



## *Almaguin Highlands O.P.P. Detachment Board*

### **Regular Meeting of the Board**

**Thursday May 8<sup>th</sup>, 2025**

**5 p.m.**

**Township of Perry Municipal Office & Electronic Video**

(1695 Emsdale Road, Emsdale, ON)

Any and all Minutes are to be considered Draft until approved by the OPP Board at a Regular Meeting.

#### **In Attendance:**

#### **Council Chambers:**

Councillor Joe Lumley, Township of Perry  
 Councillor Dan Robertson, Township of Ryerson  
 Councillor Kevin Noaik, Township of Strong  
 Krista Miller, Community Representative  
 Robert Sutherland, Community Representative  
 S/SGT Doug Vincer, Almaguin Highlands OPP Detachment Commander  
 Beth Morton, Clerk-Administrator, Township of Perry  
 Erica Cole, Deputy Clerk, Township of Perry

#### **Electronic Attendance:**

Councillor Neil Scarlett, Township of Machar

#### **Members of the Public:**

None

The Deputy Clerk called the meeting to order at 5:01 p.m.

#### **Declaration of Pecuniary Interest**

Nil

#### **Item 5.1. Board Member Affirmations (O.Reg 416/23)**

Deputy Clerk Erica Cole swore in the four Council Representatives, Joe Lumley, Dan Robertson, Kevin Noaik, and Neil Scarlett\*. Following, the Deputy Clerk swore in the two Community Representatives Robert Sutherland and Krista Miller.

\*As Councillor Scarlett attended virtually, he was instructed to attend his Municipal Office, Township of Machar, as soon as possible following the meeting to complete his Affirmation in person, have it commissioned, and provide it the Acting Secretary before the next regular scheduled Board meeting.

**Resolution No. 2025-01**

**Moved by: Joe Lumley**

**Seconded by: Dan Robertson**

***Be it resolved that*** the Almaguin Highlands OPP Detachment Board hereby appoints Robert Sutherland as the Chair for 2025/2026.

**Carried**

**Resolution No. 2025-02**

**Moved by: Joe Lumley**

**Seconded by: Dan Robertson**

***Be it resolved that*** the Almaguin Highlands OPP Detachment Board hereby appoints Krista Miller as the Vice-Chair for 2025/2026.

**Carried**

**Resolution No. 2025-03**

**Moved by: Kevin Noaik**

**Seconded by: Neil Scarlett**

***Be it resolved that*** the Almaguin Highlands OPP Detachment Board hereby appoints Erica Cole, Deputy Clerk and Beth Morton, Clerk-Administrator, as designate, from the lead municipality of Perry Township as the Acting Board Secretary until a time when the Board formally appoints a Secretary-Treasurer under contract.

**Carried**

**Resolution No. 2025-04**

**Moved by: Kevin Noaik**

**Seconded by: Krista Miller**

***Be it resolved that*** the Almaguin Highlands OPP Detachment Board hereby sets the Board Meeting Schedule as follows: Second Wednesday, at 5 p.m., monthly in June, September, October, and November 2025.

**Carried**

**Resolution No. 2025-05**

**Moved by: Dan Robertson**

**Seconded by: Joe Lumley**

***Be it resolved that*** the Almaguin Highlands OPP Detachment Board hereby receives the draft Board Terms of Reference on Thursday May 8<sup>th</sup>, 2025;

***And further that*** the Board directs the Acting Secretary to complete any necessary edits or changes to the draft Terms of Reference and bring it back to a future Board Meeting for consideration and approval.

**Carried**

**Resolution No. 2025-06**

**Moved by: Kevin Noaik**

**Seconded by: Neil Scarlett**

***Be it resolved that*** the Almaguin Highlands OPP Detachment Board hereby approves joining the Ontario Association of Police Services Boards (OAPSB) for the remainder of 2025 at the billed rate of \$0.21 per property within the jurisdiction of the Almaguin Highlands OPP Detachment Board catchment area;

***And further that*** the Board directs the Acting Secretary to invoice each of the 12 municipalities within the Board's catchment area their per property amount;

***And further that*** the Board directs the Acting Secretary to apply for the 2025 OAPSB Membership.

**Carried**

**Resolution No. 2025-07**

**Moved by: Dan Robertson**

**Seconded by: Krista Miller**

***Be it resolved that*** the Almaguin Highlands OPP Detachment Board hereby approves the group insurance policy provided by OAPSB via Intact Insurance for a one-year term in the amount of \$3,888 (including taxes);

***And further that*** this amount shall be split equally among the 12 municipalities under the Board jurisdiction;

***And further that*** the Board hereby directs the Acting Secretary and the Chair to make submission and apply for this Board Insurance prior to the next scheduled Board Meeting.

**Carried**

**Resolution No. 2025-08**

**Moved by: Kevin Noaik**

**Seconded by: Krista Miller**

***Be it resolved that*** the Almaguin Highlands OPP Detachment Board hereby receives the draft Abuse, Discrimination, Harassment and Violence Policy on Thursday May 8<sup>th</sup>, 2025;

***And further that*** the Board directs the Acting Secretary to complete any necessary edits or changes to the draft Abuse, Discrimination, Harassment and Violence Policy and bring it back to a future Board Meeting for consideration and approval.

**Carried**

**Resolution No. 2025-09**

**Moved by: Krista Miller**

**Seconded by: Dan Robertson**

***Be it resolved that*** the Almaguin Highlands OPP Detachment Board hereby directs the Acting Secretary to collaborate with the 12 Municipal Clerks to draft a 2025 Board Budget to be presented and reviewed at the next Board meeting prior to approval.

**Carried**

**6. Almaguin Highlands OPP S/Sgt Detachment Commander Updates and/or Report**

S/Sgt Detachment Commander Doug Vincer introduced himself to the Board and provided a high level oversight of the Almaguin Highlands OPP Detachment operations. Detachment Commander Doug Vincer noted his excitement to be working with the Board and looks forward to future collaborative efforts. Updates and Reports from the Detachment Commander can be provided quarterly to help keep the Board informed on the current dealings of the Almaguin Highlands OPP Detachment and to help guide future programs, initiatives, or projects of the Board.

**Resolution No. 2025-10**

**Moved by: Kevin Noaik**

**Seconded by: Krista Miller**

***Be it resolved that*** the Almaguin Highlands OPP Detachment Board receives

Correspondence and General Information 7.1. to 7.5. on the May 8<sup>th</sup>, 2025 Agenda.

**Carried**

The Meeting adjourned at approximately 6:22 p.m.

Dated this 11<sup>th</sup> day of June, 2025.

**"Original signed by Robert Sutherland"**

Robert Sutherland, *Chair*

**"Original signed by Beth Morton"**

Beth Morton, *Acting Secretary*