

COUNCIL MEETING MINUTES
March 22, 2017

The regular meeting of the Council of the Corporation of the Municipality of Magnetawan was held at the Magnetawan Community Centre on Wednesday, March 22, 2017 at 1:00 P.M.

Council members present: Mayor Sam Dunnett; Councillors Tim Brunton, Jack Crossman, Charlie Gray, Regrets: John Hetherington.

Staff in attendance: Clerk-Administrator (C-A), Andrew Farnsworth; Treasurer, Linda Saunders; Public Works Superintendent (PWS), Bruce Hill; Parks and Maintenance Manager (PMM), Steve Robinson; Fire Chief/CEMC/By-law Enforcement (FC), Dean Butticci; Chief Building Official (CBO), Brian Horsman; Administrative Assistant (AA), Nancy Field.

Notice of this meeting was posted on the Municipal website and at the Municipal Office.

1. CALL TO ORDER

The meeting was called to order at 1:00 P.M.

2. ADOPTION OF THE AGENDA

RESOLUTION 2017-086

Moved by Councillor Brunton; Seconded by Councillor Crossman:

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the agenda for this regular Council meeting of Wednesday, March 22, 2017. (Carried)

3. DISCLOSURE OF PECUNIARY INTEREST

None disclosed.

4. ADOPTION OF MINUTES

RESOLUTION 2017-087

Moved by Councillor Brunton; Seconded by Councillor Gray:

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the minutes of the regular Council meeting of Wednesday, March 8, 2017. (Carried)

5. PUBLIC MEETING PURSUANT TO THE PLANNING ACT

6. PRESENTATIONS

6.1. Adrian Averhoff: discussion of potential municipal website improvements

Magnetawan's Webmaster, Adrian Averhoff, attended to discuss potential website improvements with Council and staff. Council requested that Mr. Averhoff submit a proposal for a redesign of the website.

Mr. Averhoff and the AA left the meeting.

7. REPORTS FROM MUNICIPAL BOARDS, COMMITTEES, AND OFFICIALS

7.1. Treasury

7.1.1. Review of draft budget 2017

Council provided direction to the Treasurer to make changes to the draft budget.

7.1.2. Transfer of Investments to Working Reserves

RESOLUTION 2017-088

Moved by Councillor Crossman; Seconded by Councillor Brunton:

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan authorizes the Treasurer to transfer the balance of the following investment accounts into the Working Funds reserve upon the date of maturity: Kawartha Credit Union GIC – Medical Trust - \$2,775.96; Kawartha Credit Union GIC – Medical Trust - \$78,230.91. (Carried)

- 7.2.** Public Works: Recommendation, re. awarding Request for Proposal for tandem snow plow
RESOLUTION 2017-104
Moved by Councillor Gray; Seconded by Councillor Crossman:
BE IT RESOLVED THAT the Council of the Municipality of Magnetawan awards the request for proposal for a tandem snow-lough truck to Northland Truck Centre in the amount of \$258,767.74 Inc. HST, with the funds to be transferred into the general budget from the Asset Management Reserve. (Carried)

The Treasurer, PWS, PMM and CBO left the meeting.

- 7.3.** Fire: Monthly Report – February 2017

The FC left the meeting.

- 7.4.** Clerk-Administrator's Report:

- 7.4.1.** Follow-up from Magnetawan River Park public meeting

- 7.4.2.** Authorize Deputy Clerk hiring
RESOLUTION 2017-089

Moved by Councillor Crossman; Seconded by Councillor Brunton:

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan creates the non-unionized, administrative position of Deputy Clerk as identified in the Job Description and the updated Organizational Structure as attached; AND FURTHER THAT Council authorizes the Clerk-Administrator to advertise and conduct interviews for the position of Deputy Clerk, with a recommendation for hire to be approved by Council. (Carried)

- 7.4.3.** Magnetawan Employee Code of Conduct

Council directed the C-A to make changes to the Code of Conduct as presented in agenda item 8.2.

- 7.4.4.** Lakeland Energy letter of support for fiber optic internet funding application
RESOLUTION 2017-090

Moved by Councillor Brunton; Seconded by Councillor Gray:

WHEREAS Lakeland Energy/Networks is applying to the Connect to Innovate (CTI) Program to obtain funding for the development of the fiber optic internet network in the Municipality of Magnetawan and the Muskoka and Parry Sound areas; AND WHEREAS the Municipality of Magnetawan is one of six municipal Shareholders in Lakeland Energy/Networks; NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan supports the CTI Program proposal submitted by Lakeland Energy/Networks as detailed in the attached letter of support. (Carried)

- 7.4.5.** District of Parry Sound Municipal Association spring meeting registration
RESOLUTION 2017-091

Moved by Councillor Brunton; Seconded by Councillor Crossman:

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan authorizes Jack Crossman, Charlie Gray, Andrew Farnsworth and Linda Saunders to attend the District of Parry Sound Municipal Association Spring Meeting in Sundridge on April 28th, 2017, at a cost of \$30.00 plus disbursements per attendee. (Carried)

- 7.4.6.** Public Sector Digest membership renewal
RESOLUTION 2017-092

Moved by Councillor Gray; Seconded by Councillor Brunton:

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan authorizes the Clerk-Administrative to renew the Municipality's membership with Public Sector digest for 2017 in the amount of \$295.00 plus HST. (Carried)

- 7.4.7.** Authorize Clerk-Administrator attendance at AMCTO conferences
RESOLUTION 2017-093

Moved by Councillor Brunton; Seconded by Councillor Gray:

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan authorizes the Clerk-Administrator to attend: the Association of Municipal Managers, Clerks and Treasurers of Ontario (AMCTO) Zone 7 Spring Meeting in Little Current from May 3-5, 2017, at a cost of \$295.00 plus disbursements, and the AMCTO Annual Conference at Deerhurst Resort from June 12-14, 2017, at a cost of \$530.00 plus disbursements. (Carried)

8. BY-LAWS

8.1. RESOLUTION 2017-094

Moved by Councillor Crossman; Seconded by Councillor Brunton:

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts **By-law 2017-17**, being a By-law to authorize 'Vote by Mail' for Municipal Elections. (Carried)*

8.2. RESOLUTION 2017-095

Moved by Councillor Crossman; Seconded by Councillor Gray:

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts **By-law 2017-18**, being a By-law to adopt an employee code of conduct. (Carried)*

8.3. RESOLUTION 2017-096

Moved by Councillor Gray; Seconded by Councillor Brunton:

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts **By-law 2017-19**, to enter into an Agreement with Automotive Materials Stewardship concerning the processing of automotive materials at landfill. (Carried)*

8.4. RESOLUTION 2017-097

Moved by Councillor Brunton; Seconded by Councillor Crossman:

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts **By-law 2017-20**, to set tax ratios for municipal purposes in the year 2017. (Carried)*

8.5. RESOLUTION 2017-098

Moved by Councillor Brunton; Seconded by Councillor Crossman:

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts **By-law 2017-21**, to confirm the proceedings of Council at the regular meeting of Wednesday, March 8, 2017. (Carried)*

9. CORRESPONDENCE

9.1. Magnetawan Agricultural Society: invitation to Council to attend Spring District meeting

9.2. Township of McNab/Braeside: resolution re. mandatory septic pumping

RESOLUTION 2017-099

Moved by Councillor Gray; Seconded by Councillor Brunton:

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan supports the attached resolution from the Township of McNab/Braeside requesting that the Ministry of Municipal Affairs rescind the proposed change to the Building Code that would require Municipalities to administer and enforce a mandatory septic pumping regime; AND FURTHER THAT this resolution be forwarded to the Hon. Bill Mauro, Minister of Municipal Affairs; Norm Miller, MPP Parry Sound-Muskoka; the Rural Ontario Municipal Association (ROMA); the Federation of Northern Ontario Municipalities (FONOM), Ontario Small Urban Municipalities (OSUM); the Association of Municipal Managers, Clerks and Treasurers of Ontario (AMCTO) and the Township of McNab/Braeside. (Carried)

9.3. District of Parry Sound Social Services Board: Member honorariums

RESOLUTION 2017-100

Moved by Councillor Gray; Seconded by Councillor Crossman:

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan supports the attached resolution from the Township of Lake of Bays requesting that the Government of Ontario and the Ministry of Housing halt the download of enforcement responsibility for residential rental maintenance standards as proposed in Bill 7; AND FURTHER THAT this resolution be forwarded to the Hon. Chris Ballard, Minister of Housing; Norm Miller, MPP Parry Sound-Muskoka; the Rural Ontario Municipal Association (ROMA); the Federation of Northern Ontario Municipalities (FONOM), Ontario Small Urban Municipalities (OSUM); the Association of Municipal Managers, Clerks and Treasurers of Ontario (AMCTO) and the Township of Lake of Bays. (Carried)

9.4. O.P.P.: February Motorized Vehicle Focused Patrol results

9.5. Natalie Bellehumeur, Eastholme Administrator: 2017 Municipal Levy Apportionment

9.6. Marie Stitt: request for donation for cancer fund raising event

9.7. Minister of Education: school closures and joint-use of facilities

10. UNFINISHED BUSINESS

11. **ADDENDUM**

12. **ACCOUNTS PAYABLE FOR PAYMENT APPROVAL**

RESOLUTION 2017-101

Moved by Councillor Crossman; Seconded by Councillor Gray:

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves for payment the Accounts Payable and Payroll for the period March 1, 2017 to March 15, 2017 in the amount of \$93,454.38. (Carried)

13. **CLOSED SESSION**

RESOLUTION 2017-102

Moved by Councillor Crossman; Seconded by Councillor Brunton:

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan moves to a closed session at 4:00 P.M., pursuant to Section 239(2) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, as the subject matter being considered consists of: (c) acquisition or disposition of lands (being to discuss an offer to acquire lands); (d) labour relations or employee negotiations (being to discuss employee performance); and (e) litigation or potential litigation (being to receive correspondence re. litigation against the Municipality). (Carried)

RESOLUTION 2017-103

Moved by Councillor Gray; Seconded by Councillor Hetherington:

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan returns to open session at 4:35 P.M. (Carried)

14. **QUESTION PERIOD FROM THE PUBLIC**

15. **NEXT MEETING OF COUNCIL**

Regular Meeting: Wednesday, April 12, 2017 at 1:00 P.M., Magnetawan Community Centre.

16. **ADJOURNMENT**

RESOLUTION 2017-105

Moved by Councillor Gray; Seconded by Councillor Crossman:

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adjourns this meeting at 4:36 P.M. (Carried)

Sam Dunnett, Mayor

Date

Andrew Farnsworth, Clerk-Administrator

Date