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## **Magnetawan Community Centre Board**

### **Meeting Minutes**

**Thursday February 6, 2020 9:00AM**

*Magnetawan Community Centre*

*4304 Highway 520, Magnetawan*

*Committee members in attendance: Garry Johnston (Interim - Chair); Garfield Robertson; Mark Langford; Maria Dunnett; Charlie Gray; Brad Kneller (Councillor); and Harvey Sohm. Staff member in attendance: Nicole Gourlay (secretary for the board, Deputy Clerk)*

#### **1. Call to Order**

Meeting was called to order at 9:00 AM

#### **2. Declaration of Pecuniary Interest**

No pecuniary interests were declared by the Board Members.

#### **3. Adoption of the Agenda**

*RESOLUTION 2020-04*

*Moved by: Mark Langford; Seconded by Garfield Robertson;*

*BE IT RESOLVED THAT the Magnetawan Community Centre Board adopts the agenda for this regular meeting of February 6, 2020. (Carried)*

#### **4. Adoption of the meeting minutes from previous meeting**

*RESOLUTION 2020-05*

*Moved by Brad Kneller; Seconded by Harvey Sohm:*

*BE IT RESOLVED THAT the Magnetawan Community Centre Board adopts the minutes from the regular committee meeting of January 9, 2020. (Carried)*

#### **5. Voting of Chair and Vice - Chair**

*RESOLUTION 2020-06*

*Moved by Maria Dunnett; Seconded by Brad Kneller:*

*WHEREAS the Municipal Procedural By-Law 2020-04, outlines that Committees of Council must appoint a chair and vice chair; AND WHEREAS the Magnetawan Community Centre Board is an active committee or board of Council; THEREFORE*

*BE IT RESOLVED that The Magnetawan Community Centre Board appoints Garry Johnston as chair and Garfield Robertson as vice chair for the 2020 calendar year. (Carried)*

**6. Review of Magnetawan Community Centre 2018/2019 revenues vs expenses**

The DC outlined the numbers with the Board. There were no questions regarding the expenses vs. revenues and the Board was happy with the usage as well as the revenues for the Community space.

**7. Review of new procedural by-law for Council and it's Committees**

The DC reviewed the new procedural by-law with the Board. There were no questions.

**8. Goals, Principles and Mandate for the Board**

The DC asked the Board to outline what they believed their goals, principles and mandate was for the board. The Board felt that the number of members should be 5-8 people, meetings every other month and that a member cannot miss more than 50% of the meetings in one calendar year.

The Board felt as though their mandate was to advise Council of the public perspective on the care and maintenance of the facilities, community concerns, rental procedures or operations, and safety/hazard concerns.

Goals of the Board are to ensure Council is aware of the needs of the community and maintain standards of our community buildings.

Some principles can be utilized from the Magnetawan Community Development Committee's guiding principles as these two Committees do overlap in some areas.

**9. New Business**

The Board brought to the DC's attention that they would like the shelf removed that used to have a fire extinguisher on it and the unit on the stage could be replaced with shelving on the back wall to clear some floor space on the stage. There is a need for more spoons in the kitchen. Maria Dunnett advised that she would be happy to go through dishes, utensils etc. to purge what we don't need. It was noted that an inventory of what is Municipality owned versus community groups would be good for Staff. The Board also requested that Staff look into the cost of a corded microphone in case the battery operated ones didn't work.

The Board had asked at a previous meeting that Steve Robinson (PMM) be at each regular meeting. The DC did speak to the CAO/Clerk and she did not believe it was necessary as the DC is required at the meeting to ensure the meeting is being run in-line with the Procedural By-law. Therefore, it is not necessary to have two members

of Staff there when the DC can advise other Staff of the Board's concerns if they do not need to go to Council first. The Board outlined that they would like to pass a resolution to formally request that the PMM be at the meetings.

*RESOLUTION 2020-07*

*Moved by Harvey Sohm; Seconded by Charlie Gray:*

*BE IT RESOLVED THAT the Magnetawan Community Centre Board requests that Steve Robinson, Parks and Maintenance Manager be present at all regularly scheduled meetings. (Carried)*

**10. Adjournment**

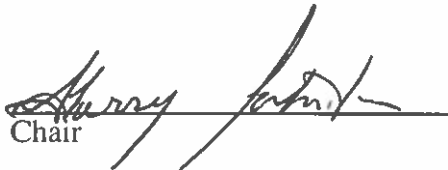
The next meeting of the Magnetawan Community Centre Board will be on Thursday April 23, 2020 at 9:00 AM.

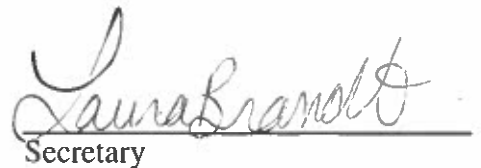
*RESOLUTION 2020-08*

*Moved by Mark Langford; Seconded by Garfield Robertson:*

*BE IT RESOLVED THAT the Magnetawan Community Centre Board adjourns this meeting at 9:55 am. (Carried)*

Approved by:

  
Chair

  
Secretary

