



AGENDA

Magnetawan Cemetery Board (MCB)

Wednesday April 8th, 2026

4:30 PM

Magnetawan - Community Centre

OPENING BUSINESS

- 1.1 Call to Order by the Chair
- 1.2 Adoption of the Agenda
- 1.3 Disclosure of Pecuniary Interest
- 1.4 Adoption of Previous Minutes

MOTIONS AND DISCUSSION ITEMS

- 2.1 Veteran Wallace, William McFarland - Monument Request Last Post Fund
Follow-up From Previous Meeting - Christmas Wreath Holders Garbage Can Request

INFORMATION ONLY (NOT FOR DISCUSSION PURPOSES)

- 31 Cremation Contractor Ad

ADJOURNMENT

- 4.1 Confirm the Proceedings of Committee and Adjourn



Magnetawan Cemetery Board (MCB) Meeting Minutes, November 5th, 2025

The meeting of the MCB was held on Wednesday, November 5th, 2025, 4:30 pm at the Magnetawan Community Centre with the following present:

Garfield Robertson (Chair)
Doris Langford (Vice Chair)
Bill Bishop
MaryJane Campbell
Jack Crossman
Keith Miller
Erica Kellogg (Secretary)
Regrets:
Brad Lewis

OPENING BUSINESS

1.1 Call to Order Meeting was called to order by the Chair at 4:30 pm.

1.2 Adoption of the Agenda

RESOLUTION 2025-04 Miller - Langford

BE IT RESOLVED THAT the Magnetawan Cemetery Board adopts the agenda as presented.
Carried.

1.4 Adoption of Previous Minutes

RESOLUTION 2025-05 Crossman - Bishop

BE IT RESOLVED THAT the Magnetawan Cemetery Board approves and accepts the Cemetery Board Minutes from April 23rd, 2025, as amended.
Carried.

MOTIONS AND DISCUSSION ITEMS

2.1 2026 Budget Recommendations

RESOLUTION 2025-06 Crossman - Miller

WHEREAS the Magnetawan Cemetery Board seeks to enhance the care, maintenance and overall presentation of the cemeteries within the Municipality of Magnetawan;

NOW THEREFORE BE IT RESOLVED the Magnetawan Cemetery Board respectfully requests the following items to be considered for inclusion in the 2026 budget;

- The removal and replacement of the Spence Cemetery fence which borders Nipissing Road and Midlothian Road;
- Brushing of the Spence Cemetery addition;
- The purchase and installation of a granite bench at the Chapman Memorial Sanctuary to be placed opposite the columbarium.

Carried.

In addition to the approved 2026 budget items, the Committee spoke to future projects that included:

- Repair and painting of iron gates located at active cemeteries, garbage cans and memorial tress at the Chapman Memorial Sanctuary.

ADJOURNMENT

5.1 Adjournment

RESOLUTION 2025-07 Bishop - Crossman

BE IT RESOLVED THAT the Magnetawan Cemetery Board adjourns this meeting at 5:30 pm to meet again on Wednesday April 8th, 2026 at 4:30 pm or at the call of the Chair.

Carried.

Approved by:

Chair, Garfield Robertson

Secretary, Erica Kellogg

DRAFT

From: Kelly Martin <KMartin@lastpost.ca>
Sent: January 29, 2026 2:29 PM
To: Laura Brandt <lbrandt@magnetawan.com>
Subject: Last Post Fund-Permission to Place a Veterans Marker - McFarland

Good afternoon,

Last Post Fund was advised that Veteran Wallace William McFarland is lying in an unmarked grave in Spence Cemetery. We kindly ask that you carefully review and complete the attached three-page permission form so we can determine next steps.

Please note, as we have a limited number of stones we can place each year, this order may not be completed this marker season. Our supplier will contact you to confirm fees once they receive our order, as they will be paying on our behalf. If there are any price variations between receiving the completed form and the delivery of the stone, the price will be adjusted.

Please contact me if you have any questions or require assistance completing the form.

Thank you,

Kelly Martin

Counsellor

Last Post Fund/Fonds du Souvenir

[330-6600](tel:330-6600) Trans-Canada Hwy/Aut. Transcanadienne

Pointe-Claire QC H9R 4S2

P: [1-800-465-7113](tel:1-800-465-7113); 504

F: [1-866-867-8023](tel:1-866-867-8023)





Municipality of
Magnetawan

Casual Contractor Opportunity

CEMETERY SERVICES (CREMATION INTERMENTS)

2026 Season (April - November)

Seeking a reliable contractor for cremation interments at
Ahmic Harbour, Spence & Chapman Cemeteries.

Responsibilities

- Open & close cremation sites (2'x2'x2')
- Prepare & restore gravesites for services
- Operate equipment safely
- Coordinate with municipal staff

Requirements

- Own equipment required
- Physically fit for outdoor work
- \$2 Million Liability Insurance

How to Apply

Contact **Erica Kellogg** Deputy Clerk - Planning & Development

✉ ekellogg@magnetawan.com

☎ 705-387-3947