

Request for Proposal

2024-05 Consultant – Roads Needs Study 2024

Addendum #1

1. In Section 1.02. The digital submission is to be in “one PSF document”. Is this to say one “PDF” document? Please confirm. **Confirmed - PDF**
2. The RFP provides closing and opening dates as well as project completion dates but no anticipated award date. Can you please confirm when the consultant should expect to receive confirmation of award? **Sept 25th Council awards so it is anticipated Sept 26th/24**
3. Section 1.16 a, b, & c, discuss the need for a bid deposit or bid bond. This is not typical for RFP’s for consulting engineering assignments. Please confirm if this will be required. **Confirmed - not required**
4. Section 2.01
 - a. first bullet requires traffic volumes. Does Magnetawan require traffic counts to be completed? If so, can Magnetawan confirm the number of counts or an allowance to be used for this purpose to ensure all submissions provide the same level of service? **We require the AADTS to which from our 2020 Road Needs Study under Traffic Volumes & Operations provided an Existing Volumes and a Future Volumes , the formula used to calculate these will suffice.**
 - b. The 6th bullet indicates a road sign inventory and condition rating are required. Is this to include reflectivity testing or a subjective review of the sign condition? **Subjective review of condition.**
5. Section 2.02 indicates a penalty of \$500/day may be applied yet the wording refers to a material supply contract. Please clarify. **Not required.**
6. Section 2.03 requires Public Liability and Property Damage Insurance – Engineering firms generally carry professional liability and general commercial liability insurance. This clause also refers to a Form M-100 which is not known to us but is referenced throughout the document. Please clarify insurance requirements and Form M-100. **Professional and general liability insurance is adequate**

7. Section 2.04 refers to a single payment upon issuance of a Certificate of Substantial Completion. This relates to a construction Contract. We invoice monthly. Please confirm if this is acceptable. **Confirmed - this is acceptable**
8. Section 2.05 relates to a deficiency holdback for 2 years. Again this generally applies to a construction Contract. We will not accept retention of a deficiency holdback on our report. The Owner will be provided an opportunity to review and comment prior for final submission. Please confirm this is acceptable. **Confirmed - this is acceptable.**
9. Section 2.07 again refers to a penalty of \$500/day delay in finishing the work which is a construction contract type clause. Please confirm if this will apply. **Confirmed – will not apply**
10. Section 3.01 the last row in the table “All necessary funds” Please confirm a bid deposit is not required? **Confirmed – not required.**
11. Section 4.02 There are many references to Form M-100 and the inclusion of a bid deposit. Please clarify requirements. **Consider this language to be removed.**
12. RFP Section 1.16 Additional Requirements (pg 6). Please confirm if a bid bond or bid deposit is required for this consulting services proposal? **Confirmed – bid bond and bid deposit not required.**
13. RFP Section 2.01 Scope of Work (Pg7) Can the Municipality provide the length of gravel roads within the intended study area of this RFP? **Gravel 180.8km , Surface Treated 50.4km , Asphalt 2.0km**
14. Does the Municipality have existing traffic count data or does the Municipality intend for traffic counts to be performed as part of this study, and if so, how many traffic count locations are required in order to provide a fee for this service? **The Municipality has Traffic Counts (AADT) based on previous studies and formulas, in regards to count locations there are none at this time. However a Traffic Count may be requested during the interim of the study so one location should suffice.**