

**JOB TITLE:** Labourer - Landfill (Casual/Seasonal) **CLASSIFICATION:** Unionized

**DEPARTMENT:** Public Works

**REPORTS TO:** Public Works Superintendent

### POSITION SUMMARY

The Labourer – Landfill is responsible for assisting with the operating, maintenance and development of the landfill sites while ensuring compliance with Workplace Health and Safety, environmental and municipal regulations and policies. This position will work at both landfill locations, and will consult with the Public Works Superintendent and/or Landfill Foreman on all operational matters.

**Casual:** Works on an as and when required basis and who has the right to refuse the request - no minimum guaranteed hours.

**Seasonal:** Generally during the summer with hours typically 8:00 am to 4:00 pm Monday/Tuesday/Friday/Saturday/Sunday.

### DUTIES & RESPONSIBILITIES

1. Greets people bringing trash to the landfill and verifies residency and permitted access.
2. Customer service, takes inquiries from the public including cell phone inquiries.
3. Examines incoming cargo to ensure that prohibited waste is not contained and directs vehicles to appropriate dumping locations.
4. Ensures proper disposal of asbestos and other regulated waste, if required.
5. Collects tipping fees based on the tipping fee schedule as adopted by the Municipality of Magnetawan and provides receipts as well as change, as required
6. Instructs the public to separate all wood, metal, electronics, tires, and any other recyclable materials and to place in appropriate location within the landfill site.
7. Ensures compliance with all government agencies and municipal bylaws and regulations as required to satisfy the Ministry of Labour, the Ministry of Environment and MNRF
8. Assists with maintaining order and cleanliness of the landfill site and buildings, cuts grass and oversees any burning of brush.
9. Works under direction of Landfill Foreman to ensure efficient running of the landfill sites.
10. Other duties as related to landfill as assigned.
11. Reports all problematic issues to the PWS.

### SUPERVISION REQUIREMENTS

No supervision requirements of this position

## **CREDENTIALS/EXPERIENCE REQUIRED**

1. Secondary School Graduation Diploma preferred
2. First AID/CPR, WHMIS, Small Landfill Certificate (or agree to get as soon as practical), any other applicable landfill/waste management course and Bear Awareness Safety Certification.
3. Understanding of the waste management process as it pertains to landfill and recycling.
4. Good communication skills to deal with public and municipal interactions.
5. Must have transportation to and from the job site.

## **PHYSICAL DEMANDS AND WORKING CONDITIONS**

1. Must be in good physical health, and capable of performing all work, including occasional lifting, pushing and pulling heavy objects (up to 25kg), working with various chemicals and/or substances and working in confined spaces.
2. Work in all types of weather, times, and environmental conditions.
3. Requirement for sufficient physical ability and mobility to work in inclement weather in a busy environment; to stand or sit for prolonged periods of time; to occasionally stoop, bend, kneel, crouch, reach, and twist; to lift, carry, push, and/or pull light to moderate amounts of weight
4. Must wear required Personal Protective Equipment (steel toed boots with minimum 8" uppers and Hi-Viz type Class 3 traffic vest).
5. Must follow the Landfill Site employee rules and safety requirements
6. Shift work and overtime required through an overtime sharing process. Work is subject to unusual and unscheduled hours. This may include evenings and weekends as work load fluctuates.