

AGENDA – Regular Meeting of Council

Wednesday, April 24, 2019 at 6:00 P.M.

Magnetawan Community Centre

“R” denotes a
Council resolution

1. **CALL TO ORDER**
2. **ADOPTION OF THE AGENDA** R
3. **DISCLOSURE OF PECUNIARY INTEREST**
4. **ADOPTION OF MINUTES** R
 - 4.1. Special Budget Meeting of Tuesday April 9, 2019 and Regular Meeting of Wednesday April 10, 2019
5. **PUBLIC MEETING PURSUANT TO PLANNING ACT**
6. **PRESENTATIONS**
7. **REPORTS FROM MUNICIPAL BOARDS / COMMITTEES AND OFFICIALS**
 - 7.1. Administration:
 - 7.1.1. Appoint Garfield Robertson to Whitestone Nursing Station Board R
 - 7.1.2. DRAFT 2019 Municipal Budget - Second review and Library Budget
 - 7.2. Building:
 - 7.2.1. 2019 Annual Report on Building Fees R
 - 7.3. Public Works:
 - 7.3.1. Award Gravel Tender R
 - 7.4. Committee and Board Minutes: R
 - CAPB Meeting Minutes of 2019
8. **BY-LAWS**
 - 8.1. By-law 2019-27, being a By-law to appoint a By-law Enforcement Officer R
 - 8.2. By-law 2019-28, being a By-law to Establish Fees and Charges R
 - 8.3. By-law 2019-29, Being a By-law respecting Construction, Demolition, Change of Use, Conditional Permits and Inspections R
 - 8.4. By-law 2019-30, being a bylaw to confirm the proceedings of Council at the special Meeting of April 9th 2019 and regular Meeting of April 10th 2019 R

9. CORRESPONDENCE

9.1. Request for use of Centennial Park on Sunday August 4th for CWA Regatta *R*

9.2. Letter from Secretary of Eastholme Board of Management re: representatives

9.3. Support Resolution: Town of Minto re. OMPF amounts *R*

9.4. Support Resolution: Township of Tudor and Cashel re. cost of hydro delivery *R*

10. UNFINISHED BUSINESS

11. ADDENDUM

12. ACCOUNTS PAYABLE FOR PAYMENT APPROVAL *R*

13. CLOSED SESSION

14. NEXT MEETING OF COUNCIL

Wednesday May 8, 2019, 1:00 P.M., Magnetawan Community Centre

15. ADJOURNMENT *R*

COUNCIL MEETING MINUTES
April 10, 2019

The regular meeting of the Council of the Corporation of the Municipality of Magnetawan was held at the Magnetawan Community Centre on Wednesday, April 10, 2019 at 1:00 P.M.

Council members present: Mayor Sam Dunnett; Deputy Mayor, Tim Brunton; Councillors John Hetherington, Brad Kneller and Wayne Smith.

Staff in attendance: Interim Clerk – Administrator (CA), Nicole Fraser.

1. CALL TO ORDER

The meeting was called to order at 1:00 P.M.

2. ADOPTION OF THE AGENDA

RESOLUTION 2019-118

Moved by Councillor Kneller; Seconded by Councillor Smith:

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the agenda for this regular Council meeting of Wednesday, April 10, 2019. (Carried)

3. DISCLOSURE OF PECUNIARY INTEREST

4. ADOPTION OF MINUTES

RESOLUTION 2019-119

Moved by Councillor Smith; Seconded by Councillor Kneller:

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the minutes for the regular Council meeting of Wednesday, March 27, 2019. (Carried)

5. PUBLIC MEETING PURSUANT TO THE PLANNING ACT

None.

6. PRESENTATIONS

None.

7. REPORTS FROM MUNICIPAL BOARDS, COMMITTEES, AND OFFICIALS

7.1. Administration:

- 7.1.1.** Approve Interim C-A and Office Assistant to attend Spring AMCTO Zone 7 Meeting
RESOLUTION 2019-120

Moved by Councillor Kneller; Seconded by Councillor Smith:

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan authorizes the Interim Clerk-Administrator and the Office Assistant to attend the Association of Municipal Managers, Clerks and Treasurers of Ontario (AMCTO) Spring Zone 7 meeting at Laurentian Lodge in Elliot Lake, on May 9 and 10, 2019 at a cost of \$190.00 plus disbursements. (Carried)

- 7.1.2.** Interim C-A Report: Disposal of Roskopf Rd Property re: Resolution 2017-178
Council directed the Interim C-A to get new evaluations of the properties to ensure we are in compliance with Section 106 of the Municipal Act.

- 7.1.3.** Interim C-A Report: Update on Infrastructure Funding for Bridge #18

- 7.1.4.** Declare property at 28 Church Street as surplus

RESOLUTION 2019-121

Moved by Councillor Smith; Seconded by Councillor Kneller:

WHEREAS the Municipality of Magnetawan has attempted to find a medical or financial institution to occupy the municipally owned building at 28 Church St., Magnetawan and hereinafter referred to as "the Lands"; NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan declares the Lands to be surplus to the needs of the Municipality;

AND FURTHER THAT Council authorizes the Interim Clerk-Administrator to proceed with hiring a commercial real estate agent to list the Lands for sale.

7.2. Building:

7.2.1. 2018 Activity Report from the CBO

RESOLUTION 2019-122

Moved by Councillor Brunton; Seconded by Councillor Hetherington:

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the memos from the Chief Building Official on the shared service agreement as well as the 2018 Activity Report.

7.3. Committee and Board Minutes

RESOLUTION 2019-123

Moved by Councillor Kneller; Seconded by Councillor Smith:

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the following Committee and Board minutes: the February 11, 2019 meeting of the Burk's Falls Community Development Committee (BACED) (Carried)

8. BY-LAWS

8.1. RESOLUTION 2019-124

Moved by Councillor Brunton; Seconded by Councillor Kneller:

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts By-law 2019-24, being a By-law to stop up, close and sell part of the Original Road Allowance between Concessions A and B in front of Lot 97, being Part 1, Plan 42R-21155, Municipality of Magnetawan, District of Parry Sound.

8.2. RESOLUTION 2019-125

Moved by Councillor Brunton; Seconded by Councillor Smith:

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts By-law 2019-25, being a By-law to License Trailers.

8.3. RESOLUTION 2019-126

Moved by Councillor Brunton; Seconded by Concillor Smith:

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts By-law 2019-26, being a By-law to confirm the proceedings of Council at the regular meeting on March 27th 2019

9. CORRESPONDENCE

9.1. Request for donation: Burk's Falls and Area Food Bank

RESOLUTION 2019-127

Moved by Councillor Smith; Seconded by Councillor Kneller:

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves a donation to the Burk's Falls and Area Food Bank in the amount of \$1500.00.

9.2. Letter from Assistant Deputy Minister, Fire Marshal and Chief of Emergency Management, Jon Pegg

9.3. Correspondence folder in the Office (not included in package):

9.3.1 DM Wills Annual Reports for Chapman and Croft Landfills

10. UNFINISHED BUSINESS

11. ADDENDUM

12. ACCOUNTS PAYABLE FOR PAYMENT APPROVAL

RESOLUTION 2019-128

Moved by Councillor Brunton; Seconded by Councillor Hetherington:

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves for payment the Accounts Payable and Payroll for the period March 16 to March 31, 2019 in the amount of \$ 222, 861.24

13. CLOSED SESSION

13.1. RESOLUTION 2019-129

Moved by Councillor Hetherington; Seconded by Councillor Brunton:

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan moves to a closed session at 1:45 P.M., pursuant to Section 239(2) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, as the subject matter being considered consists of: (d) labour relations or employee negotiations (being to discuss staffing performance) (Carried)

RESOLUTION 2019-130

Moved by Councillor Smith; Seconded by Councillor Brunton:

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan returns to open session at 2:05 P.M. (Carried)

14. QUESTION PERIOD FROM THE PUBLIC

15. NEXT MEETING OF COUNCIL

Wednesday, April 24, 2019 6:00 P.M., Magnetawan Community Centre – regular meeting

16. ADJOURNMENT

RESOLUTION 2019-131

Moved by Councillor Brunton; Seconded by Councillor Smith:

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adjourns this regular meeting at 2:15 P.M. (Carried)

DRAFT

Sam Dunnett, Mayor Date

Nicole Fraser, Interim Clerk-Administrator Date



Budget Narrative

Department:

Category	G/L Code	2018 Budget	2018 Actuals	2019 Budget
Provincial Operating Funding		10,323	10,323	10,323
Municipal Operating Funding		72,400	72,400	72,400
Capacity grant		5524	5,524	5,524
Other Grants - not guaranteed		1500	714	5,000
Connectivity Grant		1100	1,079	1,079
Donations		500	4,890	500
Postage Refund		50	50	50
Book Sales		600	986	700
TOTAL		91,997	95,966	95,576
Expenditures				
JASI system		550	558	600
Overdrive		900	908	908
Ancestry		41	41	41
Books		3000	2,500	3,500
Magazines		150	269	200
Staff Wages - Gross		72610	47,336	50,000
OMERS			2,831	3,000
Health Benefits			4,723	5,000
Staff Training		100	-	500
OLS-North Conference		400	425	400
Insurance		3500	3,452	3,452
Rent		5578	6,304	6,304
Internet		1300	1,215	1,500
Phone		1500	1,766	1,800
Computer Supplies		2000	1,110	2,500
Computer Equipment		2500	4,774	3,000
Tech Support		1000		2,000
Awards /Plaques		200	200	100
Postage		100	200	300
Supplies - snacks, crafts, drinks		700	600	1,000
Access Copyright		50	170	170
Association Memberships		100	100	100
Audit		800	848	900
Tea Time			450	1,000
Gingerbread Contest			260	300
Summer Event			339	1,000

Office/Library Supplies				500
TOTAL		97079	81,379	90,075

Notes
I will be applying for grants, but not guaranteed to get them.
We had some large donations due to a passing of a cottager. Not typical
\$90076 if no grants or donations

More large print books are needed as well as regular upkeep and updating
The 2018 budget headings were different this included the benefits and wage of previous CEO - 2019 amount is anticipation of more hours for either Karen or Library for Tourist Information place
The 2018 budget headings were different this was included the wages
The 2018 budget headings were different this was included the wages
Want to check into Bell Canada provider as Ontera is a 3rd party of Bell Canada
This is paper/ink etc. and software
We are in need of a new router and some equipment upgrades. Last year we had a technology grant
We changed our IT provider, so there may be some expense this year
Newly added line
Newly added line
Newly added line - looking into Aboriginal event and author visits

Newly added line - office equipment and supplies - eg- shredder, folders etc.

REPORT TO COUNCIL

TO : Mayor and Council

FROM : Brian Horsman CBO

RE : Annual Report on Building Permit Fees

DATE : April 15, 2019

Background : Subsequent to Section 1.9 of Part 1 Division C of the Building Code (attached --- which requires an annual report on permit fees to be provided to Council) please find enclosed the information and recommendations for Council's consideration.

Consideration : Please refer to the year end report on Building Activity for 2018. Our current bylaw has allowed us to generate a reasonable amount of revenue to support our service level, however, we are proposing to grow the department through the implementation of the Policy Manual and our advancement of the Succession Plan which has and will increase our expenditures.

We continue to strive to bring permit fees closer to a User Fee , however, as we anticipate growing pains and with fluctuations in the construction industry activity our obligations to provide service levels remain constant. As we enhance our service level we must be considerate of the cost to provide the service.

I have reviewed the fee schedule of Building By-law No. 2011-21 and I believe we should increase our Construction Cost Guidelines of new dwelling units , single storey

house , and recreational dwelling units with basement in order to closer reflect the actual cost. We realized a good year for 2018 and the permit fee revenue reflects that, our expectation is high for 2019 to be the same or better than 2018.

The cost of construction guidelines are primarily used to determine building permit fees , however they are also used to provide a more accurate building activity for Stats Canada Reporting and an indicator of our local economy. A number of ministries, agencies, financial institutions, investment groups, etc. use our information to plan, predict and determine future growth and variations in local, provincial and national economy.

The purpose of this report is to determine whether to increase, decrease or leave fees as they are for 2019. In 2018 we issued 59 permits through a Shared Service Agreement. Our year end Building Activity Report indicated that we generated \$99,201.00.00 compared to our five year rolling average method for calculating average revenue expectations was \$64,445.00. The cost to operate the Building Department for 201 8was \$101,192.00. We had a prosperous year and our expectations is for another prosperous year. However, we utilize the five year rolling average to determine unknowns and 2019 is showing a permit fee revenue of \$73,861.00 based on 61 permits and our expenditures are estimated to be \$120,140.00. I am recommending that we increase our Cost Guidelines to be raised from \$14.00 to \$15.00 per thousand. Based on our five year rolling average we would increase our revenue from \$73,861.00 to \$79,225.00 which represents a 1% increase

OPTIONS : 1) No change to Schedule 'B' of Building By-law No. 2011-21.

2) Increase the Cost Guideline from \$14.00 to \$15.00 per thousand.

3) Revise Schedule 'B' Cost Guidelines from \$14.00 to \$15.00 AND revise the Special Inspection Fee sentence by addinginactive for "more than" one year then remove the rest of the sentence " and/or the permit is three years or older " In addition revised the Construction Cost Guideline for residential units, single story house , and recreational dwelling units with basement from \$150.00 to \$175.00 per square foot.

4) Revise Building By-Law 2011-21 to reflect house-keeping changes.

RECOMMENDATION : 1) That Council select Option No. 3 and Option No. 4 to pass Building By-Law 2019-29 with the updates listed in option 3 and repeal Building By-Law 2011-21 and the amendments outstanding.

2) That Council accept the report from the Chief Building Official

MEMORANDUM

DATE: 16 April, 2019

TO: Mayor & Council, Municipality of Magnetawan

CC: Interim Clerk-Administrator

FROM: Scott Edwards, Public Works Superintendent

SUBJECT: **Award of Supply 8547 MT Granular ‘A’ Placed, 3240 MT Granular B Placed and 1000 MT Stockpiled at the PW Yard**

This memorandum is to request Councils’ approval of the PWS’s recommendation that Fowler Construction be awarded the contract to

- 1) Supply and Apply 8,547 metric tonnes of Granular ‘A’ gravel Placed (See Schedule 2) at a Unit Price of \$14.55 for a total of \$124,358.85
- 2) Supply and Apply 3,240 metric tonnes of Granular ‘B’ Placed (See Schedule 2) at a Unit price of \$10.27 for a total of \$33,274.80
- 3) Stockpiled 1,000 metric tonnes of Granular ‘A’ at the Public Works Yard at a Unit Price of \$12.97 for a total of \$12,970.00

Estimated Tender $\$170,603.65 + \$22,178.47 \text{ H.S.T.} = \$192,782.12$ Total to the Municipality of Magnetawan, at the Council meeting this 24th April, 2019. The award would be based on price for comparable quality.

There were only two tenders received for this RFT. One was from Fowler Construction and the other from Carr Excavating.

The Carr quote was based on

- 1) Supply and Apply 8,547 metric tonnes of 7/8” quarried Granular ‘A’ gravel Placed (See Schedule 2) at a Unit Price of \$15.69 for a total of \$134,102.43
- 2) Supply and Apply 3,240 metric tonnes of Granular ‘B’ Placed (See Schedule 2) at a Unit price of \$14.34 for a total of \$46,461.60
- 3) Stockpiled 1,000 metric tonnes of Granular ‘A’ at the Public Works Yard at a Unit Price of \$14.00 for a total of \$14,000.00

Estimated Tender $\$194,564.03 + \$25,293.32 \text{ H.S.T.} = \$219,857.35$ Total

The Carr quote was a total of \$219,857.35 \$H.S.T. included, the Fowler quote was a total of \$192,782.12 H.S.T. included. Both companies claim to be able to deliver within the required time.

CENTRAL ALMAGUIN PLANNING BOARD

63 Marie St
P. O. BOX 310
SOUTH RIVER, ON
POA 1X0

e-mail – centralalmaguinplan@hotmail.com

705 – 386 - 2573
FAX 705 - 386 - 0702
Susan L. Arnold
Secretary - Treasurer

Board Meeting Minutes for March 20, 2019 - 5:30pm

Attending:

Sundridge	Member	Absent with Notice	Joly	Member	Tim Bryson	
South River	Member	Jim Coleman	Vice Chair	Magnetawan	Member	Sam Dunnett
Machar	Member	Lynda Carleton		Strong	Member	Kelly Elik
Provincial	Member	Vacant	Chair	Provincial	Member	John MacLachlan

Secretary-Treasurer: Susan L. Arnold

Guests: Robert and Patty Bantten

Pecuniary Interest Declared: Lynda Carleton declared a pecuniary interest with new file #B002/19 Laurier as her employer is the agent acting on behalf of the applicant.

Res #1 Sam Dunnett-Jim Coleman

Be it resolved that this Board does hereby adopt the minutes of Wednesday, February 20, 2019, as printed. CARRIED

Res #2 Lynda Carleton- Kelly Elik

Be it resolved that this Board does hereby approve payment of the March Accounts:

Ch #343- \$297.60; Village of South River (March rent)

Ch #344- Wages; (4 weeks)

Ch #345- \$230.15; Village of South River (2018 Copies and Faxes)

Ch #346- \$150.00; Ontario Association of Adjustments & Consent Authorities (2019 membership fee)

Ch #347- \$813.60; Municipal Planning Services Ltd (Inv #3641)

On-Line- \$144.43; CRA Payroll Deduction

CARRIED

Tim Bryson arrived at 5:40 p.m. with apologies.

Discussion took place regarding the Planning Report on the Proposed Deer Lake Subdivision which was presented at the February meeting.

The Board discussed the primary elements the planner, Chris Jones, had recommended for a complete application.

1. Site Evaluation/Environmental Impact Study: It would be necessary to determine what the scope of the site evaluation would be within the limits of the property lines. The property had already been developed for the purpose of the creation and operation of the Pocono Lodge Resort. Most of the property had already been cleared. There is a red pine stand on the property. Red pine is not native to this region and would have been planted in the past. Tim Bryson and other Board members volunteered to drive out to the property prior to the April 17, 2019 meeting.
2. Lake Capacity Study: lake ecosystems reflect the retention time or the “flushing” rate of water to move through the lake. Professionals with knowledge of Deer Lake can provide a statement to the Board.
3. Hydrogeological Study: this can be waived and the planner is prepared to do so as there is an existing well on the property and following the subdivision the new properties would be of adequate size to have individual wells and septic systems.
4. Plan Illustrating Buildings to be removed: This could be provided easily by the surveyor/agent or the owner.

The Board asked questions for clarification purposes of the owners and were provided with answers. Further discussion would be deferred until the next meeting.

6:07 p.m. Robert and Patty Bantten left the meeting.

Res#3 Tim Bryson- Jim Coleman

Be it resolved that this Board does hereby approve file B001/19 Strong to re-create two lots which merged with each other by severing:

30.48m Frontage (+/-) Shore Road Allowance X 17.70m Depth (+/-) and retaining

33.2m Frontage (+/-) Shore Road Allowance X 16.25m Depth (+/-).

The subject lands are located at Plan M-96, Lots 7 & 8, Reference Plan 42R-15944, Part 8 & 9, known as 20 Pipes O'Pan Lane, in the Township of Strong, in the District of Parry Sound.

The Board requires that all conditions of draft approval must be met before the deeds can be stamped and final approval given.
CARRIED

Res #4 Sam Dunnett- Kelly Elik

Be it resolved that this Board does hereby approve file B002/19 Laurier to create two by severing:

Lot 1: 226m Frontage (+/-) X 130m Depth (+/-) with an area of 2.4ha (+/-)

Lot 2: 226m Frontage (+/-) X 130m Depth (+/-) with an area of 2.4ha (+/-) and retaining

402m Frontage (+/-) X 705m Depth (+/-) with an area of 19.86ha (+/-)

The subject lands are located at Con 3, Lot 12, Known as 112 Fisher Rd, in the Township of Laurier, in the District of Parry Sound. Because of the natural severance on the north side of Chemical Rd no further severances will be allowed on the remaining portion of Lot 12 north of Chemical Rd.

The Board requires that all conditions of draft approval must be met before the deeds can be stamped and final approval given.
CARRIED

Res #5 Sam Dunnett- Lynda Carleton

Be it resolved that this Board does hereby adjourn until April 17, 2019 at 5:30 p.m. or at the call of the chair. CARRIED

Susan L. Arnold
Secretary - Treasurer

John MacLachlan
Chair

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2019-28

Being a By-law to Establish Fees and Charges

WHEREAS Section 391(1) of the *Municipal Act, 2001, S.O. 2001, c. 25*, as amended, authorizes the Council of a local municipality to pass by-laws imposing fees or charges for services or activities provided or done by or on behalf of it; for costs payable by it for services or activities provided or done by or on behalf of any other municipality or local board; and for the use of its property including property under its control;

AND WHEREAS Section 69 of the *Planning Act, R.S.O. 1990, c. P. 13*, provides that the Council of a municipality may prescribe a tariff of fees for the processing of applications made in respect of planning matters;

AND WHEREAS Section 7 of the *Building Code Act, 1992, S.O. 1992, c. 23*, as amended, authorizes a municipal Council of a municipality to pass a by-law requiring the payment of fees on applications for and issuance of permits and prescribing the amounts thereof;

AND WHEREAS Pursuant to Section 270(1) of the *Municipal Act* the Council of the Corporation of the Municipality of Magnetawan provided notice in accordance with the Municipality of Magnetawan Provision of Notice Policy By-law 2016-12.

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan hereby enacts as follows:

1. GENERAL

- 1.1.** Council hereby establishes the fees and charges as set out in the Schedules attached hereto and forming an integral part of this By-law.
- 1.2.** This By-law shall be known and may be cited as the “Municipality of Magnetawan Fees and Charges By-law”.
- 1.3.** The fees set out in the attached Schedules shall be paid for the services or activities listed, and all fees are per occasion or request.
- 1.4.** No request by any person for any information, service, activity or use of Municipal property will be provided unless and until the person requesting the information, service, activity or use of Municipal property has paid the applicable fee in the prescribed amount as set out in the Schedules.
- 1.5.** The fees and charges will be subject to Harmonized Sales Tax (HST) and Retail Sales Tax (RST), where applicable.

2. SEVERABILITY

If any provision or part of a provision of this by-law is declared by any court or tribunal of competent jurisdiction to be illegal or inoperative, in whole or in part, or inoperative in particular circumstances, the balance of the by-law, or its application in other circumstances, shall not be affected and shall continue to be in full force and effect.

3. CONFLICT WITH ANY OTHER BY-LAW

In the event of any conflict between any provisions of this by-law and any other by-law heretofore passed, the provisions of this by-law shall prevail.

4. REVIEW

Council shall review this By-law once per calendar year to ensure that fees are kept up to date and relevant.

5. REPEAL OF PREVIOUS BY-LAWS

That By-law 2018-25 be hereby repealed effective the date of passing of this By-law.

6. EFFECTIVE DATE

This by-law shall come into force and effect on the date of its final passing.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 24th day of April, 2018

THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN

Mayor

Interim Clerk-Administrator

Table of Contents

SCHEDULE "A" COMMUNITY SERVICES –FACILITY SERVICES.....	4
SCHEDULE "B" CLERKS OFFICE	5
SCHEDULE "C" TREASURY / TAXES	5
SCHEDULE "D" LANDFILL CHARGES & TIPPING FEES	5
SCHEDULE "E" ADMINSTRATION FEES.....	6
SCHEDULE "F" DEVELOPMENT SERVICES – PLANNING SERVICES.....	6
SCHEDULE "G" TRANSPORTATION	7
SCHEDULE "H" FIRE SERVICES	8

SCHEDULE "A"

COMMUNITY SERVICES –FACILITY SERVICES

Fee Description	
Non-profit	Any recognized not for profit organization that does not gain any profit from its events.
Regular Non-Resident	Adult resident rate unless otherwise stated. Someone who does not either reside in or pay property taxes to, the Municipality of Magnetawan.

Magnetawan Community Centre, Ahmic Harbour Community Centre & Pavilion
All prices subject to applicable taxes

Magnetawan Community Centre *A damage deposit fee of \$250 per day will be taken and returned to renter following post-rental inspection		Monday to Thursday (per day)		Friday 6pm to Sunday 6pm		Friday to Sunday (per day)	
		2019	2020	2019	2020	2019	2020
		Commercial/Non Resident full day	\$170	\$170	\$390	\$390	\$195
Commercial/Non Resident up to 4 hrs	\$100	\$100	n/a	n/a	\$120	\$120	
Resident full day	\$120	\$120	\$290	\$290	\$145	\$145	
Resident up to 4 hours	\$70	\$70	n/a	n/a	\$90	\$90	
Non-profit full day	\$120	\$120	\$290	\$290	\$145	\$145	
Non-profit up to 4 hours	\$70	\$70	n/a	n/a	\$90	\$90	
Add-ons							
Kitchen Rental	\$75	\$75	\$140	\$140	\$85	\$85	
Bar Rental	\$35	\$35	\$110	\$110	\$55	\$55	
Set-up Fee (including tables, chairs, etc)	\$50	\$50	n/a	n/a	\$50	\$50	
Coffee & Tea Set-Up	\$20	\$20	n/a	n/a	\$25	\$25	
Ahmic Harbour Community Centre *A damage deposit fee of \$250 per day will be taken and returned to renter following post-rental inspection		Monday to Thursday (per day)		Friday 6pm to Sunday 6pm		Friday to Sunday (per day)	
		2019	2020	2019	2020	2019	2020
		Commercial/Non Resident full day	\$120	\$120	\$290	\$290	\$145
Commercial/Non Resident up to 4 hrs	\$80	\$80	n/a	n/a	\$95	\$95	
Resident full day	\$90	\$90	\$220	\$220	\$110	\$110	
Resident up to 4 hours	\$70	\$70	n/a	n/a	\$90	\$90	
Non-profit full day	\$90	\$90	\$220	\$220	\$110	\$110	
Non-profit up to 4 hours	\$70	\$70	n/a	n/a	\$80	\$80	
Add-ons							
Kitchen Rental	\$50	\$50	\$140	\$140	\$70	\$70	
Set-up Fee (including tables, chairs, etc.)	\$50	\$50	n/a	n/a	\$50	\$50	
Coffee & Tea Set-up	\$20	\$20	n/a	n/a	\$25	\$25	
Magnetawan Lions Pavilion *A damage deposit fee of \$250 per day will be taken and returned to renter following post-rental inspection		Monday to Thursday (per day)		Friday 6pm to Sunday 6pm		Friday to Sunday (per day)	
		2019	2020	2019	2020	2019	2020
		Commercial/ Non Resident full day	\$120	\$120	\$260	\$260	\$130
Commercial/ Non Resident up to 4 hrs	\$80	\$80	n/a	n/a	\$90	\$90	
Commercial/ Non Resident Hourly	\$35	\$35	n/a	n/a	\$40	\$40	
Resident full day	\$100	\$100	\$220	\$220	\$110	\$110	
Resident up to 4 hours	\$70	\$70	n/a	n/a	\$80	\$80	
Resident Hourly	\$30	\$30	n/a	n/a	\$35	\$35	
Non-profit full day	\$100	\$100	\$220	\$220	\$110	\$110	
Non-profit up to 4 hours	\$70	\$70	n/a	n/a	\$80	\$80	
Non-profit Hourly	\$30	\$30	n/a	n/a	\$40	\$40	
Set-up Fee (tables, chairs, sports equipment, etc.)	\$50	\$50	n/a	n/a	\$50	\$50	

Please note a fee of \$50.00 per half hour will be charged if the renter stays past their booked time, as the Municipality organizes staff to cover the opening and closing of the locations based on booked times

SCHEDULE "B"
CLERKS OFFICE

Fee Description	Fee
Photocopies per page	\$0.50 + HST
Commissioning of Documents	\$10.00
Freedom of Information Requests	As Provided for under MFIPPA
Records Research: Retrieval, Research Subject & Refiling (Not under MFIPPA)	\$30.00/hr
Municipal Parking Lot Fees:	
1 Day Pass	\$3.00 per vehicle
7 Day Pass	\$12.00 per vehicle
30 Day Pass	\$30.00 per vehicle
Locks Passage:	
Locks Daily Passage Fee	\$5.00
Trailer License:	
1 Year License (issued from May 1 st to November 30 th)	\$750.00 per year
Monthly License (up to 3 months)	\$150.00 per month
Books:	
Nipissing Road Book	\$13.00
Historic Sites Book	\$5.00
Looking Back Book	\$25.00
All three Historic Books Package	\$35.00

SCHEDULE "C"
TREASURY / TAXES

Fee Description	Fee
Tax Certificate	\$50.00
Returned Item (Cheque or EFT)	\$45.00
Assessment & Tax Rate Search / History	\$50.00 (plus \$20.00 for each additional year prior to 2003)
Building Information Report	\$100 + HST
Zoning Report	\$100 + HST

SCHEDULE "D"
LANDFILL CHARGES & TIPPING FEES

Fee Description	Fee
Large Items	
Couches	\$20.00
Chairs	\$10.00
Mattress or Box Springs	\$25.00
Construction Waste	
Pickup Truck, Van or Single axle trailer	\$25.00
Single axle Truck	\$270.00
Tandem Truck 20 yard container	\$540.00
Tri-Axle Truck 40 yard container	\$1080.00
Tandem Axle Trailer	\$150.00
Shingles	
Pickup Truck or Van	\$65.00
Single Axle Trailer	\$125.00
Tandem Axle Trailer	\$540.00
Boats	
Price per linear foot	\$2.00

SCHEDULE "E"
ADMINISTRATION FEES

Fee Description	Fee
Dog Licensing	
Service Animals	No Charge
Annual Dog Tag	\$5.00
Life Time Dog Tag	\$30.00
Replacement Dog Tag	\$2.00
Dog Impound Fees	
Impound Fee First Offense	\$50.00
Impound Fee Second Offense	\$75.00
Impound Fee Third Offense	\$100.00
Refreshment Carts & Vehicles	
Placed and removed daily	\$400.00
All other vehicles	\$750.00
Per Event	\$100.00
Transient Trader	
Door to Door Sales	\$250.00
All other Transient traders	\$500.00
Cemetery	
Lot Prices + HST	
Lot	\$150.00
Lot Care & Maintenance	\$250.00
Cremation Lot	\$50.00
Cremation Lot Care & Maintenance	\$150.00
Interments + HST	
Vault	\$400.00
Adult	\$350.00
Children, ten (10) years and under	\$300.00
Cremated Remains	\$100.00
Marker	\$25.00
Monument Care & Maintenance (Stake fees incl.) +HST	
Flat Marker (over 172 sq inches)	\$75.00
Upright Monument (up to 4 feet high and 4 feet wide)	\$125.00
Upright Monument (over 4 feet high and 4 feet wide)	\$225.00
Disinterment	\$400.00
Lot Transfer Fee	\$10.00
Other Administrative Fees	
Lottery license for Community Group	\$5.00
Civic Address Sign & Post	\$40.00
Civic Address Sign Only	20.00
Application for Event Permit	\$200.00
Application for Multiple Event Permit	\$500.00

SCHEDULE "F"
DEVELOPMENT SERVICES – PLANNING SERVICES

Planning Deposits	Deposit
OPA *Major (with Zoning Amendment)	\$2,500.00
OPA *Minor (without Zoning Amendment)	\$1,500.00
Amendment to the Zoning By-law - Commercial	\$2,500.00
Amendment to the Zoning By-law – Residential	\$1,000.00
Proposed Plan of Subdivision for Review	\$5,000.00
Review & Execution of a Proposed Subdivision Agreement	\$10,000.00
Applications for Consent submitted for Review	\$500.00

Minor Variance	\$1,500.00
Closing of Road Allowance	\$2,500.00
Any other Property related By-law under the Planning Act	\$1,000.00
Encroachment Agreement	\$1,000.00
Cost Acknowledgement Agreement (Minor)	\$500.00
Cost Acknowledgement Agreement (Major)	\$1,000.00
Planning Application Fee	Fee
OPA *Major (with Zoning Amendment)	\$1,500.00
OPA *Minor (without Zoning Amendment)	\$1,000.00
Amendment to the Zoning By-law - Commercial	\$700.00
Proposed Plan of Subdivision for Review	\$1,000.00
Review & Execution of a Proposed Subdivision Agreement	\$1,000.00
Applications for Consent submitted for Review	\$250.00
Minor Variance Application	\$500.00
Closing of Shore Road Allowance	\$500.00
Any other Property related By-law under the Planning Act	\$500.00
Encroachment Agreement	\$250.00
Road and Shore Road Allowance Closing Application	\$500
MNR Application for Work Permit	\$150.00

Additional Planning Fee Description	Fee
Additional Administration / Processing Fee	A.
Refunds	B.

A. Additional administrative processing fee: Where an approval under the *Planning Act* is sought for a development which exists or is under construction, and is in contravention of the requirements of the municipality, an additional administrative / processing fee in the amount of 75% of the respective application fee, as defined herein, shall be required at the time of submission of the application.

B. If an application is withdrawn prior to its circulation, the applicant should be entitled to 75% of the application fee. If an application is withdrawn after it has been circulated but prior to a public meeting being held, the applicant should be entitled to 25% of the application fee. If Council or staff has made a decision on a file, a refund will not be considered.

Notwithstanding the above, Clerk-Administrator may reduce the amount of, or waive the requirement for the payment of a fee, where the Clerk-Administrator is satisfied it would be unreasonable in the circumstances to require payment in accordance with this Schedule. However, staff are not always required to exercise this authority and may as necessary refer matters together with a staff report to Council for consideration. In general, data will be tracked to monitor impact and reported annually.

SCHEDULE "G"
TRANSPORTATION

Fee Description	Fee
Miscellaneous	
Entrance Permit	\$50.00 + HST- Fee \$500.00 – Deposit
Unassumed Road Allowance Improvement Agreement	\$250.00 fee; \$1,000 deposit
Inquiries/Records Search (Road Access, Maintenance, Services)	\$85.00

SCHEDULE "H"
FIRE SERVICES

[A description of the circumstances under which these fees may be charged is included in the Fire Department Establish and Regulate By-law]

Equipment & Staffing	Fee
Apparatus	\$450.00 per hour/per unit
Generator	\$50.00 per hour
Portable Pumps	\$50.00 per hour
Firefighter	\$25.00 per hour
Consumables	Fee
Class A Foam	\$200.00 per pail
Absorbent	\$20.00 per bag
Leak Stop Materials	Replacement cost at time of incident
Administration Costs	Fee
Third Party Inspection	\$50.00 per inspection
Liquor License Inspection	\$100.00 per inspection
Special Events Inspection	\$100.00 per inspection
File Search	\$100.00 per search
Fire Report	\$100.00 per report

Equipment Damage

All equipment that is owned or contracted by the fire department that is damaged while the fire department is performing its duties in accordance with the current E&R By-law will be billed at the replacement or repaired cost including all applicable taxes.

CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2019-29

Being a By-law respecting Construction, Demolition, Change of Use, Conditional Permits and Inspections

WHEREAS Section 7 of the Building Code Act, 1992, S.O. 1992, Chapter 23, as amended, empowers Council to pass certain By-laws respecting construction, demolition, change of use, conditional permits and inspections of same;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN ENACTS AS FOLLOWS:

1. SHORT TITLE

This By-law may be cited as the "Building By-law".

2. DEFINITIONS

2.1 In this By-law,

- 2.1.1 **Act** means the Building Code Act 1992, as amended, including amendments thereto.
- 2.1.2 **As Constructed Plans** means as constructed plans as defined in the Building code.
- 2.1.3 **Building** means a building as defined in Section 1(1) of the Act.
- 2.1.4 **Building Area** means the greatest horizontal area of a building within the outside surface of the exterior walls.
- 2.1.5 **Building Code** means the regulations made under Section 34 of the Act.
- 2.1.6 **Chief Building Official** means the Chief Building Official appointed by By-law of the Corporation of the Municipality of Magnetawan for the purposes of the enforcement of the Act.
- 2.1.7 **Construct** means construct as defined in Section 1(1) of the Act.
- 2.1.8 **Construction Revision** means revised drawings required as a result of inspection revealing construction that has not been carried out in accordance with the permit drawings.
- 2.1.9 **Corporation** means the Corporation of the Municipality of Magnetawan
- 2.1.10 **Demolish** means demolish as defined in Section 1(1) of the Act.
- 2.1.11 **Farm Building** means a farm building as defined in the Building Code.
- 2.1.12 **Building Inspector** means an inspector appointed by By-law of the Corporation of the Municipality of Magnetawan for the purposes of the enforcement of the Act.
- 2.1.13 **Owner** means the registered owner of the property and includes a lessee, mortgagee in possession, and the authorized agent in lawful control of the property.
- 2.1.14 **Permit** means written permission or written authorization from the Chief Building Official to perform work regulated by this By-law and the Act.
- 2.1.15 **Permit Holder** means the owner whom a permit has been issued or where a permit has been transferred, the new owner to whom the permit has been transferred.
- 2.1.16 **Plumbing** means plumbing as defined in Section 1(1) of the Act.
- 2.1.17 **Re-inspection** means an inspection that is required due to the work subject to inspection not being completed at the time of the original request for inspection.
- 2.1.18 **Word – term not defined** meaning any word or term not defined in this By-law, that is defined in the Act or Building Code shall have the meaning ascribed to it in the Act or the Building Code.

3. CLASSES OF PERMITS

Classes of permits with respect to the construction, demolition and change of use of buildings and permit fees shall be as set out in Schedule A and B to this By-law.

4. REQUIREMENTS FOR APPLICATIONS

4.1 THE APPLICATION

To obtain a permit, the owner or an authorized agent by the owner shall file an application in writing by completing a prescribed form available at the municipal

office or at the office of the Chief Building Official or from the Building Code website www.obc.mah.gov.on.ca.

- 4.2 Where application is made for a building permit under Subsection 8(1) of the Act, the application shall:
- 4.2.1 Identify and describe in detail the work and the occupancy to be covered by the permit for which application is made.
 - 4.2.2 Describe the land on which the work is to be done, by a description that will readily identify and locate the building lot.
 - 4.2.3 Include a minimum of two sets of complete plans and specifications for the work to be covered by the permit and show the occupancy of all parts of the building.
 - 4.2.4 State the valuation of the proposed work including materials and labour and be accompanied by the required fee.
 - 4.2.5 State the names, addresses and telephone numbers of the owner and of the architect or engineer, where applicable, or other designer or contractor.
 - 4.2.6 Be accompanied by a written acknowledgement of the owner that he has retained an architect or professional engineer to carry out the field review of the construction where required by the Building Code, and,
 - 4.2.7 Be assigned by the owner or his or her authorized agent who shall certify the truth of the contents of the application.
- 4.3 Where application is made for a demolition permit under Subsection 8(1) of the Act, the application shall,
- 4.3.1 Contain the information required by clauses 4.1 to 4.2; and
 - 4.3.2 May be required to be accompanied by satisfactory proof that arrangements have been made with the proper authorities for the cutting off and plugging of all water, sewer, electric, telephone or other utilities and services.
- 4.4 Where application is made for a conditional permit under Subsection 8(3) of the Act, the application shall,
- 4.4.1 Contain the information required by clauses 4.2. to 4.2.7;
 - 4.4.2 Contain such other information, plans and specifications concerning the complete project as the Chief Building Official may require;
 - 4.4.3 State the reasons why the applicant believes that unreasonable delays in construction would occur if a conditional permit is not granted;
 - 4.4.4 State the necessary approvals, which must be obtained in respect of the proposed building and the time line in which such approvals will be obtained;
 - 4.4.5 State the time line in which plans and specifications of the complete building will be filed with the Chief Building Official.
 - 4.4.6 Review and sign a Conditional Permit Agreement as prescribed by the Chief Building Official.
- 4.5 Where application is made for a transfer of a permit under clause 7(h) of the Act because of change of ownership of the property, the owner shall file the following information,
- 4.5.1 The form prescribed by the Chief Building Official.
 - 4.5.2 The names and addresses of the former and new owner.
 - 4.5.3 The date that the property was transferred; and
 - 4.5.4 The confirmation of the continuation of or the particulars of any change in the arrangements for general review of the construction in accordance with Section 2.3., Design and General Review, of the Building Code.

4.6 CHANGE IN USE PERMITS

Every applicant for a change of use permit issued under Subsection 10(1) of the Act shall be submitted to the Chief Building Official and shall:

- 4.6.1 Describe the building in which the occupancy is to be changed, by a description that will readily identify and locate the building;

- 4.6.2 Identify and describe in detail the current and proposed occupancies of the building or part of a building for which the application is made;
- 4.6.3 Include plans and specifications which show the current and proposed occupancy of all parts of the building and which contain sufficient information to establish compliance with the requirements of the Building Code including floor plans, details of wall, ceiling and roof assemblies, identified required fire resistance ratings and load bearing capacities;
- 4.6.4 Be accompanied by the required fees;
- 4.6.5 State the name, address and telephone number of the owner;
and
- 4.6.6 Be signed by the owner or his or her authorized agent who shall certify the truth of the contents of the application.

4.7 PLANS AND INSPECTIONS

- 4.7.1 Sufficient information shall be submitted with each application for a permit to enable the Chief Building Official to determine whether or not the proposed construction, demolition or change of use will conform with the Act, the Building Code and any other applicable law.
- 4.7.2 After the issuance of a permit under the Act, notice of any material change to a plan, specification, document or other information on the basis of which is not to be made without written authorization of the Chief Building Official.
- 4.7.3 Each application shall, unless otherwise specified by the Chief Building Official, be accompanied by two (2) complete sets of plans and specifications required under this By-law.
- 4.7.4 Plans shall be drawn to scale on paper, cloth or other durable material shall be legible and without limiting the generality of the foregoing, shall include such works as set out in Schedule "C" to this By-law, unless otherwise specified by the Chief Building Official.
- 4.7.5 Site plans shall be accurately drawn to scale, and when required by the Chief Building Official to demonstrate compliance with the Act, the Building Code or other applicable law, a copy of a survey prepared by an Ontario Land Surveyor shall be submitted. Site plans shall show:
 - 4.7.5.1 Lot size and the dimensions of the property lines and setbacks to any existing or proposed buildings,
 - 4.7.5.2 Existing and finished ground levels or grades,
 - 4.7.5.3 Existing right-of-ways, easements and municipal services where applicable.
- 4.7.6 Verification by an Ontario Land Surveyor of By-law compliance may be required before proceeding past foundation state, if required by the Chief Building Official.

5. PAYMENT OF FEES

- 5.1 Fees for a required permit shall be as set out in Schedule "B" to this By-law and are due and payable upon submission of an application for a permit.
- 5.2 Where the fees payable in respect of an application for a construction or demolition permit issued under Subsection 8(1) of the Act or a conditional permit under Subsection 8(3) of the Act are based on the cost of valuation of the proposed work, the cost of valuation of the proposed work shall mean the total cost of all work regulated by the permit, including the cost of all material, labour, equipment, overhead and professional and related services, provided that where application is made for a conditional permit, fees shall be paid for the complete project.
- 5.3 The Chief Building Official may place a valuation on the cost of the proposed work for the purposes of establishing the permit fee, and where disputed the applicant shall pay the fee under protest and, within six (6) months of completion of the project, shall submit an audited statement of the actual costs and where the audited costs are determined to be less than the valuation, the Chief Building Official shall issue a refund.

6. REFUNDS

6.1 In the case of withdrawal of an application or the abandonment of all or a portion of the work or the non-commencement of any project, the Chief Building Official shall determine the amount of paid permit fees that may be refunded to the applicant, if any, in accordance with Schedule "D" attached to and forming part of this By-law.

7. PRESCRIBED NOTICES AND INSPECTIONS

7.1 The owner or an authorized agent shall notify the Chief Building Official at least two (2) business days which does not include the day the notice was given to each stage of construction for which notice in advance is required under the Building Code. In addition to prescribed notice contained in 1.2.5.1. Div C of the Building Code, notice of any solid fueled appliance rough-in 1.3.5.2.(1)(c) is also required. Notice of completion is also required in accordance with subsection 11(2) of the Building Code Act.

7.2 Notice may be given in one of the following ways:

7.2.1 Phone message at (705) 387-4029

7.2.2 Fax at (705) 387-4875

7.2.3 In person at the Municipality of Magnetawan Municipal Office

8. EQUIVALENTS / ALTERNATIVE SOLUTIONS

The person proposing an alternative solution shall provide the documentation required by Section 2.1 Div C of the Ontario Building Code.

9. AS CONSTRUCTED PLANS

The Chief Building Official may require that a set of plans of a building or any class of building as constructed be filed with the Chief Building Official on completion of construction under such conditions as may be prescribed in the Building Code.

10. THE PENALTY CLAUSE

Under Clause 36(1) of the Act, contravention of a By-law passed under the Act constitutes an offence, and subsections 36(3)-(5) of the Act provides penalties for this offence.

11. REPEAL CLAUSE

11.1 By-laws 2011-21, 2014-26 and 2018-10 of the Corporation of the Municipality of Magnetawan is hereby repealed, effective immediately.

11.2 That any By-law or part of any By-law inconsistent with the provisions of this By-law, is hereby changed to remain consistent with this By-law.

12. DATE AND EFFECT

This By-law shall come into force and effect as of the date of passing.

13. SCHEDULES ATTACHED

Schedule A – Classes of Permits

Schedule B – Permit Fees

Schedule C – Application requirements

Schedule D – Refund of fees

Schedule E – Transfer Permit Application

READ A FIRST, SECOND AND THIRD TIME, passed, signed and the Corporate Seal attached hereto, this 16th day of March, 2018.

**THE CORPORATION OF
THE MUNICIPALITY OF MAGNETAWAN**

SCHEDULE "A"
By-law XXXX - XX

CLASSES OF PERMITS

1. **Building Permit**
To be for the purpose of allowing the construction of a building, includes erection, installation, extension or material alteration or repair of a building and includes the installation of a building unit moved from elsewhere.
2. **Demolition Permit**
For the demolition of all or part of a building.
3. **Conditional Permit**
Pertains to construction only and may be issued only in accordance with Section 8(3) of the *Building Code Act*.
4. **Stage of Construction**
For the purpose of allowing the commencement of construction of a building or part thereof and completion to a certain stage as permitted by such Permit and includes but is not limited to solid fuel burning appliances, heating, ventilation systems and air conditioning systems, or any part thereof.
5. **Designated Structure**
To be for the purpose of constructing a designated structure as defined in the *Ontario Building Code*.
6. **Temporary Structure**
To be issued as a Conditional Permit by the Chief Building Official
7. **Transfer Permit**
To be issued to a new owner where ownership changes occur during or prior to the closing of any previously issued permit.
8. **Occupancy Permit**
To allow occupancy of an unfinished building in accordance with the Building Code.
9. **Change of Use Permit**
To comply with the requirements of Part 10 of the Building Code.

SCHEDULE "B"
By-law XXXX - XX
PERMIT FEE SCHEDULE

Cost Guidelines

\$100.00	+ \$15.00 per Thousand
\$100.00	Change of Use Permit – Inspection fee only with no Building Permit Issued
\$100.00	Transfer Permit
\$100.00	Searching of Records (Building and Zoning compliance letters) + HST
\$100.00	Re-inspection
\$50.00	Per page for review of revised plans or plans submitted with application and no permit issued
\$100.00	+\$50.00 per page for review of revised plans and/or documents to amend an existing Building Permit
\$200.00	Application fee for Alternative Solution Design
\$200.00	Special Inspection Fee to inspect buildings or structures where a request has been made for a final inspection or occupancy/use where the permit has been inactive for more than one year.

CONSTRUCTION COST GUIDELINES – cost per square foot of floor area

Residential Unit:

Single Storey House	\$175.00 minimum per square foot
Two Storey House (1 st floor)	\$150.00 minimum per square foot
Each Additional Storey	\$ 75.00 minimum per square foot
Attached Garage	\$ 40.00 minimum per square foot

Cottage / Recreational Dwelling:

Dwelling with Basement	\$175.00 minimum per square foot
Dwelling on Piers / Frost Wall	\$125.00 minimum per square foot
Dwellings on Slab	\$125.00 minimum per square foot
Each Additional Storey	\$ 75.00 minimum per square foot

Garage / Farm Buildings:

Garage / Shed on Slab	\$40.00 minimum per square foot
Garage / Shed no floor	\$30.00 minimum per square foot
Barns / Outbuildings located on Assessed Farm Lands	\$25.00 minimum per square foot

Commercial – Industrial:

Based on cost price.....or	\$95.00 minimum per square foot
----------------------------	---------------------------------

Renovations:

Based on cost price estimates

Decks / Porches / Additions:

\$50.00 per square foot

Demolition Permits:

\$15.00 minimum per square foot

The cost construction guidelines are only a guideline. The Chief Building Official may place a valuation on the cost of the proposed work as per Section 5 of this Building By-law.

No permit is required for re-shingling a roof.

A permit is required for re-roofing with metal or metal siding.

No permit is required for a shed less than 108 sq.ft. provided that the principal structure is erected on the property or a permit for such structure has been issued. Lot coverage and setback distances for the Accessory Building must also comply with the Zoning By-law.

No Permit is required for a tent structure not exceeding sixty (60) square metres.

TO OBTAIN A BUILDING PERMIT, it is necessary to first apply and receive the following:

1. A septic permit for a Class 4 Sewage system from the North Bay Mattawa Conservation Authority in all areas not serviced by Municipal Sewers and for Buildings that require plumbing facilities.
2. An Entrance Permit or Culvert Permit from the Municipality if necessary.

3. An Entrance Permit or Building Permit from the Ministry of Transportation if the property fronts onto a Provincial Highway or Secondary Highway.

4. A legal Survey may be required if the survey stakes are not clearly visible to the Chief Building Official.

SCHEDULE "C"
By-law XXXX-XX

REQUIRED PERMIT DRAWINGS

1. The Site Plan
2. Floor Plans
3. Foundation Plans
4. Framing Plans
5. Roof Plans
6. Sections and Details
7. Building Elevations
8. Heating, Ventilation and Air Conditioning Drawings
9. Plumbing Drawings
10. Electrical Drawings

Note:

The above-mentioned list of drawings should be used as a guide when preparing drawings for submission for a building permit, for a project designed under Part Nine of the Ontario Building Code that does not require professional design.

Any project that requires design by an Architect and/ or a Professional Engineer (Part Three Buildings, such as an assembly, institutional or large buildings over 600 square metres and multiple dwellings) will require more comprehensive drawings to illustrate compliance with the Ontario Building Code.

The Chief Building Official may specify that not all of the above-mentioned plans are required to accompany all applications for permits.

Check with the Chief Building Official for those required.

SCHEDULE "D"
Schedule "D"
By-law XXXX-XX

REFUNDS

Status of Permit Application Percentage of Fee Eligible for Refund

1. Application filed, 75% maximum No processing of review of plans submitted
2. Application filed, 50% maximum Plans reviewed and permit issued

NOTE:

1. No refunds after any building inspections are carried out.
2. No refund shall be less than \$50.00 by the Municipality of Magnetawan.
3. No refund will be given when application for refund is not made within twelve (12) months of the issuance of permits.
4. No refund of the "costs" portion of any permit will be made.
5. **\$100.00 Application Fee is nonrefundable.**

SCHEDULE "E"
By-law 2018 - 09

APPLICATION TO TRANSFER A BUILDING PERMIT

Building Permit No. _____

Original Applicant Name: (Print) _____

Address: (Print)

Permit Transferred To:

(Print Name)

(Print Address)

Phone No. (Home) _____

Work No. _____

I, the undersigned, understand that the transfer of a Permit shall not be deemed to be a waiver of any of the provisions of any By-laws or requirements under the Building Code Act, or Regulations made thereunder, notwithstanding anything included in or omitted from the plans or other materials filed in support of or in connection with the Building Permit.

I acknowledge that in the event that the permit is transferred, any changes to plans or specifications filed for the Building Permit, is prohibited, unless first authorized by the Chief Building Official, and such changes could result in an Order to Comply, and/or a charge being preferred and a summons issued by the Provincial Court.

I acknowledge that in the event that the Chief Building Official seeks to enforce the provisions of the Building Code, its Regulations, or this by-law, with respect to the work to be done pursuant to the permit, I shall be responsible for compliance.

Date **Signature (Original Applicant)**

Date **Signature (New owner)**

Date **Chief Building Official**



Steve Robinson, Parks and Maintenance Manager
P.O. Box 70, 4304 Highway #520
Magnetawan, ON P0A 1P0
Phone: 705 387-3947 ext. 204
Email: parks@magnetawan.com

March 21, 2019

To: Mayor, Sam Dunnett and Members of Council, Municipality of Magnetawan, ON
CC. Steve Robinson, Parks and Maintenance Manager, Municipality of Magnetawan, ON

Dear Mayor Dunnett and Members of Council,

I write on behalf of the Cecebe Waterways Association to express our thanks for the use of Centennial Park, Magnetawan to host our 39th annual Regatta in 2018. As we begin planning for another summer on Cecebe, I write now to request permission to reserve Centennial Park to hold our 40th annual Regatta on Sunday August 4th, 2019.

Our Regatta includes land, swimming and canoe races. We hire a lifeguard for the day and have a fully qualified first aid volunteer on duty as well. We set up around 9:30am and are usually dispersed by 4:30pm. We obtain a public health permit and use the covered picnic area to serve hot-dogs and soft drinks. We supply all of our own equipment, including a barbeque and coolers. We do a full clean up after our event, including ensuring that all garbage is appropriately stored for removal. Our events are open to all who sign a waiver and while we are a large gathering there is still room for others who wish to enjoy the park along with us.

Our 2018 Regatta, engaged 335 participants and approximately 90 volunteers. CWA's annual Poker Run raised funds for the local foodbank and this year again we were able to make donations to the Magnetawan Library, the Magnetawan Lions Club and the local Boy Scouts as well.

Our more than 250 members are pleased to support local businesses in Magnetawan and to be part of this vibrant community. We are also grateful that Magnetawan has such a spacious park and that we have had access to it for this important yearly gathering of our members and guests.

Yours truly,

Joan Wyatt, CWA Secretary and Regatta Administrator



MAR 22 2019

EASTHOLME

East District of Parry Sound Home for The Aged

March 18, 2019

To The Supporting Municipalities of Eastholme

Dear Mayor and Councillors:

The five area representatives on the Board of Management of Eastholme for the term beginning April 1, 2019 are as follows:

AREA 1

The Municipalities of Powassan and Callander and the Township of Nipissing are represented by Tom Piper and Dave Britton.

AREA 2

The Villages of South River and Sundridge and the Township of Machar are represented by Jim Coleman.

AREA 3

The Municipality of Magnetawan, the Village of Burk's Falls and the Townships of Joly and Strong are represented by Bruce Campbell.

AREA 4

The Town of Kearney and the Townships of Armour, Perry and Ryerson are represented by George Sterling.

The remaining two members on the seven member Board of Management are, Gail MacGregor (residing in the Municipality of Callander) and Ginger Forsayeth (residing in the Village of Sundridge). These two members are appointed by the province.

Yours truly,

Shelley Reichstein,
Secretary, Eastholme Board of Management.

F:\WORD\MUNICIPAL\Board appointments to Municipalities.wpd

To: Kristen Newman; Kristen VanAlphen; Kyle Kruger; Laura Moy; Lauren Walton; Leanne Crozier; Leanne Martin; Lee Parkin; Lesley Todd; Leslie Drynan; Lianne Sauter; Linda McLean; Linda White; Lindsey Lee; Lisa Champion; Lisa Higgs; Lisa Lehr; Lisa Lyons; Lizet Scott; Logan Belanger; Lori McDonald; Lori West; Lori Wolfe; Loriann Harbers; Lorna Buob; Lorna Hudder; Luc Lalonde; Lynn Fawn; Lynne Duguay; M.Rick O'Connor; Malcolm White; Mandi Pearson; Manon Levesque; Margaret Hartling; Maria Konefal; Marilyn Casselman; Mark Becker; Mark Early; Mark Turner; Marshalina Reader; Mary Birch; Mary Ellen Greb; Mary Ellen Truelove; Mary Lynn Duguay; Mary Lynn Standen; Maryann Weaver; Matt Gower; Matt MacDonald; Matt Smith; Maureen Lang; Maureen Spratt; Mavis Harris; Meaghen Reid; Melanie Bouffard; Melanie Ducharme; Mélissa Cadieux; Michael de Rond; Michael DiLullo; Michael Graves; Michel Lachapelle; Michelle Casavecchia-Somers; Michelle Feltz; Michelle Hendry; Michelle Mantifel; Mike Rutter; Monica Hawkins; Monique Ouellet; Nadene Hunley; Nancy Austin; Nancy J. Bozzato; Nancy MacDonald; Nancy Michie; Natalie Bray; Natalie Sharp; Nathalie Vachon; Nicky Kunkel; Nicole Fraser; Olga Smith; Pam Cress; Pam Fettes; Pam Hillock; Pam Lortie; Pat Pilgrim; Patricia Berfelz; Patricia Maxwell; Patrick Giles; Patti McDowall; Patty Sinnamon; Paul Moreau; Paul Shipway; Paul Snider; Paula Parker; Paula Roque; Paula Spurway; Peggy Johnson; Peggy Cramp; Peggy Greco; Peggy Rouse; Penny Kelly; Peter Fay; Peter Johnston; Peter Todd; Phyllis MacKay; Ralph Walton; Raylene Martell; Rebeca Johnson; Rebecca Murphy; Rebekah Msuya-Collison; Renée Chaperon; Reynald Rivard; Reynald Rivard; Rheal Forgette; Ric McGee; Robert Auger; Robert MacLean; Robin van de Moosdyk; Robyn Rogers; Rodger Mordue; Ron Reymer; Rosalie Evans; Ross Trimble; Roy W. Hardy; Ruth Frawley; Sabrina Pandolfo; Sandra MacDonald; Sara Almas; Sarah Huskinson; Sarah Kim; Sébastien Dion; Sharon Goerke; Shawn LaCarte; Shelley Casey; Shelley Petten; Shelly Tulpin; Sherry Batten; Stacey Blair; Stacey Cooper; Steph Palmateer; Stephane Thiffeault; Stephanie Troyer-Boyd; Stephen Huycke; Stephen O'Brien; Sue Bates; Sue Walton; Susan Arnold; Susan Beckel; Susan Cassel; Susan Cronin; Susan Greatrix; Susan M Stone; Suzanne Jones; Suzanne Klatt; Sylvie Cote; Tammy Rob; Tammy Wylie; Tanya Calleja; Tara Mieske; Tara Stephens; Tawnya Donald; Tena Michiels; Teresa Desserre; Terry Lapierre; Theresa Campbell; Tina Forsyth; Todd Coles; Tonia Bennett; Troy McHarg; Ulli S. Watkiss; Valarie Obarymskyj; Valerie Critchley; Valerie Przybilla; Valrie Hummel; Vanessa Latimer; Veldron Vogan; Verna Brundage; Véronique Dion; Vicki Tytaneck; Vicky Goertzen-Cooke; Virginia Montminy; Wanda Kabel; Wayne Hanchard; Wendi Hunter; Will Jaques; William Kolasa; Yvonne Robert

Subject: Town of Minto Council Meeting Tuesday April 16, 2019 Item 9 f) Ontario Municipal Partnership Fund Resolution

Good Afternoon:

The Council of the Town of Minto met on April 16, 2019 to consider the above noted item and passed the following motion:

MOTION: COW 2019-069

Moved by: Councillor Elliott; Seconded by: Councillor Anderson

Whereas the Provincial government announced it was conducting a review of the Ontario Municipal Partnership Fund (OMPF), which provides annual funding allotments to municipal governments to help offset operating and capital costs; and

Whereas Municipalities were further advised that the overall spending envelope for the program would decrease having a significant impact on future budgets and how funds are raised by Municipalities as funding will be reduced by an unspecified amount; and

Whereas if allocations to municipalities are reduced, Councils will need to compensate with property tax increases or local service reductions; and

Whereas, the 2018 Town of Minto allocation was \$1,630,700 which is equivalent to 33.96% of the Town's municipal property tax revenue; and

Whereas the Town of Minto prides itself on efficient and value for money practices every day;

And Whereas, a 33.96% increase in the municipal property tax rate would increase the municipal component of property taxes paid for an average household by \$403 per year;

Now therefore be it resolved that although an interim payment has been received, Council of the Town of Minto expresses grave concern with the potential reduction and/or loss of the OMPF allotment in future years;

And Further, Council petitions the Provincial government to complete the OMPF review in an expeditious manner as future financial consideration ensures municipal sustainability;

And furthermore, that this resolution be circulated to the Premier, Ministers of Finance, Municipal Affairs and Housing, our local MPP and all Ontario municipalities for their endorsement and support.

Annilene McRobb, Dipl. M.M., CMO
Deputy Clerk
Town of Minto
T 519.338.2511 x 230
F 519.338.2005
E annilene@town.minto.on.ca
www.town.minto.on.ca

371 Weslemkoon Lake Road
Box 436, R.R. #2
GILMOUR, ON K0L 1W0
clerk@tudorandcashel.com
www.tudorandcashel.com



LIBBY CLARKE, REEVE
BERNICE CROCKER, CLERK-TREASURER
613-474-2583 (Phone)
613-474-0664 (Facsimile)

THE CORPORATION OF THE TOWNSHIP OF TUDOR AND CASHEL

RESOLUTION

TOWNSHIP OF TUDOR AND CASHEL

APRIL 02, 2019

RESOLUTION NO: 2019 - 090

MOVED BY: NOREEN REILLY

SECONDED BY: RONALD CARROLL

WHEREAS hydro is essential for all individuals and the cost to receive hydro should not be so excessive that individuals cannot afford it;

AND WHEREAS the cost for service delivery for hydro should be affordable to all individuals;

AND WHEREAS the Hydro One invoices received over the last few months for the Township of Tudor and Cashel have indicated that 46% to 56% of the total cost has been related to service delivery fee;

AND WHEREAS the Township of Tudor and Cashel believes the cost for service delivery is not affordable to the Township or its residents;

AND WHEREAS the Township of Tudor and Cashel believes that Hydro One and the Ontario Energy Board should review its plans regarding delivery service to ensure that the cost of service delivery is fair to everyone;

NOW THEREFORE BE IT RESOLVED, THAT a copy of this motion be circulated to Hydro One, Daryl Kramp, MPP Hastings-Lennox & Addington, the Hon. Doug Ford, Premier of Ontario, Ontario Energy Board, all municipalities and the Association of Municipalities of Ontario.

Carried: LIBBY CLARKE, HEAD OF COUNCIL