



**Municipality of
Magnetawan**

MAGNETAWAN COMMUNITY CENTRE BOARD MANDATE

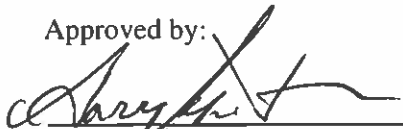
Individuals are recruited and appointed by the Council of the Municipality of Magnetawan and they collectively constitute "the Committee". Appointments are generally near the beginning of the new Council term and individuals shall continue to serve until their successors are appointed.

September 30, 2020

Mandate and Accountability

1. Committee members must act honestly, in good faith, leaving aside personal interest(s) to advance the public interest and the mandate of the Municipality of Magnetawan. The Committee is an advisory committee to the Council of the Municipality of Magnetawan.
2. The Committee is governed by the rules outlined in the current Council Procedure By-law.
3. The Committee will hold meetings as required with the goal of a minimum of six committee meetings within a calendar year.
4. The Committee will consist of a minimum of five (5) members to a maximum of eight (8) members and shall include one (1) member of Council.
5. Depending on circumstances committee members are expected to attend all scheduled meetings and if more than three (3) committee meetings are missed within a calendar year, a motion to remove a committee member may be considered.
6. A majority of members present shall constitute a quorum. If no quorum is present thirty (30) minutes after the time appointed for the meeting, the Secretary will record the names of the members present and the meeting shall be adjourned until the date of the next regular meeting or until a special meeting is called.
7. The Committee will advise Council of public perspective on the care and maintenance of the facilities, community concerns, rental procedures and/or operations, and safety concerns. The Committee will ensure that Council is aware of the needs of the community and maintain standards of the following community grounds and buildings Community Centre Hall, Ahmic Community Centre, Lion's Pavilion.
8. A Chair and Vice Chair will be appointed by the Committee for a fixed term of up to one (1) year, with the potential of re-appointment.
9. Copies of the Mandate document will be filed at the Municipal Office. In support of the principle of transparency, this document will also be easily available to the public on the Municipality's website www.magnetawan.com.

Approved by:



Chair



Municipality's Designate