Municipality of
Magnetawan

AGENDA

Magnetawan Cemetery Board (MCB)

Wednesday October 21st, 2026

3:00 PM

Magnetawan - Community Centre

OPENING BUSINESS

1.1 Call to Order by the Chair
1.2 Adoption of the Agenda
1.3 Disclosure of Pecuniary Interest
1.4 Adoption of Previous Minutes August 5, 2026

MOTIONS AND DISCUSSION ITEMS

2.1 2027 Budget Recommendations
* Sandblasting of Cemetery Iron Entrance Gates
* Brushing of Spence Cemetery Addition
* Repair of Historical Headstones
* Spence Cemetery Expansion - plot layout preliminary work

INFORMATION ONLY (NOT FOR DISCUSSION PURPOSES)

3.1 Ministry of Public and Business Service Delivery and Procurement

ADJOURNMENT

4.1 Confirm the Proceedings of Committee and Adjourn

Municipality of
Magnetawan

Magnetawan Cemetery Board (MCB)

RESOLUTION No. 2026 - **October 21st, 2026**

Moved by: _____

Seconded by: _____

WHEREAS the Magnetawan Cemetery Board seeks to enhance the care, maintenance and overall presentation of the cemeteries within the Municipality of Magnetawan;

NOW THEREFORE BE IT RESOLVED the Magnetawan Cemetery Board respectfully requests the following items to be considered for inclusion in the 2027 budget;

- Sandblasting of Cemetery Iron Entrance Gates;
- Brushing of the Spence Cemetery Addition;
- Repair of Historical Headstones;
- Spence Cemetery Expansion – plot layout preliminary work;
- Chapman Memorial Sanctuary – Commemorative Tree Planting and Bench Program.

Carried_____ Defeated_____ Deferred_____ _____

Chair, Garfield Robinson

DRAFT

Good morning,
Took another look at the fence/gates. Usually I do a linear or per sq ft cost but given they are pretty small I can do flat rate. General blasting and painting is typically $1500/day and I would plan for 2 days. One for blasting, clean up and priming, second day for paint, two coats. Primer and paint would be additional at approx $80-100/gal and maybe 3-5gallons total. So quick breakdown
$3000 for blasting and painting
$300-500 materials
Obviously any additional fences etc would add to the estimate but this should give you an idea of the cost. Feel free to ask any question via email, call or text
Thanks
Ian Thain

Sand blasting
$3500 per gate


CHAPMAN CEMETERY RY

Erica Kellogg

From: David Woodall <dwo n>
Sent: September 4, 2026 12:49 PM
To: Erica Kellogg
Subject: Re: FW: Ahmic Cemetery monument

Erica

Attached is the response from our head office regarding the WAGER monument. Let me know if you would like us to proceed and what the answers are to the various questions below:

Neil and I had a look the picture of the Wager monument, a few notes

- We will have to get our truck to the monument to be able to take this apart
- The monument is in pretty rough shape. We will do our best not to damage it any further when taking it apart, but some pieces may break off
- Confirm if the Township wants just the top and the tablet laid down or if they also want the sub-base with WAGER engraved on it also taken off the base. It will be the same price either way.
- Confirm exactly where the Township would like the pieces laid down and set flush. I assume on the ground right in front of the base, but please confirm.

Price $400 + HST.

Scott

On Tue, Aug 25, 2026 at 12:45 PM Erica Kellogg <ekellogg@magnetawan.com> wrote:

> Dave,
>
> I have the attached monument in Ahmic Harbour Cemetery. What would it cost and what would the process be to lay the monument flush with the ground? This isn't something Parks Staff can do.
>
> Thanks,
>
> Erica

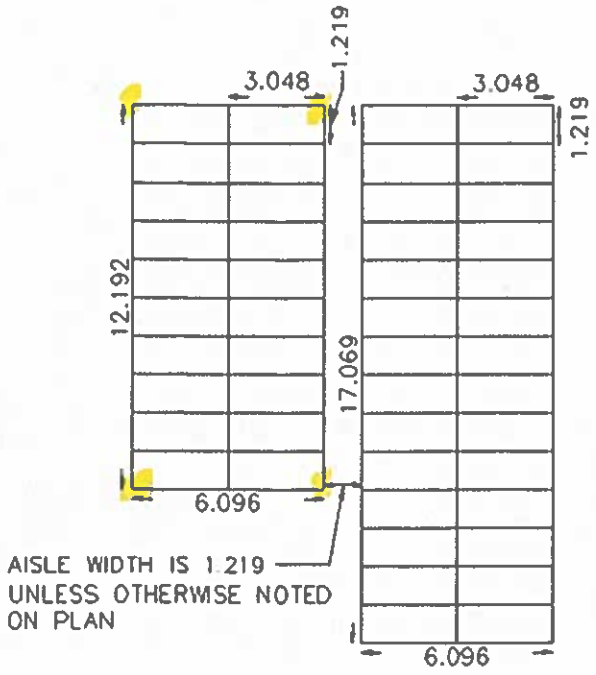

WAGER
WAGER

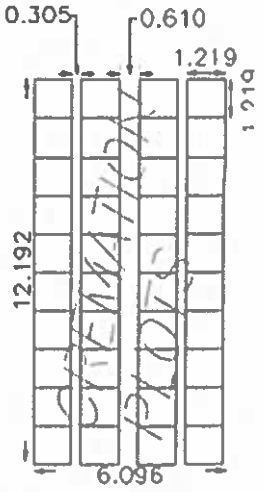
HI Erica:

I've taken a quick look at this and spit balling it, I'm figuring you'll get about 1740 burial plots in the field south of the creek. The configuration of plots is similar to what we've done before:
I'm assuming we'll put 4 iron bars in at the corner of every 20 plots. The cost to do the whole thing at once would be about $60,000 + HST.

TYPICAL PLOT DIMENSIONS:

SCALE = 1:300





Spence Cemetery
expansion

Municipality of
Magnetawan

Chapman Memorial Sanctuary
Commemorative Tree Planting and Bench Program

Purpose:

To provide residents of Magnetawan with a form of commemoration (planting a tree or installing a bench) to honour and have a sacred space to feel connected with loved ones that have passed on.

Program Guidelines:

The Commemorative Tree Planting Program costs participants $600 and includes the following:

- Choice of one tree species (please refer to the Commemorative Tree Species Guide for availability)
- One memorial rock with a personalized description may be placed at the foot of the tree (plaque wording and description must be approved by the Municipality. The plaque font and overall visual appearance is standard for continuity and visual appearance purposes)
- Tree and memorial rock installation
- General maintenance of the tree, plaque and surrounding areas (maintenance includes watering of the tree, tree pruning, grass cutting etc.)

If the plaque or planted tree is damaged or vandalized beyond repair or refurbishment, a one-time replacement will be provided at no additional cost. If the planted tree dies within the three-year warranty period, a tree replacement may be provided at no additional cost.

The Commemorative Bench Program costs participants $400 and includes the following:

- One wooden bench
- One plaque with a personalized description will be affixed to the bench (plaque wording and description must be approved by the Municipality. The plaque font and overall visual apperarance is standard for continuity and visual apperance purposes)
- Bench and plaque installation
- General mainteance of the bench, plaque and surrounding areas (mainteance includes grass cutting and general upkeep)

If the plaque or bench is damaged or vandalized beyond repair or refurbisment, a one-time replacement may be provided at no additional cost.

Requests to apply to the program will be accepted by the Municipality by application. Presently, one location is available for commemorative tree planting and installation of benches at the Chapman Memorial Sanctuary on Nipissing Road. We accept applications on a first come, first serve basis. Tree location is subject to availability. Tree species can vary by location and are subject to change. We will do our best to provide you with a location that best meets your needs and adheres to the visual identity of our open spaces.

Step-by-Step Application Process:

1. If you are participating in the Commemorative Tree Planting Program look through the Municipality of Magnetawan Commemorative Tree Species Guide and contact the Municipality for any additional questions or inquiries regarding this program at (705) 387-3947 or info@magnetawan.com
2. Complete the application form provided and upon completion, submit to the Municipality.
3. Applicants will receive a confirmation email from the Municipality upon receipt of their application and will receive a designated contact person for the program.
4. The Municipality will review the application and once details regarding tree location, species and plaque description have been approved and finalized, applicants will be notified of their approval.
5. Applicants will be given 30 days to confirm their spot in the program and pay in full within 30 days of receiving their invoice.
6. Tree planting takes place between spring and fall of each year.
7. The applicant will be notified of the date that their tree and plaque installation is to take place and when the installation is completed.

Bench (similar to picture)				
Bench Plaque (similar to picture)				
Trees (Subject to availability) Please refer to the Commermorative Tree Species Guide	Red Maple	White Spruce	Crab Apple	Red Oak
Memorial Stone (similar to picture)				

Municipality of Magnetawan

Commemorative Tree Planting Program Application Form

First Name: _____ **Last Name:** _____

Address: _____

Phone: _____ **Email:** _____

Purpose of Donation:

- In Memory Of: _____
- In Honour Of: _____
- Special Occasion: _____

Tree Species Preference: _____ **Tree Location Preference:** _____

Plant Season:

- Spring (application submitted prior to March 15th)
- Fall (application submitted prior to August 1st)

Plaque Description:

_____

_____

_____

_____

Any Special Instructions:

_____

_____

Thank you for participating in the Commemorative Tree Planting Program!

Ontario

Ministry of Public and Business Service Delivery and Procurement
ServiceOntario, Office of the Registrar General

Memo

To: Ontario Division Registrars

Date: August 25, 2026

Subject: Electronic Death Registration Expansion Update

The Office of the Registrar General (ORG) is pleased to provide an update on the continued expansion of Ontario's Electronic Death Registration (EDR) service.

Electronic Death Registration (EDR) is a secure, web-based service that supports the registration of deaths in Ontario and has the potential to streamline approximately 120,000 death registrations annually across the province.

Since March 2026, all 300 coroners and 692 funeral homes across Ontario can digitally process cremation certificates through EDR, representing a significant milestone in modernizing death registration services.

What is changing in August?

Effective August 31, 2026, the Medical Certificate of Death (MCOD) and Statement of Death (SOD) will be fully enabled within EDR, further advancing the transition from paper-based processes to a modern digital death registration experience for service providers, municipalities, and Ontarians.

What does this mean for you?

If you are currently onboarded to EDR:

You may begin to see an increase in EDR submissions from funeral homes in your area. As more medical facilities are onboarded, this number will continue to increase.

If you have not yet onboarded to EDR:

In situations where municipalities have not yet been onboarded, the funeral home will complete the Statement of Death in EDR and print the MCOD and SOD for manual handoff to Division Registrar

The Division Registrar will place brackets around the word *"electronically"* and initial the Statement of Death in the 'Information About the Burial Permit and Division Registrar' section,

and complete this section manually similar to current paper submissions' **Please see screenshot below.**

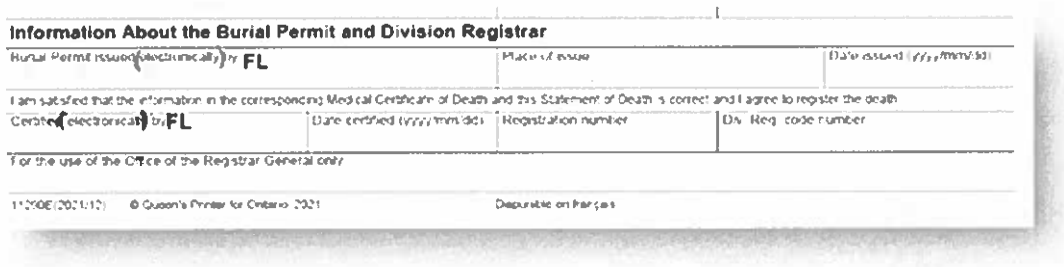


Figure 1: Information about Burial Permit and DR

For questions, please reach out to us at MLM-EDRConnect@ontario.ca. For general inquiries, please contact the Division Registrar Helpline at 1 807 343 7431.

Thank you for your support and collaboration.

Geeta Ohri for Sirad Mohamoud
Acting Director and Deputy Registrar General
Office of the Registrar General