

Ontario  
Provincial  
Police

Police  
provinciale  
de l'Ontario



**Municipal Policing Bureau**  
**Bureau des services policiers des municipalités**

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File Reference:

612-20

September 29, 2022

Dear Mayor/Reeve/CAO/Treasurer,

Please find attached the OPP municipal policing 2023 Annual Billing Statement package.

This year's billing package includes a statement for the 2021 year-end reconciliation. The final cost adjustment calculated as a result of the 2021 annual reconciliation has been included as an adjustment to the amount being billed to the municipality during the 2023 calendar year.

The current OPPA uniform and civilian collective agreements expire on December 31, 2022. The estimated salary rates incorporated in the 2023 municipal policing annual statements are set to reduce the risk of municipalities potentially incurring larger reconciliation adjustments. A 1% general salary rate increase has been estimated.

The final reconciliation of the 2023 annual costs will be included in the 2025 Annual Billing Statement.

For more detailed information on the 2023 Annual Billing Statement package please refer to the resource material available on [opp.ca/billingmodel](http://opp.ca/billingmodel). Further, the Municipal Policing Bureau will be hosting a webinar information session in November. An email invitation will be forwarded to the municipality advising of the session date.

If you have questions about the Annual Billing Statement, please email [OPP.MPB.Financial.Services.Unit@OPP.ca](mailto:OPP.MPB.Financial.Services.Unit@OPP.ca).

Yours truly,



Phil Whitton  
Superintendent  
Commander, Municipal Policing Bureau

## OPP 2023 Annual Billing Statement

### Magnetawan M

Estimated costs for the period January 1 to December 31, 2023

Please refer to [www.opp.ca](http://www.opp.ca) for 2023 Municipal Policing Billing General Information summary for further details.

			<u>Cost per Property \$</u>	<u>Total Cost \$</u>
<b>Base Service</b>	<b>Property Counts</b>			
	Household	2,090		
	Commercial and Industrial	74		
	<b>Total Properties</b>	<u>2,164</u>	165.66	358,493
<b>Calls for Service</b>	(see summaries)			
	Total all municipalities	178,576,909		
	Municipal portion	0.0430%	35.48	76,787
<b>Overtime</b>	(see notes)		6.72	14,531
<b>Prisoner Transportation</b>	(per property cost)		1.17	2,532
<b>Accommodation/Cleaning Services</b>	(per property cost)		4.87	10,539
<b>Total 2023 Estimated Cost</b>			<u>213.90</u>	<u>462,882</u>
<b>2021 Year-End Adjustment</b>	(see summary)			5,638
<b>Grand Total Billing for 2023</b>				<u>468,519</u>
<b>2023 Monthly Billing Amount</b>				<b>39,043</b>

## OPP 2023 Annual Billing Statement

### Magnetawan M

Estimated costs for the period January 1 to December 31, 2023

#### Notes to Annual Billing Statement

- 1) **Municipal Base Services and Calls for Service Costs** - The costs allocated to municipalities are determined based on the costs assigned to detachment staff performing municipal policing activities across the province. A statistical analysis of activity in detachments is used to determine the municipal policing workload allocation of all detachment-based staff as well as the allocation of the municipal workload between base services and calls for service activity. For 2023 billing purposes the allocation of the municipal workload in detachments has been calculated to be 50.5 % Base Services and 49.5 % Calls for Service. The total 2023 Base Services and Calls for Service cost calculation is detailed on the Base Services and Calls for Service Cost Summary included in the municipal billing package.
- 2) **Base Services** - The cost to each municipality is determined by the number of properties in the municipality and the standard province-wide average cost per property of \$165.66 estimated for 2023. The number of municipal properties is determined based on MPAC data. The calculation of the standard province-wide base cost per property is detailed on Base Services and Calls for Service Cost Summary included in the municipal billing package.
- 3) **Calls for Service** - The municipality's Calls for Service cost is a proportionate share of the total cost of municipal calls for service costs calculated for the province. A municipality's proportionate share of the costs is based on weighted time standards applied to the historical billable calls for service. The municipality's total weighted time is calculated as a percentage of the total of all municipalities.
- 4) **Overtime** - Municipalities are billed for overtime resulting from occurrences in their geographic area and a portion of overtime that is not linked specifically to a municipality, such as training. Municipalities are not charged for overtime identified as a provincial responsibility. The overtime activity for the calendar years 2018, 2019, 2020 and 2021 has been analyzed and averaged to estimate the 2023 costs. The costs incorporate the estimated 2023 salary rates and a discount to reflect overtime paid as time in lieu. The overtime costs incurred in servicing detachments for shift shortages have been allocated on a per property basis based on straight time. Please be advised that these costs will be reconciled to actual 2023 hours and salary rates and included in the 2025 Annual Billing Statement.
- 5) **Court Security and Prisoner Transportation (CSPT)** - Municipalities with court security responsibilities in local courthouses are billed court security costs based on the cost of the staff required to provide designated court security activities. Prisoner transportation costs are charged to all municipalities based on the standard province-wide per property cost. The 2023 costs have been estimated based on the 2021 activity levels. These costs will be reconciled to the actual cost of service required in 2023.  
  
There was no information available about the status of 2023 Court Security Prisoner Transportation Grant Program at the time of the Annual Billing Statement preparation.
- 6) **Year-end Adjustment** - The 2021 adjustment accounts for the difference between the amount billed based on the estimated cost in the Annual Billing Statement and the reconciled cost in the Year-end Summary. The most significant year-end adjustments are resulting from the cost of actual versus estimated municipal requirements for overtime, contract enhancements and court security.

**OPP 2023 Estimated Base Services and Calls for Service Cost Summary**

Estimated Costs for the period January 1, 2023 to December 31, 2023

Salaries and Benefits	Positions		Base \$/FTE	Total Base Services and Calls for Service	Base Services	Calls for Service
	FTE	%		\$	\$	\$
<b>Uniform Members</b>	<b>Note 1</b>					
Inspector .....	25.64	100.0	168,322	4,315,781	4,315,781	-
Staff Sergeant-Detachment Commander.....	9.73	100.0	150,818	1,467,464	1,467,464	-
Staff Sergeant .....	35.10	100.0	140,922	4,946,367	4,946,367	-
Sergeant .....	220.08	50.5	126,129	27,758,391	14,029,289	13,729,102
Constable.....	1,623.19	50.5	107,709	174,832,740	88,363,674	86,469,066
Part-Time Constable .....	11.74	50.5	86,136	1,011,235	510,785	500,449
<b>Total Uniform Salaries</b>	<b>1,925.48</b>			<b>214,331,978</b>	<b>113,633,360</b>	<b>100,698,618</b>
Statutory Holiday Payout .....			4,764	9,116,603	4,773,719	4,342,884
Shift Premiums .....			1,111	2,061,210	1,041,767	1,019,444
Uniform Benefits - Inspector.....			28.23%	1,218,345	1,218,345	-
Uniform Benefits - Full-Time Salaries.....			31.57%	65,982,867	34,350,305	31,632,562
Uniform Benefits - Part-Time Salaries.....			15.55%	157,247	79,427	77,820
<b>Total Uniform Salaries &amp; Benefits</b>				<b>292,868,250</b>	<b>155,096,922</b>	<b>137,771,327</b>
<b>Detachment Civilian Members</b>	<b>Note 1</b>					
Detachment Administrative Clerk .....	171.79	50.5	67,806	11,648,405	5,887,601	5,760,804
Detachment Operations Clerk .....	1.86	50.5	64,114	119,253	60,268	58,985
Detachment Clerk - Typist .....	0.32	50.5	58,491	18,717	9,359	9,359
Court Officer - Administration.....	22.43	50.5	69,141	1,550,836	784,060	766,775
Crimestoppers Co-ordinator .....	0.80	50.5	64,554	51,643	25,822	25,822
<b>Total Detachment Civilian Salaries</b>	<b>197.20</b>			<b>13,388,854</b>	<b>6,767,109</b>	<b>6,621,744</b>
Civilian Benefits - Full-Time Salaries .....			32.15%	4,304,516	2,175,626	2,128,891
<b>Total Detachment Civilian Salaries &amp; Benefits</b>				<b>17,693,370</b>	<b>8,942,735</b>	<b>8,750,635</b>
<b>Support Costs - Salaries and Benefits</b>	<b>Note 2</b>					
Communication Operators .....			6,698	12,896,865	6,751,718	6,145,147
Prisoner Guards .....			2,074	3,993,446	2,090,633	1,902,812
Operational Support .....			5,604	10,790,390	5,648,944	5,141,446
RHQ Municipal Support .....			2,713	5,223,827	2,734,758	2,489,069
Telephone Support .....			131	252,238	132,051	120,187
Office Automation Support .....			680	1,309,326	685,454	623,873
Mobile and Portable Radio Support .....			250	484,305	253,488	230,818
<b>Total Support Staff Salaries and Benefits Costs</b>				<b>34,950,397</b>	<b>18,297,046</b>	<b>16,653,352</b>
<b>Total Salaries &amp; Benefits</b>				<b>345,512,017</b>	<b>182,336,703</b>	<b>163,175,314</b>
<b>Other Direct Operating Expenses</b>	<b>Note 2</b>					
Communication Centre .....			147	283,046	148,179	134,867
Operational Support .....			991	1,908,151	998,948	909,203
RHQ Municipal Support .....			122	234,909	122,978	111,930
Telephone .....			1,496	2,880,518	1,507,998	1,372,520
Mobile Radio Equipment Repairs & Maintenance			56	108,484	56,781	51,703
Office Automation - Uniform .....			2,282	4,393,945	2,300,302	2,093,644
Office Automation - Civilian .....			1,490	293,828	148,508	145,320
Vehicle Usage .....			8,999	17,327,395	9,071,172	8,256,223
Detachment Supplies & Equipment .....			406	781,745	409,256	372,489
Uniform & Equipment .....			2,105	4,077,848	2,134,365	1,943,483
Uniform & Equipment - Court Officer .....			921	20,658	10,444	10,214
<b>Total Other Direct Operating Expenses</b>				<b>32,310,526</b>	<b>16,908,931</b>	<b>15,401,595</b>
<b>Total 2023 Municipal Base Services and Calls for Service Cost</b>				<b>\$ 377,822,543</b>	<b>\$ 199,245,634</b>	<b>\$ 178,576,909</b>
<b>Total OPP-Policed Municipal Properties</b>					<b>1,202,724</b>	
<b>Base Services Cost per Property</b>					<b>\$ 165.66</b>	

## **OPP 2023 Estimated Base Services and Calls for Service Cost Summary**

**Estimated Costs for the period January 1, 2023 to December 31, 2023**

### **Notes:**

Total Base Services and Calls for Service Costs are based on the cost of salary, benefit, support and other direct operating expenses for staff providing policing services to municipalities. Staff is measured in full-time equivalent (FTE) units and the costs per FTE are described in the notes below.

- 1) Full-time equivalents (FTEs) are based on average municipal detachment staffing levels for the years 2018 through 2021. Contract enhancements, court security, prisoner transportation and cleaning staff are excluded.

The equivalent of 88.91 FTEs with a cost of \$15,713,060 has been excluded from municipal costs to reflect the average municipal detachment FTEs required for provincially-mandated responsibilities eligible for Provincial Service Usage credit.

Salary rates are based on weighted average rates for municipal detachment staff by rank, level and classification. The 2023 salaries were estimated based on the 2022 rates set in the 2019 to 2022 OPPA Uniform and Civilian Collective Agreements with an estimated overall general salary rate increase of 1.0% for 2023 applied. The benefit rates are based on the most recent rates set by the Treasury Board Secretariat, (2022-23). Statutory Holiday Payouts, Shift Premiums, and Benefit costs are subject to reconciliation.

FTEs have been apportioned between Base Services and Calls for Service costs based on the current ratio, 50.5% Base Services : 49.5% Calls for Service.

- 2) Support Staff Costs and Other Direct Operating Expenses for uniform FTEs are calculated on a per FTE basis as per rates set in the 2022 Municipal Policing Cost-Recovery Formula.

**OPP 2023 Calls for Service Billing Summary**

**Magnetawan M**

Estimated costs for the period January 1 to December 31, 2023

Calls for Service Billing Workgroups	Calls for Service Count					2023 Average Time Standard	Total Weighted Time	% of Total Provincial Weighted Time	2023 Estimated Calls for Service Cost
	2018	2019	2020	2021	Four Year Average				
					A	B	C = A * B		
Note 1					Note 2		Note 3	Note 4	
Drug Possession	0	0	0	0	0	7.1	0	0.0000%	0
Drugs	0	0	0	0	0	68.0	0	0.0000%	0
Operational	93	59	86	70	77	3.8	293	0.0163%	29,185
Operational 2	69	114	41	32	64	1.4	90	0.0050%	8,937
Other Criminal Code Violations	3	4	7	4	5	7.5	34	0.0019%	3,366
Property Crime Violations	15	30	22	22	22	6.4	142	0.0080%	14,203
Statutes & Acts	9	6	22	17	14	3.4	46	0.0026%	4,578
Traffic	21	15	14	18	17	3.7	63	0.0035%	6,274
Violent Criminal Code	10	6	2	8	7	15.8	103	0.0057%	10,244
<b>Total</b>	<b>220</b>	<b>234</b>	<b>194</b>	<b>171</b>	<b>205</b>		<b>770</b>	<b>0.0430%</b>	<b>\$76,787</b>
<b>Provincial Totals</b>	Note 5	<b>401,534</b>	<b>441,088</b>	<b>364,415</b>	<b>373,300</b>	<b>395,084</b>	<b>1,790,383</b>	<b>100.0%</b>	<b>\$178,576,909</b>

**Notes to Calls for Service Billing Summary**

- 1) Other criminal code violations related to occurrences considered largely administrative in nature, regarding attendance to a courthouse, have been removed from our list of billable occurrences, effective the 2023 billing year.
- 2) Displayed without decimal places, exact numbers used in calculations
- 3) Displayed to four decimal places, nine decimal places used in calculations
- 4) Total costs rounded to zero decimals
- 5) Provincial Totals exclude data for dissolutions and post-2019 municipal police force amalgamations

**OPP 2023 Calls for Service Details**  
**Magnetawan M**  
**For the calendar years 2018 to 2021**

Calls for Service Billing Workgroups	Calls for Service Count				Four Year Average
	2018	2019	2020	2021	
<b>Grand Total</b>	<b>220</b>	<b>234</b>	<b>194</b>	<b>171</b>	<b>204.75</b>
Operational	93	59	86	70	77.00
Alarm - Others	1	0	1	0	0.50
Animal - Bear Complaint	1	3	3	0	1.75
Animal - Bite	0	0	0	1	0.25
Animal - Dog Owners Liability Act	0	0	1	1	0.50
Animal - Injured	3	4	0	1	2.00
Animal - Master Code	0	0	0	1	0.25
Animal - Other	4	3	0	1	2.00
Animal - Stray	0	2	2	5	2.25
Assist Fire Department	0	1	2	2	1.25
Assist Public	13	12	7	6	9.50
Domestic Disturbance	10	4	7	16	9.25
Family Dispute	14	3	6	6	7.25
Fire - Building	0	1	0	0	0.25
Fire - Other	0	0	1	0	0.25
Firearms (Discharge) By-Law	1	1	0	0	0.50
Fireworks By-Law	1	0	0	0	0.25
Found - Household Property	0	1	0	1	0.50
Found - Personal Accessories	1	0	0	0	0.25
Found Property - Master Code	1	0	4	0	1.25
Insecure Condition - Building	3	0	0	0	0.75
Insecure Condition - Others	0	1	0	1	0.50
Lost - License Plate	0	1	0	0	0.25
Lost - Others	0	0	0	1	0.25
Lost - Personal Accessories	0	1	0	0	0.25
Lost Property - Master Code	0	0	1	1	0.50
Missing Person - Master Code	0	0	1	0	0.25
Missing Person 12 & older	1	0	1	0	0.50
Missing Person Located 12 & older	2	0	1	0	0.75
Missing Person under 12	1	0	0	1	0.50
Neighbour Dispute	8	4	11	7	7.50
Noise By-Law	2	0	1	0	0.75
Noise Complaint - Animal	0	1	0	0	0.25
Noise Complaint - Master Code	0	0	10	4	3.50
Noise Complaint - Others	1	0	2	1	1.00
Noise Complaint - Residence	4	2	1	0	1.75
Phone - Master Code	0	1	0	0	0.25
Phone - Nuisance - No Charges Laid	1	1	1	0	0.75
Phone - Other - No Charges Laid	1	0	0	0	0.25
Sudden Death - Accidental	1	0	0	0	0.25
Sudden Death - Natural Causes	3	5	5	2	3.75
Sudden Death - Others	2	0	0	0	0.50
Suspicious Person	5	2	5	2	3.50
Suspicious vehicle	5	2	7	2	4.00

**OPP 2023 Calls for Service Details**  
**Magnetawan M**  
**For the calendar years 2018 to 2021**

Calls for Service Billing Workgroups	Calls for Service Count				Four Year Average
	2018	2019	2020	2021	
Trouble with Youth	2	0	0	2	1.00
Unwanted Persons	1	3	5	4	3.25
Vehicle Recovered - Automobile	0	0	0	1	0.25
<b>Operational 2</b>	<b>69</b>	<b>114</b>	<b>41</b>	<b>32</b>	<b>64.00</b>
911 call - Dropped Cell	6	33	7	3	12.25
911 call / 911 hang up	42	54	15	6	29.25
911 hang up - Pocket Dial	5	15	0	0	5.00
False Alarm - Accidental Trip	4	0	0	0	1.00
False Alarm - Cancelled	3	2	1	0	1.50
False Alarm - Malfunction	3	1	0	0	1.00
False Alarm - Others	0	1	12	12	6.25
False Holdup Alarm - Accidental Trip	0	0	0	1	0.25
Keep the Peace	6	8	6	10	7.50
<b>Other Criminal Code Violations</b>	<b>3</b>	<b>4</b>	<b>7</b>	<b>4</b>	<b>4.50</b>
Bail Violations - Fail To Comply	1	2	1	2	1.50
Breach of Probation	0	1	0	0	0.25
Child Pornography - Making or distributing	0	0	0	1	0.25
Disturb the Peace	0	1	1	0	0.50
Obstruct Public Peace Officer	1	0	1	0	0.50
Offensive Weapons - Other Offensive Weapons	0	0	1	0	0.25
Offensive Weapons - Possession of Weapons	0	0	0	1	0.25
Offensive Weapons - Restricted	0	0	1	0	0.25
Public Morals	1	0	0	0	0.25
Trespass at Night	0	0	1	0	0.25
All Other Criminal Code (includes Part XII.1 CC)	0	0	1	0	0.25
<b>Property Crime Violations</b>	<b>15</b>	<b>30</b>	<b>22</b>	<b>22</b>	<b>22.25</b>
Break & Enter	2	10	6	4	5.50
Break & Enter - Firearms	1	0	0	0	0.25
Fraud - False Pretence Under \$5,000	0	0	0	1	0.25
Fraud - Money/property/security Over \$5,000	0	0	0	1	0.25
Fraud - Money/property/security Under \$5,000	1	5	1	1	2.00
Fraud - Other	0	2	2	2	1.50
Interfere with lawful use, enjoyment of property	1	0	0	0	0.25
Mischief - Master Code	2	6	8	3	4.75
Possession of Stolen Goods over \$5,000	0	0	0	1	0.25
Property Damage	1	1	0	1	0.75
Theft from Motor Vehicles Under \$5,000	2	0	0	0	0.50
Theft of - All Terrain Vehicles	1	1	0	1	0.75
Theft of - Automobile	1	1	0	1	0.75
Theft of - Snow Vehicles	0	1	1	0	0.50
Theft of Motor Vehicle	1	1	0	1	0.75
Theft Over \$5,000 - Other Theft	0	0	0	1	0.25
Theft Under \$5,000 - Farm Equipment	0	0	0	1	0.25
Theft Under \$5,000 - Other Theft	2	2	4	3	2.75
<b>Statutes &amp; Acts</b>	<b>9</b>	<b>6</b>	<b>22</b>	<b>17</b>	<b>13.50</b>



**OPP 2023 Calls for Service Details**  
**Magnetawan M**  
**For the calendar years 2018 to 2021**

Calls for Service Billing Workgroups	Calls for Service Count				Four Year Average
	2018	2019	2020	2021	
Landlord / Tenant	1	2	6	4	3.25
Mental Health Act	0	0	1	2	0.75
Mental Health Act - Attempt Suicide	2	0	0	1	0.75
Mental Health Act - Placed on Form	0	1	1	2	1.00
Mental Health Act - Threat of Suicide	3	1	5	3	3.00
Mental Health Act - Voluntary Transport	0	0	1	0	0.25
Trespass To Property Act	3	2	8	5	4.50
Traffic	21	15	14	18	17.00
MVC - Personal Injury (Motor Vehicle Collision)	2	3	4	2	2.75
MVC - Prop. Dam. Failed to Remain (Motor Vehicle Collision)	0	1	0	1	0.50
MVC - Prop. Dam. Non Reportable (Motor Vehicle Collision)	5	3	1	2	2.75
MVC - Prop. Dam. Reportable (Motor Vehicle Collision)	14	8	9	13	11.00
Violent Criminal Code	10	6	2	8	6.50
Assault - Level 1	4	3	0	1	2.00
Assault Peace Officer	1	0	0	0	0.25
Assault With Weapon or Causing Bodily Harm - Level 2	0	0	1	1	0.50
Criminal Harassment	2	0	1	0	0.75
Indecent / Harassing Communications	0	0	0	1	0.25
Robbery - With Threat of Violence	0	0	0	1	0.25
Sexual Assault	1	0	0	0	0.25
Sexual Assault With a Weapon	0	1	0	0	0.25
Sexual Interference	0	1	0	0	0.25
Utter Threats - Master Code	0	0	0	1	0.25
Utter Threats to Person	2	1	0	3	1.50

**OPP 2021 Reconciled Year-End Summary**  
**Magnetawan M**  
**Reconciled cost for the period January 1 to December 31, 2021**

			<b>Cost per Property \$</b>	<b>Total Cost \$</b>
<b>Base Service</b>	<b>Property Counts</b>			
	Household	2,071		
	Commercial and Industrial	74		
	<b>Total Properties</b>	<u>2,145</u>	179.62	385,282
<b>Calls for Service</b>				
	Total all municipalities	170,324,197		
	Municipal portion	0.0445%	35.32	75,759
<b>Overtime</b>			7.18	15,398
<b>Prisoner Transportation</b>	(per property cost)		1.18	2,531
<b>Accommodation/Cleaning Services</b>	(per property cost)		4.75	10,189
<b>Total 2021 Reconciled Costs</b>			<u>228.05</u>	<u>489,159</u>
<b>2021 Billed Amount</b>				<u>483,521</u>
<b>2021 Year-End-Adjustment</b>				<u>5,638</u>

**Note**

The Year-End Adjustment above is included as an adjustment on the 2023 Billing Statement. This amount is incorporated into the monthly invoice amount for 2023.