



**Magnetawan Cemetery Board (MCB)
Meeting Minutes
November 25, 2021**

The meeting of the MCB was held on Thursday November 25, 2021, 4:30 pm with the following present:

Garfield Robertson (Chair)
Jack Crossman (Vice Chair)
Doris Langford
Keith Miller
Councillor Wayne Smith
Erica Kellogg (Secretary)

OPENING BUSINESS

1.1 Call to Order

Meeting was called to order by the Chair at 4:30 pm.

1.3 Disclosure of Pecuniary Interest

None declared

1.4 Adoption of previous minutes

RESOLUTION 2021-007 Miller-Langford

BE IT RESOLVED THAT the Magnetawan Cemetery Board approves and accepts the Cemetery Board Minutes from October 21st, 2021 as presented.

Carried.

DISCUSSION ITEMS

2.1 Report from Secretary Erica Kellogg, Active versus Inactive Cemeteries

Direction was given to the Secretary to investigate any outstanding interment rights and report back during the next regular meeting.

2.2 Report from Secretary Erica Kellogg, Fees and Charges – Cemetery Operations

RESOLUTION 2021-008 Smith-Langford

BE IT RESOLVED THAT *the Cemetery Board receives and approves the report Fees and Charges Cemetery Operations, as presented and recommends the Municipality of Magnetawan increase fees and charges included in the table below, related to Cemetery administration as of January 1st, 2022.*

Cemetery +HST	Fee
Lot	\$250.00
Lot Care & Maintenance	\$290.00
Cremation Lot	\$175.00
Cremation Lot Care & Maintenance	\$175.00
Niche Lot	\$600.00
Niche Lot Care & Maintenance	\$165.00
Interments + HST + Staking Fee	Fee
Staking Fee	\$50.00
Vault	\$500.00
Adult	\$500.00
Children, ten (10) years and under	\$300.00
Cremated Remains	\$150.00
Niche per urn/opening	\$250.00
Monument Care & Maintenance +HST + Staking Fee	Fee
Staking Fee	\$50.00
Flat Marker (less than 172 sq. inches)	\$50.00
Flat Marker (over 172 sq. inches)	\$100.00
Pillow Marker	\$200.00
Upright Monument (up to 4 feet high and 4 feet wide)	\$200.00
Upright Monument (over 4 feet high and 4 feet wide)	\$400.00
Disinterment	\$600.00
Lot Transfer Fee	\$50.00

Carried.

2.3 Orange Valley Cemetery - Pletzer

RESOLUTION 2021-090 Crossman-Smith

WHEREAS *the Magnetawan Cemetery Board received a request from Mr. Dan Pletzer dated August 20, 2021, requesting interments of 16 cremated remains within the Orange Valley Cemetery;*

NOW THEREFORE BE IT RESOLVED THAT, *the Magnetawan Cemetery Board denies the request due to lack of maps/ownership of plots etc.*

Carried.

2.5 Update on: Bell Plot

Secretary Erica Kellogg informed members the concerns regarding possible bedrock within the Bell plot has been examined and there are no concerns regarding future full interments.

ITEMS FOR INFORMATION ONLY

- 3.1 Report from Deputy Clerk Laura Brandt, Cost Analysis Municipal Cemeteries
- 3.2 Magnetawan Council Motion regarding Cemetery Board Honorarium
- 3.3 Information from BAO – Compliance, Management, Abandonments & Approvals of Cemeteries & Crematoriums
- 3.4 Magnetawan Council Motion Spence Cemetery; Land Purchase

ITEMS FOR FUTURE MEETING

ADJOURNMENT

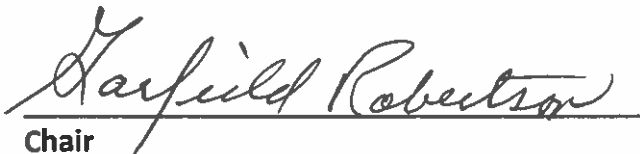
4.1 Adjournment

RESOLUTION 2021-010 Langford-Smith

BE IT RESOLVED THAT the Magnetawan Cemetery Board adjourns this meeting at 5:40 pm to meet again on March 10, 2022, at 4:30 pm or at the call of the Chair.

Carried.

Approved by:


Chair


Secretary