



**AMENDED AGENDA – Regular Meeting of Council**

**Wednesday, December 16, 2020**

**1:00 PM**

**Magnetawan Community Centre**

**Page #    OPENING BUSINESS**

- 1.1    Call to Order
- 1.2    Adoption of the Agenda
- 1.3    Disclosure of Pecuniary Interest
- 3    1.4    Adoption of Previous Minutes

**STAFF REPORTS, MOTIONS AND DISCUSSION**

- 12    2.1    Fueth Road Gifting, Ahmic Lake Road, CROFT CON 2 PT LOT 9 AND PT LOT 10
- 15    2.2    Correspondence from Leo and Shirley Dorig, Ahmic Lake Road
- 17    2.3    Almaguin Community Economic Development Committee (ACED) 2021 Work Plan
- 30    2.4    DRAFT Motion Appointment of Keith Miller to the East Parry Sound Veterinary Service Committee
- 31    2.5    DRAFT Landfill Management/Illegal Dumping By-law
- 2.6    Discussion on Christmas
- 37    2.7    DRAFT 2021 Council Meeting Dates
- 38    2.8    DRAFT Resolution Lakeland Holding Inc. Dividends
- 39    2.9    DRAFT Resolution S357/S358 Tax Assessment Reductions
- 41    2.10    DRAFT Resolution Year End Motions
- on desk    2.11    Support in Principle, Foster, Revision of Original Application, Increase Width of ROW

**MUNICIPAL BOARDS AND COMMITTEE MINUTES**

- 42    3.1    East Parry Sound Veterinary Service Committee Minutes March 25, 2020
- 46    3.2    POA Court Manager's Report Q3, Summary of Operations 2020, Draft Budget 2021, Municipal Partners Distribution 2020
- 53    3.3    Municipal Partners POA Advisory Committee Minutes December 9, 2020
- 56    3.4    Central Almaguin Planning Board Minutes (CAPB) November 18, 2020
- 58    3.5    Parry Sound Broadband Initiative Minutes December 3, 2020
- 62    3.6    Almaguin Highlands Health Centre (AHHC) Minutes December 6, 2020

**CORRESPONDENCE**

- 64    4.1    The Corporation of the Township of Larder Lake Resolution Funding Support Accessibility
- 65    4.2    City of Hamilton Resolution Request for an Interim Cap on Gas Plant and Greenhouse Gas Pollution
- 67    4.3    Correspondence sent to BCE and Bell Canada re: Bell Internet Fibre Line
- 68    4.4    Ministry for Seniors and Accessibility, Inclusive Community Grants Program

**ACCOUNTS**

- 82    5.1    Accounts in the amount of \$421,902.42

**BY-LAWS**

- 100    6.1    Fees and Charges
- 106    6.2    Dock By-law

### **CLOSED SESSION**

In accordance with Section 239(2) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, Council shall proceed into Closed Session in order to address matters pertaining to:

- (c) a proposed or pending acquisition or disposition of land by the municipality
- (b) personal matters about an identifiable individual

### **CONFIRMING BY-LAW AND ADJOURNMENT**

110     7.1     Confirm the Proceedings of Council and Adjourn



**COUNCIL MEETING MINUTES**  
**November 25, 2020**  
**1:30 pm**

The meeting of the Council of the Corporation of the Municipality of Magnetawan was held at the Magnetawan Community Centre and streamed electronically for the public through "Go To Meeting" with the following:

Mayor Sam Dunnett  
Deputy Mayor Tim Brunton  
Councillor Brad Kneller  
Councillor Wayne Smith  
Councillor John Hetherington

Staff: CAO/Clerk Kerstin Vroom and Acting Deputy Clerk Laura Brandt were present for the entire meeting. Public Works Superintendent Scott Edwards and Treasurer Linda Saunders were present for their respective section in the meeting.

**OPENING BUSINESS**

- 1.1 Call to Order  
The meeting was called to order at 1:00 p.m.
- 1.2 Adoption of the Agenda  
*RESOLUTION 2020-299 Brunton-Smith*  
*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the agenda as presented.*  
*Carried.*
- 1.3 Disclosure of Pecuniary Interest  
Mayor Dunnett stated that should anyone have a disclosure of pecuniary interest that they could declare the nature thereof now or at any time during the meeting.
- 1.4 Adoption of the Previous Minutes  
*RESOLUTION 2020-300 Hetherington-Kneller*  
*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the minutes of November 04, 2020 meeting as copied and circulated.*  
*Carried.*

## **PRESENTATIONS**

Chair Marcella Sholdice, Councillor Joe McEwen and Jim Hanna, Whitestone and Area Nursing Station Community Advisory Committee.

### ***RESOLUTION 2020-301 Smith-Brunton***

*WHEREAS the Council of the Municipality of Magnetawan thanks Marcella Sholdice, Joe McEwen and Jim Hanna for the deputation Whitestone and Area Nursing Expansion;*

*AND FURTHER THAT, the Council of the Municipality of Magnetawan supports the hard work the Community Advisory Committee have done to establish and provide improved access to health care for residents and cottagers in the area;*

*HOWEVER BE IT RESOLVED THAT the Council of the Municipality of Magnetawan will consider a financial contribution once a budget for this project has been finalized and funds requested.*

*Carried.*

## **STAFF REPORTS, MOTIONS AND DISCUSSION**

### **2.1 Consent Application, Munn/Saunders, 1743 Nipissing Road South, Create 2 New Lots**

#### ***RESOLUTION 2020-302 Brunton-Smith***

*WHEREAS the Municipality of Magnetawan has received a request to support an application for consent for two new lots and one retained at the lands legally known as: SPENCE CON A LOTS 72 & 73 & PT LOT 74 REM PCL 821 SS (Munn/Saunders Roll No. 4944040006014000000, 1743 NIPISSING RD S), hereinafter referred to as "the Lands";*

*AND WHEREAS the Municipal planning consultant has provided a report in support of the application with conditions;*

*NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan supports in principle the consent application for the Lands, which is valid only for a period of six (6) months, subject to the following conditions:*

- *Draft copy of the deeds (with all schedules) to be approved by the Municipality prior to registration.*
- *A copy of the original executed transfer (deed) with all schedules be provided to the Municipality;*
- *Draft Reference Plan to be approved by the Municipality prior to registration. Two (2) true certified paper copies of the registered plan and an electronic version with a certification that it is a true copy be provided to the Municipality;*
- *Payment of all taxes, municipal, legal and planning fees associated with the processing of this application including fees under By-law 2011-11, 2011-16 and current Municipal Fees & Charges By-law including a 5% parkland dedication fee;*
- *Confirmation from the North Bay Mattawa Conservation Authority (NBMCA) that the proposed Retained Lot and the proposed Severed Lot 2 can be adequately serviced by individual on-site septic systems and individual on-site water systems;*
- *That the Applicant submit a Zoning By-law Amendment to rezone the proposed Retained Lot to permit the proposed Contractor's yard use;*
- *That the Applicant submit a Zoning By-law Amendment to rezone the proposed Severed Lot 1 and Severed Lot 2 to address the non-compliant minimum lot area requirements;*
- *Confirmation that there are no livestock in the surrounding area that would have an impact on the proposed severed and retained lot with respect to the Minimum Distance Separation (MDS) requirements;*
- *That the Applicant received written acknowledgment from the Municipality for the proposed Severed Lot 2 that there is a suitable location for an entrance;*
- *That the foregoing conditions be fulfilled within one year of the date of the notice of the decision of the Planning Board.*

*Carried.*

2.2 Draft Motion, Tang, Road Allowance Purchase

*RESOLUTION 2020-303 Brunton-Smith*

*WHEREAS, the Municipality of Magnetawan passed motion 2019-280 approving in principle the sale of a portion of the Original Road Allowance to Yuet Tang in front of 162, 152, 153 of Aquilla Trail which would enable a gate to be installed at the top of the hill;*

*AND WHEREAS, the original request was for approximately 18m on the north side and 22m on the south side;*

*AND WHEREAS, a site visit was conducted by the Public Works Superintendent, the Surveyor and the landowner and it was agreed that due to the steep-sloped terrain of the lands, approximately 40m is needed to accommodate the Tang's needs and will not impede the other property owners, as well will be able to accommodate the construction of a turn around for the Roads Department.*

*NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the updated measurements.*

*Carried.*

2.3 Verbal Update Public Works Superintendent, Culvert 11, West Poverty Bay Road

Direction was given to staff to request information from the Ministry of Transportation regarding a report that may have been completed on Culvert 11.

2.4 Notes from Regional Fire Department Committee, November 19, 2020

*RESOLUTION 2020-304 Kneller-Hetherington*

*WHEREAS, the Council of the Municipality of Magnetawan passed motion 2020-246 in favour of entering into an agreement for Regional Training with the surrounding Municipalities and that the funding formula be revised on an equal share basis per Municipality;*

*AND WHEREAS, the Council of Magnetawan is aware that Fire Services are under the jurisdiction of each Incorporated Municipality;*

*AND WHEREAS, the FPRA clearly states that: a Fire Chief is the person who is ultimately responsible to the Council of a Municipality that appointed him or her for the delivery of fire protection services {for the Municipality not the Department};*

*AND WHEREAS, the Council of the Municipality of Magnetawan is still in favour of an equal share basis;*

*NOW THEREFORE BE IT RESOLVED THAT; the Mayor is hereby granted the authority to make a decision on behalf of Council, based on the discussions at the table for funding models, at the next Regional Fire Training Meeting.*

*Carried.*

2.5 Report Public Works Superintendent, Hazmat Day October 3, 2020

*RESOLUTION 2020-305 Hetherington-Kneller*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report from Public Works Superintendent, Scott Edwards Hazmat Day October 3, 2020, and approves the recommendation to host only one Hazardous Waste day per year which does not coincide with the rental of the Community Centre and/or Pavilion.*

*Carried.*

- 2.6 Report Parks & Maintenance Manager, Ahmic Community Centre Propane Furnace and Kitchen Engineering  
*RESOLUTION 2020-306 Kneller-Hetherington*  
*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report for information only from Parks & Maintenance Manager, Steve Robinson Ahmic Community Centre Propane Furnace and Kitchen Engineering and will revisit this matter after submission of the ICIP-COVID 19 Infrastructure Stream Funding.*  
*Carried.*
- 2.7 DRAFT Magnetawan Dock By-law  
*RESOLUTION 2020-307 Brunton-Smith*  
*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives and approves the Draft Magnetawan Dock By-law as presented;*  
*AND directs Staff to bring back the By-law for passing at a future meeting.*  
*Carried.*
- 2.8 DRAFT Procedure By-law  
*RESOLUTION 2020-308 Smith-Brunton*  
*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives and approves the Draft Procedure By-law as presented and a by-law on this matter will be passed later in the meeting.*  
*Carried.*
- 2.9 Discussion on 28 Church Street
- Direction was given to staff to reserve the contractor for the wall repair for Spring 2021.
- 2.10 Report Acting Deputy Clerk, Landfill Survey Results  
*RESOLUTION 2020-309 Smith-Brunton*  
*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report from Acting Deputy Clerk, Laura Brandt Landfill Survey Results and approves the following recommendations:*
- *Each residential property receives 110 free tags of household garbage annually;*
  - *Each commercial or commercial/residential receives 150 free tags annually;*
  - *A charge of \$2.00 per additional tags required;*
  - *Properties with Curbside Intown Pick Up - Unnumbered Landfill Card + Tags*
  - *Properties NO Curbside Intown Pick Up - Numbered Landfill Card*
  - *Commercial Properties With or Without Intown Curbside Pick Up - Unnumbered Landfill Card + Tags*
  - *Vacant Land - Unnumbered Landfill Card, No allotment of Tags*
  - *Replacement Cards – Fee for Unnumbered Landfill Card + must purchase needed Tags*
- Carried.*
- 2.11 Report Acting Deputy Clerk, 2020 Private Road Grant Program  
*RESOLUTION 2020-310 Kneller-Hetherington*  
*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives and approves the report from Acting Deputy Clerk, Laura Brandt 2020 Private Road Grant Program.*  
*Carried.*

- 2.12 ICIP-COVID-19 Infrastructure Stream (COVID stream)  
*RESOLUTION 2020-311 Brunton-Smith*  
*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan has reviewed the eligibility criteria for the COVID-19 Resilience Infrastructure Stream and recommends the following projects be included for consideration:*  
*New roof, windows and renovations for the Community Centre, Wall repair and renovations for Church Street, Furnace and Kitchen for Ahmic Community Centre, Furnace for Friendship Club, Generators for Ahmic Community Centre, Friendship Club, Fire Hall, and Public Works Building.*  
*Carried.*
- 2.13 Correspondence from Town of Parry Sound, EMS supplemental levy  
*RESOLUTION 2020-312 Kneller-Brunton*  
*WHEREAS, the Council of the Municipality of Magnetawan receives the correspondence Town of Parry Sound Supplemental Emergency medical Services Levy;*  
*NOW THEREFORE BE IT RESOLVED that Council authorizes the payment of this supplemental levy;AND FURTHER THAT the Council of the Municipality of Magnetawan respectfully requests that the Town of Parry Sound tender for EMS services before the current contract expires,*  
*Carried.*
- 2.14 PSD Research Consulting Software Project Charter-Compliant Asset Management Plan  
*RESOLUTION 2020-313 Brunton-Kneller*  
*WHEREAS the Council of the Municipality of Magnetawan passed motion 2020-134 approving the application of grant funding for O.Reg 588/17 Compliant Asset Management Plan Development;*  
*AND WHEREAS, \$6,500 has been allocated in the 2020 budget towards the cost of this initiative to be implemented by PSD Research Consulting Software;*  
*AND WHEREAS, the grant has not yet been approved but the Municipality needs to be in compliance by July 21, 2021;*  
*NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan directs staff to enter into a contract with PSD to begin the project and allocate needed funds in the 2021 budget.*  
*Carried.*
- 2.15 Draft Motion for Continued Support of Mutual Assistance By-law 2017-55  
*RESOLUTION 2020-314 Kneller-Hetherington*  
*NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan confirms their continued participation in the Mutual Assistance Agreement between the Township of McMurrich/Monteith, Town of Kearney, Townships of Armour, Perry, Ryerson and Village of Burk's Falls as per By-law 2017-55.*  
*Carried.*
- 2.16 Draft 2021 Budget  
*RESOLUTION 2020-315 Hetherington-Kneller*  
*BE IT RESOLVED that Council has reviewed Draft 1, 2021 Budget and directs Staff to make amendments as discussed and bring back to a Special Budget meeting on Wednesday, December 02 at 9:30 am.*  
*Carried.*

## **MUNICIPAL BOARDS AND COMMITTEE MINUTES**

- 3.1 Almaguin Community Economic Development (ACED) Minutes October 19, 2020
- 3.2 Almaguin Highlands Health Centre (AHHC) Minutes November 6, 2020
- 3.3 Magnetawan Community Centre Board (MCCB) November 18, 2020

### ***RESOLUTION 2020-316 Kneller-Brunton***

***BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Municipal Boards and Committee Minutes as copied and circulated.***

***Carried.***

## **CORRESPONDENCE**

- 4.1 Ministry of Finance Ontario Municipal Partnership Fund (OMPF) Allocations
- 4.2 Magnetawan Central School Halloween Thank You Card
- 4.3 Firefighter's Food Drive in Almaguin South December 2, 2020

### ***RESOLUTION 2020-317 Kneller-Hetherington***

***BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the correspondence items as copied and circulated.***

***Carried.***

## **ACCOUNTS**

- 5.1 Accounts in the amount of \$444,050.74

### ***RESOLUTION 2020-318 Brunton-Smith***

***BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the accounts in the amount of \$444,050.74 as presented.***

***Carried.***

## **BY-LAWS**

- 6.1 Procedure By-law

### ***RESOLUTION 2020-319 Hetherington-Brunton***

***BE IT RESOLVED by the Council of the Municipality of Magnetawan that the following by-laws are now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and engrossed in the by-law book:***

#### ***6.1 Procedure By-law***

***Carried.***

### ***RESOLUTION 2020-320 Brunton-Smith***

***BE IT RESOLVED THAT the Council of the Municipality of Magnetawan moves to a closed session at 2:55 pm pursuant to Section 239(2) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, Council shall proceed into Closed Session in order to address matters pertaining to: (c) a proposed or pending acquisition or disposition of land by the municipality (Spence Cemetery, Church Street) and (e) litigation or potential litigation.***

***Carried.***



**CLOSED SESSION**

In accordance with Section 239(2) of the Municipal Act, 2001, S.O. 2001, c25, as amended, Council shall proceed into Closed Session in order to address matters pertaining to:

- (c) a proposed or pending acquisition or disposition of land by the municipality
- (e) litigation or potential litigation

*RESOLUTION 2020-321 Brunton-Hetherington*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan returns to open session at 3:50 pm.*

*Carried.*

**CONFIRMING BY-LAW AND ADJOURNMENT**

7.1 Confirm the Proceedings of Council and Adjourn

*RESOLUTION 2020-322 Smith-Brunton*

*BE IT RESOLVED by the Council of the Municipality of Magnetawan that the Confirming By-law is now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and engrossed in the by-law book;*

*AND FURTHER THAT, this meeting is now adjourned at 3:55 pm to meet again on Wednesday, December 16, 2020 at 1:00 pm or at the call of the Chair.*

*Carried.*

Approved by:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk



**COUNCIL MEETING MINUTES**  
**December 2, 2020**  
**9:30 am**

The meeting of the Council of the Corporation of the Municipality of Magnetawan was held at the Magnetawan Community Centre and streamed electronically for the public through "Go To Meeting" with the following present:

Mayor Sam Dunnett  
Deputy Mayor Tim Brunton  
Councillor Brad Kneller  
Councillor Wayne Smith  
Councillor John Hetherington

Staff: CAO/Clerk Kerstin Vroom, Acting Deputy Clerk Laura Brandt, Treasurer Linda Saunders, and Public Works Superintendent Scott Edwards were present for the entire meeting. By-law Officer Caitlin Deevey, Parks & Maintenance Manager Steve Robinson, Fire Chief Joe Readman, Chief Building Official Brian Horsman and Deputy Chief Building Official Matthew Clouthier were present for their respective section in the meeting.

1. Call to Order  
The meeting was called to order at 9:30 a.m.
2. Adoption of the Agenda  
*RESOLUTION 2020-323 Hetherington-Kneller*  
*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the agenda as presented.*  
*Carried.*
3. Disclosure of Pecuniary Interest  
Mayor Dunnett stated that should anyone have a disclosure of pecuniary interest that they could declare the nature thereof now or at any time during the meeting.
4. Budget 2021  
*RESOLUTION 2020-324 Brunton-Kneller*  
*BE IT RESOLVED THAT the Council has reviewed Draft 1, 2021 Budget and directs Staff to make amendments as discussed and bring back to a future meeting.*  
*Carried.*

7.1 Confirming By-law and Adjournment

*RESOLUTION 2020-325 Kneller-Brunton*

*BE IT RESOLVED by the Council of the Municipality of Magnetawan that the Confirming By-law is now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and engrossed in the by-law book;*

*AND FURTHER THAT, this meeting is now adjourned at 3:45 pm to meet at 1:00 p.m. Wednesday, December 16, 2020 or at the call of the Chair.*

*Carried.*

Approved by:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk

## Kerstin Vroom

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**From:** Otmar Fueth <[otmar.fueth@gmail.com](mailto:otmar.fueth@gmail.com)>  
**Sent:** December 6, 2020 3:34 PM  
**To:** Kerstin Vroom  
**Subject:** Fwd: koennen wir morgen zusammen machen - lass einfach in deiner inbox

From  
Otmar Fueth  
RR#1, 2245 Ahmic Lake Road  
Magnetawan, ON  
POA 1P0

To  
Municipality of Magnetawan  
P.O. Box 70  
4304 Hwy #520  
Magnetawan, ON  
POA 1P0

Magnetawan, 2020-12-06

Gifting land to the Municipality of Magnetawan

I would like to gift / transfer the land on which Ahmic Lake Road travels across my property Concession 2 south halves of Lot 9 and 10 to the Municipality of Magnetawan.

Attached please see drawing to show property / land to be considered.

I am looking forward to hearing from you.

Best regards,

Otmar Fueth

--

Sent from Gmail Mobile



Fish







MUNICIPALITY OF  
MAGNETAWAN

NOV 24 2020

RECEIVED

Mayor and Council  
Municipality of Magnetawan

I want to bring to your attention a safety concern regarding the Ahmic Lake Road. My husband and I had a "near miss" when driving home around 5:30 on October 28th. On the hill and curve just before the 5<sup>th</sup> and 6<sup>th</sup> sideroad, a tractor trailer pulling a very long empty flatbed was coming toward us and cutting the corner. Luckily my husband pulled OFF the road onto the almost non-existent shoulder, and the flatbed passed our car by about 6 inches from the side mirror. If we had pulled over a few feet farther on, we would have rolled into the ditch. If we hadn't pulled over in time, the flat bed would have smashed into the front of our car. Luck was with us.

I remember that a few years ago there were suggestions that this particular section of road would be straightened, along with another blind corner farther along on the way to Ahmic Harbour. At that time, the proposed new section of road would cross a corner of our lot, and we agreed wholeheartedly to have this piece of land surveyed in preparation for it. We were happy to do so. However, nothing further has happened. We are wondering why, and we do urge you to look into it. With more building/renovating happening in this area, more trucks and construction equipment are using a road not suitable for that kind of traffic. The road is narrow, with no shoulders in most places, and deep ditches or rock faces lining both sides of it.

Thank you for your attention to this matter.

Leo and Shirley Dorig



2691 2730  
William  
Skinner →

100 s/ea  
Farrow  
Munro

MANCTOWN  
WATSON & TRUST







## 2021 ACED DEPARTMENT WORK PLAN



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## INTRODUCTION

The 2021 Almaguin Community Economic Development (ACED) Work Plan has been developed to provide ACED member municipalities and member stakeholders with an overview of the strategic action items to be accomplished by the ACED Department throughout the year. These action items include recommendations from current strategic plans, studies and research as well as core services that recur from year to year. The objective of the ACED Board and Department, through all affairs is to

*“Develop our economy and regional environment through taking strategic action and stewarding strong relationships between municipalities, the business community, community organizations and economic development stakeholders.”*

## DEFINITIONS

ACED	Almaguin Community Economic Development
Ag Strategy	2020 Agricultural and Culinary Stakeholder Engagement Strategy
AHCC	Almaguin Highlands Chamber of Commerce
Brand Strategy	2020 Almaguin Highlands Regional Brand Strategy
BR&E	Business Retention & Expansion
CMO	Communications & Marketing Officer
DoED	Director of Economic Development
EAA	Economic Administrative Assistant
RED Plan	2018 Almaguin Highlands Regional Economic Development Strategic Plan

## THE PLAN

All work plan action items have been categorized in to five primary themes that represent the objectives and core functions of the ACED Board and Department. Each of these themes is intended to reinforce a specific outcome as defined under their respective headings. Specific action items for each theme have been derived from evidence-based research as referenced in the following guiding documents:

[The 2018 RED Plan](#)

[The 2020 Ag Strategy](#)

The 2020 Brand Strategy (link N/A) [The 2016 BR&E Report](#)

### 1.0 BUSINESS SUPPORT AND DEVELOPMENT

Business support and development encompasses all activities intended to support businesses in any capacity. This includes but is not limited to start up, expansion, general business support, online presence building, networking, and site selection.

#### KEY PERFORMANCE INDICATORS:

Total businesses served (by municipality)

Total start-ups supported

Total expansions supported

Total general inquiries

Total businesses served by program

Private sector investment (where known)

#### A. CORE BUSINESS SUPPORT

COST: TIME/TRAVEL

TIMELINE: CORE

Providing personalized one-on-one support for entrepreneurs and business operators requiring support with start-up, expansion, site selection or other general support types. This service is accessed through in bound calls and referrals from municipal staff, support organizations and the website. Additional core support includes:

- i. Business directory updates.
- ii. Accommodation directory updates.
- iii. Asset inventory updates.

KPI: INTERACTIONS TRACKED BY MUNICIPALITY AND SERVICE TYPE



#### **B. BR&E BY INDUSTRY**

**COST: TIME/TRAVEL**

**TIMELINE: CORE**

The DoED will complete the Manufacturing and Forestry BR&E process and supply chain process referenced in the 2020 work plan in Q1 of 2021. The construction industry, as the next largest sector will follow.

**KPI** 26-30 BUSINESS INTERVIEWS CONDUCTED; SUPPORT REFERRALS & UPTAKE

#### **C. DIGITAL MAIN STREET AND ONLINE PRESENCE SUPPORT** **TIMELINE: CORE**

The CMO will continue providing online presence support to businesses both in affiliation with Digital Main Street and as a stand alone offering. These services will be marketed through regular social media and email communications.

**KPI** INTERACTIONS TRACKED BY MUNICIPALITY AND SERVICE TYPE

#### **D. BUSINESS SUPPORT EVENTS**

**COST: \$2000**

**TIMELINE: QUARTERLY**

The Department will work in partnership with the AHCC to develop and deploy events that meet current needs of businesses. Virtual job fairs, socials, seminars and information sessions are all examples of potential events.

**KPI** 4-6 EVENTS HOSTED; PARTICIPANTS; COST AND PARTNERSHIPS DEVELOPED

#### **E. AHCC PARTNERSHIPS**

**COST: \$2000**

**TIMELINE: PROJECT SPECIFIC**

The department will support a series of capacity building initiatives in partnership with the AHCC to support new and existing businesses while generating increased engagement in the business community

- i. Support the design of an AHCC Welcome Wagon program
- ii. Develop an Almaguin Business Awards program (\$2000)

**KPI** AHCC MEMBER INCREASES; 25-50 BUSINESSES ENGAGED IN AWARDS PROGRAM



**F. WIN THIS SPACE ALMAGUIN      COST: \$1000      TIMELINE: Q1(DEVELOPMENT)**

The DoED will work with interested municipalities and support organization partners to develop a 'Win this Space' business plan competition aimed at providing a local entrepreneur with a free rental space for a year. The ACED Team will support implementation and promotion if the program is viable based on municipal participation.

**KPI**      PROGRAM DEVELOPED; PARTICIPATION LEVELS AND OTHER RESULTS IF VIABLE

## **2.0 COMMUNITY DEVELOPMENT**

Community Development is broken into two main segments: working to support community- and recreation-based organizations; and supporting community and recreation-based projects undertaken by municipalities where efforts benefit multiple partners.

**KEY PERFORMANCE INDICATORS:**

Total projects supported  
Total partnership funds

Total project investments made  
Total partners involved

**A. COMMUNITY PROGRAM G.R.O.      COST\$1500      TIMELINE: Q1-Q2**

The ACED Team will support community organizations in preparing to attract new volunteers as organizations plan to deliver 2021 events and programs (as allowed). ACED will position it as a 'Grand Reopening (G.R.O.)' from a marketing perspective. The team will provide virtual training sessions using elements of the Almaguin 3R Volunteer Recruitment program and provide funds to market volunteer opportunities.

**KPI**      5-10 ORGANIZATIONS SUPPORTED; TOTAL VOLUNTEER POSITIONS PROMOTED

**B. VILLAGE IMPRESSIONS PROGRAM      COST: TIME/TRAVEL      TIMELINE: Q2/Q3**

The DoED will create a community assessment program focused on conducting community visits to villages using elements of the Provincial First Impressions program. Visits will focus on providing recommendations for visual appeal and resident/visitor experience improvements.

**KPI**      2 VILLAGES VISITED AND ASSESSED; REPORT BACKS PROVIDED



**C. REGIONAL RECREATION SUPPORT      COST: \$1500      TIMELINE: 2021**

The ACED Team will work to support experience development and point of interest promotion in partnership with the Almaguin Regional Recreation Committee. ACED will work with recreation stakeholders to capitalize on the growth of the recreation market in 2020.

- i. Promote and support adoption of the Driftscape digital promotion platform.
- ii. Support the development of experience itineraries and content and help coordinate marketing efforts to reach seasonal audiences.
- iii. Develop partnerships with municipal recreation staff and recreation stakeholders that support the upkeep of the Almaguin Highlands Tourism website.

KPI    EXPERIENCES PROMOTED; REACH (WHERE POSSIBLE); PARTNERSHIPS DEVELOPED; INVESTMENTS MADE / TRACKED.

### 3.0 ECONOMIC CAPACITY BUILDING

Economic capacity building represents activities that are intended to increase the region's ability to attract investment of any kind. Typically, capacity building initiatives provide less immediately tangible results; however, in many cases they provide a foundation for future activities, increase the investment readiness of the region or otherwise position the region for growth.

**KEY PERFORMANCE INDICATORS:**

Total partners involved  
Total partnership funds

Total investment made  
Total completed initiatives and intended outcomes

**A. OPERATION OPEN 4 BUSINESS      COST: TIME/TRAVEL      TIMELINE: 2021**

The DoED will working with willing municipalities to review municipally specific development processes to identify any opportunities to reduce barriers and improve the investment experience. The DoED and ACED Team will work to support enhanced communications with municipalities regarding investment and business development opportunities

KPI    MUNICIPALITIES ON-BOARDED; CHANGES SUPPORTED



## B. BROADBAND DEVELOPMENT

COST: TIME

TIMELINE 2021

The DoED will support the development of broadband internet services through supporting the efforts of the Information Communications Technology Networks serving the Almaguin Region. Specific action items in 2021 will include:

- i. Supporting municipalities in preparing for broadband build-out projects through policy review, scouting locations and other considerations.
- ii. Supporting the education process as it pertains to current initiatives, currently available information, and the status of funding applications.
- iii. Supporting advocacy efforts where possible and/or requested.

KPI GENERAL ACTIVITIES OVERVIEW; SUPPORT EFFORTS UNDERTAKEN

## C. TRANSPORTATION DEVELOPMENT

COST: TIME/TRAVEL

TIMELINE: 2021

The DoED will work with municipal contacts to support initiatives that help to overcome transportation barriers throughout the region. Efforts will be made throughout the year to source funding for studying the feasibility of public transportation solutions. Specific action items will include:

- i. Promoting public parking and carpool opportunities.
- ii. Examining options for increased community bussing pilot programs.
- iii. Conducting case studies of cost-effective transportation solutions in rural environments.

## D. BUSINESS OPPORTUNITY PROFILING

COST: TIME/TRAVEL

TIMELINE: Q1-Q3

The DoED will work with municipal representatives to develop profiles for available spaces in downtown cores to support business development and idea generation. Profiles will be site/area specific and based on identified needs in the community or region. As an example, the former South River Municipal Office space on Ottawa Ave. Profiles will be intended to provide an executive overview of relevant information with linkages to support opportunities.

KPI PROFILES DEVELOPED AND POSTED ON ACED SITE



#### E. AHSS STUDENT ENGAGEMENT

COST: \$2000

TIMELINE: Q2

The DoED and AA will work with AHSS Staff and Faculty to establish a presence for business development support, civic engagement and youth retention considerations. ACED will work with community support organizations to promote and deliver programs available to students and support students in accessing programs. Specific objectives include:

- i. Promoting and supporting the Summer Company Program;
- ii. Designing a graduating class exit interview process to identify opportunities to reattract youth.

III. KPI GENERAL ACTIVITIES REPORT & SUCCESS/PARTICIPATION RATES

### 4.0 MARKETING AND PROMOTION

Marketing and promotion will encompass all activities intended to market or promote any aspect of the region. This includes website development, general tourism promotion, business joint marketing initiatives (including shop-local activities), local initiative promotion, storytelling and other marketing activities.

#### KEY PERFORMANCE INDICATORS:

Total marketing project files (by type)  
Reach and engagement analyses

Marketing focus summary

#### A. BRAND STRATEGY IMPLEMENTATION

COST: \$34 000

TIMELINE: 2020

The Almaguin Highlands Regional Brand Strategy will be approved by the ACED Board in January of 2021. The DoED has applied to the Northern Ontario Development Program for supporting funds to role out the brand strategy project. Once the strategy is approved, the ACED Team will implement the strategy. Expected action items include:

- i. Support municipalities in adopting the regional brand on digital facades.
- ii. Supply training opportunities to stakeholders for brand standards and usage.
- iii. Apply the brand elements to all ACED digital facades.
- iv. Execute additional strategy items.

KPI ADOPTION RATE; ACTION ITEMS IMPLEMENTED; REACH & ENGAGEMENT ANALYSIS





## **B. AG STRATEGY IMPLEMENTATION      COST: \$5000      TIMELINE: Q1-Q3**

ACED will work to lay a foundation to support agriculture and culinary promotion efforts using the ACED website as recommended in the strategy. ACED will further work to enhance relationships with and between producers and value chain stakeholders to enhance collaboration potential. Specific action items include (but are not limited to):

- i. Implement and configure CRM system.
- ii. Design agri-food newsletter templates and 3 season themes.
- iii. Create web pages on [investalmaguin.ca](http://investalmaguin.ca) and tourism website.
- iv. Develop google map for location promotion.
- v. Develop communications strategy to connect value chain members.
- vi. Develop food truck promotion efforts.
- vii. Support information sharing regarding farming opportunities and supports in the North.

**KPI**      ITEM SPECIFIC RESULTS; PARTICIPATION RATES; BUSINESS INCLUSIONS; REACH RESULTS

## **C. TOURISM PROMOTION      COST: \$7000      TIMELINE: ONGOING**

The ACED Team will support the promotion of tourism activities by aligning with key support organizations and tourism stakeholders. The ACED team will develop promotional content that showcases regional experiences and assets using a variety of online mediums. ACED will also promote product and experience development where possible through strategic partnerships. Specific activities include:

- i. Redevelopment of the Almaguin Highlands Tourism Website
  - a. Develop partnership committee to guide site structure;
  - b. Implement brand strategy elements;
  - c. Hire web designer to develop the site framework and functionality.
- ii. Finalize Great Taste of Ontario Road Trip itineraries and promote program with the Culinary Tourism Alliance.
- iii. Promote Snowmobiling content in partnership with Explorers' Edge.
- iv. Promote recreational trail usage, events and activities in partnership with Discovery Routes.

**KPI**      PARTNERSHIPS GENERATED & INVESTMENTS; FEATURES & BUSINESSES PROMOTED



#### **D. SHOP IN ALMAGUIN CAMPAIGNS      COST: \$4000      TIMELINE: SPRING/FALL**

The CMO and EAA will continue supporting local retailers, producers and restaurants by offering Shop in Almaguin buy-local campaigns to keep local spending top-of-mind. 2021 will feature both spring (before and during seasonal tourism) and holiday shopping.

**KPI:**    BUSINESSES PROMOTED; TOTAL REACH & ENGAGEMENT

### **5.0 SPECIAL EVENTS & PROJECTS**

Special Events and Projects are geared to draw enhanced attention to regional features and assets. 2021 will be geared both for event hosting as well as promoting safe and accessible events occurring throughout the region.

#### **KEY PERFORMANCE INDICATORS:**

Total marketing project files (by type)  
Reach and engagement analyses

Marketing focus summary

#### **A. ALMAGUIN HARVEST SPIN      COST: \$45 000      TIMELINE: Q3**

The ACED team will continue planning and preparing for the 2021 Almaguin Harvest Spin Event which is scheduled to run on September 25<sup>th</sup>. The team will monitor and follow pandemic trends and associated regulations to ensure a safe environment for participants. The DoED will monitor provincial funding opportunities and apply for funds as programs fit.

Specific activities include:

- i.    Coordination of agricultural and culinary stakeholders for the Harvest Experience.
- ii.   Finalization of the event safety and emergency preparedness plan.
- iii.   Event specific marketing.
- iv.   Making all event day preparations.

**KPI:**    FULL EVENT REPORT INCLUDING PARTICIPATION, FINANCIALS, PARTNERSHIPS, ETC.



#### B. RED GALA

COST: \$5000

TIMELINE: TENTATIVE

The DoED and EAA will explore opportunities for hosting an economic development showcase event focused on bringing together stakeholders in regional economic development. Virtual and/or in person elements will be reviewed which will be qualified by provincial restrictions and event best practices. The event will continue the tradition of partnering with multiple stakeholder groups to showcase highlights in economic development as well as provide an engaging keynote presentation.

## 2020 AHCC Partnership Projects Overview

Almaguin Community Economic Development (ACED) is pleased to celebrate another great year of partnerships and collaboration with the Almaguin Highlands Chamber of Commerce. Without a doubt, 2020 has presented some unprecedented challenges to our businesses and local economy. Throughout the year, the partnership between the Chamber, ACED and many other supportive partners made significant impacts to individual businesses and the entire regional business community. This brief summary, while not all inclusive, is meant to highlight and celebrate some of the projects that were designed and deployed collaboratively to provide relief and support to our businesses.

### 'Almaguin Delivers' Subsidy Program

Almaguin Delivers was designed to help keep residents safe by helping businesses offset the costs of providing delivery during business closures. The AHCC administered partnership funds from municipalities, NECO and the Parry Sound Muskoka Community Network.

**Funds Dispersed to Businesses: \$5500**  
**Total Subsidy Claims: 590**



### Digital Main Street

Digital Mainstreet is a program that the Chamber, through its partnership with ACED, has been able to offer to businesses across Almaguin. A digital transformation grant of \$2,500 is available to eligible businesses through the program, as well as the Digital Service Squad specialists to provide businesses free one-on-one assistance for online training.

**Cost of the Project: \$20 000\***  
*\*including staff time*



### Almaguin Digital Advancement Program (in progress)

The ADAP Program was offered in partnership with ACED and NECO to provide businesses with up to \$1,000 micro grants to support digital marketing efforts.

**Funds Dispersed to Businesses: \$15,000**  
**Projected Results: 21 businesses supported**



#### Almaguin Protective Equipment Program

The APEP Program was offered in partnership with ACED and NECO to provide businesses with up to \$500 to support the purchase of protective equipment and sanitation supplies.

**Funds Dispersed to Businesses: \$10,000**

**Final Results: 24 businesses supported**

#### Almaguin Agriculture and Culinary Stakeholder Engagement

Through the ACED Department, in partnership with FedNor, the AHCC was able to support the development of an Agriculture and Culinary Stakeholder Engagement Report. The report highlights key actionable items that will support the growth and development of agricultural and culinary businesses as well as agri-food tourism promotion and partnership development.

**Cost of the Project: \$12,800**

#### Almaguin Highlands Regional Brand Strategy

The Brand Strategy is still in the stakeholder engagement phase of the project. The Brand Strategy will guide regional efforts to market and promote Almaguin as a destination for tourism, business investment and quality lifestyle.

**Cost of the Project: \$32,500**

#### In closing...

ACED is extremely grateful to have the Almaguin Highlands Chamber of Commerce as partners in the economic growth and success of the Almaguin Highlands Region. As the partnership between organization grows, so too does our capacity to take on new and exciting projects that bring measurable value to the region's business community. On behalf of the ACED Board and Department, thank you for being great partners in the overall economic wellbeing of our amazing region.

Sincerely,

David Gray,  
*Director of Economic Development*

**Moved by:** \_\_\_\_\_

**Seconded by:** \_\_\_\_\_

**BE IT RESOLVED THAT** the Council of the Municipality of Magnetawan appoints Keith Miller to the East Parry Sound Veterinary Service Committee until a successor is appointed.

Carried \_\_\_\_\_ Defeated \_\_\_\_\_ Deferred \_\_\_\_\_

\_\_\_\_\_  
Sam Dunnett, Mayor

Recorded Vote Called by: \_\_\_\_\_

**Recorded Vote**

<b>Member of Council</b>	<b>Yea</b>	<b>Nay</b>	<b>Absent</b>
Brunton, Tim			
Hetherington, John			
Kneller, Brad			
Smith, Wayne			
Mayor: Dunnett, Sam			

# THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

## BY-LAW NO. 2020 –

### Being a By-law to prohibit the unauthorized disposal of waste and regulate waste disposition at authorized sites within the Municipality

**WHEREAS** Section 11 (3), and 11 (4) of the *Municipal Act, S.O. 2001, Chapter M.25*, as amended, a By-law may be passed by Council for the establishment of a waste disposal system and to regulate or prohibit the disposal of waste material in any defined area or throughout the Municipality.

**AND WHEREAS** it is in the interest of the Municipality, its ratepayers in particular that the amount of waste material generated be reduced; that wherever possible such materials be reused or recycled, that the environment be protected from contamination by hazardous substances, and the lifetime of existing and future Sanitary Landfill Sites be extended;

**BE IT RESOLVED THAT** the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

1. This By-law may be cited as the “Magnetawan Landfill Management/Illegal Dumping By-law”.
2. In this By-law unless otherwise stated in specific sections hereof, this By-law shall apply to the entirety of the Municipality of Magnetawan.
3. **DEFINITIONS**
  - a. “**Chapman Landfill**” means the real property owned by the Municipality at Lot 109 Concession A, Chapman, in the Municipality of Magnetawan, for which a license has been issued by the Ministry of the Environment and Energy for the operation of a waste disposal site, but does not include any part of the said property located between the public road and the fence and gates located at the entrance to the property.
  - b. “**Council**” means the Council of The Corporation of the Municipality of Magnetawan.
  - c. “**Croft Landfill**” means the real property at Lot 26 Concession 11, Croft, in the Municipality of Magnetawan, for which a license has been issued by the Ministry of the Environment and Energy for the operation of a waste disposal site, but does not include any part of the said property located between the public road and the fence and gates located at the entrance to the property.
  - d. “**Garbage Bag**” shall mean a container to hold Refuse/Debris or Recyclable Materials that is a non-returnable clear plastic bag
  - e. “**Garbage Bag Tag**” means a sticker, tab, tie or label issued by Municipality for the purpose of identifying Refuse and/or Debris contained in a garbage bag which is permitted to be deposited at the Municipal Landfill Sites.
  - f. “**Hazardous Waste**” means waste requiring special care as defined by the *Environmental Protection Act R.S.O. 1990, c. E.19*
  - g. “**Landfill Site(s)**” means either or both the Chapman Landfill and the Croft Landfill.
  - h. “**Municipal Landfill Card**” shall mean a card provided to “Users” which allows access and use of the Landfill Sites.

- i. **“Municipality”** means the Corporation of the Municipality of Magnetawan.
- j. **“Occupant”** means any person(s) over the age of 18 who is a tenant or lessee, who has changed his or her mailing address and with occupancy of six months or more, or otherwise in lawful possession of a parcel of real property capable of being legally described in a deed or transfer who shall constitute the occupant or occupants of that real property.
- k. **“Owner”** means any of the following:
1. A person who is shown as one of the registered owners of real property in the records of the Land Registry or Land Titles Office or
  2. A person who is shown as the assessed owner of real property on a current assessment roll for the Municipality, or
  3. A person who, for the time being, is managing or receiving the rent of the land or premises, whether on his own account or as an agent or trustee for any other person.
- l. **“Prohibited Substances and Materials”** means anything which is not permitted to be disposed of at the Landfill Site(s) as prescribed by the *Environmental Protection Act R.S.O. 1990, c. E.19* any Regulations passed thereunder or the Certificate of Approval for the applicable Landfill Site(s) and includes any substance or material as designated by the Municipality.
- m. **“Recyclable Material(s)”** means any of those materials intended to be diverted from long term disposal in or at the Landfill Sites as set out in Schedule “A” to this by-law.
- n. **“Refuse and/or Debris”** (also Refuse/Debris) shall have the meaning normally attributed to them and, without limiting the generality of foregoing shall include:
1. The portions and containers of food unused or discarded in the preparation, serving, and consuming thereof.
  2. All discarded materials arising or resulting from the operation of a household, business, enterprise, or public places.
  3. Brush, stones, surplus concrete or asphalt, broken concrete or asphalt, tires, appliances, furniture, clothing, material from construction or demolition projects, vehicles, or equipment.
  4. Any liquid, substance, or material which was purchased, otherwise acquired, made, constructed, or combined for use on any land or in any household, business, enterprise, or public places.
  5. Any natural plant material or substance, whether cultivated or not, which has been removed from the place where it originally grew.
  6. The carcass of any dead animal or any part thereof.
- o. **“Roadside Collection”** shall mean the collection of Refuse/Debris and Recyclable Material by the Municipality from properties with the Roadside Collection Area on the day designated for such collection.
- p. **“Roadside Collection Area”** shall mean those properties fronting on the public highways or portions thereof that pay the special tax rate and are generally located within the boundaries of the Village.



- q. **"User"** shall mean an Owner or Occupant or a person who has entered into a contract with the Municipality that is authorized to deposit Refuse/Debris and/or Recyclable Materials at the Municipal Landfill Site(s) and includes persons who receive Roadside Collection.
- r. **"Waste"** shall have the meaning ascribed to it in the *Environmental Protection Act R.S.O. 1990, c. E.19*.

#### **4. MUNICIPAL LANDFILL SITE(S)**

- a. The Landfill Site(s) is for the disposal of Refuse/Debris and Recyclable Materials only. Access to and use of the Landfill Site(s) is extended to all Owners and/or Occupants of property in the Municipality and such persons from whom the Municipality may by contract and upon the payment of the required fee, agree to accept Refuse/Debris and Recyclable Materials.
- b. Owners and/or Occupants of property in the Municipality will be issued a Municipal Landfill Card and for those properties within the Roadside Collection Area, Roadside Collection will also be provided.
- c. The Municipal Landfill Card may only be used by the Owner or an Occupant of the property and/or dwelling unit for which the Card has been issued. The person to whom a Municipal Landfill Card is issued may be held responsible for misuse of the Municipal Landfill Card, its use by an unauthorized person, or any violation of this By-law by any person using the Municipal Landfill Card.
- d. No person shall enter and/or leave the Landfill Site(s) without:
  - 1. Showing their Municipal Landfill Card to the Landfill Attendant.
  - 2. Giving their name and address to the Landfill Attendant upon request.
  - 3. Declaring the nature and origin of the Refuse/Debris and/or Recyclable Materials upon request by the Landfill Attendant.
- e. No person shall deposit Refuse/Debris and/or Recyclable Materials at a Landfill Site originating from properties outside of the Municipality of Magnetawan except as permitted under contract with the Municipality.
- f. No person shall enter upon or dispose of any Refuse/Debris or Recyclable Materials at or upon Landfill Site(s) outside of the operating hours of the Landfill Site(s) or when a Landfill Attendant is not present.
- g. No person shall dispose of Prohibited Substances or Materials at the Landfill Site(s).
- h. No person shall dispose of Refuse/Debris and/or Recyclable Materials at the Municipal Landfill Site(s), who is not authorized under a Municipal Landfill Card or who is not acting with the knowledge and consent of such Municipal Landfill Card holder.
- i. No person shall transport Refuse/Debris or Recyclable Materials to the Landfill Site(s) in a manner that permits the scattering or dispersal of such while en route to the Landfill Site(s).
- j. All Refuse/Debris and Recyclable Materials must be properly sorted and deposited in the designated areas or as directed by the Landfill Site Attendant(s).
- k. Hazardous Waste shall not be accepted at the Landfill Site(s). Hazardous Waste shall only be disposed of at the Hazardous Depot located within the Municipality, on such days designated and advertised for that purpose.

- l. Scavenging and salvaging is not permitted at the Landfill Site(s) except where the Municipality has established or designated an area within the Landfill Site(s) for the purpose of allowing such scavenging and salvaging of reusable materials (a "Re-use Area"). The selection and retrieval of any materials from a Re-Use Area shall be on a "first come, first serve basis".
- m. At the discretion of the Public Works Superintendent, a Municipal Landfill Card may be revoked where the User or persons using such Card have failed to adhere to the provisions of this by-law or the directions of Landfill Attendants. Upon the revocation the holder of the Municipal Landfill Card may apply to Council to reinstate the Card and the privileges granted thereunder.

## **5. GENERAL PROHIBITIONS**

No person(s) shall:

- a. Spill, scatter, deposit, throw, cast, lay or cause to be thrown any waste on any street, lane, alley, laneway, roadway, road allowance, public or private way or in any public square, place or private lot without the consent of the owner of the property. Dump or dispose of any refuse on a highway or municipal road as defined in the Municipal Act and including both travelled and untraveled portions thereof;
- b. Dump or dispose of any waste on any land owned by the Municipality or Her Majesty the Queen in right of either Canada or Ontario, except the Landfill Site(s);
- c. Dump or dispose of any waste on any private land within the Municipality unless the land is described is a waste disposal site operated in accordance with an approval issued under the Environmental Protection Act R.S.O. 1990, c. E.19 provided that this subparagraph shall not prohibit the temporary storage of refuse pending other disposal or the composting of organic material all of which refuse or organic material originated on the parcel of land where it is stored.

## **6. PROHIBITIONS: ROADSIDE COLLECTION AREA**

- a. No person shall place Refuse/Debris or Recyclable Materials at the roadside on a day other than on the specified day for Roadside Collection.
- b. No person shall place Refuse/Debris out for Roadside Collection in a garbage bag that has a volume greater than 170 litres and/or that exceeds 18.1 kg (40 lbs).
- c. No person shall place Recyclable Materials out for Roadside Collection except in an open container or a garbage bag that is transparent and has a volume greater than 170 litres and/or that exceeds 18.1 kg (40 lbs).
- d. No person shall place Refuse/Debris and Recyclable Materials in the same container for Roadside Collection;
- e. No person shall place or permit to be placed any Prohibited Substances or Materials in any container intended for Roadside Collection.
- f. No person shall place a garbage bag for Roadside Collection unless a garbage bag tag is affixed to it.

## **7. COST FOR USE**

- a. Users of the Landfill Site(s) shall pay the fees/charges for the deposit of materials, as set out in the Municipality's most current "By-law to Establish Fees and Charges".

## **8. OFFENCE AND PUNISHMENT**

- a. Any person(s) who contravenes any of the provisions of this By-law is guilty of an offence and upon conviction is liable to a fine, to a maximum of \$5,000 (five thousand dollars) for each offence exclusive of the costs, as prescribed by the *Provincial Offences Act, R.S.O. 1990, c.P. 33*, as amended.
- b. Any person who directs another person(s) to contravene any of the provisions of this By-law is also guilty of an offence and upon conviction is liable to a fine, to a maximum of \$5,000 (five thousand dollars) for each offence exclusive of the costs, as prescribed by the *Provincial Offences Act, R.S.O. 1990, c.P. 33*, as amended.
- c. Any person(s) who permits the doing of any act which contravenes any of the provisions of this By-law, on real property of which he is the owner or occupant is also guilty of an offence and upon conviction is liable to a fine, to a maximum of \$5,000 (five thousand dollars) for each offence exclusive of the costs, as prescribed by the *Provincial Offences Act, R.S.O. 1990, c.P. 33*, as amended.

## **9. SEVERABILITY**

If a court of competent jurisdiction should declare any section or part of any section of this By-law to be invalid, such section or part or a section shall not be construed as having persuaded or influenced Council to pass the remainder of the By-law and it is hereby declared the remainder of the By-law shall be valid and shall remain in force.

## **10. EXISTING BY-LAWS REPEALED**

**THAT** By-laws 2002-21, 2003-10, 2003-26 and 2005-24 are hereby repealed in their entirety.

**READ A FIRST, SECOND, AND THIRD TIME**, passed, signed and the Seal of the Corporation affixed hereto, this \_\_\_\_\_ day of \_\_\_\_\_ 2020.

**THE CORPORATION OF THE  
MUNICIPALITY OF MAGNETAWAN**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
CAO/Clerk

## **SCHEDULE "A" TO BYLAW 2020-\_\_\_\_\_**

### **RECYCLABLE MATERIALS**

#### **CATEGORY 1: FIBRES**

Newsprint

Magazines

Fine Paper

Telephone directories

Fibre Egg Cartons

Brown Paper and Bags

Boxboard and paperboard

Polycoat paperboard containers, being containers made primarily of paperboard and coated with low density polyethylene or aluminum, and used for food or beverages

#### **CATEGORY II**

Glass bottles and jars for food or beverages

Aluminum food or beverage cans (including cans made primarily of aluminum)

Polyethylene terephthalate bottles for food or beverages (including bottles made primarily of polyethylene terephthalate) also known as Tetra Pak's.

Steel food or beverage cans (including cans made primarily of steel)

Aluminum foil (including items made from aluminum foil)

Expanded polystyrene food or beverage containers and packing materials

Rigid plastic containers being,

- i. high density polyethylene bottles used for food, beverages, toiletries or household cleaners (including bottles made primarily of high-density polyethylene), and
- ii. polystyrene containers used for food or beverages (including containers made primarily of polystyrene).

#### **CATEGORY III**

Cardboard (corrugated)

## **DRAFT Council Meeting Dates 2021**

- January 13<sup>th</sup>
- February 3<sup>rd</sup>
- February 24<sup>th</sup>
- March 17<sup>th</sup> (3<sup>rd</sup> Wed)
- April 7<sup>th</sup>
- April 28<sup>th</sup>
- May 19<sup>th</sup> (3<sup>rd</sup> Wed)
- June 9<sup>th</sup>
- June 30<sup>th</sup>
- July 21<sup>st</sup> (3<sup>rd</sup> Wed)
- August 11<sup>th</sup>
- September 1<sup>st</sup>
- September 22<sup>nd</sup>
- October 13<sup>th</sup>
- November 3<sup>rd</sup>
- November 24<sup>th</sup>
- December 15<sup>th</sup> (3<sup>rd</sup> Wed)

**Moved by:** \_\_\_\_\_**Seconded by:** \_\_\_\_\_

**WHEREAS** the Council of the Municipality of Magnetawan is a shareholder in Lakeland Holding Inc. and their financial statements are not completed until mid year;

**AND WHEREAS**, the Municipal Auditors recommend the financial statements of the municipality be approved by Council without the current year condensed financial information of the investment in Lakeland Holding Inc. as the impact on the municipality's financial statements is materially negligible representing 0.004% of the total revenues for the year;

**AND WHEREAS**, the revenues received do not affect the tax rate and are kept in a reserve fund;

**AND WHEREAS**, the Provincial Financial Information Return (FIR) is due by May 31 annually;

**NOW THEREFORE BE IT RESOLVED THAT**, the Treasurer is directed to provide the Auditors with a three-year average revenue to be used as an estimate for the dividends receivable for Lakeland Holding Inc. as at the previous year.

Carried\_\_\_\_\_ Defeated\_\_\_\_\_ Deferred\_\_\_\_\_

\_\_\_\_\_  
Sam Dunnett, Mayor

**Recorded Vote Called by:** \_\_\_\_\_

**Recorded Vote**

<b>Member of Council</b>	<b>Yea</b>	<b>Nay</b>	<b>Absent</b>
Brunton, Tim			
Hetherington, John			
Kneller, Brad			
Smith, Wayne			
Mayor: Dunnett, Sam			

**RESOLUTION NO. 2020 –**

**DECEMBER 16 2020**

**Moved by:** \_\_\_\_\_

**Seconded by:** \_\_\_\_\_

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the following  
S357/358 2020 assessment reductions as presented and circulated.

Carried \_\_\_\_\_ Defeated \_\_\_\_\_ Deferred \_\_\_\_\_

\_\_\_\_\_  
Sam Dunnett, Mayor

Recorded Vote Called by: \_\_\_\_\_

Recorded Vote

Member of Council	Yea	Nay	Absent
Brunton, Tim			
Hetherington, John			
Kneller, Brad			
Smith, Wayne			
Mayor: Dunnett, Sam			

### Municipality of Magnetawan Sec 357 2020 Summary

Date	Assessment Type	Roll Number	Assessment Change	Year Affected	Reason
16-Jun	RT	030 004 00650	-4,978	2019	Demolish Shed
16-Jun	RT	030 004 04817	-80,025	2019	Demolish Dwelling
16-Jun	RT	030 004 06800	-59,017	2019	Demolish garage
16-Jun	RT	030 004 07402	-17,000	2019	Demolish garage
16-Jun	RT	030 004 10300	-54,000	2019	Demolish Boathouse
16-Jun	RT	030 005 05101	-63,344	2019	Demolish Dwelling
30-Jul	RT	010 001 13000	-83,000	2019	Demolish Dwelling
Aug-07	RT	010 001 13000	-83,000	2020	Demolish Dwelling
Aug-07	RT	010 003 04700	-15000	2020	Demolish Boathouse
Aug-07	RT	030 001 09500	-18000	2020	Demolish Boathouse
Aug-07	RT	030 004 00650	-5000	2020	Demolish Shed
Aug-07	RT	030 004 04817	-83000	2020	Demolish Dwelling
Aug-07	RT	030 004 06800	-60000	2020	Demolish garage
Aug-07	RT	030 004 07402	-17000	2020	Demolish garage
Aug-07	RT	030 004 10300	-54000	2020	Demolish Boathouse
Aug-07	RT	030 004 12500	-73000	2020	Demolish Dwelling
Aug-07	RT	030 005 05101	-63500	2020	Demolish Dwelling
Nov-06	RT	030 005 04113	-64000	2020	Demolish Dwelling
Nov-24	RT	010 002 10000	-9000	2020	Demolish Dwelling
Nov-24	RT	010 001 11800	-38000	2020	Demolish Dwelling

-943,864

These changes resulted in writeoffs totalling \$4736.01



**RESOLUTION NO. 2020 –**

**DECEMBER 16 2020**

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan:

- 1) Authorizes the payment of accounts up to and including December 31, 2020
- 2) Authorizes the Treasurer to transfer any 2020 year-end surplus into the Asset Management Reserve
- 3) Authorizes the Treasurer to draw any 2020 year-end deficit from the Working Funds Reserve

Carried \_\_\_\_\_ Defeated \_\_\_\_\_ Deferred \_\_\_\_\_

\_\_\_\_\_  
Sam Dunnett, Mayor

Recorded Vote Called by: \_\_\_\_\_

Recorded Vote

Member of Council	Yea	Nay	Absent
Brunton, Tim			
Hetherington, John			
Kneller, Brad			
Smith, Wayne			
Mayor: Dunnett, Sam			



*Knowing our heritage  
we will build our future.*

DEC 01 2020

East Parry Sound Veterinary Service Committee  
ANNUAL MEETING  
A Teleconference Call  
7:00 p.m. Wednesday March 25, 2020

RECEIVED

**Please Note:** This Annual General Meeting (AGM) was done in a very different format –by a teleconference call as all public gatherings were shut down because of the coronavirus that was sweeping through our country. A package of meeting papers was personally delivered to the homes of all directors and guests by secretary Gord Mitchell on the Saturday March 21st to be certain that each director would have time to review the meeting papers before the teleconference call. Melanie Aitkens and Doug Weddel received their package by email.

**Opening: Chairman Wayne Fetterley-** Called the annual meeting to order at 7:02 pm, as he welcomed the township representatives: Wayne Fetterley, Keith Miller, Dick Gibb, Jeff McLaren, Rex Smith, Doug Weddel, Ron McLaren, Grant Crozier, Penny Brandt & secretary Gord Mitchell and Guests: Melanie Aitkens of the Ministry of Energy and Northern Development and Mines and our contract veterinarians Dr Kelli Drost and Dr. Norma de Rose.

**Annual Minutes of the 2019: Chairman** Wayne asked that the minutes of the 2019 be reviewed. Since those annual meeting minutes were part of the package that Gord Mitchell delivered to the directors on Saturday March 21<sup>st</sup>, it was decided to go directly to acceptance of them. Penny Brandt requested a recorded vote on the motion. Motion moved by Jeff McLaren to accept the minutes as delivered, seconded by Rex Smith. There was no discussion. Those directors in favour – Keith Miller, Dick Gibb, Jeff McLaren, Rex Smith, Doug Weddel, Ron McLaren. Directors not in favour – Penny Brandt. The motion carried.

**Approval of the Financial Statement for 2019:** Wayne Fetterley had agreed to audit the books and commented that he had reviewed the statements that were provided and that he found all was in order. Gord Mitchell the treasurer reviewed the report. A motion was moved by Grant Crozier seconded by Rex Smith to accept the financial statement as presented. Carried.

**Business arising from the Annual Minutes:** All motions that were made, were completed.

**Correspondence review:**

- 1) Machar Township had sent a letter to our committee wondering why the livestock owners of their township could not get veterinarian service to come to their livestock locations. Dr Norma deRose and Dr Frits Verzijlenberg were not taking on any new clients as we learned in the AGM of 2019. They understood that Dr Kelli Drost had been given 25% of the East Parry Sound Vet Contract and wondered why they could not get her to come to their locations

**Dr Kelli Drost** had been given 25% of Dr de Rose contract for 2019 – but she said that since she had such a large area to cover with 600 clients that she could not do any more distances. She told the meeting that she has taken on 40 new clients in 2019 – a few were beef clients who needed a vet to buy drugs. She did say that veterinarian service is moving to haul-in service like has been done in western Canada for a long time; she has facilities at her clinic in Magnetawan where she can treat haul-in animals now. She'll charge clients

a Barn Fee of \$25.00 for the treatment facilities clean-up needs which makes the haul-in treatment cheaper than making a location call. Kelli told the meeting that clients from Trout Creek are now hauling their animals to her treatment facility in Magnetawan. Kelli said that for regular clients she sometimes accepts a cell phone call with a photo to make an assessment with a follow up visit later. She said she has hired a Vet Technician to help her with her business and that that person will be able to make calls to do certain things to help her out with client load. She took a poultry treatment program in 2019 to be better able to deal with the back-yard poultry clients. She said that she was planning to purchase a digital X-Ray machine, but that idea is on hold as our Canadian dollar value is not right to make a large purchase like that.

**Dr Norma de Rose** - commented that she has taken on a few new clients in 2019. For newer people in the area – that they need to set up a vet relationship before they need to call the vet.

**Dr. Frits Verzijlenberg**: the meeting was told that Dr. Frits has just hired a new large animal vet – so coverage of large animal calls can be better covered. All vets can make calls in a 70 kilometers radius from their clinic bases and the Veterinary Assistance Program will pay the current \$1.20 per kilometer to visit the livestock of their clients. Dr Frits' client base is Sundridge – so the new vet can service clients from Sundridge to Powassen, to past McKellar and south to past Huntsville.

**2)** Letters were sent to financial contributors for the assessments in 2019.

3) NPAHN requested the 2019 VSC fee to stay qualified with the Veterinarian Assistance Program.

## **NEW BUSINESS:**

**Report from the NPAHN, AGM in Thunder Bay Oct 23 & 24<sup>th</sup> 2019:** Doug Weddel and Gord Mitchell attended.

The 2019 AGM of NPAHN was held in Thunder Bay, as their local VSC had invited the AGM to come to their area of the program area, like other VSC's had invited the AGM to their locations in recent years.

October 23<sup>rd</sup> was a travel day. After check in the meeting convened for a group supper followed by a welcome from the Mayor of Thunder Bay as he outlined the city's growth and his support to the agricultural community. The guest speaker for the evening was Andy Livingstone, owner and manager of the Highway 17 Livestock Rest Stop for livestock travelling east and west. It was interesting to learn how he runs the rest stop as our NPAHN organization had supported the NOFIA's pilot project to educate 1<sup>st</sup> responders from Thunder Bay to North Bay – to know how to deal with livestock truck roll-overs in 2019.

October 24<sup>th</sup> – at 8:00 AM the group boarded a yellow school bus – the tour went to a Buffalo farm; to Kakabeka Falls Provincial Park; to Slate River Cheese Plant; to a dairy processing facility and finally to a 4<sup>th</sup> generation dairy operation that had 2 robotic milking machines. Little time was lost as we had to get back to the hotel to start the AGM by 2:30 pm.

The AGM started on time – broke for supper and was over by 8:15 pm.

In the New Business section of the AGM meeting a motion was approved with the idea of having the past president remain on the executive committee in an advisory role to the new executive so as not to lose their experience as a president. Another objective was to set-up a framework for VSC committees and members of the program livestock community to use in sorting out conflicts that arise from time to time.

**Elect NPAHN Annual Meeting Delegates for 2020 meeting:** NPAHN has not announced the location of their AGM – this item will be dealt with later.

**Veterinary Contract update with East Parry Sound Veterinary Service Committee:**

Dr Norma de Rose held the contract for fiscal year April 1<sup>st</sup>, 2018- to March 31<sup>st</sup>, 2019 –  
Call numbers 104 with \$11,115.60 earned from the program.

For the current fiscal year April 1<sup>st</sup>, 2019 to March 31<sup>st</sup>, 2020. As of the end of January in this contract year  
Dr Norma de Rose held 75% of the \$40,000.00 of the contract – did 94 calls and earned \$10,500.  
Dr Kelli Drost using the reminder 25% or \$10,000.00 of the contract – did 81 calls and earned \$4846.00

**Approve Veterinarian Contract for East Parry Sound Designated Area for 2020 – 2021:**

Motion moved by Jeff McLaren, seconded by Rex Smith that our veterinarian contract be split 50% to Dr Norma de Rose and 50% to Dr Kelli Drost. Carried. In the discussion leading to this motion – the fact that there is a new large animal vet in the area, but we do not know where she will be working. To split our contract – we know that we are using the benefit of our contract here is East Parry Sound area.

**Approve Payment to NPAHN of \$1,000.00 Veterinarian Contract for East Parry Sound Designated Area:**

Motion moved by Grant Crozier, seconded by Jeff McLaren. Carried.

**Confirm Vet Service Committee Representatives:** Current reps remain for 2020.

Machar: Ron McLaren	Strong: Jeff McLaren
Village Burks Falls: Rex Smith	Joly: Vacant
Township of Magnetawan: Keith Miller	Armour: Grant Crozier
Town Kearney: Wayne Fetterley	Ryerson: Penny Brandt
McMurrich: Dick Gibb	Perry: Doug Weddel

There was discussion to get a representative for the Township of Joly. Doug Weddel will approach the township about this question.

Motion to accept these Township representatives moved by Jeff McLean seconded by Grant Crozier. Carried.

**Township assessment fees for 2020:** Motion moved by Dick Gibb, seconded by Keith Miller that the assessment fees remain the same for the 2019. Carried.

Machar Township: \$ 160.00	Village of Burks Falls: \$ 100.00
Perry Township \$ 180.00	Ryerson: Township \$ 250.00
Armour Township \$210.00	Strong Township: \$ 310.00
Joly Township \$ 110.00	Town of Kearney: \$ 90.00
McMurrich/Monteith Township: \$ 90.00	Township of Magnetawan: \$ 385.00

**Review and update the Constitution:** In the package the Gord Mitchell delivered to the directors and guests prior to the AGM – was the constitution that had been updated in 2015. Gord had gone through it and updated terms that are in current use. As we were running late and there were a couple of concerns it was decided to do the revising later. Committee members can now have more time to reflect on changes or updates that they would like to see included in the revised constitution.

**Election of Executive:** Gord Mitchell conducted the election. After nominations and closing off on

nominations along with acceptances, Wayne Fetterley is the new President: and the Vice President will be Doug Weddel.

**Secretary/treasurer account for 2020:** Motion moved by Rex Smith seconded by Doug Weddel to name Gord Mitchell as secretary/treasurer. Carried. Gord Accepted.

**Appoint auditor for 2020 Yearly review:** Motion moved by Doug Weddel, seconded by Rex Smith to nominate Wayne Fetterley to review the books for 2020. Carried. Wayne accepted.

**Open Agenda:**

Doug Weddel spoke to the East Parry Sound Vet Committee at their AGM.

Having been a member of this committee for some 10 years I found working with committee members very interesting and encouraging. Having come from southern Ontario I was initially unaware of the value of a VSC or how it was structured certainly not for \$1000.00 paid by our Municipalities we as farmers would get \$40,000.00 toward cost of Vet Services {UNBELIEVABLE}. I understand now this has gone on for some number of years. WHAT A DEAL THAT CAN NOT FAIL

This volunteer committee representation is made up of appointed members from each of the supporting town or townships. On May 02 2019 a member of this committee advised by email and I quote (It is so apparent that those sitting on this committee have absolutely no idea what this committee is about and what is available through NPAHN to producers) end of quote. This email was directed to our Secretary. This emailed included several other concerns of the committee member which were reviewed by the secretary and replied to. Again, on March 25th 2020 our secretary and the entire committee received another email from this committee member which also included other concerns. The following comment I have taken concern with and I quote (sadly that is what a good majority of the members sitting on our committee are they show up yearly for the coffee and donuts) end of quote.

2019 was the return to our committee by a representative from Ryerson Township after being on this committee previously for several years before losing in a Township re-election. Possibly in her mind things have changed, I certainly disagree.

Being so negative and condescending with her remarks this year I must strongly object. I truly believe my fellow volunteer committee members are fully aware or comfortably aware of what they are voting for or would ask for a further explanation from the table.

I look around this table at our volunteer members and realize we are all doing our best and are all aware of matters through length on committee or are actual FARMERS.

Sadly, I believe having a constant source of negative thoughts will bring this committee to its knees. We can all learn which will result in positive outcomes for the success of the committee's operation.

**Melanie Atkins guest from the Ontario Ministry of Energy, Northern Development and Mines:** Spoke briefly on the role of the Ministry. She said that there is a help group from the ministry working in the area to help organizations work through issues and help them expand on their efforts going forward.

- 1) She sent the direct web link for the Veterinary Assistance Guidelines:

[https://www.mndm.gov.on.ca/sites/default/files/vap\\_4000e\\_program\\_guidelines\\_2.pdf](https://www.mndm.gov.on.ca/sites/default/files/vap_4000e_program_guidelines_2.pdf)

- 2) Attached to the minutes a working outline of services of the local OMENDM office in North Bay in 2020

Adjournment was declared by Wayne at 8:50 pm to end the teleconference call. He thanked everyone for attending and participating.



# **Parry Sound Provincial Offences Act Court Manager's Report** **Q3 2020 (September 30, 2020)**

## **POA Charges Received and Entered**

Running Yearly Comparison						
	2020	2019	2018	2017	2016	2015
January	293	403	324	296	411	497
February	306	260	486	437	480	426
March	242	482	465	464	731	732
<b>Q1 SUBTOTAL</b>	<b>841</b>	<b>1,145</b>	<b>1,275</b>	<b>1,197</b>	<b>1,622</b>	<b>1,655</b>
April	85	520	486	730	512	824
May	359	649	647	838	824	915
June	271	504	391	500	524	788
July	487	613	645	799	663	1,046
August	410	468	583	856	746	843
September	367	428	445	659	679	807
<b>Q3 SUBTOTAL</b>	<b>2820</b>	<b>4,327</b>	<b>4,472</b>	<b>5,579</b>	<b>5,570</b>	<b>6,878</b>
October	298	444	454	706	508	704
November	230	315	311	458	529	552
December		189	239	317	247	551
<b>Total</b>		<b>5,275</b>	<b>5,476</b>	<b>7,060</b>	<b>6,854</b>	<b>8,685</b>

2020 saw a significant decrease in ticket issuance compared to 2019, which is directly correlated to the COVID-19 pandemic. In fact, during the early stages of the pandemic, many organizations, including the OPP, took measures to limit contact between employees and the public. This resulted in far less traffic stops. Despite 2019 recording the lowest ticket issuance on record, since the beginning of COVID-19, ticket issuance has decreased by approximately 39% compared to 2019. March 2020 through May 2020 recorded a decrease of approximately 59% compared to that same period in 2019.

By August 2020, ticket issuance started to increase more steadily and approached 2019 statistics, except for October 2020. Unfortunately, during the month of October 2020, POA Administration had to *Return to Agency* a total of 77 tickets, including virtually every ticket issued during the 2020 Thanksgiving traffic safety blitz. A “*Return to Agency*” ticket is one that typically has an incorrect date or is filed late by the agency, in this case the OPP. Almost all tickets were filed beyond the 7-day legislative window. As a point of reference, POA Administration *Returns to Agency* on average 3 tickets per month. The October 2020 *Return to Agency* tickets represents a total of approximately \$8,050 in lost revenue.

### **Ticket Processing**

\* Ticket processing stats are unavailable as courts only operated for 2 months in 2020

	<b>Parry Sound</b>	<b>All Municipalities</b>
<b>Average days to dispose at trial: Part 1</b>	<b>N/A</b>	<b>N/A</b>
<b>Average days to dispose at trial: Part 3</b>	<b>N/A</b>	<b>N/A</b>
<b>Percentage of charges disposed before trial</b>	<b>N/A</b>	<b>N/A</b>
<b>Percentage of prepaid fines</b>	<b>N/A</b>	<b>N/A</b>

## **Audio & Video Proceedings**

Recent legislative amendments to the *Provincial Offences Act*, have enabled POA courts to partially resume some proceedings and hearings by means of audio and video conferencing technologies. Currently, only audio teleconferencing is offered throughout the province's Ontario Court of Justice offices. Audio teleconferencing is limited to resolutions, guilty pleas, and withdrawals, it does not apply to trials. However, the Ministry of the Attorney General (MAG) indicated that POA courts may begin trials by means of video conferencing as early as January 25, 2021. Although it is not set in stone or approved, our Regional Senior Justice of the Peace has set a tentative start date for trial-by-video of February 18, 2021. This could very well change as POA courts await specific technology guidelines from MAG. New hardware and software will be required to meet these guidelines and procurement times of such technologies is unknown.

In conjunction with our local judiciary and prosecution, Parry Sound conducted its first audio resolution date on November 24, 2020. While it was a success, it represented an insignificant caseload and did little to clear some of the current backlog. Parry Sound POA Administration has no control over audio resolutions and how many cases can proceed and be scheduled. Selecting matters to go forward with audio resolution is the sole responsibility of prosecution and there must be a clear separation between POA prosecution and administration. Collaboration between these two parties for such purposes would represent a conflict of interest. At present time, no other Part I or Part III matters have been selected by their respective prosecutors to go ahead with audio resolution. In other words, audio is not a viable solution for Parry Sound POA if prosecutors do not wish to offer solutions to defendants.

## **Court Recovery Planning**

POA Administration is awaiting the 2021 court schedule from the Regional Senior Justice of the Peace along with final recommendations from MAG. As of December 1, 2020, some mandates have been received from MAG such as IT requirements, active

COVID-19 screening and face coverings, enhanced cleaning protocols etc. Planning around these specific requirements will begin immediately.

## 2020 POA Summary of Operations

	2020 Budget	Q1 Gen Ledger	Q1 Adjusted	Q2 Gen Ledger	Q2 Adjusted	Q3 Gen Ledger	Q3 Adjusted
<b>Revenues</b>							
Provincial Offences Revenues	\$ 1,019,500.00	\$ 150,268.36	\$ 181,225.25	\$ 305,158.51	\$ 315,983.91	\$ 463,666.82	\$ 463,666.82
Bank Interest on POA Operations	\$ -	\$ -	\$ -	\$ -			
Transcripts	\$ -	\$ 85.70	\$ 85.70	\$ 85.70	\$ 85.70	\$ 631.80	\$ 631.80
<b>TOTAL</b>	<b>\$ 1,019,500.00</b>	<b>\$ 150,354.06</b>	<b>\$ 181,310.95</b>	<b>\$ 305,244.21</b>	<b>\$ 316,069.61</b>	<b>\$ 464,298.62</b>	<b>\$ 464,298.62</b>
<b>Expenditures</b>							
Salaries, Benefits & Contracted Services	\$ 246,961.00	\$ 51,238.22	\$ 51,238.22	\$ 110,319.12	\$ 110,319.12	\$ 162,644.34	\$ 162,644.34
Office Administration & Facilities	\$ 100,973.00	\$ 3,426.56	\$ 3,426.56	\$ 16,706.27	\$ 16,706.27	\$ 21,102.16	\$ 21,102.16
Partner's Administration Charge	\$ 50,000.00	\$ 50,000.00	\$ 23,957.49	\$ 50,000.00	\$ 40,029.00	\$ 50,000.00	\$ 37,500.00
Prosecution & Justice of Peace	\$ 150,000.00	\$ 23,938.15	\$ 31,659.25	\$ 34,627.41	\$ 34,627.41	\$ 34,627.41	\$ 34,627.41
Interpreter Costs	\$ 16,000.00	\$ 2,499.77	\$ 2,499.77	\$ 2,499.77	\$ 2,499.77	\$ 2,499.77	\$ 2,499.77
Court related travel & witness fees	\$ 1,800.00	\$ 1,041.00	\$ 1,041.00	\$ 1,041.00	\$ 1,041.00	\$ 1,107.28	\$ 1,107.28
NCO & A1 Collection Costs	\$ 20,000.00	\$ 1,178.79	\$ 1,178.79	\$ 2,027.10	\$ 2,027.10	\$ 9,296.14	\$ 9,296.14
Amortization of Capital Assets	\$ 1,082.00		\$ -		\$ -	\$ 541.02	\$ 541.02
Audit Costs	\$ 2,700.00	\$ 1,682.70	\$ 1,682.70	\$ 1,682.70	\$ 1,682.70	\$ 3,343.83	\$ 3,343.83
Fines & By-Laws to Municipalities	\$ 10,200.00	\$ 1,515.00	\$ 1,515.00	\$ 4,087.00	\$ 4,507.00	\$ 7,002.00	\$ 8,247.00
Fines paid to other POA Offices	\$ 40,500.00	\$ (416.50)	\$ 9,210.13	\$ 9,434.18	\$ 12,611.93	\$ 12,611.93	\$ 21,636.59
Transfer to Municipal Partners	\$ 205,284.00		\$ -	\$ 36,146.36	\$ 36,146.36	\$ 36,146.36	\$ 36,146.36
Certificate of Offence charges	\$ 5,000.00	\$ -	\$ -		\$ -	\$ -	\$ -
ICON Usage, Relizon & Forms	\$ 16,000.00	\$ 752.18	\$ 1,855.88	\$ 2,004.03	\$ 3,267.63	\$ 7,058.25	\$ 7,779.75
Provincial Monitoring/Enforcement	\$ 5,700.00	\$ 469.00	\$ 1,407.00	\$ 1,876.00	\$ 2,814.00	\$ 3,752.00	\$ 4,221.00
VFS paid to Province	\$ 111,800.00	\$ 7,462.74	\$ 22,121.99	\$ 26,570.99	\$ 38,549.99	\$ 46,440.59	\$ 61,938.59
Fines paid to Province	\$ 35,500.00	\$ 2,615.00	\$ 16,140.00	\$ 23,515.00	\$ 30,280.00	\$ 35,100.00	\$ 47,295.00
<b>TOTAL EXPENDITURES</b>	<b>\$ 1,019,500.00</b>	<b>\$ 147,402.61</b>	<b>\$ 168,933.78</b>	<b>\$ 322,536.93</b>	<b>\$ 337,109.28</b>	<b>\$ 433,273.08</b>	<b>\$ 459,926.24</b>
Distribution to Partners			\$ 12,377.17		\$ (21,039.67)		\$ 4,372.38

## 2020 POA Municipal Partners Distribution

	Population	% of Population	Households	% of Households	Distribution	Q1 Distribution	Q2 Distribution	Q3 Distribution	Q4 Distribution	YTD
Armour	1,414	4.65%	1,080	3.89%	4.27%	\$528.96	\$0.00	\$186.86		\$715.83
Seguin	4,304	14.16%	4,744	17.11%	15.63%	\$1,935.16	\$0.00	\$683.62		\$2,618.77
Carling	1,125	3.70%	2,283	8.23%	5.97%	\$738.58	\$0.00	\$260.91		\$999.49
Perry	2,454	8.08%	1,676	6.04%	7.06%	\$873.75	\$0.00	\$308.66		\$1,182.42
Kearney	882	2.90%	1,155	4.17%	3.53%	\$437.36	\$0.00	\$154.50		\$591.87
Burk's Falls	981	3.23%	510	1.84%	2.53%	\$313.58	\$0.00	\$110.78		\$424.36
South River	1,114	3.67%	528	1.90%	2.78%	\$344.68	\$0.00	\$121.76		\$466.45
Sundridge	961	3.16%	497	1.79%	2.48%	\$306.61	\$0.00	\$108.31		\$414.92
Whitestone	916	3.01%	1,410	5.08%	4.05%	\$501.20	\$0.00	\$177.05		\$678.25
Joly	304	1.00%	164	0.59%	0.80%	\$98.51	\$0.00	\$34.80		\$133.30
Machar	882	2.90%	848	3.06%	2.98%	\$368.85	\$0.00	\$130.30		\$499.16
McDougall	2,702	8.89%	1,521	5.48%	7.19%	\$889.67	\$0.00	\$314.28		\$1,203.95
McKellar	1,111	3.66%	1,520	5.48%	4.57%	\$565.45	\$0.00	\$199.75		\$765.21
McMurrich/Monteith	824	2.71%	752	2.71%	2.71%	\$335.62	\$0.00	\$118.56		\$454.18
Magnetawan	1,390	4.57%	1,698	6.12%	5.35%	\$661.99	\$0.00	\$233.86		\$895.85
Ryerson	648	2.13%	580	2.09%	2.11%	\$261.39	\$0.00	\$92.34		\$353.73
Strong	1,439	4.74%	922	3.32%	4.03%	\$498.79	\$0.00	\$176.20		\$675.00
The Archipelago	531	1.75%	2,693	9.71%	5.73%	\$709.12	\$0.00	\$250.50		\$959.62
Parry Sound	6,408	21.09%	3,150	11.36%	16.22%	\$2,007.89	\$0.00	\$709.31		\$2,717.20
<b>Totals</b>	<b>30,390</b>	<b>100%</b>	<b>27,731</b>	<b>100%</b>	<b>100%</b>	<b>\$12,377.17</b>	<b>\$0.00</b>	<b>\$4,372.38</b>	<b>\$0.00</b>	<b>\$16,749.55</b>

Population & Households Count sourced from 2016 Statistics Canada Records

Given potential of Q4 shortfall, Q3 distribution is pending 2020 Audit



**2021 POA Budget - DRAFT**

	<b>2020 Budget</b>	<b>2021 DRAFT Budget</b>
<b>Revenues</b>		
Provincial Offences Revenues	<u>\$ 1,019,500.00</u>	<u>\$ 783,000.00</u>
<b>Expenditures</b>		
Salaries, Benefits & Contracted Services	\$ 246,961.00	\$ 252,400.00
Office Administration & Facilities	\$ 100,973.00	\$ 49,600.00
Partner's Administration Charge	\$ 50,000.00	\$ 55,000.00
Prosecution & Justice of Peace	\$ 150,000.00	\$ 130,000.00
Interpreter Costs	\$ 16,000.00	\$ 10,000.00
Court related travel & witness fees	\$ 1,800.00	\$ 500.00
NCO & A1 Collection Costs	\$ 20,000.00	\$ 15,000.00
Amortization of Capital Assets	\$ 1,082.00	\$ 2,100.00
Audit Costs	\$ 2,700.00	\$ 2,700.00
Certificate of Offence charges	\$ 5,000.00	\$ 2,000.00
ICON Usage, Relizon & Forms	\$ 16,000.00	\$ 16,000.00
Provincial Monitoring/Enforcement	\$ 5,700.00	\$ 5,700.00
Fines & By-Laws to Municipalities	\$ 10,200.00	\$ 11,750.00
Fines paid to other POA Offices	\$ 40,500.00	\$ 27,000.00
Transfer to Municipal Partners	\$ 205,284.00	\$ 70,250.00
VFS paid to Province	\$ 111,800.00	\$ 86,000.00
Fines paid to Province	<u>\$ 35,500.00</u>	<u>\$ 47,000.00</u>
	<u>\$ 1,019,500.00</u>	<u>\$ 783,000.00</u>

The Corporation of The Town of Parry Sound

Municipal Partners POA Advisory Committee Meeting Agenda December 9, 2020

## **Agenda**

### **Date:**

December 9, 2020

### **Time:**

1:30pm

### **Location:**

Virtual

### **Members Present:**

### **Staff Present:**

#### **1. Agenda**

##### **1.1 Additions to Agenda/Notice of Motion**

##### **1.2 Prioritization of Agenda**

##### **1.3 Adoption of Agenda**

That the Committee agenda for December 9, 2020 be approved as circulated.

**Moved by**

**Seconded by**

##### **1.4 Disclosure of Pecuniary Interest and the General Nature Thereof**

**2. Public Meeting**

**3. Minutes and Matters Arising from Minutes**

**3.1 Adoption of November 28, 2019 Meeting Minutes**

That the Minutes from the committee meeting held November 28, 2019 be approved as circulated.

**Moved by**

**Seconded by**

**3.2 Questions of Staff**

**9. Resolutions and Direction to Staff**

**9.1 POA Court Services**

**9.1.1 POA Court Manager's Report Q3 2020**

That the POA Court Manager's Report Q3 2020 (September 30, 2020) be accepted.

**Moved by**

**Seconded by**

**9.1.2 2020 POA Draft Budget**

That the 2020 POA Draft Budget be accepted.

**Moved by**

**Seconded by**

**9.2 Other Business**

**9.2.1 POA Recovery Planning**

**9.3 Date of Next Meeting**

**11. Adjournment**

Personal Information collected in *Section 2. Public Meeting, Section 4. Correspondence and/or Section 5. Deputations* is collected under the authority of the *Municipal Freedom of Information and Protection of Privacy Act (MFIPPA), Section 21. (1) c* and will be used to create a record available to the general public.

## CENTRAL ALMAGUIN PLANNING BOARD

63 Marie St  
P. O. BOX 310  
SOUTH RIVER, ON  
POA 1X0

e-mail – [centralalmaguinplan@hotmail.com](mailto:centralalmaguinplan@hotmail.com)

705 – 386 - 2573  
FAX 705 - 386 - 0702  
Susan L. Arnold  
Secretary - Treasurer

Board Meeting Minutes for November 18 , 2020 - 5:30pm

### Attending:

Sundridge	Member	Steve Rawn		Joly	Member	Tim Bryson
South River	Member	Jim Coleman	<b>Vice Chair</b>	Magnetawan	Member	Sam Dunnett
Machar	Member	Lynda Carleton		Strong	Member	Kelly Elik
Provincial	Member	Michael Nelson	<b>Chair</b>	Provincial	Member	John Maclachlan

Secretary-Treasurer: Susan L. Arnold

Guests: Dave Jenkins & Emma Jenkins (File B008/20, B009/20, B010/20 Joly)

The Chair called the meeting to order at 5:28 p.m. with all members of the Board in agreement

Pecuniary Interest Declared: None declared

### Res #1 Lynda Carleton- Kelly Elik

Be it resolved that this Board does hereby adopt the minutes of Wednesday, October 21, 2020, as written. CARRIED

### Res#2 Michael Nelson- Stephen Rawn

Be it resolved that this Board does hereby approve payment of the November Accounts:

Ch #415- Village of South River- \$303.55 (November Rent)

Ch #416- Susan L. Arnold- (Wages)

CARRIED

The Secretary-Treasurer advised one letter regarding the new lot created in Joly was received by the office which requested a copy of the decision.

### Res#3 Jim Coleman- Sam Dunnett

Be it resolved that this Board does hereby approve Files B008/20, B009/20 and B010/20 Joly. That this approval applies to create three (3) new lots which will have:

Lot 1: 61m (+/-) Frontage X Irregular (+/-) Depth and an area of 1.16ha (+/-);

Lot 2: 61m (+/-) Frontage X Irregular (+/-) Depth and an area of 1.03ha (+/-);

Lot 3: 122m (+/-) Frontage X Irregular (+/-) Depth and an area of 2.16ha (+/-) and retaining

362m (+/-) Frontage X Irregular (+/-) Depth with an area of 34.2ha (+/-).

The subject land is located at Con 13, Lot 7 & 8, Reference Plan 42R-6474 Part Numbers 2, 3, 5 and 6 (save and except Parts 1, 2 and 3 on Plan 42R-21203); Located at 521 Airport Rd, Township of Joly, District of Parry Sound.

The Board requires that all conditions of draft approval must be met before the deeds can be stamped and final approval given.

CARRIED

Dave thanked the Board for its time and both guests left the meeting.

The Board reviewed the four (4) new files:

B011/20 Lount (Non Lake Front)

B012/20 Strong

B013/20 Magnetawan

B014/20 Lount (Non Lake Front)

Following the last meeting the Board had reviewed the current Interim Consent Policies and, aside from administration updates, would like to update the general policies for areas without Official Plan coverage. The first step for this project will be to secure a planning firm which is familiar with unorganized townships and receive an estimate to provide such a review and update. Robert Miller has done work for Joly Township and its Board member was pleased with his knowledge of Crown Lands, Unorganized Lands and planning concepts.

**Res#4 Stephen Rawn- Michael Nelson**

Be it resolved that this Board does hereby direct the Secretary-Treasurer to receive an estimate from Robert Miller advising, reviewing and preparing amendments for the updated Interim Consent Policy documents.

CARRIED

The Central Almaguin Planning Board has begun the process of succession planning. The Board has asked the Secretary- Treasurer to canvas the six (6) municipal offices to see if there is an individual who would be interested in assuming the role of Assistant Secretary-Treasurer which would allow for training prior to being required to move into the position of Secretary-Treasurer. Interested individuals (and townships) should respond via email.

**Res#5 Sam Dunnett- Tim Bryson**

Be it resolved that this Board does hereby direct the Secretary-Treasurer to canvas the municipal offices within the Central Almaguin Planning Board region to see if there is an individual interested in applying for the position of Assistant Secretary-Treasurer to help with the current workload and to prepare for succession planning. Interested individuals should respond directly to the Secretary-Treasurer by no later than January 1, 2021.

CARRIED

Covid-19 interrupted the usual flow and timing of the audit. The auditor has now completed the draft financial statements and have provided them to the Board for review.

**Res#6 Lynda Carleton- Kelly Elik**

Be it resolved that this Board does hereby receive the draft 2019 audit reports as prepared by Pahapill and Associates Chartered Accountants and authorize the Secretary-Treasurer to sign and return the documents.

CARRIED

The 2<sup>nd</sup> LPAT Hearing regarding an easement over land in the unorganized township of Lount has been rescheduled to December 4, 2020 at 10:00am and will take place via Zoom. The Secretary-Treasurer will provide the information to all Board members which who would like to watch the proceedings.

Board Member Michael Nelson asked if an application for the Special Business Case Funding could be forwarded to the Province in order to help offset costs associated with the upgrade to the Interim Consent Policies. The Board members were in agreement. The application deadline is early in December and the Secretary-Treasurer will complete an application and submit on behalf of the Board.

Each December the Board Members purchase a \$10 item, wrap it without putting a name on it and bringing it to the December meeting where the gifts are exchanged. Everyone was in agreement with continuing the tradition and all were encouraged to shop locally or make the gifts.

**Res#7 Jim Coleman- Stephen Rawn**

Be it resolved that this Board does hereby adjourn until Wednesday, December 16, 2020 at 5:30 p.m. or at the call of the chair.

CARRIED

Susan L. Arnold

John MacLaughlin



## Parry Sound – Muskoka Broadband Initiative

### Meeting Minutes

Thursday, December 3, 2020

3:00pm – 4:00pm

Via ZOOM

#### Participating:

*Ann MacDiarmid, Mayor of Sequin*

*Art Coles, Councilor, Sequin*

*Barb Bridgeman, Councilor, Muskoka Lakes*

*Bert Liverance, Reeve of the Archipeligo*

*Chair Klinck, District of Muskoka*

*Dave Gray, Director of Economic Development, Almaguin*

*David Sword, District of Muskoka*

*Glen Barnden, Parry Sound CB & DC*

*Jason Inwood, CAO, Sequin*

*Jessica Dixon, Office Manager for MP Scott Aitchison*

*Jessica Gunby, CAO, Georgian Bay*

*Kirby Koster, Senior Broadband Manager, Cengn*

*Kirsten Baker, retiring from office of Scott Aitchison, and now with the Snowmobilers*

*Leanne Fetterley, Economic Development Officer, Lake of Bays*

*Lis McWalter, West Parry Sound SMART Community Network*

*Paul Kelly, Mayor Gravenhurst*

*Peter Koetsier, Mayor Georgian Bay*

*Tina Kilbourne, District of Muskoka*

*Rick Maloney, Councilor Bracebridge*

*Susan Church, Blue Sky Network*

### Call to order – Mayor MacDiarmid & Reeve Liverance

#### Special introductions and warm welcomes to:

Jessica Dixon:

- *New Office Manager in the office of MP Scott Aitchison*
- *Worked with Tony Clement as well, and been with Scott from the start*
- *And on the Rosseau Fire Department!*

Jason Inwood:

- *Newly appointed CAO of Sequin Township*
- *Jason comes to Sequin by way of the Town of Innisfil, where he served as Director of Operations and acting CAO at times as well.*

*Mayor MacDiarmid: Reminder – the Parry Sound-Muskoka Broadband Initiative was established as a loose knit organization that come together to help with broadband and connectivity and to also form as one group across the riding, one riding for both Ontario and the Government of Canada. We have a core group that meets about every six weeks to keep everyone informed and about every three months to keep all CAOs and elected officials informed. And should we need to band together for a common purpose or for a riding specific broadband application, we will already have a common structure and understanding on which to build. The more groups work together, the greater the chance of success. Eastern Ontario Regional Network is a great example vs an individual municipality. The internet does not stop at municipal borders.*

*Goal today is to inform.*

## Agenda:

### 1) Understanding LEO Lower Earth Orbit Satellite Solutions

- A overview by Kirby Koster, Senior Broadband Manager for Cengn.
  - *Center for Excellent in Next Generation Networks*
  - *LEO = Lower Earth Orbit, Satellites that orbit the earth at relatively speaking low orbit of say 1,000 km above the earth vs up to 30,000 for a normal satellite*
  - *The shorter distance to the earth means faster data transmission*
  - *Another tool in the tool box to address needs of rural Canadians*
  - *There are some technology limitations.*
  - *A challenge is the trade off from one satellite to the next as each is only in the horizon above for about 15 minute (fast moving due to low elevation about the earth)*
  - *Concern for those in a low area it may take longer to pick up the next satellite coming along with a possible drop in communication.*
  - *Interesting to see how that will be handled.*
  - *Other technology challenge – using a radio spectrum prone to issues in dense environments, snow or fog and could be shaky results.*
  - *On clear days and good horizon to horizon visibility service will be good.*
  - *Overbooking is also a concern as there is a fixed amount of band width per satellite. The more subscribers, the less the bandwidth.*
  - *These can be mitigated by more satellites.*
  - *But there must a satellite every 15 minutes and that is a lot of satellites. It will take many satellites with 14,000 being planned and that will take time for continued service.*
  - *A huge operating cost to keep this up and satellites replaced every three years.*
  - *The mid-west and in open areas the service may work reasonable well.*
  - *Good field trials but caution, low number of subscribers so far.*
  - *In the order of broadband, optical first, fixed wireless second, third choice cable, fourth choice DSL and finally the last choice would be LEO.*
- Remarks by Lis McWalter, West Parry Sound SMART Community Network
  - *Rural and Remote Regional Broadband Conference, Nov 27, 2020\**
  - *Star Link is well ahead of everyone and already has 900 satellites in orbit and is running trails across the northern continental United States and recently in Canada with the Pikangikum First Nation*
  - *Telesat is more than 2-years off from where Star Link is today.*
  - *Telesat is getting \$600 M of Government of Canada support (and may not manufacture in Canada !!)*
  - *Other key players are One Web from the UK and Kyper, owned by Amazon.*
  - *Star Link is direct to the customer. Concern about pricing at this point.*
  - *Telesat uses on the ground operators to deliver, and will still need rural operators which could be a problem finding. Big users will be military and government. Telesat is targeting 500 – 1600 satellites.*
  - *Conclusion – a good broadband option but not the panacea.*
- \*The full presentation from the conference Lis and Ann attended will be available on line in about one week's time.

## 2) Broadband Expansion in Sequin & The Archipelago

- Our experience!
- What we did and what went right, what we learned.
- The Archipelago:
  - Council approved a partnership with ViaNET for the delivery of broadband.
  - Using the same technology that was employed and proven in Carling.
  - Main point to point is wireless, could be a combination of wireless or fibre to homes.
  - Lesson learned, nail down tower locations early in the process.
  - TOA contributed 50% of the funds to construct the tower and systems.
  - TOA will own the land, ViaNET will own the tower.
  - Towers will be open for others to use as well.
  - Council used modernization funds for the project.
- Sequin:
  - Sequin and ViaNet are 50-50% partners in the building costs of two new towers, cost up to \$240,000 for the Township.
  - The new towers to be located on private land with ViaNet striking the land lease agreements.
  - ViaNet will own and operate the towers.
  - Installation now slated for spring 2021.

## 3) AMO - ROMA, Municipal Broadband Resource Kit

- ROMA Rural Ontario Municipal Association released a Broadband Resource kit for municipal officials and staff.
- Meant to both demystify what is taking place on broadband, the kit will also outline what your municipality might be doing with internal processes to help advance broadband opportunities.
- Susan Church – Blue Sky Network:
  - Two documents, a Municipal Resource Kit and an overall presentation.
  - The Municipal primer. Policy members from AMO and the Ontario Government officials responsible for Broadband (Ontario Ministry of Infrastructure)
  - The kit and recommendation is to be ready as a municipality when the money is there.
  - Make sure one knows where towers can go and are ready for approval.
  - A guide to what to do as a municipality to work on broadband including getting approvals, permitting, community consultations. Take inventory of assets and land to be ready to go when someone is ready to go.
  - Also for example, if giving road allowances or land for towers, what is it that the municipality would like in return. Think about these in advance.
- ROMA Conference:
  - January 26-27, 2021
  - Virtual conference with broadband as a key program feature

## 4) Funding Support Programs:

- Broadband will not happen in more rural and remote areas without assistance of some kind.
- An overview of the various Federal and Provincial funding programs is as follows:
  - Government of Canada:
    - The Universal Broadband Fund (UBF) was launched in November 2020.
    - Government of Canada committed \$1.75 billion over six years including:
      - Up to \$750 million available for large impact projects
      - Up to \$50 million available to support mobile projects that primarily benefit Indigenous peoples
      - Up to \$150 million available as part of the Rapid Response Stream

- This is in addition to \$600 million agreement with Telesat to secure advanced low Earth orbit (LEO) capacity.
- Government of Ontario
  - Since July 2019, the Province of Ontario has announced nearly \$1 billion in funding for broadband over six years building on the Provincial Broadband and Cellular Action Plan
  - July 2019: committed \$315 million of investments, including \$150 million announced for the Improving Connectivity in Ontario (ICON) program
  - November 2020: committed an additional \$680 million, including \$150 million to the ICON program - January 15, 2021 application deadline
  - (the remaining \$530 million has not been allocated yet)

5) Broadband Consumer Funding Concept:

- Lis McWalter, West Parry Sound SMART Community Network
- Concept of consumer support for broadband
- For discussion purposes.
- *The last mile. Broadband Consumer Funding Concept.*
- *Cost of bringing fibre from the road to the home.*
- *Allocate a portion of the broadband funds to this 'last mile' to support the cost of bringing broadband to the home.*
- *Possible municipal resolutions to lend support to this effort.*
- *Support expressed including comments from Bracebridge Councilor Maloney, with emphasis upon affordability at the home, this will help the government get to their 50-10 goal for all Canadian households.*
- *Lis to circulate her briefing notes and a draft briefing note. EORN and SWIFT backing would help as well.*

6) Other agenda items

*Bert and Ann wrote to Fed-Nor on behalf of West Parry Sound to get help on funding on ICTN.*

*The group thanked Kirsten for her strong support, energy and enthusiasm and wished her well on the trails and backwoods as she snowmobiles to help make that outdoor sport grow and prosper! Happy trails to her.*

Closing Remarks. Comments and any questions.

- 30 -



**705-382-2900**  
**www.almaguin-health.org**

**Minutes: December 6<sup>th</sup>, 2020 Via Zoom**

**Present:** Marianne Stickland, Dennis Banka, Rod Ward, Cathy Still, Norm Hofstetter, Tom Bryson, Carol Ballantyne

**Regrets:** Barbara Marlow, Brad Kneller and Lyle Hall

**Guests:** Kevin MacLeod (Joined 11:05am Executive Director BFFHT),

**Secretary:** Erica Kellogg

Call to order at 11:00am by Chair Rod Ward.

1. 2020-027 Moved by Cathy Still and Seconded Marianne Stickland  
**THEREFORE BE IT RESOLVED THAT** the Almaguin Highlands Health Centre Committee adopt the minutes from November 6<sup>th</sup>, 2020 as circulated. Carried.

2. Delegations: None at this time

3. Resolutions to be passed:

2020-028 Moved by Tom Bryson and Seconded Marianne Stickland

**THEREFORE BE IT RESOLVED THAT** the Almaguin Highlands Health Centre Committee instruct the Secretary to explore plaque options for the naming of the "Bruce Campbell Board Room" to acknowledge Bruce Campbells exceptional service and dedication along with the advocacy of health care services for Almaguin Highlands communities. Carried

(Kevin MacLeod joined the meeting)

**4. Items for Discussion**

- a) M. Stickland presented to the Committee the draft Power Point Presentation for the December 9<sup>th</sup>, BFFHT delegation discussing the OHT application. Members along with K. MacLeod noted some revisions that will be made prior to the delegation. M. Stickland will provide K. MacLeod with a copy of the *Ontario Health Team; Digital Health Playbook* as work continues on the OHT application. At the time of this meeting, no new dates have been established for OHT submissions.

Moving forward, information will need to be gathered to continue to move the application forward, information such as; current services along with service gaps and the patient declaration of values. E. Kellogg commented the Village of Burk's Falls has created a list of services in Almaguin for the Community Wellbeing and Safety Plan that could be shared with M. Stickland to expedite the collection of data.

- b) R.Ward and C.Still provided feedback regarding the November 16/17, 2020 community tour for physician recruitment. The tour along with the dinner went well, the physician responded positively to the event, although no commitment has been given regarding establishing a practice. Recruitment efforts continue.
- c) Discussion regarding a request to the Village of Burk's Falls to allow the Committee to name the AHHC boardroom the 'Bruce Campbell Boardroom' resulted in a resolution from the Village to support such efforts. The Secretary was authorized to begin exploring plaque options to mark the naming.
- d) The financial statement was received with no comments.
- f) In other business, R. Ward informed the Committee of a recent article online from *The Bay*, which Tim Withey, Councilor for the Town of Hunstville and District of Muskoka expressed the need to remove 'Muskoka' from the Simcoe-Muskoka Health Unit geographic region, suggesting they join the Northern Health Unit. R.Ward commented he sent an email to Withey regarding the article. R.Ward commented that Roma has provided material to municipalities on how to become more involved regarding highspeed internet for rural communities. R.Ward will be meeting with a contact from Roma next week.

Resolution: 2020-28 Moved by Dennis Banka and Seconded by Tom Bryson

**THEREFORE BE IT RESOLVED THAT** The Almaguin Highlands Health Centre adjourn at 12:01pm to meet again on January 8<sup>th</sup>, 2021 at 11:00am at the Almaguin Highlands Health Centre Board room. Carried.



**THE CORPORATION OF THE TOWNSHIP OF LARDER LAKE**

**69 Fourth Avenue, Larder Lake, ON**  
Phone: 705-643-2158 Fax: 705-643-2311



**MOVED BY:**

☒ Thomas Armstrong  
☐ Patricia Hull  
☐ Paul Kelly  
☐ Lynne Paquette

**SECONDED BY:**

☐ Thomas Armstrong  
☐ Patricia Hull  
☒ Paul Kelly  
☐ Lynne Paquette

Motion #: 4

Resolution #: 4

Date: November 24, 2020

THAT the Council of the Municipality of Larder Lake supports the City of Belleville's resolution requesting that the Province of Ontario consider providing funding support and training resources to municipalities in order to comply with the standards of O. Reg 191/11 under the Accessibility for Ontarians with Disabilities Act which requires designated public sector organizations to conform to WCAG 2.0 Level AA by January 1, 2021; And

FURTHER that this resolution be forwarded to the Premier of the Province of Ontario, John Vanthof, M.P.P., the Association of Municipalities of Ontario and all municipalities within the Province of Ontario."

Recorded vote requested: ☐

	For	Against
Tom Armstrong	✓	
Patricia Hull	✓	
Paul Kelly	✓	
Lynne Paquette	✓	
Patty Quinn	✓	

I declare this motion

<input checked="" type="checkbox"/> Carried
<input type="checkbox"/> Lost / Defeated
<input type="checkbox"/> Deferred to: _____ (enter date)
Because:
<input type="checkbox"/> Referred to: _____ (enter body)
Expected response: _____ (enter date)

**Disclosure of Pecuniary Interest\***


Chair:

\*Disclosed his/her (their) interest(s), abstained from discussion and did not vote on this question.

November 24, 2020

The Honourable Greg Rickford  
Minister of Energy, Northern Development  
& Mines and Minister of Indigenous Affairs  
Whitney Block, Room 5630  
5th Floor, 99 Wellesley St. W.  
Toronto, ON M7A 1W1

Dear Minister Rickford:

At its meeting of November 11, 2020, Hamilton City Council approved Item 10 of the General Issues Committee Report 20-018, which reads as follows:

**10. Request for an Interim Cap on Gas Plant and Greenhouse Gas Pollution and the Development and Implementation of a Plan to Phase-Out Gas-Fired Electricity Generation (Item 10.2)**

WHEREAS, the Government of Ontario is planning to increase reliance on gas-fired electricity generation from Ontario's gas-fired power plants, which is anticipated to increase greenhouse gas (GHG) pollution by more than 300% by 2025 and by more than 400% by 2040;

WHEREAS, Canada's temperature is rising more than double the rate of the rest of the world (which is in alignment with climate models and projections impacting northern climates most significantly);

WHEREAS, the Province of Ontario will adversely impact more than a third of the greenhouse gas reductions it achieved by phasing-out its dirty coal-fired power plants, due to a power plan built around ramping up gas-fired generation to replace the output of the Pickering Nuclear Station (scheduled to close in 2024);

WHEREAS, alternative options are available to reversing short sighted cuts to energy efficiency programs and stop under-investing in this quick to deploy and low-cost resource, which include maximizing our energy efficiency efforts by paying up to the same price per kilowatt-hour (kWh) for energy efficiency measures as we are currently paying for power from nuclear plants (e.g., up to 9.5 cents per kWh);

WHEREAS, the Province of Ontario should continue to support renewable energy projects that have costs that are below what we are paying for nuclear power and work with communities to make the most of these economic opportunities;

WHEREAS, the Province of Ontario has alternative options to increasing gas-fired electricity generation, such as the Province of Quebec's offer to receive low-cost 24/7 power from its water powered reservoir system as a possible alternative;

WHEREAS, a fossil-free electricity system is critically important to Hamilton's efforts to reduce GHG emissions by replacing fossil fuel use with electric vehicles, electric buses, electric heat pumps, and other steps dependent on a fossil-free electricity supply; and,

WHEREAS, our staff have noted this problem in their report on Updated Timelines and SMART Corporate Goals and Areas of Focus for Climate Mitigation and Adaptation where they warn that "Unless the Province of Ontario changes direction on Ontario's fuel supply mix, it is expected natural gas, and therefore GHG emissions, may continue to increase as the nuclear facilities are refurbished and the Province of Ontario further supplements the electricity grid with natural gas inputs";

THEREFORE, BE IT RESOLVED:

- (a) That the City of Hamilton request the Government of Ontario to place an interim cap of 2.5 mega tonnes per year on our gas plant and greenhouse gas pollution and develop and implement a plan to phase-out all gas-fired electricity generation by 2030 to ensure that Ontario meets its climate targets; and,
- (b) That a copy of this resolution be sent to the Premier of Ontario, to the local MPP's, to the Region of Waterloo and local area municipalities.

Therefore, there City of Hamilton respectfully requests your consideration of this matter and looks forward to your response.

Sincerely,

Fred Eisenberger  
Mayor

Copied: The Honourable Doug Ford, Premier of Ontario  
Andrea Horwath, Opposition Party Leader, New Democratic Party of Ontario,  
M.P.P Hamilton Centre  
Monique Taylor, M.P.P. Hamilton Mountain  
Paul Miller, M.P.P. Hamilton East-Stoney Creek  
Donna Skelly, M.P.P. Flamborough-Glanbrook  
Sandy Shaw, M.P.P. Hamilton West-Ancaster-Dundas  
Region of Waterloo  
Ontario Municipalities  
Association of Municipalities of Ontario

November 16, 2020

Mr. Mirko Bibic, President and CEO  
Mr. Gordon M. Nixon, Board Chair  
BCE and Bell Canada  
1 Carrefour Alexander-Graham-Bell  
Building A, 4th Floor  
Verdun, Québec H3E 3B3

Via Email: [corporate.secretariat@bell.ca](mailto:corporate.secretariat@bell.ca)

Messrs. Bibic and Nixon:

Allow me to introduce my community to you. The Municipality of Magnetawan is along Highway 520, approximately 25 km west of Burks Falls and approximately 66 km east of Parry Sound. We are a growing community, with approximately 2,072 homes including both full time and seasonal. The municipality has an elementary school, several small businesses and restaurants as well as a post office, two municipal buildings and two fire halls. Like many northern municipalities, we struggle with good internet connectivity.

We appreciate that you expanded your existing Bell Internet Fibre Line from the #11 corridor to the Municipality of Magnetawan in 2019; however, currently it is still not 'lit up'.

As I am sure you understand, internet is no longer a luxury but rather a necessity for residents, similar to other utilities such as hydro, telephone, gas lines and water. We would like to know when Bell Canada plans to further the fibre infrastructure to Highway 124 and make the fibre available to the residents of the Village of Magnetawan as well as to its Municipal Buildings. As well, what is Bell Canada's plan moving forward to 'light up' the rural areas in the Municipality of Magnetawan?

Looking forward to hearing from you on how Bell Canada can help to bring good reliable connectivity to our Municipality.

Best Regards,

MUNICIPALITY OF MAGNETAWAN

  
Sam Dunnett  
Mayor



*Knowing our heritage  
we will build our future.*

---

# Inclusive Community Grants Program

[Apply for funding](#)

Status: Open

Ministry for Seniors and Accessibility

## Deadline

You must submit your application by December 21, 2020, 5:00 p.m. (EST).

## Description

The Inclusive Community Grants Program (ICGP) helps ensure local governments and community organizations consider Ontarians of all ages and abilities at every stage of community planning and development. Inclusive communities respond to both the opportunities and challenges of an aging population by:

- creating physical and social environments that support independent and active living
- enabling older adults and people with disabilities to continue contributing to all aspects of community life

The \$2 million grant program offers funding over two years for short and long-term projects that take place between February 2020 and March 2022.

## Eligibility

Eligible local governments are:

- municipalities (single-tier, upper-tier or lower-tier municipalities)
- district social services administration boards
- First Nations, Inuit and Métis communities and organizations

Eligible community organizations must:

- be not-for-profit
- be legal entities (please submit documented proof of legal status as part of the application)
- have been in operation for at least one year prior to application

Recipients of our government's 2015-17 Age Friendly Community (AFC) Planning Grant and/or 2018 AFC Recognition Award programs are eligible to apply. We

encourage community organizations, including Indigenous communities and organizations to get a written endorsement of the application and project plan by the local government or First Nation band council.

## **Program guidelines**

[Ministry for Seniors and Accessibility, Inclusive Community Grants \(ICG\)](#)

## **Contacts**

If you have questions about the program, you can email [InclusiveCommunityGrants@ontario.ca](mailto:InclusiveCommunityGrants@ontario.ca) or [contact your regional development advisor](#).

# INCLUSIVE COMMUNITY GRANTS

Saved: 12/07/2020 12:20

Expand

Validate

Instructions	A - Organization Information	B - Organization Address Information
C - Organization Contact Information	D - Organization Capacity	E - Grant Payment Information
F - Application Contact Information	G1 - Project Information	G2 - Project Work Plan
H - Budget	I - Performance Measures	J - Partnerships and Stakeholders
Y - Terms and Conditions	Z - Declaration and Signing	

## Instructions

Before filling out the application read the entire PROGRAM/APPLICATION GUIDELINES. It may be useful to print a copy of the Program/ Application guidelines to refer to while completing the application. There may be some questions on this application that you are NOT required to complete, these will be noted clearly in the Program/Application guidelines. Some programs require you to contact a ministry advisor prior to submitting your application.

Information about eligible organizations and expenses are detailed in the Program/Application guidelines.

Some fields in your application will already have the information you supplied during enrolment or from previous applications.

Answer each question fully or indicate "not-applicable" if the question is not relevant or does not apply to your project. Answers may vary in length depending on the nature of your project or program.

Provide reasons and supporting data where applicable to support your application. Demonstrate how your project addresses the grant program priorities.

Prepare necessary support materials. Ensure you have all of the necessary support materials electronically (either scanned, pdf or attachment). The required attachments are listed below.

Note that Ministry consideration of an application does not guarantee funding. Applications will be assessed on the basis of the information provided by the applicant within the completed application forms and for their ability to achieve the objectives of the program.

The Ministry cannot guarantee funding to all applicants, nor can the ministry ensure that the total amount requested by successful applicants will be granted. The ministry reserves the right, in its sole discretion, to fund or not fund any particular project or program for which an application is submitted. The decision to fund all or part on an applicant request will depend on its fit to the program priorities, assessment criteria and the overall demand of funds in the program.

## A - Organization Information

**This section is not editable** and displays information from your Transfer Payment Ontario (TPON) registration. The TPON system is a onewindow self-serve registration system for submitting and updating organization profile information. All organizations receiving transfer payments from the Government of Ontario must register in the TPON system. If changes are required in Section A of your application, please make them in the TPON system. Once your information is revised, all future downloaded forms will include the updated information.

Organization Name:

[The Municipality of Magnetawan](#)

Corporation Registration Number:

Organization Mandate

## B - Organization Address Information

**This section is not editable** and displays information from your Transfer Payment Ontario (TPON) registration. The TPON system is a onewindow self-serve registration system for submitting and updating organization profile information. All organizations receiving transfer



ents from the Government of Ontario must register in the TPON system. If changes are required in Section B of your application, please make them in the TPON system. Once your information is revised, all future downloaded forms will include the updated information.

#### Business Address

Unit Number:	Street Address 1: 4304 Hwy 520
Street Address 2:	City/Town: Magnetawan
Province: ON	Postal Code: P0A1P0
Country: Canada	

#### Mailing Address

Unit Number:	Street Address 1 P.O. 70 Box 4304 Hwy 520
Street Address 2	City/ Town Magnetawan
Province ON	Postal Code P0A1P0
Country Canada	

#### C - Organization Contact Information

Salutation:	First Name: Linda	Last Name: Saunders
Job Title: Treasurer		
Primary Phone Number: 001-705-3873947	Secondary Phone Number: 001-705-3873947	
Email Address: treasurer@magnetawan.com		

Salutation:	First Name: Kerstin	Last Name: Vroom
Job Title: CAO/Clerk		
Primary Phone Number: 001-705-387-3947	Secondary Phone Number: 001-705-387-3947	
Email Address: clerk@magnetawan.com		

Number of Full Time staff: \*  
20

Number of Part-Time Staff: \*  
14

Number of Volunteers: \*  
30

## E - Grant Payment Information

Should your application be successful, this information will be used to make payments.

### Payment Address

Payment Organization Name (max 100 characters) \*  
Kawartha Credit Union

Street Address 1 \*  
189 Ontario Street

Street Address 2

City/Town \*  
Burks Falls

Province \*  
ON

Postal Code \*  
P0A1C0

Method of Payment \*  
Electronic Fund Transfer

## F - Application Contact Information

Provide two key contacts for your organization, and confirm if they have signing authority. Do not duplicate contact names. Select "Add" to generate a new section for the second contact.

**1. Applicant contact.** This person must be selected as the primary contact and will be responsible for grant administration and correspondence with the ministry. The contact must be staff or an organizational appointee who is not the external grant writer or external event organizer/production representative.

**2. Most senior official, elected** (Chair, President) **or appointed** (Chief Executive Officer, Executive Director, General Manager).

Remove

Salutation: \*  
Miss

First Name: \*  
Laura

Last Name: \*  
Brandt

Role: \*  
Applicant

Primary (Applicant only):  
☒

Title: \*  
Acting Deputy Clerk

Email Address: \*  
deputyclerk@magnetawan.com

Phone Number (Work): \*  
(705) 387-3947

Phone Number (Mobile):

Signing Authority (Is this person authorized to sign for the organization?): ☒

Add

Remove

Salutation: \*  
Mrs.

First Name: \*  
Kerstin

Last Name: \*  
Vroom

Role: \*  
Most Senior Official

Primary (Applicant only):  
☐

Title: \*  
CAO/Clerk

Email Address: \*  
clerk@magnetawan.com

Phone Number (Work): \*

(705) 387-3947

Phone Number (Mobile):

Signing Authority (Is this person authorized to sign for the organization?):



## G1 - Project Information

Project Name (maximum 250 characters) \*

Friendship Seniors Centre and Ahmic Harbour Revitalization

Project Start Date (mm/dd/yyyy) \*

02/01/2021

Project End Date (mm/dd/yyyy) \*

03/01/2022

Requested Amount: \*

\$60,000.00

Total Cost of the Project: \*

\$71,700.00

Project Summary: \*

To renovate and revitalize two of our community centre buildings to ensure that they are able to be utilized to their full potential and to the benefit of our residents by acting as a hub for our seniors and community groups. These upgrades will ensure that these community centre buildings can operate efficiently as and with the seniors' and community groups' safety in mind. These buildings are dedicated as emergency shelters in our community Emergency Safety Plan.

Project Description: \*

The project will include the upgrading of the heating systems at the Friendship Seniors Centre and Ahmic Community Centre. The purchasing of two generators for both the Friendship Seniors Club and Ahmic Community Centre. The upgrading of the kitchen and building at the Ahmic Community Centre and Firehall and the installation of a municipal messaging sign at the Ahmic Community Centre.

Project Objectives: \*

Our project objective is to ensure that our community buildings are equipped so that our residents and community groups can utilize the centres to their full potential and for the benefit of the population of seniors in our community. These upgrades and renovations will create community centre buildings that will be suitable to be used for cooling centers, warming centers, emergency shelters, wellness clinics, flu shot clinics, COVID-19 testing centers and a space where hydro can be provided in case of power outages for our seniors and the vulnerable in our community. These upgraded and newly renovated community centre buildings will also provide a community meeting space for community groups like our local seniors group The Magnetawan Friendship Club to host events and meetings. The proposed municipal messaging sign at the Ahmic Harbour Community Centre will ensure that Municipal Events and Messaging can be easily communicated to our seniors and residents without having to travel to the Village of Magnetawan.

Target Sector \*

Municipality - Pop.<20,000



1. Please describe the relevance of your project as defined in the assessment criteria section of the program guidelines. \*

These projects are viable and relevant based on the current climate with the COVID-19 pandemic, prolonged power outages, barriers for seniors to find local services without having to travel and there are no other non municipally owned local centers within the Municipality. The project will benefit senior and older adults that reside within the Municipality by equipping these targeted groups with a safe meeting space so they can build relationships that will help strengthen community groups. Roughly 55% of the Municipality of Magnetawan's population is 55+ with 32% of that being 65+ which amounts to 440 residents considered as seniors plus 320 residents being considered older adults (per 2016 census). Many are extremely involved community volunteers and we have a very established seniors group called the Magnetawan Friendship Club. The Municipality is fully committed to encouraging seniors to participate and become active in our community groups as it removes barriers and improves community safety if there is a crisis. Currently within COVID-19 guidelines, the Municipality runs programming geared towards our senior population that includes Nordic Pole Walking, Snowshoeing and Exercise Classes. This programming brings together seniors with different abilities and interests. Outside of the COVID-19 pandemic the Municipality also offers Pickle Ball, Floor Curling and Archery. The Friendship Seniors Centre and Ahmic Harbour Community Centre help with offering spaces for generational and intergenerational programming which will help strengthen the sustainability of new and already existing programming. Currently there is a senior population that resides in the Ahmic Harbour area and by installing a municipal messaging sign we can ensure that these seniors and other residents are getting important communication and information without having to travel into the Village of Magnetawan. The Friendship Club also runs programming.

2. Please describe your organization's capacity to deliver this project as defined in the assessment criteria section of the program guidelines. \*

Currently within the Municipality we have a very established Seniors club called the Magnetawan Friendship Club that have been providing recommendations as to the needs of the Centres as well as the needs of the Seniors living within our Municipality. The Municipality also has two municipal committees the Community Development Committee (MDCD) and the Magnetawan Community Centre Board (MCCB) that

will be making recommendations in regards to the proposed project. These committees along with the Magnetawan Friendship Club are composed of community volunteers with 90% of them being 65+. These committees will act as advisory committees to the Acting Deputy Clerk to convey public feedback on the proposed project. These committees have a large base of active volunteers that have a great reach throughout the Municipality. Both the Acting Deputy Clerk and Parks & Maintenance Supervisor will be taking a leadership role in the project acting as liaisons between committees, council, contractors and all parties to complete the project. The Acting Deputy Clerk and Parks and Maintenance Supervisor will keep the CAO/Clerk apprised of the status of the proposed project and the Municipal Office will offer any administrative support needed. Currently the Municipality is following all guidelines from our local health unit and COVID-19-protocols. The Municipal Office is still closed to the public and strict daily screening for all employees is in place. The use of mask is mandatory, glass has been installed at the front reception counter, virtual council meeting only and frequent sanitizing is occurring. The Municipality is fully committed to delivering the proposed project within the guidelines set out within this funding opportunity. We have included within our application a letter of support from our very active seniors group the Magnetawan Friendship Club and a copy of the Municipality's accessibility plan.





**3. Please describe the financial feasibility of your project as defined in the assessment criteria section of the program guidelines. \***

The Municipality believes that this will be a small investment with a large outcome for our senior population within the community. This proposed project will invest in the future suitability of the Friendship Senior Centre and the Ahmic Harbour Community Centre to be utilized in the event of an emergency and to help our community groups root even deeper within our community. The Municipality is prepared to cover any costs over and above the \$60,000 grant.

**4. Please describe the anticipated impact of your project as defined in the assessment criteria section of the program guidelines. \***

The proposed project touches upon 6 of the WHO's 8 domains of community life (1. outdoor spaces and buildings, 4. respect and inclusion, 5. social participation, 6. civic participation and employment 7. communication and information and 8. community support and health services) that affect seniors personal well being, their independent and active living in physical and social environments. This project will impact an underserved population of older adults that live within a remote rural area with low population. and has a anticipated impact to 760 residents that are 55+ as well as other residents including a population of 110 youth (per 2016 census data). The success of the outcome of the proposed project will be measured by the amount of community events held at the Friendship Seniors Centre and Ahmic Harbour Community Centre as well as the amount of medical clinics, municipal events and use of the buildings for emergency purposes.

## G2 - Project Work Plan

Key Milestones *	Activities *	Start Date (mm/dd/yyyy) *	End Date (mm/dd/yyyy) *	Responsibility *	Performance Indicator *	
Upgrade Furnace Friendship Centre	Contact heating companies to procure three quotes, purchase furnace and arrange for installation	02/01/2021	07/01/2021	Acting Deputy Clerk and Parks & Maintenance Supervisor	Furnace is installed and in working order	
Install Generator Friendship Centre	Contact companies to procure three quotes, purchase generator and arrange for installation	02/01/2021	07/01/2021	Acting Deputy Clerk and Parks & Maintenance Supervisor	Generator is installed and in working order	
Upgrade Furnace Ahmic	Contact heating companies to procure three quotes, purchase furnace and arrange for installation	02/01/2021	07/01/2021	Acting Deputy Clerk and Parks & Maintenance Supervisor	Generator is installed and in working order	
Install Generator Ahmic	Contact local companies to procure three quotes, purchase generator and arrange for installation	02/01/2021	07/01/2021	Acting Deputy Clerk and Parks & Maintenance Supervisor	Generator is installed and in working order	

Engineering	Contact engineering companies to procure an engineer for the kitchen renovations and ensure that a report is obtained to satisfy any building permit requirements.	02/01/2021	04/01/2021	Acting Deputy Clerk	Deputy Clerk receives completed report from Engineer	
Building Permits	Contact Municipal building department	04/01/2021	04/30/2021	Acting Deputy Clerk	Deputy clerk receives completed building permit	
Revitalization of outdoor of Ahmic	Contact painting companies to procure three quotes, hire painting company	04/01/2021	09/01/2021	Parks & Maintenance Supervisor	Outside of Ahmic Harbour Community Centre and Fire Hall will be repainted.	
Kitchen renovations	Contact construction companies to procure 3 quotes. Enter into a agreement with one construction company. Exhaust system to be installed, stainless steel fire retardant back splash to be purchased and installed, commercial stove to be purchased and installed, commercial dishwasher to be purchased and installed, fridge and freezer to be purchased and installed, new kitchen flooring to be purchased and installed, new kitchen cupboards to be replaced or repainted/ repaired.	04/01/2021	01/01/2022	Acting Deputy Clerk and Parks & Maintenance Supervisor	Kitchen is complete and fully functional.	

Municipal Messaging Sign Ahmic	Tender for the installation of a digital sign or lettered messaging board, award tender, work with successful applicant and have sign installed.	06/01/2021	03/01/2022	Acting Deputy Clerk	Sign is installed and in working order	-
Advertising of new upgrades and renovations	Create and distribute advertisements to inform the public of the new upgrades to the buildings on social media, newsletter, digital sign, websites, posters and Municipal Messaging Boards as well as signage at each site noting where the funding was obtained from and have a open house or virtual open house at both Centres if permitted under COVID-19 restrictions	01/01/2021	03/01/2021	Acting Deputy Clerk	When open house or virtual open house is completed and messaging posted on social media platforms.	- +

H - Budget		
Budget		
Item	2020-2021	2021-2022
Budget		
Furnace and Installation Friendship Centre	6,500.00	
Generator and Installation Friendship Centre	10,000.00	
Furnace and Installation Ahmic	6,500.00	
Generator and Installation Ahmic	10,000.00	
Kitchen Renovations including purchasing of new appliances	20,000.00	
Engineering Fees Kitchen Ahmic	1,350.00	
Building Permits Ahmic	500.00	
Revitalization of outdoor of building Ahmic	3,000.00	
Installation of Municipal Messaging Sign		15,000.00



<Enter item if applicable>		
<Enter item if applicable>		
<Enter item if applicable>		
TOTAL PROJECT COST	57,850.00	15,000.00
<b>Less Contributions</b>		
Cash Contributions		
Staff Wages In-kind Contributions	1,000.00	1,000.00
Other Contributions		
TOTAL GRANT AMOUNT REQUESTED	56,850.00	14,000.00

<b>I - Performance Measures</b>		
Metric Number of World Health Organization (WHO) Domains addressed	Description How many of the 8 WHO domains are addressed through your project?	Goal * 6
Metric Number of AFC guide, accessibility, or strategic plan activities	Description Project creates activities which are consistent with the AFC Planning Guide or similar guides.	Goal * 5
Metric Number of small communities served	Description How many small communities are served by this project?	Goal * 4
Metric Does your project address Covid-19 pandemic?	Description Does your project respond to needs of older adults and people with disabilities in the Covid-19 changing environment (Answer: YES = 1, No = 0)	Goal * 1
Metric Number of social connections created for older people and/or people with disabilities	Description Project creates opportunities for older people and/or people with disabilities to be more socially connected in their communities	Goal * 1
Metric Number of older people & people with disabilities to be engaged in their communities by this project	Description Number of opportunities for older Ontarians and/or people with disabilities for civic participation, volunteerism and economic engagement as a result of this project.	Goal * 760
Metric Number of older people &/or people with disabilities who report enhanced safety & security knowledge	Description Project supports the rights and dignity of older Ontarians and/or people with disabilities and helps to reduce their safety risks, including lower risk of abuse and fraud.	Goal * 760
Metric Number of increased accessibility components as a result of this project.	Description Number of improvements to accessibility for older Ontarians and/or people with disabilities to different institutions, service providers and community facilities/programs.	Goal * 7
Metric Number of older adults and/or people with disabilities reporting improved health and wellness	Description Number of older adults and/or people with disabilities that feel active and healthy as a result of this project.	Goal * 760
Metric Project emphasizes sustainability and growth	Description Project provides for a mechanism for its growth and sustainability, in alignment with Ontario government strategies (Answer: YES = 1, NO = 0)	Goal * 1

#### Client Provided Performance Metrics

Metric	Description	Goal
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## J - Partnerships and Stakeholders

Name of Organization	Type	Role or Contribution	Contact Info (Name, Phone Number, Email)
Friendship Seniors Club	Partner	Advisory Committee	Garfield Robertson, 705-387-3947, grgr19@sympatico.ca

## Y - Terms and Conditions

### AGREEMENT TERMS AND CONDITIONS

Successful applicants will receive a letter from the Ministry to confirm approval and confirm the grant amount. Based on the terms and conditions document attached to the application form, applicants approved for project funding will automatically enter into an agreement with the Province of Ontario. **Applicants must review the terms and conditions prior to submitting an application to ensure they can comply with all of the requirements.**

Once a project has been approved for funding, ministry staff will complete a final review of the application to ensure all expenses and activities listed are eligible for funding. If adjustments are required, ministry staff will contact the applicant, in writing, shortly after notification that the project has been approved in principle and outline the changes required. All changes which are confirmed in writing shall be deemed to be part of the original agreement.

The following is an outline of the terms and conditions that apply to projects:

- All funded activities must take place after the agreement is in place, and before **March 31, 2022**.
- Projects must be completed, and funding must be spent by **March 31, 2022**.
- Unspent portions of the grant must be returned to the province.
- Proposals must include a project plan that identifies key target dates for deliverables.
- The applicant will make information about the inclusive communities initiative (e.g. action plans, project plans, and outcomes) available to the public in an accessible format. For more information and tools on how to make information and documents accessible, visit the Ministry for Seniors and Accessibility website.

**Funding limitations:** Grants will fund only eligible expenditures to the maximum of the grant (\$60,000 per applicant). The combination of financial assistance received from the Inclusive Community Grants (2020) and other sources cannot exceed the actual budget for the project.

**Additional external funding:** Cash and in-kind contributions for the difference between the approved grant and total cost of projects can come from the recipient, a partner, or another funding source. Funding from other provincial programs or federal and municipal programs is permitted.

**In-Kind Contributions:** In-kind contributions can include the time, based on salaries and benefits, that existing staff contribute directly to the project. In-kind contributions may also cover ineligible expenses required, if outlined clearly, such as capital portions, office expenses, and additional technology. Staff time (volunteer labour) donated by a partner organization can be considered an in-kind contribution to the project.

**Payment Process:** Grants will be paid in installments and have a payment schedule that is determined based on project deliverables.

**Project Activity Changes:** Recipients are required to inform the Ministry, as well as any project partners, of any proposed changes that could impact the project. Changes to the project involving scope, budget, or timelines require written consent from the Ministry prior to making any of the changes. Requests to the Ministry must be made in writing (email is acceptable). Where significant changes are required and have been approved, a subsequent amending agreement may be required.

**Reporting:** Recipients will be required to submit a final report within thirty (30) days of the completion of the project, outlining actual activities and expenditures. Recipients are required to include proof of expenditures such as copies of all receipts and financial statements signed by the responsible party. All grant recipients are required to keep all financial and non-financial records relating to the grant or to the project for a period of seven (7) years. These records include records of all expenditures related to the grant and records substantiating project staffing costs.

### Acknowledgement of Provincial Funding and Communication Protocols:

To demonstrate transparency and accountability related to how public funds are spent, recipients must credit the support of the Province of Ontario in any communications related to the project funded through Inclusive Community Grants (2020). This includes all media, publicity, and marketing materials developed for the promotion of project activities, as well as all other project materials developed, including reports, visual and oral presentations. Successful applicants are required to adhere to the communication protocol set out in the terms and conditions. This includes:

- Providing the Ministry seven (7) days advance notice of any event(s) being held in relation to their project, if not already indicated in the application.
- Refraining from making local media announcements until the Ministry has made a province-wide announcement about the Inclusive Community Grants Program (2020).
- Obtaining the approval of the Ministry before issuing any media releases related to the grant project.
- Obtaining the approval of the Ministry on all promotional and/or resource material that uses the Province of Ontario's visual identity prior to publication.

Organizations receiving ICG funding may be required to provide the Ministry with additional information regarding the success and sustainable impact of their project.

**Collection and Sharing of Information:** The Ministry is subject to the *Freedom of Information and Protection of Privacy Act* (FIPPA). Personal information related to the Inclusive Community Grants Program (2020) is collected by the Ministry for the proper administration of the program, for purposes including evaluation of the project application and the administration and management of funding agreements. Information about organizations and projects that receive funding under the Inclusive Community Grants Program (2020) may be made public by the Province of Ontario, which also reserves the right to make a public announcement about any approved grant. Information can include:

- The organization's name, address, telephone/fax numbers, email addresses, website, and other social media platforms; and/or,
- The project's name and description. Applicants should be aware that any information provided to the Ministry in connection with their application may be subject to disclosure in accordance with the requirements of FIPPA.

Questions about the collection, use and disclosure of information may be directed to:

Ministry for Seniors and Accessibility Freedom of Information Coordinator

400 University Avenue

2nd Floor Toronto, ON

M7A 2R9

Telephone: 416-314-7711

## Z - Declaration and Signing

Applicants are expected to comply with the Ontario Human Rights Code (the "Code") and all other applicable laws (<http://www.ohrc.on.ca/en/ontario-human-rights-code>). Failure to comply with the letter and spirit of the Code will render the applicant ineligible for a grant and, in the event a grant is made, liable to repay the grant in its entirety at the request of the Ministry. Applicants should be aware that Government of Ontario institutions are bound by the Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c.F.31 (<https://www.ontario.ca/laws/statute/90f31>), as amended from time to time, and that any information provided to them in connection with this application may be subject to disclosure in accordance with that Act. Applicants are advised that the names and addresses of organizations receiving grants, the amount of the grant awards, and the purpose for which grants are awarded is information made available to the public.

### Declaration

The Applicant hereby certifies as follows:

- (a) the information provided in this application is true, correct and complete in every respect;
- (b) the Applicant understands any funding commitment will be provided by way of an approval letter signed by the responsible Minister and will be subject to any conditions included in such a letter. Conditions of funding may include the requirement for a funding agreement obligating the funding recipient to report on how the funding was spent and other accountability requirements;
- (c) the Applicant has read and understands the information contained in the Application Form;
- (d) the Applicant is aware that the information contained herein can be used for the assessment of grant eligibility and for statistical reporting;
- (e) the applicant understands that it is expected to comply with the Ontario Human Rights Code and all other applicable laws;
- (f) the Applicant understands that the information contained in this application or submitted to the Ministry in connection with the grant is subject to disclosure under the Freedom of Information and Protection of Privacy Act;
- (g) the Applicant is not in default of the terms and conditions of any grant, loan or transfer payment agreement with any ministry or agency of the Government of Ontario;
- (h) I am an authorized signing officer for the Applicant.

### Applicant

Miss Laura Brandt

Acting Deputy Clerk

(w): (705) 387-3947

Email: [deputyclerk@magnetawan.com](mailto:deputyclerk@magnetawan.com)

Sign Document

By clicking the "I Agree" button, I Agree with the Declaration and Statement Above

I Agree

I Disagree

Signature [Laura Brandt](#)

Date/Time [07/12/2020 11:40:04](#)

### Applicant

Mrs. Kerstin Vroom  
CAO/Clerk  
(w): (705) 387-3947  
Email: clerk@magnetawan.com

Sign Document

By clicking the "I Agree" button, I Agree with the Declaration and Statement Above

I Agree

I Disagree

Signature [Kerstin Vroom](#)

Date/Time [07/12/2020 11:40:23](#)

Declaration / Signing

Please validate your application by clicking the Validate button before submitting the form back to Transfer Payment Ontario.

To: Municipality of Magnetawan,

From: Magnetawan Friendship Club.

**Letter of Support re: The Inclusive Community Grant.**

The Magnetawan Friendship Club, a seniors group operate a building (held in trust by the Municipality ) that is badly in need of having the costly forty year old baseboard heating system replaced with a more affordable, energy efficient propane system.

There is also an urgent need to have a backup generator for power outages. With power outages both our building and the adjacent fire hall are without water which we supply from our drilled well. This centre is also a back up emergency shelter.

Our building is used for club meetings, socials and educational programs. We sponsor community card parties, Wheels to Meals program (70 to 80 seniors enjoy an onsite prepared three course meal) and AA weekly meetings, It is also used for flu clinics, and a meeting place for various government agencies such as Social Services, Health Unit, etc. being a central location for our district.

Several community organizations such as ; Agricultural Society, Horticultural Society, Snowmobile Club, etc. hold their meetings here.

Your financial support to assist in making needed repairs, especially as COVID-19 has eliminated all fund raising activities will be greatly appreciated.

Respectfully submitted on behalf of the Magnetawan Friendship Club



Ed Lake , President



Garfield Robertson, Treasurer.

Council Approval Accounts Payable and Payroll

Meeting Date: DEC 16 2020

**Accounts Payable**

Batch # 127

Amount

\$ 33,282.00 (A)

Cheque Date: 30/11/20

Cheque Numbers

From: 21184 To: 21205

Batch # 126

\$ 267,348.55

Cheque Date: 16/12/20

Cheque Numbers

From: 21205 To: 21263

Batch #

\$

Cheque Date:

Cheque Numbers

From: To:

EFT

Batch # 131

\$ 46,284.38

Total Accounts Payable

\$ 346,914.93

**Cancelled Cheques**

021136-Receiver General (\$660.34) / 346,248.59 (A)

**Payroll**

Staff Pay NOV 15 - 28/20

\$ 71,073.15

Pay Period: # 24

Direct deposit and

Cheque #21147 to # 21171

Staff Pay

\$

Pay Period: #

Direct deposit and

Cheque # to #

Council Pay NOV 1 - 30/20

Pay Period: # 24

All Direct deposit

\$ 4580.68

Total Payroll

\$ 75,653.83 (B)

Total for Resolution

\$ 421,902.42

## Council/Board Report By Dept-(EFT)



AP5130

Date : Dec 10, 2020

Page : 17

Time : 2:54pm

Vendor : 01009 To 30000

Batch : 126 To 131

Department : All

EFT Paid Date : 10-Dec-2020 To 16-Dec-2020

Bank : 0099 To 1

Class : All

Vendor Code Vendor Name

Invoice No. Description

G.L. Account CC1 CC2 CC3 GL Account Name

Batch Invc Date

Invc Due Date

Amount

DEPARTMENT 7300

COMMUNITY CENTRE AND PAVILION

EFT Paid Total : 46,284.38

Total Unpaid for Approval : 0.00

Total Manually Paid for Approval : 0.00

Total Computer Paid for Approval : 267,348.55

Total EFT Paid for Approval : 46,284.38

Grand Total ITEMS for Approval : 313,632.93

(A)

+ payroll (B)

**MUNICIPALITY OF MAGNETAWAN**  
**Council/Board Report By Dept-(Computer)**



AP5130 Page : 1  
 Date : Dec 10, 2020 Time : 2:54 pm

Vendor : 01009 To 30000  
 Batch : 126 To 131  
 Department : All

Cheque Print Date : 10-Dec-2020 To 16-Dec-2020  
 Bank : 0099 To 1  
 Class : All

Vendor Invoice	Vendor Name Description				Batch Invc Date	Inv Due Date	Amount
G.L. Account	CC1	CC2	CC3	GL Account Name			
<b>DEPARTMENT 1000 LEGISLATIVE</b>							
<b>02031</b>	<b>BRUNTON TIM</b>						
NOV 19/20 MIL REGIONAL FIRE MEETING - MILEAGE					126 19-Nov-2020	16-Dec-2020	
1-4-1000-2010				COUNCIL - Materials and Supplies			35.75
<b>04120</b>	<b>SAM DUNNETT</b>						
85492 LUNCH RE: BUDGET MEETING - REIMBURSEMENT FOR SAM					126 02-Dec-2020	16-Dec-2020	
1-4-1000-2010				COUNCIL - Materials and Supplies			89.23
NOVEMBER M MILEAGE TO CAPB MEETING					126 18-Nov-2020	16-Dec-2020	
1-4-1000-2010				COUNCIL - Materials and Supplies			38.50
<b>15062</b>	<b>OFFICE OF THE PUBLIC GUARDIAN AND TRUSTEE</b>						
DEC/20 MONUMENT RE: SPENCE - 970534023					126 01-Dec-2020	16-Dec-2020	
1-2-1000-1011				A/P-Public Trustee			100.00
<b>16084</b>	<b>PIVOT SAFETY PRODUCTS INC</b>						
10/12/2020 RETURN TENDER DEP[OSIT					126 10-Dec-2020	16-Dec-2020	
1-2-1000-1086				Tender Deposits			7,965.24
<b>18005</b>	<b>RECEIVER GENERAL</b>						
491966677RI N THIRD PARTY REMITTANCE A/C 491966677RI					126 28-Nov-2020	16-Dec-2020	
1-2-1000-1024				Garnishment Payable			36.00
<b>Department Totals :</b>							<b>8,264.72</b>

<b>DEPARTMENT 1100 ACCOUNTS RECEIVABLE</b>							
<b>13330</b>	<b>MHBC PLANNING LIMITED</b>						
5020954 DI IORIO CONSENT - 107 HEMLOCK LANE					126 25-Nov-2020	16-Dec-2020	
1-1-1100-1143				A/R-Di-Iorio			374.60
5020956 WESTBROOK CONSENT					126 25-Nov-2020	16-Dec-2020	
1-1-1100-1195				A/R-Westbrook			106.22
5020957 NOLL RONCADIN CONSENT					126 25-Nov-2020	16-Dec-2020	
1-1-1100-1175				A/R-C Noll			183.06
5020958 NOLL RE: DRIVEWAY					126 25-Nov-2020	16-Dec-2020	
1-1-1100-1175				A/R-C Noll			45.20
5020959 HARRIS & SUTTON - CON 4 PT LOT 14 - CONSENT					126 25-Nov-2020	16-Dec-2020	
1-1-1100-1171				A/R-Harris			90.40
5020974 MUNN-SAUNDERS 1743 NIPPISSING RD S - CONSENT					126 25-Nov-2020	16-Dec-2020	
1-1-1100-1151				A/R-Munn			1,623.81
<b>14066</b>	<b>NEAR NORTH DISTRICT SCHOOL BOARD</b>						
DECEMBER 2020 SUP/OMIT LEVY					126 09-Dec-2020	16-Dec-2020	
1-2-1100-1200				Due to EP Board			8,260.71
<b>18035</b>	<b>RUSSELL</b>						
63-283-365 BAILEY ROAD EXCHANGE					126 30-Nov-2020	16-Dec-2020	
1-1-1100-1124				A/R- J Bailey			738.04
63-283-375 WIENS ROAD USE AGREEMENT					126 30-Nov-2020	16-Dec-2020	
1-1-1100-1125				A/R-Wiens			650.26
<b>Department Totals :</b>							<b>12,072.30</b>

**DEPARTMENT 1200 ADMINISTRATION**

**01035** AIRD & BERLIS LLP  
**688595** LEGAL SERVICES

126 30-Nov-2020 16-Dec-2020



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Vendor : 01009 To 30000  
 Batch : 126 To 131  
 Department : All

Cheque Print Date : 10-Dec-2020 To 16-Dec-2020  
 Bank : 0099 To 1  
 Class : All

Vendor Invoice	Vendor Name Description				Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3	GL Account Name			
<b>DEPARTMENT 1200 ADMINISTRATION</b>							
1-4-1200-2210				ADMIN - Legal Fees-general			589.86
<b>02013 BELL MOBILITY</b>							
519949447 NO OCTOBER 2020 CELL CHARGES					126 09-Nov-2020	16-Dec-2020	
1-4-1200-2052				ADMIN - Cell Telephone			77.72
<b>03130 CLARITY CONFERENCING INC.</b>							
000014103120 CONFERENCING PHONE LINE					126 31-Oct-2020	16-Dec-2020	
1-4-1200-1310				ADMIN - Conferences and Seminars			3.85
<b>13009 MAGNETAWAN GRILL AND GROC</b>							
171221 COFFEE					126 25-Nov-2020	16-Dec-2020	
1-4-1200-2015				ADMIN - Office maintenance & supplies			35.96
171362 VINEGAR					126 26-Nov-2020	16-Dec-2020	
1-4-1200-2015				ADMIN - Office maintenance & supplies			3.29
<b>13011 MAGNETAWAN BUILDING CENTRE (PARKS)</b>							
101-52852 SNOW BRUSH, BROOM, AND GLASS CLEANER					126 23-Nov-2020	16-Dec-2020	
1-4-1200-2015				ADMIN - Office maintenance & supplies			67.67
104-54257 TOILET PAPER AND FACIAL TISSUES					126 25-Nov-2020	16-Dec-2020	
1-4-1200-2015				ADMIN - Office maintenance & supplies			30.49
<b>14093 NOVEXCO INC.</b>							
403894983 PAPERLINE COPY PAPER					126 23-Nov-2020	16-Dec-2020	
1-4-1200-2010				ADMIN - Office Supplies			106.11
<b>18035 RUSSELL</b>							
63-283-359 DE BAYVIEW ROAD					126 07-Dec-2020	16-Dec-2020	
1-4-1200-2205				Legal fees - Bayview Road Gifting			1,231.25
<b>19055 STAPLES BUSINESS ADVANTAGE</b>							
54764274 LABELS AND TONER					126 19-Nov-2020	16-Dec-2020	
1-4-1200-2140				ADMIN - Copying Expenses			188.52
54773596 BROTHER DRUM DR310CL					126 19-Nov-2020	16-Dec-2020	
1-4-1200-2140				ADMIN - Copying Expenses			333.59
54814665 PENCIL LEADS					126 24-Nov-2020	16-Dec-2020	
1-4-1200-2010				ADMIN - Office Supplies			9.92
54821982 CATALOGUE ENVELOPES AND MICHANICAL PENCIL					126 25-Nov-2020	16-Dec-2020	
1-4-1200-2010				ADMIN - Office Supplies			74.75
54862989 OFFICE CHAIR					126 30-Nov-2020	16-Dec-2020	
1-4-1200-2010				ADMIN - Office Supplies			326.62
<b>22030 VIA NET INTERNET SOLUTIONS</b>							
DESL SERVICE DSL SERVICE DEC 1-31/2020					126 01-Dec-2020	16-Dec-2020	
1-4-1200-2135				ADMIN - Website expenses			151.41
<b>Department Totals :</b>							<b>3,231.01</b>

<b>DEPARTMENT 1300 TREASURY</b>							
<b>02070 BAKER TILLY SNT LLP</b>							
458350 PROFESSIONAL SERVICES FOR THE PERIOD ENDED DEC 31, 2020 INCLUDING					126 30-Nov-2020	16-Dec-2020	
1-4-1300-2200				TREAS - Accounting/Audit			9,040.00
<b>07093 GLOBAL INDUSTRIAL CANADA</b>							
3911147 SANITIZER AND STATIONS					126 18-Nov-2020	16-Dec-2020	
1-4-1300-2025				TREAS - Covid-19 Sanitization Expenses			579.51

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 Bank : 0099 To 1  
 Class : All

Vendor Invoice	Vendor Name Description				Batch Invc Date	Inv Due Date	
G.L. Account	CC1	CC2	CC3	GL Account Name			Amount
<hr/>							
DEPARTMENT	1300	TREASURY					
13011	MAGNETAWAN BUILDING CENTRE (PARKS)						
103-67884	HAND SANITIZER STATION				126 03-Dec-2020	16-Dec-2020	
1-4-1300-2025	TREAS - Covid 19 Safe Restart Expenses						56.85
13086	MINUTEMAN PRESS						
17807	#10 REGULAR WHITE PRINTED ENVELOPES				126 29-Nov-2020	16-Dec-2020	
1-4-1300-2010	TREAS - Taxation Materials						220.15
18035	RUSSELL						
63-283-276 DE	TREAS MIKALASKAS LEGAL FEES				126 07-Dec-2020	16-Dec-2020	
1-4-1300-2210	TREAS - Legal Fees						169.67
19045	LINDA SAUNDERS						
NOV 13/20 - M	MILEAGE - BANKING				126 13-Nov-2020	16-Dec-2020	
1-4-1300-2010	TREAS - Taxation Materials						25.30
NOV 20/20 - M	MILEAGE - BANKING				126 20-Nov-2020	16-Dec-2020	
1-4-1300-2010	TREAS - Taxation Materials						25.30
NOV 25/20 - M	MILEAGE - BANKING				126 25-Nov-2020	16-Dec-2020	
1-4-1300-2010	TREAS - Taxation Materials						25.30
NOV 30/20 - M	MILEAGE - BANKING				126 30-Nov-2020	16-Dec-2020	
1-4-1300-2010	TREAS - Taxation Materials						25.30
NOV 5/20 MILE	MILEAGE - BANKIING				126 05-Nov-2020	16-Dec-2020	
1-4-1300-2010	TREAS - Taxation Materials						25.30
Department Totals :							10,192.68

DEPARTMENT 1400		OTHER ASSETS				
02071	BEATTY PRINTING					
47940	RECYCLING CALENDARS 2021		126	18-Nov-2020	16-Dec-2020	
1-1-1400-1250		Prepaid Expenses				367.25
13076	MINISTER OF FINANCE					
43052	2021 LAND USE PERMIT - CROFT LANDFILL		126	09-Nov-2020	16-Dec-2020	
1-1-1400-1250		Prepaid Expenses				103.75
		Department Totals :				471.00

<b>DEPARTMENT 2000 FIRE DEPARTMENT</b>							
02013	<b>BELL MOBILITY</b>						
519949447 NO	<b>OCTOBER 2020 CELL CHARGES</b>				126 09-Nov-2020	16-Dec-2020	
1-4-2000-2052	FD - Cell Telephone						95.20
02014	<b>BELL MOBILITY INC</b>						
0095671464	<b>CELL TOWER RENTAL - DEC 2020</b>				126 01-Dec-2020	16-Dec-2020	
1-4-2000-2053	FD - Communications Tower						66.50
13009	<b>MAGNETAWAN GRILL AND GROC</b>						
170721	<b>COOKIES AND CREAM - REFRESHMENTS FOR SEMINAR</b>				126 17-Nov-2020	16-Dec-2020	
1-4-2000-1310	FD - Conferences/Seminars						16.96
13021	<b>MAP SUNDRIDGE</b>						
686707	<b>WASHER FLUID</b>				126 24-Nov-2020	16-Dec-2020	
1-4-2000-7130	FD - Equipment Repairs & Maintenance						29.74
15050	<b>HYDRO ONE NETWORKS</b>						
200198935146	<b>226 SIDE ROAD 15 16</b>				126 08-Dec-2020	16-Dec-2020	

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Vendor Invoice	Vendor Name Description					Batch Invc Date	Inv Due Date	
G.L. Account	CC1	CC2	CC3	GL Account Name				Amount

<b>DEPARTMENT 2000</b>	<b>FIRE DEPARTMENT</b>							
1-4-2000-2029				FD - Hydro - 226 15th & 16th Side Rd N				27.97
<b>Department Totals :</b>								<b>236.37</b>

<b>DEPARTMENT 2001</b>	<b>FIRE VOLUNTEERS</b>							
18070	TOWNSHIP OF RYERSON							
2020-045	DISPATCH TRAINING					126 25-Nov-2020	16-Dec-2020	
1-4-2001-1010				FV - Wages & Benefits-volunteer calls				248.40
<b>Department Totals :</b>								<b>248.40</b>

<b>DEPARTMENT 2002</b>	<b>FIRE TRAINING</b>							
18070	TOWNSHIP OF RYERSON							
RTO 2020 - 05: RTO WAGES						126 01-Dec-2020	16-Dec-2020	
1-4-2002-1500				FT - Regional Training				4,170.40
<b>Department Totals :</b>								<b>4,170.40</b>

<b>DEPARTMENT 2003</b>	<b>FIRE PREVENTION</b>							
07092	UNISYNC GROUP LIMITED							
101485	NAVY JOB SHIRTS					126 18-Nov-2020	16-Dec-2020	
1-4-2003-2010				FP - Prevention materials & supplies				246.34
13013	MAGNETAWAN BUILDING CENTRE (FIRE DEPT.)							
105-5752	SMOKE DETECTORS					126 26-Nov-2020	16-Dec-2020	
1-4-2003-2010				FP - Prevention materials & supplies				57.56
<b>Department Totals :</b>								<b>303.90</b>

<b>DEPARTMENT 2005</b>	<b>FIRE MAG STATION</b>							
13013	MAGNETAWAN BUILDING CENTRE (FIRE DEPT.)							
101-52416	GARBAGE BAGS, RECYCLING BAGS AND EXTN CORD					126 24-Nov-2020	16-Dec-2020	
1-4-2005-7140				MAG STATION - Maintenance & Repairs				73.40
22030	VIA NET INTERNET SOLUTIONS							
DESL SERVICI DSL SERVICE DEC 1-31/2020						126 01-Dec-2020	16-Dec-2020	
1-4-2005-2050				MAG STATION - Telephone				79.09
<b>Department Totals :</b>								<b>152.49</b>

<b>DEPARTMENT 2006</b>	<b>FIRE AHMIC STATION</b>							
15050	HYDRO ONE NETWORKS							
200198932621	60 AHMIC ST					126 30-Nov-2020	16-Dec-2020	
1-4-2006-2030				AHMIC STATION - Hydro				193.07
<b>Department Totals :</b>								<b>193.07</b>

<b>DEPARTMENT 2031</b>	<b>FIRE TRUCK #531 - 2019 PUMPER TRUCK</b>							
03023	CARRIER CENTERS							
05P503295	PRIMER LUBRICANT					126 13-Nov-2020	16-Dec-2020	
1-4-2031-2070				TR531 - Repairs and testing				294.86
05S504554	SHOP SUPPLIES					126 25-Nov-2020	16-Dec-2020	
1-4-2031-2070				TR531 - Repairs and testing				167.81

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Vendor Invoice	Vendor Name Description					Batch Invc Date	Inv Due Date	
G.L. Account	CC1	CC2	CC3	GL Account Name				Amount

**DEPARTMENT 2031 FIRE TRUCK #531 - 2019 PUMPER TRUCK**

**Department Totals : 462.67**

**DEPARTMENT 2100 BUILDING DEPARTMENT**

**03065 CLOUTHIER MATTHEW**

NOV 2020- MIL NOVEMBER 5-26/20 MILEAGE EXPENSE

126 26-Nov-2020 16-Dec-2020

1-4-2100-2030 CBO - Mileage

918.72

**Department Totals : 918.72**

**DEPARTMENT 2200 BYLAW ENFORCEMENT**

**04031 DEEVEY CAITLIN A**

4-106583 REIMBURSE CAITLIN - UNIFORM

126 26-Nov-2020 16-Dec-2020

1-4-2200-2010 BLEO - Materials/Supplies

292.19

M000000269 NOVEMBER 16-27/20 MILEAGE

126 30-Nov-2020 16-Dec-2020

1-4-2200-2010 BLEO - Materials/Supplies

236.52

**05030 EAST PARRY SOUND VETERINARY SERVICE**

JAN-DEC 2020 2020 EAST PARRY SOUND VETERINARY SERVICE COMMITTEE FEES

126 01-Dec-2020 16-Dec-2020

1-4-2200-2010 BLEO - Materials/Supplies

385.00

**18035 RUSSELL**

63-283-380 KLAHANIE CAMPERS CORP ZONING & BUILDING CODE ENFORCEMENT

126 07-Dec-2020 16-Dec-2020

1-4-2200-2210 BLEO - Legal fees

410.83

**19055 STAPLES BUSINESS ADVANTAGE**

54795932 EVIDENCE NOTEBOOKS

126 23-Nov-2020 16-Dec-2020

1-4-2200-2010 BLEO - Materials/Supplies

116.28

**Department Totals : 1,440.82**

**DEPARTMENT 2500 PROTECTION TO PERSONS & PROPERTY**

**13073 MINISTER OF FINANCE**

202411201103 OCTOBER OPP LSR BILLING

126 30-Nov-2020 16-Dec-2020

1-4-2500-2010 PROTECT - Policing Costs

41,545.00

**Department Totals : 41,545.00**

**DEPARTMENT 2600 COMMUNITY DEVELOPMENT**

**01130 TOWNSHIP OF ARMOUR**

ARM 20-116 2020 ACED - REGIONAL ECONOMIC DEVELOPMENT

126 03-Dec-2020 16-Dec-2020

1-4-2600-2065 COM - Regional Economic Dev Dept

2,500.00

**04085 CINDY LEGGETT**

NOVEMBER 20 FITNESS CLASSES NOVEMBER 2020

126 01-Dec-2020 16-Dec-2020

1-4-2600-2400 COM - Recreation

385.00

**Department Totals : 2,885.00**

**DEPARTMENT 3011 BRIDGES & CULVERTS**

**08084 HUBB CAP**

1023190 POLYMER LAMINATED/COUPLER POLYMER

126 26-Nov-2020 16-Dec-2020

1-4-3011-2010 A - Materials/Supplies

35,883.38

**13229 A MIRON TOPSOIL LTD**

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Vendor Invoice	Vendor Name Description				Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3	GL Account Name			

<b>DEPARTMENT 3011</b>		<b>BRIDGES &amp; CULVERTS</b>					
16291	B GRAVEL				126 25-Nov-2020	16-Dec-2020	
1-4-3011-2010				A - Materials/Supplies			4,329.82
<b>16084 PIVOT SAFETY PRODUCTS INC</b>							
3585	GUIDE RAIL INVENTORY				126 01-Dec-2020	16-Dec-2020	
1-4-3011-8000				A - Culvert/Bridges- Capital			79,625.42
<b>Department Totals :</b>							<b>119,838.62</b>

<b>DEPARTMENT 3022</b>		<b>BRUSHING/TREE TRIMMING</b>					
<b>13104 MAGNETAWAN TRUCK AND TRAILER</b>							
107	TRUCK REPAIR				126 28-Sep-2020	16-Dec-2020	
1-4-3022-3030				B2- Rented Equipment-Excavator			31.41
<b>Department Totals :</b>							<b>31.41</b>

<b>DEPARTMENT 3023</b>		<b>DITCHING</b>					
<b>19229 SUNBELT RENTALS</b>							
73097668-0001	MINI EXCAVATOR				126 17-Nov-2020	16-Dec-2020	
1-4-3023-3015				B3 - Rented Equipment-Excavator			2,212.54
<b>Department Totals :</b>							<b>2,212.54</b>

<b>DEPARTMENT 3031</b>		<b>COLD MIX PATCHING</b>					
<b>06050 FOWLER CONSTRUCTION COMPANY</b>							
42806	COLD MIX ASPHALT				126 21-Nov-2020	16-Dec-2020	
1-4-3031-2010				C1 - Materials/Supplies			1,697.42
<b>Department Totals :</b>							<b>1,697.42</b>

<b>DEPARTMENT 3041</b>		<b>GRAVEL PATCHING/WASHOUTS</b>					
<b>03027 CARR AGGREGATES INC</b>							
3930	2" MINUS GRAVEL				126 10-Nov-2020	16-Dec-2020	
1-4-3041-2010				D1 - Materials/Supplies			867.09
3945	A GRAVEL				126 12-Nov-2020	16-Dec-2020	
1-4-3041-2010				D1 - Materials/Supplies			20,328.07
3962	A GRAVEL				126 13-Nov-2020	16-Dec-2020	
1-4-3041-2010				D1 - Materials/Supplies			153.80
<b>Department Totals :</b>							<b>21,348.96</b>

<b>DEPARTMENT 3042</b>		<b>GRADING</b>					
<b>10007 SCOTT JOHNSTON</b>							
15	GRADING NOV 2 & 5				126 23-Nov-2020	16-Dec-2020	
1-4-3042-4010				D2 - Contracts			1,059.38
<b>Department Totals :</b>							<b>1,059.38</b>

<b>DEPARTMENT 3045</b>		<b>GRAVEL</b>					
<b>03027 CARR AGGREGATES INC</b>							
3781	A GRAVEL				126 22-Oct-2020	16-Dec-2020	
1-4-3045-2010				D1 - Materials/Supplies			189.51

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Vendor Invoice	Vendor Name Description				Batch Invc Date	Inv Due Date	Amount
G.L. Account	CC1	CC2	CC3	GL Account Name			
<b>DEPARTMENT 3045 GRAVEL</b>							
3856				STANLEY STREET GRAVEL	126 29-Oct-2020	16-Dec-2020	
1-4-3045-2010				D5 - Materials/Supplies			616.04
3985				STANLEY STREET A GRAVEL	126 17-Nov-2020	16-Dec-2020	
1-4-3045-2010				D5 - Materials/Supplies			5,599.52
4001				A GRAVEL	126 18-Nov-2020	16-Dec-2020	
1-4-3045-2010				D5 - Materials/Supplies			3,175.82
<b>Department Totals :</b>							<b>9,580.89</b>

<b>DEPARTMENT 3101 OVERHEAD</b>							
<b>02013 BELL MOBILITY</b>							
519949447 NO				OCTOBER 2020 CELL CHARGES	126 09-Nov-2020	16-Dec-2020	
1-4-3101-2052				J - Cell Telephone			139.35
<b>02014 BELL MOBILITY INC</b>							
0095671464				CELL TOWER RENTAL - DEC 2020	126 01-Dec-2020	16-Dec-2020	
1-4-3101-2053				J - Communications Equipment and Tower			66.50
<b>13012 MAGNETAWAN BUILDING CENTRE (ROADS)</b>							
101-52518				WATER	126 24-Nov-2020	16-Dec-2020	
1-4-3101-2120				J - Office			35.94
<b>13086 MINUTEMAN PRESS</b>							
17784				ENTRANCE TO PRIVATE LAND FORMS	126 16-Nov-2020	16-Dec-2020	
1-4-3101-2010				J - Materials/Supplies			135.77
<b>13240 JIM MOORE PETROLEUM</b>							
556100				SULPHUR CLEAR DIESEL	126 13-Nov-2020	16-Dec-2020	
1-4-3101-2022				J - Clear Diesel Inventory Clearing			684.95
556101				DYED DIESEL	126 13-Nov-2020	16-Dec-2020	
1-4-3101-2023				J - Dyed Diesel Inventory Clearing			270.07
556401				CLEAN DIESEL	126 20-Nov-2020	16-Dec-2020	
1-4-3101-2022				J - Clear Diesel Inventory Clearing			1,280.72
556402				DYED DIESEL	126 20-Nov-2020	16-Dec-2020	
1-4-3101-2023				J - Dyed Diesel Inventory Clearing			289.47
556403				PREMIUM GASOLINE	126 20-Nov-2020	16-Dec-2020	
1-4-3101-2021				J - Premium Gasoline Inventory Clearing			792.23
<b>13242 MOORE PROPANE LIMITED</b>							
12036335				PROPANE	126 29-Nov-2020	16-Dec-2020	
1-4-3101-2024				J - Heating Fuel			2,319.10
<b>15050 HYDRO ONE NETWORKS</b>							
200032498809				18 MILLER ROAD, NEW GARAGE	126 23-Nov-2020	16-Dec-2020	
1-4-3101-2030				J - Hydro			383.10
<b>19055 STAPLES BUSINESS ADVANTAGE</b>							
54730547				BROTHER TONER AND DAILY PLANNER	126 16-Nov-2020	16-Dec-2020	
1-4-3101-2120				J - Office			593.97
<b>23064 WOOD ENVIRONMENT &amp; INFRASTRUCTURE</b>							
GE2376				MONTHLY FORECASTING SERVICES NOV-DEC 2020	126 17-Nov-2020	16-Dec-2020	
1-4-3101-2110				J - Dues & Subscriptions			791.00
<b>Department Totals :</b>							<b>7,782.17</b>

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Vendor Invoice	Vendor Name Description				Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3	GL Account Name			

**DEPARTMENT 3213 COMPACTOR - 2003 CATERPILLAR**

13021	MAP SUNDRIDGE						
687714/3	COMMERCIAL TRUCK BATTERY				126 01-Dec-2020	16-Dec-2020	
1-4-3213-2070				COM - Repairs			275.61
<b>Department Totals :</b>							<b>275.61</b>

**DEPARTMENT 3221 TRUCK #21 - 2012 DODGE 2500 4X4 PICKUP**

13025	MAC LANG (SUNDRIDGE) LIMITED						
CCCS183065	TRUCK REPAIRS				126 27-Nov-2020	16-Dec-2020	
1-4-3221-2070				TR21 - Repairs			890.84
<b>Department Totals :</b>							<b>890.84</b>

**DEPARTMENT 3222 TRUCK #22 - 2016 FREIGHTLINER TANDEM**

06034	FREIGHTLINER NORTH BAY						
0559823P	TRUCK SUPPLIES				126 26-Oct-2020	16-Dec-2020	
1-4-3222-2070				TR22 - Repairs			81.64
IN00565	TRUCK PARTS				126 26-Nov-2020	16-Dec-2020	
1-4-3222-2070				TR22 - Repairs			265.68
1-4-3222-2070				TR22 - Repairs			265.68
19008	SDB TRUCK & EQUIPMENT REPAIRS						
11615	MONTHLY INSPECTION				126 21-Nov-2020	16-Dec-2020	
1-4-3222-2070				TR22 - Repairs			169.50
<b>Department Totals :</b>							<b>782.50</b>

**DEPARTMENT 3224 TRUCK #24 - 2012 INTERNATIONAL TANDEM**

06034	FREIGHTLINER NORTH BAY						
0559823P	TRUCK SUPPLIES				126 26-Oct-2020	16-Dec-2020	
1-4-3224-2070				TR24 - Repairs			81.64
13104	MAGNETAWAN TRUCK AND TRAILER						
154	TRUCK REPAIRS				126 29-Oct-2020	16-Dec-2020	
1-4-3224-2070				TR24 - Repairs			584.76
<b>Department Totals :</b>							<b>666.40</b>

**DEPARTMENT 3227 TRUCK #27 - 2014 FREIGHTLINER TANDEM**

19008	SDB TRUCK & EQUIPMENT REPAIRS						
11613	MONTHLY INSPECTION				126 21-Nov-2020	16-Dec-2020	
1-4-3227-2070				TR27 - Repairs			203.40
<b>Department Totals :</b>							<b>203.40</b>

**DEPARTMENT 3228 TRUCK #28 - 2018 WESTERN STAR**

06034	FREIGHTLINER NORTH BAY						
0559823P	TRUCK SUPPLIES				126 26-Oct-2020	16-Dec-2020	
1-4-3228-2070				TR28 - Repairs			81.64
IN00565	TRUCK PARTS				126 26-Nov-2020	16-Dec-2020	
1-4-3228-2070				TR28 - Repairs			265.72
13104	MAGNETAWAN TRUCK AND TRAILER						



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**DEPARTMENT 3228 TRUCK #28 - 2018 WESTERN STAR**

140	TRUCK REPAIRS					126 28-Oct-2020	16-Dec-2020	
1-4-3228-2070				TR28 - Repairs				173.51
<b>Department Totals :</b>								<b>520.87</b>

**DEPARTMENT 3229 TRUCK #29 - 2019 WESTERN STAR**

06034	FREIGHTLINER NORTH BAY							
0559823P	TRUCK SUPPLIES					126 26-Oct-2020	16-Dec-2020	
1-4-3229-2070				TR29 - Repairs				81.65
IN00568	TRUCK PARTS					126 26-Nov-2020	16-Dec-2020	
1-4-3229-2070				TR29 - Repairs				-195.62
19008	SDB TRUCK & EQUIPMENT REPAIRS							
11614	MONTHLEY INSPECTION					126 21-Nov-2020	16-Dec-2020	
1-4-3229-2070				TR29 - Repairs				169.50
<b>Department Totals :</b>								<b>55.53</b>

**DEPARTMENT 3800 STREETLIGHTS**

15050	HYDRO ONE NETWORKS							
200029713087	HWY 124 AHMIC HARBOUR					126 02-Dec-2020	16-Dec-2020	
1-4-3800-5014				STREET - Ahmic Harbour Street Light				50.21
200126393189	14 CONCESSION LOT 18					126 04-Dec-2020	16-Dec-2020	
1-4-3800-5016				STREET - Rockwynn Landing Light				24.47
<b>Department Totals :</b>								<b>74.68</b>

**DEPARTMENT 4020 LANDFILL**

01015	ADAMS BROS. CONSTRUCTION LTD.							
138340	MONTHLY TOILET RENTAL FOR CROFT AND CHAPMAN LANDFILL					126 18-Nov-2020	16-Dec-2020	
1-4-4020-2020				LF - Latrine Rentals/Cleaning				169.50
02013	BELL MOBILITY							
519949447 NO	OCTOBER 2020 CELL CHARGES					126 09-Nov-2020	16-Dec-2020	
1-4-4020-2052				LF - Cell Telephone				53.52
519949447 NO	PAYMENT APPLIED TO WRONG ACCOUNT					126 09-Nov-2020	16-Dec-2020	
1-4-4020-2420				LF - Landfill Surveillance				-127.89
02072	BELL MOBILITY							
538589007	LANDFILL SURVEILLANCE					126 02-Dec-2020	16-Dec-2020	
1-4-4020-2420				LF - Landfill Surveillance				85.77
13014	MAGNETAWAN BUILDING CENTRE (LANDFILL)							
101-52645	MOTOR OIL					126 20-Nov-2020	16-Dec-2020	
1-4-4020-2010				LF - Materials/Supplies				6.20
104-54491	SINGLE CUT KEY					126 30-Nov-2020	16-Dec-2020	
1-4-4020-2010				LF - Materials/Supplies				9.02
16087	PINCHIN LTD.							
1518680	CHAPMAN REHABILITATION					126 30-Nov-2020	16-Dec-2020	
1-4-4020-3040				LF - Engineering fees				9,563.25
<b>Department Totals :</b>								<b>9,759.37</b>

**DEPARTMENT 4030 RECYCLING**

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**DEPARTMENT 4030 RECYCLING**

<b>01015</b>	<b>ADAMS BROS. CONSTRUCTION LTD.</b>						
138340	MONTHLY TOILET RENTAL FOR CROFT AND CHAPMAN LANDFILL				126 18-Nov-2020	16-Dec-2020	
1-4-4030-2010	RECY - Materials/Supplies						169.50
<b>02013</b>	<b>BELL MOBILITY</b>						
519949447	NO OCTOBER 2020 CELL CHARGES				126 09-Nov-2020	16-Dec-2020	
1-4-4030-2052	RECY - Cell Telephone						42.94
519949447	NO PAYMENT APPLIED TO WRONG ACCOUNT				126 09-Nov-2020	16-Dec-2020	
1-4-4030-2420	RECY - Landfill Surveillance						-127.89
<b>02072</b>	<b>BELL MOBILITY</b>						
538589007	LANDFILL SURVEILLANCE				126 02-Dec-2020	16-Dec-2020	
1-4-4030-2420	RECY - Landfill Surveillance						85.77
<b>13014</b>	<b>MAGNETAWAN BUILDING CENTRE (LANDFILL)</b>						
103-67735	SINGLE CUT KEY				126 30-Nov-2020	16-Dec-2020	
1-4-4030-2015	RECY - Latrine Rentals/Cleaning						9.02
<b>Department Totals :</b>							<b>179.34</b>

**DEPARTMENT 4300 WATER SYSTEMS**

<b>14063</b>	<b>NEAR NORTH LABORATORIES INC.</b>						
80757	WATER TESTING - NOV 17/20				126 19-Nov-2020	16-Dec-2020	
1-4-4300-2010	W-SYS - Materials/Supplies						104.75
<b>Department Totals :</b>							<b>104.75</b>

**DEPARTMENT 6350 BUILDING - 4855 HWY 520**

<b>13330</b>	<b>MHBC PLANNING LIMITED</b>						
5020953	MUNICIPALITY INITIATED EMPLOYMENT AREA				126 25-Nov-2020	16-Dec-2020	
1-4-6350-4030	BUILDING - Planning						203.40
<b>Department Totals :</b>							<b>203.40</b>

**DEPARTMENT 7200 PARKS**

<b>01135</b>	<b>ARNSTEIN LAWN AND GARDEN COMPANY INC.</b>						
01-103512	SUPPLIES				126 03-Nov-2020	16-Dec-2020	
1-4-7200-2400	PARKS - Repairs & Maintenance						293.70
<b>13011</b>	<b>MAGNETAWAN BUILDING CENTRE (PARKS)</b>						
101-52852	SNOW BRUSH, BROOM, AND GLASS CLEANER				126 23-Nov-2020	16-Dec-2020	
1-4-7200-2010	PARKS - Materials/Supplies						45.73
101-52860	HARDWARE POLY CLOTH				126 23-Nov-2020	16-Dec-2020	
1-4-7200-2010	PARKS - Materials/Supplies						25.41
101-53093	TRAILER WIRE ADAPTER				126 27-Nov-2020	16-Dec-2020	
1-4-7200-2400	PARKS - Repairs & Maintenance						15.24
103-67005	CAT LITTLER - OIL DRY FOR SHOP				126 16-Nov-2020	16-Dec-2020	
1-4-7200-2010	PARKS - Materials/Supplies						11.29
103-67225	REBAR TIE WIRE				126 20-Nov-2020	16-Dec-2020	
1-4-7200-2400	PARKS - Repairs & Maintenance						8.12
103-67530	CLR GARBAGE BAGS				126 26-Nov-2020	16-Dec-2020	
1-4-7200-2010	PARKS - Materials/Supplies						30.48
<b>13021</b>	<b>MAP SUNDRIDGE</b>						

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## DEPARTMENT 7200 PARKS

688362/3	BAR LAMP & SILICONE LUBRICANT				126 03-Dec-2020	16-Dec-2020	
1-4-7200-2400				PARKS - Repairs & Maintenance			9.50
Department Totals :							439.47

## DEPARTMENT 7205 PARKS OVERHEAD

01135	ARNSTEIN LAWN AND GARDEN COMPANY INC.						
01-104042	WOODCUTTER SAFETY KIT AND JDC SHOES				126 20-Nov-2020	16-Dec-2020	
1-4-7205-2020				P - Safety & Health			268.94
02013	BELL MOBILITY						
519949447	NO OCTOBER 2020 CELL CHARGES				126 09-Nov-2020	16-Dec-2020	
1-4-7205-2052				P - Cell Telephone			37.86
15050	HYDRO ONE NETWORKS						
2000 8968 030	18 MILLER ROAD PARKS GARAGE				126 23-Nov-2020	16-Dec-2020	
1-4-7205-2030				P - Hydro			151.27
200100056780	6527 HWY 124				126 30-Nov-2020	16-Dec-2020	
1-4-7205-2030				P - Hydro			16.48
19055	STAPLES BUSINESS ADVANTAGE						
54730547	BROTHER TONER AND DAILY PLANNER				126 16-Nov-2020	16-Dec-2020	
1-4-7205-2120				P - Office			10.45
Department Totals :							485.00

## DEPARTMENT 7210 PARKS TRUCK #10 - 2010 DODGE 1500

20083	TRACKMATICS INC						
37103	MONTHLY MONITORING AND DATA				126 05-Dec-2020	16-Dec-2020	
1-4-7210-2070				TR10 - Repairs			39.55
Department Totals :							39.55

## DEPARTMENT 7213 PARKS TRACTOR #2 - JOHN DEERE 2720

01135	ARNSTEIN LAWN AND GARDEN COMPANY INC.						
01-104042	WOODCUTTER SAFETY KIT AND JDC SHOES				126 20-Nov-2020	16-Dec-2020	
1-4-7213-2075				TRACTOR 2 - Snowblower repairs			156.64
Department Totals :							156.64

## DEPARTMENT 7214 PARKS TRAILERS

13011	MAGNETAWAN BUILDING CENTRE (PARKS)						
103-67519	AUTO STOP LAMPS				126 26-Nov-2020	16-Dec-2020	
1-4-7214-2070				PARKS TRAILERS - Repairs			34.56
13021	MAP SUNDRIDGE						
688362/3	BAR LAMP & SILICONE LUBRICANT				126 03-Dec-2020	16-Dec-2020	
1-4-7214-2070				PARKS TRAILERS - Repairs			19.06
Department Totals :							53.62

## DEPARTMENT 7216 PARKS TRUCK #11- 2007 DODGE PICKUP

20083	TRACKMATICS INC						
37103	MONTHLY MONITORING AND DATA				126 05-Dec-2020	16-Dec-2020	

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<b>DEPARTMENT 7216</b>	<b>PARKS TRUCK #11- 2007 DODGE PICKUP</b>						
1-4-7216-2070	TR11 - Repairs						39.55
<b>Department Totals :</b>							<b>39.55</b>

<b>DEPARTMENT 7218</b>	<b>PARKS TRUCK #12</b>						
<b>19008</b>	<b>SDB TRUCK &amp; EQUIPMENT REPAIRS</b>						
11600	MONTHLY INSPECTION				126 26-Oct-2020	16-Dec-2020	
1-4-7218-2070	TR12 - Repairs						96.05
11608	MONTHLY INSPECTION				126 08-Nov-2020	16-Dec-2020	
1-4-7218-2070	TR12 - Repairs						96.05
<b>20083</b>	<b>TRACKMATICS INC</b>						
37103	MONTHLY MONITORING AND DATA				126 05-Dec-2020	16-Dec-2020	
1-4-7218-2070	TR12 - Repairs						39.55
<b>Department Totals :</b>							<b>231.65</b>

<b>DEPARTMENT 7300</b>	<b>COMMUNITY CENTRE AND PAVILION</b>						
<b>03315</b>	<b>CRAIG'S WELDING &amp; FABRICATION</b>						
1607	WALL MOUNT HAND RAIL FOR STEPS AT COMMUNITY CENTRE				126 01-Dec-2020	16-Dec-2020	
1-4-7300-2400	HALL - Repairs & Maintenance						390.32
<b>13011</b>	<b>MAGNETAWAN BUILDING CENTRE (PARKS)</b>						
103-68036	TOLIT PAPER, PAPER TOWELS & GARBAGE BAGS				126 07-Dec-2020	16-Dec-2020	
1-4-7300-2010	HALL - Materials/Supplies						193.03
104-53976	PAPER TOWEL AND TOILET PAPER				126 17-Nov-2020	16-Dec-2020	
1-4-7300-2010	HALL - Materials/Supplies						40.65
104-54052	LIBRARY REPLACEMENT LIGHTS				126 19-Nov-2020	16-Dec-2020	
1-4-7300-2400	HALL - Repairs & Maintenance						39.63
<b>13242</b>	<b>MOORE PROPANE LIMITED</b>						
966811	RENEWAL NOV 30/20 - NOV 30/21				126 30-Nov-2020	16-Dec-2020	
1-4-7300-2030	HALL - Hydro/Stove Propane						67.80
<b>15068</b>	<b>ORKIN CANADA CORPORATION</b>						
C-2254534	MONTHLY PEST CONTROL				126 19-Nov-2020	16-Dec-2020	
1-4-7300-2400	HALL - Repairs & Maintenance						240.13
<b>23035</b>	<b>WINDMILL WINDOW &amp; DOOR LTD</b>						
035649	REPALCEMENT FOR GLASS IN PAVILION DOOR				126 30-Nov-2020	16-Dec-2020	
1-4-7300-2400	HALL - Repairs & Maintenance						271.20
<b>Department Totals :</b>							<b>1,242.76</b>

<b>DEPARTMENT 7700</b>	<b>AHMC COMMUNITY CENTRE</b>						
<b>15050</b>	<b>HYDRO ONE NETWORKS</b>						
200198932621	60 AHMIC ST				126 30-Nov-2020	16-Dec-2020	
1-4-7700-2030	AHMC - Hydro						386.15
<b>Department Totals :</b>							<b>386.15</b>

<b>DEPARTMENT 8010</b>	<b>PLANNING &amp; DEVELOPMENT</b>						
<b>13330</b>	<b>MHBC PLANNING LIMITED</b>						
5020955	MAGNETAWAN PER DIEM				126 25-Nov-2020	16-Dec-2020	
1-4-8010-5014	PLN - General						217.53

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DEPARTMENT 8010 PLANNING & DEVELOPMENT

Department Totals : 217.53

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DEPARTMENT 1000 LIABILITIES

07068 GREEN SHIELD CANADA EFT

DECEMBER 20 DECEMBER 2020 - GREEN SHIELD GROUP BENEFIT PREMIUM	131	01-Dec-2020	16-Dec-2020	
1-2-1000-1055 Benefits Payable - librarian				352.73

13023 MANULIFE FINANCIAL EFT

DECEMBER 20 DECEMBER 2020 - MANULIFE GROUP BENEFITS	131	01-Dec-2020	16-Dec-2020	
1-2-1000-1055 Benefits Payable - librarian				115.24
1-2-1000-1050 Benefits Payable				940.24

13270 MINISTER OF FINANCE EFT

L1015425472 EMPLOYER HEALTH TAX NOVEMBER INSTALMENT	131	07-Dec-2020	16-Dec-2020	
1-2-1000-1045 EHT Payable				2,509.50

18043 RECEIVER GENERAL

NOV 2020 NOVEMBER 2020 PAYROLL REMITTANCE	131	30-Nov-2020	16-Dec-2020	
1-2-1000-1047 CPP Payable				4,701.90
1-2-1000-1049 Income Tax Payable				13,766.52
1-2-1000-1048 EI Payable				1,511.12

18044 RECEIVER GENERAL

NOVEMBER 20 NOVEMBER 2020 PAYROLL REMITTANCE	131	30-Nov-2020	16-Dec-2020	
1-2-1000-1049 Income Tax Payable				2,100.63
1-2-1000-1047 CPP Payable				1,139.36
1-2-1000-1048 EI Payable				413.96

18089 ROYAL BANK VISA EFT

27901397 GO TO MEETING	131	02-Dec-2020	16-Dec-2020	
1-4-1000-2010 COUNCIL - Materials and Supplies				29.38

23010 WORKPLACE SAFETY & INSURANCE BOARD - EFT

NOV 2020- REM NOVEMBER 2020 - WSIB REMITTANCE	131	01-Dec-2020	16-Dec-2020	
1-2-1000-1046 WSIB Payable				2,514.26

Department Totals : 30,094.84

DEPARTMENT 1200 ADMINISTRATION

07068 GREEN SHIELD CANADA EFT

DECEMBER 20 DECEMBER 2020 - GREEN SHIELD GROUP BENEFIT PREMIUM	131	01-Dec-2020	16-Dec-2020	
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<b>DEPARTMENT 1200</b>	<b>ADMINISTRATION</b>								
1-4-1200-1010				ADMIN - Wages and benefits					1,062.73
<b>13023</b>	<b>MANULIFE FINANCIAL EFT</b>								
DECEMBER 20	DECEMBER 2020 - MANULIFE GROUP BENEFITS					131	01-Dec-2020	16-Dec-2020	
1-4-1200-1010				ADMIN - Wages and benefits					586.30
<b>18089</b>	<b>ROYAL BANK VISA EFT</b>								
56503	AMCTO - CREATING ACCESSIBLE DOCUMENT WORKSHOP					131	18-Nov-2020	16-Dec-2020	
1-4-1200-1315				ADMIN - Training					361.60
JAN-DEC 2020	RBC VISA ANNUAL FEE					131	18-Nov-2020	16-Dec-2020	
1-4-1200-2010				ADMIN - Office Supplies					12.00
<b>Department Totals :</b>									<b>2,022.63</b>

<b>DEPARTMENT 1300</b>	<b>TREASURY</b>								
<b>07068</b>	<b>GREEN SHIELD CANADA EFT</b>								
DECEMBER 20	DECEMBER 2020 - GREEN SHIELD GROUP BENEFIT PREMIUM					131	01-Dec-2020	16-Dec-2020	
1-4-1300-1010				TREAS - Wages and benefits					1,060.86
<b>13023</b>	<b>MANULIFE FINANCIAL EFT</b>								
DECEMBER 20	DECEMBER 2020 - MANULIFE GROUP BENEFITS					131	01-Dec-2020	16-Dec-2020	
1-4-1300-1010				TREAS - Wages and benefits					467.28
<b>18089</b>	<b>ROYAL BANK VISA EFT</b>								
702-4955293-35	FOLDING MACHINE					131	17-Nov-2020	16-Dec-2020	
1-4-1300-2025				TREAS - Covid 19 Safe Restart Expenses					1,958.64
<b>Department Totals :</b>									<b>3,486.78</b>

<b>DEPARTMENT 2000</b>	<b>FIRE DEPARTMENT</b>								
<b>07068</b>	<b>GREEN SHIELD CANADA EFT</b>								
DECEMBER 20	DECEMBER 2020 - GREEN SHIELD GROUP BENEFIT PREMIUM					131	01-Dec-2020	16-Dec-2020	
1-4-2000-1010				FD - Wages & Benefits-Fire Chief					353.68
<b>13023</b>	<b>MANULIFE FINANCIAL EFT</b>								
DECEMBER 20	DECEMBER 2020 - MANULIFE GROUP BENEFITS					131	01-Dec-2020	16-Dec-2020	
1-4-2000-1010				FD - Wages & Benefits-Fire Chief					169.46
<b>18088</b>	<b>ROYAL BANK VISA EFT</b>								
38500	ACTION FIRST AID - AED PADS					131	17-Nov-2020	16-Dec-2020	
1-4-2000-2018				FD - PPE & Fire Supplies					437.31
<b>Department Totals :</b>									<b>960.45</b>

<b>DEPARTMENT 2001</b>	<b>FIRE VOLUNTEERS</b>								
<b>23010</b>	<b>WORKPLACE SAFETY &amp; INSURANCE BOARD - EFT</b>								
NOV 2020- REM	NOVEMBER 2020 - WSIB REMITTANCE					131	01-Dec-2020	16-Dec-2020	
1-4-2001-1010				FV - Wages & Benefits-volunteer calls					596.25
<b>Department Totals :</b>									<b>596.25</b>

<b>DEPARTMENT 2005</b>	<b>FIRE MAG STATION</b>								
<b>12045</b>	<b>LAKELAND POWER - EFT</b>								
072642-00	NOV 81 ALBERT ST - FIRE HALL					131	16-Nov-2020	16-Nov-2020	
1-4-2005-2030				MAG STATION - Hydro					113.00

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**DEPARTMENT 2005 FIRE MAG STATION**

**Department Totals : 113.00**

**DEPARTMENT 2010 FIRE TRUCK#510 - 2012 DODGE RAM 2500**

**18088 ROYAL BANK VISA EFT**

560247 CANADIAN TIRE - 4.3" WIRE

1-4-2010-2070 TR510 - Repairs and testing

131 24-Nov-2020 16-Dec-2020

158.16

**Department Totals : 158.16**

**DEPARTMENT 2017 FIRE TRUCK #517 - 2013 CHEVROLET EXPRESS**

**18088 ROYAL BANK VISA EFT**

560247 CANADIAN TIRE - 4.3" WIRE

1-4-2017-2070 TR517 - Repairs and testing

131 24-Nov-2020 16-Dec-2020

158.17

**Department Totals : 158.17**

**DEPARTMENT 2500 PROTECTION TO PERSONS & PROPERTY**

**18089 ROYAL BANK VISA EFT**

0071418 STINSON OWL-LIT - 911 SIGNS

1-4-2500-2030 PROTECT - 911

131 23-Nov-2020 16-Dec-2020

814.42

**Department Totals : 814.42**

**DEPARTMENT 2600 COMMUNITY DEVELOPMENT**

**07068 GREEN SHIELD CANADA EFT**

DECEMBER 20 DECEMBER 2020 - GREEN SHIELD GROUP BENEFIT PREMIUM

1-4-2600-1010 COM - Wages and benefits

131 01-Dec-2020 16-Dec-2020

145.81

**13023 MANULIFE FINANCIAL EFT**

DECEMBER 20 DECEMBER 2020 - MANULIFE GROUP BENEFITS

1-4-2600-1010 COM - Wages and benefits

131 01-Dec-2020 16-Dec-2020

118.62

**Department Totals : 264.43**

**DEPARTMENT 3101 OVERHEAD**

**07068 GREEN SHIELD CANADA EFT**

DECEMBER 20 DECEMBER 2020 - GREEN SHIELD GROUP BENEFIT PREMIUM

1-4-3101-1010 J - Wages and benefits

131 01-Dec-2020 16-Dec-2020

1,768.08

**13023 MANULIFE FINANCIAL EFT**

DECEMBER 20 DECEMBER 2020 - MANULIFE GROUP BENEFITS

1-4-3101-1010 J - Wages and benefits

131 01-Dec-2020 16-Dec-2020

799.94

**18083 ROYAL BANK VISA EFT**

20200031842 RADIO LICENSE

1-4-3101-2054 J - Radio License (Base)

131 20-Nov-2020 16-Dec-2020

666.34

**Department Totals : 3,234.36**

**DEPARTMENT 3800 STREETLIGHTS**

**12045 LAKELAND POWER - EFT**

073239-00 NOV VILLAGE STREET LIGHTING

1-4-3800-5012 STREET - Magnetawan Street Light

131 16-Nov-2020 16-Nov-2020

831.29

**MUNICIPALITY OF MAGNETAWAN**  
**Council/Board Report By Dept-(EFT)**



AP5130

Date : Dec 10, 2020

Page : 16

Time : 2:54pm

Vendor : 01009 To 30000  
 Batch : 126 To 131  
 Department : All

EFT Paid Date : 10-Dec-2020 To 16-Dec-2020  
 Bank : 0099 To 1  
 Class : All

Vendor Code	Vendor Name				Batch	Inv Date	Inv Due Date	
Invoice No.	Description							Amount
G.L. Account	CC1	CC2	CC3	GL Account Name				
<b>DEPARTMENT 3800</b>				<b>STREETLIGHTS</b>				
077271-00-NOV SPARKS STREET LIGHTING					131	16-Nov-2020	16-Nov-2020	
1-4-3800-5012				STREET - Magnetawan Street Lights				116.10
<b>Department Totals :</b>								<b>947.39</b>

<b>DEPARTMENT 4020</b>				<b>LANDFILL</b>				
07068	<b>GREEN SHIELD CANADA EFT</b>							
DECEMBER 20 DECEMBER 2020 - GREEN SHIELD GROUP BENEFIT PREMIUM					131	01-Dec-2020	16-Dec-2020	
1-4-4020-1010				LF - Wages and benefits				291.48
13023	<b>MANULIFE FINANCIAL EFT</b>							
DECEMBER 20 DECEMBER 2020 - MANULIFE GROUP BENEFITS					131	01-Dec-2020	16-Dec-2020	
1-4-4020-1010				LF - Wages and benefits				221.24
<b>Department Totals :</b>								<b>512.72</b>

<b>DEPARTMENT 6300</b>				<b>BUILDING - 28 CHURCH ST RENTAL</b>				
12045	<b>LAKELAND POWER - EFT</b>							
072641-00 NOV 28 CHURCH STREET					131	16-Nov-2020	16-Nov-2020	
1-4-6300-2030				RENTAL - Hydro				185.72
<b>Department Totals :</b>								<b>185.72</b>

<b>DEPARTMENT 7200</b>				<b>PARKS</b>				
07068	<b>GREEN SHIELD CANADA EFT</b>							
DECEMBER 20 DECEMBER 2020 - GREEN SHIELD GROUP BENEFIT PREMIUM					131	01-Dec-2020	16-Dec-2020	
1-4-7200-1010				PARKS - Wages and benefits				1,059.23
13023	<b>MANULIFE FINANCIAL EFT</b>							
DECEMBER 20 DECEMBER 2020 - MANULIFE GROUP BENEFITS					131	01-Dec-2020	16-Dec-2020	
1-4-7200-1010				PARKS - Wages and benefits				298.98
<b>Department Totals :</b>								<b>1,358.21</b>

<b>DEPARTMENT 7205</b>				<b>PARKS OVERHEAD</b>				
12045	<b>LAKELAND POWER - EFT</b>							
072693-00 NOV 4205 HWY 520					131	16-Nov-2020	16-Nov-2020	
1-4-7205-2030				P - Hydro				101.51
076283-00 NOV 4135 HWY 520 - PARK					131	16-Nov-2020	16-Nov-2020	
1-4-7205-2030				P - Hydro				92.31
076598-00 NOV 61 SPARKS STREET					131	16-Nov-2020	16-Nov-2020	
1-4-7205-2030				P - Hydro				69.34
<b>Department Totals :</b>								<b>263.16</b>

<b>DEPARTMENT 7300</b>				<b>COMMUNITY CENTRE AND PAVILION</b>				
12045	<b>LAKELAND POWER - EFT</b>							
073252-00 NOV 4304 HWY 520					131	16-Nov-2020	16-Nov-2020	
1-4-7300-2030				HALL - Hydro/Stove Propane				1,113.69
<b>Department Totals :</b>								<b>1,113.69</b>



# THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

## BY-LAW NO. 2020 -

### Being a By-law to Establish Fees and Charges

**WHEREAS** Section 391(1) of the *Municipal Act, 2001, S.O. 2001, c. 25*, as amended, authorizes the Council of a local municipality to pass by-laws imposing fees or charges for services or activities provided or done by or on behalf of it; for costs payable by it for services or activities provided or done by or on behalf of any other municipality or local board; and for the use of its property including property under its control;

**AND WHEREAS** Section 69 of the *Planning Act, R.S.O. 1990, c. P. 13*, provides that the Council of a municipality may prescribe a tariff of fees for the processing of applications made in respect of planning matters;

**AND WHEREAS** Section 7 of the *Building Code Act, 1992, S.O. 1992, c. 23*, as amended, authorizes a municipal Council of a municipality to pass a by-law requiring the payment of fees on applications for and issuance of permits and prescribing the amounts thereof;

**AND WHEREAS** Pursuant to Section 270(1) of the *Municipal Act* the Council of the Corporation of the Municipality of Magnetawan provided notice in accordance with the Municipality of Magnetawan Provision of Notice Policy By-law 2016-12.

**NOW THEREFORE** the Council of the Corporation of the Municipality of Magnetawan hereby enacts as follows:

#### 1. GENERAL

- 1.1. Council hereby establishes the fees and charges as set out in the Schedule A attached hereto and forming an integral part of this By-law.
- 1.2. This By-law shall be known and may be cited as the “Municipality of Magnetawan Fees and Charges By-law”.
- 1.3. The fees set out in the attached Schedule A shall be paid for the services or activities listed, and all fees are per occasion or request.
- 1.4. No request by any person for any information, service, activity or use of Municipal property will be provided unless and until the person requesting the information, service, activity or use of Municipal property has paid the applicable fee in the prescribed amount as set out in the Schedules.
- 1.5. The fees and charges will be subject to Harmonized Sales Tax (HST), where applicable, as noted.

**1.6.** Unpaid Fees shall be added to the owner's tax account and collected in like manner as taxes.

**2. SEVERABILITY**

If any provision or part of a provision of this by-law is declared by any court or tribunal of competent jurisdiction to be illegal or inoperative, in whole or in part, or inoperative in particular circumstances, the balance of the by-law, or its application in other circumstances, shall not be affected and shall continue to be in full force and effect.

**3. CONFLICT WITH ANY OTHER BY-LAW**

In the event of any conflict between any provisions of this by-law and any other by-law heretofore passed, the provisions of this by-law shall prevail.

**4. REPEAL OF PREVIOUS BY-LAWS**

That By-law 2020-18 be hereby repealed effective the date of passing of this By-law.

**5. EFFECTIVE DATE**

This by-law shall come into force and effect on January 01, 2021.

**READ A FIRST, SECOND, AND THIRD TIME,** passed, signed and the Seal of the Corporation affixed hereto, this 16th day of December, 2020

**THE CORPORATION OF THE  
MUNICIPALITY OF MAGNETAWAN**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
CAO/Clerk

**SCHEDULE "A" To By-law 2020-**  
**COMMUNITY SERVICES –FACILITY SERVICES**  
**Magnetawan Community Centre, Lion's Pavilion & Ahmic Harbour Community Centre**  
**All prices subject to applicable taxes (HST)**

<b>Magnetawan Community Centre</b> A damage deposit fee of \$250 per event is required upon booking. Deposit less repair costs, if any, will be returned following post- rental inspection		<b>Monday to Thursday (per day)</b>	<b>Friday to Sunday (per day)</b>	<b>Friday 6 pm to Sunday 6 pm (weekend)</b>
Commercial/ *Non-Resident full day		\$170	\$195	\$390
Commercial/Non-Resident up to 4 hrs.		\$100	per day	\$120
Resident full day		\$120	\$145	\$290
Resident up to 4 hours		\$70	per day	\$90
**Non-profit full day		\$120	\$145	\$290
Non-profit up to 4 hours		\$70	per day	\$90
<b>Add-ons</b>				
Kitchen Rental (Not Available for Individual Rental)		\$75	\$85	\$140
Bar Rental		\$35	\$55	\$110
Set-up Fee (including tables, chairs, etc.)		\$50	per day	\$50
Coffee & Tea Set-Up		\$20	per day	\$25
<b>Ahmic Harbour Community Centre</b> A damage deposit fee of \$250 per event is required upon booking. Deposit less repair costs, if any, will be returned following post-rental inspection		<b>Monday to Thursday (per day)</b>	<b>Friday to Sunday (per day)</b>	<b>Friday 6 pm to Sunday 6 pm (weekend)</b>
Commercial/Non-Resident full day		\$120	\$145	\$290
Commercial/Non-Resident up to 4 hrs.		\$80	per day	\$95
Resident full day		\$90	\$110	\$220
Resident up to 4 hours		\$70	per day	\$90
Non-profit full day		\$90	\$110	\$220
Non-profit up to 4 hours		\$70	per day	\$80
<b>Add-ons</b>				
Set-up Fee (including tables, chairs, etc.)		\$50	per day	\$50
Coffee & Tea Set-up		\$20	per day	\$25
<b>Magnetawan Lions Pavilion</b> A damage deposit fee of \$250 per event is required upon booking. Deposit less repair costs, if any, will be returned following post- rental inspection		<b>Monday to Thursday (per day)</b>	<b>Friday to Sunday (per day)</b>	<b>Friday 6 pm to Sunday 6 pm (weekend)</b>
Commercial / Non-Resident full day		\$120	\$130	\$260
Commercial / Non-Resident up to 4 hrs.		\$80	per day	\$90
Commercial/ Non-Resident Hourly		\$35	per day	\$40
Resident full day		\$100	\$110	\$220
Resident up to 4 hours		\$70	per day	\$80
Resident Hourly		\$30	per day	\$35
Non-profit full day		\$100	\$110	\$220
Non-profit up to 4 hours		\$70	per day	\$80
Non-profit Hourly		\$30	per day	\$40
Set-up Fee (tables, chairs, sports equipment, etc.)		\$50	per day	\$50

**Additional Fees – all locations**

Late Vacating Fee	\$50 per half hour, not including 10 min grace period for first ½ hour only.
Low Risk Insurance (available for some events)	\$50 per event

\*Non-Resident is defined as a person who does not either reside within the Municipality or does not pay property taxes to the Municipality.

\*Non-profit is defined as any recognized not-for-profit organization that does not gain any profit from its events

### CLERK'S OFFICE

Fee Description	Fee
Photocopies per page (Black/White)	\$0.25
Photocopies per page (Colour)	\$0.50
Commissioning of Documents	No charge for Residents \$10.00 non-residents
Freedom of Information Requests	As Provided for under MFIPPA
Records Research: Retrieval, Research Subject & Refiling (Not under MFIPPA)	\$60.00/hr
<b>Locks Passage:</b>	
Locks Daily Passage Fee	\$5.00
<b>Trailer License:</b>	
1 Year License (issued from May 1 <sup>st</sup> to November 30 <sup>th</sup> )	\$750.00 per year
Monthly License (maximum of 3 months)	\$150.00 per month
<b>Books:</b>	
Nipissing Road Book	\$13.00
Historic Sites Book	\$5.00
Looking Back Book	\$25.00
All three Historic Books Package	\$35.00

### TREASURY / TAXES

Fee Description	Fee
Tax Certificate	\$50.00
Returned Item (Cheque or EFT)	\$45.00
Assessment & Tax Rate Search / History	\$50.00 (plus \$20.00 for each additional year prior to 2003)
Property Information Report (combination of Building and Zoning)	\$200 + HST

### LANDFILL CHARGES & TIPPING FEES

Fee Description	Fee
Replacement Landfill Card	\$10 and purchase of needed tags
Bag Tags (for waste only – not needed for recyclables)	\$2.00 each
<b>Large Items</b>	
Couches	\$20.00
Chairs	\$10.00
Mattress or Box Springs	\$25.00
Fridges/Freezers/AC	\$10.00
Campers/Boats	\$5.00 per foot
<b>Construction Waste</b>	
Pickup Truck, Van or Single axle trailer	\$25.00
Single axle Truck	\$270.00
Tandem Truck 20 yard container	\$540.00
Tri-Axle Truck 40 yard container	\$1080.00
Tandem Axle Trailer	\$150.00
<b>Shingles</b>	
Pickup Truck or Van	\$65.00
Single Axle Trailer	\$125.00
Tandem Axle Trailer	\$540.00

### **ADMINISTRATION FEES**

<b>Fee Description</b>	<b>Fee</b>
<b>Dog Licensing</b>	
Service Animals	No Charge
Annual Dog Tag – First Dog	\$5.00
Annual Dog Tag – Every dog thereafter	\$5.00
Lifetime Dog Tag	\$30.00
Replacement Dog Tag	\$5.00
Kennel License	\$100.00 kennel + \$5 per dog tag
Replacement Kennel License	\$50.00 kennel
Animal Control Service Fee	\$50.00 / hour (1 hour minimum)
Impound Fee First Offence	\$100.00 + applicable fees as imposed by and payable to the Pound Keeper
Impound Fee Second Offence	\$150.00 + applicable fees as imposed by and payable to the Pound Keeper
Impound Fee Third Offence and each Subsequent Offence	\$200.00 + applicable fees as imposed by and payable to the Pound Keeper
Animal Control Service Fee	\$50/hr (1 hour minimum)
<b>Refreshment Carts &amp; Vehicles</b>	
Placed and removed daily	\$400.00
All other vehicles	\$750.00
Per Event	\$100.00
<b>Transient Trader</b>	
Door to Door Sales	\$250.00
All other Transient traders	\$500.00
<b>Other Administrative Fees</b>	<b>Fee</b>
Lottery license for Community Group	\$5.00
Application for Event Permit	\$200.00
Application for Multiple Event Permit	\$500.00
<b>By-law Enforcement Administration Fees</b>	<b>Fee</b>
By-law Administration Fee	\$50.00/hr
<b>Cemetery</b>	<b>Fee</b>
Lot (plus HST)	\$150.00
Lot Care & Maintenance	\$250.00
Cremation Lot	\$50.00
Cremation Lot Care & Maintenance	\$150.00
<b>Interments + HST</b>	<b>Fee</b>
Vault	\$400.00
Adult	\$350.00
Children, ten (10) years and under	\$300.00
Cremated Remains	\$100.00
Marker	\$25.00
<b>Monument Care &amp; Maintenance (Stake fees Incl.) +HST</b>	<b>Fee</b>
Flat Marker (over 172 sq. inches)	\$75.00
Upright Monument (up to 4 feet high and 4 feet wide)	\$125.00
Upright Monument (over 4 feet high and 4 feet wide)	\$225.00
Disinterment	\$400.00
Lot Transfer Fee	\$10.00

### **DEVELOPMENT SERVICES – PLANNING SERVICES**

<b>Planning Application</b>	<b>Fee</b>	<b>Deposit</b>
Applications for Consent submitted for Review	\$500.00	\$1,500.00
Amendment to the Zoning By-law going to Residential	\$700.00	\$1,500.00
Amendment to the Zoning By-law going to Commercial	\$700.00	\$2,500.00
Road and Shore Road Allowance Closing Application	\$500.00	\$2,500.00
Road Allowance Purchase Price	\$0.70 sq foot	
Shore Road Allowance Purchase Price	\$1.00 / sq ft	
Site Plan Agreement	\$250.00	\$500.00
Minor Variance Application	\$700	\$1,500.00
Encroachment/Driveway Agreement (to enter into) (does not include yearly fee, if applicable)	\$250.00	\$1,000.00
OPA *Major (with Zoning Amendment)	\$1,500.00	\$2,500.00
OPA *Minor (without Zoning Amendment)	\$1,000.00	\$1,500.00
Any other Property related By-law under the Planning Act (including Cost Acknowledgement, Deeming By-law, etc)	\$500.00	\$1,000.00
Planner Consultation (Minor)	\$50	\$500.00
Planner Consultation (Major)	\$50	\$1,000.00
MNR Application for Work Permit	\$150.00	No deposit
Proposed Plan of Subdivision for Review	\$1,000.00	\$5,000.00
Review & Execution of a Proposed Subdivision Agreement	\$1,000.00	\$10,000.00

### **FIRE SERVICES**

[A description of the circumstances under which these fees may be charged is included in the Fire Department Establish and Regulate By-law]

<b>Equipment &amp; Staffing</b>	<b>Fee</b>
Apparatus	\$500
<b>Administration Costs</b>	<b>Fee</b>
Third Party Inspection	\$50.00 per inspection
Fire Inspection	\$100.00 per inspection
File Search	\$100.00 per search
Fire Report	\$100.00 per report

### **Equipment Damage**

All equipment that is owned or contracted by the fire department that is damaged while the fire department is performing its duties will be billed at the replacement or repaired cost including all applicable taxes.

### **TRANSPORTATION**

<b>Fee Description</b>	<b>Fee</b>
<b>Miscellaneous</b>	
Entrance Permit	\$100.00 + HST- Fee \$500.00 – Deposit
Civic Address Sign & Post	\$40.00
Replacement Civic Address Sign	\$20.00
Letter of Suitable Location for Entrance	\$50
Unassumed Road Allowance Improvement Agreement	\$250.00 fee + \$1,000.00 deposit
Inquiries/Records Search (Road Access, Maintenance, Services)	\$30.00 per hour
Road Use Permit	\$0.00-500.00 + Deposit
Damage to Municipal Property	Time and Material for replacement costs

# THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

## BY-LAW NO. 2020 –

### Being a By-law to Regulate the Use of Municipal Public Docks, Municipal Launches and Municipal Public Accesses

**WHEREAS** Sections 8 and 11 of the *Municipal Act, S.O. 2001, Chapter M.25*, as amended, a By-law may be passed by Council for regulating the use of public lands owned and under control of the Municipality of Magnetawan;

**AND WHEREAS** use of public docks, launches and accesses owned by the Municipality is provided to the public at large, and that this use has been interfered with by persons leaving boats and materials at Municipal Public Docks, Municipal Launches and Municipal Public Accesses in a manner which obstructs public use;

**AND WHEREAS** the Municipality intends to control that interference with public privileges, pursuant to Section 128 of the *Municipal Act, S.O. 2001, Chapter M. 25*;

**AND WHEREAS** it is desirable to regulate the use of the Municipal Public Docks, Municipal Launches and Municipal Public Accesses;

**NOW THEREFORE BE IT RESOLVED THAT** the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

1. This By-law may be cited as the “Magnetawan Dock By-law”
2. This By-law unless otherwise stated in specific sections hereof shall apply to the whole geographic area of the Municipality of Magnetawan.
3. **DEFINITIONS**
  - a. **“ABANDONED”** means a boat which is parked in contravention of this By-law for a period in excess of forty-eight (48) hours.
  - b. **“BOAT”** means any vessel which floats on the surface of the water and is capable of carrying people or material whether motorized or not and includes but is not limited to pleasure craft, scows, personal water craft, canoes, row boats, pontoon boats, float planes, barges when on water or land, and boats used in commercial operations.
  - c. **“DOCKING”** means securing a boat in any way to a Municipal Public Dock whether it is attended by any person(s) or not and shall include removing a boat wholly or partially from the water and placing it on land owned by the “Municipality”.
  - d. **“NUISANCE”** means but is not limited to the docking, placing, stopping, or abandoning of boats, boat trailers, vehicles and/or materials in a location or manner, which impedes or interferes with the use of a Municipal Public dock, Municipal Launch and/or Municipal Public Access by the public.
  - e. **“OWNER”** means an individual(s) or corporation who owns a boat or the person(s) operating or having care and control of a boat at any time.
  - f. **“STORAGE”** means leaving a boat wholly or partially out of the water at a Municipal Public Dock, whether stored directly on land, or on a rack, trailer, or other storage apparatus, and includes storage of materials.

- g. **“MUNICIPAL LAUNCH”** referred to hereafter as **“LAUNCH”** means an area adjacent to or used in connection with a Municipal Public Dock , which is not a structure, and which serves as an area to launch or recover boats from the water, and which is owned by the Municipality.
- h. **“MUNICIPALITY”** means The Corporation of the Municipality of Magnetawan.
- i. **“MUNICIPAL PUBLIC DOCK”** referred to hereafter as **“DOCK”** means any structure located on land owned or under control of the Municipality and used as a dock, wharf, pier, or boat launching or recovery area together with all adjacent and underlying lands related thereto listed in this By-law.
- j. **“MUNICIPAL PUBLIC ACCESSES”** referred to hereafter as **“ACCESSES”** means an area to launch or recover boats from water which is located on land(s) which are owned or under the control of the Municipality which is not a Municipal Public Dock or Municipal Launching Ramp as defined by this By-law.

#### **4. DOCKS, LAUNCHES AND ACCESSES**

- a. Docks, Launches and/or Accesses shall be used for loading and unloading of people and materials only and not for the long-term parking of boats.
- b. No person(s) shall park a boat at any Dock, Launch and/or Access except as permitted by this By-law.
- c. No person(s) shall park a boat at any Dock, Launch and/or access between the hours of 11:00 p.m. and 7:00 a.m.
- d. No person(s) shall store materials on a Dock, Launch or Access except on a temporary basis just prior to loading and after unloading.
- e. No person(s) shall park, dock and/or store a boat or leave materials on a Dock, Launch, Access or lands owned or under control of the Municipality adjacent to a Dock, Launch or Access so that it constitutes a nuisance as defined by this By-law.

#### **5. EXEMPTIONS**

- a. Employees or agents of ambulance, emergency management services, fire department and police services acting in the scope of their duties to provide emergency services or enforcement activities.
- b. The Municipality of Magnetawan, its vehicles, and its employees or agents acting withing the scope of their duties as employees or agents of the Corporation.
- c. Local Construction Barges, Provincial or Federal Barges and/or Public Utilities Barges are exempt for forty-eight (48) hours. After a period of forty-eight (48) hours written authorization from the Clerk must be obtained.

#### **6. ENFORCEMENT**

- a. The Municipal By-law Enforcement Officer or their designate is hereby authorized and empowered to enforce this By-law.
- b. Any person(s) who contravenes any of the provisions of this By-law is guilty of an offence and upon conviction is liable to a fine as provided for in the *Provincial Offences Act, R.S.O. 1990, Chapter p. 33*, as amended.



- c. When a boat is docked in contravention of a provision of this By-law, the Municipal By-law Enforcement Officer or their designate may make reasonable efforts to determine who the owner(s) or operator(s) of the boat is. If it can be determined who the owner(s) or operator(s) of the boat is, the Municipal By-law Enforcement Officer or their designate, may direct that person(s) to move, remove, immobilize and/or disable the boat. No person(s) shall fail to comply with the directions given.
- d. No person(s) shall hinder, obstruct or interfere with the Municipal By-law Enforcement Officer or their designate conducting an investigation or provide the officer or their designate with information, on matters relevant to the investigation that the person(s) knows to be false or misleading.
- e. The owner(s) of a boat or the person(s) operating or having care and control of a boat is liable for compliance with the provisions of this By-law.
- f. When a boat is found to be abandoned and whether the owner or operator can be identified or not, a By-law Enforcement Officer or their designate may have the offending boat removed from a Dock, Launch and/or Access.
- g. If a By-law Enforcement Officer or their designate deem material(s) and/or boat(s) to be a nuisance, material(s) and/or boat(s) shall be relocated or removed at the direction of a Municipal By-law Enforcement Officer or their designate.

## 7. PENALTY

- a. Any boat, as defined by this By-law, docked at a Dock, Launch and/or Access in contravention of this By-law may result, in a verbal warning and/or affixation of a first warning sticker at the sole discretion of the Municipal By-law Enforcement Officer or their designate. The Municipality is not liable for any damages and the costs of removal of the sticker are the responsibility of the boat owner(s).
- b. Any boat docked at a Dock, Launch or Access in contravention of this By-law may be immobilized at the discretion of the Municipal By-law Enforcement Officer or their designate until such time as the owner(s) or operator(s) of the boat identifies themselves with Photo Identification and Boat Ownership. Any costs and/or expenses for immobilizing associated with enforcement are the responsibility of the boat owner(s).
- c. Every person(s) who contravenes any provision of this By-law is guilty of an offence and upon conviction is liable to a fine, to a maximum of \$5,000 (five thousand dollars) for each offence exclusive of the costs, as prescribed by the *Provincial Offences Act, R.S.O. 1190, c.P.33*, as amended.
- d. Every person(s) who contravenes any provisions of this By-law is guilty of a separate offence each day that they are in contravention.
- e. If any section or sections of this By-law or parts thereof are found in any court of law to be illegal or beyond the power of Council to enact, such section or sections or parts thereof shall be deemed to be severable and at other sections or parts of this By-law shall be deemed to be separate and independent there from and to be enacted as such.
- f. In accordance with section 441.1 of the *Municipal Act, 2001* any part of a fine owing pursuant to this By-law or a related provincial offence may be added to the tax roll for any property in the Municipality for which all of the owners are responsible for paying the fine, and collect such fine in the same manner as municipal taxes.

**8. EFFECTIVE DATE**

This By-law shall come into force and take effect January 1, 2021

**READ A FIRST, SECOND, AND THIRD TIME**, passed, signed and the Seal of the Corporation affixed hereto,  
this      day of                      2020.

**THE CORPORATION OF THE  
MUNICIPALITY OF MAGNETAWAN**

---

Mayor

---

CAO/Clerk

**THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN**

**BY-LAW NO. 2020 -**

**Being a By-law to confirm the proceedings of Council December 16, 2020**

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**WHEREAS** Section 5(3) of the *Municipal Act, 2001, S.O. 2001, c.25*, as amended, requires a municipal Council to exercise a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, by by-law unless the municipality is specifically authorized to do otherwise;

**AND WHEREAS** the Council of the Municipality of Magnetawan deems it desirable to confirm the proceedings of Council and to ratify decisions made at its meeting hereinafter set out;

**NOW THEREFORE** the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

**1. Ratification and Confirmation**

**THAT** the action of the Council of the Municipality of Magnetawan at its meeting for the aforementioned date with respect to each motion, resolution and other action passed and taken by this Council at its meetings, except where otherwise required, is hereby adopted, ratified and confirmed as if such proceedings and actions were expressly adopted and confirmed by its separate By-law.

**2. Execution of all Documents**

**THAT** the Mayor of the Council of the Municipality of Magnetawan and the proper officers of the Municipality of Magnetawan are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required, except where otherwise provided, and the Mayor and Clerk are hereby authorized and directed to execute all necessary documents and to affix the Corporate Seal of the Municipality to such documents.

**READ A FIRST, SECOND, AND THIRD TIME**, passed, signed and the Seal of the Corporation affixed hereto, this 16th day of December 2020.

**THE CORPORATION OF THE  
MUNICIPALITY OF MAGNETAWAN**

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Mayor

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CAO/Clerk

On Desk  
December 16, 2020

**RESOLUTION NO. 2020 – DECEMBER 16, 2020**

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

WHEREAS the Municipality of Magnetawan has passed resolution 2019-279 (Foster) supporting the application to create an alternate right of way approximately 150 feet long by 12 feet wide;

AND WHEREAS, the applicant has revised the drawing from 12 feet wide to approximately 20 feet wide;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality supports this revision as proposed.

Carried \_\_\_\_\_ Defeated \_\_\_\_\_ Deferred \_\_\_\_\_ \_\_\_\_\_

Sam Dunnett, Mayor

Recorded Vote Called by: \_\_\_\_\_

**Recorded Vote**

<b>Member of Council</b>	<b>Yea</b>	<b>Nay</b>	<b>Absent</b>
Brunton, Tim			
Hetherington, John			
Kneller, Brad			
Smith, Wayne			
Mayor: Dunnett, Sam			