

AGENDA – Regular Meeting of Council

Wednesday, April 08, 2020

6:00 pm

Magnetawan Community Centre

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	<u>STANDARD BUSINESS</u>
	1.1 Call to Order
3	1.2 Approval of Procedure By-law 2020-29 to include Electronic Participation in Meetings
	1.3 Adoption of the Agenda
20	1.4 Disclosure of Pecuniary Interest
	1.5 Adoption of Previous Minutes
29	<u>STAFF REPORTS, MOTIONS AND DISCUSSION</u>
	2.1 Report from Public Works Superintendent Scott Edwards and Deputy Clerk Nicole Gourlay, Update on Waste Diversion at Chapman and Croft Landfill Sites
33	
35	2.2 Report from Public Works Superintendent Scott Edwards, Award of Tender 2020-01 Street Sweeping
43	2.3 DRAFT Site Plan Agreement – Keiller Corp. (Brown), Part Lot 3, Conc 6
46	2.4 Correspondence from Feehely, Gastaldi re: Young – Aquila Trail
54	2.5 Pinchin Ltd. Proposal – Croft Landfill Additional Well Installation
65	2.6 Almaguin Community Economic Development Draft 2020 Budget
66	2.7 Magnetawan Agricultural Society request for support for 143 rd Fall Fair
	2.8 MADD Canada 2020 Yearbook Advertising Request
68	<u>MUNICIPAL BOARDS AND COMMITTEE MINUTES</u>
	3.1 Almaguin Highlands Health Centre, March 06, 2020
71	<u>CORRESPONDENCE</u>
72	4.1 Email from Brenda Fraser, CAO/Clerk/Treasurer Town of Kearney, Building Department Services
84	4.2 2019 ACED Annual Report
86	4.3 Lakeland Energy Media Release, Purchase CORE Broadband & Interactive North
87	4.4 Municipality Taxes and Interest owing as April 01, 2020
107	4.5 First Quarter Year to Date Budget
	4.6 Report from CAO/Clerk Kerstin Vroom and Deputy Clerk Nicole Gourlay, MMAH CAO/Clerks Forum - Sudbury
108	<u>APPROVAL OF ACCOUNTS</u>
	5.1 Accounts in the amount of \$384,557.14
135	<u>BY-LAWS</u>
	6.1 Site Plan Agreement - Keiller Corp. (Brown), Part Lot 3, Conc 6
143	<u>CONFIRMING BY-LAW AND ADJOURNMENT</u>
	7.1 Confirm the Proceedings of Council and Adjourn

**THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN
BY-LAW NO. 2020 -**

**A BY-LAW TO GOVERN THE PROCEEDINGS OF COUNCIL AND ITS
COMMITTEES - COMMONLY KNOWN AS THE PROCEDURE BY-LAW**

WHEREAS Section 238 (2) of the *Municipal Act, 2001*, S.O. 2001, c 25, as amended, requires that every municipality shall pass a procedural by-law for governing the calling, place and proceedings of meetings and the public notice of meetings;

AND WHEREAS Section 238 (3.3) of the *Act* was amended March 19, 2020 to provide that, during emergencies declared locally or provincially under the *Emergency Management and Civil Protection Act*, members of councils, local boards and committees who participate electronically in open and closed meetings may be counted for purposes of quorum;

AND WHEREAS Council deems it expedient to pass such a by-law;

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

1. **DEFINITIONS**

CAO - the Chief Administrative Officer of the Corporation of the Municipality of Magnetawan.

Clerk - the Clerk of the Corporation of the Municipality of Magnetawan.

Closed Meeting - a meeting of Council or other committee to which public access is restricted.

Confirmatory By-law - a by-law of Council that adopts all resolutions passed at a Council meeting.

Committee – an advisory group created by and members appointed by Council, which may or may not have a member of Council appointed

Council - the elected and sworn members of the Council of the Corporation of the Municipality of Magnetawan.

Deputation - an address to Council or Committee at the request of a person wishing to speak on a specific item.

Head of Council - the Mayor or in cases of a Committee - the Chair

Member – an elected and/or appointed representative of Council or a Committee acting in their elected and/or appointed position

Point of Order – a question by a Council member with the view to calling attention to any issue relating to the Procedural By-Law or the conduct of Council’s business or in order to assist the member in understanding Council’s procedures, making an appropriate motion or understanding the effect of a motion.

Point of Privilege or Personal Privilege – a question by a member who believes that another member has spoken disrespectfully towards that member or another member or who considers that his or her integrity or that of a member or Township official has been impugned or questioned by a member.

Quorum - a majority of members of Council or Committee.

Recorded Vote - the recording in the minutes of the names and vote of every member present on any motion.

Resolution – the decision of Council on any motion.

2. **ROLE OF COUNCIL**

As outlined in *the Municipal Act, 2001*, Section 224, it is the role of Council:

- 2.1 to represent the public and to consider the well-being and interests of the Municipality,
- 2.2 to develop and evaluate the policies and programs of the Municipality;
- 2.3 to determine which services the Municipality provides;
- 2.4 to ensure that administrative policies, practices and procedures are in place to implement the decisions of Council;
- 2.5 to ensure the accountability and transparency of the Municipality, including the activities of the senior management of the Municipality;
- 2.6 to maintain the financial integrity of the Municipality; and
- 2.7 to carry out the duties of Council under the Municipal Act or any other Act.

3. **MEETINGS OF COUNCIL**

- 3.1 **Regular Council Meeting** - Regular meetings of Council shall be held every three (3) weeks on a Wednesday alternating at 1:00 pm and 6:00 pm or on any other day as may be determined by Council resolution.
- 3.2 Council meetings shall be held in the Community Centre, 4304 Highway 520, Magnetawan. Alternate locations may be considered with a Council resolution and appropriate public notice.
- 3.3 Notice of meetings shall be posted on the Municipal website. A meeting of Council may be cancelled or changed by Council resolution, with appropriate

public notice to be provided as soon as possible. When a regular meeting of Council is cancelled or changed, the Clerk shall give notice at least seven (7) days in advance by posting on the website and, if possible, by publication in a local newspaper.

- 3.4 **Special Meeting of Council** - Any Member of Council may call a special meeting, with twenty-four (24) hours notice if possible, through the Clerk's office. Public notice shall be given on the municipal website as soon as possible and by any other method that is possible within the time frame. The only item(s) of business to be dealt with at a special meeting is that which is listed in the notice of the meeting.
- 3.5 **Inaugural Meeting** - The inaugural meeting of Council shall take place at 7:00 p.m. on the first Wednesday of December following the municipal election.
- 3.6 **Closed Meeting** - All meetings of Council and all meetings of any committee of Council shall be open to the public, except if the subject matter being considered is permitted by the Municipal Act, to be discussed in closed session. Before holding a meeting or part of a meeting that is to be closed to the public, Council shall state by resolution the fact of holding a closed meeting and the general nature of the matter to be discussed at the closed meeting.
- 3.7 **Electronic Participation:** Committee meetings may offer electronic participation, at the discretion of the Chair, in accordance with the Municipal Act.

Council may offer electronic participation for a Council meeting during an emergency declared by either the Provincial Government, the Municipal Head of Council (or appointed designate), under the *Emergency Management and Civil Protection Act.*, in accordance with the Municipal Act. Members participating electronically will be counted towards quorum. Members may fully participate and vote in both open and closed meetings. Members of the public may participate electronically in open meetings, as the chosen technology permits.

4. DUTIES OF THE HEAD OF COUNCIL

The Head of Council shall:

- 4.1 open the meeting of Council by taking the chair and calling the meeting to order;
- 4.2 announce the business before the Council in the order in which it is to be considered;
- 4.3 receive and submit, in the proper manner, all motions presented by the members of Council;
- 4.4 put to vote all questions which are regularly moved and seconded or necessarily arise in the course of proceedings and to announce the result;
- 4.5 decline to put to vote motions which are counter to the procedural by-law;

- 4.6 ensure that members follow the procedural by-law when engaged in debate;
- 4.7 be permitted to participate in any debate without leaving the chair;
- 4.8 enforce on all occasions the observance of order and decorum among the members and those present as observers;
- 4.9 if quorum agrees, Council may direct questions to the public during the meeting only if no disruption results to the decorum of the meeting;
- 4.10 call by name, any member or person who persists in breaching the procedural by-law of the Council, ordering him/her to vacate the Council chamber;
- 4.11 adjourn the meeting when the business is concluded; or adjourn the meeting without question put, in the case of serious disorder arising in the Council chamber;
- 4.12 authenticate by signature, all by-laws, resolutions and minutes of Council.

5. ABSENCE OF HEAD OF COUNCIL

- 5.1 If the Mayor is absent from the meeting, the Deputy Mayor shall assume the role of Head of Council, with all the rights, powers and authority. The acting Head of Council shall preside during the meeting or until the Mayor arrives. In the absence of the Mayor and the Deputy Mayor, the remaining members shall appoint by resolution, another member as acting Head of Council.

6. CONDUCT OF MEMBERS AND THOSE PRESENT

No member of Council or other person present shall:

- 6.1 speak disrespectfully or make allegations concerning another member of Council, staff or the public;
- 6.2 use offensive words or unparliamentary language;
- 6.3 disturb Council or other person(s) by using disorderly conduct that is disconcerting;
- 6.4 criticize any decision of Council except by a Member of Council for the purpose of moving that the question be reconsidered.

7. QUORUM

- 7.1 A majority of Council members present shall constitute a quorum.
- 7.2 If no quorum is present thirty (30) minutes after the time appointed for the meeting, the Clerk shall record the names of the members present and the meeting shall be adjourned until the date of the next regular meeting or until a special meeting is called.

8. REGULAR COUNCIL AGENDA

- 8.1 The Clerk shall prepare a Council agenda with the following items in an order deemed fit:

Opening Remarks/Announcements
Approval of Agenda
Disclosure of Pecuniary Interest
Minutes of Previous Meetings
Municipal Boards and Committees Minutes
Deputations and Presentations
Staff Reports, Motions and Discussion
By-laws
Correspondence Future Items
Accounts
Closed Session (if required)
Confirmatory By-law
Adjournment

- 8.2 The business of the Council shall in all cases be considered in the order as shown in the agenda unless otherwise agreed upon by members.
- 8.3 Any item which is not on the agenda as set but has been determined by the Clerk to be of a nature which requires attention prior to the next scheduled meeting, the item may be added by addendum at the discretion of the Clerk.
- 8.4 Any items brought forward as a time-sensitive issue by other means shall require a majority vote of the members present to be added to the agenda.
- 8.5 All items not included in the agenda package and presented as an 'on desk item' will be included in the posted agenda.
- 8.6 **Regular Council Agenda** – Agendas will be available for Council pick-up by 3:00 pm on the Friday preceding a regular meeting of Council and available online for public view by 3:00 pm on the Monday preceding a regular meeting of Council.

9. DISCLOSURES OF PECUNIARY INTEREST (CONFLICT OF INTEREST)

- 9.1 Where a Member, either on his or her own behalf or while acting for, by, with or through another, has any pecuniary interest, direct or indirect, in any matter and is present at a meeting of the Council or Committee which the matter is the subject of consideration, the Member, shall govern themselves in accordance with the *Municipal Conflict of Interest Act*, R.S.O. 1990, c. M.50 and shall:
- i. determine whether they may have a direct or indirect pecuniary interest and to disclose the nature thereof;
 - ii. prior to any consideration of the matter at the meeting, disclose the interest verbally at the meeting and then in writing, in a form provided, to the Clerk, the general nature thereof;
 - iii. not take part in the discussion of, nor vote on any question in respect of the matter;
 - iv. not attempt in any way whether before, during or after the meeting to influence the voting on the matter;

- v. where a meeting is open to the public, the Member shall, in addition to complying with the requirements of Municipal Conflict of Interest Act, R.S.O. 1990, c. M.50 forthwith leave the meeting or part of the meeting during which the matter is under consideration;
 - vi. where a meeting is not open to the public, the Member shall, in accordance with the Municipal Conflict of Interest Act, R.S.O. 1990, c. M.50 forthwith leave the meeting or the part of the meeting during which the matter is under consideration;
 - vii. where the interest of a Member has not been disclosed by reason of the Member's absence from a particular meeting, the Member shall disclose the Member's interest and otherwise comply at the first meeting of the Council or Committee, as the case may be, attended by the Member after the particular meeting.
- 9.2 Every declaration of interest and the general nature thereof, shall where the meeting is open to the public, be recorded in the minutes of the meeting by the Clerk of the Municipality or secretary of the Committee, as the case may be;
- 9.3 Every declaration of interest made, but not the general nature of that interest, shall, where the meeting is not open to the public, be recorded in the minutes of the next meeting that is open to the public;
- 9.4 Where the number of members who, by reason of the Provisions of *Municipal Conflict of Interest Act*, R.S.O. 1990, c. M.50 Act, are disabled from participating in a meeting is such that at that meeting the remaining members are not of sufficient number to constitute a quorum, then, despite any other general or special Act, the remaining number of members shall be deemed to constitute a quorum, provided such number is not less than two.

10. MINUTES

Minutes shall be recorded by the Clerk, or designate, and shall contain the following:

- 10.1 the date, time and place of meeting;
- 10.2 the names of members and staff present;
- 10.3 the adoption and any corrections of the minutes of prior meetings;
- 10.4 proceedings of the meeting which will include motions, resolutions, decisions and directions, without note or comment.

11. DEPUTATIONS AND PRESENTATIONS

- 11.1 Persons who wish to make a presentation to Council on matters may request in writing providing an outline of the nature of the deputation by 12:00 noon on the Wednesday prior to the next regular meeting, that the Clerk place their name and the topic on the agenda as a deputation or presentation.

- 11.2 The Clerk, at his/her discretion will determine the eligibility, date and time of the deputation.
- 11.3 The Clerk may approve a deputation to Council with less notice than required in this section.
- 11.4 Deputations shall be limited in speaking to not more than ten (10) minutes.
- 11.5 A member of Council may ask questions only for the purpose of obtaining information relating to the matter under discussion and such questions must be stated concisely.
- 11.6 After Council has rendered a decision on the issue and written notification of that decision has been given, Council will not consider that issue again within six (6) months. An exception may be granted at the discretion of the Clerk, if substantially new and/or substantially significant information is provided.
- 11.7 The Clerk may limit the number of deputations heard at any meeting.
- 11.8 Any person giving a deputation or presentation shall not:
 1. speak disrespectfully of any person;
 2. use offensive words;
 3. speak on any subject other than the subject for which he or she has received approval to address Council or Committee;
 4. disobey the rules of procedure or a decision of the Chair or Council.

12. CORRESPONDENCE

- 12.1 All correspondence, including petitions to be presented to the Council, shall be legibly written or printed and shall not contain any improper language and shall be signed by at least one person, filed with the Clerk, and shall include an address and telephone number.
- 12.2 All correspondence shall be delivered to the Clerk during regular office hours, by 12:00 noon on the Wednesday prior to the next regular meeting of Council, so that the item may be included in the agenda circulated to members.

13. MOTIONS

- 13.1 **Voting on Motions** - Motions shall be in writing, showing the signature of the member who moved the motion and the member who seconded the motion.

When a motion is moved and seconded, it shall be read or stated by the Head of Council before debate.

Immediately preceding the vote, the Head of Council shall state the question in the precise form in which it will be recorded in the minutes.

The manner of determining the decision of Council on a motion shall be at the discretion of the Head of Council and may be by show of hands, verbal, standing, or any other method.

When the Head of Council calls for a vote on a question, each member shall occupy his/her seat and shall remain in his/her place until the result of the vote has been declared by the Head of Council.

- 13.2 **Recorded Vote** - If a member present at a Council or committee meeting at the time of a vote requests immediately before or after the taking of the vote that the vote be recorded, each member present, except a member who is disqualified from voting by any Act, shall announce his or her vote openly and the Clerk shall record each vote.
- 13.3 Any resolution shall require a majority of votes in order to be valid and binding on the Council. If there is an equality of votes, the vote shall be deemed to be lost. A failure to vote by a member who is present at the meeting and who is qualified to vote, shall be deemed to be a negative vote.
- 13.4 **Notice of Motion** - When a member provides the Clerk with written notice of any motion, the matter shall be included on the agenda for the next regular meeting of Council.
- 13.5 **Motion to Reconsider** – A motion to reconsider shall not be made during the same meeting of Council at which the original determination was taken. If a decision has not been substantially acted upon, a Member of Council who voted on the prevailing side may at any time within six months of the original decision, introduce a motion to reconsider a previous decision.

14. **READING OF BY-LAWS**

- 14.1 Every by-law shall be introduced upon motion by a member of Council specifying the title of the by-law.
- 14.2 Every by-law shall be typed and contain no blanks except as required to conform to accepted procedure or to comply with provisions of any act.
- 14.3 Every by-law shall have three (3) readings prior to being passed. If Council so determines, a by-law may be taken as read three times.
- 14.4 Every by-law enacted by the Council shall be numbered and dated, signed by the Clerk and the Mayor, sealed with the corporate seal, and filed in the Municipal Vault.
- 14.5 No by-law except a by-law to confirm the proceedings of Council shall be presented to Council unless the subject matter has been considered and approved by Council.

15. CONFIRMATORY BY-LAW

As the last item of business before adjournment, Council shall consider a confirmatory by-law to adopt, ratify and confirm all actions of Council at that meeting and to authorize the Mayor and municipal officers to take action as directed.

16. MISCELLANEOUS

16.1 **New Business** - Any matter arising from a deputation or presentation will be considered at a future Council meeting. However, a matter may be considered by Council during this time if sufficient information is available and time permits.

16.2 **Curfew** - No item of business shall be considered at a Council meeting after 11:00 p.m. unless approved unanimously by resolution.

16.3 **Electronic Recording Devices** - Electronic recording devices shall not be permitted in the Council Chambers, unless approved by the Head of Council.

17. SUSPENSION OF RULES

Any procedure required by this by-law may be suspended with consent of a majority of the members of Council present.

18. AMENDMENT

18.1 No amendment or repeal of this by-law or any part shall be considered at any meeting of Council unless notice of the proposed amendment or repeal has been given at a previous regular meeting of Council.

18.2 Waiving of this notice by the Council is prohibited.

19. EFFECTIVE DATE

19.1 This by-law takes effect on the date of its passing.

19.2 By-law No 2020-04 is hereby repealed.

READ A FIRST, SECOND AND THIRD TIME AND PASSED, THIS 8th DAY OF APRIL, 2020

Mayor

CAO/Clerk

**THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN
BY-LAW NO. 2020 - 29**

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- 4.2 announce the business before the Council in the order in which it is to be considered;
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- 7.2 If no quorum is present thirty (30) minutes after the time appointed for the meeting, the Clerk shall record the names of the members present and the meeting shall be adjourned until the date of the next regular meeting or until a special meeting is called.

8. REGULAR COUNCIL AGENDA

- 8.1 The Clerk shall prepare a Council agenda with the following items in an order deemed fit:

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9. **DISCLOSURES OF PECUNIARY INTEREST (CONFLICT OF INTEREST)**

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 - ii. prior to any consideration of the matter at the meeting, disclose the interest verbally at the meeting and then in writing, in a form provided, to the Clerk, the general nature thereof;
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 - vi. where a meeting is not open to the public, the Member shall, in accordance with the Municipal Conflict of Interest Act, R.S.O. 1990, c. M.50 forthwith leave the meeting or the part of the meeting during which the matter is under consideration;
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- 9.2 Every declaration of interest and the general nature thereof, shall where the meeting is open to the public, be recorded in the minutes of the meeting by the Clerk of the Municipality or secretary of the Committee, as the case may be;
- 9.3 Every declaration of interest made, but not the general nature of that interest, shall, where the meeting is not open to the public, be recorded in the minutes of the next meeting that is open to the public;
- 9.4 Where the number of members who, by reason of the Provisions of *Municipal Conflict of Interest Act*, R.S.O. 1990, c. M.50 Act, are disabled from participating in a meeting is such that at that meeting the remaining members are not of sufficient number to constitute a quorum, then, despite any other general or special Act, the remaining number of members shall be deemed to constitute a quorum, provided such number is not less than two.

10. MINUTES

Minutes shall be recorded by the Clerk, or designate, and shall contain the following:

- 10.1 the date, time and place of meeting;
- 10.2 the names of members and staff present;
- 10.3 the adoption and any corrections of the minutes of prior meetings;
- 10.4 proceedings of the meeting which will include motions, resolutions, decisions and directions, without note or comment.

11. DEPUTATIONS AND PRESENTATIONS

- 11.1 Persons who wish to make a presentation to Council on matters may request in writing providing an outline of the nature of the deputation by 12:00 noon on the Wednesday prior to the next regular meeting, that the Clerk place their name and the topic on the agenda as a deputation or presentation.
- 11.2 The Clerk, at his/her discretion will determine the eligibility, date and time of the deputation.

- 11.3 The Clerk may approve a deputation to Council with less notice than required in this section.
- 11.4 Deputations shall be limited in speaking to not more than ten (10) minutes.
- 11.5 A member of Council may ask questions only for the purpose of obtaining information relating to the matter under discussion and such questions must be stated concisely.
- 11.6 After Council has rendered a decision on the issue and written notification of that decision has been given, Council will not consider that issue again within six (6) months. An exception may be granted at the discretion of the Clerk, if substantially new and/or substantially significant information is provided.
- 11.7 The Clerk may limit the number of deputations heard at any meeting.
- 11.8 Any person giving a deputation or presentation shall not:
1. speak disrespectfully of any person;
 2. use offensive words;
 3. speak on any subject other than the subject for which he or she has received approval to address Council or Committee;
 4. disobey the rules of procedure or a decision of the Chair or Council.

12. **CORRESPONDENCE**

- 12.1 All correspondence, including petitions to be presented to the Council, shall be legibly written or printed and shall not contain any improper language and shall be signed by at least one person, filed with the Clerk, and shall include an address and telephone number.
- 12.2 All correspondence shall be delivered to the Clerk during regular office hours, by 12:00 noon on the Wednesday prior to the next regular meeting of Council, so that the item may be included in the agenda circulated to members.

13. **MOTIONS**

- 13.1 **Voting on Motions** - Motions shall be in writing, showing the signature of the member who moved the motion and the member who seconded the motion.

When a motion is moved and seconded, it shall be read or stated by the Head of Council before debate.

Immediately preceding the vote, the Head of Council shall state the question in the precise form in which it will be recorded in the minutes.

The manner of determining the decision of Council on a motion shall be at the discretion of the Head of Council and may be by show of hands, verbal, standing, or any other method.

When the Head of Council calls for a vote on a question, each member shall occupy his/her seat and shall remain in his/her place until the result of the vote has been declared by the Head of Council.

- 13.2 **Recorded Vote** - If a member present at a Council or committee meeting at the time of a vote requests immediately before or after the taking of the vote that the vote be recorded, each member present, except a member who is disqualified from voting by any Act, shall announce his or her vote openly and the Clerk shall record each vote.
- 13.3 Any resolution shall require a majority of votes in order to be valid and binding on the Council. If there is an equality of votes, the vote shall be deemed to be lost. A failure to vote by a member who is present at the meeting and who is qualified to vote, shall be deemed to be a negative vote.
- 13.4 **Notice of Motion** - When a member provides the Clerk with written notice of any motion, the matter shall be included on the agenda for the next regular meeting of Council.
- 13.5 **Motion to Reconsider** – A motion to reconsider shall not be made during the same meeting of Council at which the original determination was taken. If a decision has not been substantially acted upon, a Member of Council who voted on the prevailing side may at any time within six months of the original decision, introduce a motion to reconsider a previous decision.

14. **READING OF BY-LAWS**

- 14.1 Every by-law shall be introduced upon motion by a member of Council specifying the title of the by-law.
- 14.2 Every by-law shall be typed and contain no blanks except as required to conform to accepted procedure or to comply with provisions of any act.
- 14.3 Every by-law shall have three (3) readings prior to being passed. If Council so determines, a by-law may be taken as read three times.
- 14.4 Every by-law enacted by the Council shall be numbered and dated, signed by the Clerk and the Mayor, sealed with the corporate seal, and filed in the Municipal Vault.
- 14.5 No by-law except a by-law to confirm the proceedings of Council shall be presented to Council unless the subject matter has been considered and approved by Council.

15. **CONFIRMATORY BY-LAW**

As the last item of business before adjournment, Council shall consider a confirmatory by-law to adopt, ratify and confirm all actions of Council at that meeting and to authorize the Mayor and municipal officers to take action as directed.

16. MISCELLANEOUS

16.1 **New Business** - Any matter arising from a deputation or presentation will be considered at a future Council meeting. However, a matter may be considered by Council during this time if sufficient information is available and time permits.

16.2 **Curfew** - No item of business shall be considered at a Council meeting after 11:00 p.m. unless approved unanimously by resolution.

16.3 **Electronic Recording Devices** - Electronic recording devices shall not be permitted in the Council Chambers, unless approved by the Head of Council.

17. SUSPENSION OF RULES

Any procedure required by this by-law may be suspended with consent of a majority of the members of Council present.

18. AMENDMENT

18.1 No amendment or repeal of this by-law or any part shall be considered at any meeting of Council unless notice of the proposed amendment or repeal has been given at a previous regular meeting of Council.

18.2 Waiving of this notice by the Council is prohibited.

19. EFFECTIVE DATE

19.1 This by-law takes effect on the date of its passing.

19.2 By-law No 2020-04 is hereby repealed.

READ A FIRST, SECOND AND THIRD TIME AND PASSED, THIS 8th DAY OF APRIL, 2020

Mayor

CAO/Clerk

COUNCIL MEETING MINUTES March 13th, 2020

The special meeting of the Council of the Corporation of the Municipality of Magnetawan was held at the Magnetawan Community Centre on Friday, March 13th, 2020 at 10:00 a.m. with the following present:

Mayor Sam Dunnett
Deputy Mayor Tim Brunton
Councillor John Hetherington
Councillor Brad Kneller
Councillor Wayne Smith (absent with regrets)

Staff: Kerstin Vroom, CAO/Clerk, and Nicole Gourlay, Deputy Clerk, were present for the entire meeting.

STANDARD BUSINESS

1. Call to Order
The meeting was called to order at 10:00 a.m.
2. Adoption of the Agenda
RESOLUTION 2020-60 Kneller-Brunton
BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the agenda as presented.
Carried.
3. Disclosure of Pecuniary Interest
Mayor Dunnett stated that should anyone have a disclosure of pecuniary interest that they could declare nature thereof now or at any time during the meeting.

CLOSED SESSION

In accordance with Section 239(2) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, Council shall proceed into Closed Session in order to address matters pertaining to: (d) Acquisition or disposition of land (being to discuss disposition of land in the municipality)

RESOLUTION 2020-61 Brunton-Hetherington
BE IT RESOLVED THAT the Council of the Municipality of Magnetawan moves to a closed session at 10:05 am pursuant to Section 239(2) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, as the subject matter being considered consists of: (d) Acquisition or disposition of land (being to discuss disposition of land in the municipality)
Carried.

RESOLUTION 2020-62 Hetherington-Kneller
BE IT RESOLVED THAT the Council of the Municipality of Magnetawan returns to open session at 10:15 am.
Carried.

CONFIRMING BY-LAW AND ADJOURNMENT

6.1 Confirm the Proceedings of Council and Adjourn

RESOLUTION 2020-63 Brunton-Kneller

BE IT RESOLVED by the Council of the Municipality of Magnetawan that the Confirming By-law is now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and engrossed in the by-law book;

AND FURTHER THAT, this special meeting is now adjourned at 10:16 am to meet again on Wednesday March 18, 2020 at 1:00pm or at the call of the Chair.

Carried.

Approved by:

Mayor

CAO/Clerk

COUNCIL MEETING MINUTES March 18th, 2020

The regular meeting of the Council of the Corporation of the Municipality of Magnetawan was held at the Magnetawan Community Centre on Wednesday, March 18th, 2020 at 1:00 p.m. with the following present:

Mayor Sam Dunnett
Deputy Mayor Tim Brunton
Councillor John Hetherington
Councillor Brad Kneller
Councillor Wayne Smith

Staff: Kerstin Vroom, CAO/Clerk, and Nicole Gourlay, Deputy Clerk, were present for the entire meeting. Brian Horsman, Chief Building Official, and Tim Sullivan, Recreation Supervisor were present for their respective sections.

STANDARD BUSINESS

- 1.1 Call to Order
The meeting was called to order at 1:00 p.m.
- 1.2 Adoption of the Agenda
RESOLUTION 2020-64 Brunton-Smith
BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the agenda as amended to include as item 2.15 Lakeland Network's request for endorsement for Rural Broadband Funding.
Carried.
- 1.3 Disclosure of Pecuniary Interest
Mayor Dunnett stated that should anyone have a disclosure of pecuniary interest that they could declare the nature thereof now or at any time during the meeting.
- 1.4 Adoption of Previous Minutes
RESOLUTION 2020-65 Smith-Brunton
BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the minutes of February 26th and March 3rd 2020 as copied and circulated.
Carried.

STAFF REPORTS, MOTIONS AND DISCUSSION

- 2.1 Report from Brian Horsman, CBO, Building Fees
RESOLUTION 2020-66 Brunton-Smith
BE IT RESOLVED THAT the Council of the Municipality of Magnetawan hereby receives and approves the Report from Brian Horseman, CBO, Building fees as presented, AND THEREFORE:
- *Does not increase the existing fee listed in Schedule B of By-Law 2019-29*
 - *Revises Schedule 'B' Cost Guidelines to add: Building without a permit – Construction started without a permit fees are doubled.*
- Carried.*
- 2.2 Report from Brian Horsman, CBO, Building Activity Report and Shared Service Agreement
RESOLUTION 2020-67 Hetherington-Kneller
BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report from Brian Horseman, CBO, Building Activity Report to the end of December 2019 as presented.
Carried.
- RESOLUTION 2020-68 Smith-Brunton*
BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report from Brian Horseman, CBO, Shared Service Agreement with Kearney (Update) as presented.
Carried.
- 2.3 Report from Tim Sullivan, Recap on Family Fun Day
RESOLUTION 2020-69 Brunton-Smith
BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report from Tim Sullivan, Recreation Supervisor as presented:
AND FURTHER THAT, Council appreciates Tim's enthusiasm and excellent work for the Municipality in helping seniors get active and co ordinating fun and engaging events and wishes him all the best in his future endeavours.
Carried.
- 2.4 Report from Scott Edwards, Public Works Superintendent, Culvert Order for Montgomery Project
RESOLUTION 2020-70 Kneller-Hetherington
BE IT RESOLVED that the Council of the Municipality of Magnetawan receives the report from Scott Edwards, Public Works Superintendent, and approves for purchase the lowest quote of Montgomery Culvert Project from E.S Hubbell for a total price of \$31,755.20.
Carried.
- 2.5 Report from Scott Edwards, Public Works Superintendent, Culvert Order for Resurface and Inventory
RESOLUTION 2020-71 Smith-Brunton
BE IT RESOLVED that the Council of the Municipality of Magnetawan receives the report from Scott Edwards, Public Works Superintendent, and approves for purchase the lowest quote of Culvert Order for Resurface Project & Inventory for E.S Hubbell \$32,657.22.
Carried.

- 2.6 Adoption of Landfill Monitoring Reports and consulting proposal from Pinchin
RESOLUTION 2020-72 Hetherington-Kneller
WHEREAS the Council of the Municipality of Magnetawan passed resolution 2019-343 to have Pinchin Ltd. (Pinchin) represent the Municipality of Magnetawan as the Municipal Consultant in working with the MECP, MNRF, and Conservation Authority on a resolution for the Chapman Landfill Project;
AND WHEREAS Section 5.3.1. of the Municipality's Procurement By-law outlines that expenditures over \$20,000 shall be put out for Tender/Bid Process, unless specifically authorized by Council resolution and Section 4.1.1. of the Municipality's Procurement By-law outlines that Council has ultimate authority over expenditures;
THEREFORE BE IT RESOLVED that the Council of the Municipality of Magnetawan deems it in the best interest of the Municipality to utilize Pinchin as the Municipal Consultant for the Chapman Landfill Project not to exceed \$50,000 as budgeted in the 2020 Budget;
AND FUTHER BE IT RESOLVED that the Council of the Municipality of Magnetawan adopts the 2019 Landfill Monitoring Reports from Pinchin for both the Chapman and Croft Landfill Sites and deems it necessary to maintain Pinchin as the Municipal Landfill Monitoring Consultants for the years 2020-2022 to ensure consistency in data while working with the MECP, MNRF and Conservation Authority on the Chapman Landfill Project.
Carried.

Direction was given to Staff to provide Council with itemized invoices and a quarterly report as well as to request a quotation for additional costs – eg. bore holes.

- 2.7 Draft By-law for Renaming of Gordon Point Road
RESOLUTION 2020-73 Brunton-Smith
BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the name change of Gordon Point Road to Tranquility Trail and will pass a by-law at the end of this meeting.
Carried.
- 2.8 Consent Support in Principle: Stevenson, 46 Thompson Rd
This item has been deferred to a later meeting at the request of the applicant.
- 2.9 District of Parry Sound Municipal Association Spring Meeting
The Parry Sound Municipal Association Spring Meeting has been cancelled.
- 2.10 Parry Sound Area Community Business & Development Centre Inc. Donation Request
RESOLUTION 2020-74 Brunton-Smith
BE IT RESOLVED THAT the Council of the Municipality of Magnetawan acknowledges the good work of the Parry Sound Area Community Business & Development Centre Inc.;
AND HEREBY authorizes a donation in the amount of \$1,000 to be made for 2020.
Carried.
- 2.11 Discussion on Regional Fire Department
RESOLUTION 2020-75 Smith-Hetherington

BE IT RESOLVED THAT *the Council of the Municipality of Magnetawan is in favour of continuing the discussion regarding a Regional Fire Department.*
Carried.

2.12 Draft By-law Tax Ratios 2020

RESOLUTION 2020-76 Smith-Brunton

BE IT RESOLVED THAT *the Council of the Municipality of Magnetawan approves the Draft Tax Ratios 2020 as presented and will pass a by-law on this item later in the meeting.*
Carried.

2.13 Draft By-law Set and Levy Rate of Taxation for 2020

RESOLUTION 2020-77 Brunton-Smith

BE IT RESOLVED THAT *the Council of the Municipality of Magnetawan approves the Draft Set and Levy Rate of Taxation for 2020 as presented and will pass a by-law on this item later in the meeting.*
Carried.

2.14 Draft By-law for Sale of Lands at 28 Church Street

RESOLUTION 2020-78 Kneller-Hetherington

BE IT RESOLVED THAT *the Council of the Municipality of Magnetawan has reviewed and accepts the Draft By-law as presented for Agreements of Purchase and Sale of 28 Church Street.*
Carried.

2.15 Lakeland Network's Request for Endorsement for Rural Broadband Funding

RESOLUTION 2020-79 Brunton-Smith

BE IT RESOLVED THAT *the Council of the Municipality of Magnetawan supports Lakeland Network's Request for Endorsement for Rural Broadband Funding and authorizes the Mayor to forward the letter as presented.*
Carried.

MUNICIPAL BOARDS AND COMMITTEES MINUTES

3.1 Village of Burk's Falls, Regional Recreation Committee Meeting, February 19th, 2020

3.2 Draft Central Almaguin Planning Board, February 19th, 2020

RESOLUTION 2020-80 Brunton-Kneller

BE IT RESOLVED THAT *the Council of the Municipality of Magnetawan receives the Municipal Boards and Committee Minutes as copied and circulated.*
Carried.

CORRESPONDENCE

4.1 MMAH, Approval of Municipal Service Delivery Review

4.2 MMAH, Provincial Policy Statement, 2020

4.3 Towns of Parry Sound and Bracebridge, High Falls Generation Station Contract Dispute

- 4.4 Municipality of the Village of Burk's Falls, Physician Recruitment and Retention Incentives
- 4.5 Eastholme 2020 Levy Apportionment
- 4.6 Memo from Linda Saunders, Treasurer, Investments

RESOLUTION 2020-81 Hetherington-Kneller

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Correspondence as copied and circulated.

And defers item(s) number: 4.4

Carried.

Direction was given to Staff to contact the Municipality of the Village of Burk's Falls to request an accounting of funds as well as why there is no rent charged to the practitioners and percentage of residents from Magnetawan.

APPROVAL OF ACCOUNTS

- 5.1 Accounts in the amount of \$697,466.99

RESOLUTION 2020-82 Kneller-Brunton

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the accounts in the amount of \$697,466.99 as presented.

Carried.

- 5.2 Accounts Payable Adjustments 2019 as presented

RESOLUTION 2020-83 Brunton-Smith

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the Accounts Payable Adjustments 2019 as presented.

Carried.

CLOSED SESSION

In accordance with Section 239(2) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, Council shall proceed into Closed Session in order to address matters pertaining to: (d) labour relations or employee negotiations (being to appoint a Fire Chief and a Contract Deputy Clerk); (b) personal matters about an identifiable individual, including municipal or local board employees (resignation of Recreation Supervisor); (c) a proposed or pending acquisition or disposition of land by the municipality or local board (land purchase); and (h) information explicitly supplied in confidence to the municipality (Municipal Modernization Grant Proposal).

RESOLUTION 2020-84 Smith-Brunton

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan moves to a closed session at 2:50 pm pursuant to Section 239(2) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, as the subject matter being considered consists of: (d) labour relations or employee negotiations (being to appoint a Fire Chief and a Contract Deputy Clerk); (b) personal matters about an identifiable individual, including municipal or local board employees (resignation of Recreation Supervisor); (c) a proposed or pending acquisition or disposition of land by the municipality or local board (land purchase); and (h) information explicitly supplied in confidence to the municipality (Municipal Modernization Grant Proposal).

Carried.

RESOLUTION 2020-85 Brunton-Smith

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan returns to open session at 4:25 pm.

Carried.

Appoint Fire Chief

RESOLUTION 2020-86 Smith-Brunton

BE IT RESOLVED THAT by the Council of the Municipality of Magnetawan that the by-law to appoint Joe Readman as Fire Chief/CEMC for the Municipality of Magnetawan is now read a first, second, and third time, passed, signed, by the Mayor and the Clerk, sealed with the seal of the corporation and engrossed in the by-law book

Carried..

Modernization Grant

RESOLUTION 2020-87 Kneller-Hetherington

WHEREAS the Council of the Municipality of Magnetawan is always looking to improve efficiencies while maintaining excellent service to our residents;

AND WHEREAS, Council passed Resolution 2019-354 approving the CAO/Clerk to complete an Expression of Interest for the Provincial Municipal Modernization Grant;

AND WHEREAS, the Municipality was successful in obtaining a grant in the amount of \$50,000;

AND WHEREAS, Section 5.3.1. of the Municipality's Procurement By-law outlines that expenditures over \$20,000 shall be put out for Tender/Bid Process, unless specifically authorized by Council resolution and Section 4.1.1. of the Municipality's Procurement By-law outlines that Council has ultimate authority over expenditures;

AND WHEREAS, the timelines for the Service Delivery Review are not conducive to tendering for this project;

AND WHEREAS, KPMG LLP was instrumental in helping write the application and has submitted a comprehensive proposal which includes working within the short timelines;

NOW THEREFORE BE IT RESOLVED, that that the Council of the Municipality of Magnetawan deems it in the best interest of the Municipality to authorize the CAO/Clerk and Mayor to enter into an agreement with KPMG LLP to complete the Service Delivery Review in compliance with the Grant Application as proposed.

Carried.

BY-LAWS

- 6.1 Renaming of Gordon Point Rd
- 6.2 Sale of Lands at 28 Church Street
- 6.3 To set tax ratios
- 6.4 To set and levy rates of taxation

RESOLUTION 2020-88 Brunton-Kneller

BE IT RESOLVED THAT by the Council of the Municipality of Magnetawan that the following by-laws are now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and engrossed in the by-law book:

6.1 Renaming of Gordon Point Rd

- 6.3 To set tax ratios
 - 6.4 To set and levy rates of taxation
- Carried.


CONFIRMING BY-LAW AND ADJOURNMENT

- 7.1 Confirm the Proceedings of Council and Adjourn
RESOLUTION 2020-89 Brunton-Hetherington
BE IT RESOLVED THAT by Council of the Municipality of Magnetawan that the Confirming by-law is now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and engrossed in the by-law book;
AND FURTHER THAT, this regular meeting is now adjourned at 4:35 pm to meet again on Wednesday April 08 2020 at 6:00pm or at the call of the Chair.
Carried.

Approved by:

Mayor

Clerk

 <p>Municipality of Magnetawan</p>	<p>REPORT TO COUNCIL</p>
<p>To:</p>	<p>Mayor and Council</p>
<p>From:</p>	<p>Nicole Gourlay, Deputy Clerk & Scott Edwards, Public Works Superintendent</p>
<p>Date of Meeting:</p>	<p>April 8, 2020</p>
<p>Report Title:</p>	<p>Update on Waste Diversion at Chapman and Croft Landfill Sites</p>

Recommendation: THAT Council receives and approves this report as presented for information and directs Staff to:

- Begin the bag limit program to gain public feedback for full implementation to begin in 2021;
- Commence construction of a reuse centre at Chapman Landfill site; and
- And revise The Municipality of Magnetawan Comprehensive Waste Management By-law 2002-21 as amended, to prohibit non-metal boats, lawn mowers, campers, trailers and any other items with small motors.

Background: Staff submitted a report to Council at the December 18th, 2019 meeting outlining options to assist the Municipality in extending the life cycle of both the Chapman and Landfill sites. The Municipality needs to take drastic measures to ensure that the lifecycle of the Landfill sites is extended as long as possible. The reality is that the small cost now will allow the Municipality to continue to operate our Landfill Sites at their current location and not have the cost of creating a new site as well as managing the old ones.

One immediate measure that the Municipality can take is to stop accepting non-metal boats, campers and trailers. These items take up an inordinate amount of space and may contain hazardous materials that we are not equipped to handle.

In the December 18th, 2019 report Staff gave the following information regarding the Bag Limit Program and Reuse Program:

Bag Limit Program - One of the easiest new operational tactics would be for the Municipality to move to a household bag limit. We are one of the few municipalities that still allow for unlimited bags per household. Not only would this decrease the amount of waste going into the landfill sites by encouraging residents to use all of our recycling streams, but it would allow for a pay per use system for anyone who requires more than the allotment of bags for their household in a year.

Burk's Falls, Armour, Ryerson went to this system a few years ago allowing only so many tags per year. In the District of Muskoka, the bag limit was created back in 2009 and has only decreased per year since then and will be going down to 1 bag with increased composting in the near future. The current average is 2 regular garbage bags per week per household plus some extra for holidays. Therefore, each household would receive 110 garbage bag tags with their tax bill in February. If needed, additional bag tags could be purchased with the rate to be determined by Council during the annual revision of the Fees and Charges By-law. Evaluating other Municipalities' success with bag limits and considering Magnetawan's excellent diversion options and education initiatives, a bag tag program with the average of 2 tags per week is reasonable and attainable.

Reuse Centre – Over the last couple of years, Council has been very interested in creating a reuse centre at one of our landfill sites. While speaking with the District of Muskoka about their composting program, Staff also spoke about their re-use centres. One of the biggest issues that they have experienced is people leaving garbage in the centre, which means that the municipality isn't obtaining any revenue from the table, chair etc. that is left there and it is going into the landfill anyway. It is difficult to have a staff member monitoring the centre the entire time while the site is open, especially during summer months.

To implement a re-use centre, Staff recommends that a Landfill Staff inspect the item to ensure it is in fact in good condition and have a shipping container available (to keep the elements off of the items) where only Staff would be allowed to go and put items to be stored. Since the Agricultural Society already sells reused items as a fundraiser, a member from that organization could inspect the items every two weeks and take what they feel they could sell at their sale. Finally, any items they cannot take or don't think will sell, we could donate to Habitat for Humanity. Staff approached the Huntsville location, and depending on the time of year, Habitat could come and pick up items from the landfill site. This process would mean we are able to keep perfectly good items out of the landfill sites and assist two community groups in fundraising.

Evaluation:

Bag Limit Program – Staff believe it would be easiest for curbside as well as landfill collection if the Municipality implemented a bag tagging program to limit bags of garbage one residence can put into our landfill per year. Staff is recommending 110 tags for the year for a property with a habitable residential building. This would equal to an average of just over 2 bags per week. This would not only encourage those in the community to continue to use our recycling streams but may encourage residents to find alternative solutions prior to throwing items into the landfill out of convenience. The tags can be printed at a minimal cost to the municipality and on an annual basis would be sent out at the same time as the February tax bills. By utilizing sticker tags with a different colour per year, it will allow Staff to easily see that the sticker is valid for our Municipality for the current year. In implementing a bag tagging program, it allows residents to manage their tags as they need it during the year rather than having a weekly bag limit. We believe this will be easier for residents to manage their own garbage needs and not have to pay for

additional bags or keep garbage for additional weeks to fall within the bag limit. After speaking to the District of Muskoka and understanding the changes they are now implementing to their waste diversion programs, they are looking to move from just a bag limit per week to a bag tagging program to ensure residents can manage their tags throughout the year when they need it.

Staff recommends, after receiving approval from Council at this meeting, to set-up a Public Information Session (when we are able), send out public information through mail (in the August Tax Bill) and using electronic forums to ensure the public is well aware of the changes. Staff believe that the “Soft Launch” and “Hard Deadline” used with the transparent bag program worked well with residents and would like to use a similar approach in this program implementation. Late in 2020, we would revise the Fees and Charges By-law to include a tag fee, which Staff recommends starting at \$1.00 per tag. We would have these for sale at the Landfill sites, Municipal Office as well as ask some brick and mortar businesses in town to sell on behalf of the Municipality. This method would allow ease of access outside of office or landfill hours. In February, we would send out the bag tags at the same time as the tax bills with a hard deadline to utilize tags as of April 1st, 2021. This would mean that the Bag Tag year would run from April 1st - March 31st annually as we would have enough time to get the tags to residents before the deadline is required.

Business owners in the Community tend to generate more waste than that of a residential property. Council could decide to give commercial properties more tags than the 110 for residential. Staff reached out to the Village of Burk’s Falls to see how they have handled commercial properties. They allow residential assessed properties 50 tags and commercial properties 90 tags, additional tags can be purchased at \$1.00/tag. The Township of Armour requires their business owners to get rid of their own waste or can purchase a bag at \$3.00/bag that goes into the Landfill. It should be noted that Armour Township does not have curbside pick-up. Staff recommends that each Commercial Properties receive 150 tags in the first year and Staff can re-evaluate each year the amount of tags Commercial Properties are purchasing and using

Reuse Centre – Staff have been working hard with the Building Department to better understand what the best option would be to initiate a reuse centre at one of our landfill sites. Staff are recommending that one Reuse Centre be created at the Chapman Landfill site due to the Municipality actually owning the Property. This site is more widely used by residents and is closer to town if the Agricultural Society cannot take their donation, there is a space close to the site office so better Staff visibility, and the equipment storage capability for both Landfill and Roads Departments is easy.

Staff is recommending the Canopy Barn as cost effective Pilot Project to see if the need is there. Given recent events, the uptake may be a little longer (once COVID -19 is over), but Staff does foresee the use being there in the future. The Building Department agrees that the Canopy Barn with Blocks and raised gravel floor would be cost effective and would take roughly 2 weeks to approve depending on permits ahead of us.

Residents would still be required to pay applicable fees and then the Landfill Staff would determine if the item is something that could be reused. Landfill Staff would then put the item into the Reuse Centre for members of the Public to look through. Landfill Staff will have to be diligent to ensure that once an item has been there for a while, that it is evaluated and either put into the landfill or donated to the Ag Society or Habitat for Humanity. Staff has reached out to Habitat for Humanity and they have indicated that based on the time of year and availability they would come to the Landfill site to pick up donations should we have them.

Financial Implications:

Bag Tagging Program – The financial implications of this will be the cost of the stickers, which is estimated to be around five (5) cents, as well as the increased mailing costs. The municipality will see an increase in revenue from the selling of bag tags as many households or commercial properties will need to purchase additional tags.

Reuse Centre – \$25,000 has been budgeted for this project in the approved 2020 budget and Staff believe the recommendation above can be achieved within budget.

Conclusion: Our community has been great in utilizing recycling resources at the Landfill Sites, but we need to do better in order to help extend the lifespan of our landfills.


Respectfully Submitted,

Nicole Gourlay

Nicole Gourlay
Deputy Clerk

Scott Edwards

Scott Edwards
Public Works Superintendent

 <p data-bbox="284 252 462 315">Municipality of Magnetawan</p>	<p data-bbox="787 199 1193 241">REPORT TO COUNCIL</p>
<p data-bbox="203 346 267 378">To:</p>	<p data-bbox="560 346 852 388">Mayor and Council</p>
<p data-bbox="203 388 300 420">From:</p>	<p data-bbox="560 388 1234 430">Scott Edwards, Public Works Superintendent</p>
<p data-bbox="203 430 462 462">Date of Meeting:</p>	<p data-bbox="560 430 787 472">April 8th 2020</p>
<p data-bbox="203 472 511 504">Title: Memorandum</p>	<p data-bbox="560 472 1201 514">Award of Tender 2020-01 Street Sweeping</p>

Recommendation: THAT Council receives and approves this report as presented.

Background: RFT Street Sweeping 2020-01 was posted on the Municipal Website for the 2020 and 2021 seasons. This sweeping would be for the Spring Sweeping of the Village of Magnetawan, Hamlet of Ahmic Harbour, approximately 20km of prime surfaced roads and 20 spot locations being hills and intersections.

One sealed envelope was received at the Municipal Office by the closing deadline on March 30th, 2020 and this was from Duncor Enterprises Inc. The tender was opened by the CAO/Clerk and the Public Works Superintendent and the following results were recorded:

Duncor Enterprises Inc. Street Sweeping

Year one 2020 \$40,626.00 -- Village \$8,798, Harbour \$5,328 (\$14,126)*, Rural \$1,200 per km, - \$24,000, 20 spot locations @ \$125 - \$2500.00

Year two 2021 \$41,638.00-- Village \$9,017 Harbour \$5,461 (\$14,478)* Rural \$1,230 per km - \$24,600, 20 spot locations @ \$128.00 - \$2560.00

Council approved \$14,000.00 in the 2020 budget for sweeping. Using the services as tendered would be an overage for 2020 of \$26,626.00.

If Council were to purchase a broom unit for our backhoe, our cost would be approximately a one time cost of \$20,000 for the broom and \$750 per km (2 operators, backhoe and water truck).

To note, there are 20 km of rural roads that we have swept in the past which include 20 spot locations – intersections and hilled areas.

Options for consideration:

1. Go back out to Tender which could cause us to lose timing to be done before the May 24th Weekend.

2. Negotiate to remove the Rural locations and only complete the Village and Harbour. Doing so would put us at \$126.00 over budget for 2020 but would keep the Municipality on track for the May 24th weekend. The Rural areas would not be completed.
3. Negotiate to remove the Rural locations and only complete the Village and the Harbour by contract only. Utilize the Public Works staff to hose down the 20 spot locations at an approximate cost of \$3,700. This would put us over budget by \$3,826.00 in 2020.
4. Negotiate to remove the Rural locations and only complete the Village and the Harbour by contract only. To do the Rural Areas and intersections only, the Municipality could purchase a Broom Unit for the Backhoe for approximately \$20,000 plus \$15,000 staff costs. The Broom Attachment could also be used throughout the year as needed. The cost for 2020 would be \$49,126 (contract for Village and Harbour only plus broom attachment and staff costs) and in 2021 would be \$29,478 (contract for Village and Harbour only plus Staff time

Conclusion: My recommendation would be Option 3 – complete the Village and the Harbour by contract and utilize Public Works Staff to hose down the 20 rural spot locations.

Respectfully Submitted,



Scott Edwards CRS-S
Public Works Superintendent

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW 2020 - 30

BEING A BY-LAW TO PROVIDE FOR THE EXECUTION OF A SITE PLAN AGREEMENT WITH THE OWNERS OF THE LANDS – KEILLER CAPITAL CORP. DESCRIBED AS PART LOT 3, CONCESSION 6, TOWNSHIP OF SPENCE, MUNICIPALITY OF MAGNETAWAN

WHEREAS the Planning Act, R.S.O. 1990, chapter P.13, Section 41 authorizes the execution and registration of site plan agreements to provide for additional regulation and control of development of lands that are the subject of applications for site plan approval;

AND WHEREAS, an application and site development plans have been submitted for lands described as PART LOT 3, CONCESSION 6, TOWNSHIP OF SPENCE, MUNICIPALITY OF MAGNETAWAN;

AND WHEREAS, Council is satisfied that the proposed development of the lands is appropriate and in conformity with the Municipality's requirements;

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan hereby enacts as follows:

1. That the Municipality of Magnetawan enter into a site plan agreement substantially in the form attached hereto as "This Agreement."
2. That the Mayor and the Clerk are hereby authorized to execute the Agreement and all documents in connection with the Agreement.
3. The Municipality's solicitor is hereby authorized to register the Agreement against the title of the lands to which it applies.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 8th day of April, 2020

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

Mayor

CAO/Clerk

THIS AGREEMENT made in duplicate this ____ day of _____ 2020, Bylaw No. _____

BETWEEN:

Keiller Capital Corp.

(the "Owner")

-and-

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

(the "Municipality")

WHEREAS the OWNER is the OWNER in fee simple of these lands and premises in the Municipality of Magnetawan in the District of Parry Sound being legally described as Part Lot 3, Concession 6, Township of Spence, in the Municipality of Magnetawan (the "Subject Lands");

AND WHEREAS the OWNER obtained a minor variance from the Municipality's Committee of Adjustment on 23 October 2019 to permit an enlargement of the existing legal non-complying dwelling on the Subject Lands (Resolution No. 2019-323) (the "Addition"). The variance was for an encroachment into the required front yard setback. A condition of that approval was that the OWNER enter into a site plan agreement with the MUNICIPALITY to be registered on title;

AND WHEREAS this Site Plan Agreement (the "Agreement") has been completed under the authority of Section 41 of the Planning Act, cP13, as amended;

NOW THEREFORE in consideration of the sum of TWO (\$2.00) DOLLARS now paid by the OWNER to the MUNICIPALITY, the receipt and sufficiency of which is hereby acknowledged, and the terms set out herein the OWNER and the MUNICIPALITY (the "Parties") covenant and agree as follows:

1. SCOPE OF THE AGREEMENT

1.1 Description of Lands - The lands to be bound by the terms and conditions of this Agreement referred to as "the subject lands" are generally described as Part Lot 3, Concession 6, Township of Spence, in the Municipality of Magnetawan and more fully described in Schedule "A" to this Agreement.

1.2 Conformity of Agreement — The OWNER covenants and agrees that all new work performed on the subject lands shall be in conformity with:

- a) The provisions of this Agreement;
- b) The Site Plan attached as Schedule 'B';

- c) All applicable Municipal By-laws and all applicable Provincial and Federal legislation.

1.3 Reliance upon Representations - The OWNER acknowledges that:

- a) It will complete all on-site construction required herein, in accordance with the Site and building permit plans filed and accepted by the MUNICIPALITY; and
- b) The MUNICIPALITY has entered into this Agreement in reliance upon these representations.
- c) Schedules Attached — The following scheduled are attached to, and form part of this Agreement

SCHEDULE 'A' - Description of Lands
SCHEDULE 'B' - Site Plan

2. MODIFICATION OF PLANS

- 2.1 There shall be no additions to Schedule "B" unless such changes have been first submitted to, and accepted by, the MUNICIPALITY and/or any other approval authority having jurisdiction.
- 2.2 Schedule "B" shows the original location of the Bunkie, now demolished, on the Subject Lands. The Municipality acknowledges that it is the intention of the Owner to seek planning approval through a minor variance application to reconstruct the Bunkie in that same location. Should the Owner obtain such approval the Addition shall be deemed to include the Bunkie.

3. CONDITIONS PRIOR TO EXECUTION OF AGREEMENT BY THE MUNICIPALITY

- 3.1 Prior to the execution of this Agreement by the MUNICIPALITY, the OWNER shall:
 - a) Taxes — have paid all municipal tax bills issued and outstanding on the said lands;
 - b) Postponements to this Agreement — have delivered to the MUNICIPALITY all postponements of any prior encumbrances so that this Agreement will be first priority against the said lands;
 - c) Land Ownership — be the registered owner in fee simple of the lands described in Schedule 'A'.

4. REGISTRATION OF AGREEMENT AND OTHER DOCUMENTS

- 4.1 This Agreement shall be registered on title to the subject lands at the expense of the OWNER and this Agreement shall be first priority on title;

- 4.2 The OWNER agrees that all documents required herein shall be submitted in a form suitable to the MUNICIPALITY and suitable for registration, as required;
 - 4.3 The OWNER agrees that the MUNICIPALITY may register this Agreement against the subject lands at the expense of the OWNER;
 - 4.4 The OWNER agrees to reimburse the MUNICIPALITY for all administrative and professional costs incurred in preparing, executing and registering this Agreement.
 - 4.5 The OWNER agrees not to make any application or request to remove this Agreement from title without first obtaining the authorization in writing from the MUNICIPALITY which authorization shall not be unreasonably withheld.
 - 4.6 All offers of Purchase and Sale shall contain a clause advising the potential purchaser of this Agreement.
5. EXPENSES TO BE PAID BY OWNER
- 5.1 Every provision of this Agreement by which the OWNER is obliged in any way shall be deemed to include the words 'at the expense of the OWNER' unless the context otherwise requires.
 - 5.2 The OWNER shall pay such fees as may be invoiced to the MUNICIPALITY by its Solicitor and Planner in connection with all work to be performed as a result of the provisions of the Agreement.
6. ATTACHED SCHEDULES
- 6.1 It is agreed that everything included in this Agreement and the Schedules attached thereto, together with all engineering drawings, material and undertakings filed by the OWNER and accepted by the MUNICIPALITY are included in, and form a part of, this Agreement.
7. DEVELOPMENT PROVISIONS
- 7.1 The OWNER agrees to absolve the Municipality of any liability, should flooding from the lake or ice damage from the lake occur to the dwelling.
 - 7.2 The OWNER agrees to construct all buildings and structures requiring a building permit in accordance with this or a successor Agreement, the Municipality's Zoning By-law 2001-26 and building permits issued by the Municipality.

8. BINDING PARTIES, ALTERATION, AMENDMENT, EFFECT, NOTICE, PENALTY

- 8.1 This Agreement may only be amended or varied by a written document of equal formality herewith duly executed by the parties hereto and registered against the title to the subject lands.
- 8.2 This Agreement may be declared null and void if any requirement or responsibility of the OWNER established by this Agreement is not performed to the satisfaction of the MUNICIPALITY acting reasonably.
- 8.3 This Agreement shall inure to the benefit of and be binding upon the respective successors and assigns of each of the parties hereto.
- 8.4 The Agreement shall come into effect on the date of execution by the MUNICIPALITY.
- 8.5 Nothing in this Agreement shall relieve the OWNER from complying with all other applicable by-laws, laws or regulations of the MUNICIPALITY or any other laws, regulations or policies established by any other level of government. Nothing in this Agreement shall prohibit the MUNICIPALITY from instituting or pursuing prosecutions in respect of any violations of the said by-laws, laws or regulations.
- 8.6 The definitions of Municipality of Magnetawan Zoning By-law 2001-26, as amended, shall be used where applicable to define any terms used in this Agreement.
- 8.7 Any notice required to be given pursuant to the terms hereto shall be in writing and mailed or delivered to the other at the following address:

OWNER'S NAME AND ADDRESS: Keiller Capital Corp.
66 Wellington Street, West, #4100
Toronto, Ontario
MSK 1B7
Attention: David Brown

MUNICIPALITY OF MAGNETAWAN: Kerstin Vroom, CAO/Clerk
Municipality of Magnetawan
PO Box 70
4304 Hwy #520
Magnetawan, ON
POA 1P0

THIS AGREEMENT shall inure to the benefit of and be binding upon the OWNER and their respective heirs, executors, administrators, successors and assigns.

IN WITNESS WHEREOF the OWNER and the MUNICIPALITY have caused their corporate seals to be affixed over the signatures of their respective signing officers.

SIGNED, SEALED AND DELIVERED
in the presence of:

Witness

on behalf of Keiller Capital Corp
I have the authority to bind the Corporation
{seal}

Dated this ____ day of _____, 2020.

**THE CORPORATION OF THE MUNICIPALITY
OF MAGNETAWAN**

Sam Dunnett, Mayor

Kerstin Vroom, CAO / Clerk

We have authority to bind the corporation.

SCHEDULE "A"

LEGAL DESCRIPTION OF LANDS SUBJECT TO THIS AGREEMENT

Part of Lot 3, Concession 6, Township of Spence, more particularly Pcl 16880 Sec Ss;
Pt Lt 3 Con 6 Spence Being Location C&j3 Pt 1, 42R2632; Magnetawan, being all of the
lands described in PIN 521330078

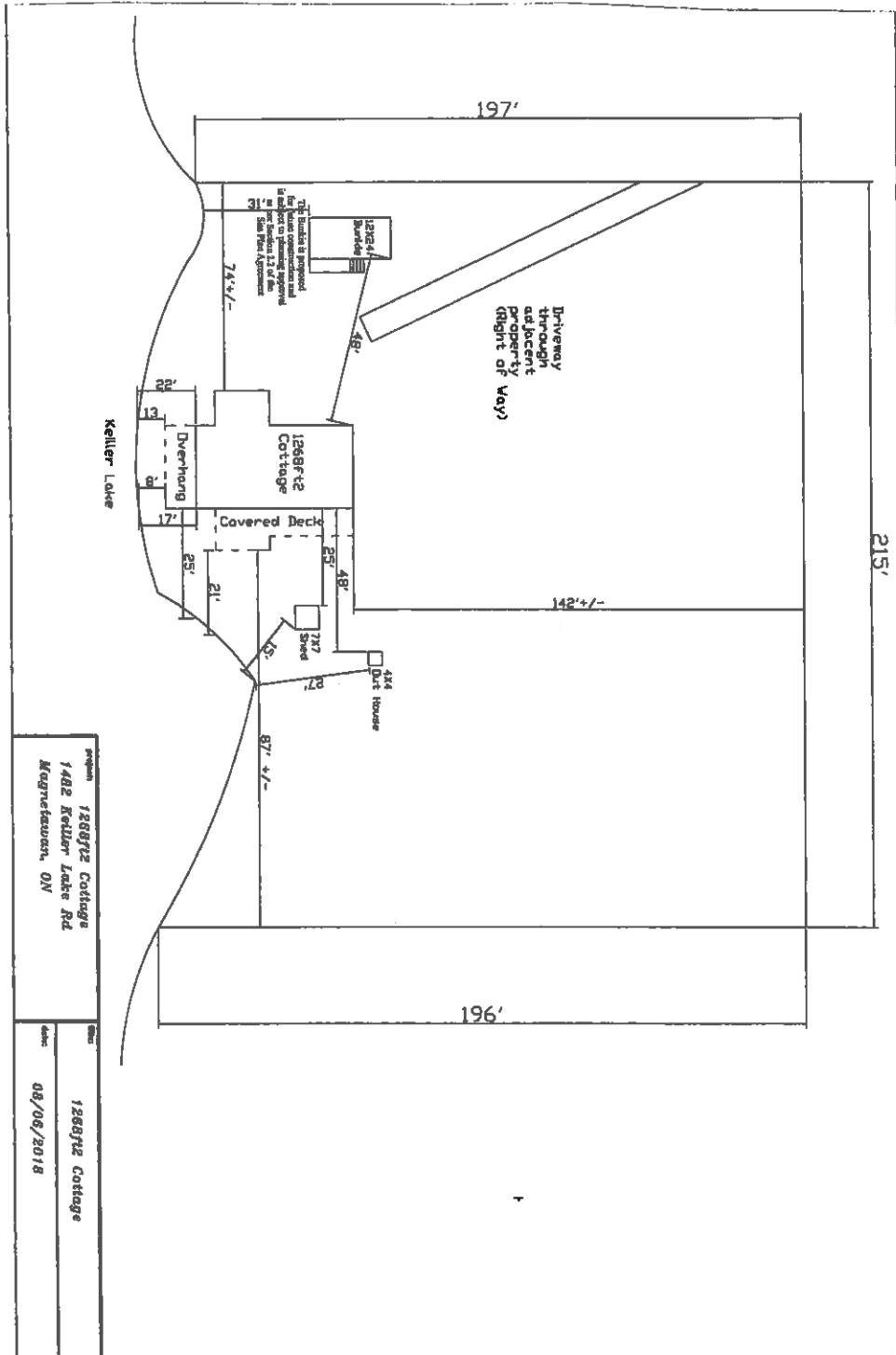
:

DRAFT

SCHEDULE "B"

SITE PLAN

The Site Plan Signed by the Chief Administrative Officer/Clerk of Municipality of Magnetawan on the _____ day of _____, 2019 is hereby incorporated by reference.



Project: 1288F12 Cottage 1402 Keller Lake Rd Magnetawan, ON	Date: 08/06/2018
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FEEHELY, GASTALDI
Barristers and Solicitors

JAMES J. FEEHELY
PAUL F. GASTALDI
JERRY W. SWITZER
COLLEEN E. BUTLER
PETER R. McKENNA
TOYIN F. OLUPONA

5 Mill Street East
P.O. Box 370
Tottenham, Ontario L0G 1W0
Telephone: (905) 936-4262
Fax: (905) 936-5102
E-Mail: jfeehely@fglawyers.ca

March 30, 2020

VIA FAX #: 1-705-387-4875

The Mayor and Members of Council
The Corporation of the Municipality
Of Magnetawan
P.O. Box 70
Magnetawan, Ontario
P0A 1P0

Dear Mayor and Members of Council:

***Re: Robert and Marielyn Young;
153 Aquila Trail;
Block B, Plan M-477***

***And Re: Proposal to Close a part of Aquila Trail;
Our File No. 12729JF20***

I have been retained by Mr. and Mrs. Young regarding the above matter of the road closing of a portion of Aquila Trail at its eastern extremity where it abuts 162 Aquila Trail. The proposal to close and convey to the owners of 162 is seriously flawed.

Aquila Trail in its present form is an open road allowance on a registered plan, although in significant substandard condition. Further, Aquila Trail does not have provision for a turning circle where it ends and also abuts my clients' property. As a result, both municipal and private vehicles require a turn around area that encroaches and trespasses onto my clients' property. The road closure will exacerbate that problem and do nothing to remedy the substandard condition.

As the plan of subdivision provided for a 1.0 foot reserve at the end of Aquila Trail where it abuts 162, it is clear that it was intended Aquila Trail would not continue unless appropriate provisions were made by the landowner of 162 to accommodate reasonable and proper access. The present plan will benefit 162 and impose burdens on the adjoining owners being my clients and possibly the owners of Lots 7 and 8 to the north. If access is to be provided to 162, it should be the obligation of the owner of 162 to make appropriate

Page 2
March 30, 2020

provisions for the necessary improvements to Aquila Trail in that area. My clients have been more than prepared to cooperate in this matter by offering to provide a dedication to the Township to allow for a turning circle. However, their overtures have been turned down in favour of an alternative that will only produce more difficulties and no benefit to either the existing residents or to the Municipality.

My clients are not opposed to the owners of 162 having access, but rather that they share the appropriate amount of responsibility for ensuring that the roadway is improved. My clients are prepared to engage in serious discussion as to possible methods of resolving the access issues. One reasonable alternative would be as follows:

1. The proposed road closing be reduced so that it extends no more than 12 metres on the south side of Aquila Trail by 9 metres on the north side from the boundary with 162;
2. My clients will provide a road dedication for a turning circle in the area where Aquila Trail will then end;
3. My clients will be allowed to re-locate their driveway as previously proposed further to the east but leave the existence entrance area to facilitate traffic movement; and
4. The owners of 162 will be responsible for upgrading to provide for appropriate access to their property along the area of Aquila Trail fronting their entrance.

The above is intended as one possible approach. However, it should be noted that the Municipality has road maintenance obligations under the *Municipal Act* which currently are not being met. The Youngs have experienced near collisions as the result of traffic coming off Aquila Trail onto their property. As well, the proposal in its current form would seem to offend Section 41 of the Municipality's Official Plan. Also, it would seem difficult in the current proposal to allow an access permit to the owners of 162 on the basis of current conditions and the requirements under your Entrance By-Law 2004-12.

I wish to emphasize that my clients are not opposed to the owners of 162 having access but rather that a reasonable approach be taken so that the interests of all the affected ratepayers are taken into account.

Page 3
March 30, 2020

Please advise if the Municipality is prepared to undertake serious discussions regarding resolving this matter. Also, please provide notice of all matters being considered by Council in relation to the road closing. I look forward to your response.

Yours truly,
FEEHELY, GASTALDI



James J. Feehely

JJF/jm



March 26, 2020

The Corporation of the Municipality of Magnetawan
4304 Highway 520
Magnetawan, ON P0A 1P0

E-mail: clerk@magnetawan.ca

Attention: Nicole Gourlay
Clerk-Administrator

Re: Proposal for Groundwater Monitoring Well Installation
Croft Waste Disposal Site, Magnetawan, Ontario
Pinchin File: 225335.005

1.0 INTRODUCTION

Pinchin Ltd. (Pinchin), is pleased to submit the following work plan and cost estimate to Nicole Gourlay of The Corporation of the Municipality of Magnetawan (Client) to install groundwater monitoring wells at the Croft Waste Disposal Site, Magnetawan, Ontario (Site).

Based on Pinchin's recommendations stipulated in a report titled "2019 Annual Monitoring Report, Croft Waste Disposal Site, Magnetawan, Ontario" dated December 12, 2019, it is Pinchin's understanding that the Client would like to proceed with the installation of monitoring wells at the Site, in order to ensure that the water quality monitoring completed is capable of producing results that are representative of the actual Site conditions.

2.0 MONITORING WELL INSTALLATION

The proposed additional groundwater monitoring wells to be added to the existing network as follows:

- As there are currently no downgradient groundwater monitoring wells situated directly north of the Site, it is recommended that two new monitoring wells be installed to evaluate downgradient water quality in this direction; and,
- Due to the high concentrations of landfill indicator parameters quantified at the eastern downgradient monitoring locations (i.e., BH10 and BH11), it is recommended that an additional wells be installed further downgradient in the east to evaluate the extent of the leachate impacts closer to the property boundary.



Pinchin will coordinate, supervise and document the required drilling activities, by sampling and logging the encountered stratigraphic conditions. The locations of the boreholes and resultant monitoring wells will be consistent with the recommendations of the 2019 Annual Monitoring Report. A maximum well depth of 6 metre (m) is anticipated, based on the review of the borehole logs from the previously installed wells on-Site.

Standard soil augering techniques will be utilized to advance the wells through the overburden soils, while casing and coring techniques will be used to further advance the borehole into bedrock. It is anticipated that all three newly installed monitoring wells will be installed within bedrock. The boreholes will be equipped with 50 millimetre diameter, environmental standard, Schedule 40 PVC monitoring wells. The monitoring wells will be instrumented and completed with stick-up heights of approximately 1 m, and encased with lockable protective steel casings. All work will be completed in accordance to Ontario Regulation (O.Reg.) 903. Pinchin will provide experienced field staff to supervise the drilling program and report the progress and/or problems to the project hydrogeologist for documentation and reporting. Upon completion of the drilling program, Pinchin will prepare borehole logs detailing the monitoring well installations, and a site plan showing the locations of the newly installed monitoring wells. In addition to this, the newly installed wells will be surveyed into the existing monitoring well network to determine groundwater elevations and flow directions.

It is noted that the above noted scope of work does not include the construction of access roads or pads for the drill rig and that this will be completed by the Client, at no cost to Pinchin. Pinchin has provided an allowance for the use of a track mounted drill rig so it is anticipated that minimal preparatory work will be required.

2.1 Groundwater Sampling

It is Pinchin's understanding that groundwater sampling of the newly installed wells will be completed as part of the overall landfill monitoring program for 2020, therefore, sampling is not included in this scope of work.

2.2 Reporting

Following completion of the field program, Pinchin will complete a factual memorandum outlining the details of the monitoring well installation, as well as provide borehole logs for each monitoring well. Details of the monitoring well installations could then be incorporated into the 2020 Annual Monitoring Report for the Site.



3.0 PROJECT SCHEDULE

Pinchin anticipates that the entire project will be completed within three to four weeks of receipt of the signed Authorization to proceed and the retainer (see below) as outlined below:

Task	Duration
Obtain Ontario One-Call public and private utility locates and retain MECP-licensed driller.	Seven to ten business days.
Monitoring Well drilling.	Two to Three business days.
Completion of letter memo.	Five to seven business days

Note that the proposed work schedule is subject to variation depending on contractor availability. Pinchin also assumes that the well installations will be completed before the Spring 2020 sampling event, so that the newly installed wells are sampled in conjunction with the existing wells.

4.0 LUMP SUM COST TERMS AND LIMITATIONS

The lump sum costs to implement the recommended work program is **\$13,650.00** (plus applicable taxes).

Invoices will be issued monthly as work progresses. A final invoice will be issued upon submission of the draft report to Client. Client will notify Pinchin within 10 business days of receipt of invoice of any dispute with the invoice, and Client and Pinchin agree to promptly resolve any disputed items. Payment on undisputed invoices or undisputed portions of disputed invoices, is due within 30 days of receipt of invoice by Pinchin. Amounts not received within 30 days of the invoice will bear interest at a rate of 1.5% per month (18% per annum) until paid.

It should be noted that the lump sum cost is based on Pinchin's current knowledge of Site conditions and the concurrent completion of all monitoring well installations. Should conditions vary during the course of the investigation, resulting in additional work time due to unforeseen ground conditions or Site constraints, including a deeper than anticipated drilling depth, Pinchin reserves the right to modify the work program; however, no budgetary changes will be made without notification and consent from the Client. Pinchin will utilize our Standard Rates and Disbursement Schedule for such additional costs. The lump sum cost presented is for the proposed scope of work as outlined herein, and does not include Client meetings, obtaining municipal or other required permits, preparation of proposals/cost estimates for follow-up work or remediation activities, or additional work beyond the scope of work, and assumes that work will be completed during the regular business hours of 8 AM to 5 PM, Monday through Friday. In addition, costs assume daily mobilization event(s) that tenants will be notified of the investigation activities and that unrestricted access to the Site will be made available during the period of investigation.



The proposed scope of work is offered subject to the Terms and Conditions given in the attached Authorization to Proceed contract form.

The cost estimate is also based on the following:

- Prior to Site mobilization, permission to access the Site and Site access for drilling equipment (including brush clearing and preparation of the drilling pads around the leachate treatment system) will be provided;
- Additional costs will be incurred if there are delays beyond our control (i.e. inclement weather);
- Although Pinchin will make every effort to avoid damaging any potential underground services, Pinchin will not be responsible for the cost of repairing the underground service(s) or potential loss in revenue from business using the service; and
- There will be no delays caused by access constraints as a result of third parties and all parties will be aware of the investigation prior to our site mobilization and will cooperate as required to allow for a relatively smooth normal operation.

At the time this proposal was prepared, the ongoing pandemic and various government directives could impact the ability of Pinchin to conduct the project and the ability of the Client to provide access to the project site at any time with no notice. Should a work stoppage be necessary, this will be considered a force majeure event, and no liability will accrue to either party as a result of the work stoppage. Pinchin will provide Client with an invoice for all work performed to date, including any necessary reasonable demobilization costs, and Client agrees to pay such invoice according to the payment terms of the contract or sooner as mutually agreed.

5.0 CLOSING REMARKS

We trust that the information provided in this letter is sufficient for The Corporation of the Municipality of Magnetawan to evaluate Pinchin's proposal. To authorize Pinchin to initiate the Groundwater Monitoring Well Installation activities, please sign and date the attached *Authorization to Proceed* form and fax it back to us at 705.521.1309, or you may e-mail an electronic (PDF) copy of the executed *Authorization to Proceed* form to Tim McBride at tmcbride@pinchin.com.



If you have any questions, or require additional information, contact the undersigned.

We look forward to working with you on this assignment.

Sincerely,

Pinchin Ltd.

Prepared by:

Andrew Szydziak, B.A.
Senior Project Manager
705.521.0560 Ext. 3415
aszydziak@pinchin.com

Reviewed by:

Tim McBride, B.Sc., P.Geo., QP_{ESA}
Operations Manager - Sudbury
705.521.0560 Ext. 3416
tmcbride@pinchin.com

Encl.: Authorization to Proceed (3 Pages)

225335.005 MonitorWell Install Proposal Croft Landfill Magnetawan MAR 26 2020.docx
Template: Master Geotechnical Investigation Work Plan & Cost Estimate, December 6, 2017



Authorization to Proceed, Limitation of Liability & Terms of Engagement

Date: March 26, 2020	Pinchin Project Name: Groundwater Monitoring Well Installation	
Client: The Corporation of the Municipality of Magnetawan	Pinchin Project Number: 225335.005	Project Value: \$13,650.00 (plus applicable taxes)
Site Address: Croft Waste Disposal Site, Magnetawan, Ontario	Pinchin Project Manager: Tim McBride	
	Pinchin Office Fax: 705.521.1309	Pinchin Project Manager e-mail: tmcbride@pinchin.com

This confirms The Corporation of the Municipality of Magnetawan (Client) authorizes Pinchin Ltd. (Pinchin) to proceed with the performance of services as outlined in our proposal dated March 26, 2020 for a value of \$13,650.00 (plus applicable taxes). The proposal (if any) and the terms of this Authorization to Proceed, Limitation of Liability and Terms of Engagement constitute the entire agreement between Pinchin and Client.

Terms and Conditions

1. Client is to identify all known actual and potential hazardous conditions that exist within the building, on the property or in the area of work including but not limited to the presence of confined spaces, work at heights, areas causing heat stress, traffic, pinch points and actual or potential environmental contamination. Client is to identify any specific training required for access and entry to the building, property and area of work and to provide any necessary site specific training at its own cost to Pinchin staff, its contractors and subcontractors. Client must provide safe access to the site and compliance with all applicable safety codes and standards for matters under the control of Client which could affect the safety of Pinchin staff, its contractors and subcontractors on site.
2. Pinchin makes no representations or warranties whatsoever, either expressed or implied, as to its findings, recommendations, plans, specifications or professional advice and including concerning the legal significance of its findings, or as to other legal matters touched on in the report, including but not limited to ownership of any property or the application of any law to the facts set forth herein. With respect to regulatory compliance issues, regulatory statutes are subject to interpretations and these interpretations may change over time and Pinchin undertakes no, and expressly disclaims, any obligation to advise Client of such change.
3. **In the event of any claim of any nature whatsoever by Client against Pinchin, its staff, officers, directors, shareholders, agents, contractors and subcontractors (collectively "Pinchin"), including but not limited to claims based on negligence and/or breach of contract, the total aggregate liability of Pinchin shall be limited to the lesser of: (i) any actual damages incurred by the client. (ii) all fees actually paid by Client to Pinchin in connection with the specific project in respect of which the claim is being made.**
4. **Pinchin will not be responsible for any consequential, incidental or indirect damages, including but not limited to financial losses, credit and property transactions, financing costs, property values, loss of profit or revenue, permitting/licensing issues, follow-up actions and costs. Pinchin shall not be liable for the failure of any manufactured product or system of components which are supplied by Pinchin to perform in accordance with the manufacturer's specifications or other product literature on which Pinchin reasonably relied. Pinchin will only be liable for direct damages resulting from negligence and/or breach of contract of Pinchin. Pinchin will not be liable for any losses or damage if Client has failed, within a period of two (2) years following the date upon which the claim is discovered, to commence legal proceedings against Pinchin to recover such losses or damage ("Claim Period") unless the laws of the jurisdiction which governs the limitation period which is applicable to such claim provides that the applicable limitation period is greater than the Claim Period and cannot be abridged by this Agreement, in which case the Claim Period shall be deemed to be extended by the shortest additional period which results in this provision being legally enforceable.**
5. If Client brings any form of claim against any third party relating to the work and if the third party claims against Pinchin for contribution and indemnity, Client shall not seek to recover and waives any right to recover from the third party any portion of any losses or damage which may be attributed to the fault or negligence of Pinchin.
6. Pinchin's proposal was prepared for the consideration of Client only. Its contents may not be used by or disclosed to any party without prior written consent from Pinchin.



Authorization to Proceed

The Corporation of the Municipality of Magnetawan
Groundwater Monitoring Well Installation
Croft Waste Disposal Site, Magnetawan, Ontario

March 26, 2020
Pinchin File: 225335.005

7. Pinchin's proposal shall be open for acceptance for a period of thirty (30) days from date of issue. The acceptance period may be extended by mutual agreement of the Client and Pinchin in writing. Pinchin reserves the right to revise the proposal beyond the stated acceptance period.
8. Any work performed by Pinchin will be conducted in accordance with generally accepted engineering or scientific practices current in this geographical area at the time the work is performed.
9. Client acknowledges that risks arise from subsurface and hidden conditions that even comprehensive testing and analysis may fail to detect and that actual conditions may differ from those inferred from inspection, testing and analysis. Pinchin can only comment on the conditions observed on the date(s) the assessment is performed.
10. The work will be limited to those locations and/or areas and/or materials of concern identified by Client or scope of work as outlined in our proposal. Other areas of concern may exist but will not be investigated within the scope of this assignment.
11. Any budget and work estimates provided are preliminary and subject to verification and change unless otherwise agreed.
12. Information provided by Pinchin is intended for Client use only. Pinchin will not provide copies of reports, results or information to any party other than Client, unless Client, in writing, requests information to be provided to a third party or unless disclosure by Pinchin is required by law. Unless consented to by Pinchin, which consent may be unreasonably and/or arbitrarily withheld, any use by a third party, of reports or documents authored by Pinchin, or any reliance by a third party on or decisions made by a third party based on the findings described in said documents, is the sole responsibility of such third parties. Pinchin accepts no responsibility for damages, suffered by any third party as a result of decisions made or actions conducted by any party.
13. As used in this Agreement, "Work Product", means without limitation all reports, plans, data, writings, notes, drawings, art work, templates, documents, products, ideas, formulas, inventions, research, programs, derivative works, processes, procedures, techniques, scientific methods, designs, technologies, forms, formulas, discoveries, know-how, improvements and any and all products of any type, including all rights and claims, prepared in part or in full by Pinchin.
14. Pinchin shall exclusively own the copyright and all other intellectual property rights in all "Work Product" including rights to claim Scientific Research and Development Tax Claims. The services and documents provided by Pinchin under the terms of this agreement are "Work Made For Hire" and are the sole and exclusive property of Pinchin; they are provided to Client for one time use only. To the extent that any other Intellectual Property Rights of, or under the control of, Pinchin are embodied or otherwise required to exploit the "Work Product", Pinchin grants Client a revocable worldwide, exclusive, one-time license under all such Intellectual Property Rights as required, in accordance with the terms of this agreement.
15. Notwithstanding any other provision, Pinchin reserves the exclusive right to pool data provided by, or produced for, Client at its sole discretion and to use that data to aid in the completion of any and all future projects. Pinchin will utilize de-identification processes which may include, but are not limited to, pseudonymizing or anonymizing the data to preserve client confidentiality. Pinchin will ensure that all identifiable and pooled data is protected and stored securely through the use of appropriate processes and technologies, which may include, but are not limited to, data encryption and the use of the principle of least privilege.
16. Client agrees to indemnify, defend, and hold harmless Pinchin, its affiliates, and their officers, directors, employees, agents, and subcontractors against all claims, demands, suits, liabilities, costs, expenses (including reasonably incurred legal fees), damages and losses suffered or incurred by Pinchin arising out of any actual or alleged infringement of intellectual property rights arising out of Client's use of "Work Product" or any other items provided by Pinchin to Client.
17. Invoices will be issued monthly or upon project completion unless otherwise agreed. Applicable taxes (GST, HST, QST) are additional. Amounts not received within thirty 30 days of invoice date will bear interest thereafter at a rate of 1.5% per month (18% per annum) until paid.

Acceptance Authorizes:

1. The release, to Pinchin, of information requested in connection with this work. Pinchin undertakes to maintain the confidentiality of all such information ("Information").
2. The release by Pinchin of Information to others necessary to perform the work.



Authorization to Proceed

- Entry and access to all areas of the property and buildings on the property, by Pinchin staff or representatives, as required, to perform the proposed services. Client shall identify limitations, conditions or terms regarding entry and access ("Access Restrictions").

It is understood that Client will be liable for all additional costs incurred by Pinchin in the performance of the proposed work caused by changes to the terms, delays, postponements or cancellations or other unseen or unknown conditions that are beyond the control of Pinchin including, without limitation, delays caused by failure to provide Information on a timely basis or Access Restrictions not revealed to Pinchin prior to the date hereof.

By signing below Client provides authorization to proceed and accepts the terms and conditions outlined above and in the referenced proposal (if applicable). In the event Pinchin provides services requested by Client, in addition to those identified above or in the proposal (where applicable), Client agrees to compensate Pinchin either on a time and material basis using the Pinchin standard rates (in effect at the time the service is provided), or as per a written amendment to the terms and conditions originally agreed upon.

Signature of Authorized CLIENT Representative (Acceptance):		Billing Address:	
Name (Print):			
Company:		Billing Contact Name:	
Date:		Billing Contact Phone:	
Purchase Order No.:		Billing Contact Fax and E-mail Address:	
Pinchin Project Manager: Tim McBride		Pinchin Project Number: 225335.005	Project Value: \$13,650.00 (plus applicable taxes)

Billing: 2470 Milltower Court, Mississauga, ON L5N 7W5 | PH: 1.855.746.2446

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 Template: Master ATP, Limitation of Liability & Terms of Engagement, Standard HO, October 3, 2019

Payment Instructions

Payments can be made by Electronic Fund Transfer (EFT). If you plan to make payments by EFT, please contact accountsreceivable@pinchin.com. **We require the Client reference their company name, any specific instructions, and the Pinchin Invoice Number or the Pinchin Project Number on all documents, communications and payments related to this project. We do not accept e-mail money transfers from personal accounts.**

Any deposit confirmations and/or remittance advices must be sent to accounts receivable at accountsreceivable@pinchin.com

Instructions for Canadian (CAD) Electronic Fund Transfer or Wire Payments to Canadian Imperial Bank of Commerce from Remitters in Canada

Remit To:

Canadian Imperial Bank of Commerce
 6711 Mississauga Rd. Mississauga, Ontario, Canada L5N 2W3
 Account# 6627919
 Institution #: 010
 Transit #: 03922
 SWIFT/BIC: CIBCCATT
 Account Name: Pinchin Ltd.
 2470 Milltower Court Mississauga, Ontario, Canada L5N 7W5

Accepted by the ACTD Board

Budget Sheets - Actuals as of December 31st, 2019
Regional Economic Development
Operating Budget

GL Number	Description	Jan 1 to Sept 30 Actual	Oct 1 to Dec 31 Actual	2019 Actual	2019 Budgeted	Feb 10/2020 Proposed Budget	2020 Department Estimate	Notes
	Revenues							
15-370	Municipal & Chamber Contributions							
	Armour	(\$9,363.44)	(\$2,998.87)	(\$12,362.31)	(\$10,000)	(\$10,000)	(\$14,226)	
	Burk's Falls	(\$9,363.44)	(\$2,998.91)	(\$12,362.35)	(\$10,000)	(\$10,000)	(\$14,226)	
	Joly	\$0.00	(\$1,499.45)	(\$1,499.45)	(\$5,000)	(\$5,000)	(\$7,110)	
	Magnetawan	(\$9,363.44)	(\$2,998.91)	(\$12,362.35)	(\$10,000)	(\$10,000)	(\$14,226)	
	Perry	(\$9,363.44)	(\$2,998.91)	(\$12,362.35)	(\$10,000)	(\$10,000)	(\$14,226)	
	Powassan	\$0.00	(\$2,998.91)	(\$2,998.91)	(\$10,000)	(\$10,000)	(\$14,226)	
	Ryerson	(\$9,363.44)	(\$2,998.91)	(\$12,362.35)	(\$10,000)	(\$10,000)	(\$14,226)	
	South River	\$0.00	(\$2,998.91)	(\$2,998.91)	(\$10,000)	(\$10,000)	(\$14,226)	
	Strong	\$0.00	(\$2,998.91)	(\$2,998.91)	(\$10,000)	(\$10,000)	(\$14,226)	
	Sundridge	\$0.00	(\$2,998.91)	(\$2,998.91)	(\$10,000)	(\$10,000)	(\$14,226)	
	Chamber of Commerce	(\$3,211.73)	(\$2,998.91)	(\$6,210.64)	(\$10,000)	(\$10,000)	(\$14,226)	
	Total Municipal & Chamber Contri.	(\$50,028.93)	(\$31,488.51)	(\$81,517.44)	(\$105,000)	(\$105,000)	(\$149,370)	
15-370-1	CAEDA Contribution	(\$24,279.49)	\$0.00	(\$24,279.49)	\$0		\$0	Increased to balance the budget
15-370-5	Events Contributions	\$0.00	(\$720.78)	(\$720.78)	\$0		\$0	
15-371	CIINO Funding	\$0.00	(\$6,965.00)	(\$6,965.00)	(\$150,000)	(\$100,000)	(\$72,945)	Reduced based on what we are allowed to claim
15-371-1	CIINO Funding - paid to Ryerson	(\$4,274.92)	\$0.00	(\$4,274.92)	\$0		\$0	
15-371-5	OBIAA Funding - Intern	(\$8,099.28)	(\$11,856.54)	(\$19,955.82)	\$0	(\$10,044)	(\$10,044)	
15-372	NOHFC Funding	\$0.00	\$0.00	\$0.00	(\$32,500)	(\$24,500)	(\$24,500)	
	Total Regional Economic Development revenues	(\$86,682.62)	(\$51,030.83)	(\$137,713.45)	(\$287,500)	(\$239,544)	(\$256,859)	

Date: March 4th, 2020
To: ACED Board
From: John Theriault, Clerk-Treasurer/Administrator
Subject: 2020 Draft Budget

Recommendation:

THAT Staff Report from the Clerk-Treasurer/Administrator for ACED dated March 4th, 2020, regarding the 2020 draft ACED budget be received and that Board recommend the approval of the 2020 ACED budget to all of the partners in Regional Economic Development. Furthermore, that each member representative forwards the 2020 ACED budget to their respective Council or Board for their consideration and approval.

History:

In 2019 the Almaguin Community Economic Development was created. At the time, we were expecting to receive \$150,000 of funding from FedNor for the next three years. If we did get this funding, it was expected that the contribution from each partner would be \$10,000 per year, with one partner paying \$5,000 per year.

Since the original estimates were presented, some adjustments must be included;

1. We are still funding one of the positions for Economic Development from the CAEDA CIINO grant. Although this will maximize the amount of money we will be getting from FedNor, it is reducing the ACED CIINO grant we can receive from FedNor. On the other hand, it will extend the number of years we will be getting the ACED CIINO grant. I have attached projected budgets based on the original calculations, which show what each municipality would have paid if we had received the maximum FedNor grant for the first three years and a few months.
2. A second item that was not included in the original budgets is that there are only certain things we can claim against the FedNor grant so that even if we wanted to, we would not be able to claim the total \$150,000 for each year. Since FedNor wishes us to use the total of the grant, in the end, this only extends the grant over more time, we will still receive the full \$450,000 grant.
3. In the original budget, there was no accounting for inflation, increase in salaries or any other increases that may occur. The projected budgets include projections for all these increases.

Because of all these adjustments, the contribution from each partner has increased and will need to be approved by each partner if Regional Economic Development is to continue.

The budget projections do not include the possibility of getting more grants for the Marketing & Communications Officer, which is a possibility or any other grant that may be available from 2020 to 2024.

The support of Federal and Provincial partners allows ACED partners to continue to build value in and solidify a stable foundation for the Economic Development Department at a reduced cost. Ideally, as the department progresses, municipal contributions will increase as to prepare each municipality for the eventual need to fully support department operations.

The ACED partnership represents all partner's commitment to developing their respective community and economy. The Almaguin Highlands Regional Economic Development Strategic Plan outlines strategic directions that will benefit all partners. The ACED partnership and strategy adoption represent two major milestones in positioning our region for economic growth. The adjusted budgets included in this report reflect the requirements to ensure sustainability moving forward.

Financial Considerations

For 2020 to contribution will need to be adjusted from \$10,000 or \$5,000 to \$14,226 or \$7,110 depending on what the partner's share has been agreed to. Depending on the actuals at the end of 2020, there may be a final adjustment at the end of the year.

Others Consulted:

Dave Gray, Director of Economic development

Attachments:

- Projected budget based on original calculations - Option 1
- Projected budgets with projected adjustments - Option 1
- Projected budgets with projected adjustments - Option 2

2020 ACED Budget Accounts Summary

Account: 804-001 OFFICE SUPPLIES		
Item	Description	Cost
Microsoft Office 365	Annual subscription - 5 computers	\$115.00
Survey Monkey	Annual subscription - business	\$420.00
Kaspersky Anti Virus	Annual subscription - 3 computers	\$75.00
Monitor	w/HDMI connectivity	\$250.00
Camera stabelizer	Stabelize image for short ad films	\$550.00
Misc. Office Supplies	Pens, business cards, toner, etc.	\$1,590.00
Total		\$3,000.00
Account: 804-010 ADVERTSING & PROMOTION		
RMP201 Billboard signage	MTO sign permits (5 year X 2)	\$1,500.00
	Design and install 2 signs (estimate)	\$4,300.00
General promotion	Initiative advertising (print, social media)	\$4,200.00
Total		\$10,000.00
Account: 804-025 WEBSITE (Core only)		
Domain/Hosting fees	V & G Group	\$250.00
Misc. plugins	Wordpress plugins	\$100.00
Townfolio or similar service	Regional profile and ED tools	\$10,400.00
Total		\$10,750.00
Account: 804-030 EVENTS & SEMINARS		
CS202 Business engagement	Social engagement facilitation (venue, refresh.)	\$2,000.00
CS202 Business seminars	Speakers, etc.	\$3,000.00
SE203 Red Gala	ACED contribution	\$5,000.00
SE204 Almaguin Harvest Spin	Municipal contributions	\$10,000.00
Total		\$20,000.00
Account: 804-040 TRAINING & WORKSHOPS (Professional Development)		
EDAC Memberships	1 principle membership, 2 additional	\$850.00
EDAC Year 1	Ciara Year 1 U of W (1 week accom. Incl.)	\$1,800.00
Planning 101 for ED	EDO - 1 day course (hotel est. Incl.)	\$418.00
Consultant	Shift team building (3 staff)	\$500.00
EDCO Conference	Toronto (3 days/2 staff (hotel est. incl.)	\$2,590.00
Total		\$6,158.00
Account: 804-065 REGIONAL PROJECTS		
RPP 206 R Volunteerism	Regional volunteer series or initiatives	\$2,000.00
RMP201 Branding Strategy	VOA brand messaging, visuals, guidelines, implementation strategy, etc. (ACED portion only)	\$10,000.00
RMP202 Web Strategy	Strategic action item costs: website merger, tool enhancements, etc.	\$1,500.00
RMP203 Visitor Guide	Visitor guide support & enhancement	\$2,000.00
RMP 204 Shop Local	Ballot draw campaign & marketing campaign	\$2,625.00
RMP 205 Content Development	Paid boosts. Explorers Edge content partnership	\$2,500.00
Contingency	Unexpected project opportunities	\$1,504.00
Total		\$22,129.00

GL Number	Description	Jan 1 to Sept 30 Actual	Oct 1 to Dec 31 Actual	2019 Actual	2019 Budgeted		2020 Department Estimate	
	Expenditures							
16-801	Salaries & Benefits	\$62,942.59	\$30,935.86	\$93,878.45	\$199,705	\$154,165	\$148,480	Reduced based on an extra month paid by Strong for EDO
16-801-1	Salaries & Benefits - pd by Ryerson	\$1,827.94	\$0.00	\$1,827.94	\$0	\$0	\$0	
16-804-001	Office Supplies	\$1,547.75	\$2,826.63	\$4,374.38	\$4,000	\$3,000	\$3,000	
16-804-002	Office Supplies - pd by Ryerson	\$2,725.06	\$56.36	\$2,781.42	\$0	\$0	\$0	
16-804-005	Audit & Accountant Fees	\$0.00	\$2,951.05	\$2,951.05	\$0	\$0	\$3,000	Added based on agreement which requires audited statements
16-804-010	Advertising & Promotion	\$2,937.18	\$1,143.99	\$4,081.17	\$10,000	\$10,000	\$10,000	
16-804-011	Adver. & Promotion - pd by Ryerson	\$3,052.81	\$1,017.60	\$4,070.41	\$0	\$0	\$0	
16-804-020	Telephone	\$840.47	\$419.76	\$1,260.23	\$2,500	\$2,500	\$2,500	
16-804-021	Telephone - pd by Ryerson	\$164.23	\$0.00	\$164.23	\$0	\$0	\$0	
16-804-025	Website	\$27.49	\$807.79	\$835.28	\$1,000	\$10,750	\$10,750	
16-804-030	Events & Seminars	\$4,245.93	\$244.04	\$4,489.97	\$15,000	\$20,000	\$20,000	
16-804-040	Training & Workshops	\$1,032.49	\$188.22	\$1,220.71	\$7,000	\$7,000	\$7,000	
16-804-041	Training & Workshops - pd by Ryerson	\$904.56	\$0.00	\$904.56	\$0	\$0	\$0	
16-804-050	Travel	\$3,469.18	\$2,240.83	\$5,710.01	\$8,000	\$10,000	\$10,000	
16-804-051	Travel - pd by Ryerson	\$674.89	\$0.00	\$674.89	\$0	\$0	\$0	
16-804-060	Office Rental	\$200.00	\$0.00	\$200.00	\$1,200	\$0	\$0	
16-804-061	Office Rental - pd by Ryerson	\$90.05	\$0.00	\$90.05	\$0	\$0	\$0	
16-804-065	Regional Projects	\$0.00	\$3,500.00	\$3,500.00	\$39,095	\$22,129	\$22,129	
16-804-067	CAEDA expenses paid to Strong	\$0.00	\$4,698.70	\$4,698.70	\$0	\$0	\$20,000	Added share of EDO's salary and travel expenses
16-804-070	Transfer to EDC Reserve	\$0.00	\$0.00	\$0.00	\$0	\$0	\$0	
	Total Regional Economic Development expenditures	\$86,682.62	\$51,030.83	\$137,713.45	\$287,500	\$239,544	\$256,859	
	Total Regional Economic Development	\$0.00	\$0.00	\$0.00	\$0	\$0	\$0	

Budget Sheets - Actuals as of December 31st, 2019
Regional Economic Development
Operating Budget

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	Burk's Falls	(\$9,363.44)	(\$2,998.91)	(\$12,362.35)	(\$10,000)	(\$10,000)	(\$14,226)	
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16-804-030	Events & Seminars	\$4,245.93	\$244.04	\$4,489.97	\$15,000	\$20,000	\$20,000	
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16-804-051	Travel - pd by Ryerson	\$674.89	\$0.00	\$674.89	\$0	\$0	\$0	
16-804-060	Office Rental	\$200.00	\$0.00	\$200.00	\$1,200	\$0	\$0	
16-804-061	Office Rental - pd by Ryerson	\$90.05	\$0.00	\$90.05	\$0	\$0	\$0	
16-804-065	Regional Projects	\$0.00	\$3,500.00	\$3,500.00	\$39,095	\$22,129	\$22,129	
16-804-067	CAEDA expenses paid to Strong	\$0.00	\$4,698.70	\$4,698.70	\$0	\$0	\$20,000	Added share of EDO's salary and travel expenses
16-804-070	Transfer to EDC Reserve	\$0.00	\$0.00	\$0.00	\$0		\$0	
	Total Regional Economic Development expenditures	\$86,682.62	\$51,030.83	\$137,713.45	\$287,500	\$239,544	\$256,859	
	Total Regional Economic Development	\$0.00	\$0.00	\$0.00	\$0	\$0	\$0	

Budget Sheets - Actuals as of December 31st, 2019 - Option 1
Regional Economic Development
Operating Budget

GL Number	Description	Jan 1 to Sept 30 Actual	Oct 1 to Dec 31 Actual	2019 Actual	2019 Budgeted	Feb 10/2020 Proposed Budget	2020 Department Estimate	Notes
	Revenues							
15-370	Municipal & Chamber Contributions							
	Armour	(\$9,363.44)	(\$2,998.87)	(\$12,362.31)	(\$10,000)	(\$10,000)	(\$14,226)	
	Burk's Falls	(\$9,363.44)	(\$2,998.91)	(\$12,362.35)	(\$10,000)	(\$10,000)	(\$14,226)	
	Joly	\$0.00	(\$1,499.45)	(\$1,499.45)	(\$5,000)	(\$5,000)	(\$7,110)	
	Magnetawan	(\$9,363.44)	(\$2,998.91)	(\$12,362.35)	(\$10,000)	(\$10,000)	(\$14,226)	
	Perry	(\$9,363.44)	(\$2,998.91)	(\$12,362.35)	(\$10,000)	(\$10,000)	(\$14,226)	
	Powassan	\$0.00	(\$2,998.91)	(\$2,998.91)	(\$10,000)	(\$10,000)	(\$14,226)	
	Ryerson	(\$9,363.44)	(\$2,998.91)	(\$12,362.35)	(\$10,000)	(\$10,000)	(\$14,226)	
	South River	\$0.00	(\$2,998.91)	(\$2,998.91)	(\$10,000)	(\$10,000)	(\$14,226)	
	Strong	\$0.00	(\$2,998.91)	(\$2,998.91)	(\$10,000)	(\$10,000)	(\$14,226)	
	Sundridge	\$0.00	(\$2,998.91)	(\$2,998.91)	(\$10,000)	(\$10,000)	(\$14,226)	
	Chamber of Commerce	(\$3,211.73)	(\$2,998.91)	(\$6,210.64)	(\$10,000)	(\$10,000)	(\$14,226)	
	Total Municipal & Chamber Contri.	(\$50,028.93)	(\$31,488.51)	(\$81,517.44)	(\$105,000)	(\$105,000)	(\$149,370)	Increased to balance the budget
15-370-1	CAEDA Contribution	(\$24,279.49)	\$0.00	(\$24,279.49)	\$0		\$0	
15-370-5	Events Contributions	\$0.00	(\$720.78)	(\$720.78)	\$0		\$0	
15-371	CIINO Funding	\$0.00	(\$6,965.00)	(\$6,965.00)	(\$150,000)	(\$100,000)	(\$72,945)	Reduced based on what we are allowed to claim
15-371-1	CIINO Funding - paid to Ryerson	(\$4,274.92)	\$0.00	(\$4,274.92)	\$0		\$0	
15-371-5	OBIAA Funding - Intern	(\$8,099.28)	(\$11,856.54)	(\$19,955.82)	\$0	(\$10,044)	(\$10,044)	
15-372	NOHFC Funding	\$0.00	\$0.00	\$0.00	(\$32,500)	(\$24,500)	(\$24,500)	
	Total Regional Economic Development revenues	(\$86,682.62)	(\$51,030.83)	(\$137,713.45)	(\$287,500)	(\$239,544)	(\$256,859)	

GL Number	Description	Jan 1 to Sept 30 Actual	Oct 1 to Dec 31 Actual	2019 Actual	2019 Budgeted		2020 Department Estimate	
	Expenditures							
16-801	Salaries & Benefits	\$62,942.59	\$30,935.86	\$93,878.45	\$199,705	\$154,165	\$148,480	Reduced based on an extra month paid by Strong for EDO
16-801-1	Salaries & Benefits - pd by Ryerson	\$1,827.94	\$0.00	\$1,827.94	\$0	\$0	\$0	
16-804-001	Office Supplies	\$1,547.75	\$2,826.63	\$4,374.38	\$4,000	\$3,000	\$3,000	
16-804-002	Office Supplies - pd by Ryerson	\$2,725.06	\$56.36	\$2,781.42	\$0	\$0	\$0	
16-804-005	Audit & Accountant Fees	\$0.00	\$2,951.05	\$2,951.05	\$0	\$0	\$3,000	Added based on agreement which requires audited statements
16-804-010	Advertising & Promotion	\$2,937.18	\$1,143.99	\$4,081.17	\$10,000	\$10,000	\$10,000	
16-804-011	Adver. & Promotion - pd by Ryerson	\$3,052.81	\$1,017.60	\$4,070.41	\$0	\$0	\$0	
16-804-020	Telephone	\$840.47	\$419.76	\$1,260.23	\$2,500	\$2,500	\$2,500	
16-804-021	Telephone - pd by Ryerson	\$164.23	\$0.00	\$164.23	\$0	\$0	\$0	
16-804-025	Website	\$27.49	\$807.79	\$835.28	\$1,000	\$10,750	\$10,750	
16-804-030	Events & Seminars	\$4,245.93	\$244.04	\$4,489.97	\$15,000	\$20,000	\$20,000	
16-804-040	Training & Workshops	\$1,032.49	\$188.22	\$1,220.71	\$7,000	\$7,000	\$7,000	
16-804-041	Training & Workshops - pd by Ryerson	\$904.56	\$0.00	\$904.56	\$0	\$0	\$0	
16-804-050	Travel	\$3,469.18	\$2,240.83	\$5,710.01	\$8,000	\$10,000	\$10,000	
16-804-051	Travel - pd by Ryerson	\$674.89	\$0.00	\$674.89	\$0	\$0	\$0	
16-804-060	Office Rental	\$200.00	\$0.00	\$200.00	\$1,200	\$0	\$0	
16-804-061	Office Rental - pd by Ryerson	\$90.05	\$0.00	\$90.05	\$0	\$0	\$0	
16-804-065	Regional Projects	\$0.00	\$3,500.00	\$3,500.00	\$39,095	\$22,129	\$22,129	
16-804-067	CAEDA expenses paid to Strong	\$0.00	\$4,698.70	\$4,698.70	\$0	\$0	\$20,000	Added share of EDO's salary and travel expenses
16-804-070	Transfer to EDC Reserve	\$0.00	\$0.00	\$0.00	\$0		\$0	
	Total Regional Economic Development expenditures	\$86,682.62	\$51,030.83	\$137,713.45	\$287,500	\$239,544	\$256,859	
	Total Regional Economic Development	\$0.00	\$0.00	\$0.00	\$0	\$0	\$0	

Budget Sheets - Actuals as of December 31st, 2019 - Option 2
Regional Economic Development
Operating Budget

GL Number	Description	Jan 1 to Sept 30 Actual	Oct 1 to Dec 31 Actual	2019 Actual	2019 Budgeted	2020 Department Estimate	2021 Department Estimate	2022 Department Estimate	2023 Department Estimate	2024 Department Estimate	Total Projected Contribution for 2019 to 2024
	Revenues										
15-370	Municipal & Chamber Contributions										
	Amour	(\$9,363.44)	(\$2,998.87)	(\$12,362.31)	(\$10,000)	(\$14,226)	(\$15,545)	(\$18,399)	(\$21,459)	(\$34,000)	(\$115,991.31)
	Burk's Falls	(\$9,363.44)	(\$2,998.91)	(\$12,362.35)	(\$10,000)	(\$14,226)	(\$15,545)	(\$18,399)	(\$21,459)	(\$34,000)	(\$115,991.35)
	Joly	\$0.00	(\$1,499.45)	(\$1,499.45)	(\$5,000)	(\$7,110)	(\$7,773)	(\$9,195)	(\$10,727)	(\$16,997)	(\$53,301.45)
	Magnetawan	(\$9,363.44)	(\$2,998.91)	(\$12,362.35)	(\$10,000)	(\$14,226)	(\$15,545)	(\$18,399)	(\$21,459)	(\$34,000)	(\$115,991.35)
	Perry	(\$9,363.44)	(\$2,998.91)	(\$12,362.35)	(\$10,000)	(\$14,226)	(\$15,545)	(\$18,399)	(\$21,459)	(\$34,000)	(\$115,991.35)
	Powassan	\$0.00	(\$2,998.91)	(\$2,998.91)	(\$10,000)	(\$14,226)	(\$15,545)	(\$18,399)	(\$21,459)	(\$34,000)	(\$106,627.91)
	Ryerson	(\$9,363.44)	(\$2,998.91)	(\$12,362.35)	(\$10,000)	(\$14,226)	(\$15,545)	(\$18,399)	(\$21,459)	(\$34,000)	(\$115,991.35)
	South River	\$0.00	(\$2,998.91)	(\$2,998.91)	(\$10,000)	(\$14,226)	(\$15,545)	(\$18,399)	(\$21,459)	(\$34,000)	(\$106,627.91)
	Strong	\$0.00	(\$2,998.91)	(\$2,998.91)	(\$10,000)	(\$14,226)	(\$15,545)	(\$18,399)	(\$21,459)	(\$34,000)	(\$106,627.91)
	Sundridge	\$0.00	(\$2,998.91)	(\$2,998.91)	(\$10,000)	(\$14,226)	(\$15,545)	(\$18,399)	(\$21,459)	(\$34,000)	(\$106,627.91)
	Chamber of Commerce	(\$3,211.73)	(\$2,998.91)	(\$6,210.64)	(\$10,000)	(\$14,226)	(\$15,545)	(\$18,399)	(\$21,459)	(\$34,000)	(\$109,839.64)
	Total Municipal & Chamber Contri.	(\$50,028.93)	(\$31,488.51)	(\$81,517.44)	(\$105,000)	(\$149,370)	(\$163,223)	(\$193,185)	(\$225,317)	(\$356,997)	(\$1,169,609.44)
15-370-1	CAEDA Contribution	(\$24,279.49)	\$0.00	(\$24,279.49)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
15-370-5	Events Contributions	\$0.00	(\$720.78)	(\$720.78)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
15-371	CIINO Funding	\$0.00	(\$6,965.00)	(\$6,965.00)	(\$150,000)	(\$72,945)	(\$119,531)	(\$129,081)	(\$121,478)	\$0	\$0
15-371-1	CIINO Funding - paid to Ryerson	(\$4,274.92)	\$0.00	(\$4,274.92)	\$0	\$0					\$0
15-371-5	OBIAA Funding - Intern	(\$8,099.28)	(\$11,856.54)	(\$19,955.82)	\$0	(\$10,044)	\$0	\$0	\$0	\$0	\$0
15-372	NOHFC Funding	\$0.00	\$0.00	\$0.00	(\$32,500)	(\$24,500)	(\$32,500)	(\$8,000)	\$0	\$0	\$0
	Total Regional Economic Development revenues	(\$86,682.62)	(\$51,030.83)	(\$137,713.45)	(\$287,500)	(\$256,859)	(\$315,254)	(\$330,266)	(\$346,795)	(\$356,997)	

GL Number	Description	Jan 1 to Sept 30 Actual	Oct 1 to Dec 31 Actual	2019 Actual	2019 Budgeted	2020 Department Estimate	2021 Department Estimate	2022 Department Estimate	2023 Department Estimate	2024 Department Estimate
	Expenditures									
16-801	Salaries & Benefits	\$62,942.59	\$30,935.86	\$93,878.45	\$199,705	\$148,480	\$222,377	\$235,666	\$250,095	\$258,097
16-801-1	Salaries & Benefits - pd by Ryerson	\$1,827.94	\$0.00	\$1,827.94	\$0	\$0	\$0	\$0	\$0	\$0
16-804-001	Office Supplies	\$1,547.75	\$2,826.63	\$4,374.38	\$4,000	\$3,000	\$3,000	\$3,300	\$3,500	\$3,700
16-804-002	Office Supplies - pd by Ryerson	\$2,725.06	\$56.36	\$2,781.42	\$0	\$0	\$0	\$0	\$0	\$0
16-804-005	Audit & Accountant Fees	\$0.00	\$2,951.05	\$2,951.05	\$0	\$3,000	\$3,000	\$3,300	\$3,500	\$3,700
16-804-010	Advertising & Promotion	\$2,937.18	\$1,143.99	\$4,081.17	\$10,000	\$10,000	\$10,000	\$10,500	\$11,000	\$11,500
16-804-011	Adver. & Promotion - pd by Ryerson	\$3,052.81	\$1,017.60	\$4,070.41	\$0	\$0	\$0	\$0	\$0	\$0
16-804-020	Telephone	\$840.47	\$419.76	\$1,260.23	\$2,500	\$2,500	\$2,500	\$3,000	\$3,200	\$3,500
16-804-021	Telephone - pd by Ryerson	\$164.23	\$0.00	\$164.23	\$0	\$0	\$0	\$0	\$0	\$0
16-804-025	Website	\$27.49	\$807.79	\$835.28	\$1,000	\$10,750	\$11,000	\$11,500	\$12,000	\$12,500
16-804-030	Events & Seminars	\$4,245.93	\$244.04	\$4,489.97	\$15,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000
16-804-040	Training & Workshops	\$1,032.49	\$188.22	\$1,220.71	\$7,000	\$7,000	\$7,000	\$7,500	\$8,000	\$8,000
16-804-041	Training & Workshops - pd by Ryerson	\$904.56	\$0.00	\$904.56	\$0	\$0	\$0	\$0	\$0	\$0
16-804-050	Travel	\$3,469.18	\$2,240.83	\$5,710.01	\$8,000	\$10,000	\$10,000	\$10,500	\$10,500	\$11,000
16-804-051	Travel - pd by Ryerson	\$674.89	\$0.00	\$674.89	\$0	\$0	\$0	\$0	\$0	\$0
16-804-060	Office Rental	\$200.00	\$0.00	\$200.00	\$1,200	\$0	\$0	\$0	\$0	\$0
16-804-061	Office Rental - pd by Ryerson	\$90.05	\$0.00	\$90.05	\$0	\$0	\$0	\$0	\$0	\$0
16-804-065	Regional Projects	\$0.00	\$3,500.00	\$3,500.00	\$39,095	\$22,129	\$26,377	\$25,000	\$25,000	\$25,000
16-804-067	CAEDA expenses paid to Strong	\$0.00	\$4,698.70	\$4,698.70	\$0	\$20,000	\$0	\$0	\$0	\$0
16-804-070	Transfer to EDC Reserve	\$0.00	\$0.00	\$0.00	\$0	\$0	\$0	\$0	\$0	\$0
	Total Regional Economic Development expenditures	\$86,682.62	\$51,030.83	\$137,713.45	\$287,500	\$256,859	\$315,254	\$330,266	\$346,795	\$356,997
	Total Regional Economic Development	\$0.00	\$0.00	\$0.00	\$0	\$0	\$0	\$0	\$0	\$0

Note: The estimated budgets for 2022 to 2024 are based on keeping the Marketing & Communication Officer after the grant for this position expires.

**MAGNETAWAN AGRICULTURAL SOCIETY
P.O. Box 181
Magnetawan, ON
POA 1P0**

March 10, 2020.

Municipality of Magnetawan,
4304 Highway 520, P.O. Box 70
Magnetawan, ON.
POA 1P0

Attention: Mayor & Council Memers

The Magnetawan Agricultural Society is in the process of planning our 143rd Fall Fair. We are thankful for the sponsors, donators, volunteers, community and Society members that have provided support in the past years.

Funds collected are used for prize money in the Special Prize Book as well as provide displays and entertainment at the fair. As a corporate donator your company name will be listed in the Special Prize Book for 2020 and displayed at the fair. For those that want their donations to cover a specific aspect of the fair such as animals, flowers, children's games, music to name a few, requests are respectfully honoured.

We appreciate your consideration of this donation request. A Magnetawan Agricultural member may contact you or donations can be mailed to the above address. If you want your name to appear in the book we will need to hear from you by March 31. You can email to magnetawanfair@gmail.com or call me if you have any questions.

Thanking you in advance,

Marilyn Raaflaub

Marilyn Raaflaub, Secretary,
Magnetawan Agricultural Society.

705-387-1009
705-427-7477

**MUNICIPALITY OF
MAGNETAWAN**

MAR 18 2020

RECEIVED

2019 \$1,000

Kerstin Vroom

Subject: FW: MADD Message Yearbook Advertising Information
Attachments: your_ad.jpg

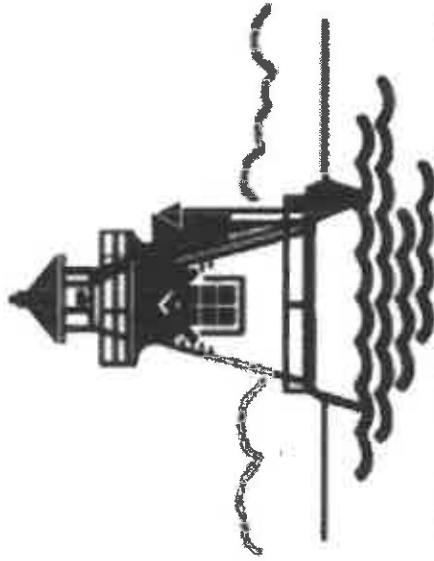
-----Original Message-----

From: message@maddmessage.ca <message@maddmessage.ca>
Sent: March 18, 2020 2:06 PM
To: Nicole Gourlay <deputyclerk@magnetawan.com>
Subject: MADD Message Yearbook Advertising Information

Dear Nicole,

Please accept this email as our official renewal request for the 2020 campaign. Thank you for placing your business card sized supportive ad (\$299.00) in last years edition of the MADD Message Yearbook. For your consideration, please find attached a copy of your previous ad. By placing an ad in the publication, you have demonstrated your support for stopping impaired driving while publicly promoting your commitment to the cause, all the while backing important programs and services such as educational seminars in schools for new young drivers. For additional information, to see our rates, and to see a recent e-copy, please visit our website, www.maddmessage.ca. Without the support of the business community, this important publication would not be possible. We hope to once again count on your support in our upcoming edition.

Yours truly,
Stacey Biekx
T: (866) 767-1736
E: message@maddmessage.ca
W: www.maddmessage.ca



**Municipality of
Magnetawan**

P.O Box 70, 4304 Hwy #520
Magnetawan, ON POA 1P0

(705) 387-3947
magnetawan.com



705-382-2900
www.almaguin-health.org

Minutes: March 6th, 2020

Present: Norm Hofstetter, Brad Kneller, Barbara Marlow, Cathy Still, Marianne Stickland, Dennis Banka, Rod Ward, Tom Bryson and Carol Ballantyne

Regrets: Lyle Hall

Guests:

Call to order at 10:00am by Chair Bruce Campbell.

2020-008 Moved by Dennis Banka and Seconded Carol Ballantyne

THEREFORE BE IT RESOLVED THAT The Almaguin Highlands Health Centre Committee adopt the minutes from February, 7th, 2020 as circulated. Carried.

Delegation: None at this time.

Items for Discussion;

1. Committee members discussed the Almaguin Highlands Health Centre website and webhosting. R. Ward will work with E. Kellogg to update the website.
2. February 14th, 2020, OHT meeting,
 - M. Stickland, R. Ward, B. Marlow and Chairman Campbell provided commentary on the OHT meeting between Muskoka, Parry Sound and Nipissing OHT representatives. Members gave the feedback that there is no desire from Parry Sound to include East Parry Sound in their OHT application. Muskoka had indicated a portion of East Parry Sound is included in the "Area" of their application. Nipissing felt that the Committee should continue to seek "in development" statues with the OHT submission, utilizing the Community Health Centre model as an example of how an Almaguin Highlands OHT would function.
M. Stickland will provide the Committee with an action plan, including initial meetings with various stakeholders as data collection continues.
E. Kellogg was asked to provide the Rural Index for Ontario guide.
Discussion of the inclusion of Machar and South River resulted in Mayor Still committing to addressing participation with those two municipalities.

3. The Secretary provided feedback regarding the discussions to expand the current OTN office. An option to renovate the current upper level lunchroom into an OTN office will achieve the same outcome with, potentially less disruption to service and minimal construction time. The Secretary will explore, at no cost to the Committee the possibility of renovating the current lunchroom and moving the lunchroom into an empty office. A report will be provided at the next Committee meeting.
4. M. Stickland provided an update on the AHHC 2020 survey.
 - A total of 444 surveys have been completed with a few paper copies brought to the March meeting yet to be inputted. Once the remaining surveys are completed the survey will be closed off.
5. Treasures report
 - The financial statement was received with no comment.
6. Other business
 - R. Ward informed the Committee of a "letter to the editor" written to the Almaguin News, although not published he will send to the Committee for information purposes in hopes the letter is in fact published.

4. RESOLUTIONS PASSED

2020-009 Moved by Barb Marlow and Seconded Tom Bryson
THEREFORE BE IT RESOLVED THAT the Almaguin Highlands Health Centre Committee authorizes the Treasurer to make payment to Vantage Point Strategies Inc in the amount of \$292.79 for annual webhosting services. Carried

2020-010 Moved by Brad Kneller and Seconded by Cathy Still
WHERE AS the Almaguin Highlands Health Centre Committee in 2017 learned the Burk's Falls Ontario Telemedicine Network (OTN) site would cease to operate due to aging equipment and lack of compatibility with other OTN sites;

AND WHERE AS Ontario Telemedicine Network sites are not financially supported by any Ministry or other health care service provider outside of salaries for staffing;

AND WHERE AS the Almaguin Highlands Health Centre Committee solicited and received ongoing funding from 12 Almaguin Highlands municipalities to replace expiring Ontario Telemedicine Network equipment;

AND WHERE AS the North East Local Health Integration Network provided onetime funding for the purchase of said equipment, leaving the municipal funding untouched to date;

AND WHERE AS The Almaguin Highlands Health Centre Committee has received a request from the Burk's Falls OTN Nurse for a digital blood pressure monitor, with cuffs and mobile stand, supplied by Medi Mart in the amount of \$929.13 including hst;

AND WHERE AS a purchase through Medi Mart can only be done by health care providers of which includes the Burk's Falls Family Health Team;

AND THEREFORE the Almaguin Highlands Health Centre Committee authorizes the Secretary to facilitate such purchase, up to the amount of \$1000.00, through the Burk's Falls Family Health Team, with the understanding the equipment is to be utilized for the

purpose of Ontario Telemedicine Network appointments and will remain the property of the Ontario Telemedicine Network Burk's Falls site;

AND THEREFORE BE IT RESOLVED THAT the Almaguin Highlands Health Centre Committee authorizes the Treasurer to make payment to the Burk's Falls Family Health Team once the equipment is received onsite and the invoice is provided to the Secretary. Carried

Resolution: 2020-11 Moved by Carol Ballantyne and Seconded by Dennis Banka
THEREFORE BE IT RESOLVED THAT The Almaguin Highlands Health Centre adjourn at 10:55am to meet again on April 3rd, 2020 at 10:00am. Carried.

DRAFT

Kerstin Vroom

From: Brenda Fraser <brenda.fraser@townofkearney.ca>
Sent: March 24, 2020 12:45 PM
To: clerk@mcmurrichmonteith.com
Cc: carol ballantyne; Brian Horsman; Brian Horsman; Matt Clouthier; Matthew Clouthier; Sam Dunnett; Kerstin Vroom; Keven Beaucage
Subject: Building Department Services

Hi Cheryl,

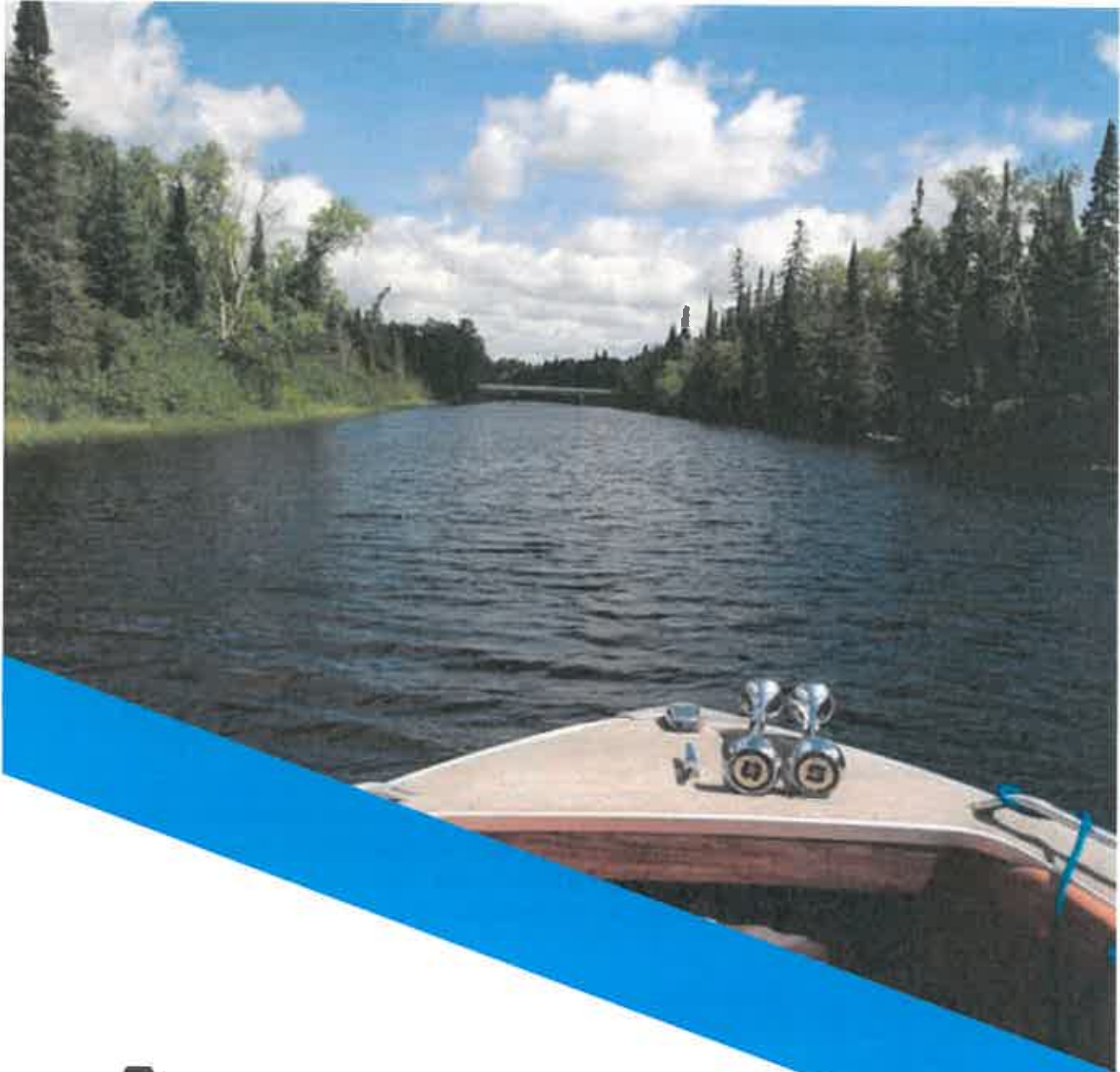
Kearney Council held a special meeting yesterday to discuss a number of items, one of them being the provision of building department services for McMurrich/Monteith. A teleconference had taken place earlier with representatives of the Municipality of Magnetawan. Magnetawan and Kearney Council came to the joint conclusion that we are not able to continue to provide building department services to McMurrich/Monteith past May 1, 2020, being the termination date in the Agreement between our Municipalities. Please do not hesitate to contact me, should you have any questions in this regard.

We hope that our interim service was of assistance to you and wish you success in your search for a Chief Building Official for your municipality.

Brenda J. Fraser

CAO/Clerk/Treasurer
Town of Kearney
8 Main Street, P.O. Box 38
Kearney ON PoA 1M0
E-mail: clerk@townofkearney.ca
Phone 705 636 7752
Fax 705 636 0527

2019 ANNUAL REPORT



Introduction

2019 was a milestone year for economic development efforts in the Almaguin Highlands Region. The formation of the Almaguin Community Economic Development (ACED) Board and subsequent department has created a solid foundation for the execution of the strategic direction in the 2018 Almaguin Highlands Regional Economic Development Strategic Plan (RED Plan). Throughout 2019, The ACED Board have established ACED as a regional shared service and built a fully staffed department under a three-year partnership agreement.

This first annual ACED Report is intended to establish a baseline for regional economic development that will be continuously increased throughout the following years as the staff and board members work towards building economic capacity and economic growth that will benefit all regional partners. ACED is currently resourced through partnership contributions from 10 municipalities, the Almaguin Highlands Chamber of Commerce and several other major partners. ACED continues to build momentum through mutually beneficial partnership efforts with a focus on pursuing additional regional partners.

ACED is committed to ensuring the economic and social prosperity of the region. Our objective is to develop our environment by creating and growing strong partnerships between municipalities, businesses, community groups and residents.

ACED Department Development

The ACED Board was initially formed in March of 2019 with 11 members from the former Central Almaguin Economic Development Association (CAEDA) and the Burk’s Falls & Area Community Economic Development Committee (BACED). The Board developed the ACED Terms of Reference, shared service agreements and position descriptions for the ACED Department Staffing Model. The department was initially staffed by a Community Economic Development officer with administrative support from Armour Township. Armour Township serves as the administrating municipality for ACED as per the shared services agreement.

Throughout Q3 and Q4, ACED proceeded to fill the positions outlined in the ACED staffing model. The Communications & Marketing Officer joined the team in July; In October, due to efficiencies in the existing CAEDA funding agreement, the CAEDA EDO was reassigned to support ACED program delivery. The Director of Economic Development was hired in November. Below is an outline of ACED Staff members

Director of Economic Development	Economic Development Officer	Communications & Marketing Officer
Dave Gray, Ec.D.	Courtney Metcalf	Ciara Stead
Plans, organizes and delivers economic development programs and services to achieve optimum use of human and financial resources.	Promotes economic development in the region by supporting the delivery of programs and services to regional stakeholders and businesses.	Supports all marketing and communications efforts of ACED and delivers the Digital Main Street Service Squad Program to businesses throughout the region.

2019 ACED Activities Overview

Throughout the development of the ACED Board and Department, economic development services continued to be delivered to regional stakeholders. The following results set a baseline for future performance and are expected to increase in 2020 due to having a full complement of staff. Activities are classified under the following categories:

- **Core Activities:** Activities that occur as a part of the regular ACED business rhythm. These include regularly scheduled activities as well as unscheduled core service delivery (business interactions, support requests, media interactions etc.).
- **Regional Projects:** Projects that are developed based on regional needs and identified impact areas identified in the 2018 Almaguin Regional Economic Development Strategic Plan.
- **Marketing Activities:** Promotional activities designed to create internal and external awareness of Almaguin’s assets, initiatives and other features.
- **Events:** Events include both small- and large-scale events targeted towards a variety of audiences.

Core Activities Overview

2019 Business Interactions Overview (Not including Digital Main Street)

Business interactions by 2019 were generally driven by in bound calls directly from clients and referrals from municipalities, support organizations and other businesses.

Broad Business Interactions Overview	
Total Business Interactions	78
Total Unique Business Clients	44
Follow up meetings/interactions	34
Actual Start Ups	6
Actual Expansions	7
Estimated Jobs Created (total)	10
Support Organization Referrals	18
Total Private Sector Investment Supported*	\$753 250
Jobs maintained**	13
Jobs created**	6

*Reflects active/approved investment files only, several other clients are currently awaiting approval in 2020.

** Jobs created and jobs maintained under private sector investment are included in the total jobs created and jobs maintained.

Figure 1: Interactions by Type

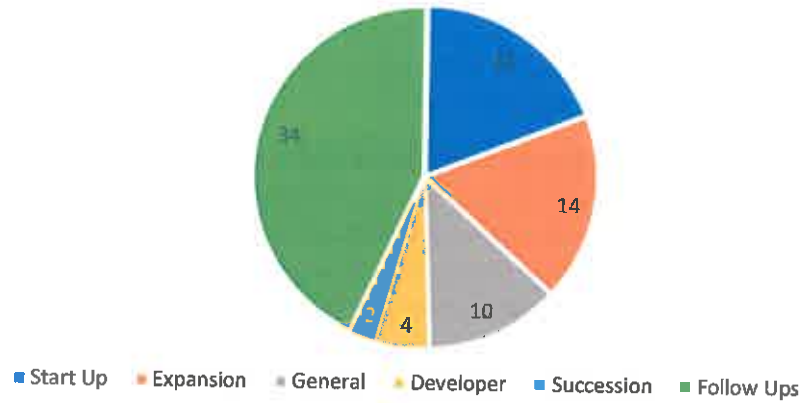
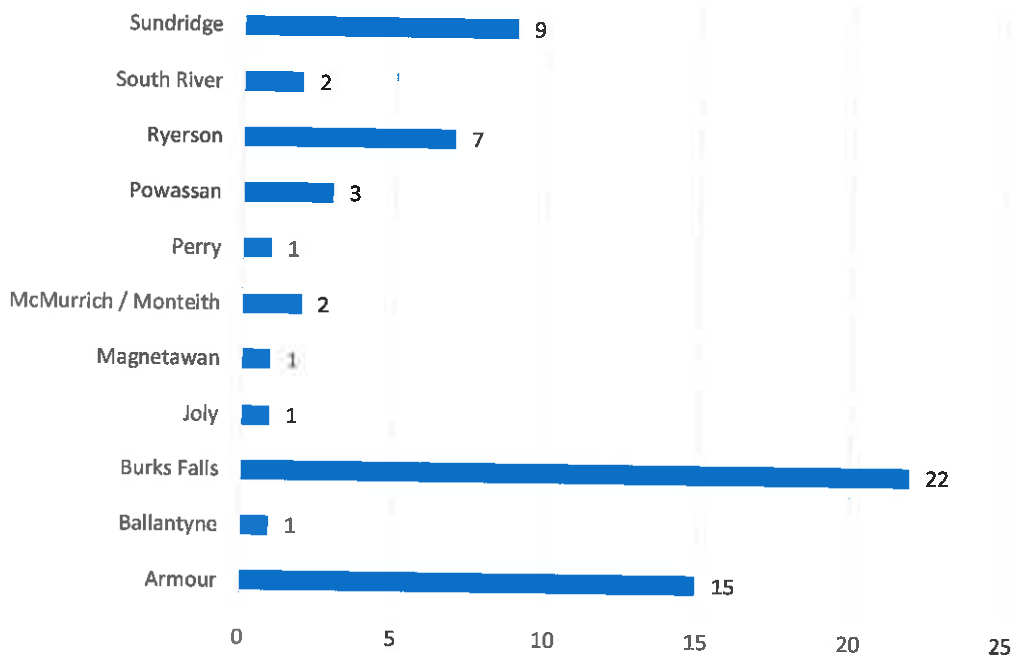


Figure 2: Interactions by Location



Business Interaction Summary:

Total business interactions have increased Y.O.Y. over 2018 results by approximately 33%. Interactions are expected to increase in 2020 due to community outreach during industry specific business retention and expansion efforts as well as other industry specific projects. Additional business interactions and ACED presence in each municipality can be seen in the Digital Main Street Results.

Core Communications Overview

There are several types of core communications that are represented in monthly reporting. The goals with all forms of communications are threefold:

1. To maintain an active presence with all stakeholders to share and gather information;
2. To learn about new programs and services that will serve regional stakeholder organizations and/or businesses;
3. To actively seek partnership opportunities.

Figure 3: Communications Overview

Core Communication Type	Amount	Description
Organization Meeting	36	Key organizations: Municipalities, NECO, Explorer’s Edge, Burk’s Falls DDT, Almaguin Highlands Health Centre, Blue Sky, IION, Almaguin Chamber, Digital Main Street, Event partnerships,
Partnership Opportunities	22	See below
Regional Support Letters	6	Includes support in principle for external projects.
Media Inquiries & coverage	10	Includes project specific coverage and general story comments
Celebrate Almaguin Episodes	20	The Bay 88.7FM
Funding Application Support	10	
Public Sector	7	
Private Sector	3	
Applications Led	5	FedNor CIINO Phase 2, Digital Main Street, NOHFC Internship, Almaguin Harvest Spin, Explorer’s Edge Partnership Program
Applications Supported	5	Burks Falls DT Development, Private Sector

Partnership Opportunities Overview

Maintaining an active presence within the region, specifically with stakeholder and supportive organizations, often yields partnership opportunities for partnership projects that benefit the Almaguin region. Below is a brief summary of key partnership highlights:

Partnership Project	Support Type	Description
PSMA Partnership	In-Kind	Partnership Presentation with Parry Sound EDO
Cyber Security Workshop	Financial / IK	Business Event partnership with Blue Sky Net
AHHC Doctor Recruitment	In-Kind	
Almaguin ED Gala	Financial / IK	
Networks of Excellence Event	Financial	Partnership event with multiple support organizations.
Tastes of Almaguin Event	Financial	Partnership event with Enviro Centre
Powassan Business Symposium	Financial / IK	Partnership event with Powassan
Discovery Routes Trails Map	Financial / IK	Partnership project with Discovery Routes
Explorer’s Edge Snowmobile Partnership	Financial / IK	Partnership formed to be deployed in 2020

Media Coverage Highlights

ACED has seen a significant increase in media inquiries and coverage opportunities throughout 2019 which have helped highlight key economic issues, initiatives and events. Their print coverage combined with on-line distribution have assisted in keeping a focus on the ACED Partner's commitments and contributions to economic development. Relationships with local reporters and columnists continue to grow; reporters are actively reaching out to the ACED team for comments and good news stories.

Figure 4: Print Media Highlights

ARTICLE DATE	FEATURE
JAN. 28, 2019	"Almaguin region's economic development teams gearing up for merger"
FEB 25, 2019	"Almaguin's Big Top Productions wants to help communities thrive"
MAR 29, 2019	"Almaguin tourism sector may make gains from Porter Airlines Partnership"
OCT 15, 2019	"Driving the region forward in a way that makes sense for Almaguin"
OCT 17, 2019	"Taste of Almaguin: A farm to table event..."
DEC 5, 2019	"Shop Almaguin: Support your friends, neighbours, economy"
JAN. 16, 2020	"Can you tell me how to get to Digital Main Street"

In addition to the article coverage, ACED has advertised several key initiatives and events in the Almaguin News which have helped bolster interest and attention with businesses and residents across the region.

Regional Projects

ACED Department Development (2019 Work Plan Item RP1)

The 2018 RED Plan identified several key considerations and objectives regarding the formation of a regional economic development organization. The table below illustrates these objectives:

Objective	State of Completion
Establish ACED Board	Completed (March 2019)
Establish Terms of Reference	Adopted (May 2019)
Create Position Descriptions for staff	Completed. Director of Economic Development Hired (Nov. 2019)
ACED Agreement Launch	Completed (Oct. 2019)
Establish Physical Location	Completed (April 2019)

Manufacturing BR&E (2019 Workplan Item RP2)

The Manufacturing BR&E has been expanded to include both industrial and forestry related businesses. The project will serve as follow up to the 2016 Business Retention and Expansion Project and seek to reconnect with regional industry partners. The project planning began in Q4 of 2019 and will continue in 2020.

Broadband Strategy and Advocacy (2019 Workplan Item RP3)

In 2019, ACED undertook several activities to understand the process and landscape for advocating for broadband internet enhancements. Objectives included case studies of broadband expansion projects,

identifying available coverage area information, understanding information gaps, connecting with broadband development stakeholders and reacting to advocacy efforts. Figure 5 provides a list of activities undertaken by ACED.

Figure 5: Broadband Activities Overview

Objective	Activity
Case Study	Connect with Eastern Ontario Regional Network regarding their highly successful expansion effort (See March CEDO Report)
Research Coverage Areas	Connect with BlueSky Net to review BAEMAP information for Almaguin Area
Partnership Efforts	Promote connectednorth.ca website and promote online speed tests throughout Almaguin Region
Advocacy Efforts	Support BlueSky Net’s application to the CRTC Broadband Fund Solicit support requests to Almaguin municipalities Organize BlueSky information presentation to ACED Partner with BlueSky Net to participate in Broadband Expansion RFP Review.

Accommodations Inventory (2019 Workplan Item RP4)

ACED created a regional accommodations database that consists of all known accommodations providers throughout the Almaguin Region. The database contains a variety of information ranging over 16 categories. The information will be used to create a more user friendly Almaguin Accommodations Directory (2019 Work Plan Item RP5) that can be both hosted on the Almaguin Highlands Tourism website and in print. In addition, the inventory will be used to help establish stronger relationships with accommodations operators.

Investment Properties Asset Inventory (Work Plan Item RP7)

ACED is currently in the process of compiling the asset inventory of unused/underused municipal investment properties as well as available commercial/industrial lands for lease and sale.

Digital Main Street Project (2019 Workplan Item SP1)

The Digital Main Street (DMS) Project has been a major flagship project for ACED in 2019. The Communications & Marketing Officer (CMO), with support from the Director of Economic Development (DED) have established a strong presence within the local business community. Figure 6 illustrates some of the highlight statistics and impactful results:

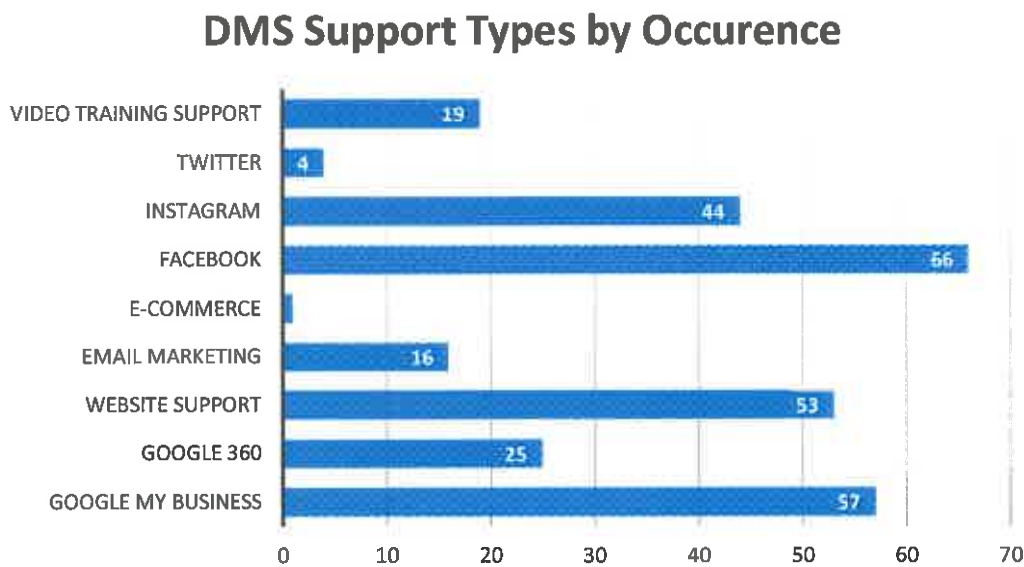
Figure 6: Digital Main Street Key Statistics

Digital Main Street Key Statistics Overview	
Total Businesses Contacted	165
Total DMS Businesses “Opt-Ins”*	70
Total DMS Visits (including follow-ups)	300
Total Grant Eligible Businesses	36
Total Grant Applications (to Jan. 2020)	17
Grants Approved (To Jan. 2020)**	3
Businesses completed video training	19

- * 4 Businesses existed in the DMS Program prior to the Service Squad launch.
- ** Many applications are still under review following the Jan. 10 application deadline.

The CMO has assisted a wide variety of businesses with on-line presence improvements. DMS Businesses accounted for approximately 50% of businesses who opted in to receive DMS services from the CMO. Figure 7 illustrates the most commonly delivered services (note that some interactions may not be tracked if they assisted with uncommon digital support requests).

Figure 7: Digital Main Street Service Types



Regional Marketing & Events

Almaguin Economic Development Gala (2019 Workplan Item RM1)

The Third Annual Economic Development Gala built upon the success of previous years through partnership investments from key stakeholders throughout the region. Keynote Speaker Terry O’Reilly from the popular “Under the Influence” radio show on CBC Radio One helped to draw a large audience that showcased Almaguin’s economic development progress. Further details can be seen in Figure 8.

Figure 8: 2019 Events Overview

Event	Date	Est. Attendance	ACED Invest.	Total Invest.
Cyber Security Presentation (CS2*)	May 14	12	\$150	\$500
Almaguin Economic Development Gala	Oct. 3	140	\$2500	\$12 535
Networks of Excellence Event (CS2*)	Oct. 16	40	\$293	\$793
Taste of Almaguin Event	Oct. 26	Results Unknown	\$1000	Unknown
Powassan Business Symposium (CS2*)	Nov. 13	15	\$180	\$500

*CS2 signifies 2019 Workplan Item CS2

2019 Almaguin Volunteer Event (2019 Work Plan Item RM2)

ACED’s focus on delivering a volunteer recruitment event has been shifted to 2020 to allow time to assist volunteer organizations in preparing to recruit. ACED Staff did however support several local community groups with marketing efforts and volunteering through direct one on one consultations.

2019/2020 Visitor Guide Support (2019 Work Plan Item RP3)

ACED Staff supported the development of the 2019/2020 event calendar as well as distribution efforts in the Central Almaguin Area. ACED also advertised in the guide under with a full page add that replaced previous CAEDA and BACED ads. Throughout Q4 of 2019, the ACED Team redeveloped a regional business directory that will be made available to the 2020/2021 Visitor Guide Committee.

Shop Local Campaigns (2019 Work Plan Item RP4)

ACED Staff executed the 2019 Wrap Up Almaguin Shop Local Campaign throughout the holiday season with a stronger focus on social media driven engagement. Previous campaigns involved a lot of input from business owners (ballot draws, coupon redemption, gift cards) which created unnecessary stress. Additionally, these initiatives required a significant amount of time and financial contributions from economic development staff. Below is a brief comparison of initiatives:

Initiative	Total Cost	Businesses Inv.	SM Reach	SM Engagement
2019 Wrap Up (4 Weeks)	\$800	33	31413	1774
2018 Feast in Alm.	\$4600	26	95031	2654
2018 Wrap up Alm.	\$2652	35	54390	3786

Positive Aspects

- All businesses, no matter the industry or location, were included and had the opportunity to participate. The campaign was all-inclusive with no buy-in from businesses.
- It was a low-cost campaign, with total expenses not exceeding \$800.
- Social media advertising and print advertising strongly conveyed the importance and benefits of shopping local, while promoting individual businesses.

Negative Aspects

- Social media engagement was lower than both Wrap Up Almaguin 2018 and Feast in Almaguin 2018.
- Business participation was lower than previous campaigns, because there was no ownership of the program from the businesses.

ACED Website and Social Media Accounts

ACED Staff have merged both BACED and CAEDA websites in to the ACED website under the URL <https://www.investalmaguin.ca>. Both former URL links for BACED and CAEDA now forward to the ACED website. In addition, the former BACED Facebook social media profiles have be transitioned to reflect

the ACED brand. Having a dedicated Communications and Marketing Officer has proven hugely beneficial in terms of online presence development. The website is still considered to be 'under construction' but remains live to users with a variety of content. Major website and social media improvements include:

Website

- Full ACED conversion including theme colours and branding; text references to BACED and all contact information.
- Added 3 blog posts / content pieces for region (RM5 action item).
- Added all municipalities to municipal services tabs. (other municipal information to come)
- Added Chamber of Commerce page.
- Added community groups and volunteer opportunities
- Maintained all plugins and features

Social Media

- Created Twitter, Instagram and LinkedIn accounts.
- Created 24 unique instagram posts and gained 85 followers to date.
- Created 44 Tweets on Twitter and maintains an active presence.
- Converted BACED Facebook page to ACED specific page and grown following by 10%.
- Revamped Facebook page information etc.

Date: March 4th, 2020
To: ACED Board
From: John Theriault, Clerk-Treasurer/Administrator
Subject: 2020 Draft Budget

Recommendation:

THAT Staff Report from the Clerk-Treasurer/Administrator for ACED dated March 4th, 2020, regarding the 2020 draft ACED budget be received and that Board recommend the approval of the 2020 ACED budget to all of the partners in Regional Economic Development. Furthermore, that each member representative forwards the 2020 ACED budget to their respective Council or Board for their consideration and approval.

History:

In 2019 the Almaguin Community Economic Development was created. At the time, we were expecting to receive \$150,000 of funding from FedNor for the next three years. If we did get this funding, it was expected that the contribution from each partner would be \$10,000 per year, with one partner paying \$5,000 per year.

Since the original estimates were presented, some adjustments must be included;

1. We are still funding one of the positions for Economic Development from the CAEDA CIINO grant. Although this will maximize the amount of money we will be getting from FedNor, it is reducing the ACED CIINO grant we can receive from FedNor. On the other hand, it will extend the number of years we will be getting the ACED CIINO grant. I have attached projected budgets based on the original calculations, which show what each municipality would have paid if we had received the maximum FedNor grant for the first three years and a few months.
2. A second item that was not included in the original budgets is that there are only certain things we can claim against the FedNor grant so that even if we wanted to, we would not be able to claim the total \$150,000 for each year. Since FedNor wishes us to use the total of the grant, in the end, this only extends the grant over more time, we will still receive the full \$450,000 grant.
3. In the original budget, there was no accounting for inflation, increase in salaries or any other increases that may occur. The projected budgets include projections for all these increases.

Because of all these adjustments, the contribution from each partner has increased and will need to be approved by each partner if Regional Economic Development is to continue.

The budget projections do not include the possibility of getting more grants for the Marketing & Communications Officer, which is a possibility or any other grant that may be available from 2020 to 2024.



The support of Federal and Provincial partners allows ACED partners to continue to build value in and solidify a stable foundation for the Economic Development Department at a reduced cost. Ideally, as the department progresses, municipal contributions will increase as to prepare each municipality for the eventual need to fully support department operations.

The ACED partnership represents all partner's commitment to developing their respective community and economy. The Almaguin Highlands Regional Economic Development Strategic Plan outlines strategic directions that will benefit all partners. The ACED partnership and strategy adoption represent two major milestones in positioning our region for economic growth. The adjusted budgets included in this report reflect the requirements to ensure sustainability moving forward.

Financial Considerations

For 2020 to contribution will need to be adjusted from \$10,000 or \$5,000 to \$14,226 or \$7,110 depending on what the partner's share has been agreed to. Depending on the actuals at the end of 2020, there may be a final adjustment at the end of the year.

Others Consulted:

Dave Gray, Director of Economic development

Attachments:

- Projected budget based on original calculations - Option 1
- Projected budgets with projected adjustments - Option 1
- Projected budgets with projected adjustments - Option 2



MEDIA RELEASE
FOR IMMEDIATE RELEASE
March 30, 2020

Lakeland Purchases CORE Broadband & Interactive North

FOR IMMEDIATE RELEASE

March 30, 2020

Muskoka, Ontario: Locally owned Lakeland Energy has purchased all of CORE Broadband’s customers and operations including Interactive North. CORE operates more than 100 wireless towers across Muskoka and Southern Parry Sound. The company has been first to market in many leading-edge wireless technologies such as fixed wireless LTE and millimeter wave pre 5G service.

Lakeland Energy’s retail company Lakeland Networks, the first to offer gigabit internet speeds in Ontario and presently offering the fastest internet in North America, provides high speed fibre optic internet and triple play services (Phone, TV, Internet) to customers in Gravenhurst, Bracebridge, Huntsville, Parry Sound and soon north into Burks Falls and Sundridge. “With this acquisition, we will be able to expand throughout our service area offering a faster wireless service utilizing our fibre backbone, also provide new services such as a hybrid wireless-fibre to the home and business solution, for the benefit of existing and new customers”, stated Chris Litschko, CEO of Lakeland.

Neil Smellie, owner of CORE Broadband and Interactive North agrees “I am very proud of the accomplishments CORE Broadband has made in the past. Combining our strengths with Lakeland, our two technologies coming together will benefit customers throughout Muskoka with a more robust and faster internet experience”. Neil and his staff have all accepted positions with Lakeland. “Neil and his staff are key to this deal as they have incredible knowledge and skill sets that will add to our overall expertise”, stated Litschko.

There is a need for better high-speed internet throughout Muskoka and Parry Sound as evidenced recently by Parry Sound-Muskoka MP Scott Aitchison’s remarks in the House of Commons. Lakeland is looking to invest millions of dollars over the next five years improving existing wireless speeds and adding new technologies to create an expanding seamless fibre optic and wireless network that improves local competitiveness and quality of service.

During these difficult times, the internet is being required more than ever. Therefore, this sale is proceeding so high-speed improvements can be made as soon as practical.

The transaction closes on April 1st, 2020 and has been approved by Lakeland’s Board of Directors.

-END-

For further information, contact:
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Lakeland Holding Ltd
jmontpetit@lakelandholding.com
705-645-2670 ext. 504

Lakeland Purchases CORE Broadband & Interactive North

About Lakeland Networks



Lakeland Energy's retail arm Lakeland Networks provides triple play services to more than 4,000 customers in municipalities along the Highway 11 corridor from Gravenhurst to Sundridge, along with Parry Sound. Lakeland Energy is a subsidiary of Lakeland Holding Ltd. wholly owned by the municipalities of Bracebridge, Huntsville, Parry Sound, Burks Falls, Sundridge and Magnetawan.

About CORE Broadband and Interactive North



CORE Broadband/Interactive North – utilizes 77 owned and 41 leased towers covering almost 4,000 square kilometers in and around Muskoka and serves almost 2,000 retail and wholesale wireless customers. The company is based out of Bracebridge, Ontario.

interactive north

Municipality of Magnetawan
Taxes owing at April 1 2020

	Taxes	Interest	Total
Taxes-Current	267,924.16	3,331.65	271,255.81
Taxes-Previous Year	253,185.75	17,311.57	270,497.32
Taxes-2 Years Prior	53,192.00	7,643.30	60,835.30
Taxes-3+ Years Prior	3,949.49	1,058.35	5,007.84
	578,251.40	29,344.87	607,596.27

MUNICIPALITY OF MAGNETAWAN
Provisional Budget Report



Account Code : 1-3-1000-1010
 To 1-4-8400-8030
 Fiscal Year : 2020

Account Code	Account Description	2020 ACTUAL VALUES	2020 FINAL BUDGET	2019 ACTUAL VALUES	2019 FINAL BUDGET
1	GENERAL FUND				
	Revenue				
	TAXATION: NON-ASSESSABLE				
1-3-1000-1010	TAXATION - Interim Billing	-2,938,036	0	0	0
	Total TAXATION: NON-ASSESSABLE	-2,938,036	0	0	0
	TAXATION: COMMERCIAL				
1-3-1003-2071	COMMERCIAL: PIL General	0	0	-8,449	0
1-3-1003-2140	COMMERCIAL: PIL, Taxable Tenant	0	0	-380	0
1-3-1003-2170	COMMERCIAL: Taxable	0	0	-60,102	0
1-3-1003-2190	COMMERCIAL: Vacant	0	0	-1,863	0
	Total TAXATION: COMMERCIAL	0	0	-70,794	0
	TAXATION: FARMLAND				
1-3-1006-2170	FARMLAND: Taxable	0	0	-10,620	0
	Total TAXATION: FARMLAND	0	0	-10,620	0
	TAXATION: LANDFILL				
1-3-1008-2071	LANDFILL: PIL General	0	0	-160	0
	Total TAXATION: LANDFILL	0	0	-160	0
	TAXATION: INDUSTRIAL				
1-3-1009-2170	INDUSTRIAL: Taxable	0	0	-2,570	0
	Total TAXATION: INDUSTRIAL	0	0	-2,570	0
	TAXATION: MULTI-RES				
1-3-1013-2170	MULTI-RES: Taxable	0	0	-6,401	0
	Total TAXATION: MULTI-RES	0	0	-6,401	0
	TAXATION: RESIDENTIAL				
1-3-1018-2071	RESIDENTIAL: PIL General	0	0	-1,952	0
1-3-1018-2140	RESIDENTIAL: PIL, Taxable Tenant	0	0	-2,943	0
1-3-1018-2170	RESIDENTIAL: Taxable	0	0	-4,600,868	0
	Total TAXATION: RESIDENTIAL	0	0	-4,605,763	0
	TAXATION: MANAGED FORESTS				
1-3-1020-2170	MANAGED FORESTS: Taxable	0	0	-8,987	0
	Total TAXATION: MANAGED FOREST	0	0	-8,987	0
	SUPPLEMENTAL TAXATION: FARMLAND				
1-3-1106-2170	SUPP FARMLAND: Taxable	0	0	-77	0
	Total SUPPLEMENTAL TAXATION: F	0	0	-77	0
	SUPPLEMENTAL TAXATION: INDUSTRIAL				
1-3-1109-2180	SUPP INDUSTRIAL: Vac./Excess	0	0	-9	0
	Total SUPPLEMENTAL TAXATION: I	0	0	-9	0
	SUPPLEMENTAL TAXATION: RESIDENTIAL				
1-3-1118-2170	SUPP RESIDENTIAL: Taxable	0	0	-27,881	0
	Total SUPPLEMENTAL TAXATION: R	0	0	-27,881	0
	GENERAL TAXES				
1-3-1250-3016	GENERAL - Area Rating Taxation	-24,586	-45,840	-48,871	-48,878
	Total GENERAL TAXES	-24,586	-45,840	-48,871	-48,878

MUNICIPALITY OF MAGNETAWAN
Provisional Budget Report



Account Code : 1-3-1000-1010
 To 1-4-8400-8030
 Fiscal Year : 2020

Account Code	Account Description	2020 ACTUAL VALUES	2020 FINAL BUDGET	2019 ACTUAL VALUES	2019 FINAL BUDGET
TAXES - ENGLISH PUBLIC SCHOOL					
1-3-1255-3000	ENG. PUB; SCH. - Tax Levy	0	0	-1,100,903	0
1-3-1255-3005	ENG. PUB; SCH. - Tax Supps & Omits	0	0	-6,697	0
1-3-1255-3012	ENG. PUB; SCH. - Tax Payments in Lieu	0	0	-1,065	0
Total TAXES - ENGLISH PUBLIC S		0	0	-1,108,665	0
TAXES - ENGLISH SEPARATE SCHOOL					
1-3-1256-3000	ENG. SEP. SCH. - Tax Levy	0	0	-20,022	0
1-3-1256-3005	ENG. SEP. SCH. - Tax Supps & Omits	0	0	-2	0
Total TAXES - ENGLISH SEPARATE		0	0	-20,024	0
TAXES - FRENCH PUBLIC SCHOOL					
1-3-1257-3000	FR. PUB SCH. - Tax Levy	0	0	-7,403	0
1-3-1257-3005	FR. PUB SCH. - Tax Supps & Omits	0	0	-1	0
Total TAXES - FRENCH PUBLIC SC		0	0	-7,404	0
TAXES - FRENCH SEPARATE SCHOOL					
1-3-1258-3000	FR. SEP. SCH. - Tax Levy	0	0	-9,740	0
1-3-1258-3005	FR. SEP. SCH. - Tax Supps & Omits	0	0	-3	0
Total TAXES - FRENCH SEPARATE		0	0	-9,743	0
PENALTIES & INTEREST					
1-3-1400-7130	TREAS - Penalties & Interest	-22,362	-67,000	-66,453	-73,000
Total PENALTIES & INTEREST		-22,362	-67,000	-66,453	-73,000
UNCONDITIONAL GRANTS					
1-3-1500-5030	TREAS - Ont. Municipal Partnership Fund	-276,850	-1,107,400	-1,107,800	-1,107,800
1-3-1500-5035	TREAS - Mun. Modernization System Grant	0	0	-560,800	-560,800
Total UNCONDITIONAL GRANTS		-276,850	-1,107,400	-1,668,600	-1,668,600
CONDITIONAL GRANTS					
1-3-1600-5015	Federal Govt-Canada Day Grant	0	-1,600	-1,600	-1,600
1-3-1600-5077	Prov Govt - OCIF	-68,261	-68,261	-68,569	-68,263
1-3-1600-5078	Prov Govt - OCLIF	0	-11,647	0	-11,647
1-3-1600-5079	Prov Govt-Main St Rivalization Fund	0	0	-23,109	-22,785
1-3-1600-5090	Ontario Stewardship Grants	0	-32,000	-39,462	-29,000
1-3-1600-5092	Prov Govt-Save On Energy Retrofit Grant	0	0	-6,314	-7,000
1-3-1600-5093	Prov Govt - CSPT Program	-777	-3,734	-3,734	-3,734
1-3-1600-5094	Prov Govt - MTCS Grant	-4,500	-21,745	-32,060	-51,042
Total CONDITIONAL GRANTS		-73,538	-138,987	-174,848	-195,071
FEES & CHARGES					
1-3-1700-7100	TREAS - Lottery Licenses/Fees	0	-25	-5	-25
1-3-1700-7102	TREAS - Tax Certificates	-398	-2,000	-1,997	-3,600
1-3-1700-7104	TREAS - Maps Copies Etc.	0	-3,600	-1,664	-3,900
1-3-1700-7106	TREAS - Document Commissioning	0	-90	-183	-90
1-3-1700-7112	TREAS - Revenue - History Books	-70	-100	-133	-730
1-3-1700-7114	TREAS - Revenue - Site Pamphlets	0	-20	-30	-60
1-3-1700-7120	TREAS - Other GG Revenues	-374	-1,000	-955	-3,900
1-3-1700-7132	TREAS - Land Sales	95	-140,000	-27,192	-89,500
1-3-1700-7134	TREAS - Sale of 4855 Hwy 520 property	-565,509	-565,500	0	0

MUNICIPALITY OF MAGNETAWAN
Provisional Budget Report



Account Code : 1-3-1000-1010

To 1-4-8400-8030

Fiscal Year : 2020

Account Code	Account Description	2020 ACTUAL VALUES	2020 FINAL BUDGET	2019 ACTUAL VALUES	2019 FINAL BUDGET
1-3-1700-7140	TREAS - Investment Income	-4,560	-32,000	-54,495	-28,000
1-3-1700-7150	TREAS - Dividend Income - Lakeland	-6,200	-25,000	-24,800	-27,000
1-3-1700-7152	TREAS - Dividend Income - Kawartha	0	0	0	-430
1-3-1700-7160	TREAS - Rental - Communication Tower	-375	-1,500	-1,500	-1,500
1-3-1700-7170	TREAS - Hydro re Rockwynn Landing	0	-170	-180	-170
1-3-1700-7172	TREAS - Hydro re Fire Hall Solar Panels	-103	-4,700	-4,772	-5,200
1-3-1700-7180	TREAS - Other Income	0	-2,400	-9,902	0
Total FEES & CHARGES		-572,494	-778,105	-127,808	-164,105
FIRE DEPARTMENT REVENUES					
1-3-2000-7220	FD - 911 Revenue	-106	-500	-775	-350
1-3-2000-7725	Donations-Lions Club	0	0	-4,150	0
Total FIRE DEPARTMENT REVENUES		-106	-500	-4,925	-350
BUILDING REVENUES					
1-3-2100-7200	CBO - Building Permits	-10,963	-122,421	-167,451	-74,000
1-3-2100-7210	CBO - Building Information Reports	-1,928	-3,000	-2,400	-4,000
1-3-2100-7215	CBO - Abandoned Permits	0	-1,500	-1,916	-3,000
1-3-2100-7225	CBO - Contra Building Revenue	0	0	24,255	0
Total BUILDING REVENUES		-12,891	-126,921	-147,512	-81,000
BYLAW REVENUES					
1-3-2200-5300	BLEO - POA Revenues	0	-10,000	-6,403	-20,000
1-3-2200-7210	BLEO - Dog Licenses	-390	-750	-1,404	-700
1-3-2200-7215	BLEO - Bylaw Enforcement Fines	0	-200	-20	-20
1-3-2200-7220	BLEO - Trailer Licences	0	-5,250	-3,670	-3,500
Total BYLAW REVENUES		-390	-16,200	-11,497	-24,220
ROADS REVENUE					
1-3-3000-7300	ROADS - Road Revenues	-62,795	-285,140	-234,898	-184,440
1-3-3000-7310	ROADS - Miscellaneous Revenue	0	0	-27,954	-25,000
1-3-3000-7320	ROADS - Entrance Permits	-50	-400	-300	-400
1-3-3000-7330	ROADS - Aggregate Licence Fees	0	-9,400	-19,437	-9,400
1-3-3000-7340	ROADS -Contribution to Unopened Rd Allow	0	0	0	-30,000
Total ROADS REVENUE		-62,845	-294,940	-282,589	-249,240
LANDFILL REVENUES					
1-3-4020-7400	LF - Landfill Revenues	-475	-17,000	-33,320	-17,000
Total LANDFILL REVENUES		-475	-17,000	-33,320	-17,000
RECYCLING REVENUES					
1-3-4030-7410	RECY - Recycling Revenue	0	-16,000	-11,494	-16,000
1-3-4030-7420	RECY - Recycling Electronics	0	-1,700	-3,867	-1,700
Total RECYCLING REVENUES		0	-17,700	-15,361	-17,700
CEMETERY REVENUE					
1-3-5010-7500	CEM - Cemetery Revenue	-25	-1,500	-700	-1,500
1-3-5010-7510	CEM - Interest Revenue	0	-1,300	-1,636	-1,300
Total CEMETERY REVENUE		-25	-2,800	-2,336	-2,800
RECREATION REVENUE					
1-3-7000-7700	REC - Recreation Fees	0	-5,700	-6,100	-6,100

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1-3-7000-7730	REC - Revenue-Lions Club Re Swim Lessons	0	-7,300	-7,298	-6,500
1-3-7000-7740	REC - Parking Lot Revenue	0	0	0	-780
1-3-7000-7745	REC - Magnetawan Locks Revenue	0	-1,000	-783	-900
Total RECREATION REVENUE		0	-14,000	-8,481	-14,280
RENTAL REVENUE					
1-3-7100-7710	RENTAL - 4855 Hwy 520	0	0	0	-25,000
Total RENTAL REVENUE		0	0	0	-25,000
PARKS REVENUE					
1-3-7200-7735	Revenue - Parks	-8,001	-21,225	-30,529	-20,995
Total PARKS REVENUE		-8,001	-21,225	-30,529	-20,995
COMMUNITY CENTRE AND PAVILION REVENUE					
1-3-7300-7725	Revenue- Mag Com Centre & Pavilion	-1,525	-10,500	-9,690	-10,500
1-3-7300-7735	Revenue-Ahmic Community Centre	0	-2,000	0	0
Total COMMUNITY CENTRE AND PAV		-1,525	-12,500	-9,690	-10,500
HERITAGE CENTRE REVENUE					
1-3-7600-7520	HERITAGE - Donations	0	-300	0	0
Total HERITAGE CENTRE REVENUE		0	-300	0	0
PLANNING REVENUES					
1-3-8000-7800	PLN - Planning Revenue	-250	-6,000	-5,250	-5,500
1-3-8000-7810	PLN - Encroachment licences	0	-1,000	-1,950	-1,700
1-3-8000-7815	PLN - Access Licences	0	-50	-50	-50
Total PLANNING REVENUES		-250	-7,050	-7,250	-7,250
CAPITAL REVENUES					
1-3-9000-8001	Transfer from Asset Management Reserve	0	-20,000	-504,550	-485,972
1-3-9000-8003	Transfer- Community Enhancement Reserve	0	-17,500	0	0
1-3-9000-8004	Transferfrom Obligatory Reserve-Parkland	0	-65,000	-26,664	-55,000
1-3-9000-8005	Transfer from Obligatory Reserve-Gas Tax	0	0	-179,048	-176,957
1-3-9000-8030	Previous Years Special Area Surplus	0	-1,160	0	0
1-3-9000-8035	Previous Years Special Area Deficit	0	0	0	4,878
1-3-9000-8055	Gain (Loss) On Disposal of Capital Asset	0	0	92,540	0
1-3-9000-8060	Contra Proceeds of Disposition	0	0	27,954	0
Total CAPITAL REVENUES		0	-103,660	-589,768	-713,051
Total Revenue		-3,994,374	-2,772,128	-9,108,936	-3,333,040
Expense					
LEGISLATIVE					
1-4-1000-1010	COUNCIL - Salaries and benefits	19,095	72,000	70,822	62,000
1-4-1000-1011	COUNCIL - Integrity Commisioner expenses	0	3,000	865	1,000
1-4-1000-1310	COUNCIL - Conferences and Seminars	6,288	15,000	12,036	15,000
1-4-1000-2010	COUNCIL - Materials and Supplies	705	8,200	6,387	5,000
1-4-1000-5018	COUNCIL - Donations	1,570	6,000	5,745	6,000
Total LEGISLATIVE		27,658	104,200	95,855	89,000
ELECTIONS					
1-4-1100-1010	ELECTION - Wages and benefits	0			1,000

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1-4-1100-2010	ELECTION - Materials/Supplies	0	0	377	1,600
	Total ELECTIONS	0	0	528	2,600
ADMINISTRATION					
1-4-1200-1010	ADMIN - Wages and benefits	69,257	250,000	232,251	203,000
1-4-1200-1310	ADMIN - Conferences and Seminars	2,880	7,000	5,353	7,000
1-4-1200-1315	ADMIN - Training	407	7,000	2,588	5,000
1-4-1200-1320	ADMIN - Memberships	1,238	1,000	1,274	1,700
1-4-1200-2010	ADMIN - Office Supplies	2,185	5,000	5,788	5,000
1-4-1200-2015	ADMIN - Office maintenance & supplies	344	2,000	526	1,000
1-4-1200-2030	ADMIN - GIS Project	8,937	18,500	18,087	18,000
1-4-1200-2050	ADMIN - Telephone	750	4,500	4,135	4,500
1-4-1200-2052	ADMIN - Cell Telephone	202	1,500	914	2,000
1-4-1200-2120	ADMIN - Insurance	38,084	67,000	65,632	70,000
1-4-1200-2130	ADMIN - Computer expenses	16,167	20,000	21,630	22,000
1-4-1200-2135	ADMIN - Website expenses	409	6,000	8,417	10,000
1-4-1200-2140	ADMIN - Copying Expenses	180	1,800	1,943	1,500
1-4-1200-2210	ADMIN - Legal Fees-general	1,783	8,000	14,036	28,000
1-4-1200-2215	ADMIN - Legal fees-labour	0	7,500	3,685	10,000
1-4-1200-2220	ADMIN - Union negotiation /arbitration	0	2,500	31,907	33,000
1-4-1200-2225	ADMIN - HR Services	849	4,500	4,496	5,000
1-4-1200-2300	ADMIN - Advertising	779	2,500	1,166	2,500
1-4-1200-5014	ADMIN - History Book	0	100	117	500
1-4-1200-7000	ADMIN - Amortization Expense	0	0	26,801	0
1-4-1200-8000	ADMIN - Capital Expenditures	35,347	48,700	0	75,000
1-4-1200-8012	ADMIN - Contra Interfunctional Bldg Chg	0	0	-10,088	0
	Total ADMINISTRATION	179,798	465,100	440,658	504,700
TREASURY					
1-4-1300-1010	TREAS - Wages and benefits	48,602	211,000	200,130	210,000
1-4-1300-1310	TREAS - Conferences and Seminars	667	200	183	0
1-4-1300-1315	TREAS - Training	371	750	163	0
1-4-1300-1320	TREAS - Memberships	219	220	215	0
1-4-1300-2010	TREAS - Taxation Materials	6,167	12,000	12,233	11,000
1-4-1300-2200	TREAS - Accounting/Audit	11,194	18,650	11,744	17,200
1-4-1300-2210	TREAS - Legal Fees	0	120	0	120
1-4-1300-2310	TREAS - Bank Charges	1,071	1,200	1,139	1,400
1-4-1300-2320	TREAS - Property Assessment	47,905	95,811	93,497	95,881
1-4-1300-7120	TREAS - Tax Write-Offs	147	11,800	11,743	6,300
1-4-1300-9000	TREAS - Transfer-Working Reserves	0	0	938,827	0
1-4-1300-9001	TREAS - Transfer-Asset Mngmt Reserve	0	48,432	344,816	344,816
1-4-1300-9003	TREAS - Transfer- Com Enhancement Reserv	0	25,000	26,165	27,000
1-4-1300-9004	TREAS -Transfer- Elections Reserve	0	8,000	8,000	8,000
1-4-1300-9006	TREAS - Transfer-Landfill Closure Reserv	0	20,000	21,351	20,000
1-4-1300-9007	TREAS - Transfer-Landfill Rehabilitation	0	250,000	0	0
	Total TREASURY	116,343	703,183	1,670,206	741,717
ASSET MANAGEMENT					

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1-4-1500-1010	ASSET - Wages and benefits	3,264	10,000	8,231	0
1-4-1500-2010	ASSET - Materials and Supplies	0	2,500	2,193	20,000
Total ASSET MANAGEMENT		3,264	12,500	10,424	20,000
FIRE DEPARTMENT					
1-4-2000-1010	FD - Wages & Benefits-Fire Chief	33,460	88,000	83,649	88,000
1-4-2000-1310	FD - Conferences/Seminars	215	3,000	1,087	3,000
1-4-2000-1320	FD - Memberships	259	1,000	600	1,200
1-4-2000-2010	FD - Materials and Supplies	1,700	6,000	7,061	6,000
1-4-2000-2018	FD - PPE & Fire Supplies	888	19,000	22,670	20,000
1-4-2000-2029	FD - Hydro - 226 15th & 16th Side Rd N	51	500	418	1,000
1-4-2000-2052	FD - Cell Telephone	742	1,300	1,334	2,000
1-4-2000-2053	FD - Communications Tower	180	750	718	750
1-4-2000-2054	FD - Radio Maintenance & Licensing	546	3,500	895	3,000
1-4-2000-2056	FD - Radio Upgrades	0	3,000	3,114	7,000
1-4-2000-2058	FD - Dispatch	0	2,600	2,521	2,600
1-4-2000-2120	FD - Office	425	1,000	1,298	1,000
1-4-2000-2300	FD - Advertising	182	250	0	250
1-4-2000-4020	FD - Insurance	14,721	31,000	25,581	30,000
1-4-2000-7000	FD - Amortization Expense	0	0	34,761	0
1-4-2000-7130	FD - Equipment Repairs & Maintenance	756	6,800	7,885	8,000
1-4-2000-7132	FD - Equipment Replacement	6,798	8,000	7,619	5,000
1-4-2000-7134	FD - Equipment Testing	0	2,000	1,445	5,000
1-4-2000-7230	FD - MNR Fire Protection	0	9,000	8,413	10,000
1-4-2000-7235	FD - Fire Protection Services	0	3,000	0	3,000
1-4-2000-8000	FD - Capital Expenditures	0	150,000	0	10,000
1-4-2000-8001	FD - Capital Contra Account	0	0	-479,951	0
Total FIRE DEPARTMENT		60,923	339,700	-268,882	206,800
FIRE VOLUNTEERS					
1-4-2001-1010	FV - Wages & Benefits-volunteer calls	2,795	70,200	37,528	45,000
1-4-2001-1310	FV - Conferences/Seminars	348	4,000	3,562	2,000
Total FIRE VOLUNTEERS		3,143	74,200	41,090	47,000
FIRE TRAINING					
1-4-2002-1010	FT - Wages & Benefits	912	0	23,608	33,000
1-4-2002-1500	FT - Regional Training	0	17,500	16,682	16,682
1-4-2002-2010	FT - Training expenses	1,260	2,000	3,074	9,000
1-4-2002-2054	FT - Licencing & medical tests	202	1,000	307	1,000
Total FIRE TRAINING		2,374	20,500	43,671	59,682
FIRE PREVENTION					
1-4-2003-1010	FP - Wages & benefits	0	8,500	7,002	3,200
1-4-2003-2010	FP - Prevention materials & supplies	18	10,000	2,428	15,300
Total FIRE PREVENTION		18	18,500	9,430	18,500
FIRE NON-EMERGENCY RESPONSE					
1-4-2004-1010	NON-EMERG - Wages & benefits	0	0	612	8,000
Total FIRE NON-EMERGENCY RESPO		0	0	612	8,000

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FIRE MAG STATION					
1-4-2005-1010	MAG STATION - Maintenance Wages	429	2,000	1,397	0
1-4-2005-2024	MAG STATION - Heating Fuel	2,037	2,100	3,258	3,500
1-4-2005-2030	MAG STATION - Hydro	366	1,500	1,702	1,800
1-4-2005-2050	MAG STATION - Telephone	554	3,800	3,779	3,500
1-4-2005-7140	MAG STATION - Maintenance & Repairs	1,981	4,000	5,512	8,000
1-4-2005-8000	MAG STATION - Capital-clean air exchange	0	30,000	0	0
Total FIRE MAG STATION		5,367	43,400	15,648	16,800
FIRE AHMIC STATION					
1-4-2006-1010	AHMIC STATION - Maintenance Wages	195	2,500	100	0
1-4-2006-2024	AHMIC STATION - Heating Fuel	170	1,000	1,726	3,000
1-4-2006-2030	AHMIC STATION - Hydro	2,491	500	479	1,500
1-4-2006-7140	AHMIC STATION - Repairs & Maintenance	109	4,000	3,297	3,500
1-4-2006-8000	AHMIC STATION - Capital	0	10,000	0	0
Total FIRE AHMIC STATION		2,965	18,000	5,602	8,000
ATV & MOBILE EQUIPMENT					
1-4-2009-2022	ATV & MOBILE EQUIPMENT -Fuel	0	0	66	0
1-4-2009-2070	ATV & MOBILE EQUIP-Repairs & Maintenance	15	7,000	569	1,500
Total ATV & MOBILE EQUIPMENT		15	7,000	635	1,500
FIRE TRUCK#510 - 2012 DODGE RAM 2500					
1-4-2010-2022	TR510 - Fuel	607	4,000	2,697	2,000
1-4-2010-2070	TR510 - Repairs and testing	297	5,500	6,136	5,000
Total FIRE TRUCK#510 - 2012 DO		904	9,500	8,833	7,000
FIRE TRUCK #511 - 1993 E ONE PUMPER/RESC					
1-4-2011-1010	TR511 - Wages and benefits	0	0	245	0
1-4-2011-2022	TR511 - Fuel	161	0	623	750
1-4-2011-2070	TR511 - Repairs and testing	0	0	649	2,000
Total FIRE TRUCK #511 - 1993 E		161	0	1,517	2,750
FIRE TRUCK #P1 - 2003 DODGE CARAVAN					
1-4-2012-2022	TRP1 - Fuel	0	0	1,514	500
1-4-2012-2070	TRP1 - Repairs and testing	0	0	37	500
Total FIRE TRUCK #P1 - 2003 DO		0	0	1,551	1,000
FIRE TRUCK #514 - 1991 FORD LS8000 TANKE					
1-4-2014-2022	TR514 - Fuel	142	1,500	1,339	2,000
1-4-2014-2070	TR514 - Repairs and testing	14	5,000	598	5,500
Total FIRE TRUCK #514 - 1991 F		156	6,500	1,937	7,500
FIRE TRUCK #517 - 2013 CHEVROLET EXPRESS					
1-4-2017-1010	TR517 - Wages and Benefits	0	0	895	0
1-4-2017-2022	TR517 - Fuel	172	3,800	3,353	5,000
1-4-2017-2070	TR517 - Repairs and testing	1,340	5,000	0	0
1-4-2017-8000	TR517 - Capital	0	0	33,044	35,000
Total FIRE TRUCK #517 - 2013 C		1,512	8,800	37,292	40,000
FIRE TRUCK #521 - 2004 FREIGHTLINER PUMP					
1-4-2021-2022	TR521 - Fuel	220	2,000	3,000	3,000

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1-4-2021-2070	TR521 - Repairs and testing	0	3,000	1,210	5,000
	Total FIRE TRUCK #521 - 2004 F	220	5,000	2,053	8,000
	FIRE TRUCK #527 - 1998 FORD AMBULANCE				
1-4-2027-2022	TR527 - Fuel	0	0	397	200
1-4-2027-2070	TR527 - Repairs and testing	0	0	149	150
	Total FIRE TRUCK #527 - 1998 F	0	0	546	350
	FIRE TRUCK #531 - 2019 PUMPER TRUCK				
1-4-2031-1010	TR531 - Wages and Benefits	0	0	1,009	0
1-4-2031-2022	TR531 - Fuel	61	2,500	140	3,000
1-4-2031-2070	TR531 - Repairs and testing	20	3,000	0	0
1-4-2031-8000	TR531 - Capital	0	0	446,907	438,972
	Total FIRE TRUCK #531 - 2019	81	5,500	448,056	441,972
	BUILDING DEPARTMENT				
1-4-2100-1010	CBO - Wages and benefits	97	103,700	104,971	101,250
1-4-2100-1320	CBO - Memberships	0	750	196	750
1-4-2100-1410	CBO - Training	0	5,000	4,398	5,000
1-4-2100-2010	CBO - Materials/Supplies	1,413	1,500	2,693	1,500
1-4-2100-2030	CBO - Mileage	1,727	10,000	9,464	7,500
1-4-2100-2050	CBO - Telephone	113	640	589	640
1-4-2100-2210	CBO - Legal Fees	8,226	25,000	14,715	25,000
1-4-2100-2320	CBO - Interfunctional Admin Charges	0	0	10,486	0
	Total BUILDING DEPARTMENT	11,576	146,590	147,512	141,640
	BYLAW ENFORCEMENT				
1-4-2200-1010	BLEO - Wages and benefits	3,127	16,000	14,875	16,000
1-4-2200-1410	BLEO - Training	423	1,000	489	1,500
1-4-2200-2010	BLEO - Materials/Supplies	-145	5,500	5,751	8,200
1-4-2200-2210	BLEO - Legal fees	0	7,000	4,010	10,000
	Total BYLAW ENFORCEMENT	3,405	29,500	25,125	35,700
	COMMUNITY EMERGENCY MANAGEMENT				
1-4-2400-1010	CEMC - Wages and benefits	0	7,000	2,208	5,000
1-4-2400-1410	CEMC - Training	0	1,000	0	3,000
1-4-2400-2010	CEMC - Materials/Supplies	0	5,000	100	5,000
	Total COMMUNITY EMERGENCY MANA	0	13,000	2,308	13,000
	PROTECTION TO PERSONS & PROPERTY				
1-4-2500-2010	PROTECT - Policing Costs	41,545	498,538	491,330	491,945
1-4-2500-2030	PROTECT - 911	719	2,000	2,401	2,000
	Total PROTECTION TO PERSONS &	42,264	500,538	493,731	493,945
	COMMUNITY DEVELOPMENT				
1-4-2600-1010	COM - Wages and benefits	10,400	43,400	47,303	46,446
1-4-2600-2010	COM - Materials/Supplies	111	2,000	1,513	5,000
1-4-2600-2015	COM - Events	1,897	20,000	16,436	20,000
1-4-2600-2065	COM - Regional Economic Dev Dept	0	7,500	13,433	14,000
1-4-2600-2300	COM - Advertising	0	3,500	2,430	2,700
1-4-2600-2350	COM - Signage	3,226	3,000	3,712	2,000

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1-4-2600-2400	COM - Recreation	4,985	12,500	7,432	18,000
1-4-2600-8000	COM - Capital	0	50,000	0	0
Total COMMUNITY DEVELOPMENT		20,619	141,900	90,275	108,146
BRIDGES & CULVERTS					
1-4-3011-1010	A - Wages and benefits	500	84,000	46,689	80,000
1-4-3011-2010	A - Materials/Supplies	29,399	125,000	160,394	160,000
1-4-3011-3010	A - Equipment Charges	378	40,000	27,056	40,000
1-4-3011-3015	A - Rented Equipment-Excavator	0	55,000	44,478	25,000
1-4-3011-3020	A - Rented Equipment-Other	0	10,000	0	0
1-4-3011-3040	A - Culvert/Bridge-Engineering	0	58,000	94,756	50,000
1-4-3011-8000	A - Culvert/Bridges- Capital	0	130,500	484,015	600,000
Total BRIDGES & CULVERTS		30,277	502,500	857,388	955,000
GRASS MOWING					
1-4-3021-1010	B1 - Wages and benefits	0	0	0	120
1-4-3021-4010	B1 - Contracts	0	8,000	6,718	7,500
Total GRASS MOWING		0	8,000	6,718	7,620
BRUSHING/TREE TRIMMING					
1-4-3022-1010	B2 - Wages and benefits	2,365	18,900	3,809	18,000
1-4-3022-2010	B2 - Materials/Supplies	0	2,000	44	0
1-4-3022-3010	B2 - Equipment Charges	513	5,000	181	5,000
1-4-3022-3015	B2 - Rental of Chipper	0	10,000	0	0
1-4-3022-3025	B2 - Rental of Tractor	0	0	14,676	25,500
1-4-3022-4010	B2 - Contract brushing	0	25,000	0	0
1-4-3022-4015	B2 - Emergency Tree Felling	0	4,000	1,374	3,500
Total BRUSHING/TREE TRIMMING		2,878	64,900	20,084	52,000
DITCHING					
1-4-3023-1010	B3 - Wages and benefits	2,080	42,000	38,023	40,000
1-4-3023-3010	B3 - Equipment Charges	678	25,000	25,658	25,000
1-4-3023-3015	B3 - Rented Equipment-Excavator	0	25,000	24,734	15,000
1-4-3023-3020	B3 - Rented Equipment-Other	0	2,000	0	0
Total DITCHING		2,758	94,000	88,415	80,000
BEAVER PROBLEMS					
1-4-3024-1010	B4 - Wages and benefits	0	7,000	6,833	3,000
1-4-3024-3010	B4 - Equipment Charges	0	1,500	2,196	1,000
1-4-3024-4010	B4 - Contracts	0	0	250	0
Total BEAVER PROBLEMS		0	8,500	9,279	4,000
DEBRIS & LITTER PICKUP					
1-4-3025-1010	B5 - Wages and benefits	0	550	84	550
1-4-3025-3010	B5 - Equipment Charges	0	550	189	550
Total DEBRIS & LITTER PICKUP		0	1,100	273	1,100
COLD MIX PATCHING					
1-4-3031-1010	C1 - Wages and benefits	60	7,350	5,992	7,000
1-4-3031-2010	C1 - Materials/Supplies	2,744	15,000	6,845	15,000
1-4-3031-3010	C1 - Equipment Charges	0	4,000	2,733	4,000

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Total COLD MIX PATCHING		2,804	26,350	15,610	26,000
SWEEPING/CRACK SEALING					
1-4-3032-1010	C2 - Wages and benefits	0	3,000	63	500
1-4-3032-3010	C2 - Equipment Charges	0	2,200	204	250
1-4-3032-4010	C2 - Contracts	0	14,000	13,811	10,000
Total SWEEPING/CRACK SEALING		0	19,200	14,078	10,750
WATER/FLOODING					
1-4-3033-1010	C3 - Wages and benefits	0	4,000	4,187	2,000
1-4-3033-3010	C3 - Equipment Charges	0	2,500	2,517	2,000
Total WATER/FLOODING		0	6,500	6,704	4,000
ROAD CONSTRUCTION/ROAD REPAIR					
1-4-3034-1010	C4 - Wages and benefits	0	3,150	0	3,000
1-4-3034-3010	C4 - Equipment Charges	0	1,540	0	1,500
1-4-3034-8000	C4 - Capital Projects	0	130,000	122,020	50,400
1-4-3034-8002	C4 - Gas Tax Project	0	0	182,521	187,600
1-4-3034-8140	C4 - Unopened Road Allowances	0	0	0	60,000
Total ROAD CONSTRUCTION/ROAD R		0	134,690	304,541	302,500
CATCHBASIN VACUUMING					
1-4-3035-1010	C5 - Wages and benefits	0	270	267	250
1-4-3035-3010	C5 - Equipment Charges	0	250	30	250
1-4-3035-4010	C5 - Contracts	0	5,000	4,030	5,000
Total CATCHBASIN VACUUMING		0	5,520	4,327	5,500
DRAINAGE					
1-4-3036-1010	C6 - Wages and benefits	2,034	3,200	591	3,000
1-4-3036-3010	C6 - Equipment Charges	571	1,000	357	1,000
1-4-3036-4010	C6 - Contracts	0	10,000	0	10,000
Total DRAINAGE		2,605	14,200	948	14,000
GRAVEL PATCHING/WASHOUTS					
1-4-3041-1010	D1 - Wages and benefits	539	12,600	16,729	12,000
1-4-3041-2010	D1 - Materials/Supplies	0	60,000	58,145	50,000
1-4-3041-3010	D1 - Equipment Charges	633	18,000	19,146	11,000
1-4-3041-4010	D1 - Contracts	0	20,000	0	20,000
Total GRAVEL PATCHING/WASHOUTS		1,172	110,600	94,020	93,000
GRADING					
1-4-3042-1010	D2 - Wages and benefits	615	18,900	13,773	18,000
1-4-3042-3010	D2 - Equipment Charges	165	26,000	16,090	26,000
1-4-3042-4010	D2 - Contracts	0	18,000	12,593	18,000
Total GRADING		780	62,900	42,456	62,000
DUST CONTROL					
1-4-3043-1010	D3 - Wages and benefits	0	5,300	4,230	5,000
1-4-3043-2010	D3 - Materials/Supplies	0	64,000	68,477	62,000
1-4-3043-3010	D3 - Equipment Charges	0	4,000	4,245	4,000
1-4-3043-4010	D3 - Contracts	0	34,000	41,531	32,000
Total DUST CONTROL		0	107,300	118,483	103,000

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GRAVEL					
1-4-3045-1010	D5 - Wages and benefits	0	4,500	4,721	3,500
1-4-3045-2010	D5 - Materials/Supplies	0	186,000	111,214	122,500
1-4-3045-3010	D5 - Equipment Charges	0	6,000	6,733	3,000
1-4-3045-3015	D5 - Equipment Rental-Other	0	20,000	7,542	10,000
1-4-3045-4010	D5 - Contracts	0	70,000	38,699	52,500
Total GRAVEL		0	286,500	168,909	191,500
SNOW PLOWING					
1-4-3051-1010	E1 - Wages and benefits	39,252	75,600	69,901	72,000
1-4-3051-2010	E1 - Materials/Supplies	2,168	15,000	0	15,000
1-4-3051-3010	E1 - Equipment Charges	39,611	60,000	58,210	60,000
Total SNOW PLOWING		81,031	150,600	128,111	147,000
SANDING/SALTING					
1-4-3052-1010	E2 - Wages and benefits	11,376	36,750	30,918	35,000
1-4-3052-2010	E2 - Materials/Supplies	0	78,000	54,463	42,000
1-4-3052-3010	E2 - Equipment Charges	10,541	40,000	30,156	30,000
1-4-3052-4010	E2 - Contracts	0	16,800	22,922	16,800
Total SANDING/SALTING		21,917	171,550	138,459	123,800
CULVERT THAWING					
1-4-3053-1010	E3 - Wages and benefits	841	6,300	4,604	6,000
1-4-3053-2010	E3 - Materials/Supplies	0	400	0	400
1-4-3053-3010	E3 - Equipment Charges	253	2,000	1,999	2,000
Total CULVERT THAWING		1,094	8,700	6,603	8,400
STANDBY					
1-4-3054-1010	E4 - Wages and benefits	2,348	12,600	9,036	12,000
Total STANDBY		2,348	12,600	9,036	12,000
SAFETY DEVICES					
1-4-3061-1010	F - Wages and benefits	2,433	6,000	5,836	3,000
1-4-3061-2010	F - Materials/Supplies	365	2,000	589	2,000
1-4-3061-2020	F - Safety-PPE	405	5,300	5,723	4,500
1-4-3061-2350	F - Signage	30	5,000	6,061	4,000
1-4-3061-3010	F - Equipment Charges	496	1,000	1,473	500
1-4-3061-3040	F - Roadside Safety	0	2,500	1,858	2,500
1-4-3061-3050	F - Line Painting	0	6,000	5,699	5,000
1-4-3061-8000	F - Capital	0	7,500	0	0
Total SAFETY DEVICES		3,729	35,300	27,239	21,500
ROAD PATROL					
1-4-3072-1010	RP - Wages and benefits	4,289	24,000	24,571	15,000
1-4-3072-3010	RP - Equipment Charges	1,320	5,600	6,180	5,000
Total ROAD PATROL		5,609	29,600	30,751	20,000
PRIVATE ROADS GRANT					
1-4-3073-7500	PR - Private Road Grants	0	15,000	15,009	15,000
Total PRIVATE ROADS GRANT		0	15,000	15,009	15,000
OVERHEAD					

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1-4-3101-1010	J - Wages and benefits	29,642	124,000	119,479	118,000
1-4-3101-1090	J - Vacation Pay	1,135	31,500	24,704	30,000
1-4-3101-1092	J - Stat Holidays	2,482	17,400	17,600	16,500
1-4-3101-1094	J - Sick Days	1,741	3,000	3,198	2,800
1-4-3101-1310	J - Conferences/Trade Shows	3,161	5,000	2,333	3,300
1-4-3101-1410	J - Training	124	8,500	18,061	8,500
1-4-3101-1415	J - Union costs	0	1,020	868	1,000
1-4-3101-2010	J - Materials/Supplies	1,981	8,000	7,828	7,500
1-4-3101-2022	J - Clear Diesel Inventory Clearing	2,569	0	0	0
1-4-3101-2023	J - Dyed Diesel Inventory Clearing	1,433	0	0	0
1-4-3101-2024	J - Heating Fuel	5,128	11,300	11,305	11,000
1-4-3101-2030	J - Hydro	904	5,100	4,778	5,000
1-4-3101-2045	J - AVL monitoring and data	904	6,000	2,262	0
1-4-3101-2050	J - Telephone	148	1,550	1,161	1,500
1-4-3101-2052	J - Cell Telephone	398	2,050	1,768	2,000
1-4-3101-2053	J - Communications Equipment and Tower	378	1,000	719	1,000
1-4-3101-2054	J - Radio License (Base)	0	720	652	700
1-4-3101-2056	J - Digital Radios	0	30,000	0	0
1-4-3101-2080	J - Small Tools and Supplies	1,684	7,500	8,046	7,000
1-4-3101-2090	J - Loan Interest Expense- 2016 Rds Proj	0	21,733	24,883	24,883
1-4-3101-2110	J - Dues & Subscriptions	3,264	2,500	1,564	2,500
1-4-3101-2120	J - Office	975	2,000	1,979	2,000
1-4-3101-2150	J - Consulting fees	0	6,000	3,390	6,000
1-4-3101-2300	J - Advertising	0	2,000	401	2,000
1-4-3101-2400	J - Building Maintenance	3,458	12,000	10,180	12,000
1-4-3101-2420	J - Building Security	351	1,120	498	1,100
1-4-3101-3010	J - Equipment Charges	128	1,000	360	1,000
1-4-3101-4010	J - Contracts	0	32,000	0	0
1-4-3101-4020	J - Insurance	18,574	37,000	31,118	36,000
1-4-3101-5010	J - Miscellaneous	0	1,000	414	1,000
1-4-3101-7000	J - Amortization Expense	0	0	641,380	0
1-4-3101-8001	J - Capital Contra Account	0	0	-1,070,818	0
Total OVERHEAD		80,562	381,993	-129,889	304,283
GRADER - 2012 JOHN DEERE					
1-4-3211-1010	GR - Wages and benefits	65	1,270	1,266	1,200
1-4-3211-2022	GR - Diesel	1,315	12,300	11,758	12,000
1-4-3211-2070	GR - Repairs	898	15,000	17,789	15,000
1-4-3211-8000	GR - Capital Expenditures	0	10,000	1,085	0
Total GRADER - 2012 JOHN DEERE		2,278	38,570	31,898	28,200
COMPACTOR - 2003 CATERPILLAR					
1-4-3213-1010	COM - Wages and benefits	0	1,050	0	1,020
1-4-3213-2022	COM - Fuel	325	3,000	2,892	2,500
1-4-3213-2070	COM - Repairs	0	4,500	3,787	4,500
Total COMPACTOR - 2003 CATERPI		325	8,550	6,679	8,020
DOZER CASE 850K					

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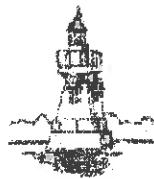
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1-4-3214-1010	DOZ - Wages and benefits	0	2,100	0	2,000
1-4-3214-2022	DOZ - Fuel	0	1,500	920	1,000
1-4-3214-2070	DOZ - Repairs	0	5,000	1,230	10,000
1-4-3214-8000	DOZ - Capital Expenditures	0	15,000	0	0
Total DOZER - CASE 850K		0	23,600	2,150	13,000
BACK HOE #3 - 2005 CASE 580 4WD					
1-4-3216-1010	BH3 - Wages and benefits	65	530	0	510
1-4-3216-2022	BH3 - Diesel	489	2,000	914	1,020
1-4-3216-2070	BH3 - Repairs	0	4,000	4,370	3,500
Total BACK HOE #3 - 2005 CASE		554	6,530	5,284	5,030
BACK HOE #4 - 2012 JOHN DEERE 410J					
1-4-3217-1010	BH4 - Wages and benefits	90	1,050	922	1,020
1-4-3217-2022	BH4 - Diesel	659	2,000	935	2,000
1-4-3217-2070	BH4 - Repairs	393	4,000	4,512	4,000
1-4-3217-8000	BH4 - Capital Expenditures	0	8,000	0	0
Total BACK HOE #4 - 2012 JOHN		1,142	15,050	6,369	7,020
BACK HOE #5 - 2014 CASE 590					
1-4-3218-1010	BH5 - Wages and benefits	0	530	0	500
1-4-3218-2022	BH5 - Diesel	776	5,000	4,298	5,000
1-4-3218-2070	BH5 - Repairs	1,107	5,000	6,495	4,000
1-4-3218-8000	BH5 - Capital Expenditures	0	20,000	1,085	0
Total BACK HOE #5 - 2014 CASE		1,883	30,530	11,878	9,500
WHEEL LOADER - 2016 CASE					
1-4-3219-1010	LOADER - Wages and benefits	131	530	529	500
1-4-3219-2022	LOADER - Diesel	845	3,000	3,097	3,000
1-4-3219-2070	LOADER - Repairs	1,626	1,000	2,003	550
1-4-3219-8000	LOADER - Capital Expenditures	0	0	1,085	0
Total WHEEL LOADER - 2016 CASE		2,602	4,530	6,714	4,050
TRUCK #20 - 2017 CHEVROLET SILVERADO 150					
1-4-3220-1010	TR20 - Wages and benefits	65	530	310	510
1-4-3220-2022	TR20 - Fuel	978	4,000	4,535	4,000
1-4-3220-2070	TR20 - Repairs	67	2,000	2,195	1,020
1-4-3220-4030	TR20 - Licences	0	140	132	120
1-4-3220-8000	TR20 - Capital Expenditures	0	0	2,392	7,000
Total TRUCK #20 - 2017 CHEVROL		1,110	6,670	9,564	12,650
TRUCK #21 - 2012 DODGE 2500 4X4 PICKUP					
1-4-3221-1010	TR21 - Wages and benefits	185	1,050	305	1,020
1-4-3221-2022	TR21- Fuel	554	6,000	4,073	5,500
1-4-3221-2070	TR21 - Repairs	2,319	12,000	11,787	9,500
1-4-3221-4030	TR21 - Licences	0	270	265	265
1-4-3221-8000	TR21 - Capital Expenditures	0	0	1,046	7,000
Total TRUCK #21 - 2012 DODGE 2		3,058	19,320	17,476	23,285
TRUCK #22 - 2016 FREIGHTLINER TANDEM					
1-4-3222-1010	TR22 - Wages and benefits	334	2,100	2,000	

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1-4-3222-2022	TR22 - Diesel	4,376	13,000	11,289	13,000
1-4-3222-2070	TR22 - Repairs	264	7,000	9,334	7,000
1-4-3222-4030	TR22 - Licences	0	2,180	2,144	2,144
1-4-3222-8000	TR22 - Capital Expenditures	0	0	2,392	7,000
Total TRUCK #22 - 2016 FREIGHT		4,974	24,280	25,881	31,144
TRUCK #24 - 2012 INTERNATIONAL TANDEM					
1-4-3224-1010	TR24 - Wages and benefits	2,692	2,100	746	2,000
1-4-3224-2022	TR24 - Diesel	1,968	8,000	8,766	7,000
1-4-3224-2070	TR24 - Repairs	12,047	15,000	13,022	10,000
1-4-3224-4030	TR24 - Licences	0	1,800	1,765	1,764
1-4-3224-8000	TR24 - Capital Expenditures	0	0	2,392	7,000
Total TRUCK #24 - 2012 INTERNA		16,707	26,900	26,691	27,764
TRUCK #25 - 2012 INTERNATIONAL TANDEM					
1-4-3225-1010	TR25 - Wages and benefits	0	0	689	571
1-4-3225-2070	TR25 - Repairs	0	0	427	1,000
Total TRUCK #25 - 2012 INTERNA		0	0	1,116	1,571
TRUCK #27 - 2014 FREIGHTLINER TANDEM					
1-4-3227-1010	TR 27 - Wages and benefits	744	2,000	2,290	1,000
1-4-3227-2022	TR 27 - Diesel	4,051	13,000	14,364	12,000
1-4-3227-2070	TR27 - Repairs	1,390	8,000	16,359	8,000
1-4-3227-4030	TR27 - Licences	0	1,800	1,765	1,764
1-4-3227-8000	TR27 - Capital Expenditures	0	8,000	2,392	7,000
Total TRUCK #27 - 2014 FREIGH		6,185	32,800	37,170	29,764
TRUCK #28 - 2018 WESTERN STAR					
1-4-3228-1010	TR28 - Wages and benefits	0	2,500	1,334	2,400
1-4-3228-2022	TR28 - Diesel	3,489	12,000	13,143	11,000
1-4-3228-2070	TR28 - Repairs	585	13,000	8,550	5,500
1-4-3228-4030	TR28 - Licences	0	2,000	1,841	1,841
1-4-3228-8000	TR28 - Capital Expenditures	0	8,000	2,392	7,000
Total TRUCK #28 - 2018 WESTERN		4,074	37,500	27,260	27,741
TRUCK #29 - 2019 WESTERN STAR					
1-4-3229-1010	TR29 - Wages and benefits	240	2,100	2,053	2,000
1-4-3229-2022	TR29 - Diesel	3,615	13,000	14,146	11,000
1-4-3229-2070	TR29 - Repairs	789	10,000	14,566	5,000
1-4-3229-4030	TR29 - Licences	0	2,200	1,841	1,841
1-4-3229-8000	TR29 - Capital Expenditures	0	0	8,861	7,000
Total TRUCK #29 - 2019 WESTERN		4,644	27,300	41,467	26,841
STEAM JENNY					
1-4-3232-1010	SJ1 - Wages and benefits	0	420	29	400
1-4-3232-2022	SJ1 - Fuel	126	600	378	600
1-4-3232-2070	SJ1 - Repairs	0	250	80	250
Total STEAM JENNY		126	1,270	487	1,250
WATER TANK					
1-4-3234-1010	WT - Wages and benefits	0			1,020

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1-4-3234-2070	WT - Repairs	0	17,000	845	1,500
	Total WATER TANK	0	18,050	1,845	2,520
	FLOAT				
1-4-3240-1010	FL - Wages and benefits	1,164	520	214	510
1-4-3240-2070	FL - Repair Parts	1,057	2,000	5,401	2,000
	Total FLOAT	2,221	2,520	5,615	2,510
	PARKING LOT				
1-4-3700-1010	PARKING - Wages and benefits	635	1,300	1,537	3,500
1-4-3700-2010	PARKING - Materials and Supplies	0	500	634	1,000
1-4-3700-3010	PARKING - Equipment Charges	440	1,000	1,063	600
	Total PARKING LOT	1,075	2,800	3,234	5,100
	STREETLIGHTS				
1-4-3800-5012	STREET - Magnetawan Street Lights	4,383	20,000	20,530	20,000
1-4-3800-5014	STREET - Ahmic Harbour Street Light	85	2,000	594	1,500
1-4-3800-5016	STREET - Rockwynn Landing Light	58	400	360	400
1-4-3800-7000	STREET - Amortization Expense	0	0	8,362	0
	Total STREETLIGHTS	4,526	22,400	29,846	21,900
	SIDEWALKS				
1-4-3900-1010	SIDEWALKS - Wages and benefits	4,555	7,500	7,572	7,500
1-4-3900-2010	SIDEWALKS - Materials/Supplies	0	250	129	250
1-4-3900-2400	SIDEWALKS - Equipment Repairs	0	100	0	100
1-4-3900-3010	SIDEWALKS - Equipment Charges	1,898	2,800	3,461	2,600
1-4-3900-7000	SIDEWALKS - Amortization Expense	0	0	4,465	0
	Total SIDEWALKS	6,453	10,650	15,627	10,450
	GARBAGE COLLECTION				
1-4-4010-4010	GARBAGE - Contracts	1,683	26,000	20,735	21,000
	Total GARBAGE COLLECTION	1,683	26,000	20,735	21,000
	LANDFILL				
1-4-4020-1010	LF - Wages and benefits	20,096	95,000	95,266	80,000
1-4-4020-1090	LF - Vacation Pay	912	3,800	3,058	3,500
1-4-4020-1092	LF - Stat Holidays	398	3,300	3,339	2,400
1-4-4020-1094	LF - Sick Days	994	720	719	600
1-4-4020-1410	LF - Training	0	550	1,629	550
1-4-4020-1415	LF - Union costs	0	150	0	150
1-4-4020-2010	LF - Materials/Supplies	1,552	10,000	7,875	10,000
1-4-4020-2020	LF - Latrine Rentals/Cleaning	458	2,500	2,298	2,300
1-4-4020-2023	LF - Dyed Diesel Inventory Clearing	-612	0	0	0
1-4-4020-2024	LF - Propane Heat	277	800	759	600
1-4-4020-2052	LF - Cell Telephone	200	880	865	800
1-4-4020-2400	LF - Repairs & Maintenance	275	1,500	150	1,500
1-4-4020-2420	LF - Landfill Surveillance	0	1,250	0	0
1-4-4020-3010	LF - Equipment Charges	6,138	30,000	23,879	30,000
1-4-4020-3040	LF - Engineering fees	0	0	27,842	12,000
1-4-4020-4010	LF - Contracts	101	5,100	5,100	5,000

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Account Code	Account Description	2020 ACTUAL VALUES	2020 FINAL BUDGET	2019 ACTUAL VALUES	2019 FINAL BUDGET
1-4-4020-4020	LF - Insurance	1,523	3,060	2,545	3,000
1-4-4020-4022	LF - Mattress disposal	2,235	45,000	57,591	40,000
1-4-4020-5020	LF - Monitoring Costs-Croft	0	12,000	11,459	8,244
1-4-4020-5025	LF - Monitoring Costs-Chapman	0	16,000	21,349	8,680
1-4-4020-5030	LF - Closure Costs - Croft	0	0	-161,000	0
1-4-4020-5035	LF - Closure Costs - Chapman	0	0	-333,500	0
1-4-4020-7000	LF - Amortization Expense	0	0	26,138	0
Total LANDFILL		34,547	231,610	-206,821	209,324
RECYCLING					
1-4-4030-1010	RECY - Wages and benefits	11,962	52,500	60,417	50,000
1-4-4030-1090	RECY - Vacation Pay	0	2,040	490	2,000
1-4-4030-1092	RECY - Stat Holidays	240	2,080	1,837	1,575
1-4-4030-1094	RECY - Sick Days	0	225	116	220
1-4-4030-1410	RECY - Training	0	550	711	550
1-4-4030-2010	RECY - Materials/Supplies	288	2,050	2,428	2,000
1-4-4030-2015	RECY - Latrine Rentals/Cleaning	458	2,250	1,374	2,200
1-4-4030-2024	RECY - Propane Heat	277	620	486	600
1-4-4030-2052	RECY - Cell Telephone	116	450	436	300
1-4-4030-2400	RECY - Repairs & Maintenance	140	510	442	500
1-4-4030-2420	RECY - Landfill Surveillance	0	1,250	0	0
1-4-4030-3010	RECY - Equipment Charges	1,766	8,000	8,346	6,000
1-4-4030-4010	RECY - Contracts	0	0	0	10,000
1-4-4030-4012	RECY - Recycling Curbside	1,885	23,500	22,098	23,000
1-4-4030-4014	RECY - Recycling Depot	3,929	60,000	50,548	60,000
1-4-4030-4018	RECY - Household Hazardous Waste Depot	0	18,000	11,739	10,000
1-4-4030-4020	RECY - Insurance	1,523	2,860	2,545	2,800
1-4-4030-4021	RECY - Electronics	0	510	468	500
1-4-4030-7000	RECY - Amortization Expense	0	0	5,825	0
1-4-4030-8000	RECY - Capital Expenditures	0	25,000	0	0
Total RECYCLING		22,584	202,395	170,306	172,245
WATER SYSTEMS					
1-4-4300-1010	W-SYS - Wages and benefits	501	5,000	4,313	5,000
1-4-4300-2010	W-SYS - Materials/Supplies	201	5,500	4,737	5,500
1-4-4300-3010	W-SYS - Equipment Charges	93	575	835	575
Total WATER SYSTEMS		795	11,075	9,885	11,075
CEMETERY					
1-4-5010-1010	CEM - Wages and benefits	463	16,000	14,126	18,000
1-4-5010-2010	CEM - Materials/Supplies	183	1,000	485	2,000
1-4-5010-2210	CEM - Legal Fees	154	3,000	0	3,000
1-4-5010-2400	CEM - Repairs & Maintenance	0	1,000	345	2,500
1-4-5010-3010	CEM - Equipment Charges	80	1,500	1,232	1,800
1-4-5010-4020	CEM - Insurance	335	700	578	750
1-4-5010-7000	CEM - Amortization Expense	0	0	1,932	0
1-4-5010-8000	CEM - Capital Expenditures	0	5,000	0	5,000
Total CEMETERY		1,215	28,200	18,698	33,050

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Account Code	Account Description	2020 ACTUAL VALUES	2020 FINAL BUDGET	2019 ACTUAL VALUES	2019 FINAL BUDGET
HOMES FOR THE AGED					
1-4-6010-2010	HOME - Eastholme	52,897	211,589	206,023	206,023
Total HOMES FOR THE AGED		52,897	211,589	206,023	206,023
SOCIAL/FAMILY SERVICES					
1-4-6200-2710	SOCIAL - DSSAB	151,509	303,019	302,952	302,952
1-4-6200-5020	SOCIAL -Friendship Club	9,838	9,838	9,838	9,838
1-4-6200-7000	SOCIAL - Amortization Expense	0	0	1,377	0
Total SOCIAL/FAMILY SERVICES		161,347	312,857	314,167	312,790
BUILDING - 28 CHURCH ST RENTAL					
1-4-6300-1010	RENTAL - Wages and benefits	317	550	1,315	1,100
1-4-6300-2010	RENTAL - Materials/Supplies	973	1,000	2,112	1,700
1-4-6300-2030	RENTAL - Hydro	1,018	1,500	2,917	1,200
1-4-6300-3010	RENTAL - Equipment Charges	38	200	460	300
1-4-6300-4020	RENTAL - Insurance	405	360	701	800
Total BUILDING - 28 CHURCH ST		2,751	3,610	7,505	5,100
BUILDING - 4855 HWY 520					
1-4-6350-1010	BUILDING - Wages and benefits	286	300	2,065	2,500
1-4-6350-2010	BUILDING - Materials/Supplies	0	100	382	1,500
1-4-6350-2024	BUILDING - Heating Fuel	2,322	700	7,489	7,000
1-4-6350-2030	BUILDING - Hydro	205	100	1,150	800
1-4-6350-2300	BUILDING - Advertising	0	1,000	0	2,000
1-4-6350-2400	BUILDING - Repairs & Maintenance	0	0	2,621	5,000
1-4-6350-3010	BUILDING - Equipment Charges	93	100	755	1,000
1-4-6350-4010	BUILDING - Contracts	61	0	3,500	8,000
1-4-6350-4020	BUILDING - Insurance	1,893	500	1,352	5,000
1-4-6350-4030	BUILDING - Planning	178	7,500	29,226	75,000
1-4-6350-7900	BUILDING - Costs for Property Sold	0	405,121	0	0
1-4-6350-8000	BUILDING - Capital Expenditures	483	0	3,909	25,000
1-4-6350-8001	BUILDING - Capital Contra Account	0	0	-41,152	0
Total BUILDING - 4855 HWY 520		5,521	415,421	11,297	132,800
HEALTH SERVICES					
1-4-6400-2010	HEALTH - Health Unit	15,196	45,589	43,418	43,418
1-4-6400-2015	HEALTH - OTN Contribution	0	500	500	500
1-4-6400-2020	HEALTH - Land Ambulance	68,498	203,320	199,334	199,334
Total HEALTH SERVICES		83,694	249,409	243,252	243,252
SWIM PROGRAM					
1-4-7050-1010	SWIM - Wages and benefits	0	7,300	7,298	6,500
Total SWIM PROGRAM		0	7,300	7,298	6,500
WHARFS					
1-4-7100-1010	WHARFS - Wages and benefits	0	2,500	2,762	1,500
1-4-7100-2010	WHARFS - Materials and Supplies	0	1,000	700	1,500
1-4-7100-2020	WHARFS - Docks-Rockwynn Landing	0	1,000	960	500
1-4-7100-2400	WHARFS - Repairs & Maintenance	0	5,000	448	0
1-4-7100-3010	WHARFS - Equipment Charges	0	500	491	500
1-4-7100-8000	WHARFS - Capital Expenditures	0	30,000	17,304	6,500

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Account Code	Account Description	2020 ACTUAL VALUES	2020 FINAL BUDGET	2019 ACTUAL VALUES	2019 FINAL BUDGET
Total WHARFS		0	40,000	22,665	10,500
PARKS					
1-4-7200-1010	PARKS - Wages and benefits	15,579	87,000	90,633	87,000
1-4-7200-1410	PARKS - Training	0	5,000	2,121	5,000
1-4-7200-2010	PARKS - Materials/Supplies	592	11,000	9,008	12,000
1-4-7200-2015	PARKS - Vandalism	0	500	509	500
1-4-7200-2022	PARKS - Equipment Fuel	360	1,000	943	0
1-4-7200-2400	PARKS - Repairs & Maintenance	2,108	9,000	7,408	9,000
1-4-7200-3010	PARKS - Equipment Charges	1,816	6,500	10,091	6,500
1-4-7200-7000	PARKS - Amortization Expense	0	0	39,904	0
Total PARKS		20,455	120,000	160,617	120,000
PARKS OVERHEAD					
1-4-7205-1010	P- Wages and benefits	9,693	25,000	34,638	20,000
1-4-7205-1415	P - Union costs	0	500	0	500
1-4-7205-2020	P - Safety & Health	298	2,000	1,885	2,000
1-4-7205-2024	P - Heating Fuel	2,157	4,300	3,655	4,400
1-4-7205-2030	P - Hydro	1,087	5,000	4,885	5,000
1-4-7205-2050	P - Telephone	111	750	688	750
1-4-7205-2052	P - Cell Telephone	471	500	455	600
1-4-7205-2056	P - Digital Radios	0	12,000	0	0
1-4-7205-2120	P - Office	0	100	394	0
1-4-7205-4020	P - Insurance	7,337	13,500	12,067	13,500
Total PARKS OVERHEAD		21,154	63,650	58,667	46,750
PARKS TRUCK #10 - 2010 DODGE 1500					
1-4-7210-1010	TR10 - Wages and benefits	0	500	41	500
1-4-7210-2022	TR10 - Fuel	1,044	4,000	4,848	4,000
1-4-7210-2070	TR10 - Repairs	198	5,000	3,165	2,000
1-4-7210-4030	TR10 - Licences	0	130	120	130
Total PARKS TRUCK #10 - 2010 D		1,242	9,630	8,174	6,630
PARKS TRACTOR #1 - JOHN DEERE 4110					
1-4-7212-1010	TRACTOR 1 - Wages and benefits	0	500	181	500
1-4-7212-2022	TRACTOR 1 - Fuel	108	500	0	500
1-4-7212-2070	TRACTOR 1 - Repairs	3,210	2,500	2,571	2,000
Total PARKS TRACTOR #1 - JOHN		3,318	3,500	2,752	3,000
PARKS TRACTOR #2 - JOHN DEERE 2720					
1-4-7213-1010	TRACTOR 2 - Wages and benefits	119	600	867	500
1-4-7213-2022	TRACTOR 2 -Fuel	225	500	310	500
1-4-7213-2070	TRACTOR 2 - Repairs	4,124	5,500	5,280	5,000
1-4-7213-2075	TRACTOR 2 - Snowblower repairs	330	500	103	500
Total PARKS TRACTOR #2 - JOHN		4,798	7,100	6,560	6,500
PARKS TRAILERS					
1-4-7214-1010	PARKS TRAILERS - Wages and benefits	0	200	0	200
1-4-7214-2070	PARKS TRAILERS - Repairs	21	400	372	400
Total PARKS TRAILERS		21	600	372	600

MUNICIPALITY OF MAGNETAWAN
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Account Code	Account Description	2020 ACTUAL VALUES	2020 FINAL BUDGET	2019 ACTUAL VALUES	2019 FINAL BUDGET
PARKS TRUCK #11- 2007 DODGE PICKUP					
1-4-7216-1010	TR11 - Wages and benefits	36	400	0	400
1-4-7216-2022	TR11 - Fuel	334	1,000	2,564	3,000
1-4-7216-2070	TR11 - Repairs	2,212	1,000	582	2,500
1-4-7216-4030	TR11 - Licences	0	130	120	130
Total PARKS TRUCK #11- 2007 DO		2,582	2,530	3,266	6,030
PARKS TRUCK #12					
1-4-7218-1010	TR12 - Wages and benefits	49	500	152	500
1-4-7218-2022	TR12 - Fuel	765	3,000	3,229	3,000
1-4-7218-2070	TR12 - Repairs	178	3,000	2,403	3,000
1-4-7218-4030	TR12 - Licences	0	1,200	506	1,100
Total PARKS TRUCK #12		992	7,700	6,290	7,600
PARKS TRUCK #13					
1-4-7219-1010	TR13 -Wages and benefits	0	500	0	0
1-4-7219-2022	TR13 - Fuel	75	4,000	0	0
1-4-7219-2070	TR13 - Repairs	1,595	2,000	0	0
1-4-7219-4030	TR13 - Licences	0	135	0	0
1-4-7219-8000	TR13 - Capital Expenditures	38,897	41,000	0	0
Total PARKS TRUCK #13		40,567	47,635	0	0
COMMUNITY CENTRE AND PAVILION					
1-4-7300-1010	HALL - Wages and benefits	24,964	100,000	91,053	100,000
1-4-7300-2010	HALL - Materials/Supplies	1,604	5,000	2,661	7,920
1-4-7300-2024	HALL - Heating Fuel	3,594	15,000	14,253	15,000
1-4-7300-2030	HALL - Hydro/Stove Propane	4,479	19,000	15,614	19,000
1-4-7300-2050	HALL - Telephone	110	600	578	580
1-4-7300-2400	HALL - Repairs & Maintenance	1,368	15,000	15,227	15,000
1-4-7300-3010	HALL - Equipment Charges	2,395	6,500	8,378	6,000
1-4-7300-3020	HALL - Zamboni Expenses	221	3,000	437	6,000
1-4-7300-3030	HALL - Generator Expenses	1,680	4,000	4,654	3,000
1-4-7300-4020	HALL - Insurance	6,441	12,000	10,784	12,000
1-4-7300-7000	HALL - Amortization Expense	0	0	50,090	0
1-4-7300-8000	HALL - Capital Expenditures	445	48,000	72,283	60,000
1-4-7300-8001	HALL - Capital Contra Account	0	0	-76,225	0
1-4-7300-8012	HALL - Contra Interfunctional Bldg Chg	0	0	-398	0
Total COMMUNITY CENTRE AND PAV		47,301	228,100	209,389	244,500
LIBRARY					
1-4-7400-5012	LIBRARY	80,000	80,000	72,400	72,400
Total LIBRARY		80,000	80,000	72,400	72,400
LOCKS					
1-4-7500-1010	LOCKS - Wages and benefits	0	22,000	18,830	18,500
1-4-7500-2010	LOCKS - Materials and Supplies	0	2,000	1,117	2,000
1-4-7500-2400	LOCKS - Repairs & Maintenance	0	1,500	532	0
1-4-7500-3010	LOCKS - Equipment Charges	0	300	308	200
1-4-7500-8000	LOCKS - Capital	0	5,000	2,076	0

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Account Code	Account Description	2020 ACTUAL VALUES	2020 FINAL BUDGET	2019 ACTUAL VALUES	2019 FINAL BUDGET
Total LOCKS		0	30,800	22,863	20,700
HERITAGE CENTRE					
1-4-7600-1010	HERITAGE - Wages and benefits	74	1,200	0	500
1-4-7600-2010	HERITAGE - Repairs and Supplies	0	250	0	200
1-4-7600-2030	HERITAGE - Hydro	349	1,225	0	0
1-4-7600-3010	HERITAGE - Equipment Charges	0	250	0	500
1-4-7600-4020	HERITAGE - Insurance	0	900	0	0
1-4-7600-5012	HERITAGE - Municipal levy	0	0	6,345	6,300
1-4-7600-8000	HERITAGE - Capital	0	7,500	0	0
Total HERITAGE CENTRE		423	11,325	6,345	7,500
AHMIC COMMUNITY CENTRE					
1-4-7700-1010	AHMIC - Wages and benefits	811	6,000	4,535	6,000
1-4-7700-2010	AHMIC - Materials/Supplies	37	1,500	58	1,500
1-4-7700-2024	AHMIC - Heating Fuel	0	6,000	1,897	6,000
1-4-7700-2030	AHMIC - Hydro	-25	1,000	956	1,000
1-4-7700-2050	AHMIC - Telephone	109	500	439	800
1-4-7700-2400	AHMIC - Repairs & Maintenance	757	10,000	2,270	10,000
1-4-7700-3010	AHMIC - Equipment Charges	155	800	1,443	800
1-4-7700-4020	AHMIC - Insurance	787	800	1,358	800
1-4-7700-8000	AHMIC - Capital Expenditures	0	20,000	7,527	75,000
Total AHMIC COMMUNITY CENTRE		2,631	46,600	20,483	101,900
PLANNING & DEVELOPMENT					
1-4-8010-5012	PLN - Official Plan & Zoning Bylaw	0	15,000	0	0
1-4-8010-5014	PLN - General	650	16,000	6,974	12,000
Total PLANNING & DEVELOPMENT		650	31,000	6,974	12,000
REQUISITIONS					
1-4-8300-6100	EP School Requisition	277,166	0	1,108,665	0
1-4-8300-6110	FP School Requisition	1,851	0	7,404	0
1-4-8300-6120	ES School Requisition	5,006	0	20,025	0
1-4-8300-6130	FS School Requisition	2,436	0	9,743	0
Total REQUISITIONS		286,459	0	1,145,837	0
TO BE RECOVERED					
1-4-8400-8005	2B Recov-Croft Landfill	0	0	161,000	0
1-4-8400-8010	2B Recov-Chapman Landfill	0	0	333,500	0
1-4-8400-8020	2B Recov-(I/S) Debt- Roads	0	130,000	130,000	130,000
Total TO BE RECOVERED		0	130,000	624,500	130,000
Total Expense		1,665,894	7,850,670	8,798,315	8,038,334
Total GENERAL FUND		-2,328,480	5,078,542	-310,621	4,705,294

 <p>Municipality of Magnetawan</p>	<p>REPORT TO COUNCIL</p>
<p>To:</p>	<p>Mayor and Council</p>
<p>From:</p>	<p>Kerstin Vroom, CAO/Clerk & Nicole Gourlay, Deputy Clerk</p>
<p>Date of Meeting:</p>	<p>April 08, 2020</p>
<p>Report Title:</p>	<p>MMAH CAO/Clerks Forum - Sudbury</p>

Recommendation: THAT Council receives this report for information only.

Background: The Ministry of Municipal Affairs and Housing (MMAH) hosted a one-day CAO/Clerks Forum on issues affecting North Eastern Municipalities on Thursday, March 12, 2020. Kerstin Vroom, CAO/Clerk and Nicole Gourlay, Deputy Clerk attended.

Evaluation: The presentations covered topics such as Business Continuity – Practical Experience, Records Management, Managing the Media, Effective Public Consultation, Best Practices for Meeting Procedures, Procedure By-laws and concluded with a year-in-review presentation by our Integrity Commissioner, Harold Elston,

Financial Implications: The cost for this conference was included in the 2020 training budget.

Conclusion: This conference provided us with a lot of valuable pertinent information that we look forward to incorporating.

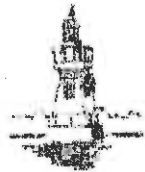
Respectfully Submitted,

Kerstin Vroom

Kerstin Vroom
CAO/Clerk

Nicole Gourlay

Nicole Gourlay
Deputy Clerk



Invoice Audit Trail

Fiscal Year: 2020
Fiscal Period: 4

Batch : 31 To 31
Sequence : Supplier Name, Details As Entered

Vendor Code				Discount Terms					
Invoice Number	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ Amount WO No.	Cheque # / Pay Date	Paid Amount	Code Date	Amount	
MAR 23	U		23-Mar-2020	32.00U					
REPLACEMENT OWNERSHIP			08-Apr-2020						
1-4-2000-2120			FD - Office			32.00			
1-4-2000-2120			FD - Office			-3.18			
1-1-1100-1102			HST Receivable-Blended			3.18			
1-2-1000-1010			Trade Accounts Payable			-32.00			

No. Of invoices per supplier (1) ... Total Outstanding : 32.00 Total Paid : 0.00

27020 YOUNG, DEREK

SM33473	U		27-Jan-2020	100.00U				
REMINBURSEMENT D2 LICENCE			08-Apr-2020					
1-4-2002-2054			FT - Licencing & medical tests			100.00		
1-2-1000-1010			Trade Accounts Payable			-100.00		

No. Of Invoices per supplier (1) ... Total Outstanding : 100.00 Total Paid : 0.00

03005 CASH

MAR 03	U		03-Mar-2020	24.50U				
DUTY REPLACEMENT ON SILVERWARE DELIVERY			08-Apr-2020					
1-4-7300-2010			HALL - Materials/Supplies			24.50		
1-2-1000-1010			Trade Accounts Payable			-24.50		

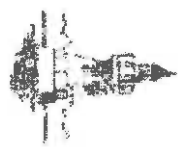
No. Of invoices per supplier (1) ... Total Outstanding : 24.50 Total Paid : 0.00

Total No. Of Invoices processed (126) ... Total Outstanding : 298155.46 Total Paid : 0.00

+ EFT 3170.95 (B)
 + PAYROLL 35 736.89
 + MAR 31. 47 493.84 (A)
 \$ 384 557.14

MUNICIPALITY OF MAGNETAWAN
Invoice Listing Report - Summary

Vendor : 01009 To 30000
 Invoices : Year 2020 Period 4 to Year 2020 Period 4
 Invoice Types : EFT Invoices
 As Of Date : Apr 08, 2020



AP5020 Page : 1
 Date : Apr 02, 2020 Time : 1:37 pm
 Batch : 33 To 33
 Invoice Status : U Bank : 0099 To 1
 Category : All
 User : HEIDI FREISTATTER

Vendor No.	Vendor Name	Category Description	Status	PO #	Inv Date/ Hold Date	Period	Invoice Amount	Posted Cheque#/EFT	Cheque Date / Pay Date	Paid Amount	Disc. Date Amount	Expense Rec.
12045	LAKELAND POWER - EFT											
0	Other											
072641-00	MAR 19	33	U		19-Mar-2020	4	387.56	U				N
28	CHURCH ST - MARCH 19, 2020				08-Apr-2020							
072642-00	MAR 19	33	U		19-Mar-2020	4	138.28	U				N
81	ALBERT ST - MARCH 19, 2020				08-Apr-2020							
072693-00	MAR 19	33	U		19-Mar-2020	4	93.76	U				N
4204	HWY 520 - MARCH 19, 2020				08-Apr-2020							
073239-00	MAR 19	33	U		19-Mar-2020	4	844.29	U				N
STREET	LIGHTS - MARCH 19, 2020				08-Apr-2020							
073252-00	MAR 19	33	U		19-Mar-2020	4	1,359.46	U				N
4304	HWY 520 - MARCH 19, 2020				08-Apr-2020							
076283-00	MAR 19	33	U		19-Mar-2020	4	49.30	U				N
4135	HWY 520 PARK - MARCH 19, 2020				08-Apr-2020							
076598-00	MAR 19	33	U		19-Mar-2020	4	195.58	U				N
61	SPARKS ST - MARCH 19, 2020				08-Apr-2020							
077271-00	MAR 19	33	U		19-Mar-2020	4	102.72	U				N
SPARKS	ST STLGT - MARCH 19, 2020				08-Apr-2020							

No. Of Invoices : 8 Total Of Invoices : 3,170.95 Total Paid : 0.00
 Total Outstanding : 3,170.95

Report Total Invoices (Excluding Cancelled Invoice): 3,170.95 Report Total Paid : 0.00
 Report Outstanding : 3,170.95

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Invoice Audit Trail

Fiscal Year: 2020
Fiscal Period: 4

Batch : 31 To 31
Sequence : Supplier Name, Details As Entered

Vendor Code	Invoice Number	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ WO No.	Cheque # / Pay Date	Discount Terms Paid Code	Amount	Date	Amount
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01051 AED SOLUTIONS

318484		U		27-Jan-2020	1136.77U					
AED BATTERIES/PADS				08-Apr-2020						
1-4-2000-2010				FD - Materials and Supplies				1136.77		
1-4-2000-2010				FD - Materials and Supplies				-113.07		
1-1-1100-1102				HST Receivable-Blended				113.07		
1-2-1000-1010				Trade Accounts Payable				-1136.77		

No. Of invoices per supplier (1) ... Total Outstanding : 1136.77 Total Paid : 0.00

01184 AHMIC MARINE LTD.

2020-030		U		29-Feb-2020	250.96U					
FUEL				08-Apr-2020						
1-4-2021-2022				TR521 - Fuel				104.26		
1-4-2010-2022				TR510 - Fuel				146.70		
1-4-2010-2022				TR510 - Fuel				-14.59		
1-4-2021-2022				TR521 - Fuel				-10.37		
1-1-1100-1102				HST Receivable-Blended				24.96		
1-2-1000-1010				Trade Accounts Payable				-250.96		

No. Of invoices per supplier (1) ... Total Outstanding : 250.96 Total Paid : 0.00

01035 AIRD & BERLIS LLP

154796		U		31-Mar-2020	4989.52U					
BUILDING LEGAL FEES				08-Apr-2020						
1-4-2100-2210				CBO - Legal Fees				4989.52		
1-4-2100-2210				CBO - Legal Fees				-496.31		
1-1-1100-1102				HST Receivable-Blended				496.31		
1-2-1000-1010				Trade Accounts Payable				-4989.52		

149102		U		31-Mar-2020	1673.53U					
BUILDING LEGAL FEES				08-Apr-2020						
1-4-2100-2210				CBO - Legal Fees				1673.53		
1-4-2100-2210				CBO - Legal Fees				-166.46		
1-1-1100-1102				HST Receivable-Blended				166.46		
1-2-1000-1010				Trade Accounts Payable				-1673.53		

No. Of invoices per supplier (2) ... Total Outstanding : 6663.05 Total Paid : 0.00

01135 ARNSTEIN LAWN AND GARDEN COMPANY INC.

01-95811		U		16-Mar-2020	1122.45U					
PARTS				08-Apr-2020						
1-4-7213-2070				TRACTOR 2 - Repairs				1122.45		
1-4-7213-2070				TRACTOR 2 - Repairs				-111.65		
1-1-1100-1102				HST Receivable-Blended				111.65		
1-2-1000-1010				Trade Accounts Payable				-1122.45		

Invoice Audit Trail

Fiscal Year: 2020
Fiscal Period: 4

Batch : 31 To 31
Sequence : Supplier Name, Details As Entered

Vendor Code	Invoice Number	Invoice Description	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ Amount WO No.	Cheque # / Pay Date	Discount Terms Paid Code Amount Date	Amount
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No. Of invoices per supplier (1) ...					Total Outstanding :	1122.45	Total Paid :	0.00	
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02070 BAKER TILLY SNT LLP

451536			U		29-Feb-2020	3390.00U			
2019 YEAR END					08-Apr-2020				
1-4-1300-2200		TREAS - Accounting/Audit						3390.00	
1-4-1300-2200		TREAS - Accounting/Audit						-337.20	
1-1-1100-1102		HST Receivable-Blended						337.20	
1-2-1000-1010		Trade Accounts Payable						-3390.00	

No. Of invoices per supplier (1) ...					Total Outstanding :	3390.00	Total Paid :	0.00	
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02013 BELL MOBILITY

519949447 MARC			U		09-Mar-2020	713.47U			
MARCH 2020 CELL CHARGES					08-Apr-2020				
1-4-1200-2052		ADMIN - Cell Telephone						75.13	
1-4-2000-2052		FD - Cell Telephone						349.45	
1-4-2000-2052		FD - Cell Telephone						-34.76	
1-4-3101-2052		J - Cell Telephone						140.50	
1-4-3101-2052		J - Cell Telephone						-13.97	
1-4-4020-2052		LF - Cell Telephone						67.75	
1-4-4020-2052		LF - Cell Telephone						-6.74	
1-4-4030-2052		RECY - Cell Telephone						42.94	
1-4-4030-2052		RECY - Cell Telephone						-4.27	
1-4-7205-2052		P - Cell Telephone						37.70	
1-4-7205-2052		P - Cell Telephone						-3.75	
1-4-1200-2052		ADMIN - Cell Telephone						-7.47	
1-1-1100-1102		HST Receivable-Blended						70.96	
1-2-1000-1010		Trade Accounts Payable						-713.47	

No. Of invoices per supplier (1) ...					Total Outstanding :	713.47	Total Paid :	0.00	
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02037 BRAY MOTORS LIMITED

142098			U		18-Mar-2020	74.07U			
TRUCK #20 REPAIRS					08-Apr-2020				
1-4-3220-2070		TR20 - Repairs						74.07	
1-4-3220-2070		TR20 - Repairs						-7.37	
1-1-1100-1102		HST Receivable-Blended						7.37	
1-2-1000-1010		Trade Accounts Payable						-74.07	

142173			U		26-Mar-2020	109.05U			
TRUCK #13 REPAIRS					08-Apr-2020				
1-4-7219-2070		TR13 - Repairs						109.05	
1-4-7219-2070		TR13 - Repairs						-10.85	
1-1-1100-1102		HST Receivable-Blended						10.85	
1-2-1000-1010		Trade Accounts Payable						-109.05	

Invoice Audit Trail



Fiscal Year: 2020

Fiscal Period: 4

Batch : 31 To 31

Sequence : Supplier Name, Details As Entered

Vendor Code	Invoice Number	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ WO No.	Cheque # / Pay Date	Discount Terms Paid Code	Amount	Date	Amount
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No. Of Invoices per supplier (2) ... Total Outstanding : 183.12 Total Paid : 0.00

02031 BRUNTON, TIM

MAR 16	U		16-Mar-2020	35.75U						
MILEAGE ACED MEETING			08-Apr-2020							
1-4-1000-2010			COUNCIL - Materials and Supp					35.75		
1-2-1000-1010			Trade Accounts Payable					-35.75		

No. Of Invoices per supplier (1) ... Total Outstanding : 35.75 Total Paid : 0.00

03065 CLOUTHIER, MATTHEW

MAR 11	U		11-Mar-2020	964.54U						
MILEAGE JAN 31 - FEB 28, 2020			08-Apr-2020							
1-4-2100-2030			CBO - Mileage					964.54		
1-2-1000-1010			Trade Accounts Payable					-964.54		

No. Of invoices per supplier (1) ... Total Outstanding : 964.54 Total Paid : 0.00

14050 LUKE CLUGSTON

1	U		20-Mar-2020	214.00U						
SERVICE GENERATOR AND SAW			08-Apr-2020							
1-4-2000-7130			FD - Equipment Repairs & Maint					214.00		
1-4-2000-7130			FD - Equipment Repairs & Maint					-21.29		
1-1-1100-1102			HST Receivable-Blended					21.29		
1-2-1000-1010			Trade Accounts Payable					-214.00		

No. Of Invoices per supplier (1) ... Total Outstanding : 214.00 Total Paid : 0.00

03315 CRAIG'S WELDING & FABRICATION

1401	U		26-Feb-2020	63.28U						
RESCUE SLEIGH REPAIR			08-Apr-2020							
1-4-2000-7130			FD - Equipment Repairs & Maint					63.28		
1-4-2000-7130			FD - Equipment Repairs & Maint					-6.29		
1-1-1100-1102			HST Receivable-Blended					6.29		
1-2-1000-1010			Trade Accounts Payable					-63.28		

No. Of Invoices per supplier (1) ... Total Outstanding : 63.28 Total Paid : 0.00

04031 DEEVEY, CAITLIN A

MAR 23	U		23-Mar-2020	183.88U						
MILEAGE MAR 11 - MAR 19, 2020			08-Apr-2020							
1-4-2200-2010			BLEO - Materials/Supplies					183.88		
1-2-1000-1010			Trade Accounts Payable					-183.88		



Invoice Audit Trail

Fiscal Year: 2020

Batch : 31 To 31

Fiscal Period: 4

Sequence : Supplier Name, Details As Entered

Vendor Code	Invoice Number	Invoice Description	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ WO No.	Cheque # / Pay Date	Discount Terms Paid Code	Amount
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No. Of invoices per supplier (1) ... Total Outstanding : 183.88 Total Paid : 0.00

04085 CINDY LEGGETT

MARCH 2020			U		03-Mar-2020	140.00U			
MARCH FITNESS CLASSES					08-Apr-2020				
1-4-2600-2400					COM - Recreation				140.00
1-2-1000-1010					Trade Accounts Payable				-140.00

No. Of invoices per supplier (1) ... Total Outstanding : 140.00 Total Paid : 0.00

06054 FEDERATION OF NORTHERN ONTARIO MUNICIPALITIES

1963-20			U		31-Mar-2020	220.50U			
2020 FONOM ADMIN MEMBERSHIP					08-Apr-2020				
1-4-1200-1320					ADMIN - Memberships				220.50
1-4-1200-1320					ADMIN - Memberships				-21.94
1-1-1100-1102					HST Receivable-Blended				21.94
1-2-1000-1010					Trade Accounts Payable				-220.50

No. Of invoices per supplier (1) ... Total Outstanding : 220.50 Total Paid : 0.00

07063 GILROY'S TIRE

133264			U		06-Mar-2020	1228.90U			
BACKHOE#5 REPAIRS					08-Apr-2020				
1-4-3218-2070					BH5 - Repairs				1228.90
1-4-3218-2070					BH5 - Repairs				-122.24
1-1-1100-1102					HST Receivable-Blended				122.24
1-2-1000-1010					Trade Accounts Payable				-1228.90

No. Of invoices per supplier (1) ... Total Outstanding : 1228.90 Total Paid : 0.00

14093 NOVEXCO INC.

403078905			U		26-Feb-2020	439.45U			
FIRE OFFICE SUPPLIES					08-Apr-2020				
1-4-2000-2120					FD - Office				439.45
1-4-2000-2120					FD - Office				-43.71
1-1-1100-1102					HST Receivable-Blended				43.71
1-2-1000-1010					Trade Accounts Payable				-439.45

No. Of invoices per supplier (1) ... Total Outstanding : 439.45 Total Paid : 0.00

08006 HAYES' SERVICE CENTRE

4071			U		09-Mar-2020	67.78U			
FUEL PUMPER #511					08-Apr-2020				
1-4-2031-2022					TR531 - Fuel				67.78
1-4-2031-2022					TR531 - Fuel				-6.74
1-1-1100-1102					HST Receivable-Blended				6.74



Invoice Audit Trail

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Batch : 31 To 31
Sequence : Supplier Name, Details As Entered

Vendor Code	Invoice Number	Invoice Description	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ Amount WO No.	Cheque # / Pay Date	Paid Code Amount Date	Discount Terms Amount
	1-2-1000-1010				Trade Accounts Payable			-67.78	
4097			U		18-Mar-2020	70.00U			
	FUEL #514				08-Apr-2020			70.00	
	1-4-2014-2022				TR514 - Fuel			-6.96	
	1-4-2014-2022				TR514 - Fuel			6.96	
	1-1-1100-1102				HST Receivable-Blended			-70.00	
	1-2-1000-1010				Trade Accounts Payable				

No. Of Invoices per supplier (2) ...	Total Outstanding :	137.78	Total Paid :	0.00
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14085 NORTH BAY PARRY SOUND DISTRICT HEALTH UNIT

APRIL 20			U		01-Apr-2020	3799.08U			
	HEALTH UNIT LEVY APRIL 2020				08-Apr-2020			3799.08	
	1-4-6400-2010				HEALTH - Health Unit			-3799.08	
	1-2-1000-1010				Trade Accounts Payable				

No. Of Invoices per supplier (1) ...	Total Outstanding :	3799.08	Total Paid :	0.00
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19075 HELYX

10220			U		01-Apr-2020	54.41U			
	MATERIALS & SUPPLIES				08-Apr-2020			54.41	
	1-4-3101-2010				J - Materials/Supplies			-5.41	
	1-4-3101-2010				J - Materials/Supplies			5.41	
	1-1-1100-1102				HST Receivable-Blended			-54.41	
	1-2-1000-1010				Trade Accounts Payable				

No. Of Invoices per supplier (1) ...	Total Outstanding :	54.41	Total Paid :	0.00
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08084 HUBB CAP

1020200			U		25-Mar-2020	32646.83U			
	BRIDGES & CULVERTS, MATERIALS & SUPPLIES				08-Apr-2020			32646.83	
	"INVENTORY"							-3247.35	
	1-4-3011-2010				A - Materials/Supplies			3247.35	
	1-4-3011-2010				A - Materials/Supplies			-32646.83	
	1-1-1100-1102				HST Receivable-Blended				
	1-2-1000-1010				Trade Accounts Payable				

No. Of invoices per supplier (1) ...	Total Outstanding :	32646.83	Total Paid :	0.00
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08068 HORSMAN, BRIAN

MAR 11			U		11-Mar-2020	96.28U			
	MILEAGE PARRY SOUND COURT				08-Apr-2020			96.28	
	1-4-2100-2030				CBO - Mileage			-96.28	
	1-2-1000-1010				Trade Accounts Payable				

Invoice Audit Trail

Fiscal Year: 2020

Fiscal Period: 4



AP5260

Date : Apr 02, 2020

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Time : 12:29 pm

Batch : 31 To 31

Sequence : Supplier Name, Details As Entered

Vendor Code	Invoice Number	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ WO No.	Cheque # / Pay Date	Discount Terms Paid Code	Amount	Amount
	MAR 11	U		11-Mar-2020	55.99U				
	COURT - LUNCH			08-Apr-2020					
	1-4-2100-2210			CBO - Legal Fees				55.99	
	1-4-2100-2210			CBO - Legal Fees				-5.57	
	1-1-1100-1102			HST Receivable-Blended				5.57	
	1-2-1000-1010			Trade Accounts Payable				-55.99	

No. Of Invoices per supplier (2) ...	Total Outstanding :	152.27	Total Paid :	0.00
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15050 HYDRO ONE NETWORKS

200198932621	MAR 02	U		02-Mar-2020	1166.76U				
60	AHMIC ST - MARCH 2, 2020			08-Apr-2020					
1-4-7700-2030				AHMIC - Hydro				-16.31	
1-1-1100-1101				HST Receivable-100%				16.31	
1-2-1000-1010				Trade Accounts Payable				-1166.76	
1-4-7700-2030				AHMIC - Hydro				141.76	
1-4-2006-2030				AHMIC STATION - Hydro				-101.96	
1-1-1100-1102				HST Receivable-Blended				101.96	
1-4-2006-2030				AHMIC STATION - Hydro				1025.00	

No. Of Invoices per supplier (1) ...	Total Outstanding :	1166.76	Total Paid :	0.00
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09035 INSERVUS MANAGEMENT SYSTEMS

1002	BUNKER GEAR CLEANING	U		25-Mar-2020	142.50U				
1-4-2000-7130				08-Apr-2020					
1-4-2000-7130				FD - Equipment Repairs & Maint				142.50	
1-1-1100-1102				FD - Equipment Repairs & Maint				-14.17	
1-2-1000-1010				HST Receivable-Blended				14.17	
				Trade Accounts Payable				-142.50	

3749	PPE MAINTENANCE	U		06-Feb-2020	419.31U				
1-4-2000-7130				08-Apr-2020					
1-4-2000-7130				FD - Equipment Repairs & Maint				419.31	
1-1-1100-1102				FD - Equipment Repairs & Maint				-41.71	
1-2-1000-1010				HST Receivable-Blended				41.71	
				Trade Accounts Payable				-419.31	

No. Of Invoices per supplier (2) ...	Total Outstanding :	561.81	Total Paid :	0.00
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11010 KIDD'S HOME HARDWARE BUILDING CENTRE

2815675	SHOP CLEANING SUPPLIES	U		19-Mar-2020	41.01U				
1-4-3101-2010				08-Apr-2020					
1-4-3101-2010				J - Materials/Supplies				41.01	
1-1-1100-1102				J - Materials/Supplies				-4.08	
1-2-1000-1010				HST Receivable-Blended				4.08	
				Trade Accounts Payable				-41.01	



Invoice Audit Trail

Fiscal Year: 2020

Fiscal Period: 4

Batch : 31 To 31

Sequence : Supplier Name, Details As Entered

Vendor Code Invoice Number Invoice Description	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ Amount WO No.	Cheque # / Pay Date	Discount Terms	
						Paid Amount Date	Code Amount
2816200 SMALL TOOLS 1-4-3101-2080 1-4-3101-2080 1-1-1100-1102 1-2-1000-1010	U		26-Mar-2020 08-Apr-2020 J - Small Tools and Supplies J - Small Tools and Supplies HST Receivable-Blended Trade Accounts Payable	27.09U		27.09 -2.70 2.70 -27.09	
2816199 CLEANING SUPPLIES 1-4-7300-2010 1-4-7300-2010 1-1-1100-1101 1-2-1000-1010	U		26-Mar-2020 08-Apr-2020 HALL - Materials/Supplies HALL - Materials/Supplies HST Receivable-100% Trade Accounts Payable	15.80U		15.80 -1.82 1.82 -15.80	

No. Of invoices per supplier (3) ... Total Outstanding : 83.90 Total Paid : 0.00

12046 LAKELAND ENERGY LTD

LE033496 STREETLIGHT REPAIR AND MAINTENANCE FEBRU ARY 2020 1-4-3800-5012 1-4-3800-5012 1-1-1100-1102 1-2-1000-1010	U		28-Feb-2020 08-Apr-2020 STREET - Magnetawan Street STREET - Magnetawan Street HST Receivable-Blended Trade Accounts Payable	1207.39U		1207.39 -120.10 120.10 -1207.39	
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No. Of invoices per supplier (1) ... Total Outstanding : 1207.39 Total Paid : 0.00

12024 LEWIS MOTOR SALES (NORTH BAY) INC.

123346 TRUCK #24 REPAIRS 1-4-3224-2070 1-4-3224-2070 1-1-1100-1102 1-2-1000-1010	U		29-Feb-2020 08-Apr-2020 TR24 - Repairs TR24 - Repairs HST Receivable-Blended Trade Accounts Payable	6190.93U		6190.93 -615.80 615.80 -6190.93	
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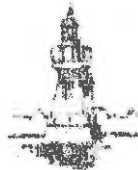
No. Of invoices per supplier (1) ... Total Outstanding : 6190.93 Total Paid : 0.00

13025 MAC LANG (SUNDRIDGE) LIMITED

178746 TRUCK # 21 REPAIRS 1-4-3221-2070 1-4-3221-2070 1-1-1100-1102 1-2-1000-1010	U		26-Mar-2020 08-Apr-2020 TR21 - Repairs TR21 - Repairs HST Receivable-Blended Trade Accounts Payable	871.29U		871.29 -86.67 86.67 -871.29	
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No. Of invoices per supplier (1) ... Total Outstanding : 871.29 Total Paid : 0.00

Invoice Audit Trail



Fiscal Year: 2020

Fiscal Period: 4

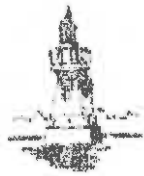
Batch : 31 To 31

Sequence : Supplier Name, Details As Entered

Vendor Code	Invoice Number	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ WO No.	Cheque # / Pay Date	Discount Terms Paid Code	Amount	Date	Amount
13145 MAGNETAWAN BAIT & TACKLE (FIRE DEPT)										
0001107523		U		27-Feb-2020				153.18		
FUEL #510 & CANS				08-Apr-2020						
1-4-2010-2022				TR510 - Fuel					153.18	
1-4-2010-2022				TR510 - Fuel					-15.23	
1-1-1100-1102				HST Receivable-Blended					15.23	
1-2-1000-1010				Trade Accounts Payable					-153.18	
<hr/>										
0001103815		U		31-Jan-2020				73.64		
FUEL #510				08-Apr-2020						
1-4-2010-2022				TR510 - Fuel					73.64	
1-4-2010-2022				TR510 - Fuel					-7.32	
1-1-1100-1102				HST Receivable-Blended					7.32	
1-2-1000-1010				Trade Accounts Payable					-73.64	
<hr/>										
0001106703		U		21-Feb-2020				55.02		
FUEL				08-Apr-2020						
1-4-2010-2022				TR510 - Fuel					55.02	
1-4-2010-2022				TR510 - Fuel					-5.47	
1-1-1100-1102				HST Receivable-Blended					5.47	
1-2-1000-1010				Trade Accounts Payable					-55.02	
<hr/>										
0001106372		U		19-Feb-2020				51.00		
FUEL				08-Apr-2020						
1-4-2010-2022				TR510 - Fuel					51.00	
1-4-2010-2022				TR510 - Fuel					-5.08	
1-1-1100-1102				HST Receivable-Blended					5.08	
1-2-1000-1010				Trade Accounts Payable					-51.00	
<hr/>										
0001105822		U		15-Feb-2020				159.21		
FUEL				08-Apr-2020						
1-4-2017-2022				TR517 - Fuel					73.02	
1-4-2010-2022				TR510 - Fuel					70.02	
1-4-2009-2070				ATV & MOBILE EQUIP-Repair					16.17	
1-4-2010-2022				TR510 - Fuel					-6.97	
1-4-2009-2070				ATV & MOBILE EQUIP-Repair					-1.61	
1-4-2017-2022				TR517 - Fuel					-7.26	
1-1-1100-1102				HST Receivable-Blended					15.84	
1-2-1000-1010				Trade Accounts Payable					-159.21	
<hr/>										
No. Of Invoices per supplier (5) ...				Total Outstanding :		492.05		Total Paid :		0.00

13013 MAGNETAWAN BUILDING CENTRE (FIRE DEPT.)

104-41467		U		18-Mar-2020				27.06		
SINK SUPPLIES				08-Apr-2020						
1-4-2005-7140				MAG STATION - Maintenance					27.06	
1-4-2005-7140				MAG STATION - Maintenance					-2.69	
1-1-1100-1102				HST Receivable-Blended					2.69	



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Vendor Code	Invoice Number	Invoice Description	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ WO No.	Cheque # / Pay Date	Discount Terms Paid Code	Amount
	1-2-1000-1010	Trade Accounts Payable							-27.06
103-51347		PLUG, WASHER FLUID	U		04-Mar-2020 08-Apr-2020	13.88U			
	1-4-2031-2070	TR531 - Repairs and testing						13.88	
	1-4-2031-2070	TR531 - Repairs and testing						-1.38	
	1-1-1100-1102	HST Receivable-Blended						1.38	
	1-2-1000-1010	Trade Accounts Payable						-13.88	
104-41474		SINK REPAIR SUPPLIES	U		18-Mar-2020 08-Apr-2020	21.78U			
	1-4-2005-7140	MAG STATION - Maintenance						21.78	
	1-4-2005-7140	MAG STATION - Maintenance						-2.17	
	1-1-1100-1102	HST Receivable-Blended						2.17	
	1-2-1000-1010	Trade Accounts Payable						-21.78	

No. Of Invoices per supplier (3) ... Total Outstanding : 62.72 Total Paid : 0.00

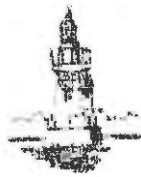
13014 MAGNETAWAN BUILDING CENTRE (LANDFILL)

103-51546		BACKHOE #4 REPAIRS	U		09-Mar-2020 08-Apr-2020	19.72U			
	1-4-3217-2070	BH4 - Repairs						19.72	
	1-4-3217-2070	BH4 - Repairs						-1.96	
	1-1-1100-1102	HST Receivable-Blended						1.96	
	1-2-1000-1010	Trade Accounts Payable						-19.72	
103-51913		CROFT & CHAPMAN SUPPLIES	U		17-Mar-2020 08-Apr-2020	45.06U			
	1-4-4030-2010	RECY - Materials/Supplies						22.53	
	1-4-4020-2010	LF - Materials/Supplies						22.53	
	1-4-4020-2010	LF - Materials/Supplies						-2.24	
	1-4-4030-2010	RECY - Materials/Supplies						-2.24	
	1-1-1100-1102	HST Receivable-Blended						4.48	
	1-2-1000-1010	Trade Accounts Payable						-45.06	

No. Of invoices per supplier (2) ... Total Outstanding : 64.78 Total Paid : 0.00

13012 MAGNETAWAN BUILDING CENTRE (ROADS)

103-51584		SMALL TOOLS	U		10-Mar-2020 08-Apr-2020	22.58U			
	1-4-3101-2080	J - Small Tools and Supplies						22.59	
	1-4-3101-2080	J - Small Tools and Supplies						-2.25	
	1-1-1100-1102	HST Receivable-Blended						2.25	
	1-2-1000-1010	Trade Accounts Payable						-22.59	
104-41432		MATERIALS & SUPPLIES	U		17-Mar-2020 08-Apr-2020	114.67U			
	1-4-3101-2010	J - Materials/Supplies						114.67	



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Vendor Code	Invoice Number	Invoice Description	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ WO No.	Cheque # / Pay Date	Discount Terms Paid Code	Amount	Date	Amount
	1-4-3101-2010				J - Materials/Supplies				-11.40		
	1-1-1100-1102				HST Receivable-Blended				11.40		
	1-2-1000-1010				Trade Accounts Payable				-114.67		
104-41829			U		26-Mar-2020	8.66U					
MATERIALS & SUPPLIES					08-Apr-2020						
	1-4-3101-2010				J - Materials/Supplies				8.66		
	1-4-3101-2010				J - Materials/Supplies				-0.86		
	1-1-1100-1102				HST Receivable-Blended				0.86		
	1-2-1000-1010				Trade Accounts Payable				-8.66		

No. Of Invoices per supplier (3) ... Total Outstanding : 145.92 Total Paid : 0.00

13011 MAGNETAWAN BUILDING CENTRE (PARKS)

104-41517			U		19-Mar-2020	33.80U					
MOTOR TREATMENT					08-Apr-2020						
	1-4-7200-2010				PARKS - Materials/Supplies				33.80		
	1-4-7200-2010				PARKS - Materials/Supplies				-3.36		
	1-1-1100-1102				HST Receivable-Blended				3.36		
	1-2-1000-1010				Trade Accounts Payable				-33.80		

103-52088			U		20-Mar-2020	99.32U					
CLEANING SUPPLIES					08-Apr-2020						
	1-4-7200-2010				PARKS - Materials/Supplies				99.32		
	1-4-7200-2010				PARKS - Materials/Supplies				-9.88		
	1-1-1100-1102				HST Receivable-Blended				9.88		
	1-2-1000-1010				Trade Accounts Payable				-99.32		

104-41614			U		20-Mar-2020	62.66U					
CLEANING SUPPLIES					08-Apr-2020						
	1-4-7200-2010				PARKS - Materials/Supplies				62.66		
	1-4-7200-2010				PARKS - Materials/Supplies				-6.23		
	1-1-1100-1102				HST Receivable-Blended				6.23		
	1-2-1000-1010				Trade Accounts Payable				-62.66		

103-52184			U		23-Mar-2020	45.73U					
FLOOR CLEANER					08-Apr-2020						
	1-4-7300-2010				HALL - Materials/Supplies				45.73		
	1-4-7300-2010				HALL - Materials/Supplies				-5.26		
	1-1-1100-1101				HST Receivable-100%				5.26		
	1-2-1000-1010				Trade Accounts Payable				-45.73		

104-41396			U		16-Mar-2020	38.69U					
SUPPLIES AHMIC HALL, PLANKING FOR TRAILER					08-Apr-2020						
	1-4-7700-2010				AHMIC - Materials/Supplies				15.75		
	1-4-7214-2070				PARKS TRAILERS - Repairs				22.94		
	1-4-7214-2070				PARKS TRAILERS - Repairs				-2.28		
	1-1-1100-1102				HST Receivable-Blended				2.28		

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Vendor Code	Invoice Number	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ Amount WO No.	Cheque # / Pay Date	Discount Terms Paid Code	Amount	Amount
	1-4-7700-2010			AHMIC - Materials/Supplies				-1.81	
	1-1-1100-1101			HST Receivable-100%				1.81	
	1-2-1000-1010			Trade Accounts Payable				-38.69	
103-51681	COMMUNITY CENTRE SUPPLIES	U		12-Mar-2020 08-Apr-2020	34.04U				
	1-4-7300-2030			HALL - Hydro/Stove Propane				34.04	
	1-4-7300-2030			HALL - Hydro/Stove Propane				-3.92	
	1-1-1100-1101			HST Receivable-100%				3.92	
	1-2-1000-1010			Trade Accounts Payable				-34.04	
104-41195	HINGE SAFETY HASP	U		11-Mar-2020 08-Apr-2020	5.79U				
	1-4-7300-2400			HALL - Repairs & Maintenance				5.79	
	1-4-7300-2400			HALL - Repairs & Maintenance				-0.67	
	1-1-1100-1101			HST Receivable-100%				0.67	
	1-2-1000-1010			Trade Accounts Payable				-5.79	
104-41368	BATHROOM CLEANER	U		16-Mar-2020 08-Apr-2020	4.87U				
	1-4-7300-2010			HALL - Materials/Supplies				4.87	
	1-4-7300-2010			HALL - Materials/Supplies				-0.56	
	1-1-1100-1101			HST Receivable-100%				0.56	
	1-2-1000-1010			Trade Accounts Payable				-4.87	
101-30500	DISINFECTANT x4	U		24-Mar-2020 08-Apr-2020	27.07U				
	1-4-1200-2015			ADMIN - Office maintenance &				27.07	
	1-4-1200-2015			ADMIN - Office maintenance &				-2.69	
	1-1-1100-1102			HST Receivable-Blended				2.69	
	1-2-1000-1010			Trade Accounts Payable				-27.07	
101-30499	VACUUM FILTER & TOOLS	U		24-Mar-2020 08-Apr-2020	32.52U				
	1-4-7200-2010			PARKS - Materials/Supplies				32.52	
	1-4-7200-2010			PARKS - Materials/Supplies				-3.23	
	1-1-1100-1102			HST Receivable-Blended				3.23	
	1-2-1000-1010			Trade Accounts Payable				-32.52	
101-30574	FLOOR CLEAN, CENOTAPH FLAGPOLE KIT	U		27-Mar-2020 08-Apr-2020	238.97U				
	1-4-7300-2400			HALL - Repairs & Maintenance				66.09	
	1-4-7200-2400			PARKS - Repairs & Maintenance				172.88	
	1-4-7200-2400			PARKS - Repairs & Maintenance				-17.20	
	1-1-1100-1102			HST Receivable-Blended				17.20	
	1-4-7300-2400			HALL - Repairs & Maintenance				-7.60	
	1-1-1100-1101			HST Receivable-100%				7.60	
	1-2-1000-1010			Trade Accounts Payable				-238.97	



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Vendor Code	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ Amount WO No.	Cheque # / Pay Date	Paid Code Amount Date	Discount Terms Amount
103-52274	U		25-Mar-2020	99.87U			
SUPPLIES			08-Apr-2020			99.87	
1-4-7300-2400			HALL - Repairs & Maintenance			-11.49	
1-4-7300-2400			HALL - Repairs & Maintenance			11.49	
1-1-1100-1101			HST Receivable-100%			-99.87	
1-2-1000-1010			Trade Accounts Payable				
104-41783	U		25-Mar-2020	7.30U			
CLEANING TOOL			08-Apr-2020			7.30	
1-4-7300-2010			HALL - Materials/Supplies			-0.84	
1-4-7300-2010			HALL - Materials/Supplies			0.84	
1-1-1100-1101			HST Receivable-100%			-7.30	
1-2-1000-1010			Trade Accounts Payable				
104-41781	U		25-Mar-2020	24.24U			
CLEANING SUPPLIES			08-Apr-2020			24.24	
1-4-7300-2010			HALL - Materials/Supplies			-2.79	
1-4-7300-2010			HALL - Materials/Supplies			2.79	
1-1-1100-1101			HST Receivable-100%			-24.24	
1-2-1000-1010			Trade Accounts Payable				
No. Of invoices per supplier (14) ...			Total Outstanding :	754.87	Total Paid :	0.00	
13012 MAGNETAWAN BUILDING CENTRE (ROADS)							
103-52481	U		30-Mar-2020	6.31U			
NO TRESPASSING SIGN			08-Apr-2020			6.31	
1-4-3101-2010			J - Materials/Supplies			-0.63	
1-4-3101-2010			J - Materials/Supplies			0.63	
1-1-1100-1102			HST Receivable-Blended			-6.31	
1-2-1000-1010			Trade Accounts Payable				
No. Of Invoices per supplier (1) ...			Total Outstanding :	6.31	Total Paid :	0.00	
13023 MANULIFE FINANCIAL							
APR 2020	U		01-Apr-2020	3892.64U			
APRIL PREMIUMS 2020			08-Apr-2020			867.47	
1-4-3101-1010			J - Wages and benefits			314.16	
1-4-7200-1010			PARKS - Wages and benefits			564.86	
1-4-1200-1010			ADMIN - Wages and benefits			237.22	
1-4-4020-1010			LF - Wages and benefits			380.63	
1-4-1300-1010			TREAS - Wages and benefits			554.10	
1-4-2000-1010			FD - Wages & Benefits-Fire Ch			119.19	
1-2-1000-1055			Benefits Payable - librarian			855.01	
1-2-1000-1050			Benefits Payable			-3892.64	
1-2-1000-1010			Trade Accounts Payable				
No. Of invoices per supplier (1) ...			Total Outstanding :	3892.64	Total Paid :	0.00	



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Vendor Code							Discount Terms	
Invoice Number	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ Amount	Cheque # / Pay Date	PAID	Code	Amount
Invoice Description				WO No.		Amount	Date	Amount
13240								
JIM MOORE PETROLEUM								
543051	U		19-Mar-2020	391.13U				
PW GARAGE - DYED DIESEL 431.2 L			08-Apr-2020					
1-4-3101-2023			J - Dyed Diesel Inventory Clear			-38.91		
1-1-1100-1102			HST Receivable-Blended			38.91		
1-2-1000-1010			Trade Accounts Payable			-391.13		
1-4-3101-2023			J - Dyed Diesel Inventory Clear			391.13		
542429	U		12-Mar-2020	307.37U				
PARKS GARAGE - OIL 316.4 L			08-Apr-2020					
1-4-7205-2024			P - Heating Fuel			307.37		
1-4-7205-2024			P - Heating Fuel			-30.57		
1-1-1100-1102			HST Receivable-Blended			30.57		
1-2-1000-1010			Trade Accounts Payable			-307.37		
542430	U		13-Mar-2020	441.56U				
PW GARAGE - CLEAR DIESEL 405.9 L			08-Apr-2020					
1-4-3101-2022			J - Clear Diesel Inventory Clear			441.56		
1-4-3101-2022			J - Clear Diesel Inventory Clear			-43.92		
1-1-1100-1102			HST Receivable-Blended			43.92		
1-2-1000-1010			Trade Accounts Payable			-441.56		
541395	U		28-Feb-2020	2010.84U				
PW GARAGE - CLEAR DIESEL 1842.7 L			08-Apr-2020					
1-4-3101-2022			J - Clear Diesel Inventory Clear			2010.84		
1-4-3101-2022			J - Clear Diesel Inventory Clear			-200.02		
1-1-1100-1102			HST Receivable-Blended			200.02		
1-2-1000-1010			Trade Accounts Payable			-2010.84		
542431	U		12-Mar-2020	635.82U				
PW GARAGE - DYED DIESEL 670.1 L			08-Apr-2020					
1-4-3101-2023			J - Dyed Diesel Inventory Clear			635.82		
1-4-3101-2023			J - Dyed Diesel Inventory Clear			-63.25		
1-1-1100-1102			HST Receivable-Blended			63.25		
1-2-1000-1010			Trade Accounts Payable			-635.82		
541402	U		28-Feb-2020	344.90U				
CHAPMAN LANDFILL - DYES DIESEL 353.8 L			08-Apr-2020					
1-1-1100-1102			HST Receivable-Blended			34.31		
1-2-1000-1010			Trade Accounts Payable			-344.90		
1-4-4020-2023			LF - Dyed Diesel Inventory Clea			344.90		
1-4-4020-2023			LF - Dyed Diesel Inventory Clea			-34.31		
No. Of Invoices per supplier (6) ...				Total Outstanding :	4131.62	Total Paid :	0.00	

13086 MINUTEMAN PRESS

17343	U		19-Mar-2020	358.73U				
BUSINESS CARDS - N.GOURLAY			08-Apr-2020					

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Vendor Code	Invoice Number	Invoice Description	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ Amount WO No.	Cheque # / Pay Date	Paid Amount Date	Discount Terms Code Amount
	1-4-1200-2010				ADMIN - Office Supplies			358.73	
	1-4-1200-2010				ADMIN - Office Supplies			-35.68	
	1-1-1100-1102				HST Receivable-Blended			35.68	
	1-2-1000-1010				Trade Accounts Payable			-358.73	

No. Of Invoices per supplier (1) ... Total Outstanding : 358.73 Total Paid : 0.00

13242 MOORE PROPANE LIMITED

10001727	U		18-Mar-2020	142.02U					
CROFT LANDFILL - PROPANE 318.3 L			08-Apr-2020						
1-1-1100-1102			HST Receivable-Blended					14.12	
1-2-1000-1010			Trade Accounts Payable					-142.02	
1-4-4020-2024			LF - Propane Heat					71.01	
1-4-4020-2024			LF - Propane Heat					-7.06	
1-4-4030-2024			RECY - Propane Heat					-7.06	
1-4-4030-2024			RECY - Propane Heat					71.01	

10001715	U		18-Mar-2020	1554.28U					
18 MILLER RD - PROPANE 3642.2 L			08-Apr-2020						
1-1-1100-1102			HST Receivable-Blended					154.60	
1-2-1000-1010			Trade Accounts Payable					-1554.28	
1-4-3101-2024			J - Heating Fuel					1554.28	
1-4-3101-2024			J - Heating Fuel					-154.60	

10001717	U		18-Mar-2020	127.15U					
CHAPMAN LANDFILL - PROPANE 283.3 L			08-Apr-2020						
1-1-1100-1102			HST Receivable-Blended					12.64	
1-2-1000-1010			Trade Accounts Payable					-127.15	
1-4-4020-2024			LF - Propane Heat					63.57	
1-4-4020-2024			LF - Propane Heat					-6.32	
1-4-4030-2024			RECY - Propane Heat					-6.32	
1-4-4030-2024			RECY - Propane Heat					63.58	

No. Of Invoices per supplier (3) ... Total Outstanding : 1823.45 Total Paid : 0.00

13345 MUNICIPAL PROPERTY ASSESSMENT CORPORATION

1800025479	U		01-Apr-2020	23952.65U					
2020 2ND QUARTER BILLING			08-Apr-2020						
1-4-1300-2320			TREAS - Property Assessment					23952.65	
1-2-1000-1010			Trade Accounts Payable					-23952.65	

No. Of Invoices per supplier (1) ... Total Outstanding : 23952.65 Total Paid : 0.00

14062 NEAR NORTH INDUSTRIAL SOLUTIONS

66818	U		26-Mar-2020	150.75U					
MATERIALS & SUPPLIES			08-Apr-2020						
1-4-3101-2010			J - Materials/Supplies					150.75	



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Vendor Code	Invoice Number	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ WO No.	Cheque # / Pay Date	Discount Terms Paid Code	Amount	Amount
	1-4-3101-2010			J - Materials/Supplies				-14.99	
	1-1-1100-1102			HST Receivable-Blended				14.99	
	1-2-1000-1010			Trade Accounts Payable				-150.75	

No. Of invoices per supplier (1) ... Total Outstanding : 150.75 Total Paid : 0.00

14064 NEAR NORTH BUSINESS MACHINES

7327	U		16-Mar-2020	757.10U					
TONER x4			08-Apr-2020						
1-4-3101-2120			J - Office					757.10	
1-4-3101-2120			J - Office					-75.31	
1-1-1100-1102			HST Receivable-Blended					75.31	
1-2-1000-1010			Trade Accounts Payable					-757.10	

No. Of invoices per supplier (1) ... Total Outstanding : 757.10 Total Paid : 0.00

06003 NORTHERN NERDS

0001047	U		13-Mar-2020	1819.30U					
COMPUTER EXPENSES			08-Apr-2020						
1-4-1200-2130			ADMIN - Computer expenses					1819.30	
1-4-1200-2130			ADMIN - Computer expenses					-180.96	
1-1-1100-1102			HST Receivable-Blended					180.96	
1-2-1000-1010			Trade Accounts Payable					-1819.30	

No. Of invoices per supplier (1) ... Total Outstanding : 1819.30 Total Paid : 0.00

01012 ACTIVE LOCK AND SAFE

18004	U		18-Mar-2020	423.63U					
LOCK & SAFE SUPPLIES			08-Apr-2020						
1-4-7700-2400			AHMIC - Repairs & Maintenanc					423.63	
1-4-7700-2400			AHMIC - Repairs & Maintenanc					-48.74	
1-1-1100-1101			HST Receivable-100%					48.74	
1-2-1000-1010			Trade Accounts Payable					-423.63	

No. Of invoices per supplier (1) ... Total Outstanding : 423.63 Total Paid : 0.00

14100 ONTARIO MUNICIPAL MANAGEMENT INSTITUTE

20-849	U		01-Mar-2020	58.00U					
OMMI 2020 MEMBERSHIP			08-Apr-2020						
1-4-1200-1320			ADMIN - Memberships					58.00	
1-4-1200-1320			ADMIN - Memberships					-5.77	
1-1-1100-1102			HST Receivable-Blended					5.77	
1-2-1000-1010			Trade Accounts Payable					-58.00	

No. Of invoices per supplier (1) ... Total Outstanding : 58.00 Total Paid : 0.00

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Vendor Code	Invoice Number	Status	P O #	Invoice Date/ Due Date	Invoice Amount	Posted/ WO No.	Cheque # / Pay Date	Discount Terms Paid Code	Amount
13079	MINISTER OF FINANCE								
	100503201116006	U		05-Mar-2020	250.00U				
	HR SERVICES			08-Apr-2020					
	1-4-1200-2225			ADMIN - HR Services				250.00	
	1-2-1000-1010			Trade Accounts Payable				-250.00	

No. Of Invoices per supplier (1) ... Total Outstanding : 250.00 Total Paid : 0.00

Vendor Code	Invoice Number	Status	P O #	Invoice Date/ Due Date	Invoice Amount	Posted/ WO No.	Cheque # / Pay Date	Discount Terms Paid Code	Amount
15068	ORKIN CANADA CORPORATION								
	1294354	U		19-Mar-2020	240.13U				
	MARCH WASHROOM CARE & PEST CONTROL			08-Apr-2020					
	1-4-7300-2400			HALL - Repairs & Maintenance				240.13	
	1-4-7300-2400			HALL - Repairs & Maintenance				-27.63	
	1-1-1100-1101			HST Receivable-100%				27.63	
	1-2-1000-1010			Trade Accounts Payable				-240.13	

No. Of Invoices per supplier (1) ... Total Outstanding : 240.13 Total Paid : 0.00

Vendor Code	Invoice Number	Status	P O #	Invoice Date/ Due Date	Invoice Amount	Posted/ WO No.	Cheque # / Pay Date	Discount Terms Paid Code	Amount
04010	DISTRICT OF PARRY SOUND SOCIAL SERVICES ADMINISTRATION BOARD								
	0100001216 MAR 2020	U		31-Mar-2020	75754.70U				
	2ND QUARTER - 2020 LEVY PAYMENT FOR DPSS			08-Apr-2020					
	AB								
	1-4-6200-2710			SOCIAL - DSSAB				75754.70	
	1-2-1000-1010			Trade Accounts Payable				-75754.70	

No. Of Invoices per supplier (1) ... Total Outstanding : 75754.70 Total Paid : 0.00

Vendor Code	Invoice Number	Status	P O #	Invoice Date/ Due Date	Invoice Amount	Posted/ WO No.	Cheque # / Pay Date	Discount Terms Paid Code	Amount
16048	TOWN OF PARRY SOUND								
	JANUARY/FEB 2020	U		31-Jan-2020	1026.79U				
	DIFFERENCE JANUARY&FEBRUARY 2020 LEVY LAND AMBULANCE			08-Apr-2020					
	1-2-1000-1010			Trade Accounts Payable				-1026.79	
	1-4-6400-2020			HEALTH - Land Ambulance				1026.79	

Vendor Code	Invoice Number	Status	P O #	Invoice Date/ Due Date	Invoice Amount	Posted/ WO No.	Cheque # / Pay Date	Discount Terms Paid Code	Amount
	MARCH 2020	U		31-Mar-2020	17124.61U				
	MARCH 2020 LEVY LAND AMBULANCE			08-Apr-2020					
	1-4-6400-2020			HEALTH - Land Ambulance				17124.61	
	1-2-1000-1010			Trade Accounts Payable				-17124.61	

Vendor Code	Invoice Number	Status	P O #	Invoice Date/ Due Date	Invoice Amount	Posted/ WO No.	Cheque # / Pay Date	Discount Terms Paid Code	Amount
	APRIL 2020	U		01-Apr-2020	17124.61U				
	APRIL 2020 LEVY LAND AMBULANCE			08-Apr-2020					
	1-4-6400-2020			HEALTH - Land Ambulance				17124.61	
	1-2-1000-1010			Trade Accounts Payable				-17124.61	

No. Of Invoices per supplier (3) ... Total Outstanding : 35276.01 Total Paid : 0.00



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16028 PARRY SOUND AREA COMMUNITY BUSINESS & DEVELOPMENT CENTRE INC.

2020-75			U		18-Mar-2020	1000.00U			
DONATION FROM COUNCIL					08-Apr-2020				
1-4-1000-5018					COUNCIL - Donations			1000.00	
1-2-1000-1010					Trade Accounts Payable			-1000.00	

No. Of Invoices per supplier (1) ... Total Outstanding : 1000.00 Total Paid : 0.00

16077 PRINCESS AUTO LTD

1119017			U		28-Jan-2020	346.81U			
WINCH x2					08-Apr-2020				
1-4-2000-2018					FD - PPE & Fire Supplies			346.81	
1-4-2000-2018					FD - PPE & Fire Supplies			-34.50	
1-1-1100-1102					HST Receivable-Blended			34.50	
1-2-1000-1010					Trade Accounts Payable			-346.81	

1930517			U		13-Mar-2020	-225.98U			
RETURN WINCH CREDIT					08-Apr-2020				
1-4-2000-2018					FD - PPE & Fire Supplies			-225.98	
1-4-2000-2018					FD - PPE & Fire Supplies			22.48	
1-1-1100-1102					HST Receivable-Blended			-22.48	
1-2-1000-1010					Trade Accounts Payable			225.98	

No. Of Invoices per supplier (2) ... Total Outstanding : 120.83 Total Paid : 0.00

23045 R.C. WEIDMARK SERVICES

5700			U		17-Mar-2020	878.01U			
TRACTOR #2 REPAIRS					08-Apr-2020				
1-4-7213-2070					TRACTOR 2 - Repairs			878.01	
1-4-7213-2070					TRACTOR 2 - Repairs			-87.33	
1-1-1100-1102					HST Receivable-Blended			87.33	
1-2-1000-1010					Trade Accounts Payable			-878.01	

5701			U		18-Mar-2020	59.61U			
REPAIRS - REPLACED U JOINT					08-Apr-2020				
1-4-7200-2400					PARKS - Repairs & Maintenance			59.61	
1-4-7200-2400					PARKS - Repairs & Maintenance			-5.93	
1-1-1100-1102					HST Receivable-Blended			5.93	
1-2-1000-1010					Trade Accounts Payable			-59.61	

No. Of Invoices per supplier (2) ... Total Outstanding : 937.62 Total Paid : 0.00

19045 LINDA SAUNDERS

MAR 20			U		20-Mar-2020	25.30U			
MILEAGE KAWARTHA BANKING					08-Apr-2020				
1-4-1300-2010					TREAS - Taxation Materials			25.30	



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Invoice Number	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ WO No.	Cheque # / Pay Date	Discount Terms Paid Code	Amount	Date	Amount
1-2-1000-1010			Trade Accounts Payable				-25.30		
MAR 25	U		25-Mar-2020	25.30U					
MILEAGE KAWARTHA BANKING			08-Apr-2020						
1-4-1300-2010			TREAS - Taxation Materials				25.30		
1-2-1000-1010			Trade Accounts Payable				-25.30		

No. Of invoices per supplier (2) ... Total Outstanding : 50.60 Total Paid : 0.00

19007 SERVICE 1 MUFFLERS & MORE

60148	U		18-Mar-2020	555.14U					
SHOP TOOLS			08-Apr-2020						
1-4-3101-2080			J - Small Tools and Supplies				555.14		
1-4-3101-2080			J - Small Tools and Supplies				-55.22		
1-1-1100-1102			HST Receivable-Blended				55.22		
1-2-1000-1010			Trade Accounts Payable				-555.14		

No. Of Invoices per supplier (1) ... Total Outstanding : 555.14 Total Paid : 0.00

19008 SDB TRUCK & EQUIPMENT REPAIRS

11216	U		19-Mar-2020	329.96U					
TRUCK #510 - SAFETY INSPECTION			08-Apr-2020						
1-4-2010-2070			TR510 - Repairs and testing				329.96		
1-4-2010-2070			TR510 - Repairs and testing				-32.82		
1-1-1100-1102			HST Receivable-Blended				32.82		
1-2-1000-1010			Trade Accounts Payable				-329.96		

11214	U		18-Mar-2020	1476.68U					
TRUCK #517 - SAFETY INSPECTION			08-Apr-2020						
1-4-2017-2070			TR517 - Repairs and testing				1476.68		
1-4-2017-2070			TR517 - Repairs and testing				-146.88		
1-1-1100-1102			HST Receivable-Blended				146.88		
1-2-1000-1010			Trade Accounts Payable				-1476.68		

No. Of Invoices per supplier (2) ... Total Outstanding : 1806.64 Total Paid : 0.00

19083 SELECTCOM

0004821902	U		10-Mar-2020	623.29U					
FEBRUARY 2020 LONG DISTANCE CHARGES			08-Apr-2020						
1-4-1200-2050			ADMIN - Telephone				277.57		
1-4-2005-2050			MAG STATION - Telephone				126.02		
1-4-2100-2050			CBO - Telephone				41.56		
1-4-3101-2050			J - Telephone				54.76		
1-4-7205-2050			P - Telephone				41.10		
1-4-7300-2050			HALL - Telephone				41.18		
1-4-7700-2050			AHMIC - Telephone				41.10		
1-4-7700-2050			AHMIC - Telephone				-4.73		



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	1-4-7300-2050			HALL - Telephone				-4.74		
	1-4-7205-2050			P - Telephone				-4.09		
	1-4-3101-2050			J - Telephone				-5.45		
	1-4-2100-2050			CBO - Telephone				-4.13		
	1-4-2005-2050			MAG STATION - Telephone				-12.54		
	1-1-1100-1101			HST Receivable-100%				9.47		
	1-4-1200-2050			ADMIN - Telephone				-27.61		
	1-1-1100-1102			HST Receivable-Blended				53.82		
	1-2-1000-1010			Trade Accounts Payable				-623.29		

No. Of Invoices per supplier (1) ... Total Outstanding : 623.29 Total Paid : 0.00

19037 SLING-CHOKER MFG. (NORTH BAY) LTD.

80730	U		07-Feb-2020	526.45U						
PPE			08-Apr-2020							
1-4-2000-2018			FD - PPE & Fire Supplies					526.45		
1-4-2000-2018			FD - PPE & Fire Supplies					-52.37		
1-1-1100-1102			HST Receivable-Blended					52.37		
1-2-1000-1010			Trade Accounts Payable					-526.45		

81262	U		18-Mar-2020	96.03U						
CROFT & CHAPMAN CLEANING SUPPLIES			08-Apr-2020							
1-4-4030-2010			RECY - Materials/Supplies					48.01		
1-4-4020-2010			LF - Materials/Supplies					48.02		
1-4-4020-2010			LF - Materials/Supplies					-4.77		
1-4-4030-2010			RECY - Materials/Supplies					-4.77		
1-1-1100-1102			HST Receivable-Blended					9.54		
1-2-1000-1010			Trade Accounts Payable					-96.03		

81261	U		18-Mar-2020	67.20U						
MATERIALS & SUPPLIES			08-Apr-2020							
1-4-3101-2010			J - Materials/Supplies					67.20		
1-4-3101-2010			J - Materials/Supplies					-6.68		
1-1-1100-1102			HST Receivable-Blended					6.68		
1-2-1000-1010			Trade Accounts Payable					-67.20		

No. Of Invoices per supplier (3) ... Total Outstanding : 689.68 Total Paid : 0.00

19070 SPECTRUM TELECOM GROUP LTD

053295	U		20-Mar-2020	385.61U						
RADIO MAINTENANCE			08-Apr-2020							
1-4-2000-2054			FD - Radio Maintenance & Lice					385.61		
1-4-2000-2054			FD - Radio Maintenance & Lice					-38.35		
1-1-1100-1102			HST Receivable-Blended					38.35		
1-2-1000-1010			Trade Accounts Payable					-385.61		

No. Of Invoices per supplier (1) ... Total Outstanding : 385.61 Total Paid : 0.00

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20081 TRACKS & WHEELS EQUIPMENT BROKERS

P09196	U		18-Mar-2020	455.03U				
LOADER MAINTENANCE			08-Apr-2020					
1-4-3219-2070			LOADER - Repairs				455.03	
1-4-3219-2070			LOADER - Repairs				-45.26	
1-1-1100-1102			HST Receivable-Blended				45.26	
1-2-1000-1010			Trade Accounts Payable				-455.03	

No. Of Invoices per supplier (1) ... Total Outstanding : 455.03 Total Paid : 0.00

20022 TOTAL POWER

00087087	U		30-Mar-2020	1898.40U				
GENERATOR ANNUAL INSPECTION			08-Apr-2020					
1-4-7300-3030			HALL - Generator Expenses				1898.40	
1-4-7300-3030			HALL - Generator Expenses				-218.40	
1-1-1100-1101			HST Receivable-100%				218.40	
1-2-1000-1010			Trade Accounts Payable				-1898.40	

No. Of Invoices per supplier (1) ... Total Outstanding : 1898.40 Total Paid : 0.00

20085 TRANS CANADA SAFETY

13800	U		30-Mar-2020	338.99U				
SAFETY BOOTS			08-Apr-2020					
1-4-2000-2018			FD - PPE & Fire Supplies				338.99	
1-4-2000-2018			FD - PPE & Fire Supplies				-33.72	
1-1-1100-1102			HST Receivable-Blended				33.72	
1-2-1000-1010			Trade Accounts Payable				-338.99	

No. Of Invoices per supplier (1) ... Total Outstanding : 338.99 Total Paid : 0.00

18089 ROYAL BANK VISA

1030	U		20-Feb-2020	2938.00U				
NORTHERN NERDS DESKTOP REBUILT			08-Apr-2020					
1-4-1200-8000			ADMIN - Capital Expenditures				2938.00	
1-4-1200-8000			ADMIN - Capital Expenditures				-292.24	
1-1-1100-1102			HST Receivable-Blended				292.24	
1-2-1000-1010			Trade Accounts Payable				-2938.00	

678420	U		25-Feb-2020	5.99U				
COFFEE x2			08-Apr-2020					
1-4-1200-1310			ADMIN - Conferences and Serr				5.99	
1-4-1200-1310			ADMIN - Conferences and Serr				-0.60	
1-1-1100-1102			HST Receivable-Blended				0.60	
1-2-1000-1010			Trade Accounts Payable				-5.99	

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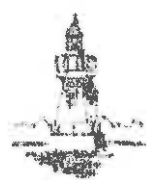
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Vendor Code	Invoice Number	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ Amount WO No.	Cheque # / Pay Date	Discount Terms Paid Code	Amount	Date	Amount
	FEB 25	U		25-Feb-2020	28.50U					
	MEAL CONFERENCE			08-Apr-2020						
	1-4-1200-1310			ADMIN - Conferences and Ser				28.50		
	1-4-1200-1310			ADMIN - Conferences and Ser				-2.84		
	1-1-1100-1102			HST Receivable-Blended				2.84		
	1-2-1000-1010			Trade Accounts Payable				-28.50		
	FEB 26	U		26-Feb-2020	6.66U					
	MEAL CONFERENCE			08-Apr-2020						
	1-4-1200-1310			ADMIN - Conferences and Ser				6.66		
	1-4-1200-1310			ADMIN - Conferences and Ser				-0.67		
	1-1-1100-1102			HST Receivable-Blended				0.67		
	1-2-1000-1010			Trade Accounts Payable				-6.66		
	FEB 27	U		27-Feb-2020	59.00U					
	OGRA CONFERENCE PARKING			08-Apr-2020						
	1-4-1200-1310			ADMIN - Conferences and Ser				59.00		
	1-2-1000-1010			Trade Accounts Payable				-59.00		
	MAR 01	U		01-Mar-2020	287.92U					
	ROOM OGRA CONFERENCE			08-Apr-2020						
	1-4-1200-1310			ADMIN - Conferences and Ser				287.92		
	1-4-1200-1310			ADMIN - Conferences and Ser				-28.64		
	1-1-1100-1102			HST Receivable-Blended				28.64		
	1-2-1000-1010			Trade Accounts Payable				-287.92		
	MAR 02	U		02-Mar-2020	239.20U					
	FIRE CONFERENCE ROOM			08-Apr-2020						
	1-4-2000-1310			FD - Conferences/Seminars				239.20		
	1-4-2000-1310			FD - Conferences/Seminars				-23.79		
	1-1-1100-1102			HST Receivable-Blended				23.79		
	1-2-1000-1010			Trade Accounts Payable				-239.20		
	MAR 10	U		10-Mar-2020	118.00U					
	PARKING			08-Apr-2020						
	1-4-1200-1310			ADMIN - Conferences and Ser				118.00		
	1-2-1000-1010			Trade Accounts Payable				-118.00		
	MAR 11	U		11-Mar-2020	28.58U					
	CLERK'S FORUM LUNCH			08-Apr-2020						
	1-4-1200-1310			ADMIN - Conferences and Ser				28.58		
	1-4-1200-1310			ADMIN - Conferences and Ser				-2.84		
	1-1-1100-1102			HST Receivable-Blended				2.84		
	1-2-1000-1010			Trade Accounts Payable				-28.58		
	MAR 12	U		12-Mar-2020	174.20U					
	CLERK'S FORUM ROOM			08-Apr-2020						
	1-4-1200-1310			ADMIN - Conferences and Ser				174.20		
	1-4-1200-1310			ADMIN - Conferences and Ser				-17.33		
	1-1-1100-1102			HST Receivable-Blended						

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1-2-1000-1010			Trade Accounts Payable				-174.20		
MAR 21	U		21-Mar-2020	-287.92U					
ROYAL YORK ROOM CREDIT			08-Apr-2020						
1-4-1200-1310			ADMIN - Conferences and Sen				-287.92		
1-4-1200-1310			ADMIN - Conferences and Sen				28.64		
1-1-1100-1102			HST Receivable-Blended				-28.64		
1-2-1000-1010			Trade Accounts Payable				287.92		

No. Of Invoices per supplier (11) ... Total Outstanding : 3598.13 Total Paid : 0.00

18091 ROYAL BANK VISA

MAR 03	U		03-Mar-2020	187.45U					
MIXED CUTLERY COMMUNITY CENTRE			08-Apr-2020						
1-4-7300-2010			HALL - Materials/Supplies				187.45		
1-4-7300-2010			HALL - Materials/Supplies				-18.65		
1-1-1100-1102			HST Receivable-Blended				18.65		
1-2-1000-1010			Trade Accounts Payable				-187.45		

No. Of invoices per supplier (1) ... Total Outstanding : 187.45 Total Paid : 0.00

18085 ROYAL BANK VISA

MAR 30	U		30-Mar-2020	52.84U					
CBO REGISTERED LETTERS			08-Apr-2020						
1-4-2100-2010			CBO - Materials/Supplies				52.84		
1-4-2100-2010			CBO - Materials/Supplies				-5.26		
1-1-1100-1102			HST Receivable-Blended				5.26		
1-2-1000-1010			Trade Accounts Payable				-52.84		

No. Of invoices per supplier (1) ... Total Outstanding : 52.84 Total Paid : 0.00

18086 ROYAL BANK VISA

MAR 12	U		12-Mar-2020	162.90U					
CLERK'S FORUM ROOM			08-Apr-2020						
1-4-1200-1310			ADMIN - Conferences and Sen				162.90		
1-4-1200-1310			ADMIN - Conferences and Sen				-16.20		
1-1-1100-1102			HST Receivable-Blended				16.20		
1-2-1000-1010			Trade Accounts Payable				-162.90		

MAR 02	U		02-Mar-2020	386.01U					
FIRE CONFERENCE ROOMS			08-Apr-2020						
1-4-2001-1310			FV - Conferences/Seminars				386.01		
1-4-2001-1310			FV - Conferences/Seminars				-38.40		
1-1-1100-1102			HST Receivable-Blended				38.40		
1-2-1000-1010			Trade Accounts Payable				-386.01		

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	MAR 24	BASEBALL EQUIPMENT	U		24-Feb-2020	1921.37U			
	1-4-2600-2400				08-Apr-2020				
	1-4-2600-2400	COM - Recreation						1921.37	
	1-1-1100-1102	COM - Recreation						-191.11	
	1-2-1000-1010	HST Receivable-Blended						191.11	
		Trade Accounts Payable						-1921.37	

No. Of Invoices per supplier (3) ... Total Outstanding : 2470.28 Total Paid : 0.00

22030 VIA NET INTERNET SOLUTIONS

561084 MAR 01	U			01-Mar-2020	230.50U				
DSL SERVICE MAR 01 - MAR 31, 2020				08-Apr-2020					
1-4-1200-2135				ADMIN - Website expenses				151.41	
1-4-2005-2050				MAG STATION - Telephone				79.09	
1-4-2005-2050				MAG STATION - Telephone				-7.87	
1-4-1200-2135				ADMIN - Website expenses				-15.06	
1-1-1100-1102				HST Receivable-Blended				22.93	
1-2-1000-1010				Trade Accounts Payable				-230.50	

No. Of invoices per supplier (1) ... Total Outstanding : 230.50 Total Paid : 0.00

22041 VROOM, KERSTIN

MAR 11	U			11-Mar-2020	242.00U				
CLERK'S FORUM CONFERENCE MILEAGE				08-Apr-2020					
1-4-1200-1310				ADMIN - Conferences and Sen				242.00	
1-2-1000-1010				Trade Accounts Payable				-242.00	

No. Of invoices per supplier (1) ... Total Outstanding : 242.00 Total Paid : 0.00

13050 MAGNETAWAN FRIENDSHIP CLUB

MAR 31	U			31-Mar-2020	9838.00U				
MAGNETAWAN FRIENDSHIP CLUB 2020 LEVY				08-Apr-2020					
1-4-6200-5020				SOCIAL -Friendship Club				9838.00	
1-2-1000-1010				Trade Accounts Payable				-9838.00	

No. Of Invoices per supplier (1) ... Total Outstanding : 9838.00 Total Paid : 0.00

13080 MAGNETAWAN PUBLIC LIBRARY

MAR 31	U			31-Mar-2020	58280.00U				
BALANCE OF 2020 LEVY				08-Apr-2020					
1-4-7400-5012				LIBRARY				58280.00	
1-2-1000-1010				Trade Accounts Payable				-58280.00	

No. Of Invoices per supplier (1) ... Total Outstanding : 58280.00 Total Paid : 0.00

23031 WIGNALL, MARK

Invoice Audit Trail

Fiscal Year: 2020
Fiscal Period: 3



AP5260
Date: Mar 31, 2020

Page: 1
Time: 1:58 pm

Batch: 27 To 27
Sequence: Supplier Name, Details As Entered

Vendor Code

Invoice Number	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ WO No.	Cheque # / Pay Date	Discount Terms Paid Code	Amount	Amount
23010 WORKPLACE SAFETY & INSURANCE BOARD								
MAR 2020	U		31-Mar-2020	3278.91U				
MARCH REMITTANCE 2020			31-Mar-2020					
1-2-1000-1046			WSIB Payable				2682.66	
1-4-2001-1010			FV - Wages & Benefits-volunte				596.25	
1-2-1000-1010			Trade Accounts Payable				-3278.91	

No. Of invoices per supplier (1) ... Total Outstanding : 3278.91 Total Paid : 0.00

03082 CANADIAN UNION OF PUBLIC EMPLOYEES LOCAL 1813

MARCH 2020	U		31-Mar-2020	645.58U				
MARCH UNION DUES REMITTANCE			31-Mar-2020					
1-2-1000-1044			Union dues payable				645.58	
1-2-1000-1010			Trade Accounts Payable				-645.58	

No. Of invoices per supplier (1) ... Total Outstanding : 645.58 Total Paid : 0.00

13270 MINISTER OF FINANCE

MARCH 2020	U		31-Mar-2020	1819.36U				
MARCH 2020 EHT REMITTANCE			31-Mar-2020					
1-2-1000-1045			EHT Payable				1819.36	
1-2-1000-1010			Trade Accounts Payable				-1819.36	

No. Of invoices per supplier (1) ... Total Outstanding : 1819.36 Total Paid : 0.00

15001 ONTARIO MUNICIPAL EMPLOYEES

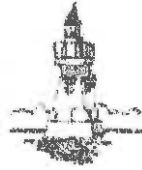
MAR 31	U		31-Mar-2020	14863.02U				
GROUP 336500 MARCH 2020 REMITTANCE			31-Mar-2020					
1-2-1000-1022			OMERS Payable				14863.02	
1-2-1000-1010			Trade Accounts Payable				-14863.02	

No. Of invoices per supplier (1) ... Total Outstanding : 14863.02 Total Paid : 0.00

Total No. Of Invoices processed (4) ... Total Outstanding : 20606.87 Total Paid : 0.00

+ EFT 26886.97
\$ 47 493.84 (A)

MUNICIPALITY OF MAGNETAWAN
EFT Released List - Summary



AP4090

Page : 1

Date : Mar 31, 2020

Time : 2:14 pm

Supplier Code & Name				
Invoice No.	Batch No.	Invoice Description	Invoice Amt	EFT Amt
18043	RECEIVER GENERAL			
RP0001 MARCH 202	29	PAYROLL REMITTANCE MARCH 1 -	22882.47	22882.47
Supplier Inv. Total :			22882.47	22882.47
18044	RECEIVER GENERAL			
RP0002 MARCH 202	29	PAYROLL REMITTANCE MARCH 1 -	4004.50	4004.50
Supplier Inv. Total :			4004.50	4004.50
Grand Total :	2 Invoice(s)	2 EFT	26886.97	26886.97

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW 2020 - 30

BEING A BY-LAW TO PROVIDE FOR THE EXECUTION OF A SITE PLAN AGREEMENT WITH THE OWNERS OF THE LANDS – KEILLER CAPITAL CORP. DESCRIBED AS PART LOT 3, CONCESSION 6, TOWNSHIP OF SPENCE, MUNICIPALITY OF MAGNETAWAN

WHEREAS the Planning Act, R.S.O. 1990, chapter P.13, Section 41 authorizes the execution and registration of site plan agreements to provide for additional regulation and control of development of lands that are the subject of applications for site plan approval;

AND WHEREAS, an application and site development plans have been submitted for lands described as PART LOT 3, CONCESSION 6, TOWNSHIP OF SPENCE, MUNICIPALITY OF MAGNETAWAN;

AND WHEREAS, Council is satisfied that the proposed development of the lands is appropriate and in conformity with the Municipality's requirements;

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan hereby enacts as follows:

1. That the Municipality of Magnetawan enter into a site plan agreement substantially in the form attached hereto as "This Agreement."
2. That the Mayor and the Clerk are hereby authorized to execute the Agreement and all documents in connection with the Agreement.
3. The Municipality's solicitor is hereby authorized to register the Agreement against the title of the lands to which it applies.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 8th day of April, 2020

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

Mayor

CAO/Clerk

THIS AGREEMENT made in duplicate this ____ day of _____ 2020, Bylaw No. _____

BETWEEN:

Keiller Capital Corp.

(the "Owner")

-and-

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

(the "Municipality")

WHEREAS the OWNER is the OWNER in fee simple of these lands and premises in the Municipality of Magnetawan in the District of Parry Sound being legally described as Part Lot 3, Concession 6, Township of Spence, in the Municipality of Magnetawan (the "Subject Lands");

AND WHEREAS the OWNER obtained a minor variance from the Municipality's Committee of Adjustment on 23 October 2019 to permit an enlargement of the existing legal non-complying dwelling on the Subject Lands (Resolution No. 2019-323) (the "Addition"). The variance was for an encroachment into the required front yard setback. A condition of that approval was that the OWNER enter into a site plan agreement with the MUNICIPALITY to be registered on title;

AND WHEREAS this Site Plan Agreement (the "Agreement") has been completed under the authority of Section 41 of the Planning Act, cP13, as amended;

NOW THEREFORE in consideration of the sum of TWO (\$2.00) DOLLARS now paid by the OWNER to the MUNICIPALITY, the receipt and sufficiency of which is hereby acknowledged, and the terms set out herein the OWNER and the MUNICIPALITY (the "Parties") covenant and agree as follows:

1. **SCOPE OF THE AGREEMENT**

1.1 **Description of Lands** - The lands to be bound by the terms and conditions of this Agreement referred to as "the subject lands" are generally described as Part Lot 3, Concession 6, Township of Spence, in the Municipality of Magnetawan and more fully described in Schedule "A" to this Agreement.

1.2 **Conformity of Agreement** — The OWNER covenants and agrees that all new work performed on the subject lands shall be in conformity with:

- a) The provisions of this Agreement;
- b) The Site Plan attached as Schedule 'B';

- c) All applicable Municipal By-laws and all applicable Provincial and Federal legislation.

1.3 Reliance upon Representations - The OWNER acknowledges that:

- a) It will complete all on-site construction required herein, in accordance with the Site and building permit plans filed and accepted by the MUNICIPALITY; and
- b) The MUNICIPALITY has entered into this Agreement in reliance upon these representations.
- c) Schedules Attached — The following scheduled are attached to, and form part of this Agreement

SCHEDULE 'A' - Description of Lands
SCHEDULE 'B' - Site Plan

2. MODIFICATION OF PLANS

- 2.1 There shall be no additions to Schedule "B" unless such changes have been first submitted to, and accepted by, the MUNICIPALITY and/or any other approval authority having jurisdiction.
- 2.2 Schedule "B" shows the original location of the Bunkie, now demolished, on the Subject Lands. The Municipality acknowledges that it is the intention of the Owner to seek planning approval through a minor variance application to reconstruct the Bunkie in that same location. Should the Owner obtain such approval the Addition shall be deemed to include the Bunkie.

3. CONDITIONS PRIOR TO EXECUTION OF AGREEMENT BY THE MUNICIPALITY

- 3.1 Prior to the execution of this Agreement by the MUNICIPALITY, the OWNER shall:
 - a) Taxes — have paid all municipal tax bills issued and outstanding on the said lands;
 - b) Postponements to this Agreement — have delivered to the MUNICIPALITY all postponements of any prior encumbrances so that this Agreement will be first priority against the said lands;
 - c) Land Ownership — be the registered owner in fee simple of the lands described in Schedule 'A'.

4. REGISTRATION OF AGREEMENT AND OTHER DOCUMENTS

- 4.1 This Agreement shall be registered on title to the subject lands at the expense of the OWNER and this Agreement shall be first priority on title;

- 4.2 The OWNER agrees that all documents required herein shall be submitted in a form suitable to the MUNICIPALITY and suitable for registration, as required;
- 4.3 The OWNER agrees that the MUNICIPALITY may register this Agreement against the subject lands at the expense of the OWNER;
- 4.4 The OWNER agrees to reimburse the MUNICIPALITY for all administrative and professional costs incurred in preparing, executing and registering this Agreement.
- 4.5 The OWNER agrees not to make any application or request to remove this Agreement from title without first obtaining the authorization in writing from the MUNICIPALITY which authorization shall not be unreasonably withheld.
- 4.6 All offers of Purchase and Sale shall contain a clause advising the potential purchaser of this Agreement.

5. EXPENSES TO BE PAID BY OWNER

- 5.1 Every provision of this Agreement by which the OWNER is obliged in any way shall be deemed to include the words 'at the expense of the OWNER' unless the context otherwise requires.
- 5.2 The OWNER shall pay such fees as may be invoiced to the MUNICIPALITY by its Solicitor and Planner in connection with all work to be performed as a result of the provisions of the Agreement.

6. ATTACHED SCHEDULES

- 6.1 It is agreed that everything included in this Agreement and the Schedules attached thereto, together with all engineering drawings, material and undertakings filed by the OWNER and accepted by the MUNICIPALITY are included in, and form a part of, this Agreement.

7. DEVELOPMENT PROVISIONS

- 7.1 The OWNER agrees to absolve the Municipality of any liability, should flooding from the lake or ice damage from the lake occur to the dwelling.
- 7.2 The OWNER agrees to construct all buildings and structures requiring a building permit in accordance with this or a successor Agreement, the Municipality's Zoning By-law 2001-26 and building permits issued by the Municipality.

8. BINDING PARTIES, ALTERATION, AMENDMENT, EFFECT, NOTICE, PENALTY

- 8.1 This Agreement may only be amended or varied by a written document of equal formality herewith duly executed by the parties hereto and registered against the title to the subject lands.
- 8.2 This Agreement may be declared null and void if any requirement or responsibility of the OWNER established by this Agreement is not performed to the satisfaction of the MUNICIPALITY acting reasonably.
- 8.3 This Agreement shall inure to the benefit of and be binding upon the respective successors and assigns of each of the parties hereto.
- 8.4 The Agreement shall come into effect on the date of execution by the MUNICIPALITY.
- 8.5 Nothing in this Agreement shall relieve the OWNER from complying with all other applicable by-laws, laws or regulations of the MUNICIPALITY or any other laws, regulations or policies established by any other level of government. Nothing in this Agreement shall prohibit the MUNICIPALITY from instituting or pursuing prosecutions in respect of any violations of the said by-laws, laws or regulations.
- 8.6 The definitions of Municipality of Magnetawan Zoning By-law 2001-26, as amended, shall be used where applicable to define any terms used in this Agreement.
- 8.7 Any notice required to be given pursuant to the terms hereto shall be in writing and mailed or delivered to the other at the following address:

OWNER'S NAME AND ADDRESS: Keiller Capital Corp.
66 Wellington Street, West, #4100
Toronto, Ontario
MSK 1B7
Attention: David Brown

MUNICIPALITY OF MAGNETAWAN: Kerstin Vroom, CAO/Clerk
Municipality of Magnetawan
PO Box 70
4304 Hwy #520
Magnetawan, ON
POA 1P0

THIS AGREEMENT shall inure to the benefit of and be binding upon the OWNER and their respective heirs, executors, administrators, successors and assigns.

IN WITNESS WHEREOF the OWNER and the MUNICIPALITY have caused their corporate seals to be affixed over the signatures of their respective signing officers.

SIGNED, SEALED AND DELIVERED
in the presence of:

Witness

on behalf of Keiller Capital Corp
I have the authority to bind the Corporation
{seal}

Dated this ____ day of _____, 2020.

**THE CORPORATION OF THE MUNICIPALITY
OF MAGNETAWAN**

Sam Dunnett, Mayor

Kerstin Vroom, CAO / Clerk

We have authority to bind the corporation.

SCHEDULE "A"

LEGAL DESCRIPTION OF LANDS SUBJECT TO THIS AGREEMENT

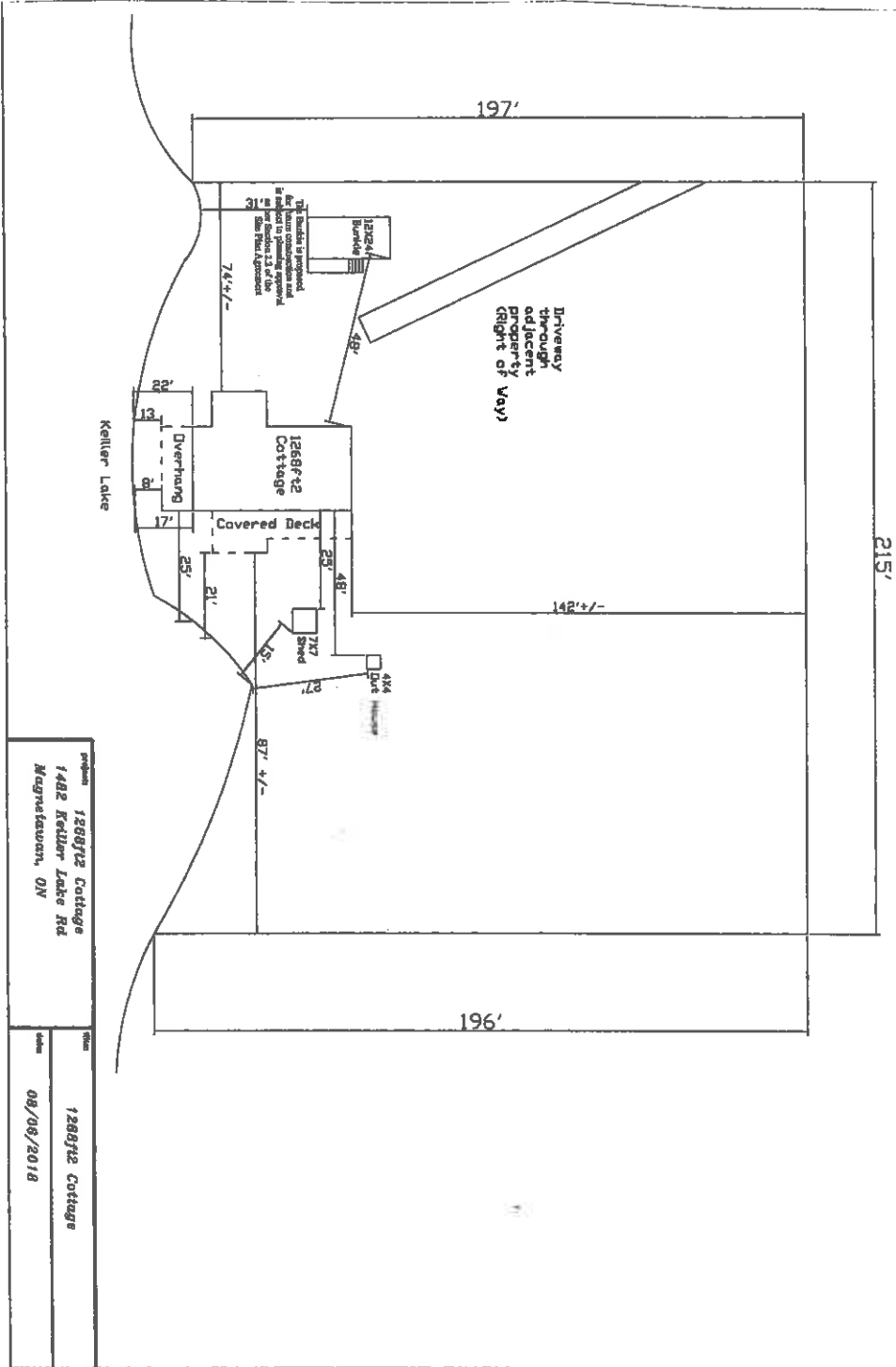
Part of Lot 3, Concession 6, Township of Spence, more particularly Pcl 16880 Sec Ss;
Pt Lt 3 Con 6 Spence Being Location C&j3 Pt 1, 42R2632; Magnetawan, being all of the
lands described in PIN 521330078

•

SCHEDULE "B"

SITE PLAN

The Site Plan Signed by the Chief Administrative Officer/Clerk of Municipality of Magnetawan on the ____ day of _____, 2019 is hereby incorporated by reference.



THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2020 -

Being a By-law to confirm the proceedings of Council April 08, 2020

WHEREAS Section 5(3) of the *Municipal Act, 2001, S.O. 2001, c.25*, as amended, requires a municipal Council to exercise a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS the Council of the Municipality of Magnetawan deems it desirable to confirm the proceedings of Council and to ratify decisions made at its meeting hereinafter set out;

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

1. Ratification and Confirmation

THAT the action of the Council of the Municipality of Magnetawan at its meeting for the aforementioned date with respect to each motion, resolution and other action passed and taken by this Council at its meetings, except where otherwise required, is hereby adopted, ratified and confirmed as if such proceedings and actions were expressly adopted and confirmed by its separate By-law.

2. Execution of all Documents

THAT the Mayor of the Council of the Municipality of Magnetawan and the proper officers of the Municipality of Magnetawan are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required, except where otherwise provided, and the Mayor and Clerk are hereby authorized and directed to execute all necessary documents and to affix the Corporate Seal of the Municipality to such documents.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 8th day of April, 2020.

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**

Mayor