

AGENDA – Regular Meeting of Council
Wednesday, December 18, 2019
1:00 pm
Magnetawan Community Centre

Page	
	<u>STANDARD BUSINESS</u>
	1.1 Call to Order
	1.2 Adoption of the Agenda
	1.3 Disclosure of Pecuniary Interest
3	1.4 Adoption of Previous Minutes
	<u>DEPUTATIONS AND/OR PRESENTATIONS</u>
8	Community Improvement Projects from two First Lego League Robotics Teams at Magnetawan Central School
	<u>STAFF REPORTS, MOTIONS AND DISCUSSION</u>
10	2.1 Interim Report from Recreation Supervisor on Recreation Programming
15	2.2 Report from Nicole Gourlay, Deputy Clerk and Scott Edwards, Public Works Superintendent, Waste Management and Diversion Streams
19	2.3 Correspondence from Nancy and Bill Woodruff, Chapman Dump
	2.4 Discussion on 2020 Capital Budget Items
20	2.5 Draft Lease Agreement 4855 Highway 520
	2.6 Verbal Update 28 Church Street
32	2.7 Report from Nicole Gourlay, Deputy Clerk, Private Road Grants
33	2.8 Discussion on Draft Procedural By-law
53	2.9 Discussion on Regional Fire Department
	2.10 Discussion on Community Recognition
54	2.11 Ontario Health Teams meeting January 27, 2019
55	2.12 Year End Motions
56	2.13 MOU: Magnetawan Ridge Runners – snowmobile trail on municipal road allowances
	<u>MUNICIPAL BOARDS AND COMMITTEE MINUTES</u>
58	3.1 Almaguin Highlands Health Centre, November 08, 2019
61	3.2 Central Almaguin Planning Board, November 20, 2019
63	3.3 Magnetawan Community Center Board, November 21, 2019
65	3.4 Almaguin Saving the Huntsville Hospital Committee, November 25, 2019
67	3.5 Blue Sky Net Tech Talk December 2019

CORRESPONDENCE

- 73 4.1 Greater Madawaska, Electronic Delegation
- 74 4.2 District of Parry Sound Social Services Administration Board, Health Team
- 78 4.3 ROMA/OGRA Discuss Future Opportunities
- 79 4.4 Muskoka Algonquin Health Care, Submission of Stage 1 Proposal to Ministry of Health
- 81 4.5 District of Parry Sound Social Services Administration Board, CAO Report – Joe Bradbury

APPROVAL OF ACCOUNTS

- 96 5.1 Accounts in the amount of \$368,784.15

BY-LAWS

- 134 6.1 Appoint Baker Tilly SNT Auditors 2019-2023
- 135 6.2 Repeal By-law 2008-07 Heritage Board
- 136 6.3 Enter into Lease Agreement 4855 Highway 520

CLOSED SESSION

In accordance with Section 239(2) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, Council shall proceed into Closed Session in order to address matters pertaining to: (b) personal matters about an identifiable individual (being to discuss employee conduct)

148 **CONFIRMING BY-LAW AND ADJOURNMENT**

- 7.1 Confirm the Proceedings of Council and Adjourn

COUNCIL MEETING MINUTES November 27, 2019

The regular meeting of the Council of the Corporation of the Municipality of Magnetawan was held at the Magnetawan Community Centre on Wednesday, November 27, 2019 at 6:00 p.m. with the following present:

Mayor Sam Dunnett
Deputy Mayor Tim Brunton
Councillor John Hetherington
Councillor Brad Kneller
Councillor Wayne Smith

Staff: Kerstin Vroom, CAO/Clerk, and Nicole Gourlay, Deputy Clerk, were present for the entire meeting. Scott Edwards, Public Works Superintendent, was present for his respective sections.

STANDARD BUSINESS

- 1.1 Call to Order
The meeting was called to order at 6:00 p.m.
- 1.2 Adoption of the Agenda
RESOLUTION 2019-363 Brunton-Smith
BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the agenda as amended to include as item 6.2 Joint Enforcement Building Code Agreement – Kearney and McMurrich/Monteith AND under Closed Session to include Audit RFP.
Carried.
- 1.3 Disclosure of Pecuniary Interest
Mayor Dunnett stated that should anyone have a disclosure of pecuniary interest that they could declare the nature thereof now or at any time during the meeting.

*Mayor Dunnett, Deputy Mayor Brunton and Councillor Hetherington declared a pecuniary interest for Agenda item 2.3 due to being members of the Magnetawan Lion's Club.
- 1.4 Adoption of Previous Minutes
RESOLUTION 2019-364 Smith-Brunton
BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the minutes of November 13, 2019 as copied and circulated.
Carried.

DEPUTATIONS AND/OR PRESENTATIONS

MHBC Presentation on Development of Proposed Employment Lands (Highway 124 and 520)

RESOLUTION 2019-365 Brunton-Smith

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan thanks MHBC for their presentation on Development of Proposed Employment Lands (Highway 124 and 520) and receives the information as presented.

Carried.

STAFF REPORTS, MOTIONS AND DISCUSSIONS

- 2.1 Greer Galloway - Church Street Drainage

RESOLUTION 2019-366 Smith-Brunton

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the correspondence from Greer Galloway – Church Street Drainage.

Carried.

- 2.2 Discussion on Speed Limit Ahmic Lake Road

RESOLUTION 2019-367 Kneller-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan regarding the Speed Limit on Ahmic Lake Road directs Scott Edwards, Public Works Superintendent, to ensure that speed limit signage is easily understood and in accordance with the Highway Traffic Act.

Carried.

- 2.3 Correspondence from Magnetawan Lions Club re: Lighthouse

*Mayor Dunnett, Deputy Mayor Brunton and Councillor Hetherington declared a pecuniary interest for Agenda item 2.3. due to being members of the Magnetawan Lion's Club, and refrained from any discussion.

RESOLUTION 2019-368 Kneller-Smith

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan greatly appreciates the Lions Club offering their volunteer time to rebuild the lighthouse.

Carried.

- 2.4 Discussion on Stop up, Close and Sell Road Allowance – Simmons

RESOLUTION 2019-369 Hetherington-Kneller

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan regarding the 'Stop up, Close and Sell Road Allowance – Simmons, after holding its public meeting, agrees to pass the by-law later in the meeting with the understanding that the road allowance lands are merged on title at the time of transfer with the purchaser's abutting property.

Carried.

- 2.5 Report from Nicole Gourlay, Deputy Clerk, Ahmic Harbour Community Centre Renovations
RESOLUTION 2019-370 Smith-Brunton
BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report from Nicole Gourlay, Deputy Clerk, Ahmic Harbour Community Centre Renovations and directs staff to further investigate the cost of installing a commercial kitchen and authorizes staff to contact an engineer for drawings.
Carried.

Direction to Staff to include \$7,000 in the 2020 budget for engineering costs.

- 2.6 Correspondence Chris Barry and Alaina Cawston – Rental of Magnetawan Gazebo
RESOLUTION 2019-371 Brunton-Smith
BE IT RESOLVED THAT the Council of the Municipality of Magnetawan congratulates Chris Barry and Alaina Cawston on their upcoming marriage and is in agreement with allowing the Magnetawan Gazebo to be used for their nuptials with the understanding that the park will remain open to the public and a chair rental and delivery fee of \$100.00 plus HST is to be paid.
Carried.

- 2.7 Discussion on Heritage Centre
RESOLUTION 2019-372 Kneller-Hetherington
WHEREAS, the Council of the Municipality of Magnetawan is proud of its history and its Heritage Centre;
AND WHEREAS the financial records for the Heritage Centre currently require a set of separate books, payroll and audit at an unnecessary additional cost to the municipality;
AND WHEREAS, there is no additional funding from the government for keeping the records separate;
AND WHEREAS, there is no benefit to the municipality for keeping the records separate;
NOW THEREFORE BE IT RESOLVED THAT Council directs Staff to bring back the Heritage Centre by-law for it to be rescinded at the next meeting so that the Heritage Centre records can be incorporated into the municipality's financial records as of January 01, 2020.
Carried.

- 2.8 Discussion on Council Meeting Dates for 2020
RESOLUTION 2019-373 Smith-Brunton
*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan moves the two scheduled meetings in January to **Wednesday, January 15, 2020 at 6:00** due to Christmas Holidays and Council and Staff attending the ROMA conference.*
Carried.

Direction was given to Staff to bring back Procedural By-law for review.

MUNICIPAL BOARDS AND COMMITTEES MINUTES

- 3.1 East Parry Sound Veterinary Service Committee, Annual Meeting, April 1, 2019
3.2 Magnetawan Community Centre Board, October 10, 2019

- 3.3 Magnetawan Community Development Committee, November 12, 2019
RESOLUTION 2019-374 Hetherington-Kneller
BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Municipal Boards and Committee Minutes as copied and circulated.
Carried.

CORRESPONDENCE

- 4.1 Whitchurch-Stouffville, Ban of Single-Use Disposable Wipes
4.2 MPAC, Budget and Municipal Levy for 2020
4.3 Proposed Amendments to Lakeland Holding Ltd. Unanimous Shareholder Agreement
4.4 Magnetawan Christmas Tree Lighting, December 06, 2019

RESOLUTION 2019-375 Brunton-Smith
BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Correspondence items as copied and circulated;
AND endorses Item Numbers 4.1 and 4.4
Carried.

APPROVAL OF ACCOUNTS

5.1 Accounts in the amount of \$493,717.24
2019-376 Smith-Brunton
BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the accounts in the amount of \$493,717.24 as presented.
Carried.

BY-LAWS

- 6.1 Council Remuneration
6.2 Stop up, Close and Sell Road Allowance – Simmons
6.3 Joint Enforcement Building Code Agreement – Kearney and McMurrich/Monteith
RESOLUTION 2019-377 Hetherington-Kneller
BE IT RESOLVED by the Council of the Municipality of Magnetawan that the following by-laws are now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and engrossed in the by-law book:
6.1 Council Remuneration
6.2 Stop up, Close and Sell Road Allowance – Simmons
6.3 Joint Enforcement Building Code Agreement – Kearney and McMurrich/Monteith
Carried.

CLOSED SESSION

RESOLUTION 2019-378 Brunton-Kneller
BE IT RESOLVED THAT the Council of the Municipality of Magnetawan moves to a closed session at 7:05 pm pursuant to Section 239(2) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, as the subject matter being considered consists of: h) information explicitly supplied in confidence to the municipality (IT & AUDIT RFP submissions) and (b) personal matters about an identifiable individual (being to discuss employee conduct).
Carried.

RESOLUTION 2019-379 Kneller-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan returns to open session at 8:45 pm.

Carried.

RESOLUTION 2019-380 Brunton-Hetherington

WHEREAS the Municipality of Magnetawan requested proposal submissions "RFP 2019-09 IT Services and Support";

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan hereby accepts the IT proposal of: Northern Nerds in the amount of \$9,120 annually.

Carried.

RESOLUTION 2019-381 Kneller-Hetherington

WHEREAS the Municipality of Magnetawan requested proposal submissions "RFP 2019-11 Audit Services";

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan hereby accepts the Audit proposal of: Baker Tiller SNT in the amount of \$15,820.00 - \$15,933.00 inclusive of HST for 2019-2023.

Carried.

CONFIRMING BY-LAW AND ADJOURNMENT

7.1 Confirm the Proceedings of Council and Adjourn

RESOLUTION 2019-382 Brunton-Hetherington

BE IT RESOLVED by the Council of the Municipality of Magnetawan that the Confirming By-law is now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and engrossed in the by-law book;

AND FURTHER THAT, this regular meeting is now adjourned at 8:50 pm to meet again on Wednesday, December 18, 2019 at 1:00 pm or at the call of the Chair.

Carried.

Approved by:

Mayor

CAO/Clerk



COUNCIL DEPUTATION REQUEST

Any written submissions and background information for consideration by Council must be submitted to the Clerk's office at least 7 (seven) days prior to the set meeting date.

PLEASE PRINT

Dec 18 2019 1:00 pm

COUNCIL DATE REQUESTED: ~~November 27, 2019~~ (subject to availability)

SUBJECT: Community Improvement Projects from two

NAME: Carole Mutton Central School

ADDRESS: Magnetawan Central School

31 Sparks St. Box 60
Magnetawan, ON
R1A 1P0

PHONE: HOME: (705) 330-5364 BUSINESS: (705) 387-3939

EMAIL ADDRESS: carole.mutton@northschools.ca

NAME OF GROUP OR PERSON(S) BEING REPRESENTED: (if applicable)
The MCS Dragon Designers - "A Life on Wheels"
The MCS Dragon Designers 2 - "The Robotic Improvisers"

BRIEF STATEMENT OF ISSUE OR PURPOSE OF DEPUTATION (you may attach additional information)


The student's projects are community focused and they are asked to look into the future, with growing populations, and come up with ways to improve public spaces and/or buildings to allow everyone to benefit. These

Personal information on this form will be used for the purposes of sending correspondence relating to matters before Council. Your name, address, comments, and any other personal information, is collected and maintained for the purpose of creating a record that is available to the general public in a hard copy format and on the internet in an electronic format pursuant to Section 27 of the *Municipal Freedom of Information and Protection of Privacy Act*, R.S.O. 1990, c.M.56, as amended. Questions about this collection should be directed to the Clerk's office at clerk@magnetawan.com or 705 387 3947 x201

Submission of this form does not automatically guarantee you will be granted a deputation. The Clerk will notify you of the date and time for your deputation.

improvements must be beautiful, sustainable, and functional. Concerns for the environment and increasing populations must be considered. Including provisions for people with varying abilities and needs is also important.

Our students have put a lot of thought into these projects, and we thought you would be interested in seeing their ideas for making Magnetawan an even better place in the future.

 <p>Municipality of Magnetawan</p>	<p>REPORT TO COUNCIL</p>
<p>To:</p>	<p>Mayor and Council</p>
<p>From:</p>	<p>Tim Sullivan, Recreation Supervisor</p>
<p>Date of Meeting</p>	<p>December 18, 2019</p>
<p>Report Title:</p>	<p>Update of Recreation Activities</p>

Recommendations: THAT Council receives this report for information only.

Background: This report is to inform Council of how the programs have gone over the last year and what the Recreation Supervisor would like to do moving forward with the final three months of the program.

Programming review:

Exercise Class

Exercise class is offered free to the public at the Magnetawan Community Centre. The class is designed for older adults and seniors. The class aims to accommodate all different fitness levels; exercises can be adapted to be appropriate for each person. The class provides a full body workout with a range of exercises focusing on strength, endurance and cardiovascular health. The Municipality has been able to increase participation in exercise classes over the past year. This is in part due to the addition of an exercise class called “Flex and Balance” that is catered to people with lower mobility and those who want to work on flexibility and fall prevention. Flex & Balance encourages healthy physical habits in their daily life by teaching the fundamental of movement and increasing participant’s functional strength. Classes are held 3 times per week and consistently see 20+ participants in each class. Participants regularly report enjoying the exercise class and express appreciation that this is a free program.

Pickleball

Pickleball is a racquet sport that has become increasingly popular among older adults and seniors. The game is easily adaptable for different skill levels. This is a drop-in program which results in different groups of participants each week. Participants learn the rules of the game and some basic fundamental skills when they first attend.

Pickleball is a popular activity and offers many benefits. It allows participants to be physically active without being too strenuous. Taking part in this program allows participants to work on cardiovascular health and hand-eye coordination skills. There is also the social element of interacting with community members.

Due to the seasonal population of Magnetawan, there are more participants during the summer. During the majority of the year, 6-8 people attend once a week. During the summer, pickleball occurs twice a week and roughly 10-12 people attend each session. The Magnetawan Public

School has taken part in Pickleball lessons and incorporated it into their Physical Education program during the winter season.

Nordic Pole Walking

Nordic Pole walking is a method of walking that aims to engage the upper body muscles and minimize the impact on knees and other joints. Force that would usually be absorbed by the knees is transferred up to the person's shoulders. This allows people to do more cardiovascular exercise by walking longer distance since there is less strain on the knees. By teaching people the benefits of walking and exposing them to local trails, participants can improve their physical literacy and continue to be physically active in their daily lives.

We have 2 dedicated volunteers who assist in guiding walks and promoting pole walking to community members via social media.

Nordic Pole walking is offered twice a week. The program uses local trails that are easily accessible. Participants can borrow walking poles from the municipality during the program. Many people who have participated have purchased their own poles and regularly go on walks on their own or with friends. One of the goals of this program is to encourage people to explore and use trails in the area on their own. We teach participants about the biodiversity of the area as well as hiking skills. This is meant to foster an appreciation for the natural world and to equip people with the necessary skills to go hiking on their own. By utilizing various trails, people can find routes they like and routes they can comfortably complete on their own. When participants have developed their hiking skills and become more comfortable, they have more options to engage in physical activity on their own time in their day to day lives.

Snowshoeing

Snowshoeing is an activity that encourages people to be active and outdoors in the winter months. Providing recreation opportunities during the winter is important because many people are inclined to stay indoors during winter weather and become sedentary. The municipality has snowshoes and participants are welcome to borrow them during the snowshoeing program. Participants are taught how choose the right size of snowshoes and how to walk with them. Nordic pole are incorporated into snowshoeing as well. This helps people to keep their balance in snow and feel safe walking on trails during the winter.

Snowshoes have been used at special events as well. This included a snowshoe workshop to teach participants what snowshoes do and how they can be used. People could then borrow the snowshoes for an allocated amount of time and practice on their own or with some guidance from a program leader.

Floor Curling

Floor curling is a new program that was introduced in April 2019. Floor Curling is similar to curling and shuffleboard. The activity can be set up on any flat surface which makes it more versatile than traditional curling. The activity is great for seniors, older adults and people with mobility issues. The game can be adjusted to accommodate different playing styles. Participants can use push-poles so they don't have to bend over. The game can also be played in a seated position which allows those with limited mobility to take part. There is no curling club in Magnetawan so this program was introduced to make it easier for people to curl and to introduce people to the sport of curling in a casual atmosphere.

During the summer months, participation in floor curling dropped. It appeared many people were more interested in being outdoors during those months. The Municipality decided to schedule floor curling during the fall and winter and will change the schedule to include an evening option for participants.

Archery

Archery is a summer program that has been expanded based on its' popularity last year. The program was previously offered weekly, this past summer it was expanded to 2 nights per week for 2 hours. Participants could drop in during the program, receive a safety lesson and be taught fundamentals of shooting a bow. Once participants had completed the safety and orientation lessons they could take part in shooting. All necessary equipment was provided for this program and there was no cost to the participant. Archery helps people to work on balance, core strength, upper body and hand-eye coordination. Many participants expressed a desire to take up archery on their own.

The program was well attended; typically 50-60 participants attended per week. The majority of participants were families. Parents appreciated the emphasis on safety and how structured the program was. Kids enjoyed seeing their skills improve throughout the summer. All participants appreciated that they could take part in an activity that normally requires a significant investment in equipment. There were social benefits to this program as well as physical. Community members were able to meet one another and interact in an active and social atmosphere. This encouraged repeated participation as people came back week after week and encouraged other participants to do the same.

Drop in Sports

Drop in sports was offered once a week at the Lion's pavilion. A variety of sports and games were made available for participants. This could include basketball, frisbee, pickleball, floor hockey, lawn games and more. This program was targeted at children and families.

The primary purpose of each activity was to encourage physical activity and physical literacy. The secondary purpose was encouraging cooperation and problem solving among participants who did not know each other previously. Activities were supervised but not necessarily facilitated. A program with less structure allows for kids to join and leave at their convenience and to switch from activities when they pleased. Participation was roughly 5-10 participants each evening. While participants found there were lots of choices for activities, in the future, more games and equipment will be offered to increase variety and expose participants to different sports that they may want to pursue.

Parents were encouraged to participate if they were able. This created intergenerational programming and allowed families to meet one another and interact to create social connections. While the physical activity was a major outcome of this program, the social interaction was also a very positive outcome.

Future Goals for programming

Volunteer led programming

One of the goals of the Moving Magnetawan Forward Grant is to create sustainable recreation opportunities. To do this, we will need to reach out to community members to find volunteers who are willing to lead activities and programs.

Currently we have 3 dedicated volunteers who regularly lead programming and activities on behalf of the municipality. These volunteers may or may not be trained in an official capacity. The municipality would like to offer leadership training to these people. We understand there is a desire for residents to have a community member as a leader in some capacity. They act as a go-to person for getting involved in their community.

Volunteer run programming is beneficial to the municipality and to the community as a whole. It allows for residents to showcase things that they are passionate about and encourage others to take up activities that provide physical benefits. The municipality is interested in working with volunteers to develop programming that is beneficial to the community and provides residents with opportunities to become or remain active.

Recreation benefits a community in several qualitative ways. People who participate in recreation programs are more likely to create social bonds with others who also participate. When people improve their physical health, other areas of their lives also see improvement. Mental health issues and isolation can be reduced while a sense of connection and belonging is established within the community.

The municipality is open to a partnership with people who want to run recreation programming. This could include providing the facilities needed such as, the Magnetawan Community Centre or the Lions' Pavilion. It could also include providing some equipment or materials to help with the cost. To accomplish this goal, the municipality will need to recruit volunteers who are interested in leading recurring programs and activities. This can be done through online advertisements, social media posts, flyers and word of mouth.

If the municipality is able to gain more volunteers who are dedicated to ongoing programming, we can use the recreation supervisor more as a coordinator and less as a facilitator. Volunteers will need to be trained and guided in order to maintain high quality programming. This falls to the recreation supervisor to ensure volunteers are equipped to provide excellent programming. The municipality can improve its volunteer involvement by partnering with community groups more often and offering support to volunteers who are willing to be instructors for programs.

Outcomes & Next Steps

The main goal of this program is to increase the overall activity level of the residents of Magnetawan and create sustainable recreation programming. The programming that focuses on physical literacy has been accomplishing this goal.

There have been other positive social outcomes that were not anticipated but have resulted from the programming offered. We created and facilitated desirable programming which meant that


participants enjoyed the program themselves and encouraged friends to participate as well. Participating in a physical activity together is an excellent way to solidify social bonds, and this occurs regularly throughout the municipality's programming. More people from rural areas and the outskirts of other nearby communities have been attending programs. This change in lifestyle reduces isolation, increases physical activity and increases social bonds among residents.

These results are not quantifiable other than in participant attendance. We have seen increased participation and have also heard positive feedback from residents. The municipality endeavoured to make programs accessible by making them free, providing equipment and scheduling them in a way that is convenient for participants. Participants have consistently expressed positive feedback on programming and have noticed a "snowball effect" whereby participating in a program has had a positive impact and created motivation to attend other programs as well. This comes from the increased energy people feel when they become more active, as well as the desire to be a part of a group.


Financial Implication:

There are none at this time.

Respectfully submitted,



Tim Sullivan
Recreation Supervisor

 <p>Municipality of Magnetawan</p>	<p>REPORT TO COUNCIL</p>
<p>To:</p>	<p>Mayor and Council</p>
<p>From:</p>	<p>Nicole Gourlay, Deputy Clerk & Scott Edwards , Public Works Superintendent</p>
<p>Date of Meeting:</p>	<p>December 18, 2019</p>
<p>Report Title:</p>	<p>Waste Diversion at Chapman and Croft Landfill Sites</p>

Recommendation: THAT Council receives this report as presented for information and directs Staff to:

- develop a bag limit implementation plan for 2020
- work with Pinchin to bring a new Landfill By-law outlining current industry best practices; and
- review current landfill fees in relation to other similar municipalities

Background: At the Council meeting of September 18th, the DC and PWS submitted a report to Council regarding the current waste diversion streams that the Municipality is utilizing. This report also included costs and revenues of each stream. The Municipality’s Landfill Staff has been exceptional in providing guidance and education to residents about our diversion streams at both sites. Council has already taken a major step in waste diversion through implementation of the clear bag program back in January 2018. A public information session put on by the Deputy Clerk and a member of Waste Connections of Canada (our curbside pick-up and recycling service provider) had roughly 100 members of the public to come out and seek guidance on better ways of recycling. Council also approved the implementation of 10 tri-stream bins (waste, fibre and other recyclables) to be put within the village limits of both Magnetawan and Ahmic Harbour to encourage residents and tourists to recycle accordingly. Although all of these waste diversion programs are working, with only 14 years left in the Chapman Landfill site, it is recommended that Council look at additional options for increased waste diversion and reduction options to increase the life expectancy of both landfill sites.

Evaluation: Staff worked diligently with Pinchin during the survey of Chapman and the sampling of both sites to better understand some options for our landfill assets. The following are either brand new options for the Municipality to use for waste diversion streams or enhancements to the current streams:

Bag Limit- One of the easiest new operational tactics would be for the Municipality to move to a household bag limit. We are one of the few municipalities that still allow for unlimited bags per

household. Not only would this decrease the amount of waste going into the landfill sites by encouraging residents to use all of our recycling streams, but it would allow for a pay per use system for anyone who requires more than the allotment of bags for their household in a year. Burk's Falls, Armour, Ryerson went to this system a few years ago allowing only so many tags per year. In the District of Muskoka, the bag limit was created back in 2009 and has only decreased per year since then and will be going down to 1 bag with increased composting in the near future. The current average is 2 regular garbage bags per week per household plus some extra for holidays. Therefore, each household would receive 110 garbage bag tags with their tax bill in February. If needed, additional bag tags could be purchased with the rate to be determined by Council during the annual revision of the Fees and Charges By-law. Evaluating other Municipalities' success with bag limits and considering Magnetawan's excellent diversion options and education initiatives, a bag tag program with the average of 2 tags per week is reasonable and attainable.

Electronics- Since the report given to Council in September, Staff have worked with the Ontario Electronic Stewardship (OES) to evaluate our previous program. We have since switched to utilizing OES, where they organize a company to pick up for free and they provide a container where items can be stacked neatly and not smashed. This new process has decreased the costs that Magnetawan incurred with the previous provider as we would be required to rent a skid steer each time and manually handle some of the material. Due to safety issues we were no longer allowed to manually handle materials and had to ensure nothing was crushed. We have already had three pick-ups from the new provider and quick turnaround of payments. Our goal is to continuously share updated information on what items are accepted in the electronic diversion to ensure new and existing residents know of this diversion program.

Scrap Metal & Fridges- Most, if not all residents utilize this waste diversion stream. Currently the Municipality is charged \$10.00 per fridge to have the Freon removed. Staff recommends charging a \$10.00 fee to recoup this cost. This fee can be updated during the annual Fees and Charges By-law update in 2020.

Textiles- The Diabetes Canada Textile diversion program has been extremely successful. Staff recommends increasing the number of bins at each site to 2 or 3 if possible. More bins will decrease the amount of overflow that we are seeing in these bins due to the time between pick-ups. In order to make this program even more successful, Staff recommends more information specifically directed to residents in the the Village of Magnetawan who receive curbside pick-up. Many of them may not travel to the landfill sites and may not know of all of items that can be diverted through the textile program.

Composting- Composting would be a great way to divert waste going into our landfill sites. In order to better understand how municipalities have implemented these programs and their success/failures, staff reached out to the District of Muskoka and Pinchin.

The District of Muskoka has been facilitating curbside compost pick up since the mid-late 2000's

(over ten years) and their utilization rate is still only 26%. They have specific sites where attendants are trained to deal with the windrows of composting materials and spend a lot of money advertising and educating residents as many still put incorrect items in the compost bin. The District of Muskoka is looking to extend pick up to the more rural areas as they do not see those in the rural areas bringing their compost to the landfill sites. Once ready, the District gives away the soil.

In speaking with Pinchin, some of their other clients have struggled with being able to maintain the composting material on the pads and getting the material to test to the level required to sell or give it away as soil. The land requirement for the windrows may best be suited at Croft Landfill, and that would be further away from the Landfill, most residents seem to use.

Staff is still researching the requirements for training, infrastructure, maintenance as well as approval and it appears, at this stage there are three possible options:
Option 1: Apply for and create a full composting diversion stream at one of the landfill sites and amend our contract with Waste Connections of Canada to include another truck route every week/every other week to include curbside composting pick up.

Option 2: Apply for and create a composting diversion stream at one of the landfill sites where residents are able to bring composting material to the landfill without any curbside collection.

Option 3: Invest in a composting at home program where composters, bags and kitchen composters can be given (for free or at a reduced price,) to residents, who wish to participate including education on how to compost correctly to not encourage animals on your property.

If Council wanted Staff to look into Options 1 or 2, it would be advisable to do that quickly in the new year as approval for a composting (organics) site at one of our landfill sites could take roughly one year.

Reuse Centre- Over the last couple of years, Council has been very interested in creating a reuse centre at one of our landfill sites. While speaking with the District of Muskoka about their composting program, Staff also spoke about their re-use centres. One of the biggest issues that they have experienced is people leaving garbage in the centre, which means that the municipality isn't obtaining any revenue from the table, chair etc. that is left there and it is going into the landfill anyway. It is difficult to have a staff member monitoring the centre the entire time while the site is open, especially during summer months.

To implement a re-use centre, Staff recommends that a Landfill Staff inspect the item to ensure it is in fact in good condition and have a shipping container available (to keep the elements off of the items) where only staff would be allowed to go and put items to be stored. Since the Agricultural Society already sells reused items as a fundraiser, a member from that organization could inspect the items every two weeks and take what they feel they could sell at their sale.

Finally, any items they cannot take or don't think will sell, we could donate to Habitat for Humanity. Staff approached the Huntsville location, and depending on the time of year, Habitat could come and pick up items from the landfill site. This process would mean we are able to keep perfectly good items out of the landfill sites and assist two community groups in fundraising.

Hazardous Materials- As explained in the previous staff report, the Municipality of Magnetawan facilitates one HazMat day for residential waste per year (typically on a weekend in July). In order to encourage residents to keep these materials out of our landfill, Council could consider increasing to two events a year. It would be unlikely that the cost for two events would mean doubling the budget as the only hard costs for an event is the company's staff time for the day; however, the cost is yet to be determined. It is not recommended that we collect hazardous waste at our landfill site.

Boats, Trailers, Cars, Riding Lawnmowers, etc. More research is needed to be done regarding smaller mechanical items which may have hazardous materials in them, such as gasoline and oil; however, for larger vehicles, Staff recommends the Municipality partner with All Ontario Recycling to have these items removed as received.

Update to Landfill By-law- After speaking with Pinchin on multiple occasions throughout the past year and having them at our landfill sites, one of the biggest changes the Municipality can do in order to extend the landfill's lifespan is redrafting our Landfill By-law. This By-law outlines procedures, policies as well as what the Municipality does and does not take at our sites. Staff would like to work with Pinchin to bring this By-law up to date to better understand which items we may be taking that don't fall within current industry best practices.

Financial Implications:

Dependent on which Council would like to move forward with, there are different levels of financial implications.

Conclusion: The Staff at the Croft and Chapman Landfill sites have been managing the recycling in an efficient manner and are always endeavouring to find ways that can keep material from going into the ground and filling the sites. At the same time the Municipality is also aiming to be self-sustainable through revenue programs that are available in an ever-changing industry.

Respectfully Submitted,

Nicole Gourlay

Nicole Gourlay
Deputy Clerk

Scott Edwards

Scott Edwards
Public Works Superintendent

DEC 03 2019

RECEIVED

December 2, 2019

To the Council of the Municipality of Magnetawan;

In the summer of 2018, we contacted the council, quietly and in good faith, regarding the possible leachate that was on our property. We have not "raised a stink" and have told anyone that asks that we are in favour of the dump being where it is.

Since that time, we have asked for information at various intervals and had to wait until council had heard information first. Some correspondence was not acknowledged until it was brought to your attention.

We are very disappointed that we were not informed of the meeting where the consultant was giving his report. We feel this would have been a common courtesy with our ongoing communication.

Although after the meeting we were notified we could pick up the report it would have been much easier to have clarification in that meeting setting where we could view the report on the larger screen.

On the last page of the presentation it says in large print "QUESTIONS" and gives all Tim's contact information. Bill apologizes to Tim McBride of Pinchin for the phone call when he found out about the meeting after the fact. He did not know he should not contact Tim given the information on that page.

It would be an asset in future presentations or reports to include the property lines. This would give anyone reading the report an idea of why we are concerned about leachate due to the close proximity and lower elevation of our property.

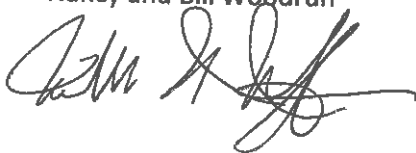
We would like our concerns listed below to be answered in letter form.

- 1: We had given permission for entrance onto our property. Was there any testing done on our property to determine if there was leachate and if so, was there leachate found on our property?
- 2: What is the plan for the safety of our property going forward? As far as we can ascertain from the report none of the bore holes are in the lower elevations where the leachate would run.
- 3: Is there a digital copy of the presentation so that we can look at it on the screen and enlarge it if needed?
- 4: Is it possible to get on an ongoing basis a copy of the water sample reports for the Chapman Dump site?

We look forward to your reply in the near future!



Nancy and Bill Woodruff



B E T W E E N:

THE CORPORATION OF THE MUNICIPALITY
OF MAGNETAWAN
(hereinafter called the "LANDLORD")

OF THE FIRST PART

- and -

PHILIP DAVID WEDDEL
(hereinafter called the "TENANT")

OF THE SECOND PART

RECITALS

WHEREAS the Landlord is the owner of certain lands more particularly described as CROFT CON 8 PART LOT 1 RP 42R4455 PART 1 (hereinafter "the Municipality's Employment Lands");

AND WHEREAS the Tenant has entered into an agreement of purchase and sale with the Landlord (attached hereto as Schedule "A") concerning the lands and buildings which are the subject matter of this lease;

AND WHEREAS the Tenant is desirous of occupying and using such land and buildings prior to and until the agreement of purchase and sale is completed;

DEFINITIONS:

1. The following words shall have the meaning ascribed as follows:
 - a) "Building" means the building located upon the Lease Premises.

LEASED PREMISES

2. The Leased Premises are those lands and buildings which are the subject of the agreement of purchase and sale attached hereto as Schedule A. There shall be appurtenant to the Leased Premises the right to use portions of the Municipality's Employment Lands presently occupied by an unpaved driveway for the purpose of motor vehicle access between the Leased Premises and of the Complex as hereinafter provided, subject to the terms and conditions of this Lease.

TERM

3. The Term of this Lease shall be for an indefinite period commencing upon the date of execution by both parties. Such Lease shall automatically and immediately terminate upon the Tenant or a Corporation to be incorporated by the Tenant obtaining title to the Leased Premises but no later than 6 months after its execution.

RENT

4. The Tenant shall pay from and after the Lease Commencement Date, to the Landlord, in lawful money of Canada, without any prior demand therefor and without any deduction, abatement, set-off, or compensation whatsoever, except as provided herein, Three Thousand Dollars (\$3,000.00) per month in advance on the 1st day of each calendar month. If the Term, does not commence on the first day of a calendar month or ends on any day other than the last day of the calendar month, Rent for the broken portion of the calendar month at the commencement or end of the said Term shall be pro-rated on a per diem basis based upon a period of 365 days. The Landlord agrees that any Rent paid hereunder shall be credited against the purchase price when the Tenant completes that agreement of purchase and sale attached hereto as Schedule "A". Should the Tenant fail to complete such agreement, the Landlord shall retain such Rent with no abatement or deduction.

PAYMENT OF TAXES

5. The Tenant shall be responsible for all taxes levied, rated, charged or assessed against the Leased Premises commencing January 1, 2020. In the event that a separate tax bill is issued by any lawful taxing authority, then the Tenant shall pay its Taxes on the basis of such separate tax bill. If there is no such separate tax bill, then the Tenant's Taxes shall, at the option of the Landlord, be calculated by the Landlord on the basis of the assessed value of the Lease Premises. In the event that there is not a separate tax bill for the Leased Premises available, and the Landlord elects or is not able to charge on the basis of assessed value, then the Tenant shall pay in lieu thereof its Proportionate Share of all such Taxes levied, rated, charged or assessed from time to time against the Municipality's Employment Lands.

- i) All Taxes shall be paid to the Landlord upon receipt of an invoice for the Taxes from the Landlord or to the taxing authority having jurisdiction if invoiced directly to the Tenant by such taxing authority having jurisdiction.
- ii) In the case of assessments for local improvements or betterments which are assessed or imposed during the Term and which may by law be payable in instalments, the Tenant shall only be obligated to pay such instalments as same fall due during the Term, together with interest on deferred payments, on condition that the Tenant shall take such steps as may be prescribed by law to convert the payment of the assessment into instalment payments. Such payments of instalments and any interest thereon shall be made before any fine, penalty, interest or cost may be added thereto for non-payment of any instalment or interest thereon.
- iii) The Tenant covenants with the Landlord to pay to the federal, provincial or municipal authority imposing the same, all service, business transfer, transaction value, ad valorem sales or other taxes by whatever name called, if any, assessed upon and as a direct result of the payment of Rent hereunder as often as such taxes become due and whether or not such taxes are applicable on the date of the execution of this Lease or become applicable thereafter. In the event that such taxes are by statute, by-law or regulation imposed upon or payable by the Landlord as recipient of the Rent, the Tenant shall reimburse the Landlord for the full amount of such taxes forthwith upon demand (or at any time designated from time to time by the Landlord).

INSURANCE

6. The Tenant acknowledges and agrees that the Landlord shall obtain and maintain fire insurance on the Leased Premises at the sole cost and expense of the Tenant. Such insurance to be in an amount sufficient to cover the full replacement value, as determined by the Landlord. The Tenant shall not be authorized to occupy the Leased Premises until such insurance has been confirmed by the Landlord.

7. The Tenant acknowledges and agrees that, upon occupying the Building should the Building be destroyed or damaged (in whole or in part) by fire or such other causes prior to the completion of the agreement of purchase and sale attached hereto as Schedule "A", such destruction or damage shall not entitle the Tenant to terminate or otherwise refuse to complete the agreement of purchase and sale attached hereto as Schedule "A" regardless of whether insurance has been obtained and maintained under Section 6.

8. In addition to the insurance referenced in Section 6, the Tenant shall throughout the term of this Lease provide and keep in force general-liability insurance in respect of the Leased Premises, in the joint names of the Tenant and Landlord and in an amount not less than Two Million (\$2,000,000.00) Dollars in respect of injury to or death of one or more persons or property damage. Such insurance shall be effected with insurers upon such terms and conditions as shall be approved by the Landlord. The Tenant shall promptly furnish to the Landlord copies of such insurance policies or other evidence satisfactory to the Landlord of such insurance or any renewals thereof. In the event of the failure of the Tenant to so insure or to furnish the Landlord with satisfactory evidence of such insurance or of the renewal thereof the Landlord may from time to time effect such insurance on behalf of the Tenant, and any premium paid by the Landlord shall be payable forthwith by the Tenant.

9. The Tenant shall at all times maintain fire and broad form boiler and machinery insurance in the names of the Tenant, the Landlord, in an amount adequate to cover the cost of replacement of all alterations, decorations, additions and improvements made by the Tenant and all goods belonging to the Tenant, in the Leased Premises, in the event of fire or extended coverage loss.

10. Sign Insurance - The Tenant shall insure and keep insured, at its expense, all signs relating to the Tenant's business placed or erected on the exterior of the Leased Premises or the Complex for and in its name and in the name of the Landlord with the interest of the mortgagee of the Leased Premises noted in the insurance policy, if so required.

NET LEASE

11. The Tenant acknowledges and agrees that it is intended that this Lease is a completely carefree net lease to the Landlord, except as expressly herein set out, that the Landlord is not responsible during the Term for any costs, charges, expenses or outlays of any nature whatsoever arising from or relating to the Leased Premises, or the use and occupancy thereof, or the contents thereof, or the business carried on therein, and the Tenant shall pay all charges, impositions, costs and expenses of every nature and kind relating to the Leased Premises except as expressly herein set out.

UTILITY CHARGES

12. The Tenant shall pay all charges and rates for all public utilities supplied to the Leased Premises including but not limited to gas, electricity, water and telephone. Any such rates and charges paid by the Landlord on the Tenant's account may be recovered in the same manner as Rent hereunder.

MAINTENANCE AND REPAIRS

13. The Tenant at its own expense shall maintain and keep the Leased Premises, including the appurtenant unpaved driveway and every part thereof in a clean and sanitary condition and in accordance with all laws, directions, rules and regulations of any government authority having jurisdiction. The Tenant shall keep the Leased Premises (including the exterior and all permitted signs) and every part thereof

in good order and condition and in good repair and painted or otherwise presentable and shall maintain in good order and operating condition under a full service contract if required by the Landlord all services and equipment in the Leased Premises including without limiting the generality of the foregoing all heating, air-conditioning, plumbing and lighting services and equipment, and the Tenant shall repair and replace all services and equipment as and when necessary, and shall replace all broken glass with glass of equal quality.

14. The Landlord may enter and view the state of repair and condition of the Leased Premises and the Tenant will repair and/or place in good, clean, sanitary, presentable condition and in good order according to notice in writing, subject to the exceptions aforesaid. In the event that the Tenant shall refuse or neglect to make forthwith the repairs or improvements to the condition of the Leased Premises referred to in any such notice, the Landlord may make the same and the costs thereof shall be paid by the Tenant on demand.

15. The Tenant further agrees that it will maintain the Leased Premises in good repair and condition at all times.

NUISANCE

16. The Tenant shall not perform acts or carry on any practices which may interfere with use of the remainder of the Municipality's Employment Lands and shall keep the exterior of the Leased Premises at all times orderly and reasonably clean and free from rubbish and shall store all trash and garbage at such times and during such hours as the Landlord may designate. The Tenant shall not burn any trash or garbage in or about the Leased Premises.

ALTERATIONS

17. Tenant shall not undertake any alterations in or to the Leased Premises or any part thereof without obtaining the prior written consent of the Landlord, which consent shall not be unreasonably withheld, provided any alterations shall be made by contractors approved by Landlord and provided further that such consent may be withheld if Landlord has not received plans showing the proposed alterations and requisite permits authorizing such alterations. No alterations of a structural nature may be undertaken. All alterations, decorations, additions and improvements made by the Tenant or made by the Landlord on the Tenant's behalf by agreement under this Lease shall remain the property of the Landlord should the Tenant fail to complete the agreement of purchase and sale attached hereto as Schedule A. Notwithstanding the foregoing, such alterations, additions and improvements may be removed from the Leased Premises with consent in writing from the Landlord.

ACCEPTANCE OF PREMISES

18 The Tenant and Landlord shall examine the Leased Premises before the Tenant takes possession. The Tenant agrees that Tenant is taking the Leased Premises in an "as is condition". Notwithstanding the foregoing, should the Tenant not complete the agreement of purchase and sale attached hereto as Schedule A, the Tenant shall be required to leave the Leased Premises in the same condition as existed at the time of the examination provided for herein, save and except for any Alteration permitted under Section 17 of this Lease.

TENANT'S COVENANTS

19. The Tenant covenants and agrees with the Landlord as follows:

To Pay Rent and Perform Covenants

a) The Tenant shall pay to the Landlord any and all payments e at the time of the Payment of Rent provided for in Section 3 without any deduction, set-off or abatement, except as provided herein; in the event the Tenant shall fail to pay any such amounts when due and payable hereunder, such amount shall bear interest at the rate of 15% per annum until paid. The Tenant shall observe and perform all terms and provisions of the Lease on its part to be observed and performed and shall not do or suffer to be

done anything contrary to any term or provision hereof except as provided for in this Lease;

Personal or Consequential Injury

b) The Landlord shall not be liable or responsible in any way of any injury of any nature whatsoever that may be suffered or sustained by the Tenant or any employee, agent or customer of the Tenant or any other person who may be upon the Leased Premises, or for any loss of or damage or injury to any property belonging to the Tenant or to its employees or to any other person while such property is on the Leased Premises, and in particular, but without limiting the generality of the foregoing, the Landlord shall not be liable for any damage or damages of any nature whatsoever to any such property caused by the failure by reason of breakdown or other cause, to supply adequate drainage, snow or ice removal, or by the interruption of any public utility or service or by water, rain, snow or other substances leaking into, issuing or flowing into any part of the Leased Premises or from the water, sprinkler or drainage pipes or plumbing works of the same or from any other place or quarter or for any damage caused by anything done or omitted by any Tenant. The Tenant shall not be entitled to any abatement of rent in respect of any such condition, failure or interruption of service, and the same shall not constitute an eviction. This paragraph shall not relieve the Landlord from liability for any loss, damage or injury caused by or contributed to by the Landlord's gross negligence or conduct, latent defects in the structure or breaches of this Lease by the Landlord.

Indemnification of Landlord

c) To indemnify and save harmless the Landlord of and from all fines, suits, claims, demands and actions of any kind or nature to which the Landlord shall or may become liable for or suffer in connection with any matter referred to in clause (b) of this paragraph 19 and by reason of any breach, violation or non-performance by the Tenant of any covenant, term or provision of this Lease or by reason of any injury occasioned to or suffered by any person or persons or any property by reason of any wrongful act, neglect or default on the part of the Tenant or any of its employees except for such as are caused or contributed to by the Landlord's gross negligence or conduct, latent defects in the structure or breaches of this Lease by the Landlord.

Failure to pay Taxes, etc.

d) In the event the Tenant shall fail to pay any taxes, rates or charges which it has herein covenanted to pay and which shall constitute a lien or charge upon the Leased Premises, the Landlord, after the expiration of 10 days notice to the Tenant within which such default shall not have been cured, may pay all or any of which the same and all of such payments so made shall be forthwith payable provided that where there is a bona fide dispute of the amount or propriety of any payment alleged to be due from the Tenant, the Landlord shall not pay the same until such dispute has been resolved by agreement of the Tenant or by competent authority, whichever is earlier in date, provided the Tenant first complies with the provisions of paragraph 7 (b)(6) herein.

Increase in Insurance Premiums

e) If the Tenant does or permits to be done or omitted upon the Leased Premises anything which shall cause an increase in the rate of any insurance upon the building or any part thereof, the Landlord may, at its option, compel the Tenant to restore the Leased Premises to the condition they were in prior to such act or permit the Tenant to continue to do such act, in which case the Tenant shall pay the Landlord the amount by which the insurance premiums have been so increased. It is agreed that if any insurance policy upon Leased Premises shall be cancelled or the coverage thereunder reduced in any way by the insurer, or if such action is threatened, by reason of the use and occupation of the Leased Premises or any part thereof by the Tenant or by any assignee, sub-tenant or licensee of the Tenant, or by anyone permitted by the Tenant to be upon the Leased Premises, the Tenant shall forthwith remedy the condition giving rise to such cancellation or reduction of coverage or threatened cancellation or reduction.

Changes in Electrical, etc.

f) If the Tenant wishes to install any electrical or other equipment which may overload the electrical or other service facilities, the Tenant shall at its own expense make whatever changes are necessary to comply with the reasonable and lawful requirements of the insurance underwriters and governmental authorities having jurisdiction, but no changes shall be made by the Tenant until the Tenant first submits to the Landlord plans and specifications for the proposed work and obtains the Landlord's written approval to make the same.

Government Regulations

g) The Tenant shall, at the Tenant's sole cost and expense, comply with all laws, orders, rules and regulations of all municipal, provincial, federal and other applicable governmental authorities, now in force, or which hereafter may be in force, pertaining to the Leased Premises, if they relate to the Tenant's use of the Leased Premises.

Hazardous or Toxic Materials

h) The Tenant will, at all times, conduct its businesses and maintain the Leased Premises so as to comply in all material respects with all federal, provincial or local environmental laws and regulations, including, without limitation, environmental, land use, occupational safety or health laws, rules, regulations, requirements or permits as may be required. The Tenant shall not permit to be kept on the Leased Premises any material or substances which is regulated by any federal, provincial or local laws or regulations and which may be reasonably classified as a hazardous, contaminant, or toxic substances ("regulated substances"). The Tenant shall not permit the emission or escape under any circumstances whatsoever of any regulated substances.

If the Tenant shall (i) receive notice that any violation of any federal, provincial or local environmental law or regulation may have been committed or is about to be committed by the Tenant; (ii) receive notice that any administrative or judicial complaint or order has been filed or is about to be filed against the Tenant alleging violations of any federal, provincial or local environmental law or regulation or requiring the Tenant to take any action in connection with the release of a toxic or hazardous substances into the environment; or (iii) receive any notice from a federal, provincial or local governmental agency or private party alleging that the Tenant may be liable or responsible for costs associated with a response to or clean up of a release of toxic or hazardous substance in the environment or any damages caused thereby, in connection with the Leased Premises, the Tenant shall provide the Landlord with a copy of such notice within five (5) days of the Tenant's receipt thereof. The Tenant shall take all necessary steps to immediately comply with all such notices, orders, claims and requirements necessary to restore the Leased Premises to the condition existing prior to the issuance of such notice, order, claim or requirement and shall keep the Landlord fully informed of all such steps taken by the Landlord. In the event such notices, orders, claims and requirements have not been complied with within fifteen (15) days of the Tenant becoming aware of the same (except in the case of an emergency, or in any case where immediate action is required, in which case the compliance shall be in effect immediately) this Lease shall be deemed to be in default and the remedies hereunder shall be available to the Landlord.

LANDLORD'S COVENANTS

20. The Landlord covenants and agrees with the Tenant as follows:

Quiet Enjoyment

a) That if the Tenant pays the rent hereby reserved and performs the covenants herein on its part contained, it shall and may peaceably possess and enjoy the Leased Premises for the term hereby granted without any interruption or disturbance from the Landlord or any other person or persons lawfully claiming by, from or under it.

DEFAULT AND RIGHT TO RE-ENTER

21. The failure of the Tenant to pay any Rent, or any other sum payable hereunder, on the date appointed for the payment thereof shall constitute a default hereunder. Should such default continue for a period of fifteen (15) days the Landlord may elect to re-enter the Leased Premises.

22. The failure of the Tenant to observe or perform any other of the terms, covenants, conditions and agreements of this Lease to be observed or performed by the Tenant [other than such as specified in subsection (a)] shall constitute a default hereunder. Should such default continue for a period of twenty (20) days after written notice to the Tenant specifying with reasonable particularity the nature of such default and requiring the same to be rectified, the Landlord may elect to re-enter the Leased Premises. Provided however, if within such twenty (20) day period the Tenant commences and proceeds diligently to completion and in fact cures such default, the Tenant shall be permitted such longer time as reasonably required due to the nature of the default to complete and cure the same. In the event of such default, the Landlord shall have the right, without effecting a re-entry or re-taking of possession of the Leased Premises, to enter upon the Leased Premises for the purpose of rectifying the default for the account of the Tenant, and in such event shall not be liable to the Tenant for any loss or damage to the Tenant's merchandise or business caused by acts of the Landlord in so remedying the default or neglect of the Tenant. If the Landlord at any time is compelled or elects to pay any sum of money or do any act which would require the payment of any sum of money by reason of the failure of the Tenant to comply with any provision of this Lease or if the Landlord is compelled or elects to incur any expense, including legal fees, by reason of any default of the Tenant under this Lease, the sum or sums, including legal fees on a solicitor and client basis, so paid by the Landlord, with all interest, costs and damages, to be paid by the Tenant to the Landlord upon demand.

23. Should the Landlord elect to re-enter the Leased Premises as set forth in sections 21 or 22 above or should it take possession pursuant to legal proceedings, or pursuant to any notice provided for by law, the Landlord may without further notice or any form of legal process whatsoever forthwith re-enter upon the Leased Premises or any part thereof in the name of the whole. The Tenant acknowledges and agrees that the Landlord shall be entitled to retain a key (to be provided by the Tenant, in the event that the Tenant changes the locks for the Leased Premises with the permission of the Landlord) for the Leased Premises for the purpose of effecting re-entry upon the Leased Premises in accordance with the terms of this Lease.

24. Should the Landlord re-enter the Leased Premises it may elect to declare the Term and this Lease to be forfeited and void and the Landlord may re-possess and enjoy the Leased Premises as of its former estate anything contained in any statute or law to the contrary notwithstanding. Such forfeiture shall be wholly without prejudice to the right of the Landlord to recover arrears of Rent or damages for any antecedent default under this Lease, and provided further that the Landlord may subsequently recover from the Tenant damages for loss of Rent suffered by reason of this Lease having been prematurely determined.

25. Should the Landlord at any time terminate this Lease for any breach, in addition to any other remedies it may have, it may recover from the Tenant all damages it may incur by reason of such breach, including the cost of recovering the Leased Premises, and including the worth at the time of such termination of the excess, if any, of the amount of Rent reserved in this Lease for the remainder of the Term hereof over the then reasonable rental value of the Leased Premises for the remainder of the Term hereof, all of which amounts shall be immediately due and payable from the Tenant to the Landlord.

26. In case suit shall be brought for recovery of possession of the Leased Premises, for the recovery of Rent or any other amount due under the provisions of this Lease, or because of the breach of any other covenant herein contained on the part of the Tenant to be kept or performed and a breach shall be established, the Tenant shall pay to the Landlord all expenses incurred therefor, including reasonable solicitors' and counsel fees on a solicitor and his own client basis, unless the presiding judicial official determines otherwise.

EXEMPTION RE DISTRESS

27. The Tenant hereby covenants and agrees with the Landlord that in consideration of the premises, and of the leasing and letting by the Landlord to the Tenant of the Leased Premises for the term hereby created (and it is upon that express understanding that these presents are entered into) that notwithstanding anything contained in Section 30 of Chapter L.7 of the Revised Statutes of Ontario, 1990 as amended, or in any other section of the said Act or any other statute which may hereafter be passed to take the place of the said Act, or to amend the same, none of the goods or chattels of the Tenant at any time during the continuance of the term hereby created on the Leased Premises shall be exempt from levy by distress for rent in arrears by the Tenant as provided for by any section or sections of the said Act above-named, or any amendment or amendments thereto, and that upon any claim being made for such exemption by the Tenant or on distress being made by the Landlord this covenant and agreement may be pleaded as an estoppel against the Tenant in any action brought to test the right to the levying upon any such goods as are named as exempted in said section or sections or amendment or amendments thereto, the Tenant waiving, as it hereby does, all and every benefit that could or might have accrued to it under and by virtue of the said section or sections of said Act or any amendment or amendments thereto but for the above covenant.

BANKRUPTCY OF TENANT

28. If the Tenant shall be adjudicated a bankrupt or adjudged to be insolvent, or a receiver or trustee of the Tenant's property and affairs shall be appointed, or if the Tenant shall make an assignment for the benefit of creditor or shall file a petition in bankruptcy or insolvency or for the appointment of a receiver, or if any execution or attachment shall be issued against the Tenant or any of the Tenant's property whereupon the Leased Premises or any portion thereof shall be taken or occupied or attempted to be taken or occupied by someone other than the Tenant and such execution or attachment shall not be set aside, vacated, discharged or bonded within 15 days after the issuance of same or if the Tenant attempts to make a bulk sale or move the bulk of its fixtures out of the Leased Premises, then, in any of such events, the then current month's rent and rent for the next 3 ensuing months shall immediately become due and be paid and this Lease may at the option of the Landlord be cancelled and terminated, whether or not the term has commenced or whether or not any rent has been prepaid. For the purposes of this Lease accelerated rent shall include all amounts payable by the Tenant and shall be calculated on the basis of the average of the amounts thereof so paid by or payable by the Tenant for each month during the period of 12 months immediately preceding such termination or during the expired term of this Lease if less than 12 months. If this Lease shall be so cancelled and terminated, neither the Tenant nor any person claiming through or under the Tenant by virtue of any statute or order of any court shall be entitled to possession or to remain in possession of the Leased Premises but shall forthwith quit and surrender the Leased Premises, and the Landlord in addition to other rights and remedies the Landlord has by virtue of any other provisions of this Lease or of any statute or rule of law may retain on account of liquidated damages any rent, security, deposit or monies received by it from the Tenant or others on behalf of the Tenant.

ASSIGNMENT BY TENANT/CORPORATE CONTROL

29. Tenant shall not assign the Lease or sublet or part with possession of all or part of the Leased Premises without the prior written consent of Landlord, which consent, subject to Landlord's right to terminate the Lease, shall not be unreasonably withheld.

NOTICE

32. Any written notice provided for in this Lease shall be effectually given to the Landlord by delivery to the Landlord's Main Municipal Office and to the Tenant by

delivery to the Tenant at the Leased Premises and every such notice shall be deemed to have been given upon the day it was delivered. The Tenant acknowledges and agrees that delivery to the Tenant is and may be effected by posting such notice on a door of the Building on the Leased Premises.

NON-WAIVER OF DEFAULT

33. The waiver or acquiescence of the Landlord in any default by the Tenant under any paragraph, sub-paragraph, clause or sub-clause of this Lease shall not be deemed to be a waiver of such paragraph, sub-paragraph, clause or sub-clause of any subsequent or other default hereunder.

TENANT'S WORK

34. All work performed by or on behalf of the Tenant upon the Leased Premises shall be done in a good and workmanlike manner and with first-class materials, shall accord with all applicable laws, orders, regulations and requirements of all government and other authorities having jurisdiction, shall be done in compliance with such reasonable rules and regulations as the Landlord or its agents or contractors may make.

35. The Tenant shall pay promptly all sums due for materials and work supplied or done in connection with its work upon the Leased Premises so as to minimize the possibility of construction liens or other similar liens being registered or claimed against any of the lands of the Landlord with respect thereto. If at any time a lien in respect of material, work, or services supplied to or for the Tenant or its contractors in respect of the Leased Premises shall be registered against any of the lands of the Landlord, or notice thereof shall be given to the Landlord, or to a mortgagee or purchaser of any of the lands of the Landlord, or an action shall be commenced in respect of any such lien, or a certificate of action is registered, the Tenant will forthwith have such registration vacated and such action discontinued. Unless such registration is vacated and such notice withdrawn or such action discontinued within 7 days of such registration, notice or commencement of action, as the case may be, the Landlord may, either:

- i) by written notice terminate this Lease, or
- ii) at its option, pay, in the name of the Tenant, the amount of the lien and costs into court, whereupon the Tenant shall forthwith pay to the Landlord the amount so paid by the Landlord plus all costs incurred by the Landlord in connection therewith.

The Tenant shall furnish to the Landlord all certificates, approvals and evidences of payment with respect to work done and installations made upon the Leased Premises that may be required by any relevant authority or may be reasonably required by the Landlord.

ACCESS BY LANDLORD

36. The Landlord or its agents shall have the right to enter upon the Leased Premises at all reasonable times to view the state of repair, condition and use thereof and to make such repairs as are required and the Landlord or its agents shall be allowed to take all material into and upon the Leased Premises that may be required therefor without the same constituting an eviction of the Tenant in whole or in part. Rent shall not abate while such repairs are being made by reason of loss or interruption of the business of the Tenant because of the prosecution of any such work, provided that the same are made as expeditiously as is reasonably possible and at such times as to cause minimum disturbance to the Tenant's business.

- i) The Landlord shall not be liable to the Tenant for any interference or inconvenience caused by any additional construction permitted under this Lease, provided such additional construction is carried out as expeditiously as is reasonably possible and at such times as to cause minimum disturbance to the Tenant's business.
- j) During the six (6) months prior to the expiration of the Term or any renewal term of this Lease, the Landlord may exhibit the Leased Premises to

prospective tenants and place upon the Leased Premises the usual notices "To Let" which notices the Tenant shall permit to remain where placed without molestation. In addition to the foregoing, the Landlord shall have the right at any time during the Term or any renewal term of the Lease, to exhibit the Leased Premises to prospective purchasers and place upon the Complex the usual notices "For Sale" which notices the Tenant shall permit to remain where placed without molestation.

FORCE MAJEURE

37. In the event that either party hereto shall be delayed or hindered in or prevented from the performance of any act required hereunder by reason of strikes, lock-outs, labour troubles, inability to procure materials, failure of power, restrictive governmental laws or regulations, riots, insurrection, war or other reason of a like nature not the fault of the party delayed in performing work or doing acts required under the terms of this Lease, then performance of such act shall be excused for the period of the delay and the period for performance of any such act shall be extended for a period equivalent to the period of such delay. Notwithstanding anything herein contained, the provisions of this paragraph 37 shall not operate to excuse the Tenant from the prompt payment of Rent or any other payments required by the terms of this Lease, nor entitle the Tenant to compensation for any inconvenience, nuisance or discomfort thereby occasioned.

REMEDIES OF THE LANDLORD

38. The Tenant covenants and agrees that all remedies available to the Landlord if the Tenant fails to pay Rent or any instalment thereof (whether such remedies are provided by the terms of this Lease or otherwise) shall also be available to the Landlord if the Tenant fails to pay any other amount it is required to pay under the terms of this Lease.

INTERPRETATION

39. Words importing the singular number only shall include the plural, and words importing corporations shall include persons. Unless the context otherwise requires, the word "Landlord" and the word "Tenant" whenever used herein shall be construed to include their respective successors and permitted assigns, and if the Tenant is not a corporation shall include heirs, executors and administrators. If any paragraph, sub-paragraph, clause or sub-clause in this Lease shall be judicially held invalid or unenforceable the remainder of this Lease shall be interpreted as if such paragraph, sub-paragraph, clause or sub-clause had not been included. The word "paragraph" followed by number means and refers to the specified paragraph of this Lease.

REGISTRATION

40. Neither the Tenant nor anyone on the Tenant's behalf shall register this Lease or any document evidencing any interest of the Tenant in the Lease. However, the Tenant may register a Notice of Lease, provided such Notice of Lease shall describe only the parties, the Leased Premises, and the commencement date and expiration date of the term, and any renewals. Such Notice of Lease shall be prepared by the Tenant's solicitors, and shall be subject to the prior written approval of Landlord and its solicitors, at Tenant's expense, and shall be registered at Tenant's expense.

HOLDING OVER

41. In the event the Tenant remains in possession of the Leased Premises after the end of the Term and without the execution and delivery of a new lease, there shall be no tacit renewal of this Lease and the Term hereby granted, the Tenant shall be deemed to be occupying the Leased Premises as a Tenant from month to month at a monthly rent payable in advance on the first day of each month equal to the sum of an amount equal to twice the Rent payable under Section 3 and otherwise upon the same terms and conditions as are set forth in this Lease, so far as applicable.

SUCCESSORS

42. All rights and liabilities herein given to, or imposed upon, the respective parties hereto shall extend to and bind the several respective heirs, executors, administrators, successors and assigns of the said parties, and if there shall be more than one tenant, they shall all be bound jointly and severally by the terms, covenants and agreements herein. No rights, however, shall enure to the benefit of any assignee of the Tenant unless the assignment to such assignee has been approved by the Landlord in writing as provided in paragraph 30 hereof or unless such approval is not required.

NO PARTNERSHIP

43. It is understood and agreed that neither the provisions contained herein nor any acts of the parties hereto shall be deemed to create any relationship between the parties hereto other than the relationship of Landlord and Tenant.

TIME OF ESSENCE

44. Time shall be of the essence of this Lease except as specified herein.

AMENDMENT

45. This Lease may not be modified or amended except by an instrument in writing signed by the parties hereto or by their successors or assigns.

OTHER REPRESENTATIONS

46. This Lease and the schedules hereto constitute the entire agreement between the Landlord and Tenant and neither party is bound by any representation, warranty, promise, agreement or inducement not embodied herein or therein.

GOVERNING LAW

47. This Lease shall be governed by and construed according to the laws of the Province of Ontario.

IN WITNESS WHEREOF the parties hereto have executed this Lease.

By The Tenant

Philip David Waddel

By the Landlord the **Corporation of the Municipality of Magnetawan**

Per: _____
Name: Sam Dunnett
Title: Mayor

Per: _____
Name: Kerstin Vroom
Title: CAO/Clerk

I/We have the authority to bind the Corporation.

SCHEDULE "A"

**To the Lease between the Corporation of the Municipality of Magnetawan and
Philip David Weddel**



REPORT TO COUNCIL

To:	Mayor and Council
From:	Nicole Gourlay, Deputy Clerk
Date of Meeting:	December 18, 2019
Report Title:	2019 Private Road Grant Program

Recommendation: That Council receives this report regarding the Private Road Grant Program and that Council consider a grant allotment in the 2020 budget to continue this successful program.

Background and Comments:

By the program deadline of November 14th, 2019 the Deputy Clerk had received 15 complete and eligible Private Road Grant applications. Throughout the summer months, the office received many inquiries regarding the grant and the application process. We received applications from 11 returning road groups and 4 road groups who were new to the application

The final totals for the 2019 program were:

- Total dollars spent by applicants on road work = \$ 77, 556.40
- Maximum allowable dollars (based on formula) from submitted applications = \$ 15,145.00
- Total dollars allocated for 2019 Private Road Grant = \$ 15, 000.00

The final totals for the 2018 program were:

- Total dollars spent by applicants on road work = \$ 89, 157.42
- Maximum allowable dollars (based on formula) from submitted applications = \$ 17,365.00
- Total dollars allocated for 2018 Private Road Grant = \$ 15,000.00

Once again, the municipality received multiple compliments on the grant program and Staff will be sending out e-mails to all of the applicants for feedback on how the program can be better. This will help Staff to better understand how the policy can be improved.

Financial Implications:

To be determined by Council and would be included in the 2020 Budget.

Respectfully Submitted,

Nicole Gourlay,
Deputy Clerk

DRAFT

The Corporation of the Municipality of Magnetawan

BY-LAW NO 2019 -

A BY-LAW TO GOVERN THE PROCEEDINGS OF COUNCIL AND ITS COMMITTEES AND TO REPEAL BY-LAWS 2009-06 AND 2019-16

WHEREAS Section 238 (2) of the *Municipal Act, 2001*, S.O. 2001, c 25, as amended, requires that every municipality shall pass a procedural by-law for governing the calling, place and proceedings of meetings and the public notice of meetings;

AND WHEREAS Council deems it expedient to pass such a by-law;

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

1. DEFINITIONS

CAO means the Chief Administrative Officer of the Corporation of the Municipality of Magnetawan.

Clerk means the Clerk of the Corporation of the Municipality of Magnetawan.

Closed Meeting means a meeting of Council or other committee to which public access is restricted.

Confirmatory By-law means a by-law of Council that adopts all resolutions passed at a Council meeting.

Council means the elected and sworn members of the Council of the Corporation of the Municipality of Magnetawan.

Deputation – is an address to Council or Committee at the request of a person wishing to speak on a specific item.

Head of Council - the Mayor or in cases of a Committee- the Chair

Member means a person declared to the Council of the Municipality of Magnetawan, including the Mayor.

Point of Order – a question by a Council member with the view to calling attention to any issue relating to the Procedural By-Law or the conduct of

Council's business or in order to assist the member in understanding Council's procedures, making an appropriate motion or understanding the effect of a motion.

Point of Privilege or Personal Privilege – a question by a member who believes that another member has spoken disrespectfully towards that member or another member or who considers that his or her integrity or that of a member or Township official has been impugned or questioned by a member.

Quorum means a majority of members of Council or committee.

Recorded Vote means the recording in the minutes of the names and vote of every member present on any motion.

Resolution – the decision of Council on any motion.

2. **ROLE OF COUNCIL**

As outlined in the Municipal Act, 2001, Section 224, it is the role of Council:

- 2.1 to represent the public and to consider the well-being and interests of the Municipality,
- 2.2 to develop and evaluate the policies and programs of the Municipality;
- 2.3 to determine which services the Municipality provides;
- 2.4 to ensure that administrative policies, practices and procedures are in place to implement the decisions of Council;
- 2.5 to ensure the accountability and transparency of the Municipality, including the activities of the senior management of the Municipality;
- 2.6 to maintain the financial integrity of the Municipality; and
- 2.7 to carry out the duties of Council under the Municipal Act or any other Act.

3. **MEETINGS OF COUNCIL**

- 3.1 **Regular Council Meeting** - Regular meetings of Council shall be held on....., or on such other day as may be determined by Council resolution.
- 3.2 Council meetings shall be held in the Community Centre, 4304 Highway 520, Magnetawan. Alternate locations may be considered with a Council resolution and appropriate public notice.

- 3.3 Notice of meetings shall be posted on the Municipal website. A meeting of Council may be cancelled or changed by Council resolution, with appropriate public notice to be provided as soon as possible. When a regular meeting of Council is cancelled or changed, the Clerk shall give notice at least seven (7) days in advance by posting on the website and, if possible, by publication in a local newspaper.
- 3.4 **Special Meeting of Council:** Any Member of Council may call a special meeting, with twenty-four (24) hours notice if possible, through the Clerk's office. Public notice shall be given on the municipal website as soon as possible and by any other method that is possible within the time frame. The only item(s) of business to be dealt with at a special meeting is that which is listed in the notice of the meeting.
- 3.5 **Inaugural Meeting** - The inaugural meeting of Council shall take place at 7:00 p.m. on the first Wednesday of December following the municipal election.
- 3.6 **Closed Meeting** - All meetings of Council and all meetings of any committee of Council shall be open to the public, except if the subject matter being considered is permitted by the Municipal Act, to be discussed in closed session. Before holding a meeting or part of a meeting that is to be closed to the public, Council shall state by resolution the fact of holding a closed meeting and the general nature of the matter to be discussed at the closed meeting.

4. DUTIES OF THE HEAD OF COUNCIL

The Head of Council shall:

- 4.1 open the meeting of Council by taking the chair and calling the meeting to order;
- 4.2 announce the business before the Council in the order in which it is to be considered;
- 4.3 receive and submit, in the proper manner, all motions presented by the members of Council;
- 4.4 put to vote all questions which are regularly moved and seconded or necessarily arise in the course of proceedings and to announce the result;
- 4.5 decline to put to vote motions which are counter to the procedural by-law;
- 4.6 ensure that members follow the procedural bylaw when engaged in debate;

- 4.7 be permitted to participate in any debate without leaving the chair;
- 4.8 enforce on all occasions the observance of order and decorum among the members and those present as observers;
- 4.9 if quorum agrees, consider allowing the public to ask questions during the meeting only if no disruption results to the decorum of the meeting;
- 4.10 call by name, any member or person who persists in breaching the procedural bylaw of the Council, ordering him/her to vacate the Council chamber;
- 4.11 adjourn the meeting when the business is concluded; or adjourn the meeting without question put, in the case of serious disorder arising in the Council chamber.
- 4.12 authenticate by signature, all by-laws, resolutions and minutes of Council.

5. ABSENCE OF HEAD OF COUNCIL

- 5.1 If the Mayor is absent from the meeting, the Deputy Mayor shall assume the role of Head of Council, with all the rights, powers and authority. The acting Head of Council shall preside during the meeting or until the Mayor arrives. In the absence of the Mayor and the Deputy Mayor, the remaining members shall appoint by resolution, another member as acting Head of Council.

6. CONDUCT OF MEMBERS AND THOSE PRESENT

No member of Council or other person present shall:

- 6.1 speak disrespectfully or make allegations concerning another member of Council, staff or the public;
- 6.2 use offensive words or unparliamentary language;
- 6.3 disturb Council or other person(s) by using disorderly conduct that is disconcerting;
- 6.4 criticize any decision of Council except by a Member of Council for the purpose of moving that the question be reconsidered.

7. QUORUM

- 7.1 A majority of Council members present shall constitute a quorum.

7.2 If no quorum is present thirty (30) minutes after the time appointed for the meeting, the Clerk shall record the names of the members present and the meeting shall be adjourned until the date of the next regular meeting or until a special meeting is called.

8. **REGULAR COUNCIL AGENDA**

The Clerk shall prepare a Council agenda with the following items:

- Opening Remarks/Announcements
- Approval of Agenda
- Disclosure of Pecuniary Interest
- Minutes of Previous Meetings
- Municipal Boards and Committees Minutes
- Deputations and Presentations
- Staff Reports, Motions and Discussion
- By-laws
- Correspondence
- Future Items
- Accounts
- Closed Session (if required)
- Confirmatory By-law
- Adjournment

The business of the Council shall in all cases be considered in the order as shown in the agenda unless otherwise agreed upon by members.

Any item which is not on the agenda as set but has been determined by the Clerk to be of a nature which requires attention prior to the next scheduled meeting, the item may be added by addendum at the discretion of the Clerk.

Any items brought forward as a time-sensitive issue by other means shall require a majority vote of the members present to be added to the agenda.

All items not included in the agenda package and presented as an 'on desk item' will be included in the posted agenda.

Regular Council Agenda – Agendas will be available for Council pick-up by 3:00 pm on the Friday preceding a regular meeting of Council and available online for public view by 3:00 pm on the Monday preceding a regular meeting of Council.

9. **DISCLOSURES OF PECUNIARY INTEREST (CONFLICT OF INTEREST)**

Where a Member, either on his or her own behalf or while acting for, by, with or through another, has any pecuniary interest, direct or indirect, in any matter and

is present at a meeting of the Council or Committee which the matter is the subject of consideration, the Member, shall govern themselves in accordance with the Municipal Conflict of Interest Act, R.S.O. 1990, c. M.50 and:

- i) shall determine whether they may have a direct or indirect pecuniary interest and to disclose the nature thereof;
- ii) shall prior to any consideration of the matter at the meeting, disclose the interest verbally at the meeting and then in writing, in a form provided, to the Clerk, the general nature thereof;
- iii) shall not take part in the discussion of, nor vote on any question in respect of the matter;
- iv) shall not attempt in any way whether before, during or after the meeting to influence the voting on the matter;
- v) where a meeting is open to the public, the Member shall, in addition to complying with the requirements of Municipal Conflict of Interest Act, R.S.O. 1990, c. M.50 forthwith leave the meeting or part of the meeting during which the matter is under consideration;
- vi) where a meeting is not open to the public, the Member shall, in accordance with the Municipal Conflict of Interest Act, R.S.O. 1990, c. M.50 forthwith leave the meeting or the part of the meeting during which the matter is under consideration;
- vii) where the interest of a Member has not been disclosed by reason of the Member's absence from a particular meeting, the Member shall disclose the Member's interest and otherwise comply at the first meeting of the Council or Committee, as the case may be, attended by the Member after the particular meeting;
- viii) every declaration of interest and the general nature thereof, shall where the meeting is open to the public, be recorded in the minutes of the meeting by the Clerk of the Municipality or secretary of the Committee, as the case may be;
- ix) every declaration of interest made, but not the general nature of that interest, shall, where the meeting is not open to the public, be recorded in the minutes of the next meeting that is open to the public;
- x) where the number of members who, by reason of the Provisions of Municipal Conflict of Interest Act, R.S.O. 1990, c. M.50 Act, are disabled from participating in a meeting is such that at that meeting the remaining members are not of sufficient number to constitute a quorum, then, despite any other general or special Act, the remaining number of members shall be deemed to constitute a quorum, provided such number is not less than two.

10. MINUTES

Minutes shall be recorded by the Clerk, or designate, and shall contain the following:

- 10.1 the date, time and place of meeting;
- 10.2 the names of members and staff present;
- 10.3 the adoption and any corrections of the minutes of prior meetings;
- 10.4 proceedings of the meeting which will include motions, resolutions, decisions and directions, without note or comment.

11. DEPUTATIONS AND PRESENTATIONS

11.1 Persons who wish to make a presentation to Council on matters may request in writing providing an outline of the nature of the deputation by 12:00 noon on the Wednesday prior to the next regular meeting, that the Clerk place their name and the topic on the agenda as a deputation or presentation.

The Clerk, at his/her discretion will determine the eligibility, date and time of the deputation.

The Clerk may approve a deputation to Council with less notice than required in this section.

- 11.2 Deputations shall be limited in speaking to not more than ten (10) minutes.
- 11.3 A member of Council may ask questions only for the purpose of obtaining information relating to the matter under discussion and such questions must be stated concisely.
- 11.4 After Council has rendered a decision on the issue and written notification of that decision has been given, Council will not consider that issue again within six (6) months. An exception may be granted at the discretion of the Clerk, if substantially new and/or substantially significant information is provided.
- 11.5 The Clerk may limit the number of deputations heard at any meeting

Any person giving a deputation or presentation shall not:

1. speak disrespectfully of any person;
2. use offensive words;
3. speak on any subject other than the subject for which he or she has

- received approval to address Council or Committee;
4. disobey the rules of procedure or a decision of the Chair or Council.

12. CORRESPONDENCE

- 12.1 All correspondence, including petitions to be presented to the Council, shall be legibly written or printed and shall not contain any improper language and shall be signed by at least one person, filed with the Clerk, and shall include an address and telephone number.
- 12.2 All correspondence shall be delivered to the Clerk during regular office hours, by 12:00 noon on the Wednesday prior to the next regular meeting of Council, so that the item may be included in the agenda circulated to members.

13. MOTIONS

- 13.1 **Voting on Motions** - In most cases, motions shall be in writing, showing the signature of the member who moved the motion and the member who seconded the motion.

When a motion is moved and seconded, it shall be read or stated by the Head of Council before debate. 13.2 Immediately preceding the vote, the Head of Council shall state the question in the precise form in which it will be recorded in the minutes.

The manner of determining the decision of Council on a motion shall be at the discretion of the Head of Council and may be by show of hands, verbal, standing, or any other method.

When the Head of Council calls for a vote on a question, each member shall occupy his/her seat and shall remain in his/her place until the result of the vote has been declared by the Head of Council.

- 13.3 **Recorded Vote** - If a member present at a Council or committee meeting at the time of a vote requests immediately before or after the taking of the vote that the vote be recorded, each member present, except a member who is disqualified from voting by any Act, shall announce his or her vote openly and the Clerk shall record each vote.
- 13.4 Any resolution shall require a majority of votes in order to be valid and binding on the Council.

If there is an equality of votes, the vote shall be deemed to be lost.

A failure to vote by a member who is present at the meeting and who is qualified to vote, shall be deemed to be a negative vote.

13.5 **Notice of Motion** - When a member provides the Clerk with written notice of any motion, the matter shall be included on the agenda for the next regular meeting of Council.

13.6 **Motion to Reconsider** – A motion to reconsider shall not be made during the same meeting of Council at which the original determination was taken. If a decision has not been substantially acted upon, a Member of Council who voted on the prevailing side may at any time within six months of the original decision, introduce a motion to reconsider a previous decision.

14. **READING OF BY-LAWS**

14.1 Every by-law shall be introduced upon motion by a member of Council, specifying the title and number of the by-law.

14.2 Every by-law shall be typed and contain no blanks except as required to conform to accepted procedure or to comply with provisions of any act.

14.3 Every by-law shall have three (3) readings prior to being passed. If Council so determines, a by-law may be taken as read three times.

14.4 Every by-law enacted by the Council shall be numbered and dated, signed by the Clerk and the Mayor, sealed with the corporate seal, and filed in the Municipal Vault.

14.5 No by-law except a by-law to confirm the proceedings of Council shall be presented to Council unless the subject matter has been considered and approved by Council.

15. **CONFIRMATORY BY-LAW**

As the last item of business before adjournment, Council shall consider a confirmatory by-law to adopt, ratify and confirm all actions of Council at that meeting and to authorize the Mayor and municipal officers to take action as directed.

16. **MISCELLANEOUS**

New Business - Any matter arising from a deputation or presentation will be considered at a future Council meeting. However, a matter may be considered by Council during this time if sufficient information is available and time permits.

Curfew - No item of business shall be considered at a Council meeting after 11:00 p.m. unless approved unanimously by resolution.

Electronic Recording Devices - Electronic recording devices shall not be

permitted in the Council Chambers, unless approved by the Head of Council.

17. SUSPENSION OF RULES

Any procedure required by this by-law may be suspended with consent of a majority of the members of Council present.

18. AMENDMENT

19.1 No amendment or repeal of this by-law or any part shall be considered at any meeting of Council unless notice of the proposed amendment or repeal has been given at a previous regular meeting of Council.

19.2 Waiving of this notice by the Council is prohibited.

19. EFFECTIVE DATE

20.1 This by-law takes effect on the date of its passing.

20.2 By-law No's. 2009-06 and 2019-16 are hereby repealed.

READ A FIRST, SECOND AND THIRD TIME AND PASSED, THIS DAY OF

Mayor

CAO/Clerk

DRAFT

Formatted: Bottom: 0.44"

The Corporation of the Municipality of Magnetawan

BY-LAW NO. ~~2000-06 consolidated with 2010-16~~ 2019 - _____

**PROCEDURAL BY-LAW BY-LAW TO GOVERN THE PROCEEDINGS
OF COUNCIL AND ITS COMMITTEES AND TO REPEAL BY-LAWS
2009-08 AND 2019-16 AW**

Comment [KV1]: Committees should follow the same rules

WHEREAS Section 238 (2) of the *Municipal Act, 2001*, S.O. 2001, c 25, as amended, requires that every municipality shall pass a procedural by-law for governing the calling, place and proceedings of meetings and the public notice of meetings;

AND WHEREAS Council deems it expedient to pass such a by-law;

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

1. **DEFINITIONS**

Formatted: Bottom: 0.44", Section start: New page

CAO means the Chief Administrative Officer of the Corporation of the Municipality of Magnetawan.

Clerk means the Clerk of the Corporation of the Municipality of Magnetawan.

Closed Meeting means a meeting of Council or other committee to which public access is restricted.

Confirmatory By-law means a by-law of Council that adopts all resolutions passed at a Council meeting.

Council means the elected and sworn members of the Council of the Corporation of the Municipality of Magnetawan.

~~Deputation – an address to Council or Committee at the request of a person wishing to speak~~

~~Head of Council means the Mayor or in cases of a Committee- the Chair, in meet cases.—At the beginning of the Council term, a Councillor may be appointed by by-law to serve as acting Mayor in the absence of the Mayor.~~

~~Meeting means any regular or special committee or other meeting of Council, a committee, or local board;~~

Member means a person declared to the Council of the Municipality of Magnetawan, including the Mayor.

~~Point of Order – a question by a Council member with the view to calling attention to any issue relating to the Procedural By-Law or the conduct of Council's business or in order to assist the member in understanding Council's procedures, making an appropriate motion or understanding the effect of a motion.~~

~~Point of Privilege or Personal Privilege – a question by a member who believes that another member has spoken disrespectfully towards that member or another member or who considers that his or her integrity or that of a member or Township official has been impugned or questioned by a member.~~

Quorum means a majority of members of Council or committee.

Recorded Vote means the recording in the minutes of the names and vote of every member present on any motion.

~~Resolution – the decision of Council on any motion.~~

~~Workshop means an informal gathering of Members of Council for the purpose of training or to receive and discuss information or advice of a general nature involving subject matters of interest to the Members.~~

Comment [KW2]: Not needed – this is covered under closed sessions

2. **ROLE OF COUNCIL**

As outlined in the Municipal Act, 2001, Section 224, it is the role of Council:

2.1 to represent the public and to consider the well-being and interests of the Municipality,

2.2 to develop and evaluate the policies and programs of the Municipality;

Formatted: Section start: New page

- 2.3 to determine which services the Municipality provides;
- 2.4 to ensure that administrative policies, practices and procedures are in place to implement the decisions of Council;
- 2.5 to ensure the accountability and transparency of the Municipality, including the activities of the senior management of the Municipality;
- 2.6 to maintain the financial integrity of the Municipality; and
- 2.7 to carry out the duties of Council under the Municipal Act or any other Act.

3. MEETINGS OF COUNCIL

- 3.1 **Regular Council Meeting** - Regular meetings of Council shall be held on ~~the second Wednesday, commencing at 1:00 PM and the fourth Wednesday, commencing at 6:00 PM~~, or on such other day as may be determined by Council resolution.

Comment [KV3]: Council to determine meeting dates and times

- 3.2 Council meetings shall be held in the Community Centre, 4304 Highway 520, Magnetawan. Alternate locations may be considered with a Council resolution and appropriate public notice.

- 3.3 ~~When the date of a Regular Meeting of Council coincides with a public or civic holiday, the Council, unless it decides otherwise, shall meet at the same time on the next day that is not a public or civic holiday.~~

Comment [KV4]: redundant

- 3.4 Notice of meetings shall be posted on the Municipal website. ~~A meeting of Council may be cancelled or changed by Council resolution, with appropriate public notice to be provided as soon as possible. When a regular meeting of Council is to be held at a location, time or date other than as stated in Section 3.1 and 3.2 is cancelled or changed, the Clerk shall give notice at least seven (7) days in advance by posting on the website and, if possible, by publication in a local newspaper.~~

~~A meeting of Council may be cancelled by Council resolution, with appropriate public notice to be provided as soon as possible.~~

Comment [KV5]: redundant

3.5 **Special Meeting of Council:** ~~The Head of Council~~Any Member of Council may call a special meeting, with twenty-four (24) hours notice if possible, of Council, through the Clerk's office, with twenty-four (24) hours notice to the members of Council. Upon receipt of a request by a majority of the members of the Council, the Clerk shall call a special meeting for the purpose and at the time mentioned in the request. Public notice shall be given on the municipal website as soon as possible and by any other method that is possible within the time frame. The only item(s) of business to be dealt with at a special meeting is that which is listed in the notice of the meeting.

Comment [KV6]: legislation has changed

- 3.6 ~~Twenty four (24) hours notice of all special meetings of Council shall be given to the members through the Clerk's Office. Public notice shall be given on the municipal website as soon as possible and by any other method that is possible within the time frame.~~

Comment [KV7]: as above

- 3.7 ~~The only item(s) of business to be dealt with at a special meeting is that which is listed in the notice of the meeting.~~

Comment [KV8]: as above

- 3.8 ~~In the case of an emergency, special meetings of Council may be held without prior public notice. If the Community Centre is not available, Council may meet at another location as determined by a majority of~~

Comment [KV9]: as above

~~members.~~

3.8 **Inaugural Meeting** - The Inaugural meeting of Council shall take place at 7:00 p.m. on the first Wednesday of December following the municipal election.

3.9 **Closed Meeting** - All meetings of Council and all meetings of any committee of Council shall be open to the public, except if the subject matter being considered is permitted by the Municipal Act, to be discussed in closed session. Before holding a meeting or part of a meeting that is to be closed to the public, Council shall state by resolution the fact of holding a closed meeting and the general nature of the matter to be discussed at the closed meeting.

~~3.10 **Workshop** - When deemed necessary, the Mayor may convene an informal session to discuss issues for the purpose of promoting a general understanding and consensus on various matters.~~

Comment [KV10]: included in closed

~~A workshop may be closed to the public if the meeting is held for the purpose of educating or training the members and if no member discusses or otherwise deals with any matter in a way that materially advanced the business or decision-making of Council. Before holding a closed workshop, Council shall state by resolution the general nature of the subject matter and the fact that it is closed under Section 230 (3.1) of the Municipal Act.~~

Comment [KV11]: included in closed

4. DUTIES OF THE HEAD OF COUNCIL

The Head of Council shall:

4.1 open the meeting of Council by taking the chair and calling the ~~members meeting~~ to order;

4.2 announce the business before the Council in the order in which it is to be considered;

4.3 receive and submit, in the proper manner, all motions presented by the members of Council;

4.4 put to vote all questions which are regularly moved and seconded or necessarily arise in the course of proceedings and to announce the result;

~~6.2 decline to put to vote motions which are counter to the procedural by-law;~~

~~6.3 ensure that members follow the procedural bylaw when engaged in debate;~~

4.5 be permitted to participate in any debate without leaving the chair;

~~4.6 allow the opportunity, during the meeting or just prior to adjournment, for persons to ask questions of Council on current agenda items;~~

Comment [KV12]: included in question period

~~6.1 enforce on all occasions the observance of order and decorum among the members and those present as observers;~~

~~6.4 if quorum agrees, to consider allowing members of the the public to ask questions during the meeting only if no disruption results to the decorum of the meeting;~~

~~6.5 call by name, any member or person who persists in breaching the procedural bylaw of the Council, ordering him/her to vacate the Council chamber;~~

~~6.6~~

~~4.7 adjourn the meeting when the business is concluded; or adjourn the meeting without question put, in the case of serious disorder arising in the Council chamber.~~

4.8 authenticate by signature, all by-laws, resolutions and minutes of Council.

5. ABSENCE OF HEAD OF COUNCIL

5.1 If the Mayor is absent from the meeting, the ~~Deputy Mayor member appointed by by-law as acting Mayor~~ shall assume the role of Head of Council, with all the rights, powers and authority. The acting ~~Mayor Head of Council~~ shall preside during the meeting or until the ~~Head of Council Mayor~~ arrives. In the absence of the Mayor and the ~~acting Deputy Mayor~~, the remaining members shall appoint by resolution, another member as acting Head of Council.

~~6. DECORUM~~

Comment [KV13]: all included under Duties above

~~The Head of Council shall:~~

~~6.1 enforce on all occasions the observance of order and decorum among the members and those present as observers;~~

~~6.2 decline to put to vote motions which are counter to the procedural by-law;~~

~~6.3 ensure that members follow the procedural bylaw when engaged in debate;~~

~~6.4 consider allowing members of the public to ask questions during the meeting only if no disruption results to the decorum of the meeting;~~

~~6.5 call by name, any member or person who persists in breaching the procedural bylaw of the Council, ordering him/her to vacate the Council chamber;~~

~~6.6 adjourn the meeting without question put, in the case of serious disorder arising in the Council chamber.~~

7. CONDUCT OF MEMBERS AND THOSE PRESENT

No member or person present shall:

7.1 speak disrespectfully or make allegations concerning another member of Council, staff or the public;

7.2 use offensive words or unparliamentary language;

~~7.3 disagree with a decision of the Head of Council on questions of order or interpretation of the rules of Council;~~

Comment [KV14]: quorum's responsibility

7.4 disturb another member or Council by using disorderly conduct that is disconcerting to any member;

7.5 criticize any decision of Council except for the purpose of moving that the question be reconsidered.

8. QUORUM

8.1 A majority of members present shall constitute a quorum.

8.2 If no quorum is present thirty (30) minutes after the time appointed for the

meeting, the Clerk shall record the names of the members present and the meeting shall be adjourned until the date of the next regular meeting or until a special meeting is called.

9. REGULAR COUNCIL AGENDA

The Clerk shall prepare a Council agenda with the following headings items:

- ~~1) Opening Remarks/Announcements~~
- ~~2) Approval of Agenda~~
- ~~3) Disclosure of Pecuniary Interest~~
- ~~4) Minutes of Previous Meetings~~
- ~~5) Municipal Boards and /Committees Minutes~~
- ~~6) Deputations and Presentations~~
- ~~7) Staff Reports, Motions and Discussion~~
- ~~8) By-laws~~
- ~~9) Correspondence~~
- ~~10) Unfinished Business~~
- ~~11) New Business Future Items~~
- 12) Accounts
- 13) Closed Session (if required)
- 14) Confirmatory By-law
- 15) Adjournment

Comment [KV15]: included in Staff Report, Motions, and Discussions

Comment [KV16]: for new items Council wishes to discuss at another meeting – does not include unfinished business which will automatically be brought forward

The business of the Council shall in all cases be considered in the order as shown in the agenda unless otherwise agreed upon by members.

Any item which is not on the agenda as set but has been determined by the Clerk to be of a nature which requires attention prior to the next scheduled meeting, the item may be added by addendum at the discretion of the Clerk.

Any items brought forward as a time sensitive issue by other means shall require a majority vote of the members present to be added to the agenda.

All items not included in the agenda package and presented as an 'on desk item' will be included in the posted agenda.

Regular Council Agenda – Agendas will be available for Council pick-up by 3:00 ~~PM~~pm on the Friday preceding a regular meeting of Council and available online for public view by 3:00 ~~PM~~pm on the Monday preceding a regular meeting of Council.

14. DISCLOSURES OF PECUNIARY INTEREST (CONFLICT OF INTEREST)

Where a Member, either on his or her own behalf or while acting for, by, with or through another, has any pecuniary interest, direct or indirect, in any matter and is present at a meeting of the Council or Committee which the matter is the subject of consideration, the Member, shall govern themselves in accordance with the Municipal Conflict of Interest Act, R.S.O. 1990, c. M.50 and:

- i) shall determine whether they may have a direct or indirect pecuniary interest and to disclose the nature thereof;
- ii) shall prior to any consideration of the matter at the meeting, disclose the interest verbally at the meeting and then in writing, in a form provided, to the Clerk, the general nature thereof;
- iii) shall not take part in the discussion of, nor vote on any question in respect of the matter;
- iv) shall not attempt in any way whether before, during or after the meeting to influence the voting on the matter;

v) ~~where a meeting is open to the public, the Member shall, in addition to complying with the requirements of Municipal Conflict of Interest Act, R.S.O. 1990, c. M.50 forthwith leave the meeting or part of the meeting during which the matter is under consideration;~~

vi) ~~where a meeting is not open to the public, the Member shall, in accordance with the Municipal Conflict of Interest Act, R.S.O. 1990, c. M.50 forthwith leave the meeting or the part of the meeting during which the matter is under consideration;~~

vii) ~~where the interest of a Member has not been disclosed by reason of the Member's absence from a particular meeting, the Member shall disclose the Member's interest and otherwise comply at the first meeting of the Council or Committee, as the case may be, attended by the Member after the particular meeting;~~

viii) ~~every declaration of interest and the general nature thereof, shall where the meeting is open to the public, be recorded in the minutes of the meeting by the Clerk of the Municipality or secretary of the Committee, as the case may be;~~

ix) ~~every declaration of interest made, but not the general nature of that interest, shall, where the meeting is not open to the public, be recorded in the minutes of the next meeting that is open to the public;~~

x) ~~where the number of members who, by reason of the Provisions of Municipal Conflict of Interest Act, R.S.O. 1990, c. M.50 Act, are disabled from participating in a meeting is such that at that meeting the remaining members are not of sufficient number to constitute a quorum, then, despite any other general or special Act, the remaining number of members shall be deemed to constitute a quorum, provided such number is not less than two.~~

10. MINUTES

Minutes shall be recorded by the Clerk, or designate, and shall contain the following:

- 10.1 the date, time and place of meeting;
- 10.2 ~~the names of members and staff present; of the Head of Council and a record of the attendance of the members;~~
- 10.3 the adoption and any corrections of the minutes of prior meetings;
- 10.4 ~~all other proceedings of the meeting which will include motions, resolutions, decisions and directions, without note or comment.~~

11. DEPUTATIONS AND PRESENTATIONS

- 11.1 ~~Persons who wish to make a presentation to Council on matters currently before Council may request in writing providing an outline of the nature of the deputation by 12:00 noon on the Wednesday prior to the next regular meeting, that the Clerk place their name and the topic on the agenda as a deputation or presentation. Such request shall state the nature of the deputation and include a summary of the matter to be brought before Council.~~

~~The Clerk, at his/her discretion will determine the eligibility, date and time of the deputation~~

~~At its discretion, Council. The Clerk may receive approve a deputation to Council with less notice than required in this section.~~

- 11.2 Deputations shall be limited in speaking to not more than ten (10) minutes. A delegation consisting of more than two persons shall be limited to two

each. The time limit may be extended only by the Head of Council.

11.3 A member of Council may ask questions only for the purpose of obtaining information relating to the matter under discussion and such questions must be stated concisely.

11.4 After Council has rendered a decision ~~resulting from a presentation on the issue~~ and written notification of that decision has been given, Council will not ~~revisit~~ consider that issue ~~without the consent of a majority of the members of Council present again within six (6) months. An exception may be granted at the discretion of the Clerk, if substantially new and/or substantially significant information is provided.~~

11.5 ~~Council~~ The Clerk may limit the number of delegations ~~heard at any meeting~~ by a majority vote of its members.

Ne-Any person giving a deputation or presentation shall not:

1. speak disrespectfully of any person;
2. use offensive words;
3. speak on any subject other than the subject for which he or she has received approval to address Council or Committee;

4.4. disobey the rules of procedure or a decision of the Chair or Council.

12. CORRESPONDENCE

12.1 All correspondence, including petitions to be presented to the Council, shall be legibly written or printed and shall not contain any improper language and shall be signed by at least one person, filed with the Clerk, and shall include an address and telephone number.

12.2 All correspondence shall be delivered to the Clerk during regular office hours, by 12:00 noon on the Wednesday prior to the next regular meeting of Council, so that the item may be included in the agenda circulated to members.

13. MOTIONS

13.1 **Voting on Motions** - In most cases, motions shall be in writing, showing the signature of the member who moved the motion and the member who seconded the motion.

When a motion is moved and seconded, it shall be read or stated by the Head of Council before debate.

~~13.2 A motion to amend must be in writing and shall be resolved before the main motion is resolved.~~

Comment [KV17]: unnecessary

13.3 Immediately preceding the vote, the Head of Council shall state the question in the precise form in which it will be recorded in the minutes.

The manner of determining the decision of Council on a motion shall be at the discretion of the Head of Council and may be by show of hands, verbal, standing, or any other method.

When the Head of Council calls for a vote on a question, each member shall occupy his/her seat and shall remain in his/her place until the result of the vote has been declared by the Head of Council.

13.4 **Recorded Vote** - If a member present at a Council or committee meeting at the time of a vote requests immediately before or after the taking of the vote that the vote be recorded, each member present, except a member who is disqualified from voting by any Act, shall announce his or her vote

openly and the Clerk shall record each vote.

- 13.5 Any resolution shall require a majority of votes in order to be valid and binding on the Council. ~~The Head of Council is not required to vote.~~

If there is an equality of votes, the vote shall be deemed to be lost.

~~With the exception of the Head of Council, a failure to vote by a member who is present at the meeting and who is qualified to vote, shall be deemed to be a negative vote.~~

- 13.6 **Notice of Motion** - When a member provides the ~~Head of Council Clerk~~ with written notice of any motion, the matter shall be included on the agenda for the next regular meeting of Council.

~~13.7 **Motion to Reconsider** – A motion to reconsider shall not be made during the same meeting of Council at which the original determination was taken. If a decision has not been substantially acted upon, a Member of Council who voted on the prevailing side may at any time within six months of the original decision, introduce a motion to reconsider a previous decision.~~

14. READING OF BY-LAWS

- 14.1 Every by-law shall be introduced upon motion by a member of Council, specifying the title and number of the by-law.

- 14.2 Every by-law shall be typed and contain no blanks except as required to conform to accepted procedure or to comply with provisions of any act.

- 14.3 Every by-law shall have three (3) readings prior to being passed. If Council so determines, a by-law may be taken as read three times.

- 14.4 Every by-law enacted by the Council shall be numbered and dated, signed by the Clerk and the Mayor, sealed with the corporate seal, and filed in the ~~Municipal Vault, Clerk's Office.~~

- 14.5 No by-law except a by-law to confirm the proceedings of Council shall be presented to Council unless the subject matter has been considered and approved by Council.

15. CONFIRMATORY BY-LAW

As the last item of business before adjournment, Council shall consider a confirmatory by-law to adopt, ratify and confirm all actions of Council at that meeting and to authorize the Mayor and municipal officers to take action as directed.

16. MISCELLANEOUS

New Business - Any matter arising from a deputation or presentation will be considered at a future Council meeting. However, a matter may be considered by Council during this time if sufficient information is available and time permits.

Curfew - No item of business shall be considered at a Council meeting after 11:00 p.m. unless approved unanimously by resolution.

Electronic Recording Devices - Electronic recording devices shall not be permitted in the Council Chambers, ~~at the discretion unless approved by~~ effy the Head of Council.

17. SUSPENSION OF RULES

Any procedure required by this by-law may be suspended with consent of a majority of the members of Council present.

18. AMENDMENT

18.1 No amendment or repeal of this by-law or any part shall be considered at any meeting of Council unless notice of the proposed amendment or repeal has been given at a previous regular meeting of Council.

18.2 Waiving of this notice by the Council is prohibited.

19. EFFECTIVE DATE

19.1 This by-law takes effect on the date of its passing.

19.2 By-law No's. ~~2003-022009-06 and 2019-16 are-is~~ hereby repealed.

**READ A FIRST, SECOND AND THIRD TIME AND PASSED,
THIS 44TH DAY OF FEBRUARY, 2009.**

Diok Smith, Mayor

Earl D. Evans, CAO/Clerk

Kerstin Vroom

From: John Theriault (Clerk-Treasurer Administrator) <clerk@armourtownship.ca>
Sent: Friday, November 29, 2019 11:16 AM
To: Nicky Kunkel; Judy Kosowan (clerk@ryersonontownship.ca); Cheryl Marshall; Kerstin Vroom; Beth Morton (beth.morton@townshipofperry.ca); 'Brenda Fraser' aberdeen@vianet.ca; Councillor Jerry Brandt; Councillor Rod Blakelock; minibs2010@hotmail.com; Reeve Bob MacPhail; Rod ward; Councillor Rod Ward; Wendy Whitwell; Councillor Wendy Whitwell
Cc:
Subject: Regional Fire Department

Good morning everyone,

Reeve Bob MacPhail has asked me to forward the following update to all of the interested partners in the Regional Fire Department model discussion.

We have received responses from all of the original members of the Regional Fire group and everyone is willing to move forward. None of the municipalities to the north are interested, so it remains the seven of us.

Our new funding model was going to be based on contributing last year's budget and then calculating a percentage for each of us. Bob was not sure that the numbers each of us submitted are giving us an "apple to apple" summation. It was never defined in great detail and we might have an "apple to oranges" situation. He has taken a slightly different approach to ensure the final percentages are as accurate as possible. He used the 2018 FIR numbers that each of us submitted to the Province. Based on that, the numbers are:

Armour	\$183,904	12.9%
Burk's Falls	\$116,815	8.2%
Ryerson	\$ 94,830	6.7%
McMurrich/Monteith	\$169,184	11.9%
Magnetawan	\$395,616	27.8%
Perry	\$224,199	15.7%
Kearney	\$238,931	16.8%

Bob will be talking with the Fire Chiefs at their December meeting and asking them to start putting together some models that we can discuss at our next Regional meeting. He will schedule something in January 2020.

Please review these percentages and let us know if you have concerns. He would like to get the "money" issue resolved as soon as possible.

If you have any questions or require more information, please contact me or Bob MacPhail.

Regards,

John Theriault, AMCT

Clerk-Treasurer/Administrator

Township of Armour

56 Ontario Street, Box 533

Burk's Falls, Ontario P0A 1C0

Email: clerk@armourtownship.ca

Tel: 705-382-3332 ext. 22

Fax: 705-382-2068

Kerstin Vroom

From: John Theriault (Clerk-Treasurer Administrator) <clerk@armourtownship.ca>
Sent: Monday, December 9, 2019 12:56 PM
To: Nicky Kunkel; 'Leanne Crozier'; 'Brenda Fraser'; Brenda Paul; Kerstin Vroom; Shawn Boggs (clerk@township.mckellar.on.ca); clerk@mcmurrichmonteith.com; Beth Morton (beth.morton@townshipofperry.ca); Caitlin Haggart (clerk@strongtownship.com); Nancy Austin; Don McArthur (clerk@southernriverontario.com); Judy Kosowan (clerk@ryersontownship.ca)
Cc: Charlene Watt (Deputy Clerk); aberdeen@vianet.ca; Councillor Jerry Brandt; Councillor Rod Blakelock; minibs2010@hotmail.com; Rod ward; Councillor Rod Ward; Wendy Whitwell; Councillor Wendy Whitwell
Subject: Announcement from the Province on New Ontario Health Teams

Good afternoon everyone,

It was announced last Friday that the 24 new Ontario Health Teams have been established. It appears that most of us are in the Muskoka and Area Ontario Health Team. The northern boundary is Sundridge, west to Magnetawan and east to Kearney. I believe it goes as far south as Gravenhurst, but it could be just to Bracebridge. From the limited info we have, three of our ASHH members are not in the Muskoka and Area catchment area. They are McKellar, Machar and South River.

I feel it is very important for us to stay up to date with this fast moving process and maybe even get ahead of it. We unfortunately are already behind. The Steering Committee has been formed and it appears no one from Almaguin is on it. This Committee will likely be establishing the future Board of Directors. We have to try to get someone on the Board.

I am proposing a meeting on January 27, 2019 at 7:00 p.m. at the Young at Heart Senior Centre, 136 Yonge Street, Burk's Falls.

Please send at least one representative. More than one per Council is fine. We need to discuss how we want to move forward. ASHH may need to be renamed to something more relevant. How does AHCC fit into this? Do we need two committees? The new ASHH could be purely political representation and AHCC focuses on healthcare delivery. Do we want to speak with one regional voice or go our separate ways? Who are our members?

There is a lot to discuss. We need to make decisions and not get left behind or ignored.

I am hoping more info will be provided by the Province over the next month. If you hear anything, please let me know.

Hope to see you in the New Year. Have a great holiday.

On behalf of Reeve Bob MacPhail

John Theriault, AMCT
Clerk-Treasurer/Administrator
Township of Armour

Moved by: _____

Seconded by: _____

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan:

- 1) Authorizes the payment of accounts up to and including December 31, 2019;
- 2) Authorizes the Treasurer to transfer any 2019 year-end surplus into the Working Funds Reserve and to draw any 2019 year-end deficit from the Working Funds Reserve.

Carried _____ Defeated _____ Deferred _____

Sam Dunnett, Mayor

Recorded Vote Called by: _____

Recorded Vote

Member of Council	Yea	Nay	Absent
Brunton, Tim			
Hetherington, John			
Kneller, Brad			
Smith, Wayne			
Mayor: Dunnett, Sam			

MEMORANDUM OF UNDERSTANDING (MOU)

PRESCRIBED SNOWMOBILE TRAIL LAND USE PERMISSION

(PLEASE PRINT OR TYPE)

On this 13 day of December, year 2019 I, the undersigned, owner/occupier of the premises that is lot # _____ concession # _____ or other road allowances in the Township of Municipality of Magnetawan, County/District/Region of Parry Sound do hereby give the Magnetawan Ridge Runners Snowmob

(snowmobile club), hereinafter referred to as the “local snowmobile club” (a member in good standing of the Ontario Federation of Snowmobile Clubs – OFSC), permission to legally enter, establish, groom, maintain, sign and use that portion of the premises herein designated by me for the exclusive purpose of allowing legally permitted snowmobiles and their riders to use said designated premises for snowmobiling under the following terms and conditions:

1. This MOU is valid for the period commencing December 1, 2019 and ending December 31, 2020.
2. The local snowmobile club shall at all times remain a member in good standing of the OFSC and be able to verify this to the owner/occupier with a current OFSC certificate or this agreement shall be immediately null and void.
3. The local snowmobile club will provide liability insurance in the amount of \$15,000,000 for liability arising from the grooming, maintenance and use of the snowmobile trail but only with respect to the negligence of the local snowmobile club name for those operations usual to a snowmobile trail. This coverage is confirmed to the undersigned owner/occupier by signing this memorandum of understanding on the condition no fee has been charged by the owner/occupier for the use of designated premises.
4. The insurers will add the landowner as an additional insured but only with respect to liability arising from the operations of the named local snowmobile club name. Coverage will be extended to the location listed in the landowner agreement through an insurance policy held by the OFSC and its member organization snowmobile club.
5. The above referenced insurance liability policy will not provide any coverage for the willful misconduct and or negligence on the part of the landowner.
6. The designated premises shall be sketched on a separate sheet of paper or shown on an attached map and a copy of each/both shall be initialed by both parties hereto and attached to each copy of this agreement.
7. It is understood that the local snowmobile club, with the owner/occupier’s verbal consent on each occasion, shall have access to the designated premises prior to and after the winter months for the purpose of opening and closing, upgrading and maintaining the trail when there is no snow cover.
8. The local snowmobile club shall maintain that portion of the designated premises to be used as a trail in reasonably good condition for snowmobiling purposes only; and undertake to post appropriate signage; remove on an annual basis any litter and repair or replace property damaged by valid permitted and exempted snowmobiles and their riders on that portion of the designated property used for snowmobiling.
9. Each party hereto shall give the other sixty (60) days prior written notice to the address below of any changes to, or cancellation of this agreement.
10. Representative of the local snowmobile club or district are hereby authorized to be the owner/occupier’s agent(s) to cooperate with local law enforcement agencies in their efforts to supervise and enforce the uses defined hereunder with respect to the designated premises in accordance with the Trespass to Property Act R.S.O. 1990, c.T21; the Motorized Snow Vehicles Act R.S.O. 1990, c.M44; and the Occupiers Liability Act R.S.O. 1990, c.O-2 as amended.
11. The landowner/occupier and the local snowmobile club mutually confirm that the landowner/occupier, by signing this MOU is not requesting nor granting permission for a registered easement over the designated premises.
12. Additional Conditions: _____

LANDOWNER/OCCUPIER

Name	<u>Municipality of Magnetawan</u>	Phone:	<u>705-387-3947</u>
Address	<u>4304 Hwy 520 Magnetawan</u>	Email:	<u>info@magnetawan.com</u>
Landowner Signature			

LOCAL SNOWMOBILE CLUB

Club Name	<u>Magnetawan Ridge Runners SC</u>	Phone:	<u>705-382-9503 Carol Koebel Secretary</u>
Address	<u>Box 741, Burk's Falls, On P0A 1C0</u>	Email:	<u>mmrsclub@gmail.com</u>
Alternate Contact (District)	<u>Kim Hayes, Admistrator, District 10</u>	Alternate Phone/Email	<u>705-746-7663, admin@pssd.ca</u>
Club Signature			

Privacy Policy: Personal information provided on this form will only be used for purposes related to this agreement.



MAGNETAWAN RIDGE RUNNER COMPLAINTS PROCESS

In the event of a landowner/taxpayer submits a complaint to Municipality of Magnetawan for the 2019-2020 season, below is the process the Magnetawan Ridge Runners will follow.

1. Municipality receives concern/complaint.
2. The Municipality of Magnetawan staff will call in first response to a concern/complaint –
 - A: First - John Britten, Vice President cell phone at 705-734-5551.
 - B: If John not available secondly call - Ken Mihan, President at 519-943-3116
 - C: If John or Ken not available thirdly call - Carol Koebel, Secretary 705-380-3598.
3. John Britten or alternate, will review the concern
 - A: may do a site visit
 - B: call the groomer to investigate area of concern/complaint (he will have a copy of the schedule of the groomers)
 - C: resolve concern/complaint over the phone.
 - D: request another member to react to concern/complaint
4. John Britten or alternate, may contact Scott Edwards, Public Works Superintendent to discuss and resolve the concern/complaint
5. If concerns/complaints cannot be resolved at the “Club” level, an OFSC (Ontario Federation Snowmobile Club) Governor (Barry Wilkinson) or District 10 Administrator (Kim Hayes) will be contacted by the President or Vice President of the Magnetawan Ridge Runners.



705-382-2900
www.almaguin-health.org

Minutes: November 8th, 2019

Present: Norm Hofstetter, Brad Kneller, Carol Ballantyne, Barbara Marlow, Cathy Still, Marianne Stickland, Dennis Banka, Rod Ward

Regrets: Tom Bryson

Guests: Sandra Dalgleish, Nicky Kunkel

Call to order at 10:00 am by Chair Bruce Campbell.

Danielle Marr, Almaguin News, joined the meeting at 10:02am.

1. Resolution to adopt minutes from September 6th and October 4th meeting: 2019-029 Moved by Cathy Still and Seconded Marianne Stickland
THEREFORE BE IT RESOLVED THAT
The Almaguin Highlands Health Centre Committee adopt the minutes from September 6th and October 4th, 2019 as circulated. Carried.
2. Delegation: Nicky Kunkel Clerk for the Village of Burk's Falls
N. Kunkel informed the Committee the Village is now in the possession of documents from the 2011 incorporation. These documents provided by the office of Joel Kennedy, outlines the Committees mission, bylaws, letter patent and Board members. Some of the content outlined in the documents does not identify with the Committees current and future goals. N. Kunkel suggested that at the same time the Village works to update some of the Board information, the Committee evaluate the goals, objectives and structure of the Committees governing framework.

N. Kunkel was thanked for her delegation and left the meeting 10:23am

3. Resolution: 2019-30 Moved by Dennis Banka and Seconded by Carol Ballantyne

THEREFORE BE IT RESOLVED THAT

WHEREAS the AHHC has received and approved as presented the Strategic Plan for the term of the Committee; and

WHEREAS the Strategic Plan identified Doctor Recruitment for Almaguin as a priority and has assigned lead staff to implement.

NOW THEREFORE, the Secretary be authorized to widely circulate the Board's letter and brochure to promote Almaguin and showcase the opportunities for doctors within the Region. Carried

4. Items for Discussion;

a) Ontario Telemedicine Network (OTN) Update

- S. Dalgleish provided the Committee with an update on the OTN and staffing levels. S. Dalgleish informed the Committee a new RPN has been hired to fill the OTN vacancy, the new member is continuing training and hopes to have appointments booked upon completion of training.

b) Ontario Health Team – draft survey

- M. Stickland provided the Committee with a draft of the health survey, asking for comments and feedback on the questions. The survey is to be circulated widely among municipal offices, online websites, newspapers and hard copies at various events within the Almaguin Highlands communities. Information gathered from the survey will be vital in the completion of the Ontario Health Team submission along with other funding model proposals submitted by the Committee.

Resolution: 2019-31 Moved by Brad Kneller and Seconded by Cathy Still

THEREFORE BE IT RESOLVED THAT

WHEREAS the AHHC has received and approved as presented the Strategic Plan for the term of the Committee; and

WHEREAS the Strategic Plan identified an Ontario Health Team Application for Almaguin as a priority and has assigned lead staff to implement.

WHEREAS Ontario Health Team are required to provide documentation to support the an Almaguin Ontario Health Team application

NOW THEREFORE, the Secretary is directed to widely circulate the Almaguin Highlands Health Centre Survey as supplied to the Almaguin municipalities to promote Almaguin health care concerns and showcase the opportunities to expand current healthcare within the Region. Carried

c) Public Health Corporation Sponsorship

- M. Stickland provided the Committee with information as the representative for North Bay Parry Sound District Public Health office, on year end funds available through request for specific items that fall inline with the Health Unit's mandate.

d) Treasures report

- The Treasures report was received and reviewed; no comments made.

3. 2019-032 Adjourn: moved by Barbara Marlow and Seconded by Brad Kneller
THEREFORE BE IT RESOLVED THAT the Almaguin Highlands Health Centre
Committee adjourn at 10:55 am to meet again on December 6, 2019. Carried.

DRAFT

CENTRAL ALMAGUIN PLANNING BOARD

63 Marie St
P. O. BOX 310
SOUTH RIVER, ON
POA 1X0

e-mail – centralalmaguinplan@hotmail.com

705 – 386 - 2573
FAX 705 - 386 - 0702
Susan L. Arnold
Secretary - Treasurer

Board Meeting Minutes for November 20, 2019 - 5:30pm

Attending:

Sundridge	Member	Steve Rawn		Joly	Member	Tim Bryson
South River	Member	Jim Coleman	Vice Chair	Magnetawan	Member	Sam Dunnett
Machar	Member	Lynda Carleton		Strong	Member	Kelly Elik
Provincial	Member	Vacant	Chair	Provincial	Member	John MacLachlan

Secretary-Treasurer: Susan L. Arnold

Guests: Michael Nelson; Interim President for the Friends of Deer Lake Association
David McAllister; Deer Lake Property Owner
Ellena Fomenko; Deer Lake Property Owner
Michael & John Sbrolla (File B018/19 Lount)
Robert Westbrook (File B019/19 Magnetawan)

The Chair called the meeting to order at 5:30 p.m.

Pecuniary Interest Declared: None declared

Res #1 Kelly Elik- Lynda Carleton

Be it resolved that this Board does hereby adopt the minutes of Wednesday, October 16, 2019, as written. CARRIED

Res#2 Sam Dunnett- Stephan Rawn

Be it resolved that this Board does hereby approve payment of the November Accounts:

Ch #376- \$297.60; Village of South River (November Rent)

Ch #377- Wages (5 weeks)

Ch #378- \$15.55; Susan L. Arnold (purchase of 2 small USB for LPAT submission)

Ch #379- \$100.00; Village of South River (Rent of Council Chambers for October 23, 2019 LPAT Hearing)

Ch #380- \$5.96; Purolator (Shipment of documents to Tribunal for LPAT submission)

On-Line- \$206.00; CRA Payroll Deduction

CARRIED

The Board discussed an amendment to File B021/18 Joly and deferred until Joly Township provided additional information regarding the Federal easement which has been registered on the lands and whether or not the federal government is required to enter into the access agreement with the municipality and the property owner. The Secretary-Treasurer will contact the Joly municipal office.

Chair MacLachlan provided the Board a brief summary, from his thoughts, regarding the LPAT hearing which he attended and which took place on Wednesday, October 23, 2019. Thru discussion the Board wondered if it had the ability to appeal the hearing decision and the Secretary-Treasurer would inquire.

The new files were reviewed:

B018/19 Lount (Maeck Lake)

B019/19 Magnetawan

B020/19 Machar

6:10 pm John and Micahel Sbrolla left the meeting with the Public Notice to be posted on the property which is the subject of File B018/19 Lount.

6:15 pm Robert Westbrook left the meeting with the Public Notice to be posted on the property which is the subject of File B019/19 Magnetawan.

At the April 17, 2019 Board meeting planner John Jackson requested the Board place an Interim Control By-law on Deer Lake or portions thereof. During the following months the Board has had several discussions regarding the validity of such a step and how it could be implemented and what studies would be made during the one-year time frame during which consent applications would not be considered.

The Board is aware of a Special Business Case Funding grant through the province with a submission deadline of December 14, 2019. Michael Nelson, Interim President of Friends of Deer Lake Association, spoke with the Board offering a proposal regarding which type of studies would be most beneficial (Lake Capacity, Fish Habitat and Wetland studies).

Mr. Nelson offered the possibility of a summer student to assist as well as his time to help the Secretary-Treasurer research and receive quotes to be included in the application. The Board was in agreement and passed the following resolution in support of it applying for funding to help offset the costs for the completion of these studies.

Res #3 Stephan Rawn- Jim Coleman

Be it resolved that this Board does hereby instruct the Secretary-Treasurer to apply for Special Business Case Funding for Deer Lake in the unorganized Township of Lount in the District of Parry Sound.

CARRIED

The Board reviewed the correspondence.

In keeping with tradition from previous years it was agreed by the Board members that each would bring a small wrapped gift to the December meeting for a gift exchange. The gifts would be no more than \$10 in value and locally sourced to support small businesses in this region.

Res #4 Sam Dunnett-Tim Bryson

Be it resolved that this Board does hereby adjourn until December 18, 2019 at 5:30 p.m. or at the call of the chair. CARRIED

Susan L. Arnold
Secretary - Treasurer

John MacLachlan
Chair

Magnetawan Community Centre Board

Meeting Minutes

Thursday November 21, 2019 9:00AM

Magnetawan Community Centre

4304 Highway 520, Magnetawan

Committee members in attendance: Garry Johnston (Chair); Garfield Robertson; Mark Langford; Charlie Gray; Brad Kneller (Councillor) and Harvey Sohm. Staff member in attendance: Nicole Gourlay (secretary for the board, Deputy Clerk)

Regrets: Maria Dunnett

1. Call to Order

Meeting was called to order at 9:05 AM

2. Declaration of Pecuniary Interest

3. Adoption of the Agenda

RESOLUTION 2019-04

Moved by: Mark Langford; Seconded by Harvey Sohm;

BE IT RESOLVED THAT the Magnetawan Community Centre Board adopts the agenda for this regular meeting of November 21, 2019, as amended. (Carried)

4. Adoption of the meeting minutes from previous meeting

RESOLUTION 2019-05

Moved by: Mark Langford; Seconded by Brad Kneller;

BE IT RESOLVED THAT the Magnetawan Community Centre Board adopts the minutes from the regular committee meeting of October 10, 2019. (Carried)

5. Update on Ahmic Harbour Community Centre

N. Gourlay updated the Committee about the construction at the AHCC. The final inspection has been set for Monday coming with the DC, the CBO; FAD architects and Greystone contracting. The Committee discussed the report that the DC prepared for Council regarding the Community Centre in Ahmic Harbour. The Committee would like to leave the construction on the kitchen for now, to gauge how many people in the public require the kitchen in Ahmic Harbour before spending the money on it.

6. Review of Fees for Community Centre Rentals

N. Gourlay went over the Fees and Charges By-law with regards to Community Centre rates with the Committee. The Committee felt as though the fees are fair and wanted to maintain them into 2021. The Committee would like the kitchen in

Magnetawan to only be rented out if the Community Centre as well. Therefore, to rent the Community Centre and Kitchen in 2020 & 2021 there would be two fees.

7. 2020 Capital Projects and Budgeting Numbers

N. Gourlay outlined to the Committee the projects set out for 2019 and what has not been completed to date. The two items that the Committee wanted completed in 2019 was painting of the Community Centre main area and a new fridge which fits within the capital budget for 2019.

The priority for 2020 Capital Projects from the Committee:

- a. Roof
- b. Front Entrance, walkway and driveway drainage
- c. Community Centre windows
- d. Sand blasting and painting the railing in front of Library entrance

N. Gourlay was asked to get some numbers together for these projects for the January 9th meeting.

S. Robinson mentioned to N. Gourlay that the rink boards are starting to rot in the Pavilion at certain spots. M. Langford mentioned that there may be an opportunity for the Lion's Club to assist with that project over the next couple of years since their fiscal year runs from July – June.

H. Sohm mentioned some of the fence posts rotting around the property and asked N. Gourlay to relay this information to S. Robinson for pricing in 2020. N. Gourlay outlined that this would most likely be out of a repair budget and not necessary as a capital item.

8. Zamboni Update

The Zamboni should be ready to go in the next two weeks. Mark has all his equipment at the Sparks St. garage for D. Bernas to put the motor in. N. Gourlay will contact D. Bernas to ensure that we get a timeline on when this will be completed.

9. New Business

N. Gourlay updated the Committee on the LED sign installation and expected completion date as well as let the Committee know the upgrading to the LED lights in the Pavilion, Community Centre and Municipal Office has been completed.

10. Adjournment

The next meeting of the Magnetawan Community Centre Board will be on Thursday January 9th 2020 at 9:00 AM.

Resolution 2019-06

Moved by Garfield Roberston; Seconded by Charlie Gray:

BE IT RESOLVED THAT the Magnetawan Community Development Committee adjourns this meeting at 10:24 am.

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

ASHH MEETING NOTES

November 25, 2019

The Almaguin Saving the Huntsville Hospital Committee held a public meeting on Monday November 25, 2019 at 7:00 p.m. at the Young at Heart Senior Centre, 136 Yonge Street, Burk's Falls and hosted by the Township of Armour.

The meeting was chaired by Reeve Bob MacPhail of the Township of Armour. Municipalities represented at the meeting were: Armour, McMurrich/Monteith, Ryerson, Kearney, Perry, Magnetawan, Burk's Falls, Sundridge, Strong and Joly. Absent: Machar, McKellar and South River.

The meeting was called to order by Reeve Bob MacPhail at 7:05 p.m.

OPENING REMARKS

Reeve MacPhail welcomed everyone and thanked them for attending. He stated that no binding decisions would be made tonight. All discussions are in "principle only". He stated that he hoped the group could reach a consensus on a position to move ahead with.

He presented an overview of the request from MAHC, which asked for our area to participate in the Local Share portion of the two new hospitals in Huntsville and Bracebridge. He went through the MAHC per/household model and the monetary realities of this proposal to everyone.

Reeve MacPhail discussed some of his concerns as well as those of other Councils to the south such as Gravenhurst and Muskoka Lakes and finished his introduction by stating that MAHC and the Province of Ontario are expecting a response with our intentions. These requests may come sooner than we think and it is best we prepare the best we can.

DISCUSSION

The floor was opened for a group discussion and once everyone had provided their input, Reeve MacPhail summarized what was discussed and a plan was created, allowing us to move forward.

The group discussion lasted approximately 45 minutes and included relevant and worthwhile input.

It was decided to work as a group and present one plan. The plan would have four (4) components:

1. The model would be based on assessment and not per/household. Assessment would include all classes such as Industrial, Commercial, Recreational, Vacant, Seasonal and Permanent Residential, etc.
2. We would multiply the assessment by a "usage factor". The "usage factor" would be defined as what residents of a municipality use the Huntsville or Bracebridge Hospital compared to other hospitals in the region. Each Council will have to decide what their "usage factor" is.

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

ASHH MEETING NOTES

November 25, 2019

In summary, the municipalities wish to continue to work as one group and present one plan to the Province.

NEXT STEPS

Notes from this meeting, which will include the proposed plan to be presented to each Council, will be circulated to all of the municipalities.

Please send your resolutions either approving, amending or defeating the plan to the Clerk of the Township of Armour at clerk@armourtownship.ca by February 29, 2019.

A meeting would then to set up with MPP Norm Miller.

ADJOURNMENT

The meeting was adjourned at 8:15 p.m.

Robert MacPhail, Reeve

John Theriault, Clerk

Kerstin Vroom

Subject: FW: Blue Sky Net December Tech-Talk

From: Blue Sky Net [mailto:info@blueskynet.ca]

Sent: Friday, December 6, 2019 9:03 AM

Subject: Blue Sky Net December Tech-Talk

[View this email in your browser](#)



Share



Tweet



Forward

Tech-Talk December 2019

Welcome to the December 2019 Tech-Talk. This month we discuss Blue Sky Net's data collection efforts for the purposes of preparing for broadband funding applications in our region in Northeastern Ontario, as well as the latest in news and tech tips.

FEATURED ARTICLE

WANT BETTER INTERNET? YOU CAN HELP.

LEARN HOW AT
CONNECTEDNORTH.CA



Our governments want everyone to have fast internet. They have established targets of 50Mbps down and 10Mbps up. Soon, we will see funding programs to help Internet Service Providers build networks to supply this service.

In order to be ready to apply for funding opportunities, Blue Sky Net, a non-profit organization, is looking to capture data that will support applications for these funding programs.

One way to help is by taking speed tests and completing surveys. Note* No personal information is shared. No information is shared with third parties, marketers, or consultants.

Click below and share your Broadband experience! **Every completed survey and speed test run helps.** Feel free to share this page with your friends, neighbours and colleagues– with your support we can build a community-focused case for better broadband in our region.

We encourage you to learn more about the connectednorth.ca project and to [contact us if you have any questions.](#)

NEWS AND RESOURCES

Canada's Mobile Wireless Services Review.

Are your mobile wireless services needs being met? We want to know! Fill out our survey on mobile wireless services in Canada by December 31



5 reasons why general software updates and patches are important.

Norton antivirus (by Symantic) released a list of five reasons why software updates and patches are important

How to Use Social Media for Small Business: 11 Simple Tips.

11 Tips for small businesses on how to use social media to grow your business .





Six Simple Cybersecurity Tips For Your Small Business.

Having good cyber security practices at your business or organization helps prevent data breaches, downtime and compromised accounts and hardware - all of which can cost you money, customers and trust. Here are a few basic tips to help keep your business safe.

BROADBAND ADVOCACY

Connectednorth.ca offers a unique experience catered to Northern Ontarians. It boasts tools and resources which help you learn more about broadband and what services are available to you.

Not only is connectednorth.ca a resource for broadband education, it also allows **you** the opportunity to be a part of Northern Ontario policy advocacy by participating in speed tests and internet access surveys.

Connectednorth.ca features:

- An **address lookup** feature which provides you a list of internet service providers.
- A **speed test tool** which you can use on your desktop or even your mobile phone without needing to download an app!
- An FAQ on the different types of ways internet can be provided to a home.

- Information about the status of broadband coverage in Northern Ontario.
- Information on how to connect with an ICTN that provides support in your region.

We want to make sure that Blue Sky Net is providing content that is useful to you. Whether you're a small business owner or a municipal representative, we want to hear from you about what kind of content should be featured on Tech-Talk or in future workshops.

[Give Your Feedback](#)



Twitter



Facebook



Website

Copyright © 2019 Blue Sky Net, All rights reserved.

You are receiving this email as a municipal representative. We hope to continue to deliver insights regarding information communication technology through this newsletter. Feel free to share information from Tech Talk with any of your ratepayers.

Our mailing address is:

Blue Sky Net
102-150 First Avenue West
North Bay, On P1B 3B9
Canada

[Add us to your address book](#)

Want to change how you receive these emails?

You can [update your preferences](#) or [unsubscribe from this list](#).





Council Resolution Form

Date: 18 Nov 2019 No: Resolution No.261-19
 Moved By: Councillor Rigelhof Seconded by Councillor MacPherson Disposition: CARRIED
 Item No: 9.11.1

Description: Support for ministers to allow for electronic delegation

RESOLUTION:

WHEREAS Council has discussed lobbying the provincial ministers to allow for electronic delegation;

AND WHEREAS Council feel that it is unjust to have to attend expensive conferences to be able to have a delegation with Ministers or the Premier;

AND THEREFORE, Council requests that the Ministers and the Premier offer electronic delegations to small and rural Municipalities that do not have sufficient budget to attend conferences;

FURTHERMORE, that this resolution be sent to all Ontario Municipalities to request their support and sent to the Premier and all the Ministries for their consideration.

Recorded Vote Requested by:

	Yea	Nay
B. Hunt	_____	_____
L. Perrier	_____	_____
C. Rigelhof	_____	_____
J. Frost	_____	_____
G. MacPherson	_____	_____



 MAYOR

Declaration of Pecuniary Interest:

.....
 Disclosed his/her/their interest(s), vacated he/her/their seat(s), abstained from discussion and did not vote



December 2, 2019

Dear Mayors, Reeves and Councils of the Municipalities in the District of Parry Sound,

RE: District of Parry Sound Ontario Health Team

Please share this letter and request with your council.

Attached is a copy of a resolution recently passed by our Board, along with a background note on Ontario Health Teams. We are requesting municipalities to support our resolution by passing one of their own (either the same as ours or similar) to support a singular District of Parry Sound Ontario Health Team.

When formed, Ontario Health Teams will be responsible for planning, resource decisions and access points for primary care, long-term care, mental health and addictions services and acute (hospital care) services.

Without a unified approach our district could potentially fracture into three (3) pieces. Fractured services could result in:

1. Lack of focused healthcare resources for the District of Parry Sound citizens;
2. Lack of focus on our rural and district primary care needs; and
3. Inequitable services throughout the district.

This district has the fastest growing seniors' population and we need to ensure effective planning is focused on our citizens. Given the health inequities in Northern Ontario, we already face an up to 2-year loss of life per citizen vs Southern Ontario, so our needs should be prioritized in Northern Ontario. Without a district wide team, we will not have a unified voice for the district and be able to track progress in improving access to quality health care.

We have also included a document with the mailing addresses of those we hope you will be forwarding your supporting resolution too. Should you have any questions, concerns or require additional information, please feel free to contact our CAO, Joe Bradbury at jbradbury@psdssab.org or (705) 746-7777 ext. 5238.

Time is of the essence to ensure the municipal district position is known.

Sincerely,

A handwritten signature in black ink, appearing to read "Rick Zanussi". The signature is stylized and somewhat cursive.

Mr. Rick Zanussi, Chair
District of Parry Sound
Social Services Administration Board

RESOLUTION

WHEREAS the Ontario Government has announced the formation of new Ontario Health Teams in Ontario. These teams are tasked with the coordination of integrated seamless healthcare services in the districts where they serve. The Northeast LHIN staff are directing the Ontario Health Teams and they are starting to form in Northern Ontario. The Nipissing OHT was given a green light to proceed without consultation with the District of Parry Sound. It appears that the proposed OHT models currently in play will split our region in three (3) pieces. Given the chronic lack of primary care, the chronic shortage of long-term care and the fractured mental health and addictions services, we are exceptionally concerned;

AND WHEREAS the District of Parry Sound has one of the worst health equity rates in the Province of Ontario, the need for a unified District of Parry Sound is needed to address our chronic issues. According to Statistics Canada, the District of Parry Sound has the fastest aging population in Northern Ontario, and has very unique needs and challenges. A united OHT is required to ensure our district is not forgotten nor neglected;

AND WHEREAS a united District of Parry Sound OHT is requested from the Province of Ontario, for without this, our district will be left fighting for resources with large urban centres without a significant rural base. We need a model that respects the District of Parry Sound citizens and is focused on the District of Parry Sound needs;

NOW THEREFORE BE IT REOLVED THAT the District of Parry Sound Social Services Administration Board request a united District of Parry Sound OHT so as not to further fracture services in the District of Parry Sound with the region potentially split into three (3) separate Ontario Health Teams;

NOW THEREFORE BE IT RESOLVED FURTHER THAT this resolution be distributed to all 22 District of Parry Sound municipalities for endorsement as well as to the Minister of Long-Term Care, the Minister for Mental Health and Addictions, MPP Vic Fedeli, MPP Norm Miller, FONOM Chair, NOMA Chair, Ontario Health Team Board, NE LHIN CEO and AMO Chair.

District of Parry Sound Ontario Health Team (OHT)

Background:

On April 18 2019, Bill 74 -*The People's Health Care Act*, received Royal Assent.

The focus of the health care system will be centred around people, patients, their families and their caregivers. Funding will be directed to frontline services to continuously improve the patient experience, promote better value, strengthen local services, and improve the overall physical health, mental health and well-being of Ontarians. The restructuring of primary care will empower providers to work directly with one another to co-ordinate care and support patients through the system. One patient, one digital record. Patients will receive the best care, no matter when and where they need it. OHTs will be a new way of organizing, strengthening and delivering primary care services in local communities, for a geographically defined population. The Act does not change the mandates of hospitals, LTC facilities, nursing homes or physicians.

MOH Timelines:

Initial call for expressions of interest	April 3, 2019 * Timelines have been, and continue to be, very aggressive.
First deadline for self-assessment submissions	May 15, 2019 (150 applications received)
Status reports for first self-assessments	July 18, 2019 (31 applicants to complete the full application)
First set of Ontario Health Teams are identified	late-November 2019 (first 24 OHTs to be announced)
Next deadline for self-assessment submissions	December 4, 2019
Deadline for in-development progress reports	January 2020
Next invitation for full application submissions	March 2020

Rationale for a District of Parry Sound Ontario Health Team:

The District is currently well defined, within existing geographic boundaries. The District's population, doubling/tripling seasonally, provides sufficient numbers to support one OHT. District-wide services already exist – EMS, Public Health, Education, Social Services, The Friends, CMHA; supporting and complementing primary care, for a holistic approach, to improve health outcomes.

Municipal Resolution, passed on April 26 2019, states a desire for all municipalities to remain under the Northern Ontario designation, and within the boundaries of the NBPSD Health Unit's service provisions. A unified district is needed to protect our RNPAGs (Rural & Northern Physician Group Agreements) and Northern Ontario Travel Grants for our residents' specialist and complex health care requirements.

The demographics are similar across the District, with seniors steadily increasing and youth numbers declining. Equitable investment of health care dollars in the District is seriously lacking, compared to larger centres in Ontario. We need to represent our residents for equal funding and access to primary health care services. A fractured district will divert funding to urban centres. Investments in primary care is needed in the community where patients reside and this will reduce hallway medicine. Patients will continue to choose their nearest urgent care centre, which may be external to the OHT. District centralized planning will ensure that the District of Parry Sound is focused on serving its citizens healthcare needs and tracking progress on improving access to quality health care.

Governance and funding structure are easily worked through with best-practice modalities. This can/will evolve more succinctly over time. As the LHINs disband on December 1 2019, next year's primary health care funding will flow to established OHTs. We need to advocate for a substantial investment in our District's infrastructure and services to ensure equitable services throughout the district.

This is the single biggest opportunity our District as ever seen. The time to take action is now, before our fate is determined by MOH, and subsequently, by another OHT to the north or south. Time is of the essence.

<p>The Honourable Merrilee Fullerton Minister of Long-Term Care 400 University Avenue, 6th Floor Toronto, Ontario M7A 1N3</p>	<p>The Honourable Michael Tibollo Associate Minister of Mental Health & Addictions Room 1618 Whitney Block 99 Wellesley Street West Toronto, Ontario M7A 1A2</p>
<p>The Honourable Vic Fedeli, MPP Nipissing 165 Main Street East North Bay, Ontario P1B 1A9</p>	<p>Mr. Norm Miller, MPP Parry Sound – Muskoka 17 James Street Parry Sound, Ontario P2A 1T4</p>
<p>Mr. Danny Whalen, President Federation of Northern Ontario Municipalities 42 Stacey Crescent Garson, Ontario P3L 1C5</p>	<p>Ms. Wendy Landry, President Northwestern Ontario Municipal Association P.O. Box 10308 Thunder Bay, Ontario P7B 6T8</p>
<p>Mr. Jamie McGarvey, President Association of Municipalities Ontario 200 University Avenue, Suite 801 Toronto, Ontario M5H 3C6</p>	<p>Dr. Rhonda Crocker Ellacott, CEO North West & North East Local Health Integration Networks 1164 Devonshire Avenue North Bay, Ontario P1B 6X7</p>
<p>Mr. Bill Hatanaka, Board Chair Ontario Health Board of Directors 438 University Avenue, 8th Floor Toronto, Ontario M5G 2K8</p>	

Kerstin Vroom

Subject: FW: ROMA and OGRA Discuss Future Opportunities

From: Ontario Good Roads Association [<mailto:DoNotReply@ConnectedCommunity.org>]

Sent: Tuesday, November 26, 2019 3:30 PM

To: Kerstin Vroom

Subject: ROMA and OGRA Discuss Future Opportunities

Problems Viewing this Email? [Click Here](#)



ROMA and OGRA Discuss Future Opportunities

November 26, 2019

Representatives of the Ontario Good Roads Association (OGRA) met with the Rural Ontario Municipal Association Board on November 15, 2019 to discuss how the two organizations can collaborate in the future.

Both groups agreed to look for opportunities to work together on shared policy priorities that will support and strengthen Ontario's rural municipalities. The discussion also covered the matter of joint conferences. It was agreed that it would make sense to revisit this conversation in the future, given current commitments of both ROMA and OGRA related to their individual conferences.

"We look forward to working with OGRA on ways to strengthen our collective advocacy," said ROMA Chair Allan Thompson. "Ontario's rural community faces a broad range of challenges and it is important to work with others to advance our goals. It's also critical to keep the spotlight on rural issues and ensure the sector has a strong and effective voice."

"The opportunity to have a constructive dialogue with ROMA reminded us that the strength of OGRA is directly linked with our ability to work with like-minded organizations like ROMA to advance the interests of our members," OGRA President, Rick Kester. "We are excited to continue this discussion".

Handwritten signature of Allan Thompson in black ink.

Allan Thompson
ROMA Chair

Handwritten signature of Rick Kester in black ink.

Rick Kester
President, OGRA

Join the conversation about this *Heads Up Alert* at [the OGRA Interchange](#)

The mandate of the Ontario Good Roads Association is to represent the transportation and public works interests of municipalities through advocacy, consultation, training and the delivery of identified services.



Sent electronically by email

December 3, 2019

Almaguin Highlands Health Steering Committee c/o Chair
Bracebridge Town Council c/o Mayor and CAO
East Parry Sound/Almaguin Area Councils c/o Mayors/Reeves and Clerk Administrators
Gravenhurst Town Council c/o Mayor and CAO
Huntsville Town Council c/o Mayor and CAO
Muskoka District Council c/o District Chair and CAO
Parry Sound-Muskoka MP Scott Aitchison
Parry Sound-Muskoka MPP Norm Miller
Township of Lake of Bays Council c/o Mayor and CAO
Township of Muskoka Lakes Council c/o Mayor and CAO
Township of Georgian Bay Council c/o Mayor and CAO

RE: MAHC Submits Stage 1 Proposal to Ministry of Health

Dear leaders,

After working collaboratively with the community, health care providers and municipal leaders, Muskoka Algonquin Healthcare (MAHC) has submitted our Stage 1 redevelopment proposal to the Capital Investment Branch requesting the Ministry of Health approve two new full-service hospitals to serve Muskoka and area in the future.

We are pleased to inform you of this milestone in MAHC's future planning journey, which is the culmination of 26 months of inclusive, collaborative and thoughtful planning work to arrive at a proposal that enhances care closer to home and ensures access to advanced diagnostics, programs and services that are responsive to our communities' needs and support safe, high-quality patient care.

Stage 1 planning has reaffirmed that our Emergency Department are half the size they should be to handle today's volumes, and other clinical areas are challenged to accommodate future growth. A comprehensive review of our existing infrastructure in line with the physical space needed to accommodate future volumes and evolving health care standards has also confirmed that building new avoids significant challenges experienced today by trying to adapt aging infrastructure to new models of care and technology, and to meet accessibility, infection control, and privacy requirements. Therefore, MAHC's Stage 1 submission proposes two new hospital facilities in Bracebridge and Huntsville with a full range of acute care services including emergency, inpatient and surgical services at each site. The proposal seeks to add 61 more inpatient beds including a new stroke rehabilitation unit, and MRI technology.

www.mahc.ca

Huntsville District Memorial Hospital Site
100 Frank Miller Drive,
Huntsville, Ontario P1H 1H7
Tel: 705-789-2311 Fax: 705-789-0557

South Muskoka Memorial Hospital Site
75 Ann Street,
Bracebridge, Ontario P1L 2E4
Tel: 705-645-4404 Fax: 705-645-4594

Working together to provide outstanding integrated health care to our communities,
delivering best patient outcomes with exemplary standards and compassion

If approved by the Ministry, this proposal would represent the single largest investment in acute care in Muskoka – a \$560 million legacy for future generations that is imperative for the future wellbeing of our catchment area and the thousands of seasonal residents and visitors MAHC serves every year. The Board of Directors is confident that this proposal, as unanimously recommended by a diverse task force with broad representation, has the support of the people we serve and a number of our local municipalities that have agreed in principle to help fund the ‘local share’ of the future redevelopment. We would like to further acknowledge and thank you for your support of the local requirement for financing and look forward to your ongoing consideration and implementation of raising the local share during your budget discussions.

We look forward to the Ministry’s review of our proposal and are hopeful the Ministry approves our Stage 1 proposal promptly and moves us to Stage 2 of its Capital Planning Process. Should you have any questions, please don’t hesitate to reach out to us.

Yours in health,



Philip Matthews, Chair, Board of Directors



Natalie Bubela, CEO



CAO Report - Joe Bradbury

November 2019

Mission Statement

“We are committed to the provision and promotion of services that assist individuals in attaining an optimum quality of life and that contribute to the well-being of the community.”

CAO HIGHLIGHTS

This month has been exceptionally busy for the Board. The budget put forward is recommending a zero percent level increase. However, should the Board chose, an increase could be directed to any priority deemed by the Board.

Just a quick reminder that Board surveys are appreciated by the end of the November Board meeting to either the CAO or Chair. Please take a few minutes to have your say in driving our new strategic plan. Staff input is currently being collected to form a draft strategic plan for the Boards review. A draft high level strategic plan will be presented in January for Board feedback.

The Board meet with MPP Norm Miller and Minister Tibollo to discuss the mental health and addictions issues in the District of Parry Sound. The meet was another opportunity to discuss the issues and crisis facing the District. Both Ministers are fully briefed on our challenges and promoted a business case outlining some solutions.

I have attended a number of key meetings including the NOSDA CAO table and OMSSA Executive tables. Key themes around social reform, mental health, housing shortfalls and funding uncertainty issues were front and center.

FINANCE & INFORMATION TECHNOLOGY

The new voice over IP telephone system has been installed. We anticipate significant savings in telephone costs and are getting positive feedback from everyone on how smoothly the transition went.

The Information Technology group is also getting ready to roll out the next phase of our Security Awareness training. This training is key to empowering employees to be our best defense for cybersecurity risks.

HUMAN RESOURCES

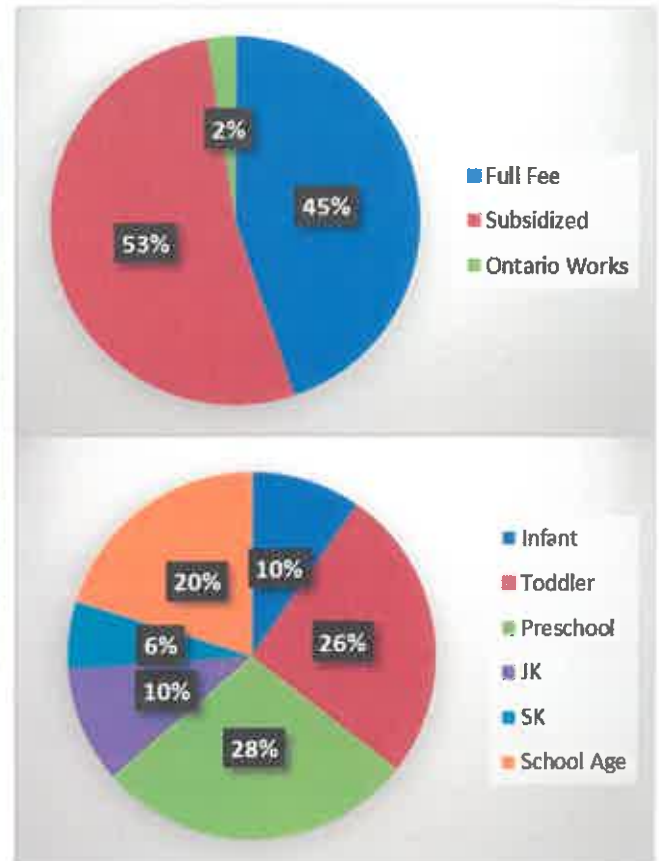
During the past couple of weeks we sent out a Strategic Planning Survey to all DSSAB staff. The Survey asked numerous questions relating to the DSSAB and the programs and services we offer, looking at what we do well and what we should do more of and areas we need to look at for the future to ensure we continue to be a leader in the delivery of our services.

We received an outstanding 79 responses with 100% completion rate with lots of wonderful information to use as we continue through our Strategic Planning process. Over the next few weeks I will be compiling the information and we will be reviewing it.

DIRECTLY OPERATED EARLY LEARNING AND CHILD CARE

Child Care Statistics for September 2019				
Age Group	Full Fee	Subsidized	Ontario Works	Total
Infant	23	23	0	46
Toddler	59	60	4	123
Preschool	58	73	3	134
JK	25	24	0	49
SK	15	11	2	28
School Age	33	60	3	96
# of Active Children	213	251	12	476
# of Families Served	201	228	12	441

A total of 476 children attended the month of September showing a decrease in attendance as children transitioned into school. We are anticipating the November opening of the Evergreen After School Program under the management of Muskoka Family Focus and we are anticipating an increase in School Age enrollment as there is a lot of interest from local families.



Wait List By Program

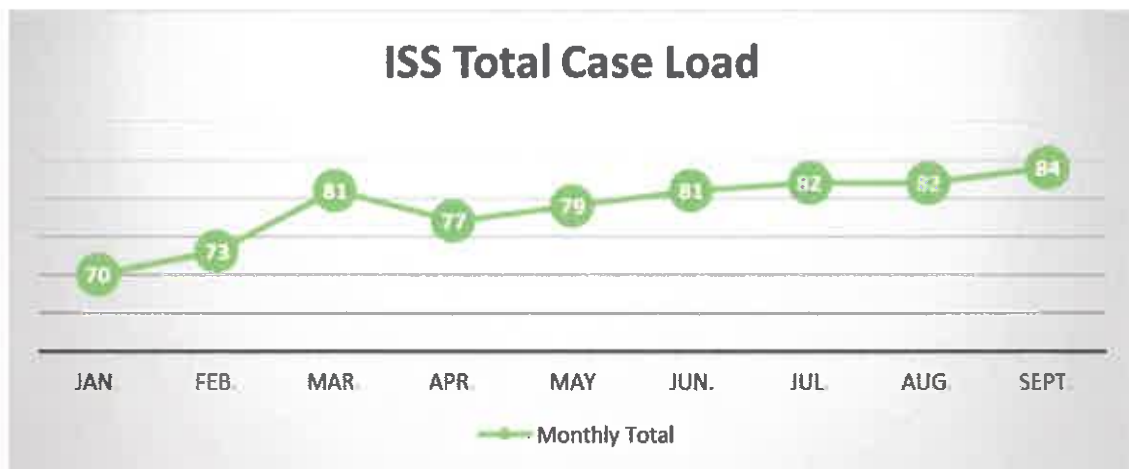


The Directly Operated Child Care and Early Learning Centres have enjoyed the change in seasons and using the weather as a great learning opportunity with the wind, rain, cooler temperatures, and sunshine the Early Childhood Educators have expanded on the children’s experiences. Highlands ELCCC has begun the Seeds of Empathy program partnering with staff from the EarlyON program. Waubeek ELCCC has a fresh coat of paint both inside and out bringing new life into the space. The Waubeek team also pulled together and were able to move staff to accommodate a new toddler group as well as a new preschool group which will help to alleviate the waitlist.

Enrollment in all child care programs continues to be near licensing capacity and Highlands ELCCC is working on marketing the program in the hopes of filling all available spaces by the end of 2019. All programs have been contacting families on the waiting lists to determine who still requires care which accounts for the difference in overall waiting list numbers between August and September.

Home Child Care Stats for September 2019				
	East Parry Sound	West Parry Sound	Total	Waitlist
Enrollment	65	54	119	13 (East) 37 (West)
Providers	11	11	22	10

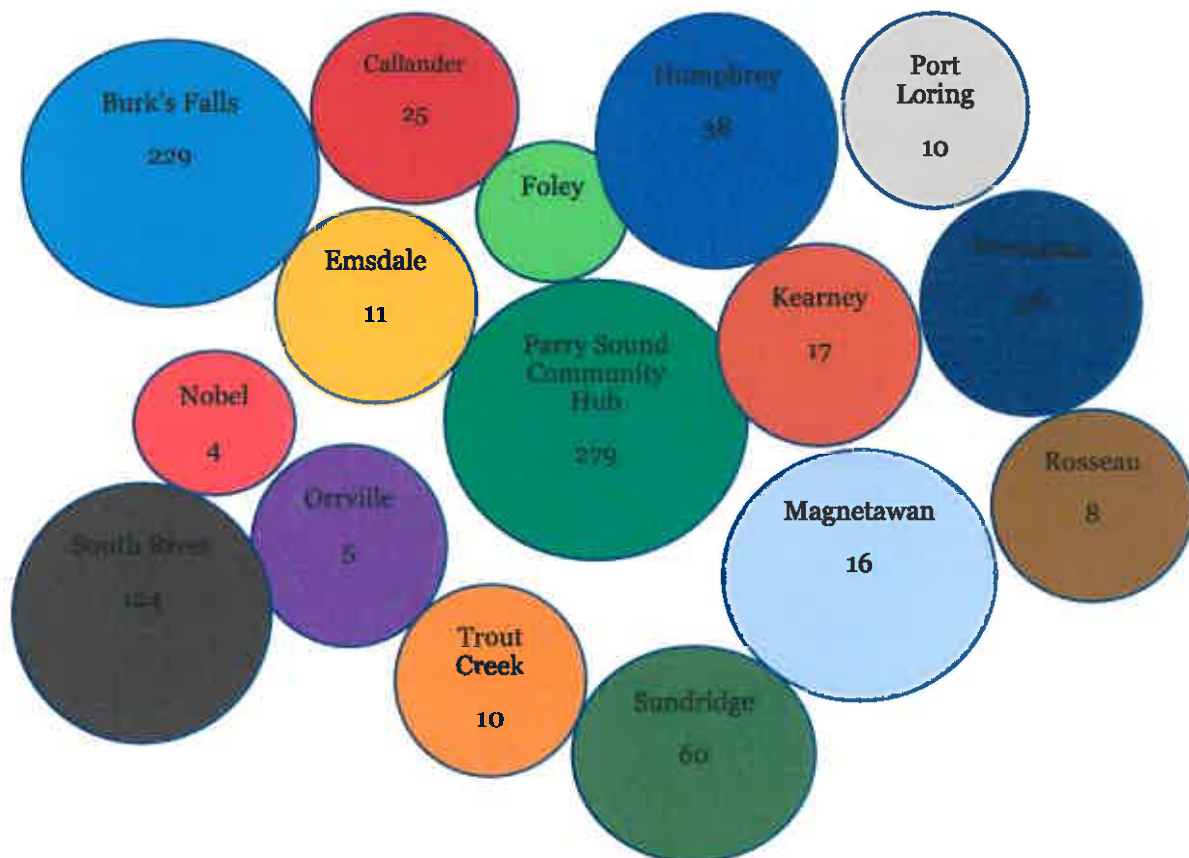
Inclusion Support Services Stats for September 2019						
Site	EarlyON	Licensed Early Learning & CCC's	Total	Waitlist	New Referrals	Discharges
Number of Children Supported in East P.S	11	33	44	11	2	5
Number of Children Supported in West P.S.	17	23	40	5	2	0
Monthly Totals	28	56	84	16	4	5
Unduplicated Year to Date Totals	16	32	48	36	44	27



The Home Child Care Program has had two new Providers open their programs, located in South River and Burk's Falls. The program focus through September was to support the providers and families across the district with children in care who were transitioning to school and welcoming new families from the waitlist into the program. Provider recruitment continues to be a priority for the remainder of the year.

Inclusion Support Services has been working in collaboration with district schools and partnering community agencies to assist children transitioning into school services.

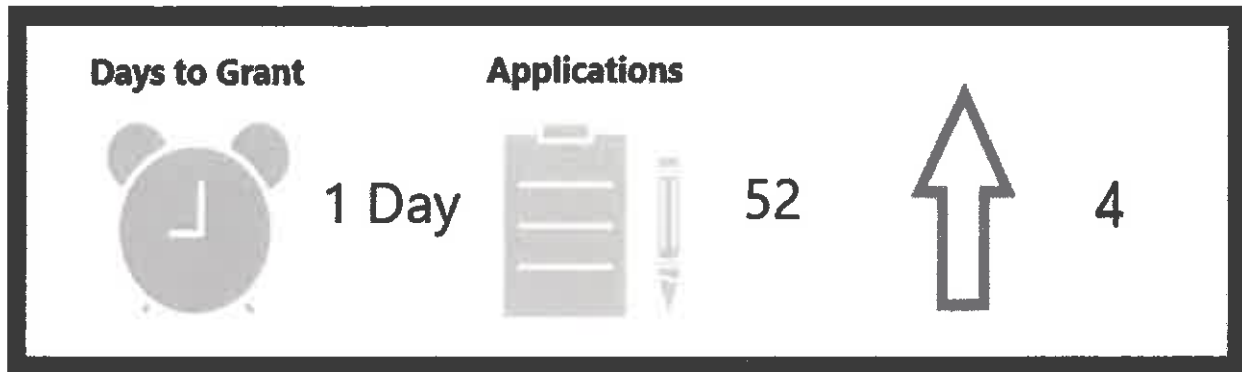
EarlyON Program		
Statistics for the month of:	September 2019	Year-to-Date 2019
Total Adult Visits	622	6,202
Total Children Visits	1,016	9,581
Total Family Visits	887	8,059
Total New Families	48	282
Total Community Partners/Visitors	54	460
Number of Workshops	0	12
Number of Workshop Hours	0	12



The EarlyON Child and Family Centres will be offering Triple P parenting workshops at the Sound Community Hub, Burk's Falls, Callander and Kearney programs between October and December. Topics being offered are Toilet Training, Tantrums, and Cleaning Up. All Triple P workshops are open to parents, care givers and other interested people. The EarlyON Facebook audience continues to grow and has proven successful for sharing resources and program information showing an 8% increase in post engagement this past month. On September 9th, EarlyON co-facilitated a Fetal Alcohol Spectrum Disorders event alongside HandsTheFamilyHelpNetwork.ca. Trained practitioners spoke to parents and caregivers on the importance of alcohol-free pregnancies and the signs and symptoms of FASD. The Children in Between workshop for parents experiencing separation and divorce is being offered in both Parry Sound and South River in October. All 16 EarlyON sites are now re-opened following a very busy summer.

ONTARIO WORKS

August 2019 - Days to Grant from First Point of Contact through Risk Based Intake - Ontario Works Applications



In comparison, the average days to grant in the Province during August 2019 was 4 days. We saw a slight increase in applications during this time.

The Ontario Works Caseload decreased slightly in September. We anticipate an increase as we continue into the autumn and winter months due to the seasonal nature of employment in the District.

3rd Quarter Employment Outcomes

We exceeded our targets for our Employment Outcomes for the 3rd Quarter and remain on track to meet our targets for 2019.

Percentage of Terminations Exiting to Employment

Percentage of Caseload Exiting to Employment

Q3 2019	50.28%
2019 Target	40.35%

Q3 2019	4.50%
2019 Target	3.03%

Clark AMS Employment Database Launch

Preparations continue in anticipation of the launch of the Clark AMS Database. Beta testing began the week of October 21st. We have been working with Clark to prepare the system and the staff for launch which is anticipated for the end of October. We will initially brand with the DSSAB logo as we work with our NOSDA partners to integrate the platform to provide a seamless transition for clients that move from site to site.

Workshops and Programming

The Mothers Peer Network took place October 16th in South River. This ongoing bi-monthly session supports our LEAP mothers as well as other young mothers increasing their skills in a variety of areas to increase self-sustainability.

Session 2 of The Individual Success Initiative took place October 23rd (for Women) and October 24th (for Men). In this session, participants learned what it means to be mentally healthy.

Programming in Parry Sound will resume once the lobby renovations are complete.

MyBenefits

We are officially live with MyBenefits as of October 17th. This web based service allows clients to access their case information, report income, and make changes to their case such as address changes. This will help address barriers for clients not having to travel to our offices to drop off paperwork etc., and divert case worker efforts into high impact activities. We are currently working to train staff and on board appropriate clients to the service. A target group for the service is those with employment earnings.

OMSSA Employment Forum

In early October, the Manager of Income Support & Stability, the OW East Supervisor and both Program Leads attended the OMSSA Employment Forum. The event was filled with many interesting and inspiring sessions. Day 1 of the Forum wrapped up with an incredibly compelling, candid and inspiring keynote from *Melanie Willard*, author of the memoir *Dare to be Raw*. Melanie's talk focused on building resilience, recognizing that for helping professionals, working on the front-lines can take a significant toll.

After years of serving on the front-lines of crisis and disasters across North America, Melanie experienced for herself what can happen when these stresses accumulate. Melanie suffered from burnout, compassion fatigue, and Post-Traumatic Stress Disorder, which led down a path of reckless behaviour, addiction, and significant personal loss.

By candidly sharing her story, Melanie encouraged a thoughtful dialogue on self-care, resilience, crisis intervention and leadership.

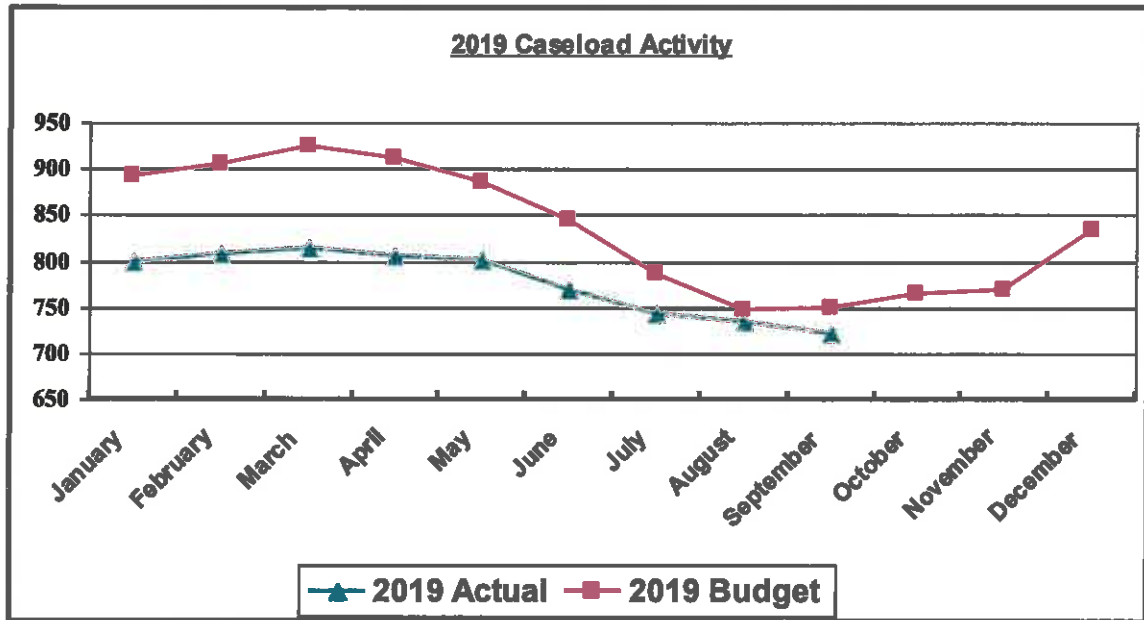
We also heard from Assistant Deputy Minister Richard Steele with the Ministry of Children, Community & Social Services who spoke to the Province's goals and directions in the area of life stabilization services.

Key priorities in this area included working to more clearly define a policy framework for life stabilization services (goals, delivery requirements, expectations, outcomes, performance measures) and to improve client access by moving to a further integrated system for social assistance and employment supports. ADM Steele specifically highlighted our work with Risk Based Intake as an important piece in improving client access and outcomes.

CHILD CARE SERVICE MANAGEMENT

A lot has been happening in the past several weeks:

- ◆ We are entering into a Service Agreement with Adventure Academy Inc. which just recently opened in the Town of Parry Sound.
- ◆ We signed on in support of the application that the Nipissing Parry-Sound Catholic School Board submitted to the Ministry of Education for Capital Priorities funding for an expansion at the St. Theresa School in Callander. The proposal is calling for an Infant room, a Toddler room and 2 Pre-School rooms. This would amount to a potential of 73 spaces. If approved, the potential opening date would be September 2022.
- ◆ We have been in discussions with the NNDSB and Muskoka Family Focus regarding taking over the Evergreen ASP. They have moved ahead with staff hiring and licensing at this time.
- ◆ Preparations for OLAF (Online Application for Fee Subsidy) continues with training and customization discussions taking place. On track to launch January 1, 2020.
- ◆ Our annual update of our Service Agreements is taking place.
- ◆ Playtubs Training sessions took place in various locations across the district over the week of October 14th-18th



LEGEND	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
2019 Actual	800	807	815	805	801	768	743	734	721			
2019 Budget	891	905	924	911	886	845	786	747	749	764	769	833

HOUSING PROGRAMS

Social Housing Centralized Waitlist Report - September 2019			
	East Parry Sound	West Parry Sound	Total
Seniors	11	118	129
Families	84	306	390
Individuals	313	209	522
Total	408	633	1,041
Total Waitlist Unduplicated			427

Social Housing Centralized Waitlist (CWL) 2018 - 2019 Comparison Applications and Households Housed from CWL									
	Housed 2018	New App 2018	Cancelled 2018		Housed 2019	New App 2019	New SPP	Cancelled 2019	SPP Housed
January	0	11	1	January	1	15		4	
February	2	9	5	February	7	10		3	1
March	3	7	12	March	1	9	1	1	
April	2	3	4	April	1	16		2	
May	5	20	19	May	2	13		1	1
June	1	11	35	June	1	4	3	4	
July	1	14	5	July	2	4	1	5	1
August	2	14	7	August	3	9		14	1
September	6	8	6	September	3	10		1	
October	1	8	4	October					
November	3	7	5	November					
December	3	12	8	December					
TOTALS for the year	29	124	111	TOTALS for the year	21	90	5	35	4

As of September 2019, the Ontario Government has moved forward with changes to the *Housing Services Act*. These changes will be implemented over the next year and are required to be in place by July 1, 2021. The changes will simplify rent calculations; enable housing providers to have more flexibility when considering housing offers to prospective tenants, who were previously evicted, to help create safer communities; reduce the number of housing offers from the Centralized Waitlist from three (3) to one (1); and allow tenants to transfer units from their non-profit provider to another on the internal transfer list.

Housing Programs is looking forward to these changes and plans are being made to inform tenants and applicants on the up-coming changes.

HOMELESSNESS & INTEGRATED SERVICES

September was a busy month for the Homelessness and Integrated Services team.

We started the month with getting ready for the renovations of the front lobby, at 1 Beechwood Drive. Staff worked hard to communicate with clients and community partners about the temporary location and entrance. Clients and staff have been supportive during the disruption and we are all looking forward to returning to the main lobby in early November.

Integrated Services hosted the second budget workshop where we were able to connect four (4) clients with credit counselling and able to assist one (1) client with getting their taxes completed. The flexibility to have the service on site is a great tool that Caseworkers and Community Relations Workers can utilize to ensure that clients are getting all that they are entitled to in terms of GST and Child Tax Credit. By offering debt consolidation and credit counselling, clients are learning skills and lowering interest rates on current debts, which will help clients maintain financial security.

On Friday, September 13th a building fire occurred at 21 River Street in Parry Sound. Displacing 22 residents of the 21 occupied rooms at 21 River Street. Our Community Relations Workers have connected with all residents involved and have provided support with either temporary housing, connecting with community partners or relocating out of district. Our CRW's are meeting with residents twice weekly to work on goal planning sessions to help guide individuals on the road to finding sustainable housing, employment and establishing life stabilization skills.

The first week clients felt that our program was putting unrealistic goals in place and that we were hovering. However, as the weeks went on, the participation and change we saw in our clients exceeded our expectations. We have celebrated client successes such as attending Community Mental Health and Addictions appointments, booking doctor appointments, and staying connected with community partners. As our working relationships grow with the residents of 21 River Street, our program will continue to follow tenants to their new residence and continue to be a consistent support.



front lobby of our Parry Sound office

HOMELESSNESS PREVENTION PROGRAM

Support

All services performed, provided, or arranged by the Homelessness Prevention Program staff to promote, improve, sustain, or restore appropriate housing for individuals active with the Homelessness Prevention Program, periodically within the month, not requiring intense case management.

Income Source	East	West
Senior	14	10
ODSP	12	39
Ontario Works	5	8
Low Income	40	32

Intense Case Management

Intense Case Management involves the coordination of appropriate services and the provision of consistent and on-going weekly supports, required by the individual to obtain and sustain housing stability.

Income Source	East	West
Senior	8	7
ODSP	6	25
Ontario Works	3	5
Low Income	10	7

Contact/Referrals

	East	West	YTD
Homeless	4	24	55
At Risk	3	9	85

Short Term Housing Allowance

Month	Active	YTD
September	6	29

Household Income Sources and Issuance from CHPI

Income Source	CHPI
Senior	N/A
ODSP	\$1,827.91
Ontario Works	\$1,067.70
Low Income	\$3,746.35
No Income	\$88.17

Reason for Issue	Total
Rental Arrears	\$1,400.00
Utilities/Firewood	N/A
Transportation	N/A
Food/Household/Misc.	\$2,288.17
** Emergency Housing	\$3,041.96

***Emergency Housing has been utilized in response to the fire at 21 River Street.*

HOUSING OPERATIONS

Esprit Place Family Resource Centre

Emergency Shelter Services		
	September	Year-to-Date 2019
Number of Women Active in program this month	9	92
Number of New Women Admitted	3	54
Number of Children Active in program this month	1	47
Number of New Children Admitted	1	20
Number of Hours of Direct Service to Women	113	1,291
Resident Bed Nights (women & children)	91	2,156
Occupancy Rate	30%	79%
Phone Interactions (Crisis/Support)	34	308

Transitional Support		
	September	Year-to-Date 2019
Number of Women Active in program this month	6	79
Number of New Women Served	4	42

Outreach		
	September	Year-to-Date 2019
Number of New Women Served	3	63

Child Witness Program		
	September	Year-to-Date 2019
Number of Women Active in Program this Month	0	30
Number of New Women Served	0	16
Number of Children Active in Program this Month	1	31
Number of New Children Served	1	20

In the month of September, Esprit provided 77 adult guest bed nights, and 14 child guest bed nights. We answered 39 crisis calls, completed 8 intakes for women and 1 child intake, and provided 126 direct service hours to clients by front line counsellors. Average length of stay was 18 days.

In September when women discharged from the shelter: 3 left the area, 1 secured a room rental, 1 went to stay with friends or family, and 1 returned home.

Intakes in September were a split of Housing vs. VAW: 53.6% vs. 46.4%.

Whereas bed nights were a split of Housing vs. VAW: 31% vs. 69%

Our year to date numbers for Indigenous clients are as follows:

- ◆ Not Indigenous – 18%
- ◆ Unknown – 25%
- ◆ Non-status – 31%
- ◆ Status – 25%

Year to date capacity rate is 79%

In September we received a very generous donation for \$1,953 from funds raised by Parry Sound Shoppers Drug Mart through their Women's Mental Health Campaign!



Parry Sound Housing Corporation

Parry Sound Housing Corporation Activity			
		September	Year-to-Date 2019
Move outs	September 30th	1	13
Move ins	September 1st	4	18
L1 Forms	Issued in September	0	9
N4 - Notice for eviction for non-payment of rent	Issued in September	2	28
N5 - Notice of eviction for disturbing the quiet enjoyment of the other occupants	Issued in August Hearing held September 26th; order in favour of the Landlord	1	2
Re-payment agreements	Tracked in September	7	75
N7 - Notice of eviction for willful damage to unit	September	1	1
Tenant Education	September	7 buildings - Paramedicine	

Tenant Services

In September the relocation of the tenants in our seniors building residing on the fifth floor began. It went surprisingly smooth due to the diligent work of the Tenant Services staff and Maintenance staff. Every two weeks one floor returns on Saturday and the next floor leaves on Sunday. The staff have displayed some very impressive skills around organizing the moves and providing reassurance to the senior tenants. They also have been in close contact with family members and outside service providers.

On September 26, 2019 a Landlord Tenant Board Tribunal Hearing was attended in Bracebridge. The purpose was to be granted an Eviction Order for a tenant who had been disturbing the reasonable enjoyment of the other tenants for a long period of time. Despite efforts to connect the tenant to various services, an eviction notice was the only option. Due to the nature of the eviction it was necessary for the staff of Tenant Services dealing with this file to compile a very complex and lengthy report. At the hearing the Tenant Service staff was asked to read off the report, which took over an hour. Because of the excellent record keeping and detailed chronological file notes created, an eviction was awarded. Tenant Services will work with the Homelessness Prevention Program in regards to a referral for seeking more appropriate accommodations.

September was the beginning of planning for the fall season leading into Christmas. Two new workshops were decided on as well as a Christmas Newsletter and a colouring contest for the children. These will be detailed in the upcoming reports.

Properties and Capital Projects Work Summary

22A Belvedere Avenue, Parry Sound – Fire Protection Services Upgrade - Ongoing

66 Church Street, Parry Sound - Roof Replacement - Update

Roof replacement was completed using architectural style shingles. New roof vents and flashings were all applied. [Jim's Roofing and More \(Corbeil\)](#) did an excellent job of working around the hustle and bustle of an active building.

66 Church Street, Parry Sound - Retaining Wall Improvements – Design Stage

Bob Hughes from [Georgian Engineering](#) has been tasked with designing a repair detail for the deteriorating decorative block retaining wall that abuts the front parking lot. We are hoping to incorporate a poured concrete base that is more resistant to de-icing agents which have already caused major damage to the base of the existing wall. A RFQ will be issued in the spring of 2020 to find the appropriate contractor to undertake the repair.

400 Main Street, Callander - 6 Litre Toilet and Shut Off Valve Retrofit

Toilets for retrofit have arrived onsite. We are awaiting a firm date for the plumber ([Bernard Rochefort Ltd.](#)) to attend and begin replacing most of the building's old 13 litre toilets with new 6 liter ADA approved elongated versions.

As part of the project they will also be replacing the aging shut off valves that the toilets are connected to.

Invoice Audit Trail



AP5260

Page : 1

Date : Dec 12, 2019

Time : 2:44 pm

Fiscal Year: 2019

Fiscal Period: 12

Batch : 145 To 145

Sequence : Supplier Name, Details As Entered

Vendor Code	Invoice Number	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ Amount WO No.	Cheque # / Pay Date	Discount Terms		
Invoice Description							Amount	Date	Amount

01015 ADAMS BROS. CONSTRUCTION LTD.

128353		U		05-Dec-2019	339.00U				
WASHROOM RENTAL AT CROFT & CHAPMAN DEC.				18-Dec-2019					
7 - JAN. 4, 2020									
1-4-4020-2020				LF - Latrine Rentals/Cleaning			169.50		
1-4-4030-2015				RECY - Latrine Rentals/Cleanir			169.50		
1-4-4030-2015				RECY - Latrine Rentals/Cleanir			-16.86		
1-4-4020-2020				LF - Latrine Rentals/Cleaning			-16.86		
1-1-1100-1102				HST Receivable-Blended			33.72		
1-2-1000-1010				Trade Accounts Payable			-339.00		

No. Of invoices per supplier (1) ...	Total Outstanding :	339.00	Total Paid :	0.00
--------------------------------------	---------------------	--------	--------------	------

01033 AGRICULTURE FORESTRY CONSTRUCTION INC

862		U		26-Nov-2019	492.10U				
LABOUR RENTALS; REMOVED THE BLOWN LINE,				18-Dec-2019					
REPLACED HYD LINE									
1-4-3217-2070				BH4 - Repairs			492.10		
1-4-3217-2070				BH4 - Repairs			-48.95		
1-1-1100-1102				HST Receivable-Blended			48.95		
1-2-1000-1010				Trade Accounts Payable			-492.10		

No. Of invoices per supplier (1) ...	Total Outstanding :	492.10	Total Paid :	0.00
--------------------------------------	---------------------	--------	--------------	------

01076 ALLISTON EQUIPMENT LTD

11354		U		28-Nov-2019	3869.20U				
UNIT #27 - CONVEYOR CHAIN, GREASE TAKE U				18-Dec-2019					
P KIT, SPROCKET TOOTH CAST, DRIVE SHAFT,									
FLANGE BEARING									
1-4-3227-2070				TR27 - Repairs			3869.20		
1-4-3227-2070				TR27 - Repairs			-384.87		
1-1-1100-1102				HST Receivable-Blended			384.87		
1-2-1000-1010				Trade Accounts Payable			-3869.20		

No. Of invoices per supplier (1) ...	Total Outstanding :	3869.20	Total Paid :	0.00
--------------------------------------	---------------------	---------	--------------	------

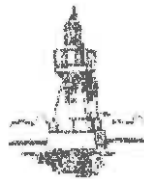
01140 ARNSTEIN INDUSTRIAL EQUIPMENT LIMITED

02-93173		U		19-Nov-2019	178.37U				
BACKHOE LANDFILL - BUCKET				18-Dec-2019					
1-4-3216-2070				BH3 - Repairs			89.18		
1-4-3217-2070				BH4 - Repairs			89.19		
1-4-3217-2070				BH4 - Repairs			-8.87		
1-4-3216-2070				BH3 - Repairs			-8.87		
1-1-1100-1102				HST Receivable-Blended			17.74		
1-2-1000-1010				Trade Accounts Payable			-178.37		

MUNICIPALITY OF MAGNETAWAN

Invoice Audit Trail

Fiscal Year: 2019
 Fiscal Period: 12



AP5260 Page : 2
 Date : Dec 12, 2019 Time : 2:44 pm

Batch : 145 To 145
 Sequence : Supplier Name, Details As Entered

Vendor Code	Invoice Number	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ Amount WO No.	Cheque # / Pay Date	Discount Terms Paid Code	Amount	Amount
-------------	----------------	--------	-------	---------------------------	----------------------------------	------------------------	-----------------------------	--------	--------

No. Of invoices per supplier (1) ... Total Outstanding : 178.37 Total Paid : 0.00

01130 TOWNSHIP OF ARMOUR

19-83	U		02-Dec-2019	2500.00U				
2019 BACED/CEDO - 4TH QTR BILLING			18-Dec-2019					
1-4-2600-2065			COM - Regional Economic Dev				2500.00	
1-2-1000-1010			Trade Accounts Payable				-2500.00	

19-95	U		21-Nov-2019	192.69U				
2019 JOINT AUDIT COMPLIANCE COMMITTEE			18-Dec-2019					
1-4-1100-2010			ELECTION - Materials/Supplie:				192.69	
1-2-1000-1010			Trade Accounts Payable				-192.69	

No. Of invoices per supplier (2) ... Total Outstanding : 2692.69 Total Paid : 0.00

02014 BELL MOBILITY INC

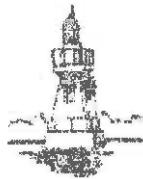
0095492274	U		10-Dec-2019	133.00U				
CELL TOWER RENTAL DECEMBER 2019			18-Dec-2019					
1-4-2000-2053			FD - Communications Tower				66.50	
1-4-3101-2053			J - Communications Equipmen				66.50	
1-4-3101-2053			J - Communications Equipmen				-6.61	
1-4-2000-2053			FD - Communications Tower				-6.61	
1-1-1100-1102			HST Receivable-Blended				13.22	
1-2-1000-1010			Trade Accounts Payable				-133.00	

No. Of invoices per supplier (1) ... Total Outstanding : 133.00 Total Paid : 0.00

02013 BELL MOBILITY

519949447 NOVEMBER	U		09-Nov-2019	441.40U				
NOVEMBER 2019 CELL CHARGES			18-Dec-2019					
1-4-1200-2052			ADMIN - Cell Telephone				74.63	
1-4-2000-2052			FD - Cell Telephone				95.20	
1-4-2000-2052			FD - Cell Telephone				-9.47	
1-4-3101-2052			J - Cell Telephone				139.86	
1-4-3101-2052			J - Cell Telephone				-13.91	
1-4-4020-2052			LF - Cell Telephone				50.29	
1-4-4020-2052			LF - Cell Telephone				-5.01	
1-4-4030-2052			RECY - Cell Telephone				42.94	
1-4-4030-2052			RECY - Cell Telephone				-4.27	
1-4-7205-2052			P - Cell Telephone				38.48	
1-4-7205-2052			P - Cell Telephone				-3.83	
1-4-1200-2052			ADMIN - Cell Telephone				-7.43	
1-1-1100-1102			HST Receivable-Blended				43.92	
1-2-1000-1010			Trade Accounts Payable				-441.40	

No. Of invoices per supplier (1) ... Total Outstanding : 441.40 Total Paid : 0.00



Invoice Audit Trail

Fiscal Year: 2019

Fiscal Period: 12

Batch : 145 To 145

Sequence : Supplier Name, Details As Entered

Vendor Code	Invoice Number	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ Amount WO No.	Cheque # / Pay Date	Discount Terms Paid Code	Amount
-------------	----------------	--------	-------	---------------------------	----------------------------------	------------------------	-----------------------------	--------

02112 BIGELOW, LOGAN

220535	U		29-Nov-2019	129.94U				
REIMBURSEMENT WORK BOOTS			18-Dec-2019					
1-4-7205-2020			P - Safety & Health				129.94	
1-4-7205-2020			P - Safety & Health				-12.93	
1-1-1100-1102			HST Receivable-Blended				12.93	
1-2-1000-1010			Trade Accounts Payable				-129.94	

No. Of invoices per supplier (1) ... Total Outstanding : 129.94 Total Paid : 0.00

02062 BRIDGES, JAMES K

65920002	U		30-Nov-2019	150.00U				
REIMBURSEMENT WORK BOOTS			18-Dec-2019					
1-4-7205-2020			P - Safety & Health				150.00	
1-2-1000-1010			Trade Accounts Payable				-150.00	

No. Of invoices per supplier (1) ... Total Outstanding : 150.00 Total Paid : 0.00

02031 BRUNTON, TIM

NOV 18	U		18-Nov-2019	35.75U				
MILEAGE ACED MEETING			18-Dec-2019					
1-4-1000-2010			COUNCIL - Materials and Supp				35.75	
1-2-1000-1010			Trade Accounts Payable				-35.75	

No. Of invoices per supplier (1) ... Total Outstanding : 35.75 Total Paid : 0.00

02100 VILLAGE OF BURK'S FALLS

2019-043	U		04-Dec-2019	230.74U				
AMAZING RACE COST SHARE			18-Dec-2019					
1-4-2600-2015			COM - Events				230.74	
1-2-1000-1010			Trade Accounts Payable				-230.74	

No. Of invoices per supplier (1) ... Total Outstanding : 230.74 Total Paid : 0.00

03027 CARR AGGREGATES INC

2308	U		29-Nov-2019	177.09U				
GRAVEL WOLF LK			18-Dec-2019					
1-4-3041-2010			D1 - Materials/Supplies				-17.61	
1-1-1100-1102			HST Receivable-Blended				17.61	
1-2-1000-1010			Trade Accounts Payable				-177.09	
1-4-3041-2010			D1 - Materials/Supplies				177.09	

2283	U		22-Nov-2019	17736.32U				
GRAVEL - YARD STOCKPILE			18-Dec-2019					
1-4-3045-2010			D5 - Materials/Supplies				12415.42	
1-4-3045-4010			D5 - Materials/Supplies				5320.90	

Invoice Audit Trail

Date : Dec 12, 2019

Time : 2:44 pm

Fiscal Year: 2019

Batch : 145 To 145

Fiscal Period: 12

Sequence : Supplier Name, Details As Entered

Vendor Code	Invoice Number	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ Amount WO No.	Cheque # / Pay Date	Discount Terms Paid Code	Amount
	1-4-3045-4010			D5 - Contracts				-529.27
	1-4-3045-2010			D5 - Materials/Supplies				-1234.95
	1-1-1100-1102			HST Receivable-Blended				1764.22
	1-2-1000-1010			Trade Accounts Payable				-17736.32
NOV 20		U		20-Nov-2019	8355.20U			
	GRAVEL - YARD STOCKPILE			18-Dec-2019				
	1-4-3045-2010			D5 - Materials/Supplies				5848.64
	1-4-3045-4010			D5 - Contracts				2506.56
	1-4-3045-4010			D5 - Contracts				-249.33
	1-4-3045-2010			D5 - Materials/Supplies				-581.76
	1-1-1100-1102			HST Receivable-Blended				831.09
	1-2-1000-1010			Trade Accounts Payable				-8355.20
2279		U		21-Nov-2019	528.78U			
	GRAVEL BEAVER LAKE RD			18-Dec-2019				
	1-4-3041-2010			D1 - Materials/Supplies				528.78
	1-4-3041-2010			D1 - Materials/Supplies				-52.59
	1-1-1100-1102			HST Receivable-Blended				52.59
	1-2-1000-1010			Trade Accounts Payable				-528.78
2275		U		20-Nov-2019	986.72U			
	GRAVEL SEGUIN BRIDGE/ WHALLEY LK RD			18-Dec-2019				
	1-4-3041-2010			D1 - Materials/Supplies				986.72
	1-4-3041-2010			D1 - Materials/Supplies				-98.15
	1-1-1100-1102			HST Receivable-Blended				98.15
	1-2-1000-1010			Trade Accounts Payable				-986.72
2269		U		19-Nov-2019	461.63U			
	GRAVEL SMITH POINT			18-Dec-2019				
	1-4-3041-2010			D1 - Materials/Supplies				461.63
	1-4-3041-2010			D1 - Materials/Supplies				-45.92
	1-1-1100-1102			HST Receivable-Blended				45.92
	1-2-1000-1010			Trade Accounts Payable				-461.63
2263		U		18-Nov-2019	382.25U			
	GRAVEL AHMIC LK RD, NIPISSING RD			18-Dec-2019				
	1-4-3041-2010			D1 - Materials/Supplies				382.25
	1-4-3041-2010			D1 - Materials/Supplies				-38.03
	1-1-1100-1102			HST Receivable-Blended				38.03
	1-2-1000-1010			Trade Accounts Payable				-382.25
2256		U		13-Nov-2019	540.01U			
	GRAVEL CANOE LK			18-Dec-2019				
	1-4-3041-2010			D1 - Materials/Supplies				540.01
	1-4-3041-2010			D1 - Materials/Supplies				-53.72
	1-1-1100-1102			HST Receivable-Blended				53.72
	1-2-1000-1010			Trade Accounts Payable				-540.01



Invoice Audit Trail

Fiscal Year: 2019

Fiscal Period: 12

Batch : 145 To 145

Sequence : Supplier Name, Details As Entered

Vendor Code	Invoice Number	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ Amount WO No.	Cheque # / Pay Date	Discount Terms Paid Code	Amount
	2255	U		13-Nov-2019	504.52U			
	GRAVEL MONTGOMERY RD			18-Dec-2019				
	1-4-3041-2010			D1 - Materials/Supplies				504.52
	1-4-3041-2010			D1 - Materials/Supplies				-50.18
	1-1-1100-1102			HST Receivable-Blended				50.18
	1-2-1000-1010			Trade Accounts Payable				-504.52

	2293	U		26-Nov-2019	1720.01U			
	GRAVEL WOLF LAKE/BEAVER LK			18-Dec-2019				
	1-4-3041-2010			D1 - Materials/Supplies				1720.01
	1-4-3041-2010			D1 - Materials/Supplies				-171.09
	1-1-1100-1102			HST Receivable-Blended				171.09
	1-2-1000-1010			Trade Accounts Payable				-1720.01

No. Of Invoices per supplier (10) ... Total Outstanding : 31392.53 Total Paid : 0.00

22022 VADIM COMPUTER MANAGEMENT GROUP

	260699	U		01-Dec-2019	8094.78U			
	2020 VADIM SUPPORT RENEWAL			18-Dec-2019				
	1-1-1400-1250			Prepaid Expenses				8094.78
	1-1-1400-1250			Prepaid Expenses				-805.18
	1-1-1100-1102			HST Receivable-Blended				805.18
	1-2-1000-1010			Trade Accounts Payable				-8094.78

No. Of invoices per supplier (1) ... Total Outstanding : 8094.78 Total Paid : 0.00

03039 CGIS CENTRE

	43831	U		10-Dec-2019	5054.34U			
	CGIS SERVICES JAN 1, 2020 - MARCH 31, 2020			18-Dec-2019				
	1-2-1000-1010			Trade Accounts Payable				-5054.34
	1-1-1400-1250			Prepaid Expenses				5054.34

No. Of invoices per supplier (1) ... Total Outstanding : 5054.34 Total Paid : 0.00

03065 CLOUTHIER, MATTHEW

	1169	U		29-Nov-2019	1169.64U			
	MILEAGE OCT 31 - NOV 29, 2019			18-Dec-2019				
	1-4-2100-2030			CBO - Mileage				1169.64
	1-2-1000-1010			Trade Accounts Payable				-1169.64

No. Of invoices per supplier (1) ... Total Outstanding : 1169.64 Total Paid : 0.00

03082 CANADIAN UNION OF PUBLIC EMPLOYEES LOCAL 1813

	NOVEMBER 2019	U		30-Nov-2019	977.70U			
	NOVEMBER UNION DUES			18-Dec-2019				
	1-2-1000-1010			Trade Accounts Payable				-977.70

Invoice Audit Trail



AP5260

Page : 6

Date : Dec 12, 2019

Time : 2:44 pm

Fiscal Year: 2019

Fiscal Period: 12

Batch : 145 To 145

Sequence : Supplier Name, Details As Entered

Vendor Code	Invoice Number	Status	P O #	Invoice Date/ Due Date	Invoice Amount	Posted/ WO No.	Cheque # / Pay Date	Discount Terms Paid Code	Amount
	1-2-1000-1044			Union dues payable					977.70

No. Of invoices per supplier (1) ... Total Outstanding : 977.70 Total Paid : 0.00

04021 DEAN'S AUTO CARE

9226	U		28-Nov-2019	217.88U				
UNIT #10 - HEADLIGHT BULBS, OIL CHANGE, LABOUR			18-Dec-2019					
1-4-7210-2070			TR10 - Repairs					217.88
1-4-7210-2070			TR10 - Repairs					-21.68
1-1-1100-1102			HST Receivable-Blended					21.68
1-2-1000-1010			Trade Accounts Payable					-217.88

No. Of invoices per supplier (1) ... Total Outstanding : 217.88 Total Paid : 0.00

04031 DEEVEY, CAITLIN A

NOV 30	U		30-Nov-2019	139.77U				
MILEAGE NOV 20 - 29, 2019			18-Dec-2019					
1-2-1000-1010			Trade Accounts Payable					-139.77
1-4-2200-2010			BLEO - Materials/Supplies					139.77

275178	U		22-Nov-2019	160.16U				
REIMBURSEMENT BY-LAW CATCH POLES			18-Dec-2019					
1-4-2200-2010			BLEO - Materials/Supplies					160.16
1-2-1000-1010			Trade Accounts Payable					-160.16

No. Of invoices per supplier (2) ... Total Outstanding : 299.93 Total Paid : 0.00

04120 SAM DUNNETT

NOV 21	U		21-Nov-2019	38.50U				
MILEAGE FOR PLANNING BOARD			18-Dec-2019					
1-4-1000-2010			COUNCIL - Materials and Supp.					38.50
1-2-1000-1010			Trade Accounts Payable					-38.50

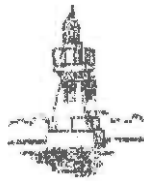
No. Of invoices per supplier (1) ... Total Outstanding : 38.50 Total Paid : 0.00

04006 HALL, DEBBIE ANN

4175	U		22-Nov-2019	2909.75U				
POA COURT - PROSECUTION SERVICES			18-Dec-2019					
1-4-2200-2210			BLEO - Legal fees					2909.75
1-4-2200-2210			BLEO - Legal fees					-289.43
1-1-1100-1102			HST Receivable-Blended					289.43
1-2-1000-1010			Trade Accounts Payable					-2909.75

No. Of invoices per supplier (1) ... Total Outstanding : 2909.75 Total Paid : 0.00

Invoice Audit Trail



AP5260

Page : 7

Date : Dec 12, 2019

Time : 2:44 pm

Fiscal Year: 2019

Fiscal Period: 12

Batch : 145 To 145

Sequence : Supplier Name, Details As Entered

Vendor Code	Invoice Number	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ Amount WO No.	Cheque # / Pay Date	Paid Code	Discount Terms
Invoice Description							Amount Date	Amount

01020		407 ETR						
701744475		U		22-Oct-2019	112.90U			
RETURNING EXCAVATOR				18-Dec-2019				
1-4-3023-3015				B3 - Rented Equipment			112.90	
1-4-3023-3015				B3 - Rented Equipment			-11.23	
1-1-1100-1102				HST Receivable-Blended			11.23	
1-2-1000-1010				Trade Accounts Payable			-112.90	

No. Of invoices per supplier (1) ... Total Outstanding : 112.90 Total Paid : 0.00

13270		MINISTER OF FINANCE						
DEC 2019		U		25-Nov-2019	3655.67U			
NOVEMBER EHT REMITTANCE				18-Dec-2019				
1-2-1000-1044				Union dues payable			3655.67	
1-2-1000-1044				Union dues payable			-363.62	
1-1-1100-1102				HST Receivable-Blended			363.62	
1-2-1000-1010				Trade Accounts Payable			-3655.67	

No. Of invoices per supplier (2) ... Total Outstanding : 3766.76 Total Paid : 0.00

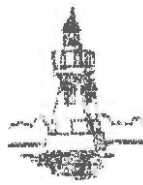
NOV 25		RECEIVER GENERAL						
EHT INTEREST		U		25-Nov-2019	111.09U			
1-4-1300-1010				18-Dec-2019				
1-4-1200-1010				TREAS - Wages and benefits			22.22	
1-4-3101-1010				ADMIN - Wages and benefits			22.22	
1-4-2000-1010				J - Wages and benefits			22.22	
1-4-7200-1010				FD - Wages & Benefits-Fire Ch			22.22	
1-2-1000-1010				PARKS - Wages and benefits			22.21	
				Trade Accounts Payable			-111.09	

No. Of invoices per supplier (1) ... Total Outstanding : 289.50 Total Paid : 0.00

18005		RECEIVER GENERAL						
491966677RI		U		10-Dec-2019	289.50U			
THIRD PARTY REMITTANCE				18-Dec-2019				
1-2-1000-1024				Garnishment Payable			289.50	
1-2-1000-1010				Trade Accounts Payable			-289.50	

No. Of invoices per supplier (1) ... Total Outstanding : 450.38 Total Paid : 0.00

03116		CANADA FASTENAL LTD						
ONHUN67689		U		07-Nov-2019	450.38U			
NUTS/BOLTS/HARDWARE				18-Dec-2019				
1-4-3101-2010				J - Materials/Supplies			450.38	
1-4-3101-2010				J - Materials/Supplies			-44.80	
1-1-1100-1102				HST Receivable-Blended			44.80	
1-2-1000-1010				Trade Accounts Payable			-450.38	



Invoice Audit Trail

Fiscal Year: 2019

Batch : 145 To 145

Fiscal Period: 12

Sequence : Supplier Name, Details As Entered

Vendor Code	Invoice Number	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ Amount WO No.	Cheque # / Pay Date	Paid Code	Discount Terms
Invoice Description							Amount Date	Amount

No. Of invoices per supplier (1) ... Total Outstanding : 450.38 Total Paid : 0.00

06034 FREIGHTLINER NORTH BAY

0000245573	U			19-Nov-2019	270.69U			
HEATED WIPER, HEATED SQUEEGEE x2				18-Dec-2019				
1-4-3224-2070				TR24 - Repairs			270.69	
1-4-3224-2070				TR24 - Repairs			-26.92	
1-1-1100-1102				HST Receivable-Blended			26.92	
1-2-1000-1010				Trade Accounts Payable			-270.69	

000245187	U			04-Nov-2019	150.76U			
HEATER WIPER BLADE x2				18-Dec-2019				
1-4-3224-2070				TR24 - Repairs			150.76	
1-4-3224-2070				TR24 - Repairs			-14.99	
1-1-1100-1102				HST Receivable-Blended			14.99	
1-2-1000-1010				Trade Accounts Payable			-150.76	

No. Of invoices per supplier (2) ... Total Outstanding : 421.45 Total Paid : 0.00

16075 GF PRESTON SALES AND SERVICE LTD.

89477	U			05-Dec-2019	98.50U			
STARTER ASSIST				18-Dec-2019				
1-4-3101-2080				J - Small Tools and Supplies			98.50	
1-4-3101-2080				J - Small Tools and Supplies			-9.80	
1-1-1100-1102				HST Receivable-Blended			9.80	
1-2-1000-1010				Trade Accounts Payable			-98.50	

No. Of invoices per supplier (1) ... Total Outstanding : 98.50 Total Paid : 0.00

07086 GRIFFITH BROS SERVICE CTR. LTD

56233	U			27-Nov-2019	722.07U			
HEAVY WRECKER SERVICE; WOLK LK RD				18-Dec-2019				
1-4-3229-2070				TR29 - Repairs			722.07	
1-4-3229-2070				TR29 - Repairs			-71.82	
1-1-1100-1102				HST Receivable-Blended			71.82	
1-2-1000-1010				Trade Accounts Payable			-722.07	

No. Of invoices per supplier (1) ... Total Outstanding : 722.07 Total Paid : 0.00

07068 GREEN SHIELD CANADA

DEC 2019	U			10-Dec-2019	4982.33U			
DECEMBER 2019 GROUP BENEFITS				18-Dec-2019				
1-4-3101-1010				J - Wages and benefits			1770.81	
1-4-7200-1010				PARKS - Wages and benefits			852.31	
1-4-1200-1010				ADMIN - Wages and benefits			718.32	
1-4-4020-1010				J - Wages and benefits			578.47	

Invoice Audit Trail

Date : Dec 12, 2019

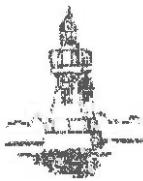
Time : 2:44 pm

Fiscal Year: 2019

Fiscal Period: 12

Batch : 145 To 145

Sequence : Supplier Name, Details As Entered



Vendor Code	Invoice Number	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ Amount WO No.	Cheque # / Pay Date	Discount Terms Paid Code Amount Date	Amount
	1-4-1300-1010			TREAS - Wages and benefits				357.39
	1-4-2000-1010			FD - Wages & Benefits-Fire Ch				352.88
	1-2-1000-1055			Benefits Payable - librarian				352.15
	1-2-1000-1010			Trade Accounts Payable				-4982.33

No. Of Invoices per supplier (1) ...	Total Outstanding :	4982.33	Total Paid :	0.00
--------------------------------------	---------------------	---------	--------------	------

08068 HORSMAN, BRIAN

DEC 9	U		09-Dec-2019	88.56U				
BUILDING MILEAGE			18-Dec-2019					
1-2-1000-1010			Trade Accounts Payable					-88.56
1-4-2100-2030			CBO - Mileage					88.56

No. Of Invoices per supplier (1) ...	Total Outstanding :	88.56	Total Paid :	0.00
--------------------------------------	---------------------	-------	--------------	------

14093 NOVEXCO INC.

402769248	U		21-Nov-2019	31.85U				
SELF INKING STAMP			18-Dec-2019					
1-4-1200-2010			ADMIN - Office Supplies					31.85
1-4-1200-2010			ADMIN - Office Supplies					-3.16
1-1-1100-1102			HST Receivable-Blended					3.16
1-2-1000-1010			Trade Accounts Payable					-31.85

No. Of Invoices per supplier (1) ...	Total Outstanding :	31.85	Total Paid :	0.00
--------------------------------------	---------------------	-------	--------------	------

08084 HUBB CAP

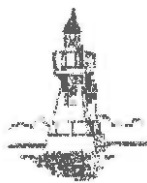
1019481	U		26-Nov-2019	1006.72U				
TRENCH DRAIN x14, SUB DRAIN x2, CULVERT x2			18-Dec-2019					
1-1-1100-1102			HST Receivable-Blended					100.14
1-2-1000-1010			Trade Accounts Payable					-1006.72
1-4-3011-2010			A - Materials/Supplies					1006.72
1-4-3011-2010			A - Materials/Supplies					-100.14

1019473	U		28-Nov-2019	1979.42U				
ICE BLADES x6, PLOW NUT PLATE			18-Dec-2019					
1-4-3211-2070			GR - Repairs					1979.42
1-4-3211-2070			GR - Repairs					-196.89
1-1-1100-1102			HST Receivable-Blended					196.89
1-2-1000-1010			Trade Accounts Payable					-1979.42

1019480	U		26-Nov-2019	3966.58U				
BLADE TRUCK WING x3, RUNNER x10, WING GUARD x7, WING GUARD x2			18-Dec-2019					
1-4-3222-2070			TR22 - Repairs					793.32
1-4-3224-2070			TR24 - Repairs					793.32
1-4-3224-2070			TR24 - Repairs					-78.91

MUNICIPALITY OF MAGNETAWAN

Invoice Audit Trail



AP5260

Page : 10

Date : Dec 12, 2019

Time : 2:44 pm

Fiscal Year: 2019

Fiscal Period: 12

Batch : 145 To 145

Sequence : Supplier Name, Details As Entered

Vendor Code	Invoice Number	Invoice Description	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ WO No.	Cheque # / Pay Date	Paid Amount	Discount Code	Terms Amount
	1-4-3227-2070				TR27 - Repairs			793.32		
	1-4-3227-2070				TR27 - Repairs			-78.91		
	1-4-3228-2070				TR28 - Repairs			793.32		
	1-4-3228-2070				TR28 - Repairs			-78.91		
	1-4-3229-2070				TR29 - Repairs			793.30		
	1-4-3229-2070				TR29 - Repairs			-78.90		
	1-4-3222-2070				TR22 - Repairs			-78.91		
	1-1-1100-1102				HST Receivable-Blended			394.54		
	1-2-1000-1010				Trade Accounts Payable			-3966.58		

1019569	U		06-Dec-2019	2371.89U						
BLADE PLOW REPLACEMENT SECTIONS x11			18-Dec-2019							
1-4-3227-2070			TR27 - Repairs				2371.89			
1-4-3227-2070			TR27 - Repairs				-235.93			
1-1-1100-1102			HST Receivable-Blended				235.93			
1-2-1000-1010			Trade Accounts Payable				-2371.89			

No. Of invoices per supplier (4) ... Total Outstanding : 9324.61 Total Paid : 0.00

15050 HYDRO ONE NETWORKS

200032498809 NOV 21	U		21-Nov-2019	552.30U						
NEW GARAGE - NOVEMBER 21, 2019			18-Dec-2019							
1-4-3101-2030			J - Hydro				552.30			
1-4-3101-2030			J - Hydro				-39.75			
1-1-1100-1102			HST Receivable-Blended				39.75			
1-2-1000-1010			Trade Accounts Payable				-552.30			

200198932621 NOV 28	U		28-Nov-2019	32.81U						
60 AHMIC ST - NOVEMBER 28, 2019			18-Dec-2019							
1-4-2006-2030			AHMIC STATION - Hydro				10.94			
1-4-7700-2030			AHMIC - Hydro				21.87			
1-4-7700-2030			AHMIC - Hydro				-2.18			
1-1-1100-1102			HST Receivable-Blended				2.18			
1-4-2006-2030			AHMIC STATION - Hydro				-1.26			
1-1-1100-1101			HST Receivable-100%				1.26			
1-2-1000-1010			Trade Accounts Payable				-32.81			

200223951143 NOV 21	U		21-Nov-2019	129.18U						
4855 HWY 520 - NOVEMBER 21, 2019			18-Dec-2019							
1-4-6350-2030			BUILDING - Hydro				129.18			
1-4-6350-2030			BUILDING - Hydro				-7.95			
1-1-1100-1102			HST Receivable-Blended				7.95			
1-2-1000-1010			Trade Accounts Payable				-129.18			

200126393189 DEC 4	U		04-Dec-2019	32.06U						
14 CONC LOT 18 - DECEMBER 4, 2019			18-Dec-2019							
1-4-3800-5016			STREET - Rockwynn Landing				32.06			
1-4-3800-5016			STREET - Rockwynn Landing				-3.46			



Invoice Audit Trail

Fiscal Year: 2019

Batch : 145 To 145

Fiscal Period: 12

Sequence : Supplier Name, Details As Entered

Vendor Code	Invoice Number	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ Amount WO No.	Cheque # / Pay Date	Discount Terms Paid Code	Amount
	1-1-1100-1102			HST Receivable-Blended				3.46
	1-2-1000-1010			Trade Accounts Payable				-32.06
200089680309	NOV 21	U		21-Nov-2019	252.69U			
	18 MILLER RD - NOVEMBER 21, 2019			18-Dec-2019				
	1-4-7205-2030			P - Hydro				252.69
	1-4-7205-2030			P - Hydro				-11.64
	1-1-1100-1102			HST Receivable-Blended				11.64
	1-2-1000-1010			Trade Accounts Payable				-252.69
200198935146	NOV 27	U		27-Nov-2019	30.48U			
	226 SDRD 15 16 N - NOVEMBER 27, 2019			18-Dec-2019				
	1-4-2000-2029			FD - Hydro - 226 15th & 16th S				30.48
	1-4-2000-2029			FD - Hydro - 226 15th & 16th S				-3.12
	1-1-1100-1102			HST Receivable-Blended				3.12
	1-2-1000-1010			Trade Accounts Payable				-30.48
200029713087	DEC 2	U		02-Dec-2019	103.70U			
	HWY 124 - DECEMBER 2, 2019			18-Dec-2019				
	1-4-3800-5014			STREET - Ahmic Harbour Stre				103.70
	1-4-3800-5014			STREET - Ahmic Harbour Stre				-5.90
	1-1-1100-1102			HST Receivable-Blended				5.90
	1-2-1000-1010			Trade Accounts Payable				-103.70

No. Of invoices per supplier (7) ... Total Outstanding : 1133.22 Total Paid : 0.00

11010 KIDD'S HOME HARDWARE BUILDING CENTRE

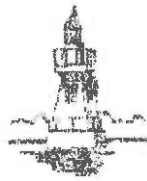
	2807614	U		03-Dec-2019	38.40U			
	LIGHT SET x2			18-Dec-2019				
	1-4-7200-2010			PARKS - Materials/Supplies				38.40
	1-4-7200-2010			PARKS - Materials/Supplies				-3.82
	1-1-1100-1102			HST Receivable-Blended				3.82
	1-2-1000-1010			Trade Accounts Payable				-38.40
2807892		U		05-Dec-2019	38.40U			
	LIGHT SET x2			18-Dec-2019				
	1-4-7200-2010			PARKS - Materials/Supplies				38.40
	1-4-7200-2010			PARKS - Materials/Supplies				-3.82
	1-1-1100-1102			HST Receivable-Blended				3.82
	1-2-1000-1010			Trade Accounts Payable				-38.40

No. Of invoices per supplier (2) ... Total Outstanding : 76.80 Total Paid : 0.00

04085 CINDY LEGGETT

	NOV 30	U		30-Nov-2019	315.00U			
	NOVEMBER FITNESS CLASSES			18-Dec-2019				
	1-4-2600-2400			COM - Recreation				315.00
	1-2-1000-1010			Trade Accounts Payable				-315.00

Invoice Audit Trail



Fiscal Year: 2019

Fiscal Period: 12

Batch : 145 To 145

Sequence : Supplier Name, Details As Entered

Vendor Code	Invoice Number	Invoice Description	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ WO No.	Cheque # / Pay Date	Discount Terms Paid Code	Amount	Amount
-------------	----------------	---------------------	--------	-------	---------------------------	---------------------------	------------------------	-----------------------------	--------	--------

No. Of Invoices per supplier (1) ... Total Outstanding : 315.00 Total Paid : 0.00

12024 LEWIS MOTOR SALES (NORTH BAY) INC.

334256	U				26-Nov-2019	1364.27U				
TRUCK #24 - HEATED MIRROR REAR VIEW, COV										
ER OIL FILTER										
1-4-3224-2070					18-Dec-2019					
1-4-3224-2070 TR24 - Repairs 1364.27										
1-4-3224-2070 TR24 - Repairs -135.70										
1-1-1100-1102 HST Receivable-Blended 135.70										
1-2-1000-1010 Trade Accounts Payable -1364.27										

No. Of invoices per supplier (1) ... Total Outstanding : 1364.27 Total Paid : 0.00

13143 MAGNETAWAN BAIT & TACKLE (PARKS)

0001091930	U				29-Oct-2019	107.55U				
84 L FUEL										
1-4-7210-2022					18-Dec-2019					
1-4-7210-2022 TR10 - Fuel 107.55										
1-4-7210-2022 TR10 - Fuel -10.70										
1-1-1100-1102 HST Receivable-Blended 10.70										
1-2-1000-1010 Trade Accounts Payable -107.55										

0001088634	U				10-Oct-2019	105.28U				
FUEL 82 L										
1-4-7210-2022					18-Dec-2019					
1-4-7210-2022 TR10 - Fuel 105.28										
1-4-7210-2022 TR10 - Fuel -10.47										
1-1-1100-1102 HST Receivable-Blended 10.47										
1-2-1000-1010 Trade Accounts Payable -105.28										

0001090141	U				17-Oct-2019	95.98U				
FUEL 75 L										
1-4-7216-2022					18-Dec-2019					
1-4-7216-2022 TR11 - Fuel 95.98										
1-4-7216-2022 TR11 - Fuel -9.55										
1-1-1100-1102 HST Receivable-Blended 9.55										
1-2-1000-1010 Trade Accounts Payable -95.98										

0001090819	U				21-Oct-2019	108.12U				
FUEL 85 L										
1-4-7210-2022					18-Dec-2019					
1-4-7210-2022 TR10 - Fuel 108.12										
1-4-7210-2022 TR10 - Fuel -10.76										
1-1-1100-1102 HST Receivable-Blended 10.76										
1-2-1000-1010 Trade Accounts Payable -108.12										

0001091156	U				23-Oct-2019	17.00U				
CASE COFFEE										
1-4-1200-2015					18-Dec-2019					
1-4-1200-2015 ADMIN - Office maintenance & 17.00										
1-2-1000-1010 Trade Accounts Payable -17.00										



Invoice Audit Trail

Fiscal Year: 2019

Fiscal Period: 12

Batch : 145 To 145

Sequence : Supplier Name, Details As Entered

Vendor Code	Invoice Number	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ Amount WO No.	Cheque # / Pay Date	Discount Terms Paid Code	Amount
0001091830	FUEL 75 L	U		28-Oct-2019	95.96U			
1-4-7216-2022	1-4-7216-2022			18-Dec-2019				
	1-4-7216-2022			TR11 - Fuel			95.96	
	1-4-7216-2022			TR11 - Fuel			-9.55	
	1-1-1100-1102			HST Receivable-Blended			9.55	
	1-2-1000-1010			Trade Accounts Payable			-95.96	
0001087633	FUEL 77 L	U		04-Oct-2019	99.04U			
1-4-7216-2022	1-4-7216-2022			18-Dec-2019				
	1-4-7216-2022			TR11 - Fuel			99.04	
	1-4-7216-2022			TR11 - Fuel			-9.85	
	1-1-1100-1102			HST Receivable-Blended			9.85	
	1-2-1000-1010			Trade Accounts Payable			-99.04	
0001085768	FUEL 80 L	U		23-Sep-2019	102.38U			
1-4-7216-2022	1-4-7216-2022			18-Dec-2019				
	1-4-7216-2022			TR11 - Fuel			102.38	
	1-4-7216-2022			TR11 - Fuel			-10.19	
	1-1-1100-1102			HST Receivable-Blended			10.19	
	1-2-1000-1010			Trade Accounts Payable			-102.38	
0001086197	CASE COFFEE	U		26-Sep-2019	17.00U			
1-4-1200-2015	1-4-1200-2015			18-Dec-2019				
	1-4-1200-2015			ADMIN - Office maintenance &			17.00	
	1-2-1000-1010			Trade Accounts Payable			-17.00	
0001084523	FUEL 64 L	U		17-Sep-2019	84.50U			
1-4-7210-2022	1-4-7210-2022			18-Dec-2019				
	1-4-7210-2022			TR10 - Fuel			84.50	
	1-4-7210-2022			TR10 - Fuel			-8.40	
	1-1-1100-1102			HST Receivable-Blended			8.40	
	1-2-1000-1010			Trade Accounts Payable			-84.50	
0001087432	FUEL 53 L	U		03-Oct-2019	68.34U			
1-4-7210-2022	1-4-7210-2022			18-Dec-2019				
	1-4-7210-2022			TR10 - Fuel			68.34	
	1-4-7210-2022			TR10 - Fuel			-6.80	
	1-1-1100-1102			HST Receivable-Blended			6.80	
	1-2-1000-1010			Trade Accounts Payable			-68.34	
0001082138	FUEL 82 L	U		04-Sep-2019	108.50U			
1-4-7210-2022	1-4-7210-2022			18-Dec-2019				
	1-4-7210-2022			TR10 - Fuel			108.50	
	1-4-7210-2022			TR10 - Fuel			-10.79	
	1-1-1100-1102			HST Receivable-Blended			10.79	
	1-2-1000-1010			Trade Accounts Payable			-108.50	
0001082028	FUEL 59 L	U		03-Sep-2019	77.86U			
1-4-7216-2022	1-4-7216-2022			18-Dec-2019				
	1-4-7216-2022			TR11 - Fuel			77.86	



Invoice Audit Trail

Fiscal Year: 2019

Batch : 145 To 145

Fiscal Period: 12

Sequence : Supplier Name, Details As Entered

Vendor Code	Invoice Number	Invoice Description	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ Amount WO No.	Cheque # / Pay Date	Paid Amount	Code Date	Discount Terms Amount	
	1-4-7216-2022				TR11 - Fuel			-7.75			
	1-1-1100-1102				HST Receivable-Blended			7.75			
	1-2-1000-1010				Trade Accounts Payable			-77.86			
0001082139			U		04-Sep-2019	17.00U					
	CASE DECAF COFFEE				18-Dec-2019						
	1-4-1200-2015				ADMIN - Office maintenance &			17.00			
	1-2-1000-1010				Trade Accounts Payable			-17.00			
0001083155			U		09-Sep-2019	79.38U					
	FUEL 60 L FOR SHOP				18-Dec-2019						
	1-4-7200-2022				PARKS - Equipment Fuel			79.38			
	1-4-7200-2022				PARKS - Equipment Fuel			-7.89			
	1-1-1100-1102				HST Receivable-Blended			7.89			
	1-2-1000-1010				Trade Accounts Payable			-79.38			
0001086196			U		26-Sep-2019	100.60U					
	FUEL 79 L				18-Dec-2019						
	1-4-7210-2022				TR10 - Fuel			100.60			
	1-4-7210-2022				TR10 - Fuel			-10.00			
	1-1-1100-1102				HST Receivable-Blended			10.00			
	1-2-1000-1010				Trade Accounts Payable			-100.60			
0001083739			U		13-Sep-2019	79.39U					
	FUEL 60 L				18-Dec-2019						
	1-4-7216-2022				TR11 - Fuel			79.39			
	1-4-7216-2022				TR11 - Fuel			-7.89			
	1-1-1100-1102				HST Receivable-Blended			7.89			
	1-2-1000-1010				Trade Accounts Payable			-79.39			
0001092882			U		05-Nov-2019	113.03U					
	FUEL 88 L				18-Dec-2019						
	1-4-7210-2022				TR10 - Fuel			113.03			
	1-4-7210-2022				TR10 - Fuel			-11.24			
	1-1-1100-1102				HST Receivable-Blended			11.24			
	1-2-1000-1010				Trade Accounts Payable			-113.03			
No. Of invoices per supplier (18) ...					Total Outstanding :	1476.91	Total Paid :	0.00			
13009	MAGNETAWAN GRILL AND GROC										
323648			U		28-Nov-2019	15.57U					
	CREAMER x2				18-Dec-2019						
	1-4-3101-2120				J - Office			15.57			
	1-4-3101-2120				J - Office			-1.55			
	1-1-1100-1102				HST Receivable-Blended			1.55			
	1-2-1000-1010				Trade Accounts Payable			-15.57			
322589			U		13-Nov-2019	25.96U					
	COFFEE x2, CREAMER x2, FRENCH VANILLA				18-Dec-2019						



Invoice Audit Trail

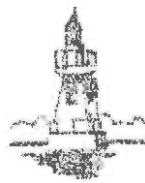
Fiscal Year: 2019

Batch : 145 To 145

Fiscal Period: 12

Sequence : Supplier Name, Details As Entered

Vendor Code	Invoice Number	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ Amount WO No.	Cheque # / Pay Date	Discount Terms Paid Code	Amount
	1-4-3101-2120			J - Office				25.96
	1-4-3101-2120			J - Office				-2.59
	1-1-1100-1102			HST Receivable-Blended				2.59
	1-2-1000-1010			Trade Accounts Payable				-25.96
322506		U		10-Nov-2019	9.98U			
CREAMER x2				18-Dec-2019				
	1-4-3101-2120			J - Office				9.98
	1-2-1000-1010			Trade Accounts Payable				-9.98
322124		U		06-Nov-2019	16.98U			
CASE COFFEE, CREAMER				18-Dec-2019				
	1-4-3101-2120			J - Office				16.98
	1-4-3101-2120			J - Office				-1.69
	1-1-1100-1102			HST Receivable-Blended				1.69
	1-2-1000-1010			Trade Accounts Payable				-16.98
No. Of invoices per supplier (4) ...		Total Outstanding :		68.49	Total Paid :		0.00	
13011	MAGNETAWAN BUILDING CENTRE (PARKS)							
104-36755		U		20-Nov-2019	79.54U			
DUCT TAPE,x2, ELECTRICAL TAPE, LIGHT SET				18-Dec-2019				
x2								
	1-4-7200-2010			PARKS - Materials/Supplies				79.54
	1-4-7200-2010			PARKS - Materials/Supplies				-7.91
	1-1-1100-1102			HST Receivable-Blended				7.91
	1-2-1000-1010			Trade Accounts Payable				-79.54
103-46613		U		22-Nov-2019	-34.56U			
LIGHT SET				18-Dec-2019				
	1-4-7200-2010			PARKS - Materials/Supplies				-34.56
	1-4-7200-2010			PARKS - Materials/Supplies				3.44
	1-1-1100-1102			HST Receivable-Blended				-3.44
	1-2-1000-1010			Trade Accounts Payable				34.56
101-27998		U		22-Nov-2019	57.95U			
GRAIN FEED SCOOP, BYPASS LOPPER				18-Dec-2019				
	1-4-7200-2010			PARKS - Materials/Supplies				57.95
	1-4-7200-2010			PARKS - Materials/Supplies				-5.77
	1-1-1100-1102			HST Receivable-Blended				5.77
	1-2-1000-1010			Trade Accounts Payable				-57.95
103-46625		U		22-Nov-2019	43.26U			
LIGHT SET x4				18-Dec-2019				
	1-4-7200-2010			PARKS - Materials/Supplies				43.26
	1-4-7200-2010			PARKS - Materials/Supplies				-4.31
	1-1-1100-1102			HST Receivable-Blended				4.31
	1-2-1000-1010			Trade Accounts Payable				-43.26



Invoice Audit Trail

Fiscal Year: 2019

Fiscal Period: 12

Batch : 145 To 145

Sequence : Supplier Name, Details As Entered

Vendor Code	Invoice Number	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ Amount WO No.	Cheque # / Pay Date	Discount Terms Paid Code	Amount
	103-46747	U		25-Nov-2019	22.34U			
	TAPE MEASUREx3			18-Dec-2019				
	1-4-7200-2010			PARKS - Materials/Supplies				22.34
	1-4-7200-2010			PARKS - Materials/Supplies				-2.22
	1-1-1100-1102			HST Receivable-Blended				2.22
	1-2-1000-1010			Trade Accounts Payable				-22.34
	103-47241	U		03-Dec-2019	35.58U			
	GARBAGE CAN			18-Dec-2019				
	1-4-7300-2010			HALL - Materials/Supplies				35.58
	1-4-7300-2010			HALL - Materials/Supplies				-4.09
	1-1-1100-1101			HST Receivable-100%				4.09
	1-2-1000-1010			Trade Accounts Payable				-35.58
	103-47463	U		06-Dec-2019	10.16U			
	PLAS ANCHORS			18-Dec-2019				
	1-4-7300-2400			HALL - Repairs & Maintenance				10.16
	1-4-7300-2400			HALL - Repairs & Maintenance				-1.17
	1-1-1100-1101			HST Receivable-100%				1.17
	1-2-1000-1010			Trade Accounts Payable				-10.16
	101-28210	U		29-Nov-2019	109.53U			
	VELVET BOW x27			18-Dec-2019				
	1-4-7200-2010			PARKS - Materials/Supplies				109.53
	1-4-7200-2010			PARKS - Materials/Supplies				-10.89
	1-1-1100-1102			HST Receivable-Blended				10.89
	1-2-1000-1010			Trade Accounts Payable				-109.53
	101-28212	U		29-Nov-2019	20.33U			
	TOILET PAPER			18-Dec-2019				
	1-4-1200-2015			ADMIN - Office maintenance &				20.33
	1-4-1200-2015			ADMIN - Office maintenance &				-2.02
	1-1-1100-1102			HST Receivable-Blended				2.02
	1-2-1000-1010			Trade Accounts Payable				-20.33
	101-28215	U		29-Nov-2019	45.93U			
	EXTENSION CORD, LIGHT SET x4			18-Dec-2019				
	1-4-7200-2010			PARKS - Materials/Supplies				45.93
	1-4-7200-2010			PARKS - Materials/Supplies				-4.57
	1-1-1100-1102			HST Receivable-Blended				4.57
	1-2-1000-1010			Trade Accounts Payable				-45.93
	103-47073	U		29-Nov-2019	4.34U			
	CABLE TIES			18-Dec-2019				
	1-4-7200-2010			PARKS - Materials/Supplies				4.34
	1-4-7200-2010			PARKS - Materials/Supplies				-0.43
	1-1-1100-1102			HST Receivable-Blended				0.43
	1-2-1000-1010			Trade Accounts Payable				-4.34



Invoice Audit Trail

Fiscal Year: 2019

Fiscal Period: 12

Batch : 145 To 145

Sequence : Supplier Name, Details As Entered

Vendor Code	Invoice Number	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ Amount WO No.	Cheque # / Pay Date	Discount Terms Paid Code	Amount
	103-47080	U		29-Nov-2019	48.77U			
	LIGHT SET x4			18-Dec-2019				
	1-4-7300-2010			HALL - Materials/Supplies				48.77
	1-4-7300-2010			HALL - Materials/Supplies				-5.61
	1-1-1100-1101			HST Receivable-100%				5.61
	1-2-1000-1010			Trade Accounts Payable				-48.77
	103-47589	U		09-Dec-2019	31.52U			
	PAPER TOWELS			18-Dec-2019				
	1-4-7300-2010			HALL - Materials/Supplies				31.52
	1-4-7300-2010			HALL - Materials/Supplies				-3.63
	1-1-1100-1101			HST Receivable-100%				3.63
	1-2-1000-1010			Trade Accounts Payable				-31.52

No. Of invoices per supplier (13) ... Total Outstanding : 474.69 Total Paid : 0.00

13012 MAGNETAWAN BUILDING CENTRE (ROADS)

	104-37200	U		29-Nov-2019	4.05U			
	DE-ICER LOCK			18-Dec-2019				
	1-4-3101-2010			J - Materials/Supplies				4.05
	1-4-3101-2010			J - Materials/Supplies				-0.41
	1-1-1100-1102			HST Receivable-Blended				0.41
	1-2-1000-1010			Trade Accounts Payable				-4.05
	104-36708	U		19-Nov-2019	49.92U			
	WATER JUG x4, CASE WATER x4			18-Dec-2019				
	1-4-3101-2010			J - Materials/Supplies				49.92
	1-4-3101-2010			J - Materials/Supplies				-4.96
	1-1-1100-1102			HST Receivable-Blended				4.96
	1-2-1000-1010			Trade Accounts Payable				-49.92
	103-46827	U		26-Nov-2019	177.93U			
	COMMON NAILS, ADHESIVE, BALL HAMMER x2			18-Dec-2019				
	1-4-3101-2080			J - Small Tools and Supplies				177.93
	1-4-3101-2080			J - Small Tools and Supplies				-17.70
	1-1-1100-1102			HST Receivable-Blended				17.70
	1-2-1000-1010			Trade Accounts Payable				-177.93
	104-37491	U		05-Dec-2019	169.14U			
	SPRUCE x 20 - SIGN STORAGE			18-Dec-2019				
	1-4-3101-2400			J - Building Maintenance				169.14
	1-4-3101-2400			J - Building Maintenance				-16.83
	1-1-1100-1102			HST Receivable-Blended				16.83
	1-2-1000-1010			Trade Accounts Payable				-169.14
	104-37522	U		06-Dec-2019	164.46U			
	SPRUCE x16 - SIGN STORAGE			18-Dec-2019				
	1-4-3101-2400			J - Building Maintenance				164.46
	1-4-3101-2400			J - Building Maintenance				-16.36



Invoice Audit Trail

Fiscal Year: 2019

Fiscal Period: 12

Batch : 145 To 145

Sequence : Supplier Name, Details As Entered

Vendor Code	Invoice Number	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ WO No.	Cheque # / Pay Date	Discount Terms Paid Code	Amount	Date	Amount
	1-1-1100-1102			HST Receivable-Blended				16.36		
	1-2-1000-1010			Trade Accounts Payable				-164.46		
103-46840		U		26-Nov-2019	5.64U					
	DRAIN COUPLING			18-Dec-2019						
	1-4-3101-2010			J - Materials/Supplies				5.64		
	1-4-3101-2010			J - Materials/Supplies				-0.56		
	1-1-1100-1102			HST Receivable-Blended				0.56		
	1-2-1000-1010			Trade Accounts Payable				-5.64		
No. Of invoices per supplier (6) ...				Total Outstanding :	571.14	Total Paid :		0.00		
13014	MAGNETAWAN BUILDING CENTRE (LANDFILL)									
	104-37086	U		27-Nov-2019	11.29U					
	REFIT CONTAINER FOR STORAGE			18-Dec-2019						
	1-4-4020-2010			LF - Materials/Supplies				11.29		
	1-4-4020-2010			LF - Materials/Supplies				-1.12		
	1-1-1100-1102			HST Receivable-Blended				1.12		
	1-2-1000-1010			Trade Accounts Payable				-11.29		
	104-36865	U		22-Nov-2019	526.79U					
	SPRUCE x10, STEEL DOOR, SPIRAL NAILS, BO LT & KNOBSET			18-Dec-2019						
	1-4-4020-2010			LF - Materials/Supplies				526.79		
	1-4-4020-2010			LF - Materials/Supplies				-52.40		
	1-1-1100-1102			HST Receivable-Blended				52.40		
	1-2-1000-1010			Trade Accounts Payable				-526.79		
	103-46903	U		27-Nov-2019	59.51U					
	DRILL BITS, SCREWS, FOAM SEALANT			18-Dec-2019						
	1-4-4020-2010			LF - Materials/Supplies				59.51		
	1-4-4020-2010			LF - Materials/Supplies				-5.92		
	1-1-1100-1102			HST Receivable-Blended				5.92		
	1-2-1000-1010			Trade Accounts Payable				-59.51		
	103-46448	U		19-Nov-2019	54.22U					
	SNOW PUSHER			18-Dec-2019						
	1-4-4020-2010			LF - Materials/Supplies				54.22		
	1-4-4020-2010			LF - Materials/Supplies				-5.40		
	1-1-1100-1102			HST Receivable-Blended				5.40		
	1-2-1000-1010			Trade Accounts Payable				-54.22		
	104-36837	U		22-Nov-2019	71.18U					
	GREEN TARP - COVER E WASTE			18-Dec-2019						
	1-4-4030-2010			RECY - Materials/Supplies				71.18		
	1-4-4030-2010			RECY - Materials/Supplies				-7.08		
	1-1-1100-1102			HST Receivable-Blended				7.08		
	1-2-1000-1010			Trade Accounts Payable				-71.18		



Invoice Audit Trail

Fiscal Year: 2019

Batch : 145 To 145

Fiscal Period: 12

Sequence : Supplier Name, Details As Entered

Vendor Code	Invoice Number	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ WO No.	Cheque # / Pay Date	Discount Terms Paid Code	Amount	Amount
-------------	----------------	--------	-------	---------------------------	---------------------------	------------------------	-----------------------------	--------	--------

No. Of invoices per supplier (5) ... Total Outstanding : 722.99 Total Paid : 0.00

13023 MANULIFE FINANCIAL

DEC 2019	U		11-Dec-2019	3387.75U					
DECEMBER PREMIUMS			18-Dec-2019						
1-4-3101-1010			J - Wages and benefits					775.16	
1-4-7200-1010			PARKS - Wages and benefits					351.24	
1-4-1200-1010			ADMIN - Wages and benefits					486.70	
1-4-4020-1010			LF - Wages and benefits					403.36	
1-4-1300-1010			TREAS - Wages and benefits					336.43	
1-4-2000-1010			FD - Wages & Benefits-Fire Ch					181.55	
1-2-1000-1055			Benefits Payable - librarian					111.44	
1-2-1000-1050			Benefits Payable					741.87	
1-2-1000-1050			Benefits Payable					-73.79	
1-2-1000-1055			Benefits Payable - librarian					-11.08	
1-4-2000-1010			FD - Wages & Benefits-Fire Ch					-18.06	
1-4-1300-1010			TREAS - Wages and benefits					-33.46	
1-4-4020-1010			LF - Wages and benefits					-40.12	
1-4-1200-1010			ADMIN - Wages and benefits					-48.41	
1-4-7200-1010			PARKS - Wages and benefits					-40.41	
1-1-1100-1101			HST Receivable-100%					40.41	
1-4-3101-1010			J - Wages and benefits					-77.11	
1-1-1100-1102			HST Receivable-Blended					302.03	
1-2-1000-1010			Trade Accounts Payable					-3387.75	

No. Of invoices per supplier (1) ... Total Outstanding : 3387.75 Total Paid : 0.00

13021 MAP SUNDRIDGE

638426/3	U		03-Dec-2019	78.31U					
12" MIRROR			18-Dec-2019						
1-4-3222-2070			TR22 - Repairs					78.31	
1-4-3222-2070			TR22 - Repairs					-7.79	
1-1-1100-1102			HST Receivable-Blended					7.79	
1-2-1000-1010			Trade Accounts Payable					-78.31	

K35806/3	U		15-Nov-2019	232.35U					
TRUCK #12 - SHOE ASSEMBLY			18-Dec-2019						
1-4-7218-2070			TR12 - Repairs					232.35	
1-4-7218-2070			TR12 - Repairs					-23.11	
1-1-1100-1102			HST Receivable-Blended					23.11	
1-2-1000-1010			Trade Accounts Payable					-232.35	

636409/3	U		20-Nov-2019	13.67U					
50LB BLACK TIE			18-Dec-2019						
1-4-7200-2010			PARKS - Materials/Supplies					13.67	
1-4-7200-2010			PARKS - Materials/Supplies					-1.36	
1-1-1100-1102			HST Receivable-Blended					1.36	



Invoice Audit Trail

Fiscal Year: 2019

Fiscal Period: 12

Batch : 145 To 145

Sequence : Supplier Name, Details As Entered

Vendor Code	Invoice Number	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ WO No.	Cheque # / Pay Date	Discount Terms Paid Code	Amount
	1-2-1000-1010			Trade Accounts Payable				-13.67

No. Of invoices per supplier (3) ... Total Outstanding : 324.33 Total Paid : 0.00

19020 MERIDIAN FUELS

DEC 11	U		11-Dec-2019	500.00U				
REFUND COST ACKNOWLEDGEMENT			18-Dec-2019					
1-1-1100-1130			A/R-Meridian Fuels Inc.				500.00	
1-2-1000-1010			Trade Accounts Payable				-500.00	

No. Of invoices per supplier (1) ... Total Outstanding : 500.00 Total Paid : 0.00

13330 MHBC PLANNING LIMITED

5018545	U		31-Oct-2019	1666.30U				
PLANNING FEES BEAVER LK RD			18-Dec-2019					
1-1-1100-1179			A/R-Keiller Capital Corp				1666.30	
1-1-1100-1179			A/R-Keiller Capital Corp				-165.75	
1-1-1100-1102			HST Receivable-Blended				165.75	
1-2-1000-1010			Trade Accounts Payable				-1666.30	

5018546	U		31-Oct-2019	619.65U				
PLANNING FEES ZONING BY-LAW			18-Dec-2019					
1-4-8010-5014			PLN - General				619.65	
1-4-8010-5014			PLN - General				-61.64	
1-1-1100-1102			HST Receivable-Blended				61.64	
1-2-1000-1010			Trade Accounts Payable				-619.65	

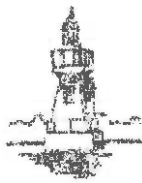
5018544	U		31-Oct-2019	188.71U				
PLANNING FEES			18-Dec-2019					
1-4-6350-4030			BUILDING - Planning				188.71	
1-4-6350-4030			BUILDING - Planning				-18.77	
1-1-1100-1102			HST Receivable-Blended				18.77	
1-2-1000-1010			Trade Accounts Payable				-188.71	

No. Of invoices per supplier (3) ... Total Outstanding : 2474.66 Total Paid : 0.00

13069 METROLAND NORTH MEDIA

SCC0948439	U		01-Dec-2019	243.80U				
OFFICE ASSISTANT AD			18-Dec-2019					
1-1-1100-1102			HST Receivable-Blended				24.25	
1-2-1000-1010			Trade Accounts Payable				-243.80	
1-4-1200-2300			ADMIN - Advertising				243.80	
1-4-1200-2300			ADMIN - Advertising				-24.25	

5095996	U		03-Nov-2019	78.11U				
NOTICE OFFICE & LANDFILL CLOSURE			18-Dec-2019					
1-4-1200-2300			ADMIN - Advertising				-7.77	



Invoice Audit Trail

Fiscal Year: 2019

Batch : 145 To 145

Fiscal Period: 12

Sequence : Supplier Name, Details As Entered

Vendor Code	Invoice Number	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ WO No.	Cheque # / Pay Date	Discount Terms Paid Code	Amount
	1-1-1100-1102			HST Receivable-Blended				7.77
	1-2-1000-1010			Trade Accounts Payable				-78.11
	1-4-1200-2300			ADMIN - Advertising				78.11

No. Of Invoices per supplier (2) ... Total Outstanding : 321.91 Total Paid : 0.00

13242 MOORE PROPANE LIMITED

872888	U		30-Nov-2019	67.80U				
RENEWAL 30NOV19 - 30NOV20			18-Dec-2019					
1-4-7300-2024			HALL - Heating Fuel					67.80
1-4-7300-2024			HALL - Heating Fuel					-7.80
1-1-1100-1101			HST Receivable-100%					7.80
1-2-1000-1010			Trade Accounts Payable					-67.80

872887	U		30-Nov-2019	67.80U				
RENEWAL 30NOV19 - 30NOV20			18-Dec-2019					
1-4-6350-2024			BUILDING - Heating Fuel					67.80
1-4-6350-2024			BUILDING - Heating Fuel					-6.74
1-1-1100-1102			HST Receivable-Blended					6.74
1-2-1000-1010			Trade Accounts Payable					-67.80

23006167	U		07-Dec-2019	1637.51U				
COMMUNITY CENTRE - PROPANE 1367.81 L			18-Dec-2019					
1-4-7300-2024			HALL - Heating Fuel					1637.51
1-4-7300-2024			HALL - Heating Fuel					-188.39
1-1-1100-1101			HST Receivable-100%					188.39
1-2-1000-1010			Trade Accounts Payable					-1637.51

872885	U		30-Nov-2019	67.80U				
RENEWAL 30NOV19 - 30NOV20			18-Dec-2019					
1-4-3101-2022			J - Clear Diesel Inventory Clear					67.80
1-4-3101-2022			J - Clear Diesel Inventory Clear					-6.74
1-1-1100-1102			HST Receivable-Blended					6.74
1-2-1000-1010			Trade Accounts Payable					-67.80

872884	U		30-Nov-2019	67.80U				
RENEWAL 30NOV19 - 30NOV20			18-Dec-2019					
1-4-4020-4010			LF - Contracts					67.80
1-4-4020-4010			LF - Contracts					-6.74
1-1-1100-1102			HST Receivable-Blended					6.74
1-2-1000-1010			Trade Accounts Payable					-67.80

No. Of Invoices per supplier (5) ... Total Outstanding : 1908.71 Total Paid : 0.00

13240 JIM MOORE PETROLEUM

534638	U		29-Nov-2019	300.30U				
PARKS GARAGE - OIL 266.1 L			18-Dec-2019					
1-4-7205-2024			Heating Fuel					300.30



Invoice Audit Trail

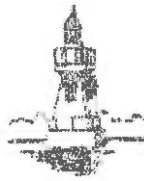
Fiscal Year: 2019

Fiscal Period: 12

Batch : 145 To 145

Sequence : Supplier Name, Details As Entered

Vendor Code	Invoice Number	Invoice Description	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ WO No.	Cheque # / Pay Date	Discount Terms Paid Code	Amount	Date	Amount
	1-4-7205-2024				P - Heating Fuel				-29.87		
	1-1-1100-1102				HST Receivable-Blended				29.87		
	1-2-1000-1010				Trade Accounts Payable				-300.30		
534645	COMMUNITY CENTRE - OIL876.5 L		U		29-Nov-2019 18-Dec-2019	989.16U					
	1-4-7300-2024				HALL - Heating Fuel				989.16		
	1-4-7300-2024				HALL - Heating Fuel				-113.80		
	1-1-1100-1101				HST Receivable-100%				113.80		
	1-2-1000-1010				Trade Accounts Payable				-989.16		
534644	PAVILLION - 356.3 L		U		29-Nov-2019 18-Dec-2019	402.09U					
	1-4-7300-2024				HALL - Heating Fuel				402.09		
	1-4-7300-2024				HALL - Heating Fuel				-46.26		
	1-1-1100-1101				HST Receivable-100%				46.26		
	1-2-1000-1010				Trade Accounts Payable				-402.09		
534244	18 MILLER RD - CLEAR DIESEL 1160.3		U		22-Nov-2019 18-Dec-2019	1451.03U					
	1-4-3101-2022				J - Clear Diesel Inventory Clear				1451.03		
	1-4-3101-2022				J - Clear Diesel Inventory Clear				-144.33		
	1-1-1100-1102				HST Receivable-Blended				144.33		
	1-2-1000-1010				Trade Accounts Payable				-1451.03		
534245	18 MILLER RD - DYED DIESEL 262 L		U		22-Nov-2019 18-Dec-2019	291.23U					
	1-4-3101-2023				J - Dyed Diesel Inventory Clear				291.23		
	1-4-3101-2023				J - Dyed Diesel Inventory Clear				-28.96		
	1-1-1100-1102				HST Receivable-Blended				28.96		
	1-2-1000-1010				Trade Accounts Payable				-291.23		
533782	18 MILLER RD - CLEAR DIESEL 2622.2 L		U		15-Nov-2019 18-Dec-2019	3261.46U					
	1-4-3101-2022				J - Clear Diesel Inventory Clear				3261.46		
	1-4-3101-2022				J - Clear Diesel Inventory Clear				-324.41		
	1-1-1100-1102				HST Receivable-Blended				324.41		
	1-2-1000-1010				Trade Accounts Payable				-3261.46		
533783	18 MILLER RD - DYED DIESEL 110 L		U		15-Nov-2019 18-Dec-2019	122.19U					
	1-4-3101-2023				J - Dyed Diesel Inventory Clear				122.19		
	1-4-3101-2023				J - Dyed Diesel Inventory Clear				-12.16		
	1-1-1100-1102				HST Receivable-Blended				12.16		
	1-2-1000-1010				Trade Accounts Payable				-122.19		
533143	GENERATOR - DYED DIESEL 318.5 L		U		08-Nov-2019 18-Dec-2019	359.07U					
	1-4-7300-3030				HALL - Generator Expenses				359.07		



Invoice Audit Trail

Fiscal Year: 2019

Fiscal Period: 12

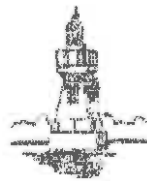
Batch : 145 To 145

Sequence : Supplier Name, Details As Entered

Vendor Code	Invoice Number	Invoice Description	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ WO No.	Cheque # / Pay Date	Discount Terms Paid Code	Amount	Date	Amount
	1-4-7300-3030				HALL - Generator Expenses				-41.31		
	1-1-1100-1101				HST Receivable-100%				41.31		
	1-2-1000-1010				Trade Accounts Payable				-359.07		
533213			U		08-Nov-2019	170.46U					
	PARK GARAGE - OIL 151.2 L				18-Dec-2019						
	1-4-7205-2024				P - Heating Fuel				170.46		
	1-4-7205-2024				P - Heating Fuel				-16.96		
	1-1-1100-1102				HST Receivable-Blended				16.96		
	1-2-1000-1010				Trade Accounts Payable				-170.46		
533210			U		08-Nov-2019	182.40U					
	18 MILLER RD - DYED DIESEL 165.1 L				18-Dec-2019						
	1-4-3101-2023				J - Dyed Diesel Inventory Clear				182.40		
	1-4-3101-2023				J - Dyed Diesel Inventory Clear				-18.14		
	1-1-1100-1102				HST Receivable-Blended				18.14		
	1-2-1000-1010				Trade Accounts Payable				-182.40		
533209			U		08-Nov-2019	2286.08U					
	18 MILLER RD - CLEAR DIESEL 1838 L				18-Dec-2019						
	1-4-3101-2022				J - Clear Diesel Inventory Clear				2286.08		
	1-4-3101-2022				J - Clear Diesel Inventory Clear				-227.39		
	1-1-1100-1102				HST Receivable-Blended				227.39		
	1-2-1000-1010				Trade Accounts Payable				-2286.08		
533313			U		08-Nov-2019	712.30U					
	18 MILLER RD - DUED DIESEL 631 L				18-Dec-2019						
	1-4-4020-2023				LF - Dyed Diesel Inventory Clea				712.30		
	1-4-4020-2023				LF - Dyed Diesel Inventory Clea				-70.86		
	1-1-1100-1102				HST Receivable-Blended				70.86		
	1-2-1000-1010				Trade Accounts Payable				-712.30		
533218			U		08-Nov-2019	1123.80U					
	CHAPMAN LANDFILL - DYED DIESEL 996.8 L				18-Dec-2019						
	1-4-4020-2023				LF - Dyed Diesel Inventory Clea				1123.80		
	1-4-4020-2023				LF - Dyed Diesel Inventory Clea				-111.79		
	1-1-1100-1102				HST Receivable-Blended				111.79		
	1-2-1000-1010				Trade Accounts Payable				-1123.80		
533141			U		08-Nov-2019	259.64U					
	61 SPARKS ST - DYED DIESEL 230 L				18-Dec-2019						
	1-4-7200-2022				PARKS - Equipment Fuel				259.64		
	1-4-7200-2022				PARKS - Equipment Fuel				-25.83		
	1-1-1100-1102				HST Receivable-Blended				25.83		
	1-2-1000-1010				Trade Accounts Payable				-259.64		
534639			U		29-Nov-2019	1113.84U					
	18 MILLER RD - CLEAR DIESEL 894.7 L				18-Dec-2019						
	1-4-3101-2022				J - Clear Diesel Inventory Clear				1113.84		

MUNICIPALITY OF MAGNETAWAN

Invoice Audit Trail



AP5260

Page : 24

Date : Dec 12, 2019

Time : 2:44 pm

Fiscal Year: 2019

Fiscal Period: 12

Batch : 145 To 145

Sequence : Supplier Name, Details As Entered

Vendor Code	Invoice Number	Invoice Description	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ WO No.	Cheque # / Pay Date	Discount Terms Paid Code	Amount
	1-4-3101-2022				J - Clear Diesel Inventory Clear				-110.79
	1-1-1100-1102				HST Receivable-Blended				110.79
	1-2-1000-1010				Trade Accounts Payable				-1113.84
534640	18 MILLER RD - DYED DIESEL 117.6 L		U		29-Nov-2019 18-Dec-2019	130.06U			
	1-4-3101-2023				J - Dyed Diesel Inventory Clear				130.06
	1-4-3101-2023				J - Dyed Diesel Inventory Clear				-12.93
	1-1-1100-1102				HST Receivable-Blended				12.93
	1-2-1000-1010				Trade Accounts Payable				-130.06

No. Of invoices per supplier (16) ... Total Outstanding : 13155.11 Total Paid : 0.00

13011 MAGNETAWAN BUILDING CENTRE (PARKS)

104-37475			U		12-May-2019 18-Dec-2019	29.47U			
RAD COOLANT									
1-4-7200-2400					PARKS - Repairs & Maintenance				29.47
1-4-7200-2400					PARKS - Repairs & Maintenance				-2.93
1-1-1100-1102					HST Receivable-Blended				2.93
1-2-1000-1010					Trade Accounts Payable				-29.47

No. Of invoices per supplier (1) ... Total Outstanding : 29.47 Total Paid : 0.00

13012 MAGNETAWAN BUILDING CENTRE (ROADS)

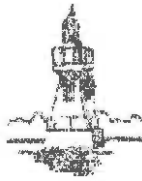
103-47275			U		03-Dec-2019 18-Dec-2019	12.51U			
RAT TRAP, MOUSE TRAP x2									
1-4-3101-2400					J - Building Maintenance				12.51
1-4-3101-2400					J - Building Maintenance				-1.25
1-1-1100-1102					HST Receivable-Blended				1.25
1-2-1000-1010					Trade Accounts Payable				-12.51

104-37175			U		29-Nov-2019 18-Dec-2019	18.07U			
WATCH BATTERY									
1-4-3101-2120					J - Office				18.07
1-4-3101-2120					J - Office				-1.80
1-1-1100-1102					HST Receivable-Blended				1.80
1-2-1000-1010					Trade Accounts Payable				-18.07

No. Of invoices per supplier (2) ... Total Outstanding : 30.58 Total Paid : 0.00

13014 MAGNETAWAN BUILDING CENTRE (LANDFILL)

103-47039			U		29-Nov-2019 18-Dec-2019	106.75U			
VNL SIDING x5, VNL TRIM x5, NAILS, SCREW S									
1-4-4020-2010					LF - Materials/Supplies				106.75
1-4-4020-2010					LF - Materials/Supplies				-10.62
1-1-1100-1102					HST Receivable-Blended				10.62



Invoice Audit Trail

Fiscal Year: 2019

Fiscal Period: 12

Batch : 145 To 145

Sequence : Supplier Name, Details As Entered

Vendor Code	Invoice Number	Invoice Description	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ WO No.	Cheque # / Pay Date	Discount Terms Paid Code	Amount	Date	Amount
	1-2-1000-1010				Trade Accounts Payable				-106.75		

No. Of Invoices per supplier (1) ... Total Outstanding : 106.75 Total Paid : 0.00

14062 NEAR NORTH INDUSTRIAL SOLUTIONS

65026			U		27-Nov-2019				138.54U		
	WELDING GLASSES x2, PRESSURE WASH GLANCE				18-Dec-2019						
	, STRAIGHT FITTING										
1-4-3061-2010					F - Materials/Supplies				55.93		
1-4-3101-2400					J - Building Maintenance				82.61		
1-4-3101-2400					J - Building Maintenance				-8.21		
1-4-3061-2010					F - Materials/Supplies				-5.56		
1-1-1100-1102					HST Receivable-Blended				13.77		
1-2-1000-1010					Trade Accounts Payable				-138.54		

No. Of invoices per supplier (2) ... Total Outstanding : 170.52 Total Paid : 0.00

14063 NEAR NORTH LABORATORIES INC.

74973			U		15-Nov-2019				101.70U		
	WATER TESTING NOVEMBER 2019				18-Dec-2019						
1-4-4300-2010					W-SYS - Materials/Supplies				101.70		
1-4-4300-2010					W-SYS - Materials/Supplies				-10.12		
1-1-1100-1102					HST Receivable-Blended				10.12		
1-2-1000-1010					Trade Accounts Payable				-101.70		

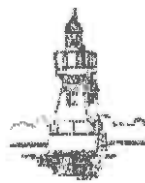
No. Of invoices per supplier (1) ... Total Outstanding : 101.70 Total Paid : 0.00

14064 NEAR NORTH BUSINESS MACHINES

3403			U		01-Nov-2019				1053.10U		
	COMPUTER/SERVER FOR ALL MUNICIPAL COMPUTERS MONTHLY FEE				18-Dec-2019						
1-4-1200-2130					ADMIN - Computer expenses				-104.75		
1-1-1100-1102					HST Receivable-Blended				104.75		
1-2-1000-1010					Trade Accounts Payable				-1053.10		
1-4-1200-2130					ADMIN - Computer expenses				1053.10		

No. Of invoices per supplier (1) ... Total Outstanding : 1053.10 Total Paid : 0.00

15001 ONTARIO MUNICIPAL EMPLOYEES



Invoice Audit Trail

Fiscal Year: 2019

Fiscal Period: 12

Batch : 145 To 145

Sequence : Supplier Name, Details As Entered

Vendor Code	Invoice Number	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ WO No.	Cheque # / Pay Date	Paid Amount	Discount Terms Code Date	Amount
	NOV 31	U		11-Dec-2019	22278.38U				
	NOV/19 OMERS REMITTANCE GROUP 338500			18-Dec-2019					
	1-2-1000-1022			OMERS Payable			22278.38		
	1-2-1000-1022			OMERS Payable			-2216.01		
	1-1-1100-1102			HST Receivable-Blended			2216.01		
	1-2-1000-1010			Trade Accounts Payable			-22278.38		

No. Of invoices per supplier (1) ... Total Outstanding : 22278.38 Total Paid : 0.00

13076 MINISTER OF FINANCE

	34402	U		08-Nov-2019	103.09U				
	2020 LAND USE PERMIT - CROFT LANDFILL			18-Dec-2019					
	1-1-1400-1250			Prepaid Expenses			103.09		
	1-1-1400-1250			Prepaid Expenses			-10.25		
	1-1-1100-1102			HST Receivable-Blended			10.25		
	1-2-1000-1010			Trade Accounts Payable			-103.09		

No. Of invoices per supplier (1) ... Total Outstanding : 103.09 Total Paid : 0.00

13073 MINISTER OF FINANCE

	112611191334101	U		26-Nov-2019	40995.00U				
	OCTOBER OPP LSR BILLING			18-Dec-2019					
	1-2-1000-1010			Trade Accounts Payable			-40995.00		
	1-4-2500-2010			PROTECT - Policing Costs			40995.00		

No. Of invoices per supplier (1) ... Total Outstanding : 40995.00 Total Paid : 0.00

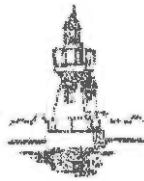
15068 ORKIN CANADA CORPORATION

	C-1040621	U		03-Dec-2019	240.13U				
	NOVEMBER PEST CONTROL & WASHROOM CARE			18-Dec-2019					
	1-4-7300-2400			HALL - Repairs & Maintenance			240.13		
	1-4-7300-2400			HALL - Repairs & Maintenance			-27.63		
	1-1-1100-1101			HST Receivable-100%			27.63		
	1-2-1000-1010			Trade Accounts Payable			-240.13		

No. Of invoices per supplier (1) ... Total Outstanding : 240.13 Total Paid : 0.00

03005 CASH

	411588760	U		18-Oct-2019	10.90U				
	REGISTERED LETTERS FOR BUILDING DEPT			18-Dec-2019					
	1-4-2100-2010			CBO - Materials/Supplies			10.90		
	1-4-2100-2010			CBO - Materials/Supplies			-1.08		
	1-1-1100-1102			HST Receivable-Blended			1.08		
	1-2-1000-1010			Trade Accounts Payable			-10.90		



Invoice Audit Trail

Fiscal Year: 2019

Fiscal Period: 12

Batch : 145 To 145

Sequence : Supplier Name, Details As Entered

Vendor Code	Invoice Number	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ WO No.	Cheque # / Pay Date	Discount Terms Paid Code	Amount	Amount
	411588504	U		06-Dec-2019	35.76U				
	REGISTERED LETTERS BUILDING DEPARTMENT			18-Dec-2019					
	1-4-2100-2010			CBO - Materials/Supplies				35.76	
	1-4-2100-2010			CBO - Materials/Supplies				-3.55	
	1-1-1100-1102			HST Receivable-Blended				3.55	
	1-2-1000-1010			Trade Accounts Payable				-35.76	

No. Of invoices per supplier (2) ... Total Outstanding : 46.66 Total Paid : 0.00

18083 ROYAL BANK VISA

NOV 27	U		27-Nov-2019	23.85U					
FEE INDUSTRIAL SAFETY			18-Dec-2019						
1-4-3101-1410			J - Training					23.85	
1-4-3101-1410			J - Training					-2.37	
1-1-1100-1102			HST Receivable-Blended					2.37	
1-2-1000-1010			Trade Accounts Payable					-23.85	

NOV 27	U		27-Nov-2019	23.86U					
FEE CANADIAN TIRE			18-Dec-2019						
1-4-3220-2070			TR20 - Repairs					23.86	
1-4-3220-2070			TR20 - Repairs					-2.37	
1-1-1100-1102			HST Receivable-Blended					2.37	
1-2-1000-1010			Trade Accounts Payable					-23.86	

No. Of invoices per supplier (2) ... Total Outstanding : 47.71 Total Paid : 0.00

18089 ROYAL BANK VISA

DEC 01	U		01-Dec-2019	12.00U					
ANNUAL FEE			18-Dec-2019						
1-2-1000-1010			Trade Accounts Payable					-12.00	
1-4-1200-2010			ADMIN - Office Supplies					12.00	

No. Of invoices per supplier (1) ... Total Outstanding : 12.00 Total Paid : 0.00

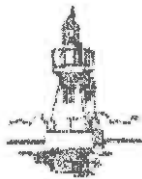
18086 ROYAL BANK VISA

NOV 04	U		04-Nov-2019	50.00U					
HWIN REGISTRATION RENEWAL			18-Dec-2019						
1-4-3101-2110			J - Dues & Subscriptions					50.00	
1-4-3101-2110			J - Dues & Subscriptions					-4.97	
1-1-1100-1102			HST Receivable-Blended					4.97	
1-2-1000-1010			Trade Accounts Payable					-50.00	

NOV 07	U		07-Nov-2019	1298.60U					
ROMA CONFERENCE SHERATON ROOM x5			18-Dec-2019						
1-1-1400-1250			Prepaid Expenses					259.72	
1-1-1400-1250			Prepaid Expenses					259.72	
1-1-1400-1250			Prepaid Expenses					259.72	

MUNICIPALITY OF MAGNETAWAN

Invoice Audit Trail



AP5260

Page : 28

Date : Dec 12, 2019

Time : 2:44 pm

Fiscal Year: 2019

Fiscal Period: 12

Batch : 145 To 145

Sequence : Supplier Name, Details As Entered

Vendor Code	Invoice Number	Invoice Description	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ WO No.	Cheque # / Pay Date	Discount Terms Paid Code	Amount
	1-1-1400-1250	Prepaid Expenses							259.72
	1-1-1400-1250	Prepaid Expenses							259.72
	1-1-1400-1250	Prepaid Expenses							-129.15
	1-1-1100-1102	HST Receivable-Blended							129.15
	1-2-1000-1010	Trade Accounts Payable							-1298.60

NOV 08			U		08-Nov-2019	29.00U			
ROOM DEPOSIT					18-Dec-2019				
1-4-1000-2010		COUNCIL - Materials and Supp							29.00
1-2-1000-1010		Trade Accounts Payable							-29.00

NOV 28			U		28-Nov-2019	11.92U			
REGISTER LETTER					18-Dec-2019				
1-4-2100-2010		CBO - Materials/Supplies							11.92
1-4-2100-2010		CBO - Materials/Supplies							-1.18
1-1-1100-1102		HST Receivable-Blended							1.18
1-2-1000-1010		Trade Accounts Payable							-11.92

No. Of invoices per supplier (4) ... Total Outstanding : 1389.52 Total Paid : 0.00

23045 R.C. WEIDMARK SERVICES

5548			U		14-Nov-2019	19.23U			
11 PINS					18-Dec-2019				
1-4-7200-2400		PARKS - Repairs & Maintenan							19.23
1-4-7200-2400		PARKS - Repairs & Maintenan							-1.91
1-1-1100-1102		HST Receivable-Blended							1.91
1-2-1000-1010		Trade Accounts Payable							-19.23

No. Of invoices per supplier (1) ... Total Outstanding : 19.23 Total Paid : 0.00

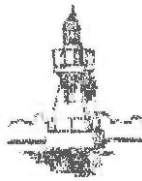
18071 ROBINSON, STEVEN G

772027			U		30-Nov-2019	108.25U			
BOWS FOR WREATHS AT MUNICIPALITY					18-Dec-2019				
1-4-7200-2010		PARKS - Materials/Supplies							108.25
1-4-7200-2010		PARKS - Materials/Supplies							-10.76
1-1-1100-1102		HST Receivable-Blended							10.76
1-2-1000-1010		Trade Accounts Payable							-108.25

No. Of invoices per supplier (1) ... Total Outstanding : 108.25 Total Paid : 0.00

18035 RUSSELL CHRISTIE LLP

63-283- 276			U		20-Nov-2019	620.03U			
LEGAL FEES					18-Dec-2019				
1-4-1200-2210		ADMIN - Legal Fees-general							620.03
1-4-1200-2210		ADMIN - Legal Fees-general							-61.67
1-1-1100-1102		HST Receivable-Blended							61.67
1-2-1000-1010		Trade Accounts Payable							-620.03



Invoice Audit Trail

Fiscal Year: 2019

Batch : 145 To 145

Fiscal Period: 12

Sequence : Supplier Name, Details As Entered

Vendor Code	Invoice Number	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ WO No.	Cheque # / Pay Date	Discount Terms Paid Code	Amount
-------------	----------------	--------	-------	---------------------------	---------------------------	------------------------	-----------------------------	--------

63-283-355		U		20-Nov-2019				136.45U
KEILLER CAPITAL CORP LEGAL FEES				18-Dec-2019				
1-4-2100-2210				CBO - Legal Fees				136.45
1-4-2100-2210				CBO - Legal Fees				-13.57
1-1-1100-1102				HST Receivable-Blended				13.57
1-2-1000-1010				Trade Accounts Payable				-136.45

63-283-364		U		20-Nov-2019				1448.66U
LEGAL FEES CBO SHARING AGREEMENT				18-Dec-2019				
1-4-1200-2210				ADMIN - Legal Fees-general				1448.66
1-4-1200-2210				ADMIN - Legal Fees-general				-144.10
1-1-1100-1102				HST Receivable-Blended				144.10
1-2-1000-1010				Trade Accounts Payable				-1448.66

No. Of Invoices per supplier (3) ...	Total Outstanding :	2205.14	Total Paid :	0.00
--------------------------------------	---------------------	---------	--------------	------

18070 TOWNSHIP OF RYERSON

2019-061		U		02-Dec-2019				36.38U
4TH REG FIRE TRAINING & MAINTENANCE ROCK				18-Dec-2019				
WYNN DOCKS								
1-4-7100-2020				WHARFS - Docks-Rockwynn L				36.38
1-4-7100-2020				WHARFS - Docks-Rockwynn L				-3.62
1-1-1100-1102				HST Receivable-Blended				3.62
1-2-1000-1010				Trade Accounts Payable				-36.38

No. Of Invoices per supplier (1) ...	Total Outstanding :	36.38	Total Paid :	0.00
--------------------------------------	---------------------	-------	--------------	------

18009 R & S MOBILE

471337		U		20-Nov-2019				197.75U
HEAVY DUTY DIESEL EMISSION TEST, 2012 IN				18-Dec-2019				
TERNATIONAL								
1-4-3222-4030				TR22 - Licences				197.75
1-4-3222-4030				TR22 - Licences				-19.67
1-1-1100-1102				HST Receivable-Blended				19.67
1-2-1000-1010				Trade Accounts Payable				-197.75

No. Of Invoices per supplier (1) ...	Total Outstanding :	197.75	Total Paid :	0.00
--------------------------------------	---------------------	--------	--------------	------

19037 SLING-CHOKER MFG. (NORTH BAY) LTD.

79963		U		06-Dec-2019				115.23U
LONG SLEEVE SAFETY SHIRT x4				18-Dec-2019				
1-4-3061-2020				F - Safety-PPE				115.23
1-4-3061-2020				F - Safety-PPE				-11.46
1-1-1100-1102				HST Receivable-Blended				11.46
1-2-1000-1010				Trade Accounts Payable				-115.23



Invoice Audit Trail

Fiscal Year: 2019

Batch : 145 To 145

Fiscal Period: 12

Sequence : Supplier Name, Details As Entered

Vendor Code

Discount Terms

Invoice Number

Invoice Date/

Invoice Posted/

Cheque # /

Paid Code

Invoice Description

Status P O #

Due Date

Amount WO No.

Pay Date

Amount Date

Amount

No. Of invoices per supplier (1) ... Total Outstanding : 115.23 Total Paid : 0.00

19045 LINDA SAUNDERS

NOV 19.	U		19-Nov-2019	25.30U			
MILEAGE KAWARTHA BANKING			18-Dec-2019				
1-4-1300-2010			TREAS - Taxation Materials			25.30	
1-2-1000-1010			Trade Accounts Payable			-25.30	

No. Of invoices per supplier (1) ... Total Outstanding : 25.30 Total Paid : 0.00

03072 COTTRELL, JASON W

100787	U		19-Nov-2019	150.00U			
REIMBURSEMENT WORK BOOTS			18-Dec-2019				
1-4-3061-2020			F - Safety-PPE			150.00	
1-4-3061-2020			F - Safety-PPE			-14.92	
1-1-1100-1102			HST Receivable-Blended			14.92	
1-2-1000-1010			Trade Accounts Payable			-150.00	

No. Of invoices per supplier (1) ... Total Outstanding : 150.00 Total Paid : 0.00

19037 SLING-CHOKER MFG. (NORTH BAY) LTD.

79777	U		26-Nov-2019	77.31U			
TAPE, SCREW PIN ANCHOR x5			18-Dec-2019				
1-4-3101-2010			J - Materials/Supplies			77.31	
1-4-3101-2010			J - Materials/Supplies			-7.69	
1-1-1100-1102			HST Receivable-Blended			7.69	
1-2-1000-1010			Trade Accounts Payable			-77.31	

79678	U		20-Nov-2019	819.98U			
BOMBER JACKET, x2, OVERALLS x2, CHAINSAW BOOT, SAFETY SHIRTS			18-Dec-2019				
1-4-3061-2020			F - Safety-PPE			819.98	
1-4-3061-2020			F - Safety-PPE			-81.56	
1-1-1100-1102			HST Receivable-Blended			81.56	
1-2-1000-1010			Trade Accounts Payable			-819.98	

79677	U		20-Nov-2019	503.89U			
PARKA, COVERALLS, HI VIZ SAFTEY SHIRT x3			18-Dec-2019				
1-4-3061-2020			F - Safety-PPE			503.89	
1-4-3061-2020			F - Safety-PPE			-50.12	
1-1-1100-1102			HST Receivable-Blended			50.12	
1-2-1000-1010			Trade Accounts Payable			-503.89	

No. Of Invoices per supplier (3) ... Total Outstanding : 1401.18 Total Paid : 0.00

19070 SPECTRUM TELECOM GROUP LTD



Invoice Audit Trail

Fiscal Year: 2019

Batch : 145 To 145

Fiscal Period: 12

Sequence : Supplier Name, Details As Entered

Vendor Code

Invoice Number	Status	P O #	Invoice Date/ Due Date	Invoice Amount	Posted/ WO No.	Cheque # / Pay Date	Discount Terms Paid Code	Amount
SRVCE050798	U		22-Nov-2019	165.26U				
SERVICE CALL TO PR GARAGE, CHECKED RADIO S, ADJUSTED PROGRAMMING								
1-4-3101-2400			J - Building Maintenance					165.26
1-4-3101-2400			J - Building Maintenance					-16.44
1-1-1100-1102			HST Receivable-Blended					16.44
1-2-1000-1010			Trade Accounts Payable					-165.26

No. Of invoices per supplier (1) ... Total Outstanding : 165.26 Total Paid : 0.00

20083 TRACKMATICS INC

36365	U		06-Dec-2019	6969.11U				
AVL COMPLETED FOR PUBLIC WORKS FLEET, ALL VEHICLES GPS FOR SAFETY DATA AND ASSET MANAGEMENT								
1-1-1100-1102			HST Receivable-Blended					577.70
1-2-1000-1010			Trade Accounts Payable					-6969.11
1-4-3221-8000			TR21 - Capital Expenditures					1161.52
1-4-3219-2070			LOADER - Repairs					-115.54
1-4-3219-2070			LOADER - Repairs					1161.52
1-4-3216-2070			BH3 - Repairs					-115.54
1-1-1100-1101			HST Receivable-100%					133.63
1-4-3216-2070			BH3 - Repairs					1161.52
1-4-3217-2070			BH4 - Repairs					-115.54
1-4-3217-2070			BH4 - Repairs					1161.52
1-4-3218-2070			BH5 - Repairs					-115.54
1-4-3218-2070			BH5 - Repairs					1161.52
1-4-3211-2070			GR - Repairs					-133.63
1-4-3211-2070			GR - Repairs					1161.51
1-4-3221-8000			TR21 - Capital Expenditures					-115.54

36286	U		13-Nov-2019	1017.00U				
CALIBRATION FOR PLOW TRUCKS WINTER OPS								
1-4-3229-2070			TR29 - Repairs					203.40
1-4-3221-2070			TR21 - Repairs					203.40
1-4-3221-2070			TR21 - Repairs					-20.23
1-4-3228-2070			TR28 - Repairs					203.40
1-4-3228-2070			TR28 - Repairs					-20.23
1-4-3227-2070			TR27 - Repairs					203.40
1-4-3227-2070			TR27 - Repairs					-20.23
1-4-3224-2070			TR24 - Repairs					203.40
1-4-3224-2070			TR24 - Repairs					-20.23
1-4-3229-2070			TR29 - Repairs					-20.23
1-1-1100-1102			HST Receivable-Blended					101.15
1-2-1000-1010			Trade Accounts Payable					-1017.00

No. Of Invoices per supplier (2) ... Total Outstanding : 7986.11 Total Paid : 0.00

MUNICIPALITY OF MAGNETAWAN



AP5260

Page : 32

Date : Dec 12, 2019

Time : 2:44 pm

Invoice Audit Trail

Fiscal Year: 2019

Batch : 145 To 145

Fiscal Period: 12

Sequence : Supplier Name, Details As Entered

Vendor Code

Invoice Number	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ WO No.	Cheque # / Pay Date	Discount Terms Paid Code	Amount	Date	Amount
20111 TULLOCH ENGINEERING INC.									
2003587	U		05-Dec-2019	10462.62U					
BRIDGE #18 - PROFESSIONAL SERVICES RENDE									
RED; PRELIM DESIGN, CONSTRUCTION, REVIEW									
, GEOTECHNICAL									
1-4-3011-3040			A - Culvert/Bridge-Engineering				10462.62		
1-4-3011-3040			A - Culvert/Bridge-Engineering				-1040.70		
1-1-1100-1102			HST Receivable-Blended				1040.70		
1-2-1000-1010			Trade Accounts Payable				-10462.62		

No. Of Invoices per supplier (1) ... Total Outstanding : 10462.62 Total Paid : 0.00

22030 VIA NET INTERNET SOLUTIONS

561084 DEC 01	U		01-Dec-2019	230.50U					
DSL SERVICE DEC 1 - 31, 2019									
1-4-2005-2050			MAG STATION - Telephone				79.09		
1-4-1200-2135			ADMIN - Website expenses				151.41		
1-4-1200-2135			ADMIN - Website expenses				-15.06		
1-4-2005-2050			MAG STATION - Telephone				-7.87		
1-1-1100-1102			HST Receivable-Blended				22.93		
1-2-1000-1010			Trade Accounts Payable				-230.50		

No. Of invoices per supplier (1) ... Total Outstanding : 230.50 Total Paid : 0.00

23010 WORKPLACE SAFETY & INSURANCE BOARD

NOV 2019	U		12-Dec-2019	5166.84U					
NOVEMBER REMITTANCE 2019									
1-2-1000-1046			WSIB Payable				4461.92		
1-4-2001-1010			FV - Wages & Benefits-volunte				704.92		
1-4-2001-1010			FV - Wages & Benefits-volunte				-70.12		
1-2-1000-1046			WSIB Payable				-443.82		
1-1-1100-1102			HST Receivable-Blended				513.94		
1-2-1000-1010			Trade Accounts Payable				-5166.84		

No. Of invoices per supplier (1) ... Total Outstanding : 5166.84 Total Paid : 0.00

16059 WASTE CONNECTIONS OF CANADA INC.

7113-0000293110	U		30-Nov-2019	15540.37U					
CHAPMAN & CROFT WASTE DISPOSAL NOVEMBER									
1-4-4010-4010			GARBAGE - Contracts				2004.24		
1-4-4030-4012			RECY - Recycling Curbside				2004.28		
1-4-4020-4022			LF - Mattress disposal				5425.01		
1-4-4030-4014			RECY - Recycling Depot				6106.84		
1-4-4030-4014			RECY - Recycling Depot				-607.44		
1-4-4020-4022			LF - Mattress disposal				-539.62		
1-4-4030-4012			RECY - Recycling Curbside				-199.36		



Invoice Audit Trail

Fiscal Year: 2019

Batch : 145 To 145

Fiscal Period: 12

Sequence : Supplier Name, Details As Entered

Vendor Code	Invoice Number	Invoice Date/	Invoice Posted/	Cheque # /	Discount Terms				
Invoice Description	Status	P O #	Due Date	WO No.	Pay Date	Paid Code	Amount	Date	Amount
1-4-4010-4010			GARBAGE - Contracts				-199.36		
1-1-1100-1102			HST Receivable-Blended				1545.78		
1-2-1000-1010			Trade Accounts Payable				-15540.37		

No. Of invoices per supplier (1) ... Total Outstanding : 15540.37 Total Paid : 0.00

06005 FAD ARCHITECTS INC.

2020	U		03-Dec-2019	614.44U					
AHMIC HARBOUR COMMUNITY CENTRE - MEETING			18-Dec-2019						
, SITE VISIT, REPORT									
1-4-7700-8000			AHMIC - Capital Expenditures				614.44		
1-4-7700-8000			AHMIC - Capital Expenditures				-70.69		
1-1-1100-1101			HST Receivable-100%				70.69		
1-2-1000-1010			Trade Accounts Payable				-614.44		

No. Of invoices per supplier (1) ... Total Outstanding : 614.44 Total Paid : 0.00

03014 CANADIAN TODS LIMITED

110868703	U		01-Dec-2019	904.00U					
DIRECTIONAL SIGNING HWY 124/HWY 520			18-Dec-2019						
1-1-1400-1250			Prepaid Expenses				904.00		
1-1-1400-1250			Prepaid Expenses				-89.92		
1-1-1100-1102			HST Receivable-Blended				89.92		
1-2-1000-1010			Trade Accounts Payable				-904.00		

110899332	U		01-Dec-2019	983.10U					
DIRECTIONAL SIGNING HWY 11/ONTARIO ST			18-Dec-2019						
1-1-1400-1250			Prepaid Expenses				983.10		
1-1-1400-1250			Prepaid Expenses				-97.79		
1-1-1100-1102			HST Receivable-Blended				97.79		
1-2-1000-1010			Trade Accounts Payable				-983.10		

110912043	U		01-Dec-2019	1695.00U					
DIRECTIONAL SIGNING HWY 400/ PARRY SOUND			18-Dec-2019						
1-1-1400-1250			Prepaid Expenses				1695.00		
1-1-1400-1250			Prepaid Expenses				-168.60		
1-1-1100-1102			HST Receivable-Blended				168.60		
1-2-1000-1010			Trade Accounts Payable				-1695.00		

No. Of invoices per supplier (3) ... Total Outstanding : 3582.10 Total Paid : 0.00

01090 AMCTO - ASSOCIATION OF MUNICIPAL MANAGERS CLERKS AND TREASURERS OF ONTARIO

DEC 12	U		12-Dec-2019	83.62U					
AMCTO PPRINT SUBSCRIPTION			18-Dec-2019						
1-1-1400-1250			Prepaid Expenses				83.62		
1-1-1400-1250			Prepaid Expenses				-8.32		
1-1-1100-1102			HST Receivable-Blended				8.32		



Invoice Audit Trail

Fiscal Year: 2019

Fiscal Period: 12

Batch : 145 To 145

Sequence : Supplier Name, Details As Entered

Vendor Code	Invoice Number	Invoice Description	Status	P O #	Invoice Date/ Due Date	Invoice Amount	Posted/ WO No.	Cheque # / Pay Date	Discount Terms Paid Code	Amount
		1-2-1000-1010			Trade Accounts Payable					-83.62

No. Of invoices per supplier (1) ... Total Outstanding : 83.62 Total Paid : 0.00

01190 OWENS, AQUILA

DEC 12	U			12-Dec-2019	100.00U					
REPLACEMENT CHEQUE - ELECTIONS REFUND				18-Dec-2019						
1-2-1000-1054				Election Filing Fees						100.00
1-2-1000-1010				Trade Accounts Payable						-100.00

No. Of invoices per supplier (1) ... Total Outstanding : 100.00 Total Paid : 0.00

13012 MAGNETAWAN BUILDING CENTRE (ROADS)

103-47625	U			10-Dec-2019	152.49U					
PLYWOOD x5				18-Dec-2019						
1-4-3101-2400				J - Building Maintenance						152.49
1-4-3101-2400				J - Building Maintenance						-15.17
1-1-1100-1102				HST Receivable-Blended						15.17
1-2-1000-1010				Trade Accounts Payable						-152.49

103-47612	U			09-Dec-2019	29.95U					
CASE WATER x5				18-Dec-2019						
1-4-3101-2120				J - Office						29.95
1-4-3101-2120				J - Office						-2.98
1-1-1100-1102				HST Receivable-Blended						2.98
1-2-1000-1010				Trade Accounts Payable						-29.95

104-37658	U			09-Dec-2019	295.54U					
SCREWS, PLYWOOD x7, CHALK REEL, SCREW BIT				18-Dec-2019						
1-4-3101-2400				J - Building Maintenance						295.54
1-4-3101-2400				J - Building Maintenance						-29.40
1-1-1100-1102				HST Receivable-Blended						29.40
1-2-1000-1010				Trade Accounts Payable						-295.54

No. Of invoices per supplier (3) ... Total Outstanding : 477.98 Total Paid : 0.00

13021 MAP SUNDRIDGE

639249/3	U			10-Dec-2019	64.55U					
STANDARD SEAL BREAM				18-Dec-2019						
1-4-3224-2070				TR24 - Repairs						21.52
1-4-3229-2070				TR29 - Repairs						21.52
1-4-3228-2070				TR28 - Repairs						21.51
1-4-3228-2070				TR28 - Repairs						-2.14
1-4-3229-2070				TR29 - Repairs						-2.14
1-4-3224-2070				TR24 - Repairs						-2.14
1-1-1100-1102				HST Receivable-Blended						6.42



Invoice Audit Trail

Fiscal Year: 2019

Fiscal Period: 12

Batch : 145 To 145

Sequence : Supplier Name, Details As Entered

Vendor Code	Invoice Number	Invoice Description	Status	P O #	Invoice Date/ Due Date	Invoice Amount	Posted/ WO No.	Cheque # / Pay Date	Discount Terms Paid Code	Amount
		1-2-1000-1010			Trade Accounts Payable					-64.55

No. Of invoices per supplier (1) ... Total Outstanding : 64.55 Total Paid : 0.00

16075 GF PRESTON SALES AND SERVICE LTD.

85.82	U			10-Dec-2019	85.82U					
STARTER ASSIST				18-Dec-2019						
1-4-3101-2080				J - Small Tools and Supplies					85.82	
1-4-3101-2080				J - Small Tools and Supplies					-8.53	
1-1-1100-1102				HST Receivable-Blended					8.53	
1-2-1000-1010				Trade Accounts Payable					-85.82	

No. Of invoices per supplier (1) ... Total Outstanding : 85.82 Total Paid : 0.00

13175 CEDAR SIGNS

59126	U			04-Dec-2019	527.61U					
AHMIC LK RD SIGN				18-Dec-2019						
1-4-3061-2350				F - Signage					527.61	
1-4-3061-2350				F - Signage					-52.48	
1-1-1100-1102				HST Receivable-Blended					52.48	
1-2-1000-1010				Trade Accounts Payable					-527.61	

No. Of invoices per supplier (1) ... Total Outstanding : 527.61 Total Paid : 0.00

13012 MAGNETAWAN BUILDING CENTRE (ROADS)

104-37739	U			11-Dec-2019	32.42U					
PROPANE REFILL, METHYL HYDRATE				18-Dec-2019						
1-4-3101-2080				J - Small Tools and Supplies					32.42	
1-4-3101-2080				J - Small Tools and Supplies					-3.23	
1-1-1100-1102				HST Receivable-Blended					3.23	
1-2-1000-1010				Trade Accounts Payable					-32.42	

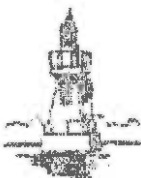
No. Of invoices per supplier (1) ... Total Outstanding : 32.42 Total Paid : 0.00

14062 NEAR NORTH INDUSTRIAL SOLUTIONS

65209	U			10-Dec-2019	20.42U					
SWISH ANTIBACTERIAL SOAP 4L				18-Dec-2019						
1-4-3101-2120				J - Office					20.42	
1-4-3101-2120				J - Office					-2.03	
1-1-1100-1102				HST Receivable-Blended					2.03	
1-2-1000-1010				Trade Accounts Payable					-20.42	

No. Of invoices per supplier (1) ... Total Outstanding : 20.42 Total Paid : 0.00

19008 SDB TRUCK & EQUIPMENT REPAIRS



Invoice Audit Trail

Fiscal Year: 2019

Fiscal Period: 12

Batch : 145 To 145

Sequence : Supplier Name, Details As Entered

Vendor Code	Invoice Number	Invoice Description	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ WO No.	Cheque # / Pay Date	Discount Terms	
								Paid Amount	Code Date
11085		MONTHLY INSPECTION	U		19-Nov-2019 18-Dec-2019	293.80U			
	1-4-3222-2070				TR22 - Repairs			293.80	
	1-4-3222-2070				TR22 - Repairs			-29.22	
	1-1-1100-1102				HST Receivable-Blended			29.22	
	1-2-1000-1010				Trade Accounts Payable			-293.80	
11086		MONTHLY INSPECTION	U		19-Nov-2019 18-Dec-2019	169.50U			
	1-4-3224-2070				TR24 - Repairs			169.50	
	1-4-3224-2070				TR24 - Repairs			-16.86	
	1-1-1100-1102				HST Receivable-Blended			16.86	
	1-2-1000-1010				Trade Accounts Payable			-169.50	
11089		MONTHLY INSPECTION	U		19-Nov-2019 18-Dec-2019	169.50U			
	1-4-3227-2070				TR27 - Repairs			169.50	
	1-4-3227-2070				TR27 - Repairs			-16.86	
	1-1-1100-1102				HST Receivable-Blended			16.86	
	1-2-1000-1010				Trade Accounts Payable			-169.50	
11090		MONTHLY INSPECTION	U		19-Nov-2019 18-Dec-2019	169.50U			
	1-4-3228-2070				TR28 - Repairs			169.50	
	1-4-3228-2070				TR28 - Repairs			-16.86	
	1-1-1100-1102				HST Receivable-Blended			16.86	
	1-2-1000-1010				Trade Accounts Payable			-169.50	
11091		MONTHLY INSPECTION	U		19-Nov-2019 18-Dec-2019	169.50U			
	1-4-3229-2070				TR29 - Repairs			169.50	
	1-4-3229-2070				TR29 - Repairs			-16.86	
	1-1-1100-1102				HST Receivable-Blended			16.86	
	1-2-1000-1010				Trade Accounts Payable			-169.50	

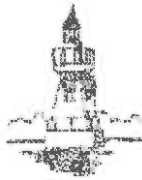
No. Of invoices per supplier (5) ... Total Outstanding : 971.80 Total Paid : 0.00

02022 BLACK MOTOR SALES

52129		BOX BIBS CHAINSAW	U		10-Dec-2019 18-Dec-2019	28.25U			
	1-4-3101-2080				J - Small Tools and Supplies			28.25	
	1-4-3101-2080				J - Small Tools and Supplies			-2.81	
	1-1-1100-1102				HST Receivable-Blended			2.81	
	1-2-1000-1010				Trade Accounts Payable			-28.25	

No. Of invoices per supplier (1) ... Total Outstanding : 28.25 Total Paid : 0.00

05044 ERIC, LANGFORD



Invoice Audit Trail

Fiscal Year: 2019

Batch : 145 To 145

Fiscal Period: 12

Sequence : Supplier Name, Details As Entered

Vendor Code	Invoice Number	Invoice Description	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ WO No.	Cheque # / Pay Date	Discount Terms Paid Code	Amount	Date	Amount
	DEC 11	BALANCE OF APPLICATION DEPOSIT	U		11-Dec-2019	116.98U					
	1-1-1100-1192				18-Dec-2019						
	1-1-1100-1192				A/R-Eric Langford				116.98		
	1-1-1100-1192				A/R-Eric Langford				-11.64		
	1-1-1100-1102				HST Receivable-Blended				11.64		
	1-2-1000-1010				Trade Accounts Payable				-116.98		

No. Of invoices per supplier (1) ... Total Outstanding : 116.98 Total Paid : 0.00

06003 NORTHERN NERDS

	0000984	SERVER INSTALLATION, CONFIGURATION, IMPL	U		11-Dec-2019	25425.00U					
		ENTATION, DATA TRANS, APP TRANSFER, MIGR			18-Dec-2019						
		ATION, NEW SOFTWARE									
	1-4-1200-8000				ADMIN - Capital Expenditures				25425.00		
	1-4-1200-8000				ADMIN - Capital Expenditures				-2529.00		
	1-1-1100-1102				HST Receivable-Blended				2529.00		
	1-2-1000-1010				Trade Accounts Payable				-25425.00		

No. Of invoices per supplier (1) ... Total Outstanding : 25425.00 Total Paid : 0.00

18035 RUSSELL CHRISTIE LLP

	63-283-363	LANGFORD DEEM BY-LAW FEES	U		05-Dec-2019	321.04U					
					18-Dec-2019						
	1-1-1100-1192				A/R-Eric Langford				321.04		
	1-1-1100-1192				A/R-Eric Langford				-31.93		
	1-1-1100-1102				HST Receivable-Blended				31.93		
	1-2-1000-1010				Trade Accounts Payable				-321.04		

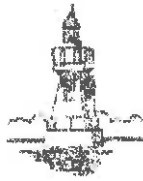
No. Of invoices per supplier (1) ... Total Outstanding : 321.04 Total Paid : 0.00

Total No. Of invoices processed (199) ... Total Outstanding : 250278.93 Total Paid : 0.00

EFT 39303.63 #
PAYROLL 79201.59

\$ 368 784.15

MUNICIPALITY OF MAGNETAWAN
Invoice Listing Report - Summary



AP5020

Page : 1

Date : Dec 12, 2019

Time : 3:22 pm

Vendor : 01009 To 30000
 Invoices : Year 2019 Period 12 to Year 2019 Period 12
 Invoice Types : EFT and Non EFT Invoices
 As Of Date : Dec 18, 2019

Batch : All
 Invoice Status : U Bank : 0099 To 1 Seq : Name
 Category : All
 User : HEIDI FREISTATTER

Vendor No. Category	Vendor Name Category Description	Inv Date/ Hold Date Due Date	Period	Invoice Amount	Posted Cheque#/EFT	Cheque Date / Pay Date	Paid Amount	Disc. Date Amount
12045 O	LAKELAND POWER - EFT Other							
072641-00 NOV 18	147 U	18-Nov-2019	12	197.67	U			
28 CHURCH ST - NOVEMBER 18, 2019		18-Dec-2019						
072642-00 NOV 18	147 U	18-Nov-2019	12	133.86	U			
81 ALBERT ST - NOVEMBER 18, 2019		18-Dec-2019						
073239-00 NOV 18	147 U	18-Nov-2019	12	806.59	U			
VILLAGE STREET LIGHTS - NOVEMBER 18,		18-Dec-2019						
073252-00 NOV 18	147 U	18-Nov-2019	12	1,004.48	U			
VILLAGE STREET LIGHTING - NOVEMBER 18,		18-Dec-2019						
076283-00 NOV 18	147 U	18-Nov-2019	12	91.78	U			
4135 HWY 520 PARK - NOVEMBER 18, 2019		18-Dec-2019						
076598-00 NOV18	147 U	18-Nov-2019	12	62.45	U			
61 SPARKS ST - NOVEMBER 18, 2019		18-Dec-2019						
077271-00 NOV 18	147 U	18-Nov-2019	12	106.47	U			
SPARKS ST STLGT - NOVEMBER 18, 2019		18-Dec-2019						
No. Of Invoices :	7	Total Of Invoices :		2,403.30		Total Paid :	0.00	
						Total Outstanding :	2,403.30	

18043 O	RECEIVER GENERAL Other							
RP0001 NOVEMBER	147 U	12-Dec-2019	12	27,827.57	U			
PAYROLL REMITTANCE NOVEMBER 1 - 30,		18-Dec-2019						
No. Of Invoices :	1	Total Of Invoices :		27,827.57		Total Paid :	0.00	
						Total Outstanding :	27,827.57	

18044 O	RECEIVER GENERAL Other							
RP0002 NOVEMBER	147 U	12-Dec-2019	12	9,072.76	U			
PAYROLL REMITTANCE NOVEMBER 1 - 30,		18-Dec-2019						
No. Of Invoices :	1	Total Of Invoices :		9,072.76		Total Paid :	0.00	
						Total Outstanding :	9,072.76	

Report Total Invoices (Excluding Cancelled Invoice): 39,303.63 **Report Total Paid :** 0.00

3 Supplier(s) and 9 Invoice(s).

Report Outstanding : 39,303.63

**THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN
BY-LAW NO. 2019-**

**Being a By-law to repeal By-law No 2008-07 to establish a Heritage Centre Board and to
operate a Heritage Centre in the Municipality of Magnetawan**

WHEREAS the Municipal Act, 2001, S.O. 2001, c.25, Section 10 (1) states that a single-tier municipality may provide any service that it considers necessary or desirable for the public;

AND WHEREAS, the Council of the Municipality of Magnetawan is proud of its history and its Heritage Centre;

AND WHEREAS, the financial records for the Heritage Centre currently require a set of separate books, payroll and audit at an unnecessary additional cost to the municipality;

AND WHEREAS, there is no additional funding from the government for keeping the records separate;

AND WHEREAS; the Council of the Municipality of Magnetawan is committed to continuing to operate the Heritage Centre in a fiscally responsible manner;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality repeals By-law 2008-07 establishing the Heritage Centre Board.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 18th day of December, 2019.

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**

Mayor

CAO/Clerk

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2019-

**BEING A BY-LAW TO APPOINT A MUNICIPAL AUDITOR FOR THE
CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN**

WHEREAS Section 296(1) of *The Municipal Act*, 2001, as amended, states that a municipality shall appoint an auditor licensed under *the Public Accounting Act*, 2004 who is responsible for annually auditing the accounts and transactions of the municipality and its local boards and expressing an opinion on the financial statements of these bodies based on the audit; and performing duties required by the municipality or local board.

AND WHEREAS Section 296(3) of *The Municipal Act*, 2001, as amended, states that the auditor of a municipality shall not be appointed for a term exceeding five years, 2001, c.25,

NOW THEREFORE BE IT ENACTED BY THE MUNICIPAL COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN AS FOLLOWS:

That Council shall appoint the firm of Baker Tilly SNT to perform the Municipality of Magnetawan audits for the years 2019, 2020, 2021, 2022 and 2023.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 18th day of December, 2019.

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**

Mayor

CAO/Clerk

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2019 -

**Being a By-law to enter into a lease agreement with Philip David Weddel
for the property at 4855 Highway 520**

WHEREAS Section 5(3) of the *Municipal Act, 2001, S.O. 2001, c.25*, as amended, requires a municipal Council to exercise a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS, the Council of the Corporation of the Municipality of Magnetawan has entered into an agreement of Purchase and Sale with Philip David Weddel for the property known as 4855 Highway 520;

AND WHEREAS, Philip David Weddel is desirous of occupying and using such land and buildings prior to and until the agreement of purchase and sale is completed:

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

1. **THAT** the Corporation of the Municipality of Magnetawan is hereby authorized to enter into a lease agreement with Philip David Weddel substantially as attached and;
2. **THAT** the Mayor and CAO/Clerk are hereby authorized to execute the Agreement on behalf of the Corporation.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 18th day of December, 2019.

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**

Mayor

CAO/Clerk

BETWEEN:

**THE CORPORATION OF THE MUNICIPALITY
OF MAGNETAWAN**
(hereinafter called the "LANDLORD")

OF THE FIRST PART

- and -

PHILIP DAVID WEDDEL
(hereinafter called the "TENANT")

OF THE SECOND PART

RECITALS

WHEREAS the Landlord is the owner of certain lands more particularly described as CROFT CON 8 PART LOT 1 RP 42R4455 PART 1 (hereinafter "the Municipality's Employment Lands");

AND WHEREAS the Tenant has entered into an agreement of purchase and sale with the Landlord (attached hereto as Schedule "A") concerning the lands and buildings which are the subject matter of this lease;

AND WHEREAS the Tenant is desirous of occupying and using such land and buildings prior to and until the agreement of purchase and sale is completed;

DEFINITIONS:

1. The following words shall have the meaning ascribed as follows:

a) "Building" means the building located upon the Lease Premises.

LEASED PREMISES

2. The Leased Premises are those lands and buildings which are the subject of the agreement of purchase and sale attached hereto as Schedule A. There shall be appurtenant to the Leased Premises the right to use portions of the Municipality's Employment Lands presently occupied by an unpaved driveway for the purpose of motor vehicle access between the Leased Premises and of the Complex as hereinafter provided, subject to the terms and conditions of this Lease.

TERM

3. The Term of this Lease shall be for an indefinite period commencing upon the date of execution by both parties. Such Lease shall automatically and immediately terminate upon the Tenant or a Corporation to be incorporated by the Tenant obtaining title to the Leased Premises but no later than 6 months after its execution.

RENT

4. The Tenant shall pay from and after the Lease Commencement Date, to the Landlord, in lawful money of Canada, without any prior demand therefor and without any deduction, abatement, set-off, or compensation whatsoever, except as provided herein, Three Thousand Dollars (\$3,000.00) per month in advance on the 1st day of each calendar month. If the Term, does not commence on the first day of a calendar month or ends on any day other than the last day of the calendar month, Rent for the broken portion of the calendar month at the commencement or end of the said Term shall be pro-rated on a per diem basis based upon a period of 365 days. The Landlord agrees that any Rent paid hereunder shall be credited against the purchase price when the Tenant completes that agreement of purchase and sale attached hereto as Schedule "A". Should the Tenant fail to complete such agreement, the Landlord shall retain such Rent with no abatement or deduction.

PAYMENT OF TAXES

5. The Tenant shall be responsible for all taxes levied, rated, charged or assessed against the Leased Premises commencing January 1, 2020. In the event that a separate tax bill is issued by any lawful taxing authority, then the Tenant shall pay its Taxes on the basis of such separate tax bill. If there is no such separate tax bill, then the Tenant's Taxes shall, at the option of the Landlord, be calculated by the Landlord on the basis of the assessed value of the Lease Premises. In the event that there is not a separate tax bill for the Leased Premises available, and the Landlord elects or is not able to charge on the basis of assessed value, then the Tenant shall pay in lieu thereof its Proportionate Share of all such Taxes levied, rated, charged or assessed from time to time against the Municipality's Employment Lands.

- i) All Taxes shall be paid to the Landlord upon receipt of an invoice for the Taxes from the Landlord or to the taxing authority having jurisdiction if invoiced directly to the Tenant by such taxing authority having jurisdiction.
- ii) In the case of assessments for local improvements or betterments which are assessed or imposed during the Term and which may by law be payable in instalments, the Tenant shall only be obligated to pay such instalments as same fall due during the Term, together with interest on deferred payments, on condition that the Tenant shall take such steps as may be prescribed by law to convert the payment of the assessment into instalment payments. Such payments of instalments and any interest thereon shall be made before any fine, penalty, interest or cost may be added thereto for non-payment of any instalment or interest thereon.
- iii) The Tenant covenants with the Landlord to pay to the federal, provincial or municipal authority imposing the same, all service, business transfer, transaction value, ad valorem sales or other taxes by whatever name called, if any, assessed upon and as a direct result of the payment of Rent hereunder as often as such taxes become due and whether or not such taxes are applicable on the date of the execution of this Lease or become applicable thereafter. In the event that such taxes are by statute, by-law or regulation imposed upon or payable by the Landlord as recipient of the Rent, the Tenant shall reimburse the Landlord for the full amount of such taxes forthwith upon demand (or at any time designated from time to time by the Landlord).

INSURANCE

6. The Tenant acknowledges and agrees that the Landlord shall obtain and maintain fire insurance on the Leased Premises at the sole cost and expense of the Tenant. Such insurance to be in an amount sufficient to cover the full replacement value, as determined by the Landlord. The Tenant shall not be authorized to occupy the Leased Premises until such insurance has been confirmed by the Landlord.

7. The Tenant acknowledges and agrees that, upon occupying the Building should the Building be destroyed or damaged (in whole or in part) by fire or such other causes prior to the completion of the agreement of purchase and sale attached hereto as Schedule "A", such destruction or damage shall not entitle the Tenant to terminate or otherwise refuse to complete the agreement of purchase and sale attached hereto as Schedule "A" regardless of whether insurance has been obtained and maintained under Section 6.

8. In addition to the insurance referenced in Section 6, the Tenant shall throughout the term of this Lease provide and keep in force general-liability insurance in respect of the Leased Premises, in the joint names of the Tenant and Landlord and in an amount not less than Two Million (\$2,000,000.00) Dollars in respect of injury to or death of one or more persons or property damage. Such insurance shall be effected with insurers upon such terms and conditions as shall be approved by the Landlord. The Tenant shall promptly furnish to the Landlord copies of such insurance policies or other evidence satisfactory to the Landlord of such insurance or any renewals thereof. In the event of the failure of the Tenant to so insure or to furnish the Landlord with satisfactory evidence of such insurance or of the renewal thereof the Landlord may from time to time effect such insurance on behalf of the Tenant, and any premium paid by the Landlord shall be payable forthwith by the Tenant.

9. The Tenant shall at all times maintain fire and broad form boiler and machinery insurance in the names of the Tenant, the Landlord, in an amount adequate to cover the cost of replacement of all alterations, decorations, additions and improvements made by the Tenant and all goods belonging to the Tenant, in the Leased Premises, in the event of fire or extended coverage loss.

10. Sign Insurance - The Tenant shall insure and keep insured, at its expense, all signs relating to the Tenant's business placed or erected on the exterior of the Leased Premises or the Complex for and in its name and in the name of the Landlord with the interest of the mortgagee of the Leased Premises noted in the insurance policy, if so required.

NET LEASE

11. The Tenant acknowledges and agrees that it is intended that this Lease is a completely carefree net lease to the Landlord, except as expressly herein set out, that the Landlord is not responsible during the Term for any costs, charges, expenses or outlays of any nature whatsoever arising from or relating to the Leased Premises, or the use and occupancy thereof, or the contents thereof, or the business carried on therein, and the Tenant shall pay all charges, impositions, costs and expenses of every nature and kind relating to the Leased Premises except as expressly herein set out.

UTILITY CHARGES

12. The Tenant shall pay all charges and rates for all public utilities supplied to the Leased Premises including but not limited to gas, electricity, water and telephone. Any such rates and charges paid by the Landlord on the Tenant's account may be recovered in the same manner as Rent hereunder.

MAINTENANCE AND REPAIRS

13. The Tenant at its own expense shall maintain and keep the Leased Premises, including the appurtenant unpaved driveway and every part thereof in a clean and sanitary condition and in accordance with all laws, directions, rules and regulations of any government authority having jurisdiction. The Tenant shall keep the Leased Premises (including the exterior and all permitted signs) and every part thereof

in good order and condition and in good repair and painted or otherwise presentable and shall maintain in good order and operating condition under a full service contract if required by the Landlord all services and equipment in the Leased Premises including without limiting the generality of the foregoing all heating, air-conditioning, plumbing and lighting services and equipment, and the Tenant shall repair and replace all services and equipment as and when necessary, and shall replace all broken glass with glass of equal quality.

14. The Landlord may enter and view the state of repair and condition of the Leased Premises and the Tenant will repair and/or place in good, clean, sanitary, presentable condition and in good order according to notice in writing, subject to the exceptions aforesaid. In the event that the Tenant shall refuse or neglect to make forthwith the repairs or improvements to the condition of the Leased Premises referred to in any such notice, the Landlord may make the same and the costs thereof shall be paid by the Tenant on demand.

15. The Tenant further agrees that it will maintain the Leased Premises in good repair and condition at all times.

NUISANCE

16. The Tenant shall not perform acts or carry on any practices which may interfere with use of the remainder of the Municipality's Employment Lands and shall keep the exterior of the Leased Premises at all times orderly and reasonably clean and free from rubbish and shall store all trash and garbage at such times and during such hours as the Landlord may designate. The Tenant shall not burn any trash or garbage in or about the Leased Premises.

ALTERATIONS

17. Tenant shall not undertake any alterations in or to the Leased Premises or any part thereof without obtaining the prior written consent of the Landlord, which consent shall not be unreasonably withheld, provided any alterations shall be made by contractors approved by Landlord and provided further that such consent may be withheld if Landlord has not received plans showing the proposed alterations and requisite permits authorizing such alterations. No alterations of a structural nature may be undertaken. All alterations, decorations, additions and improvements made by the Tenant or made by the Landlord on the Tenant's behalf by agreement under this Lease shall remain the property of the Landlord should the Tenant fail to complete the agreement of purchase and sale attached hereto as Schedule A. Notwithstanding the foregoing, such alterations, additions and improvements may be removed from the Leased Premises with consent in writing from the Landlord.

ACCEPTANCE OF PREMISES

18 The Tenant and Landlord shall examine the Leased Premises before the Tenant takes possession. The Tenant agrees that Tenant is taking the Leased Premises in an "as is condition". Notwithstanding the foregoing, should the Tenant not complete the agreement of purchase and sale attached hereto as Schedule A, the Tenant shall be required to leave the Leased Premises in the same condition as existed at the time of the examination provided for herein, save and except for any Alteration permitted under Section 17 of this Lease.

TENANT'S COVENANTS

19. The Tenant covenants and agrees with the Landlord as follows:

To Pay Rent and Perform Covenants

a) The Tenant shall pay to the Landlord any and all payments due at the time of the Payment of Rent provided for in Section 3 without any deduction, set-off or abatement, except as provided herein; in the event the Tenant shall fail to pay any such amounts when due and payable hereunder, such amount shall bear interest at the rate of 15% per annum until paid. The Tenant shall observe and perform all terms and provisions of the Lease on its part to be observed and performed and shall not do or suffer to be

done anything contrary to any term or provision hereof except as provided for in this Lease;

Personal or Consequential Injury

b) The Landlord shall not be liable or responsible in any way of any injury of any nature whatsoever that may be suffered or sustained by the Tenant or any employee, agent or customer of the Tenant or any other person who may be upon the Leased Premises, or for any loss of or damage or injury to any property belonging to the Tenant or to its employees or to any other person while such property is on the Leased Premises, and in particular, but without limiting the generality of the foregoing, the Landlord shall not be liable for any damage or damages of any nature whatsoever to any such property caused by the failure by reason of breakdown or other cause, to supply adequate drainage, snow or ice removal, or by the interruption of any public utility or service or by water, rain, snow or other substances leaking into, issuing or flowing into any part of the Leased Premises or from the water, sprinkler or drainage pipes or plumbing works of the same or from any other place or quarter or for any damage caused by anything done or omitted by any Tenant. The Tenant shall not be entitled to any abatement of rent in respect of any such condition, failure or interruption of service, and the same shall not constitute an eviction. This paragraph shall not relieve the Landlord from liability for any loss, damage or injury caused by or contributed to by the Landlord's gross negligence or conduct, latent defects in the structure or breaches of this Lease by the Landlord.

Indemnification of Landlord

c) To indemnify and save harmless the Landlord of and from all fines, suits, claims, demands and actions of any kind or nature to which the Landlord shall or may become liable for or suffer in connection with any matter referred to in clause (b) of this paragraph 19 and by reason of any breach, violation or non-performance by the Tenant of any covenant, term or provision of this Lease or by reason of any injury occasioned to or suffered by any person or persons or any property by reason of any wrongful act, neglect or default on the part of the Tenant or any of its employees except for such as are caused or contributed to by the Landlord's gross negligence or conduct, latent defects in the structure or breaches of this Lease by the Landlord.

Failure to pay Taxes, etc.

d) In the event the Tenant shall fail to pay any taxes, rates or charges which it has herein covenanted to pay and which shall constitute a lien or charge upon the Leased Premises, the Landlord, after the expiration of 10 days notice to the Tenant within which such default shall not have been cured, may pay all or any of which the same and all of such payments so made shall be forthwith payable provided that where there is a bona fide dispute of the amount or propriety of any payment alleged to be due from the Tenant, the Landlord shall not pay the same until such dispute has been resolved by agreement of the Tenant or by competent authority, whichever is earlier in date, provided the Tenant first complies with the provisions of paragraph 7 (b)(6) herein.

Increase in Insurance Premiums

e) if the Tenant does or permits to be done or omitted upon the Leased Premises anything which shall cause an increase in the rate of any insurance upon the building or any part thereof, the Landlord may, at its option, compel the Tenant to restore the Leased Premises to the condition they were in prior to such act or permit the Tenant to continue to do such act, in which case the Tenant shall pay the Landlord the amount by which the insurance premiums have been so increased. It is agreed that if any insurance policy upon Leased Premises shall be cancelled or the coverage thereunder reduced in any way by the insurer, or if such action is threatened, by reason of the use and occupation of the Leased Premises or any part thereof by the Tenant or by any assignee, sub-tenant or licensee of the Tenant, or by anyone permitted by the Tenant to be upon the Leased Premises, the Tenant shall forthwith remedy the condition giving rise to such cancellation or reduction of coverage or threatened cancellation or reduction.

Changes in Electrical, etc.

f) If the Tenant wishes to install any electrical or other equipment which may overload the electrical or other service facilities, the Tenant shall at its own expense make whatever changes are necessary to comply with the reasonable and lawful requirements of the insurance underwriters and governmental authorities having jurisdiction, but no changes shall be made by the Tenant until the Tenant first submits to the Landlord plans and specifications for the proposed work and obtains the Landlord's written approval to make the same.

Government Regulations

g) The Tenant shall, at the Tenant's sole cost and expense, comply with all laws, orders, rules and regulations of all municipal, provincial, federal and other applicable governmental authorities, now in force, or which hereafter may be in force, pertaining to the Leased Premises, if they relate to the Tenant's use of the Leased Premises.

Hazardous or Toxic Materials

h) The Tenant will, at all times, conduct its businesses and maintain the Leased Premises so as to comply in all material respects with all federal, provincial or local environmental laws and regulations, including, without limitation, environmental, land use, occupational safety or health laws, rules, regulations, requirements or permits as may be required. The Tenant shall not permit to be kept on the Leased Premises any material or substances which is regulated by any federal, provincial or local laws or regulations and which may be reasonably classified as a hazardous, contaminant, or toxic substances ("regulated substances"). The Tenant shall not permit the emission or escape under any circumstances whatsoever of any regulated substances.

If the Tenant shall (i) receive notice that any violation of any federal, provincial or local environmental law or regulation may have been committed or is about to be committed by the Tenant; (ii) receive notice that any administrative or judicial complaint or order has been filed or is about to be filed against the Tenant alleging violations of any federal, provincial or local environmental law or regulation or requiring the Tenant to take any action in connection with the release of a toxic or hazardous substances into the environment; or (iii) receive any notice from a federal, provincial or local governmental agency or private party alleging that the Tenant may be liable or responsible for costs associated with a response to or clean up of a release of toxic or hazardous substance in the environment or any damages caused thereby, in connection with the Leased Premises, the Tenant shall provide the Landlord with a copy of such notice within five (5) days of the Tenant's receipt thereof. The Tenant shall take all necessary steps to immediately comply with all such notices, orders, claims and requirements necessary to restore the Leased Premises to the condition existing prior to the issuance of such notice, order, claim or requirement and shall keep the Landlord fully informed of all such steps taken by the Landlord. In the event such notices, orders, claims and requirements have not been complied with within fifteen (15) days of the Tenant becoming aware of the same (except in the case of an emergency, or in any case where immediate action is required, in which case the compliance shall be in effect immediately) this Lease shall be deemed to be in default and the remedies hereunder shall be available to the Landlord.

LANDLORD'S COVENANTS

20. The Landlord covenants and agrees with the Tenant as follows:

Quiet Enjoyment

a) That if the Tenant pays the rent hereby reserved and performs the covenants herein on its part contained, it shall and may peaceably possess and enjoy the Leased Premises for the term hereby granted without any interruption or disturbance from the Landlord or any other person or persons lawfully claiming by, from or under it.

DEFAULT AND RIGHT TO RE-ENTER

21. The failure of the Tenant to pay any Rent, or any other sum payable hereunder, on the date appointed for the payment thereof shall constitute a default hereunder. Should such default continue for a period of fifteen (15) days the Landlord may elect to re-enter the Leased Premises.

22. The failure of the Tenant to observe or perform any other of the terms, covenants, conditions and agreements of this Lease to be observed or performed by the Tenant [other than such as specified in subsection (a)] shall constitute a default hereunder. Should such default continue for a period of twenty (20) days after written notice to the Tenant specifying with reasonable particularity the nature of such default and requiring the same to be rectified, the Landlord may elect to re-enter the Leased Premises. Provided however, if within such twenty (20) day period the Tenant commences and proceeds diligently to completion and in fact cures such default, the Tenant shall be permitted such longer time as reasonably required due to the nature of the default to complete and cure the same. In the event of such default, the Landlord shall have the right, without effecting a re-entry or re-taking of possession of the Leased Premises, to enter upon the Leased Premises for the purpose of rectifying the default for the account of the Tenant, and in such event shall not be liable to the Tenant for any loss or damage to the Tenant's merchandise or business caused by acts of the Landlord in so remedying the default or neglect of the Tenant. If the Landlord at any time is compelled or elects to pay any sum of money or do any act which would require the payment of any sum of money by reason of the failure of the Tenant to comply with any provision of this Lease or if the Landlord is compelled or elects to incur any expense, including legal fees, by reason of any default of the Tenant under this Lease, the sum or sums, including legal fees on a solicitor and client basis, so paid by the Landlord, with all interest, costs and damages, to be paid by the Tenant to the Landlord upon demand.

23. Should the Landlord elect to re-enter the Leased Premises as set forth in sections 21 or 22 above or should it take possession pursuant to legal proceedings, or pursuant to any notice provided for by law, the Landlord may without further notice or any form of legal process whatsoever forthwith re-enter upon the Leased Premises or any part thereof in the name of the whole. The Tenant acknowledges and agrees that the Landlord shall be entitled to retain a key (to be provided by the Tenant, in the event that the Tenant changes the locks for the Leased Premises with the permission of the Landlord) for the Leased Premises for the purpose of effecting re-entry upon the Leased Premises in accordance with the terms of this Lease.

24. Should the Landlord re-enter the Leased Premises it may elect to declare the Term and this Lease to be forfeited and void and the Landlord may re-possess and enjoy the Leased Premises as of its former estate anything contained in any statute or law to the contrary notwithstanding. Such forfeiture shall be wholly without prejudice to the right of the Landlord to recover arrears of Rent or damages for any antecedent default under this Lease, and provided further that the Landlord may subsequently recover from the Tenant damages for loss of Rent suffered by reason of this Lease having been prematurely determined.

25. Should the Landlord at any time terminate this Lease for any breach, in addition to any other remedies it may have, it may recover from the Tenant all damages it may incur by reason of such breach, including the cost of recovering the Leased Premises, and including the worth at the time of such termination of the excess, if any, of the amount of Rent reserved in this Lease for the remainder of the Term hereof over the then reasonable rental value of the Leased Premises for the remainder of the Term hereof, all of which amounts shall be immediately due and payable from the Tenant to the Landlord.

26. In case suit shall be brought for recovery of possession of the Leased Premises, for the recovery of Rent or any other amount due under the provisions of this Lease, or because of the breach of any other covenant herein contained on the part of the Tenant to be kept or performed and a breach shall be established, the Tenant shall pay to the Landlord all expenses incurred therefor, including reasonable solicitors' and counsel fees on a solicitor and his own client basis, unless the presiding judicial official determines otherwise.

EXEMPTION RE DISTRESS

27. The Tenant hereby covenants and agrees with the Landlord that in consideration of the premises, and of the leasing and letting by the Landlord to the Tenant of the Leased Premises for the term hereby created (and it is upon that express understanding that these presents are entered into) that notwithstanding anything contained in Section 30 of Chapter L.7 of the Revised Statutes of Ontario, 1990 as amended, or in any other section of the said Act or any other statute which may hereafter be passed to take the place of the said Act, or to amend the same, none of the goods or chattels of the Tenant at any time during the continuance of the term hereby created on the Leased Premises shall be exempt from levy by distress for rent in arrears by the Tenant as provided for by any section or sections of the said Act above-named, or any amendment or amendments thereto, and that upon any claim being made for such exemption by the Tenant or on distress being made by the Landlord this covenant and agreement may be pleaded as an estoppel against the Tenant in any action brought to test the right to the levying upon any such goods as are named as exempted in said section or sections or amendment or amendments thereto, the Tenant waiving, as it hereby does, all and every benefit that could or might have accrued to it under and by virtue of the said section or sections of said Act or any amendment or amendments thereto but for the above covenant.

BANKRUPTCY OF TENANT

28. If the Tenant shall be adjudicated a bankrupt or adjudged to be insolvent, or a receiver or trustee of the Tenant's property and affairs shall be appointed, or if the Tenant shall make an assignment for the benefit of creditor or shall file a petition in bankruptcy or insolvency or for the appointment of a receiver, or if any execution or attachment shall be issued against the Tenant or any of the Tenant's property whereupon the Leased Premises or any portion thereof shall be taken or occupied or attempted to be taken or occupied by someone other than the Tenant and such execution or attachment shall not be set aside, vacated, discharged or bonded within 15 days after the issuance of same or if the Tenant attempts to make a bulk sale or move the bulk of its fixtures out of the Leased Premises, then, in any of such events, the then current month's rent and rent for the next 3 ensuing months shall immediately become due and be paid and this Lease may at the option of the Landlord be cancelled and terminated, whether or not the term has commenced or whether or not any rent has been prepaid. For the purposes of this Lease accelerated rent shall include all amounts payable by the Tenant and shall be calculated on the basis of the average of the amounts thereof so paid by or payable by the Tenant for each month during the period of 12 months immediately preceding such termination or during the expired term of this Lease if less than 12 months. If this Lease shall be so cancelled and terminated, neither the Tenant nor any person claiming through or under the Tenant by virtue of any statute or order of any court shall be entitled to possession or to remain in possession of the Leased Premises but shall forthwith quit and surrender the Leased Premises, and the Landlord in addition to other rights and remedies the Landlord has by virtue of any other provisions of this Lease or of any statute or rule of law may retain on account of liquidated damages any rent, security, deposit or monies received by it from the Tenant or others on behalf of the Tenant.

ASSIGNMENT BY TENANT/CORPORATE CONTROL

29. Tenant shall not assign the Lease or sublet or part with possession of all or part of the Leased Premises without the prior written consent of Landlord, which consent, subject to Landlord's right to terminate the Lease, shall not be unreasonably withheld.

NOTICE

32. Any written notice provided for in this Lease shall be effectually given to the Landlord by delivery to the Landlord's Main Municipal Office and to the Tenant by

delivery to the Tenant at the Leased Premises and every such notice shall be deemed to have been given upon the day it was delivered. The Tenant acknowledges and agrees that delivery to the Tenant is and may be effected by posting such notice on a door of the Building on the Leased Premises.

NON-WAIVER OF DEFAULT

33. The waiver or acquiescence of the Landlord in any default by the Tenant under any paragraph, sub-paragraph, clause or sub-clause of this Lease shall not be deemed to be a waiver of such paragraph, sub-paragraph, clause or sub-clause of any subsequent or other default hereunder.

TENANT'S WORK

34. All work performed by or on behalf of the Tenant upon the Leased Premises shall be done in a good and workmanlike manner and with first-class materials, shall accord with all applicable laws, orders, regulations and requirements of all government and other authorities having jurisdiction, shall be done in compliance with such reasonable rules and regulations as the Landlord or its agents or contractors may make.

35. The Tenant shall pay promptly all sums due for materials and work supplied or done in connection with its work upon the Leased Premises so as to minimize the possibility of construction liens or other similar liens being registered or claimed against any of the lands of the Landlord with respect thereto. If at any time a lien in respect of material, work, or services supplied to or for the Tenant or its contractors in respect of the Leased Premises shall be registered against any of the lands of the Landlord, or notice thereof shall be given to the Landlord, or to a mortgagee or purchaser of any of the lands of the Landlord, or an action shall be commenced in respect of any such lien, or a certificate of action is registered, the Tenant will forthwith have such registration vacated and such action discontinued. Unless such registration is vacated and such notice withdrawn or such action discontinued within 7 days of such registration, notice or commencement of action, as the case may be, the Landlord may, either:

- i) by written notice terminate this Lease, or
- ii) at its option, pay, in the name of the Tenant, the amount of the lien and costs into court, whereupon the Tenant shall forthwith pay to the Landlord the amount so paid by the Landlord plus all costs incurred by the Landlord in connection therewith.

The Tenant shall furnish to the Landlord all certificates, approvals and evidences of payment with respect to work done and installations made upon the Leased Premises that may be required by any relevant authority or may be reasonably required by the Landlord.

ACCESS BY LANDLORD

36. The Landlord or its agents shall have the right to enter upon the Leased Premises at all reasonable times to view the state of repair, condition and use thereof and to make such repairs as are required and the Landlord or its agents shall be allowed to take all material into and upon the Leased Premises that may be required therefor without the same constituting an eviction of the Tenant in whole or in part. Rent shall not abate while such repairs are being made by reason of loss or interruption of the business of the Tenant because of the prosecution of any such work, provided that the same are made as expeditiously as is reasonably possible and at such times as to cause minimum disturbance to the Tenant's business.

- i) The Landlord shall not be liable to the Tenant for any interference or inconvenience caused by any additional construction permitted under this Lease, provided such additional construction is carried out as expeditiously as is reasonably possible and at such times as to cause minimum disturbance to the Tenant's business.
- j) During the six (6) months prior to the expiration of the Term or any renewal term of this Lease, the Landlord may exhibit the Leased Premises to

prospective tenants and place upon the Leased Premises the usual notices "To Let" which notices the Tenant shall permit to remain where placed without molestation. In addition to the foregoing, the Landlord shall have the right at any time during the Term or any renewal term of the Lease, to exhibit the Leased Premises to prospective purchasers and place upon the Complex the usual notices "For Sale" which notices the Tenant shall permit to remain where placed without molestation.

FORCE MAJEURE

37. In the event that either party hereto shall be delayed or hindered in or prevented from the performance of any act required hereunder by reason of strikes, lock-outs, labour troubles, inability to procure materials, failure of power, restrictive governmental laws or regulations, riots, insurrection, war or other reason of a like nature not the fault of the party delayed in performing work or doing acts required under the terms of this Lease, then performance of such act shall be excused for the period of the delay and the period for performance of any such act shall be extended for a period equivalent to the period of such delay. Notwithstanding anything herein contained, the provisions of this paragraph 37 shall not operate to excuse the Tenant from the prompt payment of Rent or any other payments required by the terms of this Lease, nor entitle the Tenant to compensation for any inconvenience, nuisance or discomfort thereby occasioned.

REMEDIES OF THE LANDLORD

38. The Tenant covenants and agrees that all remedies available to the Landlord if the Tenant fails to pay Rent or any instalment thereof (whether such remedies are provided by the terms of this Lease or otherwise) shall also be available to the Landlord if the Tenant fails to pay any other amount it is required to pay under the terms of this Lease.

INTERPRETATION

39. Words importing the singular number only shall include the plural, and words importing corporations shall include persons. Unless the context otherwise requires, the word "Landlord" and the word "Tenant" whenever used herein shall be construed to include their respective successors and permitted assigns, and if the Tenant is not a corporation shall include heirs, executors and administrators. If any paragraph, sub-paragraph, clause or sub-clause in this Lease shall be judicially held invalid or unenforceable the remainder of this Lease shall be interpreted as if such paragraph, sub-paragraph, clause or sub-clause had not been included. The word "paragraph" followed by number means and refers to the specified paragraph of this Lease.

REGISTRATION

40. Neither the Tenant nor anyone on the Tenant's behalf shall register this Lease or any document evidencing any interest of the Tenant in the Lease. However, the Tenant may register a Notice of Lease, provided such Notice of Lease shall describe only the parties, the Leased Premises, and the commencement date and expiration date of the term, and any renewals. Such Notice of Lease shall be prepared by the Tenant's solicitors, and shall be subject to the prior written approval of Landlord and its solicitors, at Tenant's expense, and shall be registered at Tenant's expense.

HOLDING OVER

41. In the event the Tenant remains in possession of the Leased Premises after the end of the Term and without the execution and delivery of a new lease, there shall be no tacit renewal of this Lease and the Term hereby granted, the Tenant shall be deemed to be occupying the Leased Premises as a Tenant from month to month at a monthly rent payable in advance on the first day of each month equal to the sum of an amount equal to twice the Rent payable under Section 3 and otherwise upon the same terms and conditions as are set forth in this Lease, so far as applicable.

SUCCESSORS

42. All rights and liabilities herein given to, or imposed upon, the respective parties hereto shall extend to and bind the several respective heirs, executors, administrators, successors and assigns of the said parties, and if there shall be more than one tenant, they shall all be bound jointly and severally by the terms, covenants and agreements herein. No rights, however, shall enure to the benefit of any assignee of the Tenant unless the assignment to such assignee has been approved by the Landlord in writing as provided in paragraph 30 hereof or unless such approval is not required.

NO PARTNERSHIP

43. It is understood and agreed that neither the provisions contained herein nor any acts of the parties hereto shall be deemed to create any relationship between the parties hereto other than the relationship of Landlord and Tenant.

TIME OF ESSENCE

44. Time shall be of the essence of this Lease except as specified herein.

AMENDMENT

45. This Lease may not be modified or amended except by an instrument in writing signed by the parties hereto or by their successors or assigns.

OTHER REPRESENTATIONS

46. This Lease and the schedules hereto constitute the entire agreement between the Landlord and Tenant and neither party is bound by any representation, warranty, promise, agreement or inducement not embodied herein or therein.

GOVERNING LAW

47. This Lease shall be governed by and construed according to the laws of the Province of Ontario.

IN WITNESS WHEREOF the parties hereto have executed this Lease.

By The Tenant

Philip David Waddel

By the Landlord the **Corporation of the Municipality of Magnetawan**

Per: _____
Name: Sam Dunnett
Title: Mayor

Per: _____
Name: Kerstin Vroom
Title: CAO/Clerk

I/We have the authority to bind the Corporation.

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2019-

Being a By-law to confirm the proceedings of Council December 8, 2019

WHEREAS Section 5(3) of the *Municipal Act, 2001, S.O. 2001, c.25*, as amended, requires a municipal Council to exercise a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS the Council of the Municipality of Magnetawan deems it desirable to confirm the proceedings of Council and to ratify decisions made at its meeting hereinafter set out;

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

1. Ratification and Confirmation

THAT the action of the Council of the Municipality of Magnetawan at its meeting for the aforementioned date with respect to each motion, resolution and other action passed and taken by this Council at its meetings, except where otherwise required, is hereby adopted, ratified and confirmed as if such proceedings and actions were expressly adopted and confirmed by its separate By-law.

2. Execution of all Documents

THAT the Mayor of the Council of the Municipality of Magnetawan and the proper officers of the Municipality of Magnetawan are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required, except where otherwise provided, and the Mayor and Clerk are hereby authorized and directed to execute all necessary documents and to affix the Corporate Seal of the Municipality to such documents.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 18th day of December, 2019.

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**

Mayor

CAO/Clerk