

**THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN**

**BY-LAW NO. 2018 - 33**

**Being a By-law to adopt a policy for the use of municipal facilities or grounds at no cost.**

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**WHEREAS** Section 10 of the *Municipal Elections Act, 1996, S.O. 1996, c.32*, as amended, authorizes municipalities to provide any service or thing that the municipality considers necessary or desirable for the public, including public assets and services;

**NOW THEREFORE** the Council of the Corporation of the Municipality of Magnetawan enacts as follows:

1. **THAT** the *policy for the use of municipal facilities or grounds at no cost* shall be adopted, attached hereto as Schedule 'A' and forming part of this By-law.
2. **THAT** this By-law shall come into force and effect on the date of its passing.

**READ A FIRST, SECOND, AND THIRD TIME**, passed, signed and the Seal of the Corporation affixed hereto, this 23<sup>rd</sup> day of May, 2018

**THE CORPORATION OF THE  
MUNICIPALITY OF MAGNETAWAN**



Mayor



Clerk-Administrator

**SCHEDULE 'A' TO BY-LAW 2018-33**  
**POLICY FOR THE USE OF MUNICIPAL FACILITIES**  
**OR GROUNDS AT NO COST**

Wednesday, May 23<sup>rd</sup>, 2018

**POLICY STATEMENT**

The Municipality of Magnetawan is committed to allowing Magnetawan Community Groups and Ratepayers the use of the municipal facilities and grounds at no cost for funeral receptions and specific events related to community group fundraisers or meetings.

**PURPOSE**

The purpose of this policy is to establish processes for Municipality of Magnetawan staff to follow including a uniform procedure for the use of community facilities or grounds at no cost to a Ratepayer or Magnetawan Community Group when applicable.

**DEFINITIONS**

***Magnetawan Community Group*** means a legally formed not-for-profit organization or group that work for the public benefit by facilitating programming, events, workshops etc.

***Committee of Council*** means a group of individuals appointed by Council to make recommendations to Council on any matter that is under the authority of the municipality.

***Immediate Family*** means a parent, stepparent, spouse, child, stepchild, brother, stepbrother, sister and stepsister.

***Municipal Facilities or Grounds*** means buildings or public areas that are owned or operated and maintained by the Corporation of the Municipality of Magnetawan that can be rented out to an individual or organization for a fee.

***Municipality*** means the Municipality of Magnetawan.

***Ratepayer*** means an individual who owns property or rents property in the Municipality of Magnetawan.

**APPLICATION**

This policy applies to all Magnetawan Community Groups recognized by Council as well as Ratepayers in the Municipality of Magnetawan.

## **PROCEDURES**

1. The Municipality shall grant use of Municipal Facilities or Grounds to Community Groups free of charge when the event is for a local fundraising initiative or a meeting.
2. The Municipality shall grant use for funeral receptions free of charge if the Immediate Family of the deceased is a Ratepayer or the deceased was a Ratepayer.
3. Bookings shall only be granted when the space is not otherwise booked.
4. All other policies related to the rental of Municipal Facilities or Grounds shall apply, including but not limited to: damage deposit, capacity limit, insurance policy and fees related to staying past the scheduled booking time.
5. Special circumstances may be approved by the Clerk-Administrator or Council.
6. The Council of the Municipality of Magnetawan shall have authority to override this policy at any time.

## **CONSEQUENCES OF NON-COMPLIANCE**

Failure to adhere to the requirements outlined in this policy may lead to a Community Group or Ratepayer being banned from using municipal facilities or grounds in the future.

## **REVIEW CYCLE**

This policy shall be reviewed by Council and the Clerk-Administrator from time to time.