

**COUNCIL MEETING MINUTES**  
**August 22, 2018**

The regular meeting of the Council of the Corporation of the Municipality of Magnetawan was held at the Magnetawan Community Centre on Wednesday, August 22, 2018 at 1:00 P.M.

Council members present: Mayor Sam Dunnett; Deputy Mayor, Tim Brunton; Councillors Jack Crossman, Charlie Gray, John Hetherington.

Staff in attendance: Clerk- Administrator (C-A), Andrew Farnsworth; Deputy Clerk (DC), Nicole Fraser; Fire Chief (FC), Dean Butticci and Public Works Superintendent (PWS), Bruce Hill.

**1. CALL TO ORDER**

The meeting was called to order at 1:00 P.M.

**2. ADOPTION OF THE AGENDA**

*RESOLUTION 2018-263*

*Moved by Councillor Crossman; Seconded by Councillor Gray:*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the agenda for this regular Council meeting of Wednesday, August 22, 2018, with the following amendment: 6.1. Tim McBride, Pinchin Ltd.: Chapman Landfill remediation, proposal for consulting services. (Carried)*

The Mayor moved item 6.2. ahead of 6.1.

**3. DISCLOSURE OF PECUNIARY INTEREST**

**4. ADOPTION OF MINUTES**

*RESOLUTION 2018-264*

*Moved by Councillor Hetherington; Seconded by Councillor Crossman:*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the minutes of the regular Council meeting of Wednesday, August 8, 2018. (Carried)*

**5. PUBLIC MEETING PURSUANT TO THE PLANNING ACT**

None.

**6. PRESENTATIONS**

**6.1.** Tim McBride, Pinchin Ltd.: Chapman Landfill remediation, proposal for consulting services

Mr. McBride outlined the phases of the study that will be required to remediate a leachate issue at the Chapman Landfill site. The goal of the work is to identify the extent of the issue and potential remediation measures, with the intent being to keep the site operational and extend its lifespan.

*RESOLUTION 2018-265*

*Moved by Councillor Hetherington; Seconded by Councillor Gray:*

*WHEREAS Pinchin Ltd. submitted a proposal for consulting services on August 2, 2018 for the monitoring and remediation of the Chapman Landfill site, including the following recommendations:*

- 1. the installation of additional groundwater monitoring wells;*
- 2. the development of a trigger level monitoring program and contingency plan;*
- 3. an aquatic survey; and*
- 4. a preliminary collection and treatment feasibility study;*

*NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan authorizes the work detailed in the four recommendations in the Pinchin Ltd. proposal with a maximum total upset limit of \$58,388.00; AND FURTHER THAT the required funds be transferred from the Asset Management reserve fund. (Carried)*

**6.2.** Byron Simmons: purchase of Original Road Allowance

*RESOLUTION 2018-266*

*Moved by Councillor Crossman; Seconded by Councillor Brunton:*

*WHEREAS the Municipality of Magnetawan has received an application for the purchase of Original Road Allowance between Concessions 2 and 3, Part Lot 1 in the former Geographic Township of Croft, now in the Municipality of Magnetawan, from Byron and Janet*

*Simmons, the land owners of Con 3, Part Lot 1, RP 42R3525 Part 1, to the north-west of the road allowance; NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves in principle the sale of Original Road Allowance to Byron and Janet Simmons with the following provisions: 1. THAT any other adjacent landowner shall be invited to participate in the purchase of that part of the specified road allowance which borders their lands; 2. THAT the application fee shall be set at \$500.00; and 3. THAT the deposit fee shall be set at \$2,500.00. (Carried)*

## **7. REPORTS FROM MUNICIPAL BOARDS, COMMITTEES, AND OFFICIALS**

### **7.1. Public Works:**

- 7.1.1.** Update on King Street construction  
The PWS left the meeting.

### **7.2. Fire**

- 7.2.1.** Fire Department monthly report: July, 2018  
The FC left the meeting.

### **7.3. Administration:**

- 7.3.1.** Tender 2018-13 – request for proposals for lease of building at 4855 Hwy 520  
*RESOLUTION 2018-267*

*Moved by Councillor Gray; Seconded by Councillor Crossman:*

*WHEREAS the Municipality of Magnetawan is currently undertaking a public land-use planning process for the development of lands at 4855 Highway 520 (“4855”) that would leave the property and building vacant for at least one year; AND WHEREAS the Municipality issued Tender 2018-13 to request proposals for the lease of the building at 4855 for a one-year period and received one proposal from Just Cutting Inc.; NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan awards Tender 2018-13 to Just Cutting Inc., subject to the successful negotiation of a lease agreement; AND FURTHER THAT Council directs the Clerk-Administrator to have the municipal solicitor draft a one-year lease agreement and to have the municipal planning consultant prepare a Temporary Use By-law and notice of public meeting for 4855; AND FURTHER THAT the Municipality shall enter into the lease agreement by way of by-law at a future meeting of Council. (Carried)*

Council directed the C-A to ensure the lease agreement is prepared by a real estate lawyer and to obtain an assessment on the value of the equipment from a qualified individual to establish a damage deposit amount.

- 7.3.2.** Social Media Policy update

- 7.3.3.** Save on Energy retrofit program  
*RESOLUTION 2018-268*

*Moved by Councillor Hetherington; Seconded by Councillor Gray:*

*WHEREAS City Electric Supply (CES) quoted materials for the upgrade of Municipal lighting fixtures to LED at \$22,000, including a staff estimate of the related labour costs, AND WHEREAS the 2018 Municipal budget includes \$10,000 for upgrades to the interior lighting in the Magnetawan Community Centre; NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan authorizes staff to work with CES to complete lighting fixture upgrades to the interior of the Magnetawan Community Centre in 2018 and upgrades to the Municipal Office, Pavilion and exterior of the Community Centre and Office Building in 2019. (Carried)*

### **7.4. Committee and Board Minutes**

*RESOLUTION 2018-269*

*Moved by Councillor Brunton; Seconded by Councillor Crossman:*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts the following Committee and Board minutes: the July 9, 2018 meeting of the Burk’s Falls and Area community Economic Development Committee; and the July 10, 2018 meeting of the Magnetawan Community Development Committee. (Carried)*

## **8. BY-LAWS**

### **8.1. RESOLUTION 2018-270**

*Moved by Councillor Crossman; Seconded by Councillor Gray:*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts By-law 2018-57, being a By-law to authorize the acceptance of a transfer of Parts 1 & 2, Plan 42R-21050 in the Municipality of Magnetawan from Dawn Pringle to effect a merger of Parts 1 & 2, Plan 42R-12729. (Carried)*

**8.2. RESOLUTION 2018-271**

*Moved by Councillor Brunton; Seconded by Councillor Hetherington:*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts By-law 2018-58, being a By-law to enter into a license agreement to grant an encroachment over Municipally-owned lands between Highway 510 and CON B, PT LOT 97, RP 42R13389, PART 2, 86 Highway 510. (Carried)*

**8.3. RESOLUTION 2018-272**

*Moved by Councillor Hetherington; Seconded by Councillor Brunton:*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts By-law 2018-59, being a By-law to prohibit the feeding of wildlife in the urban areas. (Carried)*

**8.4. RESOLUTION 2018-273**

*Moved by Councillor Gray; Seconded by Councillor Crossman:*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts By-law 2018-60, being a By-law to establish a Committee of Adjustment for the Municipality of Magnetawan for 2018 and to provide rules for the calling, place and proceedings of its meetings. (Carried)*

**8.5. RESOLUTION 2018-274**

*Moved by Councillor Brunton; Seconded by Councillor Crossman:*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts By-law 2018-61, being a By-law to require the licensing of dogs and for the control of animals within the Municipality of Magnetawan. (Carried)*

**8.6. RESOLUTION 2018-275**

*Moved by Councillor Crossman; Seconded by Councillor Brunton:*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adopts By-law 2018-62, being a By-law to confirm the proceedings of Council at the regular meeting of August 8, 2018. (Carried)*

**9. CORRESPONDENCE**

**9.1. Magnetawan Horticultural Society: request to refurbish Snake Street gazebo**

*RESOLUTION 2018-276*

*Moved by Councillor Hetherington; Seconded by Councillor Crossman:*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan authorizes the Magnetawan Horticultural Society to refurbish the Snake Street gazebo, benches and picnic table at no cost to the Municipality. (Carried)*

**9.2. District of Parry Sound Municipal Association: Fall meeting registration**

*RESOLUTION 2018-277*

*Moved by Councillor Brunton; Seconded by Councillor Crossman:*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan authorizes Sam Dunnett, Tim Brunton, Jack Crossman, John Hetherington to attend the 2018 District of Parry Sound Municipal Association in Orrville on September 21, 2018 at a cost of \$30.00 plus disbursements per attendee. (Carried)*

**9.3. DSSAB: National Housing Co-Investment Fund Workshop**

**9.4. Town of Cochrane: Transforming Ontario's North**

**10. UNFINISHED BUSINESS**

**11. ADDENDUM**

**12. ACCOUNTS PAYABLE FOR PAYMENT APPROVAL**

*RESOLUTION 2018-278*

*Moved by Councillor Crossman; Seconded by Councillor Hetherington:*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan approves for payment the Accounts Payable and Payroll for the period August 1 to August 15, 2018 in the amount of \$260,731.61 (Carried)*

**13. CLOSED SESSION**

*RESOLUTION 2018-279*

*Moved by Councillor Brunton; Seconded by Councillor Hetherington:*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan moves to a closed session at 2:30 P.M., pursuant to Section 239(2) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, as the subject matter being considered consists of:(2)(d) labour relations or employee negotiations (being to discuss staff hiring and workload; being to discuss staff performance). (Carried)*

*RESOLUTION 2018-280*

*Moved by Councillor Brunton; Seconded by Councillor Crossman:*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan returns to open session at 3:10 P.M. (Carried)*

**14. QUESTION PERIOD FROM THE PUBLIC**

**15. NEXT MEETING OF COUNCIL**

Wednesday, September 12, 2018 at 1:00 P.M., Magnetawan Community Centre.

**16. ADJOURNMENT**

*RESOLUTION 2018-281*

*Moved by Councillor Crossman; Seconded by Councillor Brunton:*

*BE IT RESOLVED THAT the Council of the Municipality of Magnetawan adjourns this regular meeting at 3:15 P.M. (Carried)*

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Sam Dunnett, Mayor

Date

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Andrew Farnsworth, Clerk-Administrator

Date

