

**AMENDED AGENDA – Regular Meeting of Council**

**Wednesday, March 18, 2020**

**1:00 pm**

**Magnetawan Community Centre**

Page	
	<b><u>STANDARD BUSINESS</u></b>
3	1.1 Call to Order
	1.2 Adoption of the Agenda
	1.3 Disclosure of Pecuniary Interest
	1.4 Adoption of Previous Minutes
	<b><u>STAFF REPORTS, MOTIONS AND DISCUSSION</u></b>
10	2.1 Report from Brian Horsman, CBO, Building Fees
15	2.2 Report from Brian Horsman, CBO, Building Activity Report and Shared Service Agreement
20	2.3 Report from Tim Sullivan, Recap on Family Fun Day
22	2.4 Report from Scott Edwards, Public Works Superintendent, Culvert Order for Montgomery Project
24	2.5 Report from Scott Edwards, Public Works Superintendent, Culvert Order for Resurface and Inventory
26	2.6 Adoption of Landfill Monitoring Reports and consulting proposal from Pinchin
50	2.7 Draft By-law for Renaming of Gordon Point Road
52	2.8 Consent Support in Principle: Stevenson, 46 Thompson Rd
63	2.9 District of Parry Sound Municipal Association Spring Meeting
64	2.10 Parry Sound Area Community Business & Development Centre Inc. Donation Request
108	2.11 Discussion on Regional Fire Department
112	2.12 Draft By-law Tax Ratios 2020
114	2.13 Draft By-law Set and Levy Rate of Taxation for 2020
118	2.14 Draft By-law for Sale of Lands at 28 Church Street
	2.15 Lakeland Network's Request for Endorsement for Rural Broadband Funding
	<b><u>MUNICIPAL BOARDS AND COMMITTEE MINUTES</u></b>
119	3.1 Village of Burk's Falls, Regional Recreation Committee Meeting, February 19 <sup>th</sup> , 2020
122	3.2 Draft Central Almaguin Planning Board, February 19 <sup>th</sup> , 2020
	<b><u>CORRESPONDENCE</u></b>
124	4.1 MMAH, Approval of Municipal Service Delivery Review
125	4.2 MMAH, Provincial Policy Statement, 2020
127	4.3 Towns of Parry Sound and Bracebridge, High Falls Generation Station Contract Dispute
129	4.4 Municipality of the Village of Burk's Falls, Physician Recruitment and Retention Incentives
140	4.5 Eastholme 2020 Levy Apportionment
164	4.6 Memo from Linda Saunders, Treasurer, Investments

**APPROVAL OF ACCOUNTS**

- 166 5.1 Accounts in the amount of \$697,466.99
- 215 5.2 Accounts Payable Adjustments 2019 as presented

**BY-LAWS**

- 227 6.1 Renaming of Gordon Point Rd
- 229 6.2 Sale of Lands at 28 Church Street
- 230 6.3 To set tax ratios
- 232 6.4 To set and levy rates of taxation

**CLOSED SESSION**

In accordance with Section 239(2) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, Council shall proceed into Closed Session in order to address matters pertaining to: (d) labour relations or employee negotiations (being to appoint a Fire Chief and a Contract Deputy Clerk); (b) personal matters about an identifiable individual, including municipal or local board employees (resignation of Recreation Supervisor); (c) a proposed or pending acquisition or disposition of land by the municipality or local board (land purchase); and (h) information explicitly supplied in confidence to the municipality (Municipal Modernization Grant Proposal).

**CONFIRMING BY-LAW AND ADJOURNMENT**

- 236 7.1 Confirm the Proceedings of Council and Adjourn

## COUNCIL MEETING MINUTES February 26, 2020

The regular meeting of the Council of the Corporation of the Municipality of Magnetawan was held at the Magnetawan Community Centre on Wednesday, February 26<sup>th</sup>, 2020 at 6:00 p.m. with the following present:

Mayor Sam Dunnett  
Deputy Mayor Tim Brunton was absent with regrets  
Councillor John Hetherington  
Councillor Brad Kneller  
Councillor Wayne Smith

Staff: Kerstin Vroom, CAO/Clerk, and Nicole Gourlay, Deputy Clerk, were present for the entire meeting. Scott Edwards, Public Works Superintendent, was present for his respective section.

### STANDARD BUSINESS

- 1.1 Call to Order  
The meeting was called to order at 6:00 p.m.
- 1.2 Adoption of the Agenda  
*RESOLUTION 2020-38 Kneller-Smith*  
*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the agenda as copied and circulated.*  
*Carried.*
- 1.3 Disclosure of Pecuniary Interest  
Mayor Dunnett stated that should anyone have a disclosure of pecuniary interest that they could declare the nature thereof now or at any time during the meeting.
- 1.4 Adoption of Previous Minutes  
*RESOLUTION 2020-39 Hetherington-Smith*  
*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the minutes of February 5<sup>th</sup> and February 12<sup>th</sup> 2020 as copied and circulated.*  
*Carried.*

### PLANNING MEETING

Zoning By-law Amendment – Smith – 85 Nipissing Road

*RESOLUTION 2020-40 Smith-Kneller*  
*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan recesses the regular meeting to hold a public meeting pursuant to Sections 34 of the Planning Act to consider: Zoning*

*By-law Amendment to rezone a proposed severed lot from Rural to Rural Residential – Smith – 85 Nipissing Rd S.  
Carried.*

A public meeting was held on this matter. There were no comments from the gallery. The Applicant's Agent addressed Council.

*RESOLUTION 2020-41 Kneller-Smith  
BE IT RESOLVED THAT The Council of the Municipality of Magnetawan adjourns the Planning Act public meeting and returns to the regular meeting.  
Carried.*

**STAFF REPORTS, MOTIONS AND DISCUSSIONS**

- 2.1 Meridian Fuels re: Municipal Yard Fuel  
*RESOLUTION 2020-42 Kneller-Hetherington  
BE IT RESOLVED THAT the Council of the Municipality of Magnetawan appreciates the correspondence from Meridian Fuels regarding being included in a fuel tendering process and directs the Public Works Superintendent to bring a report back to Council concerning RFP for Fuel.  
Carried.*
- 2.2 Report from Scott Edwards, Public Works Superintendent, Bridge 18 Accounts  
*RESOLUTION 2020-43 Hetherington-Kneller  
BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the report and the overages on the Bridge 18 project from Public Works Superintendent.  
Carried.*
- 2.3 Refund Request of Statutory Holdback, Bridge 18  
*RESOLUTION 2020-44 Smith-Hetherington  
WHEREAS the Council of the Municipality of Magnetawan understands that the work for Bridge 18 has not yet been completed;  
AND WHEREAS Tulloch Engineering the project manager for Bridge 18, has requested that the Municipality of Magnetawan release the mandatory 10% holdback in the amount of \$48,747.78;  
THEREFORE BE IT RESOLVED, that the Council of the Municipality of Magnetawan authorizes the Public Works Superintendent to release \$0.00 and holdback remainder until the work has been completed in the spring of 2020.  
Carried.*
- 2.4 North Section of Gordon Point Road Renaming Results  
*RESOLUTION 2020-45 Hetherington-Smith  
BE IT RESOLVED that the Council of the Municipality of Magnetawan accepts the report from the Deputy Clerk regarding the renaming of the northern section of Gordon Point Road and directs the Deputy Clerk to bring back a by-law to the next meeting to change the name of specified section of Gordon Point Road.  
Carried.*

- 2.5 Draft Fees By-law  
*RESOLUTION 2020-46 Smith-Kneller*  
*BE IT RESOLVED that the Council of the Municipality of Magnetawan approves the Draft Fees and Changes By-law report from the Deputy Clerk.*  
*Carried.*
- 2.6 Draft By-law re: Accounting Treatment for Tangible Capital Assets  
*RESOLUTION 2020-47 Hetherington-Smith*  
*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves and accepts the Draft Accounting Treatment for Tangible Capital Assets.*  
*Carried.*
- 2.7 Consent Support in Principle: Stevenson, 46 Thompson Road  
 This item was deferred to a future meeting at the request of the Applicant.
- 2.8 Discussion Stop on Sell Road Allowance – Hoskins, North Water Street  
*RESOLUTION 2020-48 Smith-Kneller*  
*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan regarding the ‘Stop up, Close and Sell Road Allowance – Hoskin’, after holding its public meeting, agrees to pass the by-law later in the meeting with the understanding that the road allowance lands are merged on title at the time of transfer with the purchaser’s abutting lot that was specified by the Municipal Solicitor in his letter to the applicant.*  
*Carried.*
- 2.9 Motion re: City of Sarnia  
*RESOLUTION 2020-49 Hetherington-Kneller*  
*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan endorses the City of Sarnia’s resolution passed January 24 2020 to “halt the construction of the Deep Geological Repository, in the Bruce Peninsula so that less dangerous solutions can be found for the longer storage Nuclear Waist”;*  
*AND FURTHER THAT, this resolution be forwarded to the City of Sarnia as well as the Honourable Jonathan Wilkinson, Minister of the Environment and Climate Change.*  
*Carried.*
- 2.10 Motion from Strong re: Health Unit Funding  
*RESOLUTION 2020-50 Kneller-Hetherington*  
*WHEREAS the North Bay Parry Sound District Health Unit has advised municipalities of the following changes in the funding formula;*
  - *Change from 25/75 municipal/provincial to 30/70 for mandatory programs and;*
  - *Change from 100% provincial funding to 30/70 for a number of other related programs**AND WHEREAS these changes will result in a 42% increase in the municipal levy, commencing in 2021, with no increased service delivery;*  
*AND WHEREAS small rural Northern Ontario municipalities do not have the financial resources to fund this 42% increase;*
  - *With sparse populations and small tax bases make it difficult to raise the requisite funds, and also provide core mandated municipal services to residents and;*
  - *Residents annual income is well below the provincial poverty level, with many on fixed incomes and raising municipal property taxes will create significant hardship;*

*AND WHEREAS our municipalities support the Health Unit's mission "To foster health living within our communities by preventing illness, promoting healthy choices, and providing trusted support and information",*

*• Hence, we reiterate that we want to remain under auspices of the North Bay Parry Sound District Health Unit, and under the Rural & Northern Ontario designation.*

*AND WHEREAS the Province of Ontario is currently reviewing the mandate and operations of Public Health units;*

*THEREFORE BE IT RESOLVED that the Municipality of Magnetawan requests that Jim Pine, facilitator of the Public Health Modernization consultants, review the current funding formula for Public Health and Rural & Northern Ontario municipalities; proposing exemptions, for the province to implement for 2021;*

*AND FURTHER THAT we contend that Public Health, as a pillar of our Ontario Health Care system, be funded through regular provincial taxation, not municipal property taxation;*

*AND FURTHER THAT this resolution will be circulated back to Strong Township in endorsement as well as to the Minister of Health, Minister of Long Term Care, MPP Norm Miller, MPP Vic Fedeli, Ontario Health Board Chair, FONOM Chair, NOMA Chair, AMO Chair, and the North bay Parry Sound District Health Unit.*

*Carried.*

2.11 Discussion on Short Term Rentals

Council gave direction to Staff to prepare a report for consideration at a future meeting.

**MUNICIPAL BOARDS AND COMMITTEES MINUTES**

3.1 Almaguin Community Economic Development (ACED), July 15, 2019

*RESOLUTION 2020-51 Hetherington-Smith*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Municipal Boards and Committee Minutes as copied and circulated.*

*Carried.*

**CORRESPONDENCE**

4.1 Draft 2019 POA Summary of Operations

4.2 Tribunals Ontario Fee Increases

4.3 Federation of Northern Ontario Municipalities Conference

*RESOLUTION 2020-52 Kneller-Smith*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Correspondence as copied and circulated.*

*Carried.*

**APPROVAL OF ACCOUNTS**

5.1 Accounts in the amount of \$345,756.37

*RESOLUTION 2020-53 Smith-Hetherington*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the accounts in the amount of \$345,756.37 as presented.*

*Carried.*

**BY-LAWS**

- 6.1 Approve a Policy re: Tangible Capital Assets
- 6.2 Establish Fees and Charges
- 6.3 Stop up, Close and Sell Road Allowance – Hoskins, North Water Street
- 6.4 Zoning By-Law Amendment – Smith – 85 Nipissing Road

*RESOLUTION 2020-54 Kneller-Smith*

*BE IT RESOLVED THAT by the Council of the Municipality of Magnetawan that the following by-laws are now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and engrossed in the by-law book:*

- 6.1 Approve a Policy re: Tangible Capital Assets*
  - 6.2 2020 Fees and Charges By-law*
  - 6.3 Stop up, Close and Sell Road Allowance – Hoskins, North Water Street*
  - 6.4 Zoning By-law Amendment to Amend Zoning By-law 2001-26, as amended – Smith – 85 Nipissing Road S*
- Carried.*

**CONFIRMING BY-LAW AND ADJOURNMENT**

- 7.1 Confirm the Proceedings of Council and Adjourn

*RESOLUTION 2020-55 Hetherington-Kneller*

*BE IT RESOLVED THAT by Council of the Municipality of Magnetawan that the Confirming by-law is now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and engrossed in the by-law book;*

*AND FURTHER THAT, this regular meeting is now adjourned at 7:00pm to meet again on Wednesday March 18 2020 at 1:00pm or at the call of the Chair.*

*Carried.*

Approved by:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk

## COUNCIL MEETING MINUTES March 3, 2020

The special meeting of the Council of the Corporation of the Municipality of Magnetawan was held at the Magnetawan Community Centre on Tuesday, March 3, 2020 at 10:00 a.m. with the following present:

Mayor Sam Dunnett  
Deputy Mayor Tim Brunton  
Councillor John Hetherington  
Councillor Brad Kneller  
Councillor Wayne Smith

Staff: Kerstin Vroom, CAO/Clerk; Nicole Gourlay, Deputy Clerk, and Joe Readman, Interim Fire Chief were present for the entire meeting.

### STANDARD BUSINESS

- 1.1 Call to Order  
The meeting was called to order at 10:00 am
- 1.2 Adoption of the Agenda  
*RESOLUTION 2020-56 Smith-Brunton*  
*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the agenda for this special meeting of Council regarding the 2020 Draft Budget.*  
*Carried.*
- 1.3 Disclosure of Pecuniary Interest  
Mayor Dunnett stated that should anyone have a disclosure of pecuniary interest that they could declare nature thereof now or at any time during the meeting.

### MOTIONS

- 2.1 Release of Statutory Holdback, Bridge 18  
*RESOLUTION 2020-57 Brunton-Smith*  
*WHEREAS the Council of the Municipality of Magnetawan understands that the work for Bridge 18 has not yet been completed;*  
*AND WHEREAS, the Construction Act stipulates that these funds need to be released based on 'substantial completion of work' i.e.. the bridge is traversable;*  
*AND WHEREAS, Tulloch Engineering, the project manager for Bridge 18, has requested that the Municipality of Magnetawan release the mandatory 10% holdback (less \$5,000) in the amount of \$48,747.78;*  
*NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan rescinds resolution number 2020-44 and authorizes the Public Works Superintendent to release \$48,747.18 as per the recommendation of Tulloch Engineering.*  
*Carried.*



**DRAFT BUDGET**

*RESOLUTION 2020-58 Smith-Kneller*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan directs Staff to finalize the 2020 Budget as directed and bring it back for approval to the next meeting  
Carried.*

**CONFIRMING BY-LAW AND ADJOURNMENT**

*RESOLUTION 2020-59 Kneller-Smith*

*BE IT RESOLVED by the Council of the Municipality of Magnetawan that the Confirming By-law is now read a first, second, and a third time, passed, signed by the Mayor and Clerk, sealed with the seal of the Corporation and engrossed in the by-law book;  
AND FURTHER THAT, this regular meeting is now adjourned at 10:45am to meet again on Wednesday, March 18, 2020 at 1:00pm or at the call of the Chair.  
Carried.*

Approved by:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
CAO/Clerk

---

## REPORT TO COUNCIL

TO : Mayor and Council

FROM : Brian Horsman CBO

RE : Annual Report on Building Permit Fees

DATE : February 11, 2020

---

**Background** : Subsequent to Section 1.9 of Part 1 Division C of the Building Code ( attached --- which requires an annual report on permit fees to be provided to Council ) please find enclosed the information and recommendations for Council's consideration.

**Consideration** : Please refer to the year end report on Building Activity for 2019. Our current bylaw has allowed us to generate a reasonable amount of revenue to support our service level, however, we are proposing to grow the department through the implementation of the Policy Manual and our advancement of the Succession Plan which has and will increase our expenditures.

I have reviewed the fee schedule of Building By-law No. 2011-21 and I believe we should NOT increase our Construction Cost Guidelines. We realized a good year for 2019 and the permit fee revenue reflects that, our expectation is high for 2020 to be the same or better than 2019.

The cost of construction guidelines are primarily used to determine building permit fees , however they are also used to provide a more accurate building activity for Stats

Canada Reporting and an indicator of our local economy. A number of ministries, agencies, financial institutions, investment groups, etc. use our information to plan, predict and determine future growth and variations in local, provincial and national economy.

The purpose of this report is to determine whether to increase, decrease or leave fees as they are for 2020. In 2019 we issued 77 permits through a Shared Service Agreement. Our year end Building Activity Report indicated that we generated \$168,390.00 compared to our three year rolling average method for calculating average revenue expectations was \$74,000.00. The cost to operate the Building Department for 2019 was \$141,600.00. We had a prosperous year and our expectations is for another prosperous year. We are utilizing a three year rolling average to determine unknowns and 2020 is showing a permit fee revenue of \$123,000.00 based on 68 permits and our expenditures are estimated to be \$146,590.00. I am recommending that we do not increase our Cost Guidelines. I am proposing that we add the following to our Cost Guidelines of Schedule B to By-Law 2019-29: Building without a Permit – Construction started without obtaining a permit the fees are doubled. The administrative cost to process and/or expedite permits for construction prior to obtaining a permit are costly and should be born by the offender not the rate payer.

**OPTIONS** : 1) No increase in existing fees listed in Schedule B of By-Law 2019-29 .

2) Increase the Cost Guideline from \$15.00 to \$16.00 per thousand.

3) Revise Schedule 'B' Cost Guidelines to add : Building without a Permit --  
Construction started without a permit the fees are doubled

**RECOMMENDATION** : 1) That Council select Option No.1 and No. 3 and amend Schedule 'B' of By-Law 2019-29

2) That Council pass Building By-Law # \_\_\_\_\_  
and repeal Building By-Law # 2010-29

3) That Council accept the report from the Chief Building Official

**SCHEDULE "B"**  
**By-law 2019-29**  
**PERMIT FEE SCHEDULE**

**Cost Guidelines**

- \$100.00 + \$15.00 per Thousand
  - \$100.00 Change of Use Permit – Inspection fee only with no Building Permit Issued
  - \$100.00 Transfer Permit
  - \$100.00 Searching of Records (Building and Zoning compliance letters) + HST
  - \$100.00 Re-inspection
  - \$50.00 Per page for review of revised plans or plans submitted with application and no permit issued
  - \$100.00 +\$50.00 per page for review of revised plans and/or documents to amend an existing Building Permit
  - \$200.00 Application fee for Alternative Solution Design
  - \$200.00 Special Inspection Fee to inspect buildings or structures where a request has been made for a final inspection or occupancy/use where the permit has been inactive for more than one year.
- BUILDING WITHOUT A PERMIT: CONSTRUCTION STARTED WITHOUT OBTAINING A PERMIT THE FEES ARE DOUBLED**
- CONSTRUCTION COST GUIDELINES – cost per square foot of floor area**

**Residential Unit:**

- Single Storey House \$175.00 minimum per square foot
- Two Storey House (1<sup>st</sup> floor) \$150.00 minimum per square foot
- Each Additional Storey \$ 75.00 minimum per square foot
- Attached Garage \$ 40.00 minimum per square foot

**Cottage / Recreational Dwelling:**

- Dwelling with Basement \$175.00 minimum per square foot
- Dwelling on Piers / Frost Wall \$125.00 minimum per square foot
- Dwellings on Slab \$125.00 minimum per square foot
- Each Additional Storey \$ 75.00 minimum per square foot

**Garage / Farm Buildings:**

- Garage / Shed on Slab \$40.00 minimum per square foot
- Garage / Shed no floor \$30.00 minimum per square foot
- Barns / Outbuildings located on Assessed Farm Lands \$25.00 minimum per square foot

**Commercial – Industrial:**

- Based on cost price.....or \$95.00 minimum per square foot

## Section 1.9. Fees

### 1.9.1. Fees

#### 1.9.1.1. Annual Report

- (1) The report referred to in subsection 7(4) of the Act shall contain the following information in respect of fees authorized under clause 7(1)(c) of the Act:
- (a) total fees collected in the 12-month period ending no earlier than three months before the release of the report,
  - (b) the direct and indirect costs of delivering services related to the administration and enforcement of the Act in the area of jurisdiction of the *principal authority* in the 12-month period referred to in Clause (a),
  - (c) a breakdown of the costs described in Clause (b) into at least the following categories:
    - (i) direct costs of administration and enforcement of the Act, including the review of applications for permits and inspection of *buildings*, and
    - (ii) indirect costs of administration and enforcement of the Act, including support and overhead costs, and
  - (d) if a reserve fund has been established for any purpose relating to the administration or enforcement of the Act, the amount of the fund at the end of the 12-month period referred to in Clause (a).
- (2) The *principal authority* shall give notice of the preparation of a report under subsection 7(4) of the Act to every person and organization that has requested that the *principal authority* provide the person or organization with such notice and has provided an address for the notice.

#### 1.9.1.2. Change of Fees

- (1) Before passing a by-law or resolution or making a regulation under clause 7(1)(c) of the Act to introduce or change a fee imposed for applications for a permit, for the issuance of a permit or for a maintenance inspection, a *principal authority* shall,
- (a) hold the public meeting required under subsection 7(6) of the Act,
  - (b) ensure that a minimum of 21 days notice of the public meeting is given in accordance with Clause (c), including giving 21 days notice to every person and organization that has, within five years before the day of the public meeting, requested that the *principal authority* provide the person or organization with such notice and has provided an address for the notice,
  - (c) ensure that the notice under Clause (b),
    - (i) sets out the intention of the *principal authority* to pass the by-law or resolution or make a regulation under section 7 of the Act and whether the by-law, resolution or regulation would impose any fee that was not in effect on the day the notice is given or would change any fee that was in force on the day the notice is given,
    - (ii) is sent by regular mail to the last address provided by the person or organization that requested the notice in accordance with Clause (b), and
    - (iii) sets out the information described in Clause (d) or states that the information will be made available at no cost to any member of the public upon request, and
  - (d) make the following information available to the public:
    - (i) an estimate of the costs of administering and enforcing the Act by the *principal authority*,
    - (ii) the amount of the fee or of the change to the existing fee, and
    - (iii) the rationale for imposing or changing the fee.

---

## REPORT TO COUNCIL

TO : Mayor and Council

FROM : Brian Horsman CBO

RE : Building Activity Report to the end of December 2018

DATE : February 11, 2020

---

Background : 1) Total permits to the end of Decenber 2019 ----- 77

2) Category of permits issued: New Cottages/Houses ----- 23  
Commercial ----- 4  
New Garage/Boathouse --- 16  
Additions/Renovations --- 34  
Demolition ----- 12

3) Construction value of permits to the end of December 2019 – 10.9 million  
Construction value of permits to the end of December 2018 – 6.5 million

4) Building Permit fees to the end of December 2019 ----- \$ 169,000.00  
Building Permit fees to the end of December 2018 ----- \$ 99,201.00

Consideration : Year over year comparison

Further Consideration : Assist in preparation for the Annual Meeting to review Permit Fees.

Recommendation : That Council receive the report prepared by the Chief Building Official.



---

## REPORT TO COUNCIL

TO : Mayor and Council

FROM : Brian Horsman CBO

RE : Shared Service Agreement with Kearney ( Update )

DATE : March 09, 2020

---

**BACKGROUND:** Upon review of our fourth year of operation and in consideration of the 2019 budget process, I will provide Council with a brief review of our progress to provide a more consistent service level.

Matthew Clouthier ( DCBO ) is consistently advancing in his participation in our Succession Planning Strategy, he has successfully completed his final exam for the Part 3 Certification with the Ministry of Housing Buildings Branch. Matthew has also achieved his CBCO qualifications with the Ontario Building Officials Association. In addition to his technical training , Matthew has also participated in the development of a departmental Policy and Procedures Manual. Section 5 of the manual has finally been vetted through our legal advisors to ensure that we have met our statutory obligations as well as being able to defend the municipality at litigation.

Magnetawan Council has chosen to utilize existing staff to assist staff to assist the Building Services Department in the implementation of Section 5 of the Policy and procedures Manual, this negates the opportunity to extend the limits of our Shared Service Agreement.

Kearney ( independently ) is currently pursuing the hiring of an Administrative Assistant to assist in the implementation process.

Another milestone in our Succession Planning Strategy was the appointment of Matthew Clouthier to the position of Deputy Chief Building Official.


There has been a disconnect in the continuity of service largely due to the scheduling of staff in both municipalities. There is a period of time every week where we catch up to the workload left by the other inspector ( this period of time alternates between each municipality ) hence the disconnect in service. The level of management is also strained by the fact that only one day per week do we ( both Matt and I ) actually get to review and assess the workload and provide some meaningful dialogue to assist Matt with the succession planning strategy. Depending on the amount of support we receive from existing staff we may realize an improved level of service. The level of activity that we have experienced this past two years and the anticipated growth of the department will require one of the administrative assistants to be the contact person for the Building Services Department. The administrative assistant would provide the continuity needed between applicants and staff. In the Building Services industry that person would be referred to as a Permit Clerk.

Recently we had agreed to assist a neighboring municipality by providing limited building permit processing, inspection service and CBO services. Generally we attend that municipality on Wednesdays which happens to be our crossover day and adds another challenge to our level of service. We are only able to assist this municipality on a limited basis and due to the time of year . As we get closer to spring and a more busy time for the construction season we will not be in a position to entertain our temporary agreement . If we were to consider entering into a more permanent agreement we would definitely require an additional full time inspector.

CONSIDERATION: Attached is a copy of the Building Activity Report to the end of December 2019. You will note the number of permits issued ( 77 ) represents 11 million dollars worth of construction value ( conservative value ) . We expect an equal response for 2020, if not more, and with added resources we can improve our service level and improve our operations.

FUTHER CONSIDERATION: I am preparing this same report for the Council of Kearney

RECOMMENDATION: That Council accept this report from the Chief Building Official.

 <p><b>Municipality of Magnetawan</b></p>	<p><b>REPORT TO COUNCIL</b></p>
<p>To:</p>	<p>Mayor and Council</p>
<p>From:</p>	<p>Tim Sullivan, Recreation Supervisor</p>
<p>Date of Meeting</p>	<p>March 18<sup>th</sup> 2020</p>
<p>Report Title:</p>	<p>Family Fun Day - Review</p>

**Recommendations:** THAT Council receives this report for information only.

**Background:** The Magnetawan Community Development Committee plans and implements special events and activities in the community. Family Fun Day is one of those events and is planned for the Sunday of the Family Day weekend annually. The event is held at the Magnetawan Community Centre

**Evaluation:**

The goal of Family Fun Day is relatively straightforward. The municipality will host a festival that will have a variety of activities and attractions for all ages. The goal is to have families come out, enjoy some winter activities, socialize with other people in the community and have a memorable experience. In 2020, Family Fun Day consisted of several activities, live music, food, and entertainment. Flyers were posted around the area at businesses and billboards. The event was posted on the sign outside the municipal building and on the municipal Facebook page. Volunteers shared the information through their social media as well.

The back of the parking lot is blocked off, as is the snowmobile trail that crosses the back of the lot. This is to allow outdoor activities to safely take place. Last year, the blockades were not clear enough leading to people driving through and parking where activities were taking place. This year, the blockades were put up earlier and were more visible, this succeeded in keeping cars where they were supposed to be. The ice rink was open to skating, it was decided that the rink would only be open for skating and not hockey. This was done so that young kids and novice skaters could use the rink. Horse rides also took place outside and traffic was strategically blocked to allow the horses a safe route in and out of the community centre. Other outdoor activities included some games for children, a “photo booth”, snow carvings and a fire pit.

Indoor activities included a few more games for children as well as a craft table. Other indoor entertainment consisted of face painting, balloon animals, live music and an education show put on by Muskoka Birds of Prey. The Agricultural Society provided lunch and took donations.

The event was very well attended, participants were engaging with the activities, and with each other. Attendance increased from 2019, people filtered in and out throughout the duration of an event, it was estimated that at one point there were upwards of 200 people in attendance. This event benefits the community in several ways. It provides an opportunity to socialize and strengthen community connections and it allows for families to have a shared experience. This event aims to appeal to all generations. This is so that people of all ages can share an experience together without worrying about anybody's limitations. Family Fun Day also provides an opportunity for participants to get active during the winter months. Participants can try out winter activities such as snowshoeing and skating.


### **Financial Implication:**

The Municipality of Magnetawan is committed to barrier free access to recreational programs and most events. In keeping with this, participating in Family Fun Day was free to all participants. The municipality provides the facility, equipment and municipal staff set up and tear down the community centre for the event. The budget for Family Fun Day is \$5,000. At this budget, staff and volunteers can provide enough entertainment so that attendants can find something to their interest. Staff believe there are enough attractions that both children and adults have things to do and see during the entire event. The budget is used on booking performers and purchasing games and activities to be used during the event. The Community Centre, outdoor space and Pavilion provide ample room to house the event.

The budget would only need to increase if Family Fun Day attendance grew to a point where the outdoor space was not sufficient, and the maximum capacity of the Community Centre was reached. Were that the case, multiple locations would be needed. For the foreseeable future, there is no need to change the scale or budget for this event.

### **Conclusion:**

Family Fun Day is a popular event and those that attended have expressed appreciation for the event. This year's event was a success and many residents and visitors attended. The Birds of Prey demonstration provided a highlight for attendees as it was not something people see every day. Feedback from attendees was very positive. Staff recommends that the Municipality of Magnetawan continues to host this event as it is in the public interest. For the continued success of the event, staff and volunteers should continue book several performers, one of which should be the highlight or culminating event of the day.

 <p data-bbox="261 310 521 394"><b>Municipality of Magnetawan</b></p>	<p data-bbox="591 237 1162 275"><b>REVISED REPORT TO COUNCIL</b></p>
To:	Mayor and Council
From:	Scott Edwards, Public Works Superintendent
Date of Meeting:	March 18 2020
Report Title:	Culvert Order for Montgomery Project

**Recommendation:** THAT Council receives and approves this report as presented and awards the lowest quote to for the Montgomery Culvert Project for a total of \$35,883.38

**Background:** As per the 2019 Municipal Structure Inventory and Inspection Report Culvert # 1 is due for replacement within 2-3 years. This Culvert is known as Montgomery Bridge located at Lot 24 ,Conc XII, Spence, Nelson Lake Rd.

**Evaluation:** As there are only two major suppliers of this product, it was decided to obtain quotes instead of utilizing the tender process due to time constraints. Council has authority to approve this process under Section 5.3.1 of the Purchasing By-law. Two quotes were received via email on March 10<sup>th</sup> 2020 , these were from E.S. Hubbell and Armtec Canada/Culvert. The results are the following

E.S. Hubbell \$31,755.20

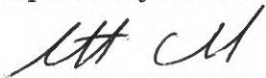
Armtec Canada/Culvert \$32,486.00

The difference is \$730.80 in favor of E.S. Hubbell

**Financial Implications:.** This is included in the 2020 Budget and will be funded through the Bridges and Culverts Budget line being GL 1-4-3011-2010

**Conclusion:** To do this project inhouse ensures longevity and good value as part of our Asset Management and meets the Municipalities priorities for replacement within 2- 3 years. It is in the interest of the Municipality to replace this Culvert for the most part inhouse much like Culvert # 6 in Muskrat Valley. In the same way we will replace the single culvert with a double culvert maintaining the same rate of flow and integrity.

Respectfully Submitted,



Scott Edwards, CRS-S

Public Works Superintendent

**MONTGOMERY Culvert Replacement**

GI Account	Budget	Bidder Information	Difference
1-4-3011-2010	125000	E.S. Hubble	31,755.20

Armtec	32,486.00
--------	-----------

730,80.

*Handwritten signature*  
March 17 / 20



**REPORT TO COUNCIL**

To:	Mayor and Council
From:	Scott Edwards, Public Works Superintendent
Date of Meeting:	March 18 2020
Report Title:	Culvert Order for Resurface Project & Inventory

**Recommendation:** THAT Council receives and approves this report as presented and awards the lowest quote for the HDPE Culverts for the Resurfacing Project and Roads Inventory to E.S. Hubble for \$32,646.83.

**Background:** Every year before a Surface Treatment Project is to take place the Roads Dept. pre inspects and makes repairs accordingly to ensure proper drainage and integrity of the road. This memo describes the need of Culvert replacement's prior to the Surface Treatment Project in both the Village of Magnetawan and Ahmic Harbour.

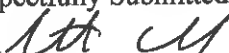
We also take this time with the Culvert order to restock the Yard for regular replacements and emergency repairs being washouts. Buy purchasing in bulk guarantees better pricing and delivery costs.

**Evaluation:** As there are only two major suppliers of this product, it was decided to obtain quotes instead of utilizing the tender process due to time constraints. Council has authority to approve this process under Section 5.3.1 of the Purchasing By-law. Two quotes were received via email on March 10<sup>th</sup> 2020 , these were from E.S. Hubbell and Armtec Canada/Culvert. The results are the following:

E.S. Hubbell \$32,646.83  
 Armtec Canada/Culvert \$32,657.22  
 The difference is \$9.36 in favor of E.S. Hubbell

**Financial Implications:** This is included in the 2020 Budget and will be funded through the Bridges and Culverts Budget line being GL 1-4-3011-2010.

**Conclusion:** By installing HDPE Culverts for replacement of older Steel Culverts (CSP) ensures longevity and good value as part of our Asset Management. It is in the interest of the Municipality to order new Plastic HDPE Culverts and replace before the Resurfacing Project starts to ensure proper drainage and prevent damaging road cuts after the Surface Treatment Project has been completed. A good inventory ensures best pricing when buying bulk and ensures timelines for repairs are not delayed due to availability during the peak seasons.

Respectfully Submitted,  
  
 Scott Edwards, CRS-S  
 Public Works Superintendent



**Surface Treatment and Restock Yard for Washouts**

GI Account	Budget	Bidder Information	Difference
1-4-30111-2010	125000	E.S. Hubble	28,891.00
		<a href="#">HST@ 1.76</a>	508.48
		Total	29,399.48
		Total Award Amount 13% HST	32,646.83
		Armtec	28,900.02
		<a href="#">HST@ 1.76</a>	508.64
		Total	29,408.84
		Total Award Amount 13% HST	32,657.22
			9.36



FINAL

# 2019 Annual Monitoring Report

Chapman Waste Disposal Site  
Magnetawan, Ontario

Prepared for:

## Municipality of Magnetawan

4304 Highway 520  
Magnetawan, ON P0A 1P0

Attn: Nicole Gourlay  
Clerk-Administrator

December 12, 2019

Pinchin File: 225335.002

© 2020 Pinchin Ltd.



## 1.0 INTRODUCTION

Pinchin Ltd. (Pinchin) was retained by the Corporation of the Municipality of Magnetawan (Client) to prepare the 2019 annual groundwater and surface water monitoring report for the Chapman Waste Disposal Site (the Site). The following report provides a detailed evaluation and summary of the 2019 monitoring data and was completed to constitute the 2019 Annual Monitoring Report. This document includes, but is not limited to, a summary of historical geochemical data, a review/evaluation of the historical and current geochemical data (as well as groundwater flow), and a summary of geochemical trends.

The purpose of completing the monitoring program was to assess the hydraulic media for contaminants of concern as a compliance requirement under the Site Certificate of Approval (CofA) Number **A521202** and the applicable regulatory requirements during the spring and fall of 2019. To achieve the reporting objectives of this Site monitoring program, Pinchin carried out groundwater and surface water sampling at the Site in general accordance with the documents referenced within this report.

### 1.1 Location

The Site property is located in Lot 108, Concession A, within the Municipality of Magnetawan, District of Parry Sound, Ontario and is located approximately 5.5 kilometres (km) northeast of the Township of Magnetawan, Ontario. The Site is situated in an undeveloped area and the visibility of landfilling activities is limited from the adjacent roadway due to mature tree growth. The Site location is indicated on Figure 1 (all Figures are provided in Appendix I).

The Site is located at Universal Transverse Mercator (UTM) coordinates Zone 17U, 606,831 metres (m) Easting and 5,063,200 m Northing (North American Datum 1983). Landfill coordinates were obtained using a Global Positioning System and are accurate within 10 m.

#### 1.1.1 Site Survey and Aerial Photography

At the time of preparation of this report, previous survey information of the Site and existing monitoring well elevations were provided to Pinchin for review. During September 2018, Pinchin installed additional monitoring wells at the Site. A survey of the top of casings for these newly installed wells has not been completed at the time of preparation of this report. The available top of casing monitoring well elevation data obtained from the previous survey has been used in the following sections of this report to calculate groundwater elevation contours.

A topographic survey of the Site was completed using an Unmanned Aerial Vehicle (UAV) in conjunction with the spring 2019 monitoring event and was provided to Pinchin for the purpose of calculating the remaining waste capacity and remaining lifespan for the Site. The results of the topographic survey indicate that the Site has an approximate remaining capacity of 38, 267.60 cubic meters (m<sup>3</sup>) and an



approximate remaining Site lifespan of 15 years. Pinchin completed a report for the Municipality of Magnetawan titled "Waste Capacity Study, Chapman Waste Disposal Site, Magnetawan, Ontario", dated September 24, 2019, which further discusses the results of the topographic UAV survey.

## 1.2 Ownership and Key Personnel

The Site is owned and operated by the Corporation of the Municipality of Magnetawan, located in Magnetawan, Ontario. The project was completed for the following representative on behalf of the Municipality:

Nicole Gourlay, Clerk-Administrator  
Municipality of Magnetawan Government Office  
4304 Highway #520  
Magnetawan, ON P0A 1P0

The Competent Environmental Practitioner (CEP) for the Site groundwater and surface water monitoring program was Mr. Tim McBride of Pinchin Ltd. Mr. McBride's contact information is provided below:

Mr. Tim McBride, B.Sc., P.Geo., Q.P.E.S.A  
Pinchin Ltd.  
957 Cambrian Heights Drive, Suite #203  
Sudbury, ON P3C 5S5

## 1.3 Description and Development of the Site

The Site is operated as a domestic landfill for municipal and non-hazardous solid industrial and commercial wastes to be utilized by residences of the area. The Site was approved with a total fill area of 1.2 hectares (ha) within a 41-ha property. A road with a locked gate is located northwest of the Site which provides access to the Site from the southeast side of Rocky Road approximately 200 m east of the intersection of Rocky Road and Nipissing Road North. Landfilling began at the Site prior to 1980 and the active landfilling area is currently located within the central portion of the Site.

A map illustrating the site features is provided as Figure 2.



### 1.3.1 Site Document Review

Pinchin reviewed the following reports for the Site and are referenced within this document:

- Report entitled "2017 Annual Monitoring Report, Chapman Waste Disposal Site, Magnetawan, Ontario" completed by D.M. Wills Associates Limited for the Corporation of the Municipality of Magnetawan dated March 2018 (the 2017 D.M. Wills Monitoring Report); and
- Report entitled "2018 Annual Monitoring Report, Chapman Waste Disposal Site, Magnetawan, Ontario" completed by D.M. Wills Associates Limited for the Corporation of the Municipality of Magnetawan dated March 2019 (the 2018 D.M. Wills Monitoring Report);
- Report entitled "Leachate Management Plan Study, Chapman Waste Disposal Site, Magnetawan, Ontario" completed by Pinchin for the Corporation of the Municipality of Magnetawan dated April 30, 2019 (the 2019 Leachate Management Study Report); and
- Report entitled "Waste Capacity Study, Chapman Waste Disposal Site, Magnetawan, Ontario" completed by Pinchin for the Corporation of the Municipality of Magnetawan dated September 24, 2019 (the 2019 Waste Capacity Study Report).

A copy of these documents can be obtained from the Client. Pinchin has relied on the information available in the previous environmental reports reviewed for the Site as part of this assessment. Information reviewed within these reports is referenced in pertinent sections throughout this document.

### 1.4 Monitoring and Reporting Program Objectives and Requirements

The site specific CofA for the Site was not provided to Pinchin for review at the time of this monitoring period. The monitoring and reporting completed by Pinchin has been generally developed based on the Ministry of Environment, Conservation and Parks (MECP) document entitled "Monitoring and Reporting for Waste Disposal Sites Groundwater and Surface Water Technical Guidance Document" dated November 2010, as well as the Client's request for 2019 monitoring and annual reporting.

### 1.5 Assumptions and Limitations

Pinchin has assumed that the information generated from historical investigations is accurate and has been completed in accordance with standard engineering practices and regulations. It should be noted that the historical background information made available to Pinchin by the Client was limited, and as such, previous reports have been relied on for information where required.



The scope of the monitoring activities was limited to the parameters listed in the 2018 D.M. Wills Monitoring Report for groundwater and surface water and was limited to the immediate area surrounding the Site. The investigations were limited solely to the groundwater within the monitoring well installations on-Site and the surface water surrounding the Site. The investigation does not constitute an exhaustive investigation of the Site property or adjacent properties for potentially unknown contaminants and/or other unknown sources of environmental impact.

Pinchin's limitation of liability and scope of work is as follows:

- The work performed in this report was carried out in accordance with the Terms and Conditions made part of our contract. The conclusions presented herein are based solely upon the scope of services and time and budgetary limitations described in our contract;
- The report has been prepared in accordance with generally accepted environmental study and/or engineering practices. No other warranties, either expressed or implied, are made as to the professional services provided under the terms of our contract and included in this report;
- The services performed and outlined in this report were based, in part, upon a previously installed monitoring network, established by others and approved by the applicable regulatory agencies. Our opinion cannot be extended to portions of the Site which were unavailable for direct observations, reasonably beyond the control of Pinchin;
- The objective of this report was to assess the water quality conditions at the Site, given the context of our contract, with respect to existing environmental regulations within the applicable jurisdiction;
- The Site history interpreted herein relies on information supplied by others, such as local, provincial and federal agencies, as well as Site personnel. No attempt has been made to independently verify the accuracy of such information, unless specifically noted in our report;
- Our interpretations relating to the landfill-derived leachate plume at the Site are described in this report. Where testing was performed, it was executed in accordance with our contract for these services. It should be noted that other compounds or materials not tested for may be present in the Site environment;
- The conclusions of this report are based, in part, on the information provided by others. The possibility remains that unexpected environmental conditions may be encountered at the Site in locations not specifically investigated. Should such an event occur, Pinchin



must be notified in order that we may determine if modifications to our conclusions are necessary;

- The utilization of Pinchin's services during future monitoring at the Site will allow Pinchin to observe compliance with the conclusions and recommendations contained herein. It will also provide for changes as necessary to suit field conditions as they are encountered; and
- Any use which a third party makes of this report, or any reliance on or decisions to be made based on it, are the responsibility of such third parties. Pinchin accepts no responsibility for damages, if any, suffered by any third party as a result of decisions made or actions based on this report.

## 2.0 PHYSICAL SETTING

### 2.1 Geology and Hydrogeology

A detailed investigation of the Site geology and hydrogeology was outlined in the 2019 Leachate Management Study Report completed by Pinchin. Based on the report, the regional geology at the Site is dominated by the presence of shallow Precambrian bedrock, with a thin veneer of overburden deposits and frequent bedrock outcroppings. Details provided in the 2017 and 2018 D.M. Wills Monitoring Reports indicated that an incised bedrock low was observed, trending southwest to northeast, and was infilled with glaciolacustrine sand deposits of depths of up to 10 m. Based on these observations, the hydrogeological setting of the Site can best be described as a buried bedrock valley of low permeability, infilled with coarse granular materials of high permeability. This setting results in a flow system that is contained within the overburden infill materials, but heavily controlled by bedrock topography.

According to the 2019 Leachate Management Study Report, it has been suggested that the landfill development may have been initiated within a historical aggregate extraction pit, on the western half of the Site, with a bedrock high located in the central portion of the landfill footprint area. This second bedrock high trends easterly and results in bedrock outcrop east to the fill deposits with a significant topographic slope towards the south.

Pinchin installed seven new monitoring wells at the Site between September 26 to 28, 2018 for the Hydrogeology Assessment as part of the 2019 Leachate Management Plan Study. Based on the results of these well installations, the subsurface soil conditions at the Site are observed to consist of coarse sand or sand and silt overburden materials. Bedrock was encountered at the Site at depths of approximately 2 metres below ground surface (mbgs) to 4 mbgs in wells located towards the south and the east of the Site. Borehole logs for the newly installed monitoring wells on-Site are provided in Appendix II. No other borehole logs were provided to Pinchin for review.



Sample analysis dates provided on the laboratory analytical reports issued by AGAT indicate that all sample analyses were performed within the required sample/extract hold times, as indicated by the dates presented in columns for each sample parameter on the analytical report. The laboratory minimum detection limits were reported to be at or lower than the required MECP reporting detection limits for the parameters analyzed. A comparison of the internal laboratory duplicate samples indicates that all samples and the respective duplicates are within acceptable limits.

## 5.0 CONCLUSIONS

Based on the work completed, the following is a summary of the activities and findings of the 2019 water quality monitoring program:

- Groundwater samples were collected from all monitoring wells at the Site on June 11 and September 26, 2019, with the exception of BH4 in the fall and BH6-II in the spring and fall due to the wells being dry at the time of sampling. All groundwater samples were submitted for laboratory analysis of parameters identified in the 2018 D.M. Wills Annual Monitoring Report. The groundwater quality was assessed based on the ODWQS and Guideline B-7;
- Surface water samples were collected from all monitoring locations on June 11 and September 26, 2019 and were submitted for laboratory analysis of parameters identified in the 2018 D.M. Wills Annual Monitoring Report. Surface water quality was assessed based on the PWQO, APV and CWQG;
- During the spring monitoring event on June 11, 2019, the depth to groundwater was observed to range from 0.45 mbgs at BH11 to 5.32 mbgs at BH4. During the fall monitoring event on September 26, 2019, the depth to groundwater was observed to range from 1.03 mbgs at BH11 to 7.79 mbgs at BH4-II. Groundwater flow at the Site is interpreted to be directed towards the east;
- All reported concentrations in the groundwater samples submitted for analysis satisfied the respective ODWQS parameters with the exception the following:
  - Hardness (high) at BH1, BH2, BH4, BH4-II, BH5-II, BH6-III, BH8-I, BH9-I and BH10-I;
  - Hardness (low) at BH3-II, BH7-II and BH11;
  - Nitrate at BH1, BH4, BH4-II and BH5-II;
  - DOC at BH1, BH2, BH3-II, BH4, BH4-II, BH5-II, BH6-III, BH9-I and BH10-I;
  - Manganese at BH1, BH2, BH4-II, BH5-II, BH6-III, BH8-I, BH9-I, BH10-I;





- Turbidity at all wells;
- Iron at BH2 and BH9-I;
- Aluminum at BH3-II, BH7-II and BH9-I;
- Alkalinity (low) at BH3-II, BH7-II and BH11;
- TDS at BH4-II; and
- pH (low) at BH3-II and BH7-II.
- All reported concentrations in the groundwater samples collected from the downgradient monitoring wells met the applicable Guideline B-7 criteria for all parameters analyzed, with the exception of the following:
  - TDS at BH1, BH2, BH4 and BH4-II;
  - Nitrate at BH1, BH4, BH4-II, BH5-II, BH6-III and BH8-I;
  - DOC at BH1, BH2, BH4, BH4-II, BH5-II, BH6-III, BH7-II, BH8-I and BH9-I;
  - Iron at BH2 and BH9-I; and
  - Manganese at BH1, BH2, BH4-II, BH5-II, BH6-III, BH8-I and BH9-I.
- All reported concentrations in the surface water samples submitted for analysis satisfied the respective PWQO, APV an/or CWQG parameters, with the exception of the following:
  - pH (low) at SW1;
  - Potassium at all locations;
  - Phenols at SW1 and SW2;
  - Iron at SW1 and SW3;
  - Aluminum at SW1 and SW2;
  - Cobalt at SW1 and SW3; and
  - Boron at SW3.

Based on the results obtained from the existing groundwater monitoring wells and surface water monitoring locations, Pinchin has not identified any significant landfill related impacts at the Site. Concentrations of hardness (high), nitrate, DOC, manganese and turbidity parameters within the groundwater samples analyzed at the furthest downgradient monitoring locations are likely attributed to either naturally occurring conditions within the shallow unconfined aquifer on-site or from temperate impacts from leachate sourced from the waste deposits at the Site. All exceedances of the Guideline B-7 RUC are related to operational guidelines and/or aesthetic objectives associated with drinking water systems set by the ODWQS and are not considered to be an immediate significant human health or



environmental concern originating from the Site, with the exception of nitrate which is a health-related parameter. The elevated concentrations of nitrate are only quantified in some downgradient wells and often fluctuate throughout the historical record. Therefore, these concentrations should be confirmed during the next monitoring period. Furthermore, concentrations of nitrate quantified at the downgradient groundwater wells are not interpreted to be impacting the surface water quality at the Site as nitrate concentrations are observed to be at low levels at downstream monitoring location SW2.

## 6.0 RECOMMENDATIONS

Based on a review of the existing dataset and regulatory requirements to date, Pinchin recommends the following:

- Continue with routine monitoring of all the available groundwater monitoring wells and surface water monitoring locations. Groundwater and surface water monitoring shall be completed with analyses for the parameters identified in the historical monitoring record. It is recommended that groundwater and surface water monitoring be completed during the spring and late fall to generate a baseline data set, to evaluate trends, and to determine the need and scope of a long-term monitoring program for the Site. Considering the dataset completed thus far, it is Pinchin's opinion that sampling should continue in 2020 before the adequacy of the monitoring program can be fully evaluated;
- It is recommended that downgradient monitoring well BH8-I be sampled in duplicate during the next regularly scheduled sampling event in the spring of 2020 in order to confirm the elevated nitrate concentration quantified at this location;
- It is recommended that the three-tiered trigger level monitoring program, developed as part of the 2019 Leachate Management Plan Study, be implemented for the Site;
- The Client should continue to ensure that the requirements as specified in the CofA are complied with; and
- A contaminant attenuation zone (CAZ) should be developed and defined for the Site in order to effectively apply the RUC Guideline B-7 and confirm the downgradient leachate impacts of elevated nitrate concentrations.

## 7.0 MONITORING AND SCREENING CHECKLIST

In accordance with the MECP Landfill Standards, the Monitoring and Screening Checklist for the Site completed by the Pinchin CEP is completed and provided in Appendix VIII.



## 8.0 DISCLAIMER

This Water Quality Monitoring Program was performed for the Corporation of the Municipality of Magnetawan (Client) in order to investigate the environmental condition of the groundwater and surface water at the Chapman Waste Disposal Site (Site). The term recognized environmental condition means the presence or likely presence of any hazardous substance on a property under conditions that indicate an existing release, past release, or a material threat of a release of a hazardous substance into structures on the property or into the ground, groundwater, or surface water of the property. This Water Quality Monitoring Program does not quantify the extent of the current and/or recognized environmental condition or the cost of any remediation.

Conclusions derived are specific to the immediate area of study and cannot be extrapolated extensively away from sample locations. Samples have been analyzed for a limited number of contaminants that are expected to be present at the Site, and the absence of information relating to a specific contaminant does not indicate that it is not present.

No environmental site assessment can wholly eliminate uncertainty regarding the potential for recognized environmental conditions on a property. Performance of this Water Quality Monitoring Program to the standards established by Pinchin is intended to reduce, but not eliminate, uncertainty regarding the potential for recognized environmental conditions on the Site, and recognizes reasonable limits on time and cost.

This Water Quality Monitoring Program was performed in general compliance with currently acceptable practices for environmental site investigations, and specific Client requests, as applicable to this Site.

This report was prepared for the exclusive use of the Client, subject to the conditions and limitations contained within the duly authorized work plan. Any use which a third party makes of this report, or any reliance on or decisions to be made based on it, are the responsibility of the third parties. If additional parties require reliance on this report, written authorization from Pinchin will be required. Pinchin disclaims responsibility of consequential financial effects on transactions or property values, or requirements for follow-up actions and costs. No other warranties are implied or expressed. Furthermore, this report should not be construed as legal advice.

Pinchin will not be responsible for any consequential or indirect damages. Pinchin will only be held liable for damages resulting from the negligence of Pinchin. Pinchin will not be liable for any losses or damage if the Client has failed, within a period of two years following the date upon which the claim is discovered within the meaning of the Limitations Act, 2002 (Ontario), to commence legal proceedings against Pinchin to recover such losses or damage.



Pinchin makes no other representations whatsoever, including those concerning the legal significance of its findings, or as to other legal matters touched on in this report, including, but not limited to, ownership of any property, or the application of any law to the facts set forth herein. With respect to regulatory compliance issues, regulatory statutes are subject to interpretation and these interpretations may change over time.



FINAL

# 2019 Annual Monitoring Report

Croft Waste Disposal Site  
Magnetawan, Ontario

Prepared for:

## **Municipality of Magnetawan**

4304 Highway 520  
Magnetawan, ON P0A 1P0

Attn: Nicole Gourlay  
Clerk-Administrator

December 12, 2019

Pinchin File: 225335.002

© 2020 Pinchin Ltd.



## 1.0 INTRODUCTION

Pinchin Ltd. (Pinchin) was retained by the Corporation of the Municipality of Magnetawan (Client) to prepare the 2019 annual groundwater and surface water monitoring report for the Croft Waste Disposal Site (the Site). The following report provides a detailed evaluation and summary of the 2019 monitoring data and was completed to constitute the 2019 Annual Monitoring Report. This document includes, but is not limited to, a summary of historical geochemical data, a review/evaluation of the historical and current geochemical data (as well as groundwater flow), and a summary of geochemical trends.

The purpose of completing the monitoring program was to assess the hydraulic media for contaminants of concern as a compliance requirement under the Site Certificate of Approval (CofA) Number **A7034002** and the applicable regulatory requirements during the spring and fall of 2019. To achieve the reporting objectives of this Site monitoring program, Pinchin carried out groundwater and surface water sampling at the Site in general accordance with the documents referenced within this report.

### 1.1 Location

The Site property is located in Lot 26, Concession 11, within the Municipality of Magnetawan, District of Parry Sound, Ontario and is located approximately 12 kilometres (km) east-northeast of the Township of Magnetawan, Ontario. The Site is situated in an undeveloped area and the visibility of landfilling activities is limited from the adjacent roadway due to mature tree growth. The Site location is indicated on Figure 1 (all Figures are provided in Appendix I).

The Site is located at Universal Transverse Mercator (UTM) coordinates Zone 17U, 593,659 meters (m) Easting and 5,058,398 m Northing (North American Datum 1983). Landfill coordinates were obtained using a Global Positioning System and are accurate within 10 m.

#### 1.1.1 Site Survey and Aerial Photography

At the time of preparation of this report, previous survey information of the Site and existing monitoring well elevations were provided to Pinchin for review. The available top of casing monitoring well elevation data obtained from the previous survey has been used in the following sections of this report to calculate groundwater elevation contours.

A topographic survey of the Site was completed using an Unmanned Aerial Vehicle (UAV) in conjunction with the spring 2019 monitoring event by Pinchin for the purpose of creating an accurate aerial image of the Site, while also capturing the current Site topographic conditions.



## 1.2 Ownership and Key Personnel

The Site is owned and operated by the Corporation of the Municipality of Magnetawan, located in Magnetawan, Ontario. The project was completed for the following representative on behalf of the Municipality:

Nicole Gourlay, Clerk-Administrator  
Municipality of Magnetawan Government Office  
4304 Highway #520  
Magnetawan, ON P0A 1P0

The Competent Environmental Practitioner (CEP) for the Site groundwater and surface water monitoring program was Mr. Tim McBride of Pinchin Ltd. Mr. McBride's contact information is provided below:

Mr. Tim McBride, B.Sc., P.Geo., Q.P.E.S.A  
Pinchin Ltd.  
957 Cambrian Heights Drive, Suite #203  
Sudbury, ON P3C 5S5

## 1.3 Description and Development of the Site

The Site is operated as a domestic landfill for municipal and non-hazardous solid industrial and commercial wastes to be utilized by residences of the area. The Site was approved with a total fill area of 2.5 hectares (ha) within a 33.7 ha property. A road with a locked gate is located east of the Site which provides access to the Site from the west side of 25<sup>th</sup> and 26<sup>th</sup> Side Road approximately 1 km north of the intersection of 25<sup>th</sup> and 26<sup>th</sup> Side Road and Highway 520.

The active landfilling area is currently located within the northern portion of the Site. A site capacity survey was completed by D.M. Wills on November 1, 2018 which resulted in an estimated remaining capacity of approximately 23,565 cubic metres (m<sup>3</sup>) and an approximate remaining life expectancy of 39 years.

A map illustrating the site features is provided as Figure 2.

### 1.3.1 Site Document Review

Pinchin reviewed the following report for the Site and are referenced within this document:

- Report entitled "2018 Annual Monitoring Report, Croft Waste Disposal Site, Magnetawan, Ontario" completed by D.M. Wills Associates Limited for the Corporation of the Municipality of Magnetawan dated March 2019 (the 2018 D.M. Wills Monitoring Report).



A copy of this document can be obtained from the Client. Pinchin has relied on the information available in the previous environmental report reviewed for the Site as part of this assessment. Information reviewed within this report is referenced in pertinent sections throughout this document.

#### 1.4 Monitoring and Reporting Program Objectives and Requirements

The site specific CofA for the Site was not provided to Pinchin for review at the time of this monitoring period. The monitoring and reporting completed by Pinchin has been generally developed based on the Ministry of Environment, Conservation and Parks (MECP) document entitled "*Monitoring and Reporting for Waste Disposal Sites Groundwater and Surface Water Technical Guidance Document*" dated November 2010, as well as the Client's request for 2019 monitoring and annual reporting.

#### 1.5 Assumptions and Limitations

Pinchin has assumed that the information generated from historical investigations is accurate and has been completed in accordance with standard engineering practices and regulations. It should be noted that the historical background information made available to Pinchin by the Client was limited, and as such, previous reports have been relied on for information where required.

The scope of the monitoring activities was limited to the parameters listed in the 2018 D.M. Wills Monitoring Report for groundwater and surface water and was limited to the immediate area surrounding the Site. The investigations were limited solely to the groundwater within the monitoring well installations on-Site and the surface water surrounding the Site. The investigation does not constitute an exhaustive investigation of the Site property or adjacent properties for potentially unknown contaminants and/or other unknown sources of environmental impact.

Pinchin's limitation of liability and scope of work is as follows:

- The work performed in this report was carried out in accordance with the Terms and Conditions made part of our contract. The conclusions presented herein are based solely upon the scope of services and time and budgetary limitations described in our contract;
- The report has been prepared in accordance with generally accepted environmental study and/or engineering practices. No other warranties, either expressed or implied, are made as to the professional services provided under the terms of our contract and included in this report;
- The services performed and outlined in this report were based, in part, upon a previously installed monitoring network, established by others and approved by the applicable regulatory agencies. Our opinion cannot be extended to portions of the Site which were unavailable for direct observations, reasonably beyond the control of Pinchin;





- The objective of this report was to assess the water quality conditions at the Site, given the context of our contract, with respect to existing environmental regulations within the applicable jurisdiction;
- The Site history interpreted herein relies on information supplied by others, such as local, provincial and federal agencies, as well as Site personnel. No attempt has been made to independently verify the accuracy of such information, unless specifically noted in our report;
- Our interpretations relating to the landfill-derived leachate plume at the Site are described in this report. Where testing was performed, it was executed in accordance with our contract for these services. It should be noted that other compounds or materials not tested for may be present in the Site environment;
- The conclusions of this report are based, in part, on the information provided by others. The possibility remains that unexpected environmental conditions may be encountered at the Site in locations not specifically investigated. Should such an event occur, Pinchin must be notified in order that we may determine if modifications to our conclusions are necessary;
- The utilization of Pinchin's services during future monitoring at the Site will allow Pinchin to observe compliance with the conclusions and recommendations contained herein. It will also provide for changes as necessary to suit field conditions as they are encountered; and
- Any use which a third party makes of this report, or any reliance on or decisions to be made based on it, are the responsibility of such third parties. Pinchin accepts no responsibility for damages, if any, suffered by any third party as a result of decisions made or actions based on this report.

## 2.0 PHYSICAL SETTING

### 2.1 Geology and Hydrogeology

The Site is located in an area of low relief with numerous small shallow lakes and wetlands interspersed within forested lands dominated by black spruce and poplar. According to the 2018 D.M. Wills Report, the Ontario Geological Survey mapping indicates that the regional geology near the Site is dominated by Precambrian bedrock with local areas of very thin overburden and sand pockets. The underlying Precambrian bedrock is of gneissic composition with very little weathering and lies within the Ahmic Domain of the Central Gneiss Belt. According to the report, mapping indicates the presence of a



## 5.0 CONCLUSIONS

Based on the work completed, the following is a summary of the activities and findings of the 2019 water quality monitoring program:

- Groundwater samples were collected from all monitoring wells at the Site on June 11/12 and September 25, 2019, with the exception of DP8 in the spring and fall due to the drive point well having an insufficient sample volume at the time of sampling and DP9 during the spring and fall as the drive point monitor could not be located during the sampling events. All groundwater samples were submitted for laboratory analysis of parameters identified in the 2018 D.M. Wills Annual Monitoring Report. The groundwater quality was assessed based on the ODWQS and Guideline B-7;
- Surface water samples were collected from all monitoring locations on June 11/12 and September 25, 2019 and were submitted for laboratory analysis of parameters identified in the 2018 D.M. Wills Annual Monitoring Report. Surface water quality was assessed based on the PWQO;
- During the spring monitoring event on June 11 and 12, 2019, the depth to groundwater was observed to range from 0.07 metres above the ground surface at BH10 to 1.76 mbgs at BH8. During the fall monitoring event on September 25, 2019, the depth to groundwater was observed to range from 0.21 mbgs at DP8 to 3.20 mbgs at BH8. Groundwater flow at the Site is interpreted to flow radially, directed towards the west, north and east;
- All reported concentrations in the groundwater samples submitted for analysis satisfied the respective ODWQS parameters with the exception the following:
  - Hardness (high) at BH9, BH10 and BH11;
  - Hardness (low) at BH1, BH8 and DP7;
  - Nitrate at BH10 and BH11;
  - Chloride at BH10;
  - DOC at BH1, BH9, BH10, BH11 and DP7;
  - Manganese at BH1, BH9, BH10 and BH11;
  - Turbidity at BH1, BH8, BH9, BH10 and BH11;
  - Iron at BH1, BH9 and BH11;
  - Aluminum at BH1, BH8, BH9 and BH11;
  - Alkalinity (high) at BH10;



- Alkalinity (low) at BH1, BH8 and DP7;
- TDS at BH10 and BH11; and
- pH (low) at DP7.
- All reported concentrations in the groundwater samples collected from the downgradient monitoring wells met the applicable Guideline B-7 criteria for all parameters analyzed, with the exception of the following:
  - TDS at BH9, BH10 and BH11;
  - Nitrate at BH10 and BH11;
  - Chloride at BH10 and BH11;
  - Sodium at BH10 and BH11;
  - Boron at BH10 and BH11;
  - Alkalinity (low) at BH8; and
  - Alkalinity (high) at BH10 and BH11.
- All reported concentrations in the surface water samples submitted for analysis satisfied the respective PWQO, APV and/or CWQG parameters, with the exception of the following:
  - pH (low) at SW1 and SW2;
  - Chloride at SW1;
  - Potassium at all locations;
  - Phenols at all locations;
  - Iron at all locations;
  - Aluminum at all locations;
  - Cobalt at all locations;
  - Total phosphorous at all locations;
  - Zinc at SW1;
  - Nitrite at SW3;
  - Lead at SW3;
  - Copper at SW3; and
  - Boron at SW3.



Based on the results obtained from the existing groundwater monitoring wells and surface water monitoring locations, Pinchin has not identified any significant landfill related impacts at the Site. Concentrations of TDS and alkalinity (low) parameters within the groundwater samples analyzed at the furthest downgradient monitoring locations (i.e., BH8 and BH9) are likely attributed to either naturally occurring conditions within the shallow unconfined aquifer on-site or from temperate impacts from leachate sourced from the waste deposits at the Site. All exceedances of the Guideline B-7 RUC are related to operational guidelines and/or aesthetic objectives associated with drinking water systems set by the ODWQS and are not considered to be an immediate significant human health or environmental concern originating from the Site, with the exception of nitrate which is a health-related parameter. The elevated concentrations of nitrate and boron are only quantified in the eastern downgradient wells which are located in close proximity to the waste deposits. These concentrations are interpreted to attenuate with further distance from the Site.

## 6.0 RECOMMENDATIONS

Based on a review of the existing dataset and regulatory requirements to date, Pinchin recommends the following:

- Continue with routine monitoring of all the available groundwater monitoring wells and surface water monitoring locations. Groundwater and surface water monitoring shall be completed with analyses for the parameters identified in the historical monitoring record. It is recommended that groundwater and surface water monitoring be completed during the spring and late fall to generate a baseline data set, to evaluate trends, and to determine the need and scope of a long-term monitoring program for the Site. Considering the dataset completed thus far, it is Pinchin's opinion that sampling should continue in 2020 before the adequacy of the monitoring program can be fully evaluated;
- As there are currently no downgradient groundwater monitoring wells situated directly north of the Site, it is recommended that a new monitoring well be installed to evaluate downgradient water quality in this direction;
- Due to the high concentrations of landfill indicator parameters quantified at the eastern downgradient monitoring locations (i.e., BH10 and BH11), it is recommended that an additional well be installed further downgradient in the east to evaluate the extent of the leachate impacts closer to the property boundary;
- The Client should continue to ensure that the requirements as specified in the CofA are complied with; and



- A contaminant attenuation zone (CAZ) should be developed and defined for the Site in order to effectively apply the RUC Guideline B-7 and confirm the downgradient leachate impacts of elevated nitrate concentrations.

## 7.0 MONITORING AND SCREENING CHECKLIST

In accordance with the MECP Landfill Standards, the Monitoring and Screening Checklist for the Site completed by the Pinchin CEP is completed and provided in Appendix VIII.

## 8.0 DISCLAIMER

This Water Quality Monitoring Program was performed for the Corporation of the Municipality of Magnetawan (Client) in order to investigate the environmental condition of the groundwater and surface water at the Croft Waste Disposal Site (Site). The term recognized environmental condition means the presence or likely presence of any hazardous substance on a property under conditions that indicate an existing release, past release, or a material threat of a release of a hazardous substance into structures on the property or into the ground, groundwater, or surface water of the property. This Water Quality Monitoring Program does not quantify the extent of the current and/or recognized environmental condition or the cost of any remediation.

Conclusions derived are specific to the immediate area of study and cannot be extrapolated extensively away from sample locations. Samples have been analyzed for a limited number of contaminants that are expected to be present at the Site, and the absence of information relating to a specific contaminant does not indicate that it is not present.

No environmental site assessment can wholly eliminate uncertainty regarding the potential for recognized environmental conditions on a property. Performance of this Water Quality Monitoring Program to the standards established by Pinchin is intended to reduce, but not eliminate, uncertainty regarding the potential for recognized environmental conditions on the Site and recognizes reasonable limits on time and cost.

This Water Quality Monitoring Program was performed in general compliance with currently acceptable practices for environmental site investigations, and specific Client requests, as applicable to this Site.

This report was prepared for the exclusive use of the Client, subject to the conditions and limitations contained within the duly authorized work plan. Any use which a third party makes of this report, or any reliance on or decisions to be made based on it, are the responsibility of the third parties. If additional parties require reliance on this report, written authorization from Pinchin will be required. Pinchin disclaims responsibility of consequential financial effects on transactions or property values, or



requirements for follow-up actions and costs. No other warranties are implied or expressed. Furthermore, this report should not be construed as legal advice.

Pinchin will not be responsible for any consequential or indirect damages. Pinchin will only be held liable for damages resulting from the negligence of Pinchin. Pinchin will not be liable for any losses or damage if the Client has failed, within a period of two years following the date upon which the claim is discovered within the meaning of the Limitations Act, 2002 (Ontario), to commence legal proceedings against Pinchin to recover such losses or damage.

Pinchin makes no other representations whatsoever, including those concerning the legal significance of its findings, or as to other legal matters touched on in this report, including, but not limited to, ownership of any property, or the application of any law to the facts set forth herein. With respect to regulatory compliance issues, regulatory statutes are subject to interpretation and these interpretations may change over time.



February 28, 2020

Municipality of Magnetawan  
4304 Hwy #520  
Magnetawan, Ontario

E-mail: [deputyclerk@magnetawan.com](mailto:deputyclerk@magnetawan.com)

Attention: Nicole Gourlay  
*Clerk-Administrator*

**Re: Consulting Services for Municipality of Magnetawan**  
Magnetawan, ON  
Pinchin File: 225335.004

As a follow up to your request to have Pinchin Ltd. (Pinchin) present on November 13, 2019 to council and in response to Resolution No. 2019-343 signed by Sam Dunnett, Mayor of The Corporation of the Municipality of Magnetawan (Client). Pinchin is pleased to provide you with this proposal to provide consulting services and work with the Ministry of the Environment, Conservation and Parks (MECP), Ministry of Natural Resources and Forestry (MNRF) and the Conservation Authority on a resolution for the Chapman Landfill project.

Pinchin will provide The Municipality of Magnetawan with quality and cost-effective environmental support to deliver these services. Pinchin's environmental scientists and engineers, technicians and technologists are experts in environmental monitoring and inspection, environmental assessment, permitting and planning. Pinchin's environmental team have worked on numerous large scale projects throughout Canada including hydroelectric, oil and gas, transportation and mining projects.

## **1.0 CONSULTING SERVICES**

Pinchin understands that the Client will require environmental regulatory support for the proposed project. On behalf of The Municipality of Magnetawan, Pinchin will provide support services in consultation with the MECP, MNRF and the Conservation Authority.



The environmental support will ensure that appropriate consultations and processes are conducted with each authority. Specifically, Pinchin will act on behalf of the Client in the role of the environmental support consultant and will include the following duties:

- Meetings and conference calls with Client or regulatory agencies requiring Pinchin's senior engineering or permitting support will be billed at unit rates; and
- Participate and attend required meetings with regulatory bodies and applicable stakeholders (i.e., Ministry of Natural Resources, Conservation Authorities, Ministry of Environment, Municipalities, First Nations, etc.).

## 2.0 UNIT RATES

Pinchin will charge out accordingly on an hourly basis as per the rates provided in Appendix I. These charges will include all travel time to and from meetings, phone meetings, and consultation hours.

The maximum upset limit for this proposal is **\$50,000.00**.

The proposed work is offered subject to the Terms and Conditions given in the attached Authorization to Proceed, Limit of Liability and Terms of Engagement contract form.

Invoices will be issued monthly. The Client will notify Pinchin within 10 business days of receipt of invoice of any dispute with the invoice, and the Client and Pinchin agree to promptly resolve any disputed items. Payment on undisputed invoices or undisputed portions of disputed invoices, is due within 30 days of receipt of invoice by Pinchin.

Payments can be made by Electronic Fund Transfer (EFT). If you plan to make payments by EFT, please contact [accountsreceivable@pinchin.com](mailto:accountsreceivable@pinchin.com). We require the Client reference their company name, any specific instructions, and the Pinchin Invoice Number or the Pinchin Project Number on all documents, communications and payments related to this project. Any deposit confirmations and/or remittance advices must be sent to accounts receivable at [accountsreceivable@pinchin.com](mailto:accountsreceivable@pinchin.com).





**3.0 ASSUMPTIONS**

We trust that the information provided in this letter is sufficient for you to evaluate this proposal. To authorize Pinchin to initiate the work, please sign and date the attached Authorization to Proceed, Limit of Liability and Terms of Engagement and e-mail an electronic (pdf) copy of the executed Authorization to Proceed, Limit of Liability and Terms of Engagement contract form to Tim McBride at [tmcbride@pinchin.com](mailto:tmcbride@pinchin.com). If you have any questions, or require additional information, please do not hesitate to contact the undersigned.

We look forward to working with you on this assignment.

Yours truly,

**Pinchin Ltd.**

Prepared by:

Ryan Lawrence, B.Sc.  
Senior Client Manager  
705.521.0560 ext. 3408  
[rlawrence@pinchin.com](mailto:rlawrence@pinchin.com)

Reviewed by:

Tim McBride, B.Sc., P.Geo., QP<sub>ESA</sub>  
Director, Landfill & Municipal Services  
705.521.0560 ext. 3416  
[tmcbride@pinchin.com](mailto:tmcbride@pinchin.com)

J:\225000s\0225335.000 MAGNETAWAN,ChapmanSite,EDR,LANDFILL\0225335.004 MAGNETAWAN,ChapmanSite,EDR,Cons\Contract Admin\Proposal\225335.004 Consulting Services for Chapman Landfill.docx  
Template: Master Letter Template, March 15, 2019

**THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN**

**BY-LAW NO. 2020 -**

**Being a By-law to rename the northern section of Gordon Point Road in the Municipality of Magnetawan to become compatible with 9-1-1 emergency responding system by eliminating duplication of street names.**

---

**WHEREAS** Section 116 (1) of *the Municipal Act, 2001, S.O 2001, C.25*, as amended, (hereinafter referred to as “the Act”) authorizes a Municipality to establish, maintain and operate a centralized communication system for emergency response purposes;

**AND WHEREAS** for the purposes of emergency response, public safety, and orderly land use planning, Council has determined that the renaming of certain roads and/or streets is necessary for the immediate dispatch for emergency first responders;

**NOW THEREFORE** the Council of the Corporation of the Municipality of Magnetawan hereby enacts as follows:

1. **THAT** the section of Gordon Point Rd from civic address number 132 (legally described as CROFT Plan M406 LOT 2 PCL 18584 S/S) to the legally described lands as Croft CON 3 LOT 17 PCL 12303SS civically known as “Camp Klahanie” shall be renamed to “\_\_\_\_\_” as seen in Schedule ‘A’ to this By-law
2. **THAT** the civic address numbering be completed to fit with the new name of this road.
3. **THAT** this By-law shall take force and effect on the date of its passing.

**READ A FIRST, SECOND, AND THIRD TIME**, passed, signed and the Seal of the Corporation affixed hereto, this            day of            , 2020.

**THE CORPORATION OF THE  
MUNICIPALITY OF MAGNETAWAN**

---

Mayor

---

CAO/Clerk

**SCHEDULE 'A' to By-law 2020-**



**THE MUNICIPALITY OF MAGNETAWAN**

**STAFF REPORT**

**TO:** Nicole Gourlay, Deputy Clerk, Municipality of Magnetawan

**FROM:** Jonathan Pauk HBASc., MSc. & Jamie Robinson, BES, MCIP, RPP  
MHBC Planning Limited

**DATE:** January 23, 2020

**SUBJECT** Consent Application – Stevenson – 46 Thompson Road,  
Magnetawan

---

**Recommendation**

That Council recommend to the Planning Board that the Consent Application be approved subject to the following conditions:

1. That the applicant meet all financial requirements of the Municipality;
2. That a registrable description of the severed lands be submitted to the Municipality;
3. The Standard Conditions of the Municipality;
4. That the applicant obtain approval of a Zoning By-law Amendment for the zoning deficiencies of the retained lot and severed lot;
5. That the existing shed be relocated on the retained lot to comply with the minimum standards of the Municipality's Zoning By-law;
6. That the Applicant establish a separate water supply to service the dwelling on the proposed severed lot.

**Proposal / Background**

A Consent Application has been submitted for the lands located at 46 Thompson Road in the Municipality of Magnetawan.

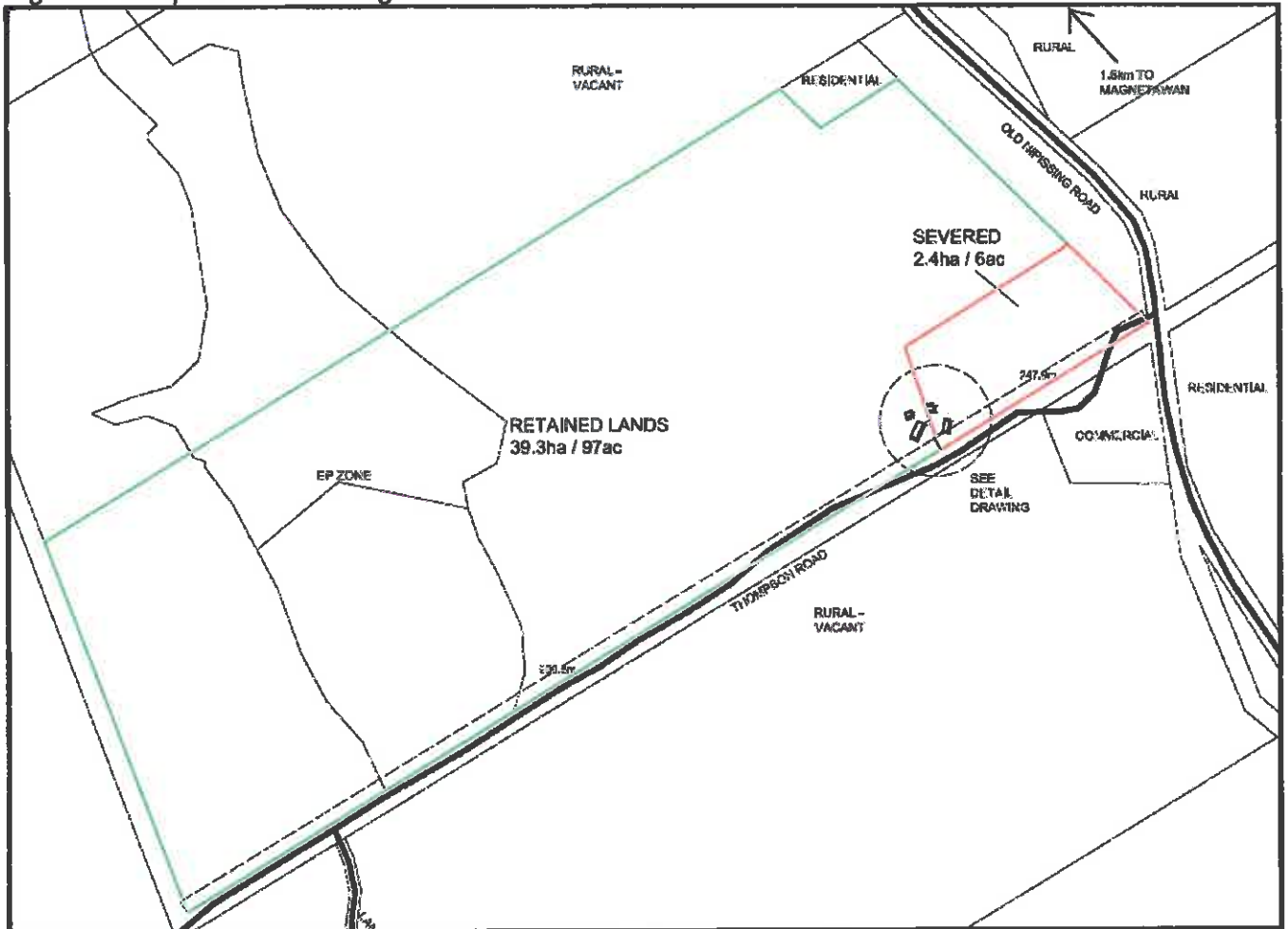
The application proposes the creation of one new residential lot. The proposed lot areas for the Severed and Retained Lands are summarized in Table 1 below:

**Table 1: Proposed Lot Summary**

	Proposed Retained Lot	Proposed Severed Lot #1
<b>Lot Area</b>	39.3 ha	2.4 ha
<b>Lot Frontage</b>	900.5 metres	247.9 metres

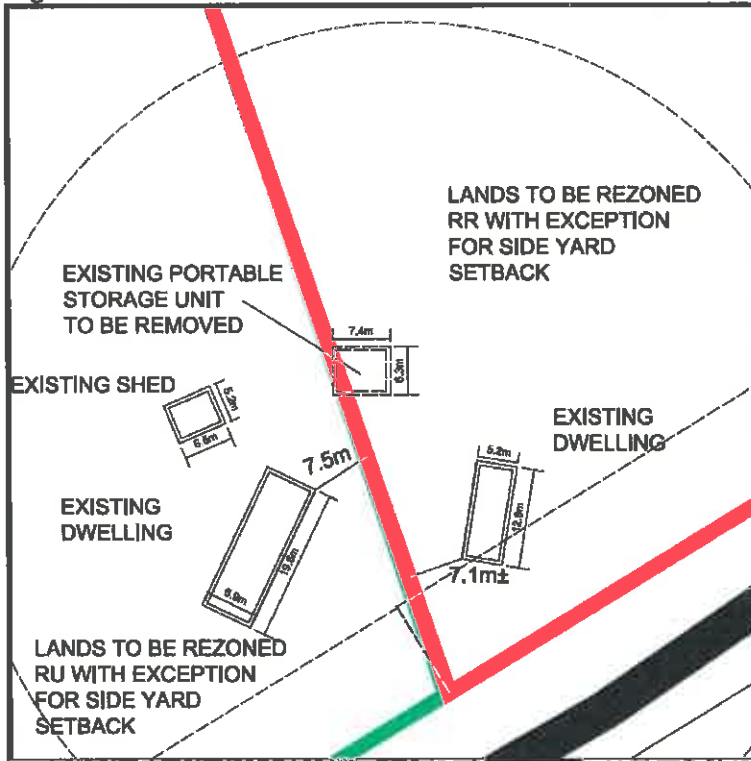
The lot configuration as proposed by the applicant is shown in Figure 1.

**Figure 1: Proposed Lot Configuration**



As noted, the existing shed is proposed to be removed from the proposed retained lot. The proposed consent application seeks to correct a non-compliance issue where there are two existing dwellings located on the same lot. Each of the severed lots are proposed to host one of the existing dwellings. A detail of the proposal submitted by the applicant identifying the location of the proposed lot line in relation to the existing dwellings is shown in Figure 2.

Figure 2: Consent Detail



Both existing dwellings on the proposed lots are serviced by separate septic systems and both dwellings utilize the same well for water supply.

### Area Context

The subject lands are located south of the Village of Magnetawan and are on the North West corner of Old Nipissing Road and Thompson Road. The subject property currently contains two existing dwellings, two existing sheds, two existing existing septic systems and one existing well. The existing development is located on the south eastern extent of the property. Both of the severed lots are proposed to contain one dwelling. The location of the subject property is shown in Figure 3.

**Figure 3: Subject Lands**



The surrounding land uses include the following:

**North:** The Village of Magnetawan and Rural residential uses fronting onto Nipissing Road South.

**East:** Rural residential uses fronting onto Nipissing Road South.

**South:** Rural residential uses fronting onto Nipissing Road South.

**West:** Ahmic Lake and Rural residential uses fronting onto Nipissing Road South.

## **Policy Analysis**

### **Provincial Policy Statement**

The following is a review of the land use policy framework related to the subject lands and the consent proposal.

The Provincial Policy Statement (PPS) is a document that guides development in the Province. The subject property is located in a rural area of the Municipality and outside of the Village of Magnetawan and are considered to be Rural Lands by the PPS. The PPS identifies a number of permitted land uses on rural lands in municipalities which include limited

residential development. The existing dwellings on the proposed severed and retained lots are representative of a land use that is permitted in this location of the Municipality.

Policy 1.6.6.4 provides policies that apply to development on individual well and septic. This policy states that individual on-site sewage services and individual on-site water services may be used for a new development provided that site conditions are suitable for the long-term provision of such services with no negative impacts. The existing dwellings are currently serviced by two separate septic systems and one well. It is recommended that a condition of provisional consent be included that requires the applicant to establish a separate water supply for the severed lot.

Section 2.0 of the PPS contains policies related to the wise use and management of resources and must be considered when reviewing the proposed Consent Application. Ontario's long-term prosperity, environmental health, and social well-being is dependent on protecting water and natural heritage features.

Section 2.1.1 of the PPS states that natural features and areas shall be protected for the long term. Furthermore, Section 2.1.2 states:

*The diversity and connectivity of natural features in an area, and the long-term ecological function and biodiversity of natural heritage systems, should be maintained, restored or, where possible, improved, recognizing linkages between and among natural heritage features and areas, surface water features and ground water features.*

Section 2.1.8 of the PPS contains policies regarding development adjacent to natural heritage features and areas. The subject lands contain an unevaluated wetland that traverses through the western extent of the property. As proposed the wetland area is contained entirely on the proposed retained lot and no development is proposed within or adjacent to this feature, it is our opinion that an EIS is not required.

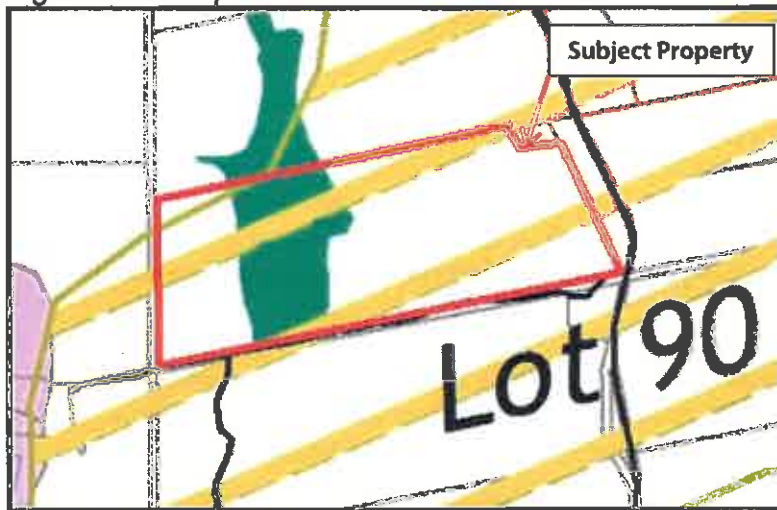
Provided the Applicant successfully establishes an adequate water supply to service the dwelling on the severed lot, the proposed consent application is consistent with the policies contained in the PPS.

#### Municipality of Magnetawan Official Plan

The Municipality's Official Plan provides direction pertaining to growth within Magnetawan. The policies in the Plan address the environment, cultural and built heritage, natural resources and servicing and transportation. In accordance with Schedule A - Land Use to the Official Plan, the subject property is designated Rural, Environmental Protection and are located almost entirely within in the Aggregate & Mineral Resources overlay with the exception of the north west corner of the property as shown in Figure 3.

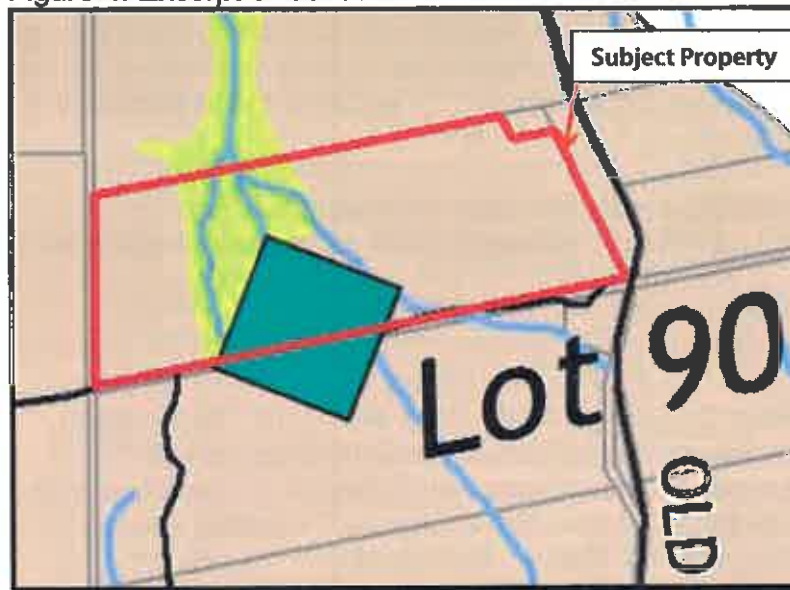


Figure 3: Excerpt of Schedule A – Land Use



Schedule B to the Official Plan indicates that the subject property is located entirely within the Deer Wintering Area (Stratum 2), has an unevaluated wetland on the western extent of the property and has Significant Flora Fauna on the property as shown in Figure 4.

Figure 4: Excerpt of Schedule B - Environmental Features



From the review of the site plan submitted with the application in relation to Schedule B, it appears that the “Significant Flora Fauna” and the “Other Wetland” portions of the subject property are contained entirely on the proposed retained lot and no new development is proposed in these features.

Section 4.5 of the Municipality's Official Plan contains policies regarding wetlands. Section 4.5 states the following:

*Wherever possible these areas should be left in their natural state. Where it can be demonstrated to the satisfaction of Council that there is no reasonable alternative for the logical development of lands other than to develop a portion of a locally significant wetland, the Municipality will impose site plan control to ensure that the appropriate mitigation measures are employed to minimize the impact on the wetland. No development or site alteration will be permitted in or within 120 metres of any areas identified as potential provincially significant wetlands until an evaluation is completed by a qualified wetland evaluator using the Ontario Wetland Evaluation System: Northern Manual to conform its significance, as well as to address any significant impacts through completion of an Environmental Impact Assessment.*

The consent application does not propose new development or site alteration within 120 metres of the unevaluated wetland on the subject property. The existing development on the retained lands is located greater than 400 metres from the lands identified as Environmental Protection.

Schedule B also identifies the subject lands in a Deer Wintering Area (Stratum 2). Section 4.6 of the Official Plan contains polices for Deer Habitat and states:

*Within the significant deer habitat areas shown on Schedule B new lots should avoid areas of dense conifer cover or be of a sufficient size to provide a suitable development area including access and services, outside the most significant deer wintering habitat areas described above. The minimum lot size shall be 90 metres frontage and 90 metres depth.*

The proposed severed lots and retained lot exceed these values and does not proposed to remove any existing vegetation on the property.

Section 4.10 of the Official Plan states that development within 50 metres of the boundary of an unevaluated wetland shall require an Environmental Impact Study (EIS). The subject property contains an unevaluated wetland. However, since there is no new development proposed and the existing development will be located on the proposed severed and retained lots, we are of the opinion that an EIS is not required.

Section 4.14 of the Official Plan contains policies for Aggregate and Mineral Resources. A portion of the subject lands is within an Aggregate and Mineral Resources overlay. Section 4.14.1 states that where development is proposed in or adjacent to an area of known mineral or aggregate resources, the development shall be set back and buffered sufficiently. Based on a review of aerial photography, there are no existing pits or aggregate reserves within 300 metres of the subject lands. Furthermore, it is suggested that the extraction of resources from the site would not be viable due to the presence of existing residential development within this area.

Section 5.2 of the Official Plan contains policies for Rural Areas in the Municipality. Section 5.2.1 recognizes residential dwellings as a permitted use. The proposed severed and retained lots host residential dwellings which conform to this policy.

Section 7.1.1 of the Official Plan contains criteria that are applicable to consent applications that create new lots. Table 2 below summarizes the consent policies.

*Table 2: Official Plan Section 7.7.1 Summary*

<b>Policy 7.7.1 Severance Criteria</b>	<b>Does the Application Conform?</b>
a) A registered plan of subdivision is not necessary for the orderly development of the lands.	A Plan of Subdivision is not required. The proposal is for one retained lot and one severed lot.
b) The lot size and setback requirements will satisfy specific requirements of this Plan and meet the implementing zoning by-law requirements.	<p>The retained lot exceeds the minimum lot area and lot frontage requirements for the Rural Zone.</p> <p>It is noted that the proposed severed lot does not comply with the minimum lot frontage, lot area and minimum side yard setbacks of the of the Rural (RU) Zone.</p> <p>It is recommended that a Zoning By-law Amendment be included as provisional consent to address the non-compliance issues.</p>
c) The proposed lot must front on a publicly maintained road or, within the Shoreline designation, between existing lots on an existing private road with a registered right-of-way to a municipally maintained road or be a condominium unit, which may be created on private roads having access to a municipal year round road.	Access is provided to the proposed lots via Thompson Road which is a year-round municipally maintained road.
d) Lots for hunt camps, fishing camps, wilderness tourist camps or similar uses may be permitted on unmaintained municipal road allowances or on private right of ways to publicly maintained roads provided that the appropriate agreements are in place to ensure that the Municipality has no liability with respect to the use of these roads.	The proposed lots are developed with existing residential dwellings and are not proposed to be used for hunt camps, fish camps etc.
e) The lot must have road access in a location where traffic hazards such as obstructions to sight lines, curves or grades are avoided;	The proposed lots appear to not create a traffic hazard as the proposed lots are developed with existing residential uses.
f) The lot size, soil and drainage conditions must allow for an adequate building site and to allow for the provision of an adequate means of sewage disposal and water supply, which meets the	The existing development on the proposed lots are serviced by existing private sewage services. Both dwellings utilize the same drilled well for water services.

requirements of the Building Code, the lot must have safe access and a building site that is outside of any flood plain or other hazard land.	Approval from the North Bay Mattawa Conservation Authority (NBMCA) is required to confirm that the severed lot can be adequately serviced by its own independent drilled well.
g) Notwithstanding subsection c), lots created for seasonal or recreational purposes may be permitted where the access to the lot is by a navigable waterbody provided that Council is satisfied that there are sufficient facilities for mainland parking and docking.	Not applicable. The proposed lots are not for a seasonal residential use.
h) Any lot for permanent residential use shall be located on a year round maintained municipal road or Provincial highway.	The proposed lots would be accessed by a year-round maintained municipal road. The proposed lots are developed with existing residential uses.
i) In the Rural designation, new lots created by consent shall be limited to the following: <ul style="list-style-type: none"> <li>i. The Township will permit the creation of up to eight new lots per year. The new lots must comply with the regulations as set out in the implementing Zoning By-law.</li> <li>ii. two lots per original hundred acre lot;</li> <li>iii. one lot for each 50 acre parcel which existed as of the date of approval of this Plan; and</li> <li>iv. infilling between existing residences within 300 metres of each other on the same side of a municipal road or Provincial highway</li> </ul>	There have been less than eight new lots created in Rural designation to date. It is recommended that a Zoning By-law Amendment be included as provisional consent to address the severed lot's deficient lot area.  The proposed consent application is representative of the creation of one new lot from a lot that is more than 50 acres in size.
j) The creation of any lot will not have the effect of preventing access to or land locking any other parcel of land.	The severed and retained lots will not prevent access to, or land lock, any other parcel of land.
k) Any severance proposal on land adjacent to livestock operations shall meet the Minimum Distance Separation Formula I in accordance with the MDS Guidelines and shall demonstrate that the proposed water supply has not been contaminated from agricultural purposes.	The subject lands are not adjacent to livestock operations. The proposed severed and retained lots are developed with existing residential uses.

The entire Municipality is designated as a Site Plan Control Area. Section 8.4 of the Official Plan states that the Municipality may utilize Site Plan Control where special environmental features are required to mitigate impacts of residential development. Site Plan Control may be implemented by Council.

The proposed consent application conforms to the Municipality's Official Plan.

Municipality of Magnetawan Zoning By-law

The subject property is currently zoned Rural (RU) and Environmental Protection (EP). Table 2 provides a summary of the performance standards of the Zoning By-law for the Rural Zone and the proposed lot areas and lot frontages for the proposed severed and retained lots.

*Table 3: Zoning By-law Performance Standards*

Zone Standard	Lot Configuration		
	Rural (RU) Zone	Proposed Retained Lot	Proposed Severed Lot
Minimum Lot Frontage	134 m	900.5 m	247.9 m
Minimum Lot Area	10 hectares	39.3 hectares	<b>2.4 hectares</b>
Minimum Front Yard	15 m	20.4 m	<b>10.3 m</b>
Minimum Side Yard	15 m	<b>7.5 m (east)</b> > 15 m (west)	> 15 m (east) <b>7.2 m (west)</b>
Minimum Rear Yard	15 m	> 15 m	> 15 m
Maximum Lot Coverage	25%	>25 %	>25 %

As noted in Table 3, the proposed Severed Lot 1 does not comply with the minimum required side yard setback (west), front yard setback and the minimum required lot area for the Rural Zone. In addition, the proposed retained lot does not comply with the minimum required side yard setback (east) for the Rural Zone. It is recommended that a Zoning By-law Amendment application be included as a condition of provisional consent to bring the proposed severed and retained lots into compliance with the Zoning By-law to address the non-compliance issues.

**Summary**

The proposed new lots are consistent with the PPS, and conform to the Municipality's Official Plan. It is recommended that the application be provisionally approved, subject to the requirement of a minor variance application to bring the lots into compliance with the Zoning By-law.

Respectively submitted,



Jonathan Pauk, HBASc. MSc  
Planning Consultant  
MHBC Planning



Jamie Robinson, BES, MCIP, RPP  
Planning Consultant  
MHBC Planning

**Moved by:** \_\_\_\_\_

**Seconded by:** \_\_\_\_\_

**WHEREAS** the Municipality of Magnetawan has received a request to support an application for consent for creation of a new lot located at 46 Thompson Rd, Magnetawan (Stevenson). The property is legally described as CON B, LOT 91 Former Township of Chapman now in the Municipality of Magnetawan, hereinafter referred to as “the Lands”;

**AND WHEREAS** the Municipal planning consultant has provided a report in support of the application with conditions;

**NOW THEREFORE BE IT RESOLVED THAT** the Council of the Municipality of Magnetawan supports in principle the consent application for the Lands, subject to the following conditions:

- Draft copy of the deeds (with all schedules and including a schedule describing the easement and naming the grantor and grantee) to be approved by the Municipality prior to registration.
- A copy of the original executed transfer (deed) with all schedules be provided to the Municipality;
- Draft Reference Plan to be approved by the Municipality prior to registration. One true certified paper copy of the registered plan and an electronic version with a certification that it is a true copy be provided to the Municipality;
- Payment of all taxes, municipal, legal and planning fees associated with the processing of this application including fees under By-law 2011-11, 2011-16 and current Municipal Fees & Charges By-law including a 5% parkland dedication fee;
- That the applicant obtain approval of a Zoning By-law Amendment for the zoning deficiencies of the severed lot and retained lot;
- That the existing shed be relocated on the retained lot to comply with the minimum standards of the Municipality’s Zoning By-law;
- That the applicant establish a separate water supply to service the dwelling on the proposed severed lot;
- That the applicant submit a consent application to the Central Almaguin Planning Board within 6 months of the date of this resolution.

Carried \_\_\_\_\_ Defeated \_\_\_\_\_ Deferred \_\_\_\_\_

Recorded Vote Called by: .....

\_\_\_\_\_  
Sam Dunnett, Mayor

Member of Council	Yea	Nay	Absent
Brunton, Tim			
Hetherington, John			
Kneller, Brad			
Smith, Wayne			
Mayor: Dunnett, Sam			



**District of Parry Sound Municipal Association**

c/o Township of Perry, 1695 Emsdale Road,  
Emsdale, ON

President: Norm Hofstetter

Secretary-Treasurer: Beth Morton

**2020 Spring Meeting**

The Spring Meeting of the District of Parry Sound Municipal Association will be held on Friday, May 1, 2020 hosted by the Township of McMurrich/Monteith. The location of the meeting is at the Sprucedale Community Centre & Arena, 31 William Street, Sprucedale, Ontario.

Registration/coffee begins at 8:15 am with the Meeting starting at 9:00 am.

The cost is **\$30.00** per person and includes lunch and refreshment breaks.

Please make cheques payable to the District of Parry Sound Municipal Association and forward c/o the Township of Perry, PO Box 70, Emsdale, ON P0A 1J0.

\_\_\_\_\_ will be sending (Name of Municipality/Organization)

\_\_\_\_\_ delegates @ \$30.00 each, for a total of \_\_\_\_\_.

The following delegates will be attending:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please confirm attendance on or by Friday, April 17, 2020, so that catering arrangements can be finalized.

Registration can be made by fax to 705-636-5759, by phone at 705-636-5941 or by e-mail to [beth.morton@townshipofperry.ca](mailto:beth.morton@townshipofperry.ca), with payment to follow by mail.

**Payment is expected for all delegates registered, regardless if they attend, as meal payment is based on the registration.**

Thank you, Beth Morton



# Parry Sound Area

COMMUNITY BUSINESS & DEVELOPMENT CENTRE INC.

A COMMUNITY FUTURES DEVELOPMENT CORPORATION

Friday, January 31, 2020

Mayor and Council  
Municipality of Magnetawan  
PO Box 70  
4304 Hwy #520  
Magnetawan, Ontario POA 1P0

**MUNICIPALITY OF  
MAGNETAWAN**

**FEB 03 2020**

**RECEIVED**

Attention: Mayor Sam Dunnett

Re: Municipality of Magnetawan Contribution to the CB&DC - 2020

Mayor Dunnett,

On behalf of our Board, volunteers and the staff of the Parry Sound Area CB&DC please share with Council our sincere appreciation for its past tangible support to our Operations budget. In support of our request for a 2020 contribution of \$1,000.00 the following is attached:

- 1.) CB&DC's September 30, 2019 year-end financial statements
- 2.) Summary of Municipal Contributions 2011 – 2019
- 3.) CB&DC 2019 Annual Report

The CB&DC's core business is the provision of lending capital to entrepreneurs throughout West Parry Sound. It should be noted that the entrepreneurs we provide this service to are unable to attract funds from conventional sources. This 'development lending' is crucial to growing and sustaining our small businesses, the employment generating base in our Community.

Since 1988 the CB&DC has advanced more than \$25 million dollars into the regional economy in small loans funds, that leveraged a further \$45 million from other lenders and owner equity. These investments helped create and / or maintain over 2,300 jobs in the West Parry Sound area. In our fiscal year ended September 30, 2019 the \$2.6 million lent impacted 116 jobs across 18 businesses.

This year we created the first of what we envision is many annual updates to provide to our stakeholders, so we can highlight the work and the initiatives undertaken by the CB&DC. We have attached a copy with this request and invite your comments and feedback as we develop this tool moving forward.





# Parry Sound Area

COMMUNITY BUSINESS & DEVELOPMENT CENTRE INC.

A COMMUNITY FUTURES DEVELOPMENT CORPORATION

We continue to operate on budgets frozen since 2007. The operating efficiencies we continue to implement together with the contributions received from our municipal partners allow us to continue to deliver the high level of service our business community has come to expect and quite rightly deserves, including hosting the Regional Economic Development Officer on behalf of the seven municipalities through FedNor's CiiNO program.

We thank you in advance for your consideration of this request and as always I am available with our team to meet with Council at your convenience.

Sincerest regards,

Gord Knowles, B.A., Ec.D, CEcD  
General Manager

**2019 Annual Report**  
Parry Sound Area Community  
Business & Development Centre Inc.



# CB&DC Organizational Overview

## EXECUTIVE SUMMARY

---

The Parry Sound Area Community Business & Development Centre (CB&DC) is a Community Futures organization (CFDC) that serves the municipalities of the Archipelago, Seguin, McDougall, McKellar, Carling, Whitestone, Magnetawan, the Town of Parry Sound, the unorganized municipalities of Blair, Brown, Henvey, Mowat, Wallbridge and the First Nations of Wasauksing, Shawanaga, Henvey Inlet and Magnetawan.

The Parry Sound Area Community Business & Development Centre (CB&DC) is a Community Futures organization (CFDC) that serves the municipalities of the Archipelago, Seguin, McDougall, McKellar, Carling, Whitestone, the Town of Parry Sound, the unorganized municipalities of Blair, Brown, Henvey, Mowat, Wallbridge and the First Nations of Wasauksing, Shawanaga, Henvey Inlet and Magnetawan.

Formed in 1988 as one of Ontario 61 CFDCs, the CB&DC is funded primarily through FedNor (Ministry of Economic Development and Official Languages and Ministry of Innovation, Science and Industry), with municipal contributions from the seven organized municipalities we serve. We recognize the fiscal challenges our partners face are not unlike our own, especially in lieu of recent changes at both the provincial and federal levels. Our goal as an organization has always been to seek efficiencies wherever possible, despite the increases in economic development budgeting in other areas from various levels of government. In 2019 a three-year business plan was submitted to FedNor for a continued operating agreement for the organization; approval is pending.

Regular contact is maintained with our various community partners through both Board and staff participation in a wide variety of municipal and not-for-profit committees and Boards that operate throughout our service area. CB&DC staff sit on executive levels of regional and provincial programs in the economic development field, including tourism, youth programming and employment services.

The community economic development side of CB&DC organization has been dedicated to three projects: the Georgian Bay Women's Network (GBWN), a support role for the West Parry Sound contracted Regional Economic Development Officer, and the hiring of a Head Start in Business intern through the Northern Ontario Heritage Fund, the latter which runs until mid-2021. As the signator and applicant to these contracts, the CB&DC Board receives monthly progress/status reports from the staff to ensure contract terms and deliverables are met or exceeded. This is augmented through monthly steering committee meetings, as well as presentations, attendance at Council and Committees of Council meetings and at meetings of the CB&DC Board of Directors as required. The contract for Phase 1 of the CiiNO project, which provides funding assistance for a regional economic development officer completes in March 2020, and there is increased optimism that a multi-year renewal is forthcoming.

The GBWN, which has flourished in recent years, has provided a number of high-quality, high-traffic events and proven itself to be a leader in female-focused business development. The GBWN recognized some time ago that access to conventional lending capital was a true barrier to female

entrepreneurs who had historically been made dependent on their male spouse/partner via outdated and outmoded policies. The GBWN created the Micro Loan Program whereby members of the Network can apply for a loan of up to \$10,000 in support of their business plan. The application is adjudicated and decisioned by a group of well experienced female entrepreneurs who additionally offer their counsel and mentorship to the borrower over the term of the loan. Security is minimal, repayment based on ability to pay, the application is reviewed by staff and presented to the CB&DC Board for ratification, not approval. A contract renewal of the program with FedNor is expected in 2020.

Our strong working relationship with the local media allows us to inform the public about the activities and projects of the CB&DC. We are able to request a meeting to provide extensive background information and our partners in the media are very adept at transforming that information into interesting copy, news clips, sound bites and interviews for publication. The CB&DC has also made it a priority to pursue digital advertising and service provision in outlying areas, in lieu of budget restrictions and the geographic challenges that are often presented with a service area the size of CB&DC, and we remain actively engaged in social media across multiple platforms.

The CB&DC is in a highly visible location in Parry Sound's downtown, located in the same building as a credit union. Clients and public alike are encouraged to visit whenever they feel the need. As a de facto business information hub in the community, the CB&DC experiences good levels of traffic. We routinely field questions from travelers about the community, and act as ambassadors for both the business community and the region as a whole in our interactions with the public.

The CB&DC's lending function is essential to the region we serve, as alternate sources of financing are nearly nil, especially in light of regionalization of services and high-risk rating thresholds from traditional lenders, credit unions and the BDC. The closure of bricks-and-mortar buildings in more rural locations has compounded the challenge to new and expanding businesses, and small- and medium-business services are often provided from out-of-town representatives, or if they are offered locally, on a sporadic basis. Our experience has been that entrepreneurship tends to be inversely proportional to employment; however, the recent spike of lending activity in 2018-2019 suggests there may be some change afoot. CB&DC's challenge over the course of the next year will be meeting the community needs in a proactive way that promotes growth in a responsible manner for all involved, while ensuring it continues to be able to meet possible future demands, as our resources – both lending-wise and resource-wise to facilitate lending - are finite.

With all that said, the CB&DC has assembled a snapshot of the activities this past year with this report, as a means of showcasing transparency with funders and clients alike, and developing increased knowledge with our local and regional stakeholders about our role. It is our intention to continue these reports into the future, and have them available at any time both in hard copy and digital form on the CB&DC's website (<https://cbdc.parrysound.on.ca>). Should you have any questions, our doors remain open and your comments, concerns and other communications are always welcomed.

**Gord Knowles, B.A., Ec.D, CEcD**  
General Manager

**Bob Griffiths**  
Chair of the Board of Directors

# Community & Committee Reports

## INVOLVEMENT AND UPDATES

### COMMUNITY FUTURES ONTARIO (CFO)

---

General Manager Gord Knowles (and beforehand previous GM Bill Spinney) represented the CB&DC during semi-annual regional meetings of the northeastern networks, as well as the organization at the Community Futures Conference held in London, Ontario. CB&DC staff have also participated in regional and organizational committees during the past year, including in marketing, professional development and the Northeastern Ontario Investment Pool (NEOIP), the regional lending arm of the northeastern CFDCs, the Northern Youth Internship Program and the Northern Ontario Women's Program.

### ECONOMIC DEVELOPERS COUNCIL OF ONTARIO (EDCO)

---

In 2018-2019 CB&DC General Manager Gord Knowles was elected to serve as Vice President of the Board of Directors of the Economic Developers Council of Ontario, and will be serving as the organization's President in February 2020. In 2019 he sat on the organization's conference, awards, nominations, finance, and human resources committees. EDCO, which has grown to be the country's largest economic development body meets six to eight times in person annually in various locations in Ontario, and the organization serves over 1,100 economic development and municipal members through networking, events, and professional development and awareness campaigns, including a Day at Queen's Park, which connects economic development professionals with Ministers of Provincial Parliament for a day of productive meetings.

### LABOUR MARKET GROUP

---

In 2018-19 Gord Knowles served on the Labour Market Group's Board of Directors. The Labour Market Group is one of 26 workforce planning boards across Ontario funded by the Ministry of Labour, Training and Skills Development. Servicing Nipissing and Parry Sound Districts, it engages various community stakeholders in a consultative and inclusive local labour market planning process. Its Board of Directors consists of individuals representing a variety of industry sectors in both the private and public sectors.

### PARRY SOUND SMALL BUSINESS CONSORTIUM

---

This past year the CB&DC has engaged with fellow local and regional practitioners in the business development sphere, as we look to share resources, best practices, and ensure our collective clientele are receiving consistent, high quality service

## PROFESSIONAL SKILLS DEVELOPMENT

---

CB&DC's staff continued to develop their skills through additional professional development, in an effort to increase our capacity to assist clients and better our understanding of economic development as it relates to community building. In 2018-19 staff attended annual conferences for the Community Futures Ontario (CFO), the Economic Developers Council of Ontario (EDCO), the Economic Developers Association of Canada (EDAC) and the Canadian Rural Broadband Network, as well as a number of meetings for regional projects including the Northeast CF Network, Head Start in Business, and the Labour Market Group.

General Manager Gord Knowles completed a college certified education through the Leadership Development series at Confederation College in the Spring of 2019, and successfully recertified both his Ec.D and CEcD economic development certifications through their respective organizations.

Loans Officer Sherry Keown completed courses through Acadia University on *Counselling Your Clients through Succession Planning* and *Business Plan Analysis for Small and Micro Enterprises*, as well as an eight-week online Leadership Boot Camp offered through the eLeadership Academy.

Staff continue to attend seminars and courses designed to maintain their designations and build skillsets to serve our clients and the community.

## HEAD START IN BUSINESS (by Marissa Martin, HSIB Coordinator)

---

Head Start in Business (HSIB) is a Pan-Northern Community Futures Development Corporation initiative. This initiative aims to encourage youth to explore and expand their entrepreneurial potential while remaining in Northern Ontario. In 2019 the CB&DC welcomed Marissa Martin as the HSIB Coordinator to fulfill this role. Marissa is a recent graduate from the University of Guelph where she studied International Development. Marissa is passionate about community and economic development, gender equality and social justice. While in University she had the opportunity to do some volunteer work in Kenya, Modesto California and Mizoram India. Marissa loves travelling and is always looking for opportunities to learn and develop skills. She hopes to one day continue to work in developing countries and turn her passions into a fulfilling career.

HSIB offers various business and entrepreneurship related programs and workshops to youth between the ages of 4 & 34 as we believe that you can think about entrepreneurship as a viable career option at any age. Over the past 16 years more than 20,000 youth have participated in our innovative and experiential programs making entrepreneurship a more realistic and attainable career.



HSIB loves to connect with young people and their communities by encouraging them to seek innovative solutions to the problems they see and bridge the gap between thinking about starting a business and actually starting one. Many HSIB participants have started their own businesses (both short and long term) and has resulted in the development of a more prosperous, vibrant and innovative Northern Ontario economy.

HSIB is back in the Parry Sound Area and recently did their first event at the Mary Street Centre. The 'Kids Invent' workshop took place on November 30th, 2019 and all participants had a lot of engaging with business and entrepreneurship while getting the opportunity to learn about inventions by making their very own. At the workshop participants did a variety of activities such as learning about the history and making of Slime, the world's first paper airplane and reverse engineering, which has participants take apart various objects to see if they can figure out how



they work. The participants then made their very own business plans by filling out a business model canvas and making a prototype of their very own toy inventions. Participants came up with some amazing ideas including a confetti cannon that automatically refilled itself, a mechanical arm for reaching high objects or to give yourself an extra hand, and an amazing puzzle advent calendar. This wonderful event will run again next year but keep an eye out

for other events and workshops presented by HSIB throughout the year!

## **GEORGIAN BAY WOMEN'S NETWORK**

---

The Georgian Bay Women's Network remained very active this past year, hosting a number of high-profile workshops and events that sold out in record time! Thanks to the tireless work of the CB&DC's Susan Tait, the spirit and efforts of female-led entrepreneurship remains one of the strongest in the province. Sessions on business expansion, marketing, financial literacy, budgeting, succession planning, empowerment were highly successful, as was the social media consultations and mentorship, which exceeded capacity.

## **WE'RE INVOLVED!**

---

Staff of the CB&DC participate in a number of local, regional, and provincial groups, both to raise exposure of the organization and to share knowledge and best practices with stakeholders, as well as to share in common interests and develop community economic development. CB&DC staff serve with, among others the Parry Sound Founders Circle, the Georgian Bay Biosphere Reserve, the Labour Market Group, Head Start in Business, Parry Sound SMART Committee, the YMCA Employment Council,

the Economic Developers Association of Canada, Community Futures Ontario, and the Parry Sound Airport Commission.

# COMMUNITY ENGAGEMENT

## METRICS FOR SUCCESS (OCT 1 2018 TO SEPT 30 2019)

General Inquiries	↑ 835 (Target 230)
In-Depth Counselling and Information Services	↑ 261 (Target 140)
CED Projects: New and In-Progress	↓ 15 (Target 2)
CED Partners Engaged	↑ 84 (Target 3-6)

## Social Media Accounts

Website      [cbdc.parrysound.on.ca](http://cbdc.parrysound.on.ca)      N.A.\* *change in webhost providers*

---

Facebook      [CBDCParrySound](https://www.facebook.com/CBDCParrySound)      149 Likes  
 2,110 Post Reach  
 252 Engaged

---

Instagram      [@parrysoundbusinessdevelopment](https://www.instagram.com/parrysoundbusinessdevelopment)      240 Followers  
 2 Posts  
 27 Engagements

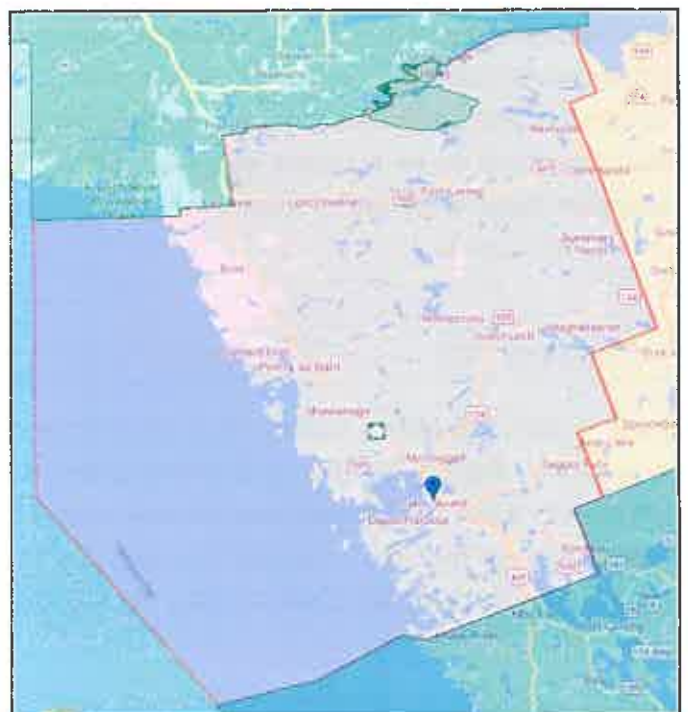
---

## OUR SERVICE AREA

The CB&DC offers its services to the residents of the municipalities of the Archipelago, Seguin, McDougall, McKellar, Carling, Whitestone, Magnetawan, the Town of Parry Sound, the unorganized municipalities of Blair, Brown, Henvey, Mowat, Wallbridge and the First Nations of Wasauksing, Shawanaga, Henvey Inlet and Magnetawan.

*Map courtesy of Community Futures Ontario*

***DID YOU KNOW? The CB&DC's service area is over 2,400 square kilometers!***





## CLIENT TESTIMONIALS

The whole process of becoming self-employed is a scary and unsettling venture for anyone to attempt. There are tons of things that will need consideration - TONS. Just the thought of not having a regular paycheck each week is frightening, and stressful for anyone. Keeping the money flowing, bills paid, and the kids fed is a job on its own; forget about running a business on top of running a household.

We get an idea, or opportunity, to leave the job market and create our own income. And soon realize, we need some serious help. At the bank, you see a sign that may say "We help small business," but when you ask about any help, you will be told that "86% of small business fail in the first year, and we don't like the risk, so... we can't offer you anything" (true story!). You're on your own to get your idea or opportunity off the ground. But you're not.

I walked into CB&DC and explained my situation. I sat down, and someone listened, and explained to me the challenges I will need to overcome. They never once told me "you're going to fail". They said the opposite, this is how you won't fail.

Starting out in my own business was scary, but I got used to it - real quick. Having the funding I needed to get here was critical for my success.

For me, it's been over seven years, and have never, not once, looked back, and the bills have always been paid, and kids have food. It takes lots of work and energy, as does anything worth doing.

In business, you don't just want to survive, you want to thrive. You will need help to do so, and there are many places you can try to get that help from.

CB&DC worked for me."

**Les Purcell, O'Rourke Electric**

"We always knew that birds went south for the winter. It wasn't clear however where the larger vessels who made Parry Sound their home during the summer months went for the winter, for that matter why did they leave at all?"

What was needed to keep them here in the Parry Sound Area was a facility to offer an alternative to their traditional winter storage areas. We needed a marine lift with a 40-ton capacity together with the infrastructure to handle said weights in a safe manner.

Our budget indicated that we needed to invest up to \$250,000 for the lift, infrastructure and associated labour. Our commercial banker more or less told us to go and fly a kite. Their vision was on past performance not on the potential such an investment could bring. They also seem to have lost touch with the local economy and their needs. No enthusiasm for forward looking investment.

So we contacted our local CB&DC. They came out to the site the very next day. A business plan forecast and budget was put together and presented to the CB&DC board of directors. The board consisting mostly of area residents, business owners and professionals recognized the merit of our proposal. The project was approved and the lift was sourced through a local manufacturer.

No advertising was done to avoid disappointments in case we could not meet our build schedule. The first winter storage season earned 10% gross of the project investment. (Remember, no advertising). Year 3, third winter season pushed that number to 21%. Payback period (gross) is estimated to be below the target of seven years. Vision and understanding of the local market were all that was needed! Neither of this was available through the commercial banking system. Another development which was not anticipated is the increased demand for covered storage. Will that be the next project CB&DC and Carling Bay Marina will do together?"

**Harald Themer, Carling Bay Marina**

# LOCAL LOAN DISBURSEMENT

## SMALL BUSINESS EMPLOYMENT, LOANS & THE COMMUNITY

**Our mandate:** Working in partnership with the people of the West Parry Sound area, to generate and maintain permanent employment through the creation and support of self-employment initiatives and economic-based community projects.

The Parry Sound Area CB&DC works with local residents to create and maintain jobs by:

- ❖ providing access to a loan program;
- ❖ providing technical and advisory support, such as help with their business plan, cash flow projections, staffing issues, training, etc.;
- ❖ working with area municipalities and community groups, planning to the future;

2018-19 was an excellent year in terms of loan disbursement, as a number of businesses opened their doors and existing businesses made the leap with capital upgrades and improvements. During 2018-19, the office disbursed new investment funds of \$2,619,704 towards new loans, more than four times FedNor's program targets for CBDC's CFDC classification. In total, 20 loans were refinanced, amalgamated and/or disbursed to clients in a wide range of sectors. We continue to work with traditional lenders to transition loan clients to their services as per our mandate, but uptake from those institutions has been a challenge, even with a wide range of lenders available locally.

Since 1987, the Parry Sound Area Community Business & Development Centre has dispersed almost \$50,000,000 of loan funds in our service area.

With the CB&DC, thirteen additional CFDCs within northeastern Ontario form a corporate pool for dispensing larger loans: CDC of Sault Ste. Marie, East Algoma CFDC (Blind River), Muskoka (Bracebridge), Nickel Basin (Sudbury), Nord-Aski (Hearst), North Claybelt (Kapusking), Lacleche Manitoulin Business Assistance Corporation (Gore

Bay), Kirkland & District CDC (Kirkland Lake), South Temiskaming (Haileybury), Superior East (Wawa), The Venture Centre (Timmins), Waubetek (Birch Island), and NECO (North Bay).

At fiscal year end, the CB&DC had some fiscal role in 77 of these regional investments totaling \$1,297,273. This partnership allows the CB&DC and its partners to consider investments in excess of \$250,000 by sharing the risk with the other partners (up to a maximum loan of \$500,000).

All funding applications received by the CB&DC are reviewed by the Board of Directors, after undergoing rigorous undertaking with CB&DC staff to ensure they meet the requirements of the Community Futures lending program and FedNor, as well as the mandate of CB&DC.

**BUSINESSES & JOBS CREATED/MAINTAINED VIA BUSINESS LOANS**

<b>YEAR</b>	<b>BUSINESSES ASSISTED</b>	<b>JOBS CREATED</b>	<b>JOBS MAINTAINED</b>
2014-15	24	20	167
2015-16	6	5	10
2016-17	10	93	26
2017-18	12	11	21
2018-19	18	17	91
<b>ACCUMULATED TOTALS (1987-present)</b>	<b>426</b>	<b>949</b>	<b>1370</b>

**INVESTMENT PORTFOLIO ACTIVITY**

<b>SECTOR</b>	<b>NUMBER OF LOANS ISSUED IN 2018-19</b>	<b>CURRENT # OF LOANS IN PORTFOLIO</b>	<b>CURRENT VALUE OF LOANS</b>
Hospitality	5	26	\$1,736,178
Agriculture	2	11	\$564,352
Mining	--	3	\$300,806
Service	9	44	\$2,337,837
Tourism	--	5	\$167,187
Manufacturing	1	15	\$1,056,477
Transportation	--	3	\$38,689
Retail	2	15	\$828,704
Forestry	--	11	\$180,254
Research/Development	1	3	\$83,125
Culture & Arts	--	5	\$260,466
<b>TOTAL</b>	<b>20</b>	<b>142</b>	<b>\$7,554,075</b>

**INVESTMENT ACTIVITY BY MUNICIPALITY**

<b>MUNICIPALITY</b>	<b>NUMBER OF LOANS ISSUED IN 2018-19</b>	<b>CURRENT # OF LOANS IN PORTFOLIO</b>	<b>CURRENT AMOUNT OF LOANS</b>
Archipelago	--	--	--
Carling	--	1	\$129,850
Magnetawan	2	8	\$484,603
McDougall	--	5	\$525,768
McKellar	1	2	\$155,059
Mowat	--	--	--
Seguin	6	12	\$1,925,965
Town of Parry Sound	5	32	\$4,188,612
Wallbridge	--	--	--
Whitestone	--	1	\$88,205
Other	2	4	\$841,654
<b>TOTAL</b>	<b>16</b>	<b>65</b>	<b>\$8,339,717</b>

**INVESTMENT PORTFOLIO BALANCE (YEAR ENDING SEPT 30)**

<b>YEAR</b>	<b>LOANS ISSUED</b>	<b>LOAN AMOUNT</b>	<b>REPAYMENTS</b>	<b>PORTFOLIO BALANCE</b>
2014-15	22	\$1,745,133	\$2,110,945	\$5,515,775
2015-16	16	\$953,136	\$1,218,290	\$5,378,260
2016-17	20	\$2,875,120	\$2,347,451	\$6,247,677
2017-18	20	\$1,935,850	\$1,802,095	\$6,927,046
2018-19	20	\$2,619,704	\$2,438,262	\$7,554,074
<b>ACCUMULATED TOTALS (1987- present)</b>	<b>551</b>	<b>\$49,616,057</b>	<b>--</b>	<b>--</b>

# Meet Our Team

## General Manager

**Gord Knowles, B.A., Ec.D, CEcD**

*General management responsibilities including personnel, financial planning and management, business planning, government relations, technical and advisory services to businesses and organizations.*

## Loans Officer

**Sherry Keown**

*Business planning and counseling, loan disbursement and compliance, liaison with community groups and organizations.*

## Office Administrator

**Susan Tait**

*Contract administration, financial recordkeeping, bookkeeping, loans administration, benefits administration, recording of official minutes.*

## Administrative Assistant

**June McGarvey**

*Reception and customer relations, banking, correspondence, recordkeeping, community information.*

## Regional Economic Development Officer (CiINO)

**Glen Barnden**

*Regional economic development and community development for the West Parry Sound Area.*

## Head Start in Business Coordinator (HSIB)

**Marissa Martin**

*Youth Business Programming and Facilitation.*

# CB&DC Board of Directors

We wish to thank the 2018-19 Board of Directors and community volunteers of the Parry Sound Area Community Business & Development Centre. Your tireless dedication and commitment - to not just the CB&DC, but to our communities as a whole - allows us to operate as an effective organization.

**BOB GRIFFITHS**  
**CHAIR**

**LIS MCWALTER**  
**VICE-CHAIR**

**LISA ERNST**  
**TREASURER**

**DONNA BESMAN**  
**PAST CHAIR**

**CRYSTAL TURNER**

**DIANE DELUCA**

**LINDA WEST**

**LISA LUND**

**CHRISTINE CORBETT**

**GEORGE STRIVINS**

**JANICE HEIDMAN**

**BILL ROBINSON**  
**MEMBER EMERITUS**

# Words of Thanks

We wish to thank those Board retiring Board members whose years of experience helped steer the CB&DC with strong, compassionate leadership to build our business community. In 2019 we said goodbye to Jack Tynan, who was serving as the CB&DC Board Chair and left the Board as a result of a change in employment. Jack was a calming influence whose leadership helped bring the CB&DC forward during a time of organizational changes with staff, and his rational demeanour was welcomed – and is missed – by those he worked with.

We also say goodbye to two stalwarts of the CB&DC Board (it is only natural to describe them together, given their history with the Board) at the conclusion of the 2018-2019 term, as they move on to pursue other endeavours. Donna Besman and Diane Deluca, both former Chairs served on the board a combined six decades plus – Donna since 1987 and Diane since 1990 – with grace and dignity. Their backgrounds in finance, administration and as community ambassadors brought crucial assets to the Board of Directors, and they both provided succinct input to the Board that struck the right tone between the needs of businesses and the mandate of the Corporation. Our everlasting thanks to the both for their dedication to the CB&DC and the Parry Sound area – you’ve left some big shoes to fill!

And finally, a warm welcome to Janice Heidman, who stepped onto the Board of Directors following Jack’s departure. She has proven to be a wonderful addition to the Board and we look forward to her continued contributions as we move forward.



REGIONAL EDO GLEN BARDEN ADDRESSES PARTICIPANTS OF THE FIRST PARRY SOUND HOUSING SUMMIT IN MAY 2019, HELD AT GRAND TAPPATTOO RESORT.

# Looking Ahead

## OUR PRIORITIES FOR THE UPCOMING YEAR...

While not every counseling client becomes a loan client, these latter services are most certainly offered, and remain the top priority moving forward.

Several years prior CB&DC introduced the Micro Loan Program through the Georgian Bay Women's Network. While uptake has not been as expected it remains a valuable part of our service offerings.

The Express Credit Program has seen minimal uptake in its infancy; however, under new management who have made it a priority to push microloans as a solution for local businesses, it is anticipated that usage of this fund will increase exponentially over the near future.

The CB&DC offers loans, loan guarantees, and equity investments to businesses. These investments are now to a maximum of \$300,000 but only in exceptional circumstances are loans over \$150,000 considered and most loans typically are for less. CB&DC's participation in the North Eastern Ontario Investment Pool allows clients requiring larger credit facilities to access investments of up to \$500,000 regionally, if their business plan can support it.

The CB&DC will continue to pursue Community Economic Development avenues for growth where appropriate and champion them on behalf of the municipalities we serve. The CiiNO program and ongoing projects with our regional stakeholders remain at the forefront of our activities as we look at addressing the needs of those in the community so they may grow both positively and generically, creating the conditions necessary to attract solid, community-minded outside investment. Staff are encouraged to participate in volunteer groups and with not-for-profits in relevant industries to increase networks, gain knowledge and bring perspective to these groups and for our clients with the goal of determining the future of the Parry Sound area. CB&DC will continue to work with these organizations in a support role to assist in determining how that future looks, and how they can collaborate on cohesive projects and visions to move the entire region forward.

Similarly, the CB&DC will attempt to work closer with our First Nation communities to assist with strategic plans for those communities. Participation in any such planning processes will be in a support role as it would be highly inappropriate to take on any other role.

In contrast to CFDCs located in more populous- or sector-concentrated areas of Ontario, the CB&DC tends to be a reactive lender, like many in Northern Ontario. It is very difficult to target innovation, high tech, clean tech or value-added enterprise when primary and service industries are not only pounding on the door, but make up about half of local employment. CB&DC does its best to try to shift the current client base towards activities with a more positive future (per the prerogative of the federal government) but in the end, it is the client's business and their decision, and CB&DC staff's role is as advisors and not consultants or owner-operators. However, we will continue to advocate for new

and emerging technologies with prospective clients and work with our municipal colleagues and our local and regional stakeholders to identify potential opportunities for entrepreneurs to locate in the Parry Sound area.

---

## 'A great ride' for Parry Sound's Bill Spinney who retires April 1

**Community Business and Development Centre welcomes Gord Knowles to GM position**

Mar 29, 2019 by Stephannie Johnson, Parry Sound North Star

---

PARRY SOUND — Nearly 30 years to the day that he started — give or take — Parry Sound's Community Business and Development Centre, general manager Bill Spinney is set to retire.

Spinney and his wife Sue West moved to the area in 1986, where Spinney first worked for the CIBC.

Two years later, on April 7, 1988, Spinney started at the business development centre.

In 1990, Spinney quit and decided to sell real estate; not the wisest move, he confessed, as it was around the time "when the market went down the toilet — that's when I got into it."

"But they asked me to stay on the board when I resigned, so I stayed on the board," he said. "And in 1994, I quit the board because I could see there was a new position coming available, and I wanted to take a run at it for the economic development officer."

Spinney nailed the economic development officer position, and in 1999 he was offered the general manager job.

"And I've been on probation ever since," he joked. "It's been a great ride."

*Community Business and Development Centre general manager Bill Spinney, far right, who is retiring in April, is joined by colleagues senior administrator Susan Tait, loans officer Sherry Keown, administrative assistant June McGarvey and regional economic development officer Glen Barnden.*

*March 20, 2019 - Stephannie Johnson/Metroland*



As a not-for-profit organization, Spinney said that the organization takes its "responsibilities really seriously, because it's your money and my money we're lending out — it's tax dollars, public dollars we're dealing with."

Between new technology — of which he's not proficient — and just a natural progression, Spinney said he felt it that was time for someone "younger" to be doing his job.



"There's a work-life balance ... you can get involved in too many things. You've got to pick your priorities," Spinney said of his past work missteps, and cautions others from falling into the same trap. "I just found at that time in my life I was just stretched so thin and trying to do so much — you just can't do it."

As for what he'll get up to during retirement, Spinney said that his own personal job jar will keep him busy for a little while, as well as his six grandchildren and his various volunteer gigs.

"It's going to be a totally different dynamic within the family, that's for sure," he said. "We'll see what rolls around."

One thing is for sure: Spinney said that he's sticking around Parry Sound.

"This is home now," he said.

Spinney retires April 1, but is staying on for a little while to help new general manager Gord Knowles get his feet wet.

*Stephannie Johnson is a reporter with the Parry Sound North Star. She can be reached at [sjohnson@metrolandnorthmedia.com](mailto:sjohnson@metrolandnorthmedia.com). Follow her on Twitter and Facebook. Reprinted with permission.*

## Reaching the CB&DC

**COMMENTS? SUGGESTIONS? IDEAS? GET A HOLD OF US!**

[WWW.FACEBOOK.COM/CBDCPARRYSOUND](http://WWW.FACEBOOK.COM/CBDCPARRYSOUND)  
[WWW.INSTAGRAM.COM/PARRYSOUNDBUSINESSDEVELOPMENT/](http://WWW.INSTAGRAM.COM/PARRYSOUNDBUSINESSDEVELOPMENT/)



(705) 746-4455  
(705) 746-4435 (fax)



[info@cbdc.parrysound.on.ca](mailto:info@cbdc.parrysound.on.ca)  
[cbdc.parrysound.on.ca](http://cbdc.parrysound.on.ca)



1A Church  
Street



1A Church St.  
Parry Sound,  
ON P2A 1Y2

**PARRY SOUND AREA COMMUNITY  
BUSINESS & DEVELOPMENT  
CENTRE INC.**

**Financial Statements**

**For the year ended September 30, 2019**

Draft

**Parry Sound Area Community Business & Development Centre Inc.**  
**Financial Statements**  
For the year ended September 30, 2019

	<b>Contents</b>
<b>Independent Auditors' Report</b>	<b>2 - 3</b>
<b>Financial Statements</b>	
Statement of Financial Position	4 - 5
Statement of Operations and Changes in Fund Balances	6
Schedule of Expenditures	7 - 8
Statement of Cash Flows	9
Summary of Significant Accounting Policies	10 - 12
Notes to Financial Statements	13 - 18

**Supplementary Information**

Location	1A Church Street, Parry Sound, Ontario
Bank	Kawartha Credit Union

---

## Independent Auditors' Report

---

**To the Directors of  
Parry Sound Area Community Business & Development Centre Inc.**

### **Qualified Opinion**

We have audited the accompanying financial statements of Parry Sound Area Community Business & Development Centre Inc. (the "entity"), which comprise the statement of financial position as at September 30, 2019 and the statements of operations, changes in fund balances and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion section of our report, the accompanying financial statements present fairly, in all material respects, the financial position of the entity as at September 30, 2019, and its financial performance and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

### **Basis for Qualified Opinion**

Loans and mortgage receivables have been recorded at amortized cost at inception as market value was not determined. We were unable to determine the adjustment to fair market value that would be necessary. Therefore, we were not able to determine whether any adjustments might be necessary to excess of revenue over expenses, and cash flows from operation for the years ended September 30, 2019 and September 30, 2018, current assets as at September 30, 2019 and September 30, 2018, and net assets as at October 1 and September 30 for both years. Our audit opinion on the financial statements for the year ended September 30, 2019 was modified accordingly because of the possible effects of this limitation in scope.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the entity in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

### **Responsibilities of Management and Those Charged with Governance for the Financial Statements**

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the entity's financial reporting process.

**Auditor's Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- \* Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- \* Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control.
- \* Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- \* Conclude on the appropriateness of management's use of the going concern basis of accounting and based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the entity to cease to continue as a going concern.
- \* Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Parry Sound, Ontario  
January 27, 2020

Chartered Professional Accountants  
Licensed Public Accountants

**Parry Sound Area Community Business & Development Centre Inc.**  
**Statement of Financial Position**

September 30	2019	2018		
	General Fund	Investment Fund	Project Fund	CiiNO Fund
<b>Assets</b>				
<b>Current</b>				
Cash	\$ 52,774	\$ -	\$ -	\$ 38,081
Contributions receivable	1,210	-	-	1,210
Other receivables (Note 3)	6,673	-	-	6,673
	<u>60,657</u>	<u>-</u>	<u>-</u>	<u>41,344</u>
<b>Capital assets (Note 2)</b>	1,649	-	-	1,649
<b>Restricted</b>				
Cash	-	2,904,344	35,705	52,295
Contributions receivable	-	-	-	29,357
Other receivables (Note 3)	-	1,038	1,571	951
Interfund balances (Note 12)	-	58,858	-	-
Interfund balance - long-term (Note 12)	-	18,000	-	-
Loans and mortgages receivable (Note 4)	-	6,317,475	-	-
Long-term investments (Note 5)	-	-	-	-
	<u>-</u>	<u>9,299,715</u>	<u>37,276</u>	<u>82,603</u>
<b>Total Assets</b>	<u>\$ 62,306</u>	<u>\$ 9,299,715</u>	<u>\$ 37,276</u>	<u>\$ 82,603</u>
				<u>\$ 9,481,900</u>
				<u>\$ 9,004,208</u>

The accompanying summary of significant accounting policies and notes are an integral part of these financial statements.

**Parry Sound Area Community Business & Development Centre Inc.  
Statement of Financial Position**

	General Fund	Investment Fund	Project Fund	CiiNO Fund	2019	2018
<i>September 30</i>						
<b>Liabilities and Fund Balances</b>						
<b>Current</b>						
Accounts payable and accrued liabilities (Note 6)	\$ 8,851	\$ 4,720	\$ 3,887	\$ 2,270	\$ 19,728	\$ 16,356
Interfund balances (Note 12)	58,858	-	-	-	58,858	39,858
Interfund balance - long-term (Note 12)	18,000	-	-	-	18,000	24,000
	<u>85,709</u>	<u>4,720</u>	<u>3,887</u>	<u>2,270</u>	<u>96,586</u>	<u>80,214</u>
<b>Deferred revenue</b>						
Deferred operating contributions (Note 7)	-	-	13,144	80,333	93,477	88,098
<b>Commitments and contingencies (Note 8)</b>						
<b>Fund Balances</b>						
External restrictions	-	9,294,995	-	-	9,294,995	8,841,934
Internal restrictions	-	-	20,245	-	20,245	22,323
Unrestricted	(23,403)	-	-	-	(23,403)	(28,361)
	<u>(23,403)</u>	<u>9,294,995</u>	<u>20,245</u>	<u>-</u>	<u>9,291,837</u>	<u>8,835,896</u>
<b>Total Liabilities and Fund Balances</b>	\$ 62,306	\$ 9,299,715	\$ 37,276	\$ 82,603	\$ 9,481,900	\$ 9,004,208

The accompanying summary of significant accounting policies and notes are an integral part of these financial statements.

**Parry Sound Area Community Business & Development Centre Inc.**  
**Statement of Operations and Changes in Fund Balances**

	General Fund	Investment Fund	Project Fund	CiiNO Fund	2019	2018
<b>For the year ended September 30</b>						
<b>Revenues</b>						
Industry Canada - FedNor	\$ 300,000	\$ -	\$ 10,548	\$ 65,523	\$ 376,071	\$ 376,332
- Operating funds - current year	16,310	-	-	41,371	57,681	50,843
Government and other grants (Note 10)	3,252	75,150	1,100	1,559	81,061	87,526
Investment income	-	434,720	-	-	434,720	375,696
Loan interest income	-	-	6,864	-	6,864	508
Sales income (events, tickets etc.)	7,581	-	-	1,000	8,581	7,576
Other income	-	-	-	-	-	-
	<b>327,143</b>	<b>509,870</b>	<b>18,512</b>	<b>109,453</b>	<b>964,978</b>	<b>898,481</b>
<b>Expenses</b>						
Amortization	825	-	-	-	825	825
Loan loss provision (recovery)	-	36,430	-	-	36,430	(34,008)
Decline in value of investment (recovery)	-	(206)	-	-	(206)	(1,043)
Salaries and benefits (see schedule)	249,136	-	-	96,362	345,498	319,181
Occupancy and equip. (see schedule)	28,676	-	-	848	29,524	27,335
Director's expenses	3,832	-	-	-	3,832	4,390
Community development (see schedule)	110	-	18,512	3,679	22,301	33,305
Administration (see schedule)	53,932	6,259	2,078	8,564	70,833	55,599
	<b>336,511</b>	<b>42,483</b>	<b>20,590</b>	<b>109,453</b>	<b>509,037</b>	<b>405,584</b>
<b>Excess of Revenue (Deficiency) over Expenses</b>	<b>(9,368)</b>	<b>467,387</b>	<b>(2,078)</b>	<b>-</b>	<b>455,941</b>	<b>492,897</b>
<b>Fund Balances</b>						
Beginning of year	(28,361)	8,841,934	22,323	-	8,835,896	8,342,999
Interfund transfers (Note 12)	14,326	(14,326)	-	-	-	-
End of year	\$ (23,403)	\$ 9,294,995	\$ 20,245	\$ -	\$ 9,291,837	\$ 8,835,896

The accompanying summary of significant accounting policies and notes are an integral part of these financial statements.



**Parry Sound Area Community Business & Development Centre Inc.**  
**Schedule of Expenditures**

	For the year ended September 30			
	General Fund	Investment Fund	Project Fund	CiiNO Fund
	2019			
	2018			
<b>Salaries and Benefits</b>				
Salaries	\$ 206,061	\$ -	\$ -	\$ 86,601
Benefits	41,731	-	-	9,761
Intern - wages & benefits	1,344	-	-	-
	\$ 249,136	\$ -	\$ -	\$ 96,362
				\$ 345,498
				\$ 319,181
<b>Occupancy &amp; Equipment</b>				
Insurance	\$ 4,879	\$ -	\$ -	\$ -
Rent (net of recovery)	17,837	-	-	-
Telephone, fax, internet & IT	5,960	-	-	848
	\$ 28,676	\$ -	\$ -	\$ 848
				\$ 29,524
				\$ 27,335
<b>Community Development &amp; Other</b>				
Digital strategy	\$ -	\$ -	\$ -	\$ 3,679
Projects				
Projects	110	-	-	-
Women's Network	-	-	6,213	-
Business Growth and Competitiveness	-	-	12,299	-
	\$ 110	\$ -	\$ 18,512	\$ 3,679
				\$ 22,301
				\$ 33,305

The accompanying summary of significant accounting policies and notes are an integral part of these financial statements.

**Parry Sound Area Community Business & Development Centre Inc.  
Schedule of Expenditures**

	For the year ended September 30				2019	2018
	General Fund	Investment Fund	Project Fund	CiNO Fund		
<b>Administration</b>						
Advertising and promotion	\$ 601	\$ -	\$ -	\$ -	\$ 601	\$ 3,095
Bank charges and interest	-	24	-	-	24	14
Conventions, subscriptions, fees & dues	8,732	-	-	5,412	14,144	10,693
Employee training	824	-	-	-	824	2,958
Meetings	52	-	-	-	52	1,049
Office supplies and general	13,591	-	-	189	13,780	10,608
Postage	620	-	-	-	620	349
Professional fees	2,425	6,235	2,078	1,559	12,297	12,052
Staff travel and expenses	12,761	-	-	1,404	14,165	14,781
Transition expenses	14,326	-	-	-	14,326	-
	\$ 53,932	\$ 6,259	\$ 2,078	\$ 8,564	\$ 70,833	\$ 55,599

The accompanying summary of significant accounting policies and notes are an integral part of these financial statements.

# Parry Sound Area Community Business & Development Centre Inc. Statement of Cash Flows

	General Fund	Investment Fund	Project Fund	CiINO Fund	2019	2018
<b>For the year ended September 30</b>						
<b>Cash provided by (used in)</b>						
<b>Operating activities</b>						
Revenue in excess of expenditures	\$ (9,368)	\$ 467,387	\$ (2,078)	\$ -	\$ 455,941	\$ 492,897
Interfund transfer	14,326	(14,326)				
Items not involving cash						
Amortization of capital assets	825				825	825
Loan loss provision		36,430			36,430	(34,008)
Decline in value of investment (recovery)		(206)			(206)	(1,043)
Changes in non-cash working capital balances						
Contributions receivable	(1,210)			538	(672)	(29,895)
Other receivables	(3,410)	(456)	(1,194)	(724)	(5,784)	3,488
Interfund balances	13,000	(13,000)				
Accounts payable and accruals	530	43	1,600	1,199	3,372	(1,556)
	<u>14,693</u>	<u>475,872</u>	<u>(1,672)</u>	<u>1,013</u>	<u>489,906</u>	<u>430,708</u>
<b>Investing activities</b>						
Purchase of capital assets						(3,299)
Redemption of investments		5,625			5,625	11,222
Loans and mortgages advances		(2,619,704)			(2,619,704)	(1,784,724)
Loans and mortgages repaid		1,994,441			1,994,441	1,241,347
		<u>(619,638)</u>			<u>(619,638)</u>	<u>(515,454)</u>
<b>Financing activities</b>						
Deferred operating contributions			(6,019)	11,398	5,379	24,121
			<u>(6,019)</u>	<u>11,398</u>	<u>5,379</u>	<u>24,121</u>
<b>Increase (decrease) in cash during the year</b>	14,693	(143,756)	(7,691)	12,411	(124,353)	(60,625)
<b>Cash, beginning of year</b>	38,081	3,048,110	43,396	39,884	3,169,471	3,230,096
<b>Cash, end of year</b>	\$ 52,774	\$ 2,904,344	\$ 35,705	\$ 52,295	\$ 3,045,118	\$ 3,169,471
<b>Represented by</b>						
Unrestricted cash (bank indebtedness)	\$ 52,774	\$ 2,904,344	\$ 35,705	\$ 52,295	\$ 2,992,344	\$ 3,131,390
Restricted cash	-	-	-	-	-	-
	<u>\$ 52,774</u>	<u>\$ 2,904,344</u>	<u>\$ 35,705</u>	<u>\$ 52,295</u>	<u>\$ 3,045,118</u>	<u>\$ 3,169,471</u>

The accompanying summary of significant accounting policies and notes are an integral part of these financial statements.

---

**Parry Sound Area Community Business & Development Centre Inc.  
Summary of Significant Accounting Policies**

**September 30, 2019**

---

**Basis of Accounting**

Fund accounting

The Corporation follows the restricted fund method of accounting for contributions.

The General Fund accounts for the Corporation's program delivery and administrative activities. This fund reports unrestricted resources and restricted operating contributions.

The Community Futures Investment Fund was established to provide financing for new and existing enterprises in order to protect or create new jobs. The contributions to the Investment Fund are externally restricted for use in achieving those objectives.

The CiiNO Fund (Community Investment Initiative for Northern Ontario) includes externally restricted contributions to carry out this program.

The Project Fund includes externally restricted contributions for miscellaneous projects carried out by the Corporation.

**Cash and cash equivalents**

The Corporation's policy is to present bank balances and term deposits with a maturity period of three months or less from the date of acquisition under cash and cash equivalents.

**Contributions Receivable**

Contributions receivable are recognized as an asset when the amounts to be received can be reasonably estimated and ultimate collection is reasonably assured.

**Capital Assets**

Capital assets are recorded at cost. Amortization is based on the estimated useful life of the asset and is provided at the following rates and methods. They are also tested for impairment.

Furniture and equipment	- 10 years straight line method
Computer equipment	- 4 years straight line method
Leasehold improvements	- 10 years straight line

A capital asset is written off as an expense in the year of acquisition if the acquisition is less than \$1,000.

---

## Parry Sound Area Community Business & Development Centre Inc. Summary of Significant Accounting Policies

**September 30, 2019**

---

### Revenue Recognition

The Corporation follows the restricted fund method whereby restricted contributions for the corresponding restricted fund are recognized as revenue of that fund in the current period. Operating Contributions and other restricted contributions are recognized in the general fund in accordance with the deferral method. All other unrestricted contributions are recognized as revenue of the general fund in the current period.

Operating Contributions from Industry Canada/FedNor are recognized as revenue of the General Fund in the year of receipt except for the following:

- i) Contributions relating to capital assets are credited to deferred capital contributions and recognized as revenue on the same basis as amortization on the related asset is charged against operations.
- ii) Contributions relating to approved expenditures not yet incurred are credited to deferred operating contributions only if costs are to be incurred within a multi-year operating agreement and the deferral has been approved by IC/FedNor.
- iii) Unexpended funds at the end of the year from contributions by IC/FedNor to the General Fund reduce contribution revenue and are reported as amounts due to IC/FedNor. Over expenditures may not be reimbursed by Industry Canada.
- iv) Unopened funds from unrestricted revenues can be retained if approval to retain has been received by FedNor; otherwise unrestricted revenues reduce contribution revenue and are reported as amounts due to IC/FedNor.

Interest revenue on short-term investments, loans and mortgages receivable and dividends from preferred shares are recognized on the accrual basis. The Corporation accrues interest on loans and mortgages in arrears until collection becomes doubtful.

Other revenue is recorded in income when earned and measurable.

Private sector contributions are recorded in the period received except for when they relate to upcoming expenditures.

### Contributed Services

Volunteers contribute time to the Board of Directors and various sub-committees. Because of the difficulty of determining their fair value, contributed services are not recognized in the financial statements.

---

**Parry Sound Area Community Business & Development Centre Inc.  
Summary of Significant Accounting Policies**

**September 30, 2019**

---

**Use of Estimates**

The preparation of financial statements in accordance with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the reporting date, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from these estimates. These estimates are reviewed periodically and adjustments made as appropriate, in the statement of operations in the year they become known.

**Financial Instruments**

*Measurement of financial instruments*

The entity initially measures its financial assets and financial liabilities at fair value.

The Corporation subsequently measures all its financial assets and financial liabilities at amortized cost.

Financial assets measured at amortized cost include cash, accounts receivable, and loans and mortgages receivable.

Financial liabilities measured at amortized cost include accounts payable and deferred contributions.

*Impairment*

Financial assets measured at cost are tested for impairment when there are indicators of impairment. The amount of the write-down is recognized in net income. The previously recognized impairment loss may be reversed to the extent of the improvement, directly or by adjusting the allowance account, provided it is no greater than the amount that would have been reported at the date of the reversal had the impairment not been recognized previously. The amount of the reversal is recognized in net income.

*Transaction costs*

Transaction costs related to financial assets measured at fair value are expensed as incurred. Transaction costs related to other financial assets and financial liabilities are included or deducted in the initial measurement of the asset or liability.

The entity recognizes its transaction costs in net income in the period incurred. However, financial instruments that will not be subsequently measured at fair value are adjusted by the transaction costs that are directly attributable to their origination, issuance or assumption.

**Parry Sound Area Community Business & Development Centre Inc.**  
**Notes to Financial Statements**

**September 30, 2019**

**1. The Corporation**

The Corporation is incorporated without share capital under the laws of Ontario as a not-for-profit organization with the principal purpose to encourage job creation in the Parry Sound Area. If the corporation were to dissolve and after the payments of all debts, the remaining assets of the corporation would be distributed or disposed of to another organization with similar goals and objectives as approved by Industry Canada. The Corporation is exempt from Income Taxes under the Income Tax Act of Canada.

**2. Capital Assets**

			2019		2018	
	Cost	Accumulated Amortization	Net Book Value		Net Book Value	
<b>General Fund</b>						
Furniture and fixtures	\$ 30,316	\$ 30,316	\$ -	\$ -	\$ -	\$ -
Computer equipment	87,333	85,684	1,649	-	2,474	-
Leasehold improvements	16,928	16,928	-	-	-	-
	<b>\$ 134,577</b>	<b>\$ 132,928</b>	<b>\$ 1,649</b>	<b>\$ -</b>	<b>\$ 2,474</b>	<b>\$ -</b>

**3. Other Receivables**

	2019		2018	
Trade	\$ 224	\$ -	\$ 350	\$ -
HST recoverable	10,009	-	4,099	-
	<b>\$ 10,233</b>	<b>\$ -</b>	<b>\$ 4,449</b>	<b>\$ -</b>

The carrying value of accounts receivable approximates their fair value due to the short maturity of the instruments and the fact that they are subject to normal credit terms.

**Parry Sound Area Community Business & Development Centre Inc.  
Notes to Financial Statements**

**September 30, 2019**

**4. Loans and Mortgages Receivable**

The loans and mortgages receivable bear various interest rates from 4.50% to 8.50% and are generally fixed for terms of up to three years with amortization periods from one to fifteen years (shorter terms and longer amortization periods are occasionally approved by board of directors).

	Access to capital loans			2019	2018
	Loans	Host	Non-host		
Principal	\$ 5,143,028	\$ 1,069,107	\$ 1,313,650	\$ 7,525,783	\$ 7,116,573
Interest	7,281	16,378	15,415	39,074	32,247
	5,150,309	1,085,483	1,329,065	7,564,857	7,148,820
Allowance	704,971	169,505	372,906	1,247,382	1,420,178
	\$ 4,445,338	\$ 915,978	\$ 956,159	\$ 6,317,475	\$ 5,728,642

The activity for the year of the principal loan balance is as follows:

Beginning	\$ 4,799,823	\$ 902,770	\$ 1,446,227	\$ 7,148,820	\$ 6,694,947
Loans					
- advanced	2,223,448	300,000	96,256	2,619,704	1,764,724
- repaid	(1,696,853)	(117,287)	(180,301)	(1,994,441)	(1,241,348)
- written off	(176,109)	-	(34,780)	(210,889)	(71,114)
- recovery	-	-	1,663	1,663	1,611
Ending	\$ 5,150,309	\$ 1,085,483	\$ 1,329,065	\$ 7,564,857	\$ 7,148,820

The activity for the year in the Allowance for Doubtful Loans account is as follows:

Beginning	\$ 914,078	\$ 135,972	\$ 370,128	\$ 1,420,178	\$ 1,523,689
Loans					
- written off	(176,109)	-	(34,780)	(210,889)	(71,114)
- recovery	-	-	1,663	1,663	1,611
- provision	(32,998)	33,533	35,895	36,430	(34,008)
Ending	\$ 704,971	\$ 169,505	\$ 372,906	\$ 1,247,382	\$ 1,420,178

The Corporation determines the Allowance for Doubtful Loans by reviewing outstanding loans on a loan-by-loan basis plus the use of an estimated percentage based on past experience for all loans for which no specific provision has been established.

The Corporation's contract with FedNor enables them to provide loans up to \$250,000.

Access to capital loans are provided by the North East Network consisting of fifteen Community Futures Development Corporations (CFDC). The originating CFDC provides the first \$150,000 and the remaining fourteen Centres provide their share of the remaining amount up to a total of \$500,000 per loan.



---

**Parry Sound Area Community Business & Development Centre Inc.  
Notes to Financial Statements**

**September 30, 2019**

---

**5. Long-term Investments**

Investments in preferred shares represent equity investments made in eligible investees. The preferred shares provide for cumulative dividends that yield returns similar to the interest rates on the Corporation's portfolio of loans and mortgages receivable.

The investment in preferred shares is comprised of the following:

	Access to capital loans			2019	2018
	Loans	Host	Non-host		
Beginning	\$ -	\$ -	\$ 5,419	\$ 5,419	\$ 16,847
Loans					
- purchased	-	-	-	-	-
- redeemed	-	-	(5,419)	(5,419)	(11,222)
- written off	-	-	-	-	-
	-	-	-	-	5,625
- provision	-	-	-	-	(206)
Ending	\$ -	\$ -	\$ -	\$ -	\$ 5,419

This information is provided by the company administer the loans.

---

**6. Accounts Payable and Accrued Liabilities**

	2019	2018
Trade accounts payable	\$ 2,713	\$ 123
Wage accrual	5,073	4,592
Government remittances	301	-
Accrued liabilities	11,641	11,641
	<b>\$ 19,728</b>	<b>\$ 16,356</b>

The carrying value of other liabilities approximates fair value because of the short maturity of these instruments and because they are subject to normal credit terms.

---

**Parry Sound Area Community Business & Development Centre Inc.  
Notes to Financial Statements**

**September 30, 2019**

**7. Deferred Operating Contributions**

	<b>2019</b>	<b>2018</b>
Project Fund		
Industry Canada - FedNor		
- Business Growth & Competitiveness Memberships	\$ -	\$ 2,080
- Women's Network	12,426	16,365
Trillium Grant		
Parry Sound Area Community Business & Development Centre		
- Youth Camp	718	718
	<b>13,144</b>	<b>19,163</b>
CiiNO Fund		
Industry Canada - FedNor	36,540	32,038
Municipal Contributions	43,793	36,897
	<b>80,333</b>	<b>68,935</b>
	<b>\$ 93,477</b>	<b>\$ 88,098</b>

**8. Commitments and Contingencies**

Commitment

The Corporation has entered into an operating lease for the rental of its office premises. Future rental payments on this lease amount to \$17,000 plus H.S.T. per year.

Contributions

The Corporation receives contributions for its operations from Industry Canada. Pursuant to the related agreements, if the corporation does not meet established objectives, Industry Canada is entitled to seek refunds. Should any amounts become refundable, the refunds would be charged to operations in the period in which the refund is determined to be payable.

**9. Economic Dependence**

Approximately 39% of the Corporation's revenue for the year ended September 30, 2019 (2018 - 42%) is received from Industry Canada - FedNor. The Corporation is dependent on annual contributions from Industry Canada/FedNor in order to finance its general fund operations. Should these contributions cease, the Corporation would be unable to continue its operations.

**Parry Sound Area Community Business & Development Centre Inc.  
Notes to Financial Statements**

**September 30, 2019**

**10. Government and Other Grants**

	<b>2019</b>	<b>2018</b>
<b>General Fund</b>		
Municipal contributions		
Town of Parry Sound	\$ 2,000	\$ 2,233
Seguin Township	4,000	4,000
Township of the Archipelago	2,000	2,000
Municipality of McDougall	3,000	3,000
Municipality of Whitestone	1,100	550
Carling Township	1,500	1,500
McKellar Township	500	500
Municipality of Magnetawan	1,000	1,000
	<b>15,100</b>	<b>14,783</b>
NOHFC - Intern	1,210	-
	<b>16,310</b>	<b>14,783</b>
<b>CiiNO Fund</b>		
Municipal contributions		
Town of Parry Sound	12,500	12,500
Seguin Township	12,500	12,500
Township of the Archipelago	-	6,250
Municipality of McDougall	6,250	6,250
Municipality of Whitestone	6,250	6,250
Carling Township	6,250	6,250
McKellar Township	9,375	-
Deferred	(11,754)	(13,940)
	<b>41,371</b>	<b>36,060</b>
	<b>\$ 57,681</b>	<b>\$ 50,843</b>

**11. Comparative Figures**

Certain accounts in the prior year financial statements have been reclassified for comparative purposes to conform with the presentation in the current year's financial statements.

---

**Parry Sound Area Community Business & Development Centre Inc.  
Notes to Financial Statements**

**September 30, 2019**

---

**12. Interfund Transfer**

Interfund balance

Funds were temporarily borrowed from the investment fund to help with cash flow. Per FedNor agreement the balance is to be repaid over 10 years.

In 2019, \$25,000 was borrowed from the investment fund to provide temporary cash to pay for the intern until funding claims are received from NOHFC.

Interfund balance - long-term

The funds to loan to the GBCTA were borrowed from the investment fund. Per FedNor agreement, \$60,000 is to be repaid to the investment fund over 10 years. At year-end, \$6,000 was repaid to the investment fund by the general fund to reduce the loan to \$18,000 (2018-\$24,000).

---

**13. Financial Assets and Financial Liabilities**

Liquidity risk

Liquidity risk is the risk that the Corporation will not be able to meet its obligations associated with financial liabilities. Cash flow from operations provides a substantial portion of the Corporation's cash requirements.

Credit risk

The Corporation is exposed to credit risk in the event of non-performance by counterparties in connection with its accounts receivable, secured loans and mortgages receivable and investments. Accounts receivable arise primarily from government funding agreements. The maximum exposure to credit risk is the carrying value of accounts receivable, loans and mortgages receivable and investments on the balance sheet.

Interest rate risk

The Corporation's interest-bearing assets and liabilities include loans and mortgages receivable.

---

**MUNICIPAL CONTRIBUTIONS TO CB&DC**

	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>
<b>Archipelago</b>	\$8,000	\$1,000	\$4,000	\$1,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000
<b>Carling</b>	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500
<b>McDougall</b>	\$6,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000
<b>McKellar</b>	\$1,500	\$1,000	\$500	\$500	\$500	\$500	\$500	\$500	\$500
<b>Parry Sound</b>	\$4,357	\$2,918	\$2,468	\$3,123	\$4,021	\$2,613	\$1,585	\$2,233	\$2,000
<b>Seguin</b>	\$14,000	\$7,000	\$7,000	\$7,000	\$0.00	\$4,000	\$4,000	\$4,000	\$4,000
<b>Whitestone</b>	\$1,100	\$550	\$1,100	\$1,100	\$1,100	\$1,100	\$1,100	\$550	\$1,100
<b>Magnetawan</b>	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$0	\$1,000	\$1,000
<b>Total</b>	<b>\$37,457</b>	<b>\$17,968</b>	<b>\$20,568</b>	<b>\$18,223</b>	<b>\$13,121</b>	<b>\$15,713</b>	<b>\$13,685</b>	<b>\$14,783</b>	<b>\$15,100</b>

## Kerstin Vroom

---

**From:** John Theriault (Treasurer) <treasurer@armourtownship.ca>  
**Sent:** Friday, January 17, 2020 2:49 PM  
**To:** Beth Morton (beth.morton@townshipofperry.ca); Bob MacPhail; Brenda Fraser; Cheryl Marshall; Councillor Jerry Brandt; Judy Kosowan (clerk@ryersontownship.ca); Kerstin Vroom; Nicky Kunkel; Councillor Rod Blakelock; Rod ward; Wendy Whitwell  
**Cc:** Charlene Watt (Deputy Clerk); Alison McGregor (Deputy Treasurer)  
**Subject:** FW: Reg Fire email  
**Attachments:** 1. Notes Reg. Fire Dept. - Jan 16 2020.pdf

Good afternoon everyone,

Attached you will find the notes for the January 16, 2020 meeting of the Regional Fire Department Committee. If there are any errors or omissions, please advise me.

Below you will find an email from Reeve Bob MacPhail explaining what the next steps are.

If anyone has any questions or requires more information, please contact me or Reeve MacPhail.

Have a great weekend

*John Theriault, AMCT*

*Clerk-Treasurer/Administrator*

Township of Armour

56 Ontario Street, Box 533

Burk's Falls, Ontario POA 1C0

Email: [clerk@armourtownship.ca](mailto:clerk@armourtownship.ca)

Tel: 705-382-3332 ext. 22

Fax: 705-382-2068

---

**From:** Bob MacPhail <aberdeen@vianet.ca>  
**Sent:** January 17, 2020 1:52 PM  
**To:** John Theriault (Treasurer) <treasurer@armourtownship.ca>  
**Subject:** Reg Fire email

Thank you to everyone for their participation in the Regional Fire Dept meeting last night. We are continuing to move forward which is very positive. As a result of the meeting, all the Councils have been asked to provide info for the next meeting.

The first item is to discuss what you would like to see in the future Regional Fire Dept. This was broken down into three sections to try to make it easier to work with.

First section - Finance. What do you see as a funding model? We know that each Municipality paying the same, or each ratepayer paying the same will not work. We are currently looking at a model based on the FIR report. What do you see working? We also have to have a plan dealing with current assets and future assets. How should this be dealt with? Finally, how do you see each Municipality accounting for their share of the assets.

Second section - Structure. We are asking you to formulate how you would see the Reg Fire Dept being structured. Specific areas of concern could be: fire suppression; fire prevention; training; firefighter services that include recruitment, retention, pay and benefits; medical calls; Reg Fire Chief or not; and anything else you can think of.

Third section - Administration. What kind of administrative body do you see looking after the new department? Would it be incorporated or not? Who is on it? Who can vote? Does a simple majority carry to vote? Does everyone want

veto powers eliminating the simple majority principle? Would the veto be limited to just the annual budget and a simple majority for everything else? There is lots to think about.

There are a couple of other items we need answers for. Regardless of what financial model we arrive at, one or more Municipalities are going to think that they are paying more than their fair share. It might be you, it might not. If we spend the money on a Consulting Firm to come up with a financial model, will you abide by their recommendations and pay more than you think you should? This is a very important question that needs to be addressed before spending up to \$100,000. The other question involves the veto concept. If everyone has a veto on every single decision, this will render the Reg Fire Dept completely dysfunctional. What is your bottom line position on vetoes?

Lastly, we talked about hiring a consultant to help with deciding how to handle many items concerning the creation of a Regional Fire Department and the funding of the cost of this report. To start the process, each municipality will need to send Armour a resolution either in support or against hiring the consultant and funding the cost of the report equally between the participating Fire Departments.

If you have any questions regarding our "homework", please call Bob for clarification.

# REGIONAL FIRE DEPARTMENT COMMITTEE

## NOTES

**January 16, 2020**

The meeting was held at the Perry Municipal Office on January 16, 2020 at 7:00 pm.

**Present:** Bob MacPhail, Township of Armour  
Norm Hofstetter, Township of Perry  
Margaret-Ann MacPhail, Township of Perry  
Sam Dunnett, Municipality of Magnetawan  
Wayne Smith, Municipality of Magnetawan  
John Hetherington, Municipality of Magnetawan  
Brad Kneller, Municipality of Magnetawan  
Barb Marlow, Township of Ryerson  
Cathy Still, Village of Burk's Falls  
Lynne Zemnick, Township of McMurrich/Monteith  
Angela Friesen, Township of McMurrich/Monteith

**Staff:** John Theriault, Township of Armour  
Beth Morton, Township of Perry  
Nancy Field, Township of Ryerson  
Nicole Gourlay, Municipality of Magnetawan  
Kerstin Vroom, Municipality of Magnetawan  
Cheryl Marshall, Township of McMurrich/Monteith  
Brenda Fraser, Town of Kearney

### **Call to Order**

The meeting was called to order at 7:00 pm and Reeve MacPhail welcomed everyone and thanked them for participating. Reeve MacPhail advised the participants that this was an informal meeting to discuss the possibility of a Regional Fire Department and that no decisions would be made. Some members of Council at the meeting are here as interested parties and not taking part in the discussions. Therefore, there are no Council meetings taking place.

### **Business:**

1. Reeve MacPhail advised everyone that if someone needed a recap of what has been done until now to try and create a Regional Fire Department, they could contact him and he would be happy to go through it with them. He then outlined the goals he wishes to accomplish at this meeting.
2. Reeve MacPhail reviewed the meeting he had with the Fire Chiefs in December 2019. The Fire Chiefs are in favour of a Regional Fire Department, but they want to limit the uncertainty of creating a Regional Fire Department, get a vision of what people want and know that the municipalities are on board before starting to work on a plan to create this new department.



3. The committee discussed the proposed funding model for the Regional Fire Department. This model is based on the 2018 FRI fire expenses submitted by each fire department. After some discussion there was no consensus on how the funding formula would work.
4. The committee discussed how they would deal with the current fire assets and how these would become part of the new department. The consensus was that we would need to know what each department is bringing in before we can go forward. The committee suggested that a consultant should be hired to do this.
5. This item was included in the item 4 discussion.
6. The committee discussed some models which could be used to create the new Regional Fire Department. The committee decided that each municipality should go back and discuss this item with their respective Council and fire department and bring back their vision of how the department should be structured. These models would then be discussed by the committee.
7. The committee discussed options on how the new department would be administered. The committee decided that each municipality should go back and discuss this item with their respective Council and fire department and bring back their vision of how the department should be administered. These ideas would then be discussed by the committee.
8. There was no consensus on which operating/administrative models the committee would move forward with.
9. The committee discussed the next steps in this process. The consensus is that we need to put out an RFP to hire a consultant to look into recommending how this new Regional Fire Department would be created. In order to create the RFP participating municipalities are being asked to discuss and through their representatives bring back to the committee proposals for the following items:
  - a) a funding model;
  - b) a structure/organizational chart model for the Regional Fire Department;
  - c) an administrative model for the Regional Fire Department;
  - d) how the present and future assets and employees will be handled.

Additionally, the committee would need a resolution from each Council supporting sending out an RFP to hire a consultant to study and recommend how to create a Regional Fire Department and agreeing that the cost of the study will be shared equally between the participating fire departments.

At the next meeting of the committee, these can be discussed and when a consensus is reached on these items, an RFP can be created and sent out.

### Adjournment

The meeting was adjourned at 8:20 p.m.

The next meeting will be Monday, March 30, 2020 at the Perry Municipal Office.

# REGIONAL FIRE DEPARTMENT COMMITTEE

## NOTES January 27, 2020

The meeting was held at the Young at Heart Senior Centre on January 27, 2020 at 6:15 pm.

Present: Bob MacPhail, Township of Armour  
Norm Hofstetter, Township of Perry  
Margaret-Ann MacPhail, Township of Perry  
George Sterling, Township of Ryerson  
Wayne Smith, Municipality of Magnetawan  
Dan O'Halloran, Township of McMurrich/Monteith  
Brad Kneller, Municipality of Magnetawan  
Barb Marlow, Township of Ryerson  
Cathy Still, Village of Burk's Falls  
Rod Ward, Township of Armour  
Angela Friesen, Township of McMurrich/Monteith  
Penny Brandt, Township of Ryerson  
Celia Finley, Township of Ryerson  
Wendy Whitwell, Township of Armour  
Paul Sowrey, Township of Perry

Staff: John Theriault, Township of Armour  
Judy Kosowan, Township of Ryerson  
Nancy Field, Township of Ryerson  
Danika Hammond, Township of Armour

### **Call to Order**

The meeting was called to order at 6:15 pm and Reeve MacPhail welcomed everyone and thanked them for participating. This is an informal meeting to discuss options for the creation of a Regional Fire Department and no decisions will be made here. Some members of Council are here as interested parties and not taking part in the discussions. Therefore, no Council meetings are taking place.

### **Business:**

At the last Regional Fire Department Committee meeting, it was recommended that all the partners would prepare some information about their fire department to be discussed at the next meeting and given to the consultant when he/she is hired. Reeve MacPhail has been made aware that some municipalities may not approve the funding for a consultant. Therefore, although he would like the process to continue until we received official responses from all the municipalities, he wanted to discuss with the committee another option for a Regional Fire Department.

This option would take the money out of the discussions. The proposal is that everyone would keep financing their own fire department, but the partners would hire a Regional Fire Chief or Regional Fire Manager who would work to create a Regional Fire Department. The Manager would report to a Board, which could be made up of representatives from each of the partners and a secretary. He would coordinate all of the operations of the fire departments and ensure that all human resources functions would be coordinated between the departments. He would also coordinate the purchase of equipment so that all of the equipment would be consistent between the departments. The partners would have to pass a by-law which would set the level of service each partner would have to provide to the Regional Fire Department. The Manager would ensure that this level of service is followed by each department.

The committee discussed this option pointed out the following:

1. Streamlining the department may produce savings in the long run.
2. We already share a lot between the departments. Therefore, this option would simply take this an extra step.
3. The Manager's authority over the fire departments would have to be included in the by-law.
4. There should be articles in the by-law covering if a partner wishes to opt out of the agreement.
5. The partners would have to decide on one municipality to administer the Regional Fire Department.
6. This option should be presented and discussed by our present Fire Chiefs to get their input on the proposal.
7. The partners would have to agree on what extra compensation would be paid to the Regional Fire Manager and how it would be shared between the partners.

Reeve MacPhail will put together a report covering all aspects of the non-finance option and send it to the partners by January 30, 2020.

The partners were asked to bring this option to their respective Councils and bring back their Council's comments, discussions, amendments, support or refusal at the next Regional Fire Department Committee meeting.

### Adjournment

The meeting was adjourned at 6:45 p.m.

The next meeting will be Monday, March 30, 2020 at the Perry Municipal Office.

## Kerstin Vroom

---

**From:** John Theriault (Treasurer) <treasurer@armourtownship.ca>  
**Sent:** Friday, January 31, 2020 11:14 AM  
**To:** Beth Morton (beth.morton@townshipofperry.ca); Bob MacPhail; Brenda Fraser; Cheryl Marshall; Councillor Jerry Brandt; Judy Kosowan (clerk@ryersontownship.ca); Kerstin Vroom; Nicky Kunkel; Councillor Rod Blakelock; Rod ward; Wendy Whitwell  
**Cc:** Alison McGregor (Deputy Treasurer); Charlene Watt (Deputy Clerk); Paul Schaefer (Chief Building Official)  
**Subject:** Regional Fire Plan B  
**Attachments:** 20 Jan 31 - Regional Fire Department option B.pdf

Good morning everyone,  
Attached you will find Reeve MacPhail's proposal "Option B" for creating a Regional Fire Department. Please discuss it with your Councils and your Fire Departments and bring back your comments, changes, support or rejection at the next Regional Fire Department Committee meeting scheduled for March 30<sup>th</sup>, 2020. If you have any questions or require more information, please contact me or Reeve MacPhail.  
Regards,

*John Theriault, AMCT*  
*Clerk-Treasurer/Administrator*  
Township of Armour  
56 Ontario Street, Box 533  
Burk's Falls, Ontario P0A 1C0  
Email: [clerk@armourtownship.ca](mailto:clerk@armourtownship.ca)  
Tel: 705-382-3332 ext. 22  
Fax: 705-382-2068

---

**From:** Bob MacPhail <aberdeen@vianet.ca>  
**Sent:** January 31, 2020 9:39 AM  
**To:** John Theriault (Treasurer) <treasurer@armourtownship.ca>  
**Subject:** Regional Fire Plan B

John, I have attached my alternate proposal. Could you please send it out to everyone and say that it will be discussed at our end of March Meeting.

Thanks, Bob

## Regional Fire Department

### Limited Finance Option

This is a Regional Fire Department (RFD) model that tries to eliminate as much of the finances as possible. This proposed model is a starting point and an overview. It can be added to and fine tuned if it is chosen as the accepted way to move forward.

HISTORY Around five years ago we went through a serious attempt to form a RFD. There were numerous meetings, many with the Ontario Fire Marshall Office. We made great progress, but unfortunately, we left the money issues to the end. It took only two meetings for the entire process to fall apart. It was decided that we walk away from the full implementation of a RFD and let future Councils take up the cause if desired. We are now at the point of giving it one more try. This time though, we have to sort out the money issues first.

At our first meeting held on the 16<sup>th</sup> of January, it was quite obvious to me that money was still going to be an issue and likely be the deal-breaker as before. I saw four items related to money that were problematic. They were: a regional funding model, Municipal asset contributions to the RFD, a funding formula for the consultant's report, and whether a funding formula model recommended by the Consultant would be binding to everyone. I see no way forward in resolving these four issues among seven Councils. I am therefore proposing something quite different and possibly doable.

NEW MODEL I will now present my ideas. Again, this is just a starting point and it will likely be modified if we choose to go this route.

Administration The administration is rather simple. We hire a Regional Fire Department Administrator (RFDA) to run the RFD. All the current Fire Chiefs would report to, and work for, the RA. To save money at the start, we could use current employees that are already being funded by us. We would temporarily appoint a current employee to the RFDA position. This could be for a two-year term. After two years, we would go through a formal hiring process and make the RFDA a permanent position.

A Regional Fire Department Board (RFD Board) would also be simple and inexpensive. It could be made up of the RFDA and one member of each Council. One Municipality would volunteer to be the lead Municipality. This would require that they provide a Secretary for the meetings. They might also be required to submit documents to the Federal and Provincial governments as required from time to time. Since all salaries are already accounted for, little additional accounting is necessary.

Structure We would rely heavily on the RFDA and the five Fire Chiefs to perform this task. These six people could form a Structure Working Group (SWG). The SWG would use the existing five municipal Fire Halls and convert them into regional Fire Halls. The entire

region would be covered by these five Fire Halls. **What goes into each of these Regional Fire Halls is the question.**

The SWG would design and equip each Hall. This would include every item. It would start with fire trucks and end with ladders and rope. Each Fire Hall will be different. As a Region, we do not need a snowmobile, boat, jaws of life, or ATV in each Hall. In some parts of our region, we need large fire trucks, and smaller trucks might be better in other locations.

We also must decide what firefighter protective gear is required in each hall for each Firefighter. I am assuming we would strive to eventually have all gear be the same design/model across the region. Standardization is essential for many reasons.

Another task for the SWG would be to establish expiry dates for all equipment. How old can a fire truck be before needing replacement? What about ladders, hoses and rope? This info is very important in order to keep each Hall up to date and functional.

Fire Fighters Firefighter (FF) issues should be dealt with as a separate item. We first have to establish the minimum and maximum level of FFs in each regional Fire Hall. The minimum level represents the least number of FFs required to meet operational needs. The maximum level is the level at which no more FFs need to be recruited. The SWG could set the min/max levels. These might be different between Halls. These numbers are important and will be discussed later.

The RFD Board would also set standards for pay and benefits. We could pay FFs \$20 per hour per call, and \$15 per hour when training. Benefits might cover medical, dental and eye glasses up to \$500 per year. The Board could establish a regional recruitment strategy. Another item would be a FF retention strategy which would include items other than pay and benefits.

Fire Prevention This is a little more complicated. Each Municipality is mandated by the Province to provide fire prevention. It is up to each Council to decide what level of service to required. Therefore, I suggest that we leave this out of the RFD model. Councils can increase or decrease their fire prevention services without needing to go through the RFD.

I do see the possibility that there be a "dotted line" in the org chart connecting all the Fire Prevention Officers to the RFDA. I am sure there will be circumstances where working together at the regional level will be beneficial to all. Councils could even opt out of the "dotted line" if they wish to without penalty.

Putting it all together Now comes the money part. How do we put this all together without funding formulas and asset transfers?

I am proposing that nothing really changes. Each Council would continue to fund and operate their current fire departments. Their current fire department would be converted to,

and equipped as a regional fire hall. Townships would still have a Fire Chief who is accountable to Council, but operationally report to, and work with the RFDA.

To be part of the RFD and participate in the automatic aid arrangement, you would be asked to pass a by-law and agree to certain conditions and commitments. Some examples of these commitments are:

1. Maintaining an operational fire hall.
2. Provide and maintain all equipment required for your Regional Fire Hall as determined by the SWG.
3. Agree to pay and equip FFs up to the max level set by the SWG.
4. Replace equipment when it reaches the expiry date.
5. Agree to a regional pay, benefits and retention plan for all your FFs.
6. and many more to be determined.

Summary In reality, you will still be doing what you are now doing. The biggest difference is that your municipal fire department will be operating and equipped under a regional model, not a municipal model. Your fire fighting assets might look slightly different as one of five Regional Fire Halls, but your costs will be roughly the same.

The biggest incentive to be part of the RFD is the automatic aid provision. If you choose to leave, your costs would likely not decrease, and may increase. Leaving, or not joining, will not save you money. But it will decrease the level of fire protection in your municipality.

**THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN**

**BY-LAW NO. 2020 -**

**Being a By-law to set tax ratios for municipal purposes in the year 2020**

**WHEREAS** Section 308 (4) of *the Municipal Act, 2001, S.O 2001, C.25*, as amended, provides that a single-tier municipality shall pass a by-law in each year to establish the tax ratios for that year for the municipality;

**NOW THEREFORE** the Council of the Corporation of the Municipality of Magnetawan hereby enacts as follows:

**1. THAT** the following tax ratios shall apply for the taxation year 2020:

Residential property class	1.000000
Multi-residential property class	2.000000
Commercial occupied property class	1.150588
Commercial vacant units property class	1.150588
Industrial occupied property class	1.099934
Industrial vacant units property class	1.099934
Landfill class	6.607119
Farm property class	0.250000
Managed forest property class	0.250000

**2. THAT** for the purpose of this By-law, the commercial property class includes all commercial office property, shopping centre property, and parking lot property, and the industrial property class includes all large industrial property

**3. THAT** this By-law shall come into force and effect on the date of its passing



**READ A FIRST, SECOND, AND THIRD TIME**, passed, signed and the Seal of the Corporation affixed hereto, this 18<sup>th</sup> day of March, 2020

**THE CORPORATION OF THE  
MUNICIPALITY OF MAGNETAWAN**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk-Administrator

DRAFT

**THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN**

**BY-LAW NO. 2020 -**

**Being a By-law to set and levy the rates of taxation for the year 2020**

**WHEREAS** it is necessary for the Council of the Municipality of Magnetawan pursuant to the *Municipal Act, 2001, S.O. , c.25*, as, amended, to raise certain sums for the 2020 taxation year.

**AND WHEREAS** all property assessment rolls on which the 2020 taxes are to be levied have been returned and revised pursuant to the provision of the *Assessment Act* subject to appeals at present before the District Court and the Ontario Municipal Board;

**AND WHEREAS** “Residential Assessment”, “Commercial Assessment”, “Industrial Assessment”, “Landfill Assessment”, “Farmland Assessment” and “Managed Forest Assessment”, as defined in the *Assessment Act* as amended by the *Fair Municipal Finance Act, 1997* and further amended by Regulations, have been determined on the basis of the property assessment rolls;

**AND WHEREAS** the tax ratios on the aforementioned property for the 2020 taxation year have been established by By-law No. 2020 - \_\_\_ of the Municipality of Magnetawan;

**AND WHEREAS** the tax rates on the aforementioned property classes and property sub-classes have been calculated pursuant to the provisions of the *Municipal Act, 2001, S.O. c.25*, as amended and in the manner outlined;

**NOW THEREFORE** the Council of the Corporation of the Municipality of Magnetawan hereby enacts as follows:

1) **THAT** the 2020 current municipal budget be adopted in the following amounts:

Expenditures	Municipal	\$ 7,850,670
Public/Separate	Education	<u>\$1,115, 547</u>
<b>TOTAL:</b>		<b>\$ 8,966,217</b>
Revenue		\$ 2,772,128
Taxation	General Portion	\$ 5,078,542

Taxation	School Portion	<u>\$ 1,115,547</u>
<b>TOTAL:</b>		<b>\$ 8,966,217</b>

- 2) **THAT** for the year 2020, the Municipality of Magnetawan shall levy the following rates of taxation per current value assessment:

**MAP DIVISION 010, 030, 040 (former Chapman, Croft, Spence):**

<b>Residential/Farm Assessment:</b>	Education	0.00153000
	General	<u>0.00724042</u>
	<b>TOTAL:</b>	<b>0.00877042</b>

<b>Commercial Assessment Occupied:</b>	Education	0.00709582
	General	<u>0.00833074</u>
	<b>TOTAL:</b>	<b>0.01542656</b>

<b>Commercial Assessment Vacant:</b>	Education	0.00709582
	General	<u>0.00583152</u>
	<b>TOTAL:</b>	<b>0.01292734</b>

<b>Commercial Assessment New Construction</b>	Education	0.00709582
	General	<u>0.00833074</u>
	<b>TOTAL:</b>	<b>0.01542656</b>

<b>Industrial Assessment Occupied:</b>	Education	0.00969327
	General	<u>0.00796398</u>
	<b>TOTAL:</b>	<b>0.01765725</b>

<b>Industrial Assessment Vacant:</b>	Education	0.00969327
	General	<u>0.00517659</u>
	<b>TOTAL:</b>	<b>0.01486986</b>

<b>Landfill Assessment:</b>	Education	0.00980000
	General	<u>0.04783832</u>
	<b>TOTAL:</b>	<b>0.05763332</b>

<b>Farmland Assessment:</b>	Education	0.00038250
	General	<u>0.00181011</u>
	<b>TOTAL:</b>	<b>0.00219261</b>

<b>Managed Forest Assessment:</b>	Education	0.00038250
	General	<u>0.00181011</u>
	<b>TOTAL:</b>	<b>0.00219261</b>

**MAP DIVISION 020 (Village of Magnetawan):**

<b>Residential/Farm Assessment:</b>	Education	0.00153000
-------------------------------------	-----------	------------

	General	0.00724042
	Special Area Rate	<u>0.00122457</u>
	<b>TOTAL:</b>	<b>0.00999499</b>
<b>Multi Residential Assessment:</b>	Education	0.00153000
	General	0.01448084
	Special Area Rate	<u>0.00244914</u>
	<b>TOTAL:</b>	<b>0.01845998</b>
<b>Commercial Assessment Occupied</b>	Education	0.00709582
	General	0.00833074
	Special Area Rate	<u>0.00140898</u>
	<b>TOTAL:</b>	<b>0.01683554</b>
<b>Commercial Assessment Vacant</b>	Education	0.00709582
	General	0.00583152
	Special Area Rate	<u>0.00098628</u>
	<b>TOTAL:</b>	<b>0.01391362</b>
<b>Commercial Assessment - New Construction</b>	Education	0.00709582
	General	0.00833074
	Special Area Rate	<u>0.00140898</u>
	<b>TOTAL</b>	<b>0.01683554</b>
<b>Farmland Assessment</b>	Education	0.00038250
	General	0.00181011
	Special Area Rate	<u>0.00030614</u>
	<b>TOTAL:</b>	<b>0.00249875</b>

**Note: Special Area Costs for Map Division 020 consist of Garbage Collection and Recycling Pick-Up.**

- 3) **THAT** the real property taxes imposed pursuant to the provision of this by-law shall become due and payable on September 25, 2020 and November 25, 2020.

**A penalty shall be charged as follows: 1.25% on the first day of default plus an additional 1.25% on the first day of every calendar month thereafter in which the taxes remain unpaid.**

- 4) **THAT** the Treasurer/Tax Collector of the Corporation of the Municipality of Magnetawan shall mail or cause to be mailed to the address of the residence or place of business of each property or person a notice specifying the amount of taxes payable by such person(s) pursuant to the provisions of the by-law.
- 5) **THAT** the Treasurer/Tax Collector is hereby authorized to accept part payment from time to time on account of any taxes which have become due pursuant to this by-law.

For payments in lieu of taxes due to the Municipality of Magnetawan under the *Municipal Act, 2001, S.O., c.25*, as amended, the actual amount due to the Municipality of Magnetawan will be based on the assessment rolls and the municipal rates of taxation for the year 2019.

- 6) **THAT** the 2020 municipal budget outlined on the attached Appendix 'A' be and is hereby adopted and forming part of this by-law.
- 7) **THAT** this by-law takes effect on the date adopted.

**READ A FIRST, SECOND, AND THIRD TIME**, passed, signed and the Seal of the Corporation affixed hereto, this 18<sup>th</sup> day of March, 2020.

**THE CORPORATION OF THE  
MUNICIPALITY OF MAGNETAWAN**

---

Mayor

---

CAO/Clerk, Kerstin Vroom

**THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN**

**BY-LAW NO. 2020 -**

**Being a By-law to authorize the sale of lands at 28 Church Street**

---

**WHEREAS** the Council of the Municipality of Magnetawan has reviewed the Agreement of Purchase and Sale of lands and chattels of the property municipally known as 28 Church Street (hereinafter referred to as “the Lands”);

**NOW THEREFORE** the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

1. **THAT** Council endorses and approves the Agreement of Purchase and Sale for the Lands as attached;
2. **THAT** the condition requiring the passing of a by-law to approve the Agreement of Purchase and Sale is satisfied and shall be cleared;
3. **AND THAT** the CAO/Clerk of the Municipality of Magnetawan is hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required, except where otherwise provided, and the CAO/Clerk and the Mayor are hereby authorized and directed to execute all necessary documents and to affix the Corporate Seal of the Municipality to such documents.

**READ A FIRST, SECOND, AND THIRD TIME**, passed, signed and the Seal of the Corporation affixed hereto, this 18th day of March, 2020

**THE CORPORATION OF THE  
MUNICIPALITY OF MAGNETAWAN**

---

Mayor

---

CAO/Clerk

***Re: CRTC Rural Broadband Funding Application***

To whom it may concern:

The Municipality of Magnetawan endorses Lakeland Network's application for rural broadband funding to bring high speed affordable internet to the areas in and around Magnetawan.

The Municipality of Magnetawan is a shareholder to Lakeland Holding and subsidiary, Lakeland Energy which operates Lakeland Networks.

Magnetawan welcomes technology enhancements like this as it makes our area that much more attractive for business, resident and recreational visitors. We have a permanent resident base of roughly 1400 and are within a few hours north of Toronto as internet enhancement is crucial for our part of the province.

We are not only happy to endorse but will work closely with Lakeland Networks in this endeavor where required.

Sincerely

Sam Dunnett  
Mayor

## Kerstin Vroom

---

**Subject:** FW: FW: CRTC Funding Support  
**Attachments:** Magnetawan response.docx

----- Forwarded message -----

From: Chris Litschko <[chris@lakelandholding.com](mailto:chris@lakelandholding.com)>  
Date: Mar. 16, 2020 12:57 p.m.  
Subject: FW: CRTC Funding Support  
To: [sdunnett2@gmail.com](mailto:sdunnett2@gmail.com), Kerstin Vroom <[Clerk@magnetawan.com](mailto:Clerk@magnetawan.com)>, Sam Dunnett <[mayor@magnetawan.com](mailto:mayor@magnetawan.com)>, Kerstin Vroom <[Clerk@magnetawan.com](mailto:Clerk@magnetawan.com)>  
Cc:

Good afternoon:

I am writing you with regard to the \$750M CRTC rural broadband initiative and its potential benefit to the Parry Sound/Muskoka areas.

We are seeking your endorsement of our application to bring superior and affordable quality high speed internet into rural Parry Sound—Muskoka regions. These are targeted regions identified by the CRTC currently having either very slow, low quality internet available or no internet at all.

As you also know, Lakeland is presently in the process of finalizing the purchase of CORE Broadband providing an expanded wireless reach into the Muskoka region. (4000 sq. kms, 120 plus communications towers). This would give Lakeland Networks an excellent base and infrastructure of fibre and wireless to take on the challenge of bringing high speed internet to the outlying rural areas not currently covered.

For Lakeland Networks to be successful in its application, *your endorsement is critical.* To be successful in securing the necessary funding for this project, Lakeland must not only ensure local support, but it must also perform detailed technical analysis and provide specific data to the CRTC describing the specific target areas across all of Muskoka/Parry Sound. We also must ensure competitive rates for end user residents and businesses upon completion and it must also make sense for our shareholders. As with our Small Communities these projects would not be financially viable without this funding opportunity.

Attached in this email, please find a sample “response template” that you can use or customize in your response back to us on your letterhead.



I would be most appreciative if you could have a response back to me no later than March 24th.

Regards

Chris Litschko  
Chief Executive Officer  
Lakeland Holding Ltd.





The Municipality of the  
**VILLAGE OF BURK'S FALLS**

172 Ontario Street • PO Box 160 • Burk's Falls ON P0A 1C0  
P 705-382-3138 • F 705-382-2273 • www.burksfalls.net

## Regional Recreation Committee Meeting

### Minutes

February 19<sup>th</sup>, 2020

#### 1. Call to order 6:00pm

**Present:** Nicole Therrien, Krista Trulsen, Ryerson Councillor Celia Finlay, Recreation Coordinator Lacey Stevens, Clerk Nicky Kunkel

**Guests:** Melanie Alkins Ministry of Northern Development

#### 2. Current Business

The members present three planned events for 2020.

##### *Northern Expo*

- The Expo will be held on Saturday March 27<sup>th</sup>, 2021 at the Armour Ryerson and Burk's Falls Memorial Arena.
- The members agreed that liquor should be served as sample sizes by local breweries and they will investigate what a liquor license will cost and how it will affect insurance.
- Vendors will need to provide their own insurance for their booth prior to attending the event.
- The members agreed they would invite outdoors/recreation businesses from Huntsville to North Bay to be a vendor at the Expo, however, would market the event from Toronto (GTA) to Sudbury.
- Members were asked if they wanted a remote package with 102.3 Country and the members voted no if Barrie News would come and cover the event for free.
- CBC Morning was suggested for advertising.
- The Committee reviewed material provided by Melanie Alkins which focused on knowing your audience. The groups discussed were the Up & Coming Explorers, Outgoing Mature Couples, Nature Lovers, Connected Explorers and Sports Lovers.
- The members discussed food for the event and agreed that the Burk's Falls Legion should sell food, in addition the arena snack bar will be open.
- The Committee will ask for door prize donations such as gift certificates and have a draw every hour. The time of the event will be from 10:00am-4:00pm.

Action; Tally common themes between target audiences and create a draft letter for all municipalities to use to ask for donations from local businesses.



The Municipality of the  
**VILLAGE OF BURK'S FALLS**

---

172 Ontario Street • PO Box 160 • Burk's Falls ON P0A 1C0  
P 705-382-3138 • F 705-382-2273 • www.burksfalls.net

### *Almaguin Amazing Race*

- The Race will be held on September 28<sup>th</sup>, 2020 starting in Perry Township and ending in The Village of South River.
- The committee broke down the race layout.
- Insurance will be discussed with the insurance company to ensure participant safety and to ensure all participating municipalities are covered for the event.
- It was decided teams would consist of two people regardless of age. In 2019 the race cost \$25.00 per person which was \$100.00 per team of four. Since there will be teams of two the Committee suggested a price between \$50-\$75 as there will be changes added to the 2020 race.
- Changes include donation prizes, paying for challenges such as axe throwing, food costs, etc.
- The Committee plans to make the race longer and add more challenges this year.
- Suggestions made include milking goats, paddling a canoe, horseback riding, high ropes and more.
- The Committee agreed the race will start in Perry and end in South River. This end location is tentative as there is a biking event ending the same day in Sundridge and the members would like to see if they can hold a combination wrap up to both events such as a dance.
- Roles and responsibilities will be divided at the next meeting to begin planning the race components such as clues, advertising and challenges.
- Prizes were also discussed and there will be a prize for 3 legs of the race including a prize for 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> place. The goal is to gather donated prizes so it was suggested 1<sup>st</sup> place would receive a cash prize and 2<sup>nd</sup> and 3<sup>rd</sup> would receive prizes that were donated, for example gift cards, vouchers and valuable items.

Action; Contact Dave Gray regarding biking event. Write up a plan to move forward with race roles at the next meeting.

### *Haunted Highlands*

- The Committee is going to apply for the Northern Event Partnership Program grant that can be obtained for this type of event.
- Our Halloween events are free of charge and decorations can become quite costly.
- A grant would help us provide more Halloween events to members of the region. Other area attractions include Copeman Tree Farms and Trout Creeks Haunted Houses which both cost anywhere from \$15-\$20 per person.
- Other municipalities hold dances, haunted houses, and trick or treating events. This year the Committee plans to hold themed haunted trail walks that have specifically decorated sets where participants will be spooked in each location.
- The grant will help purchase decorations for each set.



The Municipality of the  
**VILLAGE OF B U R K ' S F A L L S**

---

172 Ontario Street • PO Box 160 • Burk's Falls ON P0A 1C0  
P 705-382-3138 • F 705-382-2273 • [www.burksfalls.net](http://www.burksfalls.net)

- Other events/community participation suggestions were best decorated house, best decorated municipality, decorated businesses, etc.
- Burk's Falls would like to hold a movie in the park and has purchased Halloween Banners to put up in town during the month of October.
- The Committee members would like to see someone make a Halloween hay maze in the future as well as launch the STEM pumpkin chucking event at the Burk's Falls Arena Fairgrounds.

**Action:** Write up a report with a laid-out plan for organizing the month of October and what events will be going on.

# CENTRAL ALMAGUIN PLANNING BOARD

63 Marie St  
P. O. BOX 310  
SOUTH RIVER, ON  
POA 1X0

e-mail – [centralalmaguinplan@hotmail.com](mailto:centralalmaguinplan@hotmail.com)

705 – 386 - 2573  
FAX 705 - 386 - 0702  
Susan L. Arnold  
Secretary - Treasurer

## Board Meeting Minutes for February 19, 2020 - 5:30pm

### Attending:

Sundridge	Member	Steve Rawn		Joly	Member	Tim Bryson
South River	Member	Jim Coleman	Vice Chair	Magnetawan	Member	Sam Dunnett
Machar	Member	Lynda Carleton		Strong	Member	Absent
Provincial	Member	Vacant	Chair	Provincial	Member	Absent

Members for the Province and the Township of Strong were absent with notice.

Secretary-Treasurer: Susan L. Arnold

Guests: Graeme Huizinga; Wayne Simpson and Associates (File # B018/19 Lount)  
Luba Marczuk; observer  
Roger Boucher; Maeck Lake (File # B018/19 Lount)  
John Sbrolla; (File # B018/19 Lount)  
Mike Nelson; Friends of Deer Lake  
Robert and Patty Bantten (arrived at 5:35 pm)  
Lanny Dennis; Wayne Simpson and Associates (Pocono Lodge) (arrived at 5:36 pm)

The Chair called the meeting to order at 5:30 p.m.

Pecuniary Interest Declared: None declared

### Res #1 Jim Coleman – Stephan Rawn

Be it resolved that this Board does hereby adopt the minutes of Wednesday, January 15, 2020, as written. CARRIED

### Res#2 Lynda Carleton- Tim Bryson

Be it resolved that this Board does hereby approve payment of the February Accounts:  
Ch #394- \$303.55; Village of South River (February Rent)  
Ch #395- Wages (5 weeks) CARRIED

### Res#3 Stephen Rawn- Tim Bryson

Be it resolved that this Board does hereby accept the quote of Pahapill and Associates in the amount of \$1,625 + applicable taxes to conduct the 2019 annual external audit. CARRIED

### File B018/19 Lount:

The Vice Chair invited Graeme to the table to present his report as to why the application to create a new lot should be denied. Based on the zoning created for this Registered Plan (42M-625) the lot size does not meet the minimum lot standard. In addition the MNRF mapping for Maeck Lake indicates the outlet is categorized as Type-1 Fish Habitat. Often times, presence of Type 1 Fish Habitat is ground requiring additional studies to be conducted to ensure the function of critical habitat is maintained. The property also has split zoning (EP- Environmentally Protected at the shoreline and Seasonal Residential behind). It is the author's opinion that the EP-1 zone limits the potential uses both on the land and into the water to a "natural buffer" which has an associated definition in the zoning by-law. It is the professional opinion of Wayne Simpson & Associates Planning that the application in its current state does not provide sufficient information to warrant approval.

The report had not been reviewed by Mr. John Sbrolla or his planner. Mr. Sbrolla was able to clarify on a map where the road access to the property had been established. Any decision on this file was deferred until the next meeting to allow the applicant's planner to provide clarification to the issues raised.

John Sbrolla, Roger Boucher, Graeme Huizinga and Iuba Marczuk left the meeting at 5:57 pm

Mr. Lanny Dennis, representing Robert and Patty Bantten, wished to discuss the possibility of submitting a consent application to create three new lots on Deer Lake from the existing Pocono Lodge property. The Batten's had earlier approached the Board with plans to submit a Subdivision application to create four new lots. The application was never submitted and this application was being considered in order to allow the current owners to retire and sell the property.

Lanny Dennis, Robert and Patty Bantten left the meeting at 6:05 pm.

No other files for review.

**Res#4 Jim Coleman- Lynda Carleton**

Be it resolved that this Board does hereby adjourn until March 18, 2020 at 5:30 p.m. or at the call of the chair. CARRIED

*Susan L. Arnold*  
*Secretary - Treasurer*

*John MacLachlan*  
*Chair*

**Ministry of  
Municipal Affairs  
and Housing**

Office of the Minister

777 Bay Street, 17<sup>th</sup> Floor  
Toronto ON M7A 2J3  
Tel.: 416 585-7000

**Ministère des Affaires  
municipales et du  
Logement**

Bureau du ministre

777, rue Bay, 17<sup>e</sup> étage  
Toronto ON M7A 2J3  
Tél.: 416 585-7000



MIN-234-2020-510

March 2, 2020

Your Worship  
Mayor Sam Dunnett  
Municipality of Magnetawan  
mayor@magnetawan.com

Dear Mayor Dunnett,

Thank you for your municipality's submission to the Municipal Modernization Program and for your commitment to find smarter, more efficient ways to operate. I am pleased to advise that the Government of Ontario has approved funding of up to \$50,000.00 towards your project *Municipal Service Delivery Review* for the cost of an independent third-party reviewer to deliver a final report by September 18, 2020 (extended from June 30, 2020).

The Municipal Modernization Program is an important part of our government's plan to help municipalities lower costs and improve services for local residents and businesses over the long term. The review project being undertaken by your municipality is an important step toward achieving Ontario's goal of helping municipalities deliver efficient, effective, modern services that meet the evolving needs of our communities.

A transfer payment agreement is required to provide funding for the project. Ministry staff will be in touch with your staff shortly to finalize the transfer payment agreement and work through details of funding implementation. Should you have any questions, please feel free to contact your Municipal Services Office, or the ministry at [municipal.programs@ontario.ca](mailto:municipal.programs@ontario.ca).

Congratulations on this funding approval. I extend my best wishes as we work together to modernize service delivery and focus spending on vital programs and services.

Sincerely,

A handwritten signature in blue ink that reads "Steve Clark". The signature is fluid and cursive.

Steve Clark  
Minister

c. Kerstin Vroom, Chief Administrative Officer, Clerk, Municipality of Magnetawan  
Parliamentary Assistant Norman Miller, MPP, Parry Sound—Muskoka



February 28, 2020

Dear Head of Council:

**RE: Provincial Policy Statement, 2020**

---

Earlier today, the government of Ontario released the Provincial Policy Statement (PPS), 2020. The PPS is an important part of Ontario's land use planning system, setting out the provincial land use policy direction that guides municipal decision-making.

Municipalities play a key role in implementing provincial land use policies through local official plans, zoning by-laws and other planning decisions. The Planning Act requires that decisions on land use planning matters be "consistent with" PPS policies.

The PPS, 2020 supports implementation of **More Homes, More Choice: Ontario's Housing Supply Action Plan** and includes key changes to:

- Encourage an increase in the mix and supply of housing
- Protect the environment and public safety
- Reduce barriers and costs for development and provide greater certainty
- Support rural, northern and Indigenous communities
- Support the economy and job creation

The PPS, 2020 works together with other recent changes to the land use planning system – including changes to the Planning Act through Bill 108, More Homes, More Choice Act, 2019 and **A Place to Grow: Growth Plan for the Greater Golden Horseshoe**. Collectively, these changes support key government priorities of increasing housing supply, supporting job creation and reducing red tape – while continuing to protect Ontarians' health and safety and the environment, including the Greenbelt.

The PPS, 2020 policies will take effect on May 1, 2020. It will replace the Provincial Policy Statement, 2014. In accordance with section 3 of the Planning Act, all decisions affecting land use planning matters made after this date shall be consistent with the PPS, 2020. My ministry will be in touch to provide education and training for municipal staff to support implementation of the new policies.

.../2



For more information about the PPS, 2020, please visit [ontario.ca/PPS](http://ontario.ca/PPS) where you will find:

- A digital version of the PPS, 2020
- A link to the decision notice on the Environment Registry of Ontario (ERO #019-0279)

If you have any questions about the Provincial Policy Statement, 2020, please contact the ministry at [provincialplanning@ontario.ca](mailto:provincialplanning@ontario.ca) or by calling 1-877-711-8208.

Sincerely,



Steve Clark  
Minister

c: Planning Head, Planning Board Secretary-Treasurer, and/or Clerks



52 Seguin Street, Parry Sound, Ontario P2A 1B4  
Tel: (705) 746-2101 • Fax: (705) 746-7461  
[www.parrysound.ca](http://www.parrysound.ca)

1000 Taylor Court, Bracebridge, Ontario P1L 1R6  
Tel: (705) 645-5264 • Fax: (705) 645-1262  
[www.bracebridge.ca](http://www.bracebridge.ca)

March 2, 2020

The Honourable Steve Clark, Minister  
Ministry of Municipal Affairs and Housing  
17th Floor, 777 Bay St. Toronto, ON  
M5G 2E5

By Fax: 416-585-6470

***Re: High Falls Generation Station RESOP Contract Dispute***

Dear Minister Clark:

We are writing you jointly to voice concern regarding a green energy contract dispute between Bracebridge Generation Ltd. and the Independent Electricity System Operator (IESO). Bracebridge Generation Ltd. is a subsidiary company of Lakeland Holding Ltd., wholly owned by the municipalities of Parry Sound, Bracebridge, Huntsville, Burks Falls, Magnetawan and Sundridge. All six municipalities receive important dividends from Lakeland to help offset operational costs.

Bracebridge Generation upgraded their High Falls Generation Station and received a RESOP contract in 2007, requiring the plant to produce 1500 kilowatts per hour. This waterpower generation station is able to overproduce when sufficient water is available and has been receiving the same RESOP pricing for all production. The IESO is able at any time to monitor production at this facility and in fact completed an audit in 2008 on October 2007 production, which found production exceeded the 1500 kilowatts per hour at times and voiced no concerns. Overproduction is usual with these types of facilities throughout the Province. The same audit process on the same respective data was completed by the same employee of the IESO in 2019, which showed the plant produced in excess of 1500 kilowatts. The IESO, based on this recent audit finding, now claims that Bracebridge Generation was overpaid \$1.8M (\$120K annually) for overproduction over the 12-year period since production began. This should have been dealt with in 2008 if the IESO had correctly responded to their own audit findings. It is clear that the IESO has had the beneficial use of all the power produced at High Falls, including any overage, since its inception.

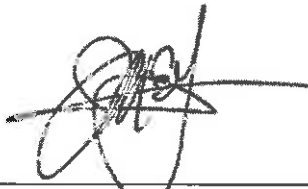
The RESOP contract is silent both on payment for overproduction and the calculation that the IESO unilaterally used to determine the \$1.8M. Bracebridge Generation legal counsel have advised that due to the lack of contract detail there is no doubt Bracebridge Generation would win this dispute if litigated. However, since the contract requires that all disputes utilize arbitration, counsel advises that this certainty decreases due to the vagaries of the arbitration process.

In addition, the IESO continues to threaten Bracebridge Generation with contract termination (6 years remaining) if they do not make a retroactive payment and changes to its operations. Both Bracebridge Generation and the IESO have each now obtained costly outside legal counsel to resolve this ongoing dispute.

Ultimately, both parties will be out of pocket for legal fees for a dispute where the IESO should have simply notified Bracebridge Generation that the past overproduction payments were based on the wrong pricing and that going forward it will be paid the Hourly Ontario Electricity Price (HOEP). We note that this matter could have been resolved years ago at the time of the 2008 audit. Now only the outside legal teams are benefiting from this dispute, not Ontario taxpayers. It is also important to understand that this generation plant needs to produce at its maximum to pass water during high water flood events preventing destruction to properties and the environment upstream which is occurring more frequently as evidenced by record flooding in 2013 and 2019.

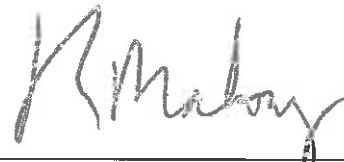
We are requesting that you intervene in this dispute as soon as practical, requesting that Bracebridge Generation be allowed to produce up to 1500 kilowatts at the agreed RESOP contract pricing and overproduction at HOEP and that no legally unsubstantiated demand for past 'overpayments' be made and that the contract be allowed to continue until it lapses in six years. Again, our six municipalities rely on the dividends from Lakeland to offset our operations and any such 'overpayment' demand would have a severe effect on them.

Sincerely,



---

Jamie McGarvey, Mayor  
Town of Parry Sound



---

Rick Maloney, Deputy Mayor  
Town of Bracebridge

cc: MPP Norm Miller



The Municipality of the  
**VILLAGE OF BURK'S FALLS**

172 Ontario Street • PO Box 160 • Burk's Falls ON P0A 1C0  
P 705-382-3138 • F 705-382-2273 • www.burksfalls.net

Mayor Dunnett  
4304 HWY 520, Box 70  
Magnetawan, ON P0A 1P0  
February 25, 2020

Regarding: Physician Recruitment and Retention Incentives

Dear Mayor Dunnett:

As a member of the Almaguin Highlands Health Centre Committee (AHHC) you are aware that during the regular meeting held on February 7<sup>th</sup>, 2020, Mayor Still reported on physician incentives. Mayor Still brought forward a suggestion to solicit, from the catchment municipalities of the Burk's Falls Family Health Team, a one-time contribution which would be utilized for physician retention, Council for the Village supported Mayor Still and passed the enclosed resolution.

The AHHC Committee has received reports, participated in discussions and attended the Northern Ontario School of Medicine Recruitment Fair in hopes of learning how to recruit future primary care physicians for the Almaguin Highlands area. The outcome of many of these events and discussions is very clear, the Almaguin Highlands, a collective group of small, rural, largely under serviced municipalities, are competing for primary care providers with larger, urban municipalities. These larger single- and two-tier municipalities are able to provide incentive programs upwards of hundreds of thousands of dollars, some include homes, cars and signing bonuses.

It was the now retired primary care physician for the BFFHT, Dr. Ogston, that reported to the Committee in 2019 that the area is in a physician shortage "crisis". During Dr. Ogston's report it was noted by the Committee that in addition to Dr. Ogston's retirement in 2019, 2020 would also bring the retirement of longtime physician Dr. Albert.

Fortunately, Dr. Osgton's practice was filled through his own personal endeavors to secure a replacement. However, Dr. Albert, up until recently, had not been successful. It was earlier this year, Dr. Albert approached Mayor Still on the subject of incentives as two physicians from Muskoka have expressed interest in consuming his practice. As the BFFHT provides services to five municipalities, Township of Armour, Ryerson, Municipality of Magnetawan and the Village of Burk's Falls, all five municipalities are being asked to provide \$1,600.00 each for physician retention. These funds will provide for the initial setup costs, including complementary rent for six months and equipment to create a "turn-key" opportunity.

Please find the attached report, prepared by the Health Center Manager, as it provides details regarding this request along with an overview of additional current activities of the AHHC Committee. We look forward to hearing from you as we continue to work towards securing future physicians who will provide care in our communities.

Regards

  
Nicky Kunkel  
Clerk-Administrator

CC; Municipality of Magnetawan  
Township of Ryerson  
Township of Armour  
Enclosures; Almaguin Highland Health Centre Manager Report  
Resolution 2020-17

**MUNICIPALITY OF  
MAGNETAWAN**

**MAR 02 2020**

**RECEIVED**



The Municipality of the  
**VILLAGE OF BURK'S FALLS**

172 Ontario Street • PO Box 160 • Burk's Falls ON P0A 1C0  
P 705-382-3138 • F 705-382-2273 • [www.burksfalls.net](http://www.burksfalls.net)

Mayor Dunnett  
4304 HWY 520, Box 70  
Magnetawan, ON P0A 1P0  
February 20, 2020

Regarding: Ongoing Costs

Dear Mayor Dunnett:

As a member municipality of the Almaguin Highlands Health Centre Committee (AHHC), you will be aware of recent discussions during regular AHHC Committee meetings. Specifically, physician recruitment/retention, ongoing operating costs of the Almaguin Highlands Health Centre and the redirection of municipal derived Ontario Telemedicine Network (OTN) funds. The AHHC Committee continues to work on the OTN project and a report prepared by the Almaguin Highlands Health Centre Manager is enclosed to provide additional background pertaining to the above noted points.

Through a recommendation from the AHHC Committee the Village of Burk's Falls will accept donations towards the on-going costs of operating the Health Centre, which has been servicing the communities of the Almaguin Highlands since 1949.

In 2019 the Health Centre had a deficit of approximately \$50,000.00, which ratepayers of the Village have covered. Recent discussions regarding health care and service delivery along with the escalating operating costs of the Health Centre drive Council to ask municipalities that utilize the services within the Centre to contribute annually.

The AHHC Committee has collected data beginning in 2011 and most recently as 2020, through community surveys, service provider statistics and community engagement. It evident that your residents utilize the services within the Centre. Thus, we are asking each municipality to donate \$4,545.00 annually. The Village continues to explore opportunities to increase rental revenues, improve effectiveness and create efficiencies.

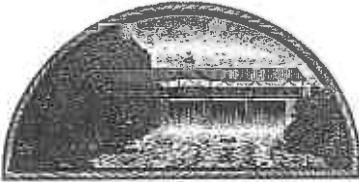
We look forward to hearing from you as we continue to work with the AHHC to improve health care that is accessible in Almaguin. Should you have questions regarding Council's resolutions please feel free contact the Village office to speak with myself or Erica Kellogg, AHHC Manager at your convenience.

Regards

Nicky Kunkel  
Clerk-Administrator

CC; Municipality of Magnetawan  
Township of Ryerson  
Township of Armour  
Strong Township  
Machar Township  
Village of Sundridge  
Joly Township  
Village of South River  
Town of Kearney  
McMurrich/Monteith

Enclosures;  
Resolution 2020-16  
Resolution 2020-17  
Resolution 2020-18  
AHHC Manager Report



The Municipality of the  
**VILLAGE OF BURK'S FALLS**

Moved By: [Signature] Date: February 18, 2020  
Seconded By: [Signature] Resolution # 2020-16

Be it resolved;

That the Council for the Village of Burk's Falls hereby receives and approves the report from the Almaguin Highlands Health Centre Manager; and

Further that Council hereby instructs staff to send letters requesting ongoing financial support from the 11 municipalities associated with the Health Centre until the facility no longer provides health services to the residents of Almaguin.

Note: each municipal donation would be \$4,545.00 annually

Recorded Vote requested by: \_\_\_\_\_

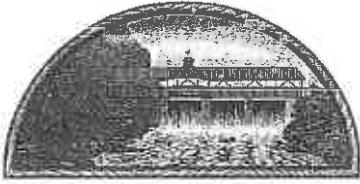
Jarvis Osborne for / opposed  
Lewis Hodgson for / opposed  
Lisa Morrison for / opposed  
Rex Smith for / opposed  
Cathy Still for / opposed

**COPY**  
 Carried       Defeated       Deferred

Pecuniary Interest declared by:

\_\_\_\_\_  
\_\_\_\_\_

[Signature]  
Mayor



The Municipality of the  
**VILLAGE OF BURK'S FALLS**

Moved By: *Jan Daly* Date: February 18, 2020  
Seconded By: *John Morrison* Resolution # 2020- 17

Be it resolved;

That the Council for the Village of Burk's Falls hereby receives and approves the report from the Almaguin Highlands Health Centre Manager; and

Further that Council hereby instructs staff to send letters to the Burk's Falls and Area Family Health Team catchment municipalities a one time contribution of \$1,600.000 per municipality to provide physician recruitment and retention incentives.

*John Morrison*

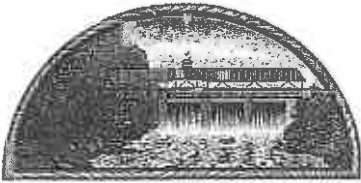
Recorded Vote requested by: \_\_\_\_\_

Jarvis Osborne            for / opposed  
Lewis Hodgson            for / opposed  
Lisa Morrison            for / opposed  
Rex Smith                for / opposed  
Cathy Still                for / opposed

Pecuniary Interest declared by:  
\_\_\_\_\_  
\_\_\_\_\_

Carried       Defeated       Deferred

**COPY**  
*Cathy Still*  
Mayor



The Municipality of the  
**VILLAGE OF BURK'S FALLS**

Moved By:  Date: February 18, 2020  
Seconded By:  Resolution # 2020-18

Be it resolved;

That the Council for the Village of Burk's Falls hereby receives and approves the report from the Almaguin Highlands Health Centre Manager; and

Further that Council hereby requests the AHHC Committee investigate the cost associated with a renovation to provide adequate clinical space for the Ontario Telemedicine Network by joining the existing office space with the adjacent office space; and

Further that the AHHC Committee understand that this request is not a commitment to proceed with the project nor will the Village of Burk's Falls incur any expenses related to the investigation.

Recorded Vote requested by: \_\_\_\_\_

Jarvis Osborne	for / opposed
Lewis Hodgson	for / opposed
Lisa Morrison	for / opposed
Rex Smith	for / opposed
Cathy Still	for / opposed

Pecuniary Interest declared by:

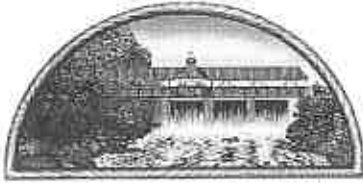
\_\_\_\_\_  
\_\_\_\_\_

Carried       Defeated       Deferred

**COPY**  
  
\_\_\_\_\_  
Mayor

5





The Municipality of the  
**VILLAGE OF BURK'S FALLS**

172 Ontario Street • PO Box 160 • Burk's Falls ON P0A 1C0  
P 705-382-3138 • F 705-382-2273 • www.burksfalls.net

## **RECOMMENDATION**

### Ongoing and escalating operating cost of both buildings:

1. Request ongoing financial support from the 11 municipalities, until the facility no longer provides health services to the Almaguin Highlands residents.

### Physician recruitment and retention

2. Request from the catchment municipalities a onetime contribution of \$1,600.00 per municipality to provide physician recruitment and retention incentives.

### Redirection of current municipal Ontario Health Telemedicine funds.

3. Request the AHHC Committee investigate the cost associated with a renovation to provide adequate clinical space for the Ontario Telemedicine Network, with no formal commitment to proceed until a successful report is adopted by Council.

## **BACKGROUND**

The Almaguin Highlands Health Centre and Medical Building, hereafter referred to as "AHHC", both located at 150 Huston Street, have been under the ownership and management of the Village of Burk's Falls since the closure of the Urgent Care Centre in 2010.

Rate payers of the Village have borne 100% operating cost of the building since 2010. At the 2020 preliminary budget review, it was determined the Village subsidizes both buildings by approximately \$50,000.00 annually. The buildings while near full occupancy, have five occupied, tenant spaces with zero rental revenue. Operating costs since 2010 have increased significantly as use of the building has increased, specifically hydro, heating fuel and overall building maintenance and improvements.

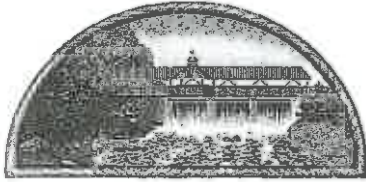
During both the January and February Almaguin Highlands Health Centre Committee meetings, discussions with ten municipal representatives included financial support from Almaguin municipalities to assist in three specific areas; 1) ongoing and escalating operating cost of both buildings, 2) physician recruitment and retention, 3) redirection of current municipal Ontario Telemedicine Network funds.

## **ANALYSIS**

The AHHC has served the residents of the communities within Almaguin Highlands since the building was operating as the Red Cross Hospital (1945). As the decades have progressed, to the current date, the building has continued to provide services that are available to residents beyond those of the Village of Burk's Falls.

These services include;

- x-ray, (zero rental revenue)
- ECG(zero rental revenue)
- laboratory services (zero rental revenue)
- physiotherapy (zero rental revenue)



The Municipality of the  
**VILLAGE OF BURK'S FALLS**

172 Ontario Street • PO Box 160 • Burk's Falls ON P0A 1C0  
P 705-382-3138 • F 705-382-2273 • www.burksfalls.net

- Canadian Mental Health and Addictions Counselling
- NE LHIN Community Care Access Center
- Foot care services
- Diabetes Education (zero rental revenue)
- Ontario Telemedicine Network (zero rental revenue)
- The Friends
- Al-Non
- Emotions Anonymous
- Childrens Aid Society
- Dream Catchers
- Sexual Assault
- Medical, Accessible Transportation
- Medical supply depot (homecare medical supplies)
- 5 primary care physicians

In addition to these “auxiliary” services available to all of the 25,000 residents of Almaguin Highlands, the Burk’s Falls Family Health Team (BFFHT), which consists of four primary care physicians and one Nurse Practitioner, and one additional independent Primary Care provider operating outside of the BFFHT, provide services to residents of five municipalities (Township of Perry, Armour, Ryerson, Municipality of Magnetawan and the Village). These municipalities are included in the funding model for the Rural Northern Physicians Group Agreement’s which defines a service catchment area, in total 6,877 residents. Again, the Village of Burk’s Falls ratepayers (981) historically have shouldered the financial burden for the services space.

1. Ongoing and escalating operating cost of both buildings:

As reported to the AHHC Committee, the Village is in a difficult position with respect to the AHHC buildings and rental revenue. At the time the Urgent Care closed which was under the management of Muskoka Algonquin Health Care (MAHC), an agreement brought forward by MAHC, that being, MAHC services would remain onsite and available to area residents “at no cost to Muskoka Algonquin Health Care”. Leaving many services operating within the buildings to the benefit of the 25,000 residents, with no rental income for the duration of the services life cycle.

The Almaguin Highlands Health Centre Committee, consisting of 10 Almaguin Municipal representatives incorporated in 2011 as a means to ensure services with the AHHC are sustained. During the regular meetings of the Committee, discussions regarding the cost and use of the facility by Almaguin area residents has resulted in a suggestion by the Committee that due to the large geographic region which the building services, municipal support from the surrounding municipalities should be considered.

Additionally, the 2010 closure of the Urgent Care resulted in a large renovation of the west wing of the primary building, creating the current BFFHT space. This renovation was largely and solely funded by the Village of Burk’s Falls; with a contribution value of \$250,000.00, remaining funds were provided by the Ministry of Health and Long-Term Care. Councils financial commitment to the 2010 BFFHT renovation is again, an indication of Councils commitment to the improvement and sustainability of health care for the catchment area residents.

The Village has maintained the “at no cost” contract with MAHC as a means to ensure services remain onsite and available in the community and to the residents. Although rental revenue is



The Municipality of the  
**VILLAGE OF BURK'S FALLS**

---

172 Ontario Street • PO Box 160 • Burk's Falls ON P0A 1C0  
P 705-382-3138 • F 705-382-2273 • www.burksfalls.net

preferred, without this agreement all of MAHC's current services within the AHHC, would only be available in North Bay or Hunstville.

### OPTIONS

- 1) Remain status quo, operating the Almaguin Highlands Health Centre and Medical Building at a deficit.
- 2) Request each of the 11 municipalities provide an annual donation of \$4,545.00 for a total annual contribution of \$50,000.00 to offset the annual deficit cost. This annual donation would be payable to the Village of Burk's Falls. The municipality of Powassan and Whitestone have not been included in the calculation as patient travel patterns indicate a northern direction for services.

### 2. Physician recruitment and retention

The Burk's Falls Family Health Team (BFFHT) has a catchment area that provides services for five municipalities, a total of 6,877 residents. 2019 and 2020 brought the announcement of two physicians retiring within the Burk's Falls Family Health Team, previous to that there were three physicians who retired or relocated their practice. It is anticipated physician retirements will be an ongoing concern.

Physician recruitment and retention was brought to the AHHC Committee in 2019 by a now retired BFFHT physician, citing a "crisis" in physician shortages. While attending a Northern Ontario School of Medicine recruitment fair, the AHHC Administrator learned of the challenges faced by full-time physician recruiters and became aware that communities across Ontario are competing for physicians by creating incentives packages in hopes of securing physicians.

During the February 7<sup>th</sup>, 2020 AHHC Committee meeting, Mayor Still reported to the Committee possible incentives for consideration that could be used to secure physicians that have expressed interest in taking over the BFFHT 2020 retiring physicians' practice. A summary outlining a financial commitment of just less than \$8,000.00 is attached. During said meeting, catchment municipal representatives at the table seemed to be, in principal, supportive of such incentives.

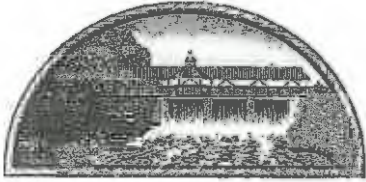
### OPTIONS

- 1) Remain status quo, not providing any incentive to secure a replacement for the current retiring physician leaving the potential to have orphaned patients in five catchment municipalities.
- 2) Request from catchment municipalities a contribution of \$1,600.00 as an incentive to interested physicians. This would be payable to the Village of Burk's Falls.

### 3. Redirection of current municipal Ontario Health Telemedicine funds.

In 2017 the AHHC Committee requested and received funding from 11 Almaguin municipalities to support the replacement of Ontario Telemedicine Network (OTN) equipment, each municipality provided \$500.00 for a five-year term totally \$30,000 beginning in 2018. Just prior to the AHHC Committee purchasing replacement OTN equipment the NE LHIN provided one-time funding to replace the equipment, leaving the municipal contribution untouched to date.

The Committee during the February brought forward discussion regarding the funding that has been provided to date and how to make best use of such funds. The BFFHT Executive Director provided



The Municipality of the  
**VILLAGE OF BURK'S FALLS**

172 Ontario Street • PO Box 160 • Burk's Falls ON P0A 1C0  
P 705-382-3138 • F 705-382-2273 • www.burksfalls.net

feedback at the meeting that the OTN Nurse has suggested a renovation to the current space. OTN is currently located within a former nurse living quarters when the Urgent Care was in operation. The space is small, approximately 10 x 8, which has poor lighting, does not provide adequate clinical space for a growing service and is difficult to have more than one client in at a time. The recommendation was to renovate the current space and expand into adjoining office to the east of the current OTN which will be vacated by its current tenant in spring 2020. The Committee discussed utilizing the municipal OTN funds to renovate the space which does not fall in line with the initial request, purchasing equipment.

Although at the time of the municipal request for funding, the equipment was purchased by the NE LHIN's, Ontario Telemedicine Network equipment will require future upgrades and replacements every five years. As in 2017, if the equipment is not replaced, OTN will remove the Burks' Falls site from the Telemedicine Network as the Committee was informed, expired equipment has the potential to degrade the overall system.

The OTN is a service put in place by the NE LHIN however no ongoing funding has been provided by the Ministry outside of the Nurse's salary. With no ongoing funding source there is no rental revenue for OTN in the current or future expanded space. If the Village approves the expansion of the OTN site, with renovation funds coming from the AHHC Committee, the Village will be adding to the non-rental revenue percentage of the building, increasing the deficit.

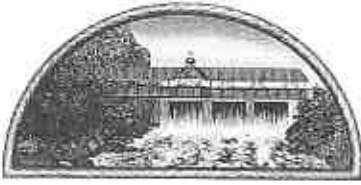
The direction of the Ministry of Health and Long-Term Care is towards digital health, thus renovating the OTN space to allow for ideal clinical space would serve the communities of Almaguin well into the future. Attached to this report is a listing of current services offered at the Burk's Falls OTN site along with service numbers based on service location, this is one of many services open to any resident within Almaguin with physician referral.

## OPTIONS

- 1) Remain status quo, operating the OTN in its current office space.
- 2) Authorize the AHHC Committee to investigate only, the cost and requirements to expand the current OTN into the adjoining office space, increasing the zero rental revenue space. Requesting a report be submitted to Council for review.
- 3) Approve the request of the OTN Nurse to expand into the adjoining office with funds provided by the AHHC Committee from the OTN municipal contributions. This will increase the non-revenue rental space within the AHHC but will maintain a service available to all residents within a more suitable clinical space.
- 4) If the AHHC Committees report indicates a renovation will deplete OTN reserves, request the contributing municipalities extend the contribution period until such time as OTN services are no longer provided in the AHHC. The continuation of OTN municipal funding will continue to be paid to the AHHC Committee.

Erica Kellogg  
AHHC Administrator

**COPY**



The Municipality of the  
**VILLAGE OF BURK'S FALLS**

172 Ontario Street • PO Box 160 • Burk's Falls ON P0A 1C0  
P 705-382-3138 • F 705-382-2273 • www.burksfalls.net

Attachment One  
Ontario Telemedicine Network Site 0114

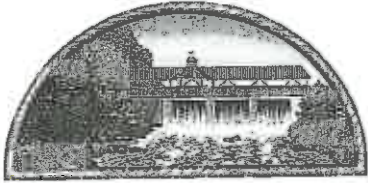
Clinical Event.  
Allergy  
Cardiovascular Surgery  
Endocrinology  
Gastro-Enterology  
General Surgery  
Mental Health  
Nephrology  
Neurology  
Neurosurgery  
Oncology  
Orthopedic Surgery  
Physical medicine and rehab  
Respirology  
Rheumatology  
Thoracic Surgery  
Urology

**Figures for client locations were provided for April 2016 – March 2017, April 2017 – June 2017 and April 2018 – March 2019, the fiscal year for OTN. During 2018 OTN did not**

Burk's Falls 234  
(Armour, Ryerson, Village)  
Sundridge 1112  
South River 55  
Magnetawan 47  
Huntsville 17  
North Bay 10  
Sprucedale 28  
Barrie 3  
Kearney 26  
McKellar 1  
Emsdale 30  
Trout Creek 19  
Katrine 22  
Dunchurch 5  
Kimberly 1  
Novar 7  
\*Unknow 20  
Total 801

From June 2017 to December 2017 an additional 161 patients were seen, however not recorded in a geographic region.

For privacy reasons the phone numbers and/or addresses are not always shared with OTN for non-rostered patients whose consultation is located at the Sick Kids Hospital and occasionally the Centre for Addition and Health.



The Municipality of the  
**VILLAGE OF BURK'S FALLS**

172 Ontario Street • PO Box 160 • Burk's Falls ON P0A 1C0  
P 705-382-3138 • F 705-382-2273 • www.burksfalls.net

Attachment Two  
Incentives for Physician Recruitment and Retention

Office Contents for retiring physician.

2 exam beds	
2 automated BP Tru wall units with multiple cuff sizes	
2 desktop computers with printers	
2 wall mounted BP sphygmomanometers with multiple cuff sizes	
2 physician desk chairs	
4 patient exam room seats	
2 wall otoscope/ophthalmoscope units	
2 armed step stools	
2 examination stools	
1 office desk unit	
1 executive chair	
1 desktop computer with printer (office)	\$2000.00
Windows 10 upgrade for three computers	\$430.00
Rent per month	\$918.13
Six month complementary =	\$5,508.75
Total expense rounded	\$8000.00
Total cost per municipality	\$1,600.00



## EASTHOLME

*East District of Parry Sound Home for The Aged*

February 20, 2020

Mayor/Reeve and Councillors  
Municipalities in the East District of Parry Sound

MUNICIPALITY OF  
MAGNETAWAN

FEB 20 2020

RECEIVED

Dear Mayor/Reeve and Councillors:

### Annual General Meeting

The Board of Management of Eastholme, Home for the Aged wishes to notify you of its annual general meeting of the municipalities scheduled for **Wednesday March 25, 2020 at 10:00 AM**. If you plan to send a representative, please notify the Eastholme Administration Office at 705-724-2005 no later than Tuesday March 24, 2020.

Enclosed is the 2020 municipal levy apportionment. The 2020 municipal levy has been set at \$1,282,200 and was increased by 3% (\$37,200) over the 2019 levy. The Board is keeping the increase of the levy to a minimum in spite of the following factors:

- This budget reflects a 1.85% salary increase as per the collective agreement even though the Ministry of Health and Long-Term Care (LTC) has not communicated any increase for our sector.
- The Case Mix Index (CMI) adjusted reports for LTC homes is only known for the first quarter (March 31, 2020). As per previous practices, all LTC Homes' CMI results are usually "re-indexed" against provincial results and should the re-indexing stay the same for the remainder of the year, the budget is predicting a reduced nursing subsidy of \$318,566. This alone represents the main funding shortfall for the Nursing Envelope where a large proportion of the levy is allocated (\$946,100).
- As a rural District Home, Eastholme is not sheltered from the staffing shortages as reported by other Homes throughout the province. In order to maintain appropriate staffing levels it now requires the purchase of external nursing hours via a Staffing Agency.
- Recent changes to the Pharmacy and Therapy Supports (Physiotherapy, Occupational and Speech Language Therapy) which were previously received at no costs through the North East Local Integration Network (NELHIN) is forcing Homes in the Northeast region to contract services externally without any additional source of funding.
- A number of necessary upgrade projects are required. These include for example computer software, bath tubs, air handling units, etc. in order to maintain the operations of the Home and delivery of high-quality service.
- Should there be no adequate funding increase by the Ministry of Health and Long-Term Care for funding operations, the Board may have to considerably increase the municipal level contribution in future years.

#### Enclosed:

- 2020 Municipal Levy Apportionment Schedule
- Municipal levy apportionment calculation (FIR taxable assessments)
- First quarter request for payment of the Municipal Levy
- Operating Budget for 2020
- A copy of the audited Consolidated Financial Statements for 2019

I sincerely thank all the municipalities for their ongoing financial contributions to Eastholme which provides the necessary support to maintain a comfortable, caring and exceptional Home for the seniors in our communities.

Sincerely,

Natalie Bellehumeur, RN, BScN, MA  
Administrator

62 Big Bend Ave. • Box 400 • Powassan, Ontario • P0H 1Z0 • Tel: 705-724-2005 • Fax: 705-724-5429 •

**Eastholme**  
**District of Parry Sound (East)**  
**Home for the Aged**  
**P.O. Box 400**  
**Powassan ON. P0H 1Z0**  
**Phone: 705-724-2005 Fax: 705-724-5429**

---

## REQUEST FOR 1st QUARTER PAYMENT

February 12, 2020

**Municipality of Magnetawan**

<b>Total Levy for 2020</b>	<b>\$211,589.00</b>
Amount paid to date	0
Amount Outstanding	<b>\$211,589.00</b>

Schedule of Payments for 2020	
1 <sup>st</sup> Quarter Due: March 31	52,897.25
2 <sup>nd</sup> Quarter Due: June 30	52,897.25
3 <sup>rd</sup> Quarter Due: Sept 30	52,897.25
4 <sup>th</sup> Quarter Due: Dec 31	52,897.25
<b>Total</b>	<b>\$211,589.00</b>



**Eastholme, Home for the Aged  
Powassan, Ontario  
2020 Municipal Levy Apportionment Schedule**

MUNICIPALITY	APPORTIONMENT PERCENTAGE	2020 LEVY
Town of Kearney	8.772	\$112,475
Municipality of Magnetawan	16.502	\$211,589
Municipality of Powassan	7.980	\$102,320
Municipality of Callander	13.058	\$167,430
Village of Burk's Falls	1.973	\$25,298
Village of South River	1.718	\$22,028
Village of Sundridge	2.590	\$33,209
Township of Armour	8.780	\$112,577
Township of Joly	1.369	\$17,553
Township of Machar	6.143	\$78,765
Township of Nipissing	8.891	\$114,000
Township of Perry	10.967	\$140,619
Township of Ryerson	4.287	\$54,968
Township of Strong	6.970	\$89,369
<b>Total</b>	100.00	<b>\$1,282,200</b>

*Please be advised that the 2020 Municipal Levy has been apportioned in accordance with Ontario Regulation 79/10 made under the Long-Term Care Homes Act, 2007*

  
 Natalie Bellehumeur, RN, BScN, MA Administrator

Feb 21, 2020

**EASTHOLME  
MUNICIPAL LEVY APPORTIONMENT CALCULATION  
FOR 2020 LEVY**

FILE: EASTHOLME/EASTHOLME 2018 LEVY

	Households		(A)		(B)		(C)		(D)		(E)		(F)		(G)		Current year	
	per 2018 FIR Schedule 2	per 2016 Statistics Canada	Households per 2018 FIR, (Wtd & Disc CVA) per Sch 26, row 9199, column 17	Phase-in Taxable Asmt. (Wtd & Disc CVA) per 2018 FIR, (Wtd & Disc CVA) per 2018 FIR, Sch 26, row 9299, column 17	Phase-in P/L Asmt. (Wtd & Disc CVA) per 2018 FIR, (Wtd & Disc CVA) per 2018 FIR, Sch 26, row 9299, column 17	Hydro Power Dam Compensation per 2018 FIR, Sch 26, row 5236, column 2	Industrial Class Tax Ratio per 2018 FIR, Sch 22, column 5	Industrial Class Tax Rate per 2018 FIR, Sch 22 **	Weighted Equivalent Hydro Assessment ((C)/(E)*(D))	2020 Apportionment Base (A) + (B) + (F)	% 2020	2019 Apportionment Base	% 2019	2019 phased-in assessment increase (decrease)				
Township of Armour	1,060	1,080	349,154,885	5,734,516	-	-	N/A	N/A	-	354,889,401	8.7799%	344,603,175	8.7457%	2.98%				
Village of Burk's Falls	510	510	78,604,665	648,170	7,658	1.420400	2.2034010%	493,665	79,746,500	1.9729%	77,176,397	1.9587%	3.33%					
Municipality of Callander	1,786	1,710	526,119,733	1,704,062	-	N/A	N/A	-	527,823,795	13.0588%	515,946,052	13.0942%	2.30%					
Township of Joly	1,64	1,64	55,277,490	45,950	-	N/A	N/A	-	55,323,440	1.3687%	53,420,276	1.3558%	3.56%					
Town of Kearney	1,304	1,155	352,867,997	1,704,674	-	N/A	N/A	-	354,572,671	8.7721%	346,332,759	8.7896%	2.38%					
Township of Machar	908	848	246,509,776	1,510,371	4,147	0.950000	1.3402420%	293,951	249,308,098	6.1491%	245,058,051	6.2193%	1.33%					
Municipality of Magnetawan	2,054	1,698	665,060,746	1,971,031	-	N/A	N/A	-	667,931,777	16.5023%	652,033,254	16.5479%	2.30%					
Township of Nipissing*	1,318	1,051	356,553,177	2,793,678	472	0.269800	0.4483400%	28,404	359,375,259	8.8909%	345,867,269	8.7777%	3.91%					
Township of Perry	1,701	1,676	441,106,701	2,178,105	-	N/A	N/A	-	443,284,806	10.9668%	432,208,824	10.9690%	2.56%					
Municipality of Powassan	1,484	1,381	315,757,695	3,578,718	50,652	1.793186	2.8400990%	3,198,074	322,534,487	7.9795%	313,532,769	7.9571%	2.87%					
Township of Ryerson	580	580	173,164,485	116,600	-	N/A	N/A	-	173,280,785	4.2870%	169,238,903	4.2951%	2.39%					
Village of South River	528	528	69,118,200	339,753	-	N/A	N/A	-	69,457,953	1.7184%	67,110,278	1.7032%	3.50%					
Township of Strong	922	922	279,479,780	2,260,045	-	N/A	N/A	-	281,739,825	6.9702%	275,478,789	6.9914%	2.27%					
Village of Sundridge	497	497	104,571,777	107,161	-	N/A	N/A	-	104,678,938	2.5898%	102,257,700	2.5954%	2.36%					
	14,836	13,800	4,013,340,807	24,692,834				4,014,094	4,042,047,735	100.000%	3,940,274,496	100.000%	2.58%					

**COMMENTS:**

- Overall weighted average increase in phased in assessment = 2.58% for the current year. Municipalities whose assessments increased by more than 2.58% will show an increase in their apportionment for the current year; those whose assessments increased by less than 2.58% will show a decrease in their apportionment.
- Basic approach re Hydro P/L's resulted from a February 2005 discussion with Lynnette Coy, Ministry of Municipal Affairs, Finance branch. Per Lynnette, Burk's Falls receives the municipal portion of hydro payments only, while Machar, Nipissing and Powassan receive both the municipal and school board portions. Consequently, the tax rate reported in column 8 of Schedule 22 is used for Burk's Falls and that in column 11 is used for the other municipalities.
- The 2018 FIRs for all municipalities can be viewed at <https://efis.fma.ontario.ca/fir/Welcome.htm>

\* hydro P/L not reported on Nipissing FIR in 2018.. 2018 hydro allocations are the same as they were in 2017 for all municipalities.

**Eastholme  
East District of Parry Sound  
Home for the Aged  
Operating Budget 2020**

	Budget 2020	Ministry Funding
<b>Revenue</b>		
Ministry operating funding	\$ 5,762,400	
Resident revenue basic fees	\$ 2,679,000	
<b>TOTAL</b>	<b>\$ 8,441,400</b>	
Ministry capital payment SW-construction subsidy	\$ 121,200	
Resident revenue private accommodation fees	\$ 523,200	
Resident revenue semi-private accommodation fees	\$ 53,700	
Interest	\$ 60,000	
<b>Sub-Total</b>	<b>\$ 9,199,500</b>	
Municipal Levy (3%) \$1,245,000 x 1.03	\$ 1,282,200	
Transfer from reserve	\$ 321,900	
<b>Total Revenue</b>	<b>\$ 10,803,600</b>	
<b>Expenses</b>		
Program and Support Services	\$ 696,800	\$ 571,000
BSO phase 1 and 2	\$ 63,400	\$ 63,400
Raw Food	\$ 485,400	\$ 447,000
Nursing and Personal Care	\$ 5,597,100	\$ 4,651,000
Accommodation (OA*)	\$ 3,960,900	\$ 2,709,000
<b>Total Expenses</b>	<b>\$ 10,803,600</b>	<b>\$ 8,441,400</b>
<b>Excess of Revenue over Expenses</b>	<b>\$0</b>	

Approved by the Board of Management Date:

February 19, 2020 Resolution # 4063

Chairman of the Board of Management Signature:



\*OA = Dietary, Admin, Board, Building & Property, Facility, Housekeeping, Laundry

Feb 18, 2020 NB

**THE BOARD OF MANAGEMENT  
FOR THE DISTRICT OF PARRY SOUND EAST**

**CONSOLIDATED  
FINANCIAL STATEMENTS OF**

**Eastholme, District of Parry Sound (East),  
Home for the Aged  
and the  
East Parry Sound Community Support  
Services Program**

**FOR THE YEAR ENDED DECEMBER 31, 2019**





INDEPENDENT AUDITOR'S REPORT

**Opinion**

We have audited the accompanying consolidated financial statements of Eastholme, District of Parry Sound (East) Home for the Aged, which comprise the consolidated statement of financial position as at December 31, 2019 and the consolidated statements of operations, accumulated surplus and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the consolidated financial statements present fairly, in all material respects, the financial position of Eastholme, District of Parry Sound (East) Home for the Aged as at December 31, 2019 and the results of its operations and its cash flow for the year then ended in accordance with Canadian generally accepted accounting principles as outlined in the Public Sector Accounting Handbook of the Canadian Institute of Chartered Accountants.

**Basis for Opinion**

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of Eastholme, District of Parry Sound (East) Home for the Aged in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with those requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

**Responsibilities of Management and Those Charged with Governance for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian generally accepted accounting principles as outlined in the Public Sector Accounting Handbook of the Canadian Institute of Chartered Accountants, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Organization's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless management either intends to liquidate the Organization or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Organization's financial reporting process.

**Auditor's Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgement and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.

---

Huntsville 705-788-0500

Parry Sound 705-746-2115

Head Office: 75 Main Street West, Unit 2, Huntsville, Ontario P1H 1W9

Fax: 705-788-2503

1

- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to the events or conditions that may cast significant doubt on the Organization's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention to the auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Organization to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during the audit.

Huntsville, Ontario  
February 19, 2020

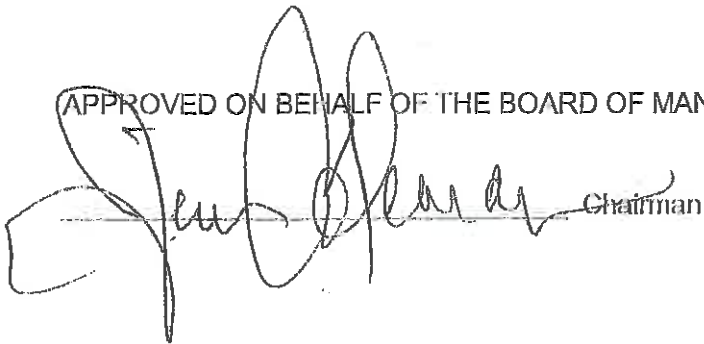
*Pahapill and Associates*

Pahapill and Associates Professional Corporation  
Chartered Professional Accountants  
Authorized to practise public accounting by  
The Chartered Professional Accountants of Ontario

**EASTHOLME, DISTRICT OF PARRY SOUND (EAST), HOME FOR THE AGED  
CONSOLIDATED STATEMENT OF FINANCIAL POSITION  
AS AT DECEMBER 31, 2019**

	<u>2019</u>	<u>2018</u>
<b>ASSETS</b>		
Cash	\$ 2,798,133	\$ 2,611,874
Accounts Receivable, No Allowance	225,798	220,366
Prepaid Expense	17,641	4,375
	<u>3,041,572</u>	<u>2,836,615</u>
<b>LIABILITIES</b>		
Accounts Payable and Accrued Liabilities	945,843	881,032
Deferred Revenue	86,879	91,750
Accumulated Sick Leave (Note 3)	410,818	395,538
Designated Donations	541	85
	<u>1,444,081</u>	<u>1,368,405</u>
<b>NET ASSETS</b>	<u>1,597,491</u>	<u>1,468,210</u>
<b>NON-FINANCIAL ASSETS</b>		
Tangible Capital Assets - Net ( Notes 11 and 12 )	10,446,214	10,911,148
Inventories of Supplies	37,561	32,866
	<u>10,483,775</u>	<u>10,944,014</u>
<b>ACCUMULATED SURPLUS</b>	<u>\$ 12,081,266</u>	<u>\$ 12,412,224</u>

APPROVED ON BEHALF OF THE BOARD OF MANAGEMENT



Chairman

The accompanying notes and schedules are an integral part of these financial statements

**EASTHOLME, DISTRICT OF PARRY SOUND (EAST), HOME FOR THE AGED  
CONSOLIDATED STATEMENT OF OPERATIONS AND ACCUMULATED SURPLUS  
FOR THE YEAR ENDED DECEMBER 31, 2019**

	<u>2019 Budget</u>	<u>2019 Actual</u>	<u>2018 Actual</u>
<b>REVENUE</b>			
Province of Ontario Subsidies-Operating	\$ 6,213,700	\$ 6,233,705	\$ 6,143,208
-Capital (Note 5)	121,200	120,888	120,888
Municipal Levy (Note 7)	1,245,000	1,245,000	1,215,000
Resident Accommodation Fees	3,119,700	3,220,842	3,087,908
Community Support Services' Clients Fees (Note 6)	540,000	540,463	601,384
Other	42,000	51,967	42,811
Transfer from Reserves	67,000	—	—
<b>Total Revenues</b>	<u>11,348,600</u>	<u>11,412,865</u>	<u>11,211,199</u>
<b>EXPENSES</b>			
Nursing and Personal Care	5,337,900	5,313,025	5,043,993
Program and Support Services	722,500	725,528	649,593
Raw Food	455,000	482,178	452,649
Other Accommodation	3,908,200	3,698,026	3,675,052
Accumulated Sick Leave (Recovery)	—	15,280	38,510
Community Support Services	925,000	910,924	969,954
Amortization	—	598,862	598,552
<b>Total Expenses</b>	<u>11,348,600</u>	<u>11,743,823</u>	<u>11,428,303</u>
<b>EXCESS OF EXPENSES OVER REVENUE</b>	—	(330,958)	(217,104)
<b>OPENING ACCUMULATED SURPLUS</b>	<u>12,412,224</u>	<u>12,412,224</u>	<u>12,629,328</u>
<b>ENDING ACCUMULATED SURPLUS</b>	<u>\$ 12,412,224</u>	<u>\$ 12,081,266</u>	<u>\$ 12,412,224</u>

The accompanying notes and schedules are an integral part of these financial statements



**EASTHOLME, DISTRICT OF PARRY SOUND (EAST), HOME FOR THE AGED  
CONSOLIDATED STATEMENT OF CASH FLOW  
FOR THE YEAR ENDED DECEMBER 31, 2019**

	<u>2019</u>	<u>2018</u>
<b>OPERATING TRANSACTIONS</b>		
Excess of Expenses over Revenue	\$ (330,958)	\$ (217,104)
Non-Cash Charges to Operations:		
Amortization	598,862	598,552
Loss on disposal of tangible capital assets	<u>14,376</u>	<u>101,551</u>
	<u>282,280</u>	<u>482,999</u>
Changes in Non-Cash Items:		
Prepaid Expenses	(13,266)	1,964
Accounts receivable	(5,432)	59,086
Inventories of supplies	(4,695)	1,847
Accounts payable	65,267	(702,068)
Deferred revenue	(4,871)	3,052
Accumulated sick leave	<u>15,280</u>	<u>38,510</u>
	<u>52,283</u>	<u>(597,609)</u>
Cash Provided by Operating Transactions	<u>334,563</u>	<u>(114,610)</u>
<b>CAPITAL TRANSACTIONS</b>		
Acquisition of tangible capital assets	<u>(148,304)</u>	<u>(368,420)</u>
Cash Applied to Capital Transactions	<u>(148,304)</u>	<u>(368,420)</u>
<b>NET CHANGE IN CASH AND CASH EQUIVALENTS</b>	186,259	(483,030)
<b>OPENING CASH AND CASH EQUIVALENTS</b>	<u>2,611,874</u>	<u>3,094,904</u>
<b>CLOSING CASH AND CASH EQUIVALENTS</b>	<u>\$ 2,798,133</u>	<u>\$ 2,611,874</u>
<b>CASH AND CASH EQUIVALENTS CONSIST OF:</b>		
Cash on hand	\$ 1,000	\$ 1,000
Bank accounts	<u>2,797,133</u>	<u>2,610,874</u>
	<u>\$ 2,798,133</u>	<u>\$ 2,611,874</u>
<b>CASH FLOW SUPPLEMENTARY INFORMATION</b>		
Interest income received	<u>\$ 51,967</u>	<u>\$ 42,811</u>

The accompanying notes and schedules are an integral part of these financial statements

**EASTHOLME, DISTRICT OF PARRY SOUND (EAST), HOME FOR THE AGED  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2019**

The Board of Management for the District of Parry Sound East was initially established under the Homes for the Aged and Rest Homes Act. With the coming into force of the Long-Term Care Homes Act, 2007 on July 1, 2010, the Board of Management is deemed to have been established under Part VIII of this new Act. Its principal activity is to provide long-term care services.

**1. SIGNIFICANT ACCOUNTING POLICIES**

The consolidated financial statements of Eastholme, District of Parry Sound (East), Home for the Aged (the Home) are the representation of management prepared in accordance with generally accepted accounting principles for local governments as recommended in the Public Sector Accounting Handbook of the Canadian Institute of Chartered Accountants. Significant aspects of the accounting policies adopted by the reporting entity are as follows:

**(a) Basis of Consolidation**

**Reporting Entity**

These consolidated statements reflect the assets, liabilities, revenues, expenses and reserves of the reporting entity. The reporting entity is comprised of all committees of the Board of Management including Eastholme, District of Parry Sound (East), Home for the Aged (hereinafter referred to as the Home) and the East Parry Sound Community Support Services Program (Note 6).

Inter-organizational transactions and balances between these organizations are eliminated.

**(b) Trust Funds**

Trust funds and their related operations administered by the Home are not consolidated, but are reported separately on the resident's trust funds financial statements.

**(c) Basis of Accounting**

Sources of financing and expenditures are reported on the accrual basis of accounting.

The accrual basis of accounting recognizes revenues as they become available and measurable; expenditures are recognized as they are incurred and measurable as a result of receipt of goods or services and the creation of a legal obligation to pay.

**(d) Government Transfers**

Government transfers are recognized in the financial statements as revenues in the period in which events giving rise to the transfers occur, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates of the amounts can be made.

**EASTHOLME, DISTRICT OF PARRY SOUND (EAST), HOME FOR THE AGED  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2019**

(note 1. continued.....)

(e) **Non-Financial Assets**

Non-financial assets are not intended to discharge existing liabilities but are held for use in the provision of the Home's services. They have useful lives extending beyond the current year.

(i) **Tangible Capital Assets**

Tangible capital assets are recorded at cost, which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset (Notes 11 and 12). The cost, less residual value, of the tangible capital assets are amortized on a straight-line basis over their estimated useful lives as follows:

Land improvements - 25 years

Buildings - 40 years

Furniture and Equipment - 20 years

A full year's amortization is charged in the year of acquisition and in the year of disposal.

(ii) **Inventories of Supplies**

Inventories held for consumption are recorded at the lower of cost and replacement cost.

(f) **Reserves**

The Board of Management has allocated accumulated surplus into reserves for working funds, future capital expenditures and sick leave (Note 9).

(g) **Deferred Revenue**

One time funding/revenue is deferred and recorded as revenue in a subsequent period when matched with the related expenditure.

The Home defers recognition of WSIB NEER payments and applies them against future NEER surcharges and expenditures related to modified back to work programs.

The East Parry Sound Community Support Services Program receives HST rebates in respect of the transportation program. Due to the uncertainty of receiving these rebates, any rebates received in the current year are recorded as deferred revenue and will be applied against future transportation expenditures in the Program.

**EASTHOLME, DISTRICT OF PARRY SOUND (EAST), HOME FOR THE AGED  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2019**

(note 1. continued.....)

(h) **Pension Agreement and Accumulated Sick Leave**

The Home makes contributions to the Ontario Municipal Employee Retirement Fund (OMERS), which is a multi-employer plan, on behalf of certain members of its staff. The plan is a defined benefit plan which specifies the amount of the retirement benefit to be received by the employee based upon the length of service and rates of pay. Each year an independent actuary determines the funding status of the OMERS plan by comparing the actuarial value of invested assets to the estimated present value of all pension benefits that members have earned to date. Because OMERS is a multi-employer plan, any plan surpluses or deficits are a joint responsibility of the Ontario municipal organizations and their employees. As a result, the Home does not recognize any share of the plan surplus or deficit (Note 4).

Accumulated sick leave benefits are administered by the Home and accrued when they are vested and subject to pay out when an employee leaves the Home's employ.

(i) **Use of Estimates**

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenditures during the period. Significant items subject to such estimates and assumptions include estimated useful lives of tangible capital assets and accrued liabilities. Actual results could differ from these estimates. The estimates are reviewed periodically and any resulting adjustments are reported in earnings in the year in which they become known.

(j) **Cash and Cash Equivalents**

Cash and cash equivalents includes cash on hand and balances with banks.

2. **Province of Ontario Subsidy**

The provincial operating subsidy for the Home for 2017, 2018 and 2019 has been estimated and is subject to a final reconciliation by the province. Any adjustments for 2017, 2018 and 2019 will be reflected in the Consolidated Statement of Operations in the year 2020. The Home has an accounts payable to the Province in respect of operating subsidies in the amount of \$30,534 (2018 – accounts receivable of \$10,373).

**EASTHOLME, DISTRICT OF PARRY SOUND (EAST), HOME FOR THE AGED  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2019**

**3. Accumulated Sick Leave**

The Consolidated Statement of Financial Position and the Consolidated Statement of Operations include accruals for accumulated sick leave for full-time employees. These obligations amount to \$410,818 (2018 - \$395,538). A total of \$426,557 has been set up in a reserve (Note 9).

**4. Pension Plan**

The plan is a defined benefit plan which specifies the amount of the retirement benefit to be received by the participating employees based on the length of service and rates of pay. Each year an independent actuary determines the funding status of OMERS Primary Pension Plan (the Plan) by comparing the actuarial value of invested assets to the estimated present value of all pension benefits that members have earned to date. The most recent actuarial valuation of the Plan was conducted at December 31, 2017. The results of this valuation disclosed total actuarial liabilities of \$93,614 million with respect to benefits accrued for service with actuarial assets at that date of \$88,211 million indicating an actuarial deficit of \$5,403 million. Because OMERS is a multi employer plan, any Plan surpluses or deficits are a joint responsibility of Ontario municipal organizations and their employees. As a result, the Home does not recognize any share of the Plan surplus or deficit.

The amount contributed to OMERS for the current year was \$577,280 (2018 \$595,654) for current service and is included as an expense on the Consolidated Statement of Operations.

**5. Loan Capital Construction**

In October 1998 the Board of Management was awarded 30 new long-term care facility beds, to be built as an addition to the Home, by the Ministry of Health and Long-Term Care. The total cost of the project was \$3,409,703. Construction of the new building began in April of 2000 and was completed in March, 2001. The Ministry's capital subsidy for the project is for a 20 year period, ending in March 2021, at approximately \$120,888 annually.

In 2001, the Municipality of Powassan entered into a financing agreement with the Bank of Nova Scotia, on behalf of all the supporting municipalities, for the purpose of borrowing \$3,000,000 which was loaned to the Home to assist with the financing of the new addition. The Home was responsible for payments of principal and interest to the Municipality of Powassan on the amount borrowed. On October 15, 2017, the loan was repaid in full.

**EASTHOLME, DISTRICT OF PARRY SOUND (EAST), HOME FOR THE AGED  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2019**

**6. East Parry Sound Community Support Services Program**

The Board of Management for the District of Parry Sound East is the appointed sponsor of this program. The program receives revenue from the North East Local Health Integration Network and client fees. Expenditures include payments in support of community programs for eligible persons for meals, falls prevention, transportation and volunteer recognition. The fiscal year end for this program is March 31<sup>st</sup> and the program's assets, liabilities, revenues and expenditures as at December 31<sup>st</sup> are included in these consolidated financial statements.

The program operates a wheelchair accessible van which was purchased under a five year lease expiring in March 2024.

**7. Participating Municipalities**

The participating municipalities are as follows:

MUNICIPALITY	APPORTIONMENT PERCENTAGE	2019 LEVY
Town of Kearney	8.790	\$109,435
Municipality of Magnetawan	16.548	206,023
Municipality of Powassan	7.957	99,065
Municipality of Callander	13.094	163,020
Village of Burk's Falls	1.959	24,389
Village of South River	1.703	21,202
Village of Sundridge	2.595	32,308
Township of Armour	8.746	108,888
Township of Joly	1.356	16,882
Township of Machar	6.219	77,427
Township of Nipissing	8.778	109,286
Township of Perry	10.969	136,564
Township of Ryerson	4.295	53,473
Township of Strong	6.991	87,038
<b>Total</b>	<b>100.00</b>	<b>\$1,245,000</b>

**EASTHOLME DISTRICT OF PARRY SOUND (EAST), HOME FOR THE AGED  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2019**

**8. Trust Funds**

Trust funds administered by the Home amounting to \$30,370 (2018-\$33,851) are presented in a separate financial statement. As such balances are held in trust by the Home for the benefit of others and are not presented as part of the Home's financial position or financial activities.

**9. Reserves**

	Working Funds	Future Capital Expenditures	Sick Leave	Total Reserves
<b>2019</b>	<u>\$1,341,262</u>	<u>\$327,816</u>	<u>\$426,557</u>	<u>\$2,095,635</u>
<b>2018</b>	<u>\$1,146,695</u>	<u>\$327,816</u>	<u>\$426,132</u>	<u>\$1,900,643</u>

**10. Segment Disclosures and Expenditures by Object**

The Home provides services to 128 long-term care beds that are operated in accordance with the Long-Term Care Homes Act, 2007 and Regulation 79/10. Provincial funding is received for four funding envelopes and the Home's operating expenses are classified into each of these envelopes as follows:

- a) Nursing and Personal Care - relates to the provision of medical and nursing services for the personal care of the resident;
- b) Program and Support Services - relates to the provision of activation and therapy services, including social work, dietician, spiritual services and volunteer programs;
- c) Raw Food - relates to the cost of food for consumption by the residents (the costs related to preparing and serving the food are included in the Dietary department);
- d) Accommodation - relates to the costs of operating the departments of: Dietary, Housekeeping, Laundry, Maintenance, Administration, and Facility.

The column for Community Support Services reports the East Parry Sound Community Support Services Program's revenue and expenses for meals-on-wheels, congregate dining, falls prevention and transportation services.

**11. Tangible Capital Assets**

- (i) Note 1(e) provides information on the tangible capital assets of the Home by major asset class.
- (ii) Works of art are not included in the tangible capital assets reported on the Consolidated Statement of Financial Position. The Home owns a number of paintings and other pieces of artwork that are prominently displayed in the Home and on the grounds. The value of these items are negligible.
- (iii) The Home has a policy to expense borrowing costs related to the acquisition of tangible capital assets.

**EASTHOLME DISTRICT OF PARRY SOUND (EAST), HOME FOR THE AGED  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2019**

**12. Consolidated Schedule of Tangible Capital Assets**

**FOR THE YEAR ENDED DECEMBER 31, 2019**

	<u>Land and Land Improvements</u>	<u>Buildings</u>	<u>Furniture and Equipment</u>	<u>Totals</u>
<b>COST</b>				
Balance, beginning of year	\$ 535,210	\$ 17,564,063	\$ 2,359,009	\$ 20,458,282
Additions and betterments	-	27,006	121,298	148,304
Disposals and writedowns	-	(15,790)	(68,799)	(84,589)
Balance, end of year	<u>535,210</u>	<u>17,575,279</u>	<u>2,411,508</u>	<u>20,521,997</u>
<b>ACCUMULATED AMORTIZATION</b>				
Balance, beginning of year	291,989	7,905,160	1,349,985	9,547,134
Annual amortization	20,940	452,922	125,000	598,862
Amortization disposals	-	(6,420)	(63,793)	(70,213)
Balance, end of year	<u>312,929</u>	<u>8,351,662</u>	<u>1,411,192</u>	<u>10,075,783</u>
<b>TANGIBLE CAPITAL ASSETS - NET</b>	<u>\$ 222,281</u>	<u>\$ 9,223,617</u>	<u>\$ 1,000,316</u>	<u>\$ 10,446,214</u>

**FOR THE YEAR ENDED DECEMBER 31, 2018**

	<u>Land and Land Improvements</u>	<u>Buildings</u>	<u>Furniture and Equipment</u>	<u>Totals</u>
<b>COST</b>				
Balance, beginning of year	\$ 514,247	\$ 17,661,624	\$ 2,143,790	\$ 20,319,661
Additions and betterments	20,963	51,678	295,779	368,420
Disposals and writedowns	-	(149,239)	(80,560)	(229,799)
Balance, end of year	<u>535,210</u>	<u>17,564,063</u>	<u>2,359,009</u>	<u>20,458,282</u>
<b>ACCUMULATED AMORTIZATION</b>				
Balance, beginning of year	270,473	7,508,450	1,297,907	9,076,830
Annual amortization	21,516	452,619	124,417	598,552
Amortization disposals	-	(55,909)	(72,339)	(128,248)
Balance, end of year	<u>291,989</u>	<u>7,905,160</u>	<u>1,349,985</u>	<u>9,547,134</u>
<b>TANGIBLE CAPITAL ASSETS - NET</b>	<u>\$ 243,221</u>	<u>\$ 9,658,903</u>	<u>\$ 1,009,024</u>	<u>\$ 10,911,148</u>



**EASTHOLME, DISTRICT OF PARRY SOUND (EAST), HOME FOR THE AGED  
SCHEDULE OF SEGMENT DISCLOSURES AND EXPENDITURES BY OBJECT  
FOR THE YEAR ENDED DECEMBER 31, 2019**

	Nursing and Personal Care	Program and Support Services	Raw Food	Accommodation	Community Support Services	Unallocated	Total 2019
<b>REVENUE</b>							
Province of Ontario Subsidies							
- Operating	\$ 4,729,305	\$ 642,475	\$ 445,699	\$ 31,562	\$ 384,664	\$ -	\$ 6,233,705
- Capital	-	-	-	120,888	-	-	120,888
Municipalities	583,720	83,053	36,479	541,748	-	-	1,245,000
Residents' Basic Accommodation Fees	-	-	-	2,665,630	-	-	2,665,630
Residents' Preferred Accommodation Fees	-	-	-	555,212	-	-	555,212
Client Fees	-	-	-	-	540,463	-	540,463
Other	-	-	-	51,967	-	-	51,967
<b>Total Revenue</b>	<b>5,313,025</b>	<b>725,528</b>	<b>482,178</b>	<b>3,967,007</b>	<b>925,127</b>	<b>-</b>	<b>11,412,865</b>
<b>EXPENSES</b>							
Wages and Benefits	5,034,464	607,155	-	2,786,098	226,610	-	8,654,327
Other Operating Expenses	278,561	118,373	482,178	986,342	684,314	-	2,549,768
Increase in Sick Leave Liability	-	-	-	-	-	15,280	15,280
Amortization of Capital Assets	-	-	-	-	-	598,862	598,862
Less Assets Capitalized (net of disposals)	-	-	-	(74,414)	-	-	(74,414)
<b>Total Expenses</b>	<b>5,313,025</b>	<b>725,528</b>	<b>482,178</b>	<b>3,698,026</b>	<b>910,924</b>	<b>614,142</b>	<b>11,743,823</b>
<b>EXCESS OF EXPENSES OVER REVENUE</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>268,981</b>	<b>14,203</b>	<b>(614,142)</b>	<b>(330,958)</b>
<b>ADJUSTMENTS TO WORKING FUNDS</b>							
Amortization - non cash expense	-	-	-	-	-	598,862	598,862
Assets Capitalized (net of disposals)	-	-	-	(74,414)	-	-	(74,414)
Increase in Sick Leave -non cash expense	-	-	-	-	-	15,280	15,280
<b>CHANGE IN WORKING FUNDS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 194,567</b>	<b>\$ 14,203</b>	<b>\$ -</b>	<b>\$ 208,770</b>

This schedule provides a breakdown by major segment of the excess of revenue over expenses reported on the Consolidated Statement of Operations.

**EASTHOLME, DISTRICT OF PARRY SOUND (EAST), HOME FOR THE AGED  
SCHEDULE OF SEGMENT DISCLOSURES AND EXPENDITURES BY OBJECT  
FOR THE YEAR ENDED DECEMBER 31, 2018**

	Nursing and Personal Care	Program and Support Services	Raw Food	Accommodation	Community Support Services	Unallocated	Total 2018
<b>REVENUE</b>							
Province of Ontario Subsidies							
- Operating	\$ 4,653,733	\$ 603,153	\$ 433,085	\$ 85,082	\$ 368,155	\$ -	\$ 6,143,208
- Capital	-	-	-	120,888	-	-	120,888
Municipalities	409,020	46,440	19,564	739,976	-	-	1,215,000
Residents' Basic Accommodation Fees	-	-	-	2,569,206	-	-	2,569,206
Residents' Preferred Accommodation Fees	-	-	-	518,702	-	-	518,702
Client Fees	-	-	-	-	601,384	-	601,384
Other	-	-	-	42,811	-	-	42,811
<b>Total Revenue</b>	<u>5,062,753</u>	<u>649,593</u>	<u>452,649</u>	<u>4,076,665</u>	<u>969,539</u>	<u>-</u>	<u>11,211,199</u>
<b>EXPENSES</b>							
Wages and Benefits	4,804,049	533,079	-	2,657,835	224,344	-	8,219,307
Other Operating Expenses	258,704	116,514	452,649	1,265,326	745,610	-	2,838,803
Increase in Sick Leave Liability	-	-	-	-	-	38,510	38,510
Amortization of Capital Assets	-	-	-	-	-	598,552	598,552
Less Assets Capitalized (net of disposals)	(18,760)	-	-	(248,109)	-	-	(266,869)
<b>Total Expenses</b>	<u>5,043,993</u>	<u>649,593</u>	<u>452,649</u>	<u>3,675,052</u>	<u>969,954</u>	<u>637,062</u>	<u>11,428,303</u>
<b>EXCESS OF EXPENSES OVER REVENUE</b>	18,760	-	-	401,613	(415)	(637,062)	(217,104)
<b>ADJUSTMENTS TO WORKING FUNDS</b>							
Amortization - non cash expense	-	-	-	-	-	598,552	598,552
Assets Capitalized (net of disposals)	(18,760)	-	-	(248,109)	-	-	(266,869)
Increase in Sick Leave -non cash expense	-	-	-	-	-	38,510	38,510
<b>CHANGE IN WORKING FUNDS</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 153,504</u>	<u>\$ (415)</u>	<u>\$ -</u>	<u>\$ 153,089</u>

This schedule provides a breakdown by major segment of the excess of revenue over expenses reported on the Consolidated Statement of Operations.



# PAHAPILL and ASSOCIATES Chartered Accountants Professional Corporation

## INDEPENDENT AUDITOR'S REPORT

### Opinion

We have audited the accompanying financial statements of the residents' trust funds of Eastholme, District of Parry Sound (East) Home for the Aged, which comprise the statement of financial position as at December 31, 2019 and the statement of financial activities and change in fund balances for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the consolidated financial statements present fairly, in all material respects, the financial position of Eastholme, District of Parry Sound (East) Home for the Aged as at December 31, 2019 and the results of its operations and its cash flow for the year then ended in accordance with Canadian generally accepted accounting principles as outlined in the Public Sector Accounting Handbook of the Canadian Institute of Chartered Accountants.

### Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of Eastholme, District of Parry Sound (East) Home for the Aged in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with those requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian generally accepted accounting principles as outlined in the Public Sector Accounting Handbook of the Canadian Institute of Chartered Accountants, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Organization's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless management either intends to liquidate the Organization or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Organization's financial reporting process.

### Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgement and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.

Huntsville 705-788-0500

Parry Sound 705-746-2115

Head Office: 75 Main Street West, Unit 2, Huntsville, Ontario P1H 1W9

Fax: 705-788-2503

15

- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to the events or conditions that may cast significant doubt on the Organization's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention to the auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Organization to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during the audit.

*Pahapill and Associates*

Huntsville, Ontario  
February 19, 2020

Pahapill and Associates Professional Corporation  
Chartered Professional Accountants  
Authorized to practise public accounting by  
The Chartered Professional Accountants of Ontario

**EASTHOLME, DISTRICT OF PARRY SOUND (EAST), HOME FOR THE AGED  
RESIDENTS' TRUST FUNDS - STATEMENT OF FINANCIAL  
ACTIVITIES AND CHANGE IN FUND BALANCE  
FOR THE YEAR ENDED DECEMBER 31, 2019**

	<u>2019</u>	<u>2018</u>
<b>RECEIPTS</b>		
Resident Deposits	<u>\$3,168,463</u>	<u>\$3,425,166</u>
<b>DISBURSEMENTS</b>		
Resident Withdrawals	<u>\$3,171,944</u>	<u>\$3,420,942</u>
<b>INCREASE (DECREASE) IN FINANCIAL ASSETS</b>	\$ (3,481)	\$ 4,224
<b>OPENING FUND BALANCE</b>	<u>33,851</u>	<u>29,627</u>
<b>CLOSING FUND BALANCE</b>	<u>\$ 30,370</u>	<u>\$ 33,851</u>

**STATEMENT OF FINANCIAL POSITION  
AS AT DECEMBER 31, 2019**

	<u>2019</u>	<u>2018</u>
<b>FINANCIAL ASSETS</b>		
Cash	\$ <u>30,370</u>	\$ <u>33,851</u>
<b>FUND BALANCE</b>	\$ <u>30,370</u>	\$ <u>33,851</u>

The accompanying notes are an integral part of the financial statements

**EASTHOLME, DISTRICT OF PARRY SOUND (EAST) HOME FOR THE AGED  
RESIDENTS' TRUST FUND NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2019**

Residents' Trust Funds, Eastholme, District of Parry Sound (East), Home for the Aged is established under the Ontario Regulation 79/10, made under the Long-Term Care Homes Act, 2007, and its principal activity is to provide a service to the residents.

**1. Significant Accounting Policies**

The statements of the Residents' Trust Funds, for Eastholme, District of Parry Sound (East), Home for the Aged are the representation of management prepared in accordance with generally accepted accounting principles for local governments as outlined in the Public Sector Accounting Handbook of the Canadian Institute of Chartered Accountants. Since precise determination of many assets and liabilities is dependent upon future events, the preparation of periodic financial statements necessarily involves the use of estimates and approximations. These have been made using careful judgements.

**(a) Basis of Accounting**

Sources of revenue and expenditures are reported on the accrual basis of accounting. The accrual basis of accounting recognizes revenues as they become available and measurable; expenditures are recognized as they are incurred and measurable as a result of receipt of goods or services and the creation of a legal obligation to pay.

**(b) Trust Funds Held in a Financial Institution**

Provincial regulations for long-term care homes require trust funds to be deposited into a non-interest bearing account at a financial institution. Accordingly, the financial institution banking arrangements and service charges for maintenance of the trust account and electronic funds transfer charges for resident payments of accommodation fees are accounted for in the general operations of the Home.

February 20, 2020

Memo to Mayor and Council

From: Linda Saunders, Treasurer

Re: Schedule of Investments

As specified in the Municipality of Magnetawan's Investment Policy, I have attached a list of the investments (GIC's and bank accounts) that the Municipality of Magnetawan has on hand as of December 31, 2019.

Municipality of Magnetawan  
List of Investments and Bank Balances as of December 31 2019

Investment	Amount	Type	Interest Rate	Maturity Date	Purpose
Royal Bank	\$6,170.90	GIC	1.45%	1-Aug-20	In Trust St Johns Dufferin Cemetery
Royal Bank	\$4,871.41	GIC 0003	1.45%	15-Jul-20	St Johns Dufferin Cemetery-savings account
Royal Bank	\$171,423.37	GIC	1.65%	2-Jan-20	Landfill Closure
Royal Bank	\$32,801.15	bank account*			Current account
Kawartha Credit Union	\$137,775.46	RIC #415	1.00%	20-Nov-20	*Jan 2 2020 \$20,000 was taken out and added to the GIC for landfill closure
Kawartha Credit Union	\$694,814.14	RIC #412	2.15%	28-May-20	Community Enhancement
Kawartha Credit Union	\$888,279.19	bank account			Investment of HST Refunds
Kawartha Credit Union	\$70,779.20	bank account	2.75%		current account
Kawartha Credit Union	\$25.00	Share capital			Parkland
Kawartha Credit Union	\$15,901.00	Affinity Shares			





**Invoice Audit Trail**

Date : Mar 13, 2020

Fiscal Year: 2020

Fiscal Period: 3

Batch : 25 To 25

Sequence : Supplier Name, Details As Entered

Vendor Code	Invoice Number	Invoice Description	Status	P O #	Invoice Date/ Due Date	Invoice Amount	Posted/ WO No.	Cheque # / Pay Date	Discount Terms Paid Code	Amount
	1-4-4020-2010				LF - Materials/Supplies					56.50
	1-4-4020-2010				LF - Materials/Supplies					-5.62
	1-1-1100-1102				HST Receivable-Blended					5.62
	1-2-1000-1010				Trade Accounts Payable					-56.50

No. Of invoices per supplier (1) ... Total Outstanding : 56.50 Total Paid : 0.00

**14030 NIPISSING-PARRY SOUND CATHOLIC DISTRICT SCHOOL BOARD**

MAR 18			U		01-Mar-2020	5006.17				
1ST QTR EDUCATION LEVY 2020					18-Mar-2020					
1-4-8300-6120					ES School Requisition					5006.17
1-2-1000-1010					Trade Accounts Payable					-5006.17

No. Of invoices per supplier (1) ... Total Outstanding : 5006.17 Total Paid : 0.00

**12025 CONSEIL SCOLAIRE PUBLIC DU NORD-EST DE L'ONTARIO**

MAR 18			U		01-Mar-2020	1850.88				
1ST QTR EDUCATION LEVY 2020					18-Mar-2020					
1-4-8300-6110					FP School Requisition					1850.88
1-2-1000-1010					Trade Accounts Payable					-1850.88

No. Of invoices per supplier (1) ... Total Outstanding : 1850.88 Total Paid : 0.00

**03300 CONSEIL SCOLAIRE CATHOLIQUE FRANCO-NORD**

MAR 18			U		01-Mar-2020	2435.75				
1ST QTR EDUCATION LEVY 2020					18-Mar-2020					
1-4-8300-6130					FS School Requisition					2435.75
1-2-1000-1010					Trade Accounts Payable					-2435.75

No. Of invoices per supplier (1) ... Total Outstanding : 2435.75 Total Paid : 0.00

Total No. Of Invoices processed (103) ... Total Outstanding : 356554.95 Total Paid : 0.00

FEB. 28 + 194 307.97      (A)  
MAR. 02 + 48 747.78      BEAM (B)  
PAYROLL + 97 856.29  
 \$ 697 466.99

Invoice Audit Trail



AP5260

Date : Mar 05, 2020

Page : 1

Time : 2:47 pm

Fiscal Year: 2020

Fiscal Period: 2

Batch : 21 To 21

Sequence : Supplier Name, Details As Entered

Vendor Code	Invoice Number	Invoice Description	Status	P O #	Invoice Date/ Due Date	Invoice Amount	Posted/ WO No.	Cheque #/ Pay Date	Paid Amount	Discount Terms Code Date	Amount
-------------	----------------	---------------------	--------	-------	---------------------------	----------------	-------------------	-----------------------	-------------	-----------------------------	--------

01043 ALGONQUIN CLEAN WATER SERVICES INC											
197			U		25-Nov-2019	368.27					
U.V DYNAMICS BALLAST					28-Feb-2020						
1-2-1000-1009					Accounts Payable - Clearing ac				368.27		
1-2-1000-1009					Accounts Payable - Clearing ac				-36.63		
1-1-1100-1102					HST Receivable-Blended				36.63		
1-2-1000-1010					Trade Accounts Payable				-368.27		

No. Of invoices per supplier (1) ...	Total Outstanding :	368.27	Total Paid :	0.00
--------------------------------------	---------------------	--------	--------------	------

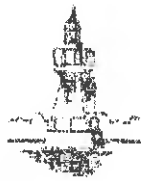
02013 BELL MOBILITY											
51994944 FEBRUARY			U		09-Feb-2020	467.19					
FEBRUARY 2020 CELL CHARGES					28-Feb-2020						
1-4-1200-2052					ADMIN - Cell Telephone				74.58		
1-4-2000-2052					FD - Cell Telephone				95.20		
1-4-3101-2052					J - Cell Telephone				142.31		
1-4-4020-2052					LF - Cell Telephone				74.22		
1-4-4030-2052					RECY - Cell Telephone				42.94		
1-4-7205-2052					P - Cell Telephone				37.94		
1-4-7205-2052					P - Cell Telephone				-3.77		
1-4-4030-2052					RECY - Cell Telephone				-4.27		
1-4-4020-2052					LF - Cell Telephone				-7.38		
1-4-3101-2052					J - Cell Telephone				-14.15		
1-4-2000-2052					FD - Cell Telephone				-9.47		
1-4-1200-2052					ADMIN - Cell Telephone				-7.42		
1-1-1100-1102					HST Receivable-Blended				46.46		
1-2-1000-1010					Trade Accounts Payable				-467.19		

No. Of invoices per supplier (1) ...	Total Outstanding :	467.19	Total Paid :	0.00
--------------------------------------	---------------------	--------	--------------	------

02037 BRAY MOTORS LIMITED											
WO-141807			U		25-Feb-2020	1584.67					
TRUCK #13 - PAINT & UPHOLSTERY PROTECTIO					28-Feb-2020						
N, INSTALL TOOLBOX, BRAKE CONTROL RECALL											
1-4-7219-8000					TR13 - Capital Expenditures				1584.67		
1-4-7219-8000					TR13 - Capital Expenditures				-157.63		
1-1-1100-1102					HST Receivable-Blended				157.63		
1-2-1000-1010					Trade Accounts Payable				-1584.67		

No. Of invoices per supplier (1) ...	Total Outstanding :	1584.67	Total Paid :	0.00
--------------------------------------	---------------------	---------	--------------	------

03039 CGIS CENTRE											
43922			U		24-Feb-2020	4961.83					
CGIS SERVICES APRIL 1, 2020 - JUNE 30, 2					28-Feb-2020						
020											
1-4-1200-2030					ADMIN - GIS Project				4961.83		



**Invoice Audit Trail**

Date : Mar 05, 2020

Fiscal Year: 2020

Fiscal Period: 2

Batch : 21 To 21

Sequence : Supplier Name, Details As Entered

Vendor Code

Invoice Number

Invoice Description

Status P O #

Invoice Date/  
Due Date

Invoice Posted/  
Amount WO No.

Cheque # /  
Pay Date

Discount Terms  
Paid Code  
Amount Date Amount

1-4-1200-2030			ADMIN - GIS Project						
1-1-1100-1102			HST Receivable-Blended					-493.55	
1-2-1000-1010			Trade Accounts Payable					493.55	
								-4961.83	

No. Of invoices per supplier (1) ...	Total Outstanding :	4961.83	Total Paid :	0.00
--------------------------------------	---------------------	---------	--------------	------

**03082 CANADIAN UNION OF PUBLIC EMPLOYEES LOCAL 1813**

FEBRUARY 2020	U		28-Feb-2020	695.74U					
FEBRUARY UNION DUES			28-Feb-2020						
1-2-1000-1044			Union dues payable					695.74	
1-2-1000-1010			Trade Accounts Payable					-695.74	

No. Of invoices per supplier (1) ...	Total Outstanding :	695.74	Total Paid :	0.00
--------------------------------------	---------------------	--------	--------------	------

**03315 CRAIG'S WELDING & FABRICATION**

1396	U		21-Feb-2020	360.29U					
JOHNE DEER TRACTOR - QUICK ATTACH BLOWER REPAIRS			28-Feb-2020						
1-4-7213-2075			TRACTOR 2 - Snowblower rep.					360.29	
1-4-7213-2075			TRACTOR 2 - Snowblower rep.					-35.84	
1-1-1100-1102			HST Receivable-Blended					35.84	
1-2-1000-1010			Trade Accounts Payable					-360.29	

1395	U		21-Feb-2020	1596.90U					
REPAIR FLOOR GRATES FOR PARK DEPT SHOP			28-Feb-2020						
1-4-7200-2400			PARKS - Repairs & Maintenance					1596.90	
1-4-7200-2400			PARKS - Repairs & Maintenance					-158.84	
1-1-1100-1102			HST Receivable-Blended					158.84	
1-2-1000-1010			Trade Accounts Payable					-1596.90	

No. Of invoices per supplier (2) ...	Total Outstanding :	1957.19	Total Paid :	0.00
--------------------------------------	---------------------	---------	--------------	------

**04031 DEEVEY, CAITLIN A**

M000000196	U		24-Feb-2020	210.99U					
MILEAGE FEB 12, 2020 - FEB 20, 2020			28-Feb-2020						
1-4-2100-2010			CBO - Materials/Supplies					210.99	
1-2-1000-1010			Trade Accounts Payable					-210.99	

No. Of invoices per supplier (1) ...	Total Outstanding :	210.99	Total Paid :	0.00
--------------------------------------	---------------------	--------	--------------	------

**03060 CLAYMAR ELECTRIC**

218	U		18-Dec-2019	1062.20U					
00 AMP PANEL CHANGE AT MAG FIRE STATION			28-Feb-2020						
1-2-1000-1009			Accounts Payable - Clearing ac					1062.20	
1-2-1000-1009			Accounts Payable - Clearing ac					-105.66	
1-1100-1102			HST Receivable-Blended					105.66	



**Invoice Audit Trail**

Fiscal Year: 2020

Fiscal Period: 2

Batch : 21 To 21

Sequence : Supplier Name, Details As Entered

Vendor Code	Invoice Number	Invoice Description	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ WO No.	Cheque # / Pay Date	Discount Terms Paid Code	Amount	Date	Amount
	1-2-1000-1010				Trade Accounts Payable				-1062.20		

No. Of invoices per supplier (1) ... Total Outstanding : 1062.20 Total Paid : 0.00

**04120 SAM DUNNETT**

FEB 19			U		19-Feb-2020	38.50U					
MILEAGE CAPB MEETING					28-Feb-2020						
1-4-1000-2010					COUNCIL - Materials and Supp				38.50		
1-2-1000-1010					Trade Accounts Payable				-38.50		

No. Of invoices per supplier (1) ... Total Outstanding : 38.50 Total Paid : 0.00

**05010 EASTHOLME HOME FOR THE AGED**

MAR 31/2020			U		12-Feb-2020	52897.25U					
1ST QUARTER LEVY 2020					28-Feb-2020						
1-4-6010-2010					HOME - Eastholme				52897.25		
1-2-1000-1010					Trade Accounts Payable				-52897.25		

No. Of invoices per supplier (1) ... Total Outstanding : 52897.25 Total Paid : 0.00

**13270 MINISTER OF FINANCE**

L00062860992			U		28-Feb-2020	2148.07U					
FEBRUARY EHT REMITTANCE					28-Feb-2020						
1-2-1000-1010					Trade Accounts Payable				-2148.07		
1-2-1000-1045					EHT Payable				2148.07		

No. Of invoices per supplier (1) ... Total Outstanding : 2148.07 Total Paid : 0.00

**06054 FEDERATION OF NORTHERN ONTARIO MUNICIPALITIES**

1963			U		12-Jan-2020	220.50U					
2019/2020 FONOM MEMBERSHIP					28-Feb-2020						
1-4-1200-1320					ADMIN - Memberships				220.50		
1-2-1000-1010					Trade Accounts Payable				-220.50		

No. Of invoices per supplier (1) ... Total Outstanding : 220.50 Total Paid : 0.00

**06034 FREIGHTLINER NORTH BAY**

0000247794			U		25-Feb-2020	340.70U					
TRUCK #27 REPAIR; DASH LIGHTS, GROUND WI					28-Feb-2020						
RE, COOLANT LEAK, BATTERY											
1-4-3227-2070					TR27 - Repairs				340.70		
1-4-3227-2070					TR27 - Repairs				-33.89		
1-1-1100-1102					HST Receivable-Blended				33.89		
1-2-1000-1010					Trade Accounts Payable				-340.70		



Invoice Audit Trail

Fiscal Year: 2020

Fiscal Period: 2

Batch : 21 To 21

Sequence : Supplier Name, Details As Entered

Vendor Code	Invoice Number	Invoice Description	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ WO No.	Cheque # / Pay Date	Discount Terms Paid Code	Amount	Date	Amount
	000024467		U		28-Feb-2020				-17.80U		
	BACK UP SWITCH CREDIT				28-Feb-2020						
	1-1-1100-1102				HST Receivable-Blended						-1.77
	1-2-1000-1010				Trade Accounts Payable						17.80
	1-4-3222-2070				TR22 - Repairs						-17.80
	1-4-3222-2070				TR22 - Repairs						1.77

	000245187		U		28-Feb-2020				-150.76U		
	HEATER WIPER BLADE CREDIT				28-Feb-2020						
	1-1-1100-1102				HST Receivable-Blended						-14.99
	1-2-1000-1010				Trade Accounts Payable						150.76
	1-4-3224-2070				TR24 - Repairs						-150.76
	1-4-3224-2070				TR24 - Repairs						14.99

No. Of invoices per supplier (3) ... Total Outstanding : 172.14 Total Paid : 0.00

07068 GREEN SHIELD CANADA

	MARCH 2020		U		28-Feb-2020				6071.70U		
	MARCH 2020 GROUP BENEFITS				28-Feb-2020						
	1-4-3101-1010				J - Wages and benefits						1762.28
	1-4-7200-1010				PARKS - Wages and benefits						848.51
	1-4-1200-1010				ADMIN - Wages and benefits						1761.98
	1-4-4020-1010				LF - Wages and benefits						289.26
	1-4-1300-1010				TREAS - Wages and benefits						705.52
	1-4-2000-1010				FD - Wages & Benefits-Fire Ch						352.55
	1-2-1000-1055				Benefits Payable - librarian						351.60
	1-2-1000-1010				Trade Accounts Payable						-6071.70

No. Of invoices per supplier (1) ... Total Outstanding : 6071.70 Total Paid : 0.00

13009 MAGNETAWAN GRILL AND GROC

	292850		U		04-Jun-2019				189.94U		
	HOT DOGS, BUNS, BULK FOOD SCHOOL EVENT				28-Feb-2020						
	1-2-1000-1009				Accounts Payable - Clearing ac						189.94
	1-2-1000-1010				Trade Accounts Payable						-189.94

	294340		U		15-Jun-2019				8.38U		
	CREAMER x2				28-Feb-2020						
	1-2-1000-1009				Accounts Payable - Clearing ac						8.38
	1-2-1000-1010				Trade Accounts Payable						-8.38

	158212		U		18-Jun-2019				9.89U		
	LUNCH				28-Feb-2020						
	1-2-1000-1009				Accounts Payable - Clearing ac						9.89
	1-2-1000-1009				Accounts Payable - Clearing ac						-0.99
	1-1-1100-1102				HST Receivable-Blended						0.99
	1-2-1000-1010				Trade Accounts Payable						-9.89



**Invoice Audit Trail**

Fiscal Year: 2020

Fiscal Period: 2

Batch : 21 To 21

Sequence : Supplier Name, Details As Entered

Vendor Code	Invoice Number	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ WO No.	Cheque # / Pay Date	Discount Terms Paid Code	Amount	Date	Amount
	196513	U		25-Jun-2019 28-Feb-2020				123.72U		
	AFTERBITE, BANDAIDS, VAPOR RUB, POLYSPOR IN, CLUB SODA, ROOT BEER, SOAP, FREEZIES, RUBBING ALCOHOL									
	1-2-1000-1009			Accounts Payable - Clearing ac				123.72		
	1-2-1000-1009			Accounts Payable - Clearing ac				-12.30		
	1-1-1100-1102			HST Receivable-Blended				12.30		
	1-2-1000-1010			Trade Accounts Payable				-123.72		
	160356	U		11-Jul-2019 28-Feb-2020				37.74U		
	SANDWICH, FRIES, LUNCH SPECIAL, COFFEE x 2									
	1-2-1000-1009			Accounts Payable - Clearing ac				37.74		
	1-2-1000-1009			Accounts Payable - Clearing ac				-3.75		
	1-1-1100-1102			HST Receivable-Blended				3.75		
	1-2-1000-1010			Trade Accounts Payable				-37.74		
	319252	U		08-Oct-2019 28-Feb-2020				45.14U		
	LAYS MULTI PACK CHIPS									
	1-2-1000-1009			Accounts Payable - Clearing ac				45.14		
	1-2-1000-1009			Accounts Payable - Clearing ac				-4.49		
	1-1-1100-1102			HST Receivable-Blended				4.49		
	1-2-1000-1010			Trade Accounts Payable				-45.14		
	319538	U		10-Oct-2019 28-Feb-2020				26.91U		
	HOT DOGS									
	1-2-1000-1009			Accounts Payable - Clearing ac				26.91		
	1-2-1000-1010			Trade Accounts Payable				-26.91		
	319682	U		11-Oct-2019 28-Feb-2020				53.45U		
	NAPKINS, PLATES, HOT DOGS, CREAMER x2, DIGESTIVE COOKIES, ARROWROOT COOKIES									
	1-2-1000-1009			Accounts Payable - Clearing ac				53.45		
	1-2-1000-1009			Accounts Payable - Clearing ac				-5.32		
	1-1-1100-1102			HST Receivable-Blended				5.32		
	1-2-1000-1010			Trade Accounts Payable				-53.45		
	170653	U		23-Oct-2019 28-Feb-2020				52.81U		
	FISH BURGER & FRIES x2, SOUP, COFFEE, LUNCH SPECIAL									
	1-2-1000-1009			Accounts Payable - Clearing ac				52.81		
	1-2-1000-1009			Accounts Payable - Clearing ac				-5.26		
	1-1-1100-1102			HST Receivable-Blended				5.26		
	1-2-1000-1010			Trade Accounts Payable				-52.81		
	321540	U		30-Oct-2019 28-Feb-2020				18.56U		
	4L MILK, CREAMER x3									
	1-2-1000-1009			Accounts Payable - Clearing ac				18.56		
	1-2-1000-1010			Trade Accounts Payable				-18.56		

Invoice Audit Trail



AP5260

Date : Mar 05, 2020

Page : 6  
Time : 2:47 pm

Fiscal Year: 2020

Fiscal Period: 2

Batch : 21 To 21

Sequence : Supplier Name, Details As Entered

Vendor Code

Invoice Number

Invoice Description

Status P O #

Invoice Date/  
Due Date

Invoice Posted/  
Amount WO No.

Cheque # /  
Pay Date

Discount Terms  
Paid Code  
Amount Date Amount

321705	U		31-Oct-2019	7.98U				
BOX HOT CHOCOLATE			28-Feb-2020					
1-2-1000-1009			Accounts Payable - Clearing ac				7.98	
1-2-1000-1010			Trade Accounts Payable				-7.98	

No. Of invoices per supplier (11) ... Total Outstanding : 574.52 Total Paid : 0.00

14093 NOVEXCO INC.

403035986	U		13-Feb-2020	834.96U				
FILING CABINET			28-Feb-2020					
1-4-2100-2010			CBO - Materials/Supplies				834.96	
1-4-2100-2010			CBO - Materials/Supplies				-83.05	
1-1-1100-1102			HST Receivable-Blended				83.05	
1-2-1000-1010			Trade Accounts Payable				-834.96	

403065278	U		21-Feb-2020	172.11U				
LABEL PRINTER AND CARTIDGES			28-Feb-2020					
1-4-1300-2010			TREAS - Taxation Materials				172.11	
1-4-1300-2010			TREAS - Taxation Materials				-17.12	
1-1-1100-1102			HST Receivable-Blended				17.12	
1-2-1000-1010			Trade Accounts Payable				-172.11	

No. Of invoices per supplier (2) ... Total Outstanding : 1007.07 Total Paid : 0.00

08084 HUBB CAP

1019994	U		18-Feb-2020	195.21U				
BLADE TRUCK WING GUARD			28-Feb-2020					
1-4-3051-2010			E1 - Materials/Supplies				195.21	
1-4-3051-2010			E1 - Materials/Supplies				-19.42	
1-1-1100-1102			HST Receivable-Blended				19.42	
1-2-1000-1010			Trade Accounts Payable				-195.21	

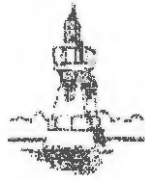
No. Of invoices per supplier (1) ... Total Outstanding : 195.21 Total Paid : 0.00

15050 HYDRO ONE NETWORKS

200223951143 FEB 24	U		24-Feb-2020	100.99U				
4855 HWY 520 - FEBRUARY 24, 2020			28-Feb-2020					
1-4-6350-2030			BUILDING - Hydro				100.99	
1-4-6350-2030			BUILDING - Hydro				-11.62	
1-1-1100-1101			HST Receivable-100%				11.62	
1-2-1000-1010			Trade Accounts Payable				-100.99	

No. Of invoices per supplier (1) ... Total Outstanding : 100.99 Total Paid : 0.00

11092 KROWN RUST CONTROL



## Invoice Audit Trail

Fiscal Year: 2020  
Fiscal Period: 2

Date : Mar 05, 2020

Batch : 21 To 21

Sequence : Supplier Name, Details As Entered

Vendor Code	Invoice Number	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ WO No.	Cheque # / Pay Date	Discount Terms Paid Code	Amount	Date	Amount
	173-18813	U		20-Feb-2020				152.55U		
	TRUCK #13 - SPRAY			28-Feb-2020						
	1-4-7219-2070			TR13 - Repairs				152.55		
	1-4-7219-2070			TR13 - Repairs				-15.17		
	1-1-1100-1102			HST Receivable-Blended				15.17		
	1-2-1000-1010			Trade Accounts Payable				-152.55		

No. Of invoices per supplier (1) ...	Total Outstanding :	152.55	Total Paid :	0.00
--------------------------------------	---------------------	--------	--------------	------

## 13025 MAC LANG (SUNDRIDGE) LIMITED

	CCCS178401	U		26-Feb-2020				157.39U		
	TRUCK#10 - REPLACE KEY PHOB BATTERY, REC			28-Feb-2020						
	ALL FRAME BRACKET, RECALL BRAKE TRANS IN									
	TERLOCK, OIL CHANGE									
	1-4-7210-2070			TR10 - Repairs				157.39		
	1-4-7210-2070			TR10 - Repairs				-15.66		
	1-1-1100-1102			HST Receivable-Blended				15.66		
	1-2-1000-1010			Trade Accounts Payable				-157.39		

No. Of invoices per supplier (1) ...	Total Outstanding :	157.39	Total Paid :	0.00
--------------------------------------	---------------------	--------	--------------	------

## 04085 CINDY LEGGETT

	4001100006599	U		19-Feb-2020				33.90U		
	REPLACEMENT SET DUMBBELLS			28-Feb-2020						
	1-4-2600-2400			COM - Recreation				33.90		
	1-4-2600-2400			COM - Recreation				-3.37		
	1-1-1100-1102			HST Receivable-Blended				3.37		
	1-2-1000-1010			Trade Accounts Payable				-33.90		

No. Of invoices per supplier (1) ...	Total Outstanding :	33.90	Total Paid :	0.00
--------------------------------------	---------------------	-------	--------------	------

## 13013 MAGNETAWAN BUILDING CENTRE (FIRE DEPT.)

	103-51134	U		28-Feb-2020				296.04U		
	SHOVEL, DRILL KIT			28-Feb-2020						
	1-4-2000-7132			FD - Equipment Replacement				296.04		
	1-4-2000-7132			FD - Equipment Replacement				-29.45		
	1-1-1100-1102			HST Receivable-Blended				29.45		
	1-2-1000-1010			Trade Accounts Payable				-296.04		

	103-50718	U		20-Feb-2020				228.20U		
	LYSOL WIPES, DRILL SET			28-Feb-2020						
	1-4-2000-7132			FD - Equipment Replacement				228.20		
	1-4-2000-7132			FD - Equipment Replacement				-22.70		
	1-1-1100-1102			HST Receivable-Blended				22.70		
	1-2-1000-1010			Trade Accounts Payable				-228.20		





Invoice Audit Trail

Fiscal Year: 2020

Fiscal Period: 2

Batch : 21 To 21

Sequence : Supplier Name, Details As Entered

Vendor Code	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ WO No.	Cheque # / Pay Date	Discount Terms Paid Code	Amount	Date	Amount
103-51133	U		28-Feb-2020				-203.37		
DRILL SET RETURNED			28-Feb-2020						
1-4-2000-7132			FD - Equipment Replacement				-203.37		
1-4-2000-7132			FD - Equipment Replacement				20.23		
1-1-1100-1102			HST Receivable-Blended				-20.23		
1-2-1000-1010			Trade Accounts Payable				203.37		
103-50897	U		24-Feb-2020	8.05U					
SCREWS			28-Feb-2020						
1-4-2031-2070			TR531 - Repairs and testing				8.05		
1-4-2031-2070			TR531 - Repairs and testing				-0.80		
1-1-1100-1102			HST Receivable-Blended				0.80		
1-2-1000-1010			Trade Accounts Payable				-8.05		

No. Of Invoices per supplier (4) ... Total Outstanding : 328.92 Total Paid : 0.00

13012 MAGNETAWAN BUILDING CENTRE (ROADS)

103-51021	U		26-Feb-2020	56.62U					
CLEANER, DETERGENT, ERASERS, MEMO BOOK, SHOP TOWELS, DISH SOAP x2, FABRIC SOFTEN ER, DISHWAND REFILLS			28-Feb-2020						
1-4-3101-2010			J - Materials/Supplies				56.62		
1-4-3101-2010			J - Materials/Supplies				-5.63		
1-1-1100-1102			HST Receivable-Blended				5.63		
1-2-1000-1010			Trade Accounts Payable				-56.62		
103-50874	U		24-Feb-2020	200.01U					
PROPANE REFILL			28-Feb-2020						
1-4-3232-2022			SJ1 - Fuel				200.01		
1-4-3232-2022			SJ1 - Fuel				-19.89		
1-1-1100-1102			HST Receivable-Blended				19.89		
1-2-1000-1010			Trade Accounts Payable				-200.01		
104-40409	U		20-Feb-2020	82.43U					
PRESSURE TREATED WOOD x5 - REPAIR DECK			28-Feb-2020						
1-4-3240-2070			FL - Repair Parts				82.43		
1-4-3240-2070			FL - Repair Parts				-8.20		
1-1-1100-1102			HST Receivable-Blended				8.20		
1-2-1000-1010			Trade Accounts Payable				-82.43		
103-50879	U		24-Feb-2020	-60.00U					
PROPANE REFILL			28-Feb-2020						
1-4-3232-2022			SJ1 - Fuel				-60.00		
1-4-3232-2022			SJ1 - Fuel				5.97		
1-1-1100-1102			HST Receivable-Blended				-5.97		
1-2-1000-1010			Trade Accounts Payable				60.00		

No. Of invoices per supplier (4) ... Total Outstanding : 279.06 Total Paid : 0.00



**Invoice Audit Trail**

Fiscal Year: 2020

Fiscal Period: 2

Batch : 21 To 21

Sequence : Supplier Name, Details As Entered

**Vendor Code**

Invoice Number	Status	P O #	Invoice Date/ Due Date	Invoice Amount	Posted/ WO No.	Cheque # / Pay Date	Discount Terms Paid Code	Amount	Date	Amount
----------------	--------	-------	---------------------------	----------------	-------------------	------------------------	-----------------------------	--------	------	--------

**13014 MAGNETAWAN BUILDING CENTRE (LANDFILL)**

104-40562	U		24-Feb-2020	19.98U						
PLIERS, SEALANT FOAM			28-Feb-2020							
1-4-4020-2010			LF - Materials/Supplies					19.98		
1-4-4020-2010			LF - Materials/Supplies					-1.99		
1-1-1100-1102			HST Receivable-Blended					1.99		
1-2-1000-1010			Trade Accounts Payable					-19.98		

103-50915	U		24-Feb-2020	29.49U						
PRESSURE TREATED WOOD - DOOR/TOP RUNNER FOR STAIRS			28-Feb-2020							
1-4-4020-2400			LF - Repairs & Maintenance					-2.93		
1-1-1100-1102			HST Receivable-Blended					2.93		
1-2-1000-1010			Trade Accounts Payable					-29.49		
1-4-4020-2400			LF - Repairs & Maintenance					29.49		

103-50840	U		22-Feb-2020	35.01U						
PLIERS, BIKE PUMP FOR TIRES FOR GATE REP AIR			28-Feb-2020							
1-4-4030-2400			RECY - Repairs & Maintenance					-3.48		
1-1-1100-1102			HST Receivable-Blended					3.48		
1-2-1000-1010			Trade Accounts Payable					-35.01		
1-4-4030-2400			RECY - Repairs & Maintenance					35.01		

No. Of Invoices per supplier (3) ...	Total Outstanding :	84.48	Total Paid :	0.00
--------------------------------------	---------------------	-------	--------------	------

**13011 MAGNETAWAN BUILDING CENTRE (PARKS)**

104-40635	U		25-Feb-2020	20.83U						
ARMORALL x2			28-Feb-2020							
1-4-7200-2010			PARKS - Materials/Supplies					20.83		
1-4-7200-2010			PARKS - Materials/Supplies					-2.08		
1-1-1100-1102			HST Receivable-Blended					2.08		
1-2-1000-1010			Trade Accounts Payable					-20.83		

103-51029	U		26-Feb-2020	11.18U						
RECEIVER PIN			28-Feb-2020							
1-4-7219-2070			TR13 - Repairs					11.18		
1-4-7219-2070			TR13 - Repairs					-1.12		
1-1-1100-1102			HST Receivable-Blended					1.12		
1-2-1000-1010			Trade Accounts Payable					-11.18		

103-51020	U		26-Feb-2020	79.13U						
HITCH BALL, BALL MOUNT, WASHERS, SERVING TRAY, PAINT			28-Feb-2020							
1-4-7219-2070			TR13 - Repairs					79.13		
1-4-7219-2070			TR13 - Repairs					-7.87		
1-1-1100-1102			HST Receivable-Blended					7.87		
1-2-1000-1010			Trade Accounts Payable					-79.13		



**Invoice Audit Trail**

Fiscal Year: 2020

Fiscal Period: 2

Batch : 21 To 21

Sequence : Supplier Name, Details As Entered

**Vendor Code**

Invoice Number	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ WO No.	Cheque # / Pay Date	Discount Terms Paid Code	Amount	Date	Amount
103-51079	U		27-Feb-2020				80.95U		
FILTER MASKS, HAND SOAP x2, SANITIZER x6			28-Feb-2020						
1-4-1200-2015			ADMIN - Office maintenance &				80.95		
1-4-1200-2015			ADMIN - Office maintenance &				-8.05		
1-1-1100-1102			HST Receivable-Blended				8.05		
1-2-1000-1010			Trade Accounts Payable				-80.95		
104-40743	U		28-Feb-2020				68.51U		
WRENCH, CUT KEY x5, KEYCHAIN x5, PAPER TOWELS			28-Feb-2020						
1-4-7200-2010			PARKS - Materials/Supplies				32.93		
1-4-7300-2010			HALL - Materials/Supplies				35.58		
1-4-7300-2010			HALL - Materials/Supplies				-3.54		
1-1-1100-1102			HST Receivable-Blended				3.54		
1-4-7200-2010			PARKS - Materials/Supplies				-3.79		
1-1-1100-1101			HST Receivable-100%				3.79		
1-2-1000-1010			Trade Accounts Payable				-68.51		
103-23672	U		03-Jan-2020				13.90U		
UTILITY PULL, SCREENDOOR HANDLE			28-Feb-2020						
1-4-7200-2400			PARKS - Repairs & Maintenance				13.90		
1-4-7200-2400			PARKS - Repairs & Maintenance				-1.38		
1-1-1100-1102			HST Receivable-Blended				1.38		
1-2-1000-1010			Trade Accounts Payable				-13.90		
104-20064	U		15-Mar-2019				208.90U		
ADAPTER, HOSE KIT, SUMP PUMP, STARTER, STARTER ROPE			28-Feb-2020						
1-4-7300-2400			HALL - Repairs & Maintenance				-12.02		
1-2-1000-1010			Trade Accounts Payable				-208.90		
1-4-7300-2400			HALL - Repairs & Maintenance				104.45		
1-1-1100-1101			HST Receivable-100%				12.02		
1-4-7200-2400			PARKS - Repairs & Maintenance				-10.39		
1-4-7200-2400			PARKS - Repairs & Maintenance				104.45		
1-1-1100-1102			HST Receivable-Blended				10.39		
103-26771	U		15-Mar-2019				-1.01U		
ADAPTER			28-Feb-2020						
1-4-7300-2400			HALL - Repairs & Maintenance				0.12		
1-2-1000-1010			Trade Accounts Payable				1.01		
1-4-7300-2400			HALL - Repairs & Maintenance				-1.01		
1-1-1100-1101			HST Receivable-100%				-0.12		
103-26848	U		18-Mar-2019				-162.70U		
SUMP PUMP, HOSE KIT			28-Feb-2020						
1-4-7300-2400			HALL - Repairs & Maintenance				-162.70		
1-4-7300-2400			HALL - Repairs & Maintenance				18.72		
1-1-1100-1101			HST Receivable-100%				-18.72		



**Invoice Audit Trail**

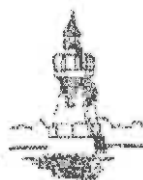
Fiscal Year: 2020

Fiscal Period: 2

Batch : 21 To 21

Sequence : Supplier Name, Details As Entered

Vendor Code	Invoice Number	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ WO No.	Cheque # / Pay Date	Discount Terms Paid Code	Amount	Date	Amount
	1-2-1000-1010			Trade Accounts Payable				162.70		
103-27770		U		09-Apr-2019	25.04U					
	PAPER TOWELS, SECURITY SNAP x6			28-Feb-2020						
1-4-7200-2010				PARKS - Materials/Supplies				25.04		
1-4-7200-2010				PARKS - Materials/Supplies				-2.49		
1-1-1100-1102				HST Receivable-Blended				2.49		
1-2-1000-1010				Trade Accounts Payable				-25.04		
103-34367		U		03-Jul-2019	-1.21U					
	PLUG x3			28-Feb-2020						
1-4-7300-2400				HALL - Repairs & Maintenance				-1.21		
1-4-7300-2400				HALL - Repairs & Maintenance				0.14		
1-1-1100-1101				HST Receivable-100%				-0.14		
1-2-1000-1010				Trade Accounts Payable				1.21		
102-12587		U		26-Aug-2019	25.29U					
	CASE WATER, INSECTICIDE x2			28-Feb-2020						
1-4-7200-2010				PARKS - Materials/Supplies				25.29		
1-4-7200-2010				PARKS - Materials/Supplies				-2.52		
1-1-1100-1102				HST Receivable-Blended				2.52		
1-2-1000-1010				Trade Accounts Payable				-25.29		
101-25718		U		27-Sep-2019	10.83U					
	BLEACH x2			28-Feb-2020						
1-4-7300-2010				HALL - Materials/Supplies				10.83		
1-4-7300-2010				HALL - Materials/Supplies				-1.25		
1-1-1100-1101				HST Receivable-100%				1.25		
1-2-1000-1010				Trade Accounts Payable				-10.83		
103-44658		U		23-Oct-2019	21.32U					
	POLY CLR FILM x3			28-Feb-2020						
1-4-7300-2010				HALL - Materials/Supplies				21.32		
1-4-7300-2010				HALL - Materials/Supplies				-2.45		
1-1-1100-1101				HST Receivable-100%				2.45		
1-2-1000-1010				Trade Accounts Payable				-21.32		
103-45688		U		07-Nov-2019	36.59U					
	NUTDRIVER BIT x2			28-Feb-2020						
1-4-7200-2400				PARKS - Repairs & Maintenance				36.59		
1-4-7200-2400				PARKS - Repairs & Maintenance				-3.64		
1-1-1100-1102				HST Receivable-Blended				3.64		
1-2-1000-1010				Trade Accounts Payable				-36.59		
104-36111		U		07-Nov-2019	15.23U					
	SPRAY PAINT x2			28-Feb-2020						
1-4-7200-2400				PARKS - Repairs & Maintenance				15.23		
1-4-7200-2400				PARKS - Repairs & Maintenance				-1.51		
1-1-1100-1102				HST Receivable-Blended				1.51		



Invoice Audit Trail

Fiscal Year: 2020

Batch : 21 To 21

Fiscal Period: 2

Sequence : Supplier Name, Details As Entered

Vendor Code	Invoice Number	Invoice Description	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ WO No.	Cheque # / Pay Date	Paid Amount	Discount Code	Terms Date	Amount
					Trade Accounts Payable			-15.23			
103-45847			U		09-Nov-2019	14.61U					
		CLOROX WIPES, MOLD CLEANER			28-Feb-2020						
1-4-7300-2010					HALL - Materials/Supplies			14.61			
1-4-7300-2010					HALL - Materials/Supplies			-1.68			
1-1-1100-1101					HST Receivable-100%			1.68			
1-2-1000-1010					Trade Accounts Payable			-14.61			
103-46559			U		21-Nov-2019	52.82U					
		VELVET BOW x3, LIGHT SET x2			28-Feb-2020						
1-4-7200-2010					PARKS - Materials/Supplies			52.82			
1-4-7200-2010					PARKS - Materials/Supplies			-5.26			
1-1-1100-1102					HST Receivable-Blended			5.26			
1-2-1000-1010					Trade Accounts Payable			-52.82			
101-28116			U		26-Nov-2019	14.74U					
		COOLANT			28-Feb-2020						
1-4-7200-2400					PARKS - Repairs & Maintenance			14.74			
1-4-7200-2400					PARKS - Repairs & Maintenance			-1.47			
1-1-1100-1102					HST Receivable-Blended			1.47			
1-2-1000-1010					Trade Accounts Payable			-14.74			
104-37151			U		28-Nov-2019	118.96U					
		GARBAGE BAGS x3			28-Feb-2020						
1-4-7200-2010					PARKS - Materials/Supplies			118.96			
1-4-7200-2010					PARKS - Materials/Supplies			-11.84			
1-1-1100-1102					HST Receivable-Blended			11.84			
1-2-1000-1010					Trade Accounts Payable			-118.96			
103-49339			U		17-Jan-2020	186.45U					
		KET CUT, PADLOCKS x7			28-Feb-2020						
1-4-7300-2400					HALL - Repairs & Maintenance			186.45			
1-4-7300-2400					HALL - Repairs & Maintenance			-21.45			
1-1-1100-1101					HST Receivable-100%			21.45			
1-2-1000-1010					Trade Accounts Payable			-186.45			
104-39112			U		16-Jan-2020	9.14U					
		HDMI CABLE			28-Feb-2020						
1-4-1200-2015					ADMIN - Office maintenance &			9.14			
1-4-1200-2015					ADMIN - Office maintenance &			-0.91			
1-1-1100-1102					HST Receivable-Blended			0.91			
1-2-1000-1010					Trade Accounts Payable			-9.14			
103-47953			U		16-Dec-2019	14.55U					
		CLOROX, DETERGENT			28-Feb-2020						
1-4-7300-2010					HALL - Materials/Supplies			14.55			
1-4-7300-2010					HALL - Materials/Supplies			-1.67			
1-1-1100-1101					HST Receivable-100%			1.67			

Invoice Audit Trail



AP5260

Date : Mar 05, 2020

Page : 13

Time : 2:47 pm

Fiscal Year: 2020

Fiscal Period: 2

Batch : 21 To 21

Sequence : Supplier Name, Details As Entered

Vendor Code	Invoice Number	Invoice Description	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ WO No.	Cheque # / Pay Date	Discount Terms Paid Code	Amount
		1-2-1000-1010			Trade Accounts Payable				-14.55

No. Of invoices per supplier (23) ...	Total Outstanding :	864.05	Total Paid :	0.00
---------------------------------------	---------------------	--------	--------------	------

**13012 MAGNETAWAN BUILDING CENTRE (ROADS)**

103-27147	U		26-Mar-2019	7.90U	
CHAINSAW FILE			28-Feb-2020		
1-4-3101-2080			J - Small Tools and Supplies		7.90
1-4-3101-2080			J - Small Tools and Supplies		-0.79
1-1-1100-1102			HST Receivable-Blended		0.79
1-2-1000-1010			Trade Accounts Payable		-7.90

101-14422	U		09-Apr-2019	97.70U	
PAPER TOWELS, DETERGENT x2, CLEANER, BRU			28-Feb-2020		
SHES, JUG WATER, CASE WATER					
1-4-3101-2010			J - Materials/Supplies		97.70
1-4-3101-2010			J - Materials/Supplies		-9.72
1-1-1100-1102			HST Receivable-Blended		9.72
1-2-1000-1010			Trade Accounts Payable		-97.70

103-28498	U		23-Apr-2019	85.85U	
SHOVEL, RAKE			28-Feb-2020		
1-4-3101-2080			J - Small Tools and Supplies		85.85
1-4-3101-2080			J - Small Tools and Supplies		-8.54
1-1-1100-1102			HST Receivable-Blended		8.54
1-2-1000-1010			Trade Accounts Payable		-85.85

104-21504	U		30-Apr-2019	5.07U	
CUT KEY			28-Feb-2020		
1-4-3101-2010			J - Materials/Supplies		5.07
1-4-3101-2010			J - Materials/Supplies		-0.50
1-1-1100-1102			HST Receivable-Blended		0.50
1-2-1000-1010			Trade Accounts Payable		-5.07

101-19348	U		08-Jul-2019	6.77U	
ANT BAIT			28-Feb-2020		
1-4-3101-2010			J - Materials/Supplies		6.77
1-4-3101-2010			J - Materials/Supplies		-0.67
1-1-1100-1102			HST Receivable-Blended		0.67
1-2-1000-1010			Trade Accounts Payable		-6.77

103-42251	U		23-Sep-2019	180.24U	
SPRUCE x50, LUMBER CUTTING			28-Feb-2020		
1-4-3240-2070			FL - Repair Parts		180.24
1-4-3240-2070			FL - Repair Parts		-17.93
1-1-1100-1102			HST Receivable-Blended		17.93
1-2-1000-1010			Trade Accounts Payable		-180.24



**Invoice Audit Trail**

Fiscal Year: 2020

Fiscal Period: 2

Batch : 21 To 21

Sequence : Supplier Name, Details As Entered

Vendor Code	Invoice Number	Invoice Description	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ Amount WO No.	Cheque # / Pay Date	Discount Terms Paid Code	Amount
<b>No. Of invoices per supplier (6) ...</b>					<b>Total Outstanding :</b>	383.53	<b>Total Paid :</b>	0.00	
<b>13014</b>	<b>MAGNETAWAN BUILDING CENTRE (LANDFILL)</b>								
101-14063		WINDOW WASHER, UTLITY PAIL, WINDSHIELD W ASHER	U		12-Mar-2019 28-Feb-2020	37.03U			
1-4-4020-2010		LF - Materials/Supplies						37.03	
1-4-4020-2010		LF - Materials/Supplies						-3.68	
1-1-1100-1102		HST Receivable-Blended						3.68	
1-2-1000-1010		Trade Accounts Payable						-37.03	
104-18412		CLEAR POLYCARB	U		12-Jan-2019 28-Feb-2020	59.88U			
1-4-4020-2010		LF - Materials/Supplies						59.88	
1-4-4020-2010		LF - Materials/Supplies						-5.96	
1-1-1100-1102		HST Receivable-Blended						5.96	
1-2-1000-1010		Trade Accounts Payable						-59.88	
103-27981		BATTERIES	U		12-Apr-2019 28-Feb-2020	24.81U			
1-4-4020-2010		LF - Materials/Supplies						24.81	
1-4-4020-2010		LF - Materials/Supplies						-2.46	
1-1-1100-1102		HST Receivable-Blended						2.46	
1-2-1000-1010		Trade Accounts Payable						-24.81	
104-23068		RAINSUIT	U		25-May-2019 28-Feb-2020	39.54U			
1-4-3061-2020		F - Safety-PPE						39.54	
1-4-3061-2020		F - Safety-PPE						-3.93	
1-1-1100-1102		HST Receivable-Blended						3.93	
1-2-1000-1010		Trade Accounts Payable						-39.54	
104-27633		WAS CAN	U		19-Jul-2019 28-Feb-2020	22.59U			
1-4-4030-2010		RECY - Materials/Supplies						22.59	
1-4-4030-2010		RECY - Materials/Supplies						-2.25	
1-1-1100-1102		HST Receivable-Blended						2.25	
1-2-1000-1010		Trade Accounts Payable						-22.59	
104-26745		MAN x2 RETURN	U		09-Jul-2019 28-Feb-2020	-56.48U			
1-4-4030-2010		RECY - Materials/Supplies						-56.48	
1-4-4030-2010		RECY - Materials/Supplies						5.62	
1-1-1100-1102		HST Receivable-Blended						-5.62	
1-2-1000-1010		Trade Accounts Payable						56.48	
103-38427		BATTERIES	U		12-Aug-2019 28-Feb-2020	28.43U			
1-4-4030-2010		RECY - Materials/Supplies						28.43	

Invoice Audit Trail



AP5260

Date : Mar 05, 2020

Page : 15

Time : 2:47 pm

Fiscal Year: 2020

Fiscal Period: 2

Batch : 21 To 21

Sequence : Supplier Name, Details As Entered

Vendor Code

Invoice Number	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ Amount WO No.	Cheque # / Pay Date	Paid Code Amount Date	Discount Terms Amount
1-4-4030-2010			RECY - Materials/Supplies				-2.83
1-1-1100-1102			HST Receivable-Blended				2.83
1-2-1000-1010			Trade Accounts Payable				-28.43
103-39292	U		20-Aug-2019	13.51U			
SHOP TOWELS			28-Feb-2020				
1-4-4020-2010			LF - Materials/Supplies				13.51
1-4-4020-2010			LF - Materials/Supplies				-1.34
1-1-1100-1102			HST Receivable-Blended				1.34
1-2-1000-1010			Trade Accounts Payable				-13.51
103-40940	U		07-Sep-2019	78.48U			
COOLANT x3, FOAM TAPE x3			28-Feb-2020				
1-4-4020-2400			LF - Repairs & Maintenance				78.48
1-4-4020-2400			LF - Repairs & Maintenance				-7.81
1-1-1100-1102			HST Receivable-Blended				7.81
1-2-1000-1010			Trade Accounts Payable				-78.48
104-26905	U		23-Nov-2019	77.38U			
PLYWOOD x3, SCREWS			28-Feb-2020				
1-4-4020-2400			LF - Repairs & Maintenance				77.38
1-4-4020-2400			LF - Repairs & Maintenance				-7.70
1-1-1100-1102			HST Receivable-Blended				7.70
1-2-1000-1010			Trade Accounts Payable				-77.38
<b>No. Of invoices per supplier (10) ...</b>				<b>Total Outstanding :</b>	<b>325.17</b>	<b>Total Paid :</b>	<b>0.00</b>
<b>13023</b>	<b>MANULIFE FINANCIAL</b>						
MAR 2020	U		28-Feb-2020	3410.38U			
MARCH PREMIUMS 2020			28-Feb-2020				
1-4-3101-1010			J - Wages and benefits				867.47
1-4-7200-1010			PARKS - Wages and benefits				314.16
1-4-1200-1010			ADMIN - Wages and benefits				564.86
1-4-4020-1010			LF - Wages and benefits				237.22
1-4-1300-1010			TREAS - Wages and benefits				380.63
1-4-2000-1010			FD - Wages & Benefits-Fire Ch				184.70
1-2-1000-1050			Benefits Payable				119.19
1-2-1000-1050			Benefits Payable				742.15
1-2-1000-1010			Trade Accounts Payable				-3410.38
<b>No. Of invoices per supplier (1) ...</b>				<b>Total Outstanding :</b>	<b>3410.38</b>	<b>Total Paid :</b>	<b>0.00</b>
<b>13013</b>	<b>MAGNETAWAN BUILDING CENTRE (FIRE DEPT.)</b>						
103-29516	U		09-May-2019	15.81U			
HEADLAMPS			28-Feb-2020				
1-4-2014-2070			TR514 - Repairs and testing				15.81
1-4-2014-2070			TR514 - Repairs and testing				-1.57





Invoice Audit Trail

Fiscal Year: 2020

Batch : 21 To 21

Fiscal Period: 2

Sequence : Supplier Name, Details As Entered

Vendor Code	Invoice Number	Invoice Description	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ WO No.	Cheque # / Pay Date	Paid Amount	Discount Code	Terms Date	Amount
	1-1-1100-1102				HST Receivable-Blended			1.57			
	1-2-1000-1010				Trade Accounts Payable			-15.81			
104-22984			U		24-May-2019	101.60U					
		INSECT REPELLENT x9			28-Feb-2020						
	1-4-2000-2010				FD - Materials and Supplies			101.60			
	1-4-2000-2010				FD - Materials and Supplies			-10.11			
	1-1-1100-1102				HST Receivable-Blended			10.11			
	1-2-1000-1010				Trade Accounts Payable			-101.60			
101-16479			U		04-Jun-2019	41.79U					
		KEROSENE, CLEANING SUPPLIES FOR AHMIC			28-Feb-2020						
	1-4-2006-2024				AHMIC STATION - Heating Fuel			-3.71			
	1-1-1100-1102				HST Receivable-Blended			4.16			
	1-2-1000-1010				Trade Accounts Payable			-41.79			
	1-4-2006-2024				AHMIC STATION - Heating Fuel			37.28			
	1-4-2000-2010				FD - Materials and Supplies			-0.45			
	1-4-2000-2010				FD - Materials and Supplies			4.51			
101-19201			U		06-Jul-2019	902.87U					
		FRIDGE REPLACEMENT			28-Feb-2020						
	1-4-2005-7140				MAG STATION - Maintenance			-89.81			
	1-1-1100-1102				HST Receivable-Blended			89.81			
	1-2-1000-1010				Trade Accounts Payable			-902.87			
	1-4-2005-7140				MAG STATION - Maintenance			902.87			
105-2479			U		10-Jul-2019	20.34U					
		PROPANE REFILL - PUBLIC EDUCATION			28-Feb-2020						
	1-4-2003-2010				FP - Prevention materials & sup			-2.02			
	1-1-1100-1102				HST Receivable-Blended			2.02			
	1-2-1000-1010				Trade Accounts Payable			-20.34			
	1-4-2003-2010				FP - Prevention materials & sup			20.34			
103-44194			U		17-Oct-2019	11.29U					
		CREWS			28-Feb-2020						
	1-4-2017-2070				TR517 - Repairs and testing			11.29			
	1-4-2017-2070				TR517 - Repairs and testing			-1.12			
	1-1-1100-1102				HST Receivable-Blended			1.12			
	1-2-1000-1010				Trade Accounts Payable			-11.29			
103-44288			U		18-Oct-2019	173.73U					
		CLEANING SUPPLIES FOR HALL			28-Feb-2020						
	1-4-2005-7140				MAG STATION - Maintenance			-17.28			
	1-1-1100-1102				HST Receivable-Blended			17.28			
	1-2-1000-1010				Trade Accounts Payable			-173.73			
	1-4-2005-7140				MAG STATION - Maintenance			173.73			
103-44289			U		18-Oct-2019	383.84U					
		POLY TAPE, CLOTHES HANGERS, HANDSAW, SOF			28-Feb-2020						



Invoice Audit Trail

Fiscal Year: 2020

Fiscal Period: 2

Batch : 21 To 21

Sequence : Supplier Name, Details As Entered

Vendor Code	Invoice Number	Invoice Description	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ WO No.	Cheque # / Pay Date	Paid Amount	Discount Code	Terms Amount
		T COOLER, DUCT TAPE, SUPER GLUE, MINI PU								
		MP, SANDPAPER								
	1-4-2005-7140				MAG STATION - Maintenance			383.84		
	1-4-2005-7140				MAG STATION - Maintenance			-38.18		
	1-1-1100-1102				HST Receivable-Blended			38.18		
	1-2-1000-1010				Trade Accounts Payable			-383.84		
	104-35182		U		19-Oct-2019	638.22U				
	HALL SUPPLIES				28-Feb-2020					
	1-4-2000-2010				FD - Materials and Supplies			-63.48		
	1-1-1100-1102				HST Receivable-Blended			63.48		
	1-2-1000-1010				Trade Accounts Payable			-638.22		
	1-4-2000-2010				FD - Materials and Supplies			638.22		
	104-36059		U		06-Nov-2019	6.75U				
	RECYCLING BAGS				28-Feb-2020					
	1-4-2000-2010				FD - Materials and Supplies			6.75		
	1-4-2000-2010				FD - Materials and Supplies			-0.67		
	1-1-1100-1102				HST Receivable-Blended			0.67		
	1-2-1000-1010				Trade Accounts Payable			-6.75		
	104-36339		U		12-Nov-2019	79.09U				
	EXTENSION CORD FOR HALL				28-Feb-2020					
	1-4-2005-7140				MAG STATION - Maintenance			-7.87		
	1-1-1100-1102				HST Receivable-Blended			7.87		
	1-2-1000-1010				Trade Accounts Payable			-79.09		
	1-4-2005-7140				MAG STATION - Maintenance			79.09		
	103-46917		U		27-Nov-2019	26.36U				
	AIR LINE REPAIR				28-Feb-2020					
	1-4-2005-7140				MAG STATION - Maintenance			-2.62		
	1-1-1100-1102				HST Receivable-Blended			2.62		
	1-2-1000-1010				Trade Accounts Payable			-26.36		
	1-4-2005-7140				MAG STATION - Maintenance			26.36		
	104-37088		U		27-Nov-2019	17.13U				
	AIR LINE REPAIR				28-Feb-2020					
	1-4-2005-7140				MAG STATION - Maintenance			-1.70		
	1-1-1100-1102				HST Receivable-Blended			1.70		
	1-2-1000-1010				Trade Accounts Payable			-17.13		
	1-4-2005-7140				MAG STATION - Maintenance			17.13		
	103-48092		U		18-Dec-2019	112.97U				
	CERAMIC HEATER FOR AHMIC				28-Feb-2020					
	1-4-2006-7140				AHMIC STATION - Repairs & M			-11.24		
	1-1-1100-1102				HST Receivable-Blended			11.24		
	1-2-1000-1010				Trade Accounts Payable			-112.97		
	1-4-2006-7140				AHMIC STATION - Repairs & M			112.97		



Invoice Audit Trail

Fiscal Year: 2020

Fiscal Period: 2

Batch : 21 To 21

Sequence : Supplier Name, Details As Entered

Vendor Code	Invoice Number	Invoice Description	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ WO No.	Cheque # / Pay Date	Paid Amount	Discount Terms Code Date	Amount
	03-48186	KEROSENE x2 FOR HEATER	U		20-Dec-2019 28-Feb-2020	151.40U				
	1-4-2006-2024				AHMIC STATION - Heating Fuel			-15.06		
	1-1-1100-1102				HST Receivable-Blended			15.06		
	1-2-1000-1010				Trade Accounts Payable			-151.40		
	1-4-2006-2024				AHMIC STATION - Heating Fuel			151.40		

No. Of invoices per supplier (15) ...	Total Outstanding :	2683.19	Total Paid :	0.00
---------------------------------------	---------------------	---------	--------------	------

13021 MAP SUNDRIDGE

	33093/3	GRADER REPAIR -12 VOLT COMMERCIAL	U		29-Oct-2019 28-Feb-2020	436.28U				
	1-4-3211-2070				GR - Repairs			436.28		
	1-4-3211-2070				GR - Repairs			-43.40		
	1-1-1100-1102				HST Receivable-Blended			43.40		
	1-2-1000-1010				Trade Accounts Payable			-436.28		

No. Of invoices per supplier (2) ...	Total Outstanding :	672.29	Total Paid :	0.00
--------------------------------------	---------------------	--------	--------------	------

19020 MERIDIAN FUELS

	31245	MAG FIRE HALL - OIL 567.8 L	U		13-Feb-2020 28-Feb-2020	636.29U				
	1-4-2005-2024				MAG STATION - Heating Fuel			636.29		
	1-4-2005-2024				MAG STATION - Heating Fuel			-63.29		
	1-1-1100-1102				HST Receivable-Blended			63.29		
	1-2-1000-1010				Trade Accounts Payable			-636.29		

No. Of invoices per supplier (2) ...	Total Outstanding :	673.38U	Total Paid :	0.00
--------------------------------------	---------------------	---------	--------------	------

	30215	MAG FIRE HALL - FUEL 567.7 L	U		21-Nov-2019 28-Feb-2020	673.38U				
	1-4-2005-2024				MAG STATION - Heating Fuel			673.38		
	1-4-2005-2024				MAG STATION - Heating Fuel			-66.98		
	1-1-1100-1102				HST Receivable-Blended			66.98		
	1-2-1000-1010				Trade Accounts Payable			-673.38		

No. Of invoices per supplier (2) ...	Total Outstanding :	1309.67	Total Paid :	0.00
--------------------------------------	---------------------	---------	--------------	------

3075 MINISTER OF FINANCE

	0786676672	EHT REMITTANCE MAGNETAWAN HERITAGE CENTRE	U		28-Feb-2020	73.80U				
	019				28-Feb-2020					



**Invoice Audit Trail**

Date : Mar 05, 2020

Fiscal Year: 2020  
Fiscal Period: 2

Batch : 21 To 21  
Sequence : Supplier Name, Details As Entered

Vendor Code	Invoice Number	Invoice Description	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ WO No.	Cheque # / Pay Date	Discount Terms Paid Code	Amount	Date	Amount
	1-2-1000-1010				Trade Accounts Payable				-73.80		
	1-4-7600-1010				HERITAGE - Wages and benef				73.80		

No. Of invoices per supplier (1) ... Total Outstanding : 73.80 Total Paid : 0.00

**13086 MINUTEMAN PRESS**

17132			U		20-Dec-2019	501.72U					
150 RECYCLE BROCHURES					28-Feb-2020						
1-2-1000-1009					Accounts Payable - Clearing ac				501.72		
1-2-1000-1009					Accounts Payable - Clearing ac				-49.91		
1-1-1100-1102					HST Receivable-Blended				49.91		
1-2-1000-1010					Trade Accounts Payable				-501.72		

No. Of invoices per supplier (1) ... Total Outstanding : 501.72 Total Paid : 0.00

**13242 MOORE PROPANE LIMITED**

10001180			U		19-Feb-2020	725.61U					
4855 HWY 520 - PROPANE 1459 L					28-Feb-2020						
1-4-6350-2024					BUILDING - Heating Fuel				725.61		
1-4-6350-2024					BUILDING - Heating Fuel				-83.48		
1-1-1100-1101					HST Receivable-100%				83.48		
1-2-1000-1010					Trade Accounts Payable				-725.61		

No. Of invoices per supplier (1) ... Total Outstanding : 725.61 Total Paid : 0.00

**13334 M&L SUPPLY FIRE & SAFETY**

0000156213			U		25-Jul-2019	2567.79U					
ALUMINUM COUPLINGS x2, FIRE HOSE					28-Feb-2020						
1-4-2000-7132					FD - Equipment Replacement				2567.79		
1-4-2000-7132					FD - Equipment Replacement				-255.42		
1-1-1100-1102					HST Receivable-Blended				255.42		
1-2-1000-1010					Trade Accounts Payable				-2567.79		

0000156542			U		28-May-2019	1756.48U					
ALUMINUM COUPLINGS x6, NOZZLE					28-Feb-2020						
1-4-2000-7132					FD - Equipment Replacement				1756.48		
1-4-2000-7132					FD - Equipment Replacement				-174.71		
1-1-1100-1102					HST Receivable-Blended				174.71		
1-2-1000-1010					Trade Accounts Payable				-1756.48		

000424			U		08-Nov-2019	1475.84U					
FLOATING STRAINER					28-Feb-2020						
1-4-2000-7132					FD - Equipment Replacement				1475.84		
1-4-2000-7132					FD - Equipment Replacement				-146.80		
1-1-1100-1102					HST Receivable-Blended				146.80		
1-2-1000-1010					Trade Accounts Payable				-1475.84		



Invoice Audit Trail

Fiscal Year: 2020

Batch : 21 To 21

Fiscal Period: 2

Sequence : Supplier Name, Details As Entered

Vendor Code	Invoice Number	Invoice Description	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ WO No.	Cheque # / Pay Date	Paid Amount	Discount Terms Code Date	Amount
	00471		U		14-Nov-2019 28-Feb-2020			1316.28U		
	WARD SUCTION									
	I-4-2000-7132	FD - Equipment Replacement						1316.28		
	I-4-2000-7132	FD - Equipment Replacement						-130.93		
	I-1-1100-1102	HST Receivable-Blended						130.93		
	I-2-1000-1010	Trade Accounts Payable						-1316.28		
	01702		U		20-Feb-2020 28-Feb-2020			2338.81U		
	ROSE									
	I-4-2000-7132	FD - Equipment Replacement						2338.81		
	I-4-2000-7132	FD - Equipment Replacement						-232.64		
	I-1-1100-1102	HST Receivable-Blended						232.64		
	I-2-1000-1010	Trade Accounts Payable						-2338.81		
	17065		U		01-Feb-2019 28-Feb-2020			-932.42U		
	OVER PAYMENT CREDIT MEMO									
	I-4-2000-7132	FD - Equipment Replacement						-932.42		
	I-4-2000-7132	FD - Equipment Replacement						92.75		
	I-1-1100-1102	HST Receivable-Blended						-92.75		
	I-2-1000-1010	Trade Accounts Payable						932.42		
	0000156213		U		19-Nov-2019 28-Feb-2020			-1294.65U		
	OVER PAYMENT CREDIT MEMO									
	I-4-2000-7132	FD - Equipment Replacement						-1294.65		
	I-4-2000-7132	FD - Equipment Replacement						128.78		
	I-1-1100-1102	HST Receivable-Blended						-128.78		
	I-2-1000-1010	Trade Accounts Payable						1294.65		
<b>No. Of invoices per supplier (7) ...</b>		<b>Total Outstanding :</b>						<b>7228.13</b>	<b>Total Paid :</b>	<b>0.00</b>
<b>03240</b>	<b>JIM MOORE PETROLEUM</b>									
	41014		U		21-Feb-2020 28-Feb-2020			2172.01U		
	PW GARAGE - CLEAR DIESEL 1899.9 L									
	I-4-3101-2022	J - Clear Diesel Inventory Clear						2172.01		
	I-4-3101-2022	J - Clear Diesel Inventory Clear						-216.05		
	I-1-1100-1102	HST Receivable-Blended						216.05		
	I-2-1000-1010	Trade Accounts Payable						-2172.01		
	40448		U		14-Feb-2020 28-Feb-2020			1137.77U		
	PW GARAGE - DYED DIESEL 1127.9 L									
	I-4-3101-2023	J - Dyed Diesel Inventory Clear						1137.77		
	I-4-3101-2023	J - Dyed Diesel Inventory Clear						-113.17		
	I-1-1100-1102	HST Receivable-Blended						113.17		
	I-2-1000-1010	Trade Accounts Payable						-1137.77		
	40455		U		14-Feb-2020 28-Feb-2020			700.69U		
	COMMUNITY CENTRE - OIL 679.4 L									
	I-4-7300-2024	HALL - Heating Fuel						700.69		



Invoice Audit Trail

Fiscal Year: 2020

Fiscal Period: 2

Batch : 21 To 21

Sequence : Supplier Name, Details As Entered

Vendor Code	Invoice Number	Invoice Description	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ WO No.	Cheque # / Pay Date	Paid Amount	Discount Terms Code Date	Amount
	1-4-7300-2024	HALL - Heating Fuel						-80.61		
	1-1-1100-1101	HST Receivable-100%						80.61		
	1-2-1000-1010	Trade Accounts Payable						-700.69		
40454			U		14-Feb-2020 28-Feb-2020	517.95U				
	1-4-7205-2024	P - Heating Fuel						517.95		
	1-4-7205-2024	P - Heating Fuel						-51.52		
	1-1-1100-1102	HST Receivable-Blended						51.52		
	1-2-1000-1010	Trade Accounts Payable						-517.95		
40456			U		14-Feb-2020 28-Feb-2020	405.01U				
	1-4-7205-2024	P - Heating Fuel						405.01		
	1-4-7205-2024	P - Heating Fuel						-40.28		
	1-1-1100-1102	HST Receivable-Blended						40.28		
	1-2-1000-1010	Trade Accounts Payable						-405.01		
40970			U		21-Feb-2020 28-Feb-2020	370.18U				
	1-4-7213-2022	TRACTOR 2 -Fuel						249.82		
	1-4-7212-2022	TRACTOR 1 - Fuel						120.36		
	1-4-7212-2022	TRACTOR 1 - Fuel						-11.97		
	1-4-7213-2022	TRACTOR 2 -Fuel						-24.85		
	1-1-1100-1102	HST Receivable-Blended						36.82		
	1-2-1000-1010	Trade Accounts Payable						-370.18		
40447			U		14-Feb-2020 28-Feb-2020	2852.94U				
	1-4-3101-2022	J - Clear Diesel Inventory Clear						2852.94		
	1-4-3101-2022	J - Clear Diesel Inventory Clear						-283.78		
	1-1-1100-1102	HST Receivable-Blended						283.78		
	1-2-1000-1010	Trade Accounts Payable						-2852.94		
No. of invoices per supplier (7) ...		Total Outstanding :		8156.55	Total Paid :		0.00			
4062	NEAR NORTH INDUSTRIAL SOLUTIONS									
6296			U		25-Feb-2020 28-Feb-2020	827.75U				
	1-4-3240-2070	FL - Repair Parts						-82.34		
	1-1-1100-1102	HST Receivable-Blended						82.34		
	1-2-1000-1010	Trade Accounts Payable						-827.75		
	1-4-3240-2070	FL - Repair Parts						827.75		
6342			U		26-Feb-2020 28-Feb-2020	60.70U				
	1-4-3219-2070	LOADER - Repairs						-6.04		
	1-1-1100-1102	HST Receivable-Blended						6.04		



**Invoice Audit Trail**

Fiscal Year: 2020

Fiscal Period: 2

Batch : 21 To 21

Sequence : Supplier Name, Details As Entered

Vendor Code	Invoice Number	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ WO No.	Cheque # / Pay Date	Discount Terms Paid Code	Amount	Date	Amount
	1-2-1000-1010			Trade Accounts Payable				-60.70		
	1-4-3219-2070			LOADER - Repairs				60.70		

No. Of invoices per supplier (2) ...	Total Outstanding :	888.45	Total Paid :	0.00
--------------------------------------	---------------------	--------	--------------	------

**14063 NEAR NORTH LABORATORIES INC.**

76237	U		21-Feb-2020	104.75U						
WATER TESTING FEBRUARY 2020										
			28-Feb-2020							
1-4-4300-2010			W-SYS - Materials/Supplies					-10.42		
1-2-1000-1010			Trade Accounts Payable					-104.75		
1-4-4300-2010			W-SYS - Materials/Supplies					104.75		
1-1-1100-1102			HST Receivable-Blended					10.42		

No. Of invoices per supplier (1) ...	Total Outstanding :	104.75	Total Paid :	0.00
--------------------------------------	---------------------	--------	--------------	------

**06003 NORTHERN NERDS**

0001031	U		21-Feb-2020	1028.30U						
FEBRUARY IT SERVICE, MAINTENANCE FEB 12, FEB 20										
			28-Feb-2020							
1-4-1200-2130			ADMIN - Computer expenses					1028.30		
1-4-1200-2130			ADMIN - Computer expenses					-102.28		
1-1-1100-1102			HST Receivable-Blended					102.28		
1-2-1000-1010			Trade Accounts Payable					-1028.30		
-----										
0001030	U		20-Feb-2020	2938.00U						
SERVERS & INSTALLATION, 5 USER LICENSES										
			28-Feb-2020							
1-4-1200-8000			ADMIN - Capital Expenditures					2938.00		
1-4-1200-8000			ADMIN - Capital Expenditures					-292.24		
1-1-1100-1102			HST Receivable-Blended					292.24		
1-2-1000-1010			Trade Accounts Payable					-2938.00		

No. Of invoices per supplier (2) ...	Total Outstanding :	3966.30	Total Paid :	0.00
--------------------------------------	---------------------	---------	--------------	------

**15001 ONTARIO MUNICIPAL EMPLOYEES**

FEB 28	U		28-Feb-2020	18152.82U						
GROUP 336500 FEBRUARY 2020 REMITTANCE										
			28-Feb-2020							
1-2-1000-1022			OMERS Payable					18152.82		
1-2-1000-1010			Trade Accounts Payable					-18152.82		

No. Of invoices per supplier (1) ...	Total Outstanding :	18152.82	Total Paid :	0.00
--------------------------------------	---------------------	----------	--------------	------

**15088 ONTARIO ASSOCIATION OF FIRE CHIEFS**

58794	U		28-Feb-2020	288.15U						
2020 Oafa MEMBERSHIP										
			28-Feb-2020							
1-4-2000-1320			FD - Memberships					-28.66		
1-1-1100-1102			HST Receivable-Blended					28.66		



Invoice Audit Trail

Fiscal Year: 2020

Batch : 21 To 21

Fiscal Period: 2

Sequence : Supplier Name, Details As Entered

Vendor Code	Invoice Number	Invoice Description	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ WO No.	Cheque # / Pay Date	Discount Terms Paid Code	Amount	Date	Amount
	I-2-1000-1010				Trade Accounts Payable				-288.15		
	I-4-2000-1320				FD - Memberships				288.15		

No. Of invoices per supplier (1) ... Total Outstanding : 288.15 Total Paid : 0.00

5068 ORKIN CANADA CORPORATION

I-2-1149227	U				14-Feb-2020	240.13U					
		FEBRUARY WASHROOM CARE & PEST CONTROL			28-Feb-2020						
I-4-7300-2400					HALL - Repairs & Maintenance				240.13		
I-4-7300-2400					HALL - Repairs & Maintenance				-27.63		
I-1-1100-1101					HST Receivable-100%				27.63		
I-2-1000-1010					Trade Accounts Payable				-240.13		

No. Of invoices per supplier (1) ... Total Outstanding : 240.13 Total Paid : 0.00

8035 RUSSELL CHRISTIE LLP

I-3-283-349	U				21-Feb-2020	1377.53U					
		FRASER STEPLAN - PLANNING FEES			28-Feb-2020						
I-1-1100-1169					A/R-Fraser				1377.53		
I-1-1100-1169					A/R-Fraser				-137.02		
I-1-1100-1102					HST Receivable-Blended				137.02		
I-2-1000-1010					Trade Accounts Payable				-1377.53		

No. Of invoices per supplier (1) ... Total Outstanding : 1377.53 Total Paid : 0.00

9071 ROBINSON, STEVEN G

I-00782002203	U				20-Feb-2020	62.69U					
		REIMBURSE FOR TRUCK #10 - AIR FRESHENER, SEAT COVERS			28-Feb-2020						
I-4-7210-2070					TR10 - Repairs				-6.23		
I-1-1100-1102					HST Receivable-Blended				6.23		
I-2-1000-1010					Trade Accounts Payable				-62.69		
I-4-7210-2070					TR10 - Repairs				62.69		

No. Of invoices per supplier (1) ... Total Outstanding : 62.69 Total Paid : 0.00

9086 ROYAL BANK VISA

EB 28	U				28-Feb-2020	11.02U					
		REGISTERED MAIL BUILDING			28-Feb-2020						
I-4-2100-2010					CBO - Materials/Supplies				11.02		
I-4-2100-2010					CBO - Materials/Supplies				-1.10		
I-1-1100-1102					HST Receivable-Blended				1.10		
I-2-1000-1010					Trade Accounts Payable				-11.02		

EB 20	U				20-Feb-2020	11.02U					
		REGISTERED MAIL			28-Feb-2020						





**Invoice Audit Trail**

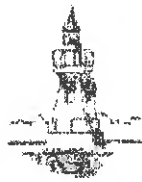
Fiscal Year: 2020

Fiscal Period: 2

Batch : 21 To 21

Sequence : Supplier Name, Details As Entered

Vendor Code	Invoice Number	Invoice Description	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ WO No.	Cheque # / Pay Date	Paid Amount	Discount Code	Terms Amount
	1-4-2200-2010				BLEO - Materials/Supplies			11.02		
	1-4-2200-2010				BLEO - Materials/Supplies			-1.10		
	1-1-1100-1102				HST Receivable-Blended			1.10		
	1-2-1000-1010				Trade Accounts Payable			-11.02		
E0400A7GKL			U		11-Feb-2020	215.77U				
MICROSOFT SERVICES					28-Feb-2020					
	1-4-1200-8000				ADMIN - Capital Expenditures			215.77		
	1-4-1200-8000				ADMIN - Capital Expenditures			-21.46		
	1-1-1100-1102				HST Receivable-Blended			21.46		
	1-2-1000-1010				Trade Accounts Payable			-215.77		
1660-9986			U		28-Feb-2020	23.26U				
CONCUSSION MANAGEMENT INC					28-Feb-2020					
	1-4-2600-2400				COM - Recreation			23.26		
	1-4-2600-2400				COM - Recreation			-2.32		
	1-1-1100-1102				HST Receivable-Blended			2.32		
	1-2-1000-1010				Trade Accounts Payable			-23.26		
<b>No. Of invoices per supplier (4) ...</b>		<b>Total Outstanding :</b>				261.07	<b>Total Paid :</b>	0.00		
19008	<b>SDB TRUCK &amp; EQUIPMENT REPAIRS</b>									
	11171		U		28-Feb-2020	169.50U				
	TRUCK #27 - MONTHLY INSPECTION				28-Feb-2020					
	1-4-3227-2070				TR27 - Repairs			169.50		
	1-4-3227-2070				TR27 - Repairs			-16.86		
	1-1-1100-1102				HST Receivable-Blended			16.86		
	1-2-1000-1010				Trade Accounts Payable			-169.50		
	11170		U		28-Feb-2020	169.50U				
	TRUCK #28 - MONTHLY INSPECTION				28-Feb-2020					
	1-4-3228-2070				TR28 - Repairs			169.50		
	1-4-3228-2070				TR28 - Repairs			-16.86		
	1-1-1100-1102				HST Receivable-Blended			16.86		
	1-2-1000-1010				Trade Accounts Payable			-169.50		
	11169		U		20-Feb-2020	565.00U				
	TRUCK #29 - MONTHLY INSPECTION				28-Feb-2020					
	1-4-3229-2070				TR29 - Repairs			565.00		
	1-4-3229-2070				TR29 - Repairs			-56.20		
	1-1-1100-1102				HST Receivable-Blended			56.20		
	1-2-1000-1010				Trade Accounts Payable			-565.00		
	11173		U		20-Feb-2020	169.50U				
	TRUCK #22 - MONTHLY INSPECTION				28-Feb-2020					
	1-4-3222-2070				TR22 - Repairs			169.50		
	1-4-3222-2070				TR22 - Repairs			-16.86		
	1-1-1100-1102				HST Receivable-Blended			16.86		



Invoice Audit Trail

Date : Mar 05, 2020

Fiscal Year: 2020  
Fiscal Period: 2

Batch : 21 To 21  
Sequence : Supplier Name, Details As Entered

Vendor Code	Invoice Number	Invoice Description	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ WO No.	Cheque # / Pay Date	Discount Terms Paid Code	Amount	Date	Amount
	2-1000-1010	Trade Accounts Payable							-169.50		
	1168		U		20-Feb-2020	101.70U					
	TRUCK #12 - MONTHLY INSPECTION				28-Feb-2020						
	4-7218-2070	TR12 - Repairs							101.70		
	4-7218-2070	TR12 - Repairs							-10.12		
	1-1100-1102	HST Receivable-Blended							10.12		
	2-1000-1010	Trade Accounts Payable							-101.70		

No. Of invoices per supplier (5) ... Total Outstanding : 1175.20 Total Paid : 0.00

9037 SLING-CHOKER MFG. (NORTH BAY) LTD.

	0866		U		18-Feb-2020	705.64U					
	WRC CABLE, STD THIMBLE, ROPE CLIP				28-Feb-2020						
	4-3222-2070	TR22 - Repairs							141.13		
	4-3224-2070	TR24 - Repairs							141.13		
	4-3227-2070	TR27 - Repairs							141.13		
	4-3228-2070	TR28 - Repairs							141.12		
	4-3229-2070	TR29 - Repairs							141.13		
	4-3224-2070	TR24 - Repairs							-14.04		
	4-3227-2070	TR27 - Repairs							-14.04		
	4-3228-2070	TR28 - Repairs							-14.04		
	4-3229-2070	TR29 - Repairs							-14.04		
	4-3222-2070	TR22 - Repairs							-14.04		
	1-1100-1102	HST Receivable-Blended							70.20		
	2-1000-1010	Trade Accounts Payable							-705.64		

No. Of invoices per supplier (1) ... Total Outstanding : 705.64 Total Paid : 0.00

9087 SOHM, MELISSA

	EB 28		U		28-Feb-2020	275.00U					
	FACE PAINTING - FAMILY FUN DAY				28-Feb-2020						
	4-2600-2015	COM - Events							275.00		
	2-1000-1010	Trade Accounts Payable							-275.00		

No. Of invoices per supplier (1) ... Total Outstanding : 275.00 Total Paid : 0.00

9055 STAPLES BUSINESS ADVANTAGE

	2685457		U		20-Feb-2020	469.30U					
	HANGING FOLDERS, TABS, LEGAL ENVELOPES,				28-Feb-2020						
	FILE FOLDER TABS										
	4-2100-2010	CBO - Materials/Supplies							335.56		
	4-1300-2010	TREAS - Taxation Materials							133.74		
	4-1300-2010	TREAS - Taxation Materials							-13.31		
	4-2100-2010	CBO - Materials/Supplies							-33.37		
	1-1100-1102	HST Receivable-Blended							46.68		



**Invoice Audit Trail**

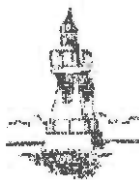
Fiscal Year: 2020

Fiscal Period: 2

Batch : 21 To 21

Sequence : Supplier Name, Details As Entered

Vendor Code	Invoice Number	Invoice Description	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ WO No.	Cheque # / Pay Date	Discount Terms Paid Code	Amount	Date	Amount
	1-2-1000-1010	Trade Accounts Payable							-469.30		
51154183		DESK CHAIR	U		13-Aug-2019 28-Feb-2020	161.24U					
	1-2-1000-1009	Accounts Payable - Clearing ac							161.24		
	1-2-1000-1009	Accounts Payable - Clearing ac							-16.04		
	1-1-1100-1102	HST Receivable-Blended							16.04		
	1-2-1000-1010	Trade Accounts Payable							-161.24		
51905987		OFFICE FILING CABINET	U		13-Nov-2019 28-Feb-2020	960.04U					
	1-2-1000-1009	Accounts Payable - Clearing ac							960.04		
	1-2-1000-1009	Accounts Payable - Clearing ac							-95.50		
	1-1-1100-1102	HST Receivable-Blended							95.50		
	1-2-1000-1010	Trade Accounts Payable							-960.04		
51645511		ENVELOPES,	U		10-Oct-2019 28-Feb-2020	108.01U					
	1-2-1000-1009	Accounts Payable - Clearing ac							108.01		
	1-2-1000-1009	Accounts Payable - Clearing ac							-10.75		
	1-1-1100-1102	HST Receivable-Blended							10.75		
	1-2-1000-1010	Trade Accounts Payable							-108.01		
51404357		BYLAW EVIDENCE NOTEBOOKS x10	U		13-Sep-2019 28-Feb-2020	112.89U					
	1-2-1000-1009	Accounts Payable - Clearing ac							112.89		
	1-2-1000-1009	Accounts Payable - Clearing ac							-11.23		
	1-1-1100-1102	HST Receivable-Blended							11.23		
	1-2-1000-1010	Trade Accounts Payable							-112.89		
52232649		2020 AGENDA	U		23-Dec-2019 28-Feb-2020	35.35U					
	1-4-3101-2120	J - Office							35.35		
	1-4-3101-2120	J - Office							-3.52		
	1-1-1100-1102	HST Receivable-Blended							3.52		
	1-2-1000-1010	Trade Accounts Payable							-35.35		
<b>No. Of Invoices per supplier (6) ...</b>			<b>Total Outstanding :</b>			1846.83	<b>Total Paid :</b>			0.00	
<b>16059</b>	<b>WASTE CONNECTIONS OF CANADA INC.</b>										
7113-0000295033		CHAPMAN & CROFT WASTE DISPOSAL JANUARY 2020	U		31-Jan-2020 28-Feb-2020	10808.33U					
	1-4-4010-4010	GARBAGE - Contracts							1869.31		
	1-4-4030-4012	RECY - Recycling Curbside							2093.17		
	1-4-4020-4022	LF - Mattress disposal							2482.39		
	1-4-4030-4014	RECY - Recycling Depot							4363.46		
	1-4-4030-4014	RECY - Recycling Depot							-434.03		



**Invoice Audit Trail**

Fiscal Year: 2020

Batch : 21 To 21

Fiscal Period: 2

Sequence : Supplier Name, Details As Entered

Vendor Code	Invoice Number	Invoice Description	Status	P O #	Invoice Date/ Due Date	Invoice Amount	Posted/ WO No.	Cheque # / Pay Date	Discount Terms Paid Code	Amount
	1-4-4020-4022	LF - Mattress disposal								-246.92
	1-4-4030-4012	RECY - Recycling Curbside								-208.21
	1-4-4010-4010	GARBAGE - Contracts								-185.94
	1-1-1100-1102	HST Receivable-Blended								1075.10
	1-2-1000-1010	Trade Accounts Payable								-10808.33

No. Of Invoices per supplier (1) ... Total Outstanding : 10808.33 Total Paid : 0.00

**23031 WIGNALL, MARK**

00154652	U		21-Feb-2020	113.75U						
DZ TEST			28-Feb-2020							
1-4-2002-2054			FT - Licencing & medical tests							90.00
1-4-2002-2054			FT - Licencing & medical tests							23.75
1-4-2002-2054			FT - Licencing & medical tests							-11.31
1-1-1100-1102			HST Receivable-Blended							11.31
1-2-1000-1010			Trade Accounts Payable							-113.75

No. Of invoices per supplier (1) ... Total Outstanding : 113.75 Total Paid : 0.00

**23074 WPCI**

307807	U		23-Dec-2019	410.08U						
HARDWARE UPGRADE			28-Feb-2020							
1-4-7205-2052			P - Cell Telephone							410.08
1-4-7205-2052			P - Cell Telephone							-40.79
1-1-1100-1102			HST Receivable-Blended							40.79
1-2-1000-1010			Trade Accounts Payable							-410.08

309803	U		21-Feb-2020	283.56U						
HARDWARE UPGRADE - J. READMAN			28-Feb-2020							
1-4-2000-2052			FD - Cell Telephone							283.56
1-4-2000-2052			FD - Cell Telephone							-28.20
1-1-1100-1102			HST Receivable-Blended							28.20
1-2-1000-1010			Trade Accounts Payable							-283.56

No. Of invoices per supplier (2) ... Total Outstanding : 693.64 Total Paid : 0.00

**23010 WORKPLACE SAFETY & INSURANCE BOARD**

FEB 2020	U		28-Feb-2020	3485.14U						
FEBRUARY REMITTANCE 2020			28-Feb-2020							
1-2-1000-1046			WSIB Payable							2888.89
1-4-2001-1010			FV - Wages & Benefits-volunte							596.25
1-2-1000-1010			Trade Accounts Payable							-3485.14

No. Of Invoices per supplier (1) ... Total Outstanding : 3485.14 Total Paid : 0.00

**18083 ROYAL BANK VISA**



**Invoice Audit Trail**

Fiscal Year: 2020

Fiscal Period: 2

Batch : 21 To 21

Sequence : Supplier Name, Details As Entered

Vendor Code	Invoice Number	Invoice Description	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ WO No.	Cheque # / Pay Date	Discount Terms Paid Code	Amount	Date	Amount
	FEB 28		U		28-Feb-2020				1084.80U		
	2020 SOILS & PAVEMENTS COURSE - M. TOWLE				28-Feb-2020						
	R										
	1-4-3101-2010	J - Materials/Supplies							1084.80		
	1-4-3101-2010	J - Materials/Supplies							-107.90		
	1-1-1100-1102	HST Receivable-Blended							107.90		
	1-2-1000-1010	Trade Accounts Payable							-1084.80		
	05192		U		23-Feb-2020				177.00U		
	OGRA ROOM				28-Feb-2020						
	1-4-3101-1310	J - Conferences/Trade Shows							177.00		
	1-4-3101-1310	J - Conferences/Trade Shows							-17.60		
	1-1-1100-1102	HST Receivable-Blended							17.60		
	1-2-1000-1010	Trade Accounts Payable							-177.00		
	2101893205		U		30-Jan-2020				507.76U		
	MESSER LEASE RENEWAL OXYGEN				28-Feb-2020						
	1-4-3101-2080	J - Small Tools and Supplies							-50.50		
	1-1-1100-1102	HST Receivable-Blended							50.50		
	1-2-1000-1010	Trade Accounts Payable							-507.76		
	1-4-3101-2080	J - Small Tools and Supplies							507.76		
	2101891260		U		30-Jan-2020				18.08U		
	MESSER CYLINDER UTILIZATION FEE				28-Feb-2020						
	1-4-3101-2080	J - Small Tools and Supplies							-1.80		
	1-1-1100-1102	HST Receivable-Blended							1.80		
	1-2-1000-1010	Trade Accounts Payable							-18.08		
	1-4-3101-2080	J - Small Tools and Supplies							18.08		
	210508895		U		30-Oct-2019				29.04U		
	MESSER RENTAL CHARGE OXYGEN				28-Feb-2020						
	1-4-3101-2080	J - Small Tools and Supplies							-2.89		
	1-1-1100-1102	HST Receivable-Blended							2.89		
	1-2-1000-1010	Trade Accounts Payable							-29.04		
	1-4-3101-2080	J - Small Tools and Supplies							29.04		
	2101642397		U		28-Nov-2019				29.04U		
	MESSER OXYGEN RENTAL				28-Feb-2020						
	1-4-3101-2080	J - Small Tools and Supplies							-2.89		
	1-1-1100-1102	HST Receivable-Blended							2.89		
	1-2-1000-1010	Trade Accounts Payable							-29.04		
	1-4-3101-2080	J - Small Tools and Supplies							29.04		
	2101764677		U		28-Dec-2019				29.04U		
	MESSER OXYGEN RENTAL				28-Feb-2020						
	1-4-3101-2080	J - Small Tools and Supplies							-2.89		
	1-1-1100-1102	HST Receivable-Blended							2.89		
	1-2-1000-1010	Trade Accounts Payable							-29.04		
	1-4-3101-2080	J - Small Tools and Supplies							29.04		



**Invoice Audit Trail**

Fiscal Year: 2020

Batch : 19 To 19

Fiscal Period: 3

Sequence : Supplier Name, Details As Entered

Vendor Code	Invoice Number	Invoice Description	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ Amount WO No.	Cheque # / Pay Date	Discount Terms Paid Code	Amount
<b>2069 BEAM CONSTRUCTION CO LTD</b>									
19-1474			U		19-Feb-2020	48747.78U			
MILLER ROAD - BRIDGE #18 REPLACEMENT									
4-3011-8000					02-Mar-2020				
					A - Culvert/Bridges- Capital			48747.78	
4-3011-8000					A - Culvert/Bridges- Capital			-4848.89	
1-1100-1102					HST Receivable-Blended			4848.89	
2-1000-1010					Trade Accounts Payable			-48747.78	

No. Of invoices per supplier (1) ...	Total Outstanding :	48747.78	Total Paid :	0.00
Total No. Of invoices processed (1) ...	Total Outstanding :	48747.78	Total Paid :	0.00

Beam. (B)



**Invoice Audit Trail**

Date : Mar 13, 2020

Time : 12:13 pm

Fiscal Year: 2020

Fiscal Period: 3

Batch : 25 To 25

Sequence : Supplier Name, Details As Entered

Vendor Code					Discount Terms			
Invoice Number	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ WO No.	Cheque # / Pay Date	Paid Amount	Code Date	Amount
Invoice Description								
<b>01015 ADAMS BROS. CONSTRUCTION LTD.</b>								
129304	U		03-Mar-2020	339.00U				
MONTHLY WASHROOM RENTALS MAR 3 - MAR 31, 2020 CHAPMAN & CROFT								
1-4-4030-2015			RECY - Latrine Rentals/Cleanir			169.50		
1-4-4020-2020			LF - Latrine Rentals/Cleaning			169.50		
1-4-4020-2020			LF - Latrine Rentals/Cleaning			-16.86		
1-4-4030-2015			RECY - Latrine Rentals/Cleanir			-16.86		
1-1-1100-1102			HST Receivable-Blended			33.72		
1-2-1000-1010			Trade Accounts Payable			-339.00		
<b>No. Of Invoices per supplier (1) ...</b>				<b>Total Outstanding :</b>	339.00	<b>Total Paid :</b>	0.00	

<b>01184 AHMIC MARINE LTD.</b>								
2020-031	U		29-Feb-2020	62.34U				
LANDFILL SUPPLIES								
1-4-4030-2010			RECY - Materials/Supplies			31.17		
1-4-4020-2010			LF - Materials/Supplies			31.17		
1-4-4020-2010			LF - Materials/Supplies			-3.10		
1-4-4030-2010			RECY - Materials/Supplies			-3.10		
1-1-1100-1102			HST Receivable-Blended			6.20		
1-2-1000-1010			Trade Accounts Payable			-62.34		
<b>2020-032</b>								
GAS CANS	U		29-Feb-2020	118.56U				
18-Mar-2020								
1-4-7200-2022			PARKS - Equipment Fuel			118.56		
1-4-7200-2022			PARKS - Equipment Fuel			-11.79		
1-1-1100-1102			HST Receivable-Blended			11.79		
1-2-1000-1010			Trade Accounts Payable			-118.56		
<b>No. Of invoices per supplier (2) ...</b>				<b>Total Outstanding :</b>	180.90	<b>Total Paid :</b>	0.00	

<b>01035 AIRD &amp; BERLIS LLP</b>								
651678	U		29-Nov-2019	1113.05U				
18-Mar-2020								
LEGAL FEES - ACCOUNT 651678								
1-4-2100-2210			CBO - Legal Fees			1113.05		
1-4-2100-2210			CBO - Legal Fees			-110.71		
1-1-1100-1102			HST Receivable-Blended			110.71		
1-2-1000-1010			Trade Accounts Payable			-1113.05		
<b>49152 - 149102</b>								
LEGAL FEES - DROST	U		28-Feb-2020	1017.00U				
18-Mar-2020								
1-4-2100-2210			CBO - Legal Fees			1017.00		
1-4-2100-2210			CBO - Legal Fees			-101.16		
1-1-1100-1102			HST Receivable-Blended			101.16		
1-2-1000-1010			Trade Accounts Payable			-1017.00		

## Invoice Audit Trail

Date : Mar 13, 2020

Time : 12:13 pm

Fiscal Year: 2020

Fiscal Period: 3

Batch : 25 To 25

Sequence : Supplier Name, Details As Entered

Vendor Code	Invoice Number	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ WO No.	Cheque # / Pay Date	Discount Terms Paid Code	Amount	Amount
	49152 - 154796	U		28-Feb-2020	285.33U				
	DROST FILE - LEGAL FEES			18-Mar-2020					
	1-4-2100-2210			CBO - Legal Fees				285.33	
	1-4-2100-2210			CBO - Legal Fees				-28.39	
	1-1-1100-1102			HST Receivable-Blended				28.39	
	1-2-1000-1010			Trade Accounts Payable				-285.33	

No. Of Invoices per supplier (3) ... Total Outstanding : 2415.38 Total Paid : 0.00

## 01135 ARNSTEIN LAWN AND GARDEN COMPANY INC.

	01-95721	U		10-Mar-2020	3499.12U				
	TRACTOR #1 MAINTENANCE			18-Mar-2020					
	1-4-7212-2070			TRACTOR 1 - Repairs				3499.12	
	1-4-7212-2070			TRACTOR 1 - Repairs				-348.05	
	1-1-1100-1102			HST Receivable-Blended				348.05	
	1-2-1000-1010			Trade Accounts Payable				-3499.12	

No. Of Invoices per supplier (1) ... Total Outstanding : 3499.12 Total Paid : 0.00

## 13144 MAGNETAWAN BAIT &amp; TACKLE (PUBLIC WORKS)

	0001104850	U		09-Feb-2020	26.56U				
	FUEL 22 L			18-Mar-2020					
	1-4-3101-2080			J - Small Tools and Supplies				26.56	
	1-4-3101-2080			J - Small Tools and Supplies				-2.65	
	1-1-1100-1102			HST Receivable-Blended				2.65	
	1-2-1000-1010			Trade Accounts Payable				-26.56	

	0001102017	U		17-Jan-2020	28.45U				
	FUEL 23 L			18-Mar-2020					
	1-4-4030-2010			RECY - Materials/Supplies				28.45	
	1-4-4030-2010			RECY - Materials/Supplies				-2.83	
	1-1-1100-1102			HST Receivable-Blended				2.83	
	1-2-1000-1010			Trade Accounts Payable				-28.45	

	0001101816	U		15-Jan-2020	115.54U				
	FUEL 92 L			18-Mar-2020					
	1-4-3220-2022			TR20 - Fuel				115.54	
	1-4-3220-2022			TR20 - Fuel				-11.49	
	1-1-1100-1102			HST Receivable-Blended				11.49	
	1-2-1000-1010			Trade Accounts Payable				-115.54	

	0001105081	U		11-Feb-2020	18.03U				
	BATTERIES FOR LANDFILL CAMERA			18-Mar-2020					
	1-4-4020-2010			LF - Materials/Supplies				18.03	
	1-4-4020-2010			LF - Materials/Supplies				-1.79	
	1-1-1100-1102			HST Receivable-Blended				1.79	
	1-2-1000-1010			Trade Accounts Payable				-18.03	



## Invoice Audit Trail

Fiscal Year: 2020

Fiscal Period: 3



AP5260

Date : Mar 13, 2020

Page : 3

Time : 12:13 pm

Batch : 25 To 25

Sequence : Supplier Name, Details As Entered

Vendor Code	Invoice Number	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ Amount WO No.	Cheque # / Pay Date	Discount Terms Paid Code	Amount
0001102328	FUEL 78 L	U		20-Jan-2020 18-Mar-2020	97.02U			
	1-4-3220-2022			TR20 - Fuel			97.02	
	1-4-3220-2022			TR20 - Fuel			-9.65	
	1-1-1100-1102			HST Receivable-Blended			9.65	
	1-2-1000-1010			Trade Accounts Payable			-97.02	
0001102379	CREAMER x2	U		20-Jan-2020 18-Mar-2020	9.58U			
	1-4-3101-2010			J - Materials/Supplies			9.58	
	1-2-1000-1010			Trade Accounts Payable			-9.58	
0001104855	CASE WATER	U		09-Feb-2020 18-Mar-2020	5.99U			
	1-4-3101-2010			J - Materials/Supplies			5.99	
	1-2-1000-1010			Trade Accounts Payable			-5.99	
0001103466	FUEL 80 L	U		29-Jan-2020 18-Mar-2020	100.23U			
	1-4-3220-2022			TR20 - Fuel			100.23	
	1-4-3220-2022			TR20 - Fuel			-9.97	
	1-1-1100-1102			HST Receivable-Blended			9.97	
	1-2-1000-1010			Trade Accounts Payable			-100.23	
0001103402	CREAMER x2	U		28-Jan-2020 18-Mar-2020	9.58U			
	1-4-3101-2010			J - Materials/Supplies			9.58	
	1-2-1000-1010			Trade Accounts Payable			-9.58	
0001104258	FUEL 76 L	U		04-Feb-2020 18-Mar-2020	94.45U			
	1-4-3220-2022			TR20 - Fuel			94.45	
	1-4-3220-2022			TR20 - Fuel			-9.40	
	1-1-1100-1102			HST Receivable-Blended			9.40	
	1-2-1000-1010			Trade Accounts Payable			-94.45	
0001107246	FUEL 81 L	U		25-Feb-2020 18-Mar-2020	96.65U			
	1-4-3220-2022			TR20 - Fuel			96.65	
	1-4-3220-2022			TR20 - Fuel			-9.61	
	1-1-1100-1102			HST Receivable-Blended			9.61	
	1-2-1000-1010			Trade Accounts Payable			-96.65	
0001101691	CREAMER x2, COFFEE	U		14-Jan-2020 18-Mar-2020	14.79U			
	1-4-3101-2010			J - Materials/Supplies			14.79	
	1-4-3101-2010			J - Materials/Supplies			-0.26	
	1-1-1100-1102			HST Receivable-Blended			0.26	
	1-2-1000-1010			Trade Accounts Payable			-14.79	

## Invoice Audit Trail

Date : Mar 13, 2020

Time : 12:13 pm

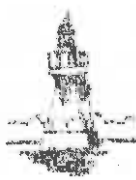
Fiscal Year: 2020

Fiscal Period: 3

Batch : 25 To 25

Sequence : Supplier Name, Details As Entered

Vendor Code	Invoice Number	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ WO No.	Cheque # / Pay Date	Discount Terms Paid Code	Amount	Date	Amount
	0001105244	U		12-Feb-2020	122.55U					
	FUEL 103 L			18-Mar-2020						
	1-4-3220-2022			TR20 - Fuel				122.55		
	1-4-3220-2022			TR20 - Fuel				-12.19		
	1-1-1100-1102			HST Receivable-Blended				12.19		
	1-2-1000-1010			Trade Accounts Payable				-122.55		
	0001102772	U		23-Jan-2020	114.26U					
	FUEL 91 L			18-Mar-2020						
	1-4-3220-2022			TR20 - Fuel				114.26		
	1-4-3220-2022			TR20 - Fuel				-11.36		
	1-1-1100-1102			HST Receivable-Blended				11.36		
	1-2-1000-1010			Trade Accounts Payable				-114.26		
	0001102363	U		20-Jan-2020	27.97U					
	FUEL 20 L			18-Mar-2020						
	1-4-4020-2010			LF - Materials/Supplies				27.97		
	1-4-4020-2010			LF - Materials/Supplies				-2.78		
	1-1-1100-1102			HST Receivable-Blended				2.78		
	1-2-1000-1010			Trade Accounts Payable				-27.97		
	0001106474	U		20-Feb-2020	121.37U					
	FUEL 102 L			18-Mar-2020						
	1-4-3220-2022			TR20 - Fuel				121.37		
	1-4-3220-2022			TR20 - Fuel				-12.07		
	1-1-1100-1102			HST Receivable-Blended				12.07		
	1-2-1000-1010			Trade Accounts Payable				-121.37		
No. Of Invoices per supplier (16) ...				Total Outstanding :	1003.02	Total Paid :		0.00		
13143	MAGNETAWAN BAIT & TACKLE (PARKS)									
	0001102244	U		15-Feb-2020	75.68U					
	FUEL 61 L			18-Mar-2020						
	1-4-7210-2022			TR10 - Fuel				75.68		
	1-4-7210-2022			TR10 - Fuel				-7.53		
	1-1-1100-1102			HST Receivable-Blended				7.53		
	1-2-1000-1010			Trade Accounts Payable				-75.68		
	0001105606	U		15-Feb-2020	88.68U					
	FUEL 75 L			18-Mar-2020						
	1-4-7210-2022			TR10 - Fuel				88.68		
	1-4-7210-2022			TR10 - Fuel				-8.82		
	1-1-1100-1102			HST Receivable-Blended				8.82		
	1-2-1000-1010			Trade Accounts Payable				-88.68		
	0001103240	U		27-Jan-2020	107.55U					
	FUEL 86 L			18-Mar-2020						
	1-4-7210-2022			TR10 - Fuel				107.55		
	1-4-7210-2022			TR10 - Fuel				-10.70		



**Invoice Audit Trail**

Fiscal Year: 2020

Fiscal Period: 3

Batch : 25 To 25

Sequence : Supplier Name, Details As Entered

Vendor Code	Invoice Number	Invoice Description	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ WO No.	Cheque # / Pay Date	Paid Amount	Code Date	Discount Terms Amount
	1-1-1100-1102				HST Receivable-Blended			10.70		
	1-2-1000-1010				Trade Accounts Payable			-107.55		
0001106351			U		19-Feb-2020	56.01U				
	FUEL 47 L				18-Mar-2020					
	1-4-7210-2022				TR10 - Fuel			56.01		
	1-4-7210-2022				TR10 - Fuel			-5.57		
	1-1-1100-1102				HST Receivable-Blended			5.57		
	1-2-1000-1010				Trade Accounts Payable			-56.01		
0001101746			U		15-Jan-2020	96.80U				
	FUEL 78 L				18-Mar-2020					
	1-4-7210-2022				TR10 - Fuel			96.80		
	1-4-7210-2022				TR10 - Fuel			-9.63		
	1-1-1100-1102				HST Receivable-Blended			9.63		
	1-2-1000-1010				Trade Accounts Payable			-96.80		
0001104653			U		07-Feb-2020	77.48U				
	FUEL 1.11 L				18-Mar-2020					
	1-4-7216-2022				TR11 - Fuel			77.48		
	1-4-7216-2022				TR11 - Fuel			-7.70		
	1-1-1100-1102				HST Receivable-Blended			7.70		
	1-2-1000-1010				Trade Accounts Payable			-77.48		
0001101977			U		17-Jan-2020	82.51U				
	FUEL 66 L				18-Mar-2020					
	1-4-7216-2022				TR11 - Fuel			82.51		
	1-4-7216-2022				TR11 - Fuel			-8.21		
	1-1-1100-1102				HST Receivable-Blended			8.21		
	1-2-1000-1010				Trade Accounts Payable			-82.51		
0001107445			U		26-Feb-2020	87.32U				
	FUEL 73 L				18-Mar-2020					
	1-4-7210-2022				TR10 - Fuel			87.32		
	1-4-7210-2022				TR10 - Fuel			-8.69		
	1-1-1100-1102				HST Receivable-Blended			8.69		
	1-2-1000-1010				Trade Accounts Payable			-87.32		
0001104614			U		07-Feb-2020	87.06U				
	FUEL 70 L				18-Mar-2020					
	1-4-7210-2022				TR10 - Fuel			87.06		
	1-4-7210-2022				TR10 - Fuel			-8.66		
	1-1-1100-1102				HST Receivable-Blended			8.66		
	1-2-1000-1010				Trade Accounts Payable			-87.06		
0001104087			U		02-Feb-2020	110.27U				
	FUEL 88 L				18-Mar-2020					
	1-4-7210-2022				TR10 - Fuel			110.27		
	1-4-7210-2022				TR10 - Fuel			-10.97		
	1-1-1100-1102				HST Receivable-Blended			10.97		

## Invoice Audit Trail

Date : Mar 13, 2020

Time : 12:13 pm

Fiscal Year: 2020

Fiscal Period: 3

Batch : 25 To 25

Sequence : Supplier Name, Details As Entered

Vendor Code	Invoice Number	Invoice Description	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ WO No.	Cheque # / Pay Date	Paid Code Date	Discount Terms Amount
	1-2-1000-1010	Trade Accounts Payable							-110.27
0001103348	FUEL 52 L		U		28-Jan-2020 18-Mar-2020	65.04U			
	1-4-7216-2022	TR11 - Fuel						65.04	
	1-4-7216-2022	TR11 - Fuel						-6.47	
	1-1-1100-1102	HST Receivable-Blended						6.47	
	1-2-1000-1010	Trade Accounts Payable						-65.04	
00001102686	CASE COFFEE x2		U		23-Jan-2020 18-Mar-2020	34.00U			
	1-4-1200-2015	ADMIN - Office maintenance &						34.00	
	1-2-1000-1010	Trade Accounts Payable						-34.00	
0001108296	FUEL 50 L		U		04-Mar-2020 18-Mar-2020	59.49U			
	1-4-7210-2022	TR10 - Fuel						59.49	
	1-4-7210-2022	TR10 - Fuel						-5.91	
	1-1-1100-1102	HST Receivable-Blended						5.91	
	1-2-1000-1010	Trade Accounts Payable						-59.49	
0001105331	FUEL 81 L		U		13-Feb-2020 18-Mar-2020	96.62U			
	1-4-7210-2022	TR10 - Fuel						96.62	
	1-4-7210-2022	TR10 - Fuel						-9.61	
	1-1-1100-1102	HST Receivable-Blended						9.61	
	1-2-1000-1010	Trade Accounts Payable						-96.62	
0001102446	FUEL 50 L		U		21-Jan-2020 18-Mar-2020	62.72U			
	1-4-7210-2022	TR10 - Fuel						62.72	
	1-4-7210-2022	TR10 - Fuel						-6.24	
	1-1-1100-1102	HST Receivable-Blended						6.24	
	1-2-1000-1010	Trade Accounts Payable						-62.72	
0001106470	FUEL 59 L		U		20-Feb-2020 18-Mar-2020	70.52U			
	1-4-7216-2022	TR11 - Fuel						70.52	
	1-4-7216-2022	TR11 - Fuel						-7.01	
	1-1-1100-1102	HST Receivable-Blended						7.01	
	1-2-1000-1010	Trade Accounts Payable						-70.52	
00001107205	FUEL 25 L		U		25-Feb-2020 18-Mar-2020	30.02U			
	1-4-7210-2022	TR10 - Fuel						30.02	
	1-4-7210-2022	TR10 - Fuel						-2.98	
	1-1-1100-1102	HST Receivable-Blended						2.98	
	1-2-1000-1010	Trade Accounts Payable						-30.02	

Invoice Audit Trail

Date : Mar 13, 2020

Time : 12:13 pm

Fiscal Year: 2020

Fiscal Period: 3

Batch : 25 To 25

Sequence : Supplier Name, Details As Entered

Vendor Code							Discount Terms	
Invoice Number	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ WO No.	Cheque # / Pay Date	Amount	Paid Code Date	Amount
00001108263	U		04-Mar-2020			83.11U		
FUEL 70 L			18-Mar-2020					
1-4-7219-2022			TR13 - Fuel				83.11	
1-4-7219-2022			TR13 - Fuel				-8.27	
1-1-1100-1102			HST Receivable-Blended				8.27	
1-2-1000-1010			Trade Accounts Payable				-83.11	

No. Of Invoices per supplier (18) ... Total Outstanding : 1370.88 Total Paid : 0.00

02014 BELL MOBILITY INC

0095529433	U		01-Feb-2020			133.00U		
CELL TOWER RENTAL FEBRUARY 2020			18-Mar-2020					
1-4-2000-2053			FD - Communications Tower				66.50	
1-4-3101-2053			J - Communications Equipmen				66.50	
1-4-3101-2053			J - Communications Equipmen				-6.61	
1-4-2000-2053			FD - Communications Tower				-6.61	
1-1-1100-1102			HST Receivable-Blended				13.22	
1-2-1000-1010			Trade Accounts Payable				-133.00	

0095546350	U		01-Mar-2020			133.00U		
CELL TOWER RENTAL MARCH 2020			18-Mar-2020					
1-4-2000-2053			FD - Communications Tower				66.50	
1-4-3101-2053			J - Communications Equipmen				66.50	
1-4-3101-2053			J - Communications Equipmen				-6.61	
1-4-2000-2053			FD - Communications Tower				-6.61	
1-1-1100-1102			HST Receivable-Blended				13.22	
1-2-1000-1010			Trade Accounts Payable				-133.00	

No. Of Invoices per supplier (2) ... Total Outstanding : 266.00 Total Paid : 0.00

04031 DEEVEY, CAITLIN A

M000000201	U		09-Mar-2020			113.81U		
MILEAGE FEB 23 - MAR 5, 2020			18-Mar-2020					
1-4-2200-2010			BLEO - Materials/Supplies				113.81	
1-2-1000-1010			Trade Accounts Payable				-113.81	

No. Of Invoices per supplier (1) ... Total Outstanding : 113.81 Total Paid : 0.00

04085 CINDY LEGGETT

FEB 2020	U		29-Feb-2020			210.00U		
FEBRUARY FITNESS CLASSES			18-Mar-2020					
1-4-2600-2400			COM - Recreation				210.00	
1-2-1000-1010			Trade Accounts Payable				-210.00	

No. Of Invoices per supplier (1) ... Total Outstanding : 210.00 Total Paid : 0.00



**Invoice Audit Trail**

Fiscal Year: 2020

Fiscal Period: 3

Batch : 25 To 25

Sequence : Supplier Name, Details As Entered

Vendor Code				Discount Terms			
Invoice Number	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ Amount WO No.	Cheque # / Pay Date	Paid Code	Amount
Invoice Description						Amount Date	Amount
<b>13009 MAGNETAWAN GRILL AND GROC</b>							
328244	U		12-Feb-2020	12.58U			
BOX GREEN TEA x2			18-Mar-2020				
1-4-1200-2015			ADMIN - Office maintenance &			12.58	
1-2-1000-1010			Trade Accounts Payable			-12.58	
<hr/>							
328336	U		13-Feb-2020	27.72U			
CREAMER x2, SPLENDA, COFFEE, MILK			18-Mar-2020				
1-4-3101-2010			J - Materials/Supplies			27.72	
1-4-3101-2010			J - Materials/Supplies			-0.33	
1-1-1100-1102			HST Receivable-Blended			0.33	
1-2-1000-1010			Trade Accounts Payable			-27.72	
<hr/>							
327960	U		07-Feb-2020	4.50U			
OVEN FILTERS			18-Mar-2020				
1-4-1200-2015			ADMIN - Office maintenance &			4.50	
1-4-1200-2015			ADMIN - Office maintenance &			-0.45	
1-1-1100-1102			HST Receivable-Blended			0.45	
1-2-1000-1010			Trade Accounts Payable			-4.50	
<hr/>							
327799	U		05-Feb-2020	23.86U			
COFFEE, CREAMER x2			18-Mar-2020				
1-4-3101-2010			J - Materials/Supplies			23.86	
1-2-1000-1010			Trade Accounts Payable			-23.86	

No. Of Invoices per supplier (4) ... Total Outstanding : 68.66 Total Paid : 0.00

<b>14093 NOVEXCO INC.</b>							
402981090	U		29-Jan-2020	92.00U			
OFFICE SUPPLIES			18-Mar-2020				
1-4-1200-2010			ADMIN - Office Supplies			92.00	
1-4-1200-2010			ADMIN - Office Supplies			-9.15	
1-1-1100-1102			HST Receivable-Blended			9.15	
1-2-1000-1010			Trade Accounts Payable			-92.00	
<hr/>							
403109270	U		05-Mar-2020	170.99U			
OFFICE SUPPLIES; PAPER, HANGING FOLDERS, LYSOL WIPES			18-Mar-2020				
1-4-1200-2015			ADMIN - Office maintenance &			29.00	
1-4-1200-2010			ADMIN - Office Supplies			141.99	
1-4-1200-2010			ADMIN - Office Supplies			-14.13	
1-4-1200-2015			ADMIN - Office maintenance &			-2.89	
1-1-1100-1102			HST Receivable-Blended			17.02	
1-2-1000-1010			Trade Accounts Payable			-170.99	

No. Of invoices per supplier (2) ... Total Outstanding : 262.99 Total Paid : 0.00



**Invoice Audit Trail**

Fiscal Year: 2020

Fiscal Period: 3

Batch : 25 To 25

Sequence : Supplier Name, Details As Entered

							Discount Terms		
Vendor Code	Invoice Number	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ WO No.	Cheque # / Pay Date	Paid Amount	Code Date	Amount
<b>14085 NORTH BAY PARRY SOUND DISTRICT HEALTH UNIT</b>									
MAR 20		U		01-Mar-2020			3799.08U		
HEALTH UNIT LEVY MARCH 2020				18-Mar-2020					
1-4-6400-2010				HEALTH - Health Unit				3799.08	
1-2-1000-1010				Trade Accounts Payable				-3799.08	

No. Of Invoices per supplier (1) ...	Total Outstanding :	3799.08	Total Paid :	0.00
--------------------------------------	---------------------	---------	--------------	------

<b>14066 NEAR NORTH DISTRICT SCHOOL BOARD</b>									
MARCH 18		U		01-Mar-2020			277166.13U		
1ST QTR EDUCATION LEVY 2020				18-Mar-2020					
1-4-8300-6100				EP School Requisition				277166.13	
1-2-1000-1010				Trade Accounts Payable				-277166.13	

No. Of Invoices per supplier (1) ...	Total Outstanding :	277166.13	Total Paid :	0.00
--------------------------------------	---------------------	-----------	--------------	------

<b>15050 HYDRO ONE NETWORKS</b>									
200126393189 MAR 6		U		06-Mar-2020			32.54U		
14 CONC LOT 18 - MARCH 6, 2020				18-Mar-2020					
1-4-3800-5016				STREET - Rockwynn Landing I				32.54	
1-4-3800-5016				STREET - Rockwynn Landing I				-3.23	
1-1-1100-1102				HST Receivable-Blended				3.23	
1-2-1000-1010				Trade Accounts Payable				-32.54	

200032498809 FEB 24		U		24-Feb-2020			489.33U		
PW GARAGE - FEBRUARY 24, 2020				18-Mar-2020					
1-4-3101-2030				J - Hydro				489.33	
1-4-3101-2030				J - Hydro				-48.67	
1-1-1100-1102				HST Receivable-Blended				48.67	
1-2-1000-1010				Trade Accounts Payable				-489.33	

200089680309 FEB 28		U		28-Feb-2020			161.69U		
18 MILLER RD - FEBRUARY 28, 2020				18-Mar-2020					
1-4-7205-2030				P - Hydro				161.69	
1-4-7205-2030				P - Hydro				-16.08	
1-1-1100-1102				HST Receivable-Blended				16.08	
1-2-1000-1010				Trade Accounts Payable				-161.69	

200198935146 FEB 28		U		28-Feb-2020			28.72U		
226 SIDERD 15 16 N - FEBRUARY 28, 2020				18-Mar-2020					
1-4-2000-2029				FD - Hydro - 226 15th & 16th S				-2.85	
1-1-1100-1102				HST Receivable-Blended				2.85	
1-2-1000-1010				Trade Accounts Payable				-28.72	
1-4-2000-2029				FD - Hydro - 226 15th & 16th S				28.72	

200100056780 MAR 2		U		02-Mar-2020			28.72U		
6527 HWY 124 - MARCH 2, 2020				18-Mar-2020					



**Invoice Audit Trail**

Fiscal Year: 2020

Fiscal Period: 3

Batch : 25 To 25

Sequence : Supplier Name, Details As Entered

Vendor Code	Invoice Number	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ WO No.	Cheque # / Pay Date	Paid Amount	Discount Code	Terms Amount
	1-4-7205-2030			P - Hydro			-2.85		
	1-1-1100-1102			HST Receivable-Blended			2.85		
	1-2-1000-1010			Trade Accounts Payable			-28.72		
	1-4-7205-2030			P - Hydro			28.72		
200223951143	MAR 2	U		02-Mar-2020	24.78U				
4855	HWY 520 - MARCH 2, 2020			18-Mar-2020					
	1-4-6350-2030			BUILDING - Hydro			-2.85		
	1-2-1000-1010			Trade Accounts Payable			-24.78		
	1-4-6350-2030			BUILDING - Hydro			24.78		
	1-1-1100-1101			HST Receivable-100%			2.85		
200029713087	MAR 4	U		04-Mar-2020	46.38U				
HWY 124	AHMIC HARBOUR - MARCH 4, 2020			18-Mar-2020					
	1-4-3800-5014			STREET - Ahmic Harbour Strei			46.38		
	1-4-3800-5014			STREET - Ahmic Harbour Strei			-4.62		
	1-1-1100-1102			HST Receivable-Blended			4.62		
	1-2-1000-1010			Trade Accounts Payable			-46.38		

No. Of Invoices per supplier (7) ... Total Outstanding : 812.16 Total Paid : 0.00

**13012 MAGNETAWAN BUILDING CENTRE (ROADS)**

103-51362	U		04-Mar-2020	41.80U					
SHOP MATERIALS			18-Mar-2020						
1-4-3101-2010			J - Materials/Supplies				41.80		
1-4-3101-2010			J - Materials/Supplies				-4.16		
1-1-1100-1102			HST Receivable-Blended				4.16		
1-2-1000-1010			Trade Accounts Payable				-41.80		
103-51361	U		04-Mar-2020	135.59U					
SHOP VACUUM			18-Mar-2020						
1-4-3101-2080			J - Small Tools and Supplies				135.59		
1-4-3101-2080			J - Small Tools and Supplies				-13.49		
1-1-1100-1102			HST Receivable-Blended				13.49		
1-2-1000-1010			Trade Accounts Payable				-135.59		

No. Of Invoices per supplier (2) ... Total Outstanding : 177.39 Total Paid : 0.00

**13011 MAGNETAWAN BUILDING CENTRE (PARKS)**

103-51540	U		09-Mar-2020	2.79U					
TRACTOR #2 - WASHERS/LOCKNUT			18-Mar-2020						
1-4-7213-2070			TRACTOR 2 - Repairs				2.79		
1-4-7213-2070			TRACTOR 2 - Repairs				-0.28		
1-1-1100-1102			HST Receivable-Blended				0.28		
1-2-1000-1010			Trade Accounts Payable				-2.79		

103-51460	U		06-Mar-2020	508.33U					
TAP SCREWS, HAND SOAP x24, PAPER TOWELS,			18-Mar-2020						



## Invoice Audit Trail

Date : Mar 13, 2020

Time : 12:13 pm

Fiscal Year: 2020

Batch : 25 To 25

Fiscal Period: 3

Sequence : Supplier Name, Details As Entered

Vendor Code	Invoice Number	Invoice Description	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ WO No.	Cheque # / Pay Date	Discount Terms Paid Code	Amount
	FLOOR CLEANER								
	1-4-7300-2010				HALL - Materials/Supplies				-58.48
	1-2-1000-1010				Trade Accounts Payable				-508.33
	1-4-7300-2010				HALL - Materials/Supplies				508.33
	1-1-1100-1101				HST Receivable-100%				58.48
	103-51326		U		04-Mar-2020	11.96U			
	FEBREEZE x2				18-Mar-2020				
	1-4-7300-2010				HALL - Materials/Supplies				11.96
	1-4-7300-2010				HALL - Materials/Supplies				-1.38
	1-1-1100-1101				HST Receivable-100%				1.38
	1-2-1000-1010				Trade Accounts Payable				-11.96
	101-30077		U		05-Mar-2020	20.33U			
	TOILET PAPER				18-Mar-2020				
	1-4-1200-2015				ADMIN - Office maintenance &				20.33
	1-4-1200-2015				ADMIN - Office maintenance &				-2.02
	1-1-1100-1102				HST Receivable-Blended				2.02
	1-2-1000-1010				Trade Accounts Payable				-20.33
	104-41102		U		09-Mar-2020	67.71U			
	SALT SOFTENER				18-Mar-2020				
	1-4-4300-2010				W-SYS - Materials/Supplies				67.71
	1-4-4300-2010				W-SYS - Materials/Supplies				-6.74
	1-1-1100-1102				HST Receivable-Blended				6.74
	1-2-1000-1010				Trade Accounts Payable				-67.71
<b>No. Of invoices per supplier (5) ...</b>					<b>Total Outstanding :</b>	<b>611.12</b>	<b>Total Paid :</b>	<b>0.00</b>	
<b>13014</b>	<b>MAGNETAWAN BUILDING CENTRE (LANDFILL)</b>								
	104-40853		U		03-Mar-2020	18.06U			
	FILTER MASK x2 FOR LANDFILL				18-Mar-2020				
	1-4-3061-2020				F - Safety-PPE				18.06
	1-4-3061-2020				F - Safety-PPE				-1.80
	1-1-1100-1102				HST Receivable-Blended				1.80
	1-2-1000-1010				Trade Accounts Payable				-18.06
	103-51249		U		02-Mar-2020	356.70U			
	LANDFILL MATERIALS AND SUPPLIES				18-Mar-2020				
	1-4-4020-2010				LF - Materials/Supplies				178.35
	1-4-4030-2010				RECY - Materials/Supplies				178.35
	1-4-4030-2010				RECY - Materials/Supplies				-17.74
	1-4-4020-2010				LF - Materials/Supplies				-17.74
	1-1-1100-1102				HST Receivable-Blended				35.48
	1-2-1000-1010				Trade Accounts Payable				-356.70
<b>No. Of invoices per supplier (2) ...</b>					<b>Total Outstanding :</b>	<b>374.76</b>	<b>Total Paid :</b>	<b>0.00</b>	

Invoice Audit Trail

Date : Mar 13, 2020

Time : 12:13 pm

Fiscal Year: 2020

Batch : 25 To 25

Fiscal Period: 3

Sequence : Supplier Name, Details As Entered

Vendor Code	Invoice Number	Status	P O #	Invoice Date/ Due Date	Invoice Amount	Posted/ WO No.	Cheque # / Pay Date	Discount Terms Paid Code	Amount
-------------	----------------	--------	-------	---------------------------	----------------	-------------------	------------------------	-----------------------------	--------

13021 MAP SUNDRIDGE

648756/3		U		03-Mar-2020	83.06	U			
REPAIRS TO FLOAT				18-Mar-2020					
1-4-3240-2070				FL - Repair Parts				83.06	
1-4-3240-2070				FL - Repair Parts				-8.27	
1-1-1100-1102				HST Receivable-Blended				8.27	
1-2-1000-1010				Trade Accounts Payable				-83.06	

No. Of invoices per supplier (1) ...	Total Outstanding :	83.06	Total Paid :	0.00
--------------------------------------	---------------------	-------	--------------	------

13330 MHBC PLANNING LIMITED

5019254		U		29-Feb-2020	79.10	U			
PLANNING FEES SMITH				18-Mar-2020					
1-1-1100-1102				HST Receivable-Blended				7.87	
1-2-1000-1010				Trade Accounts Payable				-79.10	
1-4-8010-5014				PLN - General				79.10	
1-4-8010-5014				PLN - General				-7.87	

5019252		U		29-Feb-2020	501.27	U			
PLANNING FEES BEAVER LAKE RD				18-Mar-2020					
1-1-1100-1179				A/R-Keiller Capital Corp				501.27	
1-1-1100-1179				A/R-Keiller Capital Corp				-49.86	
1-1-1100-1102				HST Receivable-Blended				49.86	
1-2-1000-1010				Trade Accounts Payable				-501.27	

5019251		U		29-Feb-2020	305.10	U			
PLANNING FEES STEVENSON				18-Mar-2020					
1-1-1100-1186				A/R-D Stevenson				305.10	
1-1-1100-1186				A/R-D Stevenson				-30.35	
1-1-1100-1102				HST Receivable-Blended				30.35	
1-2-1000-1010				Trade Accounts Payable				-305.10	

5019255		U		29-Feb-2020	180.80	U			
PLANNING FEES NOLL RONCADIN				18-Mar-2020					
1-1-1100-1175				A/R-C Noll				180.80	
1-1-1100-1175				A/R-C Noll				-17.98	
1-1-1100-1102				HST Receivable-Blended				17.98	
1-2-1000-1010				Trade Accounts Payable				-180.80	

5019250		U		29-Feb-2020	545.61	U			
PLANNING FEES - ENVIRONMENTAL REPORT & M TO FOLLOW-UP				18-Mar-2020					
1-4-6350-8000				BUILDING - Capital Expenditur				-62.77	
1-2-1000-1010				Trade Accounts Payable				-545.61	
1-4-6350-8000				BUILDING - Capital Expenditur				545.61	
1-1-1100-1101				HST Receivable-100%				62.77	

Invoice Audit Trail

Date : Mar 13, 2020

Time : 12:13 pm

Fiscal Year: 2020

Batch : 25 To 25

Fiscal Period: 3

Sequence : Supplier Name, Details As Entered

Vendor Code	Invoice Number	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ WO No.	Cheque # / Pay Date	Discount Terms Paid Code	Amount	Date	Amount
	5019253	U		29-Feb-2020				180.80U		
	PLANNING FEES PER DIEM			18-Mar-2020						
	1-4-8010-5014			PLN - General				180.80		
	1-4-8010-5014			PLN - General				-17.98		
	1-1-1100-1102			HST Receivable-Blended				17.98		
	1-2-1000-1010			Trade Accounts Payable				-180.80		

No. Of Invoices per supplier (6) ...	Total Outstanding :	1792.68	Total Paid :	0.00
--------------------------------------	---------------------	---------	--------------	------

13086 MINUTEMAN PRESS				
16964	U	30-Oct-2019	468.95U	
BUSINESS CARDS		18-Mar-2020		
1-4-2200-2010		BLEO - Materials/Supplies		234.47
1-4-2100-2010		CBO - Materials/Supplies		234.48
1-4-2100-2010		CBO - Materials/Supplies		-23.33
1-4-2200-2010		BLEO - Materials/Supplies		-23.32
1-1-1100-1102		HST Receivable-Blended		46.65
1-2-1000-1010		Trade Accounts Payable		-468.95

No. Of Invoices per supplier (1) ...	Total Outstanding :	468.95	Total Paid :	0.00
--------------------------------------	---------------------	--------	--------------	------

13242 MOORE PROPANE LIMITED				
159002694	U	09-Mar-2020	21.46U	
4304 HWY 520 - PROPANE 32.8 L		18-Mar-2020		
1-4-7300-2030		HALL - Hydro/Stove Propane		21.46
1-4-7300-2030		HALL - Hydro/Stove Propane		-2.47
1-1-1100-1101		HST Receivable-100%		2.47
1-2-1000-1010		Trade Accounts Payable		-21.46

10001390	U	01-Mar-2020	1084.00U	
4304 HWY 520 - PROPANE 2407.3 L		18-Mar-2020		
1-4-7300-2024		HALL - Heating Fuel		-124.71
1-2-1000-1010		Trade Accounts Payable		-1084.00
1-4-7300-2024		HALL - Heating Fuel		1084.00
1-1-1100-1101		HST Receivable-100%		124.71

No. Of invoices per supplier (2) ...	Total Outstanding :	1105.46	Total Paid :	0.00
--------------------------------------	---------------------	---------	--------------	------

13240 JIM MOORE PETROLEUM				
541394	U	28-Feb-2020	281.28U	
TRACTOR FUEL - DYED DIESEL 295.4 L		18-Mar-2020		
1-4-7200-2022		PARKS - Equipment Fuel		281.29
1-4-7200-2022		PARKS - Equipment Fuel		-27.98
1-1-1100-1102		HST Receivable-Blended		27.98
1-2-1000-1010		Trade Accounts Payable		-281.29

Invoice Audit Trail



AP5260

Page : 14

Date : Mar 13, 2020

Time : 12:13 pm

Fiscal Year: 2020

Fiscal Period: 3

Batch : 25 To 25

Sequence : Supplier Name, Details As Entered

Vendor Code	Invoice Number	Invoice Description	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ WO No.	Cheque # / Pay Date	Discount Terms Paid Code	Amount
	541393	PARKS GARAGE - OIL 366.1 L	U		28-Feb-2020	375.93U			
	1-4-7205-2024				18-Mar-2020				
	1-4-7205-2024				P - Heating Fuel			375.93	
	1-1-1100-1102				P - Heating Fuel			-37.39	
	1-1-1100-1102				HST Receivable-Blended			37.39	
	1-2-1000-1010				Trade Accounts Payable			-375.93	

No. Of Invoices per supplier (2) ... Total Outstanding : 657.22 Total Paid : 0.00

14064 NEAR NORTH BUSINESS MACHINES

	6676	COPY EXPENSES FEBRUARY 2020	U		26-Feb-2020	125.26U			
	1-4-1200-2140				18-Mar-2020				
	1-4-1200-2140				ADMIN - Copying Expenses			125.26	
	1-1-1100-1102				ADMIN - Copying Expenses			-12.46	
	1-1-1100-1102				HST Receivable-Blended			12.46	
	1-2-1000-1010				Trade Accounts Payable			-125.26	

No. Of invoices per supplier (1) ... Total Outstanding : 125.26 Total Paid : 0.00

16040 PUROLATOR INC

	443953628	COURIER CHEQUE TO BEAM	U		28-Feb-2020	5.96U			
	1-4-3101-2010				18-Mar-2020				
	1-4-3101-2010				J - Materials/Supplies			5.96	
	1-1-1100-1102				J - Materials/Supplies			-0.60	
	1-1-1100-1102				HST Receivable-Blended			0.60	
	1-2-1000-1010				Trade Accounts Payable			-5.96	

No. Of Invoices per supplier (1) ... Total Outstanding : 5.96 Total Paid : 0.00

18035 RUSSELL CHRISTIE LLP

	63- 283-355	LEGAL FEES FOR SITE PLAN AGREEMENT	U		26-Feb-2020	1462.16U			
	1-1-1100-1179				18-Mar-2020				
	1-1-1100-1179				A/R-Keiller Capital Corp			1462.16	
	1-1-1100-1102				A/R-Keiller Capital Corp			-145.44	
	1-1-1100-1102				HST Receivable-Blended			145.44	
	1-2-1000-1010				Trade Accounts Payable			-1462.16	

	63-283 - 365	BAILEY SOUTH HORN LAKE ROAD	U		03-Feb-2020	1011.41U			
	1-4-1200-2210				18-Mar-2020				
	1-4-1200-2210				ADMIN - Legal Fees-general			1011.41	
	1-1-1100-1102				ADMIN - Legal Fees-general			-100.61	
	1-1-1100-1102				HST Receivable-Blended			100.61	
	1-2-1000-1010				Trade Accounts Payable			-1011.41	

	63 - 283- 276	JANUARY & FEBRUARY LEGAL FEES	U		02-Mar-2020	482.57U			
	1-4-1200-2210				18-Mar-2020				
	1-4-1200-2210				ADMIN - Legal Fees-general			482.57	



**Invoice Audit Trail**

Fiscal Year: 2020

Fiscal Period: 3

Batch : 25 To 25

Sequence : Supplier Name, Details As Entered

Vendor Code	Invoice Number	Invoice Description	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ WO No.	Cheque # / Pay Date	Paid Amount	Discount Terms Code Date	Amount
	1-4-1200-2210	ADMIN - Legal Fees-general						-48.00		
	1-1-1100-1102	HST Receivable-Blended						48.00		
	1-2-1000-1010	Trade Accounts Payable						-482.57		

No. Of invoices per supplier (3) ... Total Outstanding : 2956.14 Total Paid : 0.00

**19222 SULLIVAN, TIMOTHY**

FEB 27			U		27-Feb-2020	44.55U				
MILEAGE					18-Mar-2020					
1-4-2600-2010		COM - Materials/Supplies						44.55		
1-2-1000-1010		Trade Accounts Payable						-44.55		

No. Of invoices per supplier (1) ... Total Outstanding : 44.55 Total Paid : 0.00

**18086 ROYAL BANK VISA**

FEB 04			U		04-Mar-2020	300.12U				
CONCUSSION COURSE - RECREATION					18-Mar-2020					
1-4-2600-2400		COM - Recreation						-29.86		
1-1-1100-1102		HST Receivable-Blended						29.86		
1-2-1000-1010		Trade Accounts Payable						-300.12		
1-4-2600-2400		COM - Recreation						300.12		

MAR 03			U		03-Mar-2020	1652.96U				
FLAGHOUSE VOLLEYBALL NETS					18-Mar-2020					
1-4-2600-2400		COM - Recreation						1652.96		
1-4-2600-2400		COM - Recreation						-164.42		
1-1-1100-1102		HST Receivable-Blended						164.42		
1-2-1000-1010		Trade Accounts Payable						-1652.96		

MAR 03			U		03-Mar-2020	101.68U				
RECREATION FEES					18-Mar-2020					
1-4-2600-2400		COM - Recreation						101.68		
1-4-2600-2400		COM - Recreation						-10.12		
1-1-1100-1102		HST Receivable-Blended						10.12		
1-2-1000-1010		Trade Accounts Payable						-101.68		

MAR 11			U		11-Mar-2020	11.01U				
COURIER MODEMIZATION GRANT AGREEMENT					18-Mar-2020					
1-4-1200-2010		ADMIN - Office Supplies						11.01		
1-4-1200-2010		ADMIN - Office Supplies						-1.10		
1-1-1100-1102		HST Receivable-Blended						1.10		
1-2-1000-1010		Trade Accounts Payable						-11.01		

No. Of Invoices per supplier (4) ... Total Outstanding : 2065.77 Total Paid : 0.00

**18085 ROYAL BANK VISA**



**Invoice Audit Trail**

Fiscal Year: 2020  
Fiscal Period: 3

Batch : 25 To 25  
Sequence : Supplier Name, Details As Entered

Vendor Code	Invoice Number	Invoice Description	Status	P O #	Invoice Date/ Due Date	Invoice Amount	Posted/ WO No.	Cheque # / Pay Date	Discount Terms Paid Code	Amount
MAR 04		CANINE FOUNDATIONS COURSE	U		04-Mar-2020	2131.87U				
	1-4-2200-2010	BLEO - Materials/Supplies			18-Mar-2020					2131.87
	1-4-2200-2010	BLEO - Materials/Supplies								-212.06
	1-1-1100-1102	HST Receivable-Blended								212.06
	1-2-1000-1010	Trade Accounts Payable								-2131.87

No. Of invoices per supplier (1) ... Total Outstanding : 2131.87 Total Paid : 0.00

**23010 WORKPLACE SAFETY & INSURANCE BOARD**

1623885 MAR 02		2019 WSIB ANNUAL RECONCILIATION	U		02-Mar-2020	8.02U				
	1-4-1200-1010	ADMIN - Wages and benefits			18-Mar-2020					1.15
	1-4-1300-1010	TREAS - Wages and benefits								1.15
	1-4-2000-1010	FD - Wages & Benefits-Fire Ch								1.15
	1-4-3101-1010	J - Wages and benefits								1.15
	1-4-4020-1010	LF - Wages and benefits								1.14
	1-4-4030-1010	RECY - Wages and benefits								1.14
	1-4-7200-1010	PARKS - Wages and benefits								1.14
	1-2-1000-1010	Trade Accounts Payable								-8.02

No. Of Invoices per supplier (1) ... Total Outstanding : 8.02 Total Paid : 0.00

**13069 METROLAND NORTH MEDIA**

446220		DC POSTING, COUNCIL MEETING NOTICE, FC POSTING	U		14-Feb-2020	773.29U				
	1-4-1200-2225	ADMIN - HR Services			18-Mar-2020					387.86
	1-4-1200-2300	ADMIN - Advertising								183.06
	1-4-2000-2300	FD - Advertising								202.37
	1-4-1200-2300	ADMIN - Advertising								-18.21
	1-4-2000-2300	FD - Advertising								-20.13
	1-4-1200-2225	ADMIN - HR Services								-38.58
	1-1-1100-1102	HST Receivable-Blended								76.92
	1-2-1000-1010	Trade Accounts Payable								-773.29

No. Of Invoices per supplier (1) ... Total Outstanding : 773.29 Total Paid : 0.00

**13073 MINISTER OF FINANCE**

118202200938399		JANUARY OPP LSR BILLING	U		01-Mar-2020	41545.00U				
	1-4-2500-2010	PROTECT - Policing Costs			18-Mar-2020					41545.00
	1-2-1000-1010	Trade Accounts Payable								-41545.00
112802200938134		OPP LSR BILLING CREDIT	U		29-Feb-2020	-777.00U				
	1-3-1600-5093	Prov Govt - CSPT Program			18-Mar-2020					-777.00

Invoice Audit Trail

Fiscal Year: 2020

Fiscal Period: 3

Batch : 25 To 25

Sequence : Supplier Name, Details As Entered

Vendor Code	Invoice Number	Invoice Description	Status	P O #	Invoice Date/ Due Date	Invoice Amount	Posted/ WO No.	Cheque # / Pay Date	Paid Code	Discount Terms
		1-2-1000-1010			Trade Accounts Payable					777.00

No. Of Invoices per supplier (2) ...	Total Outstanding :	40768.00	Total Paid :	0.00
--------------------------------------	---------------------	----------	--------------	------

13240		JIM MOORE PETROLEUM								
541805	U			02-Mar-2020	1071.26U					
				18-Mar-2020						
TRUCK FUEL				TR22 - Diesel						178.55
1-4-3222-2022				TR24 - Diesel						178.55
1-4-3224-2022				TR 27 - Diesel						178.54
1-4-3227-2022				TR 27 - Diesel						-17.76
1-4-3227-2022				TR28 - Diesel						178.54
1-4-3228-2022				TR28 - Diesel						-35.52
1-4-3228-2022				TR28 - Diesel						178.54
1-4-3228-2022				LOADER - Diesel						178.54
1-4-3219-2022				LOADER - Diesel						-17.76
1-4-3219-2022				TR24 - Diesel						-17.76
1-4-3224-2022				TR22 - Diesel						-17.76
1-4-3222-2022				HST Receivable-Blended						106.56
1-1-1100-1102				Trade Accounts Payable						-1071.26
1-2-1000-1010										

No. Of invoices per supplier (1) ...	Total Outstanding :	1071.26	Total Paid :	0.00
--------------------------------------	---------------------	---------	--------------	------

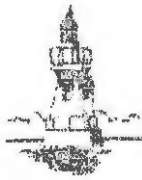
03139		CRD CREIGHTON								
S193051	U			26-Feb-2020	416.18U					
				18-Mar-2020						
BACKHOE #4 - LANDFILL CHAPMAN				BH4 - Repairs						416.18
1-4-3217-2070				BH4 - Repairs						-41.40
1-4-3217-2070				HST Receivable-Blended						41.40
1-1-1100-1102				Trade Accounts Payable						-416.18
1-2-1000-1010										

No. Of Invoices per supplier (1) ...	Total Outstanding :	416.18	Total Paid :	0.00
--------------------------------------	---------------------	--------	--------------	------

13012		MAGNETAWAN BUILDING CENTRE (ROADS)								
103-51628	U			11-Mar-2020	61.58U					
				18-Mar-2020						
ROADS SUPPLIES				J - Materials/Supplies						61.58
1-4-3101-2010				J - Materials/Supplies						-2.40
1-4-3101-2010				HST Receivable-Blended						2.40
1-1-1100-1102				Trade Accounts Payable						-61.58
1-2-1000-1010										

No. Of Invoices per supplier (1) ...	Total Outstanding :	61.58	Total Paid :	0.00
--------------------------------------	---------------------	-------	--------------	------

14093		NOVEXCO INC.								
402787332	U			27-Nov-2019	56.50U					
				18-Mar-2020						
LANDFILL SUPPLIES										



**Invoice Audit Trail**

Fiscal Year: 2020

Batch : 21 To 21

Fiscal Period: 2

Sequence : Supplier Name, Details As Entered

Vendor Code	Invoice Number	Invoice Description	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ WO No.	Cheque # / Pay Date	Discount Terms Paid Code	Amount	Date	Amount
-------------	----------------	---------------------	--------	-------	---------------------------	---------------------------	------------------------	-----------------------------	--------	------	--------

No. Of Invoices per supplier (7) ... Total Outstanding : 1874.76 Total Paid : 0.00

**22041 VROOM, KERSTIN**

FEB 23	U				23-Feb-2020	161.15U					
OGRA MILAGE					28-Feb-2020						
1-4-1200-1310					ADMIN - Conferences and Sen				161.15		
1-2-1000-1010					Trade Accounts Payable				-161.15		
FEB 23-26	U				23-Feb-2020	113.45U					
OGRA MEALS					28-Feb-2020						
1-4-1200-1310					ADMIN - Conferences and Sen				26.56		
1-4-1200-1310					ADMIN - Conferences and Sen				38.15		
1-4-1200-1310					ADMIN - Conferences and Sen				48.74		
1-4-1200-1310					ADMIN - Conferences and Sen				-11.30		
1-1-1100-1102					HST Receivable-Blended				11.30		
1-2-1000-1010					Trade Accounts Payable				-113.45		

No. Of invoices per supplier (2) ... Total Outstanding : 274.60 Total Paid : 0.00

**05081 EDWARDS, SCOTT W**

FEB 23	U				23-Feb-2020	323.40U					
OGRA MILEAGE					28-Feb-2020						
1-4-3101-1310					J - Conferences/Trade Shows				323.40		
1-2-1000-1010					Trade Accounts Payable				-323.40		
FEB 23-26	U				23-Feb-2020	137.44U					
OGRA MEALS					28-Feb-2020						
1-4-3101-1410					J - Training				137.44		
1-4-3101-1410					J - Training				-13.67		
1-1-1100-1102					HST Receivable-Blended				13.67		
1-2-1000-1010					Trade Accounts Payable				-137.44		

No. Of invoices per supplier (2) ... Total Outstanding : 460.84 Total Paid : 0.00

Total No. Of invoices processed (165) ... Total Outstanding : 149160.04 Total Paid : 0.00

+ 45149<sup>19</sup> EFT  
194,307.97 (A)



MUNICIPALITY OF MAGNETAWAN  
**EFT Released List - Summary**



Supplier Code & Name				
Invoice No.	Batch No.	Invoice Description	Invoice Amt	EFT Amt
<b>12045 LAKELAND POWER - EFT</b>				
072641-00	FEB 17	23 28 CHURCH ST - FEBRUARY 17, 20	412.78	412.78
072642-00	FEB 17	23 81 ALBERT ST - FEBRUARY 17, 202	140.58	140.58
072693-00	FEB 17	23 4205 HWY 520 - FEBRUARY 17, 202	103.45	103.45
073239-00	FEB 17	23 VILLAGE STREET LIGHTING - FEBR	883.10	883.10
073252-00	FEB 17	23 4304 HWY 520 - FEBRUARY 17, 202	1395.76	1395.76
076283-00	FEB 17	23 4135 HWY 520 PARK - FEBRUARY	51.57	51.57
076598-00	FEB 17	23 61 SPARKS ST - FEBRUARY 17, 202	209.68	209.68
077271-00	FEB 17	23 SPARKS ST STLGT - FEBRUARY 17	121.43	121.43
<b>Supplier Inv. Total :</b>			<b>3318.35</b>	<b>3318.35</b>
<b>18043 RECEIVER GENERAL</b>				
RP0001	FEBRUARY	23 PAYROLL REMITTANCE FEBRUARY	36696.53	36696.53
<b>Supplier Inv. Total :</b>			<b>36696.53</b>	<b>36696.53</b>
<b>18044 RECEIVER GENERAL</b>				
RP0002	FEBRUARY	23 PAYROLL REMITTANCE FEBRUARY	5132.31	5132.31
<b>Supplier Inv. Total :</b>			<b>5132.31</b>	<b>5132.31</b>
<b>Grand Total :</b>	<b>10 Invoice(s)</b>	<b>3 EFT</b>	<b>45147.19</b>	<b>45147.19</b>

*EFT*

## Accounts Payable Adjustments 2019

### August 14 2019 Meeting

Resolution 2019-271 total should have included Batch #102 - \$1,256.39 and EFT Batch #99 - \$32,511.43. Total should have been \$561,280.78 instead of \$527,512.96.

### August 27 2019 Meeting

Resolution 2019-287 total should have been \$701,498.48 instead of \$700,101.43. Payroll amount used was \$42,962.24 and should have been \$44,359.29.

### September 18 2019 Meeting

Resolution 2019-300 total should have included EFT Batch #114 - \$37,292.67. Total should have been \$556,665.32 instead of \$519,372.68.

### October 9 2019 Meeting

Resolution 2019-317 total should have included EFT Batch #123 - \$33,006.96 and \$0.50 transposition error. Total should have been \$685,182.85 instead of \$652,175.39.

### November 13 2019 Meeting

Resolution 2019-357 total should have included Batch #131 - \$5.00 and EFT Batch #136 - \$28,675.26. Total should have been \$665,512.26 instead of \$636,832.00.

Council Approval Accounts Payable and Payroll

Meeting Date: AUG 14 2019.

Accounts Payable  
 Batch # 98  
 Cheque Date: AUG 14 19  
 Cheque Numbers  
 From: 19218 To: 19291  
 Amount  
 \$ 481,631.43

Batch # 102  
 Cheque Date: AUG 14 19  
 From: 19293 To: 19294  
 \$ 1256.39

EFT  
 Batch # 99.  
 \$ 32,511.43

Total Accounts Payable  
 \$ 515,399.25

Payroll  
 Staff Pay  
 Pay Period: # 15  
 Direct deposit and  
 Cheque # 19209 to # 19217  
 \$ 41,379.76

Council Pay  
 Pay Period: # 15  
 Direct deposit and  
 Cheque # to #  
 \$ 4,501.77

Total Payroll  
 \$ 45,881.53 ✓

Total for Resolution  
 \$ 561,280.78

2019-271  
 527,512.96

\$ 481,631.43  
 45,881.53  
 -----  
 527,512.96

Batch 102 1256.39  
 + EFT Batch 32,511.43  
 not included in resolution

**MUNICIPALITY OF MAGNETAWAN**  
**Cheque Register-Summary-Bank**



AP5090 Page : 1  
 Date : Feb 20, 2020 Time : 2:08 pm

Vendor : 01009 To 30000  
 Batch No. : 102 To 102  
 Bank : 1 - CURRENT ACCOUNT

Seq : Cheque No. Status : All  
 Medium : C=Computer

Cheque #	Cheque Date	Vendor	Vendor Name	Status	Batch	Medium	Amount
19293	14-Aug-2019	01037	ARMANASCO, ALBINO AND FUSCO, ANTHON'	Cancelled	102	C	960.99
19294	14-Aug-2019	18035	RUSSELL CHRISTIE LLP	Cleared	102	C	295.40
<b>Total Computer Paid :</b>		<b>1,256.39</b>	<b>Total EFT PAP :</b>	<b>0.00</b>	<b>Total Paid :</b>		<b>1,256.39</b>
<b>Total Manually Paid :</b>		<b>0.00</b>	<b>Total EFT File :</b>	<b>0.00</b>			

2 Total No. Of Cheque(s) ...

**MUNICIPALITY OF MAGNETAWAN**  
**Council/Board Report By Dept-(EFT)**



AP5130

Date : Aug 14, 2019

Page : 17

Time : 9:27am

Vendor : 01009 To 30000  
 Batch : 95 To 101  
 Department : All

EFT Paid Date : 14-Aug-2019 To 14-Aug-2019  
 Bank : 0099 To 1  
 Class : All

Vendor Code	Vendor Name				Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description	CC1	CC2	CC3	GL Account Name			
G.L. Account								
<b>DEPARTMENT 1000</b>		<b>LIABILITIES</b>						
							<b>Department Totals :</b>	<b>30,286.07</b>
<b>DEPARTMENT 2005</b>		<b>FIRE MAG STATION</b>						
12045	LAKELAND POWER - EFT							
072642-00	JUL 81 ALBERT ST FIRE HALL - JULY 19, 2019					99 19-Jul-2019	14-Aug-2019	
1-4-2005-2030	MAG STATION - Hydro							127.05
							<b>Department Totals :</b>	<b>127.05</b>
<b>DEPARTMENT 3800</b>		<b>STREETLIGHTS</b>						
12045	LAKELAND POWER - EFT							
073239-00	JUL STREET LIGHTS - JULY 19, 2019					99 19-Jul-2019	14-Aug-2019	
1-4-3800-5012	STREET - Magnetawan Street Lights							638.13
							<b>Department Totals :</b>	<b>638.13</b>
<b>DEPARTMENT 6300</b>		<b>BUILDING - 28 CHURCH ST RENTAL</b>						
12045	LAKELAND POWER - EFT							
072641-00	JUL 28 CHURCH ST - JULY 19, 2019					99 19-Jul-2019	14-Aug-2019	
1-4-6300-2030	RENTAL - Hydro							172.66
							<b>Department Totals :</b>	<b>172.66</b>
<b>DEPARTMENT 7205</b>		<b>PARKS OVERHEAD</b>						
12045	LAKELAND POWER - EFT							
076283-00	JUL 4135 HWY 520 PARK - JULY 19, 2019					99 19-Jul-2019	14-Aug-2019	
1-4-7205-2030	P - Hydro							108.18
076598-00	JUL 61 SPARKS ST - JULY 19, 2019					99 19-Jul-2019	14-Aug-2019	
1-4-7205-2030	P - Hydro							44.16
077271-00	JUL SPARKS ST STLGT - JULY 19, 2019					99 19-Jul-2019	14-Aug-2019	
1-4-7205-2030	P - Hydro							81.24
							<b>Department Totals :</b>	<b>233.58</b>
<b>DEPARTMENT 7300</b>		<b>COMMUNITY CENTRE AND PAVILION</b>						
12045	LAKELAND POWER - EFT							
073252-00	JUL 4303 HWY 520 - JULY 19, 2019					99 19-Jul-2019	14-Aug-2019	
1-4-7300-2030	HALL - Hydro/Stove Propane							1,053.94
							<b>Department Totals :</b>	<b>1,053.94</b>
							<b>EFT Paid Total :</b>	<b>32,511.43</b>

Council Approval Accounts Payable and Payroll

Meeting Date: AUG 27 19

Accounts Payable  
Batch # 106  
Cheque Date: AUG 27/19  
Cheque Numbers  
From: 19304 To: 19371  
Amount  
\$ 164,222.46

Batch # 96  
Cheque Date: JULY 29/19  
From: 19208 To: 19208  
Amount  
\$ 492,914.73

EFT  
Batch #  
Amount  
\$ 0

Total Accounts Payable  
\$ 657,139.19 ✓

Payroll  
Staff Pay  
Pay Period: # 16  
Direct deposit and  
Cheque # 19295 to # 19303  
Amount  
\$ 44,359.29

Council Pay  
Pay Period: #  
Direct deposit and  
Cheque # to #  
Amount  
\$

Total Payroll  
\$ 44,359.29

Total for Resolution  
\$ 701,498.48

2019-287

700,101.43

payroll total  
out 9,139,205

Council Approval Accounts Payable and Payroll

Meeting Date: SEPT 18/19

Accounts Payable  
 Batch # 112  
 Cheque Date:  
 Cheque Numbers  
 From: 19385 To: 19450  
 Amount  
 \$ 439,233.73

Batch #  
 Cheque Date:  
 From: To:

EFT  
 Batch # 114. 37,292.67  
 \$

Total Accounts Payable \$ 471,526.40

\* 17  
 Payroll 19372 - 19377 41,690.05 ✓  
 Staff Pay  
 Pay Period: # 18 \$ 39065.42 ✓  
 Direct deposit and  
 Cheque # 19379 to # 19384

Council Pay \$ 4383.45 ✓  
 Pay Period: # 17  
 Direct deposit and  
 Cheque # to #

Total Payroll \$ 85,138.92 ✓

Total for Resolution \$ 556,665.32  
 2019-300  
 519,372.68

434233.73  
 85,138.92  
 519,372.65

Resolution did not include  
 EFT batch 114  
 for 37,292.67

Released List - Summary



Supplier Code & Name					
Invoice No.	Batch No.	Invoice Description	Invoice Amt	EFT Amt	
<b>12045 LAKELAND POWER - EFT</b>					
172641-00	AUG 19	114	MEDICAL BLDG AND CREDIT UNIO	116.63	116.63
173239-00	AUG 19	114	VILLAGE STREET LIGHTING - AUGI	664.55	664.55
173252-00	AUG 19	114	4304 HWY 520 STREET LIGHTS - AI	1466.87	1466.87
176283-00	AUG 19	114	4135 HWY 520 PARK - AUGUST 19,	115.68	115.68
176598-00	AUG 19	114	PUBLIC UTILITY BUILDING - AUGU!	47.36	47.36
177271-00	AUG 19	114	SPARKS ST STLGT - AUGUST 19, 2	83.84	83.84
			<b>Supplier Inv. Total :</b>	<b>2494.93</b>	<b>2494.93</b>
<b>18043 RECEIVER GENERAL</b>					
RP0001	AUGUST 21	114	PAYROLL REMITTANCE AUGUST 1	22571.61	22571.61
			<b>Supplier Inv. Total :</b>	<b>22571.61</b>	<b>22571.61</b>
<b>18044 RECEIVER GENERAL</b>					
RP0002	AUGUST 21	114	PAYROLL REMITTANCE AUGUST 1	12226.13	12226.13
			<b>Supplier Inv. Total :</b>	<b>12226.13</b>	<b>12226.13</b>
<b>Grand Total :</b>			<b>8 Invoice(s)</b>	<b>8 EFT</b>	
				<b>37292.67</b>	<b>37292.67</b>



Council Approval Accounts Payable and Payroll

Meeting Date: OCT 9 / 19

Accounts Payable  
 Batch # 122 Amount  
 \$ 613,601.70  
 Cheque Date:  
 Cheque Numbers  
 From: To:

Batch # \$  
 Cheque Date:  
 From: To:

EFT  
 Batch # 123 \$ 33,006.96  
 Total Accounts Payable \$ 646,608.66

Payroll  
 Staff Pay 19  
 Pay Period: # \$ 34,429.17  
 Direct deposit and  
 Cheque # 19451 to # 19452

Council Pay \$ 4,145.02  
 Pay Period: # 19  
 Direct deposit and  
 Cheque # to #

Total Payroll \$ 38,574.19 ✓

Total for Resolution \$ 685,182.85

2019-317  
 652,175.39.

613,601.70  
 38,574.19  
 -----  
 652,175.89.

EFT of 33006.96  
 not recorded in  
 resolution



Supplier Code & Name

Invoice No.	Batch No.	Invoice Description	Invoice Amt	EFT Amt	
<b>12045 LAKELAND POWER - EFT</b>					
072641-00	SEPT 19	123	MEDICAL BLDG AND CREDIT UNIO	118.32	118.32
072642-00	AUG 19	123	FIRE HALL - AUGUST 19, 2019	164.35	164.35
072642-00	SEPT 19	123	FIRE HALL - SEPTEMBER 19, 2019	127.77	127.77
072693-00	SEPT 19	123	MAG HERITAGE BOARD - SEPTEMBER	112.81	112.81
073239-00	SEPT 19	123	VILLAGE STREET LIGHTING - SEPTEMBER	704.13	704.13
073252-00	SEPT 19	123	VILLAGE STREET LIGHTING - SEPTEMBER	1488.50	1488.50
076283-00	SEPT 19	123	VILLAGE STREET LIGHTING - SEPTEMBER	116.36	116.36
076598-00	SEPT 19	123	PUBLIC UTILITY BUILDING - SEPTEMBER	43.68	43.68
077271-00	SEPT 19	123	VILLAGE STREET LIGHTING - SEPTEMBER	89.44	89.44
<b>Supplier Inv. Total :</b>			<b>2965.36</b>	<b>2965.36</b>	
<b>18043 RECEIVER GENERAL</b>					
RP0001	SEPTEMBER	123	PAYROLL REMITTANCE - SEPTEMBER	21693.89	21693.89
<b>Supplier Inv. Total :</b>			<b>21693.89</b>	<b>21693.89</b>	
<b>18044 RECEIVER GENERAL</b>					
RP0002	SEPTEMBER	123	PAYROLL REMITTANCE - SEPTEMBER	8347.71	8347.71
<b>Supplier Inv. Total :</b>			<b>8347.71</b>	<b>8347.71</b>	
<b>Grand Total :</b>	<b>11 Invoice(s)</b>	<b>11 EFT</b>	<b>33006.96</b>	<b>33006.96</b>	

DEPARTMENT 1200

ADMINISTRATION

Council Approval Accounts Payable and Payroll

Meeting Date: *NOV 13 2019*

Accounts Payable  
 Batch # *131*  
 Cheque Date: *OCT 24/19*  
 Cheque Numbers  
 From: *19612* To: *19612*

Amount  
*\$ 5 -*

Batch # *137*  
 Cheque Date: *NOV 13/19*  
 From: *19614* To: *19703*

*\$ 565,435.70*

EFT  
 Batch # *136*

*\$ 28,675.26*

Total Accounts Payable *\$ 594,115.96*

*# 21*  
 Payroll *19610 - 19611* *35,956.12*

Staff Pay  
 Pay Period: # *22* *\$ 31,336.36*  
 Direct deposit and  
 Cheque # *19613* to # *19613*

Council Pay *\$ 4103.82*  
 Pay Period: # *21*  
 Direct deposit and  
 Cheque #            to #           

Total Payroll *\$ 71,396.30 ✓*

Total for Resolution *\$ 665,512.26*

*2019-357*  
*\$ 636,832.00*

*565435.70*  
*71,396.30*  


---

*636832.00*

*missed app'ing*  
*EFT 28,675.26*  
*✓ cly for \$5-*  


---

*28,680.26*

**MUNICIPALITY OF MAGNETAWAN**  
**Cheque Register-Summary-Bank**



AP5090 Page : 1  
 Date : Oct 24, 2019 Time : 3:23 pm

Vendor : 01009 To 30000  
 Batch No. : 131 To 131  
 Bank : 1 - CURRENT ACCOUNT

Seq : Cheque No. Status : All  
 Medium : C=Computer

Cheque #	Cheque Date	Vendor	Vendor Name	Status	Batch	Medium	Amount
19612	24-Oct-2019	13077	MINISTER OF FINANCE	Issued	131	C	5.00
<b>Total Computer Paid :</b>		<b>5.00</b>	<b>Total EFT PAP :</b>		<b>0.00</b>	<b>Total Paid : 5.00</b>	
<b>Total Manually Paid :</b>		<b>0.00</b>	<b>Total EFT File :</b>		<b>0.00</b>		

Total No. Of Cheque(s) ...

**MUNICIPALITY OF MAGNETAWAN**  
**Council/Board Report By Dept-(Computer)**



AP5130 Page : 1  
 Date : Oct 24, 2019 Time : 2:42 pm

Vendor : 01010 To 27030  
 Batch : All  
 Department : All

Cheque Print Date : 24-Oct-2019 To 24-Oct-2019  
 Bank : 1 To 1  
 Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
----------------	-------------------------	-------	----------	--------------	--------

DEPARTMENT 2000 FIRE DEPARTMENT

3077 MINISTER OF FINANCE

OCT 24 2019 INFORMATION REQUEST

4-2000-2120

FD - Office

130 24-Oct-2019 24-Oct-2019

Department Totals : 5.00

Computer Paid Total : 5.00

**MUNICIPALITY OF MAGNETAWAN**  
**Council/Board Report By Dept-(EFT)**



AP5130 Page : 1  
 Date : Oct 24, 2019 Time : 2:42pm

Vendor : 01010 To 27030  
 Batch : All  
 Department : All

EFT Paid Date : 24-Oct-2019 To 24-Oct-2019  
 Bank : 1 To 1  
 Class : All

Vendor Code Invoice No.	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
-------------------------	-------------------------	-------	----------	--------------	--------

EFT Paid Total : 0.00

Total Unpaid for Approval : 0.00  
 Total Manually Paid for Approval : 0.00  
 Total Computer Paid for Approval : 5.00  
 Total EFT Paid for Approval : 0.00  
**Grand Total ITEMS for Approval : 5.00**

MUNICIPALITY OF MAGNETAWAN  
EFT Released List - Summary



AP4090

Page : 1

Date : Nov 07, 2019

Time : 4:28 pm

Supplier Code & Name

Invoice No.	Batch No.	Invoice Description	Invoice Amt	EFT Amt
<b>12045 LAKELAND POWER - EFT</b>				
072641-00	OCT 19	136 MEDICAL BUILDING & CREDIT UNI	154.56	154.56
072642-00	OCT 19	136 81 ALBERT ST FIRE HALL - OCTOB	112.48	112.48
073239-00	OCT 19	136 VILLAGE STREET LIGHTS - OCTOE	740.63	740.63
073252-00	OCT 19	136 VILLAGE STREET LIGHTS - OCTOE	1101.80	1101.80
076283-00	OCT 19	136 4135 HWY 520 PARK STREET LIGH	117.87	117.87
076598-00	OCT 19	136 PUBLIC UTILITY BUILDING - OCTOI	41.90	41.90
077271-00	OCT 19	136 SPARKS STREET LIGHTING - OCTK	95.31	95.31
<b>Supplier Inv. Total :</b>			<b>2364.55</b>	<b>2364.55</b>
<hr/>				
<b>18043 RECEIVER GENERAL</b>				
RP0001	OCTOBER	136 PAYROLL REMITTANCE - OCTOBER	19698.02	19698.02
<b>Supplier Inv. Total :</b>			<b>19698.02</b>	<b>19698.02</b>
<hr/>				
<b>18044 RECEIVER GENERAL</b>				
RP0002	OCTOBER	136 PAYROLL REMITTANCE - OCTOBER	6612.69	6612.69
<b>Supplier Inv. Total :</b>			<b>6612.69</b>	<b>6612.69</b>
<hr/>				
<b>Grand Total :</b>	<b>9 Invoice(s)</b>	<b>3 EFT</b>	<b>28675.26</b>	<b>28675.26</b>

**THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN**

**BY-LAW NO. 2020 -**

**Being a By-law to rename the northern section of Gordon Point Road in the Municipality of Magnetawan to become compatible with 9-1-1 emergency responding system by eliminating duplication of street names.**

---

**WHEREAS** Section 116 (1) of *the Municipal Act, 2001, S.O 2001, C.25*, as amended, (hereinafter referred to as “the Act”) authorizes a Municipality to establish, maintain and operate a centralized communication system for emergency response purposes;

**AND WHEREAS** for the purposes of emergency response, public safety, and orderly land use planning, Council has determined that the renaming of certain roads and/or streets is necessary for the immediate dispatch for emergency first responders;

**NOW THEREFORE** the Council of the Corporation of the Municipality of Magnetawan hereby enacts as follows:

1. **THAT** the section of Gordon Point Rd from civic address number 132 (legally described as CROFT Plan M406 LOT 2 PCL 18584 S/S) to the legally described lands as Croft CON 3 LOT 17 PCL 12303SS civically known as “Camp Klahanie” shall be renamed to “\_\_\_\_\_” as seen in Schedule ‘A’ to this By-law
2. **THAT** the civic address numbering be completed to fit with the new name of this road.
3. **THAT** this By-law shall take force and effect on the date of its passing.

**READ A FIRST, SECOND, AND THIRD TIME**, passed, signed and the Seal of the Corporation affixed hereto, this        day of        , 2020.

**THE CORPORATION OF THE  
MUNICIPALITY OF MAGNETAWAN**

---

Mayor

---

CAO/Clerk

**SCHEDULE 'A' to By-law 2020-**



**THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN**

**BY-LAW NO. 2020 -**

**Being a By-law to authorize the sale of lands at 28 Church Street**

---

**WHEREAS** the Council of the Municipality of Magnetawan has reviewed the Agreement of Purchase and Sale of lands and chattels of the property municipally known as 28 Church Street (hereinafter referred to as “the Lands”);

**NOW THEREFORE** the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

1. **THAT** Council endorses and approves the Agreement of Purchase and Sale for the Lands as attached;
2. **THAT** the condition requiring the passing of a by-law to approve the Agreement of Purchase and Sale is satisfied and shall be cleared;
3. **AND THAT** the CAO/Clerk of the Municipality of Magnetawan is hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required, except where otherwise provided, and the CAO/Clerk and the Mayor are hereby authorized and directed to execute all necessary documents and to affix the Corporate Seal of the Municipality to such documents.

**READ A FIRST, SECOND, AND THIRD TIME**, passed, signed and the Seal of the Corporation affixed hereto, this 18th day of March, 2020

**THE CORPORATION OF THE  
MUNICIPALITY OF MAGNETAWAN**

---

Mayor

---

CAO/Clerk



**THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN**

**BY-LAW NO. 2020 -**

**Being a By-law to set tax ratios for municipal purposes in the year 2020**

**WHEREAS** Section 308 (4) of the *Municipal Act, 2001, S.O 2001, C.25*, as amended, provides that a single-tier municipality shall pass a by-law in each year to establish the tax ratios for that year for the municipality;

**NOW THEREFORE** the Council of the Corporation of the Municipality of Magnetawan hereby enacts as follows:

1. **THAT** the following tax ratios shall apply for the taxation year 2020:

Residential property class	1.000000
Multi-residential property class	2.000000
Commercial occupied property class	1.150588
Commercial vacant units property class	1.150588
Industrial occupied property class	1.099934
Industrial vacant units property class	1.099934
Landfill class	6.607119
Farm property class	0.250000
Managed forest property class	0.250000

2. **THAT** for the purpose of this By-law, the commercial property class includes all commercial office property, shopping centre property, and parking lot property, and the industrial property class includes all large industrial property

3. **THAT** this By-law shall come into force and effect on the date of its passing

**READ A FIRST, SECOND, AND THIRD TIME**, passed, signed and the Seal of the Corporation affixed hereto, this 18<sup>th</sup> day of March, 2020

**THE CORPORATION OF THE  
MUNICIPALITY OF MAGNETAWAN**

---

Mayor

---

CAO/Clerk

**THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN**

**BY-LAW NO. 2020 -**

**Being a By-law to set and levy the rates of taxation for the year 2020**

**WHEREAS** it is necessary for the Council of the Municipality of Magnetawan pursuant to the *Municipal Act, 2001, S.O. , c.25*, as amended, to raise certain sums for the 2020 taxation year.

**AND WHEREAS** all property assessment rolls on which the 2020 taxes are to be levied have been returned and revised pursuant to the provision of the *Assessment Act* subject to appeals at present before the District Court and the Ontario Municipal Board;

**AND WHEREAS** “Residential Assessment”, “Commercial Assessment”, “Industrial Assessment”, “Landfill Assessment”, “Farmland Assessment” and “Managed Forest Assessment”, as defined in the *Assessment Act* as amended by the *Fair Municipal Finance Act, 1997* and further amended by Regulations, have been determined on the basis of the property assessment rolls;

**AND WHEREAS** the tax ratios on the aforementioned property for the 2020 taxation year have been established by By-law No. 2020 - \_\_\_ of the Municipality of Magnetawan;

**AND WHEREAS** the tax rates on the aforementioned property classes and property sub-classes have been calculated pursuant to the provisions of the *Municipal Act, 2001, S.O. c.25*, as amended and in the manner outlined;

**NOW THEREFORE** the Council of the Corporation of the Municipality of Magnetawan hereby enacts as follows:

- 1) **THAT** the 2020 current municipal budget be adopted in the following amounts:

Expenditures	Municipal	\$ 7,850,670
Public/Separate	Education	<u>\$1,115,547</u>
<b>TOTAL:</b>		<b>\$ 8,966,217</b>
Revenue		\$ 2,772,128
Taxation	General Portion	\$ 5,078,542

Taxation	School Portion	<u>\$ 1,115,547</u>
<b>TOTAL:</b>		<b>\$ 8,966,217</b>

2) **THAT** for the year 2020, the Municipality of Magnetawan shall levy the following rates of taxation per current value assessment:

**MAP DIVISION 010, 030, 040 (former Chapman, Croft, Spence):**

<b>Residential/Farm Assessment:</b>	Education	0.00153000
	General	<u>0.00724042</u>
	<b>TOTAL:</b>	<b>0.00877042</b>

<b>Commercial Assessment Occupied:</b>	Education	0.00709582
	General	<u>0.00833074</u>
	<b>TOTAL:</b>	<b>0.01542656</b>

<b>Commercial Assessment Vacant:</b>	Education	0.00709582
	General	<u>0.00583152</u>
	<b>TOTAL:</b>	<b>0.01292734</b>

<b>Commercial Assessment New Construction</b>	Education	0.00709582
	General	<u>0.00833074</u>
	<b>TOTAL:</b>	<b>0.01542656</b>

<b>Industrial Assessment Occupied:</b>	Education	0.00969327
	General	<u>0.00796398</u>
	<b>TOTAL:</b>	<b>0.01765725</b>

<b>Industrial Assessment Vacant:</b>	Education	0.00969327
	General	<u>0.00517659</u>
	<b>TOTAL:</b>	<b>0.01486986</b>

<b>Landfill Assessment:</b>	Education	0.00980000
	General	<u>0.04783832</u>
	<b>TOTAL:</b>	<b>0.05763332</b>

<b>Farmland Assessment:</b>	Education	0.00038250
	General	<u>0.00181011</u>
	<b>TOTAL:</b>	<b>0.00219261</b>

<b>Managed Forest Assessment:</b>	Education	0.00038250
	General	<u>0.00181011</u>
	<b>TOTAL:</b>	<b>0.00219261</b>

**MAP DIVISION 020 (Village of Magnetawan):**

<b>Residential/Farm Assessment:</b>	Education	0.00153000
-------------------------------------	-----------	------------

	General	0.00724042
	Special Area Rate	<u>0.00122457</u>
	<b>TOTAL:</b>	<b>0.00999499</b>
<b>Multi Residential Assessment:</b>	Education	0.00153000
	General	0.01448084
	Special Area Rate	<u>0.00244914</u>
	<b>TOTAL:</b>	<b>0.01845998</b>
<b>Commercial Assessment Occupied</b>	Education	0.00709582
	General	0.00833074
	Special Area Rate	<u>0.00140898</u>
	<b>TOTAL:</b>	<b>0.01683554</b>
<b>Commercial Assessment Vacant</b>	Education	0.00709582
	General	0.00583152
	Special Area Rate	<u>0.00098628</u>
	<b>TOTAL:</b>	<b>0.01391362</b>
<b>Commercial Assessment - New Construction</b>	Education	0.00709582
	General	0.00833074
	Special Area Rate	<u>0.00140898</u>
	<b>TOTAL</b>	<b>0.01683554</b>
<b>Farmland Assessment</b>	Education	0.00038250
	General	0.00181011
	Special Area Rate	<u>0.00030614</u>
	<b>TOTAL:</b>	<b>0.00249875</b>

**Note: Special Area Costs for Map Division 020 consist of Garbage Collection and Recycling Pick-Up.**

- 3) **THAT** the real property taxes imposed pursuant to the provision of this by-law shall become due and payable on September 25, 2020 and November 25, 2020.

**A penalty shall be charged as follows: 1.25% on the first day of default plus an additional 1.25% on the first day of every calendar month thereafter in which the taxes remain unpaid.**

- 4) **THAT** the Treasurer/Tax Collector of the Corporation of the Municipality of Magnetawan shall mail or cause to be mailed to the address of the residence or place of business of each property or person a notice specifying the amount of taxes payable by such person(s) pursuant to the provisions of the by-law.
- 5) **THAT** the Treasurer/Tax Collector is hereby authorized to accept part payment from time to time on account of any taxes which have become due pursuant to this by-law.

For payments in lieu of taxes due to the Municipality of Magnetawan under the *Municipal Act, 2001, S.O., c.25*, as amended, the actual amount due to the Municipality of Magnetawan will be based on the assessment rolls and the municipal rates of taxation for the year 2019.

- 6) **THAT** the 2020 municipal budget outlined on the attached Appendix 'A' be and is hereby adopted and forming part of this by-law.
- 7) **THAT** this by-law takes effect on the date adopted.

**READ A FIRST, SECOND, AND THIRD TIME**, passed, signed and the Seal of the Corporation affixed hereto, this 18<sup>th</sup> day of March, 2020.

**THE CORPORATION OF THE  
MUNICIPALITY OF MAGNETAWAN**

---

Mayor

---

CAO/Clerk, Kerstin Vroom

**MUNICIPALITY OF MAGNETAWAN**  
**Provisional Budget Report**



Account Code : 1-3-1000-1010  
 To 1-4-8400-8030  
 Fiscal Year : 2020

Account Code	Account Description	2020 BASE BUDGET	2019 ACTUAL VALUES	2019 FINAL BUDGET
<b>1</b>	<b>GENERAL FUND</b>			
	Revenue			
	<b>TAXATION: COMMERCIAL</b>			
1-3-1003-2071	COMMERCIAL: PIL General	0	-8,449	0
1-3-1003-2140	COMMERCIAL: PIL, Taxable Tenant	0	-380	0
1-3-1003-2170	COMMERCIAL: Taxable	0	-60,102	0
1-3-1003-2190	COMMERCIAL: Vacant	0	-1,863	0
	<b>Total TAXATION: COMMERCIAL</b>	<b>0</b>	<b>-70,794</b>	<b>0</b>
	<b>TAXATION: FARMLAND</b>			
1-3-1006-2170	FARMLAND: Taxable	0	-10,620	0
	<b>Total TAXATION: FARMLAND</b>	<b>0</b>	<b>-10,620</b>	<b>0</b>
	<b>TAXATION: LANDFILL</b>			
1-3-1008-2071	LANDFILL: PIL General	0	-160	0
	<b>Total TAXATION: LANDFILL</b>	<b>0</b>	<b>-160</b>	<b>0</b>
	<b>TAXATION: INDUSTRIAL</b>			
1-3-1009-2170	INDUSTRIAL: Taxable	0	-2,570	0
	<b>Total TAXATION: INDUSTRIAL</b>	<b>0</b>	<b>-2,570</b>	<b>0</b>
	<b>TAXATION: MULTI-RES</b>			
1-3-1013-2170	MULTI-RES: Taxable	0	-6,401	0
	<b>Total TAXATION: MULTI-RES</b>	<b>0</b>	<b>-6,401</b>	<b>0</b>
	<b>TAXATION: RESIDENTIAL</b>			
1-3-1018-2071	RESIDENTIAL: PIL General	0	-1,952	0
1-3-1018-2140	RESIDENTIAL: PIL, Taxable Tenant	0	-2,943	0
1-3-1018-2170	RESIDENTIAL: Taxable	0	-4,600,868	0
	<b>Total TAXATION: RESIDENTIAL</b>	<b>0</b>	<b>-4,605,763</b>	<b>0</b>
	<b>TAXATION: MANAGED FORESTS</b>			
1-3-1020-2170	MANAGED FORESTS: Taxable	0	-8,987	0
	<b>Total TAXATION: MANAGED FOREST</b>	<b>0</b>	<b>-8,987</b>	<b>0</b>
	<b>SUPPLEMENTAL TAXATION: FARMLAND</b>			
1-3-1106-2170	SUPP FARMLAND: Taxable	0	-77	0
	<b>Total SUPPLEMENTAL TAXATION: F</b>	<b>0</b>	<b>-77</b>	<b>0</b>
	<b>SUPPLEMENTAL TAXATION: INDUSTRIAL</b>			
1-3-1109-2180	SUPP INDUSTRIAL: Vac./Excess	0	-9	0
	<b>Total SUPPLEMENTAL TAXATION: I</b>	<b>0</b>	<b>-9</b>	<b>0</b>
	<b>SUPPLEMENTAL TAXATION: RESIDENTIAL</b>			
1-3-1118-2170	SUPP RESIDENTIAL: Taxable	0	-27,881	0
	<b>Total SUPPLEMENTAL TAXATION: R</b>	<b>0</b>	<b>-27,881</b>	<b>0</b>
	<b>GENERAL TAXES</b>			
1-3-1250-3016	GENERAL - Area Rating Taxation	-45,840	-48,871	-48,878
	<b>Total GENERAL TAXES</b>	<b>-45,840</b>	<b>-48,871</b>	<b>-48,878</b>
	<b>TAXES - ENGLISH PUBLIC SCHOOL</b>			
1-3-1255-3000	ENG. PUB; SCH. - Tax Levy	0	-1,100,903	0
1-3-1255-3005	ENG. PUB; SCH. - Tax Supps & Omits	0	-6,697	0

**MUNICIPALITY OF MAGNETAWAN**  
**Provisional Budget Report**



Account Code : 1-3-1000-1010  
 To 1-4-8400-8030  
 Fiscal Year : 2020

Account Code	Account Description	2020	2019	2019
		BASE BUDGET	ACTUAL VALUES	FINAL BUDGET
1-3-1255-3012	ENG. PUB; SCH. - Tax Payments in Lieu	0	-1,065	0
<b>Total TAXES - ENGLISH PUBLIC S</b>		<b>0</b>	<b>-1,108,665</b>	<b>0</b>
<b>TAXES - ENGLISH SEPARATE SCHOOL</b>				
1-3-1256-3000	ENG. SEP. SCH. - Tax Levy	0	-20,022	0
1-3-1256-3005	ENG. SEP. SCH. - Tax Supps & Omits	0	-2	0
<b>Total TAXES - ENGLISH SEPARATE</b>		<b>0</b>	<b>-20,024</b>	<b>0</b>
<b>TAXES - FRENCH PUBLIC SCHOOL</b>				
1-3-1257-3000	FR. PUB SCH. - Tax Levy	0	-7,403	0
1-3-1257-3005	FR. PUB SCH. - Tax Supps & Omits	0	-1	0
<b>Total TAXES - FRENCH PUBLIC SC</b>		<b>0</b>	<b>-7,404</b>	<b>0</b>
<b>TAXES - FRENCH SEPARATE SCHOOL</b>				
1-3-1258-3000	FR. SEP. SCH. - Tax Levy	0	-9,740	0
1-3-1258-3005	FR. SEP. SCH. - Tax Supps & Omits	0	-3	0
<b>Total TAXES - FRENCH SEPARATE</b>		<b>0</b>	<b>-9,743</b>	<b>0</b>
<b>PENALTIES &amp; INTEREST</b>				
1-3-1400-7130	TREAS - Penalties & Interest	-67,000	-66,453	-73,000
<b>Total PENALTIES &amp; INTEREST</b>		<b>-67,000</b>	<b>-66,453</b>	<b>-73,000</b>
<b>UNCONDITIONAL GRANTS</b>				
1-3-1500-5030	TREAS - Ont. Municipal Partnership Fund	-1,107,400	-1,107,800	-1,107,800
1-3-1500-5035	TREAS - Mun. Modernization System Grant	0	-560,800	-560,800
<b>Total UNCONDITIONAL GRANTS</b>		<b>-1,107,400</b>	<b>-1,668,600</b>	<b>-1,668,600</b>
<b>CONDITIONAL GRANTS</b>				
1-3-1600-5015	Federal Govt-Canada Day Grant	-1,600	-1,600	-1,600
1-3-1600-5077	Prov Govt - OCIF	-68,261	-68,569	-68,263
1-3-1600-5078	Prov Govt - OCLIF	-11,647	0	-11,647
1-3-1600-5079	Prov Govt-Main St Revitalization Fund	0	-23,109	-22,785
1-3-1600-5090	Ontario Stewardship Grants	-32,000	-39,462	-29,000
1-3-1600-5092	Prov Govt-Save On Energy Retrofit Grant	0	-6,314	-7,000
1-3-1600-5093	Prov Govt - CSPT Program	-3,734	-3,734	-3,734
1-3-1600-5094	Prov Govt - MTCS Grant	-21,745	-32,060	-51,042
<b>Total CONDITIONAL GRANTS</b>		<b>-138,987</b>	<b>-174,848</b>	<b>-195,071</b>
<b>FEES &amp; CHARGES</b>				
1-3-1700-7100	TREAS - Lottery Licenses/Fees	-25	-5	-25
1-3-1700-7102	TREAS - Tax Certificates	-2,000	-1,997	-3,600
1-3-1700-7104	TREAS - Maps  Copies  Etc.	-3,600	-1,664	-3,900
1-3-1700-7106	TREAS - Document Commissioning	-90	-183	-90
1-3-1700-7112	TREAS - Revenue - History Books	-100	-133	-730
1-3-1700-7114	TREAS - Revenue - Site Pamphlets	-20	-30	-60
1-3-1700-7120	TREAS - Other GG Revenues	-1,000	-955	-3,900
1-3-1700-7132	TREAS - Land Sales	-140,000	-27,192	-89,500
1-3-1700-7134	TREAS - Sale of 4855 Hwy 520 property	-565,500	0	0
1-3-1700-7140	TREAS - Investment Income	-32,000	-51,780	-28,000
1-3-1700-7150	TREAS - Dividend Income - Lakeland	-25,000	-24,800	-27,000
1-3-1700-7152	TREAS - Dividend Income - Kawartha	0	0	-430



**MUNICIPALITY OF MAGNETAWAN**  
**Provisional Budget Report**



GL5220  
 Date : Mar 05, 2020

Page : 3  
 Time : 9:05 am

Account Code : 1-3-1000-1010  
 To 1-4-8400-8030  
 Fiscal Year : 2020

Account Code	Account Description	2020 BASE BUDGET	2019 ACTUAL VALUES	2019 FINAL BUDGET
1-3-1700-7160	TREAS - Rental - Communication Tower	-1,500	-1,500	-1,500
1-3-1700-7170	TREAS - Hydro re Rockwynn Landing	-170	-180	-170
1-3-1700-7172	TREAS - Hydro re Fire Hall Solar Panels	-4,700	-4,772	-5,200
1-3-1700-7180	TREAS - Other Income	-2,400	-9,902	0
<b>Total FEES &amp; CHARGES</b>		<b>-778,105</b>	<b>-125,093</b>	<b>-164,105</b>
<b>FIRE DEPARTMENT REVENUES</b>				
1-3-2000-7220	FD - 911 Revenue	-500	-775	-350
1-3-2000-7725	Donations-Lions Club	0	-4,150	0
<b>Total FIRE DEPARTMENT REVENUES</b>		<b>-500</b>	<b>-4,925</b>	<b>-350</b>
<b>BUILDING REVENUES</b>				
1-3-2100-7200	CBO - Building Permits	-122,421	-167,451	-74,000
1-3-2100-7210	CBO - Building Information Reports	-3,000	-2,400	-4,000
1-3-2100-7215	CBO - Abandoned Permits	-1,500	-1,916	-3,000
1-3-2100-7225	CBO - Contra Building Revenue	0	24,466	0
<b>Total BUILDING REVENUES</b>		<b>-126,921</b>	<b>-147,301</b>	<b>-81,000</b>
<b>BYLAW REVENUES</b>				
1-3-2200-5300	BLEO - POA Revenues	-10,000	-6,403	-20,000
1-3-2200-7210	BLEO - Dog Licenses	-750	-1,404	-700
1-3-2200-7215	BLEO - Bylaw Enforcement Fines	-200	-20	-20
1-3-2200-7220	BLEO - Trailer Licences	-5,250	-3,670	-3,500
<b>Total BYLAW REVENUES</b>		<b>-16,200</b>	<b>-11,497</b>	<b>-24,220</b>
<b>ROADS REVENUE</b>				
1-3-3000-7300	ROADS - Road Revenues	-285,140	-234,898	-184,440
1-3-3000-7310	ROADS - Miscellaneous Revenue	0	-27,954	-25,000
1-3-3000-7320	ROADS - Entrance Permits	-400	-300	-400
1-3-3000-7330	ROADS - Aggregate Licence Fees	-9,400	-19,437	-9,400
1-3-3000-7340	ROADS -Contribution to Unopened Rd Allow	0	0	-30,000
<b>Total ROADS REVENUE</b>		<b>-294,940</b>	<b>-282,589</b>	<b>-249,240</b>
<b>LANDFILL REVENUES</b>				
1-3-4020-7400	LF - Landfill Revenues	-17,000	-33,320	-17,000
<b>Total LANDFILL REVENUES</b>		<b>-17,000</b>	<b>-33,320</b>	<b>-17,000</b>
<b>RECYCLING REVENUES</b>				
1-3-4030-7410	RECY - Recycling Revenue	-16,000	-11,494	-16,000
1-3-4030-7420	RECY - Recycling Electronics	-1,700	-3,867	-1,700
<b>Total RECYCLING REVENUES</b>		<b>-17,700</b>	<b>-15,361</b>	<b>-17,700</b>
<b>CEMETERY REVENUE</b>				
1-3-5010-7500	CEM - Cemetery Revenue	-1,500	-700	-1,500
1-3-5010-7510	CEM - Interest Revenue	-1,300	-1,636	-1,300
<b>Total CEMETERY REVENUE</b>		<b>-2,800</b>	<b>-2,336</b>	<b>-2,800</b>
<b>RECREATION REVENUE</b>				
1-3-7000-7700	REC - Recreation Fees	-5,700	-400	-6,100
1-3-7000-7730	REC - Revenue-Lions Club Re Swim Lessons	-7,300	-7,298	-6,500
1-3-7000-7740	REC - Parking Lot Revenue	0	0	-780
1-3-7000-7745	REC - Magnetawan Locks Revenue	-1,000	-783	-900

**MUNICIPALITY OF MAGNETAWAN**  
**Provisional Budget Report**



Account Code : 1-3-1000-1010

To 1-4-8400-8030

Fiscal Year : 2020

Account Code	Account Description	2020 BASE BUDGET	2019 ACTUAL VALUES	2019 FINAL BUDGET
<b>Total RECREATION REVENUE</b>		<b>-14,000</b>	<b>-8,481</b>	<b>-14,280</b>
<b>RENTAL REVENUE</b>				
1-3-7100-7710	RENTAL - 4855 Hwy 520	0	0	-25,000
<b>Total RENTAL REVENUE</b>		<b>0</b>	<b>0</b>	<b>-25,000</b>
<b>PARKS REVENUE</b>				
1-3-7200-7735	Revenue - Parks	-21,225	-30,529	-20,995
<b>Total PARKS REVENUE</b>		<b>-21,225</b>	<b>-30,529</b>	<b>-20,995</b>
<b>COMMUNITY CENTRE AND PAVILION REVENUE</b>				
1-3-7300-7725	Revenue- Mag Com Centre & Pavilion	-10,500	-9,690	-10,500
1-3-7300-7735	Revenue-Ahmic Community Centre	-2,000	0	0
<b>Total COMMUNITY CENTRE AND PAV</b>		<b>-12,500</b>	<b>-9,690</b>	<b>-10,500</b>
<b>HERITAGE CENTRE REVENUE</b>				
1-3-7600-7520	HERITAGE - Donations	-300	0	0
<b>Total HERITAGE CENTRE REVENUE</b>		<b>-300</b>	<b>0</b>	<b>0</b>
<b>PLANNING REVENUES</b>				
1-3-8000-7800	PLN - Planning Revenue	-6,000	-5,250	-5,500
1-3-8000-7810	PLN - Encroachment licences	-1,000	-1,950	-1,700
1-3-8000-7815	PLN - Access Licences	-50	-50	-50
<b>Total PLANNING REVENUES</b>		<b>-7,050</b>	<b>-7,250</b>	<b>-7,250</b>
<b>CAPITAL REVENUES</b>				
1-3-9000-8001	Transfer from Asset Management Reserve	-20,000	-504,550	-485,972
1-3-9000-8003	Transfer- Community Enhancement Reserve	-17,500	0	0
1-3-9000-8004	Transferfrom Obligatory Reserve-Parkland	-65,000	-26,664	-55,000
1-3-9000-8005	Transfer from Obligatory Reserve-Gas Tax	0	-179,048	-176,957
1-3-9000-8030	Previous Years Special Area Surplus	-1,160	0	0
1-3-9000-8035	Previous Years Special Area Deficit	0	0	4,878
1-3-9000-8055	Gain (Loss) On Disposal of Capital Asset	0	92,540	0
1-3-9000-8060	Contra Proceeds of Disposition	0	27,954	0
<b>Total CAPITAL REVENUES</b>		<b>-103,660</b>	<b>-589,768</b>	<b>-713,051</b>
<b>Total Revenue</b>		<b>-2,772,128</b>	<b>-9,106,010</b>	<b>-3,333,040</b>
<b>Expense</b>				
<b>LEGISLATIVE</b>				
1-4-1000-1010	COUNCIL - Salaries and benefits	72,000	70,822	62,000
1-4-1000-1011	COUNCIL - Integrity Commissioner expenses	3,000	865	1,000
1-4-1000-1310	COUNCIL - Conferences and Seminars	15,000	12,036	15,000
1-4-1000-2010	COUNCIL - Materials and Supplies	8,200	6,387	5,000
1-4-1000-5018	COUNCIL - Donations	6,000	5,745	6,000
<b>Total LEGISLATIVE</b>		<b>104,200</b>	<b>95,855</b>	<b>89,000</b>
<b>ELECTIONS</b>				
1-4-1100-1010	ELECTION - Wages and benefits	0	151	1,000
1-4-1100-2010	ELECTION - Materials/Supplies	0	377	1,600
<b>Total ELECTIONS</b>		<b>0</b>	<b>528</b>	<b>2,600</b>
<b>ADMINISTRATION</b>				

**MUNICIPALITY OF MAGNETAWAN**  
**Provisional Budget Report**



Account Code : 1-3-1000-1010  
 To 1-4-8400-8030  
 Fiscal Year : 2020

Account Code	Account Description	2020 BASE BUDGET	2019 ACTUAL VALUES	2019 FINAL BUDGET
1-4-1200-1010	ADMIN - Wages and benefits	250,000	232,189	203,000
1-4-1200-1310	ADMIN - Conferences and Seminars	7,000	5,353	7,000
1-4-1200-1315	ADMIN - Training	7,000	2,588	5,000
1-4-1200-1320	ADMIN - Memberships	1,000	1,274	1,700
1-4-1200-2010	ADMIN - Office Supplies	5,000	5,753	5,000
1-4-1200-2015	ADMIN - Office maintenance & supplies	2,000	526	1,000
1-4-1200-2030	ADMIN - GIS Project	18,500	18,087	18,000
1-4-1200-2050	ADMIN - Telephone	4,500	4,135	4,500
1-4-1200-2052	ADMIN - Cell Telephone	1,500	914	2,000
1-4-1200-2120	ADMIN - Insurance	67,000	65,632	70,000
1-4-1200-2130	ADMIN - Computer expenses	20,000	21,630	22,000
1-4-1200-2135	ADMIN - Website expenses	6,000	8,417	10,000
1-4-1200-2140	ADMIN - Copying Expenses	1,800	1,943	1,500
1-4-1200-2210	ADMIN - Legal Fees-general	8,000	14,036	28,000
1-4-1200-2215	ADMIN - Legal fees-labour	7,500	3,685	10,000
1-4-1200-2220	ADMIN - Union negotiation /arbitration	2,500	31,907	33,000
1-4-1200-2225	ADMIN - HR Services	4,500	4,496	5,000
1-4-1200-2300	ADMIN - Advertising	2,500	1,166	2,500
1-4-1200-5014	ADMIN - History Book	100	117	500
1-4-1200-7000	ADMIN - Amortization Expense	0	26,801	0
1-4-1200-8000	ADMIN - Capital Expenditures	48,700	0	75,000
1-4-1200-8012	ADMIN - Contra Interfunctional Bldg Chg	0	-8,088	0
<b>Total ADMINISTRATION</b>		<b>465,100</b>	<b>442,561</b>	<b>504,700</b>
<b>TREASURY</b>				
1-4-1300-1010	TREAS - Wages and benefits	211,000	200,195	210,000
1-4-1300-1310	TREAS - Conferences and Seminars	200	183	0
1-4-1300-1315	TREAS - Training	750	163	0
1-4-1300-1320	TREAS - Memberships	220	215	0
1-4-1300-2010	TREAS - Taxation Materials	12,000	12,100	11,000
1-4-1300-2200	TREAS - Accounting/Audit	18,650	11,744	17,200
1-4-1300-2210	TREAS - Legal Fees	120	0	120
1-4-1300-2310	TREAS - Bank Charges	1,200	1,139	1,400
1-4-1300-2320	TREAS - Property Assessment	95,811	93,497	95,881
1-4-1300-7120	TREAS - Tax Write-Offs	11,800	11,743	6,300
1-4-1300-9001	TREAS - Transfer-Asset Mngmt Reserve	48,432	344,816	344,816
1-4-1300-9003	TREAS - Transfer- Com Enhancement Reserv	25,000	24,800	27,000
1-4-1300-9004	TREAS -Transfer- Elections Reserve	8,000	8,000	8,000
1-4-1300-9006	TREAS - Transfer-Landfill Closure Reserv	20,000	20,000	20,000
1-4-1300-9007	TREAS - Transfer-Landfill Rehabilitation	250,000	0	0
<b>Total TREASURY</b>		<b>703,183</b>	<b>728,595</b>	<b>741,717</b>
<b>ASSET MANAGEMENT</b>				
1-4-1500-1010	ASSET - Wages and benefits	10,000	8,231	0
1-4-1500-2010	ASSET - Materials and Supplies	2,500	2,193	20,000
<b>Total ASSET MANAGEMENT</b>		<b>12,500</b>	<b>10,424</b>	<b>20,000</b>
<b>FIRE DEPARTMENT</b>				

**MUNICIPALITY OF MAGNETAWAN**  
**Provisional Budget Report**



Account Code : 1-3-1000-1010

To 1-4-8400-8030

Fiscal Year : 2020

Account Code	Account Description	2020	2019	2019
		BASE BUDGET	ACTUAL VALUES	FINAL BUDGET
1-4-2000-1010	FD - Wages & Benefits-Fire Chief	88,000	83,613	88,000
1-4-2000-1310	FD - Conferences/Seminars	3,000	1,087	3,000
1-4-2000-1320	FD - Memberships	1,000	600	1,200
1-4-2000-2010	FD - Materials and Supplies	6,000	7,061	6,000
1-4-2000-2018	FD - PPE & Fire Supplies	19,000	22,670	20,000
1-4-2000-2029	FD - Hydro - 226 15th & 16th Side Rd N	500	418	1,000
1-4-2000-2052	FD - Cell Telephone	1,300	1,334	2,000
1-4-2000-2053	FD - Communications Tower	750	718	750
1-4-2000-2054	FD - Radio Maintenance & Licensing	3,500	895	3,000
1-4-2000-2056	FD - Radio Upgrades	3,000	3,114	7,000
1-4-2000-2058	FD - Dispatch	2,600	2,521	2,600
1-4-2000-2120	FD - Office	1,000	1,298	1,000
1-4-2000-2300	FD - Advertising	250	0	250
1-4-2000-4020	FD - Insurance	31,000	25,581	30,000
1-4-2000-7000	FD - Amortization Expense	0	34,761	0
1-4-2000-7130	FD - Equipment Repairs & Maintenance	6,800	7,885	8,000
1-4-2000-7132	FD - Equipment Replacement	8,000	7,619	5,000
1-4-2000-7134	FD - Equipment Testing	2,000	1,445	5,000
1-4-2000-7230	FD - MNR Fire Protection	9,000	8,413	10,000
1-4-2000-7235	FD - Fire Protection Services	3,000	0	3,000
1-4-2000-8000	FD - Capital Expenditures	150,000	0	10,000
1-4-2000-8001	FD - Capital Contra Account	0	-479,951	0
<b>Total FIRE DEPARTMENT</b>		<b>339,700</b>	<b>-268,918</b>	<b>206,800</b>
<b>FIRE VOLUNTEERS</b>				
1-4-2001-1010	FV - Wages & Benefits-volunteer calls	70,200	37,528	45,000
1-4-2001-1310	FV - Conferences/Seminars	4,000	3,562	2,000
<b>Total FIRE VOLUNTEERS</b>		<b>74,200</b>	<b>41,090</b>	<b>47,000</b>
<b>FIRE TRAINING</b>				
1-4-2002-1010	FT - Wages & Benefits	0	23,608	33,000
1-4-2002-1500	FT - Regional Training	17,500	16,682	16,682
1-4-2002-2010	FT - Training expenses	2,000	3,074	9,000
1-4-2002-2054	FT - Licencing & medical tests	1,000	307	1,000
<b>Total FIRE TRAINING</b>		<b>20,500</b>	<b>43,671</b>	<b>59,682</b>
<b>FIRE PREVENTION</b>				
1-4-2003-1010	FP - Wages & benefits	8,500	7,002	3,200
1-4-2003-2010	FP - Prevention materials & supplies	10,000	2,428	15,300
<b>Total FIRE PREVENTION</b>		<b>18,500</b>	<b>9,430</b>	<b>18,500</b>
<b>FIRE NON-EMERGENCY RESPONSE</b>				
1-4-2004-1010	NON-EMERG - Wages & benefits	0	612	8,000
<b>Total FIRE NON-EMERGENCY RESPO</b>		<b>0</b>	<b>612</b>	<b>8,000</b>
<b>FIRE MAG STATION</b>				
1-4-2005-1010	MAG STATION - Maintenance Wages	2,000	1,397	0
1-4-2005-2024	MAG STATION - Heating Fuel	2,100	3,258	3,500
1-4-2005-2030	MAG STATION - Hydro	1,500	1,702	1,800
1-4-2005-2050	MAG STATION - Telephone	3,800	3,779	3,500

**MUNICIPALITY OF MAGNETAWAN**  
**Provisional Budget Report**



Account Code : 1-3-1000-1010  
 To 1-4-8400-8030  
 Fiscal Year : 2020

Account Code	Account Description	2020 BASE BUDGET	2019 ACTUAL VALUES	2019 FINAL BUDGET
1-4-2005-7140	MAG STATION - Maintenance & Repairs	4,000	5,512	8,000
1-4-2005-8000	MAG STATION - Capital-clean air exchange	30,000	0	0
<b>Total FIRE MAG STATION</b>		<b>43,400</b>	<b>15,648</b>	<b>16,800</b>
<b>FIRE AHMIC STATION</b>				
1-4-2006-1010	AHMIC STATION - Maintenance Wages	2,500	100	0
1-4-2006-2024	AHMIC STATION - Heating Fuel	1,000	1,726	3,000
1-4-2006-2030	AHMIC STATION - Hydro	500	479	1,500
1-4-2006-7140	AHMIC STATION - Repairs & Maintenance	4,000	3,297	3,500
1-4-2006-8000	AHMIC STATION - Capital	10,000	0	0
<b>Total FIRE AHMIC STATION</b>		<b>18,000</b>	<b>5,602</b>	<b>8,000</b>
<b>ATV &amp; MOBILE EQUIPMENT</b>				
1-4-2009-2022	ATV & MOBILE EQUIPMENT -Fuel	0	66	0
1-4-2009-2070	ATV & MOBILE EQUIP-Repairs & Maintenance	7,000	569	1,500
<b>Total ATV &amp; MOBILE EQUIPMENT</b>		<b>7,000</b>	<b>635</b>	<b>1,500</b>
<b>FIRE TRUCK#510 - 2012 DODGE RAM 2500</b>				
1-4-2010-2022	TR510 - Fuel	4,000	2,697	2,000
1-4-2010-2070	TR510 - Repairs and testing	5,500	6,136	5,000
<b>Total FIRE TRUCK#510 - 2012 DO</b>		<b>9,500</b>	<b>8,833</b>	<b>7,000</b>
<b>FIRE TRUCK #511 - 1993 E ONE PUMPER/RESC</b>				
1-4-2011-1010	TR511 - Wages and benefits	0	245	0
1-4-2011-2022	TR511 - Fuel	0	623	750
1-4-2011-2070	TR511 - Repairs and testing	0	649	2,000
<b>Total FIRE TRUCK #511 - 1993 E</b>		<b>0</b>	<b>1,517</b>	<b>2,750</b>
<b>FIRE TRUCK #P1 - 2003 DODGE CARAVAN</b>				
1-4-2012-2022	TRP1 - Fuel	0	1,514	500
1-4-2012-2070	TRP1 - Repairs and testing	0	37	500
<b>Total FIRE TRUCK #P1 - 2003 DO</b>		<b>0</b>	<b>1,551</b>	<b>1,000</b>
<b>FIRE TRUCK #514 - 1991 FORD LS8000 TANKE</b>				
1-4-2014-2022	TR514 - Fuel	1,500	1,339	2,000
1-4-2014-2070	TR514 - Repairs and testing	5,000	598	5,500
<b>Total FIRE TRUCK #514 - 1991 F</b>		<b>6,500</b>	<b>1,937</b>	<b>7,500</b>
<b>FIRE TRUCK #517 - 2013 CHEVROLET EXPRESS</b>				
1-4-2017-1010	TR517 - Wages and Benefits	0	895	0
1-4-2017-2022	TR517 - Fuel	3,800	3,353	5,000
1-4-2017-2070	TR517 - Repairs and testing	5,000	0	0
1-4-2017-8000	TR517 - Capital	0	33,044	35,000
<b>Total FIRE TRUCK #517 - 2013 C</b>		<b>8,800</b>	<b>37,292</b>	<b>40,000</b>
<b>FIRE TRUCK #521 - 2004 FREIGHTLINER PUMP</b>				
1-4-2021-2022	TR521 - Fuel	2,000	843	3,000
1-4-2021-2070	TR521 - Repairs and testing	3,000	1,210	5,000
<b>Total FIRE TRUCK #521 - 2004 F</b>		<b>5,000</b>	<b>2,053</b>	<b>8,000</b>
<b>FIRE TRUCK #527 - 1998 FORD AMBULANCE</b>				
1-4-2027-2022	TR527 - Fuel	0	397	200
1-4-2027-2070	TR527 - Repairs and testing	0	149	150

**MUNICIPALITY OF MAGNETAWAN**  
**Provisional Budget Report**



Account Code : 1-3-1000-1010  
 To 1-4-8400-8030  
 Fiscal Year : 2020

Account Code	Account Description	2020 BASE BUDGET	2019 ACTUAL VALUES	2019 FINAL BUDGET
<b>Total FIRE TRUCK #527 - 1998 F</b>		<b>0</b>	<b>546</b>	<b>350</b>
<b>FIRE TRUCK #531 - 2019 PUMPER TRUCK</b>				
1-4-2031-1010	TR531 - Wages and Benefits	0	1,009	0
1-4-2031-2022	TR531 - Fuel	2,500	140	3,000
1-4-2031-2070	TR531 - Repairs and testing	3,000	0	0
1-4-2031-8000	TR531 - Capital	0	446,907	438,972
<b>Total FIRE TRUCK #531 - 2019</b>		<b>5,500</b>	<b>448,056</b>	<b>441,972</b>
<b>BUILDING DEPARTMENT</b>				
1-4-2100-1010	CBO - Wages and benefits	103,700	104,971	101,250
1-4-2100-1320	CBO - Memberships	750	196	750
1-4-2100-1410	CBO - Training	5,000	4,398	5,000
1-4-2100-2010	CBO - Materials/Supplies	1,500	2,693	1,500
1-4-2100-2030	CBO - Mileage	10,000	9,464	7,500
1-4-2100-2050	CBO - Telephone	640	589	640
1-4-2100-2210	CBO - Legal Fees	25,000	14,715	25,000
1-4-2100-2320	CBO - Interfunctional Admin Charges	0	8,486	0
<b>Total BUILDING DEPARTMENT</b>		<b>146,590</b>	<b>145,512</b>	<b>141,640</b>
<b>BYLAW ENFORCEMENT</b>				
1-4-2200-1010	BLEO - Wages and benefits	16,000	14,875	16,000
1-4-2200-1410	BLEO - Training	1,000	489	1,500
1-4-2200-2010	BLEO - Materials/Supplies	5,500	5,751	8,200
1-4-2200-2210	BLEO - Legal fees	7,000	4,010	10,000
<b>Total BYLAW ENFORCEMENT</b>		<b>29,500</b>	<b>25,125</b>	<b>35,700</b>
<b>COMMUNITY EMERGENCY MANAGEMENT</b>				
1-4-2400-1010	CEMC - Wages and benefits	7,000	2,208	5,000
1-4-2400-1410	CEMC - Training	1,000	0	3,000
1-4-2400-2010	CEMC - Materials/Supplies	5,000	100	5,000
<b>Total COMMUNITY EMERGENCY MANA</b>		<b>13,000</b>	<b>2,308</b>	<b>13,000</b>
<b>PROTECTION TO PERSONS &amp; PROPERTY</b>				
1-4-2500-2010	PROTECT - Policing Costs	498,538	491,330	491,945
1-4-2500-2030	PROTECT - 911	2,000	2,401	2,000
<b>Total PROTECTION TO PERSONS &amp;</b>		<b>500,538</b>	<b>493,731</b>	<b>493,945</b>
<b>COMMUNITY DEVELOPMENT</b>				
1-4-2600-1010	COM - Wages and benefits	43,400	47,303	46,446
1-4-2600-2010	COM - Materials/Supplies	2,000	1,513	5,000
1-4-2600-2015	COM - Events	20,000	16,436	20,000
1-4-2600-2065	COM - Regional Economic Dev Dept	7,500	13,433	14,000
1-4-2600-2300	COM - Advertising	3,500	2,430	2,700
1-4-2600-2350	COM - Signage	3,000	1,728	2,000
1-4-2600-2400	COM - Recreation	12,500	7,432	18,000
1-4-2600-8000	COM - Capital	50,000	0	0
<b>Total COMMUNITY DEVELOPMENT</b>		<b>141,900</b>	<b>90,275</b>	<b>108,146</b>
<b>BRIDGES &amp; CULVERTS</b>				
1-4-3011-1010	A - Wages and benefits	84,000	46,689	80,000

**MUNICIPALITY OF MAGNETAWAN**  
**Provisional Budget Report**



Account Code : 1-3-1000-1010  
 To 1-4-8400-8030  
 Fiscal Year : 2020

Account Code	Account Description	2020 BASE BUDGET	2019 ACTUAL VALUES	2019 FINAL BUDGET
1-4-3011-2010	A - Materials/Supplies	125,000	160,394	160,000
1-4-3011-3010	A - Equipment Charges	40,000	27,056	40,000
1-4-3011-3015	A - Rented Equipment-Excavator	55,000	44,478	25,000
1-4-3011-3020	A - Rented Equipment-Other	10,000	0	0
1-4-3011-3040	A - Culvert/Bridge-Engineering	58,000	94,756	50,000
1-4-3011-8000	A - Culvert/Bridges- Capital	130,500	484,015	600,000
<b>Total BRIDGES &amp; CULVERTS</b>		<b>502,500</b>	<b>857,388</b>	<b>955,000</b>
<b>GRASS MOWING</b>				
1-4-3021-1010	B1 - Wages and benefits	0	0	120
1-4-3021-4010	B1 - Contracts	8,000	6,718	7,500
<b>Total GRASS MOWING</b>		<b>8,000</b>	<b>6,718</b>	<b>7,620</b>
<b>BRUSHING/TREE TRIMMING</b>				
1-4-3022-1010	B2 - Wages and benefits	18,900	3,809	18,000
1-4-3022-2010	B2 - Materials/Supplies	2,000	44	0
1-4-3022-3010	B2 - Equipment Charges	5,000	181	5,000
1-4-3022-3015	B2 - Rental of Chipper	10,000	0	0
1-4-3022-3025	B2 - Rental of Tractor	0	14,676	25,500
1-4-3022-4010	B2 - Contract brushing	25,000	0	0
1-4-3022-4015	B2 - Emergency Tree Felling	4,000	1,374	3,500
<b>Total BRUSHING/TREE TRIMMING</b>		<b>64,900</b>	<b>20,084</b>	<b>52,000</b>
<b>DITCHING</b>				
1-4-3023-1010	B3 - Wages and benefits	42,000	38,023	40,000
1-4-3023-3010	B3 - Equipment Charges	25,000	25,658	25,000
1-4-3023-3015	B3 - Rented Equipment-Excavator	25,000	24,734	15,000
1-4-3023-3020	B3 - Rented Equipment-Other	2,000	0	0
<b>Total DITCHING</b>		<b>94,000</b>	<b>88,415</b>	<b>80,000</b>
<b>BEAVER PROBLEMS</b>				
1-4-3024-1010	B4 - Wages and benefits	7,000	6,833	3,000
1-4-3024-3010	B4 - Equipment Charges	1,500	2,196	1,000
1-4-3024-4010	B4 - Contracts	0	250	0
<b>Total BEAVER PROBLEMS</b>		<b>8,500</b>	<b>9,279</b>	<b>4,000</b>
<b>DEBRIS &amp; LITTER PICKUP</b>				
1-4-3025-1010	B5 - Wages and benefits	550	84	550
1-4-3025-3010	B5 - Equipment Charges	550	189	550
<b>Total DEBRIS &amp; LITTER PICKUP</b>		<b>1,100</b>	<b>273</b>	<b>1,100</b>
<b>COLD MIX PATCHING</b>				
1-4-3031-1010	C1 - Wages and benefits	7,350	5,992	7,000
1-4-3031-2010	C1 - Materials/Supplies	15,000	6,845	15,000
1-4-3031-3010	C1 - Equipment Charges	4,000	2,773	4,000
<b>Total COLD MIX PATCHING</b>		<b>26,350</b>	<b>15,610</b>	<b>26,000</b>
<b>SWEEPING/CRACK SEALING</b>				
1-4-3032-1010	C2 - Wages and benefits	3,000	63	500
1-4-3032-3010	C2 - Equipment Charges	2,200	204	250
1-4-3032-4010	C2 - Contracts	14,000	13,811	10,000

**MUNICIPALITY OF MAGNETAWAN**  
**Provisional Budget Report**



Account Code : 1-3-1000-1010  
 To 1-4-8400-8030  
 Fiscal Year : 2020

Account Code	Account Description	2020 BASE BUDGET	2019 ACTUAL VALUES	2019 FINAL BUDGET
<b>Total SWEEPING/CRACK SEALING</b>		<b>19,200</b>	<b>14,078</b>	<b>10,750</b>
<b>WATER/FLOODING</b>				
1-4-3033-1010	C3 - Wages and benefits	4,000	4,187	2,000
1-4-3033-3010	C3 - Equipment Charges	2,500	2,517	2,000
<b>Total WATER/FLOODING</b>		<b>6,500</b>	<b>6,704</b>	<b>4,000</b>
<b>ROAD CONSTRUCTION/ROAD REPAIR</b>				
1-4-3034-1010	C4 - Wages and benefits	3,150	0	3,000
1-4-3034-3010	C4 - Equipment Charges	1,540	0	1,500
1-4-3034-8000	C4 - Capital Projects	130,000	122,020	50,400
1-4-3034-8002	C4 - Gas Tax Project	0	182,521	187,600
1-4-3034-8140	C4 - Unopened Road Allowances	0	0	60,000
<b>Total ROAD CONSTRUCTION/ROAD R</b>		<b>134,690</b>	<b>304,541</b>	<b>302,500</b>
<b>CATCHBASIN VACUUMING</b>				
1-4-3035-1010	C5 - Wages and benefits	270	267	250
1-4-3035-3010	C5 - Equipment Charges	250	30	250
1-4-3035-4010	C5 - Contracts	5,000	4,030	5,000
<b>Total CATCHBASIN VACUUMING</b>		<b>5,520</b>	<b>4,327</b>	<b>5,500</b>
<b>DRAINAGE</b>				
1-4-3036-1010	C6 - Wages and benefits	3,200	591	3,000
1-4-3036-3010	C6 - Equipment Charges	1,000	357	1,000
1-4-3036-4010	C6 - Contracts	10,000	0	10,000
<b>Total DRAINAGE</b>		<b>14,200</b>	<b>948</b>	<b>14,000</b>
<b>GRAVEL PATCHING/WASHOUTS</b>				
1-4-3041-1010	D1 - Wages and benefits	12,600	16,729	12,000
1-4-3041-2010	D1 - Materials/Supplies	60,000	58,145	50,000
1-4-3041-3010	D1 - Equipment Charges	18,000	19,146	11,000
1-4-3041-4010	D1 - Contracts	20,000	0	20,000
<b>Total GRAVEL PATCHING/WASHOUTS</b>		<b>110,600</b>	<b>94,020</b>	<b>93,000</b>
<b>GRADING</b>				
1-4-3042-1010	D2 - Wages and benefits	18,900	13,773	18,000
1-4-3042-3010	D2 - Equipment Charges	26,000	16,090	26,000
1-4-3042-4010	D2 - Contracts	18,000	12,593	18,000
<b>Total GRADING</b>		<b>62,900</b>	<b>42,456</b>	<b>62,000</b>
<b>DUST CONTROL</b>				
1-4-3043-1010	D3 - Wages and benefits	5,300	4,230	5,000
1-4-3043-2010	D3 - Materials/Supplies	64,000	68,477	62,000
1-4-3043-3010	D3 - Equipment Charges	4,000	4,245	4,000
1-4-3043-4010	D3 - Contracts	34,000	41,531	32,000
<b>Total DUST CONTROL</b>		<b>107,300</b>	<b>118,483</b>	<b>103,000</b>
<b>GRAVEL</b>				
1-4-3045-1010	D5 - Wages and benefits	4,500	4,721	3,500
1-4-3045-2010	D5 - Materials/Supplies	186,000	111,214	122,500
1-4-3045-3010	D5 - Equipment Charges	6,000	6,733	3,000
1-4-3045-3015	D5 - Equipment Rental-Other	20,000	7,542	10,000



**MUNICIPALITY OF MAGNETAWAN**  
**Provisional Budget Report**



Account Code : 1-3-1000-1010  
 To 1-4-8400-8030  
 Fiscal Year : 2020

Account Code	Account Description	2020 BASE BUDGET	2019 ACTUAL VALUES	2019 FINAL BUDGET
1-4-3045-4010	D5 - Contracts	70,000	38,699	52,500
	<b>Total GRAVEL</b>	<b>286,500</b>	<b>168,909</b>	<b>191,500</b>
	<b>SNOW PLOWING</b>			
1-4-3051-1010	E1 - Wages and benefits	75,600	69,901	72,000
1-4-3051-2010	E1 - Materials/Supplies	15,000	0	15,000
1-4-3051-3010	E1 - Equipment Charges	60,000	58,210	60,000
	<b>Total SNOW PLOWING</b>	<b>150,600</b>	<b>128,111</b>	<b>147,000</b>
	<b>SANDING/SALTING</b>			
1-4-3052-1010	E2 - Wages and benefits	36,750	5,557	35,000
1-4-3052-2010	E2 - Materials/Supplies	78,000	79,824	42,000
1-4-3052-3010	E2 - Equipment Charges	40,000	30,156	30,000
1-4-3052-4010	E2 - Contracts	16,800	22,922	16,800
	<b>Total SANDING/SALTING</b>	<b>171,550</b>	<b>138,459</b>	<b>123,800</b>
	<b>CULVERT THAWING</b>			
1-4-3053-1010	E3 - Wages and benefits	6,300	4,604	6,000
1-4-3053-2010	E3 - Materials/Supplies	400	0	400
1-4-3053-3010	E3 - Equipment Charges	2,000	1,999	2,000
	<b>Total CULVERT THAWING</b>	<b>8,700</b>	<b>6,603</b>	<b>8,400</b>
	<b>STANDBY</b>			
1-4-3054-1010	E4 - Wages and benefits	12,600	9,036	12,000
	<b>Total STANDBY</b>	<b>12,600</b>	<b>9,036</b>	<b>12,000</b>
	<b>SAFETY DEVICES</b>			
1-4-3061-1010	F - Wages and benefits	6,000	5,836	3,000
1-4-3061-2010	F - Materials/Supplies	2,000	589	2,000
1-4-3061-2020	F - Safety-PPE	5,300	5,723	4,500
1-4-3061-2350	F - Signage	5,000	6,061	4,000
1-4-3061-3010	F - Equipment Charges	1,000	1,473	500
1-4-3061-3040	F - Roadside Safety	2,500	1,858	2,500
1-4-3061-3050	F - Line Painting	6,000	5,699	5,000
1-4-3061-8000	F - Capital	7,500	0	0
	<b>Total SAFETY DEVICES</b>	<b>35,300</b>	<b>27,239</b>	<b>21,500</b>
	<b>ROAD PATROL</b>			
1-4-3072-1010	RP - Wages and benefits	24,000	24,571	15,000
1-4-3072-3010	RP - Equipment Charges	5,600	6,180	5,000
	<b>Total ROAD PATROL</b>	<b>29,600</b>	<b>30,751</b>	<b>20,000</b>
	<b>PRIVATE ROADS GRANT</b>			
1-4-3073-7500	PR - Private Road Grants	15,000	15,009	15,000
	<b>Total PRIVATE ROADS GRANT</b>	<b>15,000</b>	<b>15,009</b>	<b>15,000</b>
	<b>OVERHEAD</b>			
1-4-3101-1010	J - Wages and benefits	124,000	119,325	118,000
1-4-3101-1090	J - Vacation Pay	31,500	24,704	30,000
1-4-3101-1092	J - Stat Holidays	17,400	17,600	16,500
1-4-3101-1094	J - Sick Days	3,000	3,198	2,800
1-4-3101-1310	J - Conferences/Trade Shows	5,000	2,333	3,300

**MUNICIPALITY OF MAGNETAWAN**  
**Provisional Budget Report**



GL5220

Date : Mar 05, 2020

Page : 12

Time : 9:05 am

Account Code : 1-3-1000-1010

To 1-4-8400-8030

Fiscal Year : 2020

Account Code	Account Description	2020 BASE BUDGET	2019 ACTUAL VALUES	2019 FINAL BUDGET
1-4-3101-1410	J - Training	8,500	18,061	8,500
1-4-3101-1415	J - Union costs	1,020	868	1,000
1-4-3101-2010	J - Materials/Supplies	8,000	7,828	7,500
1-4-3101-2024	J - Heating Fuel	11,300	11,305	11,000
1-4-3101-2030	J - Hydro	5,100	4,778	5,000
1-4-3101-2045	J - AVL monitoring and data	6,000	2,262	0
1-4-3101-2050	J - Telephone	1,550	1,161	1,500
1-4-3101-2052	J - Cell Telephone	2,050	1,768	2,000
1-4-3101-2053	J - Communications Equipment and Tower	1,000	719	1,000
1-4-3101-2054	J - Radio License (Base)	720	652	700
1-4-3101-2056	J - Digital Radios	30,000	0	0
1-4-3101-2080	J - Small Tools and Supplies	7,500	8,046	7,000
1-4-3101-2090	J - Loan Interest Expense- 2016 Rds Proj	21,733	24,883	24,883
1-4-3101-2110	J - Dues & Subscriptions	2,500	1,564	2,500
1-4-3101-2120	J - Office	2,000	1,979	2,000
1-4-3101-2150	J - Consulting fees	6,000	3,390	6,000
1-4-3101-2300	J - Advertising	2,000	401	2,000
1-4-3101-2400	J - Building Maintenance	12,000	10,180	12,000
1-4-3101-2420	J - Building Security	1,120	498	1,100
1-4-3101-3010	J - Equipment Charges	1,000	360	1,000
1-4-3101-4010	J - Contracts	32,000	0	0
1-4-3101-4020	J - Insurance	37,000	31,118	36,000
1-4-3101-5010	J - Miscellaneous	1,000	414	1,000
1-4-3101-7000	J - Amortization Expense	0	641,380	0
1-4-3101-8001	J - Capital Contra Account	0	-1,070,818	0
<b>Total OVERHEAD</b>		<b>381,993</b>	<b>-130,043</b>	<b>304,283</b>
<b>GRADER - 2012 JOHN DEERE</b>				
1-4-3211-1010	GR - Wages and benefits	1,270	1,266	1,200
1-4-3211-2022	GR - Diesel	12,300	11,758	12,000
1-4-3211-2070	GR - Repairs	15,000	17,789	15,000
1-4-3211-8000	GR - Capital Expenditures	10,000	1,085	0
<b>Total GRADER - 2012 JOHN DEERE</b>		<b>38,570</b>	<b>31,898</b>	<b>28,200</b>
<b>COMPACTOR - 2003 CATERPILLAR</b>				
1-4-3213-1010	COM - Wages and benefits	1,050	0	1,020
1-4-3213-2022	COM - Fuel	3,000	2,892	2,500
1-4-3213-2070	COM - Repairs	4,500	3,787	4,500
<b>Total COMPACTOR - 2003 CATERPI</b>		<b>8,550</b>	<b>6,679</b>	<b>8,020</b>
<b>DOZER - CASE 850K</b>				
1-4-3214-1010	DOZ - Wages and benefits	2,100	0	2,000
1-4-3214-2022	DOZ - Fuel	1,500	920	1,000
1-4-3214-2070	DOZ - Repairs	5,000	1,230	10,000
1-4-3214-8000	DOZ - Capital Expenditures	15,000	0	0
<b>Total DOZER - CASE 850K</b>		<b>23,600</b>	<b>2,150</b>	<b>13,000</b>
<b>BACK HOE #3 - 2005 CASE 580 4WD</b>				
1-4-3216-1010	BH3 - Wages and benefits	530	0	510

**MUNICIPALITY OF MAGNETAWAN**  
**Provisional Budget Report**



Account Code : 1-3-1000-1010  
 To 1-4-8400-8030  
 Fiscal Year : 2020

Account Code	Account Description	2020 BASE BUDGET	2019 ACTUAL VALUES	2019 FINAL BUDGET
1-4-3216-2022	BH3 - Diesel	2,000	914	1,020
1-4-3216-2070	BH3 - Repairs	4,000	4,370	3,500
<b>Total BACK HOE #3 - 2005 CASE</b>		<b>6,530</b>	<b>5,284</b>	<b>5,030</b>
<b>BACK HOE #4 - 2012 JOHN DEERE 410J</b>				
1-4-3217-1010	BH4 - Wages and benefits	1,050	922	1,020
1-4-3217-2022	BH4 - Diesel	2,000	935	2,000
1-4-3217-2070	BH4 - Repairs	4,000	4,512	4,000
1-4-3217-8000	BH4 - Capital Expenditures	8,000	0	0
<b>Total BACK HOE #4 - 2012 JOHN</b>		<b>15,050</b>	<b>6,369</b>	<b>7,020</b>
<b>BACK HOE #5 - 2014 CASE 590</b>				
1-4-3218-1010	BH5 - Wages and benefits	530	0	500
1-4-3218-2022	BH5 - Diesel	5,000	4,298	5,000
1-4-3218-2070	BH5 - Repairs	5,000	6,495	4,000
1-4-3218-8000	BH5 - Capital Expenditures	20,000	1,085	0
<b>Total BACK HOE #5 - 2014 CASE</b>		<b>30,530</b>	<b>11,878</b>	<b>9,500</b>
<b>WHEEL LOADER</b>				
1-4-3219-1010	LOADER - Wages and benefits	530	529	500
1-4-3219-2022	LOADER - Diesel	3,000	3,097	3,000
1-4-3219-2070	LOADER - Repairs	1,000	2,003	550
1-4-3219-8000	LOADER - Capital Expenditures	0	1,085	0
<b>Total WHEEL LOADER</b>		<b>4,530</b>	<b>6,714</b>	<b>4,050</b>
<b>TRUCK #20 - 2017 CHEVROLET SILVERADO 150</b>				
1-4-3220-1010	TR20 - Wages and benefits	530	310	510
1-4-3220-2022	TR20 - Fuel	4,000	4,535	4,000
1-4-3220-2070	TR20 - Repairs	2,000	2,195	1,020
1-4-3220-4030	TR20 - Licences	140	132	120
1-4-3220-8000	TR20 - Capital Expenditures	0	2,392	7,000
<b>Total TRUCK #20 - 2017 CHEVROL</b>		<b>6,670</b>	<b>9,564</b>	<b>12,650</b>
<b>TRUCK #21 - 2012 DODGE 2500 4X4 PICKUP</b>				
1-4-3221-1010	TR21 - Wages and benefits	1,050	305	1,020
1-4-3221-2022	TR21- Fuel	6,000	4,073	5,500
1-4-3221-2070	TR21 - Repairs	12,000	11,787	9,500
1-4-3221-4030	TR21 - Licences	270	265	265
1-4-3221-8000	TR21 - Capital Expenditures	0	1,046	7,000
<b>Total TRUCK #21 - 2012 DODGE 2</b>		<b>19,320</b>	<b>17,476</b>	<b>23,285</b>
<b>TRUCK #22 - 2016 FREIGHTLINER TANDEM</b>				
1-4-3222-1010	TR22 - Wages and benefits	2,100	722	2,000
1-4-3222-2022	TR22 - Diesel	13,000	11,289	13,000
1-4-3222-2070	TR22 - Repairs	7,000	9,334	7,000
1-4-3222-4030	TR22 - Licences	2,180	2,144	2,144
1-4-3222-8000	TR22 - Capital Expenditures	0	2,392	7,000
<b>Total TRUCK #22 - 2016 FREIGHT</b>		<b>24,280</b>	<b>25,881</b>	<b>31,144</b>
<b>TRUCK #24 - 2012 INTERNATIONAL TANDEM</b>				
1-4-3224-1010	TR24 - Wages and benefits	2,100	746	2,000

**MUNICIPALITY OF MAGNETAWAN**  
**Provisional Budget Report**



Account Code : 1-3-1000-1010

To 1-4-8400-8030

Fiscal Year : 2020

Account Code	Account Description	2020 BASE BUDGET	2019 ACTUAL VALUES	2019 FINAL BUDGET
1-4-3224-2022	TR24 - Diesel	8,000	8,766	7,000
1-4-3224-2070	TR24 - Repairs	15,000	13,022	10,000
1-4-3224-4030	TR24 - Licences	1,800	1,765	1,764
1-4-3224-8000	TR24 - Capital Expenditures	0	2,392	7,000
<b>Total TRUCK #24 - 2012 INTERNA</b>		<b>26,900</b>	<b>26,691</b>	<b>27,764</b>
<b>TRUCK #25 - 2012 INTERNATIONAL TANDEM</b>				
1-4-3225-1010	TR25 - Wages and benefits	0	689	571
1-4-3225-2070	TR25 - Repairs	0	427	1,000
<b>Total TRUCK #25 - 2012 INTERNA</b>		<b>0</b>	<b>1,116</b>	<b>1,571</b>
<b>TRUCK #27 - 2014 FREIGHTLINER TANDEM</b>				
1-4-3227-1010	TR 27 - Wages and benefits	2,000	2,290	1,000
1-4-3227-2022	TR 27 - Diesel	13,000	14,364	12,000
1-4-3227-2070	TR27 - Repairs	8,000	16,359	8,000
1-4-3227-4030	TR27 - Licences	1,800	1,765	1,764
1-4-3227-8000	TR27 - Capital Expenditures	8,000	2,392	7,000
<b>Total TRUCK #27 - 2014 FREIGH</b>		<b>32,800</b>	<b>37,170</b>	<b>29,764</b>
<b>TRUCK #28 - 2018 WESTERN STAR</b>				
1-4-3228-1010	TR28 - Wages and benefits	2,500	1,334	2,400
1-4-3228-2022	TR28 - Diesel	12,000	13,143	11,000
1-4-3228-2070	TR28 - Repairs	13,000	8,550	5,500
1-4-3228-4030	TR28 - Licences	2,000	1,841	1,841
1-4-3228-8000	TR28 - Capital Expenditures	8,000	2,392	7,000
<b>Total TRUCK #28 - 2018 WESTERN</b>		<b>37,500</b>	<b>27,260</b>	<b>27,741</b>
<b>TRUCK #29 - 2019 WESTERN STAR</b>				
1-4-3229-1010	TR29 - Wages and benefits	2,100	2,053	2,000
1-4-3229-2022	TR29 - Diesel	13,000	14,146	11,000
1-4-3229-2070	TR29 - Repairs	10,000	14,566	5,000
1-4-3229-4030	TR29 - Licences	2,200	1,841	1,841
1-4-3229-8000	TR29 - Capital Expenditures	0	8,861	7,000
<b>Total TRUCK #29 - 2019 WESTERN</b>		<b>27,300</b>	<b>41,467</b>	<b>26,841</b>
<b>STEAM JENNY</b>				
1-4-3232-1010	SJ1 - Wages and benefits	420	29	400
1-4-3232-2022	SJ1 - Fuel	600	378	600
1-4-3232-2070	SJ1 - Repairs	250	80	250
<b>Total STEAM JENNY</b>		<b>1,270</b>	<b>487</b>	<b>1,250</b>
<b>WATER TANK</b>				
1-4-3234-1010	WT - Wages and benefits	1,050	800	1,020
1-4-3234-2070	WT - Repairs	17,000	845	1,500
<b>Total WATER TANK</b>		<b>18,050</b>	<b>1,645</b>	<b>2,520</b>
<b>FLOAT</b>				
1-4-3240-1010	FL - Wages and benefits	520	214	510
1-4-3240-2070	FL - Repair Parts	2,000	5,401	2,000
<b>Total FLOAT</b>		<b>2,520</b>	<b>5,615</b>	<b>2,510</b>
<b>PARKING LOT</b>				

**MUNICIPALITY OF MAGNETAWAN**  
**Provisional Budget Report**



Account Code : 1-3-1000-1010  
 To 1-4-8400-8030  
 Fiscal Year : 2020

Account Code	Account Description	2020 BASE BUDGET	2019 ACTUAL VALUES	2019 FINAL BUDGET
1-4-3700-1010	PARKING - Wages and benefits	1,300	1,537	3,500
1-4-3700-2010	PARKING - Materials and Supplies	500	634	1,000
1-4-3700-3010	PARKING - Equipment Charges	1,000	1,063	600
<b>Total PARKING LOT</b>		<b>2,800</b>	<b>3,234</b>	<b>5,100</b>
<b>STREETLIGHTS</b>				
1-4-3800-5012	STREET - Magnetawan Street Lights	20,000	20,530	20,000
1-4-3800-5014	STREET - Ahmic Harbour Street Light	2,000	594	1,500
1-4-3800-5016	STREET - Rockwynn Landing Light	400	360	400
1-4-3800-7000	STREET - Amortization Expense	0	8,362	0
<b>Total STREETLIGHTS</b>		<b>22,400</b>	<b>29,846</b>	<b>21,900</b>
<b>SIDEWALKS</b>				
1-4-3900-1010	SIDEWALKS - Wages and benefits	7,500	7,572	7,500
1-4-3900-2010	SIDEWALKS - Materials/Supplies	250	129	250
1-4-3900-2400	SIDEWALKS - Equipment Repairs	100	0	100
1-4-3900-3010	SIDEWALKS - Equipment Charges	2,800	3,461	2,600
1-4-3900-7000	SIDEWALKS - Amortization Expense	0	4,465	0
<b>Total SIDEWALKS</b>		<b>10,650</b>	<b>15,627</b>	<b>10,450</b>
<b>GARBAGE COLLECTION</b>				
1-4-4010-4010	GARBAGE - Contracts	26,000	20,735	21,000
<b>Total GARBAGE COLLECTION</b>		<b>26,000</b>	<b>20,735</b>	<b>21,000</b>
<b>LANDFILL</b>				
1-4-4020-1010	LF - Wages and benefits	95,000	95,212	80,000
1-4-4020-1090	LF - Vacation Pay	3,800	3,058	3,500
1-4-4020-1092	LF - Stat Holidays	3,300	3,339	2,400
1-4-4020-1094	LF - Sick Days	720	719	600
1-4-4020-1410	LF - Training	550	1,629	550
1-4-4020-1415	LF - Union costs	150	0	150
1-4-4020-2010	LF - Materials/Supplies	10,000	7,875	10,000
1-4-4020-2020	LF - Latrine Rentals/Cleaning	2,500	2,298	2,300
1-4-4020-2024	LF - Propane Heat	800	759	600
1-4-4020-2052	LF - Cell Telephone	880	865	800
1-4-4020-2400	LF - Repairs & Maintenance	1,500	150	1,500
1-4-4020-2420	LF - Landfill Surveillance	1,250	0	0
1-4-4020-3010	LF - Equipment Charges	30,000	23,879	30,000
1-4-4020-3040	LF - Engineering fees	0	27,842	12,000
1-4-4020-4010	LF - Contracts	5,100	918	5,000
1-4-4020-4020	LF - Insurance	3,060	2,545	3,000
1-4-4020-4022	LF - Mattress disposal	45,000	57,591	40,000
1-4-4020-5020	LF - Monitoring Costs-Croft	12,000	11,459	8,244
1-4-4020-5025	LF - Monitoring Costs-Chapman	16,000	21,349	8,680
1-4-4020-5030	LF - Closure Costs - Croft	0	-161,000	0
1-4-4020-5035	LF - Closure Costs - Chapman	0	-333,500	0
1-4-4020-7000	LF - Amortization Expense	0	26,138	0
<b>Total LANDFILL</b>		<b>231,610</b>	<b>-206,875</b>	<b>209,324</b>
<b>RECYCLING</b>				

**MUNICIPALITY OF MAGNETAWAN**  
**Provisional Budget Report**



Account Code : 1-3-1000-1010

To 1-4-8400-8030

Fiscal Year : 2020

Account Code	Account Description	2020 BASE BUDGET	2019 ACTUAL VALUES	2019 FINAL BUDGET
1-4-4030-1010	RECY - Wages and benefits	52,500	60,417	50,000
1-4-4030-1090	RECY - Vacation Pay	2,040	490	2,000
1-4-4030-1092	RECY - Stat Holidays	2,080	1,837	1,575
1-4-4030-1094	RECY - Sick Days	225	116	220
1-4-4030-1410	RECY - Training	550	711	550
1-4-4030-2010	RECY - Materials/Supplies	2,050	2,428	2,000
1-4-4030-2015	RECY - Latrine Rentals/Cleaning	2,250	1,374	2,200
1-4-4030-2024	RECY - Propane Heat	620	486	600
1-4-4030-2052	RECY - Cell Telephone	450	436	300
1-4-4030-2400	RECY - Repairs & Maintenance	510	442	500
1-4-4030-2420	RECY - Landfill Surveillance	1,250	0	0
1-4-4030-3010	RECY - Equipment Charges	8,000	8,346	6,000
1-4-4030-4010	RECY - Contracts	0	0	10,000
1-4-4030-4012	RECY - Recycling Curbside	23,500	22,098	23,000
1-4-4030-4014	RECY - Recycling Depot	60,000	50,548	60,000
1-4-4030-4018	RECY - Household Hazardous Waste Depot	18,000	11,739	10,000
1-4-4030-4020	RECY - Insurance	2,860	2,545	2,800
1-4-4030-4021	RECY - Electronics	510	468	500
1-4-4030-7000	RECY - Amortization Expense	0	5,825	0
1-4-4030-8000	RECY - Capital Expenditures	25,000	0	0
<b>Total RECYCLING</b>		<b>202,395</b>	<b>170,306</b>	<b>172,245</b>
<b>WATER SYSTEMS</b>				
1-4-4300-1010	W-SYS - Wages and benefits	5,000	4,313	5,000
1-4-4300-2010	W-SYS - Materials/Supplies	5,500	4,737	5,500
1-4-4300-3010	W-SYS - Equipment Charges	575	835	575
<b>Total WATER SYSTEMS</b>		<b>11,075</b>	<b>9,885</b>	<b>11,075</b>
<b>CEMETERY</b>				
1-4-5010-1010	CEM - Wages and benefits	16,000	14,126	18,000
1-4-5010-2010	CEM - Materials/Supplies	1,000	485	2,000
1-4-5010-2210	CEM - Legal Fees	3,000	0	3,000
1-4-5010-2400	CEM - Repairs & Maintenance	1,000	345	2,500
1-4-5010-3010	CEM - Equipment Charges	1,500	1,232	1,800
1-4-5010-4020	CEM - Insurance	700	578	750
1-4-5010-7000	CEM - Amortization Expense	0	1,932	0
1-4-5010-8000	CEM - Capital Expenditures	5,000	0	5,000
<b>Total CEMETERY</b>		<b>28,200</b>	<b>18,698</b>	<b>33,050</b>
<b>HOMES FOR THE AGED</b>				
1-4-6010-2010	HOME - Eastholme	211,589	206,023	206,023
<b>Total HOMES FOR THE AGED</b>		<b>211,589</b>	<b>206,023</b>	<b>206,023</b>
<b>SOCIAL/FAMILY SERVICES</b>				
1-4-6200-2710	SOCIAL - DSSAB	303,019	302,952	302,952
1-4-6200-5020	SOCIAL -Friendship Club	9,838	9,838	9,838
1-4-6200-7000	SOCIAL - Amortization Expense	0	1,377	0
<b>Total SOCIAL/FAMILY SERVICES</b>		<b>312,857</b>	<b>314,167</b>	<b>312,790</b>

**BUILDING - 28 CHURCH ST RENTAL**

**MUNICIPALITY OF MAGNETAWAN**  
**Provisional Budget Report**



Account Code : 1-3-1000-1010  
 To 1-4-8400-8030  
 Fiscal Year : 2020

Account Code	Account Description	2020 BASE BUDGET	2019 ACTUAL VALUES	2019 FINAL BUDGET
1-4-6300-1010	RENTAL - Wages and benefits	550	1,315	1,100
1-4-6300-2010	RENTAL - Materials/Supplies	1,000	2,112	1,700
1-4-6300-2030	RENTAL - Hydro	1,500	2,917	1,200
1-4-6300-3010	RENTAL - Equipment Charges	200	460	300
1-4-6300-4020	RENTAL - Insurance	360	701	800
<b>Total BUILDING - 28 CHURCH ST</b>		<b>3,610</b>	<b>7,505</b>	<b>5,100</b>
<b>BUILDING - 4855 HWY 520</b>				
1-4-6350-1010	BUILDING - Wages and benefits	300	2,065	2,500
1-4-6350-2010	BUILDING - Materials/Supplies	100	382	1,500
1-4-6350-2024	BUILDING - Heating Fuel	700	7,489	7,000
1-4-6350-2030	BUILDING - Hydro	100	1,150	800
1-4-6350-2300	BUILDING - Advertising	1,000	0	2,000
1-4-6350-2400	BUILDING - Repairs & Maintenance	0	2,621	5,000
1-4-6350-3010	BUILDING - Equipment Charges	100	755	1,000
1-4-6350-4010	BUILDING - Contracts	0	3,500	8,000
1-4-6350-4020	BUILDING - Insurance	500	1,352	5,000
1-4-6350-4030	BUILDING - Planning	7,500	29,226	75,000
1-4-6350-7900	BUILDING - Costs for Property Sold	405,121	0	0
1-4-6350-8000	BUILDING - Capital Expenditures	0	3,909	25,000
1-4-6350-8001	BUILDING - Capital Contra Account	0	-41,152	0
<b>Total BUILDING - 4855 HWY 520</b>		<b>415,421</b>	<b>11,297</b>	<b>132,800</b>
<b>HEALTH SERVICES</b>				
1-4-6400-2010	HEALTH - Health Unit	45,589	43,418	43,418
1-4-6400-2015	HEALTH - OTN Contribution	500	500	500
1-4-6400-2020	HEALTH - Land Ambulance	203,320	199,334	199,334
<b>Total HEALTH SERVICES</b>		<b>249,409</b>	<b>243,252</b>	<b>243,252</b>
<b>SWIM PROGRAM</b>				
1-4-7050-1010	SWIM - Wages and benefits	7,300	7,298	6,500
<b>Total SWIM PROGRAM</b>		<b>7,300</b>	<b>7,298</b>	<b>6,500</b>
<b>WHARFS</b>				
1-4-7100-1010	WHARFS - Wages and benefits	2,500	2,762	1,500
1-4-7100-2010	WHARFS - Materials and Supplies	1,000	700	1,500
1-4-7100-2020	WHARFS - Docks-Rockwynn Landing	1,000	960	500
1-4-7100-2400	WHARFS - Repairs & Maintenance	5,000	448	0
1-4-7100-3010	WHARFS - Equipment Charges	500	491	500
1-4-7100-8000	WHARFS - Capital Expenditures	30,000	17,304	6,500
<b>Total WHARFS</b>		<b>40,000</b>	<b>22,665</b>	<b>10,500</b>
<b>PARKS</b>				
1-4-7200-1010	PARKS - Wages and benefits	87,000	90,558	87,000
1-4-7200-1410	PARKS - Training	5,000	2,121	5,000
1-4-7200-2010	PARKS - Materials/Supplies	11,000	9,008	12,000
1-4-7200-2015	PARKS - Vandalism	500	509	500
1-4-7200-2022	PARKS - Equipment Fuel	1,000	943	0
1-4-7200-2400	PARKS - Repairs & Maintenance	9,000	7,408	9,000
1-4-7200-3010	PARKS - Equipment Charges	6,500	10,091	6,500

**MUNICIPALITY OF MAGNETAWAN**  
**Provisional Budget Report**



Account Code : 1-3-1000-1010  
 To 1-4-8400-8030  
 Fiscal Year : 2020

Account Code	Account Description	2020 BASE BUDGET	2019 ACTUAL VALUES	2019 FINAL BUDGET
1-4-7200-7000	PARKS - Amortization Expense	0	39,904	0
	<b>Total PARKS</b>	<b>120,000</b>	<b>160,542</b>	<b>120,000</b>
	<b>PARKS OVERHEAD</b>			
1-4-7205-1010	P- Wages and benefits	25,000	34,638	20,000
1-4-7205-1415	P - Union costs	500	0	500
1-4-7205-2020	P - Safety & Health	2,000	1,885	2,000
1-4-7205-2024	P - Heating Fuel	4,300	3,655	4,400
1-4-7205-2030	P - Hydro	5,000	4,885	5,000
1-4-7205-2050	P - Telephone	750	688	750
1-4-7205-2052	P - Cell Telephone	500	455	600
1-4-7205-2056	P - Digital Radios	12,000	0	0
1-4-7205-2120	P - Office	100	394	0
1-4-7205-4020	P - Insurance	13,500	12,067	13,500
	<b>Total PARKS OVERHEAD</b>	<b>63,650</b>	<b>58,667</b>	<b>46,750</b>
	<b>PARKS TRUCK #10 - 2010 DODGE 1500</b>			
1-4-7210-1010	TR10 - Wages and benefits	500	41	500
1-4-7210-2022	TR10 - Fuel	4,000	4,848	4,000
1-4-7210-2070	TR10 - Repairs	5,000	3,165	2,000
1-4-7210-4030	TR10 - Licences	130	120	130
	<b>Total PARKS TRUCK #10 - 2010 D</b>	<b>9,630</b>	<b>8,174</b>	<b>6,630</b>
	<b>PARKS TRACTOR #1 - JOHN DEERE 4110</b>			
1-4-7212-1010	TRACTOR 1 - Wages and benefits	500	181	500
1-4-7212-2022	TRACTOR 1 - Fuel	500	0	500
1-4-7212-2070	TRACTOR 1 - Repairs	2,500	2,571	2,000
	<b>Total PARKS TRACTOR #1 - JOHN</b>	<b>3,500</b>	<b>2,752</b>	<b>3,000</b>
	<b>PARKS TRACTOR #2 - JOHN DEERE 2720</b>			
1-4-7213-1010	TRACTOR 2 - Wages and benefits	600	867	500
1-4-7213-2022	TRACTOR 2 -Fuel	500	310	500
1-4-7213-2070	TRACTOR 2 - Repairs	5,500	5,280	5,000
1-4-7213-2075	TRACTOR 2 - Snowblower repairs	500	103	500
	<b>Total PARKS TRACTOR #2 - JOHN</b>	<b>7,100</b>	<b>6,560</b>	<b>6,500</b>
	<b>PARKS TRAILERS</b>			
1-4-7214-1010	PARKS TRAILERS - Wages and benefits	200	0	200
1-4-7214-2070	PARKS TRAILERS - Repairs	400	372	400
	<b>Total PARKS TRAILERS</b>	<b>600</b>	<b>372</b>	<b>600</b>
	<b>PARKS TRUCK #11- 2007 DODGE PICKUP</b>			
1-4-7216-1010	TR11 - Wages and benefits	400	0	400
1-4-7216-2022	TR11 - Fuel	1,000	2,564	3,000
1-4-7216-2070	TR11 - Repairs	1,000	582	2,500
1-4-7216-4030	TR11 - Licences	130	120	130
	<b>Total PARKS TRUCK #11- 2007 DO</b>	<b>2,530</b>	<b>3,266</b>	<b>6,030</b>
	<b>PARKS TRUCK #12</b>			
1-4-7218-1010	TR12 - Wages and benefits	500	152	500
1-4-7218-2022	TR12 - Fuel	3,000	3,229	3,000



**MUNICIPALITY OF MAGNETAWAN**  
**Provisional Budget Report**



Account Code : 1-3-1000-1010

To 1-4-8400-8030

Fiscal Year : 2020

Account Code	Account Description	2020 BASE BUDGET	2019 ACTUAL VALUES	2019 FINAL BUDGET
1-4-7218-2070	TR12 - Repairs	3,000	2,403	3,000
1-4-7218-4030	TR12 - Licences	1,200	506	1,100
<b>Total PARKS TRUCK #12</b>		<b>7,700</b>	<b>6,290</b>	<b>7,600</b>
<b>PARKS TRUCK #13</b>				
1-4-7219-1010	TR13 -Wages and benefits	500	0	0
1-4-7219-2022	TR13 - Fuel	4,000	0	0
1-4-7219-2070	TR13 - Repairs	2,000	0	0
1-4-7219-4030	TR13 - Licences	135	0	0
1-4-7219-8000	TR13 - Capital Expenditures	41,000	0	0
<b>Total PARKS TRUCK #13</b>		<b>47,635</b>	<b>0</b>	<b>0</b>
<b>COMMUNITY CENTRE AND PAVILION</b>				
1-4-7300-1010	HALL - Wages and benefits	100,000	91,053	100,000
1-4-7300-2010	HALL - Materials/Supplies	5,000	2,661	7,920
1-4-7300-2024	HALL - Heating Fuel	15,000	14,253	15,000
1-4-7300-2030	HALL - Hydro/Stove Propane	19,000	15,614	19,000
1-4-7300-2050	HALL - Telephone	600	578	580
1-4-7300-2400	HALL - Repairs & Maintenance	15,000	15,227	15,000
1-4-7300-3010	HALL - Equipment Charges	6,500	8,378	6,000
1-4-7300-3020	HALL - Zamboni Expenses	3,000	437	6,000
1-4-7300-3030	HALL - Generator Expenses	4,000	4,654	3,000
1-4-7300-4020	HALL - Insurance	12,000	10,784	12,000
1-4-7300-7000	HALL - Amortization Expense	0	50,090	0
1-4-7300-8000	HALL - Capital Expenditures	48,000	72,283	60,000
1-4-7300-8001	HALL - Capital Contra Account	0	-76,225	0
1-4-7300-8012	HALL - Contra Interfunctional Bldg Chg	0	-398	0
<b>Total COMMUNITY CENTRE AND PAV</b>		<b>228,100</b>	<b>209,389</b>	<b>244,500</b>
<b>LIBRARY</b>				
1-4-7400-5012	LIBRARY	80,000	72,400	72,400
<b>Total LIBRARY</b>		<b>80,000</b>	<b>72,400</b>	<b>72,400</b>
<b>LOCKS</b>				
1-4-7500-1010	LOCKS - Wages and benefits	22,000	18,830	18,500
1-4-7500-2010	LOCKS - Materials and Supplies	2,000	1,117	2,000
1-4-7500-2400	LOCKS - Repairs & Maintenance	1,500	532	0
1-4-7500-3010	LOCKS - Equipment Charges	300	308	200
1-4-7500-8000	LOCKS - Capital	5,000	2,076	0
<b>Total LOCKS</b>		<b>30,800</b>	<b>22,863</b>	<b>20,700</b>
<b>HERITAGE CENTRE</b>				
1-4-7600-1010	HERITAGE - Wages and benefits	1,200	0	500
1-4-7600-2010	HERITAGE - Repairs and Supplies	250	0	200
1-4-7600-2030	HERITAGE - Hydro	1,225	0	0
1-4-7600-3010	HERITAGE - Equipment Charges	250	0	500
1-4-7600-4020	HERITAGE - Insurance	900	0	0
1-4-7600-5012	HERITAGE - Municipal levy	0	6,345	6,300
1-4-7600-8000	HERITAGE - Capital	7,500	0	0

**MUNICIPALITY OF MAGNETAWAN**  
**Provisional Budget Report**



Account Code : 1-3-1000-1010

To 1-4-8400-8030

Fiscal Year : 2020

Account Code	Account Description	2020 BASE BUDGET	2019 ACTUAL VALUES	2019 FINAL BUDGET
<b>Total HERITAGE CENTRE</b>		<b>11,325</b>	<b>6,345</b>	<b>7,500</b>
<b>AHMIC COMMUNITY CENTRE</b>				
1-4-7700-1010	AHMIC - Wages and benefits	6,000	4,535	6,000
1-4-7700-2010	AHMIC - Materials/Supplies	1,500	58	1,500
1-4-7700-2024	AHMIC - Heating Fuel	6,000	1,897	6,000
1-4-7700-2030	AHMIC - Hydro	1,000	956	1,000
1-4-7700-2050	AHMIC - Telephone	500	439	800
1-4-7700-2400	AHMIC - Repairs & Maintenance	10,000	2,270	10,000
1-4-7700-3010	AHMIC - Equipment Charges	800	1,443	800
1-4-7700-4020	AHMIC - Insurance	800	1,358	800
1-4-7700-8000	AHMIC - Capital Expenditures	20,000	7,527	75,000
<b>Total AHMIC COMMUNITY CENTRE</b>		<b>46,600</b>	<b>20,483</b>	<b>101,900</b>
<b>PLANNING &amp; DEVELOPMENT</b>				
1-4-8010-5012	PLN - Official Plan & Zoning Bylaw	15,000	0	0
1-4-8010-5014	PLN - General	16,000	6,974	12,000
<b>Total PLANNING &amp; DEVELOPMENT</b>		<b>31,000</b>	<b>6,974</b>	<b>12,000</b>
<b>REQUISITIONS</b>				
1-4-8300-6100	EP School Requisition	0	1,108,665	0
1-4-8300-6110	FP School Requisition	0	7,404	0
1-4-8300-6120	ES School Requisition	0	20,025	0
1-4-8300-6130	FS School Requisition	0	9,743	0
<b>Total REQUISITIONS</b>		<b>0</b>	<b>1,145,837</b>	<b>0</b>
<b>TO BE RECOVERED</b>				
1-4-8400-8005	2B Recov-Croft Landfill	0	161,000	0
1-4-8400-8010	2B Recov-Chapman Landfill	0	333,500	0
1-4-8400-8020	2B Recov-(I/S) Debt- Roads	130,000	130,000	130,000
<b>Total TO BE RECOVERED</b>		<b>130,000</b>	<b>624,500</b>	<b>130,000</b>
<b>Total Expense</b>		<b>7,850,670</b>	<b>7,856,288</b>	<b>8,038,334</b>
<b>Total GENERAL FUND</b>		<b>5,078,542</b>	<b>-1,249,722</b>	<b>4,705,294</b>

**THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN**

**BY-LAW NO. 2020 -**

**BEING A BY-LAW TO APPOINT A FIRE CHIEF/EMERGENCY MANAGEMENT  
COORDINATOR (CEMC) FOR THE CORPORATION OF THE MUNICIPALITY OF  
MAGNETAWAN**

---

**WHEREAS** Section 6 (1) of *Fire Protection and Prevention Act, 1997*, states if a fire department is established for the whole or a part of a municipality, the Council of the municipality, shall appoint a Fire Chief for the fire department;

**AND WHEREAS** Section 10 of Ontario Regulation 380/04 requires that every municipality shall designate an employee of the municipality as its emergency management program co-ordinator;

**AND WHEREAS** the Council of the Corporation of the Municipality of Magnetawan deems it expedient to appoint a Fire Chief/Emergency Management Coordinator (CEMC) for the Municipality of Magnetawan;

**NOW THEREFORE BE IT ENACTED BY THE MUNICIPAL COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN AS FOLLOWS:**

1. That .....is hereby appointed Interim Fire Chief/CEMC for the Municipality of Magnetawan effective March 19, 2020.
2. That By-law No 2020-15 and any previously conflicting by-laws are hereby repealed.

**READ A FIRST, SECOND, AND THIRD TIME**, passed, signed and the Seal of the Corporation affixed hereto, this 18<sup>th</sup> day of March, 2020.

**THE CORPORATION OF THE  
MUNICIPALITY OF MAGNETAWAN**

---

Mayor

---

CAO/Clerk

**THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN**

**BY-LAW NO. 2020 -**

**Being a By-law to confirm the proceedings of Council March 18, 2020**

---

**WHEREAS** Section 5(3) of the *Municipal Act, 2001, S.O. 2001, c.25*, as amended, requires a municipal Council to exercise a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, by by-law unless the municipality is specifically authorized to do otherwise;

**AND WHEREAS** the Council of the Municipality of Magnetawan deems it desirable to confirm the proceedings of Council and to ratify decisions made at its meeting hereinafter set out;

**NOW THEREFORE** the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

**1. Ratification and Confirmation**

**THAT** the action of the Council of the Municipality of Magnetawan at its meeting for the aforementioned date with respect to each motion, resolution and other action passed and taken by this Council at its meetings, except where otherwise required, is hereby adopted, ratified and confirmed as if such proceedings and actions were expressly adopted and confirmed by its separate By-law.

**2. Execution of all Documents**

**THAT** the Mayor of the Council of the Municipality of Magnetawan and the proper officers of the Municipality of Magnetawan are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required, except where otherwise provided, and the Mayor and Clerk are hereby authorized and directed to execute all necessary documents and to affix the Corporate Seal of the Municipality to such documents.

**READ A FIRST, SECOND, AND THIRD TIME**, passed, signed and the Seal of the Corporation affixed hereto, this 18th day of March, 2020.

**THE CORPORATION OF THE  
MUNICIPALITY OF MAGNETAWAN**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
CAO/Clerk