



**Municipality of  
Magnetawan**

**CHECKLIST AND APPLICATION FOR PRIVATE ROAD GRANT**

**By-law 2020-44**

**Submission deadline: November 10<sup>th</sup>, 2022 at 4:00 PM**

**CHECKLIST**

- Documentation of Road Group Members – participation by two-thirds (2/3) of unique property owners in sharing costs of Eligible Maintenance  
*(Examples include: list of signatures, copies of emails or copies of cheques)*
- Documentation of a Dedicated Bank Account in the Name of the Road Maintenance Group
- Copies of Paid Invoices for Eligible Maintenance Expenditures  
*(Eligible Maintenance means works that is done to make improvements in the calendar year of the granting program, and does not include plowing, sanding, salting or any other form of winter operational maintenance)*
- Signed Licensing Agreement and Proof of Insurance  
*(For municipally owned and privately maintained roads)*
- Completed Application Form

**APPLICATION**

**Private Road Name or Location:** \_\_\_\_\_

**Length of Private Road (km):** \_\_\_\_\_ (“X”)

**Number of unique property owners:** \_\_\_\_\_ (“Y”)

**Maximum Eligible Grant\*:** \_\_\_\_\_  
(“X” x \$250.00) + (“Y” x \$40.00)

*\*this amount is dependent on the numbers of applications received and may be lower than the maximum eligible amount*

**Road Maintenance Group Name:** \_\_\_\_\_

**Number of participating property owners:** \_\_\_\_\_

**Total paid for Eligible Maintenance: \$** \_\_\_\_\_  
(please attach all paid receipts/invoices)

**Road Maintenance Group Representative:**

**Name:** \_\_\_\_\_

**Magnetawan Address:** \_\_\_\_\_

**Mailing Address (if different):** \_\_\_\_\_

**Telephone:** \_\_\_\_\_

**E-Mail:** \_\_\_\_\_

I certify that all of the information above is to the best of my knowledge and belief true, correct and complete.

\_\_\_\_\_  
Signature of Road Maintenance  
Group representative

\_\_\_\_\_  
Date signed

**CONTRIBUTING ROAD MAINTENANCE GROUP MEMBERS**

**NAME OF ROAD MAINTENANCE GROUP** \_\_\_\_\_

<b>Owner Name</b>	<b>Property Address</b>	<b>Amount Paid</b>	<b>Signature</b>

It is a requirement of each owner to send confirmation that they are a member of their respective road maintenance group by completing and signing the above document to be sent with the application. Individual members may also write a letter with the required information and send by mail or email to the Deputy Clerk Laura Brandt, PO Box 70, Magnetawan, ON P0A 1P0  
(email) lbrandt@magnetawan.com  
in lieu of hard copy signatures.