

COUNCIL MEETING MINUTES
March 18th, 2020

The regular meeting of the Council of the Corporation of the Municipality of Magnetawan was held at the Magnetawan Community Centre on Wednesday, March 18th, 2020 at 1:00 p.m. with the following present:

Mayor Sam Dunnett
Deputy Mayor Tim Brunton
Councillor John Hetherington
Councillor Brad Kneller
Councillor Wayne Smith

Staff: Kerstin Vroom, CAO/Clerk, and Nicole Gourlay, Deputy Clerk, were present for the entire meeting. Brian Horsman, Chief Building Official, and Tim Sullivan, Recreation Supervisor were present for their respective sections.

STANDARD BUSINESS

- 1.1 Call to Order
The meeting was called to order at 1:00 p.m.
- 1.2 Adoption of the Agenda
RESOLUTION 2020-64 Brunton-Smith
BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the agenda as amended to include as item 2.15 Lakeland Network's request for endorsement for Rural Broadband Funding.
Carried.
- 1.3 Disclosure of Pecuniary Interest
Mayor Dunnett stated that should anyone have a disclosure of pecuniary interest that they could declare the nature thereof now or at any time during the meeting.
- 1.4 Adoption of Previous Minutes
RESOLUTION 2020-65 Smith-Brunton
BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the minutes of February 26th and March 3rd 2020 as copied and circulated.
Carried.

STAFF REPORTS, MOTIONS AND DISCUSSION

- 2.1 Report from Brian Horsman, CBO, Building Fees
RESOLUTION 2020-66 Brunton-Smith
BE IT RESOLVED THAT the Council of the Municipality of Magnetawan hereby receives and approves the Report from Brian Horseman, CBO, Building fees as presented, AND THEREFORE:
- *Does not increase the existing fee listed in Schedule B of By-Law 2019-29*
 - *Revises Schedule 'B' Cost Guidelines to add: Building without a permit – Construction started without a permit fees are doubled.*
- Carried.*
- 2.2 Report from Brian Horsman, CBO, Building Activity Report and Shared Service Agreement
RESOLUTION 2020-67 Hetherington-Kneller
BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report from Brian Horseman, CBO, Building Activity Report to the end of December 2019 as presented.
Carried.
- RESOLUTION 2020-68 Smith-Brunton*
BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report from Brian Horseman, CBO, Shared Service Agreement with Kearney (Update) as presented.
Carried.
- 2.3 Report from Tim Sullivan, Recap on Family Fun Day
RESOLUTION 2020-69 Brunton-Smith
BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the report from Tim Sullivan, Recreation Supervisor as presented:
AND FURTHER THAT, Council appreciates Tim's enthusiasm and excellent work for the Municipality in helping seniors get active and co ordinating fun and engaging events and wishes him all the best in his future endeavours.
Carried.
- 2.4 Report from Scott Edwards, Public Works Superintendent, Culvert Order for Montgomery Project
RESOLUTION 2020-70 Kneller-Hetherington
BE IT RESOLVED that the Council of the Municipality of Magnetawan receives the report from Scott Edwards, Public Works Superintendent, and approves for purchase the lowest quote of Montgomery Culvert Project from E.S Hubbell for a total price of \$31,755.20.
Carried.
- 2.5 Report from Scott Edwards, Public Works Superintendent, Culvert Order for Resurface and Inventory
RESOLUTION 2020-71 Smith-Brunton
BE IT RESOLVED that the Council of the Municipality of Magnetawan receives the report from Scott Edwards, Public Works Superintendent, and approves for purchase the lowest quote of Culvert Order for Resurface Project & Inventory for E.S Hubbell \$32,657.22.
Carried.

- 2.6 Adoption of Landfill Monitoring Reports and consulting proposal from Pinchin
RESOLUTION 2020-72 Hetherington-Kneller
WHEREAS the Council of the Municipality of Magnetawan passed resolution 2019-343 to have Pinchin Ltd. (Pinchin) represent the Municipality of Magnetawan as the Municipal Consultant in working with the MECP, MNRF, and Conservation Authority on a resolution for the Chapman Landfill Project;
AND WHEREAS Section 5.3.1. of the Municipality's Procurement By-law outlines that expenditures over \$20,000 shall be put out for Tender/Bid Process, unless specifically authorized by Council resolution and Section 4.1.1. of the Municipality's Procurement By-law outlines that Council has ultimate authority over expenditures;
THEREFORE BE IT RESOLVED that the Council of the Municipality of Magnetawan deems it in the best interest of the Municipality to utilize Pinchin as the Municipal Consultant for the Chapman Landfill Project not to exceed \$50,000 as budgeted in the 2020 Budget;
AND FUTHER BE IT RESOLVED that the Council of the Municipality of Magnetawan adopts the 2019 Landfill Monitoring Reports from Pinchin for both the Chapman and Croft Landfill Sites and deems it necessary to maintain Pinchin as the Municipal Landfill Monitoring Consultants for the years 2020-2022 to ensure consistency in data while working with the MECP, MNRF and Conservation Authority on the Chapman Landfill Project.
Carried.
- Direction was given to Staff to provide Council with itemized invoices and a quarterly report as well as to request a quotation for additional costs – eg. bore holes.
- 2.7 Draft By-law for Renaming of Gordon Point Road
RESOLUTION 2020-73 Brunton-Smith
BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the name change of Gordon Point Road to Tranquility Trail and will pass a by-law at the end of this meeting.
Carried.
- 2.8 Consent Support in Principle: Stevenson, 46 Thompson Rd
 This item has been deferred to a later meeting at the request of the applicant.
- 2.9 District of Parry Sound Municipal Association Spring Meeting
 The Parry Sound Municipal Association Spring Meeting has been cancelled.
- 2.10 Parry Sound Area Community Business & Development Centre Inc. Donation Request
RESOLUTION 2020-74 Brunton-Smith
BE IT RESOLVED THAT the Council of the Municipality of Magnetawan acknowledges the good work of the Parry Sound Area Community Business & Development Centre Inc.;
AND HEREBY authorizes a donation in the amount of \$1,000 to be made for 2020.
Carried.
- 2.11 Discussion on Regional Fire Department
RESOLUTION 2020-75 Smith-Hetherington

BE IT RESOLVED THAT *the Council of the Municipality of Magnetawan is in favour of continuing the discussion regarding a Regional Fire Department.*

Carried.

2.12 Draft By-law Tax Ratios 2020

RESOLUTION 2020-76 Smith-Brunton

BE IT RESOLVED THAT *the Council of the Municipality of Magnetawan approves the Draft Tax Ratios 2020 as presented and will pass a by-law on this item later in the meeting.*

Carried.

2.13 Draft By-law Set and Levy Rate of Taxation for 2020

RESOLUTION 2020-77 Brunton-Smith

BE IT RESOLVED THAT *the Council of the Municipality of Magnetawan approves the Draft Set and Levy Rate of Taxation for 2020 as presented and will pass a by-law on this item later in the meeting.*

Carried.

2.14 Draft By-law for Sale of Lands at 28 Church Street

RESOLUTION 2020-78 Kneller-Hetherington

BE IT RESOLVED THAT *the Council of the Municipality of Magnetawan has reviewed and accepts the Draft By-law as presented for Agreements of Purchase and Sale of 28 Church Street.*

Carried.

2.15 Lakeland Network's Request for Endorsement for Rural Broadband Funding

RESOLUTION 2020-79 Brunton-Smith

BE IT RESOLVED THAT *the Council of the Municipality of Magnetawan supports Lakeland Network's Request for Endorsement for Rural Broadband Funding and authorizes the Mayor to forward the letter as presented.*

Carried.

MUNICIPAL BOARDS AND COMMITTEES MINUTES

3.1 Village of Burk's Falls, Regional Recreation Committee Meeting, February 19th, 2020

3.2 Draft Central Almaguin Planning Board, February 19th, 2020

RESOLUTION 2020-80 Brunton-Kneller

BE IT RESOLVED THAT *the Council of the Municipality of Magnetawan receives the Municipal Boards and Committee Minutes as copied and circulated.*

Carried.

CORRESPONDENCE

4.1 MMAH, Approval of Municipal Service Delivery Review

4.2 MMAH, Provincial Policy Statement, 2020

4.3 Towns of Parry Sound and Bracebridge, High Falls Generation Station Contract Dispute

- 4.4 Municipality of the Village of Burk's Falls, Physician Recruitment and Retention Incentives
- 4.5 Eastholme 2020 Levy Apportionment
- 4.6 Memo from Linda Saunders, Treasurer, Investments

RESOLUTION 2020-81 Hetherington-Kneller

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan receives the Correspondence as copied and circulated.

And defers item(s) number: 4.4

Carried.

Direction was given to Staff to contact the Municipality of the Village of Burk's Falls to request an accounting of funds as well as why there is no rent charged to the practitioners and percentage of residents from Magnetawan.

APPROVAL OF ACCOUNTS

- 5.1 Accounts in the amount of \$697,466.99

RESOLUTION 2020-82 Kneller-Brunton

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the accounts in the amount of \$697,466.99 as presented.

Carried.

- 5.2 Accounts Payable Adjustments 2019 as presented

RESOLUTION 2020-83 Brunton-Smith

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves the Accounts Payable Adjustments 2019 as presented.

Carried.

CLOSED SESSION

In accordance with Section 239(2) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, Council shall proceed into Closed Session in order to address matters pertaining to: (d) labour relations or employee negotiations (being to appoint a Fire Chief and a Contract Deputy Clerk); (b) personal matters about an identifiable individual, including municipal or local board employees (resignation of Recreation Supervisor); (c) a proposed or pending acquisition or disposition of land by the municipality or local board (land purchase); and (h) information explicitly supplied in confidence to the municipality (Municipal Modernization Grant Proposal).

RESOLUTION 2020-84 Smith-Brunton

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan moves to a closed session at 2:50 pm pursuant to Section 239(2) of the Municipal Act, 2001, S.O. 2001,

c.25, as amended, as the subject matter being considered consists of: (d) labour relations or employee negotiations (being to appoint a Fire Chief and a Contract Deputy Clerk); (b) personal matters about an identifiable individual, including municipal or local board employees (resignation of Recreation Supervisor); (c) a proposed or pending acquisition or disposition of land by the municipality or local board (land purchase); and (h) information explicitly supplied in confidence to the municipality (Municipal Modernization Grant Proposal).

Carried.

RESOLUTION 2020-85 Brunton-Smith

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan returns to open session at 4:25 pm.

Carried.

Appoint Fire Chief

RESOLUTION 2020-86 Smith-Brunton

BE IT RESOLVED THAT by the Council of the Municipality of Magnetawan that the by-law to appoint Joe Readman as Fire Chief/CEMC for the Municipality of Magnetawan is now read a first, second, and third time, passed, signed, by the Mayor and the Clerk, sealed with the seal of the corporation and engrossed in the by-law book

Carried..

Modernization Grant

RESOLUTION 2020-87 Kneller-Hetherington

WHEREAS the Council of the Municipality of Magnetawan is always looking to improve efficiencies while maintaining excellent service to our residents;

AND WHEREAS, Council passed Resolution 2019-354 approving the CAO/Clerk to complete an Expression of Interest for the Provincial Municipal Modernization Grant;

AND WHEREAS, the Municipality was successful in obtaining a grant in the amount of \$50,000;

AND WHEREAS, Section 5.3.1. of the Municipality's Procurement By-law outlines that expenditures over \$20,000 shall be put out for Tender/Bid Process, unless specifically authorized by Council resolution and Section 4.1.1. of the Municipality's Procurement By-law outlines that Council has ultimate authority over expenditures;

AND WHEREAS, the timelines for the Service Delivery Review are not conducive to tendering for this project;

AND WHEREAS, KPMG LLP was instrumental in helping write the application and has submitted a comprehensive proposal which includes working within the short timelines;

NOW THEREFORE BE IT RESOLVED, that that the Council of the Municipality of Magnetawan deems it in the best interest of the Municipality to authorize the CAO/Clerk and Mayor to enter into an agreement with KPMG LLP to complete the Service Delivery Review in compliance with the Grant Application as proposed.

Carried.

BY-LAWS

- 6.1 Renaming of Gordon Point Rd
- 6.2 Sale of Lands at 28 Church Street
- 6.3 To set tax ratios
- 6.4 To set and levy rates of taxation

RESOLUTION 2020-88 Brunton-Kneller

BE IT RESOLVED THAT by the Council of the Municipality of Magnetawan that the following by-laws are now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and engrossed in the by-law book:

6.1 Renaming of Gordon Point Rd

6.3 To set tax ratios

6.4 To set and levy rates of taxation

Carried.

CONFIRMING BY-LAW AND ADJOURNMENT

7.1 Confirm the Proceedings of Council and Adjourn


RESOLUTION 2020-89 Brunton-Hetherington


BE IT RESOLVED THAT by Council of the Municipality of Magnetawan that the Confirming by-law is now read a first, second and a third time, passed, signed by the Mayor and the Clerk, sealed with the seal of the Corporation and engrossed in the by-law book;

AND FURTHER THAT, this regular meeting is now adjourned at 4:35 pm to meet again on Wednesday April 08 2020 at 6:00pm or at the call of the Chair.

Carried.

Approved by:



Mayor

Clerk