magnetawan received notice from Circular Materials that beginning January 1, 2026, curbside collection for eligible (residential) blue box material would be provided by the Province's appointed preferred service provider namely Emterra Environmental Inc.;

AND WHEREAS in order to maintain full collection services to residents and businesses of the Village of Magnetawan, the Municipality had requested from Waste Connections and Emterra Environmental Inc. quotes to provide collection services beginning January 1st, 2026 for non-eligible blue box material and household waste;

NOW THEREFORE BE IT RESOLVED the Municipality of Magnetawan authorizes Staff to enter into the agreement for curbside collection of non-eligible properties' blue box materials and all household waste within the Village of Magnetawan with Emterra Environmental Inc. with waste being disposed of at the Municipal Landfill;

AND FURTHER a bylaw on this matter will be passed later in the meeting .

Carried _____ Defeated _____ Deferred _____

Sam Dunnett, Mayor

Recorded Vote Called by: _____

Recorded Vote

Member of Council	Yea	Nay	Absent
Bishop, Bill			
Hetherington, John			
Hind, Jon			
Kneller, Brad			
Mayor: Dunnett, Sam			



November 21, 2025

Erica Kellogg
Deputy Clerk – Planning & Development
Municipality of Magnetawan
PO Box 70
4304 Highway 520
Magnetawan, ON P0A 1P0

Attention: Erica Kellogg

Subject: Garbage Collections for Municipality of Magnetawan

THIS AGREEMENT made on 21st day of November, 2025.

BETWEEN:

HALTON RECYCLING LTD. dba EMTERRA ENVIRONMENTAL

hereinafter called the
"Contractor" OF THE FIRST PART

AND

The Municipality of Magnetawan

hereinafter called the
"Municipality" OF
THE SECOND PART

WHEREAS the Municipality accepts the November 21, 2025 proposal of the Contractor in response to the request for garbage and blue box collection of non-eligible sources:

WITNESSETH that the Contractor hereby agrees to furnish all necessary machinery, tools, equipment, materials, supplies, labour and other means of operation, except as herein otherwise specified, to complete, in strict accordance with the plans and specifications therefore, the Work known as:

Weekly garbage collections and disposal from all residential and commercial sources within the Village of Magnetawan.

NOW THEREFORE, in consideration of the foregoing, and for good and valuable consideration (the receipt and sufficiency of which are acknowledged by each of the Contractor and the Municipality), the Contractor and the Municipality each agree as follows:

- 1) The following document, which Forms the Agreement, constitute the Agreement with approved associated pricing:

2)

Collection Type	Service Frequency	Price per Service (With Disposal)	Price Per Service (Without Disposal)
Garbage Collections	Weekly	\$1065.93	\$756.23
Ineligible Recycling	Weekly	\$656.25	NA

Bulky items, Construction Waste, Batteries, hazardous and special products, pouches and aerosol containers are prohibited. Amounts above will be adjusted to reflect monthly invoices.

- 3) The term ("Term") of this Agreement shall be for a period of (36) months and commencing from and including the January 1st 2026 and ending on the 31st December, 2029, with an option at the mutual discretion of the Contractor and Municipality to renegotiate to a mutually agreeable term and associated pricing in line with the Blue Box transition guidelines and Restrictions
- 4) The Municipality agrees to pay the Contractor in Canadian dollars, as per its financial proposal a total monthly service charge as outlined +HST. The Municipality shall pay the Contractor within thirty (30) calendar days upon the receipt of the invoice from the Contractor.
- 5) Prices shall be adjusted on the first anniversary of the Contract and at each anniversary in subsequent years based on 80% of the percentage change in Index "A" ". for the previous Twelve (12) months. The unit rate for all contract prices shall also be adjusted on a quarterly basis from the first date of the agreement and on a quarterly basis thereafter based on 20% of the percentage change in Index "B" for the previous three (3) months. Whereas Indices "A" and "B" are as follows:
- a) Index "A" – is the Statistics Canada Table (Table 18-10-0004-02) Consumer Price Index (CPI) All Items for the Province of Ontario: and
 - b) Index "B" – Is the Ontario Data Catalogue fuels price survey information for Diesel, Ottawa, Ontario (Fuels price survey information – Datasets-Ontario Data Catalogue)

Indices "A" and "B" will be those prepared by statistics Canada and the Government of Ontario, respectively. As some of the indices are not available until sometime after the adjustment date, the amount of adjustment will be retroactive to the adjustment date. There shall ne no negative adjustments. <https://www150.statcan.gc.ca/n1/en/catalogue/1810000402>

- 6) **ENTIRE AGREEMENT** This Agreement sets forth the entire agreement between the contractor and the Municipality, and replaces and supersedes any other agreements, whether oral or written, related to the subject matter of this Agreement.



- 7) **ASSIGNMENT** Except as expressly provided for in this Agreement, no party to this Agreement may assign its rights or obligations under this Agreement without the prior written consent of the other party, which consent shall not be unreasonably withheld.
- 8) **GOVERNING LAW** This Agreement shall be governed and construed by the laws of the Province of Ontario and may be enforced in any court of competent jurisdiction within the Province of Ontario.
- 9) **SEVERABILITY** If any provision of this Agreement is adjudged by any court to be void or unenforceable in whole or in part, this adjudication shall not affect the validity of the remainder of the Agreement. Each provision of this Agreement is separable from every other provision and constitutes a separate and distinct term.
- 10) **TERMINATION** Either party may terminate this Agreement, in whole or in part, without cause by providing thirty (30) calendar days' written notice to the other party. Upon termination, the Contractor shall be entitled to payment for all services properly performed up to the effective date of termination, and the Municipality shall have no further liability except for payment of such services. Both parties agree to cooperate in good faith to ensure a smooth transition and minimize any disruption to garbage collection services. This clause does not affect any other rights of termination or remedies available under this Agreement or at law.

Contractor:

Cornelius Baidoo, Director of Business Optimization
Contractor Corporate Seal or Signature of Witness

Signature of Authorized Signing Officer

Municipality:

Mayor

CAO/Clerk

These recyclables belong in your
BLUE CONTAINER BOX and
GREEN FIBRE BOX, not in the garbage!

Clear bags can be used in lieu of boxes if
you can see the contents.

PLASTIC
BOTTLES
#1 - #7

METAL FOOD &
BEVERAGE
CONTAINERS

AEROSOL
CONTAINERS

GLASS
BOTTLES
& JARS

New!

DEODORANT CONTAINERS
TOOTHPASTE TUBES
BLACK PLASTIC
FLEXIBLE PLASTIC (BAGS)

CARTONS

JUNK MAIL
& ENVELOPES

CATALOGUES,
MAGAZINES &
PHONE BOOKS

NEWSPAPERS,
COMPUTER PAPER,
CARDBOARD BOXES,
BOXBOARD

New!

PAPER COFFEE CUPS
ICE CREAM TUBS
FROZEN JUICE CONTAINERS

Did you know the Municipal Landfill Sites have additional
waste diversion options at no cost!

Magnetawan Lions' Bottle Return

Donations of alcohol bottles and cans are received at both
Landfill locations. The funds raised support the Magnetawan
Lions with their efforts in the community.

Diabetes Blue Bin

Located at both Landfills, a great place to donate all types of
clothing, accessories, curtains, footwear and sleeping bags.

Scrap Metal Drop Off

The Municipality collects scrap metal at both Landfill locations
during regular hours.

Electronics

Items with a cord or battery operated can be brought to both
Landfill locations for recycling.

The Re-Use Centers

Residents may drop off gently used items and all donations are
at the discretion of Landfill Staff onsite and may be subject to
tipping fees.

Not accepted: Child car seats, Helmets, Electronics, Fuel
operated Machinery, Mattresses and Couches.

Visit www.magnetawan.com for a list of tipping fees for large items (couches,
mattresses, etc.), construction waste, and shingles or call 705-387-3947.

WINTER 8am - 4pm	CHAPMAN 259 Rocky Rd.	CROFT 25 th 26 th Side Rd.	SUMMER 8am - 4pm	CHAPMAN 259 Rocky Rd.	CROFT 25 th 26 th Side Rd.
Sunday	✓	✗	Sunday	✓	✓
Monday	✓	✗	Monday	✓	✗
Tuesday	✗	✓	Tuesday	✗	✓
Wednesday	✗	✗	Wednesday	✗	✗
Thursday	✗	✗	Thursday	✗	✗
Friday	✗	✓	Friday	✗	✓
Saturday	✗	✓	Saturday	✓	✓

Note: Both Landfills are closed on statutory holidays, including Truth &
Reconciliation Day and Remembrance Day.



Municipality of
Magnetawan

2026 RECYCLING GUIDE



Missed a Pickup? Got an Oops Sticker?

Contact our curbside collection provider,
EMTERRA at
1-888-597-1541

To learn more visit
www.magnetawan.com

RINSE CONTAINERS BEFORE RECYCLING!

2026 PICK-UP SCHEDULE

Save hazardous waste items for the annual **Hazmat Day**. Learn about the 2026 Hazmat Day by signing up to receive our electronic newsletter. Visit www.magnetawan.com under "Quick Links" at the bottom of the home page, hit submit and then check your inbox to confirm your subscription.

Bagged Household Waste Every Week
Recyclables - Alternate Weeks
One Week BLUE BOX CONTAINERS
Next Week GREEN BOX FIBRE



JANUARY						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

FEBRUARY						
S	M	T	W	T	F	S
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8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

MARCH						
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

APRIL						
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26	27	28	29	30		

MAY						
S	M	T	W	T	F	S
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24 31	25	26	27	28	29	30

JUNE						
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7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

JULY						
S	M	T	W	T	F	S
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

AUGUST						
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						1
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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23 30	24 31	25	26	27	28	29

SEPTEMBER						
S	M	T	W	T	F	S
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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

OCTOBER						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

NOVEMBER						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

DECEMBER						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

1. Have your waste and recycling out Tuesdays for pick-up by 7:00 am weekly.
2. Your **GREEN** or **BLUE** box recyclables must be out on the specified collection day (see calendar)
3. Clear bags can be used in lieu of boxes if you can see the contents
4. Do not forget your bag tags on your clear waste bags!
5. Mandatory clear bag program is still in effect.

Thank you for your cooperation.



**PLEASE RINSE
BEFORE RECYCLING**

Only Clear/Blue plastic bags are accepted at curbside and the Landfills. All other bags will be rejected.

December 1st, 2025

Dear Magnetawan Residents and Businesses,

Beginning January 2026, the Province of Ontario is introducing a new system for all municipalities, and as a result, EmTerra will become our new waste and recycling contractor. Part of the new system requires resident and business recycling to be collected separately, this will require two different pick up times, but on the same day.

During this transition we ask residents to please be patient as EmTerra learns new routes and becomes familiar with our community. Delayed pick up times may happen, but we assure you these hiccups will be short lived and smooth sailing will follow.

Some key notes to remember:

- All garbage will continue to be picked up on Tuesdays.
- Recycling will continue to alternate weekly between Blue Box and Green Box collection on Tuesdays.
- A 2026 Recycling Guide and calendar is included for your reference.

Some good news, new items have been added to acceptable material in recycling! Please see the graphics on the calendar for more information.

If your garbage or recycling has not been collected by the end of the business day on Tuesdays, or if you have any questions, please contact **EmTerra** directly at **1-888-597-1541**.

Thank you for your cooperation, understanding, and continued patience during this transition.

Municipality of Magnetawan

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2025 -

Being a By-law to award enter into Agreement with Emterra Environmental Inc. for curbside collection services within the Village of Magnetawan.

WHEREAS the Municipality of Magnetawan's contract with Waste Connections for curbside collection services within the Village of Magnetawan expires December 31st 2025;

AND WHEREAS the Municipality of Magnetawan received notice from Circular Materials that beginning January 1, 2026, curbside collection for eligible (residential) blue box material would be provided by the Provinces appointed preferred service provider namely Emterra Environmental Inc.;

AND WHEREAS in order to maintain full collection services to residents and businesses of the Village of Magnetawan, the Municipality had requested from Waste Connections and Emterra Environmental Inc. quotes to provide collection services beginning January 1st, 2026 for non-eligible blue box material and household waste;

AND WHEREAS Council for the Municipality of Magnetawan authorizes Staff to enter into the agreement for curbside collection of non-eligible properties blue box materials and all household waste within the Village of Magnetawan with Emterra Environmental Inc. with waste being disposed of at a Municipal Landfill.

NOW THEREFORE BE IT RESOLVED The Council of the Corporation of the Municipality of Magnetawan enacts as follows:

1. **THAT** the Corporation of the Municipality of Magnetawan is hereby authorized to enter into an agreement with Emterra Environmental Inc. substantially in the form attached hereto and forming part of this By-law; and
2. **THAT** the Mayor and CAO/Clerk are hereby authorized to execute the Agreement on behalf of the Corporation; and
3. **THAT** any previously conflicting By-law is hereby repealed.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 10th day of December, 2025.

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**

Mayor

CAO/Clerk

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2025 -

Being a By-law to establish a Committee of Adjustment for the Municipality of Magnetawan for 2026

WHEREAS O'Reg 354/02 Consent Granting Authority has been amended by adding the Municipality of Magnetawan effective September 1st, 2024;

AND WHEREAS O'Reg 353/02 Plans of Subdivision has been amended by adding the Municipality of Magnetawan effective September 1st, 2024;

AND WHEREAS Section 51.2 (1) and 54(5) of the Planning Act, R.S.O. 1990, Chapter P.13, authorizes Council to delegate the authority of the Council under Section 53 or any part of that authority to the Committee of Adjustment;

AND WHEREAS Section 44(1) of the Planning Act, R.S.O. 1990, Chapter P.13, authorizes a municipality to constitute and appoint a Committee of Adjustment;

AND WHEREAS Section 44(3) of the Planning Act, R.S.O. 1990, Chapter P.13, states the members of the Committee who are members of a municipal Council shall be appointed annually;

AND WHEREAS Section 45 (1) The Committee of Adjustment, upon the application of the owner of any land, building or structure affected by any by-law that is passed under section 34 or 38, or a predecessor of such sections, or any person authorized in writing by the owner, may, despite any other Act, authorize such minor variance from the provisions of the by-law;

AND WHEREAS Section 45 (3) A Council that has constituted a Committee of Adjustment may by by-law empower the Committee of Adjustment to grant minor variances from the provisions of any by-law of the municipality that implements an official plan, or from such by-laws of the municipality as are specified;

NOW THEREFORE BE IT RESOLVED the Council of the Corporation of the Municipality of Magnetawan hereby enacts as follows:

The following persons, all of whom are members of Council, are hereby appointed as its members for the 2026 calendar year until the inauguration of the newly elected Council:

- Sam Dunnett
- John Hetherington
- Bill Bishop
- Jon Hind
- Brad Kneller

The Committee of Adjustment shall be hereby empowered with the authority to grant minor variances, consents and plan of subdivision from the provisions of any by-law of the municipality that implements an Official Plan.

The Clerk of the Municipality of Magnetawan is hereby appointed as the Secretary-Treasurer of the Committee of Adjustment. The Clerk may delegate to any employee of the Municipality of Magnetawan any and or all duties of Secretary-Treasurer of the Committee of Adjustment.

That this By-law shall come into force and effect on January 1st, 2026

READ A FIRST, SECOND AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 10th day of December 2025.

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**

Mayor

CAO/Clerk

Moved by: _____

Seconded by: _____

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan

- 1) Authorizes the payment of accounts up to and including December 31, 2025
- 2) Authorizes the Treasurer to transfer \$100,000 from the 2024 year-end surplus into an investment account to be held for share contribution for the Huntsville and Bracebridge Hospital builds.
- 3) Authorizes the Treasurer to transfer any 2025 year-end surplus into the Asset Management Reserve.
- 4) Authorizes the Treasurer to draw any 2025 year-end deficit from the Working Funds Reserve.

Carried _____ Defeated _____ Deferred _____

Sam Dunnett, Mayor

Recorded Vote Called by: _____

Recorded Vote

Member of Council	Yea	Nay	Absent
Bishop, Bill			
Hetherington, John			
Hind, Jon			
Kneller, Brad			
Mayor: Dunnett, Sam			

RESOLUTION NO. 2025 –

DECEMBER 10, 2025

Moved by: _____

Seconded by: _____

WHEREAS the Council of the Municipality of Magnetawan appreciates its Veterans and is supportive of the Royal Canadian Legion;

NOW THEREFORE BE IT RESOLVED THAT \$500 be donated directly to the Royal Canadian Legion, Dunchurch Branch 394 in 2025.

Carried _____ Defeated _____ Deferred _____

Sam Dunnett, Mayor

Recorded Vote Called by: _____

Recorded Vote

Member of Council	Yea	Nay	Absent
Bishop, Bill			
Hetherington, John			
Hind, Jon			
Kneller, Brad			
Mayor: Dunnett, Sam			



RESOLUTION NO. 2025–

DECEMBER 10, 2025

Moved by: _____

Seconded by: _____

WHEREAS staff submitted an application for Invest Ready–Certified Site Designation, which was denied due to the absence of water, wastewater, and natural gas infrastructure;

AND WHEREAS staff subsequently met with representatives of the associated grant funding program, who advised that additional funding opportunities for rural communities would be forthcoming;

AND WHEREAS the Site Readiness Program for Industrial Properties has since been launched, with eligibility requirements stipulating that any missing infrastructure must be in place and serviceable within two years of acceptance into the grant funding program;

AND WHEREAS it is not financially feasible nor in the best interest of our ratepayers to install full municipal water, wastewater, and natural gas services, as the associated capital and operating costs would impose an undue financial burden on the Municipality's ratepayers;

AND WHEREAS alternative servicing solutions commonly used in rural and northern Ontario—such as properly designed and maintained septic systems for wastewater, drilled wells for drinking water, and propane or hydro for heat—are proven, reliable, and effective forms of infrastructure that can safely and efficiently support industrial and commercial development;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan urges the Province of Ontario to revise its grant funding criteria to recognize and accept these alternative servicing methods as eligible infrastructure, and to ensure that rural and northern municipalities lacking municipal gas, water, and wastewater systems are not excluded from support;

AND FURTHER THAT this resolution be circulated to Premier Doug Ford; the Honourable Peter Bethlenfalvy, Minister of Finance; the Honourable Victor Fedeli, Minister of Economic Development, Job Creation and Trade; the Honourable Graydon Smith, MPP for Parry Sound–Muskoka; the Honourable Scott Aitchison, MP for Parry Sound–Muskoka; FONOM; AMO; NOMA; and all Ontario municipalities.


Carried _____ Defeated _____ Deferred _____

Sam Dunnett, Mayor

Recorded Vote Called by: _____

Recorded Vote

Member of Council	Yea	Nay	Absent
Bishop, Bill			
Hetherington, John			
Hind, Jon			
Kneller, Brad			
Mayor: Dunnett, Sam			

 <p>Municipality of Magnetawan</p>	<h2 style="text-align: center;">REPORT TO COUNCIL</h2>
To:	Mayor and Council
From:	Deputy Clerk Laura Brandt
Date of Meeting:	December 10, 2025
Report Title:	Outcome of Dinner and a Drive-In Movie Event

Recommendation: That Council receives and approves this report as presented and directs Staff to include \$8,000 in the 2026 budget and to actively source for funding.

Background: The Municipality held their first Dinner and a Drive-In Movie Event in 2021 with the event being partially paid from the successful grant application to the 2021 Reconnect Festival and Event Program. Staff applied to the 2022 Reconnect Festival and Event Program and was unsuccessful in their application. In 2023 the Reconnect Festival and Event Program Funding Stream was no longer available, and Staff applied to the new Experience Ontario Grant Funding Stream and was unsuccessful in their application. In 2024 Staff again applied to the Experience Ontario Grant Funding stream and again was denied grant funding. Staff continued to source funding in 2025 again with no success.

Evaluation: This year's event built upon the success of the previous years in 2021, 2022, 2023, and 2024. In 2022 Staff modified the previous double feature to a two-night event that was held in the summer season on the same weekend as the Heritage Day Event ran by the Magnetawan Library instead of the previous Fall season due to feedback from residents as well as to support the Heritage Day Event. Due to the unsuccessful grant funding application in 2023, 2024 & 2025 Staff modified the event back to a double feature event being hosted on one evening in the early Fall as feedback from the event included that the start of the movie event was too late as the sun sets later in August then it does in the Fall.

Movie tickets were \$10 each and attendees were provided tickets and an information pamphlet on how to enter and exit the event, as well as which menus food vendors would have available.

Two vendors attended the event. The Banger Truck which offers sausages, potatoes and grilled cheese set up in the municipal parking lot starting at noon to ensure that the sales were maximized to their full potential. The Magnetawan Firefighters Association provided popcorn and candy for the event free of charge to attendees.

Each attendee received "Magnetawan Bucks" used for admittance into the event and could be spent at local participating business from October 6, 2025, to November 14, 2025. This period of time is when local businesses typically see a dip in revenues. Staff ensured that each "Buck" was signed and laminated to reduce the risk of counterfeiting. Eight businesses participated this year as opposed to the ten businesses who participated in 2024 the "Magnetawan Bucks" program: Ahmic Lake Apiaries, Ahmic Lake Resort, Magnetawan Bait and Tackle, Magnetawan Grill and Grocery, Magnetawan Home Hardware, The Cornball Store, Trader Ted's, and Swiss Country House.

Two of our Summer Students worked the event to help me direct parking, check movie tickets, and answer questions. Parks Staff also helped set up and erect the screen prior to the event as well as assisted with tear down of the screen and equipment after the event.

Advertising for the event was provided through Municipal social media platforms, website, electronic mailing list, digital sign as well as posters outside of the Municipal Office and on Community Boards. A "pre-roll" was created by Staff to play at the start of the event and in between movies informing attendees of key points of interest such as food vendors, washroom locations and "Magnetawan Bucks" local participating business.

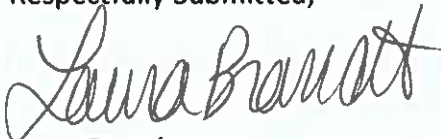
For the event the Municipality purchased two sets of each movie and afterwards one copy of Hit Pig and Thunderbolts were donated to the Magnetawan Library for residents to rent. The other copies were drawn from the attendees that purchased tickets and the winners' names were posted on municipal social media platforms. The Owner of Ahmic Lake Apiaries has donated their Mag Bucks Payment to go back into the Drive in Movie Event in the amount of \$10.

Financial Implications:

ITEM	COST
Fresh Air Cinema (screen providers)	\$6886.52
Two sets of Blu-ray DVD's	\$177.70
Movie Rights	\$960.50
Reimbursement of Magnetawan Bucks	\$1,000.00
Donation of Magnetawan Buck	-\$10.00
Less Ticket Sales Revenue	-\$1,000.00
Total Cost	\$8,014.72

Conclusion: Staff recommends that due to the success of the event in previous years that Dinner and a Drive-in be held in 2026 and to include \$8,000 in the 2026 budget as well as have Staff reapply for funding if available to offset costs in 2026.

Respectfully Submitted,



Laura Brandt
Deputy Clerk





REPORT TO COUNCIL

To:	Mayor and Council
From:	Deputy Clerk Laura Brandt Recreation and Communications
Date of Meeting:	December 10, 2025
Report Title:	Revitalization of Croft Recreational Park Project

Recommendation: That Council receives and approves this report as presented and directs Staff to award the Revitalization of Croft Recreational Park Project to 39/Seven in the amount of \$997,300 plus HST.

Background: Over the past year, several residents have contacted Staff to request upgrades and revitalization of Croft Recreational Park. These concerns have also been reflected through public commentary on social media, highlighting a strong community interest in improving the Park's facilities.

Staff previously brought forward a report to Council in December 2024. At that meeting, Council passed Resolution 2024-373, receiving the report titled Revitalization of Croft Recreational Park for information purposes, and directing Staff to continue actively pursuing funding opportunities.

Subsequently, Council passed Resolution 2025-158. Staff were successful in securing grant funding through the Community Sport and Recreation Infrastructure Fund (CSRIF), which will fund up to 50% of eligible project costs to a maximum of \$500,000. The Municipality's required contribution is 30%, or \$300,000.

RESOLUTION 2025-158 Hetherington-Kneller

WHEREAS the Council of the Municipality of Magnetawan is always looking to improve and extend the useful life of social and recreational facilities while maintaining excellent service to our residents; AND WHEREAS Council received a report from Deputy Clerk Laura Brandt at the December 11, 2024 meeting regarding the upgrading and revitalization of Croft Recreational Park which would include upgrades to the ball diamond, the installation of new accessible playground equipment and the installation of a new skate/pump park;

AND WHEREAS Staff have applied to the Community Sport and Recreation Fund under Stream 1 Repair and Rehabilitation in the amount of \$500,000 and the NOHFC funding stream for \$200,000 towards this project;

AND WHEREAS the Province requires written confirmation from the Municipality that the Municipality will be proceeding with the Project, have funding/financing in place to cover both our required cost-shared portion of our Project and any ineligible expenses necessary for completion before proceeding with the final approval deliberations;

NOW THEREFORE BE IT RESOLVED Council dedicates \$300,000 along with any ineligible expenses necessary for the completion for this project with \$60,000 to be taken from Parkland Dedication and \$240,000 to be taken from Surplus Funds over the 2025 and 2026 fiscal year period providing both applications are successful.

Carried.

Evaluation: Based on guidance from the CSRIF program advisor, Staff contacted five design/build firms rather than issuing a full Request for Proposals (RFP). The advisor noted that recent experience in surrounding municipalities suggests local contractors are frequently not responding to formal RFPs for projects of this nature, and that the RFP process can be lengthy.

This project is subject to strict completion timelines. All work must be finished by December 2026, and a formal RFP process would substantially increase the risk of delaying project delivery. Further, both federal and provincial election periods delayed funding approval timelines, placing additional pressure on project scheduling.

Staff have also continued pursuing supplementary funding opportunities to reduce the Municipality's overall share. Through discussions with the program advisor, Staff were informed that funding "stacking" is only permitted when additional sources are federal. *As a result, the CSRIF application was amended to exclude the accessible playground equipment, which will instead form a separate project under the NOHFC Community Enhancement Program. That application has been updated accordingly, and Staff anticipate a favorable decision in January 2026.

The overall project scope includes:

Revitalization of the baseball field

Installation of a skate park

Construction of a pump/bike/skate track

Associated landscaping and site improvements

*Installation of accessible playground equipment

Only one of the five firms contacted submitted a proposal. Staff met on site with 39/Seven, a firm with demonstrated expertise in designing and constructing baseball diamonds, accessible playgrounds, skate parks, and pump tracks.

39/Seven's ability to deliver all components of the project under a single contract is operationally beneficial, as it reduces administrative burden and eliminates the need for Staff to coordinate multiple vendors. The firm has provided a preliminary proposal which will be refined following the completed site visit.

Note: Pricing provided by 39/Seven does not include potential arborist services required to clear the area for the skate/pump/bike park. This cost will need to be confirmed and addressed separately if required.

Financial Impact:

Funding Stream	Amount
Municipality of Magnetawan	\$300,000
Community Sport and Recreation Infrastructure Fund	\$500,000
NOHFC Community Enhancement Program (Currently in Stage 2)	\$226,741
TOTAL	\$1,026,741

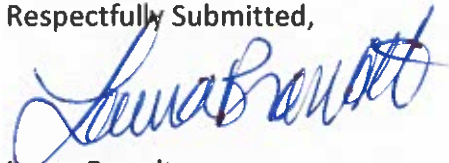
QUOTES FOR CROFT REVITALIZATION PROJECT

	Notes	Quote
39/Seven	Mobilization and Demobilization, Design and Engineering, Site Drainage, Site Services, Baseball Diamond Revitalization, Installation of Accessible Playground, Installation of Skate Park and Pump Track and Landscaping	\$997,300 plus HST
The Sports Facilities Companies	Did not Respond	\$0
LBB Sport	Did not Respond	\$0
Centaur Sporting Products-Contracting Canada	Did not Respond	\$0
PCL Construction	Did not Respond	\$0

Conclusion: The proposal submitted by 39/Seven represents the most cost-effective and comprehensive option available to the Municipality. The quoted amount of \$997,300 plus HST aligns with anticipated grant contributions and the Municipality's approved funding allocation in the 2026 budgeting framework.

Approval of this award will allow Staff to proceed promptly and meet mandated grant timelines for completion by December 2026.

Respectfully Submitted,



Laura Brandt
Deputy Clerk

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2025 -

**BEING A BY-LAW TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY FOR THE
CONSTRUCTION OF THE NEW MAGNETAWAN FIRE HALL**

WHEREAS Section 5(3) of the *Municipal Act, 2001, S.O. 2001, c.25*, as amended, requires a municipal Council to exercise a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS Council passed Resolution 2025-31 in favour of building a New Fire Hall and approving the design build as presented at approximately 8,820 square feet, with an updated façade with the location being 4855 Hwy 520;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

- 1. THAT** Staff are hereby authorized to execute any and all documents necessary for the construction of the New Magnetawan Fire Hall including but not limited to the Agreement with DOMM Construction, Grant Funding and Financial Loan Agreement on behalf of the Corporation.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 10th day of December 2025.

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**

Deputy Mayor

CAO/Clerk

A meeting of the Board of Health for the North Bay Parry Sound District Health Unit was held on Wednesday, September 24, 2025, via teleconference. The meeting was open to the public and live streaming of the proceedings was provided for the media and public through a link on the Health Unit's website.

PRESENT:

Nipissing District:

Central Appointee

Central Appointee

Central Appointee

Eastern Appointee

Western Appointee – Nipissing District

Karen Cook

Jamie Lowery (*Vice-Chairperson*)

Dave Wolfe

Rick Champagne (*Chairperson*)

Jamie Restoule

Parry Sound District:

Southeastern Appointee

Western Appointee

Public Appointees:

Marianne Stickland

Jamie McGarvey

Tim Sheppard

REGRETS:

Central Appointee

Northeastern Appointee

Sara Inch

Blair Flowers

ALSO IN ATTENDANCE:

Medical Officer of Health/Executive Officer

Manager, Healthy Families

Public Health Nurse, Healthy Families

Executive Director, Community Services

Executive Director, Clinical Services/Chief Nursing Officer

Executive Director, Corporate Services/Privacy Officer

Executive Assistant, Director's Office

Dr. Carol Zimbalatti

Catharine Celebre

Doris Chartrand

Louise Gagné

Shannon Mantha

Paul Massicotte

Christine Neily

Recorder

Executive Assistant, Office of the Medical Officer of Health

Ashley Lecappelain

1.0 CALL TO ORDER

The Board of Health members joined the meeting in person from the Nipissing Room at 345 Oak Street West, North Bay, Ontario, and virtually via Teams video conference.

Jamie Lowery, Board of Health Vice-Chairperson called the Board of Health meeting to order at 5:00 p.m.

2.0 LAND ACKNOWLEDEMENT

The land acknowledgement was provided by Dave Wolfe.

3.0 APPROVAL OF AGENDA

The agenda for the September 24, 2025, Board of Health meeting was reviewed, and the following motions were read:

Board of Health Resolution #BOH/2025/09/01 * Stickland/Champagne

Be It Resolved, that the Board of Health Agenda, dated September 24, 2025, be approved.

The recorded vote was as follows:

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	x			Jamie Restoule	X		
Karen Cook	x			Tim Sheppard	X		
Blair Flowers	A			Marianne Stickland	X		
Sara Inch	R			Dave Wolfe	X		
Jamie Lowery	X						
Jamie McGarvey	X						

"Carried"

4.0 CONFLICT OF INTEREST DECLARATION

There were no conflicts of interest declared.

5.0 PRESENTATION: THE BASICS PROGRAM

Doris Chartrand, Catharine Celebre, and Louise Gagné, presented information on the Basics Program.

Questions and comments were received and addressed.

Doris Chartrand, Catharine Celebre, and Louise Gagné left the Board of Health meeting at 5:55 p.m.

6.0 APPROVAL OF PREVIOUS MINUTES

6.1 Board of Health Minutes – June 25, 2025

The minutes from the Board of Health meeting held on June 25, 2025, were reviewed and the following motion was read:

Board of Health Resolution #BOH/2025/09/02 *McGarvey/Restoule

Be It Resolved, that the minutes from the Board of Health meeting held on June 25, 2025, be approved as presented.

The recorded vote was as follows:

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	X			Jamie Restoule	X		
Karen Cook	X			Tim Sheppard	X		
Blair Flowers	A			Marianne Stickland	X		
Sara Inch	R			Dave Wolfe	X		
Jamie Lowery	X						
Jamie McGarvey	X						

"Carried"

7.0 DATE OF THE NEXT MEETING

Date: November 26, 2025

Time: to be determined

Place: Nipissing Room, North Bay Office

8.0 BUSINESS ARISING

There was nothing noted under Business Arising.

9.0 REPORT OF MEDICAL OFFICER OF HEALTH

The Report of the Medical Officer of Health dated September 25, 2025, was presented to the Board of Health for information purposes.

Questions and comments were received and addressed.

10.0 BOARD COMMITTEE REPORTS

There was no Board Committee Reports.

11.0 CORRESPONDENCE

Board of Health correspondence listed for the September 25, 2025, meeting is made available for review by Board members in the Board of Health online portal.

12.0 NEW BUSINESS

12.1 Association of Local Public Health Agencies (alPHA) 2025 Fall Symposium

The following motion was read:

Board of Health Resolution #BOH/2025/09/03 *Sheppard/Wolfe

Be It Resolved, that the Board of Health authorizes 3 Board Member(s) to attend the Association of Local Public Health Agencies (alPHA) 2025 Fall Symposium, Section Meetings, and Workshops to be held online, November 5-7, 2025.

Be It Further Resolved, that the attending Board Member(s) be required to provide a summary of the symposium to the Board of Health at a subsequent meeting.

The recorded vote was as follows:

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	X			Jamie Restoule	X		
Karen Cook	X			Tim Sheppard	X		
Blair Flowers	A			Marianne Stickland	X		
Sara Inch	R			Dave Wolfe	X		
Jamie Lowery	X						
Jamie McGarvey	X						

12.2 Second Quarter Financial Statements

The second quarter financial statements were provided to the Board of Health for information purposes.

Questions and comments were addressed.

12.3 Second Quarter Medical Officer of Health Expenses – April 1 to June 30, 2025

The second quarter expenses of the Medical Officer of Health/Executive Officer were provided to the Board of Health for information purposes.

12.4 Second Quarter Board of Health Expenses – January 1 to June 30, 2025

The second quarter expenses of the Board of Health were provided to the Board of Health for information purposes.

13.0 IN CAMERA

- 13.1 A trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group or persons, or organization.**

A In-Camera session of the Board of Health meeting was held. The following motion was read:

Board of Health Resolution #BOH/2025/09/04 *Champagne/Stickland

Be it Resolved, that the Board of Health move in camera at 5:49 p.m. to discuss agenda item 13.1 a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the Board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group or persons, or organization.

The recorded vote was as follows:

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	X			Jamie Restoule	X		
Karen Cook	X			Tim Sheppard	X		
Blair Flowers	A			Marianne Stickland	X		
Sara Inch	R			Dave Wolfe	X		
Jamie Lowery	X						
Jamie McGarvey	X						

"Carried"

The Board of Health entered an In-Camera meeting and stopped live streaming to the public at 5:51 p.m.

Board of Health Resolution #BOH/2025/09/05 *Cook/McGarvey

Be it Resolved, that the Board of Health rise and report at 6:17 p.m.

The recorded vote was as follows:

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	X			Jamie Restoule	X		
Karen Cook	X			Tim Sheppard	X		
Blair Flowers	A			Marianne Stickland	X		
Sara Inch	R			Dave Wolfe	X		
Jamie Lowery	X						
Jamie McGarvey	X						

"Carried"

The Board of Health commenced live streaming to the public at 6:18 p.m.

14.0 ADJOURNMENT

Having no further business, Jamie Lowery the Board of Health Chairperson adjourned the Board of Health meeting at 6:18 p.m.

Original signed by Rick Champagne	2025/11/26
Chairperson/Vice-Chairperson	Date (yyyy/mm/dd)

Original signed by Ashley Lecappelain	2025/11/26
Ashley Lecappelain, Recorder	Date (yyyy/mm/dd)

Medical Officer of Health: Report to The Board of Health

Prepared by Dr. Carol Zimbalatti
Medical Officer of Health/Executive Officer

November 26, 2025

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Medical Officer of Health Update

Respiratory Virus Update

Vaccination against RSV (for eligible individuals), COVID-19, and influenza began in October for individuals at higher risk and health care professionals and became available to the general public at the start of November.

There is emerging evidence that the H3N2 influenza A virus has been evolving more rapidly than usual during the northern hemisphere's 2024-25 respiratory season and during the southern hemisphere's 2025 season¹. As a result, the A(H3N2) strain expected to circulate during the 2025-26 respiratory season is mismatched to this year's influenza vaccine.

Currently in Ontario, influenza percent positivity is increasing but remains very low. Therefore, this potential mismatch does not appear to be having a significant impact on outcomes such as hospitalizations and outbreaks at this time. Even with a mismatch, the influenza vaccine is still expected to offer protection against other influenza strains and some protection against the H3N2 strain. It continues to be recommended, particularly for those at higher risk of severe outcomes.

Percent positivity of COVID-19 and respiratory syncytial virus (RSV) remain low.

2025 Ontario Public Health Standards

The working draft of the 2025 Ontario Public Health Standards (OPHS) was distributed to health units on September 25, 2025. Since then, the Ministry has been hosting information sessions on various components of the new standards. The 2025 OPHS are scheduled to take effect January 2, 2025, though at the time of writing, several components remain incomplete. The Substance Use Prevention standard has not yet been released, nor have 6 of the 27 associated protocols.

Recognizing these gaps, and that most health units had begun planning prior to the release, the Ministry has acknowledged that 2026 will serve as a "transition" year. The 2026 Annual Service Plan (ASP) reporting template will be adjusted accordingly.

At the North Bay Parry Sound District Health Unit, program and budget planning began prior to the release of the new OPHS. Staff were instructed to continue planning based on the 2021 OPHS. The 2026 Organizational Operational Documents, which outline program work for the year, will be considered "evergreen" and updated throughout 2026 as we adapt to the new OPHS and as the Ministry releases additional guidance materials to support their implementation.

¹ Sabaiduc, S; Kaweski, SE; Separovic, L; Gao, R; Ranadheera, C; Bastien, N; Skowronski, D. (2025) Emergence of seasonal influenza A(H3N2) variants with immune escape potential warrants enhanced molecular and epidemiological surveillance for the 2025-2026 season. *Journal of the Association of Medical Microbiology and Infectious Disease Canada*: 10(4); doi 10.3138/jammi-2025-0025.

Programs and Services Updates

Corporate Services

Facilities Operations

North Bay

- Completed seasonal fall preventative maintenance for all heating and ventilating systems.
- Awarded snow plowing and sanding contract.
- Outside water lines were flushed and prepared for the winter season.
- Prepped exterior areas for winter (flower beds, salt bins).
- Three new vaccine fridges ordered to replace outdated units.
- Completed annual fire suppression system inspection.

Parry Sound

- Fall preventative maintenance for all heating and ventilating systems conducted. Secured a new contract for 2026.

Information Technology

- Added Microsoft Teams meeting functionality to the Human Resources meeting room.
- Upgraded firmware on all photocopiers to enable Microsoft Universal Print compatibility.
- Softphone functionality integrated to Microsoft Teams.
- As part of ongoing technology lifecycle management, all organizational computers (210) were upgraded to Windows 11 in advance of Microsoft's October 14, end-of-support date for Windows 10. This ensures continued security, performance, and vendor support across all systems.

Human Resources

Occupational Health, Safety, and Wellness

Employee wellness events held in September and October included lunchtime trivia, creation of program/service gratitude collages, and Halloween activities. The Holiday all Staff meeting will be occurring in December.

Staff will soon be invited to participate in a workplace survey developed by the Joint Health and Safety Committee (JHSC) seeking input on general occupational health and safety, workplace violence, and psychological health and safety.

Seasonal staff immunization clinics have started, with the Public Health Nurse immunizing 66 employees against influenza and 42 against COVID-19 thus far.

Professional Development

Recent compliance training offerings:

- Basic Life Support re-certification – 64 participants
- Basic Life Support full certification – 8 participants
- Basic Life Support Instructor re-certification – 3 participants

External professional development:

- Indigenous Cultural Safety Training (North Bay Indigenous Hub) - 29 participants
- Leaders for Leaders Management Empowerment Training Sessions – 18 participants

Staffing

In addition to filling temporary positions, the following permanent positions were recently filled:

- Community Health Promoter, Sexual Health & Harm Reduction Services (1.00 FTE), effective September 8, 2025
- Program Manager, Oral Health (1.00 FTE), effective September 24, 2025
- Bilingual Community Health Promoter, Community Health (1.00 FTE), effective October 14, 2025
- Clinical Coordinator, Oral Health (1.00 FTE), effective October 16, 2024
- Accountant, Finance (1.00 FTE), effective November 3, 2025
- Human Resources Coordinator – Talent Management, Human Resources (1.00 FTE), effective November 17, 2025

There has been a net increase in permanent positions of 1.0 FTE.

Finance

The Finance Team has submitted the following documents:

- 2025 Q3 Ministry of Health Standards Activity Report
- 2025-26 Q2 Infection Prevention and Control Hub Report
- 2025-25 Q2 Planet Youth Report

Clinical Services

Communicable Disease Control

National Infection Control Week

October 20 to 25, 2025, marked National Infection Control Week. This year's theme, "Bridging Gaps, Building Bridges," emphasized the importance of collaboration and knowledge sharing among healthcare professionals to enhance infection prevention practices. This theme encouraged healthcare teams to work together across disciplines and care settings to improve patient safety and quality of care.

Lyme Disease Update

Lyme disease is an infection transmitted through the bite of an infected blacklegged tick. Most human cases result from exposure to areas where infected ticks are established. These established tick populations continue to expand across Ontario, increasing the risk of exposure in more regions of the province.

Early symptoms may include fever, headache, muscle and joint pain, fatigue, and an expanding red rash often referred to as a "bull's-eye" rash. In Ontario, blacklegged ticks can also transmit other diseases, including anaplasmosis, babesiosis, and Powassan virus.

As of October 26, 2025, a total of 2,544 cases of Lyme disease have been reported in Ontario. The North Bay Parry Sound District Health Unit has reported 13 cases to date in 2025. Between 2005 to 2024, the highest number of annual cases reported locally was four.

Ontario Measles Outbreak Declared Over - October 6, 2025

On October 6, 2025, Public Health Ontario declared Ontario's measles outbreak over, following national guidance to determine its conclusion. As of October 28, 2025, Ontario had reported a total of 2,375 measles cases (2,060 confirmed, 315 probable) associated with the outbreak that started in October 2024 and impacted 26 public health units.

The Health Unit reported 38 measles cases (12 confirmed and 26 probable) over the course of the outbreak. Although the outbreak has concluded, measles continues to circulate in Canada and internationally, highlighting the importance of vaccination, timely case finding, and public health follow-up.

Infection Prevention and Control (IPAC Hub)

The IPAC Hub is assisting Long-Term Care Homes, Retirement Homes, and other congregate living settings (CLSs) in preparing for the respiratory illness season. Current activities include:

- Conducting IPAC assessment and audits in CLSs
- Assisting with outbreak management planning
- Supporting the development of IPAC programs, policies, and procedures

Oral Health

Advancing Strategic Priorities Through Digital Innovation and Planetary Health

The Oral Health Program has successfully transitioned to digital client intake using iPads. This initiative streamlines data collection, improves accuracy, and enhances the overall efficiency of service delivery.

By eliminating the need for most paper-based forms, this shift reflects our dedication to innovation, sustainability, and continuous improvement in public health programming.

As we continue to scale this approach, we are actively exploring additional opportunities to integrate digital tools that promote both environmental stewardship and client-centered care, ensuring our services remain responsive, equitable, and future-focused.

Sexual Health

Swift progress is being made in realigning our sexual health clinical services. This initiative is both timely and strategic, aligning with broader conversations on how best to serve our targeted and priority populations. The goal is to ensure that services fall within the scope of public health—emphasizing health promotion—and to enhance access for priority groups seeking care related to sexually transmitted and blood borne infections (STBBI) risks or contraception needs for those who do not have a primary care provider.

The Health Unit continues to actively promote GetaKit, a service that provides mail-out HIV self-tests and online requisitions for STBBI testing for eligible individuals. Year to date, more than 350 orders have been placed in the Health Unit region, supporting increased access to testing and early detection among priority populations.

Harm Reduction Services

Launched in June, the Our North Bay Health Box (ONBHB) provides low-barrier, stigma-free access to health and wellness supplies. As of September 30, 2025, 8,721 supplies have been

accessed. This includes 4,218 wellness supplies, 3,115 harm reduction supplies, 851 sexual health items, 362 Naloxone kits, and 175 HIV self-test kits.



Communication was shared with partners, noting that the ONBHB has been out of service since October due to a screen malfunction. Although there is no visible external damage, the issue has affected the machine's functionality. The Health Unit is working with the supplier to restore service as soon as possible.

Vaccine Preventable Diseases

Seasonal Vaccine Campaign

The Fall COVID-19, influenza (flu), and respiratory syncytial virus (RSV) campaigns are well underway across the district. Clinics were available in October for high-risk individuals and throughout November for the general population.

New this year is an expansion of the publicly funded RSV vaccine to include all adults 75 years of age or older. In addition to community clinics, seasonal vaccines are available at our in-house Health Unit clinics in North Bay and Parry Sound. The RSV prevention program is underway, with long-term care and retirement homes providing the vaccine to older individuals. The Health Unit, hospitals, and local primary care providers offer RSV vaccines to pregnant individuals, as well as a preventive treatment to infants, and high-risk children within our district.

Grade 7 Vaccine Program

October marked the beginning of the annual grade 7 vaccine program, which includes Hepatitis B (Hep B), Human Papilloma Virus (HPV), and Meningococcal vaccines. This year, Health Unit

staff will visit 21 schools in the fall and spring, reaching over 1,300 students to promote these important vaccines and improve vaccination rates across the district.

Over the past five years, rates of vaccination have declined, particularly for Hep B and HPV vaccines (Immunization Data Tool). While the North Bay Parry Sound District Health Unit continues to have rates above the provincial average, there remains room for improvement. With plans for a district-wide information and promotional HPV campaign in early 2026, vaccination rates are expected to rise by the end of the school year.

Community Services

Environmental Health

This year, the Environmental Health team has embarked on several quality improvement initiatives. Over the past year, 43 work instructions were reviewed, consolidated, and eliminated by integrating their content into new procedures. The new procedures improve clarity, confidence, and efficiency across the team.

Environmental Health is participating in a provincial quality improvement initiative, facilitated by Public Health Ontario, involving 21 health units across the province. The initiative focuses on improving food inspection processes. While this is the first phase, the insights gained will serve as a foundation for broader operational improvements.

The province recently replenished its stock of rabies post-exposure prophylaxis, ending the temporary sparing guidelines. These guidelines had minimal operational impact beyond planning and training.

With summer concluded, Environmental Health has completed seasonal programs, including mosquito trapping and beach sampling. Mosquito surveillance was conducted from June to September at 15 urban sites, yielding 10,514 specimens, of which 5,801 were speciated and 1,509 tested for West Nile virus and Eastern Equine Encephalitis virus, with no positive pools detected. This surveillance occurs every three years to monitor vector species within the district.

Healthy Families

2025 Virtual Maternal Child Update

On October 8, the Health Unit hosted a virtual *Maternal Child Update*, drawing approximately 90 healthcare providers from across the district and neighbouring health unit areas. The session focused primarily on breastfeeding best practices, featuring a keynote presentation by Kathy O'Grady, a renowned Registered Nurse and International Board-Certified Lactation Consultant.

In addition to the keynote, the event included two shorter presentations provided by Health Unit staff on congenital syphilis and pediatric nutrition guidelines. Based on evaluation responses received to date, most participants indicated that the session met their learning expectations, was well-organized, and 97% reported they would attend a similar session in the future.

Community Health

Community Resilience Learning Movement

The Adverse Childhood Experiences and Resilience (ACER) Working Group of the Muskoka, Nipissing, and Parry Sound Child and Youth Planning Table, co-chaired by the Health Unit, recently hosted two regional events in North Bay and Huntsville to launch the Community Resilience Learning Movement. Titled *What Shapes Us: A Community Resilience Event*, the gatherings brought together 141 attendees from 51 organizations across sectors.

Dynamic keynote speaker Dr. Jean Clinton, Child Psychiatrist and Knowledge Translator, delivered a compelling presentation, *From Adversity to Resilience: How Relationships and Environments Shape Lifelong Health*. Dr. Zimbalatti provided opening remarks at the gathering in North Bay. These events marked the first collective action of the ACER Working Group to prevent early adversity and promote resilience. The initiative reflects a growing regional commitment to cross-sector collaboration and shared learning to support long-term well-being for children, youth, and families.

Vaping

Concerns have emerged regarding students vaping at school during instructional hours, with many reporting challenges in staying engaged throughout a full class period and a lack of meaningful alternatives to vaping during breaks.

In response, an initiative was developed at a local high school in the Near North District School Board following a student focus group composed of individuals who regularly use the designated vaping and smoking area. Students suggested hard candies as a cessation aid and recommended art supplies and tetherball equipment as engaging alternatives to combat boredom during breaks.

Key stakeholders included the Health Unit (Community Health Promoter), the school principal, the Board safe-school Principal, and high school students. The campaign was launched during a school-wide lunch barbecue, allowing inclusive participation without requiring students to self-identify as vapers. Students were invited to exchange their vaping devices for a lollipop and select a cessation tool or a combination of oral stimulation and fidget items.

The event resulted in the collection of nearly 50 vaping devices and several nicotine pouches. Students expressed enthusiasm and pride in seeing their ideas implemented in a tangible and impactful way.

Organizational Effectiveness

Professional Practice

During this reporting period, Professional Practice transitioned to the Organizational Effectiveness portfolio as part of the 2024 organizational review. Effective November 3, 2025, this change includes the addition of the Quality Assurance and Communications programs to this portfolio. The Manager, Quality, Practice, and Relations now reports to the Executive Director, Organizational Effectiveness. The adjustment supports broader organizational realignment related to the movement of health promotion capacity to Foundational Services.

This September, the Health Unit welcomed 12 Bachelor of Science in Nursing (BScN) students completing their third-year community health placements from Canadore College and Nipissing University. Eight of these students are contributing to initiatives within the Communicable Disease Control Program, focusing on infection prevention and control. Four students are supporting work under Priority 2, Strategy 4 “*Cultivate our role within systems-level efforts to reduce poverty and homelessness,*” of the Organizational Strategic Plan. In addition, one fourth-year BScN student is completing their final practicum with the Communicable Disease Control Program.

Indigenous Engagement

Northern Food Rx Summit

Staff from Indigenous Engagement and Development and Community Health attended the Northern Food Rx Summit alongside partners from the North Bay Indigenous Friendship Centre and Wasauksing First Nation. Participants engaged in shared learning and discussions on Indigenous food sovereignty, which recognizes the inherent right of Indigenous People to govern their own food systems in alignment with cultural values, traditional knowledge, and relationships to the land and water.

The summit emphasized collective planning, and relationship building to advance community-led approaches to wellness. Participants prepared and shared a meal of traditional Indigenous foods while gaining knowledge on Indigenous foodways. Supporting Indigenous food sovereignty strengthens reconciliation by recognizing and restoring Indigenous knowledge systems and addressing the colonial disruptions that continue to affect food systems and health outcomes.

Participation at the Summit reflects the Health Unit's commitment to strengthening relationships with Indigenous partners and supporting self-determined approaches to wellness through collaboration and shared learning.

Communications

- Community clinics for COVID-19, flu, and RSV vaccines have been promoted throughout the Health Unit region using both traditional and digital media, supporting strong clinic attendance.
- Updates have been made to the Health Unit website to make it easier for community partners and the public to locate new and existing Health Unit-led data dashboards, with more dashboards anticipated in the future.
- Sub-brand logos representing the Health Unit's programs and services are being updated to reflect current-day paradigms and organizational changes and ensure consistency in graphic design elements.
- Communications are actively capturing photos at Health Unit-led or attended events, improving social media reach and engagement, increasing public awareness of the Health Unit's presence, and highlighting how the organization delivers on its vision, mission, and values. These photos will also serve as an asset for the next public Annual Report and other creative materials.
- Continued support is being provided to the Medical Officer of Health/Executive Officer and Environmental Health leads in responding to media and public inquiries about Perfluoroalkylated Substances (PFAS), in preparation for a public forum following a series of investigative articles that included the Health Unit interviews.

Foundational Services

Population Health Assessment & Surveillance

- A Mental Health Framework dashboard was drafted and shared with internal staff and community partners for feedback prior to its launch.
- Analysis of mortality data in the Health Unit region is underway, including trends over time and across sex, age, geography, and cause of death.

Effective Public Health Practice

- Programs are developing their Organizational Operational Documents (OODs) to identify 2026 planning priorities, intended outcomes, activities, and related evaluation plans.
- The Health Unit is participating in a regional Quality Improvement Educational Initiative, led by Public Health Ontario and involving multiple northeastern health units.

Participating staff will build capacity in quality improvement methods, leadership, and system thinking to support evidence-informed decision making and service delivery.

Strategic Planning

- An internal staff survey was implemented to collect data for multiple strategy work groups to inform future work plan activities and outcomes.

Health Promotion

- Multiple program-specific health promotion projects are underway. The Health Promotion Planner is supporting projects related to extreme heat and air quality, oral health information for parents, vector-borne diseases (ticks and mosquitoes), and a range of environmental health concerns, including animal bites and scratches, harmful algal blooms, drinking water safety, beach water safety, and seasonal food safety.
- The Health Promotion Planner and the Health Promotion Specialist are drafting a guideline and procedure for engaging people with lived and living experience (e.g., of substance use, mental health, Indigenous) in Health Unit projects/initiatives/strategies. The goal is to provide staff with best practice recommendations for meaningful engagement to strengthen public health work.

Health Equity

- Twenty-nine applications were approved for the 2025 health equity training funds, which support organizations serving priority populations in the district. Funding supports professional development in health equity areas aligned with the Health Unit's 2024-27 Strategic Plan, with training taking place between September and December 2025.
- The internal Health Equity Hive Committee continues to address requests for engagement on opportunities and initiatives impacting health equity. In October and November, sessions were coordinated among client-facing programs to explore collective opportunities for comprehensive health promotion and align programs with equitable service access for populations most impacted by inequities.

The Corporation of The Town of Parry Sound

Municipal Partners POA Advisory Committee Meeting Minutes May 22, 2025

Minutes

Date:

May 22, 2025

Time:

1:30pm

Location:

Zoom – zoom.us/join

Meeting ID: 875 7617 6595

Passcode: 321711

Link:

<https://us06web.zoom.us/j/87576176595?pwd=byUYgiN5VGIORpssqSibqJdHdIXITS.1>

Members Present:

Mike Kekkonen - McKellar

Pearl Ivens - Machar

Bonnie Keith – Parry Sound

Delynne Patterson - Ryerson

Sheri Brisbane - McDougall

Staff Present:

Andre – Parry Sound

The Corporation of The Town of Parry Sound

Municipal Partners POA Advisory Committee Meeting Minutes May 22, 2025

1. Agenda

1.1 Land Acknowledgement

1.2 Additions to Agenda/Notice of Motion

1.3 Prioritization of Agenda

1.4 Adoption of Agenda

That the Committee agenda for May 22, 2025, be approved as circulated.

Moved by Pearl Ivens

Seconded by Sheri Brisbane

1.4 Disclosure of Pecuniary Interest and the General Nature Thereof

2. Public Meeting

3. Minutes and Matters Arising from Minutes

3.1 Adoption of November 28, 2024, Meeting Minutes

That the Minutes from the committee meeting held November 28, 2024, be approved as circulated.

Moved by Delynne Patterson

Seconded by Pearl Ivens

3.2 Questions of Staff

9. Resolutions and Direction to Staff

9.1 POA Court Services

9.1.1 POA Court Manager's Report Q1 2025

That the POA Court Manager's Report Q1 2025 be accepted.

The Corporation of The Town of Parry Sound

Municipal Partners POA Advisory Committee Meeting Minutes May 22, 2025

Moved by Sheri Brisbane

Seconded by Pearl Ivens

9.2 Other Business

Request to move November meetings from 4th Thursday of the month to 3rd Thursday of the month.

Moved by Pearl Ivens

Seconded by Delynne Patterson

9.3 Date of Next Meeting

That the next POA Municipal Partners Meeting will be held November 20, 2025, at 1:30pm.

Moved by Sheri Brisbane

Seconded by Pearl Ivens

11. Adjournment 1:52

Moved by Delynne Patterson

Seconded by Sheri Brisbane

Personal Information collected in *Section 2. Public Meeting*, *Section 4. Correspondence* and/or *Section 5. Deputations* is collected under the authority of the *Municipal Freedom of Information and Protection of Privacy Act (MFIPPA)*, *Section 21. (1) c* and will be used to create a record available to the general public.

Parry Sound Provincial Offences Act

Court Manager's Report Q3 2025

Impact of Canada Post Rotating Strikes on POA Operations

- The Ministry of the Attorney General did not issue an Order extending Provincial Offences Act (POA) timelines. Instead, MAG provided guidance regarding the enforcement of fines and related POA timelines.
- The rotating postal strikes did not result in material backlogs for the POA Court in Parry Sound.
- To mitigate potential delivery delays without halting enforcement, POA Parry Sound implemented a temporary grace period of approximately one month.
- Enforcement and collections activities—including driver's licence suspensions and collection actions—continued on a daily basis throughout the disruption.
- The temporary grace period will be discontinued upon the full resumption of Canada Post services, at which point standard enforcement timelines and practices will apply.

Scheduling and Case Load Management

- In 2025, POA Parry Sound experienced a marked increase in Judicial Pre-Trials (JPTs) and Special Trials.
- These hearing types are resource-intensive and complex, resulting in significant operational demands and additional costs.
- The cost to prosecute and support these matters exceeds \$6,000 per court day.
- If the current trend continues, the projected impact on the judicial budget is an additional \$50,000–\$75,000 annually, with negligible corresponding revenue.

- Scheduling pressures and case management requirements have increased accordingly, necessitating ongoing monitoring and resource allocation adjustments.

MAG Initiatives — Early Resolution Reforms (Bill 177)

- The Ministry of the Attorney General introduced Early Resolution reforms in February 2024. Legislative amendments to Bill 177 are anticipated for late spring 2026, subject to enactment and in-force dates.
- Under the current Early Resolution model, courts that offer the program must schedule dedicated early resolution dockets, where prosecutors and defendants appear before a Justice of the Peace (JP) to formalize agreements.
- The proposed amendments are intended to free judicial resources by reducing the need for in-court appearances before a JP. Defendants could meet with a prosecutor electronically or in person; if a resolution is reached, a signed Early Resolution agreement would be filed with the clerk of the court. The clerk would record the outcome and, if applicable, issue a Notice of Fine and Due Date.
- If these reforms are legislated in 2026, POA Parry Sound will apply to become an Early Resolution court.

POA Charges Received and Entered

Ticket Issuance						
	2025	2024	2023	2022	2021	2020
January	406	368	326	257	369	293
February	387	303	284	188	332	306
March	395	292	370	284	505	242
Q1 SUBTOTAL	1,188	963	980	729	1,206	841
April	436	293	273	281	416	85
May	490	430	537	297	442	359
June	317	258	439	205	484	271
July	425	407	484	346	674	487
August	422	571	483	266	394	410
September	380	284	342	267	350	367
Q3 SUBTOTAL	3,658	3,206	3,538	2,391	3,966	2,820
October	359	403	324	223	275	298
November		416	281	309	226	230
December		199	168	169	150	145
Total		4,224	4,311	3,092	4617	3493

2025 POA General Ledger - DRAFT

Revenues	2025	2025 Q1	2025 Q2	2025 Q3
Provincial Offences Revenues	<u>\$ 889,966.00</u>	<u>\$ 163,613.46</u>	<u>\$ 374,628.00</u>	<u>\$ 646,962.00</u>
Expenditures				
Salaries, Benefits & Contracted Services	\$ 311,342.00	\$ 78,535.00	\$ 155,500.00	\$ 236,916.00
Office Administration & Facilities	\$ 42,124.00	\$ 1,287.00	\$ 6,209.00	\$ 13,091.00
Partner's Administration Charge	\$ 50,000.00	\$ 12,500.00	\$ 25,000.00	\$ 37,500.00
Prosecution & Justice of Peace	\$ 145,000.00	\$ 34,166.00	\$ 92,157.00	\$ 165,216.00
Interpreter Costs	\$ 4,500.00	\$ 1,781.00	\$ 2,510.00	\$ 4,427.00
Court related travel & witness fees	\$ 500.00	\$ 153.00	\$ 566.00	\$ 733.00
NCO & A1 Collection Costs	\$ 9,000.00	\$ 1,659.00	\$ 5,210.00	\$ 5,853.00
Amortization of Capital Assets	\$ -	\$ -	\$ -	\$ -
Audit Costs	\$ 5,000.00	\$ 1,250.00	\$ 2,500.00	\$ 3,750.00
Fines & By-Laws to Municipalities	\$ 8,000.00	\$ 2,125.00	\$ 3,680.00	\$ 5,315.00
Fines paid to other POA Offices	\$ 40,000.00	\$ 5,665.00	\$ 9,343.00	\$ 18,158.00
Transfer to Municipal Partners	\$ 80,000.00	\$ -	\$ -	\$ -
Certificate of Offence charges	\$ 4,500.00	\$ 626.00	\$ 1,181.00	\$ 1,181.00
POA IT & Software	\$ 19,300.00	\$ 3,253.00	\$ 4,241.00	\$ 11,935.00
Provincial Monitoring/Enforcement	\$ 5,700.00	\$ 1,407.00	\$ 2,345.00	\$ 4,221.00
VFS paid to Province	\$ 110,000.00	\$ 14,295.00	\$ 50,694.00	\$ 92,490.00
Dedicated Fines paid to Province	<u>\$ 55,000.00</u>	<u>\$ 4,730.00</u>	<u>\$ 15,265.00</u>	<u>\$ 45,330.00</u>
TOTAL EXPENDITURES	<u>\$ 889,966.00</u>	<u>\$ 163,432.00</u>	<u>\$ 376,401.00</u>	<u>\$ 646,116.00</u>
		<u>\$ 181.46</u>	<u>-\$ 1,773.00</u>	<u>\$ 846.00</u>

2026 POA Budget - DRAFT

Revenues	2025	2026
Provincial Offences Revenues	<u>\$ 889,966.00</u>	<u>\$ 872,251.00</u>
Expenditures		
Salaries, Benefits & Contracted Services	\$ 311,342.00	\$ 320,047.00
Office Administration & Facilities	\$ 42,124.00	\$ 36,504.00
Partner's Administration Charge	\$ 50,000.00	\$ 50,000.00
Prosecution & Justice of Peace	\$ 145,000.00	\$ 195,000.00
Interpreter Costs	\$ 4,500.00	\$ 5,500.00
Court related travel & witness fees	\$ 500.00	\$ 700.00
NCO & A1 Collection Costs	\$ 9,000.00	\$ 8,000.00
Amortization of Capital Assets	\$ -	\$ -
Audit Costs	\$ 5,000.00	\$ 5,000.00
Fines & By-Laws to Municipalities	\$ 8,000.00	\$ 8,000.00
Fines paid to other POA Offices	\$ 40,000.00	\$ 35,000.00
Transfer to Municipal Partners	\$ 80,000.00	\$ 25,000.00
Certificate of Offence charges	\$ 4,500.00	\$ 3,500.00
POA IT & Software	\$ 19,300.00	\$ 19,300.00
Provincial Monitoring/Enforcement	\$ 5,700.00	\$ 5,700.00
VFS paid to Province	\$ 110,000.00	\$ 110,000.00
Dedicated Fines paid to Province	<u>\$ 55,000.00</u>	<u>\$ 45,000.00</u>
TOTAL EXPENDITURES	<u>\$ 889,966.00</u>	<u>\$ 872,251.00</u>

District of Parry Sound



Social Services
Administration Board

Chief Administrative Officer's Report

November 2025

Mission Statement

To foster healthier communities by economically providing caring human services that empower and enable the people we serve to improve their quality of life.

Inviting Partners to Help Create New Affordable Housing Opportunities

The District of Parry Sound Social Services Administration Board (DSSAB) has launched an Expression of Interest (EOI) inviting qualified housing partners to help advance new affordable housing projects across the Parry Sound District.



This latest initiative reflects the Board's ongoing commitment to addressing the housing challenges faced by residents throughout the district. Through the EOI, the DSSAB, supported by EllisDon Community Builders, is seeking to identify innovative and sustainable housing ideas and partnerships that can bring more affordable homes to life. The goal is to strengthen local communities by expanding access to affordable housing options for families, seniors, and individuals.

The EOI invites submissions from non-profit, Indigenous, municipal, and private-sector partners interested in:

- Developing housing on DSSAB-owned land,
- Exploring joint venture or partnership models, or
- Identifying acquisition or turnkey opportunities aligned with local housing needs.

"This is an important step in bringing new housing opportunities to communities across our district," said Tammy MacKenzie, DSSAB's Chief Administrative Officer. "We know that collaboration is key to creating lasting housing solutions, and this process is designed to help us build those partnerships."

The call for Expressions of Interest is open until November 19, 2025, at 3:00 p.m. Full details and submission requirements are available at www.psdssab.org/tenders.

For more information, contact:
Nina Tomic, Senior Development Analyst, EllisDon Community Builders
ntomic@ellisdon.com



'Everyday Impact'

This month, we are proud to recognize Sherry Heal, Clinical Counsellor, and Kim Goddard, Outreach Worker, from Esprit Place Family Resource Centre for their dedication and compassion in supporting residents facing complex challenges.

Most recently, Sherry and Kim have worked closely with two women who came to the centre feeling overwhelmed and alone, with limited personal support and many obstacles to navigate. They stepped in with empathy and determination, working as a team and collaborating closely with community partners to connect these residents with the services and resources they needed.

Through extensive research, advocacy, and collaboration, they have helped these residents access supports such as employment services, multicultural programs, faith communities, court support, driver's education, and financial literacy resources - each step creating new opportunities for independence and stability.



The compassion and dedication shown by Sherry and Kim highlight the incredible impact our staff can have when they go above and beyond. Their efforts have not only changed lives today but have also set the foundation for continued growth and confidence for the residents they support.

Take Back the Night -October 3, 2025

On October 3, community members gathered at Market Square Park in Parry Sound for *Take Back the Night*. This was an evening of solidarity, awareness, and action against gender-based violence.

Hosted by the Violence Against Women Coordinating Committee (VAWCC) with support from local health, justice, and social service organizations, the event brought together survivors, allies, and advocates to march through downtown Parry Sound in a powerful show of unity.

We would like to extend a heartfelt thanks to everyone who attended and to local leaders from several surrounding municipalities for their support and participation.



Licensed Child Care Programs

Total Children Utilizing Directly Operated Child Care in the District September 2025

Age Group	Fairview ELCC	First Steps ELCC	Highlands ELCC	Waubeek ELCC	HCCP	Total
Infant (0-18M)	3	1	3	6	14	27
Toddler (18-30M)	5	6	12	26	31	80
Preschool (30M-4Y)	16	13	16	25	48	118
# of Active Children	24	20	31	57	93	225

There has been an increase in infant enrollment for the month as children are transitioning to the older age groupings. Overall, the Directly Operated Child Care Programs are continuing to enroll children as the ages correspond with the available spaces.

School Age Programs September 2025

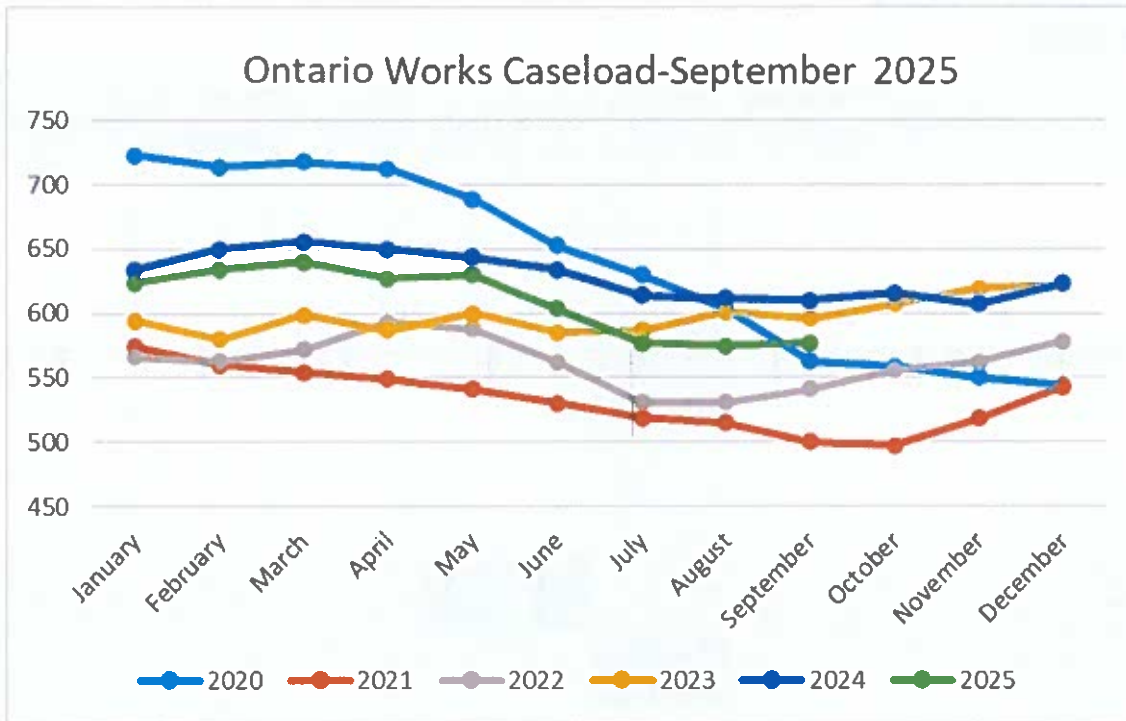
Location	Enrollment
Mapleridge After School	12
Mapleridge Before School	26
Home Child Care	13
# of Active Children	51



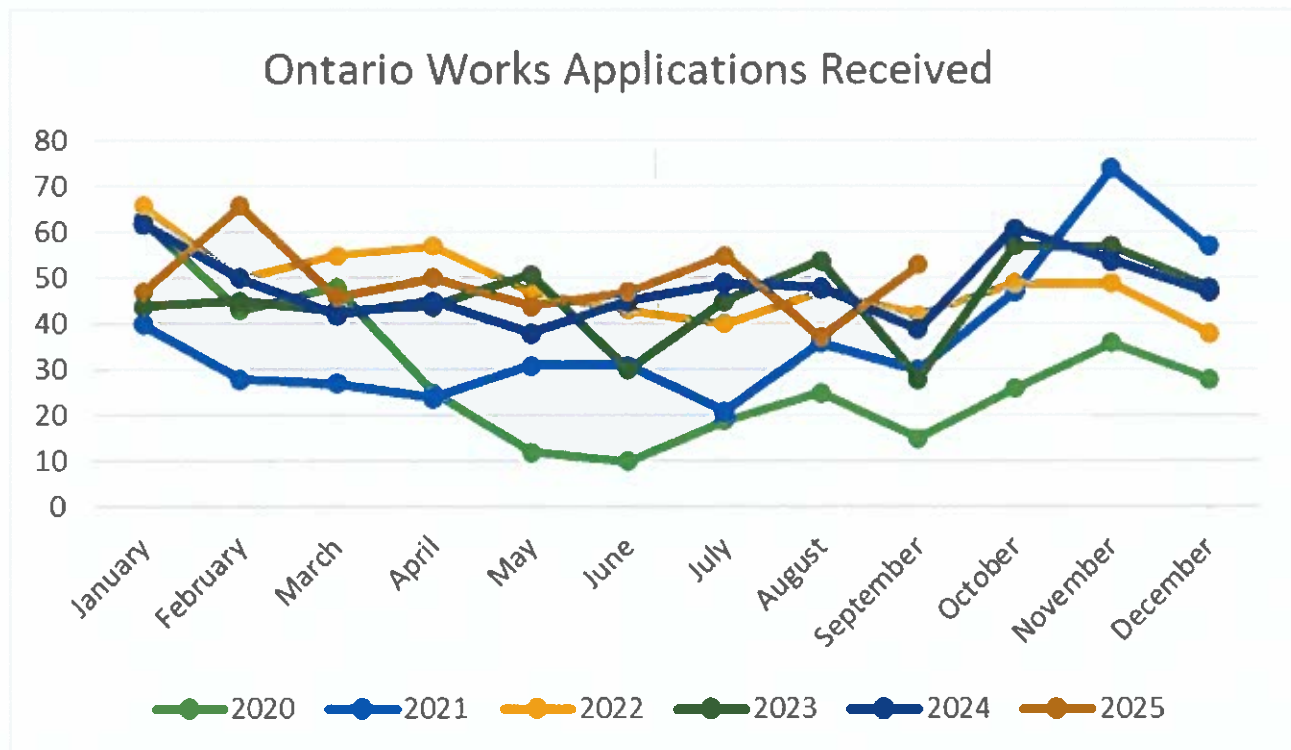
**Inclusion Support Services
September 2025**

Age Group	EarlyON	Licensed ELCC's	Monthly Total	YTD Total	Waitlist	New Referrals	Discharges
Infant (0-18M)	0	1	1	3	0	0	0
Toddler (18-30M)	5	12	17	24	0	1	0
Preschool (30M-4Y)	9	33	42	49	0	3	0
School Age (4Y+)	1	13	14	26	0	2	15
Monthly Total	14	61	75		0	6	15
YTD Total	34	77		102	18	43	28

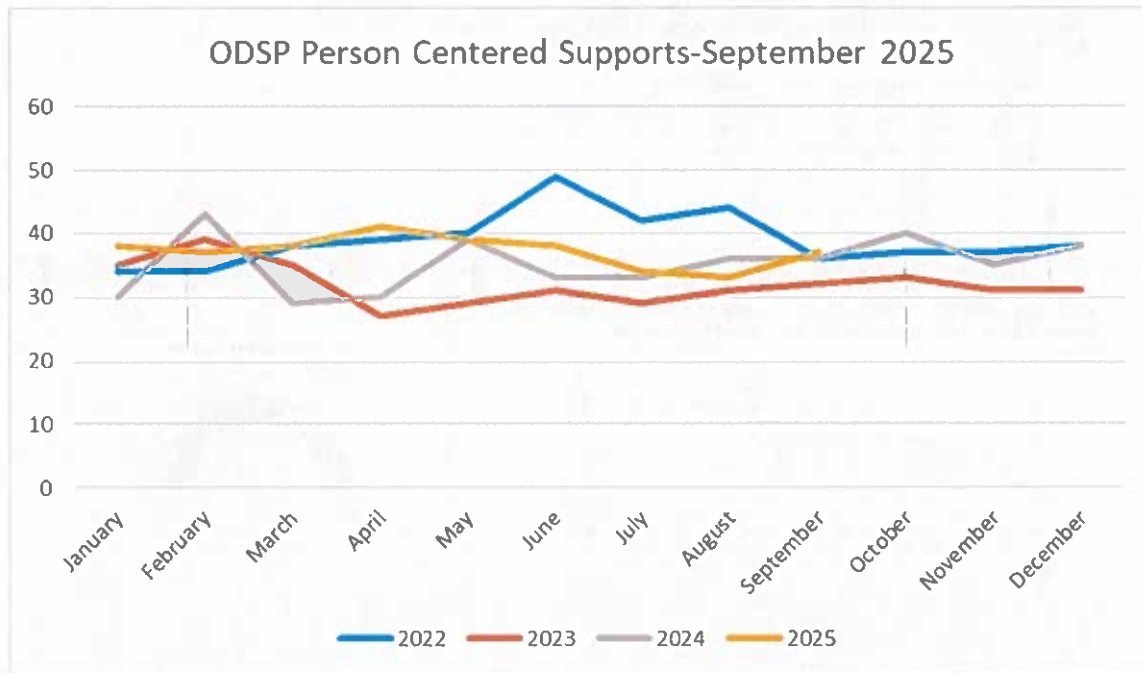
September had 61 children on caseload, 6 new referrals (2 school age, 1 EarlyON and 3 licensed child care). There were 15 school age discharges in September as children transitioned to kindergarten.



Ontario Works Intake Unit - Social Assistance Digital Application (SADA) Ontario Works Applications Received



ODSP Participants Receiving Person Centred Supports through Ontario Works



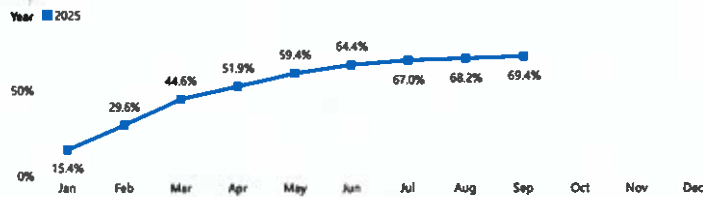
The OW Caseload continues to hold steady at 577 cases (887 beneficiaries). We are providing 37 ODSP participants Person-Centred Supports. We also have 61 Temporary Care Assistance cases. 53 applications were received through the province's Ontario Works Intake Unit (OWIU).

Ontario Works (OW) Performance Measures

On March 1st, 2025, as part of the province's Employment Services Transformation, we officially entered Integrated Employment Services model (IES) along with our Northeast DSSAB partners with our new Service System Manager College Boreal. This means that employment assistance for Social Assistance recipients now moves under the Employment Ontario umbrella. We are responsible for providing Person Centered Supports to SA Recipients in 4 Support Pillars.

- Crisis & Safety-homelessness, personal safety
- Health-medical, mental health counselling, addiction treatment
- Life Skills-Literacy and Basic Skills such as budgeting, time management
- Community Supports-Housing, transportation and legal support

Percentage of OW + NDA Members with mandatory participation requirements that have created a Social Assistance Action Plan (Cumulative Year-to-Date)*



Provincial Value for Latest Month in Selected Range



Percentage of OW + NDA Members with mandatory participation requirements that are referred to EO (Cumulative Year-to-Date)



Provincial Value for Latest Month in Selected Range



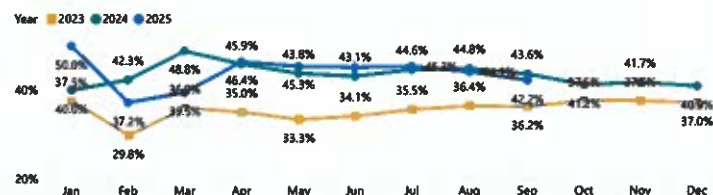
Percentage of Ontario Works cases exiting to employment (Cumulative Year-to-Date)



Provincial Value for Latest Month in Selected Range



Percentage of Ontario Works cases who exit the program and return within one year (Cumulative Year-to-Date)



Provincial Value for Latest Month in Selected Range



Income Support & Stability Update

Income Support and Stability Program Case Management involves the coordination of appropriate services and the provision of consistent and on-going weekly or bi-weekly supports, required by the individual to succeed in achieving and maintain life stabilization goals.

Housing Status

Clients who identify as experiencing homelessness, or at immediate risk of homelessness

2025	September	YTD
Active in a Transitional Unit	5	12
Exited Transitional Housing	1	7

June 2024—September 2025

Short Term Housing Allowance

Max of \$400 for 6 months

	Active	YTD
September	6	36

Provincial Priority Groups

2025	September	YTD
Chronic Homelessness	13	20
Youth Age 16-25	5	13
Indigenous	1	3
Provincial Institution	1	2

April 1—September 2025

Case Type

Clients working with Income Support and Stability.
New and active files

2025 –September	New Families	Returning Families	Single Person	Returning Single Person
At Risk of Homelessness	4	8	14	19
Experiencing Homelessness			2	4
On the By Name List	2		1	1
YTD	16	39	41	148

Type of Assistance Provided:

2025	September				YTD
	ODSP	Ontario Works	Low Income Senior	Low Income non-senior	
Prevention interventions before housing loss occurs	6		4		79
Prevention with ongoing case management	9	14	4		154
Rapid Resolution	1	1		1	8
Diversion Case Management					1
Eviction Prevention					
Food Security		1			2
TOTAL	16	15	8	1	244

April 1—September 2025

Household Income Sources and Issuance from Homelessness Prevention Program

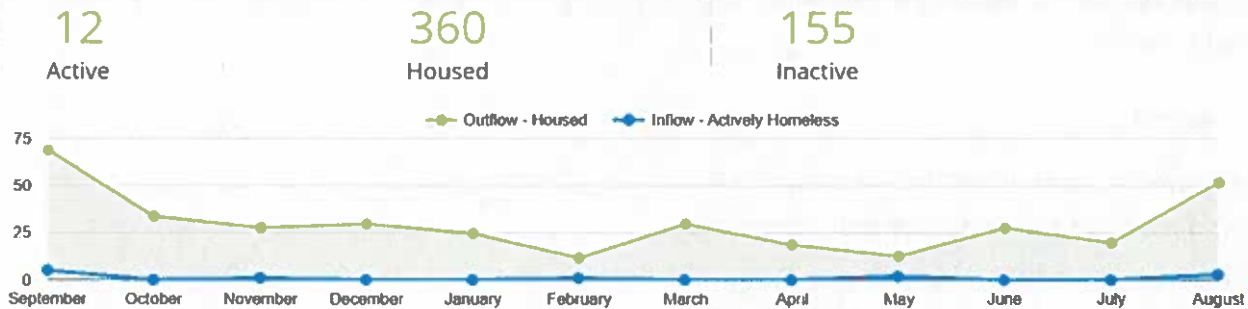
Reason for Issue	Total	YTD	Income Source	Total	YTD	HPP	YTD
Rental Arrears	\$14,655.25	\$88,554.88	Senior	8	35	\$6,306.16	\$26,776.57
Utilities/Firewood	\$8,970.66	\$57,335.42	ODSP	18	91	\$12,523.03	\$70,375.83
Transportation	\$50.00	\$1,736.83	Ontario Works	20	117	\$15,070.80	\$88,097.03
Food/Household/Misc.	\$9,772.35	\$43,777.07	Low Income	2	17	\$3,038.72	\$10,0170.57
Emergency Housing	\$640.04	\$3,162.47	TOTAL				\$195,207.07
Total	\$34,088.30	\$195,207.07					

April 1—September 2025

April 1—September 2025

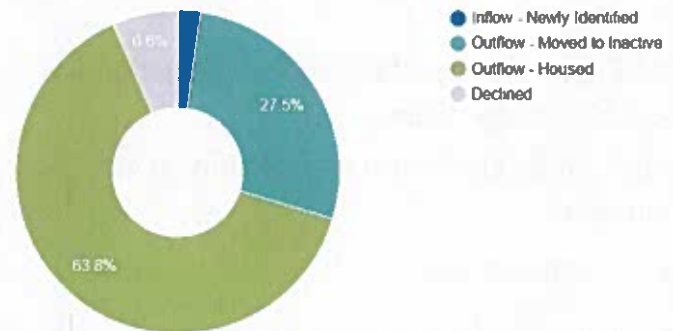
By-Name List Data (September 1, 2021– September 30, 2025)

The By Name List is real-time list of all known people who are experiencing homelessness in our community that are willing to participate in being on the list and connecting with our agency for ongoing support to maintain affordable and sustainable housing. The individuals who are connected to this program are provided Intense Case Management supports with the foundations from Coordinated Access. As we standardize our definition of homelessness across our team and partners, we have been reviewing our By Name List data to ensure consistency. This explains the sharp decrease for this month.



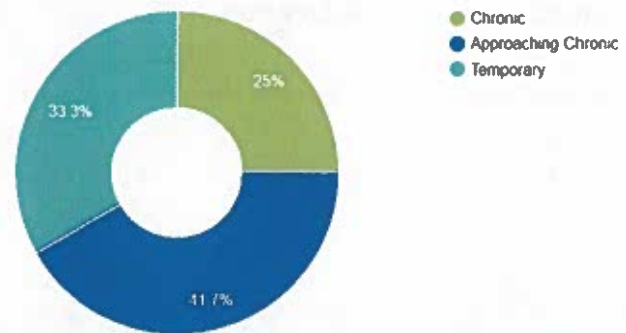
BNL INFLOW & OUTFLOW

Type	Clients
Inflow - Newly Identified	12
Inflow - Returned from Housing	0
Inflow - Returned from Inactive	0
Outflow - Moved to Inactive	155
Outflow - Housed	360
Declined	37



ACTIVE CLIENTS BY HOMELESS PRIORITY

Type	Clients
Chronic	3
Approaching Chronic	5
Temporary	4
N/A	0



Parry Sound District Housing Corporation

September 2025

Activity for Tenant Services

	Current	YTD
Move outs	2	17
Move in (centralized waitlist along with internal transfers)	5	26
L1/L2 hearings	0	11
N4 Delivered to tenant or filed with the LTB— Notice of eviction for non-payment of rent	1	6
N5 Filed with the LTB— notice of eviction disturbing the quiet enjoyment of the other occupants	3	11
N6 Filed with the LTB –notice of eviction for illegal acts or misrepresenting income for RGI housing	0	1
N7 Filed with the LTB – notice of eviction for willful damage to unit	0	1
Repayment agreements—new (formal & informal)	1	16
No Trespass Order	0	0
Mediation/Negotiation/Referrals	35	187
Tenant Home Visits/Wellness Checks	35	375
Tenant Engagements/Education	0	21

**Property Maintenance
September 2025**

Pest Control		Monthly pest control inspections were completed at 10 buildings. 42 units were inspected. Of the 42 units, 4 units required treatment. 4 additional units were treated based on tenant reports.
Vacant Units	5	4 one-bedroom, 1- multiple bedrooms (asbestos abatement, and significant repair contributes to longer vacancy times)
Vacant Units - The Meadow View	6	6 market units
After Hours Calls	10	monitoring station offline, smoke alarm battery, plumbing leaks, tenant dispute, lock out, fridge not working, toilet plugged
Work Orders	95	Work orders are created for our staff to complete routine maintenance repairs for all DSSAB/LHC Buildings
Purchase Orders	174	Purchase Orders are for services, and materials required outside of the Housing Operations Department scope of work for the LHC properties
Fire Inspections	1	Annual fire suppression inspection completed on a 6-storey senior building
Annual Inspections	0	Annual inspections continue across the district
Inspections (other)	25	Housekeeping, Fire Prevention Officer follow up, and preconstruction/postconstruction
Incident Reports	0	

Capital Projects

September 2025

General Overview

September marked a transition month with multiple remediation and restoration projects reaching completion and the continuation of several major infrastructure, siding, and roofing projects initiated earlier in the summer. Multiple units remediated through August were fully reconstructed and re-occupied following final inspections. Ongoing projects remain focused on structural repairs, HVAC upgrades, and preventative work ahead of the winter season.

Hazardous Material Remediation and Water Damage Repairs

- Multiple abatement and remediation projects completed through mid-September, including the restoration of previously vacated units.
- Final drywalling and plumbing completed at multiple abatement sites by late September, with post-construction inspections scheduled.
- Attic abatement and insulation replacement began September 22 and will conclude in early October.
- Clearance inspections conducted following completion at each abatement site.
- Continued environmental testing and clearance through Pinchin and Caliber for remaining fall abatement sites.

Doors, Siding, Painting, and Cosmetic Upgrades

- Exterior door installations completed September 5.
- Siding replacement completed September 5, with finishing work and touch-ups finalized mid-month.
- Additional quotes for painting projects submitted for review and awaiting budgetary approval.
- Masonry repair quote recommendations submitted for approval, with contractor selection expected in early October.

Roofing and Structural Projects

- Roofing and attic abatement initiated September 10 following approval; work remains ongoing into October.
- Structural drywalling and finish carpentry underway at multiple remediated units.
- Foundation repair work commenced at designated sites.
- Structural assessments and post-inspection coordination with contractors continued through late September.

Capital Projects

September 2025 cont'd...

HVAC, Electrical, and Generator Work

- Generator exhaust fabrication still pending completion for one remaining site.
- Mechanical repairs and plumbing deficiencies addressed and completed at several locations.
- ERV and RTU mechanical systems inspected and confirmed operational; independent control adjustments verified.

Landscaping and Site Enhancements

- Seasonal landscaping projects scheduled for fall, including installation of cedar privacy hedging.
- Remaining grading and surface work deferred to spring 2026 due to seasonal conditions.

Summary

The Capital team maintained strong progress through September, completing multiple abatement and siding projects while advancing fall roofing and structural work. Final inspections, contractor scheduling, and turnover coordination have positioned the portfolio well heading into Q4. All fall abatement and roofing work remain on track for completion by mid-October, with remaining electrical, generator, and cosmetic upgrades continuing into November.

Housing Programs

Social Housing Centralized Waitlist Report September 2025

	East Parry Sound	West Parry Sound	Total
Seniors	54	138	192
Families	175	492	667
Individuals	562	175	737
Total	791	805	1596
Total Waitlist Unduplicated			442



SPP = Special Priority Applicant

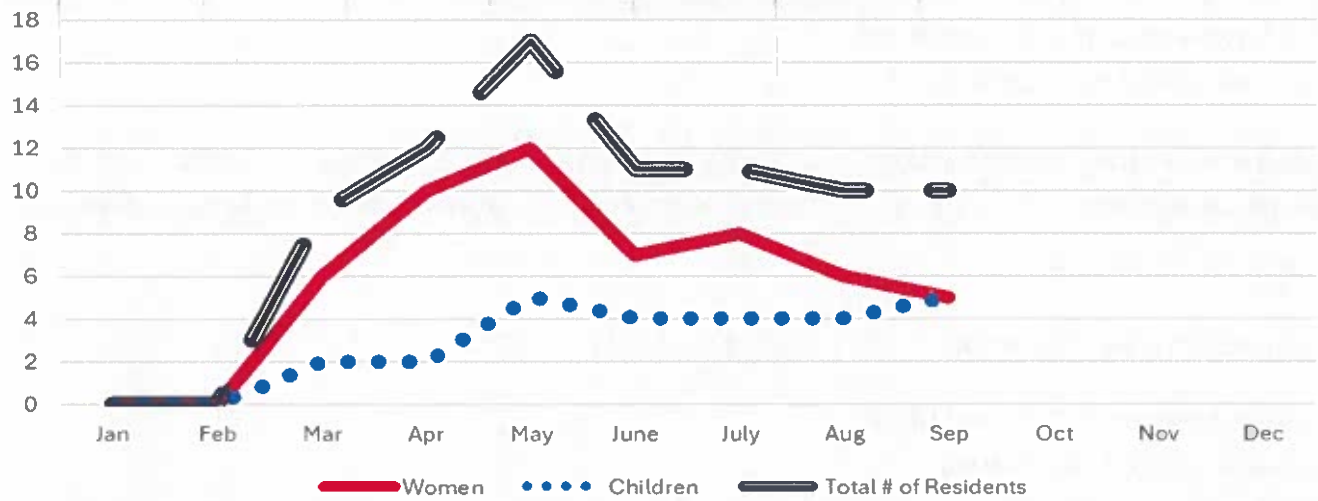
Social Housing Centralized Waitlist (CWL) 2024 - 2025 Comparison Applications and Households Housing from the CWL

Month 2024	New App.	New SPP	Cancelled	Housed	SPP Housing	Month 2025	New App.	New SPP	Cancelled	Housed	SPP Housing
Jan	3		2	1		Jan	9	0	0	2	
Feb	5		11	1		Feb	8	0	2	3	
Mar	7		3	3		Mar	9	1	4	1	
Apr	10	1	7			Apr	6	1	10		
May	4	1	5	1		May	11		1	2	
June	1		15	3		June	12	2	1	2	
July	9	1	19			July	14			2	1
Aug	9	1	21			Aug	9	1	1	2	1
Sept	6		16	2		Sept	7	4	1	2	2
Oct	6		9	4		Oct					
Nov	10	1	17	3		Nov					
Dec	11		6	3	2	Dec					
Total	81	5	131	21	2	Total	85	9	20	16	4

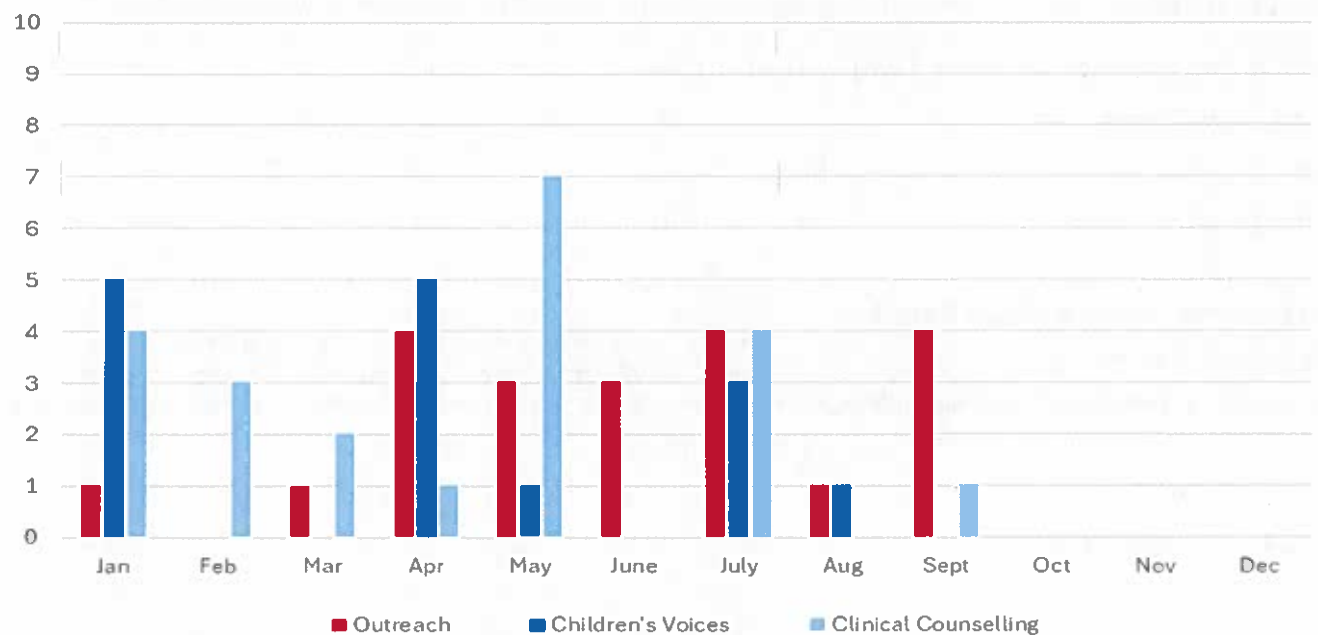
Esprit Place Family Resource Centre



Residential Program Participants



New Program Enrollments



Social Media Stats

Facebook –District of Parry Sound Social Services Administration Board	MAY 2025	JUNE 2025	JULY 2025	AUG 2025	SEPT 2025	OCT 2025
Total Page Followers	738	749	749	770	780	786
Post reach/views this period	3159	11,121	11,941	5,904	33,114	18,590
Post Engagement this Period (# of reactions, comments, shares)	501	77	75	37	211	138

Facebook -Esprit Place Family Resource Centre	MAY 2025	JUNE 2025	JULY 2025	AUG 2025	SEPT 2025	OCT 2025
Total Page Followers	225	225	225	229	229	229
Post reach/views this period	100	580	815	1,314	424	313
Post Engagement this Period (# of reactions, comments, shares)	22	10	0	27	2	3

DSSAB LinkedIn Stats https://bit.ly/2YyFHIE	MAY 2025	JUNE 2025	JULY 2025	AUG 2025	SEPT 2025	OCT 2025
Total Followers	548	551	558	561	561	563
Search Appearances (in last 7 days)	371	205	132	122	113	140
Total Page Views	52	35	22	26	27	44
Post Impressions	650	660	715	235	1092	2184
Total Unique Visitors	29	20	12	14	15	27

Instagram - Esprit Place Family Resource Centre https://www.instagram.com/espritplace/	MAY 2025	JUNE 2025	JULY 2025	AUG 2025	SEPT 2025	OCT 2025
Total Followers	104	105	107	109	112	114
# of accumulated posts	65	65	66	67	69	69



Magnetawan Cemetery Board (MCB) Meeting Minutes, November 5th, 2025

The meeting of the MCB was held on Wednesday, November 5th, 2025, 4:30 pm at the Magnetawan Community Centre with the following present:

Garfield Robertson (Chair)
Doris Langford (Vice Chair)
Bill Bishop
MaryJane Campbell
Jack Crossman
Keith Miller
Erica Kellogg (Secretary)
Regrets:
Brad Lewis

OPENING BUSINESS

1.1 Call to Order Meeting was called to order by the Chair at 4:30 pm.

1.2 Adoption of the Agenda

RESOLUTION 2025-04 Miller - Langford

BE IT RESOLVED THAT the Magnetawan Cemetery Board adopts the agenda as presented.
Carried.

1.4 Adoption of Previous Minutes

RESOLUTION 2025-05 Crossman - Bishop

BE IT RESOLVED THAT the Magnetawan Cemetery Board approves and accepts the Cemetery Board Minutes from April 23rd, 2025, as amended.
Carried.

MOTIONS AND DISCUSSION ITEMS

2.1 2026 Budget Recommendations

RESOLUTION 2025-06 Crossman - Miller

WHEREAS the Magnetawan Cemetery Board seeks to enhance the care, maintenance and overall presentation of the cemeteries within the Municipality of Magnetawan;

NOW THEREFORE BE IT RESOLVED the Magnetawan Cemetery Board respectfully requests the following items to be considered for inclusion in the 2026 budget;

- The removal and replacement of the Spence Cemetery fence which borders Nipissing Road and Midlothian Road;
- Brushing of the Spence Cemetery addition;
- The purchase and installation of a granite bench at the Chapman Memorial Sanctuary to be placed opposite the columbarium.

Carried.

In addition to the approved 2026 budget items, the Committee spoke to future projects that included:

- Repair and painting of iron gates located at active cemeteries, garbage cans and memorial tress at the Chapman Memorial Sanctuary.

ADJOURNMENT

5.1 Adjournment

RESOLUTION 2025-07 Bishop - Crossman

BE IT RESOLVED THAT the Magnetawan Cemetery Board adjourns this meeting at 5:30 pm to meet again on Wednesday April 8th, 2026 at 4:30 pm or at the call of the Chair.

Carried.

Approved by:

Chair, Garfield Robertson

Secretary, Erica Kellogg

DRAFT



**Magnetawan Economic Tourism Committee (METC)
Meeting Minutes, November 12th, 2025**

The meeting of the METC was held on Tuesday, November 12th, 2025, 9:00 am with the following present:

Rachel Sullivan (Chair)
Angela Ramsay (Vice Chair)
Dave Antle
Brenda Fraser
Joan Lewis
Francine Yolkowskie (via phone)
Erica Kellogg (Secretary)

Regrets
Rob Ross

OPENING BUSINESS

1.1 Call to Order Meeting was called to order by the Chair at 9:15 am.

1.2 Adoption of the Agenda

RESOLUTION 2025-43 Fraser - Lewis

BE IT RESOLVED THAT the Magnetawan Economic Tourism Committee adopts the agenda as presented.
Carried.

1.3 Adoption of the Previous Minutes September 8th, October 14 and 22, 2025

RESOLUTION 2025-44 Lewis - Fraser

BE IT RESOLVED THAT the Magnetawan Economic Tourism Committee approves and accepts the Magnetawan Economic Tourism Committee Minutes from the September 8th, October 14th and October 22nd, 2025 meetings as presented.
Carried.

DISCUSSION ITEMS

2.1 Deputy Clerk Recreation and Communications – Laura Brandt

The Committee received with thanks information on Municipal recreation programs, events, website/social media possibilities and learned about the Municipality's mailer. The Deputy Clerk provided the Committee with historical reports speaking to the Magnetawan Locks and Heritage Museum, Recreation and Communication and Croft Recreation Park Revitalization.

2.2 Work Plan - Review and Update Going Forward

- **Draft - Communication Presentation - Dave and Rob**

Member Dave gave an overview of the draft communication presentation. A resolution was passed later in the meeting.

- **Website Discussions**

General discussion took place around the value of adding onto the existing Municipal website vs. the creation of a standalone “tourism” based website. The Committee concurred the best path forward is to optimize the existing Municipal website. Members Lewis and Chair Sullivan committed to working with the Deputy Clerk – Communications and Recreation to understand website possibilities and provide suggestions for improvement in the future.

- **Accommodation Meeting October 25, 2025 – recap**

The Committee agreed the meeting was a success and information shared was beneficial to the Committee and the Municipality. Chair Sullivan informed the Committee that attendees had provided additional information pertaining to their Welcome Package and Frequently Asked Question from visitors which will be presented at a future meeting.

- **2025 Wrap Up Almaguin - Magnetawan participation**

An update to the holiday incentive program was provided by both the Secretary and Chair. Wrap up Almaguin will include the Magnetawan Christmas Market by way of a photo contest at an additional fee of \$50.00 to the Committee making the total contribution by METC \$250.00 for the 2025 event.

- **Wayfinding Signage Project – Update**

Included in the agenda package for the meeting was an updated version of the AJ Casson draft sign board. Municipal Staff continue to work on the wayfinding sign project with installation anticipated by March of 2026.

- **2026 Budget Recommendations**

The Committee discussed uncompleted 2025 projects. The Committee will prioritize website suggested revisions including the business directory, additional signage within the Municipality, continue to attend tourism related events and host future focus group events. The Committee would like to request the remaining 2025 budget funds be topped up with an additional, approximate \$4,000 and respectfully request Council commit a total \$20,000 to the 2026 METC budget. A resolution was passed later in the meeting.

- **Great Canadian Wilderness Tourism Summit - recap**

The Secretary provided feedback on the tourism summit held at a KOA Camp Site in Parry Sound. The event was geared to camping establishments and was well attended. Interesting presentations included discussions on use of AI and how to create engaging visual content to capture visitors.

- **Almaguin Highlands Chamber of Commerce - AGM meeting – participation**

Members of the Committee discussed participation at this event, and a resolution was passed later in the meeting.

RESOLUTION 2025-45 Lewis - Fraser

WHEREAS the Magnetawan Economic Tourism Committee (METC) has discussed the 2025/2026 workplan and the draft communication plan;

AND WHEREAS METC members have identified within each of these plans a need for a coordinated effort between the Committee and Council as the Committee seeks to continue support tourism related endeavours for the Municipality;

NOW THEREFORE BE IT RESOLVED THAT the METC respectfully request the Municipality of Magnetawan Council appoint a member to METC.

Carried.

RESOLUTION 2025-46 Fraser – Lewis

BE IT RESOLVED THAT the Magnetawan Economic Tourism Committee received an invitation to attend the Almaguin Highlands Chamber of Commerce AGM on November 19th and approves the following members to attend the event:

- 1) Rachel Sullivan
- 2) Erica Kellogg

Carried.

RESOLUTION 2025-47 Lewis – Antle

WHEREAS the Magnetawan Economic Tourism Committee (METC) has discussed 2026 projects which include but are not limited to items such as: signage, event participation, publication advertisements and focus group events among other things;

NOW THEREFORE BE IT RESOLVED THAT the METC respectfully request the Municipality of Magnetawan Council allocate \$20,000 in the 2026 Municipal Budget towards METC.

Carried.

ADJOURNMENT

5.1 Adjournment

RESOLUTION 2025-48 Lewis - Antle

BE IT RESOLVED THAT the Magnetawan Economic Tourism Committee adjourns the meeting at 11:40 pm, to meet again December 8th, at 10:00am.

Carried.

Approved by:

Chair Rachel Sullivan

Secretary Erica Kellogg



ALMAGUIN HIGHLANDS OPP DETACHMENT BOARD
CONSEIL DU DÉTACHEMENT D'ALMAGUIN HIGHLANDS
DE LA POLICE PROVINCIALE

ALMAGUIN HIGHLANDS OPP DETACHMENT
DÉTACHEMENT D'ALMAGUIN HIGHLANDS DE LA POLICE PROVINCIALE

Almaguin Highlands O.P.P. Detachment Board

**Regular Meeting of the Board
Wednesday November 12th, 2025
5:00 p.m.**

**Township of Perry Municipal Office
(1695 Emsdale Road, Emsdale, ON)**

Any and all Minutes are to be considered Draft until approved by the OPP Board at a Regular Meeting.

In Attendance:

Council Chambers:

Robert Sutherland, Chair & Community Representative, Krista Miller, Vice Chair & Community Representative, Board Members Kevin Noaik, Dan Robertson, Joe Lumley and, S/SGT Doug Vincer, Almaguin Highlands OPP Detachment Commander, Kim Seguin, Acting Secretary

Regrets:

Neil Scarlett

Members of the Public:

n/a

Disclosure of Conflict of Interest

Nil

Resolution No. 2025-22

Moved by: Krista Miller

Seconded by: Joe Lumley

Be it resolved that the Almaguin Highlands OPP Detachment Board hereby approves the Regular Board Meeting Minutes dated Wednesday, October 8th, 2025.

Carried

Item 4 Delegations

N/A

Item 5.1 2025 Q3 Opp Detachment Board Report

The board had a brief discussion with S/SGT Vincer on the report presented.

Resolution No. 2025-23

Moved by: Dan Robertson

Seconded by: Kevin Noaik

Be it resolved that the Almaguin Highlands OPP Detachment Board hereby receives the 2025 Q3 OPP Detachment Board Report.

Carried

Item 6.1 Appointment of Acting Secretary

Resolution No. 2025-24

Moved by: Krista Miller

Seconded by: Joe Lumley

Be it resolved that the Almaguin Highlands OPP Detachment Board hereby receives appoints Kim Seguin as Acting Secretary.

Carried

Item 6.2 Detachment Commander Performance Feedback Form33

The Almaguin Highlands OPP Detachment Board deferred the discussion to complete the form until after agenda item 6.4.

Item 6.3 2026 OPP Detachment Board Meeting Schedule

Resolution No. 2025-25

Moved by: Joe Lumley

Seconded by: Dan Robertson

Be it resolved that the Almaguin Highlands OPP Detachment Board hereby establish the 2026 Meeting Dates for the Board as the second Wednesday of the month at 5:00pm on:

- January 14, 2026
- April 8, 2026
- July 8, 2026
- October 14, 2026

Carried

Item 6.4 Community Safety and Well-Being Plan Final

The Board reviewed the information presented for the Community Safety and Well-Being Plan.

S/Sgt Vincer left the meeting at 5:26pm so the board could discuss the performance feedback form.

Revisit Item 6.2 Detachment Commander Performance Feedback Form33

The Board discussed each item on the feedback form and collaboratively developed the feedback. The completed information will be forwarded to S/SGT Vincer by November 14th as requested.

The Meeting adjourned at approximately 5:55 p.m.

Dated this 14th day of January 2026.

Robert Sutherland, *Chair*

Kim Seguin, *Acting Secretary*



United Counties of
Stormont, Dundas & Glengarry

RESOLUTION

MOVED BY Councillor Densham

RESOLUTION NO 2025- 159

SECONDED BY

DATE November 17, 2025

WHEREAS the Conservation Authorities Act (1946) enables municipalities to establish local conservation authorities, and when municipalities choose to form such authorities, they assume responsibility for governance and funding through the appointment of a Board of Directors and the provision of an annual levy to cover expenses;

AND WHEREAS the municipalities within Stormont, Dundas and Glengarry (SDG) established South Nation Conservation (SNC) in 1947 and the Raisin Region Conservation Authority (RRCA) in 1963;

AND WHEREAS local municipalities currently provide between 25% and 50% of total conservation authority funding, while the Province of Ontario provides approximately 3%;

AND WHEREAS municipalities have governed their respective conservation authorities for decades, tailoring programs and services to local watershed needs, maintaining accountable service standards, and ensuring fair and predictable costs for ratepayers;

AND WHEREAS conservation authorities collectively own and manage thousands of acres of land, much of which was donated by local residents and entrusted to conservation authorities as a personal legacy for long-term protection, stewardship, and the public good, with the expectation that such lands would be cared for by locally governed conservation authorities;

AND WHEREAS Bill 68 (Schedule 3) proposes the creation of the Ontario Provincial Conservation Agency, a Crown corporation that would assume governance responsibilities and consolidate Ontario's 36 conservation authorities into seven regional authorities, with municipal cost apportionment yet to be defined;

AND WHEREAS the Province already possesses the authority to establish overarching legislation, regulations, and standards through the Conservation Authorities Act and the Ministry of the Environment, Conservation and Parks;

NOW THEREFORE BE IT RESOLVED THAT the Council of the United Counties of Stormont, Dundas and Glengarry calls on the Government of Ontario to maintain local, independent, municipally governed, watershed-based conservation authorities to ensure strong local

representation in decisions related to municipal levies, community-focused service delivery, and the protection and management of conservation lands;

AND FURTHER THAT while the United Counties of SDG supports provincial goals for consistent permit approval processes, shared services, and digital modernization, imposing a new top-down agency structure without strong local accountability and governance risks creating unnecessary cost, red tape, and bureaucracy, thereby undermining efficiency and responsiveness to local community needs;


AND FURTHER THAT the United Counties of SDG supports efforts to balance expertise, capacity, and program delivery across the province, and requests that the Province work collaboratively with municipalities and local conservation authorities to determine the most effective level of strategic consolidation to achieve both provincial and local objectives.

AND FURTHER THAT a copy of this resolution be sent to the Ontario Minister of Environment, Conservation, and Parks, to the local MP and MPPs, the Association of Municipalities of Ontario, the Rural Ontario Municipal Association, and all municipalities and Conservation Authorities in Ontario.

☒ CARRIED

☐ DEFEATED

☐ DEFERRED


WARDEN

Recorded Vote:	
Councillor Bergeron	_____
Councillor Broad	_____
Councillor Densham	_____
Councillor Fraser	_____
Councillor Guindon	_____
Councillor Landry	_____
Councillor MacDonald	_____
Councillor McDonald	_____
Councillor McGillis	_____
Councillor St. Pierre	_____
Councillor Williams	_____
Warden Lang	_____

**Ministry of
Municipal Affairs
and Housing**

Office of the Minister

777 Bay Street, 17th Floor
Toronto ON M7A 2J3
Tel.: 416 585-7000

**Ministère des
Affaires municipales
et du Logement**

Bureau du ministre

777, rue Bay, 17^e étage
Toronto (Ontario) M7A 2J3
Tél.: 416 585-7000



234-2025-4982

November 25, 2025

Dear Head of Council:

Through the *Protect Ontario by Building Faster and Smarter Act, 2025* (Bill 17), which received Royal Assent on June 5, 2025, changes were made to the *Planning Act* that will help streamline and standardize municipal development processes.

This includes changes that enable the Minister of Municipal Affairs and Housing, by regulation, to permit variation from a zoning by-law “as of right” if a proposal is within a prescribed percentage of the required setback (the minimum distance a building or structure must be from a property line) on specified lands. This new authority was intended to reduce planning applications for minor variances.

Today, our government announced further action to streamline planning approvals by exercising my authority established under Bill 17 to amend Ontario Regulation 545/06 (Zoning By-laws, Holding By-laws and Interim Control By-laws) to allow variations to be permitted “as-of-right” if a proposal is within 10% of setback requirements applicable to specified lands. Specified lands include any parcel of urban residential lands outside of the Greenbelt Area, and exclude areas such as hazardous lands, and lands near shorelines and railways. These changes in Ontario Regulation 257/25 were filed on November 21, 2025 and took effect upon filing.

Any variances sought beyond the prescribed percentage of the setback requirement would be subject to the usual minor variance or rezoning approval process and other zoning standards (e.g., height limits, etc.) would continue to apply, helping to mitigate potential land use compatibility issues.

This “as-of-right” permission is intended to remove the need for certain variances that are the most minor in nature, resulting in fewer applications submitted and fewer hearings for minor variances before a municipal committee of adjustment for these proposals.

The proposed regulation works with the Additional Residential Units regulation (Ontario Regulation 299/19) to help create additional residential units, such as basement suites, by eliminating additional barriers related to setbacks.

... /2

We look forward to continued collaboration with our municipal partners as we work together to achieve our goal of building the homes that Ontarians need.

Sincerely,

A handwritten signature in black ink, appearing to read "Robert J. Flack". The signature is fluid and cursive, with a long horizontal stroke at the end.

Hon. Robert J. Flack
Minister of Municipal Affairs and Housing

- c. Robert Dodd, Chief of Staff, Municipal Affairs and Housing (MMAH)
Martha Greenberg, Deputy Minister, MMAH
David McLean, Assistant Deputy Minister, Housing Planning and Policy Division,
MMAH
Municipal Chief Administrative Officer

FOR IMMEDIATE RELEASE

November 26, 2025

**FONOM Welcomes Federal Support for Steel and Lumber Sectors
Impacted by U.S. Tariffs**

Northeastern Ontario – The Federation of Northern Ontario Municipalities (FONOM) welcomes today's announcement by Prime Minister Mark Carney outlining new federal measures to support Canada's steel and softwood lumber industries, which continue to face unprecedented challenges due to aggressive U.S. tariff actions.

The federal plan includes strengthened protections for domestic producers, expanded financial supports for companies facing liquidity pressures, and new incentives to increase the use of Canadian steel and lumber in national infrastructure and housing projects. These measures aim to stabilize sectors vital to the economies of many Northern Ontario communities.

Prime Minister Carney announced that Canada will significantly tighten tariff-rate quotas on foreign steel imports, opening an estimated **\$850 million in domestic demand** for Canadian producers. In addition, the federal government is allocating **\$500 million in new financing** for softwood lumber firms, paired with a further **\$500 million expansion** of the Business Development Bank of Canada's softwood guarantee program.

FONOM is encouraged by the federal government's recognition of the pressures facing Northern resource-based communities, where steel and lumber operations support thousands of jobs and anchor local economies.

"These measures acknowledge what Northern Ontario has long understood — that our steel and lumber sectors are national economic pillars," said FONOM President Dave Plourde **"U.S. tariffs continue to destabilize communities across the North, and today's announcement provides needed tools to help our workers and industries adapt, compete, and grow."**

FONOM also welcomes the federal commitment to **reduce interprovincial freight rates by 50 per cent** for steel and lumber shipments beginning next spring. Lower transportation costs will help Northern producers access new domestic markets and move product efficiently while north-south trade remains constrained.

As part of the plan, the federal government will also advance the **Buy Canadian Policy**, ensuring that major defence, construction, and infrastructure projects prioritize Canadian steel, aluminum,

and wood products. This aligns strongly with FONOM's longstanding advocacy for procurement policies that support Canadian jobs and supply chains.

"Keeping Canadian dollars working in Canada is essential," added the President. "These steps will create new demand for made-in-Canada materials while helping stabilize communities affected by unpredictable U.S. trade actions."

FONOM looks forward to continued collaboration with federal officials to ensure the timely rollout of these programs, and to ensure that Northern Ontario municipalities and industries can fully benefit from the measures announced today.

Media Contact:

Dave Plourde, President

Federation of Northern Ontario Municipalities (FONOM)

705-335-1615 | fonom.info@gmail.com

For Immediate Release

Northern Ontario Hill Days: NOMA and FONOM Bring a Unified Northern Voice to Ottawa

Thunder Bay, ON / North Bay, ON — December 3, 2025 — The Northwestern Ontario Municipal Association (NOMA) and the Federation of Northern Ontario Municipalities (FONOM) have concluded two highly productive days of meetings on Parliament Hill as part of **Northern Ontario Hill Days**, a coordinated advocacy mission that brought municipal leaders directly to federal decision-makers to advance the priorities of Northern communities.

Over the two-day mission, representatives from NOMA and FONOM met with **MPs from all parties, Cabinet Ministers, Opposition Leaders, and senior federal officials**, underscoring a shared message: **supporting the North is essential to strengthening Canada's economy, infrastructure, and communities.**

High-Impact Meetings Across Parliament Hill

Throughout the mission, the delegation engaged in focused discussions with:

- **Staff from the Leader of the Official Opposition**
- **MP Marcus Powlowski (Thunder Bay–Rainy River)**
- **MP Pauline Rochfort (Nipissing–Timiskaming)**
- **Finance Minister François-Philippe Champagne**
- **Minister Patty Hajdu**
- **Minister Mélanie Joly**
- **Parliamentary Secretary for Infrastructure and Housing Jennifer McKelvie**
- **Parliamentary Secretary for Immigration Peter Fragiskatos**
- **Housing Critic Scott Aitchison (CPC)**
- **MP Eric Melillo (Kenora / Kiiwetinoong - CPC)**
- **Senior staff in the Prime Minister's Office**

These discussions centred on the urgent needs of Northern communities and the unique role the region plays in national economic growth, resource development, supply chain reliability, and community safety.

Advancing Key Priorities for Northern Communities

NOMA and FONOM presented a coordinated set of priorities, including:

- **Strengthening the Trans-Canada Highway System**

Northern Ontario is home to the most vulnerable stretch of the Trans-Canada Highway. The delegation called for federal investment in 2+1 highway models, redundancy around critical pinch points, and long-term resilience planning to ensure the continuity of Canada's national supply chain.

▪ **Addressing Labour Shortages Through Tailored Immigration Pathways**

Municipal leaders emphasized that severe labour shortages are slowing growth across essential services, small businesses, and major industrial projects. The delegation pressed for rural- and Northern-specific immigration solutions to attract and retain workers and to support regional post-secondary institutions facing enrolment pressures.

▪ **Community Safety and Meaningful Bail Reform**

Delegates urged the federal government to take decisive action on chronic reoffending, improve accountability within the bail system, and support measures that restore safety and confidence in Northern communities.

▪ **Unlocking Economic Growth and Critical Minerals Development**

NOMA and FONOM highlighted the global significance of Northern Ontario's critical mineral potential and called for accelerated permitting, strategic infrastructure investments, and continued support for Indigenous-led partnerships.

Quotes:

"Northern Ontario's highways are Canada's highways. The Trans-Canada corridor through our region is the most vulnerable stretch in the entire country, and without real federal investment in redundancy, expansion, and safety upgrades, the national supply chain remains at constant risk. At the same time, our communities are facing historic labour shortages across every sector. We made it clear in Ottawa that Northern Ontario is ready to grow, but we need the workers—and the safe, reliable transportation infrastructure—to support that growth."

— **Rick Dumas, President, Northwestern Ontario Municipal Association (NOMA)**

"Municipalities across Northern Ontario are confronting a community safety crisis driven by chronic and repeat offenders, and we pressed the federal government for meaningful bail reform that protects victims, reinforces accountability, and ensures our communities can feel safe again. At the same time, labour shortages are holding back everything from small businesses to major resource projects. Northern Ontario needs a federal partner committed to real solutions on both fronts if we are going to thrive."

— **Dave Plourde, President, Federation of Northern Ontario Municipalities (FONOM)**

A Strong and Collaborative Presence

Northern Ontario Hill Days showcased unprecedented collaboration between the two regional associations, presenting a united and solutions-focused voice to federal leaders. Together, NOMA and FONOM affirmed that **a strong, growing Northern Ontario is foundational to building a strong and competitive Canada.**

Looking Ahead

NOMA and FONOM expressed their commitment to continuing this momentum through **annual federal engagement**, ensuring that the issues facing Northern communities remain front and centre in national discussions.

Both organizations also extended an invitation to federal leaders, stating that they **look forward to welcoming MPs, Ministers, and the Prime Minister** to their upcoming conferences to continue dialogue, strengthen relationships, and advance shared priorities for Northern Ontario.

—30—

Media Contacts:

Dave Plourde, President, FONOM
705-335-1615 | fonom.info@gmail.com

Rick Dumas, President, NOMA
807-683-6662 | admin@noma.on.ca

October 2025, Phragmites Working Group Lake Bernard Annual Season End Report – Year Eight

Year eight and on our way to be: “Phrag Free by 2033”

The Phragmites Working Group Lake Bernard (PWGLB) completed our eighth season of invasive Phragmites australis removal from the shore and water of Lake Bernard. We are well over halfway to our goal.

We provided demonstration events across the Almaguin district, hosted two students through the Ontario Federation of Anglers and Hunters Invading Species Program (ISAP) for 12 weeks at 35 hours each week, removed garlic mustard from a very small site near the fair grounds, as well as continued with phragmites and Japanese knotweed management:

- Dry land removal events started in June, with in water work from July 15, until the end of September, finishing again on dry land in October.
- Dead stalk removal assistance was given to the newly formed, “Wasi Lake Phrag Fighters” on two occasions in October.
- The “No Phrag in the Mag” group is forming.
- Chinese Mystery Snails another invader that is known to damage the ecological balance of inland lakes are found now in Jack Lake, after being introduced from the aquarium trade.
- iNaturalist and EDDmapS were promoted at all the 22 different displays, and demonstrations that we delivered.
- 7 new Almaguin lakes received and posted “Clean, Drain, Dry” signage.

It has been a great year.

See Appendix A for an excellent visual of summarized charted data year over year.

2025 Volunteer Cutting events as of end of October 2025.

- 95 different volunteers participated in 67 cutting events from January to the end October 2025.
- 20 properties were managed that were municipal, business, church, or charity.
- 4 new Phragmites sites were managed.
- 69 Phrag sites have been managed since we started working in 2018.
- 43 were managed in 2025. Occasionally two or three sites were managed in one morning as they have been visibly reduced in size. Some sites took more than one event to manage.
- 914 Phrag fighter hours as of October 2025.
- 36.5 saw operator hours were paid for and, 11 saw operator hours were donated.
- 2 days were contracted from the Invasive Phragmites Control Centre (IPCC) for management on Lake Bernard and immediate area: including 1 day for a Truxor to cut on 5 West End stands on the lake, and they applied herbicide by backpack sprayer on both Japanese knotweed and phragmites. The sewage lagoon, 1 side of Bernard creek, the dam and municipal ditches were some of the sites where herbicide was needed.
- We follow the control plan for our area directing us regarding management of three areas: the dam and related satellites, the large west end stands and satellites as well as the other small stands scattered along the shore of the lake. Here is the control plan: <https://www.phragcontrol.com/>
- Biomass removed: The amount of cubic metres of cut phragmites and cubic metres of cut Japanese knotweed taken to the landfill by works or roads department crew is decreasing. The stalks are smaller, and

we use piling on shore to dry in muskrat like dens for phragmites removed as a technique. These dens can be used by small animals to burrow under in the winter.

- Method preferred on soft sand or in water is to continue with mechanical removal with cane cutters, spades or with saws done more than once when we have the time.
- Sites in rock, gravel, or pit-run will be very difficult to permanently remove with mechanical removal. Therefore, herbicide would be more effective for those sites. Several sites including the town dock, and children's garden need herbicide to eradicate phragmites as the rhizomes are intertwined beneath the rock.
- Shoreline property owners on an email list of over 200 receive email information regarding weekly removal events, and invasive species information.
- 7 local businesses provided business services (T-shirts, purchased services, food, equipment, signage etc.)..
- We continue to grow and support other Phrag Fighter volunteer groups successfully.

Refer to the Best Management Practices documents from the Ontario Invasive Plant Council

<https://www.ontarioinvasiveplants.ca/resources/best-management-practices/> for guidance on management.

We consult with the Invasive Phragmites Control Centre team led by Dr. Gilbert regarding best practices specific to our management of both the invasive Phragmites and the Japanese knotweed.

Data is submitted annually to the Great Lake Collaborative <https://www.greatlakesphragmites.net/> through the Phragmites Adaptive Management Framework for the large sites that we manage. Information has been requested and shared across the USA border by email and zoom. Data was submitted on a spreadsheet for bulk data entry into EDDMapS https://www.ontarioinvasiveplants.ca/wp-content/uploads/2016/06/EDDMapS_Workshop_municipalities_March2017.pdf. We map different Almaguin roads and highways for the presence of Japanese knotweed and invasive phragmites each season. There are more roads to do.

Demonstration site removals were provided across Almaguin as follows: private property on Milton Lake in Arnstein, private property in Ryerson township, Canadore College Indigenous STEAM program on Premier Road with North Bay beach front owners, Ahmic Lake, Whitestone and Magnetawan. We participated in a Phrag removal and after a "Phrag Fest" with Nipissing First Nation at Dokis Point. We will continue to assist with removal groups across Almaguin and collaborate widely.

Here is the best management practices (BMP) document which outlines methods currently used effectively in Ontario: https://www.ontarioinvasiveplants.ca/wp-content/uploads/2021/05/OIPC_BMP_Phragmites_April302021_D10_WEB.pdf

Since the BMP was published, a new herbicide has been approved for use in wetlands in Ontario: <https://www.better-vegetation-management.basf.ca/en/products/habitat-aqua.html>.

Partnerships:

We are thankful for the support, advertising, provision of administrative time, and hands-on assistance from our 5 collaborative agencies: the Near North Enviro- Education Centre (NNEEC) <https://www.nneec.ca/phragmites> the Lake Bernard Property Owners Association (LBPOA), <https://lakebernard.ca/> our municipal leaders, the respective works, and roads departments from the Village of Sundridge <https://www.sundridge.ca/en/index.aspx>, Strong Township <https://www.strongtownship.com/en/index.aspx> and Joly Township. <https://www.townshipofjoly.com/> We acknowledge the significant contribution of our 3 arborists, and many who donated items to help us such as: **Phoenix** <https://phoenixbuilding.ca/> for tarps, and **Kidd's Hardware** for leaf litter bags and tarps, others for three-hole bricks to secure the boom, twine and rakes. Thank you to homeowners for snacks. Thank you to our volunteer photographers Lois, Karin and others and as

well as **Wendy MacCrimmon**: www.wmacphotography.com for the excellent drone shots of the Japanese knotweed along a creek and on the shore of Lake Bernard. Special thanks to **Scott Hubbard** of Scotty's Lake Tours for spreading the Clean Drain Dry message. Thank you to **Bill Black**, for maintaining our saws. Thank you to **Brooke Schryer and the team from the Ontario Federation of Anglers and Hunters, Invading Species program**. <https://www.invadingspecies.com/>

Thank you to **current and past phragmites fighters** – we need you to love our water and wetlands and help us be Phrag Free by 2033. Please do say NO to Knotweed and be an environmental hero.

<https://www.nneec.ca/phragmites?pgid=kci36ufa-34253a8c-4b7e-48f6-abad-5fb55869e5dc>

Funding:

Thank you to the partners (NNEEC, and Strong Township) who submitted applications for grants received from:

- **The Invasive Species Action Fund: \$12,290.00** submitted through Strong Township.
- **The Invasive Phragmites Control Fund/one time grant– Invasive Species Centre: \$16,500.00** submitted through the Near North Enviro Education Centre (NNEEC).
- **The Invasive Species Summer Technician Positions** – funded by the Ontario Federation of Anglers and Hunters (OFAH) Invading Species Program the Strong Township.

Individual donations were received throughout the summer and tax receipts were issued. Thank you.

Purchased services:

- Friday cutting events require saw operators. Two skilled arborists, Todd Cruz "Wolverine" and John Paul Bressan "Arborist Alliance" ran the Stihl Kombi saws on Fridays. An additional arborist, Paul McDonald "Electric Arborist/Eco Trim Tree Solutions" assisted. Other volunteers ran a saw on six occasions.
- Saw Maintenance: Cutting in water required that the saws be assessed, greased, and maintained after each cut, as recommended by Dr. Gilbert. Bill Black maintained our saws.
- The Invasive Phragmites Control Centre (IPCC) team of 3 was hired for two days

Scheduling:

- Regular Tuesday and Friday morning cutting days were scheduled. Sites requiring saw operators were mostly scheduled on Fridays. Assistance to Wasi Lake Phrag Fighters occurred on two Saturdays.
- Events started early in the morning with set up of the boom, signs, tarps, and tools. Saws started early and volunteers arrived after 8:00 and ended by noon. Pizza lunches were provided for the two large Truxor days. Volunteers brought their own water. Small snacks (butter tarts) and some drinks were provided.

Volunteers

Volunteers run this effort. Planning, evaluation, removal and group motivation to get the Phrag gone is through volunteer efforts. Thank a Phrag fighter in a red T shirt when ever you see one.

Meetings: Thank you to the committee members: Meetings of the Executive were held as per the terms of reference for the working group which states 6 – 9 meetings to be held annually as needed.

Executive of the Phragmites Working Group Lake Bernard 2024:

Jocelyn Palm – Founder and Director of the Near North Enviro-Education Centre (NNEEC),

Lois Brisbois – Founding member Phragmites Working Group/lake property owner,

Dan Burton – Naturalist, member Muskoka Conservancy,

Marilee Koenderink – Chair, lake property owner,
Karin Mertins – Co- chair, Lake Bernard supporter/naturalist,
Robert Renaud – LBPOA returned To the Phragmites Working Group in July,
Jeff Brown - LBPOA President,
Linda Sloka – Treasurer Lake Bernard property owner and long time Phrag fighter,
Dava Slater – Lake Bernard property owner and long time Phrag fighter,

What is needed now?

Volunteers needed as we continue to use mechanical removal on most of our wet and in water sites.

We continue to follow the recommendations for management of the Phragmites australis on Lake Bernard from the report received in October 2019.

https://www.nneec.ca/files/ugd/1acc58_8c667559849c4337bbc41232be0373be.pdf.

The recommendations were for three areas:

1. The dam,
2. The west end and
3. The smaller stands scattered along the shoreline in and around the lake.

Consultation with Dr. Janice Gilbert from the Invasive Phragmites Control Centre (IPCC)

<https://www.phragcontrol.com/> occurs in the fall and in May via pictures and emails.

Mechanical removal, repeated cane cutting, and spading for stands in water too shallow to immediately drown, and on shorelines will be needed (more than once per season if possible).

Application of Herbicide: The dam and the west end stands will be assessed in the spring of 2026. The in water stand will need herbicide. The 0.9-acre lakeside portion of the west end stands separated from the shore stand by a small channel (considered crown land and belonging to MNRF) is over 95 percent gone. The 1.3-acre shore stand will need a second application. Returning the reed bed to native aquatic plants is now occurring on the lakeside stand. Reassessment in the spring for regrowth and consultation with IPCC's Dr Janice Gilbert with occur.

Bio Control: In March 2025 the University of Toronto was to introduce the moths to invasive Phragmites australis at a specific site on Lake Bernard. They hope to do this now in 2026. For further information see:

"Controlling Canada's 'worst' invasive plant species using bio-control" webinar by Claire Schon

https://www.youtube.com/watch?v=28f7ynvKWUo&ab_channel=WatershedsCanada

Management Strategies follow the Best Management Practice document and are stand- specific. Success depends on:

- the shore bottom composition, (rock makes spading difficult)
- size of the stand, age (how high and how long established),
- depth of water (If the phragmites is growing in 0.6 metres of water, is cut at the shore bottom, and kept underwater for 6 weeks, a high proportion will drown. Murky water blocks the sunlight best).

Factors considered:

- location of the phragmites (dry land, shore, deep water, steep shore or access issue),
- weather – drought, flooding, or changing lake water levels,
- climate heating (longer ice off periods, warm weather and longer phragmites growing seasons). We can tarp it, spade it, cut it, drown it, thoughtfully apply herbicide, and we can make it gone.

How long will this take, how many stands are there, and can they be cut?

Our goal for Almaguin continues: Be "Phrag Free by 2033". Many Property owners continue to remove it on their own. All sites using mechanical removal need to be managed continuously year over year and more than once each season. Complex sites require more than method of management.

Our Municipal partners assist and support this work and could declare invasive phragmites australis a noxious weed, leading to more owners removing it or asking for assistance. Clean equipment requirements in tenders assist in decreasing spread through contractor machinery. https://www.ontarioinvasiveplants.ca/wp-content/uploads/2016/07/Clean-Equipment-Protocol_June2016_D3_WEB-1.pdf

Businesses continue to donate. Thank you. Come out to an event when you can. If you are a large equipment contractor review the Clean Equipment Protocol.

CN, MTO, Private and Municipal Property: require a coordinated watershed approach to ensure the roads, CN tracks, private and municipal properties and especially wetlands are all managed according to best practices. Phragmites does not stop along lot lines and spreads easily from roads to private property and wetlands. We continue to map and report phragmites on roads and along train tracks, connect with owners of private property and municipalities. We will continue to work with all partners.

Residents are requested to please convince property owners to:

- allow assistance with removal,
- maintain removal each season and
- begin removing using best practices if they have not already done so.

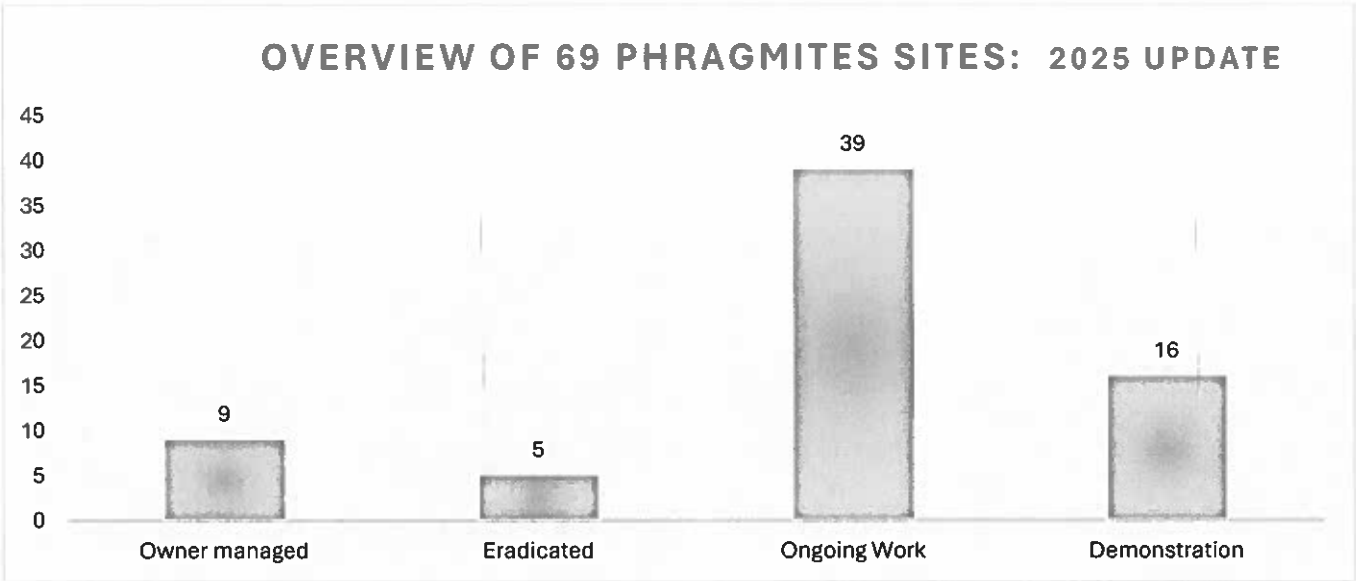
Another Invasive Japanese knotweed: A Japanese knotweed control plan was presented by Dr Janice Gilbert and approved by the Tri- council in January 2025. See control plan here: https://25248fc4-773e-40e4-a850-4d140ec986cc.filesusr.com/ugd/50f7aa_b402e44574f74a45a1450d0c68f218ed.pdf Below are a few drone shots of Japanese knotweed managed along a heavily infested creek over a kilometre in length entering Lake Bernard and the stands starting along the lake. This will require reassessment in the summer and further work.





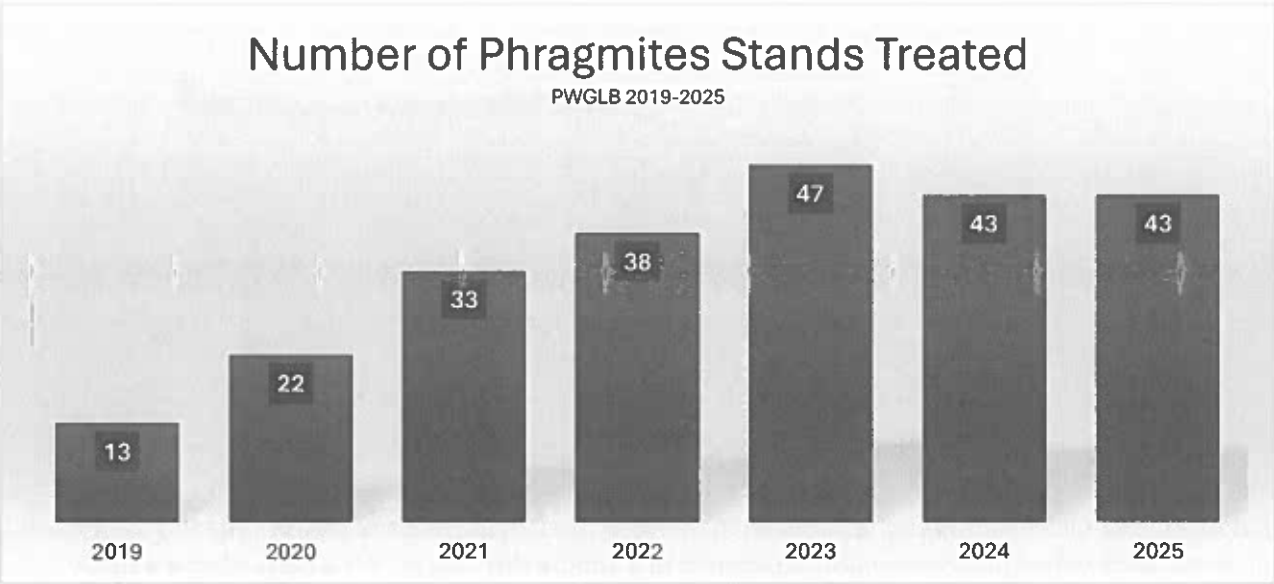
Please review the report from Sophie Scott and Mason Dench our Invasive Species Awareness Students (ISAP) about their time with our group during the summer of 2025.

PWGLB 2025 DATA Summary

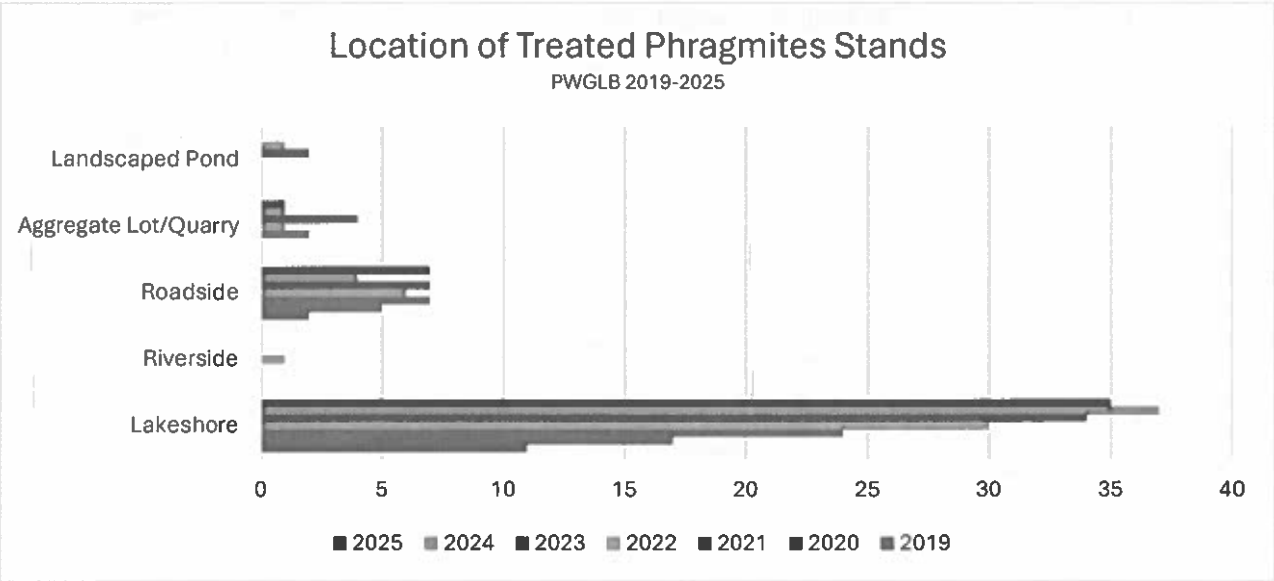


Since 2018, the **Phragmites Working Group Lake Bernard (PWGLB)** has been active on 69 sites that host the invasive plant *Phragmites australis subsp. australis*. At the end of the 8th season of active management, 56 percent of sites require continued treatment. Seven percent have been eradicated (3 roadside, 2 lakeside stands). Lake Bernard property owners are managing their own phragmites on 13 percent of sites. The remaining 24 percent are demonstration sites outside of the Townships of Strong and Joly, and the Village of Sundridge. These sites are in the process of setting up their own local phragmites groups with goals ranging from learning about invasive species to managing local issues. Partnerships with school eco

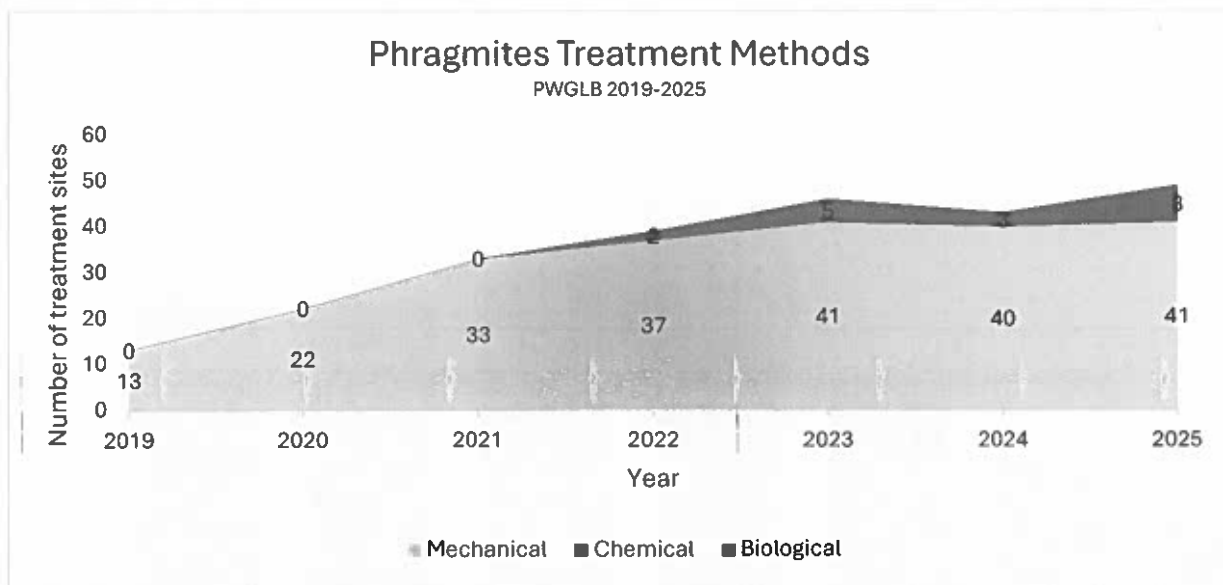
clubs, the Canadore Indigenous STEAM/Sustainability North Bay program, and Nipissing First Nations are highlighted.



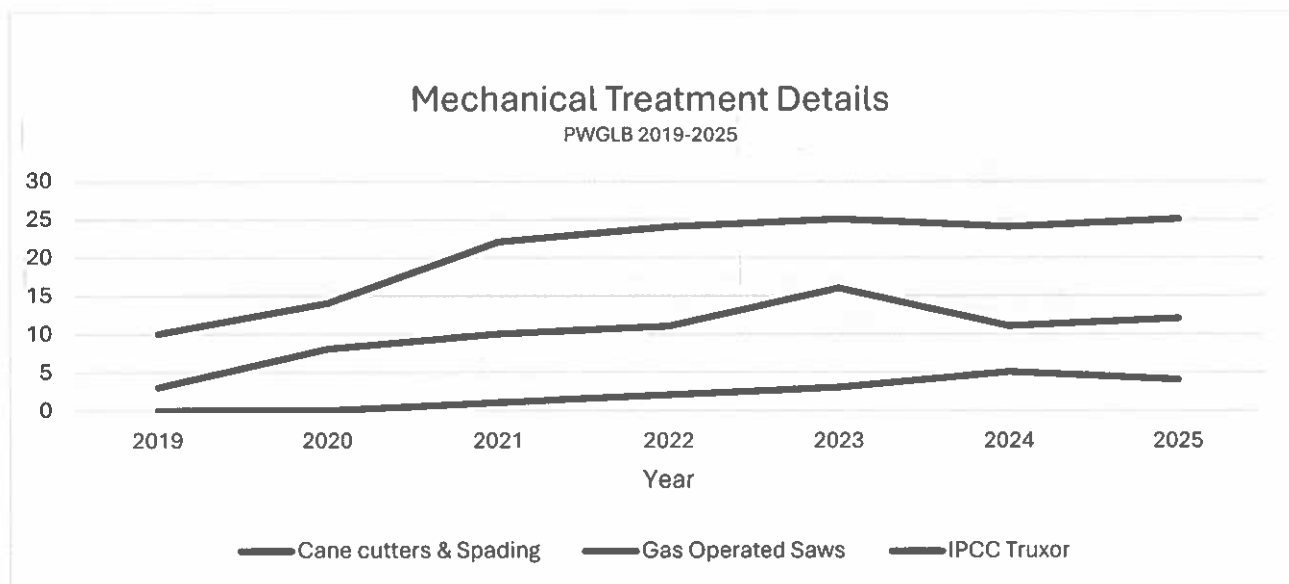
PWGLB treated 43 sites during the 2025 season, reflecting little change in scope of work from the previous year. There has been, however, a 230 percent increase in sites managed since 2019.



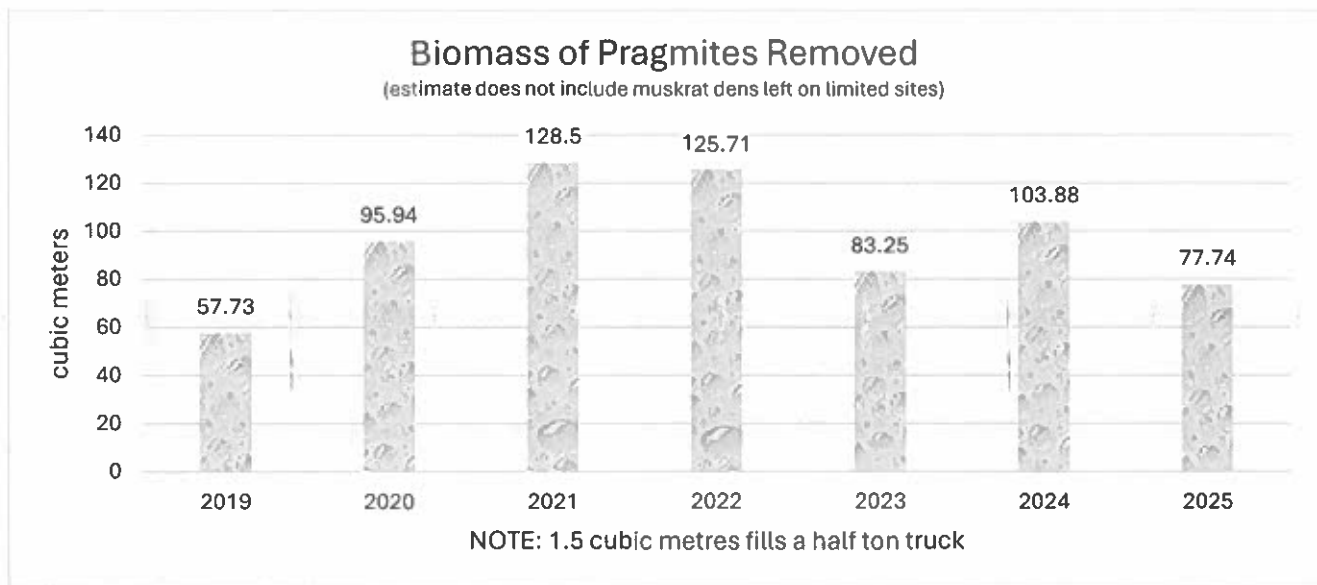
The majority of Phragmites stands are located on lake shores. Management of roadside stands in Strong, Joly and Sundridge has been undertaken with permission of the relevant municipality and/or adjacent landowner. Mapping of stands located along Highways 11, 124, and 522 has been submitted to EDDMapS through the Ontario Federation of Anglers and Hunters. Advocacy to the Ontario Ministry of Transportation (or its subcontractors) to manage roadside invasive species has occurred.



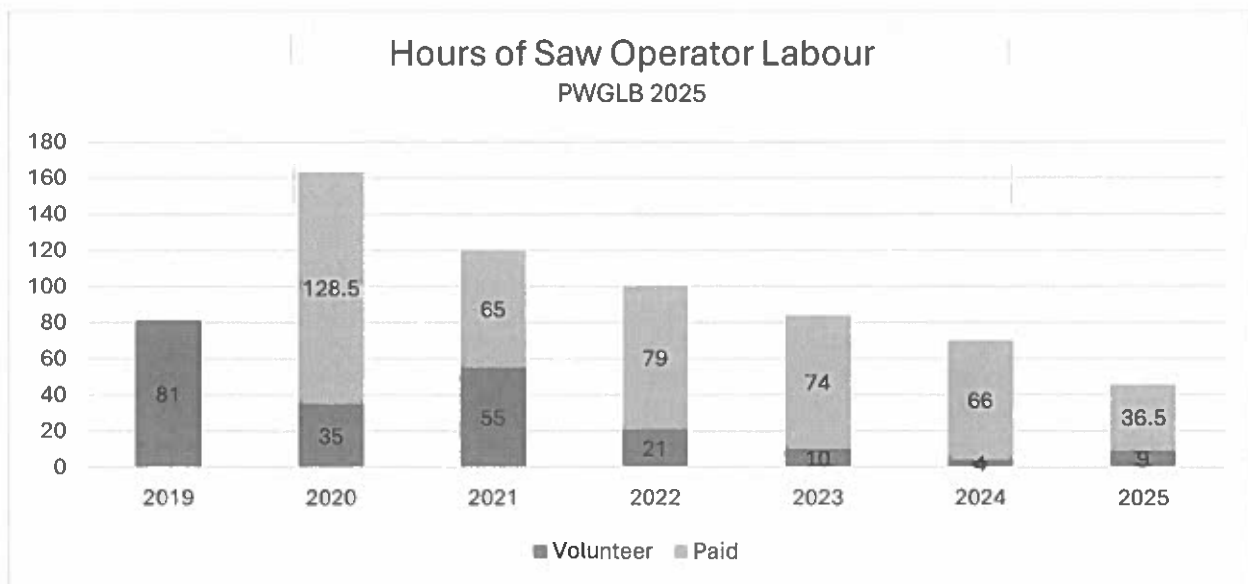
PWGLB uses mechanical treatment methods on most sites. This includes **cane cutters** to cut phragmites so it will down below the surface of water, **spades** to disrupt the rhizome growing beneath the soil surface, **gas operated Stihl kombi saws** to cut the above ground biomass where stands are large, and contracting the **Invasive Phragmites Control Centre (IPCC)** for the use of the amphibious machine called a **Truxor** to cut the biggest stands on Lake Bernard. Eight stands were chemically treated by licensed applicators from the IPCC this year (4 roadside, 1 aggregate lot, 3 lakeside). Discussions with the University of Toronto to host a biocontrol nursery site are ongoing. Complex sites received a combination of treatment types.



As in previous years, cane cutters and spades were used on most of the sites managed by PWGLB. On 12 sites where the stands are very large, gas operated saws were (mostly) run by local arborists so volunteers could then gather up the biomass to be removed from the site or piled in mounds like muskrat dens. The largest invasions on the west side of Lake Bernard were cut using a Truxor.

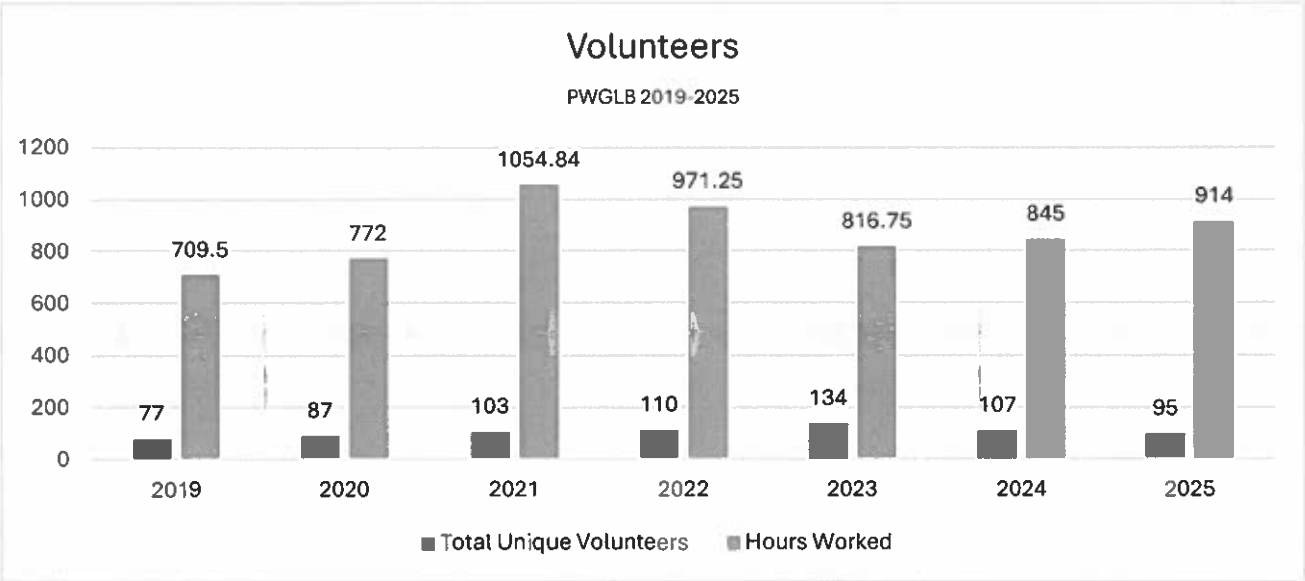


In the field, there is an obvious decrease in the length and diameter of phragmites canes as a result of year-over-year mechanical removal. Accordingly, the number of sheaves to fill a pick-up truck has been adjusted from 20 (2019-2024) to 25. The decrease in biomass is consistent with fewer saw operator hours required to treat the most robust stands. Public Works from the Township of Strong and Village of Sundridge move the collected biomass and transport it to Landfill # 2 where it is burned or buried as appropriate. The biomass being moved to the landfill is decreasing and re-emergence of native plants on treated sites is evident.



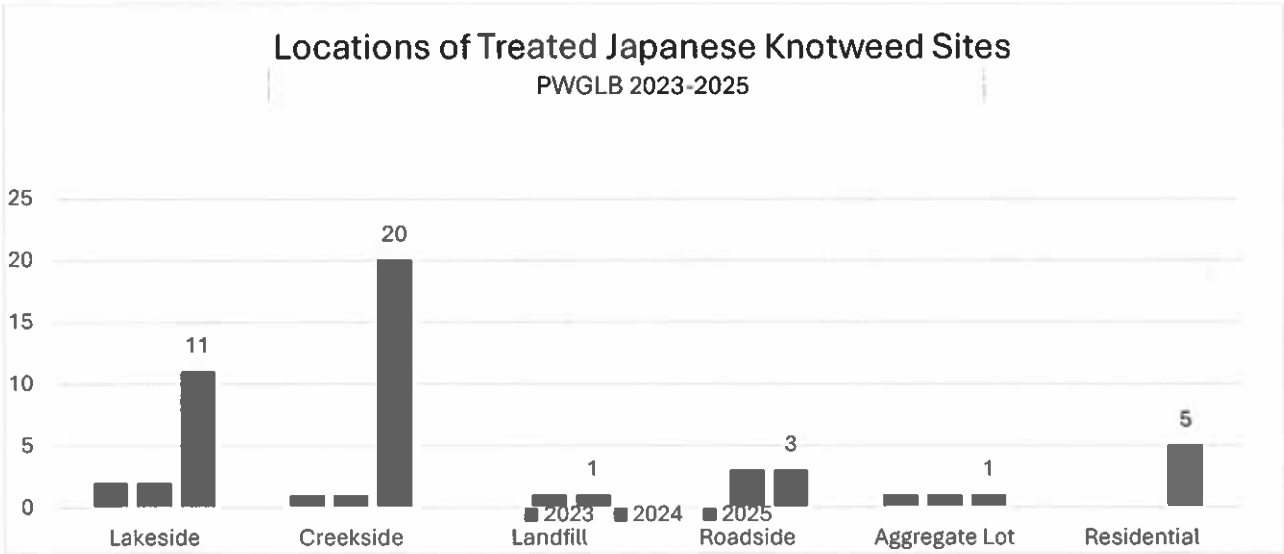
The number of saw operator hours in the 2025 season decreased by 35 percent from the previous year. This reflects the change in the density and robustness of the phragmites at many locations around Lake

Bernard, as well as the use of chemical control in limited circumstances.

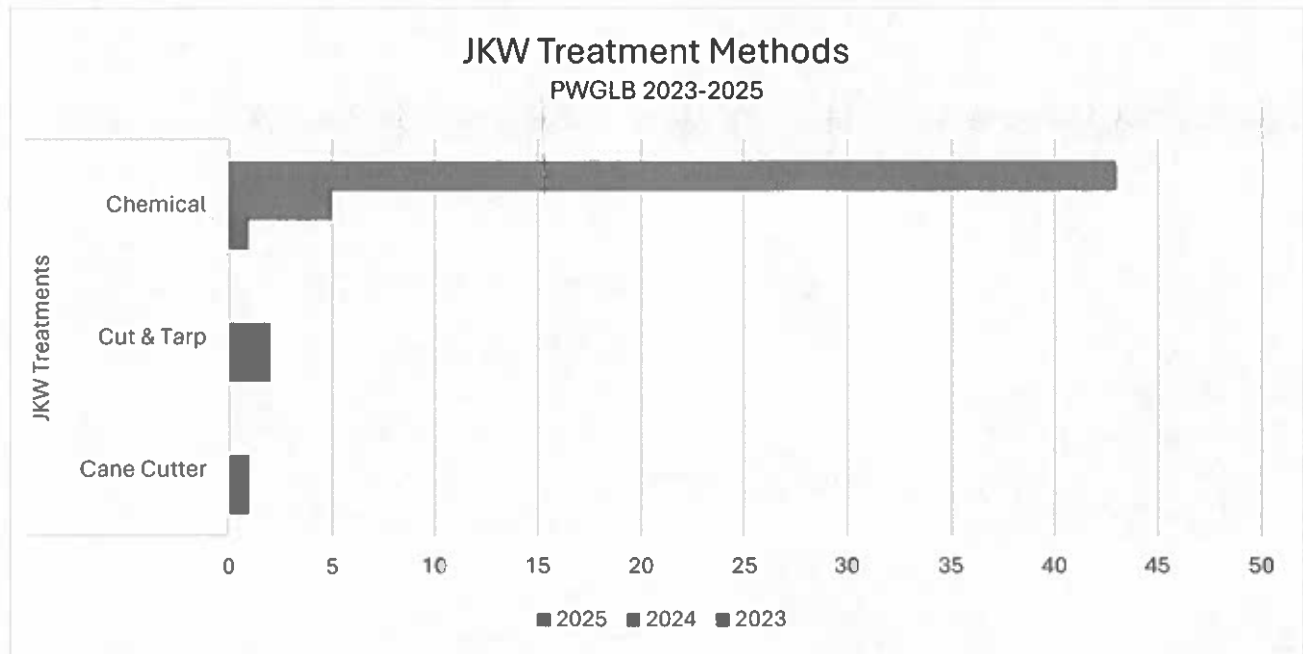


PWGLB is a volunteer led and staffed organization reflecting the concern that both permanent and seasonal residents have for the health of local lakes, wetlands and roadsides. The number of unique volunteers in 2025 included volunteers at demonstration sites. This year's data was impacted by two large demonstration site cuts organized with Nipissing First Nation and Canadore College's Indigenous STEAM program. These two events attracted 29 unique student volunteers who gave 105 hours of work. Community outreach is essential to achieve a goal of a being phrag free by 2033. Engagement of youth and new volunteers to replace those who have aged out of this work continues.

Japanese Knotweed is a second terrestrial invasive plant present in Almaguin. Best management practices have changed since this plant was first mapped by PWGLB in 2023. We were successful in obtaining a small grant to begin to educate local property owners, as well as, initiate a two site pilot project in 2023. This work has continued through two additional funding cycles.



Japanese Knotweed likes to live near water with the largest site along a creek that runs between Belmont and Barrie Streets in the Village of Sundridge. This extensive invasion impacts at least 20 backyards in addition to Patty's Creek which empties into the north end of Lake Bernard, where an additional 11 sites were treated in 2025. As a plant introduced by nurseries, it is not surprising that residential properties not on water also have knotweed. Of the 41 new sites mapped this year, 4 property owners declined chemical treatment which is, at present, considered the only appropriate management method.



We await updated Japanese Knotweed Best Management Practices from the Invasive Species Centre in the fall of 2026. This may impact work going forward. While chemical treatment has been contracted out to the Invasive Phragmites Control Centre (IPCC), PWGLB volunteers gave countless hours liaising with municipal staff, elected councils and property owners to educate and gain permission to proceed with backpack spraying. In 2026, the impact of chemical treatment will be assessed. Dead plant material will have to be removed before any touch up spraying can occur, and consideration will have to be given as to whether a plan for restoration of native plant species and fish spawning habitat along Patty's Creek is required. These unknowns may have an impact on volunteer work and require new funding applications. Compiled and submitted by Marilee Koenderink and Karin Mertins PWGLB October 17, 2025

Recognition received in 2025 included:

Community Builders Award – Environmental Category – Village Media

- Please see below the community builders (Phrag Fighters, Works, Roads and Landfill, Townships and Village, Lake Bernard Property Owners, arborists and others that are making this a success!)

Community Ambassador Award Phragmites Fighters – Sundridge Strong & Joly Community Recognition 2025

Presenters at Ontario Phragmites Working Group 2025 Annual Conference – “Volunteer and Grassroots Management Efforts”.









Summary of Invasive Species Activities in Almaguin, Ontario Phragmites Working Group Lake Bernard

Mason Dench & Sophie Scott | Ontario Federation of Anglers & Hunters Foundation
May 26th-August 22nd, 2025

Summary of Activities

Throughout our summer at the Phragmites Working Group Lake Bernard (PWGLB), we have been a part of many different activities and have gained many new skills and knowledge. The Phragmites Working Group Lake Bernard is a collaborative of 5 partner organizations, Strong Township, Joly Township, village of Sundridge, Lake Bernard Property Owners Association, and the Near North Enviro Education Center. This summer we had the opportunity to work with local community groups such as Nippising First Nation, Kikandaaswiwin Mookiisin Indigenous STEAM Program at Canadore College, the Wasi Lake Phrag Fighters, the Invasive Phragmites Control Center (IPCC), and other local environmental groups.

The PWGLB's main goal is to identify, map, and manage invasive phragmites and teach residents about the dangers of phragmites and other common invasives. Our primary role at the Phragmites Working Group is outreach and removal. Throughout our time at the PWGLB, our outreach work has included removal demonstrations, presentations to various local groups, and display booths. We have reached over 350 people at our various events. Our hands-on work includes mapping and monitoring invasive species, removal of invasive species,



supporting herbicide application, and inspections of possible invasive species sightings.

Training Received

We have attended various training webinars that have furthered our knowledge of invasive species in Ontario. We attended the PAMF monitoring webinar to learn the Phragmites Adaptive Management Framework monitoring protocol hosted by the Great Lakes Phragmites Collaborative. This training allowed us to participate in the monitoring of phragmites stands using PAMF. We attended the Hit Squad training webinar hosted by the Invading Species Awareness Program through the OFAH. This training webinar discussed the basics of invasive species management, identification of common invasives, mapping tools, and what our role in the OFAH is as Hit Squad members.

Additionally, we attended an aquatic invasive species workshop to learn more about common aquatic invasive species, hosted by the Invasive Species Center. This workshop helped us to further our skills in aquatic invasive species identification. This training has allowed us to be more diligent when in the environment to map and report aquatic invasive species.



Education & Outreach

Education and outreach are a major and vital part of our work at the PWGLB. We have done seven major presentations since we started in May. The first presentation that we completed was at Evergreen Elementary School in Emsdale, Ontario. This presentation was for a grade three class of twenty one students and four teachers regarding the basics of invasive species. The second presentation we completed was for the Wasi Lake Phrag Fighters to teach them further about common invasives and removal techniques. Ten people were in attendance for this presentation. The third presentation we completed was in Dunchurch, Ontario, to the Whitestone conservation association. This presentation

discussed common aquatic invasive species and their management. Twelve people attended our presentation in Dunchurch. The fourth presentation we completed was for the Lake Bernard Property Owners Association's annual general meeting regarding our work on Lake Bernard. The final presentation we completed was for the Lake Nosbonsing federation of anglers and hunters youth fishing derby. In this presentation, we discussed aquatic invasive species, how they impact fishing and ecosystems, and how to prevent the spread. About seventy people attended this event.



In addition to our five presentations, we also completed five display booths. Our first display booth was at the Near North Enviro Education Center at their yearly open house. We had twenty two significant conversations with many



additional handouts given. Our second display booth was at the Foodland grocery store in Sundridge. We had twenty three significant conversations at this event. The third display booth we completed was at the Kidds' home hardware BBQ event. At Kidd's Home Hardware, we had about thirteen significant conversations. Our 4th display event was an event at the Sundridge town dock to discuss with

boaters the importance of clean, drain, dry to prevent the spread of invasive species. The 5th display booth for the season was at the Sundridge Sunflower Festival. At this event, we had a display booth and tent on the street and had one hundred fifty significant conversations about invasive species.

In addition to our presentations and display events, we also had many one-on-one conversations with people. For example, during our preparation for herbicide spraying in town, we visited thirty eight people's houses that have Japanese knotweed on their property to be sprayed or near people who will be getting sprayed. This preparation was to let residents know about our management plan for Japanese knotweed and to discuss any comments or concerns.

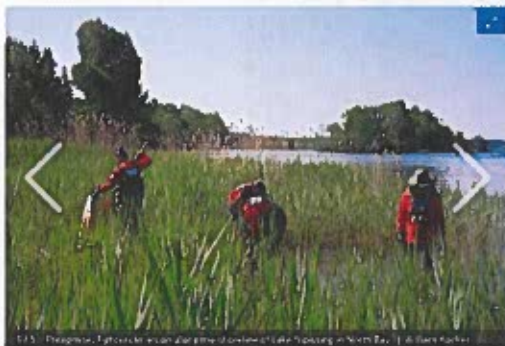
We also had the opportunity to do an interview for Bay Today to discuss phragmites management. We talked to the reporter William Konken and discussed what our role is in the management of phragmites in the Almaguin area.

HOME > LOCAL NEWS

Phrag-Fighters work to reclaim North Bay beach from invasive grass

The once-pristine beaches of North Bay are under siege by an invasive plant species. But thanks to the efforts of the Phragmites Working Group, help is on the way—one stalk at a time.

William Konken
Jun 25, 2021 2:00 PM



An additional aspect of our role at the PWGLB is consultation. We have had four people from around Ontario call for guidance on phragmites removal and starting phrag removal groups. The 4 people who called were from Nippissing township, municipality of McDougall, Haliburton Highlands, and Ryerson Township.

The Phragmites Working Group Lake Bernard also does removal demonstrations, which are removal events at sites that are not directly in our area (Lake Bernard) but in the broader Almaguin region, and we go with the goal of educating people in another area about phragmites removal in the hope that they can help to take it on in their region. We have completed four demos so far this year: in Ryerson Township with three new volunteers, two demos at Milton Lake in Golden Valley with three, Premier Road in North Bay with six, and Nipissing First Nations (NFN) at Dokis Point Garden village. The event in North Bay was a

collaboration with the Kikandaaswiwin Mookiisin (KM) Indigenous STEAM Program at Canadore College, and the volunteers were staff for the program. The event at NFN was a collaboration with four staff members there, as well as staff and students from the Canadore KM program. The students came to learn about removal and other conservation efforts at NFN, like drone mapping and fish surveys



Monitoring & Early Detection

At the Phragmites Working Group Lake Bernard, we have completed many mapping and early detection activities. This year, we discovered Chinese mystery snail in the Almaguin area. We mapped and monitored six lakes for Chinese mystery snail and found it in two of those six lakes. Chinese mystery snail may be an invader that will be added to future invasive species management plans in the Almaguin area. We mapped a total of thirty-six Japanese knotweed sites, which totaled an estimated two thousand two hundred twenty-five square meters in area. An additional fifty Phragmites sites were mapped, not including the forty-one sites managed and removed. These Phragmites sites totaled an estimated eight hundred ten square meters in total area.



Management & Response

Our first phragmites removal event took place on May 30th at the Sundridge dam and 23 Tamarack Lane. These two removal events focused on removing dead stocks from the previous year. Since this event, we have done mechanical removal of phragmites in forty one sites throughout sixty-two removal events. Included in the sixty-two were six removal demonstrations for residents and local groups interested in learning about phragmites removal. These sites were managed by cutting stalks with brush saws, spading underground, and cutting to drown with cane cutters. Our first in-water was on July 15th at the town dock using the cutting to drown technique.



A total of one hundred eighty two 50-liter leaf litter bags were removed, six hundred eighty nine sheaves removed, nine truckloads removed, and a total of eleven thousand eight hundred square meters cut in one day with the truxor from the IPCC. The numbers removed do not include the many muskrat dens piled on site.

Additionally, we have managed two Japanese knotweed sites and one garlic mustard site. Two leaf litter bags of garlic mustard, and nine bags of Japanese knotweed were removed. Two Japanese knotweed sites were previously managed with tarps to block the sun. We removed these tarps to allow growth for future herbicide application. Throughout all of our removal events, we have had a total of 85 volunteers working a total of eight hundred twenty seven hours! Out of the total eight hundred twenty seven volunteer hours at removal events, the student hours at removal events totaled two hundred thirty three hours.



Conclusion

Throughout our time with the Phragmites Working Group Lake Bernard, we have participated in many different activities and increased our knowledge of invasive species management and ecology in Ontario. One of the most impactful parts of our time so far has been community involvement. This experience has allowed us to expand our knowledge of the organization and management of community projects and how to get people involved. A large portion of our work in Lake Bernard is public outreach to allow us to have more supporters, volunteers, and reporters of invasive species in Ontario.

In the future, we hope to apply the skills we have learned here to all of our future endeavors in the environmental field. We also hope that after our time with the Phragmites Working Group Lake Bernard is done, we can continue volunteering with local invasive species groups to help maintain Canada's natural environment and resources.



AORS ADVANCE

FALL
2025

THE NEWSLETTER FOR ONTARIO'S PUBLIC WORKS PROFESSIONALS

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Making History
at the Roadeo!

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Association of Ontario
Road Supervisors

Promoting knowledge, professionalism and excellence

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AORS MUNICIPAL PUBLIC WORKS TRADESHOW

Proudly Hosted By



OXFORD COUNTY ROAD
SUPERVISORS ASSOCIATION

LOOKING BACK ON THE 2025 AORS TRADE SHOW AND WHAT LAYS AHEAD

SAVE THE DATE
2026 AORS TRADE SHOW
Renfrew County Road
Supervisors Association
JUNE 3-4, 2026

The 2025 AORS Municipal Public Works Trade Show, held June 4-5 at the Woodstock Fairgrounds in partnership with the Oxford County Road Supervisors Association, was the largest in the event's history. With over 300 exhibitors and well over 2,000 attendees from across Ontario and beyond, the show proved once again to be the premier gathering for municipal public works professionals, suppliers, and industry leaders.

Jim Borton, CRS-S, Trade Show Committee President, praised the collaborative effort that made the event such a success, "this year's trade show truly set a new standard. The energy on the show floor was incredible, and it was inspiring to see the exchange of ideas, the innovative products on display, and the connections being made. Thank you to every exhibitor, attendee, volunteer, and partner who helped make this AORS' biggest and best show yet."

The show featured live demonstrations, including the first-ever Battery Demonstration Booth showcasing cutting-edge equipment from STIHL, Greenworks, and Colvoy Equipment. Networking opportunities and product showcases kept the fairgrounds buzzing throughout the two-day event.

"This event is more than just an exhibition—it's where municipalities and suppliers come together to share knowledge, discover new technologies, and build lasting relationships. The

feedback from attendees and exhibitors has been overwhelmingly positive, and we are already looking forward to building on this momentum," says Dennis O'Neil, CRS-S, AORS Member Services Coordinator, who emphasizes the importance of the trade show to Ontario's municipal public works community.

AORS extends heartfelt thanks to everyone who attended, exhibited, and supported the 2025 show. Your participation is what makes this event a cornerstone of our association's calendar and a vital resource for our members.

The excitement is already building for the 2026 AORS Municipal Public Works Trade Show, hosted in partnership with the Renfrew County Road Supervisors

Association, taking place June 3-4, 2026, in Petawawa, Ontario.

Brad Faught, CRS-S, 2026 Trade Show Committee President, encourages everyone to mark their calendars saying "Petawawa is ready to welcome you! The 2026 show promises to be another outstanding event, with new features and the same great networking opportunities our attendees have come to expect. Save the date—June 3-4, 2026—and don't miss it!"

With over 80% of booth space already sold, exhibitors are encouraged to book early to secure their spot. For exhibitor information, contact the AORS office at admin@aors.on.ca.





Ross McKenzie Memorial Golf Tournament

This year, the Oxford County Road Supervisors Association hosted the 30th Anniversary of the Ross McKenzie Memorial Golf Tournament that is hosted annually with the AORS Municipal Public Works Trade Show at the beautiful Craigowan Golf Club in Woodstock, Ontario.

Ross McKenzie was a Roads Superintendent with the Township of Lobo and the Township of West Nissouri. He was AORS' very first full-time Executive Director, when he suddenly passed away in 1993. Ross, and Shirley Dufton, worked out of the AORS' office, at 160 King Street in Thorndale (Township of West Nissouri). Both split their time working for AORS and the township.

We were pleased to be joined at the event by Ross' family—his wife Gayle, his sons Cam and Brent, and his grandson Charlie. Shirley Dufton also attended the evening. Gayle was kind enough to bring along some memorabilia that we put on display during the reception and supper for guests to enjoy seeing the history of AORS during Ross' tenure and all enjoyed the evening sharing stories and memories of Ross.

Congratulations to the team from Innovative Surface Solutions who won the Golf Tournament!



AORS
PROMOTING EXCELLENCE THROUGH EXCELLENCE



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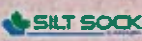


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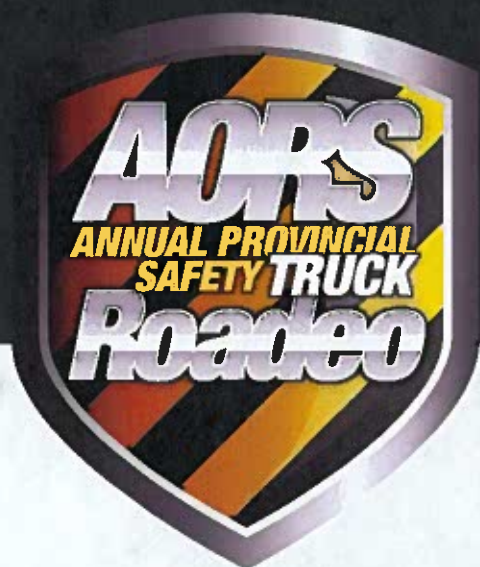
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2
3
4

Trade Show Committee

Ross McKenzie Family

Gerald Simpson and Mike Ward
from Viking-Gives

Family and Innovative Solution
Winners



2025 AORS ANNUAL TRUCK SAFETY RODEO

Ontario's Top Municipal Equipment Operator Crowned at Provincial Safety Truck Rodeo

The best of the best competed, and the results are in!

At the AORS Provincial Safety Truck Rodeo held on September 24 in Beckwith Township, Josh Cousins from the City of St. Thomas was crowned "Top Driver of the Year." Taylor Blackburn from Central Frontenac Township earned first runner-up, while Jeff Neilsen from the Municipality of Trent Hills took home second runner-up.

The Rodeo, co-hosted by the Association of Ontario Road Supervisors (AORS) and the Lanark County Road Supervisors Association (LCRSA), brought together elite municipal equipment operators from across Ontario. Competitors had each earned their place at the provincial level by first winning local competitions, proving

their skill and commitment to safety in their communities.

Participants were challenged to complete a series of driving and safety tests designed to mirror real-world scenarios faced on Ontario's roads. Precision maneuvering, obstacle navigation, and vehicle safety checks all tested their abilities under pressure, while showcasing the professionalism and dedication municipal operators bring to their work every day.

"This event celebrates the dedication and expertise of municipal equipment operators," said Karla Musso Garcia, CRS-I, President of AORS. "Congratulations to all competitors—your work keeps Ontario moving."

Local hosts were equally proud to welcome competitors, families, and supporters to Lanark County. "On behalf of the Lanark County Road Supervisors Association, I want to sincerely thank everyone who participated, volunteered, and helped make this year's Rodeo such a success," said Darwin Nolan, CRS-S, AORS Representative for LCRSA. "This event not only highlights the skills of our operators but also builds a sense of pride and camaraderie across municipalities."

The Rodeo is more than a competition—it's a celebration of the men and women who keep Ontario's roads safe, year-round. Congratulations to all participants on a job well done, and especially to this year's champions who have set the bar for excellence in municipal road operations.



Rodeo Champion Josh Cousins, City of St. Thomas





Rodeo Winners: Left to Right, Jeff Neilsen from the Municipality of Trent Hills (Second Runner-Up), Josh Cousins from the City of St. Thomas (Driver of the Year) and Taylor Blackburn from Central Frontenac Township (First Runner-Up)





MAKING HISTORY AT THE ROADEO!

On August 21, the Transportation Professionals of Waterloo Region (TPOWR) hosted their annual municipal equipment roadeo. Among the many skilled operators who put their abilities to the test, one competitor made history. Darby Lehmann, an equipment operator with the Region of Waterloo, secured second place and earned the honour of representing TPOWR at the 2025 AORS Provincial Roadeo in Beckwith Township this past September.

Darby's achievement is groundbreaking—she is the first female operator to compete at the provincial level in the long history of the AORS Roadeo. Her success not only highlights her own skill and dedication, but also serves as an inspiration to other women considering careers in municipal public works.

We had the opportunity to sit down with Darby to learn more about her career path, what she loves about her work, and what advice she has for others looking to follow in her footsteps.

Can you tell us a little about your background and how you first got into municipal public works?

I'm 26 and have been driving with a DZ commercial license since 2018. I began by delivering HVAC, plumbing and electrical supplies to different job sites, but after a few weeks of learning and driving around with a coworker, the company I worked for said I couldn't continue because I wasn't 25. I was too young to be covered by their insurance. That's when I started looking for a new opportunity that would allow me at 19 to drive a commercial vehicle and get more experience. I first got into municipal work with EMCON working on the highway.

What led you to pursue a role as an equipment operator with the Region of Waterloo?

I always wanted to work at the Region, ever since I was 16. It's an amazing workplace because there

are always new opportunities available, and the Region has provided me the support I need to grow as a person and as a professional.

Congratulations on your incredible finish at the TPOWR Roadeo! How did it feel to place second and be able to compete at the Provincials?

I'm excited to have this opportunity. TPOWR and AORS have done an amazing job organizing the roadeos. It is such a neat way to bring municipal workers together. I first heard about the roadeos from my dad, who competed in one 2 years ago and works for Bruce County. He is their grader operator in the summer and plow/patroller in the winter. To say he's proud of me for having come in second would be an understatement.

You're making history as the first female operator to compete at the AORS Provincial Roadeo. What does that mean to you personally, and what do you hope it means for other women in public works?

I'm excited to represent The Region of Waterloo at provincials alongside Kris, who took the top spot. I'm grateful to be representing not only the Region, but my colleagues, especially the other hard-working women. I'm hoping my accomplishment helps motivate other women in public works to try something new, challenge themselves and show everyone how capable they are.

Can you walk us through what it's like to compete in a Roadeo event? What's the most challenging part, and what do you enjoy most?

For me, the Roadeo is a friendly competition, but most importantly also a way to test myself. Yes, there may be



some bragging rights amongst coworkers. But the best part is the opportunity to meet new people from other yards and laugh and joke around and just have fun. It doesn't matter who you work for at the end of the day, we all do the same jobs and when it comes to plowing snow in the winter there is nothing more important than to know we all care for the public's safety when driving our roads.

What do you love most about your job as an equipment operator?

Personally, being 5'1 feet tall, it's fun to just drive a big piece of equipment, whether it's the loader or the plows. Instead of playing in a 4-by-4-foot sand box with Tonkas trucks, I actually get to live the real-life version of it.

What are some of the biggest challenges you face in your role, and how do you overcome them?

My past jobs have helped shape me and helped me adjust to working in this field. In the past, it was very difficult being a young, female driver. I was overlooked and told I can't do something because of my size, or my age, or because I'm a woman. This is changing. Stereotypes are fading, making work easier and more

welcoming, and allowing everyone to stand out and prove themselves. I think my ability to do my job well every day helps overcome these difficulties and I don't face these challenges or obstacles at the Region of Waterloo.

How has your team at the Region of Waterloo supported you in your career journey?

The Region does a great job of being inclusive and making opportunities available to everyone. Never once have I felt uncomfortable or that my ability was not good enough. I'm currently in the Operation Program at the Region, doing bridge washing in the spring and during the summer we are crack sealing on the roads. The people here who I see more than my actual family, have become a second family to me. To go home stress free and wake up in the mornings not dreading going to work is the best.

Why do you think more women should consider a career in municipal public works?

If other women are thinking about municipal work they should give it a shot. There are tons of different job options in municipal work. The Region and Cities have different opportunities,

so there are so many options to find your spot and something you enjoy. It's also a job with opportunities to grow, starting off as a worker to someday becoming a lead hand and then supervisor.

What advice would you give to young women or girls who may be considering a future in this field?

The advice I would give would be the same for anyone who is considering working as an equipment operator. Consider what you want out of a job, and how it can fit with your life. Come in with thick skin and a willingness to learn. Then show people what you can do and that you are good at it.

What does it mean to you to be a role model for other women entering the industry?

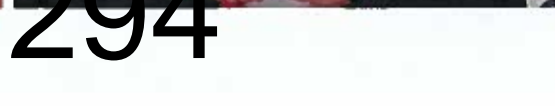
I am honoured to be a role model for women in the industry, but truthfully I wouldn't be here if it wasn't for the amazing women I already work with who have paved the way for me. I look forward to being the first of many to compete at provincials. All I can say is: anything is possible, if you're willing to go through with it. You are your biggest obstacle in life.

AORS update

ANNUAL GENERAL MEETING

March 31, 2025

- 1 **Brian Anderson, CRS** received his Long Term Service Award for his dedication to the road sector and the AORS Certification Board.
- 2 **Don Hamly, CRS-S**, received his Long Term Service Award with his retirement notice from the Township of Hamilton as the Foreman of Road Operations.
- 3 **Ron Cooper** retired from the Town of Hanover as the Director of Public Works, and received his Long Term Service Award.
- 4 **Mark Bennett** from the City of London received his PWLDP Certificate of Completion.
- 5 **Sanford Clause, CRS-S** from the Oneida Nation of the Thames received his PWLDP Certificate of Completion.
- 6 **James Lane, CRS-I** from the Town of Caledon received his PWLDP Certificate of Completion.
- 7 **Curtis O'Brien, CRS-I** from the United Counties of Leeds and Grenville received his PWLDP Certificate of Completion.
- 8 **Dax McAllister, CRS-S** from the City of Greater Sudbury received his PWLDP Certificate of Completion.
- 9 **Jamie Simpson, CRS** from the Municipality of Chatham-Kent received his PWLDP Certificate of Completion.
- 10 **Brad Wilson, Assoc R.S.** from the City of Belleville received his PWLDP Certificate of Completion.
- 11 **John Rivers** from Cedar Signs was awarded the Larry Maddeaux Volunteer of the Year Award for his dedication to local associations, including his work putting together trade show brochures like the one from the recent 2025 Oxford County trade show.
- 12 **Dave Lukezich, Assoc R.S.** was awarded the Marvin D. Halladay Education Award for having the highest mark in all eight modules of the Public Works Leadership Development Program (PWLDP).



Thank you to everyone who attended AORS Annual General Meeting in conjunction with the Good Roads Conference on Monday March 31, 2025. For the second year in a row, we had over 200 people in attendance! In addition to normal business, a number of members were recognized including the graduates of the Public Works Leadership Development Program (PWLDP), the winner of the Marvin D. Halladay Memorial Education Award, recipients of the Long Term Service Awards and the winner of the Larry Maddeaux Volunteer of the Year Award.



President Karla Musso-Garcia, CRS-I was joined by her husband, children, brother and parents to cheer for her as she was inducted as President!





YOUR AORS 2025 EXECUTIVE

At the AGM in March, your new AORS Executive was announced.

Your Executive L-R: Immediate Past President Joe Reid, CRS-S (District 8 Road Supervisors Association), 2nd Vice President Jim Borton, CRS-S (Oxford County Road Supervisor Association), President Karla Musso-Garcia, CRS-I (Simcoe County Road Supervisors Association) and 1st Vice President Cyrus Rife, CRS-I (Transportation Professionals of Waterloo Region).



At our 2025 Annual General Meeting, we took a meaningful step in ensuring that one such extraordinary volunteer is never forgotten. Moving forward, the AORS Volunteer of the Year Award will be known as the Larry Maddeaux Volunteer of the Year Award.

Larry Maddeaux, CRS-I is more than just a volunteer; he is a mentor, a leader, and a tireless advocate for AORS and the people behind it. His contributions to AORS are immeasurable, from mentoring new members, being the Spotlight Committee Co-Chair, to being the face of AORS at events that strengthened our network across Ontario. He embodies the very spirit of service that this award represents.

By renaming this award in his honor, we ensure that Larry's passion lives on—not just in name, but in the continued spirit of volunteerism he so deeply values. To every volunteer who follows in his footsteps, this award will serve as a reminder of what true dedication looks like.

Thank you, Larry, for everything you have done. And thank you to all of our volunteers—past, present, and future—who help make AORS the strong and supportive organization it is today.



SPOTLIGHT

Get ready to start raking leaves and putting away all that summer lawn furniture you just pulled out, because fall is just around the corner and the campaign to launch the 40th edition of that most useful and trusting Municipal Magazine "Spotlight" has begun.

Yes, if you missed out renewing your ad in time to be entered into the draw that was held on Sept. 11th, you will probably be contacted by one of our professional and knowledgeable committee members very soon.

I would like to take a moment and congratulate Cornell Construction Limited, a dedicated Spotlight Supplier member since 1992, for renewing their ad at the 2025 Trade Show before it ended and successfully won the free Trade Show booth in next year's 2026 Show in Petawawa.

Again, this year Derek Scholten of Colvoy Equipment, my co-chair and I would be very disappointed if any of our loyal supplier members missed out on the opportunity to advertise their services and/or products in what I would like to believe is one of the most valuable pieces of equipment

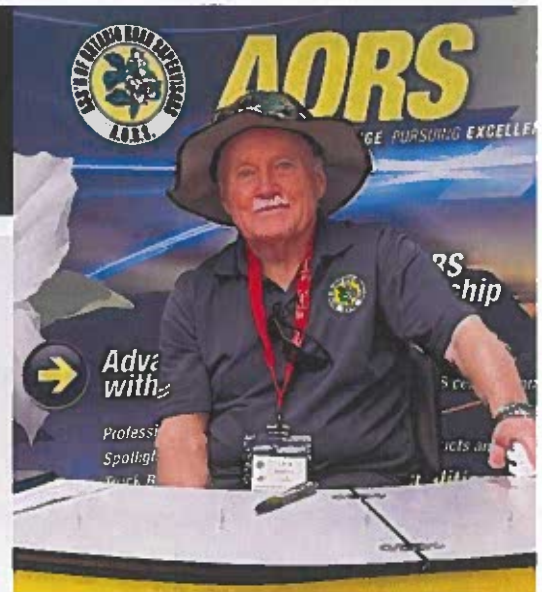
a Municipal employee needs in the office or their vehicle.

It is my sincere hope that this 40th edition will break the record for the number of ads, as we have a great team of very dedicated committee members. My call for new members at our last meeting did not fall on deaf ears.

Dan O'Brien from Creighton Rock Drill, Kyle Boulet from Amaco Construction (replacing Larry Andrews), Shawn Blackmore from Charles Jones Industrial, Chris Mantha CRS-S from Petawawa, and Mike Fletcher CRS-I from Niagara Region, all came on board as new committee members with Don Hamly CRS-S and Kyle Lewis stepping down. We thank Larry, Don, and Kyle for their support on the committee. Check out our full list of committee members in the front of the book as well as our special new advertiser's page.

November comes as quickly as summer disappeared, so get online and fill out our easy-to-use Fillable Spotlight Form and miss out on all the annoying emails and phone calls from our numerous committee members.

Remember you not only get your ad placed in a plastic spiral bound, 4000 copy, Canadian Produced and Printed, easily read, high quality, gloss hardcover magazine, at a very



**Larry Maddeaux , CRS-I
Spotlight Committee Co-chair**

reasonable price, but for no extra cost you get included in the Spotlight Searchable Online Directory and your ad placed in a very impressive online flipbook version on the AORS website. This online flipbook version has the look and feel of the hardcopy but with individual ads hyperlinked from the index pages. It also has a database, searchable by company name, product, or keywords.

In closing I would like to thank all our supplier members especially those that have been with Spotlight since 1987. Champion Equipment, Den-Mar Brines, Spriet Associates, Valley Blades, and Viking-Cives Group.

I only have a limited space so please take a moment and check the entire list of Long Term Advertisers in the front of the book and remember when dealing with any or all of our suppliers let them know- "YOU SAW THEIR AD IN THE NEWEST EDITION OF SPOTLIGHT"



Every September, we draw a prize for a \$1,000 gift card of your choice for any member who brings in a new Spotlight ad. This year, the winner was Larry Maddeaux! Spotlight Co-Chair Derek Scholton from Colvoy Equipment presented Larry with his gift card, so he can get a new BBQ! Remember, you don't need to be a Spotlight Committee member to be added to the draw—just make sure your name is listed as the AORS Representative on their Spotlight application!



MEET THE NEWEST AORS BOARD MEMBERS

Your AORS Representative brings forward your concerns, questions and ideas to the Board of Directors, so be sure to reach out to them! Welcome to our new Directors.



David Moncion, CRS-I

Public Works Supervisor
for the Township of
Sables-Spanish Rivers

David started his municipal career in 2007 as an intern Project Coordinator for the Township of Sables-Spanish Rivers and was first introduced to AORS for the first time participating in LA meetings with the Manitoulin & Northshore Road Supervisors Association. In 2007 he attained his OACETT C. Tech designation. From 2013 to 2019 he became Manager of Public Works for the Township of Larder Lake. In 2018 he achieved his CRS-I designation with AORS, and his CMM III with an Infrastructure Specialist enhancement with Ontario Municipal Managers Institute in collaboration with Ontario Good Roads. In 2024 he returned to where his municipal career had started, becoming the Public Works Supervisor for the Township of Sables-Spanish Rivers. In 2025 he was nominated President and AORS Representative for the Manitoulin & Northshore Road Supervisors Association.



Kate Walkom

Supervisor of Traffic
Safety & Operations for the
Town of Georgina

I'm the Supervisor of Traffic Safety & Operations for the Town of Georgina where I lead programs that focus on improving road safety, active transportation, and municipal operations. My journey in public works began over a decade ago as a university student working in Operations for the City of Pickering, and I've been passionate about municipal service ever since.

I hold a Masters degree in Bioenvironmental Monitoring & Assessment from Trent University and a Bachelor of Science in Environmental Sciences from the University of Guelph. I look forward to pursuing professional designations like CRS-I that will deepen my understanding of municipal operations and help me continue growing as a leader in traffic safety and public works.

I live in York Region with my husband and our three kids. Being part of the York Region Roads Supervisors Association as both Director and Secretary has been a great experience, and I'm excited to collaborate with Board Members across Ontario and contribute to the AORS team.



Ann Carr

Nipissing Road Association

My grandfather was on council in Monteagle Township, now Hastings Highlands, for 18 years. Although I did not expect to follow in his footsteps, my upbringing provided a deep-rooted sense of community.

I began my municipal career in the Township of Bonfield where I was given opportunity to learn the industry and the importance of working in my community. Eleven years later I am currently the Public Works Superintendent in the Municipality of Calvin. Working in Public Works in small communities such as Bonfield and Calvin, means that roads is not all I am responsible for. The position also entails waste management, parks and recreation, as well as cemeteries. Having the ability to manage diverse responsibilities provides a strong sense of community as well as an opportunity to be committed to public service.

I am proud to represent the Nipissing Road Association on the Board of Directors with AORS where I can contribute to advancing the professional standards and supporting public works professionals across the province of Ontario.

PRESIDENT'S Message

2025 President Karla Musso-Garcia, CRS-I ➤



After what felt like a never-ending winter, we shook off the cold, and before we knew it, we were deep in tree and road maintenance projects and are now already preparing for fall and winter again. With so many events along the way, summer seemed to pass in the blink of an eye. As we turn into fall, our members' focus is on ensuring our roads, equipment, and teams are ready for what's ahead.

Being a public works professional is more than a job, it is an important part of a community and in the current state of the daily news that can feel divisive and uncertain, our profession provides something steady: safety, stability, and connection to the communities we serve. We build, we maintain, we quietly hold communities together, often behind the scenes, out of the spotlight, but always making a real difference. And I know I would hear from Larry Maddeaux, CRS-I if I didn't clarify that you should be in SPOTLIGHT, remember to reach out to Larry for details!

As Past President Joe Reid, CRS-S said, we are "Public Works Superheroes." Not because we occasionally pull off what at times can feel like miracles when we are in the thick of it, but because what we do is essential and we lead our teams to do it with pride.

This year so far has been especially meaningful to me as AORS's first female president. I've had the privilege of seeing the association's strength and opportunities firsthand. Together, we've continued to lay a strong foundation through the development of a new constitution, a new Strategic Plan, Corporate processes reviews, enhanced outreach, and the continued focus on enhancing training programs all designed to support our members and ensure AORS thrives well into the future.

We've also celebrated milestones that reflect the growth in our industry and association. For the first time in our Provincial Roadshow, we had a female competitor, Darb Leemann representing TPOWR competed at this year's

Provincial Roadshow. Her participation is not just a first, it is an inspiration, showing talent and opportunity within our association. Our board also now has three female directors including Ann Carr from Nipissing Road Association and Kate Walkom from York Region Road Supervisors Association. As well, we are growing and bringing on new local associations.

This year was filled with loss and legacy as we continue to honor those who paved the way. The leadership of past presidents, including the late Paul Dalton, Brian Kral, and Ross MacKenzie continues to be evident as they continue to guide us through our mentorships, collaboration, and strong foundation. Legacy was also felt at this year's AORS Tradeshow and events, held in Oxford County which was bursting with energy and the public works spirit. From being able to honour Ross MacKenzie again with his family present at the golf tournament, to the exchange of knowledge and ideas from vendors and students that will carry us well into the year ahead. Amazing record setting show from Jim Borton, CRS-S and the Oxford County Road Supervisors Association team!

My environmental mindset continues to be a key part of our work and partnerships. From highlighting the great products our vendor members provide, to the practices we use daily, to initiatives training and funding opportunities; we are maintaining sustainable communities with innovative grassroots problem solving our members are known for. And yes, after the ice storm this past spring that left so many communities

damaged, some of us got more "hands-on" environmental exposure than expected.

As a wonderful man once said, "The future is bright for AORS", and with trees constantly being on my mind as of late, I see our work like planting trees for the long term: we are not only planting the seeds, we are growing strong roots now, so that future generations can enjoy the shade, stability, and community we've built together. Programs like the Municipal Public Works Operator Program and the demand for these opportunities is overwhelming, and as our summer students return to school, remember we are already nurturing the next generation of professionals, bringing fresh ideas, energy, and enthusiasm to municipalities across Ontario.

We are entering a chapter full of growth, opportunity, and collaboration, where together as leaders in the industry, we're planting roots that will support our association and the public works community for years to come, roots so strong even the wildest ice storms can't knock them over. I'm proud to be part of this team and grateful for each of the public works professionals, the people who show up, roll up their sleeves, and make the tough jobs look easy. Public works isn't glamorous, but it matters every day to everyone, and I wouldn't want to do it with anyone else. Here's to keeping our roads safe, our teams strong, our trees growing, and our collaboration as neighbours, always along the way, cause we all know it's those small moments that make the biggest difference.

Sincerely,
Karla Musso-Garcia, CRS-I
President, Association of Ontario
Road Supervisors (AORS)

continued
**AORS
update**

AORS Board and Suppliers Gather in Waterloo Region for Annual Meeting and Networking

On September 11, the AORS Board of Directors, staff, and supplier members were warmly welcomed to the Transportation Professionals of Waterloo Region (TPOWR) area by 1st Vice President Cyrus Rife, CRS-I, for the Annual Supplier-Director Meeting and an afternoon of networking.

The day began with the Annual Past Presidents Advisory Committee Meeting, where AORS Past Presidents came together to reconnect, share their experience, and provide valuable guidance to the current Executive. Their continued engagement helps ensure that AORS remains strong and forward-thinking.

From there, the focus shifted to our valued Supplier members. The open dialogue allowed both AORS leadership and suppliers to explore how we can continue working together to better support our local associations and communities across Ontario.

After a productive morning, it was time to relax and network. Attendees enjoyed their choice of activities: a round of golf at the scenic Grey Silo Golf Club, or a guided bus tour with stops at some of Waterloo Region's highlights, including the St. Jacobs Farmers' Market, Murphy's Law Distillery, and Rural Roots Brewery.

Reflecting on the event, Cyrus Rife shared, "it was an absolute pleasure to host the AORS Board, staff, and suppliers here in the beautiful Waterloo Region. We are proud of everything our community has to offer, and it was wonderful to share that with colleagues while building relationships that strengthen AORS as a whole."

The day was a great reminder of the value of collaboration—bringing together the wisdom of our past leaders, the innovation of our suppliers, and the commitment of our Board and staff to support the future of municipal public works in Ontario.





During the Suppliers-Director meeting, Past-President Joe Reid, CRS-S and 1st Vice-President Cyrus Rife, CRS-I completed a 50/50 draw to raise money for The Food Bank of Waterloo Region. \$330 was donated, providing 660 meals to the Waterloo Region!



BY KELLY ELLIOTT,
MARKETING AND
COMMUNICATIONS
SPECIALIST

BEING AN ELECTED OFFICIAL IS NOT A SHIELD TO PERPETRATE ABUSE

On July 2, 2025, I appeared before the Ontario Standing Committee for Heritage, Infrastructure and Cultural Policy to speak in favour of Bill 9 on behalf of our AORS members. While the need for Bill 9 has become increasingly important, the Bill presented by the Minister of Municipal Affairs and Housing Rob Flack, does not go far enough to protect municipal staff. Below you will find the comments I provided to the Standing Committee with our recommendations.

Good afternoon Chair and Members of the Committee,

Thank you for the opportunity to speak with you today regarding Bill 9. My name is Kelly Elliott, and I am speaking to you representing the Association of Ontario Road Supervisors. I am here to voice strong support for this Bill on behalf of AORS, and to advocate for the critical improvements still needed to protect municipal staff across Ontario.

I would first like to extend my thanks to the Honourable Minister of Municipal Affairs and Housing for once again bringing forward legislation to strengthen codes of conduct for municipal elected officials. This is not the first time legislation has been introduced, and the persistence to address this longstanding issue is appreciated.

But let me be clear: the municipal employees across Ontario that AORS represents, do not have the same rights to a safe and respectful workplace as any other worker in this province does. They are expected to work under the authority of elected officials—mayors, councillors, reeves—who can commit acts of abuse,

harassment, or discrimination without meaningful consequences.

Unlike in the private sector or broader public service, there is no mechanism for removal of elected officials whose behaviour is egregious or violent. There is no protection from retaliation for those who report misconduct, and there is no safety net for staff trying to do the right thing by speaking up.

Right now, the only consequence for an elected official who retaliates against a staff member for filing a complaint is... another Integrity Commissioner complaint. There are no real safeguards, no whistleblower protection, and no assurance that their jobs, their mental health, or that their safety will be preserved. This is unacceptable.

Bill 9 takes an important step in recognizing that gaps exist. But it must go further, particularly when it comes to enabling the removal of officials found to have committed serious acts of harassment or violence.

Previous versions of this legislation proposed a judicial review process, which added a layer of independence and fairness. That safeguard is missing in Bill 9. Instead, the current version returns the decision to municipal councils—many of which

are rife with political alliances or fear of setting precedent.

If Council is to retain this authority, then at a minimum, the threshold for removal should be changed from unanimous consent to two-thirds support. Otherwise, a single colleague can shield an abuser from consequences.

Beyond that, having the decision for removal to go back to Council is not best practice. We believe the government must establish a provincial Integrity Commissioner Panel—an independent body of qualified professionals who can oversee the most serious cases with transparency and objectivity instead of only the Provincial Integrity Commissioner. This distributes power at this level, helping to support a fair and balanced expert recommendation on any Code violation. Council should be removed completely, as relying on local councils to be the last standing tier for the adjudication the most severe breaches of conduct is neither fair to victims nor effective in delivering accountability.

In addition, we urge the Committee to consider these nine critical recommendations:



1. **Whistleblower protection:** Municipal employees must be able to report misconduct without fear of losing their jobs or being targeted. Protection must be embedded in the legislation.
2. **A duty to report:** Safe workplaces are everyone's responsibility. All municipal officials and staff should be required to report known or suspected abuses.
3. **Include workplace discrimination** as a specific violation in Codes of Conduct. Discrimination—whether based on gender, race, disability, or any other protected ground—is a form of abuse, and must be treated as such.
4. **Prioritize egregious acts** of violence, harassment, and abuse that create a hostile workplace and pose a safety risk to others. These cases must move to the front of the line and be resolved swiftly.
5. **Strengthen penalties:** Any councillor removed for a serious code violation should be ineligible to run again for at least two full terms, and must disclose their prior removal when seeking future office.
6. **Expand penalty options:** If removal isn't actioned, there must be a menu of alternative penalties available—greater than simple reprimands or suspensions of pay. Consequences must be proportionate and enforceable.
7. **Dismissal of frivolous complaints:** Integrity Commissioners must have clear authority with specific provisions to dismiss frivolous or vexatious complaints, so the process remains focused and fair.
8. **Minimum standards for Integrity Commissioners:** All ICs should be required to meet consistent professional qualifications and training to ensure consistent application of the code and public trust.
9. **Automatic leave for criminal charges:** If a councillor is charged with assault, they should be placed on leave—just like we expect for police officers, firefighters, teachers, or any other public servant. If convicted, removal should be automatic. It's a basic standard of integrity for holding public office.

In closing, the role of a councillor is a privilege. It is not a shield for the perpetration of abuse. Municipal employees deserve dignity, safety, and respect—just like every other worker in this province. Let's not allow loopholes, politics, or outdated processes to prevent that any longer.

Thank you for your time.

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MARKETPLACE | EVENTS



FROM FACTORY FLOOR TO MUNICIPAL FLEET

Central Elgin Tours Trackless Vehicles Plant

BY **MONIKA PINEDA**,
COMMUNICATIONS MANAGER,
MUNICIPALITY OF CENTRAL ELGIN

The Municipality of Central Elgin recently toured the Trackless Vehicles plant in Courtland, Ontario, to see first-hand how the Municipality's recently purchased Trackless MT7 municipal tractor was built.

For Central Elgin, Trackless equipment is more than machinery; it powers the daily services residents rely on. These versatile units are used year-round for winter sidewalk plowing, sweeping, mowing around guardrails, and even managing invasive phragmites. When our 2010 Trackless sidewalk machine, with 2,500 operating hours, began experiencing significant engine issues, it became clear the unit had reached the end of its service life. Since most machines last 10 to 15 years, depending on maintenance and operating conditions, replacing the 2010 unit was timely and necessary.

Purchasing a new municipal tractor is a major investment. During the plant tour, Mayor Andrew Sloan and staff gained valuable insight into how the equipment is built and the rigorous quality standards behind each unit.

Trackless Vehicles Manufacturing Facility

The Courtland plant spans 110,000 square feet on 28 acres and has been operating since 2011. It features

CNC machines, robotic welding, laser cutting, and an in-house paint line to ensure precision and quality. The assembly line is designed for both safety and productivity, and a 500-horsepower Cummins generator maintains uninterrupted operations during power outages. Trackless Vehicles continues to invest in its infrastructure, including a 10,000-square-foot warehouse expansion in 2017 to support growth and production capacity. Seeing the production process firsthand helps staff make informed decisions about fleet maintenance, replacement cycles, and long-term investments.

Ensuring Value in Municipal Fleet Investments

This kind of due diligence reflects our broader responsibility as stewards of public funds. Every dollar we invest in fleet replacement must balance fiscal responsibility with service reliability. Residents may only see the final product and the service provided—the plow clearing a sidewalk after a winter storm or the tractor mowing roadside grass—but behind that service is a long chain of decisions, partnerships, and factors that influence cost and availability.

In today's climate, those factors increasingly extend beyond Canadian borders. International trade agreements and tariffs have added new layers of complexity to equipment procurement.

Pictured (Left-Right): Joe Lampert, Sales Representative, Work Equipment Ltd.; Cindy Vermeer, Senior Engineering Technologist, Municipality of Central Elgin; Alex Piggott, Manager of Water, Wastewater and Roads Operations, Municipality of Central Elgin; Andrew Sloan, Mayor of Central Elgin; and Kevin Luckhardt, Sales Representative & Factory Support, Trackless Vehicles.

Even when prioritizing Canadian-made products, specialized machinery often relies on globally sourced components, making it essential for public works professionals to understand how these supply chains function and how they can affect local budgets.

Central Elgin's investment in a new Trackless MT7 not only ensures reliable service delivery but also supports a local Ontario-based manufacturer. It's an example of how municipalities can balance the immediate needs of their community with long-term planning, global awareness, and financial stewardship.

For public works, equipment is about trust. Trust that sidewalks will be safe in winter, roads will be maintained in summer, and tax dollars are spent wisely. By understanding the equipment we purchase and the facilities that produce it, we reinforce that trust, ensure fiscal responsibility, and maintain the dependable public services our communities expect.

It's Time to Harmonize How We Build Roads in Canada

ORBA



BY STEVEN CROMBIE, SENIOR
DIRECTOR OF PUBLIC AFFAIRS AT
THE ONTARIO ROAD BUILDERS'
ASSOCIATION.

As we prepare for another winter and another pothole season that will set in, Canadians will once again find themselves questioning the state of our roads. While the freeze-thaw cycle is a natural culprit, the inconsistency in how we design and build roads across our cities is a problem entirely of our own making.

In Canada, every municipality is responsible for its own road design specifications. This might seem like a technical nuance, but it has real and costly consequences. Contractors bidding on public works projects must constantly adjust to unique local specifications, even when working just a few kilometres apart. What's worse, these micro-differences create barriers to trade and mobility not just between provinces—but within them. In no other sector do we tolerate this level of fragmentation.

Compare that to the United States, where state departments of transportation (DOTs) set standardized design frameworks. Municipalities build within them. This alignment fosters competition, creates efficiencies, and reduces costs—an approach we would do well to emulate.

One of the clearest examples is asphalt design. In Ontario alone, municipalities use varying standards for mix types, materials, and performance expectations. By harmonizing asphalt specifications across

jurisdictions, we can unlock measurable cost savings for cities and better value for taxpayers. Contractors would no longer need to retool operations for every municipal job, saving time and money. Material producers could achieve economies of scale. And most importantly, roads would be built to consistent, high-performance standards that stand up better over time.

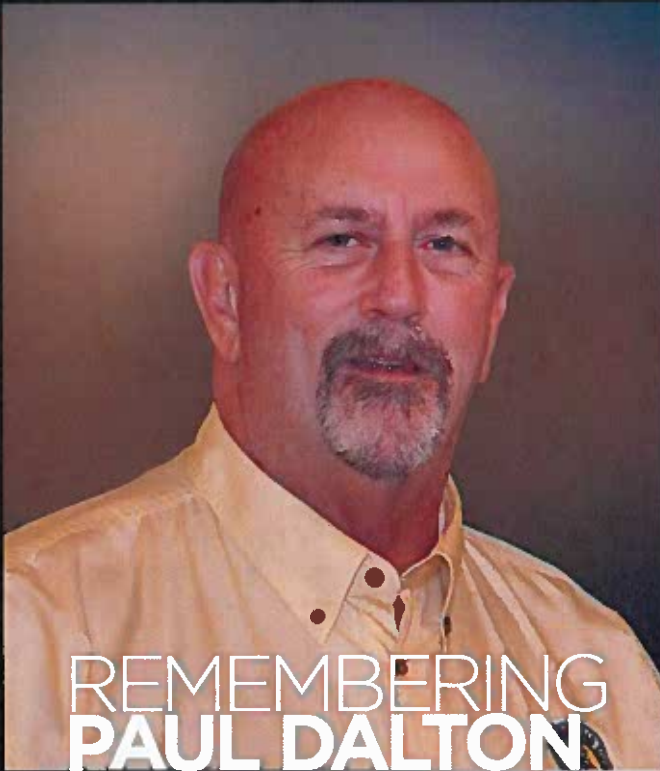
There's also a broader economic benefit. In a global environment increasingly shaped by volatility—think supply chain disruptions and tariffs under Trump-era trade policy—Canada must look inward to improve productivity and reduce self-imposed inefficiencies. Harmonizing road design is low-hanging fruit.

The potential payoff is significant. A standardized approach would support job creation by making it easier for contractors to operate across municipal borders. It would increase project completeness and delivery speed by reducing

confusion and design rework. It would allow municipal staff to focus more on asset management and less on custom engineering. And critically, it would stretch limited infrastructure dollars further at a time when cities across the country are facing mounting fiscal pressures.

We're not talking about handing all authority over to upper levels of government. Municipalities should retain control over priorities and investments. But when it comes to how we design the roads themselves, adopting shared technical standards—just like we do with the national building code—is simply common sense.

Canadians deserve durable roads, efficient use of their tax dollars, and a construction sector that is built to compete. As another winter gives way to the cracks and craters of spring, let's not just patch our roads—let's fix the way we build them in the first place.

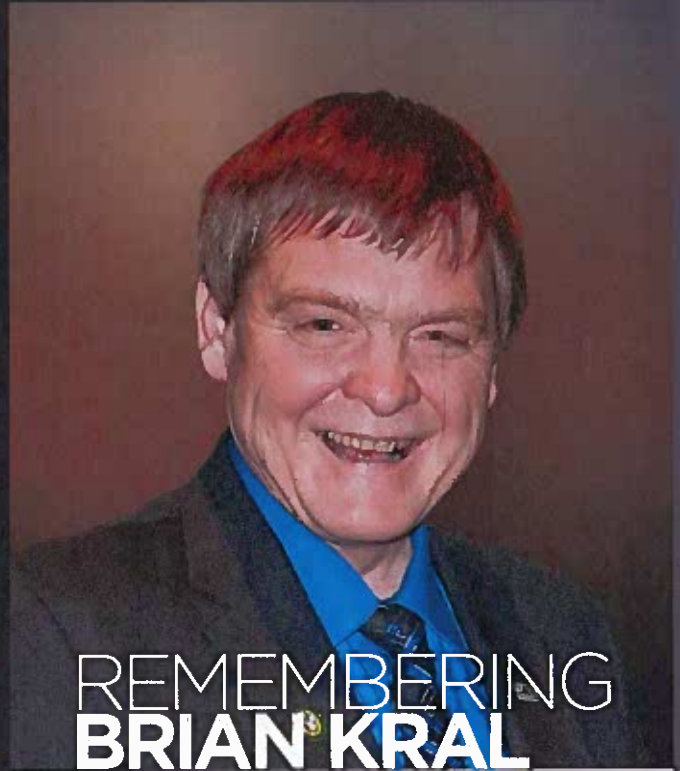


REMEMBERING PAUL DALTON

Paul joined the AORS Board of Directors representing Lambton County Road Supervisors Association in 2000, and served as their representative until 2023. Paul served as the President for two consecutive years in 2004 and 2005.

Paul worked at the Township of Dawn-Euphemia for over 45 years and dedicated himself to the residents. "He was more than just a colleague to his work family—he was a trusted friend, a local legend, and someone who would drop everything to lend a hand. He was well known for his colorful expressions and sharp sense of humor, always bringing laughter and light to those around him. His absence leaves a void not only in the Township but in the hearts of all who had the honor of knowing him," says Mayor Alan Broad from the Township of Dawn-Euphemia.

Paul passed away suddenly on April 16, 2025.



REMEMBERING BRIAN KRAL

Brian Kral served as President of the Association of Ontario Road Supervisors in 2013, and was a dedicated Director on the Board.

Brian dedicated his career to public service with the City of Thunder Bay, where he worked in Public Works for over 30 years, ultimately as Supervisor of Maintenance Operations, Roads North before retiring in 2016. He was known for his professionalism, mentorship, and commitment to strengthening Ontario's municipal public works community.

As President of AORS, Brian championed training, collaboration, and the value of the Certified Road Supervisor designation, inspiring others to take pride in their profession.

EXECUTIVE DIRECTOR'S MESSAGE

Family and Community

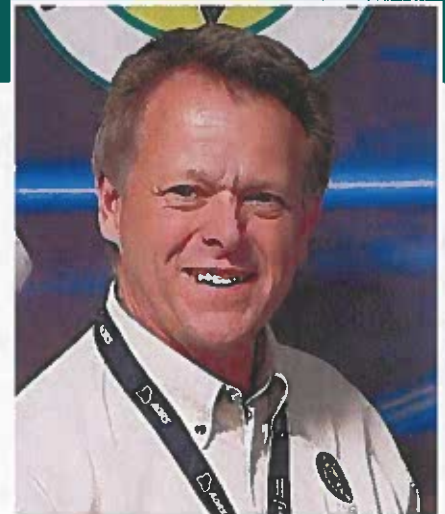
As I previewed the articles for this edition of the newsletter, I noticed a recurring theme: the importance of family and community. In the 13 years that I've been Executive Director of AORS, I've been reminded many times of the importance of community and family. Not just in general terms, but specifically as it applies to our members. The men and women who make it their mission to ensure the roads and other critical infrastructure that their communities depend upon are constructed and maintained to standards that ensure a level of safety and quality of life that so many of us take for granted. As populations age and as they migrate from urban to rural municipalities, expectations change. So do the demands on our members.

They, and their staff, would not be able to deliver these services if it wasn't for the support and sacrifices of their own families. The long hour and the 3 a.m. call-ins. The extreme weather events and the emergency declarations. Not to mention the casual encounters at the grocery store with concerned citizens who expect better service.

This is the third year that AORS has been participating in the Level Up Skilled Trades Career Fairs across Ontario. Not to mention other local

career fairs hosted by municipalities. I've participated in several, and I'm always surprised at how many young people who stop at our booth have no idea what public works is, let alone the critical role it plays in making their communities livable. What can we do to ensure the communities where we work and live understand and appreciate the important roles our members play? And how do we convince families to instill that passion in their children, and encourage them to pursue a career in public works?

While each of us has our immediate family to lean on, we also belong to families in the broader sense, such as the municipality or company that you work for, or the Local Association you belong to. In my case that includes the AORS staff, a small but dedicated team that works diligently to support our members. It also includes the AORS Board of Directors, a devoted group of volunteers who commit their own personal time to represent their Local Association members at the provincial level, and provide leadership and oversight on behalf of their members. And of course, all AORS members are part of a large family that supports one another, whether it means sharing best practices or sharing resources.



As families and communities grow, they become more diverse. AORS is no exception. While most of our members share many common roles and responsibilities, they vary based on several factors, such as large vs small municipalities, rural vs urban, northern vs. southern, and different demographics. How does AORS find the common ground that brings our members together? At their September meeting, the AORS Board of Directors approved a new Strategic Plan for 2026-2030: named *The Future is Bright for AORS*, a phrase frequently used by the late Paul Dalton. The plan was developed by bringing our directors and members from across the province together, to share and prioritize their concerns and challenges, and brainstorm strategies to deal with them.

In closing, family and community are the drivers for so much of what our members do. And I'm honoured to be part of the AORS family.

John Maheu
Executive Director

“As families and communities grow, they become more diverse. AORS is no exception. While most of our members share many common roles and responsibilities, they vary based on several factors, such as large vs small municipalities, rural vs urban, northern vs. southern, and different demographics.”



DESLUDGING IN NORTH MIDDLESEX

The Municipality of North Middlesex is currently completing the Parkhill Lagoon Desludging Project, an important investment in the community's water and wastewater infrastructure.

This preventative maintenance project involves removing built-up sludge from the lagoon system to improve efficiency, protect local waterways, add additional housing capacity, and ensure reliable long-term service for residents. By acting now, North Middlesex is taking proactive steps to safeguard the environment and extend the lifespan of critical infrastructure.

"I want to thank the Canada Mortgage and Housing Corporation for their support, as well as our contractor, consultant, and the entire project team for their hard work in making the Parkhill Lagoon Desludging Project a success. By maintaining the lagoon today, we're protecting our local waterways and making sure Parkhill residents can count on reliable service for years to come, while doing our part to support

ongoing housing development." Said Samuel Shannon, Director of Infrastructure and Operations.

"Routine desludging is essential to maintaining the efficiency and longevity of our infrastructure. It not only prevents blockages and environmental hazards but also ensures safe and reliable service for our communities." Said Faishal Diwan, Manager of Infrastructure. Work is nearly completed at the Parkhill Lagoon, with minimal disruption expected for local residents. Regular lagoon maintenance projects such as this one play a key role in ensuring that municipal wastewater systems continue to operate effectively and meet environmental standards.

Protecting The Environment in Seguin Township

BY **TOM MCLEOD**, DIRECTOR OF
PUBLIC WORKS, SEGUIN TOWNSHIP

Seguin Township is a thriving municipality located in the regional district of Parry Sound with a deep commitment to prioritizing the environment. Seguin has a strong working relationship with the UNESCO designated Georgian Bay Mniidoo Gamii Biosphere (GBB) and Generations Effect, the consulting social enterprise of GBB. Generations Effect (GenE) offers services that advance ecosystem health, collaborative partnerships, climate and energy solutions, and contributes to the financial sustainability of GBB as a non-profit registered charity.

One of the most successful collaborations to date was inspired by events related to the pandemic, when grassy areas at Seguin Township transfer stations became overgrown, revealing an abundance of native wildflowers. Ratepayers, known to have a passion for the natural features of Seguin Township, did not complain about the overgrowth. In fact, the Township received compliments from ratepayers and others in response to this 'return to nature.' This happy discovery inspired collaboration on a robust native species planting project!

Seguin Township, like all municipalities, must cut back roadside growth to enhance visibility and safety.

Unfortunately, this work causes significant wildflower loss. Inspired by the wildflower growth at transfer sites, Generations Effect and Seguin Township launched a planting project that for the last two years, has led to native species plantings at several of Seguin's transfer sites, cemeteries and other public spaces in the spirit of keeping strong wildflower stock present. One benefit of these designated areas is the higher quality milkweed for monarch butterflies that can grow in these protected spots. Milkweed on roadsides can often get covered in dust and calcium and draws monarchs closer to threats of collision with cars.

Native plants matter because they occur naturally in a region, having co-adapted to local conditions alongside other native species, such as pollinators, that rely on them. Across Ontario there are thousands of pollinator species that play a vital role in supporting the overall health of ecosystems and other species, as well as producing many different food crops that people depend upon. But pollinator species are in serious decline, in part due to habitat loss. Native plants are the safest bet when it comes to creating habitat for pollinators!

For the Seguin projects, native plants were sourced by GenE from Grow Wild, a native plant nursery in



Ontario (<https://www.nativeplantnursery.ca/>). Species were selected based on hardiness (ensuring minimal water is needed to get established), and a variety of bloom types and timing, serving both aesthetic and pollinator needs.

Hundreds of individual flowers, ferns, and shrubs have been planted, such as: asters, milkweeds, wild columbine, black-eyed Susan, and dogwoods. After planting, the sites are staked and small signs put in place. Already success is visible as mature plants establish and flower each year!

GBB provides a number of free resources to support natural habitat in the Biosphere region, along the eastern shores of Georgian Bay, such as a "Best for the Biosphere" list, and a "Planting for Pollinators" guidebook available online (<https://georgianbaybiosphere.com/conservation-guides/#plants>).

For more information, visit:

- » www.seguin.ca
- » www.georgianbaybiosphere.com
- » www.generationseffect.com





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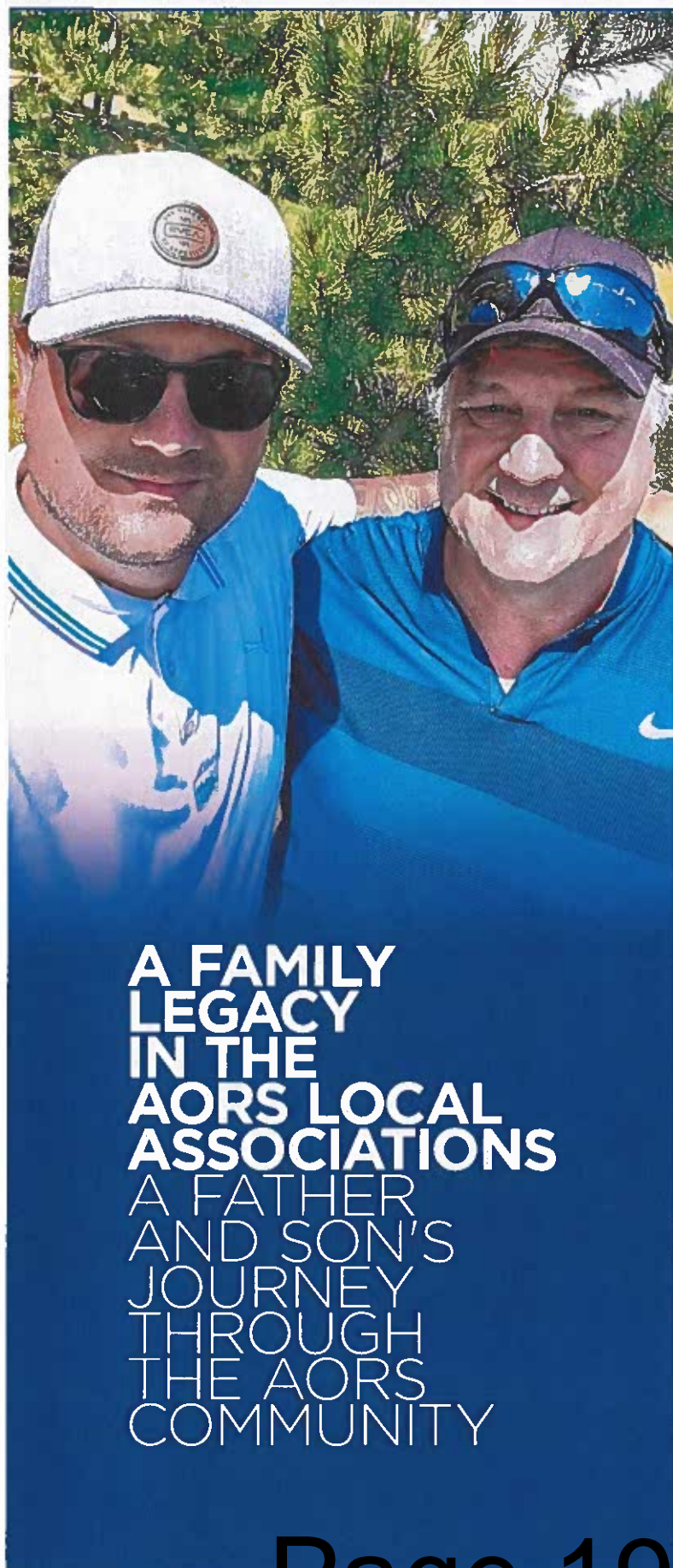
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A FAMILY LEGACY IN THE AORS LOCAL ASSOCIATIONS A FATHER AND SON'S JOURNEY THROUGH THE AORS COMMUNITY

BY **MIKE FLETCHER CRS-I**
NIAGARA ROADS SUPERVISOR
ASSOCIATION (INCLUDING
HIS DAD, **JOHN FLETCHER—**
BRANT COUNTY ROAD
SUPERVISORS ASSOCIATION)

It's not often you find both a father and son actively involved in different local road associations, but for my Dad and me, it's been a unique and meaningful part of our professional lives. What makes it even more special is the way he's passed the torch, not just in terms of career experience, but in his passion for the connections and camaraderie that come from being involved in organizations like AORS.

Growing up, I watched my Dad build strong relationships through the courses, trade shows, and events held by his local association. He often talked about how valuable those connections were not just for learning and development, but for sharing ideas, solving common challenges, and being part of a community that truly understands the demands of the job.

Now, as he is near retirement, I find myself walking a similar path. Being involved in my own association has given me the chance to experience firsthand the benefits he always spoke about. Whether it's golf tournaments, technical training, or trade shows, these events are more than just dates on a calendar, they're opportunities to grow, collaborate, and carry on a tradition that's served our industry well for generations.

What makes this journey even more meaningful is getting to spend time together on a personal level, doing what we both love on a professional level. Sharing that common passion has brought us even closer, and created memories that go beyond the job itself.

My Dad has always believed in giving back and helping the next group of public works professionals feel welcomed and supported. That's a value I intend to carry forward. It's been a privilege to continue what he started, and I'm proud to be part of a new generation working to build on the foundation he and so many others helped establish.

LA News

SUBMIT
YOUR LA NEWS OR
ANNOUNCEMENTS

to be featured in the
newsletter and/or on
AORS social media

CONTACT
kellyelliott@aors.on.ca



AORS Winner

Aaron Hatton, CRS was the winner of the YETI cooler at the AORS Hospitality Suite during the Good Roads Conference. Aaron is presented the cooler by 2nd Vice-President Jim Borton, CRS-S. A huge thank you to Jeff Convey from Superior Road Products who donated the cooler to giveaway!

Lambton County Road Supervisors Association

Michael Cumming, CRS receives his Long Term Service Award at the Lambton County Road Supervisors Association meeting in June. Michael retired from the Township of Enniskillen as the Road Superintendent.



Our 34 Local Associations (LA) are the basic 'close to home' organizational element of AORS.

AORS → COMMUNITY →

They offer our members immediate, easy and cost-effective opportunities to:

- » Participate in activities and events
- » Utilize their right to vote and hold office
- » Attend educational programs
- » Network with colleagues and peers in a professional setting
- » Exchange public works technologies/trends with colleagues, and
- » Help support and promote our Association.

These stories are the best examples of the LA contribution to our Association and to our communities!

Niagara Region Road Supervisors Association

Michael Fletcher, CRS-I and Brandon Brisson, CRS-I receive their PWLDP Certificate of Completion from AORS Training and Programming Coordinator Christie Little at a Niagara Region Road Supervisors Association meeting.



York Region Roads Supervisors Association

Andrew Saltes, Assoc. R.S. from Aurora and Michael Szajner from Vaughan were the top drivers at the York Region Roads Supervisors Association's local roadco.



Essex County Municipal Supervisors Association

Essex County Municipal Supervisors Association had over 30 drivers out to compete and made it through the "100 degree heat"!



District 8 Retiree Coffee Social

AORS Past President Darrell Townsend, CRS-I was the driving force behind District 8 Road Supervisors Association's first-ever Retiree Coffee Social back in April at the Loyalist Township Works Garage.

The event was a warm and casual gathering, providing a great opportunity for past and present members to reconnect. It was our way of keeping in touch with the retirees who helped shape roads and communities—and to show appreciation for the years of service they dedicated to the profession and re-connect. About 35 were in attendance for the inaugural event!



Left to right.... Road Superintendent Scott Edwards, Foreman Charles Saunders, and Casual Equipment Operator Morely Matthews

Finding Buried Treasure in Magnetawan!

The Municipality of Magnetawan had a Time Capsule buried 25 years ago and had since lost the maps and location, but it was to be opened during the festivities at the 2025 Canada Day Weekend. The task was given to the Roads Department to find and unearth the time capsule. By using old aerial photos, they were able to determine changes in the landscape and soils and chose a location to do the last "kick at the can" dig. As luck would have it, we found it with dedicated staff and team work!

20 Year Award

Larry Maddeaux, CRS-I presented Walker Industries with their 20 Year Award for advertising in Spotlight and thanked them for being a dedicated partner of AORS.



AORS hosted LA Workshop

AORS hosted a successful LA Workshop in June at Horseshoe Valley Resort where we developed the framework for the 2026-2030 Strategic Plan. Thank you to all of those who attended the workshop!



The District 8 Road Supervisors Association gathered at the Mohawk Community Centre on the Tyendinaga Mohawk Territory for a special opportunity to learn more about their neighbours, the Mohawks of the Bay of Quinte. Members were welcomed to hear about the culture, history, and traditions of the community, as well as the many programs and services that support their members. A highlight of the day was the delicious lunch, prepared and served by students from the Ohahase Education Centre, showcasing both talent and hospitality.

“This was an incredible opportunity to connect and learn,” said Joe Reid, CRS-S, AORS Representative for District 8 and AORS Past President. “It’s so important for our local associations to build and grow relationships with the First Nations communities in our regions. Understanding their perspectives and celebrating their culture strengthens our partnerships and helps us work better together.”

- » **LEVEL UP CAREER FAIRS—** Barrie (Oct 1-Oct 2), Sudbury (Oct 8-9), Timmins (Oct 14-6), Windsor (Oct 29-30), Hamilton (Nov 5-6), London (Nov 11-13), Oshawa (Nov 18-20), Mississauga (Nov 25-28), Kingston (Dec 2-3) and Ottawa (Dec 10-12)
- » **WESTERN ONTARIO WARDENS CAUCUS CONFERENCE—** October 17, London, ON
- » **ONTARIO ONE CALL CONFERENCE—**October 22-24, Blue Mountains, ON
- » **LANDSCAPE ONTARIO—** January 6-8, International Centre, Mississauga, ON (Use the code ASSOEE5 when registering to get your complimentary admission!)
- » **DSAO/LICO CONFERENCE—** January 20-22, London, ON, Lamplighter Inn
- » **AORS ANNUAL GENERAL MEETING—**March 30, Fairmont Royal York, Toronto, ON
- » **GOOD ROADS CONFERENCE—** March 29-April 1, Fairmont Royal York, Toronto, ON
- » **TRUCK WORLD—**April 16-18, International Centre, Mississauga, ON
- » **NATIONAL HEAVY EQUIPMENT SHOW—**Apr 23-24, International Centre, Mississauga, ON



Public Works Academy Training + Professional Certification

TRAINING UPDATE

Investing in Training

Shaping Winter-Ready and Leadership-Capable Public Works Teams

As 2025 transitions toward winter, this fall is an essential time to highlight how investing in education directly correlates with safer, more effective public works operations—and building a robust leadership pipeline for the future.



Winter-Ready and Safety First

Winter presents high stakes for public works crews—from unpredictable weather to intensive equipment use. Our NEW! Winter Maintenance Safety Review offers a practical, engaging approach that blends theory with hands-on application, including a pre-trip inspection of a snowplow. Offered in compact half-day or full-day formats, it ensures staff are both confident and compliant on the road.

This valuable new offering complements AORS's traditional Winter Maintenance School and the full Winter Operations Training Series, designed to build deep competence across supervisors, operators, and patrollers.



BY **CHRISTIE LITTLE**, AORS PROGRAMMING & TRAINING COORDINATOR AND **DENNIS O'NEIL**, AORS MEMBER SERVICES COORDINATOR

REAL VOICES REAL IMPACT

“The Almaguin Road Superintendents Association put together the AORS Winter Maintenance Safety Review at the Municipality of Magnetawan Roads Yard and had an excellent turnout. The instructor was both knowledgeable and had real life experiences that made the open discussion engaging and a great interaction.”

— **SCOTT EDWARDS CRS-S**, PUBLIC WORKS SUPERINTENDENT, MUNICIPALITY OF MAGNETAWAN

THE AORS VALUE PROPOSITION

To all those invested in public works training and professional development, AORS aims to meet the needs of our members by providing the following:

AORS ➔ **EXPERTISE** ➔

- » 60+ training courses designed and delivered through a variety of options/formats
- » Cooperative Local Association/LA (i.e. close-to-home) programs to reduce fees for courses, seminars and professional development programs
- » Customized adult 'peer to peer' learning experiences to accommodate specific needs
- » Strategic cooperative agreements with other professional and private sector organizations (e.g. Good Roads, SWANA) to deliver a wide range of cost-effective, high-quality programs
- » Volunteer Education Committee and Certification Board to organize and approve all training and professional development programs
- » Professional training and human resource development staff committed to quality control and on-going improvement
- » Public works career professional development paths with clear guidelines to ensure verification of public works expertise and improved employability

Cultivating Leadership The PWLDP



Building strong leadership starts now. The Public Works Leadership Development Program (PWLDP) supports current and emerging leaders—managers, supervisors, and even administrative staff—in developing essential skills to guide Ontario's public works operations into the future.

Why the PWLDP Stands Out

- » **Comprehensive, modular learning:** Eight focused modules (Local Government, Customer Service, Leadership & Supervision, Financial Management, Talent Management, Process Management, Continuous Improvement, Communications), each aligning with levels of the Certified Road Supervisor (Assoc. R.S., CRS, CRS-I, CRS-S) designations.
- » **Flexible delivery:** Offered in both in-person and live webinar formats, allowing municipalities to train staff effectively within budget and scheduling constraints.
- » **Engaging learning format:** Each module emphasizes experiential, interactive learning—case studies, group discussions, simulations—led by seasoned municipal professionals.
- » **Career-building credential:** Completion of all eight modules earns a PWLDP Certificate of Completion, which satisfies the leadership training requirement for all three CRS designations. Modules can also be taken individually to meet specific needs or timelines.
- » **Provincially recognized pathway:** The CRS is the only designation for public works supervisors recognized under Ontario legislation (Association of Ontario Road Superintendents Act, 1996). The PWLDP provides a direct, sanctioned route toward achieving this credential.
- » **Networking opportunities:** Each session brings together peers from municipalities across Ontario, creating valuable opportunities to share experiences, exchange best practices, and build connections that last long after the course ends.

REAL VOICES REAL IMPACT

“The Public Works Leadership Development Program is a valuable addition to my skill set... highly transferable... helps us to better serve the public and the team.”

— KIM PAYEUR, ASSOC. R.S.,
CITY OF BELLEVILLE
(ADMINISTRATIVE PROFESSIONAL)

“Just wanted to thank you for the recent PWLDP courses. I wasn't sure what to expect but was pleasantly surprised by both the material and the instructors. The Customer Service course was the best I've ever taken, and the leadership training provided the foundation I've been looking for. I've even pulled a few pages from the handouts to review each morning to help calibrate my mindset in how I interact with the public and my coworkers.”

— JEFF WOLFE, TOWN OF ST. MARYS, INFRASTRUCTURE SERVICES MANAGER

60⁺

TRAINING
PROGRAMS



1900⁺

MEMBERS IN
ONTARIO



SAVE

ON TRAINING
& EDUCATION



A Call to Action for Fall Budget Planners

Municipal councils and decision-makers: elevate training from the sidelines to the centerpiece of fall budgeting. Programs like the Winter Maintenance Safety Review and PWLDP are investments in operational excellence, community safety, and long-term resiliency.

"Investing now—in safety and leadership—means being ready for every road and every season to come."

Ready to Learn More or Book?

Explore upcoming sessions and register through the AORS Education portal:
<https://aors.on.ca/education>

For tailored training or bookings contact:

Dennis O'Neill, Member Services Coordinator,
dennisonel@aors.on.ca

Christie Little, Programming & Training
Coordinator, christielittle@aors.on.ca

1900+

TOTAL CERTIFIED
TO AUGUST 2025 (including Associate Members)

Certified At Certification Board Meeting February 21, 2025

Eric Armstrong	Mun.of Marmora and Lake	Assoc. R.S.
Ryan Baker	Twp. of Wellesley	CRS
Giancarlo Barranca	City of Brampton	Assoc. R.S.
Shawn Bromley	Mun.of Huron East	Assoc. R.S.
Alexander Kevin Bryson	Reg. Mun.of Niagara	Assoc. R.S.
Dennis Caddick	City of Belleville	Assoc. R.S.
Rob Camelon	Mun.of Dysart et al	CRS-S
Jeffrey Cawker	Mun.of Port Hope	CRS-I
Sanford Clause	Oneida Nation of the Thames	CRS-S
John Collison	Twp. of Dawn-Euphemia	CRS-I
Stephen Cooper	City of Hamilton	CRS
Jamie Davis	County of Oxford	CRS
Josh Decoste	Twp. of North Glengarry	Assoc. R.S.
Paul Doblas	Town of Gravenhurst	CRS
Travis French	City of Vaughan	Assoc. R.S.
John Gleeson	Mun.of Mississippi Mills	CRS-S
Joseph Gratton	Loyalist Twp.	CRS
Phillip Helnen	Town of Grimsby	Assoc. R.S.
Greg Hodgson	Mun.of Chatham-Kent	Assoc. R.S.
James Levac	Twp. of South Glengarry	Assoc. R.S.
Tom Lewis	Town of Ajax	CRS
Adam Ling	Town of Halton Hills	CRS
Matthew MacKay	City of Mississauga	CRS
Javler Marcos	County of Brant	Assoc. R.S.
Greg Maxwell	Twp. of Limerick	CRS-I
Dax McAllister	City of Greater Sudbury	CRS-S
Shawn McGilchrist	Reg. Mun.of Peel	Assoc. R.S.
Allan McLeod	Mun.of York Region	Assoc. R.S.
Ethan Mosley	Reg. Mun.of Niagara	Assoc. R.S.
Kimberly Payeur	City of Belleville	Assoc. R.S.
Stephen Preston	City of Brampton	CRS
Trevor Prevost	Mun.of Tweed	CRS
Ryan Reid	Mun.of Tweed	CRS
Gregory R. Robinson	County of Haliburton	CRS
Daniel Sepe	City of Vaughan	CRS
Paul Spoelstra	City of Hamilton	CRS
Shaun Thomson	Mun.of Bluewater	CRS-I
Shane Timmermans	Mun.of South Huron	CRS-I
Evan Whillans	City of Brampton	Assoc. R.S.
James William Wilkinson	Town of Smiths Falls	Assoc. R.S.

The Provincially recognized designation of Certified Road Supervisor (CRS) is well recognized and respected throughout the public works industry in Ontario. Each quarter the AORS Certification Board considers applications from public works professionals to obtain their CRS designation. The various levels of certification require a specific number of years of roads related supervisory experience as well as designated courses. AORS, in cooperation with Good Roads, have strived to make these courses available through the pandemic, to allow individuals to continue to pursue their CRS certification or to advance to various levels of designation. The following lists represent those individuals who have been granted certification or reclassification over the last year. **Congratulations to all!!**

Certified At Certification Board Meeting May 23, 2025

Jonathan Angrove	City of Markham	CRS
Mike Dakin	City of Welland	CRS-I
Ryan Deer	Mun. of Kincardine	CRS
Mike Fletcher	Reg. Mun. of Niagara	CRS-I
Scott Hodgson	City of Kawartha Lakes	CRS-I
Robert Douglas Hutchinson	County of Simcoe	CRS-I
Ryan Johnston	Mun. of Middlesex Centre	CRS
Kyle Labbett	Loyalist Twp.	CRS-I
Rejean Lacroix	City of Woodstock	CRS
Steven Lewis	City of Kawartha Lakes	CRS-I
Lance Martens	Haldimand County	CRS
Paul Nicol	Town of New Tecumseth	CRS
Anthony Vani	Reg. Mun. of Niagara	CRS-I
Ken Young	County of Grey	CRS
Jean-Luc Boucher	The Nation Municipality	Assoc. R.S.
Adam Dobson Dobson	Town of New Tecumseth	Assoc. R.S.
Brian Lidster	Town of New Tecumseth	Assoc. R.S.
Tyler Rumble	Town of New Tecumseth	Assoc. R.S.
Phil Dominas	Reg. Mun. of Waterloo	Assoc. R.S.
Robert Fitzsimmons	The Town of The Blue Mountains	Assoc. R.S.
Cody Hannan	Town of New Market	CRS
John Kirk	Twp. of Oro-Medonte	CRS
Ryan Love	City of Thunder Bay	CRS
David Alphonse Moncion	Twp. of Sables-Spanish Rivers	CRS-I
Curtis Neuman	Loyalist Twp.	CRS
Joshawa Ostertag	County of Simcoe	Assoc. R.S.
Jason Pavao	City of Hamilton	CRS
Deanna Ridgley	City of Belleville	Assoc. R.S.
Andrew Saltes	Town of Aurora	Assoc. R.S.
Blake Sceppacerqua	Reg. Mun. of Niagara	CRS
Niall Stocking	Town of Georgina	CRS
Daryl Teeter	Mun. of Grey Highlands	CRS
Matthew Vriens	City of St. Thomas	CRS-S
Scott Wonch	Twp. of Carling	Assoc. R.S.

Certified At Certification Board Meeting August 21, 2025

Dave Lukezych		CRS-S
Bill Finley	Mun. of North Grenville	CRS
John Marshall	City of Brockville	CRS

Dan Rose	Reg. Mun. of Waterloo	CRS
Gregory Paul Dalton	County of Lambton	CRS
Timothy Morris	Twp. of Severn	CRS
James Lane	Town of Caledon	CRS-S
Brandon Brisson	Reg. Mun. of Niagara	CRS-S
Warren Waugh	City of Woodstock	CRS-S
Gary Medeiros	City of Burlington	CRS-I
Dwayne Gregson	Reg. Mun. of Peel	CRS-S
Adam Knapp	Twp. of Horton	CRS-S
Ryan Day	City of Hamilton	CRS-S
Martin Clouthier	Mun. of French River	CRS-I
John Costabile	City of St. Catharines	CRS-I
Ryan Newton	Town of Grimsby	CRS-I
Ronald Kilgenberg	Mun. of Central Manitoulin	CRS-I
Andy Dickle	Town of Innisfil	CRS-I
Evan Bancroft	Twp. of South Frontenac	CRS
Alex Brown	County of Oxford	CRS-I
Nigel Bruneau	Town of Bracebridge	Assoc. R.S.
Mary Cutting	Town of New Tecumseth	Assoc. R.S.
Jason Flemming	City of Orillia	Assoc. R.S.
Caroline J. Kirkpatrick	Town of Gravenhurst	CRS
James Knight	Town of Essex	Assoc. R.S.
Kevin Laube	Twp. of Adjala-Tosorontio	Assoc. R.S.
Brett Leggett	Twp. of Wainfleet	Assoc. R.S.
Paul Leonard	District Mun. of Muskoka	Assoc. R.S.
Tyler Pearce	District Mun. of Muskoka	Assoc. R.S.
Mckinley Skrypetz	District Mun. of Muskoka	Assoc. R.S.
Karen Levesque	Town of Caledon	CRS
Dale Lockridge	Twp. of Tyendinaga	CRS
Ryan Ondusko	Town of Orangeville	CRS
John Piccinin	City of Thunder Bay	CRS
Cory Plumadore	U.C. of Stormont, Dundas and Glengarry	Assoc. R.S.
Alexander Saldana	Town of Aurora	Assoc. R.S.
Brian Scott	U.C. of Leeds and Grenville	CRS
Johnathan Spidallerl	County of Essex	Assoc. R.S.
Greg Turnbull	Mun. of South Bruce	CRS
Evan Zinn	City of Kitchener	Assoc. R.S.
Taylor Thomson	City of Markham	CRS
James W. Williamson	Town of Smiths Falls	CRS

ALL LANES OPEN TO YOUR PUBLIC WORKS CAREER ➤

5

BENEFITS OF BEING A REGULATED PROFESSION



- 1** Confirms the importance of the profession
- 2** Increases public trust in the profession
- 3** Increases career opportunities in the marketplace
- 4** More consultation by government on related policy issues
- 5** More credibility as public works experts



PROFESSIONAL DEVELOPMENT PROGRAM

The Certified Road Supervisor (CRS) is a legislated, widely recognized and highly successful professional public works accreditation. The CRS program is designed to raise professional standards, improve individual performance, and identify professionals who demonstrate the knowledge vital to public works management.

AORS has the exclusive right to use the CRS designation. Our accreditation program is recognized under provincial statute law.



Who is eligible for the CRS?

If you are an employee within the private/municipal sector hired to supervise construction, rehabilitation or maintenance of core civil public works infrastructure, you are eligible to apply for AORS CRS public works professional development accreditation.

5 STEPS TO CERTIFICATION

1. Gain hands-on supervisory experience in the public works industry
2. Expand your experience with training
3. Decide which certification applies to you: complete the application
4. Display your CRS certificate and Code of Ethics
5. Progress to the next level of certification

SORRY, You Can't Have That Find Another Way!



BY GREGG FURTNEY, CRS, CAO OF THE TOWN OF MINTO, DARREN MACKENZIE, DIRECTOR OF OPERATIONS FOR THE TOWN OF NIAGARA ON THE LAKE, AND STEVE GRUBER AND SHANE MCCAUSLAND, COFOUNDERS OF GRUMAC INC.

Collaborating for Smarter Budgets The Municipal Shared Equipment Model

Budget season always seems to arrive sooner than expected. For municipalities, it brings not just financial analysis and spreadsheets, but also the shared responsibility of balancing fiscal prudence with the expectations of residents. Every department feels the weight of this task—from Corporate Services/Treasury to Public Works and beyond. Communities expect reliable services and strong infrastructure, but no resident is eager to see their tax bill climb.

The Challenge of Capital Costs

For Public Works directors and managers, budgeting can feel like navigating a maze of constraints. Requests for equipment upgrades are often met with a firm, "Sorry, you can't have that—find another way." These words, whether from a Treasurer, CAO, or council, reflect a common reality: capital budgets are usually the first to face reductions.

Rising costs only add to the challenge. Inflation, tariffs, and supply chain pressures push prices higher every year. A motor grader now exceeds \$550,000. A tractor starts at \$150,000. Even used equipment, while cheaper, rarely delivers the reliability municipalities need. Yet, who dares propose spending half a million dollars on a machine that may sit idle for months at a time?

Clearly, municipalities need another approach—one that respects taxpayer dollars while still ensuring communities receive high-quality services.

A Collaborative Solution

As Plato once noted, "Necessity is the mother of invention." Innovation often emerges when constraints demand it. In that spirit, municipalities are embracing a new idea: the Municipal Collaborative Equipment Model.

The concept is straightforward. Municipalities, conservation authorities, utilities, and even educational institutions own expensive equipment that often sits unused for long stretches. Why not share these resources? With short-term lease agreements, one organization can generate revenue from underutilized machinery, while another gains access without shouldering the burden of a large capital purchase.

To simplify the process, a dedicated online marketplace—grushare.com, managed by GruMac Inc.—connects organizations looking to lease out equipment with those in need. The Lessor benefits by turning idle assets into revenue streams, often adding to reserves or funding new projects. The Lessee gains the equipment necessary to maintain or enhance service delivery. It's a win-win solution, strengthening fiscal responsibility while promoting inter-agency collaboration.

A Tale of Two Towns

This model is already proving effective. Take the partnership between the Town of Niagara-on-the-Lake (NOTL) and the Town of Minto.

Minto needed a motor grader but couldn't justify the steep capital cost of buying one. Through the collaborative model, they leased the equipment from NOTL, saving significant taxpayer dollars. Meanwhile, NOTL needed a tractor for seasonal work. Instead of buying one outright, they leased from Minto, generating revenue for Minto while ensuring their tractor avoided long idle periods.

These agreements, vetted by municipal legal teams, showcase fiscal responsibility, creativity, and collaboration. Both towns benefited financially and strengthened their partnership in the process.

The Bigger Picture

The Municipal Collaborative Equipment Model won't solve every budget challenge, but it provides one more tool in the municipal toolkit. By generating revenue, reducing unnecessary capital expenditures, and maximizing the use of existing assets, municipalities can continue serving residents while demonstrating responsible stewardship of public funds.

At its heart, this initiative is about more than money—it is about innovation, collaboration, and leadership. When municipalities work together, they stretch every dollar further, strengthen relationships, and inspire confidence among council members, staff, and residents alike.

That is a story worth celebrating.



Association of
Ontario Road
Supervisors

2026 AORS MUNICIPAL PUBLIC WORKS TRADESHOW



➤ **JUNE 3-4, 2026**
PETAWAWA CIVIC CENTRE



➤ **PROUDLY HOSTED BY**



YOUR PROFESSIONAL ASSOCIATION

LEARN MORE ABOUT AORS AT
OUR WEBSITE www.aors.on.ca

AORS

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ATTENTION READERS:

Please send comments, new ideas or suggestions to:
Marketing & Communications Committee

Chair: Karla Musso-Garcia CRS-I

Members: Scott Boughner CRS-S,
Larry Maddeaux CRS-I, Chris Mantha CRS-S,
Darrell Townsend CRS-I, Bill Wilson CRS,
Dennis O'Neil CRS-S, John Maheu,
Christie Little, Kelly Elliott, Phil Wilson,
Ann Carr, Samantha Clarke
(MATT Safety Serv)

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www.aors.on.ca

Email: admin@aors.on.ca



Association of Ontario
Road Supervisors

Laura Brandt

Subject: FW: Desk Audit – Accessibility for Ontarians with Disabilities Act, 2005
CRM:000465000000840

From: AODA Compliance (MSAA) <AODA.compliance@ontario.ca>
Sent: November 17, 2025 9:00 AM
To: Kerstin Vroom <Clerk@magnetawan.com>
Subject: RE: Desk Audit – Accessibility for Ontarians with Disabilities Act, 2005 CRM:000465000000840

November 17, 2025

Ref #: P2 – (875093189)

Kerstin Vroom
Accessibility Report Certifier
Corporation of the Municipality of Magnetawan (875093189)
POBOX: 70 PO (Post Office)
Magnetawan ON P0A 1P0
Canada

Dear Kerstin Vroom:

RE: Desk Audit – Accessibility for Ontarians with Disabilities Act, 2005

This letter concludes our desk audit of your organization.

Thank you for providing the information requested in our previous correspondence dated October 28, 2025. We have completed our desk audit and will not be requesting any further information at this time.

We would like to thank you for helping to make Ontario accessible.

If there are any changes to your organization's contact or business information, please notify us by submitting an [organization profile update form \(OPU\)](#).

If you have any further questions or concerns regarding the [Accessibility for Ontarians with Disabilities Act, 2005](#), please contact us at:

Phone: 1-866-515-2025 / 416-849-8276
TTY: 1-888-335-6611 / 416-326-0148
Email: accessibility@ontario.ca
<https://www.ontario.ca/accessibility>

We want to hear from you. How was my service? You can provide feedback at 1-888-745-8888 or ontario.ca/inspectionfeedback.

Sincerely,

Helena
Senior Compliance Analyst

Laura Brandt

From: Accessibility Report (MSAA) <Accessibilityreport@ontario.ca>
Sent: November 24, 2025 5:33 PM
To: Laura Brandt; Laura Brandt
Subject: Accessibility compliance report received CRM:000230000003179

This is an automatically generated email, please do not reply

Thank you for submitting your accessibility compliance report on 11/24/2025.
Your confirmation number is ACR-110689.

Please log into the Accessibility Compliance Reporting Portal to view your Accessibility Compliance Report for the following organization(s):

- Corporation of the Municipality of Magnetawan, Business Number: 875093189

Next Steps:

1. Your organization may be audited to verify compliance.
2. **If you indicated non-compliance**, your organization needs to come into compliance with all AODA requirements.
 - a. Visit ontario.ca/accessibility to access information, guides and resources, including the Accessibility Standards Checklist to help identify applicable requirements, and the actions required to address non-compliance.
 - b. Ministry compliance staff may contact your organization regarding its non-compliant status and will provide resources and establish an actionable plan to ensure your organization meets requirements.
 - c. Once you have addressed your organization's non-compliance, log into the Accessibility Compliance Reporting Portal and file a new report that confirms your organization complies with all AODA requirements.
3. Under the Accessibility for Ontarians with Disabilities Act, 2005 (AODA), you must make your completed accessibility report available to the public. You can log into the Accessibility Compliance Reporting Portal to print submitted reports.

Organizations that fail to come into compliance may be subject to a range of enforcement actions, including Directors' Orders, monetary penalties, and prosecutions.

Understand your obligations

Visit ontario.ca/accessibility for more guidance, resources and tools, and subscribe to the AODAToolbox newsletter for updates and information about Ontario's accessibility laws.

Questions?

Contact the AODA Contact Centre (ServiceOntario) between the hours of 8:30 a.m. and 5:00 p.m. EST:

Phone: 416-849-8276 or 1-866-515-2025 (Toll-free)

Email: accessibility@ontario.ca

\$25,000 - Fridge Mag Community Centre
- Flooring Annie Community Centre

Laura Brandt

From: AgriSpirit-AgriEsprit@fcc-fac.ca
Sent: November 14, 2025 11:31 AM
To: Laura Brandt
Subject: FCC AgriSpirit Fund Response - Municipality of Magnetawan - Upgrading of Community Centres and Spaces - ID: 1005117272

- Propane Furnace Pavilion
- New Tables Pavilion

Dear Laura,

Thank you for applying to the FCC AgriSpirit Fund.

Your application was not selected for funding at this time. Due to the high volume of applications received, we are unable to support all applicants. Other factors considered include alignment with our funding focus areas and ensuring equitable distribution of funds throughout the country. To remain fair and transparent to all applicants, FCC is unable to give detailed feedback regarding your application. Neither can we supply information on weighting for our evaluation and selection of projects.

Our next application period will be announced in the winter of 2026. For more information, please visit fcc-fac.ca.

We applaud your commitment to your community and wish you great success in your future endeavours.

Sincerely,

Community Investment

FCC | FAC

1800 Hamilton Street, PO Box 4320 | 1800, rue Hamilton, CP 4320

Regina, SK S4P 4L3

fcc.ca | fac.ca

[FCC Social Media](#) | [Médias sociaux FAC](#)



Make a difference by fighting hunger in your community. Visit DriveAwayHunger.ca

Faites une différence en luttant contre la faim dans votre communauté. Visitez EnCampagneContreLaFaim.ca

NOHFC File No: 75003486

December 1, 2025

Laura Brandt
Deputy Clerk
The Corporation of the Municipality of Magnetawan
4304 Highway 520
P.O. Box 70
Magnetawan ON P0A 1P0

Ahmic Harbour Beach
Docks
\$150,000

Dear Laura Brandt:

This is further to your application requesting funding from the Northern Ontario Heritage Fund Corporation (NOHFC) under the Community Enhancement Program - Rural Enhancement stream toward the *Revitalization of Ahmic Harbour Beach Docks* project.

Your application has been carefully reviewed by the NOHFC and it has been determined that the project is ineligible as the majority of the benefits from this project would accrue to the campers and that the organization does not provide sufficient benefits to the broader community. There also appears to be limited community and economic benefit to the project. As per the program guidelines, the project does not meet the intent of the program to support priorities of rural communities to contribute to healthy and strong communities.

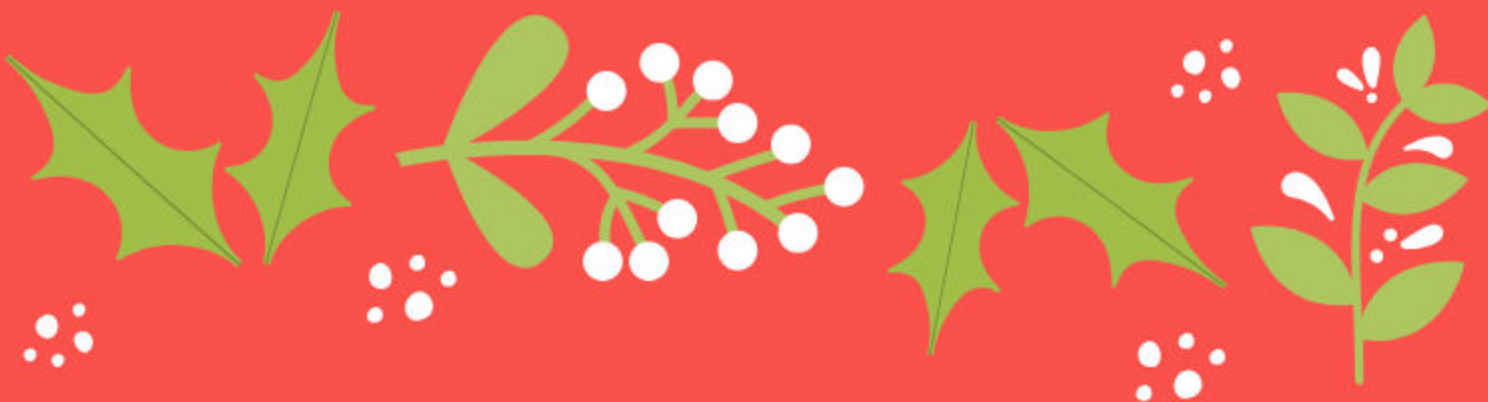
Initiatives funded under this program support incremental improvements, repairs, and/or renovations to improve and extend the useful life of capital assets including social and recreational facilities, municipal assets and community halls, that contribute to a healthy and vibrant community.

There may be other government programs available to support your organization or to provide further clarification on this NOHFC application. Please contact Melissa Gainer, Manager, Regional Economic Development Branch at 705-690-6075 or Melissa.Gainer@ontario.ca.

Sincerely,



Scott Kunnas
Manager, Program Services



On behalf of Council and Staff

MERRY CHRISTMAS AND BEST
WISHES FOR A SAFE AND JOYOUS
HOLIDAY SEASON

JUST A REMINDER

The Municipal Office
will be CLOSED from
Wednesday December 24, 2025 at Noon
Re-opening Monday January 5, 2026

Both Municipal Landfills
will be CLOSED
Wednesday December 24, 2025 at 12 noon
Thursday December 25, 2025
Friday December 26, 2025 as well as
Thursday January 1, 2026





ICYMI

In Case You Missed It!

Council Highlights

November 19, 2025



To read the complete minutes, agenda packages and by-laws please visit our website at www.magnetawan.com



Council passed Resolution 2025-304 authorizing a donation to the Magnetawan Central School Robotics Team in the amount of \$500 for their team apparel and wishes the Team good luck in their future competitions! Council also passed Resolution 2025-305 authorizing a donation to the Almaguin Highlands Special Olympics Team in the amount of \$500 for the cost of travel and wishes the Team good luck at the National Summer Games!

Council passed resolution 2025- 300 receiving the report Significant Weather Event – Flood of July 6, 2025 – Financial Damage Assessment! To read the report view our Agenda Package on our Agenda and Minutes Page on our website under Government.



Council passed By-law 2025 -56 Emergency Management Plan. To read the updated Emergency Management Plan By-law visit our By-law page on our website under Government!

Council passed resolution 2025-307 receiving and approving the report 2025 Private Road Grant Program as presented and approved the recommendation to budget \$16,000 for the Private Road Grant in 2026. For more information about the Private Road Grant and eligibility visit our applications, licenses, and permits page under residents on our website!.



That there is a frequently asked questions page on our website? To check it out visit our Did You Know? Frequently Asked Questions Page under Residents on our Website!

SAVE THE DATE

The next regular meeting of Council is December 10, 2025, at 1:00 pm at the Magnetawan Community Centre.

Council Approval Accounts Payable and Payroll

Meeting Date: December 10 / 2025

<u>Accounts Payable</u>	<u>Amount</u>
Batch # <u>2025-00146</u> Cheque Date: <u>11/21/25</u> From: <u>27754</u> To: <u>27755</u>	\$ <u>2,653.81</u>
Batch # <u>2025-00145</u> Cheque Date: <u>11/27/25</u> From: <u>27756</u> To: <u>27826</u>	\$ <u>390,827.12</u>
Batch # <u>2025-00148</u> Cheque Date: <u>11/27/25</u> From: <u>27827</u> To: <u>27830</u>	\$ <u>17,398.09</u>
Batch # <u>2025-00151</u> Cheque Date: <u>12/2/25</u> From: <u>27831</u> To: <u>27831</u>	\$ <u>174,565.71</u>
Batch # <u>2025-00153</u> Cheque Date: <u>12/10/25</u> From: <u>27832</u> To: <u>27868</u>	\$ <u>191,573.34</u>
EFT Batch # <u>2025-00144</u>	\$ <u>92,911.54</u>
EFT Batch #	\$
Cancelled Cheques	\$
Total Accounts Payable	\$ <u>869,929.61</u>

Payroll

Staff Pay	
Pay Period: # <u>23</u>	\$ <u>49,254.18</u>
All Direct Deposit	
Staff Pay	
Pay Period: #	\$
All Direct Deposit	

Council Pay

Pay Period: #

All Direct Deposit

Pay Period: # \$

All Direct Deposit

Total Payroll \$ 49,254.18

Total for Resolution \$ 919,183.79

Date Printed
12/3/2025 2:00 PM

Municipality of Magnetawan
List Of Accounts for Approval
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Bank Code - CURR - CURRENT ACCOUNT

COMPUTER CHEQUE

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
27754 124520CHP25	11/21/2025	Canadian Tods Limited 1-4-2300-2350 - ED - SIGNAGE 1-1-1100-1102 - HST RECEIVA	KING'S HIGHWAY SIGNAC HSTBIReb Tax Code	1,221.12 134.88	 1,356.00
27755 11202025	11/21/2025	Canada Post 1-4-4030-2010 - RECY - MATEF 1-4-1300-2010 - TREAS - TAXA 1-1-1100-1102 - HST RECEIVA	STAMPS STAMPS HSTBIReb Tax Code	663.99 504.73 129.09	 1,297.81
27756 187172	11/27/2025	ADAMS BROS. CONSTRUCTION LTD. 1-4-4020-2020 - LF - LATRINE I 1-4-4030-2015 - RECY - LATRII 1-1-1100-1102 - HST RECEIVA	LANDFILL TOILET RENTAI LANDFILL TOILET RENTAI HSTBIReb Tax Code	152.64 152.64 33.72	 339.00
27757 8110 7987	11/27/2025	AGRICULTURE FORESTRY CONSTRUCTION INC 1-4-3214-2070 - DOZ - REPAIR 1-1-1100-1102 - HST RECEIVA 1-4-3218-2070 - BH5 - REPAIR 1-1-1100-1102 - HST RECEIVA	DOZER CASE 850K SERV HSTBIReb Tax Code BH #4 REPAIR HSTBIReb Tax Code	205.23 22.67 3,320.47 366.75	 3,687.22
				Payment Total:	3,915.12
27758 2025	11/27/2025	AHMIC LAKE ENTERPRIZES LTD. 1-4-2600-2015 - REC - EVENTS	2025 MAG BUCKS REIMBI	60.00	60.00
27759 318	11/27/2025	ACE ARMOR 1-4-2010-2070 - TR510 - REPAI 1-4-2031-2070 - TR531 - REPAI 1-4-2014-2070 - TR514 - REPAI 1-4-2018-2070 - TR520 REPAIF 1-4-2021-2070 - TR521 - REPAI 1-1-1100-1102 - HST RECEIVA	FIRE DEPT UNDER COATI FIRE DEPT UNDER COATI FIRE DEPT UNDER COATI FIRE DEPT UNDER COATI FIRE DEPT UNDER COATI HSTBIReb Tax Code	203.52 203.52 203.52 203.52 203.52 112.40	 1,130.00
27760 2025-305	11/27/2025	ALMAGUIN HIGHLANDS SPECIAL OLYMPICS 1-4-1000-5018 - COUNCIL - DC	DONATION-SPECIAL OLYI	500.00	500.00
27761 2025	11/27/2025	AHMIC LAKE COTTAGE OWNERS ASSOCIATION 1-4-1000-7500 - COUNCIL - RC	2025 PRIVATE ROAD GRA	1,058.21	1,058.21
27762 31356	11/27/2025	ASSOCIATION OF ONTARIO ROAD SUPERVISORS 1-4-7200-1410 - PARKS - TRAIL 1-4-3101-1310 - J - CONFEREN 1-1-1100-1102 - HST RECEIVA	2025 WINTER MAINTENAI 2025 WINTER MAINTENAI HSTBIReb Tax Code	1,129.54 2,635.59 415.87	 4,181.00
27763 2025-607	11/27/2025	AHMIC EXCAVATING LTD. 1-4-7300-2400 - HALL - REPAIF 1-1-1100-1101 - HST RECEIVA	PROPANE LINE FROM NE HST100%Reb Tax Code	6,755.00 878.15	 7,633.15
27764 2025-889 2025-925	11/27/2025	AHMIC MARINE LTD. 1-4-7300-2400 - HALL - REPAIF 1-1-1100-1101 - HST RECEIVA 1-4-7200-2400 - PARKS - REPA 1-1-1100-1102 - HST RECEIVA	ICE EDGER REPAIR HST100%Reb Tax Code WINTERIZE WATER SYST HSTBIReb Tax Code	420.55 54.67 178.08 19.67	 475.22 197.75
				Payment Total:	672.97

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Municipality of Magnetawan
List Of Accounts for Approval
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COMPUTER CHEQUE

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
27765 4855NOV2025	11/27/2025	BELL CANADA 1-4-6250-2050 - FRIENDSHIP C 1-1-1100-1102 - HST RECEIVA	NOVEMBER 2025-FRIEND HSTBIReb Tax Code	69.14 7.39	 76.53
27766 NOV25	11/27/2025	Bell Mobility 1-4-4030-2420 - RECY - LANDF 1-1-1100-1102 - HST RECEIVA	LANDFILL SURVEILLANCE HSTBIReb Tax Code	60.35 2.25	 62.60
27767 61779	11/27/2025	BEATTY PRINTING 1-4-1300-2010 - TREAS - TAXA 1-1-1100-1102 - HST RECEIVA	2026 REFERENCE CARDS HSTBIReb Tax Code	255.87 28.26	 284.13
27768 2025	11/27/2025	BAYVIEW LAND OWNERS ASSOCIATION 1-4-1000-7500 - COUNCIL - RC	2025 PRIVATE ROAD GRA	432.54	432.54
27769 2025	11/27/2025	CLAYTON'S BAY TRAIL ROAD ASSOCIATION 1-4-1000-7500 - COUNCIL - RC	2025 PRIVATE ROAD GRA	820.82	820.82
27770 2025	11/27/2025	CLIFFDEN LANE ROAD GROUP 1-4-1000-7500 - COUNCIL - RO	2025 PRIVATE ROAD GRA	1,239.27	1,239.27
27771 2025	11/27/2025	THE CORNBALL STORE 1-4-2600-2015 - REC - EVENTS	2025 MAG BUCKS REIMBL	50.00	50.00
27772 2483 2481	11/27/2025	CRAIG'S WELDING & FABRICATION 1-4-3227-2070 - TR27 - REPAIF 1-1-1100-1102 - HST RECEIVA 1-4-3226-2070 - TR26 - REPAIF 1-1-1100-1102 - HST RECEIVA	TRUCK #27 - WELDING RE HSTBIReb Tax Code TRUCK #26 WELDING REI HSTBIReb Tax Code	133.56 14.75 565.57 62.47	 628.04
			Payment Total:		776.35
27773 11-17-8 11-13-10 11-21-7	11/27/2025	DEAN'S AUTO CARE 1-4-7200-2400 - PARKS - REPA 1-1-1100-1102 - HST RECEIVA 1-4-2110-2070 - CBO VEHICLE 1-1-1100-1102 - HST RECEIVA 1-4-7210-2070 - TR10 - REPAIF 1-1-1100-1102 - HST RECEIVA	TIRE REPAIR HSTBIReb Tax Code NISSAN-CBO VEHICLE RE HSTBIReb Tax Code TRUCK #10 REPAIR HSTBIReb Tax Code	35.62 3.93 433.89 47.92 435.59 48.11	 39.55 481.81 483.70
			Payment Total:		1,005.06
27774 4037	11/27/2025	Scott Dingman Trucking 1-4-7700-2400 - AHMIC - REPA 1-1-1100-1101 - HST RECEIVA	PUMP OUT AHMIC HARBC HST100%Reb Tax Code	350.00 45.50	 395.50
27775 Q42025	11/27/2025	EASTHOLME HOME FOR THE AGED 1-4-6010-2010 - HOME - EASTH	Q4 2025 HOME FOR THE /	66,824.00	66,824.00
27776 25-2125-01	11/27/2025	ECOVUE CONSULTING SERVICES 1-4-8010-2210 - PLN - LEGAL / 1-1-1100-1102 - HST RECEIVA	OP + ZBLA BYLAW 2ND D' HSTBIReb Tax Code	321.82 35.55	 357.37
27777 2025	11/27/2025	EAST PARRY SOUND VETERINARY SERVICE 1-4-2200-2210 - BLEO - LEGAL	VETERINARY COMMITTEE	385.00	385.00
27778 OWDCP-01070	11/27/2025	EMLAW, JASON KENNETH MELVIN 1-4-2200-2010 - BLEO - MATEF	LOSS OF LIVESTOCK	355.00	355.00
27779	11/27/2025	SHUBROOK, EVA			

Municipality of Magnetawan
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Payment #	Date	Vendor Name	GL Transaction Description	Detail Amount	Payment Amount
Invoice #		GL Account			
12122025		1-4-2600-2015 - REC - EVENT	SENIORS DINNER-DECEN	2,200.00	2,200.00
27780	11/27/2025	FOWLER CONSTRUCTION COMPANY			
90960		1-4-3045-2010 - D5 - MATERIAL	SUPPLY/APPLY STOCKPIL	87,120.61	
		1-4-3045-4010 - D5 - CONTRAC	SUPPLY/APPLY STOCKPIL	37,337.48	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	13,746.96	138,205.05
27781	11/27/2025	G-TEL ENGINEERING INC			
PL25-3764-829		1-4-7300-2400 - HALL - REPAIR	PAVILION LOCATE	225.00	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	29.25	254.25
27782	11/27/2025	GREEN'S HAULAGE			
7194		1-4-3041-2010 - D1 - MATERIAL	GRAVEL PATCHING/WASI	1,336.46	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	147.61	1,484.07
27783	11/27/2025	GARTH, ANN DAVIDSON			
250964&5-001		1-3-2100-7200 - CBO - BUILDIN	DUPLICATE PMT REIMBU	1,595.00	1,595.00
27784	11/27/2025	HUBB CAP			
1041171		1-4-3011-2010 - A - MATERIAL	3-HOLE DRAIN SUMP	88.53	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	9.78	98.31
1041174		1-4-3051-2010 - E1 - MATERIAL	SNOW PLOWING PARTS	1,404.70	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	155.15	1,559.85
			Payment Total:		1,658.16
27785	11/27/2025	HUGHES LAKE ROAD MAINTENANCE			
2025		1-4-1000-7500 - COUNCIL - RC	2025 PRIVATE ROAD GRA	571.35	571.35
27786	11/27/2025	KLAHANIE CAMPERS, CORPORATION			
250011-023		1-2-1000-1083 - ENTRANCE SE	ENTRANCE DEPOSIT REII	500.00	500.00
27787	11/27/2025	LAKELAND POWER DIST. LTD.			
LP002891		1-4-3800-5012 - STREET - MAC	STREET LIGHT LOCATES	12.21	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	1.35	13.56
27788	11/27/2025	LAKELAND ENERGY LTD			
LE034407		1-4-3800-5012 - STREET - MAC	STREET LIGHT REPAIR	637.15	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	70.38	707.53
27789	11/27/2025	BRANDT, LAURA			
48572940		1-4-2600-2015 - REC - EVENT	NOVEMBER SENIORS DIN	31.48	31.48
27790	11/27/2025	MAGNETAWAN AGRICULTURAL SOCIETY			
1843		1-4-2600-2015 - REC - EVENT	REMEMBRANCE DAY LUN	700.00	700.00
27791	11/27/2025	MAGNETAWAN GROCERY			
35262337		1-4-7200-2400 - PARKS - REPA	SUPPLIES	7.99	7.99
42954537		1-4-7300-2010 - HALL - MATER	SUPPLIES	8.68	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	0.52	9.20
33591115		1-4-7200-2020 - PARKS - SAFE	SUPPLIES-HEALTH & SAF	20.13	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	2.22	22.35
35947187		1-4-7300-2010 - HALL - MATER	SUPPLIES	49.97	49.97
			Payment Total:		89.51
27792	11/27/2025	MAGNETAWAN GROCERY			
2025		1-4-2600-2015 - REC - EVENT	2025 MAG BUCKS REIMBI	260.00	260.00
27793	11/27/2025	MAGNETAWAN BUILDING CENTRE (COM DEV)			

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Municipality of Magnetawan
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Payment #	Date	Vendor Name	GL Transaction Description	Detail Amount	Payment Amount
Invoice #		GL Account			
2025		1-4-2600-2015 - REC - EVENT	2025 MAG BUCKS REIMB	400.00	400.00
27794	11/27/2025	CEDAR CROFT ROAD MAINTENANCE ASSOCIATI			
2025		1-4-1000-7500 - COUNCIL - RC	2025 PRIVATE ROAD GRA	951.58	951.58
27795	11/27/2025	MAGNETAWAN CENTRAL SCHOOL			
2025-304		1-4-1000-5018 - COUNCIL - DC	DONATION-ROBOTICS TE	500.00	500.00
27796	11/27/2025	JIM MOORE PETROLEUM			
		Issued to: MACEWEN PETROLEUM INC.			
733601		1-4-3222-2070 - TR22 - REPAIF	15W-40 BULK	242.60	
		1-4-3226-2070 - TR26 - REPAIF	15W-40 BULK	242.60	
		1-4-3227-2070 - TR27 - REPAIF	15W-40 BULK	242.60	
		1-4-3228-2070 - TR28 - REPAIF	15W-40 BULK	242.60	
		1-4-3229-2070 - TR29 - REPAIF	15W-40 BULK	242.59	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	133.95	1,346.94
1906		1-4-3101-2023 - J - DYED DIES	DYED DIESEL	1,047.84	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	115.74	1,163.58
1905		1-4-3101-2022 - J - CLEAR DIE	CLEAR DIESEL	1,140.03	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	125.92	1,265.95
			Payment Total:		3,776.47
27797	11/27/2025	MOORE PROPANE LIMITED			
158018001		1-4-4030-2024 - RECY - PROP/	CROFT LANDFILL PROPA	279.94	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	30.92	310.86
164008940		1-4-7700-2024 - AHMIC - HEAT	60 AHMIC STREET PROP/	553.42	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	71.94	625.36
164008943		1-4-7300-2024 - HALL - HEATIN	4304 HWY 520 PROPANE	865.08	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	112.46	977.54
164008931		1-4-3101-2024 - J - HEATING	18 MILLER ROAD BACK O	1,408.93	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	155.62	1,564.55
			Payment Total:		3,478.31
27798	11/27/2025	MHBC PLANNING LIMITED			
5038076		1-1-1100-2065 - A/R - KUENZIG	ALLDRED ZBA	3,311.28	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	365.74	3,677.02
5038073		1-1-1100-2048 - A/R - BLYTH	BLYTH CONSENT PRE-CC	1,629.18	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	179.95	1,809.13
5038077		1-1-1100-2062 - A/R - WINTER	WINTERTON ZBA	474.20	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	52.38	526.58
5038075		1-1-1100-2066 - A/R - DICK	DICK MINOR VARIANCE	2,688.00	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	296.90	2,984.90
5038074		1-1-1100-2067 - A/R - SCHELL	SCHELL CONSENT	1,862.72	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	205.75	2,068.47
			Payment Total:		11,066.10
27799	11/27/2025	NEIGHICK ROAD GROUP			
2025		1-4-1000-7500 - COUNCIL - RC	2025 PRIVATE ROAD GRA	776.56	776.56
27800	11/27/2025	NORTH BAY PARRY SOUND DISTRICT HEALTH			
DEC2025		1-4-6400-2010 - HEALTH - HEA	DECEMBER 2025 LEVY	4,146.50	4,146.50
27801	11/27/2025	ORKIN CANADA CORPORATION			
C-5624245		1-4-4030-2120 - RECY - OFFIC	CROFT LANDFILL ORKIN	49.46	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	5.46	54.92

Municipality of Magnetawan
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Payment #	Date	Vendor Name	GL Transaction Description	Detail Amount	Payment Amount
Invoice #		GL Account			
C-5624346		1-4-6250-2400 - FRIENDSHIP C	73 ALBERT ORKIN CARE	61.06	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	6.74	67.80
C-5624174		1-4-7700-2400 - AHMIC - REPA	81 ALBERT ST ORKIN CAF	103.98	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	13.52	117.50
C-5623437		1-4-7300-2400 - HALL - REPAIF	4304 HWY 520 ORKIN CAF	326.55	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	42.45	369.00
C-5624246		1-4-4020-2120 - LF - OFFICE	CHAPMAN LANDFILL ORK	49.46	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	5.46	54.92
C-5624247		1-4-3101-2400 - J - BUILDING M	PUBLIC WORKS GARAGE	82.43	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	9.10	91.53
			Payment Total:		755.67
27802	11/27/2025	GORDON POINT ROAD ASSOCIATION			
2025		1-4-1000-7500 - COUNCIL - RC	2025 PRIVATE ROAD GRA	808.74	808.74
27803	11/27/2025	R & S MOBILE			
00562		1-4-3222-2070 - TR22 - REPAIF	DIESEL EMISSION TEST	218.78	
		1-4-3227-2070 - TR27 - REPAIF	DIESEL EMISSION TEST	218.79	
		1-4-3228-2070 - TR28 - REPAIF	DIESEL EMISSION TEST	218.78	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	72.50	728.85
27804	11/27/2025	RUSSELL CHRISTIE LLP			
63-283-457-2		1-1-1100-1184 - A/R - TAX REC	TAX ARREARS	817.34	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	82.45	899.79
63-283-452-2		1-1-1100-2068 - A/R - POKHOL	TAX ARREARS	4,730.40	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	514.66	5,245.06
63-283-452-3		1-1-1100-2069 - A/R - LIPINSKI	TAX ARREARS	2,820.91	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	303.75	3,124.66
63-283-449-2		1-1-1100-2070 - A/R - MAKO 28	TAX ARREARS	4,359.74	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	472.76	4,832.50
63-283-460-2		1-1-1100-2071 - A/R - MAKO 25	TAX ARREARS	3,604.21	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	389.31	3,993.52
63-283-468-3		1-4-1200-2210 - ADMIN - LEGA	LEGAL-GENERAL HRTO	62.13	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	6.86	68.99
63-283-472-3		1-4-8010-2210 - PLN - LEGAL /	LEGAL FEES - PLANNING	153.10	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	16.91	170.01
63-283-478		1-4-8010-2210 - PLN - LEGAL /	LEGAL FEES - PLANNING	690.27	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	76.24	766.51
63-283-380-12		1-4-8010-2210 - PLN - LEGAL /	PLANNING LEGAL	139.67	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	15.42	155.09
63-283-276-20		1-4-8010-2210 - PLN - LEGAL /	PLANNING LEGAL	494.25	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	54.59	548.84
63-283-419-5		1-4-8015-2210 - SHORT TERM	STA LEGAL	276.46	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	30.54	307.00
			Payment Total:		20,111.97
27805	11/27/2025	ROAD MAINTENANCE EQUIPMENT & SERVICES			
10571		1-4-3101-8000 - J - CAPITAL E	WATER TANK FOR TRUCI	36,633.67	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	4,046.33	40,680.00
27806	11/27/2025	ROCKY REEF ROADS ASSOCIATION			
2025		1-4-1000-7500 - COUNCIL - RC	2025 PRIVATE ROAD GRA	1,034.07	1,034.07
27807	11/27/2025	RSM BUILDING CONSULTANTS INC.			

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Invoice #		GL Account			
4291		1-4-2100-1010 - CBO - WAGES	OCTOBER 2025 BUILDING	3,496.99	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	386.26	3,883.25
27808	11/27/2025	SERVICE 1 MUFFLERS & MORE			
24952		1-4-3228-2070 - TR28 - REPAIF	DIESEL EXHAUST FLUID	227.78	
		1-4-3229-2070 - TR29 - REPAIF	DIESEL EXHAUST FLUID	227.78	
		1-4-3222-2070 - TR22 - REPAIF	DIESEL EXHAUST FLUID	227.78	
		1-4-3223-2070 - TR23 - REPAIF	DIESEL EXHAUST FLUID	227.78	
		1-4-3226-2070 - TR26 - REPAIF	DIESEL EXHAUST FLUID	227.78	
		1-4-3227-2070 - TR27 - REPAIF	DIESEL EXHAUST FLUID	227.78	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	150.96	1,517.64
24949		1-4-3229-2070 - TR29 - REPAIF	TRUCK #29 PARTS	193.99	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	21.42	215.41
25020		1-4-3229-2070 - TR29 - REPAIF	TRUCK #29 COUPLING	12.08	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	1.33	13.41
			Payment Total:		1,746.46
27809	11/27/2025	SLING-CHOKER MFG. (NORTH BAY) LTD.			
113075		1-4-3101-2080 - J - SMALL TOC	SMALL TOOLS	956.99	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	105.71	1,062.70
113307		1-4-3101-2020 - J - SAFETY SL	SAFETY SUPPLIES	364.73	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	40.29	405.02
113633		1-4-3101-2020 - J - SAFETY SL	SAFETY SUPPLIES	246.42	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	27.22	273.64
113634		1-4-7200-2020 - PARKS - SAFE	SAFETY SUPPLIES	971.59	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	107.31	1,078.90
113635		1-4-3101-2020 - J - SAFETY SL	SAFETY SUPPLIES	91.68	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	10.12	101.80
113637		1-4-3101-2020 - J - SAFETY SL	SAFETY SUPPLIES	83.03	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	9.17	92.20
113692		1-4-3101-2020 - J - SAFETY SL	SAFETY SUPPLIES	49.39	
		1-4-3101-2080 - J - SMALL TOC	SAFETY SUPPLIES	53.40	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	11.35	114.14
113663		1-4-3101-2080 - J - SMALL TOC	SAFETY SUPPLIES	364.80	
		1-4-3101-2020 - J - SAFETY SL	SAFETY SUPPLIES	304.81	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	73.96	743.57
113738		1-4-7200-2020 - PARKS - SAFE	SAFETY SUPPLIES	247.35	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	27.32	274.67
			Payment Total:		4,146.64
27810	11/27/2025	STAPLES BUSINESS ADVANTAGE			
71656582		1-4-7200-2400 - PARKS - REP	OFFICE SUPPLIES	127.19	
		1-4-1200-2010 - ADMIN - OFFIC	OFFICE SUPPLIES	142.12	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	29.74	299.05
27811	11/27/2025	SPECTRUM TELECOM GROUP LTD			
C1310981		1-4-3101-2053 - J - COMMUNIC	TOWER RENTAL - PW & F	213.70	
		1-4-2000-2053 - FD - COMMUN	TOWER RENTAL - PW & F	213.69	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	47.21	474.60
27812	11/27/2025	SILVER LAKE COTTAGE ASSOCIATION			
2025		1-4-1000-7500 - COUNCIL - RC	2025 PRIVATE ROAD GRA	2,546.94	2,546.94
27813	11/27/2025	SILVERCLIFF LANE ROAD MAINTENANCE GROU			

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Invoice #		GL Account			
2025		1-4-1000-7500 - COUNCIL - RC	2025 PRIVATE ROAD GRA	555.26	555.26
27814	11/27/2025	SIMMONS LAKE ROAD ASSOCIATION			
2025		1-4-1000-7500 - COUNCIL - RC	2025 PRIVATE ROAD GRA	756.44	756.44
27815	11/27/2025	SAM'S COUNTRY CLEANING			
1870		1-4-3101-2400 - J - BUILDING M	OFFICE MAINTENANCE	61.06	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	6.74	67.80
27816	11/27/2025	SELVA CONTRACTING LTD.			
1437		1-4-3011-4010 - A - CONTRAC	FLOOD WORK	30,927.47	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	3,416.07	34,343.54
27817	11/27/2025	THE FLAG STORE			
85765		1-4-7200-2400 - PARKS - REPA	FLAGS	221.84	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	24.50	246.34
27818	11/27/2025	THE SHOP IN THE MAG			
002363		1-4-2010-2070 - TR510 - REPA	TRUCK 510-SERVICE	261.80	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	28.92	290.72
002307		1-4-7218-2070 - TR12 - REPAIF	TRUCK #12 REPAIR	983.21	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	108.60	1,091.81
002362		1-4-7221-2070 - TR #21 - REPA	TRUCK #21 REPAIR	167.90	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	18.55	186.45
002378		1-4-2018-2070 - TR520 REPAIF	TRUCK #520 - OIL CHANG	133.20	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	14.71	147.91
			Payment Total:		1,716.89
27819	11/27/2025	TRACKS & WHEELS EQUIPMENT BROKERS			
P19224		1-4-7214-2070 - TRACTOR 3 - I	TRACTOR 3 SUPPLIES	552.87	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	61.07	613.94
WO5414		1-4-7214-2070 - TRACTOR 3 - I	TRACTOR 3 REPAIR	578.55	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	63.90	642.45
			Payment Total:		1,256.39
27820	11/27/2025	TRANS CANADA SAFETY			
		Issued to: 1929938 ONTARIO LIMITED			
73089		1-4-2000-7130 - FD - EQUIPME	MASK CLEANER	323.43	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	35.73	359.16
73281		1-4-1200-2025 - ADMIN - HEAL	FRIENDSHIP CLUB AED	335.66	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	37.07	372.73
73394		1-4-2000-7130 - FD - EQUIPME	HYDROSTAT TESTING	1,051.68	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	116.16	1,167.84
			Payment Total:		1,899.73
27821	11/27/2025	WHALLEY LAKE RD. WEST COTTAGERS			
2025		1-4-1000-7500 - COUNCIL - RC	2025 PRIVATE ROAD GRA	1,983.64	1,983.64
27822	11/27/2025	WEEKS CONSTRUCTION			
108068		1-4-3101-8000 - J - CAPITAL E	WATER TANK FLOAT	1,792.20	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	197.96	1,990.16
27823	11/27/2025	WIGNALL, MARK			
G9491749		1-4-2000-1410 - FD - VOLUNTE	REIMBURSEMENT - CRC	41.00	41.00
27824	11/27/2025	WHALLEY LAKE RD EAST COTTAGE OWNER'S			
2025		1-4-1000-7500 - COUNCIL - RC	2025 PRIVATE ROAD GRA	1,005.90	1,005.90

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27825 0797	11/27/2025	KEN WHITE 1-4-7300-2400 - HALL - REPAIF	COMMUNITY CTR FURNA	1,370.00	1,370.00
27826 2025	11/27/2025	WOODLAND LANE ROAD ASSOCIATION 1-4-1000-7500 - COUNCIL - RC	2025 PRIVATE ROAD GRA	458.69	458.69
27827 ARM25-170	11/27/2025	Township Of Armour 1-4-2200-1010 - BLEO - WAGE 1-1-1100-1102 - HST RECEIVA	BYLAW - OCTOBER 2025 HSTBIReb Tax Code	4,977.55 549.79	5,527.34
27828 1209	11/27/2025	TJB CONSTRUCTION 1-4-2200-2010 - BLEO - MATEF 1-1-1100-1102 - HST RECEIVA	PROPERTY STANDARDS HSTBIReb Tax Code	1,373.76 151.74	1,525.50
27829 11142025	11/27/2025	LEWIN STEPHANIE M 1-4-1300-2310 - TREAS - BANK 1-4-1300-2010 - TREAS - TAXA 1-4-1300-2200 - TREAS - ACCC 1-1-1100-1102 - HST RECEIVA	MILEAGE - TRIPS TO BAN MILEAGE - TRIPS TO POS MILEAGE - TRIPS TO MTC HSTBIReb Tax Code	118.87 45.92 32.42 21.79	219.00
27830 11242025	11/27/2025	MINISTER OF FINANCE 1-1-1400-1250 - PREPAID EXP	2026 LICENCE STICKER F	10,126.25	10,126.25
27831 CERT#1	12/2/2025	HUGOMB CONTRACTING INC. 1-4-3011-8000 - A - CULVERT/I 1-1-1100-1102 - HST RECEIVA	RFP 2025-05, BRIDGE #17 HSTBIReb Tax Code	157,202.14 17,363.57	174,565.71
27832 50066875DEC2	12/10/2025	BELL MOBILITY INC 1-4-4020-2420 - LF - LANDFILL 1-4-4030-2420 - RECY - LANDF 1-1-1100-1102 - HST RECEIVA	TOWER RENTAL TOWER RENTAL HSTBIReb Tax Code	69.54 69.52 15.37	154.43
27833 2288	12/10/2025	BORGFORD EQUIPMENT SERVICES INC. 1-4-3051-2010 - E1 - MATERIAL 1-1-1100-1102 - HST RECEIVA	ROADS SNOW PLOWING HSTBIReb Tax Code	321.28 35.48	356.76
27834 102 101 100	12/10/2025	BRADSHAW, RICKIE 1-4-3222-2070 - TR22 - REPAIF 1-4-3226-2070 - TR26 - REPAIF 1-4-3228-2070 - TR28 - REPAIF 1-4-3217-2070 - BH4 - REPAIR 1-4-3227-2070 - TR27 - REPAIF 1-4-3229-2070 - TR29 - REPAIF	ROADS TRUCK REPAIRS ROADS TRUCK REPAIRS ROADS TRUCK REPAIRS ROADS TRUCK REPAIR ROADS TRUCK REPAIRS ROADS TRUCK REPAIRS	336.67 336.67 336.66 660.00 2,888.00 345.00	1,010.00 660.00 3,233.00
				Payment Total:	4,903.00
27835 Q42025	12/10/2025	DISTRICT OF PARRY SOUND SOCIAL SERVICES 1-4-6200-2710 - SOCIAL - DSS	Q4 2025 MUNICIPAL LEVY	85,105.23	85,105.23
27836 NOVEMBER202	12/10/2025	CINDY LEGGETT 1-4-2600-2400 - REC - PROGR	NOVEMBER 2025 FITNES	560.00	560.00
27837 924304	12/10/2025	EXP SERVICES INC. 1-4-3011-8000 - A - CULVERT/I 1-1-1100-1102 - HST RECEIVA	ROADS BRIDGE CAPITAL HSTBIReb Tax Code	2,002.13 221.15	2,223.28
27838	12/10/2025	GREER GALLOWAY, A DIVISION OF Jp2g			

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47291		1-4-3011-8000 - A - CULVERT/E	ROADS BRIDGE CAPITAL	15,808.45	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	1,746.10	17,554.55
27839	12/10/2025	JOHNSTON, CALVIN			
61		1-4-3042-4010 - D2 - CONTRAC	ROADS CONTRACTOR	6,054.73	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	668.77	6,723.50
27840	12/10/2025	KATRINE PIZZA			
12312025		1-4-2600-2015 - REC - EVENTS	NEW YEARS EVE EVENT	3,044.00	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	281.00	3,325.00
27841	12/10/2025	KIDD'S HOME HARDWARE BUILDING CENTRE			
2982231		1-4-7200-2400 - PARKS - REPA	PARKS MATERIALS	84.45	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	9.33	93.78
27842	12/10/2025	BRANDT, LAURA			
11212025		1-4-2600-2015 - REC - EVENTS	MILEAGE REIMBURSEMEI	32.18	32.18
27843	12/10/2025	MAGNETAWAN BUILDING CENTRE (PARKS)			
102-77136		1-4-7300-2400 - HALL - REPAIF	COMMUNITY CENTRE SU	11.23	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	1.46	12.69
101-172529		1-4-7300-2400 - HALL - REPAIF	COMMUNITY CENTRE SU	4.76	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	0.62	5.38
101-172848		1-4-7300-2010 - HALL - MATER	COMMUNITY CENTRE SU	268.17	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	34.86	303.03
101-173508		1-4-7300-2010 - HALL - MATER	COMMUNITY CENTRE WA	7.49	7.49
102-78071		1-4-7200-2020 - PARKS - SAFE	PARKS HEALTH & SAFET	41.20	
		1-4-7300-2400 - HALL - REPAIF	COMMUNITY CENTRE SU	17.98	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	2.34	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	4.55	66.07
101-173618		1-4-7200-2400 - PARKS - REPA	PARKS SUPPLIES	9.15	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	1.01	10.16
104-125822		1-4-7300-2010 - HALL - MATER	COMMUNITY CENTRE WA	7.49	7.49
104-125969		1-4-7200-2400 - PARKS - REPA	PARKS SUPPLIES	5.86	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	0.65	6.51
102-78234		1-4-7300-2400 - HALL - REPAIF	COMMUNITY CENTRE SU	36.18	
		1-4-7200-2400 - PARKS - REPA	PARKS SUPPLIES	8.23	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	3.73	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	0.91	49.05
101-173871		1-4-7300-2400 - HALL - REPAIF	COMMUNITY CENTRE SU	5.66	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	0.74	6.40
101-173851		1-4-7200-2400 - PARKS - REPA	PARKS SUPPLIES	25.25	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	2.79	28.04
102-78357		1-4-7200-2400 - PARKS - REPA	PARKS SUPPLIES	43.92	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	4.85	48.77
101-173912		1-4-7200-2400 - PARKS - REPA	PARKS SUPPLIES	490.13	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	54.13	544.26
104-126080		1-4-7200-2400 - PARKS - REPA	PARKS SUPPLIES	16.47	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	1.82	18.29
101-173949		1-4-7200-2400 - PARKS - REPA	PARKS SUPPLIES	43.94	
		1-4-7300-2400 - HALL - REPAIF	COMMUNITY CENTRE SU	74.93	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	8.77	

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			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	4.85	132.49
101-174080			1-4-7200-2400 - PARKS - REPA	PARKS SUPPLIES	11.90	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	1.31	13.21
101-174074			1-4-7300-2400 - HALL - REPAIF	COMMUNITY CENTRE SU	56.14	
			1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	7.30	63.44
102-78424			1-4-7300-2400 - HALL - REPAIF	COMMUNITY CENTRE SU	4.49	
			1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	0.58	5.07
104-126305			1-4-7200-2400 - PARKS - REPA	PARKS SUPPLES	60.65	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	6.70	67.35
101-174109			1-4-7200-2400 - PARKS - REPA	PARKS SUPPLIES	4.29	
			1-4-7300-2010 - HALL - MATER	COMMUNITY CENTRE SU	7.49	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	0.48	12.26
101-174111			1-4-7200-2400 - PARKS - REPA	PARKS SUPPLIES	12.81	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	1.42	14.23
104-126295			1-4-7200-2400 - PARKS - REPA	CREDIT - PARKS SUPPLIE	-2.28	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	-0.26	-2.54
101-174247			1-4-7200-2400 - PARKS - REPA	PARKS SUPPLIES	11.90	
			1-4-7300-2010 - HALL - MATER	PARKS SUPPLIES	205.69	
			1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	26.74	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	1.31	245.64
				Payment Total:		1,664.78
27844	12/10/2025	MAGNETAWAN BUILDING CENTRE (PARKS)				
101-174378			1-4-7300-2400 - HALL - REPAIF	COMMUNITY CENTRE SU	4.49	
			1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	0.58	5.07
27845	12/10/2025	MAGNETAWAN BUILDING CENTRE (ROADS)				
101-173591			1-4-7200-1410 - PARKS - TRAIL	SNOW PLOW COURSE LL	22.35	
			1-4-3101-1310 - J - CONFEREN	SNOW PLOW COURSE LL	59.59	81.94
101-173904			1-4-3101-2120 - J - OFFICE	ROADS SUPPLIES	16.27	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	1.80	18.07
103-155339			1-4-3101-2010 - J - MATERIALS	ROADS SUPPLIES	21.36	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	2.36	23.72
104-126257			1-4-3101-2080 - J - SMALL TOC	ROADS SUPPLIES	54.20	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	5.98	60.18
				Payment Total:		183.91
27846	12/10/2025	MAGNETAWAN BUILDING CENTRE (FIRE DEPT.)				
103-154967			1-4-2000-2120 - FD - OFFICE	HEATER	76.29	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	8.43	84.72
104-125740			1-4-2000-2010 - FD - MATERIAL	SUPPLIES	47.17	47.17
102-78173			1-4-2006-7140 - AHMIC STATIC	PAPER TOWELS	128.20	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	14.16	142.36
				Payment Total:		274.25
27847	12/10/2025	MAGNETAWAN BUILDING CENTRE (LANDFILL)				
101-173418			1-4-4020-2010 - LF - MATERIAL	LANDFILL MATERIALS / S	84.76	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	8.53	93.29
101-173419			1-4-4020-2010 - LF - MATERIAL	LANDFILL MATERIALS & S	10.00	10.00
101-173743			1-4-4030-2080 - RECY - SMALL	SMALL TOOLS	10.17	
			1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	1.12	11.29
103-155458			1-4-4030-2010 - RECY - MATEF	RECYCLE MATERIALS & S	69.33	
			1-4-4020-2010 - LF - MATERIAL	LANDFILL MATERIALS & S	69.34	

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		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	15.32	153.99
			Payment Total:		268.57
27848	12/10/2025	MAP SUNDRIDGE			
956541		1-4-3229-2070 - TR29 - REPAIF	ROADS TRUCK PARTS	16.73	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	1.85	18.58
957237		1-4-7219-2070 - TR13 - REPAIF	PARKS TRUCK PARTS	126.57	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	13.98	140.55
957420CR		1-4-7219-2070 - TR13 - REPAIF	CREDIT - PARKS TRUCK F	-55.89	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	-6.17	-62.06
957847		1-4-7213-2070 - TRACTOR 2 - I	PARKS TRUCK PARTS	13.27	
		1-4-7218-2070 - TR12 - REPAIF	PARKS TRUCK PARTS	15.14	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	3.14	31.55
			Payment Total:		128.62
27849	12/10/2025	MAGNETAWAN BAIT & TACKLE (RECREATION)			
11262025		1-4-2600-2015 - REC - EVENTS	MAGNETAWAN BUCKS PF	90.00	90.00
27850	12/10/2025	JIM MOORE PETROLEUM			
		Issued to: MACEWEN PETROLEUM INC.			
408649		1-4-3101-2021 - J - PREMIUM C	PREMIUM GAS	1,812.23	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	200.16	2,012.39
408637		1-4-3101-2022 - J - CLEAR DIE	CLEAR DIESEL	55.81	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	6.16	61.97
413789		1-4-7300-2024 - HALL - HEATIN	DYED FURNACE OIL	2,619.01	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	340.47	2,959.48
26875		1-4-7200-2024 - PARKS - HEAT	DYED FURNACE OIL	418.55	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	46.23	464.78
26874		1-4-3101-2023 - J - DYED DIES	DYED DIESEL	401.24	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	44.32	445.56
26873		1-4-3101-2022 - J - CLEAR DIE	CLEAR DIESEL	1,680.20	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	185.59	1,865.79
26872		1-4-3101-2021 - J - PREMIUM C	PREMIUM GAS	48.00	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	5.30	53.30
			Payment Total:		7,863.27
27851	12/10/2025	MOORE PROPANE LIMITED			
9019798		1-4-3101-2024 - J - HEATING	ROADS HEATING	292.64	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	32.33	324.97
1472900		1-4-7300-2024 - HALL - HEATIN	COMMUNITY CENTRE HE.	60.00	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	7.80	67.80
			Payment Total:		392.77
27852	12/10/2025	M&L SUPPLY FIRE & SAFETY			
029073		1-4-2000-2018 - FD - PPE & FIF	BUNKER GEAR	11,011.35	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	1,216.24	12,227.59
27853	12/10/2025	NEAR NORTH ELECTRIC			
767		1-4-7300-2400 - HALL - REPAIF	COMMUNITY CENTRE ELI	86.99	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	11.31	98.30
27854	12/10/2025	ONTARIO BUILDING OFFICIALS ASSOCIATION			
141429		1-1-1400-1250 - PREPAID EXP	OBOA MEMBERSHIP REN	379.57	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	41.92	421.49
27855	12/10/2025	ORKIN CANADA CORPORATION			

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Invoice #						
C-5651283		1-4-7200-2400 - PARKS - REPA	PARKS RODENT CONTRC	40.70		
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	4.50		45.20
27856	12/10/2025	ONTARIO ASSOCIATION OF FIRE CHIEFS				
15801		1-4-2000-1310 - FD - CONFERE	OAFIC INDIVIDUAL MEMBE	284.93		
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	31.47		316.40
27857	12/10/2025	WASTE CONNECTIONS OF CANADA INC.				
7113-00003596i		1-4-4010-4010 - GARBAGE - C	WASTE DISPOSAL	2,082.22		
		1-4-4030-4012 - RECY - RECYC	WASTE DISPOSAL	2,305.70		
		1-4-4020-4022 - LF - RUBBISH/	WASTE DISPOSAL	2,966.06		
		1-4-4030-4014 - RECY - RECYC	WASTE DISPOSAL	188.26		
		1-4-4020-4022 - LF - RUBBISH/	WASTE DISPOSAL	3,422.96		
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	1,211.15		12,176.35
27858	12/10/2025	PUTMAN, MICHELLE				
02122025		1-4-2600-2015 - REC - EVENTE	NEW YEARS EVE BARTEI	1,000.00		1,000.00
27859	12/10/2025	RICH HOWARD				
FEB212025		1-4-2600-2015 - REC - EVENTE	NEW YEARS EVE ENTER	1,500.00		1,500.00
27860	12/10/2025	RUSSELL CHRISTIE LLP				
63-283-476-1		1-4-2100-2210 - CBO - LEGAL I	BUILDING LEGAL FEES	1,806.93		
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	172.75		1,979.68
63-283-465-6		1-4-2100-2210 - CBO - LEGAL I	BUILDING LEGAL FEES	557.14		
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	61.54		618.68
			Payment Total:			2,598.36
27861	12/10/2025	RTP MECHANICAL LIMITED				
12659		1-4-3101-2400 - J - BUILDING M	ROADS BUILDING MAINT	973.85		
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	107.56		1,081.41
7597		1-4-7300-8000 - HALL - CAPITA	PAVILLION CAPITAL - FUF	9,531.50		
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	1,239.10		10,770.60
7599		1-4-7300-2400 - HALL - REPAIF	COMMUNITY CENTRE RE	9,865.39		
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	1,282.50		11,147.89
7600		1-4-7300-2400 - HALL - REPAIF	COMMUNITY CENTRE RE	989.09		
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	128.58		1,117.67
			Payment Total:			24,117.57
27862	12/10/2025	SERVICE 1 MUFFLERS & MORE				
25145		1-4-3051-2010 - E1 - MATERIAL	ROADS SNOW PLOWING	100.50		
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	11.10		111.60
27863	12/10/2025	SDB TRUCK & EQUIPMENT REPAIRS				
14006		1-4-3227-2070 - TR27 - REPAIF	ROADS TRUCK REPAIRS	152.64		
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	16.86		169.50
14007		1-4-3226-2070 - TR26 - REPAIF	ROADS TRUCK REPAIR	152.64		
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	16.86		169.50
14008		1-4-3228-2070 - TR28 - REPAIF	ROADS TRUCK REPAIR	152.64		
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	16.86		169.50
14009		1-4-3222-2070 - TR22 - REPAIF	ROADS TRUCK REPAIR	152.64		
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	16.86		169.50
			Payment Total:			678.00
27864	12/10/2025	SLING-CHOKER MFG. (NORTH BAY) LTD.				
113739		1-4-3101-2020 - J - SAFETY SU	ROADS SAFETY SUPPLIE	518.94		

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		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	57.32	576.26
113853		1-4-7200-2020 - PARKS - SAFE	PARKS HEALTH & SAFET	95.14	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	10.50	105.64
113854		1-4-3101-2020 - J - SAFETY SL	ROADS SAFETY SUPPLIE	155.64	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	17.19	172.83
113855		1-4-3101-2020 - J - SAFETY SL	ROADS SAFETY SUPPLIE	1,563.91	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	172.74	1,736.65
			Payment Total:		2,591.38
27865	12/10/2025	STAPLES BUSINESS ADVANTAGE			
71774022		1-4-2100-2010 - CBO - MATERI	SUPPLIES	137.35	
		1-4-3101-2010 - J - MATERIALE	SUPPLIES	90.67	
		1-4-1200-2010 - ADMIN - OFFIC	SUPPLIES	81.48	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	34.19	343.69
27866	12/10/2025	SAM'S COUNTRY CLEANING			
1880		1-4-3101-2400 - J - BUILDING M	ROADS BUILDING MAINT	71.23	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	7.87	79.10
27867	12/10/2025	TRANS CANADA SAFETY			
		Issued to: 1929938 ONTARIO LIMITED			
73612		1-4-2000-7130 - FD - EQUIPME	HYDROSTAT TESTING	909.86	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	100.50	1,010.36
27868	12/10/2025	KEN WHITE			
0798		1-4-7300-2400 - HALL - REPAIF	COMMUNITY CENTRE FUI	355.00	355.00
			Total COMPUTER CHEQUE:		777,018.07

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NOV 17/25	11/17/2025	ROYAL BANK VISA EFT			
3620OCT25		1-4-4020-2120 - LF - OFFICE	BELL - LANDFILL TELEPH	113.87	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	12.57	126.44
848.00		1-4-1000-1310 - COUNCIL - CC	GOOD ROADS REGISTRA	2,025.03	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	223.67	2,248.70
9109800		1-4-7200-2400 - PARKS - REPA	AMAZON - PARKS SANDIN	54.92	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	6.07	60.99
6009037		1-4-2600-2015 - REC - EVENTS	AMAZON - NEW YEARS S	20.12	20.12
9260247		1-4-7200-2400 - PARKS - REPA	AMAZON - PARKS SANDE	88.52	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	9.78	98.30
5371430CR		1-4-1200-2025 - ADMIN - HEAL	AMAZON - EYE WASH SIC	-32.85	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	-3.63	-36.48
5371430		1-4-1200-2025 - ADMIN - HEAL	AMAZON - EYE WASH SIC	32.85	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	3.63	36.48
525162157		1-1-1100-2048 - A/R - BLYTH	PUROLATOR - POSTAGE	38.46	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	4.24	42.70
540247815		1-1-1100-2067 - A/R - SCHELL	PUROLATOR - POSTAGE	61.58	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	6.78	68.36
7969823		1-4-2600-2015 - REC - EVENTS	AMAZON - NEW YEARS &	194.07	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	21.44	215.51
6041040		1-4-1200-2025 - ADMIN - HEAL	AMAZON - EYE WASH ST/	45.78	

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		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	5.06	50.84
0000140311080		1-4-2600-2015 - REC - EVENTS	PARTY CITY - NEW YEAR:	168.78	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	18.64	187.42
4485840		1-4-1200-2025 - ADMIN - HEAL	AMAZON - EYE WASH ST/	137.35	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	15.17	152.52
7915449		1-4-2600-2015 - REC - EVENTS	AMAZON - FAMILY DAY EV	50.44	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	5.58	56.02
11032025		1-4-4020-2420 - LF - LANDFILL	ARLO TECHNOLOGIES - L	10.17	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	1.12	11.29
844.00		1-4-1000-1310 - COUNCIL - CO	GOOD ROADS REGISTRA	1,012.51	
		1-4-1200-1310 - ADMIN - CONF	GOOD ROADS REGISTRA	2,025.03	
		1-4-3101-1310 - J - CONFEREN	GOOD ROADS REGISTRA	1,012.51	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	447.35	4,497.40
7955451CR		1-4-7700-8000 - AHMIC - CAPI	AMAZON - BLINDS RETUF	-16.00	-16.00
0000140305097		1-4-2600-2015 - REC - EVENTS	PARTY CITY - NEW YEAR:	42.23	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	4.67	46.90
4145014		1-4-2600-2015 - REC - EVENTS	AMAZON - SENIORS FAIR	32.56	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	3.60	36.16
5147457		1-4-2600-2015 - REC - EVENTS	AMAZON - TREE LIGHTING	53.88	53.88
6585825		1-4-7300-2400 - HALL - REPAIR	AMAZON - PARKS SUPPLI	10.50	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	1.37	11.87
5461846		1-4-2600-2015 - REC - EVENTS	AMAZON - NEW YEARS SI	267.76	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	29.59	297.35
2111429		1-4-2600-2015 - REC - EVENTS	AMAZON - SENIORS FAIR	72.98	72.98
9931407CR		1-4-1200-2010 - ADMIN - OFFIC	AMAZON - SECURITY CAM	-45.19	-45.19
8739402		1-4-2600-2015 - REC - EVENTS	AMAZON - SENIORS FAIR	103.75	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	11.46	115.21
8383442		1-4-2600-2015 - REC - EVENTS	AMAZON - NEW YEARS SI	63.06	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	6.97	70.03
5420227		1-4-7200-2010 - PARKS - MATE	AMAZON - PARKS COMPL	30.53	30.53
9449065		1-4-3101-2010 - J - MATERIALS	AMAZON - PRINTER DRUP	299.99	299.99
R633243		1-4-2600-2015 - REC - EVENTS	AGCO - NEWS YEARS EVI	150.00	150.00
			Payment Total:		665.76
NOV 20/25	11/20/2025	RECEIVER GENERAL			
NOV1-15/25		1-2-1000-1047 - CPP PAYABLE	PAYROLL REMITTANCE N	1,010.70	
		1-2-1000-1048 - EI PAYABLE	PAYROLL REMITTANCE N	404.06	
		1-2-1000-1049 - INCOME TAX F	PAYROLL REMITTANCE N	2,022.70	3,437.46
NOV1-15/25		1-2-1000-1047 - CPP PAYABLE	PAYROLL REMITTANCE N	4,024.32	
		1-2-1000-1048 - EI PAYABLE	PAYROLL REMITTANCE N	928.42	
		1-2-1000-1049 - INCOME TAX F	PAYROLL REMITTANCE N	9,534.30	14,487.04
			Payment Total:		14,487.04
NOV 5	11/5/2025	MINISTER OF FINANCE EFT			
OCTOBER25		1-2-1000-1045 - EHT PAYABLE	OCTOBER 2025 EMPLOYE	3,341.85	3,341.85
NOV 6	11/6/2025	OMERS EFT			
OCTOBER25		1-2-1000-1022 - OMERS PAYAI	OCTOBER 2025 OMERS R	27,105.86	27,105.86
NOV 6	11/6/2025	RECEIVER GENERAL			
OCT 15-31/25		1-2-1000-1047 - CPP PAYABLE	OCTOBER 15-31/2025 PA\	4,513.60	
		1-2-1000-1048 - EI PAYABLE	OCTOBER 15-31/2025 PA\	1,180.39	
		1-2-1000-1049 - INCOME TAX F	OCTOBER 15-31/2025 PA\	9,399.08	15,093.07

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OCT 15-31/25		1-2-1000-1047 - CPP PAYABLE	OCTOBER 15-31/2025 PA\	774.04	
		1-2-1000-1048 - EI PAYABLE	OCTOBER 15-31/2025 PA\	465.12	
		1-2-1000-1049 - INCOME TAX F	OCTOBER 15-31/2025 PA\	1,102.52	2,341.68
			Payment Total:		2,341.68
NOV 6	11/6/2025	ROYAL BANK VISA EFT			
169834854		1-4-7200-1410 - PARKS - TRAIL	WORKSITE SAFETY-PARK	101.61	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	11.21	112.82
4530288		1-4-7200-2010 - PARKS - MATE	WALMART-PARKS SUPPL	33.09	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	1.69	34.78
35		1-4-7200-2010 - PARKS - MATE	CANADIAN TIRE-PARKS S	150.56	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	16.63	167.19
			Payment Total:		314.79
NOV 6	11/6/2025	ROYAL BANK VISA EFT			
1849833		1-4-1000-2010 - COUNCIL - MA	AMAZON-COUNCIL SUPPI	15.25	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	1.69	16.94
10302025		1-4-2300-2010 - ED - MATERIA	SURVEY MONKEY-MONTH	121.09	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	13.38	134.47
6912523		1-4-8010-2210 - PLN - LEGAL /	ONLAND - PROPERTY INC	5.09	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	0.56	5.65
7955451		1-4-7700-8000 - AHMIC - CAPI	AMAZON-BLINDS	157.99	157.99
0979458		1-4-7700-2010 - AHMIC - MATE	AMAZON-PARKS SUPPLIE	23.99	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	3.12	27.11
8008272		1-4-1000-2010 - COUNCIL - MA	AMAZON-MICROPHONE	101.72	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	11.24	112.96
369223792		1-4-1200-2130 - ADMIN - COMF	GOTO MEETING-MONTHL	26.46	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	2.92	29.38
8589049		1-4-7700-2030 - AHMIC - HYDR	AMAZON-CART	116.08	
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	15.09	131.17
8149010		1-4-7200-2400 - PARKS - REPA	AMAZON-PARKS SUPPLIE	43.98	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	4.86	48.84
4351419		1-4-7200-2400 - PARKS - REPA	AMAZON-PARKS SUPPLIE	10.17	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	1.12	11.29
2157831		1-4-1200-2130 - ADMIN - COMF	AMAZON-COMPUTER EQI	18.72	
		1-4-1000-2010 - COUNCIL - MA	AMAZON-COUNCIL SUPPI	24.42	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	4.76	47.90
3449058		1-4-2600-2400 - REC - PROGR	AMAZON-PICKLEBALL SU	31.81	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	3.51	35.32
2602632		1-4-1200-2130 - ADMIN - COMF	AMAZON-ETHERNET CAB	14.24	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	1.57	15.81
1050638		1-4-1200-2010 - ADMIN - OFFIC	AMAZON-ENTRANCE CAM	50.87	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	5.62	56.49
0843408		1-4-7200-2400 - PARKS - REPA	AMAZON-PARKS SUPPLIE	9.05	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	1.00	10.05
4221844		1-4-1200-2130 - ADMIN - COMF	AMAZON-IT SUPPLIES	53.03	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	5.86	58.89
5041016		1-4-7200-2400 - PARKS - REPA	AMAZON-H & S SUPPLIES	57.98	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	6.41	64.39
7700253		1-4-7200-2400 - PARKS - REPA	AMAZON-COMPUTER COI	14.24	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	1.57	15.81
7819417		1-4-1200-2130 - ADMIN - COMF	AMAZON-IT SUPPLIES	117.45	

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ONLINE BANKING

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	12.97	130.42
1675995		1-4-1200-2010 - ADMIN - OFFIC	BROTHER-AHMIC PRINTE	455.31	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	50.29	505.60
101615		1-4-3101-2120 - J - OFFICE	NETSPECTRUM-ROADS &	101.71	
		1-4-1200-2135 - ADMIN - WEBE	NETSPECTRUM-ROADS &	325.83	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	47.22	474.76
354		1-4-3101-1310 - J - CONFEREN	TRAINING MEAL	101.71	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	11.24	112.95
57961295		1-4-4020-2010 - LF - MATERIAL	ROOFMART-LANDFILL SU	166.48	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	18.39	184.87
JKLJEKDH-000!		1-4-1200-1310 - ADMIN - CONF	CHAPTGPT-MONTHLY SU	195.55	195.55
6888270		1-4-8010-2210 - PLN - LEGAL /	ONLAND-PROPERTY INDI	5.09	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	0.56	5.65
10272025		1-4-1300-2310 - TREAS - BANK	VISA CHARGE	10.55	10.55
102681		1-4-1200-2135 - ADMIN - WEBE	NETSPECTRUM-PARK INT	106.80	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	11.79	118.59
033456		1-4-1200-2010 - ADMIN - OFFIC	PUROLATOR-POSTAGE	110.43	
		1-4-1300-2200 - TREAS - ACCC	PUROLATOR-POSTAGE	17.03	
		1-4-1300-2200 - TREAS - ACCC	PUROLATOR-POSTAGE	175.76	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	33.49	336.71
2026		1-4-1300-2200 - TREAS - ACCC	EASYPAY-PAYROLL UPD/	385.67	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	42.60	428.27
3620SEPT25		1-4-4020-2120 - LF - OFFICE	BELL-LANDFILL OFFICE T	113.87	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	12.57	126.44
R2025-0794651		1-4-2300-2010 - ED - MATERIA	MTO SIGNAGE	76.82	76.82
6907838		1-4-8010-2210 - PLN - LEGAL /	ONLAND-INSTRUMENT	3.05	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	0.34	3.39
6907829		1-4-8010-2210 - PLN - LEGAL /	ONLAND-PROPERTY INDI	5.09	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	0.56	5.65
				Payment Total:	9.04
NOV 6/25	11/6/2025	ROYAL BANK VISA EFT			
6907836		1-4-8010-2210 - PLN - LEGAL /	ONLAND-PARCEL REGIST	33.52	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	2.65	36.17
				Total ONLINE BANKING:	78,814.92

AUTOMATIC WITHDRAWAL

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
NOV 10	11/10/2025	LAKELAND POWER - EFT			
076598OCT25		1-4-7200-2030 - PARKS - HYDF	61 SPARKS ST	44.85	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	5.69	50.54
072644OCT25		1-4-6250-2030 - FRIENDSHIP C	130 SPARKS ST	161.57	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	20.48	182.05
073239OCT25		1-4-3800-5012 - STREET - MAC	VILLAGE STREET LIGHTIN	484.54	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	61.43	545.97
073252OCT25		1-4-3800-5012 - STREET - MAC	4304 HWY 520	1,148.07	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	145.55	1,293.62
076283OCT25		1-4-3800-5012 - STREET - MAC	4135 HWY 520 PARK	111.57	
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	14.14	125.71

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AUTOMATIC WITHDRAWAL

Payment #	Date	Vendor Name	GL Account	GL Transaction Description	Detail Amount	Payment Amount
Invoice #						
077271OCT25		1-4-3800-5012 - STREET - MAC	SPARKS ST STLGT	100.28		
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	12.71		112.99
072693OCT25		1-4-7600-2030 - HERITAGE - H	4205 HWY 520	59.95		
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	7.60		67.55
072642OCT25		1-4-2005-2030 - MAG STATION	81 ALBERT STREET FIRE	153.36		
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	19.44		172.80
			Payment Total:			2,551.23
NOV 12	11/12/2025	Hydro One Networks				
0309OCT25		1-4-7200-2030 - PARKS - HYDF	18 MILLER RD, TWSP	121.55		
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	15.41		136.96
8809OCT25		1-4-3101-2030 - J - HYDRO	18 MILLER RD. NEW GAR.	387.02		
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	49.07		436.09
			Payment Total:			573.05
NOV 15	11/15/2025	LAKE COUNTRY OFFICE SOLUTIONS INC.				
114318		1-4-1200-2130 - ADMIN - COMF	IT SERVICES-COMPUTER	4,777.64		
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	527.71		5,305.35
114816		1-4-1200-2130 - ADMIN - COMF	IT SERVICES	2,542.99		
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	280.88		2,823.87
114945		1-4-1200-2130 - ADMIN - COMF	IT SERVICES	71.23		
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	7.87		79.10
114873		1-4-1200-2130 - ADMIN - COMF	IT SERVICES-ROUTER UF	2,035.20		
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	224.80		2,260.00
			Payment Total:			10,468.32
NOV 18	11/18/2025	Hydro One Networks				
5146OCT25		1-4-3101-2029 - J - Hydro - 226	226 SIDERD 15 16 N	29.66		
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	3.76		33.42
NOV 19	11/19/2025	Hydro One Networks				
6780OCT25		1-4-7200-2030 - PARKS - HYDF	6527 HWY 124	29.84		
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	3.79		33.63
2621OCT25		1-4-2006-2030 - AHMIC STATIC	60 AHMIC ST	49.57		
		1-4-7700-2030 - AHMIC - HYDR	60 AHMIC ST	97.18		
		1-1-1100-1101 - HST RECEIVA	HST100%Reb Tax Code	14.54		
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	6.29		167.58
			Payment Total:			201.21
NOV 23	11/23/2025	Hydro One Networks				
3087NOV25		1-4-3800-5014 - STREET - AHM	00 HWY 124, AHMIC HARE	55.62		
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	7.06		62.68
NOV 25	11/25/2025	Hydro One Networks				
3189NOV25		1-4-3800-5016 - STREET - ROC	14 CONCESSION LOT 18	34.17		
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	4.17		38.34
NOV 30	11/30/2025	MUNISOFT				
2025/26-02936		1-4-1200-2130 - ADMIN - COMF	COMPUTER REFURBISH	151.62		
		1-1-1100-1102 - HST RECEIVA	HSTBIReb Tax Code	16.75		168.37
			Total AUTOMATIC WITHDRAWAL:			14,096.62

Total CURR: 869,929.61

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Certified December 10, 2025

Mayor

Treasurer

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2025 –

**Being a By-law respecting Construction, Demolition, Change of Use,
Conditional Permits and Inspections**

WHEREAS Section 7 of the Building Code Act, 1992, S.O. 1992, Chapter 23, as amended, empowers Council to pass certain By-laws respecting construction, demolition, change of use, conditional permits and inspections of same;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN ENACTS AS FOLLOWS:

1. SHORT TITLE

This By-law may be cited as the “Building By-law”.

2. DEFINITIONS

2.1 In this By-law,

2.1.1 **Act** means the Building Code Act 1992, as amended, including amendments thereto.

2.1.2 **Abandoned Application** means where an incomplete application remains incomplete for three (3) months or ninety (90) days without any attempt to complete the application.

2.1.3 **As Constructed Plans** means as constructed plans as defined in the Building code.

2.1.4 **Building** means a building as defined in Section 1(1) of the Act.

2.1.5 **Building Area** means the greatest horizontal area of a building within the outside surface of the exterior walls.

2.1.6 **Building Code** means the regulations made under Section 34 of the Act.

2.1.7 **Chief Building Official** means the Chief Building Official appointed by By-law of the Corporation of the Municipality of Magnetawan for the purposes of the enforcement of the Act.

2.1.8 **Construct** means construct as defined in Section 1(1) of the Act.

2.1.9 **Construction Revision** means revised drawings required as a result of inspection revealing construction that has not been carried out in accordance with the permit drawings.

2.1.10 **Corporation** means the Corporation of the Municipality of Magnetawan

2.1.11 **Demolish** means demolish as defined in Section 1(1) of the Act.

2.1.12 **Dormant Building Permit** means a building permit that has been issued for more than 24 months for accessory structures, and 36 months for residential or commercial projects and has not had any inspection requested or carried out in the past 12 months.

2.1.13 **Dormant Building Permit File Maintenance Fee** means a fee charged when a request is made for an inspection for a permit that has been issued for

more than 24 months for an accessory structure and 36 months for residential or commercial projects and has not had any inspection requested or carried out in the past 12 months.

- 2.1.14 **Dormant Building Permit Review** means a review by the Chief Building Official or their designate of a dormant building permit file.
- 2.1.15 **Farm Building** means a farm building as defined in the Building Code.
- 2.1.16 **Building Inspector** means an inspector appointed by By-law of the Corporation of the Municipality of Magnetawan for the purposes of the enforcement of the Act.
- 2.1.17 **Owner** means the registered owner of the property and includes a lessee, mortgagee in possession, and the authorized agent in lawful control of the property.
- 2.1.18 **Permit** means written permission or written authorization from the Chief Building Official to perform work regulated by this By-law and the Act.
- 2.1.19 **Permit Holder** means the owner to whom a permit has been issued or where a permit has been transferred, the new owner to whom the permit has been transferred.
- 2.1.20 **Plumbing** means plumbing as defined in Section 1(1) of the Act.
- 2.1.21 **Re-inspection** means an inspection that is required due to the work subject to inspection not being completed at the time of the original request for inspection.
- 2.1.22 **Word – term not defined** meaning any word or term not defined in this By-law, that is defined in the Act or Building Code shall have the meaning ascribed to it in the Act or the Building Code. Words and phrases that are not defined in the Act or Code shall have the meanings that are commonly assigned to them in the context in which they are used, taking into account the specialized use of terms by the various trades and professions to which the terminology applies.

3. CLASSES OF PERMITS

Classes of permits with respect to the construction, demolition and change of use of buildings and permit fees shall be as set out in Schedule A and B to this By-law.

4. REQUIREMENTS FOR APPLICATIONS

4.1 THE APPLICATION

To obtain a permit, the owner or an authorized agent by the owner shall file an application in writing by completing a prescribed form available at the municipal office or at the office of the Chief Building Official or from the Building Code website www.obc.mah.gov.on.ca.

4.2 Where application is made for a building permit under Subsection 8(1) of the Act, the application shall:

4.2.1 Identify and describe in detail the work and the occupancy to be covered by the permit for which application is made.

4.2.2 Describe the land on which the work is to be done, by a description that will readily identify and locate the building lot.

4.2.3 Include a minimum of two sets of complete plans and specifications for the work to be covered by the permit and show the occupancy of all parts of the building.

4.2.4 State the valuation of the proposed work including materials and labour and be accompanied by the required fee.

4.2.5 State the names, addresses and telephone numbers of the owner and of the architect or engineer, where applicable, or other designer or contractor.

4.2.6 Be accompanied by a written acknowledgement of the owner that he has retained an architect or professional engineer to carry out the field review of the construction where required by the Building Code, and,

4.2.7 Be assigned by the owner or his or her authorized agent who shall certify the truth of the contents of the application.

4.3 Where application is made for a demolition permit under Subsection 8(1) of the Act, the application shall,

4.3.1 Contain the information required by clauses 4.1 to 4.2; and

4.3.2 May be required to be accompanied by satisfactory proof that arrangements have been made with the proper authorities for the cutting off and plugging of all water, sewer, electric, telephone or other utilities and services.

4.4 Where application is made for a conditional permit under Subsection 8(3) of the Act, the application shall,

4.4.1 Contain the information required by clauses 4.2. to 4.2.7;

- 4.4.2 Contain such other information, plans and specifications concerning the complete project as the Chief Building Official may require;
 - 4.4.3 State the reasons why the applicant believes that unreasonable delays in construction would occur if a conditional permit is not granted;
 - 4.4.4 State the necessary approvals, which must be obtained in respect of the proposed building and the timeline in which such approvals will be obtained;
 - 4.4.5 State the timeline in which plans and specifications of the complete building will be filed with the Chief Building Official.
 - 4.4.6 Review and sign a Conditional Permit Agreement as prescribed by the Chief Building Official.
- 4.5 Where application is made for a transfer of a permit under clause 7(h) of the Act because of change of ownership of the property, the owner shall file the following information,
- 4.5.1 The form prescribed by the Chief Building Official.
 - 4.5.2 The names and addresses of the former and new owner.
 - 4.5.3 The date that the property was transferred; and
 - 4.5.4 The confirmation of the continuation of or the particulars of any change in the arrangements for general review of the construction in accordance with Section 2.3., Design and General Review, of the Building Code.
- 4.6 **CHANGE IN USE PERMITS**
- Every applicant for a change of use permit issued under Subsection 10(1) of the Act shall be submitted to the Chief Building Official and shall:
- 4.6.1 Describe the building in which the occupancy is to be changed, by a description that will readily identify and locate the building;
 - 4.6.2 Identify and describe in detail the current and proposed occupancies of the building or part of a building for which the application is made;
 - 4.6.3 Include plans and specifications which show the current and proposed occupancy of all parts of the building, and which contain sufficient information to establish compliance with the requirements of the Building Code including floor plans, details of wall, ceiling and roof assemblies, identified required fire resistance ratings and load bearing capacities;
 - 4.6.4 Be accompanied by the required fees;
 - 4.6.5 State the name, address, and telephone number of the owner; and
 - 4.6.6 Be signed by the owner or his or her authorized agent who shall certify the truth of the contents of the application.

4.7 PLANS AND INSPECTIONS

- 4.7.1 Sufficient information shall be submitted with each application for a permit to enable the Chief Building Official to determine whether or not the proposed construction, demolition or change of use will conform with the Act, the Building Code, and any other applicable law.
- 4.7.2 After the issuance of a permit under the Act, notice of any material change to a plan, specification, document, or other information on the basis of which is not to be made without written authorization of the Chief Building Official.
- 4.7.3 Each application shall, unless otherwise specified by the Chief Building Official, be accompanied by two (2) complete sets of plans and specifications required under this By-law.
- 4.7.4 Plans shall be drawn to scale on paper, cloth or other durable material shall be legible and without limiting the generality of the foregoing, shall include such works as set out in Schedule "C" to this By-law, unless otherwise specified by the Chief Building Official.
- 4.7.5 Site plans shall be accurately drawn to scale, and when required by the Chief Building Official to demonstrate compliance with the Act, the Building Code or other applicable law, a copy of a survey prepared by an Ontario Land Surveyor shall be submitted. Site plans shall show:
 - 4.7.5.1 Lot size and the dimensions of the property lines and setbacks to any existing or proposed buildings,
 - 4.7.5.2 Existing and finished ground levels or grades,
 - 4.7.5.3 Existing right-of-ways, easements, and municipal services where applicable.
- 4.7.6 Verification by an Ontario Land Surveyor of By-law compliance may be required before proceeding past foundation state, if required by the Chief Building Official.

5. PAYMENT OF FEES

- 5.1 Fees for a required permit shall be as set out in Schedule "B" to this By-law and are due and payable upon submission of an application for a permit.
- 5.2 Where the fees payable in respect of an application for a construction or demolition permit issued under Subsection 8(1) of the Act or a conditional permit under Subsection 8(3) of the Act are based on the cost of valuation of the proposed work, the cost of valuation of the proposed work shall mean the total cost of all work regulated by the permit, including the cost of all material, labour, equipment, overhead and professional and related services, provided that where application is made for a conditional permit, fees shall be paid for the complete project.
- 5.3 The Chief Building Official may place a valuation on the cost of the proposed work for the purposes of establishing the permit fee, and where disputed the applicant shall pay the fee under protest and, within six (6) months of completion of the project, shall submit an audited statement of the actual costs and where the audited costs are determined to be less than the valuation, the Chief Building Official shall issue a refund.

6. REFUNDS

- 6.1 In the case of withdrawal of an application or the abandonment of all or a portion of the work or the non-commencement of any project, the Chief Building Official shall determine the amount of paid permit fees that may be refunded to the applicant, if any, in accordance with Schedule "D" attached to and forming part of this By-law. The Chief Building Official, in their sole discretion, may waive or lower fees in extenuating circumstances.

7. PRESCRIBED NOTICES AND INSPECTIONS

- 7.1 The owner or an authorized agent shall notify the Chief Building Official at least two (2) business days which does not include the day the notice was given to each stage of construction for which notice in advance is required under the Building Code. In addition to the prescribed notice contained in 1.2.5.1. Div C of the Building Code, notice of any solid fueled appliance rough-in 1.3.5.2.(1)(c) is also required. Notice of completion is also required in accordance with subsection 11(2) of the Building Code Act.
- 7.2 Notice may be given in one of the following ways:
- 7.2.1 Phone message at (705) 387-4029
 - 7.2.2 Fax at (705) 387-4875
 - 7.2.3 In person at the Municipality of Magnetawan Municipal Office
 - 7.2.4 By Email: cbo@magnetawan.com

8. EQUIVALENTS / ALTERNATIVE SOLUTIONS

The person proposing an alternative solution shall provide the documentation required by Section 2.1 Div. C of the Ontario Building Code.

9. **AS CONSTRUCTED PLANS**

The Chief Building Official may require that a set of plans of a building or any class of building as constructed be filed with the Chief Building Official on completion of construction under such conditions as may be prescribed in the Building Code.

10. **THE PENALTY CLAUSE**

Under Clause 36(1) of the Act, contravention of a By-law passed under the Act constitutes an offence, and subsections 36(3)-(5) of the Act provides penalties for this offence.

11. **REPEAL CLAUSE**

11.1 That By-law No. 2021-66 and any previously conflicting Bylaws are hereby repealed.

11.2 That any By-law or part of any By-law inconsistent with the provisions of this By-law, is hereby changed to remain consistent with this By-law.

12. **DATE AND EFFECT**

This By-law shall come into force and effect on the 1st day of January 2026.

13. **SCHEDULES ATTACHED**

Schedule A – Classes of Permits

Schedule B – Permit Fees

Schedule C – Application requirements

Schedule D – Refund of fees

Schedule E – Transfer Permit Application

READ A FIRST, SECOND AND THIRD TIME, passed, signed and the Corporate Seal attached hereto, this th day of 2025.

**THE CORPORATION OF
THE MUNICIPALITY OF MAGNETAWAN**

Mayor

CAO/Clerk

SCHEDULE "A"

By-law 2025 -

CLASSES OF PERMITS

1. Building Permit

To be for the purpose of allowing the construction of a building, includes erection, installation, extension or material alteration or repair of a building and includes the installation of a building unit moved from elsewhere.

2. Demolition Permit

For the demolition of all or part of a building.

3. Conditional Permit

Pertains to construction only and may be issued only in accordance with Section 8(3) of the *Building Code Act*.

4. Stage of Construction

For the purpose of allowing the commencement of construction of a building or part thereof and completion to a certain stage as permitted by such Permit and includes but is not limited to solid fuel burning appliances, heating, ventilation systems and air conditioning systems, or any part thereof.

5. Designated Structure

To be for the purpose of constructing a designated structure as defined in the *Ontario Building Code*.

6. Temporary Structure

Special event tents, air supported structures, event stages, bleachers, temporary office trailer.

7. Transfer Permit

To be issued to a new owner where ownership changes occur during or prior to the closing of any previously issued permit.

8. Occupancy Permit

To allow occupancy of an unfinished building in accordance with the Building Code.

9. Change of Use Permit

To comply with the requirements of Part 10 of the Building Code.

SCHEDULE "B"
By-law 2025 –
PERMIT FEE SCHEDULE

Admin Fees (non-refundable)	Cost Guidelines
\$200.00	+ \$16.00 per Thousand
\$250.00	+ \$16.00 per Thousand Conditional Building Permit
\$300.00	Change of Use Permit – Inspection fee only with no Building Permit Issued
\$100.00	Transfer Permit
\$100.00	Searching of Records
\$100.00	Compliance Letters (AGCO Agency Letter, Building Permit File Compliance Letter)
\$150.00	Re-inspection
\$75.00	Per page for review of revised plans or plans submitted with application and no permit issued
\$100.00	+\$50.00 per page for review of revised plans and/or documents to amend an existing Building Permit
\$500.00	Application fee for Alternative Solution Design plus cost of peer review (if applicable)
\$300.00	Annual Dormant Permit Maintenance Fee (applied as per below) Commercial – Fee applied three (3) years after issuance if permit is still open
\$250.00	Dwellings (including additions)- Fee applied three (3) years after issuance if permit is still open
\$200.00	Accessory Structures- Fee applied two (2) years after issuance if permit is still Open
\$300	Orders Issued
\$150.00	Plus cost for the Registration and Discharge of Order(s) on property title issued under the Building Code Act.
\$250.00	Temporary Structures (per Schedule A)
\$5 - \$17.00	Printing of drawings (oversized per page – as determined by the CBO)

CONSTRUCTION COST GUIDELINES – cost per square foot of floor area

Residential Unit:

Single Storey House

Two Storey House (1st floor)

\$280.00 minimum per square foot

\$175.00 minimum per square foot

Each Additional Storey	\$100.00 minimum per square foot
Attached Garage	\$45.00 minimum per square foot

Cottage / Recreational Dwelling:

Dwelling with Basement	\$200.00 minimum per square foot
Dwelling on Piers / Frost Wall	\$175.00 minimum per square foot
Dwellings on Slab	\$175.00 minimum per square foot
Each Additional Storey	\$100.00 minimum per square foot

Garage / Farm Buildings:

Garage / Shed on Slab	\$45.00 minimum per square foot
Garage / Shed no floor	\$35.00 minimum per square foot
Barns / Outbuildings located on Assessed Farmlands	\$25.00 minimum per square foot

Commercial – Industrial:

Based on cost price.....or	\$95.00 minimum per square foot
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<u>Renovations:</u>	Based on cost price estimates
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<u>Decks / Porches / Additions:</u>	\$50.00 per square foot
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<u>Demolition Permits:</u>	\$15.00 minimum per square foot
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Building without a permit – Construction started without a permit: fees are doubled or a minimum of \$1,500 whichever is greater.

The cost construction guidelines are only a guideline. The Chief Building Official may place a valuation on the cost of the proposed work as per Section 5 of this Building By-law.

Residential:

No permit is required for re-shingling a roof, and/or re-roofing with metal or metal siding.

No permit is required for a shed less than one hundred sixty-one (161) square feet provided that the principal structure is erected on the property or a permit for such structure has been issued. Lot coverage and setback distances for the Accessory Building must also comply with the Zoning By-law.

No Permit is required for a tent structure not exceeding six hundred forty-five (645) square feet.

*Human habitation is not permitted.

Commercial/Industrial:

Permits are required for most renovations and construction. Please Contact the Building Department first before building or performing renovations.

TO OBTAIN A BUILDING PERMIT, it is necessary to first apply and receive the following:

1. Sewage system approval from the North Bay Mattawa Conservation Authority for buildings that require plumbing facilities.
2. An Entrance Permit or Culvert Permit from the Municipality if necessary.
3. An Entrance Permit or Building Permit from the Ministry of Transportation if the property fronts onto a Provincial Highway or Secondary Highway.
4. A legal Survey may be required if the survey stakes are not clearly visible to the Chief Building Official.

SCHEDULE "C"
By-law 2025-

REQUIRED PERMIT DRAWINGS

- 1. The Site Plan**
- 2. Floor Plans**
- 3. Foundation Plans**
- 4. Framing Plans**
- 5. Roof Plans**
- 6. Sections and Details**
- 7. Building Elevations**
- 8. Heating, Ventilation and Air Conditioning Drawings**
- 9. Plumbing Drawings**
- 10. Electrical Drawings**

Note:

The above-mentioned list of drawings should be used as a guide when preparing drawings for submission for a building permit, for a project designed under Part Nine of the Ontario Building Code that does not require professional design.

Any project that requires design by an Architect and/or a Professional Engineer (Part Three Buildings, such as assembly, institutional or large buildings over six hundred (600) square metres and multiple dwellings) will require more comprehensive drawings to illustrate compliance with the Ontario Building Code.

The Chief Building Official may specify that not all of the above-mentioned plans are required to accompany all applications for permits.

Check with the Chief Building Official for those required.

SCHEDULE "D"
By-law 2025-

REFUNDS

Status of Permit Application Percentage of Fee Eligible for Refund

1. Application filed, 75% refund maximum, no processing or review of plans submitted
2. Application filed, 50% refund maximum, where plans have been reviewed and/or permit is issued.
3. Application deemed to be abandoned, 50% refund maximum.

NOTE:

1. No refunds after any building inspections are carried out.
2. No refund will be given when the application for refund has not been made within twelve (12) months of the issuance of permits.
3. No refund of the admin fee will be made.

SCHEDULE "E"

By-law 2025-

APPLICATION TO TRANSFER A BUILDING PERMIT

Building Permit No. _____

Original Applicant Name: (Print) _____

Address: (Print)

Permit Transferred To:

(Print Name)

(Print Address)

Phone No. (Home) _____

Work No. _____

I, the undersigned, understand that the transfer of a Permit shall not be deemed to be a waiver of any of the provisions of any By-laws or requirements under the Building Code Act, or Regulations made thereunder, notwithstanding anything included in or omitted from the plans or other materials filed in support of or in connection with the Building Permit.

I acknowledge that in the event that the permit is transferred, any changes to plans or specifications filed for the Building Permit, is prohibited, unless first authorized by the Chief Building Official, and such changes could result in an Order to Comply, and/or a charge being preferred, and a summons issued by the Provincial Court.

I acknowledge that in the event that the Chief Building Official seeks to enforce the provisions of the Building Code, its Regulations, or this by-law, with respect to the work to be done pursuant to the permit, I shall be responsible for compliance.

Date

Signature (Original Applicant)

Date

Signature (New owner)

Date

Chief Building Official

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2025 –

Being a By-law to prohibit the unauthorized disposal of waste and regulate waste disposition at authorized sites within the Municipality

WHEREAS Section 11 (3), and 11 (4) of the *Municipal Act, S.O. 2001, Chapter M.25*, as amended, a By-law may be passed by Council for the establishment of a waste disposal system and to regulate or prohibit the disposal of waste material in any defined area or throughout the Municipality.

AND WHEREAS it is in the interest of the Municipality, its ratepayers in particular that the amount of waste material generated be reduced; that wherever possible such materials be reused or recycled, that the environment be protected from contamination by hazardous substances, and the lifetime of existing and future Sanitary Landfill Sites be extended;

BE IT RESOLVED THAT the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

1. This By-law may be cited as the “Magnetawan Landfill Management/Illegal Dumping By-law”.
2. In this By-law unless otherwise stated in specific sections hereof, this By-law shall apply to the entirety of the Municipality of Magnetawan.
3. **DEFINITIONS**
 - a. **“Chapman Landfill”** means the real property owned by the Municipality at Lot 109 Concession A, Chapman, in the Municipality of Magnetawan, for which a license has been issued by the Ministry of the Environment and Energy for the operation of a waste disposal site, but does not include any part of the said property located between the public road and the fence and gates located at the entrance to the property.
 - b. **“Council”** means the Council of The Corporation of the Municipality of Magnetawan.
 - c. **“Croft Landfill”** means the real property at Lot 26 Concession 11, Croft, in the Municipality of Magnetawan, for which a license has been issued by the Ministry of the Environment and Energy for the operation of a waste disposal site, but does not include any part of the said property located between the public road and the fence and gates located at the entrance to the property.
 - d. **“Garbage Bag”** shall mean a container to hold Refuse/Debris or Recyclable Materials that is a non-returnable clear plastic bag
 - e. **“Garbage Bag Tag”** means a sticker, tab, tie or label issued by Municipality for the purpose of identifying Refuse and/or Debris contained in a garbage bag which is permitted to be deposited at the Municipal Landfill Sites.
 - f. **“Hazardous Waste”** means waste requiring special care as defined by the *Environmental Protection Act R.S.O. 1990, c. E.19*
 - g. **“Landfill Site(s)”** means either or both the Chapman Landfill and the Croft Landfill.
 - h. **“Municipal Landfill Card”** shall mean a card provided to “Users” which allows access and use of the Landfill Sites.

- i. **"Municipality"** means the Corporation of the Municipality of Magnetawan.
- j. **"Occupant"** means any person(s) over the age of 18 who is a tenant or lessee, who has changed his or her mailing address and with occupancy of six months or more, or otherwise in lawful possession of a parcel of real property capable of being legally described in a deed or transfer who shall constitute the occupant or occupants of that real property.
- k. **"Owner"** means any of the following:
 - 1. A person who is shown as one of the registered owners of real property in the records of the Land Registry or Land Titles Office or;
 - 2. A person who is shown as the assessed owner of real property on a current assessment roll for the Municipality, or;
 - 3. A person who, for the time being, is managing or receiving the rent of the land or premises, whether on his own account or as an agent or trustee for any other person.
- l. **"Prohibited Substances and Materials"** means anything which is not permitted to be disposed of at the Landfill Site(s) as prescribed by the *Environmental Protection Act R.S.O. 1990, c. E.19* any Regulations passed thereunder or the Certificate of Approval for the applicable Landfill Site(s) and includes any substance or material as designated by the Municipality.
- m. **"Recyclable Material(s)"** means any of those materials intended to be diverted from long term disposal in or at the Landfill Sites as set out by the province and/or waste collection provider.
- n. **"Refuse and/or Debris"** (also Refuse/Debris) shall have the meaning normally attributed to them and, without limiting the generality of foregoing shall include:
 - 1. The portions and containers of food unused or discarded in the preparation, serving, and consuming thereof.
 - 2. All discarded materials arising or resulting from the operation of a household, business, enterprise, or public places.
 - 3. Brush, stones, surplus concrete or asphalt, broken concrete or asphalt, tires, appliances, furniture, clothing, material from construction or demolition projects, vehicles, or equipment.
 - 4. Any liquid, substance, or material which was purchased, otherwise acquired, made, constructed, or combined for use on any land or in any household, business, enterprise, or public places.
 - 5. Any natural plant material or substance, whether cultivated or not, which has been removed from the place where it originally grew.
 - 6. The carcass of any dead animal or any part thereof.
- o. **"Roadside Collection"** shall mean the collection of Refuse/Debris and Recyclable Material by the Municipality from properties within the Roadside Collection Area on the day designated for such collection.
- p. **"Roadside Collection Area"** shall mean those properties fronting on the public highways or portions thereof that pay the special tax rate and are generally located within the boundaries of the Village.

q. **"User"** shall mean an Owner or Occupant or a person who has entered into a contract with the Municipality that is authorized to deposit Refuse/Debris and/or Recyclable Materials at the Municipal Landfill Site(s) and includes persons who receive Roadside Collection.

r. **"Waste"** shall have the meaning ascribed to it in the *Environmental Protection Act R.S.O. 1990, c. E.19*.

4. MUNICIPAL LANDFILL SITE(S)

- a. The Landfill Site(s) is for the disposal of Refuse/Debris and Recyclable Materials only. Access to and use of the Landfill Site(s) is extended to all Owners and/or Occupants of property in the Municipality and such persons from whom the Municipality may by contract and upon the payment of the required fee, agree to accept Refuse/Debris and Recyclable Materials.
- b. Owners and/or Occupants of property in the Municipality will be issued a Municipal Landfill Card and for those properties within the Roadside Collection Area, Roadside Collection will also be provided.
- c. The Municipal Landfill Card may only be used by the Owner or an Occupant of the property and/or dwelling unit for which the Card has been issued. The person to whom a Municipal Landfill Card is issued may be held responsible for misuse of the Municipal Landfill Card, its use by an unauthorized person, or any violation of this By-law by any person using the Municipal Landfill Card.
- d. At the discretion of the Public Works Superintendent and/or designate, a Municipal Landfill Card may be revoked where the User or persons using such Card have failed to adhere to the provisions of this by-law or the directions of Landfill Attendants. Upon the revocation the holder of the Municipal Landfill Card may apply to Council to reinstate the Card and the privileges granted thereunder.

5. GENERAL PROHIBITIONS

No person(s) shall:

- a. Spill, scatter, deposit, throw, cast, lay or cause to be thrown any waste on any street, lane, alley, laneway, roadway, road allowance, public or private way or in any public square, place or private lot without the consent of the owner of the property. Dump or dispose of any refuse on a highway or municipal road as defined in the *Municipal Act* and including both travelled and untraveled portions thereof;
- b. Dump or dispose of any waste on any land owned by the Municipality or Her Majesty the Queen in right of either Canada or Ontario, except the Landfill Site(s);
- c. Dump or dispose of any waste on any private land within the Municipality unless the land is described is a waste disposal site operated in accordance with an approval issued under the *Environmental Protection Act R.S.O. 1990, c. E.19* provided that this subparagraph shall not prohibit the temporary storage of refuse pending other disposal or the composting of organic material all of which refuse or organic material originated on the parcel of land where it is stored.

6. PROHIBITIONS: LANDFILL

No person(s) shall:

- a. Enter and/or leave the Landfill Site(s) without:
 - 1. Showing their Municipal Landfill Card to the Landfill Attendant.
 - 2. Giving their name and address to the Landfill Attendant upon request.

3. Declaring the nature and origin of the Refuse/Debris and/or Recyclable Materials upon request by the Landfill Attendant.
- b. Deposit Refuse/Debris and/or Recyclable Materials at a Landfill Site originating from properties outside of the Municipality of Magnetawan except as permitted under contract with the Municipality.
 - c. Enter upon or dispose of any Refuse/Debris or Recyclable Materials at or upon Landfill Site(s) outside of the operating hours of the Landfill Site(s) or when a Landfill Attendant is not present.
 - d. Dispose of Prohibited Substances or Materials at the Landfill Site(s).
 - e. Dispose of Refuse/Debris and/or Recyclable Materials at the Municipal Landfill Site(s), who is not authorized under a Municipal Landfill Card or who is not acting with the knowledge and consent of such Municipal Landfill Card holder.
 - f. Transport Refuse/Debris or Recyclable Materials to the Landfill Site(s) in a manner that permits the scattering or dispersal of such while en route to the Landfill Site(s).
 - g. Deposit any materials in improper areas. All Refuse/Debris and Recyclable Materials must be properly sorted and deposited in the designated areas or as directed by the Landfill Site Attendant(s).
 - h. Dispose of Hazardous Waste at the Landfill Site(s). Hazardous Waste shall only be disposed of at the Hazardous Depot located within the Municipality, on such days designated and advertised for that purpose.
 - i. Scavenge and salvage at the Landfill Site(s) except where the Municipality has established or designated an area within the Landfill Site(s) for the purpose of allowing such scavenging and salvaging of reusable materials (a "Re-use Area"). The selection and retrieval of any materials from a Re-Use Area shall be on a "first come, first serve basis".

7. PROHIBITIONS: ROADSIDE COLLECTION AREA

- a. No person shall place Refuse/Debris or Recyclable Materials at the roadside on a day other than on the specified day for Roadside Collection.
- b. No person shall place Refuse/Debris out for Roadside Collection in a garbage bag that has a volume greater than 170 litres and/or that exceeds 18.1 kg (40 lbs).
- c. No person shall place Recyclable Materials out for Roadside Collection except in an open container or a garbage bag that is transparent and has a volume greater than 170 litres and/or that exceeds 18.1 kg (40 lbs).
- d. No person shall place Refuse/Debris and Recyclable Materials in the same container for Roadside Collection.
- e. No person shall place or permit to be placed any Prohibited Substances or Materials in any container intended for Roadside Collection.
- f. No person shall place a garbage bag for Roadside Collection unless a garbage bag tag is affixed to it.

8. COST FOR USE

- a. Users of the Landfill Site(s) shall pay applicable fees/charges for the deposit of materials, as set out in the Municipality's most current "By-law to Establish Fees and Charges".

9. OFFENCE AND PENALTIES

- 9.1 Every person and/or owner who contravenes any of the provisions of this By-law is guilty of an offence and is subject to set fines and/or administrative monetary penalties.
- 9.2 Every person who violates any provision of this By-law or causes or permits a violation shall be guilty of an offence and may be subject to fees under the Administrative Monetary Penalties By-law and/or fined as per the current Fees and Charges By-law.
- 9.3 Each day a contravention occurs constitutes a new offence.
- 9.4 Every person and/or owner who is convicted of an offence under this By-law shall be subject to a fine of not more than Five Thousand Dollars (\$5,000) for each offence. Such fines shall be recoverable under the *Provincial Offences Act, R.S.O. 1990, c. P.22*, as amended.
- 9.5 The provisions of this By-law may be enforced pursuant to the provisions of the *Provincial Offences Act, R.S.O. 1990, c. P.33* as amended, and where any provision of this By-law is contravened and a conviction entered, in addition to any other remedy and to any other penalty the person convicted may also be prohibited from continuing or repeating the offence in accordance with the provisions of section 442 of the *Municipal Act*.
- 9.6 Each subsequent contravention that results in a conviction will yield a higher fine (doubling each time) to a maximum of \$5,000 for a person and \$10,000 for every director, officer, or employee of a corporation.
- 9.7 Pursue any other collection mechanisms available to the Municipality pursuant to the Regulations or a law which may include deeming the outstanding amount to be unpaid taxes and adding this outstanding amount to the tax roll and collecting it in the same manner as Municipal Taxes.
- 9.8 Fees, fines, penalties, and/or charges are as Schedule "A" attached for 2025 and are to be incorporated into the current Fees and Charges By-law. Any changes to Schedule "A" will be made during the annual updating of the Fees and Charges By-law and will be contained therein.

10. SEVERABILITY

If a court of competent jurisdiction should declare any section or part of any section of this By-law to be invalid, such section or part or a section shall not be construed as having persuaded or influenced Council to pass the remainder of the By-law and it is hereby declared the remainder of the By-law shall be valid and shall remain in force.

11. EXISTING BY-LAWS REPEALED

THAT By-law 2021-02, and any other previously conflicting By-laws, are hereby repealed in their entirety.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this _____ day of _____ 2025.

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**

Mayor

CAO/Clerk



**FEES, FINES, PENALTIES, AND/OR CHARGES SCHEDULE
SCHEDULE "A"
TO BY-LAW 2025- LANDFILL**

Where it pertains to General Prohibitions:

Item	Short Word Form Wording	Provision Creating/Defining Offence	Set Fine Within a Twelve (12) Month Period
1	No person shall spill, scatter, deposit, throw, cast, lay or cause to be thrown any waste on any street, lane, alley, laneway, roadway, road allowance, public or private way or in any public square, place or private lot without the consent of the owner of the property. Dump or dispose of any refuse on a highway or municipal road as defined in the Municipal Act and including both travelled and untraveled portions thereof.	Section 5.a	\$500
2	No person shall dump or dispose of any waste on any land owned by the Municipality or the Queen, except the Landfill Site(s).	Section 5.b	\$500
3	No person shall dump or dispose of waste on private land within the Municipality unless the land is described is a waste disposal site	Section 5.c	\$1000

Where it pertains to Municipal Landfill Prohibitions:

Item	Short Word Form Wording	Provision Creating/Defining Offence	Set Fine Within a Twelve (12) Month Period
4	No person shall enter and/or leave without: 1. Showing Municipal Landfill Card. 2. Giving name and address upon request.	Section 6.a	\$300

	3. Declaring the nature and origin of the Refuse/Debris and/or Recyclable Materials upon request.		
5	No person shall deposit Refuse/Debris and/or Recyclables from properties outside of the Municipality of Magnetawan	Section 6.b	\$500
6	No person shall enter upon or dispose of any Refuse/Debris or Recyclable Materials outside of the operating hours or when a Landfill Attendant is not present.	Section 6.c	\$500
7	No person shall dispose of Prohibited Substances or Materials	Section 6.d	\$1000
8	No person shall dispose of Refuse/Debris and/or Recyclable Materials by one who is not authorized under a Municipal Landfill Card	Section 6.e	\$300
9	No person shall transport Refuse/Debris or Recyclable Materials to the Landfill Site(s) in a manner that permits the scattering or dispersal of such while en route	Section 6.f	\$500
10	No person shall deposit not accepted hazardous waste	Section 6.h	\$500
11	No person shall scavenge or salvage in areas not established or designated.	Section 6.i	\$500

Where it pertains to Roadside Collection Prohibitions:

Item	Short Word Form Wording	Provision Creating/Defining Offence	Set Fine Within a Twelve (12) Month Period
12	No person shall place Refuse/Debris or Recyclable Materials at the roadside on an incorrect day.	Section 7.a	\$300
13	No person shall place Refuse/Debris out in a garbage bag that has a volume greater than 170 litres and/or that exceeds 18.1 kg (40 lbs).	Section 7.b	\$300
14	No person shall place Recyclable Materials out except in an open container or a garbage bag that is transparent and has a volume greater than 170 litres and/or that exceeds 18.1 kg (40 lbs).	Section 7.c	\$300
15	No person shall place Refuse/Debris and Recyclable Materials in the same container.	Section 7.d	\$300

16	No person shall place Prohibited Substances or Materials in any container intended for collection.	Section 7.e	\$300
17	No person shall place a garbage bag for collection without a garbage bag tag.	Section 7.f	\$300

Fees, fines, penalties, and/or charges are as Schedule "A" attached for 2025 and are to be incorporated into the current Fees and Charges By-law. Any changes to Schedule "A" will be made during the annual updating of the Fees and Charges By-law and will be contained therein.



**Municipality of
Magnetawan**

MUNICIPALITY OF MAGNETAWAN

PART 1 PROVINCIAL OFFENCES ACT

By-law Number 2025-

SCHEDULE "B"

Landfill By-law

Item	Short Word Form Wording	Provision Creating/Defining Offence	Set Fine Within a Twelve (12) Month Period
1	No person shall spill, scatter, deposit, throw, cast, lay or cause to be thrown any waste on any street, lane, alley, laneway, roadway, road allowance, public or private way or in any public square, place or private lot without the consent of the owner of the property. Dump or dispose of any refuse on a highway or municipal road as defined in the Municipal Act and including both travelled and untravelled portions thereof.	Section 5.a	\$500
2	No person shall dump or dispose of any waste on any land owned by the Municipality or the Queen, except the Landfill Site(s).	Section 5.b	\$500
3	No person shall dump or dispose of waste on private land within the Municipality unless the land is described is a waste disposal site	Section 5.c	\$1000
4	No person shall enter and/or leave without: 1. Showing Municipal Landfill Card. 2. Giving name and address upon request. 3. Declaring the nature and origin of the Refuse/Debris and/or Recyclable Materials upon request.	Section 6.a	\$300
5	No person shall deposit Refuse/Debris and/or Recyclables from properties	Section 6.b	\$500

	outside of the Municipality of Magnetawan		
6	No person shall enter upon or dispose of any Refuse/Debris or Recyclable Materials outside of the operating hours or when a Landfill Attendant is not present.	Section 6.c	\$500
7	No person shall dispose of Prohibited Substances or Materials	Section 6.d	\$1000
8	No person shall dispose of Refuse/Debris and/or Recyclable Materials by one who is not authorized under a Municipal Landfill Card	Section 6.e	\$300
9	No person shall transport Refuse/Debris or Recyclable Materials to the Landfill Site(s) in a manner that permits the scattering or dispersal of such while en route	Section 6.f	\$500
10	No person shall deposit not accepted hazardous waste	Section 6.h	\$500
11	No person shall scavenge or salvage in areas not established or designated.	Section 6.i	\$500
12	No person shall place Refuse/Debris or Recyclable Materials at the roadside on an incorrect day.	Section 7.a	\$300
13	No person shall place Refuse/Debris out in a garbage bag that has a volume greater than 170 litres and/or that exceeds 18.1 kg (40 lbs).	Section 7.b	\$300
14	No person shall place Recyclable Materials out except in an open container or a garbage bag that is transparent and has a volume greater than 170 litres and/or that exceeds 18.1 kg (40 lbs).	Section 7.c	\$300
15	No person shall place Refuse/Debris and Recyclable Materials in the same container.	Section 7.d	\$300
16	No person shall place Prohibited Substances or Materials in any container intended for collection.	Section 7.e	\$300
17	No person shall place a garbage bag for collection without a garbage bag tag.	Section 7.f	\$300

NOTE: The general penalty provision for the offences listed above is Section 9 of this By-law 2025 - a certified copy of which has been filed.

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2025 -

Being a By-law to Establish Fees, Charges and AMPS

WHEREAS Section 391(1) of the *Municipal Act, 2001, S.O. 2001, c. 25*, as amended, authorizes the Council of a local municipality to pass by-laws imposing fees or charges for services or activities provided or done by or on behalf of it; for costs payable by it for services or activities provided or done by or on behalf of any other municipality or local board; and for the use of its property including property under its control;

AND WHEREAS Section 69 of the *Planning Act, R.S.O. 1990, c. P. 13*, provides that the Council of a municipality may prescribe a tariff of fees for the processing of applications made in respect of planning matters;

AND WHEREAS Section 7 of the *Building Code Act, 1992, S.O. 1992, c. 23*, as amended, authorizes a municipal Council of a municipality to pass a by-law requiring the payment of fees on applications for and issuance of permits and prescribing the amounts thereof;

AND WHEREAS Pursuant to Section 270(1) of the *Municipal Act* the Council of the Corporation of the Municipality of Magnetawan provided notice in accordance with the Municipality of Magnetawan Provision of Notice Policy By-law 2016-12.

AND WHEREAS Council passed By-law 2023-32 to establish a system of Administrative Monetary Penalties (AMPS) for non-compliance with By-law for The Corporation of the Municipality of Magnetawan.

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan hereby enacts as follows:

1. GENERAL

- 1.1.** Council hereby establishes the fees, charges, fines, and AMPS as set out in the Schedule A attached hereto and forming an integral part of this By-law.
- 1.2.** This By-law shall be known and may be cited as the "Municipality of Magnetawan Fees, Charges and AMPS By-law".
- 1.3.** The fees, charges, fines, and AMPS set out in the attached Schedule A shall be paid for the services or activities listed, and all fees are per occasion or request.
- 1.4.** No request by any person for any information, service, activity, or use of Municipal property will be provided unless and until the person requesting the information, service, activity, or use of Municipal property has paid the applicable fee in the prescribed amount as set out in

the Schedules.

1.5. The fees, charges, fines, and AMPS will be subject to Harmonized Sales Tax (HST), where applicable, as noted.

1.6. Any and/or all unpaid fees, charges, fines, and AMPS shall be added to the owner's tax account and collected in the same manner as taxes.

2. SEVERABILITY

If any provision or part of a provision of this by-law is declared by any court or tribunal of competent jurisdiction to be illegal or inoperative, in whole or in part, or inoperative in particular circumstances, the balance of the by-law, or its application in other circumstances, shall not be affected and shall continue to be in full force and effect.

3. CONFLICT WITH ANY OTHER BY-LAW

In the event of any conflict between any provisions of this by-law and any other by-law heretofore passed, the provisions of this by-law shall prevail.

4. REPEAL OF PREVIOUS BY-LAWS

That By-law 2024-55 and any previously conflicting by-laws are hereby repealed.

5. EFFECTIVE DATE

This by-law shall take force and effect on the 1st day of January 2026.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 10th day December of 2025

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**

Mayor

CAO/Clerk

SCHEDULE "A" To By-law 2025—

**ALL FEES, CHARGES, FINES AND AMPS ARE NON-REFUNDABLE
ALL FEES, CHARGES FINES AND AMPS ARE SUBJECT TO APPLICABLE TAXES**

COMMUNITY SERVICES –FACILITY SERVICES

Magnetawan Community Centre, Lion's Pavilion & Ahmic Harbour Community Centre

Magnetawan Community Centre A damage deposit fee of \$250 per event is required upon booking. Deposit less repair costs, if any, will be returned following post-rental inspection		Monday to Thursday (per day)	Friday to Sunday (per day)	Friday 6 pm to Sunday 6 pm (weekend)
Commercial/ *Non-Resident full day		\$170.00	\$195.00	\$390.00
Commercial/Non-Resident up to 4 hrs.		\$100.00	per day	\$120.00
Resident full day		\$120.00	\$145.00	\$290.00
Resident up to 4 hours		\$70.00	per day	\$90.00
**Non-profit full day		\$120.00	\$145.00	\$290.00
Non-profit up to 4 hours		\$70.00	per day	\$90.00
Add-ons				
Kitchen Rental (Not Available for Individual Rental)		\$75.00	\$85.00	\$140.00
Bar Rental		\$35.00	\$55.00	\$110.00
Set-up Fee (including tables, chairs, etc.)		\$150.00	per day	\$150.00
Coffee & Tea Set-Up (includes coffee/tea & supplies)		\$50.00	per day	\$50.00
Ahmic Harbour Community Centre A damage deposit fee of \$250 per event is required upon booking. Deposit less repair costs, if any, will be returned following post-rental inspection		Monday to Thursday (per day)	Friday to Sunday (per day)	Friday 6 pm to Sunday 6 pm (weekend)
Commercial/Non-Resident full day		\$120.00	\$145.00	\$290.00
Commercial/Non-Resident up to 4 hrs.		\$80.00	per day	\$95.00
Resident full day		\$90.00	\$110.00	\$220.00
Resident up to 4 hours		\$70.00	per day	\$90.00
Non-profit full day		\$90.00	\$110.00	\$220.00
Non-profit up to 4 hours		\$70.00	per day	\$80.00
Add-ons				
Set-up Fee (including tables, chairs, etc.)		\$150.00	per day	\$150.00
Coffee & Tea Set-up (includes coffee/tea & supplies)		\$50.00	per day	\$50.00
Magnetawan Lions Pavilion A damage deposit fee of \$250 per event is required upon booking. Deposit less repair costs, if any, will be returned following post-rental inspection		Monday to Thursday (per day)	Friday to Sunday (per day)	Friday 6 pm to Sunday 6 pm (weekend)
Commercial / Non-Resident full day		\$120.00	\$130.00	\$260.00
Commercial / Non-Resident up to 4 hrs.		\$80.00	per day	\$90.00
Commercial/ Non-Resident Hourly		\$35.00	per day	\$40.00
Resident full day		\$100.00	\$110.00	\$220.00
Resident up to 4 hours		\$70.00	per day	\$80.00

Resident Hourly	\$30.00	per day	\$35.00
Non-profit full day	\$100.00	\$110.00	\$220.00
Non-profit up to 4 hours	\$70.00	per day	\$80.00
Non-profit Hourly	\$30.00	per day	\$40.00
Set-up Fee (tables, chairs, sports equipment, etc.)	\$50.00	per day	\$50.00
Additional Fees – all locations			
Late Vacating Fee	\$50 per half hour, not including 10 min grace period for first ½ hour only.		
Host Liquor Liability Insurance (if qualified may be purchased)	\$50.00 per event		

**Non-Resident is defined as a person who does not either reside within the Municipality or does not pay property taxes to the Municipality.*

**Non-profit is defined as any recognized not-for-profit organization that does not gain any profit from its events.*

CLERK'S OFFICE

Fee Description	Fee
Photocopies per page (Black/White)	\$0.25
Photocopies per page (Colour)	\$0.50
Commissioning of Documents	No charge for Residents \$10.00 non-residents
Freedom of Information Requests	As Provided for under MFIPPA
Records Research: Retrieval, Research Subject & Refiling (Not under MFIPPA)	\$60.00/hr.
Locks Passage:	
Locks Daily Passage Fee	\$5.00
Trailer License:	
1 Year License (issued from May 1 st to November 30 th) <i>please note a construction trailer license is a maximum of 18 months</i>	\$750.00 per year
Monthly License (maximum of 3 months)	\$150.00 per month
Short Term Accommodation License	
1 Year License (issued from January 1 st to December 31 st)	New Applications \$1,000 per year Renewals \$500 per year
Books:	
Nipissing Road Book	\$13.00
Historic Sites Book	\$5.00
Looking Back Book	\$25.00
All three Historic Books Package	\$35.00

TREASURY/TAXES

Fee Description	Fee
Tax Certificate	\$50.00
Returned Item (Inmate or EFT)	\$45.00
Assessment & Tax Rate Search / History	\$50.00 (plus \$20.00 for each additional year)

	prior to 2003)
Residential Property Information Report (combination of Building and Zoning)	\$200.00
Commercial Property Information Report (combination of Building and Zoning)	\$500.00
Tax Registration Admin Fee	\$250.00

LANDFILL CHARGES & TIPPING FEES

Fee Description	Fee
Replacement Landfill Card	\$10.00 and purchase of needed tags
Bag Tags (for waste only – not needed for recyclables)	\$2.00 each
Large Items	
Couches	\$30.00
Chairs	\$15.00
Mattress or Box Springs	\$30.00
Fridges/Freezers/AC	\$15.00
Campers/Boats	\$5.00 per foot
Construction Waste	
Pickup Truck, Van, or Single axle trailer	\$25.00
Single axle Truck	\$270.00
Tandem Truck 20-yard container	\$540.00
Tri-Axle Truck 40-yard container	\$1080.00
Tandem Axle Trailer	\$150.00
Shingles	
Pickup Truck or Van	\$65.00
Single Axle Trailer	\$125.00
Tandem Axle Trailer	\$540.00

ADMINISTRATION FEES

Dog Licensing	Fee
Service Animals	No Charge
Lifetime Dog Tag	\$10.00
Replacement Dog Tag	\$5.00
Kennel License	\$100.00 kennel + \$10.00 per lifetime dog tag
Replacement Kennel License	\$50.00 kennel
Impound Fee First Offence	\$100.00 + applicable fees as imposed by and payable to the Pound Keeper
Impound Fee Second Offence	\$150.00 + applicable fees as imposed by and payable to the Pound Keeper
Impound Fee Third Offence and each Subsequent Offence	\$200.00 + applicable fees as imposed by and payable to the Pound Keeper
Animal Control Service Fee	\$50.00 per hour (1 hour minimum)
Refreshment Carts & Vehicle	Resident Non-Resident
Hawker/Peddler License	\$250.00 \$500.00

Hawker/Peddler Agent	\$50.00	\$250.00
Refreshment Vehicle or Carts		\$500.00
All other Businesses, Trades or Occupations		\$50.00
Transient Trader		
Door to Door Sales		\$250.00
All other Transient traders		\$500.00
Other Administrative Fees		Fee
Lottery license for Community Group		\$5.00
Application for Noise Exemption		\$200.00
By-law Enforcement Administration Fees		Fee
By-law Administration Fee (includes frivolous/vexatious complaints/notices/complaint letters)		\$50.00 per hour
By-law Administration Fee (orders)		\$105.00 per hour
Cemetery		Fee
Plot \$250		\$540.00
Plot Care & Maintenance (set by BAO) \$290		
Cremation Plot \$175		\$350.00
Cremation Plot Care & Maintenance (set by BAO)\$175		
Niche Lot \$600		\$765.00
Niche Lot Care & Maintenance (set by BAO) \$165		
Interments/Disinterments		Fee
Staking Fee (Interment)		\$100.00
Staking Fee plus Administration Fee (Disinterment)		\$600.00
Interment and Disinterment Fees as per Third Party Contractor		Subject to Change
Monument Care & Maintenance + Staking Fee		Fee
Staking Fee		\$100.00
Flat Marker (over 172 sq. inches)		\$100.00
Pillow Marker		\$200.00
Upright Monument (up to 4 feet high and 4 feet wide)		\$200.00
Upright Monument (over 4 feet high and 4 feet wide)		\$400.00
Lot Transfer Fee		\$100.00
Niche Engraving Fees		Fee
Initial Inscription on a Niche		\$300.00
Subsequent Inscription on a Niche		\$200.00
Any Other Inscription		\$300.00

DEVELOPMENT SERVICES – PLANNING SERVICES

Planning Application	Fee	Deposit
Applications for Consent	700.00	\$3,000.00

➤ Zoning By-law Amendment Subject to Consent	\$250.00	May be Required
➤ Site Plan Amendment Subject to Consent	\$125.00	May be Required
➤ Limited-Service Agreement Subject to Consent	\$125.00	May be Required
➤ Any Other Agreement Subject to Consent	\$125.00	May be Required
Zoning By-law Amendment Residential	\$500.00	\$3,000.00
Zoning By-law Amendment Commercial	\$1,000.00	\$3,000.00
Contravention of Current Zoning By-law	\$500.00 for each day contravention occurs	
Application for Road/Shore Allowance Closing: Cost of Lands are Subject to Appraised	\$500.00	\$2,500.00
Road Allowance Purchase Price	\$1.00 per square feet	No deposit
Shore Road Allowance Purchase Price	\$1.50 per square feet	No deposit
Stand Alone Agreements (Limited-Service Agreement/ Licensing Agreement to Maintain Roads/Any other similar type Agreement)	\$250.00	\$1,000.00
Minor Variance Application	\$500.00	\$2,000.00
Official Plan Amendment Commercial	\$1,500.00	\$2,500.00
Official Plan Amendment Residential	\$1,000.00	\$1,500.00
Any other Property related By-law under the Planning Act (including Cost Acknowledgement, Deeming By-law, Temporary Use etc.)	\$500.00	\$1,000.00
Staff Pre-Consultation	\$250.00	No deposit
Planner Pre-Consultation Residential	\$50.00	\$750.00
Planner Pre-Consultation Commercial	\$50.00	\$1,000.00
Municipal Comment Form MNRF Work Permit	\$150.00	No deposit
Proposed Plan of Subdivision for Review	\$1,000.00	\$5,000.00
Review & Execution of a Proposed Subdivision Agreement	\$1,000.00	\$10,000.00
Administration Fee	5% of invoice	No deposit
Business Board Signs subject to Municipal Approval	Resident	Non-Resident
	No-Charge	\$75.00

FIRE SERVICES

[A description of the circumstances under which these fees may be charged is included in the Fire Department Establish and Regulate By-law]

Equipment & Staffing	Fee
Apparatus (First Hour Full & Thereafter)	\$550.00 per hour

Administration Costs	Fee
Third Party Inspection	\$50.00 per inspection
Fire Inspection	\$100.00 per inspection
File Search	\$100.00 per search
Fire Report	\$100.00 per report
Attending a False Alarm	\$500.00

Equipment Damage

All equipment that is owned or contracted by the fire department that is damaged while the fire department is performing its duties will be billed at the replacement or repaired cost including all applicable taxes.

TRANSPORTATION

Fee Description	Fee	Deposit
Entrance Permit	\$100.00	\$500.00
Civic Address Sign, Post & Measurement	\$100.00	No deposit
Replacement Civic Address Sign	\$20.00	No deposit
Replacement Civic Address Post	\$20.00	No deposit
Letter of Suitable Location for Entrance	\$50.00	No deposit
Unassumed Road Allowance Improvement Agreement	\$250.00	\$1,000.00
Inquiries/Records Search (Road Access, Maintenance, Services)	\$30.00 per hour	No deposit
Road Use Permit	\$0.00-\$500.00	At the discretion of the Public works Superintendent
Damage to Municipal Property	Time and Material for replacement costs	No deposit



**The Corporation of the Municipality of Magnetawan
FEES, CHARGES, FINES, AMPS By-law 2023-28
Road Fouling By-law
Schedule "A"**

Item	Short Word Form Wording	Provision Creating/Defining Offence	Set Fine
1	Crossing curbing, sidewalk, or paved boulevards	2.1	\$500
2	Spill or track building material, waste, or soil	2.4	\$300
3	Failure to remove any doorsteps, porches or other erections or things	3.1	\$500
4	Build/maintain fence – Obstruct or interfere with public travel	4.1	\$500
5	Failure to remove obstruction	4.2	\$500
6	Stop up public highway	4.3	\$500
7	Throw, place, deposit rubbish or animal carcass	5.1	\$500
8	Dump/dispose of waste on highway	5.2	\$500
9	Obstruct culvert or ditch	6.1	\$300
10	Dump sewage in culvert or ditch	6.2	\$500
11	Dump waste in culvert or ditch	6.3	\$300
12	Permit animal(s) to run at large/trespass on highway or bridge	7.1	\$500
13	Permit animal(s) to trespass on private property	7.3	\$500
14	Failure to remove excrement	7.2	\$500

Fees, fines, penalties, and/or charges are as Schedule "A" attached for 2023 and are to be incorporated into the current Fees and Charges By-law. Any changes to Schedule "A" will be made during the annual updating of the Fees and Charges By-law and will be contained therein.



**The Corporation of the Municipality of Magnetawan
FEES, CHARGES, FINES, AMPS By-law 2023-40
Noise By-law
Schedule "A"**

Item	Short Word Form Wording	Provision Creating/Defining Offence	Set Fine Within a Twelve (12) Month Period
1	Making, creating, causing, or permitting any sound or noise causing a nuisance.	2.1	First Offence \$500 Second Offence \$750 Third Offence \$1,000
2	Noise or sound created by the use or operation of maintenance equipment after 11:00 pm or before 7:00 am	2.2	First Offence \$500 Second Offence \$750 Third Offence \$1,000

Fees, fines, penalties, and/or charges are as Schedule "A" attached for 2023 and are to be incorporated into the current Fees and Charges By-law. Any changes to Schedule "A" will be made during the annual updating of the Fees and Charges By-law and will be contained therein.



**The Corporation of the Municipality of Magnetawan
FEES, CHARGES, FINES, AMPS By-law 2023-45
Dogs By-law
Schedule "C"**

ITEM	SHORT FORM WORDING	PROVISION CREATING/DEFINING OFFENCE	SET FINE
1	Owner Fail to purchase dog license	2.1	\$300.00
2	Fail to affix dog tag	2.5	\$300.00
3	Fail to notify Clerk or Animal Control Officer of changes to owner information	2.6	\$300.00
4	Allowing more than 4 dogs to reside in a residence	3.1	\$300.00/dog
5	Fail to remove excrement	3.2	\$300.00
6	Owner permit dog to run at large	3.4	\$300.00
7	Owner permit dog to trespass on private property	3.6	\$300.00
8	Owner permit persistent dog barking	3.7	\$300.00
9	Fail to leash dog in park or trail	3.8	\$300.00
10	Permit dog on or in water at Community Beach	3.9	\$300.00
11	Owner permit dog into Municipal facility or building	3.10	\$300.00
12	Fail to obey muzzle order	5.1	\$300.00
13	Operate kennel - no license	6.1	\$300.00

Fees, fines, penalties, and/or charges are as Schedule "C" attached for 2023 and are to be incorporated into the current Fees and Charges By-law. Any changes to Schedule "C" will be made during the annual updating of the Fees and Charges By-law and will be contained therein.



**The Corporation of the Municipality of Magnetawan
FEES, CHARGES, FINES, AMPS By-law 2023-62
Building By-law**

COST GUIDELINES	
\$150.00	+ \$15.00 per Thousand
\$200.00	+ \$15.00 per Thousand Conditional Building Permit
\$100.00	Change of Use Permit – Inspection fee only with no Building Permit Issued
\$100.00	Transfer Permit
\$100.00	Searching of Records
\$100.00	Compliance Letters
\$100.00	Re-inspection
\$75.00	Per page for review of revised plans or plans submitted with application and no permit issued
\$100.00	+\$50.00 per page for review of revised plans and/or documents to amend an existing Building Permit
\$200.00	Application fee for Alternative Solution Design
\$200.00	Special Inspection Fee to inspect buildings or structures where a request has been made for a final inspection or occupancy/use where the permit has been inactive for more than one year and/or to determine status of dormant files.
\$150.00	Orders Issued
\$2.00 - \$10.00	Printing of drawings (oversized per page – as determined by the CBO)
CONSTRUCTION COST GUIDELINES – cost per square foot of floor area	
Residential Unit:	
Single Storey House	\$175.00 minimum per square foot
Two Storey House (1 st floor)	\$150.00 minimum per square foot
Each Additional Storey	\$75.00 minimum per square foot
Attached Garage	\$40.00 minimum per square foot
Cottage / Recreational Dwelling:	
Dwelling with Basement	\$175.00 minimum per square foot
Dwelling on Piers / Frost Wall	\$125.00 minimum per square foot
Dwellings on Slab	\$125.00 minimum per square foot
Each Additional Storey	\$75.00 minimum per square foot
Garage / Farm Buildings:	
Garage / Shed on Slab	\$40.00 minimum per square foot
Garage / Shed no floor	\$35.00 minimum per square foot

Barns / Outbuildings located on Assessed Farm Lands	\$25.00 minimum per square foot
Commercial – Industrial	Based on cost price or \$95.00 minimum per square foot
Renovations:	Based on cost price estimates
Decks / Porches / Additions:	\$50.00 per square foot
Demolition Permits:	\$15.00 minimum per square foot

Building without a permit – Construction started without a permit: fees are doubled or a minimum of \$1,500 whichever is greater.



**Municipality of
Magnetawan**

**The Corporation of the Municipality of Magnetawan
FEES, CHARGES, FINES, AMPS By-law 2024-18
Hawkers and Peddlers
Schedule "B"**

Item	Short Word Form Wording	Provision Creating/Defining Offence	Set Fine
1	Operating as a hawker and peddler without a Municipal License	Section 1.1	\$250
2	Operating as a hawker and peddler on a public highway or municipal property without written consent of the Municipality of Magnetawan Council	Section 1.2	\$250

Fees, fines, penalties, and/or charges are as Schedule "B" attached for 2024 and are to be incorporated into the current Fees and Charges By-law. Any changes to Schedule "B" will be made during the annual updating of the Fees and Charges By-law and will be contained therein.



**Municipality of
Magnolawan**
Schedule "F"
TO BY-LAW 2025-06
REGULATE AND CONTROL PARKING
AND TRAFFIC

Fees, Fines, Penalties, And/Or Charges Schedule

ITEM	COLUMN 1 SHORT FORM WORDING	COLUMN 2 PROVISION CREATING OR DEFINING OFFENCE	COLUMN 3 EARLY VOLUNTARY PAYMENT (payable within 7 days)	COLUMN 4 SET FINE
1	Park face wrong side.	3.1	\$50.00	\$75.00
2	Park not at a 45 degree angle.	3.2	\$50.00	\$75.00
3	Park not at a 90 degree angle.	3.3	\$50.00	\$75.00
4	Park on wrong side of one way street.	3.4	\$50.00	\$75.00
5	Park not wholly within a parking space.	3.5	\$50.00	\$75.00
6	Park on sidewalk.	4.1(a)(i)	\$50.00	\$75.00
7	Park on boulevard.	4.1(a)(ii)	\$50.00	\$75.00
8	Park obstructing driveway.	4.1(a)(iii)	\$50.00	\$75.00
9	Park within intersection.	4.1(a)(iv)	\$50.00	\$75.00
10	Park within 3 m of fire hydrant.	4.1(a)(v)	\$50.00	\$75.00
11	Park within fire route.	4.1(a)(vi)	\$50.00	\$75.00
12	Park within 15 m of railway tracks.	4.1(a)(vii)	\$50.00	\$75.00
13	Park within 9 meters of an intersecting roadway.	4.1(a)(viii)	\$50.00	\$75.00
14	Park on a bridge.	4.1(a)(ix)	\$50.00	\$75.00
15	Park obstructing other vehicle.	4.1(a)(x)	\$50.00	\$75.00
16	Park obstructing theatre, auditorium or other places of assembly entrance.	4.1(a)(xi)	\$50.00	\$75.00
17	Park obstructing public boat launch and ramp.	4.1(a)(xii)	\$50.00	\$75.00
18	Park for the purpose of repairing, washing or maintenance of vehicle.	4.1(a)(xiii)	\$50.00	\$75.00
19	Park for the purpose of soliciting.	4.1(a)(xiv)	\$50.00	\$75.00
20	Park obstructing crosswalk.	4.1(a)(xv)	\$50.00	\$75.00
21	Park obstructing snow removal.	4.1(a)(xvi)	\$50.00	\$75.00
22	Park immobile or unlicensed vehicle.	4.1(a)(xvii)	\$50.00	\$75.00
23	Park obstructing traffic.	4.1(b)	\$50.00	\$75.00
24	Park during prohibited times.	4.1(c)	\$50.00	\$75.00
25	Park in prohibited area.	4.2(a)(i)	\$50.00	\$75.00
26	Park in public lane.	4.2(a)(ii)	\$50.00	\$75.00
27	Park in cul-de-sac.	4.2(a)(iii)	\$50.00	\$75.00
28	Park within 15 meters of dead end.	4.2(a)(iv)	\$50.00	\$75.00
29	Park within 30 meters of intersection controlled by traffic control signals.	4.2(a)(v)	\$50.00	\$75.00
30	Park within 15 meters of intersection.	4.2(a)(vi)	\$50.00	\$75.00
31	Park within bus loading zone.	4.2(b)	\$50.00	\$75.00
32	Stand commercial vehicle longer than loading and unloading time.	4.3(a)	\$50.00	\$75.00
33	Stop within no stopping area.	4.4	\$50.00	\$75.00

ITEM	COLUMN 1 SHORT FORM WORDING	COLUMN 2 PROVISION CREATING OR DEFINING OFFENCE	COLUMN 3 EARLY VOLUNTARY PAYMENT (payable within 7 days)	COLUMN 4 SET FINE
34	Stop on sidewalk.	4.5(a)(i)	\$50.00	\$75.00
35	Stop on crosswalk.	4.5(a)(ii)	\$50.00	\$75.00
36	Stop within fire route.	4.5(a)(iii)	\$50.00	\$75.00
37	Stop within bus loading zone.	4.5(a)(iv)	\$50.00	\$75.00
38	Stop within 30 meters of bridge, elevated structure, tunnel or underpass.	4.5(a)(v)	\$50.00	\$75.00
39	Stop alongside a previously stopped vehicle.	4.5(a)(vi)	\$50.00	\$75.00
40	Park on private property without consent.	4.6(a)	\$50.00	\$75.00
41	Park on municipal property without consent.	4.6(a)	\$50.00	\$75.00
42	Park in a designated accessible parking space without a valid permit.	4.7(b)	n/a	\$300.00

Fees, fines, penalties, and/or charges are as Schedule "F" attached for 2025 and are to be incorporated into the current Fees and Charges By-law. Any changes to Schedule "F" will be made during the annual updating of the Fees and Charges By-law and will be contained therein.



**The Corporation of the Municipality of Magnetawan
FEES, CHARGES, FINES, AMPS By-law 2025-23
Open Air Burning By-law
Schedule "B"**

Item #	Short Form Wording	Provision Creating Or Defining Others	Set Fine
1	Set or permit open air fire during prohibited hours	2.1	\$300.00
2	Set or permit open air fire contrary to general prohibition	2.2	\$500.00
3	Burning during total fire ban	2.3	\$500.00
4	Set or permit a flying lantern	2.4	\$300.00
5	Failure to extinguish fire otherwise allowed under approval when ordered to do so	4.4	\$500.00
6	Failure to abide by fire danger rating recreational fire	5.1	\$300.00
7	Failure by owner to ensure compliance during recreational fire	5.2	\$500.00
8	Recreational burning of materials not permitted	5.4	\$500.00
9	Recreational burning in pit larger than permitted	5.5	\$300.00
10	Recreational fire of oversized wood	5.6	\$300.00
11	Recreational fire within 6 meters (19.5 ft.) of combustible structure	5.7	\$300.00
12	Recreational fire within 6 meters (19.5 ft.) of adjacent property	5.8	\$300.00
13	Recreational fire adversely affecting other persons	5.9	\$300.00
14	Failure to supervise recreational burning	5.10	\$300.00
15	Recreational fire without extinguishing provisions and devices	5.11	\$300.00
16	Failure to take reasonable precautions during recreational fire	5.12	\$300.00
17	Recreational fire during high winds or during smog advisory	5.13	\$300.00
18	Failure to extinguish fire or comply during recreational fire	5.15	\$500.00
19	Failure to abide by fire danger rating non-recreational fire	6.1	\$500.00
20	Failure by owner to ensure compliance during non-recreational fire	6.2	\$500.00
21	Non-recreational burning of materials not permitted	6.4	\$500.00
22	Non-recreational fire pile larger than permitted	6.5	\$300.00
24	Non-recreational fire within 15 meters (50 ft.) of combustible structure	6.6	\$300.00
25	Non-recreational fire within 15 meters (50 ft.) of adjacent property	6.7	\$300.00
26	Non-recreational fire adversely affecting other persons	6.8	\$300.00
27	Failure to supervise non-recreational burning	6.9	\$300.00

28	Non-recreational fire without extinguishing provisions and devices	6.10	\$300.00
29	Failure to take reasonable precautions during non-recreational fire	6.11	\$300.00
30	Non-recreational fire during high winds or during smog advisory	6.12	\$300.00
31	Failure to extinguish fire or comply during non-recreational fire	6.14	\$500.00
32	Failure to extinguish fire when ordered to do so	7.3	\$500.00
33	Hinder or obstruct any person exercising a power or performing a duty under this By-law	11.1	\$1000.00

Fees, fines, penalties, and/or charges as Schedule "B" attached for 2025 are to be incorporated into the Current Fees and Charges By-law. Any changes to Schedule "B" will be made during the annual updating of the Fees and Charges By-law and will be contained therein.



**The Corporation of the Municipality of Magnetawan
FEES, CHARGES, FINES, AMPS By-law 2025-41
Trailer By-law
Schedule 'A'**

Item	Short Word Form Wording	Provision Creating/Defining Offence	Set Fine Within a Twelve (12) Month Period
1	Trailer located, placed, or remained upon a lot without a license.	3.1	\$500
2	More than one trailer on lot.	3.2	\$500 per additional trailer
3	Buildings, Structures attached to trailer or placed within 1.2 metres of trailer.	3.3	\$500
4	Trailer located on lot not in compliance with setback requirements for a dwelling unit as set out in the Zoning By-law.	3.4	\$500
5	Trailer be used withing the permitted period (May 1 st to November 30 th) without a license.	3.6	\$500
6	Trailer being used as a place for living, sleeping, or eating during the period commencing December 1 st of a calendar year and inclusive of April 30 th of the following calendar year.	3.7	\$500

Fees, fines, penalties, and/or charges are as Schedule "A" attached for 2025 and are to be incorporated into the current Fees and Charges By-law. Any changes to Schedule "A" will be made during the annual updating of the Fees and Charges By-law and will be contained therein.



**Municipality of
Magnetawan**

The Corporation of the Municipality of Magnetawan

FEES, CHARGES, FINES, AMPS By-law 2025-50

**License and Regulate the Use of Short-Term Accommodation Properties By-law
Schedule "A"**

SECTION	SHORT FORM WORDING	SET FINE
3.5 / 6.1f	Failure to respond to concern within thirty (30) minutes	\$ 300
3.5 / 6.1f	Failure to attend Premises within sixty (60) minutes	\$ 300
3.7	Failure to properly dispose of refuse	\$ 300
3.8	Offering a STA Accommodation for less than a seven (7) day consecutive rental during the months of July and August	\$ 500
4.1 a)- g)	Operating STA without a Licence 4.1 a) – g) Operate, use, advertise or permit a Short-term Accommodation in contravention of 4.1 a) to f) inclusive	\$5,000
4.2	Failure to produce a copy of the signed licence or attestation	\$ 300
4.3	Failure to create and/or produce and/or post an approved Fire Safety Plan for an STA with an occupancy of 10 renters/guests	\$ 500
4.4 4.5 4.6	Number of guests/renters on Premises contrary to Licence	\$ 500
4.7	Contravention of Section 7 – Requirements	\$ 500
4.8 4.9	Failure to advise renters and guests how to access emergency services that may not be provided due to private/unmaintained and/or water access	\$ 500
6.1 k) iv	Parking contrary to approved Licence	\$ 300
6.2	Failure to notify of Licence changes within seven (7) days	\$ 300
7.1	Failure to post required documentation	\$ 300
7.2	Failure to provide fire extinguisher as required	\$ 300
8.2 viii / 4.10	Confirmed Municipal by-law contravention of any by-law or this by-law	\$ 500
8.2 viii	Confirmed <i>Fire Protection and Prevention Act</i> , 1997, S.O. 1997, c. 4 contravention	As Per The Act
8.2 viii	Confirmed <i>Ontario Building Code Act</i> 1992, S.O. 1992, c.23 contravention	As Per The Act
9.1	Contravention of an Order under any Act or this By-law	\$ 500
9.4	Removal of STA posted order that is not under either the <i>Building Code Act</i> 1992, S.O. 1992, c.23 or the <i>Fire Protection and Prevention Act</i> , 1997 S.O. 1997, c. 4, without consent	\$ 500
11.1	Hinder, Obstruct or Officer while on duty	\$1,000

Fees, fines, penalties, and/or charges as Schedule "A" attached for 2025 are to be incorporated into the Current Fees and Charges By-law. Any changes to Schedule "A" will be made during the annual updating of the Fees and Charges By-law and will be contained therein.



**FEES, FINES, PENALTIES, AND/OR CHARGES SCHEDULE
SCHEDULE "A"
TO BY-LAW 2025- LANDFILL**

Where it pertains to General Prohibitions:

Item	Short Word Form Wording	Provision Creating/Defining Offence	Set Fine Within a Twelve (12) Month Period
1	No person shall spill, scatter, deposit, throw, cast, lay or cause to be thrown any waste on any street, lane, alley, laneway, roadway, road allowance, public or private way or in any public square, place or private lot without the consent of the owner of the property. Dump or dispose of any refuse on a highway or municipal road as defined in the Municipal Act and including both travelled and untraveled portions thereof.	Section 5.a	\$500
2	No person shall dump or dispose of any waste on any land owned by the Municipality or the Queen, except the Landfill Site(s).	Section 5.b	\$500
3	No person shall dump or dispose of waste on private land within the Municipality unless the land is described is a waste disposal site	Section 5.c	\$1000

Where it pertains to Municipal Landfill Prohibitions:

Item	Short Word Form Wording	Provision Creating/Defining Offence	Set Fine Within a Twelve (12) Month Period
4	No person shall enter and/or leave without: 1. Showing Municipal Landfill Card. 2. Giving name and address upon request. 3. Declaring the nature and origin of the Refuse/Debris and/or Recyclable Materials upon request.	Section 6.a	\$300
5	No person shall deposit Refuse/Debris and/or Recyclables from properties outside of the Municipality of Magnetawan	Section 6.b	\$500
6	No person shall enter upon or dispose of any Refuse/Debris or Recyclable Materials outside of the operating hours or when a Landfill Attendant is not	Section 6.c	\$500

	present.		
7	No person shall dispose of Prohibited Substances or Materials	Section 6.d	\$1000
8	No person shall dispose of Refuse/Debris and/or Recyclable Materials by one who is not authorized under a Municipal Landfill Card	Section 6.e	\$300
9	No person shall transport Refuse/Debris or Recyclable Materials to the Landfill Site(s) in a manner that permits the scattering or dispersal of such while en route	Section 6.f	\$500
10	No person shall deposit not accepted hazardous waste	Section 6.h	\$500
11	No person shall scavenge or salvage in areas not established or designated.	Section 6.i	\$500

Where it pertains to Roadside Collection Prohibitions:

Item	Short Word Form Wording	Provision Creating/Defining Offence	Set Fine Within a Twelve (12) Month Period
12	No person shall place Refuse/Debris or Recyclable Materials at the roadside on an incorrect day.	Section 7.a	\$300
13	No person shall place Refuse/Debris out in a garbage bag that has a volume greater than 170 litres and/or that exceeds 18.1 kg (40 lbs).	Section 7.b	\$300
14	No person shall place Recyclable Materials out except in an open container or a garbage bag that is transparent and has a volume greater than 170 litres and/or that exceeds 18.1 kg (40 lbs).	Section 7.c	\$300
15	No person shall place Refuse/Debris and Recyclable Materials in the same container.	Section 7.d	\$300
16	No person shall place Prohibited Substances or Materials in any container intended for collection.	Section 7.e	\$300
17	No person shall place a garbage bag for collection without a garbage bag tag.	Section 7.f	\$300

Fees, fines, penalties, and/or charges are as Schedule "A" attached for 2025 and are to be incorporated into the current Fees and Charges By-law. Any changes to Schedule "A" will be made during the annual updating of the Fees and Charges By-law and will be contained therein.

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2025 -

**BEING A BY-LAW TO ESTABLISH A SCHEDULE OF RETENTION PERIODS FOR
RECORDS, DOCUMENTS AND OTHER PAPERS FOR THE MAGNETAWAN FIRE
DEPARTMENT**

WHEREAS Section 254, of the *Municipal Act, 2001, S.O. 2001, c.25*, as amended, provides that a municipality shall retain and preserve the records of the Municipality and its local boards in a secure and accessible manner and, if a local board is a local board of more than one municipality, the affected municipalities are jointly responsible for complying with this subsection;

AND WHEREAS Section 255, of the *Municipal Act, 2001, S.O. 2001, c.25*, as amended, provides that a municipality may, subject to the approval of the Municipal Auditor, establish retention periods during which the records of the municipality and local boards of the municipality must be retained and preserved in accordance with Section 254;

NOW THEREFORE BE IT ENACTED BY THE MUNICIPAL COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN AS FOLLOWS:

1. This By-law maybe be referred to as **"The Fire Department Retention By-law"**
2. **DEFINITIONS**

"Auditor" means the person or firm appointed by the Council of the Municipality of Magnetawan from time to time to perform the annual audit of the records;

"Clerk" means the Municipal Clerk or their designate(s);

"Destroy" means the process of eliminating or deleting data, documents and records so that the recorded information no longer exists;

"Fire Chief" means the lead technical, administrative, and supervisory authority for the Magnetawan Fire Department. Responsible for planning, organizing, directing, and implementing fire prevention, suppression, and emergency medical services to prevent or minimize the loss of life and property by fire and emergency medical conditions. Also responsible for all Fire Department staff and volunteers.

“Municipal Record(s)” means recorded information in any format or medium that documents the municipality’s business activities, rights, obligations or responsibilities or recorded information that was created, received, distributed, or maintained by the municipality in compliance with a legal obligation;

“Permanent”, in relation to employee records, files, and/or records, means the lifetime of the employee until death plus two (2) years.

“Record(s)” also known as **“Files”** as defined in the *Municipal Act* means information, however recorded, or stored, whether in printed form, on film, by electronic means or otherwise, including documents, financial statements, minutes, accounts, correspondence, memoranda, plans, maps, drawings, photographs, film, architectural drawings, email, machine readable records, and any other documentary material regardless of physical form or characteristics, and including “official records” and “transitory records”;

“Retention Schedule” means a control document that describes the municipality’s records at a series level and indicates the length of time that each series shall be retained before its final disposition. It specifies those records to be preserve for their archival or legal values and authorizes on a continuing basis the destruction of the remaining records after the lapse of a specified retention period or the occurrence of specified actions or events. Records retention schedules serve as the legal authorization for the disposal of the municipality’s records;

“Transitory Records” means records kept solely for convenience of reference and of limited value in documentation the planning or implementation of Municipal Policy or programs such as:

- a) Copies of miscellaneous notices or memoranda concerning routine administrative matters or other minor issues;
- b) Information copies of widely distributed materials, such as minutes, agendas and newsletters, unless the information copy has been annotated to reflect significant input or for other program purposes;
- c) Preliminary drafts of letters, memoranda or reports and other informal notes which do not represent significant steps in the preparation of a final document and which do not record decisions;
- d) Duplicate copies of documents in the same medium which are retained only for convenience or future distribution;
- e) Voice mail messages;
- f) Email messages and other communications that do not relate to Municipal business;
- g) Copies of publications, such as, published reports, administration manuals, telephone directories, catalogues, pamphlets or periodicals;
- h) Duplicate stocks of obsolete publications, pamphlets or blank forms;
- i) Unsolicited advertising materials, including brochures, municipal profiles and price lists.

3. **RETENTION SCHEDULE**

- a) The retention periods for the records of the Magnetawan Fire Department are stated in Schedule “A” which forms part of this By-law.

- b) The Fire Chief is responsible for administering this By-law and will ensure that the retention periods set out in Schedule 'A' attached hereto comply with all relevant legal requirements for records retention.

4. EMPLOYEE RESPONSIBILITIES

- a) All Fire Department employees who create, work with, or manage records, will:
- i. Comply with the retention periods as specified in Schedule "A" attached hereto;
 - ii. Ensure that official records in their custody or control are protected from inadvertent destruction or damage; and
 - iii. Ensure the transitory records in their custody or control are destroyed when they are no longer needed for short-term reference.
5. That the Fire Chief of the Magnetawan Fire Department is hereby authorized to make any minor modifications or corrections of an administrative, numeric, grammatic, semantic or descriptive nature or kind to the By-law and Schedule(s) as may be deemed necessary after the passage of this By-law, where such modifications or corrections do not alter the intent of the By-law;
6. By-law 2007-29 and any previously conflicting By-laws are hereby repealed.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 19 day of November 2025.

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**

Mayor

CAO/Clerk

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN
SCHEDULE "A" TO BY-LAW 2025-

RECORDS RETENTION SCHEDULE

If the record is not included in Schedule "A" it is considered to be a Transitory Record

FIRE CHIEF'S RECORDS	TRIGGER (T)	YEARS TO BE RETAINED
Fire Incident / Call Reports	Date of call (T)	T + Six (6) years Extend if under legal review
Fire Investigation Files	Closure of case (T)	T + Ten (10) years Archive for major incidents
Emergency Medical Response	Date of response (T)	T + Ten (10) years May be subject to health info legislation
EQUIPMENT LOGS / RECORDS	TRIGGER (T)	YEARS TO BE RETAINED
Apparatus Inspection Logs	Date of inspection (T)	T + Three (3) years
Equipment Maintenance Logs	Date of maintenance (T)	T + Six (6) years
HUMAN RESOURCES/PERSONNEL RECORDS	TRIGGER (T)	YEARS TO BE RETAINED
Firefighter Training Records	Separation of Employee (T)	Permanent
Employees Personal History Files (including ROE's)	Termination date (T)	Permanent
Grievances/Harassment/Violence (includes records detailing with grievance, harassment and/or violence complaints by or against employees of the Fire Department. It includes documents such as the complaint, investigation, reports, and final resolution)		Permanent
Health and Safety (includes records regarding the occupational health and safety of Staff. Includes accident reports, WSIB reports and information on Health and Safety Programs for Staff)		Permanent
Labour Relations – Employment Management (includes records regarding the relationship between labour and management. Includes collective bargaining, correspondence with unions and negotiations)		Permanent
W.S.I.B. Forms / Occupational Injury Reports	Resolution / closure (T)	Permanent

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN
BY-LAW NO. 2025-

Being a By-law to amend By-law No. 2001-26, as amended, the Zoning By-law for the Corporation of the Municipality of Magnetawan with respect to lands located at Lot 11, Concession 2, Croft Township (4944 030 00403600 Winterton).

WHEREAS the Council of the Corporation of the Municipality of Magnetawan is empowered to pass By-laws to regulate the use of land pursuant to Section 34 of the *Planning Act*, R.S.O. 1990;

AND WHEREAS the owner of the subject lands has filed an application with the Municipality of Magnetawan to amend By-law 2001-26, as amended;

AND WHEREAS the Council of the Corporation of the Municipality of Magnetawan deems it advisable to amend By-law No. 2001-26, as amended, to rezone a portion of the subject lands from the Rural (RU) Zone to the Rural Exception Ten (RU-10) Zone and to expand the Environmental Protection (EP) Zone;

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

1. That Schedule 'A-2', to Zoning By-law No. 2001-26 as amended, is further amended by zoning a portion of the subject lands legally described Lot 11, Concession 2, Croft Township, Municipality of Magnetawan, from the Rural (RU) Zone to the Rural Exception Ten (RU-10) Zone and to expand the Environmental Protection (EP) Zone as shown on Schedule 'A' attached forming part of this By-law.
2. That Section 4.6.3 of Zoning By-law No. 2001-26 as amended, is further amended by adding the following:

4.6.3. Rural Exception Ten (RU-10) Zone, as amended
Lot 11, Concession 2, Croft Township

Notwithstanding the provisions of this By-law to the contrary, within the Rural Exception Ten (RU-10) Zone the following shall apply:

1. *Minimum lot area of 7 hectares.*

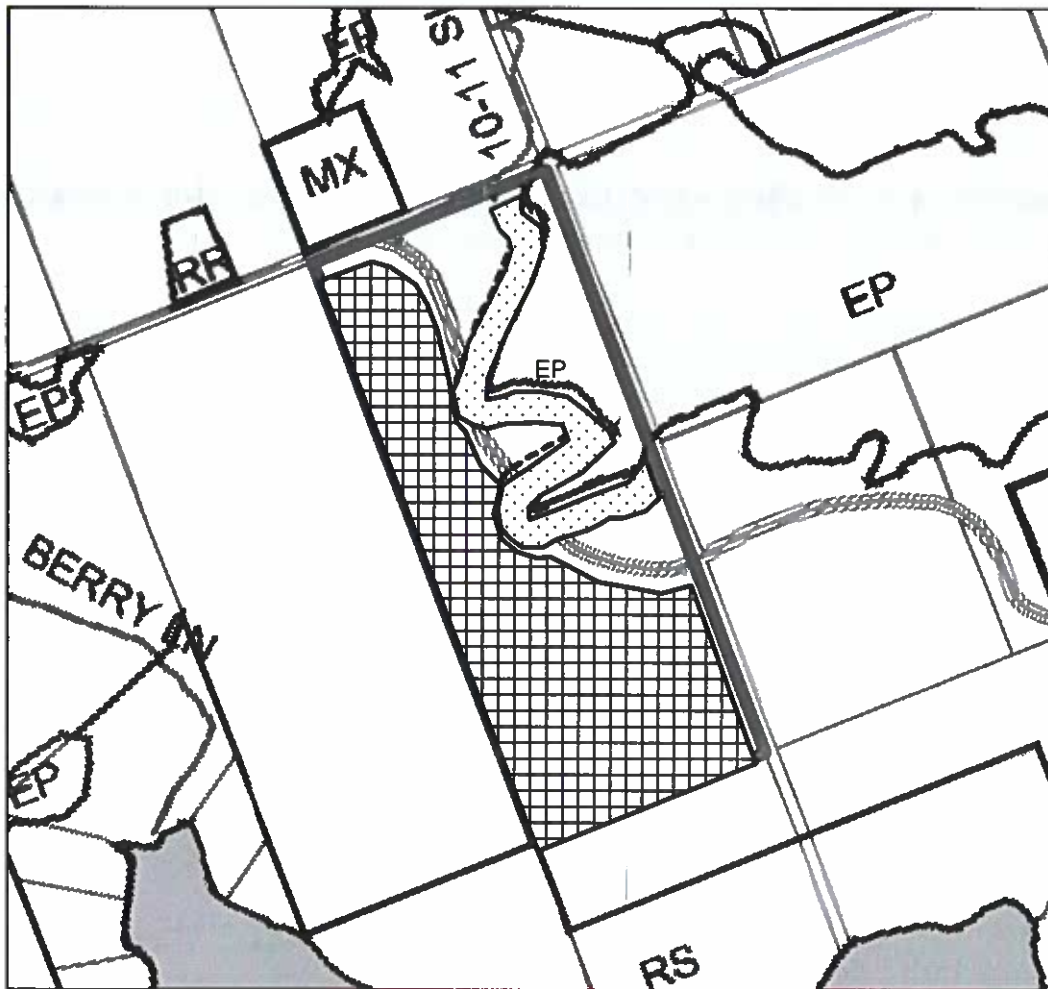
This By-law shall take effect on the date of its passage, subject to the provisions of Section 34 (30) and (31) of the *Planning Act* (Ontario).

READ A FIRST, SECOND AND THRID TIME passed, signed and the Seal of the Corporation affixed hereto, this 10th day of December, 2025.

Sam Dunnett, Mayor

Kerstin Vroom, CAO/Clerk

SCHEDULE 'A'
Lot 11, Concession 2, 4944 030 00403600
Croft Township
Municipality of Magnetawan



Lands to be Rezoned from the Rural (RU) Zone to the Rural Exception Ten (RU-10) Zone



Lands to be Rezoned from the Rural (RU) Zone to the Environmental Protection (EP) Zone

This is Schedule 'A' to Zoning By-law 2025-_____
Passed this 10th day of December 2025

Mayor

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW 2025 -

BEING A BY-LAW TO CORRECT AN EGREGIOUS ERROR ON THE 2001 OFFICIAL PLAN, LAND USE SCHEDULE "A" MAP FOR THE LANDS KNOWN LEGALLY DESCRIBED AS CON 6 LOT 1, 42R-18307 PART 1, TOWNSHIP OF CROFT, MUNICIPALITY OF MAGNETAWAN (4944 030 00200100)

WHEREAS in 1972 the Village of Magnetawan entered into an agreement with Morris Bros. to permit continued use of an existing landfill located on lands known legally as Con 6 Lot 3, former Township of Croft;

AND WHEREAS in 1981 the Village of Magnetawan received and accepted the bid from Mr. Gordon Stewart regarding the closing of the landfill location on lands noted above;

AND WHEREAS the Municipality of Magnetawan adopted an Official Plan in 2001 including Land Use Schedule "A" wherein the location of landfills were identified and incorrectly identified a landfill on lands know legally as Con 6 Lot 1 42R-18307 PART 1 and not on lands legally known as Con 6 Lot 3;

NOW THEREFORE BE IT RESOLVED the Municipality of Magnetawan Council approves the waste disposal location identifier be removed from Official Plan Schedule "A" Con 6 Lot 1 42R-18307 PART 1 and correctly placed on Con 6 Lot 3 rectifying this administrative error and a By-law on the matter will be passed later in the meeting.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 10th day of December, 2025

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**

Mayor

CAO/Clerk

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW 2025 -

BEING A BY-LAW TO PROVIDE FOR THE EXECUTION OF A SITE PLAN AGREEMENT WITH THE OWNERS OF THE LANDS –MUNN. DESCRIBED AS CON A LOT 72 AND 73 PT LOT 74, TOWNSHIP OF SPENCE, MUNICIPALITY OF MAGNETAWAN (4944 040 00301403)

WHEREAS the Planning Act, R.S.O. 1990, chapter P.13, Section 41 authorizes the execution and registration of site plan agreements to provide for additional regulation and control of development of lands that are the subject of applications for site plan approval;

AND WHEREAS, an application and site development plans have been submitted for lands described as CON A LOT 72 AND 73 PT LOT 74, TOWNSHIP OF SPENCE, MUNICIPALITY OF MAGNETAWAN;

AND WHEREAS, Council is satisfied that the proposed development of the lands is appropriate and in conformity with the Municipality's requirements;

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan hereby enacts as follows:

1. That the Municipality of Magnetawan enter into a site plan agreement substantially in the form attached hereto as "This Agreement."
2. That the Mayor and the CAO/Clerk are hereby authorized to execute the Agreement and all documents in connection with the Agreement.
3. The Municipality's solicitor is hereby authorized to register the Agreement against the title of the lands to which it applies.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 10th day of December, 2025

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**

Mayor

CAO/Clerk

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2025 -

Being a By-law to award enter into Agreement with Emterra Environmental Inc. for curbside collection services within the Village of Magnetawan.

WHEREAS the Municipality of Magnetawan's contract with Waste Connections for curbside collection services within the Village of Magnetawan expires December 31st 2025;

AND WHEREAS the Municipality of Magnetawan received notice from Circular Materials that beginning January 1, 2026, curbside collection for eligible (residential) blue box material would be provided by the Provinces appointed preferred service provider namely Emterra Environmental Inc.;

AND WHEREAS in order to maintain full collection services to residents and businesses of the Village of Magnetawan, the Municipality had requested from Waste Connections and Emterra Environmental Inc. quotes to provide collection services beginning January 1st, 2026 for non-eligible blue box material and household waste;

AND WHEREAS Council for the Municipality of Magnetawan authorizes Staff to enter into the agreement for curbside collection of non-eligible properties blue box materials and all household waste within the Village of Magnetawan with Emterra Environmental Inc. with waste being disposed of at a Municipal Landfill.

NOW THEREFORE BE IT RESOLVED The Council of the Corporation of the Municipality of Magnetawan enacts as follows:

1. **THAT** the Corporation of the Municipality of Magnetawan is hereby authorized to enter into an agreement with Emterra Environmental Inc. substantially in the form attached hereto and forming part of this By-law; and
2. **THAT** the Mayor and CAO/Clerk are hereby authorized to execute the Agreement on behalf of the Corporation; and
3. **THAT** any previously conflicting By-law is hereby repealed.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 10th day of December, 2025.

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**

Mayor

CAO/Clerk

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2025 -

Being a By-law to establish a Committee of Adjustment for the Municipality of Magnetawan for 2026

WHEREAS O'Reg 354/02 Consent Granting Authority has been amended by adding the Municipality of Magnetawan effective September 1st, 2024;

AND WHEREAS O'Reg 353/02 Plans of Subdivision has been amended by adding the Municipality of Magnetawan effective September 1st, 2024;

AND WHEREAS Section 51.2 (1) and 54(5) of the *Planning Act, R.S.O. 1990, Chapter P.13*, authorizes Council to delegate the authority of the Council under Section 53 or any part of that authority to the Committee of Adjustment;

AND WHEREAS Section 44(1) of the *Planning Act, R.S.O. 1990, Chapter P.13*, authorizes a municipality to constitute and appoint a Committee of Adjustment;

AND WHEREAS Section 44(3) of the *Planning Act, R.S.O. 1990, Chapter P.13*, states the members of the Committee who are members of a municipal Council shall be appointed annually;

AND WHEREAS Section 45 (1) The Committee of Adjustment, upon the application of the owner of any land, building or structure affected by any by-law that is passed under section 34 or 38, or a predecessor of such sections, or any person authorized in writing by the owner, may, despite any other Act, authorize such minor variance from the provisions of the by-law;

AND WHEREAS Section 45 (3) A Council that has constituted a Committee of Adjustment may by by-law empower the Committee of Adjustment to grant minor variances from the provisions of any by-law of the municipality that implements an official plan, or from such by-laws of the municipality as are specified;

NOW THEREFORE BE IT RESOLVED the Council of the Corporation of the Municipality of Magnetawan hereby enacts as follows:

The following persons, all of whom are members of Council, are hereby appointed as its members for the 2026 calendar year until the inauguration of the newly elected Council:

- Sam Dunnett
- John Hetherington
- Bill Bishop
- Jon Hind
- Brad Kneller

The Committee of Adjustment shall be hereby empowered with the authority to grant minor variances, consents and plan of subdivision from the provisions of any by-law of the municipality that implements an Official Plan.

The Clerk of the Municipality of Magnetawan is hereby appointed as the Secretary-Treasurer of the Committee of Adjustment. The Clerk may delegate to any employee of the Municipality of Magnetawan any and or all duties of Secretary-Treasurer of the Committee of Adjustment.

That this By-law shall come into force and effect on January 1st, 2026

READ A FIRST, SECOND AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 10th day of December 2025.

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**

Mayor

CAO/Clerk

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2025 -

**BEING A BY-LAW TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY FOR THE
CONSTRUCTION OF THE NEW MAGNETAWAN FIRE HALL**

WHEREAS Section 5(3) of the *Municipal Act, 2001, S.O. 2001, c.25*, as amended, requires a municipal Council to exercise a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS Council passed Resolution 2025-31 in favour of building a New Fire Hall and approving the design build as presented at approximately 8,320 square feet, with an updated façade with the location being 4855 Hwy 520;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

1. **THAT** Staff are hereby authorized to execute any and all documents necessary for the construction of the New Magnetawan Fire Hall including but not limited to the Agreement with DOMM Construction, Grant Funding and Financial Loan Agreement on behalf of the Corporation.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 10th day of December 2025.

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**

Deputy Mayor

CAO/Clerk

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2025-

Being a By-law to confirm the proceedings of Council December 10, 2025

WHEREAS Section 5(3) of the *Municipal Act, 2001, S.O. 2001, c.25*, as amended, requires a municipal Council to exercise a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS the Council of the Municipality of Magnetawan deems it desirable to confirm the proceedings of Council and to ratify decisions made at its meeting hereinafter set out;

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

1. Ratification and Confirmation

THAT the action of the Council of the Municipality of Magnetawan at its meeting for the aforementioned date(s) with respect to each motion, resolution and other action passed and taken by this Council at its meetings, except where otherwise required, is hereby adopted, ratified, and confirmed as if such proceedings and actions were expressly adopted and confirmed by its separate By-law.

2. Execution of all Documents

THAT the Mayor of the Council of the Municipality of Magnetawan and the proper officers of the Municipality of Magnetawan are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required, except where otherwise provided, and the Mayor and Clerk are hereby authorized and directed to execute all necessary documents and to affix the Corporate Seal of the Municipality to such documents.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 10th day of December 2025.

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**

Mayor

Order Dec 10, 2025

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2025 -

**BEING A BY-LAW TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY FOR THE
CONSTRUCTION OF THE NEW MAGNETAWAN FIRE HALL**

WHEREAS Section 5(3) of the *Municipal Act, 2001, S.O. 2001, c.25*, as amended, requires a municipal Council to exercise a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS Council passed Resolution 2025-31 in favour of building a New Fire Hall and approving the design build as presented at approximately 8,820 square feet, with an updated façade with the location being 4855 Hwy 520;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

1. **THAT** Staff and the Mayor are hereby authorized to execute any and all documents necessary for the New Magnetawan Fire Hall including pertaining to Grant Funding and Financial Loan Agreement on behalf of the Corporation.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 10th day of December 2025.

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**

Mayor

CAO/Clerk

on desk Dec 10/25

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2025 -

BEING A BY-LAW TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY FOR THE
CONSTRUCTION OF THE NEW MAGNETAWAN FIRE HALL

WHEREAS Section 5(3) of the *Municipal Act, 2001*, S.O. 2001, 22 as amended, requires a municipal Council to exercise a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS Council passed Resolution 2025 in favor of building a New Fire Hall and approving the design build as presented at approximately 8,320 square feet, with an updated façade with the location being 4855 Hwy 520;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

1. **THAT** Staff and the Mayor and/or Deputy Mayor are hereby authorized to execute any and all documents necessary for the New Magnetawan Fire Hall including any documents pertaining to Grant Funding and Financial Loan Agreements on behalf of the Corporation.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 10th day of December 2025.

THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN

Mayor

CAO/Clerk