



**ALMAGUIN HIGHLANDS OPP DETACHMENT BOARD
CONSEIL DU DÉTACHEMENT D'ALMAGUIN HIGHLANDS
DE LA POLICE PROVINCIALE**

**ALMAGUIN HIGHLANDS OPP DETACHMENT
DÉTACHEMENT D'ALMAGUIN HIGHLANDS DE LA POLICE PROVINCIALE**

Almaguin Highlands O.P.P. Detachment Board

**Special Meeting of the Board
Wednesday February 11th, 2026
5:00 p.m.
Electronic Attendance Only**

**Members of the Public are welcome to join the live teleconference
audio meeting by calling:**

Phone Number: 1 (646) 931- 3860 Meeting ID: 816 7797 5759

Passcode: 030278

Zoom Meeting Link:

<https://us06web.zoom.us/j/81677975759?pwd=dEpKUUFNLVVhqSDZwUEVCbkxzZkhOdz09>

- 1. Call to Order**
- 2. Disclosure of Conflict of Interest**
(with reference to this Agenda and any previous meeting)
- 3. Adoption of Minutes**
 - 3.1. Regular Board Meeting Minutes – Wednesday, January 14th, 2026
- 4. Delegations - NIL**
- 5. Almaguin Highlands OPP S/Sgt Detachment Commander Updates and/or Reports - NIL**
- 6. Board Business**
 - 6.1. Draft 2 – 2026 Budget {Res}
 - 6.2. 2026 Spring Conference and Annual General Meeting {Res}
 - 6.3. Draft Meal Allowance Policy {Res}
- 7. Correspondence and General Information - NIL**
- 8. By-laws – NIL**
- 9. Closed Session – NIL**
- 10. Other Business**

11. Adjournment - Next Meeting: April 8, 2026

All information including opinions, presentations, reports, documentation, etc. that are provided at a public or open meeting are considered a public record.

This is the true original Agenda distributed to the OPP Detachment Board, copied for public handout, and placed in the Almaguin Highlands OPP Detachment Board File. Ref: OPP Detachment Board Agenda 2026 02 11



Almaguin Highlands O.P.P. Detachment Board

Regular Meeting of the Board
Wednesday January 14th, 2026
5:00 p.m.
Township of Perry Municipal Office
(1695 Emsdale Road, Emsdale, ON)

Any and all Minutes are to be considered Draft until approved by the OPP Board at a Regular Meeting.

In Attendance:

Council Chambers:

Robert Sutherland, Chair & Community Representative, Board Members Kevin Noaik, Dan Robertson, Joe Lumley and Neil Scarlett, S/SGT Doug Vincer, Almaguin Highlands OPP Detachment Commander, Beth Morton, Acting Secretary

Regrets:

Krista Miller, Vice Chair & Community Representative

Members of the Public: n/a

Disclosure of Conflict of Interest

Nil

Item 3 – Adoption of Minutes

Resolution No. 2026-01

Moved by: Dan Robertson

Seconded by: Neil Scarlett

Be it resolved that the Almaguin Highlands OPP Detachment Board hereby approves the Regular Board Meeting Minutes dated Wednesday, November 12th, 2025.

Carried

Item 4 Delegations

N/A

Item 5 – Almaguin Highlands OPP S/Sgt Detachment Commander Updates and/or Reports

The Q4 OPP Detachment Board Report was presented to the Board.

Resolution No. 2026-02**Moved by: Kevin Noaik****Seconded by: Joe Lumley**

Be it resolved that the Almaguin Highlands OPP Detachment Board hereby receives the 2025 Q4 OPP Detachment Board Report.

Carried**Item 6 – Board Business**

Item 6.1. Prescription Diversion Project – The Board discussed the correspondence received from the Joint Zone 1A OAPSB/OACP. The Detachment Commander provided thoughtful and relevant input on the matter which fostered a meaningful discussion among the board members. The following resolution was then considered.

Resolution No. 2026-03**Moved by: Kevin Noaik****Seconded by: Joe Lumley**

Whereas the Joint Zone 1A OAPSB/OACP has circulated correspondence to the Almaguin Highlands OPP Detachment Board pertaining to the Prescription Diversion Project and has requested that the Board provide a letter of support.

Now therefore be it resolved that the Almaguin Highlands OPP Detachment Board hereby direct the Secretary to send a letter of support to The Honourable Vijay Thanigasalam, Associate Minister of Mental Health and Addictions and to The Honourable Graydon Smith, MPP Parry Sound-Muskoka.

Carried

Item 6.2 Provincial Bail Notification Program - The Board reviewed the correspondence received from the Joint Zone 1A OAPSB/OACP regarding the Provincial Bail Notification Program. The Detachment Commander offered valuable insight and perspective, which contributed to a constructive exchange and thorough discussion among Board members. The following resolution was then considered.

Resolution No. 2026-04**Moved by: Neil Scarlett****Seconded by: Dan Robertson**

Whereas the Joint Zone 1A OAPSB/OACP has circulated correspondence to the Almaguin Highlands OPP Detachment Board pertaining to the Provincial Bail Notification Program and has requested that the Board provide a letter of support.

Now therefore be it resolved that the Almaguin Highlands OPP Detachment Board hereby direct the Secretary to send a letter of support to The Honourable Michael Kerzner Solicitor General, Ministry of the Solicitor General, The Honourable Zee Hamid, Associate Solicitor General for Auto Theft and Bail Reform, Ministry of the Solicitor General, and to The Honourable Graydon Smith, MPP Parry Sound-Muskoka.

Carried

Item 6.3 – Opposition of the planned closure of Cecil Facer Youth Centre - The Board discussed the correspondence received from the Joint Zone 1A OAPSB/OACP regarding opposition to the planned closure of the Cecil Facer Youth Centre. Members considered the potential impacts on youth justice, community safety, and local service capacity. The Detachment Commander provided operational insight, which assisted the Board in understanding the broader implications of the proposed closure and supported a balanced and informed discussion prior to consideration of the resolution.

Resolution No. 2026-05

Moved by: Kevin Noaik

Seconded by: Dan Robertson

Whereas the Joint Zone 1A OAPSB/OACP has circulated correspondence to the Almaguin Highlands OPP Detachment Board in opposition of the planned closure of Cecil Facer Youth Centre and has requested that the Board provide a letter of support.

Now therefore be it resolved that the Almaguin Highlands OPP Detachment Board hereby direct the Secretary to send a letter of support to The Honourable Michael Kerzner Solicitor General, Ministry of the Solicitor General and to The Michael Parsa, Minister of Children, Community and Social Services.

Carried

The Board reviewed and discussed the draft 2026 Board Budget, identifying several items for further consideration and potential update. These included anticipated costs associated with member attendance at the 2026 Spring Conference in Niagara Falls and future Zone 1A OAPSB meetings, which are expected to be held in Sudbury and Sault Ste. Marie. The Secretary advised that confirmation of the 2026 OAPSB membership fee is pending further information from OAPSB. The Detachment Commander also requested that the Board consider allocating funds for OPP Detachment staff appreciation and recognition initiatives, which may include the presentation of awards and a dinner, or the purchase of hockey jerseys for Detachment members participating in joint games with local high school students as part of a community outreach initiative. A suggested allocation of \$2,000 was discussed. The Board engaged in a productive discussion and agreed to seek input from the municipalities to be presented by each member with a final budget presented at the next meeting.

Resolution No. 2026-06

Moved by: Joe Lumley

Seconded by: Kevin Noaik

Be it resolved that the Almaguin Highlands OPP Detachment Board hereby directs that the Secretary bring forward the 2026 Board Budget for approval at the April 8, 2026 Regular Meeting.

Carried

Item 7 – Correspondence and General Information

Resolution No. 2026-07

Moved by: Kevin Noaik

Seconded by: Dan Robertson

Be it resolved that the Almaguin Highlands OPP Detachment Board hereby receives Items 7.1 to 7.3 Correspondence and General Information as outlined on the Agenda of Wednesday, January 14th, 2026.

Carried

10. Other Business

The Detachment Commander outlined that through TPON funding, a joint partnership between the Township of Armour and the Almaguin Highlands OPP has enabled the operation of the Festive Drive Ride Program, which has been a great success. This collaborative initiative enhanced road safety and demonstrated the positive impact of targeted funding on community well-being. In addition, TPON funding continues to support the CMHA/OPP program in partnership with the Village of Sundridge, allowing this valuable mental health and community outreach initiative to remain in place.

Additional information was provided regarding school engagement initiatives, with the Detachment Commander highlighting the ongoing annual hockey games as an effective way to build positive relationships, help students feel safe and comfortable with police presence in schools and fundraises for local organizations and the Food Bank. He also noted that a lockdown exercise was conducted in November to support emergency preparedness, emphasizing that these efforts contribute to students feeling safer in their school environments and with the OPP. Finally, discussion took place regarding the upcoming spring conference, and the Detachment Commander advised that it would be beneficial for one to two Board members to attend in order to support continued learning and effective governance.

The Meeting adjourned at approximately 6:05 p.m.

Dated this 11th day of February, 2026.

Robert Sutherland, *Chair*

Beth Morton, *Acting Secretary*



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DÉTACHEMENT D'ALMAGUIN HIGHLANDS DE LA POLICE PROVINCIALE

**Special Meeting of the Board
Wednesday February 11, 2026**

**Items for consideration:
Draft 2 - 2026 Board Budget,
Annual Conference
& Meal Allowance Policy**

RESOLUTIONS:

Resolution 1

Be it resolved that the Almaguin Highlands OPP Detachment Board has received the Draft 2 2026 Budget and hereby directs that the Secretary bring it forward for approval at the April 8, 2026 Meeting.

Resolution 2

Be it resolved that the Almaguin Highlands OPP Detachment Board hereby approves _____ to attend the 2026 Spring Conference and Annual General Meeting from June 1 to 3, 2026 in Niagara Falls, Ontario.

Resolution 3

Be it resolved that the Almaguin Highlands OPP Detachment Board hereby directs the Secretary to bring forward a Meal Allowance Policy for consideration and approval at the April 8, 2026 Meeting.

OVERVIEW

The Acting Secretary has provided a revised 'Draft 2' Budget for discussion for the 2026 Almaguin Highlands OPP Detachment Board Budget.

Honoraria for community representatives and the provincial appointee has been established to be paid in accordance with the Township of Perry's established per-meeting per diem for advisory boards which is \$61.82 per

meeting beginning in 2026. The Board has established to meet quarterly, but I have added an allowance for up to 2 additional meetings per year.

The 2026 Insurance and Membership costs are confirmed and paid for this year.

General Board costs were originally established at \$1,800 for 2026.

There was a discussion that one or two Board Members may wish to attend the Spring OAPSB Conference this year. There are also Zone Meetings that will be held later in the year in Sudbury and Sault Ste. Marie and during the OAPSB Conference in June.

I was able to obtain the estimated costs for the Conference and Zone Meetings.

For the Spring Conference there is a Early Bird discount up to April 1, 2026. The cost is \$899 plus tax for the conference. Hotel rates are \$159 to 239 plus tax per night depending on availability of rooms. Mileage and other food expenses have also been considered.

For the Zone Meetings, I have calculated approximate costs for hotel, mileage and food expenses.

The budget has been established to allow for the attendance of one member at the Conference and at each Zone Meeting.

It should be confirmed if anyone or who will be attending the conference. The registration will need to be completed prior to the next meeting to ensure that the Early Bird discount is applied (before April 1, 2026). The Acting Secretary can complete the registration and pay the fees for conference. Hotel and other expenses will need be managed by the attendee and reimbursed by the Township of Perry upon providing receipts. Hotel expenses will be reimbursed based on hotel rates advertised should the attendee wish to book at an alternate location. Furthermore, if there is no one attending this year's conference, the funds can be removed from the budget. I do not have the dates for the Zone 1A Meetings as of completion of this report.

Note: There is an option to purchase a companion meal package for \$250 plus tax. If the attendee wishes to take a companion to the conference, this expense must be paid for by the attendee as it is not an approved expense.

\$2,000 has also been included as an appreciation/recognition as per the discussion at the January 14, 2026 Meeting. This item will be further discussed at a future meeting to determine what the Board determines for appreciation/recognition (ie jerseys, awards dinner, etc.)

The municipalities are preparing their 2026 budgets, therefore it is imperative that the total budget be established to assist in their budget preparations. Following this meeting, an update will be provided to each Clerk of the 12 municipalities providing the estimated 2026 budget so that it may be included in the annual operating budget. Once the budget has been adopted, this will also be sent to the municipalities.

In addition to the budget, the Acting Secretary will bring forward a Meal Allowance Policy adopted by Perry Council for consideration by the Board so that a policy may be adopted in advance of the conference and Zone meetings.

This report has been submitted to the Board for discussion purposes in order to provide direction to the Acting Secretary to bring forward the final 2026 Budget at the next Regular Meeting scheduled on April 8, 2026, along with direction for Conference attendance and Meal Allowance Policy.

Submitted to the Board for their consideration.

Attachments

- Draft 2 Budget with attachments
- OAPSB Conference for consideration
- Township of Perry Meal Allowance Policy

February 5, 2026 – Draft 2 Budget

Item	Description	Budget
OAPSB	2026 Membership Fee	\$2,996.39
OPP Board Insurance	2026 Insurance	\$3,888.00
Provincial Appointee Honorarium	2026 Provincial Appointee Honorarium	\$370.92
Community Representative Appointees Honorarium	2026 Community Representative Appointees Honorarium	\$741.84 (\$61.82 meeting for each community rep)
General Board Administration	Spring Conference (1 Member – conference, hotel, mileage, food)	\$2,500.00
	Zone 1A Meeting (Sudbury – 1 member – meeting, hotel, mileage, food)	\$1,200.00
	Zone 1A Meeting (Sault Ste. Marie – 1 member – meeting, hotel, mileage, food)	\$1,700.00
2026 Appreciation Recognition		\$2,000.00
2026 Draft Total		\$ 15,397.15 (\$1,283.10 per municipality)

Ontario Association of Police Services Boards
 PO Box 43058
 London RPO Highland, ON N6J 0A7
 Tel 1-800-831-7727
 E-Mail oapsb@oapsb.ca



Ontario
 Association of
 Police Services
 Boards

INVOICE 693 PO NUMBER

2026-01-16

BILL TO

MESSAGE

Almaguin Highlands O.P.P. Detachment
 Beth Morton
 1695 Emsdale Road PO BOX 70
 Emsdale, ON P0A1J0

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
1	OPP Detachment Board Membership Annual	2,651.67	2,651.67
	2026-01-29 - Payment: Credit card	(2,996.39)	(2,996.39)

SUBTOTAL	2,651.67
SALES TAX	344.72
SHIPPING & HANDLING	0.00
TOTAL	2,996.39

PAYMENT/CREDIT/WRITE OFF/DISCOUNTS APPLIED	(2,996.39)
TOTAL DUE BY 2026-01-16	0.00

Thank you for your business!

CURRENT	31-60 DAYS PAST DUE	61-90 DAYS PAST DUE	OVER 90 DAYS PAST DUE	TOTAL OPEN INVOICE
0.00	0.00	0.00	0.00	0.00

Do not submit payment for this invoice.



Ontario
Association of
Police Service
Boards

GROUP INSURANCE SOLUTION



Medallion

GROUP INSURANCE FOR FIRST RESPONDERS
By McFarlan Rowlands

MEMBER BENEFITS:

- Collective purchasing power
- Preferred pricing with rate stability
- Access to comprehensive coverages
- Efficient renewal handling

COVERAGE:

- \$5,000,000 Commercial General Liability
- \$5,000,000 Directors & Officers
- \$1,000,000 Errors & Omissions (Professional Liability), for your training and policy guidance
- Per Detachment Board:
 - Contents coverage of \$100,000
 - \$50,000 Cyber Insurance
 - \$100,000 Abuse Liability Insurance for legal fees and judgements, actual or alleged abuse

SERVICE COMMITMENT:

- Dedicated email for certificate requests with guaranteed 24-48 hour delivery
- Local Ontario claims service for all program members
- Dedicated Relationship Manager

Coverage is subject to policy terms, conditions and exclusions in the policy wording

\$3,600
ANNUAL
PREMIUM



Ontario
Association of
Police Service
Boards

GROUP INSURANCE SOLUTION



Medallion
GROUP INSURANCE FOR FIRST RESPONDERS
By McFarlan Rowlands



Josh Fentin

Commercial Account Executive

519-913-3137 Ext. 1427

Dedicated inbox for new members, certificate requests,
claims reporting and any questions:

OAPSB@MCFR.CA

[Home](#) / [Events](#) / 2026 Spring Conference & AGM

CONFERENCE

2026 Spring Conference & AGM

🕒 June 03 - June 05



2026 IN PERSON SPRING CONFERENCE & ANNUAL GENERAL MEETING

OAPSB Conference Chair Lisa Darling invites all members and partners to the 2026 Spring Conference & AGM. The Ontario Association of Police Service Boards' 2026 Spring Conference and AGM is being held in person!

OPP Detachment:

June 1 – 2, 2026

Municipal Boards:

June 1 – 3, 2026

**The Brock Niagara Falls – Fallsview
Niagara Falls, Ontario**

[Register Now](#)

Early Bird Member: \$899

Early Bird Non-Member: \$999

Companion Meal Package: \$225

One Day Pass: \$550

Early Bird Pricing ends April 1, 2026

Member: \$999

Non-Member: \$1099

Companion Meal Package: \$250

CANCELLATION & SUBSTITUTION POLICY

Cancellations must be received in writing. Cancellations received by March 31, 2026 will be eligible for a full refund, less a \$25 administrative fee.

Cancellations received between April 1st and May 1st, 2026 will be entitled to a 50% refund.

No refunds will be granted after May 1st, 2026.

In all cases noted above, delegate substitution is permitted with written notice to the OAPSB.

PROGRAM

Monday June 1

Time	Activity
7:30AM – 9:00AM	Hot Buffet Breakfast OPP Detachment Boards Only
9:00AM – 12:00PM	OPP Detachment only Programming and Breakouts
12:00PM – 1:00PM	Lunch
1:00PM – 2:00PM	OAPSB Annual General Meeting <i>Restricted to Member Boards & Their Staff</i> <i>OPP Detachment and Municipal & First Nations Boards</i>
2:00PM – 2:30PM	Networking Break
2:30PM – 4:30PM	Main Plenary Sessions <i>OPP Detachment and Municipal & First Nations Boards</i>
4:30PM	Free Time
6:30PM	OAPSB Reception & Dinner <i>OPP Detachment and Municipal & First Nations Boards</i>

Tuesday June 2

Time	Activity
7:00AM – 8:30AM	Hot Buffet Breakfast
8:30AM – 12:00PM	Plenary Session <i>OPP Detachment and Municipal & First Nations Boards</i>
12:00PM – 1:00PM	Lunch (at The Brock)
1:00PM – 2:30PM	Plenary Session <i>OPP Detachment and Municipal & First Nations Boards</i>
2:30PM – 5:00PM	OPP Training / Breakout Sessions Municipal Joint training with OACP (as Sheraton on the Falls)
5:00PM – 6:00PM	Free Time
6:30PM – 9:30AM	OAPSB Reception Dinner on your own Option – OACP Casual Night (additional fees apply)

Wednesday June 3

Time	Activity
7:00AM – 9:00AM	Hot Buffet Breakfast
9:00AM – 11:00AM	OAPSB <i>Municipal & First Nations Boards</i>
11:00AM – 12:00PM	Plenary Session <i>Municipal & First Nations Boards</i>

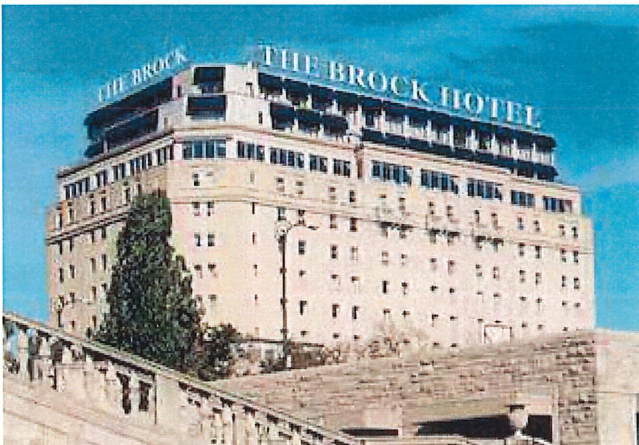
Ontario Association of Police Services Board

***** *Group Delegates – PLEASE NOTE THAT THE FOLLOWING APPLIES FOR YOUR GROUP BOOKING WHICH MAY VARY FROM STANDARD HOTEL PROCEDURES AND CONFIRMATION EMAILS****** Cancellation Policy: All individual reservations must be guaranteed with one-night's room and tax by credit card at the time of booking. If guests do not arrive, a penalty will be charged of one night's room rate plus applicable taxes. Individual cancellations will be accepted without penalty to the individual, up to 30 days prior to arrival. **Any reservation cancelled within 30 days of arrival will be charged one night's room plus tax.** Room rates are quoted in Canadian funds, subject to a \$6.00 Municipal Accommodation Tax (MAT) and a \$10.00 Mandatory Destination Charge (MDC). The room rate, MAT and MDC are subject to 13% Harmonized Sales Tax (HST).

Book Your Room

Event dates: May 31, 2026 - June 3, 2026

Book before: May 1, 2026



T The Brock Niagara Falls Fallsview, Tapestry by Hilton

📍 5685 Falls Avenue
Niagara Falls, ON L2E 6W7
Canada

📞 +1 905 374 4447

[Book a Room](#)

Rooms & Rates ⓘ

Price includes C\$10.00 CAD mandatory charge per night, but excludes tax

1 Queen Bed - **C\$159.00**

2 Queens Partial Falls View - **C\$209.00**

2 Queens Falls View - **C\$209.00**

2 Queens Deluxe Falls View - **C\$209.00**

King Fallsview with Floor-to-ceiling Window - **C\$239.00**

Queen Fallsview with Floor-to-ceiling Window - **C\$239.00**

1 Queen Studio Suite Floor to Ceiling Window - **C\$239.00**

Daily Mandatory Charge includes: Destination Charge with premium internet; daily \$10 food and beverage credit for use in all hotel outlets; 2-person beer tasting at Niagara Falls Brewing Company; sample at Niagara Distillery. Mandatory Charge also includes a destination marketing & development fee.

How can we help?

+1-844-3TAPESTRY

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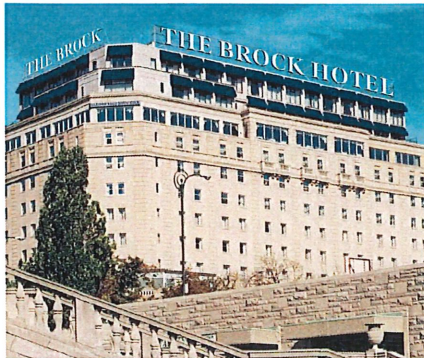
[Slavery and Human Trafficking Statement](#) 

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Time	Activity
11:00AM – 12:00PM	OACP Town Hall (joint with OAPSB)
12:00PM	Conference Concludes

HOTEL BLOCK



The Brock Niagara Falls-Fallsview Tapestry

5685 Fall Avenue
Niagara Falls, ON
L2E 6W7

Last day to book: Thursday, April 30, 2026

Click the button below to book your hotel room now.

[Book My Hotel Room Now](#)

SPONSORSHIP OPPORTUNITIES

There are sponsorship opportunities available for the 2026 OAPSB Spring Conference! Please contact Holly Doty at oapsb@oapsb.ca or 1-800-831-7727 to take advantage of one or more of these unique sponsorship opportunities.

[Member Sponsorship Opportunities](#)

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Toll Free: 1-800-831-7727
Local Phone: 519-659-0434
Email: oapsb@oapsb.ca





**ALMAGUIN HIGHLANDS OPP DETACHMENT BOARD
CONSEIL DU DÉTACHEMENT D'ALMAGUIN HIGHLANDS
DE LA POLICE PROVINCIALE**

ALMAGUIN HIGHLANDS OPP DETACHMENT
DÉTACHEMENT D'ALMAGUIN HIGHLANDS DE LA POLICE PROVINCIALE

SUBJECT:	Meal Allowance Policy	POLICY #: 2026-01	PAGE 1 of 2
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Meal Allowance Policy

Out-of-Town Meetings, Conferences, and Conventions

1. Purpose

To establish clear and consistent guidelines for the reimbursement of meal expenses incurred by Members of the Board while attending approved meetings, conferences, or conventions outside of the Almaguin region.

2. Scope and Eligibility

This policy applies to all Members of the Board who are authorized to travel outside of the Almaguin region to attend meetings, conferences, or conventions while being appointed to the Almaguin Highlands OPP Detachment Board.

3. Meal Allowances

Reimbursement for meals will be provided up to the following maximum amounts:

- **Breakfast:** \$15
- **Lunch:** \$25
- **Dinner:** \$50

The **maximum total daily meal allowance** shall not exceed **\$90 per day**.

4. Receipts and Reimbursement

- **Original itemized receipts are required** for all meal expense reimbursement claims.
- Reimbursement will be limited to the actual cost incurred, up to the applicable meal and daily maximums.

5. Alcohol

- **Alcoholic beverages are not eligible for reimbursement** under this policy.
- Any costs related to alcohol must be clearly separated on receipts and will be the responsibility of the Board Member.

APPROVED BY:	Almaguin Highlands OPP Detachment Board	ISSUE DATE: April 8, 2026	REVISION DATE:
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**ALMAGUIN HIGHLANDS OPP DETACHMENT BOARD
CONSEIL DU DÉTACHEMENT D'ALMAGUIN HIGHLANDS
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ALMAGUIN HIGHLANDS OPP DETACHMENT
DÉTACHEMENT D'ALMAGUIN HIGHLANDS DE LA POLICE PROVINCIALE

SUBJECT:	Meal Allowance Policy	POLICY #: 2026-01	PAGE 2 of 2
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6. Expenses Exceeding Allowances

- Any meal expenses that exceed the maximum daily meal allowance of \$90 **must receive approval from the Board** before reimbursement.
- Expenses incurred in excess of the allowance without Board approval will not be reimbursed.

7. Administration

Claims for reimbursement shall be submitted to the Secretary within two weeks of returning from meetings, conferences, or conventions so that they may be reimbursed by the Township of Perry Finance Department.

8. Effective Date

This policy shall come into effect **upon the passing of the applicable by-law by the Board.**

APPROVED BY:	Almaguin Highlands OPP Detachment Board	ISSUE DATE: April 8, 2026	REVISION DATE:
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