

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW NO. 2018 - 20

Being a By-law to establish and regulate a Fire Department

WHEREAS Part 2(1) of the *Fire Protection and Prevention Act, 1997* (the FPPA), requires every municipality to establish a program including public education with respect to fire safety and certain components of fire prevention and provide such other fire protection services as it determines may be necessary in accordance with its needs and circumstances;

NOW THEREFORE the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

1. DEFINITIONS

In this By-law:

- 1.1. **“Approved”** means approved by Council.
- 1.2. **“Automatic Aid”** means any agreement under which a municipality agrees to provide an initial response to fires, rescues and emergencies that may occur in a part of another municipality where a fire department is capable of responding more quickly than any fire department situated in the other municipality; or a municipality agrees to provide a supplemental response to fires, rescues and emergencies that may occur in a part of another municipality where a fire department in the municipality is capable of providing the quickest supplemental response to fires, rescues and emergencies occurring in the part of another municipality
- 1.3. **“Clerk Administrator”** means the Clerk Administrator for the Municipality of Magnetawan
- 1.4. **“Chief Fire Official”** shall mean the Assistant to the Fire Marshal who is the Fire Chief or a member or members of the Fire Department appointed by the Fire Chief under the FPPA or a person appointed by the Fire Marshal under the FPPA;
- 1.5. **“Confined Space”** means any space that has limited or restricted means for entry or exit (i.e. tanks, vessels, silos, storage bins, hoppers, vaults, trenches, excavations and pits) and that is not designed for human occupancy;
- 1.6. **“Council”** means the Council of Magnetawan of the Municipality of Magnetawan;
- 1.7. **“Deputy Fire Chief”** means the person appointed by Council to act on behalf of the Fire Chief in the case of an absence or a vacancy in the office of the Fire Chief;
- 1.8. **“Emergency Control Group”** means the Mayor with designated Senior Officials who coordinate and deploy resources to mitigate the impact of a municipal or other large scale emergency incident.
- 1.9. **“Emergency Management Committee”** means the group of municipal officials that are responsible to ensure that local programs and committees are developed as required to enable the emergency management process in accordance with the requirements of the Emergency Management and Civil Protection Act.
- 1.10. **“Fire Chief”** means the person appointed by Council to act as Fire Chief for Magnetawan and is ultimately responsible to Council as defined in the FPPA;
- 1.11. **“Fire Coordinator”** means the person appointed by the Fire Marshal, under the authority of the Fire Protection and Prevention Act, 1997 to coordinate the mutual aid plan, or the person appointed by the Fire Marshal to act in the absence of the Fire Coordinator;
- 1.12. **“Fire Department”** means the Magnetawan Fire Department;
- 1.13. **“Firefighter’s Association”** means the Magnetawan Firefighters Association;

- 1.14. “*FPPA*” means the Fire Protection and Prevention Act, 1997, S.O., c 4, as may be amended from time to time, or any successor legislation, and any regulation made there under;
- 1.15. “*Fire Protection Agreement*” is a contract between municipalities, other agencies, individuals, or a company that clearly defines the responsibilities, terms, conditions, and all other aspects of the fire services purchased, provided and/or required.
- 1.16. “*Fire Protection Services*” means a range of programs and services, as provided by the Magnetawan Fire Department, which is designed to protect the lives and property of the inhabitants and public at-large within the fire department response area from the adverse effects of fires, sudden medical emergencies or exposure to dangerous conditions created by individuals or nature, and includes but is not limited to, fire prevention and public education, rescue and suppression services
- 1.17. “*Limited Services*” means a variation of services significantly differentiating from the norm as a result of extenuating circumstances, such as environmental factors, obstructions, remote and/ or island properties, private road ways, lanes, and drives
- 1.18. “*Magnetawan*” means Magnetawan of the Municipality of Magnetawan;
- 1.19. “*Member*” means any defined Firefighter or Officer as per the FPPA and/or any person employed in or appointed to the Fire Department and assigned to undertake Fire Protection Services;
- 1.20. “*Mutual Aid*” means a program to provide/receive assistance in the case of a major emergency in a municipality, community or area where resources in a municipality, community or area have been depleted, but does not include Automatic Aid.
- 1.21. “*Officer*” means any member with the rank of Captain or higher.
- 1.22. “*Rope Rescue*” means an environment (open or confined space, high angle or low angle) in which the load is predominately supported by a rope rescue system;
- 1.23. “*Specialty Rescue*” shall mean rescue response to high angle/low angle rope rescue, ice/water rescue (land based entry level), remote rescue, auto extrication, hazardous materials response (awareness level) in accordance with available resources.

2. ESTABLISHMENT

- 2.1. A department for the Municipality of Magnetawan, to be known as the Magnetawan Fire Department, is hereby established and continued under this By-law, and the head of this Department shall be known as the Fire Chief.
- 2.2. The goals of the Fire Department shall be those contained in Appendix “A”.

3. COMPOSITION

- 3.1. The Fire Department shall consist of one Fire Chief, one Deputy Fire Chief, Firefighters and any other person(s) as may be authorized or considered necessary from time to time by Council on recommendation from the Fire Chief for the Fire Department to perform Fire Protection Services.
- 3.2. The Fire Chief and Deputy Fire Chief shall be appointed by By-law of the Council.

4. EMPLOYMENT

- 4.1. The Fire Chief may appoint a Qualified Person as a Probationary Member of the Fire Department if the position is authorized by the Council and is subject to the approved hiring policies of the Fire Department in compliance with this By-law.
- 4.2. “Qualified” person shall be:
 - 4.2.1. at least 15 years of age;
 - 4.2.2. of good character; and
 - 4.2.3. medically fit to be a firefighter, as certified by a physician.
- 4.3. A Probationary Member shall be on probation for a minimum of one year during which time they shall take such special training and examinations as may be required by the Fire Chief. The probation period may be reduced or extended at the discretion of the Fire Chief.

- 4.4. A Probationary Member may be discharged for any just cause upon written notification by the Fire Chief, with a copy of the notification to be forwarded to the Clerk.
- 4.5. Following a Probationary Member's successful completion of their probationary period, the Fire Chief will forward a recommendation of appointment to the Clerk. Every such appointment to full Member shall be ratified by Council.
- 4.6. The Fire Chief may reprimand any Member or Probationary Member of the Fire Department for insubordination, inefficiency, misconduct, tardiness, or for non-compliance with any of the provisions of this By-law, departmental policies or procedures, guidelines or the general orders and departmental rules that, in the opinion of the Fire Chief, would be detrimental to the discipline and efficiency of the Fire Department. The Fire Chief shall submit a report to the Clerk regarding the reprimand handed out to the Member. Any such disciplinary action shall be in accordance with the Municipality's Disciplinary Procedures.
- 4.7. The Fire Chief shall report all recommendations for appointments, promotions, demotions, suspensions and terminations to the Clerk.
- 4.8. A full Member of the Fire Department shall not be dismissed without being afforded the opportunity to present to Council, if he/she makes a written request for such within seven days after receiving his/her proposed dismissal.

5. TERMS AND CONDITIONS OF EMPLOYMENT

- 5.1. Subject to the FPPA and applicable legislation, the remuneration and other terms and conditions of employment or appointment of the members and administrative support staff that comprise the Fire Department shall be recommended by the Fire Chief to the Clerk in accordance with policies and programs established and approved by Council.

6. ORGANIZATION

- 6.1. The Fire Department may be organized into Divisions including but not limited to Administration, Emergency Operations, Support Services, Communications, Training, Fire Prevention and Public Education.
- 6.2. The Fire Chief, with prior approval of Council, may establish, re-organize or eliminate Divisions or may do all or any of these things as may be required to ensure the proper administration and efficient operation of the Fire Department and the effective management of Fire Protection Services.
- 6.3. The Fire Chief may assign or re-assign such members to a Division to assist in the administration and operation of that Division.

7. CORE SERVICES

- 7.1. The core services of the Fire Department shall be those contained in Appendix "B".
- 7.2. Nothing in this By-law shall restrict the Fire Department from providing only core services or limit the provision of Fire Protection Services.

8. RESPONSIBILITIES AND AUTHORITY OF THE FIRE CHIEF

- 8.1. The Fire Chief shall be the head of the Fire Department and is ultimately responsible to Council, through the Clerk, for proper administration and operation of the Fire Department including the delivery of Fire Protection Services.
- 8.2. The Fire Chief shall be a fully contributing member of Magnetawan's Senior Management Team, reporting to the Clerk, and will perform the duties of Municipal Emergency Control Group member and Community Emergency Management Coordinator as required.

- 8.3.** The Fire Chief shall be authorized to make such general orders, policies, procedures, rules and regulations and to take such other measures as the Fire Chief may consider necessary for the proper administration and efficient operation of the Fire Department and the effective management of Fire Protection Services and for the prevention, control and extinguishment of fires, the protection of life and property and the management of emergencies and without restricting the generality of the foregoing:
- 8.3.1.** for the care and protection of all property belonging to the Fire Department;
 - 8.3.2.** for arranging for the provision and allotment of strategic staffing and proper facilities, apparatus, equipment, materials, services and supplies for the Fire Department;
 - 8.3.3.** for arranging and implementation of automatic aid, mutual aid and other negotiated fire protection and emergency service agreements within Magnetawan's borders and/or within the municipal borders of adjoining municipalities;
 - 8.3.4.** for determining and establishing the qualifications and criteria for employment or appointment and the duties of all members and administrative support staff of the Fire Department;
 - 8.3.5.** for the conduct and the discipline of members of the Fire Department;
 - 8.3.6.** for preparing and, upon approval of Council, implementing and maintaining a departmental fire service plan and program for Magnetawan;
 - 8.3.7.** as a key member of the Emergency Management Committee, for the preparation, implementation and maintenance of any emergency plans, organizations, services or measures established or to be established by Magnetawan;
 - 8.3.8.** for reporting to the appropriate crown attorney or other prosecutor or law enforcement officer or other officer the facts upon the evidence in any case in which there is reason to believe that a fire has been the result of criminal intent or negligence or in which there is reason to believe an offence has been committed under the FPPA;
 - 8.3.9.** for keeping an accurate record, in convenient form for reference, of all fires, rescues and emergencies responded to by the Fire Department and reporting of same to the Office of the Fire Marshal;
 - 8.3.10.** for keeping such other records as may be required by Magnetawan and the FPPA;
 - 8.3.11.** for preparing and presenting reports of the Fire Department to the Clerk and Council as directed by the Clerk and Council;
 - 8.3.12.** for preparing and presenting the annual budget estimates of the Fire Department to the Council and for exercising control over the budget approved by Council for the Fire Department, provided that such general orders, policies, procedures, rules, regulations and other measures do not conflict with the provisions of this By-law or any other By-law of Magnetawan, including, without limitation, those requiring the prior approval of or notice to Council or the satisfaction of certain conditions, general or otherwise, specified by Council before such measures can be implemented, or with the provisions of the FPPA.
- 8.4.** The Fire Chief shall be responsible for the administration and enforcement of this By-law and all general orders, policies, procedures, rules and regulations made under this By-law and for the enforcement of any other By-laws of Magnetawan respecting Fire Protection Services, and shall review periodically such By-laws, including this By-law, recommend to Council such amendments as the Fire Chief considers appropriate and, in the case of general orders, policies, procedures, rules, and regulations made under this By-law, make recommendation to revise or terminate any of them if the Fire Chief considers it appropriate.
- 8.5.** The Fire Chief shall have all powers, rights, and duties assigned to a Fire Chief under the FPPA including, without limitation, the authority to enforce compliance with the Fire Code. Further, the Fire Chief shall be afforded the ability to take all proper measures for the prevention, control and extinguishment of fires and for the protection of life and property and shall be able to enforce all Municipal By-laws respecting fire prevention.
- 8.6.** The Fire Chief may liaise with any Association representing firefighters as required to carry out the duties of the Fire Chief.

- 8.7.** The Fire Chief may liaise with the Office of the Fire Marshal and Emergency Management and any other office or organization (local, regional, provincial or federal) as required by Council or as considered necessary or advisable by the Fire Chief for the proper administration and efficient operation of the Fire Department and the effective management of Fire Protection Services.
- 8.8.** The Fire Chief is authorized to contribute to and assist in the formulation of mutual aid, automatic aid and emergency service agreements or response plans with other emergency response agencies.
- 8.9.** The Fire Chief may utilize, with the approval of the Clerk where required, such Members of the Fire Department as the Fire Chief may determine, from time to time, to assist in the performance of his/her duties and/or perform the role as required of a Chief Fire Official or other designate in such a manner as to include, but not be limited to, the following;
- 8.9.1.** provide administrative support and customer assistance for facilities and services provided by the Fire Department;
 - 8.9.2.** prepare Divisional and overall Departmental budget(s) and exercise budgetary control;
 - 8.9.3.** prepare the payroll data of the Department as required, to initiate requisitions and acquire materials and services and certify all accounts of the Department;
 - 8.9.4.** maintain personnel records as required in conjunction with the direction of Magnetawan.
 - 8.9.5.** arrange for the provision of new facilities, equipment, and apparatus;
 - 8.9.6.** carry out the general administrative duties of the Fire Department;
 - 8.9.7.** liaise with the local firefighters associations;
 - 8.9.8.** liaise with other emergency response and safety agencies;
 - 8.9.9.** liaise with other Departments within Magnetawan and participate on committees or be involved in functions as required;
 - 8.9.10.** provide emergency communications/dispatch, firefighting and emergency response duties and/or assist at emergency or life supporting incidents as required by the Fire Chief to prevent, control, and extinguish fires, and further prevent fire and life safety tragedy;
 - 8.9.11.** conduct investigations of fires by Fire Department personnel in concert with Investigators of the Office of the Fire Marshal and Emergency Management and the Police or other allied agencies in order to determine cause, origin, and circumstances of a fire incident;
 - 8.9.12.** perform specialized emergency and/or rescue response such as vehicle/auto/machinery extrication, land based static water/ice rescue, hazardous materials response (emergency decontamination), high/low angle rope and confined space rescue, render emergency patient care and other life saving measures as per Fire Department policies;
 - 8.9.13.** conduct, facilitate and participate in training at fire stations or other approved sites and keep clear and concise records of said training to Provincial standards;
 - 8.9.14.** research and/or develop new technologies and strategies to maintain safe operating efficiency and effectiveness in emergency or routine operations;
 - 8.9.15.** prepare and conduct examinations and reviews of Fire Department Members performance and competency as required;
 - 8.9.16.** conduct in-service fire prevention audits, visits, inspections and/or other pre-planning familiarization inspections of premises and occupancies on a complaint, request or proactive basis as required;
 - 8.9.17.** enforce all legislation pertaining to fire prevention and the Ontario Fire Code and respond to all fire and life safety complaints and/or concerns as appropriate;
 - 8.9.18.** provide fire and life safety education and distribution of educational materials as appropriate;
 - 8.9.19.** perform apparatus and equipment maintenance cleaning, checks, inspection and testing at stations or other as required;
 - 8.9.20.** co-ordinate and address joint health and other safety issues between other departments within Magnetawan and the Fire Department, and within the Department itself;
 - 8.9.21.** ensure the Joint Health and Safety Committee performs, meets, and provides recommendations to Administration as required by legislation, and further that all staff conform and abide by safety practices to ensure a safe workplace;

- 8.9.22. prepare statistical data or other analysis reports as required;
- 8.9.23. assist in the preparation and implementation of Departmental emergency plans and contingencies in conjunction with Magnetawan's Emergency Plan; or
- 8.9.24. perform other duties as assigned and comply with all other requirements of the job description and abide by all orders, policies, procedures, rules and regulations as provided.

9. SUPERVISION – GENERAL DUTIES AND RESPONSIBILITIES

- 9.1. The Fire Chief shall be the first ranking officer of the Fire Department.
- 9.2. The Deputy Fire Chief shall be the second ranking officer of the Fire Department and shall be subject to and shall obey all orders of the Fire Chief, shall perform such duties as are assigned by the Fire Chief and shall act on behalf of the Fire Chief in case of absence or vacancy in the office of Fire Chief.
- 9.3. The Members and administrative support of the Fire Department while on duty, including during Fire Department training, shall be under the direction and control of the Fire Chief or the next ranking officer present in any place.
- 9.4. When the Fire Chief designates a Member to act in place of an Officer in the Fire Department, such Member, when so acting, has all the powers and shall perform all the duties of the Officer replaced.
- 9.5. The Fire Chief and all other Officers of the Department shall protect and guard all property entrusted to their care and the Chief, all Officers and all members, insofar as lies in their power, shall take proper measures to protect all Members of the Fire Department from accident, injury or death as a result of duty.
- 9.6. All matters pertaining to or affecting the Fire Department proposed or contemplated by staff members must be submitted to the Fire Chief before any action is taken, and staff members are strictly forbidden to take any part in any proposition contemplating any effect, directly or indirectly, upon the Fire Department or its operation, except after consultation with the Fire Chief.
- 9.7. Every Member and administrative support staff person shall conduct themselves in accordance with the general orders, policies, procedures, rules and regulations made by the Fire Chief and shall give their whole and undivided attention while on duty to the efficient operation of the Fire Department and shall perform the duties assigned to them to the best of their ability in accordance with the FPPA and any other legislation or written agreement that may be applicable.

10. PROPERTY

- 10.1. No person shall supply any apparatus, equipment or other property of the Fire Department for any personal or private use without the express written permission of the Fire Chief.
- 10.2. No person shall willfully damage or render ineffective or inoperative any apparatus, equipment or other property belonging to our used by the Fire Department or any emergency vehicle of a public safety agency engaged by the Fire Department to attend to a fire or emergency incident within the municipality.

11. FIRE SUPPRESSION

- 11.1. The Fire Department may suppress any fire or other hazardous condition by extinguishing it or by other reasonable action and, for this purpose, may enter private property, if necessary, to do so.
- 11.2. The Fire Department may pull down or demolish any building or structure when considered necessary to prevent the spread of fire.

- 11.3.** The Fire Department may request other appropriate persons or agencies present at a fire to assist in extinguishing fires, pulling down or demolishing buildings or structures to prevent the spread of fire, initiate crowd and traffic control or suppression of fires or other hazardous conditions in other reasonable ways.

12. REFUSAL TO LEAVE

- 12.1.** No person present at a fire or other emergency scene shall refuse to leave the immediate vicinity when required to do so by the Fire Department or the Ontario Provincial Police.

13. CONDUCT AT FIRES

- 13.1.** During a fire or emergency incident and for the time after it has been extinguished and is required to remove the apparatus and equipment of the Fire Department and render the location and vicinity safe from fire, no person, either on foot or with a vehicle of any kind shall enter or remain upon or within;

13.1.1. The portion of any street or lane upon which the site of the fire abuts or upon any street or lane for a distance of fifteen (15) metres on each side of the property damaged by fire or;

13.1.2. Any additional street or lane or part of a street or any additional limits in the vicinity of the fire as may be prescribed by the Fire Chief or the next ranking officer present at the fire or emergency incident.

13.1.3. The provisions of section 13.1.1 shall not apply to a resident of any street or lane or within any prescribed additional limit or to any person so authorized to enter or remain by an officer of the Fire Department or by an OPP officer.

14. RECOVERY OF COSTS – ADDITIONAL EXPENSES

- 14.1.** The Fire Chief shall require occupancy owners or persons within or outside the municipality to pay costs or fees for fire and emergency response or other administrative services provided to them if the need for services was due to disregard or negligence related to a fire danger rating or of this by-law or other fire or fire prevention-related negligence. Invoicing for response services or recovery of fees will be conducted in accordance with Magnetawan's Fees and Charges By-law.

- 14.2.** If as a result of a Fire Department response to a fire or emergency incident, the Fire Chief or their designate determines that it is necessary to incur additional expenses, retain a private contractor, rent special equipment not normally carried on a fire apparatus or use more materials than are carried on a fire apparatus (the "Additional Service") in order to suppress or extinguish a fire, preserve property, prevent a fire from spreading, control and eliminate an emergency, carry out or prevent damage to equipment owned by or contracted to Magnetawan, assist in or otherwise conduct fire cause investigation or determination or otherwise carry out the duties and functions of the Fire Department and/or to generally make "safe" an incident or property, the owner of the property requiring or causing the need for the Additional Service or expense may be charged the full costs to provide the Additional Service including all applicable taxes. Property shall mean personal and real property.

- 14.3.** Fire Response Fees, Fire Department incident reporting, data collection and other related activities shall be billed by invoicing insurance companies for costs of Fire Department attendance with respect to insured perils as per the Magnetawan Fees and Charges By-law.

15. EMERGENCY RESPONSES OUTSIDE LIMITS OF THE MUNICIPALITY

- 15.1.** The Fire Department shall not respond to a call with respect to a fire or an emergency incident outside the limits of the municipalities except with respect to a fire or an emergency:

15.1.1. that in the opinion of the Fire Chief threatens property in the municipality or property situated outside the municipality that is owned or occupied by the municipality;

15.1.2. in a municipality with which an agreement has been entered into to provide fire protection services;

15.1.3. on property with respect to which an agreement has been entered into with any person or corporation to provide fire protection therefore;

- 15.1.4. at the discretion of the Fire Chief to a municipality authorized to participate in the Mutual Aid plan established by a Fire Coordinator appointed by the Ontario Fire Marshal, emergency fire service plan and program or any other organized plan or program on a reciprocal basis;
- 15.1.5. at the discretion of the Fire Chief to assist other municipal or provincial resources as required where a formal agreement may or may not be established.
- 15.1.6. on those highways that are under the jurisdiction of the Ministry of Transportation or other agency within the District of Parry Sound;
- 15.1.7. on property beyond the municipal boundary where the Fire Chief or their designate determines that immediate action is necessary to preserve and protect life and where applicable the correct department is notified to respond and/or assumes command or establishes alternative measures acceptable to the Fire Chief or designate; or
- 15.1.8. response due to a request for special assistance as required through a declaration of a provincial or federal emergency and such request has been approved by the Fire Chief, the Clerk Administrator and the Head of Council.

16. INTERFERENCE

- 16.1. No person shall impede or interfere with or hinder the Fire Department in the performance of its duties.

17. FIRE ALARM

- 17.1. No person shall prevent, obstruct, or interfere in any manner whatsoever with the communication of a fire alarm to the Fire Department or with the Fire Department responding to a fire alarm that has been activated.

18. CONFLICT

- 18.1. Where this By-law may conflict with any other By-law of Magnetawan, this By-law shall supersede and prevail over that other By-law to the extent of the conflict.

19. SHORT TITLE

- 19.1. This By-law shall be known as the "Fire Department E&R By-law."

20. PENALTY

- 20.1. Any person who violates any provisions of this By-law is, upon conviction, guilty of an offence and shall be liable to a fine, subject to the provisions of the Provincial Offences Act, R.S.O. 1990, c. P.33, as amended.

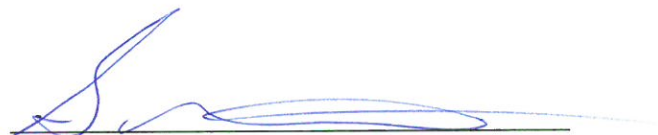
21. REPEAL OF BY-LAWS

- 21.1. By-law 2000-16 is hereby repealed.


22. EFFECT

- 22.1. This By-law shall come into force and effect on the day it is passed.

READ A FIRST, SECOND AND THIRD TIME, passed, signed and the Seal of the Corporation affixed hereto, this 11th day of April, 2018



Mayor



Clerk Administrator

APPENDIX “A” TO BY-LAW 2018-20

Mission of the Fire Department

The primary mission of the Magnetawan Fire Department is to educate the public on fire prevention and protection activities and to provide a range of programs to protect the lives and property of the inhabitants of the Municipality of Magnetawan from the adverse effects of fires, sudden medical emergencies or exposures to dangerous conditions caused by man or nature.

Vision of the Magnetawan Fire Department

The vision of the Magnetawan Fire Department is to be a well- planned, well trained and a well-equipped emergency response agency where the safety and wellbeing of all involved in any emergency response is paramount.

Primary Objectives of the Magnetawan Fire Department

The primary Objectives of the Fire Department are to;

- Provide appropriate public fire and life safety education and other fire prevention programs and measures as legislated by the FPPA;
- Provide exceptional training to its members through well planned programs followed by appropriate testing and documentation;
- Provide effective and timely emergency response and assistance as appropriate to Magnetawan’s needs and circumstances and as required by the FPPA and other applicable legislation;
- Provide an administrative process consistent with the needs of the Fire Department.
- Provide a maintenance program to ensure that all firefighting apparatus and equipment is maintained and ready to be deployed for emergency responses.
- Develop a good working relationship with all federal, provincial and municipal departments, utilities and agencies, related to the protection of life and property.
- Identify and review annually Magnetawan’s fire service requirements as per the FPPA;

APPENDIX “B” TO BY-LAW 2018-20

CORE SERVICES

FIRE SUPPRESSION AND EMERGENCY RESPONSE

1. The International Fire Service Training Association “Essentials of Firefighting”, NFPA standards and other related industry training standards and reference materials may be used as reference guides for the Magnetawan Fire Department training as approved by the Fire Chief. All training will comply with the Occupational Health and Safety Act and applicable provincial legislation.
2. Structural firefighting including internal rescue & fire attack in accordance with the fire department’s level of training, standard operating guidelines, Occupational Health and Safety Guidelines and the number and type of personnel and equipment available to the department and on each specific emergency response.
3. Emergency response to properties may be limited to safe travel and environmental conditions. Response times during acceptable safe conditions may vary.
4. No fire suppression service shall be provided ^{to} properties that are only accessible by way of water, including islands. For emergency medical responses involving water access properties, an injured person shall obtain their own transport to mainland. They will be met at the mainland by emergency responders.
5. Emergency response to those properties accessed via private roads, private lanes or private driveways shall be subject to the following limitations:
 - 5.1. the ability or such road, lane or driveway to support and accommodate fire department equipment, vehicles and apparatus; and
 - 5.2. the failure of the owner of the lands upon which the road, lane or driveway is located or the user of such road, land or driveway to maintain such road, lane or driveway in a condition that is passable by fire department equipment, vehicles and apparatus.
6. Fire suppression services may be delivered in both an offensive and defensive mode and may include search and rescue operations, forcible entry, ventilation, protecting exposures salvage, and overhaul as appropriate.
7. Emergency pre-hospital care responses and medical acts or other first aid/CPR services shall be maintained as per local protocol as appropriate and instituted as per the latest Emergency Services Agreement (nee tiered response agreement) and appropriate to the needs of the municipality as recommended by the Fire Chief and as agreed upon.
8. Special technical and/or rescue response services may include performing automobile and/or equipment extrication using hand tools, air bags, and heavy hydraulic tools as required, ice water rescue (static water), low angle rope, remote rescue and hazardous materials response (operations level), in accordance with available resources. Other specialized rescues (such as HUSAR, trench rescue, etc.) shall not be provided by the Magnetawan Fire Department beyond the basic awareness level.

Notwithstanding, the Magnetawan Fire Department may contract other agencies to provide this service in an emergency incident and will provide assistance as appropriate to the level of skills and training afforded at the awareness level or its current capability.

FIRE PREVENTION

1. Deliver public education sessions and life and safety initiatives to encourage the prevention of fire.
2. Inspections arising from complaint, request, or self-initiated and fire investigations and inspections shall be provided in accordance with the FPPA and policies of the Fire Department.
3. The NFPA standards and the Ministry of Municipal Affairs Standards shall be used as a reference guide for fire prevention training.

FIRE AND LIFE SAFETY EDUCATION

1. Distribution of fire and life safety information and public education programs shall be administered in accordance with the FPPA and policies of the Fire Department.
2. A residential home fire safety awareness program shall be ongoing.
3. Fire and life safety communiqués shall be distributed using media tools and other outlets as appropriate.

EMERGENCY DISPATCHING AND COMMUNICATIONS

1. The NFPA standard shall be used as a reference guide for emergency dispatching and communications.
2. The communications system will provide emergency call taking (as well as “after hour” call taking) and dispatching of emergency vehicles as appropriate. This service may be provided to other municipalities in the event of mutual aid assistance or by established agreements.
3. The Parry Sound A.C.S. shall be used as the main dispatch system as per the agreement with the back-up system being available for use by Parry Sound A.C.S. and those approved by the Fire Chief

