

AMENDED AGENDA – Regular Meeting of Council

Wednesday, April 29, 2020

1:00 pm

Magnetawan Community Centre

Page

STANDARD BUSINESS

- 1.1 Call to Order
- 1.2 Adoption of the Agenda
- 1.3 Disclosure of Pecuniary Interest
- 3 1.4 Adoption of Previous Minutes April 8, 2020

PRESENTATION

- 7 2020 Library Budget - Lorinda Makoviczki CEO/Head Librarian, and Julie Ferris-Lidstone, Board Chair

STAFF REPORTS, MOTIONS AND DISCUSSION

- 11 2.1 Report from Public Works Superintendent Scott Edwards, Award Tender for 2020-02 Surface Treatment
- 12 2.2 Report from Public Works Superintendent Scott Edwards, Award Tender for 2020-03 Gravel (A+B)
- 13 2.3 Legal Correspondence on Shore Road Allowance Encroachment Heimbecker Request to Purchase
- 20 2.4 Report from Fire Chief Joe Readman, Purchase of Rescue 42 Squad Kit
- 23 2.5 Report from Fire Chief Joe Readman, Quarterly Fire Department Update
- 25 2.6 Report from Nicole Gourlay, Deputy Clerk, Community and Recreation Supervisor
- 28 2.7 Response from Burk's Falls re: Physician Retention
- 42 2.8 Correspondence from John Theriault re: 2020 Almaguin Community Economic Development (ACED) Budget
- 45 2.9 ACED funding request for Almaguin Subsidy Delivery Service
- 48 2.10 Ontario Regulation 284/09 - 2020 Budget

MUNICIPAL BOARDS AND COMMITTEE MINUTES

- 51 3.1 ACED Minutes March 16, 2020

CORRESPONDENCE

- 55 4.1 Township of Mapleton Resolution to Request Province Review Farm Property Class Tax Rate
- 66 4.2 Township of Armour Correspondence from Reeve Robert MacPhail re: Travel Restrictions
- 67 4.3 Township of Armour Correspondence from Reeve Robert MacPhail re: Post Secondary Education Students
- 68 4.4 Lakeland Power 2020 Q1 Shareholder update
- 78 4.5 Municipal Legal Response to Feehely, Gastaldi re: Aquila Trail (Young)
- 80 4.6 Unofficial Tender Results 2020-03 Gravel (A&B)
- 81 4.7 Unofficial Tender Results 2020-02 Surface Treatment
- 82 4.8 Municipal Expression of Support for Natural Gas Expansion to Municipality of Magnetawan

APPROVAL OF ACCOUNTS

83 5.1 Accounts in the amount of \$185, 884.58

CLOSED SESSION

In accordance with Section 239(2) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, Council shall proceed into Closed Session in order to address matters pertaining to: (d) labour relations or employee negotiations (Appointing of Deputy Fire Chief) and (c) a proposed or pending acquisition or disposition of land by the municipality or local board (disposition of land in the municipality)

BY-LAWS

108 6.1 Appoint Deputy Fire Chief

109 6.2 Sale of Lands 28 Church Street

CONFIRMING BY-LAW AND ADJOURNMENT

110 7.1 Confirm the Proceedings of Council and Adjourn

COUNCIL MEETING MINUTES April 8th, 2020

The regular meeting of the Council of the Corporation of the Municipality of Magnetawan was held at the Magnetawan Community Centre and streamed electronically for public viewing through "Go To Meeting" on Wednesday, April 8th, 2020 at 6:00 p.m. with the following present:

Mayor Sam Dunnett
Deputy Mayor Tim Brunton
Councillor John Hetherington
Councillor Brad Kneller
Councillor Wayne Smith

Staff: Kerstin Vroom, CAO/Clerk, and Scott Edwards, Public Works Superintendent, were present for the entire meeting.

STANDARD BUSINESS

- 1.1 Call to Order
The meeting was called to order at 6:00 p.m.
- 1.2 Approval of Procedure By-law 2020-90 to include Electronic Participation in Meetings
RESOLUTION 2020-90 Smith-Hetherington
BE IT RESOLVED by the Council of the Municipality of Magnetawan that the Procedure By-law 2020-29 as presented, to include Electronic Participation in Meetings, is now read a first, second, and third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and engrossed in the by-law book.
Carried.
- 1.3 Adoption of the Agenda
RESOLUTION 2020-91 Kneller-Smith
BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the agenda as presented.
Carried.
- 1.4 Disclosure of Pecuniary Interest
Mayor Dunnett stated that should anyone have a disclosure of pecuniary interest that they could declare the nature thereof now or at any time during the meeting.

* Councillor Kneller declared a pecuniary interest for Agenda item 2.7 due to being a member of the Magnetawan Agricultural Society.

- 1.5 Adoption of Previous Minutes
RESOLUTION 2020-92 Hetherington-Smith
BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the minutes of March 13th and March 18th 2020 as copied and circulated.
Carried.

STAFF REPORTS, MOTIONS AND DISCUSSION

- 2.1 Report from Public Works Superintendent Scott Edwards and Deputy Clerk Nicole Gourlay, Update on Waste Diversion at Chapman and Croft Landfill Sites
RESOLUTION 2020-93 Smith-Kneller
BE IT RESOLVED THAT the Council of the Municipality of Magnetawan hereby receives and approves the Report from Deputy Clerk Nicole Gourlay & Public Works Superintendent Scott Edwards, Update on Waste Diversion at Chapman and Croft Landfill Sites as presented and directs Staff to:
- *Begin the bag limit program to gain public feedback for full implementation to begin in 2021;*
 - *Commence construction of a reuse centre at Chapman Landfill site; and,*
 - *Revise the Municipality of Magnetawan Comprehensive Waste Management By-law 2002-21 as amended, to prohibit non-metal boats, lawn mowers, campers, trailers, and any other items with small motors.*
- Carried.*
- 2.2 Report from Public Works Superintendent Scott Edwards, Award of Tender 2020-01 Street Sweeping
RESOLUTION 2020-94 Smith-Kneller
BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report from the Public Works Superintendent Scott Edwards, Award of Tender 2020-01 Street Sweeping and approves Option 3: Negotiate with Duncor Enterprises Inc to remove the Rural locations and only complete the sweeping in the Village and the Harbour and to utilize the Public Works staff to hose down the 20 spot locations as required.
Carried.
- 2.3 DRAFT Site Plan Agreement – Keiller Corp. (Brown), Part Lot 3, Conc 6
RESOLUTION 2020-95 Kneller-Hetherington
BE IT RESOLVED THAT the Council of the Municipality of Magnetawan has reviewed the Draft By-law for the execution and registration of a site plan agreement with the owners of Part Lot 3, Concession 6, Township of Spence, Municipality of Magnetawan, Keiller Capital Corp. and will pass a by-law on this matter later in the meeting.
Carried.
- 2.4 Correspondence from Feehely, Gastaldi re: Young – Aquila Trail
RESOLUTION 2020-96 Hetherington-Kneller
BE IT RESOLVED that the Council of the Municipality of Magnetawan receives the correspondence from James J. Feehely on behalf of Robert and Marielyn Young regarding Aquila Trail and directs staff to forward the correspondence to our legal counsel to respond in accordance with Council

Resolution 2020-24, rejecting the application from the Young's to purchase a portion of Aquila Trail.

Carried.

2.5 Pinchin Ltd. Proposal – Croft Landfill Additional Well Installation

RESOLUTION 2020-97 Smith-Kneller

BE IT RESOLVED that the Council of the Municipality of Magnetawan and accepts the Proposal from Pinchin Ltd. Re: the Croft Landfill Additional Well Installation.

Carried.

2.6 Almaguin Community Economic Development Draft 2020 Budget

RESOLUTION 2020-98 Kneller-Hetherington

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives and approves the Almaguin Community Economic Development 2020 proposed Draft Budget as presented.

Defeated.

Direction was given to Staff to send the motion and email to all Board Members regarding the original understanding of costs per member, requesting documentation of current salaries and benefits of ACED staff (gross and net), percentages and factors addressing inflation and the impact of COVID and reduction considerations.

2.7 Magnetawan Agricultural Society request for support for 143rd Fall Fair

* Councillor Kneller declared a pecuniary interest for Agenda item 2.7 due to being a member of the Magnetawan Agricultural Society; he left the room and refrained from any discussion.

RESOLUTION 2020-99 Smith-Brunton

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan appreciates the great work of the Magnetawan Agricultural Society and looks forward to the 143rd Fall Fair;
AND HEREBY authorizes a donation in the amount of \$1000.00 to be made for 2020.*

Carried.

2.8 MADD Canada 2020 Yearbook Advertising Request

RESOLUTION 2020-100 Hetherington-Smith

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan is supportive of the good work of MADD Canada;

AND HEREBY authorizes a donation in the amount of \$299.00 for the MADD Message Yearbook.

Carried.

MUNICIPAL BOARDS AND COMMITTEES MINUTES

3.1 Almaguin Highlands Health Centre, March 06,2020

RESOLUTION 2020-101 Kneller-Smith

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Municipal Boards and Committee Minutes as copied and circulated.

Carried.

CORRESPONDENCE

- 4.1 Email from Brenda Fraser, CAO/Clerk/Treasurer Town of Kearney, Building Department Services
- 4.2 2019 ACED Annual Report
- 4.3 Lakeland Energy Media Release, Purchase CORE Broadband & Interactive North
- 4.4 Municipality Taxes and Interest owing as April 01, 2020
- 4.5 First Quarter Year to Date Budget
- 4.6 Report from CAO/Clerk Kerstin Vroom and Deputy Clerk Nicole Gourlay, MMAH CAO/Clerks Forum - Sudbury

*RESOLUTION 2020-102 Hetherington-Smith
BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Correspondence as copied and circulated.
Carried.*

APPROVAL OF ACCOUNTS

- 5.1 Accounts in the amount of \$387,557.14
*RESOLUTION 2020-103 Smith-Brunton
BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the accounts in the amount of \$387,557.14 as presented.
Carried.*

BY-LAWS

- 6.1 Site Plan Agreement - Keiller Corp. (Brown), Part Lot 3, Conc 6
*RESOLUTION 2020-104 Hetherington-Smith
BE IT RESOLVED THAT by the Council of the Municipality of Magnetawan that the following by-laws are now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and engrossed in the by-law book:
6.1 Site Plan Agreement - Keiller Corp. (Brown), Part Lot 3, Conc 6.
Carried.*

CONFIRMING BY-LAW AND ADJOURNMENT

- 7.1 Confirm the Proceedings of Council and Adjourn
*RESOLUTION 2020-105 Brunton-Hetherington
BE IT RESOLVED THAT by Council of the Municipality of Magnetawan that the Confirming by-law is now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and engrossed in the by-law book;
AND FURTHER THAT, this regular meeting is now adjourned at 6:45 pm to meet again on Wednesday April 29 2020 at 1:00pm or at the call of the Chair.
Carried.*

Approved by:

Mayor

Clerk

MAGNETAWAN PUBLIC LIBRARY BUDGET 2020

	2020 Recommended Budget	2020 Budget Revised	2020 Budget	2019 Actual	2019 Budget
Revenue					
Provincial Operating Funding	10,323	10,323	10,323	10,323	10,323
Municipal Operating Funding	80,000	75,300	80,000	72,400	72,400
Capacity Grant	0	0	0	0	5,524
Other Grants - not guaranteed	0	0	0	0	5,000
Connectivity Grant	1,100	1,100	1,100	1,079	1,079
Donations	500	500	500	800	500
Postage Refund	100	100	100	29	50
Book Sales	700	700	700	700	700
TOTAL	\$ 92,723	\$ 88,023	\$ 92,723	\$ 85,331	\$ 95,576
Expenditures					
JASI system	600	600	600	600	600
Overdrive	908	908	908	908	908
Ancestry	41	41	41	41	41
Books	2,500	2,500	2,500	1,563	3,500
Magazines	200	200	200	50	200
Staff Wages - Gross	50,391	50,391	55,208	43,890	50,000
Summer Student wage	2,097	2,097	0	0	0
OMERS	6,200	6,200	6,200	5,672	3,000
Health Benefits	5,000	5,000	5,000	5,424	5,000
Staff Training	350	350	350	180	500
OLS-North Conference	0	0	0	0	400
Insurance	3,500	3,500	3,500	3,452	3,452
Rent	6,304	6,304	6,304	6,304	6,304
Internet	1,500	1,500	1,500	1,306	1,500
Phone	1,800	1,800	1,800	1,314	1,800
Computer Supplies - includes paper & ink	2,500	2,500	2,500	2,656	2,500
Computer Equipment	1,000	1,000	1,000	5,259	3,000
Tech Support	500	500	500	537	2,000
Awards /Plaques	150	150	100	100	100
Postage	139	139	150	150	300
Supplies - snacks, crafts, drinks	1,000	1,000	1,000	600	1,000
Access Copyright	50	50	50	170	170
Association Memberships	100	100	100	100	100
Audit	1,000	1,000	1,000	1,978	900
Tea Time	1,000	1,000	1,000	600	1,000
Gingerbread Contest	200	200	200	200	300
Summer Event	500	500	500	0	1,000
Office/Library Supplies	500	500	500	250	500
TOTAL	\$ 90,030	90,030	\$ 92,711	\$ 83,303	\$ 90,075
NET INCOME /LOSS	\$ 2,693	-2,007	\$ 12	\$ 2,027	\$ 5,501

Magnetawan Library Reserves

Reserves from 2019	\$	2,027
Potential Reserves from 2020	\$	2,693
<i>total reserve potential end of 2020</i>	\$	4,720

Magnetawan Public Library Budget 2020

We had reserves of \$2027 therefore that amount has been deducted from the amount that the Library is asking from the Municipality. It has not been moved to another account as of yet. But I will be looking into making a reserves account.

The library would like to open on Thursdays and add 4 hours to our weekly hours starting in June. I would also like to hire a summer student for our Children's programming.

Here is the breakdown of the gross wages;

Student - $\$14.56 \times 144 \text{ hrs} = \2097

Karen – $22 \text{ wks} \times 16\text{hrs} = 352 \text{ hours}$
 $30 \text{ wks} \times 20 \text{ hrs} = 600 \text{ hours}$

$\$15.85 \times 952 \text{ hours} = \15089.20

Lorinda – $22 \text{ wks} \times 30 \text{ hrs} = 660 \text{ hours}$
 $30 \text{ wks} \times 34 \text{ hrs} = 1020 \text{ hours}$

$\$20.62 \times 1712 \text{ hours} = 35301.44$

Total student wages \$2097

Total staff wages \$50390.64



Hello

Just wanted to keep you updated on what is happening at the library during the Covid-19 situation.

Karen decided to stay home and not attend work. She was not laid off, as this is not a requirement to receive government funding. She is not being paid her wages.

I have been coming into work and doing some bookwork from home.

I have been waiting to weed the nonfiction section and do a deep clean of the book shelves for awhile, so now has been the opportunity.

I have been keeping up on the library bookkeeping, working on the Library Annual Survey (provides us with our provincial funding), as well as cleaning out my office.

I also want to arrange our non-fiction sections into categories instead of the dewey decimal system, and if my delivery comes in, I will be able to complete this task as well.

I am taking this opportunity to be prepared for the summer, with activities and programming, including hour Heritage Day celebration.

Hope all of you are staying healthy.

Take care

Lorinda Makoviczki
CEO/Head Librarian
Magnetawan Public Library



**Municipality of
Magnetawan**

REPORT TO COUNCIL

To:	Mayor and Council
From:	Scott Edwards, Public Works Superintendent
Date of Meeting:	April 29th 2020
Title: Memorandum	Award of Tender 2020-02 Surface Treatment

Recommendation: THAT Council receives and approves this report as presented.

Background: RFT Surface Treatment 2020-02 was posted on the Municipal Website for the 2020 season to include the Village of Magnetawan and the Hamlet of Ahmic Harbour.

Two sealed envelopes were received at the Municipal Office by the closing deadline on April 6, 2020 and this was from Duncor Enterprises Inc and Miller Paving.

The tender was opened by the CAO/Clerk Kerstin Vroom and the Public Works Superintendent and the following results were recorded:

Duncor Enterprises Inc - \$124,704.24

Miller Paving - \$201,909.72

The difference between Miller Paving and Duncor Enterprises Inc is \$77, 205.48 in favour of Duncor Enterprises Inc.

Budgeted for 2020 was \$130,000.00.

The Public Works Superintendent recommends that Council award this work to Duncor Enterprises Inc at their bid price. We have used them in the previous years for large projects and find their work very satisfactory.

Scott Edwards
Public Works Superintendent



REPORT TO COUNCIL

To:	Mayor and Council
From:	Scott Edwards, Public Works Superintendent
Date of Meeting:	April 29th 2020
Title: Memorandum	Award of Tender 2020-03 Gravel (A+B)

Recommendation: THAT Council receives and approves this report as presented.

Background: RFT Gravel (A+B) 2020-03 was posted on the Municipal Website for the 2020 season for the Supply and Apply of 12,000 MT Granular A Placed and Stockpiled 2,000 MT of Granular A and 1,000 MT of Granular B (2" minus).

Four sealed envelopes were received at the Municipal Office by the closing deadline on April 6, 2020 from Fowler Construction Company Ltd, Robinson Haulage Inc, Weeks Construction Inc and Carr Aggregates.

The tender was opened by the CAO/Clerk Kerstin Vroom and the Public Works Superintendent, and the following results were recorded:

- Fowler Construction Company Ltd - \$230,534.93
- Robinson Haulage Inc - \$281,900.00
- Weeks Construction Inc - \$323,661.41
- Carr Aggregates - \$238,176.23

Budgeted for 2020 was \$246,000.00 which is a combined total from budget lines Gravel Patching/Washouts - Materials/Supplies \$60,000.00 and Gravel - Materials and Supplies \$186,000.00.

The difference between the lowest bid and budget is \$15,465.07 under budget.

The Public Works Superintendent recommends that Council award this work to Fowler Construction Company Ltd at their bid price. We have used them in the previous years for Large Projects and find their work very satisfactory.

Scott Edwards

Public Works Superintendent

Russell, Christie, LLP

Barristers & Solicitors

W.D. (Rusty) Russell, Q.C., (1925-2019)
Douglas S. Christie, B.A., LL.B.
Michael M. Miller, B.Sc., in Comm, LL.B.
William S. Koughan, LL.B.

Edward B. Veldboom, MSc. Pl. LL.B.
Michael F. Sirdevan, B.A. (Hons), LL.B.
Jennifer E. Biggar, B.A., (Hons), J.D.
James R. Morse, B.A., LL.B.

Please reply to:
Edward B. Veldboom (Ext. 237)
Email: eveldboom@russellchristie.com

April 14, 2020

Nicole Gourlay, Deputy Clerk
The Corporation of the Municipality of Magnetawan
4304 Hwy #520
P.O. Box 70
Magnetawan, Ontario
P0A 1P0

via email to DeputyClerk@magnetawan.com

Re: Shore Road Allowance Encroachments and Heimbecker Request to Purchase

We write to provide our comments concerning the above noted matter.

As you have explained Ralph and Catherine Heimbecker have enquired about purchasing additional portions of the Shore Road Allowance along the Magnetawan River. Currently they own the lands described in PIN 52081-0693. They recently purchased a portion of the SRA described in PIN 52081-0900. Both parcels are shown on the attached PIN Map.

The Heimbeckers are interested in purchasing additional portions of PIN 52081-0901 that abut PIN 52081-0693. That portion, however, is currently occupied by small cottages/cabins and outbuildings that are the subject of license agreements between the Municipality and Barbara Woodward and between the Municipality and Ronald/Maureen Osborne. We will refer to these buildings collectively as the Woodward and Osborne Buildings and the land where the buildings are located as the "subject lands".

The foregoing represent a relatively infrequent or uncommon situation in the sense that neither license agreement is tied or connected to any abutting land owned by the Licensees (Woodward and Osborne). Most commonly in Magnetawan, license agreements are issued to owners of land abutting municipally owned. That said, the Municipality's applicable by-law/policy (By-law 2006-11, Being A By-law To Establish Policies for Closing and Selling of Road Allowances and Licensing Encroachments on Road Allowances) does provide for the issuance of these type of license agreements, provided certain criteria are satisfied.

505 Memorial Ave., Box 158, Orillia, ON L3V 6J3
Tel: 705-325-1326, Fax: 705-327-1811
Website: www.russellchristie.com General Email: info@russellchristie.com

The Woodward and Osborne Buildings are the subject of license agreements that remain in effect. Based upon the additional information you provided to our office, it appears that the Woodward and Osborne Buildings have existed on the subject property for many years. In fact, these buildings may have been located on the SRA as early as the 1920s. In that regard, the Village of Magnetawan entered into an agreement with George Osborne dated March 27th, 1926, concerning the subject lands which permitted him to erect "tourist cottages".

No Obligation to Sell To Any Party

Under the authority set out in By-law 2006-11, the Municipality could entertain the request to purchase a portion unopened shore road allowance (SRA) that has been submitted by the Heimbeckers. That said, the Municipality could also consider selling the subject lands to the current Licensees. The bottom line is that the Municipality is not under any statutory or common law obligation to sell the land to any party.

If it does wish to sell the land, it may do so at its own discretion provided it follows the adopted policy.

Special Considerations Regarding Potential Sales

Heimbecker

With respect to any potential sale to the Heimbeckers, the Municipality would have to consider the terms and conditions of the current licenses that have been issued. Section 4.1.1 of the License Agreement grants the Municipality the right to terminate the agreement for any reason, but it does require the Municipality to give 12 months written notice of such termination. Section 4.1.2 also provides that the license can be terminated for default. Any termination under that subsection would require the Municipality to provide notice of the default and allow the defaulting Licensee the opportunity to remedy the default.

We would also caution that any potential sale of the subject lands to the Heimbeckers would not necessarily include any right or title to the buildings located thereon. In other words, should the Municipality give the required 12 months written notice of termination, the Licensees would have the right to remove or demolish the existing buildings. In fact, section 6.4 of the License Agreement requires the Licensees to demolish or remove the buildings.

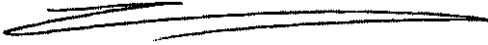
Licensees

Any potential sale to either or both of the Licensees would create a situation whereby a separately conveyable lot or lots would be created. In the absence of the Licensees owning any abutting lands, the Municipality should be mindful of and consider its currently applicable Official Plan and Zoning By-law and the minimum lot size requirements for new lot creation. Although no severance approvals would be required, the end result of a sale to the Licensee(s) would be the creation of a new lot or lots. In addition to the foregoing *Planning Act* considerations, the Municipality should take into consideration any plans for the potential servicing (notably sanitary sewage disposal) of the newly created lots. Considering that the Shore Road Allowance is only a maximum of 66 feet in depth, the installation of an approved sewage disposal system may not be possible unless the Licensee(s) can acquire additional abutting lands located further from the Magnetawan River.

Regardless of any potential sale to the Licensees, at some point, the Municipality will have to consider whether the continued existence of the habitable buildings in such close proximity to the river, without confirmed means of proper sewage disposal and without direct access via a publicly maintained street is in the public interest.

If you have any questions concerning our comments please do not hesitate to contact the undersigned.

Sincerely,

A handwritten signature in black ink, consisting of a series of fluid, connected strokes that form a name, likely Edward B. Veldboom.

Edward B. Veldboom
(electronically signed)

AUG 19 2019

Aug. 19, 2019

Municipality of Magnetawan

ATTN: MAYOR & Council

We are writing this letter to inquire if we are able to purchase the Road Shore Allowance in front of L12 w/s King St. We own the adjacent property. We previously purchased the Road Shore Allowance in front of the East and West Side of Queen St.

Thank you for your time.

Yours truly,

Ralph & Cathy Heimbecker

telephone:

email:

W A N



Municipality of Mississauga

Subject to Public
Right of Way

RIVER STREET

QUEEN ST.

OPEN KING ST.

2-218
24945'

2-191
Kingsway
2024

2-190
Kingsway
Mon. form.

2-189
Kingsway
Hemlock

2-185
Kingsway
Roger King

2-186
Kingsway
Hemlock

2-187
Kingsway
Hemlock
4' 1" 1/2

A
166.39'

166.39'

12

2-158
Kingsway
Hemlock

13

2-159
Kingsway
Hemlock

14

2-160

2-156

2-155
Kingsway
Hemlock

2-154

2-153
Kingsway
Hemlock


2-151

2-152







 <p data-bbox="161 293 422 376">Municipality of Magnetawan</p>	<p data-bbox="762 219 1166 255">REPORT TO COUNCIL</p>
<p data-bbox="102 389 161 421">To:</p>	<p data-bbox="501 389 794 427">Mayor and Council</p>
<p data-bbox="102 434 193 465">From:</p>	<p data-bbox="501 434 879 472">Joe Readman, Fire Chief</p>
<p data-bbox="102 479 357 517">Date of Meeting:</p>	<p data-bbox="501 479 724 517">April 29, 2020</p>
<p data-bbox="102 524 293 562">Report Title:</p>	<p data-bbox="501 524 995 562">Purchase of Rescue 42 Squad kit</p>

Recommendation: THAT Council receives and approves this report and the purchase of Rescue 42 Squad kit as presented.

Background: Historically when attending motor vehicle accident Magnetawan Fire Department has used cribbing and Z-Mags to stabilize vehicles before extricating patients. Cribbing are pieces of 2x4's and 4x4's assembled in a box shape to stabilize a vehicle(please see Appendix A), Z-Mags are metal feet and bracket's that are used with 4x4's to create a strut to stabilize a vehicle (Please see Appendix B).

Both systems are time consuming and take up valuable space on our apparatus. Cribbing is an accepted practice in NFPA, The Z-mag system we currently have, carry no labels or rating on them and have been removed from service.

Financial Implications: The cost of the Rescue 42 Squad kit is \$7,995.00 plus taxes and shipping and was budgeted for in the Capital Expenditure line 1-4-2000-8000 of the 2020 Budget (Quote Appendix C.)

Request: I request the permission of Council to purchase the Rescue 42 squad kit at a cost of \$7,995.00 plus taxes and shipping, without obtaining three formal quotes as per By-law No. 2004-37. 5.2.1 for the following reasons:

- -Rescue 42's are owned and used by neighbouring Fire Departments; South River, Sundridge and Burk's Falls and cross training has already taken place with our firefighters, as well as keeps us aligned with the same type and brand of equipment.
- -Rescue 42's are only sold by Code4 as they are the distributor in Ontario,

Conclusion: It is my opinion the purchase of the Rescue 42 Squad kit would free up valuable space on our apparatus, align us with the same equipment as our neighbours and benefit the public when we are required to perform extrication from a vehicle.

Respectfully Submitted,



Joe Readman,
Fire Chief.

APPENDIX A



2x4's and 4x4's cribbing



Typical box cribbing.

APPENDIX B



Z-Mag components; feet, brackets, and straps.



Z-Mag measured, cut, and assembled.



Magnetawan Fire Dept

Attention: Joe Readman, Fire Chief

April 16, 2020

Dear Joe:

As you already know, the Rescue 42 Squad Kit is a Hybrid Kit combining the Traditional Kit PLUS the Rescue 42 Juniors. As mentioned, it has become our most Popular Kit since introduced in 2018.

Also, as you already know from Burks Falls, it is a Great Kit!

RESCUE 42 SQUAD Kit, c/w: \$ 7,995

2 Long Struts	2 Rescue 42 Juniors
1 Cinch Ring	1 Spare Base Pin
2 – 27' Straps	2 Spike Feet
2 – 27' Straps	1 Spare Strut Pin
2 Hook Clusters	1 Small Accessory Bag
Instructional DVD	

Delivery & HST are extra.

If you have any questions, please email me back. Thanks Joe!

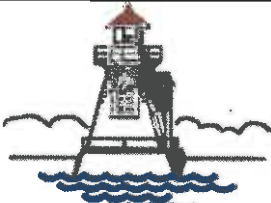
Yours Truly,

Chris Christie

cc: Jason Defosse: 613-847-9078



Proudly Serving Rescuers Since 1984

 <p>Municipality of Magnetawan</p>	<p>REPORT TO COUNCIL</p>
<p>To:</p>	<p>Mayor and Council</p>
<p>From:</p>	<p>Joe Readman, Fire Chief</p>
<p>Date of Meeting:</p>	<p>April 29,2020</p>
<p>Report Title:</p>	<p>Quarterly Fire Department update</p>

Recommendation: THAT Council receives and approves this report as presented.

2019 Call summary:

Fire:45
 Medical:116
 Motor Vehicle Accident:8
 Other:13
 Total:182

2020 Call summary to date:

Fire: 6
 Medical: 22
 Motor Vehicle Accidents: 2
 Other: 4
 Total: 34

Covid-19 update:

Update to be given verbally at Council meeting.

General update:

-Lots of cleaning up around the hall going on over the last few weeks, many firefighters reaching out to offer help. We have been able to coordinate many projects getting completed while maintaining social distancing and working in small numbers.

- social room converted to classroom,
- bunker gear organized around the hall,
- Personal protective equipment inventory and annual testing program started as required by NFPA,
- Self contained breathing apparatus inspection program started as required by NFPA,
- out fitting trucks with the equipment needed, next step is to start a monthly inspection program of all equipment as required by NFPA,

-decluttering of the fire halls and back shed,

Upcoming:

-we will be getting all our forest fire equipment out and checked for this up coming seasoning,
-new eavestrough on the front of the fire hall has been ordered and awaiting installation,

Training:

With Covid-19 happening our training was put on hold for a few weeks, now knowing Covid-19 and social distancing will be continuing we have adapted a web/ phone conference software called Webex, Gary has the ability to teach theory portions via Webex, we have hosted two of these with a great turnout and interaction.

It is the hope over the next couple of weeks we will be able to gather in groups of three or four and conduct basic forest fire practical training.

Currently we have the Ontario Fire College booked for two weekends of live fire training, June 13-14, and September 26,27. We as a region are still preparing our paperwork for these weekends at the same time preparing ourselves for cancellations.

Fire rating:

Currently the Ministry of Natural Resources and Forestry (MNRF) have the province of Ontario under a Restricted Fire Zone, for continuity of message we have raised our fire rating to extreme. Verbal update will be given at council meeting.

Conclusion:

The Fire Department is continuing to provide services to the community while continuing to protect the firefighters and the community from the spread of Covid-19. We are hoping with the restricted fire zone and extreme fire rating that the chances of a forest fires stay low, however are preparing for a busy summer.

Respectfully Submitted,



Joe Readman,
Fire Chief.



REPORT TO COUNCIL

To:	Mayor and Council
From:	Nicole Gourlay, Deputy Clerk
Date of Meeting:	April 29, 2020
Report Title:	Community and Recreation Supervisor

Recommendation:

That Council receives this report to extend the Community and Recreation Supervisor (Contract) position from six months to one year.

Background and Comments:

Recreation, events and community engagement are vital to the livelihood and success of a community. Back in 2015, Council approved a position for a Recreation Supervisor for the summer months to create recreation programming as well as run summer events for our community. In 2018, the Municipality of Magnetawan was successful in obtaining funding from the Ministry of Tourism Culture and Sport for a full-time contract Recreation Supervisor over a two-year period (April 1, 2018 - March 31, 2020). The wage funding from the Ministry was only applicable for the recreation programming geared towards seniors, older adults, and youth; it was not for event coordination. The grant was extremely helpful in allowing the Municipality of Magnetawan to expand its recreation programming as well as purchase new equipment.

Throughout the last year, Staff has constantly evaluated this position and sees a great opportunity to create a more encompassing position. In addition to events and recreation, the Community and Recreation Supervisor would be a community liaison for the municipality with the objective to engage the public in finding ways to improve our community. This position would facilitate recreation programming, create and run events, build-on our volunteer recruitment and liaise with our local community groups. They would be the first point of contact for business owners in the community or potential investors, work on a downtown revitalization program, source grants, etc. This individual would still be the supervisor for the summer students and be the secretary of the Community Development Committee. We need an individual who will be innovative, engaging and community oriented. This person would be able to advise Council on what committees are needed to better serve our municipality efficiently to ensure volunteer burn-out does not happen. This position would be able to help with the municipal branding/signage and implement the “Welcome to Magnetawan” signs that Council discussed during budget time as well as coming up with ideas on improving on the use of the Heritage Centre. The Community and Recreation Supervisor would also be responsible for continuing to engage the public through different mediums (aside from gatherings at this point).

Staff recommends that the Municipality needs a go to person for community input and requests - whether that be a new water fountain at the Pavilion, who to get in contact with if they want business support, or how to go about creating a new event, etc. We want to have someone who can guide the summer students to be great community ambassadors by giving residents, long-term tourists, or transient tourists information about our community. It would be great to have this individual work with the Public Library to share resources and support events such as March Break activity week, Christmas Break activity week, Intergenerational cooking classes, etc. The MCDC has had some of these ideas in the past, but due to the constraints of the grant program, we were unable to act on them immediately. This committee is very committed to improving the community and has many new ideas to help support the individual in this position.

Staff presents the following three options:

1. Hire for the summer (four-month contract) only every year

This option was the status quo prior to receiving the Ministry funding for a two-year contract. The major benefit to this option is that it is cost effective for Council. One of the major disadvantages that was observed while using this option was continuity of programming throughout the year and it has been made apparent that the community really wants that continuity. The other major disadvantage is the timing of the contract. The Staff members previously in this role for the summer contract, found it difficult to start in early May - hire summer students and train them as well as jump into having two major events to run (Soap Box Derby and Canada Day). It was difficult to organize entertainment for Music in the Park as well as for Canada Day because a lot of groups/organizations were already booked back in February. Further, finding a qualified, committed individual is always difficult for a short-term contract.

2. Hire for the remaining six months that were budgeted in the 2020 Budget (filling of the vacant position with existing contract)

The remaining wages/benefits in the budget would allow the Municipality to hire the position for six months in 2020. Due to the COVID-19 pandemic, we may be limited in some of the recreation programming or events that will be able to go ahead this year. However, the positive to that is, we could utilize this time to better our plans and strategies ahead for what the community would like to see. The main benefits would be that the Municipality will have a supervisor for the summer students, time to evaluate how we can better make use of the Heritage Centre/Information Centre and continue to develop our recreation programming. The major disadvantage to this option is that after the six-month contract, we would lose the continuity of programming and would have to decide how to move forward for a summer student supervision in the following summer.

3. Hire for a one-year contract

This option would allow Council to utilize the funds that were budgeted in 2020 for the first six months. By hiring for a one year contract, Council and Staff would be able to evaluate the position as well as the individual and gives an opportunity for the individual to see through an entire year of events and activities in the Municipality. Most importantly, a one-year contract would continue the forward momentum that we have worked hard over the last two years to develop. A one-year contract would enable more time to develop strategies and/or ideas on community improvements/downtown revitalization, create intergenerational programming that could be developed with the school, as well as implement changes for the next summer's programming if needed. The 2021 tax rate would not be affected by a one-year contract; however, it would need to be included in the budget.

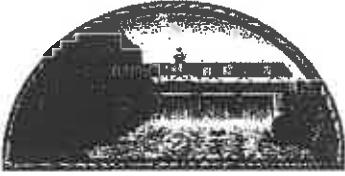
Financial Implications:

In comparison to other municipalities, the wage range for a Community and Recreation Supervisor would be between \$45,000-\$52,000 per year plus mandatory benefits and OMERS for a 1-year contract. The first 6 months of this contract are included in the 2020 budget and the second portion of the contract would not affect the tax rate for 2021.

Respectfully Submitted,

Nicole Gourlay

Nicole Gourlay
Deputy Clerk



The Municipality of the
VILLAGE OF BURK'S FALLS

172 Ontario Street • PO Box 160 • Burk's Falls ON P0A 1C0
P 705-382-3138 • F 705-382-2273 • www.burksfalls.net

April 2, 2020

Via email: clerk@magnetawan.com

Municipality of Magnetawan
4304 Hwy 520, Box 70
Magnetawan, On
POA 1P0

Regarding: Additional information request

Dear Ms. Vroom;

We received your request for more information regarding physician incentives and ongoing operating cost of the Almaguin Highlands Health Centre. As provided in your correspondence, Council requested additional information, which is address below.

"Council would like to see a 2019 budget to actual as well as a 2020 budget."

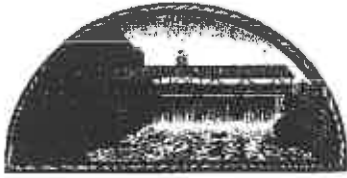
With respect to the 2019 budget and actual, we have provided an attachment which will outline the buildings operating costs and budget (2020 budget has not been approved). As indicated within the correspondence and report provided by the Almaguin Highlands Health Centre Administrator, the buildings operating costs have been consumed by the 981 residents of the Village since 2011 while the services are available to the 25,000 Almaguin Highlands residents. This includes the 1390 residents of Magnetawan which are apart of the catchment area for the Burk's Falls Family Health Team.

The AHHC Committee discussed at length the deficit and how to bridge the gap as it continues to increase, the recommendation to request financial support from the municipalities was brought to the Village Council. Similar to many buildings and services that are utilized by residents of multiple municipalities, requesting support from those municipalities to assist with the operating costs will benefit the residents and the communities that utilize these services. As you will understand, without services such as those contained with the AHHC, our residents would be required to access similar services in Huntsville or North Bay. During the AHHC Committee 2019/2020 health care survey, many respondents commented that travelling for services is a hardship, both financially and physically as our population continues to age. It is the Villages goal to ensure the building and services are retained and continue to be accessible through the support of the Almaguin municipalities.

"They were also wondering why there was no rent being charged to those who utilize the facility."

With the exception of Muskoka Algonquin Health Centre (MAHC) services, all tenants within both buildings located at 150 Huston street are providing monthly rent. As lease agreements expire, new leases include an annual 2% increase, and this has been in effect since 2017.

Prior to 2011, Muskoka Algonquin Health Centre was the owner and administrator of the buildings. At the time of the 2011 closure, MAHC entered into an agreement with the Village, stating their services would continue to be provided "at no cost" to MAHC, for as long as the building provided health care services. Again, 2011 was a time in which healthcare was disappearing within the Highlands, the agreement reached



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was done in the best interest of the community. As you will be aware, the Almaguin Highlands falls within the District of Parry Sound, thus MAHC (Muskoka/Simcoe District) is not required in any way to provide these services within the AHHC. Having an agreement that the services will remain onsite, at not cost to MAHC, means that the services here will not impact the budget for MAHC beyond wages and equipment repair, while still providing healthcare benefits to our communities.

Although the Village would prefer to receive financial support for the services within MAHC boundaries, MAHC will not entertain such negotiations and as history will show, we could lose services if fees are attached.

"What percentage of residents using the Burk's Falls Health Care Centre are from Magnetawan."

This is a difficult question to answer as there are many facets to the question along with the challenges in tracking residents due to privacy issues. We provided within our correspondence information from one of the many services within the Centre, that being Ontario Telemedicine Network. Of those figures, Magnetawan residents were the fourth highest user out of 20 known municipalities. Magnetawan was overshadowed by the combined municipalities of Burk's Falls (Armour/Ryerson/Burk's Falls) and Sundridge (Sundridge/Joly/Strong), as these service numbers were based on postal code. If numbers for the combined municipalities reflected a municipal breakdown, Magnetawan may rank higher in resident usage.

In terms of identifying the percentage of Magnetawan users, we know residents utilize the services within the Centre, not only because of the OTN numbers but also because the Municipality of Magnetawan is included in the catchment area for the five physicians within the building. As many residents outside of the catchment area are being de-rostered, Magnetawan residents will not be. In fact, some Magnetawan residents that receive primary care outside of the Burk's Falls Family Health Team may be de-rostered by their physician as many area physicians are working to focus on servicing their catchment communities only.

As our physicians can attest, many patients while attending their family practitioner will utilize additional services while at the Centre. For example, a patient may present with a shortness of breath resulting in a requisition for a chest x-ray, or MRI patients would be required to complete a hemoglobin analysis which is done through laboratory services, both these services are within the Centre and easily accessible.

To request service numbers from the additional AHHC services, such as diagnostic imaging, laboratory services, pharmacy, Children's Aid, LEHIN Community Care Access Centre or The Friends, just to name some of the services, would be a very difficult and typically are not received well by these services.

I hope that the additional commentary and budget information will serve to confirm to Council the long-standing benefit of the Almaguin Highlands Health Centre and the services contained have on the many residents of Magnetawan. Similar to the many shared services within Almaguin municipalities, the AHHC provides services to a large geographic area, however, is only funded by one municipality.

Regards,


Erica Kellogg

Health Centre Administrator

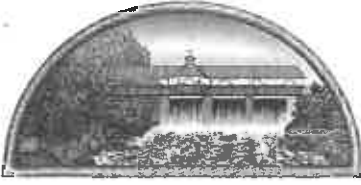
Village of Burk's Falls			
Almaguin Highlands Health Centre			
Statement of Revenues & Expenditures			
for the years 2017, 2018 & 2019			
	2019	2018	2017
REVENUES	Actual	Actual	Actual
Rental Revenue	150,785	154,891	157,561
Donations	675	615	440
Other Revenues	4,982	4,574	11,266
Total Revenues	156,442	160,079	169,267
EXPENDITURES			
Wages & Benefits	27,526	24,985	27,747
Hydro	40,506	42,675	43,423
Natural Gas	5,098	3,979	3,911
Fuel Oil	3,387	4,631	3,200
Cleaning Materials	4,352	3,819	3,267
Janitorial Contract	19,890	19,890	19,890
Pest Control	566	1,037	694
Water & Sewer	2,951	3,515	4,192
Insurance	6,608	6,583	6,358
Capital Expenditures	15,285	19,399	43,831
Snow Removal	9,113	10,314	6,208
Elevator Repairs & Maintenance	3,112	2,833	2,770
Building Maintenance	21,897	17,065	14,465
Property Taxes	28,738	29,168	29,075
Miscellaneous	933	185	1
Telephones	2,940	2,931	2,402
Loan Interest	2,806	3,585	4,296
Loan Principal	26,570	25,791	24,654
Total Expenditures	222,278	222,385	240,384
Total Surplus/Deficit	-65,836	-62,305	-71,117

worked with MPAC to change classification

Purchase of building

Capital Expenditures
2017-2019
Reshingled Med Roof
Main Level Flooring, Painting
FHT Renovations New Dr.
Fire Protection Rehab (mntnce)

Flooring Med Bldg - common areas
Portion of Lab Renovation
Washroom fixture upgrades



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Mayor Dunnett
4304 HWY 520, Box 70
Magnetawan, ON P0A 1P0
February 25, 2020

Regarding: Physician Recruitment and Retention Incentives

Dear Mayor Dunnett:

As a member of the Almaguin Highlands Health Centre Committee (AHHC) you are aware that during the regular meeting held on February 7th, 2020, Mayor Still reported on physician incentives. Mayor Still brought forward a suggestion to solicit, from the catchment municipalities of the Burk's Falls Family Health Team, a one-time contribution which would be utilized for physician retention, Council for the Village supported Mayor Still and passed the enclosed resolution.

The AHHC Committee has received reports, participated in discussions and attended the Northern Ontario School of Medicine Recruitment Fair in hopes of learning how to recruit future primary care physicians for the Almaguin Highlands area. The outcome of many of these events and discussions is very clear, the Almaguin Highlands, a collective group of small, rural, largely under serviced municipalities, are competing for primary care providers with larger, urban municipalities. These larger single- and two-tier municipalities are able to provide incentive programs upwards of hundreds of thousands of dollars, some include homes, cars and signing bonuses.

It was the now retired primary care physician for the BFFHT, Dr. Ogston, that reported to the Committee in 2019 that the area is in a physician shortage "crisis". During Dr. Ogston's report it was noted by the Committee that in addition to Dr. Ogston's retirement in 2019, 2020 would also bring the retirement of longtime physician Dr. Albert.

Fortunately, Dr. Osgton's practice was filled through his own personal endeavors to secure a replacement. However, Dr. Albert, up until recently, had not been successful. It was earlier this year, Dr. Albert approached Mayor Still on the subject of incentives as two physicians from Muskoka have expressed interest in consuming his practice. As the BFFHT provides services to five municipalities, Township of Armour, Ryerson, Municipality of Magnetawan and the Village of Burk's Falls, all five municipalities are being asked to provide \$1,600.00 each for physician retention. These funds will provide for the initial setup costs, including complementary rent for six months and equipment to create a "turn-key" opportunity.

Please find the attached report, prepared by the Health Center Manager, as it provides details regarding this request along with an overview of additional current activities of the AHHC Committee. We look forward to hearing from you as we continue to work towards securing future physicians who will provide care in our communities.

Regards

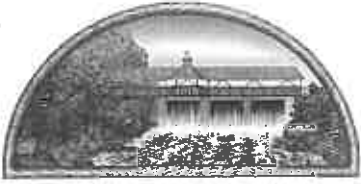

Nicky Kunkel
Clerk-Administrator

CC; Municipality of Magnetawan
Township of Ryerson
Township of Armour
Enclosures; Almaguin Highland Health Centre Manager Report
Resolution 2020-17

MUNICIPALITY OF
MAGNETAWAN

MAR 02 2020

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The Municipality of the
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Mayor Dunnett
4304 HWY 520, Box 70
Magnetawan, ON P0A 1P0
February 20, 2020

Regarding: Ongoing Costs

Dear Mayor Dunnett:

As a member municipality of the Almaguin Highlands Health Centre Committee (AHHC), you will be aware of recent discussions during regular AHHC Committee meetings. Specifically, physician recruitment/retention, ongoing operating costs of the Almaguin Highlands Health Centre and the redirection of municipal derived Ontario Telemedicine Network (OTN) funds. The AHHC Committee continues to work on the OTN project and a report prepared by the Almaguin Highlands Health Centre Manager is enclosed to provide additional background pertaining to the above noted points.

Through a recommendation from the AHHC Committee the Village of Burk's Falls will accept donations towards the on-going costs of operating the Health Centre, which has been servicing the communities of the Almaguin Highlands since 1949.

In 2019 the Health Centre had a deficit of approximately \$50,000.00, which ratepayers of the Village have covered. Recent discussions regarding health care and service delivery along with the escalating operating costs of the Health Centre drive Council to ask municipalities that utilize the services within the Centre to contribute annually.

The AHHC Committee has collected data beginning in 2011 and most recently as 2020, through community surveys, service provider statistics and community engagement. It evident that your residents utilize the services within the Centre. Thus, we are asking each municipality to donate \$4,545.00 annually. The Village continues to explore opportunities to increase rental revenues, improve effectiveness and create efficiencies.

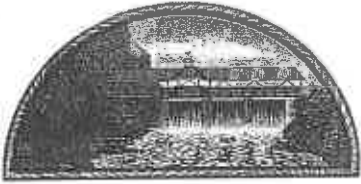
We look forward to hearing from you as we continue to work with the AHHC to improve health care that is accessible in Almaguin. Should you have questions regarding Council's resolutions please feel free contact the Village office to speak with myself or Erica Kellogg, AHHC Manager at your convenience.

Regards


Nicky Kunkel
Clerk-Administrator

CC; Municipality of Magnetawan
Township of Ryerson
Township of Armour
Strong Township
Machar Township
Village of Sundridge
Joly Township
Village of South River
Town of Kearney
McMurrich/Monteith

Enclosures;
Resolution 2020-16
Resolution 2020-17
Resolution 2020-18
AHHC Manager Report



The Municipality of the
VILLAGE OF BURK'S FALLS

Moved By: [Signature] Date: February 18, 2020
Seconded By: [Signature] Resolution # 2020- 16

Be it resolved;

That the Council for the Village of Burk's Falls hereby receives and approves the report from the Almaguin Highlands Health Centre Manager; and

Further that Council hereby instructs staff to send letters requesting ongoing financial support from the 11 municipalities associated with the Health Centre until the facility no longer provides health services to the residents of Almaguin.

Note: each municipal donation would be \$4,545.00 annually

Recorded Vote requested by: _____

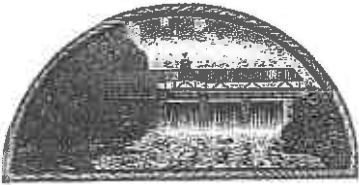
Jarvis Osborne	for / opposed
Lewis Hodgson	for / opposed
Lisa Morrison	for / opposed
Rex Smith	for / opposed
Cathy Still	for / opposed

COPY

Carried
 Defeated
 Deferred

Pecuniary Interest declared by:

[Signature]
Mayor



The Municipality of the
VILLAGE OF BURK'S FALLS

Moved By: *Jan Dely* Date: February 18, 2020
Seconded By: *John Morrison* Resolution # 2020- 17

Be it resolved;

That the Council for the Village of Burk's Falls hereby receives and approves the report from the Almaguin Highlands Health Centre Manager; and

Further that Council hereby instructs staff to send letters to the Burk's Falls and Area Family Health Team catchment municipalities a one time contribution of \$1,600,000 per municipality to provide physician recruitment and retention incentives.

90-20

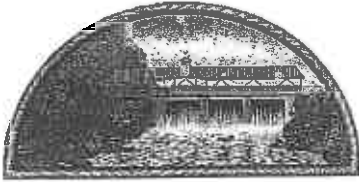
Recorded Vote requested by: _____

Jarvis Osborne for / opposed
Lewis Hodgson for / opposed
Lisa Morrison for / opposed
Rex Smith for / opposed
Cathy Still for / opposed

Pecuniary Interest declared by:

Carried Defeated Deferred

COPY
Cathy Still
Mayor



The Municipality of the
VILLAGE OF BURK'S FALLS

Moved By: [Signature] Date: February 18, 2020
Seconded By: [Signature] Resolution # 2020-18

Be it resolved;

That the Council for the Village of Burk's Falls hereby receives and approves the report from the Almaguin Highlands Health Centre Manager; and

Further that Council hereby requests the AHHC Committee investigate the cost associated with a renovation to provide adequate clinical space for the Ontario Telemedicine Network by joining the existing office space with the adjacent office space; and

Further that the AHHC Committee understand that this request is not a commitment to proceed with the project nor will the Village of Burk's Falls incur any expenses related to the investigation.

Recorded Vote requested by: _____

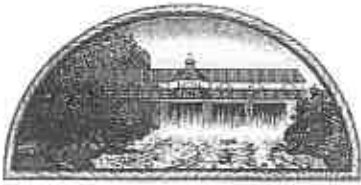
Jarvis Osborne for / opposed
Lewis Hodgson for / opposed
Lisa Morrison for / opposed
Rex Smith for / opposed
Cathy Still for / opposed

Pecuniary Interest declared by:

Carried Defeated Deferred

COPY
[Signature]
Mayor

5



The Municipality of the
VILLAGE OF BURK'S FALLS

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RECOMMENDATION

Ongoing and escalating operating cost of both buildings:

1. Request ongoing financial support from the 11 municipalities, until the facility no longer provides health services to the Almaguin Highlands residents.

Physician recruitment and retention

2. Request from the catchment municipalities a onetime contribution of \$1,600.00 per municipality to provide physician recruitment and retention incentives.

Redirection of current municipal Ontario Health Telemedicine funds.

3. Request the AHHC Committee investigate the cost associated with a renovation to provide adequate clinical space for the Ontario Telemedicine Network, with no formal commitment to proceed until a successful report is adopted by Council.

BACKGROUND

The Almaguin Highlands Health Centre and Medical Building, hereafter referred to as "AHHC", both located at 150 Huston Street, have been under the ownership and management of the Village of Burk's Falls since the closure of the Urgent Care Centre in 2010.

Rate payers of the Village have borne 100% operating cost of the building since 2010. At the 2020 preliminary budget review, it was determined the Village subsidizes both buildings by approximately \$50,000.00 annually. The buildings while near full occupancy, have five occupied, tenant spaces with zero rental revenue. Operating costs since 2010 have increased significantly as use of the building has increased, specifically hydro, heating fuel and overall building maintenance and improvements.

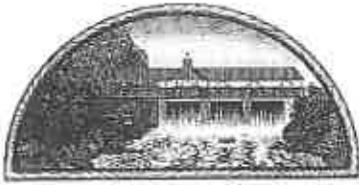
During both the January and February Almaguin Highlands Health Centre Committee meetings, discussions with ten municipal representatives included financial support from Almaguin municipalities to assist in three specific areas; 1) ongoing and escalating operating cost of both buildings, 2) physician recruitment and retention, 3) redirection of current municipal Ontario Telemedicine Network funds.

ANALYSIS

The AHHC has served the residents of the communities within Almaguin Highlands since the building was operating as the Red Cross Hospital (1945). As the decades have progressed, to the current date, the building has continued to provide services that are available to residents beyond those of the Village of Burk's Falls.

These services include;

- x-ray, (zero rental revenue)
- ECG(zero rental revenue)
- laboratory services (zero rental revenue)
- physiotherapy (zero rental revenue)



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- Canadian Mental Health and Addictions Counselling
- NE LHIN Community Care Access Center
- Foot care services
- Diabetes Education (zero rental revenue)
- Ontario Telemedicine Network (zero rental revenue)
- The Friends
- AI-Non
- Emotions Anonymous
- Childrens Aid Society
- Dream Catchers
- Sexual Assault
- Medical, Accessible Transportation
- Medical supply depot (homecare medical supplies)
- 5 primary care physicians

In addition to these “auxiliary” services available to all of the 25,000 residents of Almaguin Highlands, the Burk’s Falls Family Health Team (BFFHT), which consists of four primary care physicians and one Nurse Practitioner, and one additional independent Primary Care provider operating outside of the BFFHT, provide services to residents of five municipalities (Township of Perry, Armour, Ryerson, Municipality of Magnetawan and the Village). These municipalities are included in the funding model for the Rural Northern Physicians Group Agreement’s which defines a service catchment area, in total 6,877 residents. Again, the Village of Burk’s Falls ratepayers (981) historically have shouldered the financial burden for the services space.

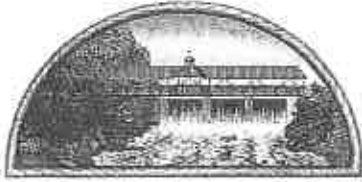
1. Ongoing and escalating operating cost of both buildings:

As reported to the AHHC Committee, the Village is in a difficult position with respect to the AHHC buildings and rental revenue. At the time the Urgent Care closed which was under the management of Muskoka Algonquin Health Care (MAHC), an agreement brought forward by MAHC, that being, MAHC services would remain onsite and available to area residents “at no cost to Muskoka Algonquin Health Care”. Leaving many services operating within the buildings to the benefit of the 25,000 residents, with no rental income for the duration of the services life cycle.

The Almaguin Highlands Health Centre Committee, consisting of 10 Almaguin Municipal representatives incorporated in 2011 as a means to ensure services with the AHHC are sustained. During the regular meetings of the Committee, discussions regarding the cost and use of the facility by Almaguin area residents has resulted in a suggestion by the Committee that due to the large geographic region which the building services, municipal support from the surrounding municipalities should be considered.

Additionally, the 2010 closure of the Urgent Care resulted in a large renovation of the west wing of the primary building, creating the current BFFHT space. This renovation was largely and solely funded by the Village of Burk’s Falls; with a contribution value of \$250,000.00, remaining funds were provided by the Ministry of Health and Long-Term Care. Councils financial commitment to the 2010 BFFHT renovation is again, an indication of Councils commitment to the improvement and sustainability of health care for the catchment area residents.

The Village has maintained the “at no cost” contract with MAHC as a means to ensure services remain onsite and available in the community and to the residents. Although rental revenue is



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preferred, without this agreement all of MAHC's current services within the AHHC, would only be available in North Bay or Hunstville.

OPTIONS

- 1) Remain status quo, operating the Almaguin Highlands Health Centre and Medical Building at a deficit.
- 2) Request each of the 11 municipalities provide an annual donation of \$4,545.00 for a total annual contribution of \$50,000.00 to offset the annual deficit cost. This annual donation would be payable to the Village of Burk's Falls. The municipality of Powassan and Whitestone have not been included in the calculation as patient travel patterns indicate a northern direction for services.

2. Physician recruitment and retention

The Burk's Falls Family Health Team (BFFHT) has a catchment area that provides services for five municipalities, a total of 6,877 residents. 2019 and 2020 brought the announcement of two physicians retiring within the Burk's Falls Family Health Team, previous to that there were three physicians who retired or relocated their practice. It is anticipated physician retirements will be an ongoing concern.

Physician recruitment and retention was brought to the AHHC Committee in 2019 by a now retired BFFHT physician, citing a "crisis" in physician shortages. While attending a Northern Ontario School of Medicine recruitment fair, the AHHC Administrator learned of the challenges faced by full-time physician recruiters and became aware that communities across Ontario are competing for physicians by creating incentives packages in hopes of securing physicians.

During the February 7th, 2020 AHHC Committee meeting, Mayor Still reported to the Committee possible incentives for consideration that could be used to secure physicians that have expressed interest in taking over the BFFHT 2020 retiring physicians' practice. A summary outlining a financial commitment of just less than \$8,000.00 is attached. During said meeting, catchment municipal representatives at the table seemed to be, in principal, supportive of such incentives.

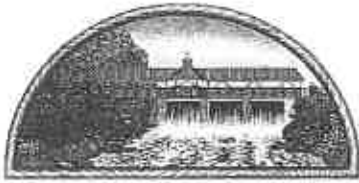
OPTIONS

- 1) Remain status quo, not providing any incentive to secure a replacement for the current retiring physician leaving the potential to have orphaned patients in five catchment municipalities.
- 2) Request from catchment municipalities a contribution of \$1,600.00 as an incentive to interested physicians. This would be payable to the Village of Burk's Falls.

3. Redirection of current municipal Ontario Health Telemedicine funds.

In 2017 the AHHC Committee requested and received funding from 11 Almaguin municipalities to support the replacement of Ontario Telemedicine Network (OTN) equipment, each municipality provided \$500.00 for a five-year term totally \$30,000 beginning in 2018. Just prior to the AHHC Committee purchasing replacement OTN equipment the NE LHIN provided one-time funding to replace the equipment, leaving the municipal contribution untouched to date.

The Committee during the February brought forward discussion regarding the funding that has been provided to date and how to make best use of such funds. The BFFHT Executive Director provided



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feedback at the meeting that the OTN Nurse has suggested a renovation to the current space. OTN is currently located within a former nurse living quarters when the Urgent Care was in operation. The space is small, approximately 10 x 8, which has poor lighting, does not provide adequate clinical space for a growing service and is difficult to have more than one client in at a time. The recommendation was to renovate the current space and expand into adjoining office to the east of the current OTN which will be vacated by its current tenant in spring 2020. The Committee discussed utilizing the municipal OTN funds to renovate the space which does not fall in line with the initial request, purchasing equipment.

Although at the time of the municipal request for funding, the equipment was purchased by the NE LHIN's, Ontario Telemedicine Network equipment will require future upgrades and replacements every five years. As in 2017, if the equipment is not replaced, OTN will remove the Burks' Falls site from the Telemedicine Network as the Committee was informed, expired equipment has the potential to degrade the overall system.

The OTN is a service put in place by the NE LHIN however no ongoing funding has been provided by the Ministry outside of the Nurse's salary. With no ongoing funding source there is no rental revenue for OTN in the current or future expanded space. If the Village approves the expansion of the OTN site, with renovation funds coming from the AHHC Committee, the Village will be adding to the non-rental revenue percentage of the building, increasing the deficit.

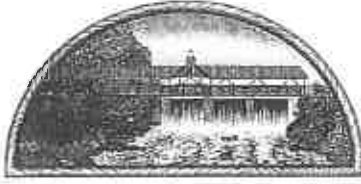
The direction of the Ministry of Health and Long-Term Care is towards digital health, thus renovating the OTN space to allow for ideal clinical space would serve the communities of Almaguin well into the future. Attached to this report is a listing of current services offered at the Burk's Falls OTN site along with service numbers based on service location, this is one of many services open to any resident within Almaguin with physician referral.

OPTIONS

- 1) Remain status quo, operating the OTN in its current office space.
- 2) Authorize the AHHC Committee to investigate only, the cost and requirements to expand the current OTN into the adjoining office space, increasing the zero rental revenue space. Requesting a report be submitted to Council for review.
- 3) Approve the request of the OTN Nurse to expand into the adjoining office with funds provided by the AHHC Committee from the OTN municipal contributions. This will increase the non-revenue rental space within the AHHC but will maintain a service available to all residents within a more suitable clinical space.
- 4) If the AHHC Committees report indicates a renovation will deplete OTN reserves, request the contributing municipalities extend the contribution period until such time as OTN services are no longer provided in the AHHC. The continuation of OTN municipal funding will continue to be paid to the AHHC Committee.

Erica Kellogg
AHHC Administrator

COPY



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Attachment One
Ontario Telemedicine Network Site 0114

Clinical Event.
Allergy
Cardiovascular Surgery
Endocrinology
Gastro-Enterology
General Surgery
Mental Health
Nephrology
Neurology
Neurosurgery
Oncology
Orthopedic Surgery
Physical medicine and rehab
Respirology
Rheumatology
Thoracic Surgery
Urology

Figures for client locations were provided for April 2016 – March 2017, April 2017 – June 2017 and April 2018 – March 2019, the fiscal year for OTN. During 2018 OTN did not

Burk's Falls 234
(Armour, Ryerson, Village)
Sundridge 1112
South River 55
Magnetawan 47
Huntsville 17
North Bay 10
Sprucedale 28
Barrie 3
Kearney 26
McKellar 1
Emsdale 30
Trout Creek 19
Katrine 22
Dunchurch 5
Kimberly 1
Novar 7
*Unknow 20
Total 801

From June 2017 to December 2017 an additional 161 patients were seen, however not recorded in a geographic region.

For privacy reasons the phone numbers and/or addresses are not always shared with OTN for non-rostered patients whose consultation is located at the Sick Kids Hospital and occasionally the Centre for Addition and Health.



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Attachment Two
Incentives for Physician Recruitment and Retention

Office Contents for retiring physician.

2 exam beds	
2 automated BP Tru wall units with multiple cuff sizes	
2 desktop computers with printers	
2 wall mounted BP sphygmomanometers with multiple cuff sizes	
2 physician desk chairs	
4 patient exam room seats	
2 wall otoscope/ophthalmoscope units	
2 armed step stools	
2 examination stools	
1 office desk unit	
1 executive chair	
1 desktop computer with printer (office)	\$2000.00
Windows 10 upgrade for three computers	\$430.00
Rent per month	\$918.13
Six month complementary =	\$5,508.75
Total expense rounded	\$8000.00
Total cost per municipality	\$1,600.00

Kerstin Vroom

From: John Theriault (Clerk-Treasurer Administrator) <clerk@armourtownship.ca>
Sent: April 16, 2020 12:57 PM
To: Kerstin Vroom
Cc: Alison McGregor (Deputy Treasurer); Chamber; Clerk; Clerk; Clerk; Clerk; Clerk; Clerk; Clerk; Clerk; Clerk; aberdeen@vianet.ca; Councillor Jerry Brandt; Councillor Rod Blakelock; minibs2010@hotmail.com; Reeve Bob MacPhail; Rod ward; Councillor Rod Ward; Wendy Whitwell; Councillor Wendy Whitwell
Subject: RE: ACED Budget
Attachments: 20 salary grid - 2%.pdf

Good afternoon Kerstin,

Here are the responses to your questions:

1. Yes the original assumption was that the contribution from each partner would be \$10,000, but from what I am told, the partners were also advised that this amount could be increased depending on what could happen in the future. Armour at the time was told they should put \$5,000 aside in case this would happen.
2. I believe that the circumstances of the change in the budget was explained to the Board and I sent a memo explaining why the budget had changed. Additionally, there were attempts to reduce the budget. In 2019 we budgeted \$287,500 in expenses for the department and although we had to add \$3,000 in new expense for the audit cost, the expenditure budget for 2020 is \$256,859 a reduction of \$30,641. The reduction is mostly in the salaries because we are still taking advantage of the CAEDA CIINO.
3. The Board discussed reducing the other expenditures in the budget, but if the Board had decided to reduce the budget back to the \$10,000 we would have to cut \$44,370 from the budget which would mean that there would be no money for the department to do any of the work listed in the workplan, which was approved by the Board. We have already reduced the Regional Projects by \$16,966 to help the bottom line of the budget.
4. As far as the salaries are concerned, I have attached the Township of Armour's salary grid and our benefits come to approximately 29% of the salary. In the 2020 budget, if you include the \$20,000 we are paying to CAEDA for the Economic Development Officer's salary, the total salaries come to \$168,480 compared to a budget of \$199,705 for 2019. Because of the grants we are getting, the net salary cost of the Communications and Marketing Officer for 2020 is \$13,596.69, which includes \$4,780 the board approved for health benefits. The net salary cost after the grants for the Director of Economic Development and the Economic Development Officer is \$66,440.
5. When I did projections for the future budgets, I used a 2% increase for the salaries and for some of the other items in the budget. This is just a projection and it may change.
6. At this time there no real impact of COVID-19 to this budget, as you pointed out the majority of this budget is salaries and the Economic Development Department employees are working from home doing the hours they need to do. If some of the projects in the workplan cannot be done this year, the savings will flow to the bottom line and if we spend less than projected, a refund will be sent to each of the partners.

The Board approved this budget by resolution on March 16, 2020 and recommended its acceptance to all of the partners.

If you have any further questions or comments, please contact me.

Regards,

John Theriault, AMCT
Clerk-Treasurer/Administrator

Township of Armour
56 Ontario Street, Box 533
Burk's Falls, Ontario P0A 1C0
Email: clerk@armourtownship.ca

Tel: 705-382-3332 ext. 22
Fax: 705-382-2068

From: Kerstin Vroom <Clerk@magnetawan.com>

Sent: April 14, 2020 4:22 PM

To: John Theriault (Clerk-Treasurer Administrator) <clerk@armourtownship.ca>

Cc: Director <director@investalmaguin.ca>; Nancy Austin <naustin@sundridge.ca>; Barbara Belrose <bbelrose@sundridge.ca>; Beth Morton <beth.morton@townshipofperry.ca>; Brenda Scott <info@algonquinguesthouse.com>; Celia Finley <thefinleyfarm@gmail.com>; clerk@strongtownship.com; Jennifer Farquhar <jennifer.farquhar@freedom55financial.com>; Jolene Mathieson <office@townshipofjoly.com>; Judy Kosowan <Clerk@ryerson township.ca>; Kelly Elik <mayor@strongtownship.com>; Kim Dunnett <deputyclerk@strongtownship.com>; Lewis Hodgson <bigsweetlou@gmail.com>; Margaret Ann MacPhail <margaretann.macphail@townshipofperry.ca>; Nicky Kunkel <clerk@burksfalls.ca>; Nicole Gourlay <deputyclerk@magnetawan.com>; Peter Mclsaac <pmcisaac@powassan.net>; Tim Brunton <deputymayor@magnetawan.com>; Tim Bryson <timbryson@timbrysonforestry.com>; Wendy Whitwell <wwhit@netspectrum.ca>; Councillor Wendy Whitwell <wwhitwell@armourtownship.ca>; Willy Hollett <awhollett@gmail.com>; Kerstin Vroom <Clerk@magnetawan.com>; Don McArthur <clerk@southernriverontario.com>; 'Caitlin Haggart' <clerk@strongtownship.com>; Sam Dunnett <mayor@magnetawan.com>

Subject: ACED Budget

Good Afternoon John,

As you are aware, the Council of the Municipality of Magnetawan is very supportive of and recognizes the importance of regional economic development and ACED; however, after careful deliberation Council was not able to support the 2020 budget as proposed.

Council felt that the original understanding for the creation of ACED was that support from each Municipality would be in the amount of \$10,000 per year. While there may be extenuating circumstances for a requested increased amount, the 2020 ACED budget does not address what these circumstances are, nor does it appear that there were any attempts to decrease the budget to keep it within the original \$10,000 per member.

Council is respectfully requesting the documentation regarding current salaries, including benefits, for ACED employees as wages are the largest spend in the budget. Please include both gross and net costs per employee after grant funding.

Council would also like to see the documentation on percentages and factors considered in addressing inflation as mentioned in John Theriault's memo, March 04, 2020.

Council also suggests a further look at the 2020 budget to incorporate the impact of COVID19, including any consideration of staff reduction (via layoffs, job sharing, reduced hours, etc.) and cancellation of events.

The Council of the Municipality of Magnetawan is committed to Economic Development in the Almaguin Area but needs to ensure that tax dollars received are spent judiciously.

Best Regards,
Kerstin

Kerstin Vroom, CMO CMM I | CAO/Clerk

Municipality of Magnetawan | PO Box 70 | 4304 Highway 520 | Magnetawan, ON POA 1P0
Phone 705-387-3947 ext. 201 | Fax 705-387-4875 | clerk@magnetawan.com

Township of Armour

PAY GRADES AND PAY SCALE BY POSITION

Effective date: January 1st, 2020

Includes pay equity required adjustments & 2% adjustment for 2020

<u>Job Title</u>	<u>Hours Worked</u>	<u>Grade</u>	<u>Job Rate</u>				
			<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>
Clerk-Treasurer/Administrator	1924	11	\$46.09	\$48.07	\$50.07	\$52.06	\$54.02
Clerk-Administrator *	1924	10	\$44.30	\$46.21	\$48.14	\$50.05	\$51.95
Treasurer/Deputy-Clerk *	1924	9	\$35.15	\$37.34	\$39.54	\$41.72	\$43.93
Roads Supervisor	2080	8	\$33.01	\$35.07	\$37.13	\$39.19	\$41.25
Director of Economic Development	1950	8	\$33.01	\$35.07	\$37.13	\$39.19	\$41.25
Treasurer *	1820	8	\$33.01	\$35.07	\$37.13	\$39.19	\$41.25
Waste Management Administrator	1905	8	\$33.01	\$35.07	\$37.13	\$39.19	\$41.25
Chief Building Official	1820	7	\$31.64	\$33.61	\$35.61	\$37.58	\$39.56
Deputy-Clerk	1924	6	\$30.28	\$32.19	\$34.07	\$35.96	\$37.86
Deputy-Treasurer	1820	6	\$30.28	\$32.19	\$34.07	\$35.96	\$37.86
Equipment Operator/Lead Hand	2080	5	\$27.56	\$29.27	\$31.00	\$32.72	\$34.45
By-law Enforcement Officer	1560	5	\$27.56	\$29.27	\$31.00	\$32.72	\$34.45
Economic Development Officer	1950	5	\$27.56	\$29.27	\$31.00	\$32.72	\$34.45
Equipment Operator I	2080	5	\$27.56	\$29.27	\$31.00	\$32.72	\$34.45
Landfill Site Manager *	1905	4	\$21.72	\$23.09	\$24.44	\$25.80	\$27.16
Equipment Operator	2080	4	\$21.72	\$23.09	\$24.44	\$25.80	\$27.16
Senior Administ. Assistant *	1820	3	\$21.26	\$22.60	\$23.93	\$25.27	\$26.60
Administrative Assistant	1820	3	\$21.26	\$22.60	\$23.93	\$25.27	\$26.60
Landfill Lead Hand	1905	3	\$21.26	\$22.60	\$23.93	\$25.27	\$26.60
Landfill Operator *	1905	2	\$19.37	\$20.59	\$21.80	\$23.01	\$24.23
Landfill Attendant	1905	1	\$18.19	\$19.27	\$20.36	\$21.46	\$22.56
Custodian	180	0	\$15.46	\$16.66	\$17.64	\$18.62	\$19.60

* Denotes a position that is either vacant or not in use as of January 1st, 2020

Kerstin Vroom

Subject: FW: Almaguin Delivery and Subsidy Program
Attachments: Almaguin Delivery Subsidy Program.docx

From: Director <director@investalmaguin.ca>
Sent: Thursday, April 9, 2020 3:59 PM
To: Nancy Austin <naustin@sundridge.ca>; Barbara Belrose <bbelrose@sundridge.ca>; Beth Morton <beth.morton@townshipofperry.ca>; Brenda Scott <info@algonquinguesthouse.com>; Celia Finley <thefinleyfarm@gmail.com>; clerk@strongtownship.com <clerk@strongtownship.com>; Jennifer Farquhar <jennifer.farquhar@freedom55financial.com>; John Theriault <clerk@armourtownship.ca> <clerk@armourtownship.ca>; Jolene Mathieson <office@townshipofjoly.com>; Judy Kosowan <Clerk@ryersontownship.ca>; Kelly Elik <mayor@strongtownship.com>; Kim Dunnett <deputyclerk@strongtownship.com> <deputyclerk@strongtownship.com>; Lewis Hodgson <bigsweetlou@gmail.com>; Margaret Ann MacPhail <margaretann.macphail@townshipofperry.ca>; Nicky Kunkel <clerk@burksfalls.ca>; Nicole Gourlay <deputyclerk@magnetawan.com>; Peter Mclsaac <pmcisaac@powassan.net>; Tim Brunton <deputymayor@magnetawan.com>; Tim Bryson <timbryson@timbrysonforestry.com>; Wendy Whitwell <wwhit@netspectrum.ca>; Wendy Whitwell Council <wwhitwell@armourtownship.ca>; Willy Hollett <awhollett@gmail.com>
Cc: Alkins, Melanie (ENDM) <Melanie.Alkins@ontario.ca>; Ron Begin <ron.begin@canada.ca>; Dulcie Pascoe <Dulcie@northridgeinn.com>; EDO <EDO@investalmaguin.ca>
Subject: Almaguin Delivery and Subsidy Program

Good Afternoon All,

ACED was recently approached by the Parry Sound Muskoka Community Network (PMCN) with an opportunity to develop an Almaguin Delivery Subsidy Program to encourage residents to stay home as much as possible. After looking at a couple models of how this has rolled out in other communities, I think it is something that can be developed and implemented rather quickly. I have attached a draft overview of the initiative for your review and comments – I have spoken with the AHCC, PMCN and Mayor Mclsaac in Powassan and so far, everyone is in support of exploring this further.

I am recommending an ACED Commitment of \$1500 to come from the Events and Seminars line (as a form of business engagement). I also ask in the proposal if municipalities could consider contributing to help offset some delivery costs – I put \$500 in as a placeholder number, ultimately municipalities decide how much or how little they would like to contribute. I think this would be a great low cost initiative that would provide some much needed assistance to some of our community members.

Dulcie from the AHCC has spoken with Foodland in Sundridge and Fresh Mart in South River – both seem to support the idea and would like to explore it further. Collin's Valu Mart in Burk's Falls is already working with Zipz taxi – so safe to assume he would like the idea as well.

Please share your thoughts and let me know if you can get this in front of your council at an upcoming meeting.

Thanks,

Dave Gray, Ec.D.

Director of Economic Development

Almaguin Delivery & Subsidy Program
Initiative Overview

Introduction:

The COVID-19 pandemic is impacting our communities in massive ways. Every day, the Federal and Provincial Governments are recommending increased levels of physical distancing and imploring all individuals to stay at home as much as possible. Almaguin Community Economic Development (ACED) is currently working with regional partners, including not-for-profit organizations and municipalities, to develop a delivery subsidy program that will encourage residents to:

1. Stay at home and avoid un-necessary travel in to high-traffic areas
2. Use technology (phone, email, social media platforms) to order essential supplies
3. Shop in local essential businesses.

ACED, The Parry-Sound Muskoka Community Network and the Almaguin Highlands Chamber of Commerce aim to work with local municipalities to develop a program that will provide discounted delivery rates to encourage residents to stay at home.

The goal is to develop and launch the Delivery and Subsidy program as quickly and efficiently as possible. Efforts will be made to implement tracking measures to analyze the success of the program, however the greater need will bring the service online.

Logistic Considerations:

Creating a program that will benefit residents across the region will require a multi-solution approach. ACED proposes the development of a local task force that can review and address community specific challenges. The proposed task force will include up to 6 members and include municipal representatives, business representatives, and representatives from partner organizations.

Providing Service

Partnerships are currently being explored with Zipz Taxi, municipal partners and directly with businesses to offer delivery service for pre-paid orders from businesses who choose to participate in the program. While no formal arrangements have been made, all options can be reviewed by the task force. Potential options could include:

1. Subsidizing taxi fares from established taxi businesses
2. Subsidizing individual businesses that have the capacity/staff to provide delivery
3. Utilizing municipal staff to assist where the municipality agrees

For all options, driver and staff safety and implementation of the proper protective equipment and measures.

Best practices include:

- a) Implementation of a minimum purchase (such as \$40)
- b) Encouraging a one trip per week policy
- c) Using business staff as much as possible to gather and process orders in-store and have deliveries ready for pickup



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- d) Implementing a scheduling component that allows for increased organization and management of expectations.

Subsidy Considerations:

Subsidies and delivery options could include:

- 50% of delivery fees up to a trip maximum of \$20
- In town fee waiving up to a maximum of \$10
- Free delivery using municipal staff as available.

There are many considerations to be made, however the development of a task force will help expedite the launch of the program.

Marketing

ACED Staff will develop and distribute marketing materials both for print and on-line audiences. Once the program structure is developed, a press release will be prepared as well as boosted social media campaigns to get the word out. ACED will also develop a program specific web page that can provide all program details, conditions and other useful information.

Funding

ACED is prepared to cover the costs of marketing the program on behalf of all project partners. Partners will be requesting financial contributions from municipalities to help offset delivery subsidy costs. PMCN may also contribute up to \$1500 to help subsidize deliver fees.

Please note that the funding model below is not confirmed by any party and is for reference purposes only:

Partner	Contribution	Expense	Cost
ACED	\$1500	Marketing	\$1500.00
Municipality A	\$500	Delivery Fees	\$4000.00
Municipality B	\$500		
Municipality C	\$500		
Municipality D	\$500		
Municipality E	\$500		
PMCN	\$1500		
Total	\$5500		\$5500.00

Recommendation:

ACED is requesting that any interested party indicate their willingness to support the project in writing via resolution or letter of support. Declarations of support should include any financial or in-kind contributions that they can make to the program. Declarations of support are requested by April 20th where possible.

**The Corporation of the Municipality of Magnetawan
Municipal Act, 2001 Ontario Regulation 284/09
2020 Budget**

Commencing in 2009, significant changes were made to Public Sector Accounting Board ("PSAB") rules that govern the preparation of municipal financial statements. Although municipalities were required to adopt these rules for financial statement purposes, *for a transition period*, they have been allowed to follow their historical "modified accrual accounting" procedures for budget purposes. The most significant differences between the two accounting methods relate to the treatment of tangible capital assets, the treatment of debt and other long-term liabilities and accounting for reserves/reserve funds.

Under a modified accrual accounting method of budgeting, tangible capital asset purchases are recorded as expenditures for which revenue must be raised in the year of purchase; under a PSAB-based method of budgeting, the budgeted expense would equal the annual amortization of all existing tangible capital assets (purchase price divided by the number of years an asset is expected to be useful). Under modified accrual accounting budgeting, increases in debt and transfers from reserves are recorded as revenue for budgeting purposes (and conversely, debt repayment and transfers to reserves are recorded as expenditures). Under PSAB accounting, debt and reserve transactions would not be recorded as revenue or expense in the budget.

In light of the new PSAB standards, the Municipal Act, 2001 was amended and a regulation passed to address the changes. Ontario Regulation 284/09 states that a municipality may *currently (during the transition period, the length of which has not been publicized)* exclude amortization expenses, post-employment benefit expenses and solid waste landfill closure and post-closure expenses from the budgeted amounts for which revenue must be raised. However if excluded, the regulation requires councils to adopt annual reports that show the impact of not fully covering these estimated expenses.

The anticipated effect of the 2020 budget of the Municipality on the overall accumulated surplus is shown below. This illustrates the difference between setting a balanced budget on a modified accrual basis and one set on a PSAB accounting rule basis.

1. Expenses Excluded from the Budget: Estimated Impact on the Accumulated Surplus

Per PSAB accounting rules, the following estimated expenses will be recorded in 2020. These expenses have been excluded from the 2020 budget:

Description	Estimated Expense	Basis of Estimate
Amortization expense	874,100	2020 amortization of existing assets plus 1/2 year amortization of budgeted asset additions
Solid waste landfill closure and post-closure expenses	52,500	Anticipated increase in post-closure and closure liability assuming 2% inflation and no change in other underlying assumptions for current year
Post-employment benefits	0	Not applicable to Magnetawan - no unfunded post-employment benefits
Total excluded expenses	926,600	

It is estimated that the actual surplus recorded for PSAB accounting purposes will be reduced by \$926,600 as a result of amortization, landfill closure, and employee post-employment benefits expenses.

2. Other Budget Deviations from PSAB Accounting

Offsetting the excluded expenses noted above, the following additional non-PSAB revenue and expense items have been included in the 2020 budget. These will not be recorded as revenue/expense for PSAB reporting purposes.

Description	Estimated Impact on Surplus	Comments
Surplus carried forward from prior year - Magnetawan and special area	(1,160)	Per Municipal Act, must be included in following year's budget
Capital acquisitions	1,110,890	Excludes items not likely to be capitalized in the year
Transfers to reserves	351,432	Total budgeted transfers to reserve for operating and capital purposes
Transfers from reserves	(37,500)	Budgeted transfers from reserves in the year. Transfers from parkland and gas tax obligatory reserves are revenue under PSAB accounting rules so are not included here
Net long-term debt transactions	130,000	Road loan principal repayments
Total non-PSAB net expenditures included in the 2020 budget	1,553,662	

3. Net Effect of Budget Deviations from PSAB Accounting - Impact on Surplus and Future Tangible Capital Asset Funding

The following table provides a summary of the effect of the items outlined in sections 1 and 2 above on the Municipality's surplus:

Surplus Component Description	Anticipated Increase (Decrease) in Year	Comments
Regular budget surplus	(1,160)	Elimination of prior-year special area surplus
Net book value of tangible capital assets	236,790	Capital acquisitions in excess of amortization expense
Reserves	313,932	Transfers to reserves in excess of transfers from reserves
Unfunded landfill closure and post-closure costs	(52,500)	Anticipated increase in liability for the year
Unfunded municipal debt	130,000	Anticipated decrease for the year
Overall anticipated change in surplus	627,062	

The above analysis shows that in 2020 the Municipality should anticipate an increase in its overall surplus of approximately:
\$627,000

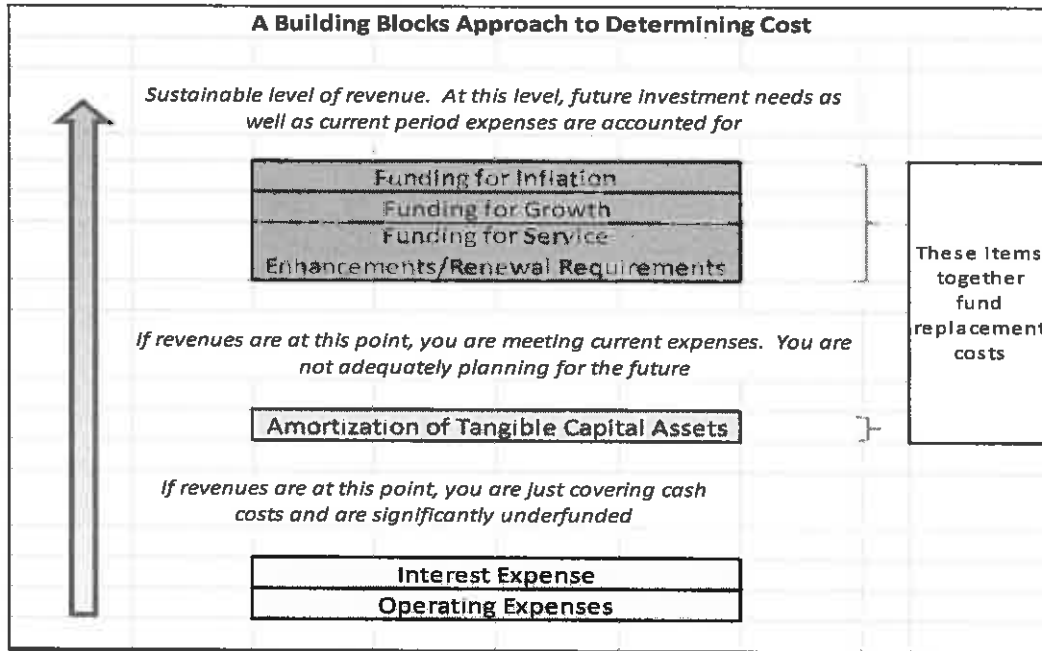
By adopting the 2020 budget, the overall surplus of the Municipality--which can be viewed as one measure of the Municipality's ability to meet future capital asset funding requirements--is expected to improve.

Funds Available to Finance Past, Present and Future Capital Expenditures

The annual amortization of the Municipality's assets is a conservative estimate of a sustainable level of capital asset funding. The weaknesses of using amortization as an indicator of appropriate capital funding include:

- a) Assets that are fully amortized are excluded from the calculation.
- b) Amortization is based on the historical cost of tangible capital assets and not replacement costs, which in most cases would be significantly higher due to inflation.

This idea is depicted in the following funding level summary, adapted from the Province's Building Together Guide. In a more comprehensive view of sustainability, your funding levels would be sufficient to cover not only current amortization, but also, would take price increases and service level changes into account.



The Municipality's estimated 2020 amortization expense is \$874,100, but this excludes approximately \$849,000 amortization of assets that are already fully amortized. This can be compared to the Municipality's current level of permanent/predictable annual funding for capital asset purchases of \$1,360,182, as detailed below:

a) net operating income generated by the 2020 budget	1,157,482
b) approximate annual gas tax funding	90,000
c) approximate annual OCIF funding	68,000
c) estimated annual parkland contributions	15,000
d) estimated annual Lakeland dividends	25,000
e) solar project revenue	4,700
	<hr/>
	1,360,182

The Municipality's current level of capital asset funding is sufficient to cover the existing amortization of the historical cost of its assets. However, it continues to be insufficient to cover annual amortization adjusted for fully amortized assets. This indicates that if the Municipality is to move towards sustainable investment in tangible capital assets, through the taxation policies adopted in the annual budgets, a sustained effort to increase funds available to finance capital expenditures must be made. The target established in the Municipality's Asset Management Plan is to increase net operating income by 2% annually, a target which was met in the 2020 budget.

**ALMAGUIN COMMUNITY ECONOMIC DEVELOPMENT
(ACED)**

**MINUTES
March 16, 2020**

The meeting was held at the Strong Municipal Office on March 16, 2020 at 6:00 pm.

Present: Tim Bryson, Township of Joly (Chair)
Lewis Hodgson, Village of Burk's Falls
Tim Brunton, Township of Magnetawan
Kelly Elik, Township of Strong
Bob McPhail, Township of Armour
Jennifer Farquhar, AHCC Representative
Joe Lumley, Township of Perry

Regrets: Brenda Scott, Village of South River
Melanie Alkins, MENDM
Wendy Whitwell, Township of Armour
Celia Finley, Township of Ryerson
Margaret Ann McPhail, Township of Perry
Barb Belrose, Village of Sundridge
Peter McIsaac, Municipality of Powassan
Ron Begin, FedNor

Staff: Dave Gray, Director of Economic Development
John Theriault, Township of Armour
Courtney Metcalf, Economic Development Officer
Nicky Kunkel, Village of Burk's Falls
Nicole Gourlay, Municipality of Magnetawan

Guests: Rod Blakelock, Township of Armour

Call to Order

The meeting was called to order at 6:00 pm.

Minutes

That the minutes of Monday February 10, 2020 meeting were adopted as circulated.

Delegation

Stephen Wallis, President of Indie North Studios, could not attend the meeting. The Director of Economic Development advised the Board that a cinema company had purchased the Hwy 520 industrial park in Armour and are looking at making movies in this area. He indicated that Stephen Wallis will attend a future meeting.

Director of Economic Development Report

Core Activity Tracking

The CEDO updated the Board on the visits and contacts he has had over the past month.

Communications & Marketing Officer Update

The CEDO gave an update on the work the CMO has been doing, including print marketing, social media posts, website enhancements and continuation of the digital main street program.

Industry & Supply Chain Mapping

The operator information package has been created and is awaiting review from a partnering business operator before interviews are scheduled.

Broadband Support - Blue Sky

A letter of support was sent on behalf of the Board to Blue Sky for the broadband project. All municipalities are asked to pass supporting resolutions and send them to Blue Sky.

Accommodation Guide Publication

Accommodations inventory is complete, a draft of "Stay in Almaguin" publication is currently being finalized and will be provided to the board for their review prior to printing.

Asset Inventory Update

All assets have been logged. ACED staff are planning to meet with Real Estate agents to gather information on remaining properties. ACED Staff are working to identify non-listed opportunities via community visitation efforts.

Business Support Events

Discussing with the Chamber the possibility of holding monthly events at different locations to connect with current and potential businesses.

Regional Brand Strategy

Strategy currently being drafted and should be ready by the middle of March.

Web Strategy & Enhancement

Presently merging the CAEDA website with ACED. Working on enhancement to the ACED website. The Almaguin Highlands Tourism website is being reviewed for necessary changes and updates.

Visitor Guide

The Aced team is providing content, directories and ads for this publication.

Digital Main Street

This program is on schedule with visits to businesses continuing and businesses signing up for the program.

Director of Economic Development Report cont'd

Almaguin Highlands Secondary School In-Roads

The Summer Company presentation set for March 25, 2020 has been postponed. The ACED team will be meeting with AHSS representatives to discuss further programming for student engagement.

Almaguin Harvest Spin

Waiting for decisions on funding applications. A meeting will be set up with the event team to continue planning this event.

First Impression Community Exchange Update

After-action report has been discussed and ACED has offered to work with the participating municipalities to establish the next steps for this project.

Discovery Routes Mapping Update

Map has been completed and distributed. Copies are available for the Board's review.

Explorer's Edge Content Marketing Update

The project came in under budget, there was no need to access the extra \$1,500 approved by the Board. Photos were taken and added to ACED's database for future use.

2020 Draft ACED Workplan and Timeline

Final workplan has been drafted with some timelines in it.

New Business & Developments

Transportation Strategy Planning

The ACED Director is investigating transportation strategies and potential funding for the area. At this time there is no funding available, but ACED is continuing their investigation.

Housing Strategy Preliminary Information Gathering

ACED is looking into current and future housing projects. Housing is a concern in this area and ACED is investigating if there is anything, we can do to promote new housing.

Mobile Support Forum Project

The ACED team is taking the lead on organizing a mobile support forum to connect local support organizations and their programs with local employers.

Taste of Almaguin Partnership Request

A request for financial support was received from Near North Enviro Education Centre for this event. A resolution was passed to approve a donation.

Hemp Agricultural Opportunity

ACED is working on helping with land sourcing for a large-scale hemp operation. When information is available, the Director will keep the Board updated.

Unfinished Business

2020 Draft Budget

The Board reviewed the draft amended 2020 budget and the reason for the changes requested in the new draft budget. The Board discussed the changes and asked if some of the expenses could be reduced. There is a concern that some partners may not be able to continue with Economic Development when the grants cease. The majority of the members present did not wish to reduce the expenditures and were in favor of approving the budget as presented. The Board passed a resolution to support the budget and request that each partner approve it.

COVID-19

COVID-19 is negatively affecting businesses. People are asked to stay away from other people, stay home and do a minimum of travelling. The Economic Development Department will do its best to help businesses. They will be issuing a best practice bulletin and advising businesses on what they can do to help themselves and what help is available from the Federal and Provincial Governments.

Other Business

We may have to hold our next meeting through a teleconference. If this happens, the Director of Economic Development will setup the conference call and advise all members on how to connect to the meeting.

Resolutions

1. 2020-008 - Moved by Lewis Hodgson; Seconded by Joe Lumley;
Be it resolved that the Almaguin Community Economic Development Board approve the minutes of February 10, 2020, as circulated. Carried
2. 2020-009 - Moved by Tim Brunton; Seconded by Joe Lumley;
Be it resolved that the Almaguin Community Economic Development Board approve a \$500 contribution to support the Taste of Almaguin Event on March 28th, 2020 in partnership with the Near North Enviro Education Centre. Carried
3. 2020-010 - Moved by Kelly Elik; Seconded by Joe Lumley;
Be it resolved that the Almaguin Community Economic Development Board accept the amended 2020 ACED budget, as presented. Further, the ACED Board recommends that each member municipality and the Almaguin Highlands Chamber of Commerce accept the budget at their next regular meeting Council/Board meeting. Carried

Adjournment

The meeting was adjourned at 7:14 p.m.

The next meeting will be Monday April 20, 2020 at 6:00 p.m. at the Strong Municipal Office. If this changes, members will be advised.



April 21, 2020

To: Municipalities of Ontario – by email

Re: A Resolution to Request the Province of Ontario Review the Farm Property Class Tax Rate Programme in Light of Economic Competitiveness Concerns between Rural and Urban Municipalities

Please be advised that at its March 10, 2020 meeting, the Council of the Township of Mapleton carried the following Resolution 2020-04-14:

WHEREAS the Province of Ontario implemented changes to property assessment and introduced taxation reform which came into effect in 1998;
AND WHEREAS prior to 1998 farm properties were subject to taxation at the base residential tax rate and qualified farmers applied annually to the province to be reimbursed 75% of the farm portion of the taxes paid to the local municipality;
AND WHEREAS the province changed the method of delivering farmer's rebates by creating the Farm Property Class Tax Rate Programme under the jurisdiction of the Ontario Ministry of Agriculture, Food and Rural Affairs (OMAFRA);
AND WHEREAS rather than apply annually and wait for property tax rebates, the delivery of the programme shifted to local municipal governments and onto the property tax system;
AND WHEREAS eligible farmland assessment values are now locally subsidized by 75% of their full current value assessment (CVA) to produce a lower weighted assessment base which is used for tax rate setting purposes;
AND WHEREAS the effect of the locally subsidized weighted assessment shifts an increased burden of tax onto all other property classes within the municipality;
AND WHEREAS these taxation reforms were originally supposed to be revenue neutral and offset by funding from the Ontario Municipal Partnership Fund (OMPF) and its predecessor the Community Reinvestment Fund (CRF);
AND WHEREAS the province has been reducing support from the Ontario Municipal Partnership Fund while the cost of the farm tax rebate programme is continuously increasing;
AND WHEREAS an economically competitive agricultural industry provides affordable food and agricultural products to all Ontarians and is a provincial objective that should be cost shared amongst all of its citizens;
AND WHEREAS the cost of this programme disproportionately falls upon property taxpayers in rural municipalities;
AND WHEREAS higher property taxes in rural municipalities is creating economic competitiveness issues between rural and urban municipalities;

(over for page two)

Township of Mapleton 7275 Sideroad 16, Box 160, Drayton, Ontario NOG 1P0
Phone: 519-638-3313 Fax: 519-638-5113 Toll Free: 1-800-385-7248
www.mapleton.ca



Page 2 of 2, Mapleton Resolution

Re: Prov. Review of Farm Property Class Tax Rate Programme

AND WHEREAS the province hasn't undertaken a review of this programme since it was implemented in 1998;

NOW THEREFORE the Council of the Township of Mapleton requests that:

1. The Province of Ontario undertake a review of the Farm Property Tax Class Rate Programme to determine:
 - a. The appropriateness of the cost of the Farm Property Tax Class Rate Programme falling disproportionately amongst rural residential and business property owners when the benefit of an economically competitive agricultural industry and affordable food and agricultural products is a provincial objective that should be shared amongst all taxpayers in Ontario;
 - b. The adequacy of funding being provided to rural municipalities to offset the cost of the Farm Property Tax Class Rate Programme;
 - c. The differences between the amount of property taxes paid in rural and urban municipalities and the root causes of those differences;
 - d. Economic competitiveness concerns with disproportionately higher average property taxes being paid in rural municipalities;
 - e. Other methods of delivering the farm tax rebate programme to farmland owners where the cost can be shared province-wide.

AND BE IT FURTHER RESOLVED THAT this motion be sent to Hon. Doug Ford, Premier of Ontario, Hon. Steve Clark, Minister of Municipal Affairs and Housing, Hon. Rod Phillips, Minister of Finance, Hon. Ernie Hardeman, Minister of Agriculture, Food & Rural Affairs, MPP Randy Pettapiece, Hon. Ted Arnott, all Ontario Municipalities, Rural Ontario Municipal Association (ROMA) and Association of Municipalities of Ontario (AMO).

Attached you will find the County of Wellington Committee Report dated January 16, 2020 regarding the 'Farm Property Class Tax Rate Programme' for review and consideration.

Should you have any questions or concerns, please contact the undersigned.

Sincerely

Larry Wheeler
Deputy Clerk

Attach. (1)

Township of Mapleton 7275 Sideroad 16, Box 160, Drayton, Ontario NOG 1P0
Phone: 519-638-3313 Fax: 519-638-5113 Toll Free: 1-800-385-7248
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COUNTY OF WELLINGTON

COMMITTEE REPORT

To: Chair and Members of the Administration, Finance and Human Resources Committee
From: Ken DeHart, County Treasurer
Date: Thursday, January 16, 2020
Subject: Farm Property Class Tax Rate Programme

Background:

The Province of Ontario implemented changes to property assessment and introduced taxation reform which came into effect in 1998. Prior to this, farm properties were subject to taxation at the base residential tax rate and farmers applied annually to the Minister of Finance to be reimbursed 75% of the farm portion of taxes paid to the local municipality.

As part of assessment reform, the Province changed the method of delivering farmer's rebates by creating the Farm Property Class Tax Rate Programme under the jurisdiction of the Ontario Ministry of Agriculture, Food and Rural Affairs (OMAFRA). Under the new programme, rather than apply annually and wait for property tax rebates, delivery of the programme shifted to local municipal governments and onto the property tax system. Eligible farmland assessment values are now discounted by -75% of their full current value assessment (CVA) to produce a lower weighted assessment base which is used for tax rate setting purposes. With residential tax rates being the benchmark ratio of 1.0, farmlands have been set in legislation to have a 0.25 ratio or lower. The effect of the discounted weighted assessment shifts an increased burden of tax onto all other property classes in the County by way of increasing the benchmark tax rate. Doing so has a pronounced effect on the residential sector which comprises 78% of the County's levy base. By comparison, farmland taxes comprise 7% of the total levy base.

	2019 CVA	% raw CVA	WTD CVA	% Wtd CVA	2019 Levy	% of Levy
Residential	12,584,607,345	68.02%	12,584,474,157	77.91%	77,709,877	77.91%
Multi Residential	86,932,592	0.47%	165,171,925	1.02%	1,019,946	1.02%
Farmland	4,499,862,369	24.32%	1,124,965,592	6.96%	6,946,730	6.96%
Commercial	863,761,038	4.67%	1,287,867,708	7.97%	7,952,660	7.97%
Industrial	368,081,028	1.99%	882,959,280	5.47%	5,452,326	5.47%
Pipeline	41,303,954	0.22%	92,933,897	0.58%	573,872	0.58%
Managed Forest	55,959,714	0.30%	13,989,929	0.09%	86,389	0.09%
County Total	18,500,508,040	100.00%	16,152,362,486	100.00%	99,741,800	100.00%

Challenges facing Rural Municipalities

Shifting of farmland discounted assessment onto residential taxpayers is specific to rural municipalities. Schedule A shows the difference between raw (unweighted) assessment roll values and resulting weighted assessment in Wellington County as compared to a typical urban municipality. In 2019 the residential tax class comprised 68.02% of Wellington County's assessment base, but the residential class pays 77.91% of property taxes once tax ratios are factored in. The farmland ratio of 0.25 has the effect of increasing the residential tax burden by approximately 10% across the County.

Conversely, in an urban municipality with very little farm tax class, the residential assessment base of 78.50% is reduced to 66.27% of total weighted assessment used for tax rate setting purposes. A reduction of more than 12% off the residential tax burden. This causes Wellington County economic competitiveness issues for the County's southern municipalities that border a number of urban municipal centres. Tax policy treatment greatly favours urban municipalities in Ontario.

Since the cost of providing the Farm Property Class Tax Rate Programme was downloaded by the province in 1998; provincial funds have been allocated annually to rural municipalities to offset the tax loss. This was supposed to be a revenue neutral allocation. However, each year transfer amounts from the Ontario Municipal Partnership Fund (OMPF) continue to decline. The Table below shows that a total tax levy of \$34,669,691 was necessary in order to provide the farmland tax incentive rebate benefiting 5,807 farm property owners in Wellington. The OMPF allocation county-wide in 2019 was \$7,065,800 leaving a shortfall of more than \$27 million in levy which is shifted onto every other property owner in Wellington County. This translates to \$754 per property in the County or 15.7% of total taxes for the typical homeowner. This is a significant amount of additional property tax burden that our residents continue to bear annually and which are subject to increase depending on market value of farmlands.

In essence, County residents are providing the -75% rebate instead of the Province for the Farm Property Class Tax Rate Programme, creating significant financial hardship amongst our ratepayers and limiting the County's economic competitiveness with neighbouring jurisdictions.

**WELLINGTON COUNTY - 2019 FARMLAND PROPERTIES
OMPF FUNDING TO MITIGATE COST OF FARM PROPERTY CLASS TAX REBATE**

Municipality	Municipal Rebates	Municipal OMPF Grant	Municipal Levy Impact	County Rebate* Distribution	Total Additional Levy Required
Puslinch	\$ 232,040	\$ 415,700	\$ (183,660)	\$ 2,846,353	\$ 2,662,693
Guelph/Eramosa	\$ 1,137,235	\$ 490,300	\$ 646,935	\$ 3,120,713	\$ 3,767,649
Erin	\$ 890,468	\$ 593,300	\$ 297,168	\$ 2,852,697	\$ 3,149,866
Centre Wellington	\$ 1,987,127	\$ 319,600	\$ 1,667,527	\$ 5,553,231	\$ 7,220,758
Mapleton	\$ 5,235,570	\$ 837,400	\$ 4,398,170	\$ 1,961,338	\$ 6,359,507
Minto	\$ 1,446,483	\$ 1,604,600	\$ (158,117)	\$ 1,153,001	\$ 994,884
Wellington North	\$ 2,900,554	\$ 1,296,800	\$ 1,603,754	\$ 1,844,780	\$ 3,448,534
Wellington County	\$ 20,840,213	\$ 1,508,100	\$ 19,332,113		
Total	\$ 34,669,691	\$ 7,065,800	\$ 27,603,891	\$ 19,332,113	\$ 27,603,891

Additional levy required to provide farm rebate after OMPF grant

Total Properties **	36,607	Tax per property	\$754
Less # of Farms	5,807		
	30,800	Excluding farms	\$896
Population	97,610	Tax per resident	\$283

* County farm rebate distribution based on local municipal levy % share

** excludes special/exempt properties

Farm Application Deadline Requirements

Another challenge faced by rural municipalities is how the farm application and deadline requirements are administered by OMAFRA (now by AgriCorp). In any given year, many farm owners do not submit their applications within the specified deadline. The result is that many bona fide farm properties end up 'flipping' out of the discounted farm class and into the full residential tax class upon the next roll return. The assessment of these farm values are no longer discounted when calculating total weighted assessment, which is used for tax rate setting purposes.

This creates two distinct ongoing problems for rural municipalities. One is that the benchmark residential tax rate is lower than it otherwise would be; and two, upon approval of the late applications by OMAFRA, municipalities must refund the -75% difference in farm taxes retroactive to January of the current or sometimes even the preceding taxation year. There is no administrative or monetary penalty for late applications. Each year Wellington County finds approximately \$20,000,000 of farmland valuation excluded from the farmland discount programme due to late applications.

This year staff identified a major anomaly with farmland assessment loss of close to \$90,000,000. Upon enquiry, it was reasoned that the extremely high change in farm CVA was due to administrative changes as programme delivery shifted from OMAFRA to AgriCorp. County staff expect that most of the outstanding farm applications will be approved and revert back to the farm tax rate during 2020. Staff have included an additional \$300,000 in estimated property tax write-offs into the 2020 budget to set aside additional funds in preparation for the County's share of potential write-offs as tabled below:

2019 FARMLAND CVA CHANGE OVER TO RESIDENTIAL RT CLASS
(Between September 25 in-year growth and final November 2019 growth)
Possible write-off amounts IF all properties revert back to AGRICORP approved FTIP

	PUSLINCH	GET	ERIN	CTR WELL	MPLTN	MINTO	WN	COUNTY
Est Prop Count	-20	-24	-26	-18	-22	-19	-28	-157
Farm CVA Loss	8,500,000	17,500,000	13,000,000	10,000,000	19,000,000	5,000,000	16,500,000	89,500,000
Res Tax Rate	0.00167135	0.00260652	0.00295749	0.00321969	0.00476387	0.00544891	0.00481749	0.00617506
Res Taxes	14,206	45,614	38,447	32,197	90,514	27,245	79,489	552,668
Farm Tax Rate	0.00041784	0.00065163	0.00073938	0.00080492	0.00119097	0.00136223	0.00120437	0.00154376
Farm Taxes	3,552	11,404	9,612	8,049	22,628	6,811	19,872	138,167
Potential w/o *	(\$10,655)	(\$34,211)	(\$28,835)	(\$24,148)	(\$67,885)	(\$20,433)	(\$59,616)	(\$414,501)

* excludes Education Tax Component

Grand Total' (\$660,285)

Farmland Property Assessment Valuation

The Municipal Property Assessment Corporation (MPAC) is responsible for placing current market value assessment (CVA) on all properties in Ontario. The most recent province-wide reassessment updating the base year to January 1, 2016 was returned for the 2017 tax year. As mandated by the Province, any assessment increases are phased-in over a 4-year cycle. MPAC reported the average farmland increase province-wide was 64% and residential CVA increased by 18%. By comparison, Wellington County CVA has increased by 68% and 13% respectively.

In the 2016 Assessment Update Summary, MPAC reports they have strengthened the accuracy and equity of farm valuations by improved sales verification processes of bona fide farmer-to-farmer sales along with undertaking a comprehensive review of vacant farmland sales as far back as January 2008. They report that upward trends continue to increase provincially as demand for farmland outweighs the supply and non-agricultural buyers continue to purchase farmlands creating competition. Agri-Food Canada reported the net worth of an average farm was expected to reach \$2.8 million in 2017.

Staff conducted a preliminary review of open market farm sales in Wellington County during 2018 and 2019. The data reveals that the current 2016 base year CVA of farm properties sold continue to be under-assessed by 27.43%. Sale prices ranged from \$26,000 to \$4,200,000.

Wellington County	2019 Farm Sales	2018 Farm Sales	Total Sales
Number of valid farm sales	97	108	205
Total CVA of farm sales	90,515,500	89,366,400	179,881,900
Combined sale prices	130,333,790	117,533,356	247,867,146
Difference sales to assessment	39,818,290	28,166,956	67,985,246
As a percentage	30.55%	23.97%	27.43%

* source MPAC Municipal Connect

Assessment Act Considerations

Current value assessment is defined as “the amount of money the fee simple, if unencumbered, would realize if sold at arm’s length by a willing seller to a willing buyer.” For farm properties, the province has clearly indicated that farm properties are to be treated different from the concept of current value. Section 19(5) of the Assessment Act requires that current value of the land and buildings should only be used when sales are for farm-purposes only and reflect the productivity of the land for farming purposes.

MPAC assessment methods must only consider farmer-to-farmer sales. In this case, the Assessment Act requires MPAC to exclude any sales to persons whose principal occupation is other than farming. This has the effect of excluding any other type of buyer and highest and best-use considerations from current value assessment.

From a land productivity perspective, land classes are adjusted for their productivity. For example, Class 1 farmlands are the most productive for crops, while on the other end of the scale, Class 6 is for swamp and scrublands that are the least productive. Lands in Wellington County and in particular, the southern portion of the County sell for far more per acre than what farms are assessed at for farm purposes. Analysis undertaken with regard to current assessment appeals shows that the best lands (Class 1) are currently being assessed in the \$14,000 to \$16,000 per acre range for farms. Sales of larger land holdings are selling in the range of \$20,000 to \$25,000 per acre range.

The intent of Section 19(5) of the Assessment Act is to limit and protect farm property from current value considerations outside of farming. This means that generally speaking, farms are naturally under-assessed from general market considerations – providing favourable assessments to the farming community in comparison to true market value.

Other Assessment Considerations

- Farm owners who reside on the property do pay a residential tax component for their home plus one acre of land at the farmland rate. However, the valuation is based on a replacement cost method that produces a much lower value (\$223,125) than non-farm residences (\$424,187) as shown here on the average (County) property value and tax comparison.

Average 2019 Farm and Residential Value and Taxes

2019 farm house CVA	223,125	2019 Average Residential Property CVA	\$424,187
2019 Farmland CVA	901,900		
Average 2019 total farm CVA	\$1,125,025		
2019 farm house taxes	\$2,526		
2019 farmland taxes	\$2,553		
2019 total farm taxes	\$5,079	2019 Average residential taxes	\$4,803

- As seen above, while the average farm value is assessed at over 2.6x the value of the average residential property, overall taxes are comparable.
- According to MPAC’s 2019 Market Change Profile report, of the 6,465 properties classified as farms, 1,892 are owned and/or occupied by non-farmers. Although the property owners are not engaged in farm activity or business, their properties are valued as if they are. These non-farmers benefit from lower residential structure values and lower land values, which translate to lower taxes simply by nature of leasing their land to a bona fide local farmer. This treatment can be perceived as rather unfair to typical residential property owners in Wellington County.
- Many owners of farmland also enjoy other property tax discounts if they are eligible to enter into either the Managed Forest Tax Incentive Programme (0.25 ratio) or the Conservation Land Programme which is fully exempt from property taxes.
- In order to receive the farm class tax discount, the owner must have a Farm License and be in the business of farming. Municipal taxes paid are then able to be written off as a business expense on annual income tax returns. Whereas residential property owners are not able to do so.

Impacts of Assessment Increases on the Farming Community

Being predominantly a rural community with strong roots planted in farm trades, Wellington County farmers observed significant increases in their farmland valuation. It is acknowledged that farmland values have increased significantly in the County of Wellington. In the 2012 base year valuation, farmland made up 19.8% of the County’s assessment base and 5.4% of the taxable assessment base. For the 2016 base year valuation, farmland now makes up 25.1% of the Wellington County assessment base and 7.2% of the taxable assessment base.

Recently, groups such as the Christian Farmers Federation of Ontario (see correspondence received on this agenda) and the Ontario Federation of Agriculture began approaching local Councils to lower the farmland ratio below 0.25 in order to help offset property tax increases. Their efforts have been successful in some municipalities. Schedule B lists the municipalities that have implemented farmland ratio reductions in Ontario as reported to BMA Consultants in the 2019 Municipal Study Report.

When reviewing the list of municipalities on Schedule B, the majority of those municipalities have very little farmland valuation. Many of the urban municipalities that have granted farm ratio reductions have a much higher commercial and industrial base and farmland makes up a much lower percentage of their assessment base than Wellington County.

Many of the other Counties and rural municipalities that have granted ratio reductions (Brant, Chatham-Kent, Dufferin, Grey, Lambton and Oxford) are located further away from the GTA. These municipalities generally have lower residential assessment values and are not competing with GTA municipalities for business to the same extent as Wellington County.

Property Taxes as a Percentage of Income

- OMAFRA reported that in 2018, Wellington County farmers generated \$804,000,000 of revenue at the farm gate. The table below shows farm property taxes as a percentage of farm income to be 1.49%. Average household income in Wellington County for the same period was \$118,474. Average property tax as a percentage of residential income was significantly higher at 4.02%.

Average Farm and Residential Assessment and Taxation	2018
County average residential value	409,368
Total average property taxes *	4,764
Average income	118,474
Portion of residential income devoted to property taxes	4.02%
Total farm taxes paid in Wellington County *	11,971,488
County farmers income **	804,000,000
Portion of farm income devoted to property taxes	1.49%

* total taxes include County, local and Education

Closing Comments

Farmland values have been increasing significantly in the County of Wellington, much like other areas of the province. However, there does not appear to be an imbalance in the level of property tax burden shared by the local farming community in comparison to the average residential taxpayer in Wellington County. Under current legislation, farmland benefits from favourable property tax and assessment treatment.

The County's current assessment base cannot bear a further shift from farmland taxes onto other property types and maintain its economic competitiveness. Wellington County does not have a comparable commercial and industrial assessment base to neighbouring urban municipalities that would support such a shift without significantly burdening our residential and business class owners. Provincial grants such as the Ontario Municipal Partnership Fund, which were originally setup to compensate rural municipalities for the loss in farm taxes has been declining, leaving Wellington County taxpayers to support the industry without adequate province-wide cost sharing.

Wellington County is supportive of its local farming community. We recognize the importance of the agricultural industry on the County and in the Province of Ontario. Wellington supports the farming communities' interests in remaining economically competitive. The County is supportive of returning

the responsibility of funding the farm property class tax rebate programme back to the Province where it could be shared province-wide. Residents in urban municipalities, while retaining the benefits of cheap food and agricultural products, are not contributing financially to the economic competitiveness of the industry.

Recommendation:

That the Farm Property Class Tax Rate Programme report be received for information; and

That Wellington County support agricultural industry efforts in lobbying the Province to provide adequate funding to rural municipalities; and

That County Council pass a resolution in support of returning the responsibility of administering the Farm Property Class Tax Rate Programme back to the Province.

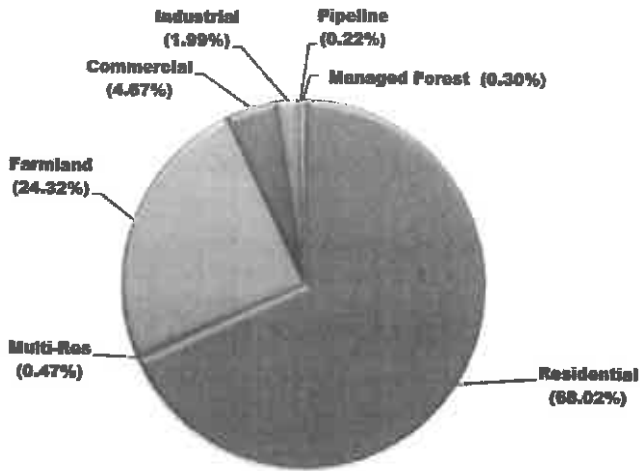
Respectfully submitted,



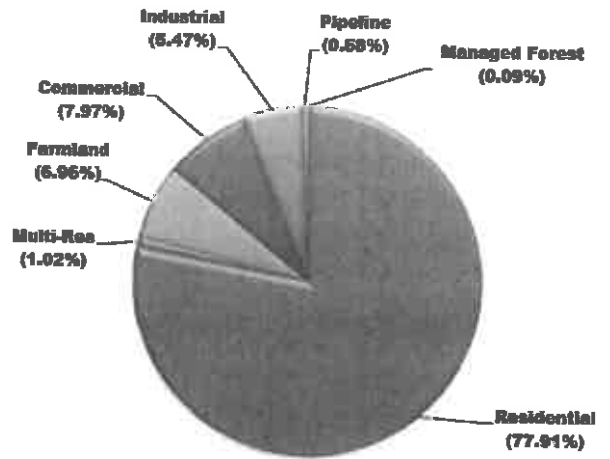
Ken DeHart, CPA, CGA
County Treasurer

SCHEDULE A
Farm Property Class Tax Rate Programme

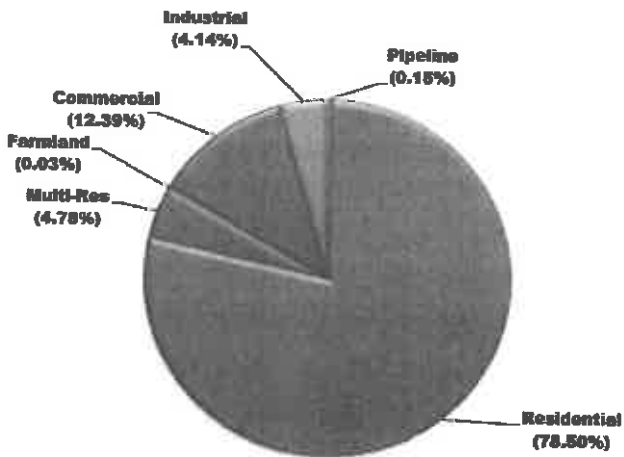
Unweighted Assessment by Property Tax Class 2019
(Share of Property Value - Wellington - Rural)



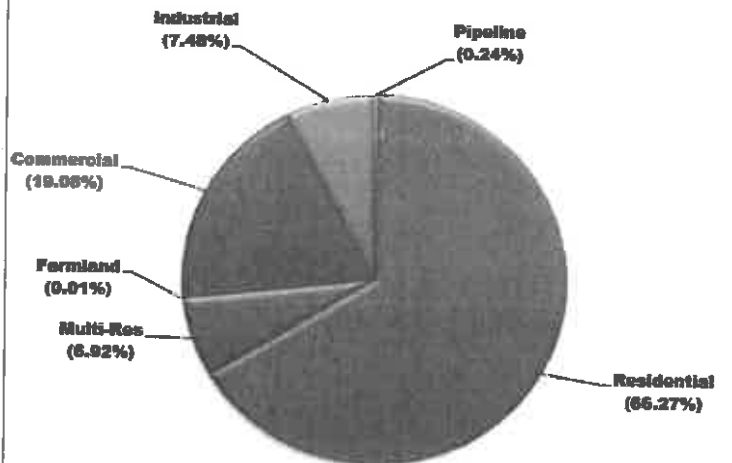
Weighted Assessment by Property Tax Class 2019
(Share of Property Taxes - Wellington - Rural)



Unweighted Assessment by Property Tax Class 2019
(Share of Property Value - Urban)



Weighted Assessment by Property Tax Class 2019
(Share of Property Taxes - Urban)



SCHEDULE B

Farm Property Class Tax Rate Programme

Municipalities with Farmland Ratio Reductions Implemented - 2019

Municipality *	Ratio	Farmland CVA **
Brant County	0.2400	1,319,886,818
Caledon	0.1708	998,099,123
Chathan-Kent	0.2200	5,281,633,220
Dufferin County	0.2300	1,174,945,084
Durham Region	0.2000	2,416,491,305
Greater Sudbury	0.2000	30,618,833
Grey County	0.2400	2,659,127,624
Halton Region	0.2000	971,078,709
Hamilton	0.1767	1,390,781,027
Kingston	0.2125	81,575,403
Lambton County	0.2260	4,794,630,528
London	0.1028	425,488,846
North Bay	0.1500	605,465
Ottawa	0.2000	1,561,813,865
Oxford County	0.2350	5,665,102,027
Prince Edward County	0.2319	401,646,726
Sarnia	0.2260	181,579,114
Average Ratio & CVA	0.2036	1,726,770,807
Wellington County	0.2500	4,464,961,956

* 2019 BMA Study Report - participating municipalities

** from MPAC Provincial Market Change Profile Report



OFFICE OF THE REEVE

DISTRICT OF PARRY SOUND

56 ONTARIO STREET
PO BOX 533
BURK'S FALLS, ON
POA 1C0

(705) 382-3332

(705) 382-2954

Fax: (705) 382-2068

Email: reeve@armourtownship.ca

Website: www.armourtownship.ca

April 16th, 2020

Honorable Doug Ford, Premier of Ontario
Legislative Building
Queen's Park
Toronto ON M7A 1A1

Re: Travel Restrictions to Small Communities

Dear Premier Ford,

The Township of Armour is a small municipality with a population of 1,414 in rural Parry Sound, Ontario. Although we are a community that relies a great deal upon our seasonal residents, both in terms of municipal revenue and on support for our local businesses, at this time we are asking the province for support in controlling an influx to our area, particularly for citizens who have other options in their primary community.

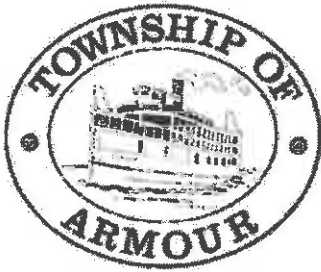
Our concerns are as follows:

1. We do not have the health facilities or equipment to treat a large number of patients if COVID-19 is brought into our area. Our closest hospital is in Huntsville and it only has 9 respirators available.
2. Getting reliable internet access in rural Ontario is a problem. With the influx of people coming into our area and the need for our children to learn on their computers, the internet is even less reliable and it is becoming a problem for everyone.
3. We have ongoing short-term cottage and Air B & B rentals which are operating in our area while our campgrounds and cottage resorts are closed, but the Almaguin OPP informed the municipality that they are only enforcing the no more than five (5) people in a group and isolation orders.
4. With the change of the seasons, it will be difficult to keep people from our parks and recreation facilities. Small municipalities do not have the resources available to enforce the closing of these facilities. We share one By-law Enforcement Officer between three municipalities.
5. The governments are asking us to do our best to flatten the curve and to stay home, but by allowing people to travel from the cities to small rural areas, you are effectively spreading COVID-19 into our communities.

This pandemic highlights the Almaguin Region's longstanding concerns in healthcare, housing, lack of resources and rural internet. Therefore, we are asking your government to implement travel restrictions which will prevent those living in large cities from coming into our small underserved communities, regardless if they own seasonal properties. This will give smaller communities and cottage country a fighting chance against COVID-19.

Respectfully yours,

Robert MacPhail, Reeve
Township of Armour



OFFICE OF THE REEVE

DISTRICT OF PARRY SOUND

56 ONTARIO STREET
PO BOX 533
BURK'S FALLS, ON
POA 1C0

(705) 382-3332

(705) 382-2954

Fax: (705) 382-2068

Email: rmacphail@armourtownship.ca

Website: www.armourtownship.ca

April 16th, 2020

Honorable Christine Elliott, Minister of Health
College Park 5th Floor, 777 Bay St
Toronto, ON M7A 2J3

Honorable Stephen Lecce, Minister of Education
5th Floor, 438 University Ave
Toronto, ON M7A 2A5

Re: Post-Secondary Education Students in Health Care Placements

Dear Honorable Christine Elliott & Honorable Stephen Lecce,

The Township of Armour is a small municipality with a population of 1,414 in rural Parry Sound, Ontario. At this time, during a pandemic, the Township is very concerned that some of our post-secondary education students in health care may lose their school year.

Our concern is that the students in health care, who were in a placement when the pandemic started, were sent home when the schools were closed. Some of these students are now either volunteering or have been asked to assist in hospitals and/or health care centres.

The Township of Armour would like to request that your government assess this matter and return these students to their placements or, as an alternative, credit these students the time there are putting in at hospitals or health centres as a placement so that they may graduate. By doing so, graduating students will be able to start their careers in the health care system and increase the number of front line workers we desperately need to fight this pandemic.

Respectfully yours,

Robert MacPhail, Reeve
Township of Armour



MEMORANDUM

Chris Litschko, Chief Executive Officer
Lakeland Holding Ltd.

TO: Municipal Councils:

- Town of Bracebridge
- Town of Huntsville
- Town of Parry Sound
- Village of Burk's Falls
- Village of Sundridge
- Municipality of Magnetawan

FROM: Chris Litschko, Chief Executive Officer

COPY: Municipal Chief Administrative Officers
Lakeland Board of Directors
Executive Team

DATE: April 19, 2020

SUBJECT: 2020 Q1 Shareholder Update

On behalf of Roger Alexander, Chair, and the members of the Board of Directors of Lakeland Holding Ltd. (Lakeland), I am pleased to provide Lakeland's 2020 Q1 Shareholder Update.

VISION

Our company will ...

Provide a safe, productive working environment for all employees

Provide our customers with safe, reliable and affordable products and services

Operate profitably for shareholder dividend payment and value enhancement

Strive for constant improvements in our working relationships with customers, suppliers and our communities

Actively pursue profitable core business opportunities for the enhancement of shareholder value



MEMORANDUM

Chris Litschko, Chief Executive Officer
Lakeland Holding Ltd.

The table below provides a summary of the Lakeland Holding's current business activities through each of the current subsidiary companies:

Lakeland Power Distribution Ltd. (Local Distribution Company)	Bracebridge Generation Ltd. (Generation Plants and Output)		Lakeland Energy Ltd. (Including Lakeland Energy Operations)
<ul style="list-style-type: none"> 13,873 Customers 	<ul style="list-style-type: none"> Bracebridge Falls Generation Plant 	2.6 MWs	<ul style="list-style-type: none"> Web Mapping
<ul style="list-style-type: none"> 163 square Kms of Service Area 	<ul style="list-style-type: none"> Wilson Falls Generation Plant 	2.9 MWs	<ul style="list-style-type: none"> Fibre to Business
<ul style="list-style-type: none"> 367 Kms of Distribution Lines 	<ul style="list-style-type: none"> High Falls Generation Plant 	2.8 MWs	<ul style="list-style-type: none"> Fibre to Home
<ul style="list-style-type: none"> 10 Substations 	<ul style="list-style-type: none"> Cascade Generation Plant 	3.25 MWs	<ul style="list-style-type: none"> 4,079 Customers Connected to Fibre-Optic Cable
<ul style="list-style-type: none"> 2,392 Transformers 	<ul style="list-style-type: none"> Burk's Falls Generation Plant 	1.2 MWs	<ul style="list-style-type: none"> 465 Km of Installed Fibre-Optic Cable
<ul style="list-style-type: none"> Offices in Bracebridge, Huntsville and Parry Sound 	<ul style="list-style-type: none"> Bancroft Generation Plant 	0.6 MWs	<ul style="list-style-type: none"> Internet Service Provider
	<ul style="list-style-type: none"> Drag River Generation Plant 	0.29 MWs	<ul style="list-style-type: none"> IT Consulting Services
	<ul style="list-style-type: none"> Irondale Generation Plant 	0.45 MWs	<ul style="list-style-type: none"> VOIP and Traditional Phone Services
	<ul style="list-style-type: none"> Elliott Falls Generation Plant 	0.7 MWs	<ul style="list-style-type: none"> IT Server Hosting
	<ul style="list-style-type: none"> 14 Total Number of Generators 	14.79 MWs	<ul style="list-style-type: none"> Voice and Data Cabling
			<ul style="list-style-type: none"> Business Phone Systems
			<ul style="list-style-type: none"> Streetlight Maintenance
			<ul style="list-style-type: none"> Water Heater Rentals

The 2020 Q1 report, which is attached as Appendix "A" to this memorandum, highlights Lakeland's continued success in achieving its Vision to the benefit of our Shareholders and the customers we serve.



MEMORANDUM

**Chris Litschko, Chief Executive Officer
Lakeland Holding Ltd.**

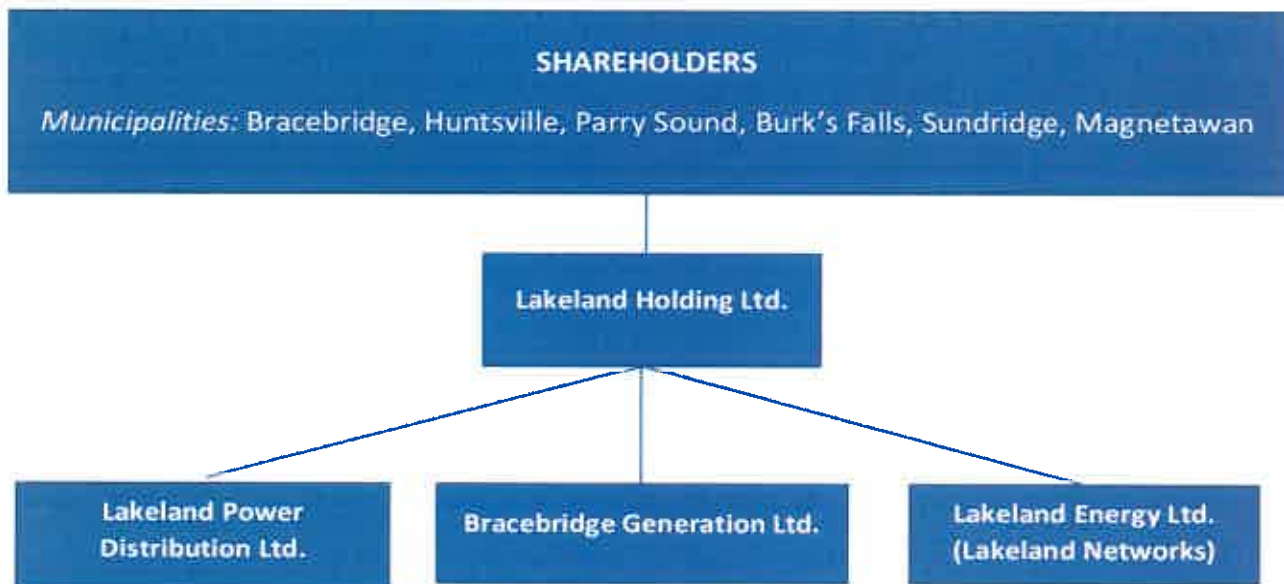
Respectfully submitted on behalf of Lakeland's Board of Directors.

A handwritten signature in black ink, appearing to read "C. Litschko", is positioned above a horizontal line.

Chris Litschko
Chief Executive Officer

Appendix "A"

2020 Q1 Shareholder Update



COVID-19

With the spread of COVID-19, Lakeland's Pandemic and Business Continuity Plans were proactively reviewed and refreshed in January for potential pandemic arrival.

With Health & Safety our number #1 priority, Lakeland's offices have been closed to the public as we implemented internal safety measures to protect our team.

On March 19th an Emergency Board meeting was held to make plans that reduced spending to protect cash moving forward. The four main priorities approved by your Board were:

- 1) Health & Safety of our staff and the public is our number one priority,
- 2) Capital Spending has been decreased by \$3.8M in 2020 to conserve cash for unknown future events such as bill default (internet, electrical) as noted below,
- 3) All staff continue to be gainfully employed,
- 4) Priority spending will be to maintain operations, keep electricity & internet on, make new customer connections for electricity and internet, and operate generation plants while managing the watershed to protect property and environment.



We understand the value of our dividend for municipal operations and currently the annual payment of \$2M has been protected. Lakeland Power was the first municipally owned distribution company in Ontario to implement no disconnections for residents and small businesses during the pandemic. Within a week all distribution companies in Ontario implemented the same policy due to the Ministry of Energy mandating it. We have also implemented no interest penalties on overdue bills.

Lakeland Power utilizes approximately 20% of a customer bill for operations and the other 80% is collected and passed on to the Province for regulation, electricity purchase etc. For every non-payment not only is Lakeland Power at risk for the 20% but also the 80% that must still be paid to the Province as a component of our cost. We are making extraordinary efforts to work with customers ensuring some form of payment is made so they do not fall too far behind and default once disconnections are allowed. Many distribution companies are already experiencing cash flow concerns. The Ministry of Energy is currently collecting information and will provide advice on the situation.

An All Staff Meeting was held on March 20th to transition many staff to work from home and roll out an Action Plan that is flexible moving forward. Majority of staff now work from home and many outside members go directly to job sites to ensure social distancing at the offices.

On March 24th, the Provincial Government deemed all Lakeland companies (Power, Generation, Internet) essential workplaces and reaffirmed this declaration on April 3rd.

We cannot predict how long this pandemic will continue nor its future impacts. We are staying as proactive as possible by ensuring all our plans are flexible so we can quickly adjust for any eventuality.

Other (Note: Many items discussed below may be changed, cancelled, deferred, etc. dependent on COVID-19 implications)

Plans are underway for the Annual Shareholder meeting being held on June 7th.

On Christmas Eve 2019, Lakeland Energy signed a Letter of Intent to purchase assets of CORE Broadband/Interactive North that supplies high speed wireless internet through 120+ towers across Muskoka to 1800 retail & wholesale customers. The CORE Broadband/Interactive North due diligence was completed over the first quarter of 2020. At a special Board meeting held on February 25th this transaction was approved to take place on April 1st. This deal will allow Lakeland Energy/Networks to combine wireless and fibre technologies to grow the company in unserved areas and provide a better service to many existing customers for the benefit of our company, shareholders, municipalities, residents and businesses.

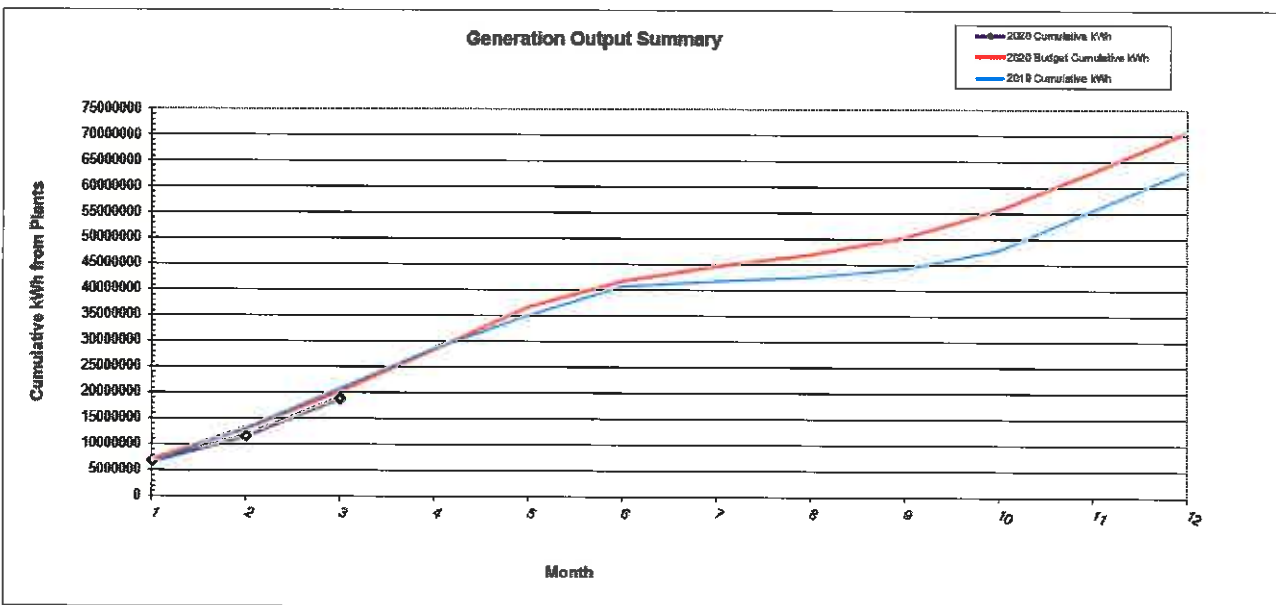
The CRTC currently has \$750M in funding available for application and Lakeland Energy/Networks are working on small and large project applications for Muskoka/Parry Sound/South River areas. Due to our new national "work at home" necessity and the Federal government putting a focus on "shovel

ready” projects we see a developing opportunity that coincides nicely with our recent purchase of CORE. Engineering and planning were completed for the Sundridge and Burks Falls fibre optic rollout with construction starting in April.

The Independent Electricity System Operator has advised that in its opinion it overpaid Bracebridge Generation for its contracted production over the past 12 years and the company is currently in protracted negotiations to settle this dispute.

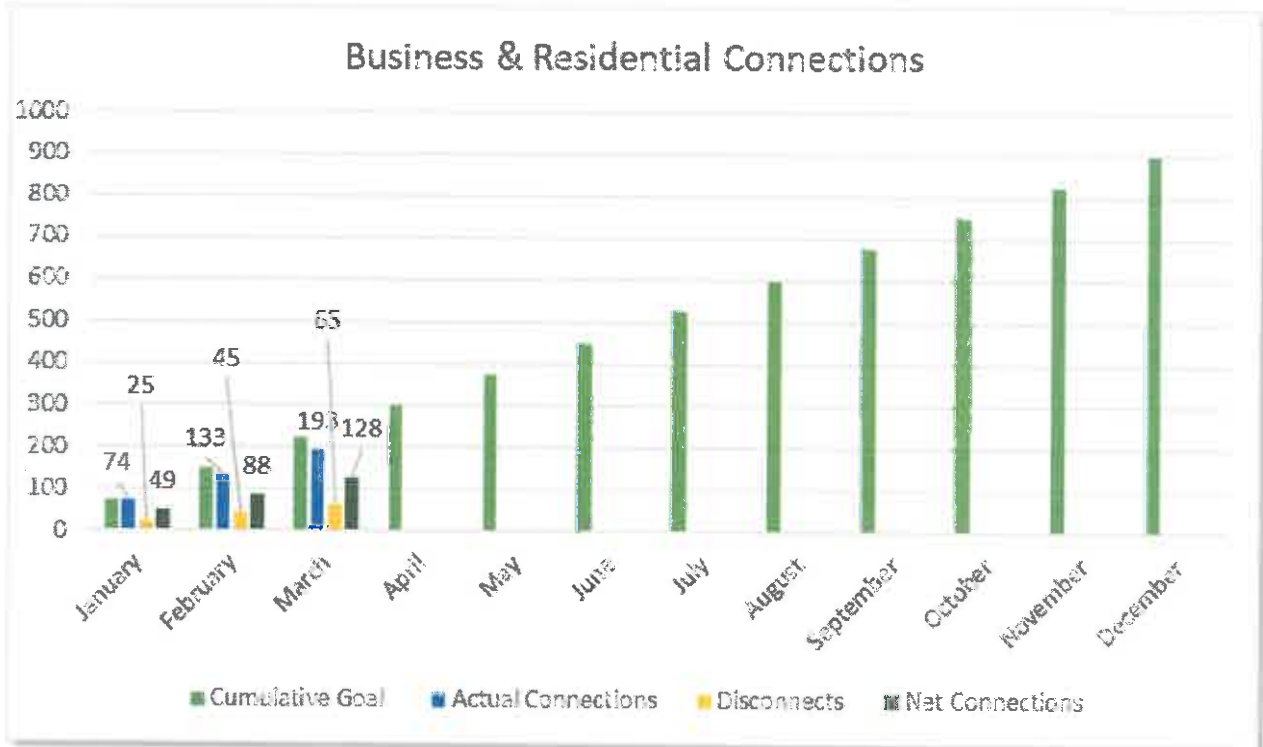
The SPEEDIER/DEMOCRASI innovation ‘net zero’ project in Parry Sound is progressing well as environmental assessment has been completed, the Tesla battery has been delivered and ground inspection has been completed to plan the installation of the solar farm which is expected to be finished by the end of October. Many residents have come forward wanting to participate in load control of hot water tanks that forms part of this project. We hosted Kiwi (England) our partner in this project to start negotiating rights to their exclusive software.

Bracebridge Generation experienced lower water than planned over January and February due to below average snowfall and water content. March production came in on budget.

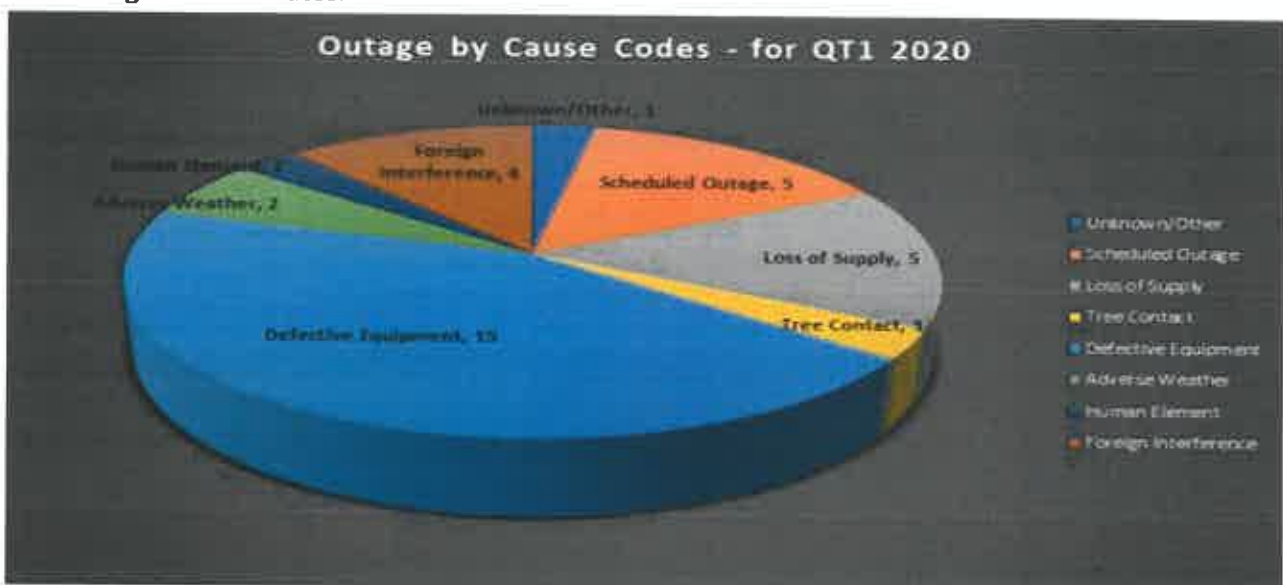


The Elliott Falls 100 kilowatt upgrade continues to be engineered. The generator and turbine are being manufactured for installation by July 31st and a force majeure deferral request has been sent into the Independent Electricity System Operator for any contractors’ COVID-19 delays.

Lakeland Energy/Networks has increased its customer connections to 4,079. Connections were put on hold in late March until safe procedures are developed to enter customer premises due to COVID-19.



In serving 13,873 Lakeland Power customers to end of Q1 2020, each experienced an average of 0.04 outages for 7 minutes.





Preventive maintenance tree trimming is being completed in Sundridge and Bracebridge. Due to the number of defective equipment outages which could not have been detected with a visual inspection, an infrared scan was recently completed in Magnetawan, Burks Falls and Sundridge. We found 18 deficiencies that will be repaired.

Attachment:

Preliminary 1st quarter 2020 financial results are based upon the approved (original) budget. Due to COVID-19 and the special board meeting held in March the budget was reset for the balance of 2020.

Lakeland Holding Ltd.
Financial Commentary

Lakeland Holding Consolidated – 2020:

Strategic Plan Indicators:

(000's \$)	Mar/2020	Strat Plan		Forecast	Strat Plan	
	YTD	YTD	B/(W)	Full Yr	Full Yr	B/(W)
Key Performance Indicator						
Increase Consolidated Revenues	\$18,772	\$18,997	-\$225	\$63,483	\$62,902	\$581
Increase EBITDA	\$3,507	\$3,543	-\$37	\$12,146	\$12,478	-\$332
Increase Dividend Distribution	\$500	\$500	\$0	\$2,000	\$2,000	\$0
Controllable Costs as % of Gross Revenue	14.4%	15.1%	0.73%	20.2%	18.9%	-1.29%
Cash Incr/(Decr)	-\$710	\$690	-\$1,401	-\$5,599	-\$3,107	-\$2,492

Comparison to Budget and Last Year:

(000's \$)	Year to Date						
	Mar/2020	Budget	B/(W)	B/(W) %	Last Year	B/(W)	B/(W) %
Operating Statistics							
Revenue	\$18,772	\$18,997	-\$225	-1.2%	\$16,324	\$2,448	15.0%
Oper/Mtce-Admin Expense	\$4,287	\$4,448	\$161	3.6%	\$3,891	-\$396	-10.2%
Net Income before taxes (NI)	\$2,041	\$2,105	-\$63	-3.0%	\$2,675	-\$633	-23.7%
Taxes (PILs)	\$491	\$558	\$67	12.0%	\$654	\$163	25.0%
Earnings before Interest, Taxes & Dep'n (EBITDA)	\$3,507	\$3,543	-\$37	-1.0%	\$3,983	-\$476	-12.0%
Dividends Paid	\$500	\$500	\$0	0.0%	\$500	\$0	0.0%
Debt balance	\$43,647	\$41,981	-\$1,666	-4.0%	\$45,038	\$1,391	3.1%
Financial Ratios (based on full year forecast)							
Operating Margin(EBIT/Revenue)	26.9%	32.9%		-18.2%	39.6%		-32.0%
Return on Equity	6.5%	8.0%		-18.5%	11.3%		-42.2%
Debt ratio (ST & LT)	56.9%	54.5%		-4.4%	57.2%		0.5%

Lakeland Holding Ltd.
Consolidating Balance Sheet w/ Eliminations
 For the Three Months Ending Tuesday, March 31, 2020

	Lakeland Holding	Lakeland Power	Braecbridge Generation	Lakeland Energy	Eliminations	Consolidated 2020 Actual	2019 Actual	2020 YTD Budget	2020 Full Yr Budget
ASSETS									
Current									
Cash and cash equivalents	\$4,102,577	\$2,068,993	\$3,509,553	\$354,804		\$10,035,927	\$10,553,166	\$11,813,206	\$9,838,976
Receivables	16,215	5,306,843	939,985	541,668		6,804,711	4,814,460	6,340,961	6,340,961
Intercompany Receivables	274,046	16,501	1,129,989	8,702	1,429,238				
Unbilled Revenue		4,805,282				4,805,282	3,896,240	4,705,388	4,705,388
Inventories		305,465		42,571		348,036	406,141	339,039	339,039
Prepays and Other Assets	63,971	382,306	161,114	517,933		1,126,323	594,825	751,043	751,043
PILs Recoverable	3,842	270,675	296,844	3,000		574,361	161,523	3,842	3,842
	4,460,651	13,156,065	6,037,485	1,468,678	1,429,238	23,693,640	20,426,355	23,953,479	21,979,249
Property, Plant & Equipment	340,052	34,228,213	49,304,997	19,094,928		102,968,190	96,812,148	102,759,163	106,734,655
Intangible assets	24,356	583,026	4,298,665	106,325		5,012,371	5,013,177	5,006,406	5,189,406
Goodwill		1,150,014				1,150,014	1,150,014	1,150,014	1,150,014
Regulatory Assets		174,157				174,157	736,655	176,001	176,001
Note Due From Intercompany	9,450,000				9,450,000				
Investment in Subsidiary	17,546,361				17,546,361				
Investment in Associated Company									
Future PIL tax assets									
Deferred Gain - Interest Rate Swap		323,902				323,902	519,154	519,154	519,154
	31,821,420	49,615,377	59,641,147	20,669,931	28,425,599	133,322,274	124,657,503	133,564,217	135,748,479

LIABILITIES AND EQUITY

Current									
Bank Indebtedness									
Construction Loan									
Payables and accruals	400,506	6,796,394	1,949,776	468,254		9,614,929	3,264,610	8,327,651	8,327,651
Intercompany Payables	1,262	1,229,268	90,226	108,461	1,429,238				
Deferred Revenue				983,311		983,311	831,585	1,158,688	944,350
PILs Payable	66,090								
Current portion of lease obligation									
Current portion of long-term debt	467,858	8,025,682	3,781,844	1,560,026	1,429,238	12,406,172	1,966,843	1,741,845	66,090
Non-current Liabilities									
Customer Deposits	50,419	116,073	205,394	29,291		401,177	327,108	401,177	401,177
Contributions in aid of construction		254,566		4,500		259,066	216,675	278,995	278,995
Regulatory Liabilities		7,327,267		5,942,677		13,269,944	12,663,125	14,099,269	14,146,719
Deferred PIL Tax liabilities	(8,052)			633,135		7,566,755	6,675,426	6,773,749	7,515,508
Long Term Lease Obligation	187,777					187,777	268,379	187,123	136,102
Long Term Bank Loan		18,186,387	23,718,610	9,450,000		41,904,986	42,740,112	42,088,224	40,239,224
Intercompany Note Payable									
Deferred Loss - Interest Rate Swap									
	698,002	33,909,975	34,796,731	17,619,629	10,879,238	76,137,089	69,135,654	75,264,023	73,938,873
Shareholder's equity									
Retained Earnings	12,624,166	1,436,188	21,876,626	2,828,740		38,765,720	37,066,896	39,899,795	43,409,207
Other Comprehensive Income	34,493	55,715	(131,321)	(4,192)		(45,305)	(10,006)	(64,361)	(64,361)
Paid-in capital	5,855,109	4,986,711		4,986,711		5,855,109	5,855,109	5,855,109	5,855,109
Common Stock	12,609,650	9,226,787	3,107,110	225,753		12,609,650	12,609,650	12,609,650	12,609,650
	31,123,418	15,705,401	24,852,415	3,050,301	17,546,361	57,185,174	55,521,549	58,300,193	61,809,605
	31,821,420	49,615,376	59,641,146	20,669,930	28,425,599	133,322,273	124,657,503	133,564,216	135,748,478

Financial Commentary March 2020

Russell, Christie, LLP

Barristers & Solicitors

W.D. (Rusty) Russell, Q.C., (1925-2019)
Douglas S. Christie, B.A., LL.B.
Michael M. Miller, B.Sc., in Comm, LL.B.
William S. Koughan, LL.B.

Edward B. Veldboom, MSc. Pl. LL.B.
Michael F. Sirdevan, B.A. (Hons), LL.B.
Jennifer E. Biggar, B.A., (Hons), J.D.
James R. Morse, B.A., LL.B.

Please reply to:
Edward B. Veldboom (Ext. 237)
Email: eveldboom@russellchristie.com

April 21, 2020

James Feehely
Feehely, Gastaldi
5 Mill Street, P.O. Box 370
Tottenham, ON L0G 1W0
Via email to: jfeehely@fglawyers.ca

Dear Mr. Feehely,

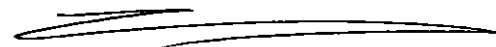
**Re: Municipality of Magnetawan, Aquila Trail (Partial) Road Closing and Sale
Your Clients, Robert and Marielyn Young**

We are the solicitors for the Municipality of Magnetawan. We have been instructed to respond to your letter of March 30, 2020.

The Municipality received your clients' request to purchase a portion of the above noted road. Attached is Resolution 2020-24 wherein Council of the Municipality has rejected your clients' request.

The Municipality disagrees with the assertions outlined in your letter. It will be moving forward with the road closing process.

Sincerely,



Edward B. Veldboom
(electronically signed)

505 Memorial Ave., Box 158, Orillia, ON L3V 6J3
Tel: 705-325-1326, Fax: 705-327-1811
Website: www.russellchristie.com General Email: info@russellchristie.com

RESOLUTION NO. 2020-24 **FEBRUARY 05, 2020**

Moved by: John Hetherington

Seconded by: Brad Kneller

WHEREAS the Municipality of Magnetawan has received and approved in principle the application from the Tang's regarding the purchase of a section of an opened road allowance (Aquila Trail) with direct access to their property;

NOW THEREFORE BE IT RESOLVED, that the Council of Municipality of Magnetawan rejects the application from the Young's to purchase a portion of the above mentioned section.

Carried Defeated Deferred

Sam Dunnett
Sam Dunnett, Mayor

Recorded Vote Called by: _____

Recorded Vote

Member of Council	Yea	Nay	Absent
Brunton, Tim			
Hetherington, John			
Kneller, Brad			
Smith, Wayne			
Mayor: Dunnett, Sam			



*Knowing our heritage
we will build our future.*



**Municipality of
Magnetawan**

Unofficial Tender Results

2020-03 Gravel (A+B)

Tuesday April 7th 2020

Tender 2020-03 for the services of gravel (A+B) has been unofficially awarded to Fowler Enterprises Inc. We thank everyone for their tender submissions.

These will be presented to Council at the next Council meeting to approve the winner of the contract

BID #	NAME OF BIDDER	PROPOSAL AMOUNT
1	Fowler Construction Company LTD	\$230,535.93
2	Robinson Haulage INC	\$281,900.00
3	Weeks Construction INC	\$323,661.41
4	Carr Aggregates	\$238,176.23



**Municipality of
Magnetawan**

Unofficial Tender Results

2020-02 Surface Treatment

Tuesday April 7th 2020

Tender 2020-02 for the services of surface treatment has been unofficially awarded to Duncor Enterprises Inc. We thank everyone for their tender submissions.

These will be presented to Council at the next Council meeting to approve the winner of the contract

BID #	NAME OF BIDDER	PROPOSAL AMOUNT
1	Duncor Enterprises Inc	\$124,704.24
2	Miller Paving	\$201,909.72

April 20, 2020

Dear Luke Skaarup, Director, Northern Region Operations

Re: Expression of Support for Natural Gas Expansion to Municipality of Magnetawan.

In December 2019, the Government of Ontario announced plans to further increase access to natural gas by making financial support available for new service expansion projects. This Natural Gas Expansion Program will unlock financial support needed to expand natural gas service to new areas across Ontario that are not economically feasible without support. Our municipality is one such area, and we are eager to bring this affordable, reliable fuel source to our residents and businesses.

On behalf of the Municipality of Magnetawan, I would like to formally express our interest to have The Municipality of Magnetawan included on Enbridge Gas' list of projects being proposed to the Ontario Energy Board (OEB) for consideration for financial support through the Natural Gas Expansion Program.

Based on the draft Guidelines issued by the OEB (EB-2019-0255), we are aware that Enbridge Gas Inc. may be required to include support for the proposed project from Band Council(s) and/or local government, as applicable, demonstrated through a written expression of support in its project submissions.

Natural gas is the most common, affordable heating fuel in Ontario. We fully support the efforts of Enbridge Gas Inc., the OEB and the Ministry of Energy, Northern Development and Mines. We look forward to working together to expand natural gas access in our community to attract new opportunities, help create jobs and lower monthly costs for our residents.

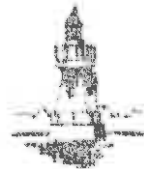
Sincerely

Kerstin Vroom
CAO/Clerk



*Knowing our heritage
we will build our future.*

Invoice Audit Trail



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Fiscal Year: 2020

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Vendor Code

Invoice Number Invoice Description	Status	P O #	Invoice Date/ Due Date	Invoice Amount	Posted/ WO No.	Cheque # / Pay Date	Discount Terms	
							Paid Amount	Code Date
APR 06 CONFERENCE FEE	U		06-Apr-2020 29-Apr-2020	93.11U				
1-1-1100-1102			HST Receivable-Blended				9.26	
1-2-1000-1010			Trade Accounts Payable				-93.11	
1-4-1300-1310			TREAS - Conferences and Sen				93.11	
1-4-1300-1310			TREAS - Conferences and Sen				-9.26	

No. Of invoices per supplier (1) ... Total Outstanding : 93.11 Total Paid : 0.00

18088 ROYAL BANK VISA

APR 10 ONLINE TRAINING	U		10-Apr-2020 29-Apr-2020	160.64U				
1-4-2002-2010			FT - Training expenses				160.64	
1-4-2002-2010			FT - Training expenses				-15.98	
1-1-1100-1102			HST Receivable-Blended				15.98	
1-2-1000-1010			Trade Accounts Payable				-160.64	

No. Of Invoices per supplier (1) ... Total Outstanding : 160.64 Total Paid : 0.00

18083 ROYAL BANK VISA

APR 17 TRUCK #24 FUEL	U		17-Apr-2020 29-Apr-2020	194.18U				
1-4-3224-2022			TR24 - Diesel				194.18	
1-4-3224-2022			TR24 - Diesel				-19.32	
1-1-1100-1102			HST Receivable-Blended				19.32	
1-2-1000-1010			Trade Accounts Payable				-194.18	

No. Of invoices per supplier (1) ... Total Outstanding : 194.18 Total Paid : 0.00

18088 ROYAL BANK VISA

APR 10 ANNUAL FEE	U		10-Apr-2020 29-Apr-2020	12.00U				
1-4-2000-1320			FD - Memberships				12.00	
1-4-2000-1320			FD - Memberships				-1.19	
1-1-1100-1102			HST Receivable-Blended				1.19	
1-2-1000-1010			Trade Accounts Payable				-12.00	

No. Of invoices per supplier (1) ... Total Outstanding : 12.00 Total Paid : 0.00

Total No. Of invoices processed (127) ... Total Outstanding : 126004.55 Total Paid : 0.00

+ STAFF PAYROLL 59 880.03

\$ 185 884.58

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Sequence : Supplier Name, Details As Entered

Vendor Code	Invoice Number	Invoice Description	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ WO No.	Cheque # / Pay Date	Discount Terms		
								Amount	Paid Code	Amount
01015 ADAMS BROS. CONSTRUCTION LTD.										
129625			U		01-Apr-2020	339.00U				
		MONTHLY WASHROOM RENTALS MAR. 31- APR 28 , 2020 CHAPMAN & CROFT			29-Apr-2020					
	1-4-4020-2020				LF - Latrine Rentals/Cleaning			169.50		
	1-4-4030-2015				RECY - Latrine Rentals/Cleanir			169.50		
	1-4-4030-2015				RECY - Latrine Rentals/Cleanir			-16.86		
	1-4-4020-2020				LF - Latrine Rentals/Cleaning			-16.86		
	1-1-1100-1102				HST Receivable-Blended			33.72		
	1-2-1000-1010				Trade Accounts Payable			-339.00		

No. Of invoices per supplier (1) ... Total Outstanding : 339.00 Total Paid : 0.00

13005 MAGNETAWAN AGRICULTURAL SOCIETY

2020-99			U		08-Apr-2020	1000.00U				
		DONATION TO 143rd FALL FAIR			29-Apr-2020					
	1-4-1000-5018				COUNCIL - Donations			1000.00		
	1-2-1000-1010				Trade Accounts Payable			-1000.00		

No. Of invoices per supplier (1) ... Total Outstanding : 1000.00 Total Paid : 0.00

01184 AHMIC MARINE LTD.

2020-051			U		31-Mar-2020	73.63U				
		FUEL - TRUCK #13			29-Apr-2020					
	1-4-7219-2022				TR13 - Fuel			73.63		
	1-4-7219-2022				TR13 - Fuel			-7.32		
	1-1-1100-1102				HST Receivable-Blended			7.32		
	1-2-1000-1010				Trade Accounts Payable			-73.63		

No. Of Invoices per supplier (1) ... Total Outstanding : 73.63 Total Paid : 0.00

02014 BELL MOBILITY INC

0095564403			U		01-Apr-2020	133.00U				
		CELL TOWER RENTAL APRIL 2020			29-Apr-2020					
	1-4-2000-2053				FD - Communications Tower			66.50		
	1-4-3101-2053				J - Communications Equipmen			66.50		
	1-4-3101-2053				J - Communications Equipmen			-6.61		
	1-4-2000-2053				FD - Communications Tower			-6.61		
	1-1-1100-1102				HST Receivable-Blended			13.22		
	1-2-1000-1010				Trade Accounts Payable			-133.00		

No. Of Invoices per supplier (1) ... Total Outstanding : 133.00 Total Paid : 0.00

02022 BLACK MOTOR SALES

52683			U		07-Apr-2020	13.50U				
		OIL CAP			29-Apr-2020					



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Vendor Code	Invoice Number	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ WO No.	Cheque # / Pay Date	Discount Terms Paid Code	Amount	Amount
	1-4-7200-2400			PARKS - Repairs & Maintenance				13.50	
	1-4-7200-2400			PARKS - Repairs & Maintenance				-1.34	
	1-1-1100-1102			HST Receivable-Blended				1.34	
	1-2-1000-1010			Trade Accounts Payable				-13.50	

No. Of invoices per supplier (1) ... Total Outstanding : 13.50 Total Paid : 0.00

22022 VADIM COMPUTER MANAGEMENT GROUP

275274	U	31-Mar-2020	2065.08U						
VADIM TECHNICAL SERVICES/PROJECT MANAGEM ENT									
		29-Apr-2020							
1-4-1200-8000		ADMIN - Capital Expenditures						2065.08	
1-4-1200-8000		ADMIN - Capital Expenditures						-205.42	
1-1-1100-1102		HST Receivable-Blended						205.42	
1-2-1000-1010		Trade Accounts Payable						-2065.08	

No. Of invoices per supplier (1) ... Total Outstanding : 2065.08 Total Paid : 0.00

03065 CLOUTHIER, MATTHEW

APR 02	U	02-Apr-2020	523.16U						
MILEAGE FEB 28 - APR 03, 2020									
		29-Apr-2020							
1-4-2100-2030		CBO - Mileage						523.16	
1-2-1000-1010		Trade Accounts Payable						-523.16	

No. Of invoices per supplier (1) ... Total Outstanding : 523.16 Total Paid : 0.00

04021 DEAN'S AUTO CARE

10116	U	02-Apr-2020	263.12U						
TRUCK #10 MAINTENANCE									
		29-Apr-2020							
1-4-7210-2070		TR10 - Repairs						263.12	
1-4-7210-2070		TR10 - Repairs						-26.17	
1-1-1100-1102		HST Receivable-Blended						26.17	
1-2-1000-1010		Trade Accounts Payable						-263.12	

No. Of invoices per supplier (1) ... Total Outstanding : 263.12 Total Paid : 0.00

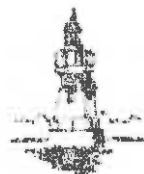
04031 DEEVEY, CAITLIN A

APR 06	U	06-Apr-2020	85.21U						
MILEAGE MAR 23 - APR 03, 2020									
		29-Apr-2020							
1-4-2200-2010		BLEO - Materials/Supplies						85.21	
1-2-1000-1010		Trade Accounts Payable						-85.21	

No. Of invoices per supplier (1) ... Total Outstanding : 85.21 Total Paid : 0.00

07063 GILROY'S TIRE

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Invoice Number Invoice Description	Status	P O #	Invoice Date/ Due Date	Invoice Amount Posted/ WO No.	Cheque # / Pay Date	Discount Terms				
						Paid Amount	Code Date	Amount		
655241 TRUCK #27 TIRE INSTALL 1-4-3227-2070 1-4-3227-2070 1-1-1100-1102 1-2-1000-1010	U		02-Apr-2020 29-Apr-2020 TR27 - Repairs TR27 - Repairs HST Receivable-Blended Trade Accounts Payable	79.10U						
655238 TRUCK #29 SERVICE CALL 1-4-3229-2070 1-4-3229-2070 1-1-1100-1102 1-2-1000-1010	U		02-Apr-2020 29-Apr-2020 TR29 - Repairs TR29 - Repairs HST Receivable-Blended Trade Accounts Payable	548.05U						
655239 TRUCK #22 SERVICE CALL 1-4-3222-2070 1-4-3222-2070 1-1-1100-1102 1-2-1000-1010	U		02-Apr-2020 29-Apr-2020 TR22 - Repairs TR22 - Repairs HST Receivable-Blended Trade Accounts Payable	463.30U						
655240 TRUCK #28 TIRE INSTALL 1-4-3228-2070 1-4-3228-2070 1-1-1100-1102 1-2-1000-1010	U		02-Apr-2020 29-Apr-2020 TR28 - Repairs TR28 - Repairs HST Receivable-Blended Trade Accounts Payable	79.10U						

No. Of invoices per supplier (4) ... Total Outstanding : 1169.55 Total Paid : 0.00

07068 GREEN SHIELD CANADA

APRIL 2020 APRIL 2020 GROUP BENEFITS 1-4-3101-1010 1-4-7200-1010 1-4-1200-1010 1-4-4020-1010 1-4-1300-1010 1-4-2000-1010 1-2-1000-1055 1-2-1000-1010	U		21-Apr-2020 29-Apr-2020 J - Wages and benefits PARKS - Wages and benefits ADMIN - Wages and benefits LF - Wages and benefits TREAS - Wages and benefits FD - Wages & Benefits-Fire Ch Benefits Payable - librarian Trade Accounts Payable	6073.16U						
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No. Of invoices per supplier (1) ... Total Outstanding : 6073.16 Total Paid : 0.00

14085 NORTH BAY PARRY SOUND DISTRICT HEALTH UNIT

MAY 20 HEALTHY UNIT LEVY MAY 2020 1-4-6400-2010	U		21-Apr-2020 29-Apr-2020 HEALTH - Health Unit	3799.08U						
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MUNICIPALITY OF MAGNETAWAN

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Invoice Number	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ WO No.	Cheque # / Pay Date	Discount Terms Paid Code	Amount	Date	Amount
1-2-1000-1010			Trade Accounts Payable				-3799.08		

No. Of Invoices per supplier (1) ... Total Outstanding : 3799.08 Total Paid : 0.00

19075 HELYX

10235	U		31-Mar-2020	154.55U					
SUPPLIES			29-Apr-2020						
1-4-7300-2010			HALL - Materials/Supplies				154.55		
1-4-7300-2010			HALL - Materials/Supplies				-17.78		
1-1-1100-1101			HST Receivable-100%				17.78		
1-2-1000-1010			Trade Accounts Payable				-154.55		

No. Of Invoices per supplier (1) ... Total Outstanding : 154.55 Total Paid : 0.00

15050 HYDRO ONE NETWORKS

2001989326221 MAR 31	U		31-Mar-2020	744.93U					
60 AHMIC ST - MARCH 31, 2020			29-Apr-2020						
1-4-2006-2030			AHMIC STATION - Hydro				-49.40		
1-1-1100-1102			HST Receivable-Blended				49.40		
1-2-1000-1010			Trade Accounts Payable				-744.93		
1-4-2006-2030			AHMIC STATION - Hydro				496.62		
1-4-7700-2030			AHMIC - Hydro				-28.57		
1-4-7700-2030			AHMIC - Hydro				248.31		
1-1-1100-1101			HST Receivable-100%				28.57		

200029713087 APR 2	U		02-Apr-2020	49.73U					
HWY 124 AHMIC HARBOUR - APRIL 2, 2020			29-Apr-2020						
1-4-3800-5014			STREET - Ahmic Harbour Stre				49.73		
1-4-3800-5014			STREET - Ahmic Harbour Stre				-4.95		
1-1-1100-1102			HST Receivable-Blended				4.95		
1-2-1000-1010			Trade Accounts Payable				-49.73		

200032498809 MAR 24	U		24-Mar-2020	586.79U					
18 MILLER RD - MARCH 24, 2020			29-Apr-2020						
1-4-3101-2030			J - Hydro				-58.37		
1-1-1100-1102			HST Receivable-Blended				58.37		
1-2-1000-1010			Trade Accounts Payable				-586.79		
1-4-3101-2030			J - Hydro				586.79		

200100056780 MAR 31	U		31-Mar-2020	28.31U					
6527 HWY 124 - MARCH 31, 2020			29-Apr-2020						
1-4-7205-2030			P - Hydro				28.31		
1-4-7205-2030			P - Hydro				-2.82		
1-1-1100-1102			HST Receivable-Blended				2.82		
1-2-1000-1010			Trade Accounts Payable				-28.31		

200126393189 APR 6	U		06-Apr-2020	32.05U					
14 CONC LOT 18 - APRIL 6, 2020			29-Apr-2020						

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Vendor Code

Invoice Number

Invoice Description

Status P O #

Invoice Date/
Due Date

Invoice Posted/
Amount WO No.

Cheque # /
Pay Date

Discount Terms
Paid Code
Amount Date

Discount Terms

Invoice Description	Status	P O #	Invoice Date/ Due Date	Invoice Amount	Posted/ WO No.	Cheque # / Pay Date	Paid Amount	Code	Terms
1-4-3800-5016			STREET - Rockwynn Landing I				-3.99		
1-1-1100-1102			HST Receivable-Blended				3.99		
1-2-1000-1010			Trade Accounts Payable				-32.05		
1-4-3800-5016			STREET - Rockwynn Landing I				32.05		

No. Of invoices per supplier (5) ... Total Outstanding : 1441.81 Total Paid : 0.00

13011 MAGNETAWAN BUILDING CENTRE (PARKS)

104-42343	U		15-Apr-2020	15.75					
PLYWOOD			29-Apr-2020						
1-4-7200-2010			PARKS - Materials/Supplies				15.75		
1-4-7200-2010			PARKS - Materials/Supplies				-1.56		
1-1-1100-1102			HST Receivable-Blended				1.56		
1-2-1000-1010			Trade Accounts Payable				-15.75		

No. Of invoices per supplier (1) ... Total Outstanding : 15.75 Total Paid : 0.00

13028 MADD MESSAGE YEARBOOK

2020-100	U		08-Apr-2020	299.00					
DONATION TO MADD MESSAGE YEARBOOK			29-Apr-2020						
1-4-1000-5018			COUNCIL - Donations				299.00		
1-2-1000-1010			Trade Accounts Payable				-299.00		

No. Of invoices per supplier (1) ... Total Outstanding : 299.00 Total Paid : 0.00

13011 MAGNETAWAN BUILDING CENTRE (PARKS)

104-42130	U		06-Apr-2020	211.45					
CLEANING SUPPLIES			29-Apr-2020						
1-4-7300-2010			HALL - Materials/Supplies				211.45		
1-4-7300-2010			HALL - Materials/Supplies				-24.33		
1-1-1100-1101			HST Receivable-100%				24.33		
1-2-1000-1010			Trade Accounts Payable				-211.45		

No. Of invoices per supplier (1) ... Total Outstanding : 211.45 Total Paid : 0.00

13013 MAGNETAWAN BUILDING CENTRE (FIRE DEPT.)

103-52880	U		14-Apr-2020	29.27					
SHELF			29-Apr-2020						
1-4-2005-7140			MAG STATION - Maintenance				29.27		
1-4-2005-7140			MAG STATION - Maintenance				-2.91		
1-1-1100-1102			HST Receivable-Blended				2.91		
1-2-1000-1010			Trade Accounts Payable				-29.27		

104-42325	U		14-Apr-2020	14.63					
SHELF			29-Apr-2020						
1-4-2005-7140			MAG STATION - Maintenance				14.63		

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1-4-2005-7140			MAG STATION - Maintenance				-1.45		
1-1-1100-1102			HST Receivable-Blended				1.45		
1-2-1000-1010			Trade Accounts Payable				-14.63		
104-42324	U		14-Apr-2020	22.55U					
SHELF			29-Apr-2020						
1-4-2005-7140			MAG STATION - Maintenance				22.55		
1-4-2005-7140			MAG STATION - Maintenance				-2.24		
1-1-1100-1102			HST Receivable-Blended				2.24		
1-2-1000-1010			Trade Accounts Payable				-22.55		

No. Of invoices per supplier (3) ... Total Outstanding : 66.45 Total Paid : 0.00

13012 MAGNETAWAN BUILDING CENTRE (ROADS)

104-41776	U		25-Mar-2020	105.08U					
SUPPLIES			29-Apr-2020						
1-4-3101-2010			J - Materials/Supplies				105.08		
1-4-3101-2010			J - Materials/Supplies				-10.45		
1-1-1100-1102			HST Receivable-Blended				10.45		
1-2-1000-1010			Trade Accounts Payable				-105.08		
103 -52481	U		21-Apr-2020	-4.00U					
HOUSEWARE CREDIT			29-Apr-2020						
1-4-3101-2010			J - Materials/Supplies				-4.00		
1-4-3101-2010			J - Materials/Supplies				0.40		
1-1-1100-1102			HST Receivable-Blended				-0.40		
1-2-1000-1010			Trade Accounts Payable				4.00		

104-41775 U 25-Mar-2020 77.63U 29-Apr-2020

MATERIALS & SUPPLIES									
1-4-3101-2010			J - Materials/Supplies				77.63		
1-4-3101-2010			J - Materials/Supplies				-7.72		
1-1-1100-1102			HST Receivable-Blended				7.72		
1-2-1000-1010			Trade Accounts Payable				-77.63		

101-30249 U 13-Mar-2020 10.16U 29-Apr-2020

SUPPLIES									
1-4-3101-2010			J - Materials/Supplies				10.16		
1-4-3101-2010			J - Materials/Supplies				-1.01		
1-1-1100-1102			HST Receivable-Blended				1.01		
1-2-1000-1010			Trade Accounts Payable				-10.16		

No. Of Invoices per supplier (4) ... Total Outstanding : 188.87 Total Paid : 0.00

13014 MAGNETAWAN BUILDING CENTRE (LANDFILL)

101-30501	U		24-Mar-2020	33.38U					
CLEANING SUPPLIES			29-Apr-2020						
1-4-3101-2010			J - Materials/Supplies				33.38		

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	1-4-3101-2010			J - Materials/Supplies				-3.32	
	1-1-1100-1102			HST Receivable-Blended				3.32	
	1-2-1000-1010			Trade Accounts Payable				-33.38	

No. Of Invoices per supplier (1) ... Total Outstanding : 33.38 Total Paid : 0.00

19037 SLING-CHOKER MFG. (NORTH BAY) LTD.

81199		U		13-Mar-2020				77.95U	
CLEANING SUPPLIES				29-Apr-2020					
1-4-3101-2010				J - Materials/Supplies				77.95	
1-4-3101-2010				J - Materials/Supplies				-7.76	
1-1-1100-1102				HST Receivable-Blended				7.76	
1-2-1000-1010				Trade Accounts Payable				-77.95	

No. Of invoices per supplier (1) ... Total Outstanding : 77.95 Total Paid : 0.00

13025 MAC LANG (SUNDRIDGE) LIMITED

34510		U		01-Apr-2020				918.69U	
MIRROR				29-Apr-2020					
1-4-2010-2070				TR510 - Repairs and testing				918.69	
1-4-2010-2070				TR510 - Repairs and testing				-91.38	
1-1-1100-1102				HST Receivable-Blended				91.38	
1-2-1000-1010				Trade Accounts Payable				-918.69	

No. Of invoices per supplier (1) ... Total Outstanding : 918.69 Total Paid : 0.00

13014 MAGNETAWAN BUILDING CENTRE (LANDFILL)

104-41370		U		16-Mar-2020				86.93U	
LANDFILL SUPPLIES				29-Apr-2020					
1-4-4020-2010				LF - Materials/Supplies				86.93	
1-4-4020-2010				LF - Materials/Supplies				-8.65	
1-1-1100-1102				HST Receivable-Blended				8.65	
1-2-1000-1010				Trade Accounts Payable				-86.93	

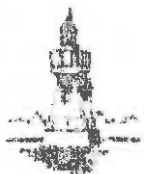
101-30329		U		16-Mar-2020				29.95U	
CASE WATER x5				29-Apr-2020					
1-4-4020-2010				LF - Materials/Supplies				29.95	
1-2-1000-1010				Trade Accounts Payable				-29.95	

No. Of Invoices per supplier (2) ... Total Outstanding : 116.88 Total Paid : 0.00

13012 MAGNETAWAN BUILDING CENTRE (ROADS)

101-30250		U		13-Mar-2020				10.16U	
PAPER TOWEL				29-Apr-2020					
1-4-3101-2010				J - Materials/Supplies				10.16	
1-4-3101-2010				J - Materials/Supplies				-1.01	

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Invoice Description

Status P O #

Invoice Date/
Due Date

Invoice Posted/
Amount WO No.

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Invoice Description	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ Amount WO No.	Cheque # / Pay Date	Discount Terms Paid Code	Amount	Date	Amount
1-1-1100-1102			HST Receivable-Blended				1.01		
1-2-1000-1010			Trade Accounts Payable				-10.16		

No. Of Invoices per supplier (1) ... Total Outstanding : 10.16 Total Paid : 0.00

13021 MAP SUNDRIDGE

352347/3	U		07-Apr-2020	543.19U					
PARKS GARAGE SUPPLIES			29-Apr-2020						
1-4-7200-2400			PARKS - Repairs & Maintenanc				543.19		
1-4-7200-2400			PARKS - Repairs & Maintenanc				-54.03		
1-1-1100-1102			HST Receivable-Blended				54.03		
1-2-1000-1010			Trade Accounts Payable				-543.19		

No. Of Invoices per supplier (1) ... Total Outstanding : 543.19 Total Paid : 0.00

13035 MATHEWS DINSDALE & CLARK LLP

13166	U		19-Mar-2020	8497.60U					
ADMIN LEGAL FEES			29-Apr-2020						
1-4-1200-2215			ADMIN - Legal fees-labour				8497.60		
1-4-1200-2215			ADMIN - Legal fees-labour				-845.25		
1-1-1100-1102			HST Receivable-Blended				845.25		
1-2-1000-1010			Trade Accounts Payable				-8497.60		

APR 3	U		03-Apr-2020	1423.80U					
UNION NEGOTIATIONS			29-Apr-2020						
1-4-1200-2220			ADMIN - Union negotiation /art				1423.80		
1-4-1200-2220			ADMIN - Union negotiation /art				-141.62		
1-1-1100-1102			HST Receivable-Blended				141.62		
1-2-1000-1010			Trade Accounts Payable				-1423.80		

No. Of Invoices per supplier (2) ... Total Outstanding : 9921.40 Total Paid : 0.00

19020 MERIDIAN FUELS

331801	U		02-Apr-2020	699.75U					
MAGNETAWAN FIRE HALL - OIL 677 L			29-Apr-2020						
1-4-2005-2024			MAG STATION - Heating Fuel				699.75		
1-4-2005-2024			MAG STATION - Heating Fuel				-69.60		
1-1-1100-1102			HST Receivable-Blended				69.60		
1-2-1000-1010			Trade Accounts Payable				-699.75		

No. Of Invoices per supplier (1) ... Total Outstanding : 699.75 Total Paid : 0.00

13330 MHBC PLANNING LIMITED

5019458	U		25-Mar-2020	502.85U					
WESTBROOK PLANNING FEES			29-Apr-2020						
1-1-1100-1195			A/R-Westbrook				502.85		

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	1-1-1100-1195			A/R-Westbrook				-50.02		
	1-1-1100-1102			HST Receivable-Blended				50.02		
	1-2-1000-1010			Trade Accounts Payable				-502.85		
5019459	NOLL RONCADIN PLANNING FEES	U		25-Mar-2020 29-Apr-2020	654.84U					
	1-1-1100-1175			A/R-C Noll				654.84		
	1-1-1100-1175			A/R-C Noll				-65.14		
	1-1-1100-1102			HST Receivable-Blended				65.14		
	1-2-1000-1010			Trade Accounts Payable				-654.84		
5019456	BEAVER LK RD PLANNING FEES	U		25-Mar-2020 29-Apr-2020	146.90U					
	1-1-1100-1179			A/R-Keiller Capital Corp				146.90		
	1-1-1100-1179			A/R-Keiller Capital Corp				-14.61		
	1-1-1100-1102			HST Receivable-Blended				14.61		
	1-2-1000-1010			Trade Accounts Payable				-146.90		
5019453	MUNICIPAL PLANNING FEES	U		25-Mar-2020 29-Apr-2020	324.31U					
	1-4-6350-4030			BUILDING - Planning				324.31		
	1-4-6350-4030			BUILDING - Planning				-32.26		
	1-1-1100-1102			HST Receivable-Blended				32.26		
	1-2-1000-1010			Trade Accounts Payable				-324.31		
5019457	MAGNETAWAN PLANNING FEES	U		25-Mar-2020 29-Apr-2020	682.52U					
	1-4-8010-5014			PLN - General				682.52		
	1-4-8010-5014			PLN - General				-67.89		
	1-1-1100-1102			HST Receivable-Blended				67.89		
	1-2-1000-1010			Trade Accounts Payable				-682.52		
5019455	STEVENSON PLANNING FEES	U		25-Mar-2020 29-Apr-2020	207.92U					
	1-1-1100-1186			A/R-D Stevenson				207.92		
	1-1-1100-1186			A/R-D Stevenson				-20.68		
	1-1-1100-1102			HST Receivable-Blended				20.68		
	1-2-1000-1010			Trade Accounts Payable				-207.92		
5019454	LITTLE PLANNING FEES	U		25-Mar-2020 29-Apr-2020	45.20U					
	1-1-1100-1159			A/R-John Little				45.20		
	1-1-1100-1159			A/R-John Little				-4.50		
	1-1-1100-1102			HST Receivable-Blended				4.50		
	1-2-1000-1010			Trade Accounts Payable				-45.20		

No. Of Invoices per supplier (7) ... Total Outstanding : 2564.54 Total Paid : 0.00

13334 M&L SUPPLY FIRE & SAFETY

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Amount Date Amount

002321	U		07-Apr-2020	267.13U					
FITTINGS #511			29-Apr-2020						
1-4-2000-2018			FD - PPE & Fire Supplies				267.13		
1-4-2000-2018			FD - PPE & Fire Supplies				-26.57		
1-1-1100-1102			HST Receivable-Blended				26.57		
1-2-1000-1010			Trade Accounts Payable				-267.13		

002223	U		26-Mar-2020	2133.65U					
BUNKER GEAR			29-Apr-2020						
1-4-2000-2018			FD - PPE & Fire Supplies				2133.65		
1-4-2000-2018			FD - PPE & Fire Supplies				-212.23		
1-1-1100-1102			HST Receivable-Blended				212.23		
1-2-1000-1010			Trade Accounts Payable				-2133.65		

No. Of Invoices per supplier (2) ... Total Outstanding : 2400.78 Total Paid : 0.00

13240 JIM MOORE PETROLEUM

543490	U		27-Mar-2020	455.31U					
18 MILLER RD - OIL 528.3 L			29-Apr-2020						
1-4-7300-2024			HALL - Heating Fuel				-52.38		
1-2-1000-1010			Trade Accounts Payable				-455.31		
1-4-7300-2024			HALL - Heating Fuel				455.31		
1-1-1100-1101			HST Receivable-100%				52.38		

543489	U		27-Mar-2020	275.45U					
PAVILLION - OIL 319.6 L			29-Apr-2020						
1-4-7300-2010			HALL - Materials/Supplies				-31.69		
1-2-1000-1010			Trade Accounts Payable				-275.45		
1-4-7300-2010			HALL - Materials/Supplies				275.45		
1-1-1100-1101			HST Receivable-100%				31.69		

543486	U		27-Mar-2020	247.52U					
PARKS GARAGE - OIL 287.2 L			29-Apr-2020						
1-4-7205-2024			P - Heating Fuel				247.52		
1-4-7205-2024			P - Heating Fuel				-24.62		
1-1-1100-1102			HST Receivable-Blended				24.62		
1-2-1000-1010			Trade Accounts Payable				-247.52		

541995	U		03-Apr-2020	760.26U					
PW GARAGE - CLEAR DIESEL 696.7 L			29-Apr-2020						
1-4-3101-2022			J - Clear Diesel Inventory Clear				760.26		
1-4-3101-2022			J - Clear Diesel Inventory Clear				-75.62		
1-1-1100-1102			HST Receivable-Blended				75.62		
1-2-1000-1010			Trade Accounts Payable				-760.26		

541996	U		05-Mar-2020	469.27U					
PW GARAGE - DYED DIESEL 492.8 L			29-Apr-2020						
1-4-3101-2023			J - Dyed Diesel Inventory Clear				469.27		
1-4-3101-2023			J - Dyed Diesel Inventory Clear				-46.68		

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Vendor Code	Invoice Number	Invoice Description	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ WO No.	Cheque # / Pay Date	Discount Terms	
								Paid Amount	Code

	1-1-1100-1102				HST Receivable-Blended			46.68	
	1-2-1000-1010				Trade Accounts Payable			-489.27	

541998			U		05-Mar-2020	653.74U			
	COMMUNITY CENTRE - OIL 670.6 L				29-Apr-2020				
	1-4-7300-2024				HALL - Heating Fuel			-75.21	
	1-2-1000-1010				Trade Accounts Payable			-653.74	
	1-4-7300-2024				HALL - Heating Fuel			653.74	
	1-1-1100-1101				HST Receivable-100%			75.21	

541997			U		05-Mar-2020	385.65U			
	PAVILLION - OIL 395.6 L				29-Apr-2020				
	1-4-7300-2024				HALL - Heating Fuel			-44.37	
	1-2-1000-1010				Trade Accounts Payable			-385.65	
	1-4-7300-2024				HALL - Heating Fuel			385.65	
	1-1-1100-1101				HST Receivable-100%			44.37	

No. Of invoices per supplier (7) ...	Total Outstanding :	3247.20	Total Paid :	0.00
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14064 NEAR NORTH BUSINESS MACHINES

7816			U		26-Mar-2020	296.52U			
	COPY EXPENSES 02/26/3030 - 03/23/2020				29-Apr-2020				
	1-4-1200-2140				ADMIN - Copying Expenses			296.52	
	1-4-1200-2140				ADMIN - Copying Expenses			-29.49	
	1-1-1100-1102				HST Receivable-Blended			29.49	
	1-2-1000-1010				Trade Accounts Payable			-296.52	

No. Of invoices per supplier (1) ...	Total Outstanding :	296.52	Total Paid :	0.00
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16048 TOWN OF PARRY SOUND

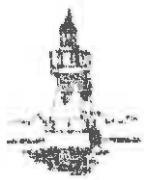
MAY 2020			U		22-Apr-2020	17124.61U			
	MAY 2020 LEVY LAND AMBULANCE				29-Apr-2020				
	1-4-6400-2020				HEALTH - Land Ambulance			17124.61	
	1-2-1000-1010				Trade Accounts Payable			-17124.61	

No. Of invoices per supplier (1) ...	Total Outstanding :	17124.61	Total Paid :	0.00
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16040 PUROLATOR INC

444246121			U		03-Apr-2020	5.96U			
	FIRE DEPT SHIP TO FISHER'S REGALIA				29-Apr-2020				
	1-4-2000-2120				FD - Office			5.96	
	1-4-2000-2120				FD - Office			-0.60	
	1-1-1100-1102				HST Receivable-Blended			0.60	
	1-2-1000-1010				Trade Accounts Payable			-5.96	

No. Of invoices per supplier (1) ...	Total Outstanding :	5.96	Total Paid :	0.00
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Vendor Code									Discount Terms	
Invoice Number	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ WO No.	Cheque # / Pay Date	Amount	WO No.	Paid	Code	Amount
Invoice Description								Amount	Date	Amount
18035	RUSSELL CHRISTIE LLP									
63 -283 -354	U		03-Apr-2020			2742.84U				
LEGAL FEES ON SALE OF 4855 HWY 520			29-Apr-2020							
1-3-1700-7134			TREAS - Sale of 4855 Hwy 520					2742.84		
1-3-1700-7134			TREAS - Sale of 4855 Hwy 520					-272.83		
1-1-1100-1102			HST Receivable-Blended					272.83		
1-2-1000-1010			Trade Accounts Payable					-2742.84		

No. Of Invoices per supplier (1) ... Total Outstanding : 2742.84 Total Paid : 0.00

19045	LINDA SAUNDERS									
APR 3	U		03-Apr-2020			25.30U				
MILEAGE KAWARTHA BANKING			29-Apr-2020							
1-4-1300-2010			TREAS - Taxation Materials					25.30		
1-2-1000-1010			Trade Accounts Payable					-25.30		

No. Of invoices per supplier (1) ... Total Outstanding : 25.30 Total Paid : 0.00

19008	SDB TRUCK & EQUIPMENT REPAIRS									
11147	U		07-Mar-2020			169.50U				
TRUCK #24 - MONTHLY INSPECTION			29-Apr-2020							
1-4-3224-2070			TR24 - Repairs					169.50		
1-4-3224-2070			TR24 - Repairs					-16.86		
1-1-1100-1102			HST Receivable-Blended					16.86		
1-2-1000-1010			Trade Accounts Payable					-169.50		

11196	U		07-Mar-2020			169.50U				
TRUCK #22 - MONTHLY INSPECTION			29-Apr-2020							
1-4-3222-2070			TR22 - Repairs					169.50		
1-4-3222-2070			TR22 - Repairs					-16.86		
1-1-1100-1102			HST Receivable-Blended					16.86		
1-2-1000-1010			Trade Accounts Payable					-169.50		

11195	U		07-Mar-2020			169.50U				
TRUCK #29 - MONTHLY INSPECTION			29-Apr-2020							
1-4-3229-2070			TR29 - Repairs					169.50		
1-4-3229-2070			TR29 - Repairs					-16.86		
1-1-1100-1102			HST Receivable-Blended					16.86		
1-2-1000-1010			Trade Accounts Payable					-169.50		

11197	U		07-Mar-2020			169.50U				
TRUCK #27 - TRUCK INSPECTION			29-Apr-2020							
1-4-3227-2070			TR27 - Repairs					169.50		
1-4-3227-2070			TR27 - Repairs					-16.86		
1-1-1100-1102			HST Receivable-Blended					16.86		
1-2-1000-1010			Trade Accounts Payable					-169.50		

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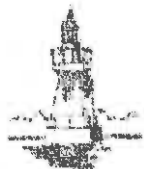
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Vendor Code	Invoice Number	Invoice Description	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ Amount WO No.	Cheque # / Pay Date	Discount Terms	
								Paid Amount	Code Date
	11198	TRUCK #28 - MONTHLY INSPECTION	U		07-Mar-2020 29-Apr-2020	169.50U			
	1-4-3228-2070	TR28 - Repairs						169.50	
	1-4-3228-2070	TR28 - Repairs						-16.86	
	1-1-1100-1102	HST Receivable-Blended						16.86	
	1-2-1000-1010	Trade Accounts Payable						-169.50	
	11172	TRUCK #24 - MONTHLY INSPECTION	U		20-Feb-2020 29-Apr-2020	169.50U			
	1-4-3224-2070	TR24 - Repairs						169.50	
	1-4-3224-2070	TR24 - Repairs						-16.86	
	1-1-1100-1102	HST Receivable-Blended						16.86	
	1-2-1000-1010	Trade Accounts Payable						-169.50	
	11201	TRUCK #12 - MONTHLY INSPECTION	U		12-Mar-2020 29-Apr-2020	96.05U			
	1-4-7218-2070	TR12 - Repairs						96.05	
	1-4-7218-2070	TR12 - Repairs						-9.55	
	1-1-1100-1102	HST Receivable-Blended						9.55	
	1-2-1000-1010	Trade Accounts Payable						-96.05	
	11200	TRUCK #531 - MAINTENANCE	U		09-Mar-2020 29-Apr-2020	160.46U			
	1-4-2031-2070	TR531 - Repairs and testing						160.46	
	1-4-2031-2070	TR531 - Repairs and testing						-15.96	
	1-1-1100-1102	HST Receivable-Blended						15.96	
	1-2-1000-1010	Trade Accounts Payable						-160.46	

No. Of Invoices per supplier (8) ... Total Outstanding : 1273.51 Total Paid : 0.00

19083 SELECTCOM

0004381119	U		10-Apr-2020	619.81U				
MARCH 2020 LONG DISTANCE CHARGES			29-Apr-2020					
1-4-1200-2050			ADMIN - Telephone					274.42
1-4-2005-2050			MAG STATION - Telephone					126.13
1-4-2100-2050			CBO - Telephone					41.32
1-4-3101-2050			J - Telephone					54.64
1-4-7205-2050			P - Telephone					41.10
1-4-7300-2050			HALL - Telephone					41.10
1-4-7700-2050			AHMIC - Telephone					41.10
1-4-7700-2050			AHMIC - Telephone					-4.73
1-4-7300-2050			HALL - Telephone					-4.73
1-1-1100-1101			HST Receivable-100%					9.46
1-4-7205-2050			P - Telephone					-4.09
1-4-3101-2050			J - Telephone					-5.44
1-4-2100-2050			CBO - Telephone					-4.11
1-4-2005-2050			MAG STATION - Telephone					-12.55
1-4-1200-2050			ADMIN - Telephone					-27.30



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	1-1-1100-1102			HST Receivable-Blended				53.49		
	1-2-1000-1010			Trade Accounts Payable				-619.81		

No. Of invoices per supplier (1) ... Total Outstanding : 619.81 Total Paid : 0.00

19070 SPECTRUM TELECOM GROUP LTD

053462	U		27-Mar-2020	275.44U						
SERVICE CALL - RADIO ISSUES			29-Apr-2020							
1-4-2017-2070			TR517 - Repairs and testing					275.44		
1-4-2017-2070			TR517 - Repairs and testing					-27.40		
1-1-1100-1102			HST Receivable-Blended					27.40		
1-2-1000-1010			Trade Accounts Payable					-275.44		

No. Of invoices per supplier (1) ... Total Outstanding : 275.44 Total Paid : 0.00

19055 STAPLES BUSINESS ADVANTAGE

53026447	U		30-Mar-2020	1460.22U						
CHAIRS FOR FIRE HALL			29-Apr-2020							
1-4-2003-2010			FP - Prevention materials & suj					1460.22		
1-4-2003-2010			FP - Prevention materials & suj					-145.25		
1-1-1100-1102			HST Receivable-Blended					145.25		
1-2-1000-1010			Trade Accounts Payable					-1460.22		

No. Of invoices per supplier (1) ... Total Outstanding : 1460.22 Total Paid : 0.00

22030 VIA NET INTERNET SOLUTIONS

561084 APR 01	U		01-Apr-2020	230.50U						
DSL SERVICE APR 01 - APR 30, 2020			29-Apr-2020							
1-4-1200-2135			ADMIN - Website expenses					151.41		
1-4-2005-2050			MAG STATION - Telephone					79.09		
1-4-2005-2050			MAG STATION - Telephone					-7.87		
1-4-1200-2135			ADMIN - Website expenses					-15.06		
1-1-1100-1102			HST Receivable-Blended					22.93		
1-2-1000-1010			Trade Accounts Payable					-230.50		

No. Of invoices per supplier (1) ... Total Outstanding : 230.50 Total Paid : 0.00

16059 WASTE CONNECTIONS OF CANADA INC.

7113-0000295971	U		29-Feb-2020	11442.18U						
CHAPMAN & CROFT WASTE DISPOSAL FEBRUARY 2020			29-Apr-2020							
1-4-4010-4010			GARBAGE - Contracts					1869.31		
1-4-4030-4012			RECY - Recycling Curbside					2104.18		
1-4-4020-4022			LF - Mattress disposal					2717.11		
1-4-4030-4014			RECY - Recycling Depot					4751.58		
1-4-4030-4014			RECY - Recycling Depot					-472.63		

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1-4-4020-4022			LF - Mattress disposal				-270.27		
1-4-4030-4012			RECY - Recycling Curbside				-209.30		
1-4-4010-4010			GARBAGE - Contracts				-185.94		
1-1-1100-1102			HST Receivable-Blended				1138.14		
1-2-1000-1010			Trade Accounts Payable				-11442.18		

No. Of invoices per supplier (1) ... Total Outstanding : 11442.18 Total Paid : 0.00

23024 WEEKS CONSTRUCTION

71223	U		26-Mar-2020	692.41U					
COMPACTOR FLOAT TO SITE			29-Apr-2020						
1-4-4020-4010			LF - Contracts				692.41		
1-4-4020-4010			LF - Contracts				-68.88		
1-1-1100-1102			HST Receivable-Blended				68.88		
1-2-1000-1010			Trade Accounts Payable				-692.41		

No. Of invoices per supplier (1) ... Total Outstanding : 692.41 Total Paid : 0.00

14093 NOVEXCO INC.

403124740	U		10-Mar-2020	20.00U					
OFFICE SUPPLIES			29-Apr-2020						
1-4-1200-2010			ADMIN - Office Supplies				20.00		
1-4-1200-2010			ADMIN - Office Supplies				-1.99		
1-1-1100-1102			HST Receivable-Blended				1.99		
1-2-1000-1010			Trade Accounts Payable				-20.00		

403174733	U		26-Mar-2020	111.59U					
OFFICE SUPPLIES			29-Apr-2020						
1-4-1200-2010			ADMIN - Office Supplies				111.59		
1-4-1200-2010			ADMIN - Office Supplies				-11.10		
1-1-1100-1102			HST Receivable-Blended				11.10		
1-2-1000-1010			Trade Accounts Payable				-111.59		

403196852	U		07-Apr-2020	161.27U					
OFFICE SUPPLIES			29-Apr-2020						
1-4-1200-2010			ADMIN - Office Supplies				161.27		
1-4-1200-2010			ADMIN - Office Supplies				-16.04		
1-1-1100-1102			HST Receivable-Blended				16.04		
1-2-1000-1010			Trade Accounts Payable				-161.27		

No. Of invoices per supplier (3) ... Total Outstanding : 292.86 Total Paid : 0.00

03039 CGIS CENTRE

43899	U		23-Apr-2020	214.70U					
BYLAW LAYERS ADDED TO SLIMS			29-Apr-2020						
1-4-2200-2010			BLEO - Materials/Supplies				214.70		
1-4-2200-2010			BLEO - Materials/Supplies				-21.36		

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Vendor Code

Invoice Number	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ WO No.	Cheque # / Pay Date	Discount Terms Paid Code	Amount	Date	Amount
1-1-1100-1102			HST Receivable-Blended				21.36		
1-2-1000-1010			Trade Accounts Payable				-214.70		

No. Of Invoices per supplier (1) ... Total Outstanding : 214.70 Total Paid : 0.00

08006 HAYES' SERVICE CENTRE

4139	U		18-Apr-2020	92.00U					
FUEL TRUCK #20			29-Apr-2020						
1-4-3220-2022			TR20 - Fuel				92.00		
1-4-3220-2022			TR20 - Fuel				-9.15		
1-1-1100-1102			HST Receivable-Blended				9.15		
1-2-1000-1010			Trade Accounts Payable				-92.00		

No. Of invoices per supplier (1) ... Total Outstanding : 92.00 Total Paid : 0.00

07086 GRIFFITH BROS SERVICE CTR. LTD

57822	U		13-Apr-2020	623.20U					
TRUCK #22 TOW			29-Apr-2020						
1-4-3222-2070			TR22 - Repairs				623.20		
1-4-3222-2070			TR22 - Repairs				-61.99		
1-1-1100-1102			HST Receivable-Blended				61.99		
1-2-1000-1010			Trade Accounts Payable				-623.20		

No. Of invoices per supplier (1) ... Total Outstanding : 623.20 Total Paid : 0.00

13014 MAGNETAWAN BUILDING CENTRE (LANDFILL)

101-31283	U		21-Apr-2020	40.66U					
LANDFILL MATERIALS			29-Apr-2020						
1-4-4020-2010			LF - Materials/Supplies				40.66		
1-4-4020-2010			LF - Materials/Supplies				-4.05		
1-1-1100-1102			HST Receivable-Blended				4.05		
1-2-1000-1010			Trade Accounts Payable				-40.66		

No. Of invoices per supplier (1) ... Total Outstanding : 40.66 Total Paid : 0.00

19037 SLING-CHOKER MFG. (NORTH BAY) LTD.

81608	U		17-Apr-2020	88.32U					
CLEANING SUPPLIES			29-Apr-2020						
1-4-3101-2010			J - Materials/Supplies				88.32		
1-4-3101-2010			J - Materials/Supplies				-8.78		
1-1-1100-1102			HST Receivable-Blended				8.78		
1-2-1000-1010			Trade Accounts Payable				-88.32		

No. Of invoices per supplier (1) ... Total Outstanding : 88.32 Total Paid : 0.00

03116 CANADA FASTENAL LTD

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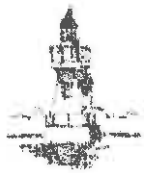
Vendor Code	Invoice Number	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ WO No.	Cheque # / Pay Date	Discount Terms Paid Code	Amount	Amount
	ONHUN69218	U		03-Feb-2020	610.19U				
	TOOLS			29-Apr-2020					
	1-4-3101-2080			J - Small Tools and Supplies				610.19	
	1-4-3101-2080			J - Small Tools and Supplies				-60.70	
	1-1-1100-1102			HST Receivable-Blended				60.70	
	1-2-1000-1010			Trade Accounts Payable				-610.19	
	ONHUN68851	U		02-Apr-2020	16.93U				
	SMALL TOOLS & SUPPLIES			29-Apr-2020					
	1-4-3101-2080			J - Small Tools and Supplies				16.93	
	1-4-3101-2080			J - Small Tools and Supplies				-1.69	
	1-1-1100-1102			HST Receivable-Blended				1.69	
	1-2-1000-1010			Trade Accounts Payable				-16.93	
	ONHUN68285	U		19-Dec-2019	114.32U				
	TOOLS & SUPPLIES			29-Apr-2020					
	1-4-3101-2080			J - Small Tools and Supplies				114.32	
	1-4-3101-2080			J - Small Tools and Supplies				-11.37	
	1-1-1100-1102			HST Receivable-Blended				11.37	
	1-2-1000-1010			Trade Accounts Payable				-114.32	
	ONHUN69018	U		20-Feb-2020	24.15U				
	TOOLS & SUPPLIES			29-Apr-2020					
	1-4-3101-2080			J - Small Tools and Supplies				24.15	
	1-4-3101-2080			J - Small Tools and Supplies				-2.40	
	1-1-1100-1102			HST Receivable-Blended				2.40	
	1-2-1000-1010			Trade Accounts Payable				-24.15	
	ONHUN11773	U		23-Apr-2020	-22.12U				
	TOOLS CREDIT			29-Apr-2020					
	1-4-3101-2080			J - Small Tools and Supplies				-22.12	
	1-4-3101-2080			J - Small Tools and Supplies				2.20	
	1-1-1100-1102			HST Receivable-Blended				-2.20	
	1-2-1000-1010			Trade Accounts Payable				22.12	
	ONHUN11775	U		23-Apr-2020	-194.09U				
	TOOLS CREDIT			29-Apr-2020					
	1-4-3101-2080			J - Small Tools and Supplies				-194.09	
	1-4-3101-2080			J - Small Tools and Supplies				19.31	
	1-1-1100-1102			HST Receivable-Blended				-19.31	
	1-2-1000-1010			Trade Accounts Payable				194.09	

No. Of invoices per supplier (6) ... Total Outstanding : 549.38 Total Paid : 0.00

19008 SDB TRUCK & EQUIPMENT REPAIRS

11241	U		04-Mar-2020	1039.60U					
TRUCK #22 - SAFETY INSPECTION			29-Apr-2020						
1-4-3222-2070			TR22 - Repairs					1039.60	
1-4-3222-2070			TR22 - Repairs					-103.41	

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Vendor Code	Invoice Number	Status	P O #	Invoice Date/ Due Date	Invoice Posted/ WO No.	Cheque # / Pay Date	Discount Terms Paid Code	Amount	Date	Amount
	1-1-1100-1102			HST Receivable-Blended				103.41		
	1-2-1000-1010			Trade Accounts Payable				-1039.60		
11254	TRUCK #29 - MONTHLY INSPECTION	U		11-Apr-2020 29-Apr-2020	169.50U					
	1-4-3229-2070			TR29 - Repairs				169.50		
	1-4-3229-2070			TR29 - Repairs				-16.86		
	1-1-1100-1102			HST Receivable-Blended				16.86		
	1-2-1000-1010			Trade Accounts Payable				-169.50		
11255	TRUCK #27 - MONTHLY INSPECTION	U		11-Apr-2020 29-Apr-2020	214.70U					
	1-4-3227-2070			TR27 - Repairs				214.70		
	1-4-3227-2070			TR27 - Repairs				-21.36		
	1-1-1100-1102			HST Receivable-Blended				21.36		
	1-2-1000-1010			Trade Accounts Payable				-214.70		
11256	TRUCK #28 - MONTHLY INSPECTION	U		11-Apr-2020 29-Apr-2020	169.50U					
	1-4-3228-2070			TR28 - Repairs				169.50		
	1-4-3228-2070			TR28 - Repairs				-16.86		
	1-1-1100-1102			HST Receivable-Blended				16.86		
	1-2-1000-1010			Trade Accounts Payable				-169.50		
11267	TRUCK #12 - SAFETY INSPECTION/OIL CHANGE	U		20-Apr-2020 29-Apr-2020	424.88U					
	1-4-7218-2070			TR12 - Repairs				424.88		
	1-4-7218-2070			TR12 - Repairs				-42.26		
	1-1-1100-1102			HST Receivable-Blended				42.26		
	1-2-1000-1010			Trade Accounts Payable				-424.88		
11263	YEARLY TANDEM	U		17-Apr-2020 29-Apr-2020	186.45U					
	1-4-7214-2070			PARKS TRAILERS - Repairs				186.45		
	1-4-7214-2070			PARKS TRAILERS - Repairs				-18.55		
	1-1-1100-1102			HST Receivable-Blended				18.55		
	1-2-1000-1010			Trade Accounts Payable				-186.45		

No. Of invoices per supplier (6) ... Total Outstanding : 2204.63 Total Paid : 0.00

14062 NEAR NORTH INDUSTRIAL SOLUTIONS

67184	BACKHOE #5 & #3 REPAIRS	U		21-Apr-2020 29-Apr-2020	232.10U					
	1-4-3218-2022			BH5 - Diesel				116.05		
	1-4-3216-2070			BH3 - Repairs				116.05		
	1-4-3216-2070			BH3 - Repairs				-11.54		
	1-4-3218-2022			BH5 - Diesel				-11.54		
	1-1-1100-1102			HST Receivable-Blended				23.08		
	1-2-1000-1010			Trade Accounts Payable				-232.10		

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No. Of invoices per supplier (1) ... Total Outstanding : 232.10 Total Paid : 0.00

18064 ROAD MAINTENANCE EQUIPMENT & SERVICES INC.

7795		U		04-Apr-2020				16385.00U		
RETROFIT WATER TANK REPAIRS				29-Apr-2020						
1-4-3234-2070				WT - Repairs						16385.00
1-4-3234-2070				WT - Repairs						-1629.80
1-1-1100-1102				HST Receivable-Blended						1629.80
1-2-1000-1010				Trade Accounts Payable						-16385.00

No. Of invoices per supplier (1) ... Total Outstanding : 16385.00 Total Paid : 0.00

02013 BELL MOBILITY

51994944 APRIL		U		09-Apr-2020				513.71U		
APRIL 2020 CELL CHARGES				29-Apr-2020						
1-4-1200-2052				ADMIN - Cell Telephone						76.77
1-4-2000-2052				FD - Cell Telephone						95.20
1-4-3101-2052				J - Cell Telephone						179.59
1-4-4020-2052				LF - Cell Telephone						80.56
1-4-4030-2052				RECY - Cell Telephone						43.05
1-4-7205-2052				P - Cell Telephone						38.54
1-4-7205-2052				P - Cell Telephone						-3.83
1-4-4030-2052				RECY - Cell Telephone						-4.28
1-4-4020-2052				LF - Cell Telephone						-8.01
1-4-3101-2052				J - Cell Telephone						-17.86
1-4-2000-2052				FD - Cell Telephone						-9.47
1-4-1200-2052				ADMIN - Cell Telephone						-7.63
1-1-1100-1102				HST Receivable-Blended						51.08
1-2-1000-1010				Trade Accounts Payable						-513.71

No. Of invoices per supplier (1) ... Total Outstanding : 513.71 Total Paid : 0.00

13014 MAGNETAWAN BUILDING CENTRE (LANDFILL)

101-30762		U		03-Apr-2020				30.50U		
LANDFILL SUPPLIES				29-Apr-2020						
1-4-4020-2010				LF - Materials/Supplies						30.50
1-4-4020-2010				LF - Materials/Supplies						-3.03
1-1-1100-1102				HST Receivable-Blended						3.03
1-2-1000-1010				Trade Accounts Payable						-30.50

No. Of invoices per supplier (1) ... Total Outstanding : 30.50 Total Paid : 0.00

13013 MAGNETAWAN BUILDING CENTRE (FIRE DEPT.)

103-53078		U		20-Apr-2020				60.66U		
TRAILER LOCKS				29-Apr-2020						

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Vendor Code	Invoice Number	Invoice Description	Status	P O #	Invoice Date/ Due Date	Invoice Amount	Posted/ WO No.	Cheque # / Pay Date	Paid Amount	Discount Terms Code Date	Amount
	1-4-2009-2070				ATV & MOBILE EQUIP-Repair:				60.66		
	1-4-2009-2070				ATV & MOBILE EQUIP-Repair:				-6.04		
	1-1-1100-1102				HST Receivable-Blended				6.04		
	1-2-1000-1010				Trade Accounts Payable				-60.66		

No. Of invoices per supplier (1) ...	Total Outstanding :	60.66	Total Paid :	0.00
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06009 FLUENT IMS

Invoice Number	Invoice Description	Status	P O #	Invoice Date/ Due Date	Invoice Amount	Posted/ WO No.	Cheque # / Pay Date	Paid Amount	Discount Terms Code Date	Amount
4535	WHO' S RESPONDING APP - 2020 SUBSCRIPTIO N	U		01-Feb-2020 29-Apr-2020	954.17	U				
1-4-2000-2054				FD - Radio Maintenance & Lice				954.17		
1-4-2000-2054				FD - Radio Maintenance & Lice				-94.91		
1-1-1100-1102				HST Receivable-Blended				94.91		
1-2-1000-1010				Trade Accounts Payable				-954.17		

No. Of Invoices per supplier (1) ...	Total Outstanding :	954.17	Total Paid :	0.00
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13011 MAGNETAWAN BUILDING CENTRE (PARKS)

Invoice Number	Invoice Description	Status	P O #	Invoice Date/ Due Date	Invoice Amount	Posted/ WO No.	Cheque # / Pay Date	Paid Amount	Discount Terms Code Date	Amount
103-53044	CLEANING SUPPLIES	U		20-Apr-2020 29-Apr-2020	376.93	U				
1-4-7300-2010				HALL - Materials/Supplies				188.47		
1-4-7200-2010				PARKS - Materials/Supplies				188.46		
1-4-7200-2010				PARKS - Materials/Supplies				-18.74		
1-1-1100-1102				HST Receivable-Blended				18.74		
1-4-7300-2010				HALL - Materials/Supplies				-21.68		
1-1-1100-1101				HST Receivable-100%				21.68		
1-2-1000-1010				Trade Accounts Payable				-376.93		

No. Of Invoices per supplier (1) ...	Total Outstanding :	376.93	Total Paid :	0.00
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14093 NOVEXCO INC.

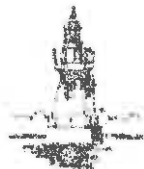
Invoice Number	Invoice Description	Status	P O #	Invoice Date/ Due Date	Invoice Amount	Posted/ WO No.	Cheque # / Pay Date	Paid Amount	Discount Terms Code Date	Amount
M000000212	MILEAGE APR 06-APR 17, 2020	U		20-Apr-2020 29-Apr-2020	164.74	U				
1-4-2200-2010				BLEO - Materials/Supplies				164.74		
1-2-1000-1010				Trade Accounts Payable				-164.74		

No. Of Invoices per supplier (1) ...	Total Outstanding :	164.74	Total Paid :	0.00
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15050 HYDRO ONE NETWORKS

Invoice Number	Invoice Description	Status	P O #	Invoice Date/ Due Date	Invoice Amount	Posted/ WO No.	Cheque # / Pay Date	Paid Amount	Discount Terms Code Date	Amount
200198935146 MAR 30	226 SIDERD 15 16 N - MARCH 30, 2020	U		30-Mar-2020 29-Apr-2020	28.34	U				
1-4-2000-2029				FD - Hydro - 226 15th & 16th S				28.34		
1-4-2000-2029				FD - Hydro - 226 15th & 16th S				-2.82		
1-1-1100-1102				HST Receivable-Blended				2.82		
1-2-1000-1010				Trade Accounts Payable				-28.34		

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Amount WO No.

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Pay Date

Paid
Amount Date

Discount Terms

Amount

No. Of Invoices per supplier (1) ... Total Outstanding : 28.34 Total Paid : 0.00

13240 JIM MOORE PETROLEUM

542213	U		06-Mar-2020	275.90U				
GRADER - MARVELUBE x32			29-Apr-2020					
1-4-3211-2070			GR - Repairs				275.90	
1-4-3211-2070			GR - Repairs				-27.44	
1-1-1100-1102			HST Receivable-Blended				27.44	
1-2-1000-1010			Trade Accounts Payable				-275.90	

No. Of invoices per supplier (1) ... Total Outstanding : 275.90 Total Paid : 0.00

13014 MAGNETAWAN BUILDING CENTRE (LANDFILL)

101-30755	U		03-Apr-2020	86.31U				
BATTERIES x12			29-Apr-2020					
1-4-4020-2010			LF - Materials/Supplies				86.31	
1-4-4020-2010			LF - Materials/Supplies				-8.59	
1-1-1100-1102			HST Receivable-Blended				8.59	
1-2-1000-1010			Trade Accounts Payable				-86.31	

No. Of invoices per supplier (1) ... Total Outstanding : 86.31 Total Paid : 0.00

18090 RTP MECHANICAL LIMITED

5348	U		14-Apr-2020	1319.16U				
BUILDING MAINTENANCE			29-Apr-2020					
1-4-3101-2400			J - Building Maintenance				1319.16	
1-4-3101-2400			J - Building Maintenance				-131.21	
1-1-1100-1102			HST Receivable-Blended				131.21	
1-2-1000-1010			Trade Accounts Payable				-1319.16	

No. Of invoices per supplier (1) ... Total Outstanding : 1319.16 Total Paid : 0.00

19996 TATHAM ENGINEERING

639144	U		31-Mar-2020	850.33U				
ROAD NEEDS STUDY			29-Apr-2020					
1-4-3101-4010			J - Contracts				850.33	
1-4-3101-4010			J - Contracts				-84.59	
1-1-1100-1102			HST Receivable-Blended				84.59	
1-2-1000-1010			Trade Accounts Payable				-850.33	

No. Of invoices per supplier (1) ... Total Outstanding : 850.33 Total Paid : 0.00

01184 AHMIC MARINE LTD.

2020-050	U		31-Mar-2020	178.39U				
TRUCK #20 FUEL			29-Apr-2020					

MUNICIPALITY OF MAGNETAWAN

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Invoice Number

Invoice Description

Status P O #

Invoice Date/
Due Date

Invoice Posted/
Amount WO No.

Cheque # /
Pay Date

Paid
Amount Date

Discount Terms
Code
Amount

Invoice Description	Status	P O #	Invoice Date/ Due Date	Invoice Amount	Posted/ WO No.	Cheque # / Pay Date	Paid Amount Date	Discount Terms Code Amount
1-4-3220-2022			TR20 - Fuel				-13.32	
1-1-1100-1102			HST Receivable-Blended				17.75	
1-2-1000-1010			Trade Accounts Payable				-178.39	
1-4-3220-2022			TR20 - Fuel				133.92	
1-4-3101-2080			J - Small Tools and Supplies				-4.43	
1-4-3101-2080			J - Small Tools and Supplies				44.47	

No. Of invoices per supplier (1) ... Total Outstanding : 178.39 Total Paid : 0.00

10007 SCOTT JOHNSTON

1	U		09-Apr-2020	4096.25U				
GRADER RENTAL - WASHOUTS			29-Apr-2020					
1-4-3041-4010			D1 - Contracts				4096.25	
1-4-3041-4010			D1 - Contracts				-407.45	
1-1-1100-1102			HST Receivable-Blended				407.45	
1-2-1000-1010			Trade Accounts Payable				-4096.25	

No. Of invoices per supplier (1) ... Total Outstanding : 4096.25 Total Paid : 0.00

15050 HYDRO ONE NETWORKS

200089680309 MAR 30	U		30-Mar-2020	180.85U				
PARKS GARAGE - MARCH 30, 2020			29-Apr-2020					
1-1-1100-1102			HST Receivable-Blended				17.99	
1-2-1000-1010			Trade Accounts Payable				-180.85	
1-4-7205-2030			P - Hydro				180.85	
1-4-7205-2030			P - Hydro				-17.99	

No. Of invoices per supplier (1) ... Total Outstanding : 180.85 Total Paid : 0.00

20111 TULLOCH ENGINEERING INC.

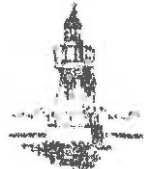
2004130	U		11-Feb-2020	1189.33U				
CULVERT 11 OPINION			29-Apr-2020					
1-4-3011-3040			A - Culvert/Bridge-Engineering				1189.33	
1-4-3011-3040			A - Culvert/Bridge-Engineering				-118.31	
1-1-1100-1102			HST Receivable-Blended				118.31	
1-2-1000-1010			Trade Accounts Payable				-1189.33	

No. Of invoices per supplier (1) ... Total Outstanding : 1189.33 Total Paid : 0.00

01033 AGRICULTURE FORESTRY CONSTRUCTION INC

960	U		01-Apr-2020	2228.38U				
BACKHOE #4 REPAIRS			29-Apr-2020					
1-4-3217-2070			BH4 - Repairs				2228.38	
1-4-3217-2070			BH4 - Repairs				-221.65	
1-1-1100-1102			HST Receivable-Blended				221.65	
1-2-1000-1010			Trade Accounts Payable				-2228.38	

Invoice Audit Trail



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Time : 9:17 am

Fiscal Year: 2020

Fiscal Period: 4

Batch : 35 To 35

Sequence : Supplier Name, Details As Entered

Vendor Code

Invoice Number

Invoice Description

Status P O #

Invoice Date/
Due Date

Invoice Posted/
Amount WO No.

Cheque # /
Pay Date

Paid
Amount Date

Discount Terms
Code
Amount

975									
BACKHOE #5 REPAIRS	U		01-Apr-2020	711.90U					
1-4-3218-2070			29-Apr-2020						
			BH5 - Repairs				711.90		
1-4-3218-2070			BH5 - Repairs				-70.81		
1-1-1100-1102			HST Receivable-Blended				70.81		
1-2-1000-1010			Trade Accounts Payable				-711.90		

No. Of invoices per supplier (2) ...	Total Outstanding :	2940.28	Total Paid :	0.00
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01076 ALLISTON EQUIPMENT LTD

11619									
SNOW PLOW MAINTENANCE	U		01-Mar-2020	1334.63U					
1-4-3051-2010			29-Apr-2020						
			E1 - Materials/Supplies				1334.63		
1-4-3051-2010			E1 - Materials/Supplies				-132.75		
1-1-1100-1102			HST Receivable-Blended				132.75		
1-2-1000-1010			Trade Accounts Payable				-1334.63		

11620									
SNOW PLOW MAINTENANCE	U		01-Mar-2020	531.52U					
1-4-3051-2010			29-Apr-2020						
			E1 - Materials/Supplies				531.52		
1-4-3051-2010			E1 - Materials/Supplies				-52.87		
1-1-1100-1102			HST Receivable-Blended				52.87		
1-2-1000-1010			Trade Accounts Payable				-531.52		

11239									
SNOW PLOW MAINTENANCE	U		15-Nov-2019	567.10U					
1-4-3051-2010			29-Apr-2020						
			E1 - Materials/Supplies				567.10		
1-4-3051-2010			E1 - Materials/Supplies				-56.41		
1-1-1100-1102			HST Receivable-Blended				56.41		
1-2-1000-1010			Trade Accounts Payable				-567.10		

No. Of invoices per supplier (3) ...	Total Outstanding :	2433.25	Total Paid :	0.00
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16059 WASTE CONNECTIONS OF CANADA INC.

7113-0000296883									
CHAPMAN & CROFT WASTE DISPOSAL MARCH 2020	U		31-Mar-2020	9339.09U					
1-4-4010-4010			29-Apr-2020						
			GARBAGE - Contracts				1869.31		
1-4-4030-4012			RECY - Recycling Curbside				2164.13		
1-4-4020-4022			LF - Mattress disposal				2657.27		
1-4-4030-4014			RECY - Recycling Depot				2648.38		
1-4-4030-4012			RECY - Recycling Curbside				-215.26		
1-4-4030-4014			RECY - Recycling Depot				-263.43		
1-4-4020-4022			LF - Mattress disposal				-264.31		
1-4-4010-4010			GARBAGE - Contracts				-185.94		
1-1-1100-1102			HST Receivable-Blended				928.94		
1-2-1000-1010			Trade Accounts Payable				-9339.09		

MUNICIPALITY OF MAGNETAWAN

Invoice Audit Trail



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Batch : 35 To 35

Sequence : Supplier Name, Details As Entered

Vendor Code

Invoice Number

Invoice Description

Status P O #

Invoice Date/
Due Date

Invoice Posted/
Amount WO No.

Cheque # /
Pay Date

Discount Terms
Paid Code
Amount Date Amount

No. Of invoices per supplier (1) ... Total Outstanding : 9339.09 Total Paid : 0.00

19037 SLING-CHOKER MFG. (NORTH BAY) LTD.

81622	U		17-Apr-2020	533.77U			
SAFETY GEAR			29-Apr-2020				
1-4-3061-2020			F - Safety-PPE			533.77	
1-4-3061-2020			F - Safety-PPE				533.77
1-1-1100-1102			HST Receivable-Blended				-53.10
1-2-1000-1010			Trade Accounts Payable				53.10
							-533.77

No. Of invoices per supplier (1) ... Total Outstanding : 533.77 Total Paid : 0.00

13011 MAGNETAWAN BUILDING CENTRE (PARKS)

104-42405	U		17-Apr-2020	85.74U			
DOCK REPAIRS			29-Apr-2020				
1-4-7200-2400			PARKS - Repairs & Maintenan			85.74	
1-4-7200-2400			PARKS - Repairs & Maintenan				-9.86
1-1-1100-1101			HST Receivable-100%				9.86
1-2-1000-1010			Trade Accounts Payable				-85.74

No. Of invoices per supplier (1) ... Total Outstanding : 85.74 Total Paid : 0.00

13035 MATHEWS DINSDALE & CLARK LLP

13166	U		16-Apr-2020	4507.57U			
LEGAL FEES			29-Apr-2020				
1-4-1200-2215			ADMIN - Legal fees-labour			4210.95	
1-4-1200-2220			ADMIN - Union negotiation /art				296.62
1-4-1200-2220			ADMIN - Union negotiation /art				-29.50
1-4-1200-2215			ADMIN - Legal fees-labour				-418.86
1-1-1100-1102			HST Receivable-Blended				448.36
1-2-1000-1010			Trade Accounts Payable				-4507.57

No. Of invoices per supplier (1) ... Total Outstanding : 4507.57 Total Paid : 0.00

18086 ROYAL BANK VISA

MAR 30	U		30-Mar-2020	37.91U			
SUDBURY CONFERENCE MEAL			29-Apr-2020				
1-4-1200-1310			ADMIN - Conferences and Sen			37.91	
1-4-1200-1310			ADMIN - Conferences and Sen				-3.77
1-1-1100-1102			HST Receivable-Blended				3.77
1-2-1000-1010			Trade Accounts Payable				-37.91

No. Of invoices per supplier (1) ... Total Outstanding : 37.91 Total Paid : 0.00

18089 ROYAL BANK VISA

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2020 -

BEING A BY-LAW TO APPOINT A DEPUTY FIRE CHIEF FOR THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

WHEREAS Section 6 (6) of *Fire Protection and Prevention Act, 1997*, states a fire chief may delegate his or her powers or duties under sections 14, 19 and 20 and such other powers and duties as may be prescribed to any firefighter or class of firefighters, subject to such limitations, restrictions or conditions as may be prescribed or set out in the delegation. 1997, c. 4, s. 6;

AND WHEREAS, Bylaw 2018-20 to Establish and Regulate a Fire Department states the Deputy Fire Chief shall be the second ranking officer of the Fire Department and shall be subject to and shall obey all orders of the Fire Chief, shall perform such duties as are assigned by the Fire Chief and shall act on behalf of the Fire Chief in case of absence or vacancy in the office of Fire Chief;

AND WHEREAS, Deputy Fire Chief means the person appointed by Council to act on behalf of the Fire Chief in the case of an absence or a vacancy in the office of the Fire Chief;

AND WHEREAS, the Council of the Corporation of the Municipality of Magnetawan deems it expedient to appoint a Deputy Fire Chief for the Municipality of Magnetawan;

NOW THEREFORE BE IT ENACTED BY THE MUNICIPAL COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN AS FOLLOWS:

1. That.....is hereby appointed Deputy Fire Chief for the Municipality of Magnetawan effective April 29, 2020.
2. Any previous by-law that may be in conflict with this by-law is rescinded.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 29th day of April, 2020.

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

Mayor

CAO/Clerk

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2020 -

Being a By-law to authorize the sale of lands at 28 Church Street

WHEREAS the Council of the Municipality of Magnetawan has reviewed the Agreement of Purchase and Sale of lands and chattels of the property municipally known as 28 Church Street (hereinafter referred to as “the Lands”);

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

- 1. THAT** Council endorses and approves the Agreement of Purchase and Sale for the Lands as attached;
- 2. AND THAT** the CAO/Clerk of the Municipality of Magnetawan is hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required, except where otherwise provided, and the CAO/Clerk and the Mayor are hereby authorized and directed to execute all necessary documents and to affix the Corporate Seal of the Municipality to such documents.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 29th day of April 2020

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**

Mayor

CAO/Clerk



Confirmation of Co-operation and Representation

Form 320

for use in the Province of Ontario

BUYER: Susan Robinson-Cooke

SELLER: The Corporation of the Municipality of Magnetawan

For the transaction on the property known as: 28 CHURCH Street Magnetawan ON P0A 1P0

DEFINITIONS AND INTERPRETATIONS: For the purposes of this Confirmation of Co-operation and Representation: "Seller" includes a vendor, a landlord, lessor, or a prospective, seller, vendor, landlord or lessor and "Buyer" includes a purchaser, a tenant, lessee or a prospective, buyer, purchaser, tenant or lessee and "sale" includes a lease, and "Agreement of Purchase and Sale" includes an Agreement to Lease. Commission shall be deemed to include other remuneration.

The following information is confirmed by the undersigned salesperson/broker representatives of the Brokerage(s). If a Co-operating Brokerage is involved in the transaction, the brokerages agree to co-operate, in consideration of, and on the terms and conditions as set out below.

DECLARATION OF INSURANCE: The undersigned salesperson/broker representative(s) of the Brokerage(s) hereby declare that he/she is insured as required by the Real Estate and Business Brokers Act, 2002, (REBBA).

1. LISTING BROKERAGE

- a) The Listing Brokerage represents the interests of the Seller in this transaction. It is further understood and agreed that:
 - 1) The Listing Brokerage is not representing or providing Customer Service to the Buyer.
(If the Buyer is working with a Co-operating Brokerage, Section 3 is to be completed by Co-operating Brokerage)
 - 2) The Listing Brokerage is providing Customer Service to the Buyer.
- b) **MULTIPLE REPRESENTATION:** The Listing Brokerage has entered into a Buyer Representation Agreement with the Buyer and represents the interests of the Seller and the Buyer, with their consent, for this transaction. The Listing Brokerage must be impartial and equally protect the interests of the Seller and the Buyer in this transaction. The Listing Brokerage has a duty of full disclosure to both the Seller and the Buyer, including a requirement to disclose all factual information about the property known to the Listing Brokerage. However, the Listing Brokerage shall not disclose:
 - That the Seller may or will accept less than the listed price, unless otherwise instructed in writing by the Seller;
 - That the Buyer may or will pay more than the offered price, unless otherwise instructed in writing by the Buyer;
 - The motivation of or personal information about the Seller or Buyer, unless otherwise instructed in writing by the party to which the information applies, or unless failure to disclose would constitute fraudulent, unlawful or unethical practice;
 - The price the Buyer should offer or the price the Seller should accept;
 - And; the Listing Brokerage shall not disclose to the Buyer the terms of any other offer.

However, it is understood that factual market information about comparable properties and information known to the Listing Brokerage concerning potential uses for the property will be disclosed to both Seller and Buyer to assist them to come to their own conclusions.

Additional comments and/or disclosures by Listing Brokerage: (e.g. The Listing Brokerage represents more than one Buyer offering on this property.)

2. PROPERTY SOLD BY BUYER BROKERAGE – PROPERTY NOT LISTED

- The Brokeragerepresent the Buyer and the property is not listed with any real estate brokerage. The Brokerage will be paid (does/does not)
 - by the Seller in accordance with a Seller Customer Service Agreement
 - or: by the Buyer directly


Additional comments and/or disclosures by Buyer Brokerage: (e.g. The Buyer Brokerage represents more than one Buyer offering on this property.)

INITIALS OF BUYER(S)/SELLER(S)/BROKERAGE REPRESENTATIVE(S) (Where applicable)






BUYER **CO-OPERATING/BUYER BROKERAGE** **SELLER** **LISTING BROKERAGE**

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3. Co-operating Brokerage completes Section 3 and Listing Brokerage completes Section 1.

CO-OPERATING BROKERAGE- REPRESENTATION:

- a) The Co-operating Brokerage represents the interests of the Buyer in this transaction.
- b) The Co-operating Brokerage is providing Customer Service to the Buyer in this transaction.
- c) The Co-operating Brokerage is not representing the Buyer and has not entered into an agreement to provide customer service(s) to the Buyer.

CO-OPERATING BROKERAGE- COMMISSION:

- a) The Listing Brokerage will pay the Co-operating Brokerage the commission as indicated in the MLS® information for the property
 **2.5 % + HST** to be paid from the amount paid by the Seller to the Listing Brokerage.
 (Commission As Indicated In MLS® Information)
- b) The Co-operating Brokerage will be paid as follows:

Additional comments and/or disclosures by Co-operating Brokerage: (e.g., The Co-operating Brokerage represents more than one Buyer offering on this property.)

Commission will be payable as described above, plus applicable taxes.

COMMISSION TRUST AGREEMENT: If the above Co-operating Brokerage is receiving payment of commission from the Listing Brokerage, then the agreement between Listing Brokerage and Co-operating Brokerage further includes a Commission Trust Agreement, the consideration for which is the Co-operating Brokerage procuring an offer for a trade of the property, acceptable to the Seller. This Commission Trust Agreement shall be subject to and governed by the MLS® rules and regulations pertaining to commission trusts of the Listing Brokerage's local real estate board, if the local board's MLS® rules and regulations so provide. Otherwise, the provisions of the OREA recommended MLS® rules and regulations shall apply to this Commission Trust Agreement. For the purpose of this Commission Trust Agreement, the Commission Trust Amount shall be the amount noted in Section 3 above. The Listing Brokerage hereby declares that all monies received in connection with the trade shall constitute a Commission Trust and shall be held, in trust, for the Co-operating Brokerage under the terms of the applicable MLS® rules and regulations.

SIGNED BY THE BROKER/SALESPERSON REPRESENTATIVE(S) OF THE BROKERAGE(S) (Where applicable)

ROYAL LEPAGE LAKES OF MUSKOKA REALTY, BROKERAGE, HUNTSVILLE -M63
 (Name of Co-operating/Buyer Brokerage)

RE/MAX PARRY SOUND MUSKOKA REALTY LTD., BROKERAGE, MAGNETAWAN - M199
 (Name of Listing Brokerage)

395 CENTRE STREET NORTH, SUITE 100 HUNTSVILLE ON P1H2P5

4249 HIGHWAY 520, P.O. BOX 10 MAGNETAWAN ON P0A 1P0

Tel: (705) 789-9677 Fax: (705) 789-3770

Tel: (705) 387-9700 Fax: (866) 808-5894

DocuSigned by: Sandra Parrott 4/26/2020 | 8:23:21 PM EDT

(Authorized to bind the Co-operating/Buyer Brokerage) (Date)

(Authorized to bind the Listing Brokerage) (Date)

SANDRA PARROTT

BONNIE FINCHAM

(Print Name of Salesperson/Broker/Broker of Record)

(Print Name of Salesperson/Broker/Broker of Record)

CONSENT FOR MULTIPLE REPRESENTATION (To be completed only if the Brokerage represents more than one client for the transaction)

The Buyer/Seller consent with their initials to their Brokerage representing more than one client for this transaction.

BUYER'S INITIALS

SELLER'S INITIALS

ACKNOWLEDGEMENT

I have received, read, and understand the above information.

DocuSigned by: Susan Robinson-Cooke 4/26/2020 | 5:26:15 PM PDT

(Signature of Buyer) Susan Robinson-Cooke (Date)

(Signature of Seller) The Corporation of the (Date)

(Signature of Buyer) (Date)

(Signature of Seller) (Date)

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AGREEMENT OF PURCHASE AND SALE

PURCHASER, SUSAN ROBINSON-COOKE

agrees to purchase from

VENDOR, The Corporation of the Municipality of Magnetawan the following

REAL PROPERTY: Lot 9 w/s Church Street, Plan 319, Magnetawan.

PURCHASE PRICE: ONE HUNDRED THOUSAND Dollars (CDN\$ 100,000.00)

DEPOSIT: Purchaser submits herewith Two Thousand and Five Hundred (\$2,500.00) Dollars (CDN) to be held in trust pending completion or other termination of this Agreement and to be credited toward the Purchase Price on completion. Purchaser agrees to pay the balance of the purchase price by certified cheque to the Vendor on closing, subject to the usual adjustments.

SCHEDULE(S) "A" attached hereto form part of this Agreement. Schedule B attached hereto forms part of this Agreement.

1. CHATELS INCLUDED: None

2. FIXTURES EXCLUDED: None

3. RENTAL ITEMS: The following equipment is rented and **not** included in the Purchase Price. The Purchaser agrees to assume the rental contract(s), if assumable: N/A 1st day of May, 2020

4. IRREVOCABILITY: This Offer shall be irrevocable by Purchaser until 3:30 p.m. on ~~XXXXXXXXXXXXXXXXXXXX~~ after which time, if not accepted, this Offer shall be null and void and the deposit shall be returned to the Purchaser in full without interest. Purchaser acknowledges that it shall be required to attend at the main Municipal Office of the Vendor to obtain its deposit cheque or bank draft.

5. COMPLETION DATE: See Schedule A, section/condition 2. Upon completion, vacant possession of the Property shall be given to the Purchaser unless otherwise provided for in this Agreement.

6. NOTICES: Intentionally Deleted.

7. GST/HST: If this transaction is subject to Goods and Services Tax (G.S.T.) or Harmonized Sales Tax (H.S.T.), then such tax shall be in addition to the Purchase Price. If this transaction is not subject to G.S.T. or H.S.T., Vendor agrees to provide on or before closing, a certificate that the transaction is not subject to G.S.T. or H.S.T.

8. TITLE SEARCH: Purchaser shall be allowed until 10 days prior to the Completion Date set out in section 5 above (Requisition Date) to examine the title to the Property at his own expense and to satisfy himself that there are no outstanding work orders or deficiency notices affecting the Property, that its proposed use (residential) will be lawful. Vendor hereby consents to the municipality or other governmental agencies releasing to Purchaser details of all outstanding work orders affecting the Property, and Vendor agrees to execute and deliver such further authorizations in this regard as Purchaser may reasonably require

9. FUTURE USE: Vendor and Purchaser agree that there is no representation or warranty of any kind that the future intended use of the Property by Purchaser is or will be lawful except as may be specifically provided for in this Agreement.

10. TITLE: Provided that the title to the Property is good and free from all registered restrictions, charges, liens, and encumbrances except as otherwise specifically provided in this Agreement and save and except for any registered municipal agreements and registered agreements with publicly regulated utilities providing such have been complied with, or security has been posted to ensure compliance and completion, as evidenced by a letter from the relevant municipality or regulated utility; any minor easements for the supply of domestic utility or telephone services to the Property or adjacent properties; and any easements for drainage, storm or sanitary sewers, public utility lines, telephone lines, cable television lines or other services which do not materially affect the present use of the Property. If within the specified times referred to in paragraph 10 any valid objection to title or to any outstanding work order or deficiency notice, or to the fact the said present use may not lawfully be continued, or that the principal building may not be insured against risk of fire is made in writing to Vendor and which Vendor is unable or unwilling to remove, remedy or satisfy and which Purchaser will not waive, this Agreement notwithstanding any intermediate acts or negotiations in respect of such objections, shall be at an end and all monies paid shall be returned without interest or deduction and Vendor shall not be liable for any costs or damages. Save as to any valid objection so made by such day and except for any objection going to the root of the title, Purchaser shall be conclusively deemed to have accepted Vendor's title to the Property.

11. CLOSING ARRANGEMENTS: Where each of the Seller and Buyer retain a lawyer to complete the Agreement of Purchase and Sale of the Property, and where the transaction will be completed by electronic registration pursuant to Part III of the Land Registration Reform Act, R.S.O. 1990, Chapter 14 and the Electronic Registration Act, S.O. 1991, Chapter 44, and any amendments thereto, the Seller and Buyer acknowledge and agree that the exchange of closing funds, non-registrable documents and other items (the Requisite Deliveries) and the release thereof to the Seller and Buyer will (a) not occur at the same time as the registration of the Transfer/Deed (and any other documents intended to be registered in connection with the completion of this transaction) and (b) be subject to conditions whereby the lawyer(s) receiving any of the Requisite Deliveries

SR

will be required to hold same in trust and not release same except in accordance with the terms of a Document Registration Agreement between the said lawyers. The Seller and Buyer irrevocably instruct the said lawyers to be bound by the Document Registration Agreement which is recommended from time to time by the Law Society of Upper Canada. Unless otherwise agreed to by the lawyers, such exchange of the Requisite Deliveries will occur in the applicable Land Titles Office or such other location agreeable to both lawyers.

12. DOCUMENTS AND DISCHARGE: Purchaser shall not call for the production of any title deed, abstract, survey or other evidence of title to the Property except such as are in the possession or control of Vendor. If requested by Purchaser, Vendor will deliver any sketch or survey of the Property within Vendor's control to Purchaser as soon as possible and prior to the Requisition Date. If a discharge of any Charge/Mortgage held by a corporation incorporated pursuant to the Loan Companies Act (Canada), Chartered Bank, Trust Company, Credit Union, Caisse Populaire or Insurance Company and which is not to be assumed by Purchaser on completion, is not available in registrable form on completion, Purchaser agrees to accept Vendor's lawyer's personal undertaking to obtain, out of the closing funds, a discharge in registrable form and to register same on title within a reasonable period of time after completion, provided that on or before completion Vendor shall provide to Purchaser a mortgage statement prepared by the mortgagee setting out the balance required to obtain the discharge, together with a direction executed by Vendor directing payment to the mortgagee of the amount required to obtain the discharge out of the balance due on completion.

13. INSPECTION: Purchaser acknowledges having had the opportunity to inspect the Property prior to submitting this Offer and understands that upon acceptance of this Offer there shall be a binding agreement of purchase and sale between Purchaser and Vendor.

14. INSURANCE: All buildings on the Property and all other things being purchased shall be and remain until completion at the risk of Vendor. Pending completion, Vendor shall hold all insurance policies, if any, and the proceeds thereof in trust for the parties as their interests may appear and in the event of substantial damage, Purchaser may either terminate this Agreement and have all monies paid returned without interest or deduction or else take the proceeds of any insurance and complete the purchase. No insurance shall be transferred on completion. If Vendor is taking back a Charge/Mortgage, or Purchaser is assuming a Charge/Mortgage, Purchaser shall supply Vendor with reasonable evidence of adequate insurance to protect Vendor's or other mortgagee's interest on completion.

15. PLANNING ACT: Intentionally Deleted.

16. DOCUMENT PREPARATION: The Transfer/Deed shall, save for the Land Transfer Tax Affidavit, be prepared in registrable form at the expense of Vendor, and any Charge/Mortgage to be given back by the Purchaser to Vendor at the expense of the Purchaser. If requested by Purchaser, Vendor covenants that the Transfer/Deed to be delivered on completion shall contain the statements contemplated by Section 50 (22) of the Planning Act, R.S.O. 1990.

17. RESIDENCY: Purchaser shall be credited towards the Purchase Price with the amount, if any, necessary for Purchaser to pay to the Minister of National Revenue to satisfy Purchaser's liability in respect of tax payable by Vendor under the non-residency provisions of the Income Tax Act by reason of this sale. Purchaser shall not claim such credit if Vendor delivers on completion the prescribed certificate or a statutory declaration that Vendor is not then a non-resident of Canada.

18. ADJUSTMENTS: Any rents, mortgage interest, realty taxes including local improvement rates and unmetered public or private utility charges and unmetered cost of fuel, as applicable, shall be apportioned and allowed to the day of completion, the day of completion itself to be apportioned to Purchaser.

19. TIME LIMITS: Time shall in all respects be of the essence hereof provided that the time for doing or completing of any matter provided for herein may be extended or abridged by an agreement in writing signed by Vendor and Purchaser or by their respective lawyers who may be specifically authorized in that regard.

20. TENDER: Any tender of documents or money hereunder may be made upon Vendor or Purchaser or their respective lawyers on the day set for completion. Money may be tendered by bank draft or cheque certified by a Chartered bank, Trust Company, Province of Ontario Savings Office, Credit Union or Caisse Populaire.

21. FAMILY LAW ACT: Vendor warrants that spousal consent is not necessary to this transaction under the provisions of the Family Law Act, R.S.O. 1990 unless Vendor's spouse has executed the consent hereinafter provided.

22. UFFI: Intentionally deleted.

23. CONSUMER REPORTS: Intentionally Deleted.

24. AGREEMENT IN WRITING: If there is conflict between any provision written or typed in this Agreement (including any Schedule attached hereto) and any provision in the printed portion hereof, the written or typed provision shall supersede the printed provision to the extent of such conflict. This Agreement including any Schedule attached hereto, shall constitute the entire Agreement between Purchaser and Vendor. There is no representation, warranty, collateral agreement or condition, which affects this Agreement other than as expressed herein. This Agreement shall be read with all changes of gender or number required by the context.

25. **SUCCESSORS AND ASSIGNS:** The heirs, executors, administrators, successors and assigns of the undersigned are bound by the terms herein.

BY THE PURCHASER

SIGNED AND DELIVERED in the presence of: IN WITNESS whereof I have hereunto set my hand

 Witness DocuSigned by:
 Susan Robinson-Cooke Date: 4/26/2020 | 5:26:15 PM PDT
 Susan Robinson-Cooke

 Witness _____ Date: _____

BY THE VENDOR

SIGNED, AND DELIVERED in the presence of: IN WITNESS whereof I have hereunto set my hand

_____ _____ Date: _____
 Witness Mayor:

_____ _____ Date: _____
 Witness Clerk:

Vendor's Lawyer: Russell, Christie LLP, 505 Memorial Ave., Box 158, Orillia, ON L3V 6J3
Phone: 705.325.1326 Fax: 705.327.8258 Email: eveldboom@russellchristie.com

Purchaser's Lawyer: _____
Address: _____
Phone: _____ Fax: _____ Email: _____

SCHEDULE "A" TO THE AGREEMENT OF PURCHASE AND SALE

PURCHASER, SUSAN ROBINSON-COOKE

agrees to purchase from
the following

VENDOR, The Corporation of the Municipality of Magnetawan
REAL PROPERTY Lot 9 w/s Church Street, Plan 319, Magnetawan.

1. "As Is" Condition

The Purchaser acknowledges that it is purchasing the Property in an "as is/where is" condition. The Vendor makes and has not made any representation as to an existing well, sewage disposal system or any building/structures that may be located on the property nor in relation to the condition of the real property itself.

The Purchaser agrees the Vendor is not liable for any environmental matters relating to the Property.

On closing of this transaction the Purchaser agrees and does hereby assume and be responsible for and releases the Vendor, its officers, employees and agents from and against all losses, damages, costs, expenses, claims, liabilities, actions, causes of action and demands whether occurring or caused before, on or after the closing date which the Purchaser has or may have by reason of any cause, matter or thing whatsoever arising out of or in any way related to the Property, or lands adjacent to the Property, including any environmental liability and the Purchaser shall indemnify the Vendor, its officers, employees and agents, from and against all losses, damages, costs, expenses, claims, liabilities, actions, causes of action and demands whether occurring or caused before, on or after the closing date of this transaction which the Vendor, its officers, employees and agents may suffer, incur, be subject to or liable for as a result of any claim brought against any one or more of them for any cause, matter or thing whatsoever arising out of or in any way related to the Property, or lands adjacent to the Property, including, without limitation, any environmental liability. The indemnity provided by the Purchaser herein shall not extend to any liability resulting from the deliberate or grossly negligent actions of the Vendor or of those for whom the Vendor is responsible in law.

The provisions set out in this Paragraph 1 of this Schedule "A" shall not merge on the closing of this transaction and the Purchaser shall be required to execute a formal waiver incorporating the above wording as a condition of the completion of this transaction.

^{DS}
SR 28th day of May, 2020

2. Completion Date

This Agreement shall be completed by no later than 4:30 p.m. on the 21st or 28th day (**circle only one of the two options; if no date is selected the purchaser will be deemed to have selected the 28th**) following the acceptance of this agreement by the municipality or the first day thereafter upon which the Land Registry Office is open.

FIXTURES INCLUDE THE WATER TREATMENT SYSTEM AND THE ALARM SYSTEM

^{DS}
SR

^{DS}
SR



Schedule B Agreement of Purchase and Sale

Form 105
for use in the Province of Ontario

This Schedule is attached to and forms part of the Agreement of Purchase and Sale between:

BUYER: Susan Robinson-Cooke, and

SELLER: The Corporation of the Municipality of Magnetawan

for the property known as 28 CHURCH Street Magnetawan

..... ON P0A 1P0 dated the 26 day of April 20 20

This Offer is conditional upon:

- (1) the inspection of the subject property by a home inspector and/or a third party and the obtaining of a report(s) satisfactory to the Buyer at the Buyer's own expense;
- (2) the Buyer satisfying himself at the Buyer's own expense that the property can be utilized for the Buyers' intended use; and
- (3) the Buyer arranging insurance for the property satisfactory to the Buyer in the Buyer's sole and absolute discretion.

Unless the Buyer gives notice in writing delivered to the Seller personally or in accordance with any other provisions for the delivery of notice in this Agreement of Purchase and Sale or any Schedule thereto not later than 11:59 p.m. on the seventh (7th) business day following acceptance of this Offer, that this condition is fulfilled, this Offer shall be null and void and the deposit shall be returned to the Buyer in full without deduction. The Seller agrees to co-operate in providing access to the property for the purpose of this inspection. This condition is included for the benefit of the Buyer and may be waived at the Buyer's sole option by notice in writing to the Seller as aforesaid within the time period stated herein.

The Parties hereto consent and agree to the use of electronic signature pursuant to the Electronic Commerce Act 2000, S.O. 2000, c17 as amended from time to time with respect to this Agreement and any other documents respecting this transaction.

Upon completion the Seller shall provide any keys to the property by leaving them in a lockbox or other secured device on the property accessible to the Buyer. Provided further that upon completion the Seller's lawyer shall provide to the Buyer's lawyer the device code required to access the said lockbox or other secured device.

The Parties hereto consent and agree that any closing documentation may be executed remotely utilizing video conferencing which may include the use of electronic signatures pursuant to the Electronic Commerce Act 2000, S.O. 2000, c17 as amended from time to time.

The Buyer shall have the right to inspect the property two further times prior to completion, mutually agreed upon times, provided that notice is given to the Seller. The Seller agrees to provide access to the property for the purposes of these inspections.

The Seller agrees that the Buyer and/or the Buyer's Agent shall be allowed access to the subject property to collect and test their own water sample to verify that the water is potable.

This form must be initialed by all parties to the Agreement of Purchase and Sale.

INITIALS OF BUYER(S): ^{DS}

INITIALS OF SELLER(S):

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THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2020 -

Being a By-law to confirm the proceedings of Council April 29, 2020

WHEREAS Section 5(3) of the *Municipal Act, 2001, S.O. 2001, c.25*, as amended, requires a municipal Council to exercise a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS the Council of the Municipality of Magnetawan deems it desirable to confirm the proceedings of Council and to ratify decisions made at its meeting hereinafter set out;

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

1. Ratification and Confirmation

THAT the action of the Council of the Municipality of Magnetawan at its meeting for the aforementioned date with respect to each motion, resolution and other action passed and taken by this Council at its meetings, except where otherwise required, is hereby adopted, ratified and confirmed as if such proceedings and actions were expressly adopted and confirmed by its separate By-law.

2. Execution of all Documents

THAT the Mayor of the Council of the Municipality of Magnetawan and the proper officers of the Municipality of Magnetawan are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required, except where otherwise provided, and the Mayor and Clerk are hereby authorized and directed to execute all necessary documents and to affix the Corporate Seal of the Municipality to such documents.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 29th day of April, 2020.

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**

Mayor

CAO/Clerk