



Magnetawan Community Centre Board (MCCB)

Meeting Minutes

Wednesday April 17, 2024

9:00 am

Magnetawan Community Centre
4304 Highway 520, Magnetawan

Committee members in attendance:

Chair Garfield Robertson
Vice Chair Mark Langford
Maria Dunnett
Garry Johnston
Harvey Sohm
Martina Winstone

Staff members in attendance:

Deputy Clerk Laura Brandt (Secretary)

Regrets:

Councillor Brad Kneller

OPENING BUSINESS

1.1 Call to order

The meeting was called to order at 9:00 am

1.2 Adoption of the Agenda

RESOLUTION 2024-06 Dunnett-Winstone

BE IT RESOLVED THAT the Magnetawan Community Centre Board adopts the agenda for this regular meeting of Wednesday April 17, 2024.

Carried.

1.3 Disclosure of Pecuniary Interest

Chair Robertson stated that should anyone have a disclosure of pecuniary interest that they could declare the nature thereof now or at any time during the meeting.

1.3 **Adoption of Previous Minutes**

RESOLUTION 2024-07 Winstone-Johnston

BE IT RESOLVED THAT the Magnetawan Community Centre Board adopts the minutes from the committee meeting of Wednesday January 31, 2024, as copied and circulated. Carried.

ITEMS BROUGHT FORWARD

2.1 **2023 Revenues**

The Secretary advised the Committee that the Revenues have been provided in the agenda package. The Committee discussed that it was a busy year for the Magnetawan Community Centre which is reflected in the revenues. The Secretary also discussed with the Committee that there have been inquiries about bookings for 2025 and that the Ahmic Community Centre as well has some upcoming weekend bookings. The Secretary also informed the Committee that these revenues would also not reflect the true use of the Community Centre

2.2 **2024 Budget Update**

The Secretary advised the Committee that all items (Pavilion furnace, Magnetawan Community Centre windows, kitchen painting and purchase of new steel pots) recommended to Council have been included in the 2024 Budget with the exception of the new floors at the Ahmic Harbour Community Centre and Magnetawan Fire Station 2. The daycare is now open, and the Municipality does not want to disrupt the operation of the daycare. The new flooring will be table again for consideration after the daycare's lease ends.

2.3 **Verbal Ahmic Harbour Community Centre and Magnetawan Fire Station 2**

The Secretary advised the Committee that all outstanding projects have been completed.

2.4 **Verbal Update Magnetawan Community Centre Projects**

The Secretary advised the Committee that the windows have been installed. Staff also advised the Committee that the fire suppression system has had its annual inspection and service as well as the annual inspection of the gas appliances has been completed with no issues. Further Staff advised that the grease traps have been deep cleaned as well as the air intake has been inspected by an Engineer and Staff are currently waiting for the report. The Committee discussed the outstanding projects that need to be completed, which are the lowering of the drain in the parking lot as well as the repair of the concrete steps leading to the Pavilion. Committee Member Dunnnett brought to the Committees attention that the drawers in the kitchen are disorganized with a lot of utensils. Committee Member Dunnnett and the Chair Roberston have volunteered to make wooden dividers to fit in the drawer to help with the organization. The Committee advised the Secretary that the kitchen needs long-handled wooden spoons, long-handled spatulas, the kitchen bathroom needs to be deep cleaned and the cigarette butts outside the main entrance door need to be cleaned up.

2.5 **Verbal Update Lions' Pavilion Projects**

Staff advised the Committee that Staff have repaired some of the cracks on the rinks surface at the Pavilion and the remaining cracks will be repaired in the upcoming months. Staff also advised the Committee that the Parks and Maintenance Manager is currently waiting for a quote on the new furnace.

4.1 **Confirm the Proceedings of Committee and Adjourn**

RESOLUTION 2024-08 Langford-Sohm

BE IT RESOLVED THAT the Magnetawan Community Centre Board adjourns this meeting at 9:18 am to meet again on July 23, 2024, at 9:00 am at the call of the Chair. Carried.

Approved by:

Chair

Secretary

DRAFT