



Magnetawan Cemetery Board (MCB)

Meeting Minutes

September 26, 2023

The meeting of the MCB was held on Tuesday, September 26, 2023, 2:00pm at the Chapman Cemetery with the following present:

Doris Langford (Vice Chair)
Bill Bishop
MaryJane Campbell
Brad Lewis
Keith Miller
Wayne Smith
Erica Kellogg (Secretary)

Regrets

Garfield Robertson (Chair)
Jack Crossman

Guests

Hilary Wisenden Sandhill Nursery
Mayor Dunnett
Steve Robinson (Parks & Maintenance Manager)

OPENING BUSINESS

1.1 Call to Order Meeting was called to order by the Vice Chair at 2:00 pm.

1.2 Adoption of the Agenda

RESOLUTION 2023-11 Campbell - Lewis

BE IT RESOLVED THAT the Magnetawan Cemetery Board adopts the agenda as presented.

Carried.

1.4 Adoption of Previous Minutes

RESOLUTION 2023-12 Smith - Bishop

BE IT RESOLVED THAT the Magnetawan Cemetery Board approves and accepts the Cemetery Board Minutes from August 9th, 2023, as presented.

Carried.

DISCUSSION ITEMS

2.1 Cemetery Write Ups for Municipal Website – Member Langford follow up

The Secretary asked Member Langford for an update on the write up for the Spence Cemetery. Member Langford will continue to work with Member Smith to compose a write up for the website regarding Spence Cemetery.

2.2 Spence Cemetery – BAO follow up

The Secretary informed the Committee the application to increase the capacity of the Spence Cemetery has been received from the BAO and will be reviewed by Staff at a future time.

2.3 Chapman Cemetery - Memorial Sanctuary and Columbarium – Landscaping, columbarium location

The Cemetery Board conducted a walkthrough of Chapman Cemetery while specifically viewing the Memorial Sanctuary area. The Board was accompanied by Mayor Dunnett and Hilary Wisenden from Sandhill Nursery. Discussion ensued regarding the location of the columbarium and possible landscaping concepts. A resolution was passed later in the meeting.

RESOLUTION 2023-13 Campbell - Lewis

BE IT RESOLVED THAT the Magnetawan Cemetery Board thanks Hilary Sandhill Nursery for participating in the Memorial Sanctuary walk about, and requests a concept drawing for the Memorial Sanctuary to include beautification designs for the exiting Sanctuary.

Carried.

ADJOURNMENT

5.1 Adjournment

RESOLUTION 2023-14 Lewis - Miller

BE IT RESOLVED THAT the Magnetawan Cemetery Board adjourns this meeting at 2:47 pm to meet again at the call of the Chair.

Carried.

Approved by:


Chair, Doris Langford


Secretary, Erica Kellogg