

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW 2024- 07

EMERGENCY MANAGEMENT PROGRAM BY-LAW

A By-law to adopt an Emergency Management Program and to meet other Requirements under the *Emergency Management and Civil Protection Act*

WHEREAS under the *Emergency Management and Civil Protection Act*, R.S.O. 1990, c. E.9 and (the "Act") Ontario Regulation 380/04 (the "Reg") every municipality in the Province of Ontario is required to:

- Develop and implement an emergency management program, which shall consist of:
 - an emergency plan;
 - training programs and exercises for employees of the municipality and other persons with respect to the provision of necessary services and the procedures to be followed in emergency response and recovery activities;
 - public education on risks to public safety and on public preparedness for emergencies; and
 - any other elements required by the standards for emergency management set under the Act or by Emergency Management Ontario;
- Designate an employee of the municipality or a member of the council as its emergency management program coordinator;
- Establish an emergency management program committee;
- Establish an emergency control group;
- Establish an emergency operations centre to be used by the municipal emergency control group in an emergency; and
- Designate an employee of the municipality as its emergency information officer;

AND WHEREAS it is prudent that the emergency management program developed under the Act be in accordance with international best practices, including the five core components of emergency management; prevention, mitigation, preparedness, response and recovery;

AND WHEREAS the purpose of such a program is to help protect public safety, public health, the environment, critical infrastructure and property during an emergency and to promote economic stability and a disaster resilient community;

NOW THEREFORE the Council of the Municipality of Magnetawan hereby enacts as follows:

Emergency Management Program

1. An Emergency Management Program for the municipality will be developed and reviewed annually by the Emergency Management Program Committee consistent with and in accordance with the Act and Regulation(s) and international best practices, including the five components of emergency management, namely: prevention, mitigation, preparedness, response and recovery;
And such program shall include:
 - a. training programs and exercises for employees of the municipality and other persons with respect to the provision of necessary services and the procedures to be followed in emergency response and recovery activities;
 - b. public education on risks to public safety and on public preparedness for emergencies; and
 - c. any other elements required by the standards for emergency management set under the Act or by Emergency Management Ontario.
2. The Emergency Management Program shall be consistent with the objectives of protecting public safety, public health, the environment, critical infrastructure, and property, and to promote economic stability and a disaster-resilient community.

Community Emergency Management Coordinator

3. The Community Emergency Management Coordinator (CEMC) for the Municipality of Magnetawan, Derek Young, is hereby appointed as the municipality's primary CEMC.

The CEMC shall be responsible for the emergency management program for the municipality including the requirements of the CEMC detailed in the emergency plan, maintenance of the Plan, training, exercises, public education and such other duties and responsibilities as outlined in the Act and Regulation(s).

Emergency Management Program Committee (EMPC)

4. The persons from time to time holding the following positions in the municipality, or their designates, shall be members of the EMPC:
- a. Chief Administrative Officer (CAO)
 - b. Fire Chief/CEMC
 - c. Public Work Superintendent.
5. The Fire Chief/CEMC is hereby appointed as Chair of the Emergency Management Program Committee.
6. The Emergency Management Program Committee shall meet annually and shall advise Council on the development and implementation of the municipality's Emergency Management Program and shall review the program annually.

Municipal Emergency Control Group (MECG)

7. The persons from time to time holding the following positions in the municipality, or their designates, shall be members of the MECG:
- a. Chief Administrative Officer (CAO)
 - b. Fire Chief/CEMC
 - c. Public Works Superintendent.

Emergency Operations Centre

8. A primary Emergency Operations Centre has been established for use by the MECG in an emergency and equipped with the appropriate technological and telecommunications systems to ensure effective communication in an emergency.
9. A Virtual EOC platform may be used by the MECG to coordinate the response to an impending or occurring event at the discretion of the CAO.
10. Members of the MECG will be equipped with the appropriate technological and telecommunications systems to ensure effective communications when working remotely.

Emergency Information Officer

11. The CAO is hereby appointed as the Emergency Information Officer for the municipality to act as the primary media and public contact for the municipality in an emergency.

Repealed


12. THAT By-law No. 2004-15, By-law No. 2005-28 and any previously conflicting By-laws are hereby repealed.

Force and Effect

13. This By-law comes into effect on the date of its passing.

READ A FIRST, SECOND, AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 17th day of January 2024.

**THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN**



Mayor

CAO/Clerk