



COUNCIL MEETING MINUTES
December 11, 2024
1:00 pm

The meeting of the Council of the Corporation of the Municipality of Magnetawan was held at the Magnetawan Community Centre on Wednesday December 11, 2024, with the following present:

Mayor Sam Dunnett
Deputy Mayor John Hetherington
Councillor Bill Bishop
Councillor Jon Hind
Councillor Brad Kneller

Staff: CAO/Clerk Kerstin Vroom, Deputy Clerk Recreation and Communications Laura Brandt and Deputy Clerk Planning and Development Erica Kellogg were present for the entire meeting.

OPENING BUSINESS

1.1 Call to Order

The meeting was called to order at 1:00 p.m.

1.2 Adoption of the Agenda

RESOLUTION 2024-361 Hetherington-Bishop

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the agenda as presented.

Carried.

1.3 Disclosure of Pecuniary Interest

Mayor Sam Dunnett stated that should anyone have a disclosure of pecuniary interest that they could declare the nature thereof now or at any time during the meeting.

*Councillor Kneller declared pecuniary interest for Agenda Item 2.6 DRAFT Motion Yearly Donation Royal Canadian Legion, Dunchurch, Branch 394 due to being a member of the Royal Canadian Legion, Dunchurch, Branch 394.

1.4 Adoption of the Previous Minutes

RESOLUTION 2024-362 Bishop-Kneller

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the minutes of the Council meeting on November 6, 2024, as copied and circulated.

Carried.

STAFF REPORTS, MOTIONS AND DISCUSSION

2.1 DRAFT Motion S357/358 Tax Assessment Reductions

RESOLUTION 2024-363 Hind-Hetherington

BE IT RESOLVED THAT the Council of the Municipality approves the S357/358 2024 assessment reductions as presented and circulated.

Assessment Type	Roll Number	Assessment Change	Year Affected	Reason
RT	030 002 07700	-197,000	2019	Razed by Fire
CT	030 002 19405	-150,500	2019	No Longer Operating as Business
RT	030 004 04817	-11,000	2019	Structure Removed
RT	010 002 21500	-185,000	2021	Razed by Fire
CT	040 007 03600	-13,300	2022	Coding Change
RT	010 001 32400	-25,000	2023	Razed by Fire

Carried.

2.2 DRAFT Year End Motions

RESOLUTION 2024-364 Bishop-Hetherington

- 1) Authorizes the payment of accounts up to and including December 31, 2024
- 2) Authorizes the Treasurer to transfer \$100,000 from the 2023 year-end surplus from into an investment account to be held for share contribution for the Huntsville and Bracebridge Hospital builds.
- 3) Authorizes the Treasurer to transfer any 2024 year-end surplus into the Asset Management Reserve.
- 4) Authorizes the Treasurer to draw any 2024 year-end deficit from the Working Funds Reserve.

Carried.

2.3 Stop Up & Close – Unopened Road Allowance Between CON 6 Lot 16 and PLAN 118 CROFT – Reid (Agent)

RESOLUTION 2024-365 Kneller-Hetherington

WHEREAS the Council of the Municipality of Magnetawan has received a Stop Up and Close application along with the required non-refundable fee for the purchase of an Unopened Road Allowance leading to water between CON 6 LOT 16 and PLAN118 CROFT which provides access to several waterfront properties (REID - AGENT);

AND WHEREAS the Unopened Road Allowance subject to the application is inaccessible by land as it is adjoined to private roads;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan directs Staff to request the required deposit from the Agent and approves forwarding the application to the Municipal Solicitor for review and direction.

Carried.

2.4 DRAFT Consent (Limited Services Agreement) – Antonik – 354 Simmons Road

RESOLUTION 2024-366 Hind-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the DRAFT Consent Agreement (Limited Services Agreement) – Antonik- 354 Simmons Road as presented, and the by-law on this matter will be passed later in the meeting.

Carried.

2.5 DRAFT Consent (Limited Services Agreement) – Cordua – 184 Silver Lake Road
RESOLUTION 2024-367 Kneller-Bishop

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the DRAFT Consent Agreement (Limited Services Agreement) – Cordua- 184 Silver Lake Road as presented, and the by-law on this matter will be passed later in the meeting.
Carried.

2.6 DRAFT Motion Yearly Donation Royal Canadian Legion, Dunchurch, Branch 394

**Councillor Kneller declared pecuniary interest for Agenda Item 2.6 DRAFT Motion Yearly Donation Royal Canadian Legion, Dunchurch, Branch 394 due to being a member of the Royal Canadian Legion, Dunchurch, Branch 394. Councillor Kneller refrained from any discussion and refrained from voting.*

RESOLUTION 2024-368 Hetherington-Bishop

WHEREAS the Council of the Municipality of Magnetawan appreciates its Veterans and is supportive of the Royal Canadian Legion;

NOW THEREFORE BE IT RESOLVED THAT \$500 be donated directly to the Royal Canadian Legion, Dunchurch Branch 394 in 2024.

Carried.

2.7 2025 FONOM Northeastern Municipal Conference May 5th to May 7th – North Bay

RESOLUTION 2024-369 Hind-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Correspondence 2025 FONOM Northeastern Municipal Conference May 5th to May 7th – North Bay;

AND the following Council Members will attend the FONOM Northeastern Municipal Conference in 2025: Council to reach out to Staff regarding attendance.

Carried.

2.8 Report from Deputy Clerk, Laura Brandt, 2024 Private Road Grant Program

RESOLUTION 2024-370 Bishop-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report 2024 Private Road Grant Program from Deputy Clerk Laura Brandt and approves the recommendations contained therein to include \$15,000 in the 2024 budget and to make a recommendation of an increase for the 2026 budget if an upward trend is evident.

Carried.

2.9 Report from Deputy Clerk, Laura Brandt, Commemorative Plaque Steamship Carving

RESOLUTION 2024-371 Hind-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report Commemorative Plaque Steamship Carving from Deputy Clerk Laura Brandt for information only and chooses option: SIGNCRAFT - Wooden Shaped Sign (router cut top) (Similar to what is at the Village Green) \$1,200 plus HST including Delivery;

AND FURTHER THAT these projects costs be included in the 2025 Budget and to actively source for funding.

Carried.

2.10 Report from Deputy Clerk, Laura Brandt, Skate/Walk Trail Splash Pad Project

RESOLUTION 2024-372 Hind-Kneller

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report Skate/Walk Trail Splash Pad Project from Deputy Clerk Laura Brandt for information only and to continue to actively source for funding.

Carried.

2.11 Report from Deputy Clerk, Laura Brandt, Revitalization of Croft Recreational Park

RESOLUTION 2024-373 Kneller-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report Revitalization of Croft Recreational Park from Deputy Clerk Laura Brandt for information only and to continue to actively source for funding.

Carried.

2.12 Report from Deputy Clerk, Laura Brandt, 2025 Annual Magnetawan Leekfest

RESOLUTION 2024-374 Bishop-Kneller

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives and approves the report 2025 1st Annual Magnetawan Leekfest from Deputy Clerk Laura Brandt and approves the recommendations contained therein to include \$10,000 in the 2025 budget line 1-4-2600-2015 (Events) and to actively source for funding.

Carried.

2.13 Report from Deputy Clerk, Laura Brandt, Outcome of Dinner and a Drive-in Movie Event

RESOLUTION 2024-375 Hetherington-Bishop

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives and approves the report Outcome of Dinner and Drive-In Movie Event from Deputy Clerk Laura Brandt and approves the recommendations contained therein to include \$7,000 in the 2025 budget and to actively source for funding.

Carried.

2.14 Report from Deputy Clerk, Laura Brandt, Time Capsule

RESOLUTION 2024-376 Hind-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives and approves the report Magnetawan Time Capsule from Deputy Clerk Laura Brandt and approves the recommendations contained therein to incorporate the opening of the Time Capsule with the Annual Canada Day Event held on Saturday June 28, 2025.

Carried.

Direction was given to Staff to start garnering interest for a new time capsule to be opened in 2050.

2.15 Discussion Magnetawan Firehall

RESOLUTION 2024-377 Hetherington-Bishop

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan is in favour of doing a Public Request for Proposal for the building of a new Fire Hall.

Carried.

Direction was given to Staff to bring the floorplan back to a future meeting for discussion with the Fire Chief.

2.16 Discussion on Funding for Almaguin Highlands Health Centre

RESOLUTION 2024-378 Kneller-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the correspondence Funding for Almaguin Highland Health Centre'

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan authorizes an annual financial contribution of 1/10 share of the deficit to the Almaguin Highland Health Centre in the amount of \$3,000.

Carried.

MUNICIPAL BOARD AND COMMITTEE MINUTES

- 3.1 Municipal Partners POA Advisory Committee Meeting Minutes May 23, 2024, Parry Sound Provincial Offences Act Court Manager's Report Q3 2024, 2024 POA Working General Ledger, 2025 POA Budget – DRAFT, & 2024 POA Municipal Partners Distribution**
- 3.2 Magnetawan Planning Act Public Meeting Minutes July 3, 2024 & November 6, 2024**
- 3.3 Southeast Almaguin Highlands Regional Fire Services Committee (RFSC) Minutes August 22, 2024**
- 3.4 Magnetawan Library Board Meeting Minutes October 2, 2024**
- 3.5 North Bay Parry Sound District Health Unit Board of Health Minutes October 16, 2024, November 27, 2024 & Medical Officer of Health: Report to The Board of Health**
- 3.6 Magnetawan Cemetery Board (MCB) Minutes October 30, 2024**
- 3.7 District of Parry Sound Social Services Administration Board (DSSAB) Chief Administrative Officer's Report November 2024**
- 3.8 Almaguin Highlands Health Centre (AHHC) Minutes November 7, 2024**
- 3.9 Magnetawan Economic Tourism Committee (METC) Minutes November 27, 2024**
- 3.10 Magnetawan Community Centre Board (MCCB) Minutes December 4, 2024**

RESOLUTION 2024-379 Hind-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Municipal Boards and Committee Minutes as copied and circulated.

Carried.

CORRESPONDENCE

- 4.1 Ministry of Natural Resources Modernization of Wildland Fire Management in Ontario**
- 4.2 North Bay Parry Sound District Health Unit Recommendation for Provincial Oral Health Strategy, including Evaluation of Current Funding Model**
- 4.3 Magnetawan Lakeland EV Charging Media Release**
- 4.4 NOAA 68th Annual Juried Exhibition 2024-2025 & 75th Anniversary Celebration Brochure**
- 4.5 Unsuccessful Outcome NOHFC Cultural Supports Program – Community Event Stream Funding**
- 4.6 Municipal Office & Landfill Christmas Closure Poster**

- 4.7 **New Year's Eve Gala Poster**
- 4.8 **ICYMI Council Highlights November 6, 2024**
- 4.9 **Request for Proposal RFP 2024-06 Bridge#4 Nipissing Road South**
- 4.10 **Request for Proposal RFP 2024-07 Bridge#17 Miller Road**

RESOLUTION 2024-380 Kneller-Bishop

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the correspondence items as copied and circulated.

Carried.

ACCOUNTS

- 5.1 **Accounts in the amount of \$493,039.83**

RESOLUTION 2024-381 Kneller-Hind

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the accounts in the amount of \$493,039.83 as presented.

Carried.

BY-LAWS

- 6.1 **Establish Fees, Charges, AMPS & STA Fees and Fines for 2025**
- 6.2 **Consent (Limited Services Agreement) – Antonik – 354 Simmons Road**
- 6.3 **Consent (Limited Services Agreement) – Cordua – 184 Silver Lake Road**

RESOLUTION 2024-382 Bishop-Kneller

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan that the following by-laws are now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation, and engrossed in the by-law book:

- 6.1 *Establish Fees, Charges, AMPS & STA Fees and Fines for 2025*
- 6.2 *Consent (Limited Services Agreement) – Antonik – 354 Simmons Road*
- 6.3 *Consent (Limited Services Agreement) – Cordua – 184 Silver Lake Road*

Carried.

CONFIRMING BY-LAW AND ADJOURNMENT

- 7.1 **Confirm the Proceedings of Council and Adjourn**

RESOLUTION 2024-383 Hind-Bishop

BE IT RESOLVED by the Council of the Municipality of Magnetawan that the Confirming By-law is now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and engrossed in the by-law book;

AND FURTHER THAT, this meeting is now adjourned at 2:40 pm to meet again on Wednesday January 22, 2025, at 1:00 pm or at the call of the Chair.

Carried.

Approved by:



Mayor



Clerk