

AGENDA – Regular Meeting of Council

Wednesday, March 13, 2019 at 1:00 P.M.

Magnetawan Community Centre

“R” denotes a
Council resolution

1. **CALL TO ORDER**
2. **ADOPTION OF THE AGENDA** R
3. **DISCLOSURE OF PECUNIARY INTEREST**
4. **ADOPTION OF MINUTES** R
 - 4.1. Regular Meeting of Wednesday, February 27, 2019 and Special Meetings of Monday March 4, 2019 and Tuesday March 5, 2019
5. **PUBLIC MEETING PURSUANT TO PLANNING ACT**
6. **PRESENTATIONS**
 - 6.1. Dave Wright: Bike Share Program, Electric Golf Carts on roadways and Electric Charging Station
7. **REPORTS FROM MUNICIPAL BOARDS / COMMITTEES AND OFFICIALS**
 - 7.1. Administration
 - 7.1.1. Accept quotation from Integrity Management & Consulting group for a salary review/survey and pay equity review R
 - 7.1.2. Authorization for the Interim Clerk-Administrator to attend MMAH Clerk’s Forum R
 - 7.1.3. Review of draft Trailers By-law
 - 7.2. Public Works
 - 7.2.1. Authorization to issue Request for Proposal for Landfill Consultant R
 - 7.3. Committee and Board Minutes R

Central Almaguin Planning Board, meeting of February 20, 2019
8. **BY-LAWS**
 - 8.1. By-law 2019-16, being a By-law to amend Procedural By-law 2009-06 R
 - 8.2. By-law 2019-20, being a By-law to appoint a Deputy CBO R
 - 8.3. By-law 2019-21, being a By-law to confirm the proceedings of Council at the regular meeting of February 27, 2019 and the special meetings of Council on March 4, 2019 and March 5, 2019. R

9. CORRESPONDENCE

- 9.1. Request for donation: Magnetawan Agricultural Society *R*
- 9.2. Request for donation: Almaguin Adult Learning Centre *R*
- 9.3. Request for donation: Sick Kids *R*

10. UNFINISHED BUSINESS

11. ADDENDUM

12. ACCOUNTS PAYABLE FOR PAYMENT APPROVAL *R*

13. CLOSED SESSION *RR*

13.1. In accordance with Section 239(2) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, Council shall proceed into Closed Session in order to address matters pertaining to:

(c) acquisition or disposition of lands (being to discuss a lease and disposition of lands in the Municipality)

(d) labour relations or employee negotiations (being to discuss the hiring of a CAO/Clerk and Public Works Superintendent and being to discuss roles of specific employees)

14. QUESTION PERIOD FROM THE PUBLIC

15. NEXT MEETING OF COUNCIL

Wednesday, March 27, 2019, 6:00 P.M., Magnetawan Community Centre

16. ADJOURNMENT *R*

COUNCIL MEETING MINUTES
February 27, 2019

The regular meeting of the Council of the Corporation of the Municipality of Magnetawan was held at the Magnetawan Community Centre on Wednesday, February 27, 2019 at 3:00 P.M.

Council members present: Mayor Sam Dunnett; Deputy Mayor, Tim Brunton; Councillors John Hetherington, Brad Kneller and Wayne Smith.

Staff in attendance: Interim Clerk – Administrator (CA), Nicole Fraser

1. CALL TO ORDER

The meeting was called to order at 3:00 P.M.

2. ADOPTION OF THE AGENDA

RESOLUTION 2019-064

Moved by Councillor Brunton; Seconded by Councillor Smith:

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the agenda for this regular Council meeting of Wednesday, February 27, 2019. (Carried)

3. DISCLOSURE OF PECUNIARY INTEREST

None noted.

4. ADOPTION OF MINUTES

RESOLUTION 2019-065

Moved by Councillor Brunton; Seconded by Councillor Smith:

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the minutes of the regular Council meeting of Wednesday, February 13, 2019. (Carried)

5. PUBLIC MEETING PURSUANT TO THE PLANNING ACT

None.

6. PRESENTATIONS

None.

7. REPORTS FROM MUNICIPAL BOARDS, COMMITTEES, AND OFFICIALS

7.1. Public Works:

7.1.1. Authorization for Gravel Tendering

RESOLUTION 2019-066

Moved by Councillor Smith; Seconded by Councillor Brunton:

BE IT RESOLVED THAT BE IT RESOLVED THAT the Council of the Municipality of Magnetawan authorizes the Public Works Advisor to issue a tender for the supply and apply of gravel for 2019. (Carried)

7.1.2. Request from residents on Lake Lane & Spence/Croft Boundary Road

Council received the memo from the PWA and agreed that in order to bring the road to the standard required for our tandem snow ploughs to go down that road would be much too costly. Council directed the Interim C-A to write a letter responding to the residents of that road to explain that at this time Council would not be pursuing their request.

7.2. Request from Magnetawan Public Library for advancement of funding

RESOLUTION 2019-067

Moved by Councillor Smith; Seconded by Councillor Brunton:

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves advance funding in the amount of \$30,000 to the Magnetawan Public Library to continue operations until provincial grants are awarded and until the Municipal budget has been approved. (Carried)

7.3. Administration

7.3.1. Planning Report: Balla Zoning By-law Amendment

7.3.2. Discussion of Procedural By-law Update

Council received written comments from two residents requesting Council meetings be moved to the evening. The Interim C-A outlined that although formal written statements were not given, a number of people within the community have expressed this same request through Social Media. Council directed the Interim C-A to draft an amendment to the current Procedural By-law to change the 2nd meeting of Council in the month to 6PM on the 4th Wednesday of the month.

7.3.3. Authorization to attend District of Parry Sound Municipal Association Meeting RESOLUTION 2019-068

Moved by Councillor Brunton; Seconded by Councillor Smith:

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan authorizes John Hetherington, Brad Kneller, Wayne Smith, Linda Saunders and Nicole Fraser to attend the 2019 District of Parry Sound Municipal Association in South River on April 26, 2019 at a cost of \$30.00 plus disbursements per attendee. (Carried)

7.3.4. Authorization for Interim Clerk-Administrator to attend AMCTO Annual Meeting RESOLUTION 2019-069

Moved by Councillor Hetherington; Seconded by Councillor Smith:

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan authorizes the Interim to attend the 2019 Association of Municipal Managers, Clerks and Treasurers of Ontario (AMCTO) annual conference at Deerhurst Resort 785.00 per person plus HST. (Carried)

7.3.5. Authorization to contract consulting company for pay equity and salary review RESOLUTION 2019-070

Moved by Councillor Brunton; Seconded by Councillor Smith:

BE IT RESOLVED THAT Council directs the Interim Clerk-Administrator to contract a consulting group to facilitate a salary review/survey and pay equity for management staff of the Municipality of Magnetawan with an upwards limit of \$_____.
(Deferred)

8. BY-LAWS

8.1. RESOLUTION 2019-071

Moved by Councillor Smith; Seconded by Councillor Brunton:

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts By-law 2019-18, being a By-law to adopt a Council – Staff Relations Policy. (Carried)

8.2. RESOLUTION 2019-072

Moved by Councillor Kneller; Seconded by Councillor Hetherington:

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts By-law 2019-03, being a By-law to amend By-law No. 2001-26, as amended, the Zoning By-law for the Corporation of the Municipality of Magnetawan with respect to lands located on Part of Lot 20, Concession 2 PCL 12379 S/S in the Municipality of Magnetawan, in the District of Parry Sound and municipally known as 2642 Highway 520, Municipality of Magnetawan. (Defeated)

8.3. RESOLUTION 2019-073

Moved by Councillor Hetherington; Seconded by Councillor Kneller:

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts By-law 2019-19, being a By-law to confirm the proceedings of Council at the regular meeting of February 13, 2019. (Carried)

9. CORRESPONDENCE

9.1. Request for donation: The East Parry Sound Regional Science & Technology Fair RESOLUTION 2019-074

Moved by Councillor Hetherington; Seconded by Councillor Brunton:

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves a donation to the East Parry Sound Regional Science Fair in the amount of \$200.00 (Carried)

9.2. Letter from Hon. Vic Fedeli: Ontario Municipal Partnership Fund

10. UNFINISHED BUSINESS

11. ADDENDUM

12. ACCOUNTS PAYABLE FOR PAYMENT APPROVAL

RESOLUTION 2019-075

Moved by Councillor Kneller; Seconded by Councillor Hetherington:

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves for payment the Accounts Payable and Payroll for the period February 1 to February 15, 2019 in the amount of \$426,762.24. (Carried)

13. CLOSED SESSION

13.1. RESOLUTION 2019-061

Moved by Councillor Brunton; Seconded by Councillor Kneller:

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan moves to a closed session at 3:30 P.M., pursuant to Section 239(2) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, as the subject matter being considered consists of: (c) acquisition or disposition of lands (being to discuss the disposition of lands in the Municipality)(d) labour relations or employee negotiations (being to review staff workload) (Carried)

RESOLUTION 2019-062

Moved by Councillor Kneller; Seconded by Councillor Brunton:

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan returns to open session at 4:25 P.M. (Carried)

14. QUESTION PERIOD FROM THE PUBLIC

15. NEXT MEETING OF COUNCIL

Wednesday, March 13, 2019 1:00 P.M., Magnetawan Community Centre – regular meeting

16. ADJOURNMENT

RESOLUTION 2019-076

Moved by Councillor Brunton; Seconded by Councillor Kneller:

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adjourns this regular meeting at 3:30 P.M. (Carried)

Sam Dunnett, Mayor

Date

Nicole Fraser, Interim Clerk-Administrator

Date

COUNCIL MEETING MINUTES
March 4, 2019

The regular meeting of the Council of the Corporation of the Municipality of Magnetawan was held at the Magnetawan Community Centre on Monday, March 4, 2019 at 10:00 A.M.

Council members present: Mayor Sam Dunnett; Deputy Mayor, Tim Brunton; Councillors John Hetherington, Brad Kneller, and Wayne Smith.

Staff in attendance: Interim Clerk – Administrator (CA), Nicole Fraser.

1. CALL TO ORDER

The meeting was called to order at 10:00 A.M.

2. ADOPTION OF THE AGENDA

RESOLUTION 2019-077

Moved by Councillor Brunton; Seconded by Councillor Smith:

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the agenda for this Special Council meeting of Monday, March 4, 2019 (Carried)

3. DISCLOSURE OF PECUNIARY INTEREST

None noted.

4. CLOSED SESSION

RESOLUTION 2019-078

Moved by Councillor Smith; Seconded by Brunton:

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan moves to a closed session at 10:05P.M., pursuant to Section 239(2) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, as the subject matter being considered consists of: (d) labour relations or employee negotiations (being to discuss employee hiring) (Carried)

RESOLUTION 2019-079

Moved by Councillor Smith; Seconded by Councillor Brunton:

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan returns to open session at 11:40A.M. (Carried)

5. ADDENDUM

6. ADJOURN

6.1. *RESOLUTION 2019-080*

Moved by Councillor Hetherington; Seconded by Councillor Kneller:

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adjourns this special meeting at 11:45 PM. (Carried)

Sam Dunnett, Mayor

Date

Nicole Fraser, Interim Clerk-Administrator

Date

COUNCIL MEETING MINUTES
March 5, 2019

The regular meeting of the Council of the Corporation of the Municipality of Magnetawan was held at the Magnetawan Community Centre on Tuesday, March 5, 2019 at 10:00 A.M.

Council members present: Mayor Sam Dunnett; Deputy Mayor, Tim Brunton; Councillors John Hetherington, Brad Kneller, and Wayne Smith.

Staff in attendance: Interim Clerk – Administrator (CA), Nicole Fraser.

1. CALL TO ORDER

The meeting was called to order at 10:00 A.M.

2. ADOPTION OF THE AGENDA

RESOLUTION 2019-081

Moved by Councillor Smith; Seconded by Councillor Brunton:

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the agenda for this Special Council meeting of Tuesday, March 5, 2019 (Carried)

3. DISCLOSURE OF PECUNIARY INTEREST

None noted.

4. CLOSED SESSION

RESOLUTION 2019-082

Moved by Councillor Brunton; Seconded by Councillor Smith:

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan moves to a closed session at 10:05A.M., pursuant to Section 239(2) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, as the subject matter being considered consists of: (d) labour relations or employee negotiations (being to discuss employee hiring) (Carried)

RESOLUTION 2019-083

Moved by Councillor Smith; Seconded by Councillor Brunton:

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan returns to open session at 11:55A.M. (Carried)

5. ADDENDUM

6. ADJOURN

6.1. *RESOLUTION 2019-084*

Moved by Councillor Kneller; Seconded by Councillor Hetherington:

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adjourns this special meeting at 12:01 PM. (Carried)

Sam Dunnett, Mayor

Date

Nicole Fraser, Interim Clerk-Administrator

Date

RESOLUTION No. 2019 - 0

March 13, 2019

Moved by: Councillor _____

Seconded by: Councillor _____

BE IT RESOLVED THAT Council directs the Interim Clerk-Administrator to contract Integrity Management and Consulting Group to facilitate a salary review/survey and pay equity for management staff of the Municipality of Magnetawan for \$1600 plus HST.

Carried _____ Defeated _____ Deferred _____
_____ Sam Dunnett, Mayor

Declaration of Pecuniary Interest by: _____

Recorded Vote Called by: _____

Recorded Vote (vote called by Clerk in alphabetical order, Mayor to vote last)

Member of Council	Yea	Nay	Abstention	Absent
Brunton, Tim				
Hetherington, John				
Kneller, Brad				
Smith, Wayne				
Mayor: Dunnett, Sam				

Nicole Fraser

From: Danielle Jenkins <djenkins@integritymcg.com>
Sent: Tuesday, 19 February 2019 08:42
To: Nicole Fraser
Subject: RE: Pay Equity review and Salary Survey/Review for Management

Follow Up Flag: Follow up
Flag Status: Flagged

Hi Nicole,

Last week was hectic, I apologize for the delay.

Here is the estimate for the pay equity and salary review/survey.

\$100 per hour x 2 hours (research + report) x 7 (management/supervisor staff) = \$1,400

Please let me know if you have any questions.

Warmest Regards,
Dr. Danielle Jenkins
Founder & CEO
Tech Industry Advisor
Cell: 323.810.4528
djenkins@integritymcg.com
www.integritymcg.com



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THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2019 - _____

Being a By-law to License Trailers in the Municipality

WHEREAS the *Municipal Act*, S.O. 2001 as amended, Section 164 authorizes a municipality to pass By-laws to license trailers.

AND WHEREAS the Corporation of the Municipality of Magnetawan permits the temporary use of a trailer for human habitation in the Rural Residential (RR) and Rural (RU) zones: (a) during the construction of a dwelling on a lot, (b) on an existing vacant lot, or (c) for the occasional accommodation of guests provided that a detached dwelling exists on the property.

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan hereby enacts as follows:

1. Title and Application

1.1 This By-law shall be cited as the 'Trailer Licence' By-law

1.2 This By-law does not apply to:

1.2.1 Assessed Trailers as defined in Section 2.5

1.2.2 A Stored Trailer as defined in Section 2.4

1.3 This By-law applies to any trailer, even if the trailer was placed on the property prior to date of enactment of this By-law.

2 Definitions

2.1 The "Corporation" shall mean the Corporation of the Municipality of Magnetawan;

2.2 "Municipality" shall mean the lands and premises within the Corporate limits of the Municipality of Magnetawan;

2.3 "Trailer" shall mean any vehicle so constructed that it is suitable for being attached to a motor vehicle for the purpose of being drawn or propelled by the motor vehicle, is a self-propelled camping unit and is capable of being used for living, sleeping or eating accommodation of persons. Without limiting the generality of the foregoing includes, a park model trailer, a tent trailer, a camper trailer, a recreational trailer, a fifth wheel, a bus converted into a motor home, a motor home, a truck camper but does not include a mobile home.

2.4 "Stored Trailer" shall mean any MTO plated trailer located on a property only for the purpose of storing such trailer for use at any location other the property upon which it is stored.

2.5 "Assessed Trailer" shall mean any trailer legally located on a property and that is assessed under the *Assessment Act*.

3 License and Regulations

- 3.1 A licence issued pursuant to this By-law authorizes the use and maintenance of a trailer for temporary accommodations only. The issuance of a licence does not grant the licence holder the authority to occupy the trailer on a permanent basis. In furtherance of the foregoing, no person shall occupy or permit to be occupied a trailer during the period commencing December 1st of a calendar year and ending April 30th of the following calendar year.
- 3.2 A maximum of one (1) trailer licenced under this By-law is permitted on a single vacant parcel of land.
- 3.3 The owner of the property upon which the trailer is to be located shall consent to its placement on the property.
- 3.4 No person shall use nor shall an owner of land permit a person to use and/or keep a trailer on any property except in a designated Camping Establishment, without purchasing an annual license.
- 3.5 No person shall have a trailer without a license unless defined in Section 2.4 or 2.5, even if the trailer was legally placed on the property prior to the date of implementation of this By-law.
- 3.6 No person shall add additions to a constructed trailer such as sunrooms, porches, roofs or decks.
- 3.7 The owner of the land, other than an established Camping Establishment within the Municipality, upon which a legally non-conforming trailer is located, shall be responsible for obtaining a license from the Municipality. No license shall be issued unless the prescribed fee has been paid.
- 3.8 Where a trailer, that is located on a property in the Municipality, other than on land used as an established Camping Establishment, has been established to a legally non-conforming use and where such trailer has only been used occasionally for living, sleeping or eating accommodation of persons, such trailer shall not be deemed to be a stored trailer as defined in Section 2.4 and shall be subject to an annual license.
- 3.9 No license shall be issued under this By-law if the application for the license would be in contravention of any other By-law of the Corporation or of any Federal or Provincial law or regulation.
- 3.10 This By-law shall not apply to a trailer where such a trailer is located on an existing lot for the sole purpose of storage or for the sole purpose of the sale of the trailer. Where a trailer is being stored or offered for sale no person shall use or occupy the trailer.
- 3.11 No person shall locate a mobile home on their property.
- 3.12 No trailer for which a license is required under this By-law shall be located on land except in conformity with the set-back requirements for a dwelling unit as prescribed by the Corporation of the Municipality of Magnetawan Zoning By-law, as amended, for the zone in which the lands are located.

4 Licence Application and Fees

- 4.1 All applications for such licence shall be made to the Municipality upon the prescribed form attached to this By-law as Schedule 'A' and shall include the submissions referenced therein, including payment of the Licence Fee required, as per the Municipality's current 'Fee and Charges' By-law.
- 4.2 No licence shall be issued, unless:
 - 4.2.1 the trailer for which such licence is issued is located in compliance with the setback requirements for a dwelling unit as prescribed by the Corporation of the Municipality of Magnetawan Zoning By-law, for the zone in which it is located.
- 4.3 The Municipality may issue the following class of licences:
 - 4.3.1 Annual licence – this licence authorizes the placement of the trailer upon a property for a complete calendar year or any portion thereof, and its occupancy between May 1st and November 30th in the calendar year;

- 4.3.2 Short-Term Licence – this licence authorizes the placement of the trailer upon the property for a minimum period of one month up to a maximum of three months, between May 1st and November 30th in the **same calendar year.**
- 4.4 Licences shall be displayed on the exterior of the trailer in a place that can be seen easily from the roadway
- 4.5 All Annual Licences expire on December 31st and all Short-Term Licences expire on the date specified in the licence.

5. Administration & Enforcement

- 5.1 Every person who provides false information in any application for a licence under this By-law or in an application for a renewal of licence is guilty of an offence.
- 5.2 Where a conviction is entered under this section, in addition to any other remedy or any penalty provided, the court in which the conviction was entered, and any court of competent jurisdiction thereafter, may make an order prohibiting the continuation or repetition of the offence by the person convicted.
- 5.3 If the Municipality is satisfied that a contravention of this By-law has occurred, the By-law Officer may make an order requiring the person who contravened this By-law or who caused or permitted the contravention or the owner or occupier of the trailer to discontinue the contravening activity.
- 5.4 Any person who fails to comply with an order made under subsection 5.3 is guilty of an offence.
- 5.5 Every contravention of this By-law may be restrained by application at the instance of a taxpayer or of the Municipality in accordance with the provisions of the Municipal Act, 2001.
- 5.6 A Municipal employee, staff person, agent or contractor hired by the Municipality, accompanied by any person under his or her direction, may enter onto any land that is used or believed to be used in contravention of this By-law for the purposes set out in subsection 436 (1) of the Municipal Act, 2001 and shall have all powers of inspection set out in subsection 436 (2) of the Act.
- 5.7 Any trailers used, maintained or located in contravention of this By-law shall be removed from the lot, at the expense of the owner of the lot. Failure to remove any trailers from a lot within the time prescribed by the By-law Officer may result in the removal of said trailer by the Municipality, at the expense of the owner of the lot.
- 5.8 Any person who contravenes any of the provisions of this by-law shall be guilty of an offence and shall be liable, **for each contravention and each day of contravention shall constitute a separate offence.**
- 5.9 No person being the registered owner of any lot or parcel of land within the Municipality shall permit any person to locate a trailer on his or her property except in accordance with the provision of this by-law.
- 5.10 The administration of this by-law is assigned to the Clerk-Administrator who may delegate the performance of his or her function under this By-law from time to time as occasion requires.
- 5.11 Every applicant shall provide in full, at the time the application is submitted, all of the information required on the application form attached as Schedule “B”, as well as payment of the prescribed license fee as set out in this By-law and any other document or information as may be required in any other part of this By-law.

5.12 Any application, comment, recommendation, information, document or thing in possession of the Clerk-Administrator pursuant to the provisions of this By-law shall be made available by the Clerk-Administrator for inspection:

5.12.1 By any person employed in the administration of the enforcement of this by-law.

5.12.2 By any other person upon the consent, satisfactory to the Clerk-Administrator, of the person, civic department, board commission authority or other agency which produced or submitted the application, comment, recommendation, information, document or thing. Subject only to the limitations imposed by the Municipal Freedom of Information and Protection of Privacy Act.

5.13 The enforcement of the By-law is assigned to the By-law Enforcement Officer for the Municipality of Magnetawan.

5.14 Any trailers used, maintained or located in contravention of this By-law shall be removed from the lot, at the expense of the Owner of the lot. Failure to remove any trailers from a lot within the time prescribed by the By-law Officer may result in the removal of said trailer by the Municipality of Magnetawan, at the expense of the Owner of the lot.

5.15 Any person who violates any provisions of this By-law is, upon conviction, guilty of an offence and shall be liable to a fine, subject to the provisions of the Provincial Offences Act, R.S.O. 1990, c. P.33, as amended

5.16 Any person who contravenes any of the provisions of this By-law shall be guilty of an offence and, upon conviction, shall be liable to a fine pursuant to Section 61 of the Provincial Offences Act, R.S.O. 1990, c. P.33, for each contravention and each day of contravention shall constitute a separate offence. Schedule "C" attached. (this instead of similar clause above)?

SECTION 6 – REPEAL, VALIDITY AND EFFECTIVE DATE

6.1 If any section, clause or provision of this By-law is for any reason declared by a court of competent jurisdiction to be invalid, the same shall not affect the validity of the By-law as a whole or any part thereof other than that section, clause or provision so declared to be invalid and it is hereby declared to be the intention that all remaining sections, clauses or provisions of the By-law shall remain in full force and effect until repealed, notwithstanding that one or more provisions thereof shall have been declared to be invalid.

6.2 This By-law repeals By-law _____.

6.3 This By-law shall come into effect on the date of the third reading and it being passed.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**

Mayor

Clerk-Administrator

DRAFT

RESOLUTION No. 2019 - 0

March 13, 2019

Moved by: Councillor _____

Seconded by: Councillor _____

BE IT RESOLVED THAT Council authorizes the Public Works Advisor to issue a Request For Proposals for Landfill Consulting Services for the term of 2019-2022 for both Chapman and Croft Landfill Sites.

Carried _____ Defeated _____ Deferred _____
_____ Sam Dunnett, Mayor

Declaration of Pecuniary Interest by: _____

Recorded Vote Called by: _____

Recorded Vote (vote called by Clerk in alphabetical order, Mayor to vote last)

Member of Council	Yea	Nay	Abstention	Absent
Brunton, Tim				
Hetherington, John				
Kneller, Brad				
Smith, Wayne				
Mayor: Dunnett, Sam				

CENTRAL ALMAGUIN PLANNING BOARD

63 Marie St
P. O. BOX 310
SOUTH RIVER, ON
POA 1X0

Draft Minutes

705 – 386 - 2573
FAX 705 - 386 - 0702
Susan L. Arnold
Secretary - Treasurer

e-mail – centralalmaguinplan@hotmail.com

Draft Board Meeting Minutes for February 20, 2018 - 5:30pm

Attending:						
Sundridge	Member	Absent with Notice		Joly	Member	Tim
Bryson						
South River	Member	Jim Coleman	Vice Chair	Magnetawan	Member	Sam
Dunnett						
Machar	Member	Lynda Carleton		Strong	Member	Kelly
Elik						
Provincial	Member	Vacant	Chair	Provincial	Member	John
Maclachlan						

Secretary-Treasurer: Susan L. Arnold

Guests: Ralph & Gloria Michael, Dave McAllister, Lorrain Armstrong and Jon Shakespear,; (Friends of Deer Lake)
Arden Blackburn; (Surveyor on behalf of applicant)
Ruth Jones; (Assistant to Mr. Blackburn)
Chris Jones; (Municipal Planning Services on behalf of CAPB)

Pecuniary Interest Declared: Lynda Carleton declared a pecuniary interest with new file #B002/19 Laurier as her employer is the agent acting on behalf of the applicant.

Res #1 Sam Dunnett-Jim Coleman

Be it resolved that this Board does hereby adopt the minutes of Wednesday, January 16, 2019, as printed. CARRIED

Res #2 Tim Bryson- Lynda Carleton

Be it resolved that this Board does hereby approve payment of the February Accounts:

Ch #339- \$298.47; Village of South River (February rent of \$297.60 + .87 retro from January)

Ch #340- Wages; (5 weeks)

Ch #341- \$498.20; Reimbursement for withdrawn file #B019/18 Lount

Ch #342- \$1,107.40; Municipal Planning Services Ltd (Subdivision pre-consult)

On-Line- \$199.76 CRA

CARRIED

The Chair asked Chris Jones to present his Pre-Consult report on the proposed Plan of Subdivision on Deer Lake (Pocono Lodge).

To provide new members of the Board a bit of background Mr. Jones presented a small slide presentation which began by outlining the differences between a Consent Application (an application for the creation of three or less new lots) and a Plan of Subdivision Application (more than three new lots are to be created from a single parcel of land as it existed as of March 26, 1997.

Mr. Jones identified the Plan of Subdivision application components. These include the possibility of eight (8) steps:

1. Pre-Consult
2. Complete Application accepted by the Board
3. Public Meeting

4. Decision or a Deferral of Decision
5. Supplemental Information
6. Decision (Draft Approval)
7. Notice of Decision
8. Subdivision Agreement

Before the application is deemed to be complete and accepted by the Board it will require certain documents to accompany the application. These are generally recommendations from the municipality's planner (in the case of organized municipalities) as well as recommendations from the Board's planner.

There are primary elements for a complete application:

1. Site Evaluation/Environmental Impact Study
2. Lake Capacity Study (Lake ecosystems reflect the retention time or the "flushing" rate of water to move through the lake.
3. Hydrogeological Study (which is the ability to sustain individual wells and septic systems)
4. Plan Illustrating Buildings to be Removed

The Provincial Policy Statement 2014 provides several suggestions of the sort of studies which may be requested as not all suggestions would apply to each municipality or region.

Mr. Jones took questions from Board members and explained that he could not tell the Board how to rule as his job is to provide his recommendation regarding a particular application based on the Provincial Policy statement, the local municipality's related areas of concern and his experience with other similar applications.

Mr. Jones concluded his presentation at 6:25 p.m. at which time the Chair invited Mr. Blackburn to speak about the application and to clarify or provide additional information the Board may require before considering the application complete. Mr. Blackburn did not feel a Hydrogeological Study would apply to this application and should not be mandatory. He agreed with Mr. John's assessment of the concept of the Plan of Subdivision and felt many of his recommendations were logical.

Lorrain Armstrong left the meeting at 6:50 p.m.

Board members had a further opportunity to direct questions to both Mr. Blackburn and Mr. Jones. One new Board member expressed frustration at, what he considers, excessive requirements which can curtail development in our region. Other Board members helped to clarify the role of the Board, the province and the Board's Planner during these Plan of Subdivision applications reviews. The Board will review Mr. Jones's report and further discussion on the recommendations would take place before the application would be deemed to be complete. The Secretary-Treasurer would communicate the Board's decision to Mr. Blackburn when it was made.

Arden Blackburn and Ruth Jones thanked the Board for its time and left the meeting at 6:55 p.m.

Mr. Jones advised the Board he will await the Board's decision and follow up with Mr. Blackburn. Mr. Jones left the meeting at 7:03 p.m.

The Board determined it would not make a decision at this time.

The remaining guests left the meeting at 7:05 p.m.

The Board reviewed two (2) new files: B001/19 Strong
B002/19 Laurier

In correspondence the Board received historical information from a lawyer as it related to File B021/18 Joly and Condition "d". The lawyer was asking to have this condition removed for the reasons identified in his report. As Condition "d" had been placed on the conditional approval at the request of Joly Township it was determined the Secretary-Treasurer would forward the correspondence to Joly Township and have it provide the Board with a decision by resolution.

The Secretary-Treasurer included correspondence from the Ontario Association of Committees of Adjustment & Consent Authorities which supports its members through a series of education and professional development opportunities at a cost of \$150 for an Active/Full Membership for 2019.

Res#3 Kelly Elik- Jim Coleman

Be it resolved that this Board does hereby approve full membership to the Ontario Association of Committees of Adjustment & Consent Authorities at a cost of \$150 for 2019.. CARRIED

Res #4 Lynda Carleton- Tim Bryson

Be it resolved that this Board does hereby adjourn until March 20, 2019 at 5:30 p.m. or at the call of the chair. CARRIED

Susan L. Arnold
Secretary - Treasurer

John MacLachlan
Chair

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN
BY-LAW NO. 2019 - 16

Being a By-law to amend Procedural By-law 2009-06.

WHEREAS the Council of the Municipality of Magnetawan deems it necessary to amend Procedural By-law 2009-06 to change dates and times of Council meetings;

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

1. **THAT** Section 3.1 be removed and replaced with the following:
3.1. Regular Council Meeting- Regular meetings of Council shall be held on the second Wednesday, commencing at 1:00PM and the fourth Wednesday, commencing at 6:00PM, or on such other day as may be determined by Council resolution.
2. **THAT** Section 9 be amended to read:
9. Regular Council Agenda – Agendas will be available for Council pick-up by 3:00PM on the Friday preceding a regular meeting of Council and available online for public view by 3:00PM on the Monday preceding a regular meeting of Council.
3. **THAT** By-law 2015-07 amending By-law 2009-06 is hereby repealed
4. **THAT** this By-law shall come into force and effect on the date of its passing

READ A FIRST TIME on the _____ day of _____ 2019.

READ A SECOND AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this _____ day of _____ 2019.

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**

Mayor

Interim Clerk-Administrator



COPY

THE CORPORATION OF THE TOWN OF KEARNEY

By-Law No. 2019 - 09

**Being a By-law to appoint a Deputy Chief Building Official
For Enforcing the Building Code Act within
The Corporation of the Town of Kearney**

WHEREAS the *Municipal Act 2001, S. 2001, c.25* as amended, authorizes the Council of any municipality to appoint certain officers and employees as may be necessary for the purposes of the corporation, or for carrying into effect or enforcing any Act or By-law of the Council;

AND WHEREAS the *Building Code Act, S.O. 1992, c.23 s.3(2)* provides that the Council of each municipality shall appoint a Chief Building Official and such Inspectors as are necessary for the enforcement of the Building Code Act in the areas in which the municipality has jurisdiction;

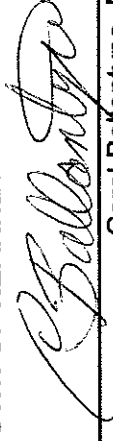
AND WHEREAS Clause 28(o) of the *Interpretation Act, R.S.O. 1990, c.I.11*, as amended, confers authority to Council to appoint a Deputy Chief Building Official;

NOW THEREFORE the Council of The Corporation of the Town of Kearney enacts as follows:

1. **That** Matthew Clouthier is hereby appointed as Deputy Chief Building Official for the Corporation of the Town of Kearney;
2. **That** Matthew Clouthier, in his position of Deputy Chief Building Official shall fulfill all statutory requirements and carry out duties applicable to the Office of the Chief Building Official under the Ontario Building Code Act, the Ontario Building Code and Regulations;
3. **That** Matthew Clouthier continues in his appointment as a Building Inspector for the Town of Kearney and shall fulfill all statutory requirements and carry out all duties applicable to an Inspector;
4. **That** other duties may be as assigned by the Chief Building Official to fulfill all statutory requirements and carry out duties applicable under the Ontario Building Code Act, the Ontario Building Code and Regulations;
5. **That** Schedule 'A', attached hereto, shall form part of this By-law, and the Mayor and Clerk Administrator are hereby authorized to sign the Schedule 'A' Agreement on behalf of the Municipality;
6. **That** all By-laws inconsistent with this By-law are hereby repealed.
7. **That** this By-law shall come into force and take effect on March 1, 2019.

READ A FIRST, SECOND AND THIRD TIME, passed, signed and the Corporate Seal attached hereto, this 15th day of February, 2019.

**THE CORPORATION OF THE
TOWN OF KEARNEY**



Carol Balfantyne, Mayor c/s



Brenda J. Fraser, Clerk



Schedule 'A' to By-law No. 2019 – 09

Key Duties and Responsibilities

- Ensure compliance with the Building Code Act, Ontario Building Code and other applicable law through plans review and inspection services as defined by the Ontario Building Code, consistent with established policies, practices and procedures as directed by the Chief Building Official (CBO).
- Assist in leading, managing and overseeing the supervision of the Building Services Department Staff involved in the application of the Ontario Building Code including providing input on performance reviews and making recommendations related to training and development.
- Personal compliance with and assumption of appropriate supervisory responsibility for compliance with all health and safety practices in the work group in accordance with standard operating guidelines and the Occupational Health and Safety Act and related regulations.
- Assist in developing departmental policies and procedures, service levels and standards for consideration by the Chief Building Official.
- Provide verbal and written advice and/or information to the Building Permit process, Building Code Act, the Ontario Building Code, Zoning Bylaw and other applicable law and agreements.
- Liaise with other departments and agencies to minimize processing time of building permit applications.
- Make recommendations with respect to the issuance of Orders and legal proceedings pursuant to the Building Code Act.
- Prepare documentation for legal proceedings and provide evidence in court.
- Respond to written inquiries from solicitors with regard to occupancy, outstanding Orders, zoning by-law compliance and compliance with other applicable laws and agreements.
- Liaise with ratepayers and the public in an effective and courteous manner regarding the Ontario Building Code, municipal zoning by-law, applicable law, agreements and other programs, policies and procedures of the Department.
- Orientate, mentor and train new and existing departmental staff on departmental policies, practices and procedures.
- Display and promote positive Team Player attitudes and actions. This includes positive communications with supervisors and other Town Staff regarding ideas and initiatives to enhance workplace and Town services.
- Keep informed on municipal building, plumbing and related matters including legislation, regulations, practices, procedures, etc.
- Attend seminars, workshops, conferences and courses as required.
- Perform other duties as may be assigned in accordance with corporate objectives.

FEB 22 2019

MAGNETAWAN AGRICULTURAL SOCIETY

**P.O. Box 181
Magnetawan, ON
POA 1P0**

February 12, 2019.

Municipality of Magnetawan,
4304 Hwy. 520, P.O. Box70,
Magnetawan, ON.
POA 1P0

To the attention of: Sam Dunnett, Mayor & Council Members

The Magnetawan Agricultural Society is in the process of planning the 142nd Magnetawan Fall Fair. We are thankful for the dedication that Sponsors, Donators, Volunteers, Community Members and Society Members provide each year to help make the fair a fun memorable day. Our local fairs have played a large part historically in the social and economic development of our communities and continue to do so to this day.

Funds collected are used to print the 2019 Special Prize Book as well as provide displays and entertainment at the fair for attendees of all ages. As a corporate donator your company name will be listed in the Special Prize Book and displayed at the Fair. For those that want their donation to cover a specific aspect of the fair, such as animals, flowers, children's games, music to name a few, requests are respectfully honoured.

We appreciate your consideration of this donation request. A Magnetawan Agricultural member may contact you or donations can be mailed to the above address. We would appreciate hearing from you by March 15 if you want your company name to appear in the book. Feel free to email magnetawanfair@gmail.com or call me if you have any questions.

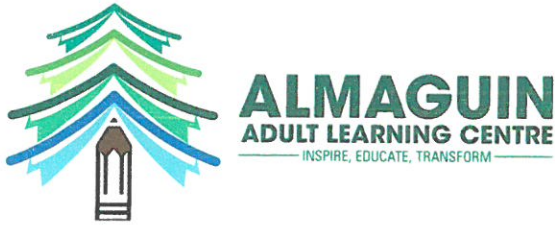
Thanking you in advance,



Marilyn Raaflaub, President,
Magnetawan Agricultural Society.

705-427-7477

FEB 14 2019



Almaguin Adult Learning Centre
324 Highway 124, PO Box 280
South River, ON P0A 1X0
p. 705-386-0764 f. 705-386-0029
learningworks@bellnet.ca

The Municipality of Magnetawan
4304 Hwy #520
PO Box 70
Magnetawan ON P0A 1P0

Dear Council Members,

2018 has been another busy year for Almaguin Adult Learning Centre! This year we have been able to keep open our Powassan centre open 5 days a week year round. A huge thank you goes out to the Municipality of Powassan for giving us free space in 250 Clark – it's great to be with so many other support groups and agencies.

We wanted to once again share with you how we are helping those in our communities reach their goals and improve their lives. Included with this letter is our first Impact Report, something which we will begin producing yearly to give an overview of the work we have been doing and the impact it is having.

Last year we were able to offer newly developed programs aimed at increasing stability for our learners and we have begun to develop even more which will be introduced in 2019. Our centres remain open to all members of our communities, providing access to printing, faxing, the internet and more. We continue to work closely with the Near North District School Board to help our learners reach their education and employment goals, ensuring that they have the skills they require to graduate or to prepare for their futures.

Our core funding from MTCU continues to fall short of rising costs and does not allow us to provide support for all those who come to us for help. We are once again requesting support from each Municipality we serve in the amount of .45¢ per capita. We ask that Council approve such a donation to help us help the communities we serve. These contributions to our programs will allow us to continue to do the important and necessary work that we do.

We at Almaguin Adult Learning Centre thank you again for your ongoing support for our program and we look forward to continuing to serve our communities. We would be happy to come and present to Council, or if you require further information or clarification, please feel free to contact us at 705-386-0764.

We thank you in advance for your support.

A handwritten signature in blue ink that reads 'Deborah Kurtzer-Johnston'. The signature is written in a cursive, flowing style.

Deborah Kurtzer-Johnston
Executive Director
Almaguin Adult Learning Centre



FEB 26 2019

SickKids Supporters
Municipality of Magnetawan
4304 Highway 520
Magnetawan, ON POA 1P0

February 21, 2019

Dear SickKids Supporters,

Every hour, more than 70 children come to SickKids from communities across the country – and as their numbers grow, so does our need.

**WE NEED MORE SPACE, STAFF AND SPECIAL EQUIPMENT.
HELP US BUILD A NEW HOSPITAL FOR
CHILDREN LIKE MATTEO.**

At just three years old, Matteo was rushed to SickKids where he was diagnosed with high-risk leukemia. He immediately began chemotherapy but, soon after, contracted a fungal infection and had to stay at SickKids for two long months as he battled both leukemia and the infection.

Now, three years into his treatment, Matteo can not only walk again, he has also ecstatically enrolled in grade one. SickKids saved Matteo's life, but with more and more children coming through our doors, we need to build a new hospital now.

PLEASE MAKE A DONATION OF \$120 OR MORE TODAY.

MATTEO

Acute Lymphocytic Leukemia



**AN ENTIRE
BUSLOAD
EVERY HOUR...**

**THAT'S HOW
MANY CHILDREN
COME TO
SICKKIDS.**



A SINGLE DONATION CAN DO SO MUCH.

Over 600,000 children come to SickKids every year. Why? Because we not only have the largest institute for child health research in Canada, we also have one of the leading childhood cancer programs and paediatric cardiac centres in the world. But when it comes to saving lives, we can't do it alone.

With your generous support we can create a state-of-the-art hospital with more beds, medical staff, much needed equipment and life-saving research. Together, we can make a powerful impact.

With sincere thanks,



Heather Clark
Vice President, SickKids Foundation

P.S. A donation of **\$120** or more will be greatly appreciated by patients like Matteo and their families.

TO MAKE A DONATION:



Give online at
newsickkids.com



Use the enclosed form and envelope, and be sure to include the "Best Wishes" card.

**32 CHILDREN
EVERY DAY**

That's how many receive life-saving surgery at SickKids.

**384 CHILDREN
EVERY WEEK**

That's how many seek help for mental illness at SickKids.

**6,665 CHILDREN
EVERY MONTH**

That's how many are rushed to the emergency department at SickKids.

