Municipality of Magnetawan

Magnetawan Community Centre Board (MCCB)

Meeting Minutes

Wednesday October 28, 2026

9:00 am

Magnetawan Community Centre
4304 Highway 520, Magnetawan

DRAFT

Committee members in attendance:
Chair Garfield Robertson
Vice Chair Mark Langford
Maria Dunnett
Garry Johnston
Harvey Sohm
Martina Winstone

Regrets:
Councillor Brad Kneller

Staff members in attendance:
Deputy Clerk Laura Brandt (Secretary)

OPENING BUSINESS

1.1 **Call to order**
The meeting was called to order

1.2 **Adoption of the Agenda**
RESOLUTION 2026-18 Winstone-Johnston
BE IT RESOLVED THAT the Magnetawan Community Centre Board adopts the agenda for this regular meeting of Wednesday October 28, 2026.
Carried.

1.3 **Disclosure of Pecuniary Interest**
Chair Garfield Robertson stated that should anyone have a disclosure of pecuniary interest that they could declare the nature thereof now or at any time during the meeting.

1.4 **Adoption of Previous Minutes**
RESOLUTION 2026-17 Dunnett-Winstone
BE IT RESOLVED THAT the Magnetawan Community Centre Board adopts the minutes from the committee meeting of Wednesday August 6, 2026, as copied and circulated.
Carried.

ITEMS BROUGHT FORWARD

2.1 **Verbal Update Magnetawan Community Centre Projects**

The Secretary advised that the dishwasher was serviced and the only issue is that it has low water pressure which causes the taps to have low pressure when the dishwasher is filling as it takes the pressure away from the kitchen taps (closest to water outlet). Staff will be making a sign that will be posted saying to please allow dishwasher to fill prior to full use of the kitchen taps.

The Secretary further advised the Committee she reached out to the Lions Club to let them know about the one roaster that appears to be in rough shape as well as she has confirmed that Staff wash the coffee run lids by hand and then they run them through the dishwasher.

The Secretary also advised the Committee that Staff had made a cabinet within the shelving unit in the storage room to ensure separation from the cleaning supplies and kitchen supplies as well as the cabinet can be locked. Committee Member Dunnett and Sohm advised the Committee that the cabinet does not need to be locked and that supplies kept on those shelves are for Community Centre use and are not the Agricultural Society's supplies. The Society only has the red tote in the storage room.

2.2 **Verbal Update Lions Pavilion Projects**

The Secretary advised the Committee that the only outstanding project not completed is the painting of the shop. Currently Staff are working on cleaning off the soot on the walls that was caused by the old oil furnace. The cleaning needs to be completed before it is painted.

Vice Chair Langford asked the Secretary why there was electrical work being done on the Pavilion the morning of October 27th. The Secretary advised the Committee that it could be possible that they were wiring for the water panel or a light on the exterior of the building and that she would investigate and bring back any information to the next meeting of the Committee.

2.3 **Verbal Update Ahmic Harbour Community Centre**

The Secretary advised the Committee that 40 chairs were purchased from the Ahmic Lake Golf Course and were delivered to the Ahmic Community Centre prior to the last Open Mic which was a welcomed addition to the Community Centre.

The Secretary further advised that 36 80z tumblers were purchased for the Community Centre to ensure that there were adequate glasses for use when the Community Centre is rented for larger scale events as well as the shed and fencing have been removed from the grounds.

The Secretary also advised that that the only item outstanding to be completed is the installation of a dishwasher and now that the solenoid is fixed Staff are working towards completing by the end of the year.

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2.4 **Report from Deputy Clerk Laura Brandt Commercial Rental of the Magnetawan Community Centre Kitchen**

RESOLUTION 2026-18 Langford-Sohm

WHEREAS the Magnetawan Community Centre Boards mandate is to advise Council of the public perspective on the care and maintenance of the facilities, community concerns, rental procedures and/or operations, and safety concerns;

AND WHEREAS the Magnetawan Community Centre Board receives the report from Deputy Clerk Laura Brandt Commercial Rental of the Magnetawan Community Centre Kitchen for information regarding the commercial use and rental of the Magnetawan Community Centre kitchen;

NOW THEREFORE BE IT RESOLVED THAT the Magnetawan Community Centre Board respectfully request that Council consider Option #1 Continue to Prohibit Commercial Use.

Carried.

2.5 **Fees and Charges Bylaw Community Centre Fee Review**

RESOLUTION 2026-19 Sohm-Langford

WHEREAS the Magnetawan Community Centre Boards mandate is to advise Council of the public perspective on the care and maintenance of the facilities, community concerns, rental procedures and/or operations, and safety concerns;

AND WHEREAS the Municipality reviews the Fees and Charges By-law on an annual basis;

NOW THEREFORE BE IT RESOLVED that the Magnetawan Community Centre Board respectfully request that Council:

_____ Leave the existing Community Centre Fees as is

_____ Make the following amendments to the existing Community Centre Fees

Deferred.

2.6 **Discussion 2027 Budget**

RESOLUTION 2026-20-Winston-Johnston

BE IT RESOLVED THAT the Magnetawan Community Centre Board respectfully requests the following items to be considered for the inclusion of the 2027 budget:

Items as listed on Page 35 of Agenda Package and Horseshoe Pit

Carried.

FOR INFORMATION ONLY

3.1 Report from Parks & Maintenance Manager Michelle Tamblyn Security Keypad and System Update

DRAFT

ADJOURNMENT

3.1 **Confirm the Proceedings of Committee and Adjourn**

RESOLUTION 2026-21 Dunnett-Langford

BE IT RESOLVED THAT the Magnetawan Community Centre Board adjourns this meeting at 9:55 am to meet again on February 10, 2027, at 9:00 am or at the call of the Chair.

Carried.

Approved by:

_____ _____

Chair Secretary

DRAFT