

AGENDA – Regular Meeting of Council

Wednesday, February 13, 2019 at 1:00 P.M.

Magnetawan Community Centre

“R” denotes a
Council resolution

1. **CALL TO ORDER**
2. **ADOPTION OF THE AGENDA** R
3. **DISCLOSURE OF PECUNIARY INTEREST**
4. **ADOPTION OF MINUTES** R
 - 4.1. Regular Meeting of Wednesday, January 23, 2019
5. **PUBLIC MEETING PURSUANT TO PLANNING ACT**
6. **PRESENTATIONS**
7. **REPORTS FROM MUNICIPAL BOARDS / COMMITTEES AND OFFICIALS**
 - 7.1. Public Works
 - 7.1.1. 2019 tender authorizations R
 - 7.1.2. Ditching Program 2019 R
 - 7.1.3. Disposal of International Tandem Unit #25 R
 - 7.2. Building
 - 7.2.1. CBO Report: Additional Staff R
 - 7.3. Treasury
 - 7.3.1. Treasurer’s Statement of Council Remuneration R
 - 7.3.2. Treasurer’s Memo: Schedule of Investments R
 - 7.4. Administration
 - 7.4.1. Request for Appointments to local boards R
 - 7.4.2. Interim Clerk-Administrator Report: Almaguin municipalities Council Meetings
 - 7.4.3. Change of meeting time February 27th 2019 R
 - 7.4.4. Review of Draft Tree Canopy Policy
 - 7.4.5. Review of Draft Council Pregnancy and Parental Leave Policy
 - 7.4.6. Review of Council Code of Conduct
 - 7.4.7. Interim Clerk-Administrator Report: Notes from Economic Development Meeting

- 7.5. Committee and Board Minutes R
 Central Almaguin Planning Board, meeting of January 16, 2019 and the Magnetawan
 Community Development Committee, meeting of January 8, 2019
8. **BY-LAWS**
- 8.1. By-law 2019-15, being a By-law to establish a Committee of Adjustment for the Municipality R
 of Magnetawan for 2019 and to provide rules for the calling, place and proceedings of its
 meetings.
- 8.2. By-law 2019-16, being a By-law to amend Amended Council Procedural By-law 2009-06 R
- 8.3. By-law 2019-17, being a By-law to confirm the proceedings of Council at the regular R
 meeting of January 23, 2019.
9. **CORRESPONDENCE**
- 9.1. Request for donation: Royal Canadian Legion R
- 9.2. Support Resolution: Town of Orangeville R
- 9.3. Support Resolution: Town of Georgina
- 9.4. Request for donation: Public Libraries of Almaguin – First Annual Joy of Reading Celebration R
10. **UNFINISHED BUSINESS**
- 10.1. ACED Request for Funding R
11. **ADDENDUM**
12. **ACCOUNTS PAYABLE FOR PAYMENT APPROVAL** R
13. **CLOSED SESSION** RR
- 13.1. In accordance with Section 239(2) of the *Municipal Act, 2001, S.O. 2001, c.25*, as amended,
 Council shall proceed into Closed Session in order to address matters pertaining to:
- (c) acquisition or disposition of lands (being to discuss the disposition of lands in the
 Municipality)
- (d) labour relations or employee negotiations (being to review staff workload)
14. **QUESTION PERIOD FROM THE PUBLIC**
15. **NEXT MEETING OF COUNCIL**
 Wednesday, February 27, 2019, 3:00 P.M., Magnetawan Community Centre
16. **ADJOURNMENT** R

COUNCIL MEETING MINUTES
January 23, 2019

The regular meeting of the Council of the Corporation of the Municipality of Magnetawan was held at the Magnetawan Community Centre on Wednesday, January 23, 2019 at 1:00 P.M.

Council members present: Mayor Sam Dunnett; Deputy Mayor, Tim Brunton; Councillors John Hetherington, Brad Kneller and Wayne Smith.

Staff in attendance: Interim Clerk – Administrator (CA), Nicole Fraser; and Public Works Advisor (PWA), Bruce Hill.

1. CALL TO ORDER

The meeting was called to order at 1:00 P.M.

2. ADOPTION OF THE AGENDA

RESOLUTION 2019-021

Moved by Councillor Brunton; Seconded by Councillor Smith:

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the agenda for this regular Council meeting of Wednesday, January 23, 2019 with the following amendments: 11.1

Almaguin Community Economic Development Proposal – Response from BACED and 11.2 Awarding of HazMat Day Service Provider. (Carried)

3. DISCLOSURE OF PECUNIARY INTEREST

None noted.

4. ADOPTION OF MINUTES

RESOLUTION 2019-023

Moved by Councillor Smith; Seconded by Councillor Brunton:

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the minutes of the regular Council meeting of Wednesday, January 9, 2019. (Carried)

5. PUBLIC MEETING PURSUANT TO THE PLANNING ACT

6. PRESENTATIONS

7. REPORTS FROM MUNICIPAL BOARDS, COMMITTEES, AND OFFICIALS

7.1. Public Works:

7.1.1. Memorandum: Halls Road East

RESOLUTION 2019-023

Moved by Councillor Smith; Seconded by Councillor Hetherington:

WHEREAS the Public Works Advisor submitted a memorandum to Council at the January 9, 2019 meeting, to increase signage on Halls Rd East and Pearceley Rd; NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan authorizes the installation of new traffic control measures by increasing the Hidden Intersection Sign, Post the hill as steep grade drive with care and post the speed limit at 60km/hr on Pearceley Rd and at 30 km/hr (yellow warning) on Hall's Road East westbound at the top of the hill with the steep grade warning. (Carried)

Council directed the PWA to put a sandbox half way up the hill to allow residents to use it when needed. Council also directed the PWA to have the operator return to the hill to after the run is completed when deemed necessary to plough or apply more sand.

7.1.2. 2019 tender authorizations

RESOLUTION 2019-024

Moved by Councillor Brunton; Seconded by Councillor Smith:

BE IT RESOLVED THAT BE IT RESOLVED THAT the Council of the Municipality of Magnetawan authorizes the Public Works Advisor to issue tenders for the

following 2019 projects: supply and apply gravel; ditching and brushing; engineering; and road surface treatment. (Deferred)

7.2. Administration:

7.2.1. Request for Appointments to local boards

RESOLUTION 2019-025

Moved by Councillor Hetherington; Seconded by Councillor Brunton:

WHEREAS the Municipality of Magnetawan has received expressions of interest from volunteers to sit on the Magnetawan Community Development Committee (MCDC) and the Magnetawan Library Board; AND WHEREAS Emily Bolduc, Angie Hoffman, Merik Szabunio, Diane Szabunio and Marilyn Raaflaub request to remain members of the MCDC; AND WHEREAS Barb Vaughan, Sally Norman, Patricia Lake, Dale Fitzpatrick and Shirley Dorig request to remain members of the Magnetawan Library Board; NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan appoints the members listed above to the MCDC and Library Board respectively ~~for the remaining term of Council~~ until March 31, 2023. (Carried)

Council directed the C-A to run the ad again for volunteer positions on community boards or committees.

7.2.2. Update on 28 Church Street

Council directed the C-A to get information from the CBO on what is needed to bring the building to rentable standard.

7.2.3. Update to the Smoke Free Ontario Act

7.2.4. Procedural By-law Amendment – Change of Meeting times and Public Agenda Packages *RESOLUTION 2019-026*

Moved by Councillor Kneller; Seconded by Councillor Hetherington:

WHEREAS the Municipality of Magnetawan has received requests from the public to change at least one regular meeting of Council to the evening; AND WHEREAS this change requires an update to the Corporation of the Municipality of Magnetawan's Procedural By-law; NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan directs the Interim Clerk-Administrator to amend the Procedural By-law to change the 1st or 2nd regular meeting of Council to 6 PM; AND FURTHER THAT the Council of the Municipality of Magnetawan directs the Interim Clerk-Administrator to bring an updated Procedural By-law to the February 13, 2019 regular meeting of Council.

Council directed the C-A to bring a report to the next Council meeting on neighbouring Council meeting times.

7.2.5. Deputy Clerk Report: Employment Area Planning Report (4855 Highway 520)

7.2.6. Review Welcome Letter for Businesses

7.2.7. Clerk Administrator Report: Update on Planning Files

7.3. Committee and Board Minutes

RESOLUTION 2019-027

Moved by Councillor Hetherington; Seconded by Councillor Kneller:

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the following Committee and Board minutes: the December 19, 2018 meeting of the Central Almaguin Planning Board the November 20, 2018 meeting of the Magnetawan Community Development Committee (Carried).

8. **BY-LAWS**

8.1. *RESOLUTION 2019-028*

Moved by Councillor Brunton; Seconded by Councillor Smith:

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts By-law 2019-11, being a By-law to contract sub-consultants for the Employment Area at 4855 Highway 520 Magnetawan. (Carried)

8.2. RESOLUTION 2019-029

Moved by Councillor Smith; Seconded by Councillor Brunton:

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts By-law 2019-12, being a By-law to enter into an agreement with Debbie Ann Hall for paralegal services. (Carried)

8.3. RESOLUTION 2019-030

Moved by Councillor Kneller; Seconded by Councillor Hetherington:

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts By-law 2019-13, being a By-law to provide for an interim tax levy in 2019. (Carried)

8.4. RESOLUTION 2019-031

Moved by Councillor Hetherington; Seconded by Councillor Kneller:

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts By-law 2019-09, being a By-law to confirm the proceedings of Council at the regular meeting of January 9, 2019. (Carried)

9. CORRESPONDENCE

9.1. FCM Membership Request

RESOLUTION 2019-032

Moved by Councillor Brunton; Seconded by Councillor Smith:

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan authorizes the Interim Clerk-Administrator to enroll Magnetawan in the membership of the Federation of Canadian Municipalities for 2019 in the amount of \$414.53. (Defeated)

9.2. Value of AMO Membership

RESOLUTION 2019-033

Moved by Councillor Kneller; Seconded by Councillor Hetherington:

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan authorizes the Clerk-Administrator to enroll Magnetawan in the membership of the Association of Municipalities of Ontario for 2019 in the amount of \$2,333.75. (Defeated)

9.3. Memorandum: Minister Lisa MacLeod, Ministry of Children, Community and Social Services

9.4. MADD request: advertising

RESOLUTION 2019-034

Moved by Councillor Kneller; Seconded by Councillor Hetherington:

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves a donation to Mothers Against Drunk Driving for a business card size advertisement in the 2019 MADD Message Yearbook in the amount of \$ 279.00 plus HST. (Carried)

10. UNFINISHED BUSINESS

11. ADDENDUM

11.1. Almaguin Community Economic Development Proposal – Response from BACED

RESOLUTION 2019-035

Moved by Councillor Brunton; Seconded by Councillor Smith:

WHEREAS the Municipality of Magnetawan supported the development of the 2018 Almaguin Highlands Regional Economic Development Strategic Plan (RED Plan); AND WHEREAS the RED Plan recommends the deployment of a regional community economic development department to serve the entire Almaguin Highlands Region; AND WHEREAS the Municipality of Magnetawan recognizes the need to work together with regional economic development stakeholders to support the expansion of economic development services in the Almaguin Highlands; AND WHEREAS the Municipality of Magnetawan has demonstrated an ongoing commitment to ensuring economic growth and prosperity through individual efforts and partnership projects; NOW THEREFORE BE IT RESOLVED that the Municipality of Magnetawan hereby agrees to enter in to a three-year agreement for the creation and deployment of the Almaguin Community Economic Development (ACED) Department with regional partners; AND FURTHER THAT the Municipality of Magnetawan recognizes the Township of Armour as the lead applicant for the FedNor C.I.I.N.O. application for financial assistance for ACED and agrees to contribute a minimum of \$30,000 over the 2019-2022 term of the agreement to support costs associated with the ACED Department. (Deferred)

Council directed the C-A to bring this resolution back for Council consideration on February 13 2019 after the ACED informational meeting February 11 2019.

11.2. Awarding of HazMat Day Service Provider

RESOLUTION 2018-036

Moved by Councillor Smith; Seconded by Councillor Brunton:

WHEREAS the Municipality of Magnetawan issued an informal request for quotations for a Service Provider for the Municipality of Magnetawan HazMat Day and received quotes (based on last year's amounts from: Buckham Transport Environmental, in the amount of \$8,164.65; and Brendar Environmental Inc., in the amount of \$8,000. NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan accepts the quotation for the Service Provider for the Municipality of Magnetawan HazMat Day from Brendar Environmental Inc., in the amount of \$8,000. (Carried)

12. ACCOUNTS PAYABLE FOR PAYMENT APPROVAL

RESOLUTION 2019-037

Moved by Councillor Kneller; Seconded by Councillor Hetherington:

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves for payment the Accounts Payable and Payroll for the period January 1 to January 15, 2019 in the amount of \$165,476.73. (Carried)

13. CLOSED SESSION

13.1. RESOLUTION 2019-038

Moved by Councillor Brunton; Seconded by Councillor Smith:

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan moves to a closed session at 2:45 P.M., pursuant to Section 239(2) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, as the subject matter being considered consists of: (c) acquisition or disposition of lands (being to discuss the acquisition of lands in the Municipality), (d) labour relations or employee negotiations (being to review staff workload; being to discuss correspondence in regards to collective bargaining), (e) litigation or potential litigation (being to receive correspondence re. litigation against the Municipality) (Carried)

The PWS left the closed session.

RESOLUTION 2019-039

Moved by Councillor Kneller; Seconded by Councillor Hetherington:

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan returns to open session at 4:00 P.M. (Carried)

14. QUESTION PERIOD FROM THE PUBLIC

15. NEXT MEETING OF COUNCIL

Wednesday, February 13, 2019, 1:00 P.M., Magnetawan Community Centre – regular meeting

16. ADJOURNMENT

RESOLUTION 2019-040

Moved by Councillor Brunton; Seconded by Councillor Hetherington:

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adjourns this regular meeting at 4:01P.M. (Carried)

DRAFT

Sam Dunnett, Mayor

Date

Nicole Fraser, Interim Clerk-Administrator

Date

RESOLUTION No. 2019 - 0

February 13, 2019

Moved by: Councillor _____

Seconded by: Councillor _____

BE IT RESOLVED THAT BE IT RESOLVED THAT the Council of the Municipality of Magnetawan authorizes the Public Works Advisor to issue tenders as per the attached five year plans for roads, culverts and bridges for the following 2019 projects:

- supply and apply gravel;
- engineering; and
- road surface treatment.

Carried _____ Defeated _____ Deferred _____
_____ Sam Dunnett, Mayor

Declaration of Pecuniary Interest by: _____

Recorded Vote Called by: _____

Recorded Vote (vote called by Clerk in alphabetical order, Mayor to vote last)

Member of Council	Yea	Nay	Abstention	Absent
Brunton, Tim				
Hetherington, John				
Kneller, Brad				
Smith, Wayne				
Mayor: Dunnett, Sam				

MEMORANDUM

DATE: 02 January, 2019

TO: Mayor & Council, Municipality of Magnetawan

CC: Clerk-Administrator

FROM: Bruce Hill, Public Works Advisor

SUBJECT: Capital Works Budgetary Requirements-2019

This memorandum report is to advise Council of the planned capital expenditures proposed by the PWA (formerly PWS) for 2019. These numbers are primarily working estimates and are taken from the Five Year Plan for Roads, the Five Year Plan for Bridges and Culverts and the 2019 Gravel Program plan. Copies of all three plan tables are attached herewith. The PWS has included the gravel quantities even though this is generally not capitalized, so that Council can see the cost and consider approval of tendering before budget approval (tender in March) as this release time has led to more competition and lower gravel prices.

Bridges & Culverts

The priority identified by our engineers (GHD) is Culvert #6, a 4.5m (15ft) span, on Nipissing Road South at a point 16.6km south of Midlothian Rd. historically called Dufferin Bridge. The existing culvert is a galvanized multi-plate CSP arch, constructed about 1970, and shows deformation in both the invert and in the obvert, as well as cracking at the bolts, over a length of 7.2m under the shoulder and roadway.

GHD's estimated cost of replacement is about **\$625,000.00**. The PWS believes that this estimate is based on a concrete box culvert as a replacement. It is quite possible that significant capital savings may be realized using other design choices CSP arch or pipe with 'Trench Coat' preservative coating. Such savings could then be applied to other bridge issues.

Culvert #1 is in very poor condition but still functional due to very limited vehicular traffic and hence, light loading. GHD have costed it's replacement at **\$510,000**. Note that this amount is greater than the estimate for the replacement of Bridge #18. The PWA assumes that this is to allow for such unforeseen engineering problems such as water flow control, coffer dams, etc. The PWA is confident that the Roads Department crew could do this work for \$125,000+/- which allows for the rental of a 13 or 14 ton excavator, coffer dam materials and a large diameter CSP pipe, in

which case the work could be done this year. If this option is not taken, then Culvert #1 is scheduled for replacement in 2020.

Roads

The lengths of road scheduled for resurfacing in 2019 amounts to a total of 4.7 km. Two segments will be pulverized, gravelled and tar and chipped, accounting for 3.0 km. These are West Poverty Bay Road from Highway 124 to Pinetree Road, and Nipissing Road North from Highway 124 to Cemetery Road.

East Poverty Bay Road and Pearceley Road from Highway 124 to Grindstone Road will be pulverized, gravelled and graded back to gravel road segments. The existing surfaces are old (35 years) tar and chip, very worn out and pot-holed, and it is not worth replacing unless the whole road was to be surface treated which is not likely to happen in the foreseeable future.

The total estimated cost of these segments combined is **\$257,850**.

Roads Gravel Program

The PWD continues to select various specific segments of the Municipality's gravel surfaced roads for maintenance and improvement annually. This years' program requires 9,547MT of 7/8" quarried granular A and a further 3,240MT of pit run or B gravel for an estimated cost of \$175,000.

Council is respectfully directed to the attached table to see where this material will be used. All of the B gravel and 10% of the A gravel is earmarked for an improvement to Nipissing Road North from Rocky Road to a point 1km north. This segment is fraught with a poor road bed and rock obstacles to the snow ploughs. It is believed that these issues can be dealt with cost effectively by raising the road grade by about 0.3m (1 foot) using 0.2m of pit run and 0.1m of Granular A. Grading and ditching to be carried out by municipal forces. Again, gravel is regarded as an Operational cost, not Capital but is mentioned here as information for Council.

Total Capital Cost for 2019

\$1,007,850 (includes \$125,000 for PWD work on #1 Culvert).

Respectfully submitted: M. Bruce Hill, B.Sc.(Eng.),C.E.T.,CRS,CMMII
Public Works Advisor
02 January, 2019

<u>ROADS - 5 Year PLAN 2018 - 2022 incl.</u>										
Road Name	Condition	Length (km)	Work needed	Year	Estimated Cost		Section #	Portion	Notes	
Magnet Rd N	4	1.4	Pulv, grav & dbl	2018	119,000		1140	All	P,G & D includes culvert	
Magnet Rd S	4	0.5	Pulv, grav & dbl	2018	45,550	GT	1145	All	replacements & 75mm	
Pinetree Rd	4	0.5	Pulv, grav & dbl	2018	41,800	GT	1530	All	of gravel	
Chikopi Rd	4	1.8	Pulv, grav & dbl	2018	141,800		540	All	GT - gas tax	
Daley St	4	0.3	Pulv, grav & dbl	2018	19,000		610	All		
W. Poverty Bay Rd	4.5	0.8	Pulv, grav & dbl	2018	53,500		1935	Partial	Pulverize, gravel & double lift	
Bridge Rd	6	0.2	Grav & dbl	2018	5,935	GT	380	All	50mm gravel	
		5.5		2018 total	426,585					
W. Poverty Bay Rd	5.5	2.6	Pulv, grav & dbl	2019	187,600		1930	partial		
E. Poverty Bay Rd	5	0.9	Pulv & Grav	2019	19,800		670			
Nipissing Rd N	na	0.4	Grav & Dbl	2019	30,600		1310			
Pearceley Rd	4	0.8	Pulv & Grav	2019	19,850		1490			
		4.7		2019 total	257,850					
John St (AH)		0.1	Pulv, grav & dbl	2020	5,667.00		1030			
Queen St (AH)		0.3	Pulv, grav & dbl	2020	17,000.00		1580			
Kristina Ct (AH)		0.2	Pulv, grav & dbl	2020	11,335.00		1080			
Albert St E		0.2	Prep & dbl	2020	7,740.00		180			
Albert St W		0.5	Prep & dbl	2020	18,600.00		185			
		1.3		2020 total	60,342					
Victoria St E	na	0.1	Prep & dbl	2019	3,600		1890	all		
Victoria St W	na	0.7	Prep & dbl	2019	25,200		1895	all		
Jackson Rd		1.5	Pulv, grav & dbl	2021	85,000.00		1020			
Nelson Lake Rd		1.3	Sngl Pres Layer	2021	28,200.00		1250			
		2.8		2021 total	113,200.00					
Burrows St		0.2	Prep & dbl	2022	7,440		400		not condition based.	
Johnston Rd	5.5	0.8	Pulv, grav & dbl	2021	46,000		1050		not condition based.	
Miller St	na	0.2	Prep & dbl	2019	7,500		1190	all	Prep & dbl is new hard surface	
		1.2		2022 total	60,940					

BRIDGES & CULVERTS - 5 Year PLAN 2018 - 2022 incl.						
Bridge # or Culvert #	Location	Work needed	Year	Estimated Cost (\$)	Notes	
Bridge No. 18	Miller Rd 4.1km N. of Hwy 124	Load Capacity Evaluation	2018	10,000	Recommended by OSIM inspection engineers to verify load limits. Funds in Bridge and culvert budget now.	
Culvert No. 6	Nipissing Rd S 16.6km S of Midlothian Rd	Full replacement	2019	625,000	Deteriorated, 2-3 years remaining service life. Cannot be done in-house.	
Culvert No.1	Nelson Lake Rd 8.4km W of Nipissing Rd. S.	Full replacement	2020	510,000	Deteriorated, 2-3 years remaining service life. Could be done in-house for 100k to 125k	
Culvert No. 11	W Poverty Bay Rd 3.3km N of Hwy 124	Full replacement	2020	850,000	Deteriorated, 3-5 years remaining service life. Cannot be done in house.	
Bridge No. 8	Orange Valley Rd 3.29km W of Nipissing Rd S.	Full replacement	2021	500,000	Replacement was not recommended by engineers, but proposed rehabilitation is \$279,000, and does not give the 75 year service life of new Bailey type according to D.M.Wills report.	
Bridge No. 18	Miller Rd 4.1km N. of Hwy 124	Full Replacement	2021	500,000	Existing bridge can be rehabilitated at a cost of \$250,000 but only extends life of asset by 15 years.	
Culvert No.14	Ahmic Lake Rd 3.3km W of Nipissing Rd S.	Rehabilitation per engineers' recomm.	2022	115,000	Most of the cost for Culverts 14 & 19 is for guide-rail as shown in Table 7. Much of this work can be done in house for less cost than engineers' estimate.	
Culvert No. 19	Pearceley Rd 2.5km N of Hwy 124		2022	85,000		
Note: Costs based on engineers' estimates.		5yr Total		3,195,000		

MEMORANDUM

DATE: 05 February, 2019

TO: Mayor & Council, Municipality of Magnetawan

CC: Clerk-Administrator

FROM: Bruce Hill, Public Works Advisor

SUBJECT: Ditching Program 2019

This memorandum is in response to Council's request for information regarding this years ditching program with a view toward tendering prior to the budget approval.

The PWA has identified four (4) roads requiring some construction this year and two of these will require ditching. They are **W. Poverty Bay Road (2600m)** and **Nipissing Road N (400m)**.

Also identified as requiring corrective ditching/drainage are segments of **Pearceley Road amounting to about 600m**, and **Miller Rd from Rocky to 400m E of Rocky Road**.

Undoubtedly there will be other smaller segments to attend to as the need arises. Based on last years' lowest bid of \$11.45 per metre for ditching, this years' work load would amount to more than \$91,000 for the specified segments with no flexibility for the miscellaneous segments, if contracted out. In view of this fact, the PWA respectfully requests Council's approval to rent a 13 tonne to 16 tonne excavator for six months. Preliminary pricing indicates that the cost of this machine for six months rental would be between \$35,000 and \$40,000. With it, the following can be accomplished;

- All specified and unspecified ditching
- All culvert trenching, large and small
- Major culvert replacement work (ie. Montgomerys Road, #1) with a cost saving of \$300,000+.
- No further contracting out for this work.

The rented excavator would be kept working 90% to 95% of the time as was done last year with a similar machine for two months that included the King Street construction.

The PWA is currently negotiating with United Rentals, Sunbelt Rentals and Tracks and Wheels for best possible pricing. This approach will remove any need to further contract out this work thereby greatly improving efficiencies and costs.

MEMORANDUM

DATE: 06 February, 2019

TO: Mayor & Council, Municipality of Magnetawan

CC: Clerk-Administrator

FROM: Bruce Hill, Public Works Advisor

SUBJECT: Equipment Disposal, #25 International tandem

On Friday, December 28th, 2018 at 1430h the PWD took delivery of the new Western Star 4700SB tandem truck from Northland Truck Sales in Bracebridge, Ontario. The Municipal unit number assigned to this truck is #29.

At present, the plated PWD road fleet (not including pick-ups #20 & #21) includes plough truck units #22, #24,#25*, #27, #28 and #29. Of these, #22 and #27 are newer Freightliner units, and #28 and #29 are the new Western Star units.

Units #24, and #25 are the older Internationals with high maintenance costs and unstable reliability. Of these, #25 has the highest maintenance costs and the lowest reliability and as such is the one selected for disposal. Unit #25 was assigned to G. Coombs who will now be assigned to #29. Unit # 24 is assigned to reserve status. The PWA now respectfully requests Council's approval to dispose of #25 in the same manner as used previously. The previous unit disposed of in November, 2017 was #26 and was successfully disposed of by **sealed bid** for \$21,000.00 as is , where is, complete with plough and wing.

It is worth noting that Fowler has shown some interest, and GovDeals are also in the wings.

**not plated for 2019*

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Over 3 Million Registered Bidders

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A Better Future for Surplus

An Introduction to GovDeals

- An online auction marketplace **exclusively** for surplus assets, equipment and materials of governments, **government agencies** and **select not-for-profits**
- Over **10,00 client sellers**— all levels of gov't, \$300 MM in annual sales, sold over 200,000 items & lots in last 12 months across over 150 asset categories
- **“As is, where is”** government surplus



A Better Future for Surplus

GovDeals Services



- Our clients require **no hardware or software** to use our services, other than a computer with internet access and a digital camera
- We provide **auction strategy advice** & best practices; **implementation support and training** (on-site & web-based)
- **Marketing & advertising** support to drive the right traffic to our clients assets at no additional charge

The Numbers

Sales: Over 32,000 items

Worth: Over \$55,000,000

Clients: Over 620

Bidders: Over 25,000 in Canada

Over 700,000 in USA

Getting Started

- No contract - **only fees are for successful auctions**
 - 7.5% of gross proceeds charged to Client
 - 5% buyer premium charged to successful buyer
 - Client sets minimum prices
- **GovDeals markets your property at no additional charge**
- **GovDeals handles financial settlement** with successful Buyer, payment within 5 days, pick-up within 10 days
- **Automated bills of sale, extensive management reporting**

MUNICIPALITY OF MAGNETAWAN

OFFICE OF THE CHIEF BUILDING OFFICIAL

Tel. (705) 387-4029

P.O. Box 70, Magnetawan, Ontario. POA 1PO

cbo@magnetawan.com

To: Mayor and Council

From: Brian Horsman CBO

Re: Additional resources to implement New Policy for Dormant and Incomplete Building Permit Files.

Date: January 28, 2019

Background: Further to my report to Council dated October 30 , 2018 and the direction received at the November 14 , 2018 council meeting, the following is a report outlining various options to achieve our obligations and to provide a reasonable and fair level of service to bring closure to Dormant and Incomplete Building Permit Files.

Consideration: The first consideration should be given to the Shared Service Agreement between Magnetawan and Kearney. Subject to an expression of interest between both Councils a meeting would be appropriate to discuss this option. The initial benefit is cost savings, another consideration would be a time and cost benefit in training time and a more consistent performance level.

Alternative options would be that each municipality would choose to have a dedicated person with varying terms of employment such as but not limited to:

- i) Contract position (2 year with an option to extend contract)
- ii) Part-time position (i.e. 3 days a week)
- iii) Full-time position (duties to be assigned to various departments by CBO and Clerk Administrator, if there is a demand for additional staff within the municipality)

Another option may be student services , however the downside of this option would be the limited time for training and achieve a production benefit from the time and cost to train them. I am concerned that the position is beyond the scope of a student and may jeopardize our mission to deliver fair , reasonable and consistent level of service required by our obligations under the Building Code Act.

Further Consideration: I have prepared the same report for the Council of Kearney.

RECOMMENDATION: 1) That Council select the option to investigate the feasibility of an amendment to the Shared Service Agreement with the Town of Kearney to share the services of an administrative assistant in the implementation of the proposed policy regarding Dormant and Incomplete Building Permit Files.

I, Linda Saunders, hereby submit the following itemized statement of the amounts paid to the members of Council for the period January 1, 2018 to December 31, 2018, in accordance with Section 284(1) of The Municipal Act, S.O.2001.

These payments were made pursuant to the Municipality of Magnetawan's Bylaw 2014-23 and Resolution 2016-374 which sets out remuneration paid to Council Members, and mileage paid to Council Members as approved by the Municipality of Magnetawan's Resolution 2014-12.

	Remuneration	Expenses
Tim Brunton	\$12,131.80	\$ 843.05
John Crossman	10,232.90	31.35
Sam Dunnett	16,698.08	611.60
Charles Gray	10,102.90	77.00
John Hetherington	11,156.80	0.00
Bradley Kneller	998.90	0.00
Wayne Smith	998.90	0.00
	<u>\$62,320.28</u>	<u>\$1,563.00</u>

Dated: January 24, 2019



Linda Saunders, Treasurer
Municipality of Magnetawan

February 7, 2019

Memo to Mayor and Council

From: Linda Saunders, Treasurer

Re: Schedule of Investments

As specified in the Municipality of Magnetawan's Investment Policy, I have attached a list of the investments (GIC's and bank accounts) that the Municipality of Magnetawan has on hand as of December 31, 2018.

Municipality of Magnetawan
List of Investments and Bank Balances as of December 31 2018

Investment	Amount	Type	Interest Rate	Maturity Date	Purpose
Royal Bank	\$5,988.46	Non Redeemable GIC	0.90%	26-Jul-19	In Trust St Johns Dufferin Cemetery
Royal Bank	\$4,871.41	Non Redeemable GIC	1.20%	15-Jul-19	St Johns Dufferin Cemetery-savings account
Royal Bank	\$150,072.72	Non Redeemable GIC	0.90%	2-Jan-19	St Johns Dufferin Cemetery-savings account
Royal Bank	\$32,796.69	bank account*			current account
					*Jan 2 2019 \$20,000 was taken out and added to the GIC for landfill closure
Kawartha Credit Union	\$49,065.43	RIC #401	1.30%	18-Dec-19	Community Enhancement
Kawartha Credit Union	\$21,286.63	RIC #402	1.30%	29-Nov-19	Community Enhancement
Kawartha Credit Union	\$87,546.33	RIC #403	1.45%	18-May-19	Previous Medical Trust funds invested in a GIC
Kawartha Credit Union	\$46,824.69	RIC #404	1.45%	18-May-19	2017 HST refund invested in a GIC
Kawartha Credit Union	\$22,585.29	RIC #405	1.30%	8-Nov-19	Community Enhancement
Kawartha Credit Union	\$5,625.56	RIC #406	1.30%	17-Nov-19	Community Enhancement
Kawartha Credit Union	\$253,826.35	RIC #408	1.45%	20-Apr-19	2018 HST refund invested in a GIC
Kawartha Credit Union	\$23,525.88	RIC #410	1.30%	23-Nov-19	Community Enhancement
Kawartha Credit Union	\$38,457.96	RIC #411	1.30%	18-Dec-19	Community Enhancement
Kawartha Credit Union	\$608,768.92	bank account			current account
Kawartha Credit Union	\$87,361.87	bank account	0.50%		Parkland
Kawartha Credit Union	\$25.00	Share capital			
Kawartha Credit Union	\$15,106.00	Affinity Shares			

Nicole Fraser

From: D Lidstone <Lidstone@outlook.com>
Sent: Tuesday, 29 January 2019 06:50
To: Nicole Fraser
Subject: RE: Library board

Ms. Nicole
Fraser

29 Jan 2019

Deputy Clerk

As Counsel is aware I have previously been lucky enough to be able to volunteer within this wonderful community. However last January I was involved in a serious motor vehicle collision which unfortunately left me unable to continue to pursue this past time.

Since I am a avid reader and have always enjoyed literature I thought that the Library Committee would be a favourable way of resuming volunteering without requiring too much physical exertion. Also I understand there are a finite number of members for each committee and although the Library Committee would be my first choice I would consider a seat on any committee that is in need of assistance.

I thank you for your consideration and look forward to your reply.

Julie M. Ferris

To: Mayor & Council Jan 30/19

We are willing to serve
on Municipality of Magnetawan
Community Centre Bd

Garfield Robertson
Larry Smith

To: Mayor & Council Jan 30/19

I am writing to serve
on Magnolia Cemetery Bd
for 2019-2023 term
Hayfield Robertson

JAN 23 2019

December 2018

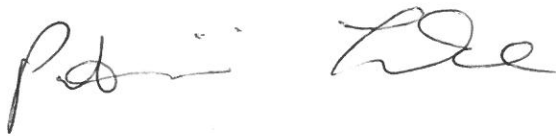
Municipality of Magnetawan

To Whom it may concern;

I PATRICIA LAKE am interested in becoming a member of the Magnetawan Community Development Committee (MCDC). I am available to be present at designated meeting times.

I am a member of the community and have a desire to see the Magnetawan Community Development Committee (MCDC) perform to its fullest extent.

Thank you

A handwritten signature in cursive script, appearing to read 'Patricia Lake', written in black ink.

Date: February 7, 2019
To: Magnetawan Council, Meeting of February 13, 2019
By: Interim Clerk-Administrator, Nicole Fraser
Re: Agenda Item: 7.4.2. Administration

7.3.6. Almaguin municipalites – Council Meeting Dates/Times

Perry Township – 1st and 3rd Wednesdays at 7PM

Joly Township – 2nd Tuesday at 5:30PM

McMurrich/Monteith – 1st Monday at 6:30PM

Kearney – every three weeks on Friday at 1PM (February 15th 2019 –next meeting)

Machar – 2nd and 4th Monday 6:30PM

South Algonquin – 1st Thursday at 7PM

Strong - 2nd and 4th Tuesday at 5:30PM

Burk's Falls – last Tuesday of every month (unless 28th or after than moves to previous Tuesday)

Sundridge – 2nd and 4th Wednesday 6PM

Whitestone – 1st and 3rd Monday

Recommendation:

Based on the dates/times of those who responded to the request, staff would recommend the Council meetings dates and times be 2nd Thursday at 6PM and 4th Wednesday at 1PM.

RESOLUTION No. 2019 -

February 13, 2019

Moved by: Councillor _____

Seconded by: Councillor _____

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan changes the start time of the regular meeting of Council scheduled for Wednesday, February 27, 2019 to allow Council members time to get back from OGRA Conference;

FURTHER THAT the Council of the Municipality of Magnetawan changes the start time of the Regular meeting of Council on Wednesday, February 27, 2019 from 1:00PM to _____PM.

Carried _____ Defeated _____ Deferred _____ _____

Sam Dunnett, Mayor

Declaration of Pecuniary Interest by: _____

Recorded Vote Called by: _____

Recorded Vote (vote called by Clerk in alphabetical order, Mayor to vote last)

Member of Council	Yea	Nay	Abstention	Absent
Brunton, Tim				
Hetherington, John				
Kneller, Brad				
Smith, Wayne				
Mayor: Dunnett, Sam				

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2014-13

**Being a By-law to adopt Code of Ethics and Conduct for Members of
Council**

WHEREAS the Council of the Municipality of Magnetawan deems it in the public interest to establish a policy for ethics and conduct for Members of Council;


**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF
MAGNETAWAN ENACTS AS FOLLOWS:**

1. That the attached policy, referred as Appendix 'A' to this by-law, be adopted.
2. That this by-law be effective upon its adoption.

Adopted this 11th day of June 2014.



Mayor, Sam Dunnett



Clerk-Administrator, Roger Labelle

APPENDIX 'A'

to By- Law no. 2014-13

MUNICIPALITY OF MAGNETAWAN

CODE OF ETHICS AND CONDUCT

For Members of Council

1. INTRODUCTION

The Municipality of Magnetawan believes and expects that its Members will adhere to the highest standards of personal and professional competence, integrity and impartiality to ensure public confidence and trust is maintained.

2. DEFINITIONS

In this Code, the following words or terms shall have the meanings ascribed thereto:

- a. "Confidential Information" includes the following:
 - i. any information in the possession of, or received in confidence by the City, that the city is prohibited from disclosing, or has decided to refuse to disclose, under the *Municipal freedom of Information and Protection of Privacy Act*, or any other law;
 - ii. information of a corporate, commercial, scientific or technical nature received in confidence from third parties: personal information, information that is subject to solicitor-client privilege; information that concerns any confidential matters pertaining to personnel labour relations, litigation, property acquisition, the security of the property of the municipality or a local board; any other information lawfully determined by the Council or the local board to be confidential, or required to remain or be kept confidential by legislation or order;
 - iii. a matter, the substance of a matter, and information pertaining to a matter, that has been debated or discussed at a meeting closed to the public, unless the matter is subsequently discussed in open Council or it is authorized to be released by Council/the local board or otherwise by law;
 - iv. reports of consultants, draft documents and internal communications, which, if disclosed may prejudice the reputation of the Municipality, its officers and employees, or its effective operation;
 - v. information concerning litigation, negotiation or personnel matters;
 - vi. information, the publication of which may infringe on the rights of any person (e.g., source of a complaint where the identity of a complaint is

given in confidence).

- b. "Members" - includes the Mayor and Members of Council and members of all local boards as defined in Section 223.1 of the *Municipal Act*.

3. **CORE PRINCIPLES**

The core principles of this Code of Ethics and Conduct are as follows:

- a. A democratic and representative municipal government must have, as its base, decision makers who are independent, impartial, responsible to the people and respectful of the decision making process.
- b. The governing structure of the municipality must be open such that decision making is transparent, accessible and equitable.
- c. Conflicts between private interests and public responsibilities must be avoided as public office is not to be used for personal gain.
- d. Members of Council and Local Boards, are leaders of the community, and will be held to a high standard of behaviour and conduct.
- e. Holding an elected or appointed office is a privilege which carries significant responsibilities and obligations; No member shall use the influence of office for any purpose other than for the exercise of official duties.
- f. There must be respect for the differences and commitment to work co-operatively in the public interest.

4. **SPECIFIC GUIDELINES**

Members must discharge their duties in accordance with the core principles and with regard to the integrity of the Municipal Corporation. To assist in their discharge of these duties specific guidelines, which follow, have been adopted to assist the members and the public in understanding how such core principles apply:

- a. Guideline 1: Use of Information
 - i. In the decision-making process, Members are sometimes privy to confidential information (including in particular, that information disclosed during or in preparation for "In Camera" meetings). It is expected that Members shall:
 - (1) Use confidential information appropriately and in furtherance of the matter before the decision maker and not for personal advantage;
 - (2) Use confidential information appropriately so as not to cause

- loss or damage to the Municipality;
- (3) Respect the status of confidential information (including documentation and/or deliberation) by not disclosing such information until the matter ceases to be confidential as determined by Council;
- (4) Understand that they share the same access rights to municipal information as any other member of the community, unless it is specifically relevant to a matter before the Council; in furtherance of this guideline, members have no authority to enter municipal offices to review material in a municipal file unless specifically authorized;
- (5) Only release information in accordance with the provisions of the *Municipal Freedom of Information and Protection of Privacy Act*, R.S.O. 1990, c. M.56, as amended; and
- (6) Continue their obligation to keep Information confidential even if they cease to be a member of Council.

ii. Particular care should be exercised in ensuring confidentiality of the following:

- (1) Information relating to the security of the property of the Municipality;
- (2) Personal matters about an identifiable individual, including municipal employees;
- (3) Proposed or pending acquisition or disposition of land by the municipality; labour relations or employee negotiations including collective bargaining;
- (4) Litigation or potential litigation, Including matters before administrative tribunals, affecting the municipality;
- (5) Advice that is subject to solicitor-client privilege, including communication necessary for that purpose;
- (6) Sources of complaints where the Identity of the complainant is given in confidence;
- (7) Information about suppliers provided for evaluation which is of a proprietary nature or might be useful to other suppliers;
- (8) Any information in relation to procurement process that is currently in process including but not limited tenders, RFPs, RFQs that have or will be issued but have not been awarded; and
- (9) Schedules of prices in procurement documents submitted to the Municipality.

b. Guideline 2: Communications and Media Relations

- i. Members of Council will accurately and adequately communicate the decisions of Council, even if they disagree with a majority decision of Council so that there is respect for the decision making

processes of Council.

- ii. Official information related to decisions made by Council will normally be communicated to the community and the media (at the first instance) , in an official capacity, by the Mayor and assigned staff member (normally the Clerk-Administrator).
- iii. Information concerning adopted policies, procedures and decisions of the Council must be conveyed openly and accurately.
- iv. Confidential information will be communicated only when and after determined by Council and in accordance with MFIPPA (if applicable).

c. Guideline: Relationships with Staff

- i. Members shall acknowledge that only Council as a whole has the capacity to direct staff members to carry out specific tasks or functions, unless an individual member has been specifically assigned to do so.
- ii. Members shall refrain from using their position to influence staff in the conduct of their duties or functions or to gain an advantage for themselves or others.
- iii. Members shall refrain from publicly criticizing individual members of staff in a way that casts aspersions on their professional competence and credibility.

d. Guideline 3: Gifts, Hospitality and Benefits

- i. Members will only accept gifts, hospitality or entertainment of a nominal value that are received as an incident of protocol or social obligations that normally accompany the responsibilities of office, but could not be reasonably construed as being given in anticipation or recognition of special consideration by the Municipality and hospitality or entertainment if the offer is infrequent (less than 2 or 3 times a year) and appropriate to the occasion. In these circumstances it is assumed that the nature of the business discussed is important enough to the Town that reciprocal arrangements should openly be made and charged to the Town. Any gifts, benefits or hospitality that exceeds these guidelines shall be returned and the member shall provide an explanation to the donee that this Code precludes acceptance.
- ii. Gifts, souvenirs or mementos accepted that have a greater than nominal value, shall be the property of the Municipality.
- iii. The Mayor will in his/her role, periodically receive and distribute ceremonial or other similar items.
- iv. Members of Council may accept the following:
 - (1) Municipal election campaign contributions that are offered, accepted and reported in accordance with the Municipal Elections Act, 1996, 8.0. 1996, c. 32, as

amended;

- (2) Services provided by a person volunteering their time;
- (3) Food, lodging, transportation and entertainment provided by other levels of government or boards or commissions; and
- (4) Reimbursement of reasonable expenses incurred and honorariums received in the performance of activities connected with municipal associations or agencies.

e. Guideline 5: Conflicts of Interest

- i. Members will familiarize themselves with and recognize their obligations to follow and respect both the letter and spirit of the provisions of the *Municipal Act, 2001, S.O. 2001, c. 25*, as amended from time to time (the "Municipal Act"), and the *Municipal Conflict of Interest Act, R.S.O. 1990 c. M. 50* as amended from time to time.
- ii. Members understand that the duty to determine whether they have a conflict of interest rests upon them individually and that should they require advice, that such advice should not be solicited from staff or professionals engaged by the Municipality and that any cost of obtaining such advice must be borne by the member themselves.

f. Guideline 6: Use of Municipal Property Members

- i. Members shall only use Town property (including, but not limited to, real property, municipal vehicles, equipment, material, supplies, Intellectual property and documents) or services of consequence, for activities connected with the discharge of official duties or associated community activities having the sanction of Council or its Committees.
- ii. Members shall not seek to or obtain actual financial gain from the use of Municipally-developed intellectual property, computer programs, technological innovations or other patentable items, while an elected official or thereafter as all such property remains the exclusive property of the Municipality.

g. Guideline 7: Transparency & Openness in Decision Making

- i. Members will endeavour to conduct and convey Municipal decision making in an open and public manner (other than for those matters which may be discussed in Closed Session as permitted by the *Municipal Act, 2001*) so that stakeholders are aware of the process, logic and rationale which was used to reach such decisions.

h. Guideline 8: Public Input

- i. Council will periodically use formal and informal opportunities to seek public input as a component of the decision-making process

which have broad impacts on the community. The purpose of the exercise will be to provide stakeholders with a mechanism to provide opinions and advice so that the widest range of views and information is available before final decisions are made.

i. Guideline 9: Conduct at Meetings

- i. During Council, General Committee or any another advisory committee meetings, or working group meetings, Members shall conduct themselves with decorum and in accordance with the Municipality's Procedural By-law. Respect for delegations and for fellow Members and staff requires that all Members show courtesy and not distract from the business of Council during presentations and when other members have the floor.

j. Guideline: Harassment

- i. Harassment of another Council Member, staff or any member of the public is prohibited under Ontario's Human Rights Code, R.S.O. 1990, c. H.19, as amended (the "Ontario Human Rights Code"). In accordance with the Ontario Human Rights Code and the Municipality's Policy on Harassment, Members shall treat all persons with dignity and respect in connection with their duties and in an environment free of discrimination and of personal and/or sexual harassment.
- ii. Harassment, wherever it occurs, if during the member's conduct or furtherance of their duties as a member or their functions as a representative of the Municipality, is considered to be harassment and is inappropriate behaviour for the purpose of this Code.
- iii. Harassment includes, but is not limited to, any behaviour, conduct or comment by any person that is directed at or is offensive to another person on the grounds of race, ancestry, place of origin, colour, ethnic origin, citizenship, creed, sex, age, handicap, sexual orientation, marital status, or family status and any other grounds under the provisions of the Ontario Human Rights Code.
- iv. Any complaints of harassment will be investigated in accordance with the procedures set out in the Municipality's Policy on Harassment.

k. Guideline 11: Professional Development

- i. Members have an obligation to promote, support, pursue and partake in opportunities for professional development, including but not limited to:
 - (1) Conferences held and/or sponsored by recognized municipally related organizations;

(2) Seminars conducted by a Ministry of the Provincial Government; Municipal Affairs and Housing seminars;

ii. Council Members are encouraged to stay updated on issues and trends so that they can be as efficient and effective as possible in the carriage of their duties and responsibilities.

5. **IMPLEMENTATION**

- a. At the beginning of each term, Members of Council will be expected to sign two copies of this Code (one (1) for themselves and one (1) for the Clerk-Administrator's Office) to convey to each other and all stakeholders that they have read, understand and accept it.
- b. A review of this Code will be included as part of the orientation workshop for each new Council.
- c. Council Members are expected to formally and informally review their adherence to the provisions of the Code on a regular basis or when so requested by Council.
- d. Councillors and members of the public should not assume that any unethical activities not covered by or not specifically prohibited by these ethical standards of conduct, or by any legislation, are therefore condoned.
- e. Protection from Retaliation - any employee who files a complaint of a contravention of this Code will not be subject to any form of penalty or reprisal provided the complaint is made in good faith and in the reasonable belief that a contravention of the Code has occurred.

6. **COMPLIANCE WITH THE CODE**

- a. Upon receipt of the Integrity Commissioner's recommendations, Council may impose either of the following two penalties where the Integrity Commissioner reports that in her or his opinion, there has been a violation of the Code of Conduct:
 - i. A reprimand; or
 - ii. Suspension of the remuneration paid to the member in respect of his or her services as a member of council or the local board, as the case may be, for a period of up to 90 days.
- b. In addition or as an alternative to the sanctions set out in section 5.1, the Integrity Commissioner may also recommend that Council take the following actions:

- i. removal from membership of a Committee;
- ii. removal as Chair of a Committee;
- iii. repayment or reimbursement of moneys received;
- iv. return of property or reimbursement of its value;
- v. a written and/or verbal request for an apology to the appropriate recipient.

CENTRAL ALMAGUIN PLANNING BOARD

63 Marie St
P. O. BOX 310
SOUTH RIVER, ON
POA 1X0

e-mail – centralalmaguinplan@hotmail.com

705 – 386 - 2573
FAX 705 - 386 - 0702
Susan L. Arnold, AMCT
Secretary - Treasurer

Draft Board Meeting Minutes for January 16, 2018 - 5:30pm

Attending:

Sundridge	Member	Steve Rawn		Joly	Member	Tim Bryson
South River	Member	Brenda Scott	Vice Chair	Magnetawan	Member	Sam Dunnett
Machar	Member	Lynda Carleton		Strong	Member	Kelly Elik
Provincial	Member	Vacant	Chair	Provincial	Member	John Maclachlan

Secretary-Treasurer: Susan L. Arnold

Guests: Norman Orr, Robert & Peggy Bantten, Lori Phillips, Ralph Michael, Malcolm and Beth Skingley, Elena Fomenko, Dave McAllister and Brad Gilson

Pecuniary Interest Declared: None Declared

Res #1 Sam Dunnett-Steve Rawn

Be it resolved that this Board does hereby appoint Susan Arnold as the Secretary Treasurer for the Central Almaguin Planning Board at the rate of \$34/hr + 4% vacation pay for 2019. CARRIED

Joly member Tim Bryson joined the meeting at 5:35 p.m. with apologies.

The Chair recognized the guests who were attending regarding correspondence the Board had received relating to the withdrawal of File #B019/18 Lount. The withdrawal notice has been received by correspondence and nothing further is required of the Board.

Members of the group expressed their concerns over the development taking place on Deer Lake. Some comments were challenged by another of the guests who is familiar with the lake and this development. As the group were not on the agenda the discussion was brief and the Chair called for order and continued with the agenda. During the discussion the Board agreed to notifying one point person to be contacted whenever an application for severance on Deer Lake is on the agenda. The point person would be Lori Phillips.

Res #2 Lynda Carleton- Kelly Elik

Be it resolved that this Board does hereby adopt the minutes of Wednesday, December 19, 2018, as printed. CARRIED

Res #3 Tim Bryson- Brenda Scott

Be it resolved that this Board does hereby approve payment of the January Accounts:

Ch #337- \$296.73; Village of South River (Jan Rent)

Ch #338- Wages; (3 weeks)

On-Line- \$ 49.97 CRA

CARRIED

Res #4 Kelly Elik- Steve Rawn

Be it resolved that this Board does hereby approve file B021/18 Joly to create three (3) new lots by severing:

Lot One: 64.1m Frontage (+/-) X 326.7m Depth (+/-)

Lot Two: 64.1m Frontage (+/-) X 375.6m Depth (+/-)

Lot Three: 64.1m Frontage (+/-) X 424.4m Depth (+/-) and retaining
262.534m Frontage (+/-) X 294.351m Depth (+/-).

The subject lands are located at Con 14, Lot 6 Part Lot 7, PCL 23209SS, in the Township of Joly, District of Parry Sound.

The Board requires that all conditions of draft approval must be met before the deeds can be stamped and final approval given. CARRIED

Res #5 Steve Rawn- Lynda Carleton

Be it resolved that this Board does hereby approve file B022/18 Magnetawan to re-create two (2) lots which previously merged on title by severing:

41.7m Frontage (+/-) X 46m Depth (+/-) with an area of 0.18ha (+/-) and retaining

20.12m Frontage (+/-) on Sparks Street X 49m Depth (+/-) with an area of 0.1ha (+/-).

The subject lands are located at Pt Lots 11 & 12, Registered Plan 319, Reference Plan 42R-9635, Part 1, Known as 154 & 156 North Sparks Street, in the Village of Magnetawan, District of Parry Sound.

The Board requires that all conditions of draft approval must be met before the deeds can be stamped and final approval given. CARRIED

Res #6 Sam Dunnett- Tim Bryson

Be it resolved that this Board does hereby approve file B023/18 Lount to create one new lot by severing:
201.17m Frontage on Rye Road (+/-) X 1005.84m Depth (+/-) with an area of 26ha (+/-) and retaining
201.17m Frontage on Rye Road X 1005.84m Depth (+/-) with an area of 26ha (+/-).

The subject lands are located at Con A, Lot Number 147, Reference Plan 42R-16927, Part 2 and 42R12898, Part S & E PTS 1 & 2, Parcel Number 20337, in the Township of Lount, in the District of Parry Sound.

The Board requires the standard conditions of draft approval. All conditions must be met before the deeds can be stamped and final approval given. CARRIED

The Board reviewed the email sent by the applicant of File B019/18 Lount and it was determined it would not be fair to keep all of the application fee when it was officially withdrawn.

Res#7 Sam Dunnett- Steve Rawn

Be it resolved that this Board does hereby reimburse the applicant of File B019/18 the application fee less CAPB expenses already incurred. CARRIED

Correspondence from Mr. Peter Benninger was handed out to the Board.

Tim Bryson asked if there was a procedural by-law and if he could have a copy. A copy of the Procedural Policy and Guidelines will be provided to the new members prior to the next meeting.

Res #8 Brenda Scott- Steve Rawn

Be it resolved that this Board does hereby adjourn until February 20, 2019 at 5:30 p.m. or at the call of the chair. CARRIED

Susan L. Arnold
Secretary - Treasurer

John MacLachlan
Chair

Magnetawan Community Development Committee

Meeting Minutes

Tuesday January 8, 2019 6:00PM

Magnetawan Community Centre

4304 Highway 520, Magnetawan

Committee Members in attendance: Emily Bolduc, Angie Hoffman, Marilyn Raaflaub, Patricia Lake and Councillor John Hetherington. Angie Hoffman acted as chair for the meeting.

Regrets: Diane Szabunio and Merik Szabunio

Staff in attendance: Deputy Clerk, Nicole Fraser, Secretary of the Magnetawan Community Development Committee and Recreation Supervisor, Tim Sullivan.

1. Call to Order

The meeting was called to order at 6:05 PM

2. Adoption of the Agenda

Resolution 2019-01

Moved by Trish Lake; Seconded by Marilyn Raaflaub:

BE IT RESOLVED THAT the Magnetawan Community Development Committee adopts the agenda for this committee meeting of Tuesday January 8, 2019. (Carried)

3. Adoption of the Meeting Minutes from previous meeting

Resolution 2019-02

Moved by Emily Bolduc; Seconded by John Hetherington:

BE IT RESOLVED THAT the Magnetawan Community Development Committee adopts the minutes of the regular committee meeting of November 20, 2018. (Carried)

4. Tree Lighting Review

The Tree Lighting was held on December 1st, 2018 and saw a lower turn out than the previous year. The turnout may be attributed to other events happening on the same day such as Christmas Luncheon at the Trinity United Church or attributed to poor weather that day. Committee agreed that there wasn't much that could have been done to increase turnout given that the date was already set and there was public awareness of the event. Moving forward, events such as tree lighting will be announced and promoted earlier to

increase awareness. This will also help to avoid scheduling multiple community events on the same day, forcing people to choose one over the other. It was decided that Saturday was an appropriate day for the event, changing the day would not have made any significant difference. The event itself was well run, and those that attended had positive things to say.

5. Family Fun Day

Children's performer "Jam Sandwich" was contacted. She is not available on the Family Day Weekend. The committee will contact her regarding Easter weekend. Nicole will contact the Magnetawan Jammers and request a quote for a musical performance. Tim will be responsible for doing a snowshoeing clinic for all ages. Tim will obtain a quote and order vests for volunteers. Skating rink will be open all day for public skating. The back of the parking lot will be blocked off to vehicles; this will prevent vehicles and pedestrians being in the same area. Angie will be responsible for acquiring prizes. Marilyn will contact Mary Jane at Almaguin news to inquire about the cost of having a column in the paper. Committee discussed purchasing or making a sign for family fun day. Ideally the sign would be re-usable so having a specific date printed on it would make it useless in future years. Possible wording could include "Sunday- Family Day Weekend". The snow carving take place the week leading up to Family Day weekend at the village green. Steve Robinson will make frames for snow blocks which will then be carved. Committee discussed games and crafts for children. Some games will happen outside and some inside. Crafts will be inside. Angie will be responsible for acquiring prizes.

6. 2018 Activity Report

Recreation Supervisor, Tim Sullivan spoke about 2018 activities.

Exercise Class has been going well. There is consistent participation around 20 people and participants are happy with the quality of the class. Community members expressed a desire for a less vigorous class. Tim has worked with Cindy and planned the rollout of a 3rd weekly class which will cater to less mobile people.

Pickleball has seen consistent attendance, and there have been a wide range of people who have attended. If Council meeting start to occur in evenings, we will have pickleball on wed morning each week rather than alternating wednesday mornings and evenings. Once the weather is warmer, we will be able to have pickleball outdoors, this would allow for a consistent schedule.

Nordic Pole Walking has been occurring twice a week consistently. Snowshoes are now available for participants to borrow during Nordic Pole Walking. Typical route starts at

the community centre, down biddy street, across the dam, walk around the dam trail, back across the dam and returning to the community centre via biddy street. Other routes can be explored, Tim will need to walk routes and mark them. These trails can be used for Nordic Pole Walking however; transportation will need to be arranged for participants. Activities to be started or continued in 2019 include, archery, drop in sports, lawn games, Dance nights, snowshoeing, mindfulness workshop, fishing workshop/clinic.

7. New Business

The Committee would like to see veteran flags like the Town of Parry Sound did this year on their lamp posts. Flags could be changed out on a quarterly basis. Parry Sound had flags specific to veterans from the town. The committee discussed having less specific flags that honour veterans in general. Magnetawan has fewer light posts so making less specific flags and rotating them quarterly makes sense.

Committee discussed using the Heritage Centre as an information hub. We would post a schedule of events and programs at the Heritage Centre. We could also have the Heritage Centre attendant act as a concierge for the town, directing people to nearby attractions. Community members will be able to sign out lawn games from the Heritage Centre as well such as bocce ball, corn hole, ladder ball, horseshoes etc.

Committee discussed Yuk Yuk nights upcoming in the spring. Committee agreed that there were enough performers last year and to continue with the same amount of evenings/performers. The previous year, some participants felt that some performances were inappropriate for the crowd. It was acknowledged that some comedians had “clean” material and others had material that was not appropriate for all. No significant changes will be made. The Committee decided that audience members will have to decide if they want to see a performer or not. Performers will be decided by the committee who will request sample sets be Yuk Yuks comedians.

Committee discussed some plans for Easter weekend. Recreation Supervisor Tim Sullivan will be unavailable. Tim to look into hiring an Easter bunny mascot and compare the price to purchasing our own Easter bunny mascot costume and having a volunteer play the mascot during the event. There will be crafts including a colouring contest. As in previous years, there will be an Easter Egg hunt.

8. Adjournment

The next meeting will be held at 6:00PM on Thursday, February 7th, 2019 at the Magnetawan Community Centre.

Resolution 2019-03

Moved by Marilyn Raaflaub; Seconded by John Hetherington:

BE IT RESOLVED THAT the Magnetawan Community Development Committee adjourns this meeting at 7:34 P.M. (Carried)

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2019- 15

Being a By-law to establish a Committee of Adjustment for the Municipality of Magnetawan for 2019 and to provide rules for the calling, place and proceedings of its meetings.

WHEREAS Section 44(1) of the Planning Act, R.S.O. 1990, Chapter P.13, authorizes a municipality to constitute and appoint a Committee of Adjustment;

AND WHEREAS Section 44(3) of the Planning Act, R.S.O. 1990, Chapter P.13, sets out the term of office;

AND WHEREAS the Corporation of the Municipality of Magnetawan is required to appoint a Committee of Adjustment annually;

AND WHEREAS Subsection 238(2) of the Municipal Act, 2001, S.O. 2001, Chapter P. 25, as amended, requires every municipality and local board to adopt a Procedure By-law for governing the calling, place and proceedings of meetings;

AND WHEREAS Section 239(1) and Section 239(5) of the Municipal Act requires all meetings to be open to the public and states that a meeting shall not be closed to the public during the taking of a vote;

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan hereby enacts as follows:

1. **THAT** the following members are hereby appointed to sit on the Committee of Adjustment on behalf of Council for the 2019 calendar year:
 - Sam Dunnett
 - Tim Brunton
 - John Hetherington
 - Brad Kneller
 - Wayne Smith
2. **THAT** the procedures for conducting the meetings of the Committee of Adjustment are detailed in Schedule 'A', attached hereto and forming part of this By-law;
3. **THAT** this By-law shall come into force and effect on the day it was passed by Council.

READ A FIRST, SECOND AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 13th day of February, 2019.

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**

Mayor

SCHEDULE 'A'
TO MUNICIPALITY OF MAGNETAWAN BY-LAW 2019-15

Rules governing the calling, place and proceedings of meetings of the Municipality of Magnetawan's Committee of Adjustment.

PART I – DEFINITIONS

In this by-law,

- a) "Chair" means a member of the Committee appointed by Resolution of Council as the Chairperson of the Committee or their designate (Deputy Chair);
- b) "Committee" means the Committee of Adjustment;
- c) "Committee of Adjustment Meeting" or "Meeting" means a meeting of the Committee held for the purpose of considering an application or applications filed pursuant to the Planning Act, R.S.O. 1990, Chapter P. 13, as amended;
- d) "Deputy Chair" means a member of the Committee as appointed by Resolution of said Committee as the Deputy Chairperson of the Committee;
- e) "Deputy Secretary-Treasurer" means the Deputy Clerk of the Municipality of Magnetawan or their designate;
- f) "Member" means a Member of the Committee of Adjustment, appointed by Council passing an Appointment By-law;
- g) "Pecuniary Interest" means a direct or indirect interest within the meaning of the Municipal Conflict of Interest Act, Chapter M. 50 as amended, and;
- h) "Quorum" means a minimum of three (3) members of the Committee present at a Committee of Adjustment Meeting;
- i) "Recorded Vote" means the recording of the name and vote of every Committee member present on an application at the hearing;
- j) "Rules of Procedure" means the rules and regulations provided in this By-law or in the absence of a rule or regulation, the Municipality of Magnetawan's Procedural By-law shall prevail; and,
- k) "Secretary-Treasurer" means the Clerk of the Municipality of Magnetawan or their designate.

PART II – APPLICATION

The procedures contained in this By-law and the Municipality's Procedural By-law shall be observed in all proceedings of the Committee of Adjustment and shall be the procedures for the order and dispatch of business conducted by the Committee of Adjustment.

PART III – CALLING OF COMMITTEE OF ADJUSTMENT MEETINGS

All meetings of the Committee of Adjustment shall be called by the Secretary-Treasurer and notice of any hearing shall be given by pre-paid first class mail and the posting of a notice sign, or in a manner that the Committee of Adjustment deems appropriate in accordance with the Planning Act, R.S.O. Chapter P.13, as amended, and in accordance with the applicable regulations.

Meeting dates shall also be posted on the Municipality of Magnetawan's website calendar at www.magnetawan.com and at the Municipal Office at 4304, Highway #520, Magnetawan, ON.

PART IV - HEARINGS

- a) The location of all hearings of the Committee of Adjustment will take place at the Magnetawan Community Centre, located at 4304 Highway #520, Magnetawan, Ontario in the Council Chambers. This will also be identified on the Notice of Public Hearing sent out for each application by the Secretary-Treasurer;
- b) All hearings shall be open to the public and no person shall be excluded from a hearing except for those involved in improper conduct; and,
- c) The minutes shall record the place, date and time of hearings, names of present Members and staff, the correction and adoption of minutes of previous meetings, and all proceedings of the hearing without note or comment.

PART V - QUORUM

- a) A minimum of three (3) members shall be present to constitute a quorum.
- b) Subject to a), the inability of a member to act due to a declared conflict of interest does not impair the powers of the Committee of the remaining members.
- c) As soon as there is a quorum after the time appointed for the start of the meeting, the Chair of the Committee of Adjustment shall call the meeting to order.
- d) If no quorum is present thirty (30) minutes after the time appointed for the meeting to commence, the Secretary-Treasurer shall record the names of the members present and the meeting will stand adjourned until the next appointed time.
- e) If, during the course of a Committee of Adjustment meeting, a quorum is lost, then the Chair may declare that the meeting stand adjourned, not ended, to reconvene at such time and place as the Chair shall then determine, or cancel the balance of the meeting if, in their opinion, it is not essential to deal with the balance of the agenda before the next ordinary meeting.

PART VI – COMMITTEE OF ADJUSTMENT MEETING PROCEDURES

The Chair, or Deputy Chair, of the Committee of Adjustment shall:

- a) Preside at every hearing;
- b) Open the meeting by taking the Chair;
- c) Call the meeting to order;
- d) Call for declaration of Conflict of Interest or Pecuniary Interest pursuant to PART X;
- e) Call each application in the order in which it appears on the agenda or at the Committee's discretion;
- f) Announce the business in the order in which it is to be acted upon;
- g) Receive and submit, in the proper manner, all motions prepared by the Secretary-Treasurer and moved / seconded by other members;
- h) Put to a vote all questions which are regularly moved or seconded or necessarily arise in the course of the proceedings and to announce the result;
- i) Decline to put to a vote motions which infringe upon the rules of procedures;

- j) Restrain the members and non-members when engaged in debate within the rules of order in order to ensure an appropriate environment conducive to communication and Committee business;
- k) Designate the order in which members are recognized to speak when two or more members wish to be recognized at the same time;
- l) Enforce, on all occasions, the observance of order and decorum among the members and those in the gallery;
- m) Ensure that the hearing proceeds in an orderly and efficient manner;
- n) Authenticate by their signature on all resolutions when necessary; and,
- o) Adjourn the hearing when the business is concluded.

Conduct of Members:

No member shall:

- a) Speak disrespectfully or use offensive words in discussions with or directed to any member, non-member or staff;
- b) Speak on any subject other than the subject in debate;
- c) Disobey the Rules of the Committee or a decision of the Chair or of the Committee on questions of order or practice or upon the interpretation of the Rules of the Committee. In case a member persists in any such disobedience after having been called to order by the Chair, the Chair may forthwith put the question, no amendment, adjournment or debate being allowed, 'That such member is ordered to leave their seat for the duration of the meeting of the Committee', but if the member apologizes they may, by vote of the Committee, be permitted to retake their seat.

Staff Report

- a) Planning Staff shall make a presentation to the Committee regarding the application and outline all pertinent information.
- b) The Committee may ask questions of clarification of staff at this time.

Correspondence

The Secretary-Treasurer will summarize correspondence received for the application and provide members with digital copies two (2) days in advance of the meeting and hard copies the day of the meeting.

Introduction of Applications

- a) After the correspondence is summarized, the Chair will ask the applicant, the authorized agent or the applicant's representative to introduce themselves and, if they so choose, present any additional information aside from the Staff Report.
- b) The Committee may ask questions of the applicant, authorized agent or applicant's representative at this time, during or after their presentation.

Public Input

- a) Public input shall be sought following the applicant's presentation. The Committee may limit the length of a public submission if there are multiple submissions from the public to ensure that all members of the public can be heard. Any other public input after the Applicant's Reply shall be at the discretion of the Chair and Committee.

- b) The Chair shall advise the gallery that those who wish to speak who submitted letters that have been summarized to only provide new information at this time, not to read their submissions.
- c) Following the introduction of each application, the Chair shall invite anyone else having an interest in the application to come forward, identify themselves, express their interests and ask questions or allow other Committee members to ask questions of the interested person.

Applicant's Reply

Following the public input stage, the Committee shall give the applicant, authorized agent or representative the opportunity to respond to any comment received from commenting agencies or interested parties and to provide a summary of the substance of the application. The Chair and Committee members may ask additional questions at this time.

Minor Variance Applications

Following the Applicant's Reply on applications for Minor Variance, the Committee shall consider the issues raised by the applicant, agent and any respondent and the evidence heard by the Committee. The Chair shall:

- a) Ask whether the members wish to conduct further discussions on the merits of the application;
- b) Permit discussions on the motion;
- c) Call for a vote by the Committee on the motion;
- d) Announce the decision of the Committee; and,
- e) May summarize any dissenting decisions orally.

PART VII - VOTING

Minor Variances

Each member of the Committee, when requested by the Chair on a seconded motion, shall indicate by show of hands, or by any other agreed upon form of acknowledgement, their position on the motion. The majority decision of the Committee on this motion shall constitute the decision of the Committee.

Recorded Vote

If a member present at a vote requests immediately before the taking of the vote that the vote be recorded, each member present, except a member who is disqualified from voting by any Act, shall announce their vote openly and the Secretary-Treasurer shall record each vote.

PART VII – POWERS OF THE CHAIR AT THE MEETING

Committee of Adjustment meetings shall be chaired by a member of the Committee, as determined by the Committee. The Chair is entitled to all rights of a Committee member, including voting.

PART IX – DECISIONS OF THE COMMITTEE OF ADJUSTMENT

- a) No decision of the Committee on an application is valid unless it is concurred on by the majority of the members of the Committee that heard the application, and the decision of the Committee, whether granting or refusing an application, shall be in writing and shall set out the reasons for the decision, and shall be signed by the members who concur with the decision.
- b) A copy of the Committee's written decision will be prepared and issued in accordance with the provisions of the Planning Act, R.S.O. 1990, Chapter P.13, as amended, and applicable regulations.

- c) A copy of the Committee's written decisions shall be sent to each person who appeared in person or by counsel to express their interest in the application. In addition, any other person expressing an interest in an application shall leave their name and address with the Secretary-Treasurer at the hearing, or may submit a written request, should they wish to receive a copy of the written decision of the Committee and any further correspondence with respect to the application pursuant to the provisions of the Planning Act, R.S.O. 1990, Chapter P.13, as amended.

PART X – CONFLICT OF INTEREST

In accordance with the Municipal Conflict of Interest Act, R.S.O. 1990, Chapter M.50, as amended, any member of the Committee required to do so by the provisions of the Act, shall disclose any direct or indirect pecuniary interest for themselves or a family member and shall state the general nature of such interest; and it shall be recorded by the Secretary-Treasurer accordingly. The member shall leave their seat for the duration of the subject application.

PART XI – REQUESTS FOR DEFERRAL OR WITHDRAWAL

A request for deferral or withdrawal of an application on the scheduled meeting date by the applicant or authorized agent must be made at the hearing, either by the applicant, agent or staff (on their behalf).

PART XII – COMPOSITION

- a) All of Council.
- b) All Committee members shall be entitled one vote per application.
- c) Non-voting representatives of the Municipality of Magnetawan present at each meeting may include a Secretary-Treasurer, Deputy Secretary-Treasurer and any staff.

PART XII – ROLES AND RESPONSIBILITIES

The Committee shall strive:

- a) To make sound, effective and timely decisions based upon objective data and open debate of issues;
- b) To conduct its activities in an orderly, professional and businesslike manner;
- c) To be honest and respectful of each other in their communications with the public, media and staff;
- d) To have utmost regard to and refrain from disclosing all confidential and privileged information;
- e) To respect each other's time and honour commitments;
- f) To embrace / encourage constructive disagreement and discussion while avoiding discouraging destructive conflict; and,
- g) To make reasonable attempts to build consensus on issues and failing that will respect the majority vote of the Committee.

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN
BY-LAW NO. 2019 - 16

Being a By-law to amend Procedural By-law 2009-06.

WHEREAS the Council of the Municipality of Magnetawan deems it necessary to amend Procedural By-law 2009-06 to change dates and times of Council meetings;

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

1. **THAT** Section 3.1 be removed and replaced with the following:
3.1. Regular Council Meeting- Regular meetings of Council shall be held on the second Thursday, commencing at 6:00PM and the fourth Wednesday, commencing at 1:00PM, or on such other day as may be determined from time to time by Council resolution and with appropriate public notice.
2. **THAT** Section 9 be amended to read:
9. Regular Council Agenda – Agendas will be available for Council pick-up by 3:00PM on the Friday preceding a regular meeting of Council and available online for public view by 3:00PM on the Monday preceding a regular meeting of Council.
3. **THAT** By-law 2015-07 amending By-law 2009-06 is hereby repealed
4. **THAT** this By-law shall come into force and effect on the date of its passing

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 13th day of February, 2019

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**

Mayor

Interim Clerk-Administrator

Nicole Fraser

From: Holly Williston <hwilliston@campaign-office.com>
Sent: Friday, 18 January 2019 10:17
To: Nicole Fraser
Subject: The Royal Canadian Legion Ontario Command- 5th Annual Military Service Recognition Book
Attachments: Rates.pdf
Importance: High

Hello, Nicole;

It was a pleasure speaking with you!

I want to first thank your municipality once again for your ongoing support(2014) of the veterans and their programs! It is greatly appreciated!
I have included your previous support space below...

Our **6th Annual Military Service Recognition Book for The Royal Canadian Legion Ontario Command**. Please visit the command's website to view previous [Military Service Recognition Books](#)

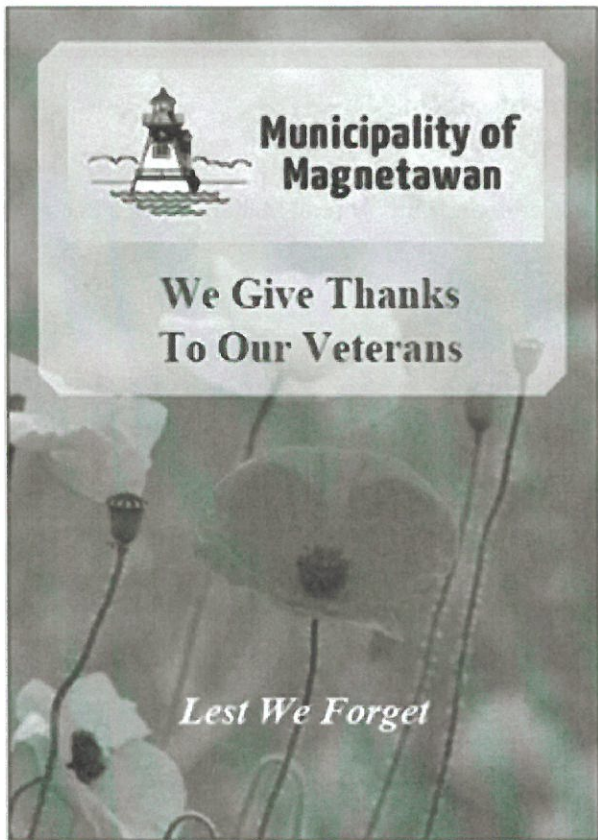
This unique publication is **exclusive to the Province of Ontario**, and will continue to recognize past and present day Veterans in print form with full biographies and photographs. To do this, submissions are collected at local legion branches and with the help of our Veterans, their families and friends, this special publication will be released by **Remembrance Day 2019** .

This Milestone project will be available for all to see, especially our future generations, to help them never forget the Sacrifices made by our Veterans for the freedoms we enjoy today.

Thousands of copies will be distributed free of charge, by the legions and through public facilities throughout the year. It is also available on the command website years round for the public to download and print.

Proceeds raised from this annual appeal are also used to support **Veterans Transition Programs** to help **modern day Veterans** that are **homeless** and those suffering from **PTSD** as well as other challenges.

We are truly grateful for the support of our business community!
We would be honoured to count the **Municipality of Magnetawan** among our supporters once again, in this edition of the Military Service Recognition Book.



I have attached the official request letter from **The Royal Canadian Legion Ontario Command** as well as this years *graphic ad rate sheet*.

******FYI-** The full page ad allows us to honour more veterans in the book 😊 However, your 1/4 page space is still available at the same cost-\$570(All layout and taxes included)

If you have any questions, or to be included, please do not hesitate to contact me by reply e-mail or at the number below.

Otherwise I will speak with you again after you meeting February 13th.

Thank you once again for your ongoing support! It really does make a difference!

Sincerely,

Holly Williston

The Royal Canadian Legion Ontario Command

Campaign Office

☎ 1-855-241-6967

✉ oncl@fenety.com



www.on.legion.ca

The Royal Canadian Legion Ontario Command

“Military Service Recognition Book”

Dear Sir/Madam:

Thank you for your interest in **The Royal Canadian Legion Ontario Command**, representing **Ontario’s Veterans**. Please accept this written request for your support, as per our recent telephone conversation.

The Royal Canadian Legion Ontario Command is very proud to be printing **15,000 copies** of our 6th annual **“Military Service Recognition Book”**, scheduled for release by September 2019. This unique remembrance publication recognizes and honours our Province's Veterans, and helps us fulfill the Legion's role as the "Keepers of Remembrance". Proceeds raised from this annual appeal are also used to support Veterans Transition Programs to help modern day Veterans that suffer from PTSD and other challenges.

The Legion is recognized as one of Canada’s largest Veterans Support Organizations and we are an integral part of the communities we serve. This project helps ensure the Legion’s continued success.

We would like to have your organization's support for this Remembrance project by sponsoring an advertisement space in our "Military Service Recognition Book."

Please find enclosed a rate sheet for your review. Whatever you are able to contribute to this worthwhile endeavor would be greatly appreciated. For further information please contact **Ontario Command Campaign Office** toll free at **1-855-241-6967**.

Thank you for your consideration and/or support.

Sincerely,

**Sharon McKeown
President**



www.on.legion.ca

The Royal Canadian Legion Ontario Command

“Military Service Recognition Book”

Advertising Prices

<u>Ad Size</u>	<u>Cost</u>	<u>HST</u>	<u>Total</u>
Full Colour Outside Back Cover (SOLD)	\$2,132.74	+ \$277.26	= \$2,410.00
Inside Front/Back Cover (SOLD)	\$1,853.98	+ \$241.02	= \$2,095.00
2 Page Spread (Full Colour)	\$2,964.60	+ \$385.40	= \$3,350.00
Full Page (Full Colour)	\$1,482.30	+ \$192.70	= \$1,675.00
Full Page 7" X 9.735"	\$1,110.62	+ \$144.38	= \$1,255.00
½ Page (Full Colour)	\$831.86	+ \$108.14	= \$940.00
½ Page 7" X 4.735"	\$646.02	+ \$83.98	= \$730.00
¼ Page (Full Colour)	\$504.42	+ \$65.58	= \$570.00
¼ Page 3.375" X 4.735"	\$415.93	+ \$54.07	= \$470.00
1/10 Page (Full Colour)	\$300.88	+ \$39.12	= \$340.00
1/10 Page (Business Card) 3.375" X 1.735"	\$256.64	+ \$33.36	= \$290.00

H.S.T. Registration # 10686 2824 RT0001

All typesetting and layout charges are included in the above prices.

A complimentary copy of this year’s publication will be received by all advertisers purchasing space of 1/10 page and up, along with a Certificate of Appreciation from the Ontario Command.



PLEASE MAKE CHEQUE PAYABLE TO:

The Royal Canadian Legion
Ontario Command
(RCL ON)
(Campaign Office)
P O Box 8055, Station T CSC
Ottawa, ON K1G 3H6



Corporate Services

January 17, 2019

Via Email

The Honourable Doug Ford, M.P.P., Premier of Ontario, doug.ford@pc.ola.org
The Honourable Christine Elliott, M.P.P., Deputy Premier of Ontario, Minister of Health and Long Term Care, christine.elliott@pc.ola.org
The Honourable Steve Clark, M.P.P., Minister of Municipal Affairs and Housing, steve.clark@pc.ola.org
The Honourable Sylvia Jones, M.P.P., Minister of Community Safety and Correctional Services, sylvia.jones@pc.ola.org
Andrea Horwath, M.P.P., ahorwath-qp@ndp.on.ca

Dear Sir/Madam:

At the Town of Orangeville Council Meeting on January 14, 2019 Council passed the following resolution:

Whereas the protection of the integrity of the Green Belt is a paramount concern for our residents;

And whereas the continued legislative protection of our water – groundwater, surface water and waterways – is vitally important for the current and future environmental health of our community;

And whereas significant concerns have been raised by residents, community leaders and environmental organizations such as the Canadian Environmental Law Association (CELA), that provisions within Bill 66 will weaken environmental protections as it "...will enable municipalities to pass "open-for business" zoning by-laws that do not have to comply with..." important provincial environmental statutes;

And whereas an "Open for Business" by-law may be approved without public consultation;

And whereas provisions within Bill 66 may allow exemptions from municipal Official Plans;

And whereas the Town of Orangeville's Official Plan represents not only a significant investment of taxpayer resources but reflects our community's collective vision for current and future planning;

And whereas our Official Plan clearly designates land that is environmentally protected;

And whereas our Official Plan also provides clearly designated land to meet future employment land needs;

Now therefore be it hereby resolved:

1. That Orangeville Town Council opposes planned changes to the Planning Act in the proposed Bill 66 that may allow for an "open for business" planning by-law.
2. That the Government of Ontario be requested to reconsider the proposed changes to the Planning Act included in Bill 66 which speak to the creation of the open-for-business planning by-law.
3. That notwithstanding the future adoption of Bill 66, the Town of Orangeville will not exercise the powers granted to it in Schedule 10 or any successor sections or schedules to pass open-for-business planning by-laws.
4. That a copy of this resolution be sent to the Honourable Doug Ford, Premier of Ontario, the Honourable Steve Clark, Minister of Municipal Affairs and Housing, the Honourable Christine Elliott, Deputy Premier of Ontario, the Honourable Sylvia Jones, Minister of Community Safety and Correctional Services, MPP Dufferin-Caledon and Andrea Horwath, MPP, Leader of the New Democratic Party.
5. That a copy of this resolution be sent to the Association of Municipalities of Ontario (AMO) and all Ontario municipalities for their consideration.

Yours truly,



Susan Greatrix | Clerk

Town of Orangeville | 87 Broadway | Orangeville, ON L9W 1K1

519-941-0440 Ext. 2242 | Toll Free 1-866-941-0440 Ext 2242 | Cell 519-278-4948

sgreatrix@orangeville.ca | www.orangeville.ca

TM

cc The Honourable François-Philippe Champagne, M.P., Minister of Infrastructure and Communities,
Francois-Philippe.Champagne@parl.gc.ca
The Honourable Patricia A. Hajdu, M.P., Minister of Employment, Workforce Development and Labour,
Patty.Hajdu@parl.gc.ca
The Honourable Lawrence MacAulay, M.P., Minister of Agriculture and Agri-Food,
lawrence.macaulay@parl.gc.ca
The Honourable Catherine McKenna, M.P., Minister of Environment and Climate Change,
Catherine.McKenna@parl.gc.ca
The Honourable Amarjeet Sohi, M.P., Minister of Natural Resources, Amarjeet.Sohi@parl.gc.ca
David Tilson, M.P., Dufferin-Caledon, david.tilson.c1@parl.gc.ca
Association of Municipalities of Ontario (AMO)
All Ontario Municipalities



Council Resolution
January 16, 2019

Moved by Councillor Neeson, Seconded by Councillor Harding

RESOLUTION NO. C-2019-0021

WHEREAS the Provincial Government introduced Bill 66 entitled “Restoring Ontario’s Competitiveness Act” on the final day of sitting in the 2018 Ontario Legislature, December 6th, 2018 and;

WHEREAS significant concerns have been communicated regarding schedule 10, among other schedules contained therein by residents, community leaders, legal and environmental organizations such as the Canadian Environmental Law Association (CELA), EcoJustice, Environmental Defence Canada, Ontario Nature, South Lake Simcoe Naturalists, The Simcoe County Greenbelt Coalition, The David Suzuki Foundation, AWARE-Simcoe, Lake Simcoe Watch and the North Gwillimbury Forest Alliance that provisions within Bill 66 will weaken environmental protection, undermine democratic processes and potentially endanger public health and;

WHEREAS provisions of Bill 66 allow for an “Open for Business” bylaw, which may be approved without any public consultation of the citizens of the Town of Georgina and;

WHEREAS provisions of Bill 66 allow an “Open for Business Bylaw” which would permit major development in the Town of Georgina which most notably would no longer have to have any legislative regard for certain sections of:

- *The Planning Act*
- *The Provincial Policy Statement*
- *The Clean Water Act*
- *The Great Lakes Protection Act*
- *The Greenbelt Act*
- *The Lake Simcoe Protection Act*
- *The Oak Ridges Moraine Conservation Act and;*

WHEREAS the Town of Georgina remains committed to source water protection, *The Lake Simcoe Protection Act*, the integrity of the Greenbelt and it understands the benefits for protecting these features in support of our local economy and quality of life, and

WHEREAS notwithstanding the potential future adoption of Bill 66, that the Town of Georgina will continue to remain committed to making sound decision regarding resource and environmental preservation that remain consistent with the Clean Water Act, 2006, the Provincial Policy Statement and other legislative tools which provide for good planning, while balancing the need for economic development and providing environmental and public health protection;

NOW THEREFORE BE IT RESOLVED THAT the Town of Georgina strongly recommends that schedule 10 of Bill 66 be immediately abandoned or withdrawn by the Ontario Government and;

BE IT FURTHER RESOLVED THAT The Town of Georgina declares that notwithstanding the potential future adoption of Bill 66, the Town of Georgina's Council will not exercise the powers granted to it in schedule 10 or any successor schedules or sections to pass an "open for business planning bylaw" without a minimum of two (02) public meetings which shall be advertised twenty (20) days in advance in the Georgina Advocate or its successor, and also shall be advertised in any other local media resource that is widely available to the public in the Town of Georgina, by way of bylaw and;

BE IT FURTHER RESOLVED THAT staff be directed to draft such a bylaw for Council's consideration should Bill 66 be given royal assent and be given force and effect and;

BE IT FURTHER RESOLVED THAT the Town of Georgina requests the Province of Ontario to release draft criteria and draft regulations, and to provide a commenting period in advance of consideration by the legislature, and;

BE IT FURTHER RESOLVED THAT a copy of this motion be sent to the Honourable Doug Ford, Premier of Ontario, the Honourable Steve Clark, Minister of Municipal Affairs, Andrea Horwath, MPP and Leader of the Official Opposition and the Ontario NDP Party, MPP John Fraser, Interim Leader of the Ontario Liberal Party, MPP and Leader of the Green Party of Ontario, Mike Schreiner, the Honourable Caroline Mulroney, MPP York-Simcoe, Attorney General and Minister Responsible for Francophone Affairs and;

BE IT FURTHER RESOLVED THAT a copy of this motion be sent to the Association of Municipalities Ontario (AMO), all MPP's in the Province of Ontario and all Municipalities in Ontario for their consideration.

A recorded vote was requested; the Deputy Clerk recorded the vote as follows:

	<u>YEA</u>	<u>NAY</u>
Mayor Quirk	X	
Councillor Waddington		X
Councillor Neeson	X	
Councillor Sebo	X	
Councillor Harding	X	
Regional Councillor Grossi		X
Councillor Fellini	X	

Yea – 5 Nay - 2

Carried.

Public Libraries of Almaguin

present

First Annual Joy of Reading Celebration March 23, 2019

Dear Community Member!

The regional public libraries of the Almaguin area will be presenting a free family event called the **Joy of Reading Celebration** on Saturday **March 23, 2019** at the Burks Falls Arena.

We are delighted to present to our area, six nationally celebrated Canadian children's authors. In conjunction with these fabulous author/illustrators, Bear with Us and Science North will also be partnering in this literacy event. First Book Canada has also agreed to graciously donate a brand new- age appropriate book to every child that attends.

We are hoping that this one-of-a-kind event will remove the disconnect and create a reading community between our family of schools, home-schooled community and regional public libraries.

We are appealing to local businesses for a donation towards this **First Annual Joy of Reading Celebration**. The funds would then be applied toward the Science North Outreach Program and transportation to the event.

It is our hope to create new focal point within our communities.

Thank you in advance for considering this request.

Please contact your area library if you wish to donate.

Sincerely, the Regional Libraries of the Almaguin Area.

Burks Falls Amour Ryerson Union Public Library (705-) 382-3327

South River Machar Union Public Library (705) 386-0222

Sundridge Strong Union Public Library (705) 384-7311

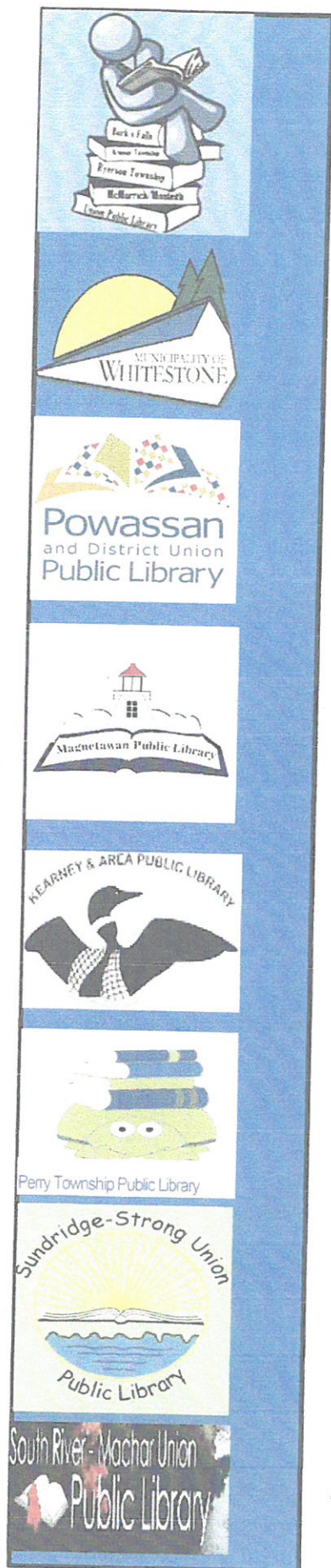
Perry Township Public Library (705) 636-5454

Powassan & District Union Library (705) 724-3618

Magnetawan Public Library (705) 387-4411

Whitestone-Hagerman Memorial Public Library (705) 389-3311

Kearney & Area Public Library (705) 636-5849



Moved by: Councillor _____

Seconded by: Councillor _____

WHEREAS the Municipality of Magnetawan supported the development of the 2018 Almaguin Highlands Regional Economic Development Strategic Plan (RED Plan);

AND WHEREAS the RED Plan recommends the deployment of a regional community economic development department to serve the entire Almaguin Highlands Region;

AND WHEREAS the Municipality of Magnetawan recognizes the need to work together with regional economic development stakeholders to support the expansion of economic development services in the Almaguin Highlands;

AND WHEREAS the Municipality of Magnetawan has demonstrated an ongoing commitment to ensuring economic growth and prosperity through individual efforts and partnership projects

NOW THEREFORE BE IT RESOLVED that the Municipality of Magnetawan hereby agrees to enter in to a three-year agreement for the creation and deployment of the Almaguin Community Economic Development (ACED) Department with regional partners.

AND FURTHER THAT the Municipality of Magnetawan recognizes the Township of Armour as the lead applicant for the FedNor C.I.I.N.O. application for financial assistance for ACED and agrees to contribute a minimum of \$30,000 over the 2019-2022 term of the agreement to support costs associated with the ACED Department.

Carried _____ Defeated _____ Deferred _____

Sam Dunnett, Mayor

Declaration of Pecuniary Interest by: _____

Recorded Vote Called by: _____

Recorded Vote (vote called by Clerk in alphabetical order, Mayor to vote last)

Member of Council	Yea	Nay	Abstention	Absent
Brunton, Tim				
Hetherington, John				
Kneller, Brad				

Smith, Wayne				
Mayor: Dunnett, Sam				

DRAFT