

AGENDA – Regular Meeting of Council
Wednesday, February 26, 2020
6:00 pm
Magnetawan Community Centre

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STANDARD BUSINESS

- 3 1.1 Call to Order
1.2 Adoption of the Agenda
1.3 Disclosure of Pecuniary Interest
1.4 Adoption of Previous Minutes

9 **PLANNING MEETING**

Zoning By-law Amendment – Smith – 85 Nipissing Road

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- 19 2.1 Meridian Fuels re: Municipal Yard Fuel
20 2.2 Report from Scott Edwards, Public Works Superintendent, Bridge 18 Account
21 2.3 Refund Request of Statutory Holdback, Bridge 18
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27 2.5 Draft Fees By-law
35 2.6 Draft By-law re: Accounting Treatment for Tangible Capital Assets
42 2.7 Consent Support in Principle: Stevenson, 46 Thompson Road
53 2.8 Discussion Stop up Sell Road Allowance – Hoskins, North Water Street
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MUNICIPAL BOARDS AND COMMITTEE MINUTES

- 63 3.1 Magnetawan Community Centre Board, January 09, 2020
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- 73 4.1 Draft 2019 POA Summary of Operations
75 4.2 Tribunals Ontario Fee Increases
76 4.3 Federation of Northern Ontario Municipalities Conference

APPROVAL OF ACCOUNTS

- 77 5.1 Accounts in the amount of \$345,756.37

BY-LAWS

- 104 6.1 Approve a Policy re: Tangible Capital Assets

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- 111 6.2 Establish Fees and Charges
- 117 6.3 Stop up, Close and Sell Road Allowance – Hoskins, North Water Street
- 123 6.4 Zoning By-Law Amendment – Smith – 85 Nipissing Road

CONFIRMING BY-LAW AND ADJOURNMENT

- 125 7.1 Confirm the Proceedings of Council and Adjourn

COUNCIL MEETING MINUTES

February 5th, 2020

The regular meeting of the Council of the Corporation of the Municipality of Magnetawan was held at the Magnetawan Community Centre on Wednesday, February 5th, 2020 at 1:00 p.m. with the following present:

Mayor Sam Dunnett
Deputy Mayor Tim Brunton
Councillor John Hetherington
Councillor Brad Kneller
Councillor Wayne Smith

Staff: Kerstin Vroom, CAO/Clerk and Nicole Gourlay, Deputy Clerk, were present for the entire meeting. Steve Robinson, Parks and Maintenance Manager, was present for his respective section.

STANDARD BUSINESS

- 1.1 Call to Order
The meeting was called to order at 1:00 p.m.
- 1.2 Adoption of the Agenda
RESOLUTION 2020-13 Brunton-Smith
BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the agenda as presented.
Carried.
- 1.3 Disclosure of Pecuniary Interest
Mayor Dunnett stated that should anyone have a disclosure of pecuniary interest that they could declare nature thereof now or at any time during the meeting.
- 1.4 Adoption of Previous Minutes
RESOLUTION 2020-14 Smith-Brunton
BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the minutes of January 15, 23, and 29 2020 as copied and circulated.
Carried.

DEPUTATIONS AND/OR PRESENTATIONS

S Bruce Campbell, Eastholme Home for the Aged, Update on Happenings
RESOLUTION 2020-15 Smith-Brunton
BE IT RESOLVED THAT the Council of the Municipality of Magnetawan thanks Bruce Campbell for the update on happening at Eastholme Home for the Aged.
Carried.

STAFF REPORTS, MOTIONS AND DISCUSSIONS

- 2.1 Discussion on Parks Pickup Truck Quotes (On Desk)
RESOLUTION 2020-16 Brunton-Smith
WHEREAS Council of the Municipality of Magnetawan receives the following three quotes for a new pick up for the Parks Department: 2020 GMC Sierra from Bray Motors Ltd \$36,656.00; 2019 Dodge 1500 from Doyle Chrysler \$41,000; 2020 Toyota Tundra SR5 from Festing Toyota \$48,977; NOW THEREFORE BE IT RESOLVED THAT Council authorizes the purchase of the 2020 GMC Sierra from Bray Motors Ltd in the amount of \$36,656.00 plus HST; AND FURTHER THAT this purchase be included in the 2020 budget.
Carried.
- 2.2 Discussion on the Royal Canadian Legion Donation
RESOLUTION 2020-17 Smith-Brunton
WHEREAS the Council of the Municipality of Magnetawan appreciates its Veterans and is supportive of the Royal Canadian Legion;
AND WHEREAS the local legion in Dunchurch will be celebrating and collecting funds for its 75th anniversary next year;
NOW THEREFORE, BE IT RESOLVED that \$570 be donated directly to the Royal Canadian Legion, Dunchurch, Branch 394.
Carried.
- 2.3 Verbal Update on Aquilla Trail Road Allowance Purchase
RESOLUTION 2020-18 Hetherington-Kneller
WHEREAS The Municipality of Magnetawan has received and approved in principle the application from the Tang's regarding the purchase of a section of an opened road allowance (Aquilla Trail) with direct access to their property;
NOW THEREFORE, BE IT RESOLVED, that the council of the Municipality of Magnetawan rejects the application from the Young's to purchase a portion of the above mentioned section.
Carried.
- 2.4 Verbal Update on Surplus Lands
- 2.5 Intermunicipal Tax Roll Agreement
RESOLUTION 2020-19 Smith-Brunton
WHEREAS the Council of the Municipality of Magnetawan wishes to enter into an agreement with the Corporation of the town of Parry Sound in order to add defaulted POA fines to the tax roll;
NOW THEREFORE BE IT RESOLVED THAT the Council authorizes the Mayor to sign the Memorandum of Understanding as presented.
Carried.
- 2.6 Magnetawan Public Library Funding
RESOLUTION 2020-20 Brunton-Hetherington
WHEREAS, the Council of the Municipality of Magnetawan supports its local library;
AND WHEREAS, provincial grants are not awarded, and the annual budget is not approved until after the new year which oftentimes leaves a shortfall for operating expenses for the library;
NOW THEREFORE BE IT RESOLVED, that Treasurer is directed to provide an annual interim

levy payment in January, equal to 30% of the past year's library budget to the library to ensure continuity of funds, which will be deducted from the overall levy for the library for the current year.
Carried.

MUNICIPAL BOARDS AND COMMITTEE MINUTES

3.1 Almaguin Saving the Huntsville Hospital Committee, January 27th 2020

RESOLUTION 2020-21 Kneller-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Municipal Boards and Committee Minutes as copied and circulated.

Carried.

CORRESPONDENCE

4.1 City of Sarnia, Ontario Power Generation's Deep Geologic Repository Project

4.2 Burk's Falls and District Food Bank, Building in Receivership

4.3 Lakeland Holding Ltd, 2019 Q4 Shareholder Update

4.4 District of Parry Sound, CAO Report January 2020

4.5 Treasurer's Statement of 2019 Council Remuneration

RESOLUTION 2020-22 Brunton-Smith

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Correspondence items as copied and circulated and endorsed.

Direction to staff to bring back a draft motion for City of Sarnia.

Carried.

APPROVAL OF ACCOUNTS

5.1 Accounts in the amount of \$310,701.56

RESOLUTION 2020-23 Smith-Brunton

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the accounts in the amount of \$310,701.56 as presented and \$131,648.26 to Beam Construction for Bridge #18 Miller Road Replacement in accordance with the signed agreement.

Carried.

CLOSED SESSION

In accordance with Section 239(2) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, Council shall proceed into Closed Session in order to address matters pertaining to: (b) personal matters about an identifiable individual (being to discuss employee conduct) (c) a proposed disposition of land by the municipality or local board (4855 Highway 520 Vacant Lands)

RESOLUTION 2020-24 Kneller-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan moves to a closed session at 1:40 pm pursuant to Section 239(2) of the Municipal Act, 2001, S.O. 2001, c.25, as

amended, as the subject matter being considered consists of: (b) personal matters about an identifiable individual (being to discuss employee conduct) (c) a proposed disposition of land by the municipality or local board (4855 Highway 520 Vacant Lands)

Carried.

RESOLUTION 2020-25 Brunton-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan returns to open session at 3:45 pm.

Carried.

CONFIRMING BY-LAW AND ADJOURNMENT

7.1 Confirm the Proceedings of Council and Adjourn

RESOLUTION 2020-26 Smith-Brunton

BE IT RESOLVED by the Council of the Municipality of Magnetawan that the Confirming By-law is now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and engrossed in the by-law book,

AND FURTHER THAT, this regular meeting is now adjourned at 3:50pm to meet again on Wednesday February 26, 2020 at 6:00pm or at the call of the Chair.

Carried.

Approved by:

Mayor

CAO/Clerk

COUNCIL MEETING MINUTES February 12th, 2020

The special meeting of the Council of the Corporation of the Municipality of Magnetawan was held at the Magnetawan Community Centre on Wednesday, February 12th, 2020 at 11:00 a.m. with the following present:

Mayor Sam Dunnett
Deputy Mayor Tim Brunton
Councillor John Hetherington
Councillor Brad Kneller
Councillor Wayne Smith (absent with regrets)

Staff: Kerstin Vroom, CAO/Clerk and Nicole Gourlay, Deputy Clerk, were present for the entire meeting. Dean Butticci, Fire Chief, was present for his respective section.

STANDARD BUSINESS

1. Call to Order
The meeting was called to order at 11:00 a.m.
2. Adoption of the Agenda
RESOLUTION 2020-27 Brunton-Hetherington
BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the agenda as presented.
Carried.
3. Disclosure of Pecuniary Interest
Mayor Dunnett stated that should anyone have a disclosure of pecuniary interest that they could declare nature thereof now or at any time during the meeting.

CLOSED SESSION

In accordance with Section 239(2) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, Council shall proceed into Closed Session in order to address matters pertaining to: (d) Labour relations or employee negotiations (being to discuss staff performance)

RESOLUTION 2020-28 Kneller-Brunton

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan moves to a closed session at 11:02 am pursuant to Section 239(2) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, as the subject matter being considered consists of: (d) Labour relations or employee negotiations (being to discuss staff performance)
Carried.

RESOLUTION 2020-29 Hetherington-Kneller

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan returns to open session at 11:08 am.

Carried.

BY-LAWS:

- 5.1 Being a By-law to enter into an easement agreement
- 5.2 Appoint interim Fire Chief/CEMC

RESOLUTION 2020-30 Brunton-Hetherington

BE IT RESOLVED by the Council of the Municipality of Magnetawan that the following by-laws are now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and engrossed in the by-law book:

- 5.1 *Enter into an easement agreement*
- 5.2 *Appoint interim Fire Chief/CEMC*

Carried.

CONFIRMING BY-LAW AND ADJOURNMENT

- 6.1 Confirm the Proceedings of Council and Adjourn

RESOLUTION 2020-31 Kneller-Hetherington

BE IT RESOLVED by the Council of the Municipality of Magnetawan that the Confirming By-law is now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and engrossed in the by-law book;

AND FURTHER THAT, this special meeting is now adjourned at 11:15 am to meet again on Wednesday February 26, 2020 at 6:00pm or at the call of the Chair.

Carried.

Approved by:

Mayor

CAO/Clerk

**NOTICE OF A PUBLIC MEETING
FOR A ZONING BY-LAW AMENDMENT APPLICATION**

TAKE NOTICE that the Municipality of Magnetawan has received a complete Zoning By-law Amendment application. The application affects lands located at 85 Nipissing Road South in the former geographic Township of Chapman, now in the Municipality of Magnetawan (see attached Key Map). The purpose of the application is to permit a reduced minimum lot area and lot frontage for the subject property.

AND PURSUANT to Section 34 (10) of the Planning Act, the application file is available for review at the Municipal Office. Please contact the Clerk to arrange to review this file.

NOTICE OF PUBLIC MEETING WITH COUNCIL

TAKE NOTICE that the Council for The Corporation of the Municipality of Magnetawan will be holding a public meeting under Section 34 of the Planning Act, R.S.O. 1990, Chapter 13 as amended, to inform the public of a proposed Consent Application.

DATE AND LOCATION OF PUBLIC MEETING

Date: February 26th, 2020
Time: 6:00 pm
Location: Municipality of Magnetawan Community Centre (4304 Highway 520, Magnetawan)

DETAILS OF THE CONSENT APPLICATION

The purpose the Zoning By-law Amendment application pertains to the subject property located at 85 Nipissing Road South in the former geographic Township of Chapman, now in the Municipality of Magnetawan.

The proposed Zoning By-law Amendment has been submitted pursuant to a condition of provisional approval of Consent application B014/19 Magnetawan. The Zoning By-law Amendment proposes to rezone the severed lot the Rural Residential (RR) Zone to facilitate the construction of a future residential use on the subject property.

ADDITIONAL INFORMATION AND MAP OF LAND SUBJECT TO THE APPLICATIONS

A key map showing the subject property of the proposed Zoning By-law Amendment applies to, is provided in this Notice.

The purpose of this meeting is to ensure that enough information is made available to enable the public to generally understand the applicant's proposed Zoning By-law Amendment Application. Any person who attends the meeting shall be afforded an opportunity to make comments in respect to the application. Council will then use the information collected at this meeting to assist in making a decision of the proposed Zoning By-law Amendment.

If you wish to be notified of the decision by the Council of the Corporation of the Municipality of Magnetawan in respect to the proposed Zoning By-law Amendment Application, you must submit a written request (with forwarding addresses) to the Deputy Clerk of the Municipality of Magnetawan at Box 70, 4304 Highway 520, Magnetawan, Ontario, P0A 1P0. Telephone (705) 387-3947.

If a person or public body does not make oral submissions at a public meeting or make written submissions to Council before the proposed By-law is approved, the person or public body is not entitled to appeal the decision of Council to the Local Planning Appeals Tribunal.

If a person or public body does not make oral submissions at a public meeting or make written submissions to Council before the proposed By-law is approved, the person or public body may not be added as a party to the hearing of an appeal before the Local Planning Appeals Tribunal unless, in the opinion of the Board, there are reasonable grounds to do so.

A copy of the draft Zoning By-law Amendment is available to the public for inspection at the Municipality of Magnetawan Municipal Office on Monday to Friday, between the hours of 9:00 a.m. and 4:30 p.m.

Mailing Date of this Notice: Monday February 3rd, 2020



Nicole Gourlay, Deputy Clerk
Municipality of Magnetawan

THE MUNICIPALITY OF MAGNETAWAN

STAFF REPORT

TO: Nicole Gourlay, Deputy Clerk, Municipality of Magnetawan

FROM: Jamie Robinson, BES, MCIP, RPP & Jonathan Pauk HBASc., MSc.
MHBC Planning Limited

DATE: January 23, 2020

SUBJECT Zoning By-law Amendment – Smith – 85 Nipissing Road, Municipality of Magnetawan

Recommendation

1. That Council receive this Report;
2. If no comments are received that require further Staff review, that Council enact the attached Zoning By-law Amendment.

Proposal / Background

On September 18, 2019, the Central Almaguin Planning Board granted provisional consent to Consent Application B014/19 submitted by Nancy Harris-Herr of Tulloch Geomatics Inc. on behalf of the property owner, Cojana Adelle Smith. The consent application proposed to create one new residential lot. The retained lot maintains its existing frontage onto Nipissing Road South and the severed lot has frontage onto Deer Run Road.

The proposed severed lot does not meet the minimum lot area and lot frontage requirements of the Rural (RU) Zone. As a result, a Zoning By-law Amendment has been submitted to address provisional consent condition (d), which requires as the severed lot to be zoned to comply to the Zoning By-law.

Area Context

The subject property is municipally known as 85 Nipissing Road South and is generally located to the south of the Village of Magnetawan in the south-west quadrant of the intersection of South Street and Deer Run Road.

The lot is currently accessed via Nipissing Road South which is identified as a Municipal Road that is maintained year round. The severed lot is proposed to be accessed by Deer Run Road, which is also identified as a year round municipally maintained road. The subject property is located outside of the Village of Magnetawan settlement area.

North: Rural residential dwellings fronting onto Nipissing Road South and the Village of the Magnetawan settlement area boundary
East: A tract of forested area and shoreline residential properties fronting onto Lake Cecebe.
South: Residential dwellings fronting onto Nipissing Road South
West: Residential dwellings fronting onto Nipissing Road South

Policy Analysis

Provincial Policy Statement

The Provincial Policy Statement (PPS) is a document that provides policy direction on matters of provincial interest concerning land use planning. Ontario has a policy led planning system and the PPS sets the foundation for regulating the development and use of land in the Province. Policies are set out to provide for appropriate development while also protecting resources of provincial interest, public health and safety, and the quality of the natural and built environment. When making land use planning decisions, Planning Authorities must ensure that decisions are consistent with the PPS.

The subject property is located outside of the Magnetawan Village settlement area and are considered to be Rural Lands by the PPS. The PPS, specifically Section 1.1.5.2, permits limited residential development. The proposed use of the subject property is consistent with the PPS.

Policy 1.6.6.4 provides policies for development individual on-site sewage services and individual on-site water services. It is proposed that the severed lot will utilize individual on-site sewage services and individual on-site water services.

Policy 1.6.6.6 states that planning authorities may allow for lot creation, subject to confirmation that adequate servicing can be accommodated. The applicant has applied to the NBMCA to complete the on-site sewage system review.

The proposed Zoning By-law Amendment is consistent with the PPS.

Municipality of Magnetawan Official Plan

Schedule A - Land Use Map to the Official Plan identifies the subject lands as being designated Rural and located within the Aggregate & Mineral Resources overlay.

In accordance with Schedule B (Natural Features) in the Municipality's Official Plan, a portion of the western extent of the subject property is located within the "Deer Wintering Area (Stratum 2)" overlay. The subject property is located outside of the deer wintering area. The Zoning By-law Amendment application conforms to Policy 4.6 of the Official Plan.

Section 5.2 of the Official Plan contains policies for Rural Areas in the Municipality. Section 5.2.1 identifies residential dwellings as a permitted use.

The proposed Zoning By-law Amendment conforms to the Municipality's Official Plan.

Attachment 1

Municipality of Magnetawan Zoning By-law

The subject lands are zoned Rural (RU) in the Municipality’s Zoning By-law. Table 2 provides the performance standards for the Rural (RU) Zone and the Rural (RR) Zone regulations and compares the standards to the severed lot.

Table 2: Zoning By-law Performance Standards

Zone Standard	Rural (RU) Zone Requirement	Rural Residential	Severed Lot
Lot Area	10 ha	1.0 ha	4 ha
Lot Frontage	134 metres	60 metres	114 metres

Based on the zoning standards identified in Table 2, the proposed Zoning By-law Amendment has been submitted to recognize the minimum requirement lot area and the lot frontage for the severed lot as they do not meet the minimum requirements for the Rural Zone.

The minimum lot area requirement for the Rural Residential (RR) Zone is one (1) hectare and the minimum lot frontage requirement is 60 metres. The proposed severed lot exceeds both minimum requirements. As a result of the proposed lot size and the anticipated residential use of the property, it is appropriate to rezone the property from the Rural (RU) Zone to the Rural Residential (RR) Zone.

Please refer to Attachment #1 for a copy of the draft Zoning By-law Amendment.

Summary

It is our opinion that the rezoning of the subject lands to the Rural Residential (RR) Zone is consistent with the PPS, conforms to the Official Plan and represents good land use planning.

Respectively submitted,



Jonathan Pauk, HBASc., MSc.
Planning Consultant
MHBC Planning



Jamie Robinson, BES, MCIP, RPP
Planning Consultant
MHBC Planning

Attachment #1 – Draft Zoning By-law Amendment

**THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN
BY-LAW NO. [REDACTED]**

Being a By-law to amend By-law No. 2001-26, as amended, the Zoning By-law for the Corporation of the Municipality of Magnetawan with respect to lands located on Concession A, Part Lot 98 the Municipality of Magnetawan, municipally known as 85 Nipissing Road South, Magnetawan.

WHEREAS the Council of the Corporation of the Municipality of Magnetawan is empowered to pass By-laws to regulate the use of land pursuant to Section 34 of the Planning Act, R.S.O. 1990;

AND WHEREAS the owner of the subject lands has filed an application with the Municipality of Magnetawan to amend By-law 2001-26 as amended;

AND WHEREAS the Council of the Corporation of the Municipality of Magnetawan deems it appropriate to amend By-law No. 2001-26 as amended;

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

1. Schedule 'A-1', to Zoning By-law No. 2001-26 as amended, is further amended by zoning lands legally described Concession A, Part Lot 98 in the Municipality of Magnetawan, municipally known as 85 Nipissing Road South, Magnetawan, from the "Rural" (RU) Zone to the "Rural Residential" (RR) Zone, as shown on Schedule 'A-1' attached forming part of this By-law.

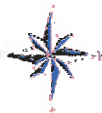
This By-law take effect on the date of its passage, subject to the provisions of Section 34 (30) and (31) of the Planning Act (Ontario).

READ A FIRST AND SECOND TIME on the _____ day of _____ 2020.

READ A THIRD TIME and finally passed this _____ day of _____ 2020.

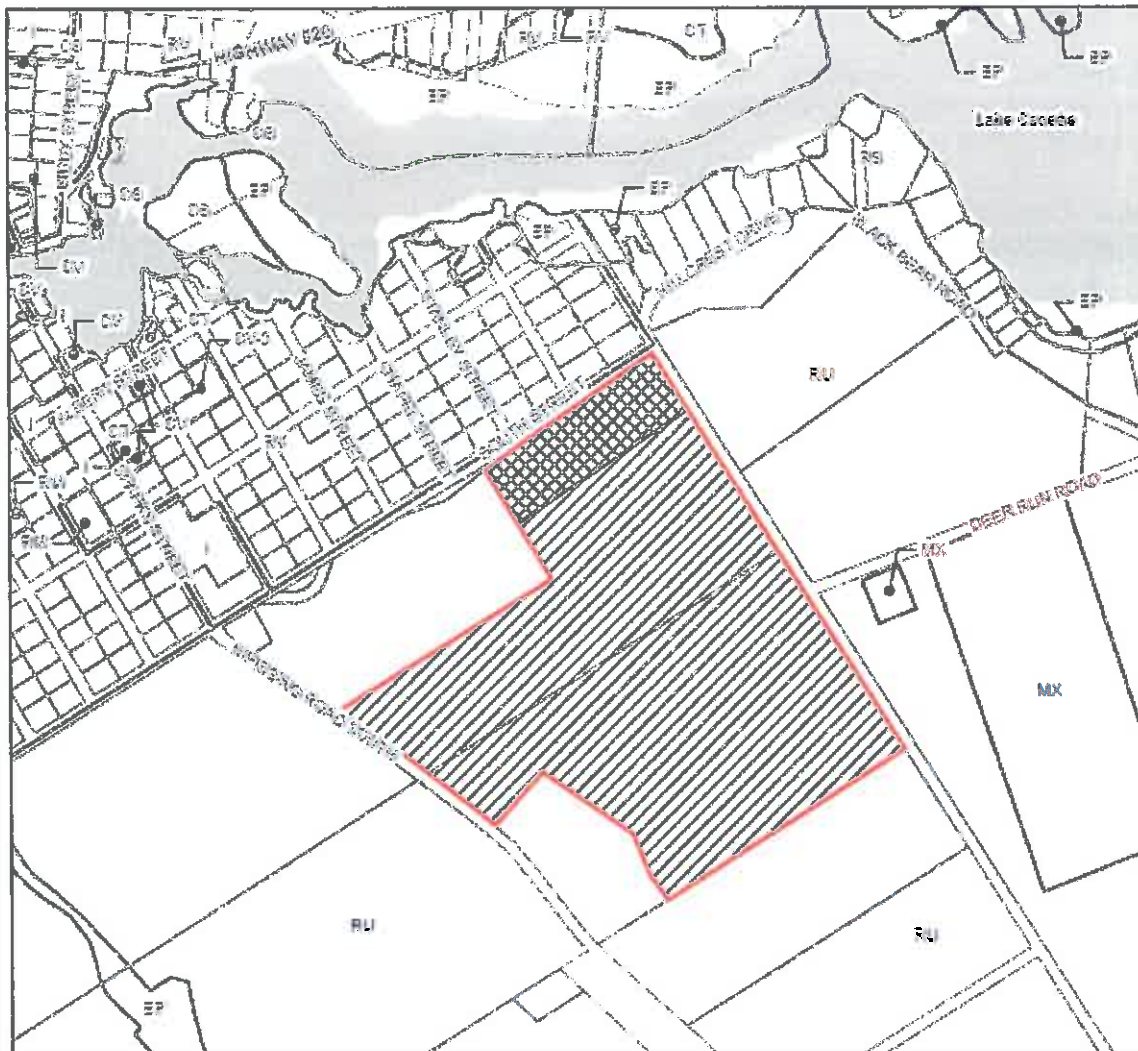
Sam Dunnett, Mayor

Kerstin Vroom Clerk-Administrator



Schedule 'A1'

85 Nipissing Road South
Part Lot 93, Concession A
Geographic Township of Chapman
Municipality of Magnetawan



-  Property Boundary
-  Land to be rezoned from Rural (RU) Zone to Rural Residential (RR) Zone
-  Land to Remain Rural

This is Schedule 'A1' to Zoning By-law _____-2020
Passed this _____ day of _____ 2020

Mayor _____

Client _____

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN
BY-LAW NO. 2020 -

Being a By-law to amend By-law No. 2001-26, as amended, the Zoning By-law for the Corporation of the Municipality of Magnetawan with respect to lands located on Concession A, Part Lot 98 the Municipality of Magnetawan, municipally known as 85 Nipissing Road South, Magnetawan.

WHEREAS the Council of the Corporation of the Municipality of Magnetawan is empowered to pass By-laws to regulate the use of land pursuant to Section 34 of the Planning Act, R.S.O. 1990;

AND WHEREAS the owner of the subject lands has filed an application with the Municipality of Magnetawan to amend By-law 2001-26 as amended;

AND WHEREAS the Council of the Corporation of the Municipality of Magnetawan deems it appropriate to amend By-law No. 2001-26 as amended;

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

1. Schedule 'A-1', to Zoning By-law No. 2001-26 as amended, is further amended by zoning lands legally described Concession A, Part Lot 98 the Municipality of Magnetawan, municipally known as 85 Nipissing Road South, Magnetawan, from the "Rural" (RU) zone to the "Rural Residential" (RR) Zone, as shown on schedule 'A-1' attached forming part of this By-Law.

This By-law take effect on the date of its passage, subject to the provisions of Section 34 (30) and (31) of the Planning Act (Ontario).

READ A FIRST AND SECOND TIME on the _____ day of _____ 2020.

READ A THIRD TIME and finally passed this _____ day of _____ 2020.

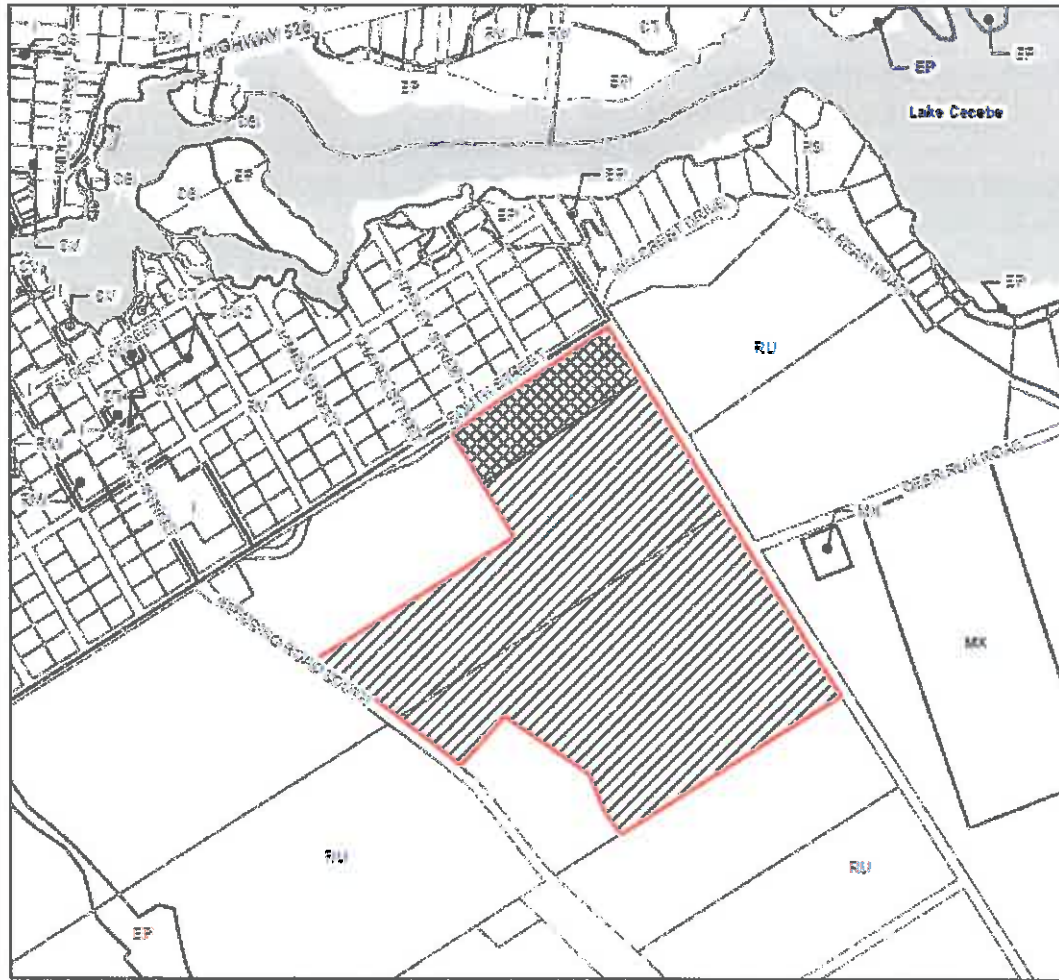
Sam Dunnett, Mayor

Kerstin Vroom, CAO / Clerk



Schedule 'A1'

85 Nipissing Road South
Part Lot 93, Concession A
Geographic Township of Chapman
Municipality of Magnetawan



- Property Boundary
- Land to be rezoned from Rural (RU) Zone to Rural Residential (RR) Zone
- Lands to Remain Rural

This is Schedule 'A1' to Zoning By-law _____-2020
Passed this _____ day of _____, 2020

Mayor _____
Clerk _____

Kerstin Vroom

Subject: FW: Municipal Yard Fuel

----- Forwarded message -----

From: Brandon Schmidt <brandon@meridianfuels.ca>

Date: Feb. 12, 2020 10:46 a.m.

Subject: Municipal Yard Fuel

Hey Mayor Sam, Council Members and Scott,

I am with Meridian Fuels and just wanted to touch base with you. Hope things are going well!

We currently service the Fire Hall oil, but are interested in expanding our business partnership with you.

We offer competitive pricing and quality service. If you ever want pricing from us or want to know what we have to offer, just let me know and we would be happy to have a sit down with you. I'm not sure if you put out a tender for fuel for the Municipality but we would be interested in putting in for it if so.


Thank you!



Brandon Schmidt
Operations Assistant

11 Yonge Street, PO Box 11
Sundridge, ON P0A 1Z0
Office: (705) 384-7781

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 <p data-bbox="204 190 395 253">Municipality of Magnetawan</p>	<p data-bbox="475 129 880 168">REPORT TO COUNCIL</p>	
<p data-bbox="151 259 207 293">To:</p>	<p data-bbox="475 259 766 293">Mayor and Council</p>	
<p data-bbox="151 306 247 340">From:</p>	<p data-bbox="475 306 912 387">Scott Edwards, Public Works Superintendent</p>	
<p data-bbox="151 394 406 427">Date of Meeting:</p>	<p data-bbox="475 394 750 427">February 26, 2020</p>	
<p data-bbox="151 441 343 474">Report Title:</p>	<p data-bbox="475 441 837 474">Bridge # 18 Accounting</p>	

Recommendation: That Council receives and approves this report as presented and approves the overages.

Background: On June 3rd, 2019 Tulloch Engineering was Awarded the Contract at \$40,650.00 and on September 11th, 2019 Beam Construction was Awarded the Building Contract at \$402,455.00. Both were the lowest bids as well as the recommended firms.

Evaluation: During Engineering, after the Tender was approved and the work had begun, it was recommended by the Engineer that a Geotechnical Survey (an additional \$19,992.00) should be completed to determine load bearing capacity which could accommodate the footings.

To have not completed the Survey would mean the Municipality would assume the risk and liability therein. Approval was in accordance as it was included in the budget. This estimate was agreed to as per Procurement By-Law 2004-37 2. 5.2 Quotation Purchases (\$5,000.01 - \$20,000.00) and had been included in the approved budget.

When the excavation was completed there was quite the undulation under the proposed new footings. It was determined that there would not be a clean working surface; therefore, the Engineer and the Contractor agreed that a "Mud Slab" would be required to level out the base of the excavation and build up from there. The concrete work would be approximately \$59,600.00.

To have delayed on the footings would have resulted in the Bridge being delayed until next spring/summer. To have delayed and proceeded in the winter with concrete work would have practically doubled the cost due to heating etc. This delay would have impacted the Residents regular travel, School Buses, Snowplows and Emergency Services

Financial Implications: Projected Tendered at our Cost was \$447,614.67. Final actual cost came to \$537,551.24, which is \$89,936.56 over tender. The entire project was within the approved budget of \$560,800.00, which came from the Modernization Grant.

Conclusion: It was in the best interest of the Municipality and the Traveling Public to move forward with the recommendations of Tulloch Engineering given the time of year. To have not completed a Geotechnical Survey and assume all liability was not an option and was a Project decision.

Respectfully Submitted,



Scott Edwards CRS-S
Public Works Superintendent

Kerstin Vroom

From: Frank Palmay <frank.palmay@tulloch.ca>
Sent: Wednesday, February 19, 2020 1:57 PM
To: Scott Edwards
Cc: Kerstin Vroom
Subject: RE: PC # 3 Holdback Release
Attachments: 19-1474 Letter PC3 12-19-2019.pdf

Scott,

I agree with your take on the situation and I would propose that we hold back \$5,000 for the outstanding items as noted. I have made the adjustment as required to the payment certificate recommendation. If you have any questions feel free to contact me

Frank Palmay P.Eng.
Structural Design Engineer



Tel: 705 789 7851 ext. 433
Fax: 705 789 7891
Cell: 705 801 6690

TULLOCH Engineering Inc
80 Main Street – West, Huntsville, ON P1H 1W9
frank.palmay@TULLOCH.ca | TULLOCH.ca

From: Scott Edwards <publicworks@magnetawan.com>
Sent: February 19, 2020 1:19 PM
To: Frank Palmay <frank.palmay@tulloch.ca>
Cc: Kerstin Vroom <Clerk@magnetawan.com>
Subject: RE: PC # 3 Holdback Release

Hi Frank

As the project has not yet been fully completed and given the amount of the holdback this will have to go before Mayor and Council at the next Meeting before we can proceed.

As mentioned in my previous email the 3% holdback would be the portion put aside for 1 year guaranteed maintenance. The 10 % holdback is for the satisfactory completion of the project.

Although I'm confident Beam will return to complete the project , to make the final payment of the 10% before the work is completed is not how the Municipality normally would go about this. To note the project ran late into the season and went as far as it could go given winter conditions , however the Contractor agreed to this knowing there could be delays into the new year.

For the completion of the project the Municipality does require the grade to be rectified and guide rails to be adjusted accordingly, the parking is to be completed as is any remaining work not mentioned including the cleanup.

1

Do you have any other suggestions that would be agreeable to both parties moving forward.

Do note this email will be forwarded to Mayor and Council

Thank you

Scott

Scott Edwards CRS-S
Public Works Superintendent
Municipality of Magnetawan
705-349-3034

From: Frank Palmay <frank.palmay@tulloch.ca>
Sent: Wednesday, February 19, 2020 8:15 AM
To: Scott Edwards <publicworks@magnetawan.com>
Cc: Kerstin Vroom <Clerk@magnetawan.com>
Subject: RE: PC # 3 Holdback Release

Scott,

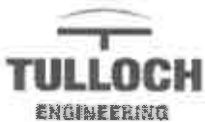
The 3% should be more than sufficient to cover the cost of the outstanding work. Sandbag removal is a couple of guys an a couple of hours, same with parging and cleanup. The grading would be the most costly really and if the guiderail needs to be adjusted it would be a minimal cost as they would just do it in house instead of having the sub back.

There are bonds still in place so I guess the worst case is if Beam does not return to site you would call them in and pay a contractor out of those funds keeping the 3% for the 12 month warranty period.

Beam has been in business for 30+ years and I have worked with them on several occasions in the past. I cannot foresee them waving their responsibility to return to site in the spring and make good on the outstanding items. If you would like to hold back additional funds in lieu of potentially having to call in bonds I'd recommend no more than \$4,000 as I estimate this would be the absolute maximum these items would cost.

Give me a call if you want to discuss further and have me revise PC3

Frank Palmay P.Eng.
Structural Design Engineer



Tel: 705 789 7851 ext. 433
Fax: 705 789 7891
Cell: 705 801 6690

TULLOCH Engineering Inc
80 Main Street – West, Huntsville, ON P1H 1W9

frank.palmay@TULLOCH.ca | TULLOCH.ca

From: Scott Edwards <publicworks@magnetawan.com>
Sent: February 18, 2020 3:58 PM
To: Frank Palmay <frank.palmay@tulloch.ca>
Cc: Kerstin Vroom <Clerk@magnetawan.com>
Subject: RE: PC # 3 Holdback Release

Hi Frank

I have reviewed and have some questions...

In regards to the 10% Statutory Holdback (\$47,564.41) vs the 3% Maintenance Holdback (\$14,269.32) and the work remaining to complete the Project is this sufficient to address the remaining parging , sand bags to be removed ,site cleanup not to mention the grade issue that could involve adjusting the guiderails?

My understanding of the Statutory Holdback is that it is not released until the actual Project is completed in its entirety, the Maintenance Holdback is held in reserve to ensure the Guaranteed Maintenance clause from 1 year of acceptance of the work by the Contract Administrator can be completed from this reserve?

My concern is if the remaining work was to go over the \$14,269.32 then where does the remainder come from?

In the event of this possibility The Municipality should not be expected to complete the Project.

Thank you

Scott

Scott Edwards CRS-S
Public Works Superintendent
Municipality of Magnetawan
705-349-3034

From: Frank Palmay <frank.palmay@tulloch.ca>
Sent: Tuesday, February 18, 2020 11:57 AM
To: Scott Edwards <publicworks@magnetawan.com>
Subject: PC # 3 Holdback Release

Scott,

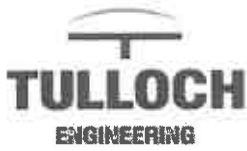
It has been over 60 days since substantial performance the 10% holdback should be released, the remaining work that needs to be completed in the spring would be covered under the 3% maintenance securities. Please have the payment made directly to Beam.

Regards,

Frank Palmay P.Eng.
Structural Design Engineer



Tel: 705 789 7851 ext. 433



80 Main Street W.
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P1H 1W9

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TF. 877 535.0558

huntsville@TULLOCH.ca

WWW.TULLOCH.ca

February 19, 2020
Project # 19-1474

Via E-Mail (roads@magnetawan.com)

Municipality of Magnetawan
4304 Highway 520
Magnetawan, ON P0A 1P0

Attention: Mr. Scott Edwards, Public Works Superintendent

**Re: Contract 19-1474: Miller Road Bridge # 18 Replacement
Payment Certificate No. 3**

Dear Scott:

Please find attached Payment Certificate No. 3 for the above-noted Contract. A current WSIB certificate and statutory declaration as well as proof of advertisement is attached.

The work covered by this payment includes the release of the mandatory 10% holdback.

We have held \$5,000 of the total holdback release (after tax) as there are outstanding items including removal of sandbags, grading, adjustment to guiderails as may be required and general site cleanup that are required in the spring. TULLOCH believes that this amount is sufficient to cover any outstanding work.

For Payment Certificate #3 TULLOCH recommend the Municipality release for payment to Beam Construction the 10% statutory holdback in the amount of **\$48,747.78**.

Please do not hesitate to contact the undersigned if you have any questions regarding this payment certificate.

Regards,
TULLOCH ENGINEERING INC.

Frank Palmay, P. Eng.
Structural Design Engineer
frank.palmay@tulloch.ca



Contract: Miller Road #18 Bridge Replacement
Date: February 19, 2020
Tulloch Project Number: 19-1474
Contract Number: 19-1474

Payment Certificate: 3

Owner: Municipality of Magnetawan
4304 Highway 520
Magnetawan, Ontario
POA 1P0

This is to advise: Beam Construction Co Ltd.
10 Treelawn Blvd
Perth, Ontario
K7H 3L9

may now be paid the sum of:

FORTY EIGHT THOUSAND SEVEN HUNDRED AND FORTY SEVEN DOLLOARS AND SEVENTY EIGHT CENTS

\$ 48,747.78

covering the work done on the above Contract.

Period Covering From: 2019-11-19
To: 2019-11-27

Original Contract Price (Excluding HST): \$ 402,455.63

Work Performed:	\$ 475,644.11
Statutory Holdback (Release):	\$ 47,564.41
Maintenance Holdback (3%):	\$ 14,269.32
Subtotal:	\$ 461,374.78
HST (13%):	\$ 59,978.72
Deficiency / Outstanding Item Holdback (per list)	-\$ 5,000.00
Subtotal:	\$ 516,353.50
Less Previous Payment:	\$ 467,605.72

Recommended this Certificate: \$ 48,747.78

For Tulloch Engineering

For Beam Construction Co Ltd.



REPORT TO COUNCIL

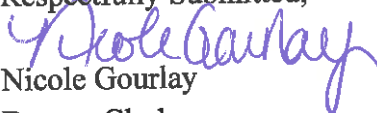
To:	Mayor and Council
From:	Nicole Gourlay, Deputy Clerk
Date of Meeting:	February 26, 2020
Report Title:	Renaming of North/South section of Gordon Point Rd


Recommendation: That Council accepts and approves the renaming and renumbering of the northern portion of Gordon Point Road starting at civic address 132 – 172B and that both be completed simultaneously in the spring of 2020.

Background: At the regular meeting of Council on September 18th, 2019, Council heard a deputation from Darryl Cary regarding the confusion on the northern section of Gordon Point Rd. The section of Gordon Point Rd is legally described as Part of Plan 406 Part of Lot 17, Concession 4, Township of Croft, District of Parry Sound. Due to the way in which the road swings north to a cul de sac, it is difficult for emergency services to know that the road continues south from civic addresses 132 to 172B. Council directed Staff through Resolution 2019-293 to begin the process of renaming that section and include circulation to all parties on that portion of the road to better understand which property owners were in agreement.

A letter was sent to all property owners on this section of Gordon Point Rd. and outlined a deadline to have responses submitted back to the Municipality by. There are 7 properties that abut this section of the road and all 7 have responded to be in agreeance with the name change.

Since the all property owners are in agreeance to the renaming, it would be best to renumber the lots based on the newly named road. The Public Works Superintendent suggested the renumbering of the road would best be completed in the spring once the snow has cleared. The numbering will begin at 124 G, Gordon Point Rd and increase from there using the current numbering formula. This allows for the creation of new lots in the future.

Respectfully Submitted,

 Nicole Gourlay
 Deputy Clerk

 <p>Municipality of Magnetawan</p>	<p>REPORT TO COUNCIL</p>
<p>To:</p>	<p>Mayor and Council</p>
<p>From:</p>	<p>Nicole Gourlay, Deputy Clerk</p>
<p>Date of Meeting:</p>	<p>February 26, 2020</p>
<p>Report Title:</p>	<p>Fees By-law Update</p>

Recommendation: That Council accepts and approves the report from Staff regarding fee updates.

Background: This report is to showcase to Council the suggested changes to the Fees and Charges By-law.

The Community Centre Board recommended back in 2019 that the Magnetawan Community Centre kitchen not be rented on its own without rental of the hall as well. Therefore, the kitchen rental is listed as an add-on similar to tea and coffee and chair/table set-up. Until the kitchen is available for rent in Ahmic Harbour, we have removed the kitchen as an option. Our insurance company has offered an additional rider for low risk events with alcohol available to be purchased by renters of the community centres. The Community Centre Board and Staff agree that a cost of \$50.00 per event is reasonable to off-set the cost of the rider.

Office Staff have recommended that we have two different charges for photocopying. This would mean instead of \$0.50/page, we would charge \$0.25/page for b/w copying and \$0.50/page for colour copying. Last year, we did not have a summer student for the parking lot to charge fees. We didn't have any complaints from residents about this and therefore, Staff would like to remove parking fees from the fees by-law. Previously, we have charged \$100.00 plus HST for a Zoning Compliance Report as well as \$100.00 plus HST for a Building Compliance Report. These two reports typically go hand in hand and therefore, Staff would like to have both the reports combined into a Property Information and charge \$100.00 plus HST. We will track Staff time to prepare this report over the next few months and report an increase to Council when revising the Fees and Charges By-law for 2021 if needed.

Staff is recommending a \$10.00 fee for disposing of fridges/freezers/AC/etc at the landfill sites. It costs the Municipality \$10.00 per item to have the freon removed.

Staff has some recommendations for changes to deposits and fees in planning applications. Due to the average planning costs associated with a Zoning By-law Amendment, we would like to

increase the initial deposit from \$1000.00 to \$1,500.00. Due to the majority of the workload being on the Municipality for consent applications, Staff are recommending an increase in consent fee from \$250.00 to \$500.00. The same with Minor Variance applications, Staff is recommending an increase in fee from \$500.00 to \$1,000.00. As many consents, zoning by-law amendments and minor variance applications end of having site plan agreements as conditions of approval, Staff have begun to develop a site plan agreement application which will require a deposit and fee. We have included this in the 2020 Fees and Charges by-law at \$250.00 for a site plan agreement application and \$500.00 for a deposit.

By-law has recommended an increase in impound fees to offset costs as well as a bylaw administration fee to offset the costs for posting of orders, bringing properties into compliance, repeat visits, etc.

In the transportation section, Staff are recommending an increase in the entrance permit fee from \$50.00 to \$100.00 as Staff are required to make a minimum of two site visits to the property. Staff have recommended a decrease in inquires/records search in transportation from \$85.00/hr to \$30.00/hr to be in line with the administration charge. Staff have added a Road Use Permit fee ranging between \$0 - \$500.00 and deposit depending on the use.

Respectfully Submitted,



Nicole Gourlay
Deputy Clerk

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2020 -

Being a By-law to Establish Fees and Charges

WHEREAS Section 391(1) of the *Municipal Act, 2001, S.O. 2001, c. 25*, as amended, authorizes the Council of a local municipality to pass by-laws imposing fees or charges for services or activities provided or done by or on behalf of it; for costs payable by it for services or activities provided or done by or on behalf of any other municipality or local board; and for the use of its property including property under its control;

AND WHEREAS Section 69 of the *Planning Act, R.S.O. 1990, c. P. 13*, provides that the Council of a municipality may prescribe a tariff of fees for the processing of applications made in respect of planning matters;

AND WHEREAS Section 7 of the *Building Code Act, 1992, S.O. 1992, c. 23*, as amended, authorizes a municipal Council of a municipality to pass a by-law requiring the payment of fees on applications for and issuance of permits and prescribing the amounts thereof;

AND WHEREAS Pursuant to Section 270(1) of the *Municipal Act* the Council of the Corporation of the Municipality of Magnetawan provided notice in accordance with the Municipality of Magnetawan Provision of Notice Policy By-law 2016-12.

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan hereby enacts as follows:

1. GENERAL

- 1.1.** Council hereby establishes the fees and charges as set out in the Schedule A attached hereto and forming an integral part of this By-law.
- 1.2.** This By-law shall be known and may be cited as the “Municipality of Magnetawan Fees and Charges By-law”.
- 1.3.** The fees set out in the attached Schedule A shall be paid for the services or activities listed, and all fees are per occasion or request.
- 1.4.** No request by any person for any information, service, activity or use of Municipal property will be provided unless and until the person requesting the information, service, activity or use of Municipal property has paid the applicable fee in the prescribed amount as set out in the Schedules.
- 1.5.** The fees and charges will be subject to Harmonized Sales Tax (HST) and Retail Sales Tax (RST), where applicable.

2. SEVERABILITY

If any provision or part of a provision of this by-law is declared by any court or tribunal of competent jurisdiction to be illegal or inoperative, in whole or in part, or inoperative in particular circumstances, the balance of the by-law, or its application in other circumstances, shall not be affected and shall continue to be in full force and effect.

3. CONFLICT WITH ANY OTHER BY-LAW

In the event of any conflict between any provisions of this by-law and any other by-law heretofore passed, the provisions of this by-law shall prevail.

4. REVIEW

Council shall review this By-law once per calendar year to ensure that fees are kept up to date and relevant.

5. REPEAL OF PREVIOUS BY-LAWS

That By-law 2019-28 be hereby repealed effective the date of passing of this By-law.

6. EFFECTIVE DATE

This by-law shall come into force and effect on the date of its final passing.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this _____ day of _____, 2020

THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN

Mayor

CAO/Clerk

SCHEDULE "A" To By-law 2020-

COMMUNITY SERVICES –FACILITY SERVICES

Fee Description	
Non-profit	Any recognized not for profit organization that does not gain any profit from its events.
Regular Non-Resident	Adult resident rate unless otherwise stated. Someone who does not either reside in or pay property taxes to, the Municipality of Magnetawan.

Magnetawan Community Centre, Ahmic Harbour Community Centre & Pavilion

All prices subject to applicable taxes

Magnetawan Community Centre *A damage deposit fee of \$250 per day will be taken and returned to renter following post-rental inspection		Monday to Thursday (per day)		Friday 6pm to Sunday 6pm		Friday to Sunday (per day)	
		2020	2021	2020	2021	2020	2021
		Commercial/Non-Resident full day	\$170	\$170	\$390	\$390	\$195
Commercial/Non-Resident up to 4 hrs.	\$100	\$100	n/a	n/a	\$120	\$120	
Resident full day	\$120	\$120	\$290	\$290	\$145	\$145	
Resident up to 4 hours	\$70	\$70	n/a	n/a	\$90	\$90	
Non-profit full day	\$120	\$120	\$290	\$290	\$145	\$145	
Non-profit up to 4 hours	\$70	\$70	n/a	n/a	\$90	\$90	
Add-ons							
Kitchen Rental (Not Available for Individual Rental)	\$75	\$75	\$140	\$140	\$85	\$85	
Bar Rental	\$35	\$35	\$110	\$110	\$55	\$55	
Set-up Fee (including tables, chairs, etc.)	\$50	\$50	n/a	n/a	\$50	\$50	
Coffee & Tea Set-Up	\$20	\$20	n/a	n/a	\$25	\$25	
Ahmic Harbour Community Centre *A damage deposit fee of \$250 per day will be taken and returned to renter following post-rental inspection		Monday to Thursday (per day)		Friday 6pm to Sunday 6pm		Friday to Sunday (per day)	
		2020	2021	2020	2021	2020	2021
		Commercial/Non-Resident full day	\$120	\$120	\$290	\$290	\$145
Commercial/Non-Resident up to 4 hrs.	\$80	\$80	n/a	n/a	\$95	\$95	
Resident full day	\$90	\$90	\$220	\$220	\$110	\$110	
Resident up to 4 hours	\$70	\$70	n/a	n/a	\$90	\$90	
Non-profit full day	\$90	\$90	\$220	\$220	\$110	\$110	
Non-profit up to 4 hours	\$70	\$70	n/a	n/a	\$80	\$80	
Add-ons							
Set-up Fee (including tables, chairs, etc.)	\$50	\$50	n/a	n/a	\$50	\$50	
Coffee & Tea Set-up	\$20	\$20	n/a	n/a	\$25	\$25	
Magnetawan Lions Pavilion *A damage deposit fee of \$250 per day will be taken and returned to renter following post-rental inspection		Monday to Thursday (per day)		Friday 6pm to Sunday 6pm		Friday to Sunday (per day)	
		2020	2021	2020	2021	2020	2021
		Commercial / Non-Resident full day	\$120	\$120	\$260	\$260	\$130
Commercial / Non-Resident up to 4 hrs.	\$80	\$80	n/a	n/a	\$90	\$90	
Commercial/ Non-Resident Hourly	\$35	\$35	n/a	n/a	\$40	\$40	
Resident full day	\$100	\$100	\$220	\$220	\$110	\$110	
Resident up to 4 hours	\$70	\$70	n/a	n/a	\$80	\$80	
Resident Hourly	\$30	\$30	n/a	n/a	\$35	\$35	
Non-profit full day	\$100	\$100	\$220	\$220	\$110	\$110	
Non-profit up to 4 hours	\$70	\$70	n/a	n/a	\$80	\$80	
Non-profit Hourly	\$30	\$30	n/a	n/a	\$40	\$40	
Set-up Fee (tables, chairs, sports equipment, etc.)	\$50	\$50	n/a	n/a	\$50	\$50	

\$50.00 Charge for Low-Risk Insurance Coverage (Not available for all events, please inquire with staff before booking)

Please note a fee of \$50.00 per half hour will be charged if the renter stays past their booked time, as the Municipality organizes staff to cover the opening and closing of the locations based on booked times

CLERKS OFFICE

Fee Description	Fee
Photocopies per page (Black/White)	\$0.25
Photocopies per page (Colour)	\$0.50
Commissioning of Documents	\$10.00
Freedom of Information Requests	As Provided for under MFIPPA
Records Research: Retrieval, Research Subject & Refiling (Not under MFIPPA)	\$30.00/hr
Locks Passage:	
Locks Daily Passage Fee	\$5.00
Trailer License:	
1 Year License (issued from May 1 st to November 30 th)	\$750.00 per year
Monthly License (maximum of 3 months)	\$150.00 per month
Books:	
Nipissing Road Book	\$13.00
Historic Sites Book	\$5.00
Looking Back Book	\$25.00
All three Historic Books Package	\$35.00

TREASURY / TAXES

Fee Description	Fee
Tax Certificate	\$50.00
Returned Item (Cheque or EFT)	\$45.00
Assessment & Tax Rate Search / History	\$50.00 (plus \$20.00 for each additional year prior to 2003)
Property Information Report	\$200 + HST

LANDFILL CHARGES & TIPPING FEES

Fee Description	Fee
Large Items	
Couches	\$20.00
Chairs	\$10.00
Mattress or Box Springs	\$25.00
Fridges/Freezers/AC	\$10.00
Construction Waste	
Pickup Truck, Van or Single axle trailer	\$25.00
Single axle Truck	\$270.00
Tandem Truck 20 yard container	\$540.00
Tri-Axle Truck 40 yard container	\$1080.00
Tandem Axle Trailer	\$150.00
Shingles	
Pickup Truck or Van	\$65.00
Single Axle Trailer	\$125.00
Tandem Axle Trailer	\$540.00

ADMINISTRATION FEES

Fee Description	Fee
Dog Licensing	
Service Animals	No Charge
Annual Dog Tag	\$5.00
Lifetime Dog Tag	\$30.00
Replacement Dog Tag	\$2.00
Dog Impound Fees	

Impound Fee First Offense	\$100.00
Impound Fee Second Offense	\$150.00
Impound Fee Third Offense	\$200.00
Refreshment Carts & Vehicles	
Placed and removed daily	\$400.00
All other vehicles	\$750.00
Per Event	\$100.00
Transient Trader	
Door to Door Sales	\$250.00
All other Transient traders	\$500.00
Cemetery	Fee
Lot Prices + HST	
Lot	\$150.00
Lot Care & Maintenance	\$250.00
Cremation Lot	\$50.00
Cremation Lot Care & Maintenance	\$150.00
Interments + HST	Fee
Vault	\$400.00
Adult	\$350.00
Children, ten (10) years and under	\$300.00
Cremated Remains	\$100.00
Marker	\$25.00
Monument Care & Maintenance (Stake fees incl.) +HST	Fee
Flat Marker (over 172 sq. inches)	\$75.00
Upright Monument (up to 4 feet high and 4 feet wide)	\$125.00
Upright Monument (over 4 feet high and 4 feet wide)	\$225.00
Disinterment	\$400.00
Lot Transfer Fee	\$10.00
Other Administrative Fees	Fee
Lottery license for Community Group	\$5.00
Civic Address Sign & Post	\$40.00
Replacement Civic Address Sign	\$20.00
Application for Event Permit	\$200.00
Application for Multiple Event Permit	\$500.00
By-law Administration Fee	\$50.00/hr

DEVELOPMENT SERVICES – PLANNING SERVICES

Planning Application	Fee	Deposit
Applications for Consent submitted for Review	\$500.00	\$1,500.00
Amendment to the Zoning By-law Residential	\$700.00	\$1,500.00
Amendment to the Zoning By-law Commercial	\$700.00	\$2,500.00
Road and Shore Road Allowance Closing Application	\$500.00	\$2,500.00
Planner Consultation (Minor)	No charge	\$500.00
Planner Consultation (Major)	No charge	\$1,000.00
Site Plan Agreement	\$250.00	\$500.00
Minor Variance Application	\$1000.00	\$1,500.00
Encroachment Agreement	\$250.00	\$1,000.00
MNR Application for Work Permit	\$150.00	No deposit
OPA *Major (with Zoning Amendment)	\$1,500.00	\$2,500.00
OPA *Minor (without Zoning Amendment)	\$1,000.00	\$1,500.00
Proposed Plan of Subdivision for Review	\$1,000.00	\$5,000.00
Review & Execution of a Proposed Subdivision Agreement	\$1,000.00	\$10,000.00

Any other Property related By-law under the Planning Act	\$500.00	\$1,000.00
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TRANSPORTATION

Fee Description	Fee
Miscellaneous	
Entrance Permit	\$100.00 + HST- Fee \$500.00 – Deposit
Unassumed Road Allowance Improvement Agreement	\$250.00 fee + \$1,000.00 deposit
Inquiries/Records Search (Road Access, Maintenance, Services)	\$30.00 per hour
Road Use Permit	\$0.00-500.00 + Deposit
Damage to Municipal Property	Time and Material for replacement costs

FIRE SERVICES

[A description of the circumstances under which these fees may be charged is included in the Fire Department Establish and Regulate By-law]

Equipment & Staffing	Fee
Apparatus	\$450.00 per hour/per unit
Generator	\$50.00 per hour
Portable Pumps	\$50.00 per hour
Firefighter	\$25.00 per hour
Consumables	
Class A Foam	\$200.00 per pail
Absorbent	\$20.00 per bag
Leak Stop Materials	Replacement cost at time of incident
Administration Costs	
Third Party Inspection	\$50.00 per inspection
Liquor License Inspection	\$100.00 per inspection
Special Events Inspection	\$100.00 per inspection
File Search	\$100.00 per search
Fire Report	\$100.00 per report

Equipment Damage

All equipment that is owned or contracted by the fire department that is damaged while the fire department is performing its duties will be billed at the replacement or repaired cost including all applicable taxes.

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2020 -

Being a By-law to Approve a Policy to Prescribe the Accounting Treatment for Tangible Capital Assets

WHEREAS, the Public Sector Accounting Board (PSAB) has approved the reporting of all tangible capital assets for municipalities, beginning January 1, 2009.

AND WHEREAS, Council is required to pass a policy to deal with the treatment for tangible capital assets.

AND WHEREAS, the Canadian Institute of Chartered Accountants (CICA) has developed guidelines to assist municipalities in the creation of a policy.

NOW THEREFORE, the Council of the Corporation of the Municipality of Magnetawan enacts the following as the policy prescribed for the accounting treatment for tangible capital assets of the Municipality of Magnetawan.

AND FURTHER THAT By-laws No. 2010-15 and 2015-26 be rescinded.

PURPOSE OF POLICY

The objective of this policy is to prescribe the accounting treatment for tangible capital assets so that users of the financial report can discern information about the investment in property, plant and equipment and the changes to such investment. The principal issues in accounting for tangible capital assets are the recognition of the assets, the determination of their carrying amounts and amortization charges and the recognition of any related impairment losses.

SCOPE

This policy applies to all departments, boards and commissions, agencies and other organizations falling within the reporting entity of the Municipality of Magnetawan.

DEFINITIONS

Tangible Capital Assets:

Non-financial Assets having physical substance that;

- a) are held for use in the production or supply of goods and services, for rental to others, for administrative purposes or for the development, construction, maintenance or repair of other tangible capital assets.
- b) have useful economic lives extending beyond an accounting period.
- c) are to be used on a continuing basis.
- d) are not for sale in the ordinary course of operations.

Betterments:

Subsequent expenditures on tangible capital assets that:

- increase previously assessed physical output or service capacity;
- lower associated operating costs;
- extend the useful life of the asset; or
- improve the quality of the output.

Any other expenditure would be considered a repair or maintenance and expensed in the period.

Cost:

Cost is the gross amount of consideration given up acquiring, construct, develop or better a tangible capital asset, and includes all costs directly attributable to acquisition, construction, development or betterment of the tangible capital asset, including installing the asset at the location and in the condition necessary for its intended use. The cost of a contributed tangible capital asset, including a tangible capital asset in lieu of a developer charge is equal to its fair value at the date of contribution. Capital grants would not be netted against the cost of the related tangible capital asset. The cost of a leased tangible asset is determined in accordance with Public Sector Guideline PSG-2, Leased Tangible Capital Assets.

Pooled Assets:

Assets are not grouped or pooled.

Fair Value:

Fair value is the amount of consideration that would be agreed upon in an arm's length transaction between knowledgeable, willing parties who are under no compulsion to act.

Capital Lease:

A capital lease is a lease with contractual terms that transfer substantially all the benefits and risks inherent with ownership of property to the Municipality of Magnetawan. For substantially all the benefits and risks of ownership to be transferred to the lessee, one or more of the following conditions must be met;

- a) reasonable assurance that the Municipality will obtain ownership of the leased property by the end of the lease term;
- b) the lease term is of such duration that the Municipality will receive substantially all the economic benefits expected to be derived from the use of the leased property over its life span;
- c) the lessor would be assured of recovering the investment in the leased property and of earning a return on the investment as a result of the lease agreement.

POLICY STATEMENTS

1) Capitalization

Tangible capital assets should be capitalized (recorded in the fixed asset sub-ledger) according to the following thresholds:

- a) All land, and
- b) All other assets with a unit cost of \$3,000.00 or greater.

Capitalize betterments to existing assets when unit costs exceed the threshold.

2) Primary Categories

A category of assets as a grouping of assets of a similar nature in the operations of the Municipality of Magnetawan. The following provides definitions for the primary classes of capital assets that will be used by the municipality, as well as examples of how specific assets will be classified.

Construction in Progress

The cost of tangible capital assets under construction, constructed or in an uncompleted process of acquisition by the municipality, and that are not yet in service.

Land

Real property in the form of a plot, lot or area. Includes all expenditures made to acquire land and ready it for use where the improvements are considered permanent in nature and includes purchase price, closing costs, grading, filling, draining and clearing, removal of old buildings (net of any salvage), assumption of liens or mortgages and any additional land improvements that have an indefinite life.

Land Improvements

Land improvements consists of betterments, site preparation and site improvements (other than buildings) that ready land for its intended use, which generally decay or break down over time. Land improvements that are removable and can degrade or deplete over the course of time through use or due to the elements should be separately capitalized and their value amortized over the useful life of the improvement.

Examples include but are not limited to: landfill site development, construction of driveways, parking lots, retaining walls, bike paths in parks, drop-off locations, sidewalks, fencing, patios, water fountains, outdoor swimming pools, ball diamonds, soccer fields, irrigation systems, tennis courts and the like.

Buildings

All structures that provide shelter from the elements which function independent of an asset network (i.e. independent of a water/sewer network). Includes capital and betterments to capital buildings that are owned by the municipality.

Examples include but are not limited to: sport and recreation facilities, office buildings, fire stations, pavilions, park washrooms and change rooms, gazebos, cemetery, buildings, waste depots, recycling facilities, buildings in work yards.

Furniture and Equipment

An apparatus, tool, device, implement or instrument that likely uses energy (for example human, electrical, hydraulic fuel, or thermal) to facilitate a process, function or completion of a task, as well as furniture and fixtures. It may be installed within a building but is generally capable of being removed and reinstalled at a different location (i.e. it is not permanently affixed to or integrated into the building or structure in which it resides).

Computer Systems:

All computer-related hardware and software, including printers.

Vehicles:

A means of transportation, usually on wheels, for transporting persons, equipment and other items or designed to be towed behind other vehicles. Includes automobiles, trucks, trailers, boats, etc.

Roads:

This category includes roads as well as related items such as storm drainage collection systems and streetlights.

Bridges:

This category includes bridges and large culverts at the discretion of the Treasurer.

2) Functional Categories

A category of assets is a grouping of assets of a similar function in operations of the Municipality of Magnetawan. The following list of functional categories shall be used:

General Government

Protective Services

- Fire
- Protective inspection and control
- Emergency measures

Transportation Services

- Roads - Paved
- Roads - Unpaved
- Roads - Bridges & Large Culverts
- Roads - General
- Roads - Winter Control
- Streetlights

Environmental Services:

- Landfill
- Recycling

Health Services:

- Cemeteries

Recreation and Cultural Services

- Parks
- Recreation Facilities
- Libraries
- Cultural Services - Heritage Centre

4) Valuation

Tangible capital assets are recorded at cost plus all ancillary charges necessary to place the asset in its intended location and condition for use.

4.1 Purchased Assets

Cost is the gross amount of consideration paid to acquire the asset. It includes all nonrefundable taxes and duties, freight and delivery charges, installation and site preparation costs, etc. It is net of any trade discounts or rebates.

Cost of land includes purchase price plus legal fees, land registration fees, transfer taxes, etc. Costs would include any costs to make the land suitable for intended use, such as pollution mitigation, demolition and site improvements that become part of the land.

When two or more assets are acquired for a single purchase price, it is necessary to allocate the purchase price to the various assets acquired. Allocation should be based on the fair value of each asset at the time of acquisition or some other reasonable basis if fair value is not readily determinable.

4.2 Acquired, Constructed or Developed Assets

Cost includes all costs directly attributable (e.g. construction, architectural and other professional fees) to the acquisition, construction or development of the asset. Carrying costs such as internal design, be capitalized. Capitalization of general administrative overheads is not allowed. Inspection, administrative and other similar costs may be capitalized. Capitalization of carrying costs ceases when no construction or development is taking place or when the tangible capital asset is ready for use.

4.3 Capitalization of Interest Costs

Borrowing costs will not be capitalized.

4.4 Donated or Contributed Assets

The cost of donated or contributed assets that meet the criteria for recognition is equal to the fair value at the date of construction or contribution. Fair value may be determined using market or appraisal values. Cost may be determined by an estimate of replacement cost. Ancillary costs should be capitalized.

4.5 Collections:

Works of art, historical treasures and similar assets are not subject to capitalization under the Public Sector Accounting Board. However, the existence of such property must be disclosed, so a list of such assets should be compiled and maintained.

5) Componentization

Tangible capital assets may be accounted for using either the single asset or component approach. Factors to consider when determining whether to use a component approach include:

- (a) Major components have significantly different useful lives and consumption patterns than the related tangible capital asset.
- (b) Value of components in relation to the related tangible capital asset.

Municipal road systems should use the component approach. Major components should be grouped when the assets have similar characteristics. Roads will be split into the following components:

- land
- sub-base
- surface

6) Amortization

The cost, less any residual value, of a tangible capital asset with a limited life should be amortized over its useful life in a rational and systematic manner appropriate to its nature and use. The amortization rate and estimated useful life of the remaining unamortized portion should be reviewed on a regular basis and revised when the appropriateness of a change may be clearly demonstrated.

The Municipality uses the straight-line method for calculating amortization for all assets except for landfill-related assets as noted below.

The following specific principles are employed when applying the straight-line method:

- a) Residual value is assumed to be zero in all cases;
- b) All asset additions and disposals are considered to have occurred on July 1. Consequently, half-year amortization will be recorded in the year of acquisition and disposal;

c) Amortization is calculated annually, for the period January to December.

Estimated useful lives and the implied amortization rates to be employed by the municipality are outlined and attached as Schedule A. The Municipality amortizes land, land improvements, and estimated future closure and post-closure costs for active landfill sites based on the depletion of site capacity.

7) WRITE-DOWNS

When conditions indicate that a tangible capital asset no longer contributes to the ability of the Municipality to provide goods and services, or that the value of future economic benefits associated with the tangible capital asset is less than its net book value, the cost of the tangible capital asset should be reduced to reflect the decline in the asset's value.

The net write-down of tangible capital assets is accounted for as expenses in the statement of operations.

A write-down should not be reversed.

A write-down is considered to occur on July 1st.

8) DISPOSAL

The difference between the net proceeds on disposal of a tangible capital asset and the net book value of the asset should be accounted for as a revenue or expense in the statement of operations.

Disposal of tangible capital assets that are moveable personal property is the responsibility of the Treasurer, as per the disposal policy. Department heads shall notify the Treasurer when assets become surplus to their needs, so that the asset may be assessed by the Treasurer for the method of disposal.

Disposal of real property shall be the responsibility of the Treasurer or designate.

When other constructed tangible capital assets are taken out of service, destroyed or replaced due to obsolescence, scrapping or dismantling, the department head or designate must notify the Treasurer of the asset description and effective date. The Treasurer adjusts the registers and accounting records recording a loss/gain on disposal.

9) EFFECTIVE DATE: January 01, 2019

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**

Mayor

CAO/Clerk

SCHEDULE A to BY-LAW NO 2020-
Summary of Tangible Capital Assets

<u>Primary Category</u>	<u>Useful Life</u>	<u>Amortization</u>
Land	Permanent	
Land improvements		20 years
Buildings		40 years
Equipment and furniture	Short Life	10 years
Heavy Duty Equipment <i>(Includes Grader, Dozers, Backhoes, Compactor)</i>	Long Life	20 years
Roads	Asphalt surface	20 Years
	Surface-treated	8 Years
	Loose top surface	10 Years
	Earth surface	75 Years
	Sub-base	75 Years
Bridges and Large Culverts	Wooden bridges	30 Years
	Steel multi plates	30 Years
	Concrete bridges	60 Years
	Polymer coated Multi-plates	60 Years
Vehicles, including trailers <i>(Heavy duty vehicles includes Tandems)</i>	Light duty	8 Years
	Heavy duty	15 Years
Fire Vehicles		15-25 Years
Computer software/hardware		5 years
Sidewalks	Asphalt Surface	40 years
Streetlights	Long Life	20 Years
Used Vehicles & equipment	To be determined by Manager at time of purchase	

THE MUNICIPALITY OF MAGNETAWAN

STAFF REPORT

TO: Nicole Gourlay, Deputy Clerk, Municipality of Magnetawan

FROM: Jonathan Pauk HBASc., MSc. & Jamie Robinson, BES, MCIP, RPP
MHBC Planning Limited

DATE: January 23, 2020

SUBJECT Consent Application – Stevenson – 46 Thompson Road,
Magnetawan

Recommendation

That Council recommend to the Planning Board that the Consent Application be approved subject to the following conditions:

1. That the applicant meet all financial requirements of the Municipality, including the payment of the balance of any outstanding taxes, including penalties and interest be paid;
2. That a draft survey of the severed lot be provided to the Municipality for review and approval;
3. That a registrable description of the severed land and a copy of the Reference Plan be deposited to the Land Registry office and be submitted to the Municipality;
4. That the applicant obtain approval of a Zoning By-law Amendment for the zoning deficiencies of the severed lot and retained lot;
5. That the existing shed be relocated on the retained lot to comply with the minimum standards of the Municipality's Zoning By-law;
6. That the Applicant establish a separate water supply to service the dwelling on the proposed severed lot.

Proposal / Background

A Consent Application has been submitted for the lands located at 46 Thompson Road in the Municipality of Magnetawan.

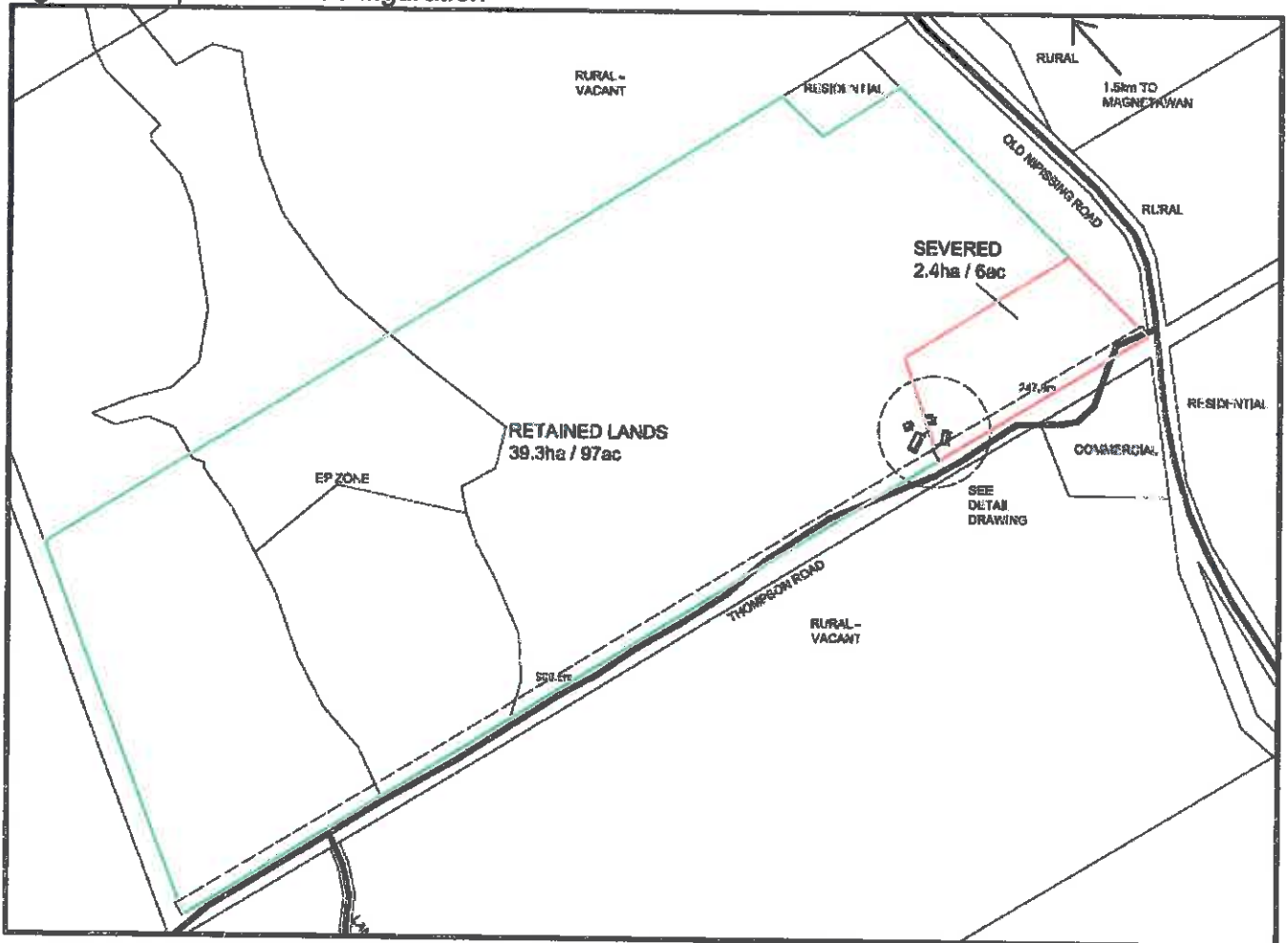
The application proposes the creation of one new residential lot. The proposed lot areas for the Severed and Retained Lands are summarized in Table 1 below:

Table 1: Proposed Lot Summary

	Proposed Retained Lot	Proposed Severed Lot #1
Lot Area	39.3 ha	2.4 ha
Lot Frontage	900.5 metres	247.9 metres

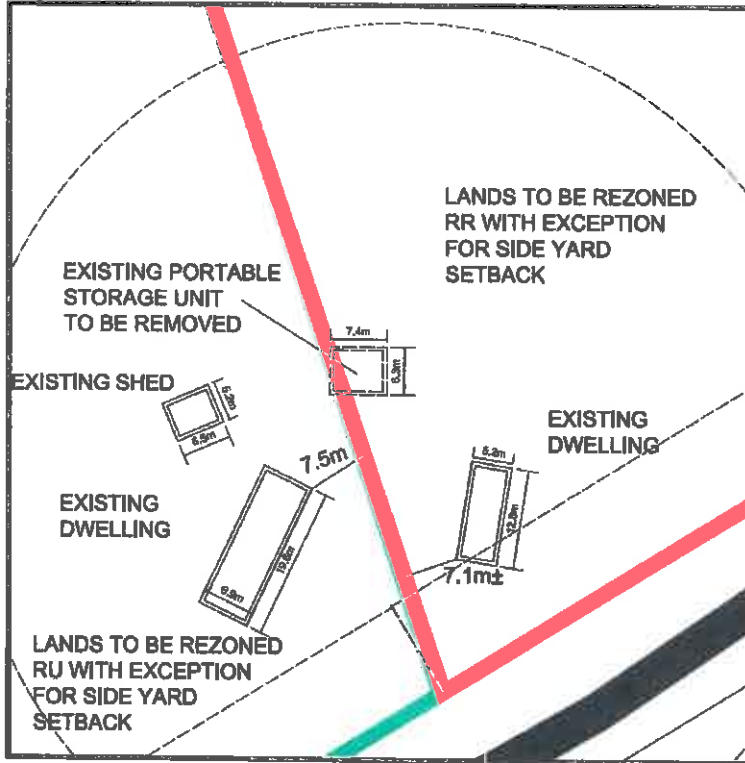
The lot configuration as proposed by the applicant is shown in Figure 1.

Figure 1: Proposed Lot Configuration



As noted, the existing shed is proposed to be removed from the proposed retained lot. The proposed consent application seeks to correct a non-compliance issue where there are two existing dwellings located on the same lot. Each of the severed lots are proposed to host one of the existing dwellings. A detail of the proposal submitted by the applicant identifying the location of the proposed lot line in relation to the existing dwellings is shown in Figure 2.

Figure 2: Consent Detail

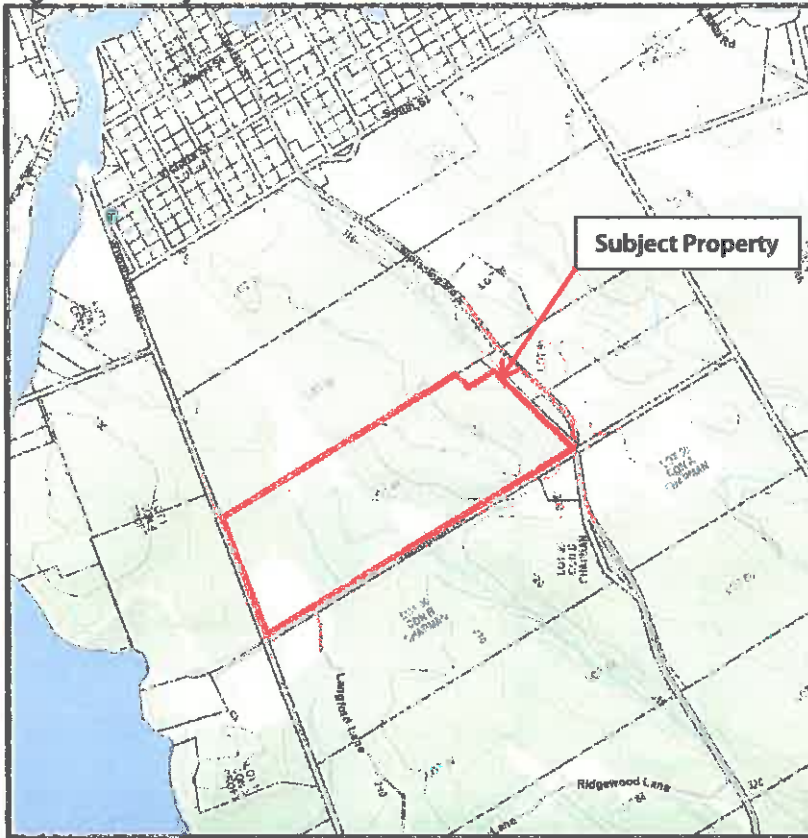


Both existing dwellings on the proposed lots are serviced by separate septic systems and both dwellings utilize the same well for water supply.

Area Context

The subject lands are located south of the Village of Magnetawan and are on the North West corner of Old Nipissing Road and Thompson Road. The subject property currently contains two existing dwellings, two existing sheds, two existing septic systems and one existing well. The existing development is located on the south eastern extent of the property. The severed and retained lots are proposed to contain one dwelling on each lot. The location of the subject property is shown in Figure 3.

Figure 3: Subject Lands



The surrounding land uses include the following:

North: The Village of Magnetawan and Rural residential uses fronting onto Nipissing Road South.

East: Rural residential uses fronting onto Nipissing Road South.

South: Rural residential uses fronting onto Nipissing Road South.

West: Ahmic Lake and Rural residential uses fronting onto Nipissing Road South.

Policy Analysis

Provincial Policy Statement

The following is a review of the land use policy framework related to the subject lands and the consent proposal.

The Provincial Policy Statement (PPS) is a document that guides development in the Province. The subject property is located in a rural area of the Municipality and outside of the Village of Magnetawan and are considered to be Rural Lands by the PPS. The PPS identifies a number of permitted land uses on rural lands in municipalities which include limited

residential development. The existing dwellings on the proposed severed and retained lots are representative of a land use that is permitted in this location of the Municipality.

Policy 1.6.6.4 provides policies that apply to development on individual well and septic. This policy states that individual on-site sewage services and individual on-site water services may be used for a new development provided that site conditions are suitable for the long-term provision of such services with no negative impacts. The existing dwellings are currently serviced by two separate septic systems and one well. It is recommended that a condition of provisional consent be included that requires the applicant to establish a separate water supply for the severed lot.

Section 2.0 of the PPS contains policies related to the wise use and management of resources and must be considered when reviewing the proposed Consent Application. Ontario's long-term prosperity, environmental health, and social well-being is dependent on protecting water and natural heritage features.

Section 2.1.1 of the PPS states that natural features and areas shall be protected for the long term. Furthermore, Section 2.1.2 states:

The diversity and connectivity of natural features in an area, and the long-term ecological function and biodiversity of natural heritage systems, should be maintained, restored or, where possible, improved, recognizing linkages between and among natural heritage features and areas, surface water features and ground water features.

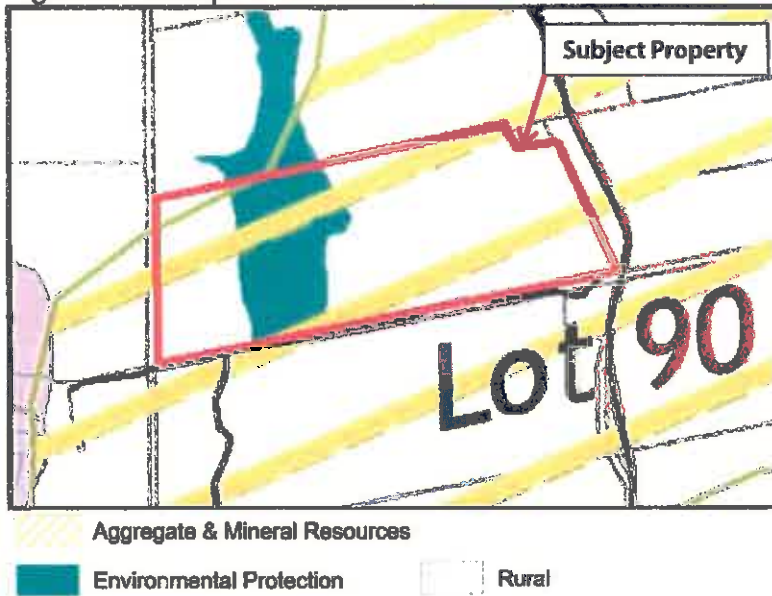
Section 2.1.8 of the PPS contains policies regarding development adjacent to natural heritage features and areas. The subject lands contain an unevaluated wetland that traverses through the western extent of the property. As proposed the wetland area is contained entirely on the proposed retained lot and no development is proposed within or adjacent to this feature, it is our opinion that an EIS is not required.

Provided the Applicant successfully establishes an adequate water supply to service the dwelling on the severed lot, the proposed consent application is consistent with the policies contained in the PPS.

Municipality of Magnetawan Official Plan

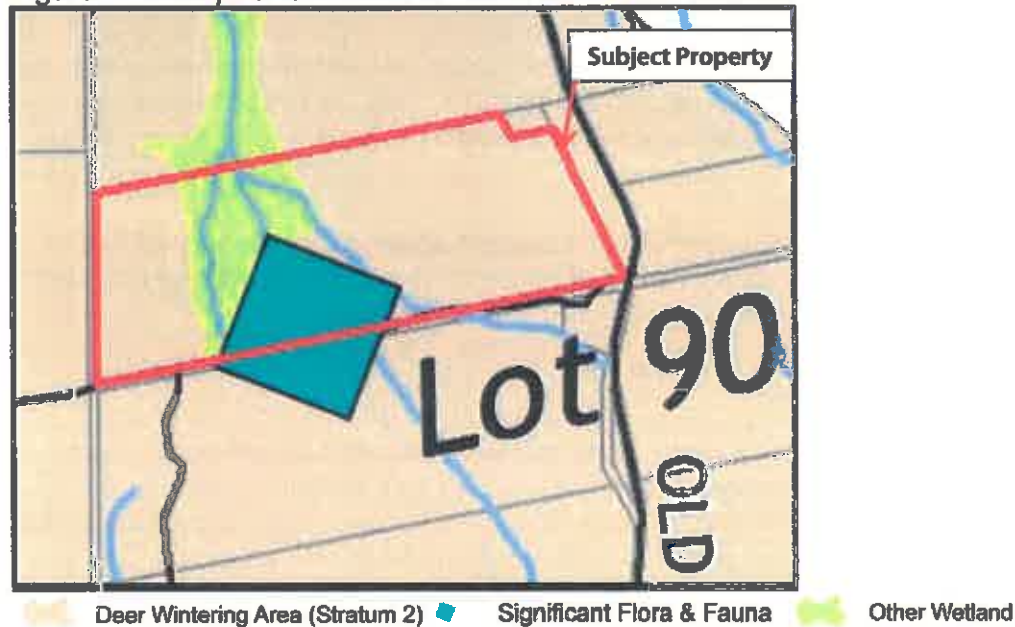
The Municipality's Official Plan provides direction pertaining to growth within Magnetawan. The policies in the Plan address the environment, cultural and built heritage, natural resources and servicing and transportation. In accordance with Schedule A - Land Use to the Official Plan, the subject property is designated Rural, Environmental Protection and is located almost entirely within in the Aggregate & Mineral Resources overlay with the exception of the north west corner of the property as shown in Figure 3.

Figure 3: Excerpt of Schedule A – Land Use



Schedule B to the Official Plan indicates that the subject property is located entirely within the Deer Wintering Area (Stratum 2), has an unevaluated wetland on the western extent of the property and has Significant Flora Fauna on the property as shown in Figure 4.

Figure 4: Excerpt of Schedule B - Environmental Features



From the review of the site plan submitted with the application in relation to Schedule B, it appears that the "Significant Flora Fauna" and the "Other Wetland" portions of the subject property are contained entirely on the proposed retained lot and no new development is proposed in these features.

Section 4.5 of the Municipality's Official Plan contains policies regarding wetlands. Section 4.5 states the following:

Wherever possible these areas should be left in their natural state. Where it can be demonstrated to the satisfaction of Council that there is no reasonable alternative for the logical development of lands other than to develop a portion of a locally significant wetland, the Municipality will impose site plan control to ensure that the appropriate mitigation measures are employed to minimize the impact on the wetland. No development or site alteration will be permitted in or within 120 metres of any areas identified as potential provincially significant wetlands until an evaluation is completed by a qualified wetland evaluator using the Ontario Wetland Evaluation System: Northern Manual to conform its significance, as well as to address any significant impacts through completion of an Environmental Impact Assessment.

The consent application does not propose new development or site alteration within 120 metres of the unevaluated wetland on the subject property. The existing development on the retained lands is located greater than 400 metres from the lands identified as Environmental Protection.

Schedule B also identifies the subject lands in a Deer Wintering Area (Stratum 2). Section 4.6 of the Official Plan contains polices for Deer Habitat and states:

Within the significant deer habitat areas shown on Schedule B new lots should avoid areas of dense conifer cover or be of a sufficient size to provide a suitable development area including access and services, outside the most significant deer wintering habitat areas described above. The minimum lot size shall be 90 metres frontage and 90 metres depth.

The proposed severed lot and retained lot exceed these values and the application does not propose to remove any existing vegetation on the property.

Section 4.10 of the Official Plan states that development within 50 metres of the boundary of an unevaluated wetland shall require an Environmental Impact Study (EIS). The subject property contains an unevaluated wetland. However, since there is no new development proposed and the existing development will be located on the proposed severed and retained lots, we are of the opinion that an EIS is not required.

Section 4.14 of the Official Plan contains policies for Aggregate and Mineral Resources. A portion of the subject lands is within an Aggregate and Mineral Resources overlay. Section 4.14.1 states that where development is proposed in or adjacent to an area of known mineral or aggregate resources, the development shall be set back and buffered sufficiently. Based on a review of aerial photography, there are no existing pits or aggregate reserves within 300 metres of the subject lands. Furthermore, it is suggested that the extraction of resources from the site would not be viable due to the presence of existing residential development within this area.

Section 5.2 of the Official Plan contains policies for Rural Areas in the Municipality. Section 5.2.1 recognizes residential dwellings as a permitted use. The proposed severed and retained lots host residential dwellings which conform to this policy.

Section 7.1.1 of the Official Plan contains criteria that are applicable to consent applications that create new lots. Table 2 below summarizes the consent policies.

Table 2: Official Plan Section 7.7.1 Summary

Policy 7.7.1 Severance Criteria	Does the Application Conform?
a) A registered plan of subdivision is not necessary for the orderly development of the lands.	A Plan of Subdivision is not required. The proposal is for one retained lot and one severed lot.
b) The lot size and setback requirements will satisfy specific requirements of this Plan and meet the implementing zoning by-law requirements.	<p>The retained lot exceeds the minimum lot area and lot frontage requirements for the Rural Zone. However, the retained lot does not comply with the minimum side yard setback (east).</p> <p>The proposed severed lot does not comply with the minimum lot frontage, lot area and minimum side yard setbacks of the of the Rural (RU) Zone.</p> <p>It is recommended that a Zoning By-law Amendment be included as provisional consent to address the non-compliance issues.</p>
c) The proposed lot must front on a publicly maintained road or, within the Shoreline designation, between existing lots on an existing private road with a registered right-of-way to a municipally maintained road or be a condominium unit, which may be created on private roads having access to a municipal year round road.	Access is provided to the proposed lots via Thompson Road which is a year-round municipally maintained road.
d) Lots for hunt camps, fishing camps, wilderness tourist camps or similar uses may be permitted on unmaintained municipal road allowances or on private right of ways to publicly maintained roads provided that the appropriate agreements are in place to ensure that the Municipality has no liability with respect to the use of these roads.	The proposed lots are developed with existing residential dwellings and are not proposed to be used for hunt camps, fish camps etc.
e) The lot must have road access in a location where traffic hazards such as obstructions to sight lines, curves or grades are avoided;	The proposed lots appear to not create a traffic hazard as the proposed lots are developed with existing residential uses.
f) The lot size, soil and drainage conditions must allow for an adequate building site and to allow for the provision of an adequate means of sewage disposal and water supply, which meets the	The existing development on the proposed lots are serviced by existing private sewage services. Both dwellings utilize the same drilled well for water services.

requirements of the Building Code, the lot must have safe access and a building site that is outside of any flood plain or other hazard land.	Approval from the North Bay Mattawa Conservation Authority (NBMCA) is required to confirm that the severed lot can be adequately serviced by its own independent drilled well.
g) Notwithstanding subsection c), lots created for seasonal or recreational purposes may be permitted where the access to the lot is by a navigable waterbody provided that Council is satisfied that there are sufficient facilities for mainland parking and docking.	Not applicable. The proposed lots are not for a seasonal residential use.
h) Any lot for permanent residential use shall be located on a year round maintained municipal road or Provincial highway.	The proposed lots would be accessed by a year-round maintained municipal road. The proposed lots are developed with existing residential uses.
i) In the Rural designation, new lots created by consent shall be limited to the following: <ul style="list-style-type: none"> i. The Township will permit the creation of up to eight new lots per year. The new lots must comply with the regulations as set out in the implementing Zoning By-law. ii. two lots per original hundred acre lot; iii. one lot for each 50 acre parcel which existed as of the date of approval of this Plan; and iv. infilling between existing residences within 300 metres of each other on the same side of a municipal road or Provincial highway 	There have been less than eight new lots created in Rural designation to date. It is recommended that a Zoning By-law Amendment be included as provisional consent to address the severed lot's deficient lot area. The proposed consent application is representative of the creation of one new lot from a lot that is more than 50 acres in size.
j) The creation of any lot will not have the effect of preventing access to or land locking any other parcel of land.	The severed and retained lots will not prevent access to, or land lock, any other parcel of land.
k) Any severance proposal on land adjacent to livestock operations shall meet the Minimum Distance Separation Formula I in accordance with the MDS Guidelines and shall demonstrate that the proposed water supply has not been contaminated from agricultural purposes.	The subject lands are not adjacent to livestock operations. The proposed severed and retained lots are developed with existing residential uses.

The entire Municipality is designated as a Site Plan Control Area. Section 8.4 of the Official Plan states that the Municipality may utilize Site Plan Control where special environmental features are required to mitigate impacts of residential development. Site Plan Control may be implemented by Council.

The proposed consent application conforms to the Municipality's Official Plan.

Municipality of Magnetawan Zoning By-law

The subject property is currently zoned Rural (RU) and Environmental Protection (EP). Table 2 provides a summary of the performance standards of the Zoning By-law for the Rural Zone and the proposed lot areas and lot frontages for the proposed severed and retained lots.

Table 3: Zoning By-law Performance Standards

Zone Standard	Lot Configuration		
	Rural (RU) Zone	Proposed Retained Lot	Proposed Severed Lot
Minimum Lot Frontage	134 m	900.5 m	247.9 m
Minimum Lot Area	10 hectares	39.3 hectares	2.4 hectares
Minimum Front Yard	15 m	20.4 m	10.3 m
Minimum Side Yard	15 m	7.5 m (east) > 15 m (west)	> 15 m (east) 7.2 m (west)
Minimum Rear Yard	15 m	> 15 m	> 15 m
Maximum Lot Coverage	25%	>25 %	>25 %

As noted in Table 3, the proposed Severed Lot 1 does not comply with the minimum required side yard setback (west), front yard setback and the minimum required lot area for the Rural Zone. In addition, the proposed retained lot does not comply with the minimum required side yard setback (east) for the Rural Zone. It is recommended that a Zoning By-law Amendment application be included as a condition of provisional consent to bring the proposed severed and retained lots into compliance with the Zoning By-law to address the non-compliance issues.

Summary

The proposed new lots are consistent with the PPS, and conform to the Municipality's Official Plan. It is recommended that the application be provisionally approved, subject to the requirement of a minor variance application to bring the lots into compliance with the Zoning By-law.

Respectively submitted,



Jonathan Pauk, HBASc. MSc
Planning Consultant
MHBC Planning



Jamie Robinson, BES, MCIP, RPP
Planning Consultant
MHBC Planning

Moved by: _____

Seconded by: _____

WHEREAS the Municipality of Magnetawan has received a request to support an application for consent for a new shoreline lot located at 46 Thompson Rd, Magnetawan (Stevenson). The property is legally described as CON B, LOT 91 Former Township of Chapman now in the Municipality of Magnetawan, hereinafter referred to as “the Lands”;

AND WHEREAS the Municipal planning consultant has provided a report in support of the application with conditions;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan supports in principle the consent application for the Lands, subject to the following conditions:

- Draft copy of the deeds (with all schedules and including a schedule describing the easement and naming the grantor and grantee) to be approved by the Municipality prior to registration.
- A copy of the original executed transfer (deed) with all schedules be provided to the Municipality;
- Draft Reference Plan to be approved by the Municipality prior to registration. One true certified paper copy of the registered plan and an electronic version with a certification that it is a true copy be provided to the Municipality;
- Payment of all taxes, municipal, legal and planning fees associated with the processing of this application including fees under By-law 2011-11, 2011-16 and current Municipal Fees & Charges By-law including a 5% parkland dedication fee;
- Entrance permit from the Municipality;
- That the applicant obtain approval of a Zoning By-law Amendment for the zoning deficiencies of the severed lot and retained lot;
- That the existing shed be relocated on the retained lot to comply with the minimum standards of the Municipality’s Zoning By-law;
- That the applicant establish a separate water supply to service the dwelling on the proposed severed lot.

Carried _____ Defeated _____ Deferred _____

Recorded Vote Called by:

Sam Dunnett, Mayor

Member of Council	Yea	Nay	Absent
Brunton, Tim			
Hetherington, John			
Kneller, Brad			
Smith, Wayne			
Mayor: Dunnett, Sam			

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

PUBLIC NOTICE

Re: Closing of Nelson St Pl 319 btn North Water St & RO109265, Municipality of Magnetawan, District of Parry Sound.

(Hoskin)

TAKE NOTICE that the Council of the Corporation of the Municipality of Magnetawan proposes to enact a by-law to stop up, close and sell the following road allowance:

Nelson St Pl 319 btn North Water St & RO109265, Municipality of Magnetawan, District of Parry Sound.

AND TAKE FURTHER NOTICE THAT the proposed by-law will come before Council of the Municipality of Magnetawan at its regular meeting at the Magnetawan Community Centre at 4304 Highway #520, Magnetawan, Ontario on the 26th day of February, 2020 at the hour of 6:00 in the evening, and at that time Council will hear anyone in person, or by his/her counsel, solicitor or agent, who claims that his/her land will be prejudicially affected by the by-law, and who applies to be heard.

Related Plans are available for inspection at the Municipal offices.

DATED at the Municipality of Magnetawan, this the 14th day of February 2020.

Kerstin Vroom, CAO/Clerk
Municipality of Magnetawan
4304 Highway #520
Magnetawan, Ontario
POA 1P0

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW 2020 –

Being a By-law to stop up, close and sell Nelson St Pl 319 btn North Water St
& RO109265, Municipality of Magnetawan, District of Parry Sound.

(Hoskin)

LEGISLATION

WHEREAS pursuant to Section 27(1) of the *Municipal Act, S.O. 2001, c. 25*, as amended, municipalities are given authority over highways within their jurisdiction;

AND WHEREAS the Original Road Allowance which is the subject matter of this By-law is within the jurisdiction of this Municipality;

AND WHEREAS pursuant to the Municipality's Procedures for Public Notice By-law No. 2016-12, the Clerk of this Corporation did cause a Notice of the proposed By-law to be published in accordance with requirements of the said By-law.

BE IT ENACTED AS A BY-LAW OF THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN AS FOLLOWS:

1. **Stop Up and Close** – This Council does hereby stop up and close to vehicular and pedestrian traffic the lands described in Schedule "A".
2. **Surplus Property** - The said lands described in Schedule "A" are declared to be surplus to the requirements of this Municipality.
3. **Authorization for Sale** – This Council does hereby authorize the sale of the said lands described in Schedule "A" at the consideration of **\$19,590.48**.
4. **Easements** – This Council does hereby authorize the transfer of such easements over the lands described in Schedule "A" attached hereto as may be required by utility providers. Notice of the proposed road closings were sent to Hydro One Networks Inc., Bell Canada and Public Works Canada. All have responded that they do not have any easement requirements.
5. **Sale of Land By-law** – Compliance with the Notice provisions of Public Notice By-law 2016-12, will be deemed to be in compliance with the Notice provisions of this Municipality's Sale of Land By-law 2006-11.

6. Execution of Documents –

a) If Paper Registration

The Mayor and the Clerk are hereby authorized to execute all documents for paper registration (including public utility easements, if any) in connection with the closing and subsequent transfer of title to the lands described in Schedule “A”.

b) If Electronic Registration

The Clerk is hereby authorized for or on behalf of the Municipality to execute, for the Municipal Solicitor an “Acknowledgment and Direction” authorizing the Municipal Solicitor to complete the Electronic Registration for any required easements, and the subsequent transfer of title relating to the lands described in Schedule “A”.

7. **Clerk’s Affidavit** - There shall be attached to this By-law, as Schedule “B”, an affidavit by the Clerk of this Corporation, setting out:

- a) the procedures taken for the giving of Notice pursuant to By-law 2016-12 and;
- b) the procedures taken for notice to Public Utilities and applicable Government Departments or Ministries.

READ A FIRST AND SECOND TIME THIS DAY OF , 2020.

READ A THIRD TIME AND FINALLY PASSED THIS DAY OF , 2020.

THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN

_____ c/s
Sam Dunnett, Mayor

Kerstin Vroom, CAO/Clerk

SCHEDULE "A"

Nelson St Pl 319 btn North Water St & RO109265, Municipality of Magnetawan, District of Parry Sound.

BY-LAW CERTIFICATION

CERTIFIED to be a true copy of By-law _____, and that such By-law is in full force and effect.

Dated at the Municipality of Magnetawan, this the _____ day of _____, 2020

Kerstin Vroom, CAO/Clerk c/s

Moved by: _____

Seconded by: _____

BE IT RESOLVED, that the Council of the Municipality endorses the City of Sarnia’s resolution passed January 24, 2020 to “halt the construction of the Deep Geological Repository, in the Bruce Peninsula so that less dangerous solutions can be found for the longer storage of Nuclear Waste”;

AND FURTHER THAT, this resolution be forwarded to the City of Sarnia as well as the Honourable Jonathan Wilkinson, Minister of the Environment and Climate Change.

Carried _____ Defeated _____ Deferred _____

Sam Dunnett, Mayor

Recorded Vote Called by: _____

Recorded Vote

Member of Council	Yea	Nay	Absent
Brunton, Tim			
Hetherington, John			
Kneller, Brad			
Smith, Wayne			
Mayor: Dunnett, Sam			



THE CORPORATION OF THE CITY OF SARNIA

City Clerk's Department

255 Christina Street N. PO Box 3018

Sarnia ON Canada N7T 7N2

519 332-0330 519 332-3995 (fax)

519 332-2664 (TTY)

www.sarnia.ca clerks@sarnia.ca

January 24, 2020

To: All Ontario Municipalities

Re: Ontario Power Generation's Deep Geologic Repository Project

At its meeting held on January 20, 2020, Sarnia City Council considered the attached motion submitted by Councillor Margaret Bird with respect to the proposed Deep Geological Repository Project and adopted the following resolution:

That Sarnia City Council support the halting of the construction of the Deep Geological Repository, in the Bruce Peninsular, so that less dangerous solutions can be found for the longer storage of nuclear waste; and

That Sarnia City Council instruct the Sarnia City Clerk to notify all 444 Ontario Municipalities, through AMO, by January 24th., 2020, of our objective; and

That the Sarnia City Clerk send a copy of our resolution to the County of Lambton Clerk, along with all the County Councillors, asking for their endorsement.

Sarnia City Council respectfully seeks your endorsement of this resolution. If your municipal council endorses this resolution, we would request that a copy of the resolution be forwarded to the following:

Honourable Jonathan Wilkinson, Minister of the Environment and Climate Change
ec.ministre-minister.ec@canada.ca; and

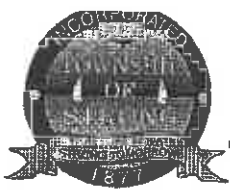
City of Sarnia, City Clerk's Office
clerks@sarnia.ca

Sincerely,



Dianne Gould-Brown
City Clerk

Attachment: Motion submitted by Councillor Margaret Bird



THE CORPORATION OF THE TOWNSHIP OF STRONG

COUNCIL RESOLUTION

Date: February 11, 2020

Resolution # R2020 - 050

Moved by: Jody Baillie
 Jason Cottrell
 Jeff McLaren
 Marianne Stickland

Seconded by: Jody Baillie
 Jason Cottrell
 Jeff McLaren
 Marianne Stickland

Whereas the North Bay Parry Sound District Health Unit has advised municipalities of the following changes in the funding formula;

- change from 25/75 municipal/provincial to 30/70 for mandatory programs, and;
- change from 100% provincial funding to 30/70 for a number of other related programs;

And Whereas these changes will result in a 42% increase in the municipal levy, commencing in 2021, with no increased service delivery;

And Whereas small rural Northern Ontario municipalities do not have the financial resources to fund this 42% increase;

- with sparse populations and small tax bases make it difficult to raise the requisite funds, and also provide core mandated municipal services to residents; and
- residents' annual income is well below the provincial poverty level, with many on fixed incomes and raising municipal property taxes will create significant hardship;

And Whereas our municipalities support the Health Unit's mission "To foster health living within our communities by preventing illness, promoting healthy choices and providing trusted support and information";

- hence, we reiterate that we want to remain under the auspices of the North Bay Parry Sound District Health Unit, and under the Rural & Northern Ontario designation.

And Whereas the Province of Ontario is currently reviewing the mandate and operations of Public Health Units;

Therefore be it resolved that the Township of Strong requests that Jim Pine, Facilitator of the Public Health Modernization consultations, review the current funding formula for Public Health and Rural & Northern Ontario municipalities; proposing exemptions, for the province to implement for 2021;

And That we contend that Public Health, as a pillar of our Ontario Health Care system, be funded through regular provincial taxation, not municipal property taxation;

And Further That this resolution will be distributed to all 22 Municipalities in the District of Parry Sound, for endorsement. Copies will be forwarded to the Minister of Health, Minister of Long Term Care, MPP Norm Miller, MPP Vic Fedeli, Ontario Health Board Chair, FONOM Chair, NOMA Chair, AMO Chair, and the North Bay Parry Sound District Health Unit.


 Mayor Kelly Elik

Carried

Defeated

Magnetawan Community Centre Board

Meeting Minutes

Thursday January 9, 2020 9:00AM

Magnetawan Community Centre

4304 Highway 520, Magnetawan

Committee members in attendance: Garry Johnston (Interim - Chair); Garfield Robertson; Mark Langford; Maria Dunnett; Brad Kneller (Councillor) and Harvey Sohm. Staff member in attendance: Nicole Gourlay (secretary for the board, Deputy Clerk)

Regrets: Charlie Gray

1. Call to Order

Meeting was called to order at 9:00 AM

2. Declaration of Pecuniary Interest

3. Adoption of the Agenda

RESOLUTION 2020-01

Moved by: Mark Langford; Seconded by Maria Dunnett;

BE IT RESOLVED THAT the Magnetawan Community Centre Board adopts the agenda for this regular meeting of January 9, 2019. (Carried)

4. Adoption of the meeting minutes from previous meeting

RESOLUTION 2020-02

Moved by Garfield Robertson; Seconded by Harvey Sohm:

BE IT RESOLVED THAT the Magnetawan Community Centre Board adopts the minutes from the regular committee meeting of November 21, 2019. (Carried)

5. 2020 Capital Projects Update and review of 2018/2019 Rentals

The committee discussed the 2020 capital projects as outlined in the previous meeting minutes as roof repair, front entrance and walkway/driveway drainage at Magnetawan Community Centre, Magnetawan Community Centre windows and sand blasting/painting the railing in front of Library entrance. The Committee asked that the DC get

information on the condition of the old dishwasher from the Magnetawan Community Centre. When discussing the roof tender, the Committee would like to know the make of the old roof at the next meeting. The Committee thinks that asphalt at the front entrance would be the best option and suggested that we reach out to a local contractor for quotations. The DC is reaching out to a local painter/decorator to get an idea of the cost for painting/sandblasting the railing as well.

6. Review of Community Centre Rental Form

The DC outlined to the Committee the changes suggested to the rental process by making the process more computer friendly to allow for date/time stamping on requests. The draft form will be created and brought to a future meeting for the Committee's review and input prior to going to Council.

The Committee asked to have a report back from the DC on the 2018-2019 actual costs to run Magnetawan Community Centre and Pavilion versus the revenues.

7. New Business

The Committee asked that Steve be able to attend the meetings as well. The DC explained that she would bring that back to the CAO/Clerk.

The DC outlined that she would bring the mandate for the Committee back to the next meeting as well as the new Procedural By-law if passed by Council on the 15th of January meeting.

8. Adjournment

The next meeting of the Magnetawan Community Centre Board will be on Thursday February 6th, 2020 at 9:00 AM.

Resolution 2019-06

Moved by Mark Langford; Seconded by Maria Dunnett:

BE IT RESOLVED THAT the Magnetawan Community Development Committee adjourns this meeting at 10:05 am. (Carried)

Magnetawan Community Development Committee

Meeting Agenda

Tuesday February 11, 2020 5:00PM

Magnetawan Community Centre

4304 hwy 520, Magnetawan

*In attendance: John Hetherington, Marik Szabunio, Diane Szabunio, Emily Bolduc,
Angela Hoffman, Tim Sullivan (secretary, Recreation Supervisor)*

Regrets: Marilyn Raaflaub

1. Call to Order

Meeting was called to order at 5:05pm.

2. Adoption of the Agenda

R

MCDC Resolution no. 2020-04

Moved by: Diane Szabunio, Seconded by: Jpohn Hetherington

*BE IT RESOLVED THAT: The Magnetawan Community Development Committee adopts
the agenda for this regular meeting of February 11, 2020 (Carried)*

3. Disclosure of Conflict of Interest

No member of the committee have any disclosures of conflict of interest.

4. Adoption of the meeting minutes from previous meeting

R

MCDC Resolution no. 2020-05

Moved by: Merick Szabunio, Seconded by: Angie Hoffman

*BE IT RESOLVED THAT: The Magnetawan Community Development Committee adopts
the minutes from the regular committee meeting of January 14, 2020 (Carried)*

5. Family Fun Day

John intends to have some students from the public school to help him start snow carving on Friday and continue to carve throughout the weekend and on Sunday. Tim will be outside supervising children's games. Tim will email Ken Black and Melissa Sohm (balloon animals and face painting respectively) to set up in the hallway during family

Fun Day so that there is space inside for the birds of prey demonstration. A firepit will be setup outside. Tim will make laminated signs for the rink to say that hockey is not allowed during family fun day. Emily will do snowshoeing. Diane will be available as a floater, both inside and out when needed.

6. Upcoming Events – Easter, Yuk Yuks

The MCDC will plan an Easter event, this will take place on the Saturday April 11 2020. Emily will call Science North to get quotes on education shows/demonstrations. We will do games where kids win prizes at the game itself rather than doing an Easter egg hunt or have kids win tickets that they then trade in for prizes, this was too complicated in past events. For food we will not be serving a full meal. We will have cookies, pastries, hot drinks and juice. The committee will decorate the hall with cut-outs on the walls and daffodils (or similar Spring flower) as centre pieces. There will be crafts and colouring for little kids.

Yuk Yuks will have more detailed planning at the upcoming meeting in March. The committee tentatively plans to have a Yuk Yuks night on May 16th which is the Saturday of the Victoria Long weekend. The Committee believes that the high ticket price may have been a deterrent to some people. By hosting the event on a weekend where cottagers are more likely to be in the area, more people could be drawn to attend. The event would have minimal food and the committee would charge roughly \$25 per ticket. Tim to contact Yuk Yuks to get a list of comedians who might be available.

Upcoming Projects:

The welcome to Magnetawan Signs were discussed. Tim has contacted the MTO Corridor Management sector in Huntsville to inquire about putting road signs up around the community. The terms are now 5 year terms for \$770 and the deadline to apply is March 31. Tim contacted Signcraft for some estimates. They recommend a 4x8 sign for highway use. And they will be contacting Tim to provide more details on estimates and options for sign materials, borders etc. Peacock Sign in Burks Falls is another place that did municipal signage and they will be contacted for estimates.

7. Election of Chair and Vice Chair

R

Emily Bolduc has tentatively agreed to be the chair for the MCDC and Angela Hoffman has tentatively agreed to be vice chair. They would like a description of duties and responsibilities of the chair and vice chair

MCDC resolution no. 2020-06

Moved by: _____, Seconded by: _____

WHEREAS the Municipal Procedural By-Law 2020-04, outlines that Committees of Council must appoint a chair and vice chair.

AND WHEREAS the Magnetawan Community Development Committee is an active committee or board of Council

*THEREFORE BE IT RESOLVED that The Magnetawan Community Development Committee appoints _____ as chair, and _____ as vice chair for the 2020 calendar year. (Deferred)
Resolution was deferred*

8. Adjournment

R

MCDC Resolution no. 2020-07

Moved by: Diane Szabunio, Seconded by: Merik Szabunio

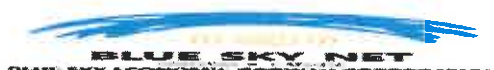
BE IT RESOLVED THAT The Magnetawan Community Development Committee adjourns this meeting at 6:20pm on February 11, 2020. (Carried)

Kerstin Vroom

Subject: FW: Tech-Talk: February 2020

From: Blue Sky Net <info@blueskynet.ca>
Sent: Friday, February 7, 2020 2:29 PM
To: Kerstin Vroom <Clerk@magnetawan.com>
Subject: Tech-Talk: February 2020

[View this email in your browser](#)



 Share  Tweet  Forward

Tech-Talk February 2020

Updating the content on your website can seem like a chore for some, but for others it can help propel them to the top of search engine results and lead to real business growth. This month, we discuss why updating the content on your website is important to your business and the supporting strategies to do it right.

FEATURED ARTICLE

7 reasons your business website needs more content now.

[Originally posted by Talk-Business.co.uk](#)

You seem to have every element you need:

- Easy navigation.
- Plenty of great visuals.
- Product pictures and information.
- Contact information.
- Online checkout.

In spite of this, you just aren't getting the performance you need. Traffic and rankings have gone stagnant. What's missing?

The missing piece could be content. Yes, you have plenty of content already, but a good website benefits from a steady supply of fresh content. If yours hasn't been updated in a while, here are some reasons to invest in new content for your SME website. Once you see the results, you'll want to make a commitment to updating your site with fresh content on a regular basis.

1. Google loves websites that update frequently
2. More content increases your website authority
3. Adding website content forces frequent indexing
4. You can rank for more relevant keywords
5. It helps you provide more up to date information to your audience
6. You'll earn backlinks
7. It helps you get more website traffic

To read more in detail about the importance of keeping your website up to date, you can read the full article by [clicking this link](#).

NEWS AND RESOURCES



[How to Update Your Website:
Tips and Best Practices](#)

This article by Wix.com provides great insight into how you should approach revising your website content, no matter what your website is built on. It features links to useful tools which you can also use during your website evaluation!

[Dos and Don'ts of Business Blog Post Writing](#)



Before you make that business blog post, make sure to review this handy guide on some of the things to review and consider before hitting that publish button.



[7 Tips to Write a Blog Post That Converts](#)

In this article you have the opportunity to learn about writing strategies which will help you get the expected outcomes of your business blog post.

[How to Add a New Post in WordPress and Utilize all the Features](#)



If your website uses Wordpress, this guide will assist you in walking you through the different blog posting features available through Wordpress and how to successfully create a post.

BROADBAND ADVOCACY

[Connectednorth.ca](http://connectednorth.ca) offers a unique experience catered to Northern Ontarians. It boasts tools and resources which help you learn more about broadband and what services are available to you.

Not only is connectednorth.ca a resource for broadband education, it also allows **you** the opportunity to be a part of Northern Ontario policy advocacy by participating in speed tests and internet access surveys.

[Connectednorth.ca](http://connectednorth.ca) features:

- An **address lookup** feature which provides you a list of internet service providers.
- A **speed test tool** which you can use on your desktop or even your mobile phone without needing to download an app!
- An FAQ on the different types of ways internet can be provided to a home.
- Information about the status of broadband coverage in Northern Ontario.
- Information on how to connect with an ICTN that provides support in your region.

We want to make sure that Blue Sky Net is providing content that is useful to you. Whether you're a small business owner or a municipal representative, we want to hear from you about what kind of content should be featured on Tech-Talk or in future workshops.

Give Your Feedback



Twitter



Facebook



Website

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You are receiving this email as a municipal representative. We hope to continue to deliver insights regarding information communication technology through this newsletter. Feel free to share information from Tech Talk with any of your ratepayers.

Our mailing address is:

Blue Sky Net
102-150 First Avenue West
North Bay, On P1B 3B9
Canada

[Add us to your address book](#)

Want to change how you receive these emails?
You can [update your preferences](#) or [unsubscribe from this list](#).



Kerstin Vroom

From: André Couture <acouture@townofparrysound.com>
Sent: Wednesday, February 12, 2020 4:26 PM
To: MikeonMcKellarCouncil@outlook.com; pennybrandt18@gmail.com; jbaillie@strongtownship.com; Township of Machar; Bonnie Keith; afriesen@mcmurrichmonteith.com; morrison.lisa@sympatico.ca; clerk@burksfalls.ca; buddbrown@townshipofjoly.com; clerk.administrator@townshipofjoly.com; erobinson@mcdougall.ca; clerk@armourtownship.ca; margaretann.macphail@townshipofperry.ca; Kerstin Vroom; whawes@thearchipelago.on.ca; councillor.comrie@whitestone.ca; info@whitestone.ca; jedwards@sundridge.ca; Keven.Beaucage@townofkearney.ca; shawthorne@southernriverontario.com; treasurer@carling.ca; info@seguin.ca; michelle.hendry@whitestone.ca
Subject: 2019 Q4 POA Update
Attachments: Draft 2019 POA Summary of Operations.pdf

Good afternoon,

Please find attached the DRAFT 2019 POA Summary of Operations. There will be a minor variance as not all municipalities have finalized 2019 Q4 yet. The variance will be negligible.

Key points:

- Q4 generated a new record low number of tickets. A total of 998 tickets were received by our office, with the Q4 average being 1,835.
- 2019 generated a record low revenue of approximately \$930,000.
- 2019 generated a record low profit of approximately \$143,000, but retained a healthy profit margin of approx. 15.5%.
- Based on Q4 ticket issuance and revenue, there is no distribution for Q4.

If you have any questions, do not hesitate to contact me.

Regards,

André Couture
Manager of POA Court Services
acouture@townofparrysound.com
T. (705) 746-2101 x212

2019 POA Summary of Operations

	2019	Q1		Q2		Q3		Q4	
	Budget	Gen Ledger	Adjusted	Gen Ledger	Adjusted	Gen Ledger	Adjusted	Gen Ledger	Adjusted
Revenues									
TOTAL	\$ 1,227,600.00	\$ 147,360.11	\$ 201,247.14	\$ 375,134.02	\$ 443,225.87	\$ 644,161.68	\$ 703,738.03	\$ 928,760.87	
Expenditures									
Salaries, Benefits & Contracted Services	\$ 238,300.00	\$ 54,853.01	\$ 54,853.01	\$ 111,579.62	\$ 111,579.62	\$ 170,219.36	\$ 187,996.21	\$ 234,627.55	
Office Administration & Facilities	\$ 99,325.00	\$ 2,344.44	\$ 17,290.49	\$ 22,358.69	\$ 35,336.76	\$ 40,742.68	\$ 40,742.68	\$ 82,590.01	
Partner's Administration Charge	\$ 45,000.00	\$ -	\$ 5,614.02	\$ -	\$ 22,500.00	\$ -	\$ 33,750.00	\$ 45,000.00	
Prosecution & Justice of Peace	\$ 150,000.00	\$ 32,350.15	\$ 35,476.53	\$ 60,205.43	\$ 70,922.15	\$ 96,998.30	\$ 102,279.69	\$ 147,422.70	
Interpreter Costs	\$ 16,000.00	\$ 1,080.64	\$ 1,080.64	\$ 4,583.13	\$ 4,583.13	\$ 11,835.24	\$ 11,835.24	\$ 17,739.82	
Court related travel & witness fees	\$ 1,500.00	\$ 385.19	\$ 385.19	\$ 848.40	\$ 848.40	\$ 1,310.87	\$ 1,310.87	\$ 1,997.71	
NCO & A1 Collection Costs	\$ 20,000.00	\$ 3,048.51	\$ 3,048.51	\$ 6,173.72	\$ 6,173.72	\$ 14,551.98	\$ 16,905.33	\$ 20,383.55	
Amortization of Capital Assets	\$ 2,075.00	\$ -	\$ -	\$ -	\$ -	\$ 541.02	\$ 541.02	\$ 1,081.99	
Audit Costs	\$ 2,700.00	\$ -	\$ -	\$ 1,617.98	\$ 1,617.98	\$ 1,617.98	\$ 1,617.98	\$ 1,617.98	
Fines & By-Laws to Municipalities	\$ 18,000.00	\$ 1,650.00	\$ 1,650.00	\$ 2,825.00	\$ 2,825.00	\$ 4,085.00	\$ 4,085.00	\$ 6,105.00	
Fines paid to other POA Offices	\$ 52,000.00	\$ -	\$ 6,239.37	\$ 6,239.37	\$ 13,418.85	\$ 13,418.85	\$ 23,171.28	\$ 38,669.73	
Transfer to Municipal Partners	\$ 367,000.00	\$ -	\$ -	\$ -	\$ 41,081.58	\$ 52,721.82	\$ 93,803.40	\$ 148,487.06	
Certificate of Offence charges	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,324.41	
ICON Usage, Relizon & Forms	\$ 16,000.00	\$ 1,417.94	\$ 2,357.84	\$ 3,521.34	\$ 5,771.64	\$ 7,760.69	\$ 8,595.29	\$ 11,268.12	
Provincial Monitoring/Enforcement	\$ 5,700.00	\$ 938.00	\$ 1,407.00	\$ 1,876.00	\$ 2,814.00	\$ 3,752.00	\$ 4,221.00	\$ 5,628.00	
VFS paid to Province	\$ 147,000.00	\$ 10,602.53	\$ 21,155.84	\$ 29,541.19	\$ 49,616.22	\$ 60,193.31	\$ 69,848.31	\$ 108,824.73	
Fines paid to Province	\$ 42,000.00	\$ 3,540.00	\$ 11,890.00	\$ 13,665.00	\$ 21,415.00	\$ 27,720.00	\$ 39,775.00	\$ 67,450.00	
TOTAL	\$ 1,227,600.00	\$ 112,210.41	\$ 162,448.44	\$ 265,034.87	\$ 390,504.05	\$ 507,469.10	\$ 640,478.30	\$ 940,218.36	
		Distribution	\$ 38,798.70	\$ 110,099.15	\$ 52,721.82	\$ 136,692.58	\$ 63,259.73	\$ (11,457.49)	

Stakeholder Memo: Tribunals Ontario Fee Increases

February 14, 2020

TO: Assessment Review Board (ARB) Stakeholders
FROM: Mira Gamsa, Director of Operations, Tribunals Ontario
RE: Tribunals Ontario Fee Increases

Effective April 1, 2020, application fees are increasing by six per cent for the Assessment Review Board (ARB), the Landlord and Tenant Board (LTB) and the Licence Appeal Tribunal (LAT).

The increase in fees is necessary to fulfil Tribunals Ontario's commitment to offset the cost of providing fair, impartial, and high-quality adjudication to Ontarians who have disputes. The fees are still structured so that services are reasonable and accessible.

Please see the new fees listed below and make sure to review and update any of your own publications or documents that reference Tribunals Ontario's application fees.

Assessment Review Board

The residential fee is increasing from \$125.00 to \$132.50 per appeal, regardless of taxation year.

The non-residential fee is increasing from \$300.00 to \$318.00 per appeal, regardless of taxation year.

If you have any questions about the new fees, please contact the ARB at ARB.Registrar@ontario.ca.

Thank you,



Mira Gamsa
Director of Operations
Tribunals Ontario

FONOM

The Federation of Northern Ontario Municipalities

February 11, 2020

Federation of Ontario Municipalities (FONOM)
Member Municipalities

Dear Mayors and Councils:

On behalf of our Board of Directors, I would like to invite you to attend the 2020 FONOM Conference which is being hosted by the City of Timmins May 13-15, 2020.

This year's conference marks the 60th anniversary of the Federation and the theme is "connecting the north" with speakers and topics designed to appeal to municipal and indigenous councillors on issues important to Northerners.

In addition, the Conference tradeshow is an excellent opportunity for you to talk directly with exhibitors about the products and services they provide.

This year's event also includes a Minister's Forum where you will hear first-hand from Provincial Cabinet members on what their Ministries are doing for the betterment of Northeastern Ontario.

Registration is now open or more information please visit:
<https://fonom.timmins.ca/>

Looking forward to seeing you there!



Danny Whalen
FONOM President



Invoice Audit Trail

Fiscal Year: 2020

Batch : 17 To 17

Fiscal Period: 2

Sequence : Supplier Name, Details As Entered

Vendor Code	Invoice Number	Invoice Description	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ WO No.	Cheque # / Pay Date	Discount Terms Paid Code	Amount
No. Of invoices per supplier (1) ...		Total Outstanding :		598.90	Total Paid :		0.00		
08040	HAMMOND, TREVOR								
72			U		18-Feb-2020	700.00U			
FAMILY FUN DAY - WAGON RIDE					26-Feb-2020				
1-4-2600-2015					COM - Events			700.00	
1-2-1000-1010					Trade Accounts Payable			-700.00	
No. Of invoices per supplier (1) ...		Total Outstanding :		700.00	Total Paid :		0.00		
12044	LIEBERKNECHT, MATT								
FEB 16			U		16-Feb-2020	454.75U			
FAMILY FUN DAY - BIRD DEMONSTRATION					26-Feb-2020				
1-4-2600-2015					COM - Events			454.75	
1-4-2600-2015					COM - Events			-45.24	
1-1-1100-1102					HST Receivable-Blended			45.24	
1-2-1000-1010					Trade Accounts Payable			-454.75	
No. Of invoices per supplier (1) ...		Total Outstanding :		454.75	Total Paid :		0.00		
18086	ROYAL BANK VISA								
FEB 02			U		02-Feb-2020	12.00U			
ANNUAL FEE					26-Feb-2020				
1-4-1300-2310					TREAS - Bank Charges			12.00	
1-2-1000-1010					Trade Accounts Payable			-12.00	
No. Of invoices per supplier (1) ...		Total Outstanding :		12.00	Total Paid :		0.00		
Total No. Of Invoices processed (140) ...		Total Outstanding :		242523.27	Total Paid :		0.00		

STAFF PAYROLL 31 304.75
 Feb. 7/20 BATCH 41 590.28

\$345,756.37



Invoice Audit Trail

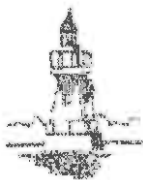
Fiscal Year: 2020

Fiscal Period: 2

Batch : 15 To 15

Sequence : Supplier Name, Details As Entered

Vendor Code	Status	P O #	Invoice Date/ Due Date	Invoice Amount	Posted/ WO No.	Cheque # / Pay Date	Discount Terms Paid Code	Amount
02037								
BRAY MOTORS LIMITED								
DEAL 5635	U		07-Feb-2020	41590.28	U			
2020 GMC SIERRA 1500 VIN # 1GTR9AEF2LZ21			07-Feb-2020					
0731								
1-4-7219-8000			TR13 - Capital Expenditures					41590.28
1-4-7219-8000			TR13 - Capital Expenditures					-4120.13
1-1-1100-1102			HST Receivable-Blended					4120.13
1-2-1000-1010			Trade Accounts Payable					-41590.28
<hr/>								
No. Of Invoices per supplier (1) ...			Total Outstanding :	41590.28	Total Paid :			0.00
<hr/>								
Total No. Of invoices processed (1) ...			Total Outstanding :	41590.28	Total Paid :			0.00



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Vendor Code				Discount Terms			
Invoice Number	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ WO No.	Cheque # / Pay Date	Paid Code Amount Date	Amount
01015 ADAMS BROS. CONSTRUCTION LTD.							
129000	U		04-Feb-2020	339.00U			
MONTHLY WASHROOM RENTALS FEB 3 - MAR 2, 2020 - CHAPMAN & CROFT							
1-4-4030-2015			RECY - Latrine Rentals/Cleanir			169.50	
1-4-4020-2020			LF - Latrine Rentals/Cleaning			169.50	
1-4-4020-2020			LF - Latrine Rentals/Cleaning			-16.86	
1-4-4030-2015			RECY - Latrine Rentals/Cleanir			-16.86	
1-1-1100-1102			HST Receivable-Blended			33.72	
1-2-1000-1010			Trade Accounts Payable			-339.00	

No. Of invoices per supplier (1) ... Total Outstanding : 339.00 Total Paid : 0.00

01184 AHMIC MARINE LTD.							
2020-019	U		31-Jan-2020	143.32U			
FUEL FOR ZAMBONI							
1-4-7300-3020			26-Feb-2020			143.32	
1-4-7300-3020			HALL - Zamboni Expenses			-14.26	
1-1-1100-1102			HST Receivable-Blended			14.26	
1-2-1000-1010			Trade Accounts Payable			-143.32	

No. Of Invoices per supplier (1) ... Total Outstanding : 143.32 Total Paid : 0.00

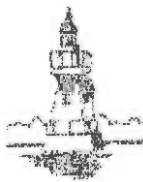
01135 ARNSTEIN LAWN AND GARDEN COMPANY INC.							
01-95267	U		14-Feb-2020	2561.99U			
JOHN DEERE PARTS							
1-4-7213-2070			26-Feb-2020			2561.99	
1-4-7213-2070			TRACTOR 2 - Repairs			-254.84	
1-1-1100-1102			HST Receivable-Blended			254.84	
1-2-1000-1010			Trade Accounts Payable			-2561.99	

No. Of Invoices per supplier (1) ... Total Outstanding : 2561.99 Total Paid : 0.00

02070 BAKER TILLY SNT LLP							
451013	U		31-Jan-2020	9040.00U			
2019 YEAR END AUDIT							
1-4-1300-2200			26-Feb-2020			9040.00	
1-4-1300-2200			TREAS - Accounting/Audit			-899.20	
1-1-1100-1102			HST Receivable-Blended			899.20	
1-2-1000-1010			Trade Accounts Payable			-9040.00	

No. Of invoices per supplier (1) ... Total Outstanding : 9040.00 Total Paid : 0.00

02022 BLACK MOTOR SALES							
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Vendor Code	Invoice Number	Invoice Description	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ WO No.	Cheque # / Pay Date	Discount Terms Paid Code	Amount
	52355		U		29-Jan-2020	181.87U			
		SAFETY BOOTS, LINERS			26-Feb-2020				
	1-4-3061-2020				F - Safety-PPE			181.87	
	1-4-3061-2020				F - Safety-PPE			-18.09	
	1-1-1100-1102				HST Receivable-Blended			18.09	
	1-2-1000-1010				Trade Accounts Payable			-181.87	

No. Of invoices per supplier (1) ...	Total Outstanding :	181.87	Total Paid :	0.00
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02037 BRAY MOTORS LIMITED

	141698		U		12-Feb-2020	1419.51U			
		STUDDER SNOW TIRES x4 - SUPPLY & INSTALL			26-Feb-2020				
	1-4-7219-2070				TR13 - Repairs			1419.51	
	1-4-7219-2070				TR13 - Repairs			-141.20	
	1-1-1100-1102				HST Receivable-Blended			141.20	
	1-2-1000-1010				Trade Accounts Payable			-1419.51	

No. Of invoices per supplier (1) ...	Total Outstanding :	1419.51	Total Paid :	0.00
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03087 CENTRALSQUARE CANADA SOFTWARE INC.

	269437	Q-00016335	U		31-Jan-2020	242.95U			
		KIT UPDATE 2019			26-Feb-2020				
	1-4-1200-2130				ADMIN - Computer expenses			242.95	
	1-4-1200-2130				ADMIN - Computer expenses			-24.17	
	1-1-1100-1102				HST Receivable-Blended			24.17	
	1-2-1000-1010				Trade Accounts Payable			-242.95	

	269438	Q-00016335	U		31-Jan-2020	364.43U			
		SERVICE UPDATES			26-Feb-2020				
	1-4-1200-2130				ADMIN - Computer expenses			364.43	
	1-4-1200-2130				ADMIN - Computer expenses			-36.25	
	1-1-1100-1102				HST Receivable-Blended			36.25	
	1-2-1000-1010				Trade Accounts Payable			-364.43	

No. Of invoices per supplier (2) ...	Total Outstanding :	607.38	Total Paid :	0.00
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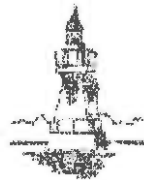
03065 CLOUTHIER, MATTHEW

	FEB 07		U		07-Feb-2020	576.57U			
		MILEAGE JAN 9 - FEB 6, 2020			26-Feb-2020				
	1-4-2100-2030				CBO - Mileage			576.57	
	1-2-1000-1010				Trade Accounts Payable			-576.57	

No. Of invoices per supplier (1) ...	Total Outstanding :	576.57	Total Paid :	0.00
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03321 CURRIE TRUCK CENTRE

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Invoice Number	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ Amount WO No.	Cheque # / Pay Date	Discount Terms Paid Code	Amount	Date	Amount
01157173P	U		29-Jan-2020	975.24U					
DEF FLUID			26-Feb-2020						
1-4-3229-2022			TR29 - Diesel				162.54		
1-4-3228-2022			TR28 - Diesel				162.54		
1-4-3228-2022			TR28 - Diesel				-16.17		
1-4-3227-2022			TR 27 - Diesel				162.54		
1-4-3227-2022			TR 27 - Diesel				-16.17		
1-4-3224-2022			TR24 - Diesel				162.54		
1-4-3224-2022			TR24 - Diesel				-16.17		
1-4-3222-2022			TR22 - Diesel				162.54		
1-4-3222-2022			TR22 - Diesel				-16.17		
1-4-3219-2022			LOADER - Diesel				162.54		
1-4-3219-2022			LOADER - Diesel				-16.17		
1-4-3229-2022			TR29 - Diesel				-16.17		
1-1-1100-1102			HST Receivable-Blended				97.02		
1-2-1000-1010			Trade Accounts Payable				-975.24		

No. Of invoices per supplier (1) ... Total Outstanding : 975.24 Total Paid : 0.00

04031 DEEVEY, CAITLIN A

FEB 20	U		10-Feb-2020	102.59U					
MILEAGE JAN 28 - FEB 6, 2020			26-Feb-2020						
1-4-2200-2010			BLEO - Materials/Supplies				102.59		
1-2-1000-1010			Trade Accounts Payable				-102.59		

No. Of invoices per supplier (1) ... Total Outstanding : 102.59 Total Paid : 0.00

04021 DEAN'S AUTO CARE

9411	U		17-Dec-2019	277.05U					
TRUCK #11 - OIL CHANGE, AUXILIARY BULB, COOLANT LEAK, FIXED PASSENGER SIDE DOOR SPRING			26-Feb-2020						
1-2-1000-1009			Accounts Payable - Clearing ac				277.05		
1-2-1000-1009			Accounts Payable - Clearing ac				-27.56		
1-1-1100-1102			HST Receivable-Blended				27.56		
1-2-1000-1010			Trade Accounts Payable				-277.05		

No. Of invoices per supplier (1) ... Total Outstanding : 277.05 Total Paid : 0.00

06034 FREIGHTLINER NORTH BAY

0000247339	U		04-Feb-2020	239.15U					
TRUCK #24 - LED FLOOD LAMP, COOLANT EXT			26-Feb-2020						
1-4-3224-2070			TR24 - Repairs				239.15		
1-4-3224-2070			TR24 - Repairs				-23.79		
1-1-1100-1102			HST Receivable-Blended				23.79		
1-2-1000-1010			Trade Accounts Payable				-239.15		



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No. Of invoices per supplier (1) ...	Total Outstanding :	239.15	Total Paid :	0.00
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04039 GHD LIMITED, C/O TH1021

671884	U		25-Nov-2019	7684.00U							
MOM-2019 STRUCTURE INSPECTIONS			26-Feb-2020								
1-2-1000-1009			Accounts Payable - Clearing ac					7684.00			
1-2-1000-1009			Accounts Payable - Clearing ac					-764.32			
1-1-1100-1102			HST Receivable-Blended					764.32			
1-2-1000-1010			Trade Accounts Payable					-7684.00			

No. Of invoices per supplier (1) ...	Total Outstanding :	7684.00	Total Paid :	0.00
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07064 GIN-COR INDUSTRIES

59366	U		28-Jan-2020	3612.70U							
TRUCK #24; REBUILT KIT MAIN CONVEYOR, CHA			26-Feb-2020								
NGED SHAFT, SPROCKETS, BEARINGS & MAIN C											
HAIN											
1-1-1100-1102			HST Receivable-Blended					359.35			
1-2-1000-1010			Trade Accounts Payable					-3612.70			
1-4-3224-2070			TR24 - Repairs					3612.70			
1-4-3224-2070			TR24 - Repairs					-359.35			

59457	U		29-Jan-2020	845.39U							
TRUCK #24 - GATE HEIGHT SENSOR EXT, SPEE			26-Feb-2020								
D SENSOR, PENCIL SCISSOR EXT INSTALL											
1-1-1100-1102			HST Receivable-Blended					84.09			
1-2-1000-1010			Trade Accounts Payable					-845.39			
1-4-3224-2070			TR24 - Repairs					845.39			
1-4-3224-2070			TR24 - Repairs					-84.09			

No. Of invoices per supplier (2) ...	Total Outstanding :	4458.09	Total Paid :	0.00
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14085 NORTH BAY PARRY SOUND DISTRICT HEALTH UNIT

FEB 2020	U		01-Feb-2020	3799.08U							
2020 FEBRUARY HEALTH UNIT LEVY			26-Feb-2020								
1-4-6400-2010			HEALTH - Health Unit					3799.08			
1-2-1000-1010			Trade Accounts Payable					-3799.08			

No. Of invoices per supplier (1) ...	Total Outstanding :	3799.08	Total Paid :	0.00
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08076 H&R MACHINE WELDING & FABRICATION

5174	U		22-Jul-2019	8701.00U							
FORCIBLE ENTRY SIMULATOR			26-Feb-2020								
1-2-1000-1009			Accounts Payable - Clearing ac					8701.00			
1-2-1000-1009			Accounts Payable - Clearing ac					-865.48			
1-1-1100-1102			HST Receivable-Blended					865.48			



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					Trade Accounts Payable				-8701.00

No. Of invoices per supplier (1) ... Total Outstanding : 8701.00 Total Paid : 0.00

15050 HYDRO ONE NETWORKS

200198935146	JAN 30		U		30-Jan-2020				28.15U
226	SIDERD 15 16 N - JANUARY 30, 2020				26-Feb-2020				
1-4-2000-2029		FD - Hydro - 226 15th & 16th S							-3.37
1-1-1100-1102		HST Receivable-Blended							3.37
1-2-1000-1010		Trade Accounts Payable							-28.15
1-4-2000-2029		FD - Hydro - 226 15th & 16th S							28.15

200100056780	JAN 31		U		31-Jan-2020				28.16U
6527	HWY 124 - JANUARY 31, 2020				26-Feb-2020				
1-4-7205-2030		P - Hydro							-3.37
1-1-1100-1102		HST Receivable-Blended							3.37
1-2-1000-1010		Trade Accounts Payable							-28.16
1-4-7205-2030		P - Hydro							28.16

200198932621	FEB 03		U		03-Feb-2020				1834.95U
60	AHMIC ST - FEBRUARY 3, 2020				26-Feb-2020				
1-4-2006-2030		AHMIC STATION - Hydro							-173.19
1-1-1100-1102		HST Receivable-Blended							173.19
1-2-1000-1010		Trade Accounts Payable							-1834.95
1-4-2006-2030		AHMIC STATION - Hydro							1741.16
1-4-7700-2030		AHMIC - Hydro							-244.67
1-1-1100-1101		HST Receivable-100%							244.67
1-4-7700-2030		AHMIC - Hydro							93.79

No. Of invoices per supplier (3) ... Total Outstanding : 1891.26 Total Paid : 0.00

08068 HORSMAN, BRIAN

FEB 13			U		13-Feb-2020				145.80U
MILEAGE & LUNCH TO ATTEND COURT					26-Feb-2020				
1-4-2100-2030		CBO - Mileage							89.64
1-4-2100-2010		CBO - Materials/Supplies							56.16
1-4-2100-2010		CBO - Materials/Supplies							-5.59
1-1-1100-1102		HST Receivable-Blended							5.59
1-2-1000-1010		Trade Accounts Payable							-145.80

No. Of invoices per supplier (1) ... Total Outstanding : 145.80 Total Paid : 0.00

01184 AHMIC MARINE LTD.

2020-018			U		31-Jan-2020				409.22U
FUEL; FIRE UNITS #517, #511, #510, #514					26-Feb-2020				
1-4-2017-2022		TR517 - Fuel							76.45
1-4-2011-2022		TR511 - Fuel							178.29

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Vendor Code	Invoice Number	Invoice Description	Status	P O #	Invoice Date/ Due Date	Invoice Amount	Posted/ WO No.	Cheque # / Pay Date	Discount Terms Paid Code	Amount
	1-4-2011-2022				TR511 - Fuel					-17.73
	1-4-2010-2022				TR510 - Fuel					66.37
	1-4-2010-2022				TR510 - Fuel					-6.61
	1-4-2014-2022				TR514 - Fuel					88.11
	1-4-2014-2022				TR514 - Fuel					-8.77
	1-4-2017-2022				TR517 - Fuel					-7.61
	1-1-1100-1102				HST Receivable-Blended					40.72
	1-2-1000-1010				Trade Accounts Payable					-409.22

No. Of invoices per supplier (1) ... Total Outstanding : 409.22 Total Paid : 0.00

15050 HYDRO ONE NETWORKS

200029713089 FEB 4	U	04-Feb-2020	49.65U	
00 HWY 124 - FEBRUARY 4, 2020		26-Feb-2020		
1-4-3800-5014		STREET - Ahmic Harbour Stree		-6.87
1-1-1100-1102		HST Receivable-Blended		6.87
1-2-1000-1010		Trade Accounts Payable		-49.65
1-4-3800-5014		STREET - Ahmic Harbour Stree		49.65

200126393189 FEB 6	U	06-Feb-2020	32.52U	
14 CONCESSION LOT 18 - FEBRUARY 6, 2020		26-Feb-2020		
1-4-3800-5016		STREET - Rockwynn Landing I		-3.99
1-2-1000-1010		Trade Accounts Payable		-32.52
1-4-3800-5016		STREET - Rockwynn Landing I		32.52
1-1-1100-1102		HST Receivable-Blended		3.99

No. Of invoices per supplier (2) ... Total Outstanding : 82.17 Total Paid : 0.00

04000 KNELLER, BRADLEY K

JAN 31	U	31-Jan-2020	48.00U	
COUNCIL CONFERENCE		26-Feb-2020		
1-4-1000-1310		COUNCIL - Conferences and S		48.00
1-2-1000-1010		Trade Accounts Payable		-48.00

No. Of invoices per supplier (1) ... Total Outstanding : 48.00 Total Paid : 0.00

13080 MAGNETAWAN PUBLIC LIBRARY

FEB 05	U	05-Feb-2020	21720.00U	
ADVANCE ON 2020 BUDGET REQUEST		26-Feb-2020		
1-4-7400-5012		LIBRARY		21720.00
1-2-1000-1010		Trade Accounts Payable		-21720.00

No. Of invoices per supplier (1) ... Total Outstanding : 21720.00 Total Paid : 0.00

11010 KIDD'S HOME HARDWARE BUILDING CENTRE



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Vendor Code	Invoice Number	Invoice Description	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ WO No.	Cheque # / Pay Date	Discount Terms Paid Code	Amount
	2812853	TOW ROPE	U		11-Feb-2020	25.98U			
	1-4-7200-2010				26-Feb-2020				
	1-4-7200-2010	PARKS - Materials/Supplies						25.98	
	1-1-1100-1102	PARKS - Materials/Supplies						-2.59	
	1-2-1000-1010	HST Receivable-Blended						2.59	
	1-2-1000-1010	Trade Accounts Payable						-25.98	

	2812867	SHOVEL x2, BAT CLAMPS x2	U		11-Feb-2020	69.56U			
	1-4-4020-2010				26-Feb-2020				
	1-4-4020-2010	LF - Materials/Supplies						69.56	
	1-1-1100-1102	LF - Materials/Supplies						-6.92	
	1-2-1000-1010	HST Receivable-Blended						6.92	
	1-2-1000-1010	Trade Accounts Payable						-69.56	

No. Of invoices per supplier (2) ... Total Outstanding : 95.54 Total Paid : 0.00

12046 LAKELAND ENERGY LTD

	LE033487	STREETLIGHT REPAIR & MAINTENANCE FOR JAN 2020 - JANUARY 30, 2020	U		30-Jan-2020	909.36U			
	1-4-3800-5012				26-Feb-2020				
	1-4-3800-5012	STREET - Magnetawan Street						-90.46	
	1-1-1100-1102	HST Receivable-Blended						90.46	
	1-2-1000-1010	Trade Accounts Payable						-909.36	
	1-4-3800-5012	STREET - Magnetawan Street						909.36	

No. Of invoices per supplier (1) ... Total Outstanding : 909.36 Total Paid : 0.00

04085 CINDY LEGGETT

	JAN 2020	JANUARY FITNESS CLASSES	U		18-Feb-2020	420.00U			
	1-4-2600-2400				26-Feb-2020				
	1-4-2600-2400	COM - Recreation						420.00	
	1-2-1000-1010	Trade Accounts Payable						-420.00	

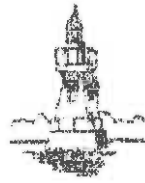
No. Of invoices per supplier (1) ... Total Outstanding : 420.00 Total Paid : 0.00

13025 MAC LANG (SUNDRIDGE) LIMITED

	34395	TRUCK #21 REPAIR	U		05-Feb-2020	142.38U			
	1-4-3221-2070				26-Feb-2020				
	1-4-3221-2070	TR21 - Repairs						142.38	
	1-1-1100-1102	TR21 - Repairs						-14.16	
	1-2-1000-1010	HST Receivable-Blended						14.16	
	1-2-1000-1010	Trade Accounts Payable						-142.38	

No. Of invoices per supplier (1) ... Total Outstanding : 142.38 Total Paid : 0.00

13009 MAGNETAWAN GRILL AND GROC



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Vendor Code	Invoice Number	Invoice Description	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ WO No.	Cheque # / Pay Date	Discount Terms Paid Code	Amount	Date	Amount
	326177	CREAMER x2, COFFEE	U		09-Jan-2020 26-Feb-2020	30.45U					
	1-4-3101-2120				J - Office				30.45		
	1-2-1000-1010				Trade Accounts Payable				-30.45		
	325742	SUGAR	U		02-Jan-2020 26-Feb-2020	6.58U					
	1-4-3101-2120				J - Office				6.58		
	1-2-1000-1010				Trade Accounts Payable				-6.58		
	326229	PACK KLEENEX	U		10-Jan-2020 26-Feb-2020	13.49U					
	1-4-1200-2015				ADMIN - Office maintenance &				13.49		
	1-2-1000-1010				Trade Accounts Payable				-13.49		
	327066	DECAF COFFEE, SPLENDA, NAPKINS, MAXWELL COFFEE	U		24-Jan-2020 26-Feb-2020	31.69U					
	1-4-1200-2015				ADMIN - Office maintenance &				31.69		
	1-4-1200-2015				ADMIN - Office maintenance &				-0.37		
	1-1-1100-1102				HST Receivable-Blended				0.37		
	1-2-1000-1010				Trade Accounts Payable				-31.69		
	327072	MILK, CREAMER	U		24-Jan-2020 26-Feb-2020	13.17U					
	1-4-7300-2010				HALL - Materials/Supplies				13.17		
	1-2-1000-1010				Trade Accounts Payable				-13.17		

No. Of Invoices per supplier (5) ...	Total Outstanding :	95.38	Total Paid :	0.00
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13014 MAGNETAWAN BUILDING CENTRE (LANDFILL)

	104-39998	NO TRESPASSING SIGN x3, PLATE CASTER	U		07-Feb-2020 26-Feb-2020	50.35U					
	1-4-4020-2010				LF - Materials/Supplies				50.35		
	1-4-4020-2010				LF - Materials/Supplies				-5.01		
	1-1-1100-1102				HST Receivable-Blended				5.01		
	1-2-1000-1010				Trade Accounts Payable				-50.35		
	104-39852	LANDFILL MATERIALS; REPAIR TO LIONS CLUB CONTAINER	U		04-Feb-2020 26-Feb-2020	15.81U					
	1-4-4020-2010				LF - Materials/Supplies				15.81		
	1-4-4020-2010				LF - Materials/Supplies				-1.57		
	1-1-1100-1102				HST Receivable-Blended				1.57		
	1-2-1000-1010				Trade Accounts Payable				-15.81		

No. Of invoices per supplier (2) ...	Total Outstanding :	66.16	Total Paid :	0.00
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Batch : 17 To 17

Sequence : Supplier Name, Details As Entered

Vendor Code							Discount Terms	
Invoice Number	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ WO No.	Cheque # / Pay Date	Paid Amount	Code Date	Amount
13011 MAGNETAWAN BUILDING CENTRE (PARKS)								
103-49881	U		31-Jan-2020			13.72U		
POLY CLEAR FILM								
1-4-7300-2010			26-Feb-2020					13.72
1-4-7300-2010								-1.58
1-1-1100-1101								1.58
1-2-1000-1010								-13.72

103-49879	U		31-Jan-2020			20.33U		
TOILET PAPER								
1-4-1200-2015			26-Feb-2020					20.33
1-4-1200-2015								-2.02
1-1-1100-1102								2.02
1-2-1000-1010								-20.33

104-39714	U		31-Jan-2020			55.84U		
FLATWARE SET x2, TEA TOWELS, DISH CLOTHS								
1-4-7300-2010			26-Feb-2020					55.84
1-4-7300-2010								-6.42
1-1-1100-1101								6.42
1-2-1000-1010								-55.84

104-39716	U		31-Jan-2020			56.93U		
MOP FRAME, FABRIC SHAVER								
1-4-7300-2010			26-Feb-2020					56.93
1-4-7300-2010								-5.66
1-1-1100-1102								5.66
1-2-1000-1010								-56.93

103-50354	U		11-Feb-2020			17.32U		
PLASTIC KEYCHAIN x3, PERMANENT MARKER, P AINT PRIMER MARKER, PAINT MARKER								
1-4-7200-2010			26-Feb-2020					17.32
1-4-7200-2010								-1.72
1-1-1100-1102								1.72
1-2-1000-1010								-17.32

101-29553	U		04-Feb-2020			25.39U		
COTTON MOPHEAD x3								
1-4-7300-2010			26-Feb-2020					25.39
1-4-7300-2010								-2.92
1-1-1100-1101								2.92
1-2-1000-1010								-25.39

103-49836	U		30-Jan-2020			39.82U		
LED LAMPS x2, ELECTRICAL TAPE, WOOD CHIS EL								
1-4-7300-2010			26-Feb-2020					39.82
1-4-7300-2010								-4.58



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Batch : 17 To 17

Sequence : Supplier Name, Details As Entered

Vendor Code	Invoice Number	Invoice Description	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ WO No.	Cheque #/ Pay Date	Discount Terms Paid Code	Amount
	1-1-1100-1101				HST Receivable-100%			4.58	
	1-2-1000-1010				Trade Accounts Payable			-39.82	
103-49268			U		15-Jan-2020	12.20U			
	STRAP SPRUCE x4, BOLT x4, HEX NUT x4				26-Feb-2020				
	1-4-7300-2010	HALL - Materials/Supplies						12.20	
	1-4-7300-2010	HALL - Materials/Supplies						-1.40	
	1-1-1100-1101	HST Receivable-100%						1.40	
	1-2-1000-1010	Trade Accounts Payable						-12.20	

No. Of invoices per supplier (8) ... Total Outstanding : 241.55 Total Paid : 0.00

13012 MAGNETAWAN BUILDING CENTRE (ROADS)

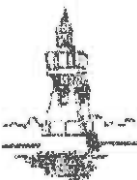
101-29576			U		05-Feb-2020	42.93U			
	CASE WATER, JUG WATER				26-Feb-2020				
	1-4-3101-2120	J - Office						42.93	
	1-2-1000-1010	Trade Accounts Payable						-42.93	
104-39833			U		04-Feb-2020	97.23U			
	KD SPRUCE x36 - STAKES				26-Feb-2020				
	1-4-3101-2010	J - Materials/Supplies						97.23	
	1-4-3101-2010	J - Materials/Supplies						-9.68	
	1-1-1100-1102	HST Receivable-Blended						9.68	
	1-2-1000-1010	Trade Accounts Payable						-97.23	
103-49756			U		28-Jan-2020	10.16U			
	HITCH PIN				26-Feb-2020				
	1-4-3101-2010	J - Materials/Supplies						10.16	
	1-4-3101-2010	J - Materials/Supplies						-1.01	
	1-1-1100-1102	HST Receivable-Blended						1.01	
	1-2-1000-1010	Trade Accounts Payable						-10.16	

103-50137			U		06-Feb-2020	97.23U			
	KD SPRUCE x36				26-Feb-2020				
	1-4-3101-2010	J - Materials/Supplies						97.23	
	1-4-3101-2010	J - Materials/Supplies						-9.68	
	1-1-1100-1102	HST Receivable-Blended						9.68	
	1-2-1000-1010	Trade Accounts Payable						-97.23	

No. Of invoices per supplier (4) ... Total Outstanding : 247.55 Total Paid : 0.00

13021 MAP SUNDRIDGE

646796/3			U		18-Feb-2020	10.85U			
	TRUCK #27 REPAIRS - TOGGLE SWITCH				26-Feb-2020				
	1-4-3227-2070	TR27 - Repairs						10.85	
	1-4-3227-2070	TR27 - Repairs						-1.08	
	1-1-1100-1102	HST Receivable-Blended						1.08	
	1-2-1000-1010	Trade Accounts Payable						-10.85	



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Sequence : Supplier Name, Details As Entered

Vendor Code	Invoice Number	Invoice Description	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ Amount	Cheque # / Pay Date	Discount Terms Paid Code	Amount
	643658/3	SHAKER SIPHON	U		21-Jan-2020	19.48U			
	1-4-3101-2080				26-Feb-2020				
	1-4-3101-2080	J - Small Tools and Supplies							19.48
	1-4-3101-2080	J - Small Tools and Supplies							-1.94
	1-1-1100-1102	HST Receivable-Blended							1.94
	1-2-1000-1010	Trade Accounts Payable							-19.48

No. Of invoices per supplier (2) ... Total Outstanding : 30.33 Total Paid : 0.00

19020 MERIDIAN FUELS

	B331245	MAGNETAWAN FIRE HALL - OIL 567.8 L	U		13-Feb-2020	636.29U			
	1-4-2005-2024				26-Feb-2020				
	1-4-2005-2024	MAG STATION - Heating Fuel							636.29
	1-4-2005-2024	MAG STATION - Heating Fuel							-63.29
	1-1-1100-1102	HST Receivable-Blended							63.29
	1-2-1000-1010	Trade Accounts Payable							-636.29

No. Of invoices per supplier (1) ... Total Outstanding : 636.29 Total Paid : 0.00

13069 METROLAND NORTH MEDIA

	7126949	NOTICE COUNCIL MEETING DATE CHANGE	U		02-Feb-2019	77.82U			
	1-4-1000-2010				26-Feb-2020				
	1-4-1000-2010	COUNCIL - Materials and Supp							77.82
	1-4-1000-2010	COUNCIL - Materials and Supp							-7.74
	1-1-1100-1102	HST Receivable-Blended							7.74
	1-2-1000-1010	Trade Accounts Payable							-77.82

No. Of invoices per supplier (1) ... Total Outstanding : 77.82 Total Paid : 0.00

13330 MHBC PLANNING LIMITED

	5019041	FOLLOW UP WITH EIA RE; CALL & OPTIONS FO R ENDANGERED SPECIES	U		31-Jan-2020	201.14U			
	1-4-6350-4030				26-Feb-2020				
	1-4-6350-4030	BUILDING - Planning							-23.14
	1-2-1000-1010	Trade Accounts Payable							-201.14
	1-4-6350-4030	BUILDING - Planning							201.14
	1-1-1100-1101	HST Receivable-100%							23.14

	5019045	REVIEW OF ZONING COMPLIANCE FOR EMLAW & BI-WEEKLY UPDATE	U		31-Jan-2020	462.17U			
	1-4-8010-5014				26-Feb-2020				
	1-4-8010-5014	PLN - General							462.17
	1-4-8010-5014	PLN - General							-45.97
	1-1-1100-1102	HST Receivable-Blended							45.97
	1-2-1000-1010	Trade Accounts Payable							-462.17



Invoice Audit Trail

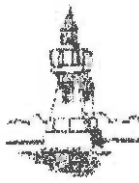
Fiscal Year: 2020

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Sequence : Supplier Name, Details As Entered

Vendor Code	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ Amount WO No.	Cheque # / Pay Date	Discount Terms Paid Code	Amount
5019046	U		31-Jan-2020 26-Feb-2020	1357.13U			
PLANNING FEES - SMITH ZBA							
1-1-1100-1164			A/R-C Smith				1357.13
1-1-1100-1164			A/R-C Smith				-134.99
1-1-1100-1102			HST Receivable-Blended				134.99
1-2-1000-1010			Trade Accounts Payable				-1357.13
5019044	U		31-Jan-2020 26-Feb-2020	966.15U			
PLANNING FEES - BROWN, KEILLER CAPITAL C ORP - BEAVER LAKE RD							
1-1-1100-1179			A/R-Keiller Capital Corp				966.15
1-1-1100-1179			A/R-Keiller Capital Corp				-96.10
1-1-1100-1102			HST Receivable-Blended				96.10
1-2-1000-1010			Trade Accounts Payable				-966.15
5019043	U		31-Jan-2020 26-Feb-2020	929.99U			
PLANNING FEES STEVENSON CONSENT							
1-1-1100-1186			A/R-D Stevenson				929.99
1-1-1100-1186			A/R-D Stevenson				-92.51
1-1-1100-1102			HST Receivable-Blended				92.51
1-2-1000-1010			Trade Accounts Payable				-929.99
5018857	U		31-Dec-2019 26-Feb-2020	172.89U			
PLANNING FEES - LITTLE CONSENT APPLICATI ON							
1-2-1000-1009			Accounts Payable - Clearing ac				172.89
1-2-1000-1009			Accounts Payable - Clearing ac				-17.20
1-1-1100-1102			HST Receivable-Blended				17.20
1-2-1000-1010			Trade Accounts Payable				-172.89
5018858	U		31-Dec-2019 26-Feb-2020	61.02U			
PLANNING FEES - STEVENSON CONSENT							
1-2-1000-1009			Accounts Payable - Clearing ac				61.02
1-2-1000-1009			Accounts Payable - Clearing ac				-6.07
1-1-1100-1102			HST Receivable-Blended				6.07
1-2-1000-1010			Trade Accounts Payable				-61.02
5018859	U		31-Dec-2019 26-Feb-2020	468.95U			
PLANNING FEES - BEAVER LAKE RD							
1-2-1000-1009			Accounts Payable - Clearing ac				468.95
1-2-1000-1009			Accounts Payable - Clearing ac				-46.65
1-1-1100-1102			HST Receivable-Blended				46.65
1-2-1000-1010			Trade Accounts Payable				-468.95
5018860	U		31-Dec-2019 26-Feb-2020	210.18U			
PLANNING FEES							
1-2-1000-1009			Accounts Payable - Clearing ac				210.18
1-2-1000-1009			Accounts Payable - Clearing ac				-20.91
1-1-1100-1102			HST Receivable-Blended				20.91



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Sequence : Supplier Name, Details As Entered

Vendor Code	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ WO No.	Cheque # / Pay Date	Discount Terms Paid Code	Amount	Date	Amount
1-2-1000-1010			Trade Accounts Payable				-210.18		
5018856	U		31-Dec-2019 26-Feb-2020	89.27U					
PLANNING FEES - MUNICIPALLY INITIATED EMPLOYMENT AREA									
1-2-1000-1009			Accounts Payable - Clearing ac				-10.27		
1-2-1000-1010			Trade Accounts Payable				-89.27		
1-2-1000-1009			Accounts Payable - Clearing ac				89.27		
1-1-1100-1101			HST Receivable-100%				10.27		

5019042	U		31-Jan-2020 26-Feb-2020	1322.10U					
PLANNING FEES - LITTLE CONSENT									
1-1-1100-1159			A/R-John Little				1322.10		
1-1-1100-1159			A/R-John Little				-131.51		
1-1-1100-1102			HST Receivable-Blended				131.51		
1-2-1000-1010			Trade Accounts Payable				-1322.10		

No. Of invoices per supplier (11) ...			Total Outstanding :		6240.99	Total Paid :		0.00	

13144	MAGNETAWAN BAIT & TACKLE (PUBLIC WORKS)								

0001093587	U		10-Nov-2019 26-Feb-2020	104.06U					
FUEL TRUCK #20 81 L									
1-2-1000-1009			Accounts Payable - Clearing ac				104.06		
1-2-1000-1009			Accounts Payable - Clearing ac				-10.35		
1-1-1100-1102			HST Receivable-Blended				10.35		
1-2-1000-1010			Trade Accounts Payable				-104.06		

0001096136	U		03-Dec-2019 26-Feb-2020	35.51U					
LANDFILL FUEL 23 L, CASE WATER									
1-2-1000-1009			Accounts Payable - Clearing ac				35.51		
1-2-1000-1009			Accounts Payable - Clearing ac				-2.84		
1-1-1100-1102			HST Receivable-Blended				2.84		
1-2-1000-1010			Trade Accounts Payable				-35.51		

0001094702	U		19-Nov-2019 26-Feb-2020	61.08U					
LANDFILL FUEL 48 L									
1-2-1000-1009			Accounts Payable - Clearing ac				61.08		
1-2-1000-1009			Accounts Payable - Clearing ac				-6.08		
1-1-1100-1102			HST Receivable-Blended				6.08		
1-2-1000-1010			Trade Accounts Payable				-61.08		

0001097620	U		16-Dec-2019 26-Feb-2020	24.59U					
PAPER PLATES, CREAMER x2, FOLGERS COFFEE									
1-2-1000-1009			Accounts Payable - Clearing ac				24.59		
1-2-1000-1009			Accounts Payable - Clearing ac				-0.20		
1-1-1100-1102			HST Receivable-Blended				0.20		
1-2-1000-1010			Trade Accounts Payable				-24.59		



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Sequence : Supplier Name, Details As Entered

Vendor Code	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ Amount WO No.	Cheque # / Pay Date	Discount Terms Paid Code	Amount	Date	Amount
0001095001	U		22-Nov-2019 26-Feb-2020	104.82U					
FUEL TRUCK #21 - 84 L									
1-2-1000-1009			Accounts Payable - Clearing ac				104.82		
1-2-1000-1009			Accounts Payable - Clearing ac				-10.43		
1-1-1100-1102			HST Receivable-Blended				10.43		
1-2-1000-1010			Trade Accounts Payable				-104.82		
0001094066	U		14-Nov-2019 26-Feb-2020	28.08U					
FUEL TRUCK #20 - 22 L									
1-2-1000-1009			Accounts Payable - Clearing ac				28.08		
1-2-1000-1009			Accounts Payable - Clearing ac				-2.79		
1-1-1100-1102			HST Receivable-Blended				2.79		
1-2-1000-1010			Trade Accounts Payable				-28.08		
0001098409	U		23-Dec-2019 26-Feb-2020	62.01U					
FUEL TRUCK #20 - FUEL 50 L									
1-2-1000-1009			Accounts Payable - Clearing ac				62.01		
1-2-1000-1009			Accounts Payable - Clearing ac				-6.16		
1-1-1100-1102			HST Receivable-Blended				6.16		
1-2-1000-1010			Trade Accounts Payable				-62.01		
0001098025	U		20-Dec-2019 26-Feb-2020	50.01U					
LANDFILL FUEL 40 L									
1-2-1000-1009			Accounts Payable - Clearing ac				50.01		
1-2-1000-1009			Accounts Payable - Clearing ac				-4.97		
1-1-1100-1102			HST Receivable-Blended				4.97		
1-2-1000-1010			Trade Accounts Payable				-50.01		
0001096538	U		06-Dec-2019 26-Feb-2020	110.82U					
FUEL TRUCK #20 - 89 L									
1-2-1000-1009			Accounts Payable - Clearing ac				110.82		
1-2-1000-1009			Accounts Payable - Clearing ac				-11.02		
1-1-1100-1102			HST Receivable-Blended				11.02		
1-2-1000-1010			Trade Accounts Payable				-110.82		
0001097755	U		17-Dec-2019 26-Feb-2020	107.42U					
FUEL TRUCK #20 - 86 L									
1-2-1000-1009			Accounts Payable - Clearing ac				107.42		
1-2-1000-1009			Accounts Payable - Clearing ac				-10.69		
1-1-1100-1102			HST Receivable-Blended				10.69		
1-2-1000-1010			Trade Accounts Payable				-107.42		
0001100712	U		07-Jan-2020 26-Feb-2020	10.89U					
CREAMER x2									
1-4-3101-2120			J - Office				10.89		
1-2-1000-1010			Trade Accounts Payable				-10.89		
0001100192	U		03-Jan-2020 26-Feb-2020	109.18U					
FUEL 83 L									



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Vendor Code	Invoice Number	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ WO No.	Cheque # / Pay Date	Discount Terms Paid Code	Amount	Amount
	1-4-3220-2022			TR20 - Fuel				109.18	
	1-4-3220-2022			TR20 - Fuel				-10.86	
	1-1-1100-1102			HST Receivable-Blended				10.86	
	1-2-1000-1010			Trade Accounts Payable				-109.18	
0001095722	FUEL TRUCK #20 - 111 L	U		29-Nov-2019 26-Feb-2020	138.58U				
	1-2-1000-1009			Accounts Payable - Clearing ac				-13.78	
	1-1-1100-1102			HST Receivable-Blended				13.78	
	1-2-1000-1010			Trade Accounts Payable				-138.58	
	1-2-1000-1009			Accounts Payable - Clearing ac				138.58	
0001097151	TRUCK #21 FUEL - 52 L	U		12-Dec-2019 26-Feb-2020	64.36U				
	1-2-1000-1009			Accounts Payable - Clearing ac				64.36	
	1-2-1000-1009			Accounts Payable - Clearing ac				-6.40	
	1-1-1100-1102			HST Receivable-Blended				6.40	
	1-2-1000-1010			Trade Accounts Payable				-64.36	
0001093808	FUEL 23 L	U		11-Dec-2019 26-Feb-2020	29.11U				
	1-2-1000-1009			Accounts Payable - Clearing ac				29.11	
	1-2-1000-1009			Accounts Payable - Clearing ac				-2.90	
	1-1-1100-1102			HST Receivable-Blended				2.90	
	1-2-1000-1010			Trade Accounts Payable				-29.11	
0001094516	FUEL 78 L	U		18-Nov-2019 26-Feb-2020	100.05U				
	1-2-1000-1009			Accounts Payable - Clearing ac				100.05	
	1-2-1000-1009			Accounts Payable - Clearing ac				-9.95	
	1-1-1100-1102			HST Receivable-Blended				9.95	
	1-2-1000-1010			Trade Accounts Payable				-100.05	
0001101410	FUEL TRUCK #20 - 92 L	U		12-Jan-2020 26-Feb-2020	114.71U				
	1-4-3220-2022			TR20 - Fuel				114.71	
	1-4-3220-2022			TR20 - Fuel				-11.41	
	1-1-1100-1102			HST Receivable-Blended				11.41	
	1-2-1000-1010			Trade Accounts Payable				-114.71	

No. Of invoices per supplier (17) ... Total Outstanding : 1255.28 Total Paid : 0.00

13086 MINUTEMAN PRESS

17207	2400 NEWSLETTERS	U		31-Jan-2020 26-Feb-2020	620.37U				
	1-4-1300-2010			TREAS - Taxation Materials				620.37	
	1-4-1300-2010			TREAS - Taxation Materials				-61.71	
	1-1-1100-1102			HST Receivable-Blended				61.71	



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Vendor Code	Invoice Number	Invoice Description	Status	P O #	Invoice Date/ Due Date	Invoice Amount	Posted/ WO No.	Cheque # / Pay Date	Discount Terms Paid Code	Amount
	1-2-1000-1010				Trade Accounts Payable					-620.37

No. Of invoices per supplier (1) ... Total Outstanding : 620.37 Total Paid : 0.00

13242 MOORE PROPANE LIMITED

10030807	U			30-Jan-2020	341.36U					
4855 HWY 520 - PROPAN 647.9 L				26-Feb-2020						
1-4-6350-2024				BUILDING - Heating Fuel						-39.27
1-2-1000-1010				Trade Accounts Payable						-341.36
1-4-6350-2024				BUILDING - Heating Fuel						341.36
1-1-1100-1101				HST Receivable-100%						39.27

10001032	U			10-Feb-2020	1954.79U					
18 MILLER RD - PROPANE 3953.9 L				26-Feb-2020						
1-1-1100-1102				HST Receivable-Blended						194.44
1-2-1000-1010				Trade Accounts Payable						-1954.79
1-4-3101-2024				J - Heating Fuel						1954.79
1-4-3101-2024				J - Heating Fuel						-194.44

158005452	U			04-Feb-2020	167.10U					
CROFT & CHAPMAN LANDFILL - PROPANE 325.4 L				26-Feb-2020						
1-4-4020-2024				LF - Propane Heat						-8.31
1-1-1100-1102				HST Receivable-Blended						16.62
1-2-1000-1010				Trade Accounts Payable						-167.10
1-4-4020-2024				LF - Propane Heat						83.55
1-4-4030-2024				RECY - Propane Heat						-8.31
1-4-4030-2024				RECY - Propane Heat						83.55

10030801	U			30-Jan-2020	178.74U					
CHAPMAN & CROFT LANDFILL - PROPANE 333 L				26-Feb-2020						
1-4-4030-2024				RECY - Propane Heat						-8.89
1-1-1100-1102				HST Receivable-Blended						17.78
1-2-1000-1010				Trade Accounts Payable						-178.74
1-4-4030-2024				RECY - Propane Heat						89.37
1-4-4020-2024				LF - Propane Heat						-8.89
1-4-4020-2024				LF - Propane Heat						89.37

No. Of invoices per supplier (4) ... Total Outstanding : 2641.99 Total Paid : 0.00

13240 JIM MOORE PETROLEUM

538883	U			24-Jan-2020	608.48U					
PW GARAGE - DYED DIESEL 567.6 L				26-Feb-2020						
1-4-3101-2023				J - Dyed Diesel Inventory Clear						608.48
1-4-3101-2023				J - Dyed Diesel Inventory Clear						-60.52
1-1-1100-1102				HST Receivable-Blended						60.52
1-2-1000-1010				Trade Accounts Payable						-608.48



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Vendor Code	Invoice Number	Invoice Description	Status	P O #	Invoice Date/ Due Date	Invoice Amount	Posted/ WO No.	Cheque # / Pay Date	Discount Terms Paid Code	Amount
	539153	18 MILLER RD - CLEAR DIESEL 1670.4 L	U		30-Jan-2020 26-Feb-2020	1987.04				
	1-4-3101-2022				J - Clear Diesel Inventory Clear					1987.04
	1-4-3101-2022				J - Clear Diesel Inventory Clear					-197.65
	1-1-1100-1102				HST Receivable-Blended					197.65
	1-2-1000-1010				Trade Accounts Payable					-1987.04
	539801	18 MILLER RD - CLEAR DIESEL 1351.8 L	U		06-Feb-2020 26-Feb-2020	1548.46				
	1-4-3101-2022				J - Clear Diesel Inventory Clear					1548.46
	1-4-3101-2022				J - Clear Diesel Inventory Clear					-154.02
	1-1-1100-1102				HST Receivable-Blended					154.02
	1-2-1000-1010				Trade Accounts Payable					-1548.46
	538882	18 MILLER RD - CLEAR DIESEL 1734.3 L	U		24-Jan-2020 26-Feb-2020	2100.26				
	1-4-3101-2022				J - Clear Diesel Inventory Clear					2100.26
	1-4-3101-2022				J - Clear Diesel Inventory Clear					-208.91
	1-1-1100-1102				HST Receivable-Blended					208.91
	1-2-1000-1010				Trade Accounts Payable					-2100.26
	538812	CROFT LANDFILL - DYED DIESEL 558.3 L	U		24-Jan-2020 26-Feb-2020	611.13				
	1-4-4020-2023				LF - Dyed Diesel Inventory Cle:					611.13
	1-4-4020-2023				LF - Dyed Diesel Inventory Cle:					-60.79
	1-1-1100-1102				HST Receivable-Blended					60.79
	1-2-1000-1010				Trade Accounts Payable					-611.13

No. Of Invoices per supplier (5) ... Total Outstanding : 6855.37 Total Paid : 0.00

14064 NEAR NORTH BUSINESS MACHINES

	5875	COPY EXPENSES JANUARY 2020	U		28-Jan-2020 26-Feb-2020	74.29				
	1-4-1200-2140				ADMIN - Copying Expenses					74.29
	1-4-1200-2140				ADMIN - Copying Expenses					-7.39
	1-1-1100-1102				HST Receivable-Blended					7.39
	1-2-1000-1010				Trade Accounts Payable					-74.29

No. Of invoices per supplier (1) ... Total Outstanding : 74.29 Total Paid : 0.00

14062 NEAR NORTH INDUSTRIAL SOLUTIONS

	66008	BOX 2 PLY PAPER TOWEL	U		05-Feb-2020 26-Feb-2020	63.73				
	1-4-3101-2400				J - Building Maintenance					63.73
	1-4-3101-2400				J - Building Maintenance					-6.34
	1-1-1100-1102				HST Receivable-Blended					6.34
	1-2-1000-1010				Trade Accounts Payable					-63.73



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Vendor Code	Invoice Number	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ Amount WO No.	Cheque # / Pay Date	Discount Terms Paid Code	Amount
	66184	U		18-Feb-2020	31.19U			
	SMALL TOOLS/SAFETY SUPPLIES			26-Feb-2020				
	1-4-3101-2080			J - Small Tools and Supplies				16.48
	1-4-3061-2020			F - Safety-PPE				14.71
	1-4-3061-2020			F - Safety-PPE				-1.46
	1-4-3101-2080			J - Small Tools and Supplies				-1.64
	1-1-1100-1102			HST Receivable-Blended				3.10
	1-2-1000-1010			Trade Accounts Payable				-31.19

	66119	U		11-Feb-2020	261.48U			
	GLOVES, 20 L OIL PALE			26-Feb-2020				
	1-4-4020-2010			LF - Materials/Supplies				261.48
	1-4-4020-2010			LF - Materials/Supplies				-26.01
	1-1-1100-1102			HST Receivable-Blended				26.01
	1-2-1000-1010			Trade Accounts Payable				-261.48

No. Of invoices per supplier (3) ... Total Outstanding : 356.40 Total Paid : 0.00

16048 TOWN OF PARRY SOUND

	FEBRUARY 2020	U		23-Jan-2020	16611.19U			
	2020 FEBRUARY EST'D LEVY LAND AMBULANCE			26-Feb-2020				
	1-4-6400-2020			HEALTH - Land Ambulance				16611.19
	1-2-1000-1010			Trade Accounts Payable				-16611.19

No. Of invoices per supplier (1) ... Total Outstanding : 16611.19 Total Paid : 0.00

13084 MINISTER OF FINANCE

	112301200854051	U		22-Jan-2020	671.52U			
	JAN 1 - DEC 31, 2020 PSAP CONTRACT			26-Feb-2020				
	1-2-1000-1010			Trade Accounts Payable				-671.52
	1-4-2500-2030			PROTECT - 911				671.52

No. Of invoices per supplier (1) ... Total Outstanding : 671.52 Total Paid : 0.00

13073 MINISTER OF FINANCE

	112901201057019	U		31-Jan-2020	40995.00U			
	DECEMBER OPP LSR BILLING			26-Feb-2020				
	1-2-1000-1010			Trade Accounts Payable				-40995.00
	1-2-1000-1009			Accounts Payable - Clearing ar				40995.00

No. Of invoices per supplier (1) ... Total Outstanding : 40995.00 Total Paid : 0.00

01170 ASSOCIATION OF ONTARIO ROAD SUPERVISORS

	19-1490	U		27-Jan-2020	231.65U			
	AORS MEMBERSHIP RENEWAL 2020 - CHARLES S AUNDERS			26-Feb-2020				



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Vendor Code	Invoice Number	Invoice Description	Status	P O #	Invoice Date/ Due Date	Invoice Amount	Posted/ WO No.	Cheque # / Pay Date	Discount Terms Paid Code	Amount
	1-4-3101-2110				J - Dues & Subscriptions					231.65
	1-4-3101-2110				J - Dues & Subscriptions					-23.04
	1-1-1100-1102				HST Receivable-Blended					23.04
	1-2-1000-1010				Trade Accounts Payable					-231.65
12-1243		AORS MEMBERSHIP RENEWAL 2020 - SCOTT EDW ARDS	U		27-Jan-2020 26-Feb-2020	175.15U				
	1-4-3101-2110				J - Dues & Subscriptions					175.15
	1-4-3101-2110				J - Dues & Subscriptions					-17.42
	1-1-1100-1102				HST Receivable-Blended					17.42
	1-2-1000-1010				Trade Accounts Payable					-175.15

No. Of invoices per supplier (2) ... Total Outstanding : 406.80 Total Paid : 0.00

04031 DEEVEY, CAITLIN A

FEB 4			U		04-Feb-2020 26-Feb-2020	423.00U				
		OAPSO ANNUAL TRAINING SEMINAR								
	1-4-2200-1410				BLEO - Training					423.00
	1-2-1000-1010				Trade Accounts Payable					-423.00

No. Of invoices per supplier (1) ... Total Outstanding : 423.00 Total Paid : 0.00

15068 ORKIN CANADA CORPORATION

C-1075094			U		29-Jan-2020 26-Feb-2020	240.13U				
		JANUARY WASHROOM CARE & PEST CONTROL								
	1-4-7300-2400				HALL - Repairs & Maintenance					240.13
	1-4-7300-2400				HALL - Repairs & Maintenance					-27.63
	1-1-1100-1101				HST Receivable-100%					27.63
	1-2-1000-1010				Trade Accounts Payable					-240.13

No. Of invoices per supplier (1) ... Total Outstanding : 240.13 Total Paid : 0.00

18092 THE ROYAL CANADIAN LEGION

2020-17			U		05-Feb-2020 26-Feb-2020	570.00U				
		DONATION FROM COUNCIL FOR 75TH ANNIVERSARY OF LEGION								
	1-4-1000-5018				COUNCIL - Donations					570.00
	1-2-1000-1010				Trade Accounts Payable					-570.00

No. Of invoices per supplier (1) ... Total Outstanding : 570.00 Total Paid : 0.00

18035 RUSSELL CHRISTIE LLP

63-283-354			U		10-Dec-2019 26-Feb-2020	1912.46U				
		LEGAL FEES FOR WEDDEL LEASE								
	1-2-1000-1009				Accounts Payable - Clearing ac					-190.23



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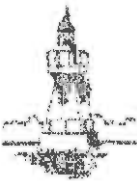
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Invoice Number	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ WO No.	Cheque # / Pay Date	Paid Amount	Discount Terms Code Date	Amount
1-1-1100-1102			HST Receivable-Blended			190.23		
1-2-1000-1010			Trade Accounts Payable			-1912.46		
1-2-1000-1009			Accounts Payable - Clearing ac			1912.46		
63-283-359	U		05-Dec-2019 26-Feb-2020	554.38U				
BAYVIEW RD LEGAL FEES								
1-2-1000-1009			Accounts Payable - Clearing ac			554.38		
1-2-1000-1009			Accounts Payable - Clearing ac			-55.15		
1-1-1100-1102			HST Receivable-Blended			55.15		
1-2-1000-1010			Trade Accounts Payable			-554.38		
63-283-354	U		03-Jan-2020 26-Feb-2020	67.80U				
4855 CLOSING LEGAL FEES								
1-4-6350-4010			BUILDING - Contracts			67.80		
1-4-6350-4010			BUILDING - Contracts			-6.74		
1-1-1100-1102			HST Receivable-Blended			6.74		
1-2-1000-1010			Trade Accounts Payable			-67.80		
63-283-277	U		03-Jan-2020 26-Feb-2020	170.46U				
CROFT CEMETERY LEGAL								
1-4-5010-2210			CEM - Legal Fees			170.46		
1-4-5010-2210			CEM - Legal Fees			-16.96		
1-1-1100-1102			HST Receivable-Blended			16.96		
1-2-1000-1010			Trade Accounts Payable			-170.46		
63-283-334	U		03-Jan-2020 26-Feb-2020	105.94U				
ROSSKOPF RD SALE								
1-1-1100-1102			HST Receivable-Blended			10.54		
1-2-1000-1010			Trade Accounts Payable			-105.94		
1-3-1700-7132			TREAS - Land Sales			105.94		
1-3-1700-7132			TREAS - Land Sales			-10.54		
63-283-350	U		31-Jan-2020 26-Feb-2020	1729.77U				
LEGAL FEES FOR SRA PURCHASE								
1-1-1100-1173			A/R-Simmons			1729.77		
1-1-1100-1173			A/R-Simmons			-172.06		
1-1-1100-1102			HST Receivable-Blended			172.06		
1-2-1000-1010			Trade Accounts Payable			-1729.77		
63-283-324	U		28-Jan-2020 26-Feb-2020	228.55U				
GRIGALIUS TAX ARREARS								
1-1-1100-1184			A/R-Tax Registration			228.55		
1-1-1100-1184			A/R-Tax Registration			-22.73		
1-1-1100-1102			HST Receivable-Blended			22.73		
1-2-1000-1010			Trade Accounts Payable			-228.55		
FEB 06	U		03-Feb-2020 26-Feb-2020	485.73U				
GENERAL MATTERS								
1-4-1200-2210			ADMIN - Legal Fees-general			485.73		



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Vendor Code	Invoice Number	Invoice Description	Status	P O #	Invoice Date/ Due Date	Invoice Amount	Posted/ WO No.	Cheque # / Pay Date	Discount Terms Paid Code	Amount
	1-4-1200-2210				ADMIN - Legal Fees-general					-48.31
	1-1-1100-1102				HST Receivable-Blended					48.31
	1-2-1000-1010				Trade Accounts Payable					-485.73

No. Of invoices per supplier (8) ... Total Outstanding : 5255.09 Total Paid : 0.00

13242 MOORE PROPANE LIMITED

23006165	U		07-Dec-2019		736.73U					
4855 HWY 520 - PROPANE 1087.5 L			26-Feb-2020							
1-2-1000-1009			Accounts Payable - Clearing ac							-84.76
1-2-1000-1010			Trade Accounts Payable							-736.73
1-2-1000-1009			Accounts Payable - Clearing ac							736.73
1-1-1100-1101			HST Receivable-100%							84.76

10029835	U		04-Dec-2019		2544.91U					
18 MILLER RD - PROPANE 3658.2 L			26-Feb-2020							
1-2-1000-1009			Accounts Payable - Clearing ac							2544.91
1-2-1000-1009			Accounts Payable - Clearing ac							-253.14
1-1-1100-1102			HST Receivable-Blended							253.14
1-2-1000-1010			Trade Accounts Payable							-2544.91

No. Of invoices per supplier (2) ... Total Outstanding : 3281.64 Total Paid : 0.00

19007 SERVICE 1 MUFFLERS & MORE

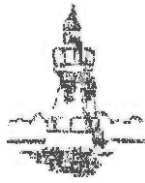
59607	U		18-Feb-2020		63.28U					
SPRAYER			26-Feb-2020							
1-4-3101-2080			J - Small Tools and Supplies							63.28
1-4-3101-2080			J - Small Tools and Supplies							-6.29
1-1-1100-1102			HST Receivable-Blended							6.29
1-2-1000-1010			Trade Accounts Payable							-63.28

No. Of Invoices per supplier (1) ... Total Outstanding : 63.28 Total Paid : 0.00

19008 SDB TRUCK & EQUIPMENT REPAIRS

11157	U		12-Jan-2020		169.50U					
TRUCK #28 - MONTHLY INSPECTION			26-Feb-2020							
1-4-3228-2070			TR28 - Repairs							169.50
1-4-3228-2070			TR28 - Repairs							-16.86
1-1-1100-1102			HST Receivable-Blended							16.86
1-2-1000-1010			Trade Accounts Payable							-169.50

11156	U		24-Jan-2020		310.75U					
TRUCK #27 - SERVICE CALL			26-Feb-2020							
1-4-3227-2070			TR27 - Repairs							310.75
1-4-3227-2070			TR27 - Repairs							-30.91
1-1-1100-1102			HST Receivable-Blended							30.91
1-2-1000-1010			Trade Accounts Payable							-310.75



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Invoice Number	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ WO No.	Cheque # / Pay Date	Discount Terms Paid Code	Amount	Date	Amount
11152	U		21-Jan-2020				570.65U		
TRUCK #27 - SAFETY INSPECTION			26-Feb-2020						
1-4-3227-2070			TR27 - Repairs						570.65
1-4-3227-2070			TR27 - Repairs						-56.76
1-1-1100-1102			HST Receivable-Blended						56.76
1-2-1000-1010			Trade Accounts Payable						-570.65

No. Of invoices per supplier (3) ...	Total Outstanding :	1050.90	Total Paid :	0.00
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19083 SELECTCOM

0004812646	U		10-Feb-2020				623.12U		
JANUARY 2020 LONG DISTANCE CHARGES			26-Feb-2020						
1-4-1200-2050			ADMIN - Telephone						277.08
1-4-2005-2050			MAG STATION - Telephone						126.02
1-4-2100-2050			CBO - Telephone						41.84
1-4-3101-2050			J - Telephone						54.66
1-4-7205-2050			P - Telephone						41.10
1-4-7300-2050			HALL - Telephone						41.32
1-4-7700-2050			AHMIC - Telephone						41.10
1-4-2005-2050			MAG STATION - Telephone						-12.54
1-4-3101-2050			J - Telephone						-5.44
1-4-7205-2050			P - Telephone						-4.09
1-4-7300-2050			HALL - Telephone						-4.75
1-4-7700-2050			AHMIC - Telephone						-4.73
1-1-1100-1101			HST Receivable-100%						9.48
1-4-2100-2050			CBO - Telephone						-4.16
1-4-1200-2050			ADMIN - Telephone						-27.56
1-1-1100-1102			HST Receivable-Blended						53.79
1-2-1000-1010			Trade Accounts Payable						-623.12

No. Of invoices per supplier (1) ...	Total Outstanding :	623.12	Total Paid :	0.00
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20083 TRACKMATICS INC

36538	U		05-Feb-2020				501.72U		
TRACKMATICS MONTHLY MONITORING			26-Feb-2020						
1-4-3101-2045			J - AVL monitoring and data						501.72
1-4-3101-2045			J - AVL monitoring and data						-49.91
1-1-1100-1102			HST Receivable-Blended						49.91
1-2-1000-1010			Trade Accounts Payable						-501.72
36287	U		05-Oct-2019				264.42U		
TRACKMATICS MONTHLY MONITORING - OCTOBER 2019			26-Feb-2020						
1-2-1000-1009			Accounts Payable - Clearing ac						264.42
1-2-1000-1009			Accounts Payable - Clearing ac						-26.30
1-1-1100-1102			HST Receivable-Blended						26.30



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Invoice Number		Invoice Date/	Invoice	Posted/	Cheque # /	Paid	Code		
Invoice Description	Status	P O #	Due Date	Amount	WO No.	Pay Date	Amount	Date	Amount
1-2-1000-1010			Trade Accounts Payable				-264.42		

No. Of Invoices per supplier (2) ... Total Outstanding : 766.14 Total Paid : 0.00

20081 TRACKS & WHEELS EQUIPMENT BROKERS

P09015	U		04-Feb-2020	866.59U					
LOADER REPAIR			26-Feb-2020						
1-4-3219-2070			LOADER - Repairs				866.59		
1-4-3219-2070			LOADER - Repairs				-86.20		
1-1-1100-1102			HST Receivable-Blended				86.20		
1-2-1000-1010			Trade Accounts Payable				-866.59		

No. Of invoices per supplier (1) ... Total Outstanding : 866.59 Total Paid : 0.00

20035 TILSON, TOM

JAN 05	U		05-Jan-2020	62.15U					
MILEAGE			26-Feb-2020						
1-4-4020-2010			LF - Materials/Supplies				62.15		
1-2-1000-1010			Trade Accounts Payable				-62.15		

No. Of invoices per supplier (1) ... Total Outstanding : 62.15 Total Paid : 0.00

22030 VIA NET INTERNET SOLUTIONS

561084 FEB 01	U		01-Feb-2020	230.50U					
DSL SERVICE FEB 1 - 29, 2020			26-Feb-2020						
1-4-1200-2135			ADMIN - Website expenses				151.41		
1-4-2005-2050			MAG STATION - Telephone				79.09		
1-4-2005-2050			MAG STATION - Telephone				-7.87		
1-4-1200-2135			ADMIN - Website expenses				-15.06		
1-1-1100-1102			HST Receivable-Blended				22.93		
1-2-1000-1010			Trade Accounts Payable				-230.50		

No. Of invoices per supplier (1) ... Total Outstanding : 230.50 Total Paid : 0.00

18089 ROYAL BANK VISA

FEB 10	U		04-Feb-2020	250.00U					
HR SERVICES			26-Feb-2020						
1-4-1200-2225			ADMIN - HR Services				250.00		
1-2-1000-1010			Trade Accounts Payable				-250.00		

No. Of invoices per supplier (1) ... Total Outstanding : 250.00 Total Paid : 0.00

18085 ROYAL BANK VISA

FEB 01	U		01-Feb-2020	12.00U					
ANNUAL FEE			26-Feb-2020						



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	1-4-1300-2010	TREAS - Taxation Materials								12.00
	1-2-1000-1010	Trade Accounts Payable								-12.00

No. Of Invoices per supplier (1) ... Total Outstanding : 12.00 Total Paid : 0.00

18086 ROYAL BANK VISA

FEB 02	U	02-Feb-2020				60.81U				
BANK FEES		26-Feb-2020								
1-2-1000-1010		Trade Accounts Payable								-60.81
1-4-1300-2310		TREAS - Bank Charges								60.81

FEB 02	U	02-Feb-2020				863.76U				
OGRA CONFERENCE ROOM x3		26-Feb-2020								
1-4-3101-1310		J - Conferences/Trade Shows								863.76
1-4-3101-1310		J - Conferences/Trade Shows								-85.92
1-1-1100-1102		HST Receivable-Blended								85.92
1-2-1000-1010		Trade Accounts Payable								-863.76

FEB 02	U	02-Feb-2020				863.76U				
OGRA CONFERENCE ROOM x3		26-Feb-2020								
1-4-1300-2310		TREAS - Bank Charges								863.76
1-4-1300-2310		TREAS - Bank Charges								-85.92
1-1-1100-1102		HST Receivable-Blended								85.92
1-2-1000-1010		Trade Accounts Payable								-863.76

No. Of invoices per supplier (3) ... Total Outstanding : 1788.33 Total Paid : 0.00

18091 ROYAL BANK VISA

FEB 06	U	06-Feb-2020				472.29U				
COFFEE URN x2		26-Feb-2020								
1-4-7300-2010		HALL - Materials/Supplies								472.29
1-4-7300-2010		HALL - Materials/Supplies								-54.33
1-1-1100-1101		HST Receivable-100%								54.33
1-2-1000-1010		Trade Accounts Payable								-472.29

No. Of invoices per supplier (1) ... Total Outstanding : 472.29 Total Paid : 0.00

18087 ROYAL BANK VISA

FEB 01	U	01-Feb-2020				12.00U				
ANNUAL FEE		26-Feb-2020								
1-4-1000-2010		COUNCIL - Materials and Supp								12.00
1-2-1000-1010		Trade Accounts Payable								-12.00

No. Of invoices per supplier (1) ... Total Outstanding : 12.00 Total Paid : 0.00

05032 EJ WILLIAMS SURVEYING LIMITED



Invoice Audit Trail

Fiscal Year: 2020

Fiscal Period: 2

Batch : 17 To 17

Sequence : Supplier Name, Details As Entered

Vendor Code	Invoice Number	Invoice Description	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ WO No.	Cheque # / Pay Date	Discount Terms Paid Code	Amount	Amount
	2526	SURVEY FOR HWY 4855	U		20-Dec-2019 26-Feb-2020	3004.82U				
	1-2-1000-1009				Accounts Payable - Clearing ac				3004.82	
	1-2-1000-1009				Accounts Payable - Clearing ac				-345.69	
	1-1-1100-1101				HST Receivable-100%				345.69	
	1-2-1000-1010				Trade Accounts Payable				-3004.82	

No. Of invoices per supplier (1) ...	Total Outstanding :	3004.82	Total Paid :	0.00
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23064 WOOD ENVIRONMENT, & INFRASTRUCTURE

Vendor Code	Invoice Number	Invoice Description	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ WO No.	Cheque # / Pay Date	Discount Terms Paid Code	Amount	Amount
	GE1060	JAN - APR 2020 PROFESSIONAL SERVICES	U		13-Feb-2020 26-Feb-2020	1740.20U				
	1-4-3101-2110				J - Dues & Subscriptions				1740.20	
	1-4-3101-2110				J - Dues & Subscriptions				-173.10	
	1-1-1100-1102				HST Receivable-Blended				173.10	
	1-2-1000-1010				Trade Accounts Payable				-1740.20	

No. Of invoices per supplier (1) ...	Total Outstanding :	1740.20	Total Paid :	0.00
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07034 YOUNG, ROBERT & MARIELYN

Vendor Code	Invoice Number	Invoice Description	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ WO No.	Cheque # / Pay Date	Discount Terms Paid Code	Amount	Amount
	FEB 10	REIMBURSEMENT - APPLICATION FEE & DEPOSIT	U		10-Feb-2020 26-Feb-2020	3000.00U				
	1-2-1000-1010				Trade Accounts Payable				-3000.00	
	1-1-1100-1129				A/R-R Young				3000.00	

No. Of invoices per supplier (1) ...	Total Outstanding :	3000.00	Total Paid :	0.00
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02069 BEAM CONSTRUCTION CO LTD

Vendor Code	Invoice Number	Invoice Description	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ WO No.	Cheque # / Pay Date	Discount Terms Paid Code	Amount	Amount
	PROJECT 19 - 1474	MILLER ROAD BRIDGE REPLACEMENT	U		19-Feb-2020 26-Feb-2020	71951.59U				
	1-2-1000-1009				Accounts Payable - Clearing ac				71951.59	
	1-2-1000-1009				Accounts Payable - Clearing ac				-7156.95	
	1-1-1100-1102				HST Receivable-Blended				7156.95	
	1-2-1000-1010				Trade Accounts Payable				-71951.59	

No. Of invoices per supplier (1) ...	Total Outstanding :	71951.59	Total Paid :	0.00
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01090 AMCTO - ASSOCIATION OF MUNICIPAL MANAGERS CLERKS AND TREASURERS OF ONTARIO

Vendor Code	Invoice Number	Invoice Description	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ WO No.	Cheque # / Pay Date	Discount Terms Paid Code	Amount	Amount
	226622	DEPUTY CLERK POSTING ADVERTISEMENT	U		18-Feb-2020 26-Feb-2020	598.90U				
	1-4-1200-2300				ADMIN - Advertising				598.90	
	1-4-1200-2300				ADMIN - Advertising				-59.57	
	1-1-1100-1102				HST Receivable-Blended				59.57	
	1-2-1000-1010				Trade Accounts Payable				-598.90	

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2020 -

Being a By-law to Approve a Policy to Prescribe the Accounting Treatment for Tangible Capital Assets

WHEREAS, the Public Sector Accounting Board (PSAB) has approved the reporting of all tangible capital assets for municipalities, beginning January 1, 2009.

AND WHEREAS, Council is required to pass a policy to deal with the treatment for tangible capital assets.

AND WHEREAS, the Canadian Institute of Chartered Accountants (CICA) has developed guidelines to assist municipalities in the creation of a policy.

NOW THEREFORE, the Council of the Corporation of the Municipality of Magnetawan enacts the following as the policy prescribed for the accounting treatment for tangible capital assets of the Municipality of Magnetawan.

AND FURTHER THAT By-laws No. 2010-15 and 2015-26 be rescinded.

PURPOSE OF POLICY

The objective of this policy is to prescribe the accounting treatment for tangible capital assets so that users of the financial report can discern information about the investment in property, plant and equipment and the changes to such investment. The principal issues in accounting for tangible capital assets are the recognition of the assets, the determination of their carrying amounts and amortization charges and the recognition of any related impairment losses.

SCOPE

This policy applies to all departments, boards and commissions, agencies and other organizations falling within the reporting entity of the Municipality of Magnetawan.

DEFINITIONS

Tangible Capital Assets:

Non-financial Assets having physical substance that;

- a) are held for use in the production or supply of goods and services, for rental to others, for administrative purposes or for the development, construction, maintenance or repair of other tangible capital assets.
- b) have useful economic lives extending beyond an accounting period.
- c) are to be used on a continuing basis.
- d) are not for sale in the ordinary course of operations.

Betterments:

Subsequent expenditures on tangible capital assets that:

- increase previously assessed physical output or service capacity;
- lower associated operating costs;
- extend the useful life of the asset; or
- improve the quality of the output.

Any other expenditure would be considered a repair or maintenance and expensed in the period.

Cost:

Cost is the gross amount of consideration given up acquiring, construct, develop or better a tangible capital asset, and includes all costs directly attributable to acquisition, construction, development or betterment of the tangible capital asset, including installing the asset at the location and in the condition necessary for its intended use. The cost of a contributed tangible capital asset, including a tangible capital asset in lieu of a developer charge is equal to its fair value at the date of contribution. Capital grants would not be netted against the cost of the related tangible capital asset. The cost of a leased tangible asset is determined in accordance with Public Sector Guideline PSG-2, Leased Tangible Capital Assets.

Pooled Assets:

Assets are not grouped or pooled.

Fair Value:

Fair value is the amount of consideration that would be agreed upon in an arm's length transaction between knowledgeable, willing parties who are under no compulsion to act.

Capital Lease:

A capital lease is a lease with contractual terms that transfer substantially all the benefits and risks inherent with ownership of property to the Municipality of Magnetawan. For substantially all the benefits and risks of ownership to be transferred to the lessee, one or more of the following conditions must be met;

- a) reasonable assurance that the Municipality will obtain ownership of the leased property by the end of the lease term;
- b) the lease term is of such duration that the Municipality will receive substantially all the economic benefits expected to be derived from the use of the leased property over its life span;
- c) the lessor would be assured of recovering the investment in the leased property and of earning a return on the investment as a result of the lease agreement.

POLICY STATEMENTS

1) Capitalization

Tangible capital assets should be capitalized (recorded in the fixed asset sub-ledger) according to the following thresholds:

- a) All land, and
- b) All other assets with a unit cost of \$3,000.00 or greater.

Capitalize betterments to existing assets when unit costs exceed the threshold.

2) Primary Categories

A category of assets as a grouping of assets of a similar nature in the operations of the Municipality of Magnetawan. The following provides definitions for the primary classes of capital assets that will be used by the municipality, as well as examples of how specific assets will be classified.

Construction in Progress

The cost of tangible capital assets under construction, constructed or in an uncompleted process of acquisition by the municipality, and that are not yet in service.

Land

Real property in the form of a plot, lot or area. Includes all expenditures made to acquire land and ready it for use where the improvements are considered permanent in nature and includes purchase price, closing costs, grading, filling, draining and clearing, removal of old buildings (net of any salvage), assumption of liens or mortgages and any additional land improvements that have an indefinite life.

Land Improvements

Land improvements consists of betterments, site preparation and site improvements (other than buildings) that ready land for its intended use, which generally decay or break down over time. Land improvements that are removable and can degrade or deplete over the course of time through use or due to the elements should be separately capitalized and their value amortized over the useful life of the improvement.

Examples include but are not limited to: landfill site development, construction of driveways, parking lots, retaining walls, bike paths in parks, drop-off locations, sidewalks, fencing, patios, water fountains, outdoor swimming pools, ball diamonds, soccer fields, irrigation systems, tennis courts and the like.

Buildings

All structures that provide shelter from the elements which function independent of an asset network (i.e. independent of a water/sewer network). Includes capital and betterments to capital buildings that are owned by the municipality.

Examples include but are not limited to: sport and recreation facilities, office buildings, fire stations, pavilions, park washrooms and change rooms, gazebos, cemetery, buildings, waste depots, recycling facilities, buildings in work yards.

Furniture and Equipment

An apparatus, tool, device, implement or instrument that likely uses energy (for example human, electrical, hydraulic fuel, or thermal) to facilitate a process, function or completion of a task, as well as furniture and fixtures. It may be installed within a building but is generally capable of being removed and reinstalled at a different location (i.e. it is not permanently affixed to or integrated into the building or structure in which it resides).

Computer Systems:

All computer-related hardware and software, including printers.

Vehicles:

A means of transportation, usually on wheels, for transporting persons, equipment and other items or designed to be towed behind other vehicles. Includes automobiles, trucks, trailers, boats, etc.

Roads:

This category includes roads as well as related items such as storm drainage collection systems and streetlights.

Bridges:

This category includes bridges and large culverts at the discretion of the Treasurer.

2) Functional Categories

A category of assets is a grouping of assets of a similar function in operations of the Municipality of Magnetawan. The following list of functional categories shall be used:

General Government

Protective Services

- Fire
- Protective inspection and control
- Emergency measures

Transportation Services

- Roads - Paved
- Roads - Unpaved
- Roads - Bridges & Large Culverts
- Roads - General
- Roads - Winter Control
- Streetlights

Environmental Services:

- Landfill
- Recycling

Health Services:

- Cemeteries

Recreation and Cultural Services

- Parks
- Recreation Facilities
- Libraries
- Cultural Services - Heritage Centre

4) Valuation

Tangible capital assets are recorded at cost plus all ancillary charges necessary to place the asset in its intended location and condition for use.

4.1 Purchased Assets

Cost is the gross amount of consideration paid to acquire the asset. It includes all nonrefundable taxes and duties, freight and delivery charges, installation and site preparation costs, etc. It is net of any trade discounts or rebates.

Cost of land includes purchase price plus legal fees, land registration fees, transfer taxes, etc. Costs would include any costs to make the land suitable for intended use, such as pollution mitigation, demolition and site improvements that become part of the land.

When two or more assets are acquired for a single purchase price, it is necessary to allocate the purchase price to the various assets acquired. Allocation should be based on the fair value of each asset at the time of acquisition or some other reasonable basis if fair value is not readily determinable.

4.2 Acquired, Constructed or Developed Assets

Cost includes all costs directly attributable (e.g. construction, architectural and other professional fees) to the acquisition, construction or development of the asset. Carrying costs such as internal design, be capitalized. Capitalization of general administrative overheads is not allowed. Inspection, administrative and other similar costs may be capitalized. Capitalization of carrying costs ceases when no construction or development is taking place or when the tangible capital asset is ready for use.

4.3 Capitalization of Interest Costs

Borrowing costs will not be capitalized.

4.4 Donated or Contributed Assets

The cost of donated or contributed assets that meet the criteria for recognition is equal to the fair value at the date of construction or contribution. Fair value may be determined using market or appraisal values. Cost may be determined by an estimate of replacement cost. Ancillary costs should be capitalized.

4.5 Collections:

Works of art, historical treasures and similar assets are not subject to capitalization under the Public Sector Accounting Board. However, the existence of such property must be disclosed, so a list of such assets should be compiled and maintained.

5) Componentization

Tangible capital assets may be accounted for using either the single asset or component approach. Factors to consider when determining whether to use a component approach include:

(a) Major components have significantly different useful lives and consumption patterns than the related tangible capital asset.

(b) Value of components in relation to the related tangible capital asset.

Municipal road systems should use the component approach. Major components should be grouped when the assets have similar characteristics. Roads will be split into the following components:

- land
- sub-base
- surface

6) Amortization

The cost, less any residual value, of a tangible capital asset with a limited life should be amortized over its useful life in a rational and systematic manner appropriate to its nature and use. The amortization rate and estimated useful life of the remaining unamortized portion should be reviewed on a regular basis and revised when the appropriateness of a change may be clearly demonstrated.

The Municipality uses the straight-line method for calculating amortization for all assets except for landfill-related assets as noted below.

The following specific principles are employed when applying the straight-line method:

a) Residual value is assumed to be zero in all cases;

b) All asset additions and disposals are considered to have occurred on July 1. Consequently, half-year amortization will be recorded in the year of acquisition and disposal;

c) Amortization is calculated annually, for the period January to December.

Estimated useful lives and the implied amortization rates to be employed by the municipality are outlined and attached as Schedule A. The Municipality amortizes land, land improvements, and estimated future closure and post-closure costs for active landfill sites based on the depletion of site capacity.

7) WRITE-DOWNS

When conditions indicate that a tangible capital asset no longer contributes to the ability of the Municipality to provide goods and services, or that the value of future economic benefits associated with the tangible capital asset is less than its net book value, the cost of the tangible capital asset should be reduced to reflect the decline in the asset's value.

The net write-down of tangible capital assets is accounted for as expenses in the statement of operations.

A write-down should not be reversed.

A write-down is considered to occur on July 1st.

8) DISPOSAL

The difference between the net proceeds on disposal of a tangible capital asset and the net book value of the asset should be accounted for as a revenue or expense in the statement of operations.

Disposal of tangible capital assets that are moveable personal property is the responsibility of the Treasurer, as per the disposal policy. Department heads shall notify the Treasurer when assets become surplus to their needs, so that the asset may be assessed by the Treasurer for the method of disposal.

Disposal of real property shall be the responsibility of the Treasurer or designate.

When other constructed tangible capital assets are taken out of service, destroyed or replaced due to obsolescence, scrapping or dismantling, the department head or designate must notify the Treasurer of the asset description and effective date. The Treasurer adjusts the registers and accounting records recording a loss/gain on disposal.

9) EFFECTIVE DATE: January 01, 2019

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**

Mayor

CAO/Clerk

**SCHEDULE A to BY-LAW NO 2020-
Summary of Tangible Capital Assets**

<u>Primary Category</u>	<u>Useful Life</u>	<u>Amortization</u>
Land	Permanent	
Land improvements		20 years
Buildings		40 years
Equipment and furniture	Short Life	10 years
Heavy Duty Equipment <i>(Includes Grader, Dozers, Backhoes, Compactor)</i>	Long Life	20 years
Roads	Asphalt surface	20 Years
	Surface-treated	8 Years
	Loose top surface	10 Years
	Earth surface	75 Years
	Sub-base	75 Years
Bridges and Large Culverts	Wooden bridges	30 Years
	Steel multi plates	30 Years
	Concrete bridges	60 Years
	Polymer coated Multi-plates	60 Years
Vehicles, including trailers <i>(Heavy duty vehicles includes Tandems)</i>	Light duty	8 Years
Fire Vehicles	Heavy duty	15 Years 15-25 Years
Computer software/hardware		5 years
Sidewalks	Asphalt Surface	40 years
Streetlights	Long Life	20 Years
Used Vehicles & equipment	To be determined by Manager at time of purchase	

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2020 -

Being a By-law to Establish Fees and Charges

WHEREAS Section 391(1) of the *Municipal Act, 2001, S.O. 2001, c. 25*, as amended, authorizes the Council of a local municipality to pass by-laws imposing fees or charges for services or activities provided or done by or on behalf of it; for costs payable by it for services or activities provided or done by or on behalf of any other municipality or local board; and for the use of its property including property under its control;

AND WHEREAS Section 69 of the *Planning Act, R.S.O. 1990, c. P. 13*, provides that the Council of a municipality may prescribe a tariff of fees for the processing of applications made in respect of planning matters;

AND WHEREAS Section 7 of the *Building Code Act, 1992, S.O. 1992, c. 23*, as amended, authorizes a municipal Council of a municipality to pass a by-law requiring the payment of fees on applications for and issuance of permits and prescribing the amounts thereof;

AND WHEREAS Pursuant to Section 270(1) of the *Municipal Act* the Council of the Corporation of the Municipality of Magnetawan provided notice in accordance with the Municipality of Magnetawan Provision of Notice Policy By-law 2016-12.

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan hereby enacts as follows:

1. GENERAL

- 1.1.** Council hereby establishes the fees and charges as set out in the Schedule A attached hereto and forming an integral part of this By-law.
- 1.2.** This By-law shall be known and may be cited as the “Municipality of Magnetawan Fees and Charges By-law”.
- 1.3.** The fees set out in the attached Schedule A shall be paid for the services or activities listed, and all fees are per occasion or request.
- 1.4.** No request by any person for any information, service, activity or use of Municipal property will be provided unless and until the person requesting the information, service, activity or use of Municipal property has paid the applicable fee in the prescribed amount as set out in the Schedules.
- 1.5.** The fees and charges will be subject to Harmonized Sales Tax (HST) and Retail Sales Tax (RST), where applicable.

2. SEVERABILITY

If any provision or part of a provision of this by-law is declared by any court or tribunal of competent jurisdiction to be illegal or inoperative, in whole or in part, or inoperative in particular circumstances, the balance of the by-law, or its application in other circumstances, shall not be affected and shall continue to be in full force and effect.

3. CONFLICT WITH ANY OTHER BY-LAW

In the event of any conflict between any provisions of this by-law and any other by-law heretofore passed, the provisions of this by-law shall prevail.

4. REVIEW

Council shall review this By-law once per calendar year to ensure that fees are kept up to date and relevant.

5. REPEAL OF PREVIOUS BY-LAWS

That By-law 2019-28 be hereby repealed effective the date of passing of this By-law.

6. EFFECTIVE DATE

This by-law shall come into force and effect on the date of its final passing.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this _____ day of _____, 2020

THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN

Mayor

CAO/Clerk

SCHEDULE "A" To By-law 2020-

COMMUNITY SERVICES –FACILITY SERVICES

Fee Description	
Non-profit	Any recognized not for profit organization that does not gain any profit from its events.
Regular Non-Resident	Adult resident rate unless otherwise stated. Someone who does not either reside in or pay property taxes to, the Municipality of Magnetawan.

Magnetawan Community Centre, Ahmic Harbour Community Centre & Pavilion
All prices subject to applicable taxes

Magnetawan Community Centre *A damage deposit fee of \$250 per day will be taken and returned to renter following post-rental inspection		Monday to Thursday (per day)		Friday 6pm to Sunday 6pm		Friday to Sunday (per day)	
		2020	2021	2020	2021	2020	2021
		Commercial/Non-Resident full day	\$170	\$170	\$390	\$390	\$195
Commercial/Non-Resident up to 4 hrs.	\$100	\$100	n/a	n/a	\$120	\$120	
Resident full day	\$120	\$120	\$290	\$290	\$145	\$145	
Resident up to 4 hours	\$70	\$70	n/a	n/a	\$90	\$90	
Non-profit full day	\$120	\$120	\$290	\$290	\$145	\$145	
Non-profit up to 4 hours	\$70	\$70	n/a	n/a	\$90	\$90	
Add-ons							
Kitchen Rental (Not Available for Individual Rental)	\$75	\$75	\$140	\$140	\$85	\$85	
Bar Rental	\$35	\$35	\$110	\$110	\$55	\$55	
Set-up Fee (including tables, chairs, etc.)	\$50	\$50	n/a	n/a	\$50	\$50	
Coffee & Tea Set-Up	\$20	\$20	n/a	n/a	\$25	\$25	
Ahmic Harbour Community Centre *A damage deposit fee of \$250 per day will be taken and returned to renter following post-rental inspection		Monday to Thursday (per day)		Friday 6pm to Sunday 6pm		Friday to Sunday (per day)	
		2020	2021	2020	2021	2020	2021
		Commercial/Non-Resident full day	\$120	\$120	\$290	\$290	\$145
Commercial/Non-Resident up to 4 hrs.	\$80	\$80	n/a	n/a	\$95	\$95	
Resident full day	\$90	\$90	\$220	\$220	\$110	\$110	
Resident up to 4 hours	\$70	\$70	n/a	n/a	\$90	\$90	
Non-profit full day	\$90	\$90	\$220	\$220	\$110	\$110	
Non-profit up to 4 hours	\$70	\$70	n/a	n/a	\$80	\$80	
Add-ons							
Set-up Fee (including tables, chairs, etc.)	\$50	\$50	n/a	n/a	\$50	\$50	
Coffee & Tea Set-up	\$20	\$20	n/a	n/a	\$25	\$25	
Magnetawan Lions Pavilion *A damage deposit fee of \$250 per day will be taken and returned to renter following post-rental inspection		Monday to Thursday (per day)		Friday 6pm to Sunday 6pm		Friday to Sunday (per day)	
		2020	2021	2020	2021	2020	2021
		Commercial / Non-Resident full day	\$120	\$120	\$260	\$260	\$130
Commercial / Non-Resident up to 4 hrs.	\$80	\$80	n/a	n/a	\$90	\$90	
Commercial/ Non-Resident Hourly	\$35	\$35	n/a	n/a	\$40	\$40	
Resident full day	\$100	\$100	\$220	\$220	\$110	\$110	
Resident up to 4 hours	\$70	\$70	n/a	n/a	\$80	\$80	
Resident Hourly	\$30	\$30	n/a	n/a	\$35	\$35	
Non-profit full day	\$100	\$100	\$220	\$220	\$110	\$110	
Non-profit up to 4 hours	\$70	\$70	n/a	n/a	\$80	\$80	
Non-profit Hourly	\$30	\$30	n/a	n/a	\$40	\$40	
Set-up Fee (tables, chairs, sports equipment, etc.)	\$50	\$50	n/a	n/a	\$50	\$50	

\$50.00 Charge for Low-Risk Insurance Coverage (Not available for all events, please inquire with staff before booking)

Please note a fee of \$50.00 per half hour will be charged if the renter stays past their booked time, as the Municipality organizes staff to cover the opening and closing of the locations based on booked times

CLERKS OFFICE

Fee Description	Fee
Photocopies per page (Black/White)	\$0.25
Photocopies per page (Colour)	\$0.50
Commissioning of Documents	\$10.00
Freedom of Information Requests	As Provided for under MFIPPA
Records Research: Retrieval, Research Subject & Refiling (Not under MFIPPA)	\$30.00/hr
Locks Passage:	
Locks Daily Passage Fee	\$5.00
Trailer License:	
1 Year License (issued from May 1 st to November 30 th)	\$750.00 per year
Monthly License (maximum of 3 months)	\$150.00 per month
Books:	
Nipissing Road Book	\$13.00
Historic Sites Book	\$5.00
Looking Back Book	\$25.00
All three Historic Books Package	\$35.00

TREASURY / TAXES

Fee Description	Fee
Tax Certificate	\$50.00
Returned Item (Cheque or EFT)	\$45.00
Assessment & Tax Rate Search / History	\$50.00 (plus \$20.00 for each additional year prior to 2003)
Property Information Report	\$200 + HST

LANDFILL CHARGES & TIPPING FEES

Fee Description	Fee
Large Items	
Couches	\$20.00
Chairs	\$10.00
Mattress or Box Springs	\$25.00
Fridges/Freezers/AC	\$10.00
Construction Waste	
Pickup Truck, Van or Single axle trailer	\$25.00
Single axle Truck	\$270.00
Tandem Truck 20 yard container	\$540.00
Tri-Axle Truck 40 yard container	\$1080.00
Tandem Axle Trailer	\$150.00
Shingles	
Pickup Truck or Van	\$65.00
Single Axle Trailer	\$125.00
Tandem Axle Trailer	\$540.00

ADMINISTRATION FEES

Fee Description	Fee
Dog Licensing	
Service Animals	No Charge
Annual Dog Tag	\$5.00
Lifetime Dog Tag	\$30.00
Replacement Dog Tag	\$2.00
Dog Impound Fees	

Impound Fee First Offense	\$100.00
Impound Fee Second Offense	\$150.00
Impound Fee Third Offense	\$200.00
Refreshment Carts & Vehicles	
Placed and removed daily	\$400.00
All other vehicles	\$750.00
Per Event	\$100.00
Transient Trader	
Door to Door Sales	\$250.00
All other Transient traders	\$500.00
Cemetery	Fee
Lot Prices + HST	
Lot	\$150.00
Lot Care & Maintenance	\$250.00
Cremation Lot	\$50.00
Cremation Lot Care & Maintenance	\$150.00
Interments + HST	Fee
Vault	\$400.00
Adult	\$350.00
Children, ten (10) years and under	\$300.00
Cremated Remains	\$100.00
Marker	\$25.00
Monument Care & Maintenance (Stake fees incl.) +HST	Fee
Flat Marker (over 172 sq. inches)	\$75.00
Upright Monument (up to 4 feet high and 4 feet wide)	\$125.00
Upright Monument (over 4 feet high and 4 feet wide)	\$225.00
Disinterment	\$400.00
Lot Transfer Fee	\$10.00
Other Administrative Fees	Fee
Lottery license for Community Group	\$5.00
Civic Address Sign & Post	\$40.00
Replacement Civic Address Sign	\$20.00
Application for Event Permit	\$200.00
Application for Multiple Event Permit	\$500.00
By-law Administration Fee	\$50.00/hr

DEVELOPMENT SERVICES – PLANNING SERVICES

Planning Application	Fee	Deposit
Applications for Consent submitted for Review	\$500.00	\$1,500.00
Amendment to the Zoning By-law Residential	\$700.00	\$1,500.00
Amendment to the Zoning By-law Commercial	\$700.00	\$2,500.00
Road and Shore Road Allowance Closing Application	\$500.00	\$2,500.00
Planner Consultation (Minor)	No charge	\$500.00
Planner Consultation (Major)	No charge	\$1,000.00
Site Plan Agreement	\$250.00	\$500.00
Minor Variance Application	\$1000.00	\$1,500.00
Encroachment Agreement	\$250.00	\$1,000.00
MNR Application for Work Permit	\$150.00	No deposit
OPA *Major (with Zoning Amendment)	\$1,500.00	\$2,500.00
OPA *Minor (without Zoning Amendment)	\$1,000.00	\$1,500.00
Proposed Plan of Subdivision for Review	\$1,000.00	\$5,000.00
Review & Execution of a Proposed Subdivision Agreement	\$1,000.00	\$10,000.00

Any other Property related By-law under the Planning Act	\$500.00	\$1,000.00
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TRANSPORTATION

Fee Description	Fee
Miscellaneous	
Entrance Permit	\$100.00 + HST- Fee \$500.00 – Deposit
Unassumed Road Allowance Improvement Agreement	\$250.00 fee + \$1,000.00 deposit
Inquiries/Records Search (Road Access, Maintenance, Services)	\$30.00 per hour
Road Use Permit	\$0.00-500.00 + Deposit
Damage to Municipal Property	Time and Material for replacement costs

FIRE SERVICES

[A description of the circumstances under which these fees may be charged is included in the Fire Department Establish and Regulate By-law]

Equipment & Staffing	Fee
Apparatus	\$450.00 per hour/per unit
Generator	\$50.00 per hour
Portable Pumps	\$50.00 per hour
Firefighter	\$25.00 per hour
Consumables	Fee
Class A Foam	\$200.00 per pail
Absorbent	\$20.00 per bag
Leak Stop Materials	Replacement cost at time of incident
Administration Costs	Fee
Third Party Inspection	\$50.00 per inspection
Liquor License Inspection	\$100.00 per inspection
Special Events Inspection	\$100.00 per inspection
File Search	\$100.00 per search
Fire Report	\$100.00 per report

Equipment Damage

All equipment that is owned or contracted by the fire department that is damaged while the fire department is performing its duties will be billed at the replacement or repaired cost including all applicable taxes.

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW 2020 –

Being a By-law to stop up, close and sell Nelson St Pl 319 btn North Water St & RO109265, Municipality of Magnetawan, District of Parry Sound.

(Hoskin)

LEGISLATION

WHEREAS pursuant to Section 27(1) of the *Municipal Act, S.O. 2001, c. 25*, as amended, municipalities are given authority over highways within their jurisdiction;

AND WHEREAS the Original Road Allowance which is the subject matter of this By-law is within the jurisdiction of this Municipality;

AND WHEREAS pursuant to the Municipality's Procedures for Public Notice By-law No. 2016-12, the Clerk of this Corporation did cause a Notice of the proposed By-law to be published in accordance with requirements of the said By-law.

BE IT ENACTED AS A BY-LAW OF THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN AS FOLLOWS:

1. **Stop Up and Close** – This Council does hereby stop up and close to vehicular and pedestrian traffic the lands described in Schedule “A”.
2. **Surplus Property** - The said lands described in Schedule “A” are declared to be surplus to the requirements of this Municipality.
3. **Authorization for Sale** – This Council does hereby authorize the sale of the said lands described in Schedule “A” at the consideration of **\$19,590.48**.
4. **Easements** – This Council does hereby authorize the transfer of such easements over the lands described in Schedule “A” attached hereto as may be required by utility providers. Notice of the proposed road closings were sent to Hydro One Networks Inc., Bell Canada and Public Works Canada. All have responded that they do not have any easement requirements.
5. **Sale of Land By-law** – Compliance with the Notice provisions of Public Notice By-law 2016-12, will be deemed to be in compliance with the Notice provisions of this Municipality's Sale of Land By-law 2006-11.
6. **Execution of Documents** –
 - a) **If Paper Registration**
The Mayor and the Clerk are hereby authorized to execute all documents for paper registration (including public utility easements, if any) in connection with the closing and subsequent transfer of title to the lands described in Schedule “A”.

b) If Electronic Registration

The Clerk is hereby authorized for or on behalf of the Municipality to execute, for the Municipal Solicitor an "Acknowledgment and Direction" authorizing the Municipal Solicitor to complete the Electronic Registration for any required easements, and the subsequent transfer of title relating to the lands described in Schedule "A".

7. **Clerk's Affidavit** - There shall be attached to this By-law, as Schedule "B", an affidavit by the Clerk of this Corporation, setting out:

- a) the procedures taken for the giving of Notice pursuant to By-law 2016-12 and;
- b) the procedures taken for notice to Public Utilities and applicable Government Departments or Ministries.

READ A FIRST AND SECOND TIME THIS DAY OF , 2020.

READ A THIRD TIME AND FINALLY PASSED THIS DAY OF , 2020.

THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN

_____ c/s
Sam Dunnett, Mayor

Kerstin Vroom, CAO/Clerk

SCHEDULE "A"

Nelson St Pl 319 btn North Water St & RO109265, Municipality of Magnetawan, District of Parry Sound.

BY-LAW CERTIFICATION

CERTIFIED to be a true copy of By-law _____, and that such By-law is in full force and effect.

Dated at the Municipality of Magnetawan, this the _____ day of _____, 2020

Kerstin Vroom, CAO/Clerk c/s

SCHEDULE "B"

THIS IS SCHEDULE "B" TO BY-LAW 2020- _____ FOR THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN.

CLERK'S AFFIDAVIT - NOTICE

I, Kerstin Vroom, CAO/Clerk, of the Municipality of Magnetawan, make oath and say as follows:

- 1. This Deponent
I am the CAO/Clerk of the Corporation of the Municipality of Magnetawan and as such, have knowledge of the facts hereinafter deposed to.
- 2. Publication and Posting
Pursuant to By-law 2016-12, I did cause Notice of Council's intention to consider a By-law to stop up, close and sell that parcel of land described in Schedule "A" to be published as follows:

Public Posting - posted on the Municipal website and at the Municipal Office at least seven (7) days prior to consideration of the matter by Council;
- 3. Grace Period
This By-law was passed by Council more than seven (7) days after the posting.
- 4. Copy of Notice
Attached to this my Affidavit as Exhibit "A" is a copy of the actual Notice as it was posted.
- 5. Additional Notification
Notice of the proposed road closing was sent to Hydro One Networks Inc., Bell Canada, and Public Works Canada and they have advised that they do not have any interest in the subject lands.
- 6. Procedure
To the best of my knowledge, the closing and selling procedures taken by this Municipality have been in accordance with the Municipality's Public Notice and Sale of Land By-laws.
- 7. Public
The proposed by-law came before Council at its regular meeting on the _____ day of _____, 2020 and at that time, no person made any claim that the effect of the By-law would be to deprive them of the right of motor vehicle access to or from their land, and that all persons who applied to be heard, were heard.

SWORN before me at the _____)
Municipality of Magnetawan)
this the _____ day)
of _____, 2020.)

Kerstin Vroom, CAO/Clerk

A Commissioner for taking Affidavits, etc.

Name: _____

Title: _____

**THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN
BY-LAW NO. 2020 -**

Being a By-law to amend By-law No. 2001-26, as amended, the Zoning By-law for the Corporation of the Municipality of Magnetawan with respect to lands located on Concession A, Part Lot 98 the Municipality of Magnetawan, municipally known as 85 Nipissing Road South, Magnetawan.

WHEREAS the Council of the Corporation of the Municipality of Magnetawan is empowered to pass By-laws to regulate the use of land pursuant to Section 34 of the Planning Act, R.S.O. 1990;

AND WHEREAS the owner of the subject lands has filed an application with the Municipality of Magnetawan to amend By-law 2001-26 as amended;

AND WHEREAS the Council of the Corporation of the Municipality of Magnetawan deems it appropriate to amend By-law No. 2001-26 as amended;

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

1. Schedule 'A-1', to Zoning By-law No. 2001-26 as amended, is further amended by zoning lands legally described Concession A, Part Lot 98 the Municipality of Magnetawan, municipally known as 85 Nipissing Road South, Magnetawan, from the "Rural" (RU) zone to the "Rural Residential" (RR) Zone, as shown on schedule 'A-1' attached forming part of this By-Law.

This By-law take effect on the date of its passage, subject to the provisions of Section 34 (30) and (31) of the Planning Act (Ontario).

READ A FIRST AND SECOND TIME on the _____ day of _____ 2020.

READ A THIRD TIME and finally passed this _____ day of _____ 2020.

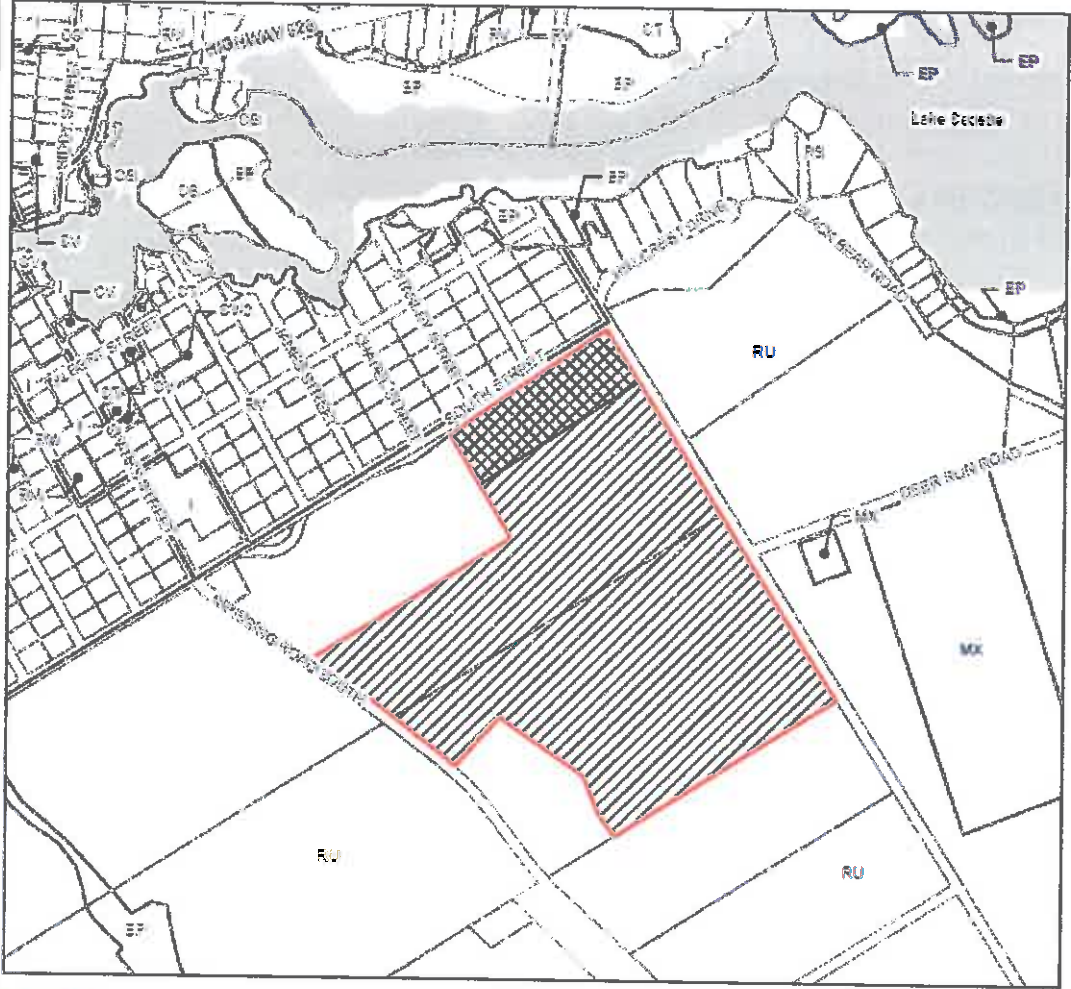
Sam Dunnett, Mayor

Kerstin Vroom, CAO / Clerk



Schedule 'A1'

86 Nipissing Road South
Part Lot 93, Concession A
Geographic Township of Chapman
Municipality of Magnetawan



-  Property Boundary
-  Land to be rezoned from Rural (RU) Zone to Rural Residential (RR) Zone
-  Lands to Remain Rural

This is Schedule 'A1' to Zoning By-law _____-2020
Passed this ____ day of _____, 2020

Mayor _____
Clerk _____

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2020 -

Being a By-law to confirm the proceedings of Council February 26, 2020

WHEREAS Section 5(3) of the *Municipal Act, 2001, S.O. 2001, c.25*, as amended, requires a municipal Council to exercise a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS the Council of the Municipality of Magnetawan deems it desirable to confirm the proceedings of Council and to ratify decisions made at its meeting hereinafter set out;

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

1. Ratification and Confirmation

THAT the action of the Council of the Municipality of Magnetawan at its meeting for the aforementioned date with respect to each motion, resolution and other action passed and taken by this Council at its meetings, except where otherwise required, is hereby adopted, ratified and confirmed as if such proceedings and actions were expressly adopted and confirmed by its separate By-law.

2. Execution of all Documents

THAT the Mayor of the Council of the Municipality of Magnetawan and the proper officers of the Municipality of Magnetawan are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required, except where otherwise provided, and the Mayor and Clerk are hereby authorized and directed to execute all necessary documents and to affix the Corporate Seal of the Municipality to such documents.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 26th day of February, 2020.

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**

Mayor

CAO/Clerk